



Electric Vehicle Charging Station Checklist

- 1) Complete Site Plan application process with Planning & Zoning.**
- 2) Once the Site Plan is approved, you may apply for the necessary building permits.**
 - a) Building Accessory Structure permit – Must be applied for by a registered General Contractor. One file submittal required with city city-approved site plan attached for plan review.**
 - b) Electrical Accessory Structure – Must be applied for by a registered Master Electrician. No plan review required for trade permits.**
- 3) Standard plan review time is currently 10 business days.**
- 4) Code compliance is subject to the field inspector's approval.**
- 5) Inspections are to be scheduled online. You may contact Building Inspection at 972-216-4113 for any additional assistance.**