

☆ **Tuesday, August 5** – Group Leader Meeting

**Group Leader task check-list:**

**(July 30 – August 15, 2025)**

- Group Leaders must Meet Homeowner and Inspect Job Site
- Homeowner and Group Leader must sign the [Homeowner Authorization & Release](#) and [Scope of Work Agreement](#) form
- Complete [Supply List](#) form with items needed
- Submit completed forms no later than noon on **Friday, August 15, 2025.**
  - MAIL TO: Attn: 1616 North Galloway, Mesquite, TX 75149
  - EMAIL:
  - FAX: 972-329-8340

**(September 8 - October 3, 2025)** - Review and Get Special Events Volunteer Form Signed

- A [Special Events Volunteer](#) Application form must be signed by each volunteer.  
*Note: MUST be signed by an Adult or Guardian before submitting form.*  
*t-shirt size for each volunteer is filled in will be distributed upon receipt of a signed Special Events Volunteer form.*
- Go over [Event Schedule](#) and [Safety Rules](#) with volunteers
- Complete the yellow [Check-in Form](#) and bring with you at 10/04/2023 (see below)

[2025AMD.ImportantDATES25](#)

☆ **Wednesday, October 1, 2025 – Supply Pick up**

Each group collects its supplies by job # at 1616 North Galloway(Rear of building)  
(*tools and ladders are to be provided either by volunteers or homeowners*)

**Collect Supplies from:** 8:30 a.m. to 5:00 p.m.  
1616 North Galloway  
(972)216-6473

☆ **Thursday, October 2 – Early Check-In**

- Submit completed yellow [Check-in Form](#)
- Submit [Special Events Volunteer Application](#) form for each volunteer
  - Collect one shirt for each signed [Special Events Volunteer Application](#) form
  - Collect gloves, trash bags, glass cleaner and paper towels

**Early Check-In:** 8:30 am p.m. to 6:00 p.m.  
Community Services Building  
1616 N Galloway Ave, Mesquite

☆ **Friday, October 3 – Early Check-In - 8:00 a.m. – 12:00 Noon.**



Addressing Mesquite Day 2025  
Important Dates

☆ **Saturday, October 4, 2025** – The 21st Annual Addressing Mesquite Day

Report directly to your project sites