

Address:	Date:	Time IN:
Primary Contact:	Time OUT:	Inspection Type:

X	Item	Class*	Comments
	Unsafe Structure		
	Structure Dilapidated beyond Repair	LS	
	Property Sanitation		
	Remove trash/debris		
	Grading and Drainage		
	Sidewalks and Driveways		
	Repair trip hazard of sidewalk	C	
	Repair damaged area of sidewalk	C	
	Repair damaged area of driveway		
	Repair trip hazard on private walkway		
	Accessory Structures		
	Paint exposed wood		
	Replace all dilapidated building materials		
	Demo/Remove accessory structure	LS	
	Repair/Replace dilapidated fence/gate		
	Pools, Hot Tubs or Spas		
	Abate stagnant/turbid water	LS	
	Self-closing/latching gate	LS	
	Pool fence must be a minimum of 48 inches	C	
	Repair pool fence enclosure	LS	
	Exterior Building Conditions		
	Remove/Replace all rotten wood or other dilapidated building or roof materials		
	Paint/Seal all exposed wood		
	Repair roof to watertight condition	C	
	Replace Roof	C	
	Repair/Replace broken windows		
	Remove all exposed electrical wiring	LS	
	Replace broken/damaged/missing electrical fixtures		
	Extermination		
	All structures must remain free of infestation from insects or rodents	C	
	Interior Building Conditions		
	Repair holes in walls or ceiling		
	Repair/Replace broken doors		
	Repair floors		
	Repair sagging or falling ceiling		
	Repair/Replace stairways/handrails/guardrails		
	Must not block windows/egresses – remove bars from doors or windows	LS	
	Clean floor coverings; replace unsanitary floor covering		
	Plumbing		
	Clean/Sanitize plumbing fixtures		
	Repair/Replace/Install bathroom sink		

	Repair/Replace/Install kitchen sink		
	Repair leaking fixtures/drains		
	Properly install T&P release	C	
Water Systems			
	Repair/Replace/Install water heater	C	
	Repair broken/damaged plumbing fixtures		
	Connect hot/cold service lines to water heater	C	
Sanitary Sewer/Drainage			
	Sewer cleanouts must be exposed		
	Repair sewage leak/back-ups	C	
	All fixtures must be connected to sanitary sewer		
Mechanical/HVAC			
	Repair/Replace mechanicals	C	
	Repair/Replace condensate drains		
Combustion Air			
	Install upper/lower combustion air vents	LS	
	Appliance not properly vented	LS	
Electrical			
	Remove/Replace exposed /damaged electrical wiring	LS	
	Replace damaged/missing wall switches & wall plugs or covers	LS	
Smoke/Carbon Monoxide Detectors			
	Install smoke/CO detectors	LS	
	Smoke/CO detectors not working	LS	
Security Devices			
	Install keyless deadbolt or locking device	LS	
	Install door viewer	C	
	Install sliding door pin locks	C	
Additional Standards			
	Lack of property utilities	C	
	Permitting a Nuisance	C	
	Appliances in working condition		
*Class Key: LS -Life Safety (24 Hours to Correct) ----- C -Critical (72 Hours to Correct)			

Inspection Results:

Approved

Approved with minor corrections only -move in permitted

Not Approved – May Not Occupy

Re-Inspection Date:

2nd Re-Inspection – Fee Due

Inspector:	Property Owner:
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