



Rental Property License Information

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PROPERTY OWNERS MUST submit a Single-Family Rental Property application prior to leasing out a property.

Here is some helpful information that will help you get started with applying for a Rental Property License (RPL, formerly known as RCO).

In order to register a property as a rental property, a RPL application must be submitted. Then, the rental property must successfully pass an interior and exterior inspection in order to obtain a Rental Property License. A green tag will also be issued. The tenant will take the green tag to the Water Department in order to obtain services in the tenant's name.

Please note the green tag is only valid for 30 days. Once the green tag has expired, the property owner must request a 30-Day Re-Inspection with the Rental Division.

***TENANTS:** Please have your landlord submit a Rental Property License. Once the property has passed inspection, the landlord will receive the green tag. The tenant will take the green tag to the Water Department in order to obtain services in the tenant's name.

***LANDLORDS:** Please submit a Rental Property License if you are leasing a property. You may be subject to pre-occupancy fees if the tenant moved in prior to a passed inspection.

For any additional questions regarding the Rental Property License process, please feel free to reach out to the Rental Division.

Please reference Mesquite City Code: **Chapter 7, Article V., Division 3**