



Remote Printing Service – Mesquite Main Library

EMAIL FROM ANY DEVICE

1. Scan QR code

OR



2. Send email to this address:
mpl-mainlibrary-blackandwhite@printspots.com
3. Attach documents to be printed & click send.
*PDF, DOCX, JPEG, & PNG formats will be accepted.
(Links & password protected documents cannot be processed, for example a driver's license renewal. Any Cloud-based document must be sent as a PDF.)
4. Wait for confirmation email.
5. At Main Library Self Service Station, enter your email address & release print.
6. Attachments & emails will be separate print jobs – only print attachments.

15¢ per page.

Black & white prints only.

Printer accepts change & bills up to \$5.00.

Print job may take 5-10 minutes to arrive at printer.

Pick up prints within 2 hours or they will be automatically deleted.

PRINT FROM THE APP

1. Download the **PrinterOn** app.
2. Open app & select document or photos saved on your device.
3. Press **No Printer selected**, then press on search icon. Type 75149 on search bar & select **MPL Main Library**.
4. Click the green print button.
5. Type your e-mail address.
6. Check for green banner on app to confirm the document was received & is ready to print.
7. At Main Library Self Service Station, enter your email address & release print.



**MESQUITE MAIN
LIBRARY
300 W. Grubb Drive**

Monday	9-8
Tuesday	9-8
Wednesday	9-6
Thursday	9-8
Friday	9-6
Saturday	9-6
Sunday	Closed