



City of Mesquite Down Payment Assistance Program

Notice To Seller

Seller's Name: _____ Date: _____

Property's Full Address: _____

This letter is to inform you that the property you own at the above address is proposed to be purchased by a person receiving Federal assistance. This is to assure you that this sale is strictly voluntary and the purchaser does not have the power of eminent domain. Therefore, your property will not be purchased if negotiations fail to result in an agreed upon price. The fair market value of your property (appraised value) is estimated at \$_____.

Additionally, the vacancy status of your property may have an impact on the proposed purchaser's ability to finance the purchase of this home. Please provide information below regarding the vacancy status of your property. Please acknowledge your receipt and understanding of the information related above by placing an "x" in the box beside all applicable statements shown below. Make a copy of this letter for your records and send the original to the City of Mesquite Community Services Division.

I, the seller, have read and understand the above information:

() I hereby certify that the property above has been my primary residence for _____ months preceding the sale of the property.

() I hereby certify that to the best of my knowledge the property above has been vacant for _____ months preceding the sale of the property.

() I hereby certify that to the best of my knowledge the property above has been occupied for _____ months preceding the sale of the property.

And

() I wish to proceed with the negotiation/sale.

() I do not wish to proceed with the negotiation/sale.

Seller's Signature

Date

Seller's Signature

Date

Please contact, City of Mesquite CDBG Coordinator, Ruby Butler at 972.216.6425 if further information or assistance is needed.

**City of Mesquite
Department of Housing and Community Services**

1616 North Galloway Avenue
Mesquite, Texas 75149
P.O. Box 850137
Mesquite, Texas 75185