

What information is required to obtain a fire alarm operational permit?


The Type and the Work Class must be entered in the “Permit Fields”. The Type will be “Fire Permit” and the Work Class will be “Alarm Registration/Renewal”. Use the below information as a reference when applying for a fire alarm operational permit.

The screenshot displays the Mesquite Texas Citizen Access Portal. At the top left is the logo for Mesquite Texas with the tagline "Real. Texas. Service.". To the right is the title "Citizen Access Portal". Below this is a navigation bar with links for Home, Permits, Planning, Prof. License, Code, and Other. A banner image shows three people in an office setting; one is pointing at a large screen displaying a complex diagram, likely a fire alarm plan. Below the banner are social media icons for Facebook and Twitter, and a user greeting: "Welcome Bob Loblaw! [Log Off] / [Manage My Account]".

Apply for a Permit

Permit Fields

Type	Fire Permit	Description	
Work Class	Alarm Registration/Renewal		

Note  The Permit and Work Class you select may require you to fill in additional information below.

General Information Tab

This is the general information area. All information with an (*) is required information and must be submitted before a fire alarm operational permit can be issued.

Additional Info
General Information

- * Number of Fire Alarm Control Units
- * Business Name
- * Business Phone
- * Business Owner
- * Business Owner Phone
- * Business Email
- * Alarm Maintenance Company
- * Alarm Maintenance Company Emergency Phone
- * Alarm Maintenance Company Address
- * Alarm Monitoring Company
- * Alarm Monitoring Company Emergency Phone
- * Alarm Monitoring Company Address

Fire Alarm Representatives Tab

This is the fire alarm representative area. All information with an (*) is required information and must be submitted before a fire alarm operational permit can be issued.

Fire Alarm Representatives	
EMERGENCY CONTACT PERSONNEL (Minimum of 3 within 30 minutes of business): Person(s) responding must have access to and be able to reset the fire alarm control unit. These names must be updated within 10 days of change.	
FIRE ALARM REPRESENTATIVE #1	
* Name #1	<input type="text"/>
* FAS Representative #1 Address	<input type="text"/>
* Home Phone #1	<input type="text"/>
* 24 Hour Phone #1	<input type="text"/>
Additional Phone #1	<input type="text"/>
FIRE ALARM REPRESENTATIVE #2	
* Name #2	<input type="text"/>
* FAS Representative #2 Address	<input type="text"/>
* Home Phone #2	<input type="text"/>
* 24 Hour Phone #2	<input type="text"/>
Additional Phone #2	<input type="text"/>
FIRE ALARM REPRESENTATIVE #3	
* Name #3	<input type="text"/>
* FAS Representative #3 Address	<input type="text"/>
* Home Phone # 3	<input type="text"/>
* 24 Hour Phone #3	<input type="text"/>
Additional Phone #3	<input type="text"/>

Business Entity Tab

This is the business entity area. All information with an (*) is required information and must be submitted before a fire alarm operational permit can be issued.

Business Entity

Corp, Partnerships, LLC, Other Business Entity

* Name of Entity

* Entity Address

* Entity City

* Entity State

* Entity Zip Code

* Entity Phone Number

* Entity Registered Agent

Permit Holder Tab

This is the permit holder area. All information with an (*) is required information and must be submitted before a fire alarm operational permit can be issued.

Permit Holder

* Name

* Home Address

* City

* State

* Zip

* Work Phone

* Home Phone

Other Phone

By checking this box,

I attest that

* Permit Holder Name

the permit holder and agent for

* Company or Corporation

hereby agree that I will comply with all provisions of City of Mesquite Ordinance 4500, International Fire Code® as adopted by local ordinance, and all state laws. I understand that I will be responsible for payment of all fees and charges and any civil or criminal action, which may arise from the operation of this fire alarm system. Failure to comply will result in the suspension or revocation of the Fire Alarm Operational Permit.

Electronic Signature (your initials)

*

City Ordinance 4500 is available at https://apps.cityofmesquite.com/city_secweb/ordinances/4500.pdf

Other Required Information

If a location has multiple fire alarm control units (fire alarm panels), the address of each fire alarm control unit will be required during the permitting process.