

City of Mesquite, Texas



**Annual Operating Budget
Fiscal Year 2013-14**



About the Cover:

Mesquite Metro Airport Air Traffic Control Tower

The Mesquite Metro Airport Air Traffic Control Tower opened for advisory services on December 16, 2013. Five controllers and an Air Traffic Manager staff the facility, which is in operation from 7 a.m. to 9 p.m. year-round. The \$2.8 million tower was funded by the Federal Aviation Airport Improvement Program and the City of Mesquite. It stands more than 80 feet tall and is yet another positive symbol of economic development and growth within the City of Mesquite.

Photo courtesy of:
Wayne Larson, A.P.R.
Manager of Communications and Marketing
City of Mesquite

City of Mesquite, Texas
Fiscal Year 2013 – 2014 Annual Budget

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$120,000, which is a 0.34 percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$101,210.

Record Vote of the Governing Body

Mayor John Monaco	Aye
Mayor Pro Tem Shirley Roberts	Aye
Deputy Mayor Pro Tem Al Forsythe	Aye
Councilmember Greg Noschese	Aye
Councilmember Stan Pickett	Aye
Councilmember Bill Porter	Aye
Councilmember Dennis Tarpley	Aye

Municipal Property Tax Rates

Per \$100 Valuation

Last Year’s Property Tax Rate	.6400000
This Year’s Property Tax Rate	.6400000
This Year’s Effective Tax Rate	.6432416
This Year’s Effective Operating Tax Rate	.6395309
This Year’s Rollback Tax Rate	.6900733
This Year’s Debt Rate	.1804789

Total Municipal Debt Obligation	\$118,840,000
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The above is required by Section 102.007, Local Government Code, as amended by Senate Bill 656 of the 83rd Texas Legislature, effective September 1, 2013.

City of Mesquite, Texas

Fiscal Year 2013 – 2014 Annual Budget

John Monaco	Mayor
Shirley Roberts	Mayor Pro Tem
Al Forsythe	Deputy Mayor Pro Tem
Greg Noschese	Councilmember
Stan H. Pickett	Councilmember
Bill Porter	Councilmember
Dennis Tarpley	Councilmember
Ted Barron	City Manager
Carol Zolnerowich	Deputy City Manager
Jerry Dittman	Assistant City Manager
Ted Chinn	Director of Administrative Services
Dana Dotson	Budget Analyst

Understanding the Budget

The City of Mesquite's adopted budget is produced in conformance with guidelines developed for use by local governments and is intended to ensure proficiency in four major categories as follows:

1. *Policy Document* – The budget should serve as a policy document for elected officials and management to convey how the organization will operate, and what process will be used to adopt and amend the annual budget.
2. *Financial Plan* – The budget should serve as a financial plan describing all sources of funding, including summaries of revenues and expenditures for multiple years, and changes in fund balances.
3. *Operations Guide* – The budget should serve as an operations guide to the departments that receive funding through the budget by identifying the resources to be provided and the objectives to be met.
4. *Communications Device* – The budget should serve as a communications device to convey essential information to the diverse groups who use the budget information – elected officials, the public, bond rating agencies and investors.

To help ensure that the budget document meets the above criteria and contributes to the effectiveness of communication to its readers, the budget document is organized into the following sections:

Organizational Structure

This section provides information about elected officials and the City of Mesquite organization. Included in this section are an organizational chart, information on the City's advisory boards and commissions and detailed staffing information that lists all authorized full-time and part-time positions by fund.

Budget Message

The Budget Message includes a formal transmittal letter designed to summarize major issues facing the City of Mesquite and briefly explains key budget decisions and major initiatives to be taken. This section also includes budget information on the General Fund and other major funds, detailing significant revenue and expenditure changes, growth, debt policies and tax rate history.

Financial Summaries

This section describes the City's fund structure and presents the budget information for each appropriated fund on detailed schedules with summaries of revenues, expenditures and other financing sources. These financial schedules show actual historical results from the prior fiscal year, the current year adopted and amended budgets, and the budget year.

Policies and Goals

This section contains all of the City's financial and non-financial policies, as well as City Council goals and priorities for the immediate future. The City's long-term financial planning process is also described in this section along with multi-year financial forecasts of major funds.

Department Profiles

The Department Profile section of the budget includes a cover page highlighting the City's programs and activities, program objectives and performance measures, and cost and personnel summaries over a three-year timeframe by division.

Capital Budget

The Capital Budget section summarizes all capital expenditures included in both the operating budget and the first year budget of the Capital Improvement Program.

Statistical

This section offers demographic information and graphical representation of local economic and financial indicators, or benchmarks, that the City uses to assess its overall financial health.

Appendix

The Appendix contains ordinances that adopt the budget and establish the tax rate. This section also offers schedules of the City's total outstanding general obligation and revenue debt. Debt service costs (amount of principal and interest) for each bond issue are shown for the budget year and for each fiscal year until the bonds are retired.

Glossary

The Glossary section defines technical terms related to finance and accounting, as well as non-financial terms related to the City's programs and activities. Common acronyms and abbreviations are also defined to assist readers.

Budget Process

The City of Mesquite annual budget is a *Target Based Budget* developed in accordance with State law, the City Charter, and input from the public and all stakeholders within the framework of best practices identified by the National Advisory Council on State and Local Budgeting (NACSLB).

According to the City Charter, "The City Manager shall have prepared on or before the 15th day of August in each year a budget to cover all proposed expenditures of the City for the succeeding fiscal year, which begins on October 1st and ends on September 30th, of each calendar year. The budget shall be prepared in conformity with the state laws of Texas." Much work takes place before and after this deadline and the following overview summarizes the entire budget process.

Budget Preparation

In January the Budget Department works with other City departments in preparing multi-year revenue and expenditure forecasts for the City's major funds. The City Manager's executive team then reviews and updates, as needed, the City's budget and financial policies and Long-Term Financial Plan. During this time the budget calendar is developed and salary and benefit projections are completed by the Budget Department. Based on revenue and expenditure projections a budget *target* amount is determined for each department. This budget target is, in effect, an expenditure cap that cannot be exceeded by depart-

ment heads in preparing their budget requests. Budget preparation manuals are distributed along with budget target numbers to each department head by mid-March. Department heads then develop their budget requests within the constraints of their target number, and any new programs or services sought by the department head are submitted as *expanded programs*, which could be considered later in the year once the budget is further developed and whether adequate resources are available.

City Manager Review

Departments have about a month's time to submit their budget requests to the Budget Department, usually by mid-April. Once the budget requests are entered into the City's budget and accounting system, the Budget staff then formats the budget requests in useful reports for the City Manager's executive team to review. During the month of May the City Manager's budget review team meets individually with each department head to go over their budget requests by division, making preliminary decisions on existing service levels, staffing levels and learning about new expanded program requests.

On May 15th the Chief Appraiser for Dallas County sends preliminary notices of appraised values to taxing entities. The City's Tax Office then calculates the amount of property tax that may be generated from the preliminary appraisal and tax rate, and any adjustments are made to the revenue forecast for the budget year. The management review process is usually completed by mid-June.

Citizen Input

In June the City Council provides for several public hearings to gather citizen input on the budget. During these public hearings citizens are encouraged to offer their suggestions and ideas of what programs they would like included in the upcoming budget or what levels of service they desire. These public hearings are not required by law, but are viewed as an important part of the budget process. A State law mandated public hearing is held after the proposed budget is filed with the City Secretary's Office and made available to the public.

Council Review

While citizen input is gathered at public hearings, a draft budget is submitted to the City Council for their review, usually by the first week of July. Throughout the month of July the City Council holds several budget workshops to receive presentations by department heads and to discuss their budget needs and any fiscal impacts. These budget workshops are also open to the public and are used to encourage further citizen input on the budget as details are discussed. On July 25th, the Chief Appraiser certifies the approved appraisal roll to each taxing entity, and the budget is modified to reflect any changes in anticipated property tax revenue. The City Council then conducts a final budget public hearing once the certified roll is received to discuss the budget and consider any changes to the draft budget.

Budget Adoption

Upon conclusion of the budget workshops, but before August 15th, the City Manager submits a proposed budget to the City Council for consideration and adoption. A copy is also filed with the City Secretary's Office and posted on the City's website for public review in accordance with State law. Prior to City Council adoption, a final, State law mandated public hearing is held on the proposed budget. At this public hearing, all interested persons are given a final opportunity to be heard regarding any item on the proposed budget. The Council then has the option of approving the budget at this meeting or

postponing the vote to the next Council meeting. Once approved, the City Council adopts the budget by ordinance, which becomes effective on October 1st.

Budget Amendments

The adopted budget authorizes the amount of spending, also known as *appropriations*, that is allowed for the fiscal year. Appropriation changes, or revisions, are allowed to account for situations that were not anticipated prior to the beginning of the year. Budget revisions may be approved by the City Manager between departments in the same fund, but any changes to the appropriated amount at the fund level, or transfers between funds, require City Council approval. Budget revisions that require City Council approval are also referred to as budget amendments and must be approved by ordinance. The amended budget then becomes the working financial plan for the remainder of the fiscal year.

Budget Calendar Fiscal Year 2013-14

BUDGET ACTIVITY		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	Budget Office prepares personal services information	←→											
2	Budget Office prepares target budget information for departments		←→										
3	Budget Office prepares revenue projections		←→										
4	Budget Office provides guidelines and training		←→										
5	Departments prepare budgets			←→									
6	Manager's Office reviews department budgets				←→								
7	Citizen input public hearings					←→							
8	Manager presents budget to City Council at annual budget retreat						←→						
9	Departmental budget presentations to Council						←→						
10	Publication of statutory legal notices							←→					
11	Final public hearing and adoption of budget								←→				
12	Budget Office publishes budget document										←→		

Major Budget Activities and Scheduled Timetables

- 1-4) The Budget Office is responsible for providing departments with information necessary to prepare their budget requests. This information includes personal services costs for authorized positions, capital outlay estimates and budget target amounts. Additionally, the Budget Office prepares revenue projections and provides budget preparation training sessions for all departments.
- 5-6) Departments prepare budgets in accordance with Budget Office guidelines. Once completed, these budgets are forwarded to the City Manager's Office for review.
- 7) Public hearings are held in June of each year to gather input from the public.
- 8-9) The City Manager, in accordance with Charter requirements, presents his budget proposal to the City Council for their consideration. This proposal is formally done at the City's annual budget retreat. Departments also present detailed information to the Council at public budget meetings.
- 10) Statutory legal notices are published in the City's designated newspaper in accordance with State Law.
- 11) The City Council adopts the annual budget at the second City Council meeting in September to become effective on October 1st.
- 12) The Budget Office prepares and writes the final budget document.

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2013-14 City Council



Deputy Mayor Pro Tem
Al Forsythe
Place 2



Mayor
John Monaco



Councilmember
Greg Noschese
Place 5
(At Large)



Councilmember
Dennis Tarpley
Place 6
(At Large)



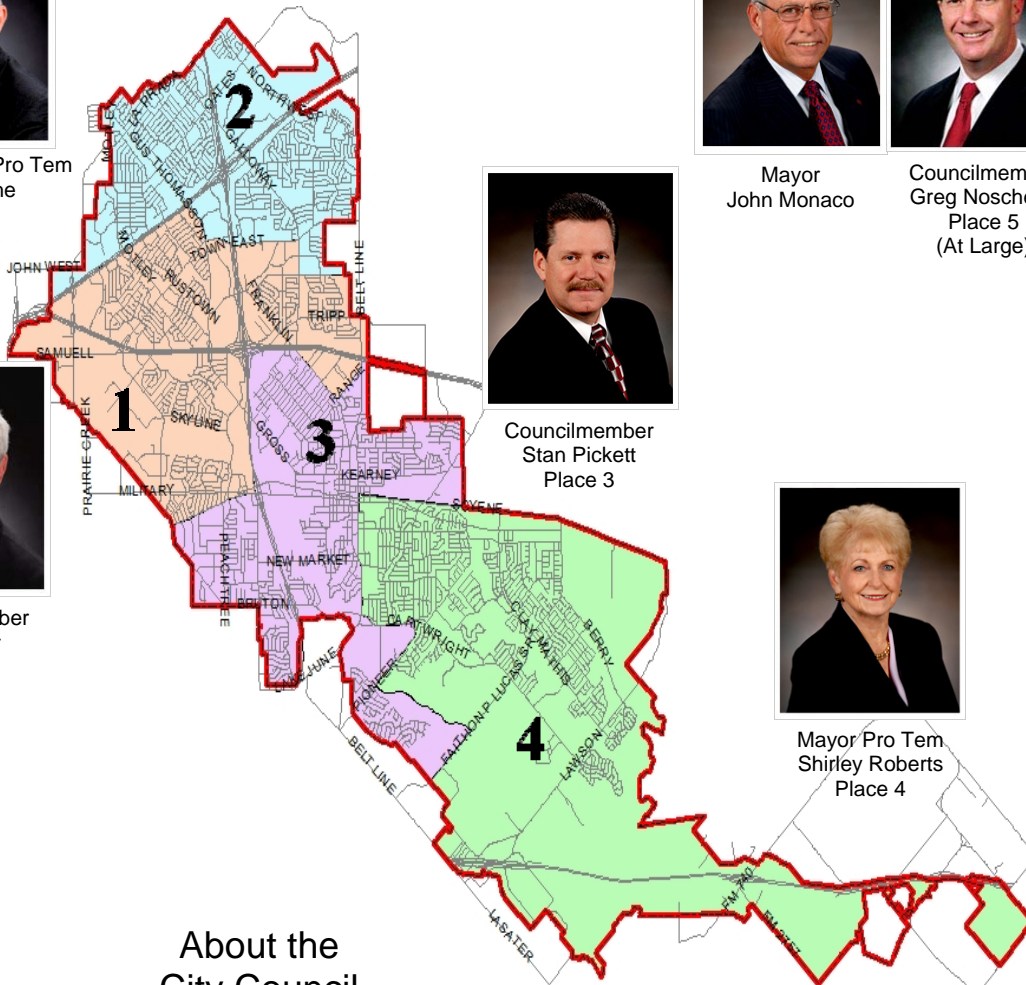
Councilmember
Stan Pickett
Place 3



Councilmember
Bill Porter
Place 1



Mayor Pro Tem
Shirley Roberts
Place 4



About the City Council

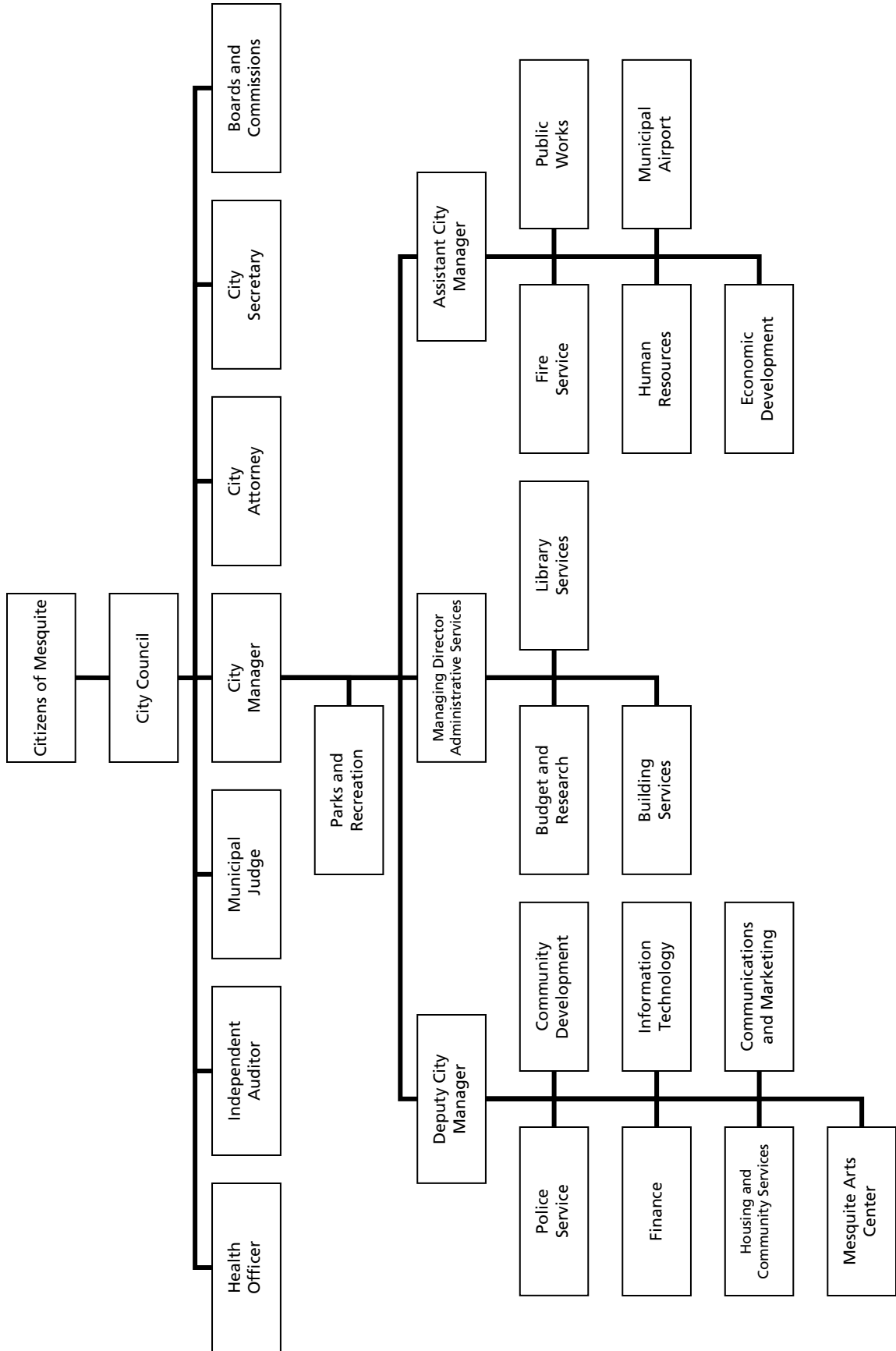
Mayor John Monaco was first elected by the electorate in 2001 as Councilmember, Place 2. Mayor Monaco was elected by the City Council in November 2007 to serve as Mayor and subsequently elected by the electorate as Mayor in 2008 to fulfill an unexpired one-year term. He was re-elected in 2009 and has since fulfilled two, two-year terms. In 2013, Mayor Monaco was re-elected to a two-year term along with Councilmembers Bill Porter, Dennis Tarpley and Deputy Mayor Pro Tem Al Forsythe. Councilmembers Greg Noschese, Stan Pickett and Mayor Pro Tem Shirley Roberts were re-elected to two-year terms in 2012. Regular City Council elections are held in May every year unless all positions are unopposed.

To reach the Mayor and City Councilmembers, call or write:
972-216-6402
Honorable Mayor and City Council
City Hall
1515 N. Galloway Avenue
Mesquite, Texas 75149

City of Mesquite, Texas

Organizational Chart

October 1, 2013



City Council—Appointed Positions

City Council

The City Council consists of the Mayor and six council members. Council members serve two-year terms and are responsible for appointing the City Health Officer, Independent Auditor, Municipal Judge, City Manager, City Attorney, City Secretary and members of various Boards and Commissions. The Mayor and six council members are elected at large; however, four Council positions have residency requirements. Listed below are the Council-appointed positions and their primary functions.

Health Officer

The Health Officer is a legally qualified physician whose primary duty is to implement and enforce laws which protect the public health and all other duties as prescribed by the Texas Board of Health.

Independent Auditor

The City Charter mandates that the City Council appoint a competent public accountant to audit the books and accounts of the City on an annual basis.

Municipal Judge

The Municipal Judge is responsible for presiding over the municipal court as created and defined by the City Charter. Jurisdiction is limited to the territorial limits of the City for all criminal cases arising under the ordinances of the City.

City Manager

The City Manager serves as the administrative head of the municipal government and shall be responsible for the efficient administration of all departments. The Manager is also charged with seeing that all laws and ordinances of the City are enforced.

City Attorney

The City Attorney is responsible for furnishing legal advice to City officials and personnel; represents the City in suits, litigations and hearings, prepares ordinances, resolutions, contracts and all other legal instruments; and prosecutes cases involving infractions of City ordinances and state law heard in Municipal Court.

City Secretary

The City Secretary is charged with keeping accurate minutes of City Council meetings and preserving all books, papers, documents, records and files of the Council. Custody of the seal of the City rests with the City Secretary.

Boards and Commissions

The City has 24 boards and commissions which serve in advisory capacities to the City Council. A complete listing of these Boards and Commissions, along with their functions, may be found on the next five pages.



Boards and Commissions

The City of Mesquite has 24 boards and commissions that serve in advisory capacities relating to various areas of local government control. The City Council is responsible for appointing members to the various boards and commissions. All members of boards and commissions serve without compensation.

1. Animal Control Advisory Board – A five-member advisory committee which shall review operations of the City animal shelter, provide guidance to the Animal Control Division in complying with all provisions of the Health and Safety Code, and perform such other duties as may be assigned by the City Council.
2. Automated Traffic Signal Enforcement Advisory Committee – A seven-member advisory committee which shall advise the local authority on the installation and operation of a photographic traffic signal enforcement system.
3. Board of Adjustment – A five-member board empowered to make exceptions to zoning ordinances in accordance with general or special rules contained in the ordinance for the purpose of rendering full justice and equity to the general public.
4. Building Standards Board – A seven-member board empowered to hear appeals from decisions of the Building Official or Fire Code Official in his/her interpretation and application of the technical provisions of the building, electrical, plumbing, mechanical, fuel gas, fire and property maintenance codes for both residential and commercial construction.
5. Capital Improvements Advisory Committee – An eight-member committee that is composed of the members of the Planning and Zoning Commission along with one additional member appointed by a majority vote of the City Council. This member is representative of the real estate, development or building industry. Its primary task is to advise and assist the City in adopting land use assumptions and review the capital improvements. The committee also provides impact fee advisory services as directed by the City Council.
6. Planning and Zoning Commission – A seven-member commission that acts in an advisory capacity and is responsible to the City Council on matters pertaining to planning for the physical development of the City. Its primary concern is subdivisions and zoning regulations.
7. Civil Service Commission and Trial (Personnel) Board – A three-member commission which provides for the administration of the Civil Service Program.
8. Falcon's Lair TIF Board – The Falcon's Lair Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Falcon's Lair area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.

9. Historic Mesquite, Inc. – An 18-member board (nine appointed by City Council) to provide leadership to search records and build on the past to preserve the history of the community; to encourage other organizations to be historically minded for the common goal of preservation; to be a resource for the education of future generations as well as those in the community; to identify areas and places of historical significance; to develop and maintain a historical museum and visitors' center; to preserve and accumulate local history, including sites, artifacts, genealogy data and all items pertaining to all periods of local history; to determine ways and means to accomplish these goals, including total community involvement; and to develop a long-range plan for preservation of Mesquite's heritage.
10. Keep Mesquite Beautiful, Inc. – A 20-member board (seven appointed by City Council) devoted to the implementation and maintenance of the Keep America Beautiful system via sustained litter reduction, public awareness and educational programs, enhancement of environmental quality and conservation of resources through recycling.
11. Lucas Farms TIF Board – The Lucas Farms Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Lucas Farms area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
12. Mesquite Health Facilities Development Corporation – A seven-member nonprofit corporation established under the provisions of the Health Facilities Development Act in order to provide tax-exempt financing to acquire, construct or improve health facilities to assist the maintenance of the public health.
13. Mesquite Housing Board – A five-member board created to hear appeals as they relate to eligibility for participation in the Housing Assistance Payments Program. The functions of this board relate solely to the Section 8 Housing Assistance Payments Program for existing housing and the rehabilitation of owner-occupied housing.
14. Mesquite Housing Finance Corporation – A seven-member board which serves as the Board of Directors under the provisions of the Housing Finance Corporation Act of 1979 in order to provide a means of financing the cost of residential ownership and development that will provide decent, safe and sanitary housing at affordable prices for residents of the City of Mesquite.
15. Mesquite Industrial Development Corporation – A three-member board established under the provisions of the Texas Development Corporation Act of 1979 in order to provide financing for industrial projects through the sale of tax-exempt bonds.

16. Mesquite Quality of Life Corporation – A seven-member nonprofit corporation governed by the Texas Development Corporation Act of 1979, Vernon’s Annotated Civil Statutes, Article 5190.6, Section 4B as amended. The Corporation shall develop an annual plan of work which shall be presented to the City Council for review, revision and approval. The Plan shall be limited to projects approved by voters of the City of Mesquite, which include 1) Transportation, 2) Public Safety and 3) Public Parks and Recreation.
17. Mesquite Veterans’ Affairs and Memorial Advisory Board — A five-member board that serves the City Council in an advisory capacity and performs the duties of hearing requests for City-supported memorials such as those commemorating 9/11, police or fire service personnel or veterans; making recommendations regarding plans to construct City-supported memorials; serving as a liaison for veterans’ agencies in the City of Mesquite; monitoring construction of City-supported memorials; serving as a forum for the exchange of information related to current or future memorials; and updating City Council on status of any City-supported memorials as needed.
18. Municipal Library Advisory Board – A seven-member board that acts in an advisory capacity and is responsible to the City Council on matters pertaining to the Library as related to present and future maintenance, operation, planning, acquisition, development, enlargement and use policies of the City library services.
19. North Texas Municipal Water District Board of Directors – Two representatives from the City of Mesquite serve on the Board of Directors of the North Texas Municipal Water District. The Board is authorized to do all things necessary to make water available from Lavon Dam and the Trinity East Fork Dam for municipal and industrial uses.
20. Parks and Recreation Advisory Board – A seven-member board to serve in an advisory capacity to the City Staff and City Council in all matters pertaining to Parks and Recreation, including the Municipal Golf Course.
21. Ridge Ranch TIF Board – The Ridge Ranch Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Ridge Ranch area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
22. Rodeo City TIF Board – The Rodeo City Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Rodeo City area) and shall exercise only those powers, advisory in nature, which are either

granted to the Board pursuant to the Act or delegated to the Board by the City Council.

23. Towne Centre TIF Board – The Town Centre Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Towne Centre area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
24. Tree Board — A seven-member board whose duties shall be to study the needs of the City in connection with its tree planting program and to make recommendations, advise, and assist the Municipal Arborist in the promotion and implementation of the City’s tree planting program.

City of Mesquite
 Summary of Department Staffing Levels by Fund
 Fiscal Year 2013-14

Staffing By Fund- All Personnel

Fund	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
General	1,009.01	1,010.51	1,005.62	1,007.62	2.00
Water and Sewer	108.07	108.07	108.07	109.07	1.00
Airport	8.05	8.05	7.90	7.90	0.00
Drainage Utility District	7.00	7.00	7.00	7.00	0.00
Grants	22.60	22.60	21.10	21.10	0.00
Hotel/Motel	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
Total-All Funds	<u>1,156.73</u>	<u>1,158.23</u>	<u>1,151.69</u>	<u>1,154.69</u>	<u>3.00</u>

Full-time Staffing

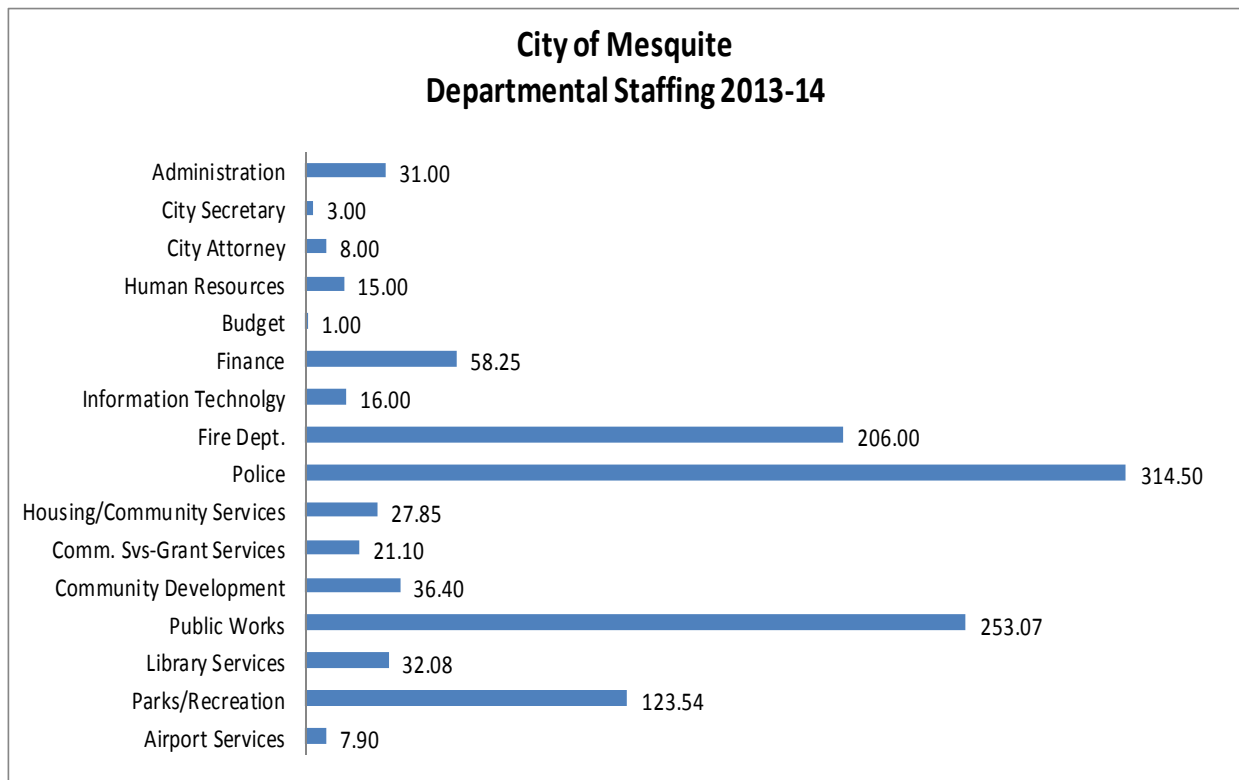
Fund	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
General	933.50	934.50	931.60	933.60	2.00
Water and Sewer	107.00	107.00	107.00	108.00	1.00
Airport	2.00	2.00	2.00	2.00	0.00
Drainage Utility District	7.00	7.00	7.00	7.00	0.00
Grants	17.90	17.90	16.40	16.40	0.00
Hotel/Motel	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
Total-All Funds	<u>1,069.40</u>	<u>1,070.40</u>	<u>1,066.00</u>	<u>1,069.00</u>	<u>3.00</u>

Full-time Equivalent Staffing

Fund	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
General	75.51	75.01	74.02	75.02	1.00
Water and Sewer	1.07	1.07	1.07	1.07	0.00
Airport	6.05	6.05	5.90	5.90	0.00
Drainage Utility District	0.00	0.00	0.00	0.00	0.00
Grants	4.70	4.70	4.70	4.70	0.00
Hotel/Motel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total-All Funds	<u>87.33</u>	<u>86.83</u>	<u>85.69</u>	<u>85.69</u>	<u>1.00</u>

City of Mesquite
 Summary of Departmental Staffing Levels
 Fiscal Years 2011-12 to 2013-14

Department	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Department of Administration	33.00	34.00	30.00	31.00	1.00
Department of City Secretary	3.00	3.00	3.00	3.00	0.00
Department of City Attorney	7.00	7.00	7.00	8.00	1.00
Department of Human Resources	14.00	14.00	14.00	15.00	1.00
Department of Budget/Research	2.00	2.00	2.00	1.00	(1.00)
Department of Finance	56.75	57.25	57.25	58.25	1.00
Department of Information Technology	15.00	15.00	15.00	16.00	1.00
Department of Fire Service	207.00	207.00	207.00	206.00	(1.00)
Department of Police Service	315.00	315.00	314.50	314.50	0.00
Department of Housing/Community Services	28.10	28.10	27.85	27.85	0.00
Department of Community Svs-Grant Services	21.60	21.60	21.10	21.10	0.00
Department of Community Development	35.40	35.40	36.40	36.40	0.00
Department of Public Works	254.07	254.07	253.07	253.07	0.00
Department of Library Services	32.08	32.08	32.08	32.08	0.00
Department of Parks and Recreation	124.68	124.68	123.54	123.54	0.00
Department of Airport Services	8.05	8.05	7.90	7.90	0.00
Total Authorized Staffing Levels	<u>1,156.73</u>	<u>1,158.23</u>	<u>1,151.69</u>	<u>1,154.69</u>	<u>3.00</u>



Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Department	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Department of Administration					
City Manager	6.00	6.00	6.00	6.00	0.00
Building Services	21.00	22.00	18.00	19.00	1.00
Economic Development	1.00	1.00	1.00	1.00	0.00
Mesquite Arts Center	2.00	2.00	2.00	2.00	0.00
Public Information Office	1.00	1.00	1.00	1.00	0.00
Marketing and Tourism	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
Total Department of Administration	<u>33.00</u>	<u>34.00</u>	<u>30.00</u>	<u>31.00</u>	<u>1.00</u>
Department of City Secretary	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
Department of City Attorney	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>8.00</u>	<u>1.00</u>
Department of Human Resources					
Human Resources Administration	11.00	11.00	11.00	12.00	1.00
Risk Management	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
Total Department of Human Resources	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>15.00</u>	<u>1.00</u>
Department of Budget and Research	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>1.00</u>	<u>(1.00)</u>
Department of Finance					
Finance Administration	4.00	4.00	4.00	4.00	0.00
Accounting	6.75	6.75	6.75	6.75	0.00
Purchasing	4.50	4.50	4.50	5.50	1.00
Warehouse	4.00	4.00	4.00	4.00	0.00
Printshop/Mailroom	3.00	3.00	3.00	3.00	0.00
Tax Office	5.00	5.00	5.00	5.00	0.00
Municipal Court	15.50	15.00	15.00	15.00	0.00
Water and Sewer Accounting	<u>14.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>0.00</u>
Total Department of Finance	<u>56.75</u>	<u>57.25</u>	<u>57.25</u>	<u>58.25</u>	<u>1.00</u>
Department of Information Technology					
IT Administration	3.00	3.00	3.00	4.00	1.00
PC Network Support	4.00	4.00	4.00	4.00	0.00
Software Development	5.00	5.00	5.00	5.00	0.00
Public Safety Support	2.00	2.00	2.00	2.00	0.00
Telecommunications	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total Department of Information Technology	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>16.00</u>	<u>1.00</u>

**Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14**

Department	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Department of Fire Service					
Fire Administration	9.00	9.00	10.00	10.00	0.00
Fire Operations	178.00	178.00	178.00	177.00	(1.00)
Fire Emergency Medical Services	5.00	5.00	5.00	5.00	0.00
Fire Prevention	10.00	10.00	9.00	9.00	0.00
Fire Training	2.00	2.00	3.00	3.00	0.00
Emergency Management	<u>3.00</u>	<u>3.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
Total Department of Fire Service	<u>207.00</u>	<u>207.00</u>	<u>207.00</u>	<u>206.00</u>	<u>(1.00)</u>
Department of Police Service					
Police Administration	8.00	8.00	8.00	8.00	0.00
Police Operations	144.00	144.00	144.00	144.00	0.00
Police Criminal Investigation	52.00	52.00	52.00	52.00	0.00
Police School Resource Officers	19.00	19.00	19.00	19.00	0.00
Police Technical Services	82.00	82.00	81.50	81.50	0.00
Police Staff Support	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>0.00</u>
Total Department of Police Service	<u>315.00</u>	<u>315.00</u>	<u>314.50</u>	<u>314.50</u>	<u>0.00</u>
Department of Housing and Community Services					
Administration	2.00	2.00	2.00	2.00	0.00
Health Clinic	2.10	2.10	1.35	1.35	0.00
Volunteer Services	1.00	1.00	1.00	1.00	0.00
Animal Control	11.00	11.00	11.00	11.00	0.00
Mesquite Transportation for Elderly and Disabled	<u>12.00</u>	<u>12.00</u>	<u>12.50</u>	<u>12.50</u>	<u>0.00</u>
Total Housing and Community Services	<u>28.10</u>	<u>28.10</u>	<u>27.85</u>	<u>27.85</u>	<u>0.00</u>
Housing and Community Services Grant Services					
HUD Section 8 Housing Assistance	11.50	11.50	11.50	11.50	0.00
HUD CDBG Administration	1.00	1.00	1.00	1.00	0.00
HUD CDBG Comprehensive Planning	1.00	1.00	1.00	1.00	0.00
HUD CDBG Housing Rehabilitation	0.75	0.75	1.00	1.00	0.00
HUD CDBG Code Enforcement	3.00	3.00	3.00	3.00	0.00
CDBG Addressing Mesquite	2.60	2.60	2.60	2.60	0.00
NSP Administration	<u>1.75</u>	<u>1.75</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total Grant Services	<u>21.60</u>	<u>21.60</u>	<u>21.10</u>	<u>21.10</u>	<u>0.00</u>
Department of Community Development					
Administration	2.00	2.00	2.00	2.00	0.00
Planning and Zoning	4.00	4.00	5.00	5.00	0.00
Historic Preservation	1.50	1.50	1.50	1.50	0.00
Building Inspection	14.40	14.40	14.40	14.40	0.00
Environmental Code Inspection (FTE)	7.00	7.00	7.00	7.00	0.00
Licensing and Compliance	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>	<u>0.00</u>
Total Department of Community Development	<u>35.40</u>	<u>35.40</u>	<u>36.40</u>	<u>36.40</u>	<u>0.00</u>

Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Department	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Department of Public Works					
Public Works Administration	3.00	3.00	2.00	2.00	0.00
Engineering	7.00	7.00	7.00	7.00	0.00
Traffic Engineering	12.00	12.00	12.00	12.00	0.00
Street Lighting	2.00	2.00	2.00	2.00	0.00
Storm Water Operating Program	4.00	4.00	4.00	4.00	0.00
Residential Waste Collection	60.00	60.00	60.00	60.00	0.00
Composting Facility	3.00	3.00	3.00	3.00	0.00
Street Maintenance	43.00	43.00	43.00	43.00	0.00
TPDES-Street Sweeping	3.00	3.00	3.00	3.00	0.00
Equipment Services	23.00	23.00	23.00	23.00	0.00
Water and Sewer Administration	4.00	4.00	4.00	4.00	0.00
Water and Sewer Engineering	8.00	8.00	7.00	7.00	0.00
Water Production	13.57	13.57	13.57	13.57	0.00
Meter Services	16.50	16.50	17.50	17.50	0.00
Water Distribution	20.00	20.00	20.00	20.00	0.00
Wastewater Collection	21.00	21.00	21.00	21.00	0.00
Water and Sewer Reconstruction	11.00	11.00	11.00	11.00	0.00
Total Department of Public Works	<u>254.07</u>	<u>254.07</u>	<u>253.07</u>	<u>253.07</u>	<u>0.00</u>
Department of Library Services					
Administration	13.28	13.28	13.28	13.28	0.00
Library-North Branch	9.64	9.64	9.16	9.16	0.00
Library-Main Branch	9.16	9.16	9.64	9.64	0.00
Total Department of Library Services	<u>32.08</u>	<u>32.08</u>	<u>32.08</u>	<u>32.08</u>	<u>0.00</u>
Department of Parks and Recreation					
Parks and Recreation Administration	7.00	7.00	7.00	7.00	0.00
Park Operations	38.50	38.50	38.50	38.50	0.00
Golf Course	13.38	13.38	14.24	14.24	0.00
Recreation	48.88	48.88	47.88	47.88	0.00
Swimming Pools	14.67	14.67	13.67	13.67	0.00
Tennis Center	2.25	2.25	2.25	2.25	0.00
Total Department of Parks and Recreation	<u>124.68</u>	<u>124.68</u>	<u>123.54</u>	<u>123.54</u>	<u>0.00</u>
Municipal Airport	<u>8.05</u>	<u>8.05</u>	<u>7.90</u>	<u>7.90</u>	<u>0.00</u>
Total Authorized Staffing Levels	<u>1,156.73</u>	<u>1,158.23</u>	<u>1,151.69</u>	<u>1,154.69</u>	<u>3.00</u>

MESQUITE

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Budget Message

City Manager's Letter
Budget Overview

MESQUITE

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October 1, 2013

John Monaco
Mayor

Shirley Roberts
Mayor Pro Tem

Al Forsythe
Deputy Mayor Pro Tem

Bill Porter
Councilmember

Stan Pickett
Councilmember

Greg Noschese
Councilmember

Dennis Tarpley
Councilmember

Ted Barron
City Manager

Honorable Mayor and City Councilmembers:

It's my pleasure to present to you the Adopted Budget for fiscal year 2013-14. This year's budget marks the first year since the beginning of the recession when property values are not projected to decline; and while we all certainly had hoped for higher appraised values this year, I'm beginning to feel more confident that the local economy will improve even more over the near term.

Record sales tax collections last year and this current fiscal year have helped to offset some of the negative impacts of declining property values and has allowed us to maintain current service levels at the same tax rate for seven consecutive years. However, annual General Fund revenues remain \$6.3 million below the total collected before the recession, and \$5.5 million of this amount is reduced property tax revenues. I also believe that sales tax collections will begin to taper off next fiscal year and resume a pre-recessionary average annual growth rate of one percent, which means that the City's tax base and the new revenues derived from increases in property values will be the primary driver of future budgets.

The impacts of this past recession will be lasting and will continue up until the beginning of the next slowdown in the economy, and with a projected average property value increase of three percent each year, it would take six years for the City to reach pre-recessionary property tax revenue levels. We are definitely facing a new economy; with new commercial construction values down 90 percent from 2009, and a still, very tight credit market, we must do more to help the tax base grow. It's more important than ever that we remain focused on *Project Renewal* and build upon its recent success. The next recession is just a few years away and how well we weather the next slowdown will measure our success today.

I want to thank you for your ongoing support during this past recession, the direction that you've given to me and staff, and your unwavering commitment to our hardworking employees. I know you'll agree that we have the finest workforce in the Metroplex, and I'm extremely proud of the teamwork and character that they've demonstrated during these difficult times. I look forward to working with each of you in the coming year as we continue our efforts to make Mesquite *the* place for families and businesses to call home.

Sincerely,


Ted Barron
City Manager

P.O. Box 850137 • Mesquite, Texas 75185-0137 • 972.288.7711

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BUDGET OVERVIEW

Budget Development

The 2013-14 adopted budget marks the seventh year of *Project Renewal* and its goal of addressing declining revenues, increasing new commercial and retail development opportunities and to revitalize older areas in the City. On June 16, 2003 the City Council passed Resolution 27-2003 adopting a vision statement for the year 2013 and strategic goals for the future of Mesquite. In January 2011, the City Council held a policy retreat to reexamine its goals and priorities and what emerged from discussions were growing concerns about *protecting future revenue sources*, addressing *aging neighborhoods and infrastructure*, the need to *attract high-end, executive housing*, and to *improve the overall image* of the City. These goals are:

- Stronger Fiscal Condition
- Digital City Government
- Safe City Reputation
- Expanded Parks and Recreation Opportunities
- Viable Transit Options
- Reliable Sound Infrastructure
- Quality Development and Redevelopment
- Positive Hometown Image

Budget Priorities and Issues

Along with these City Council goals there are many near term factors that influence budget decisions from year to year, and fiscal year 2014 is no exception. Record increases in sales tax revenues last fiscal year and during the current year enabled management to replenish fund balances among several funds last year and further allowed the City Council to approve a three-percent merit increase for all employees for next fiscal year and maintain the same property tax rate for the seventh year in a row. However, the pre-recessionary trend of Mesquite's sales tax base suggests only a modest average yearly growth rate of one-percent since 2001. It's anticipated that sales tax will again resume this trend, and therefore; sales tax revenues are expected to increase only \$162,000 from the current year amended budget.

Property valuations remain the top issue for the City, as the appraised values of Mesquite did not keep pace with surrounding Metroplex cities. While comparable cities' values increased four-to-five percent on average, Mesquite's taxable value increased only 0.2 percent, enough to generate \$120,000 in added property tax revenues. As illustrated in the charts and graphs that follow in this section of the Budget, the City's estimated property tax revenue of \$35.1 million is still \$5.5 million less than the \$40.6 million that was collected prior to the recession in 2008, and new commercial construction has fallen 90 percent during this same period of time.

Another ongoing issue has been the rising costs of health care, and in fiscal year 2010, the City's Group Medical Insurance Fund reserve of \$1.3 million was erased in just one year due to unusually high health claims. Fortunately, 2010 has been an exception and the health claims experience has improved since then. It's expected that health claims for the current year will end up in line with budget and no significant changes to the health plan or premium increases will be necessary in 2014. Since 2010, the Group Medical Insurance Fund ending fund balance has increased from a (\$386,600) deficit to a projected 2014 ending fund balance of \$584, 273. Similarly, all other funds have seen healthy bottom lines since the end of the recession as management has applied recent sales tax gains as "one-time" revenues and have shored up the City's reserves.

Along with ongoing *Project Renewal* efforts, major priorities of this year's Budget include addressing the ever increasing pass-through costs for treated water and wastewater from the City's water supplier, North Texas Municipal Water District (NTMWD), and minimizing those cost impacts to the City's own water and sewer customers. Capital intensive projects undertaken by NTMWD, as well as the recent drought and water conservation efforts have created severe upward pressure on cost of wholesale water. And further, as illustrated later in this section of the Budget, the NTMWD's "take or pay" wholesale cost allocation structure for its member cities and customer cities locks the City in peak prices despite reducing consumption by 36 percent since 2008 when the peak year was established. This wholesale rate structure penalizes mature member cities like Mesquite, Richardson and Plano, yet benefits the growing member cities like Frisco and McKinney; thus there's no consensus among *all* member cities to change the current rate structure.

According to the latest wholesale rate projections by NTMWD – assuming there are no further changes – the cost of wholesale water will increase 51 percent in just the next five years, from \$1.70 per 1,000 gallons to \$2.57 per 1,000 gallons. With the average Mesquite household consuming 10,000 gallons per month and currently paying \$85.85 in water and sewer customer charges, a 51 percent increase means they will soon pay \$129.63 under the current rate structure. Within 10 years, by 2023, the wholesale rate is projected at \$3.02 per 1,000 gallons, or 78 percent more than the current rate – almost double. Because of these impending cost increases for water, changes in consumption patterns and aging infrastructure, the 2014 Water and Sewer budget includes \$35,000 for a new water and wastewater rate design study to examine the City's water consumption patterns, unique customer characteristics, future growth and debt service to provide a new rate structure for the City that adequately recovers revenue requirements for the Water and Sewer Fund, yet remains equitable among *all* customer classes, residential, commercial and industrial. This new rate model cannot avoid cost increases from NTMWD, but may help restructure customer charges that better fit Mesquite's current and future consumer needs.

Another opportunity in 2014 is to shift the cost of drainage improvement projects from debt financing to a "pay-as-you-go" basis through increased user fees. The last of Drainage Utility District (DUD) Fund revenue bonds are approaching retirement and reducing the annual debt service costs for the DUD Operating Fund, which were at one time 50 percent or more of operating costs. A shift to fund capital projects with current revenues rather than

bonded debt will free up an extra \$1 million each year to fund erosion control projects and minor drainage improvement projects.

New Revenues

While the proposed budget does not include a property tax rate increase – the *tax rate will remain the same* at \$0.64 cents per \$100 valuation – the budget does include \$1,390,534 in new revenue for the General Fund, through increased valuation in the tax roll, increases in sales tax and permit activity and increases to commercial solid waste fees. It also includes \$2,705,000 in new revenues for the Water and Sewer Fund and \$568,500 for the Drainage Utility District Fund through increased user charges. All other anticipated increases in revenues next year are related to changes in the economy or service levels.

While overall revenues for the General Fund are up \$1,390,534, the variance from the current fiscal year budget, as shown in the Financial Schedules, is down \$939,466 and this is due to the elimination of a \$2,330,000 inter-fund transfer from bond proceeds within the Capital Projects Fund to finance capital equipment that *used to be* expensed from the General Fund. Beginning in fiscal year 2014, these capital expenditures will be expensed directly from the Capital Projects Fund, thus eliminating the need for the transfer. As such, all bond-eligible capital equipment has been removed from the departmental budgets within the General Fund.

Water and sewer charges will increase a combined \$5.00 per month, or \$60.00 per year, and is necessary to recover costs for treated water and wastewater by the City's water supplier. Drainage charges will increase \$0.50 for single-family residential property owners, from \$3.00 per month to \$3.50 per month, and commercial customer rates will increase \$0.02, from \$0.05 to \$0.07 per 100 square feet of impervious cover area per month.

Staffing Changes and Compensation

Five new positions were added and two existing positions were eliminated for a net gain of three (3) full-time positions. Demands on the Municipal Court have increased since becoming a court of record and adding a new full-time prosecutor will help reduce backlog in cases and increase docket capacity of the Court has been identified. Funding for this prosecutor (Assistant City Attorney) is available from increased traffic and court fine revenues attributed to the new court of record.

With the recent retirement of the City's Purchasing Supervisor, there was an opportunity to make the part-time, but more professional Senior Procurement Specialist position a full-time position in order to create better efficiencies and meet greater workload demands within the Purchasing Office. Funding for this new full-time position will come from the elimination of the vacant Budget Coordinator position. Integration of the new MUNIS software system will allow Finance staff to handle many of the duties associated with the Budget Office.

Within the Fire Department, a temporary Captain position, which was added in 2013, will be eliminated, and within the IT Department, a new Junior Systems Administrator will be added as part of an overall staffing need identified in a three-year IT Strategic Plan. The other two positions include a new, temporary Wellness Coordinator within the Human Resources Department and a Custodian for the portions of the City Hall building that house water and sewer billing and accounting. The Custodian will be funded out of the Water and Sewer Fund and the Wellness Coordinator position and associated wellness program activities will be fully reimbursed by Aetna, the City's health plan administrator over the next two years, after which the program will be evaluated for its effectiveness and value to controlling health care costs.

The 2013-14 budget contains a three percent (3%) merit increase for all eligible employees at a total cost of \$1,272,687. Merit increases for General Government employees are effective on the employee's annual review date, and merit increases for Public Safety employees are effective on January 1, 2014. The cost to the General Fund is \$1,196,091 and \$76,596 for all other funds. The \$1,390,534 in new, recurring revenues provided the funding needed for the merit increases within the General Fund.

The City provides pension benefits for all of its full-time employees through a hybrid defined benefit plan in the statewide Texas Municipal Retirement System (TMRS) with employees contributing pre-tax dollars from their salary. Upon retirement an eligible employee is paid an annuity based upon the sum of the employee's contributions to the plan, with interest and the City financed contributions. With the City maintaining its ad hoc increase of 100 percent updated service credits and cost of living adjustments at 50 percent of the consumer price index, for retirees, the City's 2014 TMRS contribution rate remained basically flat, increasing very slightly from 10.80 percent to 10.81 percent as of January 1, 2014. The City's contribution rate is determined by TMRS actuaries using actuarial cost methodologies and accounting standards.

City Charter Requirement

In 1983, the citizens of Mesquite approved a referendum requiring that there be a minimum of 1.5 police officers per 1,000 in population. Population figures provided by the North Central Texas Council of Governments estimates that there are 140,240 people residing in the City of Mesquite as of January 1, 2013. Based on Article III, Section 24a of the Mesquite City Charter, a minimum of 211 officers is mandated. The 2013-14 budget provides authorization for 229 sworn positions, or 18 more than the Charter requirement.

GENERAL FUND

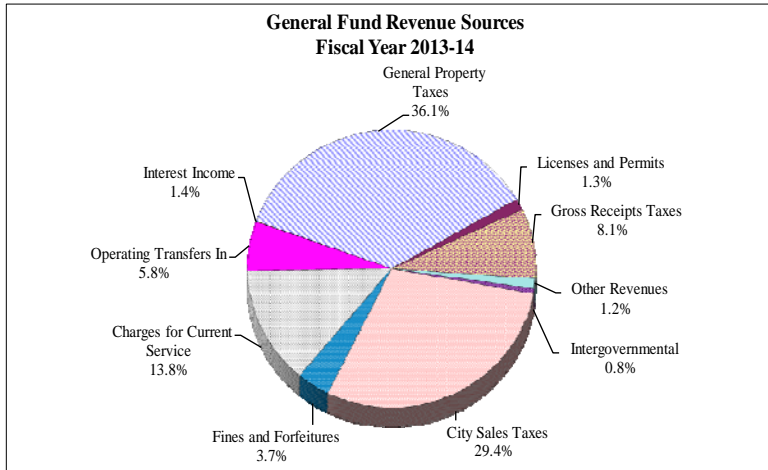
The General Fund budget totals \$97,248,802, a net decrease of \$939,518, or 0.96 percent, as compared to the current year. The budget does include the continuation of \$4.1 million in

work order credits for park operations and \$100,000 for traffic management center operations from the 4B Quality of Life Fund to maintain current service levels.

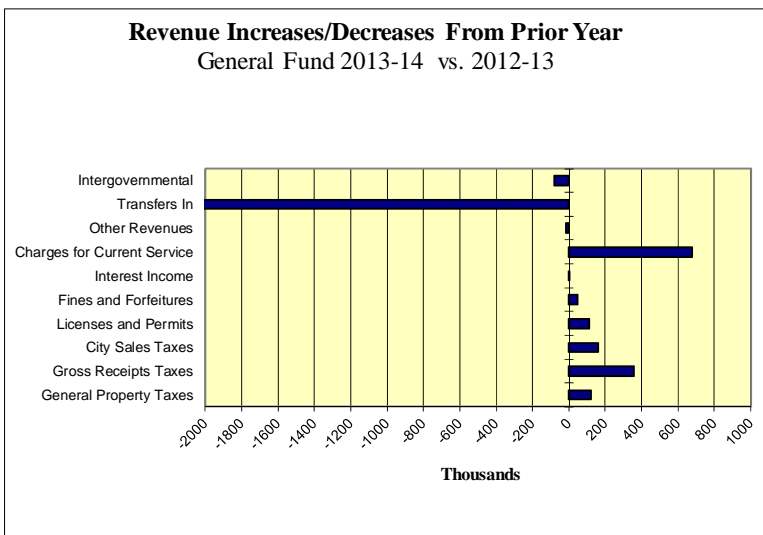
New this year is the elimination of the \$2,330,000 Inter-fund Transfer from annual bond sale funds to fund routine vehicle and computer equipment capital replacements. These capital items will now be funded directly from the Capital Projects Fund, which will be used to account for the expenditures of all general obligation bond sale proceeds. By funding all bond-eligible capital items from the Capital Projects Fund, annual spikes to capital intensive budgets like Public Works and Police Operations will be eliminated and will allow for better year-to-year comparison of operating and maintenance (O&M) expenditures. Consolidation of all general obligation bond funds into one single Capital Projects Fund also meets the Governmental Accounting Standards Board's (GASB) principle that a government should use the least number of funds possible to eliminate undue complexity and increase flexibility. With the implementation of the new MUNIS accounting software, the timing was appropriate for this fund consolidation. For the first year however, this has the effect of reducing the bottom line total General Fund revenues by \$2,330,000 even though actual revenues increased by \$1,390,534. Likewise, General Fund expenditures actually increased \$1,319,557 from the current year, but with \$2,259,075 of capital items removed from the budget and funded within the Capital Project Fund next year, the budget reflects a net decrease of \$939,518 when compared to the current year budget, which *does* contain \$2.3 million in capital replacements.

GENERAL FUND REVENUES

General Fund revenues are projected to be \$97,259,155 for fiscal year 2013-14, a decrease of \$939,466, or 0.96 percent over the 2012-13 amended Budget.



Financing of the City's General Fund operations is derived from numerous revenue sources. General property taxes are the most significant source of revenue with sales taxes also contributing a substantial amount. These two revenue sources combine for 65.5% of all General Fund revenues. Other revenue sources that help offset expenditures are shown to the left. An explanation of each revenue source may be found in the General Fund revenue analysis of the budget message section.



Revenues into the General Fund are expected to decrease by \$939,466. The graph to the left highlights where increases and decreases in the General Fund are anticipated:

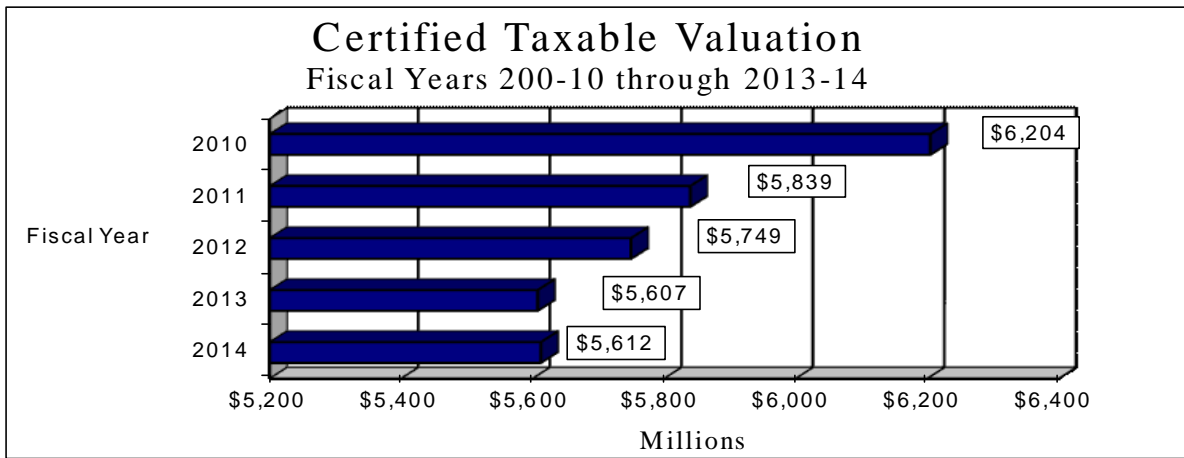
Property Taxes	\$120,000
Gr. Rcpts. Taxes	357,000
City Sales Taxes	162,000
Licenses/Permits	113,000
Finds/Forfeitures	50,000
Interest Income	5,000
Service Charges	678,000
Other Revenues	(16,500)
Transfers	(2,330,000)
Intergovernmental	(77,966)
Total	(939,466)

General Property Tax

Property taxes are levied each year on October 1 on the assessed values as of the prior January 1 for all real and personal property located in the City. Assessed values are established by the Dallas Central Appraisal District (DCAD) at 100 percent of estimated market value of property subject to taxation. Taxes are due October 1, immediately

following the January lien date, and are delinquent after the following January 31. Penalty and interest are charged at twenty percent on delinquent taxes beginning February 1.

Certified taxable property valuations provided to the City by DCAD on July 25, 2013 totaled \$5,612,431,464. Included in this amount is \$394,323,865 in value of homeowners over 65 years of age, disabled persons and value within the City’s Tax Increment Finance (TIF) districts. Taxes levied and collected on TIF districts are not available to fund General Fund operations, therefore; the net taxable valuation available for General Fund operations is \$5,218,107,599. The City’s adopted tax rate is set at \$0.64000 per \$100.00 of assessed valuation and represents the same tax rate for the previous six fiscal years.



Mesquite’s certified taxable assessed valuation on July 25, 2013 was \$5.6 billion, a slight increase of \$5.6 million (0.1%) more than the previous year. The tax rate applied to the net assessed valuation is \$0.64000 per \$100.00 of valuation.

Property Tax Calculation

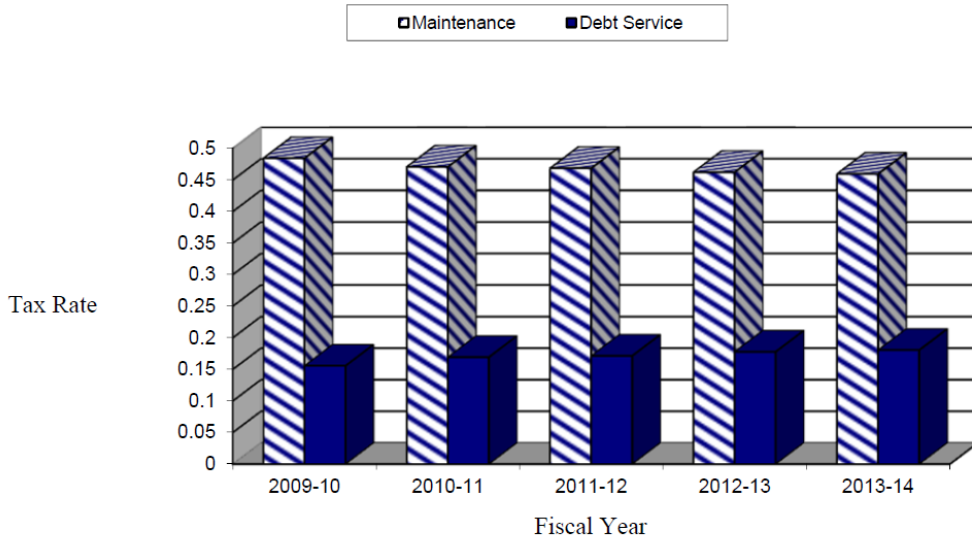
Total Taxable Assessed Valuation	\$5,612,431,464
Less: Exempt Valuation	(394,323,865)
Net General Fund Taxable Assessed Valuation	<u>\$5,218,107,599</u>
Adopted Tax Rate	\$0.64000/\$100
Total Tax Levy @ 100% Collection	\$33,395,889
Estimated Over 65/Disabled Levy	<u>1,530,840</u>
Net Tax Levy	34,926,729
Total Anticipated Tax Collections @ 98.7%	<u>\$34,490,000</u>

Distribution of Tax Collections

Debt Service	\$9,725,641
Maintenance and Operations	<u>24,764,359</u>
Total Distribution	<u>\$34,490,000</u>

Tax Rate Distribution

Fiscal Years 2009-10 through 2013-14



<u>Fiscal Year</u>	<u>Valuation*</u>	<u>Tax Rate</u>	<u>Maintenance</u>	<u>Debt Service</u>
2009-10	6,204,146	0.64000	0.48443	0.15557
2010-11	5,839,498	0.64000	0.47076	0.16924
2011-12	5,749,292	0.64000	0.46859	0.17141
2012-13	5,606,860	0.64000	0.46225	0.17775
2013-14	5,612,431	0.64000	0.45953	0.18047

There are two components of the tax rate. The first component is for maintenance and operations while the second component relates to debt service requirements. When the City issues long-term debt it insures its repayment by levying a tax sufficient to cover principal and interest requirements. Revenues generated from tax rates that exceed this amount may be used for the general operations of the government. The chart above depicts the distribution of tax rates for the past five years.

The following example will help demonstrate how the tax rate is distributed.

The City sends a 2013 tax bill to a family in Mesquite that owns a \$100,000 home. The tax rate adopted for that fiscal year (2013-14) is \$.64000 per \$100.00 of valuation. Therefore, the tax on the home is \$640.00. When the tax bill is paid the City divides the payment into two portions - one is for debt service and one for ongoing operations of City services. In this example \$180.47 would be used for debt service requirements while the remaining \$459.53 would be used to fund City operations.

* Amounts expressed in thousands and include TIF District valuations, exemptions and tax abatements

General Fund property tax revenues are estimated at \$35,130,000 (inclusive of delinquent taxes and related penalty and interest charges) and accounts for 36.1 percent of all General Fund revenues.

Gross Receipts Taxes

Some businesses use public rights-of-way to provide services to the general public and by State law, or through contractual agreements, these companies pay fees to the City for the privilege of using its rights-of-way. These fees may be based on a formula or a percentage of a company's revenues (gross receipts). Cable television providers pay a fee equal to five percent of the company's annual gross revenues of subscribers in the City. Telephone gross receipts are based on the number of access lines and a formula as set forth in House Bill 1777, which was adopted by the Texas State Legislature. Electric gross receipts are based on a formula using kilowatt-hours consumed by utility customers. Gross receipts total \$7,901,000, which is \$357,000 above the amended budget. Most of this increase is due to the negotiated increase of \$300,000 in commercial solid waste fees from the City's commercial solid waste collection contractor. Electrical gross receipts and cable television gross receipts are each expected to increase slightly by \$25,000 each.

City Sales Taxes

Sales tax revenues are derived from a two percent local tax levied on all retail sales, leases and rentals of most goods and taxable services within the City. As the second largest revenue source for the General Fund after property taxes, sales tax has continued to trend upward from the current year amended forecast. Based on historical patterns, it's expected that sales tax revenues will begin to level off next year and resume historical pre-recession growth of approximately one percent per year. Next year's sales tax estimate of \$28,637,000 is a \$162,000 increase over the amended budget and represents a slight 0.50 percent increase over the current year in projected retail sales and an increase in the mixed beverage sales tax.

This past Legislative session restored the City's allocation of the State's 14 percent mixed beverage tax that the 82nd Legislature reduced, from 8.3065 percent to 10.7143 percent of collections. However, the 83rd Legislature also changed the way the mixed beverage tax is collected. The Legislature reduced the mixed beverage tax portion that permit holders pay from 14 percent to 6.7 percent and added a mixed beverage "sales tax" component of 8.25 percent, which consumers now pay, for an overall increase of 0.95 percent. The City's restored allocation of the new 14.95 percent mixed beverage gross receipts formula is expected to increase revenues by \$20,000 over fiscal year 2013.

Licenses and Permits

License and permit revenues include fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. A slight pickup in commercial reconstruction activity is expected next year, which should increase overall permit revenue by an estimated \$113,000.

Fines and Forfeitures

Traffic fine revenue continues to increase due to increased enforcement activity and fewer appeals of citations due to the City's new "court of record." Prior to 2013, the City's

municipal court was not a court of record (i.e., no written transcript of the proceedings was taken), and thus an appeal to the county level would require a new trial. This proved to be somewhat of a loophole for traffic fine defendants who would bet on the police officer not being able to attend trial and thus lead to case dismissal. As a court of record, the City's municipal court cases now can only be appealed to the county court level if there was an error on record at the municipal court trial. With fewer appeals (there was only one in 2013), more cases are disposed of at municipal court level rather than at the county level, which has led to an overall increase in traffic fine and related court revenues. Revenues are expected to increase by \$50,000 over the current year.

Charges for Current Services

This revenue category accounts for funds earned by the City in exchange for specific types of services it provides. Examples include fees for residential garbage collection, ambulance service, parks and recreation programs and high grass and weed maintenance. These revenues are projected to increase by \$678,000 overall, primarily due to \$638,000 more in golf course fee revenues. In 2013, the municipal golf course was closed for most of the year for renovations of the clubhouse, fairways and greens, and therefore; revenues were only \$312,000 or 67 percent less than revenues collected the prior year. The golf course is expected to be open in 2014. The remaining increase is due to increased charges of raw compost material to contractors and bulk suppliers and increased engineering review fees. Total charges for current services will provide \$13,395,000 to General Fund revenues, or 13.8 percent of total revenues.

Other Revenues

Other revenues include proceeds from the auction of surplus equipment and used items, cell tower leases, and such activities like the City's *Real.Texas.Festival*. Increased sales of compost material are expected to increase by \$50,000, while prior year expenditures are budgeted \$75,000 less than the current year. The net result is very little change from the current year.

Intergovernmental Revenues

This revenue source is down \$77,966 from the amended budget and is mainly due to the purchase of three Mesquite Transportation for Elderly and Disabled (MTED) replacement buses which will be reimbursed by the federal government at a rate of 80 percent, whereas three replacement buses in the current year were fully reimbursed at a rate of 100 percent. The remaining variance is due to \$35,000 less in MTED operating expenditures, and therefore; less federal reimbursement for those planned operating expenditures.

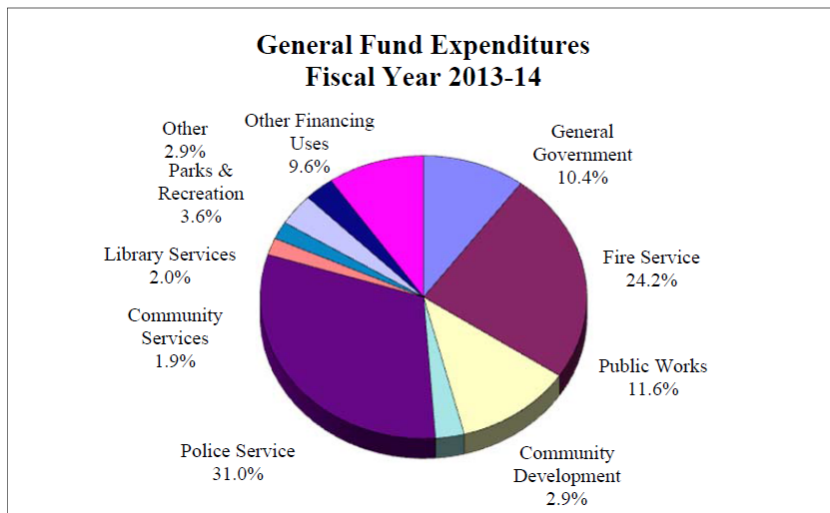
Transfers In

Inter-fund transfers represent transfers from one fund to another. There are four transfers to the General Fund in this year's budget. They include a \$840,000 transfer from the 911 Service Fee Fund to offset costs of the 911 dispatch communications operation in the police

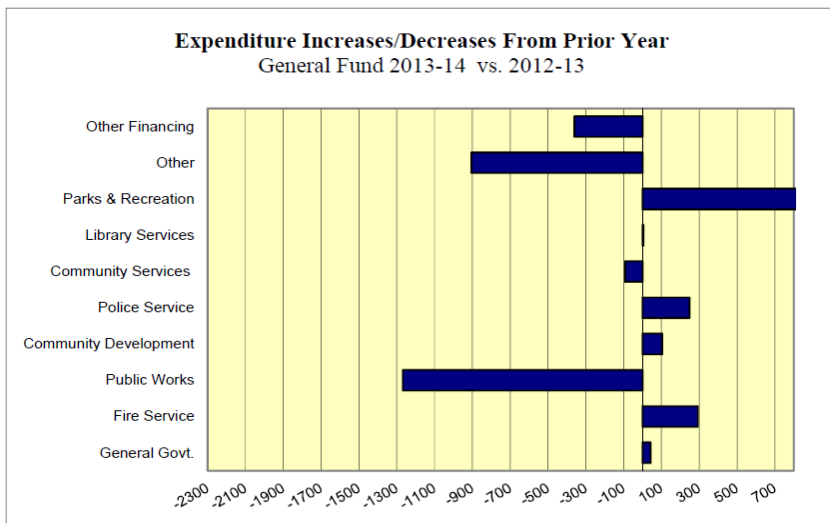
department, a \$4,550,000 transfer from the Water and Sewer Operating Fund and a \$150,000 transfer from the Housing Choice Voucher Program Grant Fund for indirect costs borne by the General Fund to support these operations, and a \$25,000 transfer from interest earnings on bond funds within the Capital Projects Fund. This category is down \$2,330,000 from the current year amended Budget due to the changes in expensing bond-eligible routine capital items as described earlier.

GENERAL FUND EXPENDITURES

General Fund expenditures total \$97,248,802, a decrease of \$939,518, or 0.96 percent as compared to the current year amended budget. However, as noted earlier, this excludes routine vehicle and computer equipment replacements funded within the Capital Projects Fund. Actual expenditures are up \$1,319,557, and of this amount, \$1,196,091 is for the three percent across-the-board merit increase for employees paid out of the General Fund. Other than merit increases and reductions in capital outlays, the following highlights major changes within departmental operating budgets:



The City of Mesquite provides for a variety of services within the General Fund. These services are segregated into and accounted for by the types of services provided. The largest budgets within the General Fund are the Police and Fire Departments. In 2013-14 the City of Mesquite will spend 55.2% of its entire General Fund budget for public safety. Other categories of expenditures may be found on the chart to the left.



The General Fund budget is \$939,518 less than the prior year. Increases and decreases by category are:

General Government	\$42,965
Fire Service	292,464
Police Service	248,543
Public Works	(1,267,545)
Library	5,281
Parks/Recreation	992,454
Other	(905,083)
Community Services	(91,509)
Community Dev.	103,407
Transfers	(360,495)
Total	(939,518)

General Government

Net general government expenditures are up \$42,965 from the current year. Economic Development is down \$49,039 due to a \$50,000 increase in the reimbursement for administrative costs from the 4B Quality of Life Corporation. The City Attorney's Office is up \$69,263 due to the addition of an Assistant City Attorney as a full-time prosecutor. Purchasing is up \$70,601 due to the addition of a full-time Senior Procurement Specialist position. Information Technology is up \$80,377 due to new contractual services for a hosted email exchange server, which will increase email mailbox space from 512MB to 25GB, and a 50 MB Internet service connection to allow larger files to be sent and received. The increase to the IT Department budget is offset by work order credits to IT from other user departments. The Budget Office is down \$34,520 due to the elimination of the Budget Coordinator position (\$75,769 total salary and benefits) to help fund the additional position in Purchasing. The variance does not total \$75,769 because there was savings in the current year budget due to the Budget Coordinator vacancy.

Housing and Community Services

Housing and Community Services' overall budget is down \$91,509 as compared to the current year and is attributed to less operating expenditures budgeted in MTED, and the elimination of capital equipment in Animal Services. A new \$43,976 air conditioned truck was budgeted in the current year, whereas no capital is programmed next year in the operating budget.

Fire Department

The proposed Fire Department budget totals \$23,542,681 or \$292,464 more than the current budget. Of this amount, \$299,935 is attributed to merit increases among the personal services category and is the net difference between those merit increases effective January 1, 2014, five-percent step increases for firefighters with less than five years of service, a \$47,590 reduction in planned overtime, as well as the elimination of a temporary Captain position.

Police Department

The proposed Police Department budget totals \$30,177,360, an increase of \$248,543 from the current year. This amount is the net difference between an increase of \$1,040,857 in personal services, \$763,624 less in capital outlays and \$53,680 less in contractual services from the current year. The difference in personal services is a combination of merit increases budgeted for next year and salary savings realized in the current year. The reduction in contractual services is for fewer vehicle parts and vehicle labor charges to Equipment Services for repairs and routine vehicle maintenance.

Public Works

The Public Works budget is \$11,301,515, which is \$1,267,545 less than the amended budget. Of this amount, \$1,120,445 is a reduction in replacement vehicle capital outlay, as these items are now expensed from a separate fund, and the remaining difference is attributed to merit increases for employees.

Community Development

Community Development's proposed budget of \$2,776,816 is \$103,407 more than the current year and is due to the filling of vacant Health Specialist and Planner positions. These two positions had not been filled during the current year for lack of funding.

Library Services

The Library Services budget of \$1,958,793 is \$5,281 more than the amended budget and represents the variance between a \$38,745 increase for merit increases and a \$32,914 decrease in replacement computers, as these capital items are now expensed directly out of the Capital Projects Fund.

Parks and Recreation

The Parks and Recreation budget of \$3,535,933 is \$992,454 more than the current year budget, largely due to \$1,091,000 less in reimbursements from the 4B Quality of Life Fund for public safety expenditures and revenue to offset the golf course operations in the current year. Public safety equipment, such as replacement fire engines, pumpers and ambulances that are not directly eligible for funding with the 4B Sales Tax are expensed in the General Fund under the "Other Expenditures" category described below, and as expenditures are incurred, the 4B Quality of Life Corporation Fund reimburses the General Fund the same amount for eligible Park operations. In addition to programmed public safety equipment purchases, the 4B Fund reimburses \$4.1 million to eligible Park operations and facilities that were financed in whole, or in part, with the 4B Sales Tax.

Other Expenditures

This expenditure category is down \$905,083 from the previous year and is due to less public safety equipment purchases from the General Fund. As described above, public safety equipment expenditures are offset by a corresponding reimbursement from the 4B Fund to Park operations. Prior year public safety equipment reimbursements show as "work order credits" for current year obligations and "prior year expenditures" under the General Fund "Other Revenue" category for prior year obligations. A total \$762,000 is budgeted for public safety equipment and is more fully described in the Capital Budget section. Insurance is budgeted \$60,000 less to reflect actual experience from the prior year and current year, and General Fund Reserves are down \$242,083 due to several economic development incentive catch-up payments occurring in the current year.

Transfers Out

The \$360,495 decrease in “Other Financing Uses” category is largely due to a one-time \$300,000 transfer in the current year to help stabilize the General Liability Fund and the variance in debt service from the current year. The budget includes \$10,913,027 in debt service for the City’s outstanding general obligation debt and the issuance of \$8,010,000 in additional general obligation debt to fund the capital improvements. The General Fund’s portion of this debt service is \$9,339,505, a decrease of \$60,495 from the current year’s budget amount.

General Fund Balance

In fiscal year 1994 the City Council adopted a formalized fund balance policy pertaining to the General Fund, which requires a minimum fund balance equal to 15 percent of General Fund expenditures. Resolution No. 18-93 entitled General Fund - Fund Balance Policy states in part, “this policy is designed to formalize a procedure that will provide adequate financial reserves for unforeseen emergencies. It is also intended to demonstrate to rating agencies and investors in the City’s bonded debt that the City is committed to sound financial management practices.”

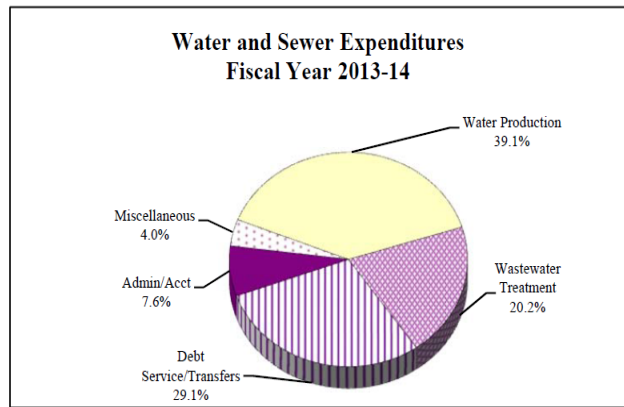
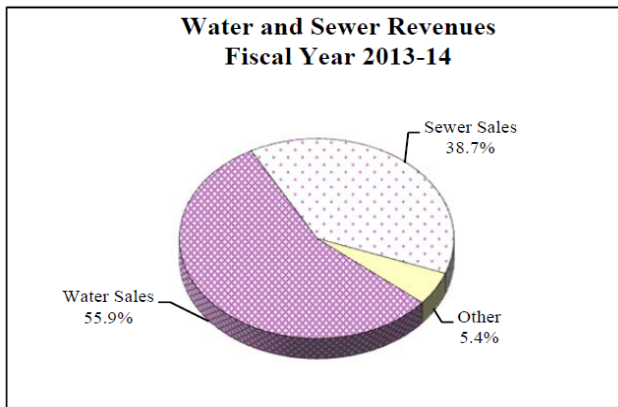
Calculation of Fund Balance:

Adopted Expenditures	\$97,248,802
Fund Balance Requirement	15%
Committed Fund Balance	\$14,587,320
Total Adopted Fund Balance	<u>\$17,059,172</u>
Unassigned Fund Balance	\$2,471,852

WATER AND SEWER OPERATING FUND

The Water and Sewer Operating Fund is that portion of the Water and Sewer Enterprise Fund that accounts for the operating and maintenance costs for providing water and sewer services to the general public and is financed through customer charges. Water and Sewer operations include the distribution of water and sewer, but do not include the purchase and treatment of raw water or the treatment of wastewater, as these services are performed by the North Texas Municipal Water District (NTMWD), a separate political subdivision of the State of Texas.

The 2013-14 Water and Sewer Operating Fund budget totals \$50,926,421, an increase of \$2,494,808 over the current year. Sixty percent of this increase, or \$1,504,035, is attributed to the increased cost of treated water that is passed on by the City's supplier of potable water, NTMWD. An increase of \$733,702 in wastewater treatment costs and \$118,073 in debt service cost round out the overall increase in operation costs. The budget also includes \$1,248,201 in capital expenditures for routine vehicle and equipment replacements.



The City's water and sewer system anticipates gross revenues of \$50,590,164. Nearly all of gross income, 94.6 percent, comes from water sales and sewer service charges. Other income is derived from water taps and connections, penalties on delinquent accounts and interest income. The City supplies water to more than 140,000 residents and businesses and has approximately 40,000 monthly billing accounts. It costs \$50,926,421 for the City to operate and maintain three water distribution pump stations, four water towers, five wastewater lift stations and over 1,060 miles of water and sewer distribution mains. Water production and distribution account for 39.1 percent of this total. Included in this amount is \$15.6 million for the purchase of treated water from NTMWD. Another 20.2 percent of the budget is related to wastewater collection and treatment, with the remaining budget being divided among transfers, debt service requirements, administration overhead and miscellaneous items.

NTMWD Contractual Obligations

For the past several years NTMWD has been in an aggressive capital campaign to provide infrastructure to keep up with growing water demands of its member cities and customer cities. Recent ozonation treatment upgrades and the zebra mussel problem in Lake Texoma have also added significant debt load with a \$295 million issue required just to fund a pipeline from Lake Texoma to the NTMWD treatment plant in Wylie. As a result of these debt service needs, NTMWD plans to increase water rates for its member cities and customer cities each year for the next 20 years. The proposed member city water rate for 2013-14 is \$1.88 per 1,000 gallons, which is an increase of 18 cents per 1,000 gallons, or 10.6 percent, over the current rate of \$1.70. The result of this increase to the City is an additional cost of \$1,493,580 for treated water.

The following table summarizes NTMWD’s proposed wholesale water rate increases based on the City’s current minimum take or pay rate structure. “Take or pay” is a colloquial term used to describe NTMWD’s basic rate structure, which sets a minimum amount, currently 8,297,666,000 gallons per year, that the City is obligated to pay for, even if consumption ends up less than 8,297,666,000 gallons. This minimum represents the peak historical yearly consumption of the City, which took place in 2008 during one of the hottest years on record. If consumption ever exceeds 8,297,666,000 in a given year, then that figure would become the new minimum. To illustrate “take or pay,” as an example, in fiscal year 2013 the City’s paid \$14,106,032 for 8,297,666,000 gallons of treated water even though the City actually consumed, or “took” 5,272,981,000 gallons. The City was contractually obligated to “pay” for 3,024,685,000 gallons of water that was never treated or consumed, which at \$1.70 per 1,000 gallons equates to \$5.1 million. However, NTMWD does reimburse the City for unused chemicals and electricity savings in not having to treat unused water and wastewater. Last year, these rebates totaled \$1,348,174, so the net cost of “take or pay” in 2013 was \$3.7 million.

NTMWD Water Minimums					
Fiscal Years 2012-13 to 2017-18					
			Total	Minimum	Annual
Fiscal	Minimum	Unit Cost/	Cost of	Gallon	Budget
Year	Gallons	1,000 Gals	Water	Increase	Increase
2017-18	8,297,666,000	\$2.57	\$21,325,002	-	\$1,244,260
2016-17	8,297,666,000	\$2.42	\$20,080,352	-	\$1,493,580
2015-16	8,297,666,000	\$2.24	\$18,586,772	-	\$1,493,580
2014-15	8,297,666,000	\$2.06	\$17,093,192	-	\$1,493,580
2013-14	8,297,666,000	\$1.88	\$15,599,612	-	\$1,493,580
2012-13	8,297,666,000	\$1.70	\$14,106,032	-	-

In addition to increases in the cost of water, NTMWD will increase the City’s cost of wastewater treatment and pre-treatment by \$623,756 next fiscal year.

NTMWD Lower East Fork Sewer Line

In 2006, the City entered into an agreement with the Kingsborough Municipal Utility Districts (MUDs) and NTMWD to provide sewer service to the MUDs, which are located in the City's Extra-Territorial Jurisdiction. NTMWD constructed the Lower East Fork Sewer Interceptor System (LEFIS) to serve the MUDs and the City's portion of debt service for the sewer line averages \$105,000 per month; however, all costs are passed on to the MUDs and there is a corresponding revenue line item in the budget. NTMWD has indicated that the 2013-14 LEFIS debt service payment will be \$1,224,886.

Rate Increases

Wholesale water rate increases and wastewater treatment costs from NTMWD as well as the City's own costs to maintain the water and sewer distribution system necessitate an increase to the City water and sewer customer rates to maintain adequate reserves and meet bond covenants. This budget proposes that the water minimum rate for the first 1,000 gallons increase \$2.50 per monthly billing cycle, from the current rate of \$7.15 per month to \$9.65 per month, with the tier water rate for all use over 1,000 gallons during a monthly billing cycle remaining the same at \$4.60 per 1,000 gallons. The budget also proposes that the sewer minimum rate for the first 1,000 gallons increase \$2.50 per monthly billing cycle, from the current rate of \$9.30 per month to \$11.80 per month, with the sewer tier rate for all use over 1,000 gallons during a monthly billing cycle remaining the same at \$4.00 per 1,000 gallons. The maximum charge for residential customers is limited to 8,000 gallons consumed.

Based on an average of 10,000 gallons per month water consumption, the average residential customer would experience a monthly increase of \$5.95 for water, sewer, drainage (\$0.50) and garbage collection, including tax. The tables below show recent residential water and sewer rate increases passed on by the City to meet increases by NTMWD.

Residential Water Rate Increases				
Fiscal Years 1999-00 to 2009-10				
Fiscal Year	Base Rate First 1,000 gals	Tier Rate All over 1,000 gals	Water Bill 10,000 gals	Average Cost Increase
2013-14	\$9.65	\$4.60	\$51.05	\$2.50
2012-13	\$7.15	\$4.60	\$48.55	\$1.50
2011-12	\$5.65	\$4.60	\$47.05	\$2.80
2010-11	\$4.65	\$4.40	\$44.25	\$4.41
2009-10	\$4.65	\$3.91	\$39.84	\$4.59
2008-09	\$4.65	\$3.40	\$35.25	\$1.35
2007-08	\$4.65	\$3.25	\$33.90	\$4.50
2006-07	\$4.65	\$2.75	\$29.40	-
2005-06	\$4.65	\$2.75	\$29.40	-
2004-05	\$4.65	\$2.75	\$29.40	\$3.33
2003-04	\$4.65	\$2.38	\$26.07	\$0.72

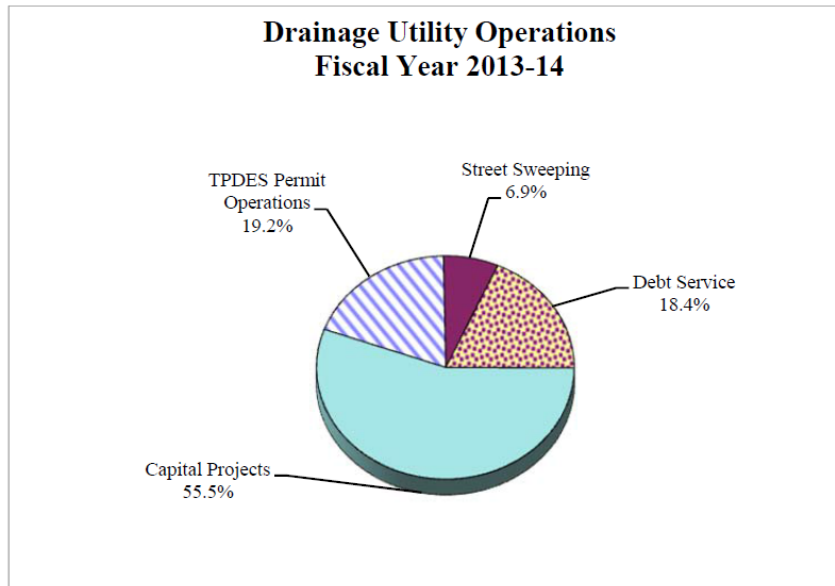
Residential Sewer Rate Increases				
Fiscal Years 1999-00 to 2009-10				
Fiscal Year	Base Rate First 1,000 gals	Tier Rate All over 1,000 gals	Sewer Bill 10,000 gals	Average Cost Increase
2013-14	\$11.80	\$4.00	\$39.80	\$2.50
2012-13	\$9.30	\$4.00	\$37.30	\$1.50
2011-12	\$7.80	\$4.00	\$35.80	\$2.33
2010-11	\$6.80	\$3.81	\$33.47	\$2.94
2009-10	\$6.80	\$3.39	\$30.53	\$3.08
2008-09	\$6.80	\$2.95	\$27.45	\$1.05
2007-08	\$6.80	\$2.80	\$26.40	\$2.80
2006-07	\$6.80	\$2.40	\$23.60	-
2005-06	\$6.80	\$2.40	\$23.60	-
2004-05	\$6.80	\$2.40	\$23.60	\$2.52
2003-04	\$6.80	\$2.04	\$21.08	\$0.28

The City's water and sewer rate increases will add an estimated \$2,705,000 of new revenue over the current year budget. The projected ending balance of working capital for the Water and Sewer Fund is \$13,392,650, a decrease of \$882,706 over last year's ending fund balance budget, but still sufficient to meet the 1.5 bond coverage requirement and 90-days working capital reserve.

DRAINAGE UTILITY DISTRICT OPERATING FUND

The Drainage Utility District (DUD) Fund was created in 1992 under Chapter 402 of the Local Government Code (now Chapter 552) as a dedicated source of revenues to fund drainage improvement and erosion control projects to reduce and eliminate household flooding in Mesquite. The DUD Fund also accounts for those expenditures incurred as a result of the federal mandated and state administered Pollutant Discharge Elimination System (TPDES) permit program. This program requires the City to educate the general public about pollutants and their presence in storm water runoff, adopt a comprehensive storm water ordinance, and operate a street sweeping program.

Funding for the DUD Fund comes from monthly drainage charges included in commercial and residential water bills, revenue bond proceeds and interest earnings. For the first time since 1995, this Budget will include rate increases to the schedule of drainage charges. Residential customer rates will increase \$0.50, from \$3.00 per month to \$3.50 per month, and commercial customer rates will increase \$0.02, from \$0.05 to \$0.07 per 100 square feet of impervious cover area per month.

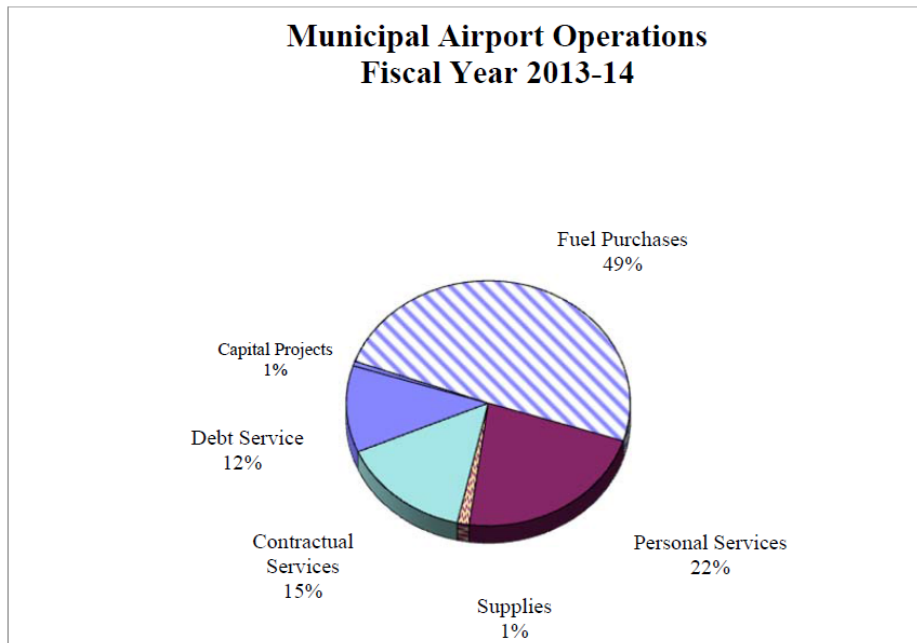


Drainage revenues collected in 2013-14 will be used to fund the following items:

TPDES Permit Operations	\$533,088
Street Sweeping Program	192,067
Capital Projects	1,544,318
Debt Service Requirements	<u>512,680</u>
Total DUD Expenditures	<u>\$2,782,153</u>

AIRPORT OPERATING FUND

The Mesquite Metro Airport operates in southeast Mesquite adjacent to Lawson Road and Scyene Road. The Airport is the third busiest airport in the Metroplex in terms of small engine take-offs and landings. Total revenues for the Airport Operating Fund are projected to be \$1,739,752, with 61 percent of revenues coming from fuel sales to aircraft that hangar at the airport and other aircraft stopping by in route to other destinations. Twenty-eight percent of Airport revenues come from hangar rentals for local pilots. Overall, revenues are expected to dip slightly due to reduced fuel discounts and \$73,113 less in transfers-in from the Capital Project Reserve Fund.



The 2013-14 Airport operating budget includes expenditures of \$1,746,992 that will leave the Fund with a projected year-end working capital balance of \$34,130. The chart above summarizes the expenditure categories for the 2013-14 Airport budget. The debt service transfer to the General Obligation Debt Service Fund is the Airport's share of principal and interest payments for public, non-private activity, hangar improvements at the Airport that were funded with certificates of obligation. Contractual services include such things as maintenance of navigational aid systems and the self-serve fuel system.

GENERAL OBLIGATION BOND DEBT SERVICE FUND

The General Obligation Bond Debt Service Fund is used for the accumulation of resources for and the payment of general obligation long-term principal, interest and related costs on General Obligation bonds, Certificates of Obligation and Contractual Obligations issued by the City. Also known as “full faith and credit bonds, payment of principal and interest on this type of debt is backed by the City’s pledge to levy ad valorem (property) taxes sufficient to meet annual debt service requirements. Total debt service for GO debt in 2013-14 is \$10,913,027 and includes scheduled debt service payments on outstanding debt plus estimated accrued interest on new debt issuances and fiscal agent fees. Revenues for the General Obligation Debt Service Fund are transferred in from the General Fund, Hotel Occupancy Tax Fund, Airport Operating Fund, Water and Sewer Operating Fund, Capital Project Reserve Fund, Capital Project Fund and the Impact Fee Fund. The General Fund portion of contributions to the General Obligation Debt Service Fund is expected to decrease by \$60,495 from the current year, and the anticipated ending fund balance is \$242,931. Unlike revenue bond debt service funds which require a minimum fund balance according to bond covenants, the GO Bond Debt Service Fund does not require a minimum fund balance, but is maintained at a level reasonably sufficient to anticipate any decline in other revenue sources.

WATER AND SEWER REVENUE BOND DEBT SERVICE FUND

The Water and Sewer Revenue Bond Debt Service Fund is used for the accumulation of and the payment of long-term principal, interest and related costs associated with the Water and Sewer system’s outstanding debt issues. The revenue debt service requirements for 2013-14 are \$8,376,555, an increase of \$55,320 from the current year. This increase in debt service requirements is the result of an ongoing water and sewer capital improvement program to maintain the City’s aging water and sewer infrastructure. Water and Sewer Revenue Bond Debt Service Fund revenues are transferred in from the Water and Sewer Operating and Revenue Reserve funds. A minimum fund balance is required by bond covenants and is calculated to be \$2,255,298 by the end of the fiscal year.

DUD REVENUE BOND DEBT SERVICE FUND

The DUD Revenue Bond Debt Service Fund is used for the accumulation of and the payment of long-term bond principal, interest and related costs associated with DUD debt issues. DUD debt service requirements for 2013-14 will be \$527,400 including fiscal agent fees. Revenues for the DUD Revenue Bond Debt Service Fund are transferred in from the DUD Operating Fund. The principal and interest requirements are fully payable from customer drainage utility fees. The 2011 Revenue Refunding Bond issue are the only outstanding bonds and will be retired in fiscal year 2022. No additional debt issues are anticipated in the

foreseeable future. Debt service will decrease from \$527,400 in 2013-14 to \$497,578 in 2014-15. A minimum fund balance is also required by bond covenants for DUD revenue bonds and is calculated to be \$220,129 by the end of the fiscal year.

WATER AND SEWER REVENUE RESERVE FUND

The Water and Sewer Revenue Reserve Fund was established by bond covenants as a cash reserve fund to retire water and sewer bonds and paying principal and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purposes. The amount accumulated in the reserve fund equaled the average annual debt service requirements on all outstanding water and sewer revenue bonds. At the end of fiscal year 2007, bond covenants required a cash reserve balance of \$4,069,995; however, in fiscal year 2008, in accordance with bond covenants, the City was able to substitute the Reserve “cash” requirement with a “Credit Facility,” or bond insurance. The change allowed the cash that was held in reserve to be used for debt service and other discretionary uses. From fiscal year 2008 to 2011, the \$4,069,995 cash balance was transferred to fund capital projects and pay debt service.

At the beginning of 2007 there were seven insurance companies that were rated “AAA.” However, as a result of the subprime mortgage exposure that led to the “Great Recession,” many of the insurers' credit ratings came under review, resulting in rating downgrades whereby today none of the insurers are triple-A rated. Since the City’s own credit rating of “AA” is at par with the bond insurance companies, there’s no advantage in purchasing bond insurance, and therefore; beginning with the 2009-10 Certificates of Obligation Issue, the Water and Sewer Revenue Reserve will revert back to a “cash” reserve account. The fiscal year 2014 budget begins to fund this requirement with a \$900,000 cash pledge from this year’s Water and Sewer Revenue Bond Sale. Each subsequent year’s Fund balance will be equal to the average annual debt service requirements on all outstanding bonds.

DUD REVENUE RESERVE FUND

The DUD Revenue Reserve Fund was established by bond covenant in the 1993 DUD bond issue and is solely for the security of DUD issued revenue bonds. The Fund exists for the purposes of (1) retiring the last of the bonds or additional bonds and (2) paying principal and interest on the bonds or additional bonds in the event monies on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the Fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds. Current bond covenants from the 2011 Revenue Refunding Bond issue require a balance of \$418,213 to be on hand, and as the reserve requirements are reduced over time, the excess cash will be transferred to the DUD Operating Fund. For next year, the

reduced Revenue Reserve requirement will allow \$29,973 to be transferred to the DUD Operating Fund for current and future projects.

GROUP MEDICAL INSURANCE FUND

The City established the Group Medical Insurance Fund in 1981 to account for the provision of group life, health and dental insurance coverage for employees and their dependents. The City’s health insurance program is a “self-insured” plan funded by both the City and participating employees. The City makes a pre-determined contribution to the plan each bi-weekly payroll for group life and health insurance coverage for qualifying City employees and a subsidy toward employee dependent coverage. Employees contribute through payroll deductions for the balance of dependent health insurance coverage.

All claims are reviewed and processed by an independent insurance company. The insurance company pays claims based on the health plan, and the City pays the insurance company for the cost to administer the claims. Health care claims have remained relatively stable since 2010 and the 2013-14 health plan will see a very slight 0.23 percent increase in premium costs to active employees and a 4% increase overall for retirees. With these new rates and no changes to plan benefits, the Group Medical Insurance Fund is expected to end the year with a \$584,273 fund balance, a \$358,680 increase from the current year beginning fund balance.

GENERAL LIABILITY INSURANCE FUND

The City is a member of a self-insurance program known as the Texas Municipal League-Intergovernmental Risk Pool (TMLIRP), which is created solely by Texas political subdivisions under the Inter-local Cooperation Act. Local governments are authorized under the Inter-local Cooperation Act to enter into contracts with other local governments to provide services or functions that each local government could have performed individually. The Risk Pool provides reassurance that assets of the City are safeguarded against any liability that may come against the City. Insurance coverage is provided for automobile and general liability, property damage, fire and extended coverage, police liability, public officials and employee liability, workers’ compensation and unemployment insurance. It is projected that the City will pay an estimated \$950,000 in accrued liability and workers’ compensation claims for 2013-14, and another \$250,000 for outside legal representation.

Each year an actuarial loss reserve analysis is conducted to estimate the funds that are to be held in reserve in accordance with Actuarial Standards of Practice and Statement of Principles by the Casualty Actuarial Society. This Incurred But Not Reported (IBNR) expense fluctuates from year to year depending on potential claims and represents the difference, either an increase or decrease, in the amount held in reserve. In fiscal year 2012 the IBNR was an increase of \$355,646, and since this amount may go up or down in future years, a \$300,000 transfer was made from the General Fund to the General Liability Fund in

order to negate the effects of the IBNR adjustment from year to year. No transfer is budgeted for fiscal year 2013-14.

HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax Fund consists of revenues obtained through the assessment of a seven percent (7%) “bed” tax on a hotel or motel room rate. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. The City Council has chosen to disburse the hotel occupancy tax proceeds to several qualified organizations as allowed by State law. Those allocations include: 1) Mesquite Arts Council (1%); 2) Historic Mesquite, Inc. (1%); 3) Mesquite Convention and Visitors Bureau (4%); and 5) the City of Mesquite (1%).

The 2013-14 Budget allocates \$425,830 to CVB operations. The City also entered into a joint venture with John Q. Hammons (Hampton Inn and Suites) for the construction of a Convention Center adjacent to the Mesquite Rodeo. Construction was completed and the Convention Center was officially opened in April 1999. As part of the contractual obligations with John Q. Hammons, the City remits 50% of the hotel occupancy tax proceeds generated by the Hampton Inn and Suites back to the Hotel for marketing the Convention Center. The other half of the Hampton Inn & Suites bed taxes are allocated among the above qualifying organizations after debt service is paid for the \$7 million Convention Center. Overall revenues from area hotels have been increasing steadily since the end of the recession and a total of \$975,000 is estimated for next year and an ending fund balance of \$91,645.

CONFISCATED SEIZURE FUND

Pursuant to Title 28, Section 524 of the United States Code and Chapter 59 of the Texas Code of Criminal Procedure, the City of Mesquite has adopted a budget to account for funds awarded to the City as a result of court forfeitures and contraband. State and federal law allow municipalities to create a special fund for expenses to be used solely for law enforcement purposes. In order for the City to receive forfeiture funds relating to enumerated felony offenses, certain criteria must be met and followed. A summary of these criteria includes:

- Property subject to forfeiture must have been seized in conformance with legal guidelines.
- Notification of forfeiture proceeding guidelines must be followed with a resultant forfeiture hearing.
- A local agreement must be signed between the District Attorney and the municipality spelling out how funds are to be distributed.

- All proceeds awarded to a municipal law enforcement agency must have been approved in a budget adopted by the governing body before they can be spent.
- All law enforcement agencies that receive proceeds as a result of this law must subject these proceeds and related expenditures to an annual audit and supply the Attorney General with certified copies of the audit.

The Confiscated Seizure Fund has a projected balance of \$4,978,590 next year for any eligible public safety equipment purchases. An example of a recent use of these funds may be found in the \$1 million police mobile command vehicle. This state-of-the-art command vehicle was funded and equipped with \$647,054 of federal seizure dollars.

911 SERVICE FEE FUND

Maintenance of the 911 emergency phone system is supported by a combination of a \$0.75 fee that the City collects from each telephone subscriber within Mesquite and a \$0.50 fee for wireless subscribers. The City collects about \$320,000 from land line users and the State Commission on Emergency Communications collects about \$120 million each year from mobile phone users. Wireless user fees are deposited in the State Treasury and are then allocated to each jurisdiction based on current population. The City's portion was \$670,667 for fiscal year 2012 and has been increasing about one percent each year trending with the popularity and growth in mobile data devices.

The City expects to collect \$1 million in fees for 2014 and any funds not used for telephone equipment or switching may be used towards O&M costs of the City's 911 communications call center operations in the police department, including the salary and benefits of 911 operators. Revenues are sufficient to reimburse the General Fund by \$840,000 to defray the cost of the City's 911 communications operation, leaving an ending fund balance of \$176,276.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The City participates in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program as set forth by HUD rules and regulations. Funds in the CDBG Fund are used specifically for programs and activities designated by HUD that benefit low- to moderate-income individuals. Specific public hearings have been held regarding the use of these funds, and the final list of projects to be funded totals \$976,516. A list of projects can be found in the Financial Summaries section. CDBG funds directly support Project Renewal, as many of the CDBG projects directly affect and promote neighborhood revitalization, as well as several area non-profit organizations that are eligible and adhere to federal guidelines. The City receives its annual allotment of Block Grant funds from HUD based on a formula that measures poverty. Over the past few years, this amount has declined from \$1.1 million to the current \$923,667 award for 2013-14.

HOUSING CHOICE VOUCHER PROGRAM

The Housing Choice Voucher program is a federal program of HUD that is administered by City staff to assist eligible, low-income families with monthly rent. Through these subsidies, families are able to move to decent, safe and sanitary housing and spend a lower percentage of their income on rent payments. All administrative costs of the City, including staff and benefits, is 100% reimbursed by the federal government. As such, these grant funds are segregated in a separate fund and are accounted for under federal guidelines. The total budget is \$11,727,325 and includes a \$150,000 transfer to the General Fund for the City's indirect costs to support the program, such as use and maintenance of office space, human resource administration and other indirect costs related to the program.

PUBLIC, EDUCATIONAL AND GOVERNMENT ACCESS FUND

The Public, Educational and Government (PEG) Access Fund provides funding for capital equipment needed to operate the City's government and educational access channels on cable television. Cable providers like Time Warner Cable and AT&T U-verse are required by federal law to provide public access channels if a municipality wishes to operate such programs. While the City does not operate a public access channel, it does offer government access programming of City Council meetings and other government related topics, and the local school district and community college district each offer educational programming on the City's behalf.

Time Warner Cable and AT&T both remit one percent (1%) of their gross revenues attributed to Mesquite subscribers and all funds are separated by law in the PEG Fund. Recent PEG expenditures include \$310,000 for renovations and equipment of the Mesquite Independent School District production studio at their new \$4.2 million Technology Excellence Center. Total revenues for the budget year are \$265,000 and the ending fund balance is projected at \$427,133.

MESQUITE QUALITY OF LIFE CORPORATION FUND

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures as recommended by the Mesquite Quality of Life Corporation Board in accordance with State law and approved by the Mesquite City Council. A special election called by a petition of qualified voters was held August 14, 1999 and was approved by voters. The ballot initiative was for "The adoption of a Section 4B sales and use tax at the rate of one-half of one percent to undertake projects as described in Section 4B of Article 5190.6, Vernon's Annotated Civil Statutes, as amended, limited to the following: a) Transportation; b) Public Safety; and c) Public Parks and Recreation. The anticipated portion

of 2013-14 sales tax for the 4B Fund is \$9,480,000, with total revenues of \$11,652,000. New projects planned for this fiscal year total \$11,793,000, which leaves an ending fund balance of \$8,288,664.

For the first time since its inception, the Mesquite Quality of Life Corporation will look to issue 4B revenue bonds to finance the reconstruction of the portion of Town East Boulevard which serves the Skyline Industrial area. The Corporation also anticipates using revenue bonds to finance the mandated \$11 million overhaul of the public safety radio system from an outdated analog system to the digital spectrum. Total debt service from these projects is estimated at \$1.2 million for fiscal year 2016-17 and beyond.

MESQUITE COURT TECHNOLOGY FUND

The Mesquite Court Technology Fund is authorized by State law under Chapter 102 of the Code of Criminal Procedure. This fund is designated to finance the purchase of technological or security enhancements for the municipal court of record. This year's budget anticipates \$90,200 in revenues and budget appropriations of \$64,580 for data processing work order credits and seven replacement computers, leaving a fund balance of \$174,278.

CAPITAL PROJECT FUNDS

These funds account for the financial resources used for the acquisition or construction of major capital facilities and scheduled replacements of fleet vehicles and computer equipment for the General Fund. Resources come from the sale of general obligation bonds, revenue bonds, certificates of obligation, or 4B sales tax revenues. A detailed description of the capital projects funded through these bond funds can be found in the Capital Budget section.

CAPITAL PROJECT RESERVE FUND

The Capital Project Reserve Fund accounts for financial resources generated from one-time local government revenue sources to be expended for various capital projects designated by the City Council. The Capital Projects Reserve Fund budget totals \$845,121 with 65 percent going to pay down general obligation debt service. Recent projects funded from the Capital Project Reserve Fund include the City's share of the new airport control tower and contractual incentive payments to Camelot Sports & Entertainment for renovations and improvements made at the rodeo arena, which is funded from a transfer from the Rodeo TIF Fund. The projected ending fund balance is \$822,814.

TAX INCREMENT FINANCING (TIF) DISTRICT FUND

The City of Mesquite has two active TIF districts; the Rodeo City Tax Increment Financing District and the Towne Centre Tax Increment Financing District. TIFs are an economic development tool that local governments can use to finance public improvements within a defined area. These improvements strengthen existing communities and attract new investments. Chapter 311 of the Texas Tax Code governs TIFs in Texas. A municipality makes an area eligible for TIF financing by designating a “reinvestment zone.” Costs of selected public improvements within the reinvestment zone may be paid by future tax revenues flowing from redeveloped or appreciated real properties in the zone. The additional tax dollars generated by growth of real property value in the zone are called the “tax increment.” These funds flow to a tax increment fund for a specified term of years. Funds flowing to the TIF Fund each year are disbursed according to a plan and agreements approved by a TIF Board and the City Council as prescribed by statutes and the ordinance designating the reinvestment zone.

Only cities may create reinvestment zones for tax increment financing. Once created, other taxing entities may also participate in tax increment financing programs. Each taxing unit may choose to dedicate to the TIF Fund all, a part or none of the additional tax revenue attributable to increased real property value in the zone. A schedule of revenues and expenditures may be found in the Financial Summaries section of this Budget document. Revenues for the Towne Centre TIF are estimated at \$2,923,658, and for the Rodeo City TIF revenues total \$264,984. Revenues are used to fund such projects as Gus Thomasson Road reconstruction, concrete repairs along Town East Boulevard and Towne Centre Drive, and Heritage Trail, Phase II.

IMPACT FEE FUND

Chapter 395 of the Texas Local Government Code authorizes cities to collect fees from new developments to finance new construction or expansion of existing capital improvements. The City has adopted roadway impact fees, and as required by state law, the Impact Fee Fund is used to account for revenues and expenditures in accordance with the City’s adopted Impact Fee Policy. Impact fees collected from roadway improvements may be used for reimbursement of debt service associated with previously constructed roadway projects or for newly adopted roadway construction projects. The projected amount of impact fee revenue is \$250,000, of which \$225,000 will be used for General Obligation debt service, leaving a projected fund balance of \$122,304.

State law also mandates that impact fees be reviewed and updated at least every five years to assess land use assumptions, the Capital Improvement Plan, and recommend any changes to the current fee structure. Contained in the 4B Fund budget is \$150,000 to fund a consultant’s study of the roadway impact fee structure.

CONFERENCE CENTER CAPITAL REPLACEMENT RESERVE FUND

The Conference Center Capital Replacement Reserve Fund is required by contractual agreement between the City, Hampton Inn and Suites, Inc. and Camelot Sports & Entertainment, LLC. The purpose of this fund is to accumulate resources for the replacement of capital items as defined in the contractual agreement; expenditures \$5,000 or more. To date, this fund has been used to make \$1,029,000 in capital improvements and upgrades to maintain the quality aesthetics of the city-owned convention center without any impact to taxpayers. Improvements have included carpet replacement, lobby renovations, new ceiling tiles, chairs and other capital maintenance items.

All revenues for the Conference Center Capital Replacement Fund are derived from a ten-percent gross rental receipts fee on exhibit hall operations and conference center room rental charges. Estimated revenues for 2013-14 total \$121,275, and the projected ending fund balance is \$1,664. A 20-year Capital Improvement Program has been carefully planned to schedule all future improvements without any impact to the General Fund. By contract, the Hotel maintains its own Capital Replacement Reserve Account for improvements to the Hotel, swimming pool and front desk area. In 2013, the Hotel completed \$345,000 of improvements to the Hotel's side of the lobby, and the City contributed \$110,000 for renovations on its portion of the lobby.

MESQUITE

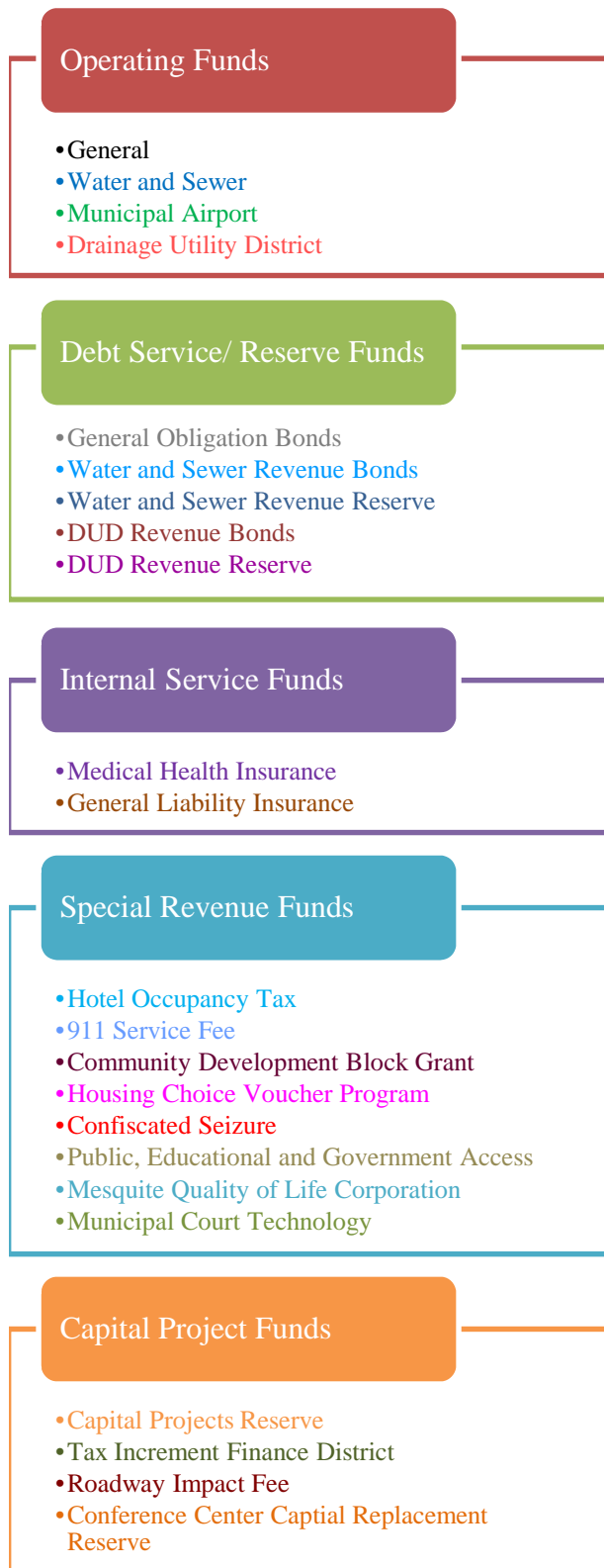
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Financial Summaries

Fund Structure
Financial Statements

Appropriated Fund Structure



Fund Definitions

The adopted operating budget presents five fund groups necessary to account for financial transactions relating to the City. Within the five fund groups there are individual funds that more closely report the financial condition of the City. Each fund has a specific purpose and exists for one of the following reasons; 1) generally accepted accounting principles (GAAP) require its existence, 2) bond covenants specifically mandate its existence or 3) federal, state, or local legislative action has been enacted requiring separate accounting of specific funds.

1. **Operating Funds** - The operating funds provide for the day-to-day operations of the City and account for all routine expenditures. The City maintains four operating funds: the General Fund, Water and Sewer Operating Fund, Municipal Airport Fund and Drainage Utility District Operating Fund.
2. **Debt Service/Reserve Funds** - Debt service funds, also known as interest and sinking funds, are governmental type funds used for the accumulation of resources for the payment of long-term debt. Reserve funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes.
3. **Internal Service Funds** - Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments of the City on a cost-reimbursement basis. The internal service funds are members of the proprietary fund category, and as such, are accounted for on the accrual basis of accounting. Internal service funds maintained by the City include the Medical Insurance Fund and the General Liability Insurance Fund.
4. **Special Revenue Funds** - These funds are used to account for the proceeds of specific revenue source that are legally restricted to expenditures for specified purposes.
5. **Capital Project Funds** - These funds account for financial resources for the acquisition or construction of major capital facilities. Each bond issue is also a separate fund and they are more fully described in the Capital Budget and Appendix sections.

Operating Funds

General Fund

The General Fund is a major governmental type fund and is the primary operating fund of the City. It is used to account for expenditures of traditional governmental services as well as financial resources other than those required to be accounted for in other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to other funds are accounted for in this fund.

Water and Sewer Enterprise Fund

The Water and Sewer Enterprise Fund is a major proprietary type fund, which are used to report activities generally financed and operated like private businesses. This fund is used to account for all operating and maintenance costs of providing water and sewer services to the general public, which are financed through customer user charges.

Municipal Airport Enterprise Fund

The Municipal Airport Enterprise Fund accounts for the operations of the municipally owned and operated Mesquite Metro Airport and is also a proprietary type fund.

Drainage Utility District (DUD) Enterprise Fund

The Drainage Utility District Enterprise Fund accounts for operations and activities required under the provisions of the US Clean Water Act including all regulations pertaining to the National Pollution Discharge Elimination System permit program and drainage related capital improvement projects. The DUD Operating Fund accounts for all operations and maintenance costs of the DUD Enterprise Fund.

Debt Service/Reserve Funds

General Obligation Bond Debt Service Fund

The General Obligation Debt Service Fund is a governmental type fund used for the accumulation of resources for the payment of general long-term debt principal, interest and related costs on general obligation bonds issued by the City. General obligation bonds are commonly referred to as “full faith and credit” bonds because they are based on the pledge to levy ad valorem taxes necessary to pay the debt.

Water and Sewer Revenue Bond Debt Service Fund

The Revenue Bond Debt Service Fund is a sub-fund of the Water and Sewer Enterprise Fund and is used to account for the accumulation of resources for the payment of long-term debt principal, interest and related costs associated with the water and sewer system's revenue bond issues.

Water and Sewer Revenue Reserve Fund

Also a sub-fund of the Water and Sewer Enterprise Fund, the Water and Sewer Revenue Reserve Fund is created by an ordinance and is solely for the security and benefit of water and sewer revenue bonds. The Water and Sewer Reserve Fund is used for the purpose of 1) retiring final maturities of water and sewer revenue bonds and 2) paying principal of and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purpose. Sometimes market conditions allow bond insurance to satisfy the cash reserve requirements as was the case between fiscal year 2008 and 2013.

Drainage Utility District (DUD) Bond Debt Service Fund

The DUD Bond Debt Service Fund is a sub-fund of the DUD Enterprise Fund and is used for the accumulation of resources for the payment of long-term principal, interest and related costs associated with the district's revenue bond debt issues.

DUD Revenue Reserve Fund

Also part of the DUD Enterprise Fund, the DUD Revenue Reserve Fund is established by bond covenants and is used solely for the security of DUD issued revenue bonds. The reserve fund exists for the purposes of 1) retiring final maturities of the bonds or additional bonds and 2) paying principal and interest on the bonds or additional bonds in the event funds on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds.

Internal Service Funds

Medical Insurance Fund

All internal service funds are proprietary type funds, and the Medical Insurance Fund is used to account for the provision of group life and health insurance coverage for all City employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Coverage is financed by contributions from the City and through employees' payroll deductions.

General Liability Insurance Fund

The General Liability Insurance Fund is used to account for the provision of property insurance coverage, general liability insurance coverage and workers' compensation insurance coverage.

Special Revenue Funds

Hotel Occupancy Tax Fund

All special revenue funds are governmental type funds that track specific revenue sources that are restricted to a specific purpose, and the Hotel Occupancy Tax Fund is used to account for hotel occupancy tax revenues. State law grants the authority for cities to levy a tax not to exceed seven percent on hotel and motel room rates. The City levies a seven percent tax and the revenues are restricted to uses which enhances and promotes tourism and the convention and hotel industry.

Confiscated Seizure Fund

Pursuant to Chapter 59 of the Texas Code of Criminal Procedure and Title 28, Section 524 of the United States Code, a special fund must be established to account for funds awarded to the City as a result of court forfeitures of contraband. Seizure funds must only be used for law enforcement purposes as authorized by state and federal law.

911 Service Fee Fund

The 911 Service Fee Fund is used for the accumulation of resources for and the payment of 911 Emergency phone system maintenance. Telephone users within the City are charged a monthly fee for access to 911 service.

Community Development Block Grant Fund

The Community Development Block Grant Fund is used to account for funds granted the City by the U. S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program. Funds are used for specifically designated programs approved by HUD that benefit low to moderate income persons.

Housing Choice Voucher Program Fund

The Housing Choice Voucher Program Fund is used to account for funds granted the City by HUD under the Housing Choice Voucher Program. Funds are used for specifically designated programs approved by HUD.

Public, Educational and Government (PEG) Access Fund

To account for monies received by cable and video service providers in support of the City's educational and government access channels on cable television in accordance with state law. In accordance with a cooperative agreement with the City, the Mesquite Independent School District operates the City's educational access channel.

Mesquite Quality of Life Corporation Fund

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures in accordance with Texas state law, as recommended by the Mesquite Quality of Life Board, and as approved by the Mesquite City Council.

Mesquite Court Technology Fund

The Mesquite Court Technology Fund is authorized under the state laws of Texas under Subchapter A, Chapter 102, Code of Criminal Procedure, Article 102.0172. This fund is designated to finance the purchase of technological enhancements for a municipal court or municipal court of record.

Capital Project Funds

Capital Projects Reserve Fund

The Capital Projects Reserve Fund accounts for financial resources generated from local government revenue sources to be expended for various capital projects designated by City Council and for bond issuance costs.

Tax Increment Financing District (TIF) Fund

The Tax Increment Financing District Fund is used to account for revenues and expenditures associated within designated reinvestment zones according to financial plans and agreements approved by the City Council, TIF Boards and other participating taxing entities as prescribed by statutes and ordinances designating the reinvestment zones. The adopted Budget includes two designated reinvestment zones and TIF Districts – the Rodeo City TIF and the Towne Centre TIF.

Impact Fee Fund

The Impact Fee Fund is used to account for revenues and expenditures in accordance with the City's adopted Impact Fee Policy. Impact fees are collected for roadway improvements and may be used for reimbursement of debt service costs associated with previously constructed roadway projects or for newly adopted roadway construction projects.

Conference Center Capital Replacement Fund

The Conference Center Capital Replacement Fund was created by contractual agreement between the City and John Q. Hammons Hotels, Inc. for the purpose of accumulating resources for the replacement of capital items as provided in the contractual agreement. Sources of funding include room rental at the Conference Center and ten percent gross receipts of Exhibit Hall revenues.

Major and Nonmajor Funds

Major Funds are funds that represent significant activities of the City and are defined as having revenues or expenditures, excluding other financing sources and uses, that constitute more than 10 percent of the revenues or expenditures of the appropriated Budget. Not all funds of the City are appropriated (i.e., budgeted). Agency funds, Account Groups and other conduit funds are not budgeted, but their activities are accounted for and disclosed in the City's Comprehensive Annual Financial Report (CAFR). Non-Major Funds are funds that do not meet the ten percent threshold of revenues or expenditures to total adopted budget. A summary of Major and Non-Major Funds follows, along with detailed financial statements for each appropriated fund.

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City of Mesquite
 Consolidated Financial Summary—Major Funds and Nonmajor Funds in Aggregate
 By Revenue Type and Expenditure Object Category
 Fiscal Year 2013-14

	General Fund			Water and Sewer Enterprise Fund			Nonmajor Governmental Funds			Nonmajor Proprietary Funds			Total Funds		
	Actual 2011-12	Amended 2012-13	Adopted 2013-14	Actual 2011-12	Amended 2012-13	Adopted 2013-14	Actual 2011-12	Amended 2012-13	Adopted 2013-14	Actual 2011-12	Amended 2012-13	Adopted 2013-14	Actual 2011-12	Amended 2012-13	Adopted 2013-14
Revenues:															
General Property Taxes	\$35,827,628	\$35,010,000	\$35,130,000	\$0	\$0	\$0	\$2,924,235	\$3,012,379	\$3,188,642	\$0	\$0	\$0	\$38,751,863	\$38,022,379	\$38,318,642
Gross Receipts Taxes	7,507,354	7,544,000	7,901,000	0	0	0	253,035	260,000	265,000	0	0	0	7,760,389	7,804,000	\$8,166,000
City Sales Taxes	27,440,269	28,475,000	28,637,000	0	0	0	9,999,619	10,370,000	10,455,000	0	0	0	37,439,838	38,845,000	39,092,000
Licenses and Permits	1,086,202	1,163,000	1,276,000	0	0	0	0	0	0	0	0	0	1,086,202	1,163,000	1,276,000
Fines and Forfeitures	3,327,581	3,550,000	3,600,000	0	0	0	1,194,660	840,000	840,000	0	0	0	4,522,241	4,390,000	4,440,000
Interest Income	63,390	45,000	50,000	28,826	20,000	20,000	29,227	24,500	23,500	9,753	3,300	4,700	133,196	94,800	98,200
Charges for Current Services	12,901,826	12,717,000	13,395,000	44,208,611	47,820,164	50,525,164	1,051,273	1,038,038	1,060,000	3,764,299	4,132,725	4,346,365	61,926,009	65,727,927	69,326,529
Intergovernmental	437,604	638,421	560,455	0	0	0	13,284,681	15,638,186	11,686,095	28,463	50,000	50,000	13,750,748	16,326,607	12,296,530
Contributions and Donations	0	0	0	0	0	0	538,401	329,321	250,000	1,295,805	1,294,864	1,422,475	1,854,206	1,624,185	1,672,475
Other Revenues	1,126,200	1,161,200	1,144,700	62,876	45,000	945,000	2,337,158	324,470	2,220,925	12,991,409	13,897,746	13,930,346	16,517,643	15,428,416	18,241,021
Net Revenues	\$89,720,054	\$90,303,621	\$91,694,155	\$44,300,313	\$47,885,164	\$51,490,164	\$31,632,289	\$31,856,894	\$29,989,212	\$18,089,729	\$19,380,635	\$19,733,886	\$183,742,385	\$189,426,314	\$192,927,417
Transfers In:	\$7,892,847	\$7,895,000	\$5,565,000	\$8,087,936	\$8,257,643	\$8,421,762	\$11,462,220	\$11,223,262	\$11,267,261	\$2,618,626	\$2,600,455	\$2,024,540	\$30,061,629	\$29,976,360	\$27,278,563
Total Revenues	\$97,612,901	\$98,198,621	\$97,259,155	\$52,388,249	\$56,142,807	\$59,911,926	\$43,094,509	\$43,080,156	\$41,256,473	\$20,708,355	\$21,981,090	\$21,778,426	\$213,804,014	\$219,402,674	\$220,205,980
Expenditures:															
Personal Services	\$77,493,536	\$77,398,663	\$78,841,566	\$5,377,165	\$5,534,518	\$5,604,767	\$1,880,945	\$1,650,320	\$1,701,414	\$1,045,833	\$1,034,615	\$1,204,536	\$85,797,499	\$85,618,116	\$87,352,283
Supplies	5,659,711	5,829,474	5,633,082	56,102	100,042	82,870	463,240	464,747	114,167	910,864	1,268,190	896,793	7,089,917	7,662,453	6,926,912
Contractual Services	15,197,310	15,950,600	16,071,031	23,152,649	27,074,796	29,146,139	20,450,007	18,288,148	19,280,150	16,239,833	16,306,306	16,895,213	75,039,799	77,619,850	81,392,533
Capital Outlay	2,694,751	4,015,678	1,093,521	601,873	950,886	1,248,201	7,831,018	11,081,216	7,212,174	323,082	47,462	39,400	11,450,724	16,095,242	9,593,296
Reimbursements	(13,154,059)	(14,870,999)	(14,094,807)	0	0	0	(269,058)	(151,417)	(127,238)	0	0	0	(13,423,117)	(15,022,416)	(14,222,065)
Debt Service	141,181	164,904	164,904	8,071,276	8,321,235	8,376,555	11,444,383	11,315,387	11,514,825	1,182,621	718,444	577,400	20,839,461	20,519,970	20,383,684
Other Expenditures	0	0	0	(2,292)	80,000	35,000	0	0	0	30,812	8,814	8,376	28,217	88,814	43,376
Net Expenditures	\$88,032,450	\$88,488,320	\$87,909,297	\$37,256,470	\$42,061,477	\$44,493,332	\$41,800,535	\$42,648,401	\$39,695,472	\$19,733,045	\$19,383,831	\$19,571,718	\$186,822,500	\$192,582,029	\$191,670,019
Transfers Out:	\$9,559,288	\$9,700,000	\$9,339,505	\$14,351,604	\$14,691,371	\$14,809,444	\$2,290,491	\$2,177,035	\$2,248,121	\$1,575,430	\$1,645,529	\$2,286,775	\$27,776,813	\$28,213,665	\$28,683,845
Total Expenditures	\$97,591,738	\$98,188,320	\$97,248,802	\$51,608,074	\$56,752,848	\$59,302,776	\$44,091,026	\$44,825,436	\$41,943,593	\$21,308,475	\$21,029,090	\$21,858,493	\$214,599,313	\$220,795,694	\$220,355,864
Excess (Deficiency) Revenues															
Over Expenditures	\$21,163	\$10,301	\$10,353	\$780,175	(\$610,041)	\$608,950	(\$996,517)	(\$1,745,280)	(\$687,120)	(\$600,120)	\$952,000	(\$80,067)	(\$795,299)	(\$1,393,020)	(\$147,884)
Fund Balances, October 1	\$17,017,355	\$17,038,518	\$17,048,819	\$15,768,864	\$16,549,039	\$15,938,998	\$20,507,226	\$19,510,709	\$17,765,429	\$1,737,946	\$1,137,826	\$2,089,826	\$55,031,391	\$54,236,092	\$52,843,072
Fund Balances, September 30	\$17,038,518	\$17,048,819	\$17,059,172	\$16,549,039	\$15,938,998	\$16,547,948	\$19,510,709	\$17,765,429	\$17,078,309	\$1,137,826	\$2,089,826	\$2,009,759	\$54,236,092	\$52,843,072	\$52,695,188

**City of Mesquite
Adopted Budget/Combined Summary
Fiscal Year 2013-14**

Fund Type	Beginning			Ending
	Balances	Revenues/ Transfers In	Appropriations/ Transfers Out	Balances
	10/1/2013			9/30/2014
Operating Funds				
General Fund	\$17,048,819	\$97,259,155	\$97,248,802	\$17,059,172
Water and Sewer Fund	13,728,907	50,590,164	50,926,421	13,392,650
Drainage Utility District Fund	425,195	2,764,673	2,782,153	407,715
Airport Fund	41,370	1,739,752	1,746,992	34,130
Total Operating Funds	\$31,244,291	\$152,353,744	\$152,704,368	\$30,893,667
Debt Service/Reserve Funds				
General Obligation Debt Service Fund	\$236,931	\$10,919,027	\$10,913,027	\$242,931
Water and Sewer Revenue Debt Service Fund	2,210,091	8,421,762	8,376,555	2,255,298
Water and Sewer Revenue Reserve Fund	0	900,000	0	900,000
Drainage Utility District Revenue Debt Service Fund	234,849	512,680	527,400	220,129
Drainage Utility District Revenue Reserve Fund	448,186	0	29,973	418,213
Total Debt Service/Reserve Funds	\$3,130,057	\$20,753,469	\$19,846,955	\$4,036,571
Internal Service Funds				
Group Medical Insurance Fund	\$778,243	\$14,447,975	\$14,641,945	\$584,273
General Liability Insurance Fund	161,983	2,313,346	2,130,030	345,299
Total Internal Service Funds	\$940,226	\$16,761,321	\$16,771,975	\$929,572
Special Revenue Funds				
Hotel Occupancy Tax Fund	\$91,645	\$975,200	\$975,200	\$91,645
Confiscated Seizure Fund	4,436,390	760,000	217,800	4,978,590
911 Service Fee Fund	166,276	1,000,000	990,000	176,276
Community Development Block Grant Program Fund	77,740	1,023,667	976,516	124,891
Section 8 Housing Choice Voucher Program Fund	1,415,633	10,601,428	11,727,325	289,736
Public, Educational and Government Access Fund	292,133	265,000	130,000	427,133
4B Quality of Life Corporation Fund	8,429,664	11,652,000	11,793,000	8,288,664
Municipal Court Technology Fund	148,658	90,200	64,580	174,278
Total Special Revenue Funds	\$15,058,139	\$26,367,495	\$26,874,421	\$14,551,213
Capital Project Funds				
Capital Project Reserve Fund	\$1,258,201	\$409,734	\$845,121	\$822,814
Rodeo City Tax Increment Financing District Fund	0	264,984	264,984	0
Towne Center Tax Increment Financing District Fund	1,109,765	2,923,658	2,696,040	1,337,383
Impact Fee Fund	97,004	250,300	225,000	122,304
Conference Center Capital Replacement Reserve Fund	5,389	121,275	125,000	1,664
Total Capital Project Funds	\$2,470,359	\$3,969,951	\$4,156,145	\$2,284,165
Less: Interfund Transfers		(\$28,822,881)	(\$28,822,881)	
Total All Funds	\$52,843,072	\$191,383,099	\$191,530,983	\$52,695,188

**City of Mesquite
Adopted Budget/General Fund
Fiscal Year 2013-14**

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
General Property Taxes	\$35,827,628	\$35,045,000	\$35,010,000	\$35,130,000	\$120,000
Gross Receipts Taxes	7,507,354	7,722,500	7,544,000	7,901,000	357,000
City Sales Taxes	27,440,269	26,871,000	28,475,000	28,637,000	162,000
Licenses and Permits	1,086,202	1,142,000	1,163,000	1,276,000	113,000
Fines and Forfeitures	3,327,581	3,203,500	3,550,000	3,600,000	50,000
Interest Income	65,390	70,000	45,000	50,000	5,000
Charges for Current Service	12,901,826	13,221,250	12,717,000	13,395,000	678,000
Other Revenues	1,126,200	1,142,800	1,161,200	1,144,700	(16,500)
Intergovernmental Revenues	437,604	615,000	638,421	560,455	(77,966)
Transfers In	7,892,847	8,390,000	7,895,000	5,565,000	(2,330,000)
Total Revenues	\$97,612,901	\$97,423,050	\$98,198,621	\$97,259,155	(\$939,466)

Operating Expenditures:					
General Government	\$9,642,208	\$9,686,294	\$9,830,868	\$9,873,833	\$42,965
Housing and Community Services	1,658,643	1,945,050	1,977,875	1,886,366	(91,509)
Fire Service	22,830,152	22,810,000	23,250,217	23,542,681	292,464
Police Service	30,031,841	30,063,206	29,928,817	30,177,360	248,543
Public Works	12,586,094	12,638,818	12,569,060	11,301,515	(1,267,545)
Community Development	2,816,723	2,771,893	2,673,409	2,776,816	103,407
Library Services	1,925,131	1,995,825	1,953,512	1,958,793	5,281
Parks and Recreation	4,157,912	2,811,185	2,543,479	3,535,933	992,454
Other Expenditures	2,383,746	3,453,000	3,761,083	2,856,000	(905,083)
Transfers Out	9,559,288	9,225,362	9,700,000	9,339,505	(360,495)
Total Expenditures	\$97,591,738	\$97,400,633	\$98,188,320	\$97,248,802	(\$939,518)

Excess (Deficiency) Revenues					
Over Expenditures	\$21,163	\$22,417	\$10,301	\$10,353	\$52

Fund Balance, October 1	\$17,017,355	\$17,038,518	\$17,038,518	\$17,048,819	\$10,301
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Fund Balance, September 30	\$17,038,518	\$17,060,935	\$17,048,819	\$17,059,172	\$10,353
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Expenditures as % of Fund Balance	17.46%	17.52%	17.36%	17.54%	
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**City of Mesquite
Adopted General Fund Revenues
Fiscal Year 2013-14**

Revenue Source	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
General Property Tax					
Current Taxes	\$35,170,291	\$34,280,000	\$34,350,000	\$34,490,000	\$140,000
Delinquent Taxes	316,384	380,000	315,000	300,000	(15,000)
Interest and Penalties	<u>340,953</u>	<u>385,000</u>	<u>345,000</u>	<u>340,000</u>	<u>(5,000)</u>
Total General Property Tax	\$35,827,628	\$35,045,000	\$35,010,000	\$35,130,000	\$120,000

Gross Receipts					
Electrical	\$4,138,926	\$4,225,000	\$4,100,000	\$4,125,000	\$25,000
Gas	844,513	1,030,000	850,000	850,000	0
Telephone	526,288	545,000	545,000	550,000	5,000
Cable TV	1,264,508	1,175,000	1,300,000	1,325,000	25,000
Bingo	34,071	33,000	35,000	35,000	0
Commercial Sanitation	698,048	713,000	713,000	1,015,000	302,000
Taxi Franchise	<u>1,000</u>	<u>1,500</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
Total Gross Receipts	\$7,507,354	\$7,722,500	\$7,544,000	\$7,901,000	\$357,000

Sales Tax					
General Sales Tax	\$27,267,580	\$26,700,000	\$28,300,000	\$28,442,000	\$142,000
Mixed Beverage Sales Tax	<u>172,689</u>	<u>171,000</u>	<u>175,000</u>	<u>195,000</u>	<u>20,000</u>
Total Sales Tax	\$27,440,269	\$26,871,000	\$28,475,000	\$28,637,000	\$162,000

Licenses and Permits					
Building Permits	\$236,631	\$275,000	\$275,000	\$350,000	\$75,000
Electrical Permits	25,795	25,000	25,000	30,000	5,000
Plumbing Permits	79,445	80,000	70,000	80,000	10,000
Health Permits	151,690	155,000	155,000	155,000	0
Mechanical Permits	25,525	30,000	30,000	30,000	0
Sign Permits	48,850	50,000	50,000	50,000	0
Inspection Fees	15,695	20,000	20,000	25,000	5,000
Food Handlers and Manager Fees	52,675	60,000	60,000	60,000	0
Liquid Waste Permits	8,420	9,000	9,000	9,000	0
Apartment Licenses	129,010	131,000	129,000	127,000	(2,000)
Plan Review Fees	35,204	35,000	55,000	55,000	0
Dog Licenses	5,214	4,000	5,500	5,500	0
Other Miscellaneous Licenses	4,267	2,500	2,500	2,500	0
Certificate of Occupancy	44,825	35,000	35,000	50,000	15,000
Contractor Registration	126,440	135,000	135,000	140,000	5,000
Fire Sprinkler Permits	8,884	10,000	10,000	10,000	0
Miscellaneous Fire Permits	10,770	10,000	10,000	10,000	0
Police Alarm Permits	44,927	45,000	55,000	55,000	0
Public Pool Operator Permit	18,070	20,000	18,000	18,000	0
Other Miscellaneous Permits	<u>13,865</u>	<u>10,500</u>	<u>14,000</u>	<u>14,000</u>	<u>0</u>
Total Licenses and Permits	\$1,086,202	\$1,142,000	\$1,163,000	\$1,276,000	\$113,000

**City of Mesquite
Adopted General Fund Revenues
Fiscal Year 2013-14**

Revenue Source	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Fines and Forfeitures					
Traffic Fines	\$2,680,920	\$2,600,000	\$2,900,000	\$2,950,000	\$50,000
Criminal Fines	297,866	300,000	300,000	300,000	0
City Ordinances	81,206	75,000	75,000	75,000	0
Arrest Fee	107,625	90,000	110,000	110,000	0
Child Safety Fee	8,296	8,500	10,000	10,000	0
Uniform Traffic Act Fee	46,828	40,000	50,000	50,000	0
Municipal Court Building Security	65,528	60,000	65,000	65,000	0
Court Time Payment Fee	39,312	30,000	40,000	40,000	0
Total Fines and Forfeitures	\$3,327,581	\$3,203,500	\$3,550,000	\$3,600,000	\$50,000

Interest Income					
Interest on Investments	\$66,358	\$70,000	\$45,000	\$50,000	\$5,000
Market Gain on Investments	(968)	0	0	0	0
Total Interest Income	\$65,390	\$70,000	\$45,000	\$50,000	\$5,000

Charges for Current Services					
MISD Tax Appropriations	\$298,493	\$300,000	\$300,000	\$300,000	\$0
Board of Adjustment Fees	4,500	5,000	5,000	5,000	0
Grass and Weed Charges	399,782	400,000	400,000	400,000	0
Amusement Fees	3,848	5,000	5,000	5,000	0
Compost Materials Charges	162,275	140,000	175,000	200,000	25,000
Other Miscellaneous Revenues	8,779	10,000	10,000	10,000	0
Public Health Program Charges	35,304	40,000	30,000	30,000	0
Animal Adoption Fee	88,905	94,000	100,000	100,000	0
Ambulance Fees	1,677,475	1,900,000	1,900,000	1,900,000	0
Pound Fees	22,385	25,000	25,000	25,000	0
Accident Reports	10,281	10,000	10,000	10,000	0
Miscellaneous Public Safety Revenues	147,955	123,000	140,000	140,000	0
False Alarm Fees	30,141	35,000	25,000	25,000	0
Abandoned Vehicle Notification	12,610	13,000	13,000	13,000	0
Waste Collection and Disposal	7,189,306	7,395,000	7,395,000	7,400,000	5,000
Public Works Inspection Fees	130,397	50,000	50,000	50,000	0
Engineering Development Fees	57,910	40,000	50,000	60,000	10,000
Library Fees	50,920	56,300	50,000	50,000	0
Photocopy Charges	19,126	17,000	20,000	20,000	0
MTED Transportation Fares	16,060	20,000	15,000	15,000	0
Pavilion Reservations	29,889	30,000	30,000	30,000	0
Reservations	204,169	186,000	200,000	200,000	0
Concessions	11,586	11,000	11,000	11,000	0
Registration Fees	88,360	95,000	95,000	95,000	0
Athletic Field Reservations	13,973	10,000	15,000	15,000	0
User Fees	133,306	120,000	110,000	110,000	0
Athletic Fees	120,718	143,000	143,000	143,000	0
Recreation Special Events	62,378	67,400	75,000	75,000	0
Day Camp Fees	30,214	45,000	45,000	45,000	0
Tennis Admissions and Reservations	28,714	25,000	30,000	30,000	0
Instructor Fees	515,564	530,000	530,000	530,000	0

**City of Mesquite
Adopted General Fund Revenue
Fiscal Year 2013-14**

Revenue Source	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Tennis Shop Sales	\$10,431	\$10,000	\$10,000	\$10,000	\$0
Swimming Pool Charges	324,728	375,000	375,000	375,000	0
Tennis Lessons	7,435	10,000	7,000	7,000	0
Miscellaneous Charges for Services	11,127	10,550	11,000	11,000	0
Golf Course Fees	<u>942,782</u>	<u>875,000</u>	<u>312,000</u>	<u>950,000</u>	<u>638,000</u>
Total Charges for Current Services	\$12,901,826	\$13,221,250	\$12,717,000	\$13,395,000	\$678,000

Other Revenues					
Service Charges on Returned Checks	\$18,007	\$20,000	\$20,000	\$20,000	\$0
Auctions	397,370	325,000	325,000	325,000	0
Planning and Zoning Fees	35,980	45,000	45,000	50,000	5,000
Garbage Bags	81,875	100,000	85,000	85,000	0
Rent and Lease Income	88,058	88,800	91,200	94,700	3,500
Sale of Compost Material	103,166	110,000	100,000	150,000	50,000
Prior Year Expenditures	10,910	50,000	125,000	50,000	(75,000)
Recyclable Items Sale	63,737	90,000	50,000	50,000	0
Festival	283,454	280,000	280,000	280,000	0
Miscellaneous	24,534	14,000	20,000	20,000	0
Blue Bag Program	<u>19,109</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>
Total Other Revenues	\$1,126,200	\$1,142,800	\$1,161,200	\$1,144,700	(\$16,500)

Intergovernmental Revenues					
MTED State Grant	\$142,455	\$145,000	\$142,455	\$142,455	\$0
MTED Federal Grant	295,149	470,000	495,966	418,000	(77,966)
Total Intergovernmental Revenues	\$437,604	\$615,000	\$638,421	\$560,455	(\$77,966)

Transfers In					
Interest GO Bond Funds	\$21,847	\$20,000	\$25,000	\$25,000	\$0
Special Revenue Funds	991,000	990,000	990,000	990,000	0
Capital Projects Fund	2,330,000	2,330,000	2,330,000	0	(2,330,000)
Water and Sewer Fund	4,550,000	4,550,000	4,550,000	4,550,000	0
Capital Projects Reserve Fund	<u>0</u>	<u>500,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Transfers In	\$7,892,847	\$8,390,000	\$7,895,000	\$5,565,000	(\$2,330,000)

Total General Fund Revenues	\$97,612,901	\$97,423,050	\$98,198,621	\$97,259,155	(\$939,466)
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City of Mesquite
Adopted General Fund Expenditures
Fiscal Year 2013-14

Governmental Activity	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
General Government					
City Council	\$116,539	\$120,788	\$120,712	\$113,668	(\$7,044)
City Manager	1,068,465	1,031,792	1,039,315	1,038,871	(444)
Economic Development	168,860	158,450	154,175	105,136	(49,039)
Communications and Marketing	214,836	201,673	254,424	251,166	(3,258)
Mesquite Arts Center	120,121	119,506	119,554	119,914	360
Building Services	2,260,027	2,239,201	2,384,752	2,417,296	32,544
City Secretary	391,751	366,009	358,525	366,230	7,705
City Attorney	749,458	782,816	780,661	849,924	69,263
Human Resources Administration	967,991	912,888	943,964	926,255	(17,709)
Risk Management	261,858	262,397	252,884	250,030	(2,854)
Finance Administration	495,392	518,882	523,303	497,787	(25,516)
Accounting	434,383	530,377	525,447	502,631	(22,816)
Purchasing	353,587	333,419	318,723	389,324	70,601
Warehouse	200,250	206,101	203,248	204,632	1,384
Transportation Pool	21,265	26,000	26,038	2,572	(23,466)
Printshop/Mailroom	220,203	228,848	223,068	239,340	16,272
Central Copy	111,239	125,055	112,947	141,423	28,476
Tax Office	692,542	633,661	629,869	622,320	(7,549)
Municipal Court	870,669	862,521	875,858	884,925	9,067
Information Technology	1,392,893	1,691,753	1,822,827	1,903,204	80,377
Telecommunications	179,752	212,510	211,086	214,539	3,453
Budget Office	155,479	154,998	104,400	69,880	(34,520)
LESS: Work Order Credits					
Risk Management Services	(295,000)	(262,397)	(252,884)	(250,030)	2,854
Information Technology	(1,426,469)	(1,691,753)	(1,822,827)	(1,903,204)	(80,377)
Central Copy	(78,018)	(72,076)	(72,076)	(78,000)	(5,924)
Transportation Pool	(5,865)	(7,125)	(7,125)	(6,000)	1,125
Total General Government	\$9,642,208	\$9,686,294	\$9,830,868	\$9,873,833	\$42,965

Housing and Community Services					
Administration	\$185,604	\$178,201	\$180,872	\$179,675	(\$1,197)
Animal Services	674,277	758,447	765,014	722,839	(42,175)
Public Health Clinic	97,420	104,935	104,135	91,639	(12,496)
MTED	659,911	858,114	882,652	847,610	(35,042)
Volunteer Services	41,431	45,353	45,202	44,603	(599)
Total Housing and Community Services	\$1,658,643	\$1,945,050	\$1,977,875	\$1,886,366	(\$91,509)

Fire Service					
Administration	\$1,212,021	\$982,032	\$1,145,688	\$1,107,273	(\$38,415)
Operations	18,400,860	19,010,285	18,987,842	19,637,096	649,254
Emergency Medical Services	1,317,214	1,061,575	1,132,034	1,054,793	(77,241)
Fire Prevention	1,268,925	1,262,099	1,136,187	1,160,033	23,846
Training	454,202	292,858	700,082	383,366	(316,716)
Emergency Management	176,930	201,151	148,384	200,120	51,736
Total Fire Service	\$22,830,152	\$22,810,000	\$23,250,217	\$23,542,681	\$292,464

**City of Mesquite
Adopted General Fund Expenditures
Fiscal Year 2013-14**

Governmental Activity	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Police Service					
Administration	\$945,232	\$961,228	\$961,171	\$926,448	(\$34,723)
Patrol and Traffic Division	15,279,472	15,185,179	15,041,647	15,129,432	87,785
Criminal Investigations	5,807,191	5,859,836	5,930,942	5,885,198	(45,744)
School Resource Officers	2,024,682	1,994,750	1,993,228	1,996,800	3,572
Technical Services	6,108,311	6,192,730	6,190,522	6,379,540	189,018
Staff Support Services	1,233,957	1,202,095	1,222,472	1,272,493	50,021
LESS: Work Order Credits					
Patrol and Traffic	(372,343)	(387,227)	(397,551)	(397,551)	0
Criminal Investigations	(18,681)	(5,000)	(17,000)	(22,000)	(5,000)
School Resource Officers	(975,980)	(940,385)	(996,614)	(993,000)	3,614
Total Police Service	\$30,031,841	\$30,063,206	\$29,928,817	\$30,177,360	\$248,543

Public Works					
Administration	\$255,103	\$255,196	\$286,648	\$238,421	(\$48,227)
Traffic Engineering	1,116,426	1,129,375	1,140,321	1,071,966	(68,355)
Street Lighting	1,224,488	1,305,659	1,304,922	1,296,846	(8,076)
Engineering	531,959	512,969	495,204	462,929	(32,275)
Solid Waste Collection	5,924,655	5,598,876	5,574,252	5,012,186	(562,066)
Compost Facility Operations	380,812	518,695	594,328	436,119	(158,209)
Street Maintenance	2,912,192	3,116,809	3,005,329	2,738,120	(267,209)
Equipment Services	5,303,132	5,119,468	5,196,714	5,208,736	12,022
LESS: Work Order Credits					
Traffic Engineering	(194,362)	(172,528)	(217,992)	(189,328)	28,664
Engineering	(713,734)	(641,800)	(640,765)	(614,480)	26,285
Street Maintenance	(16,701)	(2,000)	0	(50,000)	(50,000)
Equipment Services	(4,137,876)	(4,101,901)	(4,169,901)	(4,310,000)	(140,099)
Total Public Works	\$12,586,094	\$12,638,818	\$12,569,060	\$11,301,515	(\$1,267,545)

Community Development					
Administration	\$262,595	\$263,793	\$264,386	\$270,085	\$5,699
Building Inspection	967,023	981,786	951,822	932,888	(18,934)
Environmental Code	751,895	753,539	743,851	761,720	17,869
Licensing and Compliance	440,766	401,561	370,011	410,716	40,705
Repair and Demolition	4,300	0	0	0	0
Planning and Zoning	328,081	308,035	279,318	333,310	53,992
Historical Preservation	97,801	100,179	99,759	103,835	4,076
LESS: Work Order Credits					
Historical Preservation	(35,738)	(37,000)	(35,738)	(35,738)	0
Total Community Development	\$2,816,723	\$2,771,893	\$2,673,409	\$2,776,816	\$103,407

Library Services					
Administration	\$724,519	\$741,526	\$737,035	\$738,083	\$1,048
North Branch	571,056	589,885	556,700	571,847	15,147
Central Branch	629,556	664,414	659,777	648,863	(10,914)
Total Library Services	\$1,925,131	\$1,995,825	\$1,953,512	\$1,958,793	\$5,281

City of Mesquite
Adopted General Fund Expenditures
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	
Governmental Activity	2011-12	2012-13	2012-13	2013-14	Variance
Parks and Recreation					
Administration	\$565,786	\$570,593	\$572,135	\$569,884	(\$2,251)
Park Operations	3,210,105	3,074,489	3,136,339	3,199,403	63,064
Tennis Center	83,035	85,842	87,336	139,926	52,590
Golf Course	927,384	809,028	773,247	919,684	146,437
Recreation Administration	883,514	742,977	742,897	768,151	25,254
Festival	441,441	422,425	422,425	370,969	(51,456)
Special Events	80,005	72,500	93,218	72,500	(20,718)
Florence Community Center	195,973	182,080	182,968	184,329	1,361
Lakeside Activity Center	16,924	14,925	17,050	17,325	275
Shaw Gymnasium	49,354	51,456	48,473	43,406	(5,067)
Goodbar Activity Center	224,633	217,290	211,152	164,565	(46,587)
Athletic Programs	447,245	431,096	444,492	442,783	(1,709)
Evans Community Center	414,430	389,691	424,858	374,002	(50,856)
Scott Dunford Community Center	257,123	181,355	275,623	185,015	(90,608)
Westlake House	7,489	7,000	8,000	8,000	0
Rutherford Community Center	416,835	375,573	426,082	381,944	(44,138)
Day Camp	43,297	47,948	51,205	35,121	(16,084)
Thompson School Gymnasium	83,575	67,544	88,855	75,376	(13,479)
Achziger Program	47,029	39,621	41,071	39,925	(1,146)
City Lake Pool	175,502	194,095	184,089	177,221	(6,868)
Town East Pool	133,117	124,614	145,033	124,347	(20,686)
Vanston Pool	124,686	159,043	161,521	145,101	(16,420)
Marlins Swim Team	<u>12,634</u>	<u>25,000</u>	<u>22,410</u>	<u>22,956</u>	<u>546</u>
Total Parks and Recreation Expenditures	8,841,116	8,286,185	8,560,479	8,461,933	(98,546)
LESS: Work Order Credits					
Park Facilities and Operations - 4B	(4,623,364)	(5,390,000)	(5,953,000)	(4,862,000)	1,091,000
Town East Pool - MISD	(38,972)	(60,000)	(39,000)	(39,000)	0
Florence Community Center - MISD	<u>(20,868)</u>	<u>(25,000)</u>	<u>(25,000)</u>	<u>(25,000)</u>	<u>0</u>
Total Parks and Recreation	\$4,157,912	\$2,811,185	\$2,543,479	\$3,535,933	\$992,454
Other Expenditures					
Insurance	\$1,386,940	\$1,600,000	\$1,460,000	\$1,400,000	(\$60,000)
Reserves and Transfers	623,442	563,000	936,083	694,000	(242,083)
Public Safety Equipment	<u>373,364</u>	<u>1,290,000</u>	<u>1,365,000</u>	<u>762,000</u>	<u>(603,000)</u>
Total Other Expenditures	\$2,383,746	\$3,453,000	\$3,761,083	\$2,856,000	(\$905,083)
Other Financing Uses					
Transfer Out - General Liability Fund	\$0	\$0	\$300,000	\$0	(\$300,000)
Transfer Out - Capital Projects Reserve Fund	300,000	0	0	0	0
Transfer Out - Debt Service Fund	<u>9,259,288</u>	<u>9,225,362</u>	<u>9,400,000</u>	<u>9,339,505</u>	<u>(60,495)</u>
Total Other Financing Uses	\$9,559,288	\$9,225,362	\$9,700,000	\$9,339,505	(\$360,495)
Total General Fund Expenditures	\$97,591,738	\$97,400,633	\$98,188,320	\$97,248,802	(\$939,518)

City of Mesquite
Adopted Budget/Water and Sewer Operating Fund
Fiscal Year 2013-14

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Water Sales	\$23,882,326	\$26,739,278	\$26,700,000	\$28,300,000	\$1,600,000
Water Taps and Connections	7,709	20,000	10,000	10,000	0
Penalty Income	667,663	520,000	650,000	650,000	0
Collection/Charged off Bills	22,293	20,000	25,000	25,000	0
Sale of Bulk Water	495,086	300,000	500,000	500,000	0
Reconnect Fees	224,661	200,000	200,000	200,000	0
Sewer Service	17,695,688	18,446,706	18,445,000	19,550,000	1,105,000
Lower East Fork Sewer Line	1,151,110	1,232,164	1,232,164	1,232,164	0
Sewer Backflow Inspections	57,525	50,000	55,000	55,000	0
Utility Service Transfer	4,050	5,000	3,000	3,000	0
Interest Income	28,660	75,000	20,000	20,000	0
Market Gain on Investments	166	0	0	0	0
Miscellaneous	63,376	45,000	45,000	45,000	0
Total Revenues	\$44,300,313	\$47,653,148	\$47,885,164	\$50,590,164	\$2,705,000

Operating Expenditures:					
Administration	\$400,523	\$404,340	\$410,300	\$434,542	\$24,242
Water and Sewer Accounting	2,597,768	3,101,518	3,374,610	3,430,385	55,775
Water and Sewer Engineering	571,443	591,882	575,992	568,945	(7,047)
Water Production	12,955,963	15,634,149	15,622,680	16,994,950	1,372,270
Meter Services	1,056,127	1,096,621	1,086,034	1,145,487	59,453
Water Distribution	1,450,528	1,741,113	1,761,752	1,763,324	1,572
Wastewater Collection	1,632,554	1,478,598	1,501,705	1,795,616	293,911
Wastewater Treatment	6,051,337	6,667,320	6,663,320	7,291,076	627,756
NTMWD-East Fork Sewer Line	1,151,110	1,232,164	1,232,164	1,224,886	(7,278)
Reconstruction Crew	843,471	1,027,355	1,006,868	1,056,326	49,458
Other Expenditures	72,464	70,000	123,448	81,440	(42,008)
Transfer Out - Insurance	1,405,000	1,405,000	1,405,000	1,405,000	0
Transfer Out - General Fund	4,550,000	4,550,000	4,550,000	4,550,000	0
Transfer Out - Debt Service	8,396,604	8,751,848	8,736,371	8,854,444	118,073
Reserves	401,906	350,000	381,369	330,000	(51,369)
Total Expenditures	\$43,536,798	\$48,101,908	\$48,431,613	\$50,926,421	\$2,494,808

Excess (Deficiency) Revenues					
Over Expenditures	\$763,515	(\$448,760)	(\$546,449)	(\$336,257)	\$210,192

Working Capital, October 1	\$13,511,841	\$14,275,356	\$14,275,356	\$13,728,907	(\$546,449)
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Working Capital, September 30	\$14,275,356	\$13,826,596	\$13,728,907	\$13,392,650	(\$336,257)
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City of Mesquite
Adopted Budget/Drainage Utility District Operating Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
Interest Income	\$2,791	\$1,000	\$1,800	\$1,200	(\$600)
Market Gain on Investments	(209)		0	0	0
Residential Drainage Fees	1,304,409	1,300,000	1,305,000	1,522,500	217,500
Commercial Drainage Fees	891,895	860,000	860,000	1,211,000	351,000
Other Revenues	0	0	0	0	0
Transfer In - DUD Revenue Reserve	<u>52,565</u>	<u>66,943</u>	<u>66,943</u>	<u>29,973</u>	<u>(36,970)</u>
Total Revenues	\$2,251,451	\$2,227,943	\$2,233,743	\$2,764,673	\$530,930
Expenditures					
TPDES Permit Program Operatons	\$491,840	\$498,842	\$497,758	\$533,088	\$35,330
Street Sweeping Program	472,320	196,277	210,353	192,067	(18,286)
Transfer Out - Debt Service	1,161,061	682,405	678,512	512,680	(165,832)
Transfer Out - DUD Capital Projects	<u>162,000</u>	<u>600,000</u>	<u>700,000</u>	<u>1,544,318</u>	<u>844,318</u>
Total Expenditures	\$2,287,221	\$1,977,524	\$2,086,623	\$2,782,153	\$695,530
Excess (Deficiency) Revenues					
Over Expenditures	(\$35,770)	\$250,419	\$147,120	(\$17,480)	(\$164,600)
Working Capital, October 1	\$313,845	\$278,075	\$278,075	\$425,195	\$147,120
Working Capital, September 30	\$278,075	\$528,494	\$425,195	\$407,715	(\$17,480)

**City of Mesquite
Adopted Budget/Airport Operating Fund
Fiscal Year 2013-14**

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Hangar Rentals	\$436,314	\$495,838	\$495,838	\$493,182	(\$2,656)
Tie Downs	6,700	7,500	7,500	7,500	0
Fuel Sales	1,086,727	1,118,250	1,426,310	1,066,500	(359,810)
Oil Sales	6,018	6,000	3,056	4,500	1,444
Airport Charges for Services	0	150	0	0	0
Airport Lease Receipts	18,696	21,183	21,183	21,183	0
Airport Tenant Utility Receipts	4,398	5,000	5,000	5,000	0
Airport Pilot Supplies	9,143	20,000	8,838	15,000	6,162
Other Revenues	28,463	50,000	50,000	50,000	0
Transfer In - Capital Projects Reserve	0	76,887	150,000	76,887	(73,113)
Total Revenues	\$1,596,459	\$1,800,808	\$2,167,725	\$1,739,752	(\$427,973)
Operating Expenditures:					
Personal Services	\$263,615	\$379,924	\$343,886	\$386,855	\$42,969
Supplies	903,583	917,957	1,259,264	887,667	(371,597)
Contractual Services	268,048	269,371	279,446	261,766	(17,680)
Capital Outlay	4,891	25,000	25,480	10,900	(14,580)
Transfer Out - Debt Service	199,804	199,804	199,804	199,804	0
Total Expenditures	\$1,639,941	\$1,792,056	\$2,107,880	\$1,746,992	(\$360,888)
Excess (Deficiency) Revenues					
Over Expenditures	(\$43,482)	\$8,752	\$59,845	(\$7,240)	(\$67,085)
Working Capital, October 1	\$25,007	(\$18,475)	(\$18,475)	\$41,370	\$59,845
Working Capital, September 30	<u>(\$18,475)</u>	<u>(\$9,723)</u>	<u>\$41,370</u>	<u>\$34,130</u>	<u>(\$7,240)</u>

City of Mesquite
Adopted Budget/General Obligation Bond Debt Service Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
Transfer In - Hotel Occupancy Tax Fund	\$150,000	\$58,000	\$58,000	\$58,000	\$0
Transfer In - Impact Fee Fund	400,000	200,000	200,000	225,000	25,000
Transfer In - Capital Projects Reserve	425,000	450,000	450,000	550,000	100,000
Transfer In - Capital Projects	94,969	107,695	107,695	114,036	6,341
Transfer In - General Fund	9,259,288	9,225,362	9,400,000	9,339,505	(60,495)
Transfer In - Water and Sewer Fund	308,668	478,728	478,728	432,682	(46,046)
Transfer In - Airport Fund	199,804	199,804	199,804	199,804	0
Total Revenues	\$10,837,729	\$10,719,589	\$10,894,227	\$10,919,027	\$24,800
Expenditures:					
Principal	\$5,860,000	\$5,880,000	\$5,880,000	\$6,145,000	\$265,000
Interest	4,982,415	4,829,589	4,829,589	4,764,027	(65,562)
Fiscal Agent Fees	170	10,000	4,000	4,000	0
Total Expenditures	\$10,842,585	\$10,719,589	\$10,713,589	\$10,913,027	\$199,438
Excess (Deficiency) Revenues					
Over Expenditures	(\$4,856)	\$0	\$180,638	\$6,000	(\$174,638)
Fund Balance, October 1	\$61,149	\$56,293	\$56,293	\$236,931	\$180,638
Fund Balance, September 30	<u>\$56,293</u>	<u>\$56,293</u>	<u>\$236,931</u>	<u>\$242,931</u>	<u>\$6,000</u>

City of Mesquite
Adopted Budget/Water and Sewer Revenue Bond Debt Service Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
Transfer In - W&S Operating	\$8,087,936	\$8,273,120	\$8,257,643	\$8,421,762	\$164,119
Transfer In - W&S Capital Projects	0	0	0	0	0
Total Revenues	\$8,087,936	\$8,273,120	\$8,257,643	\$8,421,762	\$164,119
Expenditures:					
Principal	\$4,965,000	\$5,240,000	\$5,435,000	\$5,470,000	\$35,000
Interest	3,107,319	3,079,235	2,884,235	2,904,555	20,320
Fiscal Agent Fees	(1,043)	4,500	2,000	2,000	0
Total Expenditures	\$8,071,276	\$8,323,735	\$8,321,235	\$8,376,555	\$55,320
Excess (Deficiency) Revenues					
Over Expenditures	\$16,660	(\$50,615)	(\$63,592)	\$45,207	\$108,799
Fund Balance, October 1	\$2,257,023	\$2,273,683	\$2,273,683	\$2,210,091	(\$63,592)
Fund Balance, September 30	\$2,273,683	\$2,223,068	\$2,210,091	\$2,255,298	\$45,207

City of Mesquite
Adopted Budget/Drainage Utility District Revenue Bond Debt Service Fund
Fiscal Year 2013-14

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Transfer In - DUD Operating Fund	\$1,161,061	\$682,405	\$678,512	\$512,680	(\$165,832)
Total Revenues	\$1,161,061	\$682,405	\$678,512	\$512,680	(\$165,832)
Expenditures:					
Principal	\$1,060,000	\$615,000	\$615,000	\$435,000	(\$180,000)
Interest	122,071	102,944	102,944	91,900	(11,044)
Fiscal Agent Fees	550	1,900	500	500	0
Total Expenditures	\$1,182,621	\$719,844	\$718,444	\$527,400	(\$191,044)
Excess (Deficiency) Revenues					
Over Expenditures	(\$21,560)	(\$37,439)	(\$39,932)	(\$14,720)	\$25,212
Fund Balance, October 1	\$296,341	\$274,781	\$274,781	\$234,849	(\$39,932)
Fund Balance, September 30	\$274,781	\$237,342	\$234,849	\$220,129	(\$14,720)

City of Mesquite
Adopted Budget/Water and Sewer Revenue Reserve Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
W&S Revenue Bond Sale Proceeds	\$0	\$0	\$0	\$900,000	\$900,000
Total Revenues	\$0	\$0	\$0	\$900,000	\$900,000
Expenditures:					
Transfer Out - Debt Service	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0	\$0
Excess (Deficiency) Revenues					
Over Expenditures	\$0	\$0	\$0	\$900,000	\$900,000
Fund Balance, October 1	\$0	\$0	\$0	\$0	\$0
Fund Balance, September 30	\$0	\$0	\$0	\$900,000	\$900,000

City of Mesquite
Adopted Budget/Drainage Utility District Revenue Reserve Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
DUD Revenue Bond Sale Proceeds	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0
Expenditures:					
Transfer Out - DUD Operating	\$52,565	\$66,943	\$66,943	\$29,973	(\$36,970)
Total Expenditures	\$52,565	\$66,943	\$66,943	\$29,973	(\$36,970)
Excess (Deficiency) Revenues					
Over Expenditures	(\$52,565)	(\$66,943)	(\$66,943)	(\$29,973)	\$36,970
Fund Balance, October 1	\$567,694	\$515,129	\$515,129	\$448,186	(\$66,943)
Fund Balance, September 30	\$515,129	\$448,186	\$448,186	\$418,213	(\$29,973)

City of Mesquite
Adopted Budget/Group Medical Insurance Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
Interest Income	\$4,285	\$20,000	\$2,000	\$2,000	\$0
Market Gain on Investments	(166)	0	0	0	0
Employer Contributions	8,863,048	9,190,546	9,481,400	9,440,000	(41,400)
Employee Contributions	2,029,529	1,997,400	1,944,500	1,944,500	0
Life Insurance Premiums	78,684	183,531	77,000	77,000	0
Sup. Life Insurance Premiums	214,569	186,668	220,000	220,000	0
Dental Insurance Premiums	622,562	605,767	630,000	630,000	0
Long-term Disability Premiums	70,532	83,821	72,000	72,000	0
Health Insurance Surcharges	33,246	14,704	30,000	30,000	0
Critical Care Premiums	75,892	82,030	82,000	82,000	0
COBRA Medical Ins. Contributions	35,968	19,864	30,000	30,000	0
Prior Year Expenditures	15,401	15,939	0	0	0
Health Clinic Copays	33,018	30,210	30,000	30,000	0
Health Clinic Pharmacy Copays	350,917	353,732	354,000	354,000	0
Retirees Medical Ins. Contributions	1,259,838	1,275,000	1,338,950	1,392,475	53,525
Health Claims Reimbursements	<u>1,987</u>	<u>23,721</u>	<u>294,000</u>	<u>144,000</u>	<u>(150,000)</u>
Total Revenues	\$13,689,310	\$14,082,933	\$14,585,850	\$14,447,975	(\$137,875)

Expenditures:					
Health Claims - PPO Plan	\$5,938,128	\$7,973,345	\$6,498,000	\$6,700,000	\$202,000
ICMA Medical	1,900	3,200	3,200	3,200	0
Pharmaceutical Transfer	604,194	621,128	605,000	710,000	105,000
Health Clinic Pharmaceutical	1,979,500	2,180,209	2,009,000	2,100,000	91,000
Administrative Fee - Medical	469,585	400,700	470,000	470,000	0
Health Claims - HSA Plan	1,560,774	219,525	1,200,000	1,260,000	60,000
HSA Contributions	226,775	0	270,000	270,000	0
Health Clinic Operating	442,745	464,074	492,000	520,000	28,000
Stop Loss Coverage Premium	316,025	347,888	348,000	356,000	8,000
Medicare Supplement Premiums	667,997	726,949	798,000	840,000	42,000
Health Claims - HMO Plan	(8,270)	0	0	0	0
Health Claims - Vision	65,457	72,227	72,000	72,000	0
Dental Premiums - Managed Care	32,438	69,381	69,000	70,500	1,500
Dental Premiums - Indemnity	522,779	557,625	558,000	580,000	22,000
Life Insurance Premiums	293,247	291,097	291,000	300,100	9,100
Reserve Funding Claims	74,300	0	0	0	0
Professional Services	117,871	60,530	60,500	75,000	14,500
Miscellaneous	7,536	61,216	61,200	17,500	(43,700)
Employee Assistance Program	28,792	27,537	27,500	26,500	(1,000)
Employee Wellness Program	35,185	60,000	60,000	125,145	65,145
Critical Care Premiums	75,900	74,299	74,300	74,000	(300)
Long-term Disability Premiums	<u>70,515</u>	<u>66,522</u>	<u>66,500</u>	<u>72,000</u>	<u>5,500</u>
Total Expenditures	\$13,523,373	\$14,277,452	\$14,033,200	\$14,641,945	\$608,745

Excess (Deficiency) Revenues					
Over Expenditures	\$165,937	(\$194,519)	\$552,650	(\$193,970)	(\$746,620)

Fund Balance, October 1	\$59,656	\$225,593	\$225,593	\$778,243	\$552,650
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Fund Balance, September 30	<u>\$225,593</u>	<u>\$31,074</u>	<u>\$778,243</u>	<u>\$584,273</u>	<u>(\$193,970)</u>
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City of Mesquite
Adopted Budget/General Liability Insurance Fund
Fiscal Year 2013-14

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Interest Income	\$3,077	\$1,500	\$1,500	\$1,500	\$0
Market Gain on Investments	(25)	0	0	0	0
Transfer In - Water and Sewer Fund	1,405,000	1,400,000	1,405,000	1,405,000	0
Transfer In - General Fund	0	0	300,000	0	(300,000)
Workers' Compensation Contributions	570,845	600,000	586,000	881,846	295,846
Other Revenue	<u>31,177</u>	<u>110,000</u>	<u>22,760</u>	<u>25,000</u>	<u>2,240</u>
Total Revenues	\$2,010,074	\$2,111,500	\$2,315,260	\$2,313,346	(\$1,914)
Expenditures:					
Personal Services	\$328,134	\$310,000	\$228,366	\$290,030	\$61,664
Legal Services/Court Costs	406,570	250,000	250,000	250,000	0
Consulting Services	9,996	20,000	10,000	10,000	0
Insurance Premiums	593,772	550,000	600,000	600,000	0
General Liability Claims	219,479	300,000	200,000	200,000	0
Reserve Funding Claims	355,646	0	0	0	0
Workers' Compensation Claims	671,408	500,000	700,000	750,000	50,000
Other Expenditures	<u>37,749</u>	<u>25,000</u>	<u>27,634</u>	<u>30,000</u>	<u>2,366</u>
Total Expenditures	\$2,622,754	\$1,955,000	\$2,016,000	\$2,130,030	\$114,030
Excess (Deficiency) Revenues					
Over Expenditures	(\$612,680)	\$156,500	\$299,260	\$183,316	(\$115,944)
Fund Balance, October 1	\$475,403	(\$137,277)	(\$137,277)	\$161,983	\$299,260
Fund Balance, September 30	(\$137,277)	\$19,223	\$161,983	\$345,299	\$183,316

City of Mesquite
Adopted Budget/Hotel Occupancy Tax Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
Interest Income	\$342	\$300	\$180	\$200	\$20
Market Gain on Investments	(10)	0	0	0	0
Hotel Occupancy Tax	<u>910,427</u>	<u>940,000</u>	<u>940,000</u>	<u>975,000</u>	<u>35,000</u>
Total Revenues	\$910,759	\$940,300	\$940,180	\$975,200	\$35,020
Expenditures:					
Convention and Visitors Bureau	\$395,360	\$411,600	\$411,600	\$425,830	\$14,230
Arts Council	96,514	102,900	102,900	106,457	3,557
Historical Commission	96,514	102,900	102,900	106,457	3,557
Keep Mesquite Beautiful	22,000	22,000	22,000	22,000	0
City of Mesquite	72,026	132,900	92,900	141,456	48,556
Transfer Out - Debt Service	150,000	58,000	58,000	58,000	0
Contractual Obligation/Hotel and Conference Center	<u>128,416</u>	<u>110,000</u>	<u>110,000</u>	<u>115,000</u>	<u>5,000</u>
Total Expenditures	\$960,830	\$940,300	\$900,300	\$975,200	\$74,900
Excess (Deficiency) Revenues					
Over Expenditures	(\$50,071)	\$0	\$39,880	\$0	(\$39,880)
Fund Balance, October 1	\$101,836	\$51,765	\$51,765	\$91,645	\$39,880
Fund Balance, September 30	<u>\$51,765</u>	<u>\$51,765</u>	<u>\$91,645</u>	<u>\$91,645</u>	<u>\$0</u>

**City of Mesquite
Adopted Budget/Confiscated Seizure Fund
Fiscal Year 2013-14**

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Interest Income	\$12,489	\$10,000	\$10,000	\$10,000	\$0
Market Gain on Investments	288	0	0	0	0
Auction Revenue	24,844	0	73,000	0	(73,000)
Court Awarded Proceeds	<u>1,107,335</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>0</u>
Total Revenues	\$1,144,956	\$760,000	\$833,000	\$760,000	(\$73,000)
Expenditures:					
Supplies	\$441,284	\$90,000	\$437,000	\$90,000	(347,000)
Contractual	99,224	127,800	129,150	127,800	(1,350)
Capital Outlay	<u>353,085</u>	<u>0</u>	<u>853,492</u>	<u>0</u>	<u>(853,492)</u>
Total Expenditures	\$893,593	\$217,800	\$1,419,642	\$217,800	(\$1,201,842)
Excess (Deficiency) Revenues					
Over Expenditures	\$251,363	\$542,200	(\$586,642)	\$542,200	\$1,128,842
Fund Balance, October 1	\$4,771,669	\$5,023,032	\$5,023,032	\$4,436,390	(\$586,642)
Fund Balance, September 30	<u>\$5,023,032</u>	<u>\$5,565,232</u>	<u>\$4,436,390</u>	<u>\$4,978,590</u>	<u>\$542,200</u>

**City of Mesquite
Adopted Budget/911 Service Fee Fund
Fiscal Year 2013-14**

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
911 Phone Charges	\$320,737	\$320,000	\$325,000	\$320,000	(\$5,000)
Wireless 911 Phone Charges	<u>670,667</u>	<u>655,000</u>	<u>675,000</u>	<u>680,000</u>	<u>5,000</u>
Total Revenues	\$991,404	\$975,000	\$1,000,000	\$1,000,000	\$0
Expenditures:					
Contractual Services	\$150,939	\$140,000	\$150,000	\$150,000	\$0
Transfer Out - General Fund	<u>840,000</u>	<u>840,000</u>	<u>840,000</u>	<u>840,000</u>	<u>0</u>
Total Expenditures	\$990,939	\$980,000	\$990,000	\$990,000	\$0
Excess (Deficiency) Revenues					
Over Expenditures	\$465	(\$5,000)	\$10,000	\$10,000	\$0
Fund Balance, October 1	\$155,811	\$156,276	\$156,276	\$166,276	\$10,000
Fund Balance, September 30	<u>\$156,276</u>	<u>\$151,276</u>	<u>\$166,276</u>	<u>\$176,276</u>	<u>\$10,000</u>

City of Mesquite
Adopted Budget/Community Development Block Grant Program Fund
Fiscal Year 2013-14

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Intergovernmental-Entitlement	\$848,954	\$1,013,337	\$1,013,337	\$923,667	(\$89,670)
Other Revenues	204,976	85,020	85,020	100,000	14,980
Total Revenues	\$1,053,930	\$1,098,357	\$1,098,357	\$1,023,667	(\$74,690)

Expenditures:					
2013-14 Projects					
Administration	\$0	\$0	\$0	\$81,980	\$81,980
Comprehensive Planning	0	0	0	101,753	101,753
Code Enforcement	0	0	0	168,191	168,191
Housing Rehabilitation	0	0	0	250,162	250,162
Problem Oriented Policing Program	0	0	0	96,719	96,719
Mission East Dallas County Health Ministries	0	0	0	5,000	5,000
New Beginnings Center	0	0	0	15,000	15,000
Mesquite Social Services	0	0	0	8,000	8,000
Sharing Life Outreach Program	0	0	0	8,000	8,000
Neighborhood Economic Development	0	0	0	30,000	30,000
Neighborhood Development Program	0	0	0	158,862	158,862
Neighborhood Stabilization Program	0	0	0	52,849	52,849
Total 2013-14 Projects	\$0	\$0	\$0	\$976,516	\$976,516

Expenditures:					
2012-13 Projects					
Administration	\$0	\$81,060	\$81,060	\$0	(\$81,060)
Comprehensive Planning	0	84,566	84,566	0	(84,566)
Code Enforcement	0	190,600	190,600	0	(190,600)
Housing Rehabilitation	0	158,258	158,258	0	(158,258)
Problem Oriented Policing Program	0	96,719	96,719	0	(96,719)
Mission East Dallas County Health Ministries	0	2,500	2,500	0	(2,500)
New Beginnings Center	0	20,000	20,000	0	(20,000)
Mesquite Social Services	0	2,500	2,500	0	(2,500)
Truman Heights Infrastructure	0	0	0	0	0
Truman Heights Paint Program	0	0	0	0	0
Sharing Life Outreach Program	0	2,500	2,500	0	(2,500)
Juvenile Firesetter Intervention Program	0	0	0	0	0
Neighborhood Economic Development	0	185,209	185,209	0	(185,209)
Neighborhood Development Program	0	189,425	189,425	0	(189,425)
Neighborhood Stabilization Program	0	85,020	85,020	0	(85,020)
Total 2012-13 Projects	\$0	\$1,098,357	\$1,098,357	\$0	(\$1,098,357)

Expenditures:					
2011-12 Projects					
Administration	\$70,431	\$0	\$0	\$0	\$0
Comprehensive Planning	63,807	0	0	0	0
Code Enforcement	173,212	0	0	0	0
Housing Rehabilitation	179,377	0	0	0	0
Problem Oriented Policing Program	97,492	0	0	0	0
Mission East Dallas County Health Ministries	2,500	0	0	0	0
New Beginnings Center	20,000	0	0	0	0
Mesquite Social Services	2,500	0	0	0	0
Truman Heights Infrastructure	63,393	0	0	0	0
Truman Heights Paint Program	5,000	0	0	0	0
Sharing Life Outreach Program	2,500	0	0	0	0
Juvenile Firesetter Intervention Program	0	0	0	0	0
Neighborhood Development Program	168,742	0	0	0	0
Neighborhood Stabilization Program	129,865	0	0	0	0
Total 2011-12 Projects	\$978,819	\$0	\$0	\$0	\$0

Total Expenditures - All Program Years	\$978,819	\$1,098,357	\$1,098,357	\$976,516	(\$121,841)
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Excess (Deficiency) Revenues					
Over Expenditures	\$75,111	\$0	\$0	\$47,151	\$47,151

Fund Balance, October 1	\$2,629	\$77,740	\$77,740	\$77,740	\$0
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Fund Balance, September 30	\$77,740	\$77,740	\$77,740	\$124,891	\$47,151
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City of Mesquite
Adopted Budget/Housing Choice Voucher Program Fund
Fiscal Year 2013-14

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Interest Income	\$1,092	\$2,000	\$1,500	\$1,000	(\$500)
Market Gain on Investments	(77)	0	0	0	0
Intergovernmental - Section 8 Voucher	12,149,120	11,836,548	11,836,548	10,600,428	(1,236,120)
Other	<u>52,655</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$12,202,790	\$11,838,548	\$11,838,048	\$10,601,428	(\$1,236,620)
Expenditures:					
Section 8 Voucher Program	\$12,406,053	\$11,634,824	\$11,634,824	\$11,577,325	(\$57,499)
Transfer Out - General Fund	<u>151,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>0</u>
Total Expenditures	\$12,557,053	\$11,784,824	\$11,784,824	\$11,727,325	(\$57,499)
Excess (Deficiency) Revenues					
Over Expenditures	(\$354,263)	\$53,724	\$53,224	(\$1,125,897)	(\$1,179,121)
Fund Balance, October 1	\$1,716,672	\$1,362,409	\$1,362,409	\$1,415,633	\$53,224
Fund Balance, September 30	\$1,362,409	\$1,416,133	\$1,415,633	\$289,736	(\$1,125,897)

City of Mesquite
Adopted Budget/Public, Educational and Government Access Fund
Fiscal Year 2013-14

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Cable TV PEG Fees	\$253,035	\$250,000	\$260,000	\$265,000	\$5,000
Total Revenues	\$253,035	\$250,000	\$260,000	\$265,000	\$5,000
Expenditures:					
Contractual Services	\$238,000	\$72,000	\$72,000	\$80,000	\$8,000
Capital Outlay	108,659	50,000	60,000	50,000	(10,000)
Total Expenditures	\$346,659	\$122,000	\$132,000	\$130,000	(\$2,000)
Excess (Deficiency) Revenues					
Over Expenditures	(\$93,624)	\$128,000	\$128,000	\$135,000	\$7,000
Fund Balance, October 1	\$257,757	\$164,133	\$164,133	\$292,133	\$128,000
Fund Balance, September 30	\$164,133	\$292,133	\$292,133	\$427,133	\$135,000

City of Mesquite
Adopted Budget/Mesquite Quality of Life Corporation Fund
Fiscal Year 2013-14

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Interest Income	\$8,314	\$10,000	\$10,000	\$10,000	\$0
Market Gain on Investments	697	0	0	0	0
Contributions	342,061	3,176,000	106,359	0	(106,359)
Grants	286,607	0	2,828,301	162,000	(2,666,301)
Revenue Bond Proceeds	0	0	0	2,000,000	2,000,000
Special Use Sales Tax	<u>9,089,193</u>	<u>8,900,000</u>	<u>9,430,000</u>	<u>9,480,000</u>	<u>50,000</u>
Total Revenues	\$9,726,872	\$12,086,000	\$12,374,660	\$11,652,000	(\$722,660)
Expenditures:					
Transportation Improvements	\$892,777	\$883,000	\$1,233,000	\$3,378,000	\$2,145,000
Public Safety Improvements	0	805,000	805,000	193,000	(612,000)
Parks and Recreation Improvements	6,406,200	8,040,000	8,140,000	8,122,000	(18,000)
Administration	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>100,000</u>	<u>50,000</u>
Total Expenditures	<u>\$7,348,977</u>	<u>\$9,778,000</u>	<u>\$10,228,000</u>	<u>\$11,793,000</u>	<u>\$1,565,000</u>
Excess (Deficiency) Revenues					
Over Expenditures	\$2,377,895	\$2,308,000	\$2,146,660	(\$141,000)	(\$2,287,660)
Fund Balance, October 1	\$3,905,109	\$6,283,004	\$6,283,004	\$8,429,664	\$2,146,660
Fund Balance, September 30	<u>\$6,283,004</u>	<u>\$8,591,004</u>	<u>\$8,429,664</u>	<u>\$8,288,664</u>	<u>(\$141,000)</u>

City of Mesquite
Adopted Budget/Municipal Court Technology Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	
	2011-12	2012-13	2012-13	2013-14	Variance
Revenues:					
Interest Income	\$244	\$200	\$220	\$200	(\$20)
Market Gain on Investments	27	0	0	0	0
Municipal Court Technology Fee	<u>87,325</u>	<u>85,000</u>	<u>90,000</u>	<u>90,000</u>	<u>0</u>
Total Revenues	\$87,596	\$85,200	\$90,220	\$90,200	(\$20)
Expenditures:					
Contractual Services	\$51,525	\$53,148	\$53,080	\$51,525	(\$1,555)
Capital Outlay	<u>18,014</u>	<u>3,704</u>	<u>2,734</u>	<u>13,055</u>	<u>10,321</u>
Total Expenditures	<u>\$69,539</u>	<u>\$56,852</u>	<u>\$55,814</u>	<u>\$64,580</u>	<u>\$8,766</u>
Excess (Deficiency) Revenues					
Over Expenditures	\$18,057	\$28,348	\$34,406	\$25,620	(\$8,786)
Fund Balance, October 1	\$96,195	\$114,252	\$114,252	\$148,658	\$34,406
Fund Balance, September 30	<u>\$114,252</u>	<u>\$142,600</u>	<u>\$148,658</u>	<u>\$174,278</u>	<u>\$25,620</u>

City of Mesquite
Adopted Budget/Capital Project Reserve Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
Transfer In - General Fund	\$300,000	\$0	\$0	\$0	\$0
Transfer In - Capital Projects	324,491	330,256	329,035	348,234	19,199
Other Revenue	2,008,882	0	90,000	60,000	(30,000)
Interest Income	3,451	857	2,000	1,500	(500)
Market Gain on Investments	640	0	0	0	0
Total Revenues	\$2,637,464	\$331,113	\$421,035	\$409,734	(\$11,301)

Expenditures:					
Transfer Out - General Fund	\$0	\$500,000	\$0	\$0	\$0
Transfer Out - Debt Service	425,000	450,000	450,000	550,000	100,000
Transfer Out - Airport Operating Fund	0	76,887	150,000	76,887	(73,113)
Development Code Update	7,988	5,530	5,530	0	(5,530)
Property Demolition	2,000	0	22,000	0	(22,000)
Air Traffic Control Tower	539,839	91,462	185,737	0	(185,737)
Airport Business Plan	9,990	3,000	3,000	0	(3,000)
Miscellaneous Airport Improvement	8,410	30,000	189,988	0	(189,988)
Developer Participation - Camelot	184,491	190,256	189,035	218,234	29,199
Communications Tower	91,486	0	47,697	0	(47,697)
Total Expenditures	\$1,269,204	\$1,347,135	\$1,242,987	\$845,121	(\$397,866)

Excess (Deficiency) Revenues					
Over Expenditures	\$1,368,260	(\$1,016,022)	(\$821,952)	(\$435,387)	\$386,565

Fund Balance, October 1	\$711,893	\$2,080,153	\$2,080,153	\$1,258,201	(\$821,952)
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Fund Balance, September 30	<u>\$2,080,153</u>	<u>\$1,064,131</u>	<u>\$1,258,201</u>	<u>\$822,814</u>	<u>(\$435,387)</u>
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City of Mesquite
Adopted Budget/Rodeo City Tax Increment Financing District Fund
Fiscal Year 2013-14

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
City of Mesquite	\$66,953	\$68,962	\$68,536	\$70,592	\$2,056
Mesquite Independent School District	<u>184,370</u>	<u>189,901</u>	<u>188,730</u>	<u>194,392</u>	<u>5,662</u>
Total Revenues	\$251,323	\$258,863	\$257,266	\$264,984	\$7,718
Expenditures:					
Contractual Services	\$56,832	\$58,607	\$58,231	\$46,750	(\$11,481)
Transfer Out - Capital Projects Reserve Fund	<u>194,491</u>	<u>200,256</u>	<u>199,035</u>	<u>218,234</u>	<u>19,199</u>
Total Expenditures	\$251,323	\$258,863	\$257,266	\$264,984	\$7,718
Excess (Deficiency) Revenues					
Over Expenditures	\$0	\$0	\$0	\$0	\$0
Fund Balance, October 1	\$0	\$0	\$0	\$0	\$0
Fund Balance, September 30	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

City of Mesquite
Adopted Budget/Town Centre Tax Increment Financing District Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
City of Mesquite	\$712,065	\$729,866	\$733,963	\$752,312	\$18,349
Mesquite Independent School District	<u>1,960,847</u>	<u>2,009,868</u>	<u>2,021,150</u>	<u>2,171,346</u>	<u>150,196</u>
Total Revenues	\$2,672,912	\$2,739,734	\$2,755,113	\$2,923,658	\$168,545
Expenditures:					
Contractual Services	\$626,112	\$780,518	\$659,308	\$1,064,242	\$404,934
Capital Outlay	5,577,578	1,200,000	4,215,383	900,000	(3,315,383)
Debt Service - LBJ Project	601,798	601,798	601,798	601,798	0
Transfer Out - Capital Projects Reserve	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>	<u>0</u>
Total Expenditures	\$6,935,488	\$2,712,316	\$5,606,489	\$2,696,040	(\$2,910,449)
Excess (Deficiency) Revenues					
Over Expenditures	(\$4,262,576)	\$27,418	(\$2,851,376)	\$227,618	\$3,078,994
Fund Balance, October 1	\$8,223,717	\$3,961,141	\$3,961,141	\$1,109,765	(\$2,851,376)
Fund Balance, September 30	<u>\$3,961,141</u>	<u>\$3,988,559</u>	<u>\$1,109,765</u>	<u>\$1,337,383</u>	<u>\$227,618</u>

**City of Mesquite
Adopted Budget/Impact Fee Fund
Fiscal Year 2013-14**

	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14	Variance
Revenues:					
Contributions - Roadway Impact Fees	\$205,265	\$200,000	\$200,000	\$250,000	\$50,000
Interest Income	<u>1,028</u>	<u>500</u>	<u>300</u>	<u>300</u>	<u>0</u>
Total Revenues	\$206,293	\$200,500	\$200,300	\$250,300	\$50,000
Expenditures:					
Transfer Out - Debt Service	<u>\$400,000</u>	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$225,000</u>	<u>\$25,000</u>
Total Expenditures	<u>\$400,000</u>	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$225,000</u>	<u>\$25,000</u>
Excess (Deficiency) Revenues					
Over Expenditures	(\$193,707)	\$500	\$300	\$25,300	\$25,000
Fund Balance, October 1	\$290,411	\$96,704	\$96,704	\$97,004	\$300
Fund Balance, September 30	<u>\$96,704</u>	<u>\$97,204</u>	<u>\$97,004</u>	<u>\$122,304</u>	<u>\$25,300</u>

City of Mesquite
Adopted Budget/Conference Center Capital Replacement Reserve Fund
Fiscal Year 2013-14

	Actual	Adopted	Amended	Adopted	Variance
	2011-12	2012-13	2012-13	2013-14	
Revenues:					
Room Rental Proceeds	\$116,745	\$120,200	\$117,450	\$120,975	\$3,525
Interest Income	<u>701</u>	<u>300</u>	<u>300</u>	<u>300</u>	<u>0</u>
Total Revenues	\$117,446	\$120,500	\$117,750	\$121,275	\$3,525
Expenditures:					
Contractual Services	\$117,371	\$0	\$0	\$50,000	\$50,000
Capital Outlay	<u>128,646</u>	<u>130,000</u>	<u>196,168</u>	<u>75,000</u>	<u>(121,168)</u>
Total Expenditures	\$246,017	\$130,000	\$196,168	\$125,000	(\$71,168)
Excess (Deficiency) Revenues					
Over Expenditures	(\$128,571)	(\$9,500)	(\$78,418)	(\$3,725)	\$74,693
Fund Balance, October 1	\$212,378	\$83,807	\$83,807	\$5,389	(\$78,418)
Fund Balance, September 30	<u>\$83,807</u>	<u>\$74,307</u>	<u>\$5,389</u>	<u>\$1,664</u>	<u>(\$3,725)</u>

Budgetary/Financial Policies/Goals

Non-Financial Policies/Goals

Financial Policies

Budgetary Policies

A GUIDE TO UNDERSTANDING THE CITY OF MESQUITE'S STRATEGIC PLAN

The following information will help to clarify how the City Council and Staff arrived at the City's vision, mission and goals and objectives for both the short- and long-term.

ELEMENTS OF MESQUITE'S STRATEGIC PLAN

ELEMENT 1:VISION-Our Dream for the Future

The VISION provides an overall framework for the City's future. It captures the dream of what you want the City to be 20 years in the future. The vision is presented in a set of principles which outline the key values of your dream and should be integrated into the key elements of the strategic plan; into policies, projects and plans; into decisions and actions; and into daily operations.

ELEMENT 2:OUR MISSION-Core Businesses of City Government

The MISSION defines the basic businesses of our City government-reasons for its existence and contributions to the community, and to the quality of life for our citizens. To be effective, our MISSION must have:

- a. City Contribution to Community-defines the City government's role and contributes to a better quality of life for our citizens/stakeholders and to the betterment of our community as a whole.
- b. Basic Business Elements-establishes the basic businesses of City government-our core services, programs and products.
- c. Meaning to Citizens and Employees-describes to a citizen the services and programs that they can expect from the City and how their daily life might be impacted; describes to the employee what their "job" is.
- d. Performance Measures-defines what business success means – criteria for judging success, evaluating impact of our services, programs and products, and for determining value to our citizens.
- e. Continuous Improvement Process-is an ongoing process for evaluating performance and organizational processes and exploring new, innovative and more cost effective ways for providing services and implementing programs.

ELEMENT 3:OUR GOALS – Outcomes for Our Community

The GOALS define five-year outcomes for the City community-the destination point and direction for the City. The goals become a guidepost for policy development, policy decisions, management decisions and management/organization action.

Effective goals must have:

- a. Specific Objects-guidelines that define the goal to the community and to the organization and become a test for the organization and management.
- b. Meaning for Citizens-to citizens in simple, understandable and concise terms that are relevant to their daily lives.
- c. Analysis of Gaps-a process for evaluating where the City is today in respect to a goal and objectives and what needs to be done to achieve these goal-identifying challenges and opportunities.

- d. Benchmarks-criteria for measuring success in the community, focusing on the question –Are we achieving our desired outcomes?
- e. Annual Performance Report-identifies major steps taken by the City Council and the City to achieve the goals and the impacts in the community – a report to our stakeholders.

ELEMENT 4:POLICY AGENDA – Targets for Council Action

The POLICY AGENDA establishes a one-year work program for the City Council of the most important policy issues that need to be addressed in the short-term. The focus is on “How” the City organization conducts business, manages programs and services, and implements projects.

Effective policy targets must have:

- a. Policy Questions-key questions where the City Council must determine overall direction, define the City’s role, set policy framework for programs, services, projects and processes – issues for study analysis and policy deliberation.
- b. Action Outlines-set forth the expectations of the City Council members and translate them into specific action steps that need to be taken during the next year by the Council to address the issues.
- c. Policy Calendar-develop a realistic policy calendar for actions by the City Council and committees during the next year-helps Council focus energy on key policy issues shaping the City’s future.
- d. Responsible Party (ies)-begins with who needs to be involved in addressing the target issues and who has “ultimate” responsibilities for following through to completion.
- e. Progress Report-a process for monitoring activities to complete a target monthly or quarterly reports to the City Council.

ELEMENT 5: MANAGEMENT AGENDA – Action for Managers

The MANAGEMENT AGENDA establishes a one-year work program for the City Management Team of the administrative and internal organization issues that need to be addressed short-term.

To be effective, a MANAGEMENT TARGET must have:

- a. Administrative Questions-key organizational and managerial questions that Managers/ Management Team determine the overall direction; define the roles and responsibilities of manager, supervisors and employees; set administrative policies.
- b. Parameters/Guidelines-set forth basic, internal parameters for addressing administrative questions and might include resource level, expected outcomes for the organization, or underlying assumptions.
- c. Process Plan-outlines the organizational process on how the target will be addressed within the organization, including a timeframe for closure or completion, who needs to be involved and how to appropriately involve managers and employees.
- d. Responsible Teams/Manager-identifies interdepartmental teams of manager responsibilities, distinguishing support staff who complete research and analysis from the team or manager, who are responsible for making recommendations, finalizing proposal or making the decision.
- e. Status Report-a process for reporting to Managers on progress and for getting further direction and guidelines.

Mesquite City Council Goals

The City Council participated in a planning and goal setting exercise with City management and department directors on January 21-22, 2011. This City Council Goal Setting Workshop resulted in the following eight goals aligned with the adopted Strategic Plan:

Stronger Fiscal Condition

- Improve bond rating
- Authorize bonding for 4B Quality of Life Corporation
- Expand internal audit function

Digital City Government

- Increase online services
- Implement electronic records management system
- Replace unsupported technology
- Build disaster recovery site

Safe City Reputation

- Achieve "safe city" recognition
- Obtain National Weather Service "Storm Ready" certification
- Upgrade/expand public safety communications
- Improve fire and EMS response times to entire city
- Maintain ISO "1" rating
- Adopt emergency management accreditation program standards
- Maintain/replace public safety vehicles and equipment per schedule
- Match fire/emergency services to growth in annexed areas

Expanded Parks and Recreation Opportunities

- Expand trail system
- Begin City Lake Park redevelopment
- Conduct feasibility study for park and recreation facilities, including pocket parks

Viable Transit Options

- Implement 2020 transit plan

Reliable Sound Infrastructure

- Improve water and sewer infrastructure in newly annexed areas
- Expand Drainage Utility District fund to address drainage and erosion problems
- Implement target neighborhood plan projects
- Implement a Complete Streets policy
- Repair/replace screening fences citywide
- Complete feasibility study for library expansion
- Consider new funding source for infrastructure

Quality Development and Redevelopment

- Promote traditional neighborhood development (TND) in Kaufman - I-20 area
- Encourage a variety of aspirational housing options
- Support sustainable new projects
- Encourage completion of all gateways to the city
- Expand neighborhood revitalization
- Identify/prioritize major new redevelopment projects

Positive Hometown Image

- Develop multi-media communications program (video, podcasts, Facebook, YouTube)
- Upgrade Scenic City certification to gold
- Enhance code enforcement
- Educate development community on development standards

FINANCIAL POLICIES

The City's financial policies are developed in accordance with applicable State law, City Charter provisions, and City ordinances to help guide the budget process and establish a framework for the sound fiscal management of the City.

Long-Term Financial Plan

The City's sound financial condition is evidenced by its AA credit ratings on both general obligation and water and sewer revenue bonds with Standard & Poor's rating agency. In order to maintain these high credit ratings, the City develops a comprehensive long-term financial plan with a five-year time horizon. Multi-year forecasts shall be completed for each major fund to identify any funding structural imbalances and strategies to secure financial stability.

Debt Management Policies

The City recognizes the foundation of any well-managed debt program is a comprehensive debt policy, which functions in conjunction with the City's Capital Improvement Program. The City will normally have one debt issuance per year that could include general obligation bonds, certificates of obligation, personal property contractual obligations, revenue bonds and/or other debt instruments. In certain circumstances, the City Council may approve additional debt issues during the year.

Long-term obligations will not be used for operating purposes. The life of the obligations will not exceed the useful life of the projects financed. Debt service structure will approximate level debt service unless operational matters dictate otherwise.

Debt will be structured for the shortest maturity period possible with a fair allocation of costs to current and future beneficiaries or users. Debt will be structured to the lowest possible net cost to the City given the market conditions and the nature and type of security being issued.

The portion of the City's property tax rate levied for general obligation debt service shall not exceed 35 percent of the total tax rate.

The City will maintain net earnings coverage of 1.5 times the average annual principal and interest requirement for all indebtedness of the Water and Sewer Fund and 1.25 times the average annual principal and interest for all indebtedness of the Drainage Utility District.

Capital Improvement Policies

The City will maintain a multi-year Capital Improvement Program identifying projected capital needs for major projects to be funded through debt issuance or with available cash. A list of proposed capital improvement projects to be funded with the next debt issuance will be presented to the City Council for consideration during the annual budget process along with estimated debt service costs.

The City Council will determine which projects will be funded and will adopt an annual capital budget based on the Capital Improvement Plan. The City Council may also approve other capital projects prior to the actual debt issuance if sufficient funds are available for debt service costs.

Fund Balance Policy

In order to provide adequate financial reserves for unforeseen emergencies, the proposed operating budgets shall be submitted to the City Council with a fund balance reserve of at least 15 percent of General Fund expenditures.

Investment Policy

The City shall adopt an investment policy in accordance with Chapter 2256 of Title 10 of the Local Government Code (*Public Funds Investment Act*). The purpose of which is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safe, liquidity, yield and public trust for all investment activity.

Basis of Accounting

The City uses the modified accrual basis of accounting for all Governmental Funds, which includes the City's General Fund. Revenues that are measurable and available are accrued at year-end. Measurable can refer to a reasonable estimate, and available means that the revenue will be collected in time to pay for current period expenditures. Revenue accrued at year-end typically includes ad valorem taxes paid within 60 days of year-end, franchise fees, special assessments, intergovernmental revenue, and interest income. Expenditures for Governmental Funds include amounts actually paid and expenditures with invoice dates or services delivered within the fiscal year.

The City uses the accrual basis of accounting for all Proprietary Funds. In keeping with this basis of accounting, utility revenues are recognized when billed rather than when collected. A prorated amount for partial billing cycle is also accrued at year-end. Expenses recognized under the accrual method include amounts actually paid and expenses with invoice dates within the fiscal year.

The budget for all funds is prepared on a modified accrual basis, with budgetary control set at the type-of-expenditure level (personal services, contractual services, and capital) within each department budget. Capital outlay and debt principal are included as budgetary expenses, but depreciation is not a budgeted expense. Encumbrances (commitments to purchase goods and services) that are open on September 30th are recorded as a reservation of fund balance, and the subsequent year's Amended Budget is increased to reflect payment in a future period. Unspent and unencumbered appropriations lapse at fiscal year-end and go to fund balance.

BUDGETARY POLICIES

Balanced Budget

The City shall prepare an itemized budget for each fund and each program within the fund. The budget should be balanced with appropriations not exceeding current year revenues, transfers-in, and available fund balance reserves. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future year's expenses, such as postponing expenditures or accruing future year's revenues.

Revenue Policies

The City will strive to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source.

Transfers between funds shall only be authorized by City Council and only to the extent that the basis and justification for the transfer can be quantified. Fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses or when needed to satisfy debt service obligations.

One-time revenues in either operating fund will not be used for funding on-going appropriations. One-time revenues should be used to fund capital improvements, capital equipment or other one-time appropriations.

Charges for services, or user fees, shall be reviewed at least every two years for the effects of inflation and revised subject to City Council approval.

City Charter Requirements

The City Manager shall have prepared on or before the 15th day of August in each year a budget to cover all proposed expenditures of the city for the succeeding fiscal year, which begins on October 1, and ends on September 30, of each calendar year. The budget shall be prepared in conformity with the laws of the State of Texas. No public money shall ever be spent or appropriated, except in case of an emergency or public calamity, unless funds are currently in the possession of the City to cover said expenditures or appropriation. No expenditure shall ever be made by the City except upon check drawn upon the account, for which a previous appropriation shall have been made, signed by the city treasurer and countersigned by the City Manager or Mayor.

The minimum manning level for the Mesquite police department shall equal or surpass one and five-tenths (1.5) full-time and fully paid commissioned sworn service police officers per every one thousand (1,000) population of the City of Mesquite; such population to be officially determined annually by the City of Mesquite.

Budget Administration

The Budget Director shall prepare each year a budget to cover the proposed expenditures of the City for the succeeding year. The Budget Director shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project. The budget must contain a complete financial statement of the City that shows: the outstanding obligations of the City; the cash on hand to the credit of each fund; the funds received from all sources during the preceding year; the funds available from all sources during the ensuing year; the estimated revenue available to cover the proposed budget; and the estimated tax required to cover the proposed budget.

The Budget Director shall file the proposed budget with the City Secretary's Office before the 30th day before the date the City Council makes its tax levy for the fiscal year.

A proposed budget that will require raising more revenue from property taxes than in the previous year must contain a cover page with the following statement in 18-point or larger type: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

The proposed budget shall be available for inspection by any person. The City Secretary shall take action to ensure that the proposed budget is posted on the City's Website.

The City Council shall hold a public hearing on the proposed budget in accordance with state law. Any person may attend and may participate in the hearing. The Council shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the City Secretary, but before the date the City Council adopts the tax rate. The adopted budget shall contain a cover page as required by state law in order to provide greater fiscal transparency.

MESQUITE
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Department Profiles

City Council
City Administration
City Secretary
City Attorney
Human Resources
Budget and Research
Finance
Information Technology
Fire Service
Police Service
Community Development
Housing and Community Services
Housing and Community Services - Grant Services
Public Works
Library Services
Parks and Recreation
Airport Services
Non-Departmental

City Council

The City Council is the legislative and policy-making body of the City of Mesquite. It operates under authority granted by the City's Home Rule Charter and conforms to the rules and regulations set forth by that Charter. The City Council, under provisions of the Charter, appoints the City Manager, City Secretary, Municipal Court Judge, City Attorney, Health Officer, Independent Auditor and members of various boards and commissions.

The primary goal of the City Council is to provide representative leadership to the citizens of Mesquite, ensuring that the City's future provides a safe and enjoyable environment for all those residing and working within its corporate boundaries. Achieving this goal is accomplished by meeting the following objectives:

- ◆ Adopting policies consistent with Council goals
- ◆ Adopting annual operating and capital improvement budgets
- ◆ Providing access to city government for all citizens



Top Row (from left to right): Councilmember Bill Porter, Deputy Mayor Pro Tem Al Forsythe, Mayor Pro Tem Shirley Roberts and Councilmember Greg Noschese. Bottom Row (from left to right): Councilmember Stan Pickett, Mayor John Monaco and Councilmember Dennis Tarpley.

City Council
 Financial Summary
 Fund Allocations, Divisional Allocations, Expenditure Categories
 Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	\$116,539	\$120,788	\$120,712	\$113,668
Total All Funds	\$116,539	\$120,788	\$120,712	\$113,668

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
City Council	\$116,539	\$120,788	\$120,712	\$113,668
Total Division	\$116,539	\$120,788	\$120,712	\$113,668

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$7,503	\$6,001	\$7,467	\$7,468
Supplies	23,782	21,250	21,210	22,450
Contractual Services	85,254	91,685	90,668	83,750
Capital Outlay	0	1,852	1,367	0
Total Categories	\$116,539	\$120,788	\$120,712	\$113,668

City Council Objectives and Performance Measures

Citizen Involvement

- It is the objective of the Mesquite City Council to ensure all citizens have access and input to City government. One measure of this objective is to show the number and types of forums available for citizen input.

Analysis of Citizen Participation in City Government			
By Type of Forums and Levels of Participation			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
	<i>Number of Meetings/Events</i>	<i>Number of Meetings/Events</i>	<i>Number of Meetings/Events</i>
City Council Meetings	28	28	28
Public Hearings	30	30	30
Student Government Day	2	2	2

Administration

The Department of Administration is comprised of six divisions, which provide service delivery in a variety of areas, each delineated below.

City Manager

The City Manager is the chief administrative officer of the City, exercising direction over all municipal operations. Appointed by the City Council, the City Manager is responsible for execution of all Council-directed policies and ensuring municipal programs are administered both efficiently and effectively.

Communications and Marketing

The Communications and Marketing Office is responsible for effective communications both internally within the City organization and with the public. The Division prepares print media for distribution to the public including press releases, the Mainstream newsletter, presentations for elected officials and other publications. The Division also coordinates information relating to the City’s marketing efforts, image and promotion.

Economic Development

The Economic Development Division has two primary objectives: Retention and expansion of existing Mesquite businesses and relocation of new business to Mesquite. These two objectives are focused on commercial and industrial businesses with the ultimate goal of an increased tax base and higher wage jobs within a diversified local economy. The Division is also responsible for all tax abatement agreements monitoring and state-required reporting. The Division serves as the City’s representative to the North Texas Commission, The Dallas Area Economic Development Association, the Metroplex International Development Association, The Texas Economic Development Council and the Texas Economic Development Sales Tax Association. Additionally, the Division serves as staff support for the Mesquite Quality of Life Corporation and administers the 4B Sales Tax Fund.

Mesquite Arts Center

The Mesquite Arts Center was designed for specific disciplines – including vocal, chamber and orchestral music; drama and the visual arts – the Mesquite Arts Center provides intimate artistic spaces expertly engineered for each acoustical and visual consideration. The Black Box Theatre is completely flexible and is suitable for a variety of configurations. The Mesquite Arts Center Division is responsible for assisting touring art exhibits and local artists are represented in the Main and Chamber Galleries.

Mesquite Convention and Visitors Bureau

The Mesquite Convention & Visitors Bureau (CVB) is a destination marketing organization, dedicated to providing visitors with an enjoyable, quality experience. The CVB markets Mesquite's hotels and attractions to leisure, business and group travelers, providing information and services to assure that everyone who visits the City has an outstanding experience.

Building Services

Building Services maintains all municipal facilities, with the exception of park facilities, and is responsible for comprehensive preventive maintenance of HVAC systems, electrical and mechanical equipment and custodial services.



Mesquite is the recipient of the Award of Excellence from the City County Communications and Marketing Association in the Digital Interactive Issue Specific Website category for Project Renewal.

Administration
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
General Fund	\$3,832,309	\$3,750,622	\$3,952,220	\$3,932,383
Hotel Occupancy Tax Fund	960,830	940,300	900,300	975,200
Public, Educational and Government Access Fund	346,659	122,000	132,000	130,000
Conference Center Capital Replacement Fund	246,017	130,000	196,168	125,000
Total All Funds	\$5,385,815	\$4,942,922	\$5,180,688	\$5,162,583

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
City Manager	\$1,068,465	\$1,031,792	\$1,039,315	\$1,038,871
Economic Development	168,860	158,450	154,175	105,136
Communications and Marketing	214,836	201,673	254,424	251,166
Mesquite Arts Center	120,121	119,506	119,554	119,914
Building Services	2,260,027	2,239,201	2,384,752	2,417,296
Keep Mesquite Beautiful, Inc.	22,000	22,000	22,000	22,000
Hotel Occupancy Tax Administration	350,442	300,900	260,900	314,456
Convention and Visitors Bureau	395,360	411,600	411,600	425,830
Mesquite Arts Council, Inc.	96,514	102,900	102,900	106,457
Historic Mesquite, Inc.	96,514	102,900	102,900	106,457
Public, Educational and Government Access Fund	346,659	122,000	132,000	130,000
Conference Center Capital Replacement Fund	246,017	130,000	196,168	125,000
Total Divisions	\$5,385,815	\$4,942,922	\$5,180,688	\$5,162,583

Expenditure Category	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Personal Services	\$2,538,976	\$2,560,827	\$2,553,485	\$2,628,642
Supplies	97,739	88,844	96,110	89,949
Contractual Services	2,341,410	2,136,132	2,140,245	2,295,088
Capital Outlay	278,020	216,790	316,944	125,000
Reimbursements	(86,234)	(183,575)	(50,000)	(100,000)
Other Financing Uses	215,904	123,904	123,904	123,904
Total Categories	\$5,385,815	\$4,942,922	\$5,180,688	\$5,162,583

Administration
 Authorized Staffing Levels
 Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
General Fund	31.00	32.00	28.00	29.00
Hotel Occupancy Tax Fund	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total All Funds	33.00	34.00	30.00	31.00

Summary of Divisional Staffing Levels

Division	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
City Manager	6.00	6.00	6.00	6.00
Building Services	21.00	22.00	18.00	19.00
Economic Development	1.00	1.00	1.00	1.00
Mesquite Arts Center	2.00	2.00	2.00	2.00
Public Information Office	1.00	1.00	1.00	1.00
Marketing and Tourism	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Administration	33.00	34.00	30.00	31.00

City Manager

Full-time Position	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Managing Director of Admin. Services	1.00	1.00	1.00	1.00
Senior Administrative Aide	2.00	2.00	2.00	2.00
Administrative Aide	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total City Manager	6.00	6.00	6.00	6.00

Economic Development

Full-time Position	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Manager of Economic Development	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Economic Development	1.00	1.00	1.00	1.00

Mesquite Arts Center

Full-time Position	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Mesquite Arts Center Manager	1.00	1.00	1.00	1.00
Mesquite Arts Center Assistant Manager	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Mesquite Arts Center	2.00	2.00	2.00	2.00

Public Information Office

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Communications Manager	0.00	0.00	0.00	0.00
Manager of Communications and Marketing	1.00	1.00	1.00	1.00
Total Public Information Office	1.00	1.00	1.00	1.00

Marketing and Tourism

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Marketing Manager	0.00	0.00	0.00	0.00
CVB Director	1.00	1.00	1.00	1.00
CVB Sales and Service Mgr.	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Marketing and Tourism	2.00	2.00	2.00	2.00

Building Services

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Arts Center Facility Attendant	3.00	3.00	3.00	3.00
Assistant Manager of Building Services	0.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	0.00	0.00
Building Services Coordinator	1.00	1.00	0.00	0.00
Custodian	7.00	7.00	6.00	6.00
Facility Maintenance Supervisor	2.00	2.00	1.00	1.00
Manager of Building Services	1.00	1.00	1.00	1.00
Manager of Construction Projects (FTE)	0.00	0.00	0.00	0.00
Secretary	1.00	1.00	1.00	1.00
Senior Building Maintenance Technician	5.00	5.00	5.00	6.00
Total Building Services	21.00	22.00	18.00	19.00

Departmental Job Classifications

Job Classification	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administrative Aide	0.00	0.00	0.00	0.00
Arts Center Facility Attendant	3.00	3.00	3.00	3.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant Manager of Building Services	0.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	0.00	0.00
Building Services Coordinator	1.00	1.00	0.00	0.00
City Manager	1.00	1.00	1.00	1.00
Communications Manager	0.00	0.00	0.00	0.00
Custodian	7.00	7.00	6.00	6.00
CVB Director	1.00	1.00	1.00	1.00
CVB Sales and Service Mgr.	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Facility Maintenance Supervisor	2.00	2.00	1.00	1.00
Managing Director of Admin. Services	1.00	1.00	1.00	1.00
Manager of Building Services	1.00	1.00	1.00	1.00
Manager of Communications and Marketing	1.00	1.00	1.00	1.00
Manager of Construction Projects (FTE)	0.00	0.00	0.00	0.00
Manager of Economic Development	1.00	1.00	1.00	1.00
Marketing Manager	0.00	0.00	0.00	0.00
Mesquite Arts Center Manager	1.00	1.00	1.00	1.00
Mesquite Arts Center Assistant Manager	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Administrative Aide	2.00	2.00	2.00	2.00
Senior Building Maintenance Technician	5.00	5.00	5.00	6.00
Total City Manager	33.00	34.00	30.00	31.00

Administration

Objectives and Performance Measures

Citizen Communications

- It is the objective of the City Manager’s Office to provide citizens with current information about City services. This analysis shows communications tools used to achieve this objective, together with effectiveness measures.

Analysis of Citizen Communication Methods By Type, Content, and Feedback			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
<i>Mainstream Newsletter</i>			
Number/Percentage of Households Reached	39,500 99%	39,500 99%	39,500 99%
<i>City Website</i>			
Website - Vistors	2,100,000	2,100,000	2,100,000
Website - Hits	90,000,000	90,000,000	90,000,000
<i>Presentations</i>			
Citizen Presentations	10	10	10
<i>Media</i>			
Social Media Platforms	0	3	3
E-newsletter Edition	0	0	0

Arts Council

- It is the objective of the Mesquite Arts Council to encourage use of the Mesquite Arts Center for a wide range of cultural and educational endeavors. One measure of this objective is an analysis of the types of users and events occurring at the Center and the number of people participating in those events.

Types of Users

Arts Groups - nonprofit groups engaged in theater, music, dance, and/or the visual arts.

MISD - The Mesquite Independent School District.

City Departments - departments of the City of Mesquite.

Public - all other users/uses (i.e., private gatherings, wedding receptions).

Analysis of Mesquite Arts Center Usage By Type of Users, Events and Participants											
Type of User	<u>2011-12</u>			<u>2012-13</u>				<u>2013-14 Proposed</u>			
	Percentage of Total Use	Number of Participants	Percentage of Total Participants	Number of Events	Percentage of Total Use	Number of Participants	Percentage of Total Participants	Number of Events	Percentage of Total Use	Number of Participants	Percentage of Total Participants
Arts Groups	89%	61,466	91.4%	451	93%	55,110	96.1%	525	93%	60,000	93.9%
MISD	1%	187	0.3%	6	1%	833	1.5%	7	1%	2,000	3.1%
City Departments	9%	4,840	7.2%	21	4%	798	1.4%	15	3%	1,200	1.9%
Public	1%	734	1.1%	8	10%	577	1.0%	20	4%	680	1.1%
Total	100%	67,227	100.00%	486	108%	57,318	100.00%	567	100%	63,880	100.00%

- It is the objective of the Mesquite Arts Council to provide opportunities for nonprofit groups to present arts programming under the terms of The Mesquite Arts Council/City of Mesquite *Local Cultural Grants Guidelines and Application*. This analysis shows by type of group, the number of projects received and the amount of funding invested.

Analysis of Mesquite Arts Center Cultural Grants & Programs									
By Type of Group, Number of Applications Received, and Amount of Funding Invested									
Type of Group	2011-12			2012-13			2013-14 Projected		
	<u>Number of Projects Received</u>	<u>Number of Projects Approved</u>	<u>Amount of Funding Invested</u>	<u>Number of Projects Received</u>	<u>Number of Projects Approved</u>	<u>Amount of Funding Invested</u>	<u>Number of Projects Received</u>	<u>Number of Projects Approved</u>	<u>Amount of Funding Invested</u>
Theatre	2	2	\$ 10,000.00	2	2	\$ 10,000.00	2	tba	tba
Literary	1	0	\$ -	1	0	\$ -	0	tba	tba
Music	3	2	\$ 5,500.00	3	2	\$ 12,000.00	2	tba	tba
Visual Arts	13	12	\$ 5,195.58	13	12	\$ 2,746.65	12	tba	tba
Arts Council Presenting	22	29	\$27,554.39	29	35	\$ 32,647.52	25	tba	tba
Public Art	3	4	\$ 3,000.00	3	4	\$ 4,000.00	2		
Community Series	2	2	\$10,000.00	1	1	\$ 5,000.00	2	tba	tba
Total	46	51	\$61,249.97	52	56	\$ 66,394.17	45	tba	tba

City Secretary

The City Secretary is the Records Management Officer for the City of Mesquite and is responsible for establishing and maintaining a citywide records management program. The City Secretary's Office maintains official records relative to City Council actions, contracts, deeds for city-owned property, easements and city boards and commissions. As the records management officer, the City Secretary's primary emphasis is the continued enhancement of records management procedures in compliance with the Local Government Records Act to assure that the city's records are organized and maintained in an accessible and cost-efficient manner.

The City Secretary's Office also supervises all municipal elections and assists the Mayor and Council members in scheduling appointments for special civic events and assists in researching and providing information to citizens, businesses and staff on a daily basis.



The City Secretary's Office coordinates the annual Student Government Day for high school seniors who are elected by their peers to serve as honorary city councilmembers and city department heads as they learn how cities operate in Texas.

City Secretary
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	\$391,751	\$366,009	\$358,525	\$366,230
Total All Funds	\$391,751	\$366,009	\$358,525	\$366,230

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
City Secretary	\$391,751	\$366,009	\$358,525	\$366,230
Total Division	\$391,751	\$366,009	\$358,525	\$366,230

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$226,941	\$220,471	\$221,578	\$216,326
Supplies	7,391	7,633	8,333	8,334
Contractual Services	157,419	137,905	128,614	141,570
Capital Outlay	0	0	0	0
Total Categories	\$391,751	\$366,009	\$358,525	\$366,230

Authorized Staffing Levels

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	3.00	3.00	3.00	3.00
Total General Fund	3.00	3.00	3.00	3.00

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
City Secretary	3.00	3.00	3.00	3.00
Total City Secretary	3.00	3.00	3.00	3.00

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2011-12	2012-13	2012-13	2013-14
City Secretary	1.00	1.00	1.00	1.00
Assistant City Secretary	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Total City Secretary	3.00	3.00	3.00	3.00

City Secretary

Objectives and Performance Measures

City Council Records

- It is the objective of the City Secretary’s Office to prepare and submit City Council packets to each Council-member four days prior to a scheduled meeting. Occasionally, information for the City Council packet is submitted to the City Secretary’s Office less than four days prior to a meeting, and a supplement to the packet is required. This analysis shows the number of packets prepared, the percentage submitted within the goal and the percentage of packets that were supplemented. Also shown is the total number of items compiled for the City Council agenda packets during a fiscal year.

Analysis of City Council Packets						
By Number/Percent of Packets Prepared and Submitted						
Within Four Days of Scheduled Meetings and Number/Percent of Supplements Prepared						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Packets Prepared	27	100%	25	100%	25	100%
Packet Supplements	9	33%	9	36%	9	36%
Agenda Items Completed	393	N/A	352	N/A	375	N/A

- It is the objective of the City Secretary’s Office to process all ordinances and resolutions within four working days of passage. This analysis shows the number of ordinances and resolutions processed within four working days of passage.

Analysis of Process Time for City Council Actions						
By Number of Ordinances, Resolutions and Other Actions						
Processed Within Four Days of Council Passage						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Ordinances	65	100%	48	100%	55	100%
Resolutions	40	100%	36	100%	40	100%

- It is the objective of the City Secretary’s Office to transcribe the minutes of all City Council meetings within six days and to post Action Agendas for all regular City Council meetings on the City’s Web site within two days after the meetings. This analysis shows the number of minutes transcribed within the goal of six working days and the number of Action Agendas for regular City Council meetings posted on the City’s Web site within two working days.

Analysis of Processing Time for City Council Minutes						
By Minutes Transcribed Within Six Working Days and						
Action Agendas Posted Within Two Working Days						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Minutes Transcribed	27	100%	27	100%	27	100%
Action Agendas for Regular City Council Meetings Posted on to City’s Website	24	100%	24	100%	24	100%

Legal Notices

- It is the objective of the City Secretary’s Office to publish all legal notices and documents as required by State law and within the time limit allowed. This analysis shows the number of documents published and the percentage published in a timely manner.

Analysis of Legal Notices Published By Number of Notices Published and Percentage Published Within Time Allowed by Law						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Notices Published	151	100%	126	100%	130	100%

Records Management

- It is the objective of the City Secretary’s Office to maintain the City’s records within the provisions of applicable State law. This analysis shows the number of cubic feet of records authorized for storage and destruction and the percentage of authorized documents actually stored and destroyed.

Analysis of Records Authorized for Storage in Records Storage Center By Number of Cubic Feet of Records Authorized and Percentage Placed in Storage						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
CF/Records Stored	594	100%	348	100%	450	100%

Analysis of Records Authorized for Destruction By Number of Cubic Feet of Records Authorized and Percentage Destroyed						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
CF/Records Destroyed	931	100%	888	100%	925	100%

Legal Documents Filed with Dallas County

- It is the objective of the City Secretary’s Office to file all documents with Dallas County in accordance with all legal requirements. Documents include deeds, easements, liens and certain ordinances. This analysis shows the number and percentage of documents filed in compliance with all legal requirements.

Legal Documents Filed with Dallas County By Number/Percent of Documents Received for Filing						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Number of Legal Documents Filed	1,821	100%	1,458	100%	1,600	100%

Public Information Requests

- It is the objective of the City Secretary’s Office to respond to all requests for public information in accordance with State law. Section 552.221 of the Texas Government Code states that, “An officer for public information of a governmental body shall promptly produce public information for inspection, duplication or both on application by any person to the officer. Promptly means as soon as possible under the circumstances, that is, within a reasonable time, without delay.” This analysis shows the number of public information requests received/processed according to State law.

Analysis of Public Information Requests By Number of Requests Received and Completed						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Number of Requests	826	N/A	882	N/A	975	N/A

Proclamations

- It is the objective of the City Secretary’s Office to compile information and prepare Proclamations for the Mayor’s Office. This analysis shows the number and percentage of documents prepared for various events and special occasions for presentation by the Mayor.

Proclamations By Number/Percent of Documents Received for Filing						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Number of Proclamations Prepared	61	100%	62	100%	65	100%

City Attorney

The City Attorney's Office furnishes legal advice to City officials and personnel, represents the City in lawsuits and litigation and prepares ordinances, resolutions, contracts and all other legal instruments. This office also prosecutes cases heard in Municipal Court involving infractions of City ordinances and State laws.

Primary objectives of the City Attorney's Offices include:

- Keeping the City Council advised of lawsuit status
- Fulfilling the legal needs of all departments
- Reducing the cost of litigation
- Coordinating with outside attorneys and encouraging early disposition of all lawsuits
- Issuing legal opinions in a timely manner
- Working closely with the City's insurance carrier to minimize claim losses
- Answering requests in a timely manner for information and records under the Public Information Act.
- Prosecuting cases heard in Municipal Court.



Courtrooms at the new City Hall.

City Attorney
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

Fund	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
General Fund	\$749,458	\$782,816	\$780,661	\$849,924
Total All Funds	\$749,458	\$782,816	\$780,661	\$849,924

Division	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
City Attorney	\$749,458	\$782,816	\$780,661	\$849,924
Total Division	\$749,458	\$782,816	\$780,661	\$849,924

Expenditure Category	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Personal Services	\$693,851	\$702,003	\$702,003	\$767,995
Supplies	5,438	4,120	3,491	4,244
Contractual Services	50,169	76,693	75,167	77,685
Capital Outlay	0	0	0	0
Total Categories	\$749,458	\$782,816	\$780,661	\$849,924

Authorized Staffing Levels

Staffing Levels by Fund

Fund	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
General Fund	7.00	7.00	7.00	7.00
Total General Fund	7.00	7.00	7.00	7.00

Summary of Divisional Staffing Levels

Division	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
City Attorney	7.00	7.00	7.00	7.00
Total City Attorney	7.00	7.00	7.00	7.00

Departmental Job Classification

Job Classification	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney I	0.00	0.00	0.00	1.00
Assistant City Attorney II	3.00	3.00	3.00	3.00
Paralegal I	2.00	2.00	2.00	2.00
Legal Services Supervisor	1.00	1.00	1.00	1.00
Total City Attorney	7.00	7.00	7.00	8.00

City Attorney

Objectives and Performance Measures

Legal Opinions/Memoranda

- It is the objective of the Mesquite City Attorney’s Office to provide the City Council, the City Manager and City Departments with competent and accurate legal advise on a wide range of administrative and operational issues. For purposes of this analysis, a formal legal opinion is given in response to a formal request for the opinion. A memorandum also renders an opinion, but under less formal circumstances.

Analysis of Legal Opinions/Memoranda			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Opinions/Memos/ Correspondence	132	143	150

Ordinances, Resolutions, and Other Legal Documents

- It is the objective of the Mesquite City Attorney’s Office to draft, review and/or prepare City ordinances and resolutions. The office also reviews and prepares contracts and other legal documents. This analysis shows the number of ordinances, resolutions, contracts, court complaints, insurance claims and other documents processed by the City Attorney’s Office.

Analysis of Documents Processed			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Ordinances	61	48	55
Resolutions	32	36	40
Contracts	50	45	45
Insurance Claims	211	205	224
Total	354	334	364

Meetings

- It is the objective of the Mesquite City Attorney’s Office to act as legal advisor and/or legal representative for meetings of the City Council, Planning and Zoning Commission, Board of Adjustment, Development Review Committee and others, as required. This analysis shows the number of meetings attended.

Analysis of Meetings Attended By Type and Number of Meetings			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
City Council Meeting	24	24	24
Directors’ Meetings	24	24	24
Planning & Zoning	46	9	24
Civil Service/Trial Bd	2	6	6
Board of Adjustment	18	6	12
Building Standards	8	3	1
Capital Improvements Advisory	0	1	0
Mesquite Housing Board	0	1	0
Others: Outside Attorneys, Manager’s staff, governmental agencies and mediation hearings	310	250	250
Total	432	324	341

Open Records Act

- It is the objective of the City Attorney's Office to ensure that the City complies with all provisions of State law governing open records. This analysis shows the number of requests for records/documents made under the provisions of the Texas Open Records Act. The analysis also shows the number of times the City Attorney's Office requested an opinion from the Texas Attorney General related to open records.

Analysis of Open Records Activity By Number of Requests for Open Records and Number of Opinions Requested from Texas Attorney General			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Open Records Request	1,126	1,110	1,125
Open Records Requests Requiring Opinion from Texas Attorney General	458	386	225
Total	1,584	1,496	1,350

Training

- It is the objective of the Mesquite City Attorney's Office to meet or exceed all annual state training requirements for municipal attorneys. This analysis shows the number and type of training hours attained by staff attorneys.

Analysis of Attorney Training Hours By Number of Hours, Type of Training and Required/Additional Training						
State Training Hours for In-House Attorneys (average per attorney)	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Require</i>	<i>Additional</i>	<i>Require</i>	<i>Additional</i>	<i>Require</i>	<i>Additional</i>
Ethics	3.00	0.00	3.00	6.25	3.00	6.00
Other Legal Education	12.00	10.00	12.00	25.75	12.00	20.00
Total	15.00	10.00	15.00	32.00	15.00	26.00

Municipal Court Prosecutions

- It is the objective of the Mesquite City Attorney's Office to efficiently and effectively prosecute cases authorized for a Municipal Court under Texas law (generally, Class C misdemeanors). This analysis shows the number and type of prosecutions handled by the City Attorney's Office in the Mesquite Municipal Court.

Analysis of Prosecutions By Type and Number of Cases			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Traffic Violations	29,755	32,786	36,065
City Ordinances	1,844	1,858	1,877
State Law	4,673	4,154	4,616
Parking	1,062	945	1,049
Total	37,334	39,743	43,607

Outside Attorneys

- It is the objective of the mesquite City Attorney's Office to provide supervision of those legal firms contracted to handle certain City litigation and other legal matters. This analysis shows the types and number of cases handled by outside firms, the billable hours, and total costs.

Analysis of Outside Attorney Activity By Type of Case and Billable Hours - Expenses Not Billed by the Hour are Included in Costs						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Hours</i>	<i>Costs</i>	<i>Hours</i>	<i>Costs</i>	<i>Hours</i>	<i>Costs</i>
Non-TML Attorneys	2,347	\$399,276	605	\$210,403	500	\$153,940
TML Attorneys	304	\$48,637	508	\$81,324	608	\$97,274
Total	2,651	\$447,913	1,113	\$291,727	1,108	\$251,214

Human Resources

Human Resources provides important services to the City of Mesquite. Primary among the department's service areas is supplying all city departments with qualified applicants to fill job vacancies.



Mesquite Employee Health Center (MEHC) staff performed glucose tests at the City of Mesquite Health and Benefits Fair. The Human Resources department hosts the fair each year for employees and retirees.

The department is comprised of five divisions with each division responsible for specific tasks and duties. Divisions within the department include Human Resources Administration, Risk Management, Training, Medical Health Claims and General Liability Insurance.

Human Resources Administration

Responsible for supplying the City with qualified job applicants, Human Resources Administration coordinates a recruiting and testing program aimed at achieving this objective. This division also manages the classification and job family pay plans, develops and administers various employee benefit and morale-building programs, maintains employee records and files and renders services to operating departments on all matters related to or affecting personnel.

Risk Management

The Risk Management Division is responsible for making and carrying out decisions that will minimize the adverse effects of accidental losses upon the City. With enlisted efforts from all City personnel, preventing and reducing the probability and severity of accidental losses becomes a shared responsibility. Specifically, the Risk Management Division is responsible for protecting City assets, ensuring a safe environment for employees and for members of the public who may come into contact with these employees as services are provided and minimizing the possibility of interruption of vital public services.

Medical Health Claims

The Medical Health Insurance Fund accounts for the provision of group life and health insurance coverage for all full-time city employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Emphasis on preventive care and healthy lifestyles along with the managed-care health insurance program work to reduce medical insurance expenses.

General Liability Insurance

The City's general liability insurance fund program includes assurances that available coverage and financial resources are available to meet liability claims.

Human Resources
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	\$934,849	\$912,888	\$943,964	\$926,255
Medical Health Claims Fund	13,523,363	14,277,452	14,033,200	14,641,945
General Liability Fund	<u>2,622,754</u>	<u>1,955,000</u>	<u>2,016,000</u>	<u>2,130,030</u>
Total All Funds	\$17,080,966	\$17,145,340	\$16,993,164	\$17,698,230

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Human Resources Admin	\$967,991	\$912,888	\$943,964	\$926,255
Risk Management	(33,142)	0	0	0
Medical Health Claims	13,523,363	14,277,452	14,033,200	14,641,945
General Liability Insurance	<u>2,622,754</u>	<u>1,955,000</u>	<u>2,016,000</u>	<u>2,130,030</u>
Total Divisions	\$17,080,966	\$17,145,340	\$16,993,164	\$17,698,230

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$1,338,553	\$1,247,465	\$1,164,055	\$1,292,123
Supplies	42,462	50,250	57,640	52,150
Contractual Services	15,955,764	16,068,494	15,973,435	16,644,132
Capital Outlay	39,187	41,528	65,871	25,000
Reimbursements	<u>(295,000)</u>	<u>(262,397)</u>	<u>(267,837)</u>	<u>(315,175)</u>
Total Categories	\$17,080,966	\$17,145,340	\$16,993,164	\$17,698,230

**Human Resources
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14**

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
General Fund	14.00	14.00	14.00	15.00
Total General Fund	14.00	14.00	14.00	15.00

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Human Resources Administration	11.00	11.00	11.00	12.00
Risk Management	3.00	3.00	3.00	3.00
Total Human Resources	14.00	14.00	14.00	15.00

Human Resources Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00	1.00
Human Resources Senior Analyst	0.00	0.00	0.00	0.00
Human Resources Specialist	4.00	4.00	4.00	4.00
Human Resources Supervisor	2.00	2.00	2.00	2.00
Manager of Human Resources	1.00	1.00	1.00	1.00
Payroll / HRIS Administrator	1.00	1.00	1.00	1.00
Wellness Coordinator	0.00	0.00	0.00	1.00
Total Human Resources Administration	11.00	11.00	11.00	12.00

Risk Management

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Human Resources Analyst	1.00	1.00	0.00	0.00
Human Resources Specialist	1.00	1.00	2.00	2.00
Risk Manager	1.00	1.00	1.00	1.00
Total Risk Management	3.00	3.00	3.00	3.00

Departmental Job Classifications

Job Classification	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Analyst	2.00	2.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00	1.00
Human Resources Senior Analyst	0.00	0.00	0.00	0.00
Human Resources Specialist	5.00	5.00	6.00	6.00
Human Resources Supervisor	2.00	2.00	2.00	2.00
Manager of Human Resources	1.00	1.00	1.00	1.00
Payroll / HRIS Administrator	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Wellness Coordinator	0.00	0.00	0.00	1.00
Total Department of Human Resources	14.00	14.00	14.00	15.00

Human Resources

Objectives and Performance Measures

Risk Management

- It is the objective of the Risk Management Division to minimize the risk of work-related injuries and illnesses to City employees. Also, the Division strives to reduce the City's exposure to employee productivity losses, as well as the financial losses resulting from work-related injuries and illnesses. One measure of this objective is an analysis of employee and supervisor training designed to increase safe working conditions. This analysis shows the types of training given, the number of participants and the number of hours of training given.

Analysis of Safety Training						
By Type of Training, Number of Participants, and Hours of Training						
Type of Training	2011-12		2012-13		2013-14 Projected	
	Number of Participants	Hours of Training	Number of Participants	Hours of Training	Number of Participants	Hours of Training
Construction Safety	63	93	89	567	56	246
Developmental	330	526	150	714	173	412
Equipment Safety	431	430	771	693	397	483
Health & Wellness	320	301	480	480	317	292
Substance Abuse	29	143	0	0	48	72
Total	1,173	1,492	1,490	2,454	991	1,505

- This analysis shows the number of workers' compensation claims by department or division, number of claims, average number of workdays lost and average cost of per claim.

Analysis of Workers' Compensation Claims									
By Department/ Division, Number of Claims, Average Number of Work Days Lost, and Average Cost Per Claim									
Department/Division	2011-12			2012-13			2013-14 projected		
	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim
Public Works	43	8	\$4,114	47	21	\$7,241	43	10	\$4,708
Fire	13	11	\$7,066	38	13	\$5,623	26	13	\$6,750
Parks & Rec	17	13	\$5,052	13	12	\$5,261	15	9	\$4,841
Police	36	28	\$11,697	33	11	\$4,597	33	17	\$7,299
Other	10	18	\$15,476	13	3	\$3,034	9	8	\$6,933
Total	119	16	\$8,681	118	12	\$5,151	119	11	\$6,106

* includes lost-time and no lost-time injuries. (Avg is calculated from prior 3 years)

Applications

- It is the objective of the Human Resources Department to provide City departments with applications meeting requirements for job openings. This analysis shows, by job family, the number of positions posted for recruitment and the number of applications received for posted positions.

Analysis of Positions Posted and Number of Applications Received by Job Family						
City Department	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 projected</u>	
	<i>Positions Posted</i>	<i>Applications Received</i>	<i>Positions Posted</i>	<i>Applications Received</i>	<i>Positions Posted</i>	<i>Applications Received</i>
Administrative/Specialist	10	741	21	1,367	12	830
Clerical	29	10,577	41	24,152	34	14,948
Hourly/Seasonal	16	1,308	10	4,073	17	1,285
Labor	11	2,036	19	5,207	13	2,758
Maintenance/Trades	35	6,585	79	12,274	41	7,663
Professional/Managerial	17	2,208	23	3,508	21	2,624
Executive	1	1	1	30	1	100
Engineering	1	115	0	0	1	75
Fire	9	939	1	833	7	912
Police	6	385	12	219	5	343
Total	135	24,895	207	51,663	152	31,538

Overtime Hours

- It is the objective of the Human Resources Department to accurately track employee overtime hours, ensuring such hours are compensated by the City in compliance with applicable state and federal laws and regulations. This analysis shows, by department, the number of overtime hours worked by employees and the percentage of those hours to total work hours.

Analysis of Overtime Hours Worked			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Department	% of OT Hours to Total Hours	% of OT Hours to Total Hours	% of Sick Hours to Total Hours
Administration	2.1%	1%	2%
Airport	0.0%	0%	0%
Budget	0.0%	0%	0%
City Attorney	0.0%	0%	0%
City Secretary	0.0%	0%	0%
Community Development	0.4%	0%	0%
Community Services	2.1%	1%	2%
Finance	0.6%	0%	1%
Fire	1.8%	1%	2%
Human Resources	0.0%	0%	0%
IT	1.7%	2%	2%
Library	0.0%	0%	0%
Parks and Recreation	2.7%	2%	2%
Police	7.9%	5%	7%

Sick Leave

- It is the objective of the Human Resources Department to accurately track employee leave hours granted under the provisions of the City's sick leave policies. This analysis shows, by department, the number of sick leave hours taken by employees and the percentage of those hours to total work hours.

Analysis of Sick Leave Time Taken			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Department	% of Sick Hours to Total Hours	% of Sick Hours to Total Hours	% of Sick Hours to Total Hours
Administration	2.9%	2%	3%
Airport	3.8%	1%	2%
Budget	4.4%	1%	3%
City Attorney	1.4%	1%	1%
City Secretary	7.4%	2%	5%
Community Development	4.2%	4%	4%
Community Services	4.0%	3%	4%
Finance	2.8%	2%	3%
Fire	4.6%	4%	4%
Human Resources	1.7%	2%	2%
IT	3.0%	2%	2%
Library	3.1%	4%	3%
Parks and Recreation	3.8%	2%	3%
Police	3.7%	3%	3%
Public Works	3.6%	3%	3%
Total	3.8%	3%	3%

Budget and Research

The Department of Budget and Research is responsible for preparation and development of the City's annual operating and capital improvement budgets as well as providing financial information to the City Manager and City Council with which to base short- and long-term management decisions. Additionally, this department provides support to other City departments in development and execution of adopted budgets.



The City of Mesquite has received the *Distinguished Budget Presentation Award* from the Government Finance Officers Association of the United States and Canada (GFOA) for its annual budget.

**Budget & Research
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14**

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	\$155,479	\$154,998	\$104,400	\$69,880
Total All Funds	\$155,479	\$154,998	\$104,400	\$69,880

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Budget Office	\$155,479	\$154,998	\$104,400	\$69,880
Total Divisions	\$155,479	\$154,998	\$104,400	\$69,880

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$144,986	\$146,122	\$99,876	\$62,315
Supplies	3,223	2,600	1,900	2,100
Contractual Services	5,639	6,276	2,624	5,465
Capital Outlay	1,631	0	0	0
Total Categories	\$155,479	\$154,998	\$104,400	\$69,880

Authorized Staffing Levels

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	2.00	2.00	2.00	1.00
Total General Fund	2.00	2.00	2.00	1.00

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Budget Office	2.00	2.00	2.00	1.00
Total Budget Department	2.00	2.00	2.00	1.00

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classifications	2011-12	2012-13	2012-13	2013-14
Budget Coordinator	1.00	1.00	1.00	0.00
Budget Analyst	1.00	1.00	1.00	1.00
Total Budget Department	2.00	2.00	2.00	1.00

Budget and Research

Objectives and Performance Measures

Capital Projects

- It is the objective of the Department of Budget and Research to ensure that appropriations, contracts and contract payments for all authorized capital projects are promptly and accurately posted to the city’s accounting and budgeting systems.

Analysis of Capital Project Document Processing By Type			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
	<i>Number Processed</i>	<i>Number Processed</i>	<i>Number Processed</i>
Appropriation Revisions	247	382	315
Contract Encumbrances	178	226	200
Contract Payments	442	360	400

Departmental Budgeting

- It is the objective of the Department of Budget and Research to prepare the city’s annual operating and capital improvement budgets in a manner which is fiscally responsible and does not compromise the fiscal integrity of the City. Accomplishment of this objective is measured by number of individual budgets reviewed and revenue and rate projections developed.

Analysis of Significant Budgetary Activity By Budgets Reviewed and Revenue Projections						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Budgets Reviewed</i>	<i>Appropriations</i>	<i>Budgets Reviewed</i>	<i>Appropriations</i>	<i>Budgets Reviewed</i>	<i>Appropriations</i>
General Fund	83	96,641,611	84	97,400,633	94	97,686,438
Water & Sewer	12	45,923,816	13	48,101,908	14	51,079,260
	<i>Projections Developed</i>	<i>Accuracy Rate</i>	<i>Projections Developed</i>	<i>Accuracy Rate</i>	<i>Projections Developed</i>	<i>Accuracy Rate</i>
General Fund	120	99.97%	123	100.95%	123	100.00%
Water & Sewer Fun	13	99.86%	12	94.96%	12	100.00%

GFOA Budget Conformance

- It is the objective of the Department of Budget and Research to prepare a budget document, which meets program criteria set forth in the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program. The City of Mesquite’s budget shall 1) serve as a policy document delineating goals and objectives the City hopes to achieve in the fiscal period being presented, as well as future periods when possible, 2) serve as an operations guide explaining the make-up of its organizational units and how they relate to adopted programs, 3) serve as a financial plan detailing fund structure, budgetary basis of presentation, results of operations for both historical and current fiscal periods and explain significant changes in financial condition from one reporting period to another, and 4) serve as a communications medium ensuring that comprehension of the budget document is achieved by all readers.

Analysis of GFOA Budget Review									
	<u>2011-12</u>			<u>2012-13</u>			<u>2013-14 Projected</u>		
	Yes	No		Yes	No		Yes	No	
Budget Document Awarded GFOA Distinguished Presentation Award	★				★		To be Announced		

Finance

The Department of Finance is comprised of ten divisions that provide service delivery in a variety of areas, each delineated below. The Department employs 54.63 full-time equivalent employees.



The City of Mesquite earned the 18th Annual Achievement of Excellence in Procurement from the National Purchasing Institute.

Finance Administration

The Finance Administration Division is responsible for the conduct of the City's financial affairs. This division also provides oversight and direction of those divisions in the Department of Finance which are accountable for seeing that the financial integrity of the City is maintained. Finance Administration is also responsible for cash and investing activities, portfolio management and reporting; management of the City's bonded indebtedness program, debt service payments and depository agreements.

Accounting

The Accounting Division is responsible for providing a financial and reporting system required to safeguard and account for City assets and to record financial transactions in accordance with State law, the City Charter, City ordinances and generally accepted accounting principles. Financial records are maintained for general ledger accounts, payroll, accounts payable, cash receipts and bank reconciliation. Other financial functions include interim and annual financial reporting, annual audit preparations, and state and federal grant reporting.

Purchasing

The Purchasing Division is responsible for all City purchases and contractual activities. This involves determining service needs, researching available products and services, developing City standards and specifications, obtaining informal and formal bid quotations and inspecting delivered goods and services prior to payment. Purchasing is also responsible for the sale of all obsolete equipment and goods and pursuit of used equipment/furniture via auctions.

Warehouse

The Warehouse Division is responsible for ordering, receiving, storing and issuing commodities essential for City departments. The Warehouse also estimates quantities, orders items on bid and assists in the preparation of bid documents for stock items. In addition, the division handles and stores the City's records in the records storage facility.

Transportation Pool

The Transportation Pool Division provides transportation for all City employees not regularly assigned vehicles in their respective departments.

Printshop/Mailroom _____

The Printshop/Mailroom Division is responsible for all in-house printing, mail collection and distribution, and maintaining inventory of forms, envelopes and paper.

Tax Office _____

The Tax Office Division is responsible for the billing and collection of ad valorem taxes for the City. In addition, the division collects ad valorem taxes for the Mesquite Independent School District (MISD) on a contractual basis. Cost to the MISD is on a pro-rated basis. Other responsibilities of this office include maintenance of ownership records and plat books and billing of special assessments.

Municipal Court _____

The Municipal Court Division is responsible for the legal resolution of all City traffic cases, all criminal cases arising under City ordinances and all Class C misdemeanors filed with the court. The Municipal Court is also responsible for warrants issued, processing after dispositions are finalized, quarterly warrant audits and monthly reporting.

Water and Sewer Accounting _____

Water and Sewer Accounting Division is responsible for utility customer service and centralized cash service. Duties of utility customer service personnel include the maintenance, mailing and collection of residential and commercial customer accounts for water, sewer and garbage charges. The central cashier is responsible for the collection, balancing and depositing of all other City invoices and fees.

Central Copy _____

The Central Copy budget accounts for all expenditures associated with all copiers located throughout City facilities. A predetermined rate per copy is charged to department users and reimbursed to the Central Copy budget.

Finance
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

Fund	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
General Fund	\$3,315,647	\$3,385,663	\$3,359,300	\$3,400,954
Special Revenue Fund	69,539	56,852	55,814	64,580
Water and Sewer Fund	<u>2,597,768</u>	<u>3,101,518</u>	<u>3,374,610</u>	<u>3,430,385</u>
Total All Funds	<u>\$5,982,954</u>	<u>\$6,544,033</u>	<u>\$6,789,724</u>	<u>\$6,895,919</u>

Division	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Finance Administration	\$495,392	\$518,882	\$523,303	\$497,787
Accounting	434,383	530,377	525,447	502,631
Purchasing	353,587	333,419	318,723	389,324
Warehouse	200,250	206,101	203,248	204,632
Transportation Pool	15,400	18,875	18,913	(3,428)
Printshop/Mailroom	220,203	228,848	223,068	239,340
Central Copy	33,221	52,979	40,871	63,423
Tax Office	692,542	633,661	629,869	622,320
Municipal Court	870,669	862,521	875,858	884,925
Municipal Court Technology	69,539	56,852	55,814	64,580
Water and Sewer Accounting	<u>2,597,768</u>	<u>3,101,518</u>	<u>3,374,610</u>	<u>3,430,385</u>
Total Divisions	<u>\$5,982,954</u>	<u>\$6,544,033</u>	<u>\$6,789,724</u>	<u>\$6,895,919</u>

Expenditure Category	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Personal Services	\$3,200,418	\$3,310,213	\$3,265,186	\$3,320,938
Supplies	43,627	48,221	48,775	48,819
Contractual Services	2,827,317	3,196,808	3,498,324	3,593,377
Capital Outlay	46,269	67,992	56,640	16,785
Reimbursements	(139,203)	(79,201)	(79,201)	(84,000)
Other Financing Uses	<u>4,526</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Categories	<u>\$5,982,954</u>	<u>\$6,544,033</u>	<u>\$6,789,724</u>	<u>\$6,895,919</u>

Finance
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
General Fund	42.75	42.25	42.25	43.25
Water and Sewer Fund	<u>14.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
Total All Funds	56.75	57.25	57.25	58.25

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Finance Administration	4.00	4.00	4.00	4.00
Accounting	6.75	6.75	6.75	6.75
Purchasing	4.50	4.50	4.50	5.50
Printshop/Mailroom	3.00	3.00	3.00	3.00
Warehouse	4.00	4.00	4.00	4.00
Tax Office	5.00	5.00	5.00	5.00
Municipal Court	15.50	15.00	15.00	15.00
Water and Sewer Accounting	<u>14.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
Total Department of Finance	56.75	57.25	57.25	58.25

Finance Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Cash and Debt Coordinator	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00	1.00
Management Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Finance Administration	4.00	4.00	4.00	4.00

Accounting

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Accountant	0.00	0.00	0.00	0.00
Accounting Supervisor	0.00	0.00	0.00	0.00
Accounts Payable Technician	1.00	1.00	2.00	2.00
Administrative Clerk (FTE)	0.75	0.75	0.75	0.75
Manager of Accounting	1.00	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00	1.00
Senior Accountant	2.00	2.00	2.00	2.00
Senior Accounts Payable Technician	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>
Total Accounting Office	6.75	6.75	6.75	6.75

Purchasing

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Manager of Purchasing	1.00	1.00	1.00	1.00
Buyer	2.00	2.00	2.00	2.00
Purchasing Supervisor	1.00	1.00	1.00	1.00
Senior Procurement Specialist	0.00	0.00	0.00	1.00
Senior Procurement Specialist (FTE)	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Purchasing Office	4.50	4.50	4.50	5.50

Printshop/Mailroom

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Print/Postal Services Supervisor	1.00	1.00	1.00	1.00
Printer	0.00	0.00	0.00	0.00
Print Shop Technician	2.00	2.00	2.00	2.00
Postal Services Clerk	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Printshop/Mailroom	3.00	3.00	3.00	3.00

Warehouse

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Warehouse Clerk	2.00	2.00	2.00	2.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
Warehouse Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Warehouse	4.00	4.00	4.00	4.00

Tax Office

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Accounting Clerk	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	2.00	2.00
Manager of Collections	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	0.00	0.00
Senior Customer Service Representative	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Tax Office	5.00	5.00	5.00	5.00

Municipal Court

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Assistant Municipal Judge (FTE)	0.50	0.50	0.50	0.50
Associate Municipal Judge (FTE)	1.00	0.50	0.50	0.50
Court Administrator	1.00	1.00	1.00	1.00
Court Compliance Representative	1.00	1.00	1.00	1.00
Municipal Court Clerk	9.00	9.00	9.00	9.00
Municipal Court Judge	1.00	1.00	1.00	1.00
Senior Municipal Court Clerk	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Municipal Court	15.50	15.00	15.00	15.00

Water and Sewer Accounting

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Cashier	2.00	2.00	2.00	2.00
Customer Service Representative	5.00	6.00	7.00	7.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Senior Cashier	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	0.00	0.00
Postal Services Clerk	0.00	0.00	0.00	0.00
Print Shop Technician	1.00	1.00	1.00	1.00
Telecommunications Technician	1.00	1.00	1.00	1.00
Utility Service Clerk	1.00	1.00	1.00	1.00
Warehouse Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Water and Sewer Accounting	14.00	15.00	15.00	15.00

Departmental Job Classifications

Job Classification	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Accountant	0.00	0.00	0.00	0.00
Accounting Clerk	1.00	1.00	1.00	1.00
Accounting Supervisor	0.00	0.00	0.00	0.00
Accounts Payable Technician	1.00	1.00	2.00	2.00
Administrative Clerk (FTE)	0.75	0.75	0.75	0.75
Assistant Municipal Judge (FTE)	0.50	0.50	0.50	0.50
Associate Municipal Judge (FTE)	1.00	0.50	0.50	0.50
Buyer	2.00	2.00	2.00	2.00
Cash and Debt Coordinator	1.00	1.00	1.00	1.00
Cashier	2.00	2.00	2.00	2.00
Court Administrator	1.00	1.00	1.00	1.00
Court Compliance Representative	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	2.00	2.00
Customer Service Representative (W&S)	5.00	6.00	7.00	7.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Manager of Accounting	1.00	1.00	1.00	1.00
Manager of Collections	1.00	1.00	1.00	1.00
Manager of Purchasing	1.00	1.00	1.00	1.00
Municipal Court Clerk	9.00	9.00	9.00	9.00
Municipal Court Judge	1.00	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00	1.00
Postal Services Clerk	0.00	0.00	0.00	0.00
Postal Services Clerk (W&S)	0.00	0.00	0.00	0.00
Print/Postal Services Supervisor	1.00	1.00	1.00	1.00
Printer	0.00	0.00	0.00	0.00
Print Shop Technician	2.00	2.00	2.00	2.00
Print Shop Technician (W&S)	1.00	1.00	1.00	1.00
Purchasing Supervisor	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	0.00	0.00
Senior Accountant	2.00	2.00	2.00	2.00
Senior Accounts Payable Technician	1.00	1.00	0.00	0.00
Senior Cashier	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
Senior Customer Service Representative (W&S)	1.00	1.00	0.00	0.00
Senior Financial Analyst	1.00	1.00	1.00	1.00
Senior Municipal Court Clerk	2.00	2.00	2.00	2.00
Senior Procurement Specialist	0.00	0.00	0.00	1.00
Senior Procurement Specialist (FTE)	0.50	0.50	0.50	0.50
Telecommunications Technician	1.00	1.00	1.00	1.00
Utility Service Clerk	1.00	1.00	1.00	1.00
Warehouse Clerk	2.00	2.00	2.00	2.00
Warehouse Clerk (W&S)	1.00	1.00	1.00	1.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
Warehouse Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Department of Finance	56.75	57.25	57.25	58.25

Finance

Objectives and Performance Measures

Accounting

- It is the objective of the Accounting Division to pay all vendors on a timely basis utilizing the following procedures:

Consolidated Payments – check requests of various departments are consolidated into a single payment to the vendor and the practice of returning checks to the department for mailing is discouraged.

Check Processing – checks are processed twice weekly to ensure timely payments, to take advantage of vendor's discounts and to reduce the number of checks issued.


Electronic Payments – payments via electronic transmission should gradually be expanded. Automatic Clearing House (ACH) and wire transfers are currently being used for a few large dollar payments. In fiscal year 2011 we made our ACH payment option available to all vendors that sign up for this service.

Analysis of Payment Activities by Type, Number and Value of Payments												
	2011-12				2012-13				2013-14 Projected			
	Number		Value		Number		Value		Number		Value	
Type of Payment	No.	% of all Payments	\$(000)	% of all Payments	No.	% of all Payments	\$(000)	% of all Payments	No.	% of all Payments	\$(000)	% of all Payments
Computer Generated Checks	18,378	74.69%	76,724	32.30%	18,081	75.92%	80,397	35.06%	17,500	70.00%	80,000	33.33%
ACH/Wire Transmissions	6,226	25.31%	160,784	67.70%	5,732	24.08%	148,900	64.94%	7,500	30.00%	160,000	66.67%
Total	24,604	100.00%	237,508	100.00%	23,813	100.00%	229,297	100.00%	25,000	100.00%	240,000	100.00%

- It is the objective of the Accounting Division to enhance and maintain the efficiency and knowledge of division employees through continuous training. The Division's goal is that each full time clerical employee receive at least 16 hours of job-related training per year and each professional/paraprofessional employee receive at least 40 hours of job-related training per year. This analysis shows the number of employees in each group, the number of hours of training received and the percentage of goal attainment per year.

Analysis of Training for Accounting Employees By Employee Type/Number of Employees, Hours of Training Received, Percentage of Goal Attainment			
	2011-12	2012-13	2013-14 Projected
<i>Clerical Staff (full-time)</i>			
Number of Employees	2	2	2
Hours of Training Received	48	48	48
% of Goal Attainment (16 hrs per employee)	100%	100%	100%
<i>Professional/Paraprofessional</i>			
Number of Employees	3	3	3
Hours of Training Received	120	162	120
% of Goal Attainment (40 hrs per employee)	100%	135%	100%

- It is the objective of the Accounting Division to prepare a Comprehensive Annual Financial Report which meets the program criteria set forth in the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Award Program. In order to be awarded a Certificate of Achievement, the City must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

Analysis of GFOA Financial Reporting						
	2011-12		2012-13		2013-14 Projected	
	Yes	No	Yes	No	Yes	No
Comprehensive Annual Financial Report Awarded GFOA Certificate of Achievement for Excellence in Financial Reporting			To be determined		To be determined	

Cash & Debt Coordinator

- It is the objective of the Cash & Debt Coordinator to effectively manage the City’s cash resources and to maximize, within the constraints of state law and the investment policies adopted by the City Council, the amount of interest earned on the City’s investment portfolio. This analysis shows the amount of the City’s portfolio at the end of each fiscal year and the amount of interest earned during the fiscal year. The analysis also shows how interest earnings compare against the City Council established benchmark of the market rate of return on US Treasury bills vs. the City’s actual weighted average maturity in days. (Weighted Average Maturity is the average maturity of all securities comprising a portfolio.)

Analysis of Portfolio Management			
By Amount of Portfolio, Interest Earnings, Rate of Return,			
Comparison to City Council Benchmark vs. Weighted Average Maturity (in days)			
(Figures shown are as of End of Fiscal Year - September 30th)			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Amount of Portfolio (000)	\$78,906,749	\$75,306,762	\$80,000,000
Amount (000) Interest Earnings	\$217,237	\$145,966	\$105,000
Actual Rate of Return	0.23%	0.14%	0.15%
City Council Benchmark	0.14%	0.06%	0.06%
Variance of Actual Rate of Return v. Council Benchmark(basis points)	0.09%	0.08%	0.09%
City's Weighted Average Maturity (in days)	143	163	180

- It is the objective of the Cash & Debt Coordinator to assist in maintaining the highest possible financial rating for the City’s debt as reported by the two major raters of creditworthiness—Standard & Poor’s and Moody’s. Maintaining a high rating is important because the City’s “credit rating” directly affects how expensive it will be to fund voter-approved bonds and other authorized debt. This analysis shows the City’s Standard & Poor’s and Moody’s rating and the amount and type of bonded debt issued each fiscal year.

Revenue Debt—debt whose principal and interest will be paid from the revenues generated by the activity. For example, Water and Sewer debt is substantially funded from the revenues generated from monthly water and sewer bills sent to commercial and residential customers.

Overlapping Debt—debt the City of Mesquite helps pay, along with other governmental entities, such as Dallas County, Mesquite Independent School District, Dallas County Hospital District and others.

Government Bonded Debt—debt funded through ad valorem taxes.

Analysis of Credit Ratings* and Bonded Debt Issued			
By Rating Authority and Amount/Type of Bonded Debt Issued			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Credit Ratings*			
Standard & Poor	AA	AA	AA
Type of bonded Debt Issued			
Revenue			
Water & Sewer	\$77,410,000	\$77,530,000	\$78,020,000
Drainage Utility District	5,010,000	3,950,000	3,335,000
Governmental	124,860,000	124,720,000	127,100,000
Total	\$207,280,000	\$206,200,000	\$208,455,000

*Ratings for General Obligation debt only.

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Central Copy

- It is the objective of Central Copy to provide all City departments with dependable copiers, producing good quality copies at the lowest price per copy. One way the objective can be measured is through an analysis of service contracts. This analysis shows - by manufacturer - the number of copiers the City owns or leases, the cost of service contracts, the number of service calls, the average cost per service call and the average service call cost per copier.

Analysis of Copier Maintenance Costs By Manufacturer, Cost of Service Contracts, Cost per Service Call, and Number of Copies Made						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	Konica	Ricoh	Konica	Ricoh	Konica	Ricoh
Number of Copiers	41	1	39	1	40	1
Average Copier Age	3	6	4	8	4	9
Total Cost of Service Contract	\$110,000	\$513	\$91,224	\$513	\$108,720	\$513
Number of Service Calls	70	1	49	1	49	1
Average Service Contract Cost Per Machine	\$2,683	\$513	\$2,339	\$513	\$2,718	\$513
Average Cost Per Service Call Per Copier	\$38	\$513	\$48	\$513	\$55	\$513

Municipal Court

- It is the objective of the Municipal Court to be accurate in entering citations into the City's computer systems. Accuracy in entering citations is critical because warrants are issued and many legal documents written based on the information contained on a citation. One measure of this objective is achieving the goal of a 90 percent accuracy rate.

Analysis of Accuracy Rate Achieved in Entering Citations By Number of Citations Entered and Number Entered Accurately (Goal: 90% Accuracy Rate)			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Number of Citations Entered	39,743	46,013	54,704
Number Entered Accurately	38,653	45,723	53,704
Accuracy Rate	97.26%	99.00%	98.00%

- It is the objective of the Municipal Court to promptly and efficiently schedule all hearings and dockets (“Docket” is a calendar of cases scheduled for an action by the Court). One measure of this objective is an analysis of actual results vs. the Court’s goals in scheduling cases. For indigent and show cause hearings, and for non-contested, and jury pre-trial dockets the Court has established a goal of scheduling these cases within ninety days of request. The Court’s goal for contested cases is to schedule within 120 days of request.

Analysis of the Scheduling of Municipal Court Hearings/Dockets by Non-Contested/Contested Cases and Court’s Goals						
	2011-12		2012-13		2013-14 projected	
	Number of Cases	Number/% Scheduled Within Goal	Number of Cases	Number/% Scheduled Within Goal	Number of Cases	Number/% Scheduled Within Goal
90 Day Goal						
Indigent & Show Cause	6,002	6,002 (100%)	7,839	7,839 (100%)	7,000	7,000 (1,00%)
Non-contested	17,808	17,808 (100%)	20,280	20,280 (100%)	22,800	22,800 (100%)
90 Day Goal						
Jury Pre-Trial	185	185 (100%)	26	19 (73%)	0	0
Contested Cases	5,625	5,625 (100%)	4,586	4,586 (100%)	5,500	5,500 (100%)

Purchasing

- It is the objective of the Purchasing Division to purchase the goods and services required for the operation of the City in the most efficient, cost-effective manner possible. One measure of the objective is an analysis of the number/type of purchase orders issued and the average cost of each type of purchase order.
 - Blanket Purchase Order - issued to a specific vendor for a specific period of time during a fiscal year for the purchase of goods or services of a general nature. The Blanket Purchase Order is based on “estimated annual requirements.” For example, the Parks Division estimates the amount of clay required for the City’s athletic fields and a Blanket Purchase Order is issued to the vendor.
 - Confirming/Emergency Purchase Order - issued when a City department needs to make an emergency purchase. It is also issued for non-emergency purchases that require a Purchase Order number immediately for the department to obtain the needed commodity or service.
 - Purchase Order - an authorization for the purchase of a specific item(s) at a specific price from a specific vendor.

Analysis of Purchasing Department Activity By Type/Average Value of Purchase Order Issued									
	2011-12			2012-13			2013-14 Projected		
Type of Purchase Order	Number Issued	Total Value	Average Value	Number Issued	Total Value	Average Value	Number Issued	Total Value	Average Value
Blanket Purchase Orders	616	\$16,371,858	\$26,578	658	\$17,190,450	\$26,125	500	\$17,000,000	\$34,000
Confirming Purchase Orders	5,016	\$1,384,634	\$276	3,018	\$708,888	\$235	0	\$0	\$0
Purchase Orders	646	\$8,211,848	\$12,712	1,217	\$6,369,685	\$5,234	1,300	\$6,500,000	\$5,000
Total	6,278	\$25,968,340	\$4,136	4,893	\$23,082,970	\$4,718	6,278	\$25,968,340	\$4,136

- It is the objective of the Purchasing Division to advertise for competitive bids, when required by state law, at the lowest cost. The number of advertisements for single and multiple bid solicitations can measure this objective. The analysis shows the total amount of bid numbers issued for competitive bids during the fiscal year. This includes a breakdown of bids approved by City Council (over \$50,000), bids approved by City Manager's memo (from \$5,000 to \$49,999) and bid numbers issued for tracking only (projects under \$49,999). This analysis also shows the cost of advertising and the average cost per item bid.

Analysis of Competitive Bid Activity									
By Bid Numbers Issued, Approved, and Other Results									
	2011-12			2012-13			2013-14 Projected		
Bid Numbers Assigned	243			264			275		
Bids Approved by City Council	85			71			70		
Bids Approved by Manager's Memo	110			157			205		
Bid Numbers Assigned for Tracking Only	20			21			20		
Number of Bids Voided, Canceled, Re-bid, or Rejected	28			18			15		
Competitive Bid Advertising Cost	Single Adv/ Single Item	Single Adv/ Multiple Item	Total Avg Adv Activity	Single Adv/ Single Item	Single Adv/ Multiple Item	Total Avg Adv Activity	Single Adv/ Single Item	Single Adv/ Multiple Item	Total Avg Adv Activity
Number of Advertisements	32	3	35	35	9	44	35	9	44
Cost of Advertisements	\$4,870	\$483	\$5,323	\$1,741	\$581	\$2,322	\$2,500	\$483	\$2,983
Average Advertising Cost Per Item	\$152	\$161	\$152	\$50	\$65	\$114	\$152	\$161	\$313

General/Automotive Warehouse

- It is the objective of the General/Automotive Warehouse to maintain an adequate inventory of parts and supplies at an economically efficient level. One way to measure this objective is to show the value of parts and supplies, fuel issued during the year, and the value of the inventory at the end of the fiscal year together with the ratio of inventory issued during the year to the value of the closing inventory.

Analysis of Inventory Value at End of Fiscal Year									
By Ratio of Inventory Issued to End-of-Year Value									
	2011-12			2012-13			2013-14 Projected		
Category	Estimated Value of Inventory Issued During Year	On Hand at End-of-Fiscal Year	Ratio of Issued to On Hand at EOY	Estimated Value of Inventory Issued During Year	On Hand at End-of-Fiscal Year	Ratio of Issued to On Hand at EOY	Estimated Value of Inventory Issued During Year	On Hand at End-of-Fiscal Year	Ratio of Issued to On Hand at EOY
Auto Parts/Supplies	\$2,253,870	\$516,720	4.3 to 1	\$1,642,091	\$554,491	2.96 to 1	\$1,650,000	\$550,000	4.4 to 1
General Parts/Supplies	\$735,683	\$232,027	3.17 to 1	\$632,865	\$217,022	2.92 to 1	\$600,000	\$150,000	4.0 to 1
Fuel	\$2,116,796	\$243,286	8.7 to 1	\$1,868,580	\$113,889	16.4 to 1	\$1,800,000	\$100,000	18 to 1
Water & Sewer Parts/Supplies	\$591,280	\$391,493	1.5 to 1	\$586,564	\$317,845	1.8 to 1	\$300,000	\$225,000	1.3 to 1
Total	\$5,697,629	\$1,383,526	4.42 to 1	\$4,730,101	\$1,203,247	3.9 to 1	\$4,350,000	\$1,025,000	4.2 to 1

- It is the objective of the General/Automotive Warehouse to promptly respond to after-hours* calls for parts. A measure of this objective is an analysis of average response time for after-hours service. This analysis shows (by requesting department/division/group) the number of calls, the average number of after-hours responses per employee, the average response time (from portal to arrival at warehouse), the average duration of the call (portal-to-portal) and average overtime costs.

*"After-hours" means after 5 PM, Monday-Friday; Saturday (except 7 AM—10 AM); Sundays and holidays.

Analysis of Calls for General/Automotive Warehouse After-Hours Service															
By Department/Division/Group, Response Time, Duration, and O/T Costs															
Requesting Dept./Division/Group	2011-12					2012-13					2013-14 Projected				
	Number of Calls	Avg. Calls per Employee	Avg. Response Time Per Min.	Average Duration	Average O/T Costs/Call	Number of Calls	Avg. Calls per Employee	Avg. Response Time Per Min.	Average Duration	Average O/T Costs/Call	Number of Calls	Avg. Calls per Employee	Avg. Response Time Per Min.	Average Duration	Average O/T Costs/Call
Fire	0	0	0	0	0	1	1	10	30	22	0	0	0	0	0
Police	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0	0	0	0	1	1	5	30	\$22
Water & Sewer	10	2.5	15	45	\$21	1	1	5	30	\$22	1	1	5	30	\$22
Other	4	1	15	45	\$21	3	1.5	5	30	\$22	4	2	5	30	\$22
Total	14	3.5	30	90	\$42	5	3.5	20	90	\$66	6	4	15	90	\$66

Print Shop/Mail Room

- It is the objective of the Print Shop, within the capability of available equipment, to produce high quantity high volume jobs with a minimum turn around time for all City departments. This analysis shows the number of print jobs ordered percentage of jobs completed within goal range and the total number of copies reproduced.

By Number of Jobs Ordered, Percent Completed with Goal, and Copies Reproduced			
	2011-12	2012-13	2013-14 Projected
Number of Jobs Ordered	1,634	1,710	1,700
Percentage Completed of Goal of Five Working Days	95%	95%	95%
Number of Copies Reproduced	3,832,344	3,932,617	3,900,000

- It is the objective of the Mailroom to process all City mail promptly. This analysis shows the amount of mail broken down by regular mail and inserted mail and the percentage of each category.

Analysis of Metered Mailings and Pieces Inserted						
	2011-12		2012-13		2013-14 Projected	
Type of Mail	Number Processed	Per centage	Number Processed	Per centage	Number Processed	Per centage
Metered Mail	368,220	44%	371,902	43%	370,000	44%
Pieces Inserted	476,544	56%	486,074	57%	480,000	56%
Total	844,764	100%	857,976	100%	850,000	100%

Tax Office

- It is the objective of the Mesquite Tax Office to promptly collect and post all taxes due the City and the Mesquite Independent School District. This objective can be measured in three ways: 1) through the amount of adjusted taxes due on June 30th of each year, 2) through the amount/percentage of that amount collected by June 30th of the following year (goal 98%) and 3) by the number/percent of payments posted within 24 business hours of receipt.
- On July 1 of each year, delinquent tax accounts are turned over to attorneys for collection. The Tax Office continues to post all delinquent payments received.

Analysis of Tax Collections and Postings						
	2011-12		2012-13		2013-14 Projected	
	City of Mesquite	Mesquite Ind School Dist	City of Mesquite	Mesquite Ind School Dist	City of Mesquite	Mesquite Ind School Dist
Amount Levied on October 1st*	\$36,456,443	\$85,627,380	\$35,641,815	\$83,973,526	\$35,932,017	\$84,443,334
Amount Collected by September 30th	\$36,004,478	\$84,461,935	\$35,159,740	\$82,766,517	\$35,213,377	\$82,754,467
Percent Collected	98.76%	98.64%	98.65%	98.56%	98.00%	98.00%

Water & Sewer Accounting

- It is the objective of Water & Sewer Accounting to be highly efficient in resolving customer inquiries and complaints. One measure of this objective is striving to attain the division's goal of resolving 99% of all customer service inquiries/complaints during the initial telephone call from the customer. This analysis shows the number of telephone calls received, the number/percent resolved on initial contact and the number/percent of calls requiring follow-up.

Analysis of Water & Sewer Accounting Telephone Inquiries By Number of Calls, Number Resolved on Initial Contact, Number of Follow-Ups			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Number of Calls Received	109,762	107,702	111,500
Number of Calls Resolved on Initial Contact	108,905	108,973	110,500
% of Calls Resolved on Initial Contact	99.22%	99.34%	99.11%
Number of Calls Requiring Follow-Up	857	729	1000
% of Calls Requiring Follow-Up	0.78%	0.66%	0.90%

- It is the objective of Water & Sewer Accounting to issue accurate water bills. This objective can be measured against the division's goal of issuing water bills with a 99.5% accuracy rate. This analysis show the number of bills issued annually and the number/percentage of bills requiring adjustment after issuance (accuracy rate).

Analysis of Water Bill Accuracy Rate Number of Bills Issued, Number/Percent Adjusted			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Number of Water Bills Issued	468,976	477,195	469,800
Number of Water Bills Adjusted	801	822	800
% of Water Bills Adjusted	0.17%	0.17%	0.17%
Accuracy Rate	99.83%	99.83%	99.83%

- It is the objective of Water & Sewer Accounting to promptly post all water bill payments. The division's goal is to post all payments within 24 hours (business day) of receipt. This analysis shows the number of payments received, the value of penalties added for late payments and the number/percent posted within the goal.

Analysis of Water Bill Receipt Postings Number/Value of Payments Received, Penalties Added and Number/Percent Posted Within 24 Hours			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Number of Payments	434,157	440,357	442,999
Received/Value	\$52,151,287.79	\$52,366,936.43	\$55,345,817
Value of Penalties Added for Late Payment	\$724,762.80	\$684,204.76	\$762,500.00
Number of Payments Posted Within 24 Hours	434,157	440,357	442,999
% of Payments Posted Within 24 Hours	100%	100%	100%

Transportation Pool

- It is the objective of the Transportation Pool to provide safe and well-maintained vehicles for City staff needing temporary transportation for official business. The pool consists of five sedans and one van. This analysis shows the number of pool vehicles, total miles/trips and total/average maintenance and fuel costs.

Analysis of Transportation Pool			
By Trips/Miles and Maintenance/Fuel Costs			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Number of Vehicles	6	7	7
Mileage			
Total Mileage - All Vehicles	13,000	15,960	16,000
Number of Trips	320	337	340
Average Miles per Trip	40	47	47
Maintenance/Fuel Costs			
Total Maintenance Costs - All Vehicles	\$1,500	\$1,203	\$1,000
Total Fuel Costs - All Vehicles	\$1,700	\$2,128	\$2,130
Average Maint./Fuel Cost Per Mile	\$0.25	\$0.21	\$0.20

Information Technology

The Information Technology (IT) Department serves all City operations through the use of electronic data processing equipment. It also maintains central servers that allow user departments to access and update their respective applications and supports all departments with reporting needs. IT also maintains the local and wide area networks, personal computers and data communications within its support services divisions.

The Telecommunications Division is responsible for the administration of the telephone system. This division handles all repair calls and coordination between using departments and Southwestern Bell, AT&T, and /or Avaya Technologies for maintenance, moves, changes and new installations, ordering equipment and programming translations for the telephone system.



Information Technology
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	\$146,176	\$212,510	\$211,086	\$214,539
Total All Funds	\$146,176	\$212,510	\$211,086	\$214,539

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
IT Administration	(\$33,576)	\$0	\$0	\$0
PC Network Support	0	0	0	0
Software Development	0	0	0	0
Public Safety Support	0	0	0	0
Telecommunications	<u>179,752</u>	<u>212,510</u>	<u>211,086</u>	<u>214,539</u>
Total Divisions	\$146,176	\$212,510	\$211,086	\$214,539

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$1,068,767	\$1,194,231	\$1,316,205	\$1,245,644
Supplies	11,713	5,372	5,911	5,372
Contractual Services	465,085	592,477	623,029	866,727
Capital Outlay	27,080	112,183	88,768	0
Reimbursements	(1,426,469)	(1,691,753)	(1,822,827)	(1,903,204)
Total Categories	\$146,176	\$212,510	\$211,086	\$214,539

Information Technology
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
General Fund	15.00	15.00	15.00	16.00
Total All Funds	15.00	15.00	15.00	16.00

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
IT Administration	3.00	3.00	3.00	4.00
PC Network Support	4.00	4.00	4.00	4.00
Public Safety Support	2.00	2.00	2.00	2.00
Software Development	5.00	5.00	5.00	5.00
Telecommunications	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total IT Department	15.00	15.00	15.00	16.00

IT Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Director of IT	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
Website and Systems Developer	1.00	1.00	1.00	<u>1.00</u>
Junior Systems Administrator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total IT Administration	3.00	3.00	3.00	4.00

PC Network Support

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Help Desk Technician	1.00	1.00	1.00	1.00
PC Support Analyst	2.00	2.00	2.00	2.00
Senior PC Support Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total PC Network Support	4.00	4.00	4.00	4.00

Public Safety Support

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
PC Support Analyst	1.00	1.00	0.00	0.00
Public Safety Computer Administrator	<u>1.00</u>	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>
Total Public Safety Support	2.00	2.00	2.00	2.00

Software Development

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Programmer Analyst	4.00	4.00	3.00	3.00
Senior Programmer Analyst	1.00	1.00	1.00	<u>1.00</u>
Database Applications Analyst	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Software Development	5.00	5.00	5.00	5.00

Telecommunications

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Senior Telecommunications Technician	1.00	1.00	1.00	1.00
Total Telecommunications	1.00	1.00	1.00	1.00

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2011-12	2012-13	2012-13	2013-14
Database Applications Analyst	0.00	0.00	1.00	1.00
Director of IT	1.00	1.00	1.00	1.00
Help Desk Technician	1.00	1.00	1.00	1.00
Junior Systems Administrator	0.00	0.00	0.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
PC Support Analyst	3.00	3.00	2.00	2.00
Programmer Analyst	4.00	4.00	3.00	3.00
Public Safety Computer Administrator	1.00	1.00	2.00	2.00
Senior PC Support Analyst	1.00	1.00	1.00	1.00
Senior Programmer Analyst	1.00	1.00	1.00	1.00
Senior Telecommunications Technician	1.00	1.00	1.00	1.00
Website and Systems Developer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total IT Department	15.00	15.00	15.00	16.00

Information Technology

Objectives and Performance Measures

Support Services

- It is the objective of Information Technology (IT) to provide prompt, effective PC support services to all City departments. A comparison of average response time, against the IT goal of two days is one measure of this objective.

Analysis of IT Support Services Average Response Time			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Total PC Work Orders	5,014	5,849	6,200
Average Response Time	1.5	1.5	1.5
Total Telecom Work Orders	374	675	595
Average Response Time	1	1	1
Total Programming Work Orders	189	157	170
Average Response Time	4	4	4

*Average response time is the number of days from the receipt of a call for service to close the work order.

Telecommunications

- It is the objective of Telecommunications to provide all City facilities with working telephone service 24-hours-a-day, 365 days-per-year. One measure of this objective is an analysis of system up time/percentage, down time/percentage, and the type and cause of failures.

Analysis of IT Support Services Average Response Time			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Annual Hours of Operation	8,760	8,760	8,760
Annual Hours (Percentage) of Uptime	8,754 (99%)	8,756 (99%)	8,756 (99%)
Annual Hours (Percentage) of Downtime	6 (<1%)	4 (<1%)	4 (<1%)
External Failures			
777 N. Galloway Ave.	0 minutes	0 minutes	0 minutes
1515 N. Galloway Ave.	240 minutes	120 minutes	60 minutes
1101 E. Main St.	0 minutes	0 minutes	0 minutes
1616 N. Galloway Ave.	30 minutes	0 minutes	0 minutes
1650 Gross Rd.	0 minutes	0 minutes	0 minutes
1130 Airport Blvd.	180 minutes	240 minutes	0 minutes
Internal Failures			
777 N. Galloway Ave.	45 minutes	0 minutes	143 minutes
1515 N. Galloway Ave.	30 minutes	0 minutes	143 minutes
1101 E. Main St.	0 minutes	30 minutes	143 minutes
1616 N. Galloway Ave.	0 minutes	30 minutes	143 minutes
1650 Gross Rd.	0 minutes	0 minutes	0 minutes
1130 Airport Blvd.	0 minutes	0 minutes	0 minutes

Fire Service

Delivery of fire services is an important function of the City of Mesquite. The Department of Fire Service is comprised of six divisions and provides daily 24-hour service. The department staffs seven fire stations and operates six advanced life support ambulances. All 199 sworn fire personnel are trained as emergency medical technicians (EMTs) and of these approximately 137 serve as paramedics. Divisions within the Department of Fire Service include: Administration, Operations, Emergency Medical Service, Prevention, Training and Emergency Management.



A beam from the Twin Towers obtained by the Mesquite Fire Department as the focus piece of a future memorial.

Fire Administration

The Fire Administration division is responsible for overseeing the efficient delivery of fire suppression, fire prevention and emergency medical services. All policies and procedures relating to the Department are enforced and administered by this division.

Fire Operations

The Fire Operations division is responsible for planning and executing programs to prevent and suppress fires and to respond to requests for service to a variety of emergency and non-emergency incidents in an effort to minimize the loss of life and property.

Emergency Medical Service

The Emergency Medical Service division is responsible for the planning and execution of a program to provide emergency medical care in the pre-hospital setting. It maintains and coordinates emergency medical training of firefighter/EMS personnel, performs quality assurance programs of Emergency Medical Service and prepares for mass casualty incidents through drills. The EMS Division also oversees ambulance billing and filing of third party insurance, Medicare and Medicaid claims.

Fire Prevention

The Fire Prevention division is responsible for those activities intended to reduce the incidences of fires, hazardous chemical releases and resultant life and property loss due to fires. This division develops and conducts programs aimed at these objectives as well as enforcing minimum fire codes through plan reviews and comprehensive inspection programs. Public awareness programs targeted for specific audiences are also coordinated through this division.

Fire Training

The Fire Training division is responsible for research and development and in-house training of fire department personnel in emergency operation, fire suppression and incident command. This division also prepares personnel involved in emergency services to safely and successfully control emergency situations in the City of Mesquite, and maintains records and fulfills training requirements as directed by the State and Federal government.

Emergency Management

Emergency Management at the local level is the responsibility of the local government as defined in the Texas Disaster Act and the Executive Orders of the Governor. This division is responsible for maintaining the Emergency Management Plan which addresses mitigation, preparedness, response and recovery. This division coordinates the City's adopted Emergency Management Plan in response to natural disasters or other situations as needed.

Fire Service
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

Fund	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
General Fund	<u>\$22,830,152</u>	<u>\$22,810,000</u>	<u>\$23,250,217</u>	<u>\$23,542,681</u>
Total All Funds	<u>\$22,830,152</u>	<u>\$22,810,000</u>	<u>\$23,250,217</u>	<u>\$23,542,681</u>

Division	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Fire Administration	\$1,212,021	\$982,032	\$1,145,688	\$1,107,273
Fire Operations	18,400,860	19,010,285	18,987,842	19,637,096
Emergency Medical Services	1,317,214	1,061,575	1,132,034	1,054,793
Fire Prevention	1,268,925	1,262,099	1,136,187	1,160,033
Fire Training	454,202	292,858	700,082	383,366
Emergency Management	<u>176,930</u>	<u>201,151</u>	<u>148,384</u>	<u>200,120</u>
Total Divisions	<u>\$22,830,152</u>	<u>\$22,810,000</u>	<u>\$23,250,217</u>	<u>\$23,542,681</u>

Expenditure Category	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Personal Services	\$21,453,386	\$21,297,543	\$21,727,073	\$22,027,008
Supplies	485,999	578,474	586,269	617,099
Contractual Services	786,806	884,704	887,069	887,849
Capital Outlay	103,961	49,279	49,806	10,725
Reimbursements	0	0	0	0
Total Categories	<u>\$22,830,152</u>	<u>\$22,810,000</u>	<u>\$23,250,217</u>	<u>\$23,542,681</u>

Fire Service
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Grant Fund	1.00	1.00	0.00	0.00
General Fund	<u>206.00</u>	<u>206.00</u>	<u>207.00</u>	<u>206.00</u>
Total All Funds	207.00	207.00	207.00	206.00

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Fire Administration	9.00	9.00	10.00	10.00
Fire Operations	178.00	178.00	178.00	177.00
Emergency Medical Service	5.00	5.00	5.00	5.00
Fire Prevention	10.00	10.00	9.00	9.00
Fire Training	2.00	2.00	3.00	3.00
Emergency Management	<u>3.00</u>	<u>3.00</u>	<u>2.00</u>	<u>2.00</u>
Total Fire Department	207.00	207.00	207.00	206.00

Fire Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Assistant Fire Chief	2.00	2.00	2.00	2.00
Executive Secretary	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Captain	1.00	1.00	1.00	1.00
Fire Driver-Engineer	1.00	1.00	1.00	1.00
Fire Lieutenant	0.00	0.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
Pub. Safety Operations Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Fire Administration	9.00	9.00	10.00	10.00

Fire Operations

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Fire Captain	25.00	25.00	25.00	24.00
Fire Deputy Chief	3.00	3.00	3.00	3.00
Fire Driver-Engineer	32.00	32.00	32.00	32.00
Fire Lieutenant	9.00	9.00	9.00	9.00
Firefighter	<u>109.00</u>	<u>109.00</u>	<u>109.00</u>	<u>109.00</u>
Total Fire Operations	178.00	178.00	178.00	177.00

Emergency Medical Service

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Fire Captain	0.00	0.00	1.00	1.00
Fire Department Nurse	1.00	1.00	0.00	0.00
Fire Deputy Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Emergency Medical Service	5.00	5.00	5.00	5.00

Fire Prevention

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Fire Captain	1.00	1.00	1.00	1.00
Fire Deputy Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	7.00	7.00	6.00	6.00
Firefighter	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Fire Prevention	10.00	10.00	9.00	9.00

Fire Training

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Fire Captain	1.00	1.00	1.00	1.00
Fire Department Nurse	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Fire Lieutenant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Fire Training	2.00	2.00	3.00	3.00

Emergency Management

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Emergency Management Specialist	2.00	2.00	1.00	1.00
Total Emergency Management	3.00	3.00	2.00	2.00

Departmental Job Classifications

Job Classification	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00	2.00
Fire Deputy Chief	5.00	5.00	5.00	5.00
Fire Captain	28.00	28.00	29.00	28.00
Fire Lieutenant	20.00	20.00	20.00	20.00
Fire Driver-Engineer	33.00	33.00	33.00	33.00
Firefighter	<u>110.00</u>	<u>110.00</u>	<u>110.00</u>	<u>110.00</u>
Total Sworn Fire Personnel	199.00	199.00	200.00	199.00
Fire Department Nurse	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Emergency Management Specialist	2.00	2.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Public Safety Operations Analyst	1.00	1.00	1.00	1.00
Secretary	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Civilian Personnel	8.00	8.00	7.00	7.00
Total Fire Department Personnel	<u>207.00</u>	<u>207.00</u>	<u>207.00</u>	<u>206.00</u>

Fire Service

Objectives and Performance Measures

Fire Operations/Emergency Medical Service

- It is the objective of the Mesquite Fire Department to promptly respond to all fire and EMS calls. The first analysis shows the number of fire and EMS incidents. For Response Time, this analysis shows the average time interval from dispatch received to on-scene; for Travel Time, the average time interval from en-route to on-scene; and for Turn-Out Time, the average time interval, for all shifts, from dispatch to en-route.

Analysis of Service Times			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Number of Incidents			
Fire	2,845	2,274	2,188
EMS	10,585	12,676	12,898
Average Response Time			
Fire	5:45	5:29	5:24
EMS	5:16	4:58	4:55
Average Travel Time			
Fire	4:19	4:05	3:57
EMS	3:54	3:42	3:36
Average Turn-Out Time			
All Shifts	1:24	1:27	1:30

Hydrant Inspections

- It is the objective of the Mesquite Fire Department to annually flow test and inspect all public fire hydrants located in the City. This analysis shows the number of hydrants flow tested and inspected.

Hydrant Inspections			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Total Number of Hydrants	4,707	4,707	4,782
Total Hydrant Inspections	4,189	4,189	4,289
Percentage Inspected	89%	89%	90%

Fire Training

- It is the objective of the Mesquite Fire Department to comply with all training requirements of state and federal agencies. This analysis shows the number of annual hours of firefighter training and EMS continuing education received by fire department personnel.

Fire Training			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Fire Hours	55,750	66,826	65,874
EMS Hours	4,754	6,890	7,547

Fire Inspections

- It is the objective of the Mesquite Fire Service to conduct routine inspections of all Mesquite public buildings and businesses to ensure the required level of fire code compliance. This analysis shows the number of inspections conducted each year.

Fire Inspections			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Fire Inspections	3,119	4,304	3,279

- It is the objective of the Mesquite Fire Service to promptly review plans for all fire safety systems, storage tanks, plans for new commercial construction, and residential and commercial developments. This analysis shows the number of plans reviewed and permits issued each year.

Fire Plans and Permits			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Plans Reviewed	381	525	434
Permits Issued	175	220	244

Fire Investigations

- It is the objective of the Mesquite Fire Department to promptly and effectively investigate all fires occurring in the City. Investigations may include bomb scares/incidents, firefighter applicant background investigations and internal affairs investigations. This analysis shows the annual number of investigations conducted.

Fire Investigations			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Fire Investigations	145	141	126

Fire Losses and False Alarms

- In this objective of the Mesquite Fire Department to minimize life and property losses resulting from fires. This analysis shows the value of fire-related losses each year. It also shows the annual number of false alarms received.

Fire Losses and False Alarms			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Fire Losses	\$2,741,378	\$2,708,397	\$2,442,511
False Alarms	948	861	685

Police Service

Delivery of police services is a major function of the City of Mesquite. All law enforcement services are performed in a manner which is consistent with all federal, state and local laws and in accordance with departmental policies. The Police Department provides daily 24-hour police service within the corporate limits of the City and is comprised of six divisions. Within the department there are 229 police officers and 85.50 support personnel. Divisions within the department include: Administration, Operations, Criminal Investigation, School Resource Officer Program, Technical Services and Staff Support.



Each year, the department honors staff who go above and beyond with a special awards ceremony.

Police Administration

Administration is responsible for overseeing the Police Department in order to ensure that law enforcement services are performed in a manner which is consistent with all state, local and federal laws and in accordance with departmental policies. Administration's goal is to ensure that all organizational decisions which establish departmental and operational priorities or which allocate personnel and resources are made within the context of the Department's mission and philosophy.

Police Operations

Police Operations is charged with providing a uniformed police presence to the community. Additionally, the Operations Bureau is to provide police service to the citizens of Mesquite as the primary responder of all accidents, criminal complaints, traffic violations and domestic problems. Primary goals and objectives of this division are to improve police abilities relating to the detection and prevention of criminal activity, to reduce response times for police calls for service and to promote and maintain a positive image of the police department within the community.

Police Criminal Investigation

The Criminal Investigation Bureau is primarily responsible for conducting follow-up investigations on reported criminal offenses. Other responsibilities include oversight of the Automated Fingerprint Identification Services (AFIS), the Narcotics Bureau and the Youth Action Officers program. The primary goal of this division is to conduct efficient and effective investigations of criminal offenses leading to the apprehension and prosecution of offenders.

Police School Resource Officer Program

The School Resource Officer Program (SRO) provides direct law enforcement assistance to the Mesquite Independent School District (MISD) through the placement of two Mesquite police officers in two of the five MISD high schools and one in each of the remaining three high schools, eight middle schools and the Mesquite Academy. Major objectives of the SRO program are to deter and reduce crime on high school and middle school campuses and to improve relationships between students and law enforcement officers. The Police Department also provides officers to fifth and seventh grade classrooms in the MISD through the LETS (Law Enforcement Teaching Students) Program. The LETS Program is an effort to establish a positive office-student relationship. The fifth grade program focuses on topics such as building a positive self concept, developing sound decision

making skills and recognizing and coping with pressure. The seventh grade program focuses on the effects of drug abuse on self, family and community.

Police Technical Service _____

The Technical Services Bureau provides support services for line operations of the Police Department. Support services include communications/dispatch operations, police records, jail/detention facilities, property room maintenance and security alarm/motor vehicle impounding operations.

Police Staff Support _____

The Staff Support Bureau provides services for other police department entities by providing the recruiting and selection of all police personnel as well as coordinating all training mandated by the State of Texas. The adopted mission of this division is to support, develop and enhance the abilities, skills and knowledge of the Police Department.

911 Emergency Fund _____

The 911 Emergency Fund is used for the accumulation of resources for and the payment of the 911 emergency fund telephone system maintenance to Southwestern Bell Corporation. Telephone users within the City are charged a monthly fee for being connected to 911 service. Funds collected in excess of routine maintenance are transferred to the General Fund to help offset the cost of communications operators in the Technical Services division.

Police Service
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	\$30,031,841	\$30,063,206	\$29,928,817	\$30,177,360
Confiscated Seizure Fund	893,593	217,800	1,419,642	217,800
911 Service Fee Fund	990,939	980,000	990,000	990,000
Total All Funds	\$31,916,373	\$31,261,006	\$32,338,459	\$31,385,160

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Police Administration	\$945,232	\$961,228	\$961,171	\$926,448
Police Operations	14,907,129	14,797,952	14,644,096	14,731,881
Police Criminal Investigation	5,788,510	5,854,836	5,913,942	5,863,198
Police School Resource Officers	1,048,702	1,054,365	996,614	1,003,800
Police Technical Services	6,108,311	6,192,730	6,190,522	6,379,540
Police Staff Support	1,233,957	1,202,095	1,222,472	1,272,493
Confiscated Seizures	893,593	217,800	1,419,642	217,800
911 Services	990,939	980,000	990,000	990,000
Total Divisions	\$31,916,373	\$31,261,006	\$32,338,459	\$31,385,160

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$28,191,576	\$28,040,211	\$27,785,425	\$28,826,282
Supplies	746,866	491,885	827,323	504,199
Contractual Services	2,460,697	2,549,070	2,679,760	2,624,730
Capital Outlay	1,044,238	672,452	1,617,116	2,500
Other Financing Uses	840,000	840,000	840,000	840,000
Reimbursements	(1,367,004)	(1,332,612)	(1,411,165)	(1,412,551)
Total Categories	\$31,916,373	\$31,261,006	\$32,338,459	\$31,385,160

Police Service
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
General Fund	315.00	315.00	314.50	314.50
Total All Funds	315.00	315.00	314.50	314.50

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Police Administration	8.00	8.00	8.00	8.00
Police Operations	144.00	144.00	144.00	144.00
Police Criminal Investigation	52.00	52.00	52.00	52.00
Police School Resource Officers	19.00	19.00	19.00	19.00
Police Technical Services	82.00	82.00	81.50	81.50
Police Staff Support	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
Total Police Department	315.00	315.00	314.50	314.50

Police Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Chief of Police	1.00	1.00	1.00	1.00
Assistant Chief of Police	2.00	2.00	2.00	2.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
Executive Secretary	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Police Administration	8.00	8.00	8.00	8.00

Police Operations

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Officer	123.00	123.00	123.00	123.00
Office Coordinator	1.00	1.00	1.00	1.00
Police Payroll Technician	1.00	1.00	1.00	1.00
Public Service Officer	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Police Operations	144.00	144.00	144.00	144.00

Police Criminal Investigation

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	6.00	6.00	6.00	6.00
Police Officer	40.00	40.00	40.00	40.00
Administrative Secretary	4.00	4.00	3.00	3.00
Office Coordinator	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Criminal Investigation	52.00	52.00	52.00	52.00

School Resource Officers

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>
Total School Resource Officers	19.00	19.00	19.00	19.00

Police Technical Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Property Room Clerk	1.00	1.00	1.00	1.00
Public Safety Dispatcher Supervisor	3.00	3.00	3.00	3.00
Public Safety Dispatcher	34.00	34.00	34.00	34.00
Public Safety Dispatcher (FTE)	1.00	1.00	0.50	0.50
Detention Officer	24.00	24.00	24.00	24.00
Office Coordinator	1.00	1.00	1.00	1.00
Records Clerk	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
Total Police Technical Services	82.00	82.00	81.50	81.50

Police Staff Support

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	6.00	6.00	6.00	6.00
Office Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Staff Support	10.00	10.00	10.00	10.00

Departmental Job Classifications

Job Classification	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Chief of Police	1.00	1.00	1.00	1.00
Assistant Chief of Police	2.00	2.00	2.00	2.00
Police Captain	4.00	4.00	4.00	4.00
Police Lieutenant	9.00	9.00	9.00	9.00
Police Sergeant	25.00	25.00	25.00	25.00
Police Officer	<u>188.00</u>	<u>188.00</u>	<u>188.00</u>	<u>188.00</u>
Total Sworn Police Personnel	<u>229.00</u>	<u>229.00</u>	<u>229.00</u>	<u>229.00</u>
Administrative Aide	1.00	1.00	1.00	1.00
Administrative Secretary	4.00	4.00	3.00	3.00
Detention Officer	24.00	24.00	24.00	24.00
Executive Secretary	2.00	2.00	2.00	2.00
Office Coordinator	3.00	3.00	4.00	4.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Payroll Technician	1.00	1.00	1.00	1.00
Property Room Clerk	1.00	1.00	1.00	1.00
Public Safety Dispatcher	34.00	34.00	34.00	34.00
Public Safety Dispatcher (FTE)	1.00	1.00	0.50	0.50
Public Safety Dispatcher Supervisor	3.00	3.00	3.00	3.00
Public Service Officer	2.00	2.00	2.00	2.00
Records Clerk	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
Total Civilian Personnel	<u>86.00</u>	<u>86.00</u>	<u>85.50</u>	<u>85.50</u>
Total Police Department Personnel	<u>315.00</u>	<u>315.00</u>	<u>314.50</u>	<u>314.50</u>

Police Service

Objectives and Performance Measures

Crime Control

- It is the objective of the Mesquite Police Department to meet or exceed the average clearance rate for Index Crimes among all Group II cities (populations of 100,000 to 249,999). This analysis is compiled by the calendar year and can only be compared in that manner.

* Source: *Crime in The United States* - Clearance rates shown are for Group II cities.

Analysis of Index Crimes												
By Type, Percent Change From Prior Year, MPD Clearance Rate, and National Clearance Rate												
Type of Crime	2011-12				2012-13				2013-14 Projected			
	Reported Crimes		Crimes Cleared		Reported Crimes		Crimes Cleared		Reported Crimes		Crimes Cleared	
	Number Reported	Percent Change	MPD Cleared	National Average*	Number Reported	Percent Change	MPD Cleared	National Average*	Number Reported	Percent Change	MPD Cleared	National Average*
Murder	3	-57.14%	100.00%	64.80%	5	66.67%	80.00%	62.50%	3	-40.00%	100.00%	tba
Rape	8	0.00%	25.00%	41.20%	16	100.00%	43.75%	40.10%	13	-18.75%	50.00%	tba
Robbery	177	7.93%	39.55%	28.70%	179	1.13%	28.49%	28.10%	175	-2.23%	33.00%	tba
Aggravated Assault	210	-30.46%	71.90%	56.90%	191	-9.05%	60.73%	55.80%	185	-3.14%	65.00%	tba
Burglary	1,704	16.95%	11.03%	12.70%	1,466	-13.97%	7.71%	12.70%	1,420	-3.14%	13.00%	tba
Larceny Theft	4,197	-3.41%	24.64%	21.50%	4,246	1.17%	22.77%	22.00%	4,250	0.09%	24.00%	tba
Motor Vehicle Theft	641	-10.22%	11.70%	11.90%	762	18.88%	7.35%	11.90%	750	-1.57%	10.00%	tba
Total	6,940	-0.81%	21.95%	21.92%	6,865	-1.08%	21.15%	22.20%	6,796	-1.01%	21.59%	tba

- It is the objective of the Mesquite Police Department to seize illicit narcotics and narcotic assets obtained from narcotic offenders. One measure of the success of this objective is an analysis of the value of the seized narcotics and narcotic assets.

Analysis of Narcotic Seizures			
By Value of Narcotics and Narcotic Assets			
	2011-12	2012-13	2013-14 Projected
Narcotics	\$5,436,025	\$1,196,483	\$1,076,835
Narcotic Assets	\$4,779,167	\$1,228,943	\$1,106,048
Total	\$10,215,192	\$2,425,426	\$2,182,883

*It should be noted that previous years numbers have been higher due to residuals from the Jose Vasquez Case.

- It is the objective of the Mesquite Police Department to reduce the societal costs of crime by enforcement of criminal laws. One measure of this objective is an analysis of criminal arrests by type of crime (index, non-index) and type of offender (adult/juvenile).

Analysis of Criminal Arrests By Type of Crime and Type of Offender			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
<i>Adult</i>			
Index Arrests	1,336	1,273	1,300
Non-Index Arrests	3,221	3,026	3,050
<i>Juvenile</i>			
Index Arrests	226	261	250
Non-Index Arrests	533	526	500

- It is the objective of the Mesquite Police Department to lift quality prints from crime scenes and to increase the identification of suspects through the Automated Fingerprint Identification System (AFIS). One measure of success is the number of suspects identified through the use of AFIS. This analysis shows the number of entries into the AFIS system and the number of suspects identified. The “Percentage of Hits” shows the percentage of identifications out of the total number of entries. This analysis is compiled by the calendar year and can only be compared in that manner.

Analysis of Automated Fingerprint Identification System Inquiries By Number of Entries/ Suspects Identified			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
AFIS Entries	618	425	446
Suspects Identified	98	70	74
Percentage of Hits	15.9%	16.5%	16.6%

- It is the objective of the Mesquite Police Department to follow-up promptly on all reported offenses. A suspended case is one that is given a suspended status due to a lack of workable suspect or offense information. Investigators carry a high workload of active cases. Because of that workload, volunteer workers are utilized to make follow-up contacts on suspended cases. These contacts sometimes result in the complainant providing new information, which enables a case to be activated and resolved.

Analysis of Suspended Cases Followed Up By Volunteer Workers			
	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014 Projected</u>
No. of Suspended Cases followed up	554	494	0*

*Note: Suspended case follow-up, by volunteer workers, has been discontinued.

Youth Programs

- It is the objective of the Mesquite Police Department to design and implement youth programs intended to improve self-esteem and decision-making skills, and to build resistance to drug use, gang pressures and other destructive behaviors. This is a description of the programs, followed by a programmatic analysis of the number of events/presentations, the number of participants, the number of contacts, the number of counseling sessions and the number of extracurricular activities attended.

Analysis of Mesquite Police Department Youth Programs									
By Type of Program, Number of Events, Number of Participants, and Types of Contact									
	<u>2011-12</u>			<u>2012-13</u>			<u>2013-14 Projected</u>		
	<i>School Resource Officers</i>	<i>LETS Program</i>	<i>"What If..." Program</i>	<i>School Resource Officers</i>	<i>LETS Program</i>	<i>"What If..." Program</i>	<i>School Resource Officers</i>	<i>LETS Program</i>	<i>"CSI: Choices Shaping Individuals" Program</i>
Number of Events/Presentations	311	714	8	328	750	0	318	735	8
Number of Students/Participants	16,645	2,922	3,093	19,301	15,000	0	18,390	14,889	3,103
Number of Contacts	20,331			25,903			22,578		
Number of Counseling Sessions	2,510			3,406			3,011		
Number of Extracurricular Activities Attended	579			510			537		

Traffic Control

- It is the objective of the Mesquite Police Department to reduce loss of life and personal injury as the result of motor vehicle accidents through rigorous enforcement of applicable laws and ordinances. This analysis shows the number of traffic citations issued by type, number and percentage of total citations.

Analysis of Traffic Citations						
By Type/Percentage of Citations						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	Number	Percentage	Number	Percentage	Number	Percentage
Speed Related Citations	16,047	42%	18,471	44%	19,000	44%
Other Citations	22,430	58%	23,859	56%	24,300	56%
Total	38,477	100%	42,330	100%	43,300	100%

- This analysis shows the number, type, and percentage of traffic accident related injuries and deaths occurring in the City.

Analysis of Injuries and Deaths Resulting from Traffic Accidents in the City of Mesquite							
By Types of Injuries and Deaths							
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>		
	Number	Percentage	Number	Percentage	Number	Percentage	
Injuries							
Persons Sustaining Incap. Injuries	77	8.4%	63	6.9%	65	7.1%	
Persons Sustaining Non-Incap. Injuries	324	35.4%	318	34.9%	320	34.9%	
Persons Sustaining Possible Injuries	497	54.4%	521	57.1%	520	56.8%	
Deaths							
Deaths	16	1.8%	10	1.1%	11	1.2%	
Total	914	100.0%	912	100.0%	916	100.0%	

Personnel

- It is the objective of the Mesquite Police Department to recruit qualified applicants for sworn and civilian positions. This analysis shows the number of applicants evaluated, a breakout of sworn and civilian appointments and the total number of appointments made.

Analysis of Appointments			
By Applications Evaluated, Commissioned and Civilian Evaluated, and Total Appointments			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Applications Evaluated*	1,354	952	1,000
Commissioned Appointments	8	4	14
Civilian Appointments	20	14	10
Total Appointments/ Ratio of Applications to Appointments	48 to 1	53 to 1	42 to 1

*Only those applicants passing initial screening by the Human Resources Department are referred to MPD.

- It is the objective of the Mesquite Police Department to provide service to the community in an exemplary fashion. One measure of the quality of service is the number of commendations received by the department. This analysis shows the number/type of Commendations received by department personnel.

Analysis of Commendations Received by MPD			
By Type and Number of Commendations			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Internal Commendations*	411	345	382
External Commendations**	130	144	127
Total	541	489	509

*Internal Commendations are employee-generated.

**External Commendations are citizen-generated.

- It is the objective of the Mesquite Police Department to investigate all complaints of police officer or civilian staff misconduct. Investigations are conducted in order to maintain public confidence, promote efficiency, discipline and good public relations. There are two types of complaints: formal and summary. A formal complaint is the more serious and is investigated by the Staff Review Committee. A summary complaint is considered somewhat less serious and is investigated by the officer's/staff member's supervisor. This analysis shows the number of complaints filed by type, the significant results of the investigations and the number of complaints pending at the time of this report.

Analysis of Personnel Complaints By Type of Complaint, Disposition and Number						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 projected</u>	
	<i>Number</i>	<i>% of Total</i>	<i>Number</i>	<i>% of Total</i>	<i>Number</i>	<i>% of Total</i>
<i>Complaints Sustained</i>						
Formal	17	100.0%	21	80.8%	20	95.2%
Summary	0	0.0%	0	0.0%	0	0.0%
<i>Complaints Unfound- ed/Exonerated/ NotSustained</i>						
Formal	0	0.00%	1	3.8%	1	4.8%
Summary	0	0.0%	0	0.0%	0	0.0%
<i>Disposition Pending</i>						
Formal	0	0.0%	4	15.4%	0	0.0%
Summary	0	0.0%	0	0.0%	0	0.0%
Total	17	100.0%	26	100.0%	21	100.0%

Training

- It is the objective of the Mesquite Police Department to provide support, develop and enhance the abilities, skills, and knowledge of police department personnel. This analysis shows the number of hours of training department personnel received from various outside sources and the Mesquite Police Academy. The Mesquite Police Academy provides in-service training for all police personnel; basic police recruit orientation, field training programs, firearms training and monthly firearm qualifications.

Analysis of Hours of Training for Police Personnel						
By Type of Training, Type/Number of Personnel						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
<i>Type of Training</i>	<i>Commissioned</i>	<i>Civilian</i>	<i>Commissioned</i>	<i>Civilian</i>	<i>Commissioned</i>	<i>Civilian</i>
Mesquite Police Academy						
In-Service	9,494	357	1,672	200	2,000	250
Recruit Orientation	128	128	128	128	128	128
Field Training	2,174	2,880	2,160	4,800	3,000	4,000
Firearms Training	363	-	304		350	
Monthly Firearms Qualification	840	-	840		840	
Other Sources of Training	6,728	1,134	3,376	1,100	4,000	1,200
Total	19,727	4,499	8,480	6,228	10,318	5,578

Police Alarm Systems

- It is the objective of the Mesquite Police Department to accurately record and maintain information on police alarm systems required under Chapter 8, Article VII, Sec.441-490, Mesquite City Code. This ordinance requires a permit for the installation of a police alarm systems and assess a fee for more than five false alarms from the same police alarm system in a twelve-month period. At the time of this report, MPD had 7,870 current permits on file. This analysis shows the number of new permits issued, the amount of permit fees collected, the number of alarms received, the number and percentage of false alarms and the amount of false alarm fees assessed.

Analysis of Police Alarm Activity			
By Permits Issued, Alarm Permit Fees, Number of Alarms Received, Number/Percentage of False Alarms, and False Alarm Fees Assessed			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Number of New Alarm Permits Issued	1,327	1,538	1,615
New Permit Fees	\$26,540	\$30,760	\$32,298
Number of Alarms	8,761	9,758	10,246
Number of False Alarms	8,623	9,637	10,102
Percentage of False Alarms	98.42%	98.76%	98.59%
False Alarm Fees Assessed	\$46,850	\$63,600	\$73,702
Reinstatement Fees	\$2,700	\$2,000	\$2,060
Renewal Permits Issued	2,828	3,979	4,377
Renewal Permits Fee	\$56,560	\$79,580	\$83,559
Total Fees	\$132,650	\$175,940	\$191,619

Impound Vehicles and Equipment

- It is the objective of the Mesquite Police Department to process impound vehicles and other equipment in an efficient manner and to dispose of unclaimed vehicles and equipment through auctions that comply with state law. This analysis shows the number of impounds processed, the number released, the amount of impound fees assessed, Ten Day Letter processed and the number of impounds auctioned.

Analysis of Impound Activity - Vehicular and Other Equipment			
By Number of Impounds Processed, Impounds Released, Impound Fees Assessed, Ten Day Letters Processed, Impounds Auctioned and Auction Proceeds			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Impounds Processed	3,512	3,397	3,465
Impounds Released	2,989	2,893	2,951
Impound Fees Assessed	\$12,950	\$13,270	\$13,602
Ten Day Letters* Processed	1,615	1,705	1,748
Impounds Auctioned	555	476	481

*Ten Day Letter - State law requires a certified letter be sent to the registered owner and driver, if there was one, that the specified vehicle has been brought to the pound and that, if not claimed within ten days, the vehicle will be placed on the auction list.

Detention Services

- It is the objective of the Mesquite Police Department to maintain a professional detention facility that effectively detains individuals held for violations of the law and does so in a manner that addresses the basic needs and rights of incarcerated individuals, while ensuring the safety of MPD employees. This analysis shows the number of incarcerated persons by adult (17 and over) or juvenile (under 17), average length of incarceration and the annualized ratio of detention staff to incarcerated persons.

Analysis of Detention Services			
By Number of Persons Incarcerated, Average Length of Incarceration, and Ratio of Staff to Incarcerated Persons			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Incarcerated Persons			
Adults	8,613	8,093	8,336
Juveniles	895	897	906
Total	9,508	8,990	9,242
Average Length of Incarceration	19:22	22:32	20:77
Annualized Ratio of Detention Staff to Incarcerated Persons	*1 to 367	*1 to 336	*1 to 355

*This number is based on a full complement of 25 personnel (including 4 sergeants).

Records

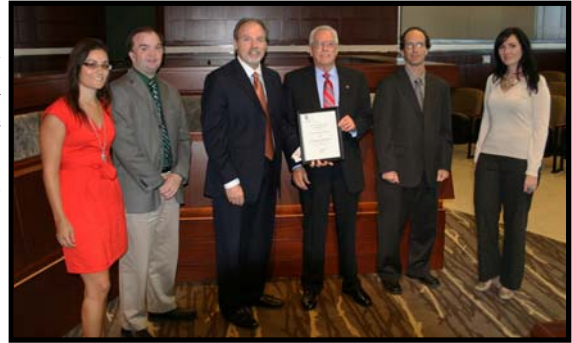
- It is the objective of the Mesquite Police Department to maintain a records section that provides orderly and systematic storage of documents created by MPD, and is responsive to requests for documents that can be released under the Texas Open Records Act. This analysis shows the number of Offense and Offense Supplement Reports filed, the number of Arrest Reports filed by type, the number of Case Reports filed by type, the number of Accident Reports filed, the number of Solicitors Permits processed, the number of Texas Open Records Requests received and granted under the Texas Open Records Act and the number of MPD documents transferred to Optical Imaging during the fiscal year.

Analysis of Records Section Activity			
By Offense Reports, Arrest Reports, Case Reports, Accident Reports, Solicitor Permits, Texas Open Records Requests, and Optical Image Transfers			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-2014 Projected</u>
Offense Reports			
Number of Offense Reports	15,136	15,443	15,752
Number of Offense Supplements	5,952	6,448	6,899
Total	21,088	21,891	22,651
Arrest Reports			
Number of Adult Arrest Reports	8,700	8,171	8,436
Number of Juvenile Arrest Reports	898	918	936
Total	9,598	9,089	9,372
Case Reports			
Number of Adult Case Reports	5,047	4,490	4,769
Number of Juvenile Case Reports	572	640	710
Total	5,619	5,130	5,479
Accident Reports			
Number of Accident Reports	1,810	1,852	1,889
Solicitor's Permits			
Number of Solicitor's Permits Issued	48	30	39
Texas Open Records Requests			
Number of Texas Open Records Request	3,006	2,974	3,033
Number/Percent of Requests for Records Granted Under the Texas Opens Records Act	98.3%	97.4%	98.0%
Optical Imaging Document Transfer			
Number of Documents Transferred	320,783	294,502	307,643

Community Development

Community Development assists City policy-makers in managing growth and development, stabilizing and conserving existing development and preserving the City's historic heritage. Community Development is also responsible for enforcing those codes designed to insure the health and safety of all citizens in Mesquite. Included in this department are the following:

- 1) Community Development Administration,
- 2) Building Inspection,
- 3) Repair and Demolition,
- 4) Environmental Code Inspection,
- 5) Licensing and Compliance,
- 6) Planning and Zoning and
- 7) Historic Preservation.



The City of Mesquite earned the Certificate of Achievement for Planning Excellence from the Texas Chapter of the American Planning Association (APA).

Community Development Administration

Community Development Administration's goal is to provide staff support in a timely and thorough manner to inquiries and request for services from the City Council, the Planning and Zoning Commission, the City Manager, other City departments, developers and applicants and citizens in general. Administration also provides direction, support and overall supervision of eight divisional budgets within the Community Development Department.

Building Inspection

Building Inspection is responsible for the enforcement of codes that regulate and control the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within the city. Other duties include the implementation of the hotel/motel inspection program designed to inspect existing properties for code compliance.

Repair and Demolition

The repair and demolition program operates under the supervision of the Building Inspection Division. Responsibilities include rehabilitation, repair, securement and demolition of substandard structures through enforcement activities. The goal of this program is to assist citizens and the business community in their efforts to improve the appearance of the residential neighborhoods, multi-family complexes and commercial properties by pro-actively pursuing property in sub-standard conditions.

Environmental Code Inspection

Environmental Code Inspection is responsible for monitoring and insuring compliance with the City's nuisance codes which include trash, litter, dumping, junk cars, high grass and weeds, graffiti and other code violations. A primary goal of this Division is to maintain a safe, clean, disease-free environment for all Mesquite citizens.

Licensing and Compliance

The Food Inspection Division serves as the Local Health Authority responsible for the enforcement of health and sanitation codes for the City. Responsibilities include conducting regulatory inspections and an epidemiological investigation of food service establishments, child and adult care centers, public/private schools and public and semi-public swimming pools.

Planning and Zoning

The Planning and Zoning Division assists policy-makers in managing growth and development and conserving existing development through current and long-range planning services including administration of the subdivision and zoning regulations; preparation, updating and implementation of comprehensive and policy planning; preparation and analysis of related housing, land use, and demographic information; and staff support to the City Council, Planning and Zoning Commission and the Board of Adjustment regarding related items.

Historic Preservation

The Historic Preservation Division is responsible for increasing the awareness of the City's historic heritage through educational activities, development of programs and policies related to the preservation and commemoration of significant places and events and implementation of specific preservation activities.

Community Development
 Financial Summary
 Fund Allocations, Divisional Allocations, Expenditure Categories
 Fiscal Years 2011-12 to 2013-14

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
General Fund	\$2,816,723	\$2,771,893	\$2,673,409	\$2,776,816
Total All Funds	\$2,816,723	\$2,771,893	\$2,673,409	\$2,776,816

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administration	\$262,595	\$263,793	\$264,386	\$270,085
Building Inspection	967,023	981,786	951,822	932,888
Environmental Code Inspection	751,895	753,539	743,851	761,720
Repair and Demolition	4,300	0	0	0
Licensing and Compliance	440,766	401,561	370,011	410,716
Planning and Zoning	328,081	308,035	279,318	333,310
Historic Preservation	62,063	63,179	64,021	68,097
Total Divisions	\$2,816,723	\$2,771,893	\$2,673,409	\$2,776,816

Expenditure Category	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Personal Services	\$2,365,353	\$2,398,434	\$2,305,297	\$2,405,930
Supplies	26,137	32,531	34,373	33,827
Contractual Services	417,363	414,907	417,564	433,272
Capital Outlay	37,801	39,695	46,483	4,400
Reimbursements	(29,931)	(113,674)	(130,308)	(100,613)
Total Categories	\$2,816,723	\$2,771,893	\$2,673,409	\$2,776,816

Community Development
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	35.40	35.40	36.40	36.40
Total General Fund	35.40	35.40	36.40	36.40

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Administration	2.00	2.00	2.00	2.00
Building Inspection	14.40	14.40	14.40	14.40
Environmental Code Inspection	7.00	7.00	7.00	7.00
Licensing and Compliance	6.50	6.50	6.50	6.50
Historic Preservation	1.50	1.50	1.50	1.50
Planning and Zoning	4.00	4.00	5.00	5.00
Total Community Development	35.40	35.40	36.40	36.40

Administration

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Director of Community Development	1.00	1.00	1.00	1.00
Senior Administrative Supervisor	1.00	1.00	1.00	1.00
Total Administration	2.00	2.00	2.00	2.00

Building Inspection

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Administrative Secretary	1.00	1.00	1.00	1.00
Building Inspection Field Supervisor	1.00	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00	2.00
Building Inspector (FTE)	0.50	0.50	0.50	0.50
Building Official	1.00	1.00	1.00	1.00
Electrical/Energy Inspector	2.00	2.00	2.00	2.00
Permit Technician	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00
Plumbing/Mechanical Inspector	2.00	2.00	2.00	2.00
Residential Building Inspector (FTE)	1.80	1.80	1.80	1.80
Residential Plans Reviewer	0.00	0.00	0.00	0.00
Senior Permit Technician	1.00	1.00	1.00	1.00
Senior Permit Technician (FTE)	0.10	0.10	0.10	0.10
Total Building Inspection	14.40	14.40	14.40	14.40

Environmental Code Inspection

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Environmental Code Field Supervisor	1.00	1.00	1.00	1.00
Manager of Environmental Code	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Environmental Code Inspector	3.00	3.00	3.00	3.00
Senior Environmental Code Inspector (FTE)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Environmental Code Inspection	7.00	7.00	7.00	7.00

Licensing and Compliance

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administrative Secretary	1.00	1.00	1.00	1.00
Health Specialist	0.00	0.00	0.00	0.00
Health Specialist II	3.00	3.00	3.00	3.00
Manager of Health	1.00	1.00	1.00	1.00
Senior Health Specialist	1.00	1.00	1.00	1.00
Vector Control Technician (FTE)	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Licencing and Compliance	6.50	6.50	6.50	6.50

Historic Preservation

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Historical Preservation Officer	1.00	1.00	0.00	0.00
Florence Ranch Park Coordinator (FTE)	0.50	0.50	0.50	0.50
Manager of Historic Preservation	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Historic Preservation	1.50	1.50	1.50	1.50

Planning and Zoning

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Manager of Planning and Zoning	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	1.00
Principal Planner	0.00	0.00	1.00	1.00
Senior Administrative Secretary	1.00	1.00	1.00	1.00
Senior Planner	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Planning and Zoning	4.00	4.00	5.00	5.00

Departmental Job Classifications

Job Classification	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Administrative Secretary	2.00	2.00	2.00	2.00
Building Inspection Field Supervisor	1.00	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00	2.00
Building Inspector (FTE)	0.50	0.50	0.50	0.50
Building Official	1.00	1.00	1.00	1.00
Director of Community Development	1.00	1.00	1.00	1.00
Electrical/Energy Inspector	2.00	2.00	2.00	2.00
Environmental Code Field Supervisor	1.00	1.00	1.00	1.00
Florence Ranch Park Coordinator (FTE)	0.50	0.50	0.50	0.50
Health Specialist	0.00	0.00	0.00	0.00
Health Specialist II	3.00	3.00	3.00	3.00
Historical Preservation Officer	1.00	1.00	0.00	0.00
Manager of Environmental Code	1.00	1.00	1.00	1.00
Manager of Health	1.00	1.00	1.00	1.00
Manager of Historic Preservation	0.00	0.00	1.00	1.00
Manager of Planning and Zoning	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00
Plumbing/Mechanical Inspector	2.00	2.00	2.00	2.00
Principal Planner	0.00	0.00	1.00	1.00
Residential Building Inspector (FTE)	1.80	1.80	1.80	1.80
Residential Plans Reviewer	0.00	0.00	0.00	0.00
Secretary	1.00	1.00	1.00	1.00
Senior Administrative Secretary	1.00	1.00	1.00	1.00
Senior Administrative Supervisor	1.00	1.00	1.00	1.00
Senior Environmental Code Inspector	3.00	3.00	3.00	3.00
Senior Environmental Code Inspector (FTE)	1.00	1.00	1.00	1.00
Senior Health Specialist	1.00	1.00	1.00	1.00
Senior Permit Technician	1.00	1.00	1.00	1.00
Senior Permit Technician (FTE)	0.10	0.10	0.10	0.10
Senior Planner	1.00	1.00	1.00	1.00
Vector Control Technician	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Department of Community Development	35.40	35.40	36.40	36.40

Community Development Objectives and Performance Measures

Administration

- It is the role of Community Development Administration to align the major activities of the Department with the Community Goals & Objectives established each year by the City Council. In Fiscal Year 2013-14, various activities of the Department will advance the following overall city goals and objectives:

<i>Council Goal</i>	<i>Objectives for Change</i>	Division / Sub-division				
		Building Inspections	Environmental Code	Licensing & Compliance	Planning	Historic Preservation
<i>Quality Development</i>	<i>Promote a TND in the Kaufman I-20 area</i>					
	<i>Encourage a variety of aspirational housing options</i>					
	<i>Support sustainable new projects</i>					
	<i>Encourage completion of all gateways</i>					
	<i>Expand neighborhood revitalization</i>					
	<i>Identify major new redevelopment projects</i>					
<i>Reliable Infrastructure</i>	<i>Improve water & sewer infrastructure in newly annexed areas</i>					
	<i>Implement target neighborhood plan projects</i>					
	<i>Implement a Complete Streets policy</i>					
	<i>Consider new funding sources for infrastructure</i>					
<i>Positive Image</i>	<i>Upgrade Scenic City certification to gold</i>					
	<i>Enhance code enforcement</i>					
	<i>Educate development community on development standards</i>					
<i>Expanded Parks</i>	<i>Expand trail system</i>					
	<i>Feasibility study for pocket parks</i>					
<i>Digital Government</i>	<i>Increase online services</i>					
	<i>Implement electronic records management system</i>					

Building Inspection

- The Building Inspection Division oversees the standards for construction and life safety in all residential and commercial buildings. The Division works closely with the Community Development Planning Division and other departments on nearly every project of note that takes place in the city. It also coordinates with the Building Standards Board on matters pertaining to condemnation and the clearance of blight conditions.

Outputs: Building Inspection Services						
By Type of Plan, Number of Plans Reviewed, Review Time And Inspections Requested/Percentage Inspected Within 24 Business Hours						
Type of Plan	2011-12		2012-13		2013-14	
	Number of Plans	Avg. Review Time per Plan	Number of Plans	Avg. Review Time per Plan	Number of Plans	Avg. Review Time per Plan
Residential	1,273	1-2 Days	1,414	1-2 Days	1,400	1-2 Days
Commercial	759	1-2 Weeks	646	1-2 Weeks	850	1-2 Weeks
Total	2,032		2,060		2,250	
<i>Inspections</i>						
Inspections Requested	43,889		47,793		48,000	
% Made Within 24 Business Hours	100%		100%		100%	

- New residential construction will continue to lag behind historical trends due to tightening of the credit markets. Commercial activity has seen a slight upswing. Demolitions are expected to remain steady as a result of the intense efforts of the Addressing Mesquite Program to eliminate substandard housing.

Outputs: Building Permits Issued								
By Type, Number, Value and Average Issuance Time								
Type of Permit	2011-12			2012-13			2013-14	
	New Construction	Remodel/Addition	Demolition	New Construction	Remodel/Addition	Demolition	New Construction	Remodel/Addition
Residential	19	1,253	3	38	1,376	1	80	1,400
Commercial	12	135	4	17	149	4	17	200
Total	31	1,388	7	55	1,525	5	97	1,600
<i>Value of Permit (000)</i>								
Residential	\$84,023	\$4,535		\$83,328	\$7,873		\$92,000	\$5,400
Commercial	\$881,784	\$93,507		\$692,333	\$166,624		\$750,000	\$150,000

- The Division has a leading role in maintaining a favorable, well-respected environment for construction and development within the city. To that end, the permit technicians and inspectors seek to build strong working relationships with the construction industry through efficient permit issuance, timely plan review and consistent on-site inspection. In Fiscal Year 2013-14, the Division will strive to achieve the following Division objectives that also advance one or more of the city's overall priorities:

City Council Goal		Activities & Performance Measures		
Division Objective		2013-14		➔
<i>Positive Image</i>				
Educate the development community on development standards	Improve the ease of scheduling an on-line inspection	3.989 SR	4.100 SR	
	Improve the ease of accessing inspection results on-line	3.938 SR	3.975 SR	
	Train inspectors in the ICC Codes to achieve greater consistency	4.095 SR	4.100 SR	
<i>Digital Government</i>				
Increase online services	Select vendor for Community Development software project			*

* Completion of activity

Environmental Code

- The Environmental Code Division helps protect the community's quality of life through property maintenance codes and the elimination of common public nuisances. The staff of certified inspectors enforces more than 30 different ordinances that impact private and public property. The results of their work create lasting impressions of how citizens, businesses and visitors view the City of Mesquite. Performed effectively, environmental code enforcement strengthens residential property values, positively influences economic development decisions, and supports other efforts of the Community Development Department to revitalize neighborhoods.

Outputs: Environmental Code Violations												
By Source of Complaint, Type of Violation and How Resolved												
	2011-12				2012-13				2013-14			
	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles
Complaint Source												
Citizen												
Telephone & Walk-ins	2,500	1,205	299	346	1,240	827	581	202	1,300	1,000	500	300
Internet	947	489	93	140	681	432	144	145	700	500	150	200
Inspector	8,753	3,921	639	873	5,525	3,659	725	933	6,000	4,000	750	1,000
Total	12,200	5,615	1,031	1,359	7,446	4,918	1,450	1,280	8,000	5,500	1,400	1,500
Resolved by Abatement (Contractual)												
No.	8,684	3,860	629	821	6,615	4,437	911	1,075	6,400	4,950	980	1,275
Percentage	71%	69%	61%	60%	89%	90%	63%	84%	80%	90%	70%	85%
Stage of Resolution	I	II	III	IV	I	II	III	IV	I	II	III	IV
All violations	74.0%	25.0%	1.0%	1.0%	68.0%	17.0%	8.0%	7.0%	75.0%	20.0%	4.0%	1.0%
	I = First Notice			II = Abatement			III = Citation		IV = Municipal Court			

- In Fiscal Year 2013-14, the Division will focus on the following objectives that measure the effectiveness of enforcement and customer satisfaction:

City Council Goal		Activities & Performance Measures		
Division Objective			2013-14	➔
Positive Image				
Enhance code enforcement	Increase Stage I compliance	75.0%	80.0%	
* Completion of activity				


Licensing and Compliance

- The Licensing and Compliance Division is responsible for safeguarding the public health through the enforcement of State rules for food establishments, vector control and the Mesquite Smoking Ordinance. The Division also works closely with local, state and federal agencies in emergency management, particularly bio-terrorism.

By Establishment Classification, Number of Permits Issued, Number of Inspections Conducted (With Significant Findings) Number of Follow-Up Inspections and Average Inspection Score												
Activity	2011-12				2012-13				2013-14			
	Class I	Class II	Class III	Class IV-VII	Class I	Class II	Class III	Class IV-VII	Class I	Class II	Class III	Class IV-VII
Permits Issued	277	64	95	55	282	63	90	78	277	61	93	61
Inspections Conducted	1,066	203	269	268	1,008	61	88	254	1,055	168	226	272
Significant Findings												
Critical Violations*	1,092	47	21	81	950	24	8	94	1,775	146	69	206
Non-Critical Violations	1,896	213	163	289	1,978	112	65	166	1,782	155	116	218
Follow-Up Inspections	478	203	113	73	459	61	29	75	467	169	80	80
Average Inspection Score (Out of a Possible 100)	90	96	98	95	90	93	97	95	90	95	98	96

* Critical Violations - a violation of code that requires immediate attention by the food establishment. For example, failure to heat a hot food to the minimum temperature required by code is a critical violation.

- Timely inspections of restaurants can have a positive effect upon compliance with food sanitation requirements. In Fiscal Year 2013-14, the Licensing and Compliance Division intends to achieve the following Division objectives:

City Council Goal		Activities & Performance Measures		
Division Objective			2013-14	
<i>Positive Image</i>				
Enhance code enforcement	Inspect all facilities quarterly		100%	100%
	Raise Class I inspection scores		91%	92%

Planning

- The Planning Division provides the City Council and the Planning & Zoning Commission with technical assistance and advice on current and comprehensive planning issues that impact the future growth and development of the city. The Division is the starting point for permit applicants on all new construction. Staff reviews the applications for conformance with the Zoning Ordinance, Subdivision Ordinance, the Mesquite Comprehensive Plan and the Community Appearance Manual. Staff also coordinates interdepartmental review of development applications. Current planning and platting activities include processing zone changes, conditional use permits, requests for variances or special exceptions, plats, and site plans.

Outputs: Current Planning/Platting Activities																				
By Number/Type/Disposition of Cases Submitted to P&Z Commission and City Council																				
Type of Case	2011-12					2012-13					2013-14									
	Planning & Zoning					City Council		Planning & Zoning					City Council		Planning & Zoning					
	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	Approved	Denied	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	Approved	Denied	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	
Zoning	0	12	1	0	1	12	1	0	7	0	1	1	6	1	0	10				
Text Amendments	0	6	0	0	0	6	0	0	3	0	0	0	3	0	0	5				
Plats	6	0	0	0	0	0	0	5	0	0	0	0	0	0	6	0				
Subdivision / Traffic Variances	4	0	0	0	0	0	0	6	0	0	0	0	0	0	4	0				


(Unable to actions to by P&Z Co

- In Fiscal Year 2013-14 the Planning Division will provide comprehensive planning services to achieve the following Division objectives that also advance one or more of the city's overall priorities:

City Council Goal		Activities & Performance Measures		
Division Objective			2013-14	➔
Quality Development				
Support sustainable new projects	Develop transition plans for retrofitting of private properties in the upper Gus Thomasson district		2	2
	Issue permits for catalyst projects within form-based districts		2	1
	Adopt Water Smart Landscape Ordinance		*	
Reliable Infrastructure				
Implement target neighborhood infrastructure projects	Begin lane reconstruction on Thomasson Square project		*	Project completion
Consider new funding sources for infrastructure	Update Roadway Impact Fee program; Water & Sewer		*	
Positive Image				
Educate the development community on development standards	Adopt new Fence Ordinance		*	
	Complete Version 2.0 of the Community Appearance Manual		*	

* Completion of activity

- Historic Preservation is a part of the Planning Division and provides administrative and policy guidance to both the City and to the non-profit, Historic Mesquite, Inc. In addition to management of the City's two historic parks, Historic Preservation works with Planning on neighborhood stabilization activities and opportunities.

<i>City Council Goal</i>		<i>Activities & Performance Measures</i>		
	Division Objective		2013-14	
<i>Quality Development</i>				
	Expand neighborhood revitalization	Revise the Historic Preservation ordinance	*	
		Draft a conservation district for possible adoption	*	
		Apply for Certified Local Government status	*	
* Completion of activity				

Housing and Community Services

The Housing and Community Services Department provides services related to community development, housing, health, human services and transportation. The services include: 1) Administration, 2) Animal Services, 3) Health Clinic, 4) MTED, and 5) Volunteer Services.



Animal Services Superintendent, Donald White, presents Shelter Coordinator, Anne Simmons, with a letter of commendation for her work rescuing abused pets.

Administration

Administration provides direction, supervision and support for the efficient administration and effective delivery of services.

Administration goals are: 1) Improve the quality of service delivery, 2) Demonstrate good fiscal stewardship 3) Provide a positive work environment which encourages teamwork, initiative and productivity and 4) Maintain effective community partnerships and intergovernmental relationships.

Animal Services

Animal Services is responsible for the control and eradication of diseases within the community, which are spread by animal and insect populations. There is also a major emphasis within this program to provide public education programs on animal/vector health-related issues and to promote animal adoption programs. This Division also enforces City ordinances and State laws governing animals.

Health Clinic

The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease during the flu season.

Volunteer Services

The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department and tracks volunteer progress and contributions. Volunteer Services also works closely with Keep Mesquite Beautiful, Inc. to implement and maintain litter reduction and educational programs in the community.

Mesquite Transportation for the Elderly and Disabled (MTED)

MTED is a demand response transportation system that provides limited transportation service to meet the mobility and access needs of senior and disabled residents of Mesquite. Current service includes transportation to and from medical appointments, medical treatments, and rehabilitation facilities located in Mesquite, Balch Springs, Dallas, Garland, Seagoville and Sunnyvale; transportation to and from work and school within Mesquite; transportation between municipal senior centers; and incidental transportation for senior activities sponsored by the Mesquite Parks & Recreation Department.

Housing and Community Services
 Financial Summary
 Fund Allocations, Divisional Allocations, Expenditure Categories
 Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	<u>\$1,658,643</u>	<u>\$1,945,050</u>	<u>\$1,977,875</u>	<u>\$1,886,366</u>
Total All Funds	<u>\$1,658,643</u>	<u>\$1,945,050</u>	<u>\$1,977,875</u>	<u>\$1,886,366</u>

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Administration	\$185,604	\$178,201	\$180,872	\$179,675
Animal Services	674,277	758,447	765,014	722,839
Health Clinic	97,420	104,935	104,135	91,639
Volunteer Services	41,431	45,353	45,202	44,603
MTED	<u>659,911</u>	<u>858,114</u>	<u>882,652</u>	<u>847,610</u>
Total Divisions	<u>\$1,658,643</u>	<u>\$1,945,050</u>	<u>\$1,977,875</u>	<u>\$1,886,366</u>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$1,182,499	\$1,197,971	\$1,198,243	\$1,175,000
Supplies	63,647	60,394	61,078	70,231
Contractual Services	433,328	446,200	466,298	442,135
Capital Outlay	7,841	265,088	267,048	210,000
Reimbursements	<u>(28,672)</u>	<u>(24,603)</u>	<u>(14,792)</u>	<u>(11,000)</u>
Total Categories	<u>\$1,658,643</u>	<u>\$1,945,050</u>	<u>\$1,977,875</u>	<u>\$1,886,366</u>

Housing and Community Services
 Authorized Staffing Levels
 Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	<u>28.10</u>	<u>28.10</u>	<u>27.85</u>	<u>27.85</u>
Total All Funds	28.10	28.10	27.85	27.85

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Administration	2.00	2.00	2.00	2.00
Animal Control	11.00	11.00	11.00	11.00
Health Clinic	2.10	2.10	1.35	1.35
MTED	12.00	12.00	12.50	12.50
Volunteer Services	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Housing and Community Services	28.10	28.10	27.85	27.85

Administration

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Director of Housing and Community Services	1.00	1.00	1.00	1.00
Executive Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Community Services Administration	2.00	2.00	2.00	2.00

Animal Control

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Animal Control Officer	6.00	6.00	6.00	6.00
Animal Shelter Attendant	3.00	3.00	3.00	3.00
Office Coordinator	1.00	1.00	1.00	1.00
Animal Services Superintendent	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Animal Control	11.00	11.00	11.00	11.00

Health Clinic

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
City Health Officer (FTE)	0.50	0.50	0.00	0.00
Health Clinic Clerk	1.00	1.00	0.60	0.60
Nurse (FTE)	<u>0.60</u>	<u>0.60</u>	<u>0.75</u>	<u>0.75</u>
Total Health Clinic	2.10	2.10	1.35	1.35

Volunteer Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Volunteer Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Volunteer Services	1.00	1.00	1.00	1.00

Mesquite Transportation for Elderly and Disabled (MTED)

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
MTED Driver	5.00	5.00	5.00	5.00
MTED Driver (FTE)	5.00	5.00	5.00	5.00
Transit Dispatcher	1.00	1.00	1.00	1.00
Transportation Coordinator	1.00	1.00	1.00	1.00
Administrative Clerk	<u>0.00</u>	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>
Total MTED	12.00	12.00	12.50	12.50

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2011-12	2012-13	2012-13	2013-14
Administrative Clerk	0.00	0.00	0.50	0.50
Animal Control Officer	6.00	6.00	6.00	6.00
Animal Shelter Attendant	3.00	3.00	3.00	3.00
Animal Services Superintendent	1.00	1.00	1.00	1.00
City Health Officer (FTE)	0.50	0.50	0.00	0.00
Executive Secretary	1.00	1.00	1.00	1.00
Health Clinic Clerk	1.00	1.00	0.60	0.60
Director of Housing and Community Services	1.00	1.00	1.00	1.00
MTED Driver	5.00	5.00	5.00	5.00
MTED Driver (FTE)	5.00	5.00	5.00	5.00
Nurse (FTE)	0.60	0.60	0.75	0.75
Office Coordinator	1.00	1.00	1.00	1.00
Transit Dispatcher	1.00	1.00	1.00	1.00
Transportation Coordinator	1.00	1.00	1.00	1.00
Volunteer Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Housing and Community Services	28.10	28.10	27.85	27.85

Housing and Community Services

Objectives and Performance Measures

Health Clinic

The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease.

- It is the objective of the Health Clinic to screen all clients for immunization coverage, provide up-to-date immunizations for 90 percent of clients and ensure all clients complete the primary immunization series by age two. The following analysis shows immunization rates as measured by the Comprehensive Clinic Assessment Software Application (CoCasa) developed by the Centers for Disease Control and Prevention (CDC).

Analysis of Immunization Rates			
<i>Efficiency Measure</i>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Percent of Children Receiving Primary Immunization Series by Age Two	26%	45%	80%
Statewide Percent of Children Receiving Primary Immunization Series by Age Two*	80%	80%	80%

* Data provided by the Texas Department of State Health Services.

MTED

The Mesquite Transportation for the Elderly and Disabled (MTED) is a demand response transportation system that provides limited transportation service to meet the mobility and access needs of senior and disabled residents of Mesquite. Current service includes transportation to and from medical appointments, medical treatments and rehabilitation facilities located in Mesquite, Balch Springs, Dallas, Garland, Seagoville and Sunnyvale; transportation to and from work and school within Mesquite; transportation between municipal senior centers.

- It is the objective of MTED to provide safe transportation service for senior and disabled residents of Mesquite. This analysis compares MTED safety data with other demand response transportation systems funded through the Federal Transit Administration.

Analysis of MTED Safety			
<i>MTED Safety Statistics</i>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Accidents per 100,000 vehicle miles+	1	0	0
Injuries per 100,000 passenger miles	0	0	0
Fatalities per 100,000 passenger miles	0	0	0

+ Accidents involving \$1,000 or more in damage.

- It is the objective of MTED to provide efficient transportation service by delivering passengers to their scheduled appointments on time. The following analysis shows the number of scheduled trips and on-time passenger pick up percentage.

Analysis of MTED Efficiency			
<i>Efficiency Measure</i>	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Number of Revenue Trips	39,636	37,434	38,557
Percent Appointments on Time	99.4%	97.2%	98.0%

Volunteer Services

The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department and tracks volunteer progress and contributions.

- It is the objective of Volunteer Services to meet the volunteer needs of City departments and to support them in managing these volunteers. The following analysis shows the performance measures of the Volunteer Services program.

Analysis of Volunteer Services			
<i>Performance Measure</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014 Projected</i>
Number of Active Volunteers	633	527	600
Number of Volunteer Hours	54,622	59,564	67,800
Value of Volunteer Hours	\$1,196,768	\$1,344,359	\$1,530,246
Hours per Volunteer	86.3	113	113.0
Value per Volunteer	\$1,890	\$2,551	\$2,551

- Volunteer Services also works to support annual City events in need of casual or one-time volunteers. These so-called special event volunteers provide service that would otherwise be covered by paid employees. Beginning in 2010-11, the stats for special event volunteers have been maintained separately. See below:

Analysis of Special Event Volunteers			
<i>Performance Measure</i>	<i>2011-12</i>	<i>2012-2013</i>	<i>2013-14 Projected</i>
Number of Active Volunteers	2,143	2,065	2,150
Number of Volunteer Hours	6,729	10,306	10,535
Value of Volunteer Hours	\$147,432	\$262,606	\$237,774
Hours per Volunteer	3.1	49	49
Value per Volunteer	\$69	\$111	\$111

Animal Services

- The Mesquite Animal Services Division protects the residents of Mesquite from zoonotic diseases, educates residents about the humane treatment of animals, and enforces laws to protect animals. The division's objectives are to reduce the threat of zoonotic diseases in Mesquite, facilitate adoptions for eligible animals, and improve the reputation of Animals Services through community outreach.

Outputs: Animals Adopted & Rescued									
By Type/Number Returned to Owner, Adopted, Released to Rescue Organizations									
	<u>2011-12</u>			<u>2012-13</u>			<u>2013-14 Projected</u>		
	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>
Number Returned to Owner	754	44	2	681	22	0	695	22	0
Number Adopted	798	175	25	882	186	23	900	190	23
Number Released to Animal Rescue Organizations	492	252	25	505	193	21	515	197	21
Total	2,044	471	52	2,068	401	44	2,109	409	45

Outputs: Animal Control Activity									
By Type/Number of Animals Impounded and Quarantined, Bite Cases Investigated and Number/Type of Citations Issued									
	<u>2011-12</u>			<u>2012-13</u>			<u>2013-14 Projected</u>		
	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>
Impounded	4,060	2,679	471	3,945	2,257	194	4024	2302	198
Quarantined	196	13	0	115	12	0	117	12	0
Bite Investigations									
Number of Investigations	306	13	0	114	11	0	116	11	0
Number Rabies Test Administered	11	7	5	14	5	6	14	5	6
Citations Issued									
Vaccination Violation	231	1	0	223	1	0	227	1	0
Animal At-Large	205	6	0	218	7	0	222	7	0
Other	86	0	3	244	0	0	249	0	0
Total	522	7	3	685	8	0	699	8	0

Housing and Community Services

Grant Services

Grant Services accounts for funding from the federal government pertaining to the Housing and Urban Development Community Development Block Grant program and the Section 8 Housing Choice Voucher program.

Housing Choice Voucher Program

The Housing Office administers the Housing Choice Voucher program. This program is 100% federally funded by HUD for subsidizing rental payments for eligible low-income families. Through this subsidy, participating families are able to move to decent, safe and sanitary housing.



More than 700 volunteers participate in the City's Annual Addressing Mesquite Day community service project. 2013 marked the 500th house to be renovated under the program.

CDBG Administration

Community Development Block Grant (CDBG) Administration involves the general management, planning, and monitoring of the CDBG program. Responsibilities include program budgets, consolidated plans, liaison and reporting to HUD, compliance with regulations, citizen participation, assistance to other departments utilizing funds, assistance to eligible recipients and project monitoring and management.

Housing Rehabilitation

The Housing Office administers the Forgivable Loan and Minor Home Repair Grant programs through the City's CDBG program. The grants and loans are direct benefits to qualified homeowners by bringing each affected dwelling into compliance with HUD's Housing Quality Standards and the City's minimum codes for existing housing.

Comprehensive Planning

The Comprehensive Planning function assists policy-makers in managing growth and development and stabilizing and conserving existing development through planning services including preparation, updating and implementation of comprehensive plans, functional plans and neighborhood plans.

Code Enforcement

The function of the Code Enforcement program is to provide close interaction between the code inspectors and residents to educate and prevent neighborhood decline in areas eligible for CDBG assistance. Through education, Code Enforcement strives for willing compliance and encourages citizen participation. The residents' participation is essential to help monitor and eliminate nuisances with their neighborhood and to gain a cleaner environment.

Housing and Community Services
Grant Services
Financial Summary
Fund Allocations, Program Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
CDBG Program Fund	\$978,819	\$1,098,357	\$1,098,357	\$976,516
Housing Choice Voucher Program Fund	12,557,053	11,784,824	11,784,824	11,727,325
Total All Funds	\$13,535,872	\$12,883,181	\$12,883,181	\$12,703,841

Program	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administration	\$70,431	\$81,060	\$81,060	\$81,980
Comprehensive Planning	63,807	84,566	84,566	101,753
Housing Rehabilitation	179,377	158,258	158,258	250,162
Code Enforcement	173,212	190,600	190,600	168,191
Problem Oriented Policing	97,492	96,719	96,719	96,719
Neighborhood Development Program	168,742	189,425	189,425	158,862
New Beginnings Center	20,000	20,000	20,000	15,000
Mission East Dallas County Health Ministries	2,500	2,500	2,500	5,000
Mesquite Social Services	2,500	2,500	2,500	8,000
Neighborhood Economic Development	0	185,209	185,209	30,000
Sharing Life Outreach	2,500	2,500	2,500	8,000
Truman Heights Infrastructure	63,393	0	0	0
Truman Heights Paint Program	5,000	0	0	0
Neighborhood Stabilization Program	129,865	85,020	85,020	52,849
Housing Choice Voucher Program	12,557,053	11,784,824	11,784,824	11,727,325
Total Grant Services	\$13,535,872	\$12,883,181	\$12,883,181	\$12,703,841

Expenditure Category	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Personal Services	\$1,603,604	\$1,488,035	\$1,488,035	\$1,350,783
Supplies	14,582	17,667	17,667	11,917
Contractual Services	11,939,954	11,337,507	11,337,507	11,248,495
Capital Outlay	95,789	41,389	41,389	43,479
Reimbursements	(269,057)	(151,417)	(151,417)	(100,833)
Other Financing Uses	151,000	150,000	150,000	150,000
Total Categories	\$13,535,872	\$12,883,181	\$12,883,181	\$12,703,841

Housing and Community Services
Grant Services
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Community Development Block Grant Fund	10.10	10.10	9.60	9.60
Section 8 Housing Choice Voucher Fund	<u>11.50</u>	<u>11.50</u>	<u>11.50</u>	<u>11.50</u>
Total All Funds	21.60	21.60	21.10	21.10

Summary of Divisional Staffing Levels

Division	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Section 8 Housing Choice Voucher	11.50	11.50	11.50	11.50
CDBG Administration	1.00	1.00	1.00	1.00
CDBG Housing Rehabilitation	0.75	0.75	1.00	1.00
CDBG Comprehensive Planning	1.00	1.00	1.00	1.00
CDBG Code Enforcement	3.00	3.00	3.00	3.00
CDBG Addressing Mesquite	2.60	2.60	2.60	2.60
NSP Administration	<u>1.75</u>	<u>1.75</u>	<u>1.00</u>	<u>1.00</u>
Total Grant Services	21.60	21.60	21.10	21.10

Section 8 Housing Choice Voucher Program

Full-time Position	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Housing Assistant	2.00	2.00	2.00	2.00
Housing Inspector	2.00	2.00	2.00	2.00
Housing Inspection Field Supervisor (FTE)	0.50	0.50	0.00	0.00
Housing Intake Clerk	1.00	1.00	1.00	1.00
Housing Occupancy Supervisor	0.00	0.00	1.00	1.00
Housing Occupancy Technician	0.00	0.00	3.00	3.00
Housing Technician	1.00	1.00	0.00	0.00
Manager of Housing	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Real Estate Services Supervisor	0.00	0.00	0.50	0.50
Senior Housing Counselor	1.00	1.00	0.00	0.00
Special Projects Coordinator	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>
Total Section 8 Housing Choice Voucher	11.50	11.50	11.50	11.50

CDBG Administration

Full-time Position	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
CDBG Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total CDBG Administration	1.00	1.00	1.00	1.00

CDBG Housing Rehabilitation

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Grant Coordinator (FTE)	0.50	0.50	1.00	1.00
Housing Inspection Field Supervisor (FTE)	0.25	0.25	0.00	0.00
Total Housing Rehabilitation	0.75	0.75	1.00	1.00

CDBG Comprehensive Planning

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Director of Community Development	0.00	0.00	0.00	0.00
Planner	1.00	1.00	0.00	0.00
Senior Planner (FTE)	0.00	0.00	1.00	1.00
Total CDBG Comprehensive Planning	1.00	1.00	1.00	1.00

CDBG Code Enforcement

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Senior Environmental Code Inspector	2.00	2.00	2.00	2.00
Senior Environmental Code Inspector (FTE)	1.00	1.00	1.00	1.00
Total CDBG Code Enforcement	3.00	3.00	3.00	3.00

CDBG Addressing Mesquite

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Building Inspector (FTE)	0.50	0.50	0.50	0.50
Residential Building Inspector (FTE)	1.20	1.20	1.20	1.20
Senior Permit Technician (FTE)	0.90	0.90	0.90	0.90
Total CDBG Addressing Mesquite	2.60	2.60	2.60	2.60

NSP Administration

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Grant Coordinator	1.00	1.00	1.00	1.00
Grant Coordinator (FTE)	0.50	0.50	0.00	0.00
Housing Inspection Field Supervisor (FTE)	0.25	0.25	0.00	0.00
Total NSP Administration	1.75	1.75	1.00	1.00

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2011-12	2012-13	2012-13	2013-14
Building Inspector (FTE)	0.50	0.50	0.50	0.50
CDBG Coordinator	1.00	1.00	1.00	1.00
Director of Community Development	0.00	0.00	0.00	0.00
Grant Coordinator	1.00	1.00	1.00	1.00
Grant Coordinator (FTE)	1.00	1.00	1.00	1.00
Housing Assistant	2.00	2.00	2.00	2.00
Housing Inspection Field Supervisor (FTE)	0.50	0.50	0.00	0.00
Housing Inspection Field Supervisor (FTE)	0.50	0.50	0.00	0.00
Housing Inspector	2.00	2.00	2.00	2.00
Housing Intake Clerk	1.00	1.00	1.00	1.00
Housing Occupancy Supervisor	0.00	0.00	1.00	1.00
Housing Occupancy Technician	0.00	0.00	3.00	3.00
Housing Technician	1.00	1.00	0.00	0.00
Manager of Housing	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Planner	1.00	1.00	0.00	0.00
Real Estate Services Supervisor	0.00	0.00	0.50	0.50
Residential Building Inspector (FTE)	1.20	1.20	1.20	1.20
Senior Environmental Code Inspector	2.00	2.00	2.00	2.00
Senior Environmental Code Inspector (FTE)	1.00	1.00	1.00	1.00
Senior Housing Counselor	1.00	1.00	0.00	0.00
Senior Permit Technician	0.90	0.90	0.90	0.90
Senior Planner (FTE)	0.00	0.00	1.00	1.00
Special Projects Coordinator	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>
Total Grant Services	21.60	21.60	21.10	21.10

Housing and Community Services

Grant Services

Objectives and Performance Measurements

Housing

- It is the objective of the Community Development Block Grant (CDBG) Division to provide home rehabilitation assistance for low-income homeowners in bringing their home into compliance with US Department of Housing & Urban Development (HUD) and City standards. The rehabilitation program is funded with CDBG monies from HUD. This analysis shows the number of applicants processed and approved/not approved under the programs' provisions. Numbers for "not approved" include homeowners withdrawing their applications.

Analysis of Housing Rehabilitation Program By Number of Applications Processed and Approved/Not Approved, and Percentage Processed Compared to Action Plan Goal			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Applications			
Received	40	10	35
Action Plan Goal	22	17	25
% of Action Plan Goal	182%	59%	140%
Disposition of Applications			
Number / Percent Approved	24/60%	8/80%	30/86%
Number / Percent Disapproved	16/40%	2/20%	5/14%

- It is the objective of the Housing Division to have a HIGH PERFORMER program designation by the U.S. Department of Housing & Urban Development (HUD).

Performance Measures			
	2011-2012	2012-2013	2013-2014 Projected
High Performer Designation			
Confirmed Designation	HIGH	HIGH	HIGH
Maintain a 98% or more PIC Reporting Rate			
Average PIC Reporting Rate	100.95	99.7	100%
Utilize 98% or more of HCV Vouchers or HAP Budget Authority			
Lease up of Baseline Units	97.8	93.51 % HCV Vouchers 101.3 % Budget Authority	98%
Increase FSS participation to a minimum of 25 participants			
# of participants	10	6	25
Insuring 100% of units meet HQS guidelines in a timely manner			
Pre-Contract HQS Inspections before beginning date of lease	100%	100%	100%
Percent of Late Annual Inspections	0%	0%	0%

Public Works

The Department of Public Works is responsible for the direction of four major areas: 1) Engineering Services, 2) Drainage Services, 3) Field Service Operations and 4) Water and Sewer Operations.

Public Works Administration _____

Public Works Administration provides oversight and direction for all four major areas mentioned above. It manages staff groups responsible for planning and implementation of public works programs and for the delivery of essential community services so as to ensure that established community goals and needs are pursued efficiently and effectively.



Mesquite Mayor John Monaco proclaims the third week of February as National Engineers Week in the City of Mesquite.

Traffic Engineering _____

The primary function of the Traffic Engineering Division is to ensure that the City's transportation infrastructure is designed, constructed, operated and maintained in accordance with accepted practices so as to provide a safe and efficient transportation system for pedestrians, bicyclists and the motoring public.

Street Lighting _____

The primary function of the Street Lighting Division is to provide City streets and the local highway system with adequate street lighting for traffic safety purposes. The citywide street lighting system is owned, installed and maintained by Oncor. The City directs and requests additions and changes to the system and pays a monthly lease (including electrical power consumed) for each street light unit in service. The basis for said charges is a tariff authorized by the Texas Public Utilities Commission.

Engineering _____

The primary function of the Engineering Division is to make certain that all infrastructure projects within the city are designed and constructed in accordance with accepted engineering practices and approved specifications. A secondary function is to enforce, manage, and administer the Federal Flood Insurance Program and Flood Plain Management Program.

Geographical Information System (GIS) _____

The Geographical Information System (GIS) Division is responsible for developing and maintaining an integrated system of computer hardware, software and trained personnel linking resource data that is geographically referenced. The City of Mesquite's GIS program is structured to allow for the capture, storage, retrieval, analysis and display of this data.

Storm Water Operating _____

The function of the Storm Water Operating Program is to comply with the amended U.S. Clean Water Act. Under this act, all municipalities with populations in excess of 100,000 must obtain a National Pollution Discharge Elimination System permit.

Residential Waste Collection _____

Residential Waste Collection is responsible for the collection of household and small business waste twice weekly and once weekly for yard trimmings. The blue bag recycling program is also accounted for in this division.

Composting Facility _____

The Municipal Composting Facility collects and/or receives landscape materials from a variety of sources including residential homes, commercial landscape businesses and other municipalities. The landscape materials are processed into a useable mulch or compost product, which is distributed to the public.

Street Maintenance _____

Street Maintenance is responsible for the maintenance and repair of concrete and asphalt streets, concrete alley radius points, handicap ramps, curbs and gutters (along major thoroughfares), storm sewers, bridges, permanent barricades, guardrails and drainage structures. This division also provides emergency response in the event of inclement weather. The City's 50/50 Cost Share Program is also administered by this division which includes the reconstruction of curbs, gutters, drive approaches and sidewalks as requested by the homeowner.

Street Sweeping _____

The primary function of this program is to clean the City's main thoroughfare, arterial and collector streets on a regular basis to reduce the amount of pollution flowing into city streams as required by the City's NPDES storm water permit.

Equipment Services _____

The primary function of the Equipment Services is to support the City's motor fleet with maintenance and repair services. Specific duties include specification writing for new vehicles and equipment, repair and maintenance of equipment and preventive maintenance of the motorized fleet.

Water and Sewer Administration _____

Water Utilities Administration is responsible for overseeing the efficient delivery of water and sewer utility service to all customers and users of the utility system. This division is an integral part of utility system development, capital improvement construction and utility coordination with area builders and developers.

Water and Sewer Engineering _____

Water and Sewer Engineering ensures that all water and sewer infrastructure projects within the city are designed and constructed in accordance with accepted engineering practices and approved specifications. A secondary function is to manage and update the Water and Wastewater Master Plans.

Water Production _____

Water Production is responsible for overseeing for all pumping facilities, water quality control, and maintenance of pump station reservoirs, lift stations and elevated water tanks. Service ensures compliance with existing State and Federal water quality and delivery mandates.

Meter Services _____

Meter Services is responsible for the measurement of water to customers and related activities. These activities include meter reading, meter and box change-outs, meter repair and repair of small leaks. Meter Services also handles customer service and customer relations involving water and sewer billing.

Water Distribution _____

Water Distribution is responsible for all water mains, fire hydrants, valves, new connections and pipe replacement in short sections with recurring problems. Water Distribution insures continuous water service to all customers.

Wastewater Collection _____

Wastewater Collection maintains and repairs all city-owned sewer lines, manholes, clean-outs, taps and services in compliance with State and Federal mandates.

Wastewater Treatment _____

Wastewater Treatment provides funds for the treatment of the City’s wastewater. The vast majority is treated by North Texas Municipal Water District at the Southeast Mesquite facility. The City of Dallas treats a small portion of the City’s wastewater.

Water and Sewer Reconstruction _____

Water and Sewer Reconstruction is responsible for the replacement of obsolete and/or deteriorated sections of water and wastewater mains and closing loops in the distribution system to eliminate dead-end mains.

Public Works
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	\$12,586,094	\$12,638,818	\$12,569,060	\$11,301,515
Water and Sewer Fund	26,113,056	29,873,542	29,860,815	32,275,152
Drainage Utility District Fund	2,287,221	1,977,524	2,086,623	2,782,153
Total All Funds	\$40,986,371	\$44,489,884	\$44,516,498	\$46,358,820

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Public Works Administration	\$255,103	\$255,196	\$286,648	\$238,421
Traffic Engineering	922,064	956,847	922,329	882,638
Street Lighting	1,224,488	1,305,659	1,304,922	1,296,846
Engineering	(181,775)	(128,831)	(145,561)	(151,551)
Residential Solid Waste Collection	5,924,655	5,598,876	5,574,252	5,012,186
Compost Facility Operations	380,812	518,695	594,328	436,119
Street Maintenance	2,895,491	3,114,809	3,005,329	2,688,120
Equipment Services	1,165,256	1,017,567	1,026,813	898,736
TDPES Permit Operations	1,814,901	1,781,247	1,876,270	2,590,086
TDPES Street Sweeping	472,320	196,277	210,353	192,067
Water and Sewer Administration	400,523	404,340	410,300	434,542
Water and Sewer Engineering	571,443	591,882	575,992	568,945
Water Production	12,955,963	15,634,149	15,622,680	16,994,950
Meter Services	1,056,127	1,096,621	1,086,034	1,145,487
Water Distribution	1,450,528	1,741,113	1,761,752	1,763,324
Wastewater Collection	1,632,554	1,478,598	1,501,705	1,795,616
Wastewater Treatment	7,202,447	7,899,484	7,895,484	8,515,962
Water and Sewer Reconstruction	843,471	1,027,355	1,006,868	1,056,326
Total Divisions	\$40,986,371	\$44,489,884	\$44,516,498	\$46,358,820

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$13,235,224	\$13,518,965	\$13,309,652	\$13,410,323
Supplies	3,953,713	3,806,790	3,910,921	3,881,819
Contractual Services	25,509,883	28,711,359	28,914,371	30,929,741
Capital Outlay	2,032,018	2,128,991	2,072,097	1,262,371
Other Expenditures	30,812	8,814	8,814	8,376
Other Financing Uses	1,323,061	1,282,405	1,378,512	2,056,998
Reimbursements	(5,098,340)	(4,967,440)	(5,077,869)	(5,190,808)
Total Categories	\$40,986,371	\$44,489,884	\$44,516,498	\$46,358,820

Public Works
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
General Fund	153.00	153.00	152.00	152.00
Water and Sewer Fund	94.07	94.07	94.07	94.07
Drainage Utility District Fund	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Total All Funds	254.07	254.07	253.07	253.07

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Public Works Administration	3.00	3.00	2.00	2.00
Street Lighting	2.00	2.00	2.00	2.00
Engineering	7.00	7.00	7.00	7.00
Traffic Engineering	12.00	12.00	12.00	12.00
Storm Water Operating	4.00	4.00	4.00	4.00
TPDES-Street Cleaning	3.00	3.00	3.00	3.00
Residential Waste Collection	60.00	60.00	60.00	60.00
Composting Facility	3.00	3.00	3.00	3.00
Street Maintenance	43.00	43.00	43.00	43.00
Equipment Services	23.00	23.00	23.00	23.00
Water and Sewer Administration	4.00	4.00	4.00	4.00
Water and Sewer Engineering	8.00	8.00	7.00	7.00
Water Production	13.57	13.57	13.57	13.57
Meter Services	16.50	16.50	17.50	17.50
Water Distribution	20.00	20.00	20.00	20.00
Wastewater Collection	21.00	21.00	21.00	21.00
Water and Sewer Reconstruction	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
Total Public Works	254.07	254.07	253.07	253.07

Public Works Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administrative Aide	1.00	1.00	1.00	1.00
Assistant Director of Public Works	1.00	1.00	0.00	0.00
Director of Public Works	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Public Works Administration	3.00	3.00	2.00	2.00

Street Lighting

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Maintenance Worker II	1.00	1.00	1.00	1.00
Street Lighting Maint. Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Street Lighting	2.00	2.00	2.00	2.00

Engineering Services

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00
Public Works Construction Inspector	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Engineering Services	7.00	7.00	7.00	7.00

Traffic Engineering

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Graduate Engineer	1.00	1.00	1.00	1.00
Manager of Traffic Engineering	1.00	1.00	1.00	1.00
Signal Maintenance Supervisor	1.00	1.00	1.00	1.00
Signal Maintenance Technician	3.00	3.00	3.00	3.00
Signs and Markings Supervisor	1.00	1.00	1.00	1.00
Signs and Markings Technician	3.00	3.00	3.00	3.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic/Street Lighting Superintendent	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Traffic Engineering	12.00	12.00	12.00	12.00

Storm Water Operating Program

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
GIS Senior Analyst	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00
Storm Water Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Storm Water Operating	4.00	4.00	4.00	4.00

TPDES Street Cleaning

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Equipment Operator II	1.00	1.00	2.00	2.00
Heavy Equipment Operator - Streets	<u>2.00</u>	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>
Total TPDES Street Cleaning	3.00	3.00	3.00	3.00

Residential Solid Waste Collection

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administrative Clerk	1.00	1.00	1.00	1.00
Assistant Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Heavy Equipment Operator-Solid Waste	7.00	7.00	7.00	7.00
Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Residential Solid Waste Driver - Collector	46.00	46.00	46.00	46.00
Solid Waste Supervisor	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Residential Solid Waste Collection	60.00	60.00	60.00	60.00

Composting Facility

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administrative Clerk	1.00	1.00	1.00	1.00
Heavy Equipment Operator-Solid Waste	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Composting Facility	3.00	3.00	3.00	3.00

Street Maintenance

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administrative Secretary	1.00	1.00	1.00	1.00
Assistant Manager of Streets Division	1.00	1.00	1.00	1.00
Concrete Crew Chief	4.00	4.00	4.00	4.00
Concrete Finisher	7.00	7.00	7.00	7.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Heavy Equipment Operator - Streets	1.00	1.00	1.00	1.00
Maintenance Crew Chief	3.00	3.00	3.00	3.00
Maintenance Worker II	12.00	12.00	12.00	12.00
Manager of Streets Division	1.00	1.00	1.00	1.00
Street Assessment Technician	1.00	1.00	1.00	1.00
Streets Supervisor	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Street Maintenance	43.00	43.00	43.00	43.00

Equipment Services

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administrative Secretary	1.00	1.00	1.00	1.00
Asst. Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Equipment Mechanic	9.00	9.00	9.00	9.00
Equipment Services Supervisor	1.00	1.00	1.00	1.00
Fabrication Welder	2.00	2.00	2.00	2.00
Heavy Equipment Mechanic	2.00	2.00	2.00	2.00
Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Senior Mechanic	2.00	2.00	2.00	2.00
Service Attendant	3.00	3.00	3.00	3.00
Tire Repairer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Equipment Services	23.00	23.00	23.00	23.00

Water Production

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Public Works Backflow Inspector	1.00	1.00	1.00	1.00
Public Works Dispatcher/Water Station Monitc	8.00	8.00	8.00	8.00
Seasonal Utility Worker (FTE)	0.57	0.57	0.57	0.57
Senior Water Production Technician	1.00	1.00	1.00	1.00
Water Production Technician	3.00	3.00	3.00	3.00
Total Water Production	13.57	13.57	13.57	13.57

Meter Services

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Meter Reader	6.00	6.00	6.00	6.00
Meter Reader (FTE)	0.50	0.50	0.50	0.50
Secretary	0.00	0.00	1.00	1.00
Utilities Technician	2.00	2.00	2.00	2.00
Utility Supervisor	1.00	1.00	1.00	1.00
Water Services Representative	7.00	7.00	7.00	7.00
Total Meter Services	16.50	16.50	17.50	17.50

Water Distribution

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Equipment Operator II	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets	1.00	1.00	1.00	1.00
Maintenance Worker II	11.00	11.00	11.00	11.00
Utilities Technician	1.00	1.00	1.00	1.00
Utility Crew Chief	5.00	5.00	5.00	5.00
Utility Supervisor	1.00	1.00	1.00	1.00
Total Water Distribution	20.00	20.00	20.00	20.00

Wastewater Collection

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Maintenance Worker II	11.00	11.00	11.00	11.00
Utilities Technician	2.00	2.00	2.00	2.00
Utility Crew Chief	7.00	7.00	7.00	7.00
Utility Supervisor	1.00	1.00	1.00	1.00
Total Wastewater Collection	21.00	21.00	21.00	21.00

Water and Sewer Reconstruction

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Concrete Crew Chief	1.00	1.00	1.00	1.00
Concrete Finisher	3.00	3.00	3.00	3.00
Maintenance Worker II	4.00	4.00	4.00	4.00
Utility Crew Chief	2.00	2.00	2.00	2.00
Utility Supervisor	1.00	1.00	1.00	1.00
Total Water and Sewer Reconstruction	11.00	11.00	11.00	11.00

Water and Sewer Administration

Full-time Position	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Administrative Supervisor	1.00	1.00	1.00	1.00
Assistant Manager of Utilities Division	1.00	1.00	1.00	1.00
Manager of Utilities Division	1.00	1.00	1.00	1.00
Water Conservation & Recycling Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Water and Sewer Administration	4.00	4.00	4.00	4.00

Water and Sewer Engineering

Full-time Position	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
CIP Engineer	1.00	1.00	1.00	1.00
Eng. Plans & Records Spec.	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
GIS Senior Analyst	1.00	1.00	2.00	2.00
GIS Supervisor	1.00	1.00	1.00	1.00
GIS Technician	2.00	2.00	1.00	1.00
Secretary	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>
Total Meter Services	8.00	8.00	7.00	7.00

Departmental Job Classifications				
	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Administrative Aide	1.00	1.00	1.00	1.00
Administrative Clerk	2.00	2.00	2.00	2.00
Administrative Secretary	2.00	2.00	2.00	2.00
Administrative Supervisor	1.00	1.00	1.00	1.00
Asst. Director of Public Works	1.00	1.00	0.00	0.00
Asst. Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Asst. Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Asst. Manager of Streets Division	1.00	1.00	1.00	1.00
Asst. Manager of Utilities Division	1.00	1.00	1.00	1.00
CIP Engineer (W&S)	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00
Concrete Crew Chief	4.00	4.00	4.00	4.00
Concrete Crew Chief (W&S)	1.00	1.00	1.00	1.00
Concrete Finisher	7.00	7.00	7.00	7.00
Concrete Finisher (W&S)	3.00	3.00	3.00	3.00
Director of Public Works	1.00	1.00	1.00	1.00
Eng. Plans & Records Spec.	1.00	1.00	1.00	1.00
Equipment Mechanic	9.00	9.00	9.00	9.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Operator II (W&S)	1.00	1.00	1.00	1.00
Equipment Operator II (DUD)	1.00	1.00	2.00	2.00
Equipment Services Supervisor	1.00	1.00	1.00	1.00
Fabrication Welder	2.00	2.00	2.00	2.00
GIS Analyst	1.00	1.00	1.00	1.00
GIS Senior Analyst (DUD)	1.00	1.00	1.00	1.00
GIS Senior Analyst (W&S)	1.00	1.00	2.00	2.00
GIS Supervisor	1.00	1.00	1.00	1.00
GIS Technician	2.00	2.00	1.00	1.00
Graduate Engineer	1.00	1.00	1.00	1.00
Heavy Equipment Mechanic	2.00	2.00	2.00	2.00
Heavy Equipment Operator - Streets	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets (W&S)	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets (DUD)	2.00	2.00	1.00	1.00
Heavy Equipment Operator-Solid Waste	9.00	9.00	9.00	9.00
Maintenance Crew Chief	3.00	3.00	3.00	3.00
Maintenance Worker II	13.00	13.00	13.00	13.00
Maintenance Worker II (W&S)	26.00	26.00	26.00	26.00
Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Manager of Streets Division	1.00	1.00	1.00	1.00
Manager of Traffic Engineering	1.00	1.00	1.00	1.00
Manager of Utilities Division	1.00	1.00	1.00	1.00

Departmental Job Classifications

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Meter Reader	6.00	6.00	6.00	6.00
Meter Reader (FTE)	0.50	0.50	0.50	0.50
Office Coordinator	1.00	1.00	1.00	1.00
Office Coordinator (DUD)	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00
Public Works Backflow Inspector	1.00	1.00	1.00	1.00
Public Works Dispatcher/Water Station Monitor	8.00	8.00	8.00	8.00
Public Works Construction Inspector	4.00	4.00	4.00	4.00
Residential Solid Waste Driver - Collector	46.00	46.00	46.00	46.00
Seasonal Utility Worker (FTE)	0.57	0.57	0.57	0.57
Secretary (W&S)	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00
Senior Mechanic	2.00	2.00	2.00	2.00
Service Attendant	3.00	3.00	3.00	3.00
Signal Maintenance Supervisor	1.00	1.00	1.00	1.00
Signal Maintenance Technician	3.00	3.00	3.00	3.00
Signs and Markings Supervisor	1.00	1.00	1.00	1.00
Signs and Markings Technician	3.00	3.00	3.00	3.00
Solid Waste Supervisor	3.00	3.00	3.00	3.00
Sr. Water Production Technician	1.00	1.00	1.00	1.00
Storm Water Specialist	1.00	1.00	1.00	1.00
Street Lighting Maint. Technician	1.00	1.00	1.00	1.00
Street Assessment Technician	1.00	1.00	1.00	1.00
Streets Supervisor	3.00	3.00	3.00	3.00
Tire Repairer	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic/Street Lighting Superintendent	1.00	1.00	1.00	1.00
Utilities Technician	5.00	5.00	5.00	5.00
Utility Crew Chief	14.00	14.00	14.00	14.00
Utility Supervisor	4.00	4.00	4.00	4.00
Water Conservation and Recycling Coordinator	1.00	1.00	1.00	1.00
Water Production Technician	3.00	3.00	3.00	3.00
Water Services Representative	7.00	7.00	7.00	7.00
Total Public Works	<u>254.07</u>	<u>254.07</u>	<u>253.07</u>	<u>253.07</u>

Public Works

Traffic, Engineering, & Geographical Information Systems

Objectives and Performance Measurements

Traffic Engineering

- It is the objective of the Traffic Engineering Division to improve traffic operations by efficiently and effectively operating and maintaining the City's traffic control devices. This analysis shows the number and type of traffic control devices in the City, the number of work hours installing and maintaining traffic control devices by type and the number of emergency call outs by type of traffic control device.

Analysis of Traffic Control Devices												
By Number/Type of Traffic Control Devices,												
Work Hours Installing/Maintaining, and Emergency Call Outs												
Traffic Control Devices	2011-12				2012-13				2013-14 Projected			
	Number	Work Hours			Number	Work Hours			Number	Work Hours		
		Installing	Maintaining	Call-Outs		Installing	Maintaining	Call-outs		Installing	Maintaining	Call-Outs
Signs	26,450	2,000	2,600	60	27,450	2,400	2,600	50	30,450	3,000	2,600	50
Traffic Signals	117	1,500	8,200	280	118	1,500	8,200	280	119	1,500	8,200	280
School Zone Flashers	68	200	300	10	70	200	300	0	70	100	300	0
Freeway Lighting	1,270	0	2,000	0	1,270	0	2,000	0	1,270	0	2,000	0
Pavement Markings	N/A	250	2,000	0	N/A	250	2,000	0	N/A	250	2,000	0
Contractor Assistance	180	1,300	0	90	200	1,500		70	150	1,300		70
Sub-total		5,250	15,100	440		5,850	14,830	400		6,150	14,830	400
Total			20,790			20,680				21,300		

Analysis of Traffic Control Devices												
By Number/Type of Traffic Control Devices,												
Work Hours Installing/Maintaining, and Emergency Call Outs												
Traffic Control Devices	2011-12				2012-13				2013-14 Projected			
	Number	Work Hours			Number	Work Hours			Number	Work Hours		
		Installing	Maintaining	Call-Outs		Installing	Maintaining	Call-outs		Installing	Maintaining	Call-Outs

- It is the objective of the Traffic Engineering Division to be responsive to citizen inquiries and complaints. This analysis shows the number of inquiries/complaints and the percentage the division investigated and responded to within the goal of five business days.

Analysis of Citizen Inquiries/Complaints			
By Number Received and Percentage Responded to			
Within Goal of Five Business Days			
	2011-12	2012-13	2013-14 Projected
Complaints/Inquiries Received	900	900	900
Percent Responded to Within Five Business Days	100%	100%	100%
Radar Trailer Deployments	210	210	210

- Two big Radar trailers are being deployed on rotation on twenty (20) secondary arterials and collector streets.
- Two smaller Radar trailers are being deployed on minor collectors and local streets according to priority

- It is the objective of the Traffic Engineering Division to conduct or participate in traffic studies that will lead to improved traffic safety and traffic flow on City streets. This analysis shows the number of traffic studies and the number of work hours devoted to those studies.

Analysis of Traffic Studies & Reviews									
By Type/Number, Work Hours Spent By Type and Average Work Hours									
Type of Study	2011-12			2012-13 Amended			2013-14 Projected		
	Number	Total Work Hours	Average Work Hours Per Study	Number	Total Work Hours	Average Work Hours Per Study	Number	Total Work Hours	Average Work Hours Per Study
Accident Studies	26	260	10	33	330	10	35	350	10
Parking Studies	3	15	5	7	56	8	5	40	8
School Studies	13	130	10	17	170	10	20	200	10
Speed Bump Studies	9	90	10	19	190	10	15	150	10
Speed Studies	40	400	10	30	300	10	35	350	10
Stop Sign Studies	15	150	10	1	10	10	5	50	10
Street Light Studies	12	96	8	18	144	8	25	200	8
Traffic Signal Studies	19	152	8	9	56	8	5	40	8
Plat/Zoning Reviews	10	20	2	15	30	2	15	30	2
Plan Reviews	73	146	2	73	146	2	70	140	2
Visibilty Reviews	40	160	4	32	128	4	30	120	4
Miscellaneous Studies	54	216	4	59	236	4	60	240	4
Total	314	1,835	6	313	1,796	6	340	1,910	6

Engineering

- It is the objective of the Engineering Division to expeditiously review plans from private developers and plans for the City's capital improvement programs for compliance with all applicable engineering standards. The Engineering Division also works to ensure that plans are free of errors when approved for construction. This analysis shows the results of the Division's plan reviews.

Analysis of Engineering Plan Reviews						
By Type/Number of Plans, Average Review Time						
Type of Plans	2011-2012		2012-2013 Actual		2013-14 Projected	
	No. of Plans Reviewd	Average Review Time	No. of Plans Reviewd	Average Review Time	No. of Plans Reviewd	Average Review Time
Private Devel. PAM Prep	59	1 Hour	43	1 Hour	40	1 Hour
Private Devel. 1st Review	33	12 Days	38	14 Days	38	13 Days
Private Devel. Subsequent	62	5 Days	66	3 Days	65	3 Days
Private Devel. Fast Track	8	3 Days	4	3 Days	5	3 Days

Geographic Information Systems

- It is the objective of GIS to provide high quality mapping, data, analysis and records to the City's citizens and employees for use in making informed decisions and providing high quality usable information to citizens. The analysis shows the results of GIS customer service and data management.

Analysis of Engineering Plan Reviews						
By Type/Number of Plans, Average Review Time						
Type of Plans	2011-2012		2012-2013 Actual		2013-14 Projected	
	No. of Plans Reviewed	Average Review Time	No. of Plans Reviewed	Average Review Time	No. of Plans Reviewed	Average Review Time
Private Devel. PAM Prep	59	1 Hour	43	1 Hour	40	1 Hour
Private Devel. 1st Review	33	12 Days	38	14 Days	38	13 Days
Private Devel. Subsequent	62	5 Days	66	3 Days	65	3 Days
Private Devel. Fast Track	8	3 Days	4	3 Days	5	3 Days
Analysis of GIS Utilization						
Types of Requests for data	2011-2012		2012-2013 Actual		2013-14 Projected	
	Number of Requests	Average time to fill request	Number of Requests	Average time to fill request	Number of Requests	Average time to fill request

Analysis of data added / maintained and quality of data						
Types of Measures	2011-2012		2012-2013 Actual		2013-14 Projected	
	Number of elements	Units	Number of elements	Units	Number of elements	Units
Number of GPS points added to utility data	2,680	Each	3,474	Each	3,500	Each
Number of As-builts utility features corrected	224	Each	244	Each	250	Each
Water line segments added	7.8(302 segments)	Miles	5 (240 segments)	Miles	5 (250 segments)	Miles
Sewer line segments added	10.6 (320 segments)	Miles	4 (155 segments)	Miles	5 (200 segments)	Miles
Storm sewer segments added	3.4 (213 segments)	Miles	3 (131 segments)	Miles	4 (200 segments)	Miles
Manholes added	161	Each	230	Each	200	Each
Valves Added	225	Each	395	Each	350	Each
Headwalls Added	18	Each	32	Each	35	Each
Street Segments added	7	Miles	0	Miles	2	Each
Address Points added / Edited	51,237	Each	56,628	Each	50,000	Each
Number of As-builts added	64 (1781 sheets)	Each	61 (1917 sheets)	Each	60	(1500 sheets)
Number of hydrants added	47	Each	71	Each	75	Each
Number of parcels added / edited	65	Each	138	Each	140	Each
Routes added / edited	3	Miles	10	Miles	10	Miles
Building Footprints added / edited	1,925	Each	1,200	Each	1,000	Each
Planimetric Features added / edited	105	Each	75	Each	70	Each
Plats Grid and closure checked	55	Each	18	Each	20	Each
GIS Data Files Created/Edited (scripts, layers, shapefiles etc...)	1,447	Each	1,172	Each	1,200	Each

Public Works

Drainage Utility District

Objectives and Performance Measurements

Street Sweeping

- It is the objective of Streets Services Division to maintain the appearance and enhance the safety of arterial roads and main thoroughfares (New Market is an example of an arterial road, while Galloway Avenue is an example of a major thoroughfare). This analysis shows the annual number of miles of streets swept, the number of business days the City's street sweeper was in service and the average number of miles swept per business day.

Analysis of Street Sweeper Activity By Number of Miles Swept, Number of Business Days Sweeper in Service, Average Number of Miles Swept Per Day of Use			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14 Projected</u>
Number of Miles Swept	3,985	3,574	3,779
Number of Business Days Street Sweeper in Service	169	159	164
Average Number of Miles Swept Per Day of Use	23.58	22.48	23.05

Public Works

Field Services

Objectives and Performance Measurements

Solid Waste

- It is the objective of the Solid Waste Division to provide residential customers with dependable, efficient and courteous curbside refuse collection. This analysis shows the number of residential customers, the number of routes, the average number of customers serviced per route and the average number of compacted tons of refuse taken to the landfill per route. The analysis also shows the number of service complaints received per year, the average per route, percentage of complaints responded to within the goal of 24 business hours and the percentage of complaints found to be valid.

Analysis of Residential Solid Waste Services			
By Number of Customers/Routes, Average Customers/Compacted Tons Collected Per Route, Number of Service Complaints, Responded to Within 24 Business Hours, Percent Found to be Valid, and Average Complaints Per Route			
	<u>2011-12 Actual</u>	<u>2012-13 Actual</u>	<u>2013-14 Projected</u>
Number of Residential Customers	37,500	37,500	37,540
Number of Routes	38	38	38
Average Customers Per Route	986	986	987
Average Compacted Tons Collected Per Route	1,700	1,700	1,700
Number of Service Complaints	500	500	500
Percent Responded to Within 24 Business Hours	100%	100%	100%
Percent Found to be Valid	2%	2%	2%
Average Number of Complaints Per Route	2	2	2

- It is the objective of Solid Waste Division to promote the City's recycling program. The City's recycling program is designed to reduce landfill usage and landfill costs. This analysis shows the number of tons of refuse diverted from the landfill through recycling programs and the estimated landfill savings realized through the recycling program.
 - Blue Bag Program - a voluntary program of citizen recycling. Recyclable materials (newsprint, magazines, phone books, steel cans, aluminum cans and plastic) are placed in "Blue Bags." Sanitation Services collects the bags and delivers them to a recycling contractor.
 - Compost Program - once a week Sanitation Services collects grass clippings, other yard waste and tree branches for composting. The City gives the compost to citizens, and the Parks Division uses the compost in the City's parks. (Program began in August, 1996.)

Analysis of Recycling Program						
By Program/Number of Tons of Refuse Diverted From Landfill, and Estimated Savings						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>Recyclables</i>	<i>Compost</i>	<i>Recyclables</i>	<i>Compost</i>	<i>Recyclables</i>	<i>Compost</i>
Tons of Refuse Collected	2,200	29,068	2,279	35,000	2,300	35,000
Tons of Refuse Diverted From Landfill	2,200	29,068	2,279	35,000	2,300	35,000
Estimated Landfill Cost Savings	\$49,500	\$654,030	\$51,277	\$787,500	\$51,750	\$765,000

Street Services

- It is the objective of the Street Services Division to maintain the City's streets and alleys in good, serviceable condition. This analysis shows the number of miles of streets and alleys falling within the responsibility of the Streets Services Division, the number of tons of asphalt, cubic yards of concrete, gallons of Crackseal used annually for street/alley maintenance, the average usage of each per street/alley mile and the average number of work hours used making repairs with each material. The analysis also shows the number of tons of sand stored and used maintaining the serviceability of City streets during winter ice conditions.

Analysis of Usage of Street Maintenance Materials									
By Type of Material, Average Use per Mile of Streets/Alleys, Average Works Hours Per Mile of Streets/Alleys									
Type of Material/Measure	2011-12 (440 Streets/220 Alleys=660 Miles)			2012-13 (440 Streets/220 Alleys=660 Miles)			2013-14 Projected (440 Streets/220 Alleys=660 Miles)		
	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley
Asphalt/Ton	2,845	4.31	18.62	4,554	6.90	19.32	3,699	5.60	18.97
Concrete/Cubic Yard	5,147	7.80	61.82	4,822	7.31	59.39	4,554	6.90	60.60
Crackseal/Gallons	165	0.25	0.13	64	0.10	0.10	115	0.17	0.11
Sand/Ton (winter icing)	18	0.03	0.05	26	0.04	0.27	22	0.03	0.16
Total Work Hours/Mile			80.62			79.08			79.85

Equipment Services

- It is the objective of the Equipment Services Division to reduce the amount of unleaded gasoline used by City vehicles. One measure of this objective is to show how many vehicles in the City's fleet are converted to propane and what percentage of the fleet uses propane. Also included in this analysis is the amount of unleaded gasoline, diesel fuel and propane fuel used each year by City vehicles. (The reader should be aware that police vehicles are not considered appropriate for propane use. Police vehicles make up approximately 25%-30% of the city's fleet.)

Analysis of Propane Fueled Vehicles & Fuel Consumption			
By Conversion, Percentage of Fleet, and Type/Amount of Fuel Consumed			
	2011-12	2012-13	2013-14 Projected
Beginning Number of Propane/Non-Propane Vehicles	62/341	44/328	44/328
Vehicles Purchased on Propane/Converted to Propane	0	0	0
Ending Number of Propane/Non-Propane Vehicles	42/289	44/328	41/356
% of Fleet Using Propane	14.0%	13.0%	11.5%
<i>Fuel Use (Gallons)</i>			
Gasoline	443,959	442,426	445,000
Diesel	154,756	161,318	163,000
Propane	88,274	80,415	78,000

- It is the objective of the Equipment Services Division to service all City vehicles quickly and in a cost-efficient manner. This analysis shows the number and type of vehicles maintained, the average number of mechanic hours per type of vehicle, the number of calls for road service, together with the average road service response time.

Analysis of Fleet Composition & Maintenance By Number/Type of Vehicles, Total Number of Mechanic Hours, Average Mechanic Hours Per Vehicle, and Road Service Calls			
	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14Projected</u>
<i>Type of Vehicle</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>
Sedan, General Use	34	38	28
Fire Vehicles	59	59	56
Police Vehicles	223	226	262
Van, General Use	12	17	17
Bus/Van/Sedan, MTED	18	18	18
Truck, Pick-Up	154	146	176
Truck, Diesel	44	53	62
Truck, Gas	70	56	65
Tractor (Equipment)	88	77	76
Total Fleet	702	690	760
<i>Fleet Maintenance</i>			
Total Maintenance Workhours	28,333	27,993	28,435
Average Per Vehicle	40.36	40.56	37.41
<i>Road Service</i>			
Number of Calls for Road Service	1,236	1,315	1,186
Average Time Charged	1.39	1.44	1.46

Public Works

Water & Sewer Operations

Objectives and Performance Measurements

Water & Sewer Operations

- It is the objective of the Water & Sewer Utilities Division to ensure that users of the City's water and sanitary sewer system experience a high-quality, dependable, and consistent level of service. One measure of this objective is an analysis of the frequency and results of water quality tests on the City's water supply.

Analysis of Water Quantity Pumped and Number of Water Quality Tests By Gallons of Water Pumped and Number/Frequency of Tests			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Number of Gallons Pumped	6,164,038	5,789,895	6,300,000
Number of Tests	1,600	1,539	1,500
Average Frequency Per Month	133	128	125

- Another measure of the objective is an analysis of the number of water main miles, the number of water main breaks together with the ratio of water main breaks to system miles per year. Similarly, the analysis shows the number of sewer main miles and the number of mains cleaned as a ratio of sewer main miles and the ratio of Water & Sewer Utilities field personnel to water connections.

Analysis of Water & Sewer Systems Miles of, and Connections to, Water & Sewer Systems, Number of Water Main Breaks & Sewer Mains cleaned, Ratio of Water Main Breaks & Sewer Mains Cleaned to Water & Sewer Main Connections and, Ratio of Field Personnel to Water Connections						
	<i>2011-12</i>		<i>2012-13</i>		<i>2013-14 Projected</i>	
	Water System	Sewer System	Water System	Sewer System	Water System	Sewer System
System Miles/Connections to System	567/54,961	493/53,750	567/54,000	493/53,700	567/54,100	493/53,750
Number of Water Main Breaks	237		306		250	
Ratio of Sewer Mains Cleaned		129		128		128
Ratio of Water main Breaks to Connections	1 to 232		1 to 176		1 to 216	
Ratio of Sewer Mains Cleaned to Connections		1 to 417		1 to 419		1 to 419
Ratio of W&S Field Service Personnel to Connections	1 to 3,435	1 to 2,443	1 to 3,176	1 to 2,440	1 to 3,182	1 to 2,443

- It is the objective of the Water & Sewer Utilities Division to investigate all customer complaints about water quality and sanitary sewer service. This analysis shows the number/type of complaints received and the major findings of complaint investigations.

Analysis of Customer Complaints – Water & Sewer Utilities By Number/Type of Complaints and Major Findings			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Complaints			
Water	839	851	250
Sewer	4,206	4,755	128
Other	1,984	1,830	1,900
Major Findings			
Complaint Valid-W&S Problem	5,468	5,784	5,500
Complaint Valid-Customer problem	1,519	1,604	1,600
Complaint Not Supported by Investigation	42	48	45

Library Services

The Mesquite Public Library System offers a variety of services and materials to meet business, personal, educational and recreational needs. The library system is housed in two facilities, the Main Library and the North Branch and employs 32.08 full-time equivalent employees. Both facilities are open daily with the exception of Sunday.



Participants of the Mesquite Library's Summer Reading Program lead City Council meeting attendees in the Pledge of Allegiance.

Administration

Library Administration plans and directs the total program of service for the Library Department and generally coordinates all activities in the Main Library and the North Branch Library. Policies and appropriate procedural guidelines come from this division. Technical Services provides acquisitions and processing of materials, centralized circulation services and accounting functions for the Library Department.

Main Library

The Main Library is charged with providing the bulk of the reference/research service to the citizens of Mesquite and serves as the main repository of materials and services. Other services include free access to a variety of print and non-print media; library programs designed to meet the interests and needs of various age groups; loan of materials from other libraries; and the traditional services of advising readers on selections and encouraging reading in general. Library services are extended through cooperative efforts with the Texas State Library and the Northeast Texas Library System.

North Branch Library

The North Branch Library provides residents of the north Mesquite area with information resources including access to a variety of books, other print and non-print media, and audio-visual equipment from both the Branch and the more extensive Main Library collection. Services to the public include professional reference and reader advisory assistance, inter-library loan, community meeting room and programming for children and adults.

Library Services
 Financial Summary
 Fund Allocations, Divisional Allocations, Expenditure Categories
 Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	<u>\$1,925,131</u>	<u>\$1,995,825</u>	<u>\$1,953,512</u>	<u>\$1,958,793</u>
Total All Funds	<u>\$1,925,131</u>	<u>\$1,995,825</u>	<u>\$1,953,512</u>	<u>\$1,958,793</u>

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Administration	\$724,519	\$741,526	\$737,035	\$738,083
North Branch	571,056	589,885	556,700	571,847
Main Branch	<u>629,556</u>	<u>664,414</u>	<u>659,777</u>	<u>648,863</u>
Total Divisions	<u>\$1,925,131</u>	<u>\$1,995,825</u>	<u>\$1,953,512</u>	<u>\$1,958,793</u>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$1,526,782	\$1,568,823	\$1,526,446	\$1,565,191
Supplies	47,878	41,161	43,625	45,300
Contractual Services	220,308	228,431	226,031	223,806
Capital Outlay	<u>130,163</u>	<u>157,410</u>	<u>157,410</u>	<u>124,496</u>
Total Categories	<u>\$1,925,131</u>	<u>\$1,995,825</u>	<u>\$1,953,512</u>	<u>\$1,958,793</u>

Library Services
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
General Fund	32.08	32.08	32.08	32.08
Total All Funds	32.08	32.08	32.08	32.08

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Administration/Technical Services	13.28	13.28	13.28	13.28
Library-North Branch	9.64	9.64	9.16	9.16
Library-Main	<u>9.16</u>	<u>9.16</u>	<u>9.64</u>	<u>9.64</u>
Total Department of Library Services	32.08	32.08	32.08	32.08

Administration/Technical Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Administrative Aide	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00
Library Page (FTE)	0.73	0.73	0.73	0.73
Library Assistant I	4.00	4.00	4.00	4.00
Library Assistant I (FTE)	2.55	2.55	2.55	2.55
Library Assistant II	1.00	1.00	1.00	1.00
Library Services Supervisor	1.00	1.00	1.00	1.00
Senior Library Assistant	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Administration/Technical Services	13.28	13.28	13.28	13.28

North Branch Library

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Assistant Librarian (FTE)	0.88	0.88	0.88	0.88
Librarian	2.00	2.00	2.00	2.00
Library Page (FTE)	1.03	1.03	0.55	0.55
Library Assistant I	2.00	2.00	2.00	2.00
Library Assistant I (FTE)	1.73	1.73	1.73	1.73
Manager of Branch Library Services	1.00	1.00	1.00	1.00
Senior Library Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total North Branch Library	9.64	9.64	9.16	9.16

Main Library

	Actual	Adopted	Amended	Adopted
Full-time Position	2011-12	2012-13	2012-13	2013-14
Assistant Librarian (FTE)	2.81	2.81	2.81	2.81
Librarian	3.00	3.00	3.00	3.00
Library Page (FTE)	1.35	1.35	1.83	1.83
Library Assistant I	1.00	1.00	1.00	1.00
Library Services Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Central Library	9.16	9.16	9.64	9.64

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2011-12	2012-13	2012-13	2013-14
Administrative Aide	1.00	1.00	1.00	1.00
Assistant Librarian (FTE)	3.69	3.69	3.69	3.69
Director of Library Services	1.00	1.00	1.00	1.00
Librarian	5.00	5.00	5.00	5.00
Library Page (FTE)	3.11	3.11	3.11	3.11
Library Assistant I	7.00	7.00	7.00	7.00
Library Assistant I (FTE)	4.28	4.28	4.28	4.28
Library Assistant II	1.00	1.00	1.00	1.00
Library Services Supervisor	2.00	2.00	2.00	2.00
Manager of Branch Library Services	1.00	1.00	1.00	1.00
Senior Library Assistant	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Department of Library Services	32.08	32.08	32.08	32.08

Library Services

Objectives and Performance Measurements

Satisfaction Survey

- It is the objective of the Mesquite Public Library System to provide superior service to its patrons. The results of an annual patron survey provide a measure of the library's performance relative to the goal of attaining a high (over 80%) Extremely Satisfied/Very Satisfied rating. This analysis shows the level of library patron satisfaction with staff helpfulness, ease of locating materials, and overall satisfaction with library services.

Analysis of Library Patron Satisfaction By Staff Helpfulness and Ease of Locating Materials, and Overall Satisfaction (Annual Survey of Randomly Selected Patrons)									
	<i>2011-12</i>			<i>2012-13</i>			<i>2013-14 Projected</i>		
	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>
Extremely Satisfied	56.5%	33.3%	41.6%	52.9%	29.7%	36.4%	54.7%	33.9%	39.8%
Very Satisfied	38.2%	52.6%	46.7%	43.2%	56.5%	53.1%	41.5%	53.8%	49.8%
Somewhat Satisfied	4.7%	12.5%	11.1%	3.6%	13.1%	9.7%	3.5%	11.7%	9.7%
Not Very Satisfied	0.2%	1.4%	0.2%	0.3%	0.5%	0.6%	0.3%	0.5%	0.5%
Not At All Satisfied	0.4%	0.2%	0.4%	0.0%	0.2%	0.2%	0.0%	0.1%	0.2%

Per Capita Library Visits and Registrations

- It is the objective of the Mesquite Public Library System to promote the value of its holdings and services to the citizens of the community. One measure of this objective is an analysis of annual library visits made by community members and the per capita number of citizens who are registered borrowers. (All per capita calculations in Library Services are based on NCTCOG population estimates.)

Analysis of Library Visits and Patron Registrations			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Library Visits	2.52	2.42	2.43
Registered Borrowers	0.33	0.33	0.33

Library Collection

- It is the objective of the Mesquite Public Library System to continually build its book collection in an effort to provide patrons with the best collection possible. This analysis shows how the per capita book holdings of the Mesquite Public Library compare with the book holdings of public libraries in area cities and the statewide average public library book holdings.

Analysis of Comparative Per Capita Holdings By Average Number of Materials for Area City Public Libraries and Public Libraries Statewide			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Mesquite	1.86	1.50	1.50
Area Cities*	1.99	1.95	1.94
Texas Cities**	2.01	1.99	1.98

*Arlington, Carrollton, Garland, Grand Prairie, Irving, Mesquite, Plano and Richardson
 **Based on Hennen's American Public Library Ratings.

Use of Materials and Information Requests

- It is the objective of the Mesquite Public Library System to increase the use of the library's materials and to provide personalized answers to the wide range of informational questions from library patrons. One way to measure this objective is an analysis of materials circulated ("checked out") by patrons and materials used on-site. The analysis also shows the per capita number of requests for information received by staff members.

Analysis of Comparative Per Capita Materials Usage and Information Requests By Type of Material Usage and Source of Information Requests			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Materials Usage			
Circulated*	2.56	2.39	2.41
On-Site Use	0.46	0.34	0.36
Information Requests			
Remote Inquiry	0.42	0.41	0.42
On-Site Inquiry	0.73	0.72	0.73

Library Use by Children

- It is the objective of the Mesquite Public Library System to increase library awareness and usage among the community's children. This objective can be measured through an analysis of attendance at programs designed to inform, educate, entertain, and further library use by children. Additionally, the objective can be measured by examining the per capita participation in the annual Summer Reading Program, together with the percentage of participants completing the program. The Summer Reading Program is held in conjunction with the Texas State Library.

Analysis of Library Usage by Children			
By Type of Program and Per Capita (Under 9) Attendance			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Children's Programs			
Number of Programs	376	381	385
Per Capita* Attendance	0.62	0.64	0.65
Summer Reading Program			
Per Capita* Attendance	0.11	0.10	0.11
Completion Rate	41.0%	44.6%	45.5%

*Per Capita calculations taken from 2010 American Community Survey based on 2010 census of 22,217 Mesquite population under 9 years.

Library Volunteers

- It is the objective of the Mesquite Public Library System to encourage citizen volunteers to participate in the delivery of library services to the community. This analysis shows the number of annual volunteer hours donated and the value of those hours.

Analysis of Library Volunteerism			
By Number/Monetary Value* of Volunteer Hours			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Number of Volunteer Hours	4,230	3,667	3,800
Value of Volunteer Hours	\$92,172	\$81,187	\$85,462

*Based on value of \$20.85 (2009) per hour of volunteer service, \$21.36 (2010) reported on www.independentsector.org.
Estimated value in 2011: \$21.90

Technological Resources

- It is the objective of the Mesquite Public Library System to promote access to resources that are increasingly offered through technological means. One measure of this objective is the annual usage of the Library's public access computers. This objective can also be measured by the number of visits to online databases offered through the Library. Additionally, the number of e-audiobooks that are downloaded annually can be a measure of this objective.

Technological Resource Usage By Number of Annual Public Access Computer Sessions, Database Visits, Downloaded E-Audiobooks & E-Books			
	<i>2011-12</i>	<i>2012-13</i>	<i>2013-14 Projected</i>
Computer Sessions	66,201	84,852	85,000
Database Visits	44,499	31,277	35,000
E-Audiobooks Downloaded	3,987	2,922	3,200
E-Books Downloaded	6,558	8,593	10,000

*E-Audiobook vendor changed from NetLibrary to OneClickDigital. Service unavailable for 3 months.

Parks and Recreation

Parks and Recreation is responsible for maintaining and developing a quality park system, furnishing recreational opportunities to citizens and maintaining park buildings and facilities in clean and safe conditions. These objectives are achieved through the following divisions.



Mesquite Parks & Recreation was recognized at the annual Texas Recreation and Parks Region 2 & 3 Conference with the Excellence in Programming Award - Special Event for Christmas in the Park.

Administration

This Division provides direction, support and overall supervision for seven divisions within the department. It works with the Parks and Recreation Advisory Board, the Tree Board, the Youth Services Committee and many special interest groups to gain a feel for the community's needs.

Parks

The Parks Division is responsible for professional grounds maintenance of City parks, school/parks, building sites, athletic fields, playgrounds, color beds, bird sanctuary habitat, picnic facilities, swimming pool landscapes, community center landscapes, drainage channel vegetation, medians and the urban forestry program.

Recreation

The primary function of the Recreation Division is to provide for the organization, administration and leadership of a wide variety of activities designed to meet the leisure needs of the entire community. Recreation's goal is to provide quality leisure experiences by providing a wide range of activities for all age levels.

Pools

The Pools Division provides for the operation and maintenance of the four municipal pools during the months of May, June, July and August. It's primary goal is to provide a diverse, quality aquatic program as well as a safe, clean environment for users of the swimming pools.

Tennis

The tennis budget provides funding for all costs associated with the City's tennis program, specifically those at the Westlake Tennis Center. The Tennis Division's goal is to provide leagues, lessons and tournaments and to promote youth programs.

**Parks and Recreation
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14**

Fund	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
General Fund	\$4,157,912	\$2,811,185	\$2,543,479	\$3,535,933
Total All Funds	\$4,157,912	\$2,811,185	\$2,543,479	\$3,535,933

Division	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Administration	\$565,786	\$570,593	\$572,135	\$569,884
Park Operations	(1,413,259)	(2,315,511)	(2,816,661)	(1,662,597)
Golf Course	927,384	809,028	773,247	919,684
Tennis Center	83,035	85,842	87,336	139,926
Recreation Administration	883,514	742,977	742,897	768,151
Florence Recreation Center	175,105	157,080	157,968	159,329
Lakeside Activity Center	16,924	14,925	17,050	17,325
Shaw Gymnasium	49,354	51,456	48,473	43,406
Goodbar Activity Center	224,633	217,290	211,152	164,565
Athletic Programs	447,245	431,096	444,492	442,783
Evans Recreation Center	414,430	389,691	424,858	374,002
Dunford Recreation Center	257,123	181,355	275,623	185,015
Westlake House	7,489	7,000	8,000	8,000
Rutherford Recreation Center	416,835	375,573	426,082	381,944
Achziger Program	47,029	39,621	41,071	39,925
Day Camp	43,297	47,948	51,205	35,121
Thompson School Gym	83,575	67,544	88,855	75,376
Real.Texas.Festival.	441,441	422,425	422,425	370,969
Christmas in the Park	49,821	45,000	68,394	45,000
Special Events	30,184	27,500	24,824	27,500
City Lake Pool	175,502	194,095	184,089	177,221
Town East Pool	94,145	64,614	106,033	85,347
Vanston Pool	124,686	159,043	161,521	145,101
Marlins Swim Team	12,634	25,000	22,410	22,956
Total Divisions	\$4,157,912	\$2,811,185	\$2,543,479	\$3,535,933

Expenditure Category	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Personal Services	\$5,268,245	\$4,962,555	\$5,193,923	\$5,062,315
Supplies	580,285	566,660	588,563	570,435
Contractual Services	2,734,106	2,582,250	2,607,603	2,781,639
Capital Outlay	183,203	75,720	71,390	0
Other	75,277	99,000	99,000	99,000
Reimbursements	(4,683,204)	(5,475,000)	(6,017,000)	(4,977,456)
Total Categories	\$4,157,912	\$2,811,185	\$2,543,479	\$3,535,933

Parks and Recreation
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
General Fund	<u>124.68</u>	<u>124.68</u>	<u>124.54</u>	<u>124.54</u>
Total All Funds	124.68	124.68	124.54	124.54

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Parks and Recreation Administration	7.00	7.00	7.00	7.00
Park Operations	38.50	38.50	38.50	38.50
Golf Course	13.38	13.38	14.24	14.24
Recreation	48.88	48.88	47.88	47.88
Swimming Pools	14.67	14.67	13.67	13.67
Tennis Center	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>
Total Parks and Recreation	124.68	124.68	124.54	124.54

Parks and Recreation Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Director of Parks and Recreation	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Manager of Park Planning	1.00	1.00	1.00	1.00
Park Planner	1.00	1.00	1.00	1.00
Special Events Coordinator	1.00	1.00	1.00	1.00
Secretary	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Parks and Recreation Administration	7.00	7.00	7.00	7.00

Park Operations

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Chemical Application Technician	1.00	1.00	1.00	1.00
District Park Supervisor	3.00	3.00	3.00	3.00
Manager of Park Services	1.00	1.00	1.00	1.00
Park Athletic Fields Technician	5.00	5.00	5.00	5.00
Park Equipment Mechanic	1.00	1.00	1.00	1.00
Park Equipment Operator	7.00	7.00	7.00	7.00
Park Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Park Irrigation Technician	4.00	4.00	4.00	4.00
Park Maintenance Mechanic Facilities	3.00	3.00	3.00	3.00
Park Maintenance Specialist	3.00	3.00	3.00	3.00
Seasonal Park Workers (FTE)	3.50	3.50	3.50	3.50
Secretary	1.00	1.00	1.00	1.00
Senior Grounds Maintenance Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Parks North District	38.50	38.50	38.50	38.50

Golf Course

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Golf Course Maintenance Technician	1.00	1.00	1.00	1.00
Manager of Golf	1.00	1.00	1.00	1.00
Part-time Golf Course Maint. Worker (FTE)	3.50	3.50	3.50	3.50
Seasonal Food and Beverage Worker (FTE)	1.50	1.50	1.50	1.50
Seasonal Golf Cart Attendant (FTE)	2.50	2.50	3.36	3.36
Seasonal Pro Shop Attendant (FTE)	2.00	2.00	2.00	2.00
Seasonal Sr. Food and Beverage Worker (FTE)	0.88	0.88	0.88	0.88
Senior Pro Shop Attendant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Parks North District	13.38	13.38	14.24	14.24

Recreation

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Athletics and Aquatics Coordinator	2.00	2.00	2.00	2.00
Athletics and Aquatics Superintendent	1.00	1.00	1.00	1.00
Athletics Supervisor	0.00	0.00	0.00	0.00
Custodian	8.00	8.00	8.00	8.00
Custodian (FTE)	0.50	0.50	0.50	0.50
Manager of Recreation Services	1.00	1.00	1.00	1.00
Marketing Specialist	1.00	1.00	1.00	1.00
Recreation Center Supervisor	3.00	3.00	3.00	3.00
Recreation Leader (FTE)	19.75	19.75	18.75	18.75
Recreation Specialist	5.00	5.00	5.00	5.00
Recreation Services Superintendent	1.00	1.00	1.00	1.00
Recreation Supervisor - RASP	1.00	1.00	1.00	1.00
Seasonal Recreation Leader (FTE)	0.63	0.63	0.63	0.63
Senior Programs Supervisor	2.00	2.00	2.00	2.00
Senior Recreation Supervisor	2.00	2.00	2.00	2.00
Support Services Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Recreation	48.88	48.88	47.88	47.88

Swimming Pools

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Cashier (FTE)	1.10	1.10	1.10	1.10
Facility Attendant (FTE)	0.84	0.84	0.84	0.84
Head Lifeguard (FTE)	0.69	0.69	0.69	0.69
Lifeguard (FTE)	9.66	9.66	9.66	9.66
Pool Maintenance Technician (FTE)	1.00	1.00	0.00	0.00
Swim Coach (FTE)	0.26	0.26	0.26	0.26
Swimming Pool Supervisor (FTE)	<u>1.12</u>	<u>1.12</u>	<u>1.12</u>	<u>1.12</u>
Total Swimming Pools	14.67	14.67	13.67	13.67

Tennis

Full-time Position	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Tennis Center Attendant (FTE)	1.25	1.25	1.25	1.25
Tennis Center Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Tennis Center	2.25	2.25	2.25	2.25

Departmental Job Classifications

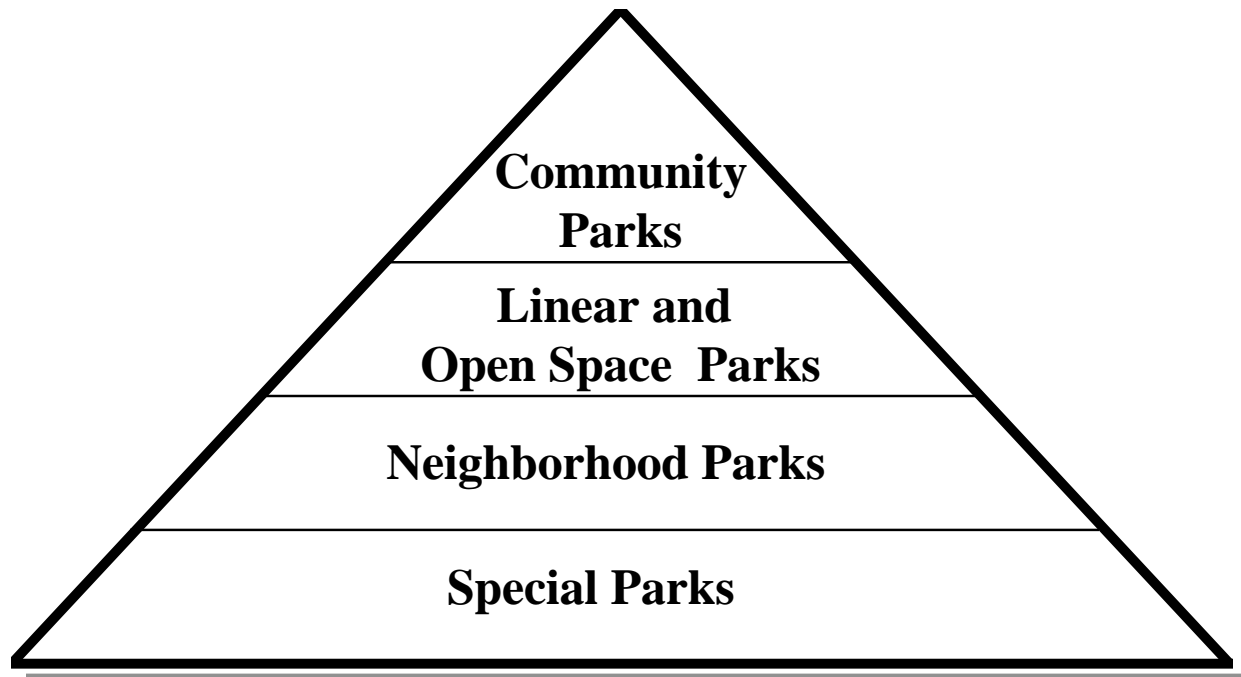
Job Classification	Actual	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Athletic and Aquatics Coordinator	2.00	2.00	2.00	2.00
Athletic and Aquatics Superintendent	1.00	1.00	1.00	1.00
Athletics Supervisor	0.00	0.00	0.00	0.00
Cashier (FTE)	1.10	1.10	1.10	1.10
Chemical Application Technician	1.00	1.00	1.00	1.00
Custodian	8.00	8.00	8.00	8.00
Custodian (FTE)	0.50	0.50	0.50	0.50
Director of Parks and Recreation	1.00	1.00	1.00	1.00
District Park Supervisor	3.00	3.00	3.00	3.00
Executive Secretary	1.00	1.00	1.00	1.00
Facility Attendant (FTE)	0.84	0.84	0.84	0.84
Golf Course Maintenance Technician	1.00	1.00	1.00	1.00
Head Lifeguard (FTE)	0.69	0.69	0.69	0.69
Lifeguard (FTE)	9.66	9.66	9.66	9.66
Marketing Specialist	1.00	1.00	1.00	1.00
Manager of Golf	1.00	1.00	1.00	1.00
Manager of Park Planning	1.00	1.00	1.00	1.00
Manager of Park Services	1.00	1.00	1.00	1.00
Manager of Recreation Services	1.00	1.00	1.00	1.00
Pool Maintenance Technician (FTE)	1.00	1.00	0.00	0.00
Park Athletic Fields Technician	5.00	5.00	5.00	5.00
Park Equipment Mechanic	1.00	1.00	1.00	1.00
Park Equipment Operator	7.00	7.00	7.00	7.00
Park Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Park Irrigation Technician	4.00	4.00	4.00	4.00
Park Maintenance Mechanic Facilities	3.00	3.00	3.00	3.00
Park Maintenance Specialist	3.00	3.00	3.00	3.00
Park Planner	1.00	1.00	1.00	1.00
Part-time Golf Course Maint. Worker (FTE)	3.50	3.50	3.50	3.50
Recreation Center Supervisor	3.00	3.00	3.00	3.00
Recreation Leader (FTE)	19.75	19.75	18.75	18.75
Recreation Services Superintendent	1.00	1.00	1.00	1.00
Recreation Specialist	5.00	5.00	5.00	5.00
Recreation Supervisor - RASP	1.00	1.00	1.00	1.00
Seasonal Food and Beverage Worker (FTE)	1.50	1.50	1.50	1.50
Seasonal Golf Cart Attendant (FTE)	2.50	2.50	3.36	3.36
Seasonal Park Workers (FTE)	3.50	3.50	3.50	3.50
Seasonal Pro Shop Attendant (FTE)	2.00	2.00	2.00	2.00
Seasonal Recreation Leader (FTE)	0.63	0.63	0.63	0.63
Seasonal Sr. Food and Beverage Worker (FTE)	0.88	0.88	0.88	0.88
Secretary	3.00	3.00	2.00	2.00
Senior Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Senior Pro Shop Attendant	1.00	1.00	2.00	2.00
Senior Programs Supervisor	2.00	2.00	2.00	2.00
Senior Recreation Supervisor	2.00	2.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00
Support Services Supervisor	1.00	1.00	1.00	1.00
Swim Coach (FTE)	0.26	0.26	0.26	0.26
Swimming Pool Supervisor (FTE)	1.12	1.12	1.12	1.12
Tennis Center Attendant (FTE)	1.25	1.25	1.25	1.25
Tennis Center Supervisor	1.00	1.00	1.00	1.00
Total Parks and Recreation	124.68	124.68	124.54	124.54

Parks and Recreation

Objectives and Performance Measurements

Park Planning

- It is the objective of the Mesquite Parks and Recreation Department to provide the citizens of Mesquite a park system (including developed open spaces) that meets the overall minimum standards published by The National Recreation and Park Association (NRPA). This objective can be measured by comparing Mesquite's overall parks system against the NRPA standard. A brief definition of Mesquite park types based on the City's *Comprehensive Park Master Plan* precedes the analysis.



City of Mesquite Park Classification System

- Community Parks: Designed to offer large or special facilities for organized recreationalists, Community Parks include both intensive and passive uses, are planned at a ratio of 3 acres per 1,000 population, are typically 20-100 acres in size and service an area of two miles radius.
- Linear and Open Space Parks: Designed to act as buffers around various land uses and linkages between parks and neighborhoods, these parks include activities that promote exposure to the experience offered in this environment, vary greatly in size and shape and service areas vary greatly and have no designations.
- Neighborhood Parks: Designed to serve as active play or passive recreation areas for families in the immediate neighborhood, these parks include school parks and other smaller type parks not associated with the school system. Neighborhood Parks are typically 1-20 acres in size, are planned at a ratio of 2-3 acres per 1,000 population and service an area of one-half mile.

Tree Plantings

- The objective of the Parks Division to plant 20,000 trees in the City by the year 2000 was fulfilled in fiscal year 1999-00. Plantings have continued and this analysis shows the anticipated plantings during the coming year. Trees are purchased or transplanted (from the City's tree farm) by the City and either planted by parks personnel, contractors and/or donated to non-profit organizations (i.e. schools, civic organizations) for planting.

Analysis of Cumulative Tree Plantings						
By Park Services Division & Through Donations to Non-Profits (Since 1991)						
	<u>2011-12</u>		<u>2012-13</u>		<u>2013-14 Projected</u>	
	<i>No. Trees</i>	<i>% of Total</i>	<i>No. Trees</i>	<i>% of Total</i>	<i>No. Trees</i>	<i>% of Total</i>
Park Services Division	13,710	49%	14,872	50%	15,000	47%
Non-Profits	14,400	51%	14,400	50%	14,400	45%
Free Tree Program	0	0	1,508	0	2,508	
Remainder of Goal	0%	0%	0%	0%	0%	0%
Total	28,110	100%	30,780	100%	31,908	100%

Parks

- It is the objective of the Parks Division to maintain, beautify and make safe the grounds for the entire City's parks. One measure of this objective is an analysis of the number and percentage of park employee work hours devoted to attaining the objective.

EMPLOYEE WORK HOURS									
Analysis of Park Services Employee Workhours Per Acre									
Annual Work Hours by Activity Per Acre of Park Land									
Activity	<u>2011-12</u> <i>(1,430 Acres)</i>			<u>2012-13 Amended</u> <i>(1,450 Acres)</i>			<u>2013-14 Projected</u> <i>(1,450 Acres)</i>		
	<i>Annual Workhours</i>	<i>Annual WH per Acre</i>	<i>Percentage WH Used</i>	<i>Annual Workhours</i>	<i>Annual WH per Acre</i>	<i>Percentage WH Used</i>	<i>Annual Workhours</i>	<i>Annual WH per Acre</i>	<i>Percentage WH Used</i>
Litter Control	13,500	9.44	15.78%	14,000	9.65	16.25%	14,000	9.65	16.25%
Athletic Field Maint.	10,500	7.34	12.27%	10,500	7.24	11.27%	10,500	7.24	11.27%
Mowing	24,600	17.20	28.75%	25,000	17.24	29.13%	25,000	17.24	29.13%
Urban Forestry	11,750	8.22	13.73%	12,000	8.27	14.13%	12,000	8.27	14.13%
Playground Maint.	6,225	4.35	7.27%	6,225	4.29	6.03%	6,225	4.29	6.03%
Irrigation Maint.	10,750	7.52	12.56%	11,000	7.58	13.06%	11,000	7.58	13.06%

Airport Services

The Department of Airport Services provides safe, efficient and environmentally sensitive air transportation facilities appropriate to the needs of the community. This responsibility is accomplished through such means as promulgation and enforcement of the “Airport Minimum Standards, Rules and Regulations” maintenance and marketing of this facilities, promotion of the airport as an economic development tool of the City, public awareness of the airport and local city resident support.



Airport Director Cynthia Godfrey accepts Aviation Appreciation Month proclamation from Mesquite Mayor John Monaco.

Airport Services
 Financial Summary
 Fund Allocations, Divisional Allocations, Expenditure Categories
 Fiscal Years 2011-12 to 2013-14

	Actual	Adopted	Amended	Adopted
Fund	2011-12	2012-13	2012-13	2013-14
Airport Operating Fund	<u>\$1,639,941</u>	<u>\$1,792,056</u>	<u>\$2,107,880</u>	<u>\$1,746,992</u>
Total All Funds	<u>\$1,639,941</u>	<u>\$1,792,056</u>	<u>\$2,107,880</u>	<u>\$1,746,992</u>

	Actual	Adopted	Amended	Adopted
Division	2011-12	2012-13	2012-13	2013-14
Airport Operations	<u>\$1,639,941</u>	<u>\$1,792,056</u>	<u>\$2,107,880</u>	<u>\$1,746,992</u>
Total Division	<u>\$1,639,941</u>	<u>\$1,792,056</u>	<u>\$2,107,880</u>	<u>\$1,746,992</u>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2011-12	2012-13	2012-13	2013-14
Personal Services	\$263,615	\$379,924	\$343,886	\$386,855
Supplies	903,583	917,957	1,259,264	887,667
Contractual Services	268,048	269,371	279,446	261,766
Capital Outlay	4,891	25,000	25,480	10,900
Other Financing Uses	<u>199,804</u>	<u>199,804</u>	<u>199,804</u>	<u>199,804</u>
Total Categories	<u>\$1,639,941</u>	<u>\$1,792,056</u>	<u>\$2,107,880</u>	<u>\$1,746,992</u>

Airport Services
Authorized Staffing Levels
Fiscal Years 2011-12 to 2013-14

Staffing Levels by Fund

Fund	Amended	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Municipal Airport Fund	<u>8.05</u>	<u>8.05</u>	<u>7.90</u>	<u>7.90</u>
Total Municipal Airport Fund	8.05	8.05	7.90	7.90

Summary of Divisional Staffing Levels

Division	Amended	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Airport Services	<u>8.05</u>	<u>8.05</u>	<u>7.90</u>	<u>7.90</u>
Total Airport Services	8.05	8.05	7.90	7.90

Departmental Job Classifications

Job Classification	Amended	Adopted	Amended	Adopted
	2011-12	2012-13	2012-13	2013-14
Administrative Clerk (FTE)	0.75	0.75	0.00	0.00
Airport Director	1.00	1.00	1.00	1.00
Airport Operations Manager	1.00	1.00	1.00	1.00
Airport Security Technician (FTE)	1.40	1.40	1.40	1.40
Executive Secretary (FTE)	0.50	0.50	0.60	0.60
Line Services Technician (FTE)	<u>3.40</u>	<u>3.40</u>	<u>3.90</u>	<u>3.90</u>
Total Airport Services	8.05	8.05	7.90	7.90

Non-Departmental

Non-departmental expenditures are those expenditures that do not readily pertain to any specific department. Examples include debt service payments, insurance, reserve appropriations and fund transfers.



Debt Service Funds

The Debt Service Funds accumulate resources for the payment of general long-term debt principal, interest and related costs on debt issued by the city. Funds are normally transferred into these funds from other funds. The City of Mesquite maintains three debt service funds; 1) the General Obligation Debt Service Fund, 2) the Water and Sewer Revenue Bond Debt Service Fund and 3) the Drainage Utility District Revenue Bond Debt Service Fund.

Reserve Funds

Reserve funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes. Funds are transferred into these funds from other funds. The City of Mesquite has three reserve funds; 1) the Water and Sewer Revenue Reserve Fund, 2) the Drainage Utility District Revenue Reserve Fund and 3) the Duck Creek Reserve Fund.

Reserve Appropriations (General and Water & Sewer)

The Reserve Appropriation budgets provide funding for emergency purposes as well as a variety of other purposes including 1) uncollectible accounts, 2) purchase of plastic bags for resale to the public, 3) bank depository services and 4) public safety equipment.

Insurance

These budgets provide appropriations for the city's general liability insurance program. Coverage is provided for auto, general liability, property damage, fire and extended coverage, police liability, public officials and employee's liability, workers' compensation and unemployment insurance. Funds for retirement health insurance are also accounted for here.

Non-Departmental
Financial Summary
Fund Allocations, Divisional Allocations, Expenditure Categories
Fiscal Years 2011-12 to 2013-14

Fund	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
General Fund	\$11,943,034	\$12,678,362	\$13,461,083	\$12,195,505
General Obligation Debt Service Fund	10,842,585	10,719,589	10,713,589	10,913,027
Water and Sewer Operating Fund	14,753,510	15,056,848	15,072,740	15,139,444
Water and Sewer Debt Service Fund	8,071,276	8,323,735	8,321,235	8,376,555
Drainage Utility District Revenue Reserve Fund	52,565	66,943	66,943	29,973
Drainage Utility District Debt Service Fund	<u>1,182,621</u>	<u>719,844</u>	<u>718,444</u>	<u>527,400</u>
Total All Funds	<u>\$46,845,591</u>	<u>\$47,565,321</u>	<u>\$48,354,034</u>	<u>\$47,181,904</u>

Division	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Drainage Utility District Debt Service	\$1,182,621	\$719,844	\$718,444	\$527,400
Drainage Utility District Revenue Reserve	52,565	66,943	66,943	29,973
General Obligation Debt Service	10,842,585	10,719,589	10,713,589	10,913,027
General Fund Transfer to Debt Service	9,259,288	9,225,362	9,400,000	9,339,505
General Fund Reserve	623,442	563,000	936,083	694,000
Public Safety Equipment	373,364	1,290,000	1,365,000	762,000
Insurance	1,386,940	1,600,000	1,460,000	1,400,000
General Fund Transfer to General Liability	0	0	300,000	0
General Fund Transfer to Capital Projects	300,000	0	0	0
Water and Sewer Debt Service	8,071,276	8,323,735	8,321,235	8,376,555
Water and Sewer Fund Transfers	12,946,604	13,301,848	13,286,371	13,404,444
Water and Sewer Insurance	1,405,000	1,405,000	1,405,000	1,405,000
Water and Sewer Reserve	<u>401,906</u>	<u>350,000</u>	<u>381,369</u>	<u>330,000</u>
Total Divisions	<u>\$46,845,591</u>	<u>\$47,565,321</u>	<u>\$48,354,034</u>	<u>\$47,181,904</u>

Expenditure Category	Actual 2011-12	Adopted 2012-13	Amended 2012-13	Adopted 2013-14
Personal Services	\$1,432,213	\$1,630,000	\$1,491,000	\$1,431,000
Supplies	30,167	130,000	90,000	70,000
Contractual Services	1,032,878	643,000	1,191,452	923,000
Capital Outlay	297,515	1,290,000	1,290,000	727,000
Other Expenditures	(7,121)	110,000	80,000	35,000
Other Financing Uses	23,963,457	23,999,153	24,458,314	24,178,922
Debt Service	<u>20,096,482</u>	<u>19,763,168</u>	<u>19,753,268</u>	<u>19,816,982</u>
Total Categories	<u>\$46,845,591</u>	<u>\$47,565,321</u>	<u>\$48,354,034</u>	<u>\$47,181,904</u>

Capital Budget

Summary
2014 Debt Issuance
Capital Budget Impact on Operating Budget
Significant Nonrecurring Capital Expenditures
 Airport
 Drainage Utility District
 Municipal
 Parks and Recreation
 Public Safety
 Streets
 Traffic
 Water and Sewer System
Recurring Vehicle and Other Capital Expenditures

CAPITAL BUDGET

The first year of the City's five-year Capital Improvement Plan is known as the Capital Budget, and funding for the capital projects identified therein is contained in the FY 2013-14 Adopted Budget. Capital projects are significant expenditures to acquire long-term assets that have a minimum value of \$5,000 and a useful life of five years or more. These assets are usually financed with debt obligations or sales tax revenues for projects eligible under the 4B Sales Tax provisions. Other revenues such as assessments, contributions from other governmental entities and developer participation are also utilized.

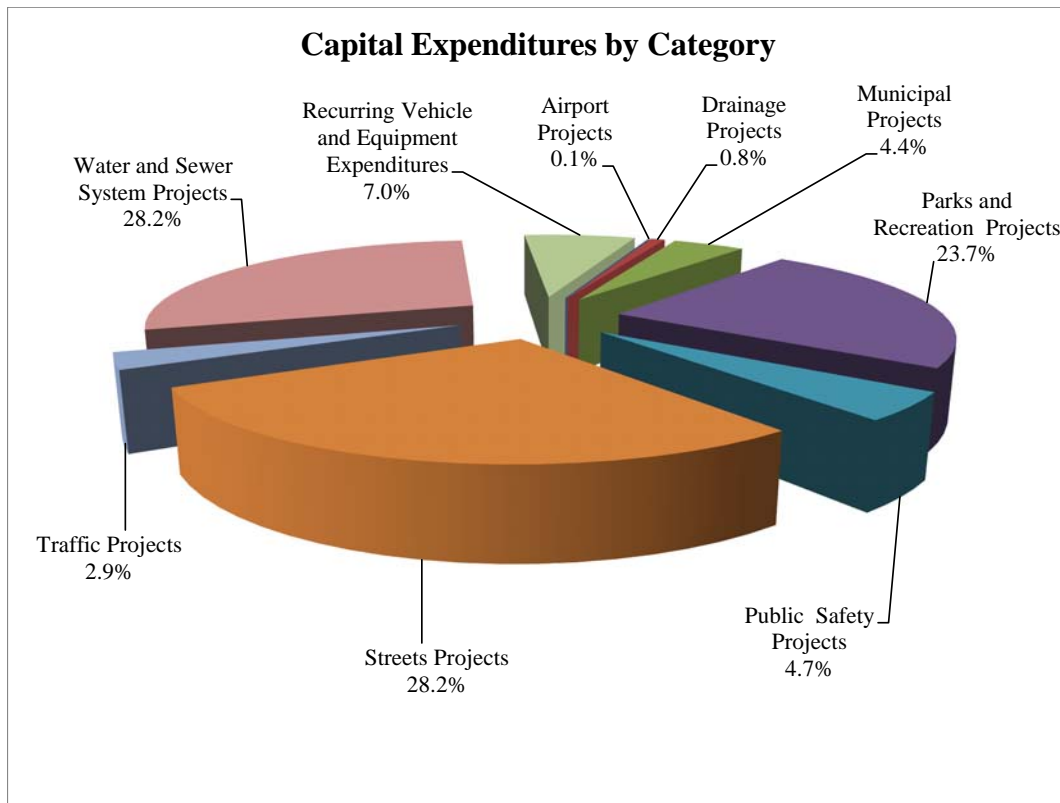
The Budget also contains funding for capital assets that are routine in nature and may be lesser in value – a minimum of \$1,000 and a useful life of at least two years. These capital expenditures are usually finance through general revenues or, if eligible, are included in short-term debt obligations. As recommended by GASB Statement 34, the City reports all capital assets, including infrastructure, in the government-wide Statement of Net Assets and reports depreciation expenses – the cost of “using up” capital assets – in the statement of activities. All capital assets have a minimum capitalization threshold of \$5,000 for each individual item, and the expected useful life of capitalized assets varies depending on the type of asset; for example, a computer has an expected useful life of five years, but a building has an expected useful life of 45 years.

Nonrecurring capital expenditures may be classified into eight program areas: Airport, Drainage, Municipal, Parks and Recreation, Public Safety, Streets, Traffic, Water and Sewer, and nonrecurring capital expenditures, or Routine Vehicle and Equipment Expenditures, are itemized and grouped by funding source. Municipal projects for example account for \$2,612,958, or 4.4 percent of all capital expenditures, and 61 percent of this amount is attributed to the new integrated accounting system. Twenty-eight percent of all capital expenditures are Street projects, and 23.7 percent are Parks and Recreation projects, which are funded entirely through the 4B Sales Tax Fund.

Funding sources for all capital expenditures vary by project type and use, and a more detailed description of all capital expenditures and their funding sources is found in this section of the Budget document and debt service schedules for the associated outstanding debt can be found in the Appendix.

City of Mesquite
Capital Expenditure Summary
Fiscal Year 2013-14

Capital Expenditure Category:	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
Airport Capital Projects	\$135,021	\$14,979	\$150,000
Drainage Capital Projects	539,137	518,405	1,057,542
Municipal Capital Projects	25,810,944	2,612,958	28,423,902
Parks and Recreation Capital Projects	14,663,280	13,915,328	28,578,608
Public Safety Capital Projects	2,859,735	2,766,561	5,626,296
Streets Capital Projects	13,134,532	16,572,939	29,707,471
Traffic Capital Projects	1,814,389	1,706,447	3,520,836
Water and Sewer System Capital Projects	13,331,258	16,567,013	29,898,271
Recurring Vehicle and Equipment Expenditures	\$4,789,727	\$4,096,066	\$8,885,793
Total Capital Expenditures	\$77,078,023	\$58,770,696	\$135,848,719



2014 General Obligation Bond Sale

The budget includes \$10,913,027 in debt service for the City’s outstanding general obligation debt and the issuance of \$8,010,000 in additional general obligation debt to fund the capital improvements described below. The General Fund’s portion of debt service is \$9,339,505, an increase of \$80,217 from last year’s amount.

Proposed Bond Sale		
<u>Project Description</u>	<u>Funding Source</u>	<u>Amount</u>
Street and Alley Reconstruction	Certificates of Obligation	\$1,000,000
Motley Drive Reconstruction	Certificates of Obligation	3,000,000
Retro-reflectivity Sign Replacement	Certificates of Obligation	130,000
Screening Wall Replacement	Certificates of Obligation	<u>250,000</u>
Total Streets and Alley Improvements		<u>\$4,380,000</u>
Municipal Building Improvements	Certificates of Obligation	\$250,000
Total Municipal Improvements		<u>\$250,000</u>
Vehicles and Computer Equipment	Certificates of Obligation	\$2,330,000
Software Upgrade	Certificates of Obligation	<u>750,000</u>
Total Equipment/Software		<u>\$3,080,000</u>
Cost of Issue	Certificates of Obligation	<u>\$300,000</u>
Total Bond Sale		<u>\$8,010,000</u>

Water and Sewer Revenue Bond Sale

The 2013-14 Water and Sewer Fund budget includes \$5,925,000 in water and sewer revenue bonds to undertake the projects listed below.

Proposed Water and Sewer Revenue Bond Sale		
<u>Project Description</u>	<u>Funding Source</u>	<u>Amount</u>
Sanitary Sewer Rehabilitation Program	Revenue Bonds	\$2,500,000
Water Line and Concrete Replacement Program	Revenue Bonds	900,000
Emergency Repairs	Revenue Bonds	200,000
Water Meter Replacement Program	Revenue Bonds	100,000
Town East Elevated Tank, Phase II	Revenue Bonds	500,000
Water Line Replacement Program	Revenue Bonds	500,000
Revenue Reserve	Revenue Bonds	900,000
Cost of Issue	Revenue Bonds	<u>325,000</u>
Total Water and Sewer Revenue Bond Sale		<u>\$5,925,000</u>

Next year begins two annual programs designed to aggressively address the City's aging infrastructure with \$3 million each year for residential street reconstruction and \$250,000 each year for screening wall replacements. The first street to be reconstructed under this annual program is Motley Drive. The proposed bond sale also includes \$2,330,000 for recurring motor vehicle and computer equipment replacements and \$750,000 for the final phase of the City's LEAP project implementation.

Municipal projects included in this year's bond sale include \$125,000 for a partial replacement of the Mesquite Performing Arts Center roof and \$40,000 for the roof replacement at Fire Station No.6, and \$85,000 for HVAC mechanical equipment replacements at the North Branch Library.

Included in the 2014 water and sewer revenue bond sale is \$900,000 to fund the Water and Sewer Revenue Reserve Fund and \$325,000 for bond issuance costs. The capital projects financed with general obligation and water and sewer revenue bonds are more fully described in this Section along with capital projects financed with prior year bond allocations and all other funding sources.

Capital Budget Impact on the General Fund

The cost to finance large, nonrecurring capital projects or to acquire other capital equipment is not necessarily limited to annual principal and interest payments to pay off debt. Some capital projects require additional funds to operate or maintain them once they are acquired. For example, a new traffic signal will require additional electricity, or a new building will require routine maintenance and increased utility costs. Generally the material effect is \$10,000 or more to the General Fund, or other operating fund if applicable, during the budget fiscal year or in subsequent fiscal years.

The following projects are expected to have a significant impact on the fiscal year 2013-14 operating budget or future operating budgets:

Integrated Data Management System - With the phased implementation of the new Tyler Technologies Enterprise Resource Planning system, additional information technology support staff positions will be added throughout the three-year implementation plan and funded by the General Fund. During fiscal year 2012, a frozen programmer analyst position was filled with a prorated cost of \$25,000 in salary and benefit costs. This position cost the General Fund \$47,640 in the current year and moving forward. This project is financed with certificates of obligation; therefore, debt service costs are approximately \$250,000 with the final \$750,000 issued in fiscal year 2014. During the current year, a Programmer Analyst position was eliminated and substituted with a Network Administrator position at a net cost increase of \$2,480. In fiscal year 2013-14, a Junior Systems Administrator position will be added at an estimated cost of \$47,640. The total operating impact to the General Fund and Water and Sewer Fund (a proportionate share of IT costs are indirect costs of the Water and Sewer Fund operations) is estimated at \$347,760 in fiscal year 2014 and will increase along with employee salary and benefit increases in future years, but the \$250,000 will eventually

be paid down over the life of the bonds. Annual software licenses associated with the ERP and added modules are offset by the elimination of legacy software licenses and staff programming time.

Facility Assessment and Software – Included in the \$232,941 budgeted in Municipal Building Renovations project is \$150,000 to fund a facility audit of all municipal owned facilities to assess their current condition and develop a 20-year capital improvement program for renovations and component replacements. If the Tyler Technologies facilities module is insufficient to track deferred maintenance items, then an estimated \$20,000 has been programmed for annual software costs for a facility based software solution to track deferred maintenance.

Energy Efficient Athletic Lighting – Funded with 4B Sales Tax, this project will not adversely impact the General Fund, but will result in a small, unknown amount of energy savings for the City.

Adopted Capital Budget
 Airport Projects
 Fiscal Year 2013-14

Project Name	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
Airport Maintenance	<u>\$135,021.00</u>	<u>\$14,979.00</u>	<u>\$150,000.00</u>
Total Airport Projects	<u>\$135,021.00</u>	<u>\$14,979.00</u>	<u>\$150,000.00</u>

Airport Projects

- 1) ***Project:*** *Airport Maintenance*
- Funding Sources:*** *4B Sales Tax Funds (2012 Appropriations) - \$50,000*
4B Sales Tax Funds (2013 Appropriations) - \$100,000
- Total Project Cost:*** *\$150,000*
- Description:***
Routine remodeling and repairs to airport offices and hangar space.

Adopted Capital Budget
 Drainage Utility District Projects
 Fiscal Year 2013-14

Project Name	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
FEMA LOMRs	\$40,148.32	\$34,751.68	\$74,900.00
Alley Drainage Improvements	206,918.50	10,581.50	217,500.00
City Lake Dam Plan Update	56,762.82	7,037.18	63,800.00
Thomasson Square Drainage Improvements	67,950.21	33,391.00	101,341.21
Golf Course Drainage Improvements	167,356.75	132,643.25	300,000.00
LaPrada Drainage Improvements	<u>0.00</u>	<u>300,000.00</u>	<u>300,000.00</u>
Total Drainage Utility District Projects	<u>\$539,136.60</u>	<u>\$518,404.61</u>	<u>\$1,057,541.21</u>

Drainage Utility District Projects

- 1) **Project:** *FEMA Letter of Map Revisions (LOMRs)*
Funding Sources: *2002 Drainage Utility District Revenues Bonds—\$14,900*
DUD Revenues (2008 Appropriations) - \$60,000
Total Project Cost: *\$74,900*
Description:
Completing LOMR for new bridges constructed by the Texas Department of Transportation (TXDOT). The LOMR is needed to comply with FEMA regulations and to maintain current floodplain maps. TXDOT is construction several bridge projects within the City of Mesquite as follows:

 1. Lucas Boulevard at South Mesquite Creek
 2. US 80 at the West Fork of South Mesquite Creek
 3. US 80 at Stream 2B6
 4. US 80 at North Mesquite Creek

- 2) **Project:** *Alley Drainage Improvements*
Funding Sources: *DUD Revenues (2006 Appropriations)*
Total Project Cost: *\$217,500*
Description:
In conjunction with the Alley Replacement Program, the installation of additional inlets and localized drainage systems to reduce flooding at 1036 Darnell (3 houses) \$17,100; 1700 Windsor (4 houses) \$86,000; 920 Creekside (3 houses) \$56,000; 1520 Regent (1 house) \$26,500; and 1421/1501 Woodcrest (2 houses) \$31,900.

- 3) **Project:** *City Lake Dam Plan Update*
Funding Sources: *DUD Revenues (2011 Appropriations)*
Total Project Cost: *\$63,800*
Description:
Development of Hydrology and Hydraulic information for City Lake Park Dam including a dam breach analysis, Operations and Maintenance Plan, an Emergency Action Plan (EAP) and obtaining a water right permits for the dam. This is to adhere to the new TCEQ Dam safety regulations.

Drainage Utility District Projects

4) ***Project:*** *Thomasson Square Drainage Improvements*

Funding Sources: *DUD Revenues (2012 Appropriations)*

Total Project Cost: *\$101,341.21*

Description:

Drainage improvements related to the Gus Thomasson Corridor Revitalization project to spur private redevelopment of underutilized commercial property in north Mesquite through mixed use development that adopts form-based code principles of promoting pedestrian friendly streetscapes and store fronts that enhance walkability for residents. The first project of its kind in Mesquite, this project is supplemented with a \$3 million Sustainable Development Grant through the North Central Texas Council of Governments.

5) ***Project:*** *Golf Course Drainage Improvements*

Funding Sources: *DUD Revenues (2013 Appropriations)*

Total Project Cost: *\$300,000*

Description:

Grading and drainage improvements related to the renovation of the municipal golf course. This will be the first renovation of the fairways and greens in over 60 years and the drainage improvements will allow for better drainage on the course while minimizing water damage to cart paths and bunkers.

6) ***Project:*** *LaPrada Drive Drainage Improvements*

Funding Sources: *DUD Revenues (2013 Appropriations)*

Total Project Cost: *\$300,000*

Description:

Participation with Dallas County for drainage improvements along the median of LaPrada Drive from the City Limits at Motley to South Mesquite Creek. This project is 50% of the funding for the portion within Mesquite. The improvements within the City of Dallas along LaPrada Drive from Millimar Drive to Motley Drive will require the system in Mesquite to be enlarged to increase storm water capacity.

Adopted Capital Budget
Municipal Projects
Fiscal Year 2013-14

Project Name	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
Records Management System	\$272,706.43	\$2,293.57	\$275,000.00
Municipal Building Renovations	302,042.35	232,941.06	534,983.41
City Hall Facility Expansion	23,022,836.98	181,581.49	23,204,418.47
Compass Bus Service	569,291.15	337,708.85	907,000.00
Property Acquisition 4545 Gus Thomasson	29,443.62	10,056.38	39,500.00
TEEX Parking Lot Lighting	8,490.00	4,510.00	13,000.00
Integrated Data Management System	1,606,133.67	1,593,866.33	3,200,000.00
Arts Center Roof Renovation	0.00	125,000.00	125,000.00
Fire Station No. 6 Roof Renovation	0.00	40,000.00	40,000.00
Branch Library Mechanical Equipment	0.00	85,000.00	85,000.00
Total Municipal Projects	\$25,810,944.20	\$2,612,957.68	\$28,423,901.88

Municipal Projects

- 1) **Project:** *Records Management System*

Funding Source: *2000 Certificates of Obligation - \$75,000*
2005 Certificates of Obligation - \$75,000
2009 Certificates of Obligation - \$125,000

Total Project Cost: *\$275,000*

Description:

Consulting services to assist in evaluating the City's records and available storage media; purchase of equipment; conversion of selected records to media other than paper for easier access; reduction of volume and/or vital records protection.

- 2) **Project:** *Municipal Building Renovations*

Funding Source: *2008 Certificates of Obligation - \$36,700*
2012 Certificates of Obligation - \$248,283
2013 Certificates of Obligation - \$250,000

Total Project Cost: *\$534,983*

Description:

This on-going project includes funding to perform major repairs and maintenance at various municipal facilities. The 2013 allotment includes \$150,000 for a facility audit of all major facilities to identify capital improvement needs over the next 20 years.

- 3) **Project:** *City Hall Facility*

Funding Source: *2006 Certificates of Obligation - \$100,000*
2007 Certificates of Obligation - \$2,500,000
2008 Certificates of Obligation - \$200,000
2009 Certificates of Obligation - \$6,000,000
2010 Certificates of Obligation - \$6,500,000
2011 Certificates of Obligation - \$6,754,419
2012 Certificates of Obligation - \$1,150,000

Total Project Cost: *\$23,204,419*

Description:

Demolition of existing City Hall facility located at 711 North Galloway and the design and construction of a new City Hall that is connected to the new police building at 777 North Galloway.

Municipal Projects

- 4) **Project:** *Compass Bus Service*
- Funding Source:** *4B Sales Tax Funds (2012 Appropriations) - \$400,000*
4B Sales Tax Funds (2013 Appropriations) - \$183,000
4B Sales Tax Funds (2014 Appropriations) - \$324,000
- Total Project Cost:** *\$907,000*
- Description:**
- Funding for an interim plan to demonstrate support for light rail in the Mesquite area. Payments will be made to Dallas Areas Rapid Transit (DART) for a park and ride bus service from the Convention Center to Lawnview station in East Dallas in order to provide needed data on ridership potential for light rail in Mesquite.
-
- 5) **Project:** *Property Acquisition—4545 Gus Thomasson Road*
- Funding Source:** *2006 Certificates of Obligation - \$17,500*
Capital Projects Reserve - \$22,000
- Total Project Cost:** *\$39,500*
- Description:**
- Property acquisition related to the Thomasson Square project and the Gus Thomasson Sustainability initiative.
-
- 6) **Project:** *TEEX Parking Lot Lighting*
- Funding Source:** *2008 Certificates of Obligation*
- Total Project Cost:** *\$13,000*
- Description:**
- Engineering design for the replacement of 27 high pressure sodium parking lot light fixtures and aluminum poles with steel poles and energy efficient LED light fixtures at the City-owned facility that is leased to the Texas Engineering Extension Service.

Municipal Projects

- 7) **Project:** *Integrated Data Management System*
Funding Source: *2012 Certificates of Obligation - \$750,000*
2013 Certificates of Obligation - \$1,700,000
2014 Certificates of Obligation - \$750,000
Total Project Cost: *\$3,200,000*

Description:

This project provides funds for the design and implementation of a new integrated accounting, purchasing and budgeting software system. The existing system is over 20 years old and is no longer supported by the software vendor. The new system, estimated to cost \$3.7 million will provide even greater functionality to include integration of municipal court, water billings, inventory, fleet management, work orders and citizen inquiries and will lead to greater efficiencies throughout the organization and will improve customer service.

- 8) **Project:** *Arts Center Roof Renovation*
Funding Source: *2014 Certificates of Obligation*
Total Project Cost: *\$125,000*

Description:

Partial replacement of a 7,932 square-foot section of 23,000 square-foot roof at the Mesquite Performing Arts Center. The four section configuration of the Arts Center will allow the roof replacement to be completed in four phases as funding becomes available.

- 9) **Project:** *Fire Station No. 6 Roof Renovation*
Funding Source: *2014 Certificates of Obligation*
Total Project Cost: *\$40,000*

Description:

Replacement of the existing roof system and exterior repairs and painting at Fire Station No. 6. This station was constructed in 1984 and the original roof is scheduled for replacement.

Municipal Projects

- 10) *Project:* *Branch Library Mechanical Equipment*
Funding Source: *2014 Certificates of Obligation*
Total Project Cost: *\$85,000*

Description:

The existing heating and cooling units are approaching the end of their life cycle, and this project will replace the existing units with six roof top units that have a high SEER rating and provide greater energy savings.

Adopted Capital Budget
Parks and Recreation Projects
Fiscal Year 2013-14

Project Name	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
Opal Lawrence Historical Park	\$1,485,205.12	\$34,047.70	\$1,519,252.82
Highway Corridor Maintenance	798,754.64	936,245.36	1,735,000.00
Parks and Recreation System Maintenance	2,152,748.96	593,039.04	2,745,788.00
Park Operations	5,988,536.75	4,862,000.00	10,850,536.75
High-Profile Median Maintenance	66,373.44	58,626.56	125,000.00
Playground Replacements	47,914.70	152,085.30	200,000.00
Trail Construction	1,685,311.36	4,337,719.10	6,023,030.46
Recreation Facility Drainage Improvements	59,196.73	30,803.27	90,000.00
Palos Verde Erosion Control	81,862.13	248,137.87	330,000.00
Weight Room Equipment Replacement	123,350.42	26,649.58	150,000.00
Golf Course Improvements	1,948,489.50	251,510.50	2,200,000.00
Eastfield Soccer Complex Lease	20,601.33	39,398.67	60,000.00
Pocket Parks	17,000.00	133,000.00	150,000.00
Park Security Enhancements	0.00	50,000.00	50,000.00
Park Signs	171,390.44	203,609.56	375,000.00
Park Entryway Signage	0.00	300,000.00	300,000.00
DeBusk Park Improvements	16,544.65	183,455.35	200,000.00
City Lake Park Improvements	0.00	500,000.00	500,000.00
City Lake Aquatic Center Improvements	0.00	100,000.00	100,000.00
Florence Recreation Center Roof Replacement	0.00	250,000.00	250,000.00
Rutherford Recreation Center Roof Replacement	0.00	250,000.00	250,000.00
Picnic Shelter Replacements	0.00	125,000.00	125,000.00
Energy Efficient Athletic Lighting	0.00	50,000.00	50,000.00
Facility Maintenance Software	0.00	20,000.00	20,000.00
School Park Land Acquisition	0.00	180,000.00	180,000.00
Total Parks and Recreation Projects	\$14,663,280.17	\$13,915,327.86	\$28,578,608.03

Park Projects

- 1) **Project:** *Opal Lawrence Historical Park*
Funding Source: *4B Sales Tax Funds (1999-2010 Appropriations)*
Total Project Cost: *\$1,519,253*
Description:
This project provides funding for restoration work at the Opal Lawrence Historical Park. The funds will go for foundation and ground moisture stabilization on the S.D. Lawrence House, construction of a new foundation and placement of the Range House, utilities/site work and architectural/engineering fees. To date, Historic Mesquite Inc. has contributed a total of \$218,613.84 towards the project with contributions of \$56,012.33 in fiscal year 2002-03; \$60,707.26 in 2003-04; \$8,701.00 in 2005-06; \$9,198.89 in 2006-07; \$33,571.78 in 2007-08; \$28,145.00 in 2008-09; \$7,152.61 in 2009-10 and \$15,124.97 in 2010-11.

- 2) **Project:** *Highway Corridor Maintenance (ongoing)*
Funding Source: *4B Sales Tax Funds (2011-2014 Appropriations)*
Total Project Cost: *\$1,735,000*
Description:
This project provides funding to maintain the annual landscaping of highway corridors and gateway entrances to Mesquite.

- 3) **Project:** *Parks and Recreation System Maintenance (ongoing)*
Funding Source: *4B Sales Tax Funds (2009-2014 Appropriations)*
Total Project Cost: *\$2,745,788*
Description:
This project is the replacement of park site and swimming pool furnishings and appurtenances supportive of a larger facility not associated with any particular project or any particular park site that has been approved for improvements. Items would include small scale and relatively inexpensive improvements and/or replacements such as but not limited to: drinking fountains, BBQ grills, picnic tables, litter receptacles, re-dressing playground surfacing, fence gates, court re-stripping, basketball goal/backboards, irrigation systems, etc.

Park Projects

- 4) **Project:** *Park Operations (ongoing)*
Funding Source: *4B Sales Tax Funds (2013 & 2014 Appropriations)*
Total Project Cost: *\$10,850,537*
Description:
This project will provide funding for the day-to-day repair, maintenance and operations cost of park property and improvements.
- 5) **Project:** *High Profile Median Maintenance (ongoing)*
Funding Source: *4B Sales Tax Funds (2011-2014 Appropriations)*
Total Project Cost: *\$125,000*
Description:
This project will provide funding for the landscape construction enhancement and maintenance of highly visible intersections at major thoroughfares. This includes the planting of seasonal color beds for the summer season and again for the winter season.
- 6) **Project:** *Playground Replacements*
Funding Source: *4B Sales Tax Funds (2012-2014 Appropriations)*
Total Project Cost: *\$200,000*
Description:
Replacement of various park playgrounds. Include demolition, design of new playgrounds and installation of new equipment to meet ADA regulations and Consumer Products Safety Commission Guidelines.
- 7) **Project:** *Trail Construction (ongoing)*
Funding Source: *4B Sales Tax Funds (2007-2014 Appropriations) - \$1,690,900*
Towne Centre TIF - \$750,000
Texas Department of Transportation - \$3,582,131
Total Project Cost: *\$6,023,031*
Description:
Design and construction of Heritage Trail, Phase I and II, as identified by the Trails Master Plan. This project will complete over eight miles of connected trails and hike and bike trails throughout Mesquite.

Park Projects

- 8) **Project:** *Recreation Facility Drainage Improvements*
Funding Source: *4B Sales Tax Funds (2010 Appropriations)*
Total Project Cost: *\$90,000*
Description:
Funding for drainage improvements for recreation facilities at various location within the City.
- 9) **Project:** *Palos Verdes Erosion Control*
Funding Source: *4B Sales Tax Funds (2011-2012 Appropriations)*
Total Project Cost: *\$330,000*
Description:
This project provides funding for the study, engineering and design for the Palos Verdes Dam Emergency Action Plan Preparation and Dam Overflow Repair.
- 10) **Project:** *Weight Room Equipment Replacements*
Funding Source: *4B Sales Tax Funds (2011 & 2013-2014 Appropriations)*
Total Project Cost: *\$150,000*
Description:
This project provides funding for the replacement and upgrade of weight room equipment in various recreation centers. The equipment will meet the new standards for cardiovascular and strength training.
- 11) **Project:** *Golf Course Improvements*
Funding Source: *4B Sales Tax Funds (2012-2014 Appropriations)*
Total Project Cost: *\$2,200,000*
Description:
This project provides funding for a comprehensive update to the golf course including new greens, tee boxes, bunkers and restroom facility, along with repairs to cart paths and drainage structures throughout the course. Updates to the club house and snack bar buildings are also planned. The funding also includes a business plan (\$26,100) to identify operational improvements to the golf course. The total cost of the project is estimated at \$2.5 million.

Park Projects

- 12) **Project:** *Eastfield Soccer Complex Lease (ongoing)*
Funding Source: *4B Sales Tax Funds (2013-2014 Appropriations)*
Total Project Cost: *\$60,000*

Description:

This project provides funding for the annual lease payment with the Dallas County Community College District for the City's use of the District's 30-acre soccer field complex located at Eastfield College in north Mesquite and includes onsite security.

- 13) **Project:** *Pocket Parks*
Funding Source: *4B Sales Tax Funds (2012 Appropriations)*
Total Project Cost: *\$150,000*

Description:

This project is for the development of small parks in certain residential neighborhoods. These parks will provide passive recreation and enhance the neighborhood.

- 14) **Project:** *Park Security Enhancements*
Funding Source: *4B Sales Tax Funds (2012 Appropriations)*
Total Project Cost: *\$50,000*

Description:

This funding is for the installation of security cameras at the park sites that tend to have the most frequency of graffiti and illegal activities.

- 15) **Project:** *Park Signs*
Funding Source: *4B Sales Tax Funds (2012-2014 Appropriations)*
Total Project Cost: *\$375,000*

Description:

This project is for the replacement of the park identification signs that are usually located at the main entrances to the parks. These signs are in need of replacement due to their age and exposure to vandalism and the elements.

Park Projects

- 16) **Project:** *Park Entryway Signage*
Funding Source: *4B Sales Tax Funds (2012-2014 Appropriations)*
Total Project Cost: *\$300,000*
Description: *Description:*

This funding is for the development of entryway signage at major intersections. The signage will be thematic and possibly advertise community events through an electronic format.

- 17) **Project:** *DeBusk Park Improvements*
Funding Source: *4B Sales Tax Funds (2013 Appropriations)*
Total Project Cost: *\$200,000*
Description:

This project provides funds for the design and construction of a new picnic pavilion to accommodate 50 to 75 people. The new picnic pavilion will be pre-fabricated, made of metal, contain a 3-tier standing seam metal roof with lights. Provisions will be made to allow for a security camera to be installed under the highest part of the roof. The structure will be located on the site to allow for ease of observation to the existing playground and to the existing restrooms facilities.

- 18) **Project:** *City Lake Park Improvements*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$500,000*
Description:

This project provides funds for the design and construction of a new picnic shelter and pavilion to accommodate large events. The new picnic pavilion will be pre-fabricated, made of metal, contain a 3-tier standing seam metal roof with lights. The project will also update many of the existing park fixtures including picnic tables and benches throughout the park. The new pavilion will be located near the City Lake Aquatic Center and will enhance the reservation capacity at this popular venue.

Park Projects

- 19) **Project:** *City Lake Aquatic Center Improvements*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$100,000*

Description:

Due to heavy use of this facility, the plaster lining of the two swimming pools has a limited life and must be replaced every few years. This project will fund the replacement of the plaster in both pools at this facility.

- 20) **Project:** *Florence Recreation Center Roof Replacement*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$250,000*

Description:

This project will fund the replacement of the aging roof at this facility.

- 21) **Project:** *Rutherford Recreation Center Roof Replacement*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$250,000*

Description:

This project will fund the replacement of the aging roof at this facility.

- 22) **Project:** *Picnic Shelter Replacements (ongoing)*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$125,000*

Description:

This funding will begin an ongoing project to replace the existing six picnic shelters throughout the City. These shelters typically have four to six picnic tables and are reserved for family gatherings and birthday parties. Many of the shelters are over 30 years old and have reached the end of their useful life.

Park Projects

- 23) **Project:** *Energy Efficient Athletic Lighting*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$50,000*

Description:

This project will install remote lighting controls at various athletic facilities that currently depend on manual key operation. The new controllers utilize a computerized system to turn lights off and on by use of a cell phone. The upgrades will lead to electricity savings over the life of the project.

- 24) **Project:** *Facility Maintenance Software*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$20,000*

Description:

Parks and Recreation proportionate share of acquiring new software to assess the condition of Park facilities, to aid in the development of a capital improvement plan for facilities and track deferred maintenance.

- 25) **Project:** *School Park Land Acquisition*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$180,000*

Description:

This funding will reimburse the Mesquite Independent School District for the purchase of property on McKenzie Road adjacent to the existing Girl's Softball Complex. The City and School have a longstanding practice of developing recreational parks wherever a new school is built in order to take advantage of location and cost of providing neighborhood park amenities that are within walking distance of nearby residential areas.

Adopted Capital Budget
Public Safety Projects
Fiscal Year 2013-14

Project Name	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
CAD Software Upgrade	\$163,760.19	\$936,239.81	\$1,100,000.00
Police Command Vehicle	1,036,520.19	8,046.00	1,044,566.19
Mobile Data Computer Replacements	1,104,420.54	45,579.46	1,150,000.00
EMS Reporting System Upgrade	198,140.47	23,762.00	221,902.47
Thermal Imaging Cameras	29,838.08	32,161.92	62,000.00
Communications Tower Repairs and Repaint	44,688.00	25,312.00	70,000.00
Replacement Pumper, Station No. 3	65,550.28	539,449.72	605,000.00
Defibrillator Upgrades	135,454.61	212,143.71	347,598.32
ISO Consultant	0.00	36,000.00	36,000.00
Ambulance Remount	0.00	107,000.00	107,000.00
Replacement Engine, Station No. 4	0.00	620,000.00	620,000.00
Physical Agility Test Validation Study	0.00	35,000.00	35,000.00
Public Safety Radio System Upgrade	<u>81,362.23</u>	<u>145,865.94</u>	<u>227,228.17</u>
Total Fire Projects	<u>\$2,859,734.59</u>	<u>\$2,766,560.56</u>	<u>\$5,626,295.15</u>

Public Safety Projects

- 1) **Project:** *CAD Software Upgrade*
Funding Sources: *2011 Certificates of Obligation*
Total Project Cost: *\$1,100,000*
Description:
Computer-Aided Dispatch (CAD) software upgrades for public safety communications center.
- 2) **Project:** *Police Command Vehicle*
Funding Sources: *2012 Certificates of Obligation - \$397,512*
Confiscated Drug Fund (2012 Appropriations) - \$647,054
Total Project Cost: *\$1,044,566*
Description:
Replacement of unit 111, 1999 Winnebago, command vehicle. The vehicle will be used as a mobile command vehicle for planned and unplanned major incidents that require a sustained police presence. This would include festivals, parades, weather-related emergencies, barricaded person calls, long tactical calls, etc. It's technology will allow the on-scene commander to access the City's resources and communicate with City Leaders.
- 3) **Project:** *Mobile Data Computer Replacements*
Funding Sources: *2007 Certificates of Obligation*
Total Project Cost: *\$1,150,000*
Description:
Replacement of current police and fire mobile data computers and software nearing warranty expiration. Mobile Data Computers allow for more efficient deployment of personnel and provide first responders remote access to critical information in the field.
- 4) **Project:** *EMS Reporting System Upgrade*
Funding Sources: *General Fund*
Total Project Cost: *\$221,903*
Description:
Upgrade of the Electronic Patient Care reporting (EPCR) computers and software.

Public Safety Projects

- 5) **Project:** *Thermal Imaging Cameras*
Funding Sources: *4B Sales Tax Funds (2013 Appropriations) - \$30,000*
4B Sales Tax Funds (2014 Appropriations) - \$32,000
Total Project Cost: *\$62,000*
Description:
Replacement of eight thermal imaging cameras. These cameras are placed in each truck and engine to aide firefighters' ability to see through smoke in a fire.
- 6) **Project:** *Communications Tower Repairs and Repaint*
Funding Sources: *2008 Certificates of Obligation*
Total Project Cost: *\$70,000*
Description:
Miscellaneous repairs to antenna mounts and brackets, replacement of strobe lights and complete repaint of the City's communication tower located at the City Service Center.
- 7) **Project:** *Replacement Pumper, Fire Station No. 3*
Funding Sources: *4B Sales Tax Funds (2013 Appropriations)*
Total Project Cost: *\$605,000*
Description:
Replacement of apparatus at Station No. 3.
- 8) **Project:** *Defibrillator Upgrades*
Funding Sources: *General Fund*
Total Project Cost: *\$347,598*
Description:
This is the replacement of existing defibrillator/monitors that have been in service for seven years.

Public Safety Projects

- 9) **Project:** *ISO Consultant*
Funding Sources: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$36,000*

Description:

This project will fund a consultant to assist the Fire Department in maintaining its ISO “1” rating from the Insurance Services Office (ISO). ISO is the leading supplier of statistical, underwriting and actuarial information for the property and casualty insurance industry. A rating of “1” is the highest insurance rating a community can receive and Mesquite achieved an ISO “1” rating in 2006 and is one of 60 communities nationwide to achieve this prestigious rating. The higher an ISO rating, the more money residential and commercial property owners can save on their annual insurance premiums.

- 10) **Project:** *Ambulance Remount*
Funding Sources: *General Fund*
Total Project Cost: *\$107,000*

Description:

Replacement of the drive chassis for the frontline ambulance at Fire Station No. 5 per the Fire Department’s vehicle replacement schedule.

- 11) **Project:** *Replacement Engine, Fire Station No. 4*
Funding Sources: *General Fund*
Total Project Cost: *\$605,000*

Description:

Replacement of fire engine at Station No. 4 per the Fire Department’s vehicle replacement schedule.

Public Safety Projects

12) **Project:** *Physical Agility Test Validation Study*

Funding Sources: *General Fund*

Total Project Cost: *\$35,000*

Description:

This project will fund a study to develop and/or revalidate the physical agility testing currently done for firefighter applicants. The study will also provide a non-punitive physical agility test for incumbent firefighters.

13) **Project:** *Public Safety Radio System Upgrade*

Funding Sources: *2008 Certificates of Obligation - \$102,228
4B Sales Tax Funds (2014 Appropriations) - \$125,000*

Total Project Cost: *\$227,228*

Description:

Phase I and II of the P25 Radio System Upgrade. The current analog radio system will become obsolete after 2017. The first phase involves hiring a consultant to help identify and document the City's current and future radio coverage requirements. The consultant will evaluate how to best obtain the optimal public safety radio system coverage for the planned next generation P25 digital radio system and will develop proposed system budgetary costs and alternatives. Phase II will fund the development of an RFP for the two implementation phases scheduled in 2015 and 2016. Total cost of the project is estimated at \$11 million and will be funded with 4B Fund revenue bonds.

Adopted Capital Budget
Street Projects
Fiscal Year 2013-14

Project Name	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
Neighborhood Street Rehabilitation Program	\$2,031,952.49	\$145,334.15	\$2,177,286.64
Alley Reconstruction	791,999.08	1,262,635.95	2,054,635.03
Concrete Street Reconstruction	3,752,174.45	300,000.00	4,052,174.45
Pioneer Road Reconstruction	5,370,125.64	1,082,719.36	6,452,845.00
Motley Drive Reconstruction	380,663.68	3,156,042.12	3,536,705.80
Gus Thomasson Sustainability	371,396.71	4,228,603.29	4,600,000.00
Lucas Boulevard Engineering	72,353.24	122,011.08	194,364.32
Towne Centre Repairs	348,176.26	116,823.74	465,000.00
Franklin & US Highway 80 Roadside Aesthetics	15,690.00	184,310.00	200,000.00
50/50 Sidewalk Program	0.00	175,000.00	175,000.00
Gus Thomasson Reconstruction	0.00	3,074,459.47	3,074,459.47
Town East Blvd. Reconstruction (UPRR to Military)	0.00	2,350,000.00	2,350,000.00
Roadway Impact Fee Study	0.00	150,000.00	150,000.00
ADA Compliance and Orphan Sidewalk Program	0.00	25,000.00	25,000.00
Street Leveling Program	0.00	200,000.00	200,000.00
Total Street Projects	\$13,134,531.55	\$16,572,939.16	\$29,707,470.71

Street Projects

1) **Project:** *Neighborhood Street Rehabilitation Program (ongoing)*

Funding Source: *2011 Certificates of Obligation - \$500,000*
2012 Certificates of Obligation - \$961,000
2013 Certificates of Obligation - \$716,287

Total Project Cost: *\$2,177,287*

Description:

This project provides funding for participation with Dallas County Road and Bridge crews to reconstruct asphalt streets, and curb and gutter as needed throughout residential neighborhoods.

2) **Project:** *Alley Reconstruction (ongoing)*

Funding Source: *2010 Certificates of Obligation - \$500,000*
2011 Certificates of Obligation - \$500,000
2012 Certificates of Obligation - \$470,922
2013 Certificates of Obligation - \$283,713
2014 Certificates of Obligation - \$300,000

Total Project Cost: *\$2,054,635*

Description:

This project includes funding for the reconstruction of deteriorated paved alleyways throughout the City.

3) **Project:** *Concrete Street Rehabilitation Program (ongoing)*

Funding Source: *2007 Certificates of Obligation - \$1,000,000*
2008 Certificates of Obligation - \$981,176
2009 Certificates of Obligation - \$925,525
Towne Centre TIF - \$845,473
2014 Certificates of Obligation - \$300,000

Total Project Cost: *\$4,052,174*

Description:

Annual maintenance program to reconstruct portions of concrete thoroughfares throughout the City to help prolong the service life of major arterial roadways.

Street Projects

- 4) **Project:** *Pioneer Road*
- Funding Source:** *Developer Participation - \$335,000*
2005 General Obligation Bonds - \$800,000
2007 Certificates of Obligation - \$3,217,845
2009 Certificates of Obligation - \$2,100,000
- Total Project Cost:** *\$6,452,845*
- Description:**
- Reconstruction and widening of Pioneer Road from two-lane asphalt to a four-lane concrete roadway. The City of Mesquite and Dallas County are sharing project costs on a 50/50 cost-sharing basis, with the City being responsible for all right-of-way acquisition.
- 5) **Project:** *Motley Drive Engineering*
- Funding Source:** *2008 Certificates of Obligation - \$536,706*
2014 Certificates of Obligation - \$3,000,000
- Total Project Cost:** *\$3,536,706*
- Description:**
- Reconstruction of Motley Drive from Town East Blvd. to Gus Thomasson Road to four-lane divided roadway with curb and gutter and associated drainage improvements.
- 6) **Project:** *Gus Thomasson Sustainability*
- Funding Source:** *4B Sales Tax Funds - (2012 Appropriations) - \$3,750,000*
4B Sales Tax Funds - (2013 Appropriations) - \$100,000
4B Sales Tax Funds - (2014 Appropriations) - \$750,000
- Total Project Cost:** *\$4,600,000*
- Description:**
- Engineering design, reconstruction and widening of a three-block section of Gus Thomasson Road, between Moon and Karla Drive. Project includes the construction of two roundabouts, new safe zones composed of a dedicated bike path, parallel parking, sidewalk, and a new pedestrian bridge over an imposing drainage channel. The City will receive a \$3 million grant from the North Central Texas Council of Governments to offset project costs. The total cost of the project is estimated at \$7 million. This project is part of the City's revitalization initiative to restore the vitality of neighborhoods and its adjoining commercial corridor.

Street Projects

- 7) **Project:** *Lucas Boulevard Engineering*
Funding Source: *2008 Certificates of Obligation - \$94,375*
2009 Certificates of Obligation - \$27,636
2010 Certificates of Obligation - \$72,353
Total Project Cost: *\$194,364*
Description:
Reimbursement to Dallas County for design and engineering costs to reconstruct Lucas Boulevard, from Cartwright Road to McKenzie Drive, from a two-lane asphalt road to a four-lane boulevard complete with abutting sidewalks, curb and gutter and associate drainage improvements. Actual reconstruction work to commence when new residential development takes place and funding becomes available.
- 8) **Project:** *Town Centre Repairs*
Funding Source: *Town Center TIF Funds*
Total Project Cost: *\$465,000*
Description:
Concrete repair and rehabilitation for the street, sidewalk and drive approach paving along 6,900 feet of Towne Centre Drive from Gus Thomasson Road to Town East Boulevard less the IH-635 Interchange. The improvements include replacing damaged or defective street and sidewalk pavement, replacement of pavement traffic markings and intersection improvements.
- 9) **Project:** *Franklin & US Highway 80 Improvements*
Funding Source: *4B Sales Tax Funds - (2013 Appropriations)*
Total Project Cost: *\$200,000*
Description:
Installation of sidewalks where gaps in sidewalks connectivity exist. Four sidewalk segments in total. The project includes the reconstruction of the intersection of the US 80 Westbound Service Road at Franklin Drive to provide aesthetic enhancements to existing deteriorated concrete curb and gutter.

Street Projects

- 10) Project:** *50/50 Sidewalk Program*
Funding Source: *2014 Certificates of Obligation*
Total Project Cost: *\$175,000*
Description:
Reconstruction of deteriorated sidewalks, curb and gutter, and driveway approaches on a first-come, first-serve basis and requires participating residents to reimburse the City for 50 percent of total costs. By ordinance, residents and other property owners are responsible for the maintenance of sidewalks, drive approaches and abutting curb and gutter. The 50/50 program was began in 1990 as a financial incentive to encourage property owners to maintain their sidewalks, and to date, \$2.7 million worth of improvements have been completed under the program.
- 11) Project:** *Gus Thomasson Reconstruction*
Funding Source: *Town Center TIF Funds*
Total Project Cost: *\$3,074,459*
Description:
Reconstruction of Gus Thomasson Road within existing right-of-way, from US Highway 80 to Town East Boulevard, reducing the number of lanes from six to four lanes for the majority of the project length and incorporating a hike and bike trail on the residential side of the road and a five-foot sidewalk on the east side. Public meetings will be held to obtain residents' input into the design. The engineering phase includes an analysis of the existing drainage, water and sanitary sewer systems within the right-of-way and any recommendations for upgrades if they are deteriorated or lacking in capacity.
- 12) Project:** *Town East Boulevard Reconstruction*
Funding Source: *4B Sales Tax Funds - (2013 Appropriations) - \$350,000*
2014 4B Sales Tax Revenue Bonds - \$2,000,000
Total Project Cost: *\$2,350,000*
Description:
Reconstruction of Town East Blvd., from Skyline to Military Parkway, to include four lanes separated by a depressed/bioswale median with concrete curb and gutter. On the east side, a 12-inch wide concrete pedestrian trail will be constructed. Water and sanitary sewer within the right-of-way will also be replaced due to their age and condition. Drainage will be upgraded to meet current 100-year design criteria.

Street Projects

- 13) **Project:** *Roadway Impact Fee Study*
Funding Source: *4B Sales Tax Funds - (2013 Appropriations)*
Total Project Cost: *\$150,000*

Description:

Chapter 395 of the Texas Local Government Code authorizes cities to collect fees from new developments to finance new construction or expansion of existing capital improvements. State law also mandates that impact fees be reviewed and updated at least every five years. The City has adopted roadway impact fees, and as required by state law, an update is required to assess land use assumptions, the Capital Improvement Plan and fee structure.

- 14) **Project:** *ADA Compliance and Orphan Sidewalk Program*
Funding Source: *2014 Certificates of Obligation*
Total Project Cost: *\$25,000*

Description:

This project will allow funding to address isolated areas of intersections that do not have sidewalk or ramps that currently meet Title II guidelines of the federal Americans with Disabilities Act.

- 15) **Project:** *Street Leveling Program*
Funding Source: *2014 Certificates of Obligation*
Total Project Cost: *\$200,000*

Description:

This project will allow for the leveling of concrete streets by injection methods when the area of concrete is structurally sound and costly repairs are not yet required. Recent drought conditions have cause sections of concrete streets to raise or become separated. This work will be performed by contract crews who will pump a slurry through small holes drilled in the concrete. The slurry material fills voids under the concrete panels and creates a permanent subgrade.

Adopted Capital Budget
Traffic Projects
Fiscal Year 2013-14

Project Name	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
ROWS Signal Upgrades	\$1,486,291.19	\$211,466.50	\$1,697,757.69
ROWS Street Lighting Improvements	153,787.57	330,479.00	484,266.57
Screening Wall Replacements	43,687.80	507,966.27	551,654.07
Traffic Management Operations	117,158.04	100,000.00	217,158.04
Quiet Zone Implementation	13,464.39	336,535.61	350,000.00
Flash Yellow Signal Upgrades	0.00	90,000.00	90,000.00
Retroreflectivity Sign Upgrades	0.00	<u>130,000.00</u>	<u>130,000.00</u>
Total Traffic Projects	<u>\$1,814,388.99</u>	<u>\$1,706,447.38</u>	<u>\$3,520,836.37</u>

Traffic Projects

- 1) Project:** *ROWS Traffic Signal Upgrades*
Funding Source: *4B Sales Tax Funds (2007-2009 Appropriations) - \$1,506,625*
Towne Centre TIF (2009-2012 Appropriations) - \$191,133
Total Project Cost: *\$1,697,758*
Description:
Installation of decorative traffic signal systems within the ROWS of Texas project improvement district boundaries.

- 2) Project:** *ROWS Street Lighting Improvements*
Funding Source: *Towne Centre TIF (2009 Appropriations) - \$109,267*
Towne Centre TIF (2013 Appropriations) - \$375,000
Total Project Cost: *\$484,267*
Description:
Installation of decorative streetlight systems within the ROWS of Texas project improvement district boundaries.

- 3) Project:** *Screening Wall Replacements*
Funding Source: *1989 General Obligation Bonds - \$23,320*
1996 General Obligation Bonds - \$28,334
2013 Certificates of Obligation - \$250,000
2014 Certificates of Obligation - \$250,000
Total Project Cost: *\$551,654*
Description:
Replacement of fallen or deteriorated traffic screening walls at various locations throughout the City.

- 4) Project:** *Traffic Management Operations (ongoing)*
Funding Source: *4B Sales Tax Funds (2013 Appropriations) - \$117,158*
4B Sales Tax Funds (2014 Appropriations) - \$100,000
Total Project Cost: *\$217,158*
Description:
This project will provide funding for the day-to-day repair, maintenance and operations of the Traffic Management Center.

Traffic Projects

- 5) **Project:** *Quiet Zone Implementation*
Funding Source: *4B Sales Tax Funds - (2011 Appropriations) - \$250,000*
4B Sales Tax Funds - (2014 Appropriations) - \$100,000
Total Project Cost: *\$350,000*
Description:
Construction of supplementary safety measures at six at-grade crossings to implement a Railroad Quiet Zone from Gross Road to Clay Road per Federal Railroad Administration guidelines.
- 6) **Project:** *Flash Yellow Signal Upgrades*
Funding Source: *4B Sales Tax Funds - (2014 Appropriations)*
Total Project Cost: *\$90,000*
Description:
Phased-in changing of traffic signal head configurations from a solid green left-turn signal to a flashing yellow arrow signal. A recent Federal Highway Administration study demonstrated that flashing yellow arrows help reduce left-turn crashes and facilitate better traffic flow through signalized intersections. The conversion is estimated to take two years to complete and cost approximately \$90,000 each year.
- 7) **Project:** *Retroreflectivity Sign Replacement*
Funding Source: *2014 Certificates of Obligation*
Total Project Cost: *\$130,000*
Description:
Based on a federally mandated minimum standards of reflectivity, Traffic staff will change out all the regulatory, warning and ground mounted guide signs in the City, in three phases. North District of the City is scheduled for change out in FY 2013-14, the Central District is scheduled for change out in FY 2014-15, and the South District is scheduled for change out in FY 2015-16. The mandatory date of completion is set for January 1, 2017.

Adopted Capital Budget
Water and Sewer System Projects
Fiscal Year 2013-14

Project Name	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
Sanitary Sewer Line Inflow and Infiltration Program	\$9,485,832.64	\$5,189,777.30	\$14,675,609.94
Pioneer Road Utility Relocation	1,376,358.14	1,088,263.86	2,464,622.00
In-House Water Line Replacement and Concrete Repair	0.00	900,000.00	900,000.00
Alley Sanitary Sewer Line Replacements	0.00	248,600.00	248,600.00
Water Line Replacement Program	644,974.64	2,831,200.99	3,476,175.63
Northridge Water Line Replacement	19,027.76	580,972.24	600,000.00
Emergency Utility Repairs	804,100.61	670,899.39	1,475,000.00
Town East Elevated Water Storage Tank	56,075.00	2,473,887.58	2,529,962.58
Hailey Water Pump Station Emergency Generator	568,243.79	131,756.21	700,000.00
Large Diameter Sanitary Sewer Rehabilitation by CIPP	23,410.51	1,301,589.49	1,325,000.00
Water Meter Replacement Program	203,196.56	122,700.00	325,896.56
Thomasson Square Utility Replacements	54,695.84	802,721.95	857,417.79
Large Diameter Water Transmission Main Route Study	95,342.00	104,658.00	200,000.00
Security Equipment Acquisition	0.00	19,986.00	19,986.00
Town East Water Main Replacement (Skyline to Military)	0.00	100,000.00	100,000.00
Total Water and Sewer Projects	\$13,331,257.49	\$16,567,013.01	\$29,898,270.50

Water and Sewer Projects

- 1) **Project:** *Sewer Line Inflow and Infiltration Program (ongoing)*
Funding Source: *2007 Water and Sewer Revenue Bonds - \$2,500,000*
2008 Water and Sewer Revenue Bonds - \$2,200,000
2009 Water and Sewer Revenue Bonds - \$2,500,000
2010 Water and Sewer Revenue Bonds - \$2,500,000
2011 Water and Sewer Revenue Bonds - \$500,000
2012 Water and Sewer Revenue Bonds - \$1,975,610
2014 Water and Sewer Revenue Bonds - \$2,500,000
Total Project Cost: *\$14,675,610*

Description:

This project is the ongoing replacement of older, deteriorated sanitary sewer lines to prevent ground water infiltration and inflow into the system.

- 2) **Project:** *Pioneer Road Water Line (McKenzie to Cartwright)*
Funding Source: *2004 Water and Sewer Revenue Bonds - \$178,622*
2009 Water and Sewer Revenue Bonds - \$2,286,000
Total Project Cost: *\$2,464,622*

Description:

Engineering design for a 24-inch water line along Pioneer Road from Cartwright Road to McKenzie Road. Construction will be concurrent with the roadway paving phase.

- 3) **Project:** *In-House Water Line Replacement & Concrete Repair*
Funding Source: *2014 Water and Sewer Revenue Bonds*
Total Project Cost: *\$900,000*

Description:

Replacement of deteriorated water mains by City crews and any related concrete repair of streets that required excavation during the course of water and sewer line replacements projects throughout the City.

Water and Sewer Projects

- 4) **Project:** *Alley Sanitary Sewer Line Replacements*
Funding Source: *2005 Water and Sewer Revenue Bonds - \$44,978*
2006 Water and Sewer Revenue Bonds - \$44,048
2007 Water and Sewer Revenue Bonds - \$96,555
2008 Water and Sewer Revenue Bonds - \$63,019
Total Project Cost: *\$248,600*
Description:
Replacement of deteriorated water lines throughout the City by contracted work crews.
- 5) **Project:** *Water Line Replacement Program (ongoing)*
Funding Source: *2012 Water and Sewer Revenue Bonds - \$1,576,176*
2013 Water and Sewer Revenue Bonds - \$1,400,000
2014 Water and Sewer Revenue Bonds - \$500,000
Total Project Cost: *\$3,476,176*
Description:
Replacement of deteriorated water lines throughout the City by contracted work crews.
- 6) **Project:** *Northridge Water Line Replacement*
Funding Source: *2011 Water and Sewer Revenue Bonds*
Total Project Cost: *\$600,000*
Description:
Replacement of water lines within Northridge Estates 1, Hillview, El Rosa, Village East, and Pasadena Gardens subdivisions.
- 7) **Project:** *Emergency Water and Sewer Repairs (ongoing)*
Funding Source: *2009 Water and Sewer Revenue Bonds - \$400,000*
2010 Water and Sewer Revenue Bonds - \$300,000
2012 Water and Sewer Revenue Bonds - \$300,000
2013 Water and Sewer Revenue Bonds - \$275,000
2014 Water and Sewer Revenue Bonds - \$200,000
Total Project Cost: *\$1,475,000*
Description:
Project will fund unexpected or unfunded water and/or sanitary sewer repairs that may occur within the fiscal year.

Water and Sewer Projects

- 8) **Project:** *Town East Elevated Storage Tank*
- Funding Source:** *2009 Water and Sewer Revenue Bonds - \$500,000*
2011 Water and Sewer Revenue Bonds - \$729,963
2013 Water and Sewer Revenue Bonds - \$800,000
2014 Water and Sewer Revenue Bonds - \$500,000
- Total Project Cost:** *\$2,529,963*
- Description:**
Treating the interior and repainting the exterior of the Town East Elevated Storage Tank located in the Town East Mall retail area.
- 9) **Project:** *Hailey Pump Station Emergency Generator*
- Funding Source:** *2010 Water and Sewer Revenue Bonds*
- Total Project Cost:** *\$700,000*
- Description:**
Retrofit Hailey Pump Station with an emergency generator, 1,000 gallon fuel tank, automatic transfer switch, motor soft starters and SCADA modifications in order to ensure water distribution in the event of power outages.
- 10) **Project:** *Large Diameter Sanitary Sewer Rehabilitation
(Cured In Place Pipe - CIPP)*
- Funding Source:** *2012 Water and Sewer Revenue Bonds - \$325,000*
2013 Water and Sewer Revenue Bonds - \$1,000,000
- Total Project Cost:** *\$1,325,000*
- Description:**
Rehabilitation of large diameter Reinforced Concrete Pipe (RCP) sanitary sewer trunk main up to 48-inches in diameter that have eroded over time from sewer gas. The CIPP method involves lining the interior of the existing mains in place. The first phase of this project is the North Trunk Main along Belt Line Road, from Tripp Road to north of Bluffview Drive (approximately 8,150 feet) and the following phase will be the South Trunk Main, from the South Mesquite Creek Wastewater Treatment Plant to Pioneer Road (approximately 18,800 feet).

Water and Sewer Projects

- 11) **Project:** *Water Meter Replacement Program*
- Funding Source:** *2012 Water and Sewer Revenue Bonds - \$125,897*
2013 Water and Sewer Revenue Bonds - \$100,000
2014 Water and Sewer Revenue Bonds - \$100,000
- Total Project Cost:** *\$325,897*
- Description:**
- Improve infrastructure by implementing a systemic water meter replacement program. Approximately 1,300 water meters are planned for replacement in each fiscal year.
- 12) **Project:** *Thomasson Square Water & Sewer Replacements*
- Funding Source:** *2009 Water and Sewer Revenue Bonds - \$57,418*
2013 Water and Sewer Revenue Bonds - \$800,000
- Total Project Cost:** *\$857,418*
- Description:**
- Water and sewer relocations and improvements related to the Gus Thomasson Corridor Revitalization project to spur private redevelopment of underutilized commercial property in north Mesquite through mixed use development that adopts form-based code principles of promoting pedestrian friendly streetscapes and store fronts that enhance walkability for residents. The first project of its kind in Mesquite, this project is supplemented with a \$3 million Sustainable Development Grant through the North Central Texas Council of Governments. Existing water and sewer lines within the existing right-of-way will be relocated to allow for street widening and on-street parallel parking.
- 13) **Project:** *Large Diameter Transmission Main Route Study*
- Funding Source:** *2013 Water and Sewer Revenue Bonds*
- Total Project Cost:** *\$200,000*
- Description:**
- The Barnes Bridge Pump Station pumps approximately 70 percent of the City's water consumption; however, the pump station is served by only a single 30-inch diameter water main that was constructed in 1959, and in order to improve system reliability, several additional water mains are needed. The potential routes for water main improvements are through heavily developed areas of the City with right-of-way that is already congested with numerous utility facilities. The route study will examine multiple routes for each main segment to determine the most cost effective corridor.

Water and Sewer Projects

- 14) **Project:** *Security Equipment Acquisition*
Funding Source: *2004 Water and Sewer Revenue Bonds*
Total Project Cost: *\$19,986*

Description:

Replacement of an existing security camera system that is 12 years old and has some components that cannot be repaired. The new system includes new cameras, digital recorders, radio converters and licenses to keep certain water storage facilities secure.

- 15) **Project:** *Town East Water Main Replacement (Skyline to Military)*
Funding Source: *2013 Water and Sewer Revenue Bonds*
Total Project Cost: *\$100,000*

Description:

Funds for the design of a replacement 24-inch diameter water main to be constructed with the Town East Boulevard roadway reconstruction project. Current funding is for the design portion only and further appropriations will be required to fund construction costs.

**Adopted Capital Budget
Routine Vehicle and Equipment Expenditures
Fiscal Year 2013-14**

User and Description	Funding Source	Prior Year Expenditures	Adopted 13-14 Funding	Total Funding
General Government				
City Council - Replacement Computer	Certificates of Obligation	\$1,852.00	\$0.00	\$1,852.00
City Manager - Replacement Vehicle	Certificates of Obligation	0.00	23,753.00	23,753.00
City Manager - Replacement Computers (3)	Certificates of Obligation	5,556.00	0.00	5,556.00
Building Services - Replacement Vehicle	Certificates of Obligation	26,230.00	0.00	26,230.00
Building Services - Replacement Computers (4)	Certificates of Obligation	5,004.00	3,730.00	8,734.00
Building Services - Replacement Printers (2)	Certificates of Obligation	0.00	2,000.00	2,000.00
City Attorney - Laptop Computer with Dock	Certificates of Obligation	0.00	2,300.00	2,300.00
Human Resources - Replacement Projector	Certificates of Obligation	1,800.00	0.00	1,800.00
Human Resources - Replacement Scanner	Certificates of Obligation	0.00	1,502.00	1,502.00
Human Resources - Replacement Computers (14)	Certificates of Obligation	25,928.00	0.00	25,928.00
Human Resources - Replacement Laptop Computers (5)	Certificates of Obligation	11,400.00	0.00	11,400.00
Risk Management - Replacement Computer	Certificates of Obligation	0.00	2,102.00	2,102.00
Risk Management - Replacement Rugged Laptop Computer	Certificates of Obligation	2,400.00	0.00	2,400.00
Finance Administration - Replacement Computer	Certificates of Obligation	0.00	2,102.00	2,102.00
Accounting - Replacement Computers (5)	Certificates of Obligation	10,500.00	0.00	10,500.00
Tax Office - Replacement Computers (7)	Certificates of Obligation	11,112.00	1,865.00	12,977.00
Transportation Pool - Replacement Vehicle	Certificates of Obligation	22,750.00	0.00	22,750.00
Information Technology - Cisco Intrusion Prevention System	Certificates of Obligation	16,500.00	0.00	16,500.00
Information Technology - Web Proxy Server	Certificates of Obligation	47,000.00	0.00	47,000.00
Information Technology - Backup Software	Certificates of Obligation	7,600.00	0.00	7,600.00
Information Technology - Replacement Servers (3)	Certificates of Obligation	16,318.00	0.00	16,318.00
Information Technology - Virtual Server	Certificates of Obligation	19,165.00	0.00	19,165.00
Information Technology - Replacement Computers (2)	Certificates of Obligation	5,600.00	0.00	5,600.00
Housing and Community Services				
MTED - Replacement Vehicles (6)	General Fund	210,000.00	210,000.00	420,000.00
Animal Services - Replacement Computers (10)	Certificates of Obligation	9,260.00	9,325.00	18,585.00
Animal Services - Replacement Vehicle	Certificates of Obligation	43,976.00	43,976.00	87,952.00
Volunteer Services - Replacement Computer	Certificates of Obligation	1,852.00	0.00	1,852.00
Fire Service				
Administration - Replacement Laptop Computer	Certificates of Obligation	2,670.00	0.00	2,670.00
Administration - Replacement Printer	Certificates of Obligation	0.00	1,000.00	1,000.00
Administration - Replacement Furniture	General Fund	5,404.00	0.00	5,404.00
Operations - Replacement Computers (13)	Certificates of Obligation	18,520.00	5,595.00	24,115.00
Operations - Replacement of Exercise Equipment	General Fund	0.00	7,725.00	7,725.00
Emergency Medical Service - Replacement Computers (2)	Certificates of Obligation	1,852.00	1,865.00	3,717.00
Prevention - H2 Tablet Computers with Accessories (5)	Certificates of Obligation	0.00	26,720.00	26,720.00
Prevention - Storage Container	General Fund	0.00	3,000.00	3,000.00
Training - Replacement Laptop Computers (2)	Certificates of Obligation	5,340.00	0.00	5,340.00
Emergency Management - Replacement Laptop Computers (5)	Certificates of Obligation	0.00	10,750.00	10,750.00
Police Service				
Administration - Replacement Computers (2)	Certificates of Obligation	2,089.00	1,865.00	3,954.00
Administration - Laptops (2)	Certificates of Obligation	2,100.00	1,584.00	3,684.00
Operations - Replacement Vehicles (39)	Certificates of Obligation	448,680.00	734,664.00	1,183,344.00
Criminal Investigations - Replacement Vehicles (10)	Certificates of Obligation	132,546.00	88,364.00	220,910.00
School Resource Officers - Replacement Computers (5)	Certificates of Obligation	1,852.00	7,460.00	9,312.00
Technical Services - Replacement Computers (14)	Certificates of Obligation	51,058.00	0.00	51,058.00
Technical Services - Storage Server	Certificates of Obligation	5,611.00	0.00	5,611.00

**Adopted Capital Budget
Routine Vehicle and Equipment Expenditures
Fiscal Year 2013-14**

Technical Services - VMWare Servers (2)	Certificates of Obligation	19,164.00	0.00	19,164.00
Technical Services - CAD-LRMS Server	Certificates of Obligation	7,500.00	0.00	7,500.00
Staff Support - Firearm Facility Fence and Gate Assembly	General Fund	0.00	2,500.00	2,500.00
Staff Support - Replacement Computers (8)	Certificates of Obligation	1,852.00	13,055.00	14,907.00

Public Works

Administration - Replacement Computer	Certificates of Obligation	0.00	1,865.00	1,865.00
Administration - Semi-rugged Laptop Computer	Certificates of Obligation	0.00	2,800.00	2,800.00
Traffic Engineering - Replacement Computer (3)	Certificates of Obligation	0.00	5,595.00	5,595.00
Traffic Engineering - Replacement Vehicles (4)	Certificates of Obligation	54,459.00	160,694.00	215,153.00
Traffic Engineering - Replacement Traffic Signal Poles (2)	General Fund	0.00	10,000.00	10,000.00
Traffic Engineering - Replacement NEMA Cabinet Assemblies (2)	Certificates of Obligation	0.00	19,900.00	19,900.00
Traffic Engineering - Replacement School Zone Flashers (2)	General Fund	0.00	8,000.00	8,000.00
Traffic Engineering - Autoscope Terra Video Card Units (4)	Certificates of Obligation	0.00	9,600.00	9,600.00
Traffic Engineering - Wireless Radio Panel Units (2)	Certificates of Obligation	0.00	3,600.00	3,600.00
Traffic Engineering - Replacement Traffic Controllers (4)	Certificates of Obligation	6,000.00	6,000.00	12,000.00
Engineering - Semi-rugged Laptop Computer	Certificates of Obligation	0.00	2,800.00	2,800.00
Engineering - Replacement Computer	Certificates of Obligation	1,852.00	0.00	1,852.00
Engineering - Replacement Vehicles (2)	Certificates of Obligation	22,000.00	24,400.00	46,400.00
Residential Solid Waste - Semi-rugged Laptop Computers (4)	Certificates of Obligation	8,400.00	2,800.00	11,200.00
Residential Solid Waste - Replacement Vehicles (8)	Certificates of Obligation	602,001.00	452,360.00	1,054,361.00
Compost - Replacement Vehicles (3)	Certificates of Obligation	167,666.00	156,648.00	324,314.00
Streets - Replacement Vehicles (8)	Certificates of Obligation	295,929.00	293,305.00	589,234.00
Street Maintenance - Replacement Trailers (2)	Certificates of Obligation	0.00	2,892.00	2,892.00
Equipment Services - Semi-rugged Laptop Computer	Certificates of Obligation	0.00	2,500.00	2,500.00
Equipment Services - Replacement Computer	Certificates of Obligation	0.00	1,865.00	1,865.00

Community Development

Administration - Laptop Computer	Certificates of Obligation	0.00	2,937.00	2,937.00
Administration - Furniture	General Fund	0.00	4,400.00	4,400.00
Building Inspection - Replacement Toughbook Computers (2)	Certificates of Obligation	4,283.00	4,283.00	8,566.00
Building Inspection - Replacement Computers (3)	Certificates of Obligation	3,704.00	2,102.00	5,806.00
Building Inspection - Replacement Printer	Certificates of Obligation	1,700.00	0.00	1,700.00
Building Inspection - Replacement Vehicle	Certificates of Obligation	11,400.00	0.00	11,400.00
Environmental Code - Semi-rugged Laptop Computers (5)	Certificates of Obligation	2,800.00	11,200.00	14,000.00
Environmental Code - Replacement Printer	Certificates of Obligation	0.00	1,000.00	1,000.00
Environmental Code - Replacement Vehicle	Certificates of Obligation	0.00	18,480.00	18,480.00
Licensing and Compliance - Replacement Vehicle	Certificates of Obligation	0.00	26,873.00	26,873.00
Licensing and Compliance - Semi-rugged Laptop Computers (4)	Certificates of Obligation	8,400.00	2,500.00	10,900.00
Planning & Zoning - Furniture	General Fund	0.00	4,400.00	4,400.00
Planning & Zoning - Replacement Computers (4)	Certificates of Obligation	5,556.00	1,865.00	7,421.00
Historic Preservation - Replacement Computer	Certificates of Obligation	1,852.00	1,865.00	3,717.00
Historic Preservation - Laptop Computer	Certificates of Obligation	0.00	2,150.00	2,150.00

Library Services

Administration - Replacement Computers (6)	Certificates of Obligation	7,408.00	3,730.00	11,138.00
Administration - Replacement Printer	Certificates of Obligation	0.00	1,000.00	1,000.00
North Branch - Replacement Computers (12)	Certificates of Obligation	1,852.00	22,123.00	23,975.00
North Branch - Replacement Books	General Fund	46,940.00	48,348.00	95,288.00
North Branch - Replacement Furniture	General Fund	11,970.00	0.00	11,970.00
Central Branch - Replacement Computers (9)	Certificates of Obligation	11,112.00	8,811.00	19,923.00
Central Branch - Pano Devices (4)	Certificates of Obligation	4,198.00	0.00	4,198.00
Central Branch - Replacement Books	General Fund	73,930.00	76,148.00	150,078.00

**Adopted Capital Budget
Routine Vehicle and Equipment Expenditures
Fiscal Year 2013-14**

Parks and Recreation				
Administration - Replacement Laptop Computer	Certificates of Obligation	2,089.00	2,300.00	4,389.00
Administration - Replacement Computer	Certificates of Obligation	0.00	4,204.00	4,204.00
Administration - Replacement Vehicle	Certificates of Obligation	0.00	18,480.00	18,480.00
Park Services - Replacement Vehicles (3)	Certificates of Obligation	69,690.00	0.00	69,690.00
Athletic Programs - Semi-rugged Laptop Computer	Certificates of Obligation	2,089.00	0.00	2,089.00
Dunford Recreation Center - Replacement Computer	Certificates of Obligation	0.00	2,102.00	2,102.00
Rutherford Recreation Center - Replacement Computers (3)	Certificates of Obligation	1,852.00	4,204.00	6,056.00
Airport Operations				
Municipal Airport - Computer	Hangar Rental Proceeds	0.00	2,400.00	2,400.00
Municipal Airport - Aircraft Tug	Hangar Rental Proceeds	25,000.00	0.00	25,000.00
Municipal Airport - Furniture	Hangar Rental Proceeds	0.00	8,500.00	8,500.00
Water and Sewer Operations				
Administration - Replacement Computers (4)	Water and Sewer User Fees	9,600.00	0.00	9,600.00
Administration - Replacement Printer	Water and Sewer User Fees	1,500.00	0.00	1,500.00
Accounting - Replacement Computers (2)	Water and Sewer User Fees	0.00	3,730.00	3,730.00
Engineering - Replacement graphics computers (5)	Water and Sewer User Fees	2,178.00	13,200.00	15,378.00
Engineering - Replacement computer	Water and Sewer User Fees	0.00	1,800.00	1,800.00
Water Production - Replacement Computers (3)	Water and Sewer User Fees	0.00	5,595.00	5,595.00
Water Production - Laptop Computers (3)	Water and Sewer User Fees	4,800.00	2,300.00	7,100.00
Water Production - Replacement Vehicle	Water and Sewer User Fees	22,200.00	24,400.00	46,600.00
Water Production - Security Camera System	Water and Sewer User Fees	27,000.00	0.00	27,000.00
Water Production - Zero Radius Mowers (2)	Water and Sewer User Fees	28,160.00	0.00	28,160.00
Meter Services - Replacement Computers (2)	Water and Sewer User Fees	0.00	3,730.00	3,730.00
Meter Services - Laptop Computer	Water and Sewer User Fees	0.00	2,300.00	2,300.00
Meter Services - Replacement Water Meters and Boxes	Water and Sewer User Fees	166,521.00	182,955.00	349,476.00
Meter Services - Replacement Vehicles (5)	Water and Sewer User Fees	72,286.00	48,800.00	121,086.00
Meter Services - Acoustic Leak Detectors (3)	Water and Sewer User Fees	0.00	7,950.00	7,950.00
Water Distribution - Semi-rugged Laptop Computer	Water and Sewer User Fees	2,500.00	0.00	2,500.00
Water Distribution - Backhoe and Loaders (2)	Water and Sewer User Fees	84,825.00	97,497.00	182,322.00
Water Distribution - Replacement Vehicles (4)	Water and Sewer User Fees	223,998.00	239,307.00	463,305.00
Water Distribution - Acoustic Leak Detectors	Water and Sewer User Fees	0.00	5,300.00	5,300.00
Water Distribution - Replacement Equipment	Water and Sewer User Fees	15,520.00	1,050.00	16,570.00
Wastewater Collection - Semi-rugged Laptop Computer	Water and Sewer User Fees	2,800.00	0.00	2,800.00
Wastewater Collection - Replacement Vehicles (3)	Water and Sewer User Fees	80,398.00	118,043.00	198,441.00
Wastewater Collection - Replacement Jet Vac Truck	Water and Sewer User Fees	0.00	189,000.00	189,000.00
Wastewater Collection - Pipe Bursting Rods	Water and Sewer User Fees	0.00	30,000.00	30,000.00
Wastewater Collection - Mini Push Sewer Camera	Water and Sewer User Fees	0.00	12,000.00	12,000.00
Reconstruction Crew - Replacement Computer	Water and Sewer User Fees	0.00	1,865.00	1,865.00
Reconstruction Crew - Replacement Vehicles (3)	Water and Sewer User Fees	223,998.00	92,280.00	316,278.00
Reconstruction Crew - Replacement Backhoe and Loaders (2)	Water and Sewer User Fees	0.00	165,099.00	165,099.00
Drainage Utility District Operations				
DUD Operations - Replacement Laptop Computer	Drainage Fees	2,400.00	0.00	2,400.00
DUD Operations - Furniture	Drainage Fees	0.00	3,500.00	3,500.00

Adopted Capital Budget
Routine Vehicle and Equipment Expenditures
Fiscal Year 2013-14

Community Development Block Grant				
Administration - Replacement Computer	Grants	1,852.00	0.00	1,852.00
Code Enforcement - Semi-rugged Laptop Computers (3)	Grants	2,800.00	5,600.00	8,400.00
Code Enforcement - Replacement Vehicle	Grants	0.00	25,099.00	25,099.00
Housing Rehabilitation - Lead Paint Analyzer	Grants	21,750.00	0.00	21,750.00
Neighborhood Development - Semi-rugged Laptop Computer	Grants	0.00	2,150.00	2,150.00
Neighborhood Development - Replacement Vehicle	Grants	11,400.00	0.00	11,400.00
Housing Choice Voucher Program				
Voucher Program - Laptop Computers (3)	Grants	0.00	6,900.00	6,900.00
Voucher Program - Replacement Computers (4)	Grants	3,704.00	3,730.00	7,434.00
Conference Center Capital Replacement Fund				
Conference Center & Exhibit Hall Equipment	Room Rental Proceeds	196,168.00	75,000.00	271,168.00
Public, Educational and Government Access Fund				
City Hall - Public Access Equipment Upgrade	PEG Fees	60,000.00	50,000.00	110,000.00
Municipal Court Technology Fund				
Municipal Court - Replacement Computers (9)	Municipal Court Fees	3,704.00	13,055.00	16,759.00
Confiscated Seizure Fund				
Police - Equipment	Court Awarded Proceeds	853,492.00	0.00	853,492.00
Total Routine Vehicle and Equipment Expenditures		\$4,789,727.00	\$4,096,066.00	\$8,883,941.00

Statistical Section

Community Profile
General Fund Expenditures by Category
General Fund Revenues by Source
Property Tax Levies and Collections
Assessed Value of Taxable Property, Tax Levy and Distribution
Property Tax Rates-Direct and Overlapping
Principal Taxpayers
Ratio of Net General Bonded Debt to Assessed Value
Ratio of Annual Debt Service Expenditures to Total General Expenditures
Computation of Direct and Estimated Overlapping Bonded Debt
Schedule of Revenue Bond Coverage
Demographic Statistics
Growth Indices
Property and Construction Values

Community Profile

History



The first plat for the town site of Mesquite was recorded on May 22, 1873 at the Dallas County Courthouse by A.R. Alcott, a Texas & Pacific Railroad Company engineer and planner of depot towns. The railroad company bought a square mile of land, built a depot, and offered business property and residential lots for sale. Mesquite incorporate on December 3, 1887 – it was the second town outside of Dallas in Dallas County to do so.

In 1882, Senator R.S. Kimbrough established *The Texas Mesquiter* (now *The Mesquite News*), the oldest newspaper in the county outside of the city of Dallas. It began its news coverage of hometown people and events, printing with handset metal and wood type on an old George Washington hand press.

Mesquite remained a quiet agricultural town from 1873 to the late 1950s, as the population only increased by 1,561 residents between 1890 and 1950. However, the post-World War II building boom brought phenomenal growth as new subdivisions began to spring up. Big Town Mall, the first enclosed mall in the Southwest, was constructed in 1959, and the first public library in Mesquite was built in 1964 as City services were expanded to meet the needs of a growing population.



In 1970, LBJ Freeway connected Mesquite to neighboring communities. The expressway, as well as Town East Mall, brought increased economic growth to the city. Located at the crossroads of Interstates 20, 30 and 635, State Highway 352, U.S. Highway 80, and Union Pacific railroad, Mesquite now covers over 49 square miles and is surrounded by Garland to the north, Dallas to the west, Lake Ray Hubbard to the northeast, Sunnyvale to the east and Balch Springs to the south.

Schools

Each school day, the Mesquite Independent School District welcomes more than 39,000 students through the doors of its 46 campuses, including 32 elementary schools, eight middle schools, five high schools, and the Mesquite Academy, an alternative education campus. Mesquite ISD has a record of steady, marked improvement and a continual quest for excellence is home to two nationally recognized Blue Ribbon Schools selected and honored by the U.S. Department of Education.



Higher Education



Eastfield Community College, a member of the seven-campus Dallas County Community College District, is a two-year community college offering freshmen and sophomore level academic transfer programs, technical and occupational training and a variety of non-credit personal enrichment classes. Texas A & M University-Commerce, Mesquite Metroplex Center offers various Graduate Degree Programs and the Texas Engineering Extension Service, a member of the Texas A & M University System, offers adult occupational and technical training.

Recreation and Leisure Activities

The Parks and Recreation Department offers a variety of programs through four recreation centers, two gymnasiums, and three senior centers. There are 69 parks with amenities such as pavilions, disc golf courses, ball fields, athletic fields, and swimming pools.



The Mesquite Public Library was founded in 1963 with the North Branch opening in 1981. The Library has a collection of over 200,000 items including books, magazines, DVDs, CDs, ebooks and eaudiobooks. Additional services include computers for public use and a variety of databases that can be accessed over the internet.

The Mesquite Golf Course is a 154-acre, 18-hole public golf course owned and managed by the City of Mesquite. At 6,280 yards and par 71, the Mesquite Golf Course offers a challenging course for beginner and intermediate golfers. The Mesquite Golf Course is located at 825 N. Hwy 67 (IH-30 at Northwest Drive).

Entertainment

Town East Mall completed a major renovation in 2008, which included the creation of three distinct areas in the shopping center:

- CitySide between Sears and Macy's, named for its juxtaposition to the Dallas-Fort Worth Metroplex
- ParkSide between Dillard's and Sears, named for its proximity to parks and neighborhoods of Mesquite
- LakeSide between Foley's and Dillard's named for the nearby lakes and recreation area.



Each area of the Mall is defined with new signage and colors. Glass rails on the second level feature stanchions lit with colors, serving as a wayfinding system. On the first level, floors have graphics that define the areas and reinforce each area's theme. CitySide signage and decor is yellow with floor graphics with floor tiles featuring building graphics; LakeSide is blue with flooring that mimics gravel and sand; and ParkSide is green with leafy patterns on the flooring. Three new soft seating areas with comfortable chairs and sofas serve as gathering areas and offer visitors places to rest while visiting the mall. The central tower of Town East Mall, already a landmark, has been revitalized with the addition of special-effect lighting which gives the structure a lighthouse appearance.



Mesquite Performing Arts Center opened in 1995 and is a regional concert venue hosting a black box theater, concert hall, two galleries and a garden courtyard. The Arts Center hosts more than 1,200 diverse events each year.



Neal Gay founded Mesquite Championship Rodeo in 1958. In 1986 the rodeo moved to the new Resistol Arena, which is enclosed and air-conditioned. In 2009, Camelot Sports and Entertainment LLC purchased the Mesquite Championship Rodeo, with an intention to re-establish Mesquite Arena as a year around sports and entertainment venue with the Mesquite Pro Rodeo as the anchor attraction. Rodeo action can be seen every Friday and Saturday night from June through August, along with other events throughout the year.

In April 2007, the City of Mesquite along with valued sponsors premiered the Real.Texas.Festival. which has become an annual event for the entire family. The festival is held at Rodeo Center in Mesquite, TX, 1818 Rodeo Drive and includes a wide array of entertainment from major recording artists and the Mesquite Championship Rodeo to the midway rides, crafts, car shows, and a barbeque competition. It is definitely a quality event that provides family entertainment for North Texas.



With over 4 million square feet of retail space, more than 6 million square feet of total business space, and two restaurant rows offering over 30 restaurants and 30 movie screens, Mesquite's reputation as a retail, restaurant and entertainment destination is well deserved. Come visit the ROWS of Texas and sample some Real. Texas. Flavor.

Employment

The Skyline Industrial Park is over 300 acres in size and is home to the largest concentration of industries on the east side of the Metroplex. Ranging in size from the small manufacturer employing less than 10 people to the giant of industry - United Parcel Service -- that employs over 2,000 people, the Skyline Industrial Park is ideally located for manufacturing and distribution industries.

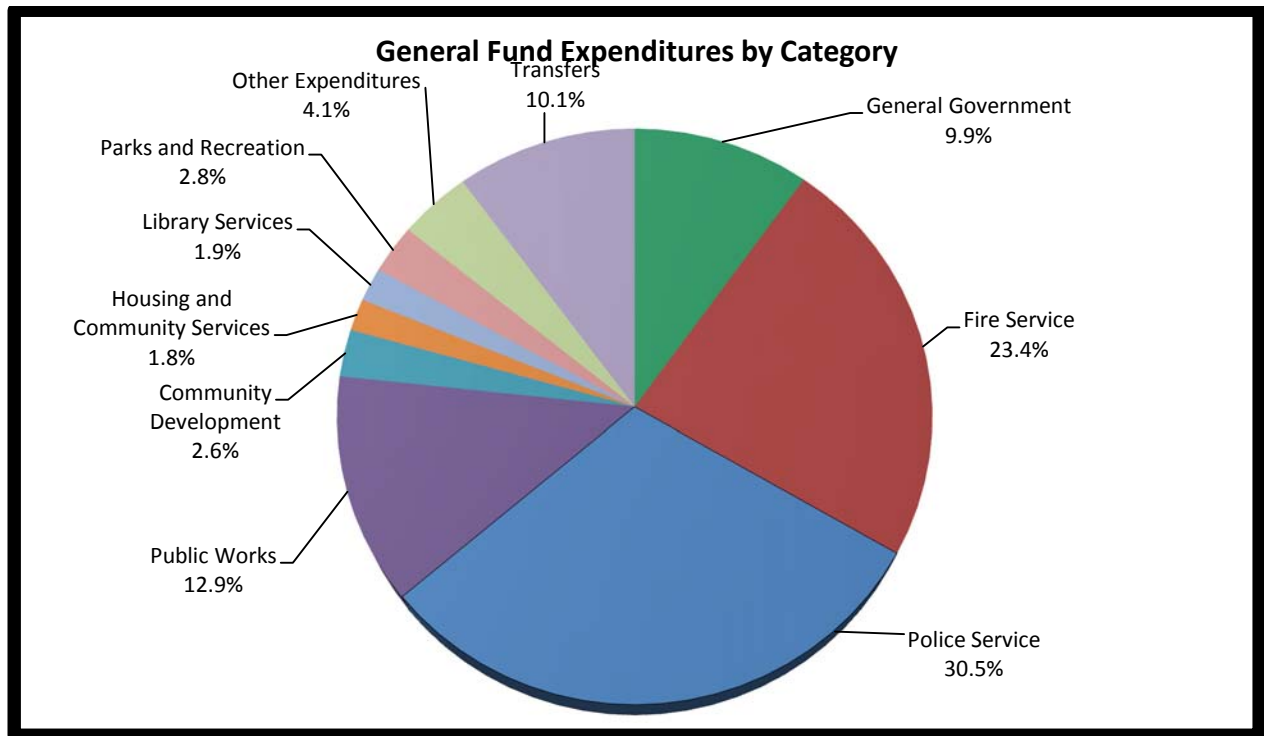
The Union Pacific Railroad operates an intermodal operation within the Skyline Industrial Park which is one of the largest intermodal facilities in the country. Recent projects have added over 3,500,000 square feet of industrial/office space.

MESQUITE CLIMATE

Average Temperature	65.5 degrees
Average Relative Humidity	64%
Average Annual Rainfall	35.94 inches
Highest Elevation	530 feet
Lowest Elevation	415 feet

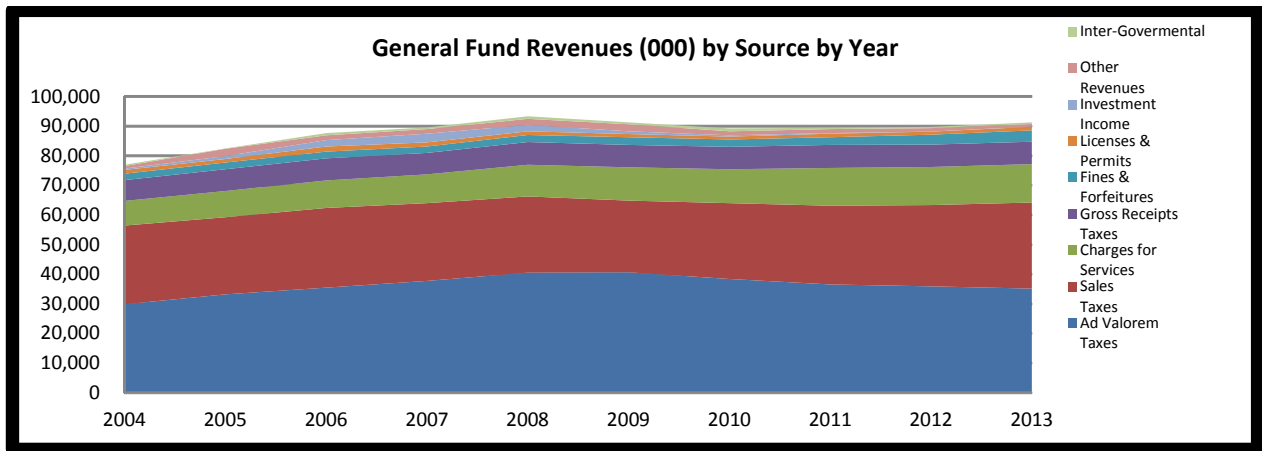
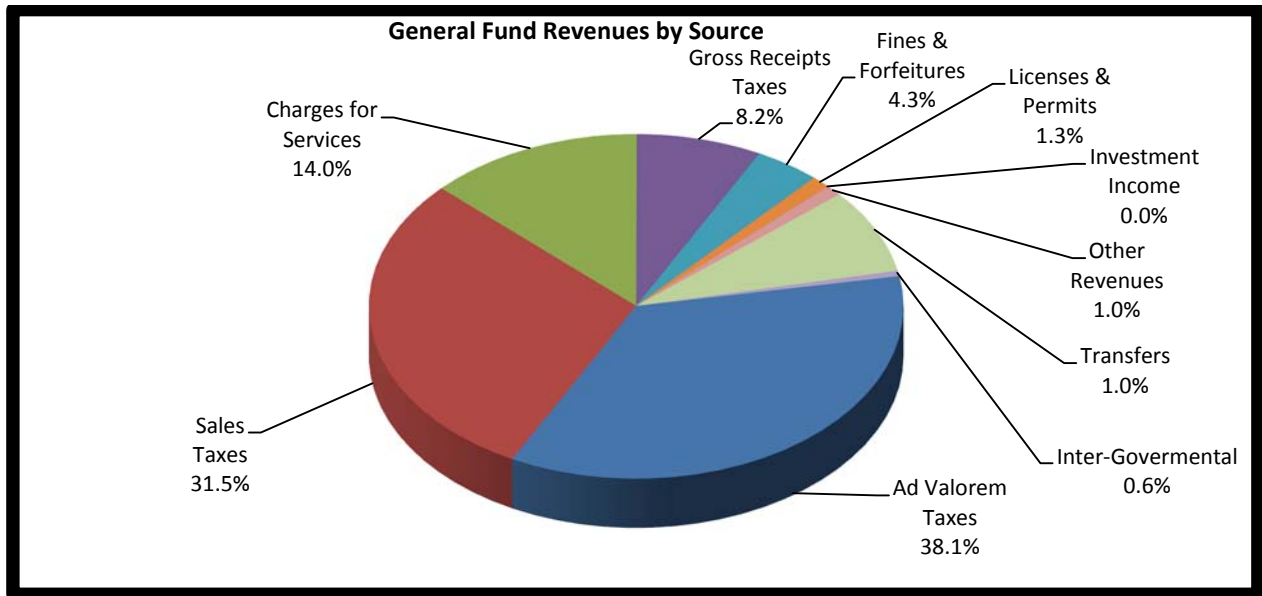
General Government Expenditures by Category
 Last Ten Fiscal Years
 In Thousands (000)

Fiscal Year	General Government	Fire Service	Police Service	Public Works	Community Development	Housing and Community Services	Library Services	Parks and Recreation	Other Expenditures	Transfers	Total (1)
2004	6,620	17,909	22,882	11,301	2,792	974	2,008	6,190	4,402	9,215	84,293
2005	6,684	18,680	24,560	11,122	2,852	995	1,953	7,496	4,980	9,315	88,637
2006	7,209	19,848	26,215	11,788	2,348	1,698	2,028	8,115	3,519	9,802	92,570
2007	7,235	21,489	28,585	12,120	2,307	2,001	2,100	8,284	3,801	11,170	99,092
2008	10,023	22,584	29,864	13,594	2,867	2,032	2,140	6,746	4,591	9,839	104,280
2009	10,013	22,520	28,907	12,492	2,584	1,906	1,883	5,662	3,855	9,246	99,068
2010	10,009	22,701	29,627	12,370	2,719	2,003	1,941	3,943	2,902	9,266	97,481
2011	10,071	23,198	29,958	12,511	2,850	1,718	2,060	4,313	2,548	8,952	98,179
2012	9,642	22,830	30,032	12,586	2,817	1,659	1,925	4,158	2,384	9,559	97,592
2013	9,801	23,114	30,139	12,693	2,616	1,780	1,873	2,749	4,000	10,000	98,765



General Fund Revenues by Source
Last Ten Fiscal Years
In Thousands (000)

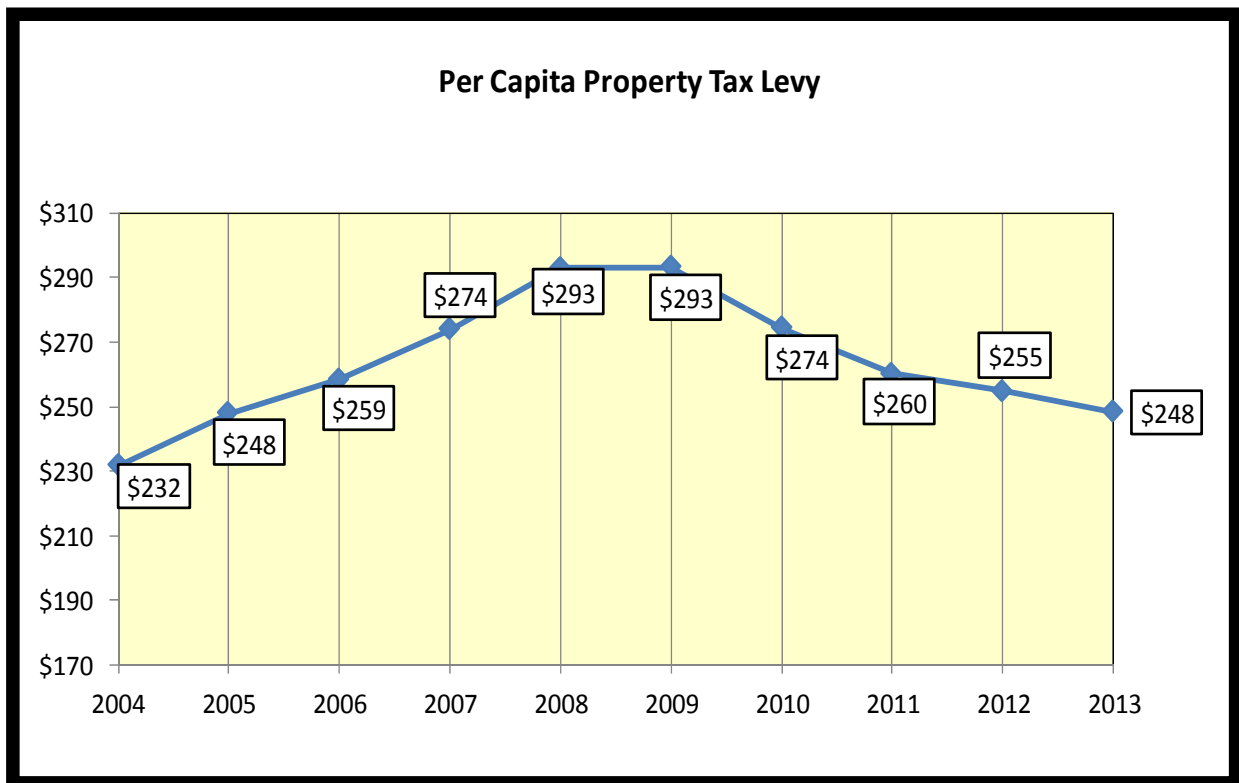
Year	Ad Valorem Taxes	Sales Taxes	Charges for Services	Gross Receipts Taxes	Fines & Forfeitures	Licenses & Permits	Investment Income	Other Revenues	Transfers	Inter-Governmental	Total (1)
2004	29,874	26,475	8,335	7,020	2,156	1,336	427	823	7,382	419	84,247
2005	33,159	26,062	8,805	7,305	2,297	1,248	979	2,442	7,107	95	89,499
2006	35,392	26,900	9,333	7,441	2,301	1,659	2,136	1,636	7,170	747	94,715
2007	37,735	26,197	9,707	7,240	2,147	1,393	2,913	1,604	8,089	592	97,617
2008	40,502	25,712	10,732	7,569	2,407	1,292	2,223	2,047	10,310	803	103,597
2009	40,571	24,239	11,201	7,541	2,598	1,106	1,016	2,291	8,380	721	99,664
2010	38,334	25,627	11,477	7,536	2,419	983	419	1,412	8,043	1,006	97,256
2011	36,571	26,498	12,722	7,802	2,567	1,158	232	1,399	8,016	497	97,462
2012	35,828	27,440	12,902	7,507	3,328	1,086	65	1,126	7,893	438	97,613
2013	35,138	29,072	12,927	7,538	3,928	1,167	36	928	7,885	513	99,132



Property Tax Levies and Collections

Last Ten Fiscal Years

Year	Adjusted Current Tax Levy	Current Tax Collections	Percentage of Current Taxes Collected	Delinquent Tax Collections (1)	Total Tax Collections	% Total Tax Collections/Current Levy
2004	30,501,206	29,200,767	95.74%	1,226,623	30,427,390	99.76%
2005	33,124,683	32,151,536	97.06%	878,841	33,030,377	99.72%
2006	35,132,527	34,433,390	98.01%	536,993	34,970,383	99.54%
2007	37,446,166	36,659,819	97.90%	588,487	37,248,306	99.47%
2008	40,274,065	39,602,124	98.33%	524,393	40,126,517	99.63%
2009	40,414,901	39,752,647	98.36%	509,943	40,262,590	99.62%
2010	38,362,233	37,683,829	98.23%	492,371	38,176,200	99.52%
2011	36,392,283	35,761,897	98.27%	366,566	36,128,463	99.28%
2012	35,677,427	35,225,462	98.73%	167,988	35,393,450	99.20%
2013	34,819,001	34,336,926	98.62%	-	34,336,926	98.62%

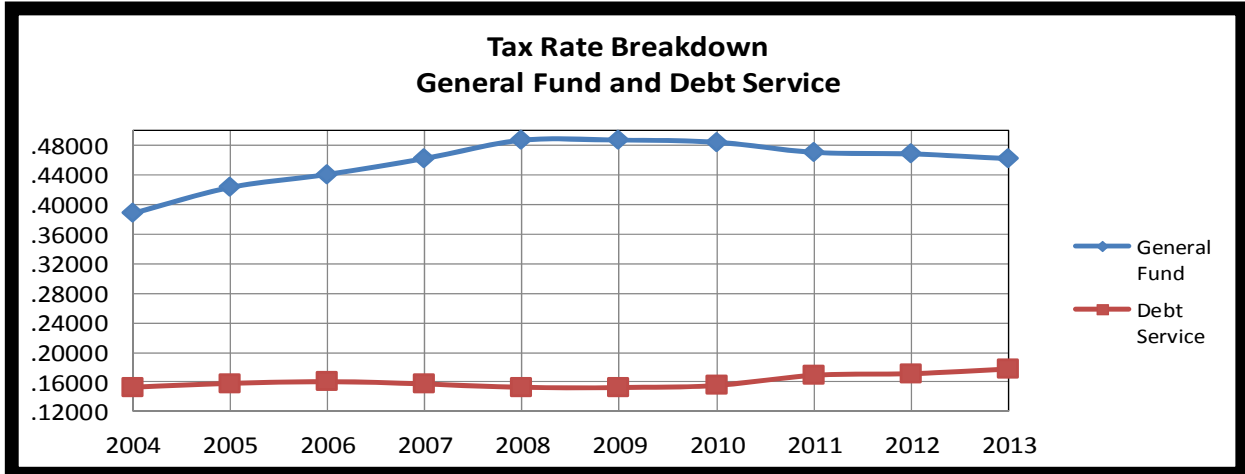
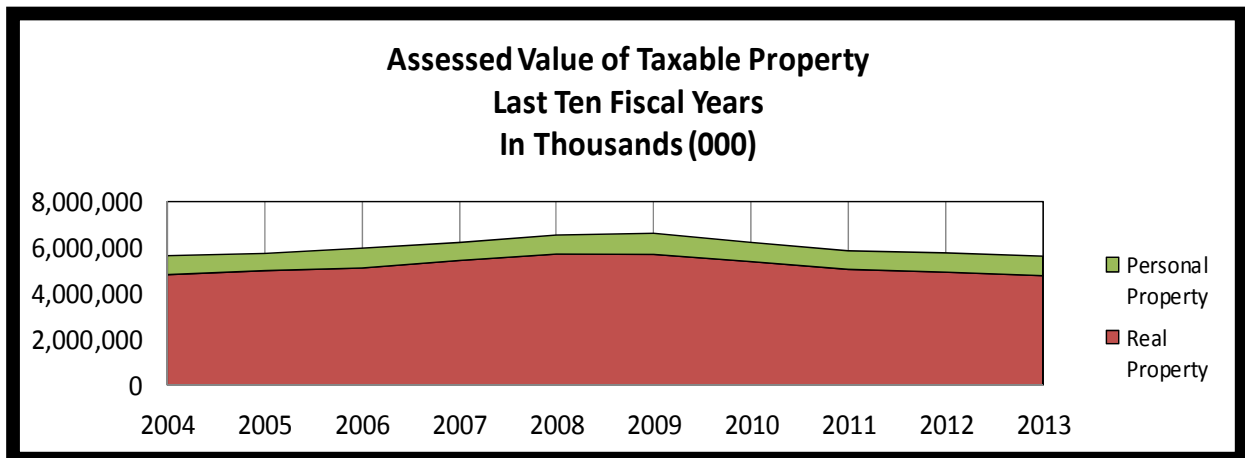


(1) Includes penalty and interest.

(2) Outstanding delinquent taxes includes the City of Mesquite's delinquent taxes before deduction of allowance for doubtful accounts.

Assessed Value of Taxable Property, Tax Levy, and Distribution
Last Ten Fiscal Years

Year	Assessed Valuation of Taxable Property			Tax Rate (2)	Total Tax Levy	Tax Levy Distribution	
	Real Property	Personal Property	Total (1)			General Fund	Debt Service
2004	4,803,913,201	823,581,580	5,627,494,781	.54148	29,758,669	.38833	.15315
2005	4,978,065,910	744,513,178	5,722,579,088	.58148	33,299,913	.42325	.15823
2006	5,092,408,131	860,017,920	5,952,426,051	.60148	35,795,856	.44090	.16058
2007	5,421,709,537	779,253,940	6,200,963,477	.62000	38,445,974	.46246	.15754
2008	5,697,014,981	826,534,610	6,523,549,591	.64000	41,750,717	.48716	.15284
2009	5,684,886,219	915,847,060	6,600,733,279	.64000	42,244,693	.48727	.15273
2010	5,372,627,213	831,518,890	6,204,146,103	.64000	39,706,535	.48443	.15557
2011	5,033,253,710	806,244,680	5,839,498,390	.64000	37,372,790	.47076	.16924
2012	4,913,543,225	835,748,720	5,749,291,945	.64000	36,795,468	.46859	.17141
2013	4,759,235,572	847,624,630	5,606,860,202	.64000	35,883,905	.46225	.17775



Source: Tax Division, Finance Department

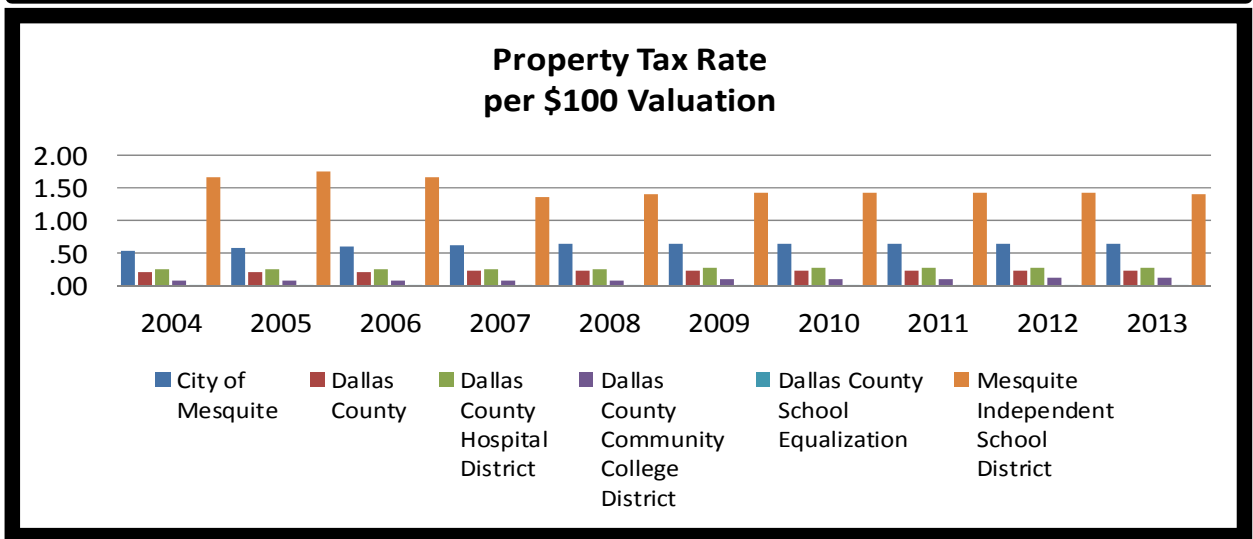
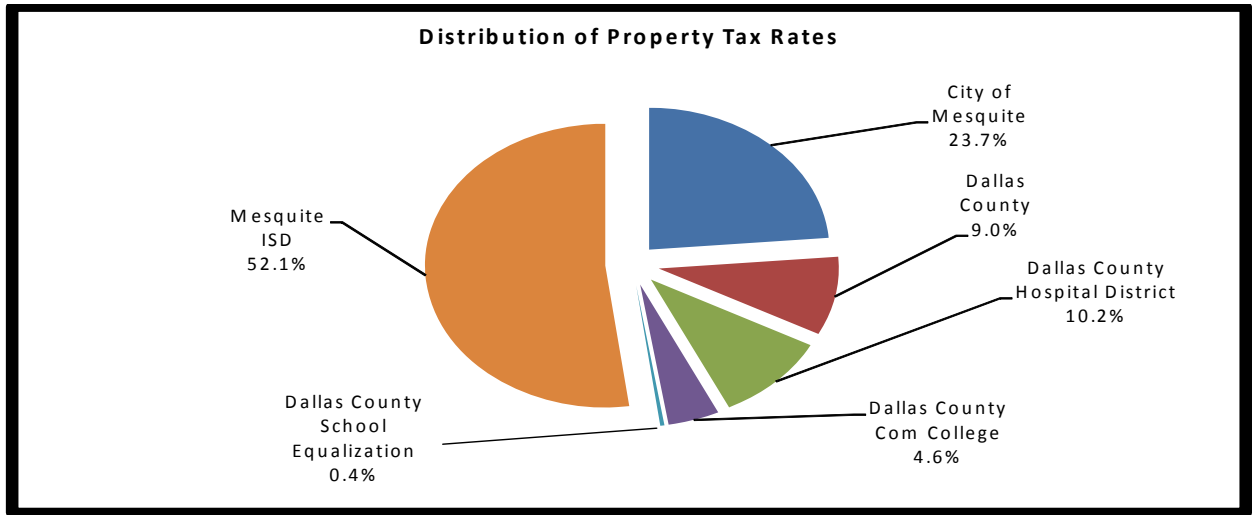
(1) Assessed value is 100% of estimated actual value for all years. Values are as of January 1 of the calendar year prior to the fiscal year-end date and are net of tax exemptions.

(2) Tax rate is per \$100 assessed valuation.

Property Tax Rates Direct and Overlapping Governments
(per \$100 Valuation)

Last Ten Fiscal Years

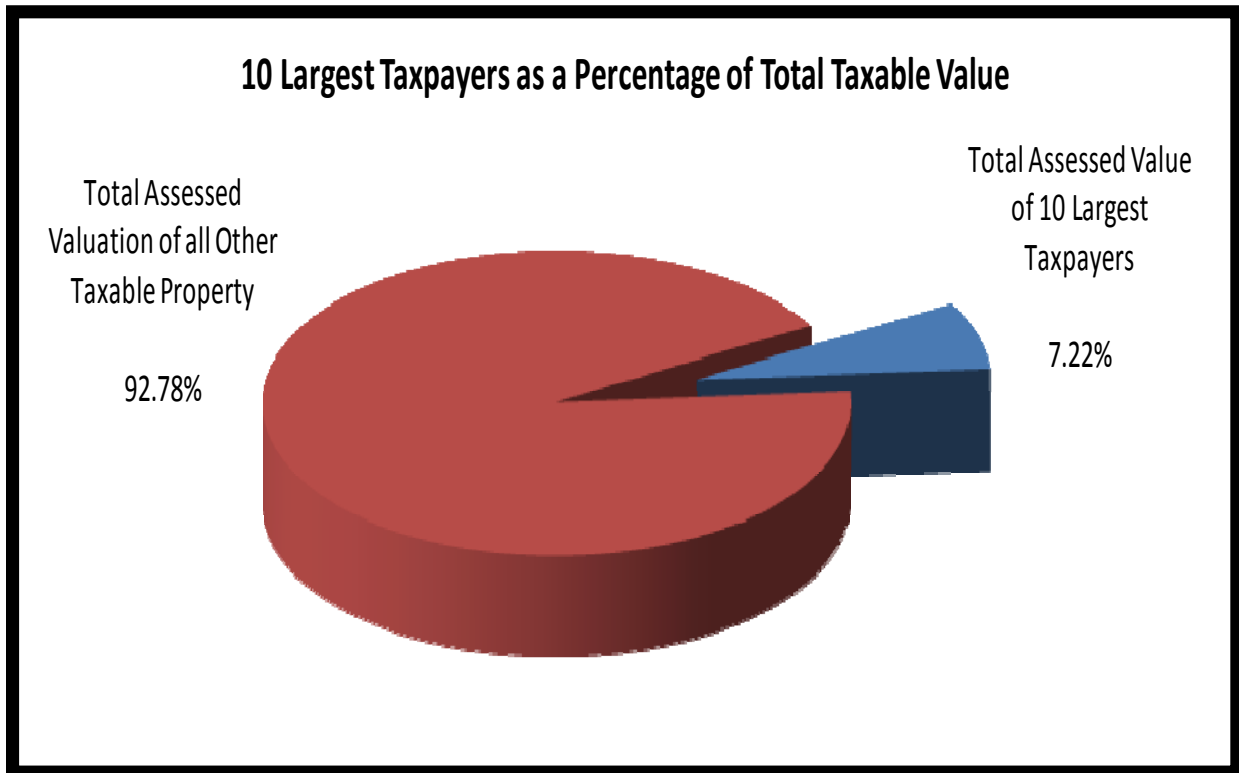
Year	City of Mesquite	Dallas County	Dallas County Hospital District	Dallas County Community College District	Dallas County School Equalization	Mesquite Independent School District	Total
2004	.54148	.20390	.25400	.07780	.00546	1.67	2.75264
2005	.58148	.20390	.25400	.08030	.00546	1.76	2.88514
2006	.60148	.21390	.25400	.08100	.00503	1.67	2.82541
2007	.62000	.22810	.25400	.08040	.00471	1.37	2.55721
2008	.64000	.22810	.25400	.08940	.00493	1.40	2.61643
2009	.64000	.22810	.27400	.09490	.00521	1.42	2.66221
2010	.64000	.24310	.27100	.09923	.01000	1.42	2.68333
2011	.64000	.24310	.27100	.09967	.01000	1.42	2.68377
2012	.64000	.24310	.27100	.11938	.00994	1.42	2.70341
2013	.64000	.24310	.27600	.12470	.01000	1.41	2.70380



Source: Dallas Central Appraisal District website, Tax Unit Rates.

Principal Taxpayers
September 30, 2013

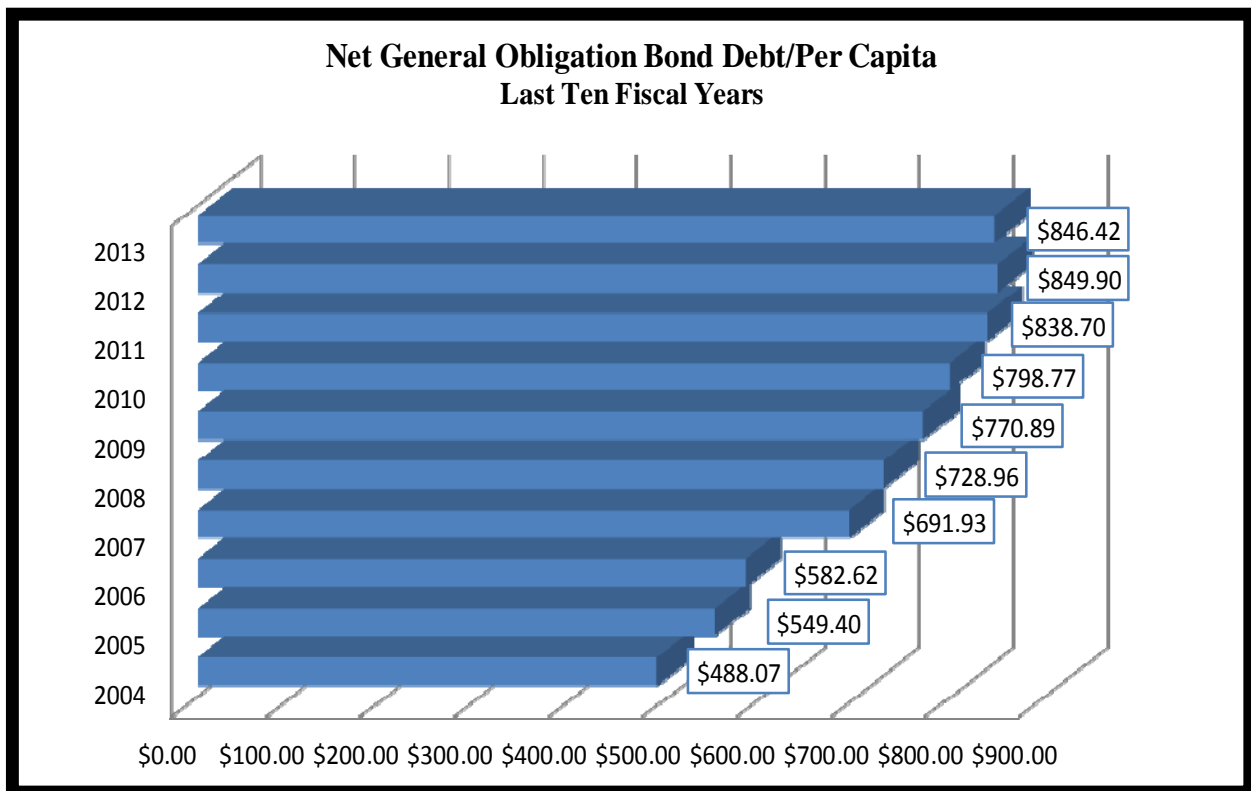
Name of Taxpayer	Nature of Property	2013 Assessed Valuation (1)	Percent of Total Assessed Valuation
1. Town East Mall	Shopping Mall	130,274,610	2.32%
2. Oncor Electric Delivery	Electric Utility	46,366,540	0.83%
3. Pepsi Cola	Soft Drink Bottling	39,554,878	0.71%
4. Barons Investors	Apartment Complex	35,814,000	0.64%
5. Sun Life Financial	Shopping Center	35,000,000	0.62%
6. DDR MDT Marketplace	Shopping Center & Resta	26,814,480	0.48%
7. Alliance WE LP	Apartment Complex	24,175,800	0.43%
8. IRIS USA	Manufacturer	23,761,639	0.42%
9. Virtu Mission Ranch	Apartment Complex	23,000,000	0.41%
10. SCI Mesquite Puente Fund	Apartment Complex	<u>20,250,000</u>	<u>0.36%</u>
Total Assessed Value of 10 Largest Taxpayers		\$405,011,947	7.22%
Total Assessed Valuation of Taxable Property		\$5,606,860,202	



Source: Tax Division, Finance Department, Texas Municipal Reports.
(1) Assessed valuation presented is 100% of the estimated actual value of all property owned by the taxpayer as of January 1, 2013.

**Ratio of Net General Bonded Debt to Assessed Value
and Net Bonded Debt per Capita
Last Ten Fiscal Years**

Year	Population(1)	Taxable Assessed Value (in 000s)(2)	General Bonded Debt(3)	Less: Amounts		Net General Bonded Debt/ Assessed Value	Net General Bonded Debt Per Capita
				Available in Debt Service Fund(4)	Net General Bonded Debt		
2004	131,600	5,523,768	64,650,000	416,834	64,233,166	1.16%	\$488.07
2005	133,600	5,604,270	73,930,000	530,789	73,399,211	1.31%	\$549.40
2006	135,894	5,844,175	79,175,000	583,706	78,591,294	1.34%	\$582.62
2007	136,750	6,054,638	95,205,000	918,639	94,286,361	1.56%	\$691.93
2008	137,539	6,334,441	101,180,000	537,527	100,642,473	1.59%	\$728.96
2009	137,850	6,402,085	106,880,000	612,164	106,267,836	1.66%	\$770.89
2010	139,824	6,047,885	112,250,000	563,067	111,686,933	1.85%	\$798.77
2011	139,870	5,709,877	117,370,000	61,150	117,308,850	2.05%	\$838.70
2012	139,950	5,627,571	119,000,000	56,293	118,943,707	2.11%	\$849.90
2013	140,240	5,478,295	118,840,000	138,486	118,701,514	2.17%	\$846.42

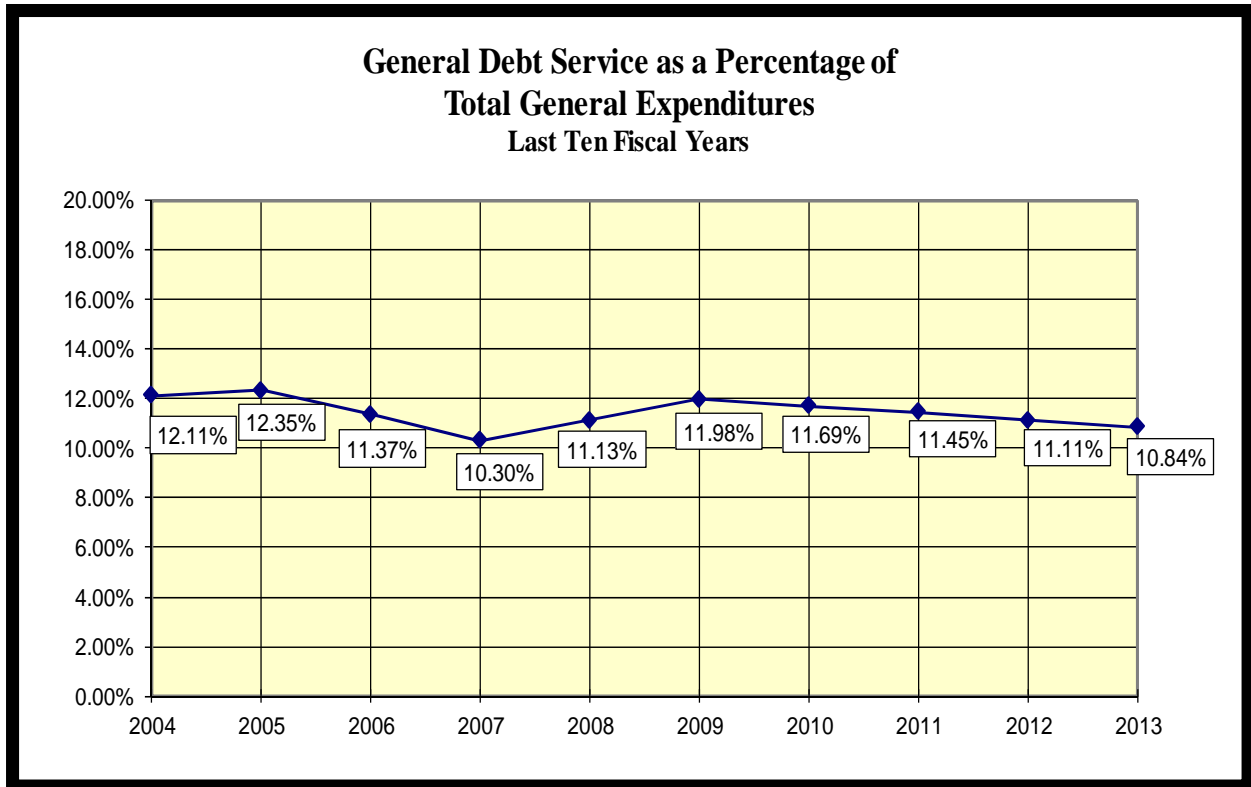


⁽¹⁾Population estimates were prepared by North Central Texas Council of Governments, except 2010 official U.S. Census Bureau count.
⁽²⁾ Assessed Value is from "Assessed Value of Taxable Property" Table.
⁽³⁾ Includes future accretion on capital appreciation bonds and refunding deferred amount.
⁽⁴⁾ Amount that is available for repayment of general obligation bonded debt

Ratio of Annual Debt Service Expenditures
For General Obligation Bonded Debt
To Total General Governmental

Last Ten Fiscal Years

Year	Principal	Interest & Fiscal Charges	Total Debt Services	Total General Governmental	Ratio of Debt Service to General Governmental
2004	7,830,000	2,381,600	10,211,600	84,293,407	12.11%
2005	8,350,000	2,593,732	10,943,732	88,636,874	12.35%
2006	7,480,000	3,046,539	10,526,539	92,570,359	11.37%
2007	6,775,000	3,433,016	10,208,016	99,091,626	10.30%
2008	7,625,000	3,977,210	11,602,210	104,280,355	11.13%
2009	7,720,000	4,145,688	11,865,688	99,067,658	11.98%
2010	7,100,000	4,293,355	11,393,355	97,481,228	11.69%
2011	6,570,000	4,676,018	11,246,018	98,179,247	11.45%
2012	5,860,000	4,982,415	10,842,415	97,591,738	11.11%
2013	5,880,000	4,829,589	10,709,589	98,764,802	10.84%



Computation of Direct and Estimated Overlapping Bonded Debt
September 30, 2013

Taxing Jurisdiction	Total Outstanding Bonded Debt ⁽¹⁾	Estimated Percent Applicable	Direct and Estimated Overlapping Bonded Debt
<u>Direct</u>			
City of Mesquite	\$121,808,588	100.00%	\$121,808,588
<u>Overlapping</u>			
Dallas County	136,430,000	3.22%	4,393,046
Dallas County Community College District	355,880,000	3.22%	11,459,336
Dallas County Hospital District	705,000,000	3.22%	22,701,000
Dallas County Schools	67,675,000	3.22%	2,179,135
Kaufman County	13,760,000	0.37%	50,912
Mesquite Independent School District	369,567,822	87.26%	322,484,881
Dallas Independent School District	2,470,770,000	0.13%	3,212,001
Garland Independent School District	372,319,346	0.04%	148,928
Total overlapping	<u>4,491,402,168</u>		<u>366,629,239</u>
Total Direct and Estimated Overlapping Bonded Debt	<u>\$4,613,210,756</u>		<u>\$488,437,827</u>

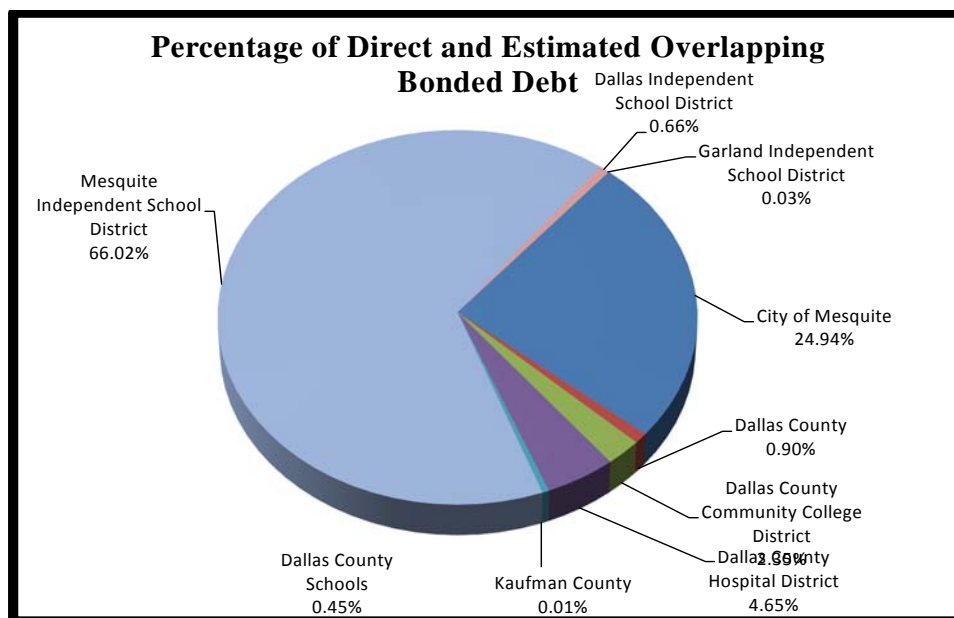
Ratio Direct and Estimated Overlapping Debt
to Fiscal 2013 Assessed Valuation⁽²⁾ 8.92%

Per Capita Direct and Estimated
Overlapping Bonded Debt⁽³⁾ \$3.483

⁽¹⁾ Excluding self-supporting debt. Source is the Municipal Advisory Council of Texas Report.

⁽²⁾ Fiscal 2013 Assessed Valuation net of value within the City's Tax Increment Finance (TIF) district: \$5,478,295,464

⁽³⁾ Based on 2013 Population of 140,240.



Schedule of Revenue Bond Coverage
Last Ten Fiscal Years

Water and Sewer Bonds

Year Ended September	Less:		Net Available Revenue	Total Debt Payments Required (3)	Years Remaining	Average Annual Debt Payment	Coverage (4)
	Operating Revenue and Other (1)	Operating Expense and Other (2)					
2004	28,057,312	20,975,204	7,082,108	63,294,441	20	3,164,722	2.2
2005	31,775,214	21,144,536	10,630,678	69,214,508	20	3,460,725	3.1
2006	33,798,839	21,259,997	12,538,842	73,841,441	20	3,692,072	3.4
2007	31,363,451	24,220,549	7,142,902	80,115,266	20	4,005,763	1.8
2008	36,536,774	25,384,450	11,152,324	86,091,447	20	4,304,572	2.6
2009	36,344,387	26,806,906	9,537,481	92,010,474	20	4,600,524	2.1
2010	39,705,639	27,830,065	11,875,574	96,880,248	20	4,844,012	2.5
2011	46,023,584	31,283,576	14,740,008	97,779,815	20	4,888,991	3.0
2012	44,339,863	30,452,086	13,887,777	95,751,908	20	4,787,595	2.9
2013	44,892,336	34,046,541	10,845,795	94,114,740	20	4,705,737	2.3

Drainage Utility Bonds

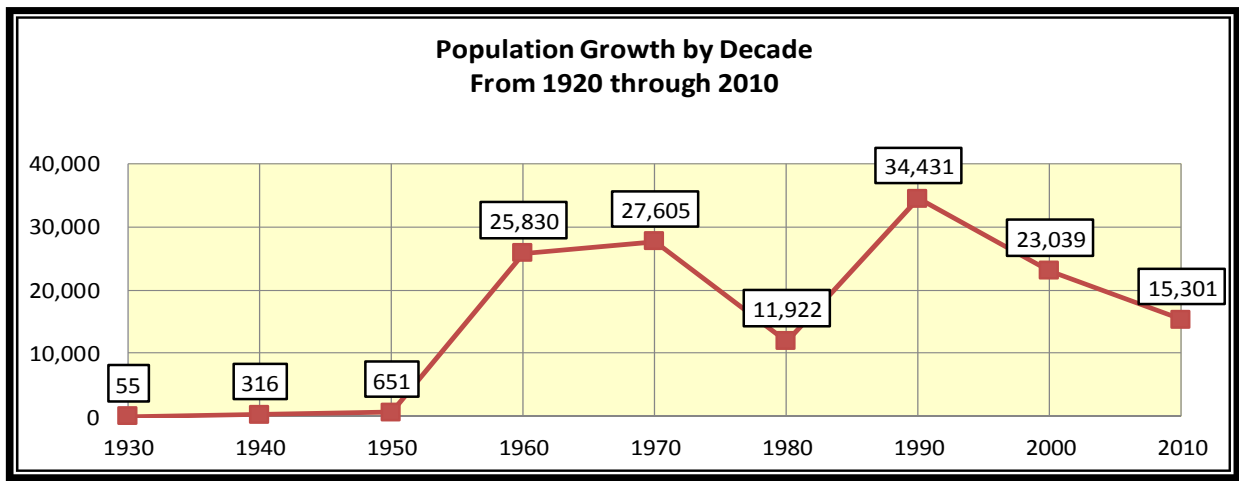
Year Ended September	Less:		Net Available Revenue	Total Debt Payments Required (3)	Years Remaining	Average Annual Debt Payment	Coverage (4)
	Operating Revenue and Other (1)	Operating Expense and Other (2)					
2004	2,124,677	595,083	1,529,594	14,513,632	17	853,743	1.8
2005	2,177,952	592,580	1,585,372	13,297,478	17	782,205	2.0
2006	2,262,875	570,903	1,691,972	12,079,052	16	754,941	2.2
2007	2,294,313	715,195	1,579,118	10,862,710	15	724,181	2.2
2008	2,238,126	760,017	1,478,109	9,656,911	14	689,779	2.1
2009	2,219,139	705,047	1,514,092	8,450,808	13	650,062	2.3
2010	2,184,301	693,285	1,491,016	7,242,523	12	603,544	2.5
2011	2,162,146	869,181	1,292,965	5,666,423	11	515,129	2.5
2012	2,201,193	943,626	1,257,567	4,481,859	10	448,186	2.8
2013	2,171,118	661,823	1,509,295	3,763,916	9	418,213	3.6

Notes:

- (1) Includes operating and nonoperating revenues.
- (2) Includes operating and non-operating expenses exclusive of depreciation and interest expense.
- (3) Includes principal and interest of revenue bonds only. Principal and interest amounts represent the amounts payable in subsequent fiscal years.
- (4) The Water and Sewer Bond coverage requirement is 1.5 and the Drainage Utility District Bond coverage requirement is 1.25. The coverage calculation is Net Revenue Available divided

Demographic Statistics

Year	Population ⁽¹⁾	Increase	Percentage Increase by Decade
1920	674	-	-
1930	729	55	8.2%
1940	1,045	316	43.3%
1950	1,696	651	62.3%
1960	27,526	25,830	1523.0%
1970	55,131	27,605	100.3%
1980	67,053	11,922	21.6%
1990	101,484	34,431	51.3%
2000	124,523	23,039	22.7%
2010	139,824	15,301	12.3%



Year	Population ⁽¹⁾	Labor Force ⁽²⁾	Unemployment Rate ⁽²⁾	School Enrollment ⁽³⁾
2004	131,600	69,205	5.2%	34,181
2005	133,600	69,710	5.9%	35,451
2006	135,894	68,356	4.7%	34,318
2007	136,750	67,483	3.8%	34,408
2008	137,539	67,441	4.0%	34,786
2009	137,850	67,187	7.0%	35,381
2010	139,824	68,810	8.7%	36,687
2011	139,870	69,816	8.5%	37,137
2012	139,950	69,941	6.8%	38,118
2013	140,240	71,025	6.3%	38,609

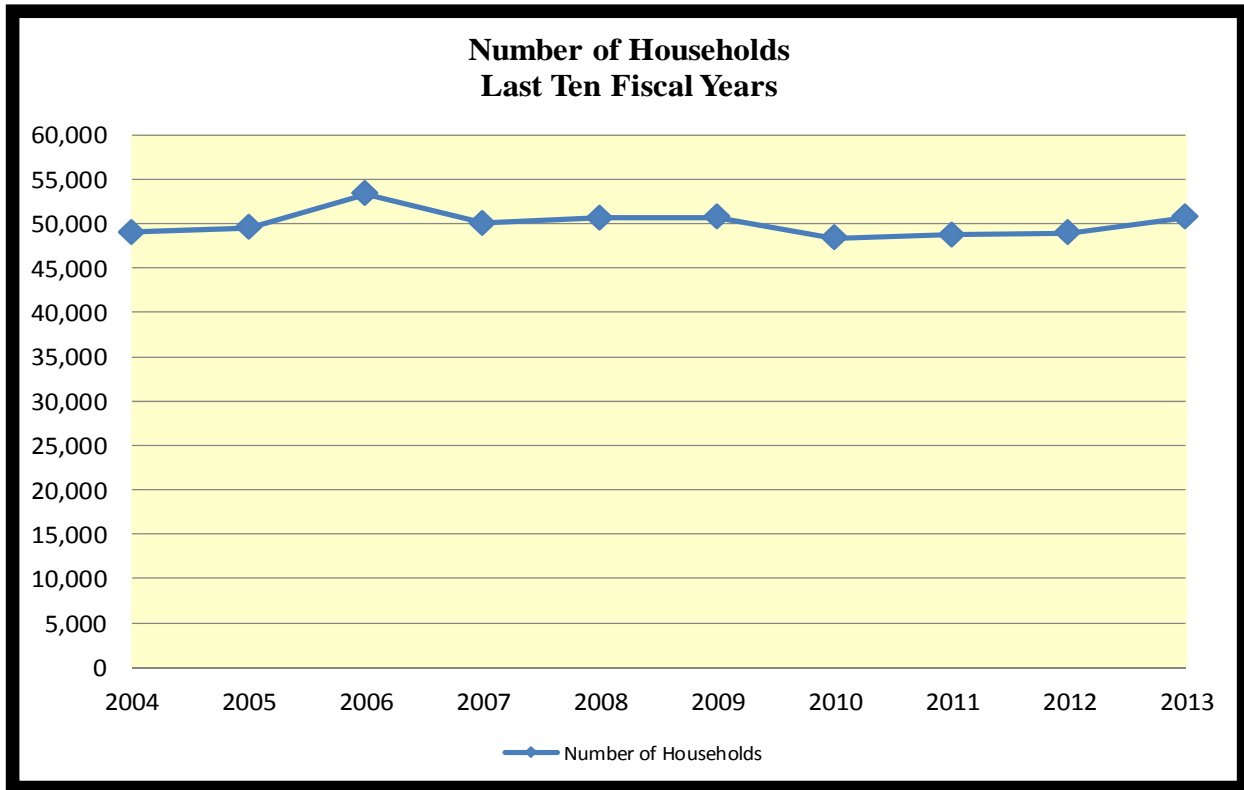
⁽¹⁾ 1920 through 2000 & 2010 populations are official U.S. Census Bureau count; 2002 through 2009 & 2011 populations are estimates provided by the North Central Texas Council of Governments.

⁽²⁾ Texas Workforce Commission.

⁽³⁾ Mesquite Independent School District serves most of the City, encompassing approximately 60 square miles.

Growth Indices
Last Ten Fiscal Years

Year	# of Households ⁽¹⁾	Income per Household ⁽¹⁾	Utility Customers ⁽²⁾		
			Water	Electric	Gas
2004	49,051	52,750	37,827	41,388	26,433
2005	49,559	50,424	38,308	37,500	29,036
2006	53,353	50,424	39,028	38,567	29,488
2007	50,030	50,134	39,382	38,628	29,818
2008	50,663	51,780	38,944	39,854	28,987
2009	50,707	50,043	35,914	39,110	28,653
2010	48,390	51,217	39,174	53,642	25,422
2011	48,732	51,368	39,169	53,977	25,586
2012	48,986	51,773	39,374	53,796	27,088
2013	50,695	51,763	39,766	53,967	27,064

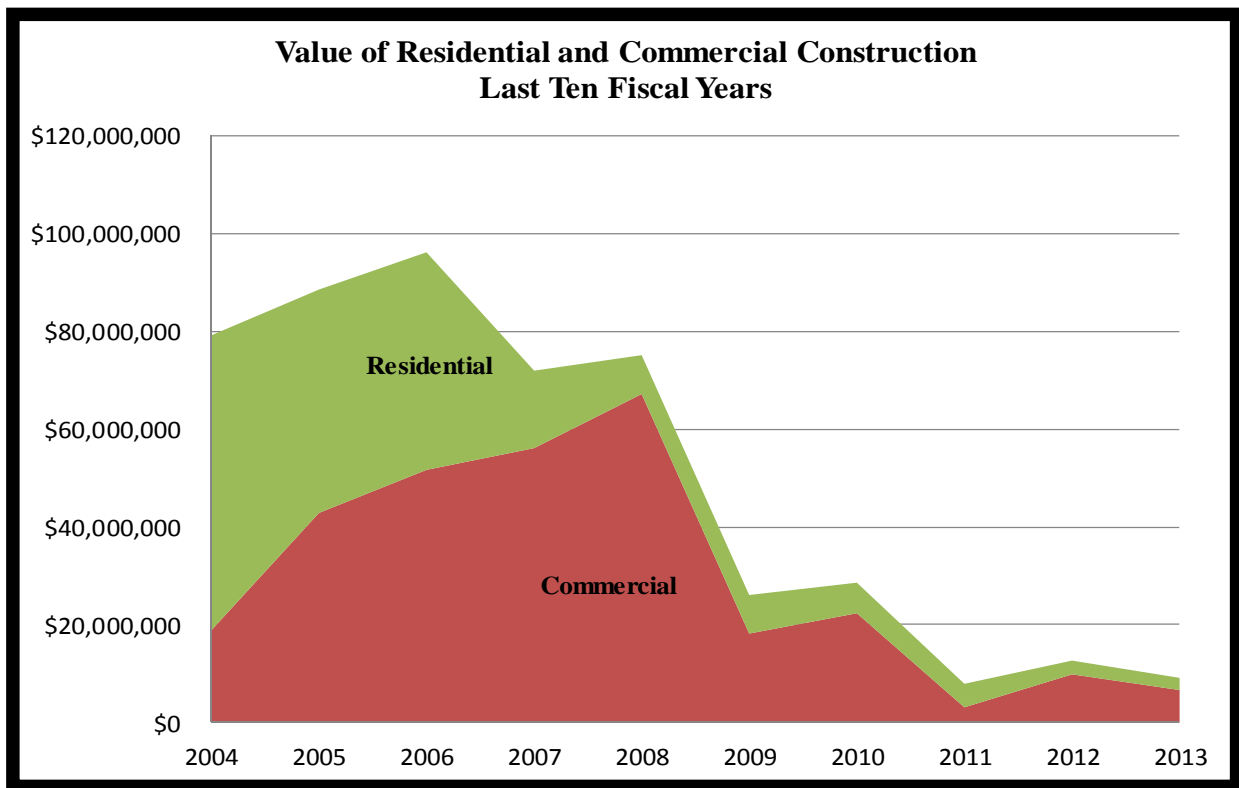


⁽¹⁾ Source: U.S. Census Bureau

⁽²⁾ Source: City of Mesquite Water Department, Oncor Electric, and Atmos Energy

Property and Construction Values
Last Ten Fiscal Years

Year	Commercial Construction		Residential Construction		Property Value ⁽²⁾
	No. of Units ⁽¹⁾	Value ⁽¹⁾	No. of Units ⁽¹⁾	Value ⁽¹⁾	
2004	30	\$18,856,439	542	\$60,334,305	\$4,803,913,201
2005	27	\$42,858,249	429	\$45,679,837	\$4,978,065,910
2006	28	\$51,667,089	385	\$44,497,913	\$5,092,408,131
2007	31	\$56,118,561	167	\$15,833,860	\$5,421,709,537
2008	35	\$67,169,226	65	\$7,953,510	\$5,697,014,918
2009	16	\$18,215,000	78	\$7,884,777	\$5,684,886,219
2010	10	\$22,369,090	54	\$6,234,957	\$5,372,627,213
2011	7	\$3,140,000	35	\$4,807,510	\$5,033,253,710
2012	15	\$9,850,505	35	\$2,814,355	\$5,372,627,213
2013	12	\$6,645,556	24	\$2,502,498	\$4,759,235,572



Sources:

⁽¹⁾ Building Inspection Division

⁽²⁾ Tax Division - See Assessed Value of Taxable Property

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Appendix

Debt Service Requirements

Per Capita Outstanding Tax Supported Debt

Types of Debt Outstanding

Legal Debt Limit

Summary of All Tax Supported Debt

General Obligation Debt

Certificate of Obligation Debt

Contractual Obligation Debt

Water and Sewer Revenue Bond Debt

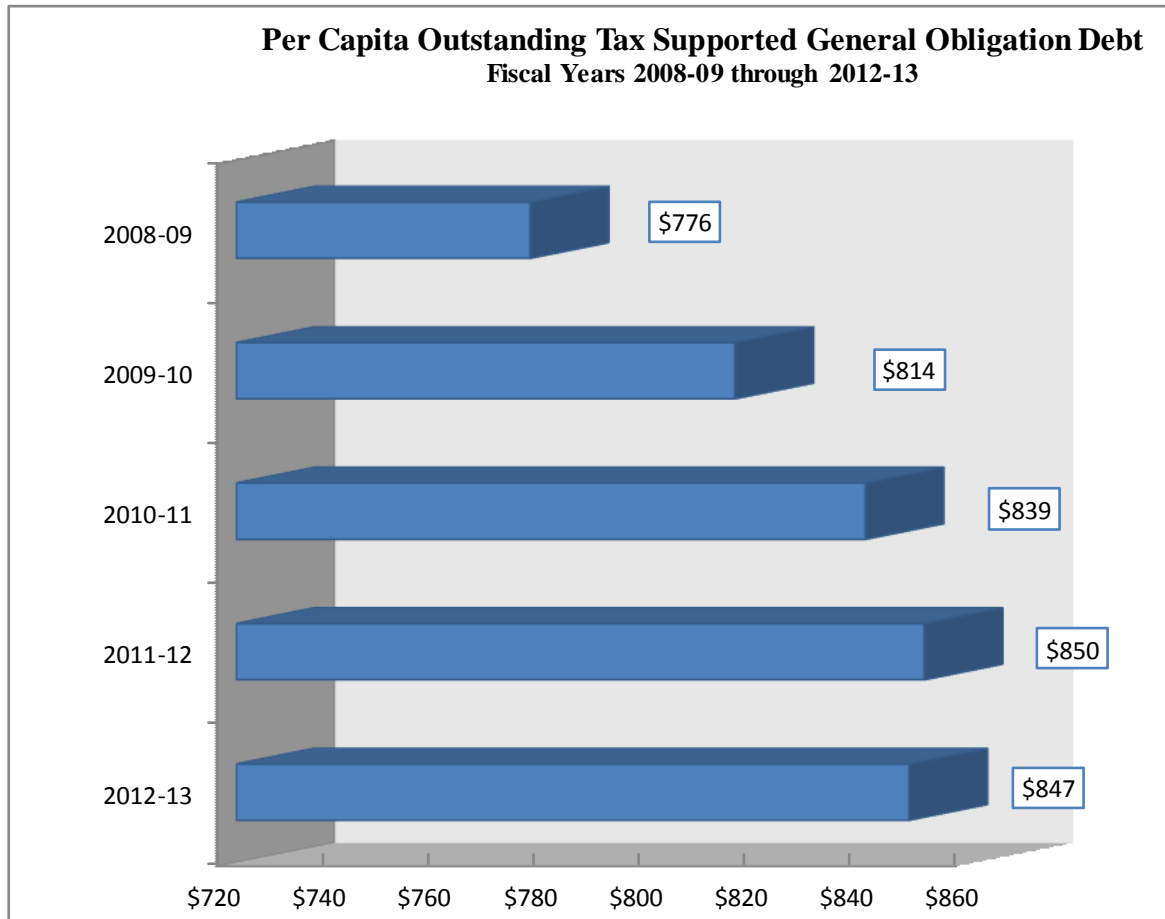
Drainage Utility District Revenue Bond Debt

Miscellaneous

Appropriation Ordinance

Ad Valorem Tax Ordinance

DEBT SERVICE REQUIREMENTS



Over the years, the City of Mesquite has issued long-term general obligation debt to finance its tax supported capital improvement needs. On September 30, 2013 the outstanding principal balance of these issues was \$118,840,000. Repayment of this debt is scheduled over a 20-year period and is payable from a general property tax levy. Highlighted above are the per capita outstanding debt amounts for the City of Mesquite over a five-year period. Population and outstanding debt amounts for the above fiscal periods are:

<u>Fiscal Year</u>	<u>Outstanding Debt*</u>	<u>Population</u>
2009	106,880,000	137,850
2010	112,250,000	137,824
2011	117,370,000	139,870
2012	119,000,000	139,950
2013	118,840,000	140,240

* Excludes Capital Lease and Loan Payments

TYPES OF DEBT OUTSTANDING

Various types of long-term debt have been issued by the City for the acquisition and construction of major capital facilities and equipment as follows:

- General Obligation bonds are issued pursuant to voter authorization for infrastructure and facility projects accounted for in Capital Project Fund and for improvements at the Municipal Airport, an enterprise fund. The City intends to retire this debt, plus interest, from ad valorem (property) taxes. Individual projects financed with these proceeds can be found in the Capital Budget section of this budget document.
- Certificate of Obligation debt is similar to General Obligation bond debt in its usage and retirement, but does not require voter authorization and is not used for refunding debt. Individual projects financed with these proceeds can also be found in the Capital Budget section. Certificates of obligation are also issued to acquire capital equipment. The City intends to issue \$2,330,000 in certificates of obligation for equipment. The proceeds of which will be used to buy replacement vehicles for City operations, i.e., police squad cars, sanitation trucks, park vehicles, computer equipment, etc.
- Contractual Obligations have been issued in prior years to acquire equipment and will be repaid from ad valorem property taxes. There are no contractual obligations to be issued in the current fiscal year.
- Water and Sewer Revenue Bonds are issued to provide funds for certain improvements to the water distribution and wastewater collection systems as well as to refund prior water and sewer issues. These bonds are reported in the Water and Sewer Fund and will be repaid from revenues from this enterprise fund operation. Individual projects to be financed with these proceeds can be found in the Capital Budget section.
- Municipal drainage utility system revenue bonds are used to provide funds for drainage improvements, including the acquisition and construction of structures, equipment, and facilities for the Drainage Utility District. Existing Drainage Utility District debt will be repaid from revenues generated from customer charges.

LEGAL DEBT LIMITS

As a home rule city, the City of Mesquite is not limited by law in the amount of debt it may issue. The City's charter, (Article 5, Section 2) states:

“The city council shall have the power and is hereby authorized and made its duty to levy, assess, and collect annually for general purposes authorized by laws and for the purpose of paying the interest and providing the sinking fund on the bonded indebtedness of the City of Mesquite now in existence or which may hereafter be created an ad valorem tax on real, personal or mixed property in such amounts and at such rates as shall be determined by the city council subject to applicable limitations and prohibitions now or hereafter contained in the Constitution of the State of Texas.”

Article 11, Section 5 of the State of Texas Constitution states in part:

“but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city.”

However, Ordinance No. 3889, which formally adopted the City's Debt Management Policy states, “the portion of the City's property tax rate levied for general obligation debt service shall not exceed 35% of the total tax rate.”

The adopted tax rate for the 2013-14 annual Budget is 0.64000 per \$100.00 of assessed valuation with assessed valuation being 100% of market value. The portion reserved for debt service is 0.18047, or 28.2 percent.

Summary of
General Obligation Bonds
Certificates of Obligation
Contractual Obligation Notes

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Schedule of Indebtedness
Composite Summary of All General Obligation Debt Issues
Principal and Interest Requirements
Fiscal Years 2014 to 2033

Maturity	Principal	Interest	Date Total	Fiscal Year Total	Fiscal Year
15-Feb-14	\$6,255,000.00	\$2,390,731.49	\$8,645,731.49		
15-Aug-14	0.00	2,252,206.28	2,252,206.28	\$10,897,937.77	2014
15-Feb-15	6,850,000.00	2,252,206.28	9,102,206.28		
15-Aug-15	0.00	2,125,536.29	2,125,536.29	11,227,742.57	2015
15-Feb-16	7,250,000.00	2,125,536.29	9,375,536.29		
15-Aug-16	0.00	1,993,167.54	1,993,167.54	11,368,703.83	2016
15-Feb-17	5,745,000.00	1,993,167.54	7,738,167.54		
15-Aug-17	0.00	1,891,180.66	1,891,180.66	9,629,348.20	2017
15-Feb-18	6,095,000.00	1,891,180.66	7,986,180.66		
15-Aug-18	0.00	1,780,076.28	1,780,076.28	9,766,256.94	2018
15-Feb-19	6,700,000.00	1,780,076.28	8,480,076.28		
15-Aug-19	0.00	1,648,741.91	1,648,741.91	10,128,818.19	2019
15-Feb-20	7,075,000.00	1,648,741.91	8,723,741.91		
15-Aug-20	0.00	1,520,576.28	1,520,576.28	10,244,318.19	2020
15-Feb-21	8,675,000.00	1,520,576.28	10,195,576.28		
15-Aug-21	0.00	1,350,643.78	1,350,643.78	11,546,220.06	2021
15-Feb-22	8,780,000.00	1,350,643.78	10,130,643.78		
15-Aug-22	0.00	1,179,281.90	1,179,281.90	11,309,925.68	2022
15-Feb-23	8,785,000.00	1,179,281.90	9,964,281.90		
15-Aug-23	0.00	1,003,460.02	1,003,460.02	10,967,741.92	2023
15-Feb-24	9,205,000.00	1,003,460.02	10,208,460.02		
15-Aug-24	0.00	811,556.27	811,556.27	11,020,016.29	2024
15-Feb-25	8,620,000.00	811,556.27	9,431,556.27		
15-Aug-25	0.00	628,993.77	628,993.77	10,060,550.04	2025
15-Feb-26	7,850,000.00	628,993.77	8,478,993.77		
15-Aug-26	0.00	455,821.88	455,821.88	8,934,815.65	2026
15-Feb-27	7,305,000.00	455,821.88	7,760,821.88		
15-Aug-27	0.00	291,844.38	291,844.38	8,052,666.26	2027
15-Feb-28	6,095,000.00	291,844.38	6,386,844.38		
15-Aug-28	0.00	154,156.88	154,156.88	6,541,001.26	2028
15-Feb-29	3,485,000.00	154,156.88	3,639,156.88		
15-Aug-29	0.00	80,040.63	80,040.63	3,719,197.51	2029
15-Feb-30	2,090,000.00	80,040.63	2,170,040.63		
15-Aug-30	0.00	37,359.38	37,359.38	2,207,400.01	2030
15-Feb-31	1,260,000.00	37,359.38	1,297,359.38		
15-Aug-31	0.00	12,353.13	12,353.13	1,309,712.51	2031
15-Feb-32	555,000.00	12,353.13	567,353.13		
15-Aug-32	0.00	2,887.50	2,887.50	570,240.63	2032
15-Feb-33	<u>165,000.00</u>	<u>2,887.50</u>	<u>167,887.50</u>	<u>167,887.50</u>	2033
Totals	<u>\$118,840,000.00</u>	<u>\$40,830,501.01</u>	<u>\$159,670,501.01</u>	<u>\$159,670,501.01</u>	

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Summary of
General Obligation Bonded Indebtedness

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**Schedule of General Obligation and Refunding Improvement Bonds
Principal and Interest Requirements
Fiscal Year 2013-14**

Issue	Outstanding Balance 10-1-13	Principal	Interest	Total
General Obligation Refunding and Improvement Bonds-Series 2004A	\$2,790,000.00	\$290,000.00	\$113,425.00	\$403,425.00
General Obligation Refunding Taxable Bonds-Series 2004B	1,220,000.00	595,000.00	42,598.75	637,598.75
General Obligation Refunding and Improvement Bonds-Series 2005	2,620,000.00	915,000.00	102,456.26	1,017,456.26
General Obligation Bonds Series 2006	1,535,000.00	90,000.00	69,375.00	159,375.00
General Obligation and Refunding Bonds-Series 2008	1,270,000.00	45,000.00	48,567.50	93,567.50
General Obligation and Refunding Bonds-Series 2009	3,905,000.00	135,000.00	157,435.00	292,435.00
General Obligation and Refunding Bonds-Series 2010	1,310,000.00	15,000.00	42,325.00	57,325.00
General Obligation and Refunding Bonds-Series 2011	12,395,000.00	0.00	619,750.00	619,750.00
General Obligation and Refunding Bonds-Series 2012	3,735,000.00	190,000.00	86,725.00	276,725.00
General Obligation and Refunding Bonds-Series 2013	<u>7,635,000.00</u>	<u>110,000.00</u>	<u>216,000.00</u>	<u>326,000.00</u>
Total General Obligation and Refunding Improvement Bond Debt Service Requirements 2013-14	<u>\$38,415,000.00</u>	<u>\$2,385,000.00</u>	<u>\$1,498,657.51</u>	<u>\$3,883,657.51</u>

**General Obligation Refunding and Improvement Bonds
Series 2004A
Dated April 1, 2004
Issue Amount—\$14,760,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$2,790,000.00
15-Feb-14	\$290,000.00	\$59,793.75	\$349,793.75	2,500,000.00
15-Aug-14	0.00	53,631.25	53,631.25	2,500,000.00
15-Feb-15	305,000.00	53,631.25	358,631.25	2,195,000.00
15-Aug-15	0.00	47,836.25	47,836.25	2,195,000.00
15-Feb-16	255,000.00	47,836.25	302,836.25	1,940,000.00
15-Aug-16	0.00	42,736.25	42,736.25	1,940,000.00
15-Feb-17	105,000.00	42,736.25	147,736.25	1,835,000.00
15-Aug-17	0.00	40,583.75	40,583.75	1,835,000.00
15-Feb-18	230,000.00	40,583.75	270,583.75	1,605,000.00
15-Aug-18	0.00	35,753.75	35,753.75	1,605,000.00
15-Feb-19	240,000.00	35,753.75	275,753.75	1,365,000.00
15-Aug-19	0.00	30,653.75	30,653.75	1,365,000.00
15-Feb-20	250,000.00	30,653.75	280,653.75	1,115,000.00
15-Aug-20	0.00	25,216.25	25,216.25	1,115,000.00
15-Feb-21	260,000.00	25,216.25	285,216.25	855,000.00
15-Aug-21	0.00	19,496.25	19,496.25	855,000.00
15-Feb-22	270,000.00	19,496.25	289,496.25	585,000.00
15-Aug-22	0.00	13,421.25	13,421.25	585,000.00
15-Feb-23	285,000.00	13,421.25	298,421.25	300,000.00
15-Aug-23	0.00	6,937.50	6,937.50	300,000.00
15-Feb-24	<u>300,000.00</u>	<u>6,937.50</u>	<u>306,937.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2024	<u>\$2,790,000.00</u>	<u>\$692,326.25</u>	<u>\$3,482,326.25</u>	

**General Obligation Refunding Taxable Bonds
Series 2004B
Dated April 1, 2004
Issue Amount—\$5,510,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,220,000.00
15-Feb-14	\$595,000.00	\$28,067.50	\$623,067.50	625,000.00
15-Aug-14	0.00	14,531.25	14,531.25	625,000.00
15-Feb-15	<u>625,000.00</u>	<u>14,531.25</u>	<u>639,531.25</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2015	<u>\$1,220,000.00</u>	<u>\$57,130.00</u>	<u>\$1,277,130.00</u>	

**General Obligation Refunding and Improvement Bonds
Series 2005
Dated April 1, 2005
Issue Amount—\$13,465,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$2,620,000.00
15-Feb-14	\$915,000.00	\$62,665.63	\$977,665.63	1,705,000.00
15-Aug-14	0.00	39,790.63	39,790.63	1,705,000.00
15-Feb-15	795,000.00	39,790.63	834,790.63	910,000.00
15-Aug-15	0.00	19,915.63	19,915.63	910,000.00
15-Feb-16	215,000.00	19,915.63	234,915.63	695,000.00
15-Aug-16	0.00	15,346.88	15,346.88	695,000.00
15-Feb-17	230,000.00	15,346.88	245,346.88	465,000.00
15-Aug-17	0.00	10,315.63	10,315.63	465,000.00
15-Feb-18	235,000.00	10,315.63	245,315.63	230,000.00
15-Aug-18	0.00	5,175.00	5,175.00	230,000.00
15-Feb-19	<u>230,000.00</u>	<u>5,175.00</u>	<u>235,175.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2019	<u>\$2,620,000.00</u>	<u>\$243,753.17</u>	<u>\$2,863,753.17</u>	

**General Obligation Bonds
Series 2006
Dated May 1, 2006
Issue Amount—\$1,840,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,535,000.00
15-Feb-14	\$90,000.00	\$35,812.50	\$125,812.50	1,445,000.00
15-Aug-14	0.00	33,562.50	33,562.50	1,445,000.00
15-Feb-15	95,000.00	33,562.50	128,562.50	1,350,000.00
15-Aug-15	0.00	31,187.50	31,187.50	1,350,000.00
15-Feb-16	95,000.00	31,187.50	126,187.50	1,255,000.00
15-Aug-16	0.00	28,812.50	28,812.50	1,255,000.00
15-Feb-17	100,000.00	28,812.50	128,812.50	1,155,000.00
15-Aug-17	0.00	26,312.50	26,312.50	1,155,000.00
15-Feb-18	105,000.00	26,312.50	131,312.50	1,050,000.00
15-Aug-18	0.00	24,002.50	24,002.50	1,050,000.00
15-Feb-19	110,000.00	24,002.50	134,002.50	940,000.00
15-Aug-19	0.00	21,555.00	21,555.00	940,000.00
15-Feb-20	115,000.00	21,555.00	136,555.00	825,000.00
15-Aug-20	0.00	18,967.50	18,967.50	825,000.00
15-Feb-21	120,000.00	18,967.50	138,967.50	705,000.00
15-Aug-21	0.00	16,237.50	16,237.50	705,000.00
15-Feb-22	130,000.00	16,237.50	146,237.50	575,000.00
15-Aug-22	0.00	13,280.00	13,280.00	575,000.00
15-Feb-23	135,000.00	13,280.00	148,280.00	440,000.00
15-Aug-23	0.00	10,175.00	10,175.00	440,000.00
15-Feb-24	140,000.00	10,175.00	150,175.00	300,000.00
15-Aug-24	0.00	6,937.50	6,937.50	300,000.00
15-Feb-25	145,000.00	6,937.50	151,937.50	155,000.00
15-Aug-25	0.00	3,584.38	3,584.38	155,000.00
15-Feb-26	<u>155,000.00</u>	<u>3,584.38</u>	<u>158,584.38</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2026	<u>\$1,535,000.00</u>	<u>\$505,041.26</u>	<u>\$2,040,041.26</u>	

**General Obligation Refunding Bonds
Series 2008
Dated May 1, 2008
Issue Amount—\$2,115,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,270,000.00
15-Feb-14	\$45,000.00	\$24,677.50	\$69,677.50	1,225,000.00
15-Aug-14	0.00	23,890.00	23,890.00	1,225,000.00
15-Feb-15	155,000.00	23,890.00	178,890.00	1,070,000.00
15-Aug-15	0.00	21,080.63	21,080.63	1,070,000.00
15-Feb-16	160,000.00	21,080.63	181,080.63	910,000.00
15-Aug-16	0.00	18,080.63	18,080.63	910,000.00
15-Feb-17	170,000.00	18,080.63	188,080.63	740,000.00
15-Aug-17	0.00	14,786.88	14,786.88	740,000.00
15-Feb-18	175,000.00	14,786.88	189,786.88	565,000.00
15-Aug-18	0.00	11,286.88	11,286.88	565,000.00
15-Feb-19	180,000.00	11,286.88	191,286.88	385,000.00
15-Aug-19	0.00	7,821.88	7,821.88	385,000.00
15-Feb-20	190,000.00	7,821.88	197,821.88	195,000.00
15-Aug-20	0.00	4,021.88	4,021.88	195,000.00
15-Feb-21	<u>195,000.00</u>	<u>4,021.88</u>	<u>199,021.88</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2021	<u>\$1,270,000.00</u>	<u>\$226,615.06</u>	<u>\$1,496,615.06</u>	

**General Obligation Refunding Bonds
Series 2009
Dated June 15, 2009
Issue Amount—\$4,245,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$3,905,000.00
15-Feb-14	\$135,000.00	\$79,730.00	\$214,730.00	3,770,000.00
15-Aug-14	0.00	77,705.00	77,705.00	3,770,000.00
15-Feb-15	130,000.00	77,705.00	207,705.00	3,640,000.00
15-Aug-15	0.00	75,755.00	75,755.00	3,640,000.00
15-Feb-16	130,000.00	75,755.00	205,755.00	3,510,000.00
15-Aug-16	0.00	73,642.50	73,642.50	3,510,000.00
15-Feb-17	215,000.00	73,642.50	288,642.50	3,295,000.00
15-Aug-17	0.00	69,880.00	69,880.00	3,295,000.00
15-Feb-18	230,000.00	69,880.00	299,880.00	3,065,000.00
15-Aug-18	0.00	65,855.00	65,855.00	3,065,000.00
15-Feb-19	230,000.00	65,855.00	295,855.00	2,835,000.00
15-Aug-19	0.00	61,255.00	61,255.00	2,835,000.00
15-Feb-20	155,000.00	61,255.00	216,255.00	2,680,000.00
15-Aug-20	0.00	58,155.00	58,155.00	2,680,000.00
15-Feb-21	160,000.00	58,155.00	218,155.00	2,520,000.00
15-Aug-21	0.00	54,955.00	54,955.00	2,520,000.00
15-Feb-22	170,000.00	54,955.00	224,955.00	2,350,000.00
15-Aug-22	0.00	51,555.00	51,555.00	2,350,000.00
15-Feb-23	190,000.00	51,555.00	241,555.00	2,160,000.00
15-Aug-23	0.00	47,755.00	47,755.00	2,160,000.00
15-Feb-24	300,000.00	47,755.00	347,755.00	1,860,000.00
15-Aug-24	0.00	41,455.00	41,455.00	1,860,000.00
15-Feb-25	320,000.00	41,455.00	361,455.00	1,540,000.00
15-Aug-25	0.00	34,575.00	34,575.00	1,540,000.00
15-Feb-26	360,000.00	34,575.00	394,575.00	1,180,000.00
15-Aug-26	0.00	26,655.00	26,655.00	1,180,000.00
15-Feb-27	380,000.00	26,655.00	406,655.00	800,000.00
15-Aug-27	0.00	18,200.00	18,200.00	800,000.00
15-Feb-28	400,000.00	18,200.00	418,200.00	400,000.00
15-Aug-28	0.00	9,200.00	9,200.00	400,000.00
15-Feb-29	<u>400,000.00</u>	<u>9,200.00</u>	<u>409,200.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2029	<u>\$3,905,000.00</u>	<u>\$1,612,925.00</u>	<u>\$5,517,925.00</u>	

**General Obligation Refunding Bonds
Series 2010
Dated May 15, 2010
Issue Amount—\$1,320,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,310,000.00
15-Feb-14	\$15,000.00	\$21,237.50	\$36,237.50	1,295,000.00
15-Aug-14	0.00	21,087.50	21,087.50	1,295,000.00
15-Feb-15	20,000.00	21,087.50	41,087.50	1,275,000.00
15-Aug-15	0.00	20,862.50	20,862.50	1,275,000.00
15-Feb-16	145,000.00	20,862.50	165,862.50	1,130,000.00
15-Aug-16	0.00	18,868.75	18,868.75	1,130,000.00
15-Feb-17	145,000.00	18,868.75	163,868.75	985,000.00
15-Aug-17	0.00	16,693.75	16,693.75	985,000.00
15-Feb-18	150,000.00	16,693.75	166,693.75	835,000.00
15-Aug-18	0.00	14,443.75	14,443.75	835,000.00
15-Feb-19	155,000.00	14,443.75	169,443.75	680,000.00
15-Aug-19	0.00	12,021.88	12,021.88	680,000.00
15-Feb-20	160,000.00	12,021.88	172,021.88	520,000.00
15-Aug-20	0.00	9,321.88	9,321.88	520,000.00
15-Feb-21	165,000.00	9,321.88	174,321.88	355,000.00
15-Aug-21	0.00	6,434.38	6,434.38	355,000.00
15-Feb-22	175,000.00	6,434.38	181,434.38	180,000.00
15-Aug-22	0.00	3,262.50	3,262.50	180,000.00
15-Feb-23	<u>180,000.00</u>	<u>3,262.50</u>	<u>183,262.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2023	<u>\$1,310,000.00</u>	<u>\$267,231.28</u>	<u>\$1,577,231.28</u>	

**General Obligation Refunding Bonds
Series 2011
Dated May 1, 2011
Issue Amount—\$12,715,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$12,395,000.00
15-Feb-14	\$0.00	\$309,875.00	\$309,875.00	12,395,000.00
15-Aug-14	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-15	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-15	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-16	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-16	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-17	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-17	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-18	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-18	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-19	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-19	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-20	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-20	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-21	1,290,000.00	309,875.00	1,599,875.00	11,105,000.00
15-Aug-21	0.00	277,625.00	277,625.00	11,105,000.00
15-Feb-22	1,360,000.00	277,625.00	1,637,625.00	9,745,000.00
15-Aug-22	0.00	243,625.00	243,625.00	9,745,000.00
15-Feb-23	1,425,000.00	243,625.00	1,668,625.00	8,320,000.00
15-Aug-23	0.00	208,000.00	208,000.00	8,320,000.00
15-Feb-24	1,500,000.00	208,000.00	1,708,000.00	6,820,000.00
15-Aug-24	0.00	170,500.00	170,500.00	6,820,000.00
15-Feb-25	1,580,000.00	170,500.00	1,750,500.00	5,240,000.00
15-Aug-25	0.00	131,000.00	131,000.00	5,240,000.00
15-Feb-26	1,660,000.00	131,000.00	1,791,000.00	3,580,000.00
15-Aug-26	0.00	89,500.00	89,500.00	3,580,000.00
15-Feb-27	1,745,000.00	89,500.00	1,834,500.00	1,835,000.00
15-Aug-27	0.00	45,875.00	45,875.00	1,835,000.00
15-Feb-28	<u>1,835,000.00</u>	<u>45,875.00</u>	<u>1,880,875.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2028	<u>\$12,395,000.00</u>	<u>\$6,980,375.00</u>	<u>\$19,375,375.00</u>	

**General Obligation Refunding Bonds
Series 2012
Dated July 15, 2012
Issue Amount—\$3,765,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$3,735,000.00
15-Feb-14	\$190,000.00	\$44,312.50	\$234,312.50	3,545,000.00
15-Aug-14	0.00	42,412.50	42,412.50	3,545,000.00
15-Feb-15	35,000.00	42,412.50	77,412.50	3,510,000.00
15-Aug-15	0.00	42,062.50	42,062.50	3,510,000.00
15-Feb-16	45,000.00	42,062.50	87,062.50	3,465,000.00
15-Aug-16	0.00	41,612.50	41,612.50	3,465,000.00
15-Feb-17	45,000.00	41,612.50	86,612.50	3,420,000.00
15-Aug-17	0.00	41,162.50	41,162.50	3,420,000.00
15-Feb-18	455,000.00	41,162.50	496,162.50	2,965,000.00
15-Aug-18	0.00	36,612.50	36,612.50	2,965,000.00
15-Feb-19	465,000.00	36,612.50	501,612.50	2,500,000.00
15-Aug-19	0.00	31,962.50	31,962.50	2,500,000.00
15-Feb-20	475,000.00	31,962.50	506,962.50	2,025,000.00
15-Aug-20	0.00	27,212.50	27,212.50	2,025,000.00
15-Feb-21	485,000.00	27,212.50	512,212.50	1,540,000.00
15-Aug-21	0.00	19,937.50	19,937.50	1,540,000.00
15-Feb-22	500,000.00	19,937.50	519,937.50	1,040,000.00
15-Aug-22	0.00	14,312.50	14,312.50	1,040,000.00
15-Feb-23	515,000.00	14,312.50	529,312.50	525,000.00
15-Aug-23	0.00	7,875.00	7,875.00	525,000.00
15-Feb-24	<u>525,000.00</u>	<u>7,875.00</u>	<u>532,875.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2024	<u>\$3,735,000.00</u>	<u>\$654,637.50</u>	<u>\$4,389,637.50</u>	

**General Obligation Refunding Bonds
Series 2013
Dated May 15, 2013
Issue Amount—\$7,635,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,635,000.00
15-Feb-14	\$110,000.00	\$108,550.00	\$218,550.00	7,525,000.00
15-Aug-14	0.00	107,450.00	107,450.00	7,525,000.00
15-Feb-15	115,000.00	107,450.00	222,450.00	7,410,000.00
15-Aug-15	0.00	106,300.00	106,300.00	7,410,000.00
15-Feb-16	500,000.00	106,300.00	606,300.00	6,910,000.00
15-Aug-16	0.00	101,300.00	101,300.00	6,910,000.00
15-Feb-17	470,000.00	101,300.00	571,300.00	6,440,000.00
15-Aug-17	0.00	96,600.00	96,600.00	6,440,000.00
15-Feb-18	215,000.00	96,600.00	311,600.00	6,225,000.00
15-Aug-18	0.00	93,375.00	93,375.00	6,225,000.00
15-Feb-19	465,000.00	93,375.00	558,375.00	5,760,000.00
15-Aug-19	0.00	86,400.00	86,400.00	5,760,000.00
15-Feb-20	1,005,000.00	86,400.00	1,091,400.00	4,755,000.00
15-Aug-20	0.00	71,325.00	71,325.00	4,755,000.00
15-Feb-21	970,000.00	71,325.00	1,041,325.00	3,785,000.00
15-Aug-21	0.00	56,775.00	56,775.00	3,785,000.00
15-Feb-22	945,000.00	56,775.00	1,001,775.00	2,840,000.00
15-Aug-22	0.00	42,600.00	42,600.00	2,840,000.00
15-Feb-23	965,000.00	42,600.00	1,007,600.00	1,875,000.00
15-Aug-23	0.00	28,125.00	28,125.00	1,875,000.00
15-Feb-24	1,005,000.00	28,125.00	1,033,125.00	870,000.00
15-Aug-24	0.00	13,050.00	13,050.00	870,000.00
15-Feb-25	<u>870,000.00</u>	<u>13,050.00</u>	<u>883,050.00</u>	<u>0.00</u>
 Bonds to be Retired				
Fiscal Years 2014-2025	<u>\$7,635,000.00</u>	<u>\$1,715,150.00</u>	<u>\$9,350,150.00</u>	

MESQUITE

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Summary of
Certificate of Obligation Indebtedness

City of Mesquite
Schedule of Combination Tax and Revenue Certificates of Obligation
Principal and Interest Requirements
Fiscal Year 2013-14

Issue	Outstanding Balance 10-1-13	Principal	Interest	Total
Combination Tax and Revenue Certificates of Obligation-Series 2004	\$440,000.00	\$105,000.00	\$15,274.38	\$120,274.38
Combination Tax and Revenue Certificates of Obligation-Series 2005	2,205,000.00	60,000.00	100,818.76	160,818.76
Combination Tax and Revenue Certificates of Obligation-Series 2006	6,530,000.00	540,000.00	287,708.76	827,708.76
Combination Tax and Revenue Certificates of Obligation-Series 2007	16,045,000.00	860,000.00	668,786.26	1,528,786.26
Combination Tax and Revenue Certificates of Obligation-Series 2008	9,045,000.00	205,000.00	375,682.50	580,682.50
Combination Tax and Revenue Certificates of Obligation-Series 2009	10,360,000.00	335,000.00	418,417.50	753,417.50
Combination Tax and Revenue Certificates of Obligation-Series 2010	11,925,000.00	515,000.00	454,825.00	969,825.00
Combination Tax and Revenue Certificates of Obligation-Series 2011	11,115,000.00	90,000.00	440,293.76	530,293.76
Combination Tax and Revenue Certificates of Obligation-Series 2012	6,920,000.00	220,000.00	204,175.00	424,175.00
Combination Tax and Revenue Certificates of Obligation-Series 2013	<u>5,450,000.00</u>	<u>550,000.00</u>	<u>172,448.34</u>	<u>722,448.34</u>
Total Combination Tax and Revenue Certificate of Obligation Debt Service Requirements 2013-14	<u>\$80,035,000.00</u>	<u>\$3,480,000.00</u>	<u>\$3,138,430.26</u>	<u>\$6,618,430.26</u>

**Combination Tax and Revenue Certificates of Obligation
Series 2004
Dated April 1, 2004
Issue Amount—\$6,250,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$440,000.00
15-Feb-14	\$105,000.00	\$8,654.38	\$113,654.38	335,000.00
15-Aug-14	0.00	6,620.00	6,620.00	335,000.00
15-Feb-15	110,000.00	6,620.00	116,620.00	225,000.00
15-Aug-15	0.00	4,557.50	4,557.50	225,000.00
15-Feb-16	110,000.00	4,557.50	114,557.50	115,000.00
15-Aug-16	0.00	2,357.50	2,357.50	115,000.00
15-Feb-17	<u>115,000.00</u>	<u>2,357.50</u>	<u>117,357.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2017	<u>\$440,000.00</u>	<u>\$35,724.38</u>	<u>\$475,724.38</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2005
Dated April 1, 2005
Issue Amount—\$8,330,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$2,205,000.00
15-Feb-14	\$60,000.00	\$51,159.38	\$111,159.38	2,145,000.00
15-Aug-14	0.00	49,659.38	49,659.38	2,145,000.00
15-Feb-15	60,000.00	49,659.38	109,659.38	2,085,000.00
15-Aug-15	0.00	48,159.38	48,159.38	2,085,000.00
15-Feb-16	65,000.00	48,159.38	113,159.38	2,020,000.00
15-Aug-16	0.00	46,534.38	46,534.38	2,020,000.00
15-Feb-17	65,000.00	46,534.38	111,534.38	1,955,000.00
15-Aug-17	0.00	44,909.38	44,909.38	1,955,000.00
15-Feb-18	70,000.00	44,909.38	114,909.38	1,885,000.00
15-Aug-18	0.00	43,378.13	43,378.13	1,885,000.00
15-Feb-19	75,000.00	43,378.13	118,378.13	1,810,000.00
15-Aug-19	0.00	41,690.63	41,690.63	1,810,000.00
15-Feb-20	300,000.00	41,690.63	341,690.63	1,510,000.00
15-Aug-20	0.00	34,940.63	34,940.63	1,510,000.00
15-Feb-21	290,000.00	34,940.63	324,940.63	1,220,000.00
15-Aug-21	0.00	28,415.63	28,415.63	1,220,000.00
15-Feb-22	285,000.00	28,415.63	313,415.63	935,000.00
15-Aug-22	0.00	21,825.00	21,825.00	935,000.00
15-Feb-23	300,000.00	21,825.00	321,825.00	635,000.00
15-Aug-23	0.00	14,887.50	14,887.50	635,000.00
15-Feb-24	310,000.00	14,887.50	324,887.50	325,000.00
15-Aug-24	0.00	7,718.75	7,718.75	325,000.00
15-Feb-25	<u>325,000.00</u>	<u>7,718.75</u>	<u>332,718.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2025	<u>\$2,205,000.00</u>	<u>\$815,396.96</u>	<u>\$3,020,396.96</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2006
Dated May 1, 2006
Issue Amount—\$9,145,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$6,530,000.00
15-Feb-14	\$540,000.00	\$149,929.38	\$689,929.38	5,990,000.00
15-Aug-14	0.00	137,779.38	137,779.38	5,990,000.00
15-Feb-15	510,000.00	137,779.38	647,779.38	5,480,000.00
15-Aug-15	0.00	125,029.38	125,029.38	5,480,000.00
15-Feb-16	150,000.00	125,029.38	275,029.38	5,330,000.00
15-Aug-16	0.00	121,279.38	121,279.38	5,330,000.00
15-Feb-17	295,000.00	121,279.38	416,279.38	5,035,000.00
15-Aug-17	0.00	114,936.88	114,936.88	5,035,000.00
15-Feb-18	290,000.00	114,936.88	404,936.88	4,745,000.00
15-Aug-18	0.00	108,556.88	108,556.88	4,745,000.00
15-Feb-19	460,000.00	108,556.88	568,556.88	4,285,000.00
15-Aug-19	0.00	98,321.88	98,321.88	4,285,000.00
15-Feb-20	405,000.00	98,321.88	503,321.88	3,880,000.00
15-Aug-20	0.00	89,209.38	89,209.38	3,880,000.00
15-Feb-21	560,000.00	89,209.38	649,209.38	3,320,000.00
15-Aug-21	0.00	76,469.38	76,469.38	3,320,000.00
15-Feb-22	605,000.00	76,469.38	681,469.38	2,715,000.00
15-Aug-22	0.00	62,705.63	62,705.63	2,715,000.00
15-Feb-23	630,000.00	62,705.63	692,705.63	2,085,000.00
15-Aug-23	0.00	48,215.63	48,215.63	2,085,000.00
15-Feb-24	660,000.00	48,215.63	708,215.63	1,425,000.00
15-Aug-24	0.00	32,953.13	32,953.13	1,425,000.00
15-Feb-25	700,000.00	32,953.13	732,953.13	725,000.00
15-Aug-25	0.00	16,765.63	16,765.63	725,000.00
15-Feb-26	<u>725,000.00</u>	<u>16,765.63</u>	<u>741,765.63</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2026	<u>\$6,530,000.00</u>	<u>\$2,214,374.50</u>	<u>\$8,744,374.50</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2007
Dated May 1, 2007
Issue Amount—\$20,545,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$16,045,000.00
15-Feb-14	\$860,000.00	\$342,993.13	\$1,202,993.13	15,185,000.00
15-Aug-14	0.00	325,793.13	325,793.13	15,185,000.00
15-Feb-15	895,000.00	325,793.13	1,220,793.13	14,290,000.00
15-Aug-15	0.00	307,893.13	307,893.13	14,290,000.00
15-Feb-16	930,000.00	307,893.13	1,237,893.13	13,360,000.00
15-Aug-16	0.00	289,293.13	289,293.13	13,360,000.00
15-Feb-17	970,000.00	289,293.13	1,259,293.13	12,390,000.00
15-Aug-17	0.00	269,893.13	269,893.13	12,390,000.00
15-Feb-18	1,010,000.00	269,893.13	1,279,893.13	11,380,000.00
15-Aug-18	0.00	249,693.13	249,693.13	11,380,000.00
15-Feb-19	1,055,000.00	249,693.13	1,304,693.13	10,325,000.00
15-Aug-19	0.00	223,318.13	223,318.13	10,325,000.00
15-Feb-20	1,105,000.00	223,318.13	1,328,318.13	9,220,000.00
15-Aug-20	0.00	200,527.50	200,527.50	9,220,000.00
15-Feb-21	1,155,000.00	200,527.50	1,355,527.50	8,065,000.00
15-Aug-21	0.00	176,272.50	176,272.50	8,065,000.00
15-Feb-22	1,205,000.00	176,272.50	1,381,272.50	6,860,000.00
15-Aug-22	0.00	150,666.25	150,666.25	6,860,000.00
15-Feb-23	1,255,000.00	150,666.25	1,405,666.25	5,605,000.00
15-Aug-23	0.00	123,683.75	123,683.75	5,605,000.00
15-Feb-24	1,310,000.00	123,683.75	1,433,683.75	4,295,000.00
15-Aug-24	0.00	94,863.75	94,863.75	4,295,000.00
15-Feb-25	1,370,000.00	94,863.75	1,464,863.75	2,925,000.00
15-Aug-25	0.00	64,723.75	64,723.75	2,925,000.00
15-Feb-26	1,430,000.00	64,723.75	1,494,723.75	1,495,000.00
15-Aug-26	0.00	33,263.75	33,263.75	1,495,000.00
15-Feb-27	<u>1,495,000.00</u>	<u>33,263.75</u>	<u>1,528,263.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2027	<u>\$16,045,000.00</u>	<u>\$5,362,763.19</u>	<u>\$21,407,763.19</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2008
Dated May 1, 2008
Issue Amount—\$10,070,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$9,045,000.00
15-Feb-14	\$205,000.00	\$189,635.00	\$394,635.00	8,840,000.00
15-Aug-14	0.00	186,047.50	186,047.50	8,840,000.00
15-Feb-15	205,000.00	186,047.50	391,047.50	8,635,000.00
15-Aug-15	0.00	182,331.88	182,331.88	8,635,000.00
15-Feb-16	515,000.00	182,331.88	697,331.88	8,120,000.00
15-Aug-16	0.00	172,675.63	172,675.63	8,120,000.00
15-Feb-17	535,000.00	172,675.63	707,675.63	7,585,000.00
15-Aug-17	0.00	162,310.00	162,310.00	7,585,000.00
15-Feb-18	555,000.00	162,310.00	717,310.00	7,030,000.00
15-Aug-18	0.00	151,210.00	151,210.00	7,030,000.00
15-Feb-19	580,000.00	151,210.00	731,210.00	6,450,000.00
15-Aug-19	0.00	140,045.00	140,045.00	6,450,000.00
15-Feb-20	600,000.00	140,045.00	740,045.00	5,850,000.00
15-Aug-20	0.00	128,045.00	128,045.00	5,850,000.00
15-Feb-21	625,000.00	128,045.00	753,045.00	5,225,000.00
15-Aug-21	0.00	115,154.38	115,154.38	5,225,000.00
15-Feb-22	655,000.00	115,154.38	770,154.38	4,570,000.00
15-Aug-22	0.00	101,235.63	101,235.63	4,570,000.00
15-Feb-23	680,000.00	101,235.63	781,235.63	3,890,000.00
15-Aug-23	0.00	86,615.63	86,615.63	3,890,000.00
15-Feb-24	710,000.00	86,615.63	796,615.63	3,180,000.00
15-Aug-24	0.00	71,084.38	71,084.38	3,180,000.00
15-Feb-25	745,000.00	71,084.38	816,084.38	2,435,000.00
15-Aug-25	0.00	54,787.50	54,787.50	2,435,000.00
15-Feb-26	775,000.00	54,787.50	829,787.50	1,660,000.00
15-Aug-26	0.00	37,350.00	37,350.00	1,660,000.00
15-Feb-27	810,000.00	37,350.00	847,350.00	850,000.00
15-Aug-27	0.00	19,125.00	19,125.00	850,000.00
15-Feb-28	<u>850,000.00</u>	<u>19,125.00</u>	<u>869,125.00</u>	<u>0.00</u>
 Bonds to be Retired				
Fiscal Years 2014-2028	<u>\$9,045,000.00</u>	<u>\$3,405,670.06</u>	<u>\$12,450,670.06</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2009
Dated June 15, 2009
Issue Amount—\$11,260,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$10,360,000.00
15-Feb-14	\$335,000.00	\$211,721.25	\$546,721.25	10,025,000.00
15-Aug-14	0.00	206,696.25	206,696.25	10,025,000.00
15-Feb-15	340,000.00	206,696.25	546,696.25	9,685,000.00
15-Aug-15	0.00	201,596.25	201,596.25	9,685,000.00
15-Feb-16	350,000.00	201,596.25	551,596.25	9,335,000.00
15-Aug-16	0.00	195,908.75	195,908.75	9,335,000.00
15-Feb-17	570,000.00	195,908.75	765,908.75	8,765,000.00
15-Aug-17	0.00	185,933.75	185,933.75	8,765,000.00
15-Feb-18	605,000.00	185,933.75	790,933.75	8,160,000.00
15-Aug-18	0.00	175,346.25	175,346.25	8,160,000.00
15-Feb-19	615,000.00	175,346.25	790,346.25	7,545,000.00
15-Aug-19	0.00	163,046.25	163,046.25	7,545,000.00
15-Feb-20	410,000.00	163,046.25	573,046.25	7,135,000.00
15-Aug-20	0.00	154,846.25	154,846.25	7,135,000.00
15-Feb-21	430,000.00	154,846.25	584,846.25	6,705,000.00
15-Aug-21	0.00	146,246.25	146,246.25	6,705,000.00
15-Feb-22	450,000.00	146,246.25	596,246.25	6,255,000.00
15-Aug-22	0.00	137,246.25	137,246.25	6,255,000.00
15-Feb-23	505,000.00	137,246.25	642,246.25	5,750,000.00
15-Aug-23	0.00	127,146.25	127,146.25	5,750,000.00
15-Feb-24	790,000.00	127,146.25	917,146.25	4,960,000.00
15-Aug-24	0.00	110,556.25	110,556.25	4,960,000.00
15-Feb-25	845,000.00	110,556.25	955,556.25	4,115,000.00
15-Aug-25	0.00	92,388.75	92,388.75	4,115,000.00
15-Feb-26	960,000.00	92,388.75	1,052,388.75	3,155,000.00
15-Aug-26	0.00	71,268.75	71,268.75	3,155,000.00
15-Feb-27	1,015,000.00	71,268.75	1,086,268.75	2,140,000.00
15-Aug-27	0.00	48,685.00	48,685.00	2,140,000.00
15-Feb-28	1,070,000.00	48,685.00	1,118,685.00	1,070,000.00
15-Aug-28	0.00	24,610.00	24,610.00	1,070,000.00
15-Feb-29	<u>1,070,000.00</u>	<u>24,610.00</u>	<u>1,094,610.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2029	<u>\$10,360,000.00</u>	<u>\$4,294,763.75</u>	<u>\$14,654,763.75</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2010
Dated May 15, 2010
Issue Amount—\$12,340,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$11,925,000.00
15-Feb-14	\$515,000.00	\$231,275.00	\$746,275.00	11,410,000.00
15-Aug-14	0.00	223,550.00	223,550.00	11,410,000.00
15-Feb-15	1,210,000.00	223,550.00	1,433,550.00	10,200,000.00
15-Aug-15	0.00	202,375.00	202,375.00	10,200,000.00
15-Feb-16	505,000.00	202,375.00	707,375.00	9,695,000.00
15-Aug-16	0.00	192,275.00	192,275.00	9,695,000.00
15-Feb-17	530,000.00	192,275.00	722,275.00	9,165,000.00
15-Aug-17	0.00	181,675.00	181,675.00	9,165,000.00
15-Feb-18	550,000.00	181,675.00	731,675.00	8,615,000.00
15-Aug-18	0.00	170,675.00	170,675.00	8,615,000.00
15-Feb-19	575,000.00	170,675.00	745,675.00	8,040,000.00
15-Aug-19	0.00	157,737.50	157,737.50	8,040,000.00
15-Feb-20	600,000.00	157,737.50	757,737.50	7,440,000.00
15-Aug-20	0.00	144,237.50	144,237.50	7,440,000.00
15-Feb-21	625,000.00	144,237.50	769,237.50	6,815,000.00
15-Aug-21	0.00	133,300.00	133,300.00	6,815,000.00
15-Feb-22	645,000.00	133,300.00	778,300.00	6,170,000.00
15-Aug-22	0.00	121,609.38	121,609.38	6,170,000.00
15-Feb-23	675,000.00	121,609.38	796,609.38	5,495,000.00
15-Aug-23	0.00	109,375.00	109,375.00	5,495,000.00
15-Feb-24	695,000.00	109,375.00	804,375.00	4,800,000.00
15-Aug-24	0.00	96,343.75	96,343.75	4,800,000.00
15-Feb-25	725,000.00	96,343.75	821,343.75	4,075,000.00
15-Aug-25	0.00	82,750.00	82,750.00	4,075,000.00
15-Feb-26	750,000.00	82,750.00	832,750.00	3,325,000.00
15-Aug-26	0.00	68,125.00	68,125.00	3,325,000.00
15-Feb-27	785,000.00	68,125.00	853,125.00	2,540,000.00
15-Aug-27	0.00	52,425.00	52,425.00	2,540,000.00
15-Feb-28	815,000.00	52,425.00	867,425.00	1,725,000.00
15-Aug-28	0.00	36,125.00	36,125.00	1,725,000.00
15-Feb-29	850,000.00	36,125.00	886,125.00	875,000.00
15-Aug-29	0.00	18,593.75	18,593.75	875,000.00
15-Feb-30	<u>875,000.00</u>	<u>18,593.75</u>	<u>893,593.75</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2014-2030	<u>\$11,925,000.00</u>	<u>\$4,213,618.76</u>	<u>\$16,138,618.76</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2011
Dated May 1, 2011
Issue Amount—\$11,575,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$11,115,000.00
15-Feb-14	\$90,000.00	\$220,653.13	\$310,653.13	11,025,000.00
15-Aug-14	0.00	219,640.63	219,640.63	11,025,000.00
15-Feb-15	510,000.00	219,640.63	729,640.63	10,515,000.00
15-Aug-15	0.00	213,584.38	213,584.38	10,515,000.00
15-Feb-16	2,330,000.00	213,584.38	2,543,584.38	8,185,000.00
15-Aug-16	0.00	166,984.38	166,984.38	8,185,000.00
15-Feb-17	415,000.00	166,984.38	581,984.38	7,770,000.00
15-Aug-17	0.00	161,278.13	161,278.13	7,770,000.00
15-Feb-18	425,000.00	161,278.13	586,278.13	7,345,000.00
15-Aug-18	0.00	154,903.13	154,903.13	7,345,000.00
15-Feb-19	440,000.00	154,903.13	594,903.13	6,905,000.00
15-Aug-19	0.00	147,753.13	147,753.13	6,905,000.00
15-Feb-20	455,000.00	147,753.13	602,753.13	6,450,000.00
15-Aug-20	0.00	139,790.63	139,790.63	6,450,000.00
15-Feb-21	475,000.00	139,790.63	614,790.63	5,975,000.00
15-Aug-21	0.00	130,290.63	130,290.63	5,975,000.00
15-Feb-22	490,000.00	130,290.63	620,290.63	5,485,000.00
15-Aug-22	0.00	120,490.63	120,490.63	5,485,000.00
15-Feb-23	510,000.00	120,490.63	630,490.63	4,975,000.00
15-Aug-23	0.00	111,246.88	111,246.88	4,975,000.00
15-Feb-24	530,000.00	111,246.88	641,246.88	4,445,000.00
15-Aug-24	0.00	100,646.88	100,646.88	4,445,000.00
15-Feb-25	550,000.00	100,646.88	650,646.88	3,895,000.00
15-Aug-25	0.00	89,646.88	89,646.88	3,895,000.00
15-Feb-26	575,000.00	89,646.88	664,646.88	3,320,000.00
15-Aug-26	0.00	77,787.50	77,787.50	3,320,000.00
15-Feb-27	600,000.00	77,787.50	677,787.50	2,720,000.00
15-Aug-27	0.00	62,787.50	62,787.50	2,720,000.00
15-Feb-28	635,000.00	62,787.50	697,787.50	2,085,000.00
15-Aug-28	0.00	46,912.50	46,912.50	2,085,000.00
15-Feb-29	665,000.00	46,912.50	711,912.50	1,420,000.00
15-Aug-29	0.00	31,950.00	31,950.00	1,420,000.00
15-Feb-30	695,000.00	31,950.00	726,950.00	725,000.00
15-Aug-30	0.00	16,312.50	16,312.50	725,000.00
15-Feb-31	<u>725,000.00</u>	<u>16,312.50</u>	<u>741,312.50</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2014-2031	<u>\$11,115,000.00</u>	<u>\$4,204,665.75</u>	<u>\$15,319,665.75</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2012
Dated July 15, 2012
Issue Amount—\$7,235,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$6,920,000.00
15-Feb-14	\$220,000.00	\$103,187.50	\$323,187.50	6,700,000.00
15-Aug-14	0.00	100,987.50	100,987.50	6,700,000.00
15-Feb-15	400,000.00	100,987.50	500,987.50	6,300,000.00
15-Aug-15	0.00	96,987.50	96,987.50	6,300,000.00
15-Feb-16	410,000.00	96,987.50	506,987.50	5,890,000.00
15-Aug-16	0.00	90,837.50	90,837.50	5,890,000.00
15-Feb-17	420,000.00	90,837.50	510,837.50	5,470,000.00
15-Aug-17	0.00	84,537.50	84,537.50	5,470,000.00
15-Feb-18	435,000.00	84,537.50	519,537.50	5,035,000.00
15-Aug-18	0.00	75,837.50	75,837.50	5,035,000.00
15-Feb-19	455,000.00	75,837.50	530,837.50	4,580,000.00
15-Aug-19	0.00	66,737.50	66,737.50	4,580,000.00
15-Feb-20	470,000.00	66,737.50	536,737.50	4,110,000.00
15-Aug-20	0.00	62,037.50	62,037.50	4,110,000.00
15-Feb-21	480,000.00	62,037.50	542,037.50	3,630,000.00
15-Aug-21	0.00	56,037.50	56,037.50	3,630,000.00
15-Feb-22	490,000.00	56,037.50	546,037.50	3,140,000.00
15-Aug-22	0.00	50,525.00	50,525.00	3,140,000.00
15-Feb-23	0.00	50,525.00	50,525.00	3,140,000.00
15-Aug-23	0.00	50,525.00	50,525.00	3,140,000.00
15-Feb-24	305,000.00	50,525.00	355,525.00	2,835,000.00
15-Aug-24	0.00	44,425.00	44,425.00	2,835,000.00
15-Feb-25	315,000.00	44,425.00	359,425.00	2,520,000.00
15-Aug-25	0.00	39,700.00	39,700.00	2,520,000.00
15-Feb-26	330,000.00	39,700.00	369,700.00	2,190,000.00
15-Aug-26	0.00	34,750.00	34,750.00	2,190,000.00
15-Feb-27	340,000.00	34,750.00	374,750.00	1,850,000.00
15-Aug-27	0.00	29,650.00	29,650.00	1,850,000.00
15-Feb-28	350,000.00	29,650.00	379,650.00	1,500,000.00
15-Aug-28	0.00	24,400.00	24,400.00	1,500,000.00
15-Feb-29	355,000.00	24,400.00	379,400.00	1,145,000.00
15-Aug-29	0.00	18,853.13	18,853.13	1,145,000.00
15-Feb-30	370,000.00	18,853.13	388,853.13	775,000.00
15-Aug-30	0.00	12,840.63	12,840.63	775,000.00
15-Feb-31	380,000.00	12,840.63	392,840.63	395,000.00
15-Aug-31	0.00	6,665.63	6,665.63	395,000.00
15-Feb-32	<u>395,000.00</u>	<u>6,665.63</u>	<u>401,665.63</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2032	<u>\$6,920,000.00</u>	<u>\$1,995,856.28</u>	<u>\$8,915,856.28</u>	

**Combination Tax and Revenue Certificates of Obligation
Series 2013
Dated May 15, 2013
Issue Amount—\$5,450,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$5,450,000.00
15-Feb-14	\$550,000.00	\$100,951.46	\$650,951.46	4,900,000.00
15-Aug-14	0.00	71,496.88	71,496.88	4,900,000.00
15-Feb-15	335,000.00	71,496.88	406,496.88	4,565,000.00
15-Aug-15	0.00	68,146.88	68,146.88	4,565,000.00
15-Feb-16	340,000.00	68,146.88	408,146.88	4,225,000.00
15-Aug-16	0.00	64,746.88	64,746.88	4,225,000.00
15-Feb-17	350,000.00	64,746.88	414,746.88	3,875,000.00
15-Aug-17	0.00	59,496.88	59,496.88	3,875,000.00
15-Feb-18	360,000.00	59,496.88	419,496.88	3,515,000.00
15-Aug-18	0.00	54,096.88	54,096.88	3,515,000.00
15-Feb-19	370,000.00	54,096.88	424,096.88	3,145,000.00
15-Aug-19	0.00	48,546.88	48,546.88	3,145,000.00
15-Feb-20	380,000.00	48,546.88	428,546.88	2,765,000.00
15-Aug-20	0.00	42,846.88	42,846.88	2,765,000.00
15-Feb-21	390,000.00	42,846.88	432,846.88	2,375,000.00
15-Aug-21	0.00	36,996.88	36,996.88	2,375,000.00
15-Feb-22	405,000.00	36,996.88	441,996.88	1,970,000.00
15-Aug-22	0.00	30,921.88	30,921.88	1,970,000.00
15-Feb-23	535,000.00	30,921.88	565,921.88	1,435,000.00
15-Aug-23	0.00	22,896.88	22,896.88	1,435,000.00
15-Feb-24	125,000.00	22,896.88	147,896.88	1,310,000.00
15-Aug-24	0.00	21,021.88	21,021.88	1,310,000.00
15-Feb-25	130,000.00	21,021.88	151,021.88	1,180,000.00
15-Aug-25	0.00	19,071.88	19,071.88	1,180,000.00
15-Feb-26	130,000.00	19,071.88	149,071.88	1,050,000.00
15-Aug-26	0.00	17,121.88	17,121.88	1,050,000.00
15-Feb-27	135,000.00	17,121.88	152,121.88	915,000.00
15-Aug-27	0.00	15,096.88	15,096.88	915,000.00
15-Feb-28	140,000.00	15,096.88	155,096.88	775,000.00
15-Aug-28	0.00	12,909.38	12,909.38	775,000.00
15-Feb-29	145,000.00	12,909.38	157,909.38	630,000.00
15-Aug-29	0.00	10,643.75	10,643.75	630,000.00
15-Feb-30	150,000.00	10,643.75	160,643.75	480,000.00
15-Aug-30	0.00	8,206.25	8,206.25	480,000.00
15-Feb-31	155,000.00	8,206.25	163,206.25	325,000.00
15-Aug-31	0.00	5,687.50	5,687.50	325,000.00
15-Feb-32	160,000.00	5,687.50	165,687.50	165,000.00
15-Aug-32	0.00	2,887.50	2,887.50	165,000.00
15-Feb-33	<u>165,000.00</u>	<u>2,887.50</u>	<u>167,887.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2033	<u>\$5,450,000.00</u>	<u>\$1,326,632.86</u>	<u>\$6,776,632.86</u>	

Summary of Contractual Obligation Indebtedness

MESQUITE

T E X A S

Real. Texas. Flavor.

**Schedule of Public Property Finance Contractual Obligation Debt
Principal and Interest Requirements
Fiscal Year 2013-14**

<u>Issue</u>	<u>Outstanding Balance 10-1-13</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Public Property Finance Contractual Obligations Series 2009	<u>\$390,000.00</u>	<u>\$390,000.00</u>	<u>\$5,850.00</u>	<u>\$395,850.00</u>
Total PPFCO Debt Service Fiscal Year 2013-14	<u>\$390,000.00</u>	<u>\$390,000.00</u>	<u>\$5,850.00</u>	<u>\$395,850.00</u>

Public Property Finance Contractual Obligations
Series 2009
Dated June 15, 2009
Issue Amount—\$1,865,000

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
15-Feb-14	<u>\$390,000.00</u>	<u>\$5,850.00</u>	<u>\$395,850.00</u>	\$390,000.00 <u>0.00</u>
Obligations to be Retired Fiscal Year 2014	<u>\$390,000.00</u>	<u>\$5,850.00</u>	<u>\$395,850.00</u>	

**Summary of
Water and Sewer Revenue Bond Indebtedness**

MESQUITE

T E X A S

Real. Texas. Flavor.

**Schedule of Water and Sewer Revenue Bond Indebtedness
Composite Summary of All Issues
Principal and Interest Requirements
Fiscal Year 2014-2033**

Maturity	Principal	Interest	Date Total	Fiscal Year Total	Fiscal Year
01-Mar-14	\$5,470,000.00	\$1,477,051.91	\$6,947,051.91		
01-Sep-14	0.00	1,326,759.41	1,326,759.41	\$8,273,811.32	2014
01-Mar-15	5,180,000.00	1,326,759.41	6,506,759.41		
01-Sep-15	0.00	1,229,143.78	1,229,143.78	7,735,903.19	2015
01-Mar-16	5,015,000.00	1,229,143.78	6,244,143.78		
01-Sep-16	0.00	1,136,784.40	1,136,784.40	7,380,928.18	2016
01-Mar-17	4,920,000.00	1,136,784.40	6,056,784.40		
01-Sep-17	0.00	1,036,523.78	1,036,523.78	7,093,308.18	2017
01-Mar-18	5,130,000.00	1,036,523.78	6,166,523.78		
01-Sep-18	0.00	935,802.53	935,802.53	7,102,326.31	2018
01-Mar-19	5,055,000.00	935,802.53	5,990,802.53		
01-Sep-19	0.00	833,212.53	833,212.53	6,824,015.06	2019
01-Mar-20	4,840,000.00	833,212.53	5,673,212.53		
01-Sep-20	0.00	738,790.65	738,790.65	6,412,003.18	2020
01-Mar-21	4,625,000.00	738,790.65	5,363,790.65		
01-Sep-21	0.00	648,185.02	648,185.02	6,011,975.67	2021
01-Mar-22	4,420,000.00	648,185.02	5,068,185.02		
01-Sep-22	0.00	560,400.64	560,400.64	5,628,585.66	2022
01-Mar-23	4,075,000.00	560,400.64	4,635,400.64		
01-Sep-23	0.00	479,338.14	479,338.14	5,114,738.78	2023
01-Mar-24	4,250,000.00	479,338.14	4,729,338.14		
01-Sep-24	0.00	390,784.39	390,784.39	5,120,122.53	2024
01-Mar-25	3,875,000.00	390,784.39	4,265,784.39		
01-Sep-25	0.00	310,831.26	310,831.26	4,576,615.65	2025
01-Mar-26	3,690,000.00	310,831.26	4,000,831.26		
01-Sep-26	0.00	233,621.88	233,621.88	4,234,453.14	2026
01-Mar-27	3,110,000.00	233,621.88	3,343,621.88		
01-Sep-27	0.00	168,428.14	168,428.14	3,512,050.02	2027
01-Mar-28	2,640,000.00	168,428.14	2,808,428.14		
01-Sep-28	0.00	113,456.25	113,456.25	2,921,884.39	2028
01-Mar-29	2,150,000.00	113,456.25	2,263,456.25		
01-Sep-29	0.00	69,340.63	69,340.63	2,332,796.88	2029
01-Mar-30	1,610,000.00	69,340.63	1,679,340.63		
01-Sep-30	0.00	37,296.88	37,296.88	1,716,637.51	2030
01-Mar-31	1,070,000.00	37,296.88	1,107,296.88		
01-Sep-31	0.00	16,781.25	16,781.25	1,124,078.13	2031
01-Mar-32	635,000.00	16,781.25	651,781.25		
01-Sep-32	0.00	5,862.50	5,862.50	657,643.75	2032
01-Mar-33	<u>335,000.00</u>	<u>5,862.50</u>	<u>340,862.50</u>	<u>340,862.50</u>	2033
Totals	<u>\$72,095,000.00</u>	<u>\$22,019,740.03</u>	<u>\$94,114,740.03</u>	<u>\$94,114,740.03</u>	

MESQUITE

T E X A S

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City of Mesquite
Schedule of Water and Sewer Revenue Debt
Principal and Interest Requirements
Fiscal Year 2013-14

Issue	Outstanding Balance 10-1-13	Principal	Interest	Total
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2004	\$3,255,000.00	\$955,000.00	\$122,665.01	\$1,077,665.01
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2005	6,660,000.00	1,170,000.00	304,762.50	1,474,762.50
Waterworks and Sewer System Revenue Bonds Series 2006	6,870,000.00	350,000.00	308,221.26	658,221.26
Waterworks and Sewer System Revenue Bonds Series 2007	6,150,000.00	330,000.00	257,171.26	587,171.26
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2008	7,515,000.00	745,000.00	295,556.26	1,040,556.26
Waterworks and Sewer System Revenue Bonds Series 2009	7,140,000.00	330,000.00	285,793.76	615,793.76
Waterworks and Sewer System Revenue Bonds Series 2010	7,410,000.00	330,000.00	267,461.26	597,461.26
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2011	12,255,000.00	860,000.00	495,337.50	1,355,337.50
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2012	7,750,000.00	225,000.00	213,600.00	438,600.00
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2013	<u>7,090,000.00</u>	<u>175,000.00</u>	<u>253,242.51</u>	<u>428,242.51</u>
Total Water and Sewer System Bonds Debt Service Requirements Fiscal Year 2013-14	<u>\$72,095,000.00</u>	<u>\$5,470,000.00</u>	<u>\$2,803,811.32</u>	<u>\$8,273,811.32</u>

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2004
Dated April 1, 2004
Issue Amount—\$12,990,000

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$3,255,000.00
01-Mar-14	\$955,000.00	\$71,479.38	\$1,026,479.38	2,300,000.00
01-Sep-14	0.00	51,185.63	51,185.63	2,300,000.00
01-Mar-15	420,000.00	51,185.63	471,185.63	1,880,000.00
01-Sep-15	0.00	40,685.63	40,685.63	1,880,000.00
01-Mar-16	285,000.00	40,685.63	325,685.63	1,595,000.00
01-Sep-16	0.00	34,985.63	34,985.63	1,595,000.00
01-Mar-17	170,000.00	34,985.63	204,985.63	1,425,000.00
01-Sep-17	0.00	31,500.63	31,500.63	1,425,000.00
01-Mar-18	175,000.00	31,500.63	206,500.63	1,250,000.00
01-Sep-18	0.00	27,825.63	27,825.63	1,250,000.00
01-Mar-19	185,000.00	27,825.63	212,825.63	1,065,000.00
01-Sep-19	0.00	23,848.13	23,848.13	1,065,000.00
01-Mar-20	195,000.00	23,848.13	218,848.13	870,000.00
01-Sep-20	0.00	19,582.50	19,582.50	870,000.00
01-Mar-21	205,000.00	19,582.50	224,582.50	665,000.00
01-Sep-21	0.00	15,072.50	15,072.50	665,000.00
01-Mar-22	215,000.00	15,072.50	230,072.50	450,000.00
01-Sep-22	0.00	10,235.00	10,235.00	450,000.00
01-Mar-23	220,000.00	10,235.00	230,235.00	230,000.00
01-Sep-23	0.00	5,175.00	5,175.00	230,000.00
01-Mar-24	<u>230,000.00</u>	<u>5,175.00</u>	<u>235,175.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2024	<u>\$3,255,000.00</u>	<u>\$591,671.94</u>	<u>\$3,846,671.94</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2005
Dated April 1, 2005
Issue Amount—\$13,510,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$6,660,000.00
01-Mar-14	\$1,170,000.00	\$167,006.25	\$1,337,006.25	5,490,000.00
01-Sep-14	0.00	137,756.25	137,756.25	5,490,000.00
01-Mar-15	975,000.00	137,756.25	1,112,756.25	4,515,000.00
01-Sep-15	0.00	113,381.25	113,381.25	4,515,000.00
01-Mar-16	705,000.00	113,381.25	818,381.25	3,810,000.00
01-Sep-16	0.00	94,875.00	94,875.00	3,810,000.00
01-Mar-17	745,000.00	94,875.00	839,875.00	3,065,000.00
01-Sep-17	0.00	75,318.75	75,318.75	3,065,000.00
01-Mar-18	780,000.00	75,318.75	855,318.75	2,285,000.00
01-Sep-18	0.00	54,843.75	54,843.75	2,285,000.00
01-Mar-19	725,000.00	54,843.75	779,843.75	1,560,000.00
01-Sep-19	0.00	35,812.50	35,812.50	1,560,000.00
01-Mar-20	460,000.00	35,812.50	495,812.50	1,100,000.00
01-Sep-20	0.00	25,462.50	25,462.50	1,100,000.00
01-Mar-21	200,000.00	25,462.50	225,462.50	900,000.00
01-Sep-21	0.00	20,962.50	20,962.50	900,000.00
01-Mar-22	210,000.00	20,962.50	230,962.50	690,000.00
01-Sep-22	0.00	16,106.25	16,106.25	690,000.00
01-Mar-23	220,000.00	16,106.25	236,106.25	470,000.00
01-Sep-23	0.00	11,018.75	11,018.75	470,000.00
01-Mar-24	230,000.00	11,018.75	241,018.75	240,000.00
01-Sep-24	0.00	5,700.00	5,700.00	240,000.00
01-Mar-25	<u>240,000.00</u>	<u>5,700.00</u>	<u>245,700.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2025	<u>\$6,660,000.00</u>	<u>\$1,349,481.25</u>	<u>\$8,009,481.25</u>	

**Waterworks and Sewer System Revenue Bonds
Series 2006
Dated May 1, 2006
Issue Amount—\$8,570,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$6,870,000.00
01-Mar-14	\$350,000.00	\$158,485.63	\$508,485.63	6,520,000.00
01-Sep-14	0.00	149,735.63	149,735.63	6,520,000.00
01-Mar-15	380,000.00	149,735.63	529,735.63	6,140,000.00
01-Sep-15	0.00	140,235.63	140,235.63	6,140,000.00
01-Mar-16	410,000.00	140,235.63	550,235.63	5,730,000.00
01-Sep-16	0.00	129,985.63	129,985.63	5,730,000.00
01-Mar-17	440,000.00	129,985.63	569,985.63	5,290,000.00
01-Sep-17	0.00	120,525.63	120,525.63	5,290,000.00
01-Mar-18	470,000.00	120,525.63	590,525.63	4,820,000.00
01-Sep-18	0.00	110,185.63	110,185.63	4,820,000.00
01-Mar-19	500,000.00	110,185.63	610,185.63	4,320,000.00
01-Sep-19	0.00	99,060.63	99,060.63	4,320,000.00
01-Mar-20	530,000.00	99,060.63	629,060.63	3,790,000.00
01-Sep-20	0.00	87,135.63	87,135.63	3,790,000.00
01-Mar-21	560,000.00	87,135.63	647,135.63	3,230,000.00
01-Sep-21	0.00	74,395.63	74,395.63	3,230,000.00
01-Mar-22	590,000.00	74,395.63	664,395.63	2,640,000.00
01-Sep-22	0.00	60,973.13	60,973.13	2,640,000.00
01-Mar-23	615,000.00	60,973.13	675,973.13	2,025,000.00
01-Sep-23	0.00	46,828.13	46,828.13	2,025,000.00
01-Mar-24	645,000.00	46,828.13	691,828.13	1,380,000.00
01-Sep-24	0.00	31,912.50	31,912.50	1,380,000.00
01-Mar-25	675,000.00	31,912.50	706,912.50	705,000.00
01-Sep-25	0.00	16,303.13	16,303.13	705,000.00
01-Mar-26	<u>705,000.00</u>	<u>16,303.13</u>	<u>721,303.13</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2026	<u>\$6,870,000.00</u>	<u>\$2,293,039.49</u>	<u>\$9,163,039.49</u>	

**Waterworks and Sewer System Revenue Bonds
Series 2007
Dated May 1, 2007
Issue Amount—\$7,670,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$6,150,000.00
01-Mar-14	\$330,000.00	\$131,885.63	\$461,885.63	5,820,000.00
01-Sep-14	0.00	125,285.63	125,285.63	5,820,000.00
01-Mar-15	345,000.00	125,285.63	470,285.63	5,475,000.00
01-Sep-15	0.00	118,385.63	118,385.63	5,475,000.00
01-Mar-16	355,000.00	118,385.63	473,385.63	5,120,000.00
01-Sep-16	0.00	111,063.75	111,063.75	5,120,000.00
01-Mar-17	370,000.00	111,063.75	481,063.75	4,750,000.00
01-Sep-17	0.00	103,432.50	103,432.50	4,750,000.00
01-Mar-18	390,000.00	103,432.50	493,432.50	4,360,000.00
01-Sep-18	0.00	95,632.50	95,632.50	4,360,000.00
01-Mar-19	405,000.00	95,632.50	500,632.50	3,955,000.00
01-Sep-19	0.00	87,532.50	87,532.50	3,955,000.00
01-Mar-20	420,000.00	87,532.50	507,532.50	3,535,000.00
01-Sep-20	0.00	77,032.50	77,032.50	3,535,000.00
01-Mar-21	440,000.00	77,032.50	517,032.50	3,095,000.00
01-Sep-21	0.00	67,792.50	67,792.50	3,095,000.00
01-Mar-22	460,000.00	67,792.50	527,792.50	2,635,000.00
01-Sep-22	0.00	58,017.50	58,017.50	2,635,000.00
01-Mar-23	480,000.00	58,017.50	538,017.50	2,155,000.00
01-Sep-23	0.00	47,697.50	47,697.50	2,155,000.00
01-Mar-24	505,000.00	47,697.50	552,697.50	1,650,000.00
01-Sep-24	0.00	36,587.50	36,587.50	1,650,000.00
01-Mar-25	525,000.00	36,587.50	561,587.50	1,125,000.00
01-Sep-25	0.00	25,037.50	25,037.50	1,125,000.00
01-Mar-26	550,000.00	25,037.50	575,037.50	575,000.00
01-Sep-26	0.00	12,937.50	12,937.50	575,000.00
01-Mar-27	<u>575,000.00</u>	<u>12,937.50</u>	<u>587,937.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2027	<u>\$6,150,000.00</u>	<u>\$2,064,755.65</u>	<u>\$8,214,755.65</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2008
Dated May 1, 2008
Issue Amount—\$11,585,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,515,000.00
01-Mar-14	\$745,000.00	\$154,296.88	\$899,296.88	6,770,000.00
01-Sep-14	0.00	141,259.38	141,259.38	6,770,000.00
01-Mar-15	465,000.00	141,259.38	606,259.38	6,305,000.00
01-Sep-15	0.00	132,831.25	132,831.25	6,305,000.00
01-Mar-16	485,000.00	132,831.25	617,831.25	5,820,000.00
01-Sep-16	0.00	123,737.50	123,737.50	5,820,000.00
01-Mar-17	505,000.00	123,737.50	628,737.50	5,315,000.00
01-Sep-17	0.00	113,953.13	113,953.13	5,315,000.00
01-Mar-18	525,000.00	113,953.13	638,953.13	4,790,000.00
01-Sep-18	0.00	103,453.13	103,453.13	4,790,000.00
01-Mar-19	390,000.00	103,453.13	493,453.13	4,400,000.00
01-Sep-19	0.00	95,896.88	95,896.88	4,400,000.00
01-Mar-20	410,000.00	95,896.88	505,896.88	3,990,000.00
01-Sep-20	0.00	87,696.88	87,696.88	3,990,000.00
01-Mar-21	425,000.00	87,696.88	512,696.88	3,565,000.00
01-Sep-21	0.00	78,931.25	78,931.25	3,565,000.00
01-Mar-22	445,000.00	78,931.25	523,931.25	3,120,000.00
01-Sep-22	0.00	69,116.25	69,116.25	3,120,000.00
01-Mar-23	465,000.00	69,116.25	534,116.25	2,655,000.00
01-Sep-23	0.00	59,118.75	59,118.75	2,655,000.00
01-Mar-24	485,000.00	59,118.75	544,118.75	2,170,000.00
01-Sep-24	0.00	48,509.38	48,509.38	2,170,000.00
01-Mar-25	505,000.00	48,509.38	553,509.38	1,665,000.00
01-Sep-25	0.00	37,462.50	37,462.50	1,665,000.00
01-Mar-26	530,000.00	37,462.50	567,462.50	1,135,000.00
01-Sep-26	0.00	25,537.50	25,537.50	1,135,000.00
01-Mar-27	555,000.00	25,537.50	580,537.50	580,000.00
01-Sep-27	0.00	13,050.00	13,050.00	580,000.00
01-Mar-28	<u>580,000.00</u>	<u>13,050.00</u>	<u>593,050.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2028	<u>\$7,515,000.00</u>	<u>\$2,415,404.44</u>	<u>\$9,930,404.44</u>	

**Waterworks and Sewer System Revenue Bonds
Series 2009
Dated June 15, 2009
Issue Amount—\$8,380,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,140,000.00
01-Mar-14	\$330,000.00	\$145,371.88	\$475,371.88	6,810,000.00
01-Sep-14	0.00	140,421.88	140,421.88	6,810,000.00
01-Mar-15	340,000.00	140,421.88	480,421.88	6,470,000.00
01-Sep-15	0.00	134,896.88	134,896.88	6,470,000.00
01-Mar-16	355,000.00	134,896.88	489,896.88	6,115,000.00
01-Sep-16	0.00	128,684.38	128,684.38	6,115,000.00
01-Mar-17	365,000.00	128,684.38	493,684.38	5,750,000.00
01-Sep-17	0.00	122,296.88	122,296.88	5,750,000.00
01-Mar-18	380,000.00	122,296.88	502,296.88	5,370,000.00
01-Sep-18	0.00	115,171.88	115,171.88	5,370,000.00
01-Mar-19	395,000.00	115,171.88	510,171.88	4,975,000.00
01-Sep-19	0.00	107,271.88	107,271.88	4,975,000.00
01-Mar-20	410,000.00	107,271.88	517,271.88	4,565,000.00
01-Sep-20	0.00	99,071.88	99,071.88	4,565,000.00
01-Mar-21	425,000.00	99,071.88	524,071.88	4,140,000.00
01-Sep-21	0.00	90,571.88	90,571.88	4,140,000.00
01-Mar-22	445,000.00	90,571.88	535,571.88	3,695,000.00
01-Sep-22	0.00	81,671.88	81,671.88	3,695,000.00
01-Mar-23	460,000.00	81,671.88	541,671.88	3,235,000.00
01-Sep-23	0.00	72,184.38	72,184.38	3,235,000.00
01-Mar-24	480,000.00	72,184.38	552,184.38	2,755,000.00
01-Sep-24	0.00	61,984.38	61,984.38	2,755,000.00
01-Mar-25	505,000.00	61,984.38	566,984.38	2,250,000.00
01-Sep-25	0.00	50,937.50	50,937.50	2,250,000.00
01-Mar-26	525,000.00	50,937.50	575,937.50	1,725,000.00
01-Sep-26	0.00	39,256.25	39,256.25	1,725,000.00
01-Mar-27	550,000.00	39,256.25	589,256.25	1,175,000.00
01-Sep-27	0.00	26,881.25	26,881.25	1,175,000.00
01-Mar-28	575,000.00	26,881.25	601,881.25	600,000.00
01-Sep-28	0.00	13,800.00	13,800.00	600,000.00
01-Mar-29	<u>600,000.00</u>	<u>13,800.00</u>	<u>613,800.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2029	<u>\$7,140,000.00</u>	<u>\$2,715,578.24</u>	<u>\$9,855,578.24</u>	

**Waterworks and Sewer System Revenue Bonds
Series 2010
Dated May 15, 2010
Issue Amount—\$8,270,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,410,000.00
01-Mar-14	\$330,000.00	\$135,586.88	\$465,586.88	7,080,000.00
01-Sep-14	0.00	131,874.38	131,874.38	7,080,000.00
01-Mar-15	335,000.00	131,874.38	466,874.38	6,745,000.00
01-Sep-15	0.00	127,686.88	127,686.88	6,745,000.00
01-Mar-16	345,000.00	127,686.88	472,686.88	6,400,000.00
01-Sep-16	0.00	122,511.88	122,511.88	6,400,000.00
01-Mar-17	355,000.00	122,511.88	477,511.88	6,045,000.00
01-Sep-17	0.00	116,743.13	116,743.13	6,045,000.00
01-Mar-18	370,000.00	116,743.13	486,743.13	5,675,000.00
01-Sep-18	0.00	110,499.38	110,499.38	5,675,000.00
01-Mar-19	380,000.00	110,499.38	490,499.38	5,295,000.00
01-Sep-19	0.00	103,611.88	103,611.88	5,295,000.00
01-Mar-20	395,000.00	103,611.88	498,611.88	4,900,000.00
01-Sep-20	0.00	96,205.63	96,205.63	4,900,000.00
01-Mar-21	410,000.00	96,205.63	506,205.63	4,490,000.00
01-Sep-21	0.00	89,030.63	89,030.63	4,490,000.00
01-Mar-22	425,000.00	89,030.63	514,030.63	4,065,000.00
01-Sep-22	0.00	81,327.50	81,327.50	4,065,000.00
01-Mar-23	440,000.00	81,327.50	521,327.50	3,625,000.00
01-Sep-23	0.00	73,187.50	73,187.50	3,625,000.00
01-Mar-24	460,000.00	73,187.50	533,187.50	3,165,000.00
01-Sep-24	0.00	64,562.50	64,562.50	3,165,000.00
01-Mar-25	475,000.00	64,562.50	539,562.50	2,690,000.00
01-Sep-25	0.00	55,537.50	55,537.50	2,690,000.00
01-Mar-26	495,000.00	55,537.50	550,537.50	2,195,000.00
01-Sep-26	0.00	45,637.50	45,637.50	2,195,000.00
01-Mar-27	515,000.00	45,637.50	560,637.50	1,680,000.00
01-Sep-27	0.00	35,015.63	35,015.63	1,680,000.00
01-Mar-28	535,000.00	35,015.63	570,015.63	1,145,000.00
01-Sep-28	0.00	23,981.25	23,981.25	1,145,000.00
01-Mar-29	560,000.00	23,981.25	583,981.25	585,000.00
01-Sep-29	0.00	12,431.25	12,431.25	585,000.00
01-Mar-30	<u>585,000.00</u>	<u>12,431.25</u>	<u>597,431.25</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2030	<u>\$7,410,000.00</u>	<u>\$2,715,275.72</u>	<u>\$10,125,275.72</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2011
Dated May 1, 2011
Issue Amount—\$14,240,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$12,255,000.00
01-Mar-14	\$860,000.00	\$256,268.75	\$1,116,268.75	11,395,000.00
01-Sep-14	0.00	239,068.75	239,068.75	11,395,000.00
01-Mar-15	900,000.00	239,068.75	1,139,068.75	10,495,000.00
01-Sep-15	0.00	221,068.75	221,068.75	10,495,000.00
01-Mar-16	935,000.00	221,068.75	1,156,068.75	9,560,000.00
01-Sep-16	0.00	202,368.75	202,368.75	9,560,000.00
01-Mar-17	975,000.00	202,368.75	1,177,368.75	8,585,000.00
01-Sep-17	0.00	177,993.75	177,993.75	8,585,000.00
01-Mar-18	1,020,000.00	177,993.75	1,197,993.75	7,565,000.00
01-Sep-18	0.00	157,593.75	157,593.75	7,565,000.00
01-Mar-19	1,070,000.00	157,593.75	1,227,593.75	6,495,000.00
01-Sep-19	0.00	136,193.75	136,193.75	6,495,000.00
01-Mar-20	1,110,000.00	136,193.75	1,246,193.75	5,385,000.00
01-Sep-20	0.00	113,993.75	113,993.75	5,385,000.00
01-Mar-21	1,155,000.00	113,993.75	1,268,993.75	4,230,000.00
01-Sep-21	0.00	90,893.75	90,893.75	4,230,000.00
01-Mar-22	805,000.00	90,893.75	895,893.75	3,425,000.00
01-Sep-22	0.00	74,793.75	74,793.75	3,425,000.00
01-Mar-23	320,000.00	74,793.75	394,793.75	3,105,000.00
01-Sep-23	0.00	68,793.75	68,793.75	3,105,000.00
01-Mar-24	330,000.00	68,793.75	398,793.75	2,775,000.00
01-Sep-24	0.00	62,193.75	62,193.75	2,775,000.00
01-Mar-25	345,000.00	62,193.75	407,193.75	2,430,000.00
01-Sep-25	0.00	55,293.75	55,293.75	2,430,000.00
01-Mar-26	360,000.00	55,293.75	415,293.75	2,070,000.00
01-Sep-26	0.00	47,868.75	47,868.75	2,070,000.00
01-Mar-27	375,000.00	47,868.75	422,868.75	1,695,000.00
01-Sep-27	0.00	39,196.88	39,196.88	1,695,000.00
01-Mar-28	395,000.00	39,196.88	434,196.88	1,300,000.00
01-Sep-28	0.00	30,062.50	30,062.50	1,300,000.00
01-Mar-29	415,000.00	30,062.50	445,062.50	885,000.00
01-Sep-29	0.00	20,465.63	20,465.63	885,000.00
01-Mar-30	430,000.00	20,465.63	450,465.63	455,000.00
01-Sep-30	0.00	10,521.88	10,521.88	455,000.00
01-Mar-31	<u>455,000.00</u>	<u>10,521.88</u>	<u>465,521.88</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2031	<u>\$12,255,000.00</u>	<u>\$3,753,000.03</u>	<u>\$16,008,000.03</u>	

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2012
Dated July 15, 2012
Issue Amount—\$7,945,000

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,750,000.00
01-Mar-14	\$225,000.00	\$107,925.00	\$332,925.00	7,525,000.00
01-Sep-14	0.00	105,675.00	105,675.00	7,525,000.00
01-Mar-15	795,000.00	105,675.00	900,675.00	6,730,000.00
01-Sep-15	0.00	97,725.00	97,725.00	6,730,000.00
01-Mar-16	600,000.00	97,725.00	697,725.00	6,130,000.00
01-Sep-16	0.00	91,725.00	91,725.00	6,130,000.00
01-Mar-17	445,000.00	91,725.00	536,725.00	5,685,000.00
01-Sep-17	0.00	86,162.50	86,162.50	5,685,000.00
01-Mar-18	455,000.00	86,162.50	541,162.50	5,230,000.00
01-Sep-18	0.00	80,475.00	80,475.00	5,230,000.00
01-Mar-19	465,000.00	80,475.00	545,475.00	4,765,000.00
01-Sep-19	0.00	74,662.50	74,662.50	4,765,000.00
01-Mar-20	480,000.00	74,662.50	554,662.50	4,285,000.00
01-Sep-20	0.00	68,662.50	68,662.50	4,285,000.00
01-Mar-21	490,000.00	68,662.50	558,662.50	3,795,000.00
01-Sep-21	0.00	61,312.50	61,312.50	3,795,000.00
01-Mar-22	505,000.00	61,312.50	566,312.50	3,290,000.00
01-Sep-22	0.00	53,737.50	53,737.50	3,290,000.00
01-Mar-23	525,000.00	53,737.50	578,737.50	2,765,000.00
01-Sep-23	0.00	45,862.50	45,862.50	2,765,000.00
01-Mar-24	545,000.00	45,862.50	590,862.50	2,220,000.00
01-Sep-24	0.00	34,962.50	34,962.50	2,220,000.00
01-Mar-25	250,000.00	34,962.50	284,962.50	1,970,000.00
01-Sep-25	0.00	31,212.50	31,212.50	1,970,000.00
01-Mar-26	255,000.00	31,212.50	286,212.50	1,715,000.00
01-Sep-26	0.00	27,387.50	27,387.50	1,715,000.00
01-Mar-27	265,000.00	27,387.50	292,387.50	1,450,000.00
01-Sep-27	0.00	23,412.50	23,412.50	1,450,000.00
01-Mar-28	270,000.00	23,412.50	293,412.50	1,180,000.00
01-Sep-28	0.00	19,193.75	19,193.75	1,180,000.00
01-Mar-29	280,000.00	19,193.75	299,193.75	900,000.00
01-Sep-29	0.00	14,818.75	14,818.75	900,000.00
01-Mar-30	290,000.00	14,818.75	304,818.75	610,000.00
01-Sep-30	0.00	10,106.25	10,106.25	610,000.00
01-Mar-31	300,000.00	10,106.25	310,106.25	310,000.00
01-Sep-31	0.00	5,231.25	5,231.25	310,000.00
01-Mar-32	<u>310,000.00</u>	<u>5,231.25</u>	<u>315,231.25</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2032	<u>\$7,750,000.00</u>	<u>\$1,972,575.00</u>	<u>\$9,722,575.00</u>	

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2013
Dated May 15, 2013
Issue Amount—\$7,090,000

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,090,000.00
01-Mar-14	\$175,000.00	\$148,745.63	\$323,745.63	6,915,000.00
01-Sep-14	0.00	104,496.88	104,496.88	6,915,000.00
01-Mar-15	225,000.00	104,496.88	329,496.88	6,690,000.00
01-Sep-15	0.00	102,246.88	102,246.88	6,690,000.00
01-Mar-16	540,000.00	102,246.88	642,246.88	6,150,000.00
01-Sep-16	0.00	96,846.88	96,846.88	6,150,000.00
01-Mar-17	550,000.00	96,846.88	646,846.88	5,600,000.00
01-Sep-17	0.00	88,596.88	88,596.88	5,600,000.00
01-Mar-18	565,000.00	88,596.88	653,596.88	5,035,000.00
01-Sep-18	0.00	80,121.88	80,121.88	5,035,000.00
01-Mar-19	540,000.00	80,121.88	620,121.88	4,495,000.00
01-Sep-19	0.00	69,321.88	69,321.88	4,495,000.00
01-Mar-20	430,000.00	69,321.88	499,321.88	4,065,000.00
01-Sep-20	0.00	63,946.88	63,946.88	4,065,000.00
01-Mar-21	315,000.00	63,946.88	378,946.88	3,750,000.00
01-Sep-21	0.00	59,221.88	59,221.88	3,750,000.00
01-Mar-22	320,000.00	59,221.88	379,221.88	3,430,000.00
01-Sep-22	0.00	54,421.88	54,421.88	3,430,000.00
01-Mar-23	330,000.00	54,421.88	384,421.88	3,100,000.00
01-Sep-23	0.00	49,471.88	49,471.88	3,100,000.00
01-Mar-24	340,000.00	49,471.88	389,471.88	2,760,000.00
01-Sep-24	0.00	44,371.88	44,371.88	2,760,000.00
01-Mar-25	355,000.00	44,371.88	399,371.88	2,405,000.00
01-Sep-25	0.00	39,046.88	39,046.88	2,405,000.00
01-Mar-26	270,000.00	39,046.88	309,046.88	2,135,000.00
01-Sep-26	0.00	34,996.88	34,996.88	2,135,000.00
01-Mar-27	275,000.00	34,996.88	309,996.88	1,860,000.00
01-Sep-27	0.00	30,871.88	30,871.88	1,860,000.00
01-Mar-28	285,000.00	30,871.88	315,871.88	1,575,000.00
01-Sep-28	0.00	26,418.75	26,418.75	1,575,000.00
01-Mar-29	295,000.00	26,418.75	321,418.75	1,280,000.00
01-Sep-29	0.00	21,625.00	21,625.00	1,280,000.00
01-Mar-30	305,000.00	21,625.00	326,625.00	975,000.00
01-Sep-30	0.00	16,668.75	16,668.75	975,000.00
01-Mar-31	315,000.00	16,668.75	331,668.75	660,000.00
01-Sep-31	0.00	11,550.00	11,550.00	660,000.00
01-Mar-32	325,000.00	11,550.00	336,550.00	335,000.00
01-Sep-32	0.00	5,862.50	5,862.50	335,000.00
01-Mar-33	<u>335,000.00</u>	<u>5,862.50</u>	<u>340,862.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2033	<u>\$7,090,000.00</u>	<u>\$2,148,958.27</u>	<u>\$9,238,958.27</u>	

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Summary of
Drainage Utility District
Revenue Bond Indebtedness

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**Schedule of Revenue Bond Indebtedness—Drainage Utility District
Composite Summary of All Issues
Principal and Interest Requirements
Fiscal Year 2014-2022**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Date Total</u>	<u>Fiscal Year Total</u>	<u>Fiscal Year</u>
01-Mar-14	\$435,000.00	\$48,396.88	\$483,396.88		
01-Sep-14	0.00	43,503.13	43,503.13	\$526,900.01	2014
01-Mar-15	415,000.00	43,503.13	458,503.13		
01-Sep-15	0.00	38,575.00	38,575.00	497,078.13	2015
01-Mar-16	425,000.00	38,575.00	463,575.00		
01-Sep-16	0.00	33,262.50	33,262.50	496,837.50	2016
01-Mar-17	435,000.00	33,262.50	468,262.50		
01-Sep-17	0.00	27,281.25	27,281.25	495,543.75	2017
01-Mar-18	450,000.00	27,281.25	477,281.25		
01-Sep-18	0.00	20,531.25	20,531.25	497,812.50	2018
01-Mar-19	360,000.00	20,531.25	380,531.25		
01-Sep-19	0.00	14,681.25	14,681.25	395,212.50	2019
01-Mar-20	370,000.00	14,681.25	384,681.25		
01-Sep-20	0.00	8,206.25	8,206.25	392,887.50	2020
01-Mar-21	220,000.00	8,206.25	228,206.25		
01-Sep-21	0.00	4,218.75	4,218.75	232,425.00	2021
01-Mar-22	<u>225,000.00</u>	<u>4,218.75</u>	<u>229,218.75</u>	<u>229,218.75</u>	2022
Totals	<u>\$3,335,000.00</u>	<u>\$428,915.64</u>	<u>\$3,763,915.64</u>	<u>\$3,763,915.64</u>	

City of Mesquite
Schedule of Drainage Utility District Debt
Principal and Interest Requirements
Fiscal Year 2013-14

<u>Issue</u>	<u>Outstanding Balance 10-1-13</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Municipal Drainage Utility System Revenue Refunding Bonds-Series 2011	<u>\$3,335,000.00</u>	<u>\$435,000.00</u>	<u>\$91,900.01</u>	<u>\$526,900.01</u>
Total Municipal Drainage Utility System Debt Service Requirements-Fiscal Year 2013-14	<u>\$3,335,000.00</u>	<u>\$435,000.00</u>	<u>\$91,900.01</u>	<u>\$526,900.01</u>

**Municipal Drainage Utility System Revenue Refunding Bonds
Series 2011
Dated May 1, 2011
Issue Amount—\$4,385,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$3,335,000.00
01-Mar-14	\$435,000.00	\$48,396.88	\$483,396.88	2,900,000.00
01-Sep-14	0.00	43,503.13	43,503.13	2,900,000.00
01-Mar-15	415,000.00	43,503.13	458,503.13	2,485,000.00
01-Sep-15	0.00	38,575.00	38,575.00	2,485,000.00
01-Mar-16	425,000.00	38,575.00	463,575.00	2,060,000.00
01-Sep-16	0.00	33,262.50	33,262.50	2,060,000.00
01-Mar-17	435,000.00	33,262.50	468,262.50	1,625,000.00
01-Sep-17	0.00	27,281.25	27,281.25	1,625,000.00
01-Mar-18	450,000.00	27,281.25	477,281.25	1,175,000.00
01-Sep-18	0.00	20,531.25	20,531.25	1,175,000.00
01-Mar-19	360,000.00	20,531.25	380,531.25	815,000.00
01-Sep-19	0.00	14,681.25	14,681.25	815,000.00
01-Mar-20	370,000.00	14,681.25	384,681.25	445,000.00
01-Sep-20	0.00	8,206.25	8,206.25	445,000.00
01-Mar-21	220,000.00	8,206.25	228,206.25	225,000.00
01-Sep-21	0.00	4,218.75	4,218.75	225,000.00
01-Mar-22	<u>225,000.00</u>	<u>4,218.75</u>	<u>229,218.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2014-2022	<u>\$3,335,000.00</u>	<u>\$428,915.64</u>	<u>\$3,763,915.64</u>	

MESQUITE

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Miscellaneous Budget Information

ORDINANCE NO. 4277

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, PROVIDING FUNDS FOR THE FISCAL YEAR 2013-14 BY ADOPTING AND APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES OF THE CITY OF MESQUITE FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed budget of expenditures and revenues for the municipal government of the City of Mesquite for the fiscal year beginning October 1, 2013, and ending September 30, 2014; and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which has been filed with the City Secretary of the City of Mesquite as required by law; and

WHEREAS, a copy of the City Manager's proposed budget has been posted on the City's website as required by law; and

WHEREAS, the City Council has conducted a public hearing on the proposed budget with prior notice thereof as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That the budget of the City of Mesquite for the fiscal year beginning October 1, 2013, and ending September 30, 2014, heretofore prepared by the City Manager and submitted to the Mayor and City Council for consideration and approval, a true and correct copy of which is attached hereto as Exhibit "A" and made a part hereof for all purposes (the "Fiscal Year 2013-14 Budget"), be and the same is hereby adopted and approved.

SECTION 2. That for the purpose of providing the funds necessary and proposed to be expended in the Fiscal Year 2013-14 Budget, available resources and revenues of the City of Mesquite be, and the same are hereby appropriated and set aside out of the general and other revenues of the City of Mesquite for said fiscal year for the maintenance and operation of various departments of the City of Mesquite and for the various activities and improvements of the City of Mesquite, all as more fully set forth in the Fiscal Year 2013-14 Budget.

SECTION 3. That the said Fiscal Year 2013-14 Budget is attached hereto and shall be made a part of this ordinance the same as if copied in full herein.

SECTION 4. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

SECTION 5. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the validity of the remaining provisions of this ordinance shall not be affected and shall remain in full force and effect.

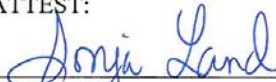
SECTION 6. That the necessity for making and approving of a budget for the fiscal year 2013-14, as required by the laws of the State of Texas, creates an urgency and emergency and requires that this ordinance shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 16th day of September, 2013.



John Monaco
Mayor

ATTEST:



Sonja Land
City Secretary

APPROVED:



B. J. Smith
City Attorney

ORDINANCE NO. 4279

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, LEVYING THE AD VALOREM TAXES FOR THE YEAR 2013 AT A RATE OF \$0.64 PER \$100.00 ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF MESQUITE, TEXAS, AS OF JANUARY 1, 2013, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR PLACE OF PAYMENT; APPROVING THE 2013 TAX ROLLS AND ANY SUPPLEMENT THERETO; PROVIDING CERTAIN EXEMPTIONS; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2013 on all taxable property, real, personal and mixed situated within the corporate limits of the City of Mesquite, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.64 on each \$100.00 assessed valuation of taxable property with a ratio of 100 percent of the market value and shall be apportioned and distributed as follows:

For the purpose of defraying the current operating expenses of the municipal government, a tax of \$0.45953 and for interest and sinking fund of the municipal government, a tax of \$0.18047 on each \$100.00 assessed value of taxable property with a ratio of 100 percent of the market value.

SECTION 2. Provided, however, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$65,000.00 on the residence homestead of individuals over the age of 65 years of age, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j).

Provided, also, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$15,000.00 on the residence homestead for a disabled person, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j). A person must be classified as "disabled" for Social Security purposes and must be the owner of the property to qualify for the exemption.

Provided, however, that a person's qualification allows eligibility for only one exemption: the over-65 years of age exemption or the disabled person exemption.

SECTION 3. That all ad valorem taxes shall become due and payable on October 1, 2013, and all ad valorem taxes for the year 2013 shall become delinquent after

January 31, 2014. If any person fails to pay the ad valorem taxes on or before the 31st day of January, 2014, the following penalties shall be payable thereon, to wit: during the month of February, 2014, six percent plus one percent for each additional month or portion of a month thereafter that the ad valorem tax remains unpaid prior to July 1, 2014, provided; however, an ad valorem tax delinquent on July 1, 2014, shall incur a total penalty of 12 percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

SECTION 4. That taxes are payable in Mesquite, Texas, at City Hall located at 757 North Galloway, Mesquite, Texas 75149. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. That the 2013 tax rolls, as presented to the City Council, together with any supplement thereto, be and the same are hereby approved.

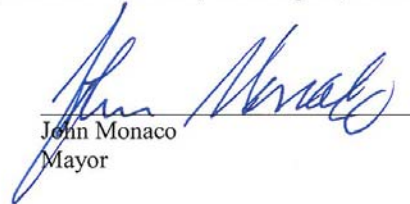
SECTION 6. That all delinquent tax accrues interest at a rate of one percent for each month or portion of a month the tax remains unpaid.

SECTION 7. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

SECTION 8. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

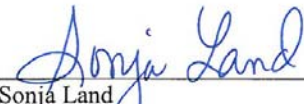
SECTION 9. That this ordinance shall take effect immediately on and after its passage and publication of said ordinance as the law in such cases provides.

DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 16th day of September, 2013.




John Monaco
Mayor

ATTEST:



Sonja Land
City Secretary

APPROVED:



B. J. Smith
City Attorney

MESQUITE
T E X A S
Real. Texas. Flavor.

Glossary

Abatement – A complete or partial cancellation of a levy imposed by a governmental unit. Abatements usually apply to tax levies, special assessments, or service charges.

Account – A financial reporting unit for budget, management, or accounting purposes.

Account Group – Used to establish accounting control and accountability for the City’s general fixed assets and general long-term debt. The City of Mesquite has two account groups: 1) General Fixed Assets Group, and 2) General Long-Term Debt Group.

Accrual Basis – A basis of accounting in which transactions and events are recognized at the time they are incurred, as opposed to when cash is received or spent.

Activity – Departmental efforts that contribute to the achievement of a specific set of program objectives.

Actual – Refers to the final audited revenue and expenditure results of operations for the fiscal year indicated.

Actuarial – A person or methodology that makes determinations based on time and risk factors of required contributions to achieve future funding levels, such as funding retirement or health care liabilities.

Adopted – Refers to the revenue and expenditure estimates initially approved by the City Council for the fiscal year indicated.

Adopted Budget – The proposed budget as initially formally approved by the City Council.

Ad Valorem Tax – Tax levied in proportion to the value of both real and personal property against which it is levied.

Amended – Refers to revised revenue and expenditure estimates for the fiscal year indicated that are approved by the City Council as a result of unanticipated revenues.

Appropriation – A legal authorization granted by the legislative body to incur expenditures and obligations for specific purpose. An appropriation is usually limited in amount and as to the time it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by the Dallas Central Appraisal District as a basis for levying property taxes, which is currently 100% of market value. Taxable valuation is calculated from the assessed valuation.

Assessment Ratio – The ratio at which the tax rate is applied to the tax base, currently per \$100 valuation.

Asset – Resources owned or held by a government, which have monetary value.

Attrition – A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs. A temporary condition is commonly referred to as a frozen position or hiring freeze.

Authorized Positions – Employee positions, which are authorized in the adopted budget, to be filled during the year.

Balanced Budget – A budget in which planned funds or revenues available are equal to fund planned expenditures.

Benefits – Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits, health care, social security, or due upon termination of employment.

Glossary

Bond – Written evidence of the issuer’s obligation to repay a specified principal amount of money (the face amount of the bond) on a particular date (the maturity date), together with interest at a stated rate, or according to a formula for determining that rate. Bonds are primarily used to finance capital projects and are usually issued (sold) in denominations of \$5,000.

Bond Rating – The rating established by a rating company (Moody’s, Standard and Poors, Fitch) that assesses the City’s financial stability, resources and capacity to repay the financing issue by evaluating the organization’s administrative management, financial management, debt load and local economy.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Bonds Authorized and Unissued – Bonds which have been legally authorized by voters, but have not yet been issued, and which can be issued and sold without further voter approval.

Bonds Issued – Bonds which have been sold and proceeds used for designated purposes as authorized by the voters.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period, and the proposed means of financing. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. Once adopted, the budget is the legal authorization to expend City funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, City Charter, and/or administrative rules and regulations.

Budget Calendar – The schedule of key dates, which a government follows in preparation and adoption of the budget.

Budget Deficit – Amount by which the City’s budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Message – A general discussion of the proposed budget as presented in writing to the legislative body.

Budget Surplus – Amount by which the City’s budget receipts exceed its budget outlays for a given period, usually a fiscal year.

Capital Assets – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets and are depreciated over the useful life of the fixed asset.

Capital Budget – The appropriation of bond proceeds or operating revenue for improvements to facilities and other fixed assets or infrastructure.

Capital Expenditure (Outlay) – An expenditure to acquire long-term assets. The asset will have a unit cost of \$1,000 or more and a useful life at least two years after date of acquisition.

Capital Improvement Program (CIP) – A plan for capital project expenditures to be incurred each year over a fixed number of years to meet capital needs arising from the City’s long-term financial plan.

Capital Lease – An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.

Capital Project – Major construction, acquisition, or renovation activities which add value to a government’s physical assets or significantly increase their useful life. Also called capital improvements, the assets are significant capital expenditures with a useful life of 5 years or more and minimum value of \$5,000 or more.

Glossary

Cash Basis – A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Certificates of Obligation (CO) – Legal debt instruments used to finance capital improvement projects. Certificates of Obligation are backed by the full faith and credit of the governmental entity and are fully payable from a property tax levy. Certificates of Obligation differ from General Obligation debt in that they may be approved by the City Council without prior voter approval.

Charges for Current Services – Revenue resulting from user fees for various City services, such as garbage collection fees or animal adoption fees.

City Charter – Refers to the Home Rule Charter adopted by Mesquite voters on August 22, 1953 pursuant to State law, which establishes the City's governmental structure (Council-Manager Form of Government) and provides for the distribution of powers and duties among the legislative body and various appointive officers.

Comprehensive Annual Financial Report (CAFR) – A report prepared by the Accounting Division of the Finance Department, usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: 1) a balance sheet that compares assets with liabilities and fund balance, and 2) an operating statement that compares revenues with expenditures.

Community Development Block Grant (CDBG) – An entitlement grant program authorized by the federal government, which provides a federal grant each year in which the program is authorized by Congress. The entitlement is based upon a formula that includes the City's population. CDBG proceeds are limited to specific eligible uses and projects that generally benefit low- and moderate-income persons.

Consumer Price Index (CPI) – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to the City by private firms, individuals, or other governmental agencies, such as utilities, rent, maintenance agreements, and professional consulting services.

Credit Rating – The creditworthiness of a governmental unit as determined by an independent rating agency. The City of Mesquite is rated by two rating agencies: 1) Moody's Investor Service and 2) Standard and Poor's. See Bond Rating.

Debt Limit – The maximum amount of gross or net debt that is legally permitted. The Constitution of the State of Texas and the City of Mesquite set no legal debt limit; however, the amount of debt is limited by the overall tax rate, which includes both the portion for debt service and ongoing operations, and which can never exceed 2.5% of the taxable valuation.

Debt Ratios – Comparative statistics showing the relationship between the City's outstanding debt and such factors as its tax base, income or population. Such ratios are often used in the process of determining credit quality of a bond issue.

Debt Service – The annual payments required to support debt issues, including interest and principal payments.

Debt Service Fund – A fund used to account for the accumulation of resources for and payment of general long-term debt principal, interest and related costs of issuance. Also known as an Interest and Sinking Fund.

Delinquent Taxes – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

Glossary

Department – A basic organizational unit of government which is functionally unique in its delivery of services, and which may be sub-divided into divisions, programs, activity groups and/or activities.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Designated – Funds that have been identified to be spent for a specific purpose. This differs from reserved funds, in that there is no legal requirement for funds that have been designated.

Development-related Fees – Those fees and charges for services generated by building, development and growth in the community, such as building permits, development review fees and inspection permits.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Drainage Utility District – A special revenue district authorized by State law to account for funds reserved for drainage and flood improvements, erosion control and ongoing costs related to mandated permit requirements under the federal and state Pollutant Discharge Elimination Program. Established in 1989, a \$3.00 per month charge for residences, and a \$0.05 cent charge per 100 square feet of impervious area for commercial businesses, are imposed to generate the designated, reserved revenue.

Effective Tax Rate – The tax rate, when applied to the taxable assessed valuation would produce the same total taxes as the previous year when compared to properties taxed in both years. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations for different years.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Enterprise Fund – A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees of the activity.

Entitlement – Payments to which local government units are entitled, pursuant to an allocation formula determined by the agency providing the monies, an example is the CDBG program administered by HUD.

Escrow – Money or property held in the custody of a third party that is expended or returned only after the fulfillment of specific conditions, such as the perpetual maintenance of screening walls.

Evening With A Cop – A series of small group sessions involving at-risk young people, role-model young people, police officers, Parks and Recreation employees and municipal officials. The program can include a visit to the police station and jail, a cookout at the City's rustic day camp, a city tour, including visits to the location of current police calls and one-on-one conversation opportunities.

Expenditure – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Fines and Forfeitures – A variety of fees, fines and forfeitures collected by city, state or federal court system, including traffic fines, drug seizures and other court fees.

First Responder – Fire equipment (other than an ambulance) staffed with EMS-trained Firefighters.

Glossary

Fiscal Year – A 12-month period of time that designates the operating year for accounting and budgeting purposes, and at the end of which a government determines its financial position and results of operations. The Fiscal Year for the City of Mesquite begins October 1 and ends September 30 each year.

Fixed Assets – Assets of a long-term character that are intended to held or used, such as buildings, land, or other improvements like streets or water lines.

Franchise Fee – Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries and rights-of-way, such as electricity providers, cable companies or taxi services.

Frozen Position – A temporary method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

Full Faith and Credit – A pledge of the City of Mesquite’s general taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to .5 of a full-time position.

Function – A group of related activities aimed at accomplishing a major service or regulatory program for which a governmental unit is responsible.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liability obligations, reserves, and equities which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryover.

General Fixed Assets Account Group – An account used to report fixed assets.

General Fund – The primary fund used to account for all financial transactions applicable to the general operations of the City, including police, fire, public works parks and recreation and general government. There is only one General Fund.

General Government – City departments or activities that provide administrative or internal services and support to the organization. The term is also used to classify employees other than commissioned (sworn) fire and police employees.

General Long-Term Debt Account Group – An account used to report long-term debt payable from general revenues and backed by the full faith and credit of a governmental unit.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards of and guidelines for financial accounting and reporting. Adherence to GAAP assures that financial reports of all state and local governments, regardless of jurisdictional legal provisions and customs, contain the same types of financial statements and disclosures, for the same categories and types of funds and account groups, based on the same measurement and classification criteria.

General Obligation Bond (GO) – A type of bond backed by the full faith, credit and taxing power of the City. Such bonds constitute debts of the issuer and require voter approval prior to issuance.

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Glossary

Government Finance Officers Association (GFOA) – A professional association of state/provincial and local finance officers in the United States and Canada, established in 1906, and comprising over 16,000 members dedicated to the sound management of government financial resources.

Grant – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending on the grantee.

Gross Receipts Tax – More commonly referred to as franchise fees, these revenues are paid by public service businesses for use of City property in conducting their businesses. The City collects electric, gas, telephone, cable TV, bingo, commercial solid waste, and taxi gross receipts.

Home Rule City – A municipality that operates under a municipal charter that has been adopted or amended as authorized by Article XI, Section 5, of the Texas Constitution. A home rule city must have a population of more than 5,000 people. Home rule cities and what they may or may not do are governed by the State Constitution of Texas as opposed to general law cities who must operate in accordance with specified state laws of Texas.

Hotel Occupancy Tax – A tax authorized by State law that allows the City to assess a tax not to exceed 7% of the rental rate for a hotel/motel room to be used in a manner which directly enhances or promotes tourism and the convention and hotel industry. The City currently collects the 7% maximum and disburses 4% to the Mesquite Convention and Visitors Bureau, 1% to the Mesquite Arts Council, and 1% to Historic Mesquite, Inc. and the remaining 1% retained by the City for promotion of tourism.

Household Hazardous Waste – Household products that are not allowed in public landfills and are not picked up by City solid waste crews, such as used tires, batteries, and motor oil. Mesquite residents may drop off their household hazardous waste items at a convenience center.

Housing and Urban Development (HUD) – A department of the federal government that carries out programs and activities to improve housing conditions, increase homeownership, and support community development. The City administers two HUD programs, the Community Development Block Grant and the Housing Choice Voucher programs.

Impact Fee – An estimated cost of providing needed improvement or additions to public infrastructure systems depleted by development. The City currently collects roadway impact fees from new development.

Independent Auditor – An auditor who is independent of the governmental unit whose accounts are being audited.

Index Offense – An offense, which, due to its seriousness, frequency of occurrence and likelihood of being reported to the police, has been selected to serve as an index for evaluating fluctuations in the volume of crime. Index Offenses are: murder, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson.

Indirect Cost – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – Public domain fixed assets including roads, bridges, drainage systems, traffic signals and lighting, water and sewer systems, and other items that have value only to the City.

Insurance Services Office (ISO) Rating – A rating system of fire protection in communities conducted by the Insurance Services Office, Inc. Also known as the ISO Public Protection Classification program, or PPC, the process grades a community's fire protection on a scale of 1-10, based on ISO's Fire Suppression Rating Schedule. The ratings are commonly used by insurance underwriters in determining insurance premium rates for homeowners and businesses. The City of Mesquite has a rating of "1", the best rating available.

Glossary

Interest and Sinking Fund – See Debt Service Fund.

Interest Income – Revenue associated with the City cash management activities of investing fund balances.

Interfund Transfer – The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue – Revenue received from federal, state and other local government sources in the form of grants, shared revenues, or payments in lieu of taxes.

Interlocal Agreement – A contractual agreement between two or more governmental entities, such as the City's agreement with the City of Dallas for water use.

Internal Service Fund – A fund established to account for an entity that provides goods and services to other City entities and charges those entities for the goods and services provided. The City operates two Internal Service Funds: 1) Group Medical Insurance Fund, and 2) General Liability Insurance Fund.

Judgment – An amount to be paid or collected by a governmental unit as the result of a court decision.

Law Enforcement Teaching Students (LETS) – A program of the police department that teaches students how to cope with peer pressure and substance abuse issues. The program also provides an educational foundation to fifth and seventh grade students for building skills in sound decision-making.

Legal Debt Margin – See Debt Limit.

Levy – To impose taxes, special assessments or service charges for the support of government activities.

Licenses and Permits – Revenues raised for the purpose of recovering the costs associated with regulating business activity. Many of these fees are regulatory in nature in order to ensure compliance with the law.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance, but generally refers to bonded debt with 15 or more years maturity.

Long-Term Financial Plan – Multiyear financial planning process that combines financial forecasting and debt analysis over a five to ten year horizon to identify future fiscal imbalances and strategies to secure financial sustainability.

Major Fund – A fund that represents significant activities of the City, where revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

Mandate – A requirement from a higher level of government that a lower government perform a task in a particular way or standard, and often without any financial assistance – known as “unfunded mandates.”

Merit Increase – A percent increase in base salary for employees based on satisfactory job performance.

Mesquite Quality of Life Corporation (4B) – An entity and fund used to account for special revenue collected from a one-half cent local sales and use tax devoted to economic development. The local sales tax option, known as “4B” for Section 4B of the State Development Corporation Act of 1979, was adopted by Mesquite voters on August 14, 1999. Revenues generated by the one-half cent sales tax are limited by the referendum to public safety, transportation, and park and recreation projects eligible under State law.

Mission Statement – A broad statement of purpose derived from an organization's and/or community's values and vision statement.

Glossary

Modified Accrual Basis – A basis of accounting under which expenditures, other than accrued interest on general long-term debt, are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenues earned.

National Crime Information Center/Texas Crime Information Center (NCIC/TCIC) – A national or state database where information on wanted persons, stolen vehicles and criminal histories is maintained and accessed by police officers in the field.

National Pollutant Discharge Elimination System (NPDES) – Refers to the mandated storm water discharge permit system required under the Clean Water Act Amendments adopted by Congress in 1987. The permit requirements include among other things, adopting a comprehensive drainage ordinance, operating a street sweeping program and public education program to help protect watersheds from pollution due to runoff or direct discharges into waterways.

Neighborhood Crime Watch – A neighborhood-based organization, which, with support from the police department, promotes crime awareness and crime prevention.

Net Budget – The legally adopted budget less all interfund transfers and interdepartmental charges.

Non-Index Offense – An offense other than the eight Index Offenses. These offenses are excluded because of their infrequency (i.e., kidnapping), or because the nature of the offense is such that they are often unknown to the police (i.e., receiving stolen property, drug abuse).

Non-Major Fund – Any fund that does not meet the 10% threshold of revenues or expenditures to the total appropriated budget in order to be considered a Major Fund.

Objective – Something to be accomplished in specific, well defined and measurable terms and that is achievable within a specified time frame.

Object Level – An expenditure classification referring to various levels of detail for expenditures, such as electricity, office supplies, computer supplies, etc.

Obligations – Amounts that a government may be legally required to meet out its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Offense Report – A report that documents an incident requiring attention from police. The report contains identifying data and details related to the incident.

Open Records Request – A request for governmental information held by the police department. The request and the information released must comply with the provisions of the Texas Public Information Act.

Operating Expenses – The cost for personnel, materials and equipment required for a department to function.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Opticom – A traffic signal preemption system that uses high energy, infrared light to grant authorized emergency vehicles momentary right-of-way at signalized intersections.

Glossary

Ordinance – A formal legislative enactment by the City Council of a municipality that carries the full faith and effect of the law within corporate boundaries of the City unless in conflict with any higher form of law, such as a state statute or constitutional provision.

Other Bond Expense – An expenditure category for expenditures related to issuing bonds, other than principal and interest, such as payments to financial advisors, legal bond counsel and bond underwriters.

Other Expenditures – A category for miscellaneous expenditures that cannot be classified as personnel, supplies, contractual, capital outlay or some other defined expenditure category.

Other Financing Uses – An expenditure category to classify interfund transfers.

Outstanding Debt – The amount of long-term bonded debt, or principal and interest payments remaining to be paid for all issues, including current year principal and interest payments.

Overlapping Debt – The proportionate share of the debts of local governmental units located wholly or in part within the limits of the reporting government, which must be borne by property within each governmental unit.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Performance Measure – Data collected to determine how effective or efficient a program is in achieving its objectives.

Personal Property Notes (PPNs) – Short-term obligations, usually five years, used to purchase motor vehicles, personal computers and related capital equipment with similar service life.

Personal Services – Expenditures for salaries, wages, and fringe benefits of a government's employees.

Present Value – The discount value of a future amount of cash, assuming a given rate of interest, to take into account the time value of money. A dollar is worth a dollar today, but is worth less than today's dollar tomorrow, and even less further in the future.

Property Tax – Another term for Ad Valorem Tax. See Ad Valorem Tax.

Proprietary – A type of fund similar to those found in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. There are two categories of proprietary funds used by the City: 1) enterprise funds, and 2) internal service funds.

Referendum – A direct vote in which the registered voters are asked to either accept or reject a particular proposal, initiative, or proposition.

Reinvestment Zone – The established boundaries of an area designated as a tax increment financing district.

Reserve – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution – A legislative act by the City Council with less legal formality than an ordinance.

Glossary

Resources – Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.

Revenue – Monies received from all sources, with the exception of fund balance, that may be used to fund expenditures in a fiscal year.

Revenue Bond – A type of bond backed by the net revenues of user fees collected for a specific public enterprise, such as a water and sewer system. Generally net revenues must not exceed the average principal and interest payments for outstanding bonds by a certain ratio known as Revenue Bond Coverage.

Revenue Bond Coverage – The ratio of net revenue available for debt service to the average annual debt service requirements of an issue of revenue bonds. The City's Water and Sewer Fund bond coverage is 1.50 times the average annual principal and interest for outstanding bonds, meaning anticipated net revenues must never be less than this amount.

Rollback Rate – The effective operating tax rate required to raise the same ad valorem tax revenues as were levied the prior year, plus an extra 8% as currently set by State law. The rollback rate is the highest tax rate the City could impose before taxpayers could initiate a rollback petition to force a referendum for voters to decide on the proposed tax rate or the calculated effective rate.

Sales Tax – A state or local percentage tax on the sale of certain goods and services. The State sales and use tax rate is 6.25%, and State law limits the collection of local sales tax to no more than 2% for a total statutory limit of 8.25%. The City currently collects the full 2% allowed by law.

School Resource Officer (SRO) – A police officer that provides direct law enforcement assistance to the MISD through the placement of a police officer in each of the five MISD high schools and six middle schools. The SRO staff includes one sergeant and 16 police officers.

Service Level – Services or products, which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Slama Bama Jama – A unique series of presentations in middle schools involving police officers performing demonstrations of slam-dunk basketball to the accompaniment of contemporary music, smoke, lights, etc., followed by a series of dramatic skits with an anti-gang, anti-violence message.

Special Assessment – A compulsory levy made by a local government against certain properties to defray part of all of the cost of a specific improvement of services which is presumed to be of general benefit to the public and of special benefit to such properties.

Statute – A written law enacted by a duly organized and constituted legislative body.

Supplies – An expenditure category for non-contractual, expendable materials and operating supplies, less than \$1,000 in unit cost, which are necessary to conduct departmental operations.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law, such as exemptions for disability or for persons age 65 and older.

Tax Base – All taxable forms of wealth under the City's jurisdiction.

Glossary

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer charges.

Tax Increment Finance (TIF) District – A special tool that the City can use to generate money for economic development in a specific geographic area. TIFs allow the City to re-invest all new property tax dollars back into the designated area rather than the City as a whole. These “new” revenues – also called “increments” – arise if new development takes place in the TIF district, or if the value of existing properties rises. These funds can be spent on public works projects or given as subsidies to encourage private development. The City currently has two appropriated TIF District funds established: 1) Towne Centre TIF, and 2) Rodeo City TIF.

Tax Levy – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate – The amount of tax stated in terms of a unit of the tax base, for example \$0.62/\$100 represents the City’s current tax rate of sixty-two cents per one hundred dollars of taxable valuation.

Transfers In/Out – Amounts transferred from one fund to another to assist in financing the services for the receipt fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds.

Unappropriated – Not obligated for a specific purpose; undesignated.

Undesignated – Without a specific purpose.

Unreserved Fund Balance – The portion of a fund’s balance that is not restricted, or designated, for a specific purpose and is available for general appropriation.

User Charges (Fees) – Charges for specific governmental services. These fees cover the cost of providing a service to the user, or the one who directly benefits from the service.

Vision – A guiding statement describing a desirable future state toward which efforts should be directed, such as “A Home for Families; A livable community with quality neighborhoods, convenient amenities, strong retail tax base and opportunities for the future” – Current City Council’s vision statement adopted February 2003.

Water and Sewer Fund – The enterprise fund used to account for the delivery of water and sewer services to the customers. This fund is financed and operated in a manner similar to a private business enterprise where the expenses of providing services are recovered primarily through user charges.

Workers’ Compensation – A state-regulated insurance program that pays medical bills and replaces some lost wages for employees who are injured at work or who have work-related diseases or illnesses.

Working Capital – Current assets less current liabilities, the fund balance of an enterprise fund.

Glossary of Commonly Used Acronyms

ACH – Automatic Clearinghouse	GFOA – Government Finance Officers Association
ADA – Americans with Disabilities Act	GIS – Geographic Information Systems
AFIS – Automated Fingerprint Identification System	GO – General Obligation Bond
CAFR – Comprehensive Annual Financial Report	HMO – Health Maintenance Organization
CDBG – Community Development Block Grant	HOME – HOME Investment Partnership Grant
CDC – Centers for Disease Control and Prevention	HR – Human Resources
CID – Criminal Investigations Division	HUD – Department of Housing and Urban Development
CIP – Capital Improvement Program	HVAC – Heating Ventilating and Air Conditioning
CO – Certificate of Occupancy	ISO – Insurance Services Office, Inc.
CO – Certificates of Obligation	ISTEA – Intermodal Surface Transportation Efficiency Act
COBRA – Consolidated Omnibus Budget Reconciliation Act	KMB – Keep Mesquite Beautiful, Inc.
CPI – Consumer Price Index	LBJ – LBJ Freeway
DCAD – Dallas Central Appraisal District	LED – Light Emitting Diode
DUD – Drainage Utility District	LETS – Law Enforcement Teaching Students
EMS – Emergency Medical Services	MAC – Mesquite Arts Center
EMT – Emergency Medical Technician	MFD – Mesquite Fire Department
EPA – Environmental Protection Agency	MIS – Management Information Systems
ETJ – Extra Territorial Jurisdiction	MISD – Mesquite Independent School District
FCC – Federal Communication Commission	MPD – Mesquite Police Department
FEMA – Federal Emergency Management Agency	MTED – Mesquite Transportation for the Elderly and Disabled
FIFO – First In, First Out	NCIC – National Crime Information Center
FTE – Full-Time Equivalent	NCTCOG – North Central Texas Council of Governments
FY – Fiscal Year	NPDES – National Pollutant Discharge Elimination System
GAAP – Generally Accepted Accounting Principles	NRPA – National Recreation and Park Association
GASB – Governmental Accounting Standards Board	

Glossary of Commonly Used Acronyms

NTMWD – North Texas Municipal Water District

PARD – Parks and Recreation Department

PARS – Public Agency Retirement Services

PC – Personal Computer

PID – Public Improvement District

PO – Purchase Order

PPN – Personal Property Note

PPO – Preferred Provider Organization

PY – Program Year

ROWS – “ROWS of Texas” Public Improvement District

SCBA – Self Contained Breathing Apparatus

SRO – School Resource Officer

TCIC – Texas Crime Information Center

TIF – Tax Increment Financing District

TMRS – Texas Municipal Retirement System

TPDES – Texas Pollutant Discharge Elimination System

TxDOT – Texas Department of Transportation

TXU – TXU Energy, Inc.

WiFi – Wireless Local Area Network

W&S – Water and Sewer

Budget Document Questionnaire

Your opinion is important to us. Please take a few minutes to tell us what you think about our budget document. Your comments will be used to help improve this document.

1. Readability: Is the subject matter presented in an easy to read format and in terms that are understandable?

1	2	3	4	5
Difficult	Somewhat Difficult	Adequate	Easily Understood	Very Easy

2. Using a scale of - very helpful (1), helpful (2) and not helpful (3); please rate the following sections:

Organizational Structure _____	Budget Message _____	Financial Summaries _____
Policies and Goals _____	Department Profiles _____	Capital Budget _____
Statistical _____	Appendix _____	Glossary _____

3. Content: What would you like to see added, expanded, reduced or removed?

4. Overall Impressions: How would you rate the entire document?

1	2	3	4	5
Start Over	Minimal Help	OK	Answered Most Questions	Very Helpful

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If yes, please provide your name and contact information:

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