

# City of Mesquite



## Annual Operating Budget Fiscal Year 2011-12

### ***About the Cover:***

#### ***New City Hall***

The New City Hall, located at 757 North Galloway opened to the public in August 2011. The new facility, which is adjacent to the Police Department Headquarters, features state-of-the-art City Council Chambers, two Courtrooms with staff support offices, a Community/Training Room, and City offices consisting of Finance and Accounting, the Print Shop, the Communication Division's video production studio and the Convention and Visitor's Bureau.

On October 25, 2011, the City of Mesquite held a Dedication Ceremony to celebrate the grand opening of the New City Hall and to invite citizens out to view and tour the new facility.

The entire project from the landscaping to the building design promotes a forward thinking philosophy and commitment of Mesquite's leadership. The design of the building includes low E-glass, Energy Management Lighting Controls, Building Systems Management and exterior window sun visors that all work together to reduce energy and maintenance costs. The construction of the project is seeking to earn a Silver LEED award (Leadership in Energy and Environmental Design) for its environmentally friendly design and construction. The water fountain along the building's front is enhanced by flying stairs and two permanently displayed sculptures created by award winning sculptor Cliff Garten. It also features an open plaza with terraced landscaping and interior public art by artist, Tim Prentice.

#### ***Mesquite's Quasquicentennial***

In 2012, Mesquite will be celebrating its 125<sup>th</sup> Anniversary. Mesquite was incorporated in December 1887 and to celebrate the Quasquicentennial, the City of Mesquite and Historic Mesquite, Inc. are planning a number of events and activities over the course of the year to foster community pride and develop an appreciation for Mesquite's history. For more information regarding the year-long event please visit [www.cityofmesquite.com/125](http://www.cityofmesquite.com/125).

**City of Mesquite, Texas**  
**Fiscal Year 2011 – 2012 Annual Budget**

<b>John Monaco</b>	<b>Mayor</b>
<b>Dennis Tarpley</b>	<b>Mayor Pro Tem</b>
<b>Brian Hutcheson</b>	<b>Deputy Mayor Pro Tem</b>
<b>Al Forsythe</b>	<b>Councilmember</b>
<b>Stan H. Pickett</b>	<b>Councilmember</b>
<b>Bill Porter</b>	<b>Councilmember</b>
<b>Shirley Roberts</b>	<b>Councilmember</b>
<b>Ted Barron</b>	<b>City Manager</b>
<b>Carol Zolnerowich</b>	<b>Deputy City Manager</b>
<b>Jerry Dittman</b>	<b>Assistant City Manager</b>
<b>Mark Holloway</b>	<b>Budget Coordinator</b>
<b>Myra Rogers</b>	<b>Budget Analyst</b>



## Understanding the Budget

The City of Mesquite's adopted budget is produced in conformance with guidelines developed for use by local governments and is intended to ensure proficiency in four major categories as follows:

1. *Policy Document* – The budget should serve as a policy document for elected officials and management to convey how the organization will operate, and what process will be used to adopt and amend the annual budget.
2. *Financial Plan* – The budget should serve as a financial plan describing all sources of funding, including summaries of revenues and expenditures for multiple years, and changes in fund balances.
3. *Operations Guide* – The budget should serve as an operations guide to the departments that receive funding through the budget by identifying the resources to be provided and the objectives to be met.
4. *Communications Device* – The budget should serve as a communications device to convey essential information to the diverse groups who use the budget information – elected officials, the public, bond rating agencies and investors.

To help ensure that the budget document meets the above criteria and contributes to the effectiveness of communication to its readers, the budget document is organized into the following sections:

### Organizational Structure

This section provides information about elected officials and the City of Mesquite organization. Included in this section are an organizational chart, information on the City's advisory boards and commissions and detailed staffing information that lists all authorized full-time and part-time positions by fund.

### Budget Message

The Budget Message includes a formal transmittal letter designed to summarize major issues facing the City of Mesquite and briefly explains key budget decisions and major initiatives to be taken. This section also includes budget information on the General Fund and other major funds, detailing significant revenue and expenditure changes, growth, debt policies and tax rate history.

### Financial Summaries

This section describes the City's fund structure and presents the budget information for each appropriated fund on detailed schedules with summaries of revenues, expenditures and other financing sources. These financial schedules show actual historical results from the prior fiscal year, the current year adopted and amended budgets, and the budget year.

### Policies and Goals

This section contains all of the City's financial and non-financial policies, as well as City Council goals and priorities for the immediate future. The City's long-term financial planning process is also described in this section along with multi-year financial forecasts of major funds.

## Department Profiles

The Department Profile section of the budget includes a cover page highlighting the City's programs and activities, program objectives and performance measures, and cost and personnel summaries over a three-year timeframe by division.

## Capital Budget

The Capital Budget section summarizes all capital expenditures included in both the operating budget and the first year budget of the Capital Improvement Program.

## Statistical

This section offers demographic information and graphical representation of local economic and financial indicators, or benchmarks, that the City uses to assess its overall financial health.

## Appendix

The Appendix contains ordinances that adopt the budget and establish the tax rate. This section also offers schedules of the City's total outstanding general obligation and revenue debt. Debt service costs (amount of principal and interest) for each bond issue are shown for the budget year and for each fiscal year until the bonds are retired.

## Glossary

The Glossary section defines technical terms related to finance and accounting, as well as non-financial terms related to the City's programs and activities. Common acronyms and abbreviations are also defined to assist readers.

## Budget Process

The City of Mesquite annual budget is a *Target Based Budget* developed in accordance with State law, the City Charter, and input from the public and all stakeholders within the framework of best practices identified by the National Advisory Council on State and Local Budgeting (NACSLB).

According to the City Charter, "The City Manager shall have prepared on or before the 15th day of August in each year a budget to cover all proposed expenditures of the City for the succeeding fiscal year, which begins on October 1st and ends on September 30th, of each calendar year. The budget shall be prepared in conformity with the state laws of Texas." Much work takes place before and after this deadline and the following overview summarizes the entire budget process.

## Budget Preparation

In January the Budget Department works with other City departments in preparing multi-year revenue and expenditure forecasts for the City's major funds. The City Manager's executive team then reviews and updates, as needed, the City's budget and financial policies and Long-Term Financial Plan. During this time the budget calendar is developed and salary and benefit projections are completed by the Budget Department. Based on revenue and expenditure projections a budget *target* amount is determined for each department. This budget target is, in effect, an expenditure cap that cannot be exceeded.

ed by department heads in preparing their budget requests. Budget preparation manuals are distributed along with budget target numbers to each department head by mid-March. Department heads then develop their budget requests within the constraints of their target number, and any new programs or services sought by the department head are submitted as *expanded programs*, which could be considered later in the year once the budget is further developed and whether adequate resources are available.

### City Manager Review

Departments have about a month's time to submit their budget requests to the Budget Department, usually by mid-April. Once the budget requests are entered into the City's budget and accounting system, the Budget staff then formats the budget requests in useful reports for the City Manager's executive team to review. During the month of May the City Manager's budget review team meets individually with each department head to go over their budget requests by division, making preliminary decisions on existing service levels, staffing levels and learning about new expanded program requests.

On May 15th the Chief Appraiser for Dallas County sends preliminary notices of appraised values to taxing entities. The City's Tax Office then calculates the amount of property tax that may be generated from the preliminary appraisal and tax rate, and any adjustments are made to the revenue forecast for the budget year. The management review process is usually completed by mid-June.

### Citizen Input

In June the City Council provides for several public hearings to gather citizen input on the budget. During these public hearings citizens are encouraged to offer their suggestions and ideas of what programs they would like included in the upcoming budget or what levels of service they desire. These public hearings are not required by law, but are viewed as an important part of the budget process. A State law mandated public hearing is held after the proposed budget is filed with the City Secretary's Office and made available to the public.

### Council Review

After citizen input is gathered at the public hearings a draft budget is submitted to the City Council for their review, usually by the first week of July. Throughout the month of July the City Council holds several budget workshops to receive presentations by department heads and to discuss their budget needs and any fiscal impacts. These budget workshops are also open to the public and are used to encourage further citizen input on the budget as details are discussed. On July 25th, the Chief Appraiser certifies the approved appraisal roll to each taxing entity, and the budget is modified to reflect any changes in anticipated property tax revenue. The City Council then conducts a final budget public hearing once the certified roll is received to discuss the budget and consider any changes to the draft budget.

### Budget Adoption

Upon conclusion of the budget workshops, but before August 15th, the City Manager submits a proposed budget to the City Council for consideration and adoption. A copy is also filed with the City Secretary's Office and posted on the City's Web site for public review in accordance with State law. Prior to City Council adoption, a final, State law mandated public hearing is held on the proposed budget. At this public hearing, all interested persons are given a final opportunity to be heard regarding any

item on the proposed budget. The Council then has the option of approving the budget at this meeting or postponing the vote to the next Council meeting. Once approved, the City Council adopts the budget by ordinance, which becomes effective on October 1st.

### Budget Amendments

The adopted budget authorizes the amount of spending, also known as *appropriations*, that is allowed for the fiscal year. Appropriation changes, or revisions, are allowed to account for situations that were not anticipated prior to the beginning of the year. Budget revisions may be approved by the City Manager between departments in the same fund, but any changes to the appropriated amount at the fund level, or transfers between funds, require Council approval. Budget revisions that require Council approval are also referred to as budget amendments and must be approved by ordinance. The amended budget then becomes the working financial plan for the remainder of the fiscal year.

## Budget Calendar Fiscal Year 2011-12

BUDGET ACTIVITY		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	Budget Office prepares personal services information	←→											
2	Budget Office prepares target budget information for departments		←→										
3	Budget Office prepares revenue projections		←→										
4	Budget Office provides guidelines and training		←→										
5	Departments prepare budgets			←→									
6	Manager's Office reviews department budgets				←→								
7	Citizen input public hearings					←→							
8	Manager presents budget to City Council at annual budget retreat						←→						
9	Departmental budget presentations to Council						←→						
10	Publication of statutory legal notices							←→					
11	Final public hearing and adoption of budget								←→				
12	Budget Office publishes budget document										←→		

### Major Budget Activities and Scheduled Timetables

- 1-4) The Budget Office is responsible for providing departments with information necessary to prepare their budget requests. This information includes personal services costs for authorized positions, capital outlay estimates and budget target amounts. Additionally, the Budget Office prepares revenue projections and provides budget preparation training sessions for all departments.
- 5-6) Departments prepare budgets in accordance with Budget Office guidelines. Once completed, these budgets are forwarded to the City Manager's Office for review.
- 7) Public hearings are held in June of each year to gather input from the public.
- 8-9) The City Manager, in accordance with Charter requirements, presents his budget proposal to the City Council for their consideration. This proposal is formally done at the City's annual budget retreat. Departments also present detailed information to the Council at public budget meetings.
- 10) Statutory legal notices are published in the City's designated newspaper in accordance with State Law.
- 11) The City Council adopts the annual budget at the second City Council meeting in September to become effective on October 1st.
- 12) The Budget Office prepares and writes the final budget document.



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Mesquite  
Texas**

For the Fiscal Year Beginning

**October 1, 2010**

*Linda C. Danson Jeffrey R. Egan*

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Mesquite, Texas** for its annual budget for the fiscal year beginning **October 1, 2010**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



# 2011-12 City Council



Councilmember  
Al Forsythe  
Place 2



Councilmember  
Bill Porter  
Place 1



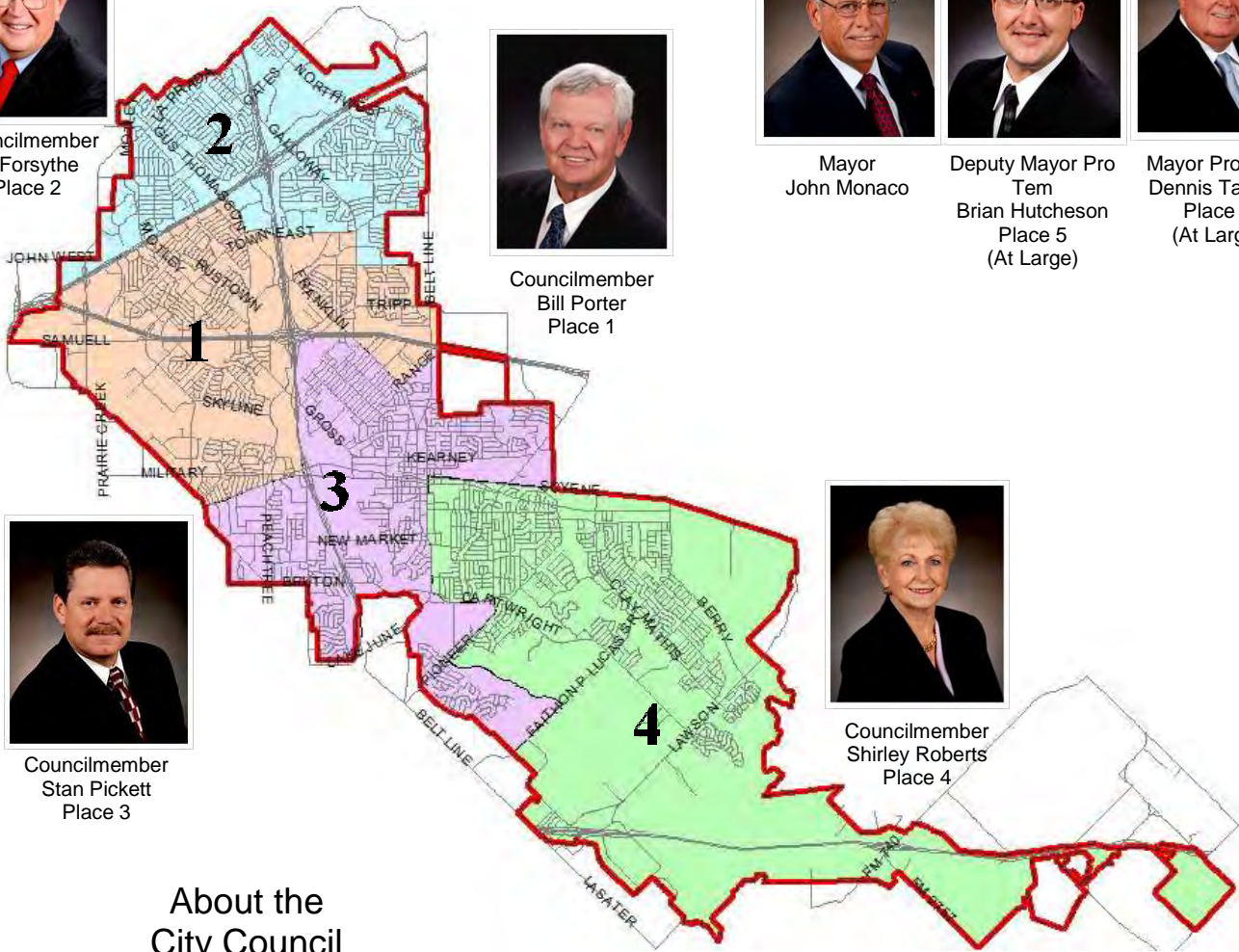
Mayor  
John Monaco



Deputy Mayor Pro  
Tem  
Brian Hutcheson  
Place 5  
(At Large)



Mayor Pro Tem  
Dennis Tarpley  
Place 6  
(At Large)



Councilmember  
Stan Pickett  
Place 3



Councilmember  
Shirley Roberts  
Place 4

## About the City Council

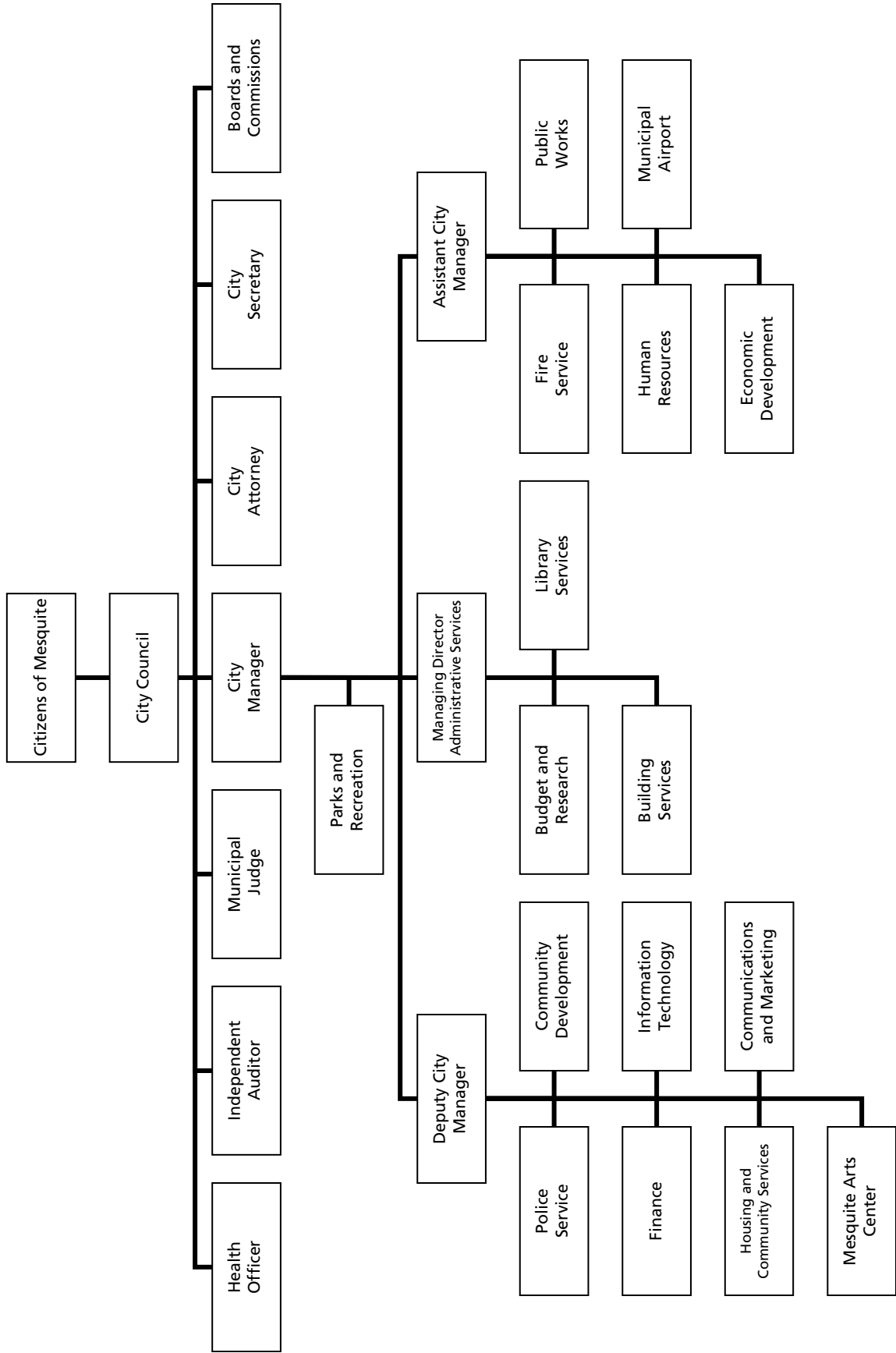
Mayor John Monaco was first elected by the electorate in 2001 as Councilmember, Place 2. Mayor Monaco was elected by the City Council in November 2007 to serve as Mayor and subsequently elected by the electorate as Mayor in 2008 to fulfill an unexpired one-year term. He was re-elected in 2009 and fulfilled a two-year term. In 2011, Mayor Monaco was re-elected to a two-year term along with Mayor Pro Tem Dennis Tarpley and Councilmembers Al Forsythe and Bill Porter. Councilmembers Stan Pickett and Shirley Roberts were re-elected to two-year terms in 2010. Deputy Mayor Pro Tem Brian Hutcheson was first elected in 2010 to fulfill a two-year term. Regular City Council elections are held in May every year unless all positions are unopposed.

To reach the Mayor and City Councilmembers, call or write:  
972-216-6402  
Honorable Mayor and City Council  
City Hall  
1515 N. Galloway Avenue  
Mesquite, Texas 75149

# City of Mesquite, Texas

## Organizational Chart

October 1, 2011



## City Council—Appointed Positions

# City Council

The City Council consists of the Mayor and six council members. Council members serve two-year terms and are responsible for appointing the City Health Officer, Independent Auditor, Municipal Judge, City Manager, City Attorney, City Secretary and members of various Boards and Commissions. The Mayor and six council members are elected at large; however, four Council positions have residency requirements. Listed below are the Council-appointed positions and their primary functions.

### Health Officer

The Health Officer is a legally qualified physician whose primary duty is to implement and enforce laws which protect the public health and all other duties as prescribed by the Texas Board of Health.

### Independent Auditor

The City Charter mandates that the City Council appoint a competent public accountant to audit the books and accounts of the City on an annual basis.

### Municipal Judge

The Municipal Judge is responsible for presiding over the municipal court as created and defined by the City Charter. Jurisdiction is limited to the territorial limits of the City for all criminal cases arising under the ordinances of the City.

### City Manager

The City Manager serves as the administrative head of the municipal government and shall be responsible for the efficient administration of all departments. The Manager is also charged with seeing that all laws and ordinances of the City are enforced.

### City Attorney

The City Attorney is responsible for furnishing legal advice to City officials and personnel; represents the City in suits, litigations and hearings, prepares ordinances, resolutions, contracts and all other legal instruments; and prosecutes cases involving infractions of City ordinances and state law heard in Municipal Court.

### City Secretary

The City Secretary is charged with keeping accurate minutes of City Council meetings and preserving all books, papers, documents, records and files of the Council. Custody of the seal of the City rests with the City Secretary.

### Boards and Commissions

The City has 24 boards and commissions which serve in advisory capacities to the City Council. A complete listing of these Boards and Commissions, along with their functions, may be found on the next five pages.



## Boards and Commissions

The City of Mesquite has 24 boards and commissions that serve in advisory capacities relating to various areas of local government control. The City Council is responsible for appointing members to the various boards and commissions. All members of boards and commissions serve without compensation.

1. Animal Control Advisory Board – A five-member advisory committee which shall review operations of the City animal shelter, provide guidance to the Animal Control Division in complying with all provisions of the Health and Safety Code, and perform such other duties as may be assigned by the City Council.
2. Automated Traffic Signal Enforcement Advisory Committee – A seven-member advisory committee which shall advise the local authority on the installation and operation of a photographic traffic signal enforcement system.
3. Board of Adjustment – A five-member board empowered to make exceptions to zoning ordinances in accordance with general or special rules contained in the ordinance for the purpose of rendering full justice and equity to the general public.
4. Building Standards Board – A seven-member board empowered to hear appeals from decisions of the Building Official or Fire Code Official in his/her interpretation and application of the technical provisions of the building, electrical, plumbing, mechanical, fuel gas, fire and property maintenance codes for both residential and commercial construction.
5. Capital Improvements Advisory Committee – An eight-member committee that is composed of the members of the Planning and Zoning Commission along with one additional member appointed by a majority vote of the City Council. This member is representative of the real estate, development or building industry. Its primary task is to advise and assist the City in adopting land use assumptions and review the capital improvements. The committee also provides impact fee advisory services as directed by the City Council.
6. Planning and Zoning Commission – A seven-member commission that acts in an advisory capacity and is responsible to the City Council on matters pertaining to planning for the physical development of the City. Its primary concern is subdivisions and zoning regulations.
7. Civil Service Commission and Trial (Personnel) Board – A three-member commission which provides for the administration of the Civil Service Program.
8. Falcon's Lair TIF Board – The Falcon's Lair Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Falcon's Lair area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.

9. Historic Mesquite, Inc. – An 18-member board (nine appointed by City Council) to provide leadership to search records and build on the past to preserve the history of the community; to encourage other organizations to be historically minded for the common goal of preservation; to be a resource for the education of future generations as well as those in the community; to identify areas and places of historical significance; to develop and maintain a historical museum and visitors' center; to preserve and accumulate local history, including sites, artifacts, genealogy data and all items pertaining to all periods of local history; to determine ways and means to accomplish these goals, including total community involvement; and to develop a long-range plan for preservation of Mesquite's heritage.
10. Keep Mesquite Beautiful, Inc. – A 20-member board (seven appointed by City Council) devoted to the implementation and maintenance of the Keep America Beautiful system via sustained litter reduction, public awareness and educational programs, enhancement of environmental quality and conservation of resources through recycling.
11. Lucas Farms TIF Board – The Lucas Farms Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Lucas Farms area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
12. Mesquite Health Facilities Development Corporation – A seven-member nonprofit corporation established under the provisions of the Health Facilities Development Act in order to provide tax-exempt financing to acquire, construct or improve health facilities to assist the maintenance of the public health.
13. Mesquite Housing Board – A five-member board created to hear appeals as they relate to eligibility for participation in the Housing Assistance Payments Program. The functions of this board relate solely to the Section 8 Housing Assistance Payments Program for existing housing and the rehabilitation of owner-occupied housing.
14. Mesquite Housing Finance Corporation – A seven-member board which serves as the Board of Directors under the provisions of the Housing Finance Corporation Act of 1979 in order to provide a means of financing the cost of residential ownership and development that will provide decent, safe and sanitary housing at affordable prices for residents of the City of Mesquite.
15. Mesquite Industrial Development Corporation – A three-member board established under the provisions of the Texas Development Corporation Act of 1979 in order to provide financing for industrial projects through the sale of tax-exempt bonds.

16. Mesquite Quality of Life Corporation – A seven-member nonprofit corporation governed by the Texas Development Corporation Act of 1979, Vernon’s Annotated Civil Statutes, Article 5190.6, Section 4B as amended. The Corporation shall develop an annual plan of work which shall be presented to the City Council for review, revision and approval. The Plan shall be limited to projects approved by voters of the City of Mesquite, which include 1) Transportation, 2) Public Safety and 3) Public Parks and Recreation.
17. Mesquite Veterans’ Affairs and Memorial Advisory Board — A five-member board that serves the City Council in an advisory capacity and performs the duties of hearing requests for City-supported memorials such as those commemorating 9/11, police or fire service personnel or veterans; making recommendations regarding plans to construct City-supported memorials; serving as a liaison for veterans’ agencies in the City of Mesquite; monitoring construction of City-supported memorials; serving as a forum for the exchange of information related to current or future memorials; and updating City Council on status of any City-supported memorials as needed.
18. Municipal Library Advisory Board – A seven-member board that acts in an advisory capacity and is responsible to the City Council on matters pertaining to the Library as related to present and future maintenance, operation, planning, acquisition, development, enlargement and use policies of the City library services.
19. North Texas Municipal Water District Board of Directors – Two representatives from the City of Mesquite serve on the Board of Directors of the North Texas Municipal Water District. The Board is authorized to do all things necessary to make water available from Lavon Dam and the Trinity East Fork Dam for municipal and industrial uses.
20. Parks and Recreation Advisory Board – A seven-member board to serve in an advisory capacity to the City Staff and City Council in all matters pertaining to Parks and Recreation, including the Municipal Golf Course.
21. Ridge Ranch TIF Board – The Ridge Ranch Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Ridge Ranch area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
22. Rodeo City TIF Board – The Rodeo City Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Rodeo City area) and shall exercise only those powers, advisory in nature, which are either

granted to the Board pursuant to the Act or delegated to the Board by the City Council.

23. Towne Centre TIF Board – The Town Centre Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Towne Centre area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
24. Tree Board — A seven-member board whose duties shall be to study the needs of the City in connection with its tree planting program and to make recommendations, advise, and assist the Municipal Arborist in the promotion and implementation of the City’s tree planting program.

City of Mesquite  
 Summary of Department Staffing Levels by Fund  
 Fiscal Year 2011-12

Staffing By Fund-All Personnel

Fund	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
General	1,002.54	1,000.84	1,005.09	1,004.39	(0.70)
Water and Sewer	108.07	107.07	107.07	107.07	0.00
Airport	7.38	7.38	7.38	7.38	0.00
Drainage Utility District	7.00	7.00	7.00	7.00	0.00
Grants	23.70	22.40	22.40	22.60	0.20
Hotel/Motel	2.00	2.00	2.00	2.00	0.00
<b>Total-All Funds</b>	<b><u>1,150.69</u></b>	<b><u>1,146.69</u></b>	<b><u>1,150.94</u></b>	<b><u>1,150.44</u></b>	<b><u>(0.50)</u></b>

Full-time Staffing

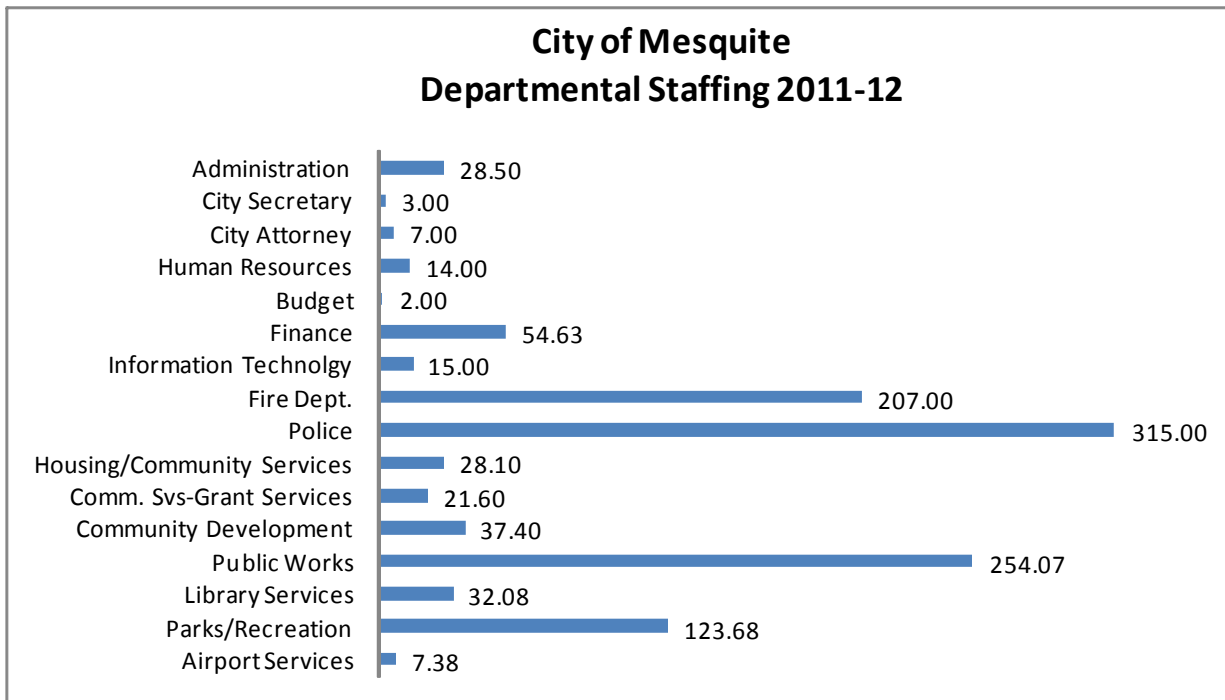
Fund	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
General	933.30	931.60	933.60	931.40	(2.20)
Water and Sewer	107.00	106.00	106.00	106.00	0.00
Airport	2.00	1.00	1.00	1.00	0.00
Drainage Utility District	7.00	7.00	7.00	7.00	0.00
Grants	23.70	22.40	22.40	22.60	0.20
Hotel/Motel	2.00	2.00	2.00	2.00	0.00
<b>Total-All Funds</b>	<b><u>1,075.00</u></b>	<b><u>1,070.00</u></b>	<b><u>1,072.00</u></b>	<b><u>1,070.00</u></b>	<b><u>(2.00)</u></b>

Full-time Equivalent Staffing

Fund	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
General	69.24	69.24	71.49	72.99	1.50
Water and Sewer	1.07	1.07	1.07	1.07	0.00
Airport	5.38	6.38	6.38	6.38	0.00
Drainage Utility District	0.00	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	0.00	0.00
Hotel/Motel	0.00	0.00	0.00	0.00	0.00
<b>Total-All Funds</b>	<b><u>75.69</u></b>	<b><u>76.69</u></b>	<b><u>78.94</u></b>	<b><u>80.44</u></b>	<b><u>1.50</u></b>

City of Mesquite  
 Summary of Departmental Staffing Levels  
 Fiscal Years 2009-10 to 2011-12

Department	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
Department of Administration	29.50	29.50	29.50	28.50	(1.00)
Department of City Secretary	3.00	3.00	3.00	3.00	0.00
Department of City Attorney	7.00	7.00	7.00	7.00	0.00
Department of Human Resources	15.00	14.00	14.00	14.00	0.00
Department of Budget/Research	2.00	2.00	2.00	2.00	0.00
Department of Finance	53.13	53.13	54.63	54.63	0.00
Department of Information Technology	15.00	15.00	15.00	15.00	0.00
Department of Fire Service	207.00	207.00	207.00	207.00	0.00
Department of Police Service	315.50	315.50	315.00	315.00	0.00
Department of Housing/Community Services	28.00	28.00	27.60	28.10	0.50
Department of Community Svs-Grant Services	22.70	21.40	21.40	21.60	0.20
Department of Community Development	36.30	37.60	37.60	37.40	(0.20)
Department of Public Works	256.07	254.07	254.07	254.07	0.00
Department of Library Services	31.45	31.45	32.08	32.08	0.00
Department of Parks and Recreation	121.66	120.66	123.68	123.68	0.00
Department of Airport Services	7.38	7.38	7.38	7.38	0.00
<b>Total Authorized Staffing Levels</b>	<b>1,150.69</b>	<b>1,146.69</b>	<b>1,150.94</b>	<b>1,150.44</b>	<b>(0.50)</b>



Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Department	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Department of Administration</b>					
City Manager	6.00	6.00	6.00	6.00	0.00
Building Services	16.50	16.50	16.50	16.50	0.00
Economic Development	1.00	1.00	1.00	1.00	0.00
Mesquite Arts Center	2.00	2.00	2.00	2.00	0.00
Public Information Office	1.00	1.00	1.00	1.00	0.00
Marketing and Tourism	3.00	3.00	3.00	2.00	(1.00)
<b>Total Department of Administration</b>	<u>29.50</u>	<u>29.50</u>	<u>29.50</u>	<u>28.50</u>	<u>(1.00)</u>
<b>Department of City Secretary</b>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
<b>Department of City Attorney</b>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>0.00</u>
<b>Department of Human Resources</b>					
Human Resources Administration	11.00	11.00	11.00	11.00	0.00
Risk Management	4.00	3.00	3.00	3.00	0.00
<b>Total Department of Human Resources</b>	<u>15.00</u>	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>0.00</u>
<b>Department of Budget and Research</b>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
<b>Department of Finance</b>					
Finance Administration	3.00	3.00	4.00	4.00	0.00
Accounting	6.63	6.63	6.63	6.63	0.00
Purchasing	4.00	4.00	4.50	4.50	0.00
Warehouse	4.00	4.00	4.00	4.00	0.00
Printshop/Mailroom	3.00	3.00	3.00	3.00	0.00
Tax Office	5.00	5.00	5.00	5.00	0.00
Municipal Court	14.50	14.50	14.50	14.50	0.00
Water and Sewer Accounting	13.00	13.00	13.00	13.00	0.00
<b>Total Department of Finance</b>	<u>53.13</u>	<u>53.13</u>	<u>54.63</u>	<u>54.63</u>	<u>0.00</u>
<b>Department of Information Technology</b>					
IT Administration	3.00	3.00	3.00	3.00	0.00
PC Network Support	4.00	4.00	4.00	4.00	0.00
Software Development	5.00	5.00	5.00	5.00	0.00
Public Safety Support	2.00	2.00	2.00	2.00	0.00
Telecommunications	1.00	1.00	1.00	1.00	0.00
<b>Total Department of Information Technology</b>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>0.00</u>

**Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12**

Department	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Department of Fire Service</b>					
Fire Administration	9.00	9.00	9.00	9.00	0.00
Fire Operations	178.00	178.00	178.00	178.00	0.00
Fire Emergency Medical Services	5.00	5.00	5.00	5.00	0.00
Fire Prevention	10.00	10.00	10.00	10.00	0.00
Fire Training	2.00	2.00	2.00	2.00	0.00
Emergency Management	3.00	3.00	3.00	3.00	0.00
<b>Total Department of Fire Service</b>	<u>207.00</u>	<u>207.00</u>	<u>207.00</u>	<u>207.00</u>	<u>0.00</u>
<b>Department of Police Service</b>					
Police Administration	8.00	8.00	8.00	8.00	0.00
Police Operations	144.00	144.00	144.00	144.00	0.00
Police Criminal Investigation	52.00	52.00	52.00	52.00	0.00
Police School Resource Officers	19.00	19.00	19.00	19.00	0.00
Police Technical Services	82.50	82.50	82.00	82.00	0.00
Police Staff Support	10.00	10.00	10.00	10.00	0.00
<b>Total Department of Police Service</b>	<u>315.50</u>	<u>315.50</u>	<u>315.00</u>	<u>315.00</u>	<u>0.00</u>
<b>Department of Housing and Community Services</b>					
Administration	2.00	2.00	2.00	2.00	0.00
Health Clinic	2.50	2.50	2.10	2.10	0.00
Volunteer Services	1.00	1.00	1.00	1.00	0.00
Animal Control	11.00	11.00	11.00	11.00	0.00
Mesquite Transportation for Elderly and Disabled	11.50	11.50	11.50	12.00	0.50
<b>Total Housing and Community Services</b>	<u>28.00</u>	<u>28.00</u>	<u>27.60</u>	<u>28.10</u>	<u>0.50</u>
<b>Housing and Community Services Grant Services</b>					
HUD Section 8 Housing Assistance	12.25	11.75	11.75	11.50	(0.25)
HUD CDBG Administration	1.00	1.00	1.00	1.00	0.00
HUD CDBG Comprehensive Planning	1.30	1.30	1.30	1.00	(0.30)
HUD CDBG Housing Rehabilitation	0.00	0.00	0.00	0.75	0.75
HUD CDBG Code Enforcement	3.00	3.00	3.00	3.00	0.00
CDBG Addressing Mesquite	3.40	2.10	2.10	2.60	0.50
NSP Administration	1.75	2.25	2.25	1.75	(0.50)
<b>Total Grant Services</b>	<u>22.70</u>	<u>21.40</u>	<u>21.40</u>	<u>21.60</u>	<u>0.20</u>
<b>Department of Community Development</b>					
Administration	1.85	1.85	1.85	2.00	0.15
Planning and Zoning	4.85	4.85	4.85	5.00	0.15
Historic Preservation	1.50	1.50	1.50	1.50	0.00
Building Inspection	14.60	15.90	15.90	15.40	(0.50)
Environmental Code Inspection (FTE)	7.00	7.00	7.00	7.00	0.00
Licensing and Compliance	6.50	6.50	6.50	6.50	0.00
<b>Total Department of Community Development</b>	<u>36.30</u>	<u>37.60</u>	<u>37.60</u>	<u>37.40</u>	<u>(0.20)</u>

Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Department	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Department of Public Works</b>					
Public Works Administration	3.00	3.00	3.00	3.00	0.00
Engineering	7.00	7.00	7.00	7.00	0.00
Traffic Engineering	12.00	12.00	12.00	12.00	0.00
Street Lighting	2.00	2.00	2.00	2.00	0.00
Storm Water Operating Program	4.00	4.00	4.00	4.00	0.00
Residential Waste Collection	60.00	60.00	60.00	60.00	0.00
Composting Facility	4.00	3.00	3.00	3.00	0.00
Street Maintenance	43.00	43.00	43.00	43.00	0.00
TPDES-Street Sweeping	3.00	3.00	3.00	3.00	0.00
Equipment Services	23.00	23.00	23.00	23.00	0.00
Water and Sewer Administration	4.00	4.00	4.00	4.00	0.00
Water and Sewer Engineering	9.00	8.00	8.00	8.00	0.00
Water Production	14.57	14.57	13.57	13.57	0.00
Meter Services	15.50	15.50	16.50	16.50	0.00
Water Distribution	20.00	20.00	20.00	20.00	0.00
Wastewater Collection	21.00	21.00	21.00	21.00	0.00
Water and Sewer Reconstruction	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>0.00</u>
<b>Total Department of Public Works</b>	<u>256.07</u>	<u>254.07</u>	<u>254.07</u>	<u>254.07</u>	<u>0.00</u>
<b>Department of Library Services</b>					
Administration	13.28	13.28	13.28	13.28	0.00
Library-North Branch	9.64	9.64	9.64	9.64	0.00
Library-Main Branch	<u>8.53</u>	<u>8.53</u>	<u>9.16</u>	<u>9.16</u>	<u>0.00</u>
<b>Total Department of Library Services</b>	<u>31.45</u>	<u>31.45</u>	<u>32.08</u>	<u>32.08</u>	<u>0.00</u>
<b>Department of Parks and Recreation</b>					
Parks and Recreation Administration	7.00	7.00	7.00	7.00	0.00
Park Operations	38.50	38.50	38.50	38.50	0.00
Golf Course	9.26	9.26	12.38	12.38	0.00
Recreation	49.38	48.38	48.88	48.88	0.00
Swimming Pools	15.27	15.27	14.67	14.67	0.00
Tennis Center	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>	<u>0.00</u>
<b>Total Department of Parks and Recreation</b>	<u>121.66</u>	<u>120.66</u>	<u>123.68</u>	<u>123.68</u>	<u>0.00</u>
<b>Municipal Airport</b>	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>	<u>0.00</u>
<b>Total Authorized Staffing Levels</b>	<u>1,150.69</u>	<u>1,146.69</u>	<u>1,150.94</u>	<u>1,150.44</u>	<u>(0.50)</u>



## **Budget Message**

Manager's Letter  
Budget Overview



**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

**John Monaco**  
Mayor

**Dennis Tarpley**  
Mayor Pro Tem

**Brian Hutcheson**  
Deputy Mayor Pro Tem

**Bill Porter**  
Councilmember

**Al Forsythe**  
Councilmember

**Stan H. Pickett**  
Councilmember

**Shirley Roberts**  
Councilmember

**Ted Barron**  
City Manager

October 1, 2011

Honorable Mayor and City Councilmembers:

I am pleased to present the 2011-12 Adopted Budget for the City of Mesquite. The General Fund budget is balanced and contains no property tax rate increase. With many of our other local and peer cities facing large deficits, it is encouraging for us to begin with this statement.

The journey to this balanced budget was not easy. Faced with another significant loss of property tax revenue, due to a decrease in taxable value as forecasted by DCAD, departments were ordered to "hold-the-line" with their budget requests for another year.

Following the passage of S.B. 350 this legislative session, TMRS was allowed to combine all three of their major funds for actuarial purposes. This combination of funds has allowed TMRS to reduce the necessary contribution rates from member cities. The adopted budget reflects a reduction from our current rate of 15.77 percent to 10.86 percent.

Throughout the budget process this year, our focus has been on moving forward. You have heard from each of the directors what they and their departments are doing to meet Council goals. I look forward to the coming year and your continued input as to how best the serve the citizens of Mesquite.

Sincerely,



Ted Barron  
City Manager



## **BUDGET OVERVIEW**

### **Budget Development**

The 2011-12 adopted budget marks the third year of Project Renewal and its goal of addressing declining revenues, increasing new commercial and retail development opportunities and to revitalize older areas in the City. On June 16, 2003 the City Council passed Resolution 27-2003 adopting a vision statement for the year 2013 and strategic goals for the future of Mesquite. These goals are:

- Strong Local Economy
- Distinct Sense of Place
- Improved Mobility
- Quality Public Services and Amenities
- Quality Neighborhoods
- Clean and Green Community

In April 2007 the City Council held a policy retreat to reexamine its goals and priorities and what emerged from discussions were growing concerns about *protecting future revenue sources*, addressing *aging neighborhoods and infrastructure*, the need to *attract high-end, executive housing*, and to *improve the overall image* of the City. Despite the dramatic downturn in the economy beginning in 2008, this year's adopted budget continues to provide the resources needed to address these top priorities

### **Budget Changes and Highlights**

#### **Taxes and User Fees:**

- The property tax rate will not increase and remains at \$0.64000 per \$100 valuation.
- Revenue increases due to increased Fines and Forfeitures expectations due to the City's new Court of Record are included in the General Fund budget and water and sewer rate increases will be made within the Water and Sewer Fund.

#### **Staffing and Compensation:**

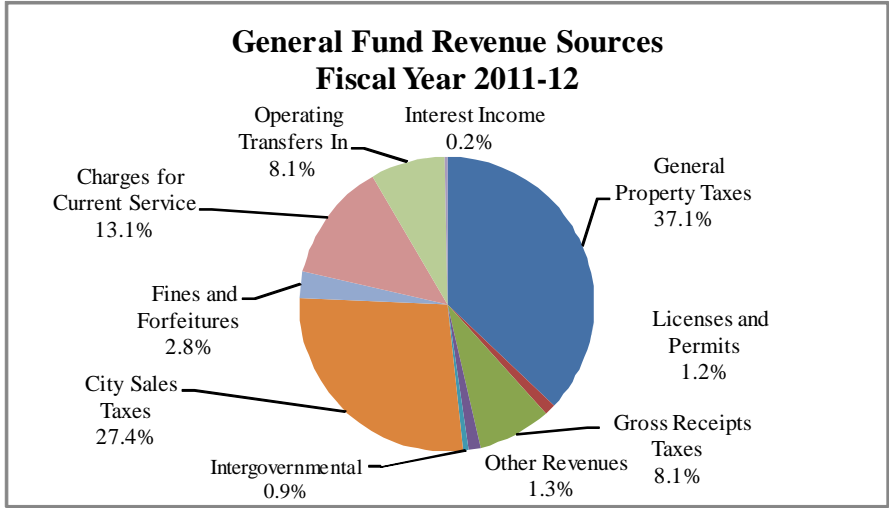
- The joint City/Mesquite Independent School District Marketing program has been eliminated.
- Merit pay increase for General Government employees and Public Safety employees are included in this budget. Employees making \$35,000 a year or less will receive a 4% increase and all others will receive a 2% adjustment. Step increases for police officers and firefighters with less than five years of service were also approved
- Increased contributions by employees for Group Medical Health Insurance.

#### **City Charter Requirement:**

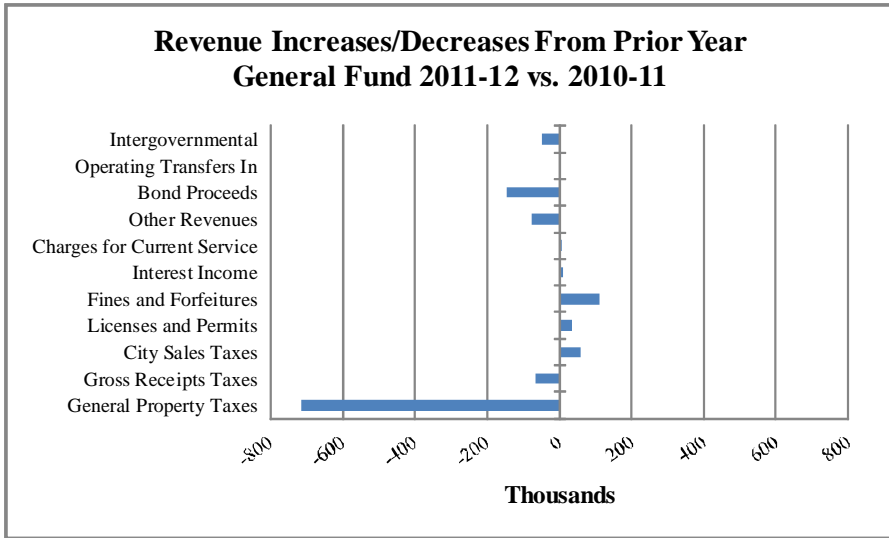
In 1983, the citizens of Mesquite approved a referendum requiring that there be a minimum of 1.5 police officers per 1,000 in population. Population figures provided the City by the North Central Texas Council of Governments estimate that there are 139,870 people in the City of Mesquite as of January 1, 2011. Based on Article III, Section 24a of the Mesquite City Charter, a minimum of 207 officers is mandated. The 2011-12 budget provides authorization for 229 sworn positions, 22 more than the Charter requirement.

## GENERAL FUND REVENUES

Funding of the City's General Fund operations is derived from numerous sources. General Fund revenues are projected to be \$96,652,750 for fiscal year 2011-12, a decrease of \$826,750 over the 2010-11 amended budget.



Financing of the City's General Fund operations is derived from numerous revenue sources. General property taxes are the most significant source of revenue with sales taxes also contributing a substantial amount. These two revenue sources combine for 64.5% of all General Fund revenues. Other revenue sources that help offset expenditures are shown to the left. An explanation of each revenue source may be found in the General Fund revenue analysis of the budget message section.



Revenues into the General Fund are expected to decrease by \$826,750. The graph to the left highlights where increases and decreases in the General Fund are anticipated.

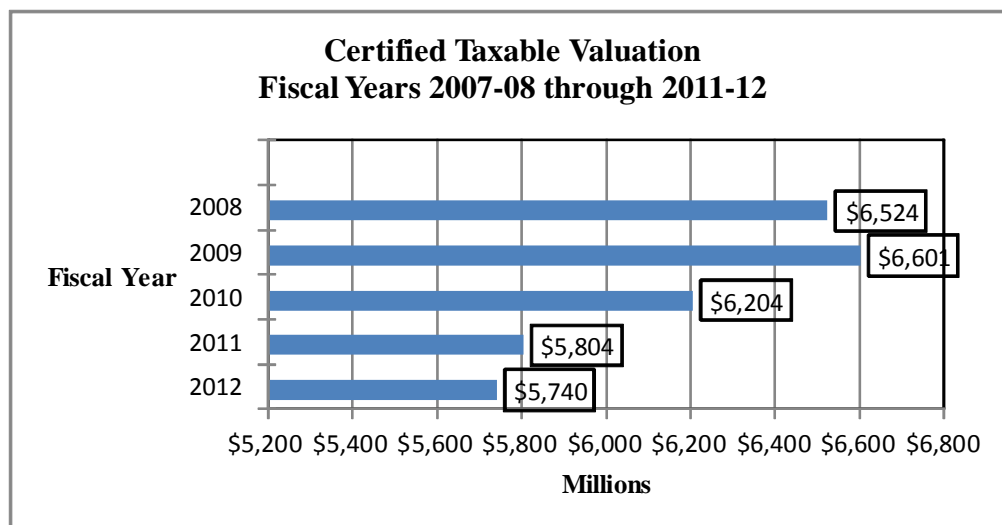
Property Taxes	\$ (714,000)
Gr. Rcpts. Taxes	(66,000)
City Sales Taxes	60,000
Licenses/Permits	35,000
Fines/Forfeitures	110,000
Interest Income	10,000
Service Charges	7,750
Other Revenues	(76,500)
Bond Proceeds	(145,000)
Operating Transfers	0
Intergovernmental	(47,500)
<b>Total</b>	<b>\$ 826,750</b>

### General Property Tax

Property taxes are levied each year on October 1st on the assessed values as of the prior January 1st for all real and personal property located in the City. Assessed values are established by the Dallas Central Appraisal District (DCAD) at 100 percent of estimated market value. Taxes are due October 1, immediately following the January lien date, and are delinquent after the following January 31. Penalty and interest are charged at six percent on delinquent taxes

beginning February 1, and an additional one percent for each month prior to July 1 and 12 percent on July 1 and thereafter.

Certified taxable property valuations provided to the City by DCAD on July 21, 2010 totaled \$5,739,820,930. Included in this amount is \$383,815,463 in value of homeowners over 65 years of age, disabled persons and value within the City’s Tax Increment Finance (TIF) districts. Taxes levied and collected on TIF districts are not available to fund General Fund operations. Therefore, the net taxable valuation available for General Fund operations is \$5,356,005,467. The City’s adopted tax rate is set at \$0.64000 per \$100.00 of assessed valuation and represents the same tax rate from the previous fiscal year.



Mesquite’s certified taxable assessed valuation on July 20, 2011 was \$5.7 billion, a decrease of \$64 million (1.1%) less than the previous year. The tax rate applied to the net assessed valuation is \$0.64000 per \$100.00 of valuation.

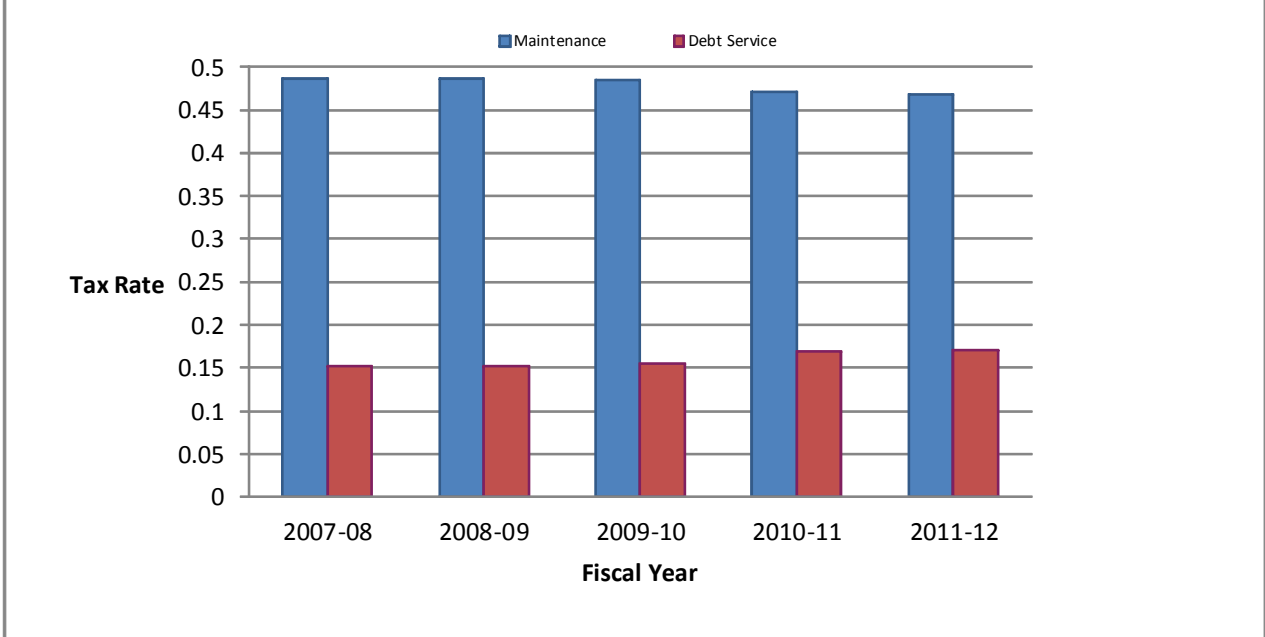
#### Property Tax Calculation

Total Taxable Assessed Valuation	\$5,739,820,930
Less: Exempt Valuation	(383,815,463)
Net General Fund Taxable Assessed Valuation	<u>\$5,356,005,467</u>
Adopted Tax Rate	\$0.64000/\$100
Total Tax Levy @ 100% Collection	\$34,278,435
Estimated Over 65/Disabled Levy	<u>1,529,250</u>
Net Tax Levy	35,807,685
Total Anticipated Tax Collections @ 98.28%	<u>\$35,191,792</u>

#### Distribution of Tax Collections

Debt Service	\$9,259,288
Maintenance and Operations	<u>25,932,504</u>
Total Distribution	<u>\$35,191,792</u>

**Tax Rate Distribution  
Fiscal Years 2007-08 through 2011-12**



<u>Fiscal Year</u>	<u>Valuation*</u>	<u>Tax Rate</u>	<u>Maintenance</u>	<u>Debt Service</u>
2007-08	6,523,550	0.64000	0.48716	0.15284
2008-09	6,600,733	0.64000	0.48727	0.15273
2009-10	6,204,146	0.64000	0.48443	0.15557
2010-11	5,840,177	0.64000	0.47076	0.16924
2011-12	5,739,821	0.64000	0.46859	0.17141

*There are two components of the tax rate. The first component is for maintenance and operations while the second component relates to debt service requirements. When the City issues long-term debt it insures its repayment by levying a tax sufficient to cover principal and interest requirements. Revenues generated from tax rates that exceed this amount may be used for the general operations of the government. The chart above depicts the distribution of tax rates for the past five years.*

*The following example will help demonstrate how the tax rate is distributed.*

*The City sends a 2011 tax bill to a family in Mesquite that owns a \$100,000 home. The tax rate adopted for that fiscal year (2011-12) is \$.64000 per \$100.00 of valuation. Therefore, the tax on the home is \$640.00. When the tax bill is paid the City divides the payment into two portions - one is for debt service and one for ongoing operations of City services. In this example \$171.41 would be used for debt service requirements while the remaining \$468.59 would be used to fund City operations.*

## **Gross Receipts Taxes**

Some businesses use public rights-of-way to provide services to the general public and by State law, or through contractual agreements, these companies pay fees to the City for the privilege of using its rights-of-way. These fees may be based on a formula or a percentage of a company's revenues (gross receipts). Cable television providers pay a fee equal to five percent of the company's annual gross revenues. Telephone gross receipts are based on a formula as set forth in House Bill 1777, which was adopted by the Texas State Legislature. Electric gross receipts are based on total kilowatt-hours used by utility customers. Trend analyses is used to project changes in underlying data, such as kilowatt-hour consumption for electricity, to project a five-year forecast of revenues. Fiscal year 2011-12 gross receipts are estimated at \$7,792,500 and represent 8.1 percent of total General Fund revenues.

## **City Sales Taxes**

Sales tax revenues are derived from a two percent local tax levied on all retail sales, leases and rentals of most goods and taxable services within the City. Sales tax revenues have been relatively flat since fiscal year 2002 and took a noticeable downturn in 2007. Sales tax revenues are expected to rebound slightly as the overall economy improves and consumer confidence increases. Total sales tax revenues for 2011-12 are projected to increase by \$95,000, or 3.6 percent, over the amended estimate for a total of \$26,370,000. The growth of sales tax will lag behind the economic recovery and is expected to take three years before leveling off to its pre-2007 flat trend.

## **License and Permit Revenues**

License and permit revenues include fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. Overall, permit activity is expected to remain flat next year and is another revenue category that will lag any economic recovery. License and permit revenues are expected to remain relatively unchanged from the amended estimate of 2010-11 and will be \$1,119,500, or 1.2 percent of all General Fund revenues.

## **Charges for Current Services**

This revenue category accounts for funds earned by the City in exchange for specific types of services it provides. Examples include fees for residential garbage collection, ambulance service, parks and recreation programs and high grass and weed maintenance. These revenues are projected to remain virtually unchanged. Total charges for current services will provide \$12,750,750 to General Fund revenues, or 13.2 percent of total revenues.

## **Operating Transfers-In/Other Proceeds**

Inter-fund transfers represent transfers from one fund to another. There are three inter-fund revenue transfers to the General Fund in this year's budget. They include a \$840,000 transfer from the 911 Service Fee Fund to offset costs of the 911 dispatch communications operation in the

police department, a \$4,550,000 transfer from the Water and Sewer Operating Fund and \$150,000 from the Section 8 Housing Grant Fund for indirect costs borne by the General Fund to support these operations.

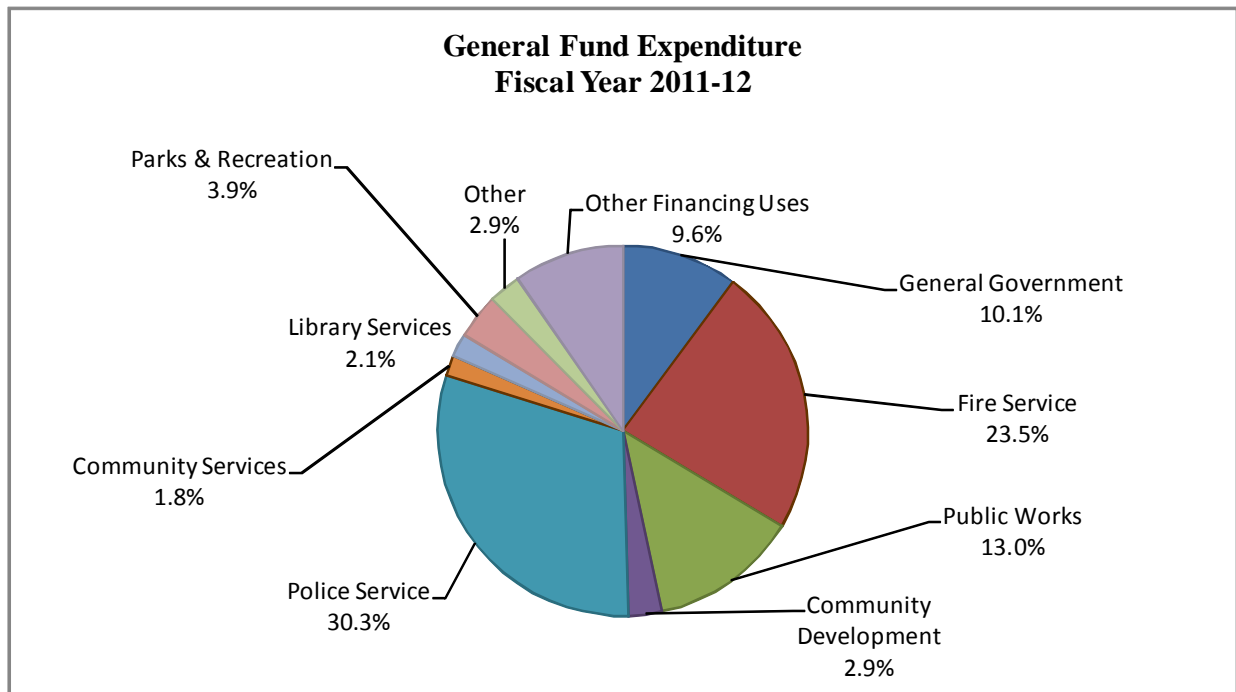
Other proceeds included proceeds from the sale of public property finance contractual obligations, also known as personal property notes (PPNs). The City intends to finance the purchase of all motor vehicles and computer equipment from the proceeds received from a \$2,330,000 PPN sale. Repayment of these obligations will be over a five-year period.

**Other Revenues/Fines and Forfeitures/Interest Income/Intergovernmental Revenues**

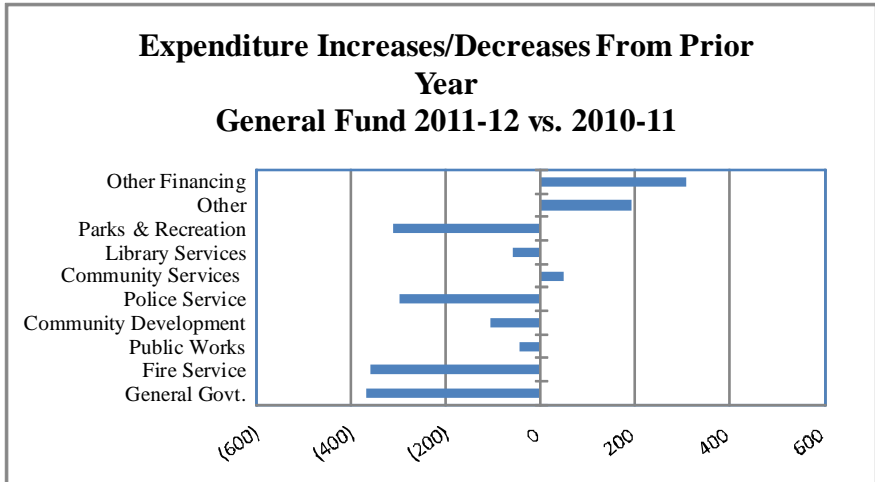
The balance of General Fund revenues comes from fines and forfeitures, interest income, operating grants and other revenues. These revenues total \$4,749,000 and represent 4.9 percent of all General Fund revenues.

**GENERAL FUND EXPENDITURES**

The adopted 2011-12 General Fund budget totals \$96,641,611, which is \$1,004,015 less than the amount of the 2010-11 amended budget.



*The City of Mesquite provides for a variety of services within the General Fund. These services are segregated into and accounted for by the types of services provided. The largest budgets within the General Fund are the Police and Fire Departments. In 2011-12 the City of Mesquite will spend 53.8% of its entire General Fund budget for public safety. Other categories of expenditures may be found on the chart above.*



The General Fund budget is \$1,004,015 less than the last year. Increases and decreases by category are:

General Gov't.	(\$368,105)
Fire Service	(359,402)
Police Service	(299,738)
Public Works	(45,589)
Library	(58,382)
Parks/Recreation	(311,086)
Other	192,323
Community Services	46,708
Community Devel.	(107,953)
Other Financing	307,299
<b>Total</b>	<b><u>(\$1,004,015)</u></b>

**General Government**

General government expenditures are down \$368,105 overall from the amended budget and is primarily the result of the elimination of the Marketing program and TMRS reductions.

**Housing and Community Services**

The Housing and Community Services budget of \$1,709,908 is up \$46,708, or 2.8 percent, primarily due to a capital purchase in Animal Services.

**Fire Department**

The adopted Fire Department budget is \$22,704,987, or \$359,492 less than the amended budget. The decrease is attributed to an overall decrease in the amount the City has been required to contribute to TMRS this fiscal year. The Reader may notice fluctuations between adopted budgets within Fire Operations, EMS, Training and Prevention and actual expenditures or amended estimates, and this is due to the department rotating firefighters through the training cycle and obtaining paramedic certifications before assignment to operations at one of the fire stations.

**Police Department**

The Police budget is down \$299,738, or 1 percent, from the amended budget. Once again, this decrease is primarily attributed to the aforementioned decrease in the City's required contribution to TMRS.

**Public Works**

The Public Works budget is \$12,559,152, which is \$45,589 less than the amended budget. Even though capital expenditures are slightly increased from this fiscal year to last, the offset from the decrease in TMRS makes up this difference.

### **Community Development**

Community Development’s proposed budget of \$2,813,399 is \$107,953 less than the amended budget.

### **Library Services**

The 2011-12 Library Services budget of \$2,004,589 is \$58,382 less than amended budget. It remains virtually unchanged from last fiscal year and the total decrease is due to the TMRS decrease.

### **Parks and Recreation**

The Parks and Recreation budget of \$3,752,088 is \$311,086 less than the amended budget and once again is mainly due to the overall decrease in TMRS realized citywide.

### **Other Expenditures**

The “Other Expenditures” category is up \$192,323 from the previous year and is due to more public safety equipment purchases from the General Fund. Public safety equipment expenditures are offset by a corresponding reimbursement from the 4B Fund to Park Operations. Prior year public safety equipment reimbursements show as “work order credits” for current year obligations and “prior year expenditures” under the General Fund “Other Revenue” category for prior year obligations.

### **Other Financing Uses**

“Other Financing Uses” are up \$307,299. This is encompassed entirely by an increase in the General Fund’s portion of general obligation debt service.

### **General Fund Balance**

In fiscal year 1994 the City Council adopted a formalized fund balance policy pertaining to the General Fund, which requires a minimum fund balance equal to 15 percent of General Fund expenditures. Resolution No. 18-93 entitled General Fund - Fund Balance Policy states in part, “this policy is designed to formalize a procedure that will provide adequate financial reserves for unforeseen emergencies. It is also intended to demonstrate to rating agencies and investors in the City’s bonded debt that the City is committed to sound financial management practices.”

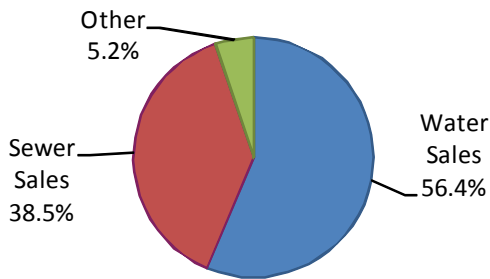
Calculation of Fund Balance:

Adopted Expenditures	\$96,641,611
Fund Balance Requirement	15%
Committed Fund Balance	\$14,496,242
Total Adopted Fund Balance	<u>\$17,568,732</u>
Unassigned Fund Balance	\$3,072,490

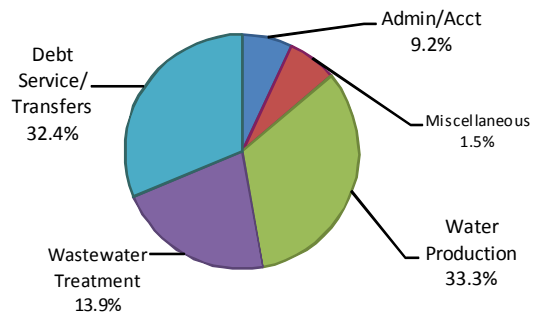
**WATER AND SEWER OPERATING FUND**

The 2011-12 Water and Sewer Operating Fund budget totals \$45,923,816, an increase of \$1,998,496 over the 2010-11 amended budget. Fifty percent of this increase, or \$957,367 is for the increase cost of treated water passed on by the City’s supplier of potable water, the North Texas Municipal Water District (NTMWD). Wastewater (sewer) treatment costs are expected to increase by \$1,070,946 for the City’s estimated volume. It will also increase by another \$261,095 for the volume attributed to the Lower East Fork Interceptor System (described below). Another \$473,498 of the increase is for debt service costs.

**Water and Sewer Revenues  
Fiscal Year 2011-12**



**Water and Sewer Expenditures  
Fiscal Year 2011-12**



The City’s water and sewer system anticipates gross revenues of \$46,190,050. Nearly all of gross income, 94.8 percent, comes from water sales and sewer service charges. Other income is derived from water taps and connections, penalties on delinquent accounts and interest income. It costs \$42,500,552 to provide water and sewer service to the City’s more than 39,000 accounts, which averages about \$1,090 per account. Water production and distribution account for 35.9 percent of this total. Included in this amount is \$12.4 million for the purchase of treated water from NTMWD. Another 20.6 percent of the budget is related to wastewater collection and treatment, with the remaining budget being divided among transfers, debt service requirements, administration overhead and miscellaneous items.

**NTMWD Contractual Obligations**

In April 2008, NTMWD informed member cities of its plan to accelerate implementation of ozone water treatment processes from the year 2023 to 2013, and that cost increases for its 20-year capital program and rising chemical costs would require significant investment over the next few years. Phasing in these added costs will raise the City’s wholesale water rates by 55 percent over the next five years at an increased cost of \$5.7 million, assuming consumption demand does not exceed the current “take or pay” minimum. The following table summarizes the proposed wholesale water rate increases based on the City’s current minimum take or pay rate structure.

<b>NTMWD Water Minimums</b>					
<b>Fiscal Years 2010-11 to 2014-15</b>					
			<b>Total</b>	<b>Minimum</b>	<b>Annual</b>
<b>Fiscal</b>	<b>Minimum</b>	<b>Unit Cost/</b>	<b>Cost of</b>	<b>Gallon</b>	<b>Budget</b>
<b><u>Year</u></b>	<b><u>Gallons</u></b>	<b><u>1,000 Gals</u></b>	<b><u>Water</u></b>	<b><u>Increase</u></b>	<b><u>Increase</u></b>
2014-15	8,297,666,000	\$1.94	\$16,097,472	-	\$912,743
2013-14	8,297,666,000	\$1.83	\$15,184,729	-	\$1,078,697
2012-13	8,297,666,000	\$1.70	\$14,106,032	-	\$1,659,583
2011-12	8,297,666,000	\$1.50	\$12,446,449	-	\$1,078,647
2010-11	8,297,666,000	\$1.37	\$11,367,802	-	\$995,720

“Take or pay” is a colloquial term used to describe NTMWD’s basic rate structure, which sets a minimum amount, currently 8,297,666,000 gallons per year, that the City is obligated to pay, even if consumption ends up less than 8,297,666,000 gallons. If consumption ever exceeds 8,297,666,000 in a given year, then the larger figure would become the new minimum. For example, last fiscal year the City paid for 8,297,666,000 gallons of treated water even though actual consumption was 6,414,120,000 gallons. The City was contractually obligated to “take or pay” 1,883,546,000 gallons that were never treated or consumed, which equates to \$2.2 million. However, NTMWD does reimburse the City for unused chemicals and electricity savings in not having to treat unused water.

**NTMWD Lower East Fork Sewer Line**

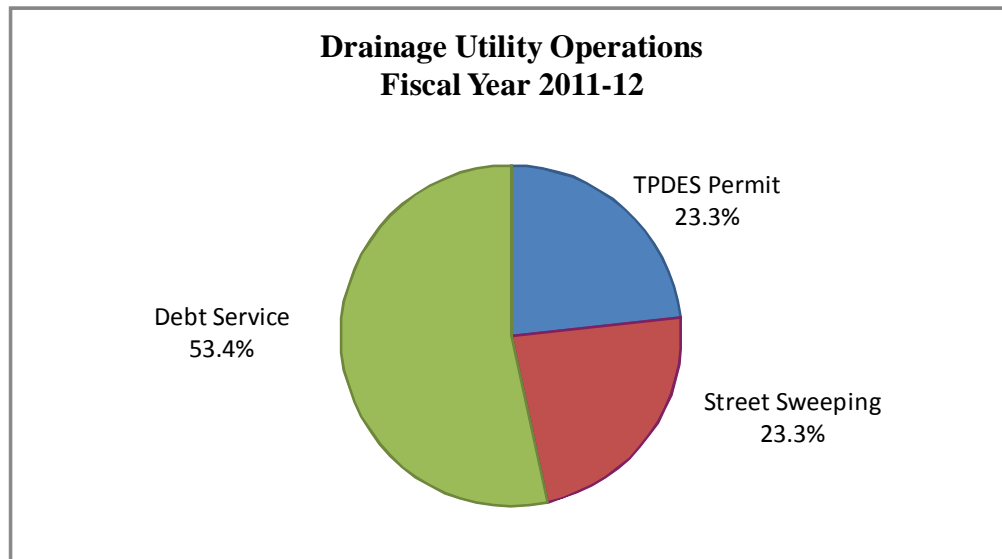
In 2006 the City entered into an agreement with the Kingsborough Municipal Utility Districts (MUDs) and NTMWD to provide sewer service to the MUDs, which are located in the City’s extraterritorial jurisdiction. NTMWD constructed the Lower East Fork Sewer Interceptor System to serve the MUDs and the City’s portion of debt service for the sewer line averages \$105,000 per month; however, all costs are passed on to the MUDs and there is a corresponding revenue line item in the budget, which is detailed in Financial Summaries section.

## DRAINAGE UTILITY DISTRICT OPERATING FUND

The Drainage Utility District (DUD) Fund accounts for those expenditures incurred as a result of the federal mandated and state administered Pollutant Discharge Elimination System (TPDES) permit program. This program requires the City to educate the general public about pollutants and their presence in storm water runoff, adopt a comprehensive storm water ordinance, and operate a street sweeping program. Funding for the DUD Fund comes from monthly drainage charges to commercial and residential customers, bond proceeds and interest earnings. Residential customers are charged \$3.00 per month with their utility bill, whereas commercial customers are charged five cents per 100 square feet of impervious area per month.

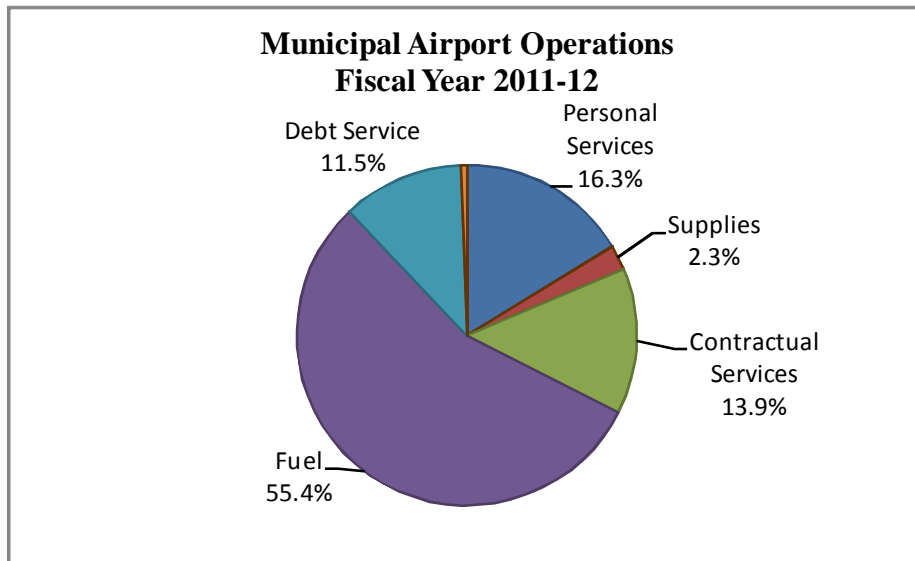
Drainage revenues collected in 2011-12 will be used to fund the following items:

TPDES Permit Operations	\$505,916
Street Sweeping Program	506,092
Capital Projects	0
Debt Service Requirements	<u>1,161,061</u>
Total DUD Expenditures	<u>\$2,173,069</u>



## MUNICIPAL AIRPORT OPERATING FUND

The Mesquite Metro Airport operates in southeast Mesquite adjacent to Lawson Road and Scy-ene Road. The Airport is the third busiest airport in the Metroplex in terms of small engine -offs and landings. Total revenues in the Municipal Airport Operating Fund are projected to be \$1,727,095, with 67 percent of revenues coming from fuel sales to aircraft that hangar at the airport and other aircraft stopping by in route to other destinations. Twenty-seven percent of Airport revenues come from hangar rentals for local pilots. Overall, revenues are expected to remain relatively flat, with an increase in fuels sales due to higher fuel costs. In addition, the 2011-12 budget anticipates no further transfers in from the General Fund to help meet operating costs.



The 2010-11 Airport budget includes expenditures of \$1,737,242 that will leave the Fund with a projected year-end working capital balance of \$69,719. The chart above summarizes the expenditure categories for the 2011-12 Airport budget. The debt service transfer to the General Obligation Debt Service Fund is the Airport's share of principal and interest payments for public, non-private activity, hangar improvements at the Airport that were funded with certificates of obligation. Contractual services include such things as maintenance of navigational aid systems and self-serve fuel system.

### **GENERAL OBLIGATION BOND DEBT SERVICE FUND**

The General Obligation Bond Debt Service Fund is used for the accumulation of resources for and the payment of general obligation long-term principal, interest and related costs on General Obligation bonds, Certificates of Obligation and Public Property Finance Contractual Obligations issued by the City. Total debt service requirements for these debt instruments in 2011-12 is \$10,865,729 and includes scheduled debt service payments on outstanding debt plus estimated accrued interest on new debt issuances and fiscal agent fees. Revenues into the General Obligation Debt Service Fund are transferred in from the General Fund, Hotel Occupancy Tax Fund, Municipal Airport Fund, Water and Sewer Fund, Capital Projects Reserve Fund and the Impact Fee Fund. The General Fund portion of contributions to the General Obligation Debt Service Fund is expected to increase by \$307,299, and the anticipated ending fund balance is \$62,319.

### **WATER AND SEWER REVENUE BOND DEBT SERVICE FUND**

The Water and Sewer Revenue Bond Debt Service Fund is used for the accumulation of and the payment of revenue bond long-term principal, interest and related costs associated with the water and sewer system's debt issues. The revenue debt service requirements for 2011-12 are \$8,122,168, an increase of \$689,029 from the prior year. This increase in debt service requirements is the result of an ongoing water and sewer capital improvement program to maintain an aging water and sewer infrastructure. Water and Sewer Revenue Bond Debt Service Fund revenues are transferred in from the Water and Sewer Operating and Revenue Reserve funds. The fund balance is projected to be \$2,222,791 at the end of the fiscal year.

### **DUD REVENUE BOND DEBT SERVICE FUND**

The DUD Revenue Bond Debt Service Fund is used for the accumulation of and the payment of long-term bond principal, interest and related costs associated with DUD debt issues. DUD debt service requirements for 2011-12 will be \$1,186,464 including fiscal agent fees. Revenues into the DUD Revenue Bond Debt Service Fund are transferred in from the DUD Operating Fund. The principal and interest requirements are fully payable from customer drainage utility fees. No additional debt issues are anticipated until after fiscal year 2013 when the debt maturity schedule shows a substantial drop-off in debt service requirements. Debt service will decrease from \$1,186,464 in 2011-12 to \$560,000 after 2013.

### **WATER AND SEWER REVENUE RESERVE FUND**

The Water and Sewer Revenue Reserve Fund was established by bond covenant as a cash reserve fund to retire water and sewer bonds and paying principal and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purposes. The amount accumulated in the reserve fund equaled the average annual debt service requirements on all outstanding water and sewer revenue bonds. At the end

of fiscal year 2007 bond covenants required a cash reserve balance of \$4,069,995. However, in fiscal year 2008, in accordance with bond covenants, the City was able to substitute the Reserve “cash” requirement with a “Credit Facility,” or bond insurance. The change allowed the cash that was in reserve to be used for debt service and other discretionary uses. Since 2008 the \$4,069,995 cash balance has been transferred to capital projects and debt service. No cash reserve will be required in 2011-12.

### **DUD REVENUE RESERVE FUND**

The DUD Revenue Reserve Fund was established by bond covenant in the 1993 DUD bond issue and is solely for the security of DUD issued revenue bonds. The Fund exists for the purposes of (1) retiring the last of the bonds or additional bonds and (2) paying principal and interest on the bonds or additional bonds in the event monies on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the Fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds. In 2011-12 the reduced Revenue Reserve requirement will allow \$52,565 to be transferred to the DUD Operating Fund.

### **GROUP MEDICAL INSURANCE FUND**

The City established the Group Medical Insurance Fund in 1981 to account for the provision of group life and health insurance coverage for employees and their dependents. The City’s health insurance program is a “self-insured” plan funded by both the City and participating employees. The City makes a pre-determined contribution to the plan each bi-weekly payroll for group life and health insurance coverage for qualifying City employees and a subsidy toward employee dependent coverage. Employees contribute through payroll deductions for the balance of dependent health insurance coverage.

All claims are reviewed and processed by an independent insurance company. The insurance company pays claims based on the health plan, and the City reimburses the insurance company for the amount of each claim paid. The 2011-12 budget year marks the second consecutive year that a premium increase was needed. The Group Medical Insurance Fund is expected to end the year with a \$372,358 negative fund balance.

### **GENERAL LIABILITY INSURANCE FUND**

The City purchases insurance coverage on an annual basis to provide reinsurance that assets of the City are safeguarded against any liability that may come against the City. Insurance coverage is provided for automobile and general liability, property damage, fire and extended coverage, police liability, public officials and employee liability, workers’ compensation and unemployment insurance. It is projected that the City will incur an estimated \$800,000 in liability and workers’ compensation claims in 2011-12, which would leave a year-end fund balance of \$400,629.

## **HOTEL OCCUPANCY TAX FUND**

The Hotel Occupancy Tax Fund consists of revenues obtained through the assessment of a seven percent (7%) tax on a hotel or motel room rate. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. The City has elected to disburse the hotel occupancy tax proceeds to several qualified organizations. Those organizations include: 1) Mesquite Arts Council, 2) Historic Mesquite, Inc., 3) Keep Mesquite Beautiful, Inc., 4) Hampton Inn and Suites Hotel and 5) the City of Mesquite.

The City entered into an agreement with the Mesquite Chamber of Commerce to reorganize the Convention and Visitors Bureau operations with the City and to retain the four percent allocation for tourism related activities. The 2011-12 Budget allocates \$402,213 to CVB operations. The City also entered into a joint venture with John Q. Hammons (Hampton Inn and Suites) for the construction of a Convention Center adjacent to the Mesquite Rodeo. Construction was completed and the Convention Center was officially opened in April 1999. The City has entered into a contractual obligation with John Q. Hammons that designates how hotel occupancy tax proceeds generated by the Hampton Inn and Suites are to be utilized. Fifty percent of these revenues are to be used for debt retirement associated with the \$7,070,000 bond issue used to finance the Convention Center and the other fifty percent of revenues are remitted to John Q. Hammons for marketing and promotion of convention business at the Convention Center. Revenues are expected to increase as the hotel industry is beginning to recover from the recessionary economy. Revenues are estimated at \$900,200 and the ending fund balance is projected at \$166,589.

## **CONFISCATED SEIZURE FUND**

Pursuant to Chapter 59 of the Texas Code of Criminal Procedure, the City of Mesquite has adopted a budget to account for funds awarded as a result of court forfeitures of contraband. The law provides for a special fund to be established and used solely for law enforcement purposes. In order for the City to receive forfeiture funds relating to enumerated felony offenses, certain criteria must be met and followed. A summary of these criteria includes:

- Property subject to forfeiture must have been seized in conformance with legal guidelines.
- Notification of forfeiture proceeding guidelines must be followed with a resultant forfeiture hearing.
- A local agreement must be signed between the District Attorney and the municipality spelling out how funds are to be distributed.
- All proceeds awarded to a municipal law enforcement agency must have been approved in a budget adopted by the governing body before they can be spent.
- All law enforcement agencies that receive proceeds as a result of this law must subject these proceeds and related expenditures to an annual audit and supply the Attorney General with certified copies of the audit.

A total of \$217,800 is programmed next year for public safety equipment and the projected ending fund balance is \$4,368,0144

### **911 SERVICE FEE FUND**

Maintenance of the 911 emergency phone system is partially paid for by the levying of a service charge to telephone subscribers in the City. Service charges are also levied against mobile phone users and distributed to the City by the State of Texas. Mobile phone revenues collected by the State of Texas are remitted to the City on a per capita distribution basis. Monies collected on behalf of the City are used to meet monthly maintenance requirements. Any excess funds may then be transferred to the General Fund to help offset the cost of communications operations in the police department who operate the 911 System. Estimated revenues total \$905,000, with an increasing shift to more wireless phone usage than land lines. Total expenditures of \$980,000 include a transfer of \$840,000 to defray the cost of the City's 911 communications operation, leaving an ending fund balance of \$40,574.

### **COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

The City participates in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program as set forth by HUD rules and regulations. Funds in the CDBG Fund are used specifically for programs and activities designated by HUD. Specific public hearings have been held regarding the use of these funds, and the final list of projects to be funded totals \$944,288. A list of projects can be found in the Financial Summaries section. The CDBG budget will be used for Project Renewal, as many of the CDBG projects directly affect and promote neighborhood revitalization.

### **SECTION 8 HOUSING CHOICE VOUCHER PROGRAM**

The Section 8 Housing Choice Voucher program is a 100 percent, federal funded program for subsidizing rental payment for eligible, low-income families. Through these subsidies, families are able to move to decent, safe and sanitary housing and spend a lower percentage of their income on rent payments. The total Section 8 budget is \$12,285,502 and includes a \$150,000 transfer to the General Fund for the City's indirect costs to support the Section 8 program.

### **COMMUNITY ACCESS AND CABLE TV FUND**

The Community Access and Cable TV Fund provides appropriations and accounts for monies received from a basic fee that cable providers pay for the City to provide Public, Educational and Governmental (PEG) programming in accordance with the City's cable franchise agreement and State law. Total revenues are estimated at \$200,000 with contractual services going to provide city and school district institutional networks and community access channel programming. The ending fund balance is projected at \$220,549.

## **MESQUITE QUALITY OF LIFE CORPORATION FUND**

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures as recommended by the Mesquite Quality of Life Corporation Board in accordance with State law and approved by the Mesquite City Council. A special election called by a petition of qualified voters was held August 14, 1999 and was approved by voters. The ballot initiative was for “The adoption of a Section 4B sales and use tax at the rate of one-half of one percent to undertake projects as described in Section 4B of Article 5190.6, Vernon’s Annotated Civil Statutes, as amended, limited to the following: a) Transportation; b) Public Safety; and c) Public Parks and Recreation. The anticipated portion of 2011-12 sales tax for the 4B Fund is \$8,790,000, with total revenues of \$11,881,000. Expenditures for the current year total \$11,299,000, which leaves an ending fund balance of \$6,474,923.

## **MESQUITE COURT TECHNOLOGY FUND**

The Mesquite Court Technology Fund is authorized by State law under Chapter 102 of the Code of Criminal Procedure. This fund is designated to finance the purchase of technological enhancements for a municipal court or municipal court of record. For the budget year the fund is expected to generate \$65,300 in revenues with \$65,000 coming from court fines, and budget appropriations of \$63,525, leaving a fund balance of \$102,614.

## **CAPITAL PROJECT FUNDS**

These funds account for the financial resources used for the acquisition or construction of major capital facilities. Resources come from the sale of general obligation bonds, revenue bonds, certificates of obligation, or 4B sales tax revenues. A detailed description of the capital projects funded through these funds can be found in the Capital Budget section.

## **CAPITAL PROJECTS RESERVE FUND**

The Capital Projects Reserve Fund accounts for financial resources generated from local government revenue sources to be expended for various capital projects designated by the City Council. The Capital Projects Reserve Fund budget totals \$644,304 with 66 percent going to general obligation debt service. Projects funded in 2011-12 include \$219,304 for the Camelot Sports & Entertainment developer incentive agreement, which requires significant renovations and improvements at the rodeo arena, and which is funded from a transfer from the Rodeo TIF Fund. The projected ending fund balance is \$367,723.

## **TAX INCREMENT FINANCING (TIF) DISTRICT FUND**

The City of Mesquite has two active TIF districts; the Rodeo City Tax Increment Financing District and the Towne Centre Tax Increment Financing District. TIFs are an economic development tool that local governments can use to finance public improvements within a defined area. These improvements strengthen existing communities and attract new investments. Chapter 311 of the Texas Tax Code governs TIFs in Texas. A municipality makes an area eligible for TIF financing by designating a “reinvestment zone.” Costs of selected public improvements within the reinvestment zone may be paid by future tax revenues flowing from redeveloped or appreciated real properties in the zone. The additional tax dollars generated by growth of real property value in the zone are called the “tax increment.” These funds flow to a tax increment fund for a specified term of years. Funds flowing to the TIF Fund each year are disbursed according to a plan and agreements approved by a TIF Board and the City Council as prescribed by statutes and the ordinance designating the reinvestment zone.

Only cities may create reinvestment zones for tax increment financing. Once created, other taxing entities may also participate in tax increment financing programs. Each taxing unit may choose to dedicate to the TIF Fund all, a part or none of the additional tax revenue attributable to increased real property value in the zone. A schedule of revenues and expenditures may be found in the Financial Summaries section.

## **ROADWAY IMPACT FEE FUND**

The Roadway Impact Fee Fund is used to account for revenues and expenditures in accordance with the City’s adopted Impact Fee Policy. Impact fees are collected for roadway improvements and may be used for reimbursement of debt service associated with previously constructed roadway projects or for newly adopted roadway construction projects. The projected amount of impact fee revenue is \$303,000, of which \$525,000 will be used for General Obligation debt service, leaving a fund balance of \$156,109.

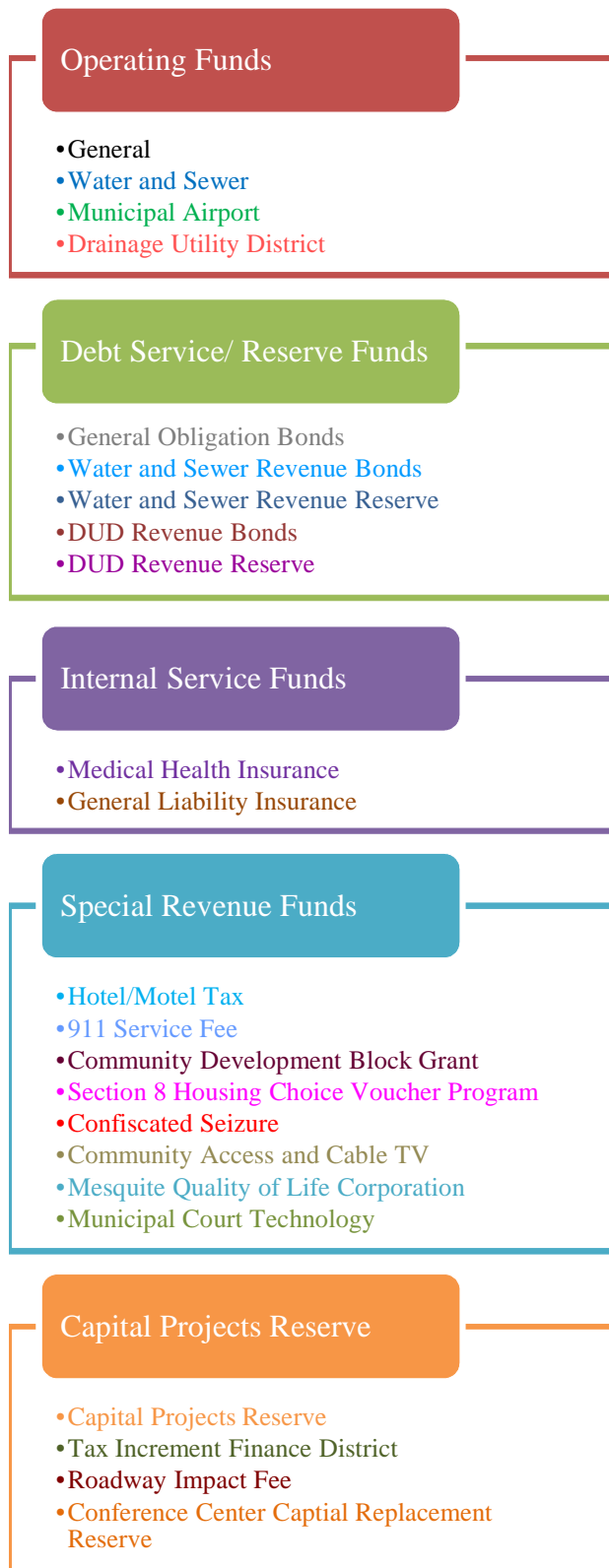
## **CONFERENCE CENTER CAPITAL REPLACEMENT RESERVE FUND**

The Conference Center Capital Replacement Reserve Fund is created by contractual agreement between the City of Mesquite, Hampton Inn and Suites, Inc. and Camelot Sports & Entertainment, LLC. The purpose of this fund is to accumulate resources for the replacement of capital items as defined in the contractual agreement. Revenues for the fund are derived from a seven percent gross rental receipts fee on exhibit hall operations, conference center room rental charges and interest earnings from fund balance. Estimated revenues for 2011-12 total \$87,500, and the projected ending fund balance is \$257,910.

## **Financial Summaries**

Fund Structure  
Financial Statements

## City of Mesquite Appropriated Budget Fund Structure



## Fund Structure

The adopted operating Budget presents five fund groups necessary to account for financial transactions relating to the City. Within the five fund groups there are individual funds that more closely report the financial condition of the City. Each fund has a specific purpose and exists for one of the following reasons; 1) generally accepted accounting principles (GAAP) require its existence, 2) bond covenants specifically mandate its existence or 3) federal, state, or local legislative action has been enacted requiring separate accounting of specific funds.

1. **Operating Funds** - The operating funds provide for the day-to-day operations of the City. They account for all routine expenditures and capital outlay items. The City maintains four operating funds: the General Fund, Water and Sewer Fund, Municipal Airport Fund and Drainage Utility District Fund.
2. **Debt Service/Reserve Funds** - Debt service funds, also known as interest and sinking funds, are governmental type funds used for the accumulation of resources for the payment of long-term debt. Reserve Funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes.
3. **Internal Service Funds** - Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments of the City on a cost-reimbursement basis. The internal service funds are members of the proprietary fund category, and as such, are accounted for on the accrual basis of accounting. Internal service funds maintained by the City include the Medical Insurance Fund and the General Liability Insurance Fund.
4. **Special Revenue Funds** - These funds are used to account for the proceeds of specific revenue source that are legally restricted to expenditures for specified purposes.
5. **Capital Project Funds** - These funds account for financial resources for the acquisition or construction of major capital facilities. Each bond issue is a separate fund and they are listed in the Capital Budget section.

## Operating Funds

### General Fund

The General Fund is a major governmental type fund and is the primary operating fund of the City. It is used to account for expenditures of traditional governmental services as well as financial resources other than those required to be accounted for in other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to other funds are accounted for in this fund.

### Water and Sewer Enterprise Fund

The Water and Sewer Fund is a major proprietary type fund, which are used to report activities generally financed and operated like private businesses. This fund is used to account for all costs of providing water and sewer services to the general public, which are financed through customer user charges.

### Municipal Airport Enterprise Fund

The Municipal Airport Enterprise Fund accounts for the operations of the municipally owned and operated airport and is also a proprietary type fund.

### Drainage Utility District Enterprise Fund

The Drainage Utility District Enterprise Fund accounts for operations and activities provided under provisions of the US Clean Water Act including all regulations pertaining to the National Pollution Discharge Elimination System permit program and drainage related capital improvement projects.

## Debt Service/Reserve Funds

### General Obligation Bond Debt Service Fund

The General Obligation Debt Service Fund is a governmental type fund used for the accumulation of resources for the payment of general long-term debt principal, interest and related costs on general obligation bonds issued by the City.

### Water and Sewer Revenue Bond Debt Service Fund

The Revenue Bond Debt Service Fund is a subfund of the Water and Sewer Enterprise Fund and is used to account for the accumulation of resources for the payment of long-term debt principal, interest and related costs associated with the water and sewer system's revenue bond issues.

### Water and Sewer Revenue Reserve Fund

Also a subfund of the Water and Sewer Enterprise Fund, the Water and Sewer Revenue Reserve Fund is created by an ordinance which provides for its establishment and is solely for the security and benefit of water and sewer revenue bonds. The Water and Sewer Reserve Fund may be used solely for the purpose of 1) retiring final maturities of water and sewer revenue bonds and 2) paying principal of and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purpose. Beginning in fiscal year 2008, bond insurance was used to satisfy these bond covenants and any residual fund balance will go towards debt service.

### Drainage Utility District (DUD) Bond Debt Service Fund

The DUD Bond Debt Service Fund is a subfund of the DUD Enterprise Fund and is used for the accumulation of resources for the payment of long-term principal, interest and related costs associated with the district's revenue bond debt issues.

### DUD Revenue Reserve Fund

Also part of the DUD Enterprise Fund, the DUD Revenue Reserve Fund was established by bond covenant in the 1993 DUD bond issue and is solely for the security of DUD issued revenue bonds. The reserve fund exists for the purposes of 1) finally retiring the last of the bonds or additional bonds and 2) paying principal and interest on the bonds or additional bonds in the event moneys on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds.

## Internal Service Funds

### Medical Insurance Fund

All internal service funds are proprietary type funds, and the Medical Insurance Fund is used to account for the provision of group life and health insurance coverage for all City employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Coverage is financed by contributions from the City and through employees' payroll deductions.

### General Liability Insurance Fund

The General Liability Insurance Fund is used to account for the provision of property insurance coverage, general liability insurance coverage and workers' compensation insurance coverage.

## Special Revenue Funds

### Hotel/Motel Tax Fund

All special revenue funds are governmental type funds that track specific revenue sources that are restricted to a specific purpose, and the Hotel/Motel Tax Fund is used to account for hotel occupancy tax revenues. State law grants the authority for cities to levy a tax not to exceed seven percent on hotel and motel room rates. The City levies a seven percent tax and the revenues are restricted to uses which enhances and promotes tourism and the convention and hotel industry.

### Confiscated Seizure Fund

Pursuant to Chapter 59 of the Texas Code of Criminal Procedure a special fund must be established to account for funds awarded to the City as a result of court forfeitures of contraband. Funds must be used solely for law enforcement purposes allowed under Chapter 59.

### 911 Service Fee Fund

The 911 Service Fee Fund is used for the accumulation of resources for and the payment of 911 Emergency phone system maintenance. Telephone users within the City are charged a monthly fee for access to 911 service.

### Community Development Block Grant Fund

The Community Development Block Grant Fund is used to account for funds granted the City by the U. S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program. Funds are used for specifically designated programs approved by HUD that benefit low to moderate income persons.

### Section 8 Housing Choice Voucher Program Fund

The Section 8 Housing Choice Voucher Program Fund is used to account for funds granted the City by HUD under the Housing Choice Voucher Program. Funds are used for specifically designated programs approved by HUD.

### Community Access & Security Fund (Cable TV)

To account for monies received in support of the Mesquite Cable Television Advisory Board and for the faithful performance by cable television providers in accordance with the City's cable franchise agreement.

### Mesquite Quality of Life Corporation Fund

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures in accordance with Texas state law, as recommended by the Mesquite Quality of Life Board, and as approved by the Mesquite City Council.

### Mesquite Court Technology Fund

The Mesquite Court Technology Fund is authorized under the state laws of Texas under Subchapter A, Chapter 102, Code of Criminal Procedure, Article 102.0172. This fund is designated to finance the purchase of technological enhancements for a municipal court or municipal court of record.

## Capital Project Funds

### Capital Projects Reserve Fund

The Capital Projects Reserve Fund accounts for financial resources generated from local government revenue sources to be expended for various capital projects designated by City Council and for bond issuance costs.

### Tax Increment Financing District (TIF) Fund

The Tax Increment Financing District Fund is used to account for revenues and expenditures associated within designated reinvestment zones according to financial plans and agreements approved by the City Council, TIF Boards and other participating taxing entities as prescribed by statutes and ordinances designating the reinvestment zones. The adopted Budget includes two designated reinvestment zones and TIF Districts – the Rodeo City TIF and the Towne Centre TIF.

### Impact Fee Fund

The Impact Fee Fund is used to account for revenues and expenditures in accordance with the City's adopted Impact Fee Policy. Impact fees are collected for roadway improvements and may be used for reimbursement of debt service costs associated with previously constructed roadway projects or for newly adopted roadway construction projects.

### Conference Center Capital Replacement Fund

The Conference Center Capital Replacement Fund was created by contractual agreement between the City, John Q. Hammons Hotels, Inc. and Southwest Sports Group, Inc. The purpose of this fund is to accumulate resources for the replacement of capital items as provided in the contractual agreement.

## Major and Nonmajor Funds

Major Funds are funds that represent significant activities of the City and are defined as having revenues or expenditures, excluding other financing sources and uses, that constitute more than 10 percent of the revenues or expenditures of the appropriated Budget. Not all funds of the City are appropriated (i.e., budgeted). Agency funds, Account Groups and other conduit funds are not budgeted, but their activities are accounted for and disclosed in the City's Comprehensive Annual Financial Report (CAFR). Non-Major Funds are funds that do not meet the ten percent threshold of revenues or expenditures to total adopted budget. A summary of Major and Non-Major Funds follows, along with detailed financial statements for each appropriated fund.



**City of Mesquite**  
**Consolidated Financial Summary—Major Funds and Nonmajor Funds in Aggregate**  
**By Revenue Type and Expenditure Object Category**  
**Fiscal Year 2011-12**

	General Fund			Water and Sewer Fund			Nonmajor Governmental Funds			Nonmajor Proprietary Funds			Total Funds		
	Actual 2009-10	Amended 2010-11	Adopted 2011-12	Actual 2009-10	Amended 2010-11	Adopted 2011-12	Actual 2009-10	Amended 2010-11	Adopted 2011-12	Actual 2009-10	Amended 2010-11	Adopted 2011-12	Actual 2009-10	Amended 2010-11	Adopted 2011-12
<b>Revenues:</b>															
General Property Taxes	\$38,333,957	\$36,555,000	\$35,841,000	\$0	\$0	\$3,003,316	\$3,666,066	\$3,111,778	\$3,003,316	\$0	\$0	\$0	\$42,000,023	\$39,666,778	\$38,844,316
Gross Receipts Taxes	7,536,602	7,858,500	7,792,500	0	0	200,000	100,552	127,000	200,000	0	0	0	7,637,154	7,985,500	\$7,992,500
City Sales Taxes	25,626,829	26,470,000	26,530,000	0	0	9,690,000	9,292,833	9,633,000	9,690,000	0	0	0	34,919,663	36,103,000	36,220,000
Licenses and Permits	983,189	1,084,500	1,119,500	0	0	0	0	0	0	0	0	0	983,189	1,084,500	1,119,500
Fines and Forfeitures	2,418,657	2,585,500	2,695,500	0	0	815,000	946,830	1,165,000	815,000	0	0	0	3,365,487	3,750,500	3,510,500
Interest Income	419,509	220,000	230,000	35,512	75,000	36,000	74,618	12,550	36,000	35,276	28,000	27,500	564,915	335,550	368,500
Charges for Current Services	11,477,338	12,743,000	12,750,750	39,489,545	44,573,313	46,110,050	1,025,328	999,113	905,100	3,379,643	3,692,838	3,887,095	55,371,854	62,008,264	63,652,995
Intergovernmental	1,005,953	710,500	663,000	0	0	13,076,783	14,468,602	13,175,276	13,076,783	0	0	0	15,474,556	13,885,776	13,739,783
Contributions and Donations	0	0	0	0	0	3,378,000	1,088,381	2,210,493	3,378,000	876,904	1,174,979	1,417,507	1,965,285	3,385,472	4,795,507
Other Revenues	1,411,781	1,237,000	1,160,500	5,481	5,000	286,007	225,970	762,741	286,007	12,321,712	14,108,945	13,554,220	13,964,944	16,113,686	15,005,727
Other Financing Sources	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Net Revenues</b>	<b>\$89,213,815</b>	<b>\$89,464,000</b>	<b>\$88,782,750</b>	<b>\$39,530,538</b>	<b>\$44,653,313</b>	<b>\$31,390,206</b>	<b>\$30,889,181</b>	<b>\$31,196,951</b>	<b>\$31,390,206</b>	<b>\$16,613,536</b>	<b>\$19,004,762</b>	<b>\$18,886,322</b>	<b>\$176,247,070</b>	<b>\$184,319,026</b>	<b>\$185,249,328</b>
<b>Transfers In:</b>	<b>\$8,042,605</b>	<b>\$8,015,500</b>	<b>\$7,870,000</b>	<b>\$7,071,128</b>	<b>\$7,614,438</b>	<b>\$8,087,956</b>	<b>\$11,832,406</b>	<b>\$11,142,116</b>	<b>\$11,230,033</b>	<b>\$2,707,451</b>	<b>\$2,376,647</b>	<b>\$2,613,626</b>	<b>\$29,653,590</b>	<b>\$29,148,701</b>	<b>\$29,801,595</b>
<b>Total Revenues</b>	<b>\$97,256,420</b>	<b>\$97,479,500</b>	<b>\$96,652,750</b>	<b>\$46,601,667</b>	<b>\$52,267,751</b>	<b>\$54,277,986</b>	<b>\$42,721,587</b>	<b>\$42,339,067</b>	<b>\$42,620,239</b>	<b>\$19,320,987</b>	<b>\$21,381,409</b>	<b>\$21,499,948</b>	<b>\$205,900,659</b>	<b>\$213,467,727</b>	<b>\$215,050,923</b>
<b>Expenditures:</b>															
Personal Services	\$78,338,774	\$78,186,281	\$76,804,426	\$5,557,881	\$5,545,759	\$5,544,746	\$1,765,450	\$1,605,086	\$1,751,965	\$1,068,219	\$1,086,146	\$1,067,320	\$86,710,324	\$86,423,272	\$85,168,457
Supplies	4,817,651	5,645,899	5,437,940	68,775	93,130	84,287	184,067	166,149	122,053	702,705	799,795	1,011,089	5,773,198	6,704,973	6,655,369
Contractual Services	14,407,942	14,649,521	14,901,178	19,956,551	23,662,984	25,203,875	20,381,377	24,606,835	19,725,138	16,610,794	16,514,749	15,909,037	71,356,663	79,434,089	75,739,228
Capital Outlay	2,825,713	2,630,760	2,870,767	346,253	657,501	634,304	7,183,745	5,996,709	6,815,260	21,335	130,071	309,350	10,377,044	8,815,041	10,629,681
Reimbursements	(12,260,462)	(12,534,913)	(12,796,892)	0	0	(175,963)	(171,108)	(254,445)	(254,445)	0	0	0	(12,436,425)	(12,706,021)	(13,051,337)
Debt Service	78,450	116,089	164,904	7,046,414	7,433,139	8,122,168	11,999,698	11,890,358	11,473,527	1,207,546	914,894	1,186,464	20,332,108	20,354,480	20,947,063
Other Expenditures	7,500	0	0	(14,290)	110,000	110,000	0	0	0	29,555	27,266	24,851	22,765	137,266	134,851
<b>Net Expenditures</b>	<b>\$88,215,568</b>	<b>\$88,693,637</b>	<b>\$87,382,323</b>	<b>\$32,941,583</b>	<b>\$37,502,513</b>	<b>\$39,699,380</b>	<b>\$41,338,372</b>	<b>\$43,494,029</b>	<b>\$39,633,498</b>	<b>\$19,640,153</b>	<b>\$19,472,921</b>	<b>\$19,508,111</b>	<b>\$182,135,677</b>	<b>\$189,163,100</b>	<b>\$186,223,312</b>
<b>Transfers Out:</b>	<b>\$9,265,660</b>	<b>\$8,951,989</b>	<b>\$9,259,288</b>	<b>\$13,142,481</b>	<b>\$13,855,946</b>	<b>\$14,346,604</b>	<b>\$3,464,207</b>	<b>\$2,294,304</b>	<b>\$2,357,404</b>	<b>\$2,398,255</b>	<b>\$1,706,451</b>	<b>\$1,413,430</b>	<b>\$28,270,603</b>	<b>\$26,808,690</b>	<b>\$27,376,626</b>
<b>Total Expenditures</b>	<b>\$97,481,228</b>	<b>\$97,645,626</b>	<b>\$96,641,611</b>	<b>\$46,084,064</b>	<b>\$51,358,459</b>	<b>\$54,045,984</b>	<b>\$44,802,579</b>	<b>\$45,788,333</b>	<b>\$41,990,802</b>	<b>\$22,038,408</b>	<b>\$21,179,372</b>	<b>\$20,921,541</b>	<b>\$210,406,280</b>	<b>\$215,971,790</b>	<b>\$213,599,938</b>
<b>Excess (Deficiency) Revenues</b>	<b>(\$22,808)</b>	<b>(\$166,126)</b>	<b>\$11,139</b>	<b>\$517,602</b>	<b>\$909,292</b>	<b>\$322,002</b>	<b>(\$2,080,992)</b>	<b>(\$3,449,266)</b>	<b>\$629,437</b>	<b>(\$2,717,422)</b>	<b>\$202,037</b>	<b>\$78,407</b>	<b>(\$4,505,619)</b>	<b>(\$2,504,063)</b>	<b>\$1,450,985</b>
<b>Over Expenditures</b>	<b>\$17,959,666</b>	<b>\$17,734,858</b>	<b>\$17,568,732</b>	<b>\$13,316,442</b>	<b>\$13,834,044</b>	<b>\$14,743,336</b>	<b>\$18,989,306</b>	<b>\$16,908,314</b>	<b>\$13,459,048</b>	<b>\$3,736,076</b>	<b>\$1,018,654</b>	<b>\$1,220,691</b>	<b>\$54,001,490</b>	<b>\$49,495,871</b>	<b>\$46,991,808</b>
<b>Fund Balances, October 1</b>	<b>\$17,734,858</b>	<b>\$17,568,732</b>	<b>\$17,579,871</b>	<b>\$13,834,044</b>	<b>\$14,743,336</b>	<b>\$14,975,338</b>	<b>\$16,908,314</b>	<b>\$13,459,048</b>	<b>\$14,088,485</b>	<b>\$1,018,654</b>	<b>\$1,220,691</b>	<b>\$1,299,098</b>	<b>\$49,495,871</b>	<b>\$46,991,808</b>	<b>\$48,442,794</b>

**City of Mesquite  
Adopted Budget/Combined Summary  
Fiscal Year 2011-12**

Fund Type	Beginning Balances 10/1/2011	Revenues/ Transfers In	Appropriations/ Transfers Out	Ending Balances 9/30/2012
<b>Operating Funds</b>				
General Fund	\$17,568,732	\$96,652,750	\$96,641,611	\$17,579,871
Water and Sewer Fund	12,486,314	46,190,050	45,923,816	12,752,548
Drainage Utility District Fund	869,828	2,218,565	2,173,069	915,324
Airport Fund	79,866	1,727,095	1,737,242	69,719
<b>Total Operating Funds</b>	<b>\$31,004,740</b>	<b>\$146,788,460</b>	<b>\$146,475,738</b>	<b>\$31,317,462</b>
<b>Debt Service/Reserve Funds</b>				
General Obligation Debt Service Fund	\$57,319	\$10,870,729	\$10,865,729	\$62,319
Water and Sewer Revenue Debt Service Fund	2,257,023	8,087,936	8,122,168	2,222,791
Drainage Utility District Revenue Debt Service Fund	296,058	1,161,061	1,186,464	270,655
Water and Sewer Revenue Reserve Fund	0	0	0	0
Drainage Utility District Revenue Reserve Fund	567,694	0	52,565	515,129
<b>Total Debt Service/Reserve Funds</b>	<b>\$3,178,094</b>	<b>\$20,119,726</b>	<b>\$20,226,926</b>	<b>\$3,070,894</b>
<b>Internal Service Funds</b>				
Group Medical Insurance Fund	(\$837,376)	\$14,284,727	\$13,819,709	(\$372,358)
General Liability Insurance Fund	244,621	2,108,500	1,952,492	400,629
<b>Total Internal Service Funds</b>	<b>(\$592,755)</b>	<b>\$16,393,227</b>	<b>\$15,772,201</b>	<b>\$28,271</b>
<b>Special Revenue Funds</b>				
Hotel Occupancy Tax Fund	\$117,602	\$900,200	\$851,213	\$166,589
Confiscated Seizure Fund	3,770,944	815,000	217,800	4,368,144
911 Service Fee Fund	115,574	905,000	980,000	40,574
Community Development Block Grant Program Fund	(80,378)	944,388	944,288	(80,278)
Section 8 Housing Choice Voucher Program Fund	948,255	12,285,502	12,285,502	948,255
Cable Television Community Access Fund	308,549	200,000	288,000	220,549
4B Quality of Life Corporation Fund	5,892,923	11,881,000	11,299,000	6,474,923
Municipal Court Technology Fund	100,839	65,300	63,525	102,614
<b>Total Special Revenue Funds</b>	<b>\$11,174,308</b>	<b>\$27,996,390</b>	<b>\$26,929,328</b>	<b>\$12,241,370</b>
<b>Capital Project Funds</b>				
Capital Project Reserve Fund	\$652,723	\$359,304	\$644,304	\$367,723
Rodeo City Tax Increment Financing District Fund	0	296,859	296,859	0
Towne Center Tax Increment Financing District Fund	976,179	2,706,457	2,679,582	1,003,054
Impact Fee Fund	378,109	303,000	525,000	156,109
Conference Center Capital Replacement Fund	220,410	87,500	50,000	257,910
<b>Total Capital Project Funds</b>	<b>\$2,227,421</b>	<b>\$3,753,120</b>	<b>\$4,195,745</b>	<b>\$1,784,796</b>
<b>Less: Interfund Transfers</b>		<b>(\$29,801,595)</b>	<b>(\$29,801,595)</b>	
<b>Total All Funds</b>	<b>\$46,991,808</b>	<b>\$185,249,328</b>	<b>\$183,798,343</b>	<b>\$48,442,793</b>

**City of Mesquite  
Adopted Budget/General Fund  
Fiscal Year 2011-12**

	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Revenues:</b>					
General Property Taxes	\$38,333,957	\$36,672,000	\$36,555,000	\$35,841,000	(\$714,000)
Gross Receipts Taxes	7,536,602	7,658,500	7,858,500	7,792,500	(66,000)
City Sales Taxes	25,626,829	25,992,000	26,470,000	26,530,000	60,000
Licenses and Permits	983,189	1,115,773	1,084,500	1,119,500	35,000
Fines and Forfeitures	2,418,657	2,545,500	2,585,500	2,695,500	110,000
Interest Income	419,509	540,000	220,000	230,000	10,000
Charges for Current Service	11,477,338	12,763,300	12,743,000	12,750,750	7,750
Other Revenues	1,411,781	1,082,600	1,237,000	1,160,500	(76,500)
Intergovernmental Revenues	1,005,953	812,283	710,500	663,000	(47,500)
Operating Transfers In	8,042,605	8,030,000	8,015,500	7,870,000	(145,500)
<b>Total Revenues</b>	<b>\$97,256,420</b>	<b>\$97,211,956</b>	<b>\$97,479,500</b>	<b>\$96,652,750</b>	<b>(\$826,750)</b>

<b>Operating Expenditures:</b>					
General Government	\$10,009,128	\$9,863,538	\$10,126,545	\$9,758,440	(\$368,105)
Housing and Community Services	2,003,070	1,683,579	1,663,200	1,709,908	46,708
Fire Service	22,701,390	22,843,510	23,064,479	22,704,987	(359,492)
Police Service	29,627,462	29,605,072	29,619,675	29,319,937	(299,738)
Public Works	12,370,346	12,736,647	12,604,741	12,559,152	(45,589)
Community Development	2,719,091	2,888,969	2,921,352	2,813,399	(107,953)
Library Services	1,940,551	2,029,442	2,062,971	2,004,589	(58,382)
Parks and Recreation	3,942,893	4,025,786	4,063,174	3,752,088	(311,086)
Other Expenditures	2,901,637	2,626,500	2,567,500	2,759,823	192,323
Other Financing Uses	9,265,660	9,257,311	8,951,989	9,259,288	307,299
<b>Total Expenditures</b>	<b>\$97,481,228</b>	<b>\$97,560,354</b>	<b>\$97,645,626</b>	<b>\$96,641,611</b>	<b>(\$1,004,015)</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$224,808)	(\$348,398)	(\$166,126)	\$11,139	\$177,265

Fund Balance, October 1	\$17,959,666	\$17,734,858	\$17,734,858	\$17,568,732	(\$166,126)
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Fund Balance, September 30	\$17,734,858	\$17,386,460	\$17,568,732	\$17,579,871	\$11,139
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Expenditures as % of Fund Balance	18.19%	17.82%	17.99%	18.19%	
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**City of Mesquite  
Adopted General Fund Revenues  
Fiscal Year 2011-12**

Revenue Source	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>General Property Tax</b>					
Current Taxes	\$37,624,138	\$35,922,000	\$35,800,000	\$35,191,000	(\$609,000)
Delinquent Taxes	311,774	300,000	375,000	300,000	(75,000)
Interest and Penalties	398,045	450,000	380,000	350,000	(30,000)
<b>Total General Property Tax</b>	<b>\$38,333,957</b>	<b>\$36,672,000</b>	<b>\$36,555,000</b>	<b>\$35,841,000</b>	<b>(\$714,000)</b>

<b>Gross Receipts</b>					
Electrical	\$3,905,358	\$3,950,000	\$4,300,000	\$4,125,000	(\$175,000)
Gas	1,174,996	1,220,000	1,190,000	1,200,000	10,000
Telephone	566,482	595,000	550,000	545,000	(5,000)
Cable TV	1,163,330	1,150,000	1,075,000	1,175,000	100,000
Bingo	32,394	32,000	32,000	33,000	1,000
Commercial Sanitation	692,542	710,000	710,000	713,000	3,000
Taxi Franchise	1,500	1,500	1,500	1,500	0
<b>Total Gross Receipts</b>	<b>\$7,536,602</b>	<b>\$7,658,500</b>	<b>\$7,858,500</b>	<b>\$7,792,500</b>	<b>(\$66,000)</b>

<b>Sales Tax</b>					
General Sales Tax	\$25,433,192	\$25,800,000	\$26,275,000	\$26,370,000	\$95,000
Mixed Beverage Sales Tax	193,637	192,000	195,000	160,000	(35,000)
<b>Total Sales Tax</b>	<b>\$25,626,829</b>	<b>\$25,992,000</b>	<b>\$26,470,000</b>	<b>\$26,530,000</b>	<b>\$60,000</b>

<b>Licenses and Permits</b>					
Building Permits	\$190,181	\$225,000	\$225,000	\$250,000	\$25,000
Electrical Permits	16,755	16,000	20,000	20,000	0
Plumbing Permits	46,510	45,000	65,000	65,000	0
Health Permits	153,095	155,000	155,000	155,000	0
Mechanical Permits	14,330	12,000	30,000	30,000	0
Sign Permits	42,625	40,000	40,000	40,000	0
Inspection Fees	18,800	20,000	20,000	20,000	0
Grading Permits	2,700	2,000	2,000	2,000	0
Food Handlers and Manager Fees	64,567	75,000	60,000	60,000	0
Liquid Waste Permits	7,970	8,500	9,000	9,000	0
Apartment Licenses	131,950	131,000	131,000	131,000	0
Plan Review Fees	26,028	20,000	30,000	30,000	0
Dog Licenses	3,743	4,000	4,000	4,000	0
Other Miscellaneous Licenses	1,459	2,500	2,500	2,500	0
Certificate of Occupancy	27,628	30,000	35,000	35,000	0
Contractor Registration	119,180	210,623	130,000	130,000	0
Fire Sprinkler Permits	9,456	10,000	10,000	10,000	0
Miscellaneous Fire Permits	11,647	10,000	10,000	10,000	0
Police Alarm Permits	76,115	75,000	80,000	85,000	5,000
Public Pool Operator Permit	11,870	20,150	20,000	20,000	0
Other Miscellaneous Permits	6,580	4,000	6,000	11,000	5,000
<b>Total Licenses and Permits</b>	<b>\$983,189</b>	<b>\$1,115,773</b>	<b>\$1,084,500</b>	<b>\$1,119,500</b>	<b>\$35,000</b>

**City of Mesquite**  
**Adopted General Fund Revenues**  
**Fiscal Year 2011-12**

Revenue Source	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Fines and Forfeitures</b>					
Traffic Fines	\$1,868,428	\$2,000,000	\$1,975,000	\$2,030,000	\$55,000
Criminal Fines	273,933	240,000	300,000	355,000	55,000
City Ordinances	74,371	90,000	90,000	90,000	0
Arrest Fee	76,391	85,000	85,000	85,000	0
Child Safety Fee	7,410	8,500	8,500	8,500	0
Uniform Traffic Act Fee	31,999	37,000	37,000	37,000	0
Municipal Court Building Security	46,728	50,000	50,000	50,000	0
Court Time Payment Fee	39,397	35,000	40,000	40,000	0
<b>Total Fines and Forfeitures</b>	<b>\$2,418,657</b>	<b>\$2,545,500</b>	<b>\$2,585,500</b>	<b>\$2,695,500</b>	<b>\$110,000</b>

<b>Interest Income</b>					
Interest on Investments	\$257,336	\$300,000	\$120,000	\$120,000	\$0
Market Gain on Investments	(33,336)	40,000	(10,000)	0	10,000
Interest Bond Funds	195,509	200,000	110,000	110,000	0
<b>Total Interest Income</b>	<b>\$419,509</b>	<b>\$540,000</b>	<b>\$220,000</b>	<b>\$230,000</b>	<b>\$10,000</b>

<b>Charges for Current Services</b>					
MISD Tax Appropriations	\$389,088	\$285,000	\$325,000	\$325,000	\$0
Board of Adjustment Fees	3,950	5,000	5,000	5,000	0
Grass and Weed Charges	295,021	400,000	400,000	400,000	0
Amusement Fees	3,833	5,000	5,000	5,000	0
Compost Materials Charges	120,651	110,000	110,000	110,000	0
Other Miscellaneous Revenues	34,445	8,000	10,000	10,000	0
Public Health Program Charges	57,018	60,000	45,000	45,000	0
Animal Adoption Fee	89,209	102,000	94,000	94,000	0
Fire and Rescue Reports	1,327	3,000	3,000	3,000	0
Ambulance Fees	1,881,956	1,925,000	1,825,000	1,825,000	0
Pound Fees	25,662	30,000	25,000	25,000	0
Accident Reports	22,246	25,000	20,000	20,000	0
Miscellaneous Public Safety Revenues	103,719	95,000	115,000	115,000	0
False Alarm Fees	57,048	50,000	55,000	60,000	5,000
Abandoned Vehicle Notification	13,890	12,000	13,000	13,000	0
Waste Collection and Disposal	6,585,431	7,295,000	7,244,000	7,244,000	0
Public Works Inspection Fees	63,774	100,000	50,000	50,000	0
Engineering Development Fees	45,680	50,000	40,000	40,000	0
Fines and Overdues	53,819	60,000	55,000	55,000	0
Library Fees	1,553	1,300	1,300	1,300	0
Photocopy Charges	17,814	17,000	17,000	17,000	0
MTED Transportation Fares	24,640	30,000	20,000	20,000	0
Pavilion Reservations	30,749	30,000	30,000	30,000	0
Reservations	146,541	155,000	155,000	155,000	0
Concessions	3,235	15,000	6,700	6,700	0
Registration Fees	63,721	65,000	65,000	65,000	0
Athletic Field Reservations	2,074	2,000	4,000	4,000	0
User Fees	70,072	65,000	90,000	107,000	17,000
Athletic Fees	91,102	100,000	100,000	100,000	0
Recreation Special Events	42,856	50,000	75,000	75,000	0
Day Camp Fees	30,887	36,000	36,000	36,000	0
Tennis Admissions and Reservations	10,735	12,000	12,000	12,000	0
Instructor Fees	438,085	490,000	440,000	440,000	0

**City of Mesquite  
Adopted General Fund Revenue  
Fiscal Year 2011-12**

Revenue Source	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
Tennis Shop Sales	\$6,471	\$7,000	\$7,000	\$7,000	\$0
Swimming Pool Charges	306,501	290,000	325,000	325,000	0
Tennis Lessons	25,460	25,000	25,000	25,000	0
Miscellaneous Charges for Services	12,779	3,000	3,000	5,750	2,750
Golf Course Fees	298,376	750,000	875,000	875,000	0
Sale of Trees	<u>5,920</u>	<u>0</u>	<u>17,000</u>	<u>0</u>	<u>(17,000)</u>
<b>Total Charges for Current Services</b>	<b>\$11,477,338</b>	<b>\$12,763,300</b>	<b>\$12,743,000</b>	<b>\$12,750,750</b>	<b>\$7,750</b>
<b>Other Revenues</b>					
Insured Losses	\$7,537	\$7,000	\$7,000	\$7,000	\$0
Service Charges on Returned Checks	18,494	20,000	20,000	20,000	0
Auctions	252,542	250,000	300,000	300,000	0
Planning and Zoning Fees	37,319	40,000	65,000	45,000	(20,000)
Garbage Bags	108,016	130,000	100,000	100,000	0
Rent and Lease Income	80,178	75,000	80,000	80,000	0
Sale of Compost Material	98,977	100,000	110,000	110,000	0
Prior Year Expenditures	486,441	50,000	50,000	50,000	0
Recyclable Items Sale	69,510	50,000	90,000	90,000	0
Festival	179,406	320,600	380,000	326,500	(53,500)
Miscellaneous	51,248	15,000	15,000	12,000	(3,000)
Blue Bag Program	<u>22,113</u>	<u>25,000</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>
<b>Total Other Revenues</b>	<b>\$1,411,781</b>	<b>\$1,082,600</b>	<b>\$1,237,000</b>	<b>\$1,160,500</b>	<b>(\$76,500)</b>
<b>Intergovernmental Revenues</b>					
Mesquite Independent School District	\$57,523	\$171,783	\$70,000	\$0	(\$70,000)
MTED State Grant	142,455	145,000	145,000	145,000	0
MTED Federal Grant	<u>805,975</u>	<u>495,500</u>	<u>495,500</u>	<u>518,000</u>	<u>22,500</u>
<b>Total Intergovernmental Revenues</b>	<b>\$1,005,953</b>	<b>\$812,283</b>	<b>\$710,500</b>	<b>\$663,000</b>	<b>(\$47,500)</b>
<b>Transfers In</b>					
Special Revenue Funds	\$990,000	\$990,000	\$990,000	\$990,000	\$0
Capital Projects	2,230,000	2,490,000	2,475,500	2,330,000	(145,500)
Water and Sewer Fund	4,550,000	4,550,000	4,550,000	4,550,000	0
Capital Projects Reserve Fund	<u>272,605</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Transfers In</b>	<b>\$8,042,605</b>	<b>\$8,030,000</b>	<b>\$8,015,500</b>	<b>\$7,870,000</b>	<b>(\$145,500)</b>
<b>Total General Fund Revenues</b>	<b>\$97,256,420</b>	<b>\$97,211,956</b>	<b>\$97,479,500</b>	<b>\$96,652,750</b>	<b>(\$826,750)</b>

**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	
Governmental Activity	2009-10	2010-11	2010-11	2011-12	Variance
<b>General Government</b>					
City Council	\$194,934	\$223,005	\$176,547	\$121,696	(\$54,851)
City Manager	979,954	850,363	1,027,755	1,053,417	25,662
Economic Development	174,932	161,125	168,993	158,259	(10,734)
Public Information Office	117,056	114,263	119,624	208,945	89,321
Marketing and Tourism	312,216	403,479	275,000	0	(275,000)
Mesquite Arts Center	124,381	115,073	123,611	119,205	(4,406)
Building Services	2,298,589	2,325,467	2,326,994	2,276,225	(50,769)
City Secretary	311,820	342,922	390,588	364,199	(26,389)
City Attorney	794,122	785,405	842,293	712,977	(129,316)
Human Resources Administration	982,938	940,941	972,816	1,004,811	31,995
Risk Management	259,326	279,468	299,025	264,981	(34,044)
Training	3,743	5,000	5,000	0	(5,000)
Finance Administration	434,440	437,984	524,484	514,590	(9,894)
Accounting	452,578	442,172	471,246	461,112	(10,134)
Purchasing	303,527	310,339	345,606	333,062	(12,544)
Warehouse	241,991	247,483	250,482	205,246	(45,236)
Transportation Pool	3,391	3,300	3,300	23,346	20,046
Printshop/Mailroom	239,762	226,696	229,904	227,894	(2,010)
Central Copy	140,183	151,674	153,936	133,560	(20,376)
Tax Office	758,974	646,059	657,908	624,378	(33,530)
Municipal Court	861,527	850,193	780,909	932,042	151,133
Information Technology	1,409,664	1,450,471	1,545,091	1,517,858	(27,233)
Telecommunications	238,066	212,944	203,609	212,087	8,478
Budget Office	130,576	149,461	151,889	148,694	(3,195)
<b>LESS: Work Order Credits</b>					
Risk Management Services	(259,326)	(279,468)	(299,025)	(265,787)	33,238
Information Technology	(1,428,964)	(1,450,471)	(1,545,091)	(1,517,858)	27,233
Central Copy	(65,013)	(73,735)	(69,374)	(69,374)	0
Transportation Pool	(6,259)	(8,075)	(6,575)	(7,125)	(550)
<b>Total General Government</b>	<b>\$10,009,128</b>	<b>\$9,863,538</b>	<b>\$10,126,545</b>	<b>\$9,758,440</b>	<b>(\$368,105)</b>

<b>Housing and Community Services</b>					
Administration	\$174,906	\$169,312	\$183,503	\$177,302	(\$6,201)
Animal Services	732,717	699,612	675,789	721,253	45,464
Public Health Clinic	107,678	102,075	106,282	104,263	(2,019)
MTED	935,459	662,056	664,131	654,675	(9,456)
Volunteer Services	52,310	50,524	33,495	52,415	18,920
<b>Total Housing and Community Services</b>	<b>\$2,003,070</b>	<b>\$1,683,579</b>	<b>\$1,663,200</b>	<b>\$1,709,908</b>	<b>\$46,708</b>

<b>Fire Service</b>					
Administration	\$1,137,960	\$957,838	\$1,027,244	\$1,022,341	(\$4,903)
Operations	18,650,326	19,100,184	18,685,849	18,874,244	188,395
Emergency Medical Services	1,104,269	988,352	1,161,278	1,011,644	(149,634)
Fire Prevention	1,236,629	1,266,189	1,281,603	1,293,234	11,631
Training	384,059	286,445	687,115	295,098	(392,017)
Emergency Management	188,147	244,502	221,390	208,426	(12,964)
<b>Total Fire Service</b>	<b>\$22,701,390</b>	<b>\$22,843,510</b>	<b>\$23,064,479</b>	<b>\$22,704,987</b>	<b>(\$359,492)</b>

**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	
<u>Governmental Activity</u>	2009-10	2010-11	2010-11	2011-12	Variance
<b>Police Service</b>					
Administration	\$999,158	\$955,356	\$963,474	\$954,889	(\$8,585)
Patrol and Traffic Division	14,953,902	14,711,336	14,976,013	14,808,995	(167,018)
Criminal Investigations	5,763,646	5,913,811	5,828,287	5,715,291	(112,996)
School Resource Officers	2,004,206	2,018,443	2,031,801	1,987,813	(43,988)
Technical Services	6,040,799	6,115,710	5,946,656	5,951,545	4,889
Staff Support Services	1,245,258	1,294,903	1,316,151	1,239,784	(76,367)
LESS: Work Order Credits					
Patrol and Traffic	(390,942)	(390,266)	(421,050)	(399,622)	21,428
Criminal Investigations	(2,500)	(5,000)	(5,000)	(5,000)	0
School Resource Officers	(986,065)	(1,009,221)	(1,016,657)	(933,758)	82,899
<b>Total Police Service</b>	<b>\$29,627,462</b>	<b>\$29,605,072</b>	<b>\$29,619,675</b>	<b>\$29,319,937</b>	<b>(\$299,738)</b>

<b>Public Works</b>					
Administration	\$411,360	\$403,046	\$295,304	\$253,456	(\$41,848)
Traffic Engineering	1,037,884	1,101,103	1,110,518	1,126,327	15,809
Street Lighting	1,243,298	1,302,222	1,157,832	1,300,613	142,781
Engineering	618,214	581,449	604,233	554,945	(49,288)
Solid Waste Collection	5,646,521	5,214,655	5,303,214	5,743,083	439,869
Compost Facility Operations	382,348	503,480	504,783	351,085	(153,698)
Street Maintenance	2,971,332	3,383,397	3,389,625	3,055,947	(333,678)
Equipment Services	4,693,637	4,731,623	4,902,620	4,827,967	(74,653)
LESS: Work Order Credits					
Traffic Engineering	(108,484)	(172,528)	(172,528)	(172,528)	0
Engineering	(833,014)	(640,000)	(700,000)	(640,000)	60,000
Street Maintenance	(67,164)	(95,000)	(95,000)	(95,000)	0
Equipment Services	(3,625,586)	(3,576,800)	(3,695,860)	(3,746,743)	(50,883)
<b>Total Public Works</b>	<b>\$12,370,346</b>	<b>\$12,736,647</b>	<b>\$12,604,741</b>	<b>\$12,559,152</b>	<b>(\$45,589)</b>

<b>Community Development</b>					
Administration	\$238,792	\$232,562	\$244,860	\$261,286	\$16,426
Building Inspection	904,557	1,022,469	1,025,372	974,390	(50,982)
Environmental Code	756,927	816,411	812,583	752,327	(60,256)
Licensing and Compliance	411,958	440,859	443,898	431,741	(12,157)
Repair and Demolition	24,910	0	5,445	0	(5,445)
Planning and Zoning	317,650	316,493	329,255	331,305	2,050
Historical Preservation	99,141	97,175	96,939	99,350	2,411
LESS: Work Order Credits					
Historical Preservation	(34,844)	(37,000)	(37,000)	(37,000)	0
<b>Total Community Development</b>	<b>\$2,719,091</b>	<b>\$2,888,969</b>	<b>\$2,921,352</b>	<b>\$2,813,399</b>	<b>(\$107,953)</b>

<b>Library Services</b>					
Administration	\$733,872	\$715,838	\$729,618	\$729,109	(\$509)
North Branch	568,041	617,391	624,749	606,214	(18,535)
Central Branch	638,638	696,213	708,604	669,266	(39,338)
<b>Total Library Services</b>	<b>\$1,940,551</b>	<b>\$2,029,442</b>	<b>\$2,062,971</b>	<b>\$2,004,589</b>	<b>(\$58,382)</b>

**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
<u>Governmental Activity</u>	2009-10	2010-11	2010-11	2011-12	
<b>Parks and Recreation</b>					
Administration	\$582,027	\$573,452	\$600,216	\$566,099	(\$34,117)
Park Operations	3,249,479	3,002,444	2,957,569	3,024,308	66,739
Tennis Center	118,434	132,370	125,730	131,208	5,478
Golf Course	363,197	750,000	819,072	792,251	(26,821)
Recreation Administration	890,037	1,039,553	989,080	888,096	(100,984)
Festival	363,857	320,600	403,040	422,425	19,385
Special Events	45,235	50,000	71,747	78,000	6,253
Florence Community Center	189,719	178,308	180,920	171,227	(9,693)
Lakeside Activity Center	19,793	16,850	16,797	14,850	(1,947)
Shaw Gymnasium	52,564	51,036	55,245	51,423	(3,822)
Goodbar Activity Center	230,361	226,793	228,305	214,700	(13,605)
Athletic Fields	257,145	275,900	274,777	458,966	184,189
Evans Community Center	441,534	403,406	400,919	381,009	(19,910)
Scott Dunford Community Center	236,574	219,844	216,667	164,985	(51,682)
Westlake House	10,966	9,450	10,356	9,450	(906)
Rutherford Community Center	405,015	371,013	376,858	372,302	(4,556)
Day Camp	35,832	39,870	40,312	39,571	(741)
Thompson School Gymnasium	118,050	96,229	93,226	78,298	(14,928)
Achziger Program	7,931	33,314	32,611	38,808	6,197
City Lake Pool	167,653	201,851	201,851	199,201	(2,650)
Evans Pool	2,098	2,200	2,200	0	(2,200)
Town East Pool	133,483	158,187	157,511	152,819	(4,692)
Vanston Pool	<u>152,115</u>	<u>162,116</u>	<u>170,165</u>	<u>160,092</u>	<u>(10,073)</u>
<b>Total Parks and Recreation Expenditures</b>	<b>8,073,099</b>	<b>8,314,786</b>	<b>8,425,174</b>	<b>8,410,088</b>	<b>(15,086)</b>
<b>LESS: Work Order Credits</b>					
Park Facilities and Operations - 4B	(4,130,206)	(4,206,000)	(4,206,000)	(4,573,000)	(367,000)
Town East Pool - MISD	0	(58,000)	(118,000)	(60,000)	58,000
Florence Community Center - MISD	0	(25,000)	(38,000)	(25,000)	13,000
<b>Total Parks and Recreation</b>	<b>\$3,942,893</b>	<b>\$4,025,786</b>	<b>\$4,063,174</b>	<b>\$3,752,088</b>	<b>(\$311,086)</b>
<b>Other Expenditures</b>					
Insurance	\$1,674,986	\$1,620,000	\$1,620,000	\$1,683,515	\$63,515
Reserves and Transfers	711,630	900,500	850,800	603,308	(247,492)
Public Safety Equipment	<u>515,021</u>	<u>106,000</u>	<u>96,700</u>	<u>473,000</u>	<u>376,300</u>
<b>Total Other Expenditures</b>	<b>\$2,901,637</b>	<b>\$2,626,500</b>	<b>\$2,567,500</b>	<b>\$2,759,823</b>	<b>\$192,323</b>
<b>Other Financing Uses</b>					
Transfer Out - General Liability Fund	\$0	\$0	\$0	\$0	\$0
Transfer Out - Capital Projects Reserve	200,000	0	0	0	0
Transfer Out - Airport Operating Fund	105,000	0	0	0	0
Transfer Out - Debt Service	<u>8,960,660</u>	<u>9,257,311</u>	<u>8,951,989</u>	<u>9,259,288</u>	<u>307,299</u>
<b>Total Other Financing Uses</b>	<b>\$9,265,660</b>	<b>\$9,257,311</b>	<b>\$8,951,989</b>	<b>\$9,259,288</b>	<b>\$307,299</b>
<b>Total General Fund Expenditures</b>	<b><u>\$97,481,228</u></b>	<b><u>\$97,560,354</u></b>	<b><u>\$97,645,626</u></b>	<b><u>\$96,641,611</u></b>	<b><u>(\$1,004,015)</u></b>

**City of Mesquite**  
**Adopted Budget/Water and Sewer Operating Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Water Sales	\$22,131,132	\$25,275,608	\$25,275,608	\$26,033,876	\$758,268
Water Taps and Connections	15,174	20,000	20,000	20,000	0
Penalty Income	607,909	520,000	520,000	520,000	0
Collection/Charged off Bills	18,133	20,000	20,000	20,000	0
Sale of Bulk Water	433,580	300,000	300,000	300,000	0
Reconnect Fees	215,522	200,000	200,000	200,000	0
Sewer Service	15,959,957	17,245,800	17,245,800	17,763,174	517,374
Lower East Fork Sewer Line	47,368	916,905	916,905	1,178,000	261,095
Sewer Backflow Inspections	55,037	50,000	50,000	50,000	0
Utility Service Transfer	4,470	5,000	5,000	5,000	0
Interest Income	95,314	75,000	75,000	75,000	0
Market Gain on Investments	(59,802)	0	0	0	0
Miscellaneous	6,745	25,000	25,000	25,000	0
<b>Total Revenues</b>	<b>\$39,530,539</b>	<b>\$44,653,313</b>	<b>\$44,653,313</b>	<b>\$46,190,050</b>	<b>\$1,536,737</b>
<b>Operating Expenditures:</b>					
Administration	\$374,354	\$378,572	\$427,240	\$387,760	(\$39,480)
Water and Sewer Accounting	2,448,999	2,702,998	2,908,406	2,859,264	(49,142)
Water and Sewer Engineering	687,591	677,269	657,836	600,311	(57,525)
Water Production	11,298,838	12,936,116	12,852,719	13,810,086	957,367
Meter Services	946,507	918,398	996,709	1,110,456	113,747
Water Distribution	1,501,203	1,517,478	1,561,731	1,482,781	(78,950)
Wastewater Collection	1,391,884	1,599,167	1,662,680	1,692,597	29,917
Wastewater Treatment	5,823,011	6,002,054	6,000,054	7,071,000	1,070,946
NTMWD-East Fork Sewer Line	118,349	916,905	916,905	1,178,000	261,095
Reconstruction Crew	832,491	802,267	796,130	815,957	19,827
Other Expenditures	5,000	5,000	5,000	5,000	0
Transfer Out - Insurance	1,400,000	1,400,000	1,400,000	1,400,000	0
Transfer Out - General Fund	4,550,000	4,550,000	4,550,000	4,550,000	0
Transfer Out - GO Debt Service	157,957	291,508	291,508	308,668	17,160
Transfer Out - Debt Service	6,750,849	7,804,845	7,614,438	8,087,936	473,498
Reserves	466,942	824,000	1,283,964	564,000	(719,964)
<b>Total Expenditures</b>	<b>\$38,753,975</b>	<b>\$43,326,577</b>	<b>\$43,925,320</b>	<b>\$45,923,816</b>	<b>\$1,998,496</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$776,564	\$1,326,736	\$727,993	\$266,234	(\$461,759)
Working Capital, October 1	\$10,981,757	\$11,758,321	\$11,758,321	\$12,486,314	\$727,993
Working Capital, September 30	\$11,758,321	\$13,085,057	\$12,486,314	\$12,752,548	\$266,234

**City of Mesquite**  
**Adopted Budget/Drainage Utility District Operating Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Interest Income	\$13,740	\$7,000	\$6,000	\$6,000	\$0
Market Gain on Investments	(3,903)	0	(2,000)	0	2,000
Residential Drainage Fees	1,306,475	1,303,000	1,300,000	1,300,000	0
Commercial Drainage Fees	858,910	870,000	860,000	860,000	0
Transfer In - DUD Revenue Reserve	<u>39,717</u>	<u>46,518</u>	<u>82,368</u>	<u>52,565</u>	<u>(29,803)</u>
<b>Total Revenues</b>	<b>\$2,214,939</b>	<b>\$2,226,518</b>	<b>\$2,246,368</b>	<b>\$2,218,565</b>	<b>(\$27,803)</b>
<b>Expenditures</b>					
TPDES Permit Program Operatons	\$482,846	\$477,656	\$472,041	\$505,916	\$33,875
Street Sweeping Program	192,950	327,457	331,967	506,092	174,125
Transfer Out - Debt Service	1,162,734	1,193,656	894,279	1,161,061	266,782
Transfer Out - DUD Capital Projects	<u>996,000</u>	<u>530,000</u>	<u>530,000</u>	<u>0</u>	<u>(530,000)</u>
<b>Total Expenditures</b>	<b>\$2,834,530</b>	<b>\$2,528,769</b>	<b>\$2,228,287</b>	<b>\$2,173,069</b>	<b>(\$55,218)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$619,591)	(\$302,251)	\$18,081	\$45,496	\$27,415
Working Capital, October 1	\$1,471,338	\$851,747	\$851,747	\$869,828	\$18,081
Working Capital, September 30	<u>\$851,747</u>	<u>\$549,496</u>	<u>\$869,828</u>	<u>\$915,324</u>	<u>\$45,496</u>

**City of Mesquite**  
**Adopted Budget/Airport Operating Fund**  
**Fiscal Year 2011-12**

	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Revenues:</b>					
Hangar Rentals	\$421,496	\$449,843	\$449,843	\$470,000	\$20,157
Tie Downs	10,469	12,600	12,600	12,600	0
Fuel Sales	734,190	992,400	992,400	1,160,000	167,600
Oil Sales	6,367	8,500	8,500	8,500	0
Airport Charges for Services	0	0	0	0	0
Airport Lease Receipts	22,819	24,495	24,495	24,495	0
Airport Tenant Utility Receipts	2,278	25,000	25,000	26,500	1,500
Airport Pilot Supplies	16,640	20,000	20,000	25,000	5,000
Other Revenues	113,376	0	147,935	0	(147,935)
Transfer In - General Fund	<u>105,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$1,432,635</b>	<b>\$1,532,838</b>	<b>\$1,680,773</b>	<b>\$1,727,095</b>	<b>\$46,322</b>
<b>Operating Expenditures:</b>					
Personal Services	\$274,273	\$293,172	\$269,488	\$283,777	\$14,289
Supplies	695,017	778,929	780,035	1,001,213	221,178
Contractual Services	261,275	241,323	249,986	242,136	(7,850)
Capital Outlay	0	8,200	8,200	10,312	2,112
Transfer Out - Debt Service	<u>199,804</u>	<u>199,804</u>	<u>199,804</u>	<u>199,804</u>	<u>0</u>
<b>Total Expenditures</b>	<b><u>\$1,430,369</u></b>	<b><u>\$1,521,428</u></b>	<b><u>\$1,507,513</u></b>	<b><u>\$1,737,242</u></b>	<b><u>\$229,729</u></b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$2,266	\$11,410	\$173,260	(\$10,147)	(\$183,407)
Working Capital, October 1	(\$95,660)	(\$93,394)	(\$93,394)	\$79,866	\$173,260
Working Capital, September 30	<u>(\$93,394)</u>	<u>(\$81,984)</u>	<u>\$79,866</u>	<u>\$69,719</u>	<u>(\$10,147)</u>

**City of Mesquite**  
**Adopted Budget/General Obligation Bond Debt Service Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Transfer In - Hotel/Motel Tax Fund	\$158,000	\$158,000	\$58,000	\$58,000	\$0
Transfer In - Impact Fee Fund	1,150,000	300,000	300,000	525,000	225,000
Transfer In - Capital Projects Reserve	610,000	626,500	626,500	425,000	(201,500)
Transfer In - Capital Projects	112,383	0	355,011	94,969	(260,042)
Transfer In - General Fund	8,960,660	9,257,311	8,951,989	9,259,288	307,299
Transfer In - Water and Sewer Fund	157,957	291,508	291,508	308,668	17,160
Transfer In - Airport Fund	<u>199,804</u>	<u>199,804</u>	<u>199,804</u>	<u>199,804</u>	<u>0</u>
<b>Total Revenues</b>	<b><u>\$11,348,804</u></b>	<b><u>\$10,833,123</u></b>	<b><u>\$10,782,812</u></b>	<b><u>\$10,870,729</u></b>	<b><u>\$87,917</u></b>
<b>Expenditures:</b>					
Principal	\$7,100,000	\$6,570,000	\$6,570,000	\$5,860,000	(\$710,000)
Interest	4,293,355	4,713,560	4,713,560	5,000,729	287,169
Fiscal Agent Fees	<u>4,546</u>	<u>10,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b><u>\$11,397,901</u></b>	<b><u>\$11,293,560</u></b>	<b><u>\$11,288,560</u></b>	<b><u>\$10,865,729</u></b>	<b><u>(\$422,831)</u></b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$49,097)	(\$460,437)	(\$505,748)	\$5,000	\$510,748
<b>Fund Balance, October 1</b>	<b>\$612,164</b>	<b>\$563,067</b>	<b>\$563,067</b>	<b>\$57,319</b>	<b>(\$505,748)</b>
<b>Fund Balance, September 30</b>	<b><u>\$563,067</u></b>	<b><u>\$102,630</u></b>	<b><u>\$57,319</u></b>	<b><u>\$62,319</u></b>	<b><u>\$5,000</u></b>

**City of Mesquite**  
**Adopted Budget/Water and Sewer Revenue Bond Debt Service Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Transfer In - W/S Operating	\$6,750,849	\$7,804,845	\$7,614,438	\$8,087,936	\$473,498
Transfer In - W/S Reserve	283,675	0	0	0	0
Transfer In - W/S Capital Projects	36,604	0	0	0	0
<b>Total Revenues</b>	<b>\$7,071,128</b>	<b>\$7,804,845</b>	<b>\$7,614,438</b>	<b>\$8,087,936</b>	<b>\$473,498</b>
<b>Expenditures:</b>					
Principal	\$4,205,000	\$4,635,000	\$4,635,000	\$4,965,000	\$330,000
Interest	2,838,057	3,048,758	2,807,928	3,152,668	344,740
Fiscal Agent Fees	3,357	4,500	(9,789)	4,500	14,289
<b>Total Expenditures</b>	<b>\$7,046,414</b>	<b>\$7,688,258</b>	<b>\$7,433,139</b>	<b>\$8,122,168</b>	<b>\$689,029</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$24,714	\$116,587	\$181,299	(\$34,232)	(\$215,531)
Fund Balance, October 1	\$2,051,010	\$2,075,724	\$2,075,724	\$2,257,023	\$181,299
Fund Balance, September 30	<u>\$2,075,724</u>	<u>\$2,192,311</u>	<u>\$2,257,023</u>	<u>\$2,222,791</u>	<u>(\$34,232)</u>

**City of Mesquite**  
**Adopted Budget/Drainage Utility District Revenue Bond Debt Service Fund**  
**Fiscal Year 2011-12**

	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Revenues:</b>					
Transfer In - DUD Operating Fund	<u>\$1,162,734</u>	<u>\$1,193,656</u>	<u>\$894,279</u>	<u>\$1,161,061</u>	<u>\$266,782</u>
<b>Total Revenues</b>	<b>\$1,162,734</b>	<b>\$1,193,656</b>	<b>\$894,279</b>	<b>\$1,161,061</b>	<b>\$266,782</b>
<b>Expenditures:</b>					
Principal	\$920,000	\$960,000	\$960,000	\$1,060,000	\$100,000
Interest	285,645	252,091	(43,439)	124,564	168,003
Fiscal Agent Fees	<u>1,901</u>	<u>1,900</u>	<u>(1,667)</u>	<u>1,900</u>	<u>3,567</u>
<b>Total Expenditures</b>	<b>\$1,207,546</b>	<b>\$1,213,991</b>	<b>\$914,894</b>	<b>\$1,186,464</b>	<b>\$271,570</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$44,812)	(\$20,335)	(\$20,615)	(\$25,403)	(\$4,788)
Fund Balance, October 1	\$361,485	\$316,673	\$316,673	\$296,058	(\$20,615)
Fund Balance, September 30	<u>\$316,673</u>	<u>\$296,338</u>	<u>\$296,058</u>	<u>\$270,655</u>	<u>(\$25,403)</u>

**City of Mesquite**  
**Adopted Budget/Water and Sewer Revenue Reserve Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Bond Sale Proceeds	\$0	\$0	\$0	\$0	\$0
Total Reserves	\$0	\$0	\$0	\$0	\$0
<b>Expenditures:</b>					
Transfer Out - Debt Service	\$283,675	\$0	\$0	\$0	\$0
Total Expenditures	\$283,675	\$0	\$0	\$0	\$0
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$283,675)	\$0	\$0	\$0	\$0
Fund Balance, October 1	\$283,675	\$0	\$0	\$0	\$0
Fund Balance, September 30	\$0	\$0	\$0	\$0	\$0

**City of Mesquite**  
**Adopted Budget/Drainage Utility District Revenue Reserve Fund**  
**Fiscal Year 2011-12**

	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Revenues:</b>					
Bond Sale Proceeds	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenditures:</b>					
Transfer Out - DUD Operating	<u>\$39,717</u>	<u>\$46,518</u>	<u>\$82,368</u>	<u>\$52,565</u>	<u>(\$29,803)</u>
<b>Total Expenditures</b>	<b>\$39,717</b>	<b>\$46,518</b>	<b>\$82,368</b>	<b>\$52,565</b>	<b>(\$29,803)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$39,717)	(\$46,518)	(\$82,368)	(\$52,565)	\$29,803
Fund Balance, October 1	\$689,779	\$650,062	\$650,062	\$567,694	(\$82,368)
Fund Balance, September 30	<u>\$650,062</u>	<u>\$603,544</u>	<u>\$567,694</u>	<u>\$515,129</u>	<u>(\$52,565)</u>

**City of Mesquite**  
**Adopted Budget/Group Medical Insurance Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Interest Income	\$18,091	\$55,000	\$20,000	\$20,000	\$0
Market Gain on Investments	330	0	0	0	0
Employer Contributions	8,218,859	8,200,000	9,190,546	9,190,546	0
Employee Contributions	1,783,203	1,770,000	1,751,418	2,076,551	325,133
Life Insurance Premiums	183,770	190,000	183,531	183,531	0
Sup. Life Insurance Premiums	186,764	174,000	186,668	186,668	0
Dental Insurance Premiums	605,932	589,000	605,767	605,767	0
Long-term Disability Premiums	83,821	73,200	83,821	83,821	0
Health Insurance Surcharges	14,703	6,000	14,704	14,704	0
Critical Care Premiums	82,048	85,000	82,030	82,030	0
COBRA Medical Ins. Contributions	11,415	30,000	19,864	19,864	0
Prior Year Expenditures	15,939	0	15,939	15,939	0
Health Clinic Copays	27,693	37,200	30,210	30,210	0
Health Clinic Pharmacy Copays	323,231	345,000	353,732	353,732	0
Retirees Medical Ins. Contributions	865,489	832,000	1,155,115	1,397,643	242,528
Health Claims Reimbursements	60,574	200,000	23,721	23,721	0
<b>Total Revenues</b>	<b>\$12,481,862</b>	<b>\$12,586,400</b>	<b>\$13,717,066</b>	<b>\$14,284,727</b>	<b>\$567,661</b>

<b>Expenditures:</b>					
Health Claims - PPO Plan	\$5,957,773	\$5,514,855	\$6,968,176	\$8,095,693	\$1,127,517
ICMA Medical	1,600	3,200	3,200	3,200	0
Pharmaceutical Transfer	509,375	450,000	585,924	638,002	52,078
Health Clinic Pharmaceutical	2,108,217	1,753,709	2,230,242	1,977,842	(252,400)
Administrative Fee - Medical	576,585	657,198	586,842	396,163	(190,679)
HSA Bank Deposits	0	0	95,000	95,000	0
HSA Pharmaceutical	0	0	9,300	0	(9,300)
Health Clinic Operating	305,258	297,410	309,274	301,947	(7,327)
Stop Loss Coverage Premium	349,034	383,086	351,023	352,943	1,920
Medicare Supplement Premiums	598,104	543,000	608,240	638,652	30,412
Health Claims - HMO Plan	2,490,684	1,528,745	1,185,949	0	(1,185,949)
Health Claims - Vision	64,327	65,000	56,365	64,231	7,866
Dental Premiums - Managed Care	80,110	85,000	80,100	80,100	0
Dental Premiums - Indemnity	484,411	490,000	484,411	484,411	0
Life Insurance Premiums	370,656	350,220	370,656	370,656	0
Reserve Funding Claims	(19,000)	0	0	0	0
Consulting Services	20,712	59,500	20,712	20,712	0
Miscellaneous	11,241	17,290	21,699	21,699	0
Employee Assistance Program	27,537	30,000	27,537	27,537	0
Employee Wellness Program	14,009	85,000	7,271	85,000	77,729
Critical Care Premiums	82,132	85,000	82,132	82,132	0
Long-term Disability Premiums	83,789	73,000	83,789	83,789	0
<b>Total Expenditures</b>	<b>\$14,116,554</b>	<b>\$12,471,213</b>	<b>\$14,167,842</b>	<b>\$13,819,709</b>	<b>(\$348,133)</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$1,634,692)	\$115,187	(\$450,776)	\$465,018	\$915,794

<b>Fund Balance, October 1</b>	<b>\$1,248,092</b>	<b>(\$386,600)</b>	<b>(\$386,600)</b>	<b>(\$837,376)</b>	<b>(\$450,776)</b>
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<b>Fund Balance, September 30</b>	<b>(\$386,600)</b>	<b>(\$271,413)</b>	<b>(\$837,376)</b>	<b>(\$372,358)</b>	<b>\$465,018</b>
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**City of Mesquite**  
**Adopted Budget/General Liability Insurance Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Interest Income	\$9,052	\$10,000	\$5,000	\$1,500	(\$3,500)
Market Gain on Investments	(2,034)	0	(1,000)	0	1,000
Transfer In - Water and Sewer Fund	1,400,000	1,400,000	1,400,000	1,400,000	0
Transfer In - General Fund	0	0	0	0	0
Workers' Compensation Contributions	504,801	609,000	510,000	597,000	87,000
Other Revenue	<u>116,997</u>	<u>125,000</u>	<u>928,923</u>	<u>110,000</u>	<u>(818,923)</u>
<b>Total Revenues</b>	<b>\$2,028,816</b>	<b>\$2,144,000</b>	<b>\$2,842,923</b>	<b>\$2,108,500</b>	<b>(\$734,423)</b>
<b>Expenditures:</b>					
Personal Services	\$305,661	\$334,468	\$334,468	\$307,492	(\$26,976)
Legal Services/Court Costs	241,677	250,000	200,000	250,000	50,000
Consulting Services	26,404	19,000	19,000	20,000	1,000
Administrative Fee	0	5,000	0	0	0
Insurance Premiums	625,104	550,000	575,000	550,000	(25,000)
General Liability Claims	290,299	250,000	550,000	300,000	(250,000)
Reserve Funding Claims	431,784	0	0	0	0
Workers' Compensation Claims	460,318	500,000	575,000	500,000	(75,000)
Other Expenditures	<u>28,445</u>	<u>4,000</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b>\$2,409,692</b>	<b>\$1,912,468</b>	<b>\$2,278,468</b>	<b>\$1,952,492</b>	<b>(\$325,976)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$380,876)	\$231,532	\$564,455	\$156,008	(\$408,447)
<b>Fund Balance, October 1</b>	<b>\$61,042</b>	<b>(\$319,834)</b>	<b>(\$319,834)</b>	<b>\$244,621</b>	<b>\$564,455</b>
<b>Fund Balance, September 30</b>	<b>(\$319,834)</b>	<b>(\$88,302)</b>	<b>\$244,621</b>	<b>\$400,629</b>	<b>\$156,008</b>

**City of Mesquite**  
**Adopted Budget/Hotel Occupancy Tax Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Interest Income	\$1,679	\$3,000	\$350	\$200	(\$150)
Market Gain on Investments	(586)	0	(200)	0	200
Contributions	3,560	0	0	0	0
Hotel Occupancy Tax	<u>815,073</u>	<u>900,000</u>	<u>875,000</u>	<u>900,000</u>	<u>25,000</u>
<b>Total Revenues</b>	<b>\$819,726</b>	<b>\$903,000</b>	<b>\$875,150</b>	<b>\$900,200</b>	<b>\$25,050</b>
<b>Expenditures:</b>					
Convention and Visitors Bureau	\$419,505	\$399,429	\$403,622	\$402,213	(\$1,409)
Arts Council	87,473	99,857	86,000	97,000	11,000
Historical Commission	83,225	99,857	86,000	97,000	11,000
Keep Mesquite Beautiful	22,016	22,000	22,000	22,000	0
City of Mesquite	68,202	45,000	64,000	65,000	1,000
Transfer Out - Debt Service	158,000	158,000	58,000	58,000	0
Contractual Obligation/Hotel and Conference Center	<u>106,039</u>	<u>102,000</u>	<u>102,000</u>	<u>110,000</u>	<u>8,000</u>
<b>Total Expenditures</b>	<b>\$944,460</b>	<b>\$926,143</b>	<b>\$821,622</b>	<b>\$851,213</b>	<b>\$29,591</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$124,734)	(\$23,143)	\$53,528	\$48,987	(\$4,541)
<b>Fund Balance, October 1</b>	<b>\$188,808</b>	<b>\$64,074</b>	<b>\$64,074</b>	<b>\$117,602</b>	<b>\$53,528</b>
<b>Fund Balance, September 30</b>	<b><u>\$64,074</u></b>	<b><u>\$40,931</u></b>	<b><u>\$117,602</u></b>	<b><u>\$166,589</u></b>	<b><u>\$48,987</u></b>

**City of Mesquite  
Adopted Budget/Confiscated Seizure Fund  
Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Interest Income	\$29,180	\$35,000	\$16,000	\$15,000	(\$1,000)
Market Gain on Investments	(4,402)	0	(9,000)	0	9,000
Auction Revenue	114,279	50,000	55,000	50,000	(5,000)
Other Revenues	512	0	0	0	0
Court Awarded Proceeds	<u>884,885</u>	<u>500,000</u>	<u>1,100,000</u>	<u>750,000</u>	<u>(350,000)</u>
<b>Total Revenues</b>	<b>\$1,024,454</b>	<b>\$585,000</b>	<b>\$1,162,000</b>	<b>\$815,000</b>	<b>(\$347,000)</b>
<b>Expenditures:</b>					
Supplies	\$144,290	\$90,000	\$127,500	\$90,000	(37,500)
Contractual	155,323	127,800	127,800	127,800	0
Capital Outlay	232,649	0	256,690	0	(256,690)
<b>Total Expenditures</b>	<b>\$532,262</b>	<b>\$217,800</b>	<b>\$511,990</b>	<b>\$217,800</b>	<b>(\$294,190)</b>
<b>Excess (Deficiency) Revenues</b>					
<b>Over Expenditures</b>	<b>\$492,192</b>	<b>\$367,200</b>	<b>\$650,010</b>	<b>\$597,200</b>	<b>(\$52,810)</b>
<b>Fund Balance, October 1</b>	<b>\$2,628,742</b>	<b>\$3,120,934</b>	<b>\$3,120,934</b>	<b>\$3,770,944</b>	<b>\$650,010</b>
<b>Fund Balance, September 30</b>	<b><u>\$3,120,934</u></b>	<b><u>\$3,488,134</u></b>	<b><u>\$3,770,944</u></b>	<b><u>\$4,368,144</u></b>	<b><u>\$597,200</u></b>

**City of Mesquite**  
**Adopted Budget/911 Service Fee Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
911 Phone Charges	\$387,470	\$390,000	\$335,000	\$285,000	(\$50,000)
Wireless 911 Phone Charges	573,989	575,000	600,000	620,000	20,000
<b>Total Revenues</b>	<b>\$961,459</b>	<b>\$965,000</b>	<b>\$935,000</b>	<b>\$905,000</b>	<b>(\$30,000)</b>
<b>Expenditures:</b>					
Contractual Services	\$158,237	\$145,000	\$138,000	\$140,000	\$2,000
Capital Outlay	21,357	0	0	0	0
Transfer Out - General Fund	840,000	840,000	840,000	840,000	0
<b>Total Expenditures</b>	<b>\$1,019,594</b>	<b>\$985,000</b>	<b>\$978,000</b>	<b>\$980,000</b>	<b>\$2,000</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$58,135)	(\$20,000)	(\$43,000)	(\$75,000)	(\$32,000)
<b>Fund Balance, October 1</b>	<b>\$216,709</b>	<b>\$158,574</b>	<b>\$158,574</b>	<b>\$115,574</b>	<b>(\$43,000)</b>
<b>Fund Balance, September 30</b>	<b>\$158,574</b>	<b>\$138,574</b>	<b>\$115,574</b>	<b>\$40,574</b>	<b>(\$75,000)</b>

**City of Mesquite**  
**Adopted Budget/Community Development Block Grant Program Fund**  
**Fiscal Year 2011-12**

	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12	Variance
<b>Revenues:</b>					
Intergovernmental-Entitlement	\$ 2,619,871	\$ 1,092,365	\$ 1,092,365	\$ 833,281	(\$ 259,084)
Other Revenues	660	200	200	111,107	110,907
<b>Total Revenues</b>	<b>\$ 2,620,531</b>	<b>\$ 1,092,565</b>	<b>\$ 1,092,565</b>	<b>\$ 944,388</b>	<b>(\$ 148,177)</b>
<b>Expenditures:</b>					
<b>2011-12 Projects</b>					
Administration	\$ 0	\$ 0	\$ 0	\$ 81,269	\$ 81,269
Comprehensive Planning	0	0	0	85,387	85,387
Code Enforcement	0	0	0	195,451	195,451
Housing Rehabilitation	0	0	0	167,703	167,703
Problem Oriented Policing Program	0	0	0	97,492	97,492
Mission East Dallas County Health Ministries	0	0	0	2,500	2,500
New Beginnings Center	0	0	0	20,000	20,000
Mesquite Social Services	0	0	0	2,500	2,500
Truman Heights Infrastructure	0	0	0	0	0
Sharing Life Outreach Program	0	0	0	2,500	2,500
Juvenile Fire setter Intervention Program	0	0	0	0	0
Addressing Mesquite Program	0	0	0	178,479	178,479
Neighborhood Stabilization Program	0	0	0	111,007	111,007
<b>Total 2011-12 Projects</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 944,288</b>	<b>\$ 944,288</b>
<b>Expenditures:</b>					
<b>2010-11 Projects</b>					
Administration	\$ 0	\$ 81,265	\$ 81,265	\$ 0	(\$ 81,265)
Comprehensive Planning	0	117,295	117,295	0	(117,295)
Code Enforcement	0	183,602	183,602	0	(183,602)
Housing Rehabilitation	0	226,080	226,080	0	(226,080)
Problem Oriented Policing Program	0	118,920	118,920	0	(118,920)
Mission East Dallas County Health Ministries	0	2,500	2,500	0	(2,500)
New Beginnings Center	0	20,000	20,000	0	(20,000)
Mesquite Social Services	0	2,500	2,500	0	(2,500)
Truman Heights Infrastructure	0	72,409	72,409	0	(72,409)
Sharing Life Outreach Program	0	2,500	2,500	0	(2,500)
Juvenile Fire setter Intervention Program	0	2,500	2,500	0	(2,500)
Addressing Mesquite Program	0	163,228	163,228	0	(163,228)
Neighborhood Stabilization Program	0	99,566	99,566	0	(99,566)
<b>Total 2010-11 Projects</b>	<b>\$ 0</b>	<b>\$ 1,092,365</b>	<b>\$ 1,092,365</b>	<b>\$ 0</b>	<b>(\$ 1,092,365)</b>
<b>Expenditures:</b>					
<b>2009-10 Projects</b>					
Administration	\$ 127,386	\$ 0	\$ 0	\$ 0	\$ 0
Comprehensive Planning	98,157	0	0	0	0
Code Enforcement	217,568	0	0	0	0
Housing Rehabilitation	89,733	0	0	0	0
Problem Oriented Policing Program	109,605	0	0	0	0
Mission East Dallas County Health Ministries	2,500	0	0	0	0
New Beginnings Center	21,000	0	0	0	0
Neighborhood Stabilization	1,888,408	0	0	0	0
Sharing Life Outreach Program	2,500	0	0	0	0
Juvenile Fire setter Intervention Program	445	0	0	0	0
Addressing Mesquite Program	170,462	0	0	0	0
<b>Total 2009-10 Projects</b>	<b>\$ 2,727,764</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Expenditures - All Program Years</b>	<b>\$ 2,727,764</b>	<b>\$ 1,092,365</b>	<b>\$ 1,092,365</b>	<b>\$ 944,288</b>	<b>(\$ 148,077)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$ 107,233)	\$ 200	\$ 200	\$ 100	(\$ 100)
<b>Fund Balance, October 1</b>	<b>\$ 26,655</b>	<b>(\$ 80,578)</b>	<b>(\$ 80,578)</b>	<b>(\$ 80,378)</b>	<b>\$ 200</b>
<b>Fund Balance, September 30</b>	<b>(\$ 80,578)</b>	<b>(\$ 80,378)</b>	<b>(\$ 80,378)</b>	<b>(\$ 80,278)</b>	<b>\$ 100</b>

**City of Mesquite**  
**Adopted Budget/Section 8 Housing Choice Voucher Program Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	
	2009-10	2010-11	2010-11	2011-12	Variance
<b>Revenues:</b>					
Interest Income	\$4,808	\$2,000	\$2,000	\$2,000	\$0
Market Gain on Investments	(2,157)	0	0	0	0
Intergovernmental - Section 8 Voucher	11,848,732	12,115,603	12,122,911	12,283,502	160,591
Other	<u>63,622</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$11,915,005</b>	<b>\$12,117,603</b>	<b>\$12,124,911</b>	<b>\$12,285,502</b>	<b>\$160,591</b>
<b>Expenditures:</b>					
Section 8 Voucher Program	\$12,016,403	\$11,965,603	\$11,971,347	\$12,135,502	\$164,155
Transfer Out - General Fund	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b>\$12,166,403</b>	<b>\$12,115,603</b>	<b>\$12,121,347</b>	<b>\$12,285,502</b>	<b>\$164,155</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$251,398)	\$2,000	\$3,564	\$0	(\$3,564)
<b>Fund Balance, October 1</b>	<b>\$1,196,089</b>	<b>\$944,691</b>	<b>\$944,691</b>	<b>\$948,255</b>	<b>\$3,564</b>
<b>Fund Balance, September 30</b>	<b><u>\$944,691</u></b>	<b><u>\$946,691</u></b>	<b><u>\$948,255</u></b>	<b><u>\$948,255</u></b>	<b><u>\$0</u></b>

**City of Mesquite**  
**Adopted Budget/Community Access and Cable TV Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Cable TV PEG Fees	<u>\$100,552</u>	<u>\$102,000</u>	<u>\$127,000</u>	<u>\$200,000</u>	<u>\$73,000</u>
<b>Total Revenues</b>	<b>\$100,552</b>	<b>\$102,000</b>	<b>\$127,000</b>	<b>\$200,000</b>	<b>\$73,000</b>
<b>Expenditures:</b>					
Supplies	\$0	\$0	\$0	\$0	\$0
Contractual Services	64,172	72,500	231,250	288,000	56,750
Capital Outlay	<u>0</u>	<u>0</u>	<u>24,570</u>	<u>0</u>	<u>(24,570)</u>
<b>Total Expenditures</b>	<b>\$64,172</b>	<b>\$72,500</b>	<b>\$255,820</b>	<b>\$288,000</b>	<b>\$32,180</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$36,380	\$29,500	(\$128,820)	(\$88,000)	\$40,820
<b>Fund Balance, October 1</b>	<b>\$400,989</b>	<b>\$437,369</b>	<b>\$437,369</b>	<b>\$308,549</b>	<b>(\$128,820)</b>
<b>Fund Balance, September 30</b>	<b><u>\$437,369</u></b>	<b><u>\$466,869</u></b>	<b><u>\$308,549</u></b>	<b><u>\$220,549</u></b>	<b><u>(\$88,000)</u></b>

**City of Mesquite**  
**Adopted Budget/Mesquite Quality of Life Corporation Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	
	2009-10	2010-11	2010-11	2011-12	Variance
<b>Revenues:</b>					
Interest Income	\$29,079	\$36,000	\$11,000	\$13,000	\$2,000
Market Gain on Investments	(11,251)	0	0	0	0
Contributions	840,140	250,000	1,660,493	3,078,000	1,417,507
Grants	0	0	0	0	0
Special Use Sales Tax	<u>8,477,761</u>	<u>8,600,000</u>	<u>8,758,000</u>	<u>8,790,000</u>	<u>32,000</u>
<b>Total Revenues</b>	<b>\$9,335,729</b>	<b>\$8,886,000</b>	<b>\$10,429,493</b>	<b>\$11,881,000</b>	<b>\$1,451,507</b>
<b>Expenditures:</b>					
Transportation Improvements	\$3,439,358	\$2,290,000	\$1,890,000	\$3,656,000	\$1,766,000
Public Safety Improvements	446,481	39,500	39,500	0	(39,500)
Parks and Recreation Improvements	6,623,903	5,776,000	5,666,000	7,603,000	1,937,000
Administration	<u>40,000</u>	<u>40,000</u>	<u>50,000</u>	<u>40,000</u>	<u>(10,000)</u>
<b>Total Expenditures</b>	<b>\$10,549,742</b>	<b>\$8,145,500</b>	<b>\$7,645,500</b>	<b>\$11,299,000</b>	<b>\$3,653,500</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$1,214,013)	\$740,500	\$2,783,993	\$582,000	(\$2,201,993)
<b>Fund Balance, October 1</b>	<b>\$4,322,943</b>	<b>\$3,108,930</b>	<b>\$3,108,930</b>	<b>\$5,892,923</b>	<b>\$2,783,993</b>
<b>Fund Balance, September 30</b>	<b><u>\$3,108,930</u></b>	<b><u>\$3,849,430</u></b>	<b><u>\$5,892,923</u></b>	<b><u>\$6,474,923</u></b>	<b><u>\$582,000</u></b>

**City of Mesquite**  
**Adopted Budget/Municipal Court Technology Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Interest Income	\$859	\$800	\$400	\$300	(\$100)
Market Gain on Investments	(522)	0	(500)	0	500
Municipal Court Technology Fee	61,944	60,000	65,000	65,000	0
<b>Total Revenues</b>	<b>\$62,281</b>	<b>\$60,800</b>	<b>\$64,900</b>	<b>\$65,300</b>	<b>\$400</b>
<b>Expenditures:</b>					
Contractual Services	\$60,025	\$51,525	\$51,600	\$51,525	(\$75)
Capital Outlay	7,518	3,227	2,695	12,000	9,305
<b>Total Expenditures</b>	<b>\$67,543</b>	<b>\$54,752</b>	<b>\$54,295</b>	<b>\$63,525</b>	<b>\$9,230</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$5,262)	\$6,048	\$10,605	\$1,775	(\$8,830)
<b>Fund Balance, October 1</b>	<b>\$95,496</b>	<b>\$90,234</b>	<b>\$90,234</b>	<b>\$100,839</b>	<b>\$10,605</b>
<b>Fund Balance, September 30</b>	<b>\$90,234</b>	<b>\$96,282</b>	<b>\$100,839</b>	<b>\$102,614</b>	<b>\$1,775</b>

**City of Mesquite**  
**Adopted Budget/Capital Project Reserve Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Transfer In - General Fund	\$200,000	\$0	\$0	\$0	\$0
Transfer In - Capital Projects	283,602	389,883	359,304	359,304	0
Other Revenue	59,149	0	986,154	0	(986,154)
Interest Income	4,090	10,000	1,000	0	(1,000)
Market Gain on Investments	<u>2,019</u>	<u>0</u>	<u>(15,000)</u>	<u>0</u>	<u>15,000</u>
<b>Total Revenues</b>	<b>\$548,860</b>	<b>\$399,883</b>	<b>\$1,331,458</b>	<b>\$359,304</b>	<b>(\$972,154)</b>
<b>Expenditures:</b>					
Transfer Out - General Fund	\$272,605	\$0	\$0	\$0	\$0
Transfer Out - Debt Service	610,000	626,500	626,500	425,000	(201,500)
Development Code Update	21,744	0	20,358	0	(20,358)
Developer Participation - Sun Life	0	0	500,000	0	(500,000)
Land Acquisition	(127)	0	0	0	0
Airport Fuel System Upgrade	0	0	38,000	0	(38,000)
Airport Hangar Acquisition	0	0	120,000	0	(120,000)
Airport Blast Study	0	0	32,000	0	(32,000)
Developer Participation - Camelot	230,800	249,883	219,304	219,304	0
Communications Tower	<u>11,122</u>	<u>0</u>	<u>14,596</u>	<u>0</u>	<u>(14,596)</u>
<b>Total Expenditures</b>	<b>\$1,146,144</b>	<b>\$876,383</b>	<b>\$1,570,758</b>	<b>\$644,304</b>	<b>(\$926,454)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$597,284)	(\$476,500)	(\$239,300)	(\$285,000)	(\$45,700)
<b>Fund Balance, October 1</b>	<b>\$1,489,307</b>	<b>\$892,023</b>	<b>\$892,023</b>	<b>\$652,723</b>	<b>(\$239,300)</b>
<b>Fund Balance, September 30</b>	<b><u>\$892,023</u></b>	<b><u>\$415,523</u></b>	<b><u>\$652,723</u></b>	<b><u>\$367,723</u></b>	<b><u>(\$285,000)</u></b>

**City of Mesquite**  
**Adopted Budget/Rodeo City Tax Increment Financing District Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	
	2009-10	2010-11	2010-11	2011-12	Variance
<b>Revenues:</b>					
City of Mesquite	\$87,550	\$89,739	\$79,083	\$79,083	\$0
Mesquite Independent School District	<u>241,092</u>	<u>247,119</u>	<u>217,776</u>	<u>217,776</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$328,642</b>	<b>\$336,858</b>	<b>\$296,859</b>	<b>\$296,859</b>	<b>\$0</b>
<b>Expenditures:</b>					
Contractual Services	\$75,040	\$76,975	\$67,555	\$67,555	\$0
Transfer Out - Capital Projects Reserve Fund	<u>253,602</u>	<u>259,883</u>	<u>229,304</u>	<u>229,304</u>	<u>0</u>
<b>Total Expenditures</b>	<b>\$328,642</b>	<b>\$336,858</b>	<b>\$296,859</b>	<b>\$296,859</b>	<b>\$0</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$0	\$0	\$0	\$0	\$0
<b>Fund Balance, October 1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Balance, September 30</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

**City of Mesquite**  
**Adopted Budget/Town Centre Tax Increment Financing District Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
City of Mesquite	\$889,091	\$911,318	\$749,895	\$721,001	(\$28,894)
Mesquite Independent School District	<u>2,448,333</u>	<u>2,509,542</u>	<u>2,065,024</u>	<u>1,985,456</u>	<u>(79,568)</u>
<b>Total Revenues</b>	<b>\$3,337,424</b>	<b>\$3,420,860</b>	<b>\$2,814,919</b>	<b>\$2,706,457</b>	<b>(\$108,462)</b>
<b>Expenditures:</b>					
Contractual Services	\$1,764,421	\$2,735,713	\$5,735,713	\$757,784	(\$4,977,929)
Capital Outlay	239,190	1,100,000	2,323,456	1,190,000	(1,133,456)
Debt Service - LBJ Project	601,798	601,798	601,798	601,798	0
Transfer Out - Capital Projects Reserve	<u>30,000</u>	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b>\$2,635,409</b>	<b>\$4,567,511</b>	<b>\$8,790,967</b>	<b>\$2,679,582</b>	<b>(\$6,111,385)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$702,015	(\$1,146,651)	(\$5,976,048)	\$26,875	\$6,002,923
<b>Fund Balance, October 1</b>	<b>\$6,250,212</b>	<b>\$6,952,227</b>	<b>\$6,952,227</b>	<b>\$976,179</b>	<b>(\$5,976,048)</b>
<b>Fund Balance, September 30</b>	<b><u>\$6,952,227</u></b>	<b><u>\$5,805,576</u></b>	<b><u>\$976,179</u></b>	<b><u>\$1,003,054</u></b>	<b><u>\$26,875</u></b>

**City of Mesquite  
Adopted Budget/Impact Fee Fund  
Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Contributions - Roadway Impact Fees	\$248,241	\$300,000	\$250,000	\$300,000	\$50,000
Interest Income	15,199	5,000	3,500	3,000	(500)
<b>Total Revenues</b>	<b>\$263,440</b>	<b>\$305,000</b>	<b>\$253,500</b>	<b>\$303,000</b>	<b>\$49,500</b>
<b>Expenditures:</b>					
Transfer Out - Debt Service	\$1,150,000	\$300,000	\$300,000	\$525,000	\$225,000
<b>Total Expenditures</b>	<b>\$1,150,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$525,000</b>	<b>\$225,000</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$886,560)	\$5,000	(\$46,500)	(\$222,000)	(\$175,500)
<b>Fund Balance, October 1</b>	<b>\$1,311,169</b>	<b>\$424,609</b>	<b>\$424,609</b>	<b>\$378,109</b>	<b>(\$46,500)</b>
<b>Fund Balance, September 30</b>	<b>\$424,609</b>	<b>\$429,609</b>	<b>\$378,109</b>	<b>\$156,109</b>	<b>(\$222,000)</b>

**City of Mesquite**  
**Adopted Budget/Conference Center Capital Replacement Reserve Fund**  
**Fiscal Year 2011-12**

	Actual	Adopted	Amended	Adopted	Variance
	2009-10	2010-11	2010-11	2011-12	
<b>Revenues:</b>					
Room Rental Proceeds	\$48,057	\$55,000	\$45,500	\$85,000	\$39,500
Interest Income	6,623	4,000	3,000	2,500	(500)
<b>Total Revenues</b>	<b>\$54,680</b>	<b>\$59,000</b>	<b>\$48,500</b>	<b>\$87,500</b>	<b>\$39,000</b>
<b>Expenditures:</b>					
Contractual Services	\$6,079	\$0	\$33,000	\$0	(\$33,000)
Capital Outlay	66,464	50,000	27,250	50,000	22,750
<b>Total Expenditures</b>	<b>\$72,543</b>	<b>\$50,000</b>	<b>\$60,250</b>	<b>\$50,000</b>	<b>(\$10,250)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$17,863)	\$9,000	(\$11,750)	\$37,500	\$49,250
<b>Fund Balance, October 1</b>	<b>\$250,023</b>	<b>\$232,160</b>	<b>\$232,160</b>	<b>\$220,410</b>	<b>(\$11,750)</b>
<b>Fund Balance, September 30</b>	<b>\$232,160</b>	<b>\$241,160</b>	<b>\$220,410</b>	<b>\$257,910</b>	<b>\$37,500</b>

## **Budgetary/Financial Policies/Goals**

Non-Financial Policies/Goals

Financial Policies/Goals

Budgetary Policies/Goals

## **A GUIDE TO UNDERSTANDING THE CITY OF MESQUITE'S STRATEGIC PLAN**

The following information will help to clarify how the City Council and Staff arrived at the City's vision, mission and goals and objectives for both the short- and long-term.

### **ELEMENTS OF MESQUITE'S STRATEGIC PLAN**

#### **ELEMENT 1:VISION-Our Dream for the Future**

The VISION provides an overall framework for the City's future. It captures the dream of what you want the City to be 20 years in the future. The vision is presented in a set of principles which outline the key values of your dream and should be integrated into the key elements of the strategic plan; into policies, projects and plans; into decisions and actions; and into daily operations.

#### **ELEMENT 2:OUR MISSION-Core Businesses of City Government**

The MISSION defines the basic businesses of our City government-reasons for its existence and contributions to the community, and to the quality of life for our citizens. To be effective, our MISSION must have:

- a. City Contribution to Community-defines the City government's role and contributes to a better quality of life for our citizens/stakeholders and to the betterment of our community as a whole.
- b. Basic Business Elements-establishes the basic businesses of City government-our core services, programs and products.
- c. Meaning to Citizens and Employees-describes to a citizen the services and programs that they can expect from the City and how their daily life might be impacted; describes to the employee what their "job" is.
- d. Performance Measures-defines what business success means – criteria for judging success, evaluating impact of our services, programs and products, and for determining value to our citizens.
- e. Continuous Improvement Process-is an ongoing process for evaluating performance and organizational processes and exploring new, innovative and more cost effective ways for providing services and implementing programs.

#### **ELEMENT 3:OUR GOALS – Outcomes for Our Community**

The GOALS define five-year outcomes for the City community-the destination point and direction for the City. The goals become a guidepost for policy development, policy decisions, management decisions and management/organization action.

Effective goals must have:

- a) Specific Objects-guidelines that define the goal to the community and to the organization and become a test for the organization and management.
- b) Meaning for Citizens-to citizens in simple, understandable and concise terms that are relevant to their daily lives.
- c) Analysis of Gaps-a process for evaluating where the City is today in respect to a goal and objectives and what needs to be done to achieve these goal-identifying challenges and opportunities.

- d) Benchmarks-criteria for measuring success in the community, focusing on the question –Are we achieving our desired outcomes?
- e) Annual Performance Report-identifies major steps taken by the City Council and the City to achieve the goals and the impacts in the community – a report to our stakeholders.

#### **ELEMENT 4:POLICY AGENDA – Targets for Council Action**

The POLICY AGENDA establishes a one-year work program for the City Council of the most important policy issues that need to be addressed in the short-term. The focus is on “How” the City organization conducts business, manages programs and services, and implements projects.

Effective policy targets must have:

- a. Policy Questions-key questions where the City Council must determine overall direction, define the City’s role, set policy framework for programs, services, projects and processes – issues for study analysis and policy deliberation.
- b. Action Outlines-set forth the expectations of the City Council members and translate them into specific action steps that need to be taken during the next year by the Council to address the issues.
- c. Policy Calendar-develop a realistic policy calendar for actions by the City Council and committees during the next year-helps Council focus energy on key policy issues shaping the City’s future.
- d. Responsible Party (ies)-begins with who needs to be involved in addressing the target issues and who has “ultimate” responsibilities for following through to completion.
- e. Progress Report-a process for monitoring activities to complete a target monthly or quarterly reports to the City Council.

#### **ELEMENT 5: MANAGEMENT AGENDA – Action for Managers**

The MANAGEMENT AGENDA establishes a one-year work program for the City Management Team of the administrative and internal organization issues that need to be addressed short-term.

To be effective, a MANAGEMENT TARGET must have:

- a. Administrative Questions-key organizational and managerial questions that Managers/ Management Team determine the overall direction; define the roles and responsibilities of manager, supervisors and employees; set administrative policies.
- b. Parameters/Guidelines-set forth basic, internal parameters for addressing administrative questions and might include resource level, expected outcomes for the organization, or underlying assumptions.
- c. Process Plan-outlines the organizational process on how the target will be addressed within the organization, including a timeframe for closure or completion, who needs to be involved and how to appropriately involve managers and employees.
- d. Responsible Teams/Manager-identifies interdepartmental teams of manager responsibilities, distinguishing support staff who complete research and analysis from the team or manager, who are responsible for making recommendations, finalizing proposal or making the decision.
- e. Status Report-a process for reporting to Managers on progress and for getting further direction and guidelines.

## Mesquite Goals 2011

City Council participated in a planning and goal setting exercise with City Management and Department Directors on January 21-22, 2011. The City Council Goal Setting Workshop, resulted in the following eight goals:

### Stronger Fiscal Condition

- Improve bond rating
- Authorize bonding for 4B Quality of Life Corporation
- Expand internal audit function

### Digital City Government

- Increase online services
- Implement electronic records management system
- Replace unsupported technology
- Build disaster recovery site

### Safe City Reputation

- Achieve "safe city" recognition
- Obtain National Weather Service "Storm Ready" certification
- Upgrade/expand public safety communications
- Improve fire and EMS response times to entire city
- Maintain ISO "1" rating
- Adopt emergency management accreditation program standards
- Maintain/replace public safety vehicles and equipment per schedule
- Match fire/emergency services to growth in annexed areas

### Expanded Parks and Recreation Opportunities

- Expand trail system
- Begin City Lake Park redevelopment
- Conduct feasibility study for park and recreation facilities, including pocket parks

## Viable Transit Options

- Implement 2020 transit plan

## Reliable Sound Infrastructure

- Improve water and sewer infrastructure in newly annexed areas
- Expand Drainage Utility District fund to address drainage and erosion problems
- Implement target neighborhood plan projects
- Implement a Complete Streets policy
- Repair/replace screening fences citywide
- Complete feasibility study for library expansion
- Consider new funding source for infrastructure

## Quality Development and Redevelopment

- Promote traditional neighborhood development (TND) in Kaufman - I-20 area
- Encourage a variety of aspirational housing options
- Support sustainable new projects
- Encourage completion of all gateways to the city
- Expand neighborhood revitalization
- Identify/prioritize major new redevelopment projects

## Positive Hometown Image

- Develop multi-media communications program (video, podcasts, Facebook, YouTube)
- Upgrade Scenic City certification to gold
- Enhance code enforcement
- Educate development community on development standards

## FINANCIAL POLICIES/GOALS

The City's financial policies are developed in accordance with applicable State law, City Charter provisions, and City ordinances to help guide the budget process and establish a framework for the sound fiscal management of the City.

### Long-Term Financial Plan

The City's sound financial condition is evidenced by the underlying general obligation bond ratings of AA with Standard & Poor's rating agency. In order to maintain this credit rating, the City will develop and implement a comprehensive long-term financial plan with a minimum five-year time horizon. Multi-year forecasts shall be completed for each major fund to identify any funding imbalances and strategies to secure financial stability.

### Debt Management Policies

The City recognizes the foundation of any well-managed debt program is a comprehensive debt policy, which functions in conjunction with the City's Capital Improvement Program. The City will normally have one debt issuance per year that could include general obligation bonds, certificates of obligation, personal property contractual obligations, revenue bonds and/or other debt instruments. In certain circumstances, the City Council may approve additional debt issues during the year.

Long-term obligations will not be used for operating purposes. The life of the obligations will not exceed the useful life of the projects financed. Debt service structure will approximate level debt service unless operational matters dictate otherwise.

Debt will be structured for the shortest maturity period possible with a fair allocation of costs to current and future beneficiaries or users. Debt will be structured to the lowest possible net cost to the City given the market conditions and the nature and type of security being issued.

The portion of the City's property tax rate levied for general obligation debt service shall not exceed 35 percent of the total tax rate.

The City will maintain net earnings coverage of 1.5 times the average annual principal and interest requirement for all indebtedness of the Water and Sewer Fund and 1.25 times the average annual principal and interest for all indebtedness of the Drainage Utility District.

### Capital Improvement Policies

The City will maintain a multi-year Capital Improvement Program identifying projected capital needs for major projects to be funded through debt issuance or with available cash. A list of proposed capital improvement projects to be funded with the next debt issuance will be presented to the City Council for consideration during the annual budget process along with estimated debt service costs.

The City Council will determine which projects will be funded and will adopt an annual capital budget based on the Capital Improvement Plan. The City Council may also approve other capital projects prior to the actual debt issuance if sufficient funds are available for debt service costs.

#### Fund Balance Policy

In order to provide adequate financial reserves for unforeseen emergencies, the proposed operating budgets shall be submitted to the City Council with a fund balance reserve of at least 15 percent of General Fund expenditures.

#### Investment Policy

The City shall adopt an investment policy in accordance with Chapter 2256 of Title 10 of the Local Government Code (*Public Funds Investment Act*). The purpose of which is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safe, liquidity, yield and public trust for all investment activity.

#### Basis of Accounting

The City uses the modified accrual basis of accounting for all Governmental Funds, which includes the City's General Fund. Revenues that are measurable and available are accrued at year-end. Measurable can refer to a reasonable estimate, and available means that the revenue will be collected in time to pay for current period expenditures. Revenue accrued at year-end typically includes ad valorem taxes paid within 60 days of year-end, franchise fees, special assessments, intergovernmental revenue, and interest income. Expenditures for Governmental Funds include amounts actually paid and expenditures with invoice dates or services delivered within the fiscal year.

The City uses the accrual basis of accounting for all Proprietary Funds. In keeping with this basis of accounting, utility revenues are recognized when billed rather than when collected. A prorated amount for partial billing cycle is also accrued at year-end. Expenses recognized under the accrual method include amounts actually paid and expenses with invoice dates within the fiscal year.

The budget for all funds is prepared on a modified accrual basis, with budgetary control set at the type-of-expenditure level (personal services, contractual services, and capital) within each department budget. Capital outlay and debt principal are included as budgetary expenses, but depreciation is not a budgeted expense. Encumbrances (commitments to purchase goods and services) that are open on September 30th are recorded as a reservation of fund balance, and the subsequent year's Amended Budget is increased to reflect payment in a future period. Unspent and unencumbered appropriations lapse at fiscal year-end and go to fund balance.

## BUDGETARY POLICIES/GOALS

### Balanced Budget

The City shall prepare an itemized budget for each fund and each program within the fund. The budget should be balanced with appropriations not exceeding current year revenues, transfers-in, and available fund balance reserves. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future year's expenses, such as postponing expenditures or accruing future year's revenues.

### Revenue Policies

The City will strive to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source.

Transfers between funds shall only be authorized by City Council and only to the extent that the basis and justification for the transfer can be quantified. Fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses or when needed to satisfy debt service obligations.

One-time revenues in either operating fund will not be used for funding on-going appropriations. One-time revenues should be used to fund capital improvements, capital equipment or other one-time appropriations.

Charges for services, or user fees, shall be reviewed at least every two years for the effects of inflation and revised subject to City Council approval.

### City Charter Requirements

The City Manager shall have prepared on or before the 15<sup>th</sup> day of August in each year a budget to cover all proposed expenditures of the city for the succeeding fiscal year, which begins on October 1, and ends on September 30, of each calendar year. The budget shall be prepared in conformity with the laws of the State of Texas. No public money shall ever be spent or appropriated, except in case of an emergency or public calamity, unless funds are currently in the possession of the City to cover said expenditures or appropriation. No expenditure shall ever be made by the City except upon check drawn upon the account, for which a previous appropriation shall have been made, signed by the city treasurer and countersigned by the City Manager or Mayor.

The minimum manning level for the Mesquite police department shall equal or surpass one and five-tenths (1.5) full-time and fully paid commissioned sworn service police officers per every one thousand (1,000) population of the City of Mesquite; such population to be officially determined annually by the City of Mesquite.

## Budget Administration

The Budget Director shall prepare each year a budget to cover the proposed expenditures of the City for the succeeding year. The Budget Director shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project. The budget must contain a complete financial statement of the City that shows: the outstanding obligations of the City; the cash on hand to the credit of each fund; the funds received from all sources during the preceding year; the funds available from all sources during the ensuing year; the estimated revenue available to cover the proposed budget; and the estimated tax required to cover the proposed budget.

The Budget Director shall file the proposed budget with the City Secretary's Office before the 30<sup>th</sup> day before the date the City Council makes its tax levy for the fiscal year.

A proposed budget that will require raising more revenue from property taxes than in the previous year must contain a cover page with the following statement in 18-point or larger type: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

The proposed budget shall be available for inspection by any person. The City Secretary shall take action to ensure that the proposed budget is posted on the City's Website.

The City Council shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing. The Council shall set the hearing for a date occurring after the 15<sup>th</sup> day after the date the proposed budget is filed with the City Secretary, but before the date the City Council adopts the tax rate.



## **Department Profiles**

City Council  
Administration  
City Secretary  
City Attorney  
Human Resources  
Budget and Research  
Finance  
Information Technology  
Fire Service  
Police Service  
Community Development  
Housing and Community Services  
Grant Services  
Public Works  
Library Services  
Parks and Recreation  
Airport Services  
Non-Departmental

## City Council

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The City Council is the legislative and policy-making body of the City of Mesquite. It operates under authority granted by the City's Home Rule Charter and conforms to the rules and regulations set forth by that Charter. The City Council, under provisions of the Charter, appoints the City Manager, City Secretary, Municipal Court Judge, City Attorney, Health Officer, Independent Auditor and members of various boards and commissions.



**Top Row (from left to right): Deputy Mayor Pro Tem Brian Hutcheson, Al Forsythe, Shirley Roberts, Stan Pickett. Bottom Row (from left to right): Mayor Pro Tem Dennis Tarpley, Mayor John Monaco, Bill Porter.**

The primary goal of the City Council is to provide representative leadership to the citizens of Mesquite ensuring that the City's future provides a safe and enjoyable environment for all those residing and working within its corporate boundaries. Achieving this goal is accomplished by meeting the following objectives:

- ◆ Adopting policies consistent with Council goals
- ◆ Adopting annual operating and capital improvement budgets
- ◆ Providing access to city government for all citizens

City Council  
 Financial Summary  
 Fund Allocations, Divisional Allocations, Expenditure Categories  
 Fiscal Years 2009-10 to 2011-12

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
General Fund	\$194,935	\$223,005	\$176,547	\$121,696
<b>Total All Funds</b>	<b>\$194,935</b>	<b>\$223,005</b>	<b>\$176,547</b>	<b>\$121,696</b>

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
City Council	\$194,935	\$223,005	\$176,547	\$121,696
<b>Total Division</b>	<b>\$194,935</b>	<b>\$223,005</b>	<b>\$176,547</b>	<b>\$121,696</b>

Expenditure Category	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Personal Services	\$18,830	\$13,948	\$15,820	\$10,443
Supplies	23,650	22,750	23,613	21,250
Contractual Services	151,001	186,307	137,114	90,003
Capital Outlay	<u>1,454</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Categories</b>	<b>\$194,935</b>	<b>\$223,005</b>	<b>\$176,547</b>	<b>\$121,696</b>

# City Council Objectives and Performance Measures

## Property Tax and Water & Sewer Rates

- It is the objective of the Mesquite City Council to ensure that quality services are delivered to the citizens of Mesquite and that tax rates and user fees are comparable to area cities of similar population and characteristics. One measure of this objective is a comparative analysis of the property tax rates and water, sewer, and garbage fees between Mesquite and the seven area cities used to benchmark such financial indicators.

Analysis of Property Tax, and Water Sewer & Garbage Rates						
By Comparison to Selected Area Cities						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Mesquite</i>	<i>Area Cities</i>	<i>Mesquite</i>	<i>Area Cities</i>	<i>Mesquite</i>	<i>Area Cities</i>
Property Tax Rate (per \$100 Valuation)	.640000	0.6106	.640000	0.6225	.640000	0.6254
Residential Water Rate (10,000 gals.)	\$39.84	\$31.60	\$44.25	\$33.09	\$47.05	tba
Residential Sewer Rate (10,000 gals.)	\$30.53	\$36.00	\$33.47	\$36.95	\$35.80	tba
Residential Garbage Rate (month)	\$15.00	\$16.23	\$16.50	\$15.76	\$16.50	tba

Survey cities: Arlington, Carrollton, Garland, Grand Prairie, Irving, Plano, and Richardson.

## Citizen Involvement

- It is the objective of the Mesquite City Council to ensure all citizens have access and input to City government. One measure of this objective is to show the number and types of forums available for citizen input.

Analysis of Citizen Participation in City Government			
By Type of Forums and Levels of Participation			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
	<i>Number of Meetings/Events</i>	<i>Number of Meetings/Events</i>	<i>Number of Meetings/Events</i>
City Council Meetings	31	27	27
Public Hearings	32	29	30
Student Government Day	2	2	2

# Administration

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The Department of Administration is comprised of six divisions, which provide service delivery in a variety of areas, each delineated below.

## City Manager

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The City Manager is the chief administrative officer of the City, exercising direction over all municipal operations. Appointed by the City Council, the City Manager is responsible for execution of all Council-directed policies and ensuring municipal programs are administered both efficiently and effectively.

## Public Information Office

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The Public Information Office is responsible for effective communications both internally within the City organization and with the public. The Division prepares print media for distribution to the public including press releases, Mainstream newsletter, presentations for elected officials and other publications. The Division also coordinates information relating to the City’s marketing efforts, image and promotion.

## Economic Development

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The Economic Development Division has two primary objectives: Retention and expansion of existing Mesquite businesses and relocation of new business to Mesquite. These two objectives are focused on commercial and industrial businesses with the ultimate goal of an increased tax base and higher wage jobs within a diversified local economy. The Division is also responsible for all tax abatement agreements monitoring and State required reporting. The Division serves as the City’s representative to the North Texas Commission, The Dallas Area Economic Development Association, the Metroplex International Development Association, The Texas Economic Development Council and the Texas Economic Development Sales Tax Association. Additionally, the Division serves as staff support for the Mesquite Quality of Life Corporation and administers the 4B Sales Tax Fund.

## Mesquite Arts Center

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The Mesquite Arts Center was designed for specific disciplines – including vocal, chamber and orchestral music; drama and the visual arts – the Mesquite Arts Center provides intimate artistic spaces expertly engineered for each acoustical and visual consideration. The Black Box Theatre is completely flexible and is suitable for a variety of configurations. The Mesquite Arts Center Division is responsible for assisting touring art exhibits and local artists are represented in the Main and Chamber Galleries.

## Mesquite Convention and Visitors Bureau

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The Mesquite Convention & Visitors Bureau (CVB) is a destination marketing organization, dedicated to providing visitors with an enjoyable, quality experience. The CVB markets Mesquite's hotels and attractions to leisure, business and group travelers, providing information and services to assure that everyone who visits the City has an outstanding experience.

## Building Services

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Building Services maintains all municipal facilities, with the exception of park facilities, and is responsible for comprehensive preventive maintenance of HVAC systems, electrical and mechanical equipment and custodial services.



In 2011, Mesquite received an Award of Excellence from the City County Communications and Marketing Association in the Digital Interactive Issue Specific Website category for Project Renewal.

Administration  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	\$4,007,128	\$3,969,770	\$4,041,977	\$3,816,051
Hotel Occupancy Tax Fund	944,461	926,143	821,622	851,213
Community Access and Cable TV Fund	64,172	72,500	255,820	288,000
Conference Center Capital Replacement Fund	72,543	0	60,250	50,000
<b>Total All Funds</b>	<b>\$5,088,304</b>	<b>\$4,968,413</b>	<b>\$5,179,669</b>	<b>\$5,005,264</b>

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
City Manager	\$979,954	\$850,363	\$1,027,755	\$1,053,417
Economic Development	174,932	161,125	168,993	158,259
Public Information Office	117,056	114,263	119,624	208,945
Marketing and Tourism	312,216	403,479	275,000	0
Mesquite Arts Center	124,381	115,073	123,611	119,205
Building Services	2,298,589	2,325,467	2,326,994	2,276,225
Keep Mesquite Beautiful, Inc.	22,016	22,000	22,000	22,000
Hotel Occupancy Tax Administration	332,242	305,000	224,000	233,000
Convention and Visitors Bureau	419,505	399,429	403,622	402,213
Mesquite Arts Council, Inc.	87,473	99,857	86,000	97,000
Historic Mesquite, Inc.	83,225	99,857	86,000	97,000
Community Access and Cable TV Fund	64,172	72,500	255,820	288,000
Conference Center Capital Replacement Fund	72,543	0	60,250	50,000
<b>Total Divisions</b>	<b>\$5,088,304</b>	<b>\$4,968,413</b>	<b>\$5,179,669</b>	<b>\$5,005,264</b>

Expenditure Category	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Personal Services	\$2,636,319	\$2,502,886	\$2,723,981	\$2,608,338
Supplies	97,044	107,130	100,465	92,210
Contractual Services	2,180,941	2,248,268	2,349,651	2,345,086
Capital Outlay	123,678	60,145	105,088	58,801
Reimbursements	(173,582)	(173,920)	(183,920)	(183,575)
Other Financing Uses	223,904	223,904	84,404	84,404
<b>Total Categories</b>	<b>\$5,088,304</b>	<b>\$4,968,413</b>	<b>\$5,179,669</b>	<b>\$5,005,264</b>

Administration  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2009-10	2010-11	2010-11	2011-12
General Fund	27.50	27.50	27.50	26.50
Hotel Occupancy Tax Fund	2.00	2.00	2.00	2.00
<b>Total All Funds</b>	<b>29.50</b>	<b>29.50</b>	<b>29.50</b>	<b>28.50</b>

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
City Manager	6.00	6.00	6.00	6.00
Building Services	16.50	16.50	16.50	16.50
Economic Development	1.00	1.00	1.00	1.00
Mesquite Arts Center	2.00	2.00	2.00	2.00
Public Information Office	1.00	1.00	1.00	1.00
Marketing and Tourism	3.00	3.00	3.00	2.00
<b>Total Administration</b>	<b>29.50</b>	<b>29.50</b>	<b>29.50</b>	<b>28.50</b>

City Manager

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Managing Director of Admin. Services	1.00	1.00	1.00	1.00
Senior Administrative Aide	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
<b>Total City Manager</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

Economic Development

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Manager of Economic Development	1.00	1.00	1.00	1.00
<b>Total Economic Development</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

Mesquite Arts Center

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Mesquite Arts Center Manager	1.00	1.00	1.00	1.00
Mesquite Arts Center Assistant Manager	1.00	1.00	1.00	1.00
<b>Total Mesquite Arts Center</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Public Information Office

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Communications Manager	1.00	1.00	1.00	0.00
Communications & Marketing Manager	0.00	0.00	0.00	1.00
<b>Total Public Information Office</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

Marketing and Tourism

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Marketing Manager	1.00	1.00	1.00	0.00
CVB Director	1.00	1.00	1.00	1.00
CVB Sales and Service Mgr.	1.00	1.00	1.00	1.00
<b>Total Marketing and Tourism</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>

Building Services

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
Building Maintenance Worker	1.00	1.00	1.00	1.00
Building Services Coordinator	1.00	1.00	1.00	1.00
Custodian	5.00	5.00	5.00	5.00
Facility Maintenance Supervisor	2.00	2.00	2.00	2.00
Manager of Building Services	1.00	1.00	1.00	1.00
Manager of Construction Projects (FTE)	0.50	0.50	0.50	0.50
Secretary	1.00	1.00	1.00	1.00
Senior Building Maintenance Technician	5.00	5.00	5.00	5.00
<b>Total Building Services</b>	<b>16.50</b>	<b>16.50</b>	<b>16.50</b>	<b>16.50</b>

### Departmental Job Classifications

Job Classification	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Aide	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00
Building Services Coordinator	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00	0.00
Communications & Marketing Manager	0.00	0.00	0.00	1.00
Custodian	5.00	5.00	5.00	5.00
CVB Director	1.00	1.00	1.00	1.00
CVB Sales and Service Mgr.	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Facility Maintenance Supervisor	2.00	2.00	2.00	2.00
Managing Director of Admin. Services	1.00	1.00	1.00	1.00
Manager of Building Services	1.00	1.00	1.00	1.00
Manager of Construction Projects (FTE)	0.50	0.50	0.50	0.50
Manager of Economic Development	1.00	1.00	1.00	1.00
Marketing Manager	1.00	1.00	1.00	0.00
Mesquite Arts Center Manager	1.00	1.00	1.00	1.00
Mesquite Arts Center Assistant Manager	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Administrative Aide	1.00	1.00	1.00	1.00
Senior Building Maintenance Technician	5.00	5.00	5.00	5.00
<b>Total City Manager</b>	<b>29.50</b>	<b>29.50</b>	<b>29.50</b>	<b>28.50</b>

# Administration

## Objectives and Performance Measures

### Citizen Communications

- It is the objective of the City Manager’s Office to provide citizens with current information about City services. This analysis shows communications tools used to achieve this objective, together with effectiveness measures.

Analysis of Citizen Communication Methods By Type, Content, and Feedback			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<i>Mainstream Newsletter</i>			
Number/Percentage of Households Reached	39,500 99%	39,500 99%	39,500 99%
<i>City Website</i>			
Website - Vistors	2,100,000	2,100,000	2,100,000
Website - Hits	90,000,000	90,000,000	90,000,000
<i>Presentations</i>			
Citizen Presentations	10	10	10
<i>Media</i>			
Social Media Platforms	0	3	3
E-newsletter Edition	0	0	0

### Arts Council

- It is the objective of the Mesquite Arts Council to encourage use of the Mesquite Arts Center for a wide range of cultural and educational endeavors. One measure of this objective is an analysis of the types of users and events occurring at the Center and the number of people participating in those events.

#### Types of Users

Arts Groups - nonprofit groups engaged in theater, music, dance, and/or the visual arts.

MISD - The Mesquite Independent School District.

City Departments - departments of the City of Mesquite.

Public - all other users/uses (i.e., private gatherings, wedding receptions).

Analysis of Mesquite Arts Center Usage By Type of Users, Events and Participants												
Type of User	<u>2009-10</u>				<u>2010-11</u>				<u>2011-12 Projected</u>			
	Number of Events	Percentage of Total Use	Number of Participants	Percentage of Total Participants	Number of Events	Percentage of Total Use	Number of Participants	Percentage of Total Participants	Number of Events	Percentage of Total Use	Number of Participants	Percentage of Total Participants
Arts Groups	410	79%	76,252	94.7%	400	82%	90,946	95.7%	585	88%	79,000	96.1%
MISD	13	3%	437	0.5%	7	1%	200	0.2%	10	2%	300	0.4%
City Departments	66	13%	2,918	3.6%	72	15%	3,510	3.7%	50	8%	2,200	2.7%
Public	27	5%	923	1.1%	10	2%	346	0.4%	20	3%	680	0.8%
Total	516	100%	80,530	100.00%	489	100%	95,002	100.00%	665	100%	82,180	100.00%

- It is the objective of the Mesquite Arts Council to provide opportunities for nonprofit groups to present arts programming under the terms of The Mesquite Arts Council/City of Mesquite *Local Cultural Grants Guidelines and Application*. This analysis shows by type of group, the number of projects received and the amount of funding invested.

By Type of Group, Number of Applications Received and Amount of Funding Invested									
<u>Type of Group</u>	<u>2009-10</u>			<u>2010-11</u>			<u>2011-12 Projected</u>		
	<u>Number of Projects Received</u>	<u>Number of Projects Approved</u>	<u>Amount of Funding Invested</u>	<u>Number of Projects Received</u>	<u>Number of Projects Approved</u>	<u>Amount of Funding Invested</u>	<u>Number of Projects Received</u>	<u>Number of Projects Approved</u>	<u>Amount of Funding Invested</u>
Theatre	2	2	\$10,000	2	2	\$10,000	2	tba	tba
Literary	1	1	\$995	2	2	\$2,520	1	tba	tba
Music	10	2	\$5,500	4	2	\$5,500	3	tba	tba
Visual Arts	2	1	\$500	12	12	\$3,915	13	tba	tba
Presenting	5	9	\$49,659	39	39	\$39,895	22	tba	tba
Public Art	0	0	\$0	5	5	\$253,000	3	tba	tba
Community Series	4	3	\$41,035	3	3	\$15,000	2	tba	tba
Total	24	18	\$107,688	67	65	\$329,830	46	tba	tba

## City Secretary

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The City Secretary is the Records Management Officer for the City of Mesquite and is responsible for establishing and maintaining a citywide records management program. The City Secretary's Office maintains official records relative to City Council actions, contracts, deeds for city-owned property, easements and city boards and commissions. As the records management officer, the City Secretary's primary emphasis is the continued enhancement of records management procedures in compliance with the Local Government Records Act to assure that the city's records are organized and maintained in an accessible and cost-efficient manner.

The City Secretary's Office also supervises all municipal elections and assists the Mayor and Council members in scheduling appointments for special civic events and assists in researching and providing information to citizens, businesses and staff on a daily basis.



**The City of Mesquite hosted local high school students as part of Student Government Day on April 8, 2011 and April 15, 2011.**

City Secretary  
 Financial Summary  
 Fund Allocations, Divisional Allocations, Expenditure Categories  
 Fiscal Years 2009-10 to 2011-12

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	\$311,820	\$342,922	\$390,588	\$364,199
<b>Total All Funds</b>	<b>\$311,820</b>	<b>\$342,922</b>	<b>\$390,588</b>	<b>\$364,199</b>

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
City Secretary	\$311,820	\$342,922	\$390,588	\$364,199
<b>Total Division</b>	<b>\$311,820</b>	<b>\$342,922</b>	<b>\$390,588</b>	<b>\$364,199</b>

Expenditure Category	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Personal Services	\$210,394	\$205,228	\$215,807	\$214,061
Supplies	2,536	6,253	6,253	6,253
Contractual Services	98,889	125,885	162,972	143,885
Capital Outlay	0	5,556	5,556	0
<b>Total Categories</b>	<b>\$311,820</b>	<b>\$342,922</b>	<b>\$390,588</b>	<b>\$364,199</b>

Authorized Staffing Levels

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	3.00	3.00	3.00	3.00
<b>Total General Fund</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
City Secretary	3.00	3.00	3.00	3.00
<b>Total City Secretary</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

Departmental Job Classifications

Job Classification	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
City Secretary	1.00	1.00	1.00	1.00
Assistant City Secretary	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
<b>Total City Secretary</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

# City Secretary

## Objectives and Performance Measures

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### City Council Records

- It is the objective of the City Secretary’s Office to prepare and submit City Council packets to each Council-member four days prior to a scheduled meeting. Occasionally, information for the City Council packet is submitted to the City Secretary’s Office less than four days prior to a meeting. A supplement to the packet is required. This analysis shows the number of packets prepared, the percentage submitted within the goal and the percentage of packets that were supplemented

<b>Analysis of City Council Packets</b>						
<b>By Number/Percent of Packets Prepared and Submitted</b>						
<b>Within Four Days of Scheduled Meetings and Number/Percent of Supplements Prepared</b>						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Packets Prepared	31	100%	25	100%	27	100%
Packet Supplements	14	45%	12	45%	15	55%

- It is the objective of the City Secretary’s Office to process all ordinances, resolutions and other Council actions within four working days of passage.

<b>Analysis of Process Time for City Council Actions</b>						
<b>By Number of Ordinances, Resolutions and Other Actions</b>						
<b>Processed Within Four Days of Council Passage</b>						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Ordinances	46	100%	59	100%	65	100%
Resolutions	49	100%	37	100%	42	100%
Other Actions	70	N/A	55	N/A	65	100%

- It is the objective of the City Secretary’s Office to transcribe the minutes of all City Council meetings within six days and to post Action Agendas for all regular City Council meetings on the City’s Web site within two days after the meetings. This analysis shows the number of minutes transcribed within the goal of six working days and the number of Action Agendas posted on the City’s Web site within two working days.

<b>Analysis of Processing Time for City Council Minutes</b>						
<b>By Minutes Transcribed Within Six Working Days and</b>						
<b>Action Agendas Posted Within Two Working Days</b>						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Minutes Transcribed	31	100%	27	100%	27	100%
Action Agendas for Regular City Council Meetings Posted on to City’s Website	24	100%	24	100%	24	100%

## Legal Notices

- It is the objective of the City Secretary's Office to publish all legal notices and documents as required by State law and within the time limit allowed. This analysis shows the number of documents published and the percentage published in a timely manner.

<b>Analysis of Legal Notices Published</b> By Number of Notices Published and Percentage Published Within Time Allowed by Law						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Notices Published	164	100%	144	100%	155	100%

## Records Management

- It is the objective of the City Secretary's Office to maintain the City's records within the provisions of applicable State law. This analysis shows the number of cubic feet of records authorized for storage and destruction and the percentage of authorized documents actually stored and destroyed.

<b>Analysis of Records Authorized for Storage in Records Storage Center</b> By Number of Cubic Feet of Records Authorized and Percentage Placed in Storage						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
CF/Records Stored	612	100%	1,089	100%	800	100%

<b>Analysis of Records Authorized for Destruction</b> By Number of Cubic Feet of Records Authorized and Percentage Destroyed						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
CF/Records Destroyed	1,062	100%	1,135	100%	1,200	100%

## Legal Documents Filed with Dallas County

- It is the objective of the City Secretary's Office to file all documents with Dallas County in accordance with all legal requirements. Documents include deeds, easements, liens and certain ordinances. This analysis shows the number and percentage of documents filed in compliance with all legal requirements.

<b>Legal Documents Filed with Dallas County</b> By Number/Percent of Documents Received for Filing						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Number of Legal Documents Filed	1,510	100%	2,017	100%	2,300	100%

## Public Information Requests

- It is the objective of the City Secretary’s Office to respond to all requests for public information in accordance with State law. Section 552.221 of the Texas Government Code states that, “An officer for public information of a governmental body shall promptly produce public information for inspection, duplication or both on application by any person to the officer. Promptly means as soon as possible under the circumstances, that is, within a reasonable time, without delay.”

<b>Analysis of Public Information Requests</b>						
<b>By Number of Requests Received and Completed</b>						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Number of Requests	398	N/A	609	N/A	1,000	N/A

## Proclamations

- It is the objective of the City Secretary’s Office to compile information and prepare Proclamations for the Mayor’s Office. This analysis shows the number and percentage of documents prepared for various events and special occasions for presentation by the Mayor.

<b>Proclamations</b>						
<b>By Number/Percent of Documents Received for Filing</b>						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Number of Proclamations Prepared	69	100%	66	100%	75	100%

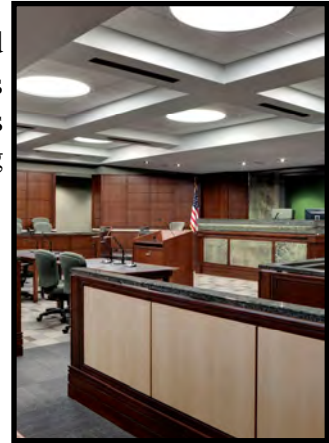
## City Attorney

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The City Attorney's Office furnishes legal advice to City officials and personnel, represents the City in lawsuits and litigation and prepares ordinances, resolutions, contracts and all other legal instruments. This office also prosecutes cases heard in Municipal Court involving infractions of City ordinances and State laws.

Primary objectives of the City Attorney's Offices include:

- Keeping the City Council advised of lawsuit status
- Fulfilling the legal needs of all departments
- Reducing the cost of litigation
- Coordinating with outside attorneys and encouraging early disposition of all lawsuits
- Issuing legal opinions in a timely manner
- Working closely with the City's insurance carrier to minimize claim losses
- Answering requests in a timely manner for information and records under the Public Information Act.
- Prosecuting cases heard in Municipal Court.



**One of the new courtrooms at the New City Hall.**

City Attorney  
 Financial Summary  
 Fund Allocations, Divisional Allocations, Expenditure Categories  
 Fiscal Years 2008-09 to 2010-11

Fund	Actual 2008-09	Adopted 2009-10	Amended 2009-10	Adopted 2010-11
General Fund	\$791,833	\$827,600	\$773,697	\$785,405
<b>Total All Funds</b>	<b>\$791,833</b>	<b>\$827,600</b>	<b>\$773,697</b>	<b>\$785,405</b>

Division	Actual 2008-09	Adopted 2009-10	Amended 2009-10	Adopted 2010-11
City Attorney	\$791,833	\$827,600	\$773,697	\$785,405
<b>Total Division</b>	<b>\$791,833</b>	<b>\$827,600</b>	<b>\$773,697</b>	<b>\$785,405</b>

Expenditure Category	Actual 2008-09	Adopted 2009-10	Amended 2009-10	Adopted 2010-11
Personal Services	\$762,252	\$763,036	\$720,951	\$729,088
Supplies	3,300	5,576	5,607	3,050
Contractual Services	24,696	46,200	39,300	49,763
Capital Outlay	1,585	12,788	7,839	3,504
<b>Total Categories</b>	<b>\$791,833</b>	<b>\$827,600</b>	<b>\$773,697</b>	<b>\$785,405</b>

Authorized Staffing Levels

Staffing Levels by Fund

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
General Fund	7.00	7.00	7.00	7.00
<b>Total General Fund</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

Summary of Divisional Staffing Levels

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
City Attorney	7.00	7.00	7.00	7.00
<b>Total City Attorney</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

Departmental Job Classification

Job Classification	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	0.00	0.00
Assistant City Attorney I	1.00	1.00	2.00	1.00
Assistant City Attorney II	1.00	1.00	1.00	2.00
Paralegal I	2.00	2.00	2.00	2.00
Paralegal II	0.00	0.00	0.00	0.00
Legal Services Supervisor	1.00	1.00	1.00	1.00
<b>Total City Attorney</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

# City Attorney

## Objectives and Performance Measures

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### Legal Opinions/Memoranda

- It is the objective of the Mesquite City Attorney’s Office to provide the City Council, the City Manager and City Departments with competent and accurate legal advise on a wide range of administrative and operational issues. For purposes of this analysis, a formal legal opinion is given in response to a formal request for the opinion. A memorandum also renders an opinion, but under less formal circumstances.

Analysis of Legal Opinions/Memoranda			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Opinions / Memo / Correspondence	106	120	140

### Ordinances, Resolutions, and Other Legal Documents

- It is the objective of the Mesquite City Attorney’s Office to draft, review and/or prepare City ordinances and resolutions. The office also reviews and prepares contracts and other legal documents. This analysis shows the number of ordinances, resolutions, contracts, court complaints, insurance claims and other documents processed by the City Attorney’s Office.

Analysis of Documents Processed			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Ordinances	49	59	65
Resolutions	50	37	42
Contracts	69	75	80
Insurance Claims	231	214	240
Total	399	385	427

### Meetings

- It is the objective of the Mesquite City Attorney’s Office to act as legal advisor and/or legal representative for meetings of the City Council, Planning and Zoning Commission, Board of Adjustment, Development Review Committee and others, as required. This analysis shows the number of meetings attended.

Analysis of Meetings Attended By Type/Number of Meetings			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Directors' Meetings	24	24	24
City Council	24	24	24
Planning & Zoning Commission	24	24	24
Civil Service/Trial Board Meetings	3	1	3
Board of Adjustment	12	8	15
Building Standards Board	12	5	10
Others: Outside Attorneys, Manager's staff, Governmental Agencies and Mediation Hearings	289	303	332
Total	388	389	432

## Opens Records Act

- It is the objective of the City Attorney's Office to ensure that the City complies with all provisions of State law governing open records. This analysis shows the number of requests for records/documents made under the provisions of the Texas Opens Records Act. The analysis also shows the number of times the City Attorney's Office requested an opinion from the Texas Attorney General related to open records.

Analysis of Open Records Activity By Number of Requests for Open Records, and Number of Opinions Requested From Texas Attorney General			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Open Records Requests	897	1,088	1,100
Open Records Requests Requiring an Opinion From the Texas Attorney General	84	199	350
Total	981	1,287	1,450

## Training

- It is the objective of the Mesquite City Attorney's Office to meet or exceed all annual state training requirements for municipal attorneys. This analysis shows the number and type of training hours attained by staff attorneys.

Analysis of Attorney Training Hours (Per Attorney) By Number of Hours, Type of Training, and Required/Additional Training						
<i>State Training Hours for In-house Attorneys (average per attorney)</i>	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Required</i>	<i>Additional</i>	<i>Required</i>	<i>Additional</i>	<i>Required</i>	<i>Additional</i>
Ethics	3.00	1.25	3.00	1.25	3.00	1.25
Other Legal Education	12.00	21.60	12.00	21.60	12.00	21.60
Total	15.00	22.85	15.00	22.85	15.00	22.85

## Municipal Court Prosecutions

- It is the objective of the Mesquite City Attorney's Office to efficiently and effectively prosecute cases authorized for a Municipal Court under Texas law (generally, Class C misdemeanors). This analysis shows the number and type of prosecutions handled by the City Attorney's Office in the Mesquite Municipal Court.

Analysis of Prosecutions By Type and Number of Cases			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Traffic Violations	23,717	29,755	37,194
City Ordinance	2,164	1,844	2,117
State Law	4,332	4,673	5,047
Parking	866	1,062	1,073
Total	31,079	37,334	45,431

Outside Attorneys

- It is the objective of the mesquite City Attorney’s Office to provide supervision of those legal firms contracted to handle certain City litigation and other legal matters. This analysis shows the types and number of cases handled by outside firms, the billable hours, and total costs.

Analysis of Outside Attorney Activity						
By Type of Case and Billable Hours						
(expenses not billed by the hour are included in costs)						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<u>Billable Hours</u>	<u>Cost</u>	<u>Billable Hours</u>	<u>Cost</u>	<u>Billable Hours</u>	<u>Cost</u>
Non-TML Attorneys	870	\$226,243	748	\$164,858	1,000	\$220,400
TML Attorneys	724	\$115,840	583	\$93,251	750	\$120,000
Total	1,594	\$342,083	1,331	\$258,109	1,750	\$340,400

# Human Resources

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Human Resources provides important services to the City of Mesquite. Primary among the department's service areas is supplying all city departments with qualified applicants to fill job vacancies.



**Mesquite Employee Health Center (MEHC) staff performed glucose tests at the City of Mesquite Health and Benefits Fair in September 2011. The Human Resources department hosts the fair each year for employees and retirees.**

The department is comprised of five divisions with each division responsible for specific tasks and duties. Divisions within the department include Human Resources Administration, Risk Management, Training, Medical Health Claims and General Liability Insurance.

## **Human Resources Administration**

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Responsible for supplying the City with qualified job applicants, Human Resources Administration coordinates a recruiting and testing program aimed at achieving this objective. This division also manages the classification and job family pay plans, develops and administers various employee benefit and morale-building programs, maintains employee records and files and renders services to operating departments on all matters related to or affecting personnel.

## **Risk Management**

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The Risk Management Division is responsible for making and carrying out decisions that will minimize the adverse effects of accidental losses upon the City. With enlisted efforts from all City personnel, preventing and reducing the probability and severity of accidental losses becomes a shared responsibility. Specifically, the Risk Management Division is responsible for protecting City assets, ensuring a safe environment for employees and for members of the public who may come into contact with these employees as services are provided and minimizing the possibility of interruption of vital public services.

## **Training**

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The Training Division facilitates and provides training and organizational development programs to the City. The division institutes training programs aimed at assisting City employees in maintaining, improving and learning job-related skills.

## **Medical Health Claims**

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The Medical Health Insurance Fund accounts for the provision of group life and health insurance coverage for all full-time city employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Emphasis on preventive care and healthy lifestyles along with the managed-care health insurance program work to reduce medical insurance expenses.

## **General Liability Insurance**

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The City's general liability insurance fund program includes assurances that available coverage and financial resources are available to meet liability claims.

Human Resources  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
General Fund	\$986,681	\$945,941	\$977,816	\$1,004,811
Medical Health Claims Fund	14,116,554	12,471,213	14,167,842	13,819,709
General Liability Fund	<u>2,409,692</u>	<u>1,912,468</u>	<u>2,278,468</u>	<u>1,952,492</u>
<b>Total All Funds</b>	<b><u>\$17,512,927</u></b>	<b><u>\$15,329,622</u></b>	<b><u>\$17,424,126</u></b>	<b><u>\$16,777,012</u></b>

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Human Resources Admin	\$982,938	\$940,941	\$972,816	\$1,004,811
Risk Management	0	0	0	0
Training	3,743	5,000	5,000	0
Medical Health Claims	14,116,554	12,471,213	14,167,842	13,819,709
General Liability Insurance	<u>2,409,692</u>	<u>1,912,468</u>	<u>2,278,468</u>	<u>1,952,492</u>
<b>Total Divisions</b>	<b><u>\$17,512,927</u></b>	<b><u>\$15,329,622</u></b>	<b><u>\$17,424,126</u></b>	<b><u>\$16,777,012</u></b>

Expenditure Category	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Personal Services	\$1,373,146	\$1,363,502	\$1,417,295	\$1,377,729
Supplies	47,823	45,550	48,150	48,550
Contractual Services	16,326,202	14,194,734	16,253,245	15,606,664
Capital Outlay	25,081	5,304	4,461	9,050
Reimbursements	<u>(259,325)</u>	<u>(279,468)</u>	<u>(299,025)</u>	<u>(264,981)</u>
<b>Total Categories</b>	<b><u>\$17,512,927</u></b>	<b><u>\$15,329,622</u></b>	<b><u>\$17,424,126</u></b>	<b><u>\$16,777,012</u></b>

Human Resources  
Authorized Staffing Levels  
Fiscal Years 2010-11 to 2011-12

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	15.00	14.00	14.00	14.00
<b>Total General Fund</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Human Resources Administration	11.00	11.00	11.00	11.00
Risk Management	4.00	3.00	3.00	3.00
<b>Total Human Resources</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

Human Resources Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Director of Human Resources	1.00	1.00	1.00	1.00
Manager of Human Resources	1.00	1.00	1.00	1.00
Human Resources Supervisor	1.00	1.00	2.00	2.00
Human Resources Analyst	2.00	2.00	1.00	1.00
Human Resources Senior Analyst	1.00	1.00	1.00	1.00
Human Resources Specialist	5.00	5.00	4.00	4.00
Payroll / HRIS Administrator	0.00	0.00	1.00	1.00
<b>Total Human Resources Administration</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

Risk Management

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Human Resources Administrator-Risk Mgmt	1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
<b>Total Risk Management</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

Departmental Job Classifications

Job Classification	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Director of Human Resources	1.00	1.00	1.00	1.00
Manager of Human Resources	1.00	1.00	1.00	1.00
Human Resources Supervisor	1.00	1.00	2.00	2.00
Human Resources Administrator-Risk Mgmt	1.00	1.00	1.00	1.00
Human Resources Analyst	3.00	3.00	2.00	2.00
Human Resources Senior Analyst	1.00	1.00	1.00	1.00
Human Resources Specialist	7.00	6.00	5.00	5.00
Payroll / HRIS Administrator	0.00	0.00	1.00	1.00
<b>Total Department of Human Resources</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

# Human Resources

## Objectives and Performance Measures

### Risk Management

- It is the objective of the Risk Management Division to minimize the risk of work-related injuries and illnesses to City employees. Also, the Division strives to reduce the City's exposure to employee productivity losses, as well as the financial losses resulting from work-related injuries and illnesses. One measure of this objective is an analysis of employee and supervisor training designed to increase safe working conditions. This analysis shows the types of training given, the number of participants and the number of hours of training given.

Analysis of Safety Training						
By Type of Training, Number of Participants, and Hours of Training						
Type of Training	2009-10		2010-11		2011-12 Projected	
	Number of Participants	Hours of Training	Number of Participants	Hours of Training	Number of Participants	Hours of Training
Construction Safety	39	284	72	324	46	285
Equipment Safety	434	303	387	808	347	541
Health & Wellness	877	2,320	466	388	748	1,145
Miscellaneous	24	6	213	410	90	144
Substance Abuse	0	0	163	146	65	61
Total	1,374	2,913	1,301	2,076	1,296	2,176

- This analysis shows the number of workers' compensation claims by department or division, number of claims, average number of workdays lost and average cost of per claim.

Analysis of Workers' Compensation Claims									
By Department/ Division, Number of Claims, Average Number of Work Days Lost, and Average Cost Per Claim									
Department/ Division	2009-10			2010-11			2011-12 projected		
	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim
Public Works	50	3	\$1,883	40	2	\$2,770	44	3	\$2,531
Fire	16	7	\$8,123	28	14	\$7,561	21	12	\$6,777
Parks & Rec	10	5	\$1,146	15	3	\$4,211	11	6	\$2,524
Police	30	11	\$5,878	31	12	\$5,604	27	13	\$7,290
Other	9	0	\$815	5	2	\$2,289	7	1	\$1,277
Total	115	5	\$3,646	119	7	\$4,797	110	7	\$4,429

\* includes lost-time and no lost-time injuries.

## Applications

- It is the objective of the Human Resources Department to provide City departments with applications meeting requirements for job openings. This analysis shows, by job family, the number of positions posted for recruitment and the number of applications received for posted positions.

<b>Analysis of Positions Posted and Number of Applications Received by Job Family</b>						
<i>Job Family</i>	<i>2009-10</i>		<i>2010-11</i>		<i>2011-12 projected</i>	
	<i>Positions Posted</i>	<i>Applications Received</i>	<i>Positions Posted</i>	<i>Applications Received</i>	<i>Positions Posted</i>	<i>Applications Received</i>
Administrative/ Specialist	7	592	11	618	10	741
Clerical	27	12,017	39	13,045	29	10,577
Hourly/Seasonal	16	1,488	20	1,258	16	1,308
Labor	11	2,171	14	1,616	11	2,036
Maintenance/Trades	41	7,676	42	4,116	35	6,585
Professional/Managerial	26	3,600	16	1,178	17	2,208
Executive	1	1	0	0	1	1
Engineering	2	183	0	0	1	115
Fire	8	922	7	955	9	939
Police	12	408	4	362	6	385
<b>Total</b>	<b>151</b>	<b>29,058</b>	<b>153</b>	<b>23,148</b>	<b>135</b>	<b>24,895</b>

## Health Claim Processing

- It is the objective of the Human Resources Department to monitor the health claims processing activity. This analysis shows a comparison of budget to actual claims costs per fiscal year.

Analysis of Medical & Pharmacy Claims						
	2009-10		2010-11		2011-12	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Projected
Medical Claims	\$7,043,600	\$8,448,457	\$8,249,125	\$7,021,304	\$8,190,693	\$8,000,000
Pharmacy Claims	\$450,000	\$509,375	\$585,924	\$626,907	\$638,002	\$600,000
Administrative Fees	\$1,040,284	\$925,619	\$937,865	\$875,871	\$749,106	\$740,000
MEHC Clinic & Pharmacy	\$2,051,119	\$2,401,878	\$2,539,516	\$2,429,729	\$2,279,789	\$2,200,000
Total	\$10,585,003	\$12,285,329	\$12,312,430	\$10,953,811	\$11,857,590	\$11,540,000

## Overtime Hours

- It is the objective of the Human Resources Department to accurately track employee overtime hours, ensuring such hours are compensated by the City in compliance with applicable state and federal laws and regulations. This analysis shows, by department, the number of overtime hours worked by employees and the percentage of those hours to total work hours.

Analysis of Employee Overtime by Department, Total Work Hours, Overtime Time Hours and Percentage to Total Work Hours									
City Department	2009-10			2010-11			2011-12 Projected		
	Total Work Hours	Overtime Hours	% of O/T Hrs. to Total Hours	Total Work Hours	Overtime Hours	% of O/T Hrs. to Total Hours	Total Work Hours	Overtime Hours	% of O/T Hrs. to Total Hours
Administration	27,227	0	0.00%	61,592	1,080	1.75%	59,160	1,094	1.9%
Airport	5,313	88	1.66%	2,833	3	0.11%	2,368	0	0%
Budget	2,088	0	0.00%	4,176	0	0.00%	4,176	0	0%
City Attorney	12,528	0	0.00%	11,432	0	0.00%	11,192	0	0%
City Secretary	6,264	0	0.00%	7,893	197	2.50%	6,264	0	0%
Community Development	82,058	162	0.20%	82,675	179	0.22%	62,744	182	0.3%
Community Services	76,632	1,866	2.43%	73,286	1,782	2.43%	93,967	1,789	1.9%
Finance	101,941	589	0.58%	102,926	574	0.56%	99,472	804	0.8%
Fire	575,395	10,387	1.81%	560,553	10,009	1.79%	557,424	15,587	2.8%
IT	34,202	970	2.83%	31,940	916	2.87%	27,384	837	3.1%
Human Resources	29,056	0	0.00%	28,313	105	0.37%	24,608	0	0%
Library Services	41,760	0	0.00%	42,149	0	0.00%	40,288	0	0%
Parks & Rec	173,686	3,531	2.03%	149,242	3,396	2.28%	163,543	3,855	2.4%
Police	683,580	52,924	7.74%	676,842	52,598	7.77%	628,064	50,883	8.1%
Public Works	495,189	8,792	1.78%	505,252	12,430	2.46%	487,020	11,988	2.5%
Total	2,346,919	79,309	3.4%	2,341,104	83,269	3.6%	2,267,674	87,023	3.8%

## Sick Leave

- It is the objective of the Human Resources Department to accurately track employee leave hours granted under the provisions of the City's sick leave policies. This analysis shows, by department, the number of sick leave hours taken by employees and the percentage of those hours to total work hours.

Analysis of Sick Leave Time Taken by Department, Total Work Hours, Sick Leave Time Hours and Percentage to Total Work Hours									
	2009-10			2010-11			2011-12 Projected		
	Sick Leave			Sick Leave			Sick Leave		
City Department	Total Work Hours	Sick Leave Hours	% of Sick Leave to Total Hours	Total Work Hours	Sick Leave Hours	% of Sick Leave to Total Hours	Total Work Hours	Sick Leave Hours	% of Sick Leave to Total Hours
Administration	27,227	619	2.3%	61,592	2,285	3.7%	59,160	2,270	3.8%
Airport	5,313	24	0.5%	2,833	111	3.9%	2,368	15	.7%
Budget	2,088	94	4.5%	4,176	196	4.7%	4,176	100	2.4%
City Attorney	12,528	410	3.3%	11,432	365	3.2%	11,192	149	1.3%
City Secretary	6,264	67	1.1%	7,893	172	2.2%	6,264	124	2%
Community Development	82,058	3,409	4.2%	82,675	2,974	3.6%	62,744	3,120	5%
Community Services	76,632	3,119	4.1%	73,286	3,078	4.2%	93,967	3,200	3.4%
Finance	101,941	4,715	4.6%	102,926	3,587	3.5%	99,472	3,705	3.7%
Fire	575,395	22,737	4.0%	560,553	20,020	3.6%	557,424	23,958	4.3%
IT	34,202	1,073	0.0%	31,940	1,253	3.9%	27,384	793	2.9%
Human Resources	29,056	1,319	4.5%	28,313	1,157	4.1%	24,608	846	3.4%
Library Services	41,760	1,522	3.6%	42,149	1,570	3.7%	40,288	1,554	3.9%
Parks & Recreation	173,686	5,944	3.4%	149,242	4,293	2.9%	163,543	4,288	2.6%
Police	683,580	21,171	3.1%	676,842	19,429	2.9%	628,064	17,394	2.8%
Public Works	495,189	17,467	3.5%	505,252	19,571	3.9%	487,020	16,749	3.4%
Total	2,346,919	83,688	3.6%	2,341,104	80,059	3.4%	2,267,674	78,271	3.5%

## Budget and Research

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The Department of Budget and Research is responsible for preparation and development of the City's annual operating and capital improvement budgets as well as providing financial information to the City Manager and City Council with which to base short- and long-term management decisions. Additionally, this department provides support to other City departments in development and execution of adopted budgets.



For fiscal year 2010-11, the City of Mesquite received the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada (GFOA) for the 23rd year.

Budget & Research  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	\$130,576	\$149,461	\$151,889	\$148,694
<b>Total All Funds</b>	<b>\$130,576</b>	<b>\$149,461</b>	<b>\$151,889</b>	<b>\$148,694</b>

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Budget Office	\$130,576	\$149,461	\$151,889	\$148,694
<b>Total Divisions</b>	<b>\$130,576</b>	<b>\$149,461</b>	<b>\$151,889</b>	<b>\$148,694</b>

Expenditure Category	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Personal Services	\$123,196	\$140,262	\$141,400	\$139,435
Supplies	2,948	1,600	1,600	1,600
Contractual Services	4,432	5,847	7,172	5,847
Capital Outlay	0	1,752	1,717	1,812
<b>Total Categories</b>	<b>\$130,576</b>	<b>\$149,461</b>	<b>\$151,889</b>	<b>\$148,694</b>

Authorized Staffing Levels

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	2.00	2.00	2.00	2.00
<b>Total General Fund</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Budget Office	2.00	2.00	2.00	2.00
<b>Total Budget Department</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Departmental Job Classifications

Job Classifications	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Budget Coordinator	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00
<b>Total Budget Department</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

# Budget and Research

## Objectives and Performance Measures

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### Capital Projects

- It is the objective of the Department of Budget and Research to ensure that appropriations, contracts and contract payments for all authorized capital projects are promptly and accurately posted to the city's accounting and budgeting systems.

Analysis of Capital Project Document Processing			
By Type			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
	<i>Number Processed</i>	<i>Number Processed</i>	<i>Number Processed</i>
Appropriation Revisions	285	269	250
Contract Encumbrances	169	196	180
Contract Payments	542	571	550

### Departmental Budgeting

- It is the objective of the Department of Budget and Research to prepare the city's annual operating and capital improvement budgets in a manner, which is fiscally responsible and does not compromise the fiscal integrity of the City. Accomplishment of this objective is measured by number of individual budgets reviewed and revenue and rate projections developed.

Analysis of Significant Budgetary Activity						
By Budgets Reviewed and Revenue Projections						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Budgets Reviewed</i>	<i>Appropriations</i>	<i>Budgets Reviewed</i>	<i>Appropriations</i>	<i>Budgets Reviewed</i>	<i>Appropriations</i>
General Fund	85	96,596,161	85	97,560,354	83	96,641,611
Water & Sewer	13	39,809,970	12	43,326,577	12	45,923,816
	<i>Number Projections Developed</i>	<i>Accuracy Rate Projection to Actual</i>	<i>Number Projections Developed</i>	<i>Accuracy Rate Projection to Actual</i>	<i>Number Projections Developed</i>	<i>Accuracy Rate Projection to Actual</i>
General Fund	113	99.33%	116	99.74%	117	100.00%
Water & Sewer Fund	13	98.34%	13	95.75%	13	100.00%

GFOA Budget Conformance

- It is the objective of the Department of Budget and Research to prepare a budget document, which meets program criteria set forth in the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program. The City of Mesquite’s budget shall 1) serve as a policy document delineating goals and objectives the City hopes to achieve in the fiscal period being presented, as well as future periods when possible, 2) serve as an operations guide explaining the make-up of its organizational units and how they relate to adopted programs, 3) serve as a financial plan detailing fund structure, budgetary basis of presentation, results of operations for both historical and current fiscal periods and explain significant changes in financial condition from one reporting period to another, and 4) serve as a communications medium ensuring that comprehension of the budget document is achieved by all readers.

Analysis of GFOA Budget Review									
	<i>2009-10</i>			<i>2010-11</i>			<i>2011-12 Projected</i>		
	Yes	No		Yes	No		Yes	No	
Budget Document Awarded GFOA Distinguished Presentation Award	★			★			To be Announced		

## Finance

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The Department of Finance is comprised of ten divisions that provide service delivery in a variety of areas, each delineated below. The Department employs 54.63 full-time equivalent employees.



The City of Mesquite earned the 16<sup>th</sup> Annual Achievement of Excellence in Procurement for 2011 from the National Purchasing Institute.

### Finance Administration

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The Finance Administration Division is responsible for the conduct of the City's financial affairs. This division also provides oversight and direction of those divisions in the Department of Finance which are accountable for seeing that the financial integrity of the City is maintained. Finance Administration is also responsible for cash and investing activities, portfolio management and reporting; management of the City's bonded indebtedness program, debt service payments and depository agreements.

### Accounting

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The Accounting Division is responsible for providing a financial and reporting system required to safeguard and account for City assets and to record financial transactions in accordance with State law, the City Charter, City ordinances and generally accepted accounting principles. Financial records are maintained for general ledger accounts, payroll, accounts payable, cash receipts and bank reconciliation. Other financial functions include interim and annual financial reporting, annual audit preparations, and state and federal grant reporting.

### Purchasing

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The Purchasing Division is responsible for all City purchases and contractual activities. This involves determining service needs, researching available products and services, developing City standards and specifications, obtaining informal and formal bid quotations and inspecting delivered goods and services prior to payment. Purchasing is also responsible for the sale of all obsolete equipment and goods and pursuit of used equipment/furniture via auctions.

### Warehouse

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The Warehouse Division is responsible for ordering, receiving, storing and issuing commodities essential for City departments. The Warehouse also estimates quantities, orders items on bid and assists in the preparation of bid documents for stock items. In addition, the division handles and stores the City's records in the records storage facility.

### Transportation Pool

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The Transportation Pool Division provides transportation for all City employees not regularly assigned vehicles in their respective departments.

**Printshop/Mailroom** \_\_\_\_\_

The Printshop/Mailroom Division is responsible for all in-house printing, mail collection and distribution, and maintaining inventory of forms, envelopes and paper.

**Tax Office** \_\_\_\_\_

The Tax Office Division is responsible for the billing and collection of ad valorem taxes for the City. In addition, the division collects ad valorem taxes for the Mesquite Independent School District (MISD) on a contractual basis. Cost to the MISD is on a pro-rated basis. Other responsibilities of this office include maintenance of ownership records and plat books and billing of special assessments.

**Municipal Court** \_\_\_\_\_

The Municipal Court Division is responsible for the legal resolution of all City traffic cases, all criminal cases arising under City ordinances and all Class C misdemeanors filed with the court. The Municipal Court is also responsible for warrants issued, processing after dispositions are finalized, quarterly warrant audits and monthly reporting.

**Water and Sewer Accounting** \_\_\_\_\_

Water and Sewer Accounting Division is responsible for utility customer service and centralized cash service. Duties of utility customer service personnel include the maintenance, mailing and collection of residential and commercial customer accounts for water, sewer and garbage charges. The central cashier is responsible for the collection, balancing and depositing of all other City invoices and fees.

**Central Copy** \_\_\_\_\_

The Central Copy budget accounts for all expenditures associated with all copiers located throughout City facilities. A predetermined rate per copy is charged to department users and reimbursed to the Central Copy budget.

Finance  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	\$3,364,924	\$3,234,090	\$3,341,826	\$3,378,731
Special Revenue Fund	67,543	54,752	54,295	63,525
Water and Sewer Fund	2,448,999	2,702,998	2,908,406	2,859,264
<b>Total All Funds</b>	<b>\$5,881,465</b>	<b>\$5,991,840</b>	<b>\$6,304,527</b>	<b>\$6,301,520</b>

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Finance Administration	\$434,440	\$437,984	\$524,484	\$514,590
Accounting	452,578	442,172	471,246	461,112
Purchasing	303,527	310,339	345,606	333,062
Warehouse	241,991	247,483	250,482	205,246
Transportation Pool	(2,868)	(4,775)	(3,275)	16,221
Printshop/Mailroom	239,585	226,696	229,904	227,894
Central Copy	75,170	77,939	84,562	64,186
Tax Office	758,974	646,059	657,908	624,378
Municipal Court	861,527	850,193	780,909	932,042
Municipal Court Technology	67,543	54,752	54,295	63,525
Water and Sewer Accounting	2,448,999	2,702,998	2,908,406	2,859,264
<b>Total Divisions</b>	<b>\$5,881,465</b>	<b>\$5,991,840</b>	<b>\$6,304,527</b>	<b>\$6,301,520</b>

Expenditure Category	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Personal Services	\$3,114,843	\$3,095,764	\$3,148,287	\$3,214,551
Supplies	38,332	47,050	47,708	48,786
Contractual Services	2,750,817	2,854,764	3,083,884	3,073,651
Capital Outlay	48,745	76,072	100,597	41,031
Reimbursements	(71,271)	(81,810)	(75,949)	(76,499)
Other Financing Uses	0	0	0	0
<b>Total Categories</b>	<b>\$5,881,465</b>	<b>\$5,991,840</b>	<b>\$6,304,527</b>	<b>\$6,301,520</b>

Finance  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	40.13	40.13	41.63	41.63
Water and Sewer Fund	13.00	13.00	13.00	13.00
<b>Total All Funds</b>	<b>53.13</b>	<b>53.13</b>	<b>54.63</b>	<b>54.63</b>

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Finance Administration	3.00	3.00	4.00	4.00
Accounting	6.63	6.63	6.63	6.63
Purchasing	4.00	4.00	4.50	4.50
Printshop/Mailroom	3.00	3.00	3.00	3.00
Warehouse	4.00	4.00	4.00	4.00
Tax Office	5.00	5.00	5.00	5.00
Municipal Court	14.50	14.50	14.50	14.50
Water and Sewer Accounting	13.00	13.00	13.00	13.00
<b>Total Department of Finance</b>	<b>53.13</b>	<b>53.13</b>	<b>54.63</b>	<b>54.63</b>

Finance Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Cash and Debt Coordinator	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00	1.00
Management Analyst	0.00	0.00	1.00	1.00
<b>Total Finance Administration</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>

Accounting

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Accountant	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounts Payable Technician	1.00	1.00	1.00	1.00
Administrative Clerk (FTE)	0.63	0.63	0.63	0.63
Manager of Accounting Services	1.00	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00	1.00
Senior Accounts Payable Technician	1.00	1.00	1.00	1.00
<b>Total Accounting Office</b>	<b>6.63</b>	<b>6.63</b>	<b>6.63</b>	<b>6.63</b>

### Purchasing

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Manager of Purchasing	1.00	1.00	1.00	1.00
Buyer	2.00	2.00	2.00	2.00
Purchasing Supervisor	1.00	1.00	1.00	1.00
Senior Procurement Specialist	0.00	0.00	0.50	0.50
<b>Total Purchasing Office</b>	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>

### Printshop/Mailroom

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Print/Postal Services Supervisor	1.00	1.00	1.00	1.00
Printer	1.00	1.00	1.00	1.00
Postal Services Clerk	1.00	1.00	1.00	1.00
<b>Total Printshop/Mailroom</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Warehouse

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Warehouse Clerk	2.00	2.00	2.00	2.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
Warehouse Technician	1.00	1.00	1.00	1.00
<b>Total Warehouse</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Tax Office

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Accounting Clerk	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Manager of Collections	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
<b>Total Tax Office</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Municipal Court

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Assistant Municipal Judge (FTE)	0.50	0.50	0.50	0.50
Associate Municipal Judge (FTE)	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00
Court Compliance Representative	1.00	1.00	1.00	1.00
Municipal Court Clerk	8.00	8.00	8.00	8.00
Municipal Court Judge	1.00	1.00	1.00	1.00
Senior Municipal Court Clerk	2.00	2.00	2.00	2.00
<b>Total Municipal Court</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>

### Water and Sewer Accounting

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Cashier	3.00	3.00	3.00	3.00
Customer Service Representative	3.00	3.00	3.00	3.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Senior Cashier	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
Postal Services Clerk	1.00	1.00	1.00	1.00
Telecommunications Technician	1.00	1.00	1.00	1.00
Utility Service Clerk	1.00	1.00	1.00	1.00
Warehouse Clerk	1.00	1.00	1.00	1.00
<b>Total Water and Sewer Accounting</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

### Departmental Job Classifications

Job Classification	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Accountant	1.00	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounts Payable Technician	2.00	2.00	1.00	1.00
Administrative Clerk (FTE)	0.63	0.63	0.63	0.63
Assistant Municipal Judge (FTE)	0.50	0.50	0.50	0.50
Associate Municipal Judge (FTE)	1.00	1.00	1.00	1.00
Cash and Debt Coordinator	1.00	1.00	1.00	1.00
Cashier	3.00	3.00	3.00	3.00
Court Administrator	1.00	1.00	1.00	1.00
Court Compliance Representative	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Customer Service Representative (W&S)	3.00	3.00	3.00	3.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Management Analyst	0.00	0.00	1.00	1.00
Manager of Accounting Services	1.00	1.00	1.00	1.00
Manager of Collections	1.00	1.00	1.00	1.00
Manager of Purchasing	1.00	1.00	1.00	1.00
Municipal Court Clerk	8.00	8.00	8.00	8.00
Municipal Court Judge	1.00	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00	1.00
Postal Services Clerk	1.00	1.00	1.00	1.00
Postal Services Clerk (W&S)	1.00	1.00	1.00	1.00
Print/Postal Services Supervisor	1.00	1.00	1.00	1.00
Printer	1.00	1.00	1.00	1.00
Buyer	2.00	2.00	2.00	2.00
Purchasing Supervisor	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Accounts Payable Technician	0.00	0.00	1.00	1.00
Senior Cashier	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
Senior Customer Service Representative (W&S)	1.00	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00	1.00
Senior Municipal Court Clerk	2.00	2.00	2.00	2.00
Senior Procurement Specialist	0.00	0.00	0.50	0.50
Telecommunications Technician	1.00	1.00	1.00	1.00
Utility Service Clerk	1.00	1.00	1.00	1.00
Warehouse Clerk	2.00	2.00	2.00	2.00
Warehouse Clerk (W&S)	1.00	1.00	1.00	1.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
Warehouse Technician	1.00	1.00	1.00	1.00
<b>Total Department of Finance</b>	<b>53.13</b>	<b>53.13</b>	<b>54.63</b>	<b>54.63</b>

# Finance

## Objectives and Performance Measures

### Accounting

- It is the objective of the Accounting Division to pay all vendors on a timely basis utilizing the following procedures:

Consolidated Payments – check requests of various departments are consolidated into a single payment to the vendor and the practice of returning checks to the department for mailing is discouraged.

Check Processing – checks are processed twice weekly to ensure timely payments, to take advantage of vendor's discounts and to reduce the number of checks issued.


Electronic Payments – payments via electronic transmission should gradually be expanded. Automatic Clearing House (ACH) and wire transfers are currently being used for a few large dollar payments. In fiscal year 2011 we made our ACH payment option available to all vendors that sign up for this service.

Analysis of Payment Activities by Type, Number and Value of Payments												
	2009-10				2010-11				2011-12 Projected			
	Number		Value		Number		Value		Number		Value	
Type of Payment	No.	% of all Payments	\$(000)	% of all Payments	No.	% of all Payments	\$(000)	% of all Payments	No.	% of all Payments	\$(000)	% of all Payments
Computer Generated Checks	23,667	98.96%	114,845	47.48%	22,707	86.37%	120,716	44.50%	18,800	72.31%	70,000	25.93%
ACH/Wire Transmissions	248	1.04%	127,017	52.52%	3,582	13.63%	150,563	55.50%	7,200	27.69%	200,000	74.07%
Total	23,915	100.00%	241,862	100.00%	26,289	100.00%	271,279	100.00%	26,000	100.00%	270,000	100.00%

- It is the objective of the Accounting Division to enhance and maintain the efficiency and knowledge of division employees through continuous training. The Division's goal is that each full time clerical employee receive at least 16 hours of job-related training per year and each professional/paraprofessional employee receive at least 40 hours of job-related training per year. This analysis shows the number of employees in each group, the number of hours of training received and the percentage of goal attainment per year.

Analysis of Training for Accounting Employees By Employee Type / Number of Employees, Hours of Training Received, Percentage of Goal Attainment			
	2009-10	2010-11	2011-12 Projected
<i>Clerical Staff (full time)</i>			
Number of Employees	3	3	3
Hours of Training Received	24	48	48
Percentage of Goal Attainment (16 hours per employee)	50%	100%	100%
<i>Professional/Paraprofessional</i>			
Number of Employees	2	2	2
Hours of Training Received	100	108	80
Percentage of Goal Attainment (40 hours per employee)	125%	135%	100%

- It is the objective of the Accounting Division to prepare a Comprehensive Annual Financial Report which meets the program criteria set forth in the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Award Program. In order to be awarded a Certificate of Achievement, the City must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

Analysis of GFOA Financial Reporting						
	2009-10		2010-11		2011-12 Projected	
	Yes	No	Yes	No	Yes	No
Comprehensive Annual Financial Report Awarded GFOA Certificate of Achievement for Excellence in Financial Reporting			<i>To Be Determined</i>		<i>To Be Determined</i>	

Cash & Debt Coordinator

- It is the objective of the Cash & Debt Coordinator to effectively manage the City’s cash resources and to maximize, within the constraints of state law and the investment policies adopted by the City Council, the amount of interest earned on the City’s investment portfolio. This analysis shows the amount of the City’s portfolio at the end of each fiscal year and the amount of interest earned during the fiscal year. The analysis also shows how interest earnings compare against the City Council established benchmark of the market rate of return on US Treasury bills vs. the City’s actual weighted average maturity in days. (Weighted Average Maturity is the average maturity of all securities comprising a portfolio.)

Analysis of Portfolio Management			
By Amount of Portfolio, Interest Earnings, Rate of Return,			
Comparison to City Council Benchmark vs. Weighted Average Maturity (in days)			
(Figures shown are as of End of Fiscal Year - September 30th)			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Amount of Porfolio (000)	\$93,089,740	\$82,791,698	\$80,000,000
Amount (000) Interest Earnings	\$888	\$400	\$350
Actual Rate of Return	0.70%	0.33%	0.25%
City Council Benchmark	0.19%	0.06%	0.00%
Variance of Actual Rate of Return v. Council Benchmark(basis points)	0.51%	0.27%	0.25%
City's Weighted Average Maturity (in days)	253	242	200

- It is the objective of the Cash & Debt Coordinator to assist in maintaining the highest possible financial rating for the City’s debt as reported by the two major raters of creditworthiness—Standard & Poor’s and Moody’s. Maintaining a high rating is important because the City’s “credit rating” directly affects how expensive it will be to fund voter-approved bonds and other authorized debt. This analysis shows the City’s Standard & Poor’s and Moody’s rating and the amount and type of bonded debt issued each fiscal year.

Revenue Debt—debt whose principal and interest will be paid from the revenues generated by the activity. For example, Water and Sewer debt is substantially funded from the revenues generated from monthly water and sewer bills sent to commercial and residential customers.

Overlapping Debt—debt the City of Mesquite helps pay, along with other governmental entities, such as Dallas County, Mesquite Independent School District, Dallas County Hospital District and others.

Government Bonded Debt—debt funded through ad valorem taxes.

Analysis of Credit Ratings* and Bonded Debt Issued			
By Rating Authority and Amount/Type of Bonded Debt Issued			
	<u>2009-10</u>	<u>2010-11</u>	<u>2010-11 Projected</u>
Credit Ratings*			
Standard & Poor	AA	AA	AA
Type of bonded Debt Issued			
Revenue			
Water & Sewer	\$71,500,000	\$72,615,000	\$67,650,000
Drainage Utility District	5,905,000	5,010,000	3,950,000
Governmental	112,250,000	117,370,000	111,510,000
Total	\$189,655,000	\$194,995,000	\$183,110,000

\*Ratings for General Obligation debt only.

## Central Copy

- It is the objective of Central Copy to provide all City departments with dependable copiers, producing good quality copies at the lowest price per copy. One way the objective can be measured is through an analysis of service contracts. This analysis shows - by manufacturer - the number of copiers the City owns or leases, the cost of service contracts, the number of service calls, the average cost per service call and the average service call cost per copier.

Analysis of Copier Maintenance Costs By Manufacturer, Cost of Service Contracts, Cost per Service Call, and Number of Copies Made						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12</u>	
	Konica	Ricoh	Konica	Ricoh	Konica	Ricoh
Number of Copiers	39	1	40	1	41	1
Average Copier Age	3	4	4	5	3	6
Total Cost of Service Contract	\$131,734	\$513	\$87,913	\$513	\$110,000	\$513
Number of Service Calls	90	1	60	1	70	1
Average Service Contract Cost Per Machine	\$3,377	\$513	\$2,198	\$513	\$2,683	\$513
Average Cost Per Service Call Per Copier	\$37	\$513	\$37	\$513	\$38	\$513

## Municipal Court

- It is the objective of the Municipal Court to be accurate in entering citations into the City's computer systems. Accuracy in entering citations is critical because warrants are issued and many legal documents written based on the information contained on a citation. One measure of this objective is achieving the goal of a 90 percent accuracy rate.

Analysis of Accuracy Rate Achieved in Entering Citations By Number of Citations Entered and Number Entered Accurately (Goal: 90 Percent Accuracy Rate)			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Citations Entered	33,859	37,334	45,000
Number Entered Accurately	31,903	35,993	43,000
Percentage of Accuracy	94.22%	96.41%	95.56%

- It is the objective of the Municipal Court to promptly and efficiently schedule all hearings and dockets (“Docket” is a calendar of cases scheduled for an action by the Court). One measure of this objective is an analysis of actual results vs. the Court’s goals in scheduling cases. For indigent and show cause hearings, and for non-contested, and jury pre-trial dockets the Court has established a goal of scheduling these cases within ninety days of request. The Court’s goal for contested cases is to schedule within 120 days of request.

Analysis of the Scheduling of Municipal Court Hearings/Dockets									
By Non-Contested/Contested Cases and Court's Goals									
	2009-10			2010-11			2011-12 Projected		
	Number of Cases	Number Scheduled Within Goal	% Scheduled Within Goal	Number of Cases	Number Scheduled Within Goal	% Scheduled Within Goal	Number of Cases	Number Scheduled Within Goal	% Scheduled Within Goal
90 Day Goal									
Indigent & Show Cause	4,321	4,321	100.00%	4,423	4,423	100.00%	6,000	6,000	100.00%
Non-contested	14,356	12,979	90.41%	14,431	14,427	99.97%	17,800	17,800	100.00%
120 Day Goal									
Jury Pre-trial	115	105	91.30%	115	111	96.52%	100	100	100.00%
Contested Cases	3,920	3,655	93.24%	4,486	4,462	99.47%	5,000	5,000	100.00%

### Purchasing

- It is the objective of the Purchasing Division to purchase the goods and services required for the operation of the City in the most efficient, cost-effective manner possible. One measure of the objective is an analysis of the number/type of purchase orders issued and the average cost of each type of purchase order.
  - Blanket Purchase Order - issued to a specific vendor for a specific period of time during a fiscal year for the purchase of goods or services of a general nature. The Blanket Purchase Order is based on “estimated annual requirements.” For example, the Parks Division estimates the amount of clay required for the City’s athletic fields and a Blanket Purchase Order is issued to the vendor.
  - Confirming/Emergency Purchase Order - issued when a City department needs to make an emergency purchase. It is also issued for non-emergency purchases that require a Purchase Order number immediately for the department to obtain the needed commodity or service.
  - Purchase Order - an authorization for the purchase of a specific item(s) at a specific price from a specific vendor.

Analysis of Purchasing Department Activity									
By Type/Average Value of Purchase Order Issued									
	2009-10			2010-11			2011-12 Projected		
Type of Purchase Order	Number Issued	Total Value	Average Value	Number Issued	Total Value	Average Value	Number Issued	Total Value	Average Value
Blanket Purchase Orders	458	\$14,603,770	\$31,886	548	\$14,552,763	\$26,556	616	\$16,371,858	\$26,578
Confirming Purchase Orders	4,167	\$1,269,651	\$305	4,459	\$1,230,786	\$276	5,016	\$1,384,634	\$276
Purchase Orders	586	\$7,509,641	\$12,815	575	\$7,299,421	\$12,695	646	\$8,211,848	\$12,712
Total	5,211	\$23,383,062	\$4,487	5,582	\$23,082,970	\$4,135	6,278	\$25,968,340	\$4,136

- It is the objective of the Purchasing Division to advertise for competitive bids, when required by state law, at the lowest cost. The number of advertisements for single and multiple bid solicitations can measure this objective. The analysis shows the total amount of bid numbers issued for competitive bids during the fiscal year. This includes a breakdown of bids approved by City Council (over \$50,000), bids approved by City Manager's memo (from \$5,000 to \$49,999) and bid numbers issued for tracking only (projects under \$49,999). This analysis also shows the cost of advertising and the average cost per item bid.

Analysis of Competitive Bid Activity By Bid Numbers Issued, Approved, and Other Results									
	<u>2009-10</u>			<u>2010-11</u>			<u>2011-12 Projected</u>		
Bid Numbers Assigned	206			236			243		
Bids Approved by City Council	70			84			85		
Bids Approved by Manager's Memo	73			107			110		
Bid Numbers Assigned for Tracking Only	46			18			20		
Number of Bids Voided, Canceled, Re-bid, or Rejected	17			27			28		
<i>Competitive Bid Advertising Cost</i>	<i>Single Adv/ Single Item</i>	<i>Single Adv/ Multiple Item</i>	<i>Total Avg Adv Activity</i>	<i>Single Adv/ Single Item</i>	<i>Single Adv/ Multiple Item</i>	<i>Total Avg Adv Activity</i>	<i>Single Adv/ Single Item</i>	<i>Single Adv/ Multiple Item</i>	<i>Total Avg Adv Activity</i>
Number of Advertisements	30	3	33	33	0	33	32	3	35
Cost of Advertisements	\$1,797	\$295	\$2,092	\$4,866	\$0	\$4,866	\$4,870	\$483	\$5,323
Average Advertising Cost Per Item	\$60	\$98	\$63	\$147	\$0	\$147	\$152	\$161	\$152

### General/Automotive Warehouse

- It is the objective of the General/Automotive Warehouse to maintain an adequate inventory of parts and supplies at an economically efficient level. One way to measure this objective is to show the value of parts and supplies, fuel issued during the year, and the value of the inventory at the end of the fiscal year together with the ratio of inventory issued during the year to the value of the closing inventory.

Analysis of Inventory Value at End of Fiscal Year By Ratio of Inventory Issued to End-of-Year Value									
	<u>2009-10</u>			<u>2010-11</u>			<u>2011-12 Projected</u>		
<i>Category</i>	<i>Estimated Value of Inventory Issued During Year</i>	<i>On Hand at End-of-Fiscal Year</i>	<i>Ratio of Issued to On Hand at EOY</i>	<i>Estimated Value of Inventory Issued During Year</i>	<i>On Hand at End-of-Fiscal Year</i>	<i>Ratio of Issued to On Hand at EOY</i>	<i>Estimated Value of Inventory Issued During Year</i>	<i>On Hand at End-of-Fiscal Year</i>	<i>Ratio of Issued to On Hand at EOY</i>
Auto Parts/Supplies	\$ 1,781,715	\$ 376,775	4.7 to 1	\$ 1,959,887	\$ 449,322	4.4 to 1	\$ 2,253,870	\$ 516,720	4.4 to 1
General Parts/Supplies	\$ 608,003	\$ 200,175	3 to 1	\$ 668,803	\$ 210,934	3.2 to 1	\$ 735,683	\$ 232,027	3.2 to 1
Fuel	\$ 1,749,418	\$ 68,992	25.4 to 1	\$ 1,924,360	\$ 221,169	8.7 to 1	\$ 2,116,796	\$ 243,286	8.7 to 1
Water & Sewer Parts/Supplies	\$ 488,661	\$ 395,071	1.2 to 1	\$ 537,527	\$ 355,903	1.5 to 1	\$ 591,280	\$ 391,493	1.5 to 1
Total	\$ 4,627,797	\$ 1,041,013	4.5 to 1	\$ 5,090,577	\$ 1,237,328	4.1 to 1	\$ 5,697,629	\$ 1,383,526	4.1 to 1

- It is the objective of the General/Automotive Warehouse to promptly respond to after-hours\* calls for parts. A measure of this objective is an analysis of average response time for after-hours service. This analysis shows (by requesting department/division/group) the number of calls, the average number of after-hours responses per employee, the average response time (from portal to arrival at warehouse), the average duration of the call (portal-to-portal) and average overtime costs.

\*"After-hours" means after 5 PM, Monday-Friday; Saturday (except 7 AM—10 AM); Sundays and holidays.

Analysis of Calls for General/Automotive Warehouse After-Hours Service															
By Department/Division/Group, Response Time, Duration, and O/T Costs															
Requesting Dept./Division/Group	2008-09					2009-10					2010-11 Projected				
	Number of Calls	Avg. Calls per Employee	Avg. Response Time Per Min.	Average Duration	Average O/T Costs/Call	Number of Calls	Avg. Calls per Employee	Avg. Response Time Per Min.	Average Duration	Average O/T Costs/Call	Number of Calls	Avg. Calls per Employee	Avg. Response Time Per Min.	Average Duration	Average O/T Costs/Call
Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Police	4	4	5	20	22	0	0	0	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Water & Sewer	8	2	15	45	22	10	2.5	15	45	21	10	2.5	15	45	21
Other	6	1	15	45	22	2	1	15	45	21	4	1	15	45	21
Total	18	7.5	15	45	22	12	3.5	15	45	21	14	3.5	15	45	21

### Print Shop/Mail Room

- It is the objective of the Print Shop, within the capability of available equipment, to produce high quantity high volume jobs with a minimum turn around time for all City departments. This analysis shows the number of print jobs ordered percentage of jobs completed within goal range and the total number of copies reproduced.

Analysis of Print Shop Production			
By Number of Jobs Ordered, Percent Completed with Goal, and Copies Reproduced			
	2009-10	2010-11	2010-11 Projected
Number of Jobs Ordered	1,427	1,602	1,634
Percentage Completed of Goal of Five Working Days	95%	95%	95%
Number of Copies Reproduced	2,754,511	3,757,200	3,832,344

- It is the objective of the Mailroom to process all City mail promptly. This analysis shows the amount of mail broken down by regular mail and inserted mail and the percentage of each category.

Analysis of Metered Mailings and Pieces Inserted						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
<i>Type of Mail</i>	<i>Number Processed</i>	<i>Per centage</i>	<i>Number Processed</i>	<i>Per centage</i>	<i>Number Processed</i>	<i>Per centage</i>
Metered Mail	330,326	43%	361,000	44%	368,220	44%
Pieces Inserted	441,265	57%	467,200	56%	476,544	56%
Total	771,591	100%	828,200	100%	844,764	100%

### Tax Office

- It is the objective of the Mesquite Tax Office to promptly collect and post all taxes due the City and the Mesquite Independent School District. This objective can be measured in three ways: 1) through the amount of adjusted taxes due on June 30th of each year, 2) through the amount/percentage of that amount collected by June 30th of the following year (goal 98%) and 3) by the number/percent of payments posted within 24 business hours of receipt.
- On July 1 of each year, delinquent tax accounts are turned over to attorneys for collection. The Tax Office continues to post all delinquent payments received.

Analysis of Tax Collections and Postings (City of Mesquite and MISD) By Amount Levied on October 1st and Collected by June 30th of the Following Year (Goal 98%), and Posted Within 24 Business Hours						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>City of Mesquite</i>	<i>Mesquite Ind. School Dist.</i>	<i>City of Mesquite</i>	<i>Mesquite Ind. School Dist.</i>	<i>City of Mesquite</i>	<i>Mesquite Ind. School Dist.</i>
Amount Levied on October 1st*	\$39,338,874	\$91,589,025	\$37,221,261	\$87,296,179	\$36,723,194	\$86,722,907
Amount Collected by September 30th	\$38,660,470	\$89,930,534	\$36,590,875	\$85,695,026	\$35,988,730	\$84,988,449
Percent Collected	98.28%	98.19%	98.31%	98.17%	98.00%	98.00%

## Water & Sewer Accounting

- It is the objective of Water & Sewer Accounting to be highly efficient in resolving customer inquiries and complaints. One measure of this objective is striving to attain the division's goal of resolving 99% of all customer service inquiries/complaints during the initial telephone call from the customer. This analysis shows the number of telephone calls received, the number/percent resolved on initial contact and the number/percent of calls requiring follow-up.

<b>Analysis of Water &amp; Sewer Accounting Telephone Inquires</b>			
<b>Number of Calls, Number Resolved on Initial Contact, Number of Follow-Ups</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Calls Received	102,677	109,628	113,500
Number of Calls Resolved on Initial Contact	101,994	108,794	112,500
Percentage of Calls Resolved on Initial Contact	99.33%	99.24%	99.12%
Number of Calls Requiring Follow-up	683	834	1000
Percentage of Calls Requiring Follow-up	0.67%	0.76%	0.88%

- It is the objective of Water & Sewer Accounting to issue accurate water bills. This objective can be measured against the division's goal of issuing water bills with a 99.5% accuracy rate. This analysis show the number of bills issued annually and the number/percentage of bills requiring adjustment after issuance (accuracy rate).

<b>Analysis of Annual Water Bill Accuracy Rate</b>			
<b>Number of Bills Issued, Number/Percent Adjusted</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number Water Bills Issued	469,473	469,461	469,500
Number of Water Bills Adjusted After Issuance	1,382	716	800
Percentage of Water Bills Adjusted After Issuance	0.29%	0.15%	0.17%
Accuracy Rate	99.71%	99.85%	99.83%

- It is the objective of Water & Sewer Accounting to promptly post all water bill payments. The division's goal is to post all payments within 24 hours (business day) of receipt. This analysis shows the number of payments received, the value of penalties added for late payments and the number/percent posted within the goal.

<b>Analysis of Water Bill Receipt Postings</b>			
<b>Number/Value of Payments Received, Penalties Added and Number/Percent Posted Within 24 Hours</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Payments Received	432,167	435,109	437,719
Received Value	\$46,419,701	\$53,245,428	\$55,345,817
Value of Penalties Added for Late Payment	\$640,598	\$757,839	\$830,622
Number of Payments Posted Within 24 Hours (Business Day)	432,167	435,109	437,719
Percentage of Payments Posted Within 24 Hours (Business Day)	100%	100%	100%

## Transportation Pool

- It is the objective of the Transportation Pool to provide safe and well-maintained vehicles for City staff needing temporary transportation for official business. The pool consists of five sedans and one van. This analysis shows the number of pool vehicles, total miles/trips and total/average maintenance and fuel costs.

<b>Analysis of Transportation Pool</b>			
<b>By Trips/Miles and Maintenance/Fuel Costs</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Vehicles	6	6	6
Mileage			
Total Mileage - All Vehicles	13,176	11,346	13,000
Number of Trips	269	309	320
Average Miles per Trip	49	37	40
Maintenance/Fuel Costs			
Total Maintenance Costs - All Vehicles	\$2,296	\$730	\$1,500
Total Fuel Costs - All Vehicles	\$966	\$1,612	\$1,700
Average Maint./Fuel Cost Per Mile	\$0.25	\$0.21	\$0.25

## Information Technology

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The Information Technology (IT) Department serves all City operations through the use of electronic data processing equipment. It also maintains central servers that allow user departments to access and update their respective applications and supports all departments with reporting needs. IT also maintains the local and wide area networks, personal computers and data communications.

The Telecommunications Division is responsible for the administration of the telephone system. This division handles all repair calls and coordination between using departments and Southwestern Bell, AT&T, and /or Avaya Technologies for maintenance, moves, changes and new installations, ordering equipment and programming translations for the telephone system.



Information Technology  
 Financial Summary  
 Fund Allocations, Divisional Allocations, Expenditure Categories  
 Fiscal Years 2009-10 to 2011-12

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	\$238,066	\$212,944	\$203,609	\$212,087
<b>Total All Funds</b>	<b>\$238,066</b>	<b>\$212,944</b>	<b>\$203,609</b>	<b>\$212,087</b>

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
IT Administration	\$0	\$0	\$0	\$0
PC Network Support	0	0	0	0
Software Development	0	0	0	0
Public Safety Support	0	0	0	0
Telecommunications	238,066	212,944	203,609	212,087
<b>Total Divisions</b>	<b>\$238,066</b>	<b>\$212,944</b>	<b>\$203,609</b>	<b>\$212,087</b>

Expenditure Category	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Personal Services	\$1,158,394	\$1,144,891	\$1,183,483	\$1,132,083
Supplies	5,127	6,463	6,805	6,463
Contractual Services	450,198	496,761	530,737	561,124
Capital Outlay	32,181	15,300	27,675	25,598
Reimbursements	(1,407,834)	(1,450,471)	(1,545,091)	(1,513,181)
<b>Total Categories</b>	<b>\$238,066</b>	<b>\$212,944</b>	<b>\$203,609</b>	<b>\$212,087</b>

Information Technology  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2009-10	2010-11	2010-11	2011-12
General Fund	15.00	15.00	15.00	15.00
<b>Total All Funds</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
IT Administration	3.00	3.00	3.00	3.00
PC Network Support	4.00	4.00	4.00	4.00
Public Safety Support	2.00	2.00	2.00	2.00
Software Development	5.00	5.00	5.00	5.00
Telecommunications	1.00	1.00	1.00	1.00
<b>Total IT Department</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

IT Administration

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Director of IT	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
Website and Systems Developer	1.00	1.00	1.00	1.00
<b>Total IT Administration</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

PC Network Support

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Help Desk Technician	1.00	1.00	1.00	1.00
PC Support Analyst	2.00	2.00	2.00	2.00
Senior PC Support Analyst	1.00	1.00	1.00	1.00
<b>Total PC Network Support</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

Public Safety Support

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
PC Support Analyst	1.00	1.00	1.00	1.00
Public Safety Computer Administrator	1.00	1.00	1.00	1.00
<b>Total Public Safety Support</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Software Development

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Programmer Analyst	4.00	4.00	4.00	4.00
Senior Programmer Analyst	1.00	1.00	1.00	1.00
<b>Total Software Development</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Telecommunications

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Senior Telecommunications Technician	1.00	1.00	1.00	1.00
<b>Total Telecommunications</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2009-10	2010-11	2010-11	2011-12
Director of IT	1.00	1.00	1.00	1.00
Help Desk Technician	1.00	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00	1.00
PC Support Analyst	3.00	3.00	3.00	3.00
Programmer Analyst	4.00	4.00	4.00	4.00
Public Safety Computer Administrator	1.00	1.00	1.00	1.00
Senior PC Support Analyst	1.00	1.00	1.00	1.00
Senior Programmer Analyst	1.00	1.00	1.00	1.00
Senior Telecommunications Technician	1.00	1.00	1.00	1.00
Website and Systems Developer	1.00	1.00	1.00	1.00
<b>Total IT Department</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

# Information Technology

## Objectives and Performance Measures

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### Support Services

- It is the objective of Information Technology (IT) to provide prompt, effective PC support services to all City departments. A comparison of average response time, against the IT goal of two days is one measure of this objective.

Analysis of IT PC Support Services			
Average Response Time*			
(Goal: 2 Day Completion Rate)			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Total PC Work Orders	6,222	6,972	6,500
Average Response Time	2	2	2

\*Average Response Time is the time from the receipt of a call for service to close of work order.

### Telecommunications

- It is the objective of Telecommunications to provide all City facilities with working telephone service 24 hours-a-day, 365 days-per-year. One measure of this objective is an analysis of system up time/percentage, down time/percentage, and the type and cause of failures.

Analysis of Telecommunication System Service			
Up Time, Down Time, Type of Failure and Cause			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Annual Hrs. of Operation	8,760	8,760	8,760
Annual Hrs./Percentage of Uptime	8,756 99.0%	8,758 99.9%	8,760 100.0%
Annual Hrs./Percentage of Downtime	4 > .1%	2 > .5%	8 > .1%
Failure/Hours			
External Failure*			
777 N. Galloway	15 minutes	0 minutes	0 minutes
711 N. Galloway	35 minutes	0 minutes	0 minutes
1515 N. Galloway	45 minutes	15 minutes	0 minutes
1101 E. Main	30 minutes	15 minutes	0 minutes
1616 N. Galloway	25 minutes	0 minutes	0 minutes
1650 Gross Rd.	30 minutes	30 minutes	0 minutes
1130 Airport Blvd.	45 minutes	60 minutes	0 minutes
Internal Failure*			
777 N. Galloway	0 minutes	0 minutes	0 minutes
711 N. Galloway	0 minutes	0 minutes	0 minutes
1515 N. Galloway	0 minutes	0 minutes	0 minutes
1101 E. Main	0 minutes	0 minutes	0 minutes
1616 N. Galloway	0 minutes	0 minutes	0 minutes
1650 Gross Rd.	0 minutes	0 minutes	0 minutes
1130 Airport Blvd.	0 minutes	0 minutes	0 minutes

\*\*"External Failure" is a service failure from a service provider (i.e., AT&T, DIR)

"Internal Failure" is a service failure occurring with city-operated equipment.

## Fire Service

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Delivery of fire services is an important function of the City of Mesquite. The Department of Fire Service is comprised of six divisions and provides daily 24-hour service. The department staffs seven fire stations and operates six advanced life support ambulances. All 199 sworn fire personnel are trained as emergency medical technicians (EMTs) and of these approximately 137 serve as paramedics. Divisions within the Department of Fire Service include: Administration, Operations, Emergency Medical Service, Prevention, Training and Emergency Management.



**On September 6, 2011, Mesquite Firefighters displayed a beam from the Twin Towers as part of the 9/11 ceremonies held at Fire Station No. 1.**

### Fire Administration

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The Fire Administration division is responsible for overseeing the efficient delivery of fire suppression, fire prevention and emergency medical services. All policies and procedures relating to the Department are enforced and administered by this division.

### Fire Operations

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The Fire Operations division is responsible for planning and executing programs to prevent and suppress fires and to respond to requests for service to a variety of emergency and non-emergency incidents in an effort to minimize the loss of life and property.

### Emergency Medical Service

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The Emergency Medical Service division is responsible for the planning and execution of a program to provide emergency medical care in the pre-hospital setting. It maintains and coordinates emergency medical training of firefighter/EMS personnel, performs quality assurance programs of Emergency Medical Service and prepares for mass casualty incidents through drills. The EMS Division also oversees ambulance billing and filing of third party insurance, Medicare and Medicaid claims.

### Fire Prevention

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The Fire Prevention division is responsible for those activities intended to reduce the incidences of fires, hazardous chemical releases and resultant life and property loss due to fires. This division develops and conducts programs aimed at these objectives as well as enforcing minimum fire codes through plan reviews and comprehensive inspection programs. Public awareness programs targeted for specific audiences are also coordinated through this division.

### Fire Training

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The Fire Training division is responsible for research and development and in-house training of fire department personnel in emergency operation, fire suppression and incident command. This division also prepares personnel involved in emergency services to safely and successfully control emergency situations in the City of Mesquite, and maintains records and fulfills training requirements as directed by the State and Federal government.

### Emergency Management

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Emergency Management at the local level is the responsibility of the local government as defined in the Texas Disaster Act and the Executive Orders of the Governor. This division is responsible for maintaining the Emergency Management Plan which addresses mitigation, preparedness, response and recovery. This division coordinates the City's adopted Emergency Management Plan in response to natural disasters or other situations as needed.

Fire Service  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
General Fund	\$22,701,390	\$22,843,510	\$23,064,479	\$22,704,987
<b>Total All Funds</b>	<b>\$22,701,390</b>	<b>\$22,843,510</b>	<b>\$23,064,479</b>	<b>\$22,704,987</b>

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Fire Administration	\$1,137,960	\$957,838	\$1,027,244	\$1,022,341
Fire Operations	18,650,326	19,100,184	18,685,849	18,874,244
Emergency Medical Services	1,104,269	988,352	1,161,278	1,011,644
Fire Prevention	1,236,629	1,266,189	1,281,603	1,293,234
Fire Training	384,059	286,445	687,115	295,098
Emergency Management	188,147	244,502	221,390	208,426
<b>Total Divisions</b>	<b>\$22,701,390</b>	<b>\$22,843,510</b>	<b>\$23,064,479</b>	<b>\$22,704,987</b>

Expenditure Category	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Personal Services	\$21,472,372	\$21,337,649	\$21,563,659	\$21,186,380
Supplies	402,634	547,466	570,231	558,157
Contractual Services	849,254	884,289	858,264	863,056
Capital Outlay	35,089	74,106	72,325	97,394
Reimbursements	(57,960)	0	0	0
<b>Total Categories</b>	<b>\$22,701,390</b>	<b>\$22,843,510</b>	<b>\$23,064,479</b>	<b>\$22,704,987</b>

Fire Service  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Grant Fund	1.00	1.00	1.00	1.00
General Fund	<u>206.00</u>	<u>206.00</u>	<u>206.00</u>	<u>206.00</u>
<b>Total All Funds</b>	<b>207.00</b>	<b>207.00</b>	<b>207.00</b>	<b>207.00</b>

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Fire Administration	9.00	9.00	9.00	9.00
Fire Operations	178.00	178.00	178.00	178.00
Emergency Medical Service	5.00	5.00	5.00	5.00
Fire Prevention	10.00	10.00	10.00	10.00
Fire Training	2.00	2.00	2.00	2.00
Emergency Management	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Fire Department</b>	<b>207.00</b>	<b>207.00</b>	<b>207.00</b>	<b>207.00</b>

Fire Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Assistant Fire Chief	2.00	2.00	2.00	2.00
Executive Secretary	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Captain	1.00	1.00	1.00	1.00
Fire Driver-Engineer	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
Pub. Safety Operations Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Fire Administration</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

Fire Operations

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Fire Captain	24.00	24.00	24.00	25.00
Fire Deputy Chief	3.00	3.00	3.00	3.00
Fire Driver-Engineer	32.00	32.00	32.00	32.00
Fire Lieutenant	10.00	10.00	10.00	9.00
Firefighter	<u>109.00</u>	<u>109.00</u>	<u>109.00</u>	<u>109.00</u>
<b>Total Fire Operations</b>	<b>178.00</b>	<b>178.00</b>	<b>178.00</b>	<b>178.00</b>

### Emergency Medical Service

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Continuing Education Nurse	1.00	1.00	1.00	1.00
Fire Deputy Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	3.00	3.00	3.00	3.00
<b>Total Emergency Medical Service</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Fire Prevention

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Fire Captain	2.00	2.00	2.00	1.00
Fire Deputy Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	6.00	6.00	6.00	7.00
Firefighter	1.00	1.00	1.00	1.00
<b>Total Fire Prevention</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

### Fire Training

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Fire Captain	1.00	1.00	1.00	1.00
Fire Lieutenant	1.00	1.00	1.00	1.00
<b>Total Fire Training</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Emergency Management

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Emergency Management Specialist	2.00	2.00	2.00	2.00
<b>Total Emergency Management</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Departmental Job Classifications

Job Classification	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00	2.00
Fire Deputy Chief	5.00	5.00	5.00	5.00
Fire Captain	28.00	28.00	28.00	28.00
Fire Lieutenant	20.00	20.00	20.00	20.00
Fire Driver-Engineer	33.00	33.00	33.00	33.00
Firefighter	<u>110.00</u>	<u>110.00</u>	<u>110.00</u>	<u>110.00</u>
<b>Total Sworn Fire Personnel</b>	<b>199.00</b>	<b>199.00</b>	<b>199.00</b>	<b>199.00</b>
Continuing Education Nurse	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Emergency Management Specialist	2.00	2.00	2.00	2.00
Executive Secretary	1.00	1.00	1.00	1.00
Public Safety Operations Analyst	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
<b>Total Civilian Personnel</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>Total Fire Department Personnel</b>	<b><u>207.00</u></b>	<b><u>207.00</u></b>	<b><u>207.00</u></b>	<b><u>207.00</u></b>

# Fire Service

## Objectives and Performance Measures

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### Fire Operations/Emergency Medical Service

- It is the objective of the Mesquite Fire Department to promptly respond to all fire and EMS calls. The first analysis shows the number of fire and EMS incidents. For Response Time, this analysis shows the average time interval from dispatch received to on-scene; for Travel Time, the average time interval from en-route to on-scene; and for Turn-Out Time, the average time interval, for all shifts, from dispatch to en-route.

<b>Analysis of Service Times</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<b><i>Number of Incidents</i></b>			
Fire	2,821	2,250	2,845
EMS	11,227	9,901	10,585
<b><i>Average Response Time</i></b>			
Fire	5:40	5:39	5:45
EMS	5:04	5:12	5:16
<b><i>Average Travel Time</i></b>			
Fire	3:54	4:12	4:19
EMS	3:33	3:51	3:54
<b><i>Average Turn-Out Time</i></b>			
All Shifts	1:34	1:26	1:24

### Hydrant Inspections

- It is the objective of the Mesquite Fire Department to annually flow test and inspect all public fire hydrants located in the City. This analysis shows the number of hydrants flow tested and inspected.

<b>Analysis of Hydrants Flow Tested and Inspected</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<b><i>Hydrant Inspections</i></b>			
Total Number of Hydrants	4,680	4,677	4,707
Total Hydrant Inspections	4,154	4,255	4,189
Percentage Inspected	88.8%	91.0%	89.0%

### Fire Training

- It is the objective of the Mesquite Fire Department to comply with all training requirements of state and federal agencies. This analysis shows the number of annual hours of firefighter training and EMS continuing education received by fire department personnel.

<b>Analysis of Training Hours</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<b><i>Fire Hours</i></b>	60,193	58,053	55,750
<b><i>EMS Hours</i></b>	6,937	7,335	4,754

## Fire Inspections

- It is the objective of the Mesquite Fire Service to conduct routine inspections of all Mesquite public buildings and businesses to ensure the required level of fire code compliance. This analysis shows the number of inspections conducted each year.

<b>Analysis of Fire Code Inspections</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<b>Fire Inspections</b>	8,461	4,151	3,119

- It is the objective of the Mesquite Fire Service to promptly review plans for all fire safety systems, storage tanks, plans for new commercial construction, and residential and commercial developments. This analysis shows the number of plans reviewed and permits issued each year.

<b>Analysis of Fire Safety Inspections</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<b>Plans Reviewed</b>	370	327	381
<b>Permits Issued</b>	208	184	175

## Fire Investigations

- It is the objective of the Mesquite Fire Department to promptly and effectively investigate all fires occurring in the City. Investigations may include bomb scares/incidents, firefighter applicant background investigations and internal affairs investigations. This analysis shows the annual number of investigations conducted.

<b>Analysis of Fire Investigations</b>			
	<u>200-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<b>Fire Investigations</b>	142	144	145

## Fire Losses and False Alarms

- In this objective of the Mesquite Fire Department to minimize life and property losses resulting from fires. This analysis shows the value of fire-related losses each year. It also shows the annual number of false alarms received.

<b>Analysis of Fire Losses and False Alarms</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<b>Fire Losses</b>	\$2,396,272	\$2,361,084	\$2,741,378
<b>False Alarms</b>	948	938	948

## Public Education

- It is the objective of the Mesquite Fire Department to provide effective and widely available fire safety educations to local schools, service organizations, businesses, and the general public. This analysis shows the annual number of public contacts made by the Mesquite Fire Department.

<b>Analysis of Public Education Contacts</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<b>Public Education Contacts</b>	19,674	25,436	23,140

# Police Service

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Delivery of police services is a major function of the City of Mesquite. All law enforcement services are performed in a manner which is consistent with all federal, state and local laws and in accordance with departmental policies. The Police Department provides daily 24-hour police service within the corporate limits of the City and is comprised of six divisions. Within the department there are 229 police officers and 86.50 support personnel. Divisions within the department include: Administration, Operations, Criminal Investigation, School Resource Officer Program, Technical Services and Staff Support.



The Mesquite Police Department Officer of the Year award was presented to Stephen Killingsworth.

## Police Administration

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Administration is responsible for overseeing the Police Department in order to ensure that law enforcement services are performed in a manner which is consistent with all state, local and federal laws and in accordance with departmental policies. Administration's goal is to ensure that all organizational decisions which establish departmental and operational priorities or which allocate personnel and resources are made within the context of the Department's mission and philosophy.

## Police Operations

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Police Operations is charged with providing a uniformed police presence to the community. Additionally, the Operations Bureau is to provide police service to the citizens of Mesquite as the primary responder of all accidents, criminal complaints, traffic violations and domestic problems. Primary goals and objectives of this division are to improve police abilities relating to the detection and prevention of criminal activity, to reduce response times for police calls for service and to promote and maintain a positive image of the police department within the community.

## Police Criminal Investigation

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The Criminal Investigation Bureau is primarily responsible for conducting follow-up investigations on reported criminal offenses. Other responsibilities include oversight of the Automated Fingerprint Identification Services (AFIS), the Narcotics Bureau and the Youth Action Officers program. The primary goal of this division is to conduct efficient and effective investigations of criminal offenses leading to the apprehension and prosecution of offenders.

## Police School Resource Officer Program

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The School Resource Officer Program (SRO) provides direct law enforcement assistance to the Mesquite Independent School District (MISD) through the placement of two Mesquite police officers in two of the five MISD high schools and one in each of the remaining three high schools, eight middle schools and the Mesquite Academy. Major objectives of the SRO program are to deter and reduce crime on high school and middle school campuses and to improve relationships between students and law enforcement officers. The Police Department also provides officers to fifth and seventh grade classrooms in the MISD through the LETS (Law Enforcement Teaching Students) Program. The LETS Program is an effort to establish a positive office-student relationship. The fifth grade program focuses on topics such as building a positive self concept, developing sound decision

making skills and recognizing and coping with pressure. The seventh grade program focuses on the effects of drug abuse on self, family and community.

### **Police Technical Service** \_\_\_\_\_

The Technical Services Bureau provides support services for line operations of the Police Department. Support services include communications/dispatch operations, police records, jail/detention facilities, property room maintenance and security alarm/motor vehicle impounding operations.

### **Police Staff Support** \_\_\_\_\_

The Staff Support Bureau provides services for other police department entities by providing the recruiting and selection of all police personnel as well as coordinating all training mandated by the State of Texas. The adopted mission of this division is to support, develop and enhance the abilities, skills and knowledge of the Police Department.

### **911 Emergency Fund** \_\_\_\_\_

The 911 Emergency Fund is used for the accumulation of resources for and the payment of the 911 emergency fund telephone system maintenance to Southwestern Bell Corporation. Telephone users within the City are charged a monthly fee for being connected to 911 service. Funds collected in excess of routine maintenance are transferred to the General Fund to help offset the cost of communications operators in the Technical Services division.

Police Service  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	\$29,627,463	\$29,605,072	\$29,619,675	\$29,319,937
Confiscated Seizure Fund	532,262	217,800	511,990	478,474
911 Emergency Fund	1,019,594	985,000	978,000	980,000
<b>Total All Funds</b>	<b>\$31,179,319</b>	<b>\$30,807,872</b>	<b>\$31,109,665</b>	<b>\$30,778,411</b>

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Police Administration	\$999,158	\$955,356	\$963,474	\$954,889
Police Operations	14,562,959	14,321,070	14,554,963	14,409,373
Police Criminal Investigation	5,761,146	5,908,811	5,823,287	5,710,291
Police School Resource Officers	1,018,142	1,009,222	1,015,144	1,054,055
Police Technical Services	6,040,799	6,115,710	5,946,656	5,951,545
Police Staff Support	1,245,258	1,294,903	1,316,151	1,239,784
Confiscated Drug Fund	532,262	217,800	511,990	478,474
911 Emergency Service	1,019,594	985,000	978,000	980,000
<b>Total Divisions</b>	<b>\$31,179,319</b>	<b>\$30,807,872</b>	<b>\$31,109,665</b>	<b>\$30,778,411</b>

Expenditure Category	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Personal Services	\$28,311,803	\$27,675,073	\$27,819,401	\$27,307,020
Supplies	433,490	527,307	540,247	498,428
Contractual Services	2,335,016	2,434,210	2,690,395	2,500,797
Capital Outlay	638,517	735,769	662,329	970,546
Other Financing Uses	840,000	840,000	840,000	840,000
Reimbursements	(1,379,507)	(1,404,487)	(1,442,707)	(1,338,380)
<b>Total Categories</b>	<b>\$31,179,319</b>	<b>\$30,807,872</b>	<b>\$31,109,665</b>	<b>\$30,778,411</b>

**Police Service  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12**

**Staffing Levels by Fund**

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	315.50	315.50	315.00	315.00
<b>Total All Funds</b>	<b>315.50</b>	<b>315.50</b>	<b>315.00</b>	<b>315.00</b>

**Summary of Divisional Staffing Levels**

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Police Administration	8.00	8.00	8.00	8.00
Police Operations	144.00	144.00	144.00	144.00
Police Criminal Investigation	52.00	52.00	52.00	52.00
Police School Resource Officers	19.00	19.00	19.00	19.00
Police Technical Services	82.50	82.50	82.00	82.00
Police Staff Support	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
<b>Total Police Department</b>	<b>315.50</b>	<b>315.50</b>	<b>315.00</b>	<b>315.00</b>

**Police Administration**

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Chief of Police	1.00	1.00	1.00	1.00
Assistant Chief of Police	2.00	2.00	2.00	2.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
Executive Secretary	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Police Administration</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**Police Operations**

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Officer	123.00	123.00	123.00	123.00
Office Coordinator	1.00	1.00	1.00	1.00
Police Payroll Technician	1.00	1.00	1.00	1.00
Public Service Officers	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Police Operations</b>	<b>144.00</b>	<b>144.00</b>	<b>144.00</b>	<b>144.00</b>

### Police Criminal Investigation

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	6.00	6.00	6.00	6.00
Police Officer	40.00	40.00	40.00	40.00
Administrative Secretary	4.00	4.00	4.00	4.00
<b>Total Criminal Investigation</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>

### School Resource Officers

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	18.00	18.00	18.00	18.00
<b>Total School Resource Officers</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>

### Police Technical Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Property Room Clerk	1.00	1.00	1.00	1.00
Communications Supervisor	3.00	3.00	3.00	3.00
Communications Operator	34.00	34.00	34.00	34.00
Communications Operator (FTE)	1.50	1.50	1.00	1.00
Detention Officer	24.00	24.00	24.00	24.00
Office Coordinator	1.00	1.00	1.00	1.00
Records Clerk	9.00	9.00	9.00	9.00
<b>Total Police Technical Services</b>	<b>82.50</b>	<b>82.50</b>	<b>82.00</b>	<b>82.00</b>

### Police Staff Support

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	6.00	6.00	6.00	6.00
Office Coordinator	1.00	1.00	1.00	1.00
<b>Total Staff Support</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

## Departmental Job Classifications

Job Classification	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Chief of Police	1.00	1.00	1.00	1.00
Assistant Chief of Police	2.00	2.00	2.00	2.00
Police Captain	4.00	4.00	4.00	4.00
Police Lieutenant	9.00	9.00	9.00	9.00
Police Sergeant	25.00	25.00	25.00	25.00
Police Officer	188.00	188.00	188.00	188.00
<b>Total Sworn Police Personnel</b>	<b>229.00</b>	<b>229.00</b>	<b>229.00</b>	<b>229.00</b>
Administrative Aide	1.00	1.00	1.00	1.00
Administrative Secretary	4.00	4.00	4.00	4.00
Communications Supervisor	3.00	3.00	3.00	3.00
Communications Operator	34.00	34.00	34.00	34.00
Communications Operator (FTE)	1.50	1.50	1.00	1.00
Detention Officer	24.00	24.00	24.00	24.00
Executive Secretary	2.00	2.00	2.00	2.00
Office Coordinator	3.00	3.00	3.00	3.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Payroll Technician	1.00	1.00	1.00	1.00
Property Room Clerk	1.00	1.00	1.00	1.00
Public Service Officers	2.00	2.00	2.00	2.00
Records Clerk	9.00	9.00	9.00	9.00
<b>Total Civilian Personnel</b>	<b>86.50</b>	<b>86.50</b>	<b>86.00</b>	<b>86.00</b>
<b>Total Police Department Personnel</b>	<b>315.50</b>	<b>315.50</b>	<b>315.00</b>	<b>315.00</b>

# Police Service

## Objectives and Performance Measures

### Crime Control

- It is the objective of the Mesquite Police Department to meet or exceed the average clearance rate for Index Crimes among all Group II cities (populations of 100,000 to 249,999). This analysis is compiled by the calendar year and can only be compared in that manner.

Analysis of Index Crimes												
By Type, Percent Change From Prior Year, MPD Clearance Rate, and National Clearance Rate												
Type of Crime	2009-10				2010-11				2011-12 Projected			
	Reported Crimes		Crimes Cleared		Reported Crimes		Crimes Cleared		Reported Crimes		Crimes Cleared	
	Number Reported	Percent Change	MPD Cleared	National Average*	Number Reported	Percent Change	MPD Cleared	National Average*	Number Reported	Percent Change	MPD Cleared	National Average*
Murder	5	66.67%	100.00%	66.66%	7	40.00%	85.71%	64.80%	3	-57.14%	100.00%	tba
Rape	17	70.00%	41.18%	41.20%	8	-52.94%	75.00%	40.30%	6	-25.00%	75.00%	tba
Robbery	220	29.41%	44.55%	28.20%	164	-25.45%	48.17%	28.20%	180	9.76%	50.00%	tba
Aggravated Assault	292	-5.50%	79.45%	56.80%	302	3.42%	76.82%	56.40%	240	-20.53%	78.00%	tba
Burglary	1,390	35.08%	13.88%	12.50%	1,457	4.82%	12.01%	12.40%	1,720	18.05%	12.50%	tba
Larceny Theft	4,661	5.96%	20.88%	21.50%	4,345	-6.78%	20.07%	21.10%	4,230	-2.65%	21.00%	tba
Motor Vehicle	688	-1.43%	9.59%	12.40%	714	3.78%	12.32%	11.80%	600	-15.97%	12.00%	tba
Total	7,273	9.90%	21.64%	22.14%	6,997	-3.79%	20.84%	21.78%	6,979	-0.26%	21.00%	tba

\* Source: *Crime in The United States* - Clearance rates shown are for Group II cities.

- It is the objective of the Mesquite Police Department to seize illicit narcotics and narcotic assets obtained from narcotic offenders. One measure of the success of this objective is an analysis of the value of the seized narcotics and narcotic assets.

Analysis of Narcotic Seizures			
By Value of Narcotics and Narcotic Assets			
	2009-10	2010-11*	2011-12 Projected
Narcotics	\$4,105,900	\$31,650,031	\$1,955,869
Narcotic Assets	\$794,453	\$8,356,701	\$2,300,277
Total	\$4,900,353	\$40,006,732	\$4,256,146

\*In 2010-11, MPD participated in a large seizure that included both cash and real property. The values of some items of property were estimated.

- It is the objective of the Mesquite Police Department to reduce the societal costs of crime by enforcement of criminal laws. One measure of this objective is an analysis of criminal arrests by type of crime (index, non-index) and type of offender (adult/juvenile).

Analysis of Criminal Arrests By Type of Crime and Type of Offender			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<i>Adult</i>			
Index Arrests	1,302	1,299	1,300
Non-Index Arrests	2,708	3,256	3,000
<i>Juvenile</i>			
Index Arrests	230	226	230
Non-Index Arrests	548	426	470

- It is the objective of the Mesquite Police Department to lift quality prints from crime scenes and to increase the identification of suspects through the Automated Fingerprint Identification System (AFIS). One measure of success is the number of suspects identified through the use of AFIS. This analysis shows the number of entries into the AFIS system and the number of suspects identified. The “Percentage of Hits” shows the percentage of identifications out of the total number of entries. This analysis is compiled by the calendar year and can only be compared in that manner.

Analysis of Automated Fingerprint Identification System Inquiries By Number of Entries/ Suspects Identified			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
AFIS Entries	1,073	869	960
Suspects Identified	146	128	145
Percentage of Hits	13.6%	14.7%	15.1%

- It is the objective of the Mesquite Police Department to follow-up promptly on all reported offenses. A suspended case is one that is given a suspended status due to a lack of workable suspect or offense information. Investigators carry a high workload of active cases. Because of that workload, volunteer workers are utilized to make follow-up contacts on suspended cases. These contacts sometimes result in the complainant providing new information, which enables a case to be activated and resolved. A new volunteer program has recently been implemented and the overall results at this time are not known.

Analysis of Suspended Cases Followed Up By Volunteer Workers			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
No. of Suspended Cases followed up	652	817	800

## Youth Programs

- It is the objective of the Mesquite Police Department to design and implement youth programs intended to improve self-esteem and decision-making skills, and to build resistance to drug use, gang pressures and other destructive behaviors. This is a description of the programs, followed by a programmatic analysis of the number of events/presentations, the number of participants, the number of contacts, the number of counseling sessions and the number of extracurricular activities attended.

Analysis of Mesquite Police Department Youth Programs									
By Type of Program, Number of Events, Number of Participants, and Types of Contact									
	2009-10			2010-11			2011-12 Projected		
	School Resource Officers	LETS Program	"What If..." Program	School Resource Officers	LETS Program	"What If..." Program	School Resource Officers	LETS Program	"What If..." Program
Number of Events/Presentations	352	875	8	348	876	8	365	870	8
Number of Students/Participants	18,933	3,045	3,217	19,301	2,749	3,064	19,155	2,950	3,350
Number of Contacts	23,031			22,317			22,500		
Number of Counseling Sessions	3,910			3,755			3,800		
Number of Extracurricular Activities Attended	522			528			500		

## Traffic Control

- It is the objective of the Mesquite Police Department to reduce loss of life and personal injury as the result of motor vehicle accidents through rigorous enforcement of applicable laws and ordinances. This analysis shows the number of traffic citations issued by type, number and percentage of total citations.

Analysis of Traffic Citations						
By Type/Percentage of Citation						
	2009-10		2010-11		2011-12 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Speed Related Citations	10,414	33%	11,693	32%	11,500	32%
Other Citations	20,840	67%	25,052	68%	24,500	68%
Total	31,254	100%	36,745	100%	36,000	100%

- This analysis shows the number, type, and percentage of traffic accident related injuries and deaths occurring in the City.

Analysis of Injuries and Deaths Resulting from Traffic Accidents in the City of Mesquite						
By Types of Injuries and Deaths						
	2009-10		2010-11		2011-12 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Injuries						
Persons Sustaining Incap. Injuries	65	6.4%	61	6.8%	62	6.6%
Persons Sustaining Non-Incap. Injuries	346	34.1%	319	35.8%	325	34.5%
Persons Sustaining Possible Injuries	596	58.7%	501	56.2%	545	57.9%
Deaths	9	0.9%	10	1.1%	10	1.1%
Total	1,016	100.0%	891	100.0%	942	100.0%

Personnel

- It is the objective of the Mesquite Police Department to recruit qualified applicants for sworn and civilian positions. This analysis shows the number of applicants evaluated, a breakout of sworn and civilian appointments and the total number of appointments made.

<b>Analysis of Appointments</b>			
<b>By Applications Evaluated, Commissioned and Civilian Evaluated, and Total Appointments</b>			
	<i>2009-10</i>	<i>2010-11 Amended</i>	<i>2011-12 Projected</i>
Applications Evaluated*	927	819	800
Commissioned Appointments	12	8	5
Civilian Appointments	12	10	12
Total Appointments/ Ratio of Applications to Appointments	24 39 to 1	18 46 to 1	17 47 to 1

\*Only those applicants passing initial screening by the Human Resources Division are referred to MPD.

- It is the objective of the Mesquite Police Department to provide service to the community in an exemplary fashion. One measure of the quality of service is the number of commendations received by the department. This analysis shows the number/type of Commendations received by department personnel.

<b>Analysis of Commendations Received by MPD</b>			
<b>By Type and Number of Commendations</b>			
	<i>2009-10</i>	<i>2010-11</i>	<i>2011-12 Projected</i>
Internal Commendations*	469	541	496
External Commendations**	225	210	215
Total	694	751	711

\*Internal Commendations are employee-generated.

\*\*External Commendations are citizen-generated.

- It is the objective of the Mesquite Police Department to investigate all complaints of police officer or civilian staff misconduct. Investigations are conducted in order to maintain public confidence, promote efficiency, discipline and good public relations. There are two types of complaints: formal and summary. A formal complaint is the more serious and is investigated by the Staff Review Committee. A summary complaint is considered somewhat less serious and is investigated by the officer's/staff member's supervisor. This analysis shows the number of complaints filed by type, the significant results of the investigations and the number of complaints pending at the time of this report.

<b>Analysis of Personnel Complaints</b>						
<b>By Type of Complaint, Disposition and Number</b>						
	<i>2009-10</i>		<i>2010-11</i>		<i>2011-12 Projected</i>	
	<i>Number</i>	<i>Percentage of Total</i>	<i>Number</i>	<i>Percentage of Total</i>	<i>Number</i>	<i>Percentage of Total</i>
<i>Complaints Sustained</i>						
Formal	18	72.0%	27	81.8%	25	80.6%
Summary	1	4.0%	0	0.0%	2	6.5%
<i>Complaints Unfounded /Exonerated/Not Sustained</i>						
Formal	2	8.0%	3	9.1%	3	9.7%
Summary	0	0.0%	0	0.0%	1	3.2%
<i>Disposition Pending</i>						
Formal	3	12.0%	3	9.1%	0	0.0%
Summary	1	4.0%	0	0.0%	0	0.0%
Total	25	100.0%	33	100.0%	31	100.0%

## Training

- It is the objective of the Mesquite Police Department to provide support, develop and enhance the abilities, skills, and knowledge of police department personnel. This analysis shows the number of hours of training department personnel received from various outside sources and the Mesquite Police Academy. The Mesquite Police Academy provides in-service training for all police personnel; basic police recruit orientation, field training programs, firearms training and monthly firearm qualifications.

Analysis of Hours of Training for Police Personnel						
By Type of Training, Type/Number of Personnel						
Type of Training	2009-10		2010-11 Amended		2011-12 Projected	
	Commissioned	Civilian	Commissioned	Civilian	Commissioned	Civilian
Mesquite Police Academy						
In-Service	8,084	300	5,228	340	6,500	320
Recruit Orientation	360	160	360	200	200	300
Field Training	5,630	2,720	6,120	2,720	6,800	6,000
Firearms Training	1,778	n/a	1,476	-	1,500	-
Monthly Firearms Qualification	1,754	n/a	2,290	-	2,300	-
Other Sources of Training	9,160	1,200	6,408	1,080	6,500	1,100
Total	26,766	4,380	21,882	4,340	23,800	7,720

## Police Alarm Systems

- It is the objective of the Mesquite Police Department to accurately record and maintain information on police alarm systems required under Chapter 8, Article VII, Sec.441-490, Mesquite City Code. This ordinance requires a permit for the installation of a police alarm systems and assess a fee for more than five false alarms from the same police alarm system in a twelve-month period. At the time of this report, MPD had 7,870 current permits on file. This analysis shows the number of new permits issued, the amount of permit fees collected, the number of alarms received, the number and percentage of false alarms and the amount of false alarm fees assessed.

Analysis of Police Alarm Activity			
By Permits Issued, Alarm Permit Fees, Number of Alarms Received, Number/Percentage of False Alarms, and False Alarm Fees Assessed			
	2009-10	2010-11	2011-12 Projected
Number of New Alarm Permits Issued	1,048	1,191	1,345
New Permit Fees	\$20,960	\$23,820	\$26,000
Number of Alarms	8,953	8,794	8,706
Number of False Alarms	8,801	8,616	8,443
Percentage of False Alarms	98.30%	97.98%	96.98%
False Alarm Fees Assessed	\$26,100	\$37,900	\$50,000
Reinstatement Fees	\$400	\$1,600	\$45,000
Renewal Permits Issued	2,787	2,589	2,404
Renewal Permits Fee	\$55,740	\$51,780	\$48,000
Total Fees	\$103,200	\$115,100	\$169,000

## Impound Vehicles and Equipment

- It is the objective of the Mesquite Police Department to process impound vehicles and other equipment in an efficient manner and to dispose of unclaimed vehicles and equipment through auctions that comply with state law. This analysis shows the number of impounds processed, the number released, the amount of impound fees assessed, Ten Day Letter processed and the number of impounds auctioned.

<b>Analysis of Impound Activity - Vehicular and Other Equipment</b>			
<b>By Number of Impounds Processed, Impounds Released, Impound Fees Assessed, Ten Day Letters Processed, Impounds Auctioned and Auction Proceeds</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Impounds Processed	3,298	3,566	3,700
Impounds Released	2,783	3,096	3,225
Impound Fees Assessed	\$12,550	\$12,100	\$12,650
Ten Day Letters* Processed	1,503	1,459	1,525
Impounds Auctioned	559	494	550

\*Ten Day Letter - State law requires a certified letter be sent to the registered owner and driver, if there was one, that the specified vehicle has been brought to the pound and that, if not claimed within ten days, the vehicle will be placed on the auction list.

## Detention Services

- It is the objective of the Mesquite Police Department to maintain a professional detention facility that effectively detains individuals held for violations of the law and does so in a manner that addresses the basic needs and rights of incarcerated individuals, while ensuring the safety of MPD employees. This analysis shows the number of incarcerated persons by adult (17 and over) or juvenile (under 17), average length of incarceration and the annualized ratio of detention staff to incarcerated persons.

<b>Analysis of Detention Services</b>			
<b>By Number of Persons Incarcerated, Average Length of Incarceration, and Ratio of Staff to Incarcerated Persons</b>			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Incarcerated Persons			
Adults	8,275	8,656	9,200
Juveniles	956	678	800
Total	9,231	9,334	10,000
Average Length of Incarceration	23:57	20:31	22:00
Annualized Ratio of Detention Staff to Incarcerated Persons	1 to 384	*1 to 373	*1 to 400

\*This number is based on a full complement of 25 personnel (including 4 sergeants).

## Records

- It is the objective of the Mesquite Police Department to maintain a records section that provides orderly and systematic storage of documents created by MPD, and is responsive to requests for documents that can be released under the Texas Open Records Act. This analysis shows the number of Offense and Offense Supplement Reports filed, the number of Arrest Reports filed by type, the number of Case Reports filed by type, the number of Accident Reports filed, the number of Solicitors Permits processed, the number of Texas Open Records Requests received and granted under the Texas Open Records Act and the number of MPD documents transferred to Optical Imaging during the fiscal year.

<b>Analysis of Records Section Activity</b>			
<b>By Offense Reports, Arrest Reports, Case Reports, Accident Reports, Solicitor Permits, Texas Open Records Requests, and Optical Image Transfers</b>			
	<i>2009-10</i>	<i>2010-11</i>	<i>2011-2012 Projected</i>
<b>Offense Reports</b>			
Number of Offense Reports	15,910	15,181	15,546
Number of Offense Supplements	7,527	6,209	6,868
<b>Total</b>	<b>23,437</b>	<b>21,390</b>	<b>22,414</b>
<b>Arrest Reports</b>			
Number of Adult Arrest Reports	8,305	8,728	8,517
Number of Juvenile Arrest Reports	959	685	822
<b>Total</b>	<b>9,264</b>	<b>9,413</b>	<b>9,339</b>
<b>Case Reports</b>			
Number of Adult Case Reports	4,707	4,855	4,781
Number of Juvenile Case Reports	722	602	662
<b>Total</b>	<b>5,429</b>	<b>5,457</b>	<b>5,443</b>
<b>Accident Reports</b>			
Number of Accident Reports	1,930	1,828	1,879
<b>Solicitor's Permits</b>			
Number of Solicitor's Permits Issued	55	54	55
<b>Texas Open Records Requests</b>			
Number of Texas Open Records Requests	3,454	3,284	3,369
Number/Percent of Requests for Records Granted Under the Texas Opens Records Act	98.5%	98.5%	98.5%
<b>Optical Imaging Document Transfer</b>			
Number of Documents T ransferred	306,151	330,075	318,113

# Community Development

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Community Development assists City policy-makers in managing growth and development, stabilizing and conserving existing development and preserving the City's historic heritage. Community Development is also responsible for enforcing those codes designed to insure the health and safety of all citizens in Mesquite. Included in this department are the following:

- 1) Community Development Administration,
- 2) Building Inspection,
- 3) Repair and Demolition,
- 4) Environmental Code Inspection,
- 5) Licensing and Compliance,
- 6) Planning and Zoning and
- 7) Historic Preservation.



The City of Mesquite earned the Certificate of Achievement for Planning Excellence from the Texas Chapter of the American Planning Association (APA).

## Community Development Administration

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Community Development Administration's goal is to provide staff support in a timely and thorough manner to inquiries and request for services from the City Council, the Planning and Zoning Commission, the City Manager, other City departments, developers and applicants and citizens in general. Administration also provides direction, support and overall supervision of eight divisional budgets within the Community Development Department.

## Building Inspection

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Building Inspection is responsible for the enforcement of codes that regulate and control the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within the city. Other duties include the implementation of the hotel/motel inspection program designed to inspect existing properties for code compliance.

## Repair and Demolition

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The repair and demolition program operates under the supervision of the Building Inspection Division. Responsibilities include rehabilitation, repair, securement and demolition of substandard structures through enforcement activities. The goal of this program is to assist citizens and the business community in their efforts to improve the appearance of the residential neighborhoods, multi-family complexes and commercial properties by pro-actively pursuing property in sub-standard conditions.

## Environmental Code Inspection

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Environmental Code Inspection is responsible for monitoring and insuring compliance with the City's nuisance codes which include trash, litter, dumping, junk cars, high grass and weeds, graffiti and other code violations. A primary goal of this Division is to maintain a safe, clean, disease-free environment for all Mesquite citizens.

## Licensing and Compliance

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The Food Inspection Division serves as the Local Health Authority responsible for the enforcement of health and sanitation codes for the City. Responsibilities include conducting regulatory inspections and an epidemiological investigation of food service establishments, child and adult care centers, public/private schools and public and semi-public swimming pools.

## **Planning and Zoning**

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The Planning and Zoning Division assists policy-makers in managing growth and development and conserving existing development through current and long-range planning services including administration of the subdivision and zoning regulations; preparation, updating and implementation of comprehensive and policy planning; preparation and analysis of related housing, land use, and demographic information; and staff support to the City Council, Planning and Zoning Commission and the Board of Adjustment regarding related items.

## **Historic Preservation**

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The Historic Preservation Division is responsible for increasing the awareness of the City's historic heritage through educational activities, development of programs and policies related to the preservation and commemoration of significant places and events and implementation of specific preservation activities.

Community Development  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

	Actual	Adopted	Amended	Adopted
Fund	2009-10	2010-11	2010-11	2011-12
General Fund	\$2,719,091	\$2,888,969	\$2,921,352	\$2,813,399
<b>Total All Funds</b>	<b>\$2,719,091</b>	<b>\$2,888,969</b>	<b>\$2,921,352</b>	<b>\$2,813,399</b>

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
Administration	\$238,792	\$232,562	\$244,860	\$261,286
Building Inspection	904,557	1,022,469	1,025,372	974,390
Environmental Code Inspection	756,927	816,411	812,583	752,327
Repair and Demolition	24,910	0	5,445	0
Licensing and Compliance	411,958	440,859	443,898	431,741
Planning and Zoning	317,650	316,493	329,255	331,305
Historic Preservation	64,297	60,175	59,939	62,350
<b>Total Divisions</b>	<b>\$2,719,091</b>	<b>\$2,888,969</b>	<b>\$2,921,352</b>	<b>\$2,813,399</b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2009-10	2010-11	2010-11	2011-12
Personal Services	\$2,313,273	\$2,162,009	\$2,384,302	\$2,351,278
Supplies	28,162	29,918	32,512	31,339
Contractual Services	311,228	413,013	419,870	414,285
Capital Outlay	100,401	136,923	119,498	47,203
Reimbursements	(33,972)	147,106	(34,830)	(30,706)
<b>Total Categories</b>	<b>\$2,719,091</b>	<b>\$2,888,969</b>	<b>\$2,921,352</b>	<b>\$2,813,399</b>

Community Development  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2009-10	2010-11	2010-11	2011-12
General Fund	<u>36.30</u>	<u>37.60</u>	<u>37.60</u>	<u>37.40</u>
<b>Total General Fund</b>	<b>36.30</b>	<b>37.60</b>	<b>37.60</b>	<b>37.40</b>

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
Administration	1.85	1.85	1.85	2.00
Building Inspection	14.60	15.90	15.90	15.40
Environmental Code Inspection	7.00	7.00	7.00	7.00
Licensing and Compliance	6.50	6.50	6.50	6.50
Historic Preservation	1.50	1.50	1.50	1.50
Planning and Zoning	<u>4.85</u>	<u>4.85</u>	<u>4.85</u>	<u>5.00</u>
<b>Total Community Development</b>	<b>36.30</b>	<b>37.60</b>	<b>37.60</b>	<b>37.40</b>

Administration

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Director of Community Development	0.85	0.85	0.85	1.00
Senior Administrative Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Administration</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>	<b>2.00</b>

Building Inspection

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Administrative Secretary	0.00	0.00	1.00	1.00
Building Inspection Field Supervisor	1.00	1.00	1.00	1.00
Building Inspector	3.00	3.00	3.00	2.00
Building Inspector (FTE)	0.00	0.00	0.00	0.50
Building Official	1.00	1.00	1.00	1.00
Electrical/Energy Inspector	2.00	2.00	2.00	2.00
Permit Technician	2.00	2.00	2.00	2.00
Permit Technician (FTE)	0.10	0.00	0.00	0.00
Plans Examiner	1.00	1.00	1.00	1.00
Plumbing/Mechanical Inspector	2.00	2.00	2.00	2.00
Residential Building Inspector (FTE)	0.50	1.80	1.80	1.80
Residential Plans Reviewer	1.00	1.00	1.00	1.00
Senior Administrative Secretary	1.00	1.00	0.00	0.00
Senior Permit Technician	<u>0.00</u>	<u>0.10</u>	<u>0.10</u>	<u>0.10</u>
<b>Total Building Inspection</b>	<b>14.60</b>	<b>15.90</b>	<b>15.90</b>	<b>15.40</b>

### Environmental Code Inspection

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Environmental Code Field Supervisor	1.00	1.00	1.00	1.00
Manager of Environmental Code	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Environmental Code Inspector	3.00	3.00	3.00	3.00
Senior Environmental Code Inspector (FTE)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Environmental Code Inspection</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

### Licensing and Compliance

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Secretary	0.00	0.00	1.00	1.00
Health Specialist	1.00	1.00	1.00	1.00
Health Specialist II	2.00	2.00	2.00	2.00
Manager of Health	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	0.00	0.00
Senior Health Specialist	1.00	1.00	1.00	1.00
Vector Control Technician	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Licencing and Compliance</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>

### Historic Preservation

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Historical Preservation Officer	1.00	1.00	1.00	1.00
Florence Ranch Park Coordinator (FTE)	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Historic Preservation</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

### Planning and Zoning

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Secretary	1.00	1.00	0.00	0.00
Manager of Planning and Zoning	1.00	1.00	1.00	1.00
Planner	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00
Senior Administrative Secretary	0.00	0.00	1.00	1.00
Senior Planner	<u>0.85</u>	<u>0.85</u>	<u>0.85</u>	<u>1.00</u>
<b>Total Planning and Zoning</b>	<b>4.85</b>	<b>4.85</b>	<b>4.85</b>	<b>5.00</b>

### Departmental Job Classifications

Job Classification	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Secretary	1.00	1.00	2.00	2.00
Building Inspection Field Supervisor	1.00	1.00	1.00	1.00
Building Inspector	3.00	3.00	3.00	2.00
Building Inspector (FTE)	0.00	0.00	0.00	0.50
Building Official	1.00	1.00	1.00	1.00
Director of Community Development	0.85	0.85	0.85	1.00
Electrical/Energy Inspector	2.00	2.00	2.00	2.00
Environmental Code Field Supervisor	1.00	1.00	1.00	1.00
Florence Ranch Park Coordinator (FTE)	0.50	0.50	0.50	0.50
Health Specialist	1.00	1.00	1.00	1.00
Health Specialist II	2.00	2.00	2.00	2.00
Historical Preservation Officer	1.00	1.00	1.00	1.00
Manager of Environmental Code	1.00	1.00	1.00	1.00
Manager of Health	1.00	1.00	1.00	1.00
Manager of Planning and Zoning	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	0.00	0.00
Permit Technician	2.00	2.00	2.00	2.00
Permit Technician (FTE)	0.10	0.00	0.00	0.00
Planner	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00
Plumbing/Mechanical Inspector	2.00	2.00	2.00	2.00
Principal Planner	1.00	1.00	1.00	1.00
Residential Building Inspector (FTE)	0.50	1.80	1.80	1.80
Residential Plans Reviewer	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Administrative Secretary	1.00	1.00	1.00	1.00
Senior Administrative Supervisor	1.00	1.00	1.00	1.00
Senior Environmental Code Inspector	3.00	3.00	3.00	3.00
Senior Environmental Code Inspector (FTE)	1.00	1.00	1.00	1.00
Senior Health Specialist	1.00	1.00	1.00	1.00
Senior Permit Technician	0.00	0.10	0.10	0.10
Senior Planner	0.85	0.85	0.85	1.00
Vector Control Technician	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Department of Community Development</b>	<b>36.30</b>	<b>37.60</b>	<b>37.60</b>	<b>37.40</b>

# Community Development Objectives and Performance Measures

## Administration

- It is the role of Community Development Administration to align the major activities of the Department with the Community Goals & Objectives established each year by the City Council. In Fiscal Year 2011-12, various activities of the Department will advance the following overall city goals and objectives:

<i>Council Goal</i>	<i>Objectives for Change</i>	Division / Sub-division				
		Building Inspections	Environmental Code	Licensing & Compliance	Planning	Historic Preservation
<i>Quality Development</i>	<i>Promote a TND in the Kaufman I-20 area</i>					
	<i>Encourage a variety of aspirational housing options</i>					
	<i>Support sustainable new projects</i>					
	<i>Encourage completion of all gateways</i>					
	<i>Expand neighborhood revitalization</i>					
	<i>Identify major new redevelopment projects</i>					
<i>Reliable Infrastructure</i>	<i>Improve water &amp; sewer infrastructure in newly annexed areas</i>					
	<i>Implement target neighborhood plan projects</i>					
	<i>Implement a Complete Streets policy</i>					
	<i>Consider new funding sources for infrastructure</i>					
<i>Positive Image</i>	<i>Upgrade Scenic City certification to gold</i>					
	<i>Enhance code enforcement</i>					
	<i>Educate development community on development standards</i>					
<i>Expanded Parks</i>	<i>Expand trail system</i>					
	<i>Feasibility study for pocket parks</i>					
<i>Digital Government</i>	<i>Increase online services</i>					
	<i>Implement electronic records management system</i>					

## Building Inspection

- The Building Inspection Division oversees the standards for construction and life safety in all residential and commercial buildings. The Division works closely with the Community Development Planning Division and other departments on nearly every project of note that takes place in the city. It also coordinates with the Building Standards Board on matters pertaining to condemnation and the clearance of blight conditions.

Outputs: Building Inspection Services						
By Type of Plan, Number of Plans Reviewed, Review Time						
And Inspections Requested/Percentage Inspected Within 24 Business Hours						
	2009-10		2010-11		2011-12	
	Number of Plans	Avg. Review Time per Plan	Number of Plans	Avg. Review Time per Plan	Number of Plans	Avg. Review Time per Plan
Type of Plan						
Residential	1,208	2 Days	1,260	1-2 Days	1,300	1-2 Days
Commercial	486	1-2 Weeks	451	1-2 Weeks	500	1-2 Weeks
Total	1,694		1,711		1,800	
Inspections						
Inspections Requested	21,944		21,987		22,300	
% Made Within 24 Business Hours	100%		100%		100%	

- New residential construction will continue to lag behind historical trends due to tightening of the credit markets. Commercial activity has seen a slight upswing. Demolitions are expected to remain steady as a result of the intense efforts of the Addressing Mesquite Program to eliminate substandard housing.

Outputs: Building Permits Issued									
By Type, Number, Value and Average Issuance Time									
	2009-10			2010-11			2011-12		
	New Construction	Remodel/ Addition	Demolition	New Construction	Remodel/ Addition	Demolition	New Construction	Remodel/ Addition	Demolition
Type of Permit									
Residential	54	1,154	11	35	1,340	5	50	1,200	10
Commercial	10	187	3	7	245	9	15	200	5
Total	64	1,341	14	42	1,585	14	65	1,400	15
Value of Permit (000)									
Residential	\$115,462	\$4,796		\$137,357	\$5,335		\$130,000	\$5,400	
Commercial	\$2,236,909	\$245,019		\$448,571	\$93,957		\$1,300,000	\$200,000	
Total	\$2,352,371	\$249,815		\$585,928	\$99,292		\$1,430,000	\$205,400	

- The Division has a leading role in maintaining a favorable, well-respected environment for construction and development within the city. To that end, the permit technicians and inspectors seek to build strong working relationships with the construction industry through efficient permit issuance, timely plan review and consistent on-site inspection. In Fiscal Year 2011-12, the Division will strive to achieve the following Division objectives that also advance one or more of the city's overall priorities:

City Council Goal		Activities & Performance Measures		
Division Objective				2011-12
Positive Image				
Educate the development community on development standards	Improve the ease of scheduling an on-line inspection	4.000 SR	4.125 SR	➔
	Improve the ease of accessing inspection results on-line	3.975 SR	4.000 SR	
	Train inspectors in the ICC Codes to achieve greater consistency	0.350 SR	0.375 SR	
* Completion of activity				

## Environmental Code

- The Environmental Code Division helps protect the community's quality of life through property maintenance codes and the elimination of common public nuisances. The staff of certified inspectors enforces more than 30 different ordinances that impact private and public property. The results of their work create lasting impressions of how citizens, businesses and visitors view the City of Mesquite. Performed effectively, environmental code enforcement strengthens residential property values, positively influences economic development decisions, and supports other efforts of the Community Development Department to revitalize neighborhoods.

Outputs: Environmental Code Violations												
By Source of Complaint, Type of Violation and How Resolved												
	2009-2010				2010-11				2011-12			
	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles
<b>Complaint Source</b>												
Citizen												
Telephone & Walk-ins	964	741	148	164	981	765	182	239	1,000	800	200	250
Internet	841	403	75	158	526	400	85	118	600	450	125	200
Inspector	6,721	4,111	740	1,469	4,907	3,272	481	835	6,500	4,500	800	1,400
<b>Total</b>	<b>8,526</b>	<b>5,255</b>	<b>963</b>	<b>1,791</b>	<b>6,414</b>	<b>4,437</b>	<b>748</b>	<b>1,192</b>	<b>8,100</b>	<b>5,750</b>	<b>1,125</b>	<b>1,850</b>
<b>Resolved by Abatement (Contractual)</b>												
No.	5,827	3,982	947	1,668	1,823	780	2	15	2,025	920	11	18
Percentage	68%	76%	98%	93%	28%	18%	0%	1%	25%	16%	1%	1%
<b>Stage of Resolution</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>
All violations	18.9%	75.1%	4.0%	2.0%	73.0%	20.5%	5.3%	1.2%	78.3%	17.7%	3.0%	1.0%
	I = First Notice			II = Abatement				III = Citation		IV = Municipal Court		

- In Fiscal Year 2011-12, the Division will focus on the following objectives that measure the effectiveness of enforcement and customer satisfaction:

City Council Goal		Activities & Performance Measures		
Division Objective			2011-12	➔
<i>Positive Image</i>				
	Enhance code enforcement	Increase Stage I compliance	82.5%	85.0%
* Completion of activity				

## Licensing and Compliance

- The Licensing and Compliance Division is responsible for safeguarding the public health through the enforcement of State rules for food establishments, vector control and the Mesquite Smoking Ordinance. The Division also works closely with local, state and federal agencies in emergency management, particularly bio-terrorism.

<b>Outputs: Food Permit and Inspection Activity</b> By Establishment Classification, Number of Permits Issued, Number of Inspections Conducted (With Significant Findings) Number of Follow-Up Inspections and Average Inspection Score												
Activity	2009-10				2010-11				2011-12			
	Class I	Class II	Class III	Class IV-VII	Class I	Class II	Class III	Class IV-VII	Class I	Class II	Class III	Class IV-VII
Permits Issued	276	58	84	55	272	57	94	50	270	64	83	54
Inspections Conducted	1,059	258	280	271	1,092	242	321	294	1,080	254	332	290
<b>Significant Findings</b>												
Critical Violations*	3,706	453	174	483	3,283	366	177	442	3,200	400	180	450
Non-Critical Violations	1,641	150	135	267	1,472	139	120	199	1,500	150	125	275
Follow-Up Inspections	517	258	90	90	463	242	98	93	490	250	100	90
Average Inspection Score (Out of a Possible 100)	89	94	98	95	90	95	98	97	91	96	98	97

\* Critical Violations - a violation of code that requires immediate attention by the food establishment. For example, failure to heat a hot food to the minimum temperature required by code is a critical violation.

- Timely inspections of restaurants can have a positive effect upon compliance with food sanitation requirements. In Fiscal Year 2011-12, the Licensing and Compliance Division intends to achieve the following Division objectives:

City Council Goal		Activities & Performance Measures		
Division Objective			2011-12	➔
Positive Image				
Enhance code enforcement	Inspect all facilities quarterly		100%	100%
	Raise Class I inspection scores		96%	97%

## Planning


- The Planning Division provides the City Council and the Planning & Zoning Commission with technical assistance and advice on current and comprehensive planning issues that impact the future growth and development of the city. The Division is the starting point for permit applicants on all new construction. Staff reviews the applications for conformance with the Zoning Ordinance, Subdivision Ordinance, the Mesquite Comprehensive Plan and the Community Appearance Manual. Staff also coordinates interdepartmental review of development applications. Current planning and platting activities include processing zone changes, conditional use permits, requests for variances or special exceptions, plats, and site plans.

Outputs: Current Planning/Platting Activities																					
By Number/Type/Disposition of Cases Submitted to P&Z Commission and City Council																					
Type of Case	2009-10						2010-11						2011-12								
	Planning & Zoning			City Council			Planning & Zoning			City Council			Planning & Zoning			City Council					
	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	Approved	Denied	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	Approved	Denied	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	Approved	Denied
Zoning	0	8	2	1	1	7	0	0	17	2	2	2	17	1	0	12	(Unable to project actions to be taken by P&Z Commission and City Council)				
Text Amendments	0	3	0	0	0	2	0	0	3	0	0	0	3	0	0	5					
Plats	11	0	0	0	0	0	0	6	0	0	0	0	0	0	10	0					
Subdivision / Traffic Variances	2	0	0	1	0	0	0	4	0	0	0	0	0	0	2	0					
<b>Total</b>	<b>13</b>	<b>11</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>9</b>	<b>0</b>	<b>10</b>	<b>20</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>20</b>	<b>1</b>	<b>12</b>	<b>17</b>					

- In Fiscal Year 2011-12 the Planning Division will provide comprehensive planning services to achieve the following Division objectives that also advance one or more of the city's overall priorities:

City Council Goal		Activities & Performance Measures		
Division Objective			2011-12	➔
<b>Quality Development</b>				
Support sustainable new projects		Complete the A&E phase of the Thomasson Square Sustainable Development project	*	
		Issue permits for catalyst projects within form-based districts	2	2
<b>Reliable Infrastructure</b>				
Implement target neighborhood infrastructure projects		Complete the Hillview reconstruction project	80%	*
<b>Positive Image</b>				
Educate the development community on development standards		Adopt the Unified Development Code	*	
		Complete Version 2.0 of the Community Appearance Manual	*	
* Completion of activity				

- Historic Preservation is a part of the Planning Division and provides administrative and policy guidance to both the City and to the non-profit, Historic Mesquite, Inc. In addition to management of the City's two historic parks, Historic Preservation works with Planning on neighborhood stabilization activities and opportunities.

<i>City Council Goal</i>		<i>Activities &amp; Performance Measures</i>		
	Division Objective		<i>2011-12</i>	
<i>Quality Development</i>				
	Expand neighborhood revitalization	Revise the Historic Preservation ordinance	*	
		Draft a conservation district for possible adoption	*	
* Completion of activity				

# Housing and Community Services

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The Housing and Community Services Department provides services related to community development, housing, health, human services and transportation. The services include: 1) Administration, 2) Animal Services, 3) Health Clinic, 4) MTED, and 5) Volunteer Services.



**On November 11, 2011, Animal Services Superintendent, Donald White, presented Shelter Coordinator, Anne Simmons, with a letter of commendation for her work rescuing abused pets in 2011.**

## Administration

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Administration provides direction, supervision and support for the efficient administration and effective delivery of services.

Administration goals are: 1) Improve the quality of service delivery, 2) Demonstrate good fiscal stewardship 3) Provide a positive work environment which encourages teamwork, initiative and productivity and 4) Maintain effective community partnerships and intergovernmental relationships.

## Animal Services

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Animal Services is responsible for the control and eradication of diseases within the community, which are spread by animal and insect populations. There is also a major emphasis within this program to provide public education programs on animal/vector health-related issues and to promote animal adoption programs. This Division also enforces City ordinances and State laws governing animals.

## Health Clinic

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The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease during the flu season.

## Volunteer Services

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The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department and tracks volunteer progress and contributions. Volunteer Services also works closely with Keep Mesquite Beautiful, Inc. to implement and maintain litter reduction and educational programs in the community.

## Mesquite Transportation for the Elderly and Disabled (MTED)

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MTED is a demand response transportation system that provides limited transportation service to meet the mobility and access needs of senior and disabled residents of Mesquite. Current service includes transportation to and from medical appointments, medical treatments, and rehabilitation facilities located in Mesquite, Balch Springs, Dallas, Garland, Seagoville and Sunnyvale; transportation to and from work and school within Mesquite; transportation between municipal senior centers; and incidental transportation for senior activities sponsored by the Mesquite Parks & Recreation Department.

Housing and Community Services  
 Financial Summary  
 Fund Allocations, Divisional Allocations, Expenditure Categories  
 Fiscal Years 2009-10 to 2011-12

	Actual	Adopted	Amended	Adopted
Fund	2009-10	2010-11	2010-11	2011-12
General Fund	\$2,003,070	\$1,683,579	\$1,663,200	\$1,709,908
<b>Total All Funds</b>	<b>\$2,003,070</b>	<b>\$1,683,579</b>	<b>\$1,663,200</b>	<b>\$1,709,908</b>

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
Administration	\$174,906	\$169,312	\$183,503	\$177,302
Animal Services	732,717	699,612	675,789	721,253
Health Clinic	107,678	102,075	106,282	104,263
Volunteer Services	52,310	50,524	33,495	52,415
MTED	935,458	662,056	664,131	654,675
<b>Total Divisions</b>	<b>\$2,003,070</b>	<b>\$1,683,579</b>	<b>\$1,663,200</b>	<b>\$1,709,908</b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2009-10	2010-11	2010-11	2011-12
Personal Services	\$1,267,867	\$1,223,166	\$1,197,496	\$1,208,304
Supplies	56,188	61,136	62,888	63,145
Contractual Services	451,497	417,419	420,834	419,617
Capital Outlay	253,009	12,264	12,222	44,335
Reimbursements	(25,493)	(30,406)	-30,240	(25,493)
<b>Total Categories</b>	<b>\$2,003,070</b>	<b>\$1,683,579</b>	<b>\$1,663,200</b>	<b>\$1,709,908</b>

Housing and Community Services  
 Authorized Staffing Levels  
 Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2009-10	2010-11	2010-11	2011-12
General Fund	28.00	28.00	27.60	28.10
<b>Total All Funds</b>	<b>28.00</b>	<b>28.00</b>	<b>27.60</b>	<b>28.10</b>

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
Administration	2.00	2.00	2.00	2.00
Animal Control	11.00	11.00	11.00	11.00
Health Clinic	2.50	2.50	2.10	2.10
MTED	11.50	11.50	11.50	12.00
Volunteer Services	1.00	1.00	1.00	1.00
<b>Total Housing and Community Services</b>	<b>28.00</b>	<b>28.00</b>	<b>27.60</b>	<b>28.10</b>

Administration

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Director of Housing and Community Services	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
<b>Total Community Services Administration</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Animal Control

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Animal Control Officer	6.00	6.00	6.00	6.00
Animal Control Shelter Attendant	3.00	3.00	3.00	3.00
Animal Control Supervisor	1.00	0.00	0.00	0.00
Office Coordinator	1.00	1.00	1.00	1.00
Animal Services Superintendent	0.00	1.00	1.00	1.00
<b>Total Animal Control</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

### Health Clinic

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
City Health Officer (FTE)	0.50	0.50	0.50	0.50
Health Clinic Clerk	1.00	1.00	1.00	1.00
Nurse (FTE)	1.00	1.00	0.60	0.60
<b>Total Health Clinic</b>	<b>2.50</b>	<b>2.50</b>	<b>2.10</b>	<b>2.10</b>

### Volunteer Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Volunteer Coordinator	1.00	1.00	1.00	1.00
<b>Total Volunteer Services</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Mesquite Transportation for Elderly and Disabled (MTED)

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
MTED Driver	6.00	6.00	6.00	5.00
MTED Driver (FTE)	3.50	3.50	3.50	5.00
Transit Dispatcher	1.00	1.00	1.00	1.00
Transportation Coordinator	1.00	1.00	1.00	1.00
<b>Total MTED</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>12.00</b>

### Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2009-10	2010-11	2010-11	2011-12
Animal Control Officer	6.00	6.00	6.00	6.00
Animal Control Shelter Attendant	3.00	3.00	3.00	3.00
Animal Control Supervisor	1.00	0.00	0.00	0.00
Animal Services Superintendent	0.00	1.00	1.00	1.00
City Health Officer (FTE)	0.50	0.50	0.50	0.50
Executive Secretary	1.00	1.00	1.00	1.00
Health Clinic Clerk	1.00	1.00	1.00	1.00
Director of Housing and Community Services	1.00	1.00	1.00	1.00
MTED Driver	6.00	6.00	6.00	5.00
MTED Driver (FTE)	3.50	3.50	3.50	5.00
Nurse (FTE)	1.00	1.00	0.60	0.60
Office Coordinator	1.00	1.00	1.00	1.00
Transit Dispatcher	1.00	1.00	1.00	1.00
Transportation Coordinator	1.00	1.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	1.00
<b>Total Housing and Community Services</b>	<b>28.00</b>	<b>28.00</b>	<b>27.60</b>	<b>28.10</b>

# Housing and Community Services

## Objectives and Performance Measures

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### Health Clinic

The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease.

- It is the objective of the Health Clinic to screen all clients for immunization coverage, provide up-to-date immunizations for 90 percent of clients and ensure all clients complete the primary immunization series by age two. The following analysis shows immunization rates as measured by the Comprehensive Clinic Assessment Software Application (CoCasa) developed by the Centers for Disease Control and Prevention (CDC).

<b>Analysis of Immunization Rates</b>			
<i>Efficiency Measure</i>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Percent of Children Receiving Primary Immunization Series by Age Two	63%	25%	60%
Statewide Percent of Children Receiving Primary Immunization Series by Age Two*	70%	70%	80%

\* Data provided by the Texas Department of State Health Services.

### MTED

The Mesquite Transportation for the Elderly and Disabled (MTED) is a demand response transportation system that provides limited transportation service to meet the mobility and access needs of senior and disabled residents of Mesquite. Current service includes transportation to and from medical appointments, medical treatments and rehabilitation facilities located in Mesquite, Balch Springs, Dallas, Garland, Seagoville and Sunnyvale; transportation to and from work and school within Mesquite; transportation between municipal senior centers.

- It is the objective of MTED to provide safe transportation service for senior and disabled residents of Mesquite. This analysis compares MTED safety data with other demand response transportation systems funded through the Federal Transit Administration.

<b>Analysis of MTED Safety</b>			
<i>MTED Safety Statistics</i>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Accidents per 100,000 vehicle miles+	0	1	0
Injuries per 100,000 passenger miles	0	0	0
Fatalities per 100,000 passenger miles	0	0	0

+ Accidents involving \$1,000 or more in damage.

- It is the objective of MTED to provide efficient transportation service by delivering passengers to their scheduled appointments on time. The following analysis shows the number of scheduled trips and on-time passenger pick up percentage.

<b>Analysis of MTED Efficiency</b>			
<i>Efficiency Measure</i>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Revenue Trips	40,770	45,739	45,739
Number of Non-Revenue Trips	n/a	n/a	n/a
Percent Appointments On Time	96.4%	98.9%	98.0%

### Volunteer Services

The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department and tracks volunteer progress and contributions.

- It is the objective of Volunteer Services to meet the volunteer needs of City departments and to support them in managing these volunteers. The following analysis shows the performance measures of the Volunteer Services program.

<b>Analysis of Volunteer Services</b>			
<i>Performance Measure</i>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Active Volunteers	1,150	1,087	1,141
Number of Volunteer Hours	46,250	49,483	51,957
Value of Volunteer Hours	\$964,312	\$1,031,720	\$1,083,306
Hours per Volunteer	40.2	45.5	45.5
Value per Volunteer	\$839	\$949	\$949

- Volunteer Services also works to support annual City events in need of casual or one-time volunteers. These so-called special event volunteers provide service that would otherwise be covered by paid employees. Beginning in 2010-11, the stats for special event volunteers have been maintained separately. See below:

<b>Analysis of Special Event Volunteers</b>			
<i>Performance Measure</i>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Active Volunteers	Combined in chart above	1,150	1,150
Number of Volunteer Hours		4,389	4,389
Value of Volunteer Hours		\$91,510	\$91,510
Hours per Volunteer		3.8	3.8
Value per Volunteer		\$80	\$80

## Animal Services

- The Mesquite Animal Services Division protects the residents of Mesquite from zoonotic diseases, educates residents about the humane treatment of animals, and enforces laws to protect animals. The division's objectives are to reduce the threat of zoonotic diseases in Mesquite, facilitate adoptions for eligible animals, and improve the reputation of Animals Services through community outreach.

Outputs: Animals Adopted & Rescued									
By Type/Number Returned to Owner, Adopted, Released to Rescue Organizations									
	2009-10			2010-11			2011-12 Projected		
	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>
Number Returned to Owner	755	24	3	766	34	10	804	36	11
Number Adopted	787	220	1	665	174	17	698	183	18
Number Released to Animal Rescue Organizations	397	179	67	446	156	32	468	164	34
Total	1,939	423	71	1,877	364	59	1,970	383	63

Outputs: Animal Control Activity									
By Type/Number of Animals Impounded, Quarantined and Euthanized, Bite Cases Investigated and Number/Type of Citations Issued									
	2009-10			2010-11			2011-12 Projected		
	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>
Impounded	4,612	2,579	415	4,243	1,934	251	4,031	1,837	238
Quarantined	223	66	1	158	19	0	150	18	0
Bite Investigations									
Number of Investigations	270	79	4	245	22	0	233	21	0
Number Rabies Test Administered	20	5	6	5	3	6	5	3	6
Citations Issued									
Vaccination Violation	154	4	0	80	2	0	84	2	0
Animal At-Large	161	4	0	103	0	2	108	0	2
Other	234	13	6	164	0	3	172	0	3
Total	549	21	6	347	2	5	364	2	5

# Housing and Community Services

## Grant Services

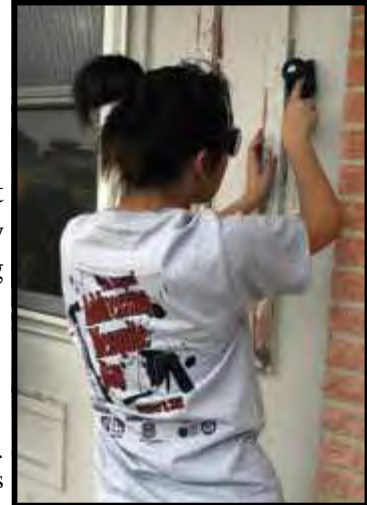
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Grant Services accounts for funding from the federal government pertaining to the Housing and Urban Development Community Development Block Grant program and the Section 8 Housing Choice Voucher program.

### Section 8 Housing Choice Voucher Program

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The Housing Office administers the Section 8 Housing Choice Voucher program. This program is 100% federally funded by HUD for subsidizing rental payments for eligible low-income families. Through this subsidy, participating families are able to move to decent, safe and sanitary housing.



**On October 8, 2011, more than 700 volunteers participated in the City's Annual Addressing Mesquite Day community service project.**

### CDBG Administration

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Community Development Block Grant (CDBG) Administration involves the general management, planning, and monitoring of the CDBG program. Responsibilities include program budgets, consolidated plans, liaison and reporting to HUD, compliance with regulations, citizen participation, assistance to other departments utilizing funds, assistance to eligible recipients and project monitoring and management.

### Housing Rehabilitation

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The Housing Office administers the Forgivable Loan and Minor Home Repair Grant programs through the City's CDBG program. The grants and loans are direct benefits to qualified homeowners by bringing each affected dwelling into compliance with HUD's Housing Quality Standards and the City's minimum codes for existing housing.

### Comprehensive Planning

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The Comprehensive Planning function assists policy-makers in managing growth and development and stabilizing and conserving existing development through planning services including preparation, updating and implementation of comprehensive plans, functional plans and neighborhood plans.

### Code Enforcement

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The function of the Code Enforcement program is to provide close interaction between the code inspectors and residents to educate and prevent neighborhood decline in areas eligible for CDBG assistance. Through education, Code Enforcement strives for willing compliance and encourages citizen participation. The residents' participation is essential to help monitor and eliminate nuisances with their neighborhood and to gain a cleaner environment.

Housing and Community Services  
Grant Services  
Financial Summary  
Fund Allocations, Program Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
CDBG Program Fund	\$2,727,764	\$1,092,365	\$1,364,443	944,288
Section 8 Housing Choice Voucher Program Fund	<u>12,166,403</u>	<u>12,121,347</u>	<u>12,121,347</u>	<u>12,285,502</u>
<b>Total All Funds</b>	<b><u>\$14,894,167</u></b>	<b><u>\$13,213,712</u></b>	<b><u>\$13,485,790</u></b>	<b><u>\$13,229,790</u></b>

Program	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administration	\$127,386	\$81,265	\$81,265	\$81,269
Comprehensive Planning	98,157	117,295	117,295	85,387
Housing Rehabilitation	89,733	226,080	226,080	167,703
Code Enforcement	217,568	183,602	183,602	195,451
Problem Oriented Policing	109,605	118,920	118,920	97,492
Addressing Mesquite	170,462	163,228	163,228	178,479
New Beginnings Center	21,000	20,000	20,000	20,000
Mission East Dallas County Health Ministries	2,500	2,500	2,500	2,500
Social Services Building Renovation	0	2,500	2,500	2,500
Neighborhood Economic Development	0	0	120,000	0
Sharing Life Outreach	2,500	2,500	2,500	2,500
Section 108 Debt Service	0	0	0	0
Truman Heights Infrastructure	0	0	63,393	0
Truman Heights Paint Program		72,409	72,409	0
Juvenile Firesetter Intervention Program	445	2,500	4,555	0
Neighborhood Stabilization Program	1,888,408	99,566	186,196	111,007
Section 8 Housing Choice Voucher Program	<u>12,166,403</u>	<u>12,121,347</u>	<u>12,121,347</u>	<u>12,285,502</u>
<b>Total Grant Services</b>	<b><u>\$14,894,167</u></b>	<b><u>\$13,213,712</u></b>	<b><u>\$13,485,790</u></b>	<b><u>\$13,229,790</u></b>

Expenditure Category	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Personal Services	\$1,512,853	\$1,340,936	\$1,342,991	\$1,498,598
Supplies	24,294	22,634	22,685	19,928
Contractual Services	11,593,333	11,849,111	11,991,069	11,808,461
Capital Outlay	1,789,651	22,139	150,153	7,248
Reimbursements	(175,963)	(171,108)	(171,108)	(254,445)
Other Financing Uses	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
<b>Total Categories</b>	<b><u>\$14,894,167</u></b>	<b><u>\$13,213,712</u></b>	<b><u>\$13,485,790</u></b>	<b><u>\$13,229,790</u></b>

Housing and Community Services  
Grant Services  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Community Development Block Grant Fund	10.45	9.65	9.65	10.10
Section 8 Housing Choice Voucher Fund	12.25	11.75	11.75	11.50
<b>Total All Funds</b>	<b>22.70</b>	<b>21.40</b>	<b>21.40</b>	<b>21.60</b>

Summary of Divisional Staffing Levels

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Section 8 Housing Choice Voucher	12.25	11.75	11.75	11.50
CDBG Administration	1.00	1.00	1.00	1.00
CDBG Housing Rehabilitation	0.00	0.00	0.00	0.75
CDBG Comprehensive Planning	1.30	1.30	1.30	1.00
CDBG Code Enforcement	3.00	3.00	3.00	3.00
CDBG Addressing Mesquite	3.40	2.10	2.10	2.60
NSP Administration	1.75	2.25	2.25	1.75
<b>Total Grant Services</b>	<b>22.70</b>	<b>21.40</b>	<b>21.40</b>	<b>21.60</b>

Section 8 Housing Choice Voucher Program

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Housing Assistant	2.00	2.00	2.00	2.00
Housing Inspector	2.00	2.00	2.00	2.00
Housing Inspection Field Supervisor (FTE)	0.00	0.00	0.75	0.50
Housing Intake Clerk	1.00	1.00	1.00	1.00
Housing Specialist (FTE)	0.50	0.00	0.00	0.00
Housing Technician	1.00	1.00	1.00	1.00
Manager of Housing	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Senior Housing Counselor	1.00	1.00	1.00	1.00
Senior Housing Inspector (FTE)	0.75	0.75	0.00	0.00
Special Projects Coordinator	2.00	2.00	2.00	2.00
<b>Total Section 8 Housing Choice Voucher</b>	<b>12.25</b>	<b>11.75</b>	<b>11.75</b>	<b>11.50</b>

CDBG Administration

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
CDBG Coordinator	1.00	1.00	1.00	1.00
<b>Total CDBG Administration</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### CDBG Housing Rehabilitation

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Grant Coordinator (FTE)	0.00	0.00	0.00	0.50
Housing Inspection Field Supervisor (FTE)	0.00	0.00	0.00	0.25
<b>Total Housing Rehabilitation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.75</b>

### CDBG Comprehensive Planning

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Director of Community Development	0.15	0.15	0.15	0.00
Planner	1.00	1.00	1.00	1.00
Senior Planner (FTE)	0.15	0.15	0.15	0.00
<b>Total CDBG Comprehensive Planning</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>1.00</b>

### CDBG Code Enforcement

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Senior Environmental Code Inspector	2.00	2.00	2.00	2.00
Senior Environmental Code Inspector (FTE)	1.00	1.00	1.00	1.00
<b>Total CDBG Code Enforcement</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### CDBG Addressing Mesquite

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Building Inspector (FTE)	0.00	0.00	0.00	0.50
Residential Building Inspector	0.00	0.00	0.00	0.00
Residential Building Inspector (FTE)	2.50	1.20	1.20	1.20
Senior Permit Technician (FTE)	0.00	0.90	0.90	0.90
Permit Technician (FTE)	0.90	0.00	0.00	0.00
<b>Total CDBG Code Enforcement</b>	<b>3.40</b>	<b>2.10</b>	<b>2.10</b>	<b>2.60</b>

### NSP Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Grant Coordinator	1.00	2.00	2.00	1.00
Grant Coordinator (FTE)	0.00	0.00	0.00	0.50
Housing Specialist (FTE)	0.50	0.00	0.00	0.00
Housing Inspection Field Supervisor (FTE)	0.00	0.00	0.25	0.25
Senior Housing Inspector (FTE)	0.25	0.25	0.00	0.00
<b>Total CDBG Comprehensive Planning</b>	<b>1.75</b>	<b>2.25</b>	<b>2.25</b>	<b>1.75</b>

### Departmental Job Classifications

Job Classification	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Building Inspector (FTE)	0.00	0.00	0.00	0.50
CDBG Coordinator	1.00	1.00	1.00	1.00
Director of Community Development	0.15	0.15	0.15	0.00
Grant Coordinator	1.00	2.00	2.00	2.00
Housing Assistant	2.00	2.00	2.00	2.00
Housing Inspection Field Supervisor (FTE)	0.00	0.00	0.25	0.50
Housing Inspection Field Supervisor (FTE)	0.00	0.00	0.75	0.50
Housing Inspector	2.00	2.00	2.00	2.00
Housing Intake Clerk	1.00	1.00	1.00	1.00
Housing Specialist (FTE)	0.50	0.00	0.00	0.00
Housing Specialist (FTE)	0.50	0.00	0.00	0.00
Housing Technician	1.00	1.00	1.00	1.00
Manager of Housing	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Permit Technician (FTE)	0.90	0.00	0.00	0.00
Planner	1.00	1.00	1.00	1.00
Residential Building Inspector	2.00	0.00	0.00	0.00
Residential Building Inspector (FTE)	0.50	1.20	1.20	1.20
Senior Environmental Code Inspector	2.00	2.00	2.00	2.00
Senior Environmental Code Inspector (FTE)	1.00	1.00	1.00	1.00
Senior Housing Counselor	1.00	1.00	1.00	1.00
Senior Housing Inspector (FTE)	0.75	0.75	0.00	0.00
Senior Housing Inspector (FTE)	0.25	0.25	0.00	0.00
Senior Permit Technician	0.00	0.90	0.90	0.90
Senior Planner (FTE)	0.15	0.15	0.15	0.00
Special Projects Coordinator	2.00	2.00	2.00	2.00
<b>Total Grant Services</b>	<b>22.70</b>	<b>21.40</b>	<b>21.40</b>	<b>21.60</b>

# Housing and Community Services

## Grant Services

### Objectives and Performance Measurements

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#### Housing

- It is the objective of the Community Development Block Grant (CDBG) Division to provide home rehabilitation assistance for low-income homeowners in bringing their home into compliance with US Department of Housing & Urban Development (HUD), HOME and City standards. The rehabilitation programs are funded from two sources, the CDBG from the HUD, and the HOME Grant through the Texas Department of Housing & Community Affairs. This analysis shows the number of applicants processed and approved/not approved under the programs' provisions. Numbers for "not approved" include homeowners withdrawing their applications.

Analysis of Housing Rehabilitation Program			
By Number of Applications Processed and Approved/Not Approved, and Percentage Processed Compared to Action Plan Goal			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Applications			
Received	9	45	40
Action Plan Goal	14	20	22
% of Action Plan Goal	64%	225%	182%
Disposition of Applications			
Number / Percent Approved	7/78%	36/80%	36/90%
Number / Percent Disapproved	2/22%	9/20%	4/10%

- It is the objective of the Housing Division to expeditiously ensure that all rental units participating in the Section 8 program meet all criteria established by HUD. One measure of this objective is the number of initial inspection requests received from landlords and the percentage of inspections completed within two business days of request.

Analysis of Section 8 Housing Inspections			
By Number of Inspection Requests Received and Percentage Completed Within Goal of Two Days			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Inspection Requests	331	493	325
Number / Percentage Completed w/in Two Days	318 / 96%	473 / 96%	319 / 98%

## Public Works

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The Department of Public Works is responsible for the direction of four major areas: 1) Engineering Services, 2) Drainage Services, 3) Field Service Operations and 4) Water and Sewer Operations.

### Public Works Administration

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Public Works Administration provides oversight and direction for all four major areas mentioned above. It manages staff groups responsible for planning and implementation of public works programs and for the delivery of essential community services so as to ensure that established community goals and needs are pursued efficiently and effectively.



Mesquite Mayor John Monaco proclaimed the week of February 20 – 26, 2011, as National Engineers Week in the City of Mesquite.

### Traffic Engineering

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The primary function of the Traffic Engineering Division is to ensure that the City's transportation infrastructure is designed, constructed, operated and maintained in accordance with accepted practices so as to provide a safe and efficient transportation system for pedestrians, bicyclists and the motoring public.

### Street Lighting

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The primary function of the Street Lighting Division is to provide City streets and the local highway system with adequate street lighting for traffic safety purposes. The citywide street lighting system is owned, installed and maintained by Oncor. The City directs and requests additions and changes to the system and pays a monthly lease (including electrical power consumed) for each street light unit in service. The basis for said charges is a tariff authorized by the Texas Public Utilities Commission.

### Engineering

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The primary function of the Engineering Division is to make certain that all infrastructure projects within the city are designed and constructed in accordance with accepted engineering practices and approved specifications. A secondary function is to enforce, manage, and administer the Federal Flood Insurance Program and Flood Plain Management Program.

### Geographical Information System (GIS)

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The Geographical Information System (GIS) Division is responsible for developing and maintaining an integrated system of computer hardware, software and trained personnel linking resource data that is geographically referenced. The City of Mesquite's GIS program is structured to allow for the capture, storage, retrieval, analysis and display of this data.

### Storm Water Operating

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The function of the Storm Water Operating Program is to comply with the amended U.S. Clean Water Act. Under this act, all municipalities with populations in excess of 100,000 must obtain a National Pollution Discharge Elimination System permit.

## **Residential Waste Collection** \_\_\_\_\_

Residential Waste Collection is responsible for the collection of household and small business waste twice weekly and once weekly for yard trimmings. The blue bag recycling program is also accounted for in this division.

## **Composting Facility** \_\_\_\_\_

The Municipal Composting Facility collects and/or receives landscape materials from a variety of sources including residential homes, commercial landscape businesses and other municipalities. The landscape materials are processed into a useable mulch or compost product, which is distributed to the public.

## **Street Maintenance** \_\_\_\_\_

Street Maintenance is responsible for the maintenance and repair of concrete and asphalt streets, concrete alley radius points, handicap ramps, curbs and gutters (along major thoroughfares), storm sewers, bridges, permanent barricades, guardrails and drainage structures. This division also provides emergency response in the event of inclement weather. The City's 50/50 Cost Share Program is also administered by this division which includes the reconstruction of curbs, gutters, drive approaches and sidewalks as requested by the homeowner.

## **Street Sweeping** \_\_\_\_\_

The primary function of this program is to clean the City's main thoroughfare, arterial and collector streets on a regular basis to reduce the amount of pollution flowing into city streams as required by the City's NPDES storm water permit.

## **Equipment Services** \_\_\_\_\_

The primary function of the Equipment Services is to support the City's motor fleet with maintenance and repair services. Specific duties include specification writing for new vehicles and equipment, repair and maintenance of equipment and preventive maintenance of the motorized fleet.

## **Water and Sewer Administration** \_\_\_\_\_

Water Utilities Administration is responsible for overseeing the efficient delivery of water and sewer utility service to all customers and users of the utility system. This division is an integral part of utility system development, capital improvement construction and utility coordination with area builders and developers.

## **Water and Sewer Engineering** \_\_\_\_\_

Water and Sewer Engineering ensures that all water and sewer infrastructure projects within the city are designed and constructed in accordance with accepted engineering practices and approved specifications. A secondary function is to manage and update the Water and Wastewater Master Plans.

## **Water Production** \_\_\_\_\_

Water Production is responsible for overseeing for all pumping facilities, water quality control, and maintenance of pump station reservoirs, lift stations and elevated water tanks. Service ensures compliance with existing State and Federal water quality and delivery mandates.

**Meter Services** \_\_\_\_\_

Meter Services is responsible for the measurement of water to customers and related activities. These activities include meter reading, meter and box change-outs, meter repair and repair of small leaks. Meter Services also handles customer service and customer relations involving water and sewer billing.

**Water Distribution** \_\_\_\_\_

Water Distribution is responsible for all water mains, fire hydrants, valves, new connections and pipe replacement in short sections with recurring problems. Water Distribution insures continuous water service to all customers.

**Wastewater Collection** \_\_\_\_\_

Wastewater Collection maintains and repairs all city-owned sewer lines, manholes, clean-outs, taps and services in compliance with State and Federal mandates.

**Wastewater Treatment** \_\_\_\_\_

Wastewater Treatment provides funds for the treatment of the City’s wastewater. The vast majority is treated by North Texas Municipal Water District at the Southeast Mesquite facility. The City of Dallas treats a small portion of the City’s wastewater.

**Water and Sewer Reconstruction** \_\_\_\_\_

Water and Sewer Reconstruction is responsible for the replacement of obsolete and/or deteriorated sections of water and wastewater mains and closing loops in the distribution system to eliminate dead-end mains.

Public Works  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
General Fund	\$12,370,346	\$12,736,647	\$12,604,741	\$12,559,152
Water and Sewer Fund	22,974,230	25,748,226	25,872,004	28,148,948
Drainage Utility District Fund	2,834,530	2,528,769	2,228,287	2,173,069
<b>Total All Funds</b>	<b>\$38,179,106</b>	<b>\$41,013,642</b>	<b>\$40,705,032</b>	<b>\$42,881,169</b>

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Public Works Administration	\$411,360	\$403,046	\$295,304	\$253,456
Traffic Engineering	929,400	928,575	937,990	953,799
Street Lighting	1,243,298	1,302,222	1,157,832	1,300,613
Engineering	(214,800)	(58,551)	(95,767)	(85,055)
Residential Waste Collection	5,646,521	5,214,655	5,303,214	5,743,083
Compost Facility Operations	382,348	503,480	504,783	351,085
Street Maintenance	2,904,169	3,288,397	3,294,625	2,960,947
Equipment Services	1,068,050	1,154,823	1,206,760	1,081,224
TDPEs Permit Operations	2,641,580	2,201,312	1,896,320	1,666,977
TDPEs Street Sweeping	192,950	327,457	331,967	506,092
Water and Sewer Administration	374,354	378,572	427,240	387,760
Water and Sewer Engineering	687,591	677,269	657,836	600,311
Water Production	11,298,838	12,936,116	12,852,719	13,810,086
Meter Services	946,507	918,398	996,709	1,110,456
Water Distribution	1,501,203	1,517,478	1,561,731	1,482,781
Wastewater Collection	1,391,884	1,599,167	1,662,680	1,692,597
Wastewater Treatment	5,941,360	6,918,959	6,916,959	8,249,000
Water and Sewer Reconstruction	832,491	802,267	796,130	815,957
<b>Total Divisions</b>	<b>\$38,179,106</b>	<b>\$41,013,642</b>	<b>\$40,705,032</b>	<b>\$42,881,169</b>

Expenditure Category	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Personal Services	\$13,768,146	\$13,565,352	\$13,698,061	\$13,567,783
Supplies	3,302,963	3,451,342	3,625,704	3,517,337
Contractual Services	22,120,309	24,801,248	24,723,876	27,158,450
Capital Outlay	1,501,410	1,996,869	1,936,997	2,156,958
Other Expenditures	29,555	27,266	27,266	24,851
Other Financing Uses	2,158,734	1,723,656	1,424,279	1,161,061
Reimbursements	(4,702,010)	(4,552,091)	(4,731,151)	(4,705,271)
<b>Total Categories</b>	<b>\$38,179,106</b>	<b>\$41,013,642</b>	<b>\$40,705,032</b>	<b>\$42,881,169</b>

Public Works  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	154.00	153.00	153.00	153.00
Water and Sewer Fund	95.07	94.07	94.07	94.07
Drainage Utility District Fund	7.00	7.00	7.00	7.00
<b>Total All Funds</b>	<b>256.07</b>	<b>254.07</b>	<b>254.07</b>	<b>254.07</b>

Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Public Works Administration	3.00	3.00	3.00	3.00
Street Lighting	2.00	2.00	2.00	2.00
Engineering	7.00	7.00	7.00	7.00
Traffic Engineering	12.00	12.00	12.00	12.00
Storm Water Operating	4.00	4.00	4.00	4.00
TPDES-Street Cleaning	3.00	3.00	3.00	3.00
Residential Waste Collection	60.00	60.00	60.00	60.00
Composting Facility	4.00	3.00	3.00	3.00
Street Maintenance	43.00	43.00	43.00	43.00
Equipment Services	23.00	23.00	23.00	23.00
Water and Sewer Administration	4.00	4.00	4.00	4.00
Water and Sewer Engineering	9.00	8.00	8.00	8.00
Water Production	14.57	14.57	13.57	13.57
Meter Services	15.50	15.50	16.50	16.50
Water Distribution	20.00	20.00	20.00	20.00
Wastewater Collection	21.00	21.00	21.00	21.00
Water and Sewer Reconstruction	11.00	11.00	11.00	11.00
<b>Total Public Works</b>	<b>256.07</b>	<b>254.07</b>	<b>254.07</b>	<b>254.07</b>

Public Works Administration

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Administrative Aide	1.00	1.00	1.00	1.00
Assistant Director of Public Works	1.00	1.00	1.00	1.00
Director of Public Works	1.00	1.00	1.00	1.00
<b>Total Public Works Administration</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Street Lighting

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Maintenance Worker II	1.00	1.00	1.00	1.00
Street Lighting Maint. Technician	1.00	1.00	1.00	1.00
<b>Total Street Lighting</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Engineering Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00
Public Works Construction Inspector	4.00	4.00	4.00	4.00
<b>Total Engineering Services</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

### Traffic Engineering

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Graduate Engineer	1.00	1.00	1.00	1.00
Manager of Traffic Engineering	1.00	1.00	1.00	1.00
Signal Maintenance Supervisor	1.00	1.00	1.00	1.00
Signal Maintenance Technician	3.00	3.00	3.00	3.00
Signs and Markings Supervisor	1.00	1.00	1.00	1.00
Signs and Markings Technician	3.00	3.00	3.00	3.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic/Street Lighting Superintendent	1.00	1.00	1.00	1.00
<b>Total Traffic Engineering</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

### Storm Water Operating Program

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
GIS / Engineering Senior Analyst	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00
Storm Water Specialist	1.00	1.00	1.00	1.00
<b>Total Storm Water Operating</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### TPDES Street Cleaning

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Equipment Operator II	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets	2.00	2.00	2.00	2.00
<b>Total TPDES Street Cleaning</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Residential Solid Waste Collection

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Clerk	1.00	1.00	1.00	1.00
Assistant Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Heavy Equipment Operator-Solid Waste	6.00	6.00	7.00	7.00
Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Residential Solid Waste Driver - Collector	47.00	47.00	46.00	46.00
Solid Waste Supervisor	3.00	3.00	3.00	3.00
<b>Total Residential Solid Waste Collection</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>

### Composting Facility

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Clerk	1.00	1.00	1.00	1.00
Heavy Equipment Operator-Solid Waste	3.00	2.00	2.00	2.00
<b>Total Composting Facility</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Street Maintenance

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Secretary	1.00	1.00	1.00	1.00
Assistant Manager of Streets Division	1.00	1.00	1.00	1.00
Concrete Crew Chief	4.00	4.00	4.00	4.00
Concrete Finisher	7.00	7.00	7.00	7.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Heavy Equipment Operator - Streets	1.00	1.00	1.00	1.00
Maintenance Crew Chief	3.00	3.00	3.00	3.00
Maintenance Worker II	12.00	12.00	12.00	12.00
Manager of Streets Division	1.00	1.00	1.00	1.00
Street Assessment Technician	1.00	1.00	1.00	1.00
Streets Supervisor	3.00	3.00	3.00	3.00
<b>Total Street Maintenance</b>	<b>43.00</b>	<b>43.00</b>	<b>43.00</b>	<b>43.00</b>

### Equipment Services

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Secretary	1.00	1.00	1.00	1.00
Asst. Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Equipment Mechanic	9.00	9.00	9.00	9.00
Equipment Services Supervisor	1.00	1.00	1.00	1.00
Fabrication Welder	2.00	2.00	2.00	2.00
Heavy Equipment Mechanic	2.00	2.00	2.00	2.00
Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Senior Mechanic	2.00	2.00	2.00	2.00
Service Attendant	3.00	3.00	3.00	3.00
Tire Repairer	1.00	1.00	1.00	1.00
<b>Total Equipment Services</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>

### Water Production

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Production Supervisor	1.00	1.00	0.00	0.00
Public Works Backflow Inspector	1.00	1.00	1.00	1.00
Public Works Dispatcher/Water Station Monitor	8.00	8.00	8.00	8.00
Seasonal Utility Worker (FTE)	0.57	0.57	0.57	0.57
Senior Water Production Technician	1.00	1.00	1.00	1.00
Water Production Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Water Production</b>	<b>14.57</b>	<b>14.57</b>	<b>13.57</b>	<b>13.57</b>

### Meter Services

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Meter Reader	6.00	6.00	6.00	6.00
Meter Reader (FTE)	0.50	0.50	0.50	0.50
Utilities Technician	2.00	2.00	2.00	2.00
Utility Supervisor	0.00	0.00	1.00	1.00
Water Services Representative	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
<b>Total Meter Services</b>	<b>15.50</b>	<b>15.50</b>	<b>16.50</b>	<b>16.50</b>

### Water Distribution

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Equipment Operator II	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets	1.00	1.00	1.00	1.00
Maintenance Worker II	11.00	11.00	11.00	11.00
Utilities Technician	1.00	1.00	1.00	1.00
Utility Crew Chief	5.00	5.00	5.00	5.00
Utility Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Water Distribution</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>

### Wastewater Collection

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Maintenance Worker II	11.00	11.00	11.00	11.00
Utilities Technician	2.00	2.00	2.00	2.00
Utility Crew Chief	7.00	7.00	7.00	7.00
Utility Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Wastewater Collection</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>

### Water and Sewer Reconstruction

Full-time Position	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Concrete Crew Chief	1.00	1.00	1.00	1.00
Concrete Finisher	3.00	3.00	3.00	3.00
Maintenance Worker II	4.00	4.00	4.00	4.00
Utility Crew Chief	2.00	2.00	2.00	2.00
Utility Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Water and Sewer Reconstruction</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

### Water and Sewer Administration

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Supervisor	1.00	1.00	1.00	1.00
Assistant Manager of Utilities Division	1.00	1.00	1.00	1.00
Manager of Utilities Division	1.00	1.00	1.00	1.00
Water Conservaton & Recycling Coordinator	1.00	1.00	1.00	1.00
<b>Total Water and Sewer Administration</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Water and Sewer Engineering

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
CIP Engineer	1.00	1.00	1.00	1.00
Eng. Plans & Records Spec.	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	0.00	0.00	0.00
GIS Technician	2.00	2.00	2.00	2.00
GIS/Engineering Analyst	1.00	1.00	1.00	1.00
GIS/Engineering Senior Analyst	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
<b>Total Meter Services</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

### Departmental Job Classifications

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administrative Aide	1.00	1.00	1.00	1.00
Administrative Clerk	2.00	2.00	2.00	2.00
Administrative Secretary	2.00	2.00	2.00	2.00
Administrative Supervisor	1.00	1.00	1.00	1.00
Asst. Director of Public Works	1.00	1.00	1.00	1.00
Asst. Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Asst. Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Asst. Manager of Streets Division	1.00	1.00	1.00	1.00
Asst. Manager of Utilities Division	1.00	1.00	1.00	1.00
CIP Engineer (W&S)	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00
Concrete Crew Chief	4.00	4.00	4.00	4.00
Concrete Crew Chief (W&S)	1.00	1.00	1.00	1.00
Concrete Finisher	7.00	7.00	7.00	7.00
Concrete Finisher (W&S)	3.00	3.00	3.00	3.00
Director of Public Works	1.00	1.00	1.00	1.00
Eng. Plans & Records Spec.	1.00	1.00	1.00	1.00
Equipment Mechanic	9.00	9.00	9.00	9.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Equipment Operator II (W&S)	1.00	1.00	1.00	1.00
Equipment Operator II (DUD)	1.00	1.00	1.00	1.00
Equipment Services Supervisor	1.00	1.00	1.00	1.00
Fabrication Welder	2.00	2.00	2.00	2.00
GIS Analyst	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	0.00	0.00	0.00
GIS/Engineering Analyst	1.00	1.00	1.00	1.00
GIS/Engineering Senior Analyst (DUD)	1.00	1.00	1.00	1.00
GIS/Engineering Senior Analyst (W&S)	1.00	1.00	1.00	1.00
GIS Technician	2.00	2.00	2.00	2.00
Graduate Engineer	1.00	1.00	1.00	1.00
Heavy Equipment Mechanic	2.00	2.00	2.00	2.00
Heavy Equipment Operator - Streets	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets (W&S)	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets (DUD)	2.00	2.00	2.00	2.00
Heavy Equipment Operator-Solid Waste	9.00	8.00	9.00	9.00
Maintenance Crew Chief	3.00	3.00	3.00	3.00
Maintenance Worker II	13.00	13.00	13.00	13.00
Maintenance Worker II (W&S)	26.00	26.00	26.00	26.00
Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Manager of Streets Division	1.00	1.00	1.00	1.00
Manager of Traffic Engineering	1.00	1.00	1.00	1.00
Manager of Utilities Division	1.00	1.00	1.00	1.00

### Departmental Job Classifications

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Meter Reader	6.00	6.00	6.00	6.00
Meter Reader (FTE)	0.50	0.50	0.50	0.50
Office Coordinator	1.00	1.00	1.00	1.00
Office Coordinator (DUD)	1.00	1.00	1.00	1.00
Production Supervisor	1.00	1.00	0.00	0.00
Project Engineer	1.00	1.00	1.00	1.00
Public Works Backflow Inspector	1.00	1.00	1.00	1.00
Public Works Dispatcher/Water Station Monitor	8.00	8.00	8.00	8.00
Public Works Construction Inspector	4.00	4.00	4.00	4.00
Residential Solid Waste Driver - Collector	47.00	47.00	46.00	46.00
Seasonal Utility Worker (FTE)	0.57	0.57	0.57	0.57
Secretary (W&S)	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00
Senior Mechanic	2.00	2.00	2.00	2.00
Service Attendant	3.00	3.00	3.00	3.00
Signal Maintenance Supervisor	1.00	1.00	1.00	1.00
Signal Maintenance Technician	3.00	3.00	3.00	3.00
Signs and Markings Supervisor	1.00	1.00	1.00	1.00
Signs and Markings Technician	3.00	3.00	3.00	3.00
Solid Waste Supervisor	3.00	3.00	3.00	3.00
Sr. Water Production Technician	1.00	1.00	1.00	1.00
Storm Water Specialist	1.00	1.00	1.00	1.00
Street Lighting Maint. Technician	1.00	1.00	1.00	1.00
Street Assessment Technician	1.00	1.00	1.00	1.00
Streets Supervisor	3.00	3.00	3.00	3.00
Tire Repairer	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic/Street Lighting Superintendent	1.00	1.00	1.00	1.00
Utilities Technician	5.00	5.00	5.00	5.00
Utility Crew Chief	14.00	14.00	14.00	14.00
Utility Supervisor	3.00	3.00	4.00	4.00
Water Conservation and Recycling Coordinator	1.00	1.00	1.00	1.00
Water Production Technician	3.00	3.00	3.00	3.00
Water Services Representative	7.00	7.00	7.00	7.00
<b>Total Public Works</b>	<b>256.07</b>	<b>254.07</b>	<b>254.07</b>	<b>254.07</b>

# Public Works

## Traffic, Engineering, & Geographical Information Systems

### Objectives and Performance Measurements

#### Traffic Engineering

- It is the objective of the Traffic Engineering Division to improve traffic operations by efficiently and effectively operating and maintaining the City's traffic control devices. This analysis shows the number and type of traffic control devices in the City, the number of work hours installing and maintaining traffic control devices by type and the number of emergency call outs by type of traffic control device.

Analysis of Traffic Control Devices												
By Number/Type of Traffic Control Devices, Work Hours Installing/Maintaining, and Emergency Call Outs												
	<u>2010-11 Projected</u>				<u>2010-11 Amended</u>				<u>2011-2012 Projected</u>			
	Work Hours				Work Hours				Work Hours			
<i>Traffic Control Devices</i>	<i>Number</i>	<i>Installing</i>	<i>Maintaining</i>	<i>Call-Outs</i>	<i>Number</i>	<i>Installing</i>	<i>Maintaining</i>	<i>Call-outs</i>	<i>Number</i>	<i>Installing</i>	<i>Maintaining</i>	<i>Call-Outs</i>
Signs	26,150	1,600	2,600	50	26,150	1,600	2,600	60	26,450	2,000	2,600	50
Traffic Signals	113	1,500	8,200	250	116	1,500	8,200	280	116	1,500	8,200	250
School Zone Flashers	55	160	300	0	64	200	300	10	64	80	300	0
Freeway Lighting	1,270	0	2,000	0	1,270	0	2,000	0	1,270	0	2,000	0
Pavement Markings	N/A	250	2,000	0	N/A	250	2,000	0	N/A	250	2,000	0
Contractor Assistance	150	1,300	0	80	180	1,300	0	90	150	1,300	0	80
Sub-total		4,810	15,100	380		4,850	15,100	440		5,130	15,100	380
Total		20,290				20,390				20,610		

- It is the objective of the Traffic Engineering Division to be responsive to citizen inquiries and complaints. This analysis shows the number of inquiries/complaints and the percentage the division investigated and responded to within the goal of five business days.

Analysis of Citizen Inquiries/Complaints			
By Number Received and Percentatge Responded to Within Goal of Five Business Days			
	<u>2010-11 Projected</u>	<u>2010-11 Amended</u>	<u>2011-12 Projected</u>
Complaints/Inquiries Received	700	750	800
Percent Responded to Within Five Business Days	100%	100%	100%
Radar Trailer Deployments	210	210	210

- It is the objective of the Traffic Engineering Division to conduct or participate in traffic studies that will lead to improved traffic safety and traffic flow on City streets. This analysis shows the number of traffic studies and the number of work hours devoted to those studies.

Analysis of Traffic Studies & Reviews									
By Type/Number, Work Hours Spent By Type and Average Work Hours									
Type of Study	2010-11 projected			2010-11 Amended			2011-12 Projected		
	Number	Total Work Hours	Average Work Hours Per Study	Number	Total Work Hours	Average Work Hours Per Study	Number	Total Work Hours	Average Work Hours Per Study
Accident Studies	10	150	15	57	285	5	20	200	10
Parking Studies	5	25	5	3	12	4	5	40	8
School Studies	12	300	25	10	120	12	20	200	10
Speed Bump Studies	12	360	30	17	170	10	20	200	10
Speed Studies	4	160	40	33	528	16	25	250	10
Stop Sign Studies	6	150	25	43	258	6	25	250	10
Street Light Studies	30	150	5	12	60	5	20	160	8
Traffic Signal Studies	4	160	40	16	160	10	15	120	8
Plat/Zoning Reviews	36	72	2	17	34	2	15	30	2
Plan Reviews	24	120	5	32	96	3	30	60	2
Visibilty Reviews	36	216	6	54	108	2	30	120	4
Miscellaneous Studies	36	576	16	61	122	2	60	240	4
Total	215	2,439	11	355	1,953	6	215	1,870	9

## Engineering

- It is the objective of the Engineering Division to expeditiously review plans from private developers and plans for the City's capital improvement programs for compliance with all applicable engineering standards. The Engineering Division also works to ensure that plans are free of errors when approved for construction. This analysis shows the results of the Division's plan reviews.

Analysis of Engineering Plan Reviews						
By Type/Number of Plans, Average Review Time						
Type of Plans	2009-2010		2010-2011		2011-12 Projected	
	No. of Plans Reviewed	Average Review Time	No. of Plans Reviewed	Average Review Time	No. of Plans Reviewed	Average Review Time
Private Devel. PAM Prep	59	1 Hour	64	1 Hour	66	1 Hour
Private Devel. 1st Review	33	13 Days	27	12 Days	28	12 Days
Private Devel. Subsequent	49	4 Days	40	7 Days	40	5
Private Devel. Fast Track	3	2 Days	7	3 Days	9	3 Days

## Geographic Information Systems

- It is the objective of GIS to provide high quality mapping, data, analysis and records to the City's citizens and employees for use in making informed decisions and providing high quality usable information to citizens. The analysis shows the results of GIS customer service and data management.

Analysis of GIS Utilization						
Types of Requests for data	2009-10		2010-11		2011-12 Projected	
	Number of Requests	Average time to fill request	Number of Requests	Average time to fill request	Number of Requests	Average time to fill request
External Walk in Requests for GIS data	200	1 hr	153	1 hr	150	1 hr
Internal Walk in Requests for GIS data	68	15 min	246	15 min	250	15 min
Web & phone requests for GIS data (incl As-builts & Plats)	92	30 min	181	30 min	200	30 min
Web site hits for plats and benchmarks	9,877	N/A	13,896	N/A	14,000	N/A
Maps Produced (incl locator maps)	433	6 hrs	616	6 hrs	460	6 hrs
Analysis Requests	30	3hrs	51	3hrs	30	3hrs
Map Books Produced / Updated	6	60hrs	10	60hrs	10	60hrs
Web map utilization	6,282	N/A	37,692	N/A	6,600	N/A

Analysis of Data Added / Maintained and Quality of Data						
Types of Measures	2009-10		2010-11		2011-12 Projected	
	Number of elements	Units	Number of elements	Units	Number of elements	Units
Number of GPS points added to utility data	2,476	Each	1,778	Each	2,500	Each
Number of As-builts utility features corrected	200	Each	213	Each	215	Each
Water line segments added	338	Miles	24 (587 segments)	Miles	20	Miles
Sewer line segments added	275	Miles	15 (355 segments)	Miles	280	Miles
Storm sewer segments added	244	Miles	10 (73 segments)	Miles	10	Miles
Manholes added	135	Each	188	Each	180	Each
Valves Added	277	Each	603	Each	500	Each
Headwalls Added	20	Each	46	Each	30	Each
Street Segments added	23	Miles	0	Miles	25	Miles
Address Points added / Edited	43,386	Each	43,805	Each	44,200	Each
Number of As-builts added	49	Each	67 (1,259 sheets)	Each	60	Each
Number of hydrants added	243	Each	247	Each	245	Each
Number of parcels added / edited	238	Each	136	Each	130	Each
Routes added / edited	261	Miles	-	Miles	0	Miles
Building Footprints added / edited	2,035	Each	1,803	Each	2,000	Each
Planimetric Features added / edited	1,547	Each	255	Each	0	Each
Plats Grid and closure checked	40	Each	30	Each	35	Each
GIS Data Files Created/Edited (layers, shapefiles etc...)	427	Each	1,082	Each	65	Each
Webmaps produced/updated	24	Each	22	Each	15	Each
Data Base Maintenance	200	Hours	610	Hours	400	Hours
Graphic Design			64	each	400	Hours

# Public Works

## Drainage Utility District

### Objectives and Performance Measurements

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#### Street Sweeping

- It is the objective of Streets Services Division to maintain the appearance and enhance the safety of arterial roads and main thoroughfares (New Market is an example of an arterial road, while Galloway Avenue is an example of a major thoroughfare). This analysis shows the annual number of miles of streets swept, the number of business days the City's street sweeper was in service and the average number of miles swept per business day.

Analysis of Street Sweeper Activity			
By Number of Miles Swept, Number of Business Days Sweeper in Service, Average Number of Miles Swept Per Day of Use			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Miles Swept	3,728	3,175	3,452
Number of Business Days Street Sweeper in Service	116	118	117
Average Number of Miles Swept Per Day of Use	32.14	26.91	29.50

# Public Works

## Field Services

### Objectives and Performance Measurements

#### Solid Waste

- It is the objective of the Solid Waste Division to provide residential customers with dependable, efficient and courteous curbside refuse collection. This analysis shows the number of residential customers, the number of routes, the average number of customers serviced per route and the average number of compacted tons of refuse taken to the landfill per route. The analysis also shows the number of service complaints received per year, the average per route, percentage of complaints responded to within the goal of 24 business hours and the percentage of complaints found to be valid.

Analysis of Residential Solid Waste Services			
By Number of Customers/Routes, Average Customers/Compacted Tons Collected Per Route, Number of Service Complaints, Responded to Within 24 Business Hours, Percent Found to be Valid, and Average Complaints Per Route			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Number of Residential Customers	37,500	37,500	37,500
Routes			
Number of Routes	38	38	38
Average Customers Per Route	986	986	986
Average Compacted Tons Collected Per Route	1,700	1,700	1,700
Number of Service Complaints	500	500	500
Percent Responded to Within 24 Business Hours	100%	100%	100%
Percent Found to be Valid	2%	2%	2%
Average Number of Complaints Per Route	2	2	2

- It is the objective of Solid Waste Division to promote the City’s recycling program. The City’s recycling program is designed to reduce landfill usage and landfill costs. This analysis shows the number of tons of refuse diverted from the landfill through recycling programs and the estimated landfill savings realized through the recycling program.
  - Blue Bag Program - a voluntary program of citizen recycling. Recyclable materials (newsprint, magazines, phone books, steel cans, aluminum cans and plastic) are placed in “Blue Bags.” Sanitation Services collects the bags and delivers them to a recycling contractor.
  - Compost Program - once a week Sanitation Services collects grass clippings, other yard waste and tree branches for composting. The City gives the compost to citizens, and the Parks Division uses the compost in the City’s parks. (Program began in August, 1996.)

Analysis of Recycling Program						
By Program/Number of Tons of Refuse Diverted From Landfill, and Estimated Savings						
	<u>2009-10</u>		<u>2010-11</u>		<u>2011-12 Projected</u>	
	<i>Recyclables</i>	<i>Compost</i>	<i>Recyclables</i>	<i>Compost</i>	<i>Recyclables</i>	<i>Compost</i>
Tons of Refuse Collected	2,000	30,000	2,200	29,068	2,300	34,000
Tons of Refuse Diverted From Landfill	2,000	30,000	2,200	29,068	2,300	34,000
Estimated Landfill Cost Savings	\$45,000	\$675,000	\$49,500	\$654,030	\$51,750	\$765,000

## Street Services

- It is the objective of the Street Services Division to maintain the City's streets and alleys in good, serviceable condition. This analysis shows the number of miles of streets and alleys falling within the responsibility of the Streets Services Division, the number of tons of asphalt, cubic yards of concrete, gallons of Crackseal used annually for street/alley maintenance, the average usage of each per street/alley mile and the average number of work hours used making repairs with each material. The analysis also shows the number of tons of sand stored and used maintaining the serviceability of City streets during winter ice conditions.

Analysis of Usage of Street Maintenance Materials									
By Type of Material, Average Use per Mile of Streets/Alleys, Average Works Hours Per Mile of Streets/Alleys									
Type of Material/Measure	2009-10 (440 Streets/220 Alleys=660)			2010-11 (440 Streets/220 Alleys=660)			2011-12 Projected (440 Streets/220 Alleys=660)		
	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley
Asphalt/Ton	2,496	3.78	20.41	3,029	4.59	21.13	2,763	4.19	20.77
Concrete/Cubic Yard	2,130	3.23	55.00	2,891	4.38	58.87	2,511	3.80	56.93
Crackseal/Gallons	785	1.19	0.82	458	0.69	0.35	622	0.94	0.58
Sand/Ton (winter icing)	197	0.30	1.16	569	0.86	1.16	383	0.58	1.16
Total Work Hours/Mile			77.38			81.51			79.44

## Equipment Services

- It is the objective of the Equipment Services Division to reduce the amount of unleaded gasoline used by City vehicles. One measure of this objective is to show how many vehicles in the City's fleet are converted to propane and what percentage of the fleet uses propane. Also included in this analysis is the amount of unleaded gasoline, diesel fuel and propane fuel used each year by City vehicles. (The reader should be aware that police vehicles are not considered appropriate for propane use. Police vehicles make up approximately 25%-30% of the city's fleet.)

Analysis of Propane Fueled Vehicles & Fuel Consumption			
By Conversion, Percentage of Fleet, and Type/Amount of Fuel Consumed			
	2009-10	2010-11	2011-12 Projected
Beginning Number of Propane/ Non-Propane Vehicles	70/ 320	62/ 341	62/ 341
Vehicles Purchased on Propane/Converted to Propane	9	0	0
Ending Number of Propane/ Non-Propane Vehicles	70/ 320	58/ 335	42/ 289
% of Fleet Using Propane	21.0%	17.0%	14.0%
<i>Fuel Use (Gallons)</i>			
Gasoline	479,376	472,630	476,000
Diesel	134,462	130,257	135,000
Propane	145,818	92,767	90,000

- It is the objective of the Equipment Services Division to service all City vehicles quickly and in a cost-efficient manner. This analysis shows the number and type of vehicles maintained, the average number of mechanic hours per type of vehicle, the number of calls for road service, together with the average road service response time.

Analysis of Fleet Composition & Maintenance			
By Number/Type of Vehicles, Total Number of Mechanic Hours, Average Mechanic Hours Per Vehicle, and Road Service Calls			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
<i>Type of Vehicle</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>
Sedan, General Use	30	35	34
Fire Vehicles	52	59	59
Police Vehicles	220	233	223
Van, General Use	16	13	12
Bus/Van/Sedan, MTED	24	24	18
Truck, Pick-Up	158	162	154
Truck, Diesel	29	36	44
Truck, Gas	78	71	70
Tractor (Equipment)	74	82	88
Total Fleet	681	715	702
<i>Fleet Maintenance</i>			
Total Maintenance Workhours	27,450	28,781	28,333
Average Per Vehicle	40.31	40.25	40.36
<i>Road Service</i>			
Number of Calls for Road Service	1,507	1,411	1,236
Average Time Charged	1.34	1.4	1.39

# Public Works

## Water & Sewer Operations

### Objectives and Performance Measurements

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#### Water & Sewer Operations

- It is the objective of the Water & Sewer Utilities Division to ensure that users of the City’s water and sanitary sewer system experience a high-quality, dependable, and consistent level of service. One measure of this objective is an analysis of the frequency and results of water quality tests on the City’s water supply.

Analysis of Water Quantity Pumped and Number of Water Quality Tests By Gallons of Water Pumped and Number/Frequency of Tests			
	2009-10	2010-11	2011-12 Projected
Number of Gallons Pumped	6,354,858	6,893,829	6,500,000
Number of Tests	2,909	2,904	2,907
Average Frequency Per Month	242	242	242

- Another measure of the objective is an analysis of the number of water main miles, the number of water main breaks together with the ratio of water main breaks to system miles per year. Similarly, the analysis shows the number of sewer main miles and the number of mains cleaned as a ratio of sewer main miles and the ratio of Water & Sewer Utilities field personnel to water connections.

Analysis of Water & Sewer Systems By Miles of, and Connections to, Water & Sewer Systems, Number of Water Main Breaks & Sewer Mains cleaned, Ratio of Water Main Breaks & Sewer Mains Cleaned to Water & Sewer Main Connections and, Ratio of Field Personnel to Water Connections						
	2009-10		2010-11		2011-12 Projected	
	Water System	Sewer System	Water System	Sewer System	Water System	Sewer System
System Miles/ Connections to System	567/ 54,828	493/ 54,674	567/ 54,921	493/ 53,677	567/ 54,940	493/ 53,693
Number of Water Main Breaks	243		334		300	
Miles of Sewer Mains Cleaned		147		167		140
Ratio of Water main Breaks to Connections	1 to 225		1 to 164		1 to 183	
Ratio of Sewer Mains Cleaned to Connections		1 to 372		1 to 321		1 to 383
Ratio of W&S Field Service Personnel to Connections	1 to 3,231	1 to 2,485	1 to 3,422	1 to 2,440	1 to 3,433	1 to 2,440

- It is the objective of the Water & Sewer Utilities Division to investigate all customer complaints about water quality and sanitary sewer service. This analysis shows the number/type of complaints received and the major findings of complaint investigations.

Analysis of Customer Complaints – Water & Sewer Utilities By Number/Type of Complaints and Major Findings			
	2009-10	2010-11	2011-12 Projected
Complaints			
Water	1,307	1,291	1,300
Sewer	3,926	4,403	4,000
Other	1,945	2,104	2,100
Major Findings			
Complaint Valid-W&S Problem	5,507	6,289	5,700
Complaint Valid-Customer problem	1,554	1,465	1,600
Complaint Not Supported by Investigation	117	44	100

## Library Services

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The Mesquite Public Library System offers a variety of services and materials to meet business, personal, educational and recreational needs. The library system is housed in two facilities, the Main Library and the North Branch and employs 32.08 full-time equivalent employees. Both facilities are open daily with the exception of Sunday.



At the June 20, 2011 City Council meeting, a few participants of the Mesquite Library's Summer Reading Program led attendees in the Pledge of Allegiance.

## Administration

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Library Administration plans and directs the total program of service for the Library Department and generally coordinates all activities in the Main Library and the North Branch Library. Policies and appropriate procedural guidelines come from this division. Technical Services provides acquisitions and processing of materials, centralized circulation services and accounting functions for the Library Department.

## Main Library

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The Main Library is charged with providing the bulk of the reference/research service to the citizens of Mesquite and serves as the main repository of materials and services. Other services include free access to a variety of print and non-print media; library programs designed to meet the interests and needs of various age groups; loan of materials from other libraries; and the traditional services of advising readers on selections and encouraging reading in general. Library services are extended through cooperative efforts with the Texas State Library and the Northeast Texas Library System.

## North Branch Library

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The North Branch Library provides residents of the north Mesquite area with information resources including access to a variety of books, other print and non-print media, and audio-visual equipment from both the Branch and the more extensive Main Library collection. Services to the public include professional reference and reader advisory assistance, inter-library loan, community meeting room and programming for children and adults.

Library Services  
 Financial Summary  
 Fund Allocations, Divisional Allocations, Expenditure Categories  
 Fiscal Years 2009-10 to 2011-12

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
General Fund	\$1,940,551	\$2,029,442	\$2,062,971	\$2,004,589
<b>Total All Funds</b>	<b>\$1,940,551</b>	<b>\$2,029,442</b>	<b>\$2,062,971</b>	<b>\$2,004,589</b>

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administration	\$733,872	\$715,838	\$729,618	\$729,109
North Branch	568,041	617,391	624,749	606,214
Main Branch	638,638	696,213	708,604	669,266
<b>Total Divisions</b>	<b>\$1,940,551</b>	<b>\$2,029,442</b>	<b>\$2,062,971</b>	<b>\$2,004,589</b>

Expenditure Category	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Personal Services	\$1,566,092	\$1,575,381	\$1,613,048	\$1,597,378
Supplies	30,317	38,615	38,615	45,359
Contractual Services	208,675	228,631	228,631	228,631
Capital Outlay	135,467	186,815	182,677	133,221
<b>Total Categories</b>	<b>\$1,940,551</b>	<b>\$2,029,442</b>	<b>\$2,062,971</b>	<b>\$2,004,589</b>

Library Services  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2009-10	2010-11	2010-11	2011-12
General Fund	31.45	31.45	32.08	32.08
<b>Total All Funds</b>	<b>31.45</b>	<b>31.45</b>	<b>32.08</b>	<b>32.08</b>

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
Administration/Technical Services	13.28	13.28	13.28	13.28
Library-North Branch	9.64	9.64	9.64	9.64
Library-Main	8.53	8.53	9.16	9.16
<b>Total Department of Library Services</b>	<b>31.45</b>	<b>31.45</b>	<b>32.08</b>	<b>32.08</b>

Administration/Technical Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Administrative Aide	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00
Library Page (FTE)	0.73	0.73	0.73	0.73
Library Assistant I	4.00	4.00	4.00	4.00
Library Assistant I (FTE)	2.55	2.55	2.55	2.55
Library Assistant II	1.00	1.00	1.00	1.00
Library Services Supervisor	1.00	1.00	1.00	1.00
Senior Library Assistant	2.00	2.00	2.00	2.00
<b>Total Administration/Technical Services</b>	<b>13.28</b>	<b>13.28</b>	<b>13.28</b>	<b>13.28</b>

North Branch Library

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Assistant Librarian (FTE)	0.88	0.88	0.88	0.88
Librarian	2.00	2.00	2.00	2.00
Library Page (FTE)	1.03	1.03	1.03	1.03
Library Assistant I	2.00	2.00	2.00	2.00
Library Assistant I (FTE)	1.73	1.73	1.73	1.73
Manager of Branch Library Services	1.00	1.00	1.00	1.00
Senior Library Assistant	1.00	1.00	1.00	1.00
<b>Total North Branch Library</b>	<b>9.64</b>	<b>9.64</b>	<b>9.64</b>	<b>9.64</b>

### Main Library

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Assistant Librarian (FTE)	2.18	2.18	2.81	2.81
Librarian	3.00	3.00	3.00	3.00
Library Page (FTE)	1.35	1.35	1.35	1.35
Library Assistant I	1.00	1.00	1.00	1.00
Library Services Supervisor	1.00	1.00	1.00	1.00
<b>Total Central Library</b>	<b>8.53</b>	<b>8.53</b>	<b>9.16</b>	<b>9.16</b>

### Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2009-10	2010-11	2010-11	2011-12
Administrative Aide	1.00	1.00	1.00	1.00
Assistant Librarian (FTE)	3.06	3.06	3.69	3.69
Director of Library Services	1.00	1.00	1.00	1.00
Librarian	5.00	5.00	5.00	5.00
Library Page (FTE)	3.11	3.11	3.11	3.11
Library Assistant I	7.00	7.00	7.00	7.00
Library Assistant I (FTE)	4.28	4.28	4.28	4.28
Library Assistant II	1.00	1.00	1.00	1.00
Library Services Supervisor	2.00	2.00	2.00	2.00
Manager of Branch Library Services	1.00	1.00	1.00	1.00
Senior Library Assistant	3.00	3.00	3.00	3.00
<b>Total Department of Library Services</b>	<b>31.45</b>	<b>31.45</b>	<b>32.08</b>	<b>32.08</b>

# Library Services

## Objectives and Performance Measurements

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### Satisfaction Survey

- It is the objective of the Mesquite Public Library System to provide superior service to its patrons. The results of an annual patron survey provide a measure of the library's performance relative to the goal of attaining a high (over 80%) Extremely Satisfied/Very Satisfied rating. This analysis shows the level of library patron satisfaction with staff helpfulness, ease of locating materials, and overall satisfaction with library services.

Analysis of Library Patron Satisfaction By Staff Helpfulness and Ease of Locating Materials, and Overall Satisfaction (Annual Survey of Randomly Selected Patrons)									
	<u>2009-10</u>			<u>2010-11</u>			<u>2011-12 Projected</u>		
	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>
Extremely Satisfied	50.5%	29.4%	36.0%	54.3%	28.6%	36.7%	54.5%	28.9%	36.9%
Very Satisfied	42.7%	51.1%	51.1%	42.5%	55.1%	50.7%	42.6%	55.3%	50.8%
Somewhat Satisfied	5.8%	17.6%	11.9%	2.7%	14.9%	11.5%	2.5%	14.7%	11.3%
Not Very Satisfied	0.5%	1.7%	0.7%	0.4%	1.3%	1.1%	0.3%	1.0%	1.0%
Not At All Satisfied	0.5%	0.2%	0.3%	0.1%	0.1%	0.0%	0.1%	0.1%	0.0%

### Per Capita Library Visits and Registrations

- It is the objective of the Mesquite Public Library System to promote the value of its holdings and services to the citizens of the community. One measure of this objective is an analysis of annual library visits made by community members and the per capita number of citizens who are registered borrowers. (All per capita calculations in Library Services are based on NCTCOG population estimates.)

Analysis of Library Visits and Patron Registrations By Number (Per Capita) of Annual Library Visits and Registered Borrowers			
	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12 Projected</u>
Library Visits	2.78	2.61	2.70
Registered Borrowers	0.30	0.28	0.30

## Library Collection

- It is the objective of the Mesquite Public Library System to continually build its book collection in an effort to provide patrons with the best collection possible. This analysis shows how the per capita book holdings of the Mesquite Public Library compare with the book holdings of public libraries in area cities and the statewide average public library book holdings.

<b>Analysis of Comparative Per Capita Holdings By Average Number of Books for Area City Public Libraries and Public Libraries Statewide</b>			
	<i>2009-10</i>	<i>2010-11</i>	<i>2011-12 Projected</i>
Mesquite	1.46	1.44	1.44
Area Cities*	1.88	1.85	1.85
Texas Cities**	1.84	1.82	1.81

\*Arlington, Carrollton, Garland, Grand Prairie, Irving, Mesquite, Plano and Richardson  
 \*\*Based on Hennen's American Public Library Ratings.

## Use of Materials and Information Requests

- It is the objective of the Mesquite Public Library System to increase the use of the library's materials and to provide personalized answers to the wide range of informational questions from library patrons. One way to measure this objective is an analysis of materials circulated ("checked out") by patrons and materials used on-site. The analysis also shows the per capita number of requests for information received by staff members.

<b>Analysis of Comparative Per Capita Materials Usage and Information Requests By Type of Material Usage and Source of Information Requests</b>			
	<i>2009-10</i>	<i>2010-11</i>	<i>2011-12 Projected</i>
<b>Materials Usage</b>			
Circulated	2.98	2.79	2.81
On-Site Use	0.53	0.51	0.52
<b>Information Requests</b>			
Telephone Inquiry	0.42	0.37	0.39
On-Site Inquiry	0.64	0.70	0.71

## Library Use by Children

- It is the objective of the Mesquite Public Library System to increase library awareness and usage among the community's children. This objective can be measured through an analysis of attendance at programs designed to inform, educate, entertain, and further library use by children. Additionally, the objective can be measured by examining the per capita participation in the annual Summer Reading Program, together with the percentage of participants completing the program. The Summer Reading Program is held in conjunction with the Texas State Library.

Analysis of Library Usage by Children By Type of Program and Per Capita (Under 9) Attendance			
	<i>2009-10</i>	<i>2010-11</i>	<i>2011-12 Projected</i>
Children's Programs			
Number of Programs	353	410	400
Per Capita* Attendance	0.53	0.73	0.74
Summer Reading Program			
Per Capita* Attendance	0.13	0.12	0.13
Completion Rate	51.1%	50.4%	51.5%

\*Per Capita calculations taken from 2010 American Community Survey based on 2010 census of 22,217 Mesquite population under 9 years.

## Library Volunteers

- It is the objective of the Mesquite Public Library System to encourage citizen volunteers to participate in the delivery of library services to the community. This analysis shows the number of annual volunteer hours donated and the value of those hours.

Analysis of Library Volunteerism By Number/Monetary Value* of Volunteer Hours			
	<i>2009-10</i>	<i>2010-11</i>	<i>2011-12 Projected</i>
Number of Volunteer Hours	3,285	3,810	3,850
Value of Volunteer Hours	\$68,492	\$81,382	\$84,315

\*Based on value of \$20.85 (2009) per hour of volunteer service, \$21.36 (2010) reported on [www.independentsector.org](http://www.independentsector.org).  
Estimated value in 2011: \$21.90

## Technological Resources

- It is the objective of the Mesquite Public Library System to promote access to resources that are increasingly offered through technological means. One measure of this objective is the annual usage of the Library's public access computers. This objective can also be measured by the number of visits to online databases offered through the Library. Additionally, the number of e-audiobooks that are downloaded annually can be a measure of this objective.

<b>Technological Resource Usage</b>			
<b>By Number of Annual Public Access Computer Sessions, Database Visits and Downloaded E-Audiobooks</b>			
	<i>2009-10</i>	<i>2010-11</i>	<i>2011-12 Projected</i>
Computer Sessions	74,009	70,614	72,000
Database Visits	46,401	56,079	60,000
E-Audiobooks Downloaded	1,918	1,736*	2,000

\*E-Audiobook vendor changed from NetLibrary to OneClickDigital. Service unavailable for 3 months.

# Parks and Recreation

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Parks and Recreation is responsible for maintaining and developing a quality park system, furnishing recreational opportunities to citizens and maintaining park buildings and facilities in clean and safe conditions. These objectives are achieved through the following divisions.



Friday, November 18, 2011, Mesquite Parks & Recreation was recognized at the annual Texas Recreation and Parks Region 2 & 3 Conference with the Excellence in Programming Award - Special Event for Christmas in the Park. December 1 - 3, 2011 marked the 25th Anniversary of the event.

## Administration

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This Division provides direction, support and overall supervision for seven divisions within the department. It works with the Parks and Recreation Advisory Board, the Tree Board, the Youth Services Committee and many special interest groups to gain a feel for the community's needs.

## Parks

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The Parks Division is responsible for professional grounds maintenance of City parks, school/parks, building sites, athletic fields, playgrounds, color beds, bird sanctuary habitat, picnic facilities, swimming pool landscapes, community center landscapes, drainage channel vegetation, medians and the urban forestry program.

## Recreation

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The primary function of the Recreation Division is to provide for the organization, administration and leadership of a wide variety of activities designed to meet the leisure needs of the entire community. Recreation's goal is to provide quality leisure experiences by providing a wide range of activities for all age levels.

## Pools

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The Pools Division provides for the operation and maintenance of the four municipal pools during the months of May, June, July and August. It's primary goal is to provide a diverse, quality aquatic program as well as a safe, clean environment for users of the swimming pools.

## Tennis

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The tennis budget provides funding for all costs associated with the City's tennis program, specifically those at the Westlake Tennis Center. The Tennis Division's goal is to provide leagues, lessons and tournaments and to promote youth programs.

Parks and Recreation  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
General Fund	\$3,942,892	\$4,025,786	\$4,063,174	\$3,752,088
<b>Total All Funds</b>	<b>\$3,942,892</b>	<b>\$4,025,786</b>	<b>\$4,063,174</b>	<b>\$3,752,088</b>

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Administration	\$582,027	\$573,452	\$600,216	\$566,099
Park Operations	(880,727)	(1,203,556)	(1,248,431)	(1,548,692)
Golf Course	363,197	750,000	819,072	792,251
Tennis Center	118,434	132,370	125,730	131,208
Recreation Administration	890,037	1,039,553	989,080	888,096
Florence Recreation Center	189,719	153,308	142,920	146,227
Lakeside Activity Center	19,793	16,850	16,797	14,850
Shaw Gymnasium	52,564	51,036	55,245	51,423
Goodbar Activity Center	230,361	226,793	228,305	214,700
Athletic Programs	257,145	275,900	274,777	458,966
Evans Recreation Center	441,534	403,406	400,919	381,009
Dunford Recreation Center	236,574	219,844	216,667	164,985
Westlake House	10,966	9,450	10,356	9,450
Rutherford Recreation Center	405,015	371,013	376,858	372,302
Achziger Program	7,931	33,314	32,611	38,808
Day Camp	35,832	39,870	40,312	39,571
Thompson School Gym	118,050	96,229	93,226	78,298
Real.Texas.Festival.	363,857	320,600	403,040	422,425
Christmas in the Park	24,280	25,000	44,035	50,500
Special Events	20,954	25,000	27,712	27,500
City Lake Pool	167,653	201,851	201,851	199,201
Evans Pool	2,098	2,200	2,200	0
Town East Pool	133,483	100,187	39,511	92,819
Vanston Pool	152,115	162,116	170,165	160,092
<b>Total Divisions</b>	<b>\$3,942,892</b>	<b>\$4,025,786</b>	<b>\$4,063,174</b>	<b>\$3,752,088</b>

Expenditure Category	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Personal Services	\$5,130,036	\$5,123,863	\$5,214,325	\$5,075,720
Supplies	479,015	727,777	660,139	569,580
Contractual Services	2,333,805	2,405,073	2,456,731	2,483,721
Capital Outlay	117,696	148,073	133,794	182,067
Other	12,546	0	50,185	99,000
Reimbursements	(4,130,206)	(4,379,000)	(4,452,000)	(4,658,000)
<b>Total Categories</b>	<b>\$3,942,892</b>	<b>\$4,025,786</b>	<b>\$4,063,174</b>	<b>\$3,752,088</b>

Parks and Recreation  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

Fund	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
General Fund	121.66	120.66	123.68	123.68
<b>Total All Funds</b>	121.66	120.66	123.68	123.68

Summary of Divisional Staffing Levels

Division	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Parks and Recreation Administration	7.00	7.00	7.00	7.00
Park Operations	38.50	38.50	38.50	38.50
Golf Course	9.26	9.26	12.38	12.38
Recreation	49.38	48.38	48.88	48.88
Swimming Pools	15.27	15.27	14.67	14.67
Tennis Center	2.25	2.25	2.25	2.25
<b>Total Parks and Recreation</b>	121.66	120.66	123.68	123.68

Parks and Recreation Administration

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Director of Parks and Recreation	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Manager of Park Planning	1.00	1.00	1.00	1.00
Park Planner	1.00	1.00	1.00	1.00
Special Events Coordinator	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
<b>Total Parks and Recreation Administration</b>	7.00	7.00	7.00	7.00

Park Operations

Full-time Position	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Chemical Applicator Technician	1.00	1.00	1.00	1.00
District Park Supervisor	3.00	3.00	3.00	3.00
Manager of Park Services	1.00	1.00	1.00	1.00
Park Athletic Fields Technician	4.00	4.00	5.00	5.00
Park Equipment Mechanic	1.00	1.00	1.00	1.00
Park Equipment Operator	7.00	7.00	7.00	7.00
Park Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Park Irrigation Technician	4.00	4.00	4.00	4.00
Park Maintenance Mechanic Facilities	3.00	3.00	3.00	3.00
Park Maintenance Specialist	3.00	3.00	3.00	3.00
Park Services Superintendent	1.00	1.00	0.00	0.00
Seasonal Park Workers (FTE)	3.50	3.50	3.50	3.50
Secretary	1.00	1.00	1.00	1.00
Senior Grounds Maintenance Technician	3.00	3.00	3.00	3.00
<b>Total Parks North District</b>	38.50	38.50	38.50	38.50

### Golf Course

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Golf Course Maintenance Technician	1.00	1.00	1.00	1.00
Part-time Golf Course Maint. Worker (FTE)	2.50	2.50	3.50	3.50
Seasonal Food and Beverage Worker (FTE)	1.25	1.25	1.50	1.50
Seasonal Golf Cart Attendant (FTE)	2.00	2.00	2.50	2.50
Seasonal Pro Shop Attendant (FTE)	1.25	1.25	2.00	2.00
Seasonal Sr. Food and Beverage Worker (FTE)	0.63	0.63	0.88	0.88
Seasonal Senior Pro Shop Attendant (FTE)	0.63	0.63	0.00	0.00
Senior Pro Shop Attendant	0.00	0.00	1.00	1.00
<b>Total Parks North District</b>	<b>9.26</b>	<b>9.26</b>	<b>12.38</b>	<b>12.38</b>

### Recreation

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Athletics and Aquatics Coordinator	0.00	0.00	1.00	1.00
Athletics and Aquatics Superintendent	1.00	1.00	1.00	1.00
Athletics Supervisor	1.00	1.00	1.00	1.00
Custodian	8.00	8.00	8.00	8.00
Custodian (FTE)	1.00	0.50	0.50	0.50
Manager of Recreation Services	1.00	1.00	1.00	1.00
Marketing Specialist	0.00	0.00	1.00	1.00
Recreation Center Supervisor	2.00	2.00	3.00	3.00
Recreation District Supervisor	3.00	2.00	0.00	0.00
Recreation Facilities Specialist II	1.00	0.00	0.00	0.00
Recreation Leader (FTE)	19.75	20.25	19.75	19.75
Recreation Specialist	7.00	7.00	5.00	5.00
Recreation Services Superintendent	1.00	1.00	1.00	1.00
Recreation Supervisor - RASP	0.00	0.00	1.00	1.00
Seasonal Recreation Leader (FTE)	0.63	0.63	0.63	0.63
Senior Programs Coordinator	1.00	1.00	0.00	0.00
Senior Programs Supervisor	2.00	2.00	2.00	2.00
Senior Recreation Supervisor	0.00	0.00	2.00	2.00
Support Services Supervisor	0.00	1.00	1.00	1.00
<b>Total Recreation</b>	<b>49.38</b>	<b>48.38</b>	<b>48.88</b>	<b>48.88</b>

### Swimming Pools

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Cashier (FTE)	1.10	1.10	1.10	1.10
Facility Attendant (FTE)	0.84	0.84	0.84	0.84
Head Lifeguard (FTE)	0.69	0.69	0.69	0.69
Lifeguard (FTE)	9.66	9.66	9.66	9.66
Pool Maintenance Technician (FTE)	1.00	1.00	1.00	1.00
Swim Coach (FTE)	0.26	0.26	0.26	0.26
Swimming Pool Coordinator (FTE)	0.60	0.60	0.00	0.00
Swimming Pool Supervisor (FTE)	1.12	1.12	1.12	1.12
<b>Total Swimming Pools</b>	<b>15.27</b>	<b>15.27</b>	<b>14.67</b>	<b>14.67</b>

### Tennis

	Actual	Adopted	Amended	Adopted
Full-time Position	2009-10	2010-11	2010-11	2011-12
Tennis Center Attendant (FTE)	1.25	1.25	1.25	1.25
Tennis Center Supervisor	1.00	1.00	1.00	1.00
<b>Total Tennis Center</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>

## Departmental Job Classifications

Job Classification	Actual 2009-10	Adopted 2010-11	Amended 2010-11	Adopted 2011-12
Athletic and Aquatics Coordinator	0.00	0.00	1.00	1.00
Athletic and Aquatics Superintendent	1.00	1.00	1.00	1.00
Athletics Supervisor	1.00	1.00	1.00	1.00
Cashier (FTE)	1.10	1.10	1.10	1.10
Chemical Applicator Technician	1.00	1.00	1.00	1.00
Custodian	8.00	8.00	8.00	8.00
Custodian (FTE)	1.00	0.50	0.50	0.50
Director of Parks and Recreation	1.00	1.00	1.00	1.00
District Park Supervisor	3.00	3.00	3.00	3.00
Executive Secretary	1.00	1.00	1.00	1.00
Facility Attendant (FTE)	0.84	0.84	0.84	0.84
Golf Course Maintenance Technician	1.00	1.00	1.00	1.00
Head Lifeguard (FTE)	0.69	0.69	0.69	0.69
Lifeguard (FTE)	9.66	9.66	9.66	9.66
Marketing Specialist	0.00	0.00	1.00	1.00
Manager of Park Planning	1.00	1.00	1.00	1.00
Manager of Park Services	1.00	1.00	1.00	1.00
Manager of Recreation Services	1.00	1.00	1.00	1.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Park Athletic Fields Technician	4.00	4.00	5.00	5.00
Park Equipment Mechanic	1.00	1.00	1.00	1.00
Park Equipment Operator	7.00	7.00	7.00	7.00
Park Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Park Irrigation Technician	4.00	4.00	4.00	4.00
Park Maintenance Mechanic Facilities	3.00	3.00	3.00	3.00
Park Maintenance Specialist	3.00	3.00	3.00	3.00
Park Planner	1.00	1.00	1.00	1.00
Park Services Superintendent	1.00	1.00	0.00	0.00
Park Workers (6 months) (FTE)	3.50	3.50	3.50	3.50
Part-time Golf Course Maint. Worker (FTE)	2.50	2.50	3.50	3.50
Recreation Center Supervisor	2.00	2.00	3.00	3.00
Recreation District Supervisor	3.00	2.00	0.00	0.00
Recreation Facilities Specialist II	1.00	0.00	0.00	0.00
Recreation Leader (FTE)	19.75	20.25	19.75	19.75
Recreation Services Superintendent	1.00	1.00	1.00	1.00
Recreation Specialist	7.00	7.00	5.00	5.00
Recreation Supervisor - RASP	0.00	0.00	1.00	1.00
Seasonal Food and Beverage Worker (FTE)	1.25	1.25	1.50	1.50
Seasonal Golf Cart Attendant (FTE)	2.00	2.00	2.50	2.50
Seasonal Pro Shop Attendant (FTE)	1.25	1.25	2.00	2.00
Seasonal Recreation Leader (FTE)	0.63	0.63	0.63	0.63
Seasonal Sr. Food and Beverage Worker (FTE)	0.63	0.63	0.88	0.88
Seasonal Senior Pro Shop Attendant (FTE)	0.63	0.63	0.00	0.00
Secretary	3.00	3.00	3.00	3.00
Senior Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Senior Pro Shop Attendant	0.00	0.00	1.00	1.00
Senior Programs Coordinator	1.00	1.00	0.00	0.00
Senior Programs Supervisor	2.00	2.00	2.00	2.00
Senior Recreation Supervisor	0.00	0.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00
Support Services Supervisor	0.00	1.00	1.00	1.00
Swim Coach (FTE)	0.26	0.26	0.26	0.26
Swimming Pool Coordinator (FTE)	0.60	0.60	0.00	0.00
Swimming Pool Supervisor (FTE)	1.12	1.12	1.12	1.12
Tennis Center Attendant (FTE)	1.25	1.25	1.25	1.25
Tennis Center Supervisor	1.00	1.00	1.00	1.00
<b>Total Parks and Recreation</b>	<b>121.66</b>	<b>120.66</b>	<b>123.68</b>	<b>123.68</b>

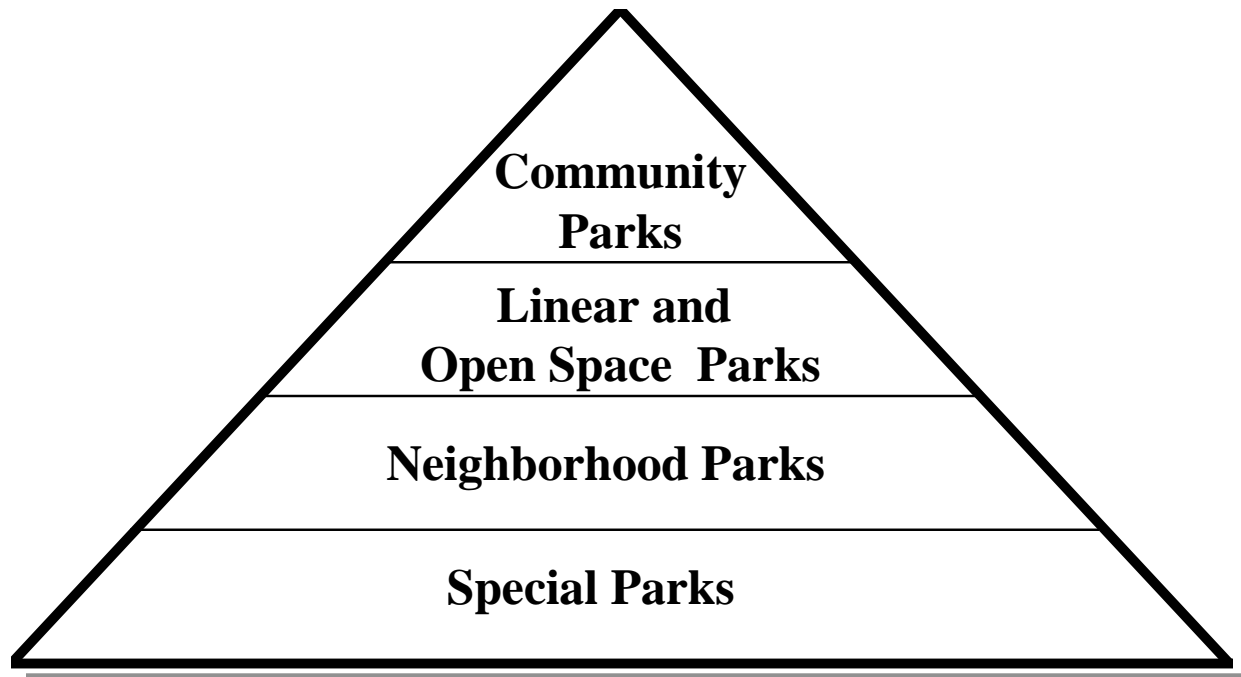
# Parks and Recreation

## Objectives and Performance Measurements

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### Park Planning

- It is the objective of the Mesquite Parks and Recreation Department to provide the citizens of Mesquite a park system (including developed open spaces) that meets the overall minimum standards published by The National Recreation and Park Association (NRPA). This objective can be measured by comparing Mesquite’s overall parks system against the NRPA standard. A brief definition of Mesquite park types based on the City’s *Comprehensive Park Master Plan* precedes the analysis.



### **City of Mesquite Park Classification System**

- Community Parks: Designed to offer large or special facilities for organized recreationalists, Community Parks include both intensive and passive uses, are planned at a ratio of 3 acres per 1,000 population, are typically 20-100 acres in size and service an area of two miles radius.
- Linear and Open Space Parks: Designed to act as buffers around various land uses and linkages between parks and neighborhoods, these parks include activities that promote exposure to the experience offered in this environment, vary greatly in size and shape and service areas vary greatly and have no designations.
- Neighborhood Parks: Designed to serve as active play or passive recreation areas for families in the immediate neighborhood, these parks include school parks and other smaller type parks not associated with the school system. Neighborhood Parks are typically 1-20 acres in size, are planned at a ratio of 2-3 acres per 1,000 population and service an area of one-half mile.

## Tree Plantings

- The objective of the Parks Division to plant 20,000 trees in the City by the year 2000 was fulfilled in fiscal year 1999-00. Plantings have continued and this analysis shows the anticipated plantings during the coming year. Trees are purchased or transplanted (from the City's tree farm) by the City and either planted by parks personnel, contractors and/or donated to non-profit organizations (i.e. schools, civic organizations) for planting.

Analysis of Cumulative Tree Plantings						
By Park Services Division & Through Donations to Non-Profits (Since 1991)						
	<u>2009-2010</u>		<u>2010-11 Amended</u>		<u>2011-12 Projected</u>	
	<i>No. Trees</i>	<i>% of Total</i>	<i>No. Trees</i>	<i>% of Total</i>	<i>No. Trees</i>	<i>% of Total</i>
Park Services Division	12,650	46%	13,710	49%	14,200	50%
Non-Profits	14,400	54%	14,400	51%	14,400	50%
Remainder of Goal	0%	0%	0%	0%	0%	0%
Total	27,050	100%	28,110	100%	28,600	100%

## Parks

- It is the objective of the Parks Division to maintain, beautify and make safe the grounds for the entire City's parks. One measure of this objective is an analysis of the number and percentage of park employee work hours devoted to attaining the objective.

Analysis of Park Services Employee Workhours Per Acre									
Annual Work Hours by Activity Per Acre of Park Land									
Activity	<u>2009-10</u> <i>(1,422 Acres)</i>			<u>2010-11 Amended</u> <i>(1,430 Acres)</i>			<u>2011-12 Projected</u> <i>(1,450 Acres)</i>		
	<i>Annual Workhours</i>	<i>Annual WH per Acre</i>	<i>Percentage WH Used</i>	<i>Annual Workhours</i>	<i>Annual WH per Acre</i>	<i>Percentage WH Used</i>	<i>Annual Workhours</i>	<i>Annual WH per Acre</i>	<i>Percentage WH Used</i>
Litter Control	13,500	9.44	15.78%	13,500	9.44	15.78%	14,000	9.65	16.25%
Athletic Field Maint.	10,500	7.34	12.27%	10,500	7.34	12.27%	10,500	7.24	11.27%
Mowing	24,600	17.20	28.75%	24,600	17.20	28.75%	25,000	17.24	29.13%
Urban Forestry	11,750	8.22	13.73%	11,750	8.22	13.73%	12,000	8.27	14.13%
Playground Maint.	6,225	4.35	7.27%	6,225	4.35	7.27%	6,225	4.29	6.03%
Irrigation Maint.	10,750	7.52	12.56%	10,750	7.52	12.56%	11,000	7.58	13.06%
Pest Control	8,250	5.77	9.65%	8,250	5.77	9.65%	8,500	5.86	10.13%
Total Work Hours	85,575	59.84	100%	85,575	59.84	100%	87,225	60.13	100%

## Recreation Services

### Athletics

- It is the objective of the Mesquite Athletic Division to provide a variety of opportunities for citizens of all ages. The Division operates seven athletic complexes, three swimming pools and thirty-eight tennis courts. The analysis reflects the programs offered and the number of participants by program category.

<b>Analysis of Athletic Programs</b>			
<b>By Types of Programs, Program Participation</b>			
	<i>2009-10</i>	<i>2010-11</i>	<i>2011-12 Projected</i>
Youth Baseball	1,596	2,666	2,800
Adult Basketball	60	70	100
Youth Basketball	1,100	1,179	1,200
Football / Drill	2,501	2,175	2,175
Soccer	4,600	3,637	3,700
Adult Softball	2,585	201 TEAMS	210 TEAMS
Youth Softball	228	525	575
Adult Volleyball	128	0	50
Youth Volleyball	256	380	425
Tennis	7,437	7,200	7,500
Swim Team	221	208	225
Swim Lessons	896	912	1,000
Open Swim	79,437	98,230	98,500

### Recreation Centers

- It is the objective of the Recreation Centers to offer high quality programs with a high customer satisfaction level. The analysis measures the level of customer satisfaction and the success of programs by the number of participants in the various program categories offered as well as the revenue generated from participation.

<b>Analysis of Recreation Center Programs</b>			
<i>Category</i>	<i>2009-10</i>	<i>2010-11</i>	<i>2011-12 Projected</i>
Total Memberships Sold	8,353	7,528	7,754
Total Membership Scans	40,884	44,857	46,203
Membership Revenue	\$55,042	\$71,845	\$74,000
Total Class and Program Participants	3,633	7,300	7,519
Class and Programs Revenue	\$91,753	\$83,211	\$85,707
Summer Camp/RASP Participants	5,194	5,788	5,962
Summer Camp and RASP Revenue	\$340,000	\$416,704	\$429,205
Senior Program Participants	49,827	51,405	52,947
Senior Program Revenue	\$27,065	\$28,200	\$29,045

## Airport Services

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The Department of Airport Services provides safe, efficient and environmentally sensitive air transportation facilities appropriate to the needs of the community. This responsibility is accomplished through such means as promulgation and enforcement of the “Airport Minimum Standards, Rules and Regulations” maintenance and marketing of this facilities, promotion of the airport as an economic development tool of the City, public awareness of the airport and local city resident support.



**Airport Director Cynthia Godfrey accepts Aviation Appreciation Month proclamation from Mesquite Mayor John Monaco on November 1, 2011.**

Airport Services  
 Financial Summary  
 Fund Allocations, Divisional Allocations, Expenditure Categories  
 Fiscal Years 2009-10 to 2011-12

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Airport Operating Fund	\$1,430,369	\$1,521,428	\$1,507,513	\$1,737,242
<b>Total All Funds</b>	<b>\$1,430,369</b>	<b>\$1,521,428</b>	<b>\$1,507,513</b>	<b>\$1,737,242</b>

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Airport Operations	\$1,430,369	\$1,521,428	\$1,507,513	\$1,737,242
<b>Total Division</b>	<b>\$1,430,369</b>	<b>\$1,521,428</b>	<b>\$1,507,513</b>	<b>\$1,737,242</b>

Expenditure Category	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Personal Services	\$274,273	\$293,172	\$269,488	\$283,777
Supplies	695,017	778,929	780,035	1,001,213
Contractual Services	261,275	241,323	249,986	242,136
Capital Outlay	0	8,200	8,200	10,312
Other Financing Uses	<u>199,804</u>	<u>199,804</u>	<u>199,804</u>	<u>199,804</u>
<b>Total Categories</b>	<b>\$1,430,369</b>	<b>\$1,521,428</b>	<b>\$1,507,513</b>	<b>\$1,737,242</b>

Airport Services  
Authorized Staffing Levels  
Fiscal Years 2009-10 to 2011-12

Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2009-10	2010-11	2010-11	2011-12
Municipal Airport Fund	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>
Total Municipal Airport Fund	7.38	7.38	7.38	7.38

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2009-10	2010-11	2010-11	2011-12
Airport Services	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>
Total Airport Services	7.38	7.38	7.38	7.38

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2009-10	2010-11	2010-11	2011-12
Administrative Clerk (FTE)	0.65	0.40	0.40	0.40
Airport Director	1.00	1.00	1.00	1.00
Executive Secretary	1.00	0.00	0.00	0.00
Executive Secretary (FTE)	0.00	0.50	0.50	0.50
Line Services Technician (FTE)	3.01	3.76	3.76	3.76
Security Guard (FTE)	1.72	1.72	1.72	1.72
Senior Lineservice Technician	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Airport Services	7.38	7.38	7.38	7.38

# Non-Departmental

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Non-departmental expenditures are those expenditures that do not readily pertain to any specific department. Examples include debt service payments, insurance, reserve appropriations and fund transfers.



## **Debt Service Funds**

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The Debt Service Funds accumulate resources for the payment of general long-term debt principal, interest and related costs on debt issued by the city. Funds are normally transferred into these funds from other funds. The City of Mesquite maintains three debt service funds; 1) the General Obligation Debt Service Fund, 2) the Water and Sewer Revenue Bond Debt Service Fund and 3) the Drainage Utility District Revenue Bond Debt Service Fund.

## **Reserve Funds**

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Reserve funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes. Funds are transferred into these funds from other funds. The City of Mesquite has three reserve funds; 1) the Water and Sewer Revenue Reserve Fund, 2) the Drainage Utility District Revenue Reserve Fund and 3) the Duck Creek Reserve Fund.

## **Reserve Appropriations (General and Water & Sewer)**

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The Reserve Appropriation budgets provide funding for emergency purposes as well as a variety of other purposes including 1) uncollectible accounts, 2) purchase of plastic bags for resale to the public, 3) bank depository services and 4) public safety equipment.

## **Insurance**

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These budgets provide appropriations for the city's general liability insurance program. Coverage is provided for auto, general liability, property damage, fire and extended coverage, police liability, public officials and employee's liability, workers' compensation and unemployment insurance. Funds for retirement health insurance are also accounted for here.

Non-Departmental  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2009-10 to 2011-12

Fund	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
General Fund	\$12,167,297	\$11,883,811	\$11,519,489	\$12,019,111
General Obligation Debt Service Fund	11,397,901	11,293,560	11,288,560	10,865,729
Water and Sewer Operating Fund	13,330,747	14,875,353	15,144,910	14,915,604
Water and Sewer Debt Service Fund	7,046,414	7,688,258	7,433,139	8,122,168
Water and Sewer Revenue Reserve Fund	283,675	0	0	0
Drainage Utility District Revenue Reserve Fund	39,717	46,518	82,368	52,565
Drainage Utility District Debt Service Fund	<u>1,207,546</u>	<u>1,213,991</u>	<u>914,894</u>	<u>1,186,464</u>
<b>Total All Funds</b>	<b><u>\$45,473,296</u></b>	<b><u>\$47,001,491</u></b>	<b><u>\$46,383,360</u></b>	<b><u>\$47,161,641</u></b>

Division	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Drainage Utility District Debt Service	\$1,207,546	\$1,213,991	\$914,894	\$1,186,464
Drainage Utility District Revenue Reserve	39,717	46,518	82,368	52,565
General Obligation Debt Service	11,397,901	11,293,560	11,288,560	10,865,729
General Fund Transfer to Debt Service	8,960,660	9,257,311	8,951,989	9,259,288
General Fund Reserve	1,016,089	900,500	850,800	603,308
Public Safety Equipment	515,021	106,000	96,700	473,000
Insurance	1,674,986	1,620,000	1,620,000	1,683,515
Miscellaneous	540	0	0	0
General Fund Transfer to Airport Operations	0	0	0	0
General Fund Transfer to Capital Projects	0	0	0	0
Water and Sewer Revenue Reserve	283,675	0	0	0
Water and Sewer Debt Service	7,046,414	7,688,258	7,433,139	8,122,168
Water and Sewer Fund Transfers	11,458,806	12,646,353	12,455,946	12,946,604
Water and Sewer Insurance	1,405,000	1,405,000	1,405,000	1,405,000
Water and Sewer Reserve	466,941	824,000	1,283,964	564,000
<b>Total Divisions</b>	<b><u>\$45,473,296</u></b>	<b><u>\$47,001,491</u></b>	<b><u>\$46,383,360</u></b>	<b><u>\$47,161,641</u></b>

Expenditure Category	Actual	Adopted	Amended	Adopted
	2009-10	2010-11	2010-11	2011-12
Personal Services	\$1,668,205	\$1,625,000	\$1,637,491	\$1,688,515
Supplies	98,762	130,000	133,799	130,000
Contractual Services	2,512,680	2,884,500	3,018,839	2,482,308
Capital Outlay	500,720	106,000	96,335	318,000
Other Expenditures	-6,790	110,000	110,000	110,000
Other Financing Uses	21,047,858	21,950,182	21,490,303	22,258,457
Debt Service	19,651,861	20,195,809	19,636,593	20,174,361
Reimbursements	0	0	260,000	0
<b>Total Categories</b>	<b><u>\$45,473,296</u></b>	<b><u>\$47,001,491</u></b>	<b><u>\$46,383,360</u></b>	<b><u>\$47,161,641</u></b>



## **Capital Budget**

Summary

2012 Debt Issuance

Capital Budget Impact on Operating Budget

Airport

Drainage Utility District

Municipal

Parks and Recreation

Public Safety

Streets

Traffic

Water and Sewer System

Routine Vehicles and Equipment

## CAPITAL BUDGET

The first year of the City's five-year Capital Improvement Plan is known as the Capital Budget, and funding for the capital projects identified therein is contained in the FY 2011-12 Adopted Budget. Capital projects are significant, non-routine expenditures to acquire long-term assets that have a minimum value of \$5,000 and a useful life of five years or more. These assets are usually financed with debt obligations or sales tax revenues for projects eligible under the 4B Sales Tax provisions. Other revenue such as assessments, contributions from other governmental entities and developer participation are also utilized.

The adopted Budget also contains funding for capital assets that are routine in nature and may be lesser in value – a minimum of \$1,000 and a useful life of at least two years. These capital expenditures are usually finance through general revenues or, if eligible, are included in short-term debt obligations. As recommended by GASB Statement 34, the City reports all capital assets, including infrastructure, in the government-wide Statement of Net Assets and reports depreciation expenses – the cost of “using up” capital assets – in the statement of activities. All capital assets have a minimum capitalization threshold of \$5,000 for each individual item, and the expected useful life of capitalized assets varies depending on the type of asset; for example, a computer has an expected useful life of five years, but a building has an expected useful life of 45 years.

Capital expenditures may be classified into nine program areas: Airport, Drainage, Municipal, Parks and Recreation, Public Safety, Streets, Traffic, Water and Sewer and Routine Vehicle and Equipment Expenditures. For example, Municipal projects account for \$3,647,891, or 6 percent of all capital expenditures, and 57 percent of this amount is attributed to the new city hall facility. Twenty-eight percent of all capital expenditures are Street projects, and 16 percent are Parks and Recreation projects, which are funded entirely through the 4B Sales Tax Fund.

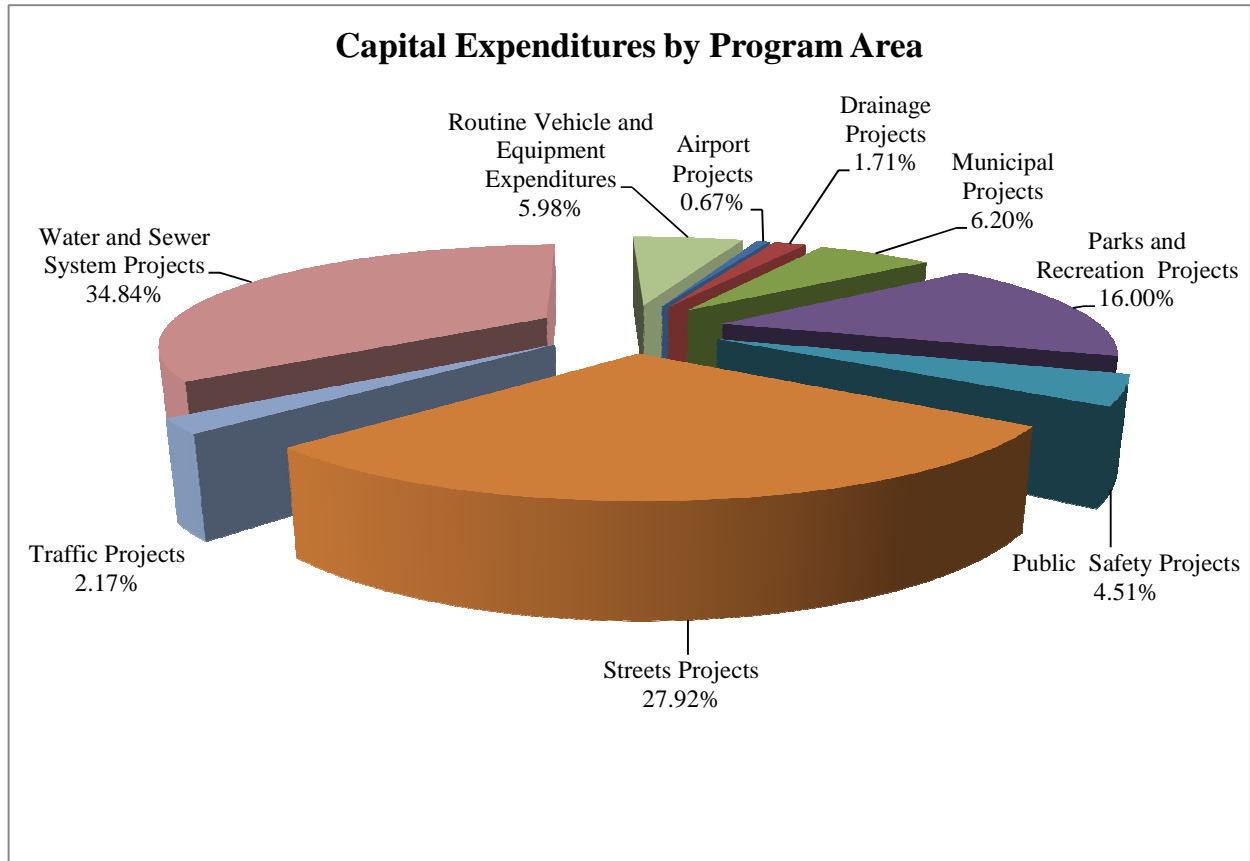
Funding sources for all capital expenditures vary by project type and use. In the FY 2011-12 Adopted Budget 24 percent of all capital expenditures are funded with Certificates of Obligation. Sales tax revenue from the 4B Fund accounts for 26 percent of all expenditures, while Water and Sewer Revenue Bonds account for 35 percent of all capital expenditures. A more detailed description of all capital expenditures is found in this section of the Budget document and debt service schedules for the associated outstanding debt can be found in the Appendix.

City of Mesquite  
Capital Expenditure Summary  
Fiscal Year 2011-12

	Prior Year	Adopted	Total
Capital Budget:	Expenditures	11-12 Funding	Funding
Airport Capital Projects	\$14,163.00	\$392,462.00	\$406,625.00
Drainage Capital Projects	835,388.62	1,009,161.38	1,844,550.00
Municipal Capital Projects	22,551,314.87	3,647,891.04	26,199,205.91
Parks and Recreation Capital Projects	6,807,509.84	9,413,111.84	16,220,621.68
Public Safety Capital Projects	19,852.98	2,653,147.02	2,673,000.00
Streets Capital Projects	14,358,999.52	16,430,345.90	30,789,345.42
Traffic Capital Projects	2,419,223.54	1,278,298.32	3,697,521.86
Water and Sewer System Capital Projects	20,859,958.50	20,502,639.76	41,362,598.26
<b>Total Capital Budget</b>	<b>\$67,866,410.87</b>	<b>\$55,327,057.26</b>	<b>\$123,193,468.13</b>

Operating Budget:			
Routine Vehicle and Equipment Expenditures	\$3,685,662.21	\$3,520,706.00	\$7,206,368.21
<b>Total Operating Capital Budget</b>	<b>\$3,685,662.21</b>	<b>\$3,520,706.00</b>	<b>\$7,206,368.21</b>

<b>Total Capital Expenditures</b>	<b>\$71,552,073.08</b>	<b>\$58,847,763.26</b>	<b>\$130,399,836.34</b>
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City of Mesquite  
Capital Expenditure Summary  
Fiscal Year 2011-12

Fund	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
<b>Bond Finance Funds:</b>			
2000 Certificates of Obligation	\$75,000.00	\$0.00	\$75,000.00
2005 Certificates of Obligation	50,868.35	24,131.65	75,000.00
2006 Certificates of Obligation	154,273.47	20,751.53	175,025.00
2007 Certificates of Obligation	3,579,711.86	4,068,780.91	7,648,492.77
2008 Certificates of Obligation	1,487,882.98	600,273.28	2,088,156.26
2009 Certificates of Obligation	6,932,568.11	2,292,431.89	9,225,000.00
2010 Certificates of Obligation	6,687,890.88	1,797,871.56	8,485,762.44
2011 Certificates of Obligation	7,474,334.64	630,083.83	8,104,418.47
2012 Certificates of Obligation	0.00	4,570,000.00	4,570,000.00
1989 General Obligation Bonds	19,178.30	4,141.34	23,319.64
1996 General Obligation Bonds	4,158.00	24,176.43	28,334.43
2004 General Obligation Bonds	138,086.20	44,430.16	182,516.36
2005 General Obligation Bonds	818,526.11	31,473.89	850,000.00
<b>Total Bond Finance Expenditures</b>	<b>\$27,422,478.90</b>	<b>\$14,108,546.47</b>	<b>\$41,531,025.37</b>

<b>Water and Sewer Fund:</b>			
2000 Water and Sewer Revenue Bonds	205,712.00	0.00	205,712.00
2001 Water and Sewer Revenue Bonds	59,324.64	81,429.57	140,754.21
2004 Water and Sewer Revenue Bonds	177,108.60	31,513.40	208,622.00
2006 Water and Sewer Revenue Bonds	2,581,688.40	260,824.60	2,842,513.00
2007 Water and Sewer Revenue Bonds	6,790,600.22	414,964.49	7,205,564.71
2008 Water and Sewer Revenue Bonds	4,806,955.06	1,291,477.27	6,098,432.33
2009 Water and Sewer Revenue Bonds	2,551,822.86	4,134,177.14	6,686,000.00
2010 Water and Sewer Revenue Bonds	2,962,732.30	4,237,267.70	7,200,000.00
2011 Water and Sewer Revenue Bonds	724,014.42	5,375,985.59	6,100,000.01
2012 Water and Sewer Revenue Bonds	0.00	4,675,000.00	4,675,000.00
Water and Sewer User Fees	738,931.69	634,304.00	1,373,235.69
<b>Total Water and Sewer Expenditures</b>	<b>\$21,598,890.19</b>	<b>\$21,136,943.76</b>	<b>\$42,735,833.95</b>

<b>4B Quality of Life Corporation Fund:</b>			
Sales Tax Revenues	\$17,819,288.05	\$15,466,381.45	\$33,285,669.50
<b>Total 4B Expenditures</b>	<b>\$17,819,288.05</b>	<b>\$15,466,381.45</b>	<b>\$33,285,669.50</b>

<b>Drainage Utility District Fund:</b>			
2002 Drainage Utility District Revenue Bonds	\$14,900.00	\$0.00	\$14,900.00
Drainage Utility Fees	942,360.03	1,308,199.38	2,250,559.41
<b>Total Drainage Utility District Expenditures</b>	<b>\$957,260.03</b>	<b>\$1,308,199.38</b>	<b>\$2,265,459.41</b>

<b>Airport Fund:</b>			
Revenue from Operations	\$0.00	\$10,312.00	\$10,312.00
<b>Total Airport Expenditures</b>	<b>\$0.00</b>	<b>\$10,312.00</b>	<b>\$10,312.00</b>

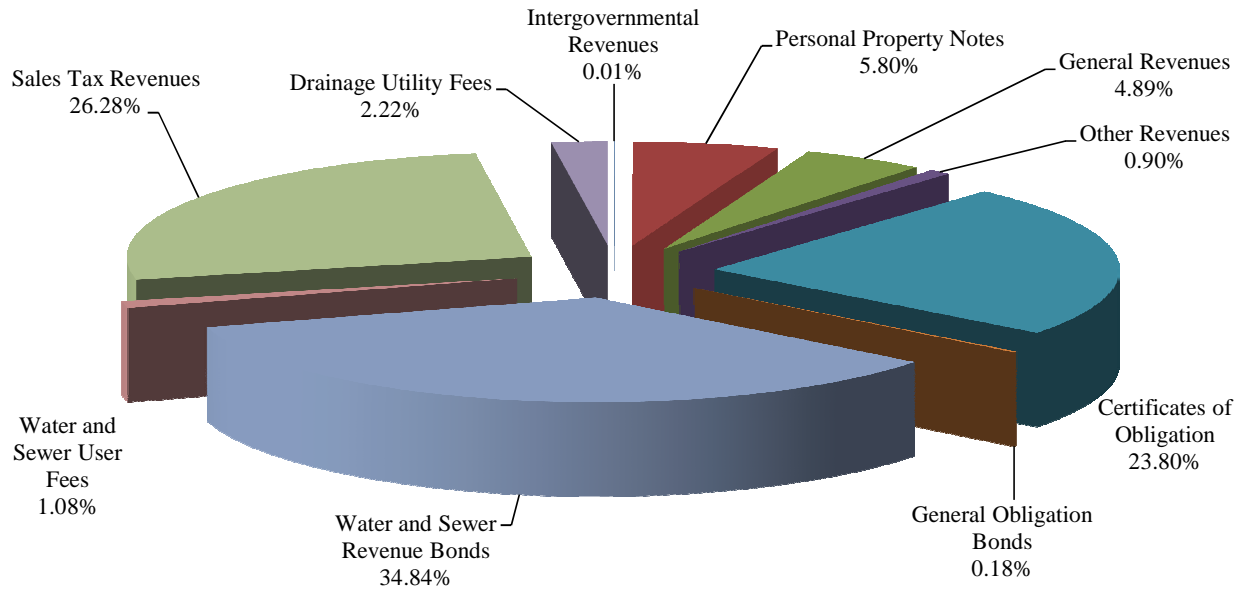
<b>Grant Funds:</b>			
Intergovernmental Revenues	\$157,550.09	\$7,248.00	\$164,798.09
<b>Total Grant Expenditures</b>	<b>\$157,550.09</b>	<b>\$7,248.00</b>	<b>\$164,798.09</b>

City of Mesquite  
Capital Expenditure Summary  
Fiscal Year 2011-12

Fund	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
<b>Capital Projects Reserve Fund:</b>			
General Revenues	\$14,163.00	\$142,462.00	\$156,625.00
<b>Total Conference Center Expenditures</b>	<b>\$14,163.00</b>	<b>\$142,462.00</b>	<b>\$156,625.00</b>
<b>Conference Center Capital Replacement Reserve Fund:</b>			
Conference Center Room Rental Proceeds	\$33,401.32	\$0.00	\$33,401.32
<b>Total Conference Center Expenditures</b>	<b>\$33,401.32</b>	<b>\$0.00</b>	<b>\$33,401.32</b>
<b>Community Access Capital Replacement Reserve Fund:</b>			
PEG Fees	\$83,954.30	\$0.00	\$83,954.30
<b>Total Community Access Expenditures</b>	<b>\$83,954.30</b>	<b>\$0.00</b>	<b>\$83,954.30</b>
<b>Central Fax Capital Replacement Reserve Fund:</b>			
Departmental Maintenance Charges	\$8,666.88	\$0.00	\$8,666.88
<b>Total Central Fax Expenditures</b>	<b>\$8,666.88</b>	<b>\$0.00</b>	<b>\$8,666.88</b>
<b>Art Center Capital Replacement Reserve Fund:</b>			
Rental and Lease Fees	\$6,172.38	\$0.00	\$6,172.38
<b>Total Art Center Expenditures</b>	<b>\$6,172.38</b>	<b>\$0.00</b>	<b>\$6,172.38</b>
<b>Municipal Court Technology Fund:</b>			
Municipal Court Technology Fees	\$2,694.99	\$12,000.00	\$14,694.99
<b>Total Municipal Court Technology Expenditures</b>	<b>\$2,694.99</b>	<b>\$12,000.00</b>	<b>\$14,694.99</b>
<b>Confiscated Seizure Fund</b>			
Court Awarded Proceeds	\$7,500.00	\$500,000.00	\$507,500.00
<b>Total Municipal Court Technology Expenditures</b>	<b>\$7,500.00</b>	<b>\$500,000.00</b>	<b>\$507,500.00</b>
<b>Towne Centre TIF Fund:</b>			
General Revenues	\$569,880.82	\$2,035,119.18	\$2,605,000.00
<b>Total Towne Centre TIF Expenditures</b>	<b>\$569,880.82</b>	<b>\$2,035,119.18</b>	<b>\$2,605,000.00</b>
<b>Hotel Occupancy Fund:</b>			
Hotel Occupancy Tax	\$0.00	\$6,012.00	\$6,012.00
<b>Total Hotel Occupancy Expenditures</b>	<b>\$0.00</b>	<b>\$6,012.00</b>	<b>\$6,012.00</b>
<b>Contributions and Donations Fund:</b>			
Private Contributions and Donations	\$335,000.00	\$0.00	\$335,000.00
<b>Total Contributions and Donations Expenditures</b>	<b>\$335,000.00</b>	<b>\$0.00</b>	<b>\$335,000.00</b>
<b>General Fund:</b>			
Personal Property Notes	\$2,278,328.46	\$3,413,990.02	\$5,692,318.48
General Revenues	256,843.67	700,549.00	957,392.67
<b>Total General Fund Expenditures</b>	<b>\$2,535,172.13</b>	<b>\$4,114,539.02</b>	<b>\$6,649,711.15</b>
<b>Total Capital Expenditures</b>	<b><u>\$71,552,073.08</u></b>	<b><u>\$58,847,763.26</u></b>	<b><u>\$130,399,836.34</u></b>

City of Mesquite  
Capital Expenditure Summary  
Fiscal Year 2011-12

**Capital Expenditures by Funding Source**



2012 DEBT ISSUES

2011-12 General Obligation Bond Sale

The General Fund budget includes short-term Personal Property Notes and debt service costs for Certificates of Obligations used to fund the capital items described below.

2012 General Obligation Issuances		
<u>Project Description</u>	<u>Funding Source</u>	<u>Amount</u>
Alley Reconstruction	Certificates of Obligation	\$500,000
Street Rehabilitation	Certificates of Obligation	500,000
Retroreflectivity Sign Replacement	Certificates of Obligation	<u>130,000</u>
	Total Streets and Alleys Improvements	<u>\$1,130,000</u>
Municipal Building Improvements	Certificates of Obligation	\$250,000
City Hall Construction	Certificates of Obligation	1,940,000
Software Upgrade	Certificates of Obligation	750,000
Police Command Vehicle	Certificates of Obligation	<u>500,000</u>
	Total Municipal Improvements	<u>\$3,440,000</u>
Vehicles and Computer Equipment	Personal Property Notes	<u>\$2,330,000</u>
Cost of Issue	Certificates of Obligation	<u>\$300,000</u>
Total General Obligation Debt Issuances		<u>\$7,200,000</u>

Personal Property Notes

The proposed Personal Property Note (PPN) sale is \$2,330,000, or \$1,260,000 less than the previous year. The sale includes the replacement of 51 desktop computers, 20 laptop computers, three rugged laptops, one toughbook computer, one server room computer, four printers, and other electronic equipment as detailed in the Routine Vehicle and Equipment section. The PPN sale also includes the acquisition of 18 police patrol cars, four police units, a police truck, four solid waste loaders, a solid waste knuckle boom, a solid waste semi-tractor trailer, a street dump truck, a street excavator, and other rolling stock as detailed in the Routine Vehicle and Equipment section.

Municipal Building Improvements

The following are proposed miscellaneous building maintenance and renovation projects:

Municipal Center Roof Repair	\$150,000
Miscellaneous Building Repair	<u>100,000</u>
Total	\$250,000

## 2011-12 Water and Sewer Revenue Bond Sale

The 2011-12 Water and Sewer Fund budget includes \$5,000,000 in water and sewer revenue bonds to undertake the projects listed below.

2012 Water and Sewer Revenue Bond Sale		
<u>Project Description</u>	<u>Funding Source</u>	<u>Amount</u>
Wastewater Vactor Jet Truck	Revenue Bonds	\$350,000
Sanitary Sewer Rehab Program	Revenue Bonds	2,000,000
Sanitary Sewer Trunk Main Assessment	Revenue Bonds	325,000
Water Line Replacement Program	Revenue Bonds	1,600,000
Water Meter Replacement Program	Revenue Bonds	100,000
Emergency Repairs	Revenue Bonds	300,000
Cost of Issue	Revenue Bonds	<u>325,000</u>
Total Water and Sewer Revenue Bond Sale		<u>\$5,000,000</u>

## Capital Budget Impact on the General Fund

The projected debt service cost for the General Fund is projected to increase by \$307,299 for a total of \$9,259,288. The cost to finance large capital projects or to acquire other capital equipment is not necessarily limited to annual principal and interest payments to pay off debt. Some capital acquisitions require additional funds to operate or maintain them once they are acquired. For example, a new traffic signal will require additional electricity, or a new building will require routine maintenance and increased utility costs. Generally the material effect is \$10,000 or more to the General Fund for a particular fiscal year's operating budget. The following project is expected to have material effect on the fiscal year 2011-12 operating budget.

*Integrated Data Management System* - With the implementation of the new system, additional information technology support staff positions will be added throughout the three-year implementation plan and funded by the General Fund. For fiscal year 2011-12, a frozen programmer analyst position is planned to be filled by June 1, 2012. The estimated impact to the General Fund for fiscal year 2011-12, prorated based on estimated hire date of June 1, 2012, will be \$25,000 for salary and benefit costs. The project is being financed with certificates of obligation; therefore, debt service costs are anticipated to be approximately \$61,500 in fiscal year 2012-13. An additional impact of approximately \$125,000 will be added in fiscal year 2012-13 for the programmer analyst position along with the addition of a web developer position. In fiscal year 2013-14, an assistant network administrator will be added with an estimated cost of \$75,000. Actual salary and benefit cost are to be determined and will be incorporated into the General Fund budget each year.

Adopted Capital Budget  
 Airport Projects  
 Fiscal Year 2011-12

Project Name	Prior Year	Adopted	Total Funding
	Expenditures	11-12 Funding	
Air Traffic Control Tower	\$0.00	\$200,000.00	\$200,000.00
Self-serving Fueling	0.00	38,000.00	38,000.00
Airport Business Plan	0.00	10,000.00	10,000.00
Airport Improvements	7,163.00	91,462.00	98,625.00
Airport Appraisals	7,000.00	3,000.00	10,000.00
Airport Maintenance	<u>0.00</u>	<u>50,000.00</u>	<u>50,000.00</u>
<b>Total Airport Projects</b>	<b><u>\$14,163.00</u></b>	<b><u>\$392,462.00</u></b>	<b><u>\$406,625.00</u></b>

## *Airport Projects*

- 1)     ***Project:***                             ***Air Traffic Control Tower***  
       ***Funding Sources:***             ***2010 Certificates of Obligation***  
       ***Total Project Cost:***         ***\$200,000***

***Description:***

City's portion of an Airport Improvement Program 90/10 cost sharing grant, to construct a \$2 million air traffic control tower on the Mesquite Metro Airport. The tower will be staffed and operated by the Federal Aviation Administration through their contract tower program.

- 2)     ***Project:***                             ***Self-serving Fueling***  
       ***Funding Sources:***             ***Capital Projects Reserve***  
       ***Total Project Cost:***         ***\$38,000***

***Description:***

City's portion of a 50/50 RAMP (Routine Airport Maintenance Program) cost sharing program to add a \$76,000 pumping system to our existing self-serve card reader to allow for after-hours and back up Jet A fueling.

- 3)     ***Project:***                             ***Airport Business Plan***  
       ***Funding Sources:***             ***Capital Projects Reserve***  
       ***Total Project Cost:***         ***\$10,000***

***Description:***

City's portion of an Airport Improvement Program 90/10 cost sharing grant in the amount of \$100,000 for an airport business plan to address issues such as rates and charges, future staffing levels, minimum standards, regulation changes and improved business development practices for the future growth of the airport.

## *Airport Projects*

- 4) ***Project:*** *Airport Improvements*  
***Funding Sources:*** *Capital Projects Reserve*  
***Total Project Cost:*** *\$98,625*

***Description:***

City's portion of the State Block Grant Program for general aviation airport improvements. The improvements include construction of a concrete hanger ramp, construction of service road to the localizer/glideslope/Automated Weather Observation System (AWOS), construction of a localizer equipment vault and stabilization of the Precision Approach Pulse Indicators (PAPI). Texas Department of Transportation (TxDOT) is administering the grant and the City is responsible for 10% of the cost of improvements and 50% the cost of the road service. Total cost of the improvements is estimated at \$638,250.

- 5) ***Project:*** *Airport Appraisals*  
***Funding Sources:*** *Capital Projects Reserve*  
***Total Project Cost:*** *\$10,000*

***Description:***

Historical appraisal fees for an FAA land reimbursement grant. An Airport Improvement Program grant was requested to reimburse the City for land purchases to protect future development of the airport.

- 6) ***Project:*** *Airport Maintenance*  
***Funding Sources:*** *4B Sales Tax Funds (2011-12 Appropriations)*  
***Total Project Cost:*** *\$50,000*

***Description:***

Remodeling and repairs to airport office and hangar space.

Adopted Capital Budget  
 Drainage Utility District Projects  
 Fiscal Year 2011-12

Project Name	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
FEMA Floodplain Map Update	\$196,000.00	\$20,350.00	\$216,350.00
FEMA LOMRs	19,204.95	55,695.05	74,900.00
Developer Participation Peachtree Center	33,250.00	8,250.00	41,500.00
Alley Drainage Improvements	155,500.00	62,000.00	217,500.00
Grand Junction Drainage Improvements	42,234.00	167,541.46	209,775.46
Drainage Improvements Various	98,486.85	331,013.15	429,500.00
Concrete Box Culvert Improvements	0.00	226,000.00	226,000.00
Woodcrest Drive Drainage Improvements	6,813.76	75,846.24	82,660.00
Lawson Road Box Culvert Replacement	8,890.00	26,610.00	35,500.00
Oates Bridge Repair	245,364.54	1,700.00	247,064.54
City Lake Dam Plan Update	<u>29,644.52</u>	<u>34,155.48</u>	<u>63,800.00</u>
<b>Total Drainage Utility District Projects</b>	<b><u>\$835,388.62</u></b>	<b><u>\$1,009,161.38</u></b>	<b><u>\$1,844,550.00</u></b>

## ***Drainage Utility District Projects***

- 1)     ***Project:***                     ***FEMA Floodplain Map Update***  
       ***Funding Sources:***       ***Drainage Utility District Revenues (2005 Appropriations)***  
       ***Total Project Cost:***     ***\$216,350***  
       ***Description:***  
       Participation with the Federal Emergency Management Agency to update topographic mapping and computer models within the City of Mesquite to produce more accurate flood maps and modeling for insurance and development purposes.
- 2)     ***Project:***                     ***FEMA Letter of Map Revisions (LOMRs)***  
       ***Funding Sources:***       ***2002 Drainage Utility District Revenues Bonds—\$14,900***  
                                      ***DUD Revenues (2008 Appropriations) - \$60,000***  
       ***Total Project Cost:***     ***\$74,900***  
       ***Description:***  
       Completing LOMR for new bridges constructed by the Texas Department of Transportation (TXDOT). The LOMR is needed to comply with FEMA regulations and to maintain current floodplain maps. TXDOT is construction several bridge projects within the City of Mesquite as follows:
1. Lucas Boulevard at South Mesquite Creek
  2. US 80 at the West Fork of South Mesquite Creek
  3. US 80 at Stream 2B6
  4. US 80 at North Mesquite Creek
- 3)     ***Project:***                     ***Peachtree Center Floodplain Study***  
       ***Funding Sources:***       ***DUD Revenues (2008 Appropriations)***  
       ***Total Project Cost:***     ***\$41,500***  
       ***Description:***  
       Engineering services to determine floodplain reclamation on city-owned property at Peachtree Road and IH-635. Funded 50% by developer—50% by City.

## *Drainage Utility District Projects*

- 4) **Project:** *Alley Drainage Improvements*  
**Funding Sources:** *DUD Revenues (2006 Appropriations)*  
**Total Project Cost:** *\$217,500*  
**Description:**  
In conjunction with the 2005-06 Alley Replacement Program, the installation of additional inlets and localized drainage systems to reduce flooding at 1036 Darnell (3 houses) \$17,100; 1700 Windsor (4 houses) \$86,000; 920 Creekside (3 houses) \$56,000; 1520 Regent (1 house) \$26,500; and 1421/1501 Woodcrest (2 houses) \$31,900.
- 5) **Project:** *Grand Junction Drainage*  
**Funding Sources:** *DUD Revenues (2009 Appropriations) - \$45,000*  
*DUD Revenues (2010 Appropriations) - \$150,000*  
*DUD Revenues (2011 Appropriations) - \$14,775.46*  
**Total Project Cost:** *\$209,775.46*  
**Description:**  
Engineering design and construction of a concrete lined trapezoidal channel located south of the Union Pacific Railroad along Stream 2B5, from Peachtree Road to LBJ Freeway to replace existing channel sidewalls that have failed and fallen into the channel bottom.
- 6) **Project:** *Drainage Improvements Various Locations*  
**Funding Sources:** *DUD Revenues (2010 Appropriations)*  
**Total Project Cost:** *\$429,500*  
**Description:**  
Localized drainage improvements to include property acquisition, drainage flumes and inlets to eliminate flooding at the following locations:  
  
1520 and 1524 Chapman Drive—\$52,400  
1519 and 1523 Hillwood Drive—\$33,700  
1518 and 1522 Greywood Drive—\$46,000  
1032 and 1036 Darnel Drive—\$106,600  
1520 and 1524 Regent Drive—\$50,800  
512 and 516 Cresthill Drive—\$58,000  
2324 Liverpool—\$82,000

## **Drainage Utility District Projects**

- 7) **Project:** *Concrete Box Culvert Improvements*  
**Funding Sources:** *DUD Revenues (2010 Appropriations)*  
**Total Project Cost:** *\$226,000*  
**Description:**  
Modification of existing concrete box culverts at the intersections of Windsor at Crest Meadow Lane (\$120,900) and Creekside Drive between Briargate Lane and Bridgewater Lane (\$105,100). Both locations are the low points along the street and have been overtopped during heavy rains.
- 8) **Project:** *Woodcrest Drive Drainage Improvements*  
**Funding Sources:** *DUD Revenues (2010 Appropriations)*  
**Total Project Cost:** *\$82,660*  
**Description:**  
Property acquisition of a vacant lot on Woodcrest Drive and grading of the lot to direct water overflow to the back area of the lot.
- 9) **Project:** *Lawson Road Box Culvert Replacement*  
**Funding Sources:** *DUD Revenues (2010 Appropriations) - \$2,500*  
*DUD Revenue (2011 Appropriations) - \$33,000*  
**Total Project Cost:** *\$35,500*  
**Description:**  
Survey costs for in-house engineering design (\$2,500), engineering design contract (\$33,000), and future construction cost (\$150,000 to \$200,000) to replace an existing corrugated metal pipe that has rusted out and failed under the Lawson Road Bridge with a concrete box culvert.
- 10) **Project:** *Oates Bridge Repair*  
**Funding Sources:** *DUD Revenues (2010 Appropriations) - \$11,840*  
*DUD Revenues (2011 Appropriations) - \$235,224.54*  
**Total Project Cost:** *\$247,064.54*  
**Description:**  
Engineering Design cost (\$11,840) and construction cost (\$235,224.54) to remove and replace concrete rip-rap slope to protect bridge approach slab.

## ***Drainage Utility District Projects***

- 11) ***Project:*** *City Lake Dam Plan Update*  
***Funding Sources:*** *DUD Revenues (2011 Appropriations)*  
***Total Project Cost:*** *\$63,800*

***Description:***

Development of Hydrology and Hydraulic information for City Lake Park Dam including a dam breach analysis, Operations and Maintenance Plan, an Emergency Action Plan (EAP) and obtaining a water right permits for the dam. This is to adhere to the new TCEQ Dam safety regulations.

Adopted Capital Budget  
Municipal Projects  
Fiscal Year 2011-12

Project Name	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
Records Management System	\$250,768.42	\$24,231.58	\$275,000.00
Municipal Building Renovations	391,384.84	388,402.60	779,787.44
City Hall Facility Expansion	21,909,161.61	2,085,256.86	23,994,418.47
Express Bus Service	0.00	300,000.00	300,000.00
Integrated Data Management System	0.00	750,000.00	750,000.00
Hanby Park and Ride	<u>0.00</u>	<u>100,000.00</u>	<u>100,000.00</u>
<b>Total Municipal Projects</b>	<u>\$22,551,314.87</u>	<u>\$3,647,891.04</u>	<u>\$26,199,205.91</u>

## **Municipal Projects**

- 1)     **Project:**                     **Records Management System**

**Funding Source:**        **2000 Certificates of Obligation - \$75,000**  
                                      **2005 Certificates of Obligation - \$75,000**  
                                      **2009 Certificates of Obligation - \$125,000**

**Total Project Cost:**     **\$275,000**

**Description:**

      Consulting services to assist in evaluating the City’s records and available storage media; purchase of equipment; conversion of selected records to media other than paper for easier access; reduction of volume and/or vital records protection.
  
- 2)     **Project:**                     **Municipal Building Renovations**

**Funding Source:**        **2006 Certificates of Obligation - \$44,025**  
                                      **2010 Certificates of Obligation - \$235,762**  
                                      **2011 Certificates of Obligation - \$250,000**  
                                      **2012 Certification of Obligation - \$250,000**

**Total Project Cost:**     **\$779,787**

**Description:**

      This on-going project includes funding to perform major repairs and maintenance at various municipal facilities.
  
- 3)     **Project:**                     **City Hall Facility**

**Funding Source:**        **2006 Certificates of Obligation - \$100,000**  
                                      **2007 Certificates of Obligation - \$2,500,000**  
                                      **2008 Certificates of Obligation - \$200,000**  
                                      **2009 Certificates of Obligation - \$6,000,000**  
                                      **2010 Certificates of Obligation - \$6,500,000**  
                                      **2011 Certificates of Obligation - \$6,754,419**  
                                      **2012 Certificates of Obligation - \$1,940,000**

**Total Project Cost:**     **\$23,994,419**

**Description:**

      Demolition of existing City Hall facility located at 711 North Galloway and the design and construction of a new City Hall that is connected to the new police building at 777 North Galloway.

## *Municipal Projects*

- 4) ***Project:*** *Express Bus Service*  
***Funding Source:*** *4B Sales Tax Funds (2011 Appropriations)*  
***Total Project Cost:*** *\$300,000*

***Description:***

Funding for an interim plan to demonstrate support for light rail in the Mesquite area. Payments will be made to Dallas Area Rapid Transit (DART) for a park and ride bus service from the Convention Center to Lawnview station in East Dallas in order to provide needed data on ridership potential for light rail in Mesquite.

- 5) ***Project:*** *Integrated Data Management System*  
***Funding Source:*** *2012 Certification of Obligation - \$750,000*  
***Total Project Cost:*** *\$750,000*

***Description:***

The Integrated Data Management System (IDMS) will replace the legacy software systems of the City. The new system will provide improved functionality, and better integration between modules. The total cost of the system and implementation is estimated at \$3.7 million.

- 6) ***Project:*** *Hanby Park and Ride*  
***Funding Source:*** *4B Sales Tax Funds (2012 Appropriations)*  
***Total Project Cost:*** *\$100,000*

***Description:***

Funding for the design, construction and promotion of a rider shelter at Hanby Stadium for the City of Mesquite Passenger Shuttle (COMPASS), a nonstop weekday commuter shuttle between Hanby Stadium in downtown Mesquite and the Lawnview DART Station on the Green Line located in East Dallas.

Adopted Capital Budget  
Parks and Recreation Projects  
Fiscal Year 2011-12

Project Name	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
Opal Lawrence Historical Park	\$ 1,183,504.94	\$ 335,747.88	\$ 1,519,252.82
Highway Corridor Maintenance	458,116.90	736,883.10	1,195,000.00
Parks and Recreation System Maintenance	1,412,975.16	588,512.86	2,001,488.02
Park Operations	1,735,981.38	4,653,000.00	6,388,981.38
High-Profile Median Maintenance	7,819.04	72,180.96	80,000.00
Playground Replacements	345,370.51	4,629.49	350,000.00
Trail Construction	473,319.36	1,242,580.10	1,715,899.46
Evans Recreation Center Renovation	996,739.61	78,260.39	1,075,000.00
Recreation Facility Drainage Improvements	59,196.73	30,803.27	90,000.00
Palos Verde Erosion Control	38,699.54	291,300.46	330,000.00
Weight Room Equipment Replacement	90,786.67	9,213.33	100,000.00
Pocket Parks	0.00	150,000.00	150,000.00
Park Security Enhancements	0.00	50,000.00	50,000.00
Park Signs	0.00	75,000.00	75,000.00
Park Entryway Signage	0.00	100,000.00	100,000.00
Golf Course Improvements	<u>5,000.00</u>	<u>995,000.00</u>	<u>1,000,000.00</u>
<b>Total Parks and Recreation Projects</b>	<u><b>\$ 6,807,509.84</b></u>	<u><b>\$ 9,413,111.84</b></u>	<u><b>\$ 16,220,621.68</b></u>

## **Park Projects**

- 1) Project:** *Opal Lawrence Historical Park*  
**Funding Source:** *4B Sales Tax Funds (1999-2010 Appropriations)*  
**Total Project Cost:** *\$1,519,253*  
**Description:**  
This project provides funding for restoration work at the Opal Lawrence Historical Park. The funds will go for foundation and ground moisture stabilization on the S.D. Lawrence House, construction of a new foundation and placement of the Range House, utilities/site work and architectural/engineering fees. To date, Historic Mesquite Inc. has contributed a total of \$218,613.84 towards the project with contributions of \$56,012.33 in fiscal year 2002-03; \$60,707.26 in 2003-04; \$8,701.00 in 2005-06; \$9,198.89 in 2006-07; \$33,571.78 in 2007-08; \$28,145.00 in 2008-09; \$7,152.61 in 2009-10 and \$15,124.97 in 2010-11.
- 2) Project:** *Highway Corridor Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2009-2012 Appropriations)*  
**Total Project Cost:** *\$1,195,000*  
**Description:**  
This project provides funding to maintain the annual landscaping of highway corridors and gateway entrances to Mesquite.
- 3) Project:** *Parks and Recreation System Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2007, 2009-2012 Appropriations)*  
**Total Project Cost:** *\$2,001,488*  
**Description:**  
This project is the replacement of park site and swimming pool furnishings and appurtenances supportive of a larger facility not associated with any particular project or any particular park site that has been approved for improvements. Items would include small scale and relatively inexpensive improvements and/or replacements such as but not limited to: drinking fountains, BBQ grills, picnic tables, litter receptacles, re-dressing playground surfacing, fence gates, court re-stripping, basketball goal/backboards, irrigation systems, etc.

## *Park Projects*

- 4) **Project:** *Park Operations (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2007 & 2012 Appropriations)*  
**Total Project Cost:** *\$6,388,981*  
**Description:**  
This project will provide funding for the day-to-day repair, maintenance and operations cost of park property and improvements.
- 5) **Project:** *High Profile Median Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2011-2012 Appropriations)*  
**Total Project Cost:** *\$80,000*  
**Description:**  
This project will provide funding for the landscape construction enhancement and maintenance of highly visible intersections at major thoroughfares. This includes the planting of seasonal color beds for the summer season and again for the winter season.
- 6) **Project:** *Playground Replacements*  
**Funding Source:** *4B Sales Tax Funds (2008 Appropriations)*  
**Total Project Cost:** *\$350,000*  
**Description:**  
Replacement of various park playgrounds. Include demolition, design of new playgrounds and installation of new equipment to meet ADA regulations and Consumer Products Safety Commission Guidelines.
- 7) **Project:** *Trail Construction*  
**Funding Source:** *4B Sales Tax Funds (2007-2012 Appropriations) - \$1,640,900*  
*Towne Centre TIF (2009 Appropriation) - \$75,000*  
**Total Project Cost:** *\$1,715,900*  
**Description:**  
Design and construction of the Phase One trails as identified by the Trails Master Plan Project that is currently underway.

## **Park Projects**

- 8) **Project:** *Evans Recreation Center Renovation*  
**Funding Source:** *4B Sales Tax Funds (2008-2009, 2012 Appropriations)*  
**Total Project Cost:** *\$1,075,000*  
**Description:**  
Renovations to restrooms, flooring and fitness room at Evans Recreation Center and reconstruction of parking lot and entrance road.
- 9) **Project:** *Recreation Facility Drainage Improvements*  
**Funding Source:** *4B Sales Tax Funds (2010 Appropriations)*  
**Total Project Cost:** *\$90,000*  
**Description:**  
Funding for drainage improvements for recreation facilities at various location within the City.
- 10) **Project:** *Palos Verdes Erosion Control*  
**Funding Source:** *4B Sales Tax Funds (2011-2012 Appropriations)*  
**Total Project Cost:** *\$330,000*  
**Description:**  
This project provides funding for the study, engineering and design for the Palos Verdes Dam Emergency Action Plan Preparation, O&M Plan Preparation and Dam Overflow Repair.
- 11) **Project:** *Weight Room Equipment Replacement*  
**Funding Source:** *4B Sales Tax Funds (2011 Appropriations)*  
**Total Project Cost:** *\$100,000*  
**Description:**  
This project provides funding for the replacement and upgrade of weight room equipment in various recreation centers. The equipment will meet the new standards for cardiovascular and strength training.

## *Park Projects*

- 12) **Project:** *Pocket Parks*  
**Funding Source:** *4B Sales Tax Funds (2012 Appropriations)*  
**Total Project Cost:** *\$150,000*  
**Description:**  
This project is for the development of small parks in certain residential neighborhoods. These parks will provide passive recreation and enhance the neighborhood.
- 13) **Project:** *Park Security Enhancements*  
**Funding Source:** *4B Sales Tax Funds (2012 Appropriations)*  
**Total Project Cost:** *\$50,000*  
**Description:**  
This funding is for the installation of security cameras at the park sites that tend to have the most frequency of graffiti and illegal activities.
- 14) **Project:** *Park Signs*  
**Funding Source:** *4B Sales Tax Funds (2012 Appropriations)*  
**Total Project Cost:** *\$75,000*  
**Description:**  
This project is for the replacement of the park identification signs that are usually located at the main entrances to the parks. These signs are in need of replacement due to their age and exposure to vandalism and the elements.
- 15) **Project:** *Park Entryway Signage*  
**Funding Source:** *4B Sales Tax Funds (2012 Appropriations)*  
**Total Project Cost:** *\$100,000*  
**Description:**  
This funding is for the development of entryway signage at major intersections. The signage will be thematic and possibly advertise community events through an electronic format.

## **Park Projects**

- 16) Project:** *Golf Course Improvements*  
**Funding Source:** *4B Sales Tax Funds (2012 Appropriations)*  
**Total Project Cost:** *\$1,000,000*

**Description:**

This project provides funding for a comprehensive update to the golf course including new greens, tee boxes and bunkers along with repairs to cart paths and drainage structures throughout the course. Updates to the club house and snack bar buildings are also planned. The funding also includes a business plan (\$26,100) to identify operational improvements to the golf course. The total cost of the project is estimated at \$2 million.

Adopted Capital Budget  
Public Safety Projects  
Fiscal Year 2011-12

Project Name	Prior Year Expenditures	Adopted 10-11 Funding	Total Funding
CAD Software Upgrade	10,252.98	1,089,747.02	1,100,000.00
Police Command Vehicle	0.00	1,000,000.00	1,000,000.00
Fire Station #5 Drive Repair	9,600.00	90,400.00	100,000.00
EMS Reporting System Upgrade	0.00	155,000.00	155,000.00
Ambulance Remounts for Units 48, 51 & 65	0.00	318,000.00	318,000.00
<b>Total Fire Projects</b>	<b><u>\$19,852.98</u></b>	<b><u>\$2,653,147.02</u></b>	<b><u>\$2,673,000.00</u></b>

## **Public Safety Projects**

- 1) **Project:** *CAD Software Upgrade*  
**Funding Sources:** *2011 Personal Property Notes*  
**Total Project Cost:** *\$1,100,000*  
**Description:**  
Computer-Aided Dispatch (CAD) software upgrades for public safety communications center.
- 2) **Project:** *Police Command Vehicle*  
**Funding Sources:** *2012 Certificates of Obligation - \$500,000*  
*Confiscated Drug Fund (2012 Appropriation) - \$500,000*  
**Total Project Cost:** *\$1,000,000*  
**Description:**  
Replacement of unit 111, 1999 Winnebago, command vehicle. The vehicle will be used as a mobile command vehicle for planned and unplanned major incidents that require a sustained police presence. This would include festivals, parades, weather-related emergencies, barricaded person calls, long tactical calls, etc. It's technology will allow the on-scene commander to access the City's resources and communicate with City Leaders.
- 3) **Project:** *Fire Station #5 Drive Repair*  
**Funding Sources:** *2007 Certificates of Obligation - \$48,493*  
*2008 Certificates of Obligation - \$51,507*  
**Total Project Cost:** *\$100,000*  
**Description:**  
Replacing the driveway and front ramp and expanding the front ramp at Fire Station #5.
- 4) **Project:** *EMS Reporting System Upgrade*  
**Funding Sources:** *General Fund*  
**Total Project Cost:** *\$155,000*  
**Description:**  
Upgrading of the Electronic Patient Care reporting (EPCR) computers and software.

## **Public Safety Projects**

5) **Project:** *Ambulance Remounts for Units 48, 51 & 65*

**Funding Sources:** *General Fund*

**Total Project Cost:** *\$318,000*

**Description:**

Replacement of unit 48, reserve 2003 Ford F350 type 1 ambulance at Station 1, unit 51, reserve 2005 Ford F350 type 1 ambulance at Station 5 and unit 65, reserve 2007 Ford F350 type 1 ambulance at Station 4.

Adopted Capital Budget  
Street Projects  
Fiscal Year 2011-12

Project Name	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
50/50 Sidewalk (City's Share)	\$67,461.62	\$32,538.38	\$100,000.00
Alley Reconstruction	61,123.04	1,438,876.96	1,500,000.00
Street Rehabilitation Program	431,862.55	1,368,080.68	1,799,943.23
Pioneer Road	1,227,837.97	6,107,162.03	7,335,000.00
US Highway 80/Town East Interchange	6,206,082.50	83,917.50	6,290,000.00
Concrete Street Rehabilitation Program	3,243,338.94	856,661.06	4,100,000.00
Motley Drive (Engineering)	380,663.68	156,042.12	536,705.80
Neighborhood Renewal Sidewalk Replacement	188,086.20	44,430.16	232,516.36
Forney Road	1,946,191.54	872,848.49	2,819,040.03
Peachtree Bridge	598,351.37	137,788.63	736,140.00
Gus Thomasson Sustainability	0.00	4,450,000.00	4,450,000.00
Oates/Galloway/LBJ Intersection	8,000.11	81,999.89	90,000.00
Quiet Zone Implementation	0.00	250,000.00	250,000.00
Hillview Drive	0.00	550,000.00	550,000.00
<b>Total Street Projects</b>	<u>\$14,358,999.52</u>	<u>\$16,430,345.90</u>	<u>\$30,789,345.42</u>

## **Street Projects**

- 1) **Project:** *50/50 Sidewalk Program (ongoing)*
- Funding Source:** *Citizen Contributions  
2011 Certificates of Obligation - \$100,000*
- Total Project Cost:** *\$100,000*
- Description:**
- Reconstruction of deteriorated sidewalks, curbs, gutters and driveway approaches in conjunction with citizen financial participation. Fifty-percent of project costs are reimbursed by private contributions from participating residents.
- 2) **Project:** *Alley Reconstruction (ongoing)*
- Funding Source:** *2010 Certificates of Obligation - \$500,000  
2011 Certificates of Obligation - \$500,000  
2012 Certificates of Obligation - \$500,000*
- Total Project Cost:** *\$1,500,000*
- Description:**
- This project includes funding for the reconstruction of deteriorated paved alleyways throughout the City.
- 3) **Project:** *Street Rehabilitation Program (ongoing)*
- Funding Source:** *2008 Certificates of Obligation - \$299,943  
2010 Certificates of Obligation - \$500,000  
2011 Certificates of Obligation - \$500,000  
2012 Certificates of Obligation - \$500,000*
- Total Project Cost:** *\$1,799,943*
- Description:**
- This project provides funding for participation with Dallas County Road and Bridge crews to reconstruct asphalt streets, and curb and gutter as needed.

## *Street Projects*

- 4) **Project:** *Pioneer Road*
- Funding Source:** *Developer Participation - \$335,000*  
*2005 General Obligation Bonds - \$800,000*  
*2007 Certificates of Obligation - \$4,100,000*  
*2009 Certificates of Obligation - \$2,100,000*
- Total Project Cost:** *\$7,335,000*
- Description:**
- Reconstruction and widening of Pioneer Road from two-lane asphalt to a four-lane concrete roadway. The City of Mesquite and Dallas County are sharing project costs on a 50/50 cost-sharing basis, with the City being responsible for all right-of-way acquisition.
- 5) **Project:** *U.S. Highway 80/Town East Interchange*
- Funding Source:** *4B Sales Tax Funds (2004 Appropriation) - \$1,000,000*  
*4B Sales Tax Funds (2008 Appropriation) - \$5,290,000*
- Total Project Cost:** *\$6,290,0000*
- Description:**
- City's share of cost to reconstruct the U.S. Highway 80/Town East Blvd. Interchange to provide improved traffic flow. Dallas County will reimburse the City \$2,000,000 for its share of the local costs. Additional costs to relocate city-owned utilities are included in the Water and Sewer Fund.
- 6) **Project:** *Concrete Street Rehabilitation Program (ongoing)*
- Funding Source:** *2007 Certificates of Obligation - \$1,000,000*  
*2008 Certificates of Obligation - \$1,000,000*  
*2009 Certificates of Obligation - \$1,000,000*  
*Towne Centre TIF - \$1,100,000*
- Total Project Cost:** *\$4,100,000*
- Description:**
- Annual maintenance program to reconstruct portions of concrete thoroughfares throughout the City to help prolong the service life of major arterial roadways.

## **Street Projects**

- 7) **Project:** *Motley Drive Engineering*  
**Funding Source:** *2008 Certificates of Obligation*  
**Total Project Cost:** *\$536,706*  
**Description:**  
Engineering design phase for the reconstruction of Motley Drive from Town East Blvd. to Gus Thomasson Road to four-lane divided roadway with curb and gutter and associated drainage improvements.
- 8) **Project:** *Neighborhood Sidewalk Program*  
**Funding Source:** *2004 General Obligation Bonds - \$182,516*  
*2005 General Obligation Bonds - \$50,000*  
**Total Project Cost:** *\$232,516*  
**Description:**  
Reconstruction of deteriorated sidewalks, curbs, gutters and driveway approaches in conjunction with neighborhood revitalization.
- 9) **Project:** *Forney Road Reconstruction*  
**Funding Source:** *4B Sales Tax Funds - (2005, 2009-2011 Appropriations)*  
**Total Project Cost:** *\$2,819,040*  
**Description:**  
Engineering design and reconstruction of Forney Road from the Union Pacific Railroad intermodal facility to Town East Boulevard.
- 10) **Project:** *Peachtree Bridge*  
**Funding Source:** *4B Sales Tax Funds - (2009 Appropriation)*  
**Total Project Cost:** *\$736,140*  
**Description:**  
City's share of developer's cost to construct a bridge over South Mesquite Creek contingent upon conditions outlined in the Peachtree Towne Center development agreement.

## **Street Projects**

- 11) Project:** *Gus Thomasson Sustainability*
- Funding Source:** *4B Sales Tax Funds - (2011 Appropriation) - \$350,000*  
*4B Sales Tax Funds - (2012 Appropriation) - \$3,400,000*  
*Town Centre TIF - \$700,000*
- Total Project Cost:** *\$4,450,000*
- Description:**
- For design, engineering, and construction of the Gus Thomasson right-of-way. This will include adding a new safe zone composed of a dedicated bike path, parallel parking, sidewalk, and new pedestrian bridge over the imposing drainage channel. The City of Mesquite received a \$3 million reimbursement grant from the North Central Texas Council of Governments for the project with the City matching 20 percent or \$750,000. The total cost of the project is estimated at \$4.45 million. This project is part of the City's revitalization initiative to restore the vitality of neighborhoods and its adjoining commercial corridor.
- 12) Project:** *Oates/Galloway/LBJ Intersection*
- Funding Source:** *4B Sales Tax Funds - (2011 Appropriation)*
- Total Project Cost:** *\$90,000*
- Description:**
- Aesthetic improvements at three intersections: IH 635 ramps (both North and Southbound) at Oates Drive, N. Galloway at Oates and modification of the NB Left turn lane on Galloway. These improvements will include replacement of deteriorated median paving with stamped and colored median pavement, installation of ADA compliant handicapped ramps and replacement and enhancement of the sidewalk.
- 13) Project:** *Quiet Zone Implementation*
- Funding Source:** *4B Sales Tax Funds - (2011 Appropriation)*
- Total Project Cost:** *\$250,000*
- Description:**
- Construction of supplementary safety measures at six at-grade crossings to implement a Railroad Quiet Zone from Gross Road to Clay Road per Federal Railroad Administration guidelines.

## *Street Projects*

- 14) Project:** *Hillview Drive*  
**Funding Source:** *2010 Certificates of Obligation*  
**Total Project Cost:** *\$550,000*

**Description:**

Total reconstruction from N. Galloway Ave. to US 80 with the installation of 8" PVC Water main and associated drainage improvements.

Adopted Capital Budget  
Traffic Projects  
Fiscal Year 2011-12

Project Name	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
LBJ Phase II Traffic Signals	\$158,986.66	\$6,957.34	\$165,944.00
ROWS Signal Upgrade	1,420,069.56	807,846.44	2,227,916.00
Right-Turn Lane (Town East & Gus Thomasson)	41,640.00	38,360.00	80,000.00
School Zone Cell Phone Signage	15,925.80	15,074.20	31,000.00
Group "D" Traffic Signals	757,367.72	58,640.07	816,007.79
Towne Centre Pavement Marking	1,897.50	48,102.50	50,000.00
Screening Wall Replacements	23,336.30	28,317.77	51,654.07
Trailblazing Sign Installation	0.00	45,000.00	45,000.00
Traffic Management Operations	0.00	100,000.00	100,000.00
Retroreflectivity Sign Replacement	<u>0.00</u>	<u>130,000.00</u>	<u>130,000.00</u>
<b>Total Traffic Projects</b>	<u>\$2,419,223.54</u>	<u>\$1,278,298.32</u>	<u>\$3,697,521.86</u>

## **Traffic Projects**

- 1) Project:** *LBJ Phase II Traffic Signals*  
**Funding Source:** *4B Sales Tax Funds (2006 Appropriation)*  
**Total Project Cost:** *\$165,944*  
**Description:**  
Acquisition of City-furnished traffic signal materials for TxDOT's LBJ Phase II project, to include decorative traffic signal and streetlight poles, LED illuminated street name signs, LED countdown pedestrian signal heads and signal controllers.
- 2) Project:** *ROWS Traffic Signal Upgrade*  
**Funding Source:** *4B Sales Tax Funds (2007-2009 Appropriations) - \$1,547,916*  
*Towne Centre TIF (2009-2011 Appropriations) - \$680,000*  
**Total Project Cost:** *\$2,227,916*  
**Description:**  
Installation of decorative traffic signal and streetlight systems within the ROWS of Texas project improvement district boundaries.
- 3) Project:** *Town East and Gus Thomasson Right-Turn Lane*  
**Funding Source:** *4B Sales Tax Funds (2008 Appropriation)*  
**Total Project Cost:** *\$80,000*  
**Description:**  
Construction of a southbound right-turn lane at Gus Thomasson Road and Town East Boulevard to improve traffic progression.
- 4) Project:** *School Zone Cell Phone Signage*  
**Funding Source:** *2006 Certificates of Obligation*  
**Total Project Cost:** *\$31,000*  
**Description:**  
Installation of signs at all school zones within Mesquite to enforce a ban on the use of communications devices within school zones.

## **Traffic Projects**

- 5) **Project:** *Group “D” Traffic Signals*  
**Funding Source:** *4B Sales Tax Funds (2008-2011 Appropriations)*  
**Total Project Cost:** *\$816,008*  
**Description:**  
Engineering and design phase for six new traffic signals to be constructed over the next four fiscal years at the following intersections: FY 2008-09 – State Highway 352 and Kearney, and Oates and Sarazen; FY 2009-10 – Clay-Mathis and Mesquite Valley, and Town East and Bamboo; FY 2010-11 – Galloway and Wooded Lake, and LaPrada and Barnes Bridge; FY 2011-12 – Oates and Wooded Lake.
- 6) **Project:** *Towne Centre Pavement Markings*  
**Funding Source:** *Towne Centre TIF (2009 Appropriation)*  
**Total Project Cost:** *\$50,000*  
**Description:**  
Installation of pavement markings and buttons along North Mesquite Drive and south along Towne Centre Drive.
- 7) **Project:** *Screening Wall Replacements*  
**Funding Source:** *1989 General Obligation Bonds - \$23,320*  
*1996 General Obligation Bonds - \$28,334*  
**Total Project Cost:** *\$51,654*  
**Description:**  
Replacement of fallen or deteriorated traffic screening walls at various locations throughout the City.
- 8) **Project:** *Trailblazing Sign Installation*  
**Funding Source:** *4B Sales Tax Funds (2010 Appropriation)*  
**Total Project Cost:** *\$45,000*  
**Description:**  
Replacement of informational signs, public facility signs and Parks and Recreation signs with new City logo, to enhance visibility and safety to motorists.

## **Traffic Projects**

- 9) **Project:** *Traffic Management Operations (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2012 Appropriation)*  
**Total Project Cost:** *\$100,000*

**Description:**

This project will provide funding for the day-to-day repair, maintenance and operations of the Traffic Management Center.

- 10) **Project:** *Retroreflectivity Sign Replacement*  
**Funding Source:** *2012 Certificates of Obligation*  
**Total Project Cost:** *\$130,000*

**Description:**

Based on a federally mandated minimum standards of reflectivity, Traffic staff will change out all the regulatory, warning and ground mounted guide signs in the City, in three phases. North District of the City is scheduled for change out in FY 2011-12, the Central District is scheduled for change out in FY 2012-13, and the South District is scheduled for change out in FY 2013-14. The mandatory date of completion is set for January 1, 2015.

Adopted Capital Budget  
Water and Sewer System Projects  
Fiscal Year 2011-12

Project Name	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
Sewer Line Inflow and Infiltration Program	\$5,608,488.80	\$6,591,511.20	\$12,200,000.00
S. Mesquite Creek Sewer (Treatment Plant to Pioneer Road)	6,269,174.09	186,537.91	6,455,712.00
Pioneer Road Utility Relocation	148,822.00	2,315,800.00	2,464,622.00
Water Line Concrete Repairs	997,288.60	780,948.53	1,778,237.13
Emergency Water and Sewer Repairs	219,024.96	780,975.04	1,000,000.00
Edgemont Park Water Line Replacement	3,460,604.49	239,360.95	3,699,965.44
Northridge Water Line Replacement	0.00	600,000.00	600,000.00
S. Mesquite Creek Sewer at Gus Thomasson Road	981,225.97	93,774.03	1,075,000.00
Water Master Plan Update/Barnes Bridge Analysis	443,953.50	15,346.50	459,300.00
Municipal Center Sewer Replacement	39,267.15	270,159.85	309,427.00
Galloway Avenue & U.S. Highway 80 Utility Relocation	0.00	200,000.00	200,000.00
Town East & Gus Thomasson Road Utility Relocation	0.00	300,000.00	300,000.00
Town East Elevated Storage Tank	0.00	500,000.00	500,000.00
Hailey Pump Station Emergency Generator	568,243.79	131,756.21	700,000.00
Barnes Bridge Pump Station Improvements	2,079,907.41	5,320,092.60	7,400,000.01
Hillview Water Main Construction	0.00	167,513.00	167,513.00
US 80 Water Main Construction	15,671.14	232,150.54	247,821.68
Fiber Network (Southeast and Hailey)	28,286.60	1,713.40	30,000.00
Wastewater Vector Jet Truck	0.00	350,000.00	350,000.00
Sewer Master Plan Update	0.00	325,000.00	325,000.00
Water Meter Replacement Program	0.00	100,000.00	100,000.00
Water Line Replacement Program	0.00	1,000,000.00	1,000,000.00
<b>Total Water and Sewer Projects</b>	<b>\$20,859,958.50</b>	<b>\$20,502,639.76</b>	<b>\$41,362,598.26</b>

## **Water and Sewer Projects**

- 1) **Project:** *Sewer Line Inflow and Infiltration Program (ongoing)*  
**Funding Source:** *2007 Water and Sewer Revenue Bonds - \$2,500,000*  
*2008 Water and Sewer Revenue Bonds - \$2,200,000*  
*2009 Water and Sewer Revenue Bonds - \$2,500,000*  
*2010 Water and Sewer Revenue Bonds - \$2,500,000*  
*2011 Water and Sewer Revenue Bonds - \$500,000*  
*2012 Water and Sewer Revenue Bonds - \$2,000,000*  
**Total Project Cost:** *\$12,200,000*  
**Description:**  
This project is the ongoing replacement of older, deteriorated sanitary sewer lines to prevent ground water infiltration and inflow into the system.
- 2) **Project:** *South Mesquite Creek Sewer Line (Treatment Plant to Pioneer Road)*  
**Funding Source:** *2000 Water and Sewer Revenue Bonds - \$205,712*  
*2006 Water and Sewer Revenue Bonds - \$2,200,000*  
*2007 Water and Sewer Revenue Bonds - \$2,490,000*  
*2008 Water and Sewer Revenue Bonds - \$1,560,000*  
**Total Project Cost:** *\$6,455,712*  
**Description:**  
Installation of additional 48-inch sanitary sewer main parallel to existing 24- and 48-inch mains from the existing North Texas Municipal Water District (NTMWD) Treatment Plant to Pioneer Road.
- 3) **Project:** *Pioneer Road Water Line (McKenzie to Bruton)*  
**Funding Source:** *2004 Water and Sewer Revenue Bonds - \$178,622*  
*2009 Water and Sewer Revenue Bonds - \$2,286,000*  
**Total Project Cost:** *\$2,464,622*  
**Description:**  
Engineering design for a 24-inch water line along Pioneer Road from Bruton Road to McKenzie Road. Construction will be concurrent with the roadway paving phase.

## **Water and Sewer Projects**

- 4) **Project:** *Water Line Concrete Repair Program (ongoing)*  
**Funding Source:** *2007 Water and Sewer Revenue Bonds - \$578,237*  
*2011 Water and Sewer Revenue Bonds - \$600,000*  
*2012 Water and Sewer Revenue Bonds - \$600,000*  
**Total Project Cost:** *\$1,778,237*  
**Description:**  
Replacement of utility cuts in concrete streets during water and sewer line replacements projects throughout the City.
- 5) **Project:** *Emergency Water and Sewer Repairs (ongoing)*  
**Funding Source:** *2009 Water and Sewer Revenue Bonds - \$400,000*  
*2010 Water and Sewer Revenue Bonds - \$300,000*  
*2012 Water and Sewer Revenue Bonds - \$300,000*  
**Total Project Cost:** *\$1,000,000*  
**Description:**  
Project will fund unexpected or unfunded water and/or sanitary sewer repairs that may occur within the fiscal year.
- 6) **Project:** *Edgemont Park Water Line Replacement*  
**Funding Source:** *2007 Water and Sewer Revenue Bonds - \$1,037,328*  
*2008 Water and Sewer Revenue Bonds - \$962,637*  
*2009 Water and Sewer Revenue Bonds - \$1,000,000*  
*2010 Water and Sewer Revenue Bonds - \$700,000*  
**Total Project Cost:** *\$3,699,965*  
**Description:**  
Replacement of water lines within the Edgemont Park Neighborhood.
- 7) **Project:** *Northridge Water Line Replacement*  
**Funding Source:** *2011 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$600,000*  
**Description:**  
Replacement of water lines within the Northridge Addition.

## **Water and Sewer Projects**

- 8) **Project:** *South Mesquite Creek Sewer Line (Gus Thomasson Road)*  
**Funding Source:** *2006 Water and Sewer Revenue Bonds - \$475,000*  
*2007 Water and Sewer Revenue Bonds - \$600,000*  
**Total Project Cost:** *\$1,075,000*  
**Description:**  
Replacement of the South Mesquite Creek sanitary sewer trunk main from the south side of IH-30 to Moon Drive.
- 9) **Project:** *Water Master Plan Update*  
**Funding Source:** *2001 Water and Sewer Revenue Bonds - \$59,000*  
*2008 Water and Sewer Revenue Bonds - \$400,300*  
**Total Project Cost:** *\$459,300*  
**Description:**  
Update of the Water Master Plan and engineering analyses of the Barnes Bridge water delivery point pumping capacity.
- 10) **Project:** *Municipal Center Sewer Replacement*  
**Funding Source:** *2001 Water and Sewer Revenue Bonds - \$9,427*  
*2008 Water and Sewer Revenue Bonds - \$300,000*  
**Total Project Cost:** *\$309,427*  
**Description:** *Description:*  
Replacement of deteriorated sewer lines at the Municipal Center located at 1515 N. Galloway Avenue.
- 11) **Project:** *Galloway & US Highway 80 Utility Relocation*  
**Funding Source:** *2008 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$200,000*  
**Description:**  
Relocation of water line and other utilities in conjunction with the southbound right-turn lane construction at Galloway Avenue and US Highway 80.

## **Water and Sewer Projects**

- 12) **Project:** *Town East & Gus Thomasson Road Utility Relocation*  
**Funding Source:** *2008 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$300,000*  
**Description:**  
Relocation of water line and other utilities in conjunction with the southbound right-turn lane construction at the Gus Thomasson Road and Town East Blvd. intersection.
- 13) **Project:** *Town East Elevated Storage Tank*  
**Funding Source:** *2009 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$500,000*  
**Description:**  
Repainting the exterior of the Town East Elevated Storage Tank located in the Town East Mall retail area.
- 14) **Project:** *Hailey Pump Station Emergency Generator*  
**Funding Source:** *2010 Water and Sewer Revenue Bonds - \$700,000*  
**Total Project Cost:** *\$700,000*  
**Description:**  
Retrofit Hailey Pump Station with an emergency generator, 1,000 gallon fuel tank, automatic transfer switch, motor soft starters and SCADA modifications in order to ensure water distribution in the event of power outages.
- 15) **Project:** *Barnes Bridge Pump Station Renovation*  
**Funding Source:** *2010 Water and Sewer Revenue Bonds - \$3,000,000*  
*2011 Water and Sewer Revenue Bonds - \$4,400,000*  
**Total Project Cost:** *\$7,400,000*  
**Description:**  
Complete reconstruction of both sides of the Barnes Bridge Pump Station including new water pumps, pump house, yard piping and emergency generators for both the Barnes Bridge and Southeast water pump stations.

## *Water and Sewer Projects*

- 16) Project:** *Hillview Water Main Construction*  
**Funding Source:** *2006 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$167,513*  
**Description:**  
This project will be constructed in conjunction with the Hillview Drive paving project between Galloway and US 80 and includes the replacement of aging water and sewer mains in the project area.
- 17) Project:** *US 80 Water Main Construction*  
**Funding Source:** *2001 Water and Sewer Revenue Bonds - \$81,754*  
*2008 Water and Sewer Revenue Bonds - \$166,067*  
**Total Project Cost:** *\$247,822*  
**Description:**  
Replace an existing 6-inch diameter cast iron water main along the south side of US80 (from Stevenson Drive to 900-foot east of Hillview Street) with a new 12-inch diameter PVC water main; also extend this new 12-inch diameter PVC water main another 550-feet to Hillcrest Street to complete the water loop on the south side of US80.
- 18) Project:** *Fiber Network (Southeast and Hailey)*  
**Funding Source:** *2004 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$30,000*  
**Description:**  
Installation of fiber optic lines to Southeast pump station and Hailey pump station to transmit high-resolution security cameras back to the Service Center to be monitor by Water Dispatch.
- 19) Project:** *Wastewater Vactor Jet Truck*  
**Funding Source:** *2012 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$350,000*  
**Description:**  
To replace unit 2243, 1996 Volvo Vactor/Jet truck, that is used to clear obstructions from sewer mains and vacuum material from sewer manholes for proper disposal.

## **Water and Sewer Projects**

- 20) **Project:** *Sewer Master Plan Update  
(Sanitary Sewer Cured In Place Pipe - CIPP)*
- Funding Source:** *2012 Water and Sewer Revenue Bonds*
- Total Project Cost:** *\$325,000*
- Description:**  
This project is for RCP sanitary sewer trunk main rehabilitation for the North Trunk Main, from Tripp Road to north of Bluffview Drive (approximately 8,150 feet) and the South Trunk Main, from the South Mesquite Creek Wastewater Treatment Plant to Pioneer Road approximately 18,800 feet).
- 21) **Project:** *Water Meter Replacement Program*
- Funding Source:** *2012 Water and Sewer Revenue Bonds*
- Total Project Cost:** *\$100,000*
- Description:**  
Improve infrastructure by implementing a systemic water meter replacement program. Approximately 1,300 water meters are planned for replacement in fiscal year 2011-12.
- 22) **Project:** *Water Line Replacement System*
- Funding Source:** *2012 Water and Sewer Revenue Bonds*
- Total Project Cost:** *\$1,000,000*
- Description:**  
Replacement of water lines within Northridge Estates 1, Hillview, El Rosa, Village East, and Pasadena Gardens subdivisions.

Adopted Capital Budget  
Routine Vehicle and Equipment Expenditures  
Fiscal Year 2011-12

User and Description	Funding Source	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
<b>General Government</b>				
City Manager - Replacement Vehicle	Personal Property Notes		23,753.00	23,753.00
City Manager - Replacement Laptop Computer	Personal Property Notes	1,639.56		1,639.56
City Manager - Replacement Computers (2)	Personal Property Notes	3,375.94		3,375.94
City Manager - Replacement Computer	Personal Property Notes		1,812	1,812.00
Mesquite Arts Center - Replacement Computers (2)	Personal Property Notes	3,375.94		3,375.94
Mesquite Arts Center - Replacement Laptop Computer	Personal Property Notes		1,800	1,800.00
CVB - Replacement Laptop Computers (2)	Hotel Occupancy Tax		4,200	4,200.00
CVB - Replacement Computer	Hotel Occupancy Tax		1,812	1,812.00
Building Services - Replacement Vehicles (2)	Personal Property Notes	45,617.34		45,617.34
Building Services - Replacement Computers (2)	Personal Property Notes		3,624	3,624.00
Building Services - Replacement Rugged Laptop Computers	Personal Property Notes		4,800	4,800.00
City Secretary - Replacement Computers (3)	Personal Property Notes	5,342.57		5,342.57
City Attorney - Replacement Computers (2)	Personal Property Notes	3,375.94		3,375.94
Human Resources - Replacement Projector	Personal Property Notes	966.69		966.69
Human Resources - Replacement Computer	Personal Property Notes	1,776.98		1,776.98
Human Resources - Replacement Laptop Computers (3)	Personal Property Notes		6,300	6,300.00
Risk Management - Replacement Computer	Personal Property Notes	1,716.99		1,716.99
Risk Management - Replacement Vehicle	Personal Property Notes	21,462.50		21,462.50
Risk Management - Replacement Rugged Laptop Computer	Personal Property Notes		2,750	2,750.00
Finance Administration - Replacement Printer	Personal Property Notes	1,243.00		1,243.00
Finance Administration - Replacement Computer	Personal Property Notes	1,716.99	1,812.00	3,528.99
Accounting - Replacement Computers (2)	Personal Property Notes		3,861	3,861.00
Purchasing - Replacement Computers (4)	Personal Property Notes	7,224.46		7,224.46
Purchasing - New Computer	Personal Property Notes	1,331.47		1,331.47
Warehouse - Replacement Computer	Personal Property Notes	1,716.99		1,716.99
Warehouse - Replacement Equipment - Forklift	Personal Property Notes	24,194.54		24,194.54
Print Shop - Replacement Computer	Personal Property Notes	1,716.99		1,716.99
Municipal Court - Computer	Personal Property Notes		1,812	1,812.00
Transportation Pool - Replacement Vehicle	Personal Property Notes		20,046	20,046.00
Information Technology - Replacement Laptop Computers (9)	Personal Property Notes	15,124.68		15,124.68
Information Technology - Replacement Scanners (2)	Personal Property Notes	2,777.26		2,777.26
Information Technology - Backup Software	Personal Property Notes	12,511.40		12,511.40
Information Technology - Replacement Servers (3)	Personal Property Notes		12,000	12,000.00
Information Technology - Virtual Server	Personal Property Notes		7,500	7,500.00
Information Technology - Replacement Tape Drive	Personal Property Notes		6,098	6,098.00
Budget - Replacement Computer	Personal Property Notes	1,716.99	1,812.00	3,528.99
<b>Housing and Community Services</b>				
Administration - Replacement Computer	Personal Property Notes	1,716.99		1,716.99
Administration - Replacement Laptop Computer	Personal Property Notes		2,100	2,100.00
Health Clinic - Replacement Computers (3)	Personal Property Notes	5,150.97		5,150.97
MTED - Replacement Computers (3)	Personal Property Notes	5,354.12		5,354.12
MTED - Replacement Laptop Computer	Personal Property Notes		1,800	1,800.00
Animal Services - Replacement Vehicle	Personal Property Notes		36,235	36,235.00
Volunteer Services - Replacement Laptop Computer	Personal Property Notes		2,100	2,100.00
Animal Services - Replacement Laptop Computer	Personal Property Notes		2,100	2,100.00

Adopted Capital Budget  
Routine Vehicle and Equipment Expenditures  
Fiscal Year 2011-12

User and Description	Funding Source	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
<b>Fire Service</b>				
Administration - Replacement Laptop Computer	Personal Property Notes	1,639.56		1,639.56
Administration - Replacement Computers (5)	Personal Property Notes		9,060	9,060.00
Administration - Replacement Laptop Computers (3)	Personal Property Notes		6,300	6,300.00
Administration - Replacement Vehicle	Personal Property Notes		19,784	19,784.00
Operations - Replacement Computers (4)	Personal Property Notes	6,867.96		6,867.96
Operations - Replacement Computers (7)	Personal Property Notes		12,684	12,684.00
Operations - Replacement of Exercise Equipment	General Fund	8,375.95	8,500.00	16,875.95
Emergency Medical Service - Replacement Computer	Personal Property Notes	1,835.63		1,835.63
Emergency Medical Service - Replacement Laptop Computer	Personal Property Notes		2,100.00	2,100.00
Emergency Medical Service - Replacement Vehicle	Personal Property Notes	32,375.39		32,375.39
Prevention - Replacement Computers (2)	Personal Property Notes	3,433.98		3,433.98
Prevention - Replacement Computer	Personal Property Notes		1,812	1,812.00
Prevention - Replacement Laptop Computers (3)	Personal Property Notes		6,300	6,300.00
Prevention - Replacement Vehicle	Personal Property Notes		26,954	26,954.00
Training - Replacement Laptop Computer	Personal Property Notes	1,639.56		1,639.56
Emergency Management - Replacement Laptop Computers (3)	Personal Property Notes	5,031.36		5,031.36
Emergency Management - Replacement Laptop Computers (2)	Personal Property Notes		3,900	3,900.00
Emergency Management - Replacement Computer	Personal Property Notes	1,716.99		1,716.99

<b>Police Service</b>				
Administration - Replacement Computer	Personal Property Notes		1,812	1,812.00
Operations - Replacement Radars (10)	Personal Property Notes	19,950.00		19,950.00
Operations - Replacement Vehicles (18)	Personal Property Notes	456,001.84	561,204	1,017,205.84
Criminal Investigations - Replacement Vehicles (7)	Personal Property Notes	135,025.64		135,025.64
Criminal Investigations - Replacement Vehicles (5)	Personal Property Notes		102,886	102,886.00
Criminal Investigations - Replacement Polygraph Sensor Boxes	General Fund	7,000.00		7,000.00
Criminal Investigations - Replacement Polygraph Computer (2)	Personal Property Notes	1,308.25		1,308.25
Technical Services - Replacement Tape Drive	Personal Property Notes		2,225	2,225.00
Technical Services - Replacement Computer for Server Room	Personal Property Notes		6,000	6,000.00
Technical Services - Replacement Video Recording Server	Personal Property Notes		4,800	4,800.00
Technical Services - Replacement Network Switches (2)	Personal Property Notes		6,400	6,400.00
Technical Services - Replacement Backup Phone System	Personal Property Notes		35,000	35,000.00
Staff Support - Replacement Vehicles (2)	Personal Property Notes	36,399.32		36,399.32
Staff Support - Replacement Computer	Personal Property Notes		3,624	3,624.00

Adopted Capital Budget  
Routine Vehicle and Equipment Expenditures  
Fiscal Year 2011-12

User and Description	Funding Source	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
<b>Public Works</b>				
Traffic Engineering - Replacement Computers (2)	Personal Property Notes	3,433.98		3,433.98
Traffic Engineering - Replacement Computer	Personal Property Notes		1,812	1,812.00
Traffic Engineering - Replacement Vehicle	Personal Property Notes	20,000.67		20,000.67
Traffic Engineering - Replacement Traffic Signal Poles (2)	General Fund	6,964.00	10,000.00	16,964.00
Traffic Engineering - Replacement NEMA Cabinets (2)	General Fund	19,900.00	19,900.00	39,800.00
Traffic Engineering - Replacement School Zone Flashers (2)	General Fund	0.00	8,000.00	8,000.00
Traffic Engineering - Pavement Grinder	General Fund	1,695.00		1,695.00
Traffic Engineering - School Zone Replacement Computer	Personal Property Notes	1,694.43		1,694.43
Traffic Engineering - Replacement Traffic Controllers (2)	Personal Property Notes		6,000	6,000.00
Engineering - Replacement Laptop Computer	Personal Property Notes	1,703.67		1,703.67
Engineering - Replacement Toughbook Computers (2)	Personal Property Notes	6,636.45		6,636.45
Engineering - Replacement Vehicle	Personal Property Notes	19,463.67		19,463.67
Residential Solid Waste - Replacement Computers (3)	Personal Property Notes	5,150.97		5,150.97
Residential Solid Waste - Replacement Vehicles (3)	Personal Property Notes	357,252.06		357,252.06
Residential Solid Waste - Replacement Vehicles (8)	Personal Property Notes		754,113	754,113.00
Residential Solid Waste - Replacement Trailer	Personal Property Notes		126,025	126,025.00
Compost - Replacement Equipment	Personal Property Notes	134,421.00		134,421.00
Compost - Replacement Roll Off Containers (3)	General Fund	12,779.87		12,779.87
Street Maintenance - Replacement Computers (5)	Personal Property Notes	8,584.95		8,584.95
Streets Maintenance - Replacement Computer	Personal Property Notes		1,812	1,812.00
Streets Maintenance - Replacement Laptop Computers (2)	Personal Property Notes		5,580	5,580.00
Street Maintenance - Replacement Vehicles (6)	Personal Property Notes	518,275.52		518,275.52
Streets - Replacement Vehicles (2)	Personal Property Notes		204,225	204,225.00
Street Maintenance - Replacement Trailers (4)	Personal Property Notes	23,685.00	43,037.00	66,722.00
Street Maintenance - Replacement Furniture	General Fund	2,959.99		2,959.99
Streets Maintenance - Replacement Concrete Saw	General Fund	17,899.00		17,899.00
Street Maintenance- Replacement Sand Spreaders (2)	General Fund	24,334.00		24,334.00
Street Maintenance- Replacement Sand Spreader	General Fund		12,535.00	12,535.00
Street Maintenance- Replacement Cold Planer	General Fund		16,829.00	16,829.00
Equipment Services - Replacement Computers (5)	Personal Property Notes	8,584.95		8,584.95
Equipment Services - Replacement Computer	Personal Property Notes		1,812	1,812.00
Equipment Services - Replacement Equipment	General Fund	8,810.79		8,810.79
Equipment Services - Replacement Printers (3)	Personal Property Notes		4,500	4,500.00
Equipment Services - Replacement Pro Link Scan Tool	Personal Property Notes		8,936	8,936.00
<b>Community Development</b>				
Building Inspection - Replacement Toughbook Computer	Personal Property Notes	0.00	4,283.00	4,283.00
Building Inspection - Replacement Computers (5)	Personal Property Notes		9,060	9,060.00
Building Inspection - Replacement Vehicles (2)	Personal Property Notes	39,681.92		39,681.92
Building Inspection - Replacement Vehicle	Personal Property Notes		22,700	22,700.00
Environmental Code - Replacement Computer	Personal Property Notes		1,812	1,812.00
Environmental Code - Replacement Vehicles (3)	Personal Property Notes	58,494.41		58,494.41
Environmental Code - Replacement Equipment	General Fund	1,131.87		1,131.87
Licensing and Compliance - Replacement Vehicle	Personal Property Notes	17,894.67		17,894.67
Licensing and Compliance - Replacement Computer	Personal Property Notes		1,812	1,812.00
Licensing and Compliance - Replacement Laptop Computer	Personal Property Notes		2,100	2,100.00
Planning & Zoning - Replacement Computers (2)	Personal Property Notes		3,624	3,624.00
Historic Preservation - Replacement Computer	Personal Property Notes		1,812	1,812.00

Adopted Capital Budget  
Routine Vehicle and Equipment Expenditures  
Fiscal Year 2011-12

User and Description	Funding Source	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
<b>Library Services</b>				
North Branch - Replacement Computers (10)	Personal Property Notes	15,703.03		15,703.03
North Branch - Replacement Computers (2)	Personal Property Notes		3,624	3,624.00
North Branch - Replacement Books	General Fund	46,931.94	46,940.00	93,871.94
Central Branch - Replacement Computers (12)	Personal Property Notes	18,782.28		18,782.28
Central Branch - Replacement Computer	Personal Property Notes		1,812	1,812.00
Central Branch - Replacement Chairs	General Fund	23,866.97		23,866.97
Central Branch - Replacement Book Return	General Fund	0.00	6,915.00	6,915.00
Central Branch - Replacement Books	General Fund	74,194.29	73,930.00	148,124.29

<b>Parks and Recreation</b>				
Administration - Replacement Laptop Computer	Personal Property Notes	1,639.56		1,639.56
Administration - Replacement Computer	Personal Property Notes	1,716.99	1,812.00	3,528.99
Administration - Replacement Workstation Computer	Personal Property Notes	4,698.23		4,698.23
Administration - Replacement Printer	Personal Property Notes		1,500	1,500.00
Park Services - Replacement Computers (7)	Personal Property Notes		12,684	12,684.00
Park Services - Replacement Zero Turn Mowers (4)	Personal Property Notes	74,865.82		74,865.82
Park Services - Replacement of Zero Turn Mowers (2)	Personal Property Notes		38,000	38,000.00
Park Services - Replacement of Sports Field Mower	Personal Property Notes		62,000	62,000.00
Park Services - Replacement of Field Conditioners (2)	General Fund		24,000	24,000.00
Tennis - Replacement Computer	Personal Property Notes	1,687.97		1,687.97
Recreation Administration - Replacement Computers (2)	Personal Property Notes	3,431.53		3,431.53
Recreation Administration - Replacement Vehicle	Personal Property Notes	18,199.66	26,760.00	44,959.66
Recreation Administration - Replacement Genie Lift	Personal Property Notes		8,600	8,600.00
Recreation Centers - Replacement Computers (16)	Personal Property Notes	27,019.31		27,019.31
Elderly Transportation Grant - Senior Citizen Activity Center Bus	Grants	135,742.00		135,742.00
Elderly Transportation Grant - Senior Citizen Activity Signs (2)	Grants	3,960.00		3,960.00
Pools - Computers (3)	Personal Property Notes		5,436	5,436.00

<b>Airport Operations</b>				
Municipal Airport - Computer	Hangar Rental Proceeds		1,812.00	1,812.00
Municipal Airport - Auxillary Power Unit	Hangar Rental Proceeds		8,500.00	8,500.00

Adopted Capital Budget  
Routine Vehicle and Equipment Expenditures  
Fiscal Year 2011-12

User and Description	Funding Source	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
<b>Water and Sewer Operations</b>				
Accounting - Replacement vehicle	Water and Sewer User Fees	22,115.67		22,115.67
Accounting - Replacement Printer	Water and Sewer User Fees		1,500.00	1,500.00
Accounting - EIVR System Upgrade	Water and Sewer User Fees	13,860.00		13,860.00
Accounting - Meter Reading System	Water and Sewer User Fees	32,757.00		32,757.00
Accounting - Mail Inserter	Water and Sewer User Fees	54,683.58		54,683.58
GIS - Replacement Computers (3)	Water and Sewer User Fees		5,436	5,436.00
Engineering - Replacement graphics computers (2)	Water and Sewer User Fees	7,945.90		7,945.90
Engineering - Replacement computer	Water and Sewer User Fees	1,687.97		1,687.97
Engineering - Replacement Trimble GPS	Water and Sewer User Fees	13,600.55		13,600.55
Engineering - Replacement GIS Servers (2)	Water and Sewer User Fees	14,677.48		14,677.48
Engineering - Tape Drive	Water and Sewer User Fees	6,107.73		6,107.73
Water Production - Replacement Task Chairs (2)	Water and Sewer User Fees	1,979.98		1,979.98
Water Production - Replacement Vehicle	Water and Sewer User Fees	20,993.67		20,993.67
Meter Services - Replacement Meter Equipment	Water and Sewer User Fees	194,417.41	166,521.00	360,938.41
Meter Services - Replacement Vehicles (3)	Water and Sewer User Fees		80,338	80,338.00
Meter Services - Replacement Equipment	Water and Sewer User Fees		5,400	5,400.00
Water Distribution - Replacement Laptop Computer	Water and Sewer User Fees	2,254.55		2,254.55
Water Distribution - Replacement Trailer	Water and Sewer User Fees	7,895.00		7,895.00
Water Distribution - Replacement Vehicle (2)	Water and Sewer User Fees	142,716.22		142,716.22
Water Distribution - Replacement Vehicle	Water and Sewer User Fees		83,618	83,618.00
Water Distribution - Replacement Equipment	Water and Sewer User Fees	4,997.00	2,700.00	7,697.00
Wastewater Collection - Replacement Laptop Computers (2)	Water and Sewer User Fees	4,917.84		4,917.84
Wastewater Collection - Replacement Vehicles (2)	Water and Sewer User Fees	181,303.67		181,303.67
Wastewater Collection - Replacement Vehicles (5)	Water and Sewer User Fees		255,464	255,464.00
Wastewater Collection - Replacement Trailer	Water and Sewer User Fees		11,627	11,627.00
Wastewater Collection - Replacement Equipment	Water and Sewer User Fees	5,023.47		5,023.47
Reconstruction Crew - Replacement Equipment	Water and Sewer User Fees	4,997.00	21,700.00	26,697.00
<b>Drainage Utility District Operations</b>				
DUD Operations - Replacement Graphics Computer	Drainage Fees	2,831.41		2,831.41
DUD Operations - Replacement Laptop Computer	Drainage Fees		3,518	3,518.00
DUD Operations - Replacement Vehicle	Drainage Fees	119,040.00	295,520.00	414,560.00
<b>Community Development Block Grant</b>				
Administration - Replacement Printer	Grants	978.00		978.00
Comprehensive Planning - Replacement Computer	Grants	1,716.99		1,716.99
Addressing Mesquite - Replacement Toughbook Computer	Grants	3,975.59		3,975.59
NSP Administration - Replacement Computer	Grants	1,716.99		1,716.99
NSP Administration - Replacement Printer	Grants	978.00		978.00
<b>Section 8 Housing Choice Voucher Program</b>				
Voucher Program - Replacement Copier	Grants	6,765.53		6,765.53
Voucher Program - Replacement Computer	Grants	1,716.99		1,716.99
Voucher Program - Replacement Computers (4)	Grants		7,248	7,248.00
<b>Conference Center Capital Replacement Fund</b>				
Conference Center - PA System	Room Rental Proceeds	2,745.00		2,745.00
Conference Center - Roof Testing and Survey	Room Rental Proceeds	7,500.00		7,500.00
Conference Center - Replacement Roll Through Refrigerator	Room Rental Proceeds	9,568.32		9,568.32
Exhibit Hall - Door Repairs and Lock Hardware Changeout	Room Rental Proceeds	13,588.00		13,588.00

Adopted Capital Budget  
Routine Vehicle and Equipment Expenditures  
Fiscal Year 2011-12

User and Description	Funding Source	Prior Year Expenditures	Adopted 11-12 Funding	Total Funding
<b>Community Access Capital Replacement Fund</b>				
City Hall - AV Rack for TV Production Studio	PEG Fees	1,556.30		1,556.30
City Hall - Broadcast System Hardware / Software Install	PEG Fees	42,497.00		42,497.00
City Hall - Public Access Equipment Upgrade	PEG Fees	8,795.00		8,795.00
City Hall - Audio Visual System	PEG Fees	19,656.01		19,656.01
City Hall - Legistar Software Implementation	PEG Fees	11,449.99		11,449.99
<b>Central Fax Capital Replacement Fund</b>				
Information Technology - Fax Server & Software	Dept. Maintenance Charges	8,666.88		8,666.88
<b>Arts Center Capital Replacement Fund</b>				
Arts Center - Replacement of Light Console	Rental and Lease Fees	6,172.38		6,172.38
<b>Municipal Court Technology Fund</b>				
Municipal Court - Replacement Computer	Municipal Court Fees	1,716.99		1,716.99
Municipal Court - Replacement Printer	Municipal Court Fees	978.00		978.00
Municipal Court - Digital Audio Recording Equipment	Municipal Court Fees		12,000	12,000.00
<b>Confiscated Seizure Fund</b>				
Police - Equipment	Court Awarded Proceeds	7,500.00		7,500.00
<b>Total Routine Vehicle and Equipment Expenditures</b>		<b>\$3,685,662.21</b>	<b>\$3,520,706.00</b>	<b>\$7,206,368.21</b>



## **Statistical Section**

Community Profile  
General Government Expenditures by Function  
General Government Revenues by Source  
Property Tax Levies and Collections  
Assessed Value of Taxable Property, Tax Levy and Distribution  
Property Tax Rates-Direct and Overlapping  
Principal Taxpayers  
Special Assessment Billings and Collections  
Ratio of Net General Bonded Debt to Assessed Value  
Ratio of Annual Debt Service Expenditures to Total General Expenditures  
Computation of Direct and Estimated Overlapping Bonded Debt  
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Demographic Statistics  
Growth Indices  
Property and Construction Values

## Community Profile

### History



The first plat for the town site of Mesquite was recorded on May 22, 1873 at the Dallas County Courthouse by A.R. Alcott, a Texas & Pacific Railroad Company engineer and planner of depot towns. The railroad company bought a square mile of land, built a depot, and offered business property and residential lots for sale. Mesquite incorporate on December 3, 1887 – it was the second town outside of Dallas in Dallas County to do so.

In 1882, Senator R.S. Kimbrough established *The Texas Mesquiter* (now *The Mesquite News*), the oldest newspaper in the county outside of the city of Dallas. It began its news coverage of hometown people and events, printing with handset metal and wood type on an old George Washington hand press.

Mesquite remained a quiet agricultural town from 1873 to the late 1950s, as the population only increased by 1,561 residents between 1890 and 1950. However, the post-World War II building boom brought phenomenal growth as new subdivisions began to spring up. Big Town Mall, the first enclosed mall in the Southwest, was constructed in 1959, and the first public library in Mesquite was built in 1964 as City services were expanded to meet the needs of a growing population.



In 1970, LBJ Freeway connected Mesquite to neighboring communities. The expressway, as well as Town East Mall, brought increased economic growth to the city. Located at the crossroads of Interstates 20, 30 and 635, State Highway 352, U.S. Highway 80, and Union Pacific railroad, Mesquite now covers over 49 square miles and is surrounded by Garland to the north, Dallas to the west, Lake Ray Hubbard to the northeast, Sunnyvale to the east and Balch Springs to the south.

### Schools

Each school day, the Mesquite Independent School District welcomes more than 37,000 students through the doors of its 46 campuses, including 32 elementary schools, eight middle schools, five high schools, and the Mesquite Academy, an alternative education campus. Mesquite ISD has a record of steady, marked improvement and a continual quest for excellence is home to two nationally recognized Blue Ribbon Schools selected and honored by the U.S. Department of Education.



### Higher Education



Eastfield Community College, a member of the seven-campus Dallas County Community College District, is a two-year community college offering freshmen and sophomore level academic transfer programs, technical and occupational training and a variety of non-credit personal enrichment classes. Texas A & M University-Commerce, Mesquite Metroplex Center offers various Graduate Degree Programs and the Texas Engineering Extension Service, a member of the Texas A & M University System, offers adult occupational and technical training.

### Recreation and Leisure Activities

The Parks and Recreation Department offers a variety of programs through four recreation centers, two gymnasiums, and three senior centers. There are 68 parks with amenities such as pavilions, disc golf courses, ball fields, athletic fields, and swimming pools.



The Mesquite Public Library was founded in 1963 with the North Branch opening in 1981. The Library has a collection of over 200,000 items including books, magazines, DVDs, CDs, ebooks and eaudiobooks. Additional services include computers for public use and a variety of databases that can be accessed over the internet.

The Mesquite Golf Course is a 154-acre, 18-hole public golf course owned and managed by the City of Mesquite. At 6,280 yards and par 71, the Mesquite Golf Course offers a challenging course for beginner and intermediate golfers. The Mesquite Golf Course is located at 825 N. Hwy 67 (IH-30 at Northwest Drive).

## Entertainment

Town East Mall completed a major renovation in 2008, which included the creation of three distinct areas in the shopping center:

- CitySide between Sears and Macy's, named for its juxtaposition to the Dallas-Fort Worth Metroplex
- ParkSide between Dillard's and Sears, named for its proximity to parks and neighborhoods of Mesquite
- LakeSide between Foley's and Dillard's named for the nearby lakes and recreation area.



Each area of the Mall is defined with new signage and colors. Glass rails on the second level feature stanchions lit with colors, serving as a wayfinding system. On the first level, floors have graphics that define the areas and reinforce each area's theme. CitySide signage and decor is yellow with floor graphics with floor tiles featuring building graphics; LakeSide is blue with flooring that mimics gravel and sand; and ParkSide is green with leafy patterns on the flooring. Three new soft seating areas with comfortable chairs and sofas serve as gathering areas and offer visitors places to rest while visiting the mall. The central tower of Town East Mall, already a landmark, has been revitalized with the addition of special-effect lighting which gives the structure a lighthouse appearance.

Mesquite Performing Arts Center opened in 1995 and is a regional concert venue hosting a black box theater, concert hall, two galleries and a garden courtyard. The Arts Center hosts more than 1,200 diverse events each year.



Neal Gay founded Mesquite Championship Rodeo in 1958. In 1986 the rodeo moved to the new Resistol Arena, which is enclosed and air-conditioned. In 2009, Camelot Sports and Entertainment LLC purchased the Mesquite Championship Rodeo, with an intention to re-establish the Resistol Arena as a year around sports and entertainment venue with the Mesquite Championship Rodeo as the anchor attraction. Rodeo action can be seen every Friday and Saturday night from June through August, along with other events throughout the year.

In April 2007, the City of Mesquite along with valued sponsors premiered the Real.Texas.Festival. that has become an annual event for the entire family. The festival is held at Rodeo Center in Mesquite, TX, 1818 Rodeo Drive and includes a wide array of entertainment from major recording artists and the Mesquite Championship Rodeo to the midway rides, crafts, car shows, and a barbeque competition. It is definitely a quality event that provides family entertainment for North Texas.

With over 4 million square feet of retail space, more than 6 million square feet of total business space, and two restaurant rows offering over 30 restaurants and 30 movie screens, Mesquite's reputation as a retail, restaurant and entertainment destination is well deserved. Come visit the ROWS of Texas and sample some Real. Texas. Flavor.



## Employment

The Skyline Industrial Park is over 300 acres in size and is home to the largest concentration of industries on the east side of the Metroplex. Ranging in size from the small manufacturer employing less than 10 people to the giant of industry - United Parcel Service -- that employs over 2,000 people, the Skyline Industrial Park is ideally located for manufacturing and distribution industries.

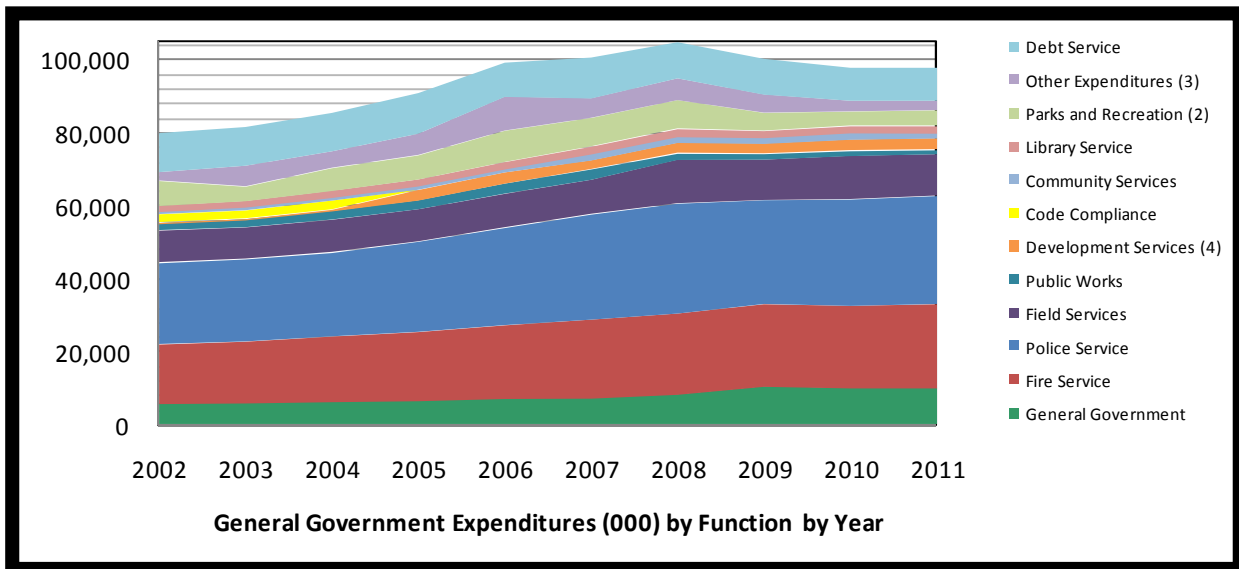
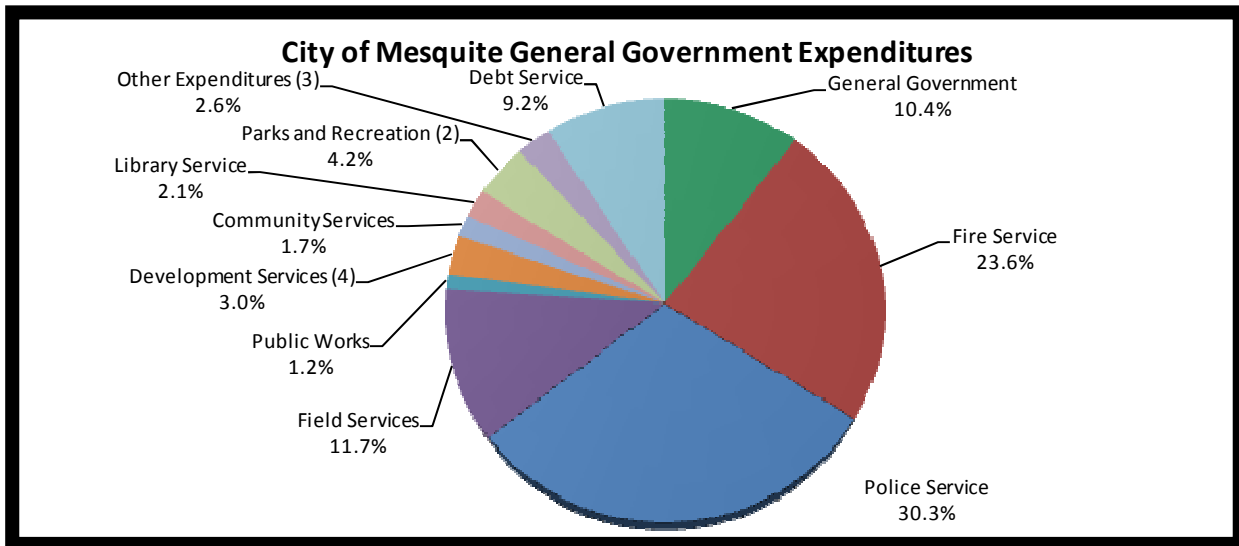
The Union Pacific Railroad operates an intermodal operation within the Skyline Industrial Park which is one of the largest intermodal facilities in the country. Recent projects have added over 3,500,000 square feet of industrial/office space.

### MESQUITE CLIMATE

Average Temperature	65.5 degrees
Average Relative Humidity	64%
Average Annual Rainfall	35.94 inches
Highest Elevation	530 feet
Lowest Elevation	415 feet

## General Government Expenditures by Function Last Ten Fiscal Years In Thousands (000)

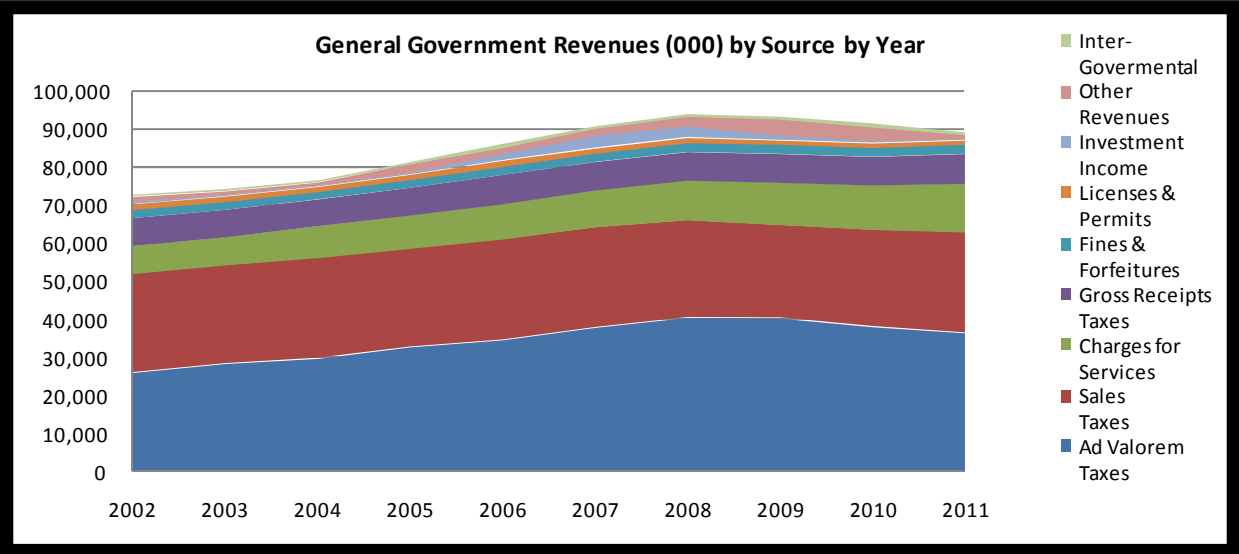
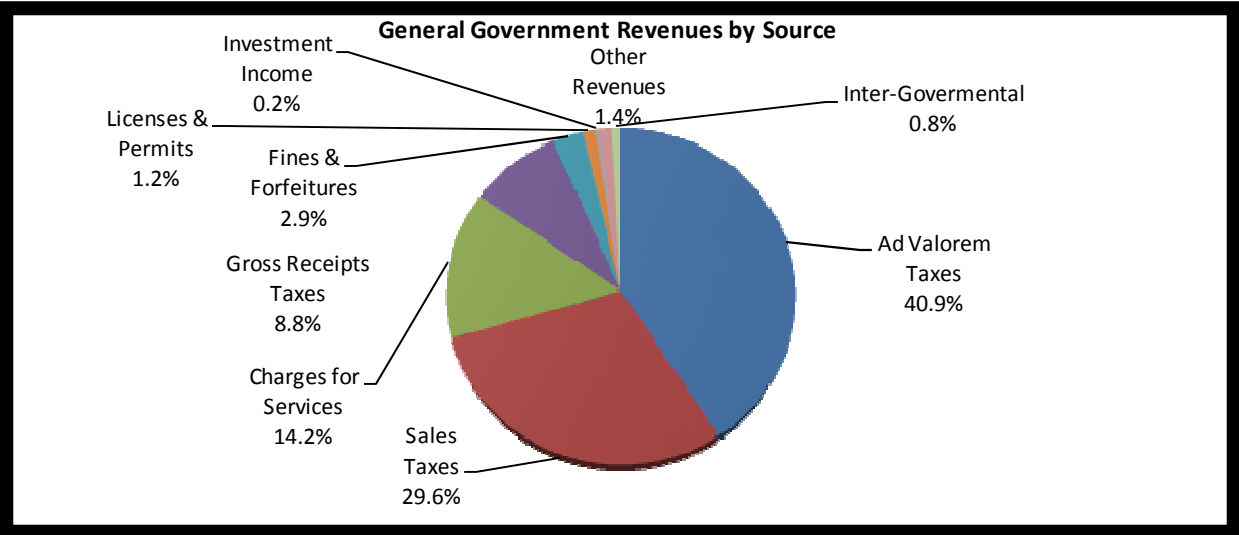
Year	General Government	Fire Service	Police Service	Field Services	Public Works	Development Services (4)	Code Compliance	Community Services	Library Service	Parks and Recreation (2)	Other Expenditures (3)	Debt Service	Total (1)
2002	5,882	16,279	22,222	8,738	1,987	326	2,139	824	1,773	6,794	2,265	10,694	79,923
2003	6,063	16,876	22,467	8,547	2,208	321	2,157	1,042	1,825	3,904	5,611	10,532	81,553
2004	6,417	17,909	22,882	8,914	2,387	425	2,368	974	2,009	6,190	4,402	10,486	85,363
2005	6,679	18,852	24,684	8,783	2,487	2,857	0	1,082	1,956	6,568	5,742	11,069	90,759
2006	7,311	20,063	26,683	9,239	2,802	2,955	0	1,061	2,035	8,442	9,180	9,310	99,081
2007	7,347	21,572	28,853	9,389	2,865	2,317	0	1,918	2,172	7,584	5,307	11,170	100,494
2008	8,371	22,207	30,169	11,988	1,697	2,700	0	1,945	2,190	7,604	5,918	9,839	104,628
2009	10,625	22,541	28,482	11,155	1,470	2,655	0	1,849	1,915	4,735	4,968	9,756	100,151
2010	10,133	22,564	29,200	11,908	1,320	2,887	0	2,097	1,913	3,762	2,912	8,961	97,657
2011	10,127	23,064	29,620	11,467	1,138	2,921	0	1,663	2,063	4,063	2,568	8,952	97,646



- (1) Includes General and Debt Service Funds
- (2) Beginning in Fiscal Year 2003, many Parks and Recreation expenditures were included in the Mesquite Quality of Life Corporation Special Revenue Fund.
- (3) Beginning in Fiscal year 2003, many public safety equipment purchases were included in Other Expenditures rather than Fire and Police Services.
- (4) Code Compliance reorganized into Community Development.

**General Government Revenues by Source**  
**Last Ten Fiscal Years**  
**In Thousands (000)**

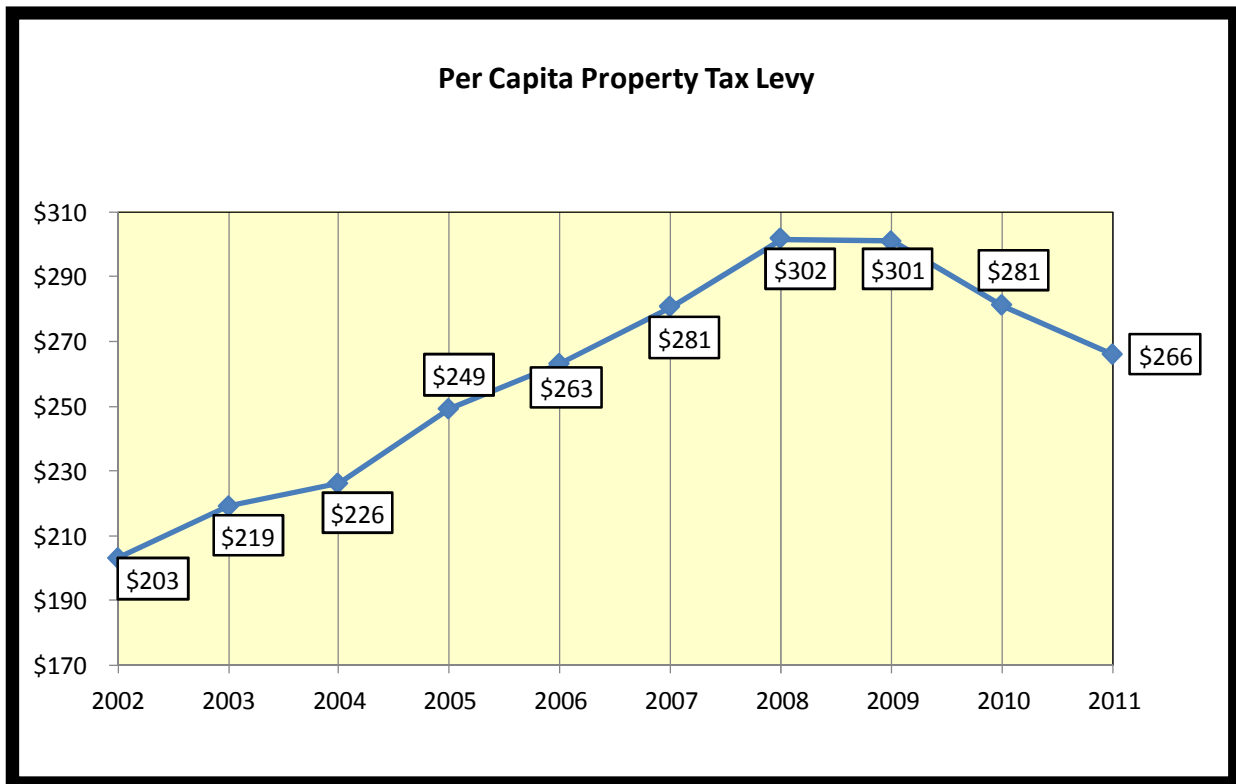
Year	Ad Valorem Taxes	Sales Taxes	Charges for Services	Gross Receipts Taxes	Fines & Forfeitures	Licenses & Permits	Investment Income	Other Revenues	Inter-Governmental	Total (1)
2002	26,101	26,053	7,301	7,348	2,373	1,487	571	1,333	369	72,936
2003	28,480	25,876	7,434	7,182	2,319	1,418	364	878	500	74,451
2004	29,874	26,475	8,335	7,020	2,156	1,336	283	823	419	76,721
2005	32,842	25,910	8,727	7,263	2,309	1,291	411	2,357	505	81,615
2006	34,695	26,481	9,251	7,686	2,323	1,627	1,660	1,606	1,087	86,416
2007	38,025	26,306	9,699	7,501	2,371	1,377	3,160	1,960	666	91,065
2008	40,628	25,544	10,503	7,471	2,543	1,323	2,801	2,768	739	94,320
2009	40,485	24,390	11,150	7,584	2,602	1,114	1,230	4,314	792	93,661
2010	38,235	25,442	11,675	7,495	2,602	1,118	495	3,729	1,071	91,862
2011	36,555	26,470	12,743	7,858	2,586	1,084	220	1,237	711	89,464



(1) Includes General and Debt Service Funds

## Property Tax Levies and Collections Last Ten Fiscal Years

Year	Adjusted Current Tax Levy	Current Tax Collections	Percentage of Current Taxes Collected	Delinquent Tax Collections (1)	Total Tax Collections	% Total Tax Collections/Current Levy	Outstanding Delinquent Taxes (2)	Percentage Delinquent Taxes
2002	26,003,036	25,656,864	98.67%	443,808	26,100,672	100.38%	1,471,001	5.66%
2003	28,426,788	27,873,063	98.05%	606,598	28,479,661	100.19%	1,646,103	5.79%
2004	29,758,669	29,200,767	98.13%	673,481	29,874,248	100.39%	1,767,939	5.94%
2005	33,299,913	32,728,617	98.28%	1,007,243	33,735,860	101.31%	1,706,286	5.12%
2006	35,795,856	35,084,943	98.01%	966,462	36,051,405	100.71%	1,867,931	5.22%
2007	38,364,405	37,578,063	97.95%	891,758	38,469,821	100.27%	1,837,126	4.79%
2008	41,484,363	40,812,422	98.38%	968,529	41,780,951	100.71%	1,881,578	4.54%
2009	41,556,553	40,894,299	98.41%	876,794	41,771,093	100.52%	1,979,604	4.76%
2010	39,338,874	38,660,470	98.28%	708,353	39,368,823	100.08%	2,227,716	5.66%
2011	37,221,261	36,590,875	98.31%	806,717	37,397,592	100.47%	2,358,894	6.34%



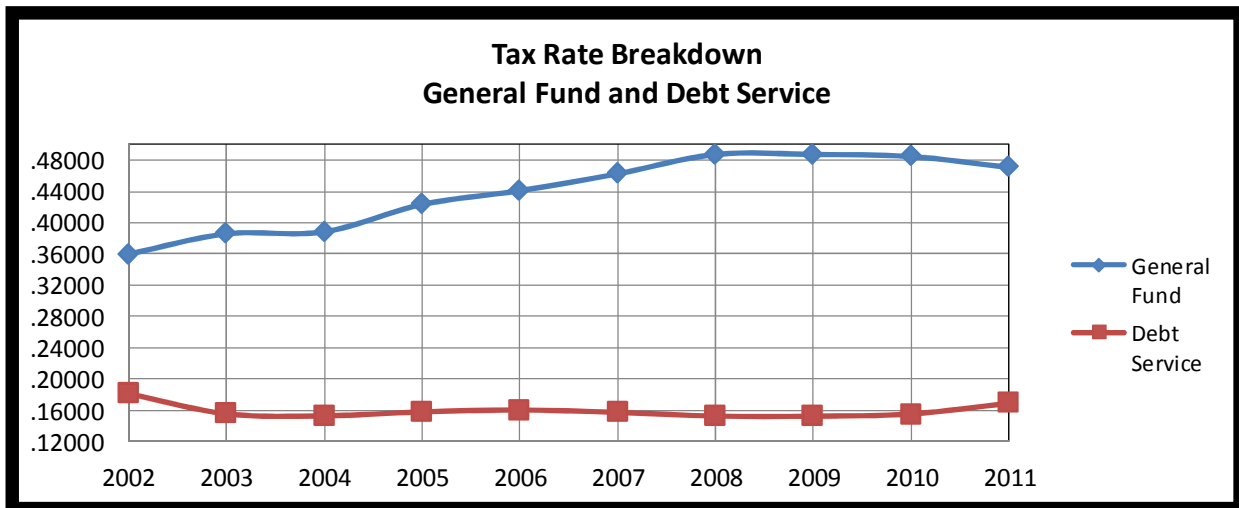
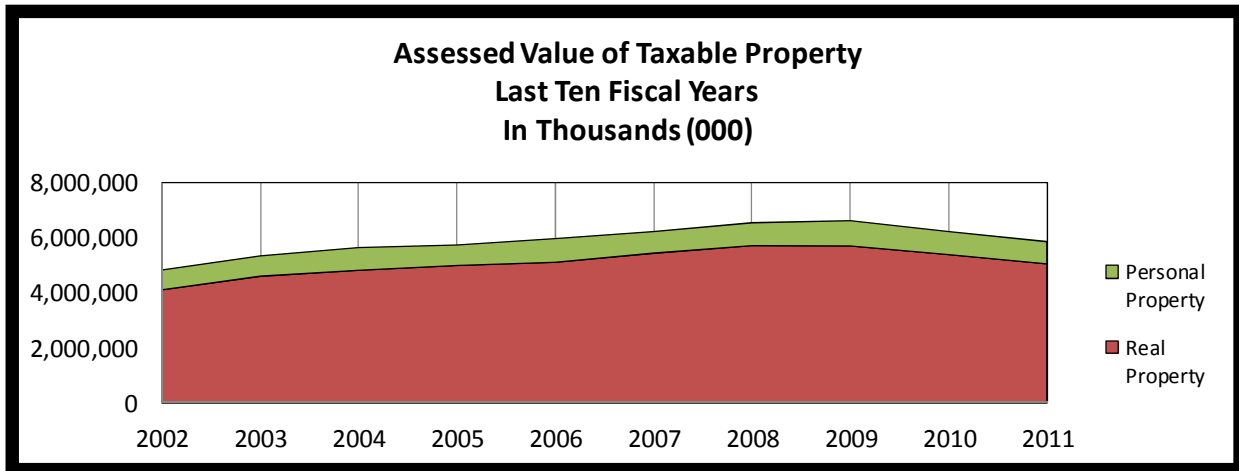
Source: Tax Division, Finance Department

(1) Includes penalty and interest.

(2) Outstanding delinquent taxes includes the City of Mesquite's delinquent taxes before deduction of allowance for doubtful accounts.

## Assessed Value of Taxable Property, Tax Levy, and Distribution Last Ten Fiscal Years

Year	Assessed Valuation of Taxable Property			Tax Rate (2)	Total Tax Levy	Tax Levy Distribution	
	Real Property	Personal Property	Total (1)			General Fund	Debt Service
2002	4,094,263,252	720,760,830	4,815,024,082	.54148	26,003,036	.35991	.18157
2003	4,587,309,166	740,608,920	5,327,918,086	.54148	28,426,788	.38571	.15577
2004	4,803,913,201	823,581,580	5,627,494,781	.54148	29,758,669	.38833	.15315
2005	4,978,065,910	744,513,178	5,722,579,088	.58148	33,299,913	.42325	.15823
2006	5,092,408,131	860,017,920	5,952,426,051	.60148	35,795,856	.44090	.16058
2007	5,421,709,537	779,253,940	6,200,963,477	.62000	38,445,974	.46246	.15754
2008	5,697,014,981	826,534,610	6,523,549,591	.64000	41,750,717	.48716	.15284
2009	5,684,886,219	915,847,060	6,600,733,279	.64000	42,244,693	.48727	.15273
2010	5,372,627,213	831,518,890	6,204,146,103	.64000	39,706,535	.48443	.15557
2011	5,033,253,710	806,244,680	5,839,498,390	.64000	37,372,790	.47076	.16924



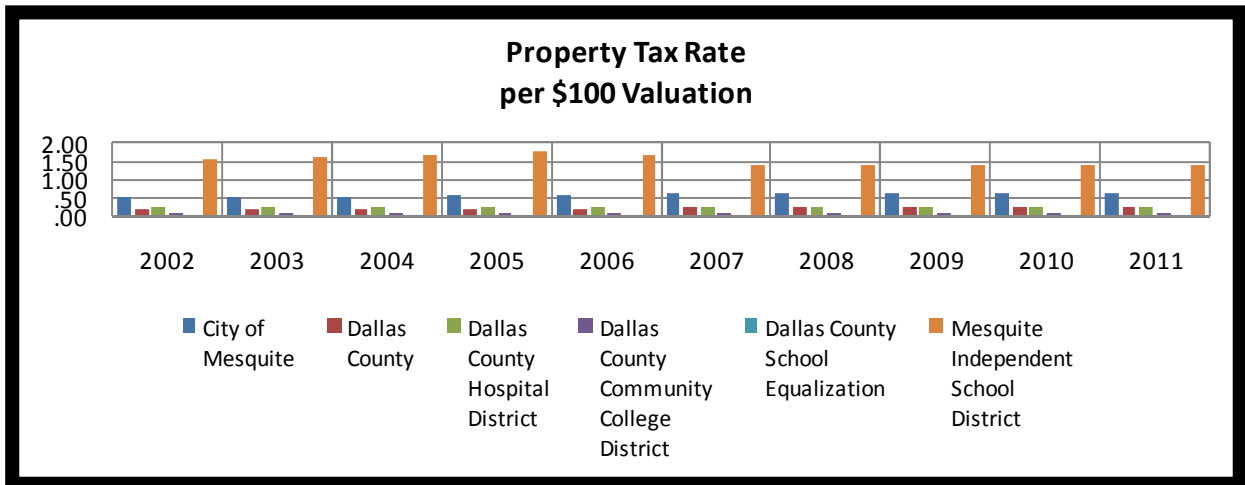
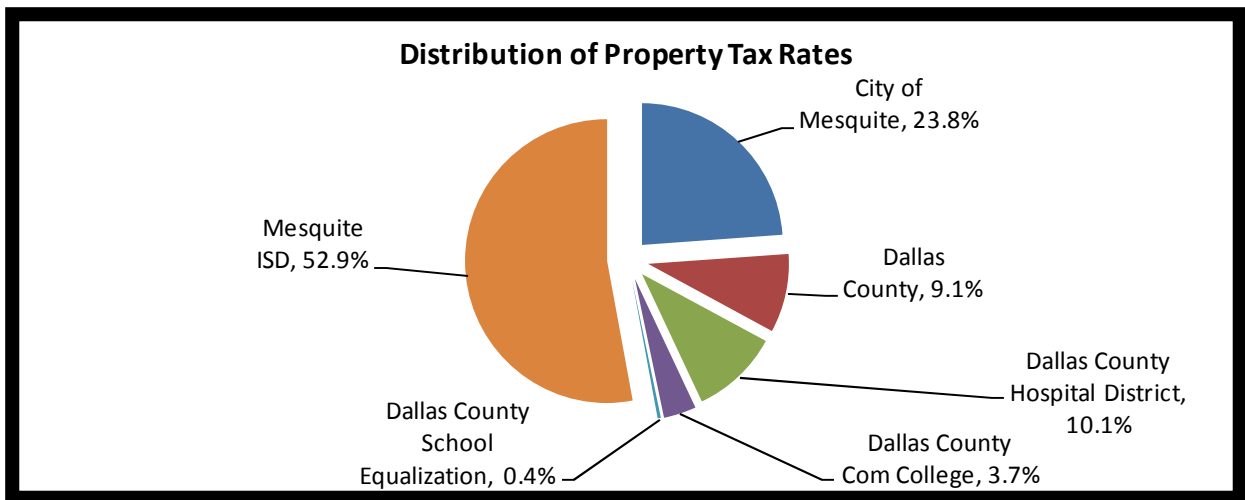
Source: Tax Division, Finance Department

(1) Assessed value is 100% of estimated actual value for all years. Values are as of January 1 of the calendar year prior to the fiscal year-end date and are net of tax exemptions.

(2) Tax rate is per \$100 assessed valuation.

**Property Tax Rates Direct and Overlapping Governments**  
(per \$100 valuation)  
**Last Ten Fiscal Years**

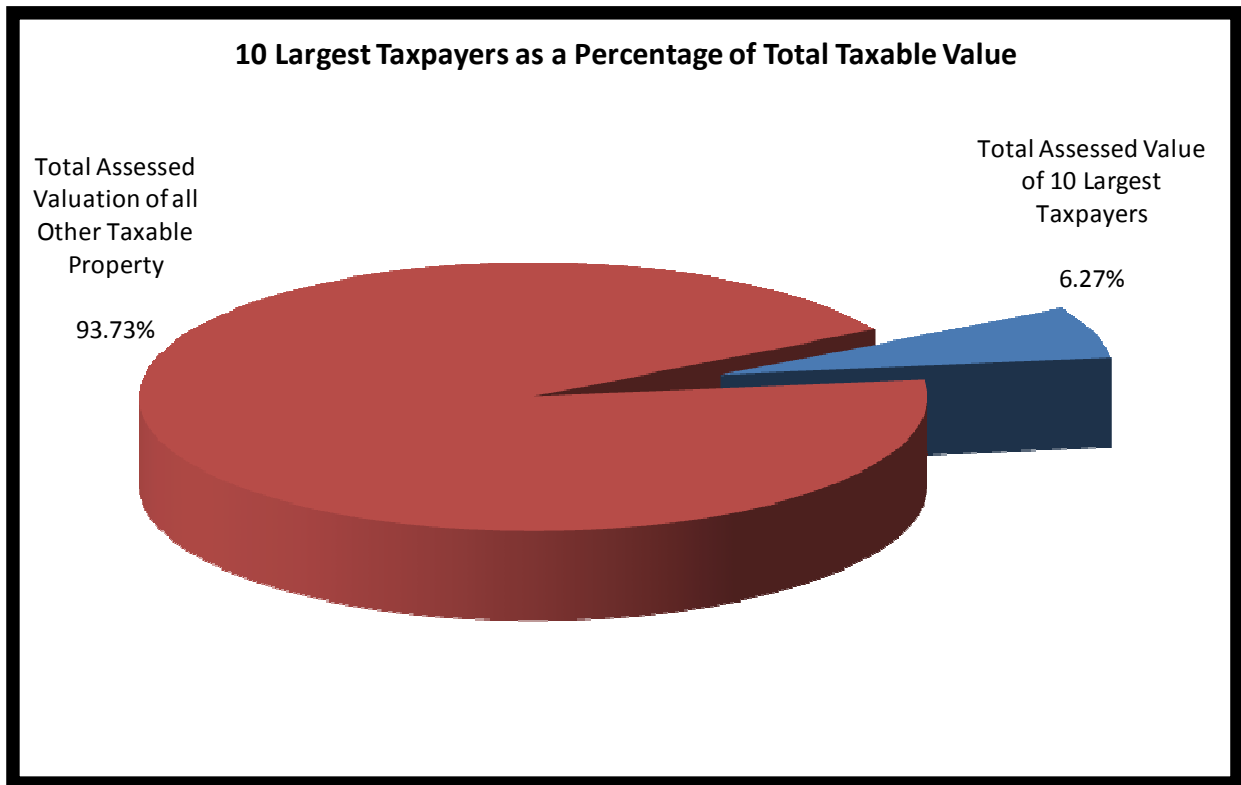
Year	City of Mesquite	Dallas County	Dallas County Hospital District	Dallas County Community College District	Dallas County School Equalization	Mesquite Independent School District	Total
2002	.54148	.19600	.25400	.06000	.00553	1.58	2.637005
2003	.54148	.19600	.25400	.06000	.00550	1.62	2.676980
2004	.54148	.20390	.25400	.07780	.00546	1.67	2.752640
2005	.58148	.20390	.25400	.08030	.00546	1.76	2.885140
2006	.60148	.21390	.25400	.08100	.00503	1.67	2.825410
2007	.62000	.22810	.25400	.08040	.00471	1.37	2.557210
2008	.64000	.22810	.25400	.08940	.00493	1.40	2.616430
2009	.64000	.22810	.27400	.09490	.00521	1.42	2.662210
2010	.64000	.24310	.27100	.09923	.01000	1.42	2.683330
2011	.64000	.24310	.27100	.09967	.01000	1.42	2.683770



Source: Dallas Central Appraisal District, Tax Unit Rates

Principal Taxpayers  
September 30, 2011

Name of Taxpayer	Nature of Property	2011 Assessed Valuation (1)	Percent of Total Assessed Valuation
1. Town East Mall	Shopping Mall	118,685,240	2.03%
2. Pepsi Cola	Soft Drink Bottling	47,291,927	0.81%
3. Oncor Electric Delivery	Electric Utility	44,301,810	0.76%
4. Barons Investors	Apartment Complex	27,500,000	0.47%
5. Alliance WE LP	Apartment Complex	24,405,000	0.42%
6. Sun Life Asur Co of Can	Shopping Center	22,260,350	0.38%
7. American Multicinema Inc	Cinema & Restaurant	21,291,080	0.36%
8. DDR MDT Marketplace	Shopping Center & Restau	21,234,720	0.36%
9. Chapman & Wilson LLC	Manufacturer	19,479,740	0.33%
10. CNC - Swagat Nine LTD	Apartment Complex	<u>19,437,320</u>	<u>0.33%</u>
Total Assessed Value of 10 Largest Taxpayers		\$365,887,187	6.27%
Total Assessed Valuation of Taxable Property		\$5,839,498,390	

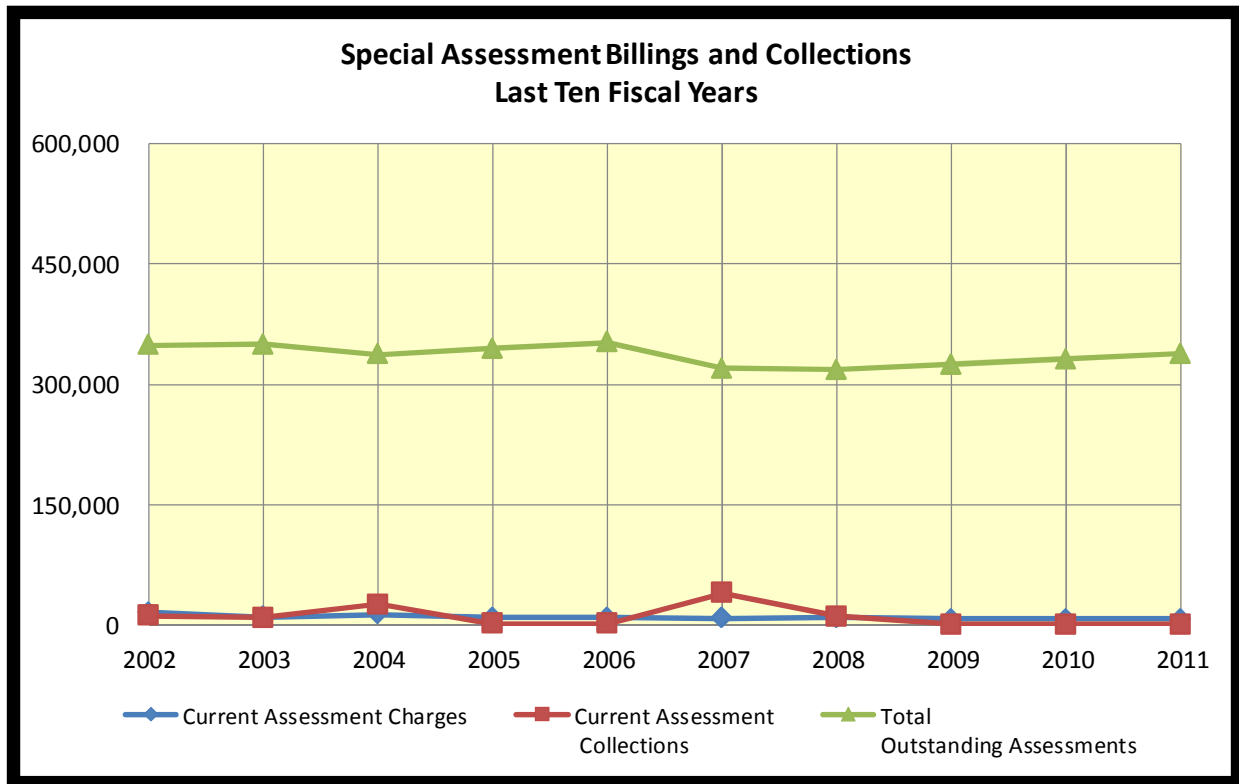


Source: Tax Division, Finance Department, Texas Municipal Reports.

(1) Assessed valuation presented is 100% of the estimated actual value of all property owned by the taxpayer as of January 1, 2011, in the City of Mesquite corporate limits.

### Special Assessment Billings and Collections Last Ten Fiscal Years

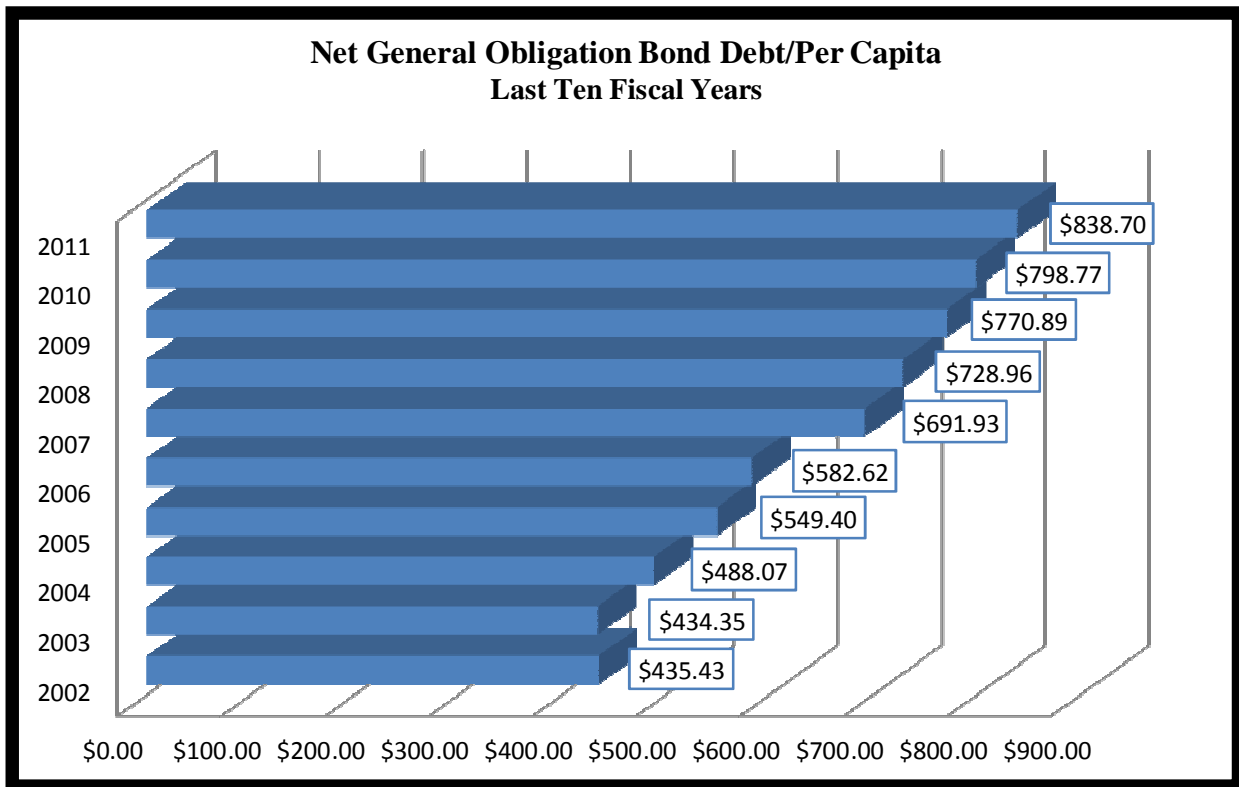
Year	Current Assessment Charges	Current Assessment Collections	Total Outstanding Assessments
2002	15,344	10,862	348,894
2003	9,106	8,306	349,694
2004	12,662	25,142	337,214
2005	8,516	1,058	344,672
2006	8,487	1,292	351,866
2007	7,837	39,676	320,027
2008	8,893	10,623	318,297
2009	6,657	0	324,954
2010	6,657	0	331,610
2011	6,657	0	338,267



Source: Tax Division, Finance Department

**Ratio of Net General Bonded Debt to Assessed Value  
and Net Bonded Debt per Capita  
Last Ten Fiscal Years**

Year	Population(1)	Taxable Assessed Value (in 000s)(2)	General Bonded Debt(3)	Less: Amounts		Net General Bonded Debt/ Assessed Value	Net General Bonded Debt Per Capita
				Available in Debt Service Fund(4)	Net General Bonded Debt		
2002	127,800	4,761,737	55,975,000	327,063	55,647,937	1.17%	\$435.43
2003	129,650	5,275,093	56,650,000	336,646	56,313,354	1.07%	\$434.35
2004	131,600	5,523,768	64,650,000	416,834	64,233,166	1.16%	\$488.07
2005	133,600	5,604,270	73,930,000	530,789	73,399,211	1.31%	\$549.40
2006	135,894	5,844,175	79,175,000	583,706	78,591,294	1.34%	\$582.62
2007	136,750	6,054,638	95,205,000	918,639	94,286,361	1.56%	\$691.93
2008	137,539	6,334,441	101,180,000	537,527	100,642,473	1.59%	\$728.96
2009	137,850	6,402,085	106,880,000	612,164	106,267,836	1.66%	\$770.89
2010	139,824	6,047,885	112,250,000	563,067	111,686,933	1.85%	\$798.77
2011	139,870	5,709,877	117,370,000	61,150	117,308,850	2.05%	\$838.70



<sup>(1)</sup>Population estimates were prepared by North Central Texas Council of Governments, except 2000 & 2010 are official U.S. Census Bureau count.

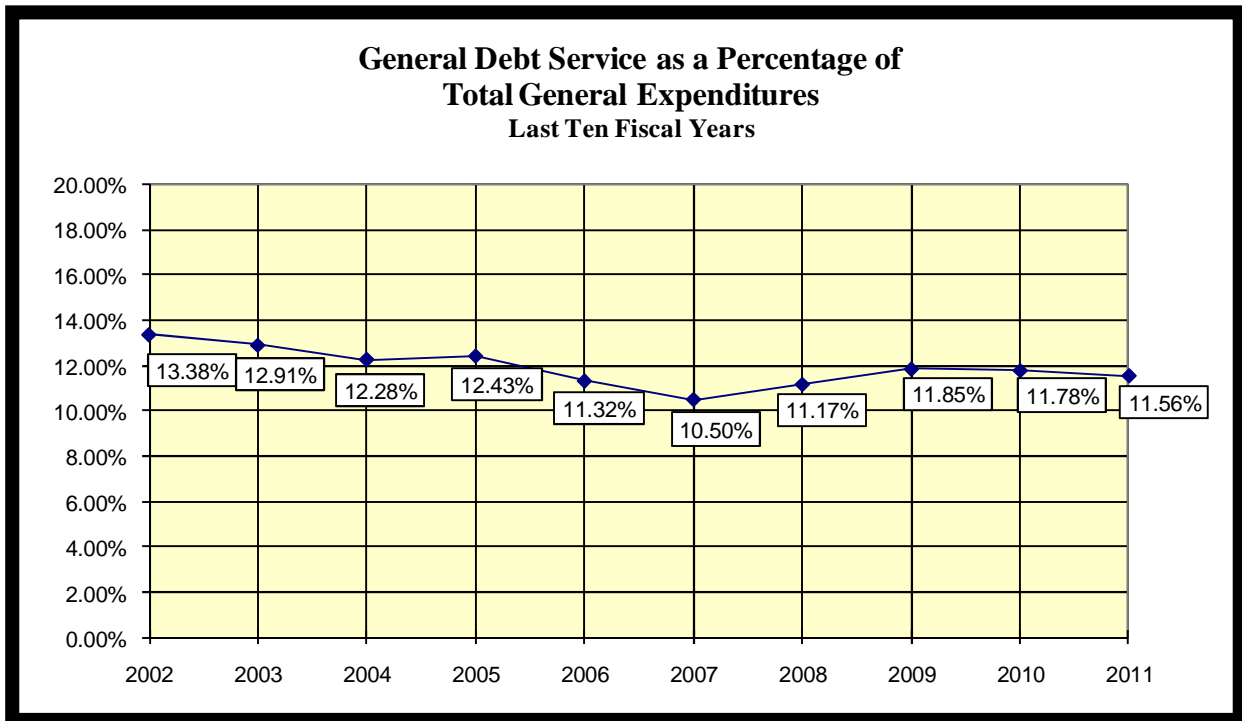
<sup>(2)</sup> Taxable Assessed Value is net of value within Tax Increment Finance (TIF) districts.

<sup>(3)</sup> Includes future accretion on capital appreciation bonds and refunding deferred amount.

<sup>(4)</sup> Amount that is available for repayment of general obligation bonded debt

Ratio of Annual Debt Service Expenditures  
For General Obligation Bonded Debt  
To Total General Government  
Last Ten Fiscal Years

Year	Principal	Interest & Fiscal Charges	Total Debt Services	Total General Governmental	Ratio of Debt Service to General Governmental
2002	7,960,000	2,734,127	10,694,127	79,923,513	13.38%
2003	7,805,000	2,726,692	10,531,692	81,553,355	12.91%
2004	7,830,000	2,656,459	10,486,459	85,361,919	12.28%
2005	8,350,000	2,719,019	11,069,019	89,006,978	12.43%
2006	7,480,000	3,109,366	10,589,366	93,571,571	11.32%
2007	7,833,000	2,718,906	10,551,906	100,497,974	10.50%
2008	7,625,000	4,066,006	11,691,006	104,628,244	11.17%
2009	7,720,000	4,150,236	11,870,236	100,152,398	11.85%
2010	7,145,000	4,362,603	11,507,603	97,656,791	11.78%
2011	6,570,000	4,713,560	11,283,560	97,645,626	11.56%



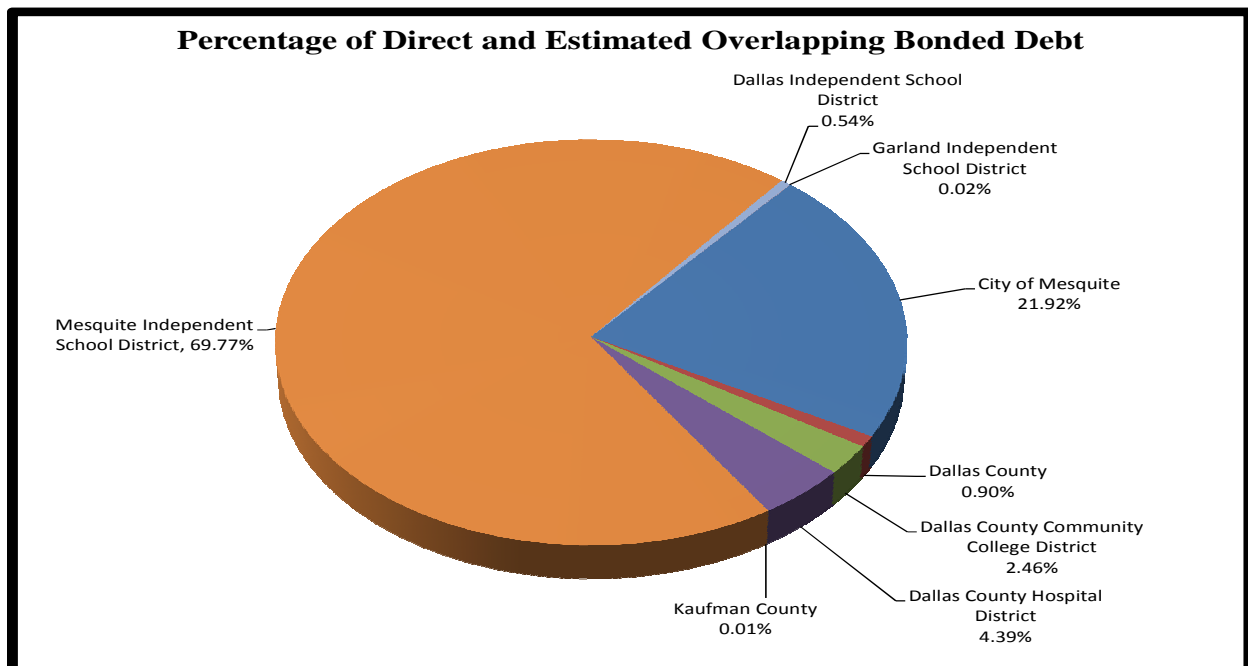
## Computation of Direct and Estimated Overlapping Bonded Debt September 30, 2011

Taxing Jurisdiction	Total Outstanding Bonded Debt <sup>(1)</sup>	Estimated Percent Applicable	Direct and Estimated Overlapping Bonded Debt
<u>Direct</u>			
City of Mesquite	\$117,370,000	100.00%	\$117,370,000
<u>Overlapping</u>			
Dallas County	143,932,642	3.33%	4,792,957
Dallas County Community College District	396,140,000	3.33%	13,191,462
Dallas County Hospital District	705,000,000	3.33%	23,476,500
Kaufman County	15,500,000	0.25%	38,750
Mesquite Independent School District	428,170,979	87.23%	373,493,545
Dallas Independent School District	2,619,410,000	0.11%	2,881,351
Garland Independent School District	414,635,609	0.02%	82,927
<b>Total overlapping</b>	<b><u>4,722,789,230</u></b>		<b><u>417,957,492</u></b>
<b>Total Direct and Estimated Overlapping Bonded Debt</b>	<b><u>\$4,840,159,230</u></b>		<b><u>\$535,327,492</u></b>
<b>Ratio Direct and Estimated Overlapping Debt to Fiscal 2011 Assessed Valuation<sup>(2)</sup></b>			<b>9.38%</b>
<b>Per Capita Direct and Estimated Overlapping Bonded Debt<sup>(3)</sup></b>			<b><u>\$3,827</u></b>

<sup>(1)</sup> Excluding self-supporting debt. Source is the Municipal Advisory Council of Texas Report. Information provided by FirstSouthwest.

<sup>(2)</sup> Fiscal 2011 Assessed Valuation net of value within the City's Tax Increment Finance (TIF) districts: \$5,709,876,802

<sup>(3)</sup> Based on 2011 Population of 139,870.



Schedule of Revenue Bond Coverage  
Water and Sewer Bonds  
Last Ten Fiscal Years

Year Ended September	Operating Revenue and Other (1)	Less:		Net Available Revenue	Total Debt Payments Required (3)	Years Remaining	Average Annual Debt Payment	Coverage (4)
		Operating Expense and Other (2)						
2002	26,606,963	17,761,766		8,845,197	49,394,233	19	2,599,696	3.4
2003	28,191,024	20,107,684		8,083,340	56,560,247	19	2,976,855	2.7
2004	28,057,312	20,975,204		7,082,108	63,294,441	20	3,164,722	2.2
2005	31,775,214	21,144,536		10,630,678	69,214,508	20	3,460,725	3.1
2006	33,798,839	21,259,997		12,538,842	73,841,441	20	3,692,072	3.4
2007	31,363,451	24,220,549		7,142,902	80,115,266	20	4,005,763	1.8
2008	36,536,774	25,384,450		11,152,324	86,091,447	20	4,304,572	2.6
2009	36,344,387	26,806,906		9,537,481	92,010,474	20	4,600,524	2.1
2010	39,705,639	27,830,065		11,875,574	96,880,248	20	4,844,012	2.5
2011	46,023,584	31,283,576		14,740,008	97,779,815	20	4,888,991	3.0

Drainage Utility Bonds

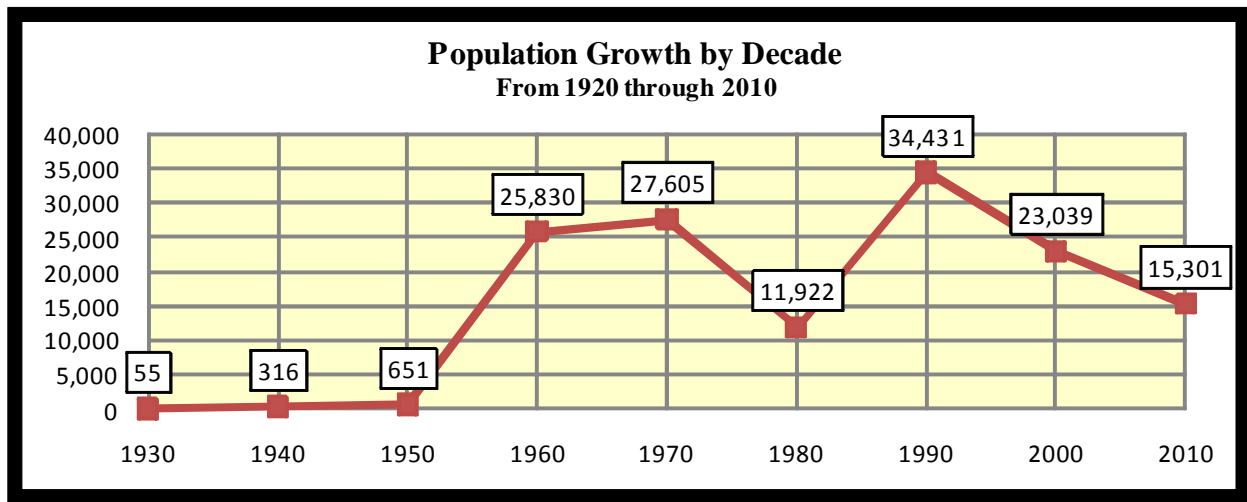
Year Ended September	Operating Revenue and Other (1)	Less:		Net Available Revenue	Total Debt Payments Required (3)	Years Remaining	Average Annual Debt Payment	Coverage (4)
		Operating Expense and Other (2)						
2002	2,090,833	524,966		1,565,867	11,920,786	18	662,266	2.4
2003	2,225,070	513,581		1,711,489	15,914,476	18	884,138	1.9
2004	2,124,677	595,083		1,529,594	14,513,632	17	853,743	1.8
2005	2,177,952	592,580		1,585,372	13,297,478	17	782,205	2.0
2006	2,262,875	570,903		1,691,972	12,079,052	16	754,941	2.2
2007	2,294,313	715,195		1,579,118	10,862,710	15	724,181	2.2
2008	2,238,126	760,017		1,478,109	9,656,911	14	689,779	2.1
2009	2,219,139	705,047		1,514,092	8,450,808	13	650,062	2.3
2010	2,184,301	693,285		1,491,016	7,242,523	12	603,544	2.5
2011	2,162,146	899,187		1,262,959	5,666,423	11	515,129	2.5

Notes:

- (1) Includes operating and nonoperating revenues.
- (2) Includes operating and non-operating expenses exclusive of depreciation and interest expense.
- (3) Includes principal and interest of revenue bonds only. Principal and interest amounts represent the amounts payable in subsequent fiscal years.
- (4) The Water and Sewer Bond coverage requirement is 1.5 and the Drainage Utility District Bond coverage requirement is 1.25. The coverage calculation is Net Revenue Available divided by the Average Annual Debt Payment.

## Demographic Statistics

Year	Population <sup>(1)</sup>	Increase	Percentage Increase by Decade
1920	674	-	-
1930	729	55	8.2%
1940	1,045	316	43.3%
1950	1,696	651	62.3%
1960	27,526	25,830	1523.0%
1970	55,131	27,605	100.3%
1980	67,053	11,922	21.6%
1990	101,484	34,431	51.3%
2000	124,523	23,039	22.7%
2010	139,824	15,301	12.3%



Year	Population <sup>(1)</sup>	Labor Force <sup>(2)</sup>	Unemployment Rate <sup>(2)</sup>	School Enrollment <sup>(3)</sup>
2002	127,800	72,068	5.7%	33,808
2003	129,650	70,747	5.8%	34,368
2004	131,600	69,205	5.2%	34,181
2005	133,605	69,710	5.3%	35,451
2006	135,894	68,356	4.8%	34,318
2007	136,750	67,483	4.4%	34,408
2008	137,539	67,441	5.2%	34,786
2009	137,850	67,187	7.9%	35,381
2010	139,824	68,810	8.8%	36,687
2011	139,870	69,816	8.5%	37,137

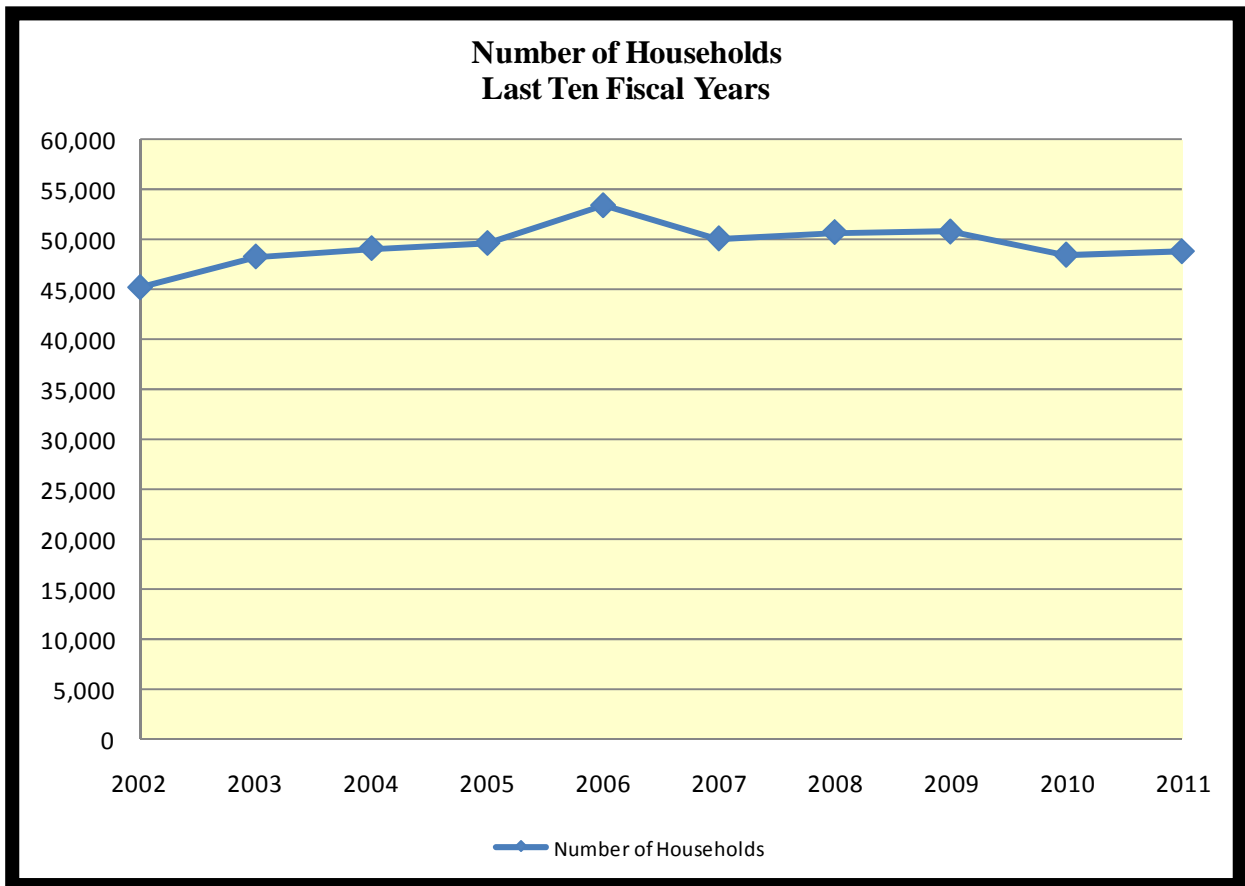
<sup>(1)</sup> 1920 through 2000 & 2010 populations are official U.S. Census Bureau count; 2002 through 2009 & 2011 populations are estimates provided by the North Central Texas Council of Governments.

<sup>(2)</sup> Texas Workforce Commission.

<sup>(3)</sup> Mesquite Independent School District serves most of the City, encompassing approximately 60 square miles.

## Growth Indices Last Ten Fiscal Years

Year	# of Households <sup>(1)</sup>	Income per Household <sup>(1)</sup>	Utility Customers <sup>(2)</sup>		
			Water	Electric	Gas
2002	45,115	50,656	37,237	49,098	26,000
2003	48,210	N/A	37,501	44,080	26,376
2004	49,051	52,750	37,827	41,388	26,433
2005	49,559	50,424	38,308	37,500	29,036
2006	53,353	50,424	39,028	38,567	29,488
2007	50,030	50,134	39,382	38,628	29,818
2008	50,663	51,780	38,944	39,854	28,987
2009	50,707	50,043	35,914	39,110	28,653
2010	48,390	51,217	39,174	53,642	25,422
2011	48,732	51,368	39,169	53,977	25,586

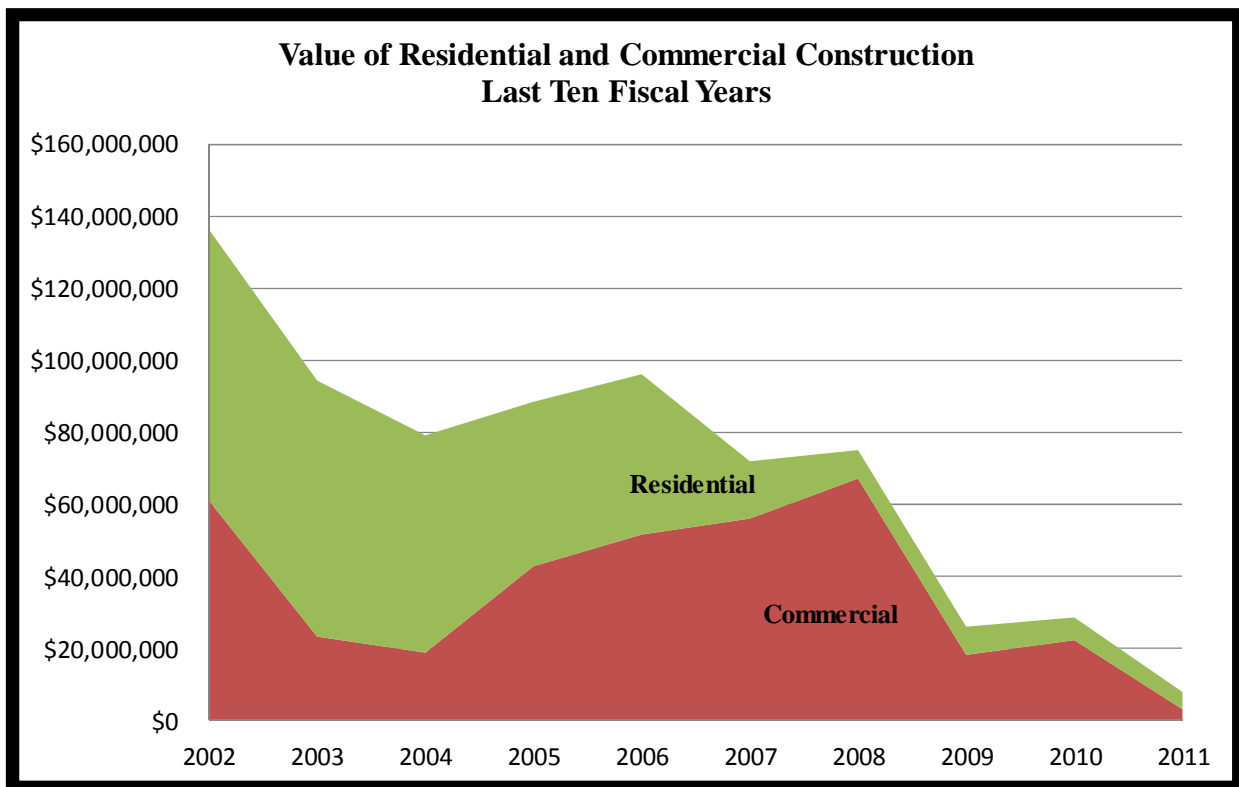


<sup>(1)</sup> Source: U.S. Census Bureau

<sup>(2)</sup> Source: City of Mesquite Water Department, Oncor, and Atmos Energy

## Property and Construction Values Last Ten Fiscal Years

Year	Commercial Construction		Residential Construction		Property Value <sup>(2)</sup>
	No. of Units <sup>(1)</sup>	Value <sup>(1)</sup>	No. of Units <sup>(1)</sup>	Value <sup>(1)</sup>	
2002	44	\$61,065,142	395	\$75,181,070	\$4,094,263,252
2003	24	\$23,307,800	424	\$71,085,875	\$4,587,309,166
2004	30	\$18,856,439	542	\$60,334,305	\$4,803,913,201
2005	27	\$42,858,249	429	\$45,679,837	\$4,978,065,910
2006	28	\$51,667,089	385	\$44,497,913	\$5,092,408,131
2007	31	\$56,118,561	167	\$15,833,860	\$5,421,709,537
2008	35	\$67,169,226	65	\$7,953,510	\$5,697,014,918
2009	16	\$18,215,000	78	\$7,884,777	\$5,684,886,219
2010	10	\$22,369,090	54	\$6,234,957	\$5,372,627,213
2011	7	\$3,140,000	35	\$4,807,510	\$5,033,253,710



Sources:

<sup>(1)</sup> Building Inspection Division

<sup>(2)</sup> Tax Division - See Assessed Value of Taxable Property.

## **Appendix**

### Debt Service Requirements

Per Capita Outstanding Tax Supported Debt

Types of Debt Outstanding

Legal Debt Limit

### Summary of All Tax Supported Debt

General Obligation Debt

Certificate of Obligation Debt

Public Property Finance Contractual Obligation Debt

Water and Sewer Revenue Bond Debt

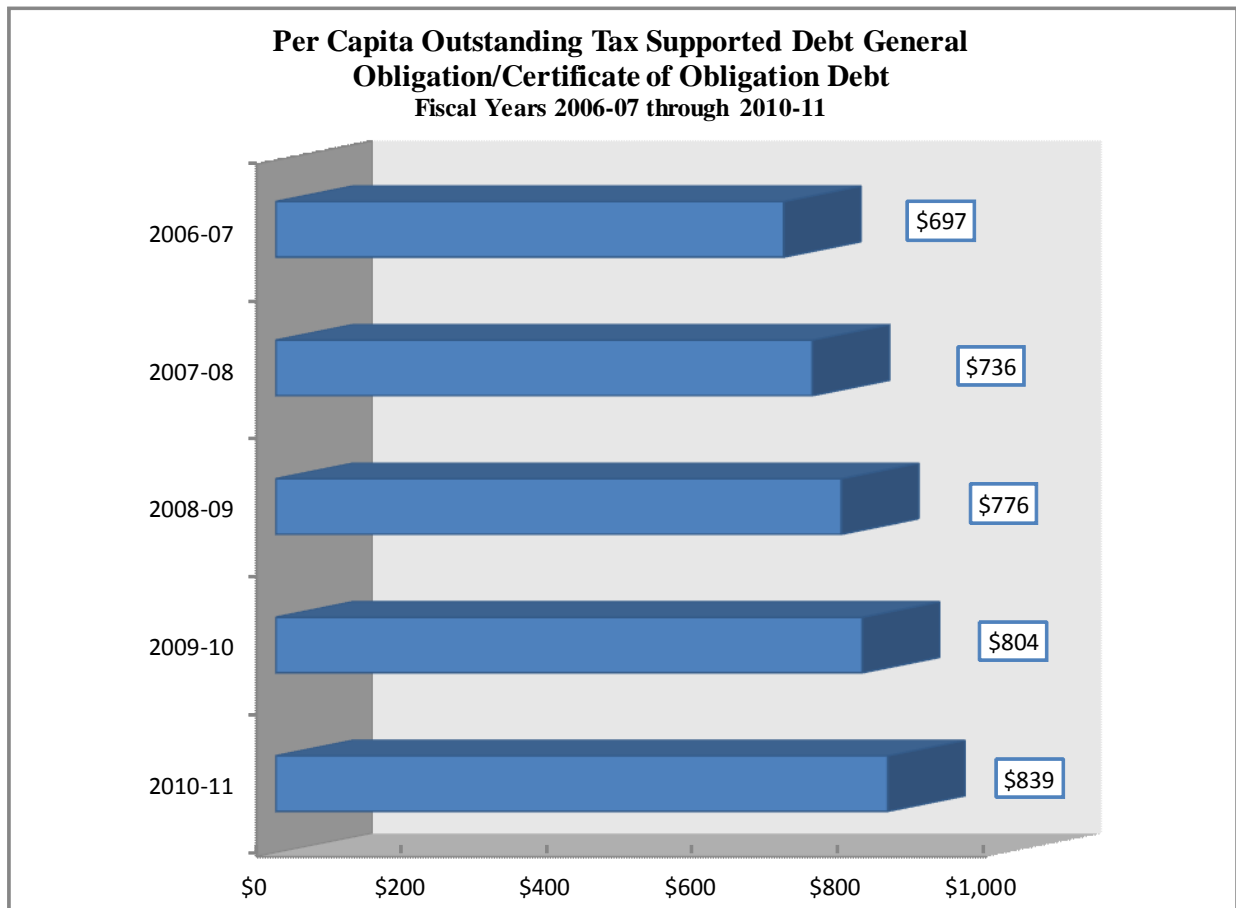
Drainage Utility District Revenue Bond Debt

### Miscellaneous

Appropriation Ordinance

Ad Valorem Tax Ordinance

DEBT SERVICE REQUIREMENTS



*Over the years, the City of Mesquite has issued long-term general obligation debt to finance its tax supported capital improvement needs. On September 30, 2011 the outstanding principal balance of these issues was \$117,370,000. Repayment of this debt is scheduled over a 20-year period and is payable from a general property tax levy. Highlighted above are the per capita outstanding debt amounts for the City of Mesquite over a five-year period. Population and outstanding debt amounts for the above fiscal periods are:*

<u>Fiscal Year</u>	<u>Outstanding Debt*</u>	<u>Population</u>
2007	95,205,000	136,750
2008	101,180,000	137,539
2009	106,925,000	137,850
2010	112,250,000	139,824
2011	117,370,000	139,870

\* Excludes Capital Lease and Loan Payments

## TYPES OF DEBT OUTSTANDING

Various types of long-term debt have been issued by the City for the acquisition and construction of major capital facilities and equipment as follows:

- General Obligation bonds are issued pursuant to voter authorization for infrastructure and facility projects accounted for in Capital Project Fund and for improvements at the Municipal Airport, an enterprise fund. The City intends to retire this debt, plus interest, from ad valorem (property) taxes. Individual projects financed with these proceeds can be found in the Capital Budget section of this budget document.
- Certificate of Obligation debt is similar to General Obligation bond debt in its usage and retirement but does not require voter authorization and is not used for refunding debt. Individual projects financed with these proceeds can also be found in the Capital Budget section. Beginning 2010, certificates of obligation are also issued to acquire equipment. The City intends to issue \$2,330,000 in certificates of obligation for equipment. The proceeds of which will be used to buy replacement vehicles for City operations, i.e., police squad cars, sanitation trucks, park vehicles, computer equipment, etc.
- Contractual Obligations have been issued in prior years to acquire equipment and will be repaid from ad valorem property taxes. There are no contractual obligations to be issued in the current fiscal year.
- Water and Sewer Revenue Bonds are issued to provide funds for certain improvements to the water distribution and wastewater collection systems as well as to refund prior water and sewer issues. These bonds are reported in the Water and Sewer Fund and will be repaid from revenues from this enterprise fund operation. Individual projects to be financed with these proceeds can be found in the Capital Budget section.
- Municipal drainage utility system revenue bonds are used to provide funds for drainage improvements, including the acquisition and construction of structures, equipment, and facilities for the Drainage Utility District. Existing Drainage Utility District debt will be repaid from revenues generated from customer charges.

## LEGAL DEBT LIMITS

As a home rule city, the City of Mesquite is not limited by law in the amount of debt it may issue. The City's charter, (Article 5, Section 2) states:

“The city council shall have the power and is hereby authorized and made its duty to levy, assess, and collect annually for general purposes authorized by laws and for the purpose of paying the interest and providing the sinking fund on the bonded indebtedness of the City of Mesquite now in existence or which may hereafter be created an ad valorem tax on real, personal or mixed property in such amounts and at such rates as shall be determined by the city council subject to applicable limitations and prohibitions now or hereafter contained in the Constitution of the State of Texas.”

Article 11, Section 5 of the State of Texas Constitution states in part:

“but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city.”

However, Ordinance No. 3889, which formally adopted the City's Debt Management Policy states, “the portion of the City's property tax rate levied for general obligation debt service shall not exceed 35% of the total tax rate.”

The adopted tax rate for the 2011-12 annual Budget is 0.64000 per \$100.00 of assessed valuation with assessed valuation being 100% of market value. The portion reserved for debt service is 0.17141, or 26.8%.

Summary of  
General Obligation Bonds  
Certificates of Obligation  
Contractual Obligation Notes



**Schedule of Indebtedness**  
**Composite Summary of All Issues**  
**Principal and Interest Requirements**  
**Fiscal Years 2012 to 2031**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Date Total</u>	<u>Fiscal Year Total</u>	<u>Fiscal Year</u>
15-Feb-12	\$5,860,000.00	\$2,619,276.29	\$8,479,276.29		
15-Aug-12	0.00	2,381,452.54	2,381,452.54	\$10,860,728.83	2012
15-Feb-13	5,535,000.00	2,381,452.54	7,916,452.54		
15-Aug-13	0.00	2,280,021.90	2,280,021.90	10,196,474.44	2013
15-Feb-14	5,340,000.00	2,280,021.90	7,620,021.90		
15-Aug-14	0.00	2,172,611.27	2,172,611.27	9,792,633.17	2014
15-Feb-15	5,965,000.00	2,172,611.27	8,137,611.27		
15-Aug-15	0.00	2,054,791.28	2,054,791.28	10,192,402.55	2015
15-Feb-16	6,380,000.00	2,054,791.28	8,434,791.28		
15-Aug-16	0.00	1,928,391.28	1,928,391.28	10,363,182.56	2016
15-Feb-17	4,895,000.00	1,928,391.28	6,823,391.28		
15-Aug-17	0.00	1,833,588.78	1,833,588.78	8,656,980.06	2017
15-Feb-18	5,235,000.00	1,833,588.78	7,068,588.78		
15-Aug-18	0.00	1,731,492.53	1,731,492.53	8,800,081.31	2018
15-Feb-19	5,815,000.00	1,731,492.53	7,546,492.53		
15-Aug-19	0.00	1,607,401.91	1,607,401.91	9,153,894.44	2019
15-Feb-20	6,185,000.00	1,607,401.91	7,792,401.91		
15-Aug-20	0.00	1,477,337.53	1,477,337.53	9,269,739.44	2020
15-Feb-21	7,790,000.00	1,477,337.53	9,267,337.53		
15-Aug-21	0.00	1,308,816.28	1,308,816.28	10,576,153.81	2021
15-Feb-22	7,895,000.00	1,308,816.28	9,203,816.28		
15-Aug-22	0.00	1,135,420.03	1,135,420.03	10,339,236.31	2022
15-Feb-23	8,290,000.00	1,135,420.03	9,425,420.03		
15-Aug-23	0.00	953,419.40	953,419.40	10,378,839.43	2023
15-Feb-24	8,840,000.00	953,419.40	9,793,419.40		
15-Aug-24	0.00	755,265.64	755,265.64	10,548,685.04	2024
15-Feb-25	8,240,000.00	755,265.64	8,995,265.64		
15-Aug-25	0.00	570,221.89	570,221.89	9,565,487.53	2025
15-Feb-26	7,390,000.00	570,221.89	7,960,221.89		
15-Aug-26	0.00	403,950.00	403,950.00	8,364,171.89	2026
15-Feb-27	6,830,000.00	403,950.00	7,233,950.00		
15-Aug-27	0.00	247,097.50	247,097.50	7,481,047.50	2027
15-Feb-28	5,605,000.00	247,097.50	5,852,097.50		
15-Aug-28	0.00	116,847.50	116,847.50	5,968,945.00	2028
15-Feb-29	2,985,000.00	116,847.50	3,101,847.50		
15-Aug-29	0.00	50,543.75	50,543.75	3,152,391.25	2029
15-Feb-30	1,570,000.00	50,543.75	1,620,543.75		
15-Aug-30	0.00	16,312.50	16,312.50	1,636,856.25	2030
15-Feb-31	<u>725,000.00</u>	<u>16,312.50</u>	<u>741,312.50</u>	<u>741,312.50</u>	2031
Totals	<u>\$117,370,000.00</u>	<u>\$48,669,243.31</u>	<u>\$166,039,243.31</u>	<u>\$166,039,243.31</u>	



Summary of  
General Obligation Bonded Indebtedness



**Schedule of General Obligation and Refunding Improvement Bonds  
Principal and Interest Requirements  
Fiscal Year 2011-12**

<u>Issue</u>	<u>Outstanding Balance 10-1-11</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
General Obligation Bonds Series 2000	\$60,000.00	\$0.00	\$3,090.00	\$3,090.00
General Obligation Refunding and Improvement Bonds-Series 2004A	4,435,000.00	770,000.00	172,511.26	942,511.26
General Obligation Refunding Taxable Bonds-Series 2004B	2,335,000.00	545,000.00	92,660.00	637,660.00
General Obligation Refunding and Improvement Bonds-Series 2005	9,090,000.00	810,000.00	405,962.50	1,215,962.50
General Obligation Bonds Series 2006	1,700,000.00	80,000.00	76,937.50	156,937.50
General Obligation and Refunding Bonds-Series 2008	1,450,000.00	135,000.00	53,067.51	188,067.51
General Obligation and Refunding Bonds-Series 2009	4,075,000.00	85,000.00	162,435.00	247,435.00
General Obligation and Refunding Bonds-Series 2010	1,320,000.00	0.00	42,675.00	42,675.00
General Obligation and Refunding Bonds-Series 2011	<u>12,715,000.00</u>	<u>320,000.00</u>	<u>622,950.00</u>	<u>942,950.00</u>
Total General Obligation and Refunding Improvement Bond Debt Service Requirements 2011-12	<u>\$37,180,000.00</u>	<u>\$2,745,000.00</u>	<u>\$1,632,288.77</u>	<u>\$4,377,288.77</u>

**General Obligation Bonds  
Series 2000  
Dated December 1, 2000  
Issue Amount—\$1,050,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$60,000.00
15-Feb-12	\$0.00	\$1,545.00	\$1,545.00	60,000.00
15-Aug-12	0.00	1,545.00	1,545.00	60,000.00
15-Feb-13	0.00	1,545.00	1,545.00	60,000.00
15-Aug-13	0.00	1,545.00	1,545.00	60,000.00
15-Feb-14	<u>60,000.00</u>	<u>1,545.00</u>	<u>61,545.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2014	<u>\$60,000.00</u>	<u>\$7,725.00</u>	<u>\$67,725.00</u>	

**General Obligation Refunding and Improvement Bonds  
Series 2004A  
Dated April 1, 2004  
Issue Amount—\$14,760,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$4,435,000.00
15-Feb-12	\$770,000.00	\$93,955.63	\$863,955.63	3,665,000.00
15-Aug-12	0.00	78,555.63	78,555.63	3,665,000.00
15-Feb-13	280,000.00	78,555.63	358,555.63	3,385,000.00
15-Aug-13	0.00	72,955.63	72,955.63	3,385,000.00
15-Feb-14	290,000.00	72,955.63	362,955.63	3,095,000.00
15-Aug-14	0.00	66,793.13	66,793.13	3,095,000.00
15-Feb-15	305,000.00	66,793.13	371,793.13	2,790,000.00
15-Aug-15	0.00	60,998.13	60,998.13	2,790,000.00
15-Feb-16	255,000.00	60,998.13	315,998.13	2,535,000.00
15-Aug-16	0.00	55,898.13	55,898.13	2,535,000.00
15-Feb-17	105,000.00	55,898.13	160,898.13	2,430,000.00
15-Aug-17	0.00	53,745.63	53,745.63	2,430,000.00
15-Feb-18	305,000.00	53,745.63	358,745.63	2,125,000.00
15-Aug-18	0.00	47,340.63	47,340.63	2,125,000.00
15-Feb-19	315,000.00	47,340.63	362,340.63	1,810,000.00
15-Aug-19	0.00	40,646.88	40,646.88	1,810,000.00
15-Feb-20	330,000.00	40,646.88	370,646.88	1,480,000.00
15-Aug-20	0.00	33,469.38	33,469.38	1,480,000.00
15-Feb-21	345,000.00	33,469.38	378,469.38	1,135,000.00
15-Aug-21	0.00	25,879.38	25,879.38	1,135,000.00
15-Feb-22	360,000.00	25,879.38	385,879.38	775,000.00
15-Aug-22	0.00	17,779.38	17,779.38	775,000.00
15-Feb-23	380,000.00	17,779.38	397,779.38	395,000.00
15-Aug-23	0.00	9,134.38	9,134.38	395,000.00
15-Feb-24	<u>395,000.00</u>	<u>9,134.38</u>	<u>404,134.38</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2024	<u>\$4,435,000.00</u>	<u>\$1,220,348.25</u>	<u>\$5,655,348.25</u>	

**General Obligation Refunding Taxable Bonds  
Series 2004B  
Dated April 1, 2004  
Issue Amount—\$5,510,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$2,335,000.00
15-Feb-12	\$545,000.00	\$52,052.50	\$597,052.50	1,790,000.00
15-Aug-12	0.00	40,607.50	40,607.50	1,790,000.00
15-Feb-13	570,000.00	40,607.50	610,607.50	1,220,000.00
15-Aug-13	0.00	28,067.50	28,067.50	1,220,000.00
15-Feb-14	595,000.00	28,067.50	623,067.50	625,000.00
15-Aug-14	0.00	14,531.25	14,531.25	625,000.00
15-Feb-15	<u>625,000.00</u>	<u>14,531.25</u>	<u>639,531.25</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2015	<u>\$2,335,000.00</u>	<u>\$218,465.00</u>	<u>\$2,553,465.00</u>	

**General Obligation Refunding and Improvement Bonds  
Series 2005  
Dated April 1, 2005  
Issue Amount—\$13,465,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$9,090,000.00
15-Feb-12	\$810,000.00	\$213,106.25	\$1,023,106.25	8,280,000.00
15-Aug-12	0.00	192,856.25	192,856.25	8,280,000.00
15-Feb-13	810,000.00	192,856.25	1,002,856.25	7,470,000.00
15-Aug-13	0.00	172,606.25	172,606.25	7,470,000.00
15-Feb-14	915,000.00	172,606.25	1,087,606.25	6,555,000.00
15-Aug-14	0.00	149,731.25	149,731.25	6,555,000.00
15-Feb-15	795,000.00	149,731.25	944,731.25	5,760,000.00
15-Aug-15	0.00	129,856.25	129,856.25	5,760,000.00
15-Feb-16	640,000.00	129,856.25	769,856.25	5,120,000.00
15-Aug-16	0.00	116,256.25	116,256.25	5,120,000.00
15-Feb-17	665,000.00	116,256.25	781,256.25	4,455,000.00
15-Aug-17	0.00	101,709.38	101,709.38	4,455,000.00
15-Feb-18	420,000.00	101,709.38	521,709.38	4,035,000.00
15-Aug-18	0.00	92,521.88	92,521.88	4,035,000.00
15-Feb-19	665,000.00	92,521.88	757,521.88	3,370,000.00
15-Aug-19	0.00	77,559.38	77,559.38	3,370,000.00
15-Feb-20	620,000.00	77,559.38	697,559.38	2,750,000.00
15-Aug-20	0.00	63,609.38	63,609.38	2,750,000.00
15-Feb-21	560,000.00	63,609.38	623,609.38	2,190,000.00
15-Aug-21	0.00	51,009.38	51,009.38	2,190,000.00
15-Feb-22	510,000.00	51,009.38	561,009.38	1,680,000.00
15-Aug-22	0.00	39,215.63	39,215.63	1,680,000.00
15-Feb-23	535,000.00	39,215.63	574,215.63	1,145,000.00
15-Aug-23	0.00	26,843.75	26,843.75	1,145,000.00
15-Feb-24	560,000.00	26,843.75	586,843.75	585,000.00
15-Aug-24	0.00	13,893.75	13,893.75	585,000.00
15-Feb-25	<u>585,000.00</u>	<u>13,893.75</u>	<u>598,893.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2025	<u>\$9,090,000.00</u>	<u>\$2,668,443.81</u>	<u>\$11,758,443.81</u>	

**General Obligation Bonds  
Series 2006  
Dated May 1, 2006  
Issue Amount—\$1,840,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,700,000.00
15-Feb-12	\$80,000.00	\$39,318.75	\$119,318.75	1,620,000.00
15-Aug-12	0.00	37,618.75	37,618.75	1,620,000.00
15-Feb-13	85,000.00	37,618.75	122,618.75	1,535,000.00
15-Aug-13	0.00	35,812.50	35,812.50	1,535,000.00
15-Feb-14	90,000.00	35,812.50	125,812.50	1,445,000.00
15-Aug-14	0.00	33,562.50	33,562.50	1,445,000.00
15-Feb-15	95,000.00	33,562.50	128,562.50	1,350,000.00
15-Aug-15	0.00	31,187.50	31,187.50	1,350,000.00
15-Feb-16	95,000.00	31,187.50	126,187.50	1,255,000.00
15-Aug-16	0.00	28,812.50	28,812.50	1,255,000.00
15-Feb-17	100,000.00	28,812.50	128,812.50	1,155,000.00
15-Aug-17	0.00	26,312.50	26,312.50	1,155,000.00
15-Feb-18	105,000.00	26,312.50	131,312.50	1,050,000.00
15-Aug-18	0.00	24,002.50	24,002.50	1,050,000.00
15-Feb-19	110,000.00	24,002.50	134,002.50	940,000.00
15-Aug-19	0.00	21,555.00	21,555.00	940,000.00
15-Feb-20	115,000.00	21,555.00	136,555.00	825,000.00
15-Aug-20	0.00	18,967.50	18,967.50	825,000.00
15-Feb-21	120,000.00	18,967.50	138,967.50	705,000.00
15-Aug-21	0.00	16,237.50	16,237.50	705,000.00
15-Feb-22	130,000.00	16,237.50	146,237.50	575,000.00
15-Aug-22	0.00	13,280.00	13,280.00	575,000.00
15-Feb-23	135,000.00	13,280.00	148,280.00	440,000.00
15-Aug-23	0.00	10,175.00	10,175.00	440,000.00
15-Feb-24	140,000.00	10,175.00	150,175.00	300,000.00
15-Aug-24	0.00	6,937.50	6,937.50	300,000.00
15-Feb-25	145,000.00	6,937.50	151,937.50	155,000.00
15-Aug-25	0.00	3,584.38	3,584.38	155,000.00
15-Feb-26	<u>155,000.00</u>	<u>3,584.38</u>	<u>158,584.38</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2026	<u>\$1,700,000.00</u>	<u>\$655,410.01</u>	<u>\$2,355,410.01</u>	

**General Obligation Refunding Bonds  
Series 2008  
Dated May 1, 2008  
Issue Amount—\$2,115,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,450,000.00
15-Feb-12	\$135,000.00	\$27,630.63	\$162,630.63	1,315,000.00
15-Aug-12	0.00	25,436.88	25,436.88	1,315,000.00
15-Feb-13	45,000.00	25,436.88	70,436.88	1,270,000.00
15-Aug-13	0.00	24,677.50	24,677.50	1,270,000.00
15-Feb-14	45,000.00	24,677.50	69,677.50	1,225,000.00
15-Aug-14	0.00	23,890.00	23,890.00	1,225,000.00
15-Feb-15	155,000.00	23,890.00	178,890.00	1,070,000.00
15-Aug-15	0.00	21,080.63	21,080.63	1,070,000.00
15-Feb-16	160,000.00	21,080.63	181,080.63	910,000.00
15-Aug-16	0.00	18,080.63	18,080.63	910,000.00
15-Feb-17	170,000.00	18,080.63	188,080.63	740,000.00
15-Aug-17	0.00	14,786.88	14,786.88	740,000.00
15-Feb-18	175,000.00	14,786.88	189,786.88	565,000.00
15-Aug-18	0.00	11,286.88	11,286.88	565,000.00
15-Feb-19	180,000.00	11,286.88	191,286.88	385,000.00
15-Aug-19	0.00	7,821.88	7,821.88	385,000.00
15-Feb-20	190,000.00	7,821.88	197,821.88	195,000.00
15-Aug-20	0.00	4,021.88	4,021.88	195,000.00
15-Feb-21	<u>195,000.00</u>	<u>4,021.88</u>	<u>199,021.88</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2021	<u>\$1,450,000.00</u>	<u>\$329,796.95</u>	<u>\$1,779,796.95</u>	

**General Obligation Refunding Bonds  
Series 2009  
Dated June 15, 2009  
Issue Amount—\$4,245,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$4,075,000.00
15-Feb-12	\$85,000.00	\$81,642.50	\$166,642.50	3,990,000.00
15-Aug-12	0.00	80,792.50	80,792.50	3,990,000.00
15-Feb-13	85,000.00	80,792.50	165,792.50	3,905,000.00
15-Aug-13	0.00	79,730.00	79,730.00	3,905,000.00
15-Feb-14	135,000.00	79,730.00	214,730.00	3,770,000.00
15-Aug-14	0.00	77,705.00	77,705.00	3,770,000.00
15-Feb-15	130,000.00	77,705.00	207,705.00	3,640,000.00
15-Aug-15	0.00	75,755.00	75,755.00	3,640,000.00
15-Feb-16	130,000.00	75,755.00	205,755.00	3,510,000.00
15-Aug-16	0.00	73,642.50	73,642.50	3,510,000.00
15-Feb-17	215,000.00	73,642.50	288,642.50	3,295,000.00
15-Aug-17	0.00	69,880.00	69,880.00	3,295,000.00
15-Feb-18	230,000.00	69,880.00	299,880.00	3,065,000.00
15-Aug-18	0.00	65,855.00	65,855.00	3,065,000.00
15-Feb-19	230,000.00	65,855.00	295,855.00	2,835,000.00
15-Aug-19	0.00	61,255.00	61,255.00	2,835,000.00
15-Feb-20	155,000.00	61,255.00	216,255.00	2,680,000.00
15-Aug-20	0.00	58,155.00	58,155.00	2,680,000.00
15-Feb-21	160,000.00	58,155.00	218,155.00	2,520,000.00
15-Aug-21	0.00	54,955.00	54,955.00	2,520,000.00
15-Feb-22	170,000.00	54,955.00	224,955.00	2,350,000.00
15-Aug-22	0.00	51,555.00	51,555.00	2,350,000.00
15-Feb-23	190,000.00	51,555.00	241,555.00	2,160,000.00
15-Aug-23	0.00	47,755.00	47,755.00	2,160,000.00
15-Feb-24	300,000.00	47,755.00	347,755.00	1,860,000.00
15-Aug-24	0.00	41,455.00	41,455.00	1,860,000.00
15-Feb-25	320,000.00	41,455.00	361,455.00	1,540,000.00
15-Aug-25	0.00	34,575.00	34,575.00	1,540,000.00
15-Feb-26	360,000.00	34,575.00	394,575.00	1,180,000.00
15-Aug-26	0.00	26,655.00	26,655.00	1,180,000.00
15-Feb-27	380,000.00	26,655.00	406,655.00	800,000.00
15-Aug-27	0.00	18,200.00	18,200.00	800,000.00
15-Feb-28	400,000.00	18,200.00	418,200.00	400,000.00
15-Aug-28	0.00	9,200.00	9,200.00	400,000.00
15-Feb-29	<u>400,000.00</u>	<u>9,200.00</u>	<u>409,200.00</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2012-2029	<u>\$4,075,000.00</u>	<u>\$1,935,882.50</u>	<u>\$6,010,882.50</u>	

**General Obligation Refunding Bonds  
Series 2010  
Dated May 15, 2010  
Issue Amount—\$1,320,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,320,000.00
15-Feb-12	\$0.00	\$21,337.50	\$21,337.50	1,320,000.00
15-Aug-12	0.00	21,337.50	21,337.50	1,320,000.00
15-Feb-13	10,000.00	21,337.50	31,337.50	1,310,000.00
15-Aug-13	0.00	21,237.50	21,237.50	1,310,000.00
15-Feb-14	15,000.00	21,237.50	36,237.50	1,295,000.00
15-Aug-14	0.00	21,087.50	21,087.50	1,295,000.00
15-Feb-15	20,000.00	21,087.50	41,087.50	1,275,000.00
15-Aug-15	0.00	20,862.50	20,862.50	1,275,000.00
15-Feb-16	145,000.00	20,862.50	165,862.50	1,130,000.00
15-Aug-16	0.00	18,868.75	18,868.75	1,130,000.00
15-Feb-17	145,000.00	18,868.75	163,868.75	985,000.00
15-Aug-17	0.00	16,693.75	16,693.75	985,000.00
15-Feb-18	150,000.00	16,693.75	166,693.75	835,000.00
15-Aug-18	0.00	14,443.75	14,443.75	835,000.00
15-Feb-19	155,000.00	14,443.75	169,443.75	680,000.00
15-Aug-19	0.00	12,021.88	12,021.88	680,000.00
15-Feb-20	160,000.00	12,021.88	172,021.88	520,000.00
15-Aug-20	0.00	9,321.88	9,321.88	520,000.00
15-Feb-21	165,000.00	9,321.88	174,321.88	355,000.00
15-Aug-21	0.00	6,434.38	6,434.38	355,000.00
15-Feb-22	175,000.00	6,434.38	181,434.38	180,000.00
15-Aug-22	0.00	3,262.50	3,262.50	180,000.00
15-Feb-23	<u>180,000.00</u>	<u>3,262.50</u>	<u>183,262.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2023	<u>\$1,320,000.00</u>	<u>\$352,481.28</u>	<u>\$1,672,481.28</u>	

**General Obligation Refunding Bonds  
Series 2011  
Dated May 1, 2011  
Issue Amount—\$12,715,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$12,715,000.00
15-Feb-12	\$320,000.00	\$313,075.00	\$633,075.00	12,395,000.00
15-Aug-12	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-13	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-13	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-14	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-14	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-15	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-15	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-16	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-16	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-17	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-17	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-18	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-18	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-19	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-19	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-20	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-20	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-21	1,290,000.00	309,875.00	1,599,875.00	11,105,000.00
15-Aug-21	0.00	277,625.00	277,625.00	11,105,000.00
15-Feb-22	1,360,000.00	277,625.00	1,637,625.00	9,745,000.00
15-Aug-22	0.00	243,625.00	243,625.00	9,745,000.00
15-Feb-23	1,425,000.00	243,625.00	1,668,625.00	8,320,000.00
15-Aug-23	0.00	208,000.00	208,000.00	8,320,000.00
15-Feb-24	1,500,000.00	208,000.00	1,708,000.00	6,820,000.00
15-Aug-24	0.00	170,500.00	170,500.00	6,820,000.00
15-Feb-25	1,580,000.00	170,500.00	1,750,500.00	5,240,000.00
15-Aug-25	0.00	131,000.00	131,000.00	5,240,000.00
15-Feb-26	1,660,000.00	131,000.00	1,791,000.00	3,580,000.00
15-Aug-26	0.00	89,500.00	89,500.00	3,580,000.00
15-Feb-27	1,745,000.00	89,500.00	1,834,500.00	1,835,000.00
15-Aug-27	0.00	45,875.00	45,875.00	1,835,000.00
15-Feb-28	<u>1,835,000.00</u>	<u>45,875.00</u>	<u>1,880,875.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2028	<u>\$12,715,000.00</u>	<u>\$8,223,075.00</u>	<u>\$20,938,075.00</u>	

Summary of  
Certificate of Obligation Indebtedness



**City of Mesquite**  
**Schedule of Combination Tax and Revenue Certificates of Obligation**  
**Principal and Interest Requirements**  
**Fiscal Year 2011-12**

<u>Issue</u>	<u>Outstanding Balance 10-1-11</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Combination Tax and Revenue Certificates of Obligation-Series 2002	\$95,000.00	\$0.00	\$3,990.00	\$3,990.00
Combination Tax and Revenue Certificates of Obligation-Series 2004	3,300,000.00	0.00	143,148.76	143,148.76
Combination Tax and Revenue Certificates of Obligation-Series 2004A	800,000.00	95,000.00	35,400.00	130,400.00
Combination Tax and Revenue Certificates of Obligation-Series 2005	4,170,000.00	100,000.00	191,087.50	291,087.50
Combination Tax and Revenue Certificates of Obligation-Series 2006	6,905,000.00	125,000.00	313,140.01	438,140.01
Combination Tax and Revenue Certificates of Obligation-Series 2007	17,665,000.00	795,000.00	734,886.26	1,529,886.26
Combination Tax and Revenue Certificates of Obligation-Series 2008	9,455,000.00	205,000.00	389,520.01	594,520.01
Combination Tax and Revenue Certificates of Obligation-Series 2009	10,810,000.00	225,000.00	431,317.50	656,317.50
Combination Tax and Revenue Certificates of Obligation-Series 2010	12,340,000.00	0.00	475,000.00	475,000.00
Combination Tax and Revenue Certificates of Obligation-Series 2011	<u>11,575,000.00</u>	<u>0.00</u>	<u>580,652.51</u>	<u>580,652.51</u>
Total Combination Tax and Revenue Certificate of Obligation Debt Service Requirements 2011-12	<u>\$77,115,000.00</u>	<u>\$1,545,000.00</u>	<u>\$3,298,142.55</u>	<u>\$4,843,142.55</u>

**Combination Tax and Revenue Certificates of Obligation  
Series 2002  
Dated December 15, 2002  
Issue Amount—\$935,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$95,000.00
15-Feb-12	\$0.00	\$1,995.00	\$1,995.00	95,000.00
15-Aug-12	0.00	1,995.00	1,995.00	95,000.00
15-Feb-13	0.00	1,995.00	1,995.00	95,000.00
15-Aug-13	0.00	1,995.00	1,995.00	95,000.00
15-Feb-14	<u>95,000.00</u>	<u>1,995.00</u>	<u>96,995.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2014	<u>\$95,000.00</u>	<u>\$9,975.00</u>	<u>\$104,975.00</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2004  
Dated April 1, 2004  
Issue Amount—\$6,250,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$3,300,000.00
15-Feb-12	\$0.00	\$71,574.38	\$71,574.38	3,300,000.00
15-Aug-12	0.00	71,574.38	71,574.38	3,300,000.00
15-Feb-13	100,000.00	71,574.38	171,574.38	3,200,000.00
15-Aug-13	0.00	69,699.38	69,699.38	3,200,000.00
15-Feb-14	105,000.00	69,699.38	174,699.38	3,095,000.00
15-Aug-14	0.00	67,665.00	67,665.00	3,095,000.00
15-Feb-15	110,000.00	67,665.00	177,665.00	2,985,000.00
15-Aug-15	0.00	65,602.50	65,602.50	2,985,000.00
15-Feb-16	110,000.00	65,602.50	175,602.50	2,875,000.00
15-Aug-16	0.00	63,402.50	63,402.50	2,875,000.00
15-Feb-17	115,000.00	63,402.50	178,402.50	2,760,000.00
15-Aug-17	0.00	61,045.00	61,045.00	2,760,000.00
15-Feb-18	345,000.00	61,045.00	406,045.00	2,415,000.00
15-Aug-18	0.00	53,800.00	53,800.00	2,415,000.00
15-Feb-19	360,000.00	53,800.00	413,800.00	2,055,000.00
15-Aug-19	0.00	46,150.00	46,150.00	2,055,000.00
15-Feb-20	375,000.00	46,150.00	421,150.00	1,680,000.00
15-Aug-20	0.00	37,993.75	37,993.75	1,680,000.00
15-Feb-21	390,000.00	37,993.75	427,993.75	1,290,000.00
15-Aug-21	0.00	29,413.75	29,413.75	1,290,000.00
15-Feb-22	410,000.00	29,413.75	439,413.75	880,000.00
15-Aug-22	0.00	20,188.75	20,188.75	880,000.00
15-Feb-23	430,000.00	20,188.75	450,188.75	450,000.00
15-Aug-23	0.00	10,406.25	10,406.25	450,000.00
15-Feb-24	<u>450,000.00</u>	<u>10,406.25</u>	<u>460,406.25</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2024	<u>\$3,300,000.00</u>	<u>\$1,265,456.90</u>	<u>\$4,565,456.90</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2004A  
Dated August 1, 2004  
Issue Amount—\$2,095,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$800,000.00
15-Feb-12	\$95,000.00	\$18,555.00	\$113,555.00	705,000.00
15-Aug-12	0.00	16,845.00	16,845.00	705,000.00
15-Feb-13	0.00	16,845.00	16,845.00	705,000.00
15-Aug-13	0.00	16,845.00	16,845.00	705,000.00
15-Feb-14	0.00	16,845.00	16,845.00	705,000.00
15-Aug-14	0.00	16,845.00	16,845.00	705,000.00
15-Feb-15	0.00	16,845.00	16,845.00	705,000.00
15-Aug-15	0.00	16,845.00	16,845.00	705,000.00
15-Feb-16	0.00	16,845.00	16,845.00	705,000.00
15-Aug-16	0.00	16,845.00	16,845.00	705,000.00
15-Feb-17	0.00	16,845.00	16,845.00	705,000.00
15-Aug-17	0.00	16,845.00	16,845.00	705,000.00
15-Feb-18	0.00	16,845.00	16,845.00	705,000.00
15-Aug-18	0.00	16,845.00	16,845.00	705,000.00
15-Feb-19	0.00	16,845.00	16,845.00	705,000.00
15-Aug-19	0.00	16,845.00	16,845.00	705,000.00
15-Feb-20	130,000.00	16,845.00	146,845.00	575,000.00
15-Aug-20	0.00	13,855.00	13,855.00	575,000.00
15-Feb-21	135,000.00	13,855.00	148,855.00	440,000.00
15-Aug-21	0.00	10,716.25	10,716.25	440,000.00
15-Feb-22	140,000.00	10,716.25	150,716.25	300,000.00
15-Aug-22	0.00	7,391.25	7,391.25	300,000.00
15-Feb-23	145,000.00	7,391.25	152,391.25	155,000.00
15-Aug-23	0.00	3,875.00	3,875.00	155,000.00
15-Feb-24	<u>155,000.00</u>	<u>3,875.00</u>	<u>158,875.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2024	<u>\$800,000.00</u>	<u>\$359,750.00</u>	<u>\$1,159,750.00</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2005  
Dated April 1, 2005  
Issue Amount—\$8,330,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$4,170,000.00
15-Feb-12	\$100,000.00	\$96,793.75	\$196,793.75	4,070,000.00
15-Aug-12	0.00	94,293.75	94,293.75	4,070,000.00
15-Feb-13	55,000.00	94,293.75	149,293.75	4,015,000.00
15-Aug-13	0.00	92,918.75	92,918.75	4,015,000.00
15-Feb-14	60,000.00	92,918.75	152,918.75	3,955,000.00
15-Aug-14	0.00	91,418.75	91,418.75	3,955,000.00
15-Feb-15	60,000.00	91,418.75	151,418.75	3,895,000.00
15-Aug-15	0.00	89,918.75	89,918.75	3,895,000.00
15-Feb-16	65,000.00	89,918.75	154,918.75	3,830,000.00
15-Aug-16	0.00	88,293.75	88,293.75	3,830,000.00
15-Feb-17	65,000.00	88,293.75	153,293.75	3,765,000.00
15-Aug-17	0.00	86,668.75	86,668.75	3,765,000.00
15-Feb-18	70,000.00	86,668.75	156,668.75	3,695,000.00
15-Aug-18	0.00	85,137.50	85,137.50	3,695,000.00
15-Feb-19	75,000.00	85,137.50	160,137.50	3,620,000.00
15-Aug-19	0.00	83,450.00	83,450.00	3,620,000.00
15-Feb-20	535,000.00	83,450.00	618,450.00	3,085,000.00
15-Aug-20	0.00	71,412.50	71,412.50	3,085,000.00
15-Feb-21	560,000.00	71,412.50	631,412.50	2,525,000.00
15-Aug-21	0.00	58,812.50	58,812.50	2,525,000.00
15-Feb-22	590,000.00	58,812.50	648,812.50	1,935,000.00
15-Aug-22	0.00	45,168.75	45,168.75	1,935,000.00
15-Feb-23	615,000.00	45,168.75	660,168.75	1,320,000.00
15-Aug-23	0.00	30,946.88	30,946.88	1,320,000.00
15-Feb-24	645,000.00	30,946.88	675,946.88	675,000.00
15-Aug-24	0.00	16,031.25	16,031.25	675,000.00
15-Feb-25	<u>675,000.00</u>	<u>16,031.25</u>	<u>691,031.25</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2025	<u>\$4,170,000.00</u>	<u>\$1,965,737.51</u>	<u>\$6,135,737.51</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2006  
Dated May 1, 2006  
Issue Amount—\$9,145,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$6,905,000.00
15-Feb-12	\$125,000.00	\$157,898.13	\$282,898.13	6,780,000.00
15-Aug-12	0.00	155,241.88	155,241.88	6,780,000.00
15-Feb-13	250,000.00	155,241.88	405,241.88	6,530,000.00
15-Aug-13	0.00	149,929.38	149,929.38	6,530,000.00
15-Feb-14	540,000.00	149,929.38	689,929.38	5,990,000.00
15-Aug-14	0.00	137,779.38	137,779.38	5,990,000.00
15-Feb-15	510,000.00	137,779.38	647,779.38	5,480,000.00
15-Aug-15	0.00	125,029.38	125,029.38	5,480,000.00
15-Feb-16	150,000.00	125,029.38	275,029.38	5,330,000.00
15-Aug-16	0.00	121,279.38	121,279.38	5,330,000.00
15-Feb-17	295,000.00	121,279.38	416,279.38	5,035,000.00
15-Aug-17	0.00	114,936.88	114,936.88	5,035,000.00
15-Feb-18	290,000.00	114,936.88	404,936.88	4,745,000.00
15-Aug-18	0.00	108,556.88	108,556.88	4,745,000.00
15-Feb-19	460,000.00	108,556.88	568,556.88	4,285,000.00
15-Aug-19	0.00	98,321.88	98,321.88	4,285,000.00
15-Feb-20	405,000.00	98,321.88	503,321.88	3,880,000.00
15-Aug-20	0.00	89,209.38	89,209.38	3,880,000.00
15-Feb-21	560,000.00	89,209.38	649,209.38	3,320,000.00
15-Aug-21	0.00	76,469.38	76,469.38	3,320,000.00
15-Feb-22	605,000.00	76,469.38	681,469.38	2,715,000.00
15-Aug-22	0.00	62,705.63	62,705.63	2,715,000.00
15-Feb-23	630,000.00	62,705.63	692,705.63	2,085,000.00
15-Aug-23	0.00	48,215.63	48,215.63	2,085,000.00
15-Feb-24	660,000.00	48,215.63	708,215.63	1,425,000.00
15-Aug-24	0.00	32,953.13	32,953.13	1,425,000.00
15-Feb-25	700,000.00	32,953.13	732,953.13	725,000.00
15-Aug-25	0.00	16,765.63	16,765.63	725,000.00
15-Feb-26	<u>725,000.00</u>	<u>16,765.63</u>	<u>741,765.63</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2026	<u>\$6,905,000.00</u>	<u>\$2,832,685.77</u>	<u>\$9,737,685.77</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2007  
Dated May 1, 2007  
Issue Amount—\$20,545,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$17,665,000.00
15-Feb-12	\$795,000.00	\$375,393.13	\$1,170,393.13	16,870,000.00
15-Aug-12	0.00	359,493.13	359,493.13	16,870,000.00
15-Feb-13	825,000.00	359,493.13	1,184,493.13	16,045,000.00
15-Aug-13	0.00	342,993.13	342,993.13	16,045,000.00
15-Feb-14	860,000.00	342,993.13	1,202,993.13	15,185,000.00
15-Aug-14	0.00	325,793.13	325,793.13	15,185,000.00
15-Feb-15	895,000.00	325,793.13	1,220,793.13	14,290,000.00
15-Aug-15	0.00	307,893.13	307,893.13	14,290,000.00
15-Feb-16	930,000.00	307,893.13	1,237,893.13	13,360,000.00
15-Aug-16	0.00	289,293.13	289,293.13	13,360,000.00
15-Feb-17	970,000.00	289,293.13	1,259,293.13	12,390,000.00
15-Aug-17	0.00	269,893.13	269,893.13	12,390,000.00
15-Feb-18	1,010,000.00	269,893.13	1,279,893.13	11,380,000.00
15-Aug-18	0.00	249,693.13	249,693.13	11,380,000.00
15-Feb-19	1,055,000.00	249,693.13	1,304,693.13	10,325,000.00
15-Aug-19	0.00	223,318.13	223,318.13	10,325,000.00
15-Feb-20	1,105,000.00	223,318.13	1,328,318.13	9,220,000.00
15-Aug-20	0.00	200,527.50	200,527.50	9,220,000.00
15-Feb-21	1,155,000.00	200,527.50	1,355,527.50	8,065,000.00
15-Aug-21	0.00	176,272.50	176,272.50	8,065,000.00
15-Feb-22	1,205,000.00	176,272.50	1,381,272.50	6,860,000.00
15-Aug-22	0.00	150,666.25	150,666.25	6,860,000.00
15-Feb-23	1,255,000.00	150,666.25	1,405,666.25	5,605,000.00
15-Aug-23	0.00	123,683.75	123,683.75	5,605,000.00
15-Feb-24	1,310,000.00	123,683.75	1,433,683.75	4,295,000.00
15-Aug-24	0.00	94,863.75	94,863.75	4,295,000.00
15-Feb-25	1,370,000.00	94,863.75	1,464,863.75	2,925,000.00
15-Aug-25	0.00	64,723.75	64,723.75	2,925,000.00
15-Feb-26	1,430,000.00	64,723.75	1,494,723.75	1,495,000.00
15-Aug-26	0.00	33,263.75	33,263.75	1,495,000.00
15-Feb-27	<u>1,495,000.00</u>	<u>33,263.75</u>	<u>1,528,263.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2027	<u>\$17,665,000.00</u>	<u>\$6,800,135.71</u>	<u>\$24,465,135.71</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2008  
Dated May 1, 2008  
Issue Amount—\$10,070,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$9,455,000.00
15-Feb-12	\$205,000.00	\$196,425.63	\$401,425.63	9,250,000.00
15-Aug-12	0.00	193,094.38	193,094.38	9,250,000.00
15-Feb-13	205,000.00	193,094.38	398,094.38	9,045,000.00
15-Aug-13	0.00	189,635.00	189,635.00	9,045,000.00
15-Feb-14	205,000.00	189,635.00	394,635.00	8,840,000.00
15-Aug-14	0.00	186,047.50	186,047.50	8,840,000.00
15-Feb-15	205,000.00	186,047.50	391,047.50	8,635,000.00
15-Aug-15	0.00	182,331.88	182,331.88	8,635,000.00
15-Feb-16	515,000.00	182,331.88	697,331.88	8,120,000.00
15-Aug-16	0.00	172,675.63	172,675.63	8,120,000.00
15-Feb-17	535,000.00	172,675.63	707,675.63	7,585,000.00
15-Aug-17	0.00	162,310.00	162,310.00	7,585,000.00
15-Feb-18	555,000.00	162,310.00	717,310.00	7,030,000.00
15-Aug-18	0.00	151,210.00	151,210.00	7,030,000.00
15-Feb-19	580,000.00	151,210.00	731,210.00	6,450,000.00
15-Aug-19	0.00	140,045.00	140,045.00	6,450,000.00
15-Feb-20	600,000.00	140,045.00	740,045.00	5,850,000.00
15-Aug-20	0.00	128,045.00	128,045.00	5,850,000.00
15-Feb-21	625,000.00	128,045.00	753,045.00	5,225,000.00
15-Aug-21	0.00	115,154.38	115,154.38	5,225,000.00
15-Feb-22	655,000.00	115,154.38	770,154.38	4,570,000.00
15-Aug-22	0.00	101,235.63	101,235.63	4,570,000.00
15-Feb-23	680,000.00	101,235.63	781,235.63	3,890,000.00
15-Aug-23	0.00	86,615.63	86,615.63	3,890,000.00
15-Feb-24	710,000.00	86,615.63	796,615.63	3,180,000.00
15-Aug-24	0.00	71,084.38	71,084.38	3,180,000.00
15-Feb-25	745,000.00	71,084.38	816,084.38	2,435,000.00
15-Aug-25	0.00	54,787.50	54,787.50	2,435,000.00
15-Feb-26	775,000.00	54,787.50	829,787.50	1,660,000.00
15-Aug-26	0.00	37,350.00	37,350.00	1,660,000.00
15-Feb-27	810,000.00	37,350.00	847,350.00	850,000.00
15-Aug-27	0.00	19,125.00	19,125.00	850,000.00
15-Feb-28	<u>850,000.00</u>	<u>19,125.00</u>	<u>869,125.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2028	<u>\$9,455,000.00</u>	<u>\$4,177,919.45</u>	<u>\$13,632,919.45</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2009  
Dated June 15, 2009  
Issue Amount—\$11,260,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$10,810,000.00
15-Feb-12	\$225,000.00	\$216,783.75	\$441,783.75	10,585,000.00
15-Aug-12	0.00	214,533.75	214,533.75	10,585,000.00
15-Feb-13	225,000.00	214,533.75	439,533.75	10,360,000.00
15-Aug-13	0.00	211,721.25	211,721.25	10,360,000.00
15-Feb-14	335,000.00	211,721.25	546,721.25	10,025,000.00
15-Aug-14	0.00	206,696.25	206,696.25	10,025,000.00
15-Feb-15	340,000.00	206,696.25	546,696.25	9,685,000.00
15-Aug-15	0.00	201,596.25	201,596.25	9,685,000.00
15-Feb-16	350,000.00	201,596.25	551,596.25	9,335,000.00
15-Aug-16	0.00	195,908.75	195,908.75	9,335,000.00
15-Feb-17	570,000.00	195,908.75	765,908.75	8,765,000.00
15-Aug-17	0.00	185,933.75	185,933.75	8,765,000.00
15-Feb-18	605,000.00	185,933.75	790,933.75	8,160,000.00
15-Aug-18	0.00	175,346.25	175,346.25	8,160,000.00
15-Feb-19	615,000.00	175,346.25	790,346.25	7,545,000.00
15-Aug-19	0.00	163,046.25	163,046.25	7,545,000.00
15-Feb-20	410,000.00	163,046.25	573,046.25	7,135,000.00
15-Aug-20	0.00	154,846.25	154,846.25	7,135,000.00
15-Feb-21	430,000.00	154,846.25	584,846.25	6,705,000.00
15-Aug-21	0.00	146,246.25	146,246.25	6,705,000.00
15-Feb-22	450,000.00	146,246.25	596,246.25	6,255,000.00
15-Aug-22	0.00	137,246.25	137,246.25	6,255,000.00
15-Feb-23	505,000.00	137,246.25	642,246.25	5,750,000.00
15-Aug-23	0.00	127,146.25	127,146.25	5,750,000.00
15-Feb-24	790,000.00	127,146.25	917,146.25	4,960,000.00
15-Aug-24	0.00	110,556.25	110,556.25	4,960,000.00
15-Feb-25	845,000.00	110,556.25	955,556.25	4,115,000.00
15-Aug-25	0.00	92,388.75	92,388.75	4,115,000.00
15-Feb-26	960,000.00	92,388.75	1,052,388.75	3,155,000.00
15-Aug-26	0.00	71,268.75	71,268.75	3,155,000.00
15-Feb-27	1,015,000.00	71,268.75	1,086,268.75	2,140,000.00
15-Aug-27	0.00	48,685.00	48,685.00	2,140,000.00
15-Feb-28	1,070,000.00	48,685.00	1,118,685.00	1,070,000.00
15-Aug-28	0.00	24,610.00	24,610.00	1,070,000.00
15-Feb-29	<u>1,070,000.00</u>	<u>24,610.00</u>	<u>1,094,610.00</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2012-2029	<u>\$10,810,000.00</u>	<u>\$5,152,336.25</u>	<u>\$15,962,336.25</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2010  
Dated May 15, 2010  
Issue Amount—\$12,340,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$12,340,000.00
15-Feb-12	\$0.00	\$237,500.00	\$237,500.00	12,340,000.00
15-Aug-12	0.00	237,500.00	237,500.00	12,340,000.00
15-Feb-13	415,000.00	237,500.00	652,500.00	11,925,000.00
15-Aug-13	0.00	231,275.00	231,275.00	11,925,000.00
15-Feb-14	515,000.00	231,275.00	746,275.00	11,410,000.00
15-Aug-14	0.00	223,550.00	223,550.00	11,410,000.00
15-Feb-15	1,210,000.00	223,550.00	1,433,550.00	10,200,000.00
15-Aug-15	0.00	202,375.00	202,375.00	10,200,000.00
15-Feb-16	505,000.00	202,375.00	707,375.00	9,695,000.00
15-Aug-16	0.00	192,275.00	192,275.00	9,695,000.00
15-Feb-17	530,000.00	192,275.00	722,275.00	9,165,000.00
15-Aug-17	0.00	181,675.00	181,675.00	9,165,000.00
15-Feb-18	550,000.00	181,675.00	731,675.00	8,615,000.00
15-Aug-18	0.00	170,675.00	170,675.00	8,615,000.00
15-Feb-19	575,000.00	170,675.00	745,675.00	8,040,000.00
15-Aug-19	0.00	157,737.50	157,737.50	8,040,000.00
15-Feb-20	600,000.00	157,737.50	757,737.50	7,440,000.00
15-Aug-20	0.00	144,237.50	144,237.50	7,440,000.00
15-Feb-21	625,000.00	144,237.50	769,237.50	6,815,000.00
15-Aug-21	0.00	133,300.00	133,300.00	6,815,000.00
15-Feb-22	645,000.00	133,300.00	778,300.00	6,170,000.00
15-Aug-22	0.00	121,609.38	121,609.38	6,170,000.00
15-Feb-23	675,000.00	121,609.38	796,609.38	5,495,000.00
15-Aug-23	0.00	109,375.00	109,375.00	5,495,000.00
15-Feb-24	695,000.00	109,375.00	804,375.00	4,800,000.00
15-Aug-24	0.00	96,343.75	96,343.75	4,800,000.00
15-Feb-25	725,000.00	96,343.75	821,343.75	4,075,000.00
15-Aug-25	0.00	82,750.00	82,750.00	4,075,000.00
15-Feb-26	750,000.00	82,750.00	832,750.00	3,325,000.00
15-Aug-26	0.00	68,125.00	68,125.00	3,325,000.00
15-Feb-27	785,000.00	68,125.00	853,125.00	2,540,000.00
15-Aug-27	0.00	52,425.00	52,425.00	2,540,000.00
15-Feb-28	815,000.00	52,425.00	867,425.00	1,725,000.00
15-Aug-28	0.00	36,125.00	36,125.00	1,725,000.00
15-Feb-29	850,000.00	36,125.00	886,125.00	875,000.00
15-Aug-29	0.00	18,593.75	18,593.75	875,000.00
15-Feb-30	<u>875,000.00</u>	<u>18,593.75</u>	<u>893,593.75</u>	<u>0.00</u>

Bonds to be Retired

Fiscal Years 2012-2030

\$12,340,000.00

\$5,157,393.76

\$17,497,393.76

**Combination Tax and Revenue Certificates of Obligation  
Series 2011  
Dated May 1, 2011  
Issue Amount—\$11,575,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$11,575,000.00
15-Feb-12	\$0.00	\$355,399.38	\$355,399.38	11,575,000.00
15-Aug-12	0.00	225,253.13	225,253.13	11,575,000.00
15-Feb-13	460,000.00	225,253.13	685,253.13	11,115,000.00
15-Aug-13	0.00	220,653.13	220,653.13	11,115,000.00
15-Feb-14	90,000.00	220,653.13	310,653.13	11,025,000.00
15-Aug-14	0.00	219,640.63	219,640.63	11,025,000.00
15-Feb-15	510,000.00	219,640.63	729,640.63	10,515,000.00
15-Aug-15	0.00	213,584.38	213,584.38	10,515,000.00
15-Feb-16	2,330,000.00	213,584.38	2,543,584.38	8,185,000.00
15-Aug-16	0.00	166,984.38	166,984.38	8,185,000.00
15-Feb-17	415,000.00	166,984.38	581,984.38	7,770,000.00
15-Aug-17	0.00	161,278.13	161,278.13	7,770,000.00
15-Feb-18	425,000.00	161,278.13	586,278.13	7,345,000.00
15-Aug-18	0.00	154,903.13	154,903.13	7,345,000.00
15-Feb-19	440,000.00	154,903.13	594,903.13	6,905,000.00
15-Aug-19	0.00	147,753.13	147,753.13	6,905,000.00
15-Feb-20	455,000.00	147,753.13	602,753.13	6,450,000.00
15-Aug-20	0.00	139,790.63	139,790.63	6,450,000.00
15-Feb-21	475,000.00	139,790.63	614,790.63	5,975,000.00
15-Aug-21	0.00	130,290.63	130,290.63	5,975,000.00
15-Feb-22	490,000.00	130,290.63	620,290.63	5,485,000.00
15-Aug-22	0.00	120,490.63	120,490.63	5,485,000.00
15-Feb-23	510,000.00	120,490.63	630,490.63	4,975,000.00
15-Aug-23	0.00	111,246.88	111,246.88	4,975,000.00
15-Feb-24	530,000.00	111,246.88	641,246.88	4,445,000.00
15-Aug-24	0.00	100,646.88	100,646.88	4,445,000.00
15-Feb-25	550,000.00	100,646.88	650,646.88	3,895,000.00
15-Aug-25	0.00	89,646.88	89,646.88	3,895,000.00
15-Feb-26	575,000.00	89,646.88	664,646.88	3,320,000.00
15-Aug-26	0.00	77,787.50	77,787.50	3,320,000.00
15-Feb-27	600,000.00	77,787.50	677,787.50	2,720,000.00
15-Aug-27	0.00	62,787.50	62,787.50	2,720,000.00
15-Feb-28	635,000.00	62,787.50	697,787.50	2,085,000.00
15-Aug-28	0.00	46,912.50	46,912.50	2,085,000.00
15-Feb-29	665,000.00	46,912.50	711,912.50	1,420,000.00
15-Aug-29	0.00	31,950.00	31,950.00	1,420,000.00
15-Feb-30	695,000.00	31,950.00	726,950.00	725,000.00
15-Aug-30	0.00	16,312.50	16,312.50	725,000.00
15-Feb-31	<u>725,000.00</u>	<u>16,312.50</u>	<u>741,312.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2031	<u>\$11,575,000.00</u>	<u>\$5,231,224.52</u>	<u>\$16,806,224.52</u>	



Summary of  
Public Property Finance Contractual Obligation  
Indebtedness



**Schedule of Public Property Finance Contractual Obligation Debt  
Principal and Interest Requirements  
Fiscal Year 2011-12**

<b>Issue</b>	<b>Outstanding Balance 10-1-11</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Public Property Finance Contractual Obligations Series 2007	\$485,000.00	\$485,000.00	\$8,972.50	\$493,972.50
Public Property Finance Contractual Obligations Series 2008	1,450,000.00	715,000.00	36,425.01	751,425.01
Public Property Finance Contractual Obligations Series 2009	<u>1,140,000.00</u>	<u>370,000.00</u>	<u>24,900.00</u>	<u>394,900.00</u>
Total PPFCA Debt Service Fiscal Year 2011-12	<u>\$3,075,000.00</u>	<u>\$1,570,000.00</u>	<u>\$70,297.51</u>	<u>\$1,640,297.51</u>

**Public Property Finance Contractual Obligations**  
**Series 2007**  
**Dated May 1, 2007**  
**Issue Amount—\$2,260,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
15-Feb-12	<u>\$485,000.00</u>	<u>\$8,972.50</u>	<u>\$493,972.50</u>	\$485,000.00 <u>0.00</u>
Obligations to be Retired Fiscal Year 2012	<u>\$485,000.00</u>	<u>\$8,972.50</u>	<u>\$493,972.50</u>	

**Public Property Finance Contractual Obligations**  
**Series 2008**  
**Dated May 1, 2008**  
**Issue Amount—\$3,455,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,450,000.00
15-Feb-12	\$715,000.00	\$24,021.88	\$739,021.88	735,000.00
15-Aug-12	0.00	12,403.13	12,403.13	735,000.00
15-Feb-13	<u>735,000.00</u>	<u>12,403.13</u>	<u>747,403.13</u>	<u>0.00</u>
Obligations to be Retired Fiscal Years 2012-2013	<u>\$1,450,000.00</u>	<u>\$48,828.14</u>	<u>\$1,498,828.14</u>	

**Public Property Finance Contractual Obligations  
Series 2009  
Dated June 15, 2009  
Issue Amount—\$1,865,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,140,000.00
15-Feb-12	\$370,000.00	\$14,300.00	\$384,300.00	770,000.00
15-Aug-12	0.00	10,600.00	10,600.00	770,000.00
15-Feb-13	380,000.00	10,600.00	390,600.00	390,000.00
15-Aug-13	0.00	5,850.00	5,850.00	390,000.00
15-Feb-14	<u>390,000.00</u>	<u>5,850.00</u>	<u>395,850.00</u>	<u>0.00</u>
Obligations to be Retired Fiscal Years 2012-2014	<u>\$1,140,000.00</u>	<u>\$47,200.00</u>	<u>\$1,187,200.00</u>	

Summary of  
Water and Sewer Revenue Bond Indebtedness



**Schedule of Water and Sewer Revenue Bond Indebtedness  
Composite Summary of All Issues  
Principal and Interest Requirements  
Fiscal Year 2012-2031**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Date Total</u>	<u>Fiscal Year Total</u>	<u>Fiscal Year</u>
01-Mar-12	4,965,000.00	1,714,957.95	6,679,957.95		
01-Sep-12	0.00	1,437,710.03	1,437,710.03	8,117,667.98	2012
01-Mar-13	5,240,000.00	1,437,710.03	6,677,710.03		
01-Sep-13	0.00	1,340,860.03	1,340,860.03	8,018,570.06	2013
01-Mar-14	5,070,000.00	1,340,860.03	6,410,860.03		
01-Sep-14	0.00	1,237,066.28	1,237,066.28	7,647,926.31	2014
01-Mar-15	4,735,000.00	1,237,066.28	5,972,066.28		
01-Sep-15	0.00	1,135,275.65	1,135,275.65	7,107,341.93	2015
01-Mar-16	4,575,000.00	1,135,275.65	5,710,275.65		
01-Sep-16	0.00	1,038,347.52	1,038,347.52	6,748,623.17	2016
01-Mar-17	4,490,000.00	1,038,347.52	5,528,347.52		
01-Sep-17	0.00	938,419.40	938,419.40	6,466,766.92	2017
01-Mar-18	4,705,000.00	938,419.40	5,643,419.40		
01-Sep-18	0.00	837,528.15	837,528.15	6,480,947.55	2018
01-Mar-19	4,630,000.00	837,528.15	5,467,528.15		
01-Sep-19	0.00	737,536.90	737,536.90	6,205,065.05	2019
01-Mar-20	4,400,000.00	737,536.90	5,137,536.90		
01-Sep-20	0.00	644,080.65	644,080.65	5,781,617.55	2020
01-Mar-21	4,185,000.00	644,080.65	4,829,080.65		
01-Sep-21	0.00	557,475.02	557,475.02	5,386,555.67	2021
01-Mar-22	3,975,000.00	557,475.02	4,532,475.02		
01-Sep-22	0.00	473,459.39	473,459.39	5,005,934.41	2022
01-Mar-23	3,620,000.00	473,459.39	4,093,459.39		
01-Sep-23	0.00	396,010.01	396,010.01	4,489,469.40	2023
01-Mar-24	3,785,000.00	396,010.01	4,181,010.01		
01-Sep-24	0.00	313,943.76	313,943.76	4,494,953.77	2024
01-Mar-25	3,375,000.00	313,943.76	3,688,943.76		
01-Sep-25	0.00	240,571.88	240,571.88	3,929,515.64	2025
01-Mar-26	3,165,000.00	240,571.88	3,405,571.88		
01-Sep-26	0.00	171,237.50	171,237.50	3,576,809.38	2026
01-Mar-27	2,570,000.00	171,237.50	2,741,237.50		
01-Sep-27	0.00	114,143.76	114,143.76	2,855,381.26	2027
01-Mar-28	2,085,000.00	114,143.76	2,199,143.76		
01-Sep-28	0.00	67,843.75	67,843.75	2,266,987.51	2028
01-Mar-29	1,575,000.00	67,843.75	1,642,843.75		
01-Sep-29	0.00	32,896.88	32,896.88	1,675,740.63	2029
01-Mar-30	1,015,000.00	32,896.88	1,047,896.88		
01-Sep-30	0.00	10,521.88	10,521.88	1,058,418.76	2030
01-Mar-31	<u>455,000.00</u>	<u>10,521.88</u>	<u>465,521.88</u>	<u>465,521.88</u>	2031
Totals	<u>\$72,615,000.00</u>	<u>\$25,164,814.83</u>	<u>\$97,779,814.83</u>	<u>\$97,779,814.83</u>	



**City of Mesquite**  
**Schedule of Water and Sewer Revenue Debt**  
**Principal and Interest Requirements**  
**Fiscal Year 2011-12**

<u>Issue</u>	<u>Outstanding Balance 10-1-11</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Waterworks and Sewer System Revenue Bonds Series 2002	\$355,000.00	\$355,000.00	\$7,100.00	\$362,100.00
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2004	8,200,000.00	880,000.00	337,372.50	1,217,372.50
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2005	10,835,000.00	1,055,000.00	516,881.26	1,571,881.26
Waterworks and Sewer System Revenue Bonds Series 2006	7,480,000.00	290,000.00	336,733.76	626,733.76
Waterworks and Sewer System Revenue Bonds Series 2007	6,755,000.00	290,000.00	282,171.26	572,171.26
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2008	8,930,000.00	695,000.00	344,187.51	1,039,187.51
Waterworks and Sewer System Revenue Bonds Series 2009	7,775,000.00	315,000.00	302,681.26	617,681.26
Waterworks and Sewer System Revenue Bonds Series 2010	8,045,000.00	315,000.00	280,723.76	595,723.76
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2011	<u>14,240,000.00</u>	<u>770,000.00</u>	<u>744,816.67</u>	<u>1,514,816.67</u>
Total Water and Sewer System Bonds Debt Service Requirements Fiscal Year 2011-12	<u>\$72,615,000.00</u>	<u>\$4,965,000.00</u>	<u>\$3,152,667.98</u>	<u>\$8,117,667.98</u>

**Waterworks and Sewer System Revenue Bonds**  
**Series 2002**  
**Dated December 15, 2002**  
**Issue Amount—\$7,685,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$355,000.00
01-Mar-12	<u>\$355,000.00</u>	<u>\$7,100.00</u>	<u>\$362,100.00</u>	<u>0.00</u>
Bonds to be Retired Fiscal Year 2012	<u>\$355,000.00</u>	<u>\$7,100.00</u>	<u>\$362,100.00</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds  
Series 2004  
Dated April 1, 2004  
Issue Amount—\$12,990,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$8,200,000.00
01-Mar-12	\$880,000.00	\$177,486.25	\$1,057,486.25	7,320,000.00
01-Sep-12	0.00	159,886.25	159,886.25	7,320,000.00
01-Mar-13	915,000.00	159,886.25	1,074,886.25	6,405,000.00
01-Sep-13	0.00	141,586.25	141,586.25	6,405,000.00
01-Mar-14	955,000.00	141,586.25	1,096,586.25	5,450,000.00
01-Sep-14	0.00	121,292.50	121,292.50	5,450,000.00
01-Mar-15	995,000.00	121,292.50	1,116,292.50	4,455,000.00
01-Sep-15	0.00	96,417.50	96,417.50	4,455,000.00
01-Mar-16	670,000.00	96,417.50	766,417.50	3,785,000.00
01-Sep-16	0.00	83,017.50	83,017.50	3,785,000.00
01-Mar-17	405,000.00	83,017.50	488,017.50	3,380,000.00
01-Sep-17	0.00	74,715.00	74,715.00	3,380,000.00
01-Mar-18	420,000.00	74,715.00	494,715.00	2,960,000.00
01-Sep-18	0.00	65,895.00	65,895.00	2,960,000.00
01-Mar-19	440,000.00	65,895.00	505,895.00	2,520,000.00
01-Sep-19	0.00	56,435.00	56,435.00	2,520,000.00
01-Mar-20	460,000.00	56,435.00	516,435.00	2,060,000.00
01-Sep-20	0.00	46,372.50	46,372.50	2,060,000.00
01-Mar-21	480,000.00	46,372.50	526,372.50	1,580,000.00
01-Sep-21	0.00	35,812.50	35,812.50	1,580,000.00
01-Mar-22	505,000.00	35,812.50	540,812.50	1,075,000.00
01-Sep-22	0.00	24,450.00	24,450.00	1,075,000.00
01-Mar-23	525,000.00	24,450.00	549,450.00	550,000.00
01-Sep-23	0.00	12,375.00	12,375.00	550,000.00
01-Mar-24	<u>550,000.00</u>	<u>12,375.00</u>	<u>562,375.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2024	<u>\$8,200,000.00</u>	<u>\$2,013,996.25</u>	<u>\$10,213,996.25</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds  
Series 2005  
Dated April 1, 2005  
Issue Amount—\$13,510,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$10,835,000.00
01-Mar-12	\$1,055,000.00	\$271,628.13	\$1,326,628.13	9,780,000.00
01-Sep-12	0.00	245,253.13	245,253.13	9,780,000.00
01-Mar-13	1,115,000.00	245,253.13	1,360,253.13	8,665,000.00
01-Sep-13	0.00	217,378.13	217,378.13	8,665,000.00
01-Mar-14	1,170,000.00	217,378.13	1,387,378.13	7,495,000.00
01-Sep-14	0.00	188,128.13	188,128.13	7,495,000.00
01-Mar-15	975,000.00	188,128.13	1,163,128.13	6,520,000.00
01-Sep-15	0.00	163,753.13	163,753.13	6,520,000.00
01-Mar-16	1,020,000.00	163,753.13	1,183,753.13	5,500,000.00
01-Sep-16	0.00	136,978.13	136,978.13	5,500,000.00
01-Mar-17	1,075,000.00	136,978.13	1,211,978.13	4,425,000.00
01-Sep-17	0.00	108,759.38	108,759.38	4,425,000.00
01-Mar-18	1,130,000.00	108,759.38	1,238,759.38	3,295,000.00
01-Sep-18	0.00	79,096.88	79,096.88	3,295,000.00
01-Mar-19	1,050,000.00	79,096.88	1,129,096.88	2,245,000.00
01-Sep-19	0.00	51,534.38	51,534.38	2,245,000.00
01-Mar-20	665,000.00	51,534.38	716,534.38	1,580,000.00
01-Sep-20	0.00	36,571.88	36,571.88	1,580,000.00
01-Mar-21	290,000.00	36,571.88	326,571.88	1,290,000.00
01-Sep-21	0.00	30,046.88	30,046.88	1,290,000.00
01-Mar-22	300,000.00	30,046.88	330,046.88	990,000.00
01-Sep-22	0.00	23,109.38	23,109.38	990,000.00
01-Mar-23	315,000.00	23,109.38	338,109.38	675,000.00
01-Sep-23	0.00	15,825.00	15,825.00	675,000.00
01-Mar-24	330,000.00	15,825.00	345,825.00	345,000.00
01-Sep-24	0.00	8,193.75	8,193.75	345,000.00
01-Mar-25	<u>345,000.00</u>	<u>8,193.75</u>	<u>353,193.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2025	<u>\$10,835,000.00</u>	<u>\$2,880,884.49</u>	<u>\$13,715,884.49</u>	

**Waterworks and Sewer System Revenue Bonds  
Series 2006  
Dated May 1, 2006  
Issue Amount—\$8,570,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,480,000.00
01-Mar-12	\$290,000.00	\$171,448.13	\$461,448.13	7,190,000.00
01-Sep-12	0.00	165,285.63	165,285.63	7,190,000.00
01-Mar-13	320,000.00	165,285.63	485,285.63	6,870,000.00
01-Sep-13	0.00	158,485.63	158,485.63	6,870,000.00
01-Mar-14	350,000.00	158,485.63	508,485.63	6,520,000.00
01-Sep-14	0.00	149,735.63	149,735.63	6,520,000.00
01-Mar-15	380,000.00	149,735.63	529,735.63	6,140,000.00
01-Sep-15	0.00	140,235.63	140,235.63	6,140,000.00
01-Mar-16	410,000.00	140,235.63	550,235.63	5,730,000.00
01-Sep-16	0.00	129,985.63	129,985.63	5,730,000.00
01-Mar-17	440,000.00	129,985.63	569,985.63	5,290,000.00
01-Sep-17	0.00	120,525.63	120,525.63	5,290,000.00
01-Mar-18	470,000.00	120,525.63	590,525.63	4,820,000.00
01-Sep-18	0.00	110,185.63	110,185.63	4,820,000.00
01-Mar-19	500,000.00	110,185.63	610,185.63	4,320,000.00
01-Sep-19	0.00	99,060.63	99,060.63	4,320,000.00
01-Mar-20	530,000.00	99,060.63	629,060.63	3,790,000.00
01-Sep-20	0.00	87,135.63	87,135.63	3,790,000.00
01-Mar-21	560,000.00	87,135.63	647,135.63	3,230,000.00
01-Sep-21	0.00	74,395.63	74,395.63	3,230,000.00
01-Mar-22	590,000.00	74,395.63	664,395.63	2,640,000.00
01-Sep-22	0.00	60,973.13	60,973.13	2,640,000.00
01-Mar-23	615,000.00	60,973.13	675,973.13	2,025,000.00
01-Sep-23	0.00	46,828.13	46,828.13	2,025,000.00
01-Mar-24	645,000.00	46,828.13	691,828.13	1,380,000.00
01-Sep-24	0.00	31,912.50	31,912.50	1,380,000.00
01-Mar-25	675,000.00	31,912.50	706,912.50	705,000.00
01-Sep-25	0.00	16,303.13	16,303.13	705,000.00
01-Mar-26	<u>705,000.00</u>	<u>16,303.13</u>	<u>721,303.13</u>	<u>0.00</u>
 Bonds to be Retired				
Fiscal Years 2012-2026	<u>\$7,480,000.00</u>	<u>\$2,953,544.51</u>	<u>\$10,433,544.51</u>	

**Waterworks and Sewer System Revenue Bonds  
Series 2007  
Dated May 1, 2007  
Issue Amount—\$7,670,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$6,755,000.00
01-Mar-12	\$290,000.00	\$143,985.63	\$433,985.63	6,465,000.00
01-Sep-12	0.00	138,185.63	138,185.63	6,465,000.00
01-Mar-13	315,000.00	138,185.63	453,185.63	6,150,000.00
01-Sep-13	0.00	131,885.63	131,885.63	6,150,000.00
01-Mar-14	330,000.00	131,885.63	461,885.63	5,820,000.00
01-Sep-14	0.00	125,285.63	125,285.63	5,820,000.00
01-Mar-15	345,000.00	125,285.63	470,285.63	5,475,000.00
01-Sep-15	0.00	118,385.63	118,385.63	5,475,000.00
01-Mar-16	355,000.00	118,385.63	473,385.63	5,120,000.00
01-Sep-16	0.00	111,063.75	111,063.75	5,120,000.00
01-Mar-17	370,000.00	111,063.75	481,063.75	4,750,000.00
01-Sep-17	0.00	103,432.50	103,432.50	4,750,000.00
01-Mar-18	390,000.00	103,432.50	493,432.50	4,360,000.00
01-Sep-18	0.00	95,632.50	95,632.50	4,360,000.00
01-Mar-19	405,000.00	95,632.50	500,632.50	3,955,000.00
01-Sep-19	0.00	87,532.50	87,532.50	3,955,000.00
01-Mar-20	420,000.00	87,532.50	507,532.50	3,535,000.00
01-Sep-20	0.00	77,032.50	77,032.50	3,535,000.00
01-Mar-21	440,000.00	77,032.50	517,032.50	3,095,000.00
01-Sep-21	0.00	67,792.50	67,792.50	3,095,000.00
01-Mar-22	460,000.00	67,792.50	527,792.50	2,635,000.00
01-Sep-22	0.00	58,017.50	58,017.50	2,635,000.00
01-Mar-23	480,000.00	58,017.50	538,017.50	2,155,000.00
01-Sep-23	0.00	47,697.50	47,697.50	2,155,000.00
01-Mar-24	505,000.00	47,697.50	552,697.50	1,650,000.00
01-Sep-24	0.00	36,587.50	36,587.50	1,650,000.00
01-Mar-25	525,000.00	36,587.50	561,587.50	1,125,000.00
01-Sep-25	0.00	25,037.50	25,037.50	1,125,000.00
01-Mar-26	550,000.00	25,037.50	575,037.50	575,000.00
01-Sep-26	0.00	12,937.50	12,937.50	575,000.00
01-Mar-27	<u>575,000.00</u>	<u>12,937.50</u>	<u>587,937.50</u>	<u>0.00</u>
 Bonds to be Retired				
Fiscal Years 2012-2027	<u>\$6,755,000.00</u>	<u>\$2,616,998.17</u>	<u>\$9,371,998.17</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds  
Series 2008  
Dated May 1, 2008  
Issue Amount—\$11,585,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$8,930,000.00
01-Mar-12	\$695,000.00	\$177,740.63	\$872,740.63	8,235,000.00
01-Sep-12	0.00	166,446.88	166,446.88	8,235,000.00
01-Mar-13	720,000.00	166,446.88	886,446.88	7,515,000.00
01-Sep-13	0.00	154,296.88	154,296.88	7,515,000.00
01-Mar-14	745,000.00	154,296.88	899,296.88	6,770,000.00
01-Sep-14	0.00	141,259.38	141,259.38	6,770,000.00
01-Mar-15	465,000.00	141,259.38	606,259.38	6,305,000.00
01-Sep-15	0.00	132,831.25	132,831.25	6,305,000.00
01-Mar-16	485,000.00	132,831.25	617,831.25	5,820,000.00
01-Sep-16	0.00	123,737.50	123,737.50	5,820,000.00
01-Mar-17	505,000.00	123,737.50	628,737.50	5,315,000.00
01-Sep-17	0.00	113,953.13	113,953.13	5,315,000.00
01-Mar-18	525,000.00	113,953.13	638,953.13	4,790,000.00
01-Sep-18	0.00	103,453.13	103,453.13	4,790,000.00
01-Mar-19	390,000.00	103,453.13	493,453.13	4,400,000.00
01-Sep-19	0.00	95,896.88	95,896.88	4,400,000.00
01-Mar-20	410,000.00	95,896.88	505,896.88	3,990,000.00
01-Sep-20	0.00	87,696.88	87,696.88	3,990,000.00
01-Mar-21	425,000.00	87,696.88	512,696.88	3,565,000.00
01-Sep-21	0.00	78,931.25	78,931.25	3,565,000.00
01-Mar-22	445,000.00	78,931.25	523,931.25	3,120,000.00
01-Sep-22	0.00	69,116.25	69,116.25	3,120,000.00
01-Mar-23	465,000.00	69,116.25	534,116.25	2,655,000.00
01-Sep-23	0.00	59,118.75	59,118.75	2,655,000.00
01-Mar-24	485,000.00	59,118.75	544,118.75	2,170,000.00
01-Sep-24	0.00	48,509.38	48,509.38	2,170,000.00
01-Mar-25	505,000.00	48,509.38	553,509.38	1,665,000.00
01-Sep-25	0.00	37,462.50	37,462.50	1,665,000.00
01-Mar-26	530,000.00	37,462.50	567,462.50	1,135,000.00
01-Sep-26	0.00	25,537.50	25,537.50	1,135,000.00
01-Mar-27	555,000.00	25,537.50	580,537.50	580,000.00
01-Sep-27	0.00	13,050.00	13,050.00	580,000.00
01-Mar-28	<u>580,000.00</u>	<u>13,050.00</u>	<u>593,050.00</u>	<u>0.00</u>
 Bonds to be Retired				
Fiscal Years 2012-2028	<u>\$8,930,000.00</u>	<u>\$3,080,335.71</u>	<u>\$12,010,335.71</u>	

**Waterworks and Sewer System Revenue Bonds**  
**Series 2009**  
**Dated June 15, 2009**  
**Issue Amount—\$8,380,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,775,000.00
01-Mar-12	\$315,000.00	\$153,309.38	\$468,309.38	7,460,000.00
01-Sep-12	0.00	149,371.88	149,371.88	7,460,000.00
01-Mar-13	320,000.00	149,371.88	469,371.88	7,140,000.00
01-Sep-13	0.00	145,371.88	145,371.88	7,140,000.00
01-Mar-14	330,000.00	145,371.88	475,371.88	6,810,000.00
01-Sep-14	0.00	140,421.88	140,421.88	6,810,000.00
01-Mar-15	340,000.00	140,421.88	480,421.88	6,470,000.00
01-Sep-15	0.00	134,896.88	134,896.88	6,470,000.00
01-Mar-16	355,000.00	134,896.88	489,896.88	6,115,000.00
01-Sep-16	0.00	128,684.38	128,684.38	6,115,000.00
01-Mar-17	365,000.00	128,684.38	493,684.38	5,750,000.00
01-Sep-17	0.00	122,296.88	122,296.88	5,750,000.00
01-Mar-18	380,000.00	122,296.88	502,296.88	5,370,000.00
01-Sep-18	0.00	115,171.88	115,171.88	5,370,000.00
01-Mar-19	395,000.00	115,171.88	510,171.88	4,975,000.00
01-Sep-19	0.00	107,271.88	107,271.88	4,975,000.00
01-Mar-20	410,000.00	107,271.88	517,271.88	4,565,000.00
01-Sep-20	0.00	99,071.88	99,071.88	4,565,000.00
01-Mar-21	425,000.00	99,071.88	524,071.88	4,140,000.00
01-Sep-21	0.00	90,571.88	90,571.88	4,140,000.00
01-Mar-22	445,000.00	90,571.88	535,571.88	3,695,000.00
01-Sep-22	0.00	81,671.88	81,671.88	3,695,000.00
01-Mar-23	460,000.00	81,671.88	541,671.88	3,235,000.00
01-Sep-23	0.00	72,184.38	72,184.38	3,235,000.00
01-Mar-24	480,000.00	72,184.38	552,184.38	2,755,000.00
01-Sep-24	0.00	61,984.38	61,984.38	2,755,000.00
01-Mar-25	505,000.00	61,984.38	566,984.38	2,250,000.00
01-Sep-25	0.00	50,937.50	50,937.50	2,250,000.00
01-Mar-26	525,000.00	50,937.50	575,937.50	1,725,000.00
01-Sep-26	0.00	39,256.25	39,256.25	1,725,000.00
01-Mar-27	550,000.00	39,256.25	589,256.25	1,175,000.00
01-Sep-27	0.00	26,881.25	26,881.25	1,175,000.00
01-Mar-28	575,000.00	26,881.25	601,881.25	600,000.00
01-Sep-28	0.00	13,800.00	13,800.00	600,000.00
01-Mar-29	<u>600,000.00</u>	<u>13,800.00</u>	<u>613,800.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2029	<u>\$7,775,000.00</u>	<u>\$3,313,003.26</u>	<u>\$11,088,003.26</u>	

**Waterworks and Sewer System Revenue Bonds  
Series 2010  
Dated May 15, 2010  
Issue Amount—\$8,270,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$8,045,000.00
01-Mar-12	\$315,000.00	\$141,936.88	\$456,936.88	7,730,000.00
01-Sep-12	0.00	138,786.88	138,786.88	7,730,000.00
01-Mar-13	320,000.00	138,786.88	458,786.88	7,410,000.00
01-Sep-13	0.00	135,586.88	135,586.88	7,410,000.00
01-Mar-14	330,000.00	135,586.88	465,586.88	7,080,000.00
01-Sep-14	0.00	131,874.38	131,874.38	7,080,000.00
01-Mar-15	335,000.00	131,874.38	466,874.38	6,745,000.00
01-Sep-15	0.00	127,686.88	127,686.88	6,745,000.00
01-Mar-16	345,000.00	127,686.88	472,686.88	6,400,000.00
01-Sep-16	0.00	122,511.88	122,511.88	6,400,000.00
01-Mar-17	355,000.00	122,511.88	477,511.88	6,045,000.00
01-Sep-17	0.00	116,743.13	116,743.13	6,045,000.00
01-Mar-18	370,000.00	116,743.13	486,743.13	5,675,000.00
01-Sep-18	0.00	110,499.38	110,499.38	5,675,000.00
01-Mar-19	380,000.00	110,499.38	490,499.38	5,295,000.00
01-Sep-19	0.00	103,611.88	103,611.88	5,295,000.00
01-Mar-20	395,000.00	103,611.88	498,611.88	4,900,000.00
01-Sep-20	0.00	96,205.63	96,205.63	4,900,000.00
01-Mar-21	410,000.00	96,205.63	506,205.63	4,490,000.00
01-Sep-21	0.00	89,030.63	89,030.63	4,490,000.00
01-Mar-22	425,000.00	89,030.63	514,030.63	4,065,000.00
01-Sep-22	0.00	81,327.50	81,327.50	4,065,000.00
01-Mar-23	440,000.00	81,327.50	521,327.50	3,625,000.00
01-Sep-23	0.00	73,187.50	73,187.50	3,625,000.00
01-Mar-24	460,000.00	73,187.50	533,187.50	3,165,000.00
01-Sep-24	0.00	64,562.50	64,562.50	3,165,000.00
01-Mar-25	475,000.00	64,562.50	539,562.50	2,690,000.00
01-Sep-25	0.00	55,537.50	55,537.50	2,690,000.00
01-Mar-26	495,000.00	55,537.50	550,537.50	2,195,000.00
01-Sep-26	0.00	45,637.50	45,637.50	2,195,000.00
01-Mar-27	515,000.00	45,637.50	560,637.50	1,680,000.00
01-Sep-27	0.00	35,015.63	35,015.63	1,680,000.00
01-Mar-28	535,000.00	35,015.63	570,015.63	1,145,000.00
01-Sep-28	0.00	23,981.25	23,981.25	1,145,000.00
01-Mar-29	560,000.00	23,981.25	583,981.25	585,000.00
01-Sep-29	0.00	12,431.25	12,431.25	585,000.00
01-Mar-30	<u>585,000.00</u>	<u>12,431.25</u>	<u>597,431.25</u>	<u>0.00</u>

Bonds to be Retired  
Fiscal Years 2012-2030

\$8,045,000.00      \$3,270,373.24      \$11,315,373.24

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds  
Series 2011  
Dated May 1, 2011  
Issue Amount—\$14,240,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$14,240,000.00
01-Mar-12	\$770,000.00	\$470,322.92	\$1,240,322.92	13,470,000.00
01-Sep-12	0.00	274,493.75	274,493.75	13,470,000.00
01-Mar-13	1,215,000.00	274,493.75	1,489,493.75	12,255,000.00
01-Sep-13	0.00	256,268.75	256,268.75	12,255,000.00
01-Mar-14	860,000.00	256,268.75	1,116,268.75	11,395,000.00
01-Sep-14	0.00	239,068.75	239,068.75	11,395,000.00
01-Mar-15	900,000.00	239,068.75	1,139,068.75	10,495,000.00
01-Sep-15	0.00	221,068.75	221,068.75	10,495,000.00
01-Mar-16	935,000.00	221,068.75	1,156,068.75	9,560,000.00
01-Sep-16	0.00	202,368.75	202,368.75	9,560,000.00
01-Mar-17	975,000.00	202,368.75	1,177,368.75	8,585,000.00
01-Sep-17	0.00	177,993.75	177,993.75	8,585,000.00
01-Mar-18	1,020,000.00	177,993.75	1,197,993.75	7,565,000.00
01-Sep-18	0.00	157,593.75	157,593.75	7,565,000.00
01-Mar-19	1,070,000.00	157,593.75	1,227,593.75	6,495,000.00
01-Sep-19	0.00	136,193.75	136,193.75	6,495,000.00
01-Mar-20	1,110,000.00	136,193.75	1,246,193.75	5,385,000.00
01-Sep-20	0.00	113,993.75	113,993.75	5,385,000.00
01-Mar-21	1,155,000.00	113,993.75	1,268,993.75	4,230,000.00
01-Sep-21	0.00	90,893.75	90,893.75	4,230,000.00
01-Mar-22	805,000.00	90,893.75	895,893.75	3,425,000.00
01-Sep-22	0.00	74,793.75	74,793.75	3,425,000.00
01-Mar-23	320,000.00	74,793.75	394,793.75	3,105,000.00
01-Sep-23	0.00	68,793.75	68,793.75	3,105,000.00
01-Mar-24	330,000.00	68,793.75	398,793.75	2,775,000.00
01-Sep-24	0.00	62,193.75	62,193.75	2,775,000.00
01-Mar-25	345,000.00	62,193.75	407,193.75	2,430,000.00
01-Sep-25	0.00	55,293.75	55,293.75	2,430,000.00
01-Mar-26	360,000.00	55,293.75	415,293.75	2,070,000.00
01-Sep-26	0.00	47,868.75	47,868.75	2,070,000.00
01-Mar-27	375,000.00	47,868.75	422,868.75	1,695,000.00
01-Sep-27	0.00	39,196.88	39,196.88	1,695,000.00
01-Mar-28	395,000.00	39,196.88	434,196.88	1,300,000.00
01-Sep-28	0.00	30,062.50	30,062.50	1,300,000.00
01-Mar-29	415,000.00	30,062.50	445,062.50	885,000.00
01-Sep-29	0.00	20,465.63	20,465.63	885,000.00
01-Mar-30	430,000.00	20,465.63	450,465.63	455,000.00
01-Sep-30	0.00	10,521.88	10,521.88	455,000.00
01-Mar-31	<u>455,000.00</u>	<u>10,521.88</u>	<u>465,521.88</u>	<u>0.00</u>

Bonds to be Retired			
Fiscal Years 2012-2031	<u>\$14,240,000.00</u>	<u>\$5,028,579.20</u>	<u>\$19,268,579.20</u>

Summary of  
Drainage Utility District  
Revenue Bond Indebtedness



**Schedule of Revenue Bond Indebtedness—Drainage Utility District  
Composite Summary of All Issues  
Principal and Interest Requirements  
Fiscal Year 2012-2022**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Date Total</u>	<u>Fiscal Year Total</u>
01-Mar-12	\$1,060,000.00	\$70,016.88	\$1,130,016.88	
01-Sep-12	0.00	54,546.88	54,546.88	\$1,184,563.76
01-Mar-13	615,000.00	54,546.88	669,546.88	
01-Sep-13	0.00	48,396.88	48,396.88	717,943.76
01-Mar-14	435,000.00	48,396.88	483,396.88	
01-Sep-14	0.00	43,503.13	43,503.13	526,900.01
01-Mar-15	415,000.00	43,503.13	458,503.13	
01-Sep-15	0.00	38,575.00	38,575.00	497,078.13
01-Mar-16	425,000.00	38,575.00	463,575.00	
01-Sep-16	0.00	33,262.50	33,262.50	496,837.50
01-Mar-17	435,000.00	33,262.50	468,262.50	
01-Sep-17	0.00	27,281.25	27,281.25	495,543.75
01-Mar-18	450,000.00	27,281.25	477,281.25	
01-Sep-18	0.00	20,531.25	20,531.25	497,812.50
01-Mar-19	360,000.00	20,531.25	380,531.25	
01-Sep-19	0.00	14,681.25	14,681.25	395,212.50
01-Mar-20	370,000.00	14,681.25	384,681.25	
01-Sep-20	0.00	8,206.25	8,206.25	392,887.50
01-Mar-21	220,000.00	8,206.25	228,206.25	
01-Sep-21	0.00	4,218.75	4,218.75	232,425.00
01-Mar-22	<u>225,000.00</u>	<u>4,218.75</u>	<u>229,218.75</u>	<u>229,218.75</u>
Totals	<u>\$5,010,000.00</u>	<u>\$656,423.16</u>	<u>\$5,666,423.16</u>	<u>\$5,666,423.16</u>



**City of Mesquite  
Schedule of Drainage Utility District Debt  
Principal and Interest Requirements  
Fiscal Year 2011-12**

<u>Issue</u>	<u>Outstanding Balance 10-1-11</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Municipal Drainage Utility System Revenue Bonds-Series 2002	\$165,000.00	\$165,000.00	\$3,300.00	\$168,300.00
Municipal Drainage Utility System Revenue Refunding Bonds-Series 2004	460,000.00	460,000.00	7,820.00	467,820.00
Municipal Drainage Utility System Revenue Refunding Bonds-Series 2011	<u>4,385,000.00</u>	<u>435,000.00</u>	<u>113,443.76</u>	<u>548,443.76</u>
Total Municipal Drainage Utility System Debt Service Requirements-Fiscal Year 2011-12	<u>\$5,010,000.00</u>	<u>\$1,060,000.00</u>	<u>\$124,563.76</u>	<u>\$1,184,563.76</u>

**Municipal Drainage Utility System Revenue Bonds  
Series 2002  
Dated December 15, 2002  
Issue Amount—\$3,535,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$165,000.00
01-Mar-12	<u>\$165,000.00</u>	<u>\$3,300.00</u>	<u>\$168,300.00</u>	<u>0.00</u>
Bonds to be Retired Fiscal Year 2012	<u>\$165,000.00</u>	<u>\$3,300.00</u>	<u>\$168,300.00</u>	

**Municipal Drainage Utility System Revenue Refunding Bonds  
Series 2004  
Dated April 1, 2004  
Issue Amount—\$3,360,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$460,000.00
01-Mar-12	<u>\$460,000.00</u>	<u>\$7,820.00</u>	<u>\$467,820.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Year 2012	<u>\$460,000.00</u>	<u>\$7,820.00</u>	<u>\$467,820.00</u>	

**Municipal Drainage Utility System Revenue Refunding Bonds  
Series 2011  
Dated May 1, 2011  
Issue Amount—\$4,385,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$4,385,000.00
01-Mar-12	\$435,000.00	\$58,896.88	\$493,896.88	3,950,000.00
01-Sep-12	0.00	54,546.88	54,546.88	3,950,000.00
01-Mar-13	615,000.00	54,546.88	669,546.88	3,335,000.00
01-Sep-13	0.00	48,396.88	48,396.88	3,335,000.00
01-Mar-14	435,000.00	48,396.88	483,396.88	2,900,000.00
01-Sep-14	0.00	43,503.13	43,503.13	2,900,000.00
01-Mar-15	415,000.00	43,503.13	458,503.13	2,485,000.00
01-Sep-15	0.00	38,575.00	38,575.00	2,485,000.00
01-Mar-16	425,000.00	38,575.00	463,575.00	2,060,000.00
01-Sep-16	0.00	33,262.50	33,262.50	2,060,000.00
01-Mar-17	435,000.00	33,262.50	468,262.50	1,625,000.00
01-Sep-17	0.00	27,281.25	27,281.25	1,625,000.00
01-Mar-18	450,000.00	27,281.25	477,281.25	1,175,000.00
01-Sep-18	0.00	20,531.25	20,531.25	1,175,000.00
01-Mar-19	360,000.00	20,531.25	380,531.25	815,000.00
01-Sep-19	0.00	14,681.25	14,681.25	815,000.00
01-Mar-20	370,000.00	14,681.25	384,681.25	445,000.00
01-Sep-20	0.00	8,206.25	8,206.25	445,000.00
01-Mar-21	220,000.00	8,206.25	228,206.25	225,000.00
01-Sep-21	0.00	4,218.75	4,218.75	225,000.00
01-Mar-22	<u>225,000.00</u>	<u>4,218.75</u>	<u>229,218.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2012-2022	<u>\$4,385,000.00</u>	<u>\$645,303.16</u>	<u>\$5,030,303.16</u>	

## Miscellaneous Budget Information



ORDINANCE NO. 4170

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, PROVIDING FUNDS FOR THE FISCAL YEAR 2011-12 BY APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES OF THE CITY OF MESQUITE FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That for the purpose of providing the funds necessary and proposed to be expended in the budget of the City of Mesquite for the fiscal year beginning October 1, 2011, and ending September 30, 2012, the budget heretofore prepared by the City Manager and submitted to the Mayor and City Council for consideration and approval be and the same is hereby appropriated and set aside for the maintenance of the City of Mesquite, together with the various activities and improvements as set forth in said budget.

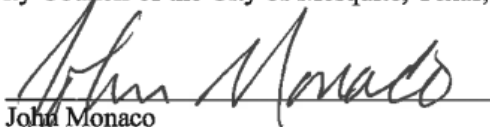
SECTION 2. That the said budget for the fiscal year 2011-12, as indicated in the total amounts allocated for the expenditures by, for and upon each fund, function and activity approved herein, shall be attached to and made a part of this ordinance the same as if copied in full herein.

SECTION 3. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

SECTION 4. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the validity of the remaining provisions of this ordinance shall not be affected and shall remain in full force and effect.

SECTION 5. That the necessity for making and approving of a budget for the fiscal year 2011-12, as required by the laws of the State of Texas, creates an urgency and emergency and requires that this ordinance shall take effect immediately from and after its passage.

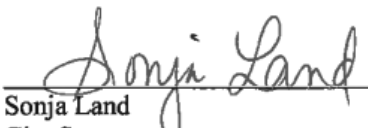
DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 19th day of September, 2011.

  
\_\_\_\_\_  
John Monaco  
Mayor

APPROVED:

  
\_\_\_\_\_  
B. J. Smith  
City Attorney

ATTEST:

  
\_\_\_\_\_  
Sonja Land  
City Secretary

ORDINANCE NO. 4176

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, LEVYING THE AD VALOREM TAXES FOR THE YEAR 2011 AT A RATE OF \$0.64 PER \$100.00 ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF MESQUITE, TEXAS, AS OF JANUARY 1, 2011, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR PLACE OF PAYMENT; APPROVING THE 2011 TAX ROLLS AND ANY SUPPLEMENT THERETO; PROVIDING CERTAIN EXEMPTIONS; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2011 on all taxable property, real, personal and mixed situated within the corporate limits of the City of Mesquite, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.64 on each \$100.00 assessed valuation of taxable property with a ratio of 100 percent of the market value and shall be apportioned and distributed as follows:

For the purpose of defraying the current operating expenses of the municipal government, a tax of \$0.46859 and for interest and sinking fund of the municipal government, a tax of \$0.17141 on each \$100.00 assessed value of taxable property with a ratio of 100 percent of the market value.

SECTION 2. Provided, however, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$65,000.00 on the residence homestead of individuals over the age of 65 years of age, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j).

Provided, also, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$15,000.00 on the residence homestead for a disabled person, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j). A person must be classified as "disabled" for Social Security purposes and must be the owner of the property to qualify for the exemption.

Provided, however, that a person's qualification allows eligibility for only one exemption: the over-65 years of age exemption or the disabled person exemption.

SECTION 3. That all ad valorem taxes shall become due and payable on October 1, 2011, and all ad valorem taxes for the year 2011 shall become delinquent after January 31, 2012. If any person fails to pay the ad valorem taxes on or before the 31st day of January, 2012, the following penalties shall be payable thereon, to wit: during the month of February, 2012, six percent plus one percent for each additional month or portion of a month thereafter that the ad valorem tax remains unpaid prior to July 1, 2012, provided; however, an ad valorem tax delinquent on July 1, 2012, shall incur a total penalty of 12 percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

SECTION 4. That taxes are payable in Mesquite, Texas, at City Hall located at 757 North Galloway, Mesquite, Texas 75149. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. That the 2011 tax rolls, as presented to the City Council, together with any supplement thereto, be and the same are hereby approved.

SECTION 6. That all delinquent tax accrues interest at a rate of one percent for each month or portion of a month the tax remains unpaid.

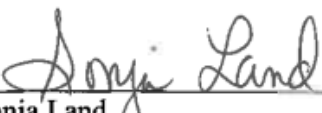
SECTION 7. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

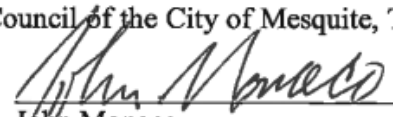
SECTION 8. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

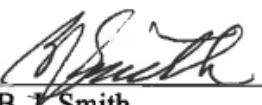
SECTION 9. That it is necessary that this ordinance be enacted in order to authorize the collection of ad valorem taxes for 2011, creates an urgency and an emergency and requires that this ordinance shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 19th day of September, 2011.

ATTEST:

  
\_\_\_\_\_  
Sonja Land  
City Secretary

  
\_\_\_\_\_  
John Monaco  
Mayor  
APPROVED:

  
\_\_\_\_\_  
B. J. Smith  
City Attorney



## Glossary

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**Abatement** – A complete or partial cancellation of a levy imposed by a governmental unit. Abatements usually apply to tax levies, special assessments, or service charges.

**Account** – A financial reporting unit for budget, management, or accounting purposes.

**Account Group** – Used to establish accounting control and accountability for the City’s general fixed assets and general long-term debt. The City of Mesquite has two account groups: 1) General Fixed Assets Group, and 2) General Long-Term Debt Group.

**Accrual Basis** – A basis of accounting in which transactions and events are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Activity** – Departmental efforts that contribute to the achievement of a specific set of program objectives.

**Actual** – Refers to the final audited revenue and expenditure results of operations for the fiscal year indicated.

**Actuarial** – A person or methodology that makes determinations based on time and risk factors of required contributions to achieve future funding levels, such as funding retirement or health care liabilities.

**Adopted** – Refers to the revenue and expenditure estimates initially approved by the City Council for the fiscal year indicated.

**Adopted Budget** – The proposed budget as initially formally approved by the City Council.

**Ad Valorem Tax** – Tax levied in proportion to the value of both real and personal property against which it is levied.

**Amended** – Refers to revised revenue and expenditure estimates for the fiscal year indicated that are approved by the City Council as a result of unanticipated revenues.

**Appropriation** – A legal authorization granted by the legislative body to incur expenditures and obligations for specific purpose. An appropriation is usually limited in amount and as to the time it may be expended.

**Assessed Valuation** – A valuation set upon real estate or other property by the Dallas Central Appraisal District as a basis for levying property taxes, which is currently 100% of market value. Taxable valuation is calculated from the assessed valuation.

**Assessment Ratio** – The ratio at which the tax rate is applied to the tax base, currently per \$100 valuation.

**Asset** – Resources owned or held by a government, which have monetary value.

**Attrition** – A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs. A temporary condition is commonly referred to as a frozen position or hiring freeze.

**Authorized Positions** – Employee positions, which are authorized in the adopted budget, to be filled during the year.

**Balanced Budget** – A budget in which planned funds or revenues available are equal to fund planned expenditures.

**Benefits** – Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits, health care, social security, or due upon termination of employment.

## Glossary

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**Bond** – Written evidence of the issuer’s obligation to repay a specified principal amount of money (the face amount of the bond) on a particular date (the maturity date), together with interest at a stated rate, or according to a formula for determining that rate. Bonds are primarily used to finance capital projects and are usually issued (sold) in denominations of \$5,000.

**Bond Rating** – The rating established by a rating company (Moody’s, Standard and Poors, Fitch) that assesses the City’s financial stability, resources and capacity to repay the financing issue by evaluating the organization’s administrative management, financial management, debt load and local economy.

**Bond Refinancing** – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Bonds Authorized and Unissued** – Bonds which have been legally authorized by voters, but have not yet been issued, and which can be issued and sold without further voter approval.

**Bonds Issued** – Bonds which have been sold and proceeds used for designated purposes as authorized by the voters.

**Budget** – A plan of financial operation embodying an estimate of proposed expenditures for a given period, and the proposed means of financing. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. Once adopted, the budget is the legal authorization to expend City funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, City Charter, and/or administrative rules and regulations.

**Budget Calendar** – The schedule of key dates, which a government follows in preparation and adoption of the budget.

**Budget Deficit** – Amount by which the City’s budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**Budget Message** – A general discussion of the proposed budget as presented in writing to the legislative body.

**Budget Surplus** – Amount by which the City’s budget receipts exceed its budget outlays for a given period, usually a fiscal year.

**Capital Assets** – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets and are depreciated over the useful life of the fixed asset.

**Capital Budget** – The appropriation of bond proceeds or operating revenue for improvements to facilities and other fixed assets or infrastructure.

**Capital Expenditure (Outlay)** – An expenditure to acquire long-term assets. The asset will have a unit cost of \$1,000 or more and a useful life at least two years after date of acquisition.

**Capital Improvement Program (CIP)** – A plan for capital project expenditures to be incurred each year over a fixed number of years to meet capital needs arising from the City’s long-term financial plan.

**Capital Lease** – An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to a government’s physical assets or significantly increase their useful life. Also called capital improvements, the assets are significant capital expenditures with a useful life of 5 years or more and minimum value of \$5,000 or more.

## Glossary

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**Cash Basis** – A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Certificates of Obligation (CO)** – Legal debt instruments used to finance capital improvement projects. Certificates of Obligation are backed by the full faith and credit of the governmental entity and are fully payable from a property tax levy. Certificates of Obligation differ from General Obligation debt in that they may be approved by the City Council without prior voter approved.

**Charges for Current Services** – Revenue resulting from user fees for various City services, such as garbage collection fees or animal adoption fees.

**City Charter** – Refers to the Home Rule Charter adopted by Mesquite voters on August 22, 1953 pursuant to State law, which establishes the City's governmental structure (Council-Manager Form of Government) and provides for the distribution of powers and duties among the legislative body and various appointive officers.

**Comprehensive Annual Financial Report (CAFR)** – A report prepared by the Accounting Division of the Finance Department, usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: 1) a balance sheet that compares assets with liabilities and fund balance, and 2) an operating statement that compares revenues with expenditures.

**Community Development Block Grant (CDBG)** – An entitlement grant program authorized by the federal government, which provides a federal grant each year in which the program is authorized by Congress. The entitlement is based upon a formula that includes the City's population. CDBG proceeds are limited to specific eligible uses and projects that generally benefit low- and moderate-income persons.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**Contingency** – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services** – Services rendered to the City by private firms, individuals, or other governmental agencies, such as utilities, rent, maintenance agreements, and professional consulting services.

**Credit Rating** – The creditworthiness of a governmental unit as determined by an independent rating agency. The City of Mesquite is rated by two rating agencies: 1) Moody's Investor Service and 2) Standard and Poor's. See Bond Rating.

**Debt Limit** – The maximum amount of gross or net debt that is legally permitted. The Constitution of the State of Texas and the City of Mesquite set no legal debt limit; however, the amount of debt is limited by the overall tax rate, which includes both the portion for debt service and ongoing operations, and which can never exceed 2.5% of the taxable valuation.

**Debt Ratios** – Comparative statistics showing the relationship between the City's outstanding debt and such factors as its tax base, income or population. Such ratios are often used in the process of determining credit quality of a bond issue.

**Debt Service** – The annual payments required to support debt issues, including interest and principal payments.

**Debt Service Fund** – A fund used to account for the accumulation of resources for and payment of general long-term debt principal, interest and related costs of issuance. Also known as an Interest and Sinking Fund.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

## Glossary

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**Department** – A basic organizational unit of government which is functionally unique in its delivery of services, and which may be sub-divided into divisions, programs, activity groups and/or activities.

**Depreciation** – The decrease in value of physical assets due to use and the passage of time.

**Designated** – Funds that have been identified to be spent for a specific purpose. This differs from reserved funds, in that there is no legal requirement for funds that have been designated.

**Development-related Fees** – Those fees and charges for services generated by building, development and growth in the community, such as building permits, development review fees and inspection permits.

**Disbursement** – The expenditure of monies from an account.

**Distinguished Budget Presentation Awards Program** – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Drainage Utility District** – A special revenue district authorized by State law to account for funds reserved for drainage and flood improvements, erosion control and ongoing costs related to mandated permit requirements under the federal and state Pollutant Discharge Elimination Program. Established in 1989, a \$3.00 per month charge for residences, and a \$0.05 cent charge per 100 square feet of impervious area for commercial businesses, are imposed to generate the designated, reserved revenue.

**Effective Tax Rate** – The tax rate, when applied to the taxable assessed valuation would produce the same total taxes as the previous year when compared to properties taxed in both years. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations for different years.

**Encumbrance** – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Enterprise Fund** – A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees of the activity.

**Entitlement** – Payments to which local government units are entitled, pursuant to an allocation formula determined by the agency providing the monies, an example is the CDBG program administered by HUD.

**Escrow** – Money or property held in the custody of a third party that is expended or returned only after the fulfillment of specific conditions, such as the perpetual maintenance of screening walls.

**Evening With A Cop** – A series of small group sessions involving at-risk young people, role-model young people, police officers, Parks and Recreation employees and municipal officials. The program can include a visit to the police station and jail, a cookout at the City's rustic day camp, a city tour, including visits to the location of current police calls and one-on-one conversation opportunities.

**Expenditure** – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

**Fines and Forfeitures** – A variety of fees, fines and forfeitures collected by city, state or federal court system, including traffic fines, drug seizures and other court fees.

**First Responder** – Fire equipment (other than an ambulance) staffed with EMS-trained Firefighters.

## Glossary

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**Fiscal Year** – A 12-month period of time that designates the operating year for accounting and budgeting purposes, and at the end of which a government determines its financial position and results of operations. The Fiscal Year for the City of Mesquite begins October 1 and ends September 30 each year.

**Fixed Assets** – Assets of a long-term character that are intended to held or used, such as buildings, land, or other improvements like streets or water lines.

**Franchise Fee** – Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries and rights-of-way, such as electricity providers, cable companies or taxi services.

**Frozen Position** – A temporary method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

**Full Faith and Credit** – A pledge of the City of Mesquite’s general taxing power to repay debt obligations.

**Full-Time Equivalent (FTE)** – A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to .5 of a full-time position.

**Function** – A group of related activities aimed at accomplishing a major service or regulatory program for which a governmental unit is responsible.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liability obligations, reserves, and equities which are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance** – The excess of the assets of a fund over its liabilities, reserves and carryover.

**General Fixed Assets Account Group** – An account used to report fixed assets.

**General Fund** – The primary fund used to account for all financial transactions applicable to the general operations of the City, including police, fire, public works parks and recreation and general government. There is only one General Fund.

**General Government** – City departments or activities that provide administrative or internal services and support to the organization. The term is also used to classify employees other than commissioned (sworn) fire and police employees.

**General Long-Term Debt Account Group** – An account used to report long-term debt payable from general revenues and backed by the full faith and credit of a governmental unit.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards of and guidelines for financial accounting and reporting. Adherence to GAAP assures that financial reports of all state and local governments, regardless of jurisdictional legal provisions and customs, contain the same types of financial statements and disclosures, for the same categories and types of funds and account groups, based on the same measurement and classification criteria.

**General Obligation Bond (GO)** – A type of bond backed by the full faith, credit and taxing power of the City. Such bonds constitute debts of the issuer and require voter approval prior to issuance.

**Goal** – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

## Glossary

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**Government Finance Officers Association (GFOA)** – A professional association of state/provincial and local finance officers in the United States and Canada, established in 1906, and comprising over 16,000 members dedicated to the sound management of government financial resources.

**Grant** – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending on the grantee.

**Gross Receipts Tax** – More commonly referred to as franchise fees, these revenues are paid by public service businesses for use of City property in conducting their businesses. The City collects electric, gas, telephone, cable TV, bingo, commercial solid waste, and taxi gross receipts.

**Home Rule City** – A municipality that operates under a municipal charter that has been adopted or amended as authorized by Article XI, Section 5, of the Texas Constitution. A home rule city must have a population of more than 5,000 people. Home rule cities and what they may or may not do are governed by the State Constitution of Texas as opposed to general law cities who must operate in accordance with specified state laws of Texas.

**Hotel Occupancy Tax** – A tax authorized by State law that allows the City to assess a tax not to exceed 7% of the rental rate for a hotel/motel room to be used in a manner which directly enhances or promotes tourism and the convention and hotel industry. The City currently collects the 7% maximum and disburses 4% to the Mesquite Convention and Visitors Bureau, 1% to the Mesquite Arts Council, and 1% to Historic Mesquite, Inc. and the remaining 1% retained by the City for promotion of tourism.

**Household Hazardous Waste** – Household products that are not allowed in public landfills and are not picked up by City solid waste crews, such as used tires, batteries, and motor oil. Mesquite residents may drop off their household hazardous waste items at a convenience center.

**Housing and Urban Development (HUD)** – A department of the federal government that carries out programs and activities to improve housing conditions, increase homeownership, and support community development. The City administers two HUD programs, the Community Development Block Grant and the Housing Choice Voucher programs.

**Impact Fee** – An estimated cost of providing needed improvement or additions to public infrastructure systems depleted by development. The City currently collects roadway impact fees from new development.

**Independent Auditor** – An auditor who is independent of the governmental unit whose accounts are being audited.

**Index Offense** – An offense, which, due to its seriousness, frequency of occurrence and likelihood of being reported to the police, has been selected to serve as an index for evaluating fluctuations in the volume of crime. Index Offenses are: murder, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson.

**Indirect Cost** – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

**Infrastructure** – Public domain fixed assets including roads, bridges, drainage systems, traffic signals and lighting, water and sewer systems, and other items that have value only to the City.

**Insurance Services Office (ISO) Rating** – A rating system of fire protection in communities conducted by the Insurance Services Office, Inc. Also known as the ISO Public Protection Classification program, or PPC, the process grades a community's fire protection on a scale of 1-10, based on ISO's Fire Suppression Rating Schedule. The ratings are commonly used by insurance underwriters in determining insurance premium rates for homeowners and businesses. The City of Mesquite has a rating of "1", the best rating available.

## Glossary

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**Interest and Sinking Fund** – See Debt Service Fund.

**Interest Income** – Revenue associated with the City cash management activities of investing fund balances.

**Interfund Transfer** – The movement of monies between funds of the same governmental entity.

**Intergovernmental Revenue** – Revenue received from federal, state and other local government sources in the form of grants, shared revenues, or payments in lieu of taxes.

**Interlocal Agreement** – A contractual agreement between two or more governmental entities, such as the City's agreement with the City of Dallas for water use.

**Internal Service Fund** – A fund established to account for an entity that provides goods and services to other City entities and charges those entities for the goods and services provided. The City operates two Internal Service Funds: 1) Group Medical Insurance Fund, and 2) General Liability Insurance Fund.

**Judgment** – An amount to be paid or collected by a governmental unit as the result of a court decision.

**Law Enforcement Teaching Students (LETS)** – A program of the police department that teaches students how to cope with peer pressure and substance abuse issues. The program also provides an educational foundation to fifth and seventh grade students for building skills in sound decision-making.

**Legal Debt Margin** – See Debt Limit.

**Levy** – To impose taxes, special assessments or service charges for the support of government activities.

**Licenses and Permits** – Revenues raised for the purpose of recovering the costs associated with regulating business activity. Many of these fees are regulatory in nature in order to ensure compliance with the law.

**Long-Term Debt** – Debt with a maturity of more than one year after the date of issuance, but generally refers to bonded debt with 15 or more years maturity.

**Long-Term Financial Plan** – Multiyear financial planning process that combines financial forecasting and debt analysis over a five to ten year horizon to identify future fiscal imbalances and strategies to secure financial sustainability.

**Major Fund** – A fund that represents significant activities of the City, where revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

**Mandate** – A requirement from a higher level of government that a lower government perform a task in a particular way or standard, and often without any financial assistance – known as “unfunded mandates.”

**Merit Increase** – A percent increase in base salary for employees based on satisfactory job performance.

**Mesquite Quality of Life Corporation (4B)** – An entity and fund used to account for special revenue collected from a one-half cent local sales and use tax devoted to economic development. The local sales tax option, known as “4B” for Section 4B of the State Development Corporation Act of 1979, was adopted by Mesquite voters on August 14, 1999. Revenues generated by the one-half cent sales tax are limited by the referendum to public safety, transportation, and park and recreation projects eligible under State law.

**Mission Statement** – A broad statement of purpose derived from an organization's and/or community's values and vision statement.

## Glossary

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**Modified Accrual Basis** – A basis of accounting under which expenditures, other than accrued interest on general long-term debt, are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenues earned.

**National Crime Information Center/Texas Crime Information Center (NCIC/TCIC)** – A national or state database where information on wanted persons, stolen vehicles and criminal histories is maintained and accessed by police officers in the field.

**National Pollutant Discharge Elimination System (NPDES)** – Refers to the mandated storm water discharge permit system required under the Clean Water Act Amendments adopted by Congress in 1987. The permit requirements include among other things, adopting a comprehensive drainage ordinance, operating a street sweeping program and public education program to help protect watersheds from pollution due to runoff or direct discharges into waterways.

**Neighborhood Crime Watch** – A neighborhood-based organization, which, with support from the police department, promotes crime awareness and crime prevention.

**Net Budget** – The legally adopted budget less all interfund transfers and interdepartmental charges.

**Non-Index Offense** – An offense other than the eight Index Offenses. These offenses are excluded because of their infrequency (i.e., kidnapping), or because the nature of the offense is such that they are often unknown to the police (i.e., receiving stolen property, drug abuse).

**Non-Major Fund** – Any fund that does not meet the 10% threshold of revenues or expenditures to the total appropriated budget in order to be considered a Major Fund.

**Objective** – Something to be accomplished in specific, well defined and measurable terms and that is achievable within a specified time frame.

**Object Level** – An expenditure classification referring to various levels of detail for expenditures, such as electricity, office supplies, computer supplies, etc.

**Obligations** – Amounts that a government may be legally required to meet out its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Offense Report** – A report that documents an incident requiring attention from police. The report contains identifying data and details related to the incident.

**Open Records Request** – A request for governmental information held by the police department. The request and the information released must comply with the provisions of the Texas Public Information Act.

**Operating Expenses** – The cost for personnel, materials and equipment required for a department to function.

**Operating Revenue** – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Opticom** – A traffic signal preemption system that uses high energy, infrared light to grant authorized emergency vehicles momentary right-of-way at signalized intersections.

## Glossary

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**Ordinance** – A formal legislative enactment by the City Council of a municipality that carries the full faith and effect of the law within corporate boundaries of the City unless in conflict with any higher form of law, such as a state statute or constitutional provision.

**Other Bond Expense** – An expenditure category for expenditures related to issuing bonds, other than principal and interest, such as payments to financial advisors, legal bond counsel and bond underwriters.

**Other Expenditures** – A category for miscellaneous expenditures that cannot be classified as personnel, supplies, contractual, capital outlay or some other defined expenditure category.

**Other Financing Uses** – An expenditure category to classify interfund transfers.

**Outstanding Debt** – The amount of long-term bonded debt, or principal and interest payments remaining to be paid for all issues, including current year principal and interest payments.

**Overlapping Debt** – The proportionate share of the debts of local governmental units located wholly or in part within the limits of the reporting government, which must be borne by property within each governmental unit.

**Pay-as-you-go Basis** – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Per Capita** – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

**Performance Measure** – Data collected to determine how effective or efficient a program is in achieving its objectives.

**Personal Property Notes (PPNs)** – Short-term obligations, usually five years, used to purchase motor vehicles, personal computers and related capital equipment with similar service life.

**Personal Services** – Expenditures for salaries, wages, and fringe benefits of a government's employees.

**Present Value** – The discount value of a future amount of cash, assuming a given rate of interest, to take into account the time value of money. A dollar is worth a dollar today, but is worth less than today's dollar tomorrow, and even less further in the future.

**Property Tax** – Another term for Ad Valorem Tax. See Ad Valorem Tax.

**Proprietary** – A type of fund similar to those found in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. There are two categories of proprietary funds used by the City: 1) enterprise funds, and 2) internal service funds.

**Referendum** – A direct vote in which the registered voters are asked to either accept or reject a particular proposal, initiative, or proposition.

**Reinvestment Zone** – The established boundaries of an area designated as a tax increment financing district.

**Reserve** – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resolution** – A legislative act by the City Council with less legal formality than an ordinance.

## Glossary

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**Resources** – Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.

**Revenue** – Monies received from all sources, with the exception of fund balance, that may be used to fund expenditures in a fiscal year.

**Revenue Bond** – A type of bond backed by the net revenues of user fees collected for a specific public enterprise, such as a water and sewer system. Generally net revenues must not exceed the average principal and interest payments for outstanding bonds by a certain ratio known as Revenue Bond Coverage.

**Revenue Bond Coverage** – The ratio of net revenue available for debt service to the average annual debt service requirements of an issue of revenue bonds. The City's Water and Sewer Fund bond coverage is 1.50 times the average annual principal and interest for outstanding bonds, meaning anticipated net revenues must never be less than this amount.

**Rollback Rate** – The effective operating tax rate required to raise the same ad valorem tax revenues as were levied the prior year, plus an extra 8% as currently set by State law. The rollback rate is the highest tax rate the City could impose before taxpayers could initiate a rollback petition to force a referendum for voters to decide on the proposed tax rate or the calculated effective rate.

**Sales Tax** – A state or local percentage tax on the sale of certain goods and services. The State sales and use tax rate is 6.25%, and State law limits the collection of local sales tax to no more than 2% for a total statutory limit of 8.25%. The City currently collects the full 2% allowed by law.

**School Resource Officer (SRO)** – A police officer that provides direct law enforcement assistance to the MISD through the placement of a police officer in each of the five MISD high schools and six middle schools. The SRO staff includes one sergeant and 16 police officers.

**Service Level** – Services or products, which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**Slama Bama Jama** – A unique series of presentations in middle schools involving police officers performing demonstrations of slam-dunk basketball to the accompaniment of contemporary music, smoke, lights, etc., followed by a series of dramatic skits with an anti-gang, anti-violence message.

**Special Assessment** – A compulsory levy made by a local government against certain properties to defray part of all of the cost of a specific improvement of services which is presumed to be of general benefit to the public and of special benefit to such properties.

**Statute** – A written law enacted by a duly organized and constituted legislative body.

**Supplies** – An expenditure category for non-contractual, expendable materials and operating supplies, less than \$1,000 in unit cost, which are necessary to conduct departmental operations.

**Taxable Valuation** – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law, such as exemptions for disability or for persons age 65 and older.

**Tax Base** – All taxable forms of wealth under the City's jurisdiction.

## Glossary

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**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer charges.

**Tax Increment Finance (TIF) District** – A special tool that the City can use to generate money for economic development in a specific geographic area. TIFs allow the City to re-invest all new property tax dollars back into the designated area rather than the City as a whole. These “new” revenues – also called “increments” – arise if new development takes place in the TIF district, or if the value of existing properties rises. These funds can be spent on public works projects or given as subsidies to encourage private development. The City currently has two appropriated TIF District funds established: 1) Towne Centre TIF, and 2) Rodeo City TIF.

**Tax Levy** – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base, for example \$0.62/\$100 represents the City’s current tax rate of sixty-two cents per one hundred dollars of taxable valuation.

**Transfers In/Out** – Amounts transferred from one fund to another to assist in financing the services for the receipt fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds.

**Unappropriated** – Not obligated for a specific purpose; undesignated.

**Undesignated** – Without a specific purpose.

**Unreserved Fund Balance** – The portion of a fund’s balance that is not restricted, or designated, for a specific purpose and is available for general appropriation.

**User Charges (Fees)** – Charges for specific governmental services. These fees cover the cost of providing a service to the user, or the one who directly benefits from the service.

**Vision** – A guiding statement describing a desirable future state toward which efforts should be directed, such as “A Home for Families; A livable community with quality neighborhoods, convenient amenities, strong retail tax base and opportunities for the future” – Current City Council’s vision statement adopted February 2003.

**Water and Sewer Fund** – The enterprise fund used to account for the delivery of water and sewer services to the customers. This fund is financed and operated in a manner similar to a private business enterprise where the expenses of providing services are recovered primarily through user charges.

**Workers’ Compensation** – A state-regulated insurance program that pays medical bills and replaces some lost wages for employees who are injured at work or who have work-related diseases or illnesses.

**Working Capital** – Current assets less current liabilities, the fund balance of an enterprise fund.

## Glossary of Commonly Used Acronyms

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<b>ACH</b> – Automatic Clearinghouse	<b>GFOA</b> – Government Finance Officers Association
<b>ADA</b> – Americans with Disabilities Act	<b>GIS</b> – Geographic Information Systems
<b>AFIS</b> – Automated Fingerprint Identification System	<b>GO</b> – General Obligation Bond
<b>CAFR</b> – Comprehensive Annual Financial Report	<b>HMO</b> – Health Maintenance Organization
<b>CDBG</b> – Community Development Block Grant	<b>HOME</b> – HOME Investment Partnership Grant
<b>CDC</b> – Centers for Disease Control and Prevention	<b>HR</b> – Human Resources
<b>CID</b> – Criminal Investigations Division	<b>HUD</b> – Department of Housing and Urban Development
<b>CIP</b> – Capital Improvement Program	<b>HVAC</b> – Heating Ventilating and Air Conditioning
<b>CO</b> – Certificate of Occupancy	<b>ISO</b> – Insurance Services Office, Inc.
<b>CO</b> – Certificates of Obligation	<b>ISTEA</b> – Intermodal Surface Transportation Efficiency Act
<b>COBRA</b> – Consolidated Omnibus Budget Reconciliation Act	<b>KMB</b> – Keep Mesquite Beautiful, Inc.
<b>CPI</b> – Consumer Price Index	<b>LBJ</b> – LBJ Freeway
<b>DCAD</b> – Dallas Central Appraisal District	<b>LED</b> – Light Emitting Diode
<b>DUD</b> – Drainage Utility District	<b>LETS</b> – Law Enforcement Teaching Students
<b>EMS</b> – Emergency Medical Services	<b>MAC</b> – Mesquite Arts Center
<b>EMT</b> – Emergency Medical Technician	<b>MFD</b> – Mesquite Fire Department
<b>EPA</b> – Environmental Protection Agency	<b>MIS</b> – Management Information Systems
<b>ETJ</b> – Extra Territorial Jurisdiction	<b>MISD</b> – Mesquite Independent School District
<b>FCC</b> – Federal Communication Commission	<b>MPD</b> – Mesquite Police Department
<b>FEMA</b> – Federal Emergency Management Agency	<b>MTED</b> – Mesquite Transportation for the Elderly and Disabled
<b>FIFO</b> – First In, First Out	<b>NCIC</b> – National Crime Information Center
<b>FTE</b> – Full-Time Equivalent	<b>NCTCOG</b> – North Central Texas Council of Governments
<b>FY</b> – Fiscal Year	<b>NPDES</b> – National Pollutant Discharge Elimination System
<b>GAAP</b> – Generally Accepted Accounting Principles	<b>NRPA</b> – National Recreation and Park Association
<b>GASB</b> – Governmental Accounting Standards Board	

## Glossary of Commonly Used Acronyms

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**NTMWD** – North Texas Municipal Water District

**PARD** – Parks and Recreation Department

**PARS** – Public Agency Retirement Services

**PC** – Personal Computer

**PID** – Public Improvement District

**PO** – Purchase Order

**PPN** – Personal Property Note

**PPO** – Preferred Provider Organization

**PY** – Program Year

**ROWS** – “ROWS of Texas” Public Improvement District

**SCBA** – Self Contained Breathing Apparatus

**SRO** – School Resource Officer

**TCIC** – Texas Crime Information Center

**TIF** – Tax Increment Financing District

**TMRS** – Texas Municipal Retirement System

**TPDES** – Texas Pollutant Discharge Elimination System

**TxDOT** – Texas Department of Transportation

**TXU** – TXU Energy, Inc.

**WiFi** – Wireless Local Area Network

**W&S** – Water and Sewer

## Budget Document Questionnaire

Your opinion is important to us. Please take a few minutes to tell us what you think about our budget document. Your comments will be used to help improve this document.

1. Readability: Is the subject matter presented in an easy to read format and in terms that are understandable?

1	2	3	4	5
Difficult	Somewhat Difficult	Adequate	Easily Understood	Very Easy

2. Using a scale of - very helpful (1), helpful (2) and not helpful (3); please rate the following sections:

Organizational Structure _____	Budget Message _____	Financial Summaries _____
Policies and Goals _____	Department Profiles _____	Capital Budget _____
Statistical _____	Appendix _____	Glossary _____

3. Content: What would you like to see added, expanded, reduced or removed?

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4. Overall Impressions: How would you rate the entire document?

1	2	3	4	5
Start Over	Minimal Help	OK	Answered Most Questions	Very Helpful

5. May contact you for additional information? Yes No  
If yes, please provide your name and contact information:

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6. General Comments:

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Please send or email your comments to: Budget Office  
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1515 N. Galloway Avenue  
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City of Mesquite  
P.O. Box 850137  
Mesquite, TX

Budget Office  
Phone: 972-216-6203  
[www.cityofmesquite.com](http://www.cityofmesquite.com)

