

# City of Mesquite Annual Operating Budget Fiscal Year 2008-09



New Police Building Opened 2009

**City of Mesquite, Texas**  
**Fiscal Year 2008 – 2009 Annual Budget**

**John Monaco      Mayor**

**Shirley Roberts      Mayor Pro Tem**

**Greg Noschese      Deputy Mayor Pro Tem**

**Al Forsythe      Councilmember**

**Stan Pickett      Councilmember**

**Dennis Tarpley      Councilmember**

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**Ted Barron      City Manager**

**Carol Zolnerowich      Deputy City Manager**

**Mark Hindman      Assistant City Manager**

**Ted Chinn      Budget Director**

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## Understanding the Budget

The City of Mesquite's adopted budget is produced in conformance with guidelines developed for use by local governments and is intended to ensure proficiency in four major categories as follows:

1. *Policy Document* – The budget should serve as a policy document for elected officials and management to convey how the organization will operate, and what process will be used to adopt and amend the annual budget.
2. *Financial Plan* – The budget should serve as a financial plan describing all sources of funding, including summaries of revenues and expenditures for multiple years, and changes in fund balances.
3. *Operations Guide* – The budget should serve as an operations guide to the departments that receive funding through the budget by identifying the resources to be provided and the objectives to be met.
4. *Communications Device* – The budget should serve as a communications device to convey essential information to the diverse groups who use the budget information – elected officials, the public, bond rating agencies and investors.

To help ensure that the budget document meets the above criteria and contributes to the effectiveness of communication to its readers, the budget document is organized into the following sections:

### Organizational Structure

This section provides information about elected officials and the City of Mesquite organization. Included in this section are an organizational chart, information on the City's advisory boards and commissions and detailed staffing information that lists all authorized full-time and part-time positions by fund.

### Budget Message

The Budget Message includes a formal transmittal letter designed to summarize major issues facing the City of Mesquite and briefly explains key budget decisions and major initiatives to be taken. This section also includes budget information on the General Fund and other major funds, detailing significant revenue and expenditure changes, growth, debt policies and tax rate history.

### Financial Summaries

This section describes the City's fund structure and presents the budget information for each appropriated fund on detailed schedules with summaries of revenues, expenditures and other financing sources. These financial schedules show actual historical results from the prior fiscal year, the current year adopted and amended budgets, and the budget year.

### Policies and Goals

This section contains all of the City's financial and non-financial policies, as well as City Council goals and priorities for the immediate future. The City's long-term financial planning process is also described in this section along with multi-year financial forecasts of major funds.

## Department Profiles

The Department Profile section of the budget includes a cover page highlighting the City's programs and activities, program objectives and performance measures, and cost and personnel summaries over a three-year timeframe by division.

## Capital Budget

The Capital Budget section summarizes all capital expenditures included in both the operating budget and the first year budget of the Capital Improvement Program.

## Statistical

This section offers demographic information and graphical representation of local economic and financial indicators, or benchmarks, that the City uses to assess its overall financial health.

## Appendix

The Appendix contains ordinances that adopt the budget and establish the tax rate. This section also offers schedules of the City's total outstanding general obligation and revenue debt. Debt service costs (amount of principal and interest) for each bond issue are shown for the budget year and for each fiscal year until the bonds are retired.

## Glossary

The Glossary section defines technical terms related to finance and accounting, as well as non-financial terms related to the City's programs and activities. Common acronyms and abbreviations are also defined to assist readers.

## Budget Process

The City of Mesquite annual budget is a *Target Based Budget* developed in accordance with State law, the City Charter, and input from the public and all stakeholders within the framework of best practices identified by the National Advisory Council on State and Local Budgeting (NACSLB).

According to City Charter, "The City Manager shall have prepared on or before the 15th day of August in each year a budget to cover all proposed expenditures of the City for the succeeding fiscal year which begins on October 1 and ends on September 30, of each calendar year. The budget shall be prepared in conformity with the state laws of Texas." Much work takes place before and after this deadline, and the following overview summarizes the entire budget process.

## Budget Preparation

In January the Budget Department works with other City departments in preparing multi-year revenue and expenditure forecasts for the City's major funds. The City Manager's executive team then reviews and updates, as needed, the City's budget and financial policies and Long-Term Financial Plan. During this time the budget calendar is developed and salary and benefit projections are completed by the Budget Department. Based on revenue and expenditure projections a budget *target* amount is determined for each department. This budget target is, in effect, an expenditure cap that

cannot be exceeded by the department head in preparing their budget requests. Budget preparation manuals are distributed along with budget target numbers to each department head by mid-March. Department heads then develop their budget requests within the constraints of their target number, and any new programs or services sought by the department head are submitted as *expanded programs*, which could be considered later in the year once the budget is further developed and depending on available resources.

### City Manager Review

Departments have about a month's time to submit their budget requests to the Budget Department, usually by mid-April. Once the budget requests are entered into the City's budget and accounting system, the Budget staff then formats the budget requests in useful reports for the City Manager's executive team to review. During the month of May the City Manager's budget review team meets individually with each department head to go over their budget requests by division, making preliminary decisions on existing service levels, staffing levels and learning about new expanded program requests.

On May 15th the Chief Appraiser sends preliminary notices of appraised values to taxing entities. The City's Tax Office then calculates the amount of property tax that may be generated from the preliminary appraisal and tax rate, and any adjustments are made to the revenue forecast for the budget year. The management review process is usually completed by mid-June.

### Citizen Input

In June the City Council provides for several public hearings to gather citizen input on the budget. During these public hearings citizens are encouraged to offer their suggestions and ideas of what programs they would like included in the upcoming budget or what levels of service they desire. These public hearings are not required by law, but are viewed as an important part of the budget process. A state law mandated public hearing is held after the proposed budget is filed with the City Secretary's Office and made available to the public.

### Council Review

After citizen input is gathered at the public hearings a draft budget is submitted to the City Council for their review by the first week of July. Throughout the month of July the City Council holds several budget workshops to receive presentations by department heads and to discuss their budget needs and any fiscal impacts. These budget workshops are also open to the public and are used to encourage further citizen input on the budget as details are discussed. On July 25 the Chief Appraiser certifies the approved appraisal roll to each taxing entity, and the budget is modified to reflect any changes in anticipated property tax revenue. The City Council usually holds a budget retreat workshop, also open to public input, once the certified roll is received to discuss the budget and consider any changes to the draft budget.

### Budget Adoption

Upon conclusion of the Council/Staff budget workshops, but before August 15th, the City Manager submits a proposed budget to the City Council for consideration and adoption. A copy is also filed with the City Secretary's Office and posted on the City's Web site for public review in accordance with State law. Prior to City Council adoption, a final, State law mandated public hearing is held on the proposed budget. At this public hearing, all interested persons are given a final opportunity to be heard regarding any item on the proposed budget. The Council then has the option of approving the

budget at this meeting or postponing the vote to the next Council meeting. Once approved, the City Council adopts the budget by ordinance, which becomes effective on October 1.

### Budget Amendments

The adopted budget authorizes the amount of spending, also known as *appropriations*, that is allowed for the fiscal year. Appropriation changes, or revisions, are allowed to account for situations that were not anticipated at the beginning of the year. Budget revisions may be approved by the City Manager between departments in the same fund, but any changes to the appropriated amount at the fund level, or transfers between funds, require Council approval. Budget revisions that require Council approval are also referred to as budget amendments and must be approved by ordinance. The amended budget then becomes the working financial plan for the remainder of the fiscal year.

**Budget Calendar  
Fiscal Year 2008- 09**

BUDGET ACTIVITY		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	Budget Office prepares personal services information	←→											
2	Budget Office prepares target budget information for departments	←→											
3	Budget Office prepares revenue projections		←→										
4	Budget Office provides guidelines and training		←→										
5	Departments prepare budgets			←→									
6	Manager's Office reviews department budgets					←→							
7	Citizen input public hearings					←→							
8	Manager presents budget to City Council at annual budget retreat						←→						
9	Departmental budget presentations to Council						←→						
10	Publication of statutory legal notices							←→					
11	Final public hearing and adoption of budget								←→				
12	Budget Office publishes budget document										←→		

Major Budget Activities and Scheduled Timetables

- 1-4) The Budget Office is responsible for providing departments with information necessary to prepare their budget requests. This information includes personal services costs for authorized positions, capital outlay estimates and budget target amounts. Additionally, the Budget Office prepares revenue projections and provides budget preparation training sessions for all departments.
- 5-6) Departments prepare budgets in accordance with Budget Office guidelines. Once completed, these budgets are forwarded to the City Manager's Office for review.
- 7) Public hearings are held in June of each year to gather input from the public.
- 8-9) The City Manager, in accordance with Charter requirements, presents his budget proposal to the City Council for their consideration. This proposal is formally done at the City's annual budget retreat. Departments also present detailed information to the Council at public budget meetings.
- 10) Statutory legal notices are published in the City's designated newspaper in accordance with State Law.
- 11) The City Council adopts the annual budget at the second City Council meeting in September to become effective on October 1<sup>st</sup>.
- 12) The Budget Office prepares and writes the final budget document.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Mesquite  
Texas**

For the Fiscal Year Beginning

**October 1, 2007**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Mesquite, Texas** for its annual budget for the fiscal year beginning **October 1, 2007**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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# 2008 – 2009 City Council



Councilmember  
Al Forsythe  
Place 2



Mayor  
John Monaco



Mayor Pro Tem  
Shirley Roberts  
Place 5  
(At Large)



Councilmember  
Dennis Tarpley  
Place 6  
(At Large)



Councilmember  
Stan Pickett  
Place 3



Councilmember  
Place 1  
(Vacant)



Deputy Mayor Pro Tem  
Greg Noschese  
Place 4

## About the City Council

Mayor John Monaco was first elected by the electorate in 2007 as Councilmember, Place 2. Mayor Monaco was elected by the City Council in 2007 to serve as Mayor and subsequently elected by the electorate as Mayor in 2008 to fulfill an unexpired one-year term. Councilmembers Stan Pickett and Shirley Roberts were re-elected to two-year terms in 2008, and Councilmember Dennis Tarpley was re-elected to a two-year term in 2007. Councilmember Greg Noschese was first elected in 2008 to serve a two-year term, and Councilmember Al Forsythe was first elected in 2008 to fulfill an unexpired one-year term. A vacancy for Place 1 will be filled once elections are held in May 2009. Regular City Council elections are held in May every year unless positions are unopposed.

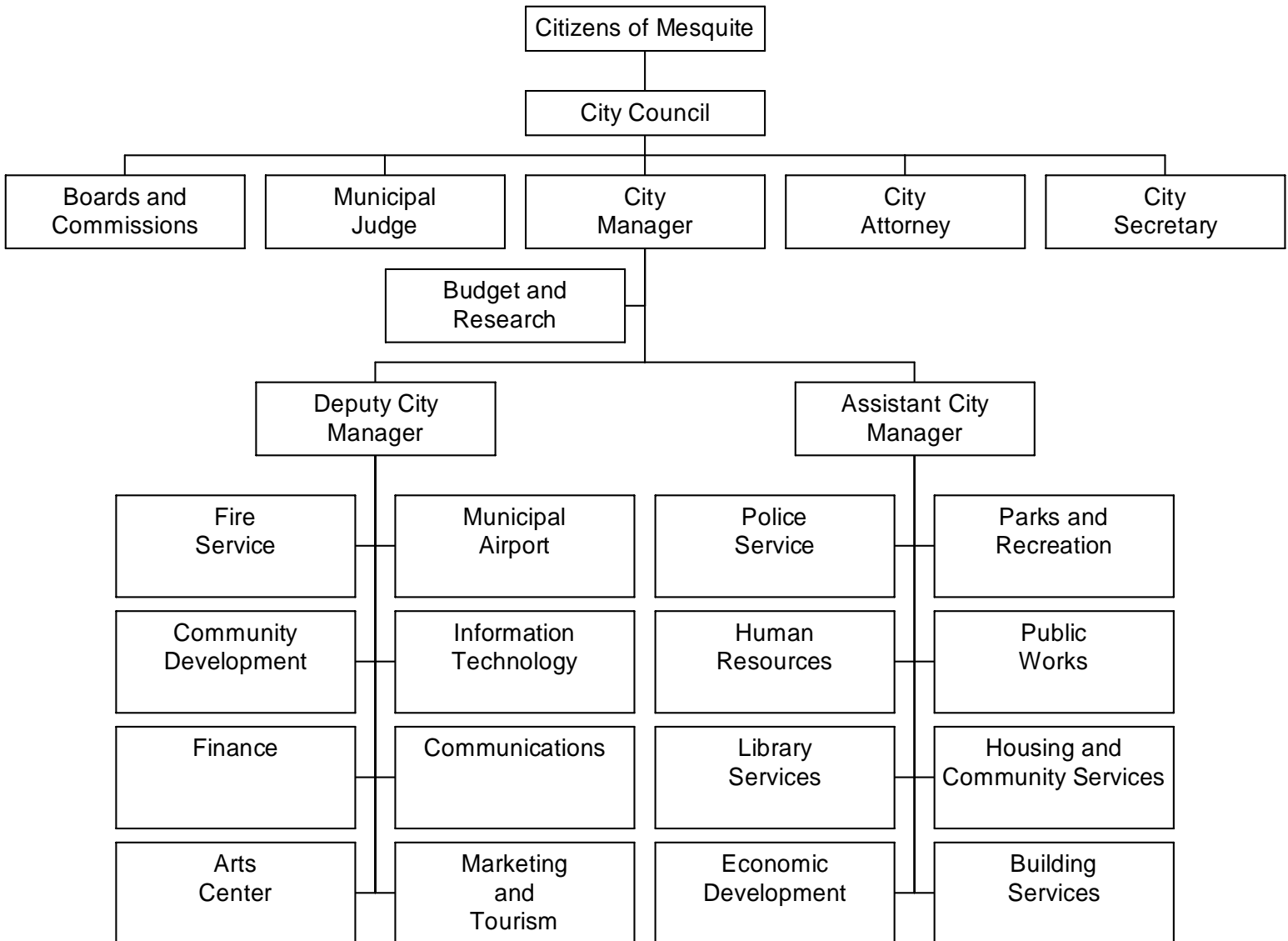
To reach the Mayor and City Councilmembers, call or write:  
972-216-6402

Honorable Mayor and City Council  
City Hall  
1515 N. Galloway Avenue  
Mesquite, Texas 75149

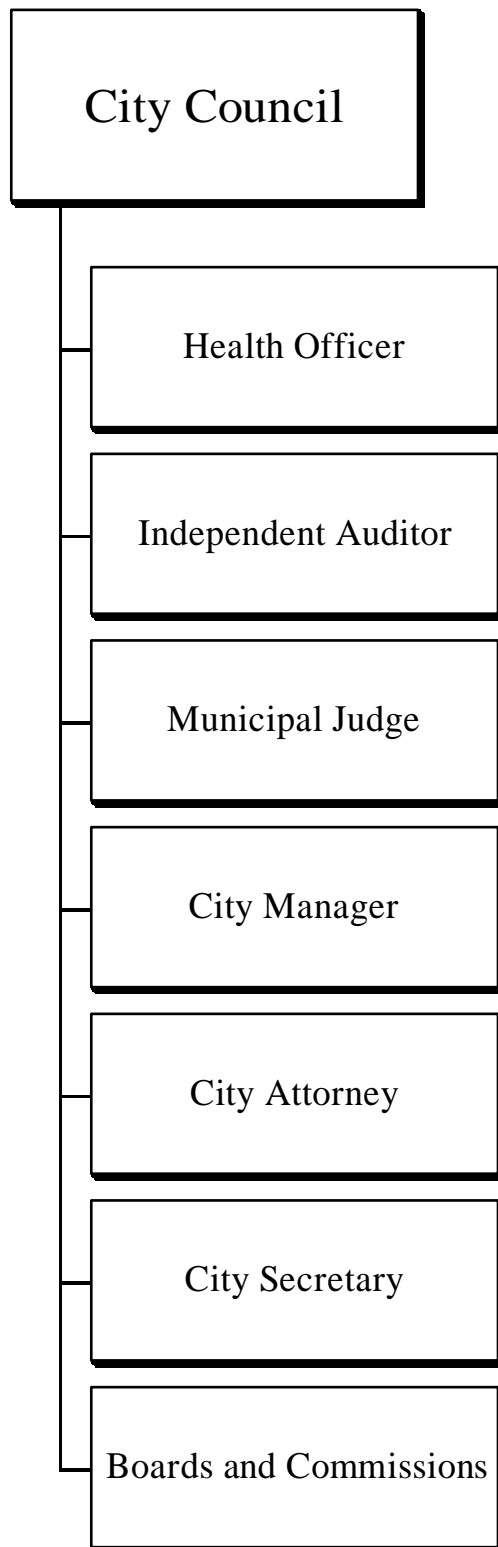


# City of Mesquite, Texas

Organizational Chart  
October 1, 2008



## City Council-Appointed Positions



The City Council consists of the Mayor and six councilmembers. Councilmembers serve two-year terms and are responsible for appointing the City Health Officer, Independent Auditor, Municipal Judge, City Manager, City Attorney, City Secretary and members of various Boards and Commissions. The Mayor and six councilmembers are elected at large; however, four Council positions have residency requirements. Listed below are the Council-appointed positions and their primary functions.

The Health Officer is a legally qualified physician whose primary duty is to implement and enforce laws which protect the public health and all other duties as prescribed by the Texas Board of Health.

The City Charter mandates that the City Council appoint a competent public accountant to audit the books and accounts of the City on an annual basis.

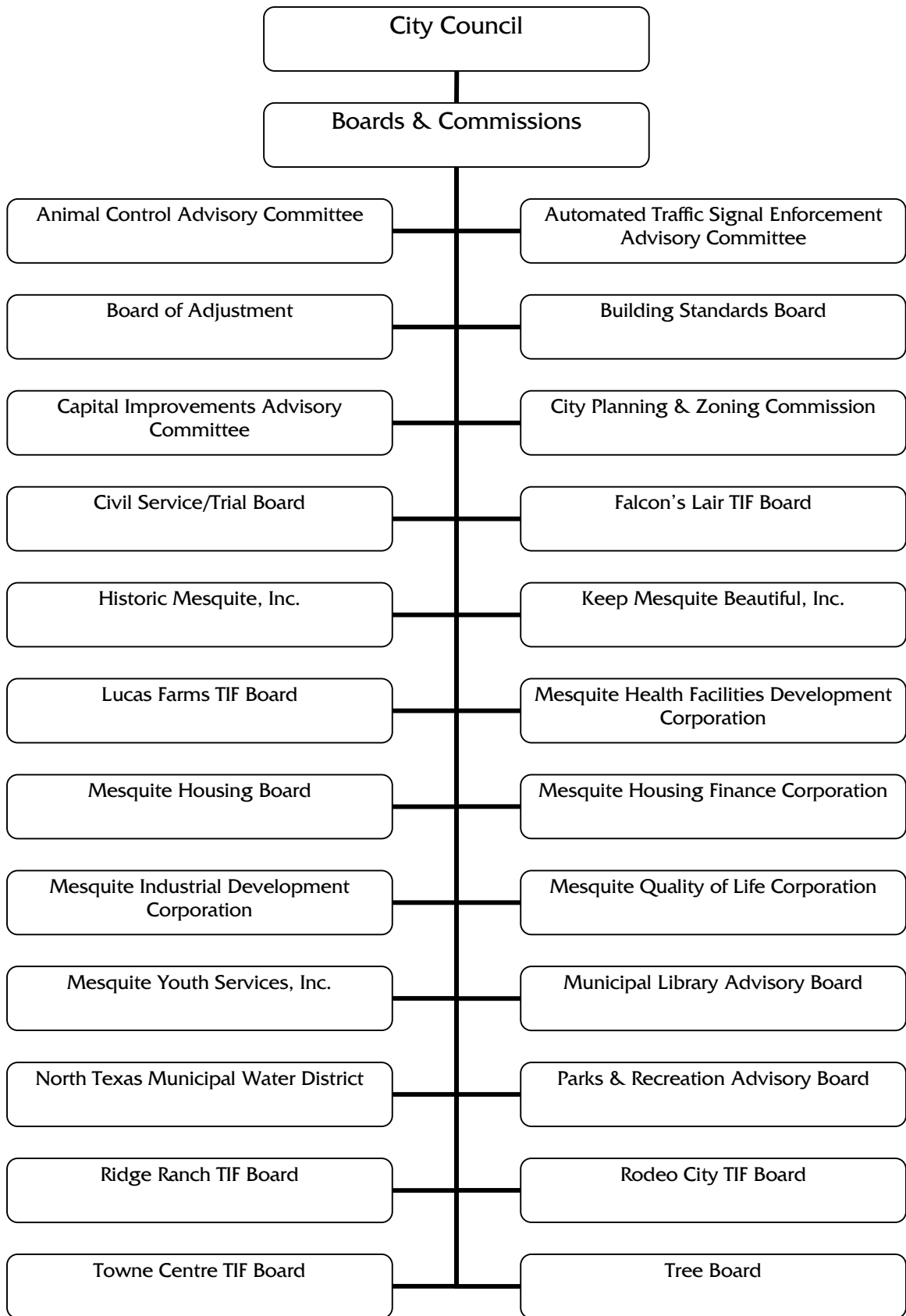
The Municipal Judge is responsible for presiding over the municipal court as created and defined by the City Charter. Jurisdiction is limited to the territorial limits of the City for all criminal cases arising under the ordinances of the City.

The City Manager serves as the administrative head of the municipal government and shall be responsible for the efficient administration of all departments. The Manager is also charged with seeing that all laws and ordinances of the City are enforced.

The City Attorney is responsible for furnishing legal advice to City officials and personnel; represents the City in suits, litigations and hearings, prepares ordinances, resolutions, contracts and all other legal instruments; and prosecutes cases involving infractions of City ordinances and state law heard in Municipal Court.

The City Secretary is charged with keeping accurate minutes of City Council meetings and preserving all books, papers, documents, records and files of the Council. Custody of the seal of the City rests with the City Secretary.

The City has 24 boards and commissions which serve in advisory capacities to the City Council. A complete listing of these Boards and Commissions, along with their functions, may be found on the next four pages.



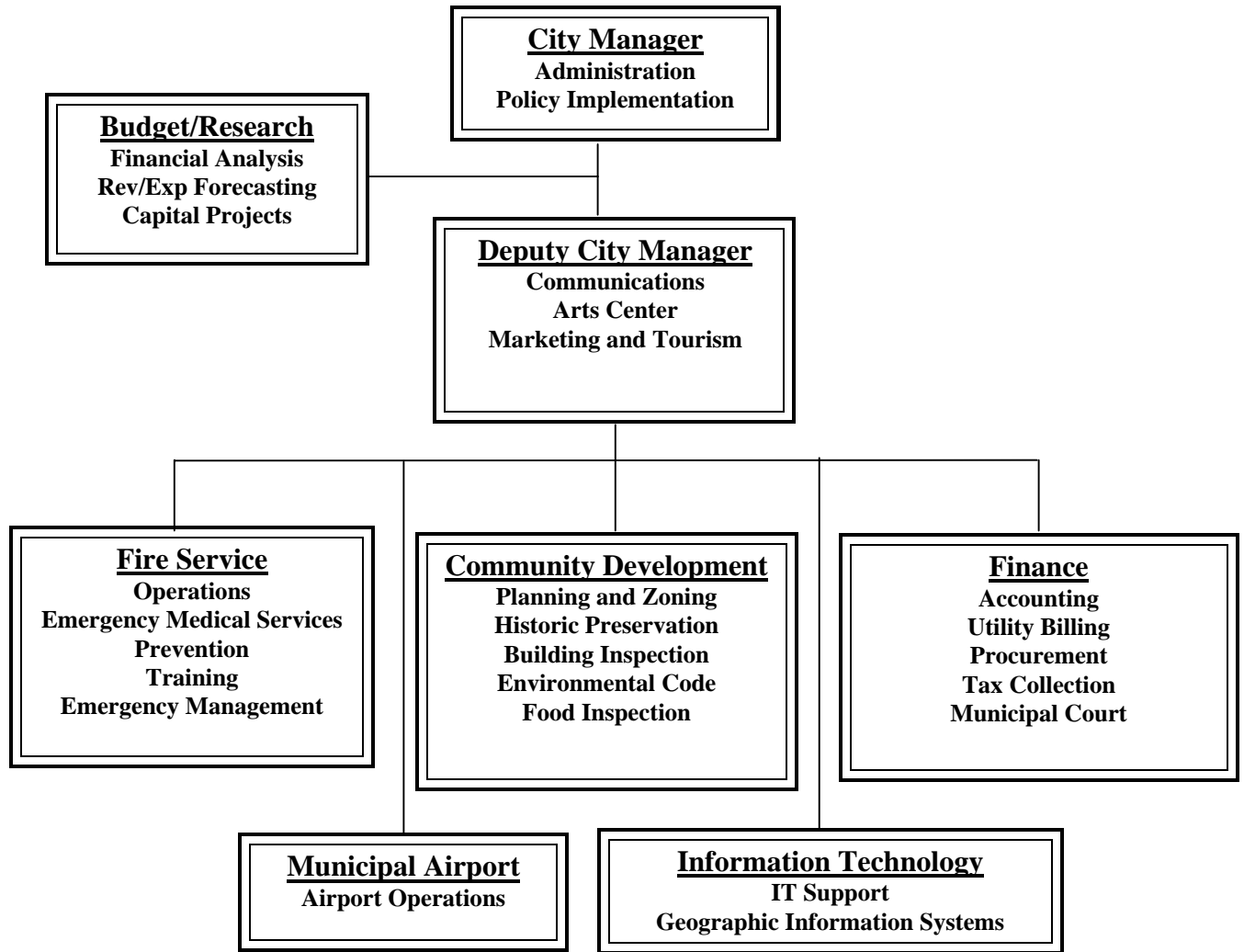
## Boards and Commissions

The City of Mesquite has 24 boards and commissions that serve in advisory capacities relating to various areas of local government control. The City Council is responsible for appointing members to the various boards and commissions. All members of boards and commissions serve without compensation.

1. Animal Control Advisory Board – A five-member advisory committee which shall review operations of the City animal shelter, provide guidance to the Animal Control Division in complying with all provisions of the Health and Safety Code, and perform such other duties as may be assigned by the City Council.
2. Automated Traffic Signal Enforcement Advisory Committee – A seven-member advisory committee which shall advise the local authority on the installation and operation of a photographic traffic signal enforcement system.
3. Board of Adjustment – A five-member board empowered to make exceptions to zoning ordinances in accordance with general or special rules contained in the ordinance for the purpose of rendering full justice and equity to the general public.
4. Building Standards Board – A seven-member board empowered to hear appeals from decisions of the Building Official or Fire Code Official in his/her interpretation and application of the technical provisions of the building, electrical, plumbing, mechanical, fuel gas, fire and property maintenance codes for both residential and commercial construction.
5. Capital Improvements Advisory Committee – An eight-member committee that is composed of the members of the Planning and Zoning Commission along with one additional member appointed by a majority vote of the City Council. This member is representative of the real estate, development or building industry. Its primary task is to advise and assist the City in adopting land use assumptions and review the capital improvements. The committee also provides impact fee advisory services as directed by the City Council.
6. Planning and Zoning Commission – A seven-member commission that acts in an advisory capacity and is responsible to the City Council on matters pertaining to planning for the physical development of the City. Its primary concern is subdivisions and zoning regulations.
7. Civil Service Commission and Trial (Personnel) Board – A three-member commission which provides for the administration of the Civil Service Program.
8. Falcon's Lair TIF Board – The Falcon's Lair Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Falcon's Lair area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.

9. Historic Mesquite, Inc. – An 18-member board (nine appointed by City Council) to provide leadership to search records and build on the past to preserve the history of the community; to encourage other organizations to be historically minded for the common goal of preservation; to be a resource for the education of future generations as well as those in the community; to identify areas and places of historical significance; to develop and maintain a historical museum and visitors’ center; to preserve and accumulate local history, including sites, artifacts, genealogy data and all items pertaining to all periods of local history; to determine ways and means to accomplish these goals, including total community involvement; and to develop a long-range plan for preservation of Mesquite’s heritage.
10. Keep Mesquite Beautiful, Inc. – A 20-member board (seven appointed by City Council) devoted to the implementation and maintenance of the Keep America Beautiful system via sustained litter reduction, public awareness and educational programs, enhancement of environmental quality and conservation of resources through recycling.
11. Lucas Farms TIF Board – The Lucas Farms Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Lucas Farms area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
12. Mesquite Health Facilities Development Corporation – A seven-member nonprofit corporation established under the provisions of the Health Facilities Development Act in order to provide tax-exempt financing to acquire, construct or improve health facilities to assist the maintenance of the public health.
13. Mesquite Housing Board – A five-member board created to hear appeals as they relate to eligibility for participation in the Housing Assistance Payments Program. The functions of this board relate solely to the Section 8 Housing Assistance Payments Program for existing housing and the rehabilitation of owner-occupied housing.
14. Mesquite Housing Finance Corporation – A seven-member board which serves as the Board of Directors under the provisions of the Housing Finance Corporation Act of 1979 in order to provide a means of financing the cost of residential ownership and development that will provide decent, safe and sanitary housing at affordable prices for residents of the City of Mesquite.
15. Mesquite Industrial Development Corporation – A three-member board established under the provisions of the Texas Development Corporation Act of 1979 in order to provide financing for industrial projects through the sale of tax-exempt bonds.
16. Mesquite Quality of Life Corporation – A seven-member nonprofit corporation governed by the Texas Development Corporation Act of 1979, Vernon’s Annotated Civil Statutes, Article 5190.6, Section 4B as amended. The Corporation shall develop an annual plan of work which shall be presented to the City Council for review, revision and approval. The Plan shall be limited to projects approved by voters of the City of Mesquite, which include 1) Transportation, 2) Public Safety and 3) Public Parks and Recreation.

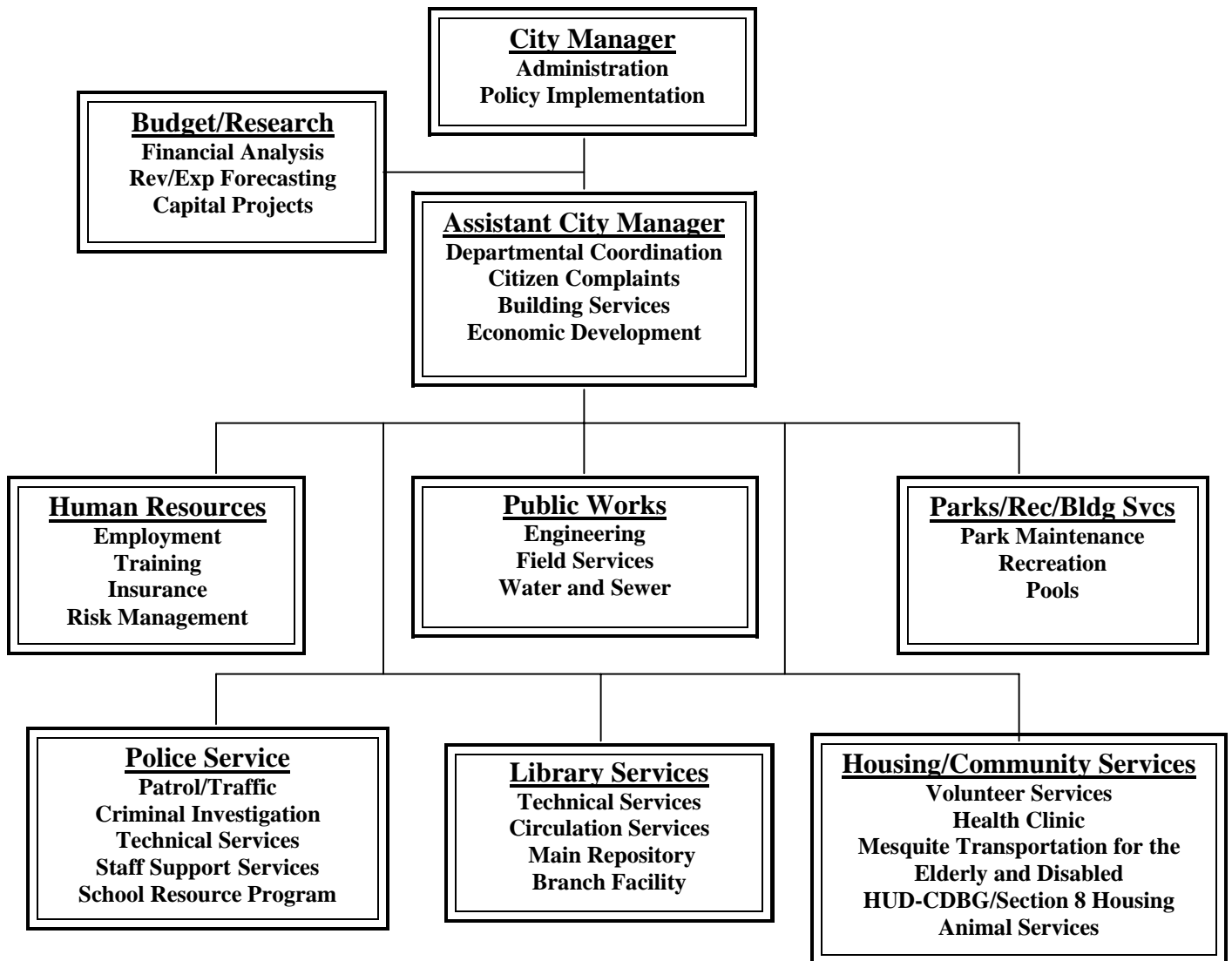
17. Mesquite Youth Services, Inc. – A 14-member board (seven appointed by City Council and seven appointed by Mesquite Independent School District Board of Trustees) that provides a unified effort to educate, coordinate and actively involve every segment of the community in identifying and meeting the needs of all youth.
18. Municipal Library Advisory Board – A seven-member board that acts in an advisory capacity and is responsible to the City Council on matters pertaining to the Library as related to present and future maintenance, operation, planning, acquisition, development, enlargement and use policies of the City library services.
19. North Texas Municipal Water District Board of Directors – Two representatives from the City of Mesquite serve on the Board of Directors of the North Texas Municipal Water District. The Board is authorized to do all things necessary to make water available from Lavon Dam and the Trinity East Fork Dam for municipal and industrial uses.
20. Parks and Recreation Advisory Board – A seven-member board to serve in an advisory capacity to the City Staff and City Council in all matters pertaining to Parks and Recreation, including the Municipal Golf Course.
21. Ridge Ranch TIF Board – The Ridge Ranch Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Ridge Ranch area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
22. Rodeo City TIF Board – The Rodeo City Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Rodeo City area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
23. Towne Centre TIF Board – The Town Centre Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Towne Centre area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
24. Tree Board — A seven-member board whose duties shall be to study the needs of the City in connection with its tree planting program and to make recommendations, advise, and assist the Municipal Arborist in the promotion and implementation of the City’s tree planting program.



The City of Mesquite operates under the Council-Manager form of government as prescribed by the City Charter. The City Council is responsible for appointing the City Manager whose primary function is to oversee that service levels adopted by Council are provided by the various departments and that policies enacted by council are implemented. The Manager appoints his staff to fulfill these objectives.

In Mesquite, there are eleven departments under the control of the City Manager and his two Assistants. Each department is headed by a department director who is charged with overseeing day-to-day operations.

Organizational structures do not necessarily coincide with financial reporting requirements with which the City must comply. Financial reporting standards require an accounting of budgetary matters by fund. The organizational structures presented reflect all departments and funds which fall under the control of the City Manager. Budgetary presentation of the City's organizational structures comply with reporting standards and generally accepted accounting principles.



City of Mesquite
Summary of Departmental Staffing Levels by Fund
Fiscal Year 2008-09

Staffing By Fund-All Personnel

	Actual	Adopted	Amended	Adopted	
Fund	2006-07	2007-08	2007-08	2008-09	Variance
General	982.72	997.72	999.72	1,002.72	3.00
Water and Sewer	104.57	104.57	104.57	104.57	0.00
Airport	7.38	7.38	7.38	7.38	0.00
Drainage Utility District	7.00	7.00	7.00	7.00	0.00
Grants	19.30	22.30	22.30	21.80	(0.50)
<b>Total-All Funds</b>	<b><u>1,120.97</u></b>	<b><u>1,138.97</u></b>	<b><u>1,140.97</u></b>	<b><u>1,143.47</u></b>	<b><u>2.50</u></b>

Full-time Staffing

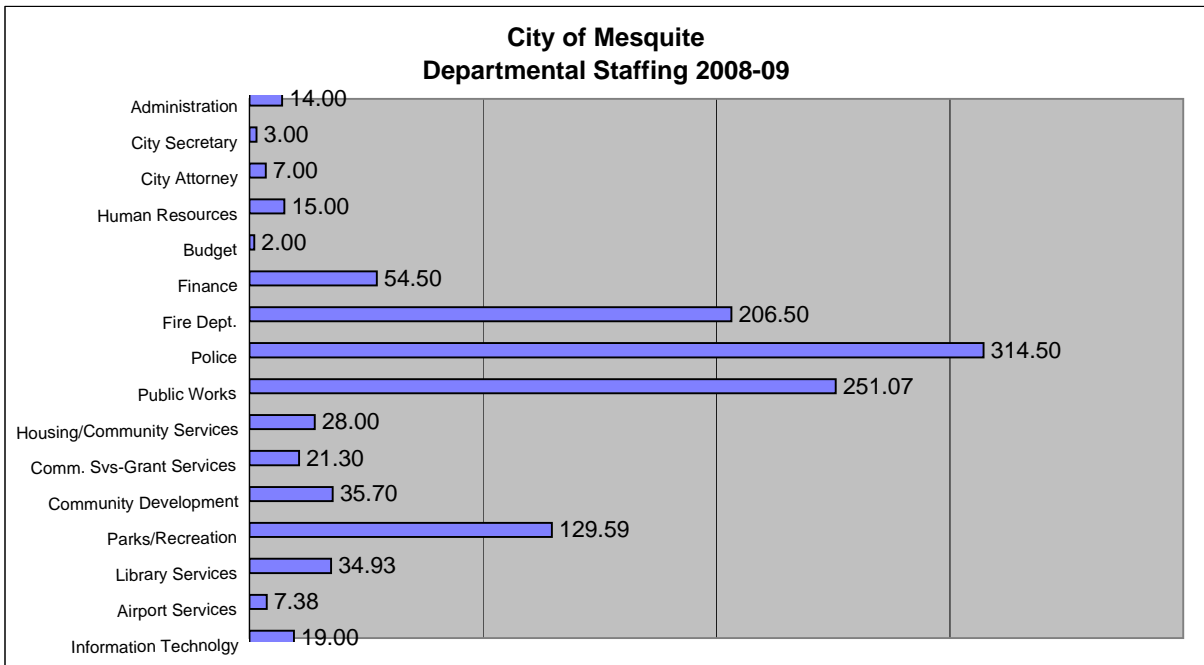
	Actual	Adopted	Amended	Adopted	
Fund	2006-07	2007-08	2007-08	2008-09	Variance
General	914.00	931.00	933.00	936.00	3.00
Water and Sewer	103.00	103.00	103.00	103.00	0.00
Airport	2.00	2.00	2.00	2.00	0.00
Drainage Utility District	7.00	7.00	7.00	7.00	0.00
Grants	18.00	21.00	21.00	20.00	(1.00)
<b>Total-All Funds</b>	<b><u>1,044.00</u></b>	<b><u>1,064.00</u></b>	<b><u>1,066.00</u></b>	<b><u>1,068.00</u></b>	<b><u>2.00</u></b>

Full-time Equivalent Staffing

	Actual	Adopted	Amended	Adopted	
Fund	2006-07	2007-08	2007-08	2008-09	Variance
General	68.72	66.72	66.72	66.72	0.00
Water and Sewer	1.57	1.57	1.57	1.57	0.00
Airport	5.38	5.38	5.38	5.38	0.00
Drainage Utility District	0.00	0.00	0.00	0.00	0.00
Grants	1.30	1.30	1.30	1.80	0.50
<b>Total-All Funds</b>	<b><u>76.97</u></b>	<b><u>74.97</u></b>	<b><u>74.97</u></b>	<b><u>75.47</u></b>	<b><u>0.50</u></b>

**City of Mesquite**  
**Summary of Departmental Staffing Levels**  
**Fiscal Years 2006-07 to 2008-09**

Department	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
Department of Administration	11.00	12.00	14.00	14.00	0.00
Department of City Secretary	3.00	3.00	3.00	3.00	0.00
Department of City Attorney	7.00	7.00	7.00	7.00	0.00
Department of Human Resources	14.50	15.00	15.00	15.00	0.00
Department of Budget/Research	2.00	2.00	2.00	2.00	0.00
Department of Finance	53.50	55.00	55.00	54.50	(0.50)
Department of Fire Service	207.00	206.00	206.00	206.50	0.50
Department of Police Service	303.50	310.50	310.50	314.50	4.00
Department of Public Works	248.07	250.07	250.07	251.07	1.00
Department of Housing/Community Services	29.00	29.00	29.00	28.00	(1.00)
Department of Community Svcs-Grant Services	19.30	22.30	22.30	21.30	(1.00)
Department of Community Development	34.70	35.70	35.70	35.70	0.00
Department of Parks and Recreation	130.09	130.09	130.09	129.59	(0.50)
Department of Library Services	34.93	34.93	34.93	34.93	0.00
Department of Airport Services	7.38	7.38	7.38	7.38	0.00
Department of Information Technology	16.00	19.00	19.00	19.00	0.00
<b>Total Authorized Staffing Levels</b>	<b>1,120.97</b>	<b>1,138.97</b>	<b>1,140.97</b>	<b>1,143.47</b>	<b>2.50</b>



**Authorized Staffing Levels**  
**Fiscal Years 2006-07 to 2008-09**

Department	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Department of Administration</b>					
City Manager	6.00	6.00	6.00	6.00	0.00
Economic Development	2.00	2.00	2.00	2.00	0.00
Mesquite Arts Center	2.00	2.00	2.00	2.00	0.00
Public Information Office	1.00	1.00	1.00	1.00	0.00
Marketing and Tourism	<u>0.00</u>	<u>1.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
<b>Total Department of Administration</b>	<u>11.00</u>	<u>12.00</u>	<u>14.00</u>	<u>14.00</u>	<u>0.00</u>
<b>Department of City Secretary</b>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>0.00</u>
<b>Department of City Attorney</b>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>0.00</u>
<b>Department of Human Resources</b>					
Human Resources Administration	10.50	11.00	11.00	11.00	0.00
Risk Management	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>0.00</u>
<b>Total Department of Human Resources</b>	<u>14.50</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>	<u>0.00</u>
<b>Department of Budget and Research</b>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
<b>Department of Finance</b>					
Finance Administration	4.00	4.00	4.00	3.50	(0.50)
Accounting	7.00	7.00	7.00	7.00	0.00
Purchasing	4.00	4.00	4.00	4.00	0.00
Warehouse	4.00	4.00	4.00	4.00	0.00
Printshop/Mailroom	3.00	3.00	3.00	3.00	0.00
Telecommunications	1.00	1.00	1.00	1.00	0.00
Tax Office	5.00	5.00	5.00	5.00	0.00
Municipal Court	13.00	14.50	14.50	14.50	0.00
Water and Sewer Accounting	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>	<u>0.00</u>
<b>Total Department of Finance</b>	<u>53.50</u>	<u>55.00</u>	<u>55.00</u>	<u>54.50</u>	<u>(0.50)</u>
<b>Department of Fire Service</b>					
Fire Administration	9.50	8.00	8.00	8.00	0.00
Fire Operations	179.00	179.00	179.00	179.00	0.00
Fire Emergency Medical Services	5.00	5.00	5.00	5.00	0.00
Fire Prevention	10.00	10.00	10.00	10.00	0.00
Fire Training	2.00	2.00	2.00	2.00	0.00
Emergency Management	<u>1.50</u>	<u>2.00</u>	<u>2.00</u>	<u>2.50</u>	<u>0.50</u>
<b>Total Department of Fire Service</b>	<u>207.00</u>	<u>206.00</u>	<u>206.00</u>	<u>206.50</u>	<u>0.50</u>

**Authorized Staffing Levels**  
**Fiscal Years 2006-07 to 2008-09**

Department	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Department of Police Service</b>					
Police Administration	8.00	8.00	8.00	8.00	0.00
Police Operations	141.00	143.00	143.00	143.00	0.00
Police Criminal Investigation	48.00	52.00	52.00	52.00	0.00
Police School Resource Officers	19.00	19.00	19.00	19.00	0.00
Police Technical Services	78.50	78.50	78.50	82.50	4.00
Police Staff Support	9.00	10.00	10.00	10.00	0.00
<b>Total Department of Police Service</b>	<u>303.50</u>	<u>310.50</u>	<u>310.50</u>	<u>314.50</u>	<u>4.00</u>
<b>Department of Public Works</b>					
Public Works Administration	3.00	3.00	3.00	3.00	0.00
Engineering	8.00	8.00	8.00	9.00	1.00
Traffic Engineering	12.00	12.00	12.00	12.00	0.00
Street Lighting	2.00	2.00	2.00	2.00	0.00
Storm Water Operating Program	4.00	4.00	4.00	4.00	0.00
Residential Waste Collection	58.00	60.00	60.00	60.00	0.00
Composting Facility	4.00	4.00	4.00	4.00	0.00
Street Maintenance	43.00	43.00	43.00	43.00	0.00
TPDES-Street Sweeping	3.00	3.00	3.00	3.00	0.00
Equipment Services	23.00	23.00	23.00	23.00	0.00
Water and Sewer Administration	6.00	6.00	6.00	6.00	0.00
Water Production	14.57	14.57	14.57	14.57	0.00
Meter Services	15.50	15.50	15.50	15.50	0.00
Water Distribution	20.00	20.00	20.00	20.00	0.00
Wastewater Collection	21.00	21.00	21.00	21.00	0.00
Water and Sewer Reconstruction	11.00	11.00	11.00	11.00	0.00
<b>Total Department of Public Works</b>	<u>248.07</u>	<u>250.07</u>	<u>250.07</u>	<u>251.07</u>	<u>1.00</u>
<b>Department of Housing and Community Services</b>					
Administration/Senior Alert	3.00	3.00	3.00	2.00	(1.00)
Health Clinic	2.50	2.50	2.50	2.50	0.00
Volunteer Services	1.00	1.00	1.00	1.00	0.00
Animal Control	11.00	11.00	11.00	11.00	0.00
Mesquite Transportation for Elderly and Disabled	11.50	11.50	11.50	11.50	0.00
<b>Total Housing and Community Services</b>	<u>29.00</u>	<u>29.00</u>	<u>29.00</u>	<u>28.00</u>	<u>(1.00)</u>
<b>Housing and Community Services Grant Services</b>					
HUD Section 8 Housing Assistance	8.65	10.65	10.65	10.65	0.00
HUD CDBG Administration	1.00	1.00	1.00	1.00	0.00
HUD CDBG Adult Literacy	1.00	1.00	1.00	0.00	(1.00)
HUD CDBG Comprehensive Planning	1.30	1.30	1.30	1.30	0.00
HUD CDBG Housing Rehabilitation	1.35	1.35	1.35	1.35	0.00
HUD CDBG Code Enforcement	6.00	7.00	7.00	7.00	0.00
<b>Total Grant Services</b>	<u>19.30</u>	<u>22.30</u>	<u>22.30</u>	<u>21.30</u>	<u>(1.00)</u>

**Authorized Staffing Levels**  
**Fiscal Years 2006-07 to 2008-09**

Department	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Department of Community Development</b>					
Administration	1.85	1.85	1.85	1.85	0.00
Planning and Zoning	3.85	4.85	4.85	4.85	0.00
Historic Preservation	1.50	1.50	1.50	1.50	0.00
Building Inspection	14.00	14.00	14.00	14.00	0.00
Environmental Code Inspection (FTE)	7.00	7.00	7.00	7.00	0.00
Licensing and Compliance	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>	<u>0.00</u>
<b>Total Department of Community Development</b>	<u>34.70</u>	<u>35.70</u>	<u>35.70</u>	<u>35.70</u>	<u>0.00</u>
<b>Department of Parks and Recreation</b>					
Parks and Recreation Administration	6.00	6.00	6.00	6.00	0.00
Park Operations Administration	3.00	3.00	3.00	3.00	0.00
Parks North District	14.00	14.00	14.00	14.00	0.00
Parks South District	14.00	14.00	14.00	14.00	0.00
Parks Special District	10.25	10.25	10.25	10.25	0.00
Recreation	48.92	48.92	48.92	48.92	0.00
Swimming Pools	15.17	15.17	15.17	15.17	0.00
Youth Services	2.50	2.50	2.50	0.00	(2.50)
Tennis Center	2.25	2.25	2.25	2.25	0.00
Building Services	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>16.00</u>	<u>2.00</u>
<b>Total Department of Parks and Recreation</b>	<u>130.09</u>	<u>130.09</u>	<u>130.09</u>	<u>129.59</u>	<u>(0.50)</u>
<b>Department of Library Services</b>					
Administration	14.69	14.69	14.69	14.69	0.00
Library-North Branch	11.00	11.00	11.00	11.00	0.00
Library-Main Branch	<u>9.24</u>	<u>9.24</u>	<u>9.24</u>	<u>9.24</u>	<u>0.00</u>
<b>Total Department of Library Services</b>	<u>34.93</u>	<u>34.93</u>	<u>34.93</u>	<u>34.93</u>	<u>0.00</u>
<b>Municipal Airport</b>	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>	<u>0.00</u>
<b>Department of Information Technology</b>					
IT Administration	2.00	3.00	3.00	3.00	0.00
Geographic Information Services	4.00	4.00	4.00	4.00	0.00
PC Network Support	5.00	5.00	5.00	5.00	0.00
Software Development	5.00	5.00	5.00	5.00	0.00
Public Safety Support	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
<b>Total Department of Information Technology</b>	<u>16.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>0.00</u>
<b>Total Authorized Staffing Levels</b>	<u>1,120.97</u>	<u>1,138.97</u>	<u>1,140.97</u>	<u>1,143.47</u>	<u>2.50</u>

# Budget Message

Manager's Letter  
Budget Overview

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

# MESQUITE

T E X A S

Real. Texas. Flavor.

October 1, 2008

**John Monaco**  
Mayor

**Shirley Roberts**  
Mayor Pro Tem

**Greg C. Noschese**  
Deputy Mayor Pro Tem

**Al Forsythe**  
Councilmember

**Stan H. Pickett**  
Councilmember

**Dennis Tarpley**  
Councilmember

**Ted Barron**  
City Manager

The Honorable Mayor and Members of the City Council:

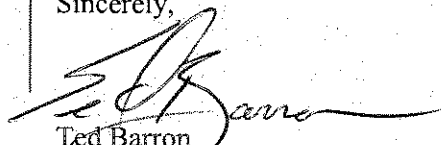
It's my pleasure to present the 2008-09 Adopted Budget for the City of Mesquite. This year's budget was prepared under extraordinary conditions as we face perhaps the longest economic recession since the Great Depression. Earlier this year in anticipation of a continued slowdown in the economy, I initiated a hiring freeze and asked department heads to reduce their budget requests by as much as 10 percent. Despite these efforts, we continue to witness dramatic declines in the City's interest earnings, sales tax and property tax revenues. In order to present a balanced budget with no property tax increase, it became necessary to eliminate funding for 31 full-time and part-time vacant positions, eliminate pay increases for all employees, and eliminate four program areas that either did not meet critical needs of the community or could be served by agencies outside the City.

However, downturns in the economy are to be expected, and in fact they are actually necessary to sustain long-term economic growth. At this time last year, we launched *Project Renewal*, a bold, strategic initiative to bring about real change and enhance Mesquite's competitive position in the commercial, retail and residential arenas. This year's budget does not back away from that commitment and provides the necessary resources to continue *Project Renewal*. The goal of *Project Renewal* is to achieve long-term economic vitality through reinvestment and restoration throughout the City. I'm proud to say that, even in this tough economy, we're beginning to see remarkable success from our *Project Renewal* efforts. We only have to look at the recent launch of the \$52 million Peachtree Towne Center development, the \$8 million construction of Super Target and the associated \$2 million redevelopment of Market East to know that *Project Renewal* is working. It's exactly this type of development that will place the City in a stronger position to take advantage of the economy as it begins to improve.

With home foreclosures on the rise in southern Dallas County, the Chief Appraiser has already given us an ominous forecast of our appraised values. I believe new challenges bring new opportunities, and I've instructed departments to begin now, even as we begin the new fiscal year, to review their operations for further cost savings as the economy worsens. This recession will end eventually, but it's how we position ourselves now that will determine how strong we'll be tomorrow.

Thank you for your vision, direction and continued support in helping guide the City through this critical time in our community. And finally, I want to express my sincere appreciation to all City employees for their sacrifice, dedication and teamwork, and all the hard work they do to make our community a great place to live.

Sincerely,



Ted Barron  
City Manager

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

## **BUDGET OVERVIEW**

### **Budget Development**

This year's budget continues the City Council's commitment to Project Renewal and its goal of addressing declining revenues, increasing new commercial and retail development opportunities and to revitalize older areas in the City. On June 16, 2003 the City Council passed Resolution 27-2003 adopting a vision statement for the year 2013 and strategic goals for the future of Mesquite. These goals are:

- Strong Local Economy
- Distinct Sense of Place
- Improved Mobility
- Quality Public Services and Amenities
- Quality Neighborhoods
- Clean and Green Community

In April 2007 the City Council held a policy retreat to reexamine its goals and priorities and what emerged from discussions were growing concerns about *protecting future revenue sources*, addressing *aging neighborhoods and infrastructure*, the need to *attract high-end, executive housing*, and to *improve the overall image* of the City. Despite the dramatic economic changes that occurred in 2008, this year's adopted budget continues to provide the resources needed to address these top priorities. With significant declines in property and sales tax revenue it was critical to reexamine mid-year revenue assumptions and explore new opportunities to reduce program costs without sacrificing quality or impacting critical core services.

### **Budget Changes and Highlights**

#### **New Revenues**

While the 2008-09 Budget does not include a property tax rate increase – the *tax rate will remain the same* at \$0.64 cents per \$100 valuation – the 2008-09 Budget does include modest increases to some user fees so that the City's services remain competitive as compared with other cities in the area. User fee increases account for an estimated \$847,000, or 89 percent of the total increase in General Fund revenues, and include:

#### Recreation User Fees - \$72,000

- \$5 increase in Recreation RASP Program, from \$95/month to \$100/month
- \$5 increase in resident Athletic User Fees, from \$5 to \$10, and \$10 increase in non-resident Athletic User Fees, from \$15 to \$25
- \$5 increase in Recreation Center Participation Cards, from \$5 to \$10/year

#### Residential Solid Waste Collection Fee - \$425,000

- \$1/month increase in residential garbage collection rates, from \$14/month to \$15/month

#### Ambulance Fees - \$250,000

- \$100 increase to base rate, from \$550 to \$650 for residents and from \$625 to \$725 for non-residents
- 10% increase in delinquent collections through new software acquisition

#### New Engineering and Development Administrative Fees - \$100,000

- \$500 processing fee for abandonment of public easements and rights-of-way
- \$300 processing fee for requests for variance to the Access Management and Driveway Standards ordinance
- \$1,500 processing fee for petitions for annexation
- \$800 fee for processing changes of zoning for properties less than one acre
- Increases the engineering inspection fee from 2 to 4 percent for site improvements as defined in the Subdivision Ordinance, and reduces the fee from 2 to 1 percent for clearing, grubbing, debris removal, mass grading, earthwork and lime stabilization
- Establishes first and subsequent engineering plan submittal application fees that vary by submittal and size of development and allows for a “fast track” review fee
- \$50 fee for home occupation registration applications
- \$50 fee for Pre-Application Meetings
- \$500 fee applied to all Site Plan applications, not just PD Site Plans
- \$500 processing fee for preliminary plats of properties less than one acre
- \$100 fee for amending a plat
- \$500 fee for vacating a plat
- \$300 processing fee for a request for variance to the Subdivision Ordinance
- \$200 processing fee for a request for letter of utility availability
- \$800 processing fee for Zoning Ordinance text amendments

#### **Program Eliminations and Service Reductions**

After careful consideration and evaluation of program objectives and effectiveness, the following program areas were eliminated from the 2008-09 Budget:

- *Senior Alert Program* – one full-time position to provide referral services for senior citizens, many of whom may be homebound and/or rely on outside agencies for daily assistance.
- *Adult Literacy Program* – one full-time position to coordinated volunteers who provide adult tutoring sessions for residents to improve literacy.
- *Youth Services Program* – two full-time positions (one vacant) and one part-time position to coordinate after school and summer programs, and counseling referral services for at-risk youth.
- *Summer Track Program* – one seasonal position (vacant) to coordinate a youth track and field program.

These services are also provided by other outside agencies and in some cases were consolidated with the City’s volunteer program. All affected employees were offered severance packages and the opportunity to apply for other advertised vacancies within the City. In addition to the four positions above, funding for another 31 vacant positions was eliminated from the 2008-09 Budget for a total expenditure reduction of \$1,500,109.

In order to meet departmental budget targets the following service reductions were also made with little anticipated impact to service delivery:

• Employee Recruitment	\$35,000
• Fire Overtime	285,291
• Fire Operations	10,925
• Police Overtime	492,810
• Health Clinic Hours of Operation	14,104
• Animal Shelter Overtime	13,021
• Street Maintenance	350,000
• Library Books	40,290
• Library Periodicals	21,965
• Recreation Special Events	15,000
• Ballfield Lighting	10,000
• Park Maintenance	60,586
• Park Operations Overtime	<u>24,954</u>
Total Service Reductions	\$1,373,946

### **Staffing and Compensation**

Nine new positions were added since the amended budget. Six staffing additions were needed for the new police building, four Detention Officers to man an expanded jail and two Custodians, since the building is twice the size of the existing police building. Also new are a Capital Projects Engineer, a part-time Intern in Finance Administration and a grant-funded Intern in the Fire Emergency Management division.

The 2008-09 Budget does *not* contain any pay increases for City employees. A total of \$1,802,989 was eliminated from the budget for all pay increases including \$1,378,051 for public safety employees and \$424,938 for general government employee merit increases. However, the budget does include additional funding for Texas Municipal Retirement System (TMRS) rate increases, which for General Fund employees amounts to \$425,808. In May 2008 TMRS notified the City that its rate would increase from 16.00 to 16.93 percent effective January 1, 2009. This rate increase is part of an eight-year phase-in plan to adjust the City's contribution rate to a full rate of 23.14 percent. The "full rate" is the rate that reflects TMRS changes to its actuarial cost method from Unit Credit to Projected Unit Credit and adoption of a "closed" Amortization Period to meet new accounting standards.

#### *City Charter Requirement – Police Staffing Levels*

In 1983, the citizens of Mesquite approved a referendum requiring that there be a minimum of 1.5 police officers per 1,000 in population. Population figures provided the City by the North Central Texas Council of Governments estimate that there are 137,539 people in the City of Mesquite as of January 1, 2008. Based on Article III, Section 24a of the Mesquite City Charter, a minimum of 207 officers is mandated. The 2008-09 budget provides authorization for 229 sworn positions, 22 more than the Charter requirement.

**Public Safety**

A new police building at 777 N. Galloway is slated for opening in March 2009. The following is a breakdown of the initial operating and maintenance costs, which are included in the 2008-09 Budget:

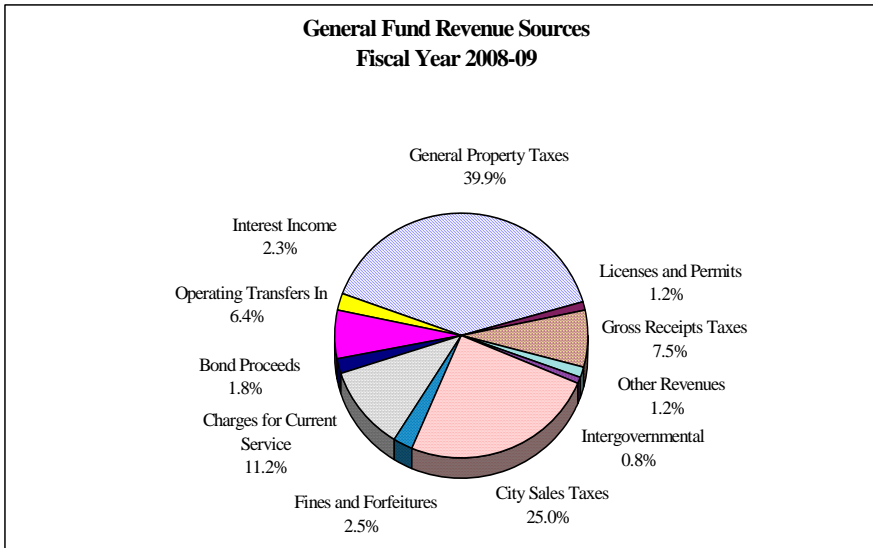
Four Detention Officers	\$127,869
Two Custodians	48,042
Janitorial Supplies/Equipment	31,500
Electricity	140,000
Natural Gas	27,000
Water	19,000
Building Maintenance	10,350
Landscaping Maintenance	10,000
Telecommunications Switches Hardware/Software	87,641
Telecommunications Annual Maintenance Agreement	<u>38,761</u>
Total	\$540,163

**Convention and Visitors Bureau**

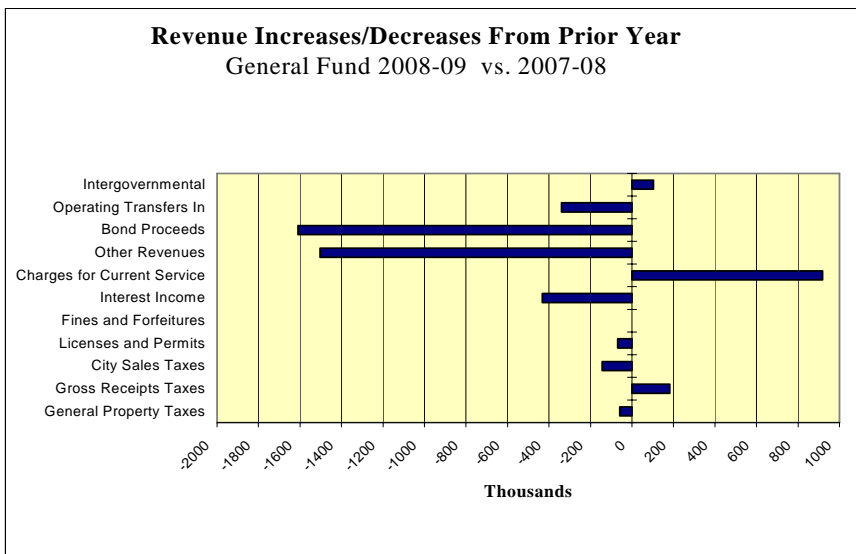
One of the City Council's top priorities is to change the image of Mesquite, and at mid-year the City partnered with the Mesquite Independent School District (MISD) to hire a full-time Marketing Coordinator to promote the image of Mesquite as a destination for new development. To further increase the effectiveness of the marketing program, the City and the Mesquite Chamber of Commerce consolidated the Convention and Visitors Bureau (CVB) operations into the Marketing and Tourism Division within the City's organizational structure. While the amount of hotel occupancy taxes allocated to CVB activities remain unchanged at four percent of the total seven percent bed tax rate, the General Fund budget includes \$310,142 for program expenditures that are not eligible under the hotel occupancy tax statutes. MISD has also agreed to reimburse the City up \$200,000 for its share of the marketing program operating expenses.

## GENERAL FUND REVENUES

Funding of the City's General Fund operations is derived from numerous sources. General Fund revenues are projected to be \$101,675,900 for fiscal year 2008-09, a decrease of 2,954,282, or 2.8 percent.



*Financing of the City's General Fund operations is derived from numerous revenue sources. General property taxes are the most significant source of revenue with sales taxes also contributing a substantial amount. These two revenue sources combine for 64.9% of all General Fund revenues. Other revenue sources that help offset expenditures are shown to the left. An explanation of each revenue source may be found in the General Fund revenue analysis of the budget message section.*



*Revenues into the General Fund are expected to decrease by \$2,954,282. The graph to the left highlights where the increases and decreases in the General Fund are anticipated.*

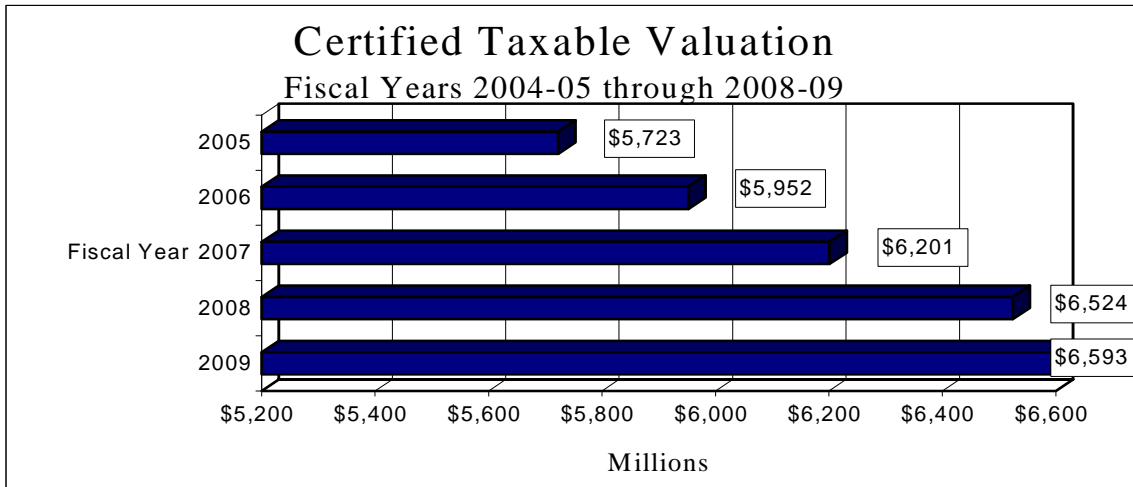
<i>Property Taxes</i>	<i>(\$59,650)</i>
<i>Gr. Rcpts. Taxes</i>	<i>182,050</i>
<i>City Sales Taxes</i>	<i>(144,000)</i>
<i>Licenses/Permits</i>	<i>(68,845)</i>
<i>Finds/Forfeitures</i>	<i>0</i>
<i>Interest Income</i>	<i>(431,700)</i>
<i>Chgs/Current Svrs</i>	<i>917,670</i>
<i>Other Revenues</i>	<i>(1,503,083)</i>
<i>Bond Proceeds</i>	<i>(1,610,000)</i>
<i>Oper. Transfer In</i>	<i>(340,000)</i>
<i>Intergovernmental</i>	<i><u>103,276</u></i>
<i>Total</i>	<i><u>(\$2,954,282)</u></i>

### General Property Tax

Property taxes are levied each year on October 1 on the assessed values as of the prior January 1 for all real and personal property located in the City. Assessed values are established by the Dallas Central Appraisal District (DCAD) at 100 percent of estimated

market value. Taxes are due October 1, immediately following the January lien date, and are delinquent after the following January 31. Penalty and interest are charged at six percent on delinquent taxes beginning February 1, and an additional one percent for each month prior to July 1 and 12 percent on July 1 and thereafter.

Certified taxable property valuations provided to the City by DCAD on July 25, 2008 totaled \$6,592,778,156. Included in this amount is \$206,351,888 for the City's Tax Increment Finance (TIF) districts. Taxes levied and collected on TIF districts are not available to fund General Fund operations. Therefore, the net taxable valuation available for General Fund operations is \$6,399,828,500. The City's adopted tax rate is set at \$0.64000 per \$100.00 of assessed valuation and represents the same tax rate from the previous fiscal year.



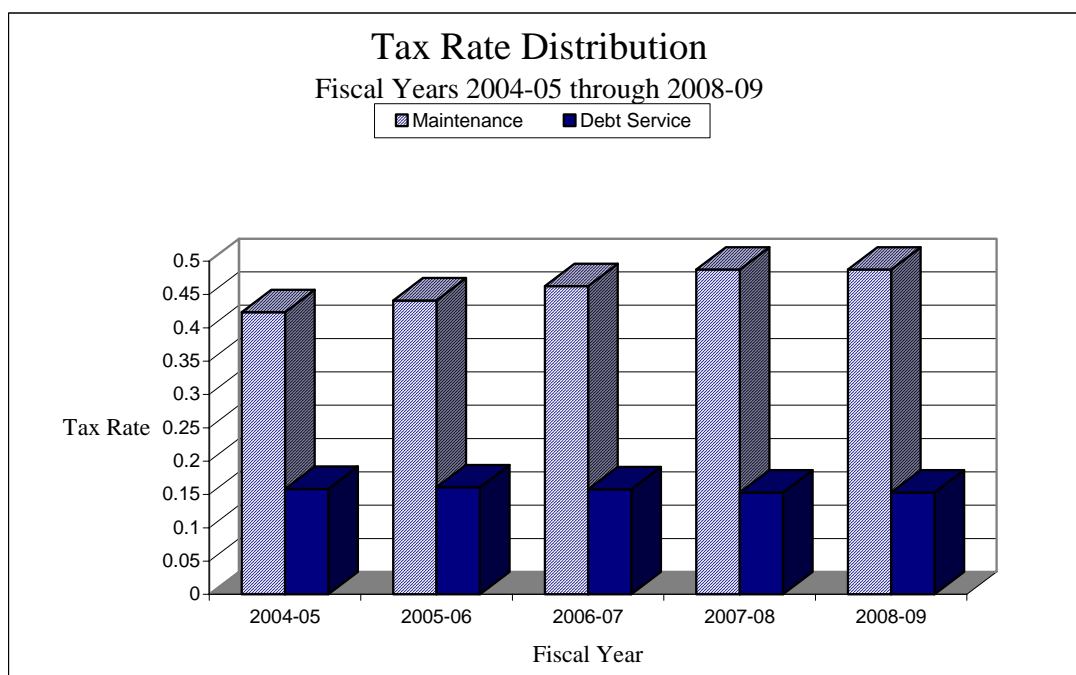
Mesquite's certified taxable assessed valuation on July 25, 2008 was \$6.6 billion, an increase of \$69.2 million (1.06%) over the previous year. The tax rate applied to the net assessed valuation is \$0.64000 per \$100.00 of valuation.

#### Property Tax Calculation

Total Taxable Assessed Valuation	\$6,592,778,156
Less: Tax Increment Finance District Value	<u>(206,351,888)</u>
Net General Fund Taxable Assessed Valuation	<u>\$6,386,426,268</u>
Adopted Tax Rate	\$0.64000/\$100
Total Tax Levy @ 100% Collection	\$40,873,128
Less Estimated Disabled/Over 65 Appraisal Cap	<u>(441,495)</u>
Net Tax Levy	40,431,633
Total Anticipated Tax Collections @ 98%	<u>\$39,623,000</u>

#### Distribution of Tax Collections

Debt Service	\$9,455,843
Maintenance and Operations	<u>30,167,157</u>
Total Distribution	<u>\$39,623,000</u>



<u>Fiscal Year</u>	<u>Valuation*</u>	<u>Tax Rate</u>	<u>Maintenance</u>	<u>Debt Service</u>
2004-05	5,722,579	0.58148	0.42325	0.15823
2005-06	5,952,426	0.60148	0.44090	0.16058
2006-07	6,200,963	0.62000	0.46246	0.15754
2007-08	6,523,550	0.64000	0.48716	0.15284
2008-09	6,592,778	0.64000	0.48727	0.15273

There are two components of the tax rate. The first component is for maintenance and operations while the second component relates to debt service requirements. When the City issues long-term debt it insures its repayment by levying a tax sufficient to cover principal and interest requirements. Revenues generated from tax rates that exceed this amount may be used for the general operations of the government. The chart above depicts the distribution of tax rates for the past five years.

The following example will help demonstrate how the tax rate is distributed.

The City sends a 2008 tax bill to a family in Mesquite that owns a \$100,000 home. The tax rate adopted for that fiscal year (2008-09) is \$.64000 per \$100.00 of valuation. Therefore, the tax on the home is \$640.00. When the tax bill is paid the City divides the payment into two portions - one is for debt service and one for ongoing operations of City services. In this example \$152.73 would be used for debt service requirements while the remaining \$487.27 would be used to fund City operations.

\* Amounts expressed in thousands and include TIF District valuations, exemptions and tax abatements

General Fund property tax revenues are budgeted to generate \$40,568,000 (inclusive of delinquent taxes and related penalty and interest charges) and accounts for 39.9 percent of all General Fund revenues.

### **Gross Receipts Taxes**

Some businesses need to use public rights-of-way to provide services to the general public and through contractual agreements these companies pay fees to the City for the privilege of using its rights-of-way. These fees may be based on a formula or a percentage of a company's gross annual revenue. Cable television providers pay a fee equal to five percent of the company's annual gross revenues. Telephone gross receipts are based on a formula as set forth in House Bill 1777, which was adopted by the Texas State Legislature. Electric gross receipts are based on total kilowatt-hours used by consumers. In May 2008 the natural gas franchise fee was increased from four percent to five percent of gross revenues, which accounts for \$164,800 of the \$182,050 increase in total gross receipts from last year's amended budget. Total fiscal year 2008-09 gross receipts are estimated at \$7,653,100 and represent 7.5% of General Fund revenues.

### **City Sales Taxes**

Sales tax revenues are derived from a two percent local tax levied on all retail sales, leases and rentals of most goods and taxable services within the City. Sales tax revenues have been relatively flat since fiscal year 2002 and took a noticeable downturn in 2007, with current projections down six percent from a high of \$26,722,924. Sales tax revenues are expected to generate \$25,200,000 for General Fund operations, and combined with an estimated \$200,000 for sales on mixed beverages, total sales tax revenues for 2008-09 are projected at \$25,400,000, down \$144,000 from last year's amended budget. Sales tax revenues may decline further depending on the depth of the recession and its affect on consumer spending.

### **License and Permit Revenues**

License and permit revenues include fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. New residential permit activity is expected to continue to slow down in 2008-09 and is reflected by a decrease of \$68,845 over the amended estimate. License and permit revenues total \$1,254,530, or 1.2 percent of all budgeted revenues.

### **Charges for Current Services**

This revenue category accounts for funds earned by the City in exchange for specific types of services provided. Examples of services include residential garbage collection, ambulance service, parks and recreation programming and high grass and weeds maintenance. As described earlier these revenues are projected to increase by \$917,670, or 8.7 percent. All totaled, charges for current services revenue will provide \$11,420,950 to General Fund revenues, or 11.2 percent of total revenues.

**Transfers-In/Other Financing Sources**

Inter-fund transfers represent funds transferred from one fund to another. There are three inter-fund revenue transfers into the General Fund this year’s budget. They include a \$840,000 transfer in from the 911 Emergency Service Fee Fund to help offset the cost of communications operators in the Police Department, a \$4,550,000 transfer in from the Water and Sewer Fund and a \$150,000 from the Section 8 Housing Grant Fund for indirect costs borne by the General Fund, and a \$975,000 transfer in from the Capital Projects Reserve Fund.

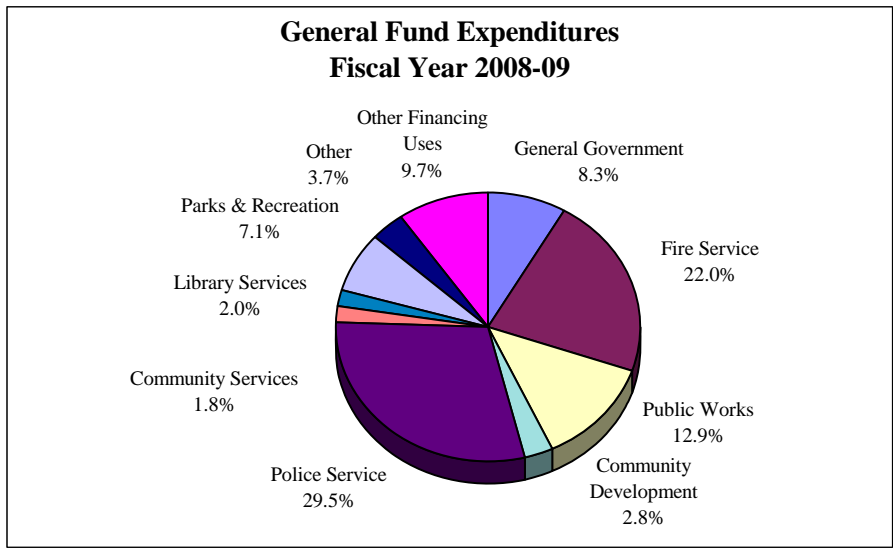
Other financing sources included proceeds from the sale of public property finance contractual obligations, also known as personal property notes (PPNs). The City intends to finance the purchase of all motor vehicles and computer equipment from the proceeds received from a \$1,845,000 PPN sale. Repayment of these obligations will be over a five-year period. Other financing sources and inter-fund transfers represent 8.2 percent of General Fund revenues.

**Other Revenue Sources - Fines/Forfeitures, Interest, Miscellaneous**

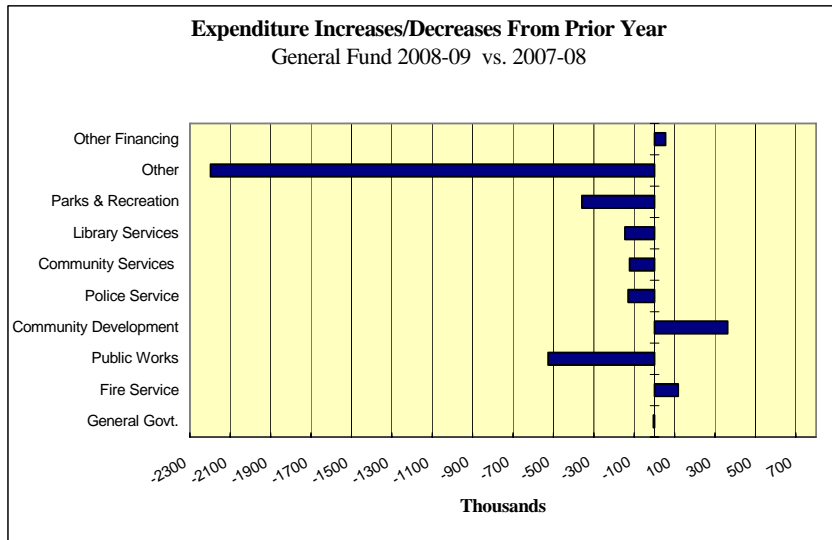
The balance of General Fund revenues comes from fines and forfeitures, interest income, operating grants and miscellaneous items. These revenue sources total \$7,019,320 and represent 6.8 percent of all General Fund revenues.

**GENERAL FUND EXPENDITURES**

The adopted 2008-09 General Fund budget totals \$101,671,978, a 2.8 percent decrease over the 2007-08 amended budget. This \$2,956,266 decrease is attributable to the expenditure reductions highlighted earlier and fewer public safety capital equipment expenditures.



*The City of Mesquite provides for a variety of services within the General Fund. These services are segregated into and accounted for by the types of services provided. The largest budgets within the General Fund are the Police and Fire Departments. In 2008-09 the City of Mesquite will spend 51.5% of its entire General Fund budget for public safety. Other categories of expenditures may be found on the chart to the left.*



The General Fund budget is \$2,956,266 less than the last year. Increases and decreases by category are:

General Government	(\$5,513)
Fire Service	117,078
Police Service	(130,508)
Public Works	(526,611)
Library	(146,396)
Parks/Recreation	(359,832)
Other	(2,197,114)
Comm. Services	(123,684)
Comm. Development	361,564
Other Financing	54,750
<b>Total</b>	<b><u>(\$2,956,266)</u></b>

### General Government

General government expenditures are down \$5,513 overall from the amended budget and is primarily the result of variances in the Finance Administration, Telecommunications and Information Technology budgets. The IT budget is \$173,467 less than the amended budget because of fiber optic lines and other one-time capital items contained in the amended budget. Telecommunications on the other hand is up \$132,862, and \$126,402 of this amount is due to communications hardware, software and maintenance agreements related to the new police building. Finance Administration is also up \$110,792 and is the net difference between salary savings from two vacant positions, a management analyst and municipal court clerk, and funding for new payroll software.

### Housing and Community Services

The Housing and Community Services budget of \$1,821,394 is down \$123,684 from the amended budget, primarily due to a \$49,788 reduction in capital outlay, \$32,424 in salary savings from a vacant animal shelter attendant position and \$54,474 in savings from the elimination of the Senior Alert program. Volunteer Services will absorb calls for service related to the Senior Alert program.

### Fire Department

The Fire Department budget is \$22,324,148, or \$117,078 more than the amended budget. Increases of \$90,826 in capital outlay and \$34,937 in contractual services explain most of the increase. The department is acquiring four replacement vehicles in the amount of \$90,826 in 2009 as opposed to no vehicle acquisitions the previous year. Diesel fuel for the department is up \$31,514 and \$25,344 is needed for gas monitor system replacements at all fire stations.

## **Police Department**

Accounting for 29.5 percent of the total budget, the Police Department budget is \$30,038,750, down \$130,508 from last year. Despite an increase of \$127,869 for four additional detention officers to man the expanded jail at the new police building, a total of \$492,810 was eliminated in overtime and related benefits by reducing the number of hours police will operate during the holiday deployment and various community and youth programs. Implementation of the Town East area security cameras, sky-watch towers and other technological advancements like the plate scanning system has allowed the department to scale back overtime without compromising public safety. A fully staffed department and an increasing use of volunteers from the Citizen Police Academy Alumni has also allowed the department to trim back overtime to 2005-06 levels.

## **Public Works**

The Public Works budget is \$13,158,276, which is \$526,611 less than the amended budget. A total of \$535,164 in salary savings was realized through ten vacant positions, but is offset by \$554,934 in fuel purchases for the City's fleet. Savings also include a \$350,000 reduction in planned street maintenance and \$357,092 fewer capital outlays than the previous year. Engineering work order credits are also up \$103,400 to reflect an increase in construction inspection fee from five percent to eight percent of project costs.

## **Community Development**

Community Development's proposed budget of \$3,061,613 is \$361,564 more than the amended budget and is largely due to the \$250,000 parcel-based software acquisition, originally budgeted in 2008, but was not expended. Savings of \$123,789 was realized by not funding two vacant positions, the principal planner and residential plans reviewer positions, but these savings were also offset by an increase of \$117,008 in Environmental Code Inspections for increased code abatement activities and a replacement vehicle.

## **Library Services**

The 2008-09 Library Services budget of \$2,043,116 is \$146,396 less than amended and is due to \$104,622 in savings by not funding six vacant part-time positions. As part of its reductions, the Library also reduced its annual book purchases by 25 percent, saving another \$40,290.

## **Parks and Recreation**

The Parks and Recreation budget of \$7,244,384 is \$359,832 less than the amended budget and is largely due to an increase of \$222,106 in 4B reimbursements over the amended budget and the elimination of the Youth Services program, which was \$139,518 including staff and materials.

**Other Expenditures**

The “Other Expenditures” category is down \$2,197,114 from the previous year and is due primarily to less public safety equipment purchases from the General Fund. The amount of these expenditures, however, is reimbursed from the 4B Fund as Park operation “work order credits” and “prior year expenditures” under the General Fund “Other Revenue” category.

**Other Financing Uses**

“Other Financing Uses” are up \$54,750 and is due to a \$100,000 transfer to the General Liability Fund, as explained below, and a \$40,000 increase in the transfer to the Capital Projects Reserve Fund to reimburse \$700,000 expended on the Mobile Data Computer project. The \$140,000 increase is offset by the elimination of the \$85,250 transfer to the Airport Operating Fund. The General Fund’s portion of debt service remains the same due to greater contributions from the Impact Fee Fund and unexpended fund balance in the General Obligation Bond Debt Service Fund.

**General Fund Balance**

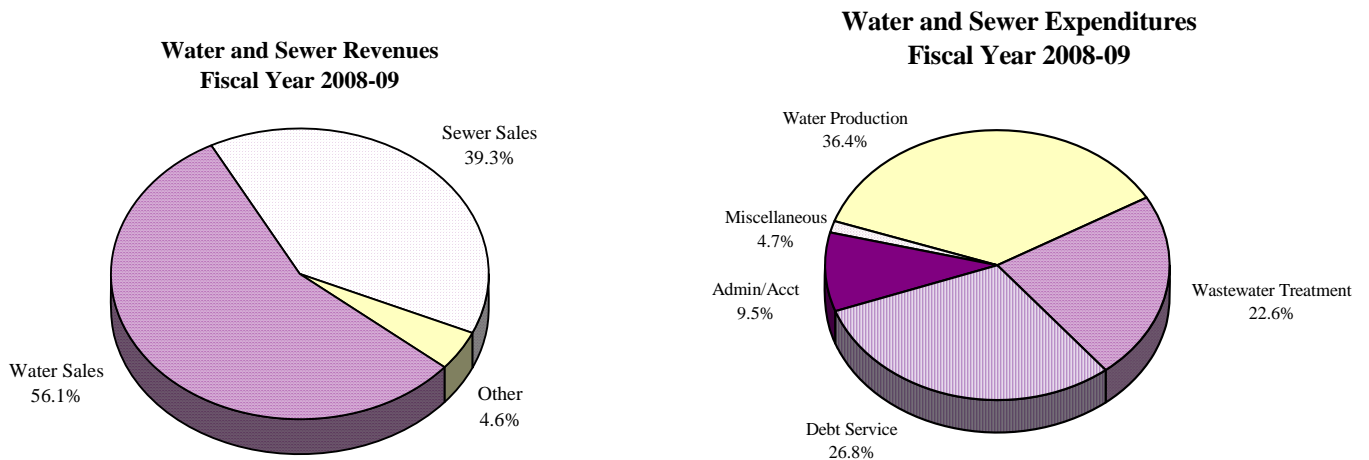
In fiscal year 1994 the City Council adopted a formalized fund balance policy pertaining to the General Fund and requires that the minimum fund balance in the General Fund should be 15% of all General Fund expenditures. Resolution No. 18-93 entitled General Fund - Fund Balance Policy states in part, “this policy is designed to formalize a procedure that will provide adequate financial reserves for unforeseen emergencies. It is also intended to demonstrate to rating agencies and investors in the City’s bonded debt that the City is committed to sound financial management practices.”

Calculation of Fund Balance:

Adopted Expenditures	\$101,671,978
Fund Balance Requirement	15%
Required FY 2008-09 Fund Balance	\$15,250,797
Total Adopted Fund Balance	<u>18,051,548</u>
Excess/(Deficiency) Fund Balance	\$2,800,751

## WATER AND SEWER OPERATING FUND

The 2008-09 Water and Sewer Operating Fund budget totals \$37,735,960, an increase of \$971,626 over the 2007-08 amended budget. Eighty-five percent of this increase, or \$829,767, is for the cost increase of treated water passed on by the City's supplier of potable water, the North Texas Municipal Water District (NTMWD). A net reduction of \$264,866 in wastewater treatment costs helped to offset \$332,008 of increases in operation costs. The 2008-09 Budget also includes \$522,163 in capital expenditures for routine vehicle and equipment replacements as detailed in the Capital Budget section.



The City's water and sewer system anticipates gross revenues of \$37,866,228. Nearly all of gross income, 95.4 percent, comes from water sales and sewer service charges. Other income is derived from taps and connections, penalties on delinquent accounts and interest income. In order to provide water and sewer service to the City's more than 39,000 accounts, it is estimated that it will take \$37,735,960. Water production and distribution account for 36.4 percent of this total. Included in this amount is \$9.8 million for the purchase of treated water from NTMWD. Another 22.6 percent of the budget is related to wastewater and treatment services with the remaining budget being divided among transfers, debt service requirements, administrative overhead and miscellaneous items.

### NTMWD Contractual Obligations

In April 2008, NTMWD informed member cities of its plan to accelerate implementation of ozone treatment processes from the year 2023 to 2013, and that cost increases for its 20-year capital program and rising chemical costs would require significant investment over the next few years. Phasing in these added costs will raise the City's wholesale water rates by 69 percent over the next six years at a cost increase of \$6.5 million. The following table

summarizes the proposed wholesale water rate increases based on the City's current minimum take or pay rate structure.

<b>NTMWD Water Minimums</b>					
<b>Fiscal Years 2008-09 to 2013-14</b>					
			<b>Total</b>	<b>Minimum</b>	<b>Annual</b>
<b>Fiscal</b>	<b>Minimum</b>	<b>Unit Cost/</b>	<b>Cost of</b>	<b>Gallon</b>	<b>Budget</b>
<b>Year</b>	<b>Gallons</b>	<b>1,000 Gals</b>	<b>Water</b>	<b>Increase</b>	<b>Increase</b>
2013-14	8,297,666,000	1.83	15,184,729	-	1,372,040
2012-13	8,297,666,000	1.70	14,106,032	-	1,078,697
2011-12	8,297,666,000	1.57	13,027,336	-	1,161,673
2010-11	8,297,666,000	1.43	11,865,662	-	1,078,697
2009-10	8,297,666,000	1.30	10,786,966	-	995,720
2008-09	8,297,666,000	1.18	9,791,246	-	829,767

The City's current wholesale rate of \$1.08 per 1,000 gallons will increase by ten cents in 2008-09 to \$1.18 per 1,000 gallons. Although NTMWD has yet to notify the City of any increases to wastewater treatment costs, the budget assumes a three percent increase in wastewater treatment and pre-treatment costs.

**Duck Creek Reserve Fund**

The Duck Creek Reserve Fund was established in fiscal year 1987-88 as a sinking fund to accumulate resources for the construction of a sanitary sewer line from the northern part of Mesquite to the wastewater treatment plant in Southeast Mesquite. The last debt service transfer was made in fiscal year 1999-00. Beginning in fiscal year 2003-04, annual transfers in the amount of \$500,000 have been made to the Water and Sewer Operating Fund to exhaust the balance of the Duck Creek Reserve Fund and to help stabilize rates. The 2008-09 Budget includes the final anticipated transfer from the Duck Creek Reserve Fund in the amount of \$63,368, which is \$436,632 less than the amended budget. This fund will be closed out at year-end.

**Rate Increases**

Wholesale water rate increases and wastewater treatment costs from NTMWD as well as increased insurance requirements required the need to raise water and sewer customer rates. The 2008-09 Water and Sewer Fund budget includes an increase in the water rate by \$0.15, from \$3.25 to \$3.40 per 1,000 gallons of consumption and an increase in the sewer rate by \$0.15, from \$2.80 to \$2.95 per 1,000 gallons of consumption. Based on an average of 10,000 gallons per month water consumption, the average utility customer would experience a monthly increase of \$3.68 for water, sewer garbage collection and tax. The tables below show recent water and sewer rate increases passed on by the City.

<b>Residential Water Rate Increases</b>				
<b>Fiscal Years 1998-99 to 2008-09</b>				
<b>Fiscal Year</b>	<b>Base Rate First 1,000 gals</b>	<b>Tier Rate All over 1,000 gals</b>	<b>Water Bill 10,000 gals</b>	<b>Average Cost Increase</b>
2008-09	\$4.65	\$3.40	\$35.25	\$1.35
2007-08	\$4.65	\$3.25	\$33.90	\$4.50
2006-07	\$4.65	\$2.75	\$29.40	-
2005-06	\$4.65	\$2.75	\$29.40	-
2004-05	\$4.65	\$2.75	\$29.40	\$3.33
2003-04	\$4.65	\$2.38	\$26.07	\$0.72
2002-03	\$4.65	\$2.30	\$25.35	\$0.81
2001-02	\$4.65	\$2.21	\$24.54	\$1.89
2000-01	\$4.65	\$2.00	\$22.65	-
1999-00	\$4.65	\$2.00	\$22.65	-
1998-99	\$4.65	\$2.00	\$22.65	-

<b>Residential Sewer Rate Increases</b>				
<b>Fiscal Years 1998-99 to 2008-09</b>				
<b>Fiscal Year</b>	<b>Base Rate First 1,000 gals</b>	<b>Tier Rate All over 1,000 gals</b>	<b>Sewer Bill 10,000 gals</b>	<b>Average Cost Increase</b>
2008-09	\$6.80	\$2.95	\$27.45	\$1.05
2007-08	\$6.80	\$2.80	\$26.40	\$2.80
2006-07	\$6.80	\$2.40	\$23.60	-
2005-06	\$6.80	\$2.40	\$23.60	-
2004-05	\$6.80	\$2.40	\$23.60	\$2.52
2003-04	\$6.80	\$2.04	\$21.08	\$0.28
2002-03	\$6.80	\$2.00	\$20.80	\$0.56
2001-02	\$6.80	\$1.92	\$20.24	\$0.63
2000-01	\$6.80	\$1.83	\$19.61	-
1999-00	\$6.80	\$1.83	\$19.61	-
1998-99	\$6.80	\$1.83	\$19.61	-

The City's water and sewer rate increases will increase water revenues by \$867,389 and sewer service revenues by \$631,823 over last year's budget. The projected ending balance of working capital for the Water and Sewer Fund is \$12,541,802, an increase of \$130,268 over the amended budget.

## **DRAINAGE UTILITY DISTRICT OPERATING FUND**

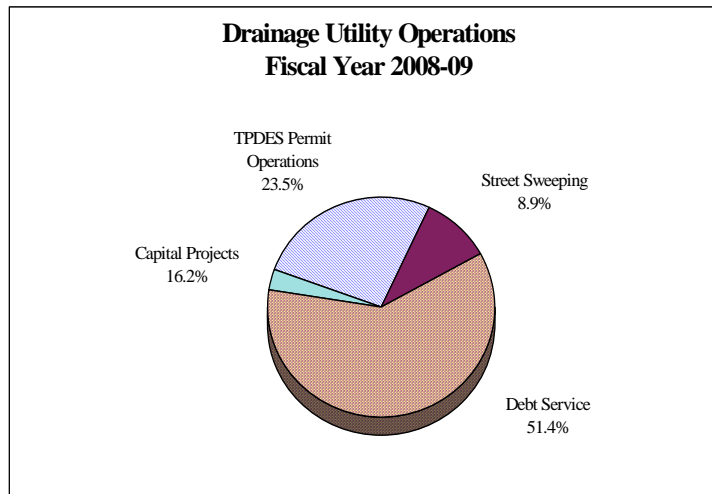
The Drainage Utility District (DUD) Fund accounts for those expenditures incurred as a result of the federal mandated and state administered Pollutant Discharge Elimination System (TPDES) permit program. This program requires the City to:

- Educate the general public about pollutants and their presence in storm water runoff.
- Adopt a comprehensive storm water ordinance.
- Operate a street sweeping program.
- Review procedures for planning new development and establish design criteria to minimize pollutants, and develop an inspection, monitoring, and enforcement program for specific industrial activities.
- Monitor storm water quality to track the success of implemented preventive measures.

Funding for the DUD Fund comes from monthly drainage charges to commercial and residential customers, bond proceeds and interest earnings. Residential customers are charged \$3.00 per month with their utility bill, whereas commercial customers are charged five cents per 100 square feet of impervious area per month.

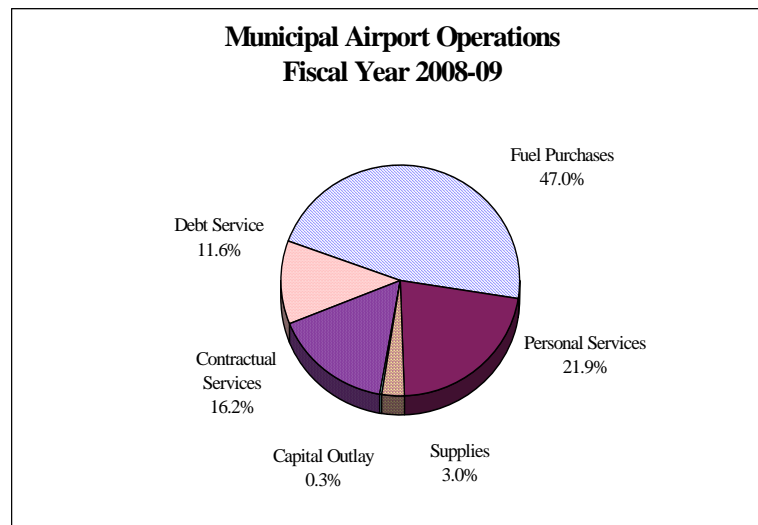
Drainage revenues collected in 2008-09 will be used to fund the following items:

TPDES Permit Operations	\$546,228
Street Sweeping Program	207,206
Capital Projects	375,000
Debt Service Requirements	<u>1,195,072</u>
Total DUD Expenditures	<u>\$2,323,506</u>



## MUNICIPAL AIRPORT OPERATING FUND

The Mesquite Metro Airport operates in southeast Mesquite adjacent to Lawson Road and Scyene Road. The Airport is the 3<sup>rd</sup> busiest airport in the Metroplex in terms of small engine take-offs and landings. Total revenues in the Municipal Airport Operating Fund are projected to be \$1,486,788, with 67 percent of revenues coming from fuel sales to aircraft that hangar at the airport and other aircraft stopping by in route to other destinations. Twenty-eight percent of Airport revenues come from hangar rentals for local pilots. Despite the economic slowdown, revenues are projected to be \$107,857 higher than last year due to increased fuel sales and hangar rentals from 16 new hangars completed in 2008. The increase in revenues will also allow the Airport to forego a scheduled transfer from the General Fund to help defray operating costs.



The 2008-09 Airport budget includes expenditures of \$1,485,995 that will leave the Fund with a projected year-end working capital balance of \$28,139. The chart above summarizes the expenditure categories for the 2008-09 Airport budget.

### **GENERAL OBLIGATION BOND DEBT SERVICE FUND**

The General Obligation Bond Debt Service fund is used for the accumulation of resources for and the payment of general long-term principal, interest and related costs on General Obligation bonds, Certificates of Obligation and Public Property Finance Contractual Obligations issued by the City. Total debt service requirements for these debt instruments in 2008-09 are \$12,060,456 and includes scheduled debt service payments on outstanding debt plus estimated accrued interest on new debt issuances and fiscal agent fees.

Revenues into the General Obligation Debt Service Fund are transferred in from the General Fund, the Hotel/Motel Tax Fund, the Municipal Airport Fund, the Capital Projects Reserve Fund and the Impact Fee Fund. In an effort to reduce the ending fund balance in the General Obligation Debt Service Fund, no increase from the General Fund is anticipated and will leave the Fund balance at \$470,693.

### **WATER AND SEWER REVENUE BOND DEBT SERVICE FUND**

The Water and Sewer Revenue Bond Debt Service Fund is used for the accumulation of and the payment of revenue bond long-term principal, interest and related costs associated with the water and sewer system's debt issues. The revenue debt service requirements for 2008-09 are \$6,538,327, an increase of \$679,382 from the prior year. This increase in debt service requirements is the result of an ongoing water and sewer capital improvement program to maintain an aging water and sewer infrastructure.

Revenues into the Revenue Bond Debt Service Fund are transferred in from the Water and Sewer Operating Fund. However, in 2008-09 the amount of debt service from the Operating Fund was reduced by \$880,000 due to a transfer from the Water and Sewer Revenue Reserve Fund. The fund balance is projected to be \$1,928,590 at the end of the fiscal year.

### **DUD REVENUE BOND DEBT SERVICE FUND**

The DUD Revenue Bond Debt Service Fund is used for the accumulation of and the payment of long-term bond principal, interest and related costs associated with DUD debt issues. DUD debt service requirements for 2008-09 will be \$1,208,081 including fiscal agent fees. Revenues into the DUD Revenue Bond Debt Service Fund are transferred in from the DUD Operating Fund. The principal and interest requirements are fully payable from customer drainage utility fees. No additional debt issues are anticipated until after fiscal year 2013 when the debt maturity schedule shows a substantial drop-off in debt service requirements. Debt service will decrease from \$1,208,081 in 2008-09 to \$560,000 after 2013.

## **WATER AND SEWER REVENUE RESERVE FUND**

The Water and Sewer Revenue Reserve Fund is created by an ordinance that provides for its establishment and is solely for the security and benefit of water and sewer issued revenue bonds. The reserve fund may be used solely for the purpose of 1) retiring final maturities of water and sewer bonds and 2) paying principal and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purposes. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding water and sewer revenue bonds. At the end of fiscal year 2007 bond covenants required a cash reserve balance of \$4,069,995.

However, last year, in accordance with bond covenants, the City was able to substitute the Reserve “cash” requirement with a “Credit Facility,” or bond insurance. The change allowed the cash that was in reserve to be used for debt service or other discretionary uses. Of the \$4,069,995 cash balance, \$283,675 will be needed in cash reserve and \$880,000 will be transferred to the Water and Sewer Revenue Bond Debt Service Fund for interest and principal on outstanding bonds. The remaining balance of \$2,906,280 was transferred in 2008 to the Capital Project Reserve Fund for use in capital improvements.

## **DUCK CREEK RESERVE FUND**

As described earlier, the Duck Creek Reserve Fund was established in fiscal year 1987-88 as a sinking fund to accumulate resources for the construction of a sanitary sewer line from the northern part of Mesquite to the wastewater treatment plant in southeast Mesquite. The last debt service transfer was made in fiscal year 1999-00. Beginning in fiscal year 2003-04, annual transfers in the amount of \$500,000 have been made to the Water and Sewer Operating Fund to exhaust the balance of the Duck Creek Reserve Fund and to help stabilize rates. The Fund will be exhausted in 2008-09 and the loss of \$500,000 in revenue will need to be offset with utility rate increases.

## **DUD REVENUE RESERVE FUND**

The DUD Revenue Reserve Fund was established by bond covenant in the 1993 DUD bond issue and is solely for the security of DUD issued revenue bonds. The Fund exists for the purposes of (1) finally retiring the last of the bonds or additional bonds and (2) paying principal and interest on the bonds or additional bonds in the event monies on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the Fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds. Current bond covenants require \$689,779 to be on hand, and as the reserve requirements are reduced over time, the excess cash will be transferred to the DUD Operating Fund for other uses. In 2008-09 the reduced Revenue Reserve requirement will allow \$34,402 to be transferred to the DUD Operating Fund.

### **GROUP MEDICAL INSURANCE FUND**

The City established the Group Medical Insurance Fund in 1981 to account for the provision of group life and health insurance coverage for employees and their dependents. The City's health insurance program is a "self-insured" plan funded by both the City and participating employees. The City makes a pre-determined contribution to the plan each bi-weekly payroll for group life and health insurance coverage for qualifying City employees and a subsidy toward employee dependent coverage. Employees contribute through payroll deductions for the balance of dependent health insurance coverage.

All claims are reviewed and processed by an independent insurance company. The insurance company pays claims based on the health plan, and the City reimburses the insurance company for the amount of each claim paid. The Group Medical Insurance program is expected to change very little in 2008-09, so no adjustments were made to the amended budget estimate. The projected ending Fund balance is \$1,424,715.

### **GENERAL LIABILITY INSURANCE FUND**

The City purchases insurance coverage on an annual basis to provide reinsurance that assets of the City are safeguarded against any liability that may come against the City. Insurance coverage is provided for automobile and general liability, property damage, fire and extended coverage, police liability, public officials and employee liability, workers' compensation and unemployment insurance. It is projected that the City will incur an estimated \$550,000 in liability and workers' compensation claims in the 2008-09 and end the year with a fund balance of \$41,489. It will be necessary for the General Fund to resume additional contributions towards workers' compensation, and the 2008-09 Budget contains a \$100,000 transfer from the General Fund and a \$500,000 increase from the water and Sewer Fund to support the General Liability Fund.

### **HOTEL/MOTEL TAX FUND**

The Hotel/Motel Tax Fund consists of revenues obtained through the assessment of a seven percent (7%) hotel/motel occupancy tax. Authority granted by the state laws of Texas allows cities to levy a tax not to exceed seven percent of the rental rate for a hotel/motel room. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. The City has elected to disburse the hotel/motel tax proceeds to several qualified organizations. Those organizations include: 1) Mesquite Arts Council, 2) Historic Mesquite, Inc., 3) Keep Mesquite Beautiful, Inc., 4) Hampton Inn and Suites Hotel and 5) the City of Mesquite.

The City entered into an agreement with the Mesquite Chamber of Commerce to reorganize the Convention and Visitors Bureau operations with the City and to retain the four percent

allocation for tourism related activities. The 2008-09 Budget allocates \$522,286 to CVB operations. The City also entered into a joint venture with John Q. Hammons (Hampton Suites Hotel) for the construction of a Convention Center/Exhibit Hall/Hotel district adjacent to the Mesquite Rodeo. Construction was completed and the Convention Center/Exhibit Hall was officially opened in April 1999. The City has entered into a contractual obligation with John Q. Hammons that designates how hotel/motel tax proceeds generated by the Hampton Suites Hotel are to be utilized. Fifty percent of these revenues are to be used for debt retirement associated with the \$7,070,000 bond issue used to finance the Convention Center and the other fifty percent of revenues will be remitted to John Q. Hammons for the promotion of convention business at the Convention Center and Exhibit Hall. It is estimated that the Hampton Suites Hotel will generate \$230,000 in hotel tax revenues with \$115,000 going to debt service. The ending fund balance is projected at \$121,127.

### **CONFISCATED SEIZURE FUND**

Pursuant to Chapter 59 of the Texas Code of Criminal Procedure, the City of Mesquite has adopted a budget to account for funds awarded as a result of court forfeitures of contraband. The law provides for a special fund to be established and used solely for law enforcement purposes. In order for the City to receive forfeiture funds relating to enumerated felony offenses, certain criteria must be met and followed. A summary of these criteria includes:

- Property subject to forfeiture must have been seized in conformance with legal guidelines.
- Notification of forfeiture proceeding guidelines must be followed with a resultant forfeiture hearing.
- A local agreement must be signed between the District Attorney and the municipality spelling out how funds are to be distributed.
- All proceeds awarded to a municipal law enforcement agency must have been approved in a budget adopted by the governing body before they can be spent.
- All law enforcement agencies that receive proceeds as a result of this law must subject these proceeds and related expenditures to an annual audit and supply the Attorney General with certified copies of the audit.

A total of \$212,800 is budgeted for variety public safety equipment in 2008-09, leaving a fund balance of \$1,710,575.

### **911 SERVICE FEE FUND**

Maintenance of the 911 emergency phone system is partially paid for by the levying of a service charge to telephone subscribers in the City. Service charges are also levied against mobile phone users and distributed to the City by the State of Texas. Mobile phone revenues collected by the State of Texas are remitted to the City on a per capita distribution basis. Monies collected on behalf of the City are used to meet monthly maintenance requirements. Any excess funds may then be transferred to the General Fund to help offset the cost of

communications operators in the police department who operate the 911 System. Estimated revenues total \$1,012,000, with an increasing shift to more wireless phone usage than land lines. Total expenditures of \$1,036,000 include a transfer of \$840,000 to defray the cost of the City's 911 communications operation, leaving an ending fund balance of \$305,681.

### **COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

The City participates in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program as set forth by HUD rules and regulations. Funds in the CDBG Fund are used specifically for programs and activities designated by HUD. Specific public hearings have been held regarding the use of these funds, and the final list of projects to be funded totals \$1,072,785. A list of projects can be found in the Financial Summaries section. The CDBG budget will be used for Project Renewal, as many of the CDBG projects directly affect and promote neighborhood revitalization. This year's CDBG budget eliminates \$44,612 for the Adult Literacy program and increases support of the Problem Oriented Policing program.

### **SECTION 8 HOUSING CHOICE VOUCHER PROGRAM**

The Section 8 Housing Choice Voucher program is a 100 percent, federal funded program for subsidizing rental payment for eligible, low-income families. Through these subsidies, families are able to move to decent, safe and sanitary housing and spend a lower percentage of their income on rent payments. The total Section 8 budget is \$10,425,077 and includes a \$150,000 transfer to the General Fund for indirect costs that support the Section 8 program.

### **COMMUNITY ACCESS - CABLE TV**

The Community Access - Cable TV Fund provides appropriations and accounts for monies received from a gross receipts tax and for the faithful performance by Time Warner Cable, Inc. and other cable providers, like AT&T in accordance with the City's franchise agreement. Total revenues are estimated at \$111,000 with contractual services going to provide community access channel programming. The ending fund balance is projected at \$401,622.

### **MESQUITE QUALITY OF LIFE CORPORATION FUND**

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures as recommended by the Mesquite Quality of Life Corporation Board and in accordance with Texas state law and approved by the Mesquite City Council. A special election called by a petition of qualified voters of the City was held August 14, 1999 and was more restrictive in how 4B sales tax funds could be used. The ballot initiative was for "The adoption of a Section 4B sales and use tax at the rate of one-half of one percent to undertake projects as described in Section 4B of Article 5190.6,

Vernon's Annotated Civil Statutes, as amended, limited to the following: a) Transportation; b) Public Safety; and c) Public Parks and Recreation. The total 4B budget for 2008-09 totals \$20,841,985, which includes \$9,907,606 in new appropriations and project balances from prior year appropriations.

### **MESQUITE COURT TECHNOLOGY FUND**

The Mesquite Court Technology Fund is authorized under the state laws of Texas under Subchapter A, Chapter 102, Code of Criminal Procedure, Article 102.0172. This fund is designated to finance the purchase of technological enhancements for a municipal court or municipal court of record. This fund is expected to generate \$73,000 in revenues, with \$68,000 coming from court fines, and budget appropriations of \$63,103, leaving a fund balance of \$112,914.

### **CAPITAL PROJECT FUNDS**

These funds account for the financial resources used for the acquisition or construction of major capital facilities. Resources come from the sale of general obligation bonds, revenue bonds, certificates of obligation, or 4B sales tax revenues. A detailed description of the capital projects funded through these funds can be found in the Capital Budget section.

### **TAX INCREMENT FINANCING DISTRICT FUND**

The City of Mesquite has created three tax increment financing districts: 1) Rodeo City Tax Increment Financing District, 2) Towne Centre Tax Increment Financing District and 3) Falcon's Lair Tax Increment Financing District. Tax increment financing (TIF) is a tool local governments of Texas can use to finance public improvements within a defined area. These improvements strengthen existing communities and attract new investments. The statutes governing tax increment financing are found in Chapter 311 of the Texas Tax Code.

A municipality makes an area eligible for tax increment financing by designating a "reinvestment zone." Costs of selected public improvements within the reinvestment zone may be paid by future tax revenues flowing from redeveloped or appreciated real properties in the zone. The additional tax dollars generated by growth of real property value in the zone are called the "tax increment." These funds flow to a tax increment fund for a specified term of years. Funds flowing to the TIF Fund each year are disbursed according to a plan and agreements approved by a TIF Board and the City Council, as prescribed by statutes and the ordinance designating the reinvestment zone.

Only cities may create reinvestment zones for tax increment financing. Once created, school districts, counties, hospital districts and college districts are allowed to participate in tax increment financing programs. Each taxing unit may choose to dedicate to the TIF Fund all, a part or none of the additional tax revenue attributable to increased real property value in the

zone. Currently, the City of Mesquite and the Mesquite Independent School District participate in only two TIF Districts, Towne Centre and Rodeo TIFs. A schedule of revenues and expenditures may be found in the Financial Summaries section.

### **CAPITAL PROJECTS RESERVE FUND**

The Capital Projects Reserve Fund accounts for financial resources generated from local government revenue sources to be expended for various capital projects designated by the City Council. The Capital projects Reserve Fund budget totals \$3,415,000 with 65 percent going to debt service and General Fund transfers. Projects funded in 2008-09 include continuation of the zoning ordinance update and Sun Life development project in the Market East retail area. The projected ending fund balance is \$2,274,471.

### **ROADWAY IMPACT FEE FUND**

The Roadway Impact Fee Fund is used to account for revenues and expenditures in accordance with the City's adopted Impact Fee Policy. Impact fees are collected for roadway improvements and may be used for reimbursement of debt service associated with previously constructed roadway projects or for newly adopted roadway construction projects. The projected amount of impact fee revenue is \$560,000, of which \$1,400,000 will be used for General Obligation debt service, leaving a fund balance of \$1,284,867.

### **CONFERENCE CENTER CAPITAL REPLACEMENT RESERVE FUND**

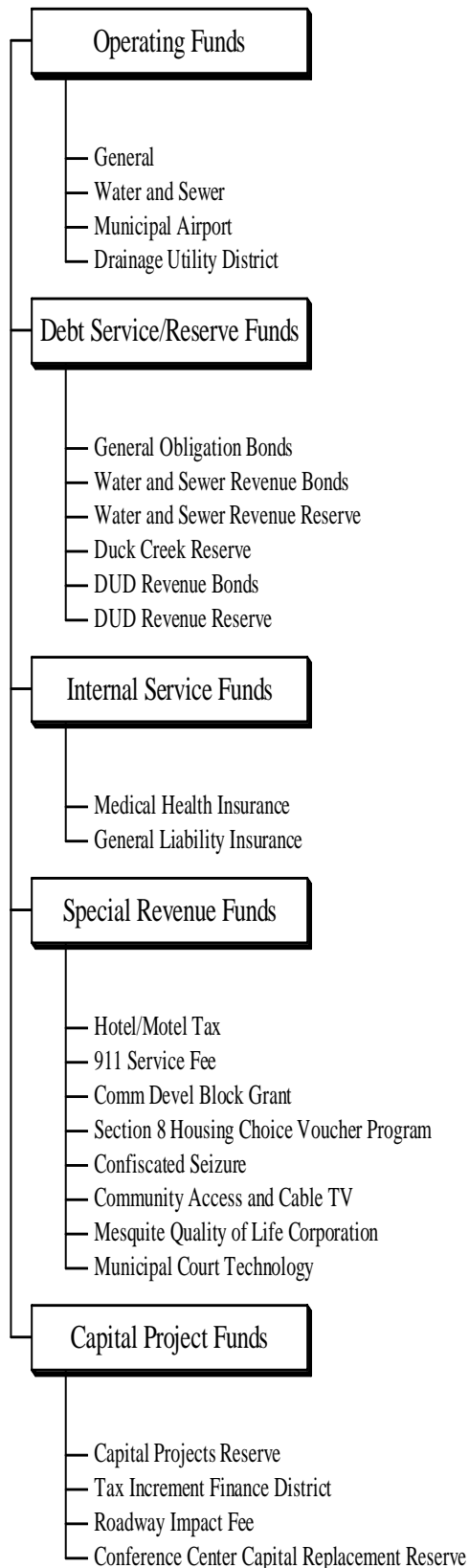
The Conference Center Capital Replacement Reserve Fund is created by contractual agreement between the City of Mesquite, Hampton Inn and Suites, Inc. and Southwest Sports Group, Inc. The purpose of this fund is to accumulate resources for the replacement of capital items as defined in the contractual agreement. To date the fund has been used to replace \$204,331 in capital equipment and improvements. Revenues for the fund are derived from a seven percent gross rental receipts fee on hotel and exhibit hall operations and interest earnings from Fund balance. Estimated revenues for 2008-09 total \$84,000, and the projected ending fund balance is \$522,313.

# Financial Summaries

Fund Structure  
Financial Statements

City of Mesquite  
Appropriated Budget Fund Structure

Fund Structure



The adopted operating Budget presents five fund groups necessary to account for financial transactions relating to the City. Within the five fund groups there are individual funds that more closely report the financial condition of the City. Each fund has a specific purpose and exists for one of the following reasons; 1) generally accepted accounting principles (GAAP) require its existence, 2) bond covenants specifically mandate its existence or 3) federal, state, or local legislative action has been enacted requiring separate accounting of specific funds.

1. Operating Funds - The operating funds provide for the day-to-day operations of the City. They account for all routine expenditures and capital outlay items. The City maintains four operating funds: the General Fund, Water and Sewer Fund, Municipal Airport Fund and Drainage Utility District Fund.
2. Debt Service/Reserve Funds - Debt service funds, also known as interest and sinking funds, are governmental type funds used for the accumulation of resources for the payment of long-term debt. Reserve Funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes.
3. Internal Service Funds - Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments of the City on a cost-reimbursement basis. The internal service funds are members of the proprietary fund category, and as such, are accounted for on the accrual basis of accounting. Internal service funds maintained by the City include the Medical Insurance Fund and the General Liability Insurance Fund.
4. Special Revenue Funds - These funds are used to account for the proceeds of specific revenue source that are legally restricted to expenditures for specified purposes.
5. Capital Project Funds - These funds are used to account for financial resources for the acquisition or construction of major capital facilities. Each debt issue is a separate fund and these funds may be found in the Capital Budget section.

## Operating Funds

### General Fund

The General Fund is a major governmental type fund and is the primary operating fund of the City. It is used to account for expenditures of traditional governmental services as well as financial resources other than those required to be accounted for in other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to other funds are accounted for in this fund.

### Water and Sewer Enterprise Fund

The Water and Sewer Fund is a major proprietary type fund, which are used to report activities generally financed and operated like private businesses. This fund is used to account for all costs of providing water and sewer services to the general public, which are financed through customer user charges.

### Municipal Airport Enterprise Fund

The Municipal Airport Enterprise Fund accounts for the operations of the municipally owned and operated airport and is also a proprietary type fund.

### Drainage Utility District Enterprise Fund

The Drainage Utility District Enterprise Fund accounts for operations and activities provided under provisions of the US Clean Water Act including all regulations pertaining to the National Pollution Discharge Elimination System permit program and drainage related capital improvement projects.

## Debt Service/Reserve Funds

### General Obligation Bond Debt Service Fund

The General Obligation Debt Service Fund is a governmental type fund used for the accumulation of resources for the payment of general long-term debt principal, interest and related costs on general obligation bonds issued by the City.

### Water and Sewer Revenue Bond Debt Service Fund

The Revenue Bond Debt Service Fund is a subfund of the Water and Sewer Enterprise Fund and is used to account for the accumulation of resources for the payment of long-term debt principal, interest and related costs associated with the water and sewer system's revenue bond issues.

### Water and Sewer Revenue Reserve Fund

Also a subfund of the Water and Sewer Enterprise Fund, the Water and Sewer Revenue Reserve Fund is created by an ordinance which provides for its establishment and is solely for the security and benefit of water and sewer revenue bonds. The Water and Sewer Reserve Fund may be used solely for the purpose of 1) retiring final maturities of water and sewer revenue bonds and 2) paying principal of and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purpose. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding revenue bonds.

### Duck Creek Reserve Fund

The Duck Creek Reserve Fund is a subfund of the Water and Sewer Enterprise Fund and was established to accumulate resources for the payment of a 13.9 mile sanitary sewer trunk main and lift station, but is currently used as a rate stabilization fund. The fund should be exhausted by the end of fiscal year 2009.

### Drainage Utility District (DUD) Bond Debt Service Fund

The DUD Bond Debt Service Fund is a subfund of the DUD Enterprise Fund and is used for the accumulation of resources for the payment of long-term principal, interest and related costs associated with the district's revenue bond debt issues.

### DUD Revenue Reserve Fund

Also part of the DUD Enterprise Fund, the DUD Revenue Reserve Fund was established by bond covenant in the 1993 DUD bond issue and is solely for the security of DUD issued revenue bonds. The reserve fund exists for the purposes of 1) finally retiring the last of the bonds or additional bonds and 2) paying principal and interest on the bonds or additional bonds in the event moneys on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds.

## Internal Service Funds

### Medical Insurance Fund

All internal service funds are proprietary type funds, and the Medical Insurance Fund is used to account for the provision of group life and health insurance coverage for all City employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Coverage is financed by contributions from the City and through employees' payroll deductions.

### General Liability Insurance Fund

The General Liability Insurance Fund is used to account for the provision of property insurance coverage, general liability insurance coverage and workers' compensation insurance coverage.

## Special Revenue Funds

### Hotel/Motel Tax Fund

All special revenue funds are governmental type funds that track specific revenue sources that are restricted to a specific purpose, and the Hotel/Motel Tax Fund is used to account for hotel occupancy tax revenues. State law grants the authority for cities to levy a tax not to exceed seven percent on hotel and motel room rates. The City levies a seven percent tax and the revenues are restricted to uses which enhances and promotes tourism and the convention and hotel industry.

### Confiscated Seizure Fund

Pursuant to Chapter 59 of the Texas Code of Criminal Procedure a special fund must be established to account for funds awarded to the City as a result of court forfeitures of contraband. Funds must be used solely for law enforcement purposes allowed under Chapter 59.

### 911 Service Fee Fund

The 911 Service Fee Fund is used for the accumulation of resources for and the payment of 911 Emergency phone system maintenance. Telephone users within the City are charged a monthly fee for access to 911 service.

### Community Development Block Grant Fund

The Community Development Block Grant Fund is used to account for funds granted the City by the U. S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program. Funds are used for specifically designated programs approved by HUD that benefit low to moderate income persons.

### Section 8 Housing Choice Voucher Program Fund

The Section 8 Housing Choice Voucher Program Fund is used to account for funds granted the City by HUD under the Housing Choice Voucher Program. Funds are used for specifically designated programs approved by HUD.

### Community Access & Security Fund (Cable TV)

To account for monies received in support of the Mesquite Cable Television Advisory Board and for the faithful performance by cable television providers in accordance with the City's cable franchise agreement.

### Mesquite Quality of Life Corporation Fund

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures in accordance with Texas state law, as recommended by the Mesquite Quality of Life Board, and as approved by the Mesquite City Council

### Mesquite Court Technology Fund

The Mesquite Court Technology Fund is authorized under the state laws of Texas under Subchapter A, Chapter 102, Code of Criminal Procedure, Article 102.0172. This fund is designated to finance the purchase of technological enhancements for a municipal court or municipal court of record.

## Capital Project Funds

### Capital Projects Reserve Fund

The Capital Projects Reserve Fund accounts for financial resources generated from local government revenue sources to be expended for various capital projects designated by City Council and for bond issuance costs.

### Tax Increment Financing District (TIF) Fund

The Tax Increment Financing District Fund is used to account for revenues and expenditures associated within designated reinvestment zones according to financial plans and agreements approved by the City Council, TIF Boards and other participating taxing entities as prescribed by statutes and ordinances designating the reinvestment zones. The adopted Budget includes two designated reinvestment zones and TIF Districts – the Rodeo City TIF and the Towne Center TIF.

### Impact Fee Fund

The Impact Fee Fund is used to account for revenues and expenditures in accordance with the City's adopted Impact Fee Policy. Impact fees are collected for roadway improvements and may be used for reimbursement of debt service costs associated with previously constructed roadway projects or for newly adopted roadway construction projects.

### Conference Center Capital Replacement Fund

The Conference Center Capital Replacement Fund was created by contractual agreement between the City, John Q. Hammons Hotels, Inc. and Southwest Sports Group, Inc. The purpose of this fund is to accumulate resources for the replacement of capital items as provided in the contractual agreement.

## Major and Nonmajor Funds

Major Funds are funds that represent significant activities of the City and are defined as having revenues or expenditures, excluding other financing sources and uses, that constitute more than 10 percent of the revenues or expenditures of the appropriated Budget. Not all funds of the City are appropriated (i.e., budgeted). Agency funds, Account Groups and other conduit funds are not budgeted, but their activities are accounted for and disclosed in the City's Comprehensive Annual Financial Report (CAFR). Non-Major Funds are funds that do not meet the ten percent threshold of revenues or expenditures to total adopted budget. A summary of Major and Non-Major Funds follows, along with detailed financial statements for each appropriated fund.

**City of Mesquite**  
**Consolidated Financial Summary - Major Funds and Nonmajor Funds in Aggregate**  
**by Revenue Type and Expenditure Object Category**  
**Fiscal Year 2008-09**

	General Fund			Water and Sewer Fund			Nonmajor Governmental Funds			Nonmajor Proprietary Funds			Total Funds		
	Actual	Amended	Adopted	Actual	Amended	Adopted	Actual	Amended	Adopted	Actual	Amended	Adopted	Actual	Amended	Adopted
	2006-07	2007-08	2008-09	2006-07	2007-08	2008-09	2006-07	2007-08	2008-09	2006-07	2007-08	2008-09	2006-07	2007-08	2008-09
<b>Revenues:</b>															
General Property Taxes	\$37,735,196	\$40,627,650	\$40,568,000	\$0	\$0	\$0	\$3,528,407	\$4,543,156	\$4,679,383	\$0	\$0	\$0	\$41,263,603	\$45,170,806	\$45,247,383
Gross Receipts Taxes	7,240,042	7,471,050	7,653,100	0	0	0	93,074	109,900	111,000	0	0	0	7,333,116	7,580,950	\$7,764,100
City Sales Taxes	26,197,171	25,544,000	25,400,000	0	0	0	9,798,833	9,595,221	9,544,000	0	0	0	35,996,004	35,139,221	34,944,000
Licenses and Permits	1,393,356	1,323,375	1,254,530	0	0	0	0	0	0	0	0	0	1,393,356	1,323,375	1,254,530
Fines and Forfeitures	2,146,886	2,542,500	2,542,500	0	0	0	370,081	595,000	468,000	0	0	0	2,516,967	3,137,500	3,010,500
Interest Income	2,912,803	2,801,700	2,370,000	966,455	645,000	602,000	1,092,071	1,144,298	899,644	256,660	200,000	190,000	5,227,989	4,790,998	4,061,644
Charges for Current Services	9,670,652	10,503,280	11,420,950	29,833,055	36,714,717	37,197,860	986,553	998,298	1,012,000	3,252,449	3,436,681	3,631,788	43,742,709	51,652,976	53,262,598
Intergovernmental	592,054	738,878	842,154	0	0	0	11,946,455	11,185,013	11,425,862	0	0	0	12,538,509	11,923,891	12,268,016
Contributions and Donations	0	0	0	0	0	0	2,182,451	1,746,169	1,680,000	621,530	661,000	661,000	2,803,981	2,407,169	2,341,000
Other Revenues	1,639,527	2,767,749	1,264,666	6,099	5,000	5,000	672,367	122,500	122,400	12,312,479	12,119,000	11,994,600	14,630,472	15,014,249	13,386,666
Other Financing Sources	2,334,092	3,455,000	1,845,000	309,099	0	0	0	0	0	0	0	0	2,643,191	3,455,000	1,845,000
<b>Net Revenues</b>	<b>\$91,861,779</b>	<b>\$97,775,182</b>	<b>\$95,160,900</b>	<b>\$31,114,708</b>	<b>\$37,364,717</b>	<b>\$37,804,860</b>	<b>\$30,670,292</b>	<b>\$30,039,555</b>	<b>\$29,942,289</b>	<b>\$16,443,118</b>	<b>\$16,416,681</b>	<b>\$16,477,388</b>	<b>\$170,089,897</b>	<b>\$181,596,135</b>	<b>\$179,385,437</b>
<b>Transfers In:</b>	<b>\$5,755,000</b>	<b>\$6,855,000</b>	<b>\$6,515,000</b>	<b>\$5,909,963</b>	<b>\$6,308,389</b>	<b>\$6,512,396</b>	<b>\$12,939,768</b>	<b>\$15,859,665</b>	<b>\$13,194,007</b>	<b>\$2,103,574</b>	<b>\$2,027,047</b>	<b>\$2,629,474</b>	<b>\$26,708,305</b>	<b>\$31,050,101</b>	<b>\$28,850,877</b>
<b>Total Revenues</b>	<b>\$97,616,779</b>	<b>\$104,630,182</b>	<b>\$101,675,900</b>	<b>\$37,024,671</b>	<b>\$43,673,106</b>	<b>\$44,317,256</b>	<b>\$43,610,060</b>	<b>\$45,899,220</b>	<b>\$43,136,296</b>	<b>\$18,546,692</b>	<b>\$18,443,728</b>	<b>\$19,106,862</b>	<b>\$196,798,202</b>	<b>\$212,646,236</b>	<b>\$208,236,314</b>
<b>Expenditures:</b>															
Personal Services	\$74,217,153	\$77,751,748	\$77,224,831	\$5,193,486	\$5,332,645	\$5,463,670	\$1,215,834	\$1,319,572	\$1,557,681	\$1,094,599	\$1,183,513	\$1,184,373	\$81,721,072	\$85,587,478	\$85,430,555
Supplies	4,914,673	5,750,270	6,314,034	103,781	76,541	97,367	311,348	260,495	143,444	617,195	690,208	761,426	5,946,997	6,777,514	7,316,271
Contractual Services	12,798,993	15,362,877	15,238,928	17,315,559	19,449,500	20,108,732	11,380,427	13,804,812	16,110,494	13,881,162	14,014,297	14,029,962	55,376,141	62,631,486	65,488,116
Capital Outlay	3,755,451	6,186,105	3,225,867	577,103	641,968	522,163	6,707,993	11,687,817	9,879,184	212,699	50,231	35,887	11,253,246	18,566,121	13,663,101
Reimbursements	(7,850,198)	(10,402,864)	(10,371,540)	0	(19,709)	0	(23,951)	(11,901)	0	0	0	0	(7,874,149)	(10,434,474)	(10,371,540)
Debt Service	9,439	65,904	65,904	5,367,583	5,858,945	6,538,327	10,818,771	12,292,804	12,662,254	1,216,496	1,207,780	1,208,081	17,412,289	19,425,433	20,474,566
Other Expenditures	75,804	75,000	80,000	(57,062)	125,000	125,000	0	0	0	36,663	33,959	31,786	55,405	233,959	236,786
<b>Net Expenditures</b>	<b>\$87,921,315</b>	<b>\$94,789,040</b>	<b>\$91,778,024</b>	<b>\$28,500,450</b>	<b>\$31,464,890</b>	<b>\$32,855,259</b>	<b>\$30,410,422</b>	<b>\$39,353,599</b>	<b>\$40,353,057</b>	<b>\$17,058,814</b>	<b>\$17,179,988</b>	<b>\$17,251,515</b>	<b>\$163,891,001</b>	<b>\$182,787,517</b>	<b>\$182,237,855</b>
<b>Transfers Out:</b>	<b>\$11,170,311</b>	<b>\$9,839,204</b>	<b>\$9,893,954</b>	<b>\$11,259,963</b>	<b>\$14,564,669</b>	<b>\$12,362,396</b>	<b>\$2,943,903</b>	<b>\$5,388,627</b>	<b>\$5,193,249</b>	<b>\$1,639,128</b>	<b>\$1,649,101</b>	<b>\$1,776,278</b>	<b>\$27,013,305</b>	<b>\$31,441,601</b>	<b>\$29,225,877</b>
<b>Total Expenditures</b>	<b>\$99,091,626</b>	<b>\$104,628,244</b>	<b>\$101,671,978</b>	<b>\$39,760,413</b>	<b>\$46,029,559</b>	<b>\$45,217,655</b>	<b>\$33,354,325</b>	<b>\$44,742,226</b>	<b>\$45,546,306</b>	<b>\$18,697,942</b>	<b>\$18,829,089</b>	<b>\$19,027,793</b>	<b>\$190,904,306</b>	<b>\$214,229,118</b>	<b>\$211,463,732</b>
<b>Excess (Deficiency) Revenues</b>															
<b>Over Expenditures</b>	<b>(1,474,847)</b>	<b>\$1,938</b>	<b>\$3,922</b>	<b>(\$2,735,742)</b>	<b>(\$2,356,453)</b>	<b>(\$900,399)</b>	<b>\$10,255,735</b>	<b>\$1,156,994</b>	<b>(\$2,410,010)</b>	<b>(\$151,250)</b>	<b>(\$385,361)</b>	<b>\$79,069</b>	<b>\$5,893,896</b>	<b>(\$1,582,882)</b>	<b>(\$3,227,418)</b>
<b>Fund Balances, October 1</b>	<b>\$19,520,535</b>	<b>\$18,045,688</b>	<b>\$18,047,626</b>	<b>\$20,746,661</b>	<b>\$18,010,919</b>	<b>\$15,654,466</b>	<b>\$22,286,799</b>	<b>\$32,542,534</b>	<b>\$33,699,528</b>	<b>\$4,060,779</b>	<b>\$3,909,529</b>	<b>\$3,524,168</b>	<b>\$66,614,774</b>	<b>\$72,508,670</b>	<b>\$70,925,788</b>
<b>Fund Balances, September 30</b>	<b>\$18,045,688</b>	<b>\$18,047,626</b>	<b>\$18,051,548</b>	<b>\$18,010,919</b>	<b>\$15,654,466</b>	<b>\$14,754,067</b>	<b>\$32,542,534</b>	<b>\$33,699,528</b>	<b>\$31,289,518</b>	<b>\$3,909,529</b>	<b>\$3,524,168</b>	<b>\$3,603,237</b>	<b>\$72,508,670</b>	<b>\$70,925,788</b>	<b>\$67,698,370</b>

**City of Mesquite**  
**Adopted Budget/Combined Summary**  
**Fiscal Year 2008-09**

Fund Type	Beginning			Ending
	Balances	Revenues/ Transfers In	Appropriations/ Transfers Out	Balances
	10/1/2008			9/30/2009
<b>Operating Funds</b>				
General Fund	\$18,047,626	\$101,675,900	\$101,671,978	\$18,051,548
Water and Sewer Fund	12,411,534	37,866,228	37,735,960	12,541,802
Drainage Utility District Fund	1,160,380	2,249,402	2,323,506	1,086,276
Airport Fund	27,346	1,486,788	1,485,995	28,139
<b>Total Operating Funds</b>	<b>\$31,646,886</b>	<b>\$143,278,318</b>	<b>\$143,217,439</b>	<b>\$31,707,765</b>
<b>Debt Service/Reserve Funds</b>				
General Obligation Debt Service Fund	\$457,391	\$12,073,758	\$12,060,456	\$470,693
Water and Sewer Revenue Debt Service Fund	2,017,889	6,449,028	6,538,327	1,928,590
Drainage Utility District Revenue Debt Service Fund	345,848	1,195,072	1,208,081	332,839
Water and Sewer Revenue Reserve Fund	1,163,675	0	880,000	283,675
Drainage Utility District Revenue Reserve Fund	724,181	0	34,402	689,779
Water and Sewer Duck Creek Reserve Fund	61,368	2,000	63,368	0
<b>Total Debt Service/Reserve Funds</b>	<b>\$4,770,352</b>	<b>\$19,719,858</b>	<b>\$20,784,634</b>	<b>\$3,705,576</b>
<b>Internal Service Funds</b>				
Group Medical Insurance Fund	\$1,194,035	\$12,210,000	\$11,979,320	\$1,424,715
General Liability Insurance Fund	72,378	1,965,600	1,996,489	41,489
<b>Total Internal Service Funds</b>	<b>\$1,266,413</b>	<b>\$14,175,600</b>	<b>\$13,975,809</b>	<b>\$1,466,204</b>
<b>Special Revenue Funds</b>				
Hotel Occupancy Tax Fund	\$121,127	\$1,149,000	\$1,149,000	\$121,127
Confiscated Seizure Fund	1,398,375	525,000	212,800	1,710,575
911 Service Fee Fund	329,681	1,012,000	1,036,000	305,681
Community Development Block Grant Program Fund	29,963	1,073,185	1,072,785	30,363
Section 8 Housing Choice Voucher Program Fund	3,086,283	10,425,077	10,425,077	3,086,283
Cable Television Community Access Fund	362,830	111,000	72,208	401,622
4B Quality of Life Corporation Fund	15,214,527	10,080,000	9,907,606	15,386,921
Municipal Court Technology Fund	103,017	73,000	63,103	112,914
<b>Total Special Revenue Funds</b>	<b>\$20,645,803</b>	<b>\$24,448,262</b>	<b>\$23,938,579</b>	<b>\$21,155,486</b>
<b>Capital Project Funds</b>				
Capital Project Reserve Fund	\$4,398,578	\$1,290,893	\$3,415,000	\$2,274,471
Rodeo City Tax Increment Financing District Fund	0	507,383	507,383	0
Towne Center Tax Increment Financing District Fund	5,634,576	4,172,000	4,224,888	5,581,688
Impact Fee Fund	2,124,867	560,000	1,400,000	1,284,867
Conference Center Capital Replacement Fund	438,313	84,000	0	522,313
<b>Total Capital Project Funds</b>	<b>\$12,596,334</b>	<b>\$6,614,276</b>	<b>\$9,547,271</b>	<b>\$9,663,339</b>
<b>Less: Interfund Transfers</b>		<b>(\$29,225,877)</b>	<b>(\$29,225,877)</b>	
<b>Total All Funds</b>	<b>\$70,925,788</b>	<b>\$179,010,437</b>	<b>\$182,237,855</b>	<b>\$67,698,370</b>

<b>City of Mesquite</b>
<b>Adopted Budget/General Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
General Property Taxes	\$37,735,196	\$41,006,385	\$40,627,650	\$40,568,000	(\$59,650)
Gross Receipts Taxes	7,240,042	7,536,500	7,471,050	7,653,100	182,050
City Sales Taxes	26,197,171	26,877,000	25,544,000	25,400,000	(144,000)
Licenses and Permits	1,393,356	1,361,975	1,323,375	1,254,530	(68,845)
Fines and Forfeitures	2,146,886	2,497,018	2,542,500	2,542,500	0
Interest Income	2,912,803	3,060,000	2,801,700	2,370,000	(431,700)
Charges for Current Service	9,670,652	10,134,496	10,503,280	11,420,950	917,670
Other Revenues	1,639,527	1,441,263	2,767,749	1,264,666	(1,503,083)
Intergovernmental Revenues	592,054	583,991	738,878	842,154	103,276
Other Proceeds	2,334,092	3,400,000	3,455,000	1,845,000	(1,610,000)
Operating Transfers In	<u>5,755,000</u>	<u>5,755,000</u>	<u>6,855,000</u>	<u>6,515,000</u>	<u>(340,000)</u>
<b>Total Revenues</b>	<b>\$97,616,779</b>	<b>\$103,653,628</b>	<b>\$104,630,182</b>	<b>\$101,675,900</b>	<b>(\$2,954,282)</b>

<b>Operating Expenditures:</b>					
General Government	\$7,234,900	\$8,626,367	\$8,370,831	\$8,365,318	(\$5,513)
Housing and Community Services	2,000,794	1,931,876	1,945,078	1,821,394	(123,684)
Fire Service	21,489,441	21,918,137	22,207,070	22,324,148	117,078
Police Service	28,585,137	29,844,368	30,169,258	30,038,750	(130,508)
Public Works	12,119,594	14,107,314	13,684,887	13,158,276	(526,611)
Community Development	2,307,215	2,937,252	2,700,049	3,061,613	361,564
Library Services	2,099,835	2,246,992	2,189,512	2,043,116	(146,396)
Parks and Recreation	8,283,686	8,214,921	7,604,216	7,244,384	(359,832)
Other Expenditures	3,800,713	4,026,950	5,918,139	3,721,025	(2,197,114)
Other Financing Uses	<u>11,170,311</u>	<u>9,797,104</u>	<u>9,839,204</u>	<u>9,893,954</u>	<u>54,750</u>
<b>Total Expenditures</b>	<b>\$99,091,626</b>	<b>\$103,651,281</b>	<b>\$104,628,244</b>	<b>\$101,671,978</b>	<b>(\$2,956,266)</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$1,474,847)	\$2,347	\$1,938	\$3,922	\$1,984

Fund Balance, October 1	\$19,520,535	\$18,045,688	\$18,045,688	\$18,047,626	\$1,938
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Fund Balance, September 30	\$18,045,688	\$18,048,035	\$18,047,626	\$18,051,548	\$3,922
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Expenditures as % of Fund Balance	18.21%	17.41%	17.25%	17.75%	
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**City of Mesquite**  
**Adopted General Fund Revenues**  
**Fiscal Year 2008-09**

Revenue Source	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>General Property Tax</b>					
Current Taxes	\$36,843,137	\$39,966,385	\$39,708,000	\$39,623,000	(\$85,000)
Delinquent Taxes	425,577	560,000	444,650	460,000	15,350
Interest and Penalties	466,482	480,000	475,000	485,000	10,000
<b>Total General Property Tax</b>	<b>\$37,735,196</b>	<b>\$41,006,385</b>	<b>\$40,627,650</b>	<b>\$40,568,000</b>	<b>(\$59,650)</b>

<b>Gross Receipts</b>					
Electrical	\$4,081,732	\$4,275,000	\$4,082,000	\$4,090,000	\$8,000
Gas	1,088,404	1,120,000	1,195,200	1,360,000	164,800
Telephone	584,844	775,000	684,650	677,000	(7,650)
Cable TV	769,521	650,000	775,000	790,000	15,000
Bingo	14,800	21,000	19,600	19,600	0
Commercial Sanitation	700,741	694,000	711,600	715,000	3,400
Taxi Franchise	0	1,500	3,000	1,500	(1,500)
<b>Total Gross Receipts</b>	<b>\$7,240,042</b>	<b>\$7,536,500</b>	<b>\$7,471,050</b>	<b>\$7,653,100</b>	<b>\$182,050</b>

<b>Sales Tax</b>					
General Sales Tax	\$25,962,224	\$26,700,000	\$25,350,000	\$25,200,000	(\$150,000)
Other Sales Tax (Liquor)	234,947	177,000	194,000	200,000	6,000
<b>Total Sales Tax</b>	<b>\$26,197,171</b>	<b>\$26,877,000</b>	<b>\$25,544,000</b>	<b>\$25,400,000</b>	<b>(\$144,000)</b>

<b>Licenses and Permits</b>					
Building Permits	\$532,000	\$500,000	\$440,000	\$400,000	(\$40,000)
Electrical Permits	17,362	16,000	18,000	20,000	2,000
Plumbing Permits	41,329	45,000	45,000	35,000	(10,000)
Health Permits	140,421	145,000	145,000	145,000	0
Mechanical Permits	6,215	5,000	8,000	8,000	0
Sign Permits	43,475	55,000	45,000	40,000	(5,000)
Inspection Permits	15,865	20,000	15,000	15,000	0
Grading Permits	2,400	3,000	3,000	3,000	0
Food Handlers and Manager Fees	50,187	53,500	53,500	55,000	1,500
Liquid Waste Permits	6,910	7,200	7,200	9,000	1,800
Apartment Licenses	129,430	138,000	138,000	138,000	0
Plan Review Fees	109,141	75,000	90,000	80,000	(10,000)
Dog Licenses	4,716	5,100	5,500	5,500	0
Other Miscellaneous Licenses	1,815	1,775	1,775	1,630	(145)
Certificate of Occupancy	35,475	34,000	34,000	30,000	(4,000)
Contractor Registration	138,750	140,000	145,000	145,000	0
Fire Sprinkler Permits	14,291	12,000	20,000	20,000	0
Miscellaneous Fire Permits	11,603	12,800	15,800	15,800	0
Police Alarm Permits	73,875	75,000	75,000	70,000	(5,000)
Public Pool Operator Permit	11,660	12,000	12,000	12,000	0
Other Miscellaneous Permits	6,436	6,600	6,600	6,600	0
<b>Total Licenses and Permits</b>	<b>\$1,393,356</b>	<b>\$1,361,975</b>	<b>\$1,323,375</b>	<b>\$1,254,530</b>	<b>(\$68,845)</b>

**City of Mesquite**  
**Adopted General Fund Revenues**  
**Fiscal Year 2008-09**

Revenue Source	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Fines and Forfeitures</b>					
Traffic Fines	\$1,624,871	\$1,976,518	\$1,975,000	\$1,975,000	\$0
Criminal Fines	217,613	210,000	240,000	240,000	0
City Ordinances	109,915	100,000	100,000	100,000	0
Arrest Fee	73,986	87,000	87,000	87,000	0
Child Safety Fee	5,065	8,500	8,500	8,500	0
Uniform Traffic Act Fee	27,303	33,000	33,000	33,000	0
Municipal Court Building Security	46,466	54,000	54,000	54,000	0
Court Time Payment Fee	41,667	28,000	45,000	45,000	0
<b>Total Fines and Forfeitures</b>	<b>\$2,146,886</b>	<b>\$2,497,018</b>	<b>\$2,542,500</b>	<b>\$2,542,500</b>	<b>\$0</b>

<b>Interest Income</b>					
Interest on Investments	\$1,594,612	\$1,750,000	\$1,245,000	\$990,000	(\$255,000)
Net Incr/(Decr) in Fair Value/Investments	47,303	60,000	106,700	80,000	(26,700)
Interest Bond Funds	1,270,888	1,250,000	1,450,000	1,300,000	(150,000)
<b>Total Interest Income</b>	<b>\$2,912,803</b>	<b>\$3,060,000</b>	<b>\$2,801,700</b>	<b>\$2,370,000</b>	<b>(\$431,700)</b>

<b>Charges for Current Services</b>					
MISD Tax Appropriations	\$370,710	\$308,466	\$321,500	\$330,000	\$8,500
Board of Adjustment Fees	5,550	7,000	9,000	10,000	1,000
Grass and Weed Charges	182,348	280,000	252,000	300,000	48,000
Amusement Fees	4,125	4,000	4,400	4,400	0
Compost Materials Charges	68,040	50,000	90,000	90,000	0
Other Miscellaneous Revenues	113,194	14,500	87,200	87,200	0
Public Health Program Charges	47,936	50,000	52,000	52,000	0
Animal Adoption Fee	40,623	35,000	45,000	45,000	0
Fire and Rescue Reports	2,848	4,000	3,000	3,000	0
Ambulance Fees	1,523,283	1,638,000	1,790,000	2,050,000	260,000
Pound Fees	34,509	36,000	36,000	36,000	0
Accident Reports	32,788	25,000	30,000	30,000	0
Miscellaneous Public Safety Revenues	104,904	100,000	115,000	115,000	0
Police False Alarms	58,800	65,000	70,000	75,000	5,000
Abandoned Vehicle Notification	14,240	10,000	16,000	18,000	2,000
Waste Collection and Disposal	5,584,095	6,053,780	6,053,780	6,480,000	426,220
Development Fees	72,291	50,000	50,000	140,000	90,000
Fines and Overdues	65,753	60,000	67,000	68,000	1,000
Auditorium Rental	594	1,300	1,300	1,300	0
Photocopy Charges	14,830	12,500	15,000	15,000	0
MTED Transportation Fares	28,974	25,000	25,000	25,000	0
Pavilion Reservations	32,412	32,000	32,000	32,000	0
Reservations	138,203	146,500	150,000	152,000	2,000
Concessions	16,999	9,750	21,000	21,000	0
Registration Fees	31,063	31,200	55,000	65,000	10,000
Athletic Field Reservations	1,038	8,000	2,000	2,000	0
User Fees	61,815	75,000	70,000	70,000	0
Athletic Fees	113,035	120,000	125,000	170,000	45,000
Day Camp Fees	34,198	28,000	34,000	36,000	2,000
Tennis Admissions and Reservations	10,929	9,000	10,000	10,000	0
Instructor Fees	427,573	405,500	414,000	423,000	9,000

**City of Mesquite**  
**Adopted General Fund Revenues**  
**Fiscal Year 2008-09**

Revenue Source	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
Tennis Pro Shop Sales	\$6,888	\$7,000	\$7,000	\$7,000	\$0
Swimming Pool Admissions	226,961	238,000	252,000	255,000	3,000
Tennis Lessons	35,340	32,000	35,000	40,000	5,000
Tennis Center Concessions	166	200	200	150	(50)
Miscellaneous Charges for Services	1,482	1,800	1,900	1,900	0
Repair and Demolition Revenues	11,663	10,000	10,000	10,000	0
Golf Course Rental	150,000	150,000	150,000	150,000	0
Plan Drawings and Microfilm	452	1,000	1,000	1,000	0
<b>Total Charges for Current Services</b>	<b>\$9,670,652</b>	<b>\$10,134,496</b>	<b>\$10,503,280</b>	<b>\$11,420,950</b>	<b>\$917,670</b>

Other Revenues					
Insured Losses	\$18,363	\$55,000	\$20,000	\$20,000	\$0
Service Charges on Returned Checks	19,680	20,000	20,000	20,000	0
Auctions	259,219	250,000	250,000	250,000	0
Planning and Zoning Fees	53,629	50,000	55,000	55,000	0
Garbage Bags	120,707	130,000	130,000	130,000	0
Rent and Lease Income	98,356	72,497	72,497	72,500	3
Sale of Compost Material	86,168	120,000	114,000	100,000	(14,000)
Sale of Trees	0	0	15,400	30,000	14,600
Prior Year Expenditures	554,752	230,816	1,587,416	230,816	(1,356,600)
Mesquite Golf Club Improvement Rental	220,475	207,000	207,000	0	(207,000)
Recyclable Items Sale	18,527	25,000	25,000	27,000	2,000
Festival	124,180	255,000	240,686	298,600	57,914
Miscellaneous	41,107	950	750	750	0
Blue Bag Program	24,364	25,000	30,000	30,000	0
<b>Total Other Revenues</b>	<b>\$1,639,527</b>	<b>\$1,441,263</b>	<b>\$2,767,749</b>	<b>\$1,264,666</b>	<b>(\$1,503,083)</b>

Intergovernmental Revenues					
Mesquite Independent School District	\$0	\$0	\$114,900	\$200,000	\$85,100
MTED State Grant	157,319	75,991	115,978	134,154	18,176
MTED Federal Grant	434,735	508,000	508,000	508,000	0
<b>Total Intergovernmental Revenues</b>	<b>\$592,054</b>	<b>\$583,991</b>	<b>\$738,878</b>	<b>\$842,154</b>	<b>\$103,276</b>

Other Proceeds					
Capital Lease Proceeds	\$74,092	\$0	\$0	\$0	\$0
Bond Proceeds	2,260,000	3,400,000	3,455,000	1,845,000	(1,610,000)
<b>Total Other Proceeds</b>	<b>\$2,334,092</b>	<b>\$3,400,000</b>	<b>\$3,455,000</b>	<b>\$1,845,000</b>	<b>(\$1,610,000)</b>

Transfers In					
Special Revenue Funds	\$890,000	\$890,000	\$990,000	\$990,000	\$0
Water and Sewer Fund	4,550,000	4,550,000	4,550,000	4,550,000	0
Capital Projects Reserve Fund	315,000	315,000	1,315,000	975,000	(340,000)
<b>Total Transfers In</b>	<b>\$5,755,000</b>	<b>\$5,755,000</b>	<b>\$6,855,000</b>	<b>\$6,515,000</b>	<b>(\$340,000)</b>

<b>Total General Fund Revenues</b>	<b>\$97,616,779</b>	<b>\$103,653,628</b>	<b>\$104,630,182</b>	<b>\$101,675,900</b>	<b>(\$2,954,282)</b>
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**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2008-09**

Governmental Activity	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>General Government</b>					
City Council	\$282,813	\$315,798	\$321,356	\$292,108	(\$29,248)
City Manager	909,866	957,009	956,595	929,066	(27,529)
Economic Development	232,256	253,699	239,619	249,496	9,877
Public Information Office	91,591	272,940	93,694	91,837	(1,857)
Marketing and Tourism	0	0	302,434	310,142	7,708
Mesquite Arts Center	112,867	114,500	116,327	112,911	(3,416)
City Secretary	360,771	363,474	391,005	368,572	(22,433)
City Attorney	740,291	796,680	799,395	819,138	19,743
Human Resources Administration	865,620	914,431	960,344	952,903	(7,441)
Risk Management	305,706	365,491	367,819	349,914	(17,905)
Training	13,246	13,950	13,950	9,600	(4,350)
Finance Administration	405,038	1,016,962	669,393	780,185	110,792
Accounting	481,104	514,067	471,093	522,451	51,358
Purchasing	302,263	315,257	319,368	324,490	5,122
Warehouse	207,037	215,419	214,532	220,487	5,955
Transportation Pool	5,851	43,513	43,513	5,776	(37,737)
Printshop/Mailroom	212,131	230,946	223,476	223,981	505
Telecommunications	300,157	248,928	249,800	382,662	132,862
Central Copy	135,318	148,326	148,326	150,049	1,723
Tax Office	610,718	646,985	655,772	653,323	(2,449)
Municipal Court	809,760	828,526	869,563	826,772	(42,791)
Information Technology	1,049,612	1,644,017	1,536,640	1,363,173	(173,467)
Budget Office	215,117	218,407	222,103	221,209	(894)
LESS: Work Order Credits					
Risk Management Services	(305,691)	(365,491)	(367,819)	(349,914)	17,905
Information Technology	(1,021,124)	(1,365,627)	(1,365,627)	(1,363,173)	2,454
Central Copy	(77,156)	(73,735)	(73,735)	(73,735)	0
Transportation Pool	(10,262)	(8,105)	(8,105)	(8,105)	0
<b>Total General Government</b>	<b>\$7,234,900</b>	<b>\$8,626,367</b>	<b>\$8,370,831</b>	<b>\$8,365,318</b>	<b>(\$5,513)</b>

**Housing and Community Services**

Administration	\$256,256	\$247,563	\$253,186	\$198,679	(\$54,507)
Animal Services	679,504	743,374	669,962	637,774	(32,188)
Public Health Clinic	141,743	134,093	132,838	124,694	(8,144)
MTED	887,886	753,200	823,038	789,173	(33,865)
Volunteer Services	35,405	53,646	66,054	71,074	5,020
<b>Total Housing and Community Services</b>	<b>\$2,000,794</b>	<b>\$1,931,876</b>	<b>\$1,945,078</b>	<b>\$1,821,394</b>	<b>(\$123,684)</b>

**Fire Service**

Administration	\$976,222	\$890,567	\$965,231	\$885,526	(\$79,705)
Operations	17,307,559	18,314,134	17,880,421	18,776,101	895,680
Emergency Medical Services	1,169,217	957,563	1,374,866	935,857	(439,009)
Fire Prevention	1,285,274	1,280,627	1,376,451	1,249,731	(126,720)
Training	618,897	281,618	415,017	283,509	(131,508)
Emergency Management	132,272	193,628	195,084	193,424	(1,660)
<b>Total Fire Service</b>	<b>\$21,489,441</b>	<b>\$21,918,137</b>	<b>\$22,207,070</b>	<b>\$22,324,148</b>	<b>\$117,078</b>

**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2008-09**

Governmental Activity	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Police Service</b>					
Administration	\$950,451	\$941,217	\$954,034	\$889,306	(\$64,728)
Patrol and Traffic Division	15,001,691	15,073,098	15,465,419	15,281,422	(183,997)
Criminal Investigations	5,256,266	5,802,846	5,817,035	5,755,541	(61,494)
School Resource Officers	2,004,611	2,055,214	2,108,068	2,080,275	(27,793)
Technical Services	5,167,394	5,837,013	5,708,294	5,971,044	262,750
Staff Support Services	1,252,608	1,253,303	1,234,731	1,223,647	(11,084)
LESS: Work Order Credits					
Patrol and Traffic	(105,637)	(149,000)	(149,000)	(188,958)	(39,958)
Criminal Investigations	(2,500)	(5,000)	(5,000)	(5,000)	0
School Resource Officers	(939,747)	(964,323)	(964,323)	(968,527)	(4,204)
<b>Total Police Service</b>	<b>\$28,585,137</b>	<b>\$29,844,368</b>	<b>\$30,169,258</b>	<b>\$30,038,750</b>	<b>(\$130,508)</b>

<b>Public Works</b>					
Administration	\$370,330	\$379,581	\$384,333	\$395,199	\$10,866
Traffic Engineering	1,084,572	1,204,699	1,190,455	1,146,641	(43,814)
Street Lighting	1,229,719	1,380,024	1,270,140	1,376,583	106,443
Engineering	660,964	769,632	736,161	700,426	(35,735)
Solid Waste Collection	4,834,757	5,222,471	5,433,538	5,566,593	133,055
Compost Facility Operations	324,820	321,513	404,592	367,891	(36,701)
Street Maintenance	2,907,580	3,997,128	3,548,349	2,954,520	(593,829)
Equipment Services	4,765,064	4,414,819	5,437,009	5,592,760	155,751
LESS: Work Order Credits					
Traffic Engineering	(161,864)	(72,527)	(72,527)	(72,527)	0
Engineering	(595,013)	(541,600)	(541,600)	(645,000)	(103,400)
Street Maintenance	(97,259)	(95,000)	(95,000)	(95,000)	0
Equipment Services	(3,204,076)	(2,873,426)	(4,010,563)	(4,129,810)	(119,247)
<b>Total Public Works</b>	<b>\$12,119,594</b>	<b>\$14,107,314</b>	<b>\$13,684,887</b>	<b>\$13,158,276</b>	<b>(\$526,611)</b>

<b>Community Development</b>					
Administration	\$211,478	\$211,951	\$226,343	\$225,514	(\$829)
Building Inspection	841,702	985,975	915,397	944,922	29,525
Environmental Code	581,129	645,347	716,753	833,761	117,008
Licensing and Compliance	364,722	430,121	390,721	426,476	35,755
Repair and Demolition	37,868	15,656	15,450	5,000	(10,450)
Planning and Zoning	219,235	592,730	381,097	567,697	186,600
Historical Preservation	84,249	92,472	91,288	95,243	3,955
LESS: Work Order Credits					
Historical Preservation	(33,168)	(37,000)	(37,000)	(37,000)	0
<b>Total Community Development</b>	<b>\$2,307,215</b>	<b>\$2,937,252</b>	<b>\$2,700,049</b>	<b>\$3,061,613</b>	<b>\$361,564</b>

<b>Library Services</b>					
Administration	\$795,552	\$829,099	\$803,259	\$753,649	(\$49,610)
North Branch	627,898	680,378	661,812	629,877	(31,935)
Central Branch	676,385	737,515	724,441	659,590	(64,851)
<b>Total Library Services</b>	<b>\$2,099,835</b>	<b>\$2,246,992</b>	<b>\$2,189,512</b>	<b>\$2,043,116</b>	<b>(\$146,396)</b>

**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2008-09**

Governmental Activity	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Parks and Recreation</b>					
Administration	\$488,298	\$506,180	\$472,698	\$479,222	\$6,524
Park Operations Administration	272,056	284,232	277,526	279,296	1,770
Park Services - North District	810,006	866,180	876,713	890,164	13,451
Park Services - South District	900,507	938,250	942,087	866,471	(75,616)
Park Services - Special District	1,176,364	1,201,717	1,209,540	1,110,678	(98,862)
Tennis	119,584	136,702	128,075	137,230	9,155
Building Services	1,828,616	1,907,379	1,862,211	2,156,900	294,689
Youth Services	166,524	182,963	139,518	0	(139,518)
Recreation Administration	582,899	705,838	685,390	607,878	(77,512)
Florence Recreation Center	271,424	239,756	238,280	192,115	(46,165)
Lakeside Activity Center	17,920	19,050	18,964	17,550	(1,414)
Shaw Gymnasium	108,691	139,595	138,365	141,267	2,902
Goodbar Activity Center	275,420	281,144	287,667	266,825	(20,842)
Athletic Fields	299,824	355,600	344,109	288,900	(55,209)
Evans Recreation Center	489,836	399,062	393,871	440,024	46,153
Dunford Recreation Center	281,325	307,366	309,305	301,194	(8,111)
Westlake House	10,555	13,765	13,308	9,800	(3,508)
Rutherford Recreation Center	469,711	453,920	454,243	432,495	(21,748)
Day Camp	40,589	42,353	41,815	46,277	4,462
Thompson School Gymnasium	178,497	198,073	216,243	185,915	(30,328)
City Lake Pool	175,845	200,815	194,414	208,985	14,571
Evans Pool	85,848	94,300	98,420	104,839	6,419
Town East Pool	130,821	151,579	145,893	153,633	7,740
Vanston Pool	117,976	105,102	110,561	143,832	33,271
LESS: Work Order Credits					
Park Operations - 4B	(957,484)	(1,446,000)	(1,915,000)	(2,137,106)	(222,106)
Town East Pool - MISD	(57,966)	(45,000)	(55,000)	(58,000)	(3,000)
Florence Community Center	0	(25,000)	(25,000)	(22,000)	3,000
<b>Total Parks and Recreation</b>	<b>\$8,283,686</b>	<b>\$8,214,921</b>	<b>\$7,604,216</b>	<b>\$7,244,384</b>	<b>(\$359,832)</b>
<b>Other Expenditures</b>					
Insurance	\$1,759,048	\$1,800,000	\$1,690,000	\$1,720,000	\$30,000
Festival	274,195	255,000	240,686	298,600	57,914
Miscellaneous	(1,186)	0	0	0	0
Reserves and Transfers	575,231	525,950	715,853	698,425	(17,428)
Public Safety Equipment	1,193,425	1,446,000	3,271,600	1,004,000	(2,267,600)
<b>Total Other Expenditures</b>	<b>\$3,800,713</b>	<b>\$4,026,950</b>	<b>\$5,918,139</b>	<b>\$3,721,025</b>	<b>(\$2,197,114)</b>
<b>Other Financing Uses</b>					
Transfer Out - Airport Operating Fund	\$85,250	\$85,250	\$85,250	\$0	(\$85,250)
Transfer Out - Capital Projects Reserve	1,400,000	0	660,000	700,000	40,000
Transfer Out - General Liability Fund	0	0	0	100,000	100,000
Transfer Out - Debt Service	9,685,061	9,711,854	9,093,954	9,093,954	0
<b>Total Other Financing Uses</b>	<b>\$11,170,311</b>	<b>\$9,797,104</b>	<b>\$9,839,204</b>	<b>\$9,893,954</b>	<b>\$54,750</b>
<b>Total General Fund Expenditures</b>	<b>\$99,091,626</b>	<b>\$103,651,281</b>	<b>\$104,628,244</b>	<b>\$101,671,978</b>	<b>(\$2,956,266)</b>

<b>City of Mesquite</b>
<b>Adopted Budget/Water and Sewer Operating Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Water Sales	\$15,485,445	\$20,388,611	\$20,388,611	\$21,256,000	\$867,389
Water Taps and Connections	34,207	55,000	55,000	55,000	0
Penalty Income	435,885	520,000	520,000	520,000	0
Collection/Charged off Bills	21,717	15,000	15,000	15,000	0
Sale of Bulk Water	180,773	95,000	180,000	180,000	0
Reconnect Fees	171,855	165,000	180,000	180,000	0
Sewer Service	12,224,754	14,076,177	14,076,177	14,708,000	631,823
Lower East Fork Sewer Line	1,270,929	1,270,929	1,270,929	178,660	(1,092,269)
Sewer Taps and Connections	1,168	1,500	1,500	1,500	0
Sewer Backflow Inspections	0	0	0	76,200	76,200
Utility Service Transfer	6,060	7,500	7,500	7,500	0
Interest Income	840,707	600,000	600,000	600,000	0
Market Gain on Investments	105,133	0	0	0	0
Market Loss on Investments	(18,708)	0	0	0	0
Transfer In - Duck Creek Reserve	500,000	500,000	500,000	63,368	(436,632)
Miscellaneous	<u>6,361</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$31,266,286</b>	<b>\$37,719,717</b>	<b>\$37,819,717</b>	<b>\$37,866,228</b>	<b>\$46,511</b>

<b>Operating Expenditures:</b>					
Administration	\$420,477	\$430,788	\$436,463	\$406,217	(\$30,246)
Water and Sewer Accounting	1,918,745	2,277,560	2,388,038	2,588,548	200,510
Geographic Information Systems	382,455	411,810	421,424	349,449	(71,975)
Water and Sewer Engineering	0	0	0	233,719	233,719
Water Production	9,387,788	10,464,095	10,453,567	11,335,281	881,714
Meter Services	936,464	976,424	934,927	1,024,140	89,213
Water Distribution	1,368,533	1,644,117	1,573,553	1,362,494	(211,059)
Wastewater Collection	1,402,217	1,498,861	1,433,151	1,593,075	159,924
Wastewater Treatment	4,801,071	5,235,376	5,250,660	5,906,900	656,240
NTMWD-East Fork Sewer Line	1,262,540	1,259,514	1,259,690	178,660	(1,081,030)
Reconstruction Crew	817,060	954,868	949,472	833,449	(116,023)
Other Expenditures	5,000	5,000	5,000	5,000	0
Transfer Out - Insurance	800,000	800,000	800,000	1,300,000	500,000
Transfer Out - Debt Service	9,959,963	10,505,000	10,358,389	10,119,028	(239,361)
Reserves	437,182	500,000	500,000	500,000	0
<b>Total Expenditures</b>	<b>\$33,899,495</b>	<b>\$36,963,413</b>	<b>\$36,764,334</b>	<b>\$37,735,960</b>	<b>\$971,626</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$2,633,209)	\$756,304	\$1,055,383	\$130,268	(\$925,115)

Working Capital, October 1	\$13,989,360	\$11,356,151	\$11,356,151	\$12,411,534	\$1,055,383
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Working Capital, September 30	<u>\$11,356,151</u>	<u>\$12,112,455</u>	<u>\$12,411,534</u>	<u>\$12,541,802</u>	<u>\$130,268</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/Drainage Utility District Operating Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earnings	\$107,395	\$90,000	\$80,000	\$70,000	(\$10,000)
Market Gain on Investments	8,689	0	0	0	0
Market Loss on Investments	(1,460)	0	0	0	0
Residential Drainage Fees	1,285,942	1,290,000	1,293,000	1,297,000	4,000
Commercial Drainage Fees	856,050	840,000	850,000	848,000	(2,000)
Other Revenues	16,652	0	0	0	0
Transfer In - DUD Revenue Reserve	<u>0</u>	<u>0</u>	<u>104,542</u>	<u>34,402</u>	<u>(70,140)</u>
<b>Total Revenues</b>	<b>\$2,273,268</b>	<b>\$2,220,000</b>	<b>\$2,327,542</b>	<b>\$2,249,402</b>	<b>(\$78,140)</b>
<b>Expenditures</b>					
TPDES Permit Program Operatons	\$533,550	\$525,923	\$563,723	\$546,228	(\$17,495)
Street Sweeping Program	352,558	198,226	201,164	207,206	6,042
Transfer Out - Debt Service	1,218,324	1,207,780	1,037,255	1,195,072	157,817
Transfer Out - DUD Capital Projects	<u>305,000</u>	<u>60,000</u>	<u>391,500</u>	<u>375,000</u>	<u>(16,500)</u>
<b>Total Expenditures</b>	<b><u>\$2,409,432</u></b>	<b><u>\$1,991,929</u></b>	<b><u>\$2,193,642</u></b>	<b><u>\$2,323,506</u></b>	<b><u>\$129,864</u></b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$136,164)	\$228,071	\$133,900	(\$74,104)	(\$208,004)
<b>Beginning Working Capital, October 1</b>	<b>\$1,162,644</b>	<b>\$1,026,480</b>	<b>\$1,026,480</b>	<b>\$1,160,380</b>	<b>\$133,900</b>
<b>Ending Fund Balance, September 30</b>	<b><u>\$1,026,480</u></b>	<b><u>\$1,254,551</u></b>	<b><u>\$1,160,380</u></b>	<b><u>\$1,086,276</u></b>	<b><u>(\$74,104)</u></b>

**City of Mesquite**  
**Adopted Budget/Airport Operating Fund**  
**Fiscal Year 2008-09**

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Hangar Rentals	\$318,174	\$431,081	\$333,785	\$420,936	\$87,151
Tie Downs	7,038	8,500	26,531	10,800	(15,731)
Fuel Sales	731,878	871,200	871,200	991,827	120,627
Oil Sales	4,651	7,500	7,500	8,500	1,000
Transient Tiedowns	826	0	65	0	(65)
Airport Charges for Services	981	1,000	100	100	0
Airport Lease Receipts	22,089	22,500	22,500	22,625	125
Airport Tenant Utility Receipts	12,506	12,000	12,000	12,000	0
Transfer In - General Fund	85,250	85,250	85,250	0	(85,250)
Airport Pilot Supplies	<u>12,314</u>	<u>15,000</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$1,195,707</b>	<b>\$1,454,031</b>	<b>\$1,378,931</b>	<b>\$1,486,788</b>	<b>\$107,857</b>

<b>Operating Expenditures:</b>					
Personal Services	\$280,680	\$322,097	\$296,610	\$324,642	\$28,032
Supplies	607,092	738,108	672,131	743,066	70,935
Contractual Services	212,672	205,031	175,399	241,483	66,084
Capital Outlay	0	5,195	4,462	5,000	538
Transfer Out - Debt Service	<u>115,804</u>	<u>115,804</u>	<u>115,804</u>	<u>171,804</u>	<u>56,000</u>
<b>Total Expenditures</b>	<b>\$1,216,248</b>	<b>\$1,386,235</b>	<b>\$1,264,406</b>	<b>\$1,485,995</b>	<b>\$221,589</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$20,541)	\$67,796	\$114,525	\$793	(\$113,732)
<b>Working Capital, October 1</b>	<b>(\$66,638)</b>	<b>(\$87,179)</b>	<b>(\$87,179)</b>	<b>\$27,346</b>	<b>\$114,525</b>
<b>Working Capital, September 30</b>	<b><u>(\$87,179)</u></b>	<b><u>(\$19,383)</u></b>	<b><u>\$27,346</u></b>	<b><u>\$28,139</u></b>	<b><u>\$793</u></b>

<b>City of Mesquite</b>
<b>Adopted Budget/General Obligation Bond Debt Service Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Transfer In - Hotel/Motel Tax Fund	\$158,000	\$158,000	\$158,000	\$158,000	\$0
Transfer In - Impact Fee Fund	347,141	467,000	467,000	1,400,000	933,000
Transfer In - Capital Projects Reserve	245,900	1,395,000	1,395,000	1,250,000	(145,000)
Transfer In - General Fund	9,685,061	9,711,854	9,093,954	9,093,954	0
Transfer In - Airport Fund	<u>115,804</u>	<u>115,804</u>	<u>115,804</u>	<u>171,804</u>	<u>56,000</u>
<b>Total Revenues</b>	<b><u>\$10,551,906</u></b>	<b><u>\$11,847,658</u></b>	<b><u>\$11,229,758</u></b>	<b><u>\$12,073,758</u></b>	<b><u>\$844,000</u></b>

<b>Expenditures:</b>					
Principal	\$6,775,000	\$7,205,000	\$7,625,000	\$7,720,000	\$95,000
Interest	3,433,016	4,617,658	4,056,006	4,330,456	274,450
Fiscal Agent Fees	<u>8,957</u>	<u>25,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b><u>\$10,216,973</u></b>	<b><u>\$11,847,658</u></b>	<b><u>\$11,691,006</u></b>	<b><u>\$12,060,456</u></b>	<b><u>\$369,450</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$334,933	\$0	(\$461,248)	\$13,302	\$474,550

<b>Fund Balance, October 1</b>	\$583,706	\$918,639	\$918,639	\$457,391	(\$461,248)
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<b>Fund Balance, September 30</b>	<b><u>\$918,639</u></b>	<b><u>\$918,639</u></b>	<b><u>\$457,391</u></b>	<b><u>\$470,693</u></b>	<b><u>\$13,302</u></b>
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<b>City of Mesquite</b>
<b>Adopted Budget/Water and Sewer Revenue Bond Debt Service Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Transfer In - W/S Operating	\$5,409,963	\$5,955,000	\$5,808,389	\$5,569,028	(\$239,361)
Transfer In - W/S Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>880,000</u>	<u>880,000</u>
<b>Total Revenues</b>	<b>\$5,409,963</b>	<b>\$5,955,000</b>	<b>\$5,808,389</b>	<b>\$6,449,028</b>	<b>\$640,639</b>

<b>Expenditures:</b>					
Principal	\$2,950,000	\$3,080,000	\$3,275,000	\$3,740,000	\$465,000
Interest	2,407,118	2,855,000	2,579,945	2,794,327	214,382
Fiscal Agent Fees	<u>3,800</u>	<u>20,000</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b><u>\$5,360,918</u></b>	<b><u>\$5,955,000</u></b>	<b><u>\$5,858,945</u></b>	<b><u>\$6,538,327</u></b>	<b><u>\$679,382</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$49,045	\$0	(\$50,556)	(\$89,299)	(\$38,743)

Fund Balance, October 1	\$2,019,400	\$2,068,445	\$2,068,445	\$2,017,889	(\$50,556)
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Fund Balance, September 30	<u>\$2,068,445</u>	<u>\$2,068,445</u>	<u>\$2,017,889</u>	<u>\$1,928,590</u>	<u>(\$89,299)</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/Drainage Utility District Revenue Bond Debt Service Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Transfer In - DUD Operating Fund	<u>\$1,218,324</u>	<u>\$1,207,780</u>	<u>\$1,037,255</u>	<u>\$1,195,072</u>	<u>\$157,817</u>
<b>Total Revenues</b>	<u>\$1,218,324</u>	<u>\$1,207,780</u>	<u>\$1,037,255</u>	<u>\$1,195,072</u>	<u>\$157,817</u>
<b>Expenditures:</b>					
Principal	\$840,000	\$855,000	\$855,000	\$885,000	\$30,000
Interest	374,515	350,799	350,799	321,100	(29,699)
Fiscal Agent Fees	<u>1,981</u>	<u>1,981</u>	<u>1,981</u>	<u>1,981</u>	<u>0</u>
<b>Total Expenditures</b>	<u>\$1,216,496</u>	<u>\$1,207,780</u>	<u>\$1,207,780</u>	<u>\$1,208,081</u>	<u>\$301</u>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$1,828	\$0	(\$170,525)	(\$13,009)	\$157,516
<b>Fund Balance, October 1</b>	\$514,545	\$516,373	\$516,373	\$345,848	(\$170,525)
<b>Fund Balance, September 30</b>	<u>\$516,373</u>	<u>\$516,373</u>	<u>\$345,848</u>	<u>\$332,839</u>	<u>(\$13,009)</u>

<b>City of Mesquite</b>
<b>Adopted Budget/Water and Sewer Revenue Reserve Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Bond Sale Proceeds	<u>\$309,099</u>	<u>\$400,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Reserves	\$309,099	\$400,000	\$0	\$0	\$0
<b>Expenditures:</b>					
Transfer Out - Debt Service	\$0	\$0	\$0	\$880,000	\$880,000
Transfer Out - Capital Projects	<u>0</u>	<u>0</u>	<u>2,906,280</u>	<u>0</u>	<u>(2,906,280)</u>
Total Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$2,906,280</u>	<u>\$880,000</u>	<u>(\$2,026,280)</u>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$309,099	\$400,000	(\$2,906,280)	(\$880,000)	\$2,026,280
Fund Balance, October 1	\$3,760,856	\$4,069,955	\$4,069,955	\$1,163,675	(\$2,906,280)
Fund Balance, September 30	<u>\$4,069,955</u>	<u>\$4,469,955</u>	<u>\$1,163,675</u>	<u>\$283,675</u>	<u>(\$880,000)</u>

<b>City of Mesquite</b>
<b>Adopted Budget/Drainage Utility District Revenue Reserve Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Transfer In - DUD Operating Fund	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Expenditures:</b>					
Transfer Out - Debt Service	\$0	\$0	\$0	\$0	\$0
Transfer Out - DUD Operating	<u>0</u>	<u>0</u>	<u>104,542</u>	<u>34,402</u>	<u>(70,140)</u>
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$104,542</b>	<b>\$34,402</b>	<b>(\$70,140)</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$0	\$0	(\$104,542)	(\$34,402)	\$70,140

Fund Balance, October 1	\$828,723	\$828,723	\$828,723	\$724,181	(\$104,542)
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Fund Balance, September 30	<u>\$828,723</u>	<u>\$828,723</u>	<u>\$724,181</u>	<u>\$689,779</u>	<u>(\$34,402)</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/Duck Creek Sewer Line Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earned	<u>\$39,323</u>	<u>\$45,000</u>	<u>\$45,000</u>	<u>\$2,000</u>	<u>(\$43,000)</u>
<b>Total Revenues</b>	<b>\$39,323</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$2,000</b>	<b>(\$43,000)</b>
<b>Expenditures:</b>					
Transfer Out - W/S Operating Fund	<u>\$500,000</u>	<u>\$500,000</u>	<u>\$500,000</u>	<u>\$63,368</u>	<u>(\$436,632)</u>
<b>Total Expenditures</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$63,368</b>	<b>(\$436,632)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$460,677)	(\$455,000)	(\$455,000)	(\$61,368)	\$393,632
<b>Fund Balance, October 1</b>	<b>\$977,045</b>	<b>\$516,368</b>	<b>\$516,368</b>	<b>\$61,368</b>	<b>(\$455,000)</b>
<b>Fund Balance, September 30</b>	<b><u>\$516,368</u></b>	<b><u>\$61,368</u></b>	<b><u>\$61,368</u></b>	<b><u>\$0</u></b>	<b><u>(\$61,368)</u></b>

**City of Mesquite**  
**Adopted Budget/Group Medical Insurance Fund**  
**Fiscal Year 2008-09**

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earned	\$32,317	\$50,000	\$50,000	\$50,000	\$0
Market Gain on Investments	5,275	0	0	0	0
Market Loss on Invesments.	(729)	0	0	0	0
Employer Contributions	8,059,165	8,400,000	8,200,000	8,200,000	0
Employee Contributions	1,781,608	1,770,000	1,770,000	1,770,000	0
Life Insurance Premiums	209,373	235,501	202,000	202,000	0
Sup. Life Insurance Premiums	142,306	134,400	153,000	153,000	0
Dental Insurance Premiums	440,352	472,000	484,000	484,000	0
Long-term Disability Premiums	75,392	75,000	73,000	73,000	0
Critical Care Premiums	90,430	116,000	87,000	87,000	0
COBRA Medical Ins. Contributions	29,336	30,000	21,000	21,000	0
Prior Year Expenditures	120,201	0	0	0	0
Health Clinic Copays	11,591	0	30,000	30,000	0
Health Clinic Pharmacy Copays	159,231	330,000	300,000	300,000	0
Retirees Medical Ins. Contributions	592,194	760,500	640,000	640,000	0
Health Claims Reimbursements	<u>638,920</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$12,386,962</b>	<b>\$12,573,401</b>	<b>\$12,210,000</b>	<b>\$12,210,000</b>	<b>\$0</b>

<b>Expenditures:</b>					
Health Claims - PPO Plan	\$5,467,109	\$6,077,000	\$5,200,000	\$5,200,000	\$0
ICMA Medical	2,800	3,000	3,200	3,200	0
Pharmaceutical Transfer	1,051,535	500,000	500,000	500,000	0
Health Clinic Pharmaceutical	862,184	1,100,000	1,760,000	1,760,000	0
Administrative Fee - Medical	632,182	606,320	610,000	610,000	0
Health Clinic Operating	240,931	360,000	195,000	195,000	0
Health Clinic Startup Cost	133,436	0	0	0	0
Stop Loss Coverage Premium	326,813	470,800	360,000	360,000	0
Medicare Supplement Premiums	355,865	405,000	400,000	400,000	0
Health Claims - HMO Plan	1,740,872	1,850,000	1,760,000	1,760,000	0
Health Claims - Vision	56,443	80,000	70,000	70,000	0
Dental Premiums - Managed Care	81,041	94,000	73,000	73,000	0
Dental Premiums - Indemnity	364,149	378,000	410,000	410,000	0
Life Insurance Premiums	353,351	348,000	350,220	350,220	0
Reserve Funding Claims	(189,000)	0	0	0	0
Consulting Services	18,637	25,000	27,000	27,000	0
Miscellaneous	2,531	9,400	10,900	10,900	0
Employee Assistance Program	27,770	33,000	30,000	30,000	0
Employee Wellness Program	59,063	100,000	60,000	60,000	0
Critical Care Premiums	90,454	116,000	87,000	87,000	0
Long-term Disability Premiums	<u>75,455</u>	<u>75,000</u>	<u>73,000</u>	<u>73,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b><u>\$11,753,621</u></b>	<b><u>\$12,630,520</u></b>	<b><u>\$11,979,320</u></b>	<b><u>\$11,979,320</u></b>	<b><u>\$0</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$633,341	(\$57,119)	\$230,680	\$230,680	\$0

Fund Balance, October 1	\$330,014	\$963,355	\$963,355	\$1,194,035	\$230,680
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Fund Balance, September 30	<u>\$963,355</u>	<u>\$906,236</u>	<u>\$1,194,035</u>	<u>\$1,424,715</u>	<u>\$230,680</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/General Liability Insurance Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earned	\$99,504	\$100,000	\$70,000	\$70,000	\$0
Market Gain on Investments	6,754	0	0	0	0
Market Loss on Investments	(1,086)	0	0	0	0
Transfer In - Water and Sewer Fund	800,000	800,000	800,000	1,300,000	500,000
Transfer In - General Fund	0	0	0	100,000	100,000
Workers' Compensation Contributions	373,121	506,625	510,000	395,600	(114,400)
Other Revenue	194,138	85,000	110,000	100,000	(10,000)
<b>Total Revenues</b>	<b>\$1,472,431</b>	<b>\$1,491,625</b>	<b>\$1,490,000</b>	<b>\$1,965,600</b>	<b>\$475,600</b>

<b>Expenditures:</b>					
Personal Services	\$329,453	\$395,491	\$397,819	\$379,914	(\$17,905)
Legal Services/Court Costs	388,121	250,000	275,000	275,000	0
Consulting Services	18,804	25,000	20,000	10,000	(10,000)
Administrative Fee	0	0	4,000	4,000	0
Insurance Premiums	589,862	600,000	667,580	612,575	(55,005)
General Liability Claims	257,337	250,000	150,000	150,000	0
Reserve Funding Claims	(210,624)	0	0	0	0
Workers' Compensation Claims	680,597	600,000	550,000	550,000	0
Other Expenditures	48,595	14,000	15,000	15,000	0
<b>Total Expenditures</b>	<b>\$2,102,145</b>	<b>\$2,134,491</b>	<b>\$2,079,399</b>	<b>\$1,996,489</b>	<b>(\$82,910)</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$629,714)	(\$642,866)	(\$589,399)	(\$30,889)	\$558,510

Fund Balance, October 1	\$1,291,491	\$661,777	\$661,777	\$72,378	(\$589,399)
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Fund Balance, September 30	<u>\$661,777</u>	<u>\$18,911</u>	<u>\$72,378</u>	<u>\$41,489</u>	<u>(\$30,889)</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/Hotel Occupancy Tax Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earned	\$6,127	\$5,000	\$6,000	\$5,000	(\$1,000)
Market Gain on Investments	414	0	0	0	0
Market Loss on Investments	(42)	0	0	0	0
Hotel Occupancy Tax	<u>1,144,758</u>	<u>1,130,000</u>	<u>1,145,221</u>	<u>1,144,000</u>	<u>(1,221)</u>
<b>Total Revenues</b>	<b>\$1,151,257</b>	<b>\$1,135,000</b>	<b>\$1,151,221</b>	<b>\$1,149,000</b>	<b>(\$2,221)</b>

<b>Expenditures:</b>					
Chamber of Commerce	\$492,609	\$508,572	\$306,212	\$0	(\$306,212)
Convention and Visitors Bureau	0	0	222,486	522,286	299,800
Arts Council	123,125	127,143	132,174	130,571	(1,603)
Historical Commission	123,125	127,143	132,174	130,571	(1,603)
Keep Mesquite Beautiful	22,000	22,000	22,000	22,000	0
City of Mesquite	59,858	72,200	72,200	70,572	(1,628)
Transfer Out - Debt Service	158,000	158,000	158,000	158,000	0
Contractual Obligation/Hotel and Conference Center	<u>121,877</u>	<u>120,000</u>	<u>110,000</u>	<u>115,000</u>	<u>5,000</u>
<b>Total Expenditures</b>	<b><u>\$1,100,594</u></b>	<b><u>\$1,135,058</u></b>	<b><u>\$1,155,246</u></b>	<b><u>\$1,149,000</u></b>	<b><u>(\$6,246)</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$50,663	(\$58)	(\$4,025)	\$0	\$4,025

Fund Balance, October 1	\$74,489	\$125,152	\$125,152	\$121,127	(\$4,025)
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Fund Balance, September 30	<u>\$125,152</u>	<u>\$125,094</u>	<u>\$121,127</u>	<u>\$121,127</u>	<u>\$0</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/Confiscated Seizure Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Income	\$89,890	\$80,000	\$80,000	\$75,000	(\$5,000)
Market Gain on Investments	6,623	0	6,200	0	(6,200)
Market Loss on Investments	(1,117)	0	0	0	0
Auction Revenue	140,638	50,000	57,000	50,000	(7,000)
Intergovernmental	2,264	0	7,400	0	(7,400)
Court Awarded Proceeds	<u>308,258</u>	<u>400,000</u>	<u>525,000</u>	<u>400,000</u>	<u>(125,000)</u>
<b>Total Revenues</b>	<b>\$546,556</b>	<b>\$530,000</b>	<b>\$675,600</b>	<b>\$525,000</b>	<b>(\$150,600)</b>

<b>Expenditures:</b>					
Supplies	\$155,674	\$138,000	\$218,895	\$90,000	(128,895)
Contractual	100,203	100,400	171,734	122,800	(48,934)
Capital Outlay	<u>371,816</u>	<u>257,150</u>	<u>594,550</u>	<u>0</u>	<u>(594,550)</u>
<b>Total Expenditures</b>	<b><u>\$627,693</u></b>	<b><u>\$495,550</u></b>	<b><u>\$985,179</u></b>	<b><u>\$212,800</u></b>	<b><u>(\$772,379)</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$81,137)	\$34,450	(\$309,579)	\$312,200	\$621,779

Fund Balance, October 1	\$1,789,091	\$1,707,954	\$1,707,954	\$1,398,375	(\$309,579)
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Fund Balance, September 30	<u>\$1,707,954</u>	<u>\$1,742,404</u>	<u>\$1,398,375</u>	<u>\$1,710,575</u>	<u>\$312,200</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/911 Service Fee Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
911 Phone Charges	\$489,860	\$487,000	\$466,837	\$444,000	(\$22,837)
Wireless 911 Phone Charges	<u>496,693</u>	<u>495,000</u>	<u>531,461</u>	<u>568,000</u>	<u>36,539</u>
<b>Total Revenues</b>	<b>\$986,553</b>	<b>\$982,000</b>	<b>\$998,298</b>	<b>\$1,012,000</b>	<b>\$13,702</b>

<b>Expenditures:</b>					
Contractual Services	\$186,168	\$220,000	\$191,000	\$196,000	\$5,000
Transfer Out - General Fund	<u>740,000</u>	<u>740,000</u>	<u>840,000</u>	<u>840,000</u>	<u>0</u>
<b>Total Expenditures</b>	<b><u>\$926,168</u></b>	<b><u>\$960,000</u></b>	<b><u>\$1,031,000</u></b>	<b><u>\$1,036,000</u></b>	<b><u>\$5,000</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$60,385	\$22,000	(\$32,702)	(\$24,000)	\$8,702

Fund Balance, October 1	\$301,998	\$362,383	\$362,383	\$329,681	(\$32,702)
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Fund Balance, September 30	<u>\$362,383</u>	<u>\$384,383</u>	<u>\$329,681</u>	<u>\$305,681</u>	<u>(\$24,000)</u>
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**City of Mesquite**  
**Adopted Budget/Community Development Block Grant Program Fund**  
**Fiscal Year 2008-09**

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Intergovernmental-Entitlement	\$1,128,719	\$1,160,400	\$1,223,726	\$1,072,785	(\$150,941)
Other Revenues	4,046	1,500	500	400	(100)
<b>Total Revenues</b>	<b>\$1,132,765</b>	<b>\$1,161,900</b>	<b>\$1,224,226</b>	<b>\$1,073,185</b>	<b>(\$151,041)</b>

<b>Expenditures:</b>					
<b>2008-09 Projects</b>					
Administration	\$0	\$0	\$0	\$80,000	\$80,000
Comprehensive Planning	0	0	0	102,557	102,557
Code Enforcement	0	0	0	147,000	147,000
Housing Rehabilitation	0	0	0	212,593	212,593
Library Literacy Program	0	0	0	0	0
Problem Oriented Policing Program	0	0	0	110,716	110,716
Mission East Dallas County Health Ministries	0	0	0	2,500	2,500
New Beginnings Center	0	0	0	21,202	21,202
Neighborhood Economic Development	0	0	0	90,000	90,000
Section 108 Debt Service	0	0	0	20,000	20,000
Sharing Life Outreach Program	0	0	0	2,500	2,500
Addressing Mesquite Program	0	0	0	283,717	283,717
<b>Total 2008-09 Projects</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,072,785</b>	<b>\$1,072,785</b>

<b>Expenditures:</b>					
<b>2007-08 Projects</b>					
Administration	\$0	\$80,000	\$80,000	\$0	(\$80,000)
Comprehensive Planning	0	109,100	150,980	0	(150,980)
Code Enforcement	0	170,000	161,578	0	(161,578)
Housing Rehabilitation	0	309,900	338,484	0	(338,484)
Library Literacy Program	0	43,000	44,612	0	(44,612)
Problem Oriented Policing Program	0	73,800	73,800	0	(73,800)
Mission East Dallas County Health Ministries	0	2,500	2,500	0	(2,500)
New Beginnings Center	0	22,500	22,500	0	(22,500)
Neighborhood Economic Development	0	60,000	60,000	0	(60,000)
Social Services Building Renovation	0	20,000	20,000	0	(20,000)
Addressing Mesquite Program	0	269,600	269,272	0	(269,272)
<b>Total 2007-08 Projects</b>	<b>\$0</b>	<b>\$1,160,400</b>	<b>\$1,223,726</b>	<b>\$0</b>	<b>(\$1,223,726)</b>

<b>Expenditures:</b>					
<b>2006-07 Projects</b>					
Administration	\$77,504	\$0	\$0	\$0	\$0
Comprehensive Planning	68,096	0	0	0	0
Code Enforcement	188,459	0	0	0	0
Housing Rehabilitation	459,455	0	0	0	0
Library Literacy Program	39,666	0	0	0	0
Problem Oriented Policing Program	72,199	0	0	0	0
Mission East Dallas County Health Ministries	5,000	0	0	0	0
New Beginnings Center	23,410	0	0	0	0
Neighborhood Economic Development	0	0	0	0	0
Addressing Mesquite Program	198,857	0	0	0	0
<b>Total 2006-07 Projects</b>	<b>\$1,132,646</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Total Expenditures - All Program Years</b>	<b>\$1,132,646</b>	<b>\$1,160,400</b>	<b>\$1,223,726</b>	<b>\$1,072,785</b>	<b>(\$150,941)</b>
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<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$119	\$1,500	\$500	\$400	(\$100)

Fund Balance, October 1	\$29,344	\$29,463	\$29,463	\$29,963	\$500
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Fund Balance, September 30	\$29,463	\$30,963	\$29,963	\$30,363	\$400
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<b>City of Mesquite</b>
<b>Adopted Budget/Section 8 Housing Choice Voucher Program Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earned-Vouchers	\$111,953	\$50,000	\$50,000	\$50,000	\$0
Market Gain on Investments	7,636	0	0	0	0
Market Loss on Investments	(1,780)	0	0	0	0
Intergovernmental - Section 8 Voucher	10,815,472	10,504,630	9,953,887	10,353,077	399,190
Other	<u>43,751</u>	<u>15,000</u>	<u>15,000</u>	<u>22,000</u>	<u>7,000</u>
<b>Total Revenues</b>	<b>\$10,977,032</b>	<b>\$10,569,630</b>	<b>\$10,018,887</b>	<b>\$10,425,077</b>	<b>\$406,190</b>
<b>Expenditures:</b>					
Section 8 Voucher Program	\$8,808,176	\$10,419,630	\$10,468,887	\$10,275,077	(\$193,810)
Transfer Out - General Fund	150,000	150,000	150,000	150,000	0
<b>Total Expenditures</b>	<b>\$8,958,176</b>	<b>\$10,569,630</b>	<b>\$10,618,887</b>	<b>\$10,425,077</b>	<b>(\$193,810)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$2,018,856	\$0	(\$600,000)	\$0	\$600,000
<b>Fund Balance, October 1</b>	<b>\$1,667,427</b>	<b>\$3,686,283</b>	<b>\$3,686,283</b>	<b>\$3,086,283</b>	<b>(\$600,000)</b>
<b>Fund Balance, September 30</b>	<b>\$3,686,283</b>	<b>\$3,686,283</b>	<b>\$3,086,283</b>	<b>\$3,086,283</b>	<b>\$0</b>

<b>City of Mesquite</b>
<b>Adopted Budget/Community Access and Cable TV Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earnings	\$0	\$0	\$0	\$0	\$0
Cable TV Gross Receipts	<u>93,074</u>	<u>117,000</u>	<u>109,900</u>	<u>111,000</u>	<u>1,100</u>
<b>Total Revenues</b>	<b>\$93,074</b>	<b>\$117,000</b>	<b>\$109,900</b>	<b>\$111,000</b>	<b>\$1,100</b>

<b>Expenditures:</b>					
Supplies	\$3,283	\$0	\$0	\$0	\$0
Contractual Services	222,745	72,208	72,208	72,208	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenditures</b>	<b><u>\$226,028</u></b>	<b><u>\$72,208</u></b>	<b><u>\$72,208</u></b>	<b><u>\$72,208</u></b>	<b><u>\$0</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	(\$132,954)	\$44,792	\$37,692	\$38,792	\$1,100

<b>Fund Balance, October 1</b>	\$458,092	\$325,138	\$325,138	\$362,830	\$37,692
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<b>Fund Balance, September 30</b>	<b><u>\$325,138</u></b>	<b><u>\$369,930</u></b>	<b><u>\$362,830</u></b>	<b><u>\$401,622</u></b>	<b><u>\$38,792</u></b>
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<b>City of Mesquite</b>
<b>Adopted Budget/Mesquite Quality of Life Corporation Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earnings	\$541,985	\$300,000	\$700,000	\$500,000	(\$200,000)
Market Gain on Investments	44,673	0	0	0	0
Market Loss on Investments	(7,550)	0	0	0	0
Contributions	1,185,100	0	671,400	1,180,000	508,600
Grants	0	0	0	0	0
Transfer In - Capital Projects	654,675	654,675	654,675	0	(654,675)
Special Use Sales Tax	8,654,075	8,900,000	8,450,000	8,400,000	(50,000)
<b>Total Revenues</b>	<b>\$11,072,958</b>	<b>\$9,854,675</b>	<b>\$10,476,075</b>	<b>\$10,080,000</b>	<b>(\$396,075)</b>

<b>Expenditures:</b>					
Transportation Improvements	\$3,788,668	\$4,030,000	\$4,794,400	\$4,720,000	(\$74,400)
Public Safety Improvements	93,037	623,100	564,300	28,500	(535,800)
Parks and Recreation Improvements	2,369,686	5,036,000	4,975,000	5,119,106	144,106
Administration	40,000	40,000	40,000	40,000	0
<b>Total Expenditures</b>	<b>\$6,291,391</b>	<b>\$9,729,100</b>	<b>\$10,373,700</b>	<b>\$9,907,606</b>	<b>(\$466,094)</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$4,781,567	\$125,575	\$102,375	\$172,394	\$70,019

Fund Balance, October 1	\$10,330,585	\$15,112,152	\$15,112,152	\$15,214,527	\$102,375
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Fund Balance, September 30	<u>\$15,112,152</u>	<u>\$15,237,727</u>	<u>\$15,214,527</u>	<u>\$15,386,921</u>	<u>\$172,394</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/Municipal Court Technology Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Interest Earnings	\$4,325	\$2,000	\$2,000	\$5,000	\$3,000
Market Gain on Investments	2,764	0	0	0	0
Market Loss on Investments	(504)	0	0	0	0
Municipal Court Technology Fee	<u>61,823</u>	<u>70,000</u>	<u>70,000</u>	<u>68,000</u>	<u>(2,000)</u>
<b>Total Revenues</b>	<b>\$68,408</b>	<b>\$72,000</b>	<b>\$72,000</b>	<b>\$73,000</b>	<b>\$1,000</b>

<b>Expenditures:</b>					
Supplies	\$0	\$0	\$1,520	\$0	(\$1,520)
Contractual Services	57,725	51,525	60,025	51,525	(8,500)
Capital Outlay	<u>2,642</u>	<u>1,654</u>	<u>1,553</u>	<u>11,578</u>	<u>10,025</u>
<b>Total Expenditures</b>	<b><u>\$60,367</u></b>	<b><u>\$53,179</u></b>	<b><u>\$63,098</u></b>	<b><u>\$63,103</u></b>	<b><u>\$5</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$8,041	\$18,821	\$8,902	\$9,897	\$995

<b>Fund Balance, October 1</b>	\$86,074	\$94,115	\$94,115	\$103,017	\$8,902
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<b>Fund Balance, September 30</b>	<b><u>\$94,115</u></b>	<b><u>\$112,936</u></b>	<b><u>\$103,017</u></b>	<b><u>\$112,914</u></b>	<b><u>\$9,897</u></b>
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<b>City of Mesquite</b>
<b>Adopted Budget/Capital Project Reserve Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Transfer In - General Fund	\$1,400,000	\$0	\$660,000	\$700,000	\$40,000
Transfer In - Capital Projects	333,187	363,271	408,952	420,249	11,297
Transfer In - W&S Revenue Reserve	0	0	2,906,280	0	(2,906,280)
Loan Proceeds	135,162	0	0	0	0
Other Revenue	246,695	0	0	0	0
Contributions	115,381	0	0	0	0
Interest Income	115,703	169,098	169,098	170,644	1,546
Market Gain on Investments	53,722	0	0	0	0
Market Loss on Investments	<u>(6,904)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$2,392,946</b>	<b>\$532,369</b>	<b>\$4,144,330</b>	<b>\$1,290,893</b>	<b>(\$2,853,437)</b>

<b>Expenditures:</b>					
Transfer Out - General Fund	\$315,000	\$315,000	\$1,315,000	\$975,000	(\$340,000)
Transfer Out - Debt Service	245,900	1,395,000	1,395,000	1,250,000	(145,000)
LoanSTAR Energy Loan Program	93,430	0	0	0	0
ETJ Planning Studies	0	0	80,388	0	(80,388)
Traffic Signal LED Conversion	130,373	0	0	0	0
Development Code Update	0	200,000	10,000	190,000	180,000
Developer Participation - Sun Life	0	0	500,000	1,000,000	500,000
MDC Replacements	<u>0</u>	<u>0</u>	<u>700,000</u>	<u>0</u>	<u>(700,000)</u>
<b>Total Expenditures</b>	<b>\$784,703</b>	<b>\$1,910,000</b>	<b>\$4,000,388</b>	<b>\$3,415,000</b>	<b>(\$585,388)</b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$1,608,243	(\$1,377,631)	\$143,942	(\$2,124,107)	(\$2,268,049)
<b>Fund Balance, October 1</b>	<b>\$2,646,393</b>	<b>\$4,254,636</b>	<b>\$4,254,636</b>	<b>\$4,398,578</b>	<b>\$143,942</b>
<b>Fund Balance, September 30</b>	<b><u>\$4,254,636</u></b>	<b><u>\$2,877,005</u></b>	<b><u>\$4,398,578</u></b>	<b><u>\$2,274,471</u></b>	<b><u>(\$2,124,107)</u></b>

<b>City of Mesquite</b>
<b>Adopted Budget/Rodeo City Tax Increment Financing District Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
City of Mesquite	\$102,406	\$112,647	\$131,230	\$135,167	\$3,937
Mesquite Independent School District	<u>291,096</u>	<u>320,206</u>	<u>361,375</u>	<u>372,216</u>	<u>10,841</u>
<b>Total Revenues</b>	<b>\$393,502</b>	<b>\$432,853</b>	<b>\$492,605</b>	<b>\$507,383</b>	<b>\$14,778</b>
<b>Expenditures:</b>					
Contractual Services	\$90,315	\$99,582	\$113,653	\$117,134	\$3,481
Transfer Out - Capital Projects Reserve Fund	<u>303,187</u>	<u>333,271</u>	<u>378,952</u>	<u>390,249</u>	<u>11,297</u>
<b>Total Expenditures</b>	<b><u>\$393,502</u></b>	<b><u>\$432,853</u></b>	<b><u>\$492,605</u></b>	<b><u>\$507,383</u></b>	<b><u>\$14,778</u></b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$0	\$0	\$0	\$0	\$0
<b>Fund Balance, October 1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Balance, September 30</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

<b>City of Mesquite</b>
<b>Adopted Budget/Towne Centre Tax Increment Financing District Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Contributions	\$0	\$0	\$549,769	\$0	(\$549,769)
City of Mesquite	815,833	897,416	1,079,068	1,111,400	32,332
Mesquite Independent School District	<u>2,319,072</u>	<u>2,550,979</u>	<u>2,971,483</u>	<u>3,060,600</u>	<u>89,117</u>
<b>Total Revenues</b>	<b>\$3,134,905</b>	<b>\$3,448,395</b>	<b>\$4,600,320</b>	<b>\$4,172,000</b>	<b>(\$428,320)</b>

<b>Expenditures:</b>					
Contractual Services	\$1,000,000	\$1,634,455	\$1,272,470	\$3,593,090	\$2,320,620
Debt Service - LBJ Project	601,798	601,798	601,798	601,798	0
Transfer Out - 4B Fund	654,675	654,675	654,675	0	(654,675)
Transfer Out - Capital Projects Reserve	30,000	30,000	30,000	30,000	0
<b>Total Expenditures</b>	<b><u>\$2,286,473</u></b>	<b><u>\$2,920,928</u></b>	<b><u>\$2,558,943</u></b>	<b><u>\$4,224,888</u></b>	<b><u>\$1,665,945</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$848,432	\$527,467	\$2,041,377	(\$52,888)	(\$2,094,265)

Fund Balance, October 1	\$2,744,767	\$3,593,199	\$3,593,199	\$5,634,576	\$2,041,377
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Fund Balance, September 30	<u>\$3,593,199</u>	<u>\$4,120,666</u>	<u>\$5,634,576</u>	<u>\$5,581,688</u>	<u>(\$52,888)</u>
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<b>City of Mesquite</b>
<b>Adopted Budget/Impact Fee Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Contributions - Roadway Impact Fees	\$881,970	\$640,000	\$525,000	\$500,000	(\$25,000)
Interest Earnings - Roadway	<u>86,635</u>	<u>69,839</u>	<u>95,000</u>	<u>60,000</u>	<u>(35,000)</u>
<b>Total Revenues</b>	<b>\$968,605</b>	<b>\$709,839</b>	<b>\$620,000</b>	<b>\$560,000</b>	<b>(\$60,000)</b>
<b>Expenditures:</b>					
Transfer Out - Debt Service	<u>\$347,141</u>	<u>\$467,000</u>	<u>\$467,000</u>	<u>\$1,400,000</u>	<u>\$933,000</u>
<b>Total Expenditures</b>	<b>\$347,141</b>	<b>\$467,000</b>	<b>\$467,000</b>	<b>\$1,400,000</b>	<b>\$933,000</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$621,464	\$242,839	\$153,000	(\$840,000)	(\$993,000)
<b>Fund Balance, October 1</b>	<b>\$1,350,403</b>	<b>\$1,971,867</b>	<b>\$1,971,867</b>	<b>\$2,124,867</b>	<b>\$153,000</b>
<b>Fund Balance, September 30</b>	<b><u>\$1,971,867</u></b>	<b><u>\$2,214,706</u></b>	<b><u>\$2,124,867</u></b>	<b><u>\$1,284,867</u></b>	<b><u>(\$840,000)</u></b>

<b>City of Mesquite</b>
<b>Adopted Budget/Conference Center Capital Replacement Reserve Fund</b>
<b>Fiscal Year 2008-09</b>

	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09	Variance
<b>Revenues:</b>					
Room Rental Proceeds	\$102,075	\$50,000	\$50,000	\$50,000	\$0
Interest Earnings	<u>37,518</u>	<u>36,000</u>	<u>36,000</u>	<u>34,000</u>	<u>(2,000)</u>
<b>Total Revenues</b>	<b>\$139,593</b>	<b>\$86,000</b>	<b>\$86,000</b>	<b>\$84,000</b>	<b>(\$2,000)</b>

<b>Expenditures:</b>					
Contractual Services	\$0	\$0	\$0	\$0	\$0
Capital Outlay	<u>2,470</u>	<u>0</u>	<u>9,240</u>	<u>0</u>	<u>(9,240)</u>
<b>Total Expenditures</b>	<b><u>\$2,470</u></b>	<b><u>\$0</u></b>	<b><u>\$9,240</u></b>	<b><u>\$0</u></b>	<b><u>(\$9,240)</u></b>

<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$137,123	\$86,000	\$76,760	\$84,000	\$7,240

Fund Balance, October 1	\$224,430	\$361,553	\$361,553	\$438,313	\$76,760
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Fund Balance, September 30	<u>\$361,553</u>	<u>\$447,553</u>	<u>\$438,313</u>	<u>\$522,313</u>	<u>\$84,000</u>
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**MESQUITE**  
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# Budgetary/Financial Policies/Goals

Non-Financial Policies/Goals

Financial Policies/Goals

Budgetary Policies/Goals

## **A GUIDE TO UNDERSTANDING THE CITY OF MESQUITE'S STRATEGIC PLAN**

The following information will help to clarify how the City Council and Staff arrived at the City's vision, mission and goals and objectives for both the short- and long-term.

### **ELEMENTS OF MESQUITE'S STRATEGIC PLAN**

#### **ELEMENT 1: VISION-Our Dream for the Future**

The VISION provides an overall framework for the City's future. It captures the dream of what you want the City to be 20 years in the future. The vision is presented in a set of principles which outline the key values of your dream and should be integrated into the key elements of the strategic plan; into policies, projects and plans; into decisions and actions; and into daily operations.

#### **ELEMENT 2: OUR MISSION-Core Businesses of City Government**

The MISSION defines the basic businesses of our City government-reasons for its existence and contributions to the community, and to the quality of life for our citizens. To be effective, our MISSION must have:

- a. City Contribution to Community-defines the City government's role and contributes to a better quality of life for our citizens/stakeholders and to the betterment of our community as a whole.
- b. Basic Business Elements-establishes the basic businesses of City government-our core services, programs and products.
- c. Meaning to Citizens and Employees-describes to a citizen the services and programs that they can expect from the City and how their daily life might be impacted; describes to the employee what their "job" is.
- d. Performance Measures-defines what business success means – criteria for judging success, evaluating impact of our services, programs and products, and for determining value to our citizens.
- e. Continuous Improvement Process-is an ongoing process for evaluating performance and organizational processes and exploring new, innovative and more cost effective ways for providing services and implementing programs.

#### **ELEMENT 3: OUR GOALS – Outcomes for Our Community**

The GOALS define five-year outcomes for the City community-the destination point and direction for the City. The goals become a guidepost for policy development, policy decisions, management decisions and management/organization action.

Effective goals must have:

- a) Specific Objects-guidelines that define the goal to the community and to the organization and become a test for the organization and management.
- b) Meaning for Citizens-to citizens in simple, understandable and concise terms that are relevant to their daily lives.
- c) Analysis of Gaps-a process for evaluating where the City is today in respect to a goal and objectives and what needs to be done to achieve these goal-identifying challenges and opportunities.
- d) Benchmarks-criteria for measuring success in the community, focusing on the question –Are we achieving our desired outcomes?
- e) Annual Performance Report-identifies major steps taken by the City Council and the City to achieve the goals and the impacts in the community – a report to our stakeholders.

#### **ELEMENT 4: POLICY AGENDA – Targets for Council Action**

The POLICY AGENDA establishes a one-year work program for the City Council of the most important policy issues that need to be addressed in the short-term. The focus is on “How” the City organization conducts business, manages programs and services, and implements projects.

Effective policy targets must have:

- a. Policy Questions-key questions where the City Council must determine overall direction, define the City’s role, set policy framework for programs, services, projects and processes – issues for study analysis and policy deliberation.
- b. Action Outlines-set forth the expectations of the City Councilmembers and translate them into specific action steps that need to be taken during the next year by the Council to address the issues.
- c. Policy Calendar-develop a realistic policy calendar for actions by the City Council and committees during the next year-helps Council focus energy on key policy issues shaping the City’s future.
- d. Responsible Party (ies)-begins with who needs to be involved in addressing the target issues and who has “ultimate” responsibilities for following through to completion.
- e. Progress Report-a process for monitoring activities to complete a target monthly or quarterly reports to the City Council.

#### **ELEMENT 5: MANAGEMENT AGENDA – Action for Managers**

The MANAGEMENT AGENDA establishes a one-year work program for the City Management Team of the administrative and internal organization issues that need to be addressed short-term.

To be effective, a MANAGEMENT TARGET must have:

- a. Administrative Questions-key organizational and managerial questions that Managers/Management Team determine the overall direction; define the roles and responsibilities of manager, supervisors and employees; set administrative policies.
- b. Parameters/Guidelines-set forth basic, internal parameters for addressing administrative questions and might include resource level, expected outcomes for the organization, or underlying assumptions.
- c. Process Plan-outlines the organizational process on how the target will be addressed within the organization, including a timeframe for closure or completion, who needs to be involved and how to appropriately involve managers and employees.
- d. Responsible Teams/Manager-identifies interdepartmental teams of manager responsibilities, distinguishing support staff who complete research and analysis from the team or manager, who are responsible for making recommendations, finalizing proposal or making the decision.
- e. Status Report-a process for reporting to Managers on progress and for getting further direction and guidelines.

## Mesquite Goals 2013

After determining the elements necessary to include in its goals, the City Council charged itself with defining six goals that would provide direction for the City through the year 2013 and achieve its **Vision** as “**A Home For Families.**” The six goals serve as guidelines for both the City Council and Staff in future decision making and service delivery. The six goals designed for these purposes include:

Strong Local Economy

Distinct Sense of Place

Improved Mobility

Quality Public Services and Amenities

Quality Neighborhoods

Clean and Green Community

### Formal Action Taken by the City Council

The City Council passed Resolution 27-2003 on June 16, 2003 adopting a Vision Statement for the year 2013 and strategic goals for the future of Mesquite. A copy of this strategic plan is on file in the City Secretary’s Office located at 1515 N. Galloway, Mesquite, TX 75149.

### Subsequent Action Taken by the City Council

On April 20, 2007 the City Council met to refine its goals and objectives contained in the 2013 Strategic Plan. Upon conclusion of the two-day workshop, it was the consensus of the Council to focus management’s attention on just four of the 21 adopted Council priorities – ones that were critical to the immediate future. These new priorities are:

- Declining Retail and Sales Tax Revenue
- Aging of Homes and Neighborhoods
- Lack of High-End/Executive Housing
- Image of City

The action steps to address these issues were developed during the following weeks and incorporated into the 2008-09 budget process. These action plans and implementation has been called *Project Renewal*, and it represents the City Manager’s philosophy to redefine and reshape Mesquite’s future through new development and redevelopment.

**CITY COUNCIL PRIORITIES**  
ISSUE 1: DECLINING RETAIL AND SALES TAX REVENUE

Priority	Lead Staff		Programs & Actions	Time Needed to Complete Program	Staff's Current Progress
A. Develop incentive plan to encourage redevelopment of distressed neighborhood retail centers. (Plan should address facades, parking and landscaping. Plan should result in increased property values and upgraded tenant mix)	Richard Gertson Tom Palmer	A-1	complete commercial corridor plans for select areas and incentivize the strategies for change		The Truman Heights Neighborhood Revitalization Code was adopted by City Council on November 5, 2007. The Casa View Heights Neighborhood Revitalization Code, which will form the basis for an Upper Gus Thomasson Corridor Plan, is scheduled for completion by November 2008. All the Casa View Heights neighborhood meetings took place during spring and summer 2008. Planning Commission hearings are scheduled to begin on October 13, 2008.
		A-2	apply for HUD Section 108 funds to use for economic development in CDBG eligible areas	12-18 months from date of application	Staff is developing a list of potential project sites where the use of HUD Section 108 funds would be appropriate.
		A-3	create an economic development program for neighborhood-based business, such as grocery stores	3 months from authorization to proceed	The Community Development staff is researching the creation of a neighborhood-scale incentive policy, including a review of "Best Practices."
B. Encourage new development (or redevelopment) of mixed use, high density projects combining residential, retail and entertainment uses (Project Renewal).	Richard Gertson Tom Palmer	B-1	overhaul the Zoning Ordinances by shifting its focus from the separation of uses to the promotion of livable urban form	15 months after start-up	A contract with Clarion Associates (Denver) to create a Unified Development Code was approved by Council on July 7, 2008. Focus groups were held with staff members from Economic Development, Public Works, Planning, and Administration the week of July 14, 2008.
		B-2	send a message to developers through the adoption of comprehensive planning policies that work for, not against, mixed use and higher density	18 months	The Comprehensive Plan element for the ETJ and newly annexed greenfields can provide the first "smoke signals" that Mesquite is raising its expectations for future development. The ETJ Plan was adopted on August 4, 2008. An interim development code is set for adoption on September 2, 2008. Complete.
		B-3	plan proactively for the desired development or redevelopment of activity centers (old shopping centers), and then market the plan	6-9 months per project area	A new staff planner is now at work.
		B-4	consider public/private partnership to incentivize "Field of Dreams" development		Council approved an agreement between the property owner and the developer on February 18th. Closing is anticipated on the property in September 2008.
		B-5	consider public/private partnerships to incentivize three "Project Renewal" development locations		MESA Design Associates is under contract for assessment and development of a concept plan for an I-30 Gateway project. The firm is scheduled to make its final presentation and recommendations to the Council on September 15, 2008.
C. Evaluate potential beer and wine referendum's effect on competitiveness of Mesquite businesses. (evaluate local alcohol regulations (e.g., signage, distance, displays))	Richard Gertson	C-1	revise §8-840 of the City Code and Chapter 13 of the Sign Code to eliminate buffers around churches, hospitals and schools for beer and wine sales		Council briefing on June 18, 2007 and July 16, 2007. Amendments to Chapter 13 were adopted by Council on October 2, 2007. An ordinance that modified the §8-840 buffer zones was approved by Council on October 15, 2007. The overlay districts were amended on December 17, 2007, to conform to changes in 8-840. Complete.
D. Target vacant "big box" properties within TERRA for redevelopment (e.g., Sack 'n Save, Contractors Warehouse, Mervyn's, CompUSA, Home Depot Floor Store, etc).	Richard Gertson Tom Palmer	D-1	authorize Super Target incentive package to influence redevelopment within the Market East Shopping Center, including Target, Mervyn's and Wickes Furniture sites		Agreement approved by Council in October 2007 and the deal closed during the first week of July 2008. Sun Life anticipates phase 1, tear down of Mervyn's and Wickes Furniture, to begin in the summer of 2008 and new retail construction to begin in the spring of 2009. Target has planned the demolition of existing the Target for February 2009 and expects the Super Target to open in November 2009. Complete.

**CITY COUNCIL PRIORITIES**  
ISSUE 2: AGING OF HOMES AND NEIGHBORHOODS

Lead Staff		Programs & Actions	Time Needed to Complete Program	Staff's Current Progress
Richard Gertson	E-1	provide graduated tax abatements for homeowners who make significant improvements to their homes	6-9 months	Staff is researching the Richardson program, and similar best practices, that incentivize residential reinvestment. A program outline will be presented to Council on September 15, 2008.
	E-2	offer a hardscape incentive to property owners who replace their driveways	6-9 months	To be included in the program above.
	E-3	develop a block grant program that funds neighborhood improvements in return for achieving a specified neighborhood-wide building conditions rating	12-18 months	The Garland Neighborhood Vitality Grant Program may serve as a model for this strategy. A program outline and options for possible funding will be presented to Council on October 20, 2008.
Richard Gertson Cliff Keheley	F-1	modify current policies to require only a single notice of violation, and streamline nuisance definitions and procedures (such as reducing height of grass/weeds reducing the number of days residents have to respond to notices) as an aid to enforcement	30 days	Staff discussed proposed changes to the nuisance codes with the Council in a pre-meeting on November 5, 2007. Ordinance amendments were approved by Council on December 3, 2007. Complete.
	F-2	conduct a "sweep" in select neighborhoods	4 months	All target neighborhood sweeps are complete.
	F-3	elevate one of the existing Environmental Code Field Supervisor positions to create a Manager of Code Compliance	2007-08 budget	The new Manager of Environmental Code started work on January 22, 2008. Complete.
	F-4	create a new Residential Building Inspector to concentrate on building conditions and enforcement of the IPMC in target neighborhoods	2007-08 CDBG budget	The new Residential Building Inspector started work on January 7, 2008. Complete.
Tim Tumulty Cliff Keheley Richard Gertson	G-1	concentrate infrastructure renewal funding (\$1,000,000) and other funding sources in four Addressing Mesquite target neighborhoods	2007-08 CIP	Per presentation to Council on January 7, 2008, the following improvements are being made: Truman Heights-water and sewer replacements for this area are in design. Construction should begin in mid 2009. Mesquite Park-replacement of the water lines and the sidewalks on both sides of Wilkinson Dr. and Grande Dr. is complete. Sherwood Forest-staff is holding street repair for Candise Ct. and Lorraine Ln. to coordinate with the water line replacmenets. The water line replacement for both streets should get underway in January 2009.
Tim Tumulty Cliff Keheley Richard Gertson	H-1	fund 100 percent of the cost of sidewalk replacement in target neighborhoods as a matter of policy	\$290,000 available for (4) Addressing Mesquite Neighborhoods in 2007-08 CIP	Per presentation to Council on January 7, 2008, this funding will be used to replace sidewalks in Casa View Heights. Staff is preparing the plans and specifications/bid documents for the sidewalk replacement (City will fund at 100 percent). The project will be bid in October 2008.
	H-2	Modify 50/50 Sidewalk replacement program		The Ordinance creating the 50/50 program was revised on July 7, 2008 to define proper residential participants and allow a resident to pay for his/her repairs over a 24-month period instead of a 12-month period with no interest. Complete.

**CITY COUNCIL PRIORITIES**  
ISSUE 3: LACK OF HIGH-END/EXECUTIVE HOUSING

Priority	Lead Staff		Programs & Actions	Time Needed to Complete Program	Staff's Current Progress
I. Encourage high-end development in master planned subdivisions (Lucas Farms, Ridge Ranch).	Richard Gertson	I-1	stick to the standards prescribed for developments such as Lucas Farms, be patient, and wait for the market to turn	Ongoing	No action required.
		I-2	revise the Zoning Ordinance to require more amenities in single-family residential development	12 months	See item B-1.
J. Redevelop blighted neighborhoods through public/private partnership efforts.	Richard Gertson	J-1	require design standards for commercial development that convey a more progressive, upscale sense of community (i.e., Community Appearance Manual)		The Community Appearance Manual was approved by Council on December 17, 2007. Complete.
		J-2	consider public/private partnership to incentivize redevelopment of selected Mesquite neighborhoods	FY 2008	At this time we are not having any discussions with developers about neighborhood redevelopment as staff is focusing on corridor development projects on IH-30, US 80 and IH-635.
K. Utilize marketing initiatives to promote developer interest in Mesquite as an executive housing market.	Carol Zolnerowich	K-1	Hire a marketing/public relations firm to develop a strategic marketing plan		Letters were mailed to 42 individuals inviting them to serve as Mesquite ambassadors". Burson-Marsteller conducted orientation meetings with ambassadors on May 13 and 17. Economic development training and tour was conducted on July 12, 2008. Additional training will follow. Web site is in development stage.

**CITY COUNCIL PRIORITIES**

ISSUE 4: IMAGE OF CITY

Priority	Lead Staff		Programs & Actions	Time Needed to Complete Program	Staff's Current Progress
L. Initiate an area-wide marketing campaign to improve Mesquite's image throughout the metroplex.	Carol Zolnerowich	L-1	hire a marketing/public relations firm to develop a strategic marketing plan		As a part of the Burson-Marsteller Marketing Plan, letters were mailed to 42 individuals inviting them to serve as Mesquite ambassadors". Burson-Marsteller conducted orientation meetings with ambassadors on May 13 and 17. Economic development training and tour was conducted on July 12, 2008. Additional training will follow. Web site is in development stage.
		L-2	create a Marketing Manager position, jointly funded by the City and MISD to implement the strategic marketing plan and market Mesquite's unique community assets		Marketing Manager began work on March 24, 2008. Complete.
M. Initiate a tourism marketing campaign.	Carol Zolnerowich	M-1	hire a marketing/public relations firm to develop a strategic marketing plan		Under supervision of the new Marketing Manager, the City took over operation of the Convention and Visitor's Bureau effective March 24, 2008. This Division is working to implement the Burson-Marsteller Marketing Plan. New CVB Web site is in development stage.
		M-2	create a Marketing Manager position, jointly funded by the City and MISD to implement the strategic marketing plan and market Mesquite's unique community assets	2007-08 budget	Marketing Manager began work on March 24, 2008. Complete.
N. Initiate a community marketing campaign aimed at residents which promotes awareness of Mesquite's community assets.	Carol Zolnerowich	N-1	hire a marketing/public relations firm to develop a strategic marketing plan		As a part of the Burson-Marsteller Marketing Plan, letters were mailed to 42 individuals inviting them to serve as Mesquite ambassadors". Burson-Marsteller conducted orientation meetings with ambassadors on May 13 and 17. Economic development training and tour was conducted on July 12, 2008. Additional training will follow. Web site is in development stage.
		N-2	create a Marketing Manager position, jointly funded by the City and MISD to implement the strategic marketing plan and market Mesquite's unique community assets	2007-08 budget	Marketing Manager began work on March 24, 2008. Complete.
O. Develop additional customer service and customer access strategies.	Valerie Bradley	O-1	evaluate hours of service and utilization of voice mail systems across the organization and recommend changes needed to enhance customer service and/or customer access	2 months	Completed October 1, 2007
		O-2	city-wide customer service evaluation	6 months	Project on hold - work will resume in October 2008.
	Richard Gertson	O-3	review and revise existing development review process	7 months	Update was given to Council on February 4, 2008. Project completion occurred with an open house hosted by the City for developers on April 16, 2008.
	Carol Zolnerowich	O-4	remove balloon décor from lobby of 1515 N. Galloway and replace with quarterly highlights of employees providing excellent customer service		Lobby décor has been replaced. Customer service highlights have been installed. Complete.

## FINANCIAL POLICIES/GOALS

The City's financial policies are developed in accordance with applicable State law, City Charter provisions, and City ordinances to help guide the budget process and establish a framework for the sound fiscal management of the City.

### Long-Term Financial Plan

The City's sound financial condition is evidenced by the underlying general obligation bond ratings of Aa3 by Moody's and AA with Standard & Poor's rating agencies. In order to maintain these credit ratings, the City will develop and implement a comprehensive long-term financial plan with a minimum five-year time horizon. Multi-year forecasts shall be completed for each major fund to identify any funding imbalances and strategies to secure financial stability.

### Debt Management Policies

The City recognizes the foundation of any well-managed debt program is a comprehensive debt policy, which functions in conjunction with the City's Capital Improvement Program. The City will normally have one debt issuance per year that could include general obligation bonds, certificates of obligation, personal property contractual obligations, revenue bonds and/or other debt instruments. In certain circumstances, the City Council may approve additional debt issues during the year.

Long-term obligations will not be used for operating purposes. The life of the obligations will not exceed the useful life of the projects financed. Debt service structure will approximate level debt service unless operational matters dictate otherwise.

Debt will be structured for the shortest maturity period possible with a fair allocation of costs to current and future beneficiaries or users. Debt will be structured to the lowest possible net cost to the City given the market conditions and the nature and type of security being issued.

The portion of the City's property tax rate levied for general obligation debt service shall not exceed 35% of the total tax rate.

The City will maintain net earnings coverage of 1.5 times the average annual principal and interest requirement for all indebtedness of the Water and Sewer Fund and 1.25 times the average annual principal and interest for all indebtedness of the Drainage Utility District.

### Capital Improvement Policies

The City will maintain a multi-year Capital Improvement Program identifying projected capital needs for major projects to be funded through debt issuance or with available cash. A list of proposed capital improvement projects to be funded with the next debt issuance will be

presented to the City Council for consideration during the annual budget process along with estimated debt service costs.

The City Council will determine which projects will be funded and will adopt an annual capital budget based on the Capital Improvement Plan. The City Council may also approve other capital projects prior to the actual debt issuance if sufficient funds are available for debt service costs.

### Fund Balance Policy

In order to provide adequate financial reserves for unforeseen emergencies, the proposed operating budgets shall be submitted to the City Council with a fund balance reserve of at least 15 percent of General Fund expenditures.

### Investment Policy

The City shall adopt an investment policy in accordance with Chapter 2256 of Title 10 of the Local Government Code (*Public Funds Investment Act*). The purpose of which is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safe, liquidity, yield and public trust for all investment activity.

### Basis of Accounting

The City uses the modified accrual basis of accounting for all Governmental Funds, which includes the City's General Fund. Revenues that are measurable and available are accrued at year-end. Measurable can refer to a reasonable estimate, and available means that the revenue will be collected in time to pay for current period expenditures. Revenue accrued at year-end typically includes ad valorem taxes paid within 60 days of year-end, franchise fees, special assessments, intergovernmental revenue, and interest income. Expenditures for Governmental Funds include amounts actually paid and expenditures with invoice dates or services delivered within the fiscal year.

The City uses the accrual basis of accounting for all Proprietary Funds. In keeping with this basis of accounting, utility revenues are recognized when billed rather than when collected. A prorated amount for partial billing cycle is also accrued at year-end. Expenses recognized under the accrual method include amounts actually paid and expenses with invoice dates within the fiscal year.

The budget for all funds is prepared on a modified accrual basis, with budgetary control set at the type-of-expenditure level (personal services, contractual services, and capital) within each department budget. Capital outlay and debt principal are included as budgetary expenses, but depreciation is not a budgeted expense. Encumbrances (commitments to purchase goods and services) that are open on September 30th are recorded as a reservation of fund balance, and the subsequent year's Amended Budget is increased to reflect payment in a future period. Unspent and unencumbered appropriations lapse at fiscal year-end and go to fund balance.

## BUDGETARY POLICIES/GOALS

### Balanced Budget

The City shall prepare an itemized budget for each fund and each program within the fund. The budget should be balanced with appropriations not exceeding current year revenues, transfers-in, and available fund balance reserves. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future year's expenses, such as postponing expenditures or accruing future year's revenues.

### Revenue Policies

The City will strive to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source.

Transfers between funds shall only be authorized by City Council and only to the extent that the basis and justification for the transfer can be quantified. Fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses or when needed to satisfy debt service obligations.

One-time revenues in either operating fund will not be used for funding on-going appropriations. One-time revenues should be used to fund capital improvements, capital equipment or other one-time appropriations.

Charges for services, or user fees, shall be reviewed at least every two years for the effects of inflation and revised subject to City Council approval.

### City Charter Requirements

The City Manager shall have prepared on or before the 15<sup>th</sup> day of August in each year a budget to cover all proposed expenditures of the city for the succeeding fiscal year, which begins on October 1, and ends on September 30, of each calendar year. The budget shall be prepared in conformity with the laws of the State of Texas. No public money shall ever be spent or appropriated, except in case of an emergency or public calamity, unless funds are currently in the possession of the City to cover said expenditures or appropriation. No expenditure shall ever be made by the City except upon check drawn upon the account, for which a previous appropriation shall have been made, signed by the city treasurer and countersigned by the City Manager or Mayor.

The minimum manning level for the Mesquite police department shall equal or surpass one and five-tenths (1.5) full-time and fully paid commissioned sworn service police officers per every one thousand (1,000) population of the City of Mesquite; such population to be officially determined annually by the City of Mesquite.

## Budget Administration

The Budget Director shall prepare each year a budget to cover the proposed expenditures of the City for the succeeding year. The Budget Director shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project. The budget must contain a complete financial statement of the City that shows: the outstanding obligations of the City; the cash on hand to the credit of each fund; the funds received from all sources during the preceding year; the funds available from all sources during the ensuing year; the estimated revenue available to cover the proposed budget; and the estimated tax required to cover the proposed budget.

The Budget Director shall file the proposed budget with the City Secretary's Office before the 30<sup>th</sup> day before the date the City Council makes its tax levy for the fiscal year.

A proposed budget that will require raising more revenue from property taxes than in the previous year must contain a cover page with the following statement in 18-point or larger type: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

The proposed budget shall be available for inspection by any person. The City Secretary shall take action to ensure that the proposed budget is posted on the City's Website.

The City Council shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing. The Council shall set the hearing for a date occurring after the 15<sup>th</sup> day after the date the proposed budget is filed with the City Secretary, but before the date the City Council adopts the tax rate.

# Department Profiles

City Council  
Administration  
City Secretary  
City Attorney  
Human Resources  
Budget and Research  
Finance  
Information Technology  
Fire Service  
Police Service  
Community Development  
Housing and Community Services  
Grant Services  
Public Works  
Library Services  
Parks and Recreation  
Airport Services  
Non-Departmental

## City Council

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The City Council is the legislative and policy-making body of the City of Mesquite. It operates under authority granted by the City's Home Rule Charter and conforms to the rules and regulations set forth by that Charter. The City Council, under provisions of the Charter, appoints the City Manager, City Secretary, Municipal Court Judge, City Attorney, Health Officer, Independent Auditor and members of various boards and commissions.



The primary goal of the City Council is to provide representative leadership to the citizens of Mesquite ensuring that the City's future provides a safe and enjoyable environment for all those residing and working within its corporate boundaries. Achieving this goal is accomplished by meeting the following objectives:

- ◆ Adopting policies consistent with Council goals
- ◆ Adopting annual operating and capital improvement budgets
- ◆ Providing access to city government for all citizens

<b>City Council</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	<u>\$282,813</u>	<u>\$315,798</u>	<u>\$321,356</u>	<u>\$292,108</u>
<b>Total All Funds</b>	<b><u>\$282,813</u></b>	<b><u>\$315,798</u></b>	<b><u>\$321,356</u></b>	<b><u>\$292,108</u></b>

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
City Council	<u>\$282,813</u>	<u>\$315,798</u>	<u>\$321,356</u>	<u>\$292,108</u>
<b>Total Division</b>	<b><u>\$282,813</u></b>	<b><u>\$315,798</u></b>	<b><u>\$321,356</u></b>	<b><u>\$292,108</u></b>

Expenditure Category	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Personal Services	\$29,223	\$38,907	\$30,299	\$29,985
Supplies	20,445	20,950	26,307	25,500
Contractual Services	233,145	255,941	260,913	236,623
Capital Outlay	0	0	3,837	0
<b>Total Categories</b>	<b><u>\$282,813</u></b>	<b><u>\$315,798</u></b>	<b><u>\$321,356</u></b>	<b><u>\$292,108</u></b>

# City Council Objectives and Performance Measures

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## Property Tax and Water & Sewer Rates

- It is the objective of the Mesquite City Council to ensure that quality services are delivered to the citizens of Mesquite and that tax rates and user fees are comparable to area cities of similar population and characteristics. One measure of this objective is a comparative analysis of the property tax rates and water, sewer, and garbage fees between Mesquite and the seven area cities used to benchmark such financial indicators.

Analysis of Property Tax, and Water Sewer & Garbage Rates						
By Comparison to Selected Area Cities						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Mesquite</i>	<i>Area Cities</i>	<i>Mesquite</i>	<i>Area Cities</i>	<i>Mesquite</i>	<i>Area Cities</i>
Property Tax Rate (per \$100 Valuation)	.620000	.603714	.640000	.606700	.640000	tba
Residential Water Rate (10,000 gals.)	\$29.40	\$28.53	\$29.40	\$28.43	\$35.25	tba
Residential Sewer Rate (10,000 gals.)	\$23.60	\$30.41	\$23.60	\$30.23	\$27.45	tba
Residential Garbage Rate (month)	\$13.00	\$13.39	\$14.00	\$16.66	\$15.00	tba

Survey cities: Arlington, Carrollton, Garland, Grand Prairie, Irving, Plano, and Richardson.

## Citizen Involvement

- It is the objective of the Mesquite City Council to ensure all citizens have access and input to City government. One measure of this objective is to show the number and types of forums available for citizen input.

Analysis of Citizen Participation in City Government			
By Type of Forums and Levels of Participation			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
	<i>Number of Meetings/Events</i>	<i>Number of Meetings/Events</i>	<i>Number of Meetings/Events</i>
City Council Meetings	25	29	28
Public Hearings	55	72	65
Student Government Day	2	2	2

# Administration

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The Department of Administration is comprised of five divisions, which provide service delivery in a variety of areas, each delineated below. The Department employs fifteen full-time equivalent employees.



## City Manager

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The City Manager is the chief administrative officer of the City, exercising direction over all municipal operations. Appointed by the City Council, the City Manager is responsible for execution of all Council-directed policies and ensuring municipal programs are administered both efficiently and effectively. Additionally, the City Manager presents to Council those actions and measures necessary for their consideration.

## Public Information Office

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The Public Information Office is responsible for effective communications both internally within the City organization and with the public. The Division prepares print media for distribution to the public including press releases, Mainstream newsletter, presentations for elected officials and other publications. The Division also coordinates information relating to the City's marketing efforts, image and promotion.

## Economic Development

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The Economic Development Division has two primary objectives: Retention and expansion of existing Mesquite businesses and relocation of new business to Mesquite. These two objectives are focused on commercial and industrial businesses with the ultimate goal of an increased tax base and higher wage jobs within a diversified local economy. The Division is also responsible for all tax abatement agreements monitoring and State required reporting. The Division serves as the City's representative to the North Texas Commission, The Dallas Area Economic Development Association, the Metroplex International Development Association, The Texas Economic Development Council and the Texas Economic Development Sales Tax Association. Additionally, the Division serves as staff support for the Mesquite Quality of Life Corporation and administers the 4B Sales Tax Fund.

## Mesquite Arts Center

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The Mesquite Arts Center was designed for specific disciplines – including vocal, chamber and orchestral music; drama and the visual arts – the Mesquite Arts Center provides intimate artistic spaces expertly engineered for each acoustical and visual consideration. The Black Box Theatre is completely flexible and is suitable for a variety of configurations. The Mesquite Arts Center Division is responsible for assisting touring art exhibits and local artists are represented in the Main and Chamber Galleries.

## Mesquite Convention and Visitors Bureau

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The Mesquite Convention & Visitors Bureau (CVB) is a destination marketing organization, dedicated to providing visitors with an enjoyable, quality experience. The CVB markets Mesquite's hotels and attractions to leisure, business and group travelers, providing information and services to assure that everyone who visits the City has an outstanding experience.

<b>Administration</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	\$1,620,775	\$1,853,148	\$1,949,355	\$1,992,052
Hotel Occupancy Tax Fund	1,100,594	1,135,058	1,155,246	1,149,000
Community Access and Cable TV Fund	226,028	72,208	72,208	72,208
Conference Center Capital Replacement Fund	<u>2,470</u>	<u>0</u>	<u>9,240</u>	<u>0</u>
<b>Total All Funds</b>	<b><u>\$2,949,867</u></b>	<b><u>\$3,060,414</u></b>	<b><u>\$3,186,049</u></b>	<b><u>\$3,213,260</u></b>

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
City Manager	\$909,866	\$957,009	\$956,595	\$929,066
Economic Development	232,256	253,699	239,619	249,496
Public Information Office	91,591	272,940	93,694	91,837
Marketing and Tourism	0	0	302,434	310,142
Mesquite Arts Center	112,867	114,500	116,327	112,911
Real Texas Festival	274,195	255,000	240,686	298,600
Keep Mesquite Beautiful, Inc.	22,000	22,000	22,000	22,000
Hotel Occupancy Tax Administration	339,735	350,200	340,200	343,572
Mesquite Chamber of Commerce	492,609	508,572	306,212	0
Convention and Visitors Bureau	0	0	222,486	522,286
Mesquite Arts Council, Inc.	123,125	127,143	132,174	130,571
Historic Mesquite, Inc.	123,125	127,143	132,174	130,571
Community Access and Cable TV Fund	226,028	72,208	72,208	72,208
Conference Center Capital Replacement Fund	<u>2,470</u>	<u>0</u>	<u>9,240</u>	<u>0</u>
<b>Total Divisions</b>	<b><u>\$2,949,867</u></b>	<b><u>\$3,060,414</u></b>	<b><u>\$3,186,049</u></b>	<b><u>\$3,213,260</u></b>

Expenditure Category	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Personal Services	\$1,211,338	\$1,279,845	\$1,282,866	\$1,343,899
Supplies	42,100	28,600	31,888	25,875
Contractual Services	1,558,026	1,594,178	1,694,537	1,725,486
Capital Outlay	20,403	39,791	58,758	0
Reimbursements	(40,000)	(40,000)	(40,000)	(40,000)
Other Financing Uses	<u>158,000</u>	<u>158,000</u>	<u>158,000</u>	<u>158,000</u>
<b>Total Categories</b>	<b><u>\$2,949,867</u></b>	<b><u>\$3,060,414</u></b>	<b><u>\$3,186,049</u></b>	<b><u>\$3,213,260</u></b>

<b>Administration</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	<u>10.00</u>	<u>12.00</u>	<u>14.00</u>	<u>14.00</u>
<b>Total All Funds</b>	<b>10.00</b>	<b>12.00</b>	<b>14.00</b>	<b>14.00</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
City Manager	6.00	6.00	6.00	6.00
Economic Development	2.00	2.00	2.00	2.00
Mesquite Arts Center	2.00	2.00	2.00	2.00
Public Information Office	1.00	1.00	1.00	1.00
Marketing and Tourism	<u>0.00</u>	<u>1.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Administration</b>	<b>11.00</b>	<b>12.00</b>	<b>14.00</b>	<b>14.00</b>

**City Manager**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00
Senior Administrative Aide	1.00	1.00	1.00	1.00
Administrative Aide	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total City Manager</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

**Economic Development**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Manager of Economic Development	1.00	1.00	1.00	1.00
Special Events Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Economic Development</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Mesquite Arts Center**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Arts Council Coordinator	1.00	1.00	1.00	1.00
Assistant Arts Council Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Mesquite Arts Center</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Public Information Office**

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Communications Manager	1.00	1.00	1.00	1.00
<b>Total Public Information Office</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**Marketing and Tourism**

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Marketing Manager	0.00	1.00	1.00	1.00
CVB Director	0.00	0.00	1.00	1.00
CVB Sales and Service Mgr.	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Mesquite Arts Center</b>	<b>0.00</b>	<b>1.00</b>	<b>3.00</b>	<b>3.00</b>

**Departmental Job Classifications**

	Actual	Adopted	Amended	Adopted
Job Classification	2006-07	2007-08	2007-08	2008-09
Administrative Aide	1.00	1.00	1.00	1.00
Arts Council Coordinator	1.00	1.00	1.00	1.00
Assistant Arts Council Coordinator	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00	1.00
CVB Director	0.00	0.00	1.00	1.00
CVB Sales and Service Mgr.	0.00	0.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Manager of Economic Development	1.00	1.00	1.00	1.00
Marketing Manager	0.00	1.00	1.00	1.00
Special Events Coordinator	1.00	1.00	1.00	1.00
Senior Administrative Aide	1.00	1.00	1.00	1.00
Senior Management Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total City Manager</b>	<b>11.00</b>	<b>12.00</b>	<b>14.00</b>	<b>14.00</b>

# Administration

## Objectives and Performance Measures

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### Citizen Communications

- It is the objective of the City Manager’s Office to provide citizens with current information about City services. This analysis shows communications tools used to achieve this objective, together with effectiveness measures.

Analysis of Citizen Communication Methods By Type, Content, and Feedback			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
<i>Mainstream Newsletter</i>			
Number/Percentage of Households Reached	38707 99%	39425 99%	39500 99%
Information Content (approx. column inches)	400	400	400
<i>City Website</i>			
Website - Vistors	1,864,832	1,966,220	2,100,000
Website - Hits	69,321,057	87,964,657	90,000,000
<i>Presentations</i>			
Citizen Presentations	7	7	7

### Arts Council

- It is the objective of the Mesquite Arts Council to encourage use of the Mesquite Arts Center for a wide range of cultural and educational endeavors. One measure of this objective is an analysis of the types of users and events occurring at the Center and the number of people participating in those events.

#### Types of Users

Arts Groups - nonprofit groups engaged in theater, music, dance, and/or the visual arts.

MISD - The Mesquite Independent School District.

City Departments - departments of the City of Mesquite.

Public - all other users/uses (i.e., private gatherings, wedding receptions).

Analysis of Mesquite Arts Center Usage By Type of Users, Events and Participants												
Type of User	<u>2006-07</u>				<u>2007-08</u>				<u>2008-09 Projected</u>			
	Number of Events	Percentage of Total Use	Number of Participants	Percentage of Total Participants	Number of Events	Percentage of Total Use	Number of Participants	Percentage of Total Participants	Number of Events	Percentage of Total Use	Number of Participants	Percentage of Total Participants
Arts Groups	479	83.0%	121,778	114.9%	515	84.0%	97,500	92.0%	515	84.0%	92,000	93.1%
MISD	20	3.0%	2,880	2.7%	20	3.0%	2,880	2.7%	20	3.0%	1,659	1.7%
City Departments	46	8.0%	3,794	3.6%	46	8.0%	3,794	3.6%	46	8.0%	2,889	2.9%
Public	30	5.0%	1,777	1.7%	30	5.0%	1,777	1.7%	30	5.0%	2,250	2.3%
Total	575	100.0%	130,229	122.91%	611	100.0%	105,951	100.00%	611	100.0%	98,798	100.00%

- It is the objective of the Mesquite Arts Council to provide opportunities for nonprofit groups to present arts programming under the terms of The Mesquite Arts Council/City of Mesquite *Local Cultural Grants Guidelines and Application*. This analysis shows by type of group, the number of projects received and the amount of funding invested.

Analysis of Mesquite Arts Center Cultural Grants								
By Type of Group, Number of Applications Received and Amount of Funding Invested								
<i>2006-07</i>			<i>2007-08</i>			<i>2008-09 Projected</i>		
<i>Number of Projects Received</i>	<i>Number of Projects Approved</i>	<i>Amount of Funding Invested</i>	<i>Number of Projects Received</i>	<i>Number of Projects Approved</i>	<i>Amount of Funding Invested</i>	<i>Number of Projects Received</i>	<i>Number of Projects Approved</i>	<i>Amount of Funding Invested</i>
8	8	\$7,000	2	2	\$7,000	2	tba	tba
2	2	\$5,000	2	2	\$5,000	1	tba	tba
11	11	\$25,000	7	7	\$18,500	10	tba	tba
0	0	\$0	0	0	\$0	0	tba	tba
2	1	\$2,500	1	1	\$2,000	2	tba	tba
8	8	\$35,000	8	8	\$35,000	5	tba	tba
4	4	\$26,000	0	0	\$0	4	tba	tba
35	34	100,500	20	20	67,500	24	tba	tba

## City Secretary

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The City Secretary is the Records Management Officer for the City of Mesquite and is responsible for establishing and maintaining a citywide records management program. The City Secretary's Office maintains official records relative to City Council actions, contracts, deeds for city-owned property, easements and city boards and commissions. As the records management officer, the City Secretary's primary emphasis is the continued enhancement of records management procedures in compliance with the Local Government Records Act to assure that the city's records are organized and maintained in an accessible and cost-efficient manner.



The City Secretary's Office also supervises all municipal elections and assists the Mayor and Councilmembers in scheduling appointments for special civic events and assists in researching and providing information to citizens, businesses and staff on a daily basis.

<b>City Secretary</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Category</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>\$360,771</u>	<u>\$363,474</u>	<u>\$391,005</u>	<u>\$368,572</u>
<b>Total All Funds</b>	<b><u>\$360,771</u></b>	<b><u>\$363,474</u></b>	<b><u>\$391,005</u></b>	<b><u>\$368,572</u></b>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
City Secretary	<u>\$360,771</u>	<u>\$363,474</u>	<u>\$391,005</u>	<u>\$368,572</u>
<b>Total Division</b>	<b><u>\$360,771</u></b>	<b><u>\$363,474</u></b>	<b><u>\$391,005</u></b>	<b><u>\$368,572</u></b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$232,301	\$239,313	\$236,298	\$241,927
Supplies	5,625	8,042	7,088	6,833
Contractual Services	121,512	116,119	147,619	119,812
Capital Outlay	1,333	0	0	0
<b>Total Categories</b>	<b><u>\$360,771</u></b>	<b><u>\$363,474</u></b>	<b><u>\$391,005</u></b>	<b><u>\$368,572</u></b>

<b>Authorized Staffing Levels</b>
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Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total General Fund</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
City Secretary	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total City Secretary</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2006-07	2007-08	2007-08	2008-09
City Secretary	1.00	1.00	1.00	1.00
Assistant City Secretary	1.00	1.00	1.00	1.00
Executive Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total City Secretary</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

# City Secretary

## Objectives and Performance Measures

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### Elections

- It is the objective of the City Secretary's Office to conduct all municipal elections in accordance with State law including meeting filing deadlines for filing certain financial reports. This analysis shows the number and percentage of candidates/political action committees (PACs) meeting all filing deadlines and number and percentage of financial reports filed by candidates/PACs.

Election Law Adherence						
By Number/Percent of Municipal Candidates/PACs Meeting All Filing Requirements						
	2006-07		2007-08		2008-09 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Candidates/PACs Meeting Deadlines for Filing Campaign Contribution and Expenditure Reports	0*	100%	17	88%	10	100%
Campaign Contribution and Expenditure Reports Filed	0*	100%	31	94%	20	100%
Candidates Meeting Deadline for Filing Personal Financial Statements	0*	100%	11	100%	10	100%
Personal Financial Statements Filed	0*	100%	11	100%	10	100%

\* The May 2007 General Election was cancelled and all unopposed candidates were declared elected to office.

### City Council Records

- It is the objective of the City Secretary's Office to prepare and submit City Council packets to each Council-member four days prior to a scheduled meeting. Occasionally, information for the City Council packet is submitted to the City Secretary's Office less than four days prior to a meeting. A supplement to the packet is required. This analysis shows the number of packets prepared, the percentage submitted within the goal and the percentage of packets that were supplemented.

Analysis of City Council Packets						
By Number/Percent of Packets Prepared and Submitted						
Within Four Days of Scheduled Meetings and Number/Percent of Supplements Prepared						
	2006-07		2007-08		2008-09 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Packets Prepared	24	100%	26	100%	24	100%
Packet Supplements	21	87%	17	65%	20	83%

- It is the objective of the City Secretary’s Office to process all ordinances, resolutions and other Council actions within four working days of passage.

Analysis of Process Time for City Council Actions By Number of Ordinances, Resolutions and Other Actions Processed Within Four Days of Council Passage						
	2006-07		2007-08		2008-09 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Ordinances	68	100%	96	100%	75	100%
Resolutions	56	100%	52	100%	50	100%
Other Actions	115	N/A	177	N/A	150	100%

- It is the objective of the City Secretary’s Office to transcribe the minutes of all City Council meetings within six days and to post Action Agendas for all regular City Council meetings on the City’s Web site within two days after the meetings. This analysis shows the number of minutes transcribed within the goal of six working days and the number of Action Agendas posted on the City’s Web site within two working days.

Analysis of Processing Time for City Council Minutes By Minutes Transcribed Within Six Working Days and Action Agendas Posted Within Two Working Days						
	2006-07		2007-08		2008-09 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Minutes Transcribed	27	100%	29	100%	27	100%
Action Agendas for Regular City Council Meetings Posted on to City’s Website	23	100%	24	100%	24	100%

### Legal Notices

- It is the objective of the City Secretary’s Office to publish all legal notices and documents as required by State law and within the time limit allowed. This analysis shows the number of documents published and the percentage published in a timely manner.

Analysis of Legal Notices Published By Number of Notices Published and Percentage Published Within Time Allowed by Law						
	2006-07		2007-08		2008-09 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Notices Published	240	100%	249	100%	240	100%

Records Management

- It is the objective of the City Secretary’s Office to maintain the City’s records within the provisions of applicable State law. This analysis shows the number of cubic feet of records authorized for storage and destruction and the percentage of authorized documents actually stored and destroyed.

Analysis of Records Authorized for Storage in Records Storage Center By Number of Cubic Feet of Records Authorized and Percentage Placed in Storage						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
CF/Records Stored	513	100%	500	100%	500	100%

Analysis of Records Authorized for Destruction By Number of Cubic Feet of Records Authorized and Percentage Destroyed						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
CF/Records Destroyed	1,317	100%	807	100%	900	100%

Legal Documents Filed with Dallas County

- It is the objective of the City Secretary’s Office to file all documents with Dallas County in accordance with all legal requirements. Documents include deeds, easements, liens and certain ordinances. This analysis shows the number and percentage of documents filed in compliance with all legal requirements.

Legal Documents Filed with Dallas County By Number/Percent of Documents Received for Filing						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Number of Legal Documents Filed	2,439	100%	3,159	100%	3,200	100%

## Public Information Requests

- It is the objective of the City Secretary’s Office to respond to all requests for public information in accordance with State law. Section 552.221 of the Government Code states that, “An officer for public information of a governmental body shall promptly produce public information for inspection, duplication or both on application by any person to the officer. Promptly means as soon as possible under the circumstances, that is, within a reasonable time, without delay.”

Analysis of Public Information Requests By Number of Requests Received and Completed						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Number of Requests	168	N/A	303	N/A	285	N/A

## City Attorney

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The City Attorney's Office furnishes legal advice to City officials and personnel, represents the City in lawsuits and litigation and prepares ordinances, resolutions, contracts and all other legal instruments. This office also prosecutes cases heard in Municipal Court involving infractions of City ordinances and State laws.

Primary objectives of the City Attorney's Offices include:

- Keeping the City Council advised of lawsuit status
- Fulfilling the legal needs of all departments
- Reducing the cost of litigation
- Coordinating with outside attorneys and encouraging early disposition of all lawsuits
- Issuing legal opinions in a timely manner
- Working closely with the City's insurance carrier to minimize claim losses
- Answering requests in a timely manner for information and records under the Public Information Act.
- Prosecuting cases heard in Municipal Court.



**City Attorney**  
**Financial Summary**  
**Fund Allocations, Divisional Allocations, Expenditure Categories**  
**Fiscal Years 2006-07 to 2008-09**

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	\$740,291	\$796,680	\$799,395	\$819,138
<b>Total All Funds</b>	<b>\$740,291</b>	<b>\$796,680</b>	<b>\$799,395</b>	<b>\$819,138</b>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
City Attorney	\$740,291	\$796,680	\$799,395	\$819,138
<b>Total Division</b>	<b>\$740,291</b>	<b>\$796,680</b>	<b>\$799,395</b>	<b>\$819,138</b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$656,502	\$746,193	\$748,341	\$761,971
Supplies	3,248	3,420	4,109	4,988
Contractual Services	79,225	45,710	45,631	50,525
Capital Outlay	1,316	1,357	1,314	1,654
<b>Total Categories</b>	<b>\$740,291</b>	<b>\$796,680</b>	<b>\$799,395</b>	<b>\$819,138</b>

**Authorized Staffing Levels**

**Staffing Levels by Fund**

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	7.00	7.00	7.00	7.00
<b>Total General Fund</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

**Summary of Divisional Staffing Levels**

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
City Attorney	7.00	7.00	7.00	7.00
<b>Total City Attorney</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

**Departmental Job Classification**

	Actual	Adopted	Amended	Adopted
Job Classification	2006-07	2007-08	2007-08	2008-09
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney I	1.00	1.00	1.00	1.00
Assistant City Attorney II	1.00	1.00	1.00	1.00
Paralegal I	2.00	2.00	2.00	2.00
Paralegal II	1.00	1.00	1.00	1.00
<b>Total City Attorney</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

# City Attorney

## Objectives and Performance Measures

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### Legal Opinions/Memoranda

- It is the objective of the Mesquite City Attorney’s Office to provide the City Council, the City Manager and City Departments with competent and accurate legal advise on a wide range of administrative and operational issues. For purposes of this analysis, a formal legal opinion is given in response to a formal request for the opinion. A memorandum also renders an opinion, but under less formal circumstances.

Analysis of Legal Opinions/Memoranda			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Legal Opinions	5	8	8
Legal Memoranda	122	72	100
Total	127	80	108

### Ordinances, Resolutions, and Other Legal Documents

- It is the objective of the Mesquite City Attorney’s Office to draft, review and/or prepare City ordinances and resolutions. The office also reviews and prepares contracts and other legal documents. This analysis shows the number of ordinances, resolutions, contracts, court complaints, insurance claims and other documents processed by the City Attorney’s Office.

Analysis of Documents Processed			
	<u><i>2006-07</i></u>	<u><i>2007-08</i></u>	<u><i>2008-09 Projected</i></u>
Ordinances	68	96	75
Resolutions	56	52	50
Contracts	84	65	65
Insurance Claims	129	217	249
Total	337	430	439

Meetings

- It is the objective of the Mesquite City Attorney’s Office to act as legal advisor and/or legal representative for meetings of the City Council, Planning and Zoning Commission, Board of Adjustment, Development Review Committee and others, as required. This analysis shows the number of meetings attended.

Analysis of Meetings Attended			
By Type/Number of Meetings			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
City Council	24	24	24
Planning & Zoning Commission	24	24	24
Board of Adjustment	12	12	12
Development Review Committee	52	4	0
Others: Outside Attorneys, Manager's staff, Governmental Agencies and Mediation Hearings	290	301	317
Total	402	365	377

Opens Records Act

- It is the objective of the City Attorney’s Office to ensure that the City complies with all provisions of State law governing open records. This analysis shows the number of requests for records/documents made under the provisions of the Texas Opens Records Act. The analysis also shows the number of times the City Attorney’s Office requested an opinion from the Texas Attorney General related to open records.

Analysis of Open Records Activity			
By Number of Requests for Open Records, and Number of Opinions Requested From Texas Attorney General			
	<u><i>2006-07</i></u>	<u><i>2007-08</i></u>	<u><i>2008-09 Projected</i></u>
Open Records Requests	782	578	600
Open Records Requests Requiring an Opinion From the Texas Attorney General	73	39	50
Total	855	617	650

## Training

- It is the objective of the Mesquite City Attorney's Office to meet or exceed all annual state training requirements for municipal attorneys. This analysis shows the number and type of training hours attained by staff attorneys.

Analysis of Attorney Training Hours (Per Attorney) By Number of Hours, Type of Training, and Required/Additional Training						
	2006-07		2007-08		2008-09 Projected	
	<i>Required</i>	<i>Additional</i>	<i>Required</i>	<i>Additional</i>	<i>Required</i>	<i>Additional</i>
Ethics	1.00	1.25	1.00	1.25	1.00	1.25
Other Legal Education	14.00	21.60	14.00	21.60	14.00	21.60
Total	15.00	22.85	15.00	22.85	15.00	22.85

# Human Resources

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**H**uman Resources provides important services to the City of Mesquite. Primary among the department's service areas is supplying all city departments with qualified applicants to fill job vacancies.

The department is comprised of five divisions with each division responsible for specific tasks and duties. Divisions within the department include Human Resources Administration, Risk Management, Training, Medical Health Claims and General Liability Insurance.



## **Human Resources Administration**

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Responsible for supplying the City with qualified job applicants, Human Resources Administration coordinates a recruiting and testing program aimed at achieving this objective. This division also manages the classification and job family pay plans, develops and administers various employee benefit and morale-building programs, maintains employee records and files and renders services to operating departments on all matters related to or affecting personnel.

## **Risk Management**

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The Risk Management Division is responsible for making and carrying out decisions that will minimize the adverse effects of accidental losses upon the City. With enlisted efforts from all City personnel, preventing and reducing the probability and severity of accidental losses becomes a shared responsibility. Specifically, the Risk Management Division is responsible for protecting City assets, ensuring a safe environment for employees and for members of the public who may come into contact with these employees as services are provided and minimizing the possibility of interruption of vital public services.

## **Training**

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The Training Division facilitates and provides training and organizational development programs to the City. The division institutes training programs aimed at assisting City employees in maintaining, improving and learning job-related skills.

## **Medical Health Claims**

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The Medical Health Insurance Fund accounts for the provision of group life and health insurance coverage for all full-time city employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Emphasis on preventive care and healthy lifestyles along with the managed-care health insurance program work to reduce medical insurance expenses.

## **General Liability Insurance**

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The City's general liability insurance fund program includes assurances that available coverage and financial resources are available to meet liability claims.

<b>Human Resources</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	\$878,881	\$928,381	\$974,294	\$962,503
Medical Health Claims Fund	11,753,621	12,630,520	11,979,320	11,979,320
General Liability Fund	<u>2,102,145</u>	<u>2,134,491</u>	<u>2,079,399</u>	<u>1,996,489</u>
<b>Total All Funds</b>	<b><u>\$14,734,647</u></b>	<b><u>\$15,693,392</u></b>	<b><u>\$15,033,013</u></b>	<b><u>\$14,938,312</u></b>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Human Resources Admin	\$865,620	\$914,431	\$960,344	\$952,903
Risk Management	15	0	0	0
Training	13,246	13,950	13,950	9,600
Medical Health Claims	11,753,621	12,630,520	11,979,320	11,979,320
General Liability Insurance	<u>2,102,145</u>	<u>2,134,491</u>	<u>2,079,399</u>	<u>1,996,489</u>
<b>Total Divisions</b>	<b><u>\$14,734,647</u></b>	<b><u>\$15,693,392</u></b>	<b><u>\$15,033,013</u></b>	<b><u>\$14,938,312</u></b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$1,309,882	\$1,445,109	\$1,482,283	\$1,463,315
Supplies	39,766	56,530	53,591	47,909
Contractual Services	13,640,047	14,527,149	13,836,409	13,741,138
Capital Outlay	50,643	30,095	28,749	35,864
Reimbursements	<u>(305,691)</u>	<u>(365,491)</u>	<u>(368,019)</u>	<u>(349,914)</u>
<b>Total Categories</b>	<b><u>\$14,734,647</u></b>	<b><u>\$15,693,392</u></b>	<b><u>\$15,033,013</u></b>	<b><u>\$14,938,312</u></b>

<b>Human Resources</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	14.50	15.00	15.00	15.00
<b>Total General Fund</b>	14.50	15.00	15.00	15.00

**Summary of Divisional Staffing Levels**

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Human Resources Administration	10.50	11.00	11.00	11.00
Risk Management	4.00	4.00	4.00	4.00
<b>Total Human Resources</b>	14.50	15.00	15.00	15.00

**Human Resources Administration**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Director of Human Resources	1.00	1.00	1.00	1.00
Manager of Human Resources	0.00	0.00	0.00	0.00
Human Resources Supervisor	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Senior Analyst	2.00	2.00	2.00	2.00
Human Resources Specialist	5.00	5.00	5.00	5.00
Recruiter	0.50	1.00	1.00	1.00
<b>Total Human Resources Administration</b>	10.50	11.00	11.00	11.00

**Risk Management**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Human Resources Administrator-Risk Mgmt	1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00	2.00
Human Resources Analyst	1.00	1.00	1.00	1.00
<b>Total Risk Management</b>	4.00	4.00	4.00	4.00

**Departmental Job Classifications**

Job Classification	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Supervisor	1.00	1.00	1.00	1.00
Human Resources Administrator-Risk Mgmt	1.00	1.00	1.00	1.00
Human Resources Analyst	2.00	2.00	2.00	2.00
Human Resources Senior Analyst	2.00	2.00	2.00	2.00
Human Resources Specialist	7.00	7.00	7.00	7.00
Recruiter	0.50	1.00	1.00	1.00
<b>Total Department of Human Resources</b>	14.50	15.00	15.00	15.00

# Human Resources

## Objectives and Performance Measurements

### Risk Management

- It is the objective of the Risk Management Division to minimize the risk of work-related injuries and illnesses to City employees. Also, the Division strives to reduce the City's exposure to employee productivity losses, as well as the financial losses resulting from work-related injuries and illnesses. One measure of this objective is an analysis of employee and supervisor training designed to increase safe working conditions. This analysis shows the types of training given, the number of participants and the number of hours of training given.

Analysis of Safety Training						
By Type of Training, Number of Participants, and Hours of Training						
Type of Training	2006-07		2007-08		2008-09 Projected	
	Number of Participants	Hours of Training	Number of Participants	Hours of Training	Number of Participants	Hours of Training
Miscellaneous	0	0	315	331	347	364
Equipment Safety	306	890	317	868	349	954
Construction Safety	116	162	236	786	260	864
Health & Wellness	226	166	338	283	372	311
Substance Abuse	354	143	54	54	59	59
Total	1,002	1,361	1,260	2,321	1,386	2,553

- This analysis shows the number of workers' compensation claims by department or division, number of claims, average number of workdays lost and average cost of per claim.

Analysis of Workers' Compensation Claims									
By Department/ Division, Number of Claims, Average Number of Work Days Lost, and Average Cost Per Claim									
Department/Division	2006-07			2007-08			2008-09 Projected		
	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim	Number of Claims*	Average Number of Work Days Lost	Average Cost Per Claim
Community Development	0	0	\$0	0	0	\$0	0	0	\$0
Public Works	44	3	\$2,265	53	7	\$4,761	48	6	\$4,285
Fire	27	21	\$10,899	31	22	\$13,378	28	20	\$12,040
Parks & Rec	4	0	\$411	12	2	\$1,630	11	2	\$1,467
Police	40	6	\$5,751	28	5	\$4,304	25	4	\$3,874
Other	12	12	\$9,944	8	16	\$8,594	7	14	\$7,735
Total	127	7	\$4,878	132	9	\$5,445	119	8	\$4,900

\* includes lost-time and no lost-time injuries.

## Applications

- It is the objective of the Human Resources Department to provide City departments with applications meeting requirements for job openings. This analysis shows, by job family, the number of positions posted for recruitment and the number of applications received for posted positions.

Analysis of Positions Posted and Number of Applications Received by Job Family						
Job Family	2006-07		2007-08		2008-09 Projected	
	Positions Posted	Applications Received	Positions Posted	Applications Received	Positions Posted	Applications Received
Administrative/Specialist	17	883	16	1,226	18	1,349
Clerical	35	8,845	21	12,694	23	13,963
Hourly/Seasonal	12	582	10	1,164	11	1,280
Labor	23	2,177	9	1,643	10	1,807
Maintenance/Trades	38	3,143	42	7,649	46	8,414
Professional/Managerial	16	1,449	16	1,162	18	1,278
Executive	0	0	1	202	1	222
Engineering	0	8	1	22	1	24
Total	141	17,087	116	25,762	128	28,338

## Employee Training

- It is the objective of the Human Resources Department to provide ongoing training opportunities for City employees that enrich job and interpersonal skills by utilizing professional training sources for job specific topics and the use of internal training professionals. Specific “activity based” measures which provide the analysis to determine utilization of in-house and contract-training services are: total number of training hours (in-house vs. contract), total number of hours employees trained (general employee population vs. supervisors) and money saved by in-house training.

Analysis of Employee Training Activities In-House/Contract, Number of Hours of Training and Money Saved			
	2006-07	2007-08	2008-09 Projected
<i>Training Hours by:</i>			
In-House	593	210	231
Contract	1,440	520	572
<i>Training Hours by:</i>			
General Employee Population	1,210	524	576
Supervisors	825	206	227
Money Saved by In-House (In-House training hours x \$20/hr)	\$11,860	\$4,200	\$4,620

Health Claim Processing

- It is the objective of the Human Resources Department to monitor the health claims processing activity. This analysis shows the number of claims processed and the average claim turn around time.

Analysis of Medical & Pharmacy Claims						
	2006-07		2007-08		2008-09	
	Budgeted	Actual	Budgeted	Actual	Budgeted	Projected
Medical Claims	\$ 8,117,800	\$ 7,207,982	\$ 6,960,000	\$ 6,527,448	\$ 6,960,000	\$ 6,527,448
Pharmacy Claims	\$ 1,137,000	\$ 1,051,535	\$ 500,000	\$ 471,775	\$ 500,000	\$ 471,775
Administrative Fees	\$ 1,000,000	\$ 958,995	\$ 970,000	\$ 955,477	\$ 970,000	\$ 955,477
MEHC Clinic & Pharmacy	\$ 835,500	\$ 1,103,115	\$ 1,955,000	\$ 1,998,010	\$ 1,955,000	\$ 1,998,010
Total	\$ 11,090,300	\$ 10,321,627	\$ 10,385,000	\$ 9,952,710	\$ 10,385,000	\$ 9,952,710

Overtime Hours

- It is the objective of the Human Resources Department to accurately track employee overtime hours, ensuring such hours are compensated by the City in compliance with applicable state and federal laws and regulations. This analysis shows, by department, the number of overtime hours worked by employees and the percentage of those hours to total work hours.

Analysis of Employee Overtime									
by Department, Total Work Hours, Overtime Time Hours and Percentage to Total Work Hours									
	2006-07			2007-08			2008-09 Projected		
	City Department	Total Work Hours	Overtime		Total Work Hours	Overtime		Total Work Hours	Overtime
Overtime Hours			% of O/T Hrs. to Total Hours	Overtime Hours		% of O/T Hrs. to Total Hours	Overtime Hours		% of O/T Hrs. to Total Hours
Administration	22,160	0	0.00%	26,344	0	0.00%	26,344	0	0.00%
Airport	12,897	146	1.13%	12,887	191	1.48%	12,887	191	1.48%
Budget	4,160	0	0.00%	4,192	0	0.00%	4,192	0	0.00%
City Attorney	12,480	0	0.00%	12,576	0	0.00%	12,576	0	0.00%
City Secretary	6,489	0	0.00%	6,288	0	0.00%	6,288	0	0.00%
Community Development	79,513	392	0.49%	86,321	63	0.07%	86,321	63	0.07%
Community Services	77,258	3,582	4.64%	91,049	3,008	3.30%	91,049	3,008	3.30%
Finance	105,028	431	0.41%	109,067	322	0.30%	109,067	322	0.30%
Fire	585,016	21,212	3.63%	632,908	20,820	3.29%	632,908	20,820	3.29%
IT	30,631	871	2.84%	35,383	836	2.36%	35,383	836	2.36%
Human Resources	31,200	9	0.03%	31,752	0	0.00%	31,752	0	0.00%
Library Services	67,884	0	0.00%	66,657	0	0.00%	66,657	0	0.00%
Parks & Rec	285,882	6,105	2.14%	291,310	4,923	1.69%	291,310	4,923	1.69%
Police	593,694	72,861	12.27%	695,445	69,110	9.94%	695,445	69,110	9.94%
Public Works	492,269	19,057	3.87%	506,017	11,852	2.34%	506,017	11,852	2.34%
Total	2,406,559	124,666	5.2%	2,608,196	111,123	4.3%	2,608,196	111,123	4.3%

## Sick Leave

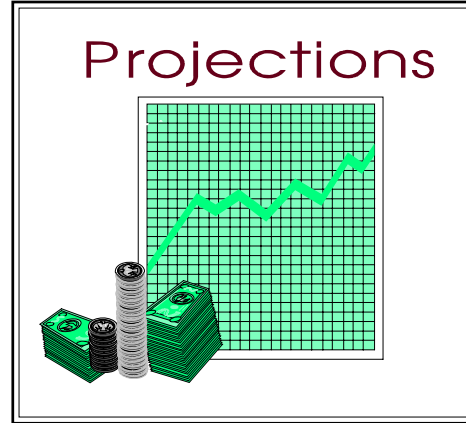
- It is the objective of the Human Resources Department to accurately track employee leave hours granted under the provisions of the City's sick leave policies. This analysis shows, by department, the number sick leave hours taken by employees and the percentage of those hours to total work hours.

Analysis of Sick Leave Time Taken									
by Department, Total Work Hours, Sick Leave Time Hours and Percentage to Total Work Hours									
City Department	2006-07			2007-08			2008-09 Projected		
	Sick Leave			Sick Leave			Sick Leave		
	Total Work Hours	Sick Leave Hours	% of Sick Leave to Total Hours	Total Work Hours	Sick Leave Hours	% of Sick Leave to Total Hours	Total Work Hours	Sick Leave Hours	% of Sick Leave to Total Hours
Administration	22,160	578	2.6%	26,344	542	2.1%	26,344	542	2.1%
Airport	12,897	95	0.7%	12,887	136	1.1%	12,887	136	1.1%
Budget	4,160	38	0.9%	4,192	106	2.5%	4,192	106	2.5%
City Attorney	12,480	546	4.4%	12,576	646	5.1%	12,576	646	5.1%
City Secretary	6,489	56	0.9%	6,288	65	1.0%	6,288	65	1.0%
Community Development	79,513	2,966	3.7%	86,321	4,128	4.8%	86,321	4,128	4.8%
Community Services	77,258	2,908	3.8%	91,049	3,325	3.7%	91,049	3,325	3.7%
Finance	105,028	3,715	3.5%	109,067	4,362	4.0%	109,067	4,362	4.0%
Fire	585,016	20,221	3.5%	632,908	18,981	3.0%	632,908	18,981	3.0%
IT	30,631	1,426	0.0%	35,383	1,211	3.4%	35,383	1,211	3.4%
Human Resources	31,200	480	1.5%	31,752	890	2.8%	31,752	890	2.8%
Library Services	67,884	1,616	2.4%	66,657	1,750	2.6%	66,657	1,750	2.6%
Parks & Recreation	285,882	4,613	1.6%	291,310	4,421	1.5%	291,310	4,421	1.5%
Police	593,694	20,805	3.5%	695,445	19,388	2.8%	695,445	19,388	2.8%
Public Works	492,269	16,849	3.4%	506,017	15,882	3.1%	506,017	15,882	3.1%
Total	2,406,559	76,912	3.2%	2,608,196	75,833	2.9%	2,608,196	75,833	2.9%

## Budget and Research

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The Department of Budget and Research is responsible for preparation and development of the City's annual operating and capital improvement budgets as well as providing financial information to the City Manager and City Council with which to base short- and long-term management decisions. Additionally, this department provides support to other City departments in development and execution of adopted budgets.



<b>Budget and Research</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>\$215,117</u>	<u>\$218,407</u>	<u>\$222,103</u>	<u>\$221,209</u>
<b>Total All Funds</b>	<b><u>\$215,117</u></b>	<b><u>\$218,407</u></b>	<b><u>\$222,103</u></b>	<b><u>\$221,209</u></b>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Budget Office	<u>\$215,117</u>	<u>\$218,407</u>	<u>\$222,103</u>	<u>\$221,209</u>
<b>Total Divisions</b>	<b><u>\$215,117</u></b>	<b><u>\$218,407</u></b>	<b><u>\$222,103</u></b>	<b><u>\$221,209</u></b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$194,414	\$197,332	\$203,057	\$208,969
Supplies	1,871	2,220	1,470	1,600
Contractual Services	18,832	18,855	17,576	10,640
Capital Outlay	0	0	0	0
<b>Total Categories</b>	<b><u>\$215,117</u></b>	<b><u>\$218,407</u></b>	<b><u>\$222,103</u></b>	<b><u>\$221,209</u></b>

<b>Authorized Staffing Levels</b>
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Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total General Fund</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Budget Office	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Budget Department</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classifications	2006-07	2007-08	2007-08	2008-09
Budget Director	1.00	1.00	1.00	1.00
Budget Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Budget Department</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## Budget and Research Objectives and Performance Measures

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### Capital Projects

- It is the objective of the Department of Budget and Research to ensure that appropriations, contracts and contract payments for all authorized capital projects are promptly and accurately posted to the city's accounting and budgeting systems.

Analysis of Capital Project Document Processing By Type			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
	<i>Number Processed</i>	<i>Number Processed</i>	<i>Number Processed</i>
Appropriation Revisions	325	291	300
Contract Encumbrances	178	157	150
Contract Payments	386	541	500

### Departmental Budgeting

- It is the objective of the Department of Budget and Research to prepare the city's annual operating and capital improvement budgets in a manner, which is fiscally responsible and does not compromise the fiscal integrity of the City. Accomplishment of this objective is measured by number of individual budgets reviewed and revenue and rate projections developed.

Analysis of Significant Budgetary Activity By Budgets Reviewed and Revenue Projections						
	<i>2006-07</i>		<i>2007-08</i>		<i>2008-09 Projected</i>	
	<i>Budgets Reviewed</i>	<i>Appropriations</i>	<i>Budgets Reviewed</i>	<i>Appropriations</i>	<i>Budgets Reviewed</i>	<i>Appropriations</i>
General Fund	85	99,091,626	86	104,280,355	86	101,671,978
Water & Sewer	12	33,899,495	12	35,380,677	13	37,735,960
	<i>Number Projections Developed</i>	<i>Accuracy Rate Projection to Actual</i>	<i>Number Projections Developed</i>	<i>Accuracy Rate Projection to Actual</i>	<i>Number Projections Developed</i>	<i>Accuracy Rate Projection to Actual</i>
General Fund	112	100.93%	112	99.01%	112	100.00%
Water & Sewer Fund	13	92.36%	13	96.48%	13	100.00%

GFOA Budget Conformance

- It is the objective of the Department of Budget and Research to prepare a budget document, which meets program criteria set forth in the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program. The City of Mesquite’s budget shall 1) serve as a policy document delineating goals and objectives the City hopes to achieve in the fiscal period being presented, as well as future periods when possible, 2) serve as an operations guide explaining the make-up of its organizational units and how they relate to adopted programs, 3) serve as a financial plan detailing fund structure, budgetary basis of presentation, results of operations for both historical and current fiscal periods and explain significant changes in financial condition from one reporting period to another, and 4) serve as a communications medium ensuring that comprehension of the budget document is achieved by all readers.

Analysis of GFOA Budget Review									
	<i>2006-07</i>			<i>2007-08</i>			<i>2008-09 Projected</i>		
	Yes	No		Yes	No		Yes	No	
Budget Document Awarded GFOA Distinguished Presentation Award	★			★			To be Announced		

## Finance

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The Department of Finance is comprised of thirteen divisions that provide service delivery in a variety of areas, each delineated below. The Department employs 55 full-time equivalent employees.



### Finance Administration

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The Finance Administration Division is responsible for the conduct of the City's financial affairs. This division also provides oversight and direction of those divisions in the Department of Finance which are accountable for seeing that the financial integrity of the City is maintained. Finance Administration is also responsible for cash and investing activities, portfolio management and reporting; management of the City's bonded indebtedness program, debt service payments and depository agreements.

### Accounting

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The Accounting Division is responsible for providing a financial and reporting system required to safeguard and account for City assets and to record financial transactions in accordance with State law, the City Charter, City ordinances and generally accepted accounting principles. Financial records are maintained for general ledger accounts, payroll, accounts payable, cash receipts and bank reconciliation. Other financial functions include interim and annual financial reporting, annual audit preparations, and state and federal grant reporting.

### Purchasing

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The Purchasing Division is responsible for all City purchases and contractual activities. This involves determining service needs, researching available products and services, developing City standards and specifications, obtaining informal and formal bid quotations and inspecting delivered goods and services prior to payment. Purchasing is also responsible for the sale of all obsolete equipment and goods and pursuit of used equipment/furniture via auctions.

### Warehouse

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The Warehouse Division is responsible for ordering, receiving, storing and issuing commodities essential for City departments. The Warehouse also estimates quantities, orders items on bid and assists in the preparation of bid documents for stock items. In addition, the division handles and stores the City's records in the records storage facility.

### Transportation Pool

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The Transportation Pool Division provides transportation for all City employees not regularly assigned vehicles in their respective departments.

### Printshop/Mailroom

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The Printshop/Mailroom Division is responsible for all in-house printing, mail collection and distribution, and maintaining inventory of forms, envelopes and paper.

**Telecommunications** \_\_\_\_\_

The Telecommunications Division is responsible for the administration of the telephone system. This division handles all repair calls and coordination between using departments and Southwestern Bell, AT&T, and /or Avaya Technologies for maintenance, moves, changes and new installations, ordering equipment and programming translations for the telephone system.

**Tax Office** \_\_\_\_\_

The Tax Office Division is responsible for the billing and collection of ad valorem taxes for the City. In addition, the division collects ad valorem taxes for the Mesquite Independent School District (MISD) on a contractual basis. Cost to the MISD is on a pro-rated basis. Other responsibilities of this office include maintenance of ownership records and plat books and billing of special assessments.

**Municipal Court** \_\_\_\_\_

The Municipal Court Division is responsible for the legal resolution of all City traffic cases, all criminal cases arising under City ordinances and all Class C misdemeanors filed with the court. The Municipal Court is also responsible for warrants issued, processing after dispositions are finalized, quarterly warrant audits and monthly reporting.

**Water and Sewer Accounting** \_\_\_\_\_

Water and Sewer Accounting Division is responsible for utility customer service and centralized cash service. Duties of utility customer service personnel include the maintenance, mailing and collection of residential and commercial customer accounts for water, sewer and garbage charges. The central cashier is responsible for the collection, balancing and depositing of all other City invoices and fees.

**Central Copy** \_\_\_\_\_

The Central Copy budget accounts for all expenditures associated with all copiers located throughout City facilities. A predetermined rate per copy is charged to department users and reimbursed to the Central Copy budget.

<b>Finance</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	\$3,381,959	\$4,127,089	\$3,782,996	\$4,008,336
Special Revenue Fund	60,367	53,179	63,098	63,103
Water and Sewer Fund	<u>1,918,745</u>	<u>2,277,560</u>	<u>2,388,038</u>	<u>2,588,548</u>
<b>Total All Funds</b>	<b><u>\$5,361,071</u></b>	<b><u>\$6,457,828</u></b>	<b><u>\$6,234,132</u></b>	<b><u>\$6,659,987</u></b>

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Finance Administration	\$405,038	\$1,016,962	\$669,393	\$780,185
Accounting	481,104	514,067	471,093	522,451
Purchasing	302,263	315,257	319,368	324,490
Warehouse	207,037	215,419	214,532	220,487
Transportation Pool	(4,411)	35,408	35,408	(2,329)
Printshop/Mailroom	212,131	230,946	223,476	223,981
Telecommunications	300,157	248,928	249,800	382,662
Central Copy	58,162	74,591	74,591	76,314
Tax Office	610,718	646,985	655,772	653,323
Municipal Court	809,760	828,526	869,563	826,772
Municipal Court Technology	60,367	53,179	63,098	63,103
Water and Sewer Accounting	<u>1,918,745</u>	<u>2,277,560</u>	<u>2,388,038</u>	<u>2,588,548</u>
<b>Total Divisions</b>	<b><u>\$5,361,071</u></b>	<b><u>\$6,457,828</u></b>	<b><u>\$6,234,132</u></b>	<b><u>\$6,659,987</u></b>

Expenditure Category	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Personal Services	\$3,105,263	\$3,185,344	\$3,211,779	\$3,169,623
Supplies	49,435	57,990	61,122	53,745
Contractual Services	2,080,629	3,218,205	2,954,193	3,373,301
Capital Outlay	259,425	78,129	88,878	145,158
Reimbursements	(140,347)	(81,840)	(81,840)	(81,840)
Other Financing Uses	<u>6,666</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Categories</b>	<b><u>\$5,361,071</u></b>	<b><u>\$6,457,828</u></b>	<b><u>\$6,234,132</u></b>	<b><u>\$6,659,987</u></b>

<b>Finance</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	41.00	42.50	42.50	42.00
Water and Sewer Fund	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>
<b>Total All Funds</b>	<b>53.50</b>	<b>55.00</b>	<b>55.00</b>	<b>54.50</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Finance Administration	4.00	4.00	4.00	3.50
Accounting	7.00	7.00	7.00	7.00
Purchasing	4.00	4.00	4.00	4.00
Printshop/Mailroom	3.00	3.00	3.00	3.00
Telecommunications	1.00	1.00	1.00	1.00
Warehouse	4.00	4.00	4.00	4.00
Tax Office	5.00	5.00	5.00	5.00
Municipal Court	13.00	14.50	14.50	14.50
Water and Sewer Accounting	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>	<u>12.50</u>
<b>Total Department of Finance</b>	<b>53.50</b>	<b>55.00</b>	<b>55.00</b>	<b>54.50</b>

**Finance Administration**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Cash and Debt Coordinator	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Intern	0.00	0.00	0.00	0.50
Senior Management Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
<b>Total Finance Administration</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.50</b>

**Accounting**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounting System Coordinator	1.00	1.00	1.00	1.00
Accounts Payable Technician	2.00	2.00	2.00	2.00
Administrative Clerk	1.00	1.00	1.00	1.00
Manager of Accounting Services	1.00	1.00	1.00	1.00
Payroll Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Accounting Office</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

### Purchasing

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Manager of Purchasing/Telecommunications	1.00	1.00	1.00	1.00
Purchasing Clerk	2.00	2.00	2.00	2.00
Purchasing Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Purchasing Office</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Printshop/Mailroom

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Print/Postal Services Supervisor	1.00	1.00	1.00	1.00
Printer	1.00	1.00	1.00	1.00
Support Services Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Printshop/Mailroom</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Telecommunications

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Senior Telecommunication Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Telecommunications</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Warehouse

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Warehouse Clerk	2.00	2.00	2.00	2.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
Warehouse Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Warehouse</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Tax Office

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Accounting Clerk	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Manager of Collections	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Customer Service Representative	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Tax Office</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Municipal Court

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Assistant Municipal Judge (FTE)	0.00	0.50	0.50	0.50
Associate Municipal Judge	0.00	1.00	1.00	1.00
Court Compliance Representative	1.00	1.00	1.00	1.00
Municipal Court Clerk	8.00	8.00	8.00	8.00
Municipal Court Coordinator	1.00	1.00	1.00	1.00
Municipal Court Judge	1.00	1.00	1.00	1.00
Senior Municipal Court Clerk	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Municipal Court</b>	<b>13.00</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>

### Water and Sewer Accounting

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Cashier	3.00	3.00	3.00	3.00
Customer Service Representative	3.00	3.00	3.00	3.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Senior Cashier	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
Support Services Clerk	1.00	1.00	1.00	1.00
Telecommunications Technician	1.00	1.00	1.00	1.00
Utility Service Clerk	1.00	1.00	1.00	1.00
Warehouse Clerk (FTE)	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Water and Sewer Accounting</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>	<b>12.50</b>

### Departmental Job Classifications

Job Classification	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Accounting Clerk	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounting System Coordinator	1.00	1.00	1.00	1.00
Accounts Payable Technician	2.00	2.00	2.00	2.00
Administrative Clerk	1.00	1.00	1.00	1.00
Assistant Municipal Judge	0.00	0.50	0.50	0.50
Associate Municipal Judge	0.00	1.00	1.00	1.00
Cash and Debt Coordinator	1.00	1.00	1.00	1.00
Cashier	3.00	3.00	3.00	3.00
Court Compliance Representative	1.00	1.00	1.00	1.00
Customer Service Representative	4.00	4.00	4.00	4.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Intern	0.00	0.00	0.00	0.50
Manager of Accounting Services	1.00	1.00	1.00	1.00
Manager of Collections	1.00	1.00	1.00	1.00
Manager of Purchasing/Telecommunications	1.00	1.00	1.00	1.00
Municipal Court Clerk	8.00	8.00	8.00	8.00
Municipal Court Coordinator	1.00	1.00	1.00	1.00
Municipal Court Judge	1.00	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00	1.00
Print/Postal Services Supervisor	1.00	1.00	1.00	1.00
Printer	1.00	1.00	1.00	1.00
Purchasing Clerk	2.00	2.00	2.00	2.00
Purchasing Supervisor	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Cashier	1.00	1.00	1.00	1.00
Senior Customer Service Representative	2.00	2.00	2.00	2.00
Senior Management Analyst	1.00	1.00	1.00	0.00
Senior Municipal Court Clerk	2.00	2.00	2.00	2.00
Senior Telecommunications Technician	1.00	1.00	1.00	1.00
Support Services Clerk	2.00	2.00	2.00	2.00
Telecommunications Technician	1.00	1.00	1.00	1.00
Utility Service Clerk	1.00	1.00	1.00	1.00
Warehouse Clerk	2.00	2.00	2.00	2.00
Warehouse Clerk (FTE)	0.50	0.50	0.50	0.50
Warehouse Supervisor	1.00	1.00	1.00	1.00
Warehouse Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Department of Finance</b>	<b>53.50</b>	<b>55.00</b>	<b>55.00</b>	<b>54.50</b>

# Finance

## Objectives and Performance Measures

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### Central Copy

- It is the objective of Central Copy to provide all City departments with dependable copiers, producing good quality copies at the lowest price per copy. One way the objective can be measured is through an analysis of service contracts. This analysis shows - by manufacturer - the number of copiers the City owns or leases, the cost of service contracts, the number of service calls, the average cost per service call and the average service call cost per copier.

Analysis of Copier Maintenance Costs By Manufacturer, Cost of Service Contracts, Cost per Service Call, and Number of Copies Made						
	2006-07		2007-08		2008-09	
	Konica	Ricoh	Konica	Ricoh	Konica	Ricoh
Number of Copiers	43	1	43	1	43	1
Average Copier Age	3	2	4	3	3	4
Total Cost of Service Contract	\$131,468	\$513	\$120,000	\$513	\$120,000	\$513
Number of Service Calls	150	4	90	2	85	3
Average Service Contract Cost Per Machine	\$3,057	\$513	\$2,791	\$513	\$2,791	\$513
Average Cost Per Service Call Per Copier	\$21	\$128	\$31	\$256	\$31	\$256

### Purchasing

- It is the objective of the Purchasing Division to purchase the goods and services required for the operation of the City in the most efficient, cost-effective manner possible. One measure of the objective is an analysis of the number/type of purchase orders issued and the average cost of each type of purchase order.

Blanket Purchase Order - issued to a specific vendor for a specific period of time during a fiscal year for the purchase of goods or services of a general nature. The Blanket Purchase Order is based on "estimated annual requirements." For example, the Parks Division estimates the amount of clay required for the City's athletic fields and a Blanket Purchase Order is issued to the vendor.

Confirming/Emergency Purchase Order - issued when a City department needs to make an emergency purchase. It is also issued for non-emergency purchases that require a Purchase Order number immediately for the department to obtain the needed commodity or service.

Purchase Order - an authorization for the purchase of a specific item(s) at a specific price from a specific vendor.

Analysis of Purchasing Department Activity By Type/Average Value of Purchase Order Issued									
Type of Purchase Order	2006-07			2007-08			2008-09 Projected		
	Number Issued	Total Value	Average Value	Number Issued	Total Value	Average Value	Number Issued	Total Value	Average Value
Blanket Purchase Orders	428	\$9,115,214	\$21,297	459	\$12,174,658	\$26,524	474	\$13,704,380	\$28,912
Confirming Purchase Orders	5,638	\$1,626,245	\$288	5,235	\$1,531,176	\$293	5,729	\$1,691,176	\$295
Purchase Orders	685	\$6,347,029	\$9,625	718	\$8,426,723	\$11,736	740	\$8,751,723	\$11,827
Total	6,751	\$17,088,488	\$2,531	6,412	\$22,132,557	\$3,452	6,943	\$24,147,279	\$3,478

- It is the objective of the Purchasing Division to advertise for competitive bids, when required by state law, at the lowest cost. The number of advertisements for single and multiple bid solicitations can measure this objective. The analysis shows the total amount of bid numbers issued for competitive bids during the fiscal year. This includes a breakdown of bids approved by City Council (over \$50,000), bids approved by City Manager's memo (from \$5,000 to \$49,999) and bid numbers issued for tracking only (projects under \$49,999). This analysis also shows the cost of advertising and the average cost per item bid.

Analysis of Competitive Bid Activity By Bid Numbers Issued, Approved, and Other Results									
	<u>2006-07</u>			<u>2007-08</u>			<u>2008-09 Projected</u>		
Bid Numbers Assigned	186			245			265		
Bids Approved by City Council	70			67			74		
Bids Approved by Manager's Memo	58			149			152		
Bid Numbers Assigned for Tracking Only	47			10			18		
Number of Bids Voided, Canceled, Re-bid, or Rejected	11			19			21		
<i>Competitive Bid Advertising Cost</i>	<i>SingleAdv/ Single Item</i>	<i>SingleAdv/ Multiple Item</i>	<i>Total Avg Adv Activity</i>	<i>SingleAdv/ Single Item</i>	<i>SingleAdv/ Multiple Item</i>	<i>Total Avg Adv Activity</i>	<i>SingleAdv/ Single Item</i>	<i>SingleAdv/ Multiple Item</i>	<i>Total Avg Adv Activity</i>
Number of Advertisements	28	1	29	34	0	34	32	3	35
Cost of Advertisements	\$1,708	\$212	\$1,920	\$4,498	\$0	\$4,498	\$4,558	\$636	\$5,194
Average Advertising Cost Per Item	\$61	\$212	\$66	\$132	\$0	\$132	\$142	\$212	\$148

## Telecommunications

- It is the objective of Telecommunications to provide all City facilities with working telephone service 24 hours-a-day, 365 days-per-year. One measure of this objective is an analysis of system up time/percentage, down time/percentage, and the type and cause of failures.

Analysis of Telecommunication System Service			
Up Time, Down Time, Type of Failure and Cause			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Annual Hrs. of Operation	8,760	8,760	8,760
Annual Hrs./Percentage of Uptime	8,752 99.9%	8,752 99.9%	8,752 99.9%
Annual Hrs./Percentage of Downtime	8 > .1%	8 > .1%	8 > .1%
Failure/Hours			
External Failure*			
711 N. Galloway	0 minutes	0 minutes	0 minutes
1515 N. Galloway	0 minutes	0 minutes	0 minutes
1101 E. Main	0 minutes	0 minutes	0 minutes
Internal Failure*			
711 N. Galloway	0 minutes	0 minutes	0 minutes
1515 N. Galloway	0 minutes	0 minutes	0 minutes
1101 E. Main	0 minutes	0 minutes	0 minutes

\*"External Failure" is a service failure from a service provider (i.e., AT&T, DIR)

"Internal Failure" is a service failure occurring with city-operated equipment.

## General/Automotive Warehouse

- It is the objective of the General/Automotive Warehouse to maintain an adequate inventory of parts and supplies at an economically efficient level. One way to measure this objective is to show the value of parts and supplies, fuel issued during the year, and the value of the inventory at the end of the fiscal year together with the ratio of inventory issued during the year to the value of the closing inventory.

Analysis of Inventory Value at End of Fiscal Year									
By Ratio of Inventory Issued to End-of-Year Value									
	<i>2006-07</i>			<i>2007-08</i>			<i>2008-09 Projected</i>		
<i>Category</i>	<i>Estimated Value of Inventory Issued During Year</i>	<i>On Hand at End-of-Fiscal Year</i>	<i>Ratio of Issued to On Hand at EOY</i>	<i>Estimated Value of Inventory Issued During Year</i>	<i>On Hand at End-of-Fiscal Year</i>	<i>Ratio of Issued to On Hand at EOY</i>	<i>Estimated Value of Inventory Issued During Year</i>	<i>On Hand at End-of-Fiscal Year</i>	<i>Ratio of Issued to On Hand at EOY</i>
Auto Parts/Supplies	\$1,450,731	\$306,783	4.7 to 1	\$1,595,804	\$337,461	4.7 to 1	\$1,619,741	\$342,523	4.7 to 1
General Parts/Supplies	\$495,056	\$162,989	3 to 1	\$544,562	\$179,288	3 to 1	\$552,730	\$181,977	3 to 1
Fuel	\$1,424,434	\$51,494	27.6 to 1	\$1,566,877	\$61,793	25 to 1	\$1,590,380	\$62,720	25.4 to 1
Water & Sewer Parts/Supplies	\$397,884	\$321,679	1.2 to 1	\$437,672	\$353,847	1.2 to 1	\$444,237	\$359,155	1.5 to 1
Total	\$3,768,105	\$842,945	4.4 to 1	\$4,144,915	\$932,389	4.5 to 1	\$4,207,088	\$946,375	4.5 to 1

## Print Shop/Mail Room

- It is the objective of the Print Shop, within the capability of available equipment, to produce high quantity high volume jobs with a minimum turn around time for all City departments. This analysis shows the number of print jobs ordered percentage of jobs completed within goal range and the total number of copies reproduced.

Analysis of Print Shop Production			
By Number of Jobs Ordered, Percent Completed with Goal, and Copies Reproduced			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Number of Jobs Ordered	1,403	1,375	1,472
Percentage Completed of Goal of Five Working Days	95%	95%	95%
Number of Copies Reproduced	3,801,210	3,800,000	3,843,000

- It is the objective of the Mailroom to process all City mail promptly. This analysis shows the amount of mail broken down by regular mail and inserted mail and the percentage of each category.

Analysis of Metered Mailings						
and Pieces Inserted						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
<i>Type of Mail</i>	<i>Number Processed</i>	<i>Percentage</i>	<i>Number Processed</i>	<i>Percentage</i>	<i>Number Processed</i>	<i>Percentage</i>
Metered Mail	365,076	44%	320,396	42%	355,662	43%
Pieces Inserted	462,290	56%	440,000	58%	470,000	57%
Total	827,366	100%	760,396	100%	825,662	100%

## Water & Sewer Accounting

- It is the objective of Water & Sewer Accounting to be highly efficient in resolving customer inquiries and complaints. One measure of this objective is striving to attain the division's goal of resolving 99% of all customer service inquiries/complaints during the initial telephone call from the customer. This analysis shows the number of telephone calls received, the number/percent resolved on initial contact and the number/percent of calls requiring follow-up.

Analysis of Water & Sewer Accounting Telephone Inquiries			
Number of Calls, Number Resolved on Initial Contact, Number of Follow-Ups			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Number of Calls Received	93,648	100,058	95,521
Number of Calls Resolved on Initial Contact	93,194	99,411	95,044
Percentage of Calls Resolved on Initial Contact	99.51%	99.35%	99.50%
Number of Calls Requiring Follow-Up	454	647	477
Percentage of Calls Requiring Follow-Up	0.49%	0.65%	0.50%

- It is the objective of Water & Sewer Accounting to issue accurate water bills. This objective can be measured against the division's goal of issuing water bills with a 99.5% accuracy rate. This analysis show the number of bills issued annually and the number/percentage of bills requiring adjustment after issuance (accuracy rate).

Analysis of Annual Water Bill Accuracy Rate			
Number of Bills Issued, Number/Percent Adjusted			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Number Water Bills Issued	420,604	465,159	468,200
Number of Water Bills Adjusted After Issuance	1,317	1,986	1,000
Percentage of Water Bills Adjusted After Issuance	0.31%	0.40%	0.20%
Accuracy Rate	99.69%	99.60%	99.80%

- It is the objective of Water & Sewer Accounting to promptly post all water bill payments. The division's goal is to post all payments within 24 hours (business day) of receipt. This analysis shows the number of payments received, the value of penalties added for late payments and the number/percent posted within the goal.

Analysis of Billing Receipt Postings			
Number/Value of Payments Received, Penalties Added and Number/Percent Posted Within 24 Hours			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Number of Payments Received	421,593	427,084	368
Received Value	35,955,504	41,734,466	47,100,000
Value of Penalties Added for Late Payment	\$453,070	\$567,327	\$650,000
Number of Payments Posted Within 24 Hours (Business Day)	421,593	427,084	432,368
Percentage of Payments Posted Within 24 Hours (Business Day)	100.00%	100.00%	100.00%

# Information Technology

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The Information Technology (IT) Department serves all City operations through the use of electronic data processing equipment. It also maintains central servers that allow user departments to access and update their respective applications and supports all departments with reporting needs. IT also maintains the local and wide area networks, personal computers and data communications.

The Geographical Information System (GIS) Division is responsible for developing and maintaining an integrated system of computer hardware, software and trained personnel linking resource data that is geographically referenced. The City of Mesquite's GIS program is structured to allow for the capture, storage, retrieval, analysis and display of this data.

<b>Information Technology</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	\$28,488	\$278,390	\$171,013	\$0
Water and Sewer Fund	382,455	411,810	421,424	349,449
<b>Total All Funds</b>	<b><u>\$410,943</u></b>	<b><u>\$690,200</u></b>	<b><u>\$592,437</u></b>	<b><u>\$349,449</u></b>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
IT Administration	\$0	\$385,676	\$382,497	\$0
PC Network Support	0	(52,130)	(74,833)	0
Software Development	0	(196,378)	(272,095)	0
Public Safety Support	0	141,222	135,444	0
Mgmt. Information Services	28,488	0	0	0
Geographical Info. Services	382,455	411,810	421,424	349,449
<b>Total Divisions</b>	<b><u>\$410,943</u></b>	<b><u>\$690,200</u></b>	<b><u>\$592,437</u></b>	<b><u>\$349,449</u></b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$1,144,001	\$1,546,903	\$1,427,013	\$1,381,166
Supplies	12,999	16,180	16,768	16,866
Contractual Services	203,134	295,536	303,028	295,190
Capital Outlay	71,933	197,208	211,255	19,400
Reimbursements	(1,021,124)	(1,365,627)	(1,365,627)	(1,363,173)
<b>Total Categories</b>	<b><u>\$410,943</u></b>	<b><u>\$690,200</u></b>	<b><u>\$592,437</u></b>	<b><u>\$349,449</u></b>

<b>Information Technology</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
General Fund	12.00	15.00	15.00	15.00
Water and Sewer Fund	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
<b>Total All Funds</b>	<b>16.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>

**Summary of Divisional Staffing Levels**

Division	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
IT Administration	2.00	3.00	3.00	3.00
Geographic Information Systems	4.00	4.00	4.00	4.00
PC Network Support	5.00	5.00	5.00	5.00
Public Safety Support	0.00	2.00	2.00	2.00
Software Development	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<b>Total IT Department</b>	<b>16.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>

**IT Administration**

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Director of IT	0.00	1.00	1.00	1.00
Manager of Information Services	1.00	0.00	0.00	0.00
Network Administrator	0.00	1.00	1.00	1.00
Website and Systems Developer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total IT Administration</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**Geographic Information Systems**

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
GIS Analyst	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00
GIS Specialist	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Geographic Information Systems</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**PC Network Support**

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Electronics Technician	1.00	1.00	1.00	1.00
Help Desk Technician	1.00	1.00	1.00	1.00
PC Support Analyst	2.00	2.00	2.00	2.00
Senior PC Support Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total PC Network Support</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Public Safety Support

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
PC Support Analyst	0.00	1.00	1.00	1.00
Public Safety Computer Administrator	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Public Safety Support</b>	<b>0.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Software Development

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Programmer Analyst	4.00	4.00	4.00	4.00
Senior Programmer Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Software Development</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2006-07	2007-08	2007-08	2008-09
Director of IT	0.00	1.00	1.00	1.00
Electronics Technician	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00
GIS Specialist	2.00	2.00	2.00	2.00
Help Desk Technician	1.00	1.00	1.00	1.00
Manager of Information Services	1.00	0.00	0.00	0.00
Network Administrator	0.00	1.00	1.00	1.00
PC Support Analyst	2.00	3.00	3.00	3.00
Programmer Analyst	4.00	4.00	4.00	4.00
Public Safety Computer Administrator	0.00	1.00	1.00	1.00
Senior PC Support Analyst	1.00	1.00	1.00	1.00
Senior Programmer Analyst	1.00	1.00	1.00	1.00
Website and Systems Developer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total IT Department</b>	<b>16.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>

# IT

## Objectives and Performance Measures

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### Support Services

- It is the objective of Information Technology (IT) to provide prompt, effective PC support services to all City departments. A comparison of average response time, against the IT goal of two days is one measure of this objective.

Analysis of MIS PC Support Services Average Response Time* (Goal: 2 Day Completion Rate)			
	<u>2006-07</u>	<u>2007-2008</u>	<u>2008-2009 Projected</u>
Total PC Work Orders	3,903	5,200	5,500
Average Response Time	2	2	2

\*Average Response Time is the time from the receipt of a call for service to close of work order.

### Geographic Information Systems

- It is the objective of GIS to provide high quality training to all City personnel using the GIS systems. This analysis shows, by department, the number of employees trained the number of formal training hours given and the overall results of an effectiveness survey following formal training sessions.

Analysis of GIS Training By Department, Number of Employees Trained, Hours of Training Given, and Overall Effectiveness Rating*									
	<u>2006-07</u>			<u>2007-2008</u>			<u>2008-2009 Projected</u>		
	<i>Number of Employees Trained</i>	<i>Number of Hours of Training</i>	<i>Overall Effectiveness Rating*</i>	<i>Number of Employees Trained</i>	<i>Number of Hours of Training</i>	<i>Overall Effectiveness Rating*</i>	<i>Number of Employees Trained</i>	<i>Number of Hours of Training</i>	<i>Overall Effectiveness Rating*</i>
Administration	0	0	N/A	0	0	N/A	0	0	N/A
Budget and Research	0	0	N/A	0	0	N/A	0	0	N/A
City Attorney	0	0	N/A	0	0	N/A	0	0	N/A
City Secretary	0	0	N/A	0	0	N/A	0	0	N/A
MIS	0	0	N/A	0	0	N/A	0	0	N/A
Finance	0	0	N/A	0	0	N/A	0	0	N/A
Fire Service	0	0	N/A	0	0	N/A	0	0	N/A
GIS	3	112	5	3	120	5	3	120	5
Library	0	0	N/A	0	0	N/A	0	0	N/A
Parks and Recreation	0	0	N/A	0	0	N/A	2	32	N/A
Police Service	0	0	N/A	0	0	N/A	3	48	N/A
Public Services	0	0	N/A	0	0	N/A	0	0	N/A
Engineering	3	144	5	3	64	5	3	64	5
Planning	0	0	N/A	0	0	N/A	0	0	N/A
Field Services	0	0	N/A	0	0	N/A	0	0	N/A
<b>Total Uses</b>	<b>6</b>	<b>256</b>	<b>5</b>	<b>6</b>	<b>184</b>	<b>5</b>	<b>11</b>	<b>264</b>	<b>5</b>

\*Ratings: (5) Very Effective; (4) Somewhat Effective; (3) Neutral, (2) Somewhat Ineffective, (1) Very Ineffective

# Fire Service

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Delivery of fire services is an important function of the City of Mesquite. The Department of Fire Service is comprised of six divisions and provides daily 24-hour service. The department staffs seven fire stations and operates six advanced life support ambulances. All 199 sworn fire personnel are trained as emergency medical technicians (EMTs) and of these approximately 137 serve as paramedics. Divisions within the Department of Fire Service include: Administration, Operations, Emergency Medical Service, Prevention, Training and Emergency Management.



## **Fire Administration**

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The Fire Administration division is responsible for overseeing the efficient delivery of fire suppression, fire prevention and emergency medical services. All policies and procedures relating to the Department are enforced and administered by this division.

## **Fire Operations**

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The Fire Operations division is responsible for planning and executing programs to prevent and suppress fires and to respond to requests for service to a variety of emergency and non-emergency incidents in an effort to minimize the loss of life and property.

## **Emergency Medical Service**

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The Emergency Medical Service division is responsible for the planning and execution of a program to provide emergency medical care in the pre-hospital setting. It maintains and coordinates emergency medical training of firefighter/EMS personnel, performs quality assurance programs of Emergency Medical Service and prepares for mass casualty incidents through drills. The EMS Division also oversees ambulance billing and filing of third party insurance, Medicare and Medicaid claims.

## **Fire Prevention**

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The Fire Prevention division is responsible for those activities intended to reduce the incidences of fires, hazardous chemical releases and resultant life and property loss due to fires. This division develops and conducts programs aimed at these objectives as well as enforcing minimum fire codes through plan reviews and comprehensive inspection programs. Public awareness programs targeted for specific audiences are also coordinated through this division.

## **Fire Training**

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The Fire Training division is responsible for research and development and in-house training of fire department personnel in emergency operation, fire suppression and incident command. This division also prepares personnel involved in emergency services to safely and successfully control emergency situations in the City of Mesquite, and maintains records and fulfills training requirements as directed by the State and Federal government.

## **Emergency Management**

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Emergency Management at the local level is the responsibility of the local government as defined in the Texas Disaster Act and the Executive Orders of the Governor. This division is responsible for maintaining the Emergency Management Plan which addresses mitigation, preparedness, response and recovery. This division coordinates the City's adopted Emergency Management Plan in response to natural disasters or other situations as needed.

<b>Fire Service</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>\$21,489,441</u>	<u>\$21,918,137</u>	<u>\$22,207,070</u>	<u>\$22,324,148</u>
<b>Total All Funds</b>	<u><b>\$21,489,441</b></u>	<u><b>\$21,918,137</b></u>	<u><b>\$22,207,070</b></u>	<u><b>\$22,324,148</b></u>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Fire Administration	\$976,222	\$890,567	\$965,231	\$885,526
Fire Operations	17,307,559	18,314,134	17,880,421	18,776,101
Emergency Medical Services	1,169,217	957,563	1,374,866	935,857
Fire Prevention	1,285,274	1,280,627	1,376,451	1,249,731
Fire Training	618,897	281,618	415,017	283,509
Emergency Management	<u>132,272</u>	<u>193,628</u>	<u>195,084</u>	<u>193,424</u>
<b>Total Divisions</b>	<u><b>\$21,489,441</b></u>	<u><b>\$21,918,137</b></u>	<u><b>\$22,207,070</b></u>	<u><b>\$22,324,148</b></u>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$20,073,339	\$20,734,622	\$20,870,337	\$20,836,815
Supplies	529,477	562,508	593,369	586,795
Contractual Services	774,858	815,909	822,129	856,124
Capital Outlay	241,061	51,034	53,715	127,214
Reimbursements	<u>(129,294)</u>	<u>(245,936)</u>	<u>(132,480)</u>	<u>(82,800)</u>
<b>Total Categories</b>	<u><b>\$21,489,441</b></u>	<u><b>\$21,918,137</b></u>	<u><b>\$22,207,070</b></u>	<u><b>\$22,324,148</b></u>

<b>Fire Service</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
Grant Fund	0.00	0.00	0.00	0.50
General Fund	<u>207.00</u>	<u>206.00</u>	<u>206.00</u>	<u>206.00</u>
<b>Total All Funds</b>	<b>207.00</b>	<b>206.00</b>	<b>206.00</b>	<b>206.50</b>

**Summary of Divisional Staffing Levels**

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Fire Administration	9.50	8.00	8.00	8.00
Fire Operations	179.00	179.00	179.00	179.00
Emergency Medical Service	5.00	5.00	5.00	5.00
Fire Prevention	10.00	10.00	10.00	10.00
Fire Training	2.00	2.00	2.00	2.00
Emergency Management	<u>1.50</u>	<u>2.00</u>	<u>2.00</u>	<u>2.50</u>
<b>Total Fire Department</b>	<b>207.00</b>	<b>206.00</b>	<b>206.00</b>	<b>206.50</b>

**Fire Administration**

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Assistant Fire Chief	2.00	2.00	2.00	2.00
Executive Secretary	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Property Specialist	0.00	0.00	0.00	0.00
Public Safety Computer Analyst	1.00	0.00	0.00	0.00
Program Development Admin (FTE)	0.50	0.00	0.00	0.00
Fire Captain	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
Special Projects Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Fire Administration</b>	<b>9.50</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**Fire Operations**

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Fire Captain	23.00	23.00	23.00	23.00
Fire Deputy Chief	3.00	3.00	3.00	3.00
Fire Driver-Engineer	30.00	33.00	33.00	33.00
Fire Lieutenant	8.00	11.00	11.00	11.00
Firefighter	<u>115.00</u>	<u>109.00</u>	<u>109.00</u>	<u>109.00</u>
<b>Total Fire Operations</b>	<b>179.00</b>	<b>179.00</b>	<b>179.00</b>	<b>179.00</b>

### Emergency Medical Service

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Continuing Education Nurse	1.00	1.00	1.00	1.00
Fire Deputy Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Emergency Medical Service</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Fire Prevention

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Fire Captain	3.00	3.00	3.00	3.00
Fire Deputy Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	5.00	5.00	5.00	5.00
Firefighter	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Fire Prevention</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

### Fire Training

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Fire Captain	1.00	1.00	1.00	1.00
Fire Lieutenant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Fire Training</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Emergency Management

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Emergency Management Specialist	0.50	1.00	1.00	1.00
Intern	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.50</u>
<b>Total Emergency Management</b>	<b>1.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.50</b>

### Departmental Job Classifications

Job Classification	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00	2.00
Fire Deputy Chief	5.00	5.00	5.00	5.00
Fire Captain	28.00	28.00	28.00	28.00
Fire Lieutenant	17.00	20.00	20.00	20.00
Fire Driver-Engineer	30.00	33.00	33.00	33.00
Firefighter	<u>116.00</u>	<u>110.00</u>	<u>110.00</u>	<u>110.00</u>
<b>Total Sworn Fire Personnel</b>	<b>199.00</b>	<b>199.00</b>	<b>199.00</b>	<b>199.00</b>
Continuing Education Nurse	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Emergency Management Specialist	0.50	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Intern	0.00	0.00	0.00	0.50
Public Safety Computer Analyst	1.00	0.00	0.00	0.00
Program Development Admin (FTE)	0.50	0.00	0.00	0.00
Secretary	2.00	2.00	2.00	2.00
Special Projects Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Civilian Personnel</b>	<b>8.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.50</b>
<b>Total Fire Department Personnel</b>	<b><u>207.00</u></b>	<b><u>206.00</u></b>	<b><u>206.00</u></b>	<b><u>206.50</u></b>

## Fire Service Objectives and Performance Measures

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### Fire Operations/Emergency Medical Service

- It is the objective of the Mesquite Fire Department to promptly respond to all fire and EMS calls. The first analysis shows the number of fire and EMS incidents. For Response Time, this analysis shows the average time interval from dispatch received to on-scene; for Travel Time, the average time interval from en-route to on-scene; and for Turn-Out Time, the average time interval, for all shifts, from dispatch to en-route.

Analysis of Service Times			
<i>Number of Incidents</i>	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Fire	4,477	1,862	1,850
EMS	10,445	11,294	10,000
<i>Average Response Time</i>			
Fire	5:20	5:18	5:10
EMS	4:47	4:49	4:45
<i>Average Travel Time</i>			
Fire	3:52	3:49	3:50
EMS	3:30	3:35	3:30
<i>Average Turn-Out Time</i>			
All Shifts	1:34	1:30	1:30

# Police Service

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Delivery of police services is a major function of the City of Mesquite. All law enforcement services are performed in a manner which is consistent with all federal, state and local laws and in accordance with departmental policies.



The Police Department provides daily 24-hour police service within the corporate limits of the City and is comprised of six divisions. Within the department there are 229 police officers and 85.50 support personnel. Divisions within the department include: Administration, Operations, Criminal Investigation, School Resource Officer Program, Technical Services and Staff Support.

## Police Administration

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Administration is responsible for overseeing the Police Department in order to ensure that law enforcement services are performed in a manner which is consistent with all state, local and federal laws and in accordance with departmental policies. Administration's goal is to ensure that all organizational decisions which establish departmental and operational priorities or which allocate personnel and resources are made within the context of the Department's mission and philosophy.

## Police Operations

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Police Operations is charged with providing a uniformed police presence to the community. Additionally, the Operations Bureau is to provide police service to the citizens of Mesquite as the primary responder of all accidents, criminal complaints, traffic violations and domestic problems. Primary goals and objectives of this division are to improve police abilities relating to the detection and prevention of criminal activity, to reduce response times for police calls for service and to promote and maintain a positive image of the police department within the community.

## Police Criminal Investigation

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The Criminal Investigation Bureau is primarily responsible for conducting follow-up investigations on reported criminal offenses. Other responsibilities include oversight of the Automated Fingerprint Identification Services (AFIS), the Narcotics Bureau and the Youth Action Officers program. The primary goal of this division is to conduct efficient and effective investigations of criminal offenses leading to the apprehension and prosecution of offenders.

## Police School Resource Officer Program

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The School Resource Officer Program (SRO) provides direct law enforcement assistance to the Mesquite Independent School District (MISD) through the placement of two Mesquite police officers in two of the five MISD high schools and one in each of the remaining three high schools, seven middle schools and the Mesquite Academy. Major objectives of the SRO program are to deter and reduce crime on high school and middle school campuses and to improve relationships between students and law enforcement officers. The Police Department also provides officers to fifth and seventh grade classrooms in the MISD through the LETS (Law Enforcement Teaching Students) Program. The LETS Program is an effort to establish a positive office-student relationship. The fifth grade program focuses on topics such as building a positive self concept, developing sound decision making skills and recognizing and coping with pressure. The seventh grade program focuses on the effects of drug abuse on self, family and community.

**Police Technical Service** 

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The Technical Services Bureau provides support services for line operations of the Police Department. Support services include communications/dispatch operations, police records, jail/detention facilities, property room maintenance and security alarm/motor vehicle impounding operations.

**Police Staff Support** 

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The Staff Support Bureau provides services for other police department entities by providing the recruiting and selection of all police personnel as well as coordinating all training mandated by the State of Texas. The adopted mission of this division is to support, develop and enhance the abilities, skills and knowledge of the Police Department.

**911 Emergency Fund** 

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The 911 Emergency Fund is used for the accumulation of resources for and the payment of the 911 emergency fund telephone system maintenance to Southwestern Bell Corporation. Telephone users within the City are charged a monthly fee for being connected to 911 service. Funds collected in excess of routine maintenance are transferred to the General Fund to help offset the cost of communications operators in the Technical Services division.

<b>Police Service</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	\$28,585,137	\$29,844,368	\$30,169,258	\$30,038,750
Confiscated Seizure Fund	627,693	495,550	985,179	212,800
911 Emergency Fund	926,168	960,000	1,031,000	1,036,000
<b>Total All Funds</b>	<b><u>\$30,138,998</u></b>	<b><u>\$31,299,918</u></b>	<b><u>\$32,185,437</u></b>	<b><u>\$31,287,550</u></b>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Police Administration	\$950,451	\$941,217	\$954,034	\$889,306
Police Operations	14,896,054	14,924,098	15,316,419	15,092,464
Police Criminal Investigation	5,253,766	5,797,846	5,812,035	5,750,541
Police School Resource Officers	1,064,864	1,090,891	1,143,745	1,111,748
Police Technical Services	5,167,394	5,837,013	5,708,294	5,971,044
Police Staff Support	1,252,608	1,253,303	1,234,731	1,223,647
Confiscated Drug Fund	627,693	495,550	985,179	212,800
911 Emergency Service	926,168	960,000	1,031,000	1,036,000
<b>Total Divisions</b>	<b><u>\$30,138,998</u></b>	<b><u>\$31,299,918</u></b>	<b><u>\$32,185,437</u></b>	<b><u>\$31,287,550</u></b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$26,533,142	\$27,930,838	\$27,887,415	\$27,950,501
Supplies	513,570	555,328	642,783	516,365
Contractual Services	1,949,317	2,255,701	2,730,106	2,668,264
Capital Outlay	1,450,853	936,374	1,203,456	474,905
Other Financing Uses	740,000	740,000	840,000	840,000
Reimbursements	(1,047,884)	(1,118,323)	(1,118,323)	(1,162,485)
<b>Total Categories</b>	<b><u>\$30,138,998</u></b>	<b><u>\$31,299,918</u></b>	<b><u>\$32,185,437</u></b>	<b><u>\$31,287,550</u></b>

<b>Police Service</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	303.50	310.50	310.50	314.50
<b>Total All Funds</b>	<b>303.50</b>	<b>310.50</b>	<b>310.50</b>	<b>314.50</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Police Administration	8.00	8.00	8.00	8.00
Police Operations	141.00	143.00	143.00	143.00
Police Criminal Investigation	48.00	52.00	52.00	52.00
Police School Resource Officers	19.00	19.00	19.00	19.00
Police Technical Services	78.50	78.50	78.50	82.50
Police Staff Support	<u>9.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
<b>Total Police Department</b>	<b>303.50</b>	<b>310.50</b>	<b>310.50</b>	<b>314.50</b>

**Police Administration**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Chief of Police	1.00	1.00	1.00	1.00
Assistant Chief of Police	2.00	2.00	2.00	2.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
Executive Secretary	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Police Administration</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**Police Operations**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Officer	122.00	122.00	122.00	122.00
Office Coordinator	1.00	1.00	1.00	1.00
Police Payroll Technician	1.00	1.00	1.00	1.00
Public Service Officers	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Police Operations</b>	<b>141.00</b>	<b>143.00</b>	<b>143.00</b>	<b>143.00</b>

### Police Criminal Investigation

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	6.00	6.00	6.00	6.00
Police Officer	36.00	40.00	40.00	40.00
Administrative Secretary	3.00	3.00	3.00	4.00
Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
<b>Total Criminal Investigation</b>	<b>48.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>

### School Resource Officers

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>
<b>Total School Resource Officers</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>

### Police Technical Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00
Police Officer	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Property Room Clerk	1.00	1.00	1.00	1.00
Communications Supervisor	3.00	3.00	3.00	3.00
Communications Operator	34.00	34.00	34.00	34.00
Communications Operator (FTE)	0.50	0.50	0.50	0.50
Detention Officer	20.00	20.00	20.00	24.00
Office Coordinator	1.00	1.00	1.00	1.00
Records Clerk	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
<b>Total Police Technical Services</b>	<b>78.50</b>	<b>78.50</b>	<b>78.50</b>	<b>82.50</b>

### Police Staff Support

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	5.00	6.00	6.00	6.00
Office Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Staff Support</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

### Departmental Job Classifications

Job Classification	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Chief of Police	1.00	1.00	1.00	1.00
Assistant Chief of Police	2.00	2.00	2.00	2.00
Police Captain	4.00	4.00	4.00	4.00
Police Lieutenant	9.00	9.00	9.00	9.00
Police Sergeant	25.00	25.00	25.00	25.00
Police Officer	<u>183.00</u>	<u>188.00</u>	<u>188.00</u>	<u>188.00</u>
Total Sworn Police Personnel	<u>224.00</u>	<u>229.00</u>	<u>229.00</u>	<u>229.00</u>
Administrative Aide	1.00	1.00	1.00	1.00
Administrative Secretary	3.00	3.00	3.00	4.00
Communications Operator (FTE)	0.50	0.50	0.50	0.50
Communications Supervisor	3.00	3.00	3.00	3.00
Communications Operator	34.00	34.00	34.00	34.00
Detention Officer	20.00	20.00	20.00	24.00
Executive Secretary	2.00	2.00	2.00	2.00
Office Coordinator	3.00	3.00	3.00	3.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Payroll Technician	1.00	1.00	1.00	1.00
Property Room Clerk	1.00	1.00	1.00	1.00
Public Service Officers	0.00	2.00	2.00	2.00
Records Clerk	9.00	9.00	9.00	9.00
Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Total Civilian Personnel	<u>79.50</u>	<u>81.50</u>	<u>81.50</u>	<u>85.50</u>
Total Police Department Personnel	<u>303.50</u>	<u>310.50</u>	<u>310.50</u>	<u>314.50</u>

# Police Services

## Objectives and Performance Measures

### Crime Control

- It is the objective of the Mesquite Police Department to meet or exceed the average clearance rate for Index Crimes among all Group II cities (populations of 100,000 to 249,999). This analysis is compiled by the calendar year and can only be compared in that manner.

Analysis of Index Crimes												
By Type, Percent Change From Prior Year, MPD Clearance Rate, and National Clearance Rate												
Type of Crime	2006-07				2007-08				2008-09 Projected			
	Reported Crimes		Crimes Cleared		Reported Crimes		Crimes Cleared		Reported Crimes		Crimes Cleared	
	Number Reported	Percent Change	MPD Cleared	National Average*	Number Reported	Percent Change	MPD Cleared	National Average*	Number Reported	Percent Change	MPD Cleared	National Average*
Murder	5	-37.50%	120.00%	60.70%	6	20.00%	83.33%	61.20%	4	-33.33%	100.00%	tba
Rape	10	-33.33%	80.00%	40.90%	8	-20.00%	125.00%	40.00%	8	0.00%	100.00%	tba
Robbery	171	1.18%	54.97%	25.20%	199	16.37%	54.27%	25.90%	165	-17.09%	70.00%	tba
Aggravated Assault	310	-8.55%	83.55%	54.00%	364	17.42%	91.21%	54.10%	331	-9.07%	90.00%	tba
Burglary	926	10.63%	16.41%	12.60%	944	1.94%	23.94%	12.40%	950	0.64%	24.00%	tba
Larceny Theft	3,743	-5.58%	23.48%	17.40%	3,916	4.62%	26.58%	16.60%	3,996	2.04%	25.67%	tba
Motor Vehicle Theft	705	-0.56%	13.62%	12.60%	683	-3.12%	12.59%	12.60%	695	1.76%	15.00%	tba
Total	5,870	-2.83%	25.45%	19.60%	6,120	4.26%	29.54%	19.98%	6,149	0.47%	29.12%	tba

\* Source: *Crime in The United States* - Clearance rates shown are for Group II cities.

- It is the objective of the Mesquite Police Department to seize illicit narcotics and narcotic assets obtained from narcotic offenders. One measure of the success of this objective is an analysis of the value of the seized narcotics and narcotic assets.

Analysis of Narcotic Seizures			
By Value of Narcotics and Narcotic Assets			
	2006-07	2007-08	2008-09 Projected
Narcotics	\$1,345,790	\$2,129,207	\$1,950,000
Narcotic Assets	\$1,227,889	\$1,993,443	\$1,400,000
Total	\$2,623,679	\$4,122,650	\$3,350,000

- It is the objective of the Mesquite Police Department to reduce the societal costs of crime by enforcement of criminal laws. One measure of this objective is an analysis of criminal arrests by type of crime (index, non-index) and type of offender (adult/juvenile).

Analysis of Criminal Arrests			
By Type of Crime and Type of Offender			
	2006-07	2007-08	2008-09 Projected
<i>Adult</i>			
Index Arrests	1,203	1,154	1,190
Non-Index Arrests	2,959	2,775	2,830
<i>Juvenile</i>			
Index Arrests	332	338	345
Non-Index Arrests	549	519	530

- It is the objective of the Mesquite Police Department to lift quality prints from crime scenes and to increase the identification of suspects through the Automated Fingerprint Identification System (AFIS). One measure of success is the number of suspects identified through the use of AFIS. This analysis shows the number of entries into the AFIS system and the number of suspects identified. The "Percentage of Hits" shows the percentage of identifications out of the total number of entries. This analysis is compiled by the calendar year and can only be compared in that manner.

Analysis of Automated Fingerprint Identification System Inquiries By Number of Entries/ Suspects Identified			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
AFIS Entries	850	911	900
Suspects Identified	150	158	175
Percentage of Hits	17.6%	17.3%	18.4%

- It is the objective of the Mesquite Police Department to follow-up promptly on all reported offenses. A suspended case is one that is given a suspended status due to a lack of workable suspect or offense information. Investigators carry a high workload of active cases. Because of that workload, volunteer workers are utilized to make follow-up contacts on suspended cases. These contacts sometimes result in the complainant providing new information, which enables a case to be activated and resolved. A new volunteer program has recently been implemented and the overall results at this time are not known.

Analysis of Suspended Cases Followed Up By Volunteer Workers			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
No. of Suspended Cases followed up	4,227	3,840	4,150

## Youth Programs

- It is the objective of the Mesquite Police Department to design and implement youth programs intended to improve self-esteem and decision-making skills, and to build resistance to drug use, gang pressures and other destructive behaviors. This is a description of the programs, followed by a programmatic analysis of the number of events/presentations, the number of participants, the number of contacts, the number of counseling sessions and the number of extracurricular activities attended.

Analysis of Mesquite Police Department Youth Programs By Type of Program, Number of Events, Number of Participants, and Types of Contact												
	<u>2006-07</u>				<u>2007-08</u>				<u>2008-09 Projected</u>			
	<i>School Resource Officers</i>	<i>LETS Program</i>	<i>Slama Bama Jama Program</i>	<i>Evening With A Cop</i>	<i>School Resource Officers</i>	<i>LETS Program</i>	<i>Slama Bama Jama Program</i>	<i>Evening With A Cop</i>	<i>School Resource Officers</i>	<i>LETS Program</i>	<i>Slama Bama Jama Program</i>	<i>Evening With A Cop</i>
Number of Events/Presentations	320	810	8	7	348	810	8	8	365	850	8	8
Number of Students/Participants	16,437	2,804	2,905	114	16,783	2,716	2,965	180	17,622	2,851	3,113	189
Number of Contacts	21,295				21,500				21,750			
Number of Counseling Sessions	3,841				3,800				3,800			
Number of Extracurricular Activities Attended	506				10				515			

## Traffic Control

- It is the objective of the Mesquite Police Department to reduce loss of life and personal injury as the result of motor vehicle accidents through rigorous enforcement of applicable laws and ordinances. This analysis shows the number of traffic citations issued by type, number and percentage of total citations.

Analysis of Traffic Citations Issued						
By Type/Percentage of Citations						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Speed Related Citations	8,831	25%	9,862	27%	9,910	27%
Other Citations	26,851	75%	26,701	73%	26,900	73%
Total	35,682	100%	36,563	100%	36,810	100%

- This analysis shows the number, type, and percentage of traffic accident related injuries and deaths occurring in the City.

Analysis of Injuries and Deaths Resulting From Traffic Accidents in the City of Mesquite						
By Types of Injuries and Deaths						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Injuries						
Persons Sustaining Incapacitating Injuries	89	6%	65	6%	85	7%
Persons Sustaining Non-Incapacitating Injuries	450	31%	360	31%	430	33%
Persons Sustaining Possible Injuries	882	62%	728	62%	775	60%
Deaths	12	1%	15	1%	12	1%
Total	1,433	100%	1,168	100%	1,302	100%

## Personnel

- It is the objective of the Mesquite Police Department to recruit qualified applicants for sworn and civilian positions. This analysis shows the number of applicants evaluated, a breakout of sworn and civilian appointments and the total number of appointments made.

Analysis of Appointments			
By Applications Evaluated, Commissioned and Civilian Evaluated, and Total Appointments			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Applications Evaluated*	933	1,355	1,423
Commissioned Appointments	17	21	17
Civilian Appointments	23	16	16
Total Appointments/	40	37	33
Ratio of Applications to Appointments	23 to 1	37 to 1	43 to 1

\*Only those applicants passing initial screening by the Human Resources Division are referred to MPD.

- It is the objective of the Mesquite Police Department to provide service to the community in an exemplary fashion. One measure of the quality of service is the number of commendations received by the department. This analysis shows the number/type of Commendations received by department personnel.

Analysis of Commendations Received by MPD By Type and Number of Commendations			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Internal Commendations*	109	202	154
External Commendations**	232	144	203
Total	341	346	357

\*Internal Commendations are employee-generated.

\*\*External Commendations are citizen-generated.

- It is the objective of the Mesquite Police Department to investigate all complaints of police officer or civilian staff misconduct. Investigations are conducted in order to maintain public confidence, promote efficiency, discipline and good public relations. There are two types of complaints: formal and summary. A formal complaint is the more serious and is investigated by the Staff Review Committee. A summary complaint is considered somewhat less serious and is investigated by the officer's/staff member's supervisor. This analysis shows the number of complaints filed by type, the significant results of the investigations and the number of complaints pending at the time of this report.

Analysis of Personnel Complaints By Type of Complaint, Disposition and Number						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Number</i>	<i>Percentage of Total</i>	<i>Number</i>	<i>Percentage of Total</i>	<i>Number</i>	<i>Percentage of Total</i>
<i>Complaints Sustained</i>						
Formal	31	59.6%	13	56.5%	15	50.0%
Summary	1	1.9%	2	8.7%	3	10.0%
<i>Complaints Unfounded /Exonerated/Not Sustained</i>						
Formal	13	25.0%	2	8.7%	5	16.7%
Summary	7	13.5%	5	21.7%	7	23.3%
<i>Disposition Pending</i>						
Formal	0	0.0%	1	4.3%	0	0.0%
Summary	0	0.0%	0	0.0%	0	0.0%
Sub Total Formal	44	84.6%	16	69.6%	20	66.7%
Sub Total Summary	8	15.4%	7	30.4%	10	33.3%
Total	52	100%	23	100%	30	100%

## Training

- It is the objective of the Mesquite Police Department to provide support, develop and enhance the abilities, skills, and knowledge of police department personnel. This analysis shows the number of hours of training department personnel received from various outside sources and the Mesquite Police Academy. The Mesquite Police Academy provides in-service training for all police personnel; basic police recruit orientation, field training programs, firearms training and monthly firearm qualifications.

Analysis of Hours of Training for Police Personnel						
By Type of Training, Type/Number of Personnel						
Type of Training	2006-07		2007-08		2008-09 Projected	
	Commissioned	Civilian	Commissioned	Civilian	Commissioned	Civilian
Mesquite Police Academy						
In-Service	11,025	325	9,160	400	11,400	960
Recruit Orientation	408	230	520	400	320	240
Field Training	11,000	3,100	9,100	7,500	5,600	4,500
Firearms Training	1,800	n/a	1,000	n/a	1,440	n/a
Monthly Firearms Qualification	1,100	n/a	1,400	n/a	1,400	n/a
Other Sources of Training	8,120	250	5,496	250	7,328	250
Total	33,453	3,905	26,676	3,905	27,488	5,950

## Police Alarm Systems

- It is the objective of the Mesquite Police Department to accurately record and maintain information on police alarm systems required under Chapter 8, Article VII, Sec.441-490, Mesquite City Code. This ordinance requires a permit for the installation of a police alarm systems and assess a fee for more than five false alarms from the same police alarm system in a twelve-month period. At the time of this report, MPD had over 10,000 current permits on file. This analysis shows the number of new permits issued, the amount of permit fees collected, the number of alarms received, the number and percentage of false alarms and the amount of false alarm fees assessed.

Analysis of Police Alarm Activity			
By Permits Issued, Alarm Permit Fees, Number of Alarms Received, Number/Percentage of False Alarms, and False Alarm Fees Assessed			
	2006-07	2007-08	2008-09 Projected
Number of New Alarm Permits Issued	802	964	1,200
New Permit Fees	\$16,040	\$19,280	\$24,000
Number of Alarms	7,791	8,096	8,500
Number/Percentage of False Alarms	6,437 82.0%	6,800 88.0%	7,300 93.0%
False Alarm Fees Assessed	\$61,200	\$45,300	\$50,000
Reinstatement Fees	\$3,000	\$2,900	\$3,200
Renewal Permits Issued	3,645	3,765	4,020
Renewal Permits Fee	\$72,900	\$75,300	\$80,400
Total Fees	\$153,140	\$142,780	\$157,600

## Impound Vehicles and Equipment

- It is the objective of the Mesquite Police Department to process impound vehicles and other equipment in an efficient manner and to dispose of unclaimed vehicles and equipment through auctions that comply with state law. This analysis shows the number of impounds processed, the number released, the amount of impound fees assessed, Ten Day Letter processed and the number of impounds auctioned.

Analysis of Impound Activity - Vehicular and Other Equipment By Number of Impounds Processed, Impounds Released, Impound Fees Assessed, Ten Day Letters Processed, Impounds Auctioned and Auction Proceeds			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Impounds Processed	4,161	3,939	4,500
Impounds Released	3,458	3,315	3,600
Impound Fees Assessed	\$17,750	\$15,700	\$16,000
Ten Day Letter* Processed	2,000	1,461	1,900
Impounds Auctioned	775	700	850

\*Ten Day Letter - State law requires a certified letter be sent to the registered owner and driver, if there was one, that the specified vehicle has been brought to the pound and that, if not claimed within ten days, the vehicle will be placed on the auction list.

## Detention Services

- It is the objective of the Mesquite Police Department to maintain a professional detention facility that effectively detains individuals held for violations of the law and does so in a manner that addresses the basic needs and rights of incarcerated individuals, while ensuring the safety of MPD employees. This analysis shows the number of incarcerated persons by adult (17 and over) or juvenile (under 17), average length of incarceration and the annualized ratio of detention staff to incarcerated persons.

Analysis of Detention Services By Number of Persons Incarcerated, Average Length of Incarceration and Ratio of Staff to Incarcerated Persons			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Incarcerated Persons*			
Adults	9,273	9,170	9,250
Juveniles	1,139	1,036	1,075
Total	10,412	10,206	10,325
Average Length of Incarceration	13.5 hours	14.4 hours	14.2 hours
Annualized Ratio of Detention Staff to Incarcerated Persons	1 to 521	1 to 464	1 to 469

\*Includes field releases of persons ticketed for Class C misdemeanors, protective custody and all other categories of arrest.

## Records

- It is the objective of the Mesquite Police Department to maintain a records section that provides orderly and systematic storage of documents created by MPD, and is responsive to requests for documents that can be released under the Texas Open Records Act. This analysis shows the number of Offense and Offense Supplement Reports filed, the number of Arrest Reports filed by type, the number of Case Reports filed by type, the number of Accident Reports filed, the number of Solicitors Permits processed, the number of Texas Open Records Requests received and granted under the Texas Open Records Act and the number of MPD documents transferred to Optical Imaging during the fiscal year.

Analysis of Records Section Activity			
By Offense Reports, Arrest Reports, Case Reports, Accident Reports, Solicitor Permits, Texas Open Records Requests, and Optical Image Transfers			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Offense Reports			
Number of Offense Reports	19,566	18,804	19,186
Number of Offense Supplements	10,626	10,278	10,290
Total	30,192	29,082	29,476
Arrest Reports			
Number of Adult Arrest Reports	9,273	9,170	9,250
Number of Juvenile Arrest Reports	1,139	1,036	1,075
Total	10,412	10,206	10,325
Case Reports			
Number of Adult Case Reports	5,742	710	4,500
Number of Juvenile Case Reports	877	767	776
Total	6,619	5,477	5,276
Accident Reports			
Number of Accident Reports	2,441	2,304	2,256
Solicitor's Permits			
Number of Solicitor's Permits Issued	23	30	33
Texas Open Records Requests			
Number of Texas Open Records Requests	2,521	2,336	2,300
Percent of Requests for Records Granted Under the Texas Opens Records Act	98.3%	98.0%	98.0%
Optical Imaging Document Transfer*			
Number of Documents Transferred	365,103	331,637	333,295

\*Estimated number of documents to be transferred is 3.5 to 4.0 million

# Community Development

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Community Development assists City policy-makers in managing growth and development, stabilizing and conserving existing development and preserving the City's historic heritage. Community Development is also responsible for enforcing those codes designed to insure the health and safety of all citizens in Mesquite. Included in this department are the following: 1) Community Development Administration, 2) Building Inspection, 3) Repair and Demolition, 4) Environmental Code Inspection, 5) Food Inspection, 6) Animal/Vector Control, 7) Planning and Zoning and 8) Historic Preservation.



## **Community Development Administration**

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Community Development Administration's goal is to provide staff support in a timely and thorough manner to inquiries and request for services from the City Council, the Planning and Zoning Commission, the City Manager, other City departments, developers and applicants and citizens in general. Administration also provides direction, support and overall supervision of eight divisional budgets within the Community Development Department.

## **Building Inspection**

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Building Inspection is responsible for the enforcement of codes that regulate and control the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within the city. Other duties include the implementation of the hotel/motel inspection program designed to inspect existing properties for code compliance.

## **Repair and Demolition**

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The repair and demolition program operates under the supervision of the Building Inspection Division. Responsibilities include rehabilitation, repair, securement and demolition of substandard structures through enforcement activities. The goal of this program is to assist citizens and the business community in their efforts to improve the appearance of the residential neighborhoods, multi-family complexes and commercial properties by pro-actively pursuing property in sub-standard conditions.

## **Environmental Code Inspection**

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Environmental Code Inspection is responsible for monitoring and insuring compliance with the City's nuisance codes which include trash, litter, dumping, junk cars, high grass and weeds, graffiti and other code violations. A primary goal of this Division is to maintain a safe, clean, disease-free environment for all Mesquite citizens.

## **Food Inspection**

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The Food Inspection Division serves as the Local Health Authority responsible for the enforcement of health and sanitation codes for the City. Responsibilities include conducting regulatory inspections and an epidemiological investigation of food service establishments, child and adult care centers, public/private schools and public and semi-public swimming pools.

**Planning and Zoning** 

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The Planning and Zoning Division assists policy-makers in managing growth and development and conserving existing development through current and long-range planning services including administration of the subdivision and zoning regulations; preparation, updating and implementation of comprehensive and policy planning; preparation and analysis of related housing, land use, and demographic information; and staff support to the City Council, Planning and Zoning Commission and the Board of Adjustment regarding related items.

**Historic Preservation** 

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The Historic Preservation Division is responsible for increasing the awareness of the City's historic heritage through educational activities, development of programs and policies related to the preservation and commemoration of significant places and events and implementation of specific preservation activities.

<b>Community Development</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>\$2,307,215</u>	<u>\$2,937,252</u>	<u>\$2,700,049</u>	<u>\$3,061,613</u>
<b>Total All Funds</b>	<u><b>\$2,307,215</b></u>	<u><b>\$2,937,252</b></u>	<u><b>\$2,700,049</b></u>	<u><b>\$3,061,613</b></u>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Administration	\$211,478	\$211,951	\$226,343	\$225,514
Building Inspection	841,702	985,975	915,397	944,922
Environmental Code Inspection	581,129	645,347	716,753	833,761
Repair and Demolition	37,868	15,656	15,450	5,000
Licensing and Compliance	364,722	430,121	390,721	426,476
Planning and Zoning	219,235	592,730	381,097	567,697
Historic Preservation	<u>51,081</u>	<u>55,472</u>	<u>54,288</u>	<u>58,243</u>
<b>Total Divisions</b>	<u><b>\$2,307,215</b></u>	<u><b>\$2,937,252</b></u>	<u><b>\$2,700,049</b></u>	<u><b>\$3,061,613</b></u>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$1,865,182	\$2,288,978	\$2,176,222	\$2,289,956
Supplies	37,066	41,411	43,686	35,383
Contractual Services	436,930	317,838	438,574	763,250
Capital Outlay	1,205	326,025	78,567	10,024
Reimbursements	<u>(33,168)</u>	<u>(37,000)</u>	<u>(37,000)</u>	<u>(37,000)</u>
<b>Total Categories</b>	<u><b>\$2,307,215</b></u>	<u><b>\$2,937,252</b></u>	<u><b>\$2,700,049</b></u>	<u><b>\$3,061,613</b></u>

<b>Department of Community Development</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	<u>34.70</u>	<u>35.70</u>	<u>35.70</u>	<u>35.70</u>
<b>Total General Fund</b>	<b>34.70</b>	<b>35.70</b>	<b>35.70</b>	<b>35.70</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administration	1.85	1.85	1.85	1.85
Building Inspection	14.00	14.00	14.00	14.00
Environmental Code Inspection	7.00	7.00	7.00	7.00
Licensing and Compliance	6.50	6.50	6.50	6.50
Historic Preservation	1.50	1.50	1.50	1.50
Planning and Zoning	<u>3.85</u>	<u>4.85</u>	<u>4.85</u>	<u>4.85</u>
<b>Total Community Development</b>	<b>34.70</b>	<b>35.70</b>	<b>35.70</b>	<b>35.70</b>

**Administration**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administrative Supervisor	1.00	1.00	1.00	1.00
Director of Community Development	<u>0.85</u>	<u>0.85</u>	<u>0.85</u>	<u>0.85</u>
<b>Total Administration</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>

**Building Inspection**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Building Inspector	3.00	3.00	3.00	3.00
Building Official	1.00	1.00	1.00	1.00
Electrical/Energy Inspector	2.00	2.00	2.00	2.00
Field Supervisor	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00	2.00
Plans Examiner	1.00	1.00	1.00	1.00
Plumbing/Mechanical Inspector	2.00	2.00	2.00	2.00
Residential Plans Reviewer	1.00	1.00	1.00	1.00
Senior Administrative Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Building Inspection</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

### Environmental Code Inspection

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Environmental Code Inspection Supervisor	2.00	2.00	2.00	1.00
Environmental Code Inspector	1.00	1.00	1.00	0.00
Sr. Environmental Code Inspector (FTE)	0.50	0.50	0.50	1.00
Manager of Environmental Code	0.00	0.00	0.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Environmental Code Inspector	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>3.00</u>
<b>Total Environmental Code Inspection</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

### Licensing and Compliance

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Health Specialist	4.00	4.00	4.00	4.00
Manager of Health	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Vector Control Technician	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Licencing and Compliance</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>

### Historic Preservation

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Historical Preservation Officer	1.00	1.00	1.00	1.00
Florence Ranch Park Coordinator	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Historic Preservation</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

### Planning and Zoning

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Executive Secretary	1.00	1.00	1.00	1.00
Manager of Planning and Zoning	1.00	1.00	1.00	1.00
Planner	0.85	0.85	0.85	0.85
Principal Planner	1.00	1.00	1.00	1.00
Renewal Planner	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Planning and Zoning</b>	<b>3.85</b>	<b>4.85</b>	<b>4.85</b>	<b>4.85</b>

### Departmental Job Classifications

Job Classification	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administrative Supervisor	1.00	1.00	1.00	1.00
Building Inspector	3.00	3.00	3.00	3.00
Building Official	1.00	1.00	1.00	1.00
Director of Community Development	0.85	0.85	0.85	0.85
Electrical/Energy Inspector	2.00	2.00	2.00	2.00
Environmental Code Inspection Supervisor	2.00	1.00	1.00	1.00
Environmental Code Inspector	1.00	1.00	1.00	0.00
Environmental Code Inspector (FTE)	0.50	0.50	0.50	0.00
Executive Secretary	1.00	1.00	1.00	1.00
Field Supervisor	1.00	1.00	1.00	1.00
Florence Ranch Park Coordinator	0.50	0.50	0.50	0.50
Health Specialist	4.00	4.00	4.00	4.00
Historical Preservation Officer	1.00	1.00	1.00	1.00
Manager of Environmental Code	0.00	1.00	1.00	1.00
Manager of Health	1.00	1.00	1.00	1.00
Manager of Planning and Zoning	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00	2.00
Planner	0.85	0.85	0.85	0.85
Plans Examiner	1.00	1.00	1.00	1.00
Plumbing/Mechanical Inspector	2.00	2.00	2.00	2.00
Principal Planner	1.00	1.00	1.00	1.00
Renewal Planner	0.00	1.00	1.00	1.00
Residential Plans Reviewer	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Administrative Secretary	1.00	1.00	1.00	1.00
Senior Environmental Code Inspector	2.00	2.00	2.00	3.00
Senior Environmental Code Inspector (FTE)	0.50	0.50	0.50	1.00
Vector Control Technician	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Department of Community Development</b>	<b>34.70</b>	<b>35.70</b>	<b>35.70</b>	<b>35.70</b>

# Community Development Objectives and Performance Measurements

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## Administration

- It is the role of Community Development Administration to align the major activities of the Department with the Community Goals & Objectives established each year by the City Council. In Fiscal Year 2008-09, various activities of the Department will advance the following overall city priorities:

<i>Council Priority</i>	<i>Strategies for Change</i>	Division / Sub-division				
		Building Inspections	Environmental Code	Licensing & Compliance	Planning	Historic Preservation
<i>Declining Retail and Sales Tax Revenues</i>	<i>Develop incentive plan to encourage redevelopment of distressed neighborhood retail centers</i>				■	
	<i>Encourage new development (or redevelopment) of mixed use, high density projects combing residential, retail and entertainment uses (Project Renewal)</i>				■	
	<i>Target vacant "big box" properties within TERRA for redevelopment</i>					
<i>Aging of Homes and Neighborhoods</i>	<i>Develop incentive plan to encourage significant reinvestment in residential properties on a neighborhood-wide basis</i>	■			■	■
	<i>Engage in proactive code enforcement, including building conditions</i>	■	■		■	
	<i>Expand funding for the neighborhood infrastructure replacement program</i>					
	<i>Modify 50/50 sidewalk program to increase homeowner participation</i>	■			■	
<i>Lack of High-End Executive Housing</i>	<i>Encourage high-end development in master planned subdivisions</i>				■	
	<i>Redevelop blighted neighborhood through public/private partnership efforts</i>				■	
	<i>Utilize marketing initiatives to promote developer interest in executive housing</i>					
<i>Image of the City</i>	<i>Initiate an area-wide marketing campaign to improve Mesquite's image</i>					
	<i>Initiate a tourism marketing campaign</i>					
	<i>Initiate a community marketing campaign aimed at resident that promotes awareness of Mesquite's community assets</i>					
	<i>Develop additional customer service and customer access strategies</i>	■	■	■	■	

## Building Inspection

- The Building Inspection Division oversees the standards for construction and life safety in all residential and commercial buildings. The Division works closely with the Planning Division of Community Development

and other departments on nearly every project of note that takes place in the city. It also coordinates with the Building Standards Board on matters pertaining to condemnation and the clearance of blight conditions. The Division has an important role in maintaining a favorable, well-respected environment for construction and development within the city. To that end, the staff seeks to build strong working relationships with the construction industry through timely, competent and professional plan review and on-site inspection. Plan review times continue to improve with changes in technology.

Outputs: Building Inspection Services						
By Type of Plan, Number of Plans Reviewed, Review Time						
And Inspections Requested/Percentage Inspected Within 24 Business Hours						
Type of Plan	2006-07		2007-08		2008-09	
	Number of Plans	Avg. Review Time per Plan	Number of Plans	Avg. Review Time per Plan	Number of Plans	Avg. Review Time per Plan
Residential	1,624	3 Days	1,392	2 Days	1,200	2 Days
Commercial	282	1-2 Weeks	303	1-2 Weeks	270	1-2 Weeks
Total	1,906		1,695		1,470	
<i>Inspections</i>						
Inspections Requested	20,983		21,199		21,000	
% Made Within 24 Business Hours	100%		100%		100%	

- New construction will continue to lag behind historical trends due to the downturn in the housing and credit markets. Demolitions are expected to increase as a result of the intense building conditions efforts of the Addressing Mesquite Program.

Outputs: Building Permits Issued									
By Type, Number, Value and Average Issuance Time									
Type of Permit	2006-07			2007-08			2008-09		
	New Construction	Remodel/Addition	Demolition	New Construction	Remodel/Addition	Demolition	New Construction	Remodel/Addition	Demolition
Residential	167	1,461	7	65	1,322	4	50	1,619	8
Commercial	31	247	16	35	265	4	30	230	4
Total	198	1,708	23	100	1,587	8	80	1,849	12
<i>Value of Permit (000)</i>									
Residential	\$94,748	\$5,575		\$122,000	\$4,904		\$130,000	\$5,254	
Commercial	\$1,860,269	\$79,746		\$1,919,121	\$169,639		\$2,053,459	\$181,513	
Total	\$1,955,017	\$85,321		\$2,041,121	\$174,543		\$2,183,459	\$186,767	

## Environmental Code

- The Environmental Code Division seeks to protect the community's quality of life through property maintenance codes and the elimination of common public nuisances. The staff of certified inspectors enforce more than 30 different ordinances that impact private and public property, and which create lasting impressions of how citizens, businesses and visitors view the City of Mesquite. Performed effectively, environmental code enforcement strengthens residential property values, positively influences economic development decisions, and supports other efforts of the Community Development Department to revitalize neighborhoods. The drop seen in Stage of Resolution during 2008 as a result of amendments to the nuisance ordinances should improve during Fiscal Year 2008-09.

Outputs: Environmental Code Violations												
By Source of Complaint, Type of Violation and How Resolved												
Complaint Source	2006-07				2007-08				2008-09			
	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles	Weeds & Grass	Trash & Junk	Parking	Inoperable Vehicles
Citizen												
Telephone & Walk-ins	1,230	1,088	233	267	1,315	1,239	245	320	1,200	1,200	250	300
Internet	478	312	74	124	535	418	97	174	500	400	100	180
Inspector	47,557	12,794	1,926	1,710	15,884	9,812	1,477	1,972	12,000	8,000	1,200	1,200
Total	49,265	14,194	2,233	2,101	17,734	11,469	1,819	2,466	13,700	9,600	1,550	1,680
Resolved by Abatement (Mowing, Towing, etc.)												
No.	4,663	798	1	1	5,092	1,870	111	127	3,014	960	155	165
Percentage	9%	6%	0%	0%	29%	16%	6%	5%	22%	10%	10%	10%
Stage of Resolution	I	II	III	IV	I	II	III	IV	I	II	III	IV
	77.7%	11.4%	10.7%	0.0%	72.8%	8.8%	13.5%	4.9%	77.0%	9.0%	13.0%	1.0%
	I = First Notice			II = Second Notice			III = Abatement / Citation		IV = Municipal Court			

In Fiscal Year 2008-09, the Division will focus on the following objectives that measure the effectiveness of enforcement and customer satisfaction:

City Council Priority		Activities & Performance Measures		
Division Objective		2008-09		➔
<i>Aging of Homes and Neighborhoods</i>				
Introduce additional quality control methods or procedures to improve the overall effectiveness of resolving environmental code violations	Increase Stage I compliance	77%	80%	
<i>Image of the City</i>				
Improve the customer satisfaction rating <sup>(SR)</sup> in resolving online complaints	Increase communications with complainants	69% <sup>SR</sup>	70% <sup>SR</sup>	
* Completion of activity				

## Health

- The Health Division consists of Licensing and Compliance. It is responsible for safeguarding the public health through the enforcement of State rules for food establishments and vector control. The Division also works closely with local, state and federal agencies in emergency management, particularly bio-terrorism.
- Food Inspection operations are expected to be at full strength during most of the fiscal year. As a result, the number of inspections for all classes of food establishments is projected to increase during 2008-09.

By Establishment Classification, Number of Permits Issued, Number of Inspections Conducted (With Significant Findings) Number of Follow-Up Inspections and Average Inspection Score												
Activity	2006-07				2007-08				2008-09			
	Class I	Class II	Class III	Class IV-VII	Class I	Class II	Class III	Class IV-VII	Class I	Class II	Class III	Class IV-VII
Permits Issued	255	84	63	50	260	73	76	51	260	75	75	52
Inspections Conducted	756	78	50	114	850	179	209	179	1,040	300	300	208
Significant Findings												
Critical Violations*	2,563	185	36	183	2,945	331	175	170	3,600	735	735	510
Non-Critical Violations	2,253	161	38	191	1,877	230	77	182	3,100	620	620	300
Follow-Up Inspections	256	78	9	45	377	179	76	46	343	250	54	30
Average Inspection Score (Out of a Possible 100)	88	92	98	93	89	93	97	92	90	94	98	94

\* Critical Violations - a violation of code that requires immediate attention by the food establishment. For example, failure to heat a hot food to the minimum temperature required by code is a critical violation.

- Timely inspections of restaurants can have a positive effect upon compliance with food sanitation requirements. In Fiscal Year 2008-09, the Health Division intends to achieve the following Division objectives

City Council Priority	Activities & Performance Measures		
Division Objective		2008-09	➔
Image of the City			
Improve compliance with TFER requirements among all classes of food establishments	Inspect all facilities quarterly	92%	95%
	Raise Class I inspection scores	90%	91%

## Planning

- The Planning Division provides the City Council and the Planning & Zoning Commission with technical assistance and advice on current and comprehensive planning issues that impact the future growth and development of the city. The Division is the starting point for permit applicants on all new construction. Staff reviews the applications for conformance with the Zoning Ordinance, Subdivision Ordinance, and the Mesquite Comprehensive Plan. Staff also coordinates inter-departmental review of development applications. Current planning and platting activities include processing zone changes, conditional use permits, requests for variances or special exceptions, plats, and building site plans.

Outputs: Current Planning/Platting Activities																						
By Number/Type/Disposition of Cases Submitted to P&Z Commission and City Council																						
Type of Case	2006-07						2007-08						2008-09									
	Planning & Zoning			City Council			Planning & Zoning			City Council			Planning & Zoning		City Council							
	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	Approved	Denied	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	Approved	Denied	Approved (Final Action)	Approved (Sent to Council)	Withdrawn	Denied/No Appeal	Appealed to City Council	Approved	Denied	
Zoning	0	27	1	1	0	23	4	0	18	2	6	3	15	6	0	20						
Text Amendments	-	-	-	-	-	-	-	0	14	0	0	0	13	0	0	5						
Plats	23	0	0	0	0	0	0	16	0	0	0	0	0	0	20	0	(Unable to project					
Subdivision / Traffic Variances	-	-	-	-	-	-	-	7	0	0	0	0	0	0	7	0	actions to be taken by P&Z Commission and City Council)					
Total	23	27	1	1	0	23	4	23	32	2	6	3	28	6	27	25						

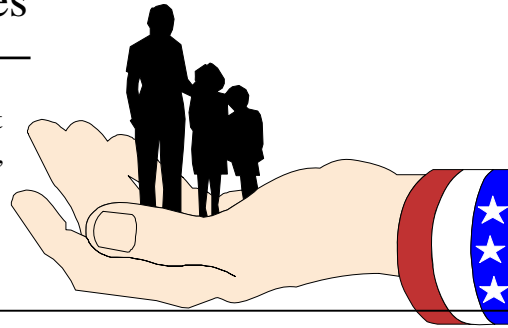
- In Fiscal Year 2008-09 the Planning Division will provide comprehensive planning services to achieve the following Division objectives that also advance one or more of the city's overall priorities:

<i>City Council Priority</i>		<i>Activities &amp; Performance Measures</i>		
	Division Objective		<u>2008-09</u>	➔
<i>Declining Retail and Sales Tax Revenues</i>				
	Implement the Comprehensive Plan for the Extraterritorial Jurisdiction	Create at least one regulating plan	*	
		Create new Community Plans		1
	Revise zoning regulations to encourage contextual mixed use and focus greater attention on development form	Initiate a Sustainable Development project with a mixed-use component	*	
		Create a Unified Development Code	*	
	Complete commercial corridor plans for select areas and incentivize implementation	Develop concept plans for catalyst projects within form-based districts	2	2
<i>Aging of Homes and Neighborhoods</i>				
	Complete neighborhood planning for designated target neighborhoods	Implement phases of the Truman Heights residential paint project	1	1
		Implement plan action items per adopted timetables	65%	75%
<i>Lack of High-End Executive Housing</i>				
	Revised design standards for commercial development to convey a more progressive, upscale sense of community	Promulgate planning policies along I-20 and other commercial corridors in Southeast Mesquite	¾	*
<i>Image of the City</i>				
	Improve the development review process to compliment the Project Renewal effort	Make modifications to the new review process based on experience and customer input	*	
		Acquire, install and calibrate a permit/planning tracking software	*	
			* Completion of activity	

# Housing and Community Services

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The Housing and Community Services Department provides services related to community development, housing, health, human services and transportation. The services include: 1) Administration, 2) Animal Services, 3) Health Clinic, 4) MTED, and 5) Volunteer Services



## Administration

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Administration provides direction, supervision and support for the efficient administration and effective delivery of services. Administration goals are: 1) Improve the quality of service delivery, 2) Demonstrate good fiscal stewardship 3) Provide a positive work environment which encourages teamwork, initiative and productivity and 4) Maintain effective community partnerships and intergovernmental relationships.

## Animal Services

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Animal Services is responsible for the control and eradication of diseases within the community, which are spread by animal and insect populations. There is also a major emphasis within this program to provide public education programs on animal/vector health-related issues and to promote animal adoption programs. This Division also enforces City ordinances and State laws governing animals.

## Health Clinic

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The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease during the flu season.

## Volunteer Services

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The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department and tracks volunteer progress and contributions. Volunteer Services also works closely with Keep Mesquite Beautiful, Inc. to implement and maintain litter reduction and educational programs in the community.

## Mesquite Transportation for the Elderly and Disabled (MTED)

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MTED is a demand response transportation system that provides limited transportation service to meet the mobility and access needs of senior and disabled residents of Mesquite. Current service includes transportation to and from medical appointments, medical treatments, and rehabilitation facilities located in Mesquite, Balch Springs, Dallas, Garland, Seagoville and Sunnyvale; transportation to and from work and school within Mesquite; transportation between municipal senior centers; and incidental transportation for senior activities sponsored by the Mesquite Parks & Recreation Department.

<b>Housing and Community Services</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>\$2,000,794</u>	<u>\$1,931,876</u>	<u>\$1,945,078</u>	<u>\$1,821,394</u>
<b>Total All Funds</b>	<u><b>\$2,000,794</b></u>	<u><b>\$1,931,876</b></u>	<u><b>\$1,945,078</b></u>	<u><b>\$1,821,394</b></u>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Administration	\$256,256	\$247,563	\$253,186	\$198,679
Animal Services	679,504	743,374	669,962	637,774
Health Clinic	141,743	134,093	132,838	124,694
Volunteer Services	35,405	53,646	66,054	71,074
MTED	<u>887,886</u>	<u>753,200</u>	<u>823,038</u>	<u>789,173</u>
<b>Total Divisions</b>	<u><b>\$2,000,794</b></u>	<u><b>\$1,931,876</b></u>	<u><b>\$1,945,078</b></u>	<u><b>\$1,821,394</b></u>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$1,288,693	\$1,330,425	\$1,324,495	\$1,263,242
Supplies	93,653	68,333	68,633	69,798
Contractual Services	306,485	266,390	320,584	306,776
Capital Outlay	<u>311,963</u>	<u>266,728</u>	<u>231,366</u>	<u>181,578</u>
<b>Total Categories</b>	<u><b>\$2,000,794</b></u>	<u><b>\$1,931,876</b></u>	<u><b>\$1,945,078</b></u>	<u><b>\$1,821,394</b></u>

## Housing and Community Services

### Authorized Staffing Levels

Fiscal Years 2006-07 to 2008-09

#### Staffing Levels by Fund

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>29.00</u>	<u>29.00</u>	<u>29.00</u>	<u>28.00</u>
<b>Total All Funds</b>	29.00	29.00	29.00	28.00

#### Summary of Divisional Staffing Levels

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Administration/Senior Alert	3.00	3.00	3.00	2.00
Animal Control	11.00	11.00	11.00	11.00
Health Clinic	2.50	2.50	2.50	2.50
MTED	11.50	11.50	11.50	11.50
Volunteer Services	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Housing and Community Services</b>	29.00	29.00	29.00	28.00

#### Administration

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Director of Housing and Community Services	1.00	1.00	1.00	1.00
Senior Alert Specialist	1.00	1.00	1.00	0.00
Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Community Services Administration</b>	3.00	3.00	3.00	2.00

#### Animal Control

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Animal Control Officer	6.00	6.00	6.00	6.00
Animal Control Shelter Attendant	3.00	3.00	3.00	3.00
Animal Control Supervisor	1.00	1.00	1.00	1.00
Office Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Animal Control</b>	11.00	11.00	11.00	11.00

### Health Clinic

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
City Health Officer	0.50	0.50	0.50	0.50
Health Clinic Clerk	1.00	1.00	1.00	1.00
Nurse (FTE)	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Health Clinic</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

### Volunteer Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Volunteer Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Volunteer Services</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Mesquite Transportation for Elderly and Disabled (MTED)

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
MTED Driver	5.00	6.00	6.00	6.00
MTED Driver (FTE)	3.50	3.50	3.50	3.50
Transit Dispatcher	2.00	1.00	1.00	1.00
Transportation Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total MTED</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>

### Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2006-07	2007-08	2007-08	2008-09
Animal Control Officer	6.00	6.00	6.00	6.00
Animal Control Shelter Attendant	3.00	3.00	3.00	3.00
Animal Control Supervisor	1.00	1.00	1.00	1.00
City Health Officer	0.50	0.50	0.50	0.50
Health Clinic Clerk	1.00	1.00	1.00	1.00
Director of Housing and Community Services	1.00	1.00	1.00	1.00
MTED Driver	5.00	6.00	6.00	6.00
MTED Driver (FTE)	3.50	3.50	3.50	3.50
Nurse (FTE)	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Alert Specialist	1.00	1.00	1.00	0.00
Transit Dispatcher	2.00	1.00	1.00	1.00
Transportation Coordinator	1.00	1.00	1.00	1.00
Volunteer Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Housing and Community Services</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>28.00</b>

# Housing and Community Services

## Objectives and Performance Measures

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### Health Clinic

The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease.

- It is the objective of the Health Clinic to screen all clients for immunization coverage, provide up-to-date immunizations for 90 percent of clients and ensure all clients complete the primary immunization series by age two. The following analysis shows immunization rates as measured by the Clinic Assessment Software Application (CASA) developed by the Centers for Disease Control and Prevention (CDC).

\* Data provided by the Texas Department of State Health Services.

Analysis of Immunization Rates			
<i>Efficiency Measure</i>	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Percent of Children Receiving Primary Immunization Series by Age Two	31%	31%	35%
Statewide Percent of Children Receiving Primary Immunization Series by Age Two*	78%	77%	80%

### MTED

The Mesquite Transportation for the Elderly and Disabled (MTED) is a demand response transportation system that provides limited transportation service to meet the mobility and access needs of senior and disabled residents of Mesquite. Current service includes transportation to and from medical appointments, medical treatments and rehabilitation facilities located in Mesquite, Balch Springs, Dallas, Garland, Seagoville and Sunnyvale; transportation to and from work and school within Mesquite; transportation between municipal senior centers; and incidental transportation for senior activities sponsored by the Mesquite Parks & Recreation Department.

- It is the objective of MTED to provide safe transportation service for senior and disabled residents of Mesquite. This analysis compares MTED safety data with other demand response transportation systems funded through the Federal Transit Administration.

Analysis of MTED Safety			
<i>MTED Safety Statistics</i>	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Accidents per 100,000 vehicle miles+	0	0	0
Injuries per 100,000 passenger miles	0	1	0
Fatalities per 100,000 passenger miles	0	0	0

+ Accidents involving \$1,000 or more in damage.

- It is the objective of MTED to provide efficient transportation service, avoiding cancellations whenever possible, and delivering passengers to their scheduled appointments on time. Another objective is to meet or exceed customer expectations 95 percent of the time, as measured by responses to customer satisfaction surveys. The following analysis shows the number of scheduled trips, cancellation rates, on-time passenger delivery rates and customer satisfaction levels.

Analysis of MTED Efficiency			
<i>Efficiency Measure</i>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Number of Revenue Trips	38,130	39,580	42,000
Number of Non-Revenue Trips	n/a	n/a	n/a
Percent Cancellations	17.0%	20.0%	15.0%
Percent Appointments On Time	97.9%	97.0%	98.0%
Cost Recovery Ratio	100.0%	100.0%	100.0%

### Volunteer Services

The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department and tracks volunteer progress and contributions. The Volunteer Coordinator also works closely with Keep Mesquite Beautiful, Inc. to implement and maintain litter reduction and educational programs.

- It is the objective of Volunteer Services to meet the volunteer needs of City departments and to monitor the progress and development of each volunteer. The following analysis shows the performance measures of the Volunteer Services program.

Analysis of Volunteer Services			
<i>Performance Measure</i>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Number of Active Volunteers	433	402	475
Number of Volunteer Hours	22,324	25,209	31,000
Value of Volunteer Hours	\$419,021	\$491,828	\$614,565
Hours per Volunteer	51.6	62.7	66.3
Value per Volunteer	\$969	\$1,223	\$1,294

## Animal Services

- The new Animal Shelter & Adoption Center began operations in December 2005. This state-of-the-art facility was designed in part to improve the opportunities for animals to be adopted. The number of dog and cat adoptions has increased every year since the opening of the facility.

Outputs: Animals Adopted & Rescued									
By Type/Number Returned to Owner, Adopted, Released to Rescue Organizations									
	<u>2006-07</u>			<u>2007-08</u>			<u>2008-09 Projected</u>		
	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>
Number Returned to Owner	864	38	2	879	50	6	967	55	7
Number Adopted	1,013	439	2	1,120	431	15	1,232	474	17
Number Released to Animal Rescue Organizations	553	589	78	502	274	93	552	301	102
Total	2,430	1,066	82	2,501	755	114	2,751	830	126

Outputs: Animal Control Activity									
By Type/Number of Animals Impounded, Quarantined and Euthanized, Bite Cases Investigated and Number/Type of Citations Issued									
	<u>2006-07</u>			<u>2007-08</u>			<u>2008-09 Projected</u>		
	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>	<i>Dog</i>	<i>Cat</i>	<i>Other</i>
Impounded	5,467	2,730	305	5,409	3,157	312	5,950	3,473	343
Quarantined	270	43	1	285	65	70	314	72	77
Bite Investigations									
Number of Investigations	322	70	4	305	71	7	336	78	8
Number Rabies Test Administered	13	12	1	11	6	7	12	7	8
Citations Issued									
Vaccination Violation	253	0	0	242	4	0	266	4	0
Animal At-Large	295	2	1	338	5	0	372	6	0
Other	423	7	3	483	7	10	531	8	11

# Housing and Community Services Grant Services

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Grant Services accounts for funding from the federal government pertaining to the Housing and Urban Development Community Development Block Grant program and the Section 8 Housing Choice Voucher program.

## **Section 8 Housing Choice Voucher Program**

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The Housing Office administers the Section 8 Housing Choice Voucher program. This program is 100% federally funded by HUD for subsidizing rental payments for eligible low-income families. Through this subsidy, participating families are able to move to decent, safe and sanitary housing.

## **CDBG Administration**

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Community Development Block Grant (CDBG) Administration involves the general management, planning, and monitoring of the CDBG program. Responsibilities include program budgets, consolidated plans, liaison and reporting to HUD, compliance with regulations, citizen participation, assistance to other departments utilizing funds, assistance to eligible recipients and project monitoring and management.

## **Housing Rehabilitation**

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The Housing Office administers the Forgivable Loan and Minor Home Repair Grant programs through the City's CDBG program. The grants and loans are direct benefits to qualified homeowners by bringing each affected dwelling into compliance with HUD's Housing Quality Standards and the City's minimum codes for existing housing.

## **Comprehensive Planning**

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The Comprehensive Planning function assists policy-makers in managing growth and development and stabilizing and conserving existing development through planning services including preparation, updating and implementation of comprehensive plans, functional plans and neighborhood plans.

## **Code Enforcement**

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The function of the Code Enforcement program is to provide close interaction between the code inspectors and residents to educate and prevent neighborhood decline in areas eligible for CDBG assistance. Through education, Code Enforcement strives for willing compliance and encourages citizen participation. The residents' participation is essential to help monitor and eliminate nuisances with their neighborhood and to gain a cleaner environment.

**Housing and Community Services**  
**Grant Services**  
**Financial Summary**  
**Fund Allocations, Program Allocations, Expenditure Categories**  
**Fiscal Years 2006-07 to 2008-09**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
CDBG Program Fund	\$1,132,646	\$1,160,400	\$1,223,726	\$1,072,785
Section 8 Housing Choice Voucher Program Fund	8,958,176	10,569,630	10,618,887	10,425,077
<b>Total All Funds</b>	<b><u>\$10,090,822</u></b>	<b><u>\$11,730,030</u></b>	<b><u>\$11,842,613</u></b>	<b><u>\$11,497,862</u></b>

Program	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administration	\$77,504	\$80,000	\$80,000	\$80,000
Comprehensive Planning	68,096	109,100	150,980	102,557
Housing Rehabilitation	459,455	309,900	338,484	212,593
Code Enforcement	188,459	170,000	161,578	147,000
Library Literacy	39,666	43,000	44,612	0
Problem Oriented Policing	72,199	73,800	73,800	110,716
Addressing Mesquite	198,857	269,600	269,272	283,717
New Beginnings Center	23,410	22,500	22,500	21,202
Mission East Dallas County Health Ministries	5,000	2,500	2,500	2,500
Neighborhood Economic Development	0	60,000	60,000	90,000
Social Services Building Renovation	0	20,000	20,000	0
Sharing Life Outreach	0	0	0	2,500
Section 108 Debt Service	0	0	0	20,000
Section 8 Housing Choice Voucher Program	8,958,176	10,569,630	10,618,887	10,425,077
<b>Total Grant Services</b>	<b><u>\$10,090,822</u></b>	<b><u>\$11,730,030</u></b>	<b><u>\$11,842,613</u></b>	<b><u>\$11,497,862</u></b>

Expenditure Category	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Personal Services	\$1,132,763	\$1,291,858	\$1,229,072	\$1,300,906
Supplies	19,829	30,032	35,980	33,344
Contractual Services	8,806,720	10,205,651	10,390,688	10,013,612
Capital Outlay	5,461	52,489	48,774	0
Reimbursements	(23,951)	0	(11,901)	0
Other Financing Uses	150,000	150,000	150,000	150,000
<b>Total Categories</b>	<b><u>\$10,090,822</u></b>	<b><u>\$11,730,030</u></b>	<b><u>\$11,842,613</u></b>	<b><u>\$11,497,862</u></b>

<b>Housing and Community Services</b>
<b>Grant Services</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Community Development Block Grant Fund	10.65	11.65	11.65	10.65
Section 8 Housing Choice Voucher Fund	<u>8.65</u>	<u>10.65</u>	<u>10.65</u>	<u>10.65</u>
<b>Total All Funds</b>	<b>19.30</b>	<b>22.30</b>	<b>22.30</b>	<b>21.30</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Section 8 Housing Choice Voucher	8.65	10.65	10.65	10.65
CDBG Administration	1.00	1.00	1.00	1.00
CDBG Housing Rehabilitation	1.35	1.35	1.35	1.35
CDBG Comprehensive Planning	1.30	1.30	1.30	1.30
CDBG Code Enforcement	6.00	7.00	7.00	7.00
CDBG Literacy Program	1.00	1.00	1.00	0.00
<b>Total Grant Services</b>	<b>19.30</b>	<b>22.30</b>	<b>22.30</b>	<b>21.30</b>

**Section 8 Housing Choice Voucher Program**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Housing Assistant	1.00	2.00	2.00	2.00
Housing Inspector	1.00	2.00	2.00	2.00
Housing Intake Clerk	1.00	1.00	1.00	1.00
Housing Technician	1.00	1.00	1.00	1.00
Manager of Housing	0.90	0.90	0.90	0.90
Office Coordinator	1.00	1.00	1.00	1.00
Senior Housing Counselor	1.00	1.00	1.00	1.00
Senior Housing Inspector	0.75	0.75	0.75	0.75
Special Projects Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Section 8 Housing Choice Voucher</b>	<b>8.65</b>	<b>10.65</b>	<b>10.65</b>	<b>10.65</b>

**CDBG Administration**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
CDBG Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total CDBG Administration</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**CDBG Housing Rehabilitation**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Manager of Housing	0.10	0.10	0.10	0.10
Housing Rehab Coordinator	1.00	1.00	1.00	1.00
Senior Housing Inspector	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
<b>Total Housing Rehabilitation</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>

### CDBG Comprehensive Planning

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Director of Community Development	0.15	0.15	0.15	0.15
Planner	<u>1.15</u>	<u>1.15</u>	<u>1.15</u>	<u>1.15</u>
<b>Total CDBG Comprehensive Planning</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>

### CDBG Code Enforcement

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Environmental Code Inspector	2.00	2.00	2.00	2.00
Environmental Code Inspector (FTE)	0.50	0.50	0.50	0.50
Residential Building Inspector	3.00	4.00	4.00	4.00
Senior Environmental Code Inspector (FTE)	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total CDBG Code Enforcement</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

### CDBG Literacy Program

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Literacy Program Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
<b>Total CDBG Literacy Program</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

### Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2006-07	2007-08	2007-08	2008-09
CDBG Coordinator	1.00	1.00	1.00	1.00
Director of Community Development	0.15	0.15	0.15	0.15
Director of Housing/Community Services	0.00	0.00	0.00	0.00
Environmental Code Inspector	2.00	2.00	2.00	2.00
Environmental Code Inspector (FTE)	0.50	0.50	0.50	0.50
Housing Assistant	1.00	2.00	2.00	2.00
Housing Inspector	1.00	2.00	2.00	2.00
Housing Intake Clerk	1.00	1.00	1.00	1.00
Housing Rehab Coordinator	1.00	1.00	1.00	1.00
Housing Technician	1.00	1.00	1.00	1.00
Literacy Program Coordinator	1.00	1.00	1.00	0.00
Manager of Housing	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Planner	1.15	1.15	1.15	1.15
Principal Planner	0.00	0.00	0.00	0.00
Residential Building Inspector	3.00	4.00	4.00	4.00
Senior Environmental Code Inspector (FTE)	0.50	0.50	0.50	0.50
Senior Housing Counselor	1.00	1.00	1.00	1.00
Senior Housing Inspector	1.00	1.00	1.00	1.00
Special Projects Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Grant Services</b>	<b>19.30</b>	<b>22.30</b>	<b>22.30</b>	<b>21.30</b>

# Housing and Community Services

## Grant Services

### Objectives and Performance Measurements

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#### Housing

- It is the objective of the Housing Division to provide home rehabilitation assistance for low-income homeowners in bringing their homes into compliance with HUD, HOME and city standards. The rehabilitation programs are funded from two sources, the Community Development Block Grant from the U S Department of Housing & Urban Development, and the HOME Grant through the Texas Department of Housing & Community Affairs. This analysis shows the number of applicants processed and approved/not approved under the programs' provisions. Numbers for "not approved" include homeowners withdrawing their applications.

Analysis of Forgivable Loan Programs			
By Number of Applications Processed and Approved/Not Approved, and Percentage Processed Within Goal of Five Months			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Applications			
Received	7	10	32
Number / Percent Processed Within Five Months	7/100%	10/100%	32/100%
Disposition of Applications			
Number / Percent Approved	2/29%	4/40%	19/59%
Number / Percent Disapproved	5/71%	6/60%	13/41%

- It is the objective of the Housing Division to expeditiously ensure that all rental units participating in the Section 8 program meet all criteria established by HUD. One measure of this objective is the number of initial inspection requests received from landlords and the percentage of inspections completed within two business days of request.

Analysis of Section 8 Housing Inspections			
By Number of Inspection Requests Received and Percentage Completed Within Goal of Two Days			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Number of Inspection Requests	607	491	500
Number / Percentage Completed w/in Two Days	564 / 93%	463 / 94%	470 / 94%

## Public Works

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The Department of Public Works is responsible for the direction of four major areas: 1) Engineering Services, 2) Drainage Services, 3) Field Service Operations and 4) Water and Sewer Operations.



### Public Works Administration

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Public Works Administration provides oversight and direction for all four major areas mentioned above. It manages staff groups responsible for planning and implementation of public works programs and for the delivery of essential community services so as to ensure that established community goals and needs are pursued efficiently and effectively.

### Traffic Engineering

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The primary function of the Traffic Engineering Division is to ensure that the City's transportation infrastructure is designed, constructed, operated and maintained in accordance with accepted practices so as to provide a safe and efficient transportation system for pedestrians, bicyclists and the motoring public.

### Street Lighting

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The primary function of the Street Lighting Division is to provide City streets and the local highway system with adequate street lighting for traffic safety purposes. The citywide street lighting system is owned, installed and maintained by Oncor. The City directs and requests additions and changes to the system and pays a monthly lease (including electrical power consumed) for each street light unit in service. The basis for said charges is a tariff authorized by the Texas Public Utilities Commission.

### Engineering

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The primary function of the Engineering Division is to make certain that all infrastructure projects within the city are designed and constructed in accordance with accepted engineering practices and approved specifications. A secondary function is to enforce, manage, and administer the Federal Flood Insurance Program and Flood Plain Management Program.

### Storm Water Operating

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The function of the Storm Water Operating Program is to comply with the amended U.S. Clean Water Act. Under this act, all municipalities with populations in excess of 100,000 must obtain a National Pollution Discharge Elimination System permit.

### Residential Waste Collection

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Residential Waste Collection is responsible for the collection of household and small business waste twice weekly and once weekly for yard trimmings. The blue bag recycling program is also accounted for in this division.

### **Composting Facility**

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The Municipal Composting Facility collects and/or receives landscape materials from a variety of sources including residential homes, commercial landscape businesses and other municipalities. The landscape materials are processed into a useable mulch or compost product, which is distributed to the public.

### **Street Maintenance**

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Street Maintenance is responsible for the maintenance and repair of concrete and asphalt streets, concrete alley radius points, handicap ramps, curbs and gutters (along major thoroughfares), storm sewers, bridges, permanent barricades, guardrails and drainage structures. This division also provides emergency response in the event of inclement weather. The City's 50/50 Cost Share Program is also administered by this division which includes the reconstruction of curbs, gutters, drive approaches and sidewalks as requested by the homeowner.

### **Street Sweeping**

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The primary function of this program is to clean the City's main thoroughfare, arterial and collector streets on a regular basis to reduce the amount of pollution flowing into city streams as required by the City's NPDES storm water permit.

### **Equipment Services**

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The primary function of the Equipment Services is to support the City's motor fleet with maintenance and repair services. Specific duties include specification writing for new vehicles and equipment, repair and maintenance of equipment and preventive maintenance of the motorized fleet.

### **Water Utilities Administration**

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Water Utilities Administration is responsible for overseeing the efficient delivery of water and sewer utility service to all customers and users of the utility system. This division is an integral part of utility system development, capital improvement construction and utility coordination with area builders and developers.

### **Water Production**

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Water Production is responsible for overseeing for all pumping facilities, water quality control, and maintenance of pump station reservoirs, lift stations and elevated water tanks. Service ensures compliance with existing State and Federal water quality and delivery mandates.

### **Meter Services**

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Meter Services is responsible for the measurement of water to customers and related activities. These activities include meter reading, meter and box change-outs, meter repair and repair of small leaks. Meter Services also handles customer service and customer relations involving water and sewer billing.

### **Water Distribution**

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Water Distribution is responsible for all water mains, fire hydrants, valves, new connections and pipe replacement in short sections with recurring problems. Water Distribution insures continuous water service to all customers.

### **Wastewater Collection**

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Wastewater Collection maintains and repairs all city-owned sewer lines, manholes, clean-outs, taps and services in compliance with State and Federal mandates.

**Wastewater Treatment** 

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Wastewater Treatment provides funds for the treatment of the City's wastewater. The vast majority is treated by North Texas Municipal Water District at the Southeast Mesquite facility. The City of Dallas treats a small portion of the City's wastewater.

**Water and Sewer Reconstruction** 

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Water and Sewer Reconstruction is responsible for the replacement of obsolete and/or deteriorated sections of water and wastewater mains and closing loops in the distribution system to eliminate dead-end mains.

**Public Works**  
**Financial Summary**  
**Fund Allocations, Divisional Allocations, Expenditure Categories**  
**Fiscal Years 2006-07 to 2008-09**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	\$12,119,594	\$14,107,314	\$13,684,887	\$13,158,276
Water and Sewer Fund	20,396,150	22,464,043	22,291,483	22,873,935
Drainage Utility District Fund	2,409,432	1,991,929	2,193,642	2,323,506
<b>Total All Funds</b>	<b>\$34,925,176</b>	<b>\$38,563,286</b>	<b>\$38,170,012</b>	<b>\$38,355,717</b>

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Public Works Administration	\$370,330	\$379,581	\$384,333	\$395,199
Traffic Engineering	922,708	1,132,172	1,117,928	1,074,114
Street Lighting	1,229,719	1,380,024	1,270,140	1,376,583
Engineering	65,951	228,032	194,561	55,426
Residential Waste Collection	4,834,757	5,222,471	5,433,538	5,566,593
Compost Facility Operations	324,820	321,513	404,592	367,891
Street Maintenance	2,810,321	3,902,128	3,453,349	2,859,520
Equipment Services	1,560,988	1,541,393	1,426,446	1,462,950
TDPEs Permit Operations	2,056,874	1,793,703	1,992,478	2,116,300
TDPEs Street Sweeping	352,558	198,226	201,164	207,206
Water and Sewer Administration	420,477	430,788	436,463	406,217
Water and Sewer Engineering	0	0	0	233,719
Water Production	9,387,788	10,464,095	10,453,567	11,335,281
Meter Services	936,464	976,424	934,927	1,024,140
Water Distribution	1,368,533	1,644,117	1,573,553	1,362,494
Wastewater Collection	1,402,217	1,498,861	1,433,151	1,593,075
Wastewater Treatment	6,063,611	6,494,890	6,510,350	6,085,560
Water and Sewer Reconstruction	817,060	954,868	949,472	833,449
<b>Total Divisions</b>	<b>\$34,925,176</b>	<b>\$38,563,286</b>	<b>\$38,170,012</b>	<b>\$38,355,717</b>

Expenditure Category	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Personal Services	\$13,208,641	\$14,015,743	\$13,612,747	\$13,448,776
Supplies	3,235,526	2,973,610	3,881,941	4,335,828
Contractual Services	19,936,045	21,939,096	22,323,940	22,428,202
Capital Outlay	1,043,190	1,969,319	1,953,069	1,483,390
Other Expenditures	36,662	0	33,959	31,786
Other Financing Uses	1,523,324	1,267,780	1,428,755	1,570,072
Reimbursements	(4,058,212)	(3,602,262)	(5,064,399)	(4,942,337)
<b>Total Categories</b>	<b>\$34,925,176</b>	<b>\$38,563,286</b>	<b>\$38,170,012</b>	<b>\$38,355,717</b>

<b>Public Works</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
General Fund	153.00	155.00	155.00	156.00
Water and Sewer Fund	88.07	88.07	88.07	88.07
Drainage Utility District Fund	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
<b>Total All Funds</b>	<b>248.07</b>	<b>250.07</b>	<b>250.07</b>	<b>251.07</b>

**Summary of Divisional Staffing Levels**

Division	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Public Works Administration	3.00	3.00	3.00	3.00
Street Lighting	2.00	2.00	2.00	2.00
Engineering	8.00	8.00	8.00	9.00
Traffic Engineering	12.00	12.00	12.00	12.00
Storm Water Operating	4.00	4.00	4.00	4.00
TPDES-Street Cleaning	3.00	3.00	3.00	3.00
Residential Waste Collection	58.00	60.00	60.00	60.00
Composting Facility	4.00	4.00	4.00	4.00
Street Maintenance	43.00	43.00	43.00	43.00
Equipment Services	23.00	23.00	23.00	23.00
Water and Sewer Administration	6.00	6.00	6.00	6.00
Water Production	14.57	14.57	14.57	14.57
Meter Services	15.50	15.50	15.50	15.50
Water Distribution	20.00	20.00	20.00	20.00
Wastewater Collection	21.00	21.00	21.00	21.00
Water and Sewer Reconstruction	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
<b>Total Public Works</b>	<b>248.07</b>	<b>250.07</b>	<b>250.07</b>	<b>251.07</b>

**Public Works Administration**

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Administrative Aide	1.00	1.00	1.00	1.00
Assistant Director of Public Works	1.00	1.00	1.00	1.00
Director of Public Works	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Public Works Administration</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**Street Lighting**

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Maintenance Worker II	1.00	1.00	1.00	1.00
Street Lighting Maint. Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Street Lighting</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Engineering Services

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
CIP Engineer	0.00	0.00	0.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	4.00	4.00	4.00	4.00
<b>Total Engineering Services</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>

### Traffic Engineering

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administrative Secretary	1.00	1.00	1.00	1.00
Graduate Engineer	1.00	1.00	1.00	1.00
Manager of Traffic Engineering	1.00	1.00	1.00	1.00
Signal Maintenance Supervisor	1.00	1.00	1.00	1.00
Signal Maintenance Technician	3.00	3.00	3.00	3.00
Signs and Markings Supervisor	1.00	1.00	1.00	1.00
Signs and Markings Technician	2.00	2.00	2.00	2.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic/Street Lighting Superintendent	1.00	1.00	1.00	1.00
<b>Total Traffic Engineering</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

### Storm Water Operating Program

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Drainage Engineer	1.00	1.00	1.00	1.00
Engineering/GIS Technician	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Storm Water Specialist	1.00	1.00	1.00	1.00
<b>Total Storm Water Operating</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### TPDES Street Cleaning

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Equipment Operator II	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets	2.00	2.00	2.00	2.00
<b>Total TPDES Street Cleaning</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Residential Solid Waste Collection

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administrative Clerk	1.00	1.00	1.00	1.00
Assistant Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Heavy Equipment Operator-Solid Waste	4.00	4.00	4.00	6.00
Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Residential Solid Waste Driver - Collector	47.00	49.00	49.00	47.00
Solid Waste Supervisor	3.00	3.00	3.00	3.00
Waste Minimization and Compost Coordinator	0.00	0.00	0.00	0.00
<b>Total Residential Solid Waste Collection</b>	<b>58.00</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>

### Composting Facility

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Heavy Equipment Operator-Solid Waste	3.00	3.00	3.00	3.00
Maintenance Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Composting Facility</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Street Maintenance

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Assistant Manager of Streets Division	1.00	1.00	1.00	1.00
Concrete Crew Chief	4.00	4.00	4.00	4.00
Concrete Finisher	7.00	7.00	7.00	7.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	4.00	4.00	4.00	4.00
Heavy Equipment Operator - Streets	1.00	1.00	1.00	1.00
Maintenance Crew Chief	3.00	3.00	3.00	3.00
Maintenance Worker II	12.00	12.00	12.00	12.00
Manager of Streets Division	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Streets Operation Inspector	1.00	1.00	1.00	1.00
Streets Supervisor	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Street Maintenance</b>	<b>43.00</b>	<b>43.00</b>	<b>43.00</b>	<b>43.00</b>

### Equipment Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Administrative Secretary	0.00	0.00	0.00	1.00
Asst. Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Equipment Mechanic	8.00	8.00	8.00	9.00
Equipment Services Supervisor	1.00	1.00	1.00	1.00
Fabrication Welder	1.00	1.00	1.00	2.00
Heavy Equipment Mechanic	2.00	2.00	2.00	2.00
Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Public Works Dispatcher	1.00	1.00	1.00	0.00
Public Works Dispatcher Supervisor	1.00	1.00	1.00	0.00
Senior Mechanic	2.00	2.00	2.00	2.00
Service Attendant	2.00	2.00	2.00	3.00
Tire Repairer	1.00	1.00	1.00	1.00
Welder	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
<b>Total Equipment Services</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>

### Water and Sewer Administration

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Assistant Manager of Utilities Division	1.00	1.00	1.00	1.00
Manager of Utilities Division	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Secretary	2.00	2.00	2.00	2.00
Waste Minimization and Compost Coordinator	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Water and Sewer Administration</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

### Water Production

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Production Supervisor	1.00	1.00	1.00	1.00
Public Works Backflow Inspector	1.00	1.00	1.00	1.00
Public Works Dispatcher/Water Station Monitor	8.00	8.00	8.00	8.00
Seasonal Utility Worker (FTE)	0.57	0.57	0.57	0.57
Sr. Water Production Technician	1.00	1.00	1.00	1.00
Water Production Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Water Production</b>	<b>14.57</b>	<b>14.57</b>	<b>14.57</b>	<b>14.57</b>

### Meter Services

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Meter Reader	7.00	7.00	7.00	7.00
Meter Reader (FTE)	0.50	0.50	0.50	0.50
Utilities Technician	2.00	2.00	2.00	2.00
Utility Supervisor	1.00	1.00	1.00	1.00
Water Services Representative	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
<b>Total Meter Services</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>

### Water Distribution

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Equipment Operator II	1.00	1.00	1.00	1.00
Heavy Equipment Operator - Streets	1.00	1.00	1.00	1.00
Maintenance Worker II	11.00	11.00	11.00	11.00
Utilities Technician	1.00	1.00	1.00	1.00
Utility Crew Chief	5.00	5.00	5.00	5.00
Utility Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Water Distribution</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>

### Wastewater Collection

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Maintenance Worker II	11.00	11.00	11.00	11.00
Utilities Technician	2.00	2.00	2.00	2.00
Utility Crew Chief	7.00	7.00	7.00	7.00
Utility Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Wastewater Collection</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>

### Water and Sewer Reconstruction

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Concrete Crew Chief	1.00	1.00	1.00	1.00
Concrete Finisher	3.00	3.00	3.00	3.00
Maintenance Worker II	4.00	4.00	4.00	4.00
Utility Crew Chief	2.00	2.00	2.00	2.00
Utility Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Water and Sewer Reconstruction</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

### Departmental Job Classifications

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administrative Aide	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	2.00
Administrative Clerk	1.00	1.00	1.00	1.00
Asst. Director of Public Works	1.00	1.00	1.00	1.00
Asst. Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Asst. Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Asst. Manager of Streets Division	1.00	1.00	1.00	1.00
Asst. Manager of Utilities Division	1.00	1.00	1.00	1.00
CIP Engineer	0.00	0.00	0.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00
Concrete Crew Chief	5.00	5.00	5.00	5.00
Concrete Finisher	10.00	10.00	10.00	10.00
Director of Public Works	1.00	1.00	1.00	1.00
Drainage Engineer	1.00	1.00	1.00	1.00
Engineering/GIS Technician	2.00	2.00	2.00	2.00
Equipment Mechanic	8.00	8.00	8.00	9.00
Equipment Operator I	5.00	5.00	5.00	5.00
Equipment Operator II	6.00	6.00	6.00	6.00
Equipment Services Supervisor	1.00	1.00	1.00	1.00
Fabrication Welder	1.00	1.00	1.00	2.00
Graduate Engineer	1.00	1.00	1.00	1.00
Heavy Equipment Mechanic	2.00	2.00	2.00	2.00
Heavy Equipment Operator - Streets	4.00	4.00	4.00	4.00
Heavy Equipment Operator-Solid Waste	7.00	7.00	7.00	9.00
Maintenance Crew Chief	3.00	3.00	3.00	3.00
Maintenance Worker I	1.00	1.00	1.00	1.00
Maintenance Worker II	39.00	39.00	39.00	39.00
Manager of Equipment Services Division	1.00	1.00	1.00	1.00
Manager of Solid Waste Division	1.00	1.00	1.00	1.00
Manager of Streets Division	1.00	1.00	1.00	1.00
Manager of Traffic Engineering	1.00	1.00	1.00	1.00
Manager of Utilities Division	1.00	1.00	1.00	1.00
Meter Reader	7.00	7.00	7.00	7.00
Meter Reader (FTE)	0.50	0.50	0.50	0.50
Office Coordinator	3.00	3.00	3.00	3.00
Production Supervisor	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00
Public Works Backflow Inspector	1.00	1.00	1.00	1.00
Public Works Dispatcher	1.00	1.00	1.00	0.00
Public Works Dispatcher/Water Station Monitor	8.00	8.00	8.00	8.00
Public Works Dispatcher Supervisor	1.00	1.00	1.00	0.00
Public Works Inspector	4.00	4.00	4.00	4.00
Residential Solid Waste Driver - Collector	47.00	49.00	49.00	47.00

### Departmental Job Classifications

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Seasonal Utility Worker (FTE)	0.57	0.57	0.57	0.57
Secretary	3.00	3.00	3.00	3.00
Senior Mechanic	2.00	2.00	2.00	2.00
Service Attendant	2.00	2.00	2.00	3.00
Signal Maintenance Supervisor	1.00	1.00	1.00	1.00
Signal Maintenance Technician	3.00	3.00	3.00	3.00
Signs and Markings Supervisor	1.00	1.00	1.00	1.00
Signs and Markings Technician	2.00	2.00	2.00	2.00
Solid Waste Supervisor	3.00	3.00	3.00	3.00
Sr. Water Production Technician	1.00	1.00	1.00	1.00
Storm Water Specialist	1.00	1.00	1.00	1.00
Street Lighting Maint. Technician	1.00	1.00	1.00	1.00
Streets Operation Inspector	1.00	1.00	1.00	1.00
Streets Supervisor	3.00	3.00	3.00	3.00
Tire Repairer	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic/Street Lighting Superintendent	1.00	1.00	1.00	1.00
Utilities Technician	5.00	5.00	5.00	5.00
Utility Crew Chief	14.00	14.00	14.00	14.00
Utility Supervisor	4.00	4.00	4.00	4.00
Waste Minimization and Compost Coordinator	1.00	1.00	1.00	1.00
Water Production Technician	3.00	3.00	3.00	3.00
Water Services Representative	5.00	5.00	5.00	5.00
Welder	2.00	2.00	2.00	0.00
<b>Total Public Works</b>	<b><u>248.07</u></b>	<b><u>250.07</u></b>	<b><u>250.07</u></b>	<b><u>251.07</u></b>

# Public Works Traffic, Engineering Objectives and Performance Measurements

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## Traffic Engineering

- It is the objective of the Traffic Engineering Division to improve traffic operations by efficiently and effectively operating and maintaining the City's traffic control devices. This analysis shows the number and type of traffic control devices in the City, the number of work hours installing and maintaining traffic control devices by type and the number of emergency call outs by type of traffic control device.

Analysis of Traffic Control Devices By Number/Type of Traffic Control Devices, Work Hours Installing/Maintaining, and Emergency Call Outs												
<i>Traffic Control Devices</i>	<u>2006-07</u>				<u>2007-08</u>				<u>2008-09 Projected</u>			
	<i>Number</i>	<i>Work Hours</i>		<i>Call-Outs</i>	<i>Number</i>	<i>Work Hours</i>		<i>Call-Outs</i>	<i>Number</i>	<i>Work Hours</i>		<i>Call-Outs</i>
		<i>Installing</i>	<i>Maintaining</i>			<i>Installing</i>	<i>Maintaining</i>			<i>Installing</i>	<i>Maintaining</i>	
Signs & Markings	24,000	1,200	3,200	40	24,100	1,000	3,200	40	25,100	1,600	2,600	50
Traffic Signals/Controllers	101	742	8,100	130	103	820	8,200	130	105	1,000	8,200	180
School Zone Signals	55	160	300	0	55	160	300	0	55	160	300	0
Freeway Lighting	1,270	0	1,900	25	1,270	0	2,100	25	1,270	0	2,000	0
Other Devices	N/A	200	1,900	0	N/A	200	2,000	0	N/A	250	2,000	0
Contractor Assistance	70	800	0	25	70	600	100	25	80	1,000	0	80
Sub-total		3,102	15,400	220		2,780	15,900	220		4,010	15,100	310
Total			18,722				18,950				19,420	

- It is the objective of the Traffic Engineering Division to be responsive to citizen inquiries and complaints. This analysis shows the number of inquiries/complaints and the percentage the division investigated and responded to within the goal of five business days.

Analysis of Citizen Inquiries/Complaints By Number Received and Percentatge Responded to Within Goal of Five Business Days			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Complaints/Inquiries Received	2,104	1,200	1,200
Percent Responded to Within Five Business Days	95%	100%	100%
Radar Trailer Deployments	182	210	210

- It is the objective of the Traffic Engineering Division to conduct or participate in traffic studies that will lead to improved traffic safety and traffic flow on City streets. This analysis shows the number of traffic studies and the number of work hours devoted to those studies.

Analysis of Traffic Studies & Reviews									
By Type/Number, Work Hours Spent By Type and Average Work Hours									
Type of Study	2006-07			2007-08			2008-09 Projected		
	Number	Total Work Hours	Average Work Hours Per Study	Number	Total Work Hours	Average Work Hours Per Study	Number	Total Work Hours	Average Work Hours Per Study
Accident Studies	3	60	20	20	100	5	5	100	20
Parking Studies	5	100	20	3	24	8	5	25	5
School Studies	12	480	40	8	160	20	10	250	25
Speed Bump Studies	12	360	30	15	450	30	15	450	30
Speed Studies	23	920	40	5	200	40	5	200	40
Stop Sign Studies	4	96	24	5	125	25	5	125	25
Street Light Studies	19	76	4	12	48	4	20	100	5
Traffic Signal Studies	8	480	60	10	600	60	6	240	40
Plat/Zoning Reviews	105	210	2	112	224	2	80	160	2
Plan Reviews	63	378	6	101	606	6	60	300	5
Visibility Reviews	39	156	4	17	68	4	40	200	5
Miscellaneous Studies	34	544	16	20	320	16	25	400	16
Total	327	3,860	12	328	2,925	9	276	2,550	9

## Engineering

- It is the objective of the Engineering Division to expeditiously review plans from private developers and plans for the City's capital improvement programs for compliance with all applicable engineering standards. The Engineering Division also works to ensure that plans are free of errors when approved for construction. This analysis shows the results of the Division's plan reviews.

Analysis of Engineering Plan Reviews						
By Type/Number of Plans, Average Review Time						
Type of Plans	2006-07		2007-08		2008-09 Projected	
	No. of Plans Reviewd	Average Review Time	No. of Plans Reviewd	Average Review Time	No. of Plans Reviewd	Average Review Time
Private Developer	65	25 Days	61	23 Days	50	20 Days
City Capital Improvement	15	35 Days	15	40 Days	13	30 Days
DRC/Miscellaneous	120	1 Hour	100	1 Hour	75	1 Hour

## Engineering Drafting, Records, and GIS

- It is the objective of the Engineering Drafting, Records and Geographic Information System (GIS) Group to provide information on City infrastructure when requested by citizens, developers, engineers, real estate professionals, contractors and City staff. Flood plain, plats and as-built information provides exact locations of infrastructure for those engaged in construction activities. This analysis shows the type and number of information requests and the average work time spent on each request. In fiscal year 2001-02, the City completed digital scanning of 20,000 old record drawings. This has enabled City engineering technicians to e-mail drawings to surveyors, engineers and developers.

Analysis of Information Requests For City Infrastructure						
By Number/Type of Requests and Average Work Hours Per Request						
Type	2006-07		2007-08		2008-09 Projected	
	Number of Requests	Average Work Time Per Request	Number of Requests	Average Work Time Per Request	Number of Requests	Average Work Time Per Request
Flood Plain	79	0.25	30	0.25	30	0.25
Plats	1100	0.5	85	0.5	75	0.25
Elevation Certificates	92	0.5	33	0.5	30	0.5
Web Site Hits	74000	N/A	86000	N/A	80000	N/A
As-Builts	425	0.5	330	0.75	200	0.75
Orthophotos	150	0.5	125	0.5	100	0.5
Total	75,846		86,603		80,435	

## Pollution Runoff

- It is the objective of the Engineering Division to comply with Environmental Protection Agency regulations governing certain kinds of pollution that might accumulate in storm water runoff. The goal of these regulations is to protect rivers and streams from undesirable pollutants. One measure of this objective is an analysis of the number of pollution prevention plans submitted by contractors to the Engineering Division for review. The Division also issues grading permits requiring contractors to take certain precautions preventing storm water contamination through soil erosion.

Analysis of Pollution Prevention Plans and Grading Permits						
By Number/Type of Plans Submitted and Review Time						
	2006-07		2007-08		2008-09 Projected	
	Pollution Prevention Plans	Grading Permits	Pollution Prevention Plans	Grading Permits	Pollution Prevention Plans	Grading Permits
Number of Plans Submitted	30	30	13	28	12	20
Average Review Time	1.75	2.25	1.75	2.25	1.75	2.25

# Public Works Field Services Objectives and Performance Measurements

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## Solid Waste

- It is the objective of the Solid Waste Division to provide residential customers with dependable, efficient and courteous curbside refuse collection. This analysis shows the number of residential customers, the number of routes, the average number of customers serviced per route and the average number of compacted tons of refuse taken to the landfill per route. The analysis also shows the number of service complaints received per year, the average per route, percentage of complaints responded to within the goal of 24 business hours and the percentage of complaints found to be valid.

Analysis of Residential Solid Waste Services			
By Number of Customers/Routes, Average Customers/Compacted Tons Collected Per Route, Number of Service Complaints, Responded to Within 24 Business Hours, Percent Found to be Valid, and Average Complaints Per Route			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Number of Residential Customers	37,000	37,500	37,950
Routes			
Number of Routes	38	40	40
Average Customers Per Route	973	938	904
Average Compacted Tons Collected Per Route	1,766	1,800	1,800
Number of Service Complaints	1,000	700	700
Percent Responded to Within 24 Business Hours	100%	100%	100%
Percent Found to be Valid	5%	5%	5%
Average Number of Complaints Per Route	2.6	2	2

- It is the objective of Solid Waste Division to promote the City's recycling program. The City's recycling program is designed to reduce landfill usage and landfill costs. This analysis shows the number of tons of refuse diverted from the landfill through recycling programs and the estimated landfill savings realized through the recycling program.

Blue Bag Program - a voluntary program of citizen recycling. Recyclable materials (newsprint, magazines, phone books, steel cans, aluminum cans and plastic) are placed in "Blue Bags." Sanitation Services collects the bags and delivers them to a recycling contractor.

Compost Program - once a week Sanitation Services collects grass clippings, other yard waste and tree branches for composting. The City gives the compost to citizens, and the Parks Division uses the compost in the City's parks. (Program began in August, 1996.)

Analysis of Recycling Program						
By Program/Number of Tons of Refuse Diverted From Landfill, and Estimated Savings						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>Blue Bag</i>	<i>Compost</i>	<i>Blue Bag</i>	<i>Compost</i>	<i>Blue Bag</i>	<i>Compost</i>
Tons of Refuse Collected	5,500	22,608	5,500	29,000	5,500	25,000
Tons of Refuse Diverted From Landfill	5,500	22,608	5,500	29,000	5,500	25,000
Estimated Landfill Cost Savings	\$103,350	\$378,910	\$109,615	\$577,970	\$113,300	\$515,000

## Street Services

- It is the objective of the Street Services Division to maintain the City's streets and alleys in good, serviceable condition. This analysis shows the number of miles of streets and alleys falling within the responsibility of the Streets Services Division, the number of tons of asphalt, cubic yards of concrete, gallons of Crackseal used annually for street/alley maintenance, the average usage of each per street/alley mile and the average number of work hours used making repairs with each material. The analysis also shows the number of tons of sand stored and used maintaining the serviceability of City streets during winter ice conditions.

Analysis of Usage of Street Maintenance Materials									
By Type of Material, Average Use per Mile of Streets/Alleys, Average Works Hours Per Mile of Streets/Alleys									
Type of Material/Measure	2006-07 (440 Streets/220 Alleys=660 Miles)			2007-08 (440 Streets/220 Alleys=660 Miles)			2008-09 Projected (440 Streets/220 Alleys=660 Miles)		
	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley	Amount of Material Used	Average Use per Mile Street/Alley	Work Hours per Mile Street/Alley
Asphalt/Ton	3,161	4.79	22.75	3,718	5.63	21.97	3,000	4.55	23.50
Concrete/Cubic Yard	2,733	4.14	56.82	2,636	3.99	57.33	2,500	3.79	57.00
Crackseal/Gallons	1,481	2.24	1.30	405	0.61	0.55	1,000	1.52	1.50
Sand/Ton (winter icing)	59	0.09	0.32	28	0.04	0.34	150	0.23	0.50
Total Work Hours/Mile			81.19			80.19			82.50

## Equipment Services

- It is the objective of the Equipment Services Division to service all City vehicles quickly and in a cost-efficient manner. This analysis shows the number and type of vehicles maintained, the average number of mechanic hours per type of vehicle, the number of calls for road service, together with the average road service response time.

Analysis of Fleet Composition & Maintenance			
By Number/Type of Vehicles, Total Number of Mechanic Hours, Average Mechanic Hours Per Vehicle, and Road Service Calls			
Type of Vehicle	2006-07	2007-08	2008-09 Projected
	Number	Number	Number
Sedan, General Use	37	36	31
Fire Vehicles	55	55	57
Sedan, Police	196	218	223
Van, General Use	20	19	18
Bus/Van/Sedan, MTED	16	21	21
Truck, Pick-Up	142	135	140
Truck, Diesel	29	31	32
Truck, Gas	81	94	78
Tractor (Equipment)	75	68	77
Total Fleet	651	677	677
<i>Fleet Maintenance</i>			
Total Maintenance Workhours	27,418	34,257	21,893
Average Per Vehicle	42.44	50.60	32.33
<i>Road Service</i>			
Number of Calls for Road Service	1608	1408	1154
Average Response Time	1.23	1.25	1.31

# Public Works

## Water & Sewer Operations

### Objectives and Performance Measurements

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#### Water & Sewer Operations

- It is the objective of the Water & Sewer Utilities Division to ensure that users of the City's water and sanitary sewer system experience a high-quality, dependable, and consistent level of service. One measure of this objective is an analysis of the frequency and results of water quality tests on the City's water supply.

Analysis of Water Quantity Pumped and Number of Water Quality Tests By Gallons of Water Pumped and Number/Frequency of Tests			
	<u>2006-07</u>	<u>2007-08 Amended</u>	<u>2008-09 Projected</u>
Number of Gallons Pumped	5,641,217,000	6,521,600,000	6,600,000,000
Number of Tests	1,666	1,748	1,720
Average Frequency Per Month	139	146	142

- Another measure of the objective is an analysis of the number of water main miles, the number of water main breaks together with the ratio of water main breaks to system miles per year. Similarly, the analysis shows the number of sewer main miles and the number of mains cleaned as a ratio of sewer main miles and the ration of Water & Sewer Utilities field personnel to water connections.

Analysis of Water & Sewer Systems By Miles of, and Connections to, Water & Sewer Systems, Number of Water Main Breaks & Sewer Mains cleaned, Ratio of Water Main Breaks & Sewer Mains Cleaned to Water & Sewer Main Connections and, Ratio of Field Personnel to Water Connections						
	<u>2006-07</u>		<u>2007-08 Amended</u>		<u>2008-09 Projected</u>	
	Water System	Sewer System	Water System	Sewer System	Water System	Sewer System
System Miles/ Connections to System	566/51,903	492/50,658	567/53,109	492/50,658	568/53,000	494/52,000
Number of Water Main Breaks	240		190		190	
Miles of Sewer Mains Cleaned		130		130		130
Ratio of Water main Breaks to Connections	1 to 216		1 to 295		1 to 294	
Ration of Sewer Mains Cleaned to Connections		1 to 390		1 to 401		1 to 400
Ratio of W&S Field Service Personnel to Connections	1 to 3,244	1 to 2,412	1 to 3,319	1 to 2,484	1 to 3,313	1 to 2,476

- It is the objective of the Water & Sewer Utilities Division to investigate all customer complaints about water quality and sanitary sewer service. This analysis shows the number/type of complaints received and the major findings of complaint investigations.

Analysis of Customer Complaints – Water & Sewer Utilities By Number/Type of Complaints and Major Findings			
	2006-07	2007-08 Amended	2008-09 Projected
Complaints			
Water	1,083	950	1,000
Sewer	4,788	4,800	4,800
Other	2,057	1,900	1,900
Major Findings			
Complaint Valid-W&S Problem	6,328	6,200	6,250
Complaint Valid-Customer problem	1,446	1,250	1,250
Complaint Not Supported by Investigation	154	200	200

# Library Services

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The Mesquite Public Library System offers a variety of services and materials to meet business, personal, educational and recreational needs. The library system is housed in two facilities, the Main Library and the North Branch and employs 34.93 full-time equivalent employees. Both facilities are open daily with the exception of Sunday.



## Administration

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Library Administration plans and directs the total program of service for the Library Department and generally coordinates all activities in the Main Library and the North Branch Library. Policies and appropriate procedural guidelines come from this division. Technical Services provides acquisitions and processing of materials, centralized circulation services and accounting functions for the Library Department.

## Main Library

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The Main Library is charged with providing the bulk of the reference/research service to the citizens of Mesquite and serves as the main repository of materials and services. Other services include free access to a variety of print and non-print media; library programs designed to meet the interests and needs of various age groups; loan of materials from other libraries; and the traditional services of advising readers on selections and encouraging reading in general. Library services are extended through cooperative efforts with the Texas State Library and the Northeast Texas Library System.

## North Branch Library

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The North Branch Library provides residents of the north Mesquite area with information resources including access to a variety of books, other print and non-print media, and audio-visual equipment from both the Branch and the more extensive Main Library collection. Services to the public include professional reference and reader advisory assistance, inter-library loan, community meeting room and programming for children and adults.

<b>Library Services</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
General Fund	<u>\$2,099,835</u>	<u>\$2,246,992</u>	<u>\$2,189,512</u>	<u>\$2,043,116</u>
<b>Total All Funds</b>	<u><b>\$2,099,835</b></u>	<u><b>\$2,246,992</b></u>	<u><b>\$2,189,512</b></u>	<u><b>\$2,043,116</b></u>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Administration	\$795,552	\$829,099	\$803,259	\$753,649
North Branch	627,898	680,378	661,812	629,877
Main Branch	<u>676,385</u>	<u>737,515</u>	<u>724,441</u>	<u>659,590</u>
<b>Total Divisions</b>	<u><b>\$2,099,835</b></u>	<u><b>\$2,246,992</b></u>	<u><b>\$2,189,512</b></u>	<u><b>\$2,043,116</b></u>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$1,651,052	\$1,739,461	\$1,691,410	\$1,632,829
Supplies	34,961	46,088	44,164	45,853
Contractual Services	236,978	280,670	267,772	217,309
Capital Outlay	<u>176,844</u>	<u>180,773</u>	<u>186,166</u>	<u>147,125</u>
<b>Total Categories</b>	<u><b>\$2,099,835</b></u>	<u><b>\$2,246,992</b></u>	<u><b>\$2,189,512</b></u>	<u><b>\$2,043,116</b></u>

## Department of Library Services

### Authorized Staffing Levels

Fiscal Years 2006-07 to 2008-09

#### Staffing Levels by Fund

Fund	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
General Fund	34.93	34.93	34.93	34.93
<b>Total All Funds</b>	<b>34.93</b>	<b>34.93</b>	<b>34.93</b>	<b>34.93</b>

#### Summary of Divisional Staffing Levels

Division	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Administration/Technical Services	14.69	14.69	14.69	14.69
Library-North Branch	11.00	11.00	11.00	11.00
Library-Main	9.24	9.24	9.24	9.24
<b>Total Department of Library Services</b>	<b>34.93</b>	<b>34.93</b>	<b>34.93</b>	<b>34.93</b>

#### Administration/Technical Services

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Assistant Librarian (FTE)	0.58	0.58	0.58	0.58
Director of Library Services	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Library Aide (FTE))	1.43	1.43	1.43	1.43
Library Assistant I	4.00	4.00	4.00	4.00
Library Assistant I (FTE)	2.68	2.68	2.68	2.68
Library Assistant II	1.00	1.00	1.00	1.00
Library Services Supervisor	1.00	1.00	1.00	1.00
Senior Library Assistant	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Administration/Technical Services</b>	<b>14.69</b>	<b>14.69</b>	<b>14.69</b>	<b>14.69</b>

#### North Branch Library

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Assistant Librarian (FTE)	0.94	0.94	0.94	0.94
Librarian	2.00	2.00	2.00	2.00
Library Aide (FTE)	1.74	1.74	1.74	1.74
Library Assistant I	2.00	2.00	2.00	2.00
Library Assistant I (FTE)	2.32	2.32	2.32	2.32
Manager of Branch Library Services	1.00	1.00	1.00	1.00
Senior Library Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total North Branch Library</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

### Main Library

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Assistant Librarian (FTE)	2.79	2.79	2.79	2.79
Librarian	3.00	3.00	3.00	3.00
Library Aide (FTE)	1.45	1.45	1.45	1.45
Library Assistant I	1.00	1.00	1.00	1.00
Library Services Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Central Library</b>	<b>9.24</b>	<b>9.24</b>	<b>9.24</b>	<b>9.24</b>

### Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2006-07	2007-08	2007-08	2008-09
Assistant Librarian (FTE)	4.31	4.31	4.31	4.31
Director of Library Services	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Librarian	5.00	5.00	5.00	5.00
Library Aide (FTE)	4.62	4.62	4.62	4.62
Library Assistant I	7.00	7.00	7.00	7.00
Library Assistant I (FTE)	5.00	5.00	5.00	5.00
Library Assistant II	1.00	1.00	1.00	1.00
Library Services Supervisor	2.00	2.00	2.00	2.00
Manager of Branch Library Services	1.00	1.00	1.00	1.00
Senior Library Assistant	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Department of Library Services</b>	<b>34.93</b>	<b>34.93</b>	<b>34.93</b>	<b>34.93</b>

## Library Services Objectives and Performance Measures

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### Satisfaction Survey

- It is the objective of the Mesquite Public Library to provide superior service to its patrons. The results of an annual patron survey provide a measure of the library's performance relative to the goal of attaining a high (over 80%) Extremely Satisfied/Very Satisfied rating. This analysis shows the level of library patron satisfaction with staff helpfulness, ease of locating materials, and overall satisfaction with library services.

Analysis of Library Patron Satisfaction By Staff Helpfulness and Ease of Locating Materials, and Overall Satisfaction (Annual Survey of Randomly Selected Patrons)									
	<i>2006-07</i>			<i>2007-08</i>			<i>2008-09 Projected</i>		
	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>
Extremely Satisfied	42.5%	21.2%	27.1%	48.3%	26.6%	35.9%	48.7%	28.7%	36.1%
Very Satisfied	50.5%	56.6%	57.4%	45.8%	54.0%	51.8%	46.0%	56.0%	52.2%
Somewhat Satisfied	5.8%	19.2%	13.9%	5.4%	18.2%	10.9%	4.8%	13.9%	10.2%
Not Very Satisfied	0.9%	2.5%	1.2%	0.4%	1.2%	1.0%	0.4%	0.9%	1.1%
Not At All Satisfied	0.3%	0.5%	0.4%	0.1%	0.0%	0.4%	0.1%	0.5%	0.4%

### Per Capita Library Visits and Registrations

- It is the objective of the Mesquite Public Library to promote the value of its holdings and services to the citizens of the community. One measure of this objective is an analysis of annual library visits made by community members and the per capita number of citizens who are registered borrowers. (Unless otherwise noted, all per capita calculations in Library Services are based on 2000 census.)

Analysis of Library Visits and Patron Registrations By Number (Per Capita) of Annual Library Visits and Registered Borrowers			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Library Visits	2.65	2.97	3.10
Registered Borrowers	0.40	0.31	0.34

## Library Collection

- It is the objective of the Mesquite Public Library to continually build its book collection in an effort to provide patrons with the best collection possible. This analysis shows how the per capita book holdings of the Mesquite Public Library compare with the book holdings of public libraries in area cities and the nationwide average public library book holdings for cities of similar population.

Analysis of Comparative Per Capita Holdings By Average Number of Books for Area City Public Libraries and Public Libraries Nationwide			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Mesquite	1.44	1.56	1.58
Area Cities*	1.90	1.96	1.98
Nationwide**	2.76	2.81	2.82

\*Arlington, Carrollton, Garland, Grand Prairie, Irving, Plano, and Richardson

\*\*Based on Hennen's American Public Library Ratings.

## Use of Materials and Information Requests

- It is the objective of the Mesquite Public Library to increase the use of the library's materials and to provide personalized answers to the wide range of informational questions from library patrons. One way to measure this objective is an analysis of materials circulated ("checked out") by patrons and materials used on-site. The analysis also shows the per capita number of requests for information received by staff members.

Analysis of Comparative Per Capita Materials Usage and Information Requests By Type of Material Usage and Source of Information Requests			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Materials Usage			
Circulated	3.43	3.61	3.65
On-Site Use	0.62	0.56	0.61
Information Requests			
Telephone Inquiry	0.47	0.47	0.48
On-Site Inquiry	0.75	0.72	0.76

## Library Use by Children

- It is the objective of the Mesquite Public Library to increase library awareness and usage among the community's children. This objective can be measured through an analysis of attendance at programs designed to inform, educate, entertain, and further library use by children. Additionally, the objective can be measured by examining the per capita participation in the annual Summer Reading Program, together with the percentage of participants completing the program. The Summer Reading Program is held in conjunction with the Texas State Library.

Analysis of Library Usage by Children By Type of Program and Per Capita (Under 9) Attendance			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Children's Programs			
Number of Programs	333	323	335
Per Capita* Attendance	0.48	0.49	0.50
Summer Reading Program			
Per Capita* Attendance	0.16	0.17	0.18
Completion Rate	54.8%	54.5%	55.0%

\*Per Capita calculations based on 2000 census (under 9 years of age).

## Library Volunteers

- It is the objective of the Mesquite Public Library to encourage citizen volunteers to participate in the delivery of library services to the community. This analysis shows the number of annual volunteer hours donated and the value of those hours.

Analysis of Library Volunteerism By Number/Monetary Value* of Volunteer Hours			
	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09 Projected</i>
Number of Volunteer Hours	3,100	3,304	3,400
Value of Volunteer Hours	\$58,187	\$62,016	\$63,818

\*Based on value of \$18.77 per hour of volunteer service reported in *Giving and Volunteering in USA*. (Washington D.C.: Independent Sector, 2006)

## Technological Resources

- It is the objective of the Mesquite Public Library to promote access to resources that are increasingly offered through technological means. One measure of this objective is the annual usage of the Library's public access computers. This objective can also be measured by the number of visits to online databases offered through the Library. Additionally, the number of e-audiobooks that are downloaded annually can be a measure of this objective.

Technological Resource Usage			
By Number of Annual Public Access Computer Sessions, Database Visits and Downloaded E-Audiobooks			
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09 Projected</u>
Computer Sessions	77,283	74,401	76,000
Database Visits	15,882	15,172	16,000
E-Audiobooks Downloaded	858	1,345	1,500

# Parks and Recreation

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Parks and Recreation is responsible for maintaining and developing a quality park system, furnishing recreational opportunities to citizens and maintaining City buildings and facilities in clean and safe conditions. These objectives are achieved through the following divisions.

## Administration

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This Division provides direction, support and overall supervision for seven divisions within the department. It works with the Parks and Recreation Advisory Board, the Tree Board, the Youth Services Committee and many special interest groups to gain a feel for the community's needs.

## Parks

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The Parks Division is responsible for professional grounds maintenance of City parks, school/parks, building sites, athletic fields, playgrounds, color beds, bird sanctuary habitat, picnic facilities, swimming pool landscapes, community center landscapes, drainage channel vegetation, medians and the urban forestry program.

## Recreation

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The primary function of the Recreation Division is to provide for the organization, administration and leadership of a wide variety of activities designed to meet the leisure needs of the entire community. Recreation's goal is to provide quality leisure experiences by providing a wide range of activities for all age levels.

## Pools

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The Pools Division provides for the operation and maintenance of the four municipal pools during the months of May, June, July and August. It's primary goal is to provide a diverse, quality aquatic program as well as a safe, clean environment for users of the swimming pools.

## Tennis

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The tennis budget provides funding for all costs associated with the City's tennis program, specifically those at the Westlake Tennis Center. The Tennis Division's goal is to provide leagues, lessons and tournaments and to promote youth programs.

## Building Services

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The Building Services Division provides for the operation and upkeep of all City buildings and facilities. This includes conducting preventive maintenance measures, tracking maintenance cost for each facility, responding to departmental requests and administering the city's janitorial contract.

**Parks and Recreation**  
**Financial Summary**  
**Fund Allocations, Divisional Allocations, Expenditure Categories**  
**Fiscal Years 2006-07 to 2007-08**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	\$8,283,686	\$8,214,921	\$7,604,216	\$7,244,384
<b>Total All Funds</b>	<b>\$8,283,686</b>	<b>\$8,214,921</b>	<b>\$7,604,216</b>	<b>\$7,244,384</b>

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administration	\$488,298	\$506,180	\$472,698	\$479,222
Park Operations Administration	272,056	284,232	277,526	279,296
Parks North District	490,845	384,180	238,380	177,795
Parks South District	581,346	456,250	303,754	154,102
Parks Special District	857,202	719,717	571,206	398,310
Tennis Center	119,584	136,702	128,075	137,230
Building Services	1,828,616	1,907,379	1,862,211	2,156,900
Youth Services	166,524	182,963	139,518	0
Recreation Administration	582,899	705,838	685,390	607,878
Florence Recreation Center	271,424	214,756	213,280	170,115
Lakeside Activity Center	17,920	19,050	18,964	17,550
Shaw Gymnasium	108,691	139,595	138,365	141,267
Goodbar Activity Center	275,420	281,144	287,667	266,825
Athletic Programs	299,824	355,600	344,109	288,900
Evans Recreation Center	489,836	399,062	393,871	440,024
Dunford Recreation Center	281,325	307,366	309,305	301,194
Westlake House	10,555	13,765	13,308	9,800
Rutherford Recreation Center	469,711	453,920	454,243	432,495
Day Camp	40,589	42,353	41,815	46,277
Thompson School Gym	178,497	198,073	216,243	185,915
City Lake Pool	175,845	200,815	194,414	208,985
Evans Pool	85,848	94,300	98,420	104,839
Town East Pool	72,855	106,579	90,893	95,633
Vanston Pool	117,976	105,102	110,561	143,832
<b>Total Divisions</b>	<b>\$8,283,686</b>	<b>\$8,214,921</b>	<b>\$7,604,216</b>	<b>\$7,244,384</b>

Expenditure Category	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Personal Services	\$5,982,879	\$6,123,546	\$6,065,169	\$5,833,492
Supplies	453,103	470,882	457,885	502,336
Contractual Services	2,820,199	2,978,530	2,922,380	3,031,460
Capital Outlay	125,246	223,944	219,763	160,183
Reimbursements	(1,114,217)	(1,647,885)	(2,126,885)	(2,348,991)
Other Financing Uses	16,476	65,904	65,904	65,904
<b>Total Categories</b>	<b>\$8,283,686</b>	<b>\$8,214,921</b>	<b>\$7,604,216</b>	<b>\$7,244,384</b>

<b>Parks and Recreation</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

**Staffing Levels by Fund**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	<u>130.09</u>	<u>130.09</u>	<u>130.09</u>	<u>129.59</u>
<b>Total All Funds</b>	<b>130.09</b>	<b>130.09</b>	<b>130.09</b>	<b>129.59</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Parks and Recreation Administration	6.00	6.00	6.00	6.00
Park Operations Administration	3.00	3.00	3.00	3.00
Parks North District	14.00	14.00	14.00	14.00
Parks South District	14.00	14.00	14.00	14.00
Parks Special District	10.25	10.25	10.25	10.25
Recreation	48.92	48.92	48.92	48.92
Swimming Pools	15.17	15.17	15.17	15.17
Youth Services	2.50	2.50	2.50	0.00
Tennis Center	2.25	2.25	2.25	2.25
Building Services	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>16.00</u>
<b>Total Parks/Recreation/Building Services</b>	<b>130.09</b>	<b>130.09</b>	<b>130.09</b>	<b>129.59</b>

**Parks and Recreation Administration**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Director of Parks and Recreation	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Manager of Park Planning	1.00	1.00	1.00	1.00
Park Planner	1.00	1.00	1.00	1.00
Secretary	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>Total Parks and Recreation Administration</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

**Park Operations Administration**

Full-time Position	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Manager of Park Services	1.00	1.00	1.00	1.00
Park Services Superintendent	1.00	1.00	1.00	1.00
Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Park Operations Administration</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

Parks North District

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
District Park Supervisor	1.00	1.00	1.00	1.00
Park Athletic Fields Technician	2.00	2.00	2.00	2.00
Park Equipment Operator	3.00	3.00	3.00	3.00
Park Grounds Maintenance Technician	1.00	1.00	1.00	1.00
Park Irrigation Technician	2.00	2.00	2.00	2.00
Park Maintenance Mechanic Facilities	1.00	1.00	1.00	1.00
Park Maintenance Specialist	1.00	1.00	1.00	1.00
Seasonal Park Workers (FTE)	2.00	2.00	2.00	2.00
Senior Grounds Maintenance Technician	1.00	1.00	1.00	1.00
<b>Total Parks North District</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

Parks South District

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
District Park Supervisor	1.00	1.00	1.00	1.00
Park Athletic Fields Technician	2.00	2.00	2.00	2.00
Park Equipment Operator	3.00	3.00	3.00	3.00
Park Grounds Maintenance Technician	1.00	1.00	1.00	1.00
Park Irrigation Technician	2.00	2.00	2.00	2.00
Park Maintenance Mechanic Facilities	1.00	1.00	1.00	1.00
Park Maintenance Specialist	1.00	1.00	1.00	1.00
Seasonal Park Workers (FTE)	2.00	2.00	2.00	2.00
Senior Grounds Maintenance Technician	1.00	1.00	1.00	1.00
<b>Total Parks South District</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

Parks Special District

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Chemical Applicator Technician	1.00	1.00	1.00	1.00
District Park Supervisor	1.00	1.00	1.00	1.00
Park Equipment Mechanic	1.00	1.00	1.00	1.00
Park Grounds Maintenance Technician	1.00	1.00	1.00	1.00
Park Maintenance Mechanic Facilities	1.00	1.00	1.00	1.00
Seasonal Park Workers (FTE)	1.25	1.25	1.25	1.25
Senior Grounds Maintenance Technician	1.00	1.00	1.00	1.00
Parks Athletics Fields Technician	1.00	1.00	1.00	1.00
Parks Equipment Operator	1.00	1.00	1.00	1.00
Parks Maintenance Specialist	1.00	1.00	1.00	1.00
<b>Total Parks Special District</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>

### Recreation

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Athletic and Aquatics Superintendent	1.00	1.00	1.00	1.00
Athletics Supervisor	1.00	1.00	1.00	1.00
Custodian	8.00	8.00	8.00	8.00
Custodian (FTE)	1.00	1.00	1.00	1.00
Manager of Recreation Services	1.00	1.00	1.00	1.00
Recreation Center Supervisor	2.00	2.00	2.00	2.00
Recreation District Supervisor	3.00	3.00	3.00	3.00
Recreation Facilities Specialist II	1.00	1.00	1.00	1.00
Recreation Leader (FTE)	18.87	18.87	18.87	18.87
Recreation Specialist	7.00	7.00	7.00	7.00
Seasonal Recreation Leader (FTE)	0.82	0.82	0.82	0.82
Senior Programs Supervisor	3.00	3.00	3.00	3.00
Superintendent of Recreation Services	1.00	1.00	1.00	1.00
Track Coach (FTE)	<u>0.23</u>	<u>0.23</u>	<u>0.23</u>	<u>0.23</u>
<b>Total Recreation</b>	<b>48.92</b>	<b>48.92</b>	<b>48.92</b>	<b>48.92</b>

### Swimming Pools

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Cashier (FTE)	1.38	1.38	1.38	1.38
Lifeguard (FTE)	11.55	11.55	11.55	11.55
Swim Coach (FTE)	0.26	0.26	0.26	0.26
Swimming Pool Coordinator (FTE)	0.30	0.30	0.30	0.30
Swimming Pool Supervisor (FTE)	<u>1.68</u>	<u>1.68</u>	<u>1.68</u>	<u>1.68</u>
<b>Total Swimming Pools</b>	<b>15.17</b>	<b>15.17</b>	<b>15.17</b>	<b>15.17</b>

### Youth Services

Full-time Position	Actual	Adopted	Amended	Adopted
	2006-07	2007-08	2007-08	2008-09
Administrative Clerk (FTE)	0.50	0.50	0.50	0.00
Youth Services Coordinator	1.00	1.00	1.00	0.00
Youth Services Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
<b>Total Youth Services</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>0.00</b>

### Tennis

	Actual	Adopted	Amended	Adopted
Full-time Position	2006-07	2007-08	2007-08	2008-09
Tennis Center Attendant (FTE)	1.25	1.25	1.25	1.25
Tennis Center Supervisor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Tennis Center</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>

### Building Services

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Building Maintenance Technician	1.00	0.00	0.00	0.00
Building Maintenance Worker	1.00	1.00	1.00	1.00
Building Services Coordinator	1.00	1.00	1.00	1.00
Custodian	1.00	3.00	3.00	5.00
Facility Maintenance Supervisor	1.00	2.00	2.00	2.00
Manager of Building Services	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Senior Building Maintenance Technician	6.00	5.00	5.00	5.00
Senior Custodian	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Building Services</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>16.00</b>

### Departmental Job Classifications

	Actual	Adopted	Amended	Adopted
Job Classification	2006-07	2007-08	2007-08	2008-09
Administrative Clerk (FTE)	0.50	0.50	0.50	0.00
Athletic and Aquatics Superintendent	1.00	1.00	1.00	1.00
Athletics Supervisor	1.00	1.00	1.00	1.00
Building Maintenance Technician	1.00	0.00	0.00	0.00
Building Maintenance Worker	1.00	1.00	1.00	1.00
Building Services Coordinator	1.00	1.00	1.00	1.00
Cashier (FTE)	1.38	1.38	1.38	1.38
Chemical Applicator Technician	1.00	1.00	1.00	1.00
Custodian	9.00	11.00	11.00	13.00
Custodian (FTE)	1.00	1.00	1.00	1.00
Director of Parks and Recreation	1.00	1.00	1.00	1.00
District Park Supervisor	3.00	3.00	3.00	3.00
Executive Secretary	1.00	1.00	1.00	1.00
Facility Maintenance Supervisor	1.00	2.00	2.00	2.00
Lifeguard (FTE)	11.55	11.55	11.55	11.55
Manager of Building Services	1.00	1.00	1.00	1.00
Manager of Park Planning	1.00	1.00	1.00	1.00
Manager of Park Services	1.00	1.00	1.00	1.00
Manager of Recreation Services	1.00	1.00	1.00	1.00
Park Athletic Fields Technician	5.00	5.00	5.00	5.00
Park Equipment Mechanic	1.00	1.00	1.00	1.00
Park Equipment Operator	7.00	7.00	7.00	7.00
Park Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Park Irrigation Technician	4.00	4.00	4.00	4.00
Park Maintenance Mechanic Facilities	3.00	3.00	3.00	3.00
Park Maintenance Specialist	3.00	3.00	3.00	3.00

### Departmental Job Classifications

Job Classification	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Park Planner	1.00	1.00	1.00	1.00
Park Services Superintendent	1.00	1.00	1.00	1.00
Park Workers (3 months) (FTE)	1.25	1.25	1.25	1.25
Park Workers (6 months) (FTE)	4.00	4.00	4.00	4.00
Recreation Center Supervisor	2.00	2.00	2.00	2.00
Recreation District Supervisor	3.00	3.00	3.00	3.00
Recreation Facilities Specialist II	1.00	1.00	1.00	1.00
Recreation Leader (FTE)	18.87	18.87	18.87	18.87
Recreation Specialist	7.00	7.00	7.00	7.00
Seasonal Recreation Leader (FTE)	0.82	0.82	0.82	0.82
Secretary	4.00	4.00	4.00	4.00
Senior Building Maintenance Technician	6.00	5.00	5.00	5.00
Senior Custodian	1.00	0.00	0.00	0.00
Senior Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Senior Programs Supervisor	3.00	3.00	3.00	3.00
Superintendent of Recreation Services	1.00	1.00	1.00	1.00
Swim Coach (FTE)	0.26	0.26	0.26	0.26
Swimming Pool Coordinator (FTE)	0.30	0.30	0.30	0.30
Swimming Pool Supervisor (FTE)	1.68	1.68	1.68	1.68
Tennis Center Attendant (FTE)	1.25	1.25	1.25	1.25
Tennis Center Supervisor	1.00	1.00	1.00	1.00
Track Coach (FTE)	0.23	0.23	0.23	0.23
Youth Services Coordinator	1.00	1.00	1.00	0.00
Youth Services Specialist	1.00	1.00	1.00	0.00
<b>Total Parks and Recreation</b>	<b>130.09</b>	<b>130.09</b>	<b>130.09</b>	<b>129.59</b>

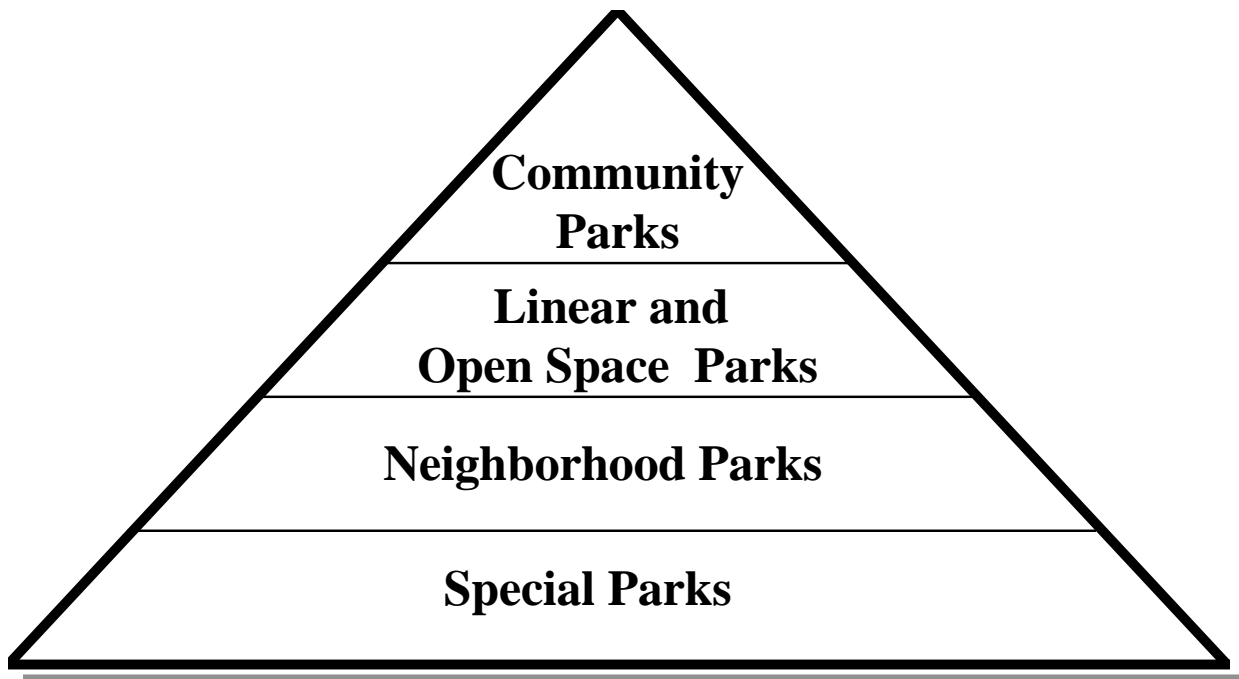
# Parks and Recreation

## Objectives and Performance Measures

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### Park Planning

- It is the objective of the Mesquite Parks and Recreation Department to provide the citizens of Mesquite a park system (including developed open spaces) that meets the overall minimum standards published by The National Recreation and Park Association (NRPA). This objective can be measured by comparing Mesquite's overall parks system against the NRPA standard. A brief definition of Mesquite park types based on the City's *Comprehensive Park Master Plan* precedes the analysis.



### **City of Mesquite Park Classification System**

Community Parks: Designed to offer large or special facilities for organized recreationalists, Community Parks include both intensive and passive uses, are planned at a ratio of 3 acres per 1,000 population, are typically 20-100 acres in size and service an area of two miles radius.

Linear and Open Space Parks: Designed to act as buffers around various land uses and linkages between parks and neighborhoods, these parks include activities that promote exposure to the experience offered in this environment, vary greatly in size and shape and service areas vary greatly and have no designations.

Neighborhood Parks: Designed to serve as active play or passive recreation areas for families in the immediate neighborhood, these parks include school parks and other smaller type parks not associated with the school system. Neighborhood Parks are typically 1-20 acres in size, are planned at a ratio of 2-3 acres per 1,000 population and service an area of one-half mile.

## Tree Plantings

The objective of the Parks Division to plant 20,000 trees in the City by the year 2000 was fulfilled in fiscal year 1999-00. Plantings have continued and this analysis shows the anticipated plantings during the coming year. Trees are purchased or transplanted (from the City's tree farm) by the City and either planted by parks personnel, contractors and/or donated to non-profit organizations (i.e. schools, civic organizations) for planting.

Analysis of Cumulative Tree Plantings						
By Parks Division & Through Donations to Non-Profits						
	<i>2006-07</i>		<i>2007-08</i>		<i>2008-09 Projected</i>	
	<i>No. Trees</i>	<i>% of Total</i>	<i>No. Trees</i>	<i>% of Total</i>	<i>No. Trees</i>	<i>% of Total</i>
Parks Division	12,087	46%	12,194	46%	12,300	46%
Non-Profits	14,400	54%	14,400	54%	14,400	54%
Remainder of Goal	0	0%	0	0%	0	0%
Total	26,487	100%	26,594	100%	26,700	100%

## Parks

- It is the objective of the Parks Division to maintain, beautify and make safe the grounds for the entire City's parks. One measure of this objective is an analysis of the number and percentage of park employee work hours devoted to attaining the objective.

Analysis of Park Employee Workhours Per Acre									
Annual Work Hours by Activity Per Acre of Park Land									
	<i>2006-07 (1,422 Acres)</i>			<i>2007-08 (1,422 Acres)</i>			<i>2008-09 Projected (1,422 Acres)</i>		
<i>Activity</i>	<i>Annual Workhours</i>	<i>Annual W/H per Acre</i>	<i>Percentage W/H Used</i>	<i>Annual Workhours</i>	<i>Annual W/H per Acre</i>	<i>Percentage W/H Used</i>	<i>Annual Workhours</i>	<i>Annual W/H per Acre</i>	<i>Percentage W/H Used</i>
Litter Control	12,000	8.44	15.34%	12,500	8.79	15.34%	12,500	8.79	15.43%
Athletic Field Maint.	10,500	7.38	13.42%	10,500	7.38	12.96%	9,500	6.68	11.62%
Mowing	23,500	16.53	30.03%	24,250	17.05	29.94%	24,250	17.05	29.66%
Urban Forestry	10,500	7.38	13.42%	11,000	7.74	13.58%	11,500	8.09	14.07%
Playground Maint.	5,000	3.52	6.39%	5,250	3.69	6.48%	6,000	4.22	7.34%
Irrigation Maint.	9,750	6.85	12.46%	10,000	7.03	12.35%	10,000	7.03	12.23%
Pest Control	7,000	4.92	8.94%	7,500	5.27	9.26%	8,000	5.63	9.78%
Total Work Hours	78,250	55.02	100%	81,000	56.95	100%	81,750	57.49	100%

## Recreation Services

### Athletics

- It is the objective of the Mesquite Athletic Division to provide a variety of opportunities for citizens of all ages. The Division operates seven athletic complexes, four swimming pools and thirty-eight tennis courts. The analysis reflects the programs offered and the number of participants by program category.

Analysis of Athletic Programs						
By Types of Programs, Program Participation						
	<u>2006-07</u>		<u>2007-08</u>		<u>2008-09 Projected</u>	
	<i>No. of Programs Offered</i>	<i>No. of Participants</i>	<i>No. of Programs Offered</i>	<i>No. of Participants</i>	<i>No. of Programs Offered</i>	<i>No. of Participants</i>
Youth Program	11	11,645	12	12,000	13	13,000
Adult Program	5	4,631	5	4,500	5	5,800
Swimming	4 Pools	65,000	4 Pools	61,500	4 Pools	58,000
Tennis	Overall	7,964	Overall	7,800	Overall	8,000

### Recreation Centers

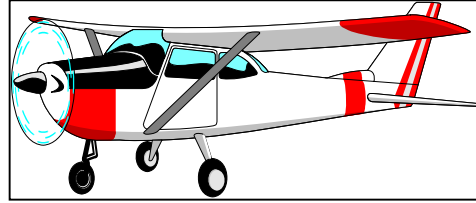
- It is the objective of the Recreation Centers to offer high quality programs with a high customer satisfaction level. The Recreation Centers will strive to meet an overall satisfaction rating of no less than 85% in all programs evaluated. The analysis show the level of satisfaction by number of programs offered and percent of programs evaluated.

Analysis of Recreation Center Programs									
By Number/Type of Participants, and Level of Reported Satisfaction									
	<u>2006-07</u>			<u>2007-08</u>			<u>2008-09 Projected</u>		
	<i>No. of Programs Offered</i>	<i>Percent of Programs Evaluated</i>	<i>Level of Satisfaction (%)</i>	<i>No. of Programs Offered</i>	<i>Percent of Programs Evaluated</i>	<i>Level of Satisfaction (%)</i>	<i>No. of Programs Offered</i>	<i>Percent of Programs Evaluated</i>	<i>Level of Satisfaction (%)</i>
<i>Type of Programs</i>									
Pre School	75	80%	80%	65	80%	80%	50	80%	80%
Youth	400	80%	80%	410	80%	80%	425	80%	80%
Adult	230	80%	80%	250	80%	80%	250	80%	80%
Senior	70	80%	80%	85	80%	80%	90	80%	80%
Special Events	12	NA	NA	14	NA	NA	20	80%	80%

## Airport Services

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The Department of Airport Services provides safe, efficient and environmentally sensitive air transportation facilities appropriate to the needs of the community. This responsibility is accomplished through such means as promulgation and enforcement of the “Airport Minimum Standards, Rules and Regulations” maintenance and marketing of this facilities, promotion of the airport as an economic development tool of the City, public awareness of the airport and local city resident support.



<b>Airport Services</b>
<b>Financial Summary</b>
<b>Fund Allocations, Divisional Allocations, Expenditure Categories</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

	Actual	Adopted	Amended	Adopted
Fund	2006-07	2007-08	2007-08	2008-09
Airport Operating Fund	<u>\$1,216,248</u>	<u>\$1,386,235</u>	<u>\$1,264,406</u>	<u>\$1,485,995</u>
<b>Total All Funds</b>	<b><u>\$1,216,248</u></b>	<b><u>\$1,386,235</u></b>	<b><u>\$1,264,406</u></b>	<b><u>\$1,485,995</u></b>

	Actual	Adopted	Amended	Adopted
Division	2006-07	2007-08	2007-08	2008-09
Airport Operations	<u>\$1,216,248</u>	<u>\$1,386,235</u>	<u>\$1,264,406</u>	<u>\$1,485,995</u>
<b>Total Division</b>	<b><u>\$1,216,248</u></b>	<b><u>\$1,386,235</u></b>	<b><u>\$1,264,406</u></b>	<b><u>\$1,485,995</u></b>

	Actual	Adopted	Amended	Adopted
Expenditure Category	2006-07	2007-08	2007-08	2008-09
Personal Services	\$280,680	\$322,097	\$296,610	\$324,642
Supplies	607,092	738,108	672,131	743,066
Contractual Services	212,672	205,031	175,399	241,483
Capital Outlay	0	5,195	4,462	5,000
Other Financing Uses	<u>115,804</u>	<u>115,804</u>	<u>115,804</u>	<u>171,804</u>
<b>Total Categories</b>	<b><u>\$1,216,248</u></b>	<b><u>\$1,386,235</u></b>	<b><u>\$1,264,406</u></b>	<b><u>\$1,485,995</u></b>

<b>Airport Services</b>
<b>Authorized Staffing Levels</b>
<b>Fiscal Years 2006-07 to 2008-09</b>

Staffing Levels by Fund

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Municipal Airport Fund	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>
<b>Total Municipal Airport Fund</b>	<b>7.38</b>	<b>7.38</b>	<b>7.38</b>	<b>7.38</b>

Summary of Divisional Staffing Levels

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Airport Services	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>	<u>7.38</u>
<b>Total Airport Services</b>	<b>7.38</b>	<b>7.38</b>	<b>7.38</b>	<b>7.38</b>

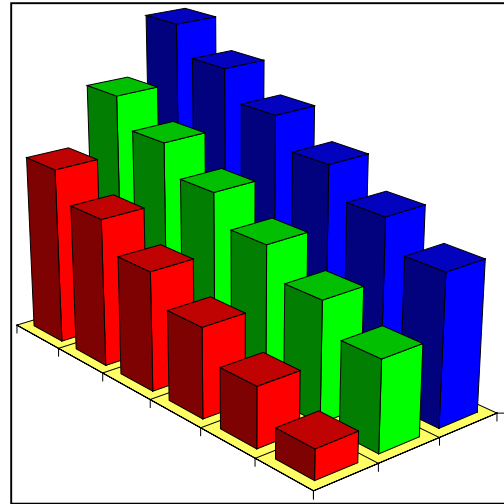
Departmental Job Classifications

Job Classification	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Administrative Clerk (FTE)	0.65	0.65	0.65	0.65
Airport Manager	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Line Services Technician (FTE)	3.01	3.01	3.01	3.01
Security Guard (FTE)	<u>1.72</u>	<u>1.72</u>	<u>1.72</u>	<u>1.72</u>
<b>Total Airport Services</b>	<b>7.38</b>	<b>7.38</b>	<b>7.38</b>	<b>7.38</b>

# Non-Departmental

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Non-departmental expenditures are those expenditures that do not readily pertain to any specific department. Examples include debt service payments, insurance, reserve appropriations and fund transfers.



## Debt Service Funds

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The Debt Service Funds accumulate resources for the payment of general long-term debt principal, interest and related costs on debt issued by the city. Funds are normally transferred into these funds from other funds.

The City of Mesquite maintains three debt service funds; 1) the General Obligation Debt Service Fund, 2) the Water and Sewer Revenue Bond Debt Service Fund and 3) the Drainage Utility District Revenue Bond Debt Service Fund.

## Reserve Funds

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Reserve funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes. Funds are transferred into these funds from other funds. The City of Mesquite has three reserve funds; 1) the Water and Sewer Revenue Reserve Fund, 2) the Drainage Utility District Revenue Reserve Fund and 3) the Duck Creek Reserve Fund.

## Reserve Appropriations (General and Water & Sewer)

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The Reserve Appropriation budgets provide funding for emergency purposes as well as a variety of other purposes including 1) uncollectible accounts, 2) purchase of plastic bags for resale to the public, 3) bank depository services and 4) public safety equipment.

## Insurance

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These budgets provide appropriations for the city's general liability insurance program. Coverage is provided for auto, general liability, property damage, fire and extended coverage, police liability, public officials and employee's liability, workers' compensation and unemployment insurance. Funds for retirement health insurance is also accounted for here.

**Non-Departmental  
Financial Summary  
Fund Allocations, Divisional Allocations, Expenditure Categories  
Fiscal Years 2006-07 to 2008-09**

Fund	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
General Fund	\$14,696,829	\$13,569,054	\$15,516,657	\$13,316,379
General Obligation Debt Service Fund	10,216,973	11,847,658	11,691,006	12,060,456
Water and Sewer Operating Fund	11,202,145	11,810,000	11,663,389	11,924,028
Water and Sewer Debt Service Fund	5,360,918	5,955,000	5,858,945	6,538,327
Water and Sewer Duck Creek Fund	500,000	500,000	500,000	63,368
Water and Sewer Revenue Reserve Fund	0	0	2,906,280	880,000
Drainage Utility District Revenue Reserve Fund	0	0	104,542	34,402
Drainage Utility District Debt Service Fund	1,216,496	1,207,780	1,207,780	1,208,081
<b>Total All Funds</b>	<b>\$43,193,361</b>	<b>\$44,889,492</b>	<b>\$49,448,599</b>	<b>\$46,025,041</b>

Division	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Drainage Utility District Debt Service	\$1,216,496	\$1,207,780	\$1,207,780	\$1,208,081
Drainage Utility District Revenue Reserve	0	0	104,542	34,402
General Obligation Debt Service	10,216,973	11,847,658	11,691,006	12,060,456
General Fund Transfer to Debt Service	9,685,061	9,711,854	9,093,954	9,093,954
General Fund Reserve	575,231	525,950	715,853	698,425
Public Safety Equipment	1,193,425	1,446,000	3,271,600	1,004,000
Insurance	1,759,048	1,800,000	1,690,000	1,820,000
General Fund Transfer to Airport Operations	85,250	85,250	85,250	0
General Fund Transfer to Capital Projects	1,400,000	0	660,000	700,000
Miscellaneous	(1,186)	0	0	0
Water and Sewer Revenue Reserve	0	0	2,906,280	880,000
Water and Sewer Debt Service	5,360,918	5,955,000	5,858,945	6,538,327
Duck Creek Transfer to Water and Sewer	500,000	500,000	500,000	63,368
Water and Sewer Fund Transfers	9,959,963	10,505,000	10,358,389	10,119,028
Water and Sewer Insurance	805,000	805,000	805,000	1,305,000
Water and Sewer Reserve	437,182	500,000	500,000	500,000
<b>Total Divisions</b>	<b>\$43,193,361</b>	<b>\$44,889,492</b>	<b>\$49,448,599</b>	<b>\$46,025,041</b>

Expenditure Category	Actual 2006-07	Adopted 2007-08	Amended 2007-08	Adopted 2008-09
Personal Services	\$1,814,944	\$1,800,000	\$1,921,053	\$1,746,338
Supplies	116,860	125,000	135,000	244,087
Contractual Services	851,389	751,000	788,096	728,000
Capital Outlay	1,166,765	1,381,000	3,138,304	1,004,000
Other Expenditures	18,742	219,950	200,000	205,000
Other Financing Uses	22,430,274	21,602,104	24,508,415	21,410,752
Debt Service	16,794,387	19,010,438	18,757,731	20,686,864
<b>Total Categories</b>	<b>\$43,193,361</b>	<b>\$44,889,492</b>	<b>\$49,448,599</b>	<b>\$46,025,041</b>

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# Capital Budget

Summary  
2009 Debt Issuances  
Capital Budget Impact on Operating Budget  
    Airport  
    Drainage Utility District  
    Fire  
    Municipal  
    Parks and Recreation  
    Police  
    Streets  
    Traffic  
    Water and Sewer System  
Routine Vehicles and Equipment

## CAPITAL BUDGET

The first year of the City's five-year Capital Improvement Plan is known as the Capital Budget, and funding for the capital projects identified therein is contained in the FY 2008-09 adopted Budget. Capital projects are significant, non-routine expenditures to acquire long-term assets that have a minimum value of \$5,000 and a useful life of five years or more. These assets are usually financed with debt obligations or sales tax revenues for projects eligible under the 4B Sales Tax provisions. Other revenue such as assessments, contributions from other governmental entities and developer participation are also utilized.

The adopted Budget also contains funding for capital assets that are routine in nature and may be lesser in value – a minimum of \$1,000 and a useful life of at least two years. These capital expenditures are usually finance through general revenues or, if eligible, are included in short-term Personal Property Note debt obligations. As recommended by GASB Statement 34, the City reports all capital assets, including infrastructure, in the government-wide Statement of Net Assets and reports depreciation expenses – the cost of “using up” capital assets – in the statement of activities. All capital assets have a minimum capitalization threshold of \$5,000 for each individual item, and the expected useful life of capitalized assets varies depending on the type of asset; for example, a computer has an expected useful life of five years, but a building has an expected useful life of 45 years.

Capital expenditures may be classified into ten program areas: Airport, Drainage, Fire, Municipal, Parks and Recreation, Police, Streets, Traffic, Water and Sewer and Routine Vehicle and Equipment expenditures. In the FY 2008-09 adopted Budget municipal type projects account for \$17,041,946.51, or 20 percent of all capital expenditures, and 87 percent of this amount is attributed to the new police facility and city hall. Twenty-four percent of all capital expenditures are Street projects, and 13 percent are Parks and Recreation projects, which are funded entirely through the 4B Sales Tax Fund.

Funding sources for all capital expenditures vary by project type and use. In the FY 2008-09 adopted Budget 36 percent of all capital expenditures are funded with Certificates of Obligation. Sales tax revenue from the 4B Fund accounts for 24 percent of all expenditures, while Water and Sewer Revenue Bonds account for 27 percent of all capital expenditures. A more detailed description of all capital expenditures is found in this section of the Budget document and debt service schedules for the associated outstanding debt can be found in the Appendix.

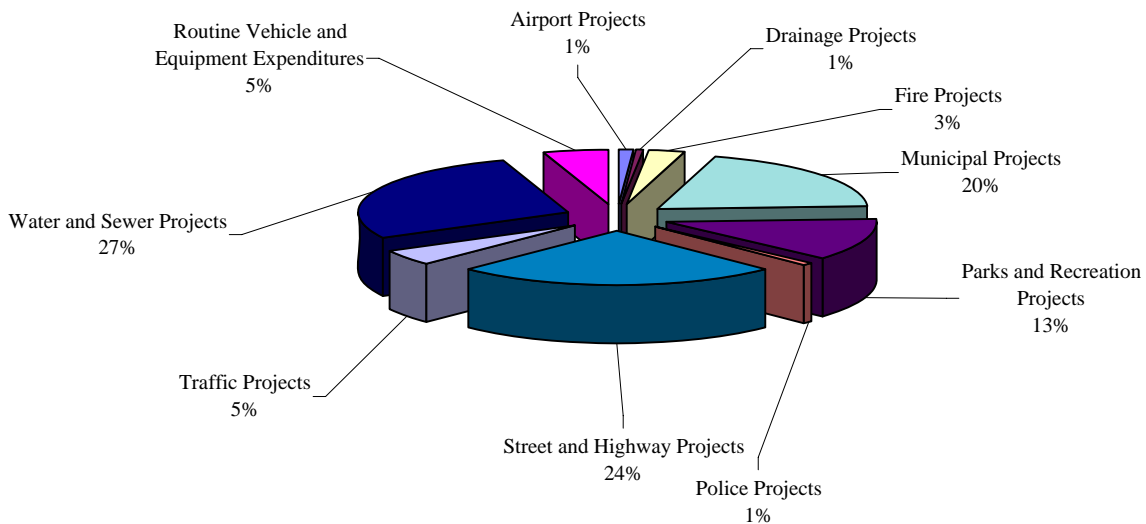
**City of Mesquite**  
**Capital Expenditure Summary**  
**Fiscal Year 2008-09**

	Prior Year	Adopted	Total
Capital Budget:	Expenditures	08-09 Funding	Funding
Airport Capital Projects	\$15,647.50	\$919,352.50	\$935,000.00
Drainage Capital Projects	380,668.35	438,981.65	819,650.00
Fire Capital Projects	1,709,551.51	2,540,800.84	4,250,352.35
Municipal Capital Projects	26,597,022.35	17,041,946.51	43,638,968.86
Parks and Recreation Capital Projects	8,301,620.59	10,813,992.89	19,115,613.48
Police Capital Projects	1,449,910.82	685,054.98	2,134,965.80
Streets Capital Projects	21,633,998.35	21,666,658.07	43,300,656.42
Traffic Capital Projects	968,244.91	3,941,875.06	4,910,119.97
Water and Sewer System Capital Projects	<u>6,895,101.58</u>	<u>24,152,116.13</u>	<u>31,047,217.71</u>
<b>Total Capital Budget</b>	<b>\$67,951,765.96</b>	<b>\$82,200,778.63</b>	<b>\$150,152,544.59</b>

Operating Budget:			
Routine Vehicle and Equipment Expenditures	<u>\$4,744,360.98</u>	<u>\$4,211,897.01</u>	<u>\$8,956,257.99</u>
<b>Total Operating Capital Budget</b>	<b><u>\$4,744,360.98</u></b>	<b><u>\$4,211,897.01</u></b>	<b><u>\$8,956,257.99</u></b>

<b>Total Capital Expenditures</b>	<b><u>\$72,696,126.94</u></b>	<b><u>\$86,412,675.64</u></b>	<b><u>\$159,108,802.58</u></b>
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**Capital Expenditures by Program Area**



**City of Mesquite**  
**Capital Expenditure Summary by Fund**  
**Fiscal Year 2008-09**

Fund	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
<b>Bond Finance Funds:</b>			
2000 Certificates of Obligation	\$75,000.00	\$0.00	\$75,000.00
2001 Certificates of Obligation	158,569.77	35,344.36	193,914.13
2002 Certificates of Obligation	89,885.29	10,114.71	100,000.00
2004 Certificates of Obligation	2,100.00	32,900.00	35,000.00
2004A Certificates of Obligation	1,894,419.70	110,690.32	2,005,110.02
2005 Certificates of Obligation	7,251,533.06	245,931.62	7,497,464.68
2006 Certificates of Obligation	6,293,628.34	790,816.66	7,084,445.00
2007 Certificates of Obligation	8,822,600.09	11,206,825.35	20,029,425.44
2008 Certificates of Obligation	2,588,284.25	7,443,606.44	10,031,890.69
2009 Certificates of Obligation	0.00	11,052,750.00	11,052,750.00
2002 General Obligation Bonds	17,719.83	28,505.17	46,225.00
2004 General Obligation Bonds	418,645.10	355,854.90	774,500.00
2005 General Obligation Bonds	1,169,621.15	580,378.85	1,750,000.00
2006 General Obligation Bonds	480,022.60	1,299,377.40	1,779,400.00
<b>Total Bond Finance Expenditures</b>	<b>\$29,262,029.18</b>	<b>\$33,193,095.78</b>	<b>\$62,455,124.96</b>

<b>Water and Sewer Fund:</b>			
2000 Water and Sewer Revenue Bonds	\$205,712.00	\$0.00	\$205,712.00
2001 Water and Sewer Revenue Bonds	79,301.86	115,273.14	194,575.00
2002 Water and Sewer Revenue Bonds	575,000.00	0.00	575,000.00
2004 Water and Sewer Revenue Bonds	337,806.00	323,428.00	661,234.00
2005 Water and Sewer Revenue Bonds	423,200.00	0.00	423,200.00
2006 Water and Sewer Revenue Bonds	2,596,070.55	3,619,609.45	6,215,680.00
2007 Water and Sewer Revenue Bonds	1,873,856.40	4,602,533.31	6,476,389.71
2008 Water and Sewer Revenue Bonds	804,154.77	6,905,272.23	7,709,427.00
2009 Water and Sewer Revenue Bonds	0.00	7,886,000.00	7,886,000.00
Water and Sewer User Fees	663,038.46	1,222,163.00	1,885,201.46
<b>Total Water and Sewer Expenditures</b>	<b>\$7,558,140.04</b>	<b>\$24,674,279.13</b>	<b>\$32,232,419.17</b>

<b>4B Quality of Life Corporation Fund:</b>			
Sales Tax Revenues	\$27,669,772.87	\$20,841,984.76	\$48,511,757.63
<b>Total 4B Expenditures</b>	<b>\$27,669,772.87</b>	<b>\$20,841,984.76</b>	<b>\$48,511,757.63</b>

<b>Drainage Utility District Fund:</b>			
2002 Drainage Utility District Revenue Bonds	\$14,900.00	\$0.00	\$14,900.00
Drainage Utility Fees	406,950.29	469,868.65	876,818.94
<b>Total Drainage Utility District Expenditures</b>	<b>\$421,850.29</b>	<b>\$469,868.65</b>	<b>\$891,718.94</b>

<b>Airport Fund:</b>			
Revenue from Operations	\$4,462.32	\$5,000.00	\$9,462.32
<b>Total Airport Expenditures</b>	<b>\$4,462.32</b>	<b>\$5,000.00</b>	<b>\$9,462.32</b>

<b>Grant Funds:</b>			
Intergovernmental Revenues	\$429,163.75	\$1,325,402.01	\$1,754,565.76
<b>Total Grant Expenditures</b>	<b>\$429,163.75</b>	<b>\$1,325,402.01</b>	<b>\$1,754,565.76</b>

<b>Capital Projects Reserve Fund:</b>			
General Revenues	\$0.00	\$199,020.81	\$199,020.81
<b>Total Capital Projects Reserve Expenditures</b>	<b>\$0.00</b>	<b>\$199,020.81</b>	<b>\$199,020.81</b>

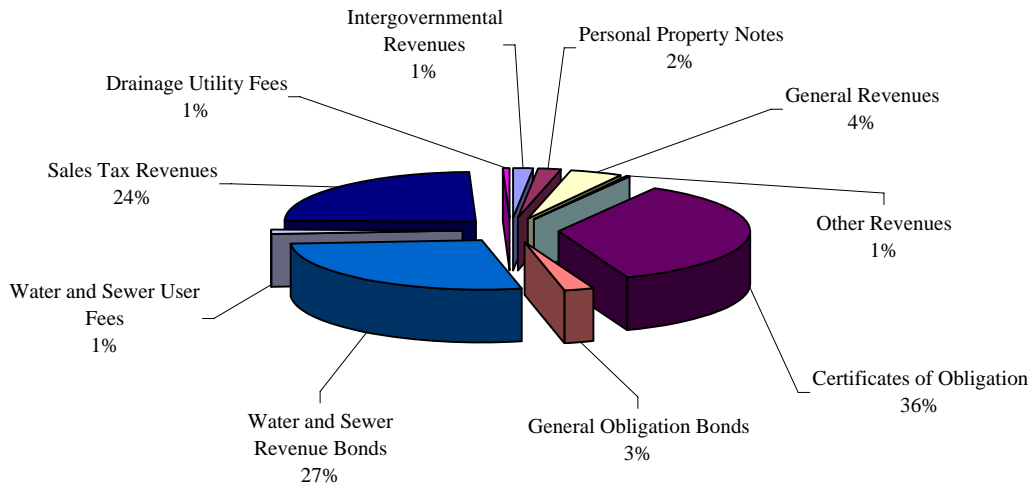
<b>Conference Center Capital Replacement Reserve Fund</b>			
Conference Center Room Rental Proceeds	\$10,740.00	\$0.00	\$10,740.00
<b>Total Conference Center Expenditures</b>	<b>\$10,740.00</b>	<b>\$0.00</b>	<b>\$10,740.00</b>

<b>Hotel Occupancy Fund:</b>			
Hotel Occupancy Taxes	\$6,655.87	\$0.00	\$6,655.87
<b>Total Hotel Occupancy Expenditures</b>	<b>\$6,655.87</b>	<b>\$0.00</b>	<b>\$6,655.87</b>

**City of Mesquite**  
**Capital Expenditure Summary by Fund**  
**Fiscal Year 2008-09**

Fund	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
<b>Municipal Court Technology Fund:</b>			
Municipal Court Technology Fees	\$1,553.08	\$11,578.00	\$13,131.08
<b>Total Municipal Court Technology Expenditures</b>	<b>\$1,553.08</b>	<b>\$11,578.00</b>	<b>\$13,131.08</b>
<b>Confiscated Seizure Fund:</b>			
Court Awarded Proceeds	\$406,832.91	\$0.00	\$406,832.91
<b>Total Confiscated Seizure Expenditures</b>	<b>\$406,832.91</b>	<b>\$0.00</b>	<b>\$406,832.91</b>
<b>Contributions and Donations Fund:</b>			
Private Contributions and Donations	\$429,855.37	\$95,000.00	\$524,855.37
<b>Total Contributions and Donations Expenditures</b>	<b>\$429,855.37</b>	<b>\$95,000.00</b>	<b>\$524,855.37</b>
<b>General Fund:</b>			
Personal Property Notes	\$3,021,003.26	\$1,757,591.00	\$4,778,594.26
General Revenues	3,474,068.00	3,839,855.50	7,313,923.50
<b>Total General Fund Expenditures</b>	<b>\$6,495,071.26</b>	<b>\$5,597,446.50</b>	<b>\$12,092,517.76</b>
<b>Total Capital Expenditures</b>	<b>\$72,696,126.94</b>	<b>\$86,412,675.64</b>	<b>\$159,108,802.58</b>

**Capital Expenditures by Funding Source**



2009 DEBT ISSUES

2008-09 General Obligation Bond Sale

The General Fund budget includes short-term Personal Property Notes and debt service costs for Certificates of Obligations used to fund the capital items described below.

2009 General Obligation Issuances		
<u>Project Description</u>	<u>Funding Source</u>	<u>Amount</u>
Alley Reconstruction	Certificates of Obligation	\$500,000
Concrete Street Rehabilitation	Certificates of Obligation	1,000,000
Neighborhood Street Rehabilitation	Certificates of Obligation	500,000
50/50 Sidewalk Program	Certificates of Obligation	100,000
Pioneer Road Reconstruction	Certificates of Obligation	<u>2,100,000</u>
	Total Streets and Alleys Improvements	<u>\$4,200,000</u>
Municipal Building Improvements	Certificates of Obligation	\$452,750
Airport Property Acquisition	Certificates of Obligation	300,000
City Hall Construction	Certificates of Obligation	6,000,000
Records Management	Certificates of Obligation	<u>100,000</u>
	Total Municipal Improvements	<u>\$6,852,750</u>
Cost of Issue	Certificates of Obligation	<u>\$297,250</u>
Computer Equipment	Personal Property Notes	\$168,026
Motor Vehicles and Equipment	Personal Property Notes	1,473,724
Telecommunications/Other Equipment	Personal Property Notes	115,841
Cost of Issue	Personal Property Notes	<u>87,409</u>
	Total Personal Property Notes	<u>\$1,845,000</u>
Total General Obligation Debt Issuances		<u>\$13,195,000</u>

Personal Property Notes

The Personal Property Note (PPN) sale is \$1,845,000, or \$1,610,000 less than the previous year. Along with the cost of issuance, the sale includes the purchase of 80 replacement desktop computers, three notebook computers, five printers, two traffic signal controllers, two flasher assemblies, two CAD servers, and other equipment. The PPN sale also includes equipment hardware and software to upgrade the City's telecommunications system and the acquisition of 13 police patrol cars, six solid waste rear loaders, and other rolling stock as detailed in the Routine Vehicle and Equipment section.

Miscellaneous Municipal Improvements

The following are proposed miscellaneous building maintenance and renovation projects:

Energy Efficiency Lighting Improvements	\$202,000
Fire Station No. 5 Improvements	24,500
Main Library Skylight and Interior Improvements	50,250
North Branch Library Improvements	35,900
Warehouse Security Improvements	9,000
Arts Center Courtyard Improvements	61,000
Service Center Improvements	<u>70,100</u>
Total	\$452,750

Public Safety Equipment

The 2008-09 General Fund budget includes the following public safety related capital improvements and equipment. The 4B Quality of Life Corporation reimburses General Fund park operations to offset the amount expended for public safety equipment.

2009 Public Safety Equipment		
<u>Project Description</u>	<u>Funding Source</u>	<u>Amount</u>
Police Digital Video Cameras	General Fund	\$200,000
Police Gun Range Storage Building	General Fund	30,000
Mobile Data Computer Replacements	General Fund	700,000
Ambulance Remounts Units 49 and 51	General Fund	200,000
Replacement Engine Unit 15	General Fund	485,000
Fire Officer Bone Microphones	General Fund	11,000
Fire Training Portable Building	General Fund	50,000
Fire Electric Homatrol Rescue Tools	General Fund	<u>28,000</u>
Total Public Safety Capital Equipment		<u>\$1,704,000</u>

2008-09 Water and Sewer Revenue Bond Sale

The 2008-09 Water and Sewer Fund budget includes \$8,500,000 in water and sewer revenue bonds to undertake the projects listed below.

2009 Water and Sewer Revenue Bond Sale		
<u>Project Description</u>	<u>Funding Source</u>	<u>Amount</u>
Sanitary Sewer Rehabilitation Program (Northridge Ph. IV)	Revenue Bonds	\$2,500,000
Pioneer Road Water Line (McKenzie – Cartwright Rd.)	Revenue Bonds	2,286,000
Water Line Reconstruction (Edgemont Park, Phase III)	Revenue Bonds	1,000,000
Pioneer Road Sewer Line (McKenzie – Cartwright Rd.)	Revenue Bonds	700,000
Water Line Replacement Program	Revenue Bonds	500,000
Town East Elevated Water Tank	Revenue Bonds	500,000
Emergency Repairs	Revenue Bonds	214,000
Revenue Reserve Bond Requirements	Revenue Bonds	400,000
Cost of Issue	Revenue Bonds	<u>400,000</u>
Total Water and Sewer Revenue Bond Sale		<u>\$8,500,000</u>

## Capital Budget Impact on the General Fund

In some cases when the City assumes ownership of a capital project, there is some type of future cost necessary to maintain the asset, i.e., a new traffic signal requires electricity to operate, or increased utility costs associated with a new building, etc. The following lists those projects or capital assets that have a material affect on the operating budget, generally an increase of \$10,000 or more to ongoing operations.

*New Police Building* - financed with \$28 million in certificates of obligation, the annual debt service costs is approximately \$2.5 million and reduces over time according to the maturity of the bond issues. The 2008-09 Budget includes \$540,000 for electricity, gas, water, janitorial services and additional jail staff.

*Computer System Upgrades* - financed with 2008 personal property notes, the annual impact to the General Fund is estimated at \$125,000 for debt service and annual computer licensing and maintenance costs. These upgrades are scheduled for completion in fiscal year 2008-09.

*Fiber Optic Backbone* - financed with a combination of \$2 million in certificates of obligation and personal property notes, the annual impact to the General Fund is estimated at \$50,000 for periodic line locations and maintenance and is included in the 2008-09 Budget.

*New City Hall Building* – current debt service costs for the design phase is approximately \$200,000 with another \$600,000 added in fiscal year 2009-10. No other fiscal impacts other than debt service is expected until the facility opens in 2013.

Adopted Capital Budget
Airport Projects
Fiscal Year 2008-09

Project Name	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
Airport Property Acquisition	\$2,500.00	\$897,500.00	\$900,000.00
Airport Entrance Sign	<u>13,147.50</u>	<u>21,852.50</u>	<u>35,000.00</u>
<b>Total Airport Projects</b>	<b><u>\$15,647.50</u></b>	<b><u>\$919,352.50</u></b>	<b><u>\$935,000.00</u></b>

## **Airport Projects**

- 1) **Project:** *Airport Property Acquisition*  
**Funding Sources:** *2007 Certificates of Obligation-\$600,000*  
*2009 Certificates of Obligation-\$300,000*  
**Total Project Cost:** *\$900,000*  
**Description:**  
Purchase approximately 50 acres of adjacent property to accommodate future airport development.
  
- 2) **Project:** *Mesquite Metro Airport Entrance Sign*  
**Funding Sources:** *4B Funds (2005-06 Appropriation)*  
**Total Project Cost:** *\$35,000*  
**Description:**  
Construction of an airport entrance sign at the intersection of Scyene Road and Airport Boulevard.

Adopted Capital Budget
Drainage Utility District Projects
Fiscal Year 2008-09

Project Name	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
FEMA Floodplain Map Update	\$196,000.00	\$20,350.00	\$216,350.00
FEMA LOMRs	15,137.15	59,762.85	74,900.00
Developer Participation Peachtree Center Floodplain	33,250.00	8,250.00	41,500.00
Developer Participation Villas at Mesquite Creek	0.00	250,000.00	250,000.00
Palos Verdes Dam Engineering	0.00	19,400.00	19,400.00
Alley Drainage Improvements	<u>136,281.20</u>	<u>81,218.80</u>	<u>217,500.00</u>
<b>Total Drainage Utility District Projects</b>	<b><u>\$380,668.35</u></b>	<b><u>\$438,981.65</u></b>	<b><u>\$819,650.00</u></b>

## **Drainage Utility District Projects**

- 1) **Project:** *FEMA Floodplain Map Update*  
**Funding Source:** *Drainage Utility District Revenues (2005 Appropriations)*  
**Total Project Cost:** *\$216,350*  
**Description:**  
Participation with the Federal Emergency Management Agency to update topographic mapping and computer models within the City of Mesquite to produce more accurate flood maps and modeling for insurance and development purposes.
  
- 2) **Project:** *FEMA Letter of Map Revisions (LOMRs)*  
**Funding Source:** *2002 Drainage Utility District Revenues Bonds - \$14,900*  
*DUD Revenues (2008 Appropriations) - \$60,000*  
**Total Project Cost:** *\$74,900*  
**Description:**  
Completing LOMR for new bridges constructed by the Texas Department of Transportation (TXDOT). The LOMR is needed to comply with FEMA regulations and to maintain current floodplain maps. TXDOT is construction several bridge projects within the City of Mesquite as follows:
  1. Lucas Boulevard at South Mesquite Creek
  2. US 80 at the West Fork of South Mesquite Creek
  3. US 80 at Stream 2B6
  4. US 80 at North Mesquite Creek
  
- 3) **Project:** *Peachtree Center Floodplain Study*  
**Funding Source:** *Drainage Utility District Revenues (2008 Appropriations)*  
**Total Project Cost:** *\$41,500*  
**Description:**  
Engineering services to determine floodplain reclamation on city-owned property at Peachtree Road and IH-635. Funded 50% by developer – 50% by City.
  
- 4) **Project:** *Developer Participation - Villas at Mesquite Creek*  
**Funding Source:** *Drainage Utility District Revenues (2008 Appropriations)*  
**Total Project Cost:** *\$250,000*  
**Description:**  
Participation with developer to increase the capacity of the existing drainage system in the median of Gross Road (north of Hillcrest Drive to the Dairy Queen restaurant) by construction of 460 linear feet of a four-foot by seven-foot concrete box culvert. Participation agreement was approved by City Council September 18, 2007.

## **Drainage Utility District Projects**

- 5) **Project:** *Palos Verdes Dam Engineering*  
**Funding Source:** *Drainage Utility District Revenues (2009 Appropriations)*  
**Total Project Cost:** *\$19,400*  
**Description:**  
Engineering study to evaluate the Palos Verdes Lake Dam spillway and overflow and recommend repairs to protect the dam from possible broaching.
- 6) **Project:** *Alley Drainage Improvements*  
**Funding Source:** *Drainage Utility District Revenues (2006 Appropriations)*  
**Total Project Cost:** *\$217,500*  
**Description:**  
In conjunction with the 2005-06 Alley Replacement Program, the installation of additional inlets and localized drainage systems to reduce flooding at 1036 Darnell (3 houses) \$17,100; 1700 Windsor (4 houses) \$86,000; 920 Creekside (3 houses) \$56,000; 1520 Regent (1 house) \$26,500, and 1421/1501 Woodcrest (2 houses) \$31,900.

Adopted Capital Budget
Fire Projects
Fiscal Year 2008-09

Project Name	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
Mobile Radio Replacements	\$1,010,165.21	\$185,587.14	\$1,195,752.35
Old Fire Station No.1 Renovation	230,320.72	19,679.28	250,000.00
Fire Training Facility Study	12,375.00	17,625.00	30,000.00
Knox Key Security System	21,088.34	111.66	21,200.00
Replacement - Light/Air Truck Unit 14	21,811.00	450,189.00	472,000.00
Emergency Warning Siren System Upgrade	388,891.24	11,108.76	400,000.00
Thermal Imaging Cameras	24,900.00	28,500.00	53,400.00
Fire Station Site Acquisition	0.00	80,000.00	80,000.00
Replacement - Engines Unit 3 and 32	0.00	909,000.00	909,000.00
EMS Reporting System Upgrade	0.00	65,000.00	65,000.00
Fire Training Portable Building	0.00	50,000.00	50,000.00
Bone Microphones	0.00	11,000.00	11,000.00
Electric Holmatro Tools	0.00	28,000.00	28,000.00
Replacement - Engine Unit 15	0.00	485,000.00	485,000.00
Ambulance Remounts Unit 49 and 51	0.00	200,000.00	200,000.00
<b>Total Fire Projects</b>	<b><u>\$1,709,551.51</u></b>	<b><u>\$2,540,800.84</u></b>	<b><u>\$4,250,352.35</u></b>

## **Fire Projects**

- 1) **Project:** *Mobile Radio Replacement*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$1,195,752*  
**Description:**  
Replacement of mobile radios in all fire and police assets, installation of uninterruptible power supplies at both the west Mesquite and Service Center radio towers, and equipment replacement for the backup Emergency Operations Center located at Fire Station No. 7.
  
- 2) **Project:** *Old Station #1 Renovation*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$250,000*  
**Description:**  
Remodeling of old Fire Station #1 to provide supply storage space, training classrooms and housing for reserve apparatus.
  
- 3) **Project:** *Fire Training Facility Study*  
**Funding Source:** *2008 Certificates of Obligation*  
**Total Project Cost:** *\$30,000*  
**Description:**  
Feasibility study to determine future training needs of the Fire Department and possible location of local/regional fire training facility.
  
- 4) **Project:** *Knox Key Security System*  
**Funding Source:** *4B Sales Tax Funds (2007-08 Appropriation)*  
**Total Project Cost:** *\$21,200*  
**Description:**  
Replacement and upgrade of all Knox Key systems within the City.
  
- 5) **Project:** *Light/Air Truck*  
**Funding Source:** *4B Sales Tax Funds (2007-08 Appropriation)*  
**Total Project Cost:** *\$472,000*  
**Description:**  
New light/air truck to support newly annexed area and housed at Station No.7.

## **Fire Projects**

- 6) **Project:** *Emergency Warning Siren System Upgrade*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$400,000*  
**Description:**  
This project replaces eleven existing sirens, adds two additional sirens and the radio interface to a digital system.
- 7) **Project:** *Thermal Imaging Cameras*  
**Funding Source:** *4B Sales Tax Funds (2007-08 Appropriation) – \$24,900*  
*4B Sales Tax Funds (2008-09 Appropriation) – \$28,500*  
**Total Project Cost:** *\$53,400*  
**Description:**  
Acquisition of three new thermal imaging cameras to support newly annexed area.
- 8) **Project:** *Future Fire Station Site Acquisition*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$80,000*  
**Description:**  
The site selection and acquisition of property in South Mesquite for a future fire station to serve newly annexed area.
- 9) **Project:** *Replacement Engine Units 3 and 32*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$909,000*  
**Description:**  
Replacement apparatus for two 1900 front line engines.
- 10) **Project:** *EMS Reporting System Upgrade*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$65,000*  
**Description:**  
This project replaces the EMS Reporting System to one that can be configured by the Fire Department. This system will also allow the use of wireless data capture and electronic patient care reporting.

## **Fire Projects**

- 11) **Project:** *Fire Training Portable Building*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$50,000*

**Description:**

Replacement of a deteriorated portable building currently used at the fire training site adjacent to City Lake Park. The new portable building will be large enough to accommodate classroom instruction and will be equipped with air conditioning.

- 12) **Project:** *Bone Microphones*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$11,000*

**Description:**

Acquisition of specialized transmitters and receivers for fire officers to communicate while in SCBA gear. The microphones are specially designed to contact a user's jawbone in order to transmit whisper communications from a high noise environment with greater intelligibility than traditional communication devices.

- 13) **Project:** *Fire Electric Homatro Rescue Tools*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$28,000*

**Description:**

Purchase of three Holmatro brand self-contained rescue tools. The battery powered hydraulic rescue tools enable first responders to cut or spread metal to extract people in rescue situations. Commonly known as "jaws of life," the electronic controls and battery system frees firemen from encumbering hoses and power cords, offering mission-critical mobility, without sacrificing power.

- 14) **Project:** *Replacement Engine Unit 15*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$485,000*

**Description:**

Scheduled replacement of a frontline fire engine.

## *Fire Projects*

- 15) ***Project:*** *Ambulance Remounts Units 49 and 51*  
***Funding Source:*** *General Fund*  
***Total Project Cost:*** *\$200,000*  
***Description:***

Purchase of two new ambulance chassis. The module bodies with fixtures and lightbars are carefully removed from the old chassis and fitted on new chassis to save the cost of purchasing new ambulances.

Adopted Capital Budget

Municipal Projects

Fiscal Year 2008-09

Project Name	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
Records Management System	\$107,192.68	\$142,807.32	\$250,000.00
Municipal Building Renovations	1,221,567.08	1,207,388.74	2,428,955.82
Municipal Improvements	1,851,473.45	231,920.81	2,083,394.26
Arts Center Parking Lot Expansion	151,221.85	48,778.15	200,000.00
Police Facility Expansion	20,698,834.57	7,365,083.32	28,063,917.89
City Hall Facility Expansion	405,059.83	7,394,940.17	7,800,000.00
Fiber Optic Backbone	2,003,762.89	8,938.00	2,012,700.89
Computer System Upgrades	<u>157,910.00</u>	<u>642,090.00</u>	<u>800,000.00</u>
<b>Total Municipal Projects</b>	<b><u>\$26,597,022.35</u></b>	<b><u>\$17,041,946.51</u></b>	<b><u>\$43,638,968.86</u></b>

## **Municipal Projects**

- 1) **Project:** *Records Management System*  
**Funding Source:** *2000 Certificates of Obligation - \$75,000*  
*2005 Certificates of Obligation - \$75,000*  
*2009 Certificates of Obligation - \$100,000*  
**Total Project Cost:** *\$250,000*  
**Description:**  
Consulting services to assist in evaluating the City's records and available storage media; purchase of equipment; conversion of selected records to media other than paper for easier access; reduction of volume and/or vital records protection.
  
- 2) **Project:** *Municipal Building Renovations*  
**Funding Source:** *2001 Certificates of Obligation - \$193,914*  
*2002 Certificates of Obligation - \$100,000*  
*2005 Certificates of Obligation - \$449,964*  
*2006 Certificates of Obligation - \$250,000*  
*2007 Certificates of Obligation - \$336,340*  
*2008 Certificates of Obligation - \$645,988*  
*2009 Certificates of Obligation - \$452,750*  
**Total Project Cost:** *\$2,428,956*  
**Description:**  
This on-going project includes funding to perform major repairs and maintenance at various municipal facilities.
  
- 3) **Project:** *Municipal Improvements*  
**Funding Source:** *2004 Certificates of Obligation - \$35,000*  
*2005 Certificates of Obligation - \$117,501*  
*Capital Projects Reserve Fund - \$199,021*  
*2008 Certificates of Obligation - \$1,731,872*  
**Total Project Cost:** *\$2,083,394*  
**Description:**  
Miscellaneous municipal improvements including property acquisitions for rights-of-way and easements, drainage, and municipal parking.
  
- 4) **Project:** *Arts Center Parking Lot Expansion*  
**Funding Source:** *2006 Certificates of Obligation*  
**Total Project Cost:** *\$200,000*  
**Description:**  
Construction of 48-space parking lot behind the Mesquite Arts Center including lighting and landscaping.

## **Municipal Projects**

- 5) **Project:** *Police Facility*  
**Funding Source:** *2004A Certificates of Obligation - \$2,005,110*  
*2005 Certificates of Obligation - \$6,855,000*  
*2006 Certificates of Obligation - \$6,018,000*  
*2007 Certificates of Obligation - \$8,758,454*  
*2008 Certificates of Obligation - \$4,427,354*  
**Total Project Cost:** *\$28,063,918*  
**Description:**  
Design and construction of four-story, 90,000 square-foot Police facility adjacent to 711 North Galloway and architectural design of City Hall facility.
- 6) **Project:** *City Hall Facility*  
**Funding Source:** *2006 Certificates of Obligation - \$100,000*  
*2007 Certificates of Obligation - \$1,500,000*  
*2008 Certificates of Obligation - \$200,000*  
*2009 Certificates of Obligation - \$6,000,000*  
**Total Project Cost:** *\$7,800,000*  
**Description:**  
Demolition of existing City Hall facility located at 711 North Galloway and the design and construction of a new City Hall that will be connected to the new police building at 777 North Galloway. The new City Hall will require additional bond sales of \$6 million in 2010 and 2011 to complete construction.
- 7) **Project:** *Fiber Optic Backbone*  
**Funding Source:** *2007 Certificates of Obligation - \$1,601,073*  
*2008 Personal Property Notes - \$171,996*  
*2008 Certificates of Obligation - \$239,632*  
**Total Project Cost:** *\$2,012,701*  
**Description:**  
Participation with the Mesquite Independent School District to install a citywide fiber optic system to connect school and City facilities, including traffic signals, to providers using high speed fiber optic systems.
- 8) **Project:** *Computer System Upgrades*  
**Funding Source:** *2008 Personal Property Notes*  
**Total Project Cost:** *\$800,000*  
**Description:**  
Upgrade of the City's accounting system to include a payroll administration module and purchase of a parcel based tracking system for building permit process.

Adopted Capital Budget
Parks and Recreation Projects
Fiscal Year 2008-09

Project Name	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
Opal Lawrence Historical Park	\$1,008,655.38	\$482,453.08	\$1,491,108.46
Highway Corridor Maintenance	697,106.35	852,893.65	1,550,000.00
Parks and Recreation System Maintenance	499,785.12	450,214.88	950,000.00
Park Building Renovations	152,637.82	1,464.92	154,102.74
Park Operations	4,664,767.89	3,716,795.39	8,381,563.28
High-Profile Median Maintenance	99,065.72	85,934.28	185,000.00
Eastfield Soccer Complex Lease	10,000.00	10,000.00	20,000.00
Playground Replacements	252,320.36	397,679.64	650,000.00
Hike and Bike Transportation Study	92,894.00	2,106.00	95,000.00
Regional Recreation Facility	433,408.84	1,728,591.16	2,162,000.00
Recreation Facility Parking	255,422.00	44,578.00	300,000.00
City Lake Ballfield Restrooms	57,939.86	167,060.14	225,000.00
Trail Construction	28,026.14	471,973.86	500,000.00
On-line Reservation System	49,591.11	25,408.89	75,000.00
School Park Site Development	0.00	650,000.00	650,000.00
City Lake Playground Restrooms	0.00	401,839.00	401,839.00
City Lake Erosion Control	0.00	325,000.00	325,000.00
Evans Recreation Center Renovation	0.00	1,000,000.00	1,000,000.00
<b>Total Parks and Recreation Projects</b>	<b><u>\$8,301,620.59</u></b>	<b><u>\$10,813,992.89</u></b>	<b><u>\$19,115,613.48</u></b>

## **Park Projects**

- 1) **Project:** *Opal Lawrence Historical Park*  
**Funding Source:** *4B Sales Tax Funds (1999-2009 Appropriations)*  
**Total Project Cost:** *\$1,491,108*  
**Description:**  
This project provides funding for restoration work at the Opal Lawrence Historical Park. The funds will go for foundation and ground moisture stabilization on the S.D. Lawrence House, construction of a new foundation and placement of the Range House, utilities/site work and architectural/engineering fees. To date, Historic Mesquite Inc. has contributed a total of \$116,719.59 towards the project with reimbursements to the 4B Fund of \$56,012.33 in fiscal year 2002-03 and \$60,707.26 in fiscal year 2003-04.
  
- 2) **Project:** *Highway Corridor Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2006-2009 Appropriations)*  
**Total Project Cost:** *\$1,550,000*  
**Description:**  
This project provides funding to maintain the annual landscaping of highway corridors and gateway entrances to Mesquite.
  
- 3) **Project:** *Parks and Recreation System Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2007-2009 Appropriations)*  
**Total Project Cost:** *\$950,000*  
**Description:**  
This project is the replacement of park site and swimming pool furnishings and appurtenances supportive of a larger facility not associated with any particular project or any particular park site that has been approved for improvements. Items would include small scale and relatively inexpensive improvements and/or replacements such as but not limited to: drinking fountains, BBQ grills, picnic tables, litter receptacles, re-dressing playground surfacing, fence gates, court re-striping, basketball goal/backboards, irrigation systems, etc.
  
- 4) **Project:** *Building Renovations (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2006-2009 Appropriations)*  
**Total Project Cost:** *\$154,103*  
**Description:**  
This project will provide funding for the day-to-day repair, preventative maintenance and/or replacement costs of infrastructure systems for recreation buildings and facilities.

## **Park Projects**

- 5) **Project:** *Park Operations (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2005-2009 Appropriations)*  
**Total Project Cost:** *\$8,381,563*  
**Description:**  
This project will provide funding for the day-to-day repair, maintenance and operations cost of park property and improvements.
- 6) **Project:** *High Profile Median Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2006-2009 Appropriations)*  
**Total Project Cost:** *\$185,000*  
**Description:**  
This project will provide funding for the landscape construction enhancement and maintenance of highly visible intersections at major thoroughfares. This includes the planting of seasonal color beds for the summer season and again for the winter season.
- 7) **Project:** *Eastfield Soccer Complex Lease (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2008-2009 Appropriations)*  
**Total Project Cost:** *\$20,000*  
**Description:**  
This project provides funding for the annual lease payment associated with the revised lease agreement with Dallas County Community College District for the 30-acre soccer complex located at Eastfield Community College.
- 8) **Project:** *Playground Replacements*  
**Funding Source:** *4B Sales Tax Funds (2007-2008 Appropriations)*  
**Total Project Cost:** *\$650,000*  
**Description:**  
Replacement of various park playgrounds. Include demolition, design of new playgrounds and installation of new equipment to meet ADA regulations and Consumer Products Safety Commission Guidelines.
- 9) **Project:** *Hike and Bike Transportation Study*  
**Funding Source:** *4B Sales Tax Funds (2006 Appropriation)*  
**Total Project Cost:** *\$95,000*  
**Description:**  
This project will provide funding for the analysis and design of a Hike and Bike Master Plan for a complete trail system throughout the City.

## **Park Projects**

- 10) **Project:** *Regional Recreation Facility Reserve*  
**Funding Source:** *4B Sales Tax Funds (2006-2009 Appropriations)*  
**Total Project Cost:** *\$2,162,000*  
**Description:**  
Funding for the development of the City's next premier recreational facility designed to attract visitors from the entire north Texas region.
- 11) **Project:** *Recreational Facility Parking*  
**Funding Source:** *4B Sales Tax Funds (2007 Appropriation)*  
**Total Project Cost:** *\$300,000*  
**Description:**  
Design and construction of a replacement entry road for the Travis Williams Athletic Complex, parking renovations at the Evans Recreation Center, a replacement entry road for the Evans Practice Baseball Fields and the Beasley School Park overflow parking lot.
- 12) **Project:** *City Lake Ballfield Restrooms*  
**Funding Source:** *4B Sales Tax Funds (2007 Appropriation)*  
**Total Project Cost:** *\$225,000*  
**Description:**  
Design and construct a new park restroom facility located at City Lake Park.
- 13) **Project:** *Trail Construction*  
**Funding Source:** *4B Sales Tax Funds (2007-2009 Appropriations)*  
**Total Project Cost:** *\$500,000*  
**Description:**  
Design and construction of the Phase One trails as identified by the Trails Master Plan Project that is currently underway.
- 14) **Project:** *On-line Reservation System*  
**Funding Source:** *4B Sales Tax Funds (2007 Appropriation)*  
**Total Project Cost:** *\$75,000*  
**Description:**  
Software licensing, training and hardware to provide online capabilities for facilities reservations and course registrations. Capabilities include scanning clients' participation cards at the centers for enrollment and security purposes. These operating systems will help improve the effectiveness and efficiency of the current PARD operations and service to the customers.

## **Park Projects**

- 15) **Project:** *School Park Site Development*  
**Funding Source:** *4B Sales Tax Funds (2006-2008 Appropriations)*  
**Total Project Cost:** *\$650,000*  
**Description:**  
This project will provide funding for the acquisition of land for the next elementary school site to be designated by the Mesquite Independent School District.
- 16) **Project:** *City Lake Playground Restrooms*  
**Funding Source:** *4B Sales Tax Funds (2008 Appropriation)*  
**Total Project Cost:** *\$401,839*  
**Description:**  
Design and construct a new restroom facility located at the City Lake Park playground area.
- 17) **Project:** *City Lake Erosion Control*  
**Funding Source:** *4B Sales Tax Funds (2009 Appropriation)*  
**Total Project Cost:** *\$325,000*  
**Description:**  
Shoreline protection improvements to protect fishing piers and trees from erosion and to help reduce silting in the lake.
- 18) **Project:** *Evans Recreation Center Renovation*  
**Funding Source:** *4B Sales Tax Funds (2008-2009 Appropriations)*  
**Total Project Cost:** *\$1,000,000*  
**Description:**  
Renovations to restrooms, flooring and fitness room at Evans Recreation Center and reconstruction of parking lot and entrance road.

Adopted Capital Budget
Police Projects
Fiscal Year 2008-09

	Prior Year	Adopted	Total
Project Name	Expenditures	08-09 Funding	Funding
WiFi System for Retail Area	\$273,196.61	\$16,803.39	\$290,000.00
Patrol Digital Video Cameras	222,867.46	477,132.54	700,000.00
Mobile Data Computer Replacement	953,846.75	161,119.05	1,114,965.80
Gun Range Portable Building	0.00	30,000.00	30,000.00
<b>Total Police Projects</b>	<b><u>\$1,449,910.82</u></b>	<b><u>\$685,054.98</u></b>	<b><u>\$2,134,965.80</u></b>

## **Police Projects**

- 1) **Project:** *WiFi System for Retail Area*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$290,000*  
**Description:**  
This system will allow city personnel to view and/or control video cameras in the Town East Retail District from any location on the City's network (including the police station, city hall, or via the in-car mobile computer).
  
- 2) **Project:** *Patrol Digital Video Cameras*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$700,000*  
**Description:**  
This project will provide for the transition from the current VHS tape in- car video systems now used in all marked patrol vehicles with a new digital system capable of wireless transfer and storage. A digital system will eliminate the need to store bulky tapes and simplify case filings with the District Attorneys office.
  
- 3) **Project:** *Mobile Data Computer Replacement*  
**Funding Source:** *General Fund*  
**Total Project Cost** *\$1,114,966*  
**Description:**  
Upgrade and replacement of mobile data computers in police vehicles to expand memory and data processing speed.
  
- 4) **Project:** *Gun Range Portable Building*  
**Funding Source:** *General Fund*  
**Total Project Cost** *\$30,000*  
**Description:**  
Replacement of the gun range office and storage building.

Adopted Capital Budget
Street Projects
Fiscal Year 2008-09

Project Name	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
50/50 Sidewalk (City's Share)	\$145,940.66	\$104,059.34	\$250,000.00
Alley Reconstruction	33,500.00	2,880,820.00	2,914,320.00
Street Rehabilitation Program	1,234,186.17	1,377,681.83	2,611,868.00
Shannon/Lumley Road Overlay	59,500.00	240,500.00	300,000.00
LBJ Engineering/ROW Acquisition	4,039,992.32	398,346.12	4,438,338.44
Pioneer Road	604,621.15	6,730,378.85	7,335,000.00
Tripp Road	8,697,781.20	892,218.80	9,590,000.00
US Highway 80/Town East Interchange	6,130,592.35	159,407.65	6,290,000.00
Lawson Road	225,010.74	350,000.00	575,010.74
Concrete Street Rehabilitation Program	164,000.00	2,836,000.00	3,000,000.00
Motley Drive (Engineering)	165,567.29	491,476.95	657,044.24
Driftwood Drive Extension	133,306.47	853,768.53	987,075.00
Neighborhood Renewal Sidewalk Replacement	0.00	297,000.00	297,000.00
IH-20/Loop 9 Interchange (Engineering)	0.00	1,000,000.00	1,000,000.00
Big Town Access Road	0.00	655,000.00	655,000.00
US Highway 80/SH 352 Interchange	0.00	1,400,000.00	1,400,000.00
Forney Road	0.00	250,000.00	250,000.00
Peachtree Bridge	0.00	750,000.00	750,000.00
<b>Total Street Projects</b>	<b><u>\$21,633,998.35</u></b>	<b><u>\$21,666,658.07</u></b>	<b><u>\$43,300,656.42</u></b>

## *Street Projects*

- 1) **Project:** *50/50 Sidewalk Program (ongoing)*  
**Funding Source:** *Citizen Contributions*  
*2007 Certificates of Obligation - \$250,000*  
**Total Project Cost:** *\$250,000*  
**Description:**  
Reconstruction of deteriorated sidewalks, curbs, gutters and driveway approaches in conjunction with citizen financial participation. Fifty-percent of project costs are reimbursed by private contributions from participating residents.
  
- 2) **Project:** *Alley Reconstruction (ongoing)*  
**Funding Source:** *2006 General Obligation Bonds - \$960,000*  
*2006 Certificates of Obligation - \$485,445*  
*2007 Certificates of Obligation - \$468,875*  
*2008 Certificates of Obligation - \$500,000*  
*2009 Certificates of Obligation - \$500,000*  
**Total Project Cost:** *\$2,914,320*  
**Description:**  
This project includes funding for the reconstruction of deteriorated paved alleyways throughout the City.
  
- 3) **Project:** *Street Rehabilitation Program (ongoing)*  
**Funding Source:** *2002 General Obligation Bonds - \$46,225*  
*2004 General Obligation Bonds - \$527,500*  
*2006 General Obligation Bonds - \$519,400*  
*2007 Certificates of Obligation - \$518,743*  
*2008 Certificates of Obligation - \$500,000*  
*2009 Certificates of Obligation - \$500,000*  
**Total Project Cost:** *\$2,611,868*  
**Description:**  
This project provides funding for participation with Dallas County Road and Bridge crews to reconstruct asphalt streets, and curb and gutter as needed.
  
- 4) **Project:** *Shannon/Lumley Road Overlay*  
**Funding Source:** *2006 General Obligation Bonds*  
**Total Project Cost:** *\$300,000*  
**Description:**  
Asphalt overlay of Shannon Road and Lumley Road upon substantial completion of the Hagan Hill subdivision.

## *Street Projects*

- 5) **Project:** *LBJ Engineering/Right-of-Way)*  
**Funding Source:** *4B Sales Tax Funds (1999-00 Appropriation) - \$500,000*  
*4B Sales Tax Funds (2000-01 Appropriation) - \$550,000*  
*4B Sales Tax Funds (2001-02 Appropriation) - \$2,829,498*  
*4B Sales Tax Funds (2002-03 Appropriation) - \$2,221*  
*4B Sales Tax Funds (2003-04 Appropriation) - \$33,250*  
*4B Sales Tax Funds (2004-05 Appropriation) - \$523,369*  
**Total Project Cost:** *\$4,438,338*  
**Description:**  
Engineering design and right-of-way costs for the widening of LBJ Freeway in Mesquite. The project includes the relocation and construction of entrance and exit ramps on IH-635 between Towne Centre Drive and IH-30, and the reconstruction of both the Towne Centre and Town East bridges. The project also includes acquisition of additional right-of-way necessary for the realignment of a west frontage road and widening of Town East bridge. The Texas Department of Transportation will reimburse \$963,000 of the design costs and Dallas County will reimburse \$742,271 of the design costs and \$1,000,000 of the right-of-way costs.
- 6) **Project:** *Pioneer Road*  
**Funding Source:** *Developer Participation - \$335,000*  
*2005 General Obligation Bonds - \$800,000*  
*2007 Certificates of Obligation - \$4,100,000*  
*2009 Certificates of Obligation - \$2,100,000*  
**Total Project Cost:** *\$7,335,000*  
**Description:**  
Reconstruction and widening of Pioneer Road from two-lane asphalt to a four-lane concrete roadway. The City of Mesquite and Dallas County are sharing project costs on a 50/50 cost-sharing basis, with the City being responsible for all right-of-way acquisition.
- 7) **Project:** *Tripp Road*  
**Funding Source:** *2005 General Obligation Bonds - \$900,000*  
*4B Sales Tax Funds (2004-05 Appropriation) - \$600,000*  
*4B Sales Tax Funds (2005-06 Appropriation) - \$3,600,000*  
*4B Sales Tax Funds (2006-07 Appropriation) - \$4,490,000*  
**Total Project Cost:** *\$9,590,000*  
**Description:**  
This project is the reconstruction of Tripp Road from N. Galloway Avenue to Belt Line Road. The roadway will be improved from a two-lane asphalt roadway to a four-lane undivided concrete roadway.

## **Street Projects**

- 8) **Project:** *U.S. Highway 80/Town East Interchange*  
**Funding Source:** *4B Sales Tax Funds (2003-04 Appropriation) - \$1,000,000*  
*4B Sales Tax Funds (2007-08 Appropriation) - \$5,290,000*  
**Total Project Cost:** *\$6,290,0000*  
**Description:**  
City's share of cost to reconstruct the U.S. Highway 80/Town East Blvd. Interchange to provide improved traffic flow. Dallas County will reimburse the City \$2,000,000 for its share of the local costs. Additional costs to relocate city-owned utilities are included in the Water and Sewer Fund.
- 9) **Project:** *Lawson Road*  
**Funding Source:** *4B Sales Tax Funds - (2004-05 Appropriation) - \$225,011*  
*4B Sales Tax Funds - (2007-08 Appropriation) - \$350,000*  
**Total Project Cost:** *\$575,011*  
**Description:**  
Engineering design for reconstruction of Lawson Road between Milam Road and Clay Mathis Road. This is a 50/50 cost-share project with Dallas County. An overlay will take place prior to the reconstruction that is expected to coincide with the Loop 9 project.
- 10) **Project:** *Concrete Street Rehabilitation Program (ongoing)*  
**Funding Source:** *2007 Certificates of Obligation - \$1,000,000*  
*2008 Certificates of Obligation - \$1,000,000*  
*2009 Certificates of Obligation - \$1,000,000*  
**Total Project Cost:** *\$3,000,000*  
**Description:**  
Annual maintenance program to reconstruct portions of concrete thoroughfares throughout the City to help prolong the service life of major arterial roadways.
- 11) **Project:** *Motley Drive Engineering*  
**Funding Source:** *2008 Certificates of Obligation*  
**Total Project Cost:** *\$657,044*  
**Description:**  
Engineering design phase for the reconstruction of Motley Drive from Town East Blvd. To Gus Thomasson Road to four-lane divided roadway with curb and gutter and associated drainage improvements.

## *Street Projects*

- 12) **Project:** *Driftwood Drive Extension*  
**Funding Source:** *4B Sales Tax Funds - (2006-09 Appropriation)*  
**Total Project Cost:** *\$987,075*  
**Description:**  
Extension of Driftwood Drive from Towne Centre Blvd. to the newly constructed LBJ Freeway Frontage Road to allow better access and traffic flow to the restaurant and retail area along the west side of LBJ Freeway.
- 13) **Project:** *Neighborhood Sidewalk Program*  
**Funding Source:** *2004 General Obligation Bonds - \$247,000*  
*2005 General Obligation Bonds - \$50,000*  
**Total Project Cost:** *\$297,000*  
**Description:**  
Reconstruction of deteriorated sidewalks, curbs, gutters and driveway approaches in conjunction with neighborhood revitalization.
- 14) **Project:** *IH-20/Loop 9 Interchange (Engineering)*  
**Funding Source:** *2007 Certificates of Obligation*  
**Total Project Cost:** *\$1,000,000*  
**Description:**  
This project is the engineering design of a new interchange where State Highway 190 /Loop 9 will cross IH-20. This interchange is part of the Falcon's Lair South Development.
- 15) **Project:** *Big Town Access Road*  
**Funding Source:** *4B Sales Tax Funds - (2007-08 Appropriation)*  
**Total Project Cost:** *\$655,000*  
**Description:**  
The acquisition of right-of-way and construction of public access to the Big Town development. Project is contingent upon successful execution of development agreement between the City and developer.
- 16) **Project:** *US Highway 80/SH 352 Interchange*  
**Funding Source:** *4B Sales Tax Funds - (2008-09 Appropriation)*  
**Total Project Cost:** *\$1,400,000*  
**Description:**  
Participation with the Town of Sunnyvale for infrastructure improvements at the State Highway 352 (Collins Road) and U.S. Highway 80 interchange.

## *Street Projects*

- 17) **Project:** *Forney Road (Engineering)*  
**Funding Source:** *4B Sales Tax Funds - (2008-09 Appropriation)*  
**Total Project Cost:** *\$250,000*  
**Description:**  
Engineering design for the reconstruction of Forney Road from the Union Pacific Railroad intermodal facility to Town East Boulevard.
- 18) **Project:** *Peachtree Bridge*  
**Funding Source:** *4B Sales Tax Funds - (2008-09 Appropriation)*  
**Total Project Cost:** *\$750,000*  
**Description:**  
City's share of developer's cost to construct a bridge over South Mesquite Creek contingent upon conditions outlined in the Peachtree Towne Center development agreement.

Adopted Capital Budget

Traffic Projects

Fiscal Year 2008-09

Project Name	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
Traffic Signal Progression Program	\$677,127.00	\$2,115,033.00	\$2,792,160.00
Right-Turn Lane (Galloway & U.S. 80)	100,869.70	36,090.27	136,959.97
LBJ Phase II Traffic Signals	146,850.66	53,149.34	200,000.00
ROWS Signal Upgrade	23,075.00	1,476,925.00	1,500,000.00
Right-Turn Lane (Town East & Gus Thomasson)	12,600.00	67,400.00	80,000.00
School Zone Cell Phone Signage	7,722.55	23,277.45	31,000.00
Street Sign Replacement	0.00	100,000.00	100,000.00
Group "D" Traffic Signals	0.00	70,000.00	70,000.00
<b>Total Traffic Projects</b>	<b><u>\$968,244.91</u></b>	<b><u>\$3,941,875.06</u></b>	<b><u>\$4,910,119.97</u></b>

## **Traffic Projects**

- 1) **Project:** *Traffic Signal Coordination/Progression Program*  
**Funding Source:** *4B Sales Tax Funds (2004-2008 Appropriations)*  
**Total Project Cost:** *\$2,792,160*  
**Description:**  
This project is divided into five phases. Phase I is the installation of one new traffic signal at Florence Street and Main Street, new traffic signal cabinets and controllers at the existing intersections, hard-wire interconnect four additional traffic signals to the existing system and provide a hard-wire connection between the system master and the Service Center. Phase I also includes new traffic signal coordination timing plans for special events at Hanby Stadium. The system will extend southward along Bryan-Beltline Road to New Market Road, northward along Galloway Avenue to Range Drive and along Towne Centre Drive from Town East to North Mesquite Drive. A total of 20 traffic signals are affected by Phase I. Phase II includes all current and future signals along Galloway Avenue from Range Drive to Town East and along Town East from Via del Norte to U.S. Highway 80.
- 2) **Project:** *Galloway and U.S. Highway 80 Right-Turn Lane*  
**Funding Source:** *4B Sales Tax Funds (2005 Appropriation)*  
**Total Project Cost:** *\$136,960 (City share of project)*  
**Description:**  
City's share of TxDOT project to create a dedicated right-turn lane along southbound Galloway Avenue at U.S. Highway 80. TxDOT will also make improvements to the Galloway Bridge railing and lane modifications to improve traffic flow at the intersection.
- 3) **Project:** *LBJ Phase II Traffic Signals*  
**Funding Source:** *4B Sales Tax Funds (2006 Appropriation)*  
**Total Project Cost:** *\$200,000*  
**Description:**  
Acquisition of City-furnished traffic signal materials for TxDOT LBJ Phase II project, to include decorative traffic signal and streetlight poles, LED illuminated street name signs, LED countdown pedestrian signal heads and signal controllers.
- 4) **Project:** *ROWS Traffic Signal Upgrade*  
**Funding Source:** *4B Sales Tax Funds (2007-2009 Appropriations)*  
**Total Project Cost:** *\$1,500,000*  
**Description:**  
Installation of decorative traffic signal and streetlight systems within the ROWS of Texas project improvement district boundaries.

## **Traffic Projects**

- 5) **Project:** *Town East and Gus Thomasson Right-Turn Lane*  
**Funding Source:** *4B Sales Tax Funds (2008 Appropriation)*  
**Total Project Cost:** *\$80,000*  
**Description:**  
Construction of a southbound right-turn lane at Gus Thomasson Road and Town East Boulevard to improve traffic progression.
- 6) **Project:** *School Zone Cell Phone Signage*  
**Funding Source:** *2006 Certificates of Obligation*  
**Total Project Cost:** *\$31,000*  
**Description:**  
Installation of signs at all school zones within Mesquite to enforce a ban on the use of communications devices within school zones.
- 7) **Project:** *Street Sign Replacement*  
**Funding Source:** *2008 Certificates of Obligation*  
**Total Project Cost:** *\$100,000*  
**Description:**  
Replacement of street name signs along major roadways, from six-inch blades to nine-inch blades, to enhance visibility and safety to motorists.
- 8) **Project:** *Group "D" Traffic Signals*  
**Funding Source:** *4B Sales Tax Funds (2008 Appropriation)*  
**Total Project Cost:** *\$70,000*  
**Description:**  
Engineering and design phase for six new traffic signals to be constructed over the next four fiscal years at the following intersections: FY 2008-09 – State Highway 352 and Kearney, and Oates and Sarazen; FY 2009-10 – Clay-Mathis and Mesquite Valley, and Town East and Bamboo; FY 2010-11 – Galloway and Wooded Lake, and LaPrada and Barnes Bridge; FY 2011-12 – Oates and Wooded Lake. Funding of \$800,000 for construction of the signals is programmed into the 2009-10 4B Fund budget.

Adopted Capital Budget
Water and Sewer System Projects
Fiscal Year 2008-09

Project Name	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
Sewer Line Inflow and Infiltration Program	\$372,467.79	\$7,382,532.21	\$7,755,000.00
S. Mesquite Creek Sewer (Treatment Plant to Pioneer Road)	366,809.36	5,338,902.64	5,705,712.00
Pioneer Road Utility Relocation	105,873.00	3,058,749.00	3,164,622.00
Water and Sewer Rehabilitation w/Street Rehabilitation	1,766,741.39	201,458.61	1,968,200.00
Water Line Concrete Repairs	982,647.89	697,526.24	1,680,174.13
Lucas Road Bridge Utility Relocation	115,263.95	652,736.05	768,000.00
Emergency Water and Sewer Repairs	163,056.00	536,944.00	700,000.00
Mesquite Arts Center Utility Relocation	356,508.85	97,271.15	453,780.00
Tripp Road Utility Replacements	1,347,552.95	139,947.05	1,487,500.00
Water Line Replacement Program	1,125,413.59	1,911,913.99	3,037,327.58
S. Mesquite Creek Sewer at Gus Thomasson Road	25,750.00	574,250.00	600,000.00
Wastewater Master Plan Update	81,604.90	18,395.10	100,000.00
Water Master Plan/Barnes Bridge Pump Station	0.00	341,000.00	341,000.00
Municipal Center Sewer Replacement	9,427.00	300,000.00	309,427.00
Town East & U.S. Highway 80 Interchange Utility Relocation	65,408.91	1,700,666.09	1,766,075.00
Galloway Avenue & U.S. Highway 80 Utility Relocation	0.00	200,000.00	200,000.00
Town East & Gus Thomasson Road Utility Relocation	0.00	300,000.00	300,000.00
Opal Lawrence Park Water and Sewer	0.00	110,400.00	110,400.00
City Service Center Sewer Replacement	10,576.00	89,424.00	100,000.00
Town East Elevated Storage Tank	0.00	500,000.00	500,000.00
<b>Total Water and Sewer Projects</b>	<b>\$6,895,101.58</b>	<b>\$24,152,116.13</b>	<b>\$31,047,217.71</b>

## **Water and Sewer Projects**

- 1) **Project:** *Sewer Line Inflow and Infiltration Program (ongoing)*  
**Funding Source:** *2006 Water and Sewer Revenue Bonds - \$555,000*  
*2007 Water and Sewer Revenue Bonds - \$2,500,000*  
*2008 Water and Sewer Revenue Bonds - \$2,200,000*  
*2009 Water and Sewer Revenue Bonds - \$2,500,000*  
**Total Project Cost:** *\$7,755,000*  
**Description:**  
This project is the ongoing replacement of older, deteriorated sanitary sewer lines to prevent ground water infiltration and inflow into the system.
  
- 2) **Project:** *South Mesquite Creek Sewer Line (Treatment Plant to Pioneer Road)*  
**Funding Source:** *2000 Water and Sewer Revenue Bonds - \$205,712*  
*2006 Water and Sewer Revenue Bonds - \$2,200,000*  
*2007 Water and Sewer Revenue Bonds - \$1,800,000*  
*2008 Water and Sewer Revenue Bonds - \$1,500,000*  
**Total Project Cost:** *\$5,705,712*  
**Description:**  
Installation of additional 48-inch sanitary sewer main parallel to existing 24- and 48-inch mains from the existing North Texas Municipal Water District (NTMWD) Treatment Plant to Pioneer Road.
  
- 3) **Project:** *Pioneer Road Water Line (McKenzie to Bruton)*  
**Funding Source:** *2004 Water and Sewer Revenue Bonds - \$178,622*  
*2009 Water and Sewer Revenue Bonds - \$2,986,000*  
**Total Project Cost:** *\$3,164,622*  
**Description:**  
Engineering design for a 24-inch water line along Pioneer Road from Bruton Road to McKenzie Road. Construction will be concurrent with the roadway paving phase in 2008.
  
- 4) **Project:** *Water and Sewer Rehabilitation Program (ongoing)*  
**Funding Source:** *2005 Water and Sewer Revenue Bonds - \$423,200*  
*2006 Water and Sewer Revenue Bonds - \$1,545,000*  
**Total Project Cost:** *\$1,968,200*  
**Description:**  
Replacement of water and sewer lines in conjunction with targeted neighborhood street rehabilitation projects.

## *Water and Sewer Projects*

- 5) **Project:** *Water Main Concrete Repair Program (ongoing)*  
**Funding Source:** *2004 Water and Sewer Revenue Bonds - \$141,112*  
*2007 Water and Sewer Revenue Bonds - \$439,062*  
*2008 Water and Sewer Revenue Bonds - \$600,000*  
*2009 Water and Sewer Revenue Bonds - \$500,000*  
**Total Project Cost:** *\$1,680,174*  
**Description:**  
Replacement of utility cuts in concrete streets during water and sewer line replacements projects throughout the City.
- 6) **Project:** *Lucas Road Bridge Utility Relocation*  
**Funding Source:** *2004 Water and Sewer Revenue Bonds - \$76,500*  
*2006 Water and Sewer Revenue Bonds - \$691,500*  
**Total Project Cost:** *\$768,000*  
**Description:**  
Relocate existing water and sanitary sewer lines along F.P. Lucas Boulevard at South Mesquite Creek. TxDOT will design a new bridge structure for Lucas Boulevard over South Mesquite Creek and an adjacent tributary. Prior to construction of the bridge, the City must relocate its water and sewer facilities.
- 7) **Project:** *Emergency Water and Sewer Repairs (ongoing)*  
**Funding Source:** *2008 Water and Sewer Revenue Bonds - \$300,000*  
*2009 Water and Sewer Revenue Bonds - \$400,000*  
**Total Project Cost:** *\$700,000*  
**Description:**  
Project will fund unexpected or unfunded water and/or sanitary sewer repairs that may occur within the fiscal year.
- 8) **Project:** *Arts Center Parking Lot Expansion*  
**Funding Source:** *2006 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$453,780*  
**Description:**  
Utility relocations in conjunction with construction of 48-space parking lot behind the Mesquite Arts Center including lighting and landscaping.

## **Water and Sewer Projects**

- 9) **Project:** *Tripp Road Utility Replacements*  
**Funding Source:** *2001 Water and Sewer Revenue Bonds - \$87,500*  
*2002 Water and Sewer Revenue Bonds - \$575,000*  
*2004 Water and Sewer Revenue Bonds - \$165,000*  
*2006 Water and Sewer Revenue Bonds - \$660,000*  
**Total Project Cost:** *\$1,487,500*  
**Description:**  
Replace an existing 12-inch diameter water line and a 10-inch sanitary sewer line along Tripp Road from North Galloway Avenue to Beltline Road in conjunction with the reconstruction of the roadway.
- 10) **Project:** *Water Line Replacement Program (ongoing)*  
**Funding Source:** *2007 Water and Sewer Revenue Bonds - \$1,037,328*  
*2008 Water and Sewer Revenue Bonds - \$1,000,000*  
*2009 Water and Sewer Revenue Bonds - \$1,000,000*  
**Total Project Cost:** *\$3,037,328*  
**Description:**  
Replacement of water lines at various locations throughout the City.
- 11) **Project:** *South Mesquite Creek Sewer Line (Gus Thomasson Road)*  
**Funding Source:** *2007 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$600,000*  
**Description:**  
Replacement of the South Mesquite Creek sanitary sewer trunk main from the south side of IH-30 to Moon Drive.
- 12) **Project:** *Wastewater Master Plan Update*  
**Funding Source:** *2007 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$100,000*  
**Description:**  
Update of the Wastewater Master Plan. The current Plan was last updated in April 2003. The new update will look at service plans to the newly annexed area and the Barnes Bridge water delivery point.

## **Water and Sewer Projects**

- 13) **Project:** *Water Master Plan/Barnes Bridge Pump Station*  
**Funding Source:** *2001 Water and Sewer Revenue Bonds - \$41,000*  
*2008 Water and Sewer Revenue Bonds - \$300,000*  
**Total Project Cost:** *\$341,000*  
**Description:**  
Update of the Water Master Plan and engineering analyses of the Barnes Bridge water delivery point pumping capacity.
- 14) **Project:** *Municipal Center Sewer Replacement*  
**Funding Source:** *2001 Water and Sewer Revenue Bonds - \$9,427*  
*2008 Water and Sewer Revenue Bonds - \$300,000*  
**Total Project Cost:** *\$309,427*  
**Description:**  
Replacement of deteriorated sewer lines at the Municipal Center located at 1515 N. Galloway Avenue.
- 15) **Project:** *Town East & US 80 Highway Utility Relocation*  
**Funding Source:** *2001 Water and Sewer Revenue Bonds - \$66,075*  
*2008 Water and Sewer Revenue Bonds - \$1,000,000*  
*2009 Water and Sewer Revenues - \$700,000*  
**Total Project Cost:** *\$1,766,075*  
**Description:**  
Relocation and replacement of water and sewer lines in conjunction with the TxDOT Town East Blvd. and US Highway 80 Interchange improvement project.
- 16) **Project:** *Galloway & US Highway 80 Utility Relocation*  
**Funding Source:** *2008 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$200,000*  
**Description:**  
Relocation of water line and other utilities in conjunction with the southbound right-turn lane construction at Galloway Avenue and US Highway 80.
- 17) **Project:** *Town East & Gus Thomasson Road Utility Relocation*  
**Funding Source:** *2008 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$300,000*  
**Description:**  
Relocation of water line and other utilities in conjunction with the southbound right-turn lane construction at the Gus Thomasson Road and Town East Blvd. intersection.

## *Water and Sewer Projects*

- 18) **Project:** *Opal Lawrence Park Water and Sewer Improvements*  
**Funding Source:** *2006 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$110,400*  
**Description:**  
Replacement of deteriorated water and sewer lines within the Opal Lawrence Park.
- 19) **Project:** *City Service Center Sewer Replacement*  
**Funding Source:** *2004 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$100,000*  
**Description:**  
Replacement of deteriorated sewer service line that serves the City's Service Center operations.
- 20) **Project:** *Town East Elevated Storage Tank*  
**Funding Source:** *2009 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$500,000*  
**Description:**  
Repainting the exterior of the Town East Elevated Storage Tank located in the Town East Mall retail area.

<b>Adopted Capital Budget</b>
<b>Routine Vehicle and Equipment Expenditures</b>
<b>Fiscal Year 2008-09</b>

User and Description	Funding Source	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
<b>General Government</b>				
City Council - Replacement Computers (2)	Personal Property Notes	\$3,837.34	\$0.00	\$3,837.34
City Manager - Replacement Computers (4)	Personal Property Notes	6,212.32	0.00	6,212.32
City Manager - Replacement Vehicle	Personal Property Notes	26,368.42	0.00	26,368.42
Public Information Office - Computer	Personal Property Notes	1,157.77	0.00	1,157.77
Marketing and Tourism - Computer Equipmen	Hotel Occupancy Tax	6,655.87	0.00	6,655.87
Mesquite Arts Center - Projection System	Personal Property Notes	7,963.00	0.00	7,963.00
City Attorney - Replacement Computer	Personal Property Notes	1,313.64	1,654.00	2,967.64
Human Resources - Replacement Computers (14)	Personal Property Notes	7,765.40	23,156.00	30,921.40
Human Resources - Scantron System	Personal Property Notes	0.00	7,700.00	7,700.00
Risk Management - Replacement Computers (2)	Personal Property Notes	20,984.00	5,008.00	25,992.00
Finance Administration - Replacement Compute	Personal Property Notes	2,156.08	0.00	2,156.08
Accounting - Replacement Computers (5)	Personal Property Notes	4,659.24	8,270.00	12,929.24
Purchasing - Replacement Printer	Personal Property Notes	1,313.64	1,445.00	2,758.64
Telecommunications - Replacement Computers (2)	Personal Property Notes	0.00	3,308.00	3,308.00
Telecommunications - Telephone System Equipmen	Personal Property Notes	0.00	87,641.00	87,641.00
Transportation Pool - Replacement Vehicles (2)	Personal Property Notes	38,289.00	0.00	38,289.00
Print Shop - Replacement Spiral Coil Machin	General Fund	1,565.00	0.00	1,565.00
Tax Office - Replacement Computers (2)	Personal Property Notes	9,316.49	3,308.00	12,624.49
Municipal Court - Equipment	General Fund	2,717.50	2,500.00	5,217.50
Information Technology - Servers	Personal Property Notes	66,460.92	14,000.00	80,460.92
Information Technology - Fiber Optic Equipmen	Personal Property Notes	86,007.00	0.00	86,007.00
Information Technology - Replacement Vehicle	Personal Property Notes	38,582.00	0.00	38,582.00
Information Technology - Replacement Computers (2)	Personal Property Notes	0.00	5,400.00	5,400.00
<b>Housing and Community Services</b>				
Administration - Computers and Equipmen	Personal Property Notes	3,169.16	0.00	3,169.16
MTED - Replacement Vehicles (3)	General Fund	177,496.38	168,000.00	345,496.38
Animal Services - Replacement Vehicles (2)	Personal Property Notes	42,143.00	0.00	42,143.00
Animal Services - Replacement Computers (4)	Personal Property Notes	6,212.32	13,578.00	19,790.32
<b>Fire Service</b>				
Administration - Replacement Computer	Personal Property Notes	10,870.04	1,654.00	12,524.04
Administration - Replacement Vehicle	Personal Property Notes	0.00	23,986.00	23,986.00
Operations - Replacement Computers (12)	Personal Property Notes	19,603.48	19,848.00	39,451.48
Operations - Replacement Vehicle	Personal Property Notes	0.00	24,552.00	24,552.00
Operations - Equipment	Grants	259,766.44	1,257,480.79	1,517,247.23
Emergency Medical Service - Replacement Compute	Personal Property Notes	1,553.55	1,654.00	3,207.55
Prevention - Replacement Computers (5)	Personal Property Notes	14,178.24	8,270.00	22,448.24
Prevention - Replacement Vehicle	Personal Property Notes	0.00	42,288.00	42,288.00
Training - Replacement Computers (2)	Personal Property Notes	0.00	3,308.00	3,308.00
Emergency Management - Computer	Personal Property Notes	1,553.55	1,654.00	3,207.55
<b>Police Service</b>				
Administration - Computer	Personal Property Notes	4,871.29	1,654.00	6,525.29
Operations - Replacement Computers (8)	Personal Property Notes	12,423.94	0.00	12,423.94
Operations - Laser Equipment/Radios	Personal Property Notes	21,523.16	7,000.00	28,523.16
Operations - Replacement Vehicles (13)	Personal Property Notes	378,488.21	386,360.00	764,848.21
Operations - Equipment	Grants	34,433.65	11,732.32	46,165.97
Criminal Investigation - Replacement Computers (17)	Personal Property Notes	27,717.88	0.00	27,717.88
Criminal Investigation - Communications Equipmen	Personal Property Notes	14,195.26	0.00	14,195.26
Criminal Investigation - Vehicles (6)	Personal Property Notes	92,994.63	62,237.00	155,231.63
Technical Services - Replacement Computer	Personal Property Notes	15,531.27	1,654.00	17,185.27
Technical Services - Replacement Servers (2)	Personal Property Notes	46,826.86	16,000.00	62,826.86
School Resource Officers - Replacement Computers (2)	Personal Property Notes	2,915.48	0.00	2,915.48
Staff Support - Patrol Bikes	Personal Property Notes	2,715.17	0.00	2,715.17
<b>Public Works</b>				
Administration - Replacement Computers (2)	Personal Property Notes	0.00	4,308.00	4,308.00
Traffic Engineering - Replacement Computer	Personal Property Notes	3,150.18	1,654.00	4,804.18
Traffic Engineering - Replacement Sign/Signal Equipmen	General Fund	33,415.26	9,000.00	42,415.26
Traffic Engineering - Replacement Cabinet Assemblies (2)	General Fund	0.00	15,600.00	15,600.00
Traffic Engineering - Traffic Controllers/Flasher	Personal Property Notes	49,333.00	13,500.00	62,833.00
Traffic Engineering - Replacement Vehicles (4)	Personal Property Notes	0.00	91,405.00	91,405.00
Engineering - Replacement Computer	Personal Property Notes	1,495.17	1,654.00	3,149.17
Engineering - Paper Trimmer	General Fund	0.00	1,200.00	1,200.00

**Adopted Capital Budget**  
**Routine Vehicle and Equipment Expenditures**  
**Fiscal Year 2008-09**

User and Description	Funding Source	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
Residential Solid Waste - Replacement Computer	Personal Property Notes	4,623.58	1,654.00	6,277.58
Residential Solid Waste - Replacement Vehicles (7)	Personal Property Notes	689,951.76	670,883.00	1,360,834.76
Residential Solid Waste - Recycling Equipmen	Grants	77,973.56	56,188.90	134,162.46
Compost Facility Operations - Replacement Computer	Personal Property Notes	1,553.08	0.00	1,553.08
Street Maintenance - Replacement Computer/Laptops (4)	Personal Property Notes	8,188.45	0.00	8,188.45
Street Maintenance - Replacement Vehicles (4)	Personal Property Notes	528,989.27	146,590.00	675,579.27
Street Maintenance - Replacement Equipmen	General Fund	25,551.47	0.00	25,551.47
Street Maintenance - 50/50 Sidewalk Program (Citizen Share)	Contributions	94,855.37	95,000.00	189,855.37
Equipment Services - Replacement Computer	Personal Property Notes	1,553.08	0.00	1,553.08
Equipment Services - Replacement Vehicle	Personal Property Notes	20,056.00	0.00	20,056.00
Equipment Services - Replacement Equipmen	General Fund	6,795.27	0.00	6,795.27

**Community Development**

Administration - Replacement Computers (2)	Personal Property Notes	5,538.06	0.00	5,538.06
Building Inspection - Replacement Computers/Toughbooks (2)	Personal Property Notes	14,496.75	8,370.00	22,866.75
Building Inspection - Replacement Vehicle	Personal Property Notes	16,732.00	0.00	16,732.00
Environmental Code - Replacement Computer	Personal Property Notes	1,451.53	0.00	1,451.53
Environmental Code - Replacement Vehicle	Personal Property Notes	16,636.00	0.00	16,636.00
Licensing and Compliance - Replacement Computer	Personal Property Notes	13,485.16	0.00	13,485.16
Licensing and Compliance - Replacement Vehicle	Personal Property Notes	17,036.00	0.00	17,036.00
Planning and Zoning - Replacement Computer	Personal Property Notes	7,394.26	1,654.00	9,048.26
Historic Preservation - Replacement Computers (2)	Personal Property Notes	2,986.08	0.00	2,986.08

**Library Services**

Administration - Replacement Laptop/Computer	Personal Property Notes	5,619.03	0.00	5,619.03
North Branch - Replacement Computers (10)	Personal Property Notes	7,578.19	17,985.00	25,563.19
North Branch - Replacement Books	General Fund	55,057.40	46,940.00	101,997.40
Central Branch - Replacement Computers (5)	Personal Property Notes	10,562.13	8,270.00	18,832.13
Central/North Branch - Replacement Computer	Grants	8,215.75	0.00	8,215.75
Central Branch - Multimedia Projectors	Personal Property Notes	2,167.69	0.00	2,167.69
Central Branch - Replacement Books	General Fund	92,231.73	73,930.00	166,161.73

**Parks and Recreation**

Administration - Replacement Computers (3)	General Fund	1,473.60	4,962.00	6,435.60
Parks Operations Administration - Replacement Traile	Personal Property Notes	3,190.00	0.00	3,190.00
Parks North District - Replacement Vehicles (2)	Personal Property Notes	23,340.36	0.00	23,340.36
Parks North District - Replacement Equipmen	General Fund	25,484.33	90,000.00	115,484.33
Parks South District - Replacement Vehicle	General Fund	25,080.36	26,528.00	51,608.36
Parks South District - Replacement Equipmen	General Fund	17,884.33	5,000.00	22,884.33
Parks Special District - Replacement Sideload	Personal Property Notes	49,267.57	0.00	49,267.57
Building Services - Replacement Computer	Personal Property Notes	2,103.55	1,654.00	3,757.55
Building Services - Replacement Vehicle	Personal Property Notes	23,134.06	25,423.00	48,557.06
Recreation Administration - Replacement Computers (3)	Personal Property Notes	4,660.63	0.00	4,660.63
Recreation Administration - Replacement Vehicles (2)	Personal Property Notes	38,289.00	0.00	38,289.00
Goodbar Community Center - Replacement Computer	Personal Property Notes	2,333.00	0.00	2,333.00
Evans Community Center - Replacement Computers (2)	General Fund	0.00	3,308.00	3,308.00
Rutherford Community Center - Replacement Computers (2)	General Fund	2,357.28	3,308.00	5,665.28

**Airport Operations**

Municipal Airport - Replacement Mowe	Hangar Rental Proceeds	4,462.32	5,000.00	9,462.32
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**Water and Sewer Operations**

Accounting - Check Scanning Equipmen	Water and Sewer User Fees	15,290.77	27,108.00	42,398.77
Geographic Information Systems - Plotter and Compute	Water and Sewer User Fees	17,254.24	0.00	17,254.24
Administration - Replacement Computers (6)	Water and Sewer User Fees	10,580.00	0.00	10,580.00
Administration - Replacement Vehicle	Water and Sewer User Fees	0.00	26,954.00	26,954.00
Engineering - Microfilm Printer	Water and Sewer User Fees	0.00	6,900.00	6,900.00
Water Production - Replacement Computers (3)	Water and Sewer User Fees	4,659.24	7,894.00	12,553.24
Water Production - Replacement Equipmen	Water and Sewer User Fees	8,312.66	0.00	8,312.66
Water Production - Replacement Vehicle	Water and Sewer User Fees	0.00	37,000.00	37,000.00
Meter Services - Replacement Computers (3)	Water and Sewer User Fees	4,659.24	0.00	4,659.24
Meter Services - Replacement Meter Equipmen	Water and Sewer User Fees	146,410.19	148,025.00	294,435.19
Meter Services - Replacement Vehicle	Water and Sewer User Fees	25,080.36	27,757.00	52,837.36
Water Distribution - Replacement Computer	Water and Sewer User Fees	1,553.08	0.00	1,553.08
Water Distribution - Replacement Equipmen	Water and Sewer User Fees	58,294.78	3,600.00	61,894.78
Water Distribution - Replacement Vehicle	Water and Sewer User Fees	164,555.80	0.00	164,555.80

<b>Adopted Capital Budget</b>
<b>Routine Vehicle and Equipment Expenditures</b>
<b>Fiscal Year 2008-09</b>

User and Description	Funding Source	Prior Year Expenditures	Adopted 08-09 Funding	Total Funding
Wastewater Collection - Replacement Equipmen	Water and Sewer User Fees	17,435.00	180,000.00	197,435.00
Wastewater Collection - Replacement Compute	Water and Sewer User Fees	1,553.08	0.00	1,553.08
Wastewater Collection - Replacement Vehicl	Water and Sewer User Fees	21,551.36	0.00	21,551.36
Reconstruction Crew - Replacement Compute	Water and Sewer User Fees	1,553.08	0.00	1,553.08
Reconstruction Crew - Replacement Equipmen	Water and Sewer User Fees	3,977.58	0.00	3,977.58
Reconstruction Crew - Replacement Vehicl	Water and Sewer User Fees	160,318.00	56,925.00	217,243.00
<b>Drainage Utility District Operations</b>				
DUD Operations - Replacement Compute	Drainage Fees	34,571.94	1,654.00	36,225.94
DUD Operations - Replacement Equipmen	Drainage Fees	6,610.00	7,300.00	13,910.00
DUD Operations - Replacement Vehicl	Drainage Fees	0.00	21,933.00	21,933.00
<b>Community Development Block Grant</b>				
Housing Rehabilitation - Replacement Computers (2	Grants	3,451.49	0.00	3,451.49
Addressing Mesquite - Toughbook Computers	Grants	6,931.12	0.00	6,931.12
<b>Section 8 Housing Choice Voucher Program</b>				
Voucher Program - Replacement Computers (2)	Grants	4,706.15	0.00	4,706.15
Voucher Program - Replacement Vehicles (2)	Grants	33,685.59	0.00	33,685.59
<b>Conference Center Capital Replacement Fund</b>				
Conference Center - Boiler Replacement	Room Rental Proceeds	9,240.00	0.00	9,240.00
Conference Center - Roof Repairs	Room Rental Proceeds	1,500.00	0.00	1,500.00
<b>Municipal Court Technology Fund</b>				
Municipal Court - Replacement Computers (7)	Municipal Court Fees	1,553.08	11,578.00	13,131.08
<b>Confiscated Seizure Fund</b>				
Police - Vehicles	Court Awarded Proceeds	47,347.61	0.00	47,347.61
Police - Equipment	Court Awarded Proceeds	359,485.30	0.00	359,485.30
<b>Total Routine Vehicle and Equipment Expenditures</b>		<b><u>\$4,744,360.98</u></b>	<b><u>\$4,211,897.01</u></b>	<b><u>\$8,956,257.99</u></b>

## Statistical Section

Community Profile  
General Government Expenditures by Function  
General Government Revenues by Source  
Property Tax Levies and Collections  
Assessed Value of Taxable Property, Tax Levy and Distribution  
Property Tax Rates-Direct and Overlapping  
Principal Taxpayers  
Special Assessment Billings and Collections  
Ratio of Net General Bonded Debt to Assessed Value  
Ratio of Annual Debt Service Expenditures to Total General Expenditures  
Computation of Direct and Estimated Overlapping Bonded Debt  
Schedule of Revenue Bond Coverage  
Demographic Statistics  
Growth Indices  
Property and Construction Values

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

## Community Profile

### History

The first plat for the town site of Mesquite was recorded on May 22, 1873 at the Dallas County Courthouse by A.R. Alcott, a Texas & Pacific Railroad Company engineer and planner of depot towns. The railroad company bought a square mile of land, built a depot, and offered business property and residential lots for sale. Mesquite incorporate on December 3, 1887 – it was the second town outside of Dallas in Dallas County to do so.

In 1882, Senator R.S. Kimbrough established *The Texas Mesquiter* (now *The Mesquite News*), the oldest newspaper in the county outside of the city of Dallas. It began its news coverage of hometown people and events, printing with handset metal and wood type on an old George Washington hand press.



Mesquite remained a quiet agricultural town from 1873 to the late 1950s, as the population only increased by 1,561 residents between 1890 and 1950. However, the post-World War II building boom brought phenomenal growth as new subdivisions began to spring up. Big Town Mall, the first enclosed mall in the Southwest, was constructed in 1959, and the first public library in Mesquite was built in 1964 as City services were expanded to meet the needs of a growing population.

In 1970, LBJ Freeway connected Mesquite to neighboring communities. The expressway, as well as Town East Mall, brought increased economic growth to the city. Located at the crossroads of Interstates 20, 30 and 635, State Highway 352, U.S. Highway 80, and Union Pacific railroad, Mesquite now covers over 49 square miles and is surrounded by Garland to the north, Dallas to the west, Lake Ray Hubbard to the northeast, Sunnyvale to the east and Balch Springs to the south.



### Schools

Each school day, the Mesquite Independent School District welcomes more than 35,000 students through its doors on 45 campuses, including 31 elementary schools, eight middle schools, five high schools. Mesquite ISD has a record of steady, marked improvement and a continual quest for excellence and is home to two nationally recognized Blue Ribbon Schools selected and honored by the U.S. Department of Education.

### Higher Education

Eastfield Community College, a member of the seven-campus Dallas County Community College District, is a two-year community college offering freshmen and sophomore level academic transfer programs, technical and occupational training and a variety of non-credit personal enrichment classes. Texas A & M University-Commerce, Mesquite Metroplex Center offers various Graduate Degree Programs and the Texas Engineering Extension Service, a member of the Texas A & M University System, offers adult occupational and technical training.

### Recreation and Leisure Activities

The Parks and Recreation Department offers a variety of programs through six recreation centers and three senior centers. There are 65 parks with amenities such as pavilions, ball fields, athletic fields and swimming pools.

The Mesquite Public Library was founded in 1963 with the North Branch opening in 1981. The Library has a collection of over 200,000 items including books, audiocassettes, videos, DVDs, CDs, and reels of microfilm.

The Mesquite Golf Course is a 154-acre, 18-hole public golf course owned by the City of Mesquite and managed by Mesquite Golf Club. At 6,280 yards and par 71, the Mesquite Golf Course offers a challenging course for beginner and intermediate golfers. The Mesquite Golf Course is located at 825 N. Hwy 67 (IH-30 at Northwest Drive).

## Entertainment

Town East Mall recently completed a renovation, which included the creation of three distinct areas in the shopping center:



CitySide between Sears and Macy's, named for its juxtaposition to the Dallas-Fort Worth Metroplex  
ParkSide between Dillard's and Sears, named for its proximity to parks and neighborhoods of Mesquite  
LakeSide between Foley's and Dillard's named for the nearby lakes and recreation area.

Each area of the Mall is defined with new signage and colors. Glass rails on the second level feature stanchions lit with colors, serving as a wayfinding system. On the first level, floors have graphics that define the areas and reinforce each area's theme. CitySide signage and decor is yellow with floor graphics with floor tiles featuring building graphics; LakeSide is blue with flooring that mimics gravel and sand; and ParkSide is green with leafy patterns on the flooring. Three new soft seating areas with comfortable chairs and sofas serve as gathering areas and offer visitors places to rest while visiting the mall. The central tower of Town East Mall, already a landmark, has been revitalized with the addition of special-effect lighting which gives the structure a lighthouse appearance.

Mesquite Performing Arts Center opened in 1995 and is a regional concert venue hosting a black box theater, concert hall, two galleries and a garden courtyard. The Arts Center hosts more than 1,200 diverse events each year.

Neal Gay founded Mesquite Championship Rodeo in 1958. In 1986 the rodeo moved to the new Resistol Arena, which is enclosed and air-conditioned. Now part of Southwest Sports Group, the Mesquite Championship Rodeo is televised by Fox Sports Net and seen all over the world. From April through September, professional rodeo action can be seen each Friday and Saturday night.

With over 4 million square feet of retail space, more than 6 million square feet of total business space, and two restaurant rows offering over 30 restaurants and 42 movie screens, Mesquite's reputation as a retail, restaurant and entertainment destination is well deserved. Come visit the *ROWS of Texas* and sample some Real. Texas. Flavor.

## Employment

The Skyline Industrial Park is over 300 acres in size and is home to the largest concentration of industries on the east side of the Metroplex. Ranging in size from the small manufacturer employing less than 10 people to the giant of industry - United Parcel Service -- that employs over 2,000 people, the Skyline Industrial Park is ideally located for manufacturing and distribution industries.

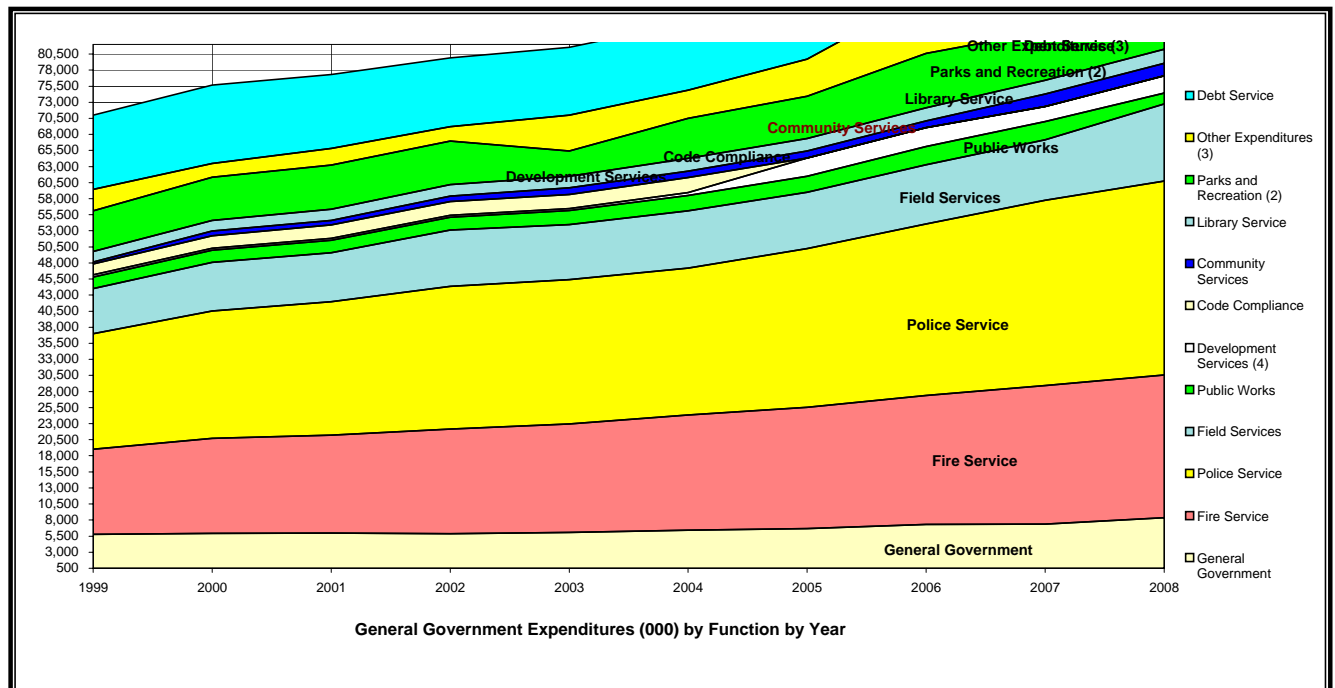
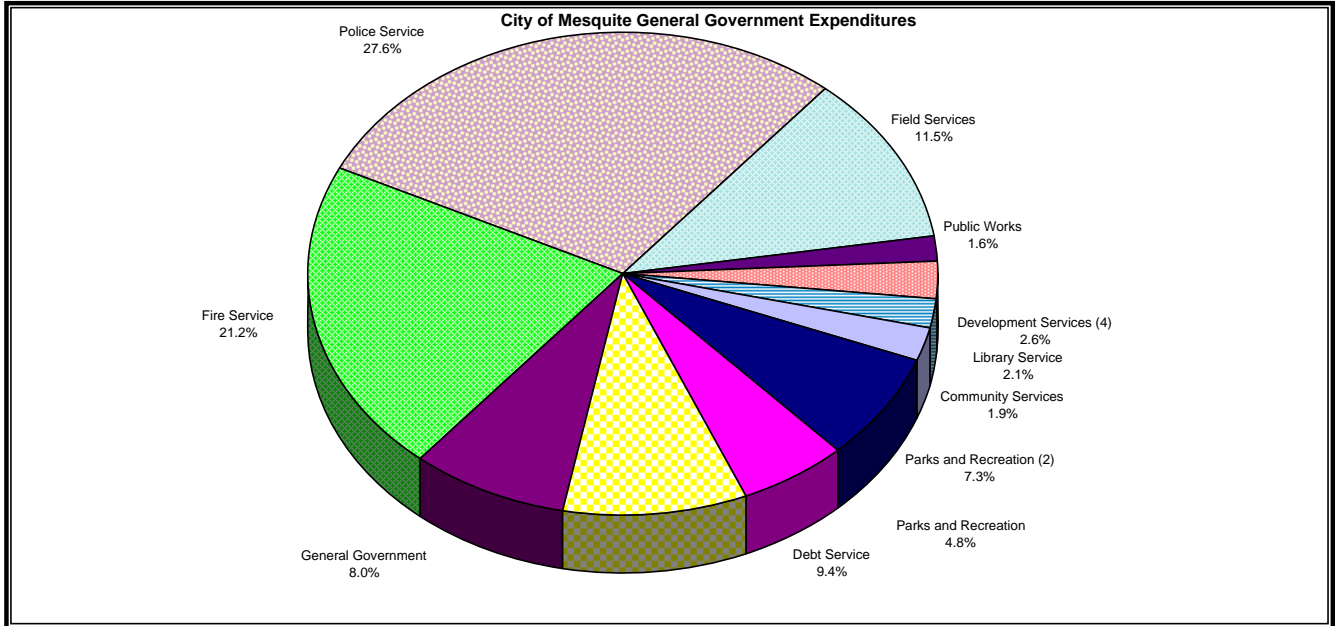
The Union Pacific Railroad operates an intermodal operation within the Skyline Industrial Park which is one of the largest intermodal facilities in the country. Recent projects have added over 3,500,000 square feet of industrial/office space and a 500 acre business park is under development at the intersection of I-20 and the future SH 190/Loop 9 interchange.

### MESQUITE CLIMATE

Average Temperature	65.5 degrees
Average Relative Humidity	64%
Average Annual Rainfall	35.94 inches
Highest Elevation	530 feet
Lowest Elevation	415 feet

General Government Expenditures by Function  
Last Ten Fiscal Years  
In Thousands (000)

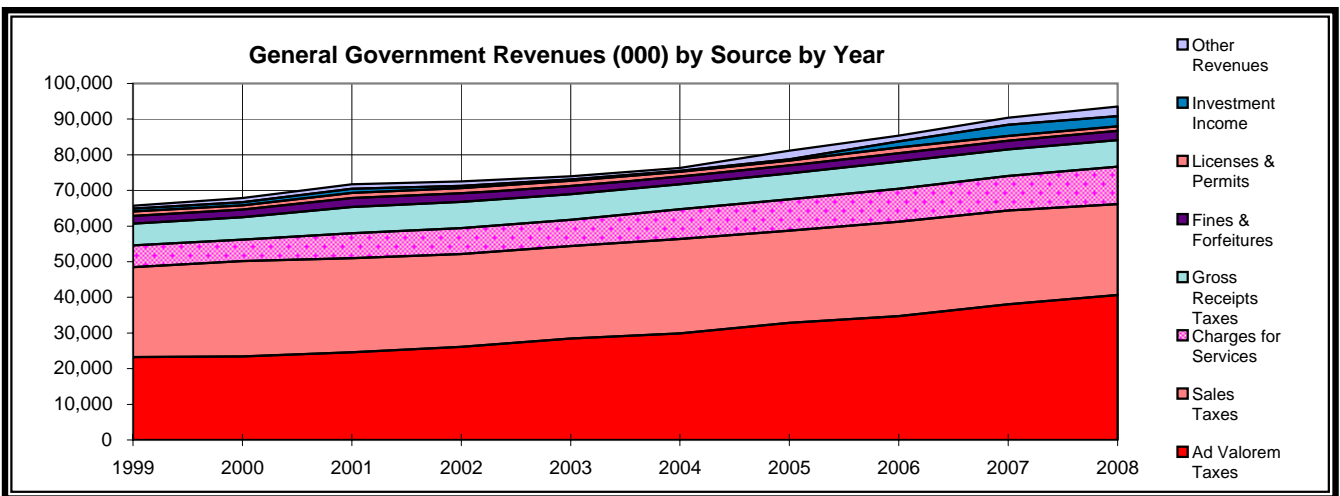
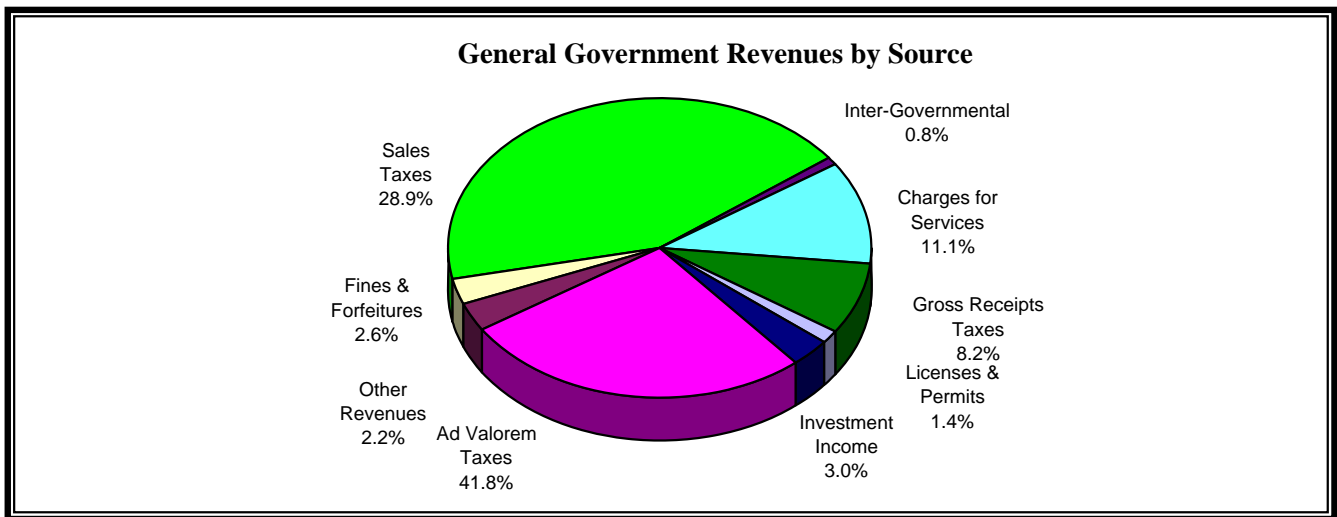
Year	General Government	Fire Service	Police Service	Field Services	Public Works	Development Services (4)	Code Compliance	Community Services	Library Service	Parks and Recreation (2)	Other Expenditures (3)	Debt Service	Total (1)
1999	5,800	13,204	17,996	6,991	1,832	308	1,729	274	1,639	6,360	3,312	11,541	70,986
2000	5,941	14,765	19,806	7,585	1,884	286	1,975	745	1,653	6,712	2,112	12,216	75,680
2001	5,988	15,243	20,731	7,652	1,900	310	2,102	695	1,721	6,878	2,578	11,528	77,326
2002	5,882	16,279	22,222	8,738	1,987	326	2,139	824	1,773	6,794	2,265	10,694	79,923
2003	6,063	16,876	22,467	8,547	2,208	321	2,157	1,042	1,825	3,904	5,611	10,532	81,553
2004	6,417	17,909	22,882	8,914	2,387	425	2,368	974	2,009	6,190	4,402	10,486	85,363
2005	6,679	18,852	24,684	8,783	2,487	2,857	0	1,082	1,956	6,568	5,742	11,069	90,759
2006	7,311	20,063	26,683	9,239	2,802	2,955	0	1,061	2,035	8,442	9,180	9,310	99,081
2007	7,347	21,572	28,853	9,389	2,865	2,317	0	1,918	2,172	7,584	5,307	11,170	100,494
2008	8,371	22,207	30,169	11,988	1,697	2,700	0	1,945	2,190	7,604	5,918	9,839	104,628



(1) Includes General and Debt Service Funds  
 (2) Beginning in Fiscal Year 2003, many Parks and Recreation expenditures were included in the Mesquite Quality of Life Corporation Special Revenue Fund.  
 (3) Beginning in Fiscal Year 2003, many public safety equipment expenditures were included in Other Expenditures rather than Fire and Police Services.  
 (4) Code Compliance reorganized into Community Development.

**General Government Revenues by Source**  
 Last Ten Fiscal Years  
 In Thousands (000)

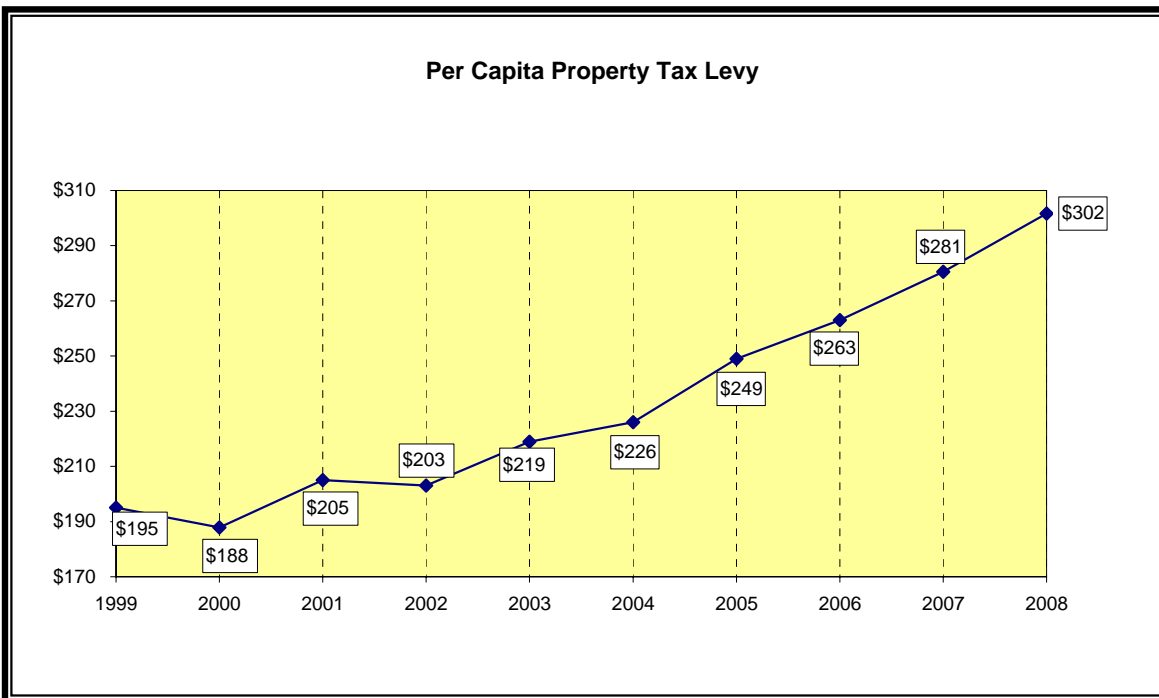
Year	Ad Valorem Taxes	Sales Taxes	Charges for Services	Gross Receipts Taxes	Fines & Forfeitures	Licenses & Permits	Investment Income	Other Revenues	Inter-Governmental	Total (1)
1999	23,285	25,224	6,100	6,059	2,195	1,217	783	890	-	65,753
2000	23,399	26,796	5,957	6,287	2,152	1,171	920	1,202	405	68,289
2001	24,589	26,415	6,999	7,349	2,475	1,475	1,192	1,192	314	72,000
2002	26,101	26,053	7,301	7,348	2,373	1,487	571	1,333	369	72,936
2003	28,480	25,876	7,434	7,182	2,319	1,418	364	878	500	74,451
2004	29,874	26,475	8,335	7,020	2,156	1,336	283	823	419	76,721
2005	32,842	25,910	8,727	7,263	2,309	1,291	411	2,357	505	81,615
2006	34,695	26,481	9,251	7,686	2,323	1,627	1,660	1,606	1,087	86,416
2007	38,025	26,306	9,699	7,501	2,371	1,377	3,160	1,960	666	91,065
2008	40,628	25,544	10,503	7,471	2,543	1,323	2,801	2,768	739	94,320



(1) Includes General and Debt Service Funds.

**Property Tax Levies and Collections**  
Last Ten Fiscal Years

Year	Adjusted Current Tax Levy	Current Tax Collections	Percentage of Current Taxes Collected	Delinquent Tax Collections (1)	Total Tax Collections	% Total Tax Collections/Current Levy	Outstanding Delinquent Taxes (2)	Percentage Delinquent Taxes
1999	23,324,312	23,057,699	98.86%	227,479	23,285,178	99.83%	1,046,474	4.49%
2000	23,398,863	23,036,809	98.50%	362,222	23,399,031	100.00%	1,178,922	5.04%
2001	24,574,048	24,206,183	98.50%	383,166	24,589,349	100.06%	1,306,080	5.31%
2002	26,003,036	25,656,864	98.67%	443,808	26,100,672	100.38%	1,471,001	5.66%
2003	28,426,788	27,873,063	98.05%	606,598	28,479,661	100.19%	1,646,103	5.79%
2004	29,758,669	29,200,767	98.13%	673,481	29,874,248	100.39%	1,767,939	5.94%
2005	33,299,913	32,728,617	98.28%	1,007,243	33,735,860	101.31%	1,706,286	5.12%
2006	35,795,856	35,084,943	98.01%	966,462	36,051,405	100.71%	1,867,931	5.22%
2007	38,364,405	37,578,063	97.95%	891,758	38,469,821	100.27%	1,837,126	4.79%
2008	41,484,363	40,812,422	98.38%	968,529	41,780,951	100.71%	1,881,578	4.54%

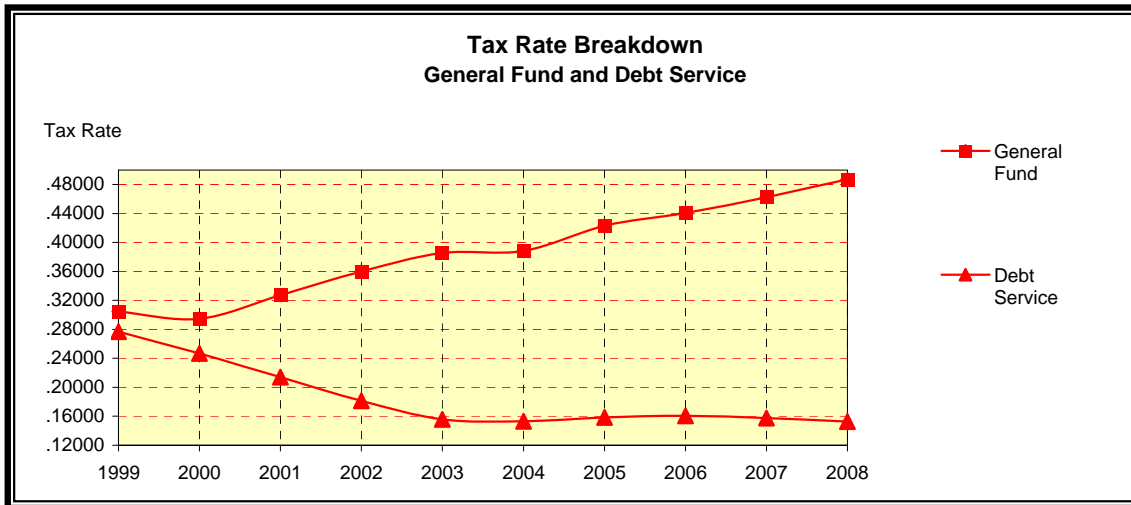
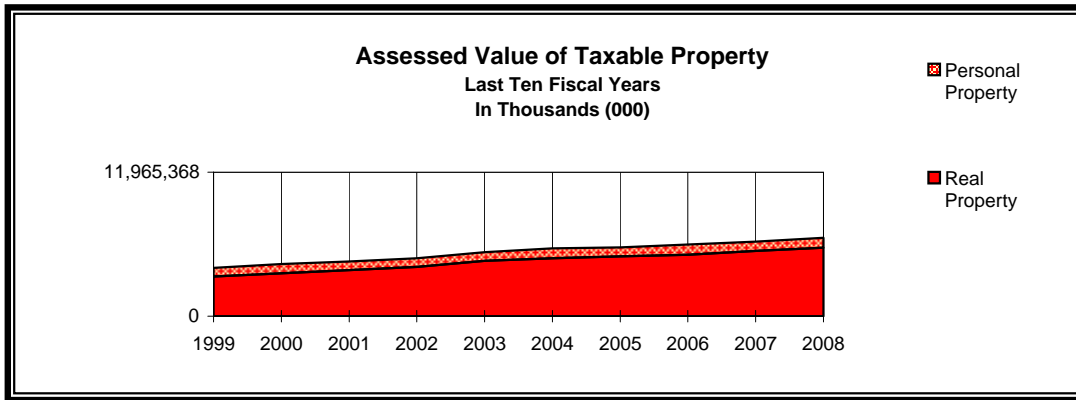


(1) Includes penalty and interest.

(2) Outstanding delinquent taxes includes the City of Mesquite's delinquent taxes before deduction of allowance for doubtful accounts.

**Assessed Value of Taxable Property, Tax Levy, and Distribution**  
Last Ten Fiscal Years

Year	Assessed Valuation of Taxable Property			Tax Rate (2)	Total Tax Levy	Tax Levy Distribution	
	Real Property	Personal Property	Total (1)			General Fund	Debt Service
1999	3,302,495,791	708,459,060	4,010,954,851	.58148	23,324,312	.30471	.27677
2000	3,572,997,772	749,206,730	4,322,204,502	.54148	23,398,863	.29466	.24682
2001	3,838,922,262	694,778,636	4,533,700,898	.54148	24,574,048	.32717	.21431
2002	4,094,263,252	720,760,830	4,815,024,082	.54148	26,003,036	.35991	.18157
2003	4,587,309,166	740,608,920	5,327,918,086	.54148	28,426,788	.38571	.15577
2004	4,803,913,201	823,581,580	5,627,494,781	.54148	29,758,669	.38833	.15315
2005	4,978,065,910	744,513,178	5,722,579,088	.58148	33,299,913	.42325	.15823
2006	5,092,408,131	860,017,920	5,952,426,051	.60148	35,795,856	.44090	.16058
2007	5,421,709,537	779,253,940	6,200,963,477	.62000	38,445,974	.46246	.15754
2008	5,697,014,981	826,534,610	6,523,549,591	.64000	41,750,717	.48716	.15284



Source: Tax Division, Finance Department

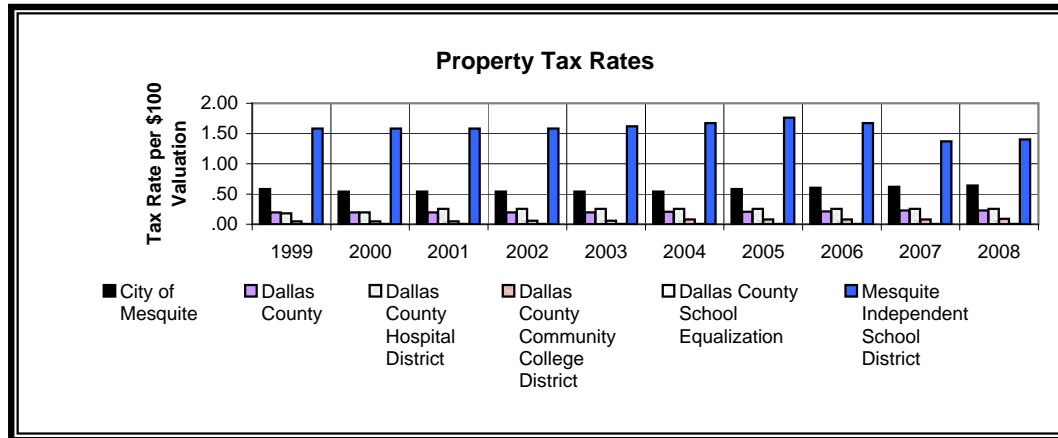
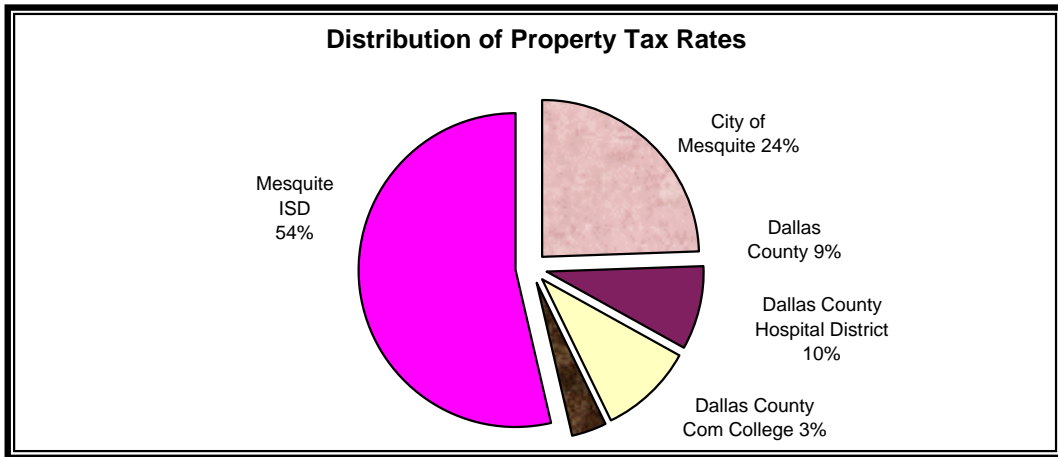
(1) Assessed value is 100% of estimated actual value for all years. Values are as of January 1 of the calendar year prior to the fiscal year-end date and are net of tax exemptions.

(2) Tax rate is per \$100 assessed valuation.

**Property Tax Rates Direct and Overlapping Governments**  
(per \$100 Valuation)

Last Ten Fiscal Years

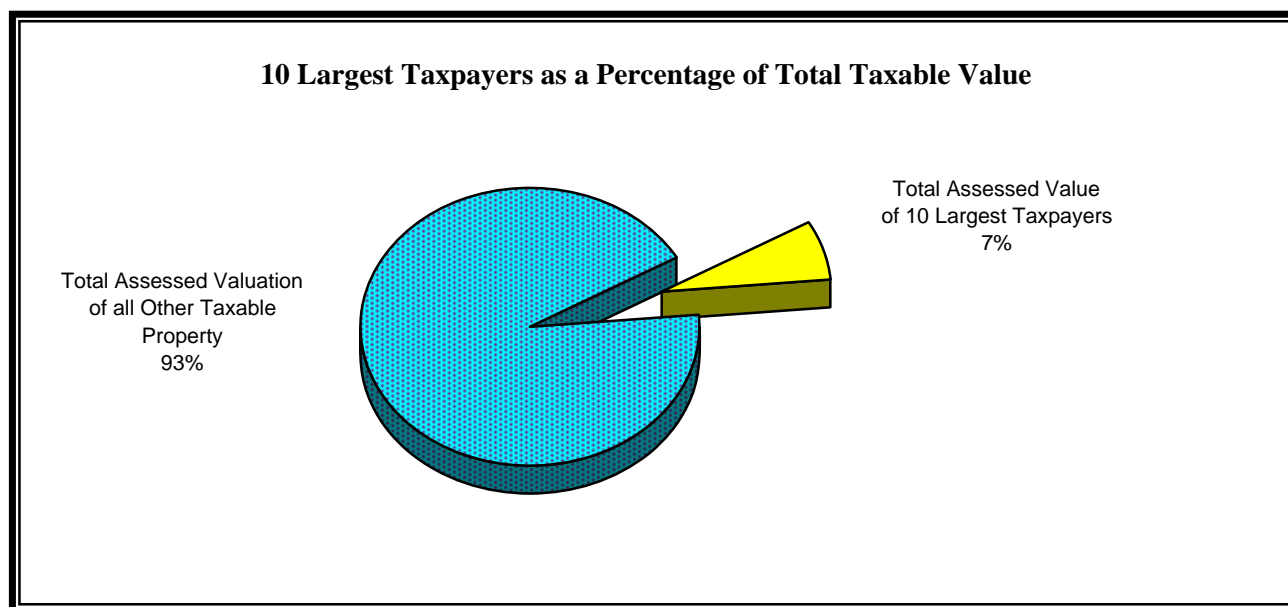
Year	City of Mesquite	Dallas County	Dallas				Mesquite Independent School District	Total
			Dallas County Hospital District	Dallas County Community College District	Dallas County School Equalization	Dallas County School District		
1999	.58148	.19720	.17990	.05000	.00597	1.58	2.594554	
2000	.54148	.19600	.19600	.05000	.00570	1.58	2.569179	
2001	.54148	.19600	.25400	.05000	.00567	1.58	2.627147	
2002	.54148	.19600	.25400	.06000	.00553	1.58	2.637005	
2003	.54148	.19600	.25400	.06000	.00550	1.62	2.676980	
2004	.54148	.20390	.25400	.07780	.00546	1.67	2.752640	
2005	.58148	.20390	.25400	.08030	.00546	1.76	2.885140	
2006	.60148	.21390	.25400	.08100	.00503	1.67	2.825410	
2007	.62000	.22810	.25400	.08040	.00471	1.37	2.557210	
2008	.64000	.22810	.25400	.08940	.00493	1.40	2.616430	



Source: Tax Division, Finance Department

**Principal Taxpayers**  
September 30, 2008

Name of Taxpayer	Nature of Property	2007 Assessed Valuation (1)	Percent of Total Assessed Valuation
1. Town East Mall PS	Shopping Mall	\$150,110,440	2.30%
2. Sun Life Asur. Of Can.	Shopping Center	54,947,630	0.84%
3. Oncor Electric Delivery	Electric Utility	48,802,510	0.75%
4. Pepsi Cola	Soft Drink Bottling	37,925,440	0.58%
5. DDR MDT Marketplace	Shopping Center	33,690,000	0.52%
6. Barons Investors II LP	Apartment Complex	32,814,770	0.50%
7. Camden Property Trust	Apartment Complex	31,463,920	0.48%
8. American Multicinema Inc.	Cinema & Restaurants	30,635,870	0.47%
9. Alliance WE LP	Apartment Complex	30,168,000	0.46%
10. CURI Mesquite Prop LP	Manufacturer	<u>28,984,090</u>	<u>0.44%</u>
Total Assessed Value of 10 Largest Taxpayers		\$479,542,670	7.35%
Total Assessed Valuation of Taxable Property		\$6,523,549,591	

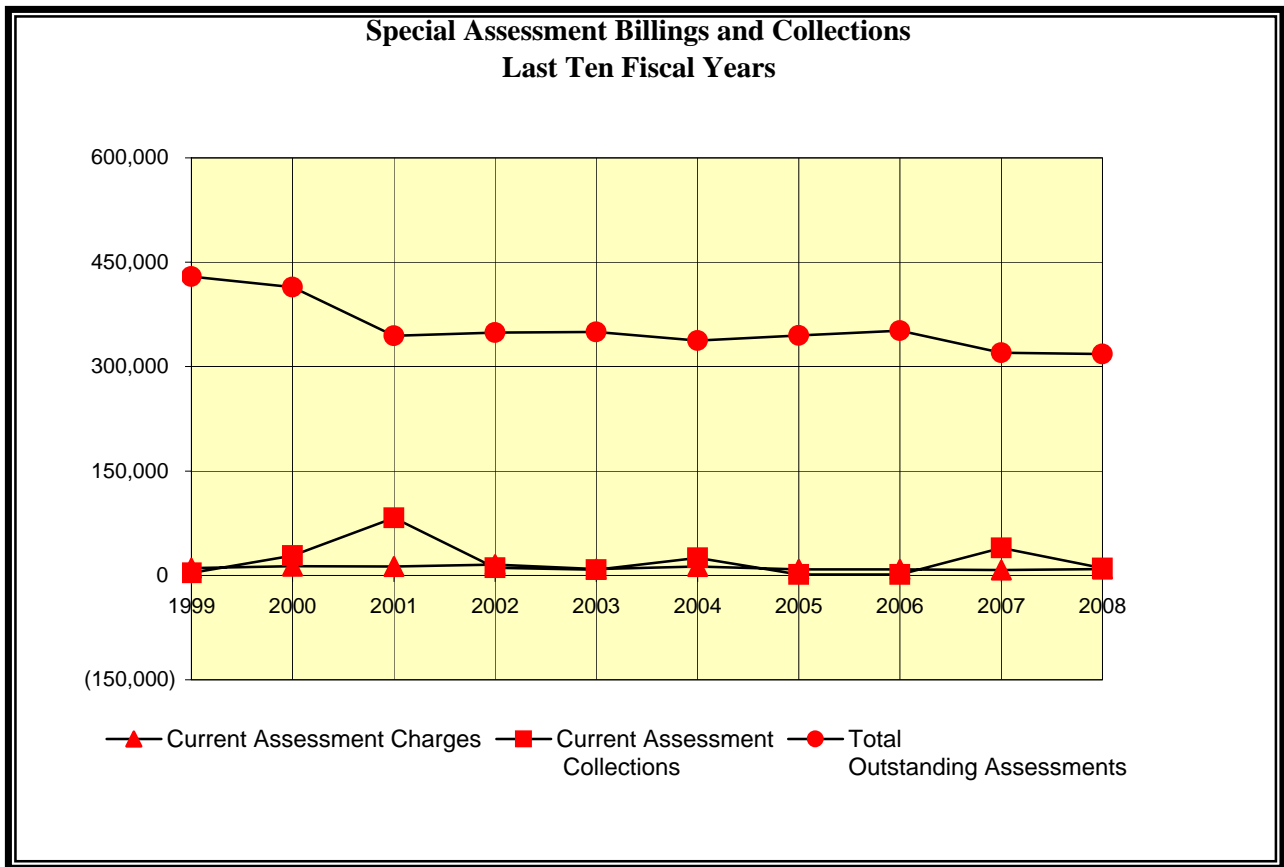


Source: Tax Division, Finance Department.

(1) Assessed valuation presented is 100% of the estimated actual value of all property owned by the taxpayer as of January 1, 2008, in the City of Mesquite corporate limits.

### Special Assessment Billings and Collections Last Ten Fiscal Years

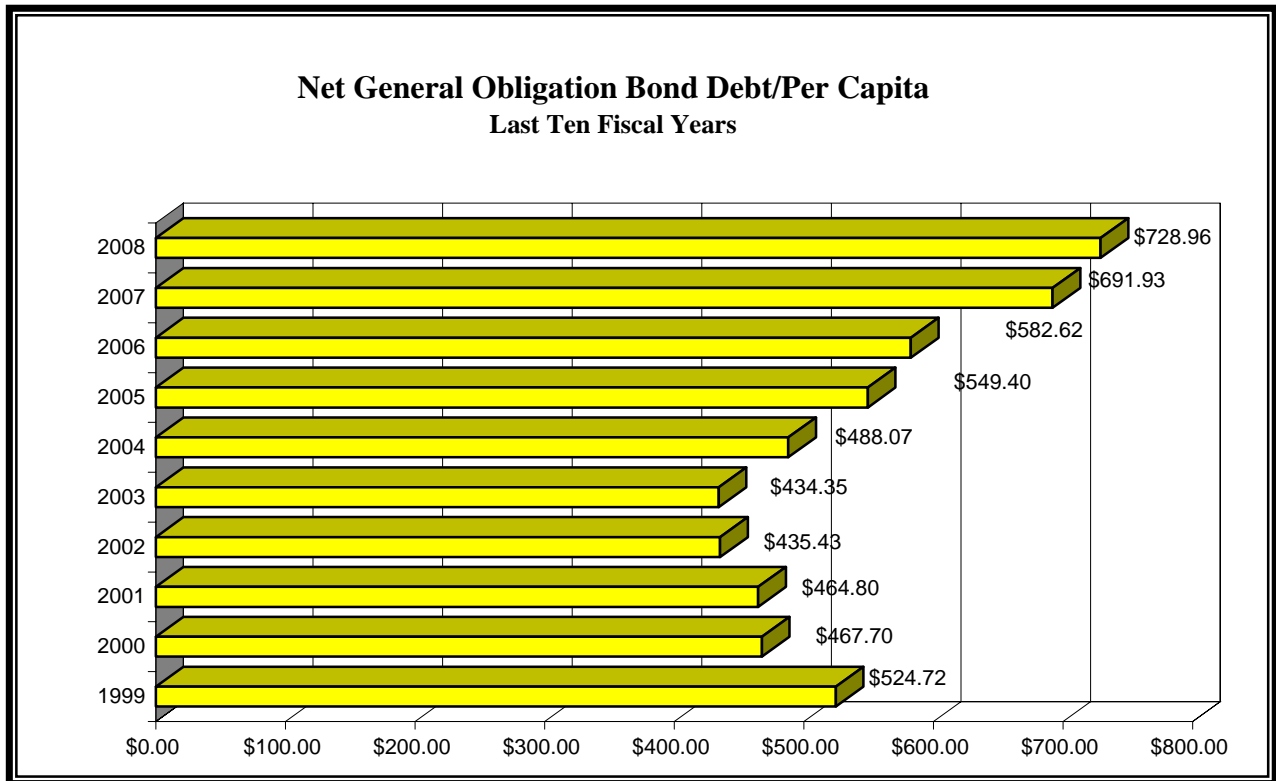
Year	Current Assessment		Total Outstanding Assessments
	Charges	Collections	
1999	10,492	3,658	429,541
2000	13,053	28,394	414,200
2001	12,828	82,616	344,412
2002	15,344	10,862	348,894
2003	9,106	8,306	349,694
2004	12,662	25,142	337,214
2005	8,516	1,058	344,672
2006	8,487	1,292	351,866
2007	7,837	39,676	320,027
2008	8,893	10,623	318,297



Source: Tax Division, Finance Department

**Ratio of Net General Bonded Debt to Assessed Value  
and Net Bonded Debt per Capita  
Last Ten Fiscal Years**

Year	Population (1)	Assessed Value(2)	Gross Bonded Debt(3)	Less Debt Service Fund(4)	Net Bonded Debt	Net Bonded Debt/ Assessed Value	Net Bonded Debt/Capita
1999	119,600	4,010,954,851	63,393,511	636,476	62,757,035	1.56%	\$524.72
2000	124,523	4,322,204,502	58,528,511	289,195	58,239,316	1.35%	\$467.70
2001	126,570	4,533,700,898	59,125,000	295,125	58,829,875	1.30%	\$464.80
2002	127,800	4,815,024,082	55,975,000	327,063	55,647,937	1.16%	\$435.43
2003	129,650	5,327,918,086	56,650,000	336,646	56,313,354	1.06%	\$434.35
2004	131,600	5,627,494,781	64,650,000	420,552	64,229,448	1.14%	\$488.07
2005	133,600	5,722,579,088	73,930,000	530,789	73,399,211	1.28%	\$549.40
2006	135,894	5,952,426,051	79,175,000	530,789	78,644,211	1.32%	\$582.62
2007	136,750	6,200,963,477	95,205,000	583,706	94,621,294	1.48%	\$691.93
2008	137,539	6,523,549,591	101,180,000	918,639	100,261,361	1.54%	\$728.96



<sup>(1)</sup> Population estimates were prepared by North Central Texas Council of Governments, except 2000 official U.S. Census Bureau count.

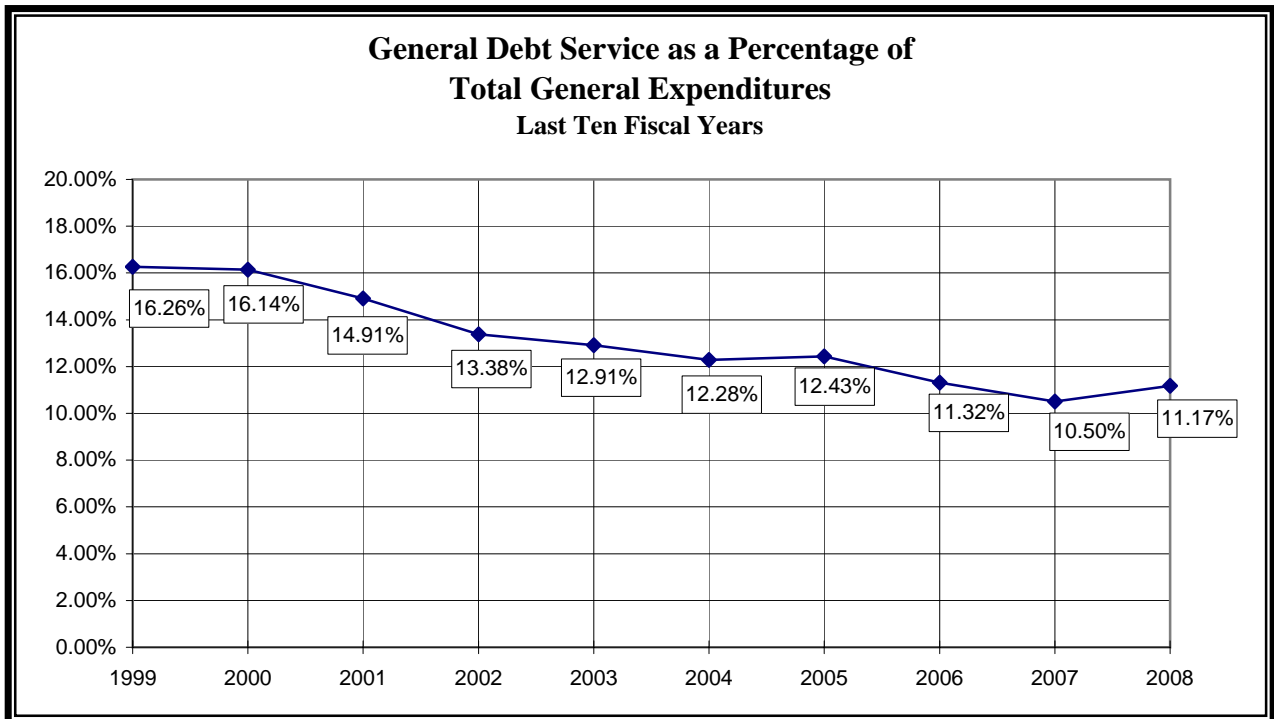
<sup>(2)</sup> Assessed Value is from "Assessed Value of Taxable Property" Table.

<sup>(3)</sup> Includes future accretion on capital appreciation bonds and refunding deferred amount.

<sup>(4)</sup> Amount that is available for repayment of general obligation bonded debt

Ratio of Annual Debt Service Expenditures  
For General Obligation Bonded Debt  
To Total General Governmental  
Last Ten Fiscal Years

Year	Principal	Interest & Fiscal Charges	Total Debt Services	Total General Governmental	Ratio of Debt Service to General Governmental
1999	8,035,000	3,506,049	11,541,049	70,985,578	16.26%
2000	8,930,000	3,286,176	12,216,176	75,679,960	16.14%
2001	8,470,000	3,058,170	11,528,170	77,325,855	14.91%
2002	7,960,000	2,734,127	10,694,127	79,923,513	13.38%
2003	7,805,000	2,726,692	10,531,692	81,553,355	12.91%
2004	7,830,000	2,656,459	10,486,459	85,361,919	12.28%
2005	8,350,000	2,719,019	11,069,019	89,006,978	12.43%
2006	7,480,000	3,109,366	10,589,366	93,571,571	11.32%
2007	7,833,000	2,718,906	10,551,906	100,497,974	10.50%
2008	7,625,000	4,066,006	11,691,006	104,628,244	11.17%



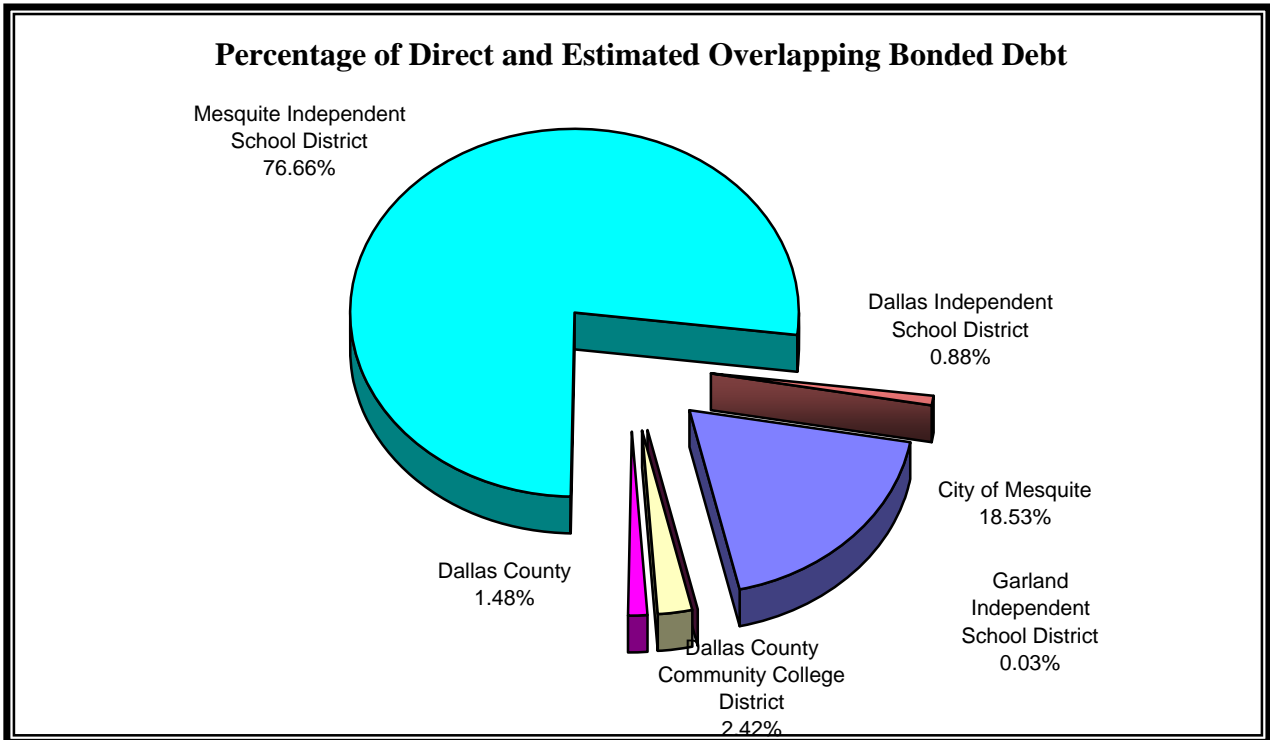
Computation of Direct and Estimated Overlapping Bonded Debt  
September 30, 2008

Taxing Jurisdiction	Total Outstanding Bonded Debt <sup>(1)</sup>	Estimated Percent Applicable	Direct and Estimated Overlapping Bonded Debt
<u>Direct</u>			
City of Mesquite	\$101,180,000	100.00%	\$101,180,000
<u>Overlapping</u>			
Dallas County	186,401,551	4.33%	8,071,187
Dallas County Community College District	305,460,000	4.33%	13,226,418
Mesquite Independent School District	463,097,788	90.40%	418,640,400
Dallas Independent School District	1,857,305,000	0.26%	4,828,993
Garland Independent School District	407,805,741	0.04%	163,122
<b>Total overlapping</b>	<b><u>3,220,070,080</u></b>		<b><u>444,930,121</u></b>
<b>Total Direct and Estimated Overlapping Bonded Debt</b>	<b><u>\$3,321,250,080</u></b>		<b><u>\$546,110,121</u></b>
<b>Ratio Direct and Estimated Overlapping Debt to Fiscal 2008 Assessed Valuation<sup>(2)</sup></b>			<b>8.37%</b>
<b>Per Capita Direct and Estimated Overlapping Bonded Debt<sup>(3)</sup></b>			<b><u>\$3,971</u></b>

<sup>(1)</sup> Excluding self-supporting debt.

<sup>(2)</sup> Fiscal 2008 Assessed Valuation: \$6,523,549,591

<sup>(3)</sup> Based on 2008 Population of 137,539.



Schedule of Revenue Bond Coverage  
Water and Sewer Bonds  
Last Ten Fiscal Years

Year Ended September 30	Gross Revenue <sup>(1)</sup>	Operating Expense <sup>(2)</sup>	Net Revenue Available for Debt Service	Average Annual Debt Service Requirements <sup>(3)</sup>	Times Coverage
1999	25,649,237	14,996,086	10,653,151	1,906,475	5.6
2000	28,375,760	15,744,659	12,631,101	2,296,401	5.5
2001	27,937,940	16,635,600	11,302,340	2,477,543	4.6
2002	26,606,963	17,664,168	8,942,795	2,599,696	3.4
2003	28,191,024	20,032,421	8,158,603	2,976,855	2.7
2004	28,057,312	20,664,239	7,393,073	3,164,722	2.3
2005	31,775,215	21,016,646	10,758,569	3,460,725	3.1
2006	33,792,305	21,015,343	12,776,962	3,760,856	3.4
2007	31,835,877	23,471,825	8,364,052	4,005,116	2.1
2008	36,490,019	24,578,274	11,911,745	4,304,572	2.8

Drainage Utility Bonds

Year Ended September 30	Gross Revenue <sup>(1)</sup>	Operating Expense <sup>(2)</sup>	Net Revenue Available for Debt Service	Average Annual Debt Service Requirements <sup>(3)</sup>	Times Coverage
1999	2,463,634	316,588	2,147,046	597,364	3.6
2000	2,262,958	420,771	1,842,187	585,990	3.1
2001	2,261,103	474,336	1,786,767	692,970	2.6
2002	2,090,833	521,407	1,569,426	662,266	2.4
2003	2,225,070	501,028	1,724,042	837,604	2.1
2004	2,124,677	541,703	1,582,974	806,313	2.0
2005	2,177,953	542,236	1,635,717	782,205	2.1
2006	2,251,275	523,139	1,728,136	754,941	2.3
2007	2,445,079	523,139	1,921,940	724,181	2.7
2008	2,320,126	668,006	1,652,120	689,779	2.4

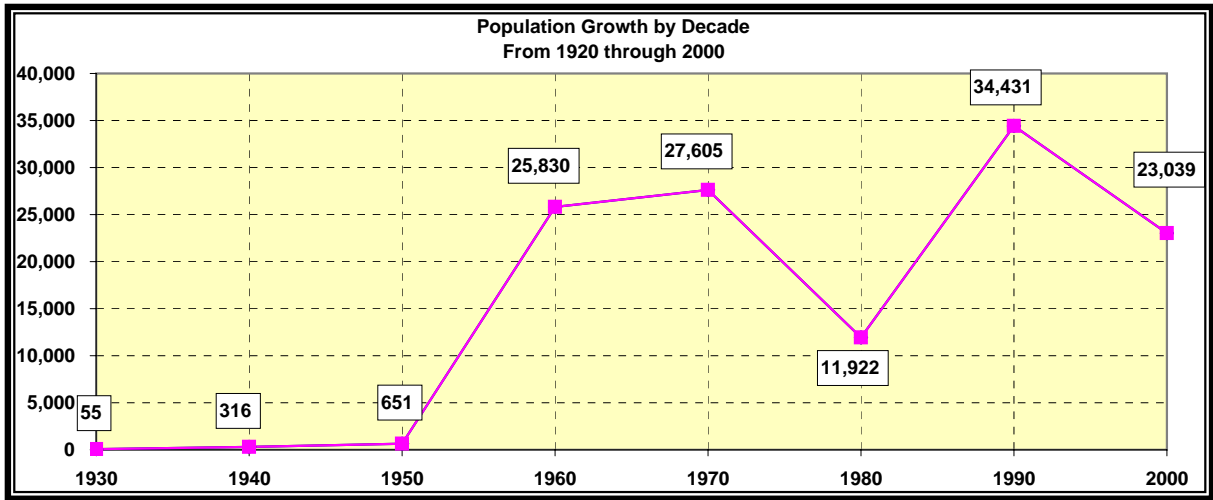
<sup>(1)</sup> Includes operating and nonoperating revenues

<sup>(2)</sup> Includes operating expenses exclusive of depreciation

<sup>(3)</sup> Includes principal and interest of revenue bonds only

## Demographic Statistics

Year	Population <sup>(1)</sup>	Increase	Percentage Increase by Decade
1920	674	-	-
1930	729	55	8.2%
1940	1,045	316	43.3%
1950	1,696	651	62.3%
1960	27,526	25,830	1523.0%
1970	55,131	27,605	100.3%
1980	67,053	11,922	21.6%
1990	101,484	34,431	51.3%
2000	124,523	23,039	22.7%



Year	Population <sup>(1)</sup>	Labor Force <sup>(2)</sup>	Unemployment Rate <sup>(2)</sup>	School Enrollment <sup>(3)</sup>
1999	119,600	68,596	2.6%	28,461
2000	124,523	69,341	2.6%	29,174
2001	126,570	73,392	4.4%	33,094
2002	127,800	72,068	5.7%	33,808
2003	129,650	70,747	5.8%	34,368
2004	131,600	69,205	5.2%	34,181
2005	133,605	72,925	5.9%	35,451
2006	135,894	74,909	4.7%	34,318
2007	136,750	72,950	3.8%	34,408
2008	137,539	71,051	4.0%	34,786

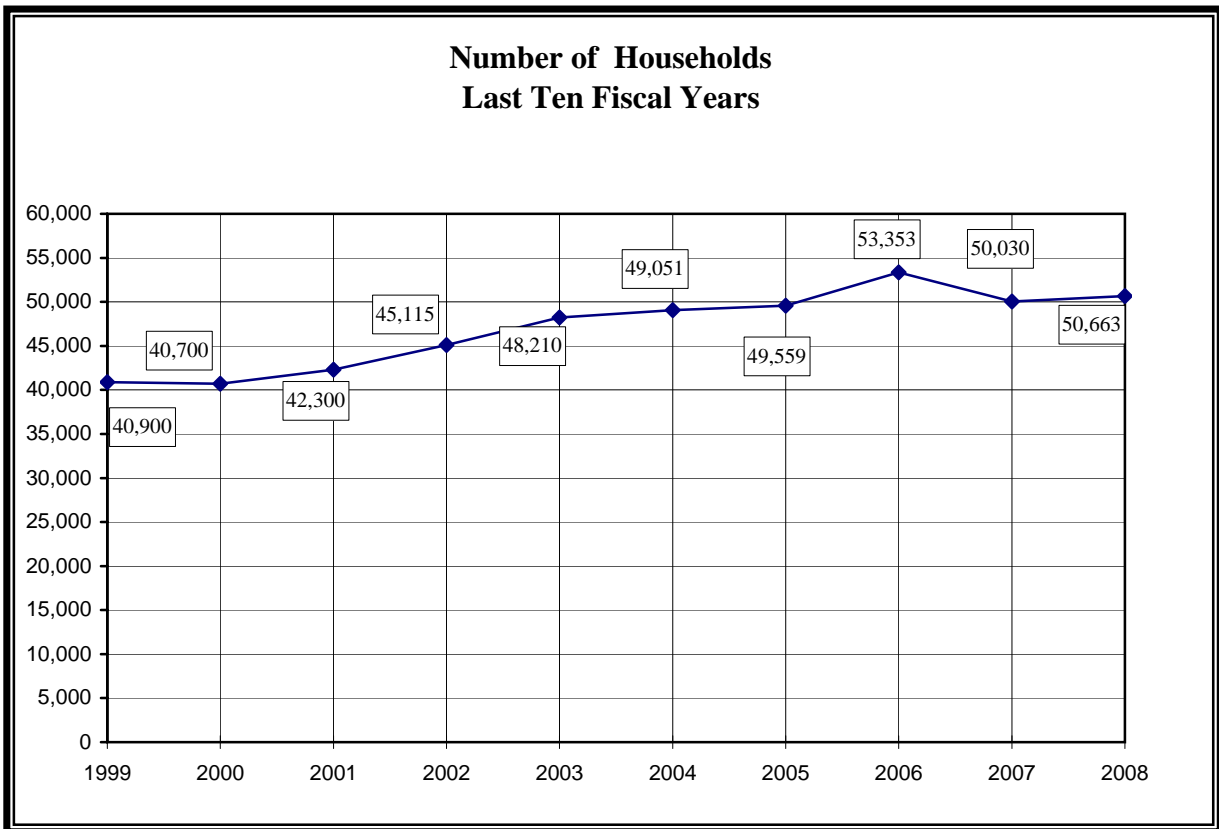
<sup>(1)</sup> 1920 through 2000 populations are official U.S. Census Bureau count; 1997 through 1999 and 2001 through 2008 populations are estimates provided by the North Central Texas Council of Governments.

<sup>(2)</sup> Texas Employment Commission.

<sup>(3)</sup> Mesquite Independent School District serves most of the City, encompassing approximately 60 square miles.

## Growth Indices Last Ten Fiscal Years

Year	# of Households <sup>(1)</sup>	Income per Household <sup>(1)</sup>	Utility Customers <sup>(2)</sup>		
			Water	Electric	Gas
1999	40,900	46,530	35,456	46,549	25,201
2000	40,700	48,190	36,416	47,313	25,260
2001	42,300	51,412	36,941	48,620	25,682
2002	45,115	50,656	37,237	49,098	26,000
2003	48,210	N/A	37,501	44,080	26,376
2004	49,051	52,750	37,827	41,388	26,433
2005	49,559	50,424	38,308	37,500	29,036
2006	53,353	50,424	39,028	38,567	29,488
2007	50,030	50,134	39,382	38,628	29,818
2008	50,663	51,780	38,944	39,854	28,987

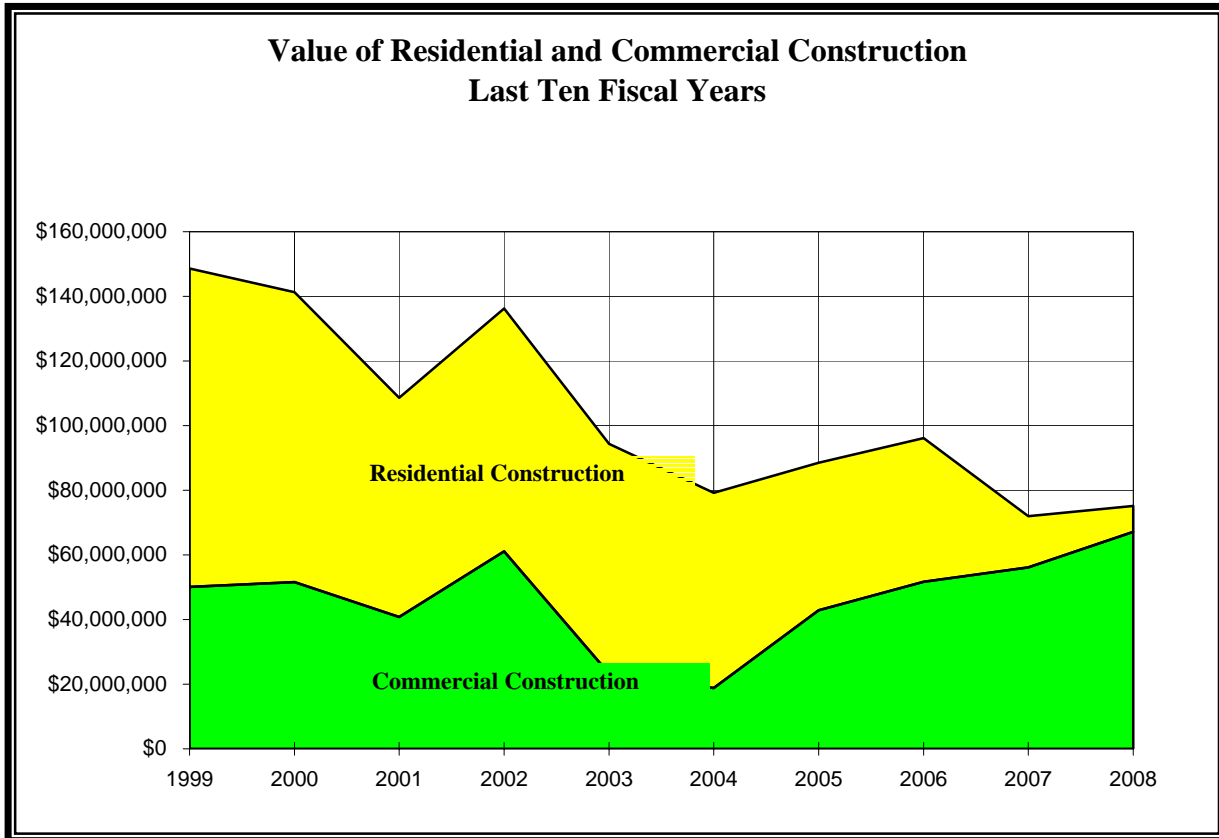


<sup>(1)</sup> Source: U.S. Census Bureau

<sup>(2)</sup> Source: City of Mesquite Water Department, TXU Electric, and Atmos Energy

**Property and Construction Values**  
Last Ten Fiscal Years

Year	Commercial Construction		Residential Construction		Property Value <sup>(2)</sup>
	No. of Units <sup>(1)</sup>	Value <sup>(1)</sup>	No. of Units <sup>(1)</sup>	Value <sup>(1)</sup>	
1999	51	\$50,081,649	642	\$98,531,766	\$3,302,495,791
2000	38	\$51,590,699	736	\$89,686,677	\$3,572,997,772
2001	41	\$40,765,688	469	\$67,851,524	\$3,838,922,262
2002	44	\$61,065,142	395	\$75,181,070	\$4,094,263,252
2003	24	\$23,307,800	424	\$71,085,875	\$4,587,309,166
2004	30	\$18,856,439	542	\$60,334,305	\$4,803,913,201
2005	27	\$42,858,249	429	\$45,679,837	\$4,978,065,910
2006	28	\$51,667,089	385	\$44,497,913	\$5,092,408,131
2007	31	\$56,118,561	167	\$15,833,860	\$5,421,709,537
2008	35	\$67,169,226	65	\$7,953,510	\$5,697,014,918



Sources:

<sup>(1)</sup> Building Inspection Division

<sup>(2)</sup> Tax Division - See Assessed Value of Taxable Property.

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

# Appendix

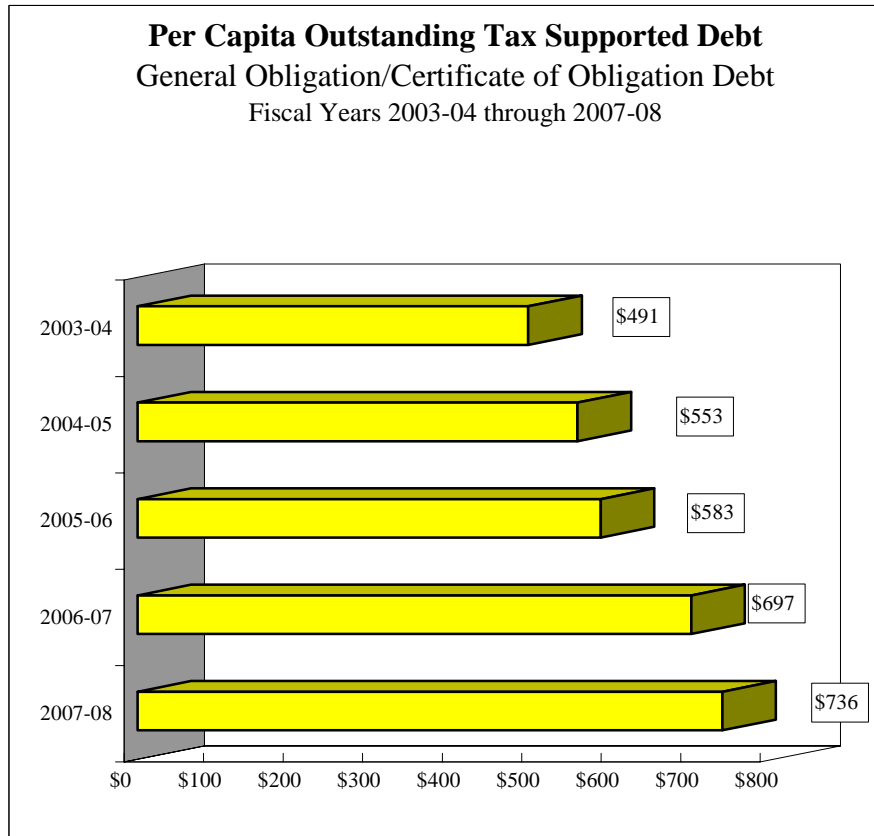
## Debt Service Requirements

Per Capita Outstanding Tax Supported Debt  
Types of Debt Outstanding  
Legal Debt Limit  
Summary of All Tax Supported Debt  
General Obligation Debt  
Certificate of Obligation Debt  
Public Property Finance Contractual Obligation Debt  
Water and Sewer Revenue Bond Debt  
Drainage Utility District Revenue Bond Debt

## Miscellaneous

Appropriation Ordinance  
Ad Valorem Tax Ordinance

DEBT SERVICE REQUIREMENTS



*Over the years, the City of Mesquite has issued long-term debt to finance its capital improvement program. On September 30, 2008 the outstanding principal balance of these issues was \$101,180,000. Repayment of this debt is scheduled over a 20-year period and is payable from a general property tax levy. Highlighted above are the per capita outstanding debt amounts for the City of Mesquite over a five-year period. Population and outstanding debt amounts for the above fiscal periods are:*

<u>Fiscal Year</u>	<u>Outstanding Debt*</u>	<u>Population</u>
2004	64,650,000	131,582
2005	73,930,000	133,605
2006	79,175,000	135,894
2007	95,205,000	136,750
2008	101,180,000	137,539

\* Excludes Capital Lease and Loan Payments

## TYPES OF DEBT OUTSTANDING

Various types of long-term debt have been issued by the City for the acquisition and construction of major capital facilities and equipment as follows:

- General Obligation bonds are issued pursuant to voter authorization for infrastructure and facility projects accounted for in Capital Project Fund and for improvements at the Municipal Airport, an enterprise fund. The City intends to retire this debt, plus interest, from ad valorem (property) taxes. Individual projects financed with these proceeds can be found in the Capital Budget section of this budget document.
- Certificate of Obligation debt is similar to General Obligation bond debt in its usage and retirement but does not require voter authorization and is not used for refunding debt. Individual projects financed with these proceeds can also be found in the Capital Budget section.
- Contractual Obligations are issued to acquire equipment. Debt issued to acquire General Fund equipment will be paid from ad valorem taxes. The City intends to issue \$1,845,000 in contractual obligations, the proceeds of which will be used to buy replacement vehicles for City operations, i.e., police squad cars, sanitation trucks, park vehicles, computer equipment, etc.
- Water and Sewer Revenue Bonds are issued to provide funds for certain improvements to the water distribution and wastewater collection systems as well as to refund prior water and sewer issues. These bonds are reported in the Water and Sewer Fund and will be repaid from revenues from this enterprise fund operation. Individual projects to be financed with these proceeds can be found in the Capital Budget section.
- Municipal drainage utility system revenue bonds are used to provide funds for drainage improvements, including the acquisition and construction of structures, equipment, and facilities for the Drainage Utility District. Existing Drainage Utility District debt will be repaid from revenues generated from customer charges.
- Taxable Certificate of Obligation debt was issued for constructing and equipping the Conference Center and Exhibit Hall, and acquiring land in conjunction therewith. Existing taxable Certificate of Obligation debt will be repaid from ad valorem taxes and rental revenues of the Conference Center.

## LEGAL DEBT LIMITS

As a home rule city, the City of Mesquite is not limited by law in the amount of debt it may issue. The City's charter, (Article 5, Section 2) states:

“The city council shall have the power and is hereby authorized and made its duty to levy, assess, and collect annually for general purposes authorized by laws and for the purpose of paying the interest and providing the sinking fund on the bonded indebtedness of the City of Mesquite now in existence or which may hereafter be created an ad valorem tax on real, personal or mixed property in such amounts and at such rates as shall be determined by the city council subject to applicable limitations and prohibitions now or hereafter contained in the Constitution of the State of Texas.”

Article 11, Section 5 of the State of Texas Constitution states in part:

“but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city.”

However, Ordinance No. 3889, which formally adopted the City's Debt Management Policy states, “the portion of the City's property tax rate levied for general obligation debt service shall not exceed 35% of the total tax rate.”

The adopted tax rate for the 2008-09 annual Budget is 0.64000 per \$100.00 of assessed valuation with assessed valuation being 100% of market value. The portion reserved for debt service is 0.15273, or 23.86%.

Summary of  
General Obligation Bonds  
Certificates of Obligation  
Contractual Obligation Notes

**MESQUITE**  
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**Schedule of Indebtedness  
Composite Summary of All Issues  
Principal and Interest Requirements  
Fiscal Years 2009 to 2028**

<b>Maturity</b>	<b>Principal</b>	<b>Interest</b>	<b>Date Total</b>	<b>Fiscal Year Total</b>	<b>Fiscal Year</b>
15-Feb-09	\$7,720,000.00	\$2,147,089.42	\$9,867,089.42		
15-Aug-09	0.00	2,003,146.29	2,003,146.29	\$11,870,235.71	2009
15-Feb-10	7,530,000.00	2,003,146.29	9,533,146.29		
15-Aug-10	0.00	1,860,349.42	1,860,349.42	11,393,495.71	2010
15-Feb-11	7,345,000.00	1,860,349.42	9,205,349.42		
15-Aug-11	0.00	1,712,961.91	1,712,961.91	10,918,311.33	2011
15-Feb-12	6,905,000.00	1,712,961.91	8,617,961.91		
15-Aug-12	0.00	1,572,981.28	1,572,981.28	10,190,943.19	2012
15-Feb-13	6,410,000.00	1,572,981.28	7,982,981.28		
15-Aug-13	0.00	1,439,355.64	1,439,355.64	9,422,336.92	2013
15-Feb-14	5,405,000.00	1,439,355.64	6,844,355.64		
15-Aug-14	0.00	1,320,152.51	1,320,152.51	8,164,508.15	2014
15-Feb-15	5,380,000.00	1,320,152.51	6,700,152.51		
15-Aug-15	0.00	1,202,627.52	1,202,627.52	7,902,780.03	2015
15-Feb-16	4,785,000.00	1,202,627.52	5,987,627.52		
15-Aug-16	0.00	1,100,990.02	1,100,990.02	7,088,617.54	2016
15-Feb-17	4,545,000.00	1,100,990.02	5,645,990.02		
15-Aug-17	0.00	1,004,076.27	1,004,076.27	6,650,066.29	2017
15-Feb-18	4,750,000.00	1,004,076.27	5,754,076.27		
15-Aug-18	0.00	903,300.02	903,300.02	6,657,376.29	2018
15-Feb-19	4,890,000.00	903,300.02	5,793,300.02		
15-Aug-19	0.00	793,539.40	793,539.40	6,586,839.42	2019
15-Feb-20	5,030,000.00	793,539.40	5,823,539.40		
15-Aug-20	0.00	684,118.77	684,118.77	6,507,658.17	2020
15-Feb-21	5,165,000.00	684,118.77	5,849,118.77		
15-Aug-21	0.00	570,377.52	570,377.52	6,419,496.29	2021
15-Feb-22	5,030,000.00	570,377.52	5,600,377.52		
15-Aug-22	0.00	457,631.27	457,631.27	6,058,008.79	2022
15-Feb-23	4,805,000.00	457,631.27	5,262,631.27		
15-Aug-23	0.00	349,896.27	349,896.27	5,612,527.54	2023
15-Feb-24	5,025,000.00	349,896.27	5,374,896.27		
15-Aug-24	0.00	235,763.76	235,763.76	5,610,660.03	2024
15-Feb-25	4,220,000.00	235,763.76	4,455,763.76		
15-Aug-25	0.00	139,861.26	139,861.26	4,595,625.02	2025
15-Feb-26	3,085,000.00	139,861.26	3,224,861.26		
15-Aug-26	0.00	70,613.75	70,613.75	3,295,475.01	2026
15-Feb-27	2,305,000.00	70,613.75	2,375,613.75		
15-Aug-27	0.00	19,125.00	19,125.00	2,394,738.75	2027
15-Feb-28	<u>850,000.00</u>	<u>19,125.00</u>	<u>869,125.00</u>	<u>869,125.00</u>	2028
Totals	<u>\$101,180,000.00</u>	<u>\$37,028,825.18</u>	<u>\$138,208,825.18</u>	<u>\$138,208,825.18</u>	

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Summary of  
General Obligation Bonded Indebtedness

**MESQUITE**

T E X A S

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**Schedule of General Obligation and Refunding Improvement Bonds  
Principal and Interest Requirements  
Fiscal Year 2008-09**

<b>Issue</b>	<b>Outstanding Balance 10-1-08</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
General Obligation Bonds Series 1999	\$85,000.00	\$40,000.00	\$3,402.50	\$43,402.50
General Obligation Bonds Series 2000	315,000.00	45,000.00	14,686.25	59,686.25
General Obligation and Refunding Bonds-Series 2001	3,855,000.00	600,000.00	149,072.50	749,072.50
General Obligation Bonds Series 2002	4,510,000.00	240,000.00	194,803.76	434,803.76
General Obligation and Refunding Bonds-Series 2004A	9,830,000.00	1,085,000.00	374,813.76	1,459,813.76
General Obligation and Refunding Bonds-Series 2004B	3,875,000.00	515,000.00	151,062.50	666,062.50
General Obligation and Refunding Bonds-Series 2005	11,960,000.00	790,000.00	534,662.50	1,324,662.50
General Obligation Bonds Series 2006	1,775,000.00	0.00	81,731.26	81,731.26
General Obligation and Refunding Bonds-Series 2008	<u>2,115,000.00</u>	<u>420,000.00</u>	<u>70,261.26</u>	<u>490,261.26</u>
Total General Obligation and Refunding Improvement Bond Debt Service Requirements 2008-09	<u>\$38,320,000.00</u>	<u>\$3,735,000.00</u>	<u>\$1,574,496.29</u>	<u>\$5,309,496.29</u>

**General Obligation Bonds  
Series 1999  
Dated November 1, 1999  
Issue Amount - \$920,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$85,000.00
15-Feb-09	\$40,000.00	\$2,221.25	\$42,221.25	45,000.00
15-Aug-09	0.00	1,181.25	1,181.25	45,000.00
15-Feb-10	<u>45,000.00</u>	<u>1,181.25</u>	<u>46,181.25</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2009-2010	<u>\$85,000.00</u>	<u>\$4,583.75</u>	<u>\$89,583.75</u>	

**General Obligation Bonds  
Series 2000  
Dated December 1, 2000  
Issue Amount - \$1,050,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$315,000.00
15-Feb-09	\$45,000.00	\$7,888.75	\$52,888.75	270,000.00
15-Aug-09	0.00	6,797.50	6,797.50	270,000.00
15-Feb-10	50,000.00	6,797.50	56,797.50	220,000.00
15-Aug-10	0.00	5,572.50	5,572.50	220,000.00
15-Feb-11	50,000.00	5,572.50	55,572.50	170,000.00
15-Aug-11	0.00	4,322.50	4,322.50	170,000.00
15-Feb-12	55,000.00	4,322.50	59,322.50	115,000.00
15-Aug-12	0.00	2,947.50	2,947.50	115,000.00
15-Feb-13	55,000.00	2,947.50	57,947.50	60,000.00
15-Aug-13	0.00	1,545.00	1,545.00	60,000.00
15-Feb-14	<u>60,000.00</u>	<u>1,545.00</u>	<u>61,545.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2014	<u>\$315,000.00</u>	<u>\$50,258.75</u>	<u>\$365,258.75</u>	

**General Obligation Refunding and Improvement Bonds  
Series 2001  
Dated November 1, 2001  
Issue Amount - \$9,365,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$3,855,000.00
15-Feb-09	\$600,000.00	\$80,236.25	\$680,236.25	3,255,000.00
15-Aug-09	0.00	68,836.25	68,836.25	3,255,000.00
15-Feb-10	625,000.00	68,836.25	693,836.25	2,630,000.00
15-Aug-10	0.00	56,648.75	56,648.75	2,630,000.00
15-Feb-11	655,000.00	56,648.75	711,648.75	1,975,000.00
15-Aug-11	0.00	43,548.75	43,548.75	1,975,000.00
15-Feb-12	675,000.00	43,548.75	718,548.75	1,300,000.00
15-Aug-12	0.00	29,626.87	29,626.87	1,300,000.00
15-Feb-13	515,000.00	29,626.87	544,626.87	785,000.00
15-Aug-13	0.00	18,683.12	18,683.12	785,000.00
15-Feb-14	80,000.00	18,683.12	98,683.12	705,000.00
15-Aug-14	0.00	16,923.12	16,923.12	705,000.00
15-Feb-15	90,000.00	16,923.12	106,923.12	615,000.00
15-Aug-15	0.00	14,898.12	14,898.12	615,000.00
15-Feb-16	90,000.00	14,898.12	104,898.12	525,000.00
15-Aug-16	0.00	12,816.87	12,816.87	525,000.00
15-Feb-17	95,000.00	12,816.87	107,816.87	430,000.00
15-Aug-17	0.00	10,584.37	10,584.37	430,000.00
15-Feb-18	100,000.00	10,584.37	110,584.37	330,000.00
15-Aug-18	0.00	8,184.37	8,184.37	330,000.00
15-Feb-19	105,000.00	8,184.37	113,184.37	225,000.00
15-Aug-19	0.00	5,625.00	5,625.00	225,000.00
15-Feb-20	110,000.00	5,625.00	115,625.00	115,000.00
15-Aug-20	0.00	2,875.00	2,875.00	115,000.00
15-Feb-21	<u>115,000.00</u>	<u>2,875.00</u>	<u>117,875.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2021	<u>\$3,855,000.00</u>	<u>\$658,737.43</u>	<u>\$4,513,737.43</u>	

**General Obligation Bonds  
Series 2002  
Dated December 16, 2002  
Issue Amount - \$5,570,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$4,510,000.00
15-Feb-09	\$240,000.00	\$99,651.88	\$339,651.88	4,270,000.00
15-Aug-09	0.00	95,151.88	95,151.88	4,270,000.00
15-Feb-10	250,000.00	95,151.88	345,151.88	4,020,000.00
15-Aug-10	0.00	90,308.13	90,308.13	4,020,000.00
15-Feb-11	260,000.00	90,308.13	350,308.13	3,760,000.00
15-Aug-11	0.00	84,945.63	84,945.63	3,760,000.00
15-Feb-12	275,000.00	84,945.63	359,945.63	3,485,000.00
15-Aug-12	0.00	79,273.75	79,273.75	3,485,000.00
15-Feb-13	285,000.00	79,273.75	364,273.75	3,200,000.00
15-Aug-13	0.00	73,573.75	73,573.75	3,200,000.00
15-Feb-14	295,000.00	73,573.75	368,573.75	2,905,000.00
15-Aug-14	0.00	67,378.75	67,378.75	2,905,000.00
15-Feb-15	310,000.00	67,378.75	377,378.75	2,595,000.00
15-Aug-15	0.00	60,713.75	60,713.75	2,595,000.00
15-Feb-16	320,000.00	60,713.75	380,713.75	2,275,000.00
15-Aug-16	0.00	53,673.75	53,673.75	2,275,000.00
15-Feb-17	335,000.00	53,673.75	388,673.75	1,940,000.00
15-Aug-17	0.00	46,136.25	46,136.25	1,940,000.00
15-Feb-18	355,000.00	46,136.25	401,136.25	1,585,000.00
15-Aug-18	0.00	37,971.25	37,971.25	1,585,000.00
15-Feb-19	370,000.00	37,971.25	407,971.25	1,215,000.00
15-Aug-19	0.00	29,276.25	29,276.25	1,215,000.00
15-Feb-20	385,000.00	29,276.25	414,276.25	830,000.00
15-Aug-20	0.00	20,132.50	20,132.50	830,000.00
15-Feb-21	405,000.00	20,132.50	425,132.50	425,000.00
15-Aug-21	0.00	10,412.50	10,412.50	425,000.00
15-Feb-22	<u>425,000.00</u>	<u>10,412.50</u>	<u>435,412.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2022	<u>\$4,510,000.00</u>	<u>\$1,597,548.16</u>	<u>\$6,107,548.16</u>	

**General Obligation Refunding and Improvement Bonds  
Series 2004A  
Dated April 5, 2004  
Issue Amount - \$14,760,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$9,830,000.00
15-Feb-09	\$1,085,000.00	\$196,900.63	\$1,281,900.63	8,745,000.00
15-Aug-09	0.00	177,913.13	177,913.13	8,745,000.00
15-Feb-10	1,125,000.00	177,913.13	1,302,913.13	7,620,000.00
15-Aug-10	0.00	156,819.38	156,819.38	7,620,000.00
15-Feb-11	830,000.00	156,819.38	986,819.38	6,790,000.00
15-Aug-11	0.00	141,256.88	141,256.88	6,790,000.00
15-Feb-12	870,000.00	141,256.88	1,011,256.88	5,920,000.00
15-Aug-12	0.00	123,856.88	123,856.88	5,920,000.00
15-Feb-13	795,000.00	123,856.88	918,856.88	5,125,000.00
15-Aug-13	0.00	107,956.88	107,956.88	5,125,000.00
15-Feb-14	825,000.00	107,956.88	932,956.88	4,300,000.00
15-Aug-14	0.00	90,425.63	90,425.63	4,300,000.00
15-Feb-15	865,000.00	90,425.63	955,425.63	3,435,000.00
15-Aug-15	0.00	73,990.63	73,990.63	3,435,000.00
15-Feb-16	715,000.00	73,990.63	788,990.63	2,720,000.00
15-Aug-16	0.00	59,690.63	59,690.63	2,720,000.00
15-Feb-17	290,000.00	59,690.63	349,690.63	2,430,000.00
15-Aug-17	0.00	53,745.63	53,745.63	2,430,000.00
15-Feb-18	305,000.00	53,745.63	358,745.63	2,125,000.00
15-Aug-18	0.00	47,340.63	47,340.63	2,125,000.00
15-Feb-19	315,000.00	47,340.63	362,340.63	1,810,000.00
15-Aug-19	0.00	40,646.88	40,646.88	1,810,000.00
15-Feb-20	330,000.00	40,646.88	370,646.88	1,480,000.00
15-Aug-20	0.00	33,469.38	33,469.38	1,480,000.00
15-Feb-21	345,000.00	33,469.38	378,469.38	1,135,000.00
15-Aug-21	0.00	25,879.38	25,879.38	1,135,000.00
15-Feb-22	360,000.00	25,879.38	385,879.38	775,000.00
15-Aug-22	0.00	17,779.38	17,779.38	775,000.00
15-Feb-23	380,000.00	17,779.38	397,779.38	395,000.00
15-Aug-23	0.00	9,134.38	9,134.38	395,000.00
15-Feb-24	<u>395,000.00</u>	<u>9,134.38</u>	<u>404,134.38</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2009-2024	<u>\$9,830,000.00</u>	<u>\$2,516,712.03</u>	<u>\$12,346,712.03</u>	

**General Obligation Refunding and Improvement Bonds  
Series 2004B  
Dated April 5, 2004  
Issue Amount - \$5,510,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$3,875,000.00
15-Feb-09	\$515,000.00	\$79,780.00	\$594,780.00	3,360,000.00
15-Aug-09	0.00	71,282.50	71,282.50	3,360,000.00
15-Feb-10	505,000.00	71,282.50	576,282.50	2,855,000.00
15-Aug-10	0.00	62,192.50	62,192.50	2,855,000.00
15-Feb-11	520,000.00	62,192.50	582,192.50	2,335,000.00
15-Aug-11	0.00	52,052.50	52,052.50	2,335,000.00
15-Feb-12	545,000.00	52,052.50	597,052.50	1,790,000.00
15-Aug-12	0.00	40,607.50	40,607.50	1,790,000.00
15-Feb-13	570,000.00	40,607.50	610,607.50	1,220,000.00
15-Aug-13	0.00	28,067.50	28,067.50	1,220,000.00
15-Feb-14	595,000.00	28,067.50	623,067.50	625,000.00
15-Aug-14	0.00	14,531.25	14,531.25	625,000.00
15-Feb-15	<u>625,000.00</u>	<u>14,531.25</u>	<u>639,531.25</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2009-2015	<u>\$3,875,000.00</u>	<u>\$617,247.50</u>	<u>\$4,492,247.50</u>	

**General Obligation Refunding and Improvement Bonds  
Series 2005  
Dated April 1, 2005  
Issue Amount - \$13,465,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$11,960,000.00
15-Feb-09	\$790,000.00	\$275,231.25	\$1,065,231.25	11,170,000.00
15-Aug-09	0.00	259,431.25	259,431.25	11,170,000.00
15-Feb-10	960,000.00	259,431.25	1,219,431.25	10,210,000.00
15-Aug-10	0.00	240,231.25	240,231.25	10,210,000.00
15-Feb-11	840,000.00	240,231.25	1,080,231.25	9,370,000.00
15-Aug-11	0.00	219,231.25	219,231.25	9,370,000.00
15-Feb-12	810,000.00	219,231.25	1,029,231.25	8,560,000.00
15-Aug-12	0.00	198,981.25	198,981.25	8,560,000.00
15-Feb-13	810,000.00	198,981.25	1,008,981.25	7,750,000.00
15-Aug-13	0.00	178,731.25	178,731.25	7,750,000.00
15-Feb-14	915,000.00	178,731.25	1,093,731.25	6,835,000.00
15-Aug-14	0.00	155,856.25	155,856.25	6,835,000.00
15-Feb-15	795,000.00	155,856.25	950,856.25	6,040,000.00
15-Aug-15	0.00	135,981.25	135,981.25	6,040,000.00
15-Feb-16	640,000.00	135,981.25	775,981.25	5,400,000.00
15-Aug-16	0.00	122,381.25	122,381.25	5,400,000.00
15-Feb-17	665,000.00	122,381.25	787,381.25	4,735,000.00
15-Aug-17	0.00	107,834.38	107,834.38	4,735,000.00
15-Feb-18	700,000.00	107,834.38	807,834.38	4,035,000.00
15-Aug-18	0.00	92,521.88	92,521.88	4,035,000.00
15-Feb-19	665,000.00	92,521.88	757,521.88	3,370,000.00
15-Aug-19	0.00	77,559.38	77,559.38	3,370,000.00
15-Feb-20	620,000.00	77,559.38	697,559.38	2,750,000.00
15-Aug-20	0.00	63,609.38	63,609.38	2,750,000.00
15-Feb-21	560,000.00	63,609.38	623,609.38	2,190,000.00
15-Aug-21	0.00	51,009.38	51,009.38	2,190,000.00
15-Feb-22	510,000.00	51,009.38	561,009.38	1,680,000.00
15-Aug-22	0.00	39,215.63	39,215.63	1,680,000.00
15-Feb-23	535,000.00	39,215.63	574,215.63	1,145,000.00
15-Aug-23	0.00	26,843.75	26,843.75	1,145,000.00
15-Feb-24	560,000.00	26,843.75	586,843.75	585,000.00
15-Aug-24	0.00	13,893.75	13,893.75	585,000.00
15-Feb-25	<u>585,000.00</u>	<u>13,893.75</u>	<u>598,893.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2025	<u>\$11,960,000.00</u>	<u>\$4,241,856.31</u>	<u>\$16,201,856.31</u>	

**General Obligation Bonds  
Series 2006  
Dated May 1, 2006  
Issue Amount - \$1,840,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,775,000.00
15-Feb-09	\$0.00	\$40,865.63	\$40,865.63	1,775,000.00
15-Aug-09	0.00	40,865.63	40,865.63	1,775,000.00
15-Feb-10	0.00	40,865.63	40,865.63	1,775,000.00
15-Aug-10	0.00	40,865.63	40,865.63	1,775,000.00
15-Feb-11	75,000.00	40,865.63	115,865.63	1,700,000.00
15-Aug-11	0.00	39,318.75	39,318.75	1,700,000.00
15-Feb-12	80,000.00	39,318.75	119,318.75	1,620,000.00
15-Aug-12	0.00	37,618.75	37,618.75	1,620,000.00
15-Feb-13	85,000.00	37,618.75	122,618.75	1,535,000.00
15-Aug-13	0.00	35,812.50	35,812.50	1,535,000.00
15-Feb-14	90,000.00	35,812.50	125,812.50	1,445,000.00
15-Aug-14	0.00	33,562.50	33,562.50	1,445,000.00
15-Feb-15	95,000.00	33,562.50	128,562.50	1,350,000.00
15-Aug-15	0.00	31,187.50	31,187.50	1,350,000.00
15-Feb-16	95,000.00	31,187.50	126,187.50	1,255,000.00
15-Aug-16	0.00	28,812.50	28,812.50	1,255,000.00
15-Feb-17	100,000.00	28,812.50	128,812.50	1,155,000.00
15-Aug-17	0.00	26,312.50	26,312.50	1,155,000.00
15-Feb-18	105,000.00	26,312.50	131,312.50	1,050,000.00
15-Aug-18	0.00	24,002.50	24,002.50	1,050,000.00
15-Feb-19	110,000.00	24,002.50	134,002.50	940,000.00
15-Aug-19	0.00	21,555.00	21,555.00	940,000.00
15-Feb-20	115,000.00	21,555.00	136,555.00	825,000.00
15-Aug-20	0.00	18,967.50	18,967.50	825,000.00
15-Feb-21	120,000.00	18,967.50	138,967.50	705,000.00
15-Aug-21	0.00	16,237.50	16,237.50	705,000.00
15-Feb-22	130,000.00	16,237.50	146,237.50	575,000.00
15-Aug-22	0.00	13,280.00	13,280.00	575,000.00
15-Feb-23	135,000.00	13,280.00	148,280.00	440,000.00
15-Aug-23	0.00	10,175.00	10,175.00	440,000.00
15-Feb-24	140,000.00	10,175.00	150,175.00	300,000.00
15-Aug-24	0.00	6,937.50	6,937.50	300,000.00
15-Feb-25	145,000.00	6,937.50	151,937.50	155,000.00
15-Aug-25	0.00	3,584.38	3,584.38	155,000.00
15-Feb-26	<u>155,000.00</u>	<u>3,584.38</u>	<u>158,584.38</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2026	<u>\$1,775,000.00</u>	<u>\$899,056.91</u>	<u>\$2,674,056.91</u>	

**General Obligation Refunding and Improvement Bonds**  
**Series 2008**  
**Dated May 1, 2008**  
**Issue Amount - \$2,115,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$2,115,000.00
15-Feb-09	\$420,000.00	\$38,805.63	\$458,805.63	1,695,000.00
15-Aug-09	0.00	31,455.63	31,455.63	1,695,000.00
15-Feb-10	120,000.00	31,455.63	151,455.63	1,575,000.00
15-Aug-10	0.00	29,505.63	29,505.63	1,575,000.00
15-Feb-11	125,000.00	29,505.63	154,505.63	1,450,000.00
15-Aug-11	0.00	27,630.63	27,630.63	1,450,000.00
15-Feb-12	135,000.00	27,630.63	162,630.63	1,315,000.00
15-Aug-12	0.00	25,436.88	25,436.88	1,315,000.00
15-Feb-13	45,000.00	25,436.88	70,436.88	1,270,000.00
15-Aug-13	0.00	24,677.50	24,677.50	1,270,000.00
15-Feb-14	45,000.00	24,677.50	69,677.50	1,225,000.00
15-Aug-14	0.00	23,890.00	23,890.00	1,225,000.00
15-Feb-15	155,000.00	23,890.00	178,890.00	1,070,000.00
15-Aug-15	0.00	21,080.63	21,080.63	1,070,000.00
15-Feb-16	160,000.00	21,080.63	181,080.63	910,000.00
15-Aug-16	0.00	18,080.63	18,080.63	910,000.00
15-Feb-17	170,000.00	18,080.63	188,080.63	740,000.00
15-Aug-17	0.00	14,786.88	14,786.88	740,000.00
15-Feb-18	175,000.00	14,786.88	189,786.88	565,000.00
15-Aug-18	0.00	11,286.88	11,286.88	565,000.00
15-Feb-19	180,000.00	11,286.88	191,286.88	385,000.00
15-Aug-19	0.00	7,821.88	7,821.88	385,000.00
15-Feb-20	190,000.00	7,821.88	197,821.88	195,000.00
15-Aug-20	0.00	4,021.88	4,021.88	195,000.00
15-Feb-21	<u>195,000.00</u>	<u>4,021.88</u>	<u>199,021.88</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2021	<u>\$2,115,000.00</u>	<u>\$518,155.73</u>	<u>\$2,633,155.73</u>	

Summary of  
Certificate of Obligation Indebtedness

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

**City of Mesquite**  
**Schedule of Combination Tax and Revenue Certificates of Obligation**  
**Principal and Interest Requirements**  
**Fiscal Year 2008-09**

<b>Issue</b>	<b>Outstanding Balance 10-1-08</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Combination Tax and Revenue Certificates of Obligation-Series 1999	\$550,000.00	\$175,000.00	\$24,240.00	\$199,240.00
Combination Tax and Revenue Certificates of Obligation-Series 2000	350,000.00	80,000.00	15,355.00	95,355.00
Combination Tax and Revenue Certificates of Obligation-Series 2001	185,000.00	35,000.00	6,780.00	41,780.00
Combination Tax and Revenue Certificates of Obligation-Series 2002	520,000.00	80,000.00	18,845.00	98,845.00
Combination Tax and Revenue Certificates of Obligation-Series 2004	5,330,000.00	245,000.00	212,829.38	457,829.38
Combination Tax and Revenue Certificates of Obligation-Series 2004A	1,830,000.00	85,000.00	76,212.50	161,212.50
Combination Tax and Revenue Certificates of Obligation-Series 2005	7,635,000.00	340,000.00	351,012.50	691,012.50
Combination Tax and Revenue Certificates of Obligation-Series 2006	8,910,000.00	0.00	403,608.76	403,608.76
Combination Tax and Revenue Certificates of Obligation-Series 2007	19,870,000.00	705,000.00	826,686.25	1,531,686.25
Combination Tax and Revenue Certificates of Obligation-Series 2008	<u>10,070,000.00</u>	<u>205,000.00</u>	<u>409,251.26</u>	<u>614,251.26</u>
Total Combination Tax and Revenue Certificate of Obligation Debt Service Requirements 2008-09	<u>\$55,250,000.00</u>	<u>\$1,950,000.00</u>	<u>\$2,344,820.65</u>	<u>\$4,294,820.65</u>

**Combination Tax and Revenue Certificates of Obligation  
Series 1999  
Dated November 1, 1999  
Issue Amount - \$1,695,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$550,000.00
15-Feb-09	\$175,000.00	\$14,395.00	\$189,395.00	375,000.00
15-Aug-09	0.00	9,845.00	9,845.00	375,000.00
15-Feb-10	185,000.00	9,845.00	194,845.00	190,000.00
15-Aug-10	0.00	5,035.00	5,035.00	190,000.00
15-Feb-11	<u>190,000.00</u>	<u>5,035.00</u>	<u>195,035.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2011	<u>\$550,000.00</u>	<u>\$44,155.00</u>	<u>\$594,155.00</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2000  
Dated December 1, 2000  
Issue Amount - \$870,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$350,000.00
15-Feb-09	\$80,000.00	\$8,647.50	\$88,647.50	270,000.00
15-Aug-09	0.00	6,707.50	6,707.50	270,000.00
15-Feb-10	85,000.00	6,707.50	91,707.50	185,000.00
15-Aug-10	0.00	4,625.00	4,625.00	185,000.00
15-Feb-11	90,000.00	4,625.00	94,625.00	95,000.00
15-Aug-11	0.00	2,375.00	2,375.00	95,000.00
15-Feb-12	<u>95,000.00</u>	<u>2,375.00</u>	<u>97,375.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2012	<u>\$350,000.00</u>	<u>\$36,062.50</u>	<u>\$386,062.50</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2001  
Dated November 1, 2001  
Issue Amount - \$395,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$185,000.00
15-Feb-09	\$35,000.00	\$3,722.50	\$38,722.50	150,000.00
15-Aug-09	0.00	3,057.50	3,057.50	150,000.00
15-Feb-10	35,000.00	3,057.50	38,057.50	115,000.00
15-Aug-10	0.00	2,375.00	2,375.00	115,000.00
15-Feb-11	35,000.00	2,375.00	37,375.00	80,000.00
15-Aug-11	0.00	1,675.00	1,675.00	80,000.00
15-Feb-12	40,000.00	1,675.00	41,675.00	40,000.00
15-Aug-12	0.00	850.00	850.00	40,000.00
15-Feb-13	<u>40,000.00</u>	<u>850.00</u>	<u>40,850.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2013	<u>\$185,000.00</u>	<u>\$19,637.50</u>	<u>\$204,637.50</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2002  
Dated December 16, 2002  
Issue Amount - \$935,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$520,000.00
15-Feb-09	\$80,000.00	\$10,112.50	\$90,112.50	440,000.00
15-Aug-09	0.00	8,732.50	8,732.50	440,000.00
15-Feb-10	80,000.00	8,732.50	88,732.50	360,000.00
15-Aug-10	0.00	7,252.50	7,252.50	360,000.00
15-Feb-11	85,000.00	7,252.50	92,252.50	275,000.00
15-Aug-11	0.00	5,595.00	5,595.00	275,000.00
15-Feb-12	90,000.00	5,595.00	95,595.00	185,000.00
15-Aug-12	0.00	3,795.00	3,795.00	185,000.00
15-Feb-13	90,000.00	3,795.00	93,795.00	95,000.00
15-Aug-13	0.00	1,995.00	1,995.00	95,000.00
15-Feb-14	<u>95,000.00</u>	<u>1,995.00</u>	<u>96,995.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2014	<u>\$520,000.00</u>	<u>\$64,852.50</u>	<u>\$584,852.50</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2004  
Dated April 5, 2004  
Issue Amount - \$6,250,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$5,330,000.00
15-Feb-09	\$245,000.00	\$108,175.63	\$353,175.63	5,085,000.00
15-Aug-09	0.00	104,653.75	104,653.75	5,085,000.00
15-Feb-10	255,000.00	104,653.75	359,653.75	4,830,000.00
15-Aug-10	0.00	100,510.00	100,510.00	4,830,000.00
15-Feb-11	265,000.00	100,510.00	365,510.00	4,565,000.00
15-Aug-11	0.00	95,872.50	95,872.50	4,565,000.00
15-Feb-12	275,000.00	95,872.50	370,872.50	4,290,000.00
15-Aug-12	0.00	90,888.13	90,888.13	4,290,000.00
15-Feb-13	285,000.00	90,888.13	375,888.13	4,005,000.00
15-Aug-13	0.00	85,544.38	85,544.38	4,005,000.00
15-Feb-14	295,000.00	85,544.38	380,544.38	3,710,000.00
15-Aug-14	0.00	79,828.75	79,828.75	3,710,000.00
15-Feb-15	305,000.00	79,828.75	384,828.75	3,405,000.00
15-Aug-15	0.00	74,110.00	74,110.00	3,405,000.00
15-Feb-16	315,000.00	74,110.00	389,110.00	3,090,000.00
15-Aug-16	0.00	67,810.00	67,810.00	3,090,000.00
15-Feb-17	330,000.00	67,810.00	397,810.00	2,760,000.00
15-Aug-17	0.00	61,045.00	61,045.00	2,760,000.00
15-Feb-18	345,000.00	61,045.00	406,045.00	2,415,000.00
15-Aug-18	0.00	53,800.00	53,800.00	2,415,000.00
15-Feb-19	360,000.00	53,800.00	413,800.00	2,055,000.00
15-Aug-19	0.00	46,150.00	46,150.00	2,055,000.00
15-Feb-20	375,000.00	46,150.00	421,150.00	1,680,000.00
15-Aug-20	0.00	37,993.75	37,993.75	1,680,000.00
15-Feb-21	390,000.00	37,993.75	427,993.75	1,290,000.00
15-Aug-21	0.00	29,413.75	29,413.75	1,290,000.00
15-Feb-22	410,000.00	29,413.75	439,413.75	880,000.00
15-Aug-22	0.00	20,188.75	20,188.75	880,000.00
15-Feb-23	430,000.00	20,188.75	450,188.75	450,000.00
15-Aug-23	0.00	10,406.25	10,406.25	450,000.00
15-Feb-24	<u>450,000.00</u>	<u>10,406.25</u>	<u>460,406.25</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2024	<u>\$5,330,000.00</u>	<u>\$2,024,605.65</u>	<u>\$7,354,605.65</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2004A  
Dated August 1, 2004  
Issue Amount - \$2,095,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,830,000.00
15-Feb-09	\$85,000.00	\$38,743.75	\$123,743.75	1,745,000.00
15-Aug-09	0.00	37,468.75	37,468.75	1,745,000.00
15-Feb-10	85,000.00	37,468.75	122,468.75	1,660,000.00
15-Aug-10	0.00	36,130.00	36,130.00	1,660,000.00
15-Feb-11	90,000.00	36,130.00	126,130.00	1,570,000.00
15-Aug-11	0.00	34,645.00	34,645.00	1,570,000.00
15-Feb-12	95,000.00	34,645.00	129,645.00	1,475,000.00
15-Aug-12	0.00	32,935.00	32,935.00	1,475,000.00
15-Feb-13	95,000.00	32,935.00	127,935.00	1,380,000.00
15-Aug-13	0.00	31,130.00	31,130.00	1,380,000.00
15-Feb-14	100,000.00	31,130.00	131,130.00	1,280,000.00
15-Aug-14	0.00	29,180.00	29,180.00	1,280,000.00
15-Feb-15	105,000.00	29,180.00	134,180.00	1,175,000.00
15-Aug-15	0.00	27,080.00	27,080.00	1,175,000.00
15-Feb-16	110,000.00	27,080.00	137,080.00	1,065,000.00
15-Aug-16	0.00	24,770.00	24,770.00	1,065,000.00
15-Feb-17	115,000.00	24,770.00	139,770.00	950,000.00
15-Aug-17	0.00	22,297.50	22,297.50	950,000.00
15-Feb-18	120,000.00	22,297.50	142,297.50	830,000.00
15-Aug-18	0.00	19,657.50	19,657.50	830,000.00
15-Feb-19	125,000.00	19,657.50	144,657.50	705,000.00
15-Aug-19	0.00	16,845.00	16,845.00	705,000.00
15-Feb-20	130,000.00	16,845.00	146,845.00	575,000.00
15-Aug-20	0.00	13,855.00	13,855.00	575,000.00
15-Feb-21	135,000.00	13,855.00	148,855.00	440,000.00
15-Aug-21	0.00	10,716.25	10,716.25	440,000.00
15-Feb-22	140,000.00	10,716.25	150,716.25	300,000.00
15-Aug-22	0.00	7,391.25	7,391.25	300,000.00
15-Feb-23	145,000.00	7,391.25	152,391.25	155,000.00
15-Aug-23	0.00	3,875.00	3,875.00	155,000.00
15-Feb-24	<u>155,000.00</u>	<u>3,875.00</u>	<u>158,875.00</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2009-2024	<u>\$1,830,000.00</u>	<u>\$734,696.25</u>	<u>\$2,564,696.25</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2005  
Dated April 1, 2005  
Issue Amount - \$8,330,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,635,000.00
15-Feb-09	\$340,000.00	\$178,906.25	\$518,906.25	7,295,000.00
15-Aug-09	0.00	172,106.25	172,106.25	7,295,000.00
15-Feb-10	80,000.00	172,106.25	252,106.25	7,215,000.00
15-Aug-10	0.00	170,506.25	170,506.25	7,215,000.00
15-Feb-11	360,000.00	170,506.25	530,506.25	6,855,000.00
15-Aug-11	0.00	161,506.25	161,506.25	6,855,000.00
15-Feb-12	100,000.00	161,506.25	261,506.25	6,755,000.00
15-Aug-12	0.00	159,006.25	159,006.25	6,755,000.00
15-Feb-13	385,000.00	159,006.25	544,006.25	6,370,000.00
15-Aug-13	0.00	149,381.25	149,381.25	6,370,000.00
15-Feb-14	405,000.00	149,381.25	554,381.25	5,965,000.00
15-Aug-14	0.00	139,256.25	139,256.25	5,965,000.00
15-Feb-15	425,000.00	139,256.25	564,256.25	5,540,000.00
15-Aug-15	0.00	128,631.25	128,631.25	5,540,000.00
15-Feb-16	445,000.00	128,631.25	573,631.25	5,095,000.00
15-Aug-16	0.00	117,506.25	117,506.25	5,095,000.00
15-Feb-17	470,000.00	117,506.25	587,506.25	4,625,000.00
15-Aug-17	0.00	105,756.25	105,756.25	4,625,000.00
15-Feb-18	490,000.00	105,756.25	595,756.25	4,135,000.00
15-Aug-18	0.00	95,037.50	95,037.50	4,135,000.00
15-Feb-19	515,000.00	95,037.50	610,037.50	3,620,000.00
15-Aug-19	0.00	83,450.00	83,450.00	3,620,000.00
15-Feb-20	535,000.00	83,450.00	618,450.00	3,085,000.00
15-Aug-20	0.00	71,412.50	71,412.50	3,085,000.00
15-Feb-21	560,000.00	71,412.50	631,412.50	2,525,000.00
15-Aug-21	0.00	58,812.50	58,812.50	2,525,000.00
15-Feb-22	590,000.00	58,812.50	648,812.50	1,935,000.00
15-Aug-22	0.00	45,168.75	45,168.75	1,935,000.00
15-Feb-23	615,000.00	45,168.75	660,168.75	1,320,000.00
15-Aug-23	0.00	30,946.88	30,946.88	1,320,000.00
15-Feb-24	645,000.00	30,946.88	675,946.88	675,000.00
15-Aug-24	0.00	16,031.25	16,031.25	675,000.00
15-Feb-25	<u>675,000.00</u>	<u>16,031.25</u>	<u>691,031.25</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2025	<u>\$7,635,000.00</u>	<u>\$3,587,937.51</u>	<u>\$11,222,937.51</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2006  
Dated May 1, 2006  
Issue Amount - \$9,145,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$8,910,000.00
15-Feb-09	\$0.00	\$201,804.38	\$201,804.38	8,910,000.00
15-Aug-09	0.00	201,804.38	201,804.38	8,910,000.00
15-Feb-10	0.00	201,804.38	201,804.38	8,910,000.00
15-Aug-10	0.00	201,804.38	201,804.38	8,910,000.00
15-Feb-11	370,000.00	201,804.38	571,804.38	8,540,000.00
15-Aug-11	0.00	194,173.13	194,173.13	8,540,000.00
15-Feb-12	565,000.00	194,173.13	759,173.13	7,975,000.00
15-Aug-12	0.00	182,166.88	182,166.88	7,975,000.00
15-Feb-13	590,000.00	182,166.88	772,166.88	7,385,000.00
15-Aug-13	0.00	169,629.38	169,629.38	7,385,000.00
15-Feb-14	540,000.00	169,629.38	709,629.38	6,845,000.00
15-Aug-14	0.00	157,479.38	157,479.38	6,845,000.00
15-Feb-15	510,000.00	157,479.38	667,479.38	6,335,000.00
15-Aug-15	0.00	144,729.38	144,729.38	6,335,000.00
15-Feb-16	450,000.00	144,729.38	594,729.38	5,885,000.00
15-Aug-16	0.00	133,479.38	133,479.38	5,885,000.00
15-Feb-17	470,000.00	133,479.38	603,479.38	5,415,000.00
15-Aug-17	0.00	123,374.38	123,374.38	5,415,000.00
15-Feb-18	490,000.00	123,374.38	613,374.38	4,925,000.00
15-Aug-18	0.00	112,594.38	112,594.38	4,925,000.00
15-Feb-19	510,000.00	112,594.38	622,594.38	4,415,000.00
15-Aug-19	0.00	101,246.88	101,246.88	4,415,000.00
15-Feb-20	535,000.00	101,246.88	636,246.88	3,880,000.00
15-Aug-20	0.00	89,209.38	89,209.38	3,880,000.00
15-Feb-21	560,000.00	89,209.38	649,209.38	3,320,000.00
15-Aug-21	0.00	76,469.38	76,469.38	3,320,000.00
15-Feb-22	605,000.00	76,469.38	681,469.38	2,715,000.00
15-Aug-22	0.00	62,705.63	62,705.63	2,715,000.00
15-Feb-23	630,000.00	62,705.63	692,705.63	2,085,000.00
15-Aug-23	0.00	48,215.63	48,215.63	2,085,000.00
15-Feb-24	660,000.00	48,215.63	708,215.63	1,425,000.00
15-Aug-24	0.00	32,953.13	32,953.13	1,425,000.00
15-Feb-25	700,000.00	32,953.13	732,953.13	725,000.00
15-Aug-25	0.00	16,765.63	16,765.63	725,000.00
15-Feb-26	<u>725,000.00</u>	<u>16,765.63</u>	<u>741,765.63</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2026	<u>\$8,910,000.00</u>	<u>\$4,299,405.80</u>	<u>\$13,209,405.80</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2007  
Dated May 1, 2007  
Issue Amount - \$20,545,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$19,870,000.00
15-Feb-09	\$705,000.00	\$420,833.75	\$1,125,833.75	19,165,000.00
15-Aug-09	0.00	405,852.50	405,852.50	19,165,000.00
15-Feb-10	735,000.00	405,852.50	1,140,852.50	18,430,000.00
15-Aug-10	0.00	390,693.13	390,693.13	18,430,000.00
15-Feb-11	765,000.00	390,693.13	1,155,693.13	17,665,000.00
15-Aug-11	0.00	375,393.13	375,393.13	17,665,000.00
15-Feb-12	795,000.00	375,393.13	1,170,393.13	16,870,000.00
15-Aug-12	0.00	359,493.13	359,493.13	16,870,000.00
15-Feb-13	825,000.00	359,493.13	1,184,493.13	16,045,000.00
15-Aug-13	0.00	342,993.13	342,993.13	16,045,000.00
15-Feb-14	860,000.00	342,993.13	1,202,993.13	15,185,000.00
15-Aug-14	0.00	325,793.13	325,793.13	15,185,000.00
15-Feb-15	895,000.00	325,793.13	1,220,793.13	14,290,000.00
15-Aug-15	0.00	307,893.13	307,893.13	14,290,000.00
15-Feb-16	930,000.00	307,893.13	1,237,893.13	13,360,000.00
15-Aug-16	0.00	289,293.13	289,293.13	13,360,000.00
15-Feb-17	970,000.00	289,293.13	1,259,293.13	12,390,000.00
15-Aug-17	0.00	269,893.13	269,893.13	12,390,000.00
15-Feb-18	1,010,000.00	269,893.13	1,279,893.13	11,380,000.00
15-Aug-18	0.00	249,693.13	249,693.13	11,380,000.00
15-Feb-19	1,055,000.00	249,693.13	1,304,693.13	10,325,000.00
15-Aug-19	0.00	223,318.13	223,318.13	10,325,000.00
15-Feb-20	1,105,000.00	223,318.13	1,328,318.13	9,220,000.00
15-Aug-20	0.00	200,527.50	200,527.50	9,220,000.00
15-Feb-21	1,155,000.00	200,527.50	1,355,527.50	8,065,000.00
15-Aug-21	0.00	176,272.50	176,272.50	8,065,000.00
15-Feb-22	1,205,000.00	176,272.50	1,381,272.50	6,860,000.00
15-Aug-22	0.00	150,666.25	150,666.25	6,860,000.00
15-Feb-23	1,255,000.00	150,666.25	1,405,666.25	5,605,000.00
15-Aug-23	0.00	123,683.75	123,683.75	5,605,000.00
15-Feb-24	1,310,000.00	123,683.75	1,433,683.75	4,295,000.00
15-Aug-24	0.00	94,863.75	94,863.75	4,295,000.00
15-Feb-25	1,370,000.00	94,863.75	1,464,863.75	2,925,000.00
15-Aug-25	0.00	64,723.75	64,723.75	2,925,000.00
15-Feb-26	1,430,000.00	64,723.75	1,494,723.75	1,495,000.00
15-Aug-26	0.00	33,263.75	33,263.75	1,495,000.00
15-Feb-27	<u>1,495,000.00</u>	<u>33,263.75</u>	<u>1,528,263.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2027	<u>\$19,870,000.00</u>	<u>\$9,189,453.85</u>	<u>\$29,059,453.85</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2008  
Dated May 1, 2008  
Issue Amount - \$10,070,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$10,070,000.00
15-Feb-09	\$205,000.00	\$206,419.38	\$411,419.38	9,865,000.00
15-Aug-09	0.00	202,831.88	202,831.88	9,865,000.00
15-Feb-10	205,000.00	202,831.88	407,831.88	9,660,000.00
15-Aug-10	0.00	199,500.63	199,500.63	9,660,000.00
15-Feb-11	205,000.00	199,500.63	404,500.63	9,455,000.00
15-Aug-11	0.00	196,425.63	196,425.63	9,455,000.00
15-Feb-12	205,000.00	196,425.63	401,425.63	9,250,000.00
15-Aug-12	0.00	193,094.38	193,094.38	9,250,000.00
15-Feb-13	205,000.00	193,094.38	398,094.38	9,045,000.00
15-Aug-13	0.00	189,635.00	189,635.00	9,045,000.00
15-Feb-14	205,000.00	189,635.00	394,635.00	8,840,000.00
15-Aug-14	0.00	186,047.50	186,047.50	8,840,000.00
15-Feb-15	205,000.00	186,047.50	391,047.50	8,635,000.00
15-Aug-15	0.00	182,331.88	182,331.88	8,635,000.00
15-Feb-16	515,000.00	182,331.88	697,331.88	8,120,000.00
15-Aug-16	0.00	172,675.63	172,675.63	8,120,000.00
15-Feb-17	535,000.00	172,675.63	707,675.63	7,585,000.00
15-Aug-17	0.00	162,310.00	162,310.00	7,585,000.00
15-Feb-18	555,000.00	162,310.00	717,310.00	7,030,000.00
15-Aug-18	0.00	151,210.00	151,210.00	7,030,000.00
15-Feb-19	580,000.00	151,210.00	731,210.00	6,450,000.00
15-Aug-19	0.00	140,045.00	140,045.00	6,450,000.00
15-Feb-20	600,000.00	140,045.00	740,045.00	5,850,000.00
15-Aug-20	0.00	128,045.00	128,045.00	5,850,000.00
15-Feb-21	625,000.00	128,045.00	753,045.00	5,225,000.00
15-Aug-21	0.00	115,154.38	115,154.38	5,225,000.00
15-Feb-22	655,000.00	115,154.38	770,154.38	4,570,000.00
15-Aug-22	0.00	101,235.63	101,235.63	4,570,000.00
15-Feb-23	680,000.00	101,235.63	781,235.63	3,890,000.00
15-Aug-23	0.00	86,615.63	86,615.63	3,890,000.00
15-Feb-24	710,000.00	86,615.63	796,615.63	3,180,000.00
15-Aug-24	0.00	71,084.38	71,084.38	3,180,000.00
15-Feb-25	745,000.00	71,084.38	816,084.38	2,435,000.00
15-Aug-25	0.00	54,787.50	54,787.50	2,435,000.00
15-Feb-26	775,000.00	54,787.50	829,787.50	1,660,000.00
15-Aug-26	0.00	37,350.00	37,350.00	1,660,000.00
15-Feb-27	810,000.00	37,350.00	847,350.00	850,000.00
15-Aug-27	0.00	19,125.00	19,125.00	850,000.00
15-Feb-28	<u>850,000.00</u>	<u>19,125.00</u>	<u>869,125.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2028	<u>\$10,070,000.00</u>	<u>\$5,385,429.48</u>	<u>\$15,455,429.48</u>	

**MESQUITE**  
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Summary of  
Public Property Finance Contractual Obligation  
Indebtedness

**MESQUITE**  
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**Schedule of Public Property Finance Contractual Obligation Debt  
Principal and Interest Requirements  
Fiscal Year 2008-09**

<b>Issue</b>	<b>Outstanding Balance 10-1-08</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Public Property Finance Contractual Obligations Series 2004	\$505,000.00	\$250,000.00	\$10,645.00	\$260,645.00
Public Property Finance Contractual Obligations Series 2005	725,000.00	355,000.00	21,900.00	376,900.00
Public Property Finance Contractual Obligations Series 2006	1,085,000.00	350,000.00	36,868.76	386,868.76
Public Property Finance Contractual Obligations Series 2007	1,840,000.00	435,000.00	59,698.75	494,698.75
Public Property Finance Contractual Obligations Series 2008	<u>3,455,000.00</u>	<u>645,000.00</u>	<u>101,806.26</u>	<u>746,806.26</u>
Total PPFCO Debt Service Fiscal Year 2008-09	<u>\$7,610,000.00</u>	<u>\$2,035,000.00</u>	<u>\$230,918.77</u>	<u>\$2,265,918.77</u>

**Public Property Finance Contractual Obligations**  
**Series 2004**  
**Dated April 5, 2004**  
**Issue Amount - \$1,435,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$505,000.00
15-Feb-09	\$250,000.00	\$6,947.50	\$256,947.50	255,000.00
15-Aug-09	0.00	3,697.50	3,697.50	255,000.00
15-Feb-10	<u>255,000.00</u>	<u>3,697.50</u>	<u>258,697.50</u>	<u>0.00</u>
Obligations to be Retired				
Fiscal Years 2009-2010	<u>\$505,000.00</u>	<u>\$14,342.50</u>	<u>\$519,342.50</u>	

**Public Property Finance Contractual Obligations**  
**Series 2005**  
**Dated April 1, 2005**  
**Issue Amount - \$1,720,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$725,000.00
15-Feb-09	\$355,000.00	\$14,500.00	\$369,500.00	370,000.00
15-Aug-09	0.00	7,400.00	7,400.00	370,000.00
15-Feb-10	<u>370,000.00</u>	<u>7,400.00</u>	<u>377,400.00</u>	<u>0.00</u>
Obligations to be Retired				
Fiscal Years 2009-2010	<u>\$725,000.00</u>	<u>\$29,300.00</u>	<u>\$754,300.00</u>	

**Public Property Finance Contractual Obligations**  
**Series 2006**  
**Dated May 1, 2006**  
**Issue Amount - \$1,740,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,085,000.00
15-Feb-09	\$350,000.00	\$21,934.38	\$371,934.38	735,000.00
15-Aug-09	0.00	14,934.38	14,934.38	735,000.00
15-Feb-10	360,000.00	14,934.38	374,934.38	375,000.00
15-Aug-10	0.00	7,734.38	7,734.38	375,000.00
15-Feb-11	<u>375,000.00</u>	<u>7,734.38</u>	<u>382,734.38</u>	<u>0.00</u>
Obligations to be Retired				
Fiscal Years 2009-2011	<u>\$1,085,000.00</u>	<u>\$67,271.90</u>	<u>\$1,152,271.90</u>	

**Public Property Finance Contractual Obligations**  
**Series 2007**  
**Dated May 1, 2007**  
**Issue Amount - \$2,260,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
15-Feb-09	\$435,000.00	\$33,818.75	\$468,818.75	\$1,840,000.00
15-Aug-09	0.00	25,880.00	25,880.00	1,405,000.00
15-Feb-10	450,000.00	25,880.00	475,880.00	955,000.00
15-Aug-10	0.00	17,667.50	17,667.50	955,000.00
15-Feb-11	470,000.00	17,667.50	487,667.50	485,000.00
15-Aug-11	0.00	8,972.50	8,972.50	485,000.00
15-Feb-12	<u>485,000.00</u>	<u>8,972.50</u>	<u>493,972.50</u>	<u>0.00</u>
Obligations to be Retired Fiscal Years 2009-2012	<u>\$1,840,000.00</u>	<u>\$138,858.75</u>	<u>\$1,978,858.75</u>	

**Public Property Finance Contractual Obligations**  
**Series 2008**  
**Dated May 1, 2008**  
**Issue Amount - \$3,455,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$3,455,000.00
15-Feb-09	\$645,000.00	\$56,546.88	\$701,546.88	2,810,000.00
15-Aug-09	0.00	45,259.38	45,259.38	2,810,000.00
15-Feb-10	670,000.00	45,259.38	715,259.38	2,140,000.00
15-Aug-10	0.00	34,371.88	34,371.88	2,140,000.00
15-Feb-11	690,000.00	34,371.88	724,371.88	1,450,000.00
15-Aug-11	0.00	24,021.88	24,021.88	1,450,000.00
15-Feb-12	715,000.00	24,021.88	739,021.88	735,000.00
15-Aug-12	0.00	12,403.13	12,403.13	735,000.00
15-Feb-13	<u>735,000.00</u>	<u>12,403.13</u>	<u>747,403.13</u>	<u>0.00</u>
Obligations to be Retired				
Fiscal Years 2009-2013	<u>\$3,455,000.00</u>	<u>\$288,659.42</u>	<u>\$3,743,659.42</u>	

Summary of  
Water and Sewer Revenue Bond Indebtedness

**MESQUITE**  
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**Schedule of Water & Sewer Revenue Bond Indebtedness**  
**Composite Summary of All Issues**  
**Principal and Interest Requirements**  
**Fiscal Years 2009-2028**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Date Total</u>	<u>Fiscal Year Total</u>	<u>Fiscal Year</u>
01-Mar-09	\$3,740,000.00	\$1,363,318.14	\$5,103,318.14		
01-Sep-09	0.00	1,296,045.64	1,296,045.64	\$6,399,363.78	2009
01-Mar-10	3,905,000.00	1,296,045.64	5,201,045.64		
01-Sep-10	0.00	1,224,869.39	1,224,869.39	6,425,915.03	2010
01-Mar-11	4,105,000.00	1,224,869.39	5,329,869.39		
01-Sep-11	0.00	1,143,186.27	1,143,186.27	6,473,055.66	2011
01-Mar-12	4,305,000.00	1,143,186.27	5,448,186.27		
01-Sep-12	0.00	1,053,592.52	1,053,592.52	6,501,778.79	2012
01-Mar-13	4,390,000.00	1,053,592.52	5,443,592.52		
01-Sep-13	0.00	961,273.77	961,273.77	6,404,866.29	2013
01-Mar-14	4,205,000.00	961,273.77	5,166,273.77		
01-Sep-14	0.00	869,317.52	869,317.52	6,035,591.29	2014
01-Mar-15	3,845,000.00	869,317.52	4,714,317.52		
01-Sep-15	0.00	780,226.89	780,226.89	5,494,544.41	2015
01-Mar-16	3,655,000.00	780,226.89	4,435,226.89		
01-Sep-16	0.00	697,324.39	697,324.39	5,132,551.28	2016
01-Mar-17	3,545,000.00	697,324.39	4,242,324.39		
01-Sep-17	0.00	616,742.52	616,742.52	4,859,066.91	2017
01-Mar-18	3,720,000.00	616,742.52	4,336,742.52		
01-Sep-18	0.00	531,240.02	531,240.02	4,867,982.54	2018
01-Mar-19	3,610,000.00	531,240.02	4,141,240.02		
01-Sep-19	0.00	447,746.89	447,746.89	4,588,986.91	2019
01-Mar-20	3,350,000.00	447,746.89	3,797,746.89		
01-Sep-20	0.00	371,103.14	371,103.14	4,168,850.03	2020
01-Mar-21	3,105,000.00	371,103.14	3,476,103.14		
01-Sep-21	0.00	300,853.76	300,853.76	3,776,956.90	2021
01-Mar-22	2,855,000.00	300,853.76	3,155,853.76		
01-Sep-22	0.00	235,666.26	235,666.26	3,391,520.02	2022
01-Mar-23	2,400,000.00	235,666.26	2,635,666.26		
01-Sep-23	0.00	181,844.38	181,844.38	2,817,510.64	2023
01-Mar-24	2,515,000.00	181,844.38	2,696,844.38		
01-Sep-24	0.00	125,203.13	125,203.13	2,822,047.51	2024
01-Mar-25	2,050,000.00	125,203.13	2,175,203.13		
01-Sep-25	0.00	78,803.13	78,803.13	2,254,006.26	2025
01-Mar-26	1,785,000.00	78,803.13	1,863,803.13		
01-Sep-26	0.00	38,475.00	38,475.00	1,902,278.13	2026
01-Mar-27	1,130,000.00	38,475.00	1,168,475.00		
01-Sep-27	0.00	13,050.00	13,050.00	1,181,525.00	2027
01-Mar-28	<u>580,000.00</u>	<u>13,050.00</u>	<u>593,050.00</u>	<u>593,050.00</u>	2028
Totals	<u>\$62,795,000.00</u>	<u>\$23,296,447.38</u>	<u>\$86,091,447.38</u>	<u>\$86,091,447.38</u>	

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

**City of Mesquite  
Schedule of Water and Sewer Revenue Debt  
Principal and Interest Requirements  
Fiscal Year 2008-09**

<b>Issue</b>	<b>Outstanding Balance 10-1-08</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2001	\$5,995,000.00	\$655,000.00	\$247,410.00	\$902,410.00
Waterworks and Sewer System Revenue Bonds Series 2002	5,880,000.00	315,000.00	252,663.75	567,663.75
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2004	10,645,000.00	790,000.00	425,735.00	1,215,735.00
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2005	13,015,000.00	450,000.00	629,193.76	1,079,193.76
Waterworks and Sewer System Revenue Bonds Series 2006	8,200,000.00	215,000.00	367,727.50	582,727.50
Waterworks and Sewer System Revenue Bonds Series 2007	7,475,000.00	215,000.00	313,040.01	528,040.01
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2008	<u>11,585,000.00</u>	<u>1,100,000.00</u>	<u>423,593.76</u>	<u>1,523,593.76</u>
Total Water and Sewer System Bonds Debt Service Requirements Fiscal Year 2008-09	<u>\$62,795,000.00</u>	<u>\$3,740,000.00</u>	<u>\$2,659,363.78</u>	<u>\$6,399,363.78</u>

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds  
Series 2001  
Dated December 1, 2001  
Issue Amount - \$10,895,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$5,995,000.00
01-Mar-09	\$655,000.00	\$129,927.50	\$784,927.50	5,340,000.00
01-Sep-09	0.00	117,482.50	117,482.50	5,340,000.00
01-Mar-10	685,000.00	117,482.50	802,482.50	4,655,000.00
01-Sep-10	0.00	104,125.00	104,125.00	4,655,000.00
01-Mar-11	710,000.00	104,125.00	814,125.00	3,945,000.00
01-Sep-11	0.00	89,925.00	89,925.00	3,945,000.00
01-Mar-12	740,000.00	89,925.00	829,925.00	3,205,000.00
01-Sep-12	0.00	74,662.50	74,662.50	3,205,000.00
01-Mar-13	635,000.00	74,662.50	709,662.50	2,570,000.00
01-Sep-13	0.00	61,168.75	61,168.75	2,570,000.00
01-Mar-14	270,000.00	61,168.75	331,168.75	2,300,000.00
01-Sep-14	0.00	55,228.75	55,228.75	2,300,000.00
01-Mar-15	285,000.00	55,228.75	340,228.75	2,015,000.00
01-Sep-15	0.00	48,816.25	48,816.25	2,015,000.00
01-Mar-16	295,000.00	48,816.25	343,816.25	1,720,000.00
01-Sep-16	0.00	41,994.38	41,994.38	1,720,000.00
01-Mar-17	310,000.00	41,994.38	351,994.38	1,410,000.00
01-Sep-17	0.00	34,709.38	34,709.38	1,410,000.00
01-Mar-18	325,000.00	34,709.38	359,709.38	1,085,000.00
01-Sep-18	0.00	26,909.38	26,909.38	1,085,000.00
01-Mar-19	345,000.00	26,909.38	371,909.38	740,000.00
01-Sep-19	0.00	18,500.00	18,500.00	740,000.00
01-Mar-20	360,000.00	18,500.00	378,500.00	380,000.00
01-Sep-20	0.00	9,500.00	9,500.00	380,000.00
01-Mar-21	<u>380,000.00</u>	<u>9,500.00</u>	<u>389,500.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2021	<u>\$5,995,000.00</u>	<u>\$1,495,971.28</u>	<u>\$7,490,971.28</u>	

**Waterworks and Sewer System Revenue Bonds  
Series 2002  
Dated December 1, 2002  
Issue Amount - \$7,685,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$5,880,000.00
01-Mar-09	\$315,000.00	\$129,048.75	\$444,048.75	5,565,000.00
01-Sep-09	0.00	123,615.00	123,615.00	5,565,000.00
01-Mar-10	325,000.00	123,615.00	448,615.00	5,240,000.00
01-Sep-10	0.00	117,602.50	117,602.50	5,240,000.00
01-Mar-11	340,000.00	117,602.50	457,602.50	4,900,000.00
01-Sep-11	0.00	110,972.50	110,972.50	4,900,000.00
01-Mar-12	355,000.00	110,972.50	465,972.50	4,545,000.00
01-Sep-12	0.00	103,872.50	103,872.50	4,545,000.00
01-Mar-13	370,000.00	103,872.50	473,872.50	4,175,000.00
01-Sep-13	0.00	96,472.50	96,472.50	4,175,000.00
01-Mar-14	385,000.00	96,472.50	481,472.50	3,790,000.00
01-Sep-14	0.00	88,387.50	88,387.50	3,790,000.00
01-Mar-15	400,000.00	88,387.50	488,387.50	3,390,000.00
01-Sep-15	0.00	79,787.50	79,787.50	3,390,000.00
01-Mar-16	420,000.00	79,787.50	499,787.50	2,970,000.00
01-Sep-16	0.00	70,547.50	70,547.50	2,970,000.00
01-Mar-17	440,000.00	70,547.50	510,547.50	2,530,000.00
01-Sep-17	0.00	60,647.50	60,647.50	2,530,000.00
01-Mar-18	460,000.00	60,647.50	520,647.50	2,070,000.00
01-Sep-18	0.00	50,067.50	50,067.50	2,070,000.00
01-Mar-19	480,000.00	50,067.50	530,067.50	1,590,000.00
01-Sep-19	0.00	38,787.50	38,787.50	1,590,000.00
01-Mar-20	505,000.00	38,787.50	543,787.50	1,085,000.00
01-Sep-20	0.00	26,793.75	26,793.75	1,085,000.00
01-Mar-21	530,000.00	26,793.75	556,793.75	555,000.00
01-Sep-21	0.00	13,875.00	13,875.00	555,000.00
01-Mar-22	<u>555,000.00</u>	<u>13,875.00</u>	<u>568,875.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2022	<u>\$5,880,000.00</u>	<u>\$2,091,906.25</u>	<u>\$7,971,906.25</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2004**  
**Dated April 5, 2004**  
**Issue Amount - \$12,990,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$10,645,000.00
01-Mar-09	\$790,000.00	\$219,286.25	\$1,009,286.25	9,855,000.00
01-Sep-09	0.00	206,448.75	206,448.75	9,855,000.00
01-Mar-10	810,000.00	206,448.75	1,016,448.75	9,045,000.00
01-Sep-10	0.00	192,273.75	192,273.75	9,045,000.00
01-Mar-11	845,000.00	192,273.75	1,037,273.75	8,200,000.00
01-Sep-11	0.00	177,486.25	177,486.25	8,200,000.00
01-Mar-12	880,000.00	177,486.25	1,057,486.25	7,320,000.00
01-Sep-12	0.00	159,886.25	159,886.25	7,320,000.00
01-Mar-13	915,000.00	159,886.25	1,074,886.25	6,405,000.00
01-Sep-13	0.00	141,586.25	141,586.25	6,405,000.00
01-Mar-14	955,000.00	141,586.25	1,096,586.25	5,450,000.00
01-Sep-14	0.00	121,292.50	121,292.50	5,450,000.00
01-Mar-15	995,000.00	121,292.50	1,116,292.50	4,455,000.00
01-Sep-15	0.00	96,417.50	96,417.50	4,455,000.00
01-Mar-16	670,000.00	96,417.50	766,417.50	3,785,000.00
01-Sep-16	0.00	83,017.50	83,017.50	3,785,000.00
01-Mar-17	405,000.00	83,017.50	488,017.50	3,380,000.00
01-Sep-17	0.00	74,715.00	74,715.00	3,380,000.00
01-Mar-18	420,000.00	74,715.00	494,715.00	2,960,000.00
01-Sep-18	0.00	65,895.00	65,895.00	2,960,000.00
01-Mar-19	440,000.00	65,895.00	505,895.00	2,520,000.00
01-Sep-19	0.00	56,435.00	56,435.00	2,520,000.00
01-Mar-20	460,000.00	56,435.00	516,435.00	2,060,000.00
01-Sep-20	0.00	46,372.50	46,372.50	2,060,000.00
01-Mar-21	480,000.00	46,372.50	526,372.50	1,580,000.00
01-Sep-21	0.00	35,812.50	35,812.50	1,580,000.00
01-Mar-22	505,000.00	35,812.50	540,812.50	1,075,000.00
01-Sep-22	0.00	24,450.00	24,450.00	1,075,000.00
01-Mar-23	525,000.00	24,450.00	549,450.00	550,000.00
01-Sep-23	0.00	12,375.00	12,375.00	550,000.00
01-Mar-24	<u>550,000.00</u>	<u>12,375.00</u>	<u>562,375.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2024	<u>\$10,645,000.00</u>	<u>\$3,208,213.75</u>	<u>\$13,853,213.75</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2005**  
**Dated April 1, 2005**  
**Issue Amount - \$13,510,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$13,015,000.00
01-Mar-09	\$450,000.00	\$318,815.63	\$768,815.63	12,565,000.00
01-Sep-09	0.00	310,378.13	310,378.13	12,565,000.00
01-Mar-10	720,000.00	310,378.13	1,030,378.13	11,845,000.00
01-Sep-10	0.00	296,878.13	296,878.13	11,845,000.00
01-Mar-11	1,010,000.00	296,878.13	1,306,878.13	10,835,000.00
01-Sep-11	0.00	271,628.13	271,628.13	10,835,000.00
01-Mar-12	1,055,000.00	271,628.13	1,326,628.13	9,780,000.00
01-Sep-12	0.00	245,253.13	245,253.13	9,780,000.00
01-Mar-13	1,115,000.00	245,253.13	1,360,253.13	8,665,000.00
01-Sep-13	0.00	217,378.13	217,378.13	8,665,000.00
01-Mar-14	1,170,000.00	217,378.13	1,387,378.13	7,495,000.00
01-Sep-14	0.00	188,128.13	188,128.13	7,495,000.00
01-Mar-15	975,000.00	188,128.13	1,163,128.13	6,520,000.00
01-Sep-15	0.00	163,753.13	163,753.13	6,520,000.00
01-Mar-16	1,020,000.00	163,753.13	1,183,753.13	5,500,000.00
01-Sep-16	0.00	136,978.13	136,978.13	5,500,000.00
01-Mar-17	1,075,000.00	136,978.13	1,211,978.13	4,425,000.00
01-Sep-17	0.00	108,759.38	108,759.38	4,425,000.00
01-Mar-18	1,130,000.00	108,759.38	1,238,759.38	3,295,000.00
01-Sep-18	0.00	79,096.88	79,096.88	3,295,000.00
01-Mar-19	1,050,000.00	79,096.88	1,129,096.88	2,245,000.00
01-Sep-19	0.00	51,534.38	51,534.38	2,245,000.00
01-Mar-20	665,000.00	51,534.38	716,534.38	1,580,000.00
01-Sep-20	0.00	36,571.88	36,571.88	1,580,000.00
01-Mar-21	290,000.00	36,571.88	326,571.88	1,290,000.00
01-Sep-21	0.00	30,046.88	30,046.88	1,290,000.00
01-Mar-22	300,000.00	30,046.88	330,046.88	990,000.00
01-Sep-22	0.00	23,109.38	23,109.38	990,000.00
01-Mar-23	315,000.00	23,109.38	338,109.38	675,000.00
01-Sep-23	0.00	15,825.00	15,825.00	675,000.00
01-Mar-24	330,000.00	15,825.00	345,825.00	345,000.00
01-Sep-24	0.00	8,193.75	8,193.75	345,000.00
01-Mar-25	<u>345,000.00</u>	<u>8,193.75</u>	<u>353,193.75</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2025	<u>\$13,015,000.00</u>	<u>\$4,685,840.77</u>	<u>\$17,700,840.77</u>	

**Waterworks and Sewer System Revenue Bonds  
Series 2006  
Dated May 1, 2006  
Issue Amount - \$8,570,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$8,200,000.00
01-Mar-09	\$215,000.00	\$186,013.75	\$401,013.75	7,985,000.00
01-Sep-09	0.00	181,713.75	181,713.75	7,985,000.00
01-Mar-10	240,000.00	181,713.75	421,713.75	7,745,000.00
01-Sep-10	0.00	176,913.75	176,913.75	7,745,000.00
01-Mar-11	265,000.00	176,913.75	441,913.75	7,480,000.00
01-Sep-11	0.00	171,448.13	171,448.13	7,480,000.00
01-Mar-12	290,000.00	171,448.13	461,448.13	7,190,000.00
01-Sep-12	0.00	165,285.63	165,285.63	7,190,000.00
01-Mar-13	320,000.00	165,285.63	485,285.63	6,870,000.00
01-Sep-13	0.00	158,485.63	158,485.63	6,870,000.00
01-Mar-14	350,000.00	158,485.63	508,485.63	6,520,000.00
01-Sep-14	0.00	149,735.63	149,735.63	6,520,000.00
01-Mar-15	380,000.00	149,735.63	529,735.63	6,140,000.00
01-Sep-15	0.00	140,235.63	140,235.63	6,140,000.00
01-Mar-16	410,000.00	140,235.63	550,235.63	5,730,000.00
01-Sep-16	0.00	129,985.63	129,985.63	5,730,000.00
01-Mar-17	440,000.00	129,985.63	569,985.63	5,290,000.00
01-Sep-17	0.00	120,525.63	120,525.63	5,290,000.00
01-Mar-18	470,000.00	120,525.63	590,525.63	4,820,000.00
01-Sep-18	0.00	110,185.63	110,185.63	4,820,000.00
01-Mar-19	500,000.00	110,185.63	610,185.63	4,320,000.00
01-Sep-19	0.00	99,060.63	99,060.63	4,320,000.00
01-Mar-20	530,000.00	99,060.63	629,060.63	3,790,000.00
01-Sep-20	0.00	87,135.63	87,135.63	3,790,000.00
01-Mar-21	560,000.00	87,135.63	647,135.63	3,230,000.00
01-Sep-21	0.00	74,395.63	74,395.63	3,230,000.00
01-Mar-22	590,000.00	74,395.63	664,395.63	2,640,000.00
01-Sep-22	0.00	60,973.13	60,973.13	2,640,000.00
01-Mar-23	615,000.00	60,973.13	675,973.13	2,025,000.00
01-Sep-23	0.00	46,828.13	46,828.13	2,025,000.00
01-Mar-24	645,000.00	46,828.13	691,828.13	1,380,000.00
01-Sep-24	0.00	31,912.50	31,912.50	1,380,000.00
01-Mar-25	675,000.00	31,912.50	706,912.50	705,000.00
01-Sep-25	0.00	16,303.13	16,303.13	705,000.00
01-Mar-26	<u>705,000.00</u>	<u>16,303.13</u>	<u>721,303.13</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2026	<u>\$8,200,000.00</u>	<u>\$4,028,261.39</u>	<u>\$12,228,261.39</u>	

**Waterworks and Sewer System Revenue Bonds**  
**Series 2007**  
**Dated May 1, 2007**  
**Issue Amount - \$7,670,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$7,475,000.00
01-Mar-09	\$215,000.00	\$158,804.38	\$373,804.38	7,260,000.00
01-Sep-09	0.00	154,235.63	154,235.63	7,260,000.00
01-Mar-10	240,000.00	154,235.63	394,235.63	7,020,000.00
01-Sep-10	0.00	149,285.63	149,285.63	7,020,000.00
01-Mar-11	265,000.00	149,285.63	414,285.63	6,755,000.00
01-Sep-11	0.00	143,985.63	143,985.63	6,755,000.00
01-Mar-12	290,000.00	143,985.63	433,985.63	6,465,000.00
01-Sep-12	0.00	138,185.63	138,185.63	6,465,000.00
01-Mar-13	315,000.00	138,185.63	453,185.63	6,150,000.00
01-Sep-13	0.00	131,885.63	131,885.63	6,150,000.00
01-Mar-14	330,000.00	131,885.63	461,885.63	5,820,000.00
01-Sep-14	0.00	125,285.63	125,285.63	5,820,000.00
01-Mar-15	345,000.00	125,285.63	470,285.63	5,475,000.00
01-Sep-15	0.00	118,385.63	118,385.63	5,475,000.00
01-Mar-16	355,000.00	118,385.63	473,385.63	5,120,000.00
01-Sep-16	0.00	111,063.75	111,063.75	5,120,000.00
01-Mar-17	370,000.00	111,063.75	481,063.75	4,750,000.00
01-Sep-17	0.00	103,432.50	103,432.50	4,750,000.00
01-Mar-18	390,000.00	103,432.50	493,432.50	4,360,000.00
01-Sep-18	0.00	95,632.50	95,632.50	4,360,000.00
01-Mar-19	405,000.00	95,632.50	500,632.50	3,955,000.00
01-Sep-19	0.00	87,532.50	87,532.50	3,955,000.00
01-Mar-20	420,000.00	87,532.50	507,532.50	3,535,000.00
01-Sep-20	0.00	77,032.50	77,032.50	3,535,000.00
01-Mar-21	440,000.00	77,032.50	517,032.50	3,095,000.00
01-Sep-21	0.00	67,792.50	67,792.50	3,095,000.00
01-Mar-22	460,000.00	67,792.50	527,792.50	2,635,000.00
01-Sep-22	0.00	58,017.50	58,017.50	2,635,000.00
01-Mar-23	480,000.00	58,017.50	538,017.50	2,155,000.00
01-Sep-23	0.00	47,697.50	47,697.50	2,155,000.00
01-Mar-24	505,000.00	47,697.50	552,697.50	1,650,000.00
01-Sep-24	0.00	36,587.50	36,587.50	1,650,000.00
01-Mar-25	525,000.00	36,587.50	561,587.50	1,125,000.00
01-Sep-25	0.00	25,037.50	25,037.50	1,125,000.00
01-Mar-26	550,000.00	25,037.50	575,037.50	575,000.00
01-Sep-26	0.00	12,937.50	12,937.50	575,000.00
01-Mar-27	<u>575,000.00</u>	<u>12,937.50</u>	<u>587,937.50</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2009-2027	<u>\$7,475,000.00</u>	<u>\$3,526,830.70</u>	<u>\$11,001,830.70</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2008**  
**Dated May 1, 2008**  
**Issue Amount - \$11,585,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$11,585,000.00
01-Mar-09	\$1,100,000.00	\$221,421.88	\$1,321,421.88	10,485,000.00
01-Sep-09	0.00	202,171.88	202,171.88	10,485,000.00
01-Mar-10	885,000.00	202,171.88	1,087,171.88	9,600,000.00
01-Sep-10	0.00	187,790.63	187,790.63	9,600,000.00
01-Mar-11	670,000.00	187,790.63	857,790.63	8,930,000.00
01-Sep-11	0.00	177,740.63	177,740.63	8,930,000.00
01-Mar-12	695,000.00	177,740.63	872,740.63	8,235,000.00
01-Sep-12	0.00	166,446.88	166,446.88	8,235,000.00
01-Mar-13	720,000.00	166,446.88	886,446.88	7,515,000.00
01-Sep-13	0.00	154,296.88	154,296.88	7,515,000.00
01-Mar-14	745,000.00	154,296.88	899,296.88	6,770,000.00
01-Sep-14	0.00	141,259.38	141,259.38	6,770,000.00
01-Mar-15	465,000.00	141,259.38	606,259.38	6,305,000.00
01-Sep-15	0.00	132,831.25	132,831.25	6,305,000.00
01-Mar-16	485,000.00	132,831.25	617,831.25	5,820,000.00
01-Sep-16	0.00	123,737.50	123,737.50	5,820,000.00
01-Mar-17	505,000.00	123,737.50	628,737.50	5,315,000.00
01-Sep-17	0.00	113,953.13	113,953.13	5,315,000.00
01-Mar-18	525,000.00	113,953.13	638,953.13	4,790,000.00
01-Sep-18	0.00	103,453.13	103,453.13	4,790,000.00
01-Mar-19	390,000.00	103,453.13	493,453.13	4,400,000.00
01-Sep-19	0.00	95,896.88	95,896.88	4,400,000.00
01-Mar-20	410,000.00	95,896.88	505,896.88	3,990,000.00
01-Sep-20	0.00	87,696.88	87,696.88	3,990,000.00
01-Mar-21	425,000.00	87,696.88	512,696.88	3,565,000.00
01-Sep-21	0.00	78,931.25	78,931.25	3,565,000.00
01-Mar-22	445,000.00	78,931.25	523,931.25	3,120,000.00
01-Sep-22	0.00	69,116.25	69,116.25	3,120,000.00
01-Mar-23	465,000.00	69,116.25	534,116.25	2,655,000.00
01-Sep-23	0.00	59,118.75	59,118.75	2,655,000.00
01-Mar-24	485,000.00	59,118.75	544,118.75	2,170,000.00
01-Sep-24	0.00	48,509.38	48,509.38	2,170,000.00
01-Mar-25	505,000.00	48,509.38	553,509.38	1,665,000.00
01-Sep-25	0.00	37,462.50	37,462.50	1,665,000.00
01-Mar-26	530,000.00	37,462.50	567,462.50	1,135,000.00
01-Sep-26	0.00	25,537.50	25,537.50	1,135,000.00
01-Mar-27	555,000.00	25,537.50	580,537.50	580,000.00
01-Sep-27	0.00	13,050.00	13,050.00	580,000.00
01-Mar-28	<u>580,000.00</u>	<u>13,050.00</u>	<u>593,050.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2028	<u>\$11,585,000.00</u>	<u>\$4,259,423.24</u>	<u>\$15,844,423.24</u>	

Summary of  
Drainage Utility District  
Revenue Bond Indebtedness

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**Schedule of Revenue Bond Indebtedness - Drainage Utility District**  
**Composite Summary of All Issues**  
**Principal and Interest Requirements**  
**Fiscal Years 2009-2022**

<b>Maturity</b>	<b>Principal</b>	<b>Interest</b>	<b>Date Total</b>	<b>Fiscal Year Total</b>	<b>Fiscal Year</b>
01-Mar-09	\$885,000.00	\$168,331.88	\$1,053,331.88		
01-Sep-09	0.00	152,768.13	152,768.13	\$1,206,100.01	2009
01-Mar-10	920,000.00	152,768.13	1,072,768.13		
01-Sep-10	0.00	135,519.38	135,519.38	1,208,287.51	2010
01-Mar-11	960,000.00	135,519.38	1,095,519.38		
01-Sep-11	0.00	116,571.88	116,571.88	1,212,091.26	2011
01-Mar-12	1,005,000.00	116,571.88	1,121,571.88		
01-Sep-12	0.00	96,123.76	96,123.76	1,217,695.64	2012
01-Mar-13	575,000.00	96,123.76	671,123.76		
01-Sep-13	0.00	82,543.76	82,543.76	753,667.52	2013
01-Mar-14	405,000.00	82,543.76	487,543.76		
01-Sep-14	0.00	73,032.51	73,032.51	560,576.27	2014
01-Mar-15	395,000.00	73,032.51	468,032.51		
01-Sep-15	0.00	63,606.26	63,606.26	531,638.77	2015
01-Mar-16	415,000.00	63,606.26	478,606.26		
01-Sep-16	0.00	53,565.01	53,565.01	532,171.27	2016
01-Mar-17	430,000.00	53,565.01	483,565.01		
01-Sep-17	0.00	42,985.63	42,985.63	526,550.64	2017
01-Mar-18	455,000.00	42,985.63	497,985.63		
01-Sep-18	0.00	31,641.88	31,641.88	529,627.51	2018
01-Mar-19	375,000.00	31,641.88	406,641.88		
01-Sep-19	0.00	22,209.38	22,209.38	428,851.26	2019
01-Mar-20	390,000.00	22,209.38	412,209.38		
01-Sep-20	0.00	12,346.88	12,346.88	424,556.26	2020
01-Mar-21	245,000.00	12,346.88	257,346.88		
01-Sep-21	0.00	6,375.00	6,375.00	263,721.88	2021
01-Mar-22	<u>255,000.00</u>	<u>6,375.00</u>	<u>261,375.00</u>	<u>261,375.00</u>	2022
Totals	<u>\$7,710,000.00</u>	<u>\$1,946,910.80</u>	<u>\$9,656,910.80</u>	<u>\$9,656,910.80</u>	

**MESQUITE**

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**City of Mesquite  
Schedule of Drainage Utility District Debt  
Principal and Interest Requirements  
Fiscal Year 2008-09**

<u>Issue</u>	<u>Outstanding Balance 10-1-08</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Municipal Drainage Utility System Revenue Refunding and Improvement Bonds-Series 1998	\$1,810,000.00	\$240,000.00	\$83,120.00	\$323,120.00
Municipal Drainage Utility System Revenue Bonds-Series 2000	1,465,000.00	90,000.00	74,590.00	164,590.00
Municipal Drainage Utility System Revenue Bonds-Series 2002	2,700,000.00	145,000.00	116,000.01	261,000.01
Municipal Drainage Utility System Revenue Refunding and Improvement Bonds-Series 2004	<u>1,735,000.00</u>	<u>410,000.00</u>	<u>47,390.00</u>	<u>457,390.00</u>
Total Municipal Drainage Utility System Debt Service Requirements-Fiscal Year 2008-09	<u>\$7,710,000.00</u>	<u>\$885,000.00</u>	<u>\$321,100.01</u>	<u>\$1,206,100.01</u>

**Municipal Drainage Utility System Revenue Refunding and Improvement Bonds**  
**Series 1998**  
**Dated August 1, 1998**  
**Issue Amount - \$2,530,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,810,000.00
01-Mar-09	\$240,000.00	\$44,335.00	\$284,335.00	1,570,000.00
01-Sep-09	0.00	38,785.00	38,785.00	1,570,000.00
01-Mar-10	255,000.00	38,785.00	293,785.00	1,315,000.00
01-Sep-10	0.00	32,728.75	32,728.75	1,315,000.00
01-Mar-11	260,000.00	32,728.75	292,728.75	1,055,000.00
01-Sep-11	0.00	26,423.75	26,423.75	1,055,000.00
01-Mar-12	275,000.00	26,423.75	301,423.75	780,000.00
01-Sep-12	0.00	19,720.63	19,720.63	780,000.00
01-Mar-13	295,000.00	19,720.63	314,720.63	485,000.00
01-Sep-13	0.00	12,345.63	12,345.63	485,000.00
01-Mar-14	115,000.00	12,345.63	127,345.63	370,000.00
01-Sep-14	0.00	9,470.63	9,470.63	370,000.00
01-Mar-15	85,000.00	9,470.63	94,470.63	285,000.00
01-Sep-15	0.00	7,303.13	7,303.13	285,000.00
01-Mar-16	90,000.00	7,303.13	97,303.13	195,000.00
01-Sep-16	0.00	4,996.88	4,996.88	195,000.00
01-Mar-17	95,000.00	4,996.88	99,996.88	100,000.00
01-Sep-17	0.00	2,562.50	2,562.50	100,000.00
01-Mar-18	<u>100,000.00</u>	<u>2,562.50</u>	<u>102,562.50</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2018	<u>\$1,810,000.00</u>	<u>\$353,008.80</u>	<u>\$2,163,008.80</u>	

**Municipal Drainage Utility District System Revenue Bonds  
Series 2000  
Dated December 1, 2000  
Issue Amount - \$2,085,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,465,000.00
01-Mar-09	\$90,000.00	\$38,386.25	\$128,386.25	1,375,000.00
01-Sep-09	0.00	36,203.75	36,203.75	1,375,000.00
01-Mar-10	95,000.00	36,203.75	131,203.75	1,280,000.00
01-Sep-10	0.00	33,876.25	33,876.25	1,280,000.00
01-Mar-11	100,000.00	33,876.25	133,876.25	1,180,000.00
01-Sep-11	0.00	31,376.25	31,376.25	1,180,000.00
01-Mar-12	105,000.00	31,376.25	136,376.25	1,075,000.00
01-Sep-12	0.00	28,751.25	28,751.25	1,075,000.00
01-Mar-13	110,000.00	28,751.25	138,751.25	965,000.00
01-Sep-13	0.00	25,946.25	25,946.25	965,000.00
01-Mar-14	115,000.00	25,946.25	140,946.25	850,000.00
01-Sep-14	0.00	22,985.00	22,985.00	850,000.00
01-Mar-15	125,000.00	22,985.00	147,985.00	725,000.00
01-Sep-15	0.00	19,703.75	19,703.75	725,000.00
01-Mar-16	130,000.00	19,703.75	149,703.75	595,000.00
01-Sep-16	0.00	16,258.75	16,258.75	595,000.00
01-Mar-17	135,000.00	16,258.75	151,258.75	460,000.00
01-Sep-17	0.00	12,613.75	12,613.75	460,000.00
01-Mar-18	145,000.00	12,613.75	157,613.75	315,000.00
01-Sep-18	0.00	8,662.50	8,662.50	315,000.00
01-Mar-19	155,000.00	8,662.50	163,662.50	160,000.00
01-Sep-19	0.00	4,400.00	4,400.00	160,000.00
01-Mar-20	<u>160,000.00</u>	<u>4,400.00</u>	<u>164,400.00</u>	<u>0.00</u>
Bonds to be Retired Fiscal Years 2009-2020	<u>\$1,465,000.00</u>	<u>\$519,941.25</u>	<u>\$1,984,941.25</u>	

**Municipal Drainage Utility System Revenue Bonds**  
**Series 2002**  
**Dated December 16, 2002**  
**Issue Amount - \$3,535,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$2,700,000.00
01-Mar-09	\$145,000.00	\$59,250.63	\$204,250.63	2,555,000.00
01-Sep-09	0.00	56,749.38	56,749.38	2,555,000.00
01-Mar-10	150,000.00	56,749.38	206,749.38	2,405,000.00
01-Sep-10	0.00	53,974.38	53,974.38	2,405,000.00
01-Mar-11	155,000.00	53,974.38	208,974.38	2,250,000.00
01-Sep-11	0.00	50,951.88	50,951.88	2,250,000.00
01-Mar-12	165,000.00	50,951.88	215,951.88	2,085,000.00
01-Sep-12	0.00	47,651.88	47,651.88	2,085,000.00
01-Mar-13	170,000.00	47,651.88	217,651.88	1,915,000.00
01-Sep-13	0.00	44,251.88	44,251.88	1,915,000.00
01-Mar-14	175,000.00	44,251.88	219,251.88	1,740,000.00
01-Sep-14	0.00	40,576.88	40,576.88	1,740,000.00
01-Mar-15	185,000.00	40,576.88	225,576.88	1,555,000.00
01-Sep-15	0.00	36,599.38	36,599.38	1,555,000.00
01-Mar-16	195,000.00	36,599.38	231,599.38	1,360,000.00
01-Sep-16	0.00	32,309.38	32,309.38	1,360,000.00
01-Mar-17	200,000.00	32,309.38	232,309.38	1,160,000.00
01-Sep-17	0.00	27,809.38	27,809.38	1,160,000.00
01-Mar-18	210,000.00	27,809.38	237,809.38	950,000.00
01-Sep-18	0.00	22,979.38	22,979.38	950,000.00
01-Mar-19	220,000.00	22,979.38	242,979.38	730,000.00
01-Sep-19	0.00	17,809.38	17,809.38	730,000.00
01-Mar-20	230,000.00	17,809.38	247,809.38	500,000.00
01-Sep-20	0.00	12,346.88	12,346.88	500,000.00
01-Mar-21	245,000.00	12,346.88	257,346.88	255,000.00
01-Sep-21	0.00	6,375.00	6,375.00	255,000.00
01-Mar-22	<u>255,000.00</u>	<u>6,375.00</u>	<u>261,375.00</u>	<u>0.00</u>
 Bonds to be Retired				
Fiscal Years 2009-2022	<u>\$2,700,000.00</u>	<u>\$960,020.75</u>	<u>\$3,660,020.75</u>	

**Municipal Drainage Utility System Revenue Refunding and Improvement Bonds  
Series 2004  
Dated April 5, 2004  
Issue Amount - \$3,360,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$1,735,000.00
01-Mar-09	\$410,000.00	\$26,360.00	\$436,360.00	1,325,000.00
01-Sep-09	0.00	21,030.00	21,030.00	1,325,000.00
01-Mar-10	420,000.00	21,030.00	441,030.00	905,000.00
01-Sep-10	0.00	14,940.00	14,940.00	905,000.00
01-Mar-11	445,000.00	14,940.00	459,940.00	460,000.00
01-Sep-11	0.00	7,820.00	7,820.00	460,000.00
01-Mar-12	<u>460,000.00</u>	<u>7,820.00</u>	<u>467,820.00</u>	<u>0.00</u>
Bonds to be Retired				
Fiscal Years 2009-2012	<u>\$1,735,000.00</u>	<u>\$113,940.00</u>	<u>\$1,848,940.00</u>	

**MESQUITE**  
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## Miscellaneous Budget Information

**MESQUITE**

T E X A S

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AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, PROVIDING FUNDS FOR THE FISCAL YEAR 2008-09 BY APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES OF THE CITY OF MESQUITE FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That for the purpose of providing the funds necessary and proposed to be expended in the budget of the City of Mesquite for the fiscal year beginning October 1, 2008, and ending September 30, 2009, the budget heretofore prepared by the City Manager and submitted to the City Council for consideration and approval be and the same is hereby appropriated and set aside for the maintenance of the City of Mesquite, together with the various activities and improvements as set forth in said budget.


SECTION 2. That the said budget for the fiscal year 2008-09, as indicated in the total amounts allocated for the expenditures by, for and upon each fund, function and activity approved herein, shall be attached to and made a part of this ordinance the same as if copied in full herein.

SECTION 3. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

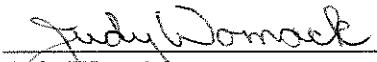
SECTION 4. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the validity of the remaining provisions of this ordinance shall not be affected and shall remain in full force and effect.

SECTION 5. That the necessity for making and approving a budget for the fiscal year 2008-09, as required by the laws of the State of Texas, creates an urgency and emergency and requires that this ordinance shall take effect immediately from and after its passage.


DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 15th day of September, 2008.

  
\_\_\_\_\_  
John Monaco  
Mayor

ATTEST:

  
\_\_\_\_\_  
Judy Womack  
City Secretary

APPROVED:

361   
\_\_\_\_\_  
B. J. Smith  
City Attorney

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, LEVYING THE AD VALOREM TAXES FOR THE YEAR 2008 AT A RATE OF \$0.64 PER \$100.00 ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF MESQUITE AS OF JANUARY 1, 2008, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR PLACE OF PAYMENT; APPROVING THE 2008 TAX ROLLS AND ANY SUPPLEMENT THERETO; PROVIDING CERTAIN EXEMPTIONS; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2008 on all taxable property, real, personal and mixed situated within the corporate limits of the City of Mesquite, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.64 on each \$100.00 assessed valuation of taxable property with a ratio of 100 percent of the market value and shall be apportioned and distributed as follows:

For the purpose of defraying the current operating expenses of the municipal government, a tax of \$0.48727 and for interest and sinking fund of the municipal government, a tax of \$0.15273 on each \$100.00 assessed value of taxable property with a ratio of 100 percent of the market value.

SECTION 2. Provided, however, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$65,000.00 on the residence homestead of individuals over the age of 65 years of age, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j).

Provided, also, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$15,000.00 on the residence homestead for a disabled person, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j). A person must be classified as "disabled" for Social Security purposes and must be the owner of the property to qualify for the exemption.

Provided, however, that a person's qualification allows eligibility for only one exemption: the over-65 years of age exemption or the disabled person exemption.

SECTION 3. That all ad valorem taxes shall become due and payable on October 1, 2008, and all ad valorem taxes for the year 2008 shall become delinquent after January 31, 2009. If any person fails to pay the ad valorem taxes on or before the 31st day of January, 2009, the following penalties shall be payable thereon, to wit: during the month of February, six percent and an additional one percent for each month prior to July 1st and 12 percent on July 1st and thereafter.

SECTION 4. That taxes are payable in Mesquite, Texas, at City Hall located at 711 North Galloway. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. That the 2008 tax rolls, as presented to the City Council, together with any supplement thereto, be and the same are hereby approved.


SECTION 6. That all delinquent tax accrues interest at a rate of one percent for each month or portion of a month the tax remains unpaid.

SECTION 7. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

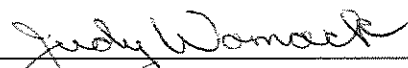
SECTION 8. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

SECTION 9. That it is necessary that this ordinance be enacted in order to authorize the collection of ad valorem taxes for 2008, creates an urgency and an emergency and requires that this ordinance shall take effect immediately from and after its passage as the law in such cases provides.

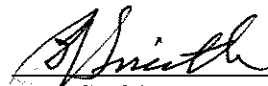
DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 15th day of September, 2008.

  
\_\_\_\_\_  
John Monaco  
Mayor

ATTEST:

  
\_\_\_\_\_  
Judy Womaek  
City Secretary

APPROVED:

  
\_\_\_\_\_  
B. J. Smith  
City Attorney

## Glossary

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**Abatement** – A complete or partial cancellation of a levy imposed by a governmental unit. Abatements usually apply to tax levies, special assessments, or service charges.

**Account** – A financial reporting unit for budget, management, or accounting purposes.

**Account Group** – Used to establish accounting control and accountability for the City’s general fixed assets and general long-term debt. The City of Mesquite has two account groups: 1) General Fixed Assets Group, and 2) General Long-Term Debt Group.

**Accrual Basis** – A basis of accounting in which transactions and events are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Activity** – Departmental efforts that contribute to the achievement of a specific set of program objectives.

**Actual** – Refers to the final audited revenue and expenditure results of operations for the fiscal year indicated.

**Actuarial** – A person or methodology that makes determinations based on time and risk factors of required contributions to achieve future funding levels, such as funding retirement or health care liabilities.

**Adopted** – Refers to the revenue and expenditure estimates initially approved by the City Council for the fiscal year indicated.

**Adopted Budget** – The proposed budget as initially formally approved by the City Council.

**Ad Valorem Tax** – Tax levied in proportion to the value of both real and personal property against which it is levied.

**Amended** – Refers to revised revenue and expenditure estimates for the fiscal year indicated that are approved by the City Council as a result of unanticipated revenues.

**Appropriation** – A legal authorization granted by the legislative body to incur expenditures and obligations for specific purpose. An appropriation is usually limited in amount and as to the time it may be expended.

**Assessed Valuation** – A valuation set upon real estate or other property by the Dallas Central Appraisal District as a basis for levying property taxes, which is currently 100% of market value. Taxable valuation is calculated from the assessed valuation.

**Assessment Ratio** – The ratio at which the tax rate is applied to the tax base, currently per \$100 valuation.

**Asset** – Resources owned or held by a government, which have monetary value.

**Attrition** – A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs. A temporary condition is commonly referred to as a frozen position or hiring freeze.

**Authorized Positions** – Employee positions, which are authorized in the adopted budget, to be filled during the year.

## Glossary

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**Balanced Budget** – A budget in which planned funds or revenues available are equal to fund planned expenditures.

**Benefits** – Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits, health care, social security, or due upon termination of employment.

**Bond** – Written evidence of the issuer's obligation to repay a specified principal amount of money (the face amount of the bond) on a particular date (the maturity date), together with interest at a stated rate, or according to a formula for determining that rate. Bonds are primarily used to finance capital projects and are usually issued (sold) in denominations of \$5,000.

**Bond Rating** – The rating established by a rating company (Moody's, Standard and Poors, Fitch) that assesses the City's financial stability, resources and capacity to repay the financing issue by evaluating the organization's administrative management, financial management, debt load and local economy.

**Bond Refinancing** – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Bonds Authorized and Unissued** – Bonds which have been legally authorized by voters, but have not yet been issued, and which can be issued and sold without further voter approval.

**Bonds Issued** – Bonds which have been sold and proceeds used for designated purposes as authorized by the voters.

**Budget** – A plan of financial operation embodying an estimate of proposed expenditures for a given period, and the proposed means of financing. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. Once adopted, the budget is the legal authorization to expend City funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, City Charter, and/or administrative rules and regulations.

**Budget Calendar** – The schedule of key dates, which a government follows in preparation and adoption of the budget.

**Budget Deficit** – Amount by which the City's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**Budget Message** – A general discussion of the proposed budget as presented in writing to the legislative body.

**Budget Surplus** – Amount by which the City's budget receipts exceed its budget outlays for a given period, usually a fiscal year.

**Capital Assets** – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets and are depreciated over the useful life of the fixed asset.

**Capital Budget** – The appropriation of bond proceeds or operating revenue for improvements to facilities and other fixed assets or infrastructure.

**Capital Expenditure (Outlay)** – An expenditure to acquire long-term assets. The asset will have a unit cost of \$1,000 or more and a useful life at least two years after date of acquisition.

## Glossary

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**Capital Improvement Program (CIP)** – A plan for capital project expenditures to be incurred each year over a fixed number of years to meet capital needs arising from the City’s long-term financial plan.

**Capital Lease** – An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to a government’s physical assets or significantly increase their useful life. Also called capital improvements, the assets are significant capital expenditures with a useful life of 5 years or more and minimum value of \$5,000 or more.

**Cash Basis** – A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Certificates of Obligation (CO)** – Legal debt instruments used to finance capital improvement projects. Certificates of Obligation are backed by the full faith and credit of the governmental entity and are fully payable from a property tax levy. Certificates of Obligation differ from General Obligation debt in that they may be approved by the City Council without prior voter approved.

**Charges for Current Services** – Revenue resulting from user fees for various City services, such as garbage collection fees or animal adoption fees.

**City Charter** – Refers to the Home Rule Charter adopted by Mesquite voters on August 22, 1953 pursuant to State law, which establishes the City’s governmental structure (Council-Manager Form of Government) and provides for the distribution of powers and duties among the legislative body and various appointive officers.

**Comprehensive Annual Financial Report (CAFR)** – A report prepared by the Accounting Division of the Finance Department, usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: 1) a balance sheet that compares assets with liabilities and fund balance, and 2) an operating statement that compares revenues with expenditures.

**Community Development Block Grant (CDBG)** – An entitlement grant program authorized by the federal government, which provides a federal grant each year in which the program is authorized by Congress. The entitlement is based upon a formula that includes the City’s population. CDBG proceeds are limited to specific eligible uses and projects that generally benefit low- and moderate-income persons.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**Contingency** – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services** – Services rendered to the City by private firms, individuals, or other governmental agencies, such as utilities, rent, maintenance agreements, and professional consulting services.

**Credit Rating** – The creditworthiness of a governmental unit as determined by an independent rating agency. The City of Mesquite is rated by two rating agencies: 1) Moody’s Investor Service and 2) Standard and Poor’s. See Bond Rating.

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**Debt Limit** – The maximum amount of gross or net debt that is legally permitted. The Constitution of the State of Texas and the City of Mesquite set no legal debt limit; however, the amount of debt is limited by the overall tax rate, which includes both the portion for debt service and ongoing operations, and which can never exceed 2.5% of the taxable valuation.

**Debt Ratios** – Comparative statistics showing the relationship between the City's outstanding debt and such factors as its tax base, income or population. Such ratios are often used in the process of determining credit quality of a bond issue.

**Debt Service** – The annual payments required to support debt issues, including interest and principal payments.

**Debt Service Fund** – A fund used to account for the accumulation of resources for and payment of general long-term debt principal, interest and related costs of issuance. Also known as an Interest and Sinking Fund.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

**Department** – A basic organizational unit of government which is functionally unique in its delivery of services, and which may be sub-divided into divisions, programs, activity groups and/or activities.

**Depreciation** – The decrease in value of physical assets due to use and the passage of time.

**Designated** – Funds that have been identified to be spent for a specific purpose. This differs from reserved funds, in that there is no legal requirement for funds that have been designated.

**Development-related Fees** – Those fees and charges for services generated by building, development and growth in the community, such as building permits, development review fees and inspection permits.

**Disbursement** – The expenditure of monies from an account.

**Distinguished Budget Presentation Awards Program** – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Drainage Utility District** – A special revenue district authorized by State law to account for funds reserved for drainage and flood improvements, erosion control and ongoing costs related to mandated permit requirements under the federal and state Pollutant Discharge Elimination Program. Established in 1989, a \$3.00 per month charge for residences, and a \$0.05 cent charge per 100 square feet of impervious area for commercial businesses, are imposed to generate the designated, reserved revenue.

**Effective Tax Rate** – The tax rate, when applied to the taxable assessed valuation would produce the same total taxes as the previous year when compared to properties taxed in both years. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations for different years.

**Encumbrance** – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Enterprise Fund** – A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees of the activity.

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**Entitlement** – Payments to which local government units are entitled, pursuant to an allocation formula determined by the agency providing the monies, an example is the CDBG program administered by HUD.

**Escrow** – Money or property held in the custody of a third party that is expended or returned only after the fulfillment of specific conditions, such as the perpetual maintenance of screening walls.

**Evening With A Cop** – A series of small group sessions involving at-risk young people, role-model young people, police officers, Parks and Recreation employees and municipal officials. The program can include a visit to the police station and jail, a cookout at the City's rustic day camp, a city tour, including visits to the location of current police calls and one-on-one conversation opportunities.

**Expenditure** – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

**Fines and Forfeitures** – A variety of fees, fines and forfeitures collected by city, state or federal court system, including traffic fines, drug seizures and other court fees.

**First Responder** – Fire equipment (other than an ambulance) staffed with EMS-trained Firefighters.

**Fiscal Year** – A 12-month period of time that designates the operating year for accounting and budgeting purposes, and at the end of which a government determines its financial position and results of operations. The Fiscal Year for the City of Mesquite begins October 1 and ends September 30 each year.

**Fixed Assets** – Assets of a long-term character that are intended to held or used, such as buildings, land, or other improvements like streets or water lines.

**Franchise Fee** – Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries and rights-of-way, such as electricity providers, cable companies or taxi services.

**Frozen Position** – A temporary method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

**Full Faith and Credit** – A pledge of the City of Mesquite's general taxing power to repay debt obligations.

**Full-Time Equivalent (FTE)** – A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to .5 of a full-time position.

**Function** – A group of related activities aimed at accomplishing a major service or regulatory program for which a governmental unit is responsible.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liability obligations, reserves, and equities which are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance** – The excess of the assets of a fund over its liabilities, reserves and carryover.

**General Fixed Assets Account Group** – An account used to report fixed assets.

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**General Fund** – The primary fund used to account for all financial transactions applicable to the general operations of the City, including police, fire, public works parks and recreation and general government. There is only one General Fund.

**General Government** – City departments or activities that provide administrative or internal services and support to the organization. The term is also used to classify employees other than commissioned (sworn) fire and police employees.

**General Long-Term Debt Account Group** – An account used to report long-term debt payable from general revenues and backed by the full faith and credit of a governmental unit.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards of and guidelines for financial accounting and reporting. Adherence to GAAP assures that financial reports of all state and local governments, regardless of jurisdictional legal provisions and customs, contain the same types of financial statements and disclosures, for the same categories and types of funds and account groups, based on the same measurement and classification criteria.

**General Obligation Bond (GO)** – A type of bond backed by the full faith, credit and taxing power of the City. Such bonds constitute debts of the issuer and require voter approval prior to issuance.

**Goal** – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

**Government Finance Officers Association (GFOA)** – A professional association of state/provincial and local finance officers in the United States and Canada, established in 1906, and comprising over 16,000 members dedicated to the sound management of government financial resources.

**Grant** – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending on the grantee.

**Gross Receipts Tax** – More commonly referred to as franchise fees, these revenues are paid by public service businesses for use of City property in conducting their businesses. The City collects electric, gas, telephone, cable TV, bingo, commercial solid waste, and taxi gross receipts.

**Home Rule City** – A municipality that operates under a municipal charter that has been adopted or amended as authorized by Article XI, Section 5, of the Texas Constitution. A home rule city must have a population of more than 5,000 people. Home rule cities and what they may or may not do are governed by the State Constitution of Texas as opposed to general law cities who must operate in accordance with specified state laws of Texas.

**Hotel Occupancy Tax** – A tax authorized by State law that allows the City to assess a tax not to exceed 7% of the rental rate for a hotel/motel room to be used in a manner which directly enhances or promotes tourism and the convention and hotel industry. The City currently collects the 7% maximum and disburses 4% to the Mesquite Convention and Visitors Bureau, 1% to the Mesquite Arts Council, and 1% to Historic Mesquite, Inc. and the remaining 1% retained by the City for promotion of tourism.

**Household Hazardous Waste** – Household products that are not allowed in public landfills and are not picked up by City solid waste crews, such as used tires, batteries, and motor oil. Mesquite residents may drop off their household hazardous waste items at a convenience center.

**Housing and Urban Development (HUD)** – A department of the federal government that carries out programs and activities to improve housing conditions, increase homeownership, and support community

## Glossary

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development. The City administers two HUD programs, the Community Development Block Grant and the Housing Choice Voucher programs.

**Impact Fee** – An estimated cost of providing needed improvement or additions to public infrastructure systems depleted by development. The City currently collects roadway impact fees from new development.

**Independent Auditor** – An auditor who is independent of the governmental unit whose accounts are being audited.

**Index Offense** – An offense, which, due to its seriousness, frequency of occurrence and likelihood of being reported to the police, has been selected to serve as an index for evaluating fluctuations in the volume of crime. Index Offenses are: murder, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson.

**Indirect Cost** – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

**Infrastructure** – Public domain fixed assets including roads, bridges, drainage systems, traffic signals and lighting, water and sewer systems, and other items that have value only to the City.

**Insurance Services Office (ISO) Rating** – A rating system of fire protection in communities conducted by the Insurance Services Office, Inc. Also known as the ISO Public Protection Classification program, or PPC, the process grades a community's fire protection on a scale of 1-10, based on ISO's Fire Suppression Rating Schedule. The ratings are commonly used by insurance underwriters in determining insurance premium rates for homeowners and businesses. The City of Mesquite has a rating of "1", the best rating available.

**Interest and Sinking Fund** – See Debt Service Fund.

**Interest Income** – Revenue associated with the City cash management activities of investing fund balances.

**Interfund Transfer** – The movement of monies between funds of the same governmental entity.

**Intergovernmental Revenue** – Revenue received from federal, state and other local government sources in the form of grants, shared revenues, or payments in lieu of taxes.

**Interlocal Agreement** – A contractual agreement between two or more governmental entities, such as the City's agreement with the City of Dallas for water use.

**Internal Service Fund** – A fund established to account for an entity that provides goods and services to other City entities and charges those entities for the goods and services provided. The City operates two Internal Service Funds: 1) Group Medical Insurance Fund, and 2) General Liability Insurance Fund.

**Judgment** – An amount to be paid or collected by a governmental unit as the result of a court decision.

**Law Enforcement Teaching Students (LETS)** – A program of the police department that teaches students how to cope with peer pressure and substance abuse issues. The program also provides an educational foundation to fifth and seventh grade students for building skills in sound decision-making.

**Legal Debt Margin** – See Debt Limit.

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**Levy** – To impose taxes, special assessments or service charges for the support of government activities.

**Licenses and Permits** – Revenues raised for the purpose of recovering the costs associated with regulating business activity. Many of these fees are regulatory in nature in order to ensure compliance with the law.

**Long-Term Debt** – Debt with a maturity of more than one year after the date of issuance, but generally refers to bonded debt with 15 or more years maturity.

**Long-Term Financial Plan** – Multiyear financial planning process that combines financial forecasting and debt analysis over a five to ten year horizon to identify future fiscal imbalances and strategies to secure financial sustainability.

**Major Fund** – A fund that represents significant activities of the City, where revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

**Mandate** – A requirement from a higher level of government that a lower government perform a task in a particular way or standard, and often without any financial assistance – known as “unfunded mandates.”

**Merit Increase** – A percent increase in base salary for employees based on satisfactory job performance.

**Mesquite Quality of Life Corporation (4B)** – An entity and fund used to account for special revenue collected from a one-half cent local sales and use tax devoted to economic development. The local sales tax option, known as “4B” for Section 4B of the State Development Corporation Act of 1979, was adopted by Mesquite voters on August 14, 1999. Revenues generated by the one-half cent sales tax are limited by the referendum to public safety, transportation, and park and recreation projects eligible under State law.

**Mission Statement** – A broad statement of purpose derived from an organization’s and/or community’s values and vision statement.

**Modified Accrual Basis** – A basis of accounting under which expenditures, other than accrued interest on general long-term debt, are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenues earned.

**National Crime Information Center/Texas Crime Information Center (NCIC/TCIC)** – A national or state database where information on wanted persons, stolen vehicles and criminal histories is maintained and accessed by police officers in the field.

**National Pollutant Discharge Elimination System (NPDES)** – Refers to the mandated storm water discharge permit system required under the Clean Water Act Amendments adopted by Congress in 1987. The permit requirements include among other things, adopting a comprehensive drainage ordinance, operating a street sweeping program and public education program to help protect watersheds from pollution due to runoff or direct discharges into waterways.

**Neighborhood Crime Watch** – A neighborhood-based organization, which, with support from the police department, promotes crime awareness and crime prevention.

**Net Budget** – The legally adopted budget less all interfund transfers and interdepartmental charges.

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**Non-Index Offense** – An offense other than the eight Index Offenses. These offenses are excluded because of their infrequency (i.e., kidnapping), or because the nature of the offense is such that they are often unknown to the police (i.e., receiving stolen property, drug abuse).

**Non-Major Fund** – Any fund that does not meet the 10% threshold of revenues or expenditures to the total appropriated budget in order to be considered a Major Fund.

**Objective** – Something to be accomplished in specific, well defined and measurable terms and that is achievable within a specified time frame.

**Object Level** – An expenditure classification referring to various levels of detail for expenditures, such as electricity, office supplies, computer supplies, etc.

**Obligations** – Amounts that a government may be legally required to meet out its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Offense Report** – A report that documents an incident requiring attention from police. The report contains identifying data and details related to the incident.

**Open Records Request** – A request for governmental information held by the police department. The request and the information released must comply with the provisions of the Texas Public Information Act.

**Operating Expenses** – The cost for personnel, materials and equipment required for a department to function.

**Operating Revenue** – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Opticom** – A traffic signal preemption system that uses high energy, infrared light to grant authorized emergency vehicles momentary right-of-way at signalized intersections.

**Ordinance** – A formal legislative enactment by the City Council of a municipality that carries the full faith and effect of the law within corporate boundaries of the City unless in conflict with any higher form of law, such as a state statute or constitutional provision.

**Other Bond Expense** – An expenditure category for expenditures related to issuing bonds, other than principal and interest, such as payments to financial advisors, legal bond counsel and bond underwriters.

**Other Expenditures** – A category for miscellaneous expenditures that cannot be classified as personnel, supplies, contractual, capital outlay or some other defined expenditure category.

**Other Financing Uses** – An expenditure category to classify interfund transfers.

**Outstanding Debt** – The amount of long-term bonded debt, or principal and interest payments remaining to be paid for all issues, including current year principal and interest payments.

**Overlapping Debt** – The proportionate share of the debts of local governmental units located wholly or in part within the limits of the reporting government, which must be borne by property within each governmental unit.

**Pay-as-you-go Basis** – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

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**Per Capita** – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

**Performance Measure** – Data collected to determine how effective or efficient a program is in achieving its objectives.

**Personal Property Notes (PPNs)** – Short-term obligations, usually five years, used to purchase motor vehicles, personal computers and related capital equipment with similar service life.

**Personal Services** – Expenditures for salaries, wages, and fringe benefits of a government's employees.

**Present Value** – The discount value of a future amount of cash, assuming a given rate of interest, to take into account the time value of money. A dollar is worth a dollar today, but is worth less than today's dollar tomorrow, and even less further in the future.

**Property Tax** – Another term for Ad Valorem Tax. See Ad Valorem Tax.

**Proprietary** – A type of fund similar to those found in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. There are two categories of proprietary funds used by the City: 1) enterprise funds, and 2) internal service funds.

**Referendum** – A direct vote in which the registered voters are asked to either accept or reject a particular proposal, initiative, or proposition.

**Reinvestment Zone** – The established boundaries of an area designated as a tax increment financing district.

**Reserve** – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resolution** – A legislative act by the City Council with less legal formality than an ordinance.

**Resources** – Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.

**Revenue** – Monies received from all sources, with the exception of fund balance, that may be used to fund expenditures in a fiscal year.

**Revenue Bond** – A type of bond backed by the net revenues of user fees collected for a specific public enterprise, such as a water and sewer system. Generally net revenues must not exceed the average principal and interest payments for outstanding bonds by a certain ratio known as Revenue Bond Coverage.

**Revenue Bond Coverage** – The ratio of net revenue available for debt service to the average annual debt service requirements of an issue of revenue bonds. The City's Water and Sewer Fund bond coverage is 1.50 times the average annual principal and interest for outstanding bonds, meaning anticipated net revenues must never be less than this amount.

**Rollback Rate** – The effective operating tax rate required to raise the same ad valorem tax revenues as were levied the prior year, plus an extra 8% as currently set by State law. The rollback rate is the highest tax rate the City could impose before taxpayers could initiate a rollback petition to force a referendum for voters to decide on the proposed tax rate or the calculated effective rate.

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**Sales Tax** – A state or local percentage tax on the sale of certain goods and services. The State sales and use tax rate is 6.25%, and State law limits the collection of local sales tax to no more than 2% for a total statutory limit of 8.25%. The City currently collects the full 2% allowed by law.

**School Resource Officer (SRO)** – A police officer that provides direct law enforcement assistance to the MISD through the placement of a police officer in each of the five MISD high schools and six middle schools. The SRO staff includes one sergeant and 16 police officers.

**Service Level** – Services or products, which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**Slama Bama Jama** – A unique series of presentations in middle schools involving police officers performing demonstrations of slam-dunk basketball to the accompaniment of contemporary music, smoke, lights, etc., followed by a series of dramatic skits with an anti-gang, anti-violence message.

**Special Assessment** – A compulsory levy made by a local government against certain properties to defray part of all of the cost of a specific improvement of services which is presumed to be of general benefit to the public and of special benefit to such properties.

**Statute** – A written law enacted by a duly organized and constituted legislative body.

**Supplies** – An expenditure category for non-contractual, expendable materials and operating supplies, less than \$1,000 in unit cost, which are necessary to conduct departmental operations.

**Taxable Valuation** – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law, such as exemptions for disability or for persons age 65 and older.

**Tax Base** – All taxable forms of wealth under the City's jurisdiction.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer charges.

**Tax Increment Finance (TIF) District** – A special tool that the City can use to generate money for economic development in a specific geographic area. TIFs allow the City to re-invest all new property tax dollars back into the designated area rather than the City as a whole. These "new" revenues – also called "increments" – arise if new development takes place in the TIF district, or if the value of existing properties rises. These funds can be spent on public works projects or given as subsidies to encourage private development. The City currently has two appropriated TIF District funds established: 1) Towne Centre TIF, and 2) Rodeo City TIF.

**Tax Levy** – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base, for example \$0.62/\$100 represents the City's current tax rate of sixty-two cents per one hundred dollars of taxable valuation.

**Transfers In/Out** – Amounts transferred from one fund to another to assist in financing the services for the receipt fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds.

## Glossary

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**Unappropriated** – Not obligated for a specific purpose; undesignated.

**Undesignated** – Without a specific purpose.

**Unreserved Fund Balance** – The portion of a fund’s balance that is not restricted, or designated, for a specific purpose and is available for general appropriation.

**User Charges (Fees)** – Charges for specific governmental services. These fees cover the cost of providing a service to the user, or the one who directly benefits from the service.

**Vision** – A guiding statement describing a desirable future state toward which efforts should be directed, such as “A Home for Families; A livable community with quality neighborhoods, convenient amenities, strong retail tax base and opportunities for the future” – Current City Council’s vision statement adopted February 2003.

**Water and Sewer Fund** – The enterprise fund used to account for the delivery of water and sewer services to the customers. This fund is financed and operated in a manner similar to a private business enterprise where the expenses of providing services are recovered primarily through user charges.

**Workers’ Compensation** – A state-regulated insurance program that pays medical bills and replaces some lost wages for employees who are injured at work or who have work-related diseases or illnesses.

**Working Capital** – Current assets less current liabilities, the fund balance of an enterprise fund.

## Glossary of Commonly Used Acronyms

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<b>ACH</b> – Automatic Clearinghouse	<b>GFOA</b> – Government Finance Officers Association
<b>ADA</b> – Americans with Disabilities Act	<b>GIS</b> – Geographic Information Systems
<b>AFIS</b> – Automated Fingerprint Identification System	<b>GO</b> – General Obligation Bond
<b>CAFR</b> – Comprehensive Annual Financial Report	<b>HMO</b> – Health Maintenance Organization
<b>CDBG</b> – Community Development Block Grant	<b>HOME</b> – HOME Investment Partnership Grant
<b>CDC</b> – Centers for Disease Control and Prevention	<b>HR</b> – Human Resources
<b>CID</b> – Criminal Investigations Division	<b>HUD</b> – Department of Housing and Urban Development
<b>CIP</b> – Capital Improvement Program	<b>HVAC</b> – Heating Ventilating and Air Conditioning
<b>CO</b> – Certificate of Occupancy	<b>ISO</b> – Insurance Services Office, Inc.
<b>CO</b> – Certificates of Obligation	<b>ISTEA</b> – Intermodal Surface Transportation Efficiency Act
<b>COBRA</b> – Consolidated Omnibus Budget Reconciliation Act	<b>KMB</b> – Keep Mesquite Beautiful, Inc.
<b>CPI</b> – Consumer Price Index	<b>LBJ</b> – LBJ Freeway
<b>DCAD</b> – Dallas Central Appraisal District	<b>LED</b> – Light Emitting Diode
<b>DUD</b> – Drainage Utility District	<b>LETS</b> – Law Enforcement Teaching Students
<b>EMS</b> – Emergency Medical Services	<b>MAC</b> – Mesquite Arts Center
<b>EMT</b> – Emergency Medical Technician	<b>MFD</b> – Mesquite Fire Department
<b>EPA</b> – Environmental Protection Agency	<b>MIS</b> – Management Information Systems
<b>ETJ</b> – Extra Territorial Jurisdiction	<b>MISD</b> – Mesquite Independent School District
<b>FCC</b> – Federal Communication Commission	<b>MPD</b> – Mesquite Police Department
<b>FEMA</b> – Federal Emergency Management Agency	<b>MTED</b> – Mesquite Transportation for the Elderly and Disabled
<b>FIFO</b> – First In, First Out	<b>NCIC</b> – National Crime Information Center
<b>FTE</b> – Full-Time Equivalent	<b>NCTCOG</b> – North Central Texas Council of Governments
<b>FY</b> – Fiscal Year	<b>NPDES</b> – National Pollutant Discharge Elimination System
<b>GAAP</b> – Generally Accepted Accounting Principles	
<b>GASB</b> – Governmental Accounting Standards Board	

## Glossary of Commonly Used Acronyms

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**NRPA** – National Recreation and Park Association

**NTMWD** – North Texas Municipal Water District

**PARD** – Parks and Recreation Department

**PARS** – Public Agency Retirement Services

**PC** – Personal Computer

**PID** – Public Improvement District

**PO** – Purchase Order

**PPN** – Personal Property Note

**PPO** – Preferred Provider Organization

**PY** – Program Year

**ROWS** – “ROWS of Texas” Public Improvement District

**SCBA** – Self Contained Breathing Apparatus

**SRO** – School Resource Officer

**TCIC** – Texas Crime Information Center

**TIF** – Tax Increment Financing District

**TMRS** – Texas Municipal Retirement System

**TPDES** – Texas Pollutant Discharge Elimination System

**TxDOT** – Texas Department of Transportation

**TXU** – TXU Energy, Inc.

**WiFi** – Wireless Local Area Network

**W&S** – Water and Sewer

## Budget Document Questionnaire

Your opinion is important to us. Please take a few minutes to tell us what you think about our budget document. Your comments will be used to help improve this document.

1. Readability: Is the subject matter presented in an easy to read format and in terms that are understandable?

1	2	3	4	5
Difficult	Somewhat Difficult	Adequate	Easily Understood	Very Easy

2. Using a scale of - very helpful (1), helpful (2) and not helpful (3); please rate the following sections:

Budget Message _____	Financial Summaries _____	Department Profiles _____
Policies and Goals _____	Capital Budget _____	Statistical _____
Appendix _____	Glossary _____	Organizational Structure _____

3. Content: What would you like to see added, expanded, reduced or removed?

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4. Overall Impressions: How would you rate the entire document?

1	2	3	4	5
Start Over	Minimal Help	OK	Answered Most Questions	Very Helpful

5. May contact you for additional information? Yes No  
If yes, please provide your name and contact information:

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6. General Comments:

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Please send or email your comments to: Budget Office  
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1515 N. Galloway Avenue  
Mesquite, Texas 75149

or

<http://www.cityofmesquite.com/budgetweb/feedback.php>

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