



Rear Cave Coffee



Pieced Together Studio



Mrs. Cedelia Abbott



Marketplace



Willy's Boot & Shoe Repair



Windsor Florist



Front Street Station



# CITY OF MESQUITE, TEXAS

OPERATING AND CAPITAL BUDGET  
2019 - 2020 FISCAL YEAR



**About the Cover:**

Downtown Mesquite was declared a City Council priority in 2016. In 2017, a dynamic partnership of citizens and the City of Mesquite formed to revitalize the historic heart of the City. From the process of envisioning a successful downtown to hiring staff to achieving Texas Main Street Program designation, the partnership is putting together all of the elements necessary to create a vital downtown that is authentic, vibrant and a point of pride for the community. During 2018 and 2019 several milestones were achieved including Texas Main Street Program designation, new downtown coffee shop pop-up, new logo unveiled, Facade Improvement Grant Program launched, Texas First Lady's Tour visiting downtown and Front Street Station groundbreaking to name a few. More is to come with more business development tools, events, downtown design improvements, Front Street Infrastructure and streetscape improvements and a Downtown Mesquite website. In the meantime, citizens can stay informed of the new and exciting Downtown Mesquite Development Program via [Facebook](#), [Twitter](#), [Instagram](#) and the City of Mesquite's [website](#).

**City of Mesquite, Texas**  
**Fiscal Year 2019 – 2020 Annual Budget**

**This budget will raise more revenue from property taxes than last year’s budget by an amount of \$4,232,870, which is a 7.72 percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$962,495.**

**Record Vote of the Governing Body**

Mayor Stan Pickett	Aye
Mayor Pro Tem Tandy Boroughs	Aye
Deputy Mayor Pro Tem Robert Miklos	Aye
Councilmember Dan Aleman	Aye
Councilmember Bruce Archer	Aye
Councilmember Jeff Casper	Aye
Councilmember Greg Noschese	Aye

**Municipal Property Tax Rates**  
Per \$100 Valuation

	<u>Fiscal Year</u> <b>2019</b>	<u>Fiscal Year</u> <b>2020</b>
Property Tax Rate	.73400	.73400
Effective Tax Rate	.64134	.69483
Effective Maintenance and Operations Tax Rate	.56516	.50390
Rollback Tax Rate	.70565	.73478
Debt Rate	.24608	.23010

**Total Municipal Debt Obligation                    \$181,125,000**

*The above is required by Section 102.007, Local Government Code, as amended by Senate Bill 656 of the 83rd Texas Legislature, effective September 1, 2013.*

*The information below is in accordance with Section 140.0045 of the Local Government Code as amended by HB 1495 of the 86<sup>th</sup> Texas Legislature.*

Itemization of Certain Expenditures Required in Certain Political Subdivision Budgets:

	<u>Actual</u> <u>2017-18</u>	<u>Estimated</u> <u>Actual</u> <u>2018-19</u>	<u>Adopted</u> <u>Budget</u> <u>2019-20</u>
Legislative Lobbying	\$30,000	\$36,000	\$36,000
Required Legal Notice Publications	\$56,188	\$45,000	\$55,000



**City of Mesquite, Texas**  
**Operating and Capital Budget**  
**Fiscal Year 2019-20**

<b>Stan Pickett</b>	<b>Mayor</b>
<b>Tandy Boroughs</b>	<b>Mayor Pro Tem</b>
<b>Robert Miklos</b>	<b>Deputy Mayor Pro Tem</b>
<b>Dan Aleman</b>	<b>Councilmember</b>
<b>Bruce Archer</b>	<b>Councilmember</b>
<b>Jeff Casper</b>	<b>Councilmember</b>
<b>Greg Noschese</b>	<b>Councilmember</b>
<b>Cliff Keheley</b>	<b>City Manager</b>
<b>Jeff Jones</b>	<b>Deputy City Manager</b>
<b>Ted Chinn</b>	<b>Assistant City Manager</b>
<b>Raymond Rivas</b>	<b>Assistant City Manager</b>
<b>Debbie Mol</b>	<b>Director of Finance</b>
<b>Myra Rogers</b>	<b>Manager of Budget &amp; Financial Analysis</b>
<b>Zakir Afridi</b>	<b>Senior Budget Analyst</b>
<b>Dillon Saunderson</b>	<b>Budget Analyst</b>

## Understanding the Budget

The City of Mesquite's adopted budget is produced in conformance with guidelines developed for use by local governments and is intended to ensure proficiency in four major categories as follows:

1. *Policy Document* - The budget should serve as a policy document for elected officials and management to convey how the organization will operate and what process will be used to adopt and amend the annual budget.
2. *Financial Plan* - The budget should serve as a financial plan describing all sources of funding, including summaries of revenues and expenditures for multiple years, and changes in fund balances.
3. *Operations Guide* - The budget should serve as an operations guide for departments that receive funding through the budget by identifying the resources to be provided and the objectives to be met.
4. *Communications Device* - The budget should serve as a communications device to convey essential information to the diverse groups who use the budget information, such as elected officials, the public, bond rating agencies and investors.

To help ensure that the budget document meets the above criteria and contributes to the effectiveness of communication to its readers, the budget document is organized into the following sections:

### Organizational Structure

This section provides information about elected officials and the City of Mesquite organization. Included in this section are an organizational chart, information about the City Council's advisory boards and commissions and information on all authorized full-time and part-time staffing positions by fund.

### Budget Message

The Budget Message includes a formal transmittal letter designed to summarize major issues facing the City of Mesquite and briefly explains key budget decisions and major initiatives to be taken. This section also includes budget information on the General Fund and other major funds, detailing significant revenue and expenditure changes, growth, projections and tax rate history.

### Financial Summaries

This section describes the City's fund structure and presents the budget information for each appropriated fund on detailed schedules with summaries of revenues, expenditures and other financing sources. These financial schedules show actual historical results from the prior fiscal year, the current year adopted and amended budgets, and the budget year.

### Policies and Goals

This section contains all of the City's financial and non-financial policies including the City Council's strategic goals and objectives that guide the budget process each year.

## Department Profiles

The Department Profiles section of the budget includes a cover page describing each department's programs and activities, program objectives and performance measures, budget and personnel summaries over a three-year time frame by division.

## Capital Budget

The Capital Budget section summarizes all capital expenditures included in both the operating budget and the first year budget of the Capital Improvement Program.

## Statistical

This section offers demographic information and graphical representation of local economic and financial indicators, or benchmarks, that the City uses to assess its overall financial health.

## Outstanding Debt

The Outstanding Debt section contains ordinances that adopt the budget and establish the tax rate. This section also offers schedules of the City's total outstanding general obligation and revenue debt. Debt service costs (amount of principal and interest) for each bond issue are shown for the budget year and for each fiscal year until the bonds are retired.

## Glossary

The Glossary section defines technical terms related to finance and accounting, as well as non-financial terms related to the City's programs and activities. Common acronyms and abbreviations are also defined to assist readers in understanding terminology.

## Budget Process

The City of Mesquite annual budget is a hybrid budget. It is a Target Based Budget with a Budgeting For Outcomes (BFO) twist, and is developed in accordance with State law, the City Charter, and input from the public and all stakeholders within the framework of best practices identified by the National Advisory Council on State and Local Budgeting (NACSLB).

According to the City Charter, "The City Manager shall have prepared on or before the 15th day of August in each year a budget to cover all proposed expenditures of the City for the succeeding fiscal year, which begins on October 1st and ends on September 30th, of each calendar year. The budget shall be prepared in conformity with the state laws of Texas." Much work takes place before and after this deadline and the following overview summarizes the entire budget process.

### Budget Preparation

In January, the Finance department begins working with departments in preparing multi-year revenue and expenditure forecasts for the City's major funds. The City Manager's executive team then reviews and updates, as needed, the City's budget and financial policies and Long-Term Financial Plan. During this time the budget calendar is developed and salary and benefit projections are completed by the Budget and Financial Analysis division. Based on revenue and expenditure projections, a budget target amount is determined for each department. This budget target is, in effect, an expenditure cap that cannot be exceeded by department heads in preparing their budget requests. Budget preparation manuals are distributed along with budget target numbers to each department head by mid-March. Department heads then develop their budget requests within the constraints of their target number, and any new programs or services sought by the department head are submitted as budget offers, which could be considered depending on available resources.

### City Manager Review

Departments submit their budget requests to the Budget and Financial Analysis division by the end of April. Once the budget requests are entered into the City's budget and accounting system, the Budget staff prepares reports for the City Manager's executive team to review. During the months of May and June, the City Manager's team meets with each department head as necessary to go over their budget requests, preliminary decisions on existing service levels, staffing level needs and budget offers related to strategies in addressing City Council's goals and priorities.

On May 15th the Chief Appraiser for Dallas County sends preliminary notices of appraised values to taxing entities. The City's Tax Office then calculates the amount of property tax revenue that may be generated from the preliminary appraisal and current tax rate, and any adjustments are made to the revenue forecast for the budget year. The management review process is usually completed by mid-June.

### Citizen Input

Throughout the months of June, July and August, the City Council conducts public hearings along with a Town Hall meeting to gather citizen input on the budget. During these public hearings and meetings citizens are encouraged to offer their suggestions and ideas of what programs they would like included in the upcoming budget or what levels of service they desire. These public hearings

and meetings are not required by law, but are viewed as an important part of the budget process. A State law mandated public hearing is later held after the proposed budget is filed with the City Secretary's Office and made available to the public, typically during the first City Council meeting in September.

### City Council Review

While citizen input is gathered at public hearings, a draft budget is submitted to the City Council for their review, usually by the first week of July. Throughout the months of June and July, City Council receives strategy presentations from management and department heads to discuss and assess fiscal impacts in meeting Council's goals and priorities. These presentations are held during City Council pre-meetings and are open to the public and are used to encourage further citizen input on the budget as details are discussed. Late July or early August, a budget workshop is held for City Council to receive remaining strategy presentations, review the proposed budget and establish priority issues for the next fiscal year. On July 25th, the Chief Appraiser releases the certified tax roll for each taxing entity, and the budget is modified to reflect any changes in anticipated property tax revenue.

### Budget Adoption

Upon conclusion of the budget workshop, but before August 15th, the City Manager submits a proposed budget to the City Council for consideration and adoption. A copy is also filed with the City Secretary's Office and posted on the City's website for public review in accordance with State law. Prior to the City Council setting the tax rate, a final, State law mandated public hearing is held on the proposed budget. At this public hearing, all interested persons are given a final opportunity to be heard regarding any item on the proposed budget. The City Council then has the option of approving the budget at this meeting or postponing the vote to the next Council meeting. Once approved, the City Council adopts the budget by ordinance, which becomes effective on October 1st.

### Budget Amendments

The adopted budget authorizes the amount of spending, also known as appropriations, that is allowed during the fiscal year. Appropriation changes, or revisions, are allowed to account for situations that were not anticipated prior to the beginning of the year. Budget revisions may be approved by the City Manager between departments in the same fund, but any changes to the appropriated amount at the fund level, or transfers between funds, require City Council approval. Budget revisions that require City Council approval are also referred to as budget amendments and must be approved by ordinance. Once adopted, the amended budget then becomes the working financial plan for the remainder of the fiscal year.

**Budget Calendar  
Fiscal Year 2019-20**

	<b>BUDGET ACTIVITY</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
1	Budget and Financial Analysis Division prepares personal service information												
2	Budget and Financial Analysis Division prepares target budget info for depts.												
3	Budget and Financial Analysis Division prepares revenue projections												
4	Budget and Financial Analysis Division provides guidelines and training												
5	Departments prepare budgets												
6	Budget and Financial Analysis Division reviews department budgets and provides overview to Manager's Office												
7	Citizen input public hearings												
8	City Manager presents budget to City Council at annual budget workshop												
9	Strategy Budget presentations to Council												
10	Publication of statutory legal notices (Newspaper announcement)												
11	Final public hearing and adoption of budget												
12	Budget and Financial Analysis Division publishes budget document												

Major Budget Activities and Scheduled Timetables

- 1-4) The Budget and Financial Analysis division is responsible for providing departments with information necessary to prepare their budget requests. This information includes personal services costs for authorized positions, capital outlay estimates and budget target amounts. Additionally, the Budget and Financial Analysis division prepares revenue projections and provides budget preparation training sessions for all departments.
- 5-6) Departments prepare budgets in accordance with Budget Office guidelines. Once completed, an overview is provided to the City Manager's Office for review.
- 7) Public hearings are held each year to gather input from the public.
- 8-9) The City Manager, in accordance with Charter requirements, presents the proposed budget to the City Council for their consideration. Strategy Budget presentations with detailed plans to accomplish goals and priorities are presented to Council at public budget meetings.
- 10) Statutory legal notices are published in the City's designated newspaper in accordance with State Law.
- 11) The City Council adopts the annual budget at the one of the City Council meetings in September to become effective on October 1st.
- 12) The Budget Office prepares and writes the final budget document.

## Table of Contents

<b>Understanding the Budget</b>	<u>6</u>
<u>Budget Process</u> .....	<u>8</u>
<u>Budget Calendar</u> .....	<u>10</u>
<b>Organizational Structure</b>	<u>17</u>
<u>City Council</u> .....	<u>17</u>
<u>Organizational Charts</u> .....	<u>19</u>
<u>Summary of Staffing Levels by Fund</u> .....	<u>27</u>
<u>Summary of Staffing Levels by Department</u> .....	<u>28</u>
<b>Budget Message</b>	<u>33</u>
<u>City Manager's Transmittal Letter</u> .....	<u>35</u>
<u>Budget Overview</u> .....	<u>37</u>
<u>Operating Funds</u> .....	<u>53</u>
<u>Debt Service/Reserve Funds</u> .....	<u>70</u>
<u>Internal Service Funds</u> .....	<u>72</u>
<u>Special Revenue Funds</u> .....	<u>74</u>
<u>Capital Project Funds</u> .....	<u>79</u>
<b>Financial Summaries</b>	<u>83</u>
<u>Fund Structure</u> .....	<u>85</u>
<u>Consolidated Financial Summary - All Funds</u> .....	<u>91</u>
<u>Combined Budget Summary</u> .....	<u>92</u>
<u>Operating Fund Summaries</u> .....	<u>93</u>
<u>Debt Service/Reserve Fund Summaries</u> .....	<u>104</u>
<u>Internal Service Funds</u> .....	<u>109</u>
<u>Special Revenue Fund Summaries</u> .....	<u>111</u>
<u>Capital Project Fund Summaries</u> .....	<u>122</u>
<b>Budgetary and Financial Policies</b>	<u>135</u>
<u>Non-Financial Policies/Goals</u> .....	<u>137</u>
<u>Financial Policies/Goals</u> .....	<u>140</u>
<u>Budgetary Policies/Goals</u> .....	<u>144</u>

<b>Department Profiles</b>	<u>149</u>
<u>City Council</u> .....	<u>151</u>
<u>City Administration</u> .....	<u>153</u>
<u>City Secretary</u> .....	<u>159</u>
<u>City Attorney</u> .....	<u>164</u>
<u>Human Resources</u> .....	<u>168</u>
<u>Finance</u> .....	<u>174</u>
<u>Information Technology</u> .....	<u>186</u>
<u>Fire Service</u> .....	<u>191</u>
<u>Police Service</u> .....	<u>197</u>
<u>Housing and Community Services</u> .....	<u>210</u>
<u>Housing and Community Services - Grant Services</u> .....	<u>216</u>
<u>Neighborhood Services</u> .....	<u>222</u>
<u>Planning and Development Services</u> .....	<u>227</u>
<u>Public Works</u> .....	<u>235</u>
<u>Library Services</u> .....	<u>257</u>
<u>Parks and Recreation</u> .....	<u>264</u>
<u>Airport Services</u> .....	<u>273</u>
<u>Non-Departmental</u> .....	<u>276</u>
<b>Capital Budget</b>	<u>279</u>
<u>Capital Expenditure Summary</u> .....	<u>281</u>
<u>Proposed Bond Issues</u> .....	<u>282</u>
<u>Impact of Capital Budget on Operating Budgets</u> .....	<u>284</u>
<u>Airport Projects</u> .....	<u>285</u>
<u>Drainage Utility District Projects</u> .....	<u>287</u>
<u>Municipal Projects</u> .....	<u>292</u>
<u>Parks and Recreation Projects</u> .....	<u>306</u>
<u>Public Safety Projects</u> .....	<u>314</u>
<u>Street Projects</u> .....	<u>320</u>
<u>Traffic Projects</u> .....	<u>327</u>
<u>Water and Sewer Projects</u> .....	<u>331</u>
<u>Routine Vehicle and Equipment</u> .....	<u>341</u>
<b>Statistical</b>	<u>347</u>
<u>Community Profile and Major Employers</u> .....	<u>348</u>
<u>General Fund Expenditures by Category</u> .....	<u>351</u>

<u>General Fund Revenues by Source</u> .....	<u>352</u>
<u>Property Tax Levies and Collections</u> .....	<u>353</u>
<u>Assessed Value of Taxable Property, Tax Levy and Distribution</u> .....	<u>354</u>
<u>Property Tax Rates Direct and Overlapping Governments</u> .....	<u>355</u>
<u>Principal Taxpayers</u> .....	<u>356</u>
<u>Ratio of Net General Bonded Debt to Assessed Value</u> .....	<u>357</u>
<u>Ratio of Annual Debt Service Expenditures</u> .....	<u>358</u>
<u>Computation of Direct and Estimated Overlapping Bonded Debt</u> .....	<u>359</u>
<u>Schedule of Revenue Bond Coverage-W&amp;S and Drainage Utility District</u> .....	<u>360</u>
<u>Demographic Statistics</u> .....	<u>361</u>
<u>Growth Indices</u> .....	<u>362</u>
<u>Property and Construction Values</u> .....	<u>363</u>
<b>Outstanding Debt</b> .....	<u>365</u>
<u>Per Capita Outstanding Tax Supported Debt</u> .....	<u>366</u>
<u>Types of Debt Outstanding</u> .....	<u>367</u>
<u>Legal Debt Limits</u> .....	<u>368</u>
<u>General Obligation Composite Summary</u> .....	<u>369</u>
<u>General Obligation Bond Indebtedness</u> .....	<u>373</u>
<u>Certificates of Obligation Indebtedness</u> .....	<u>387</u>
<u>Water and Sewer Revenue Bond Composite Summary</u> .....	<u>401</u>
<u>Water and Sewer Revenue Bond Indebtedness</u> .....	<u>405</u>
<u>Drainage Utility District Revenue Bond Composite Summary</u> .....	<u>417</u>
<u>Drainage Utility District Revenue Bond Indebtedness</u> .....	<u>421</u>
<u>Appropriation Ordinance</u> .....	<u>425</u>
<u>Ad Valorem Tax Ordinance</u> .....	<u>428</u>
<b><u>Glossary</u></b> .....	<u>431</u>
<b><u>Survey Questionnaire</u></b> .....	<u>445</u>

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Mesquite  
Texas**

For the Fiscal Year Beginning

**October 1, 2018**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Mesquite, Texas** for its annual budget for the fiscal year beginning **October 1, 2018**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# MESQUITE

T E X A S

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# Elected Officials



**Stan Pickett**  
Mayor  
Term Expires: Nov. 2019  
2<sup>nd</sup> Term



**Robert Miklos**  
Deputy Mayor Pro Tem  
Place 1  
Term Expires: Nov. 2019  
1<sup>st</sup> Term



**Jeff Casper**  
Councilmember  
Place 2  
Term Expires: Nov. 2019  
2<sup>nd</sup> Term



**Bruce Archer**  
Councilmember  
Place 3  
Term Expires: Nov. 2019  
3<sup>rd</sup> Term



**Dan Aleman**  
Councilmember  
Place 4  
Term Expires: Nov. 2019  
2<sup>nd</sup> Term



**Greg Noschese**  
Councilmember  
At Large, Place 5  
Term Expires: Nov. 2019  
4<sup>th</sup> Term

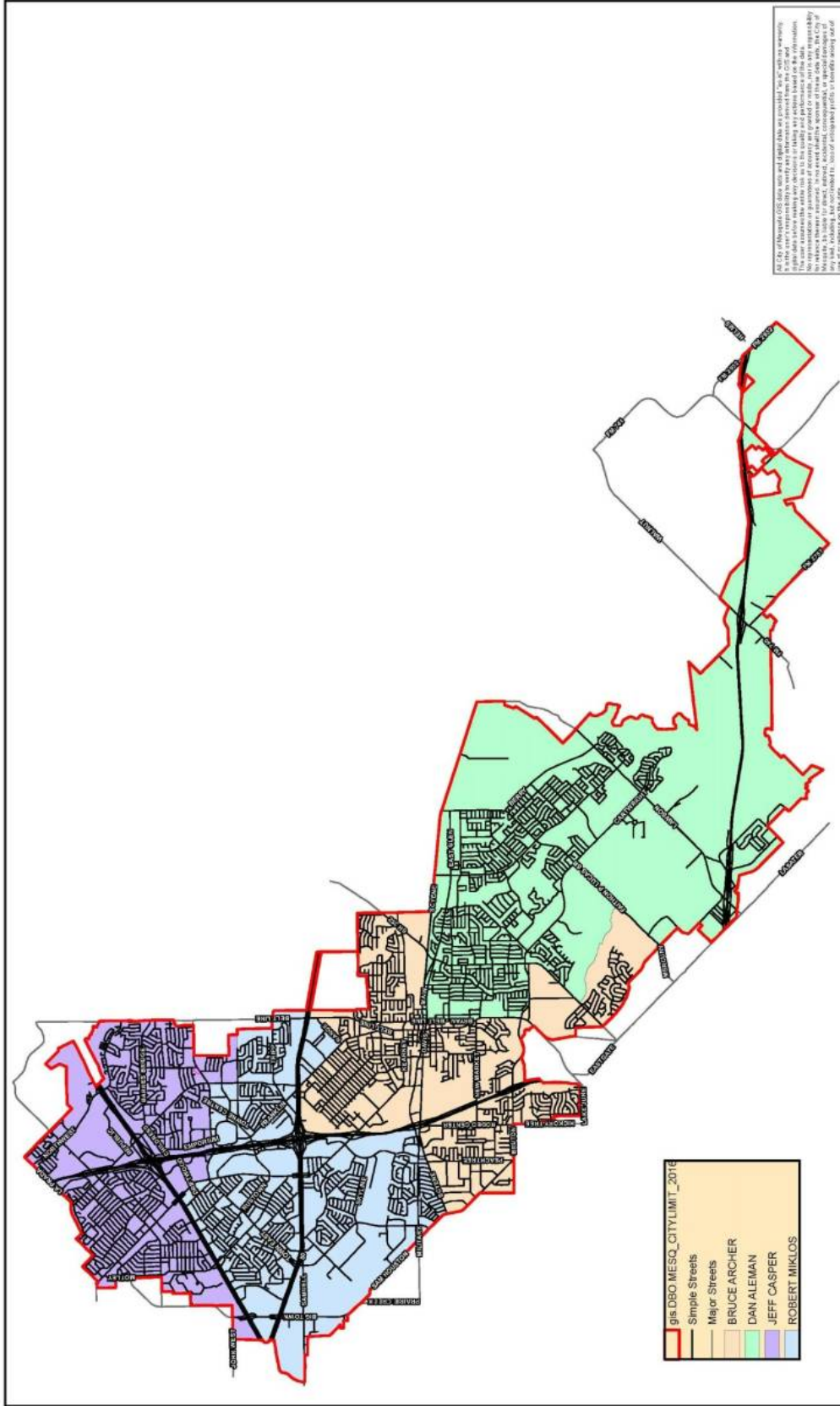


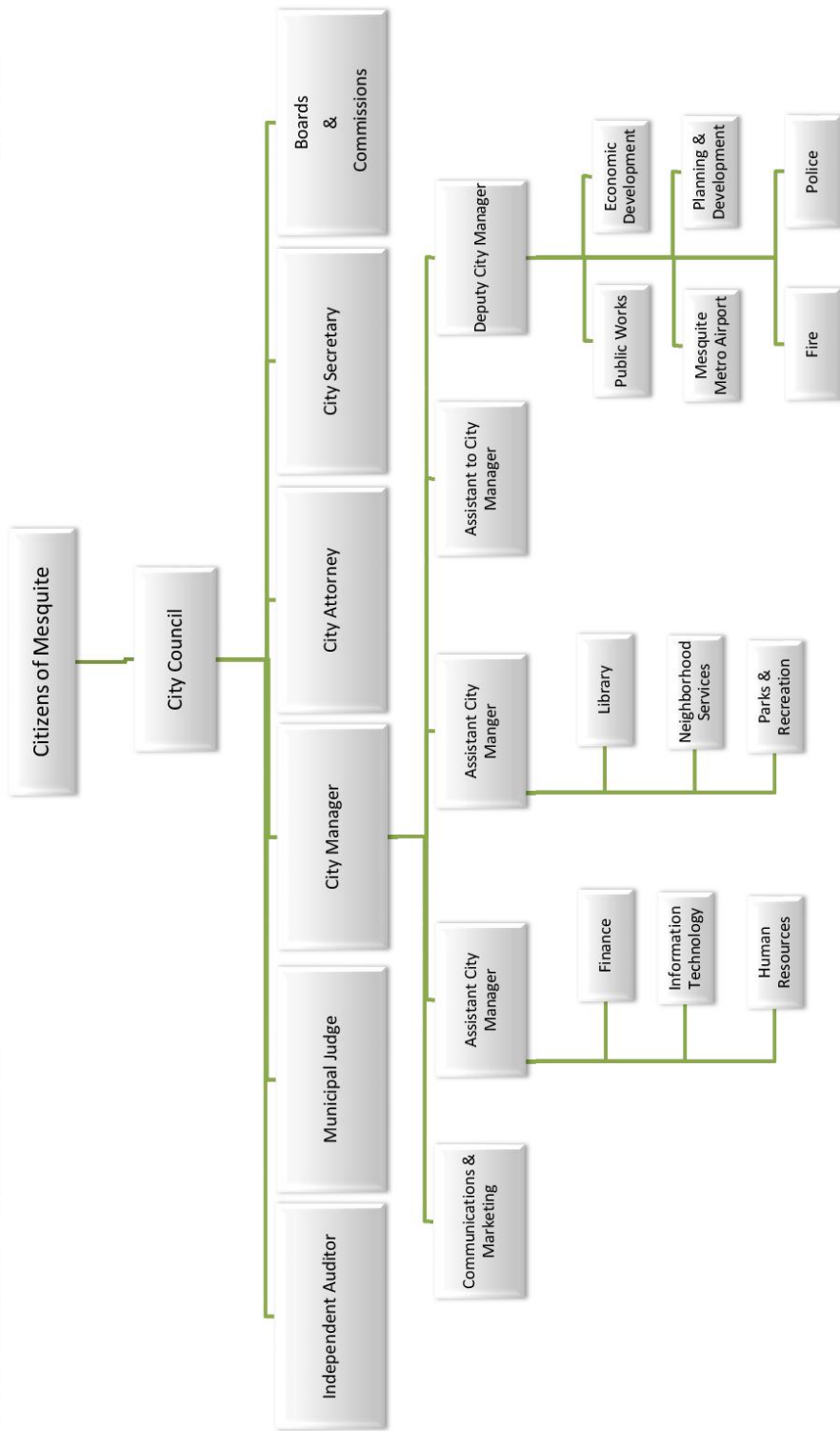
**Tandy Boroughs**  
Mayor Pro Tem  
At Large, Place 6  
Term Expires: Nov. 2019  
1<sup>st</sup> Term

City Council elections are held in November of odd-numbered years, beginning with the November 5, 2019, election, per Ordinance No. 4563.

To reach the Mayor and City Councilmembers, call or write:  
972-216-6244  
Honorable Mayor and City Council  
Municipal Center  
1515 North Galloway Avenue  
Mesquite, Texas 75149

# Council Districts





## City Council — Appointed Positions



The City Council consists of the Mayor and six council members. Council members serve two-year terms and are responsible for appointing the City Health Officer, Independent Auditor, Municipal Judge, City Manager, City Attorney, City Secretary and members of various Boards and Commissions. The Mayor and six council members are elected at large; however, four Council positions have residency requirements. Listed below are the Council-appointed positions and their primary functions.

The City Charter mandates that the City Council appoint a competent public accountant to audit the books and accounts of the City on an annual basis.

The Municipal Judge is responsible for presiding over the municipal court as created and defined by the City Charter. Jurisdiction is limited to the territorial limits of the City for all criminal cases arising under the ordinances of the City.

The City Manager serves as the administrative head of the municipal government and shall be responsible for the efficient administration of all departments. The Manager is also charged with seeing that all laws and ordinances of the City are enforced.

The City Attorney is responsible for furnishing legal advice to City officials and personnel; represents the City in suits, litigations and hearings, prepares ordinances, resolutions, contracts and all other legal instruments; and prosecutes cases involving infractions of City ordinances and state law heard in Municipal Court.

The City Secretary is charged with keeping accurate minutes of City Council meetings and preserving all books, papers, documents, records and files of the Council. Custody of the seal of the City rests with the City Secretary.

The City has 29 boards and commissions which serve in advisory capacities to the City Council. A complete listing of these Boards and Commissions, along with their functions, may be found on the next five pages.



Updated 11.4.19

## Boards and Commissions

The City of Mesquite has 29 boards and commissions that serve in advisory capacities relating to various areas of local government control. The City Council is responsible for appointing members to the various boards and commissions. All members of boards and commissions serve without compensation.

1. Animal Services Advisory Board - A nine-member advisory board which shall review operations of the City animal shelter, provide guidance to the Animal Services Division in complying with all provisions of the Health and Safety Code, and perform such other duties as may be assigned by the City Council.
2. Automated Traffic Signal Enforcement Advisory Committee - A seven-member advisory committee which shall advise the local authority on the installation and operation of a photographic traffic signal enforcement system.
3. Board of Adjustment - A five-member board empowered to make exceptions to zoning ordinances in accordance with general or special rules contained in the ordinance for the purpose of rendering full justice and equity to the general public.
4. Building Standards Board - A seven-member board empowered to hear appeals from decisions of the Building Official or Fire Code Official in his/her interpretation and application of the technical provisions of the building, electrical, plumbing, mechanical, fuel gas, fire and property maintenance codes for both residential and commercial construction.
5. Capital Improvements Advisory Committee - An nine-member committee that is composed of the members of the Planning and Zoning Commission along with one additional member appointed by a majority vote of the City Council. This member is representative of the real estate, development or building industry. Its primary task is to advise and assist the City in adopting land use assumptions and review the capital improvements. The committee also provides impact fee advisory services as directed by the City Council.
6. City Planning and Zoning Commission - A seven-member commission that acts in an advisory capacity and is responsible to the City Council on matters pertaining to planning for the physical development of the City. Its primary concern is subdivisions and zoning regulations.
7. Civil Service Commission and Trial (Personnel) Board - A three-member commission which provides for the administration of the Civil Service Program.

8. Gus Thomasson TIRZ Board - The Gus Thomasson Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Gus Thomasson area), and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
9. Heartland Town Center TIRZ Board - The Heartland Town Center Tax Increment Reinvestment Zone Board, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Heartland Town Center area), and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
10. Historic Mesquite, Inc. - An 18-member board (nine appointed by City Council) to provide leadership to search records and build on the past to preserve the history of the community; to encourage other organizations to be historically minded for the common goal of preservation; to be a resource for the education of future generations as well as those in the community; to identify areas and places of historical significance; to develop and maintain a historical museum and visitors' center; to preserve and accumulate local history, including sites, artifacts, genealogy data and all items pertaining to all periods of local history; to determine ways and means to accomplish these goals, including total community involvement; and to develop a long-range plan for preservation of Mesquite's heritage.
11. I-20 Business Park TIRZ Board - The I-20 Business Park Tax Increment Reinvestment Zone Board, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the I-20 Business Park area), and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
12. Keep Mesquite Beautiful, Inc. - A 20-member board (seven appointed by City Council) devoted to the implementation and maintenance of the Keep America Beautiful system via sustained litter reduction, public awareness and educational programs, enhancement of environmental quality and conservation of resources through recycling.
13. Lucas Farms TIRZ Board - The Lucas Farms Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Lucas Farms area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.

14. Mesquite Downtown Development Advisory Board - The Mesquite Downtown Development Advisory Board was established by the City Council on December 17, 2018. The Board shall serve as a liaison to the City Council and make recommendations regarding Downtown Mesquite Development initiatives, make recommendations to the City Council for incentive programs, review applications for City Council-approved incentive programs and recommend action regarding application, monitor programs and activities of the Organization, Promotion, Economic Vitality and Design Committees of the Board, serve as a forum for the exchange of information related to current or future Downtown Mesquite - Development programs, and update City Council of the status of Downtown Mesquite Development progress as needed.
15. Mesquite Health Facilities Development Corporation - A seven-member nonprofit corporation established under the provisions of the Health Facilities Development Act in order to provide tax-exempt financing to acquire, construct or improve health facilities to assist the maintenance of the public health.
16. Mesquite Housing Board - A five-member board created to hear appeals as they relate to eligibility for participation in the Housing Assistance Payments Program. The functions of this board relate solely to the Section 8 Housing Assistance Payments Program for existing housing and the rehabilitation of owner-occupied housing.
17. Mesquite Housing Finance Corporation - A seven-member board which serves as the Board of Directors under the provisions of the Housing Finance Corporation Act of 1979 in order to provide a means of financing the cost of residential ownership and development that will provide decent, safe and sanitary housing at affordable prices for residents of the City of Mesquite.
18. Mesquite Industrial Development Corporation - A three-member board established under the provisions of the Texas Development Corporation Act of 1979 in order to provide financing for industrial projects through the sale of tax-exempt bonds.
19. Mesquite Quality of Life Corporation - A seven-member nonprofit corporation governed by the Texas Development Corporation Act of 1979, Vernon's Annotated Civil Statutes, Article 5190.6, Section 4B as amended. The Corporation shall develop an annual plan of work which shall be presented to the City Council for review, revision and approval. The Plan shall be limited to projects approved by voters of the City of Mesquite, which include 1) Transportation, 2) Public Safety and 3) Public Parks and Recreation.

20. Mesquite Veterans' Affairs & Memorial Advisory Board - An eight-member board that serves the City Council in an advisory capacity and performs the duties of hearing requests for City-supported memorials such as those commemorating 9/11, police or fire service personnel, or veterans; making recommendations regarding plans to construct City-supported memorials; serving as a liaison for veterans' agencies in the City of Mesquite; monitoring construction of City-supported memorials; serving as a forum for the exchange of information related to current or future memorials; and updating City Council on the status of any City-supported memorials, as needed.
21. Municipal Library Advisory Board - A seven-member board that acts in an advisory capacity and is responsible to the City Council on matters pertaining to the Library as related to present and future maintenance, operation, planning, acquisition, development, enlargement and use policies of the City library services.
22. North Texas Municipal Water District Board of Directors - Two representatives from the City of Mesquite serve on the Board of Directors of the North Texas Municipal Water District. The Board is authorized to do all things necessary to make water available from Lavon Dam and the Trinity East Fork Dam for municipal and industrial uses.
23. Parks and Recreation Advisory Board - A seven-member board to serve in an advisory capacity to the City Staff and City Council in all matters pertaining to Parks and Recreation, including the Municipal Golf Course.
24. Polo Ridge TIRZ Board - The Polo Ridge Tax Increment Reinvestment Zone Board, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Polo Ridge area), and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
25. Rodeo City TIRZ Board - The Rodeo City Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Rodeo City area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
26. Skyline TIRZ Board - The Skyline Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic are (the Skyline area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.

27. Town East/Skyline TIRZ Board - The Town East/Skyline Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic are (the Town East/Skyline area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
28. Towne Centre TIRZ Board - The Town Centre Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Towne Centre area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
29. Tree Board - A seven-member board whose duties shall be to study the needs of the City in connection with its tree planting program and to make recommendations, advise, and assist the Municipal Arborist in the promotion and implementation of the City's tree planting program.

City of Mesquite  
 Summary of Department Staffing Levels by Fund  
 Fiscal Year 2019-20

Staffing By Fund-All Personnel

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
Airport Operating Fund	7.90	7.90	9.48	9.48	0.00
Drainage Utility District Operating Fund	7.00	7.00	7.00	10.00	3.00
General Fund	1,021.63	1,032.58	1,056.13	1,064.13	8.00
Golf Course	16.72	16.72	16.72	16.72	0.00
Housing and Urban Development Grant Funds	20.45	18.50	18.50	18.50	0.00
Hotel Occupancy Tax Fund	3.50	3.50	3.00	3.00	0.00
Water and Sewer Operating Fund	113.57	119.07	110.57	111.57	1.00
<b>Total All Funds</b>	<b>1,190.77</b>	<b>1,205.27</b>	<b>1,221.40</b>	<b>1,233.40</b>	<b>12.00</b>

Full-time Staffing

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
Airport Operating Fund	2.00	2.00	4.00	4.00	0.00
Drainage Utility District Operating Fund	7.00	7.00	7.00	10.00	3.00
General Fund	959.50	970.45	984.00	992.00	8.00
Golf Course	8.00	8.00	8.00	8.00	0.00
Housing and Urban Development Grant Funds	19.95	18.00	18.00	18.00	0.00
Hotel Occupancy Tax Fund	3.00	3.00	3.00	3.00	0.00
Water and Sewer Operating Fund	112.50	117.50	109.00	110.00	1.00
<b>Total All Funds</b>	<b>1,111.95</b>	<b>1,125.95</b>	<b>1,133.00</b>	<b>1,145.00</b>	<b>12.00</b>

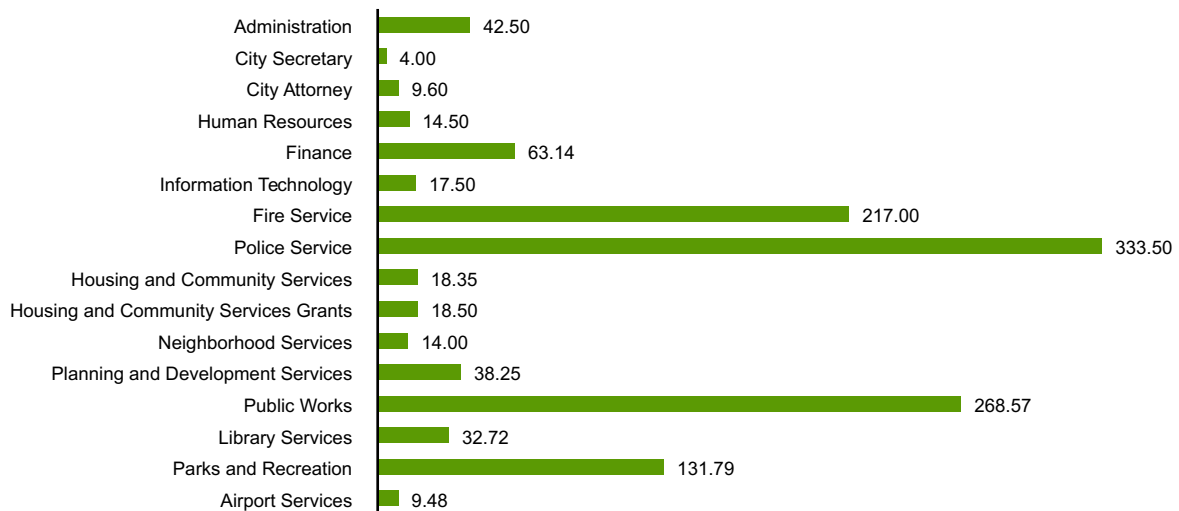
Full-time Equivalent (FTE) Staffing

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
Airport Operating Fund	5.90	5.90	5.48	5.48	0.00
Drainage Utility District Operating Fund	0.00	0.00	0.00	0.00	0.00
General Fund	62.13	62.13	72.13	72.13	0.00
Golf Course	8.72	8.72	8.72	8.72	0.00
Housing and Urban Development Grant Funds	0.50	0.50	0.50	0.50	0.00
Hotel Occupancy Tax Fund	0.50	0.50	0.00	0.00	0.00
Water and Sewer Operating Fund	1.07	1.57	1.57	1.57	0.00
<b>Total All Funds</b>	<b>78.82</b>	<b>79.32</b>	<b>88.40</b>	<b>88.40</b>	<b>0.00</b>

**City of Mesquite**  
**Summary of Departmental Staffing Levels**  
**Fiscal Years 2017-18 to 2019-20**

Department	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
Administration	42.25	42.25	42.50	42.50	0.00
City Secretary	4.00	4.00	4.00	4.00	0.00
City Attorney	9.00	9.00	9.60	9.60	0.00
Human Resources	14.50	14.50	14.50	14.50	0.00
Finance	63.14	63.14	63.14	63.14	0.00
Information Technology	16.50	16.50	16.50	17.50	1.00
Fire Service	211.00	214.00	214.00	217.00	3.00
Police Service	327.50	331.50	331.50	333.50	2.00
Housing and Community Services	17.35	17.35	17.35	18.35	1.00
Housing and Community Services Grants	20.45	18.50	18.50	18.50	0.00
Neighborhood Services	13.00	13.00	14.00	14.00	0.00
Planning and Development Services	33.30	35.25	37.25	38.25	1.00
Public Works	258.07	263.57	264.57	268.57	4.00
Library Services	32.72	32.72	32.72	32.72	0.00
Parks and Recreation	120.09	122.09	131.79	131.79	0.00
Airport Services	7.90	7.90	9.48	9.48	0.00
<b>Total Authorized Staffing Levels</b>	<b>1,190.77</b>	<b>1,205.27</b>	<b>1,221.40</b>	<b>1,233.40</b>	<b>12.00</b>

**City of Mesquite**  
**Departmental Staffing 2019-20**



**Authorized Staffing Levels  
Fiscal Years 2017-18 to 2019-20**

Department	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Administration</b>					
City Manager	8.00	8.00	9.00	9.00	0.00
Communications and Marketing	8.25	8.25	7.50	7.50	0.00
Economic Development	3.00	3.00	3.00	3.00	0.00
Facility Maintenance	21.00	21.00	21.00	21.00	0.00
Mesquite Arts Center	2.00	2.00	2.00	2.00	0.00
Total Administration	42.25	42.25	42.50	42.50	0.00
City Secretary	4.00	4.00	4.00	4.00	0.00
City Attorney	9.00	9.00	9.60	9.60	0.00
<b>Human Resources</b>					
Human Resources Administration	11.50	11.50	11.50	11.50	0.00
Risk Management	3.00	3.00	3.00	3.00	0.00
Total Human Resources	14.50	14.50	14.50	14.50	0.00
<b>Finance</b>					
Accounting	6.00	6.00	6.00	6.00	0.00
Budget and Financial Analysis	4.00	4.00	4.00	3.00	(1.00)
Finance Administration	3.00	3.00	3.00	4.00	1.00
Municipal Court	19.14	19.14	19.14	19.14	0.00
Purchasing	5.00	5.00	5.00	5.00	0.00
Printshop/Mailroom	3.00	3.00	4.00	4.00	0.00
Tax Office	5.00	5.00	5.00	5.00	0.00
Warehouse	4.00	4.00	5.00	5.00	0.00
Water and Sewer Accounting	14.00	14.00	12.00	12.00	0.00
Total Finance	63.14	63.14	63.14	63.14	0.00
<b>Information Technology</b>					
IT Administration	6.00	6.00	6.00	6.00	0.00
PC Network Support	5.00	5.00	5.00	5.00	0.00
Public Safety Support	2.00	2.00	2.00	3.00	1.00
Software Development	2.50	2.50	2.50	2.50	0.00
Telecommunications	1.00	1.00	1.00	1.00	0.00
Total Information Technology	16.50	16.50	16.50	17.50	1.00

**Authorized Staffing Levels  
Fiscal Years 2017-18 to 2019-20**

Department	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Fire Service</b>					
Emergency Management	2.00	2.00	2.00	2.00	0.00
Fire Administration	8.00	8.00	8.00	8.00	0.00
Emergency Medical Service	5.00	5.00	5.00	5.00	0.00
Fire Operations	183.00	186.00	186.00	189.00	3.00
Fire Prevention	10.00	10.00	10.00	10.00	0.00
Fire Training	3.00	3.00	3.00	3.00	0.00
<b>Total Fire Service</b>	<b>211.00</b>	<b>214.00</b>	<b>214.00</b>	<b>217.00</b>	<b>3.00</b>
<b>Police Service</b>					
Police Administration	8.00	8.00	8.00	8.00	0.00
Police Criminal Investigation	56.00	56.00	56.00	56.00	0.00
Police Operations	155.00	156.00	156.00	157.00	1.00
Police School Resource Officers	21.00	24.00	24.00	24.00	0.00
Police Staff Support	9.00	9.00	9.00	9.00	0.00
Police Technical Services	78.50	78.50	78.50	79.50	1.00
<b>Total Police Service</b>	<b>327.50</b>	<b>331.50</b>	<b>331.50</b>	<b>333.50</b>	<b>2.00</b>
<b>Housing and Community Services</b>					
Administration	1.00	1.00	1.00	1.00	0.00
Animal Services	14.00	14.00	14.00	15.00	1.00
Health Clinic	1.35	1.35	1.35	1.35	0.00
Volunteer Services	1.00	1.00	1.00	1.00	0.00
<b>Total Housing and Community Services</b>	<b>17.35</b>	<b>17.35</b>	<b>17.35</b>	<b>18.35</b>	<b>1.00</b>
<b>Housing and Community Services Grant Services</b>					
CDBG Administration	1.00	1.00	1.00	1.00	0.00
CDBG Comprehensive Planning	1.00	1.00	1.00	1.00	0.00
CDBG Housing Rehabilitation	2.00	2.00	2.00	2.00	0.00
CDBG Code Enforcement	3.00	3.00	3.00	3.00	0.00
CDBG Neighborhood Development	1.95	0.00	0.00	0.00	0.00
Housing Choice Voucher Program	11.50	11.50	11.50	11.50	0.00
<b>Total Housing and Community Services</b>	<b>20.45</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>0.00</b>
<b>Neighborhood Services</b>					
Administration	3.00	3.00	3.00	3.00	0.00
Environmental Code Inspection	8.00	8.00	9.00	9.00	0.00
Neighborhood Vitality	2.00	2.00	2.00	2.00	0.00
<b>Total Neighborhood Services</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.00</b>
<b>Planning and Development Services</b>					
Administration	2.00	2.00	2.00	2.00	0.00
Building Inspection	17.05	19.00	20.00	21.00	1.00
Historic Preservation	1.75	1.75	1.75	1.75	0.00
Licensing and Compliance	7.50	7.50	7.50	7.50	0.00
Planning and Zoning	5.00	5.00	6.00	6.00	0.00
<b>Total Planning and Development Services</b>	<b>33.30</b>	<b>35.25</b>	<b>37.25</b>	<b>38.25</b>	<b>1.00</b>

**Authorized Staffing Levels**  
**Fiscal Years 2017-18 to 2019-20**

Department	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Public Works</b>					
Public Works Administration	4.00	4.00	3.00	3.00	0.00
Composting Facility	3.00	3.00	3.00	3.00	0.00
Drainage Maintenance and Construction	0.00	0.00	0.00	3.00	3.00
Drainage Utility District (DUD) Operating	4.00	4.00	4.00	4.00	0.00
DUD TPDES-Street Cleaning	3.00	3.00	3.00	3.00	0.00
Engineering	5.00	5.00	7.00	7.00	0.00
Equipment Services	24.00	24.00	24.00	24.00	0.00
Residential Waste Collection	61.00	61.00	61.00	61.00	0.00
Street Lighting	2.00	2.00	2.00	2.00	0.00
Street Maintenance	42.00	42.00	46.00	46.00	0.00
Traffic Engineering	12.00	12.00	12.00	12.00	0.00
Water and Sewer Administration	4.00	4.50	4.50	4.50	0.00
Water and Sewer Engineering	2.00	2.00	0.00	0.00	0.00
Water and Sewer Streets	0.00	0.00	1.00	1.00	0.00
Water Production	15.57	17.57	17.57	17.57	0.00
Meter Services	18.50	18.50	18.50	19.50	1.00
Water Distribution	28.00	28.00	26.00	26.00	0.00
Wastewater Collection	21.00	23.00	23.00	23.00	0.00
Infrastructure Management	2.00	3.00	2.00	2.00	0.00
GIS Operations	7.00	7.00	7.00	7.00	0.00
<b>Total Public Works</b>	<b>258.07</b>	<b>263.57</b>	<b>264.57</b>	<b>268.57</b>	<b>4.00</b>
<b>Library Services</b>					
Administration	8.73	8.73	8.73	8.73	0.00
Library-Central Branch	14.81	14.81	14.81	14.81	0.00
Library-North Branch	9.18	9.18	9.18	9.18	0.00
<b>Total Library Services</b>	<b>32.72</b>	<b>32.72</b>	<b>32.72</b>	<b>32.72</b>	<b>0.00</b>
<b>Parks and Recreation</b>					
Administration	6.00	6.00	6.00	6.00	0.00
Athletic Programs	3.00	3.00	3.00	3.00	0.00
Aquatic Services	13.73	13.73	13.72	13.72	0.00
Park Services	36.76	38.76	38.76	38.76	0.00
Golf Course	16.72	16.72	16.72	16.72	0.00
Recreation Center Programs	7.00	7.00	7.00	7.00	0.00
Recreation Services	29.88	29.88	39.09	39.09	0.00
Senior Programs	4.75	4.75	5.25	5.25	0.00
Westlake Sports Center	2.25	2.25	2.25	2.25	0.00
<b>Total Parks and Recreation</b>	<b>120.09</b>	<b>122.09</b>	<b>131.79</b>	<b>131.79</b>	<b>0.00</b>
<b>Municipal Airport</b>	<b>7.90</b>	<b>7.90</b>	<b>9.48</b>	<b>9.48</b>	<b>0.00</b>
<b>Total Authorized Staffing Levels</b>	<b>1,190.77</b>	<b>1,205.27</b>	<b>1,221.40</b>	<b>1,233.40</b>	<b>12.00</b>

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

# **Budget Message**

City Manager's Letter  
Budget Overview

# MESQUITE

T E X A S

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# MESQUITE

T E X A S.

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**Stan Pickett**  
Mayor

**Tandy Boroughs**  
Mayor Pro Tem

**Robert Miklos**  
Deputy Mayor  
Pro Tem

**Jeff Casper**  
Councilmember

**Bruce Archer**  
Councilmember

**Daniel Aleman, Jr.**  
Councilmember

**Greg Noschese**  
Councilmember

**Cliff Keheley**  
City Manager

October 1, 2019

Honorable Mayor and City Council:

Over the past several years, actions have been taken to align City resources with the priorities and needs of the community. This can be seen by an increase in public safety and road maintenance for our citizens as well as other City services and initiatives. Strategies and programs have been implemented in an effort to exceed the expectations of our citizens and provide the best customer service possible.

With the 2019-20 budget, the City continued its implementation of the Budgeting for Outcomes (BFO) process to guide the organization through a performance management system in order to improve the alignment of the City's resources with citizens' expectations and address the needs of the community. In preparing the budget, the City followed the model of success below in order to better address the needs of the community.



Part of this process includes gaining insight from the community through an annual citizen survey. The City conducted its second Community Attitude and Satisfaction Survey during the fall of 2018 to continue to gather citizen input and feedback on City programs and services. This information provided objectivity to the preparation of the 2019-20 budget as well as data to advance the BFO process and to guide City Council in developing the 2019-20 Strategic Goals and Objectives for the City, which include Safe Community, Attractive Neighborhoods, Improved Transportation and Mobility, Vibrant Economy, High Performing/Transparent Government and Quality Recreation and Culture.

Some of the highlights of the 2019-20 budget include:

- No property tax increase for general operations and ongoing maintenance for the eleventh year in a row.
- Additional public safety staff to improve response times and provide a safer community. Additional staffing includes three firefighters for Ambulance No. 6, a police officer for patrol, a police property room supervisor for evidence operations, a public safety administrator for technical support and an animal service officer for operations.
- Solid Waste Master Plan to prepare and plan for the future of the City's solid waste programs as well as an additional building inspector to continue to address neighborhood appearance.
- Enhance service delivery and data collection in utilities with an additional meter reader.
- Improve transportation through gaining efficiencies in the Streets division with a new Drainage Maintenance and Construction program. This new program will address drainage maintenance and repairs to the storm drainage system and relieve the street crews of these tasks so they utilize their resources for street maintenance and repairs.

The Budget Message section of this document will provide more information regarding the development of the budget using the BFO process, issues and challenges that the City is facing, new revenues, changes in staffing and compensation, along with an explanation of projected revenues, expenditures and fund balances.

I would like to thank City staff for their commitment and innovation towards providing quality customer experiences for our citizens and I appreciate the City Council's leadership and guidance in helping to align the City's limited resources with the priorities of the community.

Respectfully submitted,



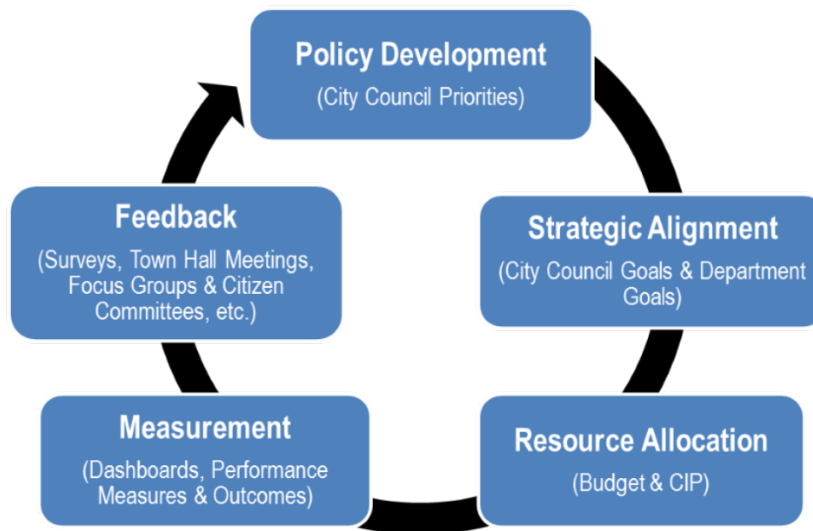
Cliff Keheley  
City Manager

## BUDGET OVERVIEW

### Budget Development

This year's budget development marks the fourth year of implementing a hybrid form of the budgeting process known as Budgeting for Outcomes (BFO). The organization has started to transform its operations and culture under a performance management framework with involving greater citizen participation and community engagement in order to better align City resources with the City Council's strategic goals and objectives.

BFO is a performance budgeting process that begins with identifying priorities that reflect the outcomes citizens want, based on collaborative input, and then leads to the development of strategies and programs aimed at accomplishing those priorities. Proposed programs and services are then ranked according to this strategic alignment and are funded within each major, high-level priority, based on their prospects for achieving desired results. Critical to this new process is the ongoing measurement and evaluation of program performance to determine the effectiveness of adopted strategies and programs. Once developed, these key performance measures will be published within the Transparency Portal on the City's website homepage as a visual "dashboard" that will show the public how the City is progressing towards achieving its goals.



***Performance Management: better integrates management and policy-making processes; focuses on achieving improved results for the community; and ensures goals, programs, activities, and resources are aligned with priorities.***

In the Fall of 2017, the City launched its very first Community Attitude and Satisfaction Survey in order to better understand the priorities and needs of its residents. The purpose of the survey is to assess citizen satisfaction with the delivery of major services, set a baseline for future benchmark performance measurements, compare Mesquite's performance with other communities regionally

and nationally and help to determine priorities for the community. The second community survey was conducted in the Fall of 2018 to continue gathering citizen input and feedback on City programs and services. The highlights of the 2018 Mesquite Community survey include:

- Sixty-four percent of residents rated the quality of life in Mesquite as an excellent or good place to live and 57 percent indicated that is an excellent or good place to raise children.
- Mesquite rates 12 percent above the Texas average and 7 percent above the United States average in the value residents feel they receive for City taxes they pay.
- Mesquite rates 23 percent above the Texas average and 20 percent above the United States average in customer service provided by City employees.
- Citizens noted their top priorities for City Services are maintenance of streets and sidewalks, environmental code enforcement and public safety.

A complete report of the 2018 survey is available on the City's website or by clicking the link below:

[2018 Mesquite Community Survey](#)

These results of the survey allow the City to objectively begin the budget process with an understanding of the citizens perspective of top issues facing the City, top priorities for City services and their overall satisfaction with City services.

The next step in the hybrid BFO process is multi-year revenue projections completed by February. These revenue projections effectively set the amount available for the City Council to “purchase” new programs and services that will help achieve their key strategic outcomes. The strategic plan becomes the directional basis for the various budget requests (a.k.a. Budget Offers) the organization submits for consideration in the budget. From March through April, City staff collaborates across department and division silos to prepare budget offers in response to the strategic plan to answer five key questions when developing their offers: (1) What outcomes will be produced if their offer is funded? (2) What is their plan for producing those outcomes? (3) What problem are they solving for Mesquite? (4) How will they know if they are on track and successful? and (5) What are the consequences of not funding the offer? In the future, a much greater effort will be made on including performance measures that measure program effectiveness and progress toward defined targets and results. During the first years of implementation, this process has applied to how new revenues are allocated; however, a true BFO process is much like a zero-based budget process. BFO principles are being applied gradually and incrementally over time as the organizational culture begins to change and transform.

During May, the Budget Office works closely with City staff to refine their budget offers to be as efficient and effective as possible and then during May and June, budget offers are reviewed by the City management team and scored according to specific criteria, such as the impact the new program will have on the community, its alignment with a strategic or department goals, whether there’s a clear, feasible plan or strategy to accomplish the outcome, and whether each outcome has an associated performance measure that can allow staff to benchmark performance over time. The management team will then rank all the budget offers, starting with the highest scoring offer at top

and moving down according to priority until available funds are allocated. The allocated budget offers are then recommended for inclusion in the City Manager's recommended budget.

In an effort to include citizens throughout the budget process, a Budget Town Hall meeting is normally scheduled during the month of July. At this year's town hall meeting held on July 16, 2019, City staff briefed the public on the budget process including the City Manager's model of success and City Council's priorities, property tax revenue, services provided by the City, general expenditures and capital projects and important budget dates for citizens. Citizen input was a major focus of the Budget Town Hall meeting with a Balanced Budget Playoffs bracket exercise. Staff facilitated a playoff bracket exercise in which citizens voted on the new program or service they most wanted to add to the budget and which existing program or service they were willing to give up to fund the new program. It was an interesting dynamic that allowed citizens insight into the challenges of developing a budget with limited resources as well as to gain an understanding of their priorities. The exercise revealed, as already indicated with the community survey, that Public Safety is one of the top priorities.

The next step of the budget process is the budget workshop in order to brief the City Council on the proposed strategies for the budget and accumulate their recommendations for the budget. At this year's budget workshop held on July 19, 2019, City management and staff briefed the City Council on the progress towards addressing several of the Council goals as well as future strategies to continue addressing their goals, in the areas of Safe Community, Attractive Neighborhoods, Improved Transportation and Mobility, Vibrant Economy, High Performing/Transparent Government and Quality Recreation and Culture. From this, City Council gave direction on budget offers that they would like included in the City Manager's recommended budget. The City Manager's recommended budget was submitted to the City Council no later than August 15 in accordance with City Charter requirements. In addition to the Budget Workshop, the City Council held three public hearings on the proposed budget with the final one on September 3, 2019 and then the City Council adopted the 2019-20 budget on September 16, 2019.

In future years, the budget process will include more active engagement of the community, through various focus groups and stakeholder meetings related to specific goal strategies, and other forms of community outreach like the quarterly town hall meetings. The City's future plan is to develop a Community Vision and Strategic Plan. This will create a unifying vision that outlines the overall direction for the community, identify strategies to achieve that vision and highlight a short-term action plan to accomplish the long-term vision for the next 10, 20 or 50 years. This process includes setting the vision, asking for community input, developing goals and objectives, integrating the plan into daily operations and finally measuring and reporting. In addition, once the budget is adopted, the management team will meet with City staff on a quarterly basis to review and evaluate each program to assess and/or refine strategies and communicate performance results to the City Council and the public via metrics, performance dashboards and various reports. In this way, based on collaboration, transparency and efficiency, the BFO process will ensure that the City delivers the services that matter most to the residents of Mesquite.

## **Issues and Challenges**

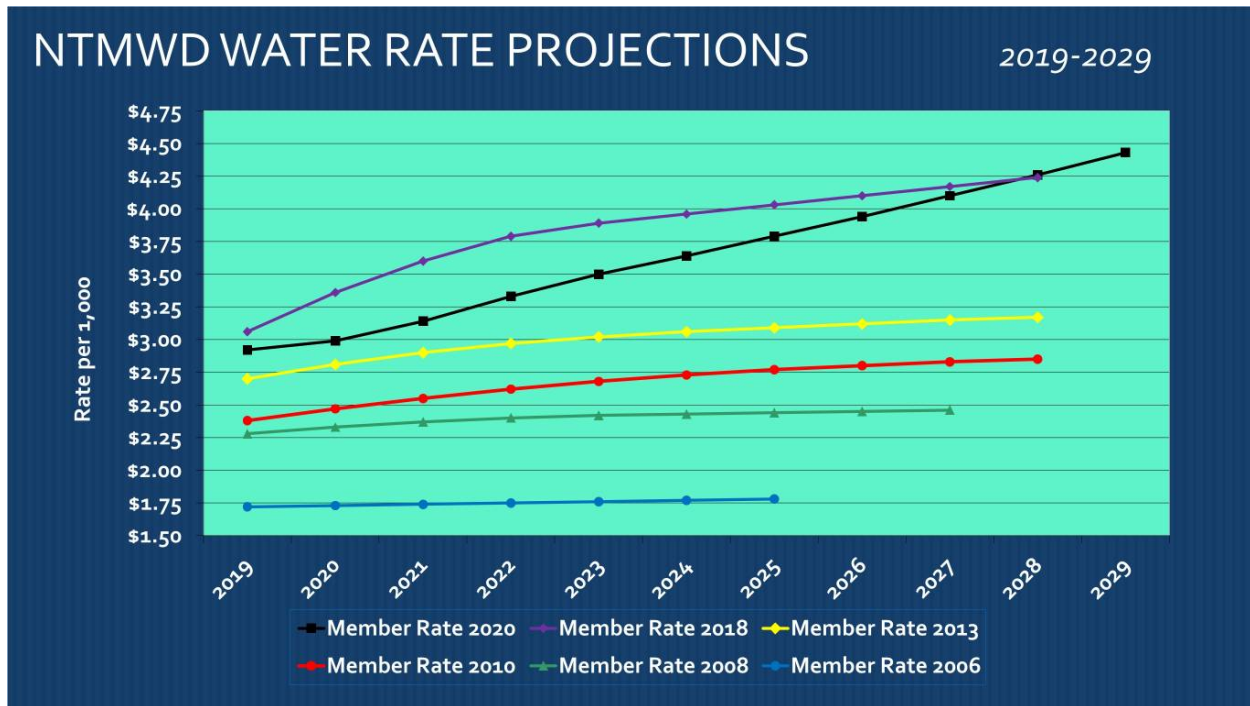
The major issue facing Mesquite, and all of north Texas, is the rising cost of water. The City is one of 13 cities that are members of the North Texas Municipal Water District (NTMWD), a regional supplier of wholesale treated water for its member cities as well as an additional 34 customer cities and special districts, which together comprise over 1.7 million individual consumers. NTMWD sets its rates at cost, with no profits or taxes included. The District was created in 1951 during the historic seven-year drought of 1949-1956, and the rate structure that member cities and the District contractually agreed to is based upon a commonly used rate design principle called "Take or Pay."

The District's current rate structure is based on the premise that the District, by contract with its member cities, must be able to guarantee the delivery to any member city the amount of water that it needs at any given time. Take or Pay is a common rate design for such long-term contracts that adds security for both parties, whereby the service provider is ensured adequate revenues to recover what it will invest over time and the buyer is guaranteed security of supply. Under the NTMWD rate design, guaranteed supply to a city is based on how much water the city needs and this is measured by "peak demand." Peak demand is the highest total consumption in any given year in terms of total gallons a city uses (people consume) and is the level of demand that the District must plan for and meet in future years. By contract, yearly peak demand establishes the "minimum" amount that a city must pay NTMWD in order for the District to recover its investment overtime. For Mesquite, the current "minimum" or peak demand was established during one of the hottest summers on record when the city consumed 8,297,666,000 gallons. Per the NTMWD contract, as the peak demand goes up, a new minimum consumption amount is established.

This rate model works well in high-growth urban areas like Dallas, as the NTMWD must carefully plan its infrastructure needs to bring more water to a growing population and plan for future capital needs, like new water transmission lines, treatment plant capacity and even new sources of raw water, like building new reservoirs. From the NTMWD's point of view, they must establish rates to generate current and future revenues to finance these vast capital improvements that must be built over time and which cover over 2,200 square miles across ten counties and will ultimately serve an estimated 3.7 million in the next 50 years. Take or Pay is the rate structure that both ensures the District can finance these improvements and at the same time guarantee a member city will get as much water as it needs. However, over the past several years with water conservation measures and changes in residential watering habits, internal inequities are becoming more noticeable among member cities, as some inner-ring suburban communities are experiencing much slower growth than they had in the '50s and '60s.

Peak consumption varies among the member cities. For cities that are still growing, like Frisco, their peak demand would expect to increase each year as more and more people consume more water each year. However, for cities like Mesquite, which are not growing significantly, their peak demand may have already been met. In fact, Mesquite has not come close to consuming its contractual minimum of 8,297,666,000 gallons per year for over 15 years. Contractually, Mesquite must pay for 8,297,666,000 gallons each year (to ensure the System-wide revenues) even though the City may only consume 5 billion or 6 billion a year due to water conservation measures, change in residential watering habits, etc. The current rate structure is becoming less cost-effective for

member cities that are built out or are experiencing slow growth, like Mesquite, Garland, Richardson and Plano who, as of December 2016, have collectively paid a total of \$178 million for water they did not use; yet the rate structure adequately serves the needs of high-growth cities, like Frisco and Allen. The chart below is the Water District’s own projections for wholesale water rate increases to the year 2028. Over the next 10 years, NTMWD projects the current wholesale rate of \$2.92 to increase almost 52 percent to \$4.43 by the year 2029.



This means in 10 years, Mesquite residents will be paying over 50 percent more for water than what they pay now. Leaders from all member cities have begun to address this internal inequity issue and approached the District on developing a newer, up-to-date rate design, one based on current growth patterns. By contract, NTMWD cannot change the rate design unless all 13-member cities each vote favorably on one rate model. As one can imagine, it is a zero-sum game, because the same amount of NTMWD system-wide revenues must be generated, but the high-growth city leaders are not open to the idea of increasing water rates to their residents just to lessen the burden to the more mature, slower growth cities. In December 2016, the City of Mesquite joined Garland, Plano and Richardson in requesting the Public Utility Commission of Texas (PUCT) to conduct a review of the water rates charged by the NTMWD to its member cities. The PUCT accepted the appeal in June 2017 and sent the case to the State Office of Administrative Hearings (SOAH) for further proceedings. The PUCT process and ongoing dialogue with other member cities presents hopeful opportunities to achieve a better rate structure for all NTMWD members.

Another continuing issue is the rising costs of health care. The City is self-insured and employees contribute a portion of their wages to pay for medical and dental insurance premiums with the City contributing a portion of the costs as a benefit. At the beginning of fiscal year 2009-10, the City’s Group Medical Insurance Fund held a fund reserve of \$1.3 million, but this fund balance was

completely eliminated in just one year due to a dramatic spike in health claims. Between 2012 and 2014, moderate increases in employee health care premiums and changes in employee, dependent and retiree benefits helped to rebuild the fund balance back to \$300,000. However, in the past several years health care costs have spiked again due to a dramatic increase in the number of claims for catastrophic illnesses, leaving the fund in a deficit. To help minimize the impact of these cost increases, the City switched health care providers, made plan adjustments, increased the City's contribution as well as increased rates for employees and retiree. These steps will help bring this internal service fund balance back to a positive position within the next several years; however, long-term, health care costs will only continue to rise, and the City will likely see additional spikes in claims activity. As a result, the City contracted with the Government Finance Officers Association (GFOA) to conduct a risk based analysis and help the City in determining appropriate fund balance reserves for funds like the Group Medical Insurance Fund. In January 2019, the City Council adopted a fund balance reserve policy for the City's internal service funds that requires adequate revenues to cover expenditures each operating year with a plan to fund reserves from excess revenues over expenditures as well as one-time revenue sources. Per the policy, continuous improvements shall be shown each year to reduce the deficit with a goal of a minimum level of working capital equivalent to three months of regular, on-going operating expenses. For fiscal year 2019-20, the budget includes an additional \$250,000 from employer contributions along with a ten percent retiree rate increase which is projected to improve fund balance deficit by \$161,570.

This segues into the next challenge for the City of making sure operating funds and internal service funds have adequate reserve fund balances to withstand certain risk factors. As mentioned above, the City contracted with GFOA to conduct a risk based analysis for the following funds: General Fund, Water and Sewer Fund, and Group Medical Insurance Fund. From this analysis, the City updated its financial policies during fiscal year 2019 to provide a plan of action in order to improve fund balance reserves for the future. In addition, City Council adopted an Annual Budget and Long Range Plans policy that requires the Finance Department to prepare long range financial plans for all operating funds and internal service funds each year during the budget process. Updated financial policies along with long range financial plans for these funds will strengthen the financial condition of the City and make sure that it can weather future downturns in the economy as well as other risks such as legislative changes. Going forward fund reserve policies along with long range financial plans will be critical to the budget process. With the recent legislative changes that will take effect in the 2020-21 budget, it will be important to look ahead several years to see the impact of budgetary changes on the City's financial position long-term.

Lastly, managing the general government debt capacity is another challenge for the City. Like most municipalities, the City of Mesquite issues tax exempt bonds for capital projects. It is the best way to manage the impact of fluctuations in capital needs on the tax rate from year to year and allows taxpayers that will benefit from the project to help in paying for the project over the life of the asset. With aging infrastructure and rising costs to replace or reconstruct infrastructure there is more demand for projects than debt capacity available for the City; therefore, the City is having to look at new revenue resources and identify infrastructure financing strategies to manage the need. Long-range financial plans along with capital improvement plans help to manage this challenge.

**City of Mesquite**  
**Long Range Financial Plan / General Fund**  
**Fiscal Year 2020-2025**

	Fiscal Year Actual 2017-18	Fiscal Year Amended 2018-19	Fiscal Year Adopted 2019-20	Fiscal Year Projected 2020-21	Fiscal Year Projected 2021-22	Fiscal Year Projected 2022-23	Fiscal Year Projected 2023-24	Fiscal Year Projected 2024-25
<b>Revenues:</b>								
General Property Taxes	\$ 48,251,707	\$ 55,574,000	\$ 59,806,870	\$ 64,591,420	\$ 68,466,905	\$ 72,574,919	\$ 74,752,167	\$ 76,247,210
Gross Receipts Taxes	7,742,503	7,450,800	7,500,450	7,515,451	7,530,482	7,545,543	7,560,634	7,575,755
City Sales Taxes	33,122,378	33,305,000	33,305,000	33,321,653	33,338,313	33,354,982	33,371,660	33,388,346
Licenses and Permits	2,057,365	2,263,100	2,403,950	2,452,029	2,501,070	2,551,091	2,602,113	2,654,155
Fines and Forfeitures	2,930,918	2,902,000	2,902,000	2,903,451	2,904,903	2,906,355	2,907,808	2,909,262
Interest Income	449,876	699,000	699,000	700,000	700,000	700,000	700,000	700,000
Charges for Current Service	13,902,892	15,115,980	15,790,980	15,600,000	15,600,000	15,600,000	15,600,000	15,600,000
Other Revenues	1,414,895	1,707,950	957,950	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Contributions and Donations	109,808	140,000	140,000	100,000	100,000	100,000	100,000	100,000
Intergovernmental Revenues	75,991	150,000	150,000	100,000	100,000	100,000	100,000	100,000
Transfers In	6,250,000	7,054,900	7,816,200	7,645,200	7,874,556	8,110,793	8,354,116	8,604,740
<b>Total Revenues</b>	<b>\$ 116,308,333</b>	<b>\$126,362,730</b>	<b>\$131,472,400</b>	<b>\$135,929,204</b>	<b>\$140,116,229</b>	<b>\$144,543,683</b>	<b>\$147,048,498</b>	<b>\$148,879,468</b>
<b>Operating Expenditures:</b>								
General Government	\$ 12,188,716	\$ 13,180,870	\$ 13,671,360	\$ 13,944,787	\$ 14,223,683	\$ 14,508,157	\$ 14,798,320	\$ 15,094,286
Housing and Community Services	1,700,905	1,758,150	2,057,760	2,098,915	2,140,894	2,183,711	2,227,386	2,271,933
Neighborhood Services	1,161,967	1,430,980	1,489,750	1,519,545	1,549,936	1,580,935	1,612,553	1,644,804
Library Services	2,046,572	2,071,100	2,537,310	2,588,056	2,639,817	2,692,614	2,746,466	2,801,395
Fire Service	27,565,899	28,982,730	30,588,590	31,200,362	31,824,369	32,460,856	33,110,074	33,772,275
Police Service	35,017,286	37,655,070	39,205,380	39,989,488	40,789,277	41,605,063	42,437,164	43,285,907
Public Works	11,763,034	13,895,950	14,886,060	15,183,781	15,487,457	15,797,206	16,113,150	16,435,413
Planning and Development	2,741,746	3,051,800	3,432,350	3,500,997	3,571,017	3,642,437	3,715,286	3,789,592
Parks and Recreation	1,313,235	2,618,580	2,523,040	2,573,501	2,624,971	2,677,470	2,731,020	2,785,640
Other Expenditures	4,125,493	3,361,900	2,966,130	2,750,000	2,750,000	2,750,000	2,750,000	2,750,000
Transfers Out	16,000,000	18,890,000	18,114,000	19,600,473	20,334,213	20,997,407	21,596,340	22,003,513
<b>Total Expenditures</b>	<b>\$ 115,624,853</b>	<b>\$126,897,130</b>	<b>\$131,471,730</b>	<b>\$134,949,905</b>	<b>\$137,935,634</b>	<b>\$140,895,856</b>	<b>\$143,837,759</b>	<b>\$146,634,758</b>
<b>Excess (Deficiency) Revenues Over Expenditures</b>	<b>\$ 683,480</b>	<b>\$ (534,400)</b>	<b>\$ 670</b>	<b>\$ 979,299</b>	<b>\$ 2,180,595</b>	<b>\$ 3,647,827</b>	<b>\$ 3,210,739</b>	<b>\$ 2,244,710</b>
Unassigned Beginning Fund Bal.	\$ 18,312,289	\$ 18,896,002	\$ 18,361,602	\$ 18,362,272	\$ 19,341,571	\$ 21,522,166	\$ 25,169,993	\$ 28,380,732
Change in Unassigned Fund Bal.	583,713	(534,400)	670	979,299	2,180,595	3,647,827	3,210,739	2,244,710
<b>Unassigned Ending Fund Balance</b>	<b>\$ 18,896,002</b>	<b>\$ 18,361,602</b>	<b>\$ 18,362,272</b>	<b>\$ 19,341,571</b>	<b>\$ 21,522,166</b>	<b>\$ 25,169,993</b>	<b>\$ 28,380,732</b>	<b>\$ 30,625,442</b>
Non-spendable/Assigned Beginning Fund Balance	\$ 1,917,688	\$ 2,017,455	\$ 2,017,455	\$ 2,017,455	\$ 2,017,455	\$ 2,017,455	\$ 2,017,455	\$ 2,017,455
Change in Non-spendable/ Assigned Fund Balance	99,767	0	0	0	0	0	0	0
<b>Non-spendable/Assigned Ending Fund Balance</b>	<b>\$ 2,017,455</b>	<b>\$ 2,017,455</b>	<b>\$ 2,017,455</b>	<b>\$ 2,017,455</b>	<b>\$ 2,017,455</b>	<b>\$ 2,017,455</b>	<b>\$ 2,017,455</b>	<b>\$ 2,017,455</b>
<b>Total Fund Balance</b>	<b>\$ 20,913,457</b>	<b>\$ 20,379,057</b>	<b>\$ 20,379,727</b>	<b>\$ 21,359,026</b>	<b>\$ 23,539,621</b>	<b>\$ 27,187,448</b>	<b>\$ 30,398,187</b>	<b>\$ 32,642,897</b>
<b>Days of Working Capital (Unassigned)</b>	<b>59</b>	<b>53</b>	<b>51</b>	<b>52</b>	<b>56</b>	<b>64</b>	<b>70</b>	<b>75</b>
<b>Days of Working Capital Goal = 60 - 90 days</b>								
<b>Debt Service as % of Revenues</b>	<b>13.8%</b>	<b>14.9%</b>	<b>13.8%</b>	<b>14.4%</b>	<b>14.5%</b>	<b>14.5%</b>	<b>14.7%</b>	<b>14.8%</b>

**Debt service cost shall not exceed 25% of operating revenues**

**Assumptions:**

Taxable Value Growth	8.00%	6.00%	6.00%	3.00%	2.00%
Tax Rate Increase	0.000	0.000	0.000	0.000	0.000
2% increase in expenditures except for Other Expenditures is a set number and Transfer Out for Debt Service is based on Debt Service Schedule	2.00%	2.00%	2.00%	2.00%	2.00%

**City of Mesquite**  
**Long Range Financial Plan / Water and Sewer Operating Fund**  
**Fiscal Year 2020-2025**

	Fiscal Year Actual 2017-18	Fiscal Year Amended 2018-19	Fiscal Year Adopted 2019-20	Fiscal Year Projected 2020-21	Fiscal Year Projected 2021-22	Fiscal Year Projected 2022-23	Fiscal Year Projected 2023-24	Fiscal Year Projected 2024-25
<b>Revenues:</b>								
Water Sales	\$35,242,562	\$36,052,500	\$37,674,860	\$37,674,860	\$39,370,229	\$41,141,889	\$42,993,274	\$45,142,938
Water Revenue Increase				1,695,369	1,771,660	1,851,385	2,149,664	2,257,147
Water Tap and Connections	24,745	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Penalties and Admin Fees	727,539	650,000	650,000	650,000	650,000	650,000	650,000	650,000
Collection/Charged of Bills	12,649	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Reconnect Fees & Transfer Fees	334,180	353,000	353,000	353,000	353,000	353,000	353,000	353,000
Sale of Bulk Water	1,962,885	1,950,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000
Sewer Service Charges	27,703,581	29,322,700	30,642,220	30,642,220	32,021,120	33,462,070	34,967,863	36,716,257
Sewer Service Revenue Increase				1,378,900	1,440,950	1,505,793	1,748,393	1,835,813
Sewer Backflow Inspections	64,750	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Interest Income	452,043	700,000	700,000	700,000	700,000	700,000	700,000	700,000
Lower East Fork Sewer Line	1,451,924	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Other Non-Operating	2,576,866	300,000	300,000	300,000	300,000	300,000	300,000	300,000
<b>Total Revenues</b>	<b>\$70,553,724</b>	<b>\$70,930,200</b>	<b>\$73,072,080</b>	<b>\$76,146,349</b>	<b>\$79,358,959</b>	<b>\$82,716,137</b>	<b>\$86,614,194</b>	<b>\$90,707,155</b>
<b>Operating Expenditures:</b>								
Finance - Utility Billing	\$ 3,771,417	\$ 4,148,440	\$ 2,996,980	\$ 2,699,389	\$ 2,392,871	\$ 2,077,157	\$ 2,139,472	\$ 2,203,656
Water and Sewer Administration	378,612	458,400	651,220	670,757	690,879	711,606	732,954	754,942
Water and Sewer Engineering	130,201	48,630	7,150	7,365	7,585	7,813	8,047	8,289
Water and Sewer Streets	0	69,430	65,780	67,753	69,786	71,880	74,036	76,257
Infrastructure Maintenance	163,954	207,210	179,500	184,885	190,432	196,144	202,029	208,090
GIS Operations	566,016	653,310	718,360	739,911	762,108	784,971	808,521	832,776
Water Production - All Other net Rebate	1,364,318	1,559,140	1,585,270	1,632,828	1,681,813	1,732,267	1,784,235	1,837,762
Water Production - NTMWD Water	22,000,869	24,494,270	25,000,000	26,250,000	27,851,250	29,271,664	30,442,530	31,690,674
Meter Services	1,047,003	1,039,500	1,151,430	1,185,973	1,221,552	1,258,199	1,295,945	1,334,823
Water Distribution	2,179,905	2,202,730	2,234,640	2,301,679	2,370,730	2,441,851	2,515,107	2,590,560
Wastewater Collection	1,528,070	1,743,320	1,795,630	1,849,499	1,904,984	1,962,133	2,020,997	2,081,627
Wastewater Treatment - Dallas	55,419	50,000	51,500	53,045	54,636	56,275	57,964	59,703
Wastewater Treatment - NTMWD	9,223,875	9,889,600	10,990,000	11,539,500	12,116,475	12,722,299	13,358,414	14,026,334
Chiller Plant Operations	453,759	439,450	439,450	452,634	466,213	480,199	494,605	509,443
Water and Sewer Capital	900,378	751,950	588,440	750,000	750,000	750,000	750,000	750,000
Lower East Fork Sewer Line	1,397,744	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Transfer Out-General Fund	4,550,000	4,550,000	5,870,400	6,046,512	6,227,907	6,414,745	6,607,187	6,805,403
Transfer Out - GO Debt Service	522,020	1,072,020	1,030,000	481,172	730,224	487,894	837,267	537,007
Transfer Out - W/S Debt Service	9,240,000	9,064,900	9,730,160	10,982,050	11,827,197	12,688,835	14,252,076	15,236,843
Transfer Out - W/S Cash Projects	0	225,000	0	0	0	0	0	0
Transfer Out - Insurance	1,405,000	1,405,000	1,405,000	1,000,000	750,000	500,000	500,000	500,000
Reserves	896,580	875,000	785,000	200,000	200,000	200,000	200,000	200,000
<b>Total Expenditures</b>	<b>\$61,775,140</b>	<b>\$66,447,300</b>	<b>\$68,775,910</b>	<b>\$70,594,952</b>	<b>\$73,766,642</b>	<b>\$76,315,932</b>	<b>\$80,581,386</b>	<b>\$83,744,189</b>
<b>Excess (Deficiency) Revenues</b>								
Over Expenditures	\$ 8,778,584	\$ 4,482,900	\$ 4,296,170	\$ 5,551,397	\$ 5,592,317	\$ 6,400,205	\$ 6,032,808	\$ 6,962,966
<b>Working Capital, October 1</b>	<b>\$27,049,225</b>	<b>\$35,827,809</b>	<b>\$40,310,709</b>	<b>\$44,606,879</b>	<b>\$50,158,276</b>	<b>\$55,750,593</b>	<b>\$62,150,798</b>	<b>\$68,183,606</b>
<b>Working Capital, September 30</b>	<b>\$35,827,809</b>	<b>\$40,310,709</b>	<b>\$44,606,879</b>	<b>\$50,158,276</b>	<b>\$55,750,593</b>	<b>\$62,150,798</b>	<b>\$68,183,606</b>	<b>\$75,146,572</b>

**City of Mesquite**  
**Long Range Financial Plan / Water and Sewer Operating Fund Continued**  
**Fiscal Year 2020-2025**

	Fiscal Year Actual 2017-18	Fiscal Year Amended 2018-19	Fiscal Year Adopted 2019-20	Fiscal Year Projected 2020-21	Fiscal Year Projected 2021-22	Fiscal Year Projected 2022-23	Fiscal Year Projected 2023-24	Fiscal Year Projected 2024-25
Days of Working Capital	185	207	223	240	256	274	287	302
Working Capital as % of Expenditures	58.00%	60.67%	64.86%	71.05%	75.58%	81.44%	84.61%	89.73%
<b>Days of Working Capital Reserve Policy = 60 - 250 Days; minimum 25% of operating expenses including transfers out</b>								
All In Debt Service Coverage Ratio	1.25	1.10	1.07	1.11	1.10	1.10	1.10	1.10
<b>Target All In Coverage Ratio = 1.10 or higher</b>								
Avg Annual Debt Service Coverage Ratio	2.29	1.78	1.52	1.63	1.59	1.60	1.58	1.62
<b>Required Average Coverage Ratio = 1.50 or higher</b>								
<u>Assumptions:</u>								
Revenue Rate Increase - Water	6.00%	4.50%	4.50%	4.50%	4.50%	4.50%	5.00%	5.00%
Revenue Rate Increase - Wastewater	6.00%	4.50%	4.50%	4.50%	4.50%	4.50%	5.00%	5.00%
Cost Increase (%) NTMWD - Water	9.80%	10.10%	2.40%	5.00%	6.10%	5.10%	4.00%	4.10%
Cost Increase (%) NTMWD - Wastewater	8.40%	6.00%	9.20%	5.00%	5.00%	5.00%	5.00%	5.00%
3% increase in expenditures				3.00%	3.00%	3.00%	3.00%	3.00%

**City of Mesquite**  
**Long Range Financial Plan / Drainage Utility District Operating Fund**  
**Fiscal Year 2020-2025**

	Fiscal Year Actual 2017-18	Fiscal Year Amended 2018-19	Fiscal Year Adopted 2019-20	Fiscal Year Projected 2020-21	Fiscal Year Projected 2021-22	Fiscal Year Projected 2022-23	Fiscal Year Projected 2023-24	Fiscal Year Projected 2024-25
<b>Revenues:</b>								
Interest Income	\$ 20,788	\$ 18,000	\$ 26,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Residential Drainage Fees	2,007,318	2,000,000	2,225,000	2,236,125	2,247,306	2,258,542	2,269,835	2,281,184
Commercial Drainage Fees	1,978,936	1,900,000	2,280,000	2,660,000	2,850,000	2,878,500	2,907,285	2,936,358
Contributions and Other	1,736,369	0	0	0	0	0	0	0
Transfer In-DUD Revenue Reserve	24,340	37,070	0	0	0	0	0	0
<b>Total Revenues</b>	<b>\$ 5,767,751</b>	<b>\$ 3,955,070</b>	<b>\$ 4,531,000</b>	<b>\$ 4,921,125</b>	<b>\$ 5,122,306</b>	<b>\$ 5,162,042</b>	<b>\$ 5,202,120</b>	<b>\$ 5,242,542</b>
<b>Operating Expenditures:</b>								
TPDES Permit Program Operations	\$ 667,133	\$ 734,630	\$ 550,560	\$ 567,077	\$ 584,089	\$ 601,612	\$ 619,660	\$ 638,250
Street Sweeping Program	194,223	201,200	211,630	217,979	224,518	231,254	238,191	245,337
Drainage Maintenance & Construction	0	0	144,000	148,320	152,770	157,353	162,073	166,935
Capital Outlay	221,626	0	410,000	150,000	150,000	150,000	150,000	150,000
Transfer Out - General Fund	0	524,900	574,800	592,044	609,805	628,099	646,942	666,351
Transfer Out - DUD Debt Service Fund	508,000	395,970	460,610	301,100	632,670	400,570	397,860	403,510
Transfer Out - DUD Cash Projects	2,500,000	2,000,000	2,000,000	2,250,000	2,500,000	2,900,000	2,900,000	2,900,000
<b>Total Expenditures</b>	<b>\$ 4,090,982</b>	<b>\$ 3,856,700</b>	<b>\$ 4,351,600</b>	<b>\$ 4,226,520</b>	<b>\$ 4,853,852</b>	<b>\$ 5,068,888</b>	<b>\$ 5,114,726</b>	<b>\$ 5,170,383</b>
<b>Excess (Deficiency) Revenues</b>								
Over Expenditures	\$ 1,676,769	\$ 98,370	\$ 179,400	\$ 694,605	\$ 268,454	\$ 93,154	\$ 87,394	\$ 72,159
<b>Working Capital, October 1</b>	<b>\$ 971,956</b>	<b>\$ 2,648,725</b>	<b>\$ 2,747,095</b>	<b>\$ 2,926,495</b>	<b>\$ 3,621,100</b>	<b>\$ 3,889,554</b>	<b>\$ 3,982,708</b>	<b>\$ 4,070,102</b>
<b>Working Capital, September 30</b>	<b>\$ 2,648,725</b>	<b>\$ 2,747,095</b>	<b>\$ 2,926,495</b>	<b>\$ 3,621,100</b>	<b>\$ 3,889,554</b>	<b>\$ 3,982,708</b>	<b>\$ 4,070,102</b>	<b>\$ 4,142,261</b>
<b>Days of Working Capital</b>	<b>168</b>	<b>254</b>	<b>236</b>	<b>269</b>	<b>277</b>	<b>282</b>	<b>286</b>	<b>288</b>
<b>Working Capital as % of Expenditures</b>	<b>64.75%</b>	<b>71.23%</b>	<b>67.25%</b>	<b>85.68%</b>	<b>80.13%</b>	<b>78.57%</b>	<b>79.58%</b>	<b>80.12%</b>
<b>Days of Working Capital Reserve Policy = 60 - 250 Days; minimum 25% of operating expenses including transfers out</b>								
<b>Avg Annual Debt Service Coverage Ratio</b>	<b>5.06</b>	<b>5.25</b>	<b>5.20</b>	<b>4.10</b>	<b>4.27</b>	<b>4.34</b>	<b>4.35</b>	<b>4.35</b>

**Required Average Coverage Ratio = 1.25 or higher**

Assumptions:

Residential Drainage Fee Increase		\$0.50	0.50%	0.50%	0.50%	0.50%	0.50%
Commercial Drainage Fee Increase		\$0.02	\$0.02	\$0.01	1.00%	1.00%	1.00%
3% increase in all expenditures except for Capital Outlay, Transfer Out to Debt Service and Transfer Out to Cash Projects			3.00%	3.00%	3.00%	3.00%	3.00%
Capital Outlay \$150,000 per year starting in FY2021							
Transfer Out to DUD Debt Service is from Debt Service schedule							
Transfer Out to DUD Cash Projects is from Capital Project Planning schedule							

**City of Mesquite**  
**Long Range Financial Plan / Airport Operating Fund**  
**Fiscal Year 2020-2025**

	Fiscal Year Actual 2017-18	Fiscal Year Amended 2018-19	Fiscal Year Adopted 2019-20	Fiscal Year Projected 2020-21	Fiscal Year Projected 2021-22	Fiscal Year Projected 2022-23	Fiscal Year Projected 2023-24	Fiscal Year Projected 2024-25
<b>Revenues:</b>								
Hangar Rentals	\$ 584,583	\$ 621,060	\$ 767,110	\$ 790,123	\$ 813,827	\$ 838,242	\$ 863,389	\$ 889,291
Tie Downs	6,640	7,500	5,040	5,000	5,000	5,000	5,000	5,000
Fuel Sales	1,190,910	1,443,250	1,413,560	1,484,238	1,558,450	1,636,372	1,718,191	1,804,101
Oil Sales	1,744	2,000	2,800	2,000	2,000	2,000	2,000	2,000
Airport Lease Receipts	11,614	13,450	26,670	26,670	26,670	26,670	26,670	26,670
Airport Tenant Utility Receipts	7,807	8,000	6,600	6,600	6,600	6,600	6,600	6,600
Airport Pilot Supplies	4,769	5,000	12,500	12,500	12,500	12,500	12,500	12,500
Other Revenues	54,259	50,000	50,000	50,000	50,000	50,000	50,000	50,000
<b>Total Revenues</b>	<b>\$ 1,862,326</b>	<b>\$ 2,150,260</b>	<b>\$ 2,284,280</b>	<b>\$ 2,377,131</b>	<b>\$ 2,475,047</b>	<b>\$ 2,577,384</b>	<b>\$ 2,684,350</b>	<b>\$ 2,796,162</b>
<b>Operating Expenditures:</b>								
Personal Services	\$ 362,347	\$ 517,940	\$ 552,210	\$ 568,776	\$ 585,840	\$ 603,415	\$ 621,517	\$ 640,163
Supplies - Fuel	831,959	938,410	907,300	1,053,809	1,106,499	1,161,824	1,219,916	1,280,911
Supplies - Other	26,597	19,180	26,700	27,501	28,326	29,176	30,051	30,953
Contractual Services	281,784	410,800	537,360	553,481	570,085	587,188	604,803	622,948
Capital Outlay	3,086	41,540	26,500	5,000	5,000	5,000	5,000	5,000
Transfer Out - GO Debt Service Fund	199,810	199,810	199,810	199,810	199,810	199,810	199,810	199,810
<b>Total Expenditures</b>	<b>\$ 1,705,583</b>	<b>\$ 2,127,680</b>	<b>\$ 2,249,880</b>	<b>\$ 2,408,377</b>	<b>\$ 2,495,560</b>	<b>\$ 2,586,413</b>	<b>\$ 2,681,097</b>	<b>\$ 2,779,785</b>
<b>Excess (Deficiency) Revenues</b>								
Over Expenditures	\$ 156,743	\$ 22,580	\$ 34,400	\$ (31,246)	\$ (20,513)	\$ (9,029)	\$ 3,253	\$ 16,377
<b>Working Capital, October 1</b>	<b>\$ (3,201)</b>	<b>\$ 153,542</b>	<b>\$ 176,122</b>	<b>\$ 210,522</b>	<b>\$ 179,276</b>	<b>\$ 158,763</b>	<b>\$ 149,734</b>	<b>\$ 152,987</b>
<b>Working Capital, September 30</b>	<b>\$ 153,542</b>	<b>\$ 176,122</b>	<b>\$ 210,522</b>	<b>\$ 179,276</b>	<b>\$ 158,763</b>	<b>\$ 149,734</b>	<b>\$ 152,987</b>	<b>\$ 169,364</b>
<b>Days of Working Capital</b>	<b>30</b>	<b>30</b>	<b>34</b>	<b>28</b>	<b>23</b>	<b>21</b>	<b>21</b>	<b>22</b>
<b>Working Capital as % of Expenditures</b>	<b>9.00%</b>	<b>8.28%</b>	<b>9.36%</b>	<b>7.44%</b>	<b>6.36%</b>	<b>5.79%</b>	<b>5.71%</b>	<b>6.09%</b>

**Days of Working Capital Reserve Policy = 30 - 90 Days; minimum 8.33% of operating expenses including transfers out**

Assumptions:

Hanger Rental Sales Growth	3.00%	3.00%	3.00%	3.00%	3.00%
Fuel Sales Growth	5.00%	5.00%	5.00%	5.00%	5.00%
Fuel Sales Profit Margin of 29%					
3% increase in expenditures except fuel, capital and transfer out to debt service	3.00%	3.00%	3.00%	3.00%	3.00%
Fuel cost 71% of fuel sales					
Capital Outlay is \$5,000 per year starting in FY2021					
Transfer Out to GO Debt Service is based on Debt Service schedule					

**City of Mesquite**  
**Long Range Financial Plan / Golf Course Operating Fund**  
**Fiscal Year 2020-2025**

	Fiscal Year Actual 2017-18	Fiscal Year Amended 2018-19	Fiscal Year Adopted 2019-20	Fiscal Year Projected 2020-21	Fiscal Year Projected 2021-22	Fiscal Year Projected 2022-23	Fiscal Year Projected 2023-24	Fiscal Year Projected 2024-25
<b>Revenues:</b>								
Green Fees	\$ 549,252	\$ 605,000	\$ 623,150	\$ 641,845	\$ 661,100	\$ 680,933	\$ 701,361	\$ 722,402
Cart Rental Fees	298,492	312,000	321,360	331,001	340,931	351,159	361,694	372,544
Driving Range Fees	71,925	70,000	72,100	74,263	76,491	78,786	81,149	83,584
Concessions	80,471	95,000	97,850	100,786	103,809	106,923	110,131	113,435
Pro Shop Merchandise Sales	65,517	50,000	51,500	53,045	54,636	56,275	57,964	59,703
Mesquite Private Golf Club	0	8,000	8,240	8,487	8,742	9,004	9,274	9,552
Other Revenues	25,492	10,000	10,300	10,609	10,927	11,255	11,593	11,941
<b>Total Revenues</b>	<b>\$1,091,149</b>	<b>\$1,150,000</b>	<b>\$1,184,500</b>	<b>\$1,220,036</b>	<b>\$1,256,636</b>	<b>\$1,294,335</b>	<b>\$1,333,166</b>	<b>\$1,373,161</b>
<b>Operating Expenditures:</b>								
Personal Services	\$ 689,345	\$ 707,380	\$ 728,170	\$ 750,015	\$ 772,516	\$ 795,691	\$ 819,562	\$ 844,149
Supplies - Pro Shop Merchandise	43,340	40,000	40,000	42,436	43,709	45,020	46,371	47,762
Supplies - Other	108,157	100,740	101,220	104,257	107,384	110,606	113,924	117,342
Contractual Services	220,131	222,430	218,790	225,354	232,114	239,078	246,250	253,638
Capital Outlay	0	1,140	1,000	3,000	3,000	3,000	3,000	3,000
Capital Lease - Golf Carts	56,194	78,000	78,000	78,000	78,000	95,000	95,000	95,000
<b>Total Expenditures</b>	<b>\$1,117,167</b>	<b>\$1,149,690</b>	<b>\$1,167,180</b>	<b>\$1,203,062</b>	<b>\$1,236,723</b>	<b>\$1,288,395</b>	<b>\$1,324,107</b>	<b>\$1,360,891</b>
<b>Excess (Deficiency) Revenues</b>								
Over Expenditures	\$ (26,018)	\$ 310	\$ 17,320	\$ 16,974	\$ 19,913	\$ 5,940	\$ 9,059	\$ 12,270
<b>Working Capital, October 1</b>	<b>\$ (56,035)</b>	<b>\$ (82,053)</b>	<b>\$ (81,743)</b>	<b>\$ (64,423)</b>	<b>\$ (47,449)</b>	<b>\$ (27,536)</b>	<b>\$ (21,596)</b>	<b>\$ (12,537)</b>
<b>Working Capital, September 30</b>	<b>\$ (82,053)</b>	<b>\$ (81,743)</b>	<b>\$ (64,423)</b>	<b>\$ (47,449)</b>	<b>\$ (27,536)</b>	<b>\$ (21,596)</b>	<b>\$ (12,537)</b>	<b>\$ (267)</b>
<b>Days of Working Capital</b>	<b>(27)</b>	<b>(26)</b>	<b>(20)</b>	<b>(14)</b>	<b>(8)</b>	<b>(6)</b>	<b>(3)</b>	<b>0</b>
<b>Working Capital as % of Expenditures</b>	<b>(7.34%)</b>	<b>(7.11%)</b>	<b>(5.52%)</b>	<b>(3.94%)</b>	<b>(2.23%)</b>	<b>(1.68%)</b>	<b>(0.95%)</b>	<b>(0.02%)</b>

**Days of Working Capital Reserve Policy = 30 - 90 Days; minimum 8.33% of operating expenses including transfers out**

**Assumptions:**

Revenue increase	3.00 %	3.00 %	3.00 %	3.00 %	3.00 %
3% increase in expenditures except capital outlay and capital lease	3.00 %	3.00 %	3.00 %	3.00 %	3.00 %
Pro Shop Sales profit margin of 20%; Pro Shop Merchandise 80% of sales					
Capital Outlay \$3,000 per year beginning in FY2021					
Capital Lease for golf carts to renew every four years; potential cost increase in FY2023					

**City of Mesquite**  
**Long Range Financial Plan / Group Medical Insurance Fund**  
**Fiscal Year 2020-2025**

	Fiscal Year Actual 2017-18	Fiscal Year Amended 2018-19	Fiscal Year Adopted 2019-20	Fiscal Year Projected 2020-21	Fiscal Year Projected 2021-22	Fiscal Year Projected 2022-23	Fiscal Year Projected 2023-24	Fiscal Year Projected 2024-25
<b>Revenues:</b>								
Transfer In - General Fund	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employer Contributions	10,370,000	11,163,570	11,413,570	11,413,570	11,413,570	11,413,570	11,413,570	11,413,570
Employee Contributions	1,458,839	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000
Vision Insurance Premiums	64,212	125,000	120,000	120,000	120,000	120,000	120,000	120,000
Life Insurance Premiums	58,698	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Dental Insurance Premiums	741,121	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Supplemental Life Insurance Premiums	275,228	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Long-term Disability Premiums	99,661	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Health Insurance Surcharges	143,938	110,000	110,000	110,000	110,000	110,000	110,000	110,000
Critical Care Premiums	113,986	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Health Clinic Copays	29,894	32,500	32,500	32,500	32,500	32,500	32,500	32,500
Health Clinic Pharmacy Copays	355,106	330,000	330,000	330,000	330,000	330,000	330,000	330,000
Retirees Medical Insurance Contributions	1,484,587	1,447,000	1,450,000	1,450,000	1,450,000	1,450,000	1,450,000	1,450,000
Health Claims Reimbursements	32,894	750,000	150,000	150,000	150,000	150,000	150,000	150,000
<b>Total Revenues</b>	<b>\$15,728,164</b>	<b>\$17,003,070</b>	<b>\$16,651,070</b>	<b>\$16,651,070</b>	<b>\$16,651,070</b>	<b>\$16,651,070</b>	<b>\$16,651,070</b>	<b>\$16,651,070</b>
<b>Operating Expenditures:</b>								
Health Claims	\$ 7,567,320	\$ 8,475,000	\$ 8,590,000	\$ 8,590,000	\$ 8,590,000	\$ 8,590,000	\$ 8,590,000	\$ 8,590,000
Pharmaceutical	2,456,950	2,550,000	2,550,000	2,550,000	2,550,000	2,550,000	2,550,000	2,550,000
Administrative Fee - Medical	512,994	125,200	207,000	207,000	207,000	207,000	207,000	207,000
HSA Contributions	1,164,825	1,400,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Health Clinic Operating	461,702	513,500	510,000	510,000	510,000	510,000	510,000	510,000
Stop Loss Coverage Premium	366,881	416,750	450,000	450,000	450,000	450,000	450,000	450,000
Medicare Supplement Premiums	1,072,259	1,057,800	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Health Claims - Vision	140,350	126,000	127,500	127,500	127,500	127,500	127,500	127,500
Dental Premiums - Managed Care	72,955	72,100	80,000	80,000	80,000	80,000	80,000	80,000
Dental Premiums - Indemnity	702,467	762,000	800,000	800,000	800,000	800,000	800,000	800,000
Life Insurance Premiums	334,763	330,000	350,000	350,000	350,000	350,000	350,000	350,000
Professional Services	79,404	230,000	230,000	230,000	230,000	230,000	230,000	230,000
Miscellaneous	7,555	13,510	15,000	15,000	15,000	15,000	15,000	15,000
Employee Assistance Program	27,738	27,000	30,000	30,000	30,000	30,000	30,000	30,000
Employee Wellness Program	11,268	12,240	15,000	15,000	15,000	15,000	15,000	15,000
Critical Care Premiums	90,298	85,000	95,000	95,000	95,000	95,000	95,000	95,000
Long-term Disability Premiums	99,727	98,000	140,000	140,000	140,000	140,000	140,000	140,000
<b>Total Expenditures</b>	<b>\$15,169,456</b>	<b>\$16,294,100</b>	<b>\$16,489,500</b>	<b>\$16,489,500</b>	<b>\$16,489,500</b>	<b>\$16,489,500</b>	<b>\$16,489,500</b>	<b>\$16,489,500</b>
<b>Excess (Deficiency) Revenues</b>								
Over Expenditures	\$ 558,708	\$ 708,970	\$ 161,570	\$ 161,570	\$ 161,570	\$ 161,570	\$ 161,570	\$ 161,570
<b>Fund Reserve Policy - annual budget must provide adequate revenues to cover expenditures for each operating year</b>								
Fund Balance, October 1	\$(5,150,429)	\$(4,591,721)	\$(3,882,751)	\$(3,721,181)	\$(3,559,611)	\$(3,398,041)	\$(3,236,471)	\$(3,074,901)
Fund Balance, September 30	\$(4,591,721)	\$(3,882,751)	\$(3,721,181)	\$(3,559,611)	\$(3,398,041)	\$(3,236,471)	\$(3,074,901)	\$(2,913,331)
Fund Balance Reserve Goal	\$ 3,792,364	\$ 4,073,525	\$ 4,122,375	\$ 4,122,375	\$ 4,122,375	\$ 4,122,375	\$ 4,122,375	\$ 4,122,375
Fund Balance as % of Expenditures	(30.27%)	(23.83%)	(22.57%)	(21.59%)	(20.61%)	(19.63%)	(18.65%)	(17.67%)

**Fund Balance Reserve Goal = 25% of total expenditures**

**City of Mesquite**  
**Long Range Financial Plan / General Liability Insurance Fund**  
**Fiscal Year 2020-2025**

	Fiscal Year Actual 2017-18	Fiscal Year Amended 2018-19	Fiscal Year Adopted 2019-20	Fiscal Year Projected 2020-21	Fiscal Year Projected 2021-22	Fiscal Year Projected 2022-23	Fiscal Year Projected 2023-24	Fiscal Year Projected 2024-25
<b>Revenues:</b>								
Interest Income	\$ 25,968	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Transfer In - General Fund	0	350,000	0	0	0	0	0	0
Transfer In - Water and Sewer Operating Fund	1,405,000	1,405,000	1,405,000	0	0	0	0	0
Workers' Compensation Contributions	1,794,348	1,677,830	1,697,800	1,900,000	1,900,000	2,000,000	2,000,000	2,000,000
General Liability Claims Contributions	0	0	0	1,500,000	1,500,000	1,750,000	1,750,000	1,750,000
Other Revenue	157,171	135,000	135,000	135,000	135,000	135,000	135,000	135,000
<b>Total Revenues</b>	<b>\$3,382,487</b>	<b>\$,597,830</b>	<b>\$,267,800</b>	<b>\$,565,000</b>	<b>\$,565,000</b>	<b>\$3,915,000</b>	<b>\$3,915,000</b>	<b>\$3,915,000</b>
<b>Operating Expenditures:</b>								
Personal Services and Other	\$ 402,475	\$ 407,430	\$ 424,520	\$ 437,256	\$ 450,373	\$ 463,884	\$ 477,801	\$ 492,135
Legal Services/Court Costs	222,160	155,000	230,000	236,900	244,007	251,327	258,867	266,633
Insurance Premiums	794,368	800,000	800,000	824,000	848,720	874,182	900,407	927,419
General Liability Claims	209,031	425,000	425,000	437,750	450,883	464,409	478,341	492,691
Workers' Compensation Claims	1,170,216	1,600,000	1,250,000	1,287,500	1,326,125	1,365,909	1,406,886	1,449,093
Other Expenditures	71,486	205,460	130,460	150,000	150,000	175,000	175,000	175,000
<b>Total Expenditures</b>	<b>\$2,869,736</b>	<b>\$,592,890</b>	<b>\$,259,980</b>	<b>\$,373,406</b>	<b>\$,470,108</b>	<b>\$3,594,711</b>	<b>\$3,697,302</b>	<b>\$3,802,971</b>
<b>Excess (Deficiency) Revenues</b>								
Over Expenditures	\$ 512,751	\$ 4,940	\$ 7,820	\$ 191,594	\$ 94,892	\$ 320,289	\$ 217,698	\$ 112,029
<b>Fund Reserve Policy - annual budget must provide adequate revenues to cover expenditures for each operating year</b>								
Fund Balance, October 1	\$1,001,928)	\$(489,177)	\$(484,237)	\$(476,417)	\$(284,823)	\$( 189,931)	\$ 130,358	\$ 348,056
Fund Balance, September 30	\$ (489,177)	\$(484,237)	\$(476,417)	\$(284,823)	\$(189,931)	\$ 130,358	\$ 348,056	\$ 460,085
Fund Balance Reserve Goal	\$ 717,434	\$ 898,223	\$ 814,995	\$ 843,352	\$ 867,527	\$ 898,678	\$ 924,326	\$ 950,743
Fund Balance as % of Expenditures	(17.05%)	(13.48%)	(14.61%)	(8.44%)	(5.47%)	3.63%	9.41%	12.10%

**Fund Balance Reserve Goal = 25% of total expenditures**

Assumptions:

Establish department charge for general liability claims in FY2021

Increase Workers Comp and General Liability contributions in FY2021 and FY2023

Expenditure growth except other expenditures 3.00 % 3.00 % 3.00% 3.00% 3.00%

## **New Revenues for Operating Funds**

General Fund revenues total \$131,472,400 which is \$5,109,670 more than the previous year revised budget. Without a property tax rate increase, General Fund revenue increased \$4,232,870 in additional property tax revenue through increased valuation and new property tax added to the tax roll. Sales tax revenue remained flat and there were slight increases in gross receipts from a new commercial sanitation contract. Revenue from licenses and permits increased \$340,850 from planning and development fee changes, but was offset by a reduction of \$200,000 from Telecommunications/ROW fees due to legislative changes. Revenue from charges for services increased by \$675,000 primarily due to residential solid waste fee increases. Major decrease in other revenue of \$750,000 is attributed to the potential discontinuation of the Medicare Ambulance Supplemental Payment program. Transfers in increased \$761,300 which includes \$1,320,400 from the Water and Sewer Operating Fund and \$49,900 from the Drainage Utility District Operating Fund from the Cost Allocation plan updates and a decrease of \$609,000 from transfers in due to a one-time contribution from the Capital Projects Reserve Fund in Fiscal Year 2018-19 for TIRZ administration, other General Fund expenditures along with a \$350,000 transfer to the General Liability Fund.

The Water and Sewer Operating Fund includes a \$2,141,880 revenue budget increase to pay for increases in wholesale water and wastewater treatment costs by NTMWD.

The Drainage Utility District Operating Fund includes a \$575,930 revenue budget increase from residential and commercial drainage fee increases to cover a new Drainage Maintenance and Construction program.

Airport Operating Fund revenues increased \$134,020 from new hanger fees along with other proposed fees changes to cover additional maintenance needs at the Airport.

## **Staffing Changes and Compensation**

For fiscal year 2020, the City added 12 full-time positions to continue addressing the strategic goals and objectives of City Council. These strategic goals and objectives are available in the Budgetary and Financial Policies section of this document.

In regards to compensation, the 2020 fiscal year budget includes a two percent merit increase for all general government employees on their anniversary date excluding managers, directors and above and a two percent increase for sworn public safety employees effective on January 1, 2020. The cost of the approved merit pay increases is \$997,000 to the General Fund and \$85,000 for all other funds. The budget also includes \$278,000 for five-percent annual step increases for police officers and firefighters who have less than six years of service with the City.

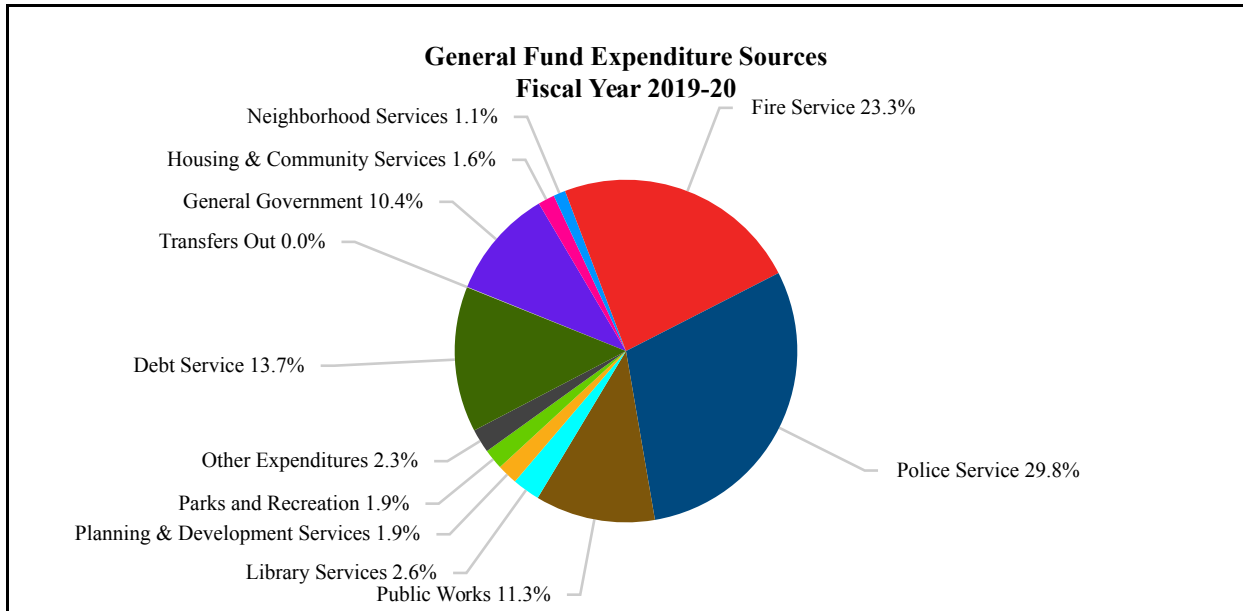
The City's required contribution rate for the Texas Municipal Retirement System (TMRS) starting January 1, 2020 is 17.25 percent with 100 percent updated services credits auto renewing and a 50 percent cost of living adjustment (COLA) on an ad hoc basis. Cost of living adjustments will be determined each budget year.

### **City Charter Requirement**

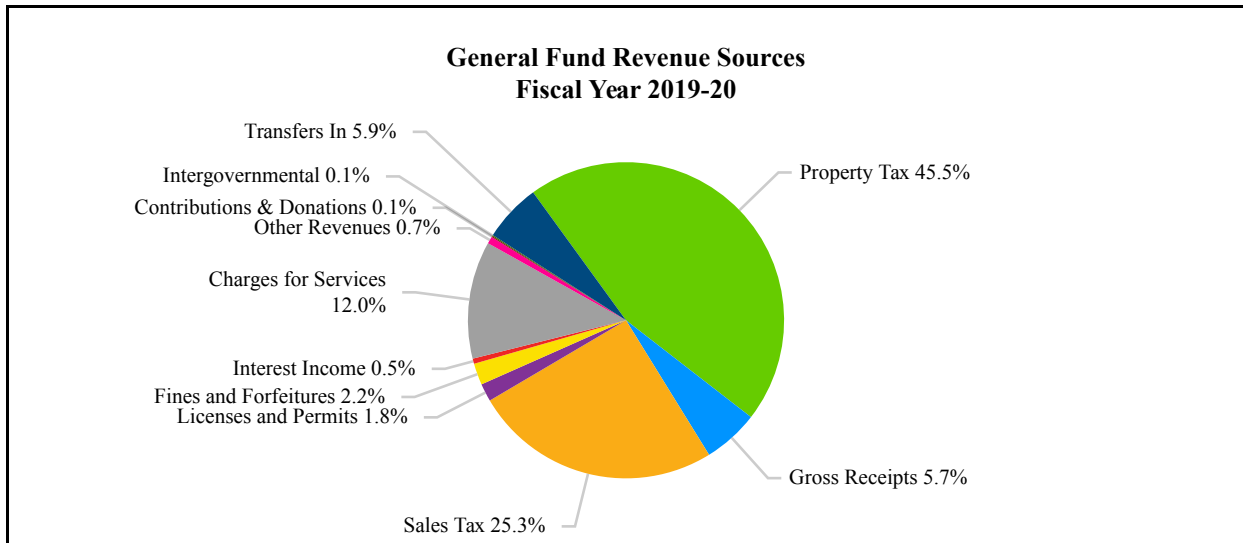
In 1983, the citizens of Mesquite approved a referendum requiring a minimum of 1.5 police officers per 1,000 in population and then amended the charter on May 5, 2018 to require a minimum of 1.6 police officers per 1,000 in population. Population figures provided by the North Central Texas Council of Governments estimate there are 145,030 people residing in the City of Mesquite as of January 1, 2019. Based on Article III, Section 24a of the Mesquite City Charter, a minimum of 233 officers is mandated. The 2019-20 budget provides authorization for 239 sworn police officer positions, or six more officers than the Charter minimum requirement.

## GENERAL FUND

The City of Mesquite provides for a variety of services within the General Fund. These services are segregated into and accounted for by the types of services provided. The largest budgets within the General Fund are the Police and Fire Departments. Public safety is one of the top priorities of the City Council and in 2019-20 the City of Mesquite will spend over 53% of its General Fund budget for public safety. Other categories of expenditures may be found on the chart below.

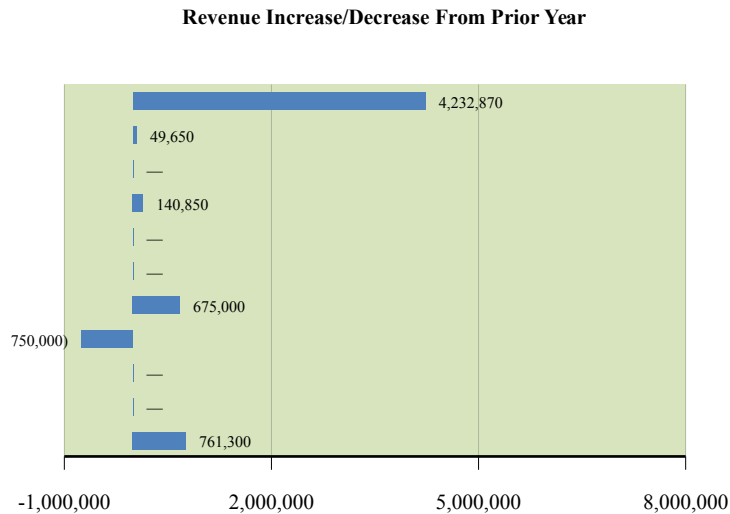


Financing of the City's General Fund operations is derived from numerous revenue sources. General property taxes are the most significant source of revenue with sales taxes also contributing a substantial amount. These two revenue sources combine for almost 71 percent of all General Fund revenues. Other revenue sources that help offset expenditures are shown below.



## GENERAL FUND REVENUES

The General Fund revenue sources are expected to generate \$131,472,400, an increase of \$5,109,670, or 4.0 percent from the amended budget. Major revenue changes include \$4,232,870 in additional property tax revenue which is 7.72 percent increase from last year's budget. Sales tax revenues are projected to remain flat. Gross receipts increased slightly due to a new commercial sanitation contract and licenses and permits increased primarily from fee changes. Charges for services are expected to increase by \$675,000 from residential solid waste fee increases. Other revenues are budgeted with a \$750,000 decrease mainly due to the potential discontinuation of the Medicare Ambulance Supplemental Payment program. Transfers in revenues are budgeted with a \$761,300 increase that includes \$1,320,400 from the Water and Sewer Operating Fund and \$49,900 from the Drainage Utility District Operating Fund for the Cost Allocation plan updates and a decrease of \$609,000 from transfers in due to a one-time contribution from the Capital Projects Reserve Fund in Fiscal Year 2018-19 for TIRZ administration, other General Fund expenditures and a \$350,000 transfer to the General Liability Fund.



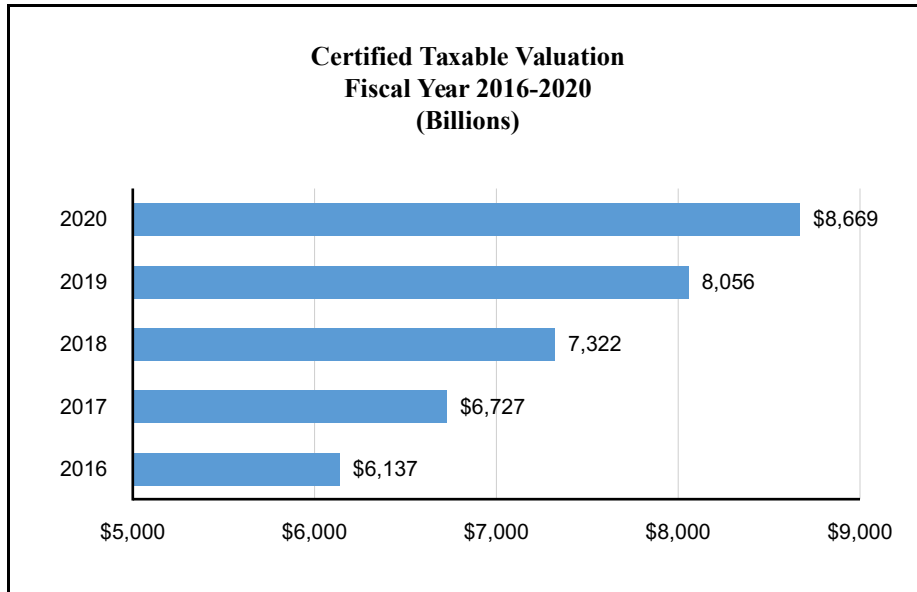
*Revenues into the General Fund are expected to change by \$5,109,670. The graph to the left highlights where increases and decreases in the General Fund are anticipated.*

<i>Property Tax</i>	\$4,232,870
<i>Gross Receipts</i>	49,650
<i>Sales Tax</i>	0
<i>Licenses/Permits</i>	140,850
<i>Fines/Forfeitures</i>	0
<i>Interest Income</i>	0
<i>Service Charges</i>	675,000
<i>Other Revenues</i>	(750,000)
<i>Contributions &amp; Donations</i>	0
<i>Intergovernmental</i>	0
<i>Transfers In</i>	761,300
<b>Total</b>	<b>\$5,109,670</b>

### General Property Tax

Property taxes are levied each year on October 1 on the assessed values as of the prior January 1 for all real and personal property located in the City. Assessed values are established by the Dallas Central Appraisal District (DCAD) and Kaufman County Appraisal District (KCAD) at 100 percent of estimated market value of property subject to taxation. Taxes are due October 1, immediately following the January lien date, and are delinquent after the following January 31. Penalty and interest are charged at twenty percent on delinquent taxes beginning February 1. Certified taxable property valuations, provided to the City by DCAD and KCAD on July 25, 2019, totaled

\$8,668,955,720. Included in this amount is \$866,171,166 in value of homeowners over 65 years of age, disabled persons and value within the City’s Tax Increment Reinvestment Zones (TIRZ). Taxes levied and collected on TIRZ areas are not available to fund General Fund operations, therefore; the net taxable valuation available for General Fund operations is \$7,802,784,554. The City’s adopted tax rate is set at \$0.73400 per \$100.00 of assessed valuation with no change from the previous year.



*Mesquite’s certified taxable assessed valuation on July 25, 2019 was \$8.7 billion, an increase of \$613 million (7.61%) more than the previous year. The tax rate applied to the net assessed valuation is \$0.73400 per \$100.00 of valuation.*

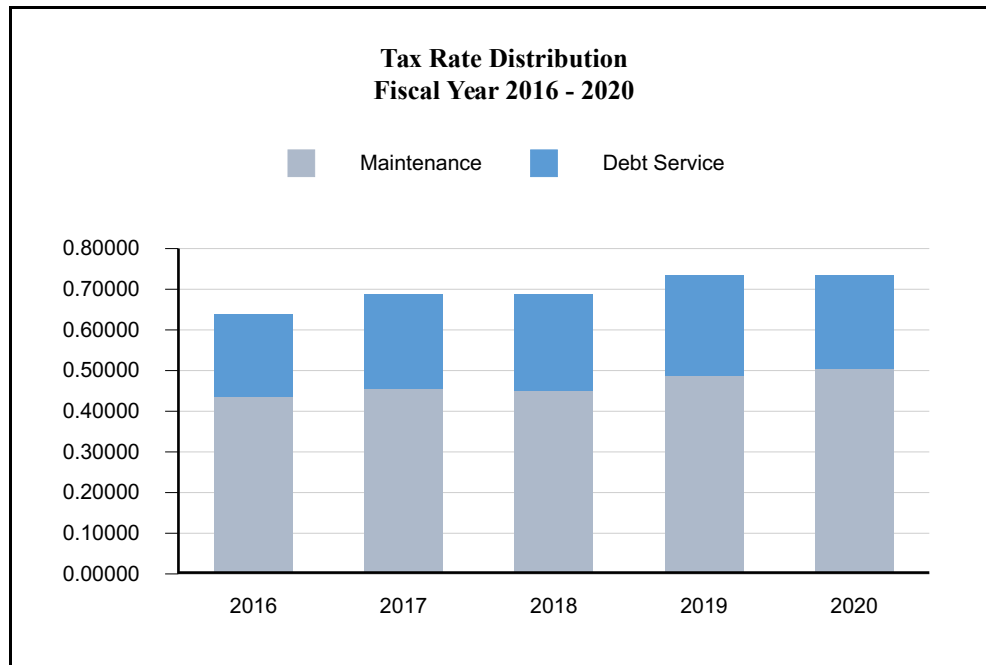
Property Tax Calculation

Total Taxable Assessed Valuation	\$8,668,955,720
Less: Exempt Valuation	(866,171,166)
Net General Fund Taxable Assessed Valuation	<u>\$7,802,784,554</u>
Adopted Tax Rate	\$0.73400/\$100
Total Tax Levy @ 100% Collection	57,272,439
Estimated Over 65/Disabled Levy	2,664,558
Net Tax Levy	<u>59,936,997</u>
Total Anticipated Tax Collections @ 98.5%	<u>59,037,942</u>

Distribution of Tax Collections

Debt Service	\$18,507,686
Maintenance and Operations	40,530,256
Total Distribution	<u>\$59,037,942</u>

General Fund property tax revenues are estimated at \$59,806,870 (inclusive of delinquent taxes and related penalty and interest charges) and accounts for 45.5 percent of all General Fund revenue.



<u>Fiscal Year</u>	<u>Valuation*</u>	<u>Tax Rate</u>	<u>Maintenance</u>	<u>Debt Service</u>
2015-16	6,137,368	0.64000	0.43637	0.20363
2016-17	6,727,941	0.68700	0.45542	0.23158
2017-18	7,321,874	0.68700	0.44972	0.23728
2018-19	8,056,042	0.73400	0.48792	0.24608
2019-20	8,668,956	0.73400	0.50390	0.23010

\* Amounts expressed in thousands and include TIRZ valuations, exemptions and tax abatements.

There are two components of the tax rate. The first component is for maintenance and operations while the second component relates to debt service requirements. When the City issues long-term debt it insures its repayment by levying a tax sufficient to cover principal and interest requirements. Revenues generated from tax rates that exceed this amount may be used for the general operations of the government. The chart above depicts the distribution of tax rates for the past five years.

The following example will help demonstrate how the tax rate is distributed.

The City sends a 2019 tax bill to a family in Mesquite that owns a \$100,000 home. The tax rate adopted for that fiscal year (2019-20) is \$0.73400 per \$100.00 of valuation. Therefore, the tax on the home is \$734.00. When the tax bill is paid the City divides the payment into two portions - one is for debt service and one for ongoing operations of City services. In this example \$230.10 would be used for debt service requirements while the remaining \$503.90 would be used to fund City operations.

## **Gross Receipts Taxes**

Some businesses use public rights-of-way to provide services to the general public and by State law, or through contractual agreements, these companies pay fees to the City for the privilege of using its rights-of-way. These fees may be based on a formula or a percentage of a company's revenues (gross receipts). Cable television providers pay a fee equal to five percent of the company's annual gross revenues of subscribers in the City. Telephone gross receipts are based on the number of access lines and a formula as set forth in House Bill 1777, which was adopted by the Texas State Legislature. Electric gross receipts are based on a formula using kilowatt-hours consumed by utility customers as the baseline measure. Gross receipts are expected to increase by \$49,650 to \$7,500,450 due to an updated commercial sanitation contract.

## **City Sales Taxes**

Sales tax revenues are derived from a two percent local tax levied on all retail sales, leases and rentals of most goods and taxable services within the City. As the second largest revenue source for the General Fund after property taxes, sales tax has continued to trend upward from the current year adopted forecast; however, the last two years the increase has been approximately one per cent per year. For 2020, sales tax revenues are estimated to remain flat at \$33,035,000 along with the City's mixed beverage sales tax remaining flat at \$270,000 for a combined total of \$33,305,000.

## **Licenses and Permits**

License and permit revenues include fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. All license and permit fees were reviewed for fiscal year 2019-20. New and updated fees were adopted for fiscal year 2019-20 with an effective date of October 1, 2019. Several planning and development fees were updated along with a couple new fees that increased estimated revenues by \$340,850; however, recent legislative changes in telecommunications right of way (ROW) fees reduced revenues by \$200,000 which resulted in a net increase to this revenue category of \$140,850 for a total budget of \$2,403,950.

## **Fines and Forfeitures**

Revenues in this category are the result of traffic, criminal or City ordinance violations and other related fees. There are no significant changes in this revenue category. The total budget for fiscal year 2019-20 is \$2,902,000.

## **Charges for Current Services**

This revenue category accounts for funds earned by the City in exchange for specific types of services it provides. Examples include fees for residential garbage collection, ambulance service, parks and recreation programs and high grass and weed maintenance. Total charges for services for fiscal year 2019-20 are projected at \$15,790,980, or a \$675,000 increase. The major change in this revenue category is the approved \$1.50 per month increase in the residential solid waste fee.

Fifty cents of this will be used to offset the costs of a Solid Waste Master Plan to better plan for the future.

All charges for current services were reviewed for fiscal year 2019-20. New and updated fees were adopted for fiscal year 2019-20 with an effective date of October 1, 2019. During the amended budget process for fiscal year 2019-20 this revenue category will be reviewed and adjusted for revenue changes related to the implementation of the new or updated fees.

### **Other Revenues**

The notable change in this revenue category is a decrease in miscellaneous revenues of \$750,000 from 2018-19 amended budget due to the potential discontinuation of the Medicare Ambulance Supplemental Payment program. At the time of budget adoption it is not known if this reimbursement will be available in the new year, therefore an amount will not be included in the new year budget. Other Revenues are budgeted for a total of \$957,950, which is \$750,000 less than the 2018-19 amended budget.

### **Contributions and Donations**

This revenue category in the General fund is for contributions and donations to the Parks and Recreation department for special events and the Summer Sizzle festival. It is budgeted for a total of \$140,000 for the new budget year with no change from the 2018-19 amended budget.

### **Intergovernmental Revenues**

Total budget for this category is \$150,000 for state grant revenue from the Texas Department of Transportation transit program. There are no significant changes in this revenue category.

### **Transfers In**

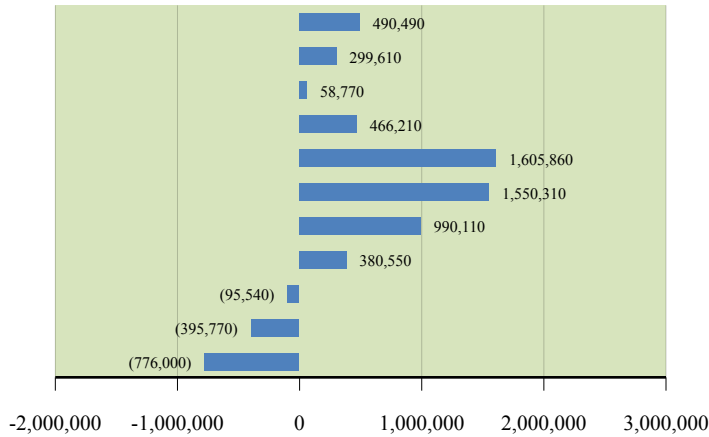
Transfers in increased by \$761,300 for the new year with a total budget of \$7,816,200. The increase includes \$1,320,400 from the Water and Sewer Operating Fund and \$49,900 from the Drainage Utility District Operating Fund for the Cost Allocation plan updates and a decrease of \$609,000 from transfers in due to a one-time contribution from the Capital Projects Reserve Fund in fiscal year 2018-19 for TIRZ administration, other General Fund expenditures and a \$350,000 transfer to the General Liability Fund. The 2019-20 budget also includes transfers in from Special Revenue Funds in the amount of \$1,200,000 that is consistent with prior years.

## GENERAL FUND EXPENDITURES

The General Fund expenditures total \$131,471,730, an increase of \$4,574,600, or 3.60 percent as compared to 2018-19 amended budget. The increase is comprised of the major changes noted below:

- Staffing Changes
  - Positions added from approved budget offers
    - Three Firefighters for staffing of Ambulance No. 6
    - Animal Services Officer
    - Police Officer
    - Building Inspector
    - Police Property Room Supervisor
    - Public Safety Administrator in Information Technology
  - No positions were eliminated
- Compensation Adjustments
  - Two percent merit increase for eligible General Government employees effective on their annual review date, excluding managers, directors and above
  - Two percent merit increase for eligible sworn public safety employees effective on January 1, 2020
  - Five percent step increase for 62 police officers and 48 firefighters who have less than six years of service
  - Firefighter ride-out pay increase from \$30 to \$40 per 24-hour shift
  - Firefighter bilingual pay to qualified employees
  - Increase for required contribution to Texas Municipal Retirement System (TMRS) for automatic renewing updated services credits and a 50 percent cost of living adjustment (COLA) on an ad hoc basis
  - Increase of the City's contribution to the Group Medical Insurance Fund
  - Increase for separation pay that is a portion of unused sick and vacation leave paid at retirement or resignation
- Service and Program Increases:
  - Additional staffing for Ambulance No. 6 with three firefighters
  - Additional animal service officer to increase public perception and satisfaction of services along with improve response time to calls
  - Improve technical support to public safety departments with an additional public safety administrator in the Information Technology department
  - Increase visibility and improve response time with an additional police officer
  - Additional building inspector for the Rental Certificate Occupancy Program
  - Improve Police property and evidence operations with a property and evidence supervisor
  - Funding for a Solid Waste Master Plan to plan and prepare for the future of the City's solid waste programs

**Expenditure Increase/Decrease From Prior Year**



The General Fund budget is expected to change by \$4,574,600. The graph to the left highlights expenditure increases and decreases among categories:

General Government	\$490,490
Community Services	299,610
Neighborhood Services	58,770
Library Services	466,210
Fire Service	1,605,860
Police Service	1,550,310
Public Works	990,110
Planning & Development	380,550
Parks & Recreation	(95,540)
Other	(395,770)
Transfers Out	(776,000)
<b>Total</b>	<b>\$4,574,600</b>

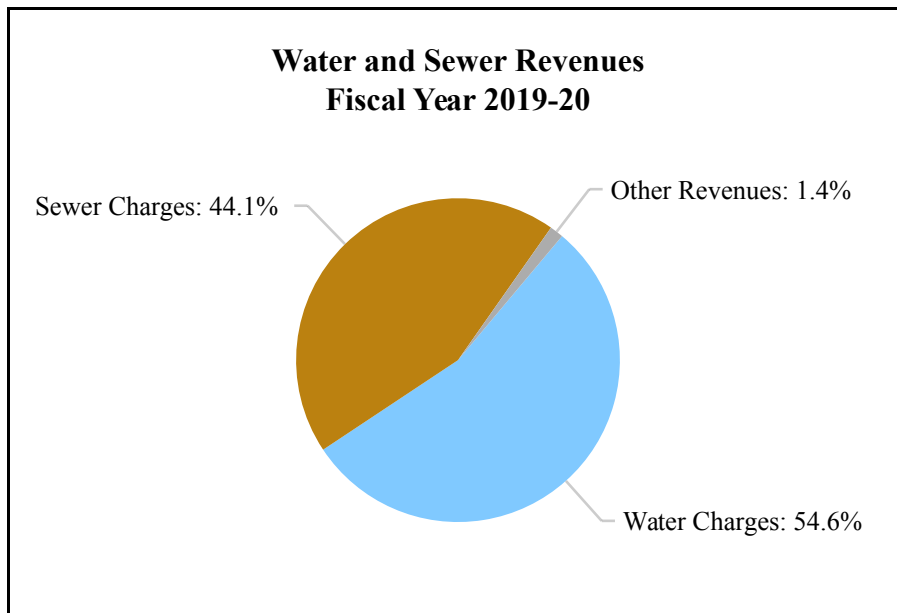
**FUND BALANCE**

City Council approved a new General Fund Reserve Police in January 2019. The new policy requires maintaining a minimum unassigned fund balance equivalent to 60 days of working capital to be calculated as 60 days of General Fund budgeted revenues. The adopted revenue budget is \$131,472,400; therefore, the minimum unassigned fund balance per policy is \$21,611,901. The 2019-20 proposed ending unassigned fund balance for the General Fund is \$18,362,272 or 51 days of working capitals which leaves 9 days or \$3,249,629 projected shortfall for 2019-20. Per the policy, the City acknowledges that initially, the General Fund may not meet the requirements for the working capital days, but will be considered compliant as long as the financial position shows continuous improvement each fiscal year.

## WATER AND SEWER OPERATING FUND

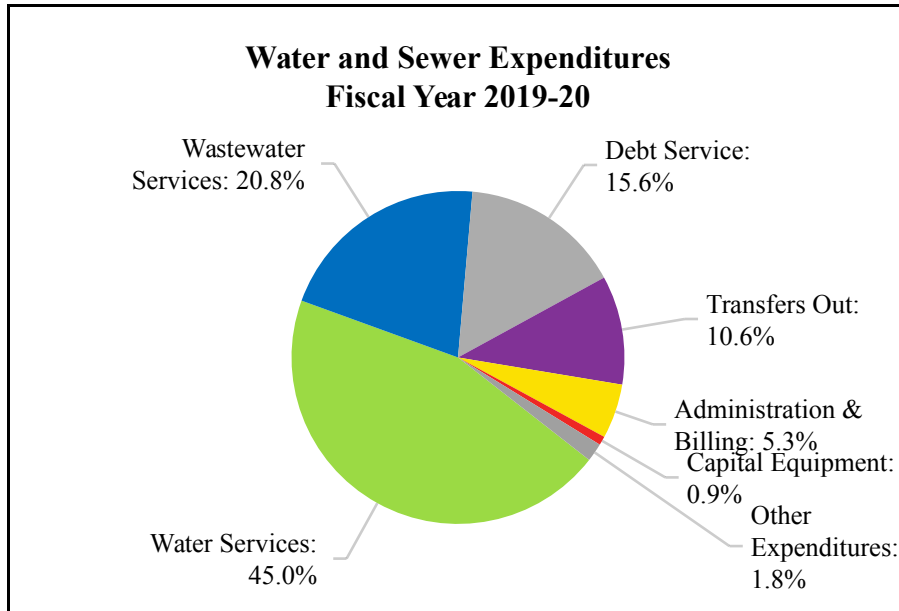
The Water and Sewer Operating Fund is that portion of the Water and Sewer Enterprise Fund that accounts for the operating and maintenance costs for providing water and wastewater services to the general public and is financed through customer charges. Water and wastewater operations include the distribution of water and sewer, but do not include the purchase and treatment of raw water or the treatment of wastewater, as these services are performed by the North Texas Municipal Water District (NTMWD), a separate political subdivision of the State of Texas.

The City's water and sewer system anticipates gross revenues of \$73,072,080. Nearly all of gross income, 98.6 percent, comes from water sales and sewer service charges. Other revenue is derived from interest income and other miscellaneous reimbursements. The City supplies water to more than 145,000 residents and businesses and has approximately 40,000 monthly billing accounts.



The 2019-20 Water and Sewer Operating Fund budget totals \$68,775,910, an increase of \$2,328,610 over the current year amended budget. Twenty-two percent of this increase, or \$505,740, is for the cost increase of treated water passed on by the City's supplier of potable water, the North Texas Municipal Water District (NTMWD). Other increases include \$1,101,900 in wastewater treatment costs, \$623,240 in debt service, \$183,240 in other operational costs, and \$78,000 for an approved budget offer. The approved budget offer includes one full-time meter reader position with vehicle and equipment. The budget also includes \$588,440 in capital expenditures for routine vehicle and equipment replacements which is a decrease of \$163,510 from 2018-19 amended. The City updated its cost allocation plan during fiscal year 2018-19. The updates to the cost allocation plan for fiscal year 2019-20 generated a net decrease to the Water Sewer Fund overall with an increase in transfer to the General Fund that is offset by a decrease in certain operational expense categories.

Water production and distribution account for 45.0 percent of the total expenditure budget. Included in this amount is \$25 million for the purchase of treated water from NTMWD. Another 20.8 percent of the budget is related to wastewater collection and treatment, with the remaining budget being divided among transfers out, debt service requirements, administration overhead and miscellaneous items.



### **NTMWD Contractual Obligations**

With North Texas continuing to experience tremendous population growth it is having a significant impact in the water and wastewater treatment needs in the North Texas Region. For the past several years, NTMWD has maintained an aggressive capital campaign to provide infrastructure to keep up with the growing demands for its member cities and customer cities. NTMWD is actively working on more than \$2 billion in construction projects with a few of the key projects highlighted below:

- The Lower Bois d’ Arc Reservoir (LBCR) will be a 16,641 surface acre lake located northeast of the city of Bonham in Fannin County and is projected to supply much needed water to 1.7 million people living in 80 communities in North Texas. The LBCR project is estimated to cost \$1.6 billion with an estimated completion in 2022.
- Wylie Water Treatment Plant Upgrades project is to expand and upgrade four individual plants at the Wylie Water Treatment Plant location. Estimated total cost is \$117.4 million and estimated completion is in 2021.
- Trinity River Main Stem Pump Station and Pipeline will expand NTMWD's water reuse supplies with an up to 100 million gallons per day pump station and 17 miles of 72-inch diameter pipeline. NTMWD is contracting with the Trinity River Authority to make this

project possible. Once construction is complete in early 2019, the Main Stem Pump Station and Pipeline will divert water to the East Fork Reuse Project, commonly known as the "wetlands" that will eventually be piped up to the north end of Lavon Lake.

- Sister Grove Regional Water Resource Recovery Facility to provide wastewater treatment services to northern part of the NTMWD service area. The facility will be located approximately 1.1 miles east and 0.17 miles south of the FM 2933 and County Road 336 intersection in Collin County. Construction is scheduled to begin in 2020 and the facility is expected to be operational by 2023.
- Wilson Creek Plant Expansion that is located near Allen and services the surrounding NTMWD cities includes multiple phases in order to provide additional average daily flow capacity for Plant II, additional peak flow treatment capacity to Plant I and update electrical systems of both Plant I and II. The final phase of the project is to be completed in July 2020 with a total cost of \$115 million.

As a result, NTMWD proposed to increase water rates for its member cities and customer cities by 7 cents per 1,000 gallons effective October 1, 2019 to fund critical projects to operate, maintain and expand the regional water system. The proposed member city water rate for 2019-20 is \$2.99 per 1,000 gallons, which is an increase of 7 cents per 1,000 gallons (2.4%) over the current rate of \$2.92. The impact of this year's rate increase is an additional cost of \$505,740, which the City must pass along to its residents and businesses.

The following table summarizes NTMWD's proposed wholesale water rate increases based on the City's current minimum take or pay rate structure. "Take or pay" is a colloquial term used to describe NTMWD's basic rate structure, which sets a minimum amount, currently 8,297,666,000 gallons per year, that the City is obligated to pay for, even if consumption ends up less than 8,297,666,000 gallons. This minimum represents the peak historical yearly consumption of the City, which took place in 2008 during one of the hottest years on record. If consumption ever exceeds 8,297,666,000 in a given year, then that figure would become the new minimum. To illustrate "take or pay," as an example, in fiscal year 2019 the City paid \$24,229,185 for 8,297,666,000 gallons of treated water even though the City actually consumed, or "took" 5,248,168,000 gallons. The City was contractually obligated to "pay" for 3,049,498,000 gallons of water that was never treated or consumed, which at \$2.92 per 1,000 gallons equates to \$8.9 million. However, NTMWD does reimburse the City for unused chemicals and electricity savings in not having to treat unused water and wastewater. In 2019, these rebates totaled \$1,280,789 so the net cost of "take or pay" in 2019 was \$7.6 million.

<b>NTMWD Water Minimums</b>					
<b>Fiscal Years 2015-16 to 2019-20</b>					
			<b>Total</b>	<b>Minimum</b>	<b>Annual</b>
<b>Fiscal</b>	<b>Minimum</b>	<b>Unit Cost/</b>	<b>Cost of</b>	<b>Gallon</b>	<b>Cost</b>
<b>Year</b>	<b>Gallons</b>	<b>1,000 Gals</b>	<b>Water</b>	<b>Increase</b>	<b>Increase</b>
2019-20	8,297,666,000	\$2.99	\$24,810,021	—	\$580,836
2018-19	8,297,666,000	\$2.92	\$24,229,185	—	\$1,161,674
2017-18	8,297,666,000	\$2.78	\$23,067,511	—	\$2,074,416
2016-17	8,297,666,000	\$2.53	\$20,993,095	—	\$1,991,440
2015-16	8,297,666,000	\$2.29	\$19,001,655	—	\$1,908,463

In addition to increases in the cost of water, NTMWD will increase the City’s cost of wastewater treatment and pre-treatment by \$1,101,900 or eleven percent next fiscal year.

### **NTMWD Lower East Fork Sewer Line**

In 2006, the City entered into an agreement with the Kingsborough Municipal Utility Districts (MUDs) and NTMWD to provide sewer service to the MUDs, which are located in the City’s Extra-Territorial Jurisdiction. NTMWD constructed the Lower East Fork Sewer Interceptor System (LEFIS) to serve the MUDs and the City’s portion of debt service for the sewer line averages \$125,000 per month; however, all costs are passed on to the MUDs and there is a corresponding revenue line item in the budget. NTMWD has indicated that the 2019-20 LEFIS debt service payment will be approximately \$1,500,000.

### **Rate Increases**

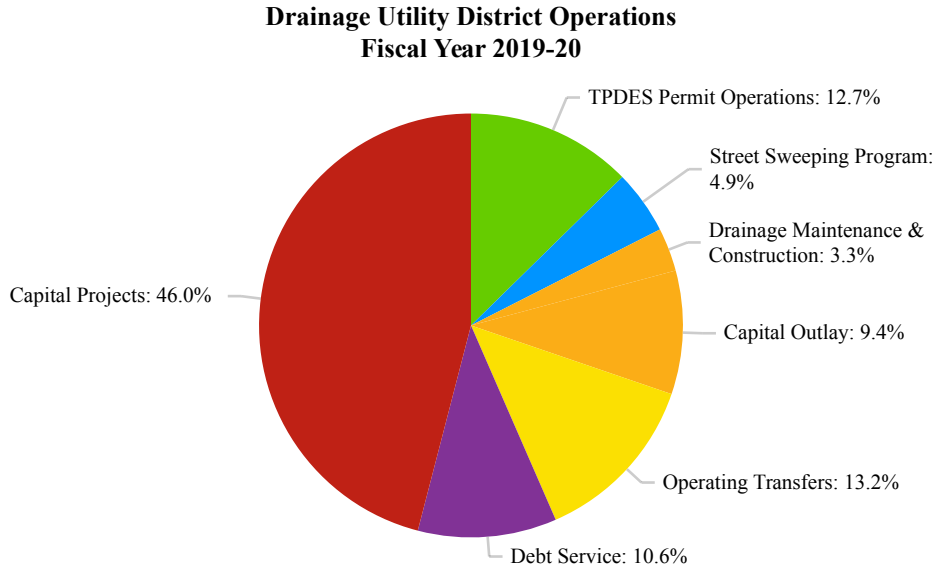
Faced with rising costs from NTMWD as well as dramatic reduction in water consumption due to weather and residential consumption patterns, the City commissioned a water rate study in 2014. The study helped in developing a more equitable and up-to-date model to carry the City forward in future years, while anticipating even further reduced consumption and factoring long-term wholesale rate increases from the District. The City Council chose a new tiered rate structure as a means to distribute NTMWD cost increases more equitably among customer classes and to minimize the impacts of these ongoing rate increases to the City’s own water and sewer customers, while at the same time maintaining adequate Fund revenue reserves and working capital. The tiered rate structure was put into place in fiscal year 2015. During fiscal year 2018, the City had a water and wastewater rate study and financial forecast prepared by an independent third party. The study determined rate increases that are needed each year in order to fund operating cost increases, NTMWD increases, debt service costs for needed capital improvements as well as meet debt coverage requirements and ensure the continued financial health of the water and sewer fund. The study also noted that the City of Mesquite's monthly charges compare favorably to most NTMWD member cities and residential monthly water usage per connection is among the lowest of NTMWD member cities. As a result of the study, a 4.5 percent rate increase was approved for the new fiscal year. The table below shows recent residential water and sewer rate increases to cover these costs compared to the last four years.

<b>Residential Water and Sewer Rate Increases</b>					
<b>Fiscal Years 2015-16 to 2019-20</b>					
<b>Description</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
<b>Water Rates</b>					
<u>Minimum Bill:</u>					
.0625 inch meter	\$ 12.00	\$ 13.00	\$ 13.75	\$ 14.44	\$ 15.16
1.000 inch meter	\$ 17.00	\$ 18.00	\$ 19.10	\$ 20.06	\$ 21.06
1.500 inch meter	\$ 22.00	\$ 24.00	\$ 25.45	\$ 26.72	\$ 28.06
2.000 inch meter	\$ 28.00	\$ 30.00	\$ 31.80	\$ 33.39	\$ 35.06
3.000 inch meter	\$ 33.00	\$ 36.00	\$ 38.15	\$ 40.06	\$ 42.06
4.000 inch meter	\$ 39.00	\$ 42.00	\$ 44.50	\$ 46.73	\$ 49.06
6.000 inch meter	\$ 44.00	\$ 47.00	\$ 49.80	\$ 52.29	\$ 54.90
<u>Volumetric Rates:</u>					
0 - 1,000 Gallons	\$ —	\$ —	\$ —	\$ —	\$ —
1,001 - 5,000 Gallons	\$ 5.12	\$ 5.53	\$ 5.97	\$ 6.27	\$ 6.58
5,001 - 10,000 Gallons	\$ 5.50	\$ 5.94	\$ 6.42	\$ 6.74	\$ 7.08
10,001 - 50,000 Gallons	\$ 5.78	\$ 6.24	\$ 6.74	\$ 7.08	\$ 7.43
50,001 - 70,000 Gallons	\$ 6.05	\$ 6.53	\$ 7.06	\$ 7.41	\$ 7.78
70,001 - 500,000 Gallons	\$ 6.33	\$ 6.84	\$ 7.38	\$ 7.75	\$ 8.14
Over 500,000 Gallons	\$ 5.23	\$ 5.65	\$ 6.10	\$ 6.41	\$ 6.73
<b>Sewer Rates</b>					
Minimum Bill (includes 1,000 gallons)	\$ 13.20	\$ 14.25	\$ 15.15	\$ 15.76	\$ 16.39
Volumetric Rate per 1,000 gallons	\$ 5.18	\$ 5.60	\$ 5.95	\$ 6.19	\$ 6.44
<b>Average Monthly Cost to Customer</b>					
Family of 5 (9,200 Gallons)	\$ 105.04	\$ 113.52	\$ 121.39	\$ 126.92	\$ 132.69
<i>Average Monthly Increase</i>	\$ 18.04	\$ 8.48	\$ 7.87	\$ 5.53	\$ 5.77
<i>Average % Change</i>	20.74%	8.07%	6.93%	4.56%	4.55%
Single Over 65 (3,800 Gallons)	\$ 54.04	\$ 58.41	\$ 62.28	\$ 65.09	\$ 68.01
<i>Average Monthly Increase</i>	\$ 8.04	\$ 4.37	\$ 3.87	\$ 2.81	\$ 2.92
<i>Average % Change</i>	17.48%	8.09%	6.63%	4.51%	4.49%

The City's water and sewer rate increases will add an estimated \$2.94 million in new revenues for fiscal year 2019-20. The projected ending balance of working capital for the Water and Sewer Fund is \$44,606,879 an increase of \$4,296,170, and will be sufficient to meet the City's 1.5 bond coverage requirement and over 120 days of working capital reserve.

**DRAINAGE UTILITY DISTRICT OPERATING FUND**

The Drainage Utility District (DUD) Fund was created in 1992 under Chapter 402 of the Local Government Code (now Chapter 552) as a dedicated source of revenues to fund drainage improvement and erosion control projects to reduce and eliminate household flooding in Mesquite. The DUD Fund also accounts for those expenditures incurred as a result of the federal mandated and state administered Pollutant Discharge Elimination System (TPDES) permit program. This program requires the City to educate the general public about pollutants and their presence in storm water runoff, adopt a comprehensive storm water ordinance, and operate a street sweeping program.



The DUD Fund budget totals \$4,351,600, which is \$494,900 more than the 2018-19 amended budget and would cover the following activities:

TPDES Permit Operations	\$550,560
Street Sweeping Program	211,630
Drainage Maintenance & Construction Program	144,000
Capital Outlay	410,000
Operating Transfers	574,800
Debt Service	460,610
Capital Projects	2,000,000
<b>Total DUD Expenditures</b>	<b><u><u>\$4,351,600</u></u></b>

Funding for the DUD Fund comes from monthly drainage charges to commercial and residential customers and interest earnings. For fiscal year 2019-20, the residential drainage fee increased by fifty cents from \$4.50 to \$5.00 per month. Residential customers are charged this fee per month with their utility bill, whereas customers owning all other developed property not exempt

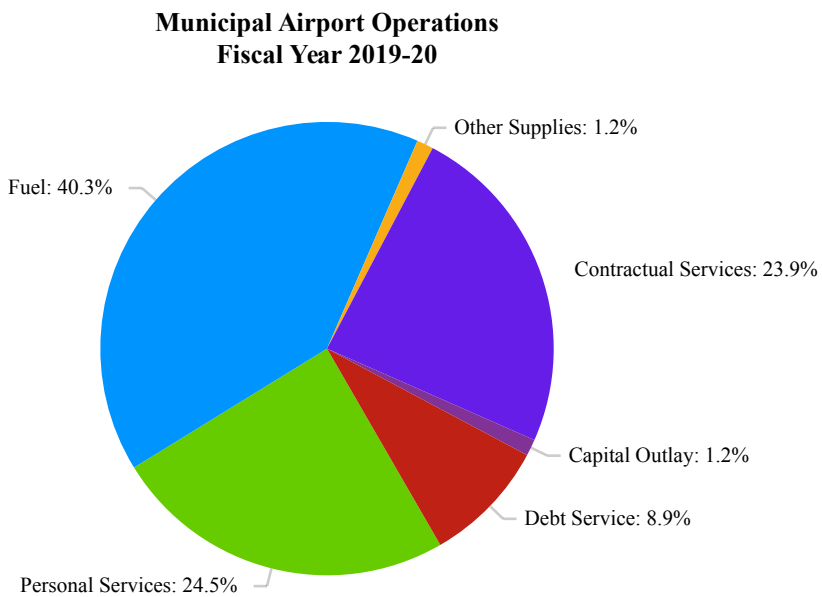
by State law are charged a fee per 100 square feet of impervious area per month. The commercial drainage fee increased by two cents per impervious area from \$0.10 to \$0.12 for fiscal year 2019-20. These fee increases are needed to cover the maintenance, operations and infrastructure needs of the Drainage Utility District. DUD fees were last increased in fiscal year 2015-16.

The Drainage Maintenance and Construction program is new for fiscal year 2019-20. It includes three full-time positions along with capital equipment. This program is needed to provide drainage maintenance and repairs to the storm drainage system and improve efficiencies in the Streets division. The three new positions for the program are Maintenance Crew Chief, Maintenance Worker II and Equipment Operator for total annual operating cost of \$144,000. The capital needed to begin the program totals \$410,000.

Capital projects designed to reduce flooding and minimize erosion are funded on a pay-as-you go basis , and all current outstanding DUD bonded debt will be retired by the end of fiscal year 2021-22; however, new DUD bonded debt was issued in fiscal year 2018-19 to fund various capital projects essential to the overall drainage projects of the City. A complete description of DUD capital projects may be found in the Capital Budget section of this Budget document.

## AIRPORT OPERATING FUND

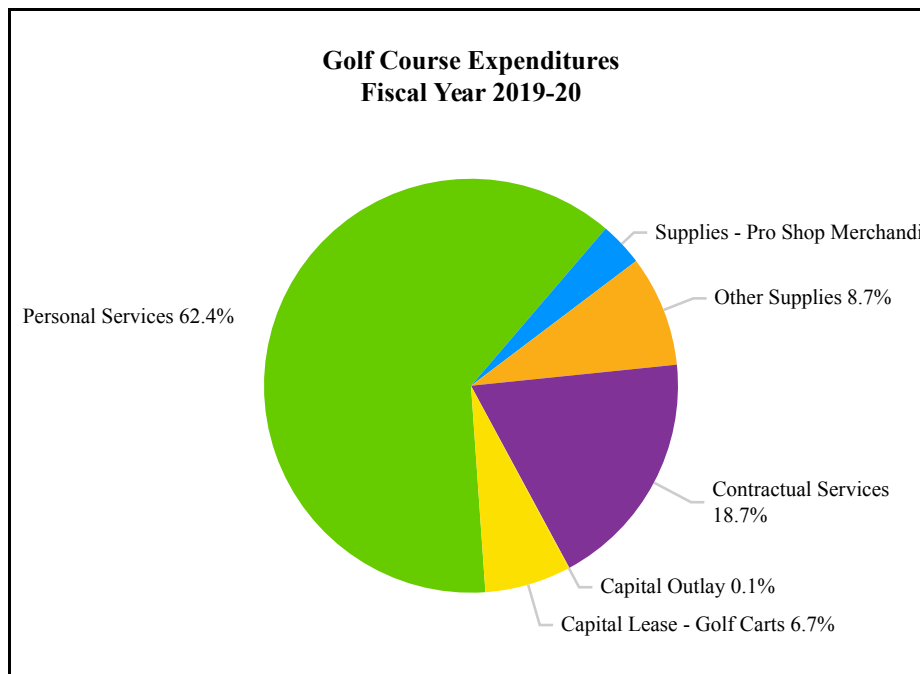
The Mesquite Metro Airport operates in southeast Mesquite adjacent to Lawson Road and Scyene Road. The Airport is one of the nation's top-25 busiest general aviation airports with a mixture of aircraft including single engine and multi-engine planes, jets and helicopters. Total revenues for the Airport Operating Fund are projected to be \$2,284,280, with 62 percent of total revenues coming from fuel sales to aircraft that hangar at the airport and other aircraft stopping by in route to other destinations. Thirty-four percent of Airport revenues come from hangar rentals for local pilots. Overall, revenues are expected to increase by six percent from the 2018-19 amended budget due new hanger rental fees that were approved for fiscal year 2019-20.



The 2019-20 Airport operating budget includes expenditures of \$2,249,880 with a projected year-end increase to working capital of \$34,400. The chart above summarizes the expenditure categories for the 2019-20 Airport budget. The debt service transfer to the General Obligation Debt Service Fund is the Airport's proportionate share of principal and interest payments for public, non-private activity, hangar improvements at the Airport that were funded with taxable bonds. Contractual services include maintenance of navigational aid systems and a self-serve fuel system as well as other maintenance improvements at the Airport.

## GOLF COURSE OPERATING FUND

The City of Mesquite owns and operates a 154-acre, 18-hole public golf course. Beginning October 1, 2016, Golf course operations were moved to a separate enterprise fund in order to track users' fees for use of the golf course to the related expenditures to run the golf course operations. User fees are set to cover the costs of running golf course operations. The fund budget has minimal revenue and expenditure changes for fiscal year 2019-20. Total revenue budget is \$1,184,500. Golf course revenues are comprised of green fees (53 percent) and cart rental fees (27 percent) with concessions, pro shop sales and other revenues making up the balance. Total expenditure budget is \$1,167,180. Sixty-two percent of expenditures are for personal service costs needed to run the golf course pro shop and provide necessary maintenance of the course. The fund's projected year-end increase to working capital is \$17,320 to help improve the fund's days of working capital.



## **GENERAL OBLIGATION BOND DEBT SERVICE FUND**

The General Obligation Bond Debt Service Fund is used for the accumulation of resources for and the payment of general obligation long-term principal, interest and related costs on general obligation bonds, certificates of obligation and other contractual obligations issued by the City. Also known as “full faith and credit” bonds, payment of principal and interest on this type of debt is backed by the City’s pledge to levy ad valorem (property) taxes sufficient to meet annual debt service requirements. Total debt service for all general obligation debt in 2019-20 is \$21,909,910 and includes scheduled debt service payments on outstanding debt plus estimated accrued interest on new debt issuances and fiscal agent fees. Revenues for the General Obligation Debt Service Fund are transferred in from the General Fund, Airport Operating Fund, Water and Sewer Operating Fund, Roadway Impact Fee Fund, and the Mesquite Quality of Life Corporation 4B Sales Tax Fund along with interest income. The General Fund portion (that is backed by the property tax) of contributions to the General Obligation Debt Service Fund is expected to decrease by \$226,000 from the 2018-19 amended budget and is attributed to the combined maturation schedule of all outstanding debt. The projected ending fund balance is \$164,403. Unlike revenue bond debt service funds, which require a minimum fund balance according to bond covenants, the General Obligation Bond Debt Service Fund does not require a minimum fund balance, but is maintained at a level reasonably sufficient to anticipate any decline in supporting revenue sources.

## **WATER AND SEWER REVENUE BOND DEBT SERVICE FUND**

The Water and Sewer Revenue Bond Debt Service Fund is used for the accumulation of and the payment of long-term principal, interest and related costs associated with the Water and Sewer system’s outstanding debt issues. The revenue debt service requirements for 2019-20 are \$9,744,160, an increase of \$657,760 from the 2018-19 amended budget. Debt service requirements are the result of ongoing water and sewer capital improvements to maintain the City’s aging water and sewer infrastructure. Water and Sewer Revenue Bond Debt Service Fund revenues are transferred in from the Water and Sewer Operating Fund and Water and Sewer Impact Fee Fund. A year-end minimum fund balance is required by bond covenants and this amount was calculated at \$2,434,386 for fiscal year 2018-19.

## **WATER AND SEWER REVENUE RESERVE FUND**

The Water and Sewer Revenue Reserve Fund was established by bond covenants as a cash reserve fund to retire water and sewer bonds and paying principal and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purposes. During each year’s bond sale the required balance for the Revenue Reserve fund is calculated and any necessary funding is made available from the bond proceeds of that fiscal year. The fund balance in the Revenue Reserve fund at the end of fiscal year 2019 is \$290,331.

### **DUD REVENUE BOND DEBT SERVICE FUND**

The DUD Revenue Bond Debt Service Fund is used for the accumulation of and the payment of long-term bond principal, interest and related costs associated with DUD debt issues. DUD debt service requirements for 2019-20 will be \$934,970 including fiscal agent fees. Revenues for the DUD Revenue Bond Debt Service Fund are transferred in from the DUD Operating Fund and Tax Increment Reinvestment Zone (TIRZ) funds. The 2011 Revenue Refunding Bond issue is one of the current outstanding bond obligation for the DUD Enterprise Fund and will be retired in fiscal year 2022. The principal and interest requirements for these bonds are funded from customer drainage utility fees collected in the DUD Operating Fund. The new DUD bonded debt in the amount of \$8.3 million that was issued in fiscal year 2018-19 to fund drainage system capital projects will be paid primarily from the Towne Centre TIRZ funds for the South Mesquite Creek Drainage project that benefits that TIRZ area.

### **DUD REVENUE RESERVE FUND**

The DUD Revenue Reserve Fund was established by bond covenant in the 1993 DUD bond issue and is solely for the security of DUD issued revenue bonds. The Fund exists for the purposes of (1) retiring the last of the bonds or additional bonds and (2) paying principal and interest on the bonds or additional bonds in the event monies on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the Fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds. Current bond covenants from the 2011 Revenue Refunding Bond issue require a balance of \$312,440 to be on hand, and as the reserve requirements change over time, any excess cash will be transferred to the DUD Operating Fund. There is no transfer from DUD Revenue Reserve Fund to DUD Operating Fund scheduled for fiscal year 2019-20.

## **GROUP MEDICAL INSURANCE FUND**

The City established the Group Medical Insurance Fund in 1981 to account for the provision of group life, health and dental insurance coverage for employees and their dependents. The City's health insurance program is a "self-insured" plan funded by both the City and participating employees. The City makes a predetermined contribution to the plan each bi-weekly payroll for group life and health insurance coverage for qualifying City employees and a subsidy toward employee dependent coverage. Employees contribute the balance of dependent health insurance coverage through payroll deductions. All claims are reviewed and processed by an independent insurance company, currently provided by Blue Cross Blue Shield. The insurance company pays claims based on the health plan, and the City pays the company for the cost to administer those claims. The cost to administer the City's plan for fiscal year 2019-20 is \$207,000.

From 2011 to 2013, health claims remained relatively stable; however, over the past few years, the plan has experienced extraordinarily high claims activity from time to time in each fiscal year along with overall rising costs in the health care industry. The extraordinarily high claims have wiped out all of the gain in fund balance since 2011 and has resulted in a negative fund balance of \$4.6 million in the Group Medical Insurance Fund at the end of fiscal year 2018. In an effort to address the negative fund balance, the City Council adopted a fund balance reserve policy in January 2019 that requires adequate revenues to cover expenditures each operating year with a plan to fund reserves from excess revenues over expenditures as well as one-time revenue sources. Per the policy, continuous improvements shall be shown each year to reduce the deficit with a goal of a minimum level of working capital equivalent to three months of regular, on-going operating expenses. For fiscal year 2020, the budget includes an additional \$250,000 from employer contributions along with a ten percent retiree rate increase. There are minimal expenditure increases with the major changes including an increase of \$115,000 in health claims and decrease of \$200,000 in HSA contributions due to plan changes. With these changes, the fund is projected to have excess revenues of \$161,570 to help reduce the deficit fund balance.

## GENERAL LIABILITY INSURANCE FUND

The City is a member of a self-insurance program known as the Texas Municipal League-Intergovernmental Risk Pool (TMLIRP), which is created solely by Texas political subdivisions under the Inter-local Cooperation Act. Local governments are authorized under the Inter-local Cooperation Act to enter into contracts with other local governments to provide services or functions that each local government could have performed individually. The Risk Pool provides reassurance that assets of the City are safeguarded against any liability that may come against the City. Insurance coverage is provided for automobile and general liability, property damage, fire and extended coverage, police liability, public officials and employee liability, workers' compensation and unemployment insurance.

It is projected that the City will pay an estimated \$2 million in general liability and workers' compensation claims during 2019, and another \$155,000 for outside legal representation. No significant changes are projected in the General Liability Fund for fiscal year 2019-20 other than the decrease in revenues and expenditures of \$350,000 that are budgeted in fiscal year 2018-19 to transfer in from the General Fund to cover a few large worker's compensation claims.

Although the number of workers' compensation claims have remained level, the cost per claim is significantly higher than in years past and is mainly attributed to higher costs of back, knee and shoulder surgeries related to public safety employee on-the-job injuries. Since this fund is self-insured, the increase in workers' compensation claims will mean that rates charged to each departmental budget throughout the City will need to increase to cover the increased costs in the General Liability Fund. Departmental rates were reviewed and an increase was put into place during the fourth quarter of fiscal year 2016 and have been budgeted in each fiscal year afterwards. The increased rates are generating additional funding in an effort to turn the negative fund balance around over the next several years. The General Liability Fund ended fiscal year 2018 with a negative fund balance around \$489,000 which is more than a \$500,000 improvement from fiscal year 2017. In addition, the City Council adopted a fund balance reserve policy in January 2019 that requires adequate revenues to cover expenditures each operating year for the General Liability Insurance Fund with a plan to fund reserves from excess revenues over expenditures as well as one-time revenue sources. Per the policy, continuous improvements shall be shown each year to reduce the deficit with a goal of a minimum level of working capital equivalent to three months of regular, on-going operating expenses. The fund is projected to have net income of \$7,820 for fiscal year 2019-20 that will be used to continue to reduce the fund balance deficit.

## **HOTEL OCCUPANCY TAX FUND**

The Hotel Occupancy Tax Fund consists of revenues obtained through the assessment of a seven percent (7%) “bed” tax on local hotel or motel room rates. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. The City Council has chosen to disburse the hotel occupancy tax proceeds to several qualified organizations as allowed by State law. Those allocations include: Mesquite Arts Council (1%); Historic Mesquite, Inc. (1%); City of Mesquite (1%); and four percent (4%) to the Mesquite Convention and Visitors Bureau (CVB).

The 2019-20 budget allocation for CVB operations is \$769,780. The City also entered into a joint venture with John Q. Hammons (Hampton Inn and Suites) for the construction of a Convention Center adjacent to the Mesquite Rodeo. Construction was completed and the Convention Center was officially opened in April 1999. As part of the contractual obligations with John Q. Hammons (now Atrium Hotels), the City remits 50% of the hotel occupancy tax proceeds generated by the Hampton Inn and Suites back to the Hotel for marketing the Conference Center and Exhibit Hall. The other half of the Hampton Inn & Suites bed tax was used to pay debt service for the \$7 million in taxable bonds used to construct the Convention Center that was paid off in 2014. Overall revenues from area hotels have been increasing steadily and a total of \$1,628,000 in hotel occupancy tax revenue is estimated for fiscal year 2019-20 with an ending fund balance of \$1,676,508. The additional revenue for fiscal year 2019-20 of \$200,000 is from an increase in hotel stays.

## **CONFISCATED SEIZURE FUND**

Pursuant to Title 28, Section 524 of the United States Code and Chapter 59 of the Texas Code of Criminal Procedure, the City of Mesquite has adopted a budget to account for funds awarded to the City as a result of court forfeitures and contraband. State and federal law allow municipalities to create a special fund for expenses to be used solely for law enforcement purposes. In order for the City to receive forfeiture funds relating to enumerated felony offenses, certain criteria must be met and followed. A summary of these criteria includes:

- Property subject to forfeiture must have been seized in conformance with legal guidelines
- Notification of forfeiture proceeding guidelines must be followed along with a forfeiture hearing
- A local agreement must be signed between the District Attorney and the municipality spelling out how funds are to be distributed
- All proceeds awarded to a municipal law enforcement agency must have been approved in a budget adopted by the governing body before they can be spent
- All law enforcement agencies that receive forfeiture proceeds must have an annual audit performed and supply the Attorney General with certified copies of the audit

The Confiscated Seizure Fund has an estimated ending fund balance of \$324,574 in fiscal year 2019-20 for any eligible public safety equipment purchases. Examples of expenditures include data storage for criminal investigations, tactical team transport van, protective equipment for officers, portable radios and license plate reader system for auto thefts.

## **PHOTO ENFORCEMENT FUND**

In August 2007, the City adopted an ordinance to establish regulations for an automated traffic signal enforcement program within the City. Texas Transportation Code Chapter 707 sets forth the State Law requirements for photographic traffic signal enforcement systems. All expenses related to running the program must be tracked in order to apply them to the fine revenue received from violations. Once a year, a calculation is made to determine the net revenues received. Fifty percent of the net revenue must be remitted to the State Comptroller for deposit to the regional trauma account established under Section 782.002 of the Health and Safety Code. The remaining net revenue may be used by the City to fund traffic safety programs, including pedestrian safety programs, public safety programs, intersection improvements, and traffic enforcement. In fiscal year 2016, the City set up a separate fund for the automated traffic signal enforcement program in order to more easily track the revenues and expenditures of the program.

In fiscal year 2017, City Council approved an interlocal agreement with the Mesquite Independent School District (MISD) for the operation of a photo enforcement system to enforce illegal passing violations of vehicles while students are loading or unloading a bus. The interlocal agreement allowed for a 50/50 split of the net proceeds from the traffic violations paid to cover the cost of running the program. The objectives of the new photo enforcement program are to reduce the number of vehicles that run flashing stop arms on school buses, thereby reducing violations of traffic laws and thus, reducing the chance of a child being injured or killed. Any remaining net revenue from the program will be used by the City to fund traffic safety programs as noted above.

Legislative changes that occurred in fiscal year 2018-19 ended the red light camera program; therefore, significantly reduced the amount of revenue that will be collected in the Photo Enforcement Fund. The remaining revenue source is from the photographic enforcement program for school bus arm violations. The anticipated revenue for fiscal year 2019-20 is \$15,000 with a projected ending fund balance of \$10,045.

## **CHILD SAFETY FUND**

The Child Safety Fund was established in 2019. Starting in January 1, 2019, motorists are charged a child safety fee in Dallas County when they register their vehicles. This fee is distributed to the cities within Dallas County on a quarterly basis. The City anticipates receiving \$160,000 from Dallas County for Fiscal Year 2019-20. The revenue collected will be transferred to the General Fund to help offset school crossing guard expenses that are shared with MISD.

## **9-1-1 SERVICE FEE FUND**

Maintenance of the 9-1-1 emergency phone system is supported by a combination of a \$0.75 fee that the City collects from each telephone subscriber within Mesquite and a \$0.50 fee for wireless subscribers. The City collects about \$240,000 from land line users and the State Commission on Emergency Communications collects about \$139 million each year from mobile phone users. Wireless user fees are deposited in the State Treasury and are then allocated to each jurisdiction

based on current population. The City of Mesquite's portion was \$710,678 for fiscal year 2019 and projected to be relatively flat in the future years.

The City expects to collect at total of \$955,000 in 9-1-1 fees for fiscal year 2019-20 and any funds not used for telephone equipment or switching may be used towards operations and maintenance costs of the City's 9-1-1 call center operations in the Police Department, including the salary and benefits of 9-1-1 communications operators. Revenues are sufficient to reimburse the General Fund \$800,000 to help defray the cost of the City's 9-1-1 communications operation, which will leave an ending fund balance of \$26,142.

### **COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

The City participates in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program as set forth by HUD rules and regulations. Funds in the CDBG Fund are used specifically for programs and activities designated by HUD that benefit low- to moderate-income individuals. Specific public hearings have been held regarding the use of these funds, and the projects to be funded in fiscal year 2019-20 total \$1,128,827. A list of projects can be found in the Financial Summaries section of this budget document. CDBG funds directly support City Council's policies and strategic goals, as many of the CDBG projects directly affect and promote neighborhood revitalization, as well as several area non-profit organizations that are eligible and adhere to federal program guidelines. The City receives its annual allotment of block grant funds from HUD based on a formula that measures poverty. Over the past several years the amount has increased slightly and become more project based.

### **HOUSING CHOICE VOUCHER PROGRAM**

The Housing Choice Voucher program is another federal program of HUD that is administered by the City to assist eligible, low-income families with monthly rent. Through these subsidies, families are able to move to decent, safe and sanitary housing and spend a lower percentage of their income on rent payments. All administrative costs of the City, including staff and benefits, are 100% reimbursed by this federal government program. As such, these grant funds are segregated into a separate fund and are expended and accounted for under federal rules and guidelines. The total fund budget is \$13,282,370 and includes a \$150,000 transfer to the General Fund for the City's indirect costs to support the program, such as use and maintenance of office space, human resource administration and other indirect costs related to running the program.

### **PUBLIC, EDUCATIONAL AND GOVERNMENT ACCESS FUND**

The Public, Educational and Government (PEG) Access Fund provides funding for capital equipment needed to operate the City's government and educational access channels on cable television. Cable providers like Time Warner Cable and AT&T are required by federal law to provide public access channels if a municipality wishes to operate such programs. While the City does not operate a public access channel, it does offer government access programming of City Council

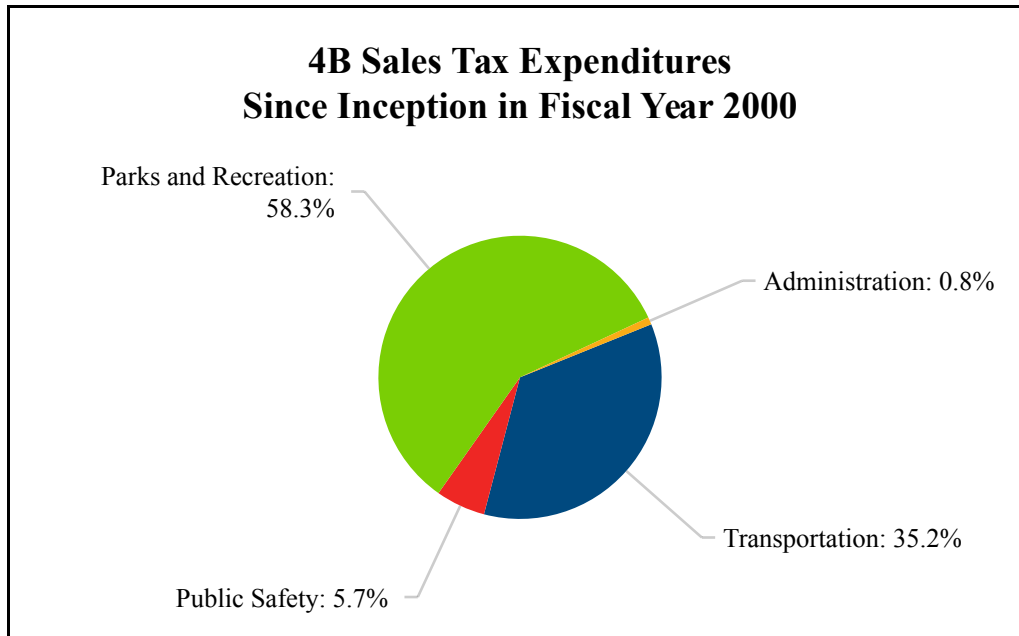
meetings and other government related topics, and the local school district and community college district each offer educational programming on the City's behalf through a local agreement.

Time Warner Cable and AT&T both remit one percent (1%) of their gross revenues attributed to Mesquite subscribers and by law, all funds are segregated into a separate fund called the PEG Fund. The proposed PEG purchases for fiscal year 2019-20 include \$187,000 for new production equipment at the Mesquite Independent School District's production studio in the Technology Excellence Center and almost \$75,000 for new studio and field cameras and equipment for the City of Mesquite's video production studio. Total revenues for the budget year are estimated at \$260,000 and the ending fund balance is projected at \$593,869.

### **MESQUITE QUALITY OF LIFE CORPORATION FUND**

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures as recommended by the Mesquite Quality of Life Corporation Board in accordance with State law and approved by the Mesquite City Council. A special election called by a petition of qualified voters was held August 14, 1999 and was approved by voters. The ballot initiative was for "The adoption of a Section 4B sales and use tax at the rate of one-half of one percent to undertake projects as described in Section 4B of Article 5190.6, Vernon's Annotated Civil Statutes, as amended, limited to the following: a) Transportation; b) Public Safety; and c) Public Parks and Recreation. The anticipated allocation of sales tax for the 4B Fund during fiscal year 2019-20 is \$10,994,700, with total revenues of \$11,531,700. New projects and administrative costs planned for this fiscal year total \$11,693,250, with an ending projected fund balance of \$28,456.

Created to capitalize on the fact that, at the time 70 percent of shoppers who had visited Town East Mall were from out-of-town and not Mesquite residents, the 4B Sales Tax was designed to shift the tax burden from Mesquite residents and to also pay for most of the capital improvements on a "pay-as-you-go" cash basis, rather than issue traditional debt to finance its infrastructure. Since its inception, the 4B Sales Tax has funded a total of \$218 million in public improvements and park operations. The chart below illustrates the allocation of sales tax revenues across the Fund expenditure categories. It is important to note that City staff administrative costs amount to 0.8 percent of total 4B expenditures.



In accordance with Section 501.054 of the Texas Local Government Code, the Mesquite Quality of Life Corporation entered into a Project Agreement with the City to cover the debt service costs of the Town East Boulevard reconstruction project for the portion of the roadway that serves the Skyline Industrial area. During 2014 and 2015, a total of \$4.6 million in Certificates of Obligation were issued for the project. In 2017, another \$2.3 million in bonds was issued to complete phase one of the project and in 2018 another \$3 million was issued to begin phase two of the project with another \$3 million issued in 2019 to complete phase two of the project. Also in 2018, the Mesquite Quality of Life Corporation entered into another Project Agreement with the City to cover the debt service costs of reconstructing Scyene Road from Clay Mathis to Lawson and to finish the Gus Thomasson Sustainability project. In 2018, \$4.3 million was issued for Scyene Road project and \$2 million to finish the Gus Thomasson Sustainability project. More information regarding these projects is available in the Capital Budget section of this document. Estimated annual debt service is \$75,000 per \$1 million bonds issued.

### **MESQUITE COURT TECHNOLOGY FUND**

The Mesquite Court Technology Fund is authorized by State law under Chapter 102 of the Code of Criminal Procedure. This fund is designated to finance the purchase of technological or security enhancements for the municipal court of record. The 2019-20 budget anticipates revenues of \$72,500 and budget appropriations of \$106,460, leaving an ending fund balance of \$22,692.

## **CAPITAL PROJECT FUNDS**

These funds account for the financial resources used for the acquisition or construction of major capital facilities and scheduled replacements of fleet vehicles and computer equipment for the General Fund. Just like most people take out a mortgage to finance a home, the City finances large dollar items by selling bonds to investors. The investors can hold the municipal bonds for the 20-year term of the bonds and collect interest in the form of coupons. Sometimes the City will initiate a “call” provision to redeem the bonds after 10 years if interest savings can be realized by refinancing the old bonds under prevailing rates. Since the 1980s, these transactions are done electronically, but the investor is still referred to as the bond holder. The interest and principal of each bond issue is paid over time from operating funds to a bank, which acts as trustee and in turn pays the bond holders. Bond proceeds can come from the sale of general obligation bonds, revenue bonds, or certificates of obligation. Each bond issue, by the year it was issued, is accounted for within its own separate fund to ensure the spending of bond funds commences within three years of issuance and reporting of bond arbitrage is made in accordance with law. A detailed description of the capital projects funded through these bond funds can be found in the Capital Budget section.

## **CAPITAL PROJECT RESERVE FUND**

The Capital Project Reserve Fund accounts for financial resources generated from one-time local government revenue sources to be expended for various capital projects designated by the City. The Capital Projects Reserve Fund expenditure budget totals \$221,000. The 2019-20 expenditure budget includes funding for furniture replacement and administration costs of positions that provide administration of the Tax Increment Reinvestment Zone (TIRZ) funds. The projected ending fund balance at fiscal year-end is \$287,022.

## **TAX INCREMENT REINVESTMENT ZONE (TIRZ) FUNDS**

The City of Mesquite has eight active TIRZs, the Rodeo City TIRZ, Towne Centre TIRZ, Skyline TIRZ, Gus Thomasson TIRZ, Town East/Skyline TIRZ, Lucas Farms TIRZ, Polo Ridge TIRZ and Heartland TIRZ. TIRZs are an economic development tool that local governments can use to finance public improvements within a defined area. These improvements strengthen existing communities and attract new investments. Chapter 311 of the Texas Tax Code governs TIRZs in Texas. A municipality makes an area eligible for TIRZ financing by designating a “reinvestment zone.” Costs of selected public improvements within the reinvestment zone may be paid by future tax revenues flowing from redeveloped or appreciated real properties in the zone. The additional tax dollars generated by growth of real property value in the zone are called the “tax increment.” These funds flow to a tax increment fund for a specified term of years. Funds flowing to the TIRZ funds each year are disbursed according to a plan and agreements approved by a TIRZ Board and the City Council as prescribed by statutes and the ordinance designating the reinvestment zone.

Only cities may create reinvestment zones for tax increment financing. Once created, other taxing entities may also participate in tax increment financing programs. Each taxing unit may choose to dedicate to the TIRZ Fund all, a part or none of the additional tax revenue attributable to increased

real property value in the zone. Below is a brief description of each of the active TIRZ funds. A schedule of revenues and expenditures for each of the funds may be found in the Financial Summaries section of this budget document. The fiscal year 2019-20 budget for each of the TIRZ funds reflects revenues and expenses per the most recent project and finance plan approved by the TIRZ Board.

- The Rodeo City TIRZ No. 1 was originally scheduled to end December 31, 2018, but was extended to December 31, 2049 by Ordinance No. 4634. The TIRZ is for public infrastructure and advancement of economic development to attract businesses and jobs in the area. The fiscal year 2019-20 budget includes \$54,102 for the annual TIRZ amount that goes to reduce the PID assessment and \$50,000 transfer out to Capital Projects Reserve Fund for the City administration of the TIRZ Fund.
- Towne Centre TIRZ No. 2 was originally scheduled to end December 31, 2019, but was extended to December 31, 2039 by Ordinance No. 4686. The TIRZ is for long-term viability of the Town East Mall retail area, retail development along IH-635 corridor, and retail, office and industrial development in the Downtown Mesquite and Market East areas. The fiscal year 2019-20 budget includes TIRZ Administration Fee, Town East Retail Area Security, Gus Thomasson Rebuild from IH-80 to Town East, Hike and Bike Heritage Trail Phase II, Debt service for South Mesquite Creek Drainage project, Downtown Manager, Downtown Maintenance, Streetscapes and Operations, Front Street Reconstruction, Highway Corridor Maintenance and Economic Development Incentives.
- The Lucas Farms TIRZ No. 6 is for public infrastructure for a proposed residential development in the zone. The fiscal year 2019-20 budget includes revenue from the City of Mesquite's tax portion of the incremental growth.
- The Skyline TIRZ No. 7 is for public infrastructure for a proposed medical district development in the zone. The fiscal year 2019-20 budget reflects an estimated amount available for future public infrastructure.
- The Gus Thomasson TIRZ No. 8 is to transform the zone into an engaging place for new businesses and new households along with promoting reinvestment in existing properties. This zone includes the IH-30 corridor. The fiscal year 2019-20 budget includes an administrative fee of \$65,000 transferred to the Capital Projects Reserve Fund for City administration of the TIRZ fund and \$120,000 for economic development incentives.
- The Town East / Skyline TIRZ No. 9 is to support industrial and economic development for the Big Town and Skyline Industrial Park areas. The fiscal year 2019-20 budget includes an administrative fee of \$50,000 transferred to the Capital Projects Reserve Fund for City administration of the TIRZ fund. As the TIRZ value continues to grow there will be funding available for road improvements in the zone.
- The Polo Ridge TIRZ No. 10 is to provide public infrastructure for a proposed residential development in the zone. The fiscal year 2019-20 proposed includes revenue for the City of Mesquite's tax portion of the incremental growth.

- The Heartland Town Center TIRZ No. 11 is to provide public infrastructure for a proposed residential development in the zone. The fiscal year 2019-20 budget includes the annual TIRZ amount of \$111,036 that goes to reduce the PID assessment.

### **IMPACT FEE FUNDS**

Chapter 395 of the Texas Local Government Code authorizes cities to collect fees from new developments to finance new construction or expansion of existing capital improvements. The City has adopted roadway impact fees, and as required by state law, the Impact Fee Fund is used to account for revenues and expenditures in accordance with the City's adopted Impact Fee Policy. Impact fees collected from roadway improvements may be used for reimbursement of debt service associated with previously constructed roadway projects or for newly adopted roadway construction projects. The projected amount of impact fee revenue is \$1,285,100, of which \$1,285,100 is planned for general obligation debt service, leaving a projected fund balance of \$77,688. The increase in revenue is due to new development throughout the City.

In fiscal year 2016, the City completed a review of its current roadway impact fees and the potential for water and sewer impact fees. Roadway impact fees were increased and water and sewer impact fees were adopted. A new Impact Fee Fund was established for the water and sewer impact fees collected. Impact fees collected from water and sewer improvements may be used for reimbursement of debt service associated with previously constructed water and sewer system projects or for newly adopted water and sewer construction projects. The projected amount of water and sewer impact fee revenue is \$408,500, of which \$400,000 is planned for water and sewer revenue bond debt service, leaving a projected fund balance of \$122,999.

### **CONFERENCE CENTER CAPITAL REPLACEMENT RESERVE FUND**

The Conference Center Capital Replacement Reserve Fund is required by contractual agreements between the City and Atrium Hotels, LP (formerly John Q. Hammons) which manages and operates the City-owned convention center. The purpose of this fund is to accumulate resources for the replacement of capital items as defined in the contractual agreements. To date, this fund has been used to make \$1.6 million in capital improvements and upgrades to maintain the quality aesthetics of the convention center without any impact to taxpayers. Improvements have included carpet replacement, lobby renovations, new ceiling tiles, chairs and other capital maintenance items.

All revenues for the Conference Center Capital Replacement Fund are derived from a ten-percent gross rental receipts fee on exhibit hall operations and a rebate of net conference center room rental charges. Estimated revenues for fiscal year 2019-20 total \$192,000, and the projected ending fund balance is \$754,165. A 20-year capital improvement program has been carefully planned to schedule all future improvements and replacement of building components without any fiscal impact to the General Fund. The 2019-20 budget includes \$125,000 for capital replacements for the Conference Center and Exhibit Hall. By contract, the hotel maintains its own capital replacement reserve account for improvements made to the hotel building, swimming pool and front desk area.

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## **Financial Summaries**

Fund Structure  
Financial Statements

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## Appropriated Fund Structure

### **Operating Funds**

- General
- Water and Sewer
- Drainage Utility District
- Municipal Airport
- Golf Course

### **Debt Service/Reserve Funds**

- General Obligation Bonds
- Water and Sewer Revenue Bonds
- Water and Sewer Revenue Reserve
- DUD Revenue Bonds
- DUD Revenue Reserve

### **Internal Service Funds**

- Medical Health Insurance
- General Liability Insurance

### **Special Revenue Funds**

- Hotel Occupancy Tax
- Confiscated Seizure
- Photo Enforcement
- Child Safety
- 911 Service Fee
- Community Development Block Grant
- Housing Choice Voucher Program
- Public, Educational and Government Access
- Mesquite Quality of Life Corporation
- Municipal Court Technology

### **Capital Project Funds**

- Capital Projects Reserve
- Tax Increment Reinvestment Zones
- Impact Fees
- Conference Center Capital Replacement
- General Obligation and Revenue Bonds
- Capital Projects

## Fund Definitions

The adopted operating budget presents five fund groups necessary to account for financial transactions relating to the City. Within the five fund groups there are individual funds that more closely report the financial condition of the City. Each fund has a specific purpose and exists for one of the following reasons; 1) generally accepted accounting principles (GAAP) require its existence, 2) bond covenants specifically mandate its existence or 3) federal, state, or local legislative action has been enacted requiring separate accounting of specific funds.

1. **Operating Funds** - The operating funds provide for the day-to-day operations of the City and account for all routine expenditures. The City maintains five operating funds: the General Fund, Water and Sewer Operating Fund, Municipal Airport Fund, Drainage Utility District Operating Fund and the Golf Course Fund.
2. **Debt Service/Reserve Funds** - Debt service funds, also known as interest and sinking funds, are governmental type funds used for the accumulation of resources for the payment of long-term debt. Reserve funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes.
3. **Internal Service Funds** - Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments of the City on a cost-reimbursement basis. The internal service funds are members of the proprietary fund category, and as such, are accounted for on the accrual basis of accounting. Internal service funds maintained by the City include the Medical Insurance Fund and the General Liability Insurance Fund.
4. **Special Revenue Funds** - These funds are used to account for the proceeds of specific revenue source that are legally restricted to expenditures for specified purposes.
5. **Capital Project Funds** - These funds account for financial resources for the acquisition or construction of major capital facilities. Each bond issue is also a separate fund and they are more fully described in the Capital Budget and Outstanding Debt sections.

## Operating Funds

### General Fund

The General Fund is a major governmental type fund and is the primary operating fund of the City. It is used to account for expenditures of traditional governmental services as well as financial resources other than those required to be accounted for in other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to other funds are accounted for in this fund.

### Water and Sewer Enterprise Fund

The Water and Sewer Enterprise Fund is a major proprietary type fund, which is used to report activities generally financed and operated like a private business. This fund is used to account for all operating and maintenance costs of providing water and sewer services to the general public, which are financed through customer user charges.

### Drainage Utility District (DUD) Enterprise Fund

The Drainage Utility District Enterprise Fund accounts for operations and activities required under the provisions of the US Clean Water Act including all regulations pertaining to the National Pollution Discharge Elimination System permit program and drainage related capital improvement projects. The DUD Operating Fund accounts for all operations and maintenance costs of the DUD Enterprise Fund.

### Municipal Airport Enterprise Fund

The Municipal Airport Enterprise Fund accounts for the operations of the municipally owned and operated Mesquite Metro Airport and is also a proprietary type fund.

### Golf Course Enterprise Fund

The Golf Course Enterprise Fund accounts for the operations of the municipally owned and operated Mesquite Golf Course and is also a proprietary type fund. Prior to October 1, 2016, the Golf Course operations were accounted for in the General Fund.

## Debt Service/Reserve Funds

### General Obligation Bond Debt Service Fund

The General Obligation Debt Service Fund is a governmental type fund used for the accumulation of resources for the payment of general long-term debt principal, interest and related costs on general obligation bonds issued by the City. General obligation bonds are commonly referred to as “full faith and credit” bonds because they are based on the pledge to levy ad valorem taxes necessary to pay the debt.

### Water and Sewer Revenue Bond Debt Service Fund

The Revenue Bond Debt Service Fund is a sub-fund of the Water and Sewer Enterprise Fund and is used to account for the accumulation of resources for the payment of long-term debt principal, interest and related costs associated with the water and sewer system's revenue bond issues.

### Water and Sewer Revenue Reserve Fund

Also a sub-fund of the Water and Sewer Enterprise Fund, the Water and Sewer Revenue Reserve Fund is created by an ordinance and is solely for the security and benefit of water and sewer revenue bonds. The Water and Sewer Reserve Fund is used for the purpose of 1) retiring final maturities of water and sewer revenue bonds and 2) paying principal of and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purpose. Sometimes market conditions allow bond insurance to satisfy the cash reserve requirements as was the case between fiscal year 2008 and 2013.

### Drainage Utility District (DUD) Bond Debt Service Fund

The DUD Bond Debt Service Fund is a sub-fund of the DUD Enterprise Fund and is used for the accumulation of resources for the payment of long-term principal, interest and related costs associated with the district's revenue bond debt issues.

### DUD Revenue Reserve Fund

Also part of the DUD Enterprise Fund, the DUD Revenue Reserve Fund is established by bond covenants and is used solely for the security of DUD issued revenue bonds. The reserve fund exists for the purposes of 1) retiring final maturities of the bonds or additional bonds and 2) paying principal and interest on the bonds or additional bonds in the event funds on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds.

## Internal Service Funds

### Medical Insurance Fund

All internal service funds are proprietary type funds, and the Medical Insurance Fund is used to account for the provision of group life and health insurance coverage for all City employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Coverage is financed by contributions from the City and through employees' payroll deductions.

### General Liability Insurance Fund

The General Liability Insurance Fund is used to account for the provision of property insurance coverage, general liability insurance coverage and workers' compensation insurance coverage.

## Special Revenue Funds

### Hotel Occupancy Tax Fund

All special revenue funds are governmental type funds that track specific revenue sources that are restricted to a specific purpose, and the Hotel Occupancy Tax Fund is used to account for hotel occupancy tax revenues. State law grants the authority for cities to levy a tax not to exceed seven percent on hotel and motel room rates. The City levies a seven percent tax and the revenues are restricted to uses which enhances and promotes tourism and the convention and hotel industry.

### Confiscated Seizure Fund

Pursuant to Chapter 59 of the Texas Code of Criminal Procedure and Title 28, Section 524 of the United States Code, a special fund must be established to account for funds awarded to the City as a result of court forfeitures of contraband. Seizure funds must only be used for law enforcement purposes as authorized by state and federal law.

### Photo Enforcement Fund

A special revenue fund used to track the revenues and expenses related to the red light camera violation program and the Mesquite Independent School District (MISD) school bus stop arm photo enforcement program.

### Child Safety Fund

The Child Safety Fund was established in 2019. Starting in January 2019, motorists are charged a child safety fee in Dallas County when they register their vehicles. The fee is distributed to the cities within Dallas County on a quarterly basis. The revenue collected is transferred to the General Fund to help offset school crossing guard expenses that are shared with Mesquite Independent School District (MISD).

### 911 Service Fee Fund

The 911 Service Fee Fund is used for the accumulation of resources for and the payment of 911 emergency phone system maintenance. Telephone users within the City are charged a monthly fee for access to 911 service.

### Community Development Block Grant Fund

The Community Development Block Grant Fund is used to account for funds granted the City by the U. S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program. Funds are used for specifically designated programs approved by HUD that benefit low to moderate income persons.

### Housing Choice Voucher Program Fund

The Housing Choice Voucher Program Fund is used to account for funds granted the City by HUD under the Housing Choice Voucher Program. Funds are used for specifically designated programs approved by HUD.

### Public, Educational and Government (PEG) Access Fund

To account for monies received by cable and video service providers in support of the City's educational and government access channels on cable television in accordance with state law. In accordance with a cooperative agreement with the City, the Mesquite Independent School District operates the City's educational access channel.

### Mesquite Quality of Life Corporation Fund

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures in accordance with Texas state law, as recommended by the Mesquite Quality of Life Board, and as approved by the Mesquite City Council.

### Mesquite Court Technology Fund

The Mesquite Court Technology Fund is authorized under the state laws of Texas under Subchapter A, Chapter 102, Code of Criminal Procedure, Article 102.0172. This fund is designated to finance the purchase of technological enhancements for a municipal court or municipal court of record.

## Capital Project Funds

### Capital Projects Reserve Fund

The Capital Projects Reserve Fund accounts for financial resources generated from local government revenue sources to be expended for various capital projects designated by City Council.

### Tax Increment Reinvestment Zone (TIRZ) Fund

The Tax Increment Reinvestment Zone funds are used to account for revenues and expenditures associated within designated reinvestment zones according to financial plans and agreements approved by the City Council, TIRZ Boards and other participating taxing entities as prescribed by statutes and ordinances designating the reinvestment zones. The adopted budget includes eight designated reinvestment zones including Rodeo City TIRZ, Towne Centre TIRZ, Skyline TIRZ, Gus Thomasson TIRZ, Town East / Skyline TIRZ, Lucas Farms TIRZ, Polo Ridge TIRZ and Heartland Town Center TIRZ.

### Impact Fee Fund

The Impact Fee Fund is used to account for revenues and expenditures in accordance with the City's adopted Impact Fee Policy. Impact fees are collected from developers for roadway, water and wastewater facilities and may be used for reimbursement of debt service costs associated with previously constructed roadway, water and wastewater projects or for newly adopted roadway, water and wastewater construction projects. The adopted budget includes two impact fee funds, Roadway Impact Fee Fund and Water and Sewer Impact Fee Fund.

### Conference Center Capital Replacement Fund

The Conference Center Capital Replacement Fund was created by contractual agreement between the City and John Q. Hammons Hotels, Inc. now Atrium Hotels, LP for the purpose of accumulating resources for the replacement of capital items as provided in the contractual agreement. Sources of funding include room rental at the Conference Center and ten percent gross receipts of Exhibit Hall revenues.

### General Obligation and Revenue Bond Funds

These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Each series of bonds issued, whether general obligation bonds or water and sewer revenue bonds are set up as separate funds to account for projects planned for that particular bond issue. Once planned projects are completed, unused fund balances may be used for similar projects identified with the bond issue or otherwise must be transferred to the debt service funds. Water and sewer revenue bonds funds are accounted in the Water and Sewer Enterprise Fund, and DUD revenue bond funds are accounted in the DUD Enterprise Fund. Projects within these funds are generally multi-year projects as major capital projects can take many years to complete and projects must be underway within three years of issuing bonds.

### Capital Projects Fund

The Capital Projects Fund was created in fiscal year 2014 to account for the acquisition of new or replacement vehicles and computer related equipment. Prior to 2014, these items were expensed within the General Fund and funds were transferred into the General Fund from the general obligation bond fund for that years' bond sale. Beginning in 2014, a portion of each years' bond proceeds are transferred from that years' general obligation bond fund to the Capital Projects Fund to acquire these capital acquisitions and a detailed description of vehicles and computer equipment can be found in the Capital Budget section of this budget document.

## Major and Non-major Funds

Major Funds are funds that represent significant activities of the City and are defined as having revenues or expenditures, excluding other financing sources and uses, that constitute more than 10 percent of the revenues or expenditures of the appropriated Budget. Not all funds of the City are appropriated (i.e., budgeted). Agency funds, Account Groups and other conduit funds are not budgeted, but their activities are accounted for and disclosed in the City's Comprehensive Annual Financial Report (CAFR). Non-Major Funds are funds that do not meet the ten percent threshold of revenues or expenditures to total adopted budget. A consolidated summary fund matrix and consolidated financial summary of Major and Non-Major Funds follows, along with detailed financial statements for each appropriated fund.

**City of Mesquite  
Consolidated Fund Summary Matrix**

Fund Type	Major Funds		Non-Major Funds	
	General	Water & Sewer	Governmental	Proprietary
	Fund	Funds	Funds	Funds
<b>Operating Funds</b>				
General Fund	X			
Water and Sewer Fund		X		
Drainage Utility District Fund				X
Airport Fund				X
Golf Course Fund				X
<b>Debt Service/Reserve Funds</b>				
General Obligation Debt Service Fund			X	
Water and Sewer Revenue Debt Service Fund		X		
Water and Sewer Revenue Reserve Fund		X		
Drainage Utility District Revenue Debt Service Fund				X
Drainage Utility District Revenue Reserve Fund				X
<b>Internal Service Funds</b>				
Group Medical Insurance Fund				X
General Liability Insurance Fund				X
<b>Special Revenue Funds</b>				
Hotel Occupancy Tax Fund			X	
Confiscated Seizure Fund			X	
Photo Enforcement Fund			X	
Child Safety Fund			X	
911 Service Fee Fund			X	
Community Development Block Grant Program Fund			X	
Housing Choice Voucher Program Fund			X	
Public, Educational and Government Access Fund			X	
4B Quality of Life Corporation Fund			X	
Municipal Court Technology Fund			X	
<b>Capital Project Funds</b>				
Capital Project Reserve Fund			X	
Rodeo City Tax Increment Reinvestment Zone Fund			X	
Towne Centre Tax Increment Reinvestment Zone Fund			X	
Skyline Tax Increment Reinvestment Zone Fund			X	
Gus Thomasson Tax Increment Reinvestment Zone Fund			X	
Town East/Skyline Tax Increment Reinvestment Zone Fund			X	
Lucas Farms Tax Increment Reinvestment Zone Fund			X	
Polo Ridge Tax Increment Reinvestment Zone Fund			X	
Heartland Town Center Tax Increment Reinvestment Zone Fund			X	
Roadway Impact Fee Fund			X	
Water and Sewer Impact Fee Fund			X	
Conference Center Capital Replacement Fund			X	

City of Mesquite  
 Consolidated Financial Summary—Major Funds and Non-major Funds in Aggregate  
 By Revenue Type and Expenditure Object Category  
 Fiscal Year 2019-20

	General Fund			Water and Sewer Enterprise Fund			Non-major Governmental Funds			Non-major Proprietary Funds			Total Funds		
	Actual	Amended	Adopted	Actual	Amended	Adopted	Actual	Amended	Adopted	Actual	Amended	Adopted	Actual	Amended	Adopted
	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
<b>Revenues:</b>															
General Property Taxes	\$48,251,707	\$55,574,000	\$59,806,870	\$ 0	\$ 0	\$ 0	\$ 0	\$ 15,267	\$ 331,977	\$ 0	\$ 0	\$ 0	\$48,251,707	\$55,589,267	\$60,138,847
Gross Receipts Taxes	7,742,503	7,450,800	7,500,450	0	0	0	245,960	250,000	250,000	0	0	0	7,988,463	7,700,800	7,750,450
City Sales Taxes	33,122,378	33,305,000	33,305,000	0	0	0	12,577,115	12,340,000	12,594,700	0	0	0	45,699,493	45,645,000	45,899,700
Licenses and Permits	2,057,365	2,263,100	2,403,950	0	0	0	0	0	0	0	0	0	2,057,365	2,263,100	2,403,950
Fines and Forfeitures	2,930,918	2,902,000	2,902,000	0	0	0	357,910	555,000	345,000	0	0	0	3,288,828	3,457,000	3,247,000
Interest Income	449,876	699,000	699,000	452,042	700,000	700,000	458,486	260,000	445,909	48,536	48,000	56,000	1,408,941	1,707,000	1,900,909
Charges for Current Services	13,921,804	15,115,980	15,790,980	67,524,815	69,930,200	72,072,080	6,214,369	6,094,527	6,488,489	6,860,375	7,140,260	7,913,480	94,521,364	98,280,967	102,265,029
Intergovernmental	75,991	150,000	150,000	0	0	0	15,864,276	17,691,931	14,270,827	50,000	50,000	50,000	15,990,267	17,891,931	14,470,827
Contributions and Donations	109,808	140,000	140,000	2,098,093	0	0	1,464,340	1,410,000	1,688,600	3,216,562	1,447,000	1,450,000	6,888,802	2,997,000	3,278,600
Other Revenues	1,395,984	1,707,950	957,950	478,773	300,000	300,000	563,997	5,124,604	500,000	15,727,063	17,378,900	17,044,170	18,165,817	24,511,454	18,802,120
<b>Net Revenues</b>	<b>110,058,333</b>	<b>119,307,830</b>	<b>123,656,200</b>	<b>70,553,724</b>	<b>70,930,200</b>	<b>73,072,080</b>	<b>37,746,452</b>	<b>43,741,329</b>	<b>36,915,502</b>	<b>25,902,536</b>	<b>26,064,160</b>	<b>26,513,650</b>	<b>244,261,046</b>	<b>260,043,519</b>	<b>260,157,432</b>
<b>Transfers In:</b>	<b>6,250,000</b>	<b>7,054,900</b>	<b>7,816,200</b>	<b>9,604,400</b>	<b>9,464,900</b>	<b>10,130,160</b>	<b>18,701,790</b>	<b>22,574,230</b>	<b>22,276,010</b>	<b>2,437,340</b>	<b>2,188,040</b>	<b>2,339,970</b>	<b>36,993,530</b>	<b>41,282,070</b>	<b>42,562,340</b>
<b>Total Revenues</b>	<b>116,308,334</b>	<b>126,362,730</b>	<b>131,472,400</b>	<b>80,158,124</b>	<b>80,395,100</b>	<b>83,202,240</b>	<b>56,448,242</b>	<b>66,315,559</b>	<b>59,191,512</b>	<b>28,339,876</b>	<b>28,252,200</b>	<b>28,853,620</b>	<b>281,254,576</b>	<b>301,325,589</b>	<b>302,719,772</b>
<b>Expenditures:</b>															
Personal Services	92,622,204	99,395,220	102,221,150	6,395,180	6,628,340	6,810,330	2,024,758	2,158,226	2,064,995	1,998,406	2,131,550	2,353,360	103,040,548	110,313,336	113,449,835
Supplies	5,791,146	6,233,720	6,480,960	109,252	164,160	156,640	153,660	365,536	174,440	1,017,071	1,108,200	1,086,330	7,071,128	7,871,616	7,898,370
Contractual Services	17,395,059	18,686,860	21,006,900	38,653,032	42,583,580	43,186,190	25,283,517	26,006,829	24,353,212	18,397,342	20,544,720	20,323,730	99,728,950	107,821,989	108,870,032
Capital Outlay	66,167	104,660	75,660	901,306	755,550	588,440	8,282,311	26,810,062	9,235,045	276,101	33,910	437,500	9,525,885	27,704,182	10,336,645
Reimbursements	(18,026,421)	(16,865,330)	(17,634,940)	(650)	(1,250)	(1,250)	(122,113)	(138,260)	(30,000)	0	0	0	(18,149,183)	(17,004,840)	(17,666,190)
Debt Service	0	0	0	8,869,780	9,086,400	9,744,160	19,100,649	21,764,220	21,909,910	553,670	473,970	1,012,970	28,524,098	31,324,590	32,667,040
Other Expenditures	1,776,697	452,000	1,208,000	0	0	0	0	0	0	0	4,000	4,000	1,776,697	456,000	1,212,000
<b>Net Expenditures</b>	<b>99,624,853</b>	<b>108,007,130</b>	<b>113,357,730</b>	<b>54,927,900</b>	<b>59,216,780</b>	<b>60,484,510</b>	<b>54,722,782</b>	<b>76,966,613</b>	<b>57,707,602</b>	<b>22,242,589</b>	<b>24,296,350</b>	<b>25,217,890</b>	<b>231,518,123</b>	<b>268,486,873</b>	<b>256,767,732</b>
<b>Transfers Out:</b>	<b>16,000,000</b>	<b>18,890,000</b>	<b>18,114,000</b>	<b>15,717,020</b>	<b>16,316,920</b>	<b>18,035,560</b>	<b>4,543,172</b>	<b>5,142,400</b>	<b>5,177,560</b>	<b>3,232,150</b>	<b>3,157,750</b>	<b>3,235,220</b>	<b>39,492,342</b>	<b>43,507,070</b>	<b>44,562,340</b>
<b>Total Expenditures</b>	<b>115,624,853</b>	<b>126,897,130</b>	<b>131,471,730</b>	<b>70,644,920</b>	<b>75,533,700</b>	<b>78,520,070</b>	<b>59,265,954</b>	<b>82,109,013</b>	<b>62,885,162</b>	<b>25,474,739</b>	<b>27,454,100</b>	<b>28,453,110</b>	<b>271,010,465</b>	<b>311,993,943</b>	<b>301,330,072</b>
<b>Excess (Deficiency) Revenues Over Expenditures</b>	<b>683,480</b>	<b>(534,400)</b>	<b>670</b>	<b>9,513,204</b>	<b>4,861,400</b>	<b>4,682,170</b>	<b>(2,817,712)</b>	<b>(15,793,45)</b>	<b>(3,693,650)</b>	<b>2,865,138</b>	<b>798,100</b>	<b>400,510</b>	<b>10,244,111</b>	<b>(10,668,354)</b>	<b>1,389,700</b>
<b>Fund Balances, October 1</b>	<b>20,229,977</b>	<b>20,913,457</b>	<b>20,379,057</b>	<b>29,260,713</b>	<b>38,773,917</b>	<b>43,635,317</b>	<b>27,826,045</b>	<b>25,008,333</b>	<b>9,214,879</b>	<b>(4,668,679)</b>	<b>(1,803,541)</b>	<b>(1,005,441)</b>	<b>72,648,056</b>	<b>82,892,166</b>	<b>72,223,812</b>
<b>Fund Balances, September 30</b>	<b>\$20,913,457</b>	<b>\$20,379,057</b>	<b>\$20,379,727</b>	<b>\$38,773,917</b>	<b>\$43,635,317</b>	<b>\$48,317,487</b>	<b>\$25,008,333</b>	<b>\$9,214,879</b>	<b>\$5,521,229</b>	<b>\$(1,803,541)</b>	<b>\$(1,005,441)</b>	<b>\$(604,931)</b>	<b>\$82,892,166</b>	<b>\$72,223,812</b>	<b>\$73,613,512</b>

**City of Mesquite**  
**Adopted Budget/Combined Summary**  
**Fiscal Year 2019-20**

Fund Type	Beginning Balances 10/1/2019	Revenues/ Transfers In	Appropriation Transfers Out	Ending Balances 9/30/2020
<b>Operating Funds</b>				
General Fund	\$ 20,379,057	\$ 131,472,400	\$ 131,471,730	\$ 20,379,727
Water and Sewer Fund	40,310,709	73,072,080	68,775,910	44,606,879
Drainage Utility District Fund	2,747,095	4,531,000	4,351,600	2,926,495
Airport Fund	176,122	2,284,280	2,249,880	210,522
Golf Course Fund	(81,742)	1,184,500	1,167,180	(64,422)
<b>Total Operating Funds</b>	<b>\$ 63,531,242</b>	<b>\$ 212,544,260</b>	<b>\$ 208,016,300</b>	<b>\$ 68,059,202</b>
<b>Debt Service/Reserve Funds</b>				
General Obligation Debt Service Fund	\$ 83,303	\$ 21,991,010	\$ 21,909,910	\$ 164,403
Water and Sewer Revenue Debt Service Fund	3,034,277	10,130,160	9,744,160	3,420,277
Water and Sewer Revenue Reserve Fund	290,331	0	0	290,331
Drainage Utility District Revenue Debt Service Fund	207,632	934,970	934,970	207,632
Drainage Utility District Revenue Reserve Fund	312,440	0	0	312,440
<b>Total Debt Service/Reserve Funds</b>	<b>\$ 3,927,984</b>	<b>\$ 33,056,140</b>	<b>\$ 32,589,040</b>	<b>\$ 4,395,084</b>
<b>Internal Service Funds</b>				
Group Medical Insurance Fund	\$ (3,882,752)	\$ 16,651,070	\$ 16,489,500	\$ (3,721,182)
General Liability Insurance Fund	(484,238)	3,267,800	3,259,980	(476,418)
<b>Total Internal Service Funds</b>	<b>\$ (4,366,991)</b>	<b>\$ 19,918,870</b>	<b>\$ 19,749,480</b>	<b>\$ (4,197,601)</b>
<b>Special Revenue Funds</b>				
Hotel Occupancy Tax Fund	\$ 1,527,108	\$ 1,628,000	\$ 1,478,600	\$ 1,676,508
Confiscated Seizure Fund	524,874	140,000	340,300	324,574
Photo Enforcement Fund	165,045	15,000	170,000	10,045
Child Safety Fund	120,000	160,000	100,000	180,000
911 Service Fee Fund	11,142	955,000	940,000	26,142
Community Development Block Grant Program Fund	6,906	1,128,827	1,128,827	6,906
Housing Choice Voucher Program Fund	1,161,720	13,125,000	13,282,370	1,004,350
Public, Educational and Government Access Fund	595,869	260,000	262,000	593,869
4B Quality of Life Corporation Fund	190,006	11,531,700	11,693,250	28,456
Municipal Court Technology Fund	56,652	72,500	106,460	22,692
<b>Total Special Revenue Funds</b>	<b>\$ 4,359,322</b>	<b>\$ 29,016,027</b>	<b>\$ 29,501,807</b>	<b>\$ 3,873,542</b>
<b>Capital Project Funds</b>				
Capital Project Reserve Fund	63,022	445,000	221,000	287,022
Rodeo City Tax Increment Reinvestment Zone Fund	10,000	181,409	104,102	87,307
Towne Centre Tax Increment Reinvestment Zone Fund	3,742,486	5,034,069	8,776,207	348
Skyline Tax Increment Reinvestment Zone Fund	0	216,450	216,000	450
Gus Thomasson Tax Increment Reinvestment Zone Fund	3,237	196,420	185,000	14,657
Town East/Skyline Tax Increment Reinvestment Zone Fund	68,891	110,000	50,000	128,891
Lucas Farms Tax Increment Reinvestment Zone Fund	5,255	4,439	0	9,694
Polo Ridge Tax Increment Reinvestment Zone Fund	12	52	0	64
Heartland Town Center Tax Increment Reinvestment Zone Fund	0	111,036	111,036	0
Roadway Impact Fee Fund	77,688	1,285,100	1,285,100	77,688
Water and Sewer Impact Fee Fund	114,499	408,500	400,000	122,999
Conference Center Capital Replacement Fund	687,165	192,000	125,000	754,165
<b>Total Capital Project Funds</b>	<b>\$ 4,772,254</b>	<b>\$ 8,184,475</b>	<b>\$ 11,473,445</b>	<b>\$ 1,483,284</b>
<b>Less: Interfund Transfers</b>		<b>(42,562,340)</b>	<b>(44,562,340)</b>	
<b>Total All Funds</b>	<b>\$ 72,223,812</b>	<b>\$ 260,157,432</b>	<b>\$ 256,767,732</b>	<b>\$ 73,613,512</b>

**City of Mesquite**  
**Adopted Budget/General Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Proposed 2019-20	Variance
<b>Revenues:</b>					
General Property Taxes	\$ 48,251,707	\$ 55,424,000	\$ 55,574,000	\$ 59,806,870	\$ 4,232,870
Gross Receipts Taxes	7,742,503	7,625,000	7,450,800	7,500,450	49,650
City Sales Taxes	33,122,378	33,105,000	33,305,000	33,305,000	0
Licenses and Permits	2,057,365	2,263,100	2,263,100	2,403,950	140,850
Fines and Forfeitures	2,930,918	2,902,000	2,902,000	2,902,000	0
Interest Income	449,876	324,000	699,000	699,000	0
Charges for Current Service	13,902,892	14,747,980	15,115,980	15,790,980	675,000
Other Revenues	1,414,896	922,100	1,707,950	957,950	(750,000)
Contributions and Donations	109,808	140,000	140,000	140,000	0
Intergovernmental Revenues	75,991	150,000	150,000	150,000	0
Transfers In	6,250,000	5,750,000	7,054,900	7,816,200	761,300
<b>Total Revenues</b>	<b>\$116,308,333</b>	<b>\$123,353,180</b>	<b>\$126,362,730</b>	<b>\$131,472,400</b>	<b>\$ 5,109,670</b>
<b>Operating Expenditures:</b>					
General Government	\$ 12,188,716	\$ 12,830,180	\$ 13,180,870	\$ 13,671,360	\$ 490,490
Housing and Community Services	1,700,905	1,754,630	1,758,150	2,057,760	299,610
Neighborhood Services	1,161,967	1,390,680	1,430,980	1,489,750	58,770
Library Services	2,046,572	2,153,840	2,071,100	2,537,310	466,210
Fire Service	27,565,899	28,773,210	28,982,730	30,588,590	1,605,860
Police Service	35,017,286	36,475,740	37,655,070	39,205,380	1,550,310
Public Works	11,763,034	13,808,110	13,895,950	14,886,060	990,110
Planning and Development Services	2,741,746	3,084,340	3,051,800	3,432,350	380,550
Parks and Recreation	1,313,235	2,322,640	2,618,580	2,523,040	(95,540)
Other Expenditures	4,125,493	2,749,650	3,361,900	2,966,130	(395,770)
Transfers Out	16,000,000	18,000,000	18,890,000	18,114,000	(776,000)
<b>Total Expenditures</b>	<b>\$115,624,853</b>	<b>\$123,343,020</b>	<b>\$126,897,130</b>	<b>\$131,471,730</b>	<b>\$ 4,574,600</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 683,480	\$ 10,160	\$ (534,400)	\$ 670	\$ 535,070
Unassigned Beginning Fund Balance	\$ 18,312,289	\$ 18,896,002	\$ 18,896,002	\$ 18,361,602	\$ (534,400)
Change in Unassigned Fund Balance	583,713	10,160	(534,400)	670	535,070
Unassigned Ending Fund Balance	\$ 18,896,002	\$ 18,906,162	\$ 18,361,602	\$ 18,362,272	\$ 670
<b>Non-spendable/Assigned Beginning Fund Balance</b>					
Non-spendable/Assigned Beginning Fund Balance	\$ 1,917,688	\$ 2,017,455	\$ 2,017,455	\$ 2,017,455	\$ 0
Change in Non-spendable/Assigned Fund Balance	99,767	0	0	0	0
Non-spendable/Assigned Fund Balance	\$ 2,017,455	\$ 2,017,455	\$ 2,017,455	\$ 2,017,455	\$ 0
<b>Total Fund Balance</b>	<b>\$ 20,913,457</b>	<b>\$ 20,923,617</b>	<b>\$ 20,379,057</b>	<b>\$ 20,379,727</b>	<b>\$ 670</b>
Days of Working Capital (Unassigned)*	59	56	53	51	

\* Calculated using Total Revenues

**City of Mesquite**  
**Adopted General Fund Revenues**  
**Fiscal Year 2019-20**

Revenue Source	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>General Property Tax</b>					
Current Taxes	\$ 47,376,940	\$ 54,654,000	\$ 54,804,000	\$ 59,036,870	\$ 4,232,870
Delinquent Taxes	402,162	375,000	375,000	375,000	0
Interest and Penalties	472,605	395,000	395,000	395,000	0
<b>Total General Property Tax</b>	<b>\$ 48,251,707</b>	<b>\$ 55,424,000</b>	<b>\$ 55,574,000</b>	<b>\$ 59,806,870</b>	<b>\$ 4,232,870</b>
<b>Gross Receipts</b>					
Electrical	\$ 4,146,158	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 0
Gas	1,254,945	1,000,000	1,000,000	1,000,000	0
Cable TV	1,229,798	1,585,000	1,250,000	1,250,000	0
Bingo	32,820	40,000	40,000	40,000	0
Commercial Sanitation	1,078,782	1,000,000	1,160,800	1,210,450	49,650
<b>Total Gross Receipts</b>	<b>\$ 7,742,503</b>	<b>\$ 7,625,000</b>	<b>\$ 7,450,800</b>	<b>\$ 7,500,450</b>	<b>\$ 49,650</b>
<b>Sales Tax</b>					
General Sales Tax	\$ 32,842,804	\$ 32,835,000	\$ 33,035,000	\$ 33,035,000	\$ 0
Mixed Beverage Sales Tax	279,574	270,000	270,000	270,000	0
<b>Total Sales Tax</b>	<b>\$ 33,122,378</b>	<b>\$ 33,105,000</b>	<b>\$ 33,305,000</b>	<b>\$ 33,305,000</b>	<b>\$ 0</b>
<b>Licenses, Permits and Fees</b>					
Building Permits	\$ 511,284	\$ 660,000	\$ 660,000	\$ 698,190	\$ 38,190
Electrical Permits	36,090	30,000	30,000	35,000	5,000
Plumbing Permits	114,125	85,000	85,000	111,470	26,470
Health Permits	172,980	160,000	160,000	160,000	0
Mechanical Permits	36,020	35,000	35,000	40,000	5,000
Sign Permits	51,975	70,000	70,000	70,000	0
Inspection Fees	34,850	25,000	25,000	25,000	0
Food Handlers and Manager Fees	22,700	50,000	50,000	50,000	0
Liquid Waste Permits	10,200	9,000	9,000	9,000	0
Telecommunications/ROW Fees	442,882	500,000	500,000	300,000	(200,000)
Apartment/Hotel Fees	175,344	173,000	173,000	218,650	45,650
Plan Review Fees	81,986	110,000	110,000	110,000	0
Dog Licenses	6,902	8,500	8,500	8,500	0
Other Miscellaneous Licenses	1,053	1,800	1,800	1,800	0
Certificate of Occupancy	35,300	40,000	40,000	240,000	200,000
Contractor Registration	146,200	140,000	140,000	160,540	20,540
Fire Sprinkler Permits	24,877	20,000	20,000	20,000	0
Miscellaneous Fire Permits	58,195	50,000	50,000	50,000	0
Police Alarm Permits	44,148	50,000	50,000	50,000	0
Public Pool Operator Permit	17,330	17,000	17,000	17,000	0
Other Miscellaneous Permits	32,925	28,800	28,800	28,800	0
<b>Total Licenses and Permits</b>	<b>\$ 2,057,365</b>	<b>\$ 2,263,100</b>	<b>\$ 2,263,100</b>	<b>\$ 2,403,950</b>	<b>\$ 140,850</b>

**City of Mesquite**  
**Adopted General Fund Revenues**  
**Fiscal Year 2019-20**

Revenue Source	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Fines and Forfeitures</b>					
Traffic Fines	\$ 2,209,620	\$ 2,275,000	\$ 2,275,000	\$ 2,275,000	\$ 0
Criminal Fines	402,244	350,000	350,000	350,000	0
City Ordinances	136,521	80,000	80,000	80,000	0
Arrest Fee	83,278	75,000	75,000	75,000	0
Child Safety Fee	5,463	10,000	10,000	10,000	0
Uniform Traffic Act Fee	30,647	27,000	27,000	27,000	0
Municipal Court Building Security	52,162	45,000	45,000	45,000	0
Court Time Payment Fee	10,983	40,000	40,000	40,000	0
<b>Total Fines and Forfeitures</b>	<b>\$ 2,930,918</b>	<b>\$ 2,902,000</b>	<b>\$ 2,902,000</b>	<b>\$ 2,902,000</b>	<b>\$ 0</b>
<b>Interest Income</b>					
Interest on Investments	449,876	324,000	699,000	699,000	0
<b>Total Interest Income</b>	<b>\$ 449,876</b>	<b>\$ 324,000</b>	<b>\$ 699,000</b>	<b>\$ 699,000</b>	<b>\$ 0</b>
<b>Charges for Current Services</b>					
MISD Tax Appropriations	\$ 390,995	\$ 593,580	\$ 593,580	\$ 593,580	\$ 0
Board of Adjustment Fees	8,200	10,000	10,000	10,000	0
Grass and Weed Charges	284,821	300,000	300,000	300,000	0
Compost Materials Charges	236,348	210,000	280,000	280,000	0
Other Miscellaneous Revenues	17,593	12,500	12,500	12,500	0
Public Health Program Charges	18,845	21,000	21,000	21,000	0
Animal Adoption Fee	96,447	130,000	130,000	130,000	0
Ambulance Fees	2,280,573	2,005,000	2,205,000	2,205,000	0
Pound Fees	33,616	30,000	30,000	30,000	0
Accident Reports	14,347	15,000	15,000	15,000	0
Miscellaneous Public Safety Revenues	173,748	145,000	145,000	145,000	0
False Alarm Fees	60,334	50,000	50,000	50,000	0
Abandoned Vehicle Notification	23,310	20,000	20,000	20,000	0
Waste Collection and Disposal	7,884,374	8,882,000	8,882,000	9,557,000	675,000
Public Works Inspection Fees	285,516	245,000	300,000	300,000	0
Engineering Plan Review Fees	93,761	90,000	90,000	90,000	0
Library Fees	9,692	1,300	1,300	1,300	0
Photocopy Charges	30,044	31,000	35,500	35,500	0
Pavilion Reservations	27,020	35,000	35,000	35,000	0
Reservations	370,729	320,700	350,950	350,950	0
Concessions	6,760	8,000	8,000	8,000	0
Registration Fees	46,283	51,500	53,500	53,500	0
Athletic Field Reservations	16,694	10,000	10,000	10,000	0
User Fees	887,322	905,000	911,250	911,250	0
Athletic Fees	133,017	160,000	160,000	160,000	0
Day Camp Fees	0	3,000	3,000	3,000	0
Tennis Admissions	18,916	20,000	20,000	20,000	0
Program Fees	79,568	76,000	76,000	76,000	0

**City of Mesquite**  
**Adopted General Fund Revenue**  
**Fiscal Year 2019-20**

Revenue Source	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Charges for Current Services (continued)</b>					
Tennis Shop Sales	6,139	5,000	5,000	5,000	0
Tennis Lessons	5,660	17,000	17,000	17,000	0
Swimming Pool Charges	358,272	340,000	340,000	340,000	0
Miscellaneous Charges for Services	3,949	5,400	5,400	5,400	0
<b>Total Charges for Current Services</b>	<b>\$ 13,902,892</b>	<b>\$ 14,747,980</b>	<b>\$ 15,115,980</b>	<b>\$ 15,790,980</b>	<b>\$ 675,000</b>
<b>Other Revenues</b>					
Service Charges on Returned Checks	\$ 15,244	\$ 15,000	\$ 22,500	\$ 22,500	\$ 0
Auctions	381,584	400,000	400,000	400,000	0
Planning and Zoning Fees	109,920	55,000	83,350	83,350	0
Garbage Bags	58,475	65,000	65,000	65,000	0
Lease and Rent Income	82,436	80,000	80,000	80,000	0
Sale of Compost Material	70,023	175,000	175,000	175,000	0
Prior Year Expenditures	12,443	40,000	40,000	40,000	0
Recyclable Items Sale	51,381	40,000	40,000	40,000	0
Miscellaneous	617,032	34,100	784,100	34,100	(750,000)
Blue Bag Program	16,357	18,000	18,000	18,000	0
<b>Total Other Revenues</b>	<b>\$ 1,414,896</b>	<b>\$ 922,100</b>	<b>\$ 1,707,950</b>	<b>\$ 957,950</b>	<b>\$ (750,000)</b>
<b>Contributions and Donations</b>					
Special Events	\$ 101,371	\$ 100,000	\$ 100,000	\$ 100,000	\$ 0
Summer Sizzle Festival	\$ 8,437	\$ 40,000	\$ 40,000	\$ 40,000	\$ 0
<b>Total Contributions and Donations</b>	<b>\$ 109,808</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 0</b>
<b>Intergovernmental Revenues</b>					
State Grant	\$ 75,991	\$ 150,000	\$ 150,000	\$ 150,000	\$ 0
<b>Total Intergovernmental Revenues</b>	<b>\$ 75,991</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 0</b>
<b>Transfers In</b>					
Capital Project Reserve Fund	\$ 500,000	\$ 0	\$ 780,000	\$ 171,000	\$ (609,000)
Special Revenue Funds	1,200,000	1,200,000	1,200,000	1,200,000	0
Water and Sewer Operating Fund	4,550,000	4,550,000	4,550,000	5,870,400	1,320,400
Drainage Utility District Fund	0	0	524,900	574,800	49,900
<b>Total Transfers In</b>	<b>\$ 6,250,000</b>	<b>\$ 5,750,000</b>	<b>\$ 7,054,900</b>	<b>\$ 7,816,200</b>	<b>\$ 761,300</b>
<b>Total General Fund Revenues</b>	<b>\$ 116,308,333</b>	<b>\$ 123,353,180</b>	<b>\$ 126,362,730</b>	<b>\$ 131,472,400</b>	<b>\$ 5,109,670</b>

**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2019-20**

Governmental Activity	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>General Government</b>					
City Council	\$ 109,261	\$ 157,490	\$ 156,970	\$ 134,980	\$ (21,990)
City Manager	1,363,743	1,477,640	1,412,810	1,556,590	143,780
Economic Development	361,797	498,520	510,470	475,620	(34,850)
Communications and Marketing	580,441	578,040	592,480	604,010	11,530
Mesquite Arts Center	129,543	166,930	179,820	208,740	28,920
Facility Maintenance	2,672,488	2,591,910	2,471,830	2,582,670	110,840
City Secretary	547,918	513,590	506,070	594,480	88,410
City Attorney	1,183,821	1,255,570	1,433,140	1,497,800	64,660
Human Resources Administration	1,130,486	1,183,450	1,199,600	1,324,470	124,870
Risk Management	(40,041)	391,870	377,430	394,520	17,090
Finance Administration	401,963	476,810	489,100	559,120	70,020
Accounting	568,572	575,950	578,900	594,900	16,000
Warehouse	246,293	250,800	272,310	333,220	60,910
Printshop/Mailroom	282,489	288,390	332,920	370,280	37,360
Purchasing	408,082	440,390	448,420	497,030	48,610
Transportation Pool	4,461	3,500	6,160	5,000	(1,160)
Central Copy	85,917	179,400	167,020	161,330	(5,690)
Tax Office	744,596	808,470	807,620	816,690	9,070
Municipal Court	1,277,746	1,296,170	1,389,660	1,289,050	(100,610)
Budget and Financial Analysis	405,654	441,260	421,540	451,680	30,140
Information Technology	2,616,770	2,963,810	2,961,320	3,259,760	298,440
Telecommunications	175,346	210,770	195,880	211,260	15,380
LESS: Work Order Credits					
Economic Development	(65,556)	(115,000)	(115,000)	(116,300)	(1,300)
Communications and Marketing	(45,570)	(45,570)	(48,070)	(48,070)	0
Mesquite Arts Center	(35,600)	(35,600)	(35,600)	(35,600)	0
Risk Management Services	0	(391,870)	(377,430)	(394,520)	(17,090)
Finance Administration	(90,217)	(165,800)	0	0	0
Information Technology	(2,616,770)	(2,963,810)	(2,961,320)	(3,471,020)	(509,700)
Printshop/Mailroom	(26,426)	(20,000)	(20,000)	(20,000)	0
Central Copy	(183,085)	(179,400)	(167,020)	(161,330)	5,690
Transportation Pool	(5,409)	(3,500)	(6,160)	(5,000)	1,160
<b>Total General Government</b>	<b>\$ 12,188,716</b>	<b>\$ 12,830,180</b>	<b>\$ 13,180,870</b>	<b>\$ 13,671,360</b>	<b>\$ 490,490</b>
<b>Housing and Community Services</b>					
Administration	\$ 59,305	\$ 62,200	\$ 59,400	\$ 129,240	\$ 69,840
Animal Services	1,289,308	1,301,290	1,319,550	1,506,100	186,550
Public Health Clinic	85,312	110,480	98,520	116,860	18,340
STAR Transit	182,015	190,000	190,000	190,000	0
Volunteer Services	84,964	90,660	90,680	115,560	24,880
<b>Total Housing and Community Services</b>	<b>\$ 1,700,905</b>	<b>\$ 1,754,630</b>	<b>\$ 1,758,150</b>	<b>\$ 2,057,760</b>	<b>\$ 299,610</b>
<b>Neighborhood Services</b>					
Administration	\$ 277,255	\$ 295,090	\$ 288,760	\$ 310,420	\$ 21,660
Environmental Code	791,128	922,920	987,630	987,510	(120)
Neighborhood Vitality	93,584	172,670	154,590	191,820	37,230
<b>Total Neighborhood Services</b>	<b>\$ 1,161,967</b>	<b>\$ 1,390,680</b>	<b>\$ 1,430,980</b>	<b>\$ 1,489,750</b>	<b>\$ 58,770</b>
<b>Library Services</b>					
Administration	\$ 769,257	\$ 721,770	\$ 683,140	\$ 969,160	\$ 286,020
North Branch	551,891	549,460	518,680	685,520	166,840
Central Branch	725,425	882,610	869,280	882,630	13,350
<b>Total Library Services</b>	<b>\$ 2,046,572</b>	<b>\$ 2,153,840</b>	<b>\$ 2,071,100</b>	<b>\$ 2,537,310</b>	<b>\$ 466,210</b>

**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2019-20**

Governmental Activity	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Fire Service</b>					
Administration	\$ 1,435,487	\$ 1,264,110	\$ 1,479,190	\$ 1,241,240	\$ (237,950)
Operations	22,090,763	24,087,040	23,316,310	25,824,120	2,507,810
Emergency Medical Services	1,191,088	1,184,780	1,167,370	1,220,440	53,070
Fire Prevention	1,385,096	1,512,010	1,574,500	1,561,520	(12,980)
Training	1,248,303	498,490	1,218,590	497,740	(720,850)
Emergency Management	215,162	226,780	226,770	243,530	16,760
<b>Total Fire Service</b>	<b>\$ 27,565,899</b>	<b>\$ 28,773,210</b>	<b>\$ 28,982,730</b>	<b>\$ 30,588,590</b>	<b>\$ 1,605,860</b>
<b>Police Service</b>					
Administration	\$ 1,058,109	\$ 1,123,730	\$ 1,150,630	\$ 1,249,320	\$ 98,690
Patrol and Traffic Division	18,494,606	18,779,850	19,343,130	20,045,230	702,100
Criminal Investigations	6,831,284	7,135,740	7,653,480	7,813,600	160,120
School Resource Officers	1,476,801	2,996,000	3,260,710	3,112,860	(147,850)
Technical Services	6,432,164	6,880,020	6,737,570	7,350,370	612,800
Staff Support Services	1,485,287	1,349,760	1,431,260	1,486,780	55,520
LESS: Work Order Credits					
Administration	0	0	0	0	0
Patrol and Traffic	(735,503)	(275,360)	(275,360)	(260,000)	15,360
Criminal Investigations	(18,070)	(16,000)	(16,000)	(36,350)	(20,350)
School Resource Officers	(6,071)	(1,498,000)	(1,630,350)	(1,556,430)	73,920
Technical Services	(652)	0	0	0	0
Staff Support Services	(669)	0	0	0	0
<b>Total Police Service</b>	<b>\$ 35,017,286</b>	<b>\$ 36,475,740</b>	<b>\$ 37,655,070</b>	<b>\$ 39,205,380</b>	<b>\$ 1,550,310</b>
<b>Public Works</b>					
Administration	\$ 404,669	\$ 539,380	\$ 529,810	\$ 556,140	\$ 26,330
Traffic Engineering	942,628	1,237,940	1,202,720	1,307,050	104,330
Street Lighting	1,170,258	1,234,930	1,192,630	1,195,870	3,240
Engineering	427,280	489,500	685,460	789,790	104,330
Solid Waste Collection	5,731,582	6,036,560	6,102,320	6,357,990	255,670
Compost Facility Operations	476,096	506,240	567,260	503,280	(63,980)
Street Maintenance	3,170,335	3,375,280	3,524,320	3,715,910	191,590
Equipment Services	5,061,428	5,244,300	5,363,270	5,497,870	134,600
LESS: Work Order Credits					
Traffic Engineering	0	(197,520)	(197,520)	(72,520)	125,000
Engineering	(1,905,295)	(1,000,000)	(1,300,000)	(1,200,000)	100,000
Street Maintenance	(194,677)	(5,500)	(5,500)	(5,500)	0
Equipment Services	(3,521,269)	(3,653,000)	(3,768,820)	(3,759,820)	9,000
<b>Total Public Works</b>	<b>\$ 11,763,034</b>	<b>\$ 13,808,110</b>	<b>\$ 13,895,950</b>	<b>\$ 14,886,060</b>	<b>\$ 990,110</b>
<b>Planning and Development Services</b>					
Administration	\$ 410,248	\$ 302,170	\$ 302,040	\$ 305,940	\$ 3,900
Building Inspection	1,284,101	1,533,500	1,589,870	1,849,330	259,460
Licensing and Compliance	528,618	552,000	553,470	572,050	18,580
Repair and Demolition	43,171	50,000	50,000	50,000	0
Planning and Zoning	377,500	554,770	465,480	538,030	72,550
Historical Preservation	124,910	127,640	126,680	152,740	26,060
LESS: Work Order Credits					
Historical Preservation	(26,803)	(35,740)	(35,740)	(35,740)	0
<b>Total Planning and Development Services</b>	<b>\$ 2,741,746</b>	<b>\$ 3,084,340</b>	<b>\$ 3,051,800</b>	<b>\$ 3,432,350</b>	<b>\$ 380,550</b>

**City of Mesquite**  
**Adopted General Fund Expenditures**  
**Fiscal Year 2019-20**

Governmental Activity	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Parks and Recreation</b>					
Administration	\$ 509,057	\$ 540,720	\$ 549,990	\$ 715,160	\$ 165,170
Park Operations	3,697,477	3,810,140	3,698,820	3,897,610	198,790
Tennis Center	134,883	124,970	134,010	137,210	3,200
Recreation Administration	1,750,477	1,279,800	1,570,700	1,565,740	(4,960)
Summer Sizzle Festival	93,164	102,700	102,710	101,500	(1,210)
Special Events	147,382	162,330	162,330	160,500	(1,830)
Florence Community Center	110,040	101,570	83,080	102,670	19,590
Lakeside Activity Center	23,849	20,830	20,830	20,900	70
Shaw Gymnasium	414	7,200	7,200	7,250	50
Goodbar Activity Center	9,726	17,700	17,700	18,050	350
Athletic Programs	476,625	525,420	497,310	549,340	52,030
Evans Community Center	225,918	227,890	231,090	243,390	12,300
Scott Dunford Community Center	65,325	74,920	90,350	86,120	(4,230)
Westlake House	4,681	5,050	5,050	5,090	40
Rutherford Community Center	152,134	158,180	158,660	173,000	14,340
Day Camp	9,327	10,550	10,550	10,550	0
Thompson School Gymnasium	0	6,800	6,800	6,380	(420)
Afterschool Adventures Program	129,641	127,440	123,190	126,110	2,920
Senior Program	393,900	281,410	387,190	319,460	(67,730)
Summer Camp Program	104,788	105,840	105,840	106,520	680
City Lake Pool	180,958	202,210	202,210	204,210	2,000
Town East Pool	145,852	139,710	139,710	141,990	2,280
Vanston Pool	144,191	152,770	162,770	166,580	3,810
Marlins Swim Team	26,751	40,340	40,340	48,860	8,520
<b>Total Parks and Recreation Expenditures</b>	<b>8,536,557</b>	<b>8,226,490</b>	<b>8,508,430</b>	<b>8,914,190</b>	<b>405,760</b>
LESS: Work Order Credits					
Park Facilities and Operations - 4B	(7,182,347)	(5,854,850)	(5,854,850)	(6,356,150)	(501,300)
Town East Pool - MISD	(40,976)	(35,000)	(35,000)	(35,000)	0
Florence Community Center - MISD	0	(14,000)	0	0	0
<b>Total Parks and Recreation</b>	<b>\$ 1,313,235</b>	<b>\$ 2,322,640</b>	<b>\$ 2,618,580</b>	<b>\$ 2,523,040</b>	<b>\$ (95,540)</b>
<b>Other Expenditures</b>					
Insurance	\$ 917,749	\$ 1,444,480	\$ 1,444,480	\$ 1,497,630	\$ 53,150
Reserves	1,428,639	851,670	1,463,920	259,000	(1,204,920)
Foreclosed Properties	2,408	1,500	1,500	1,500	0
Public Safety Equipment	1,776,697	452,000	452,000	1,208,000	756,000
<b>Total Other Expenditures</b>	<b>\$ 4,125,493</b>	<b>\$ 2,749,650</b>	<b>\$ 3,361,900</b>	<b>\$ 2,966,130</b>	<b>\$ (395,770)</b>
<b>Other Financing Uses</b>					
Transfer Out - Group Medical Insurance Fund	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0
Transfer Out - General Liability Fund	0	0	350,000	0	(350,000)
Transfer Out - Capital Project Reserve Fund	200,000	250,000	250,000	50,000	(200,000)
Transfer Out - GO Debt Service Fund	15,300,000	17,750,000	18,290,000	18,064,000	(226,000)
<b>Total Other Financing Uses</b>	<b>\$ 16,000,000</b>	<b>\$ 18,000,000</b>	<b>\$ 18,890,000</b>	<b>\$ 18,114,000</b>	<b>\$ (776,000)</b>
<b>Total General Fund Expenditures</b>	<b>\$ 115,624,853</b>	<b>\$ 123,343,020</b>	<b>\$ 126,897,130</b>	<b>\$ 131,471,730</b>	<b>\$ 4,574,600</b>

**City of Mesquite**  
**Adopted Budget/Water and Sewer Operating Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Water Sales	\$ 35,242,562	\$ 36,052,500	\$ 36,052,500	\$ 37,674,860	\$ 1,622,360
Water Taps and Connections	24,745	25,000	25,000	25,000	0
Penalty Income	727,539	650,000	650,000	650,000	0
Collection/Charged off Bills	12,649	17,000	17,000	17,000	0
Reconnect Fees & Transfer Fees	334,180	353,000	353,000	353,000	0
Sale of Bulk Water	1,962,885	750,000	1,950,000	1,150,000	(800,000)
Sewer Service	27,703,581	29,322,700	29,322,700	30,642,220	1,319,520
Lower East Fork Sewer Line	1,451,924	1,500,000	1,500,000	1,500,000	0
Sewer Backflow Inspections	64,750	60,000	60,000	60,000	0
Interest Income	452,042	300,000	700,000	700,000	0
Miscellaneous	2,576,866	300,000	300,000	300,000	0
<b>Total Revenues</b>	<b>\$ 70,553,724</b>	<b>\$ 69,330,200</b>	<b>\$ 70,930,200</b>	<b>\$ 73,072,080</b>	<b>\$ 2,141,880</b>
<b>Operating Expenditures:</b>					
Administration	\$ 378,612	\$ 525,710	\$ 458,400	\$ 651,220	\$ 192,820
Utility Billing	3,771,417	4,170,440	4,148,440	2,996,980	(1,151,460)
Water Sewer Engineering	130,201	127,300	48,630	7,150	(41,480)
Water Sewer Streets	0	0	69,430	65,780	(3,650)
Infrastructure Management	163,954	277,330	207,210	179,500	(27,710)
GIS Operations	566,016	654,460	653,310	718,360	65,050
Water Production	23,365,187	26,090,750	26,053,410	26,585,270	531,860
Meter Services	1,047,003	1,056,760	1,039,500	1,151,430	111,930
Water Distribution	2,179,905	2,296,840	2,202,730	2,234,640	31,910
Wastewater Collection	1,528,070	1,804,770	1,743,320	1,795,630	52,310
Wastewater Treatment	9,279,294	9,939,600	9,939,600	11,041,500	1,101,900
NTMWD-East Fork Sewer Line	1,397,744	1,500,000	1,500,000	1,500,000	0
Other Expenditures	453,759	399,450	439,450	439,450	0
Capital Outlay	900,378	751,550	751,950	588,440	(163,510)
Transfer Out - General Liability Insurance Fund	1,405,000	1,405,000	1,405,000	1,405,000	0
Transfer Out - General Fund	4,550,000	4,550,000	4,550,000	5,870,400	1,320,400
Transfer Out - GO Debt Service Fund	522,020	1,072,020	1,072,020	1,030,000	(42,020)
Transfer Out - W&S Debt Service Fund	9,240,000	9,064,900	9,064,900	9,730,160	665,260
Transfer Out - W&S Cash Projects	0	0	225,000	0	(225,000)
Reserves	896,580	457,000	875,000	785,000	(90,000)
<b>Total Expenditures</b>	<b>\$ 61,775,140</b>	<b>\$ 66,143,880</b>	<b>\$ 66,447,300</b>	<b>\$ 68,775,910</b>	<b>\$ 2,328,610</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 8,778,584	\$ 3,186,320	\$ 4,482,900	\$ 4,296,170	\$ (186,730)
<b>Working Capital, October 1</b>					
	\$ 27,049,225	\$ 35,827,809	\$ 35,827,809	\$ 40,310,709	\$ 4,482,900
<b>Working Capital, September 30</b>					
	\$ 35,827,809	\$ 39,014,129	\$ 40,310,709	\$ 44,606,879	\$ 4,296,170
<b>Days of Working Capital*</b>					
	185	205	207	223	

\* Calculated using Total Revenues

**City of Mesquite**  
**Adopted Budget/Drainage Utility District Operating Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 20,788	\$ 18,000	\$ 18,000	\$ 26,000	\$ 8,000
Residential Drainage Fees	2,007,318	2,000,000	2,000,000	2,225,000	225,000
Commercial Drainage Fees	1,978,936	1,900,000	1,900,000	2,280,000	380,000
Contributions and Others	1,736,369	0	0	0	0
Transfer In - DUD Revenue Reserve Fund	\$ 24,340	\$ 37,070	\$ 37,070	\$ 0	\$ (37,070)
<b>Total Revenues</b>	<b>\$ 5,767,751</b>	<b>\$ 3,955,070</b>	<b>\$ 3,955,070</b>	<b>\$ 4,531,000</b>	<b>\$ 575,930</b>
<b>Expenditures</b>					
TPDES Permit Program Operations	\$ 667,133	\$ 595,200	\$ 734,630	\$ 550,560	\$ (184,070)
Street Sweeping Program	194,223	201,200	201,200	211,630	10,430
Drainage Maintenance and Construction	0	0	0	144,000	144,000
Capital Outlay	221,626	0	0	410,000	410,000
Transfer Out - General Fund	0	0	524,900	574,800	49,900
Transfer Out - DUD Debt Service Fund	508,000	395,970	395,970	460,610	64,640
Transfer Out - DUD Capital Project Fund	2,500,000	2,500,000	2,000,000	2,000,000	0
<b>Total Expenditures</b>	<b>\$ 4,090,982</b>	<b>\$ 3,692,370</b>	<b>\$ 3,856,700</b>	<b>\$ 4,351,600</b>	<b>\$ 494,900</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 1,676,769	\$ 262,700	\$ 98,370	\$ 179,400	\$ 81,030
<b>Working Capital, October 1</b>	<b>\$ 971,956</b>	<b>\$ 2,648,725</b>	<b>\$ 2,648,725</b>	<b>\$ 2,747,095</b>	<b>\$ 98,370</b>
<b>Working Capital, September 30</b>	<b>\$ 2,648,725</b>	<b>\$ 2,911,425</b>	<b>\$ 2,747,095</b>	<b>\$ 2,926,495</b>	<b>\$ 179,400</b>
<b>Days of Working Capital*</b>	<b>168</b>	<b>269</b>	<b>254</b>	<b>236</b>	

\*Calculated using Total Revenues

**City of Mesquite**  
**Adopted Budget/Airport Operating Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Hangar Rentals	\$ 584,583	\$ 621,060	\$ 621,060	\$ 767,110	\$ 146,050
Tie Downs	6,640	7,500	7,500	5,040	(2,460)
Fuel Sales	1,190,910	1,443,250	1,443,250	1,413,560	(29,690)
Oil Sales	1,744	2,000	2,000	2,800	800
Airport Lease Receipts	11,614	13,450	13,450	26,670	13,220
Airport Tenant Utility Receipts	7,807	5,000	8,000	6,600	(1,400)
Airport Pilot Supplies	4,769	8,000	5,000	12,500	7,500
Other Revenues	54,259	50,000	50,000	50,000	0
<b>Total Revenues</b>	<b>\$ 1,862,325</b>	<b>\$ 2,150,260</b>	<b>\$ 2,150,260</b>	<b>\$ 2,284,280</b>	<b>\$ 134,020</b>
<b>Operating Expenditures:</b>					
Personal Services	\$ 362,347	\$ 517,940	\$ 517,940	\$ 552,210	\$ 34,270
Supplies - Fuel	831,959	934,850	938,410	907,300	(31,110)
Supplies - Other	26,597	19,180	19,180	26,700	7,520
Contractual Services	281,784	446,560	421,570	537,360	115,790
Capital Outlay	3,086	20,000	30,770	26,500	(4,270)
Transfer Out - GO Debt Service Fund	199,810	199,810	199,810	199,810	0
<b>Total Expenditures</b>	<b>\$ 1,705,582</b>	<b>\$ 2,138,340</b>	<b>\$ 2,127,680</b>	<b>\$ 2,249,880</b>	<b>\$ 122,200</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 156,743	\$ 11,920	\$ 22,580	\$ 34,400	\$ 11,820
<b>Working Capital, October 1</b>					
	\$ (3,201)	\$ 153,542	\$ 153,542	\$ 176,122	\$ 22,580
<b>Working Capital, September 30</b>					
	\$ 153,542	\$ 165,462	\$ 176,122	\$ 210,522	\$ 34,400
<b>Days of Working Capital*</b>					
	30	28	30	34	

\*Calculated using Total Revenues

**City of Mesquite**  
**Adopted Budget/Golf Course Operating Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Green Fees	\$ 549,252	\$ 605,000	\$ 605,000	\$ 623,150	\$ 18,150
Cart Rental Fees	298,492	312,000	312,000	321,360	9,360
Driving Range Fees	71,925	70,000	70,000	72,100	2,100
Concessions	80,471	95,000	95,000	97,850	2,850
Pro Shop Merchandise Sales	65,517	50,000	50,000	51,500	1,500
Mesquite Private Golf Club	0	8,000	8,000	8,240	240
Other Revenues	25,492	10,000	10,000	10,300	300
<b>Total Revenues</b>	<b>\$ 1,091,150</b>	<b>\$ 1,150,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,184,500</b>	<b>\$ 34,500</b>
<b>Operating Expenditures:</b>					
Personal Services	\$ 689,345	\$ 680,940	\$ 707,380	\$ 728,170	\$ 20,790
Supplies - Pro Shop Merchandise	43,340	40,000	40,000	40,000	0
Supplies - Other	108,157	80,720	100,740	101,220	480
Contractual Services	220,131	248,430	222,430	218,790	(3,640)
Capital Outlay	0	0	1,140	1,000	(140)
Capital Lease - Golf Carts	56,194	78,000	78,000	78,000	0
<b>Total Expenditures</b>	<b>\$ 1,117,167</b>	<b>\$ 1,128,090</b>	<b>\$ 1,149,690</b>	<b>\$ 1,167,180</b>	<b>\$ 17,490</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (26,017)	\$ 21,910	\$ 310	\$ 17,320	\$ 17,010
<b>Working Capital, October 1</b>					
	\$ (56,035)	\$ (82,052)	\$ (82,052)	\$ (81,742)	\$ 310
<b>Working Capital, September 30</b>					
	\$ (82,052)	\$ (60,142)	\$ (81,742)	\$ (64,422)	\$ 17,320
<b>Days of Working Capital*</b>					
	(27)	(19)	(26)	(20)	

\*Calculated using Total Revenues

**City of Mesquite**  
**Adopted Budget/General Obligation Bond Debt Service Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 43,712	\$ 60,000	\$ 60,000	\$ 60,000	\$ 0
Transfer In - Roadway Impact Fee Fund	1,350,000	1,500,000	1,000,000	1,285,100	285,100
Transfer In - Capital Projects Reserve Fund	50,000	50,000	50,000	0	(50,000)
Transfer In - Capital Project Funds	0	0	0	0	0
Transfer In - General Fund	15,300,000	17,750,000	18,290,000	18,064,000	(226,000)
Transfer In - Water and Sewer Fund	522,020	1,072,020	1,072,020	1,030,000	(42,020)
Transfer In - 4B Sales Tax Fund	478,640	1,130,000	1,130,000	1,352,100	222,100
Transfer In - Airport Operating Fund	199,810	199,810	199,810	199,810	0
Transfer In - Other	1,188	0	0	0	0
<b>Total Revenues</b>	<b>\$ 17,945,370</b>	<b>\$ 21,761,830</b>	<b>\$ 21,801,830</b>	<b>\$ 21,991,010</b>	<b>\$ 189,180</b>
<b>Expenditures:</b>					
Principal	\$ 12,805,000	\$ 14,080,000	\$ 14,080,000	\$ 14,675,000	\$ 595,000
Interest	5,635,423	7,664,220	7,664,220	7,214,910	(449,310)
Other Expenditures	44,428	10,000	10,000	10,000	0
Fiscal Agent Fees	14,000	10,000	10,000	10,000	0
<b>Total Expenditures</b>	<b>\$ 18,498,851</b>	<b>\$ 21,764,220</b>	<b>\$ 21,764,220</b>	<b>\$ 21,909,910</b>	<b>\$ 145,690</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (553,481)	\$ (2,390)	\$ 37,610	\$ 81,100	\$ 43,490
<b>Fund Balance, October 1</b>	<b>\$ 599,174</b>	<b>\$ 45,693</b>	<b>\$ 45,693</b>	<b>\$ 83,303</b>	<b>\$ 37,610</b>
<b>Fund Balance, September 30</b>	<b>\$ 45,693</b>	<b>\$ 43,303</b>	<b>\$ 83,303</b>	<b>\$ 164,403</b>	<b>\$ 81,100</b>

**City of Mesquite**  
**Adopted Budget/Water and Sewer Revenue Bond Debt Service Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Transfer In - Water and Sewer Operating Fund	\$ 9,240,000	\$ 9,064,900	\$ 9,064,900	\$ 9,730,160	\$ 665,260
Transfer In - Water and Sewer Impact Fee Fund	364,400	400,000	400,000	400,000	0
<b>Total Revenues</b>	<b>\$ 9,604,400</b>	<b>\$ 9,464,900</b>	<b>\$ 9,464,900</b>	<b>\$10,130,160</b>	<b>\$ 665,260</b>
<b>Expenditures:</b>					
Principal	\$ 5,990,000	\$ 6,135,000	\$ 6,135,000	\$ 6,440,000	\$ 305,000
Interest	2,817,786	2,929,900	2,929,900	3,282,660	352,760
Other Expenditures	54,994	15,000	15,000	15,000	0
Fiscal Agent Fees	7,000	6,500	6,500	6,500	0
<b>Total Expenditures</b>	<b>\$ 8,869,780</b>	<b>\$ 9,086,400</b>	<b>\$ 9,086,400</b>	<b>\$ 9,744,160</b>	<b>\$ 657,760</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 734,620	\$ 378,500	\$ 378,500	\$ 386,000	\$ 7,500
<b>Fund Balance, October 1</b>	<b>\$ 1,921,157</b>	<b>\$ 2,655,777</b>	<b>\$ 2,655,777</b>	<b>\$ 3,034,277</b>	<b>\$ 378,500</b>
<b>Fund Balance, September 30</b>	<b>\$ 2,655,777</b>	<b>\$ 3,034,277</b>	<b>\$ 3,034,277</b>	<b>\$ 3,420,277</b>	<b>\$ 386,000</b>

**City of Mesquite**  
**Adopted Budget/Water and Sewer Revenue Reserve Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
W&S Revenue Bond Sale Proceeds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Expenditures:</b>					
Transfer Out - Water and Sewer Debt Service Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Fund Balance, October 1</b>	<b>\$ 290,331</b>	<b>\$ 290,331</b>	<b>\$ 290,331</b>	<b>\$ 290,331</b>	<b>\$ 0</b>
<b>Fund Balance, September 30</b>	<b>\$ 290,331</b>	<b>\$ 290,331</b>	<b>\$ 290,331</b>	<b>\$ 290,331</b>	<b>\$ 0</b>

**City of Mesquite**  
**Adopted Budget/Drainage Utility District Revenue Bond Debt Service Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Transfer In - DUD Operating Fund	\$ 508,000	\$ 395,970	\$ 395,970	\$ 460,610	\$ 64,640
Transfer In - TIRZ Fund	\$ 0	\$ 0	\$ 0	\$ 474,360	\$ 474,360
<b>Total Revenues</b>	<b>\$ 508,000</b>	<b>\$ 395,970</b>	<b>\$ 395,970</b>	<b>\$ 934,970</b>	<b>\$ 539,000</b>
<b>Expenditures:</b>					
Principal	\$ 450,000	\$ 360,000	\$ 360,000	\$ 585,000	\$ 225,000
Interest	46,726	35,220	35,220	347,970	312,750
Fiscal Agent Fees	750	750	750	2,000	1,250
<b>Total Expenditures</b>	<b>\$ 497,476</b>	<b>\$ 395,970</b>	<b>\$ 395,970</b>	<b>\$ 934,970</b>	<b>\$ 539,000</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 10,524	\$ 0	\$ 0	\$ 0	\$ 0
<b>Fund Balance, October 1</b>					
	\$ 197,108	\$ 207,632	\$ 207,632	\$ 207,632	\$ 0
<b>Fund Balance, September 30</b>					
	<u>\$ 207,632</u>	<u>\$ 207,632</u>	<u>\$ 207,632</u>	<u>\$ 207,632</u>	<u>\$ 0</u>

**City of Mesquite**  
**Adopted Budget/Drainage Utility District Revenue Reserve Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
DUD Revenue Bond Sale Proceeds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Expenditures:</b>					
Transfer Out - DUD Operating Fund	\$ 24,340	\$ 37,070	\$ 37,070	\$ 0	\$ (37,070)
<b>Total Expenditures</b>	<b>\$ 24,340</b>	<b>\$ 37,070</b>	<b>\$ 37,070</b>	<b>\$ 0</b>	<b>\$ (37,070)</b>
<b>Excess (Deficiency) Revenues Over Expenditures</b>					
	<b>\$ (24,340)</b>	<b>\$ (37,070)</b>	<b>\$ (37,070)</b>	<b>\$ 0</b>	<b>\$ 37,070</b>
<b>Fund Balance, October 1</b>	<b>\$ 373,850</b>	<b>\$ 349,510</b>	<b>\$ 349,510</b>	<b>\$ 312,440</b>	<b>\$ (37,070)</b>
<b>Fund Balance, September 30</b>	<b>\$ 349,510</b>	<b>\$ 312,440</b>	<b>\$ 312,440</b>	<b>\$ 312,440</b>	<b>\$ 0</b>

**City of Mesquite**  
**Adopted Budget/Group Medical Insurance Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Transfer In - General Fund	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0
Employer Contributions	10,370,000	11,163,570	11,163,570	11,413,570	250,000
Employee Contributions	1,458,839	1,892,000	1,750,000	1,750,000	0
Vision Insurance Premiums	64,212	35,000	125,000	120,000	(5,000)
Life Insurance Premiums	58,698	55,000	55,000	55,000	0
Dental Insurance Premiums	741,121	700,000	800,000	800,000	0
Supplemental Life Insurance Premiums	275,228	240,000	250,000	250,000	0
Long-term Disability Premiums	99,661	95,000	100,000	100,000	0
Health Insurance Surcharges	143,938	106,000	110,000	110,000	0
Critical Care Premiums	113,986	80,000	90,000	90,000	0
COBRA Medical Insurance Contributions	0	0	0	0	0
Health Clinic Copays	29,894	32,500	32,500	32,500	0
Health Clinic Pharmacy Copays	355,106	450,000	330,000	330,000	0
Retirees Medical Insurance Contributions	1,484,587	1,514,680	1,447,000	1,450,000	3,000
Health Claims Reimbursements	32,894	150,000	750,000	150,000	(600,000)
<b>Total Revenues</b>	<b>\$ 15,728,162</b>	<b>\$ 16,513,750</b>	<b>\$ 17,003,070</b>	<b>\$ 16,651,070</b>	<b>\$ (352,000)</b>
<b>Expenditures:</b>					
Health Claims	\$ 7,745,550	\$ 8,475,000	\$ 8,475,000	\$ 8,590,000	\$ 115,000
Pharmaceutical	2,456,950	2,550,000	2,550,000	2,550,000	0
Administrative Fee - Medical	512,994	125,200	125,200	207,000	81,800
HSA Contributions	1,164,825	1,400,000	1,400,000	1,200,000	(200,000)
Health Clinic Operating	461,702	513,500	513,500	510,000	(3,500)
Stop Loss Coverage Premium	366,881	416,750	416,750	450,000	33,250
Medicare Supplement Premiums	1,072,259	1,057,800	1,057,800	1,100,000	42,200
Health Claims - Vision	140,350	126,000	126,000	127,500	1,500
Dental Premiums - Managed Care	72,955	72,100	72,100	80,000	7,900
Dental Premiums - Indemnity	702,467	762,000	762,000	800,000	38,000
Life Insurance Premiums	334,763	310,000	330,000	350,000	20,000
Reserve Funding Claims	(178,230)	0	0	0	0
Professional Services	79,404	230,000	230,000	230,000	0
Miscellaneous	7,555	13,510	13,510	15,000	1,490
Employee Assistance Program	27,738	27,000	27,000	30,000	3,000
Employee Wellness Program	11,268	12,240	12,240	15,000	2,760
Critical Care Premiums	90,298	85,000	85,000	95,000	10,000
Long-term Disability Premiums	99,727	98,000	98,000	140,000	42,000
<b>Total Expenditures</b>	<b>\$ 15,169,455</b>	<b>\$ 16,274,100</b>	<b>\$ 16,294,100</b>	<b>\$ 16,489,500</b>	<b>\$ 195,400</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 558,707	\$ 239,650	\$ 708,970	\$ 161,570	\$ (547,400)
<b>Fund Balance, October 1</b>	<b>\$ (5,150,429)</b>	<b>\$ (4,591,722)</b>	<b>\$ (4,591,722)</b>	<b>\$ (3,882,752)</b>	<b>\$ 708,970</b>
<b>Fund Balance, September 30</b>	<b>\$ (4,591,722)</b>	<b>\$ (4,352,072)</b>	<b>\$ (3,882,752)</b>	<b>\$ (3,721,182)</b>	<b>\$ 161,570</b>

**City of Mesquite**  
**Adopted Budget/General Liability Insurance Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 25,967	\$ 15,000	\$ 30,000	\$ 30,000	\$ 0
Transfer In - General Fund	0	0	350,000	0	(350,000)
Transfer In - Water and Sewer Operating Fund	1,405,000	1,405,000	1,405,000	1,405,000	0
Workers' Compensation Contributions	1,794,348	1,740,000	1,677,830	1,697,800	19,970
Other Revenue	157,171	135,000	135,000	135,000	0
<b>Total Revenues</b>	<b>\$ 3,382,486</b>	<b>\$ 3,295,000</b>	<b>\$ 3,597,830</b>	<b>\$ 3,267,800</b>	<b>\$ (330,030)</b>
<b>Expenditures:</b>					
Personal Services	\$ 402,475	\$ 421,870	\$ 407,430	\$ 424,520	\$ 17,090
Legal Services/Court Costs	222,160	230,000	155,000	230,000	75,000
Consulting Services	0	0	0		0
Insurance Premiums	794,368	640,000	800,000	800,000	0
General Liability Claims	209,031	425,000	425,000	425,000	0
Reserve Funding Claims	(73,995)	0	0		0
Workers' Compensation Claims	1,244,211	1,250,000	1,600,000	1,250,000	(350,000)
Other Expenditures	71,486	130,460	205,460	130,460	(75,000)
<b>Total Expenditures</b>	<b>\$ 2,869,736</b>	<b>\$ 3,097,330</b>	<b>\$ 3,592,890</b>	<b>\$ 3,259,980</b>	<b>\$ (332,910)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 512,750	\$ 197,670	\$ 4,940	\$ 7,820	\$ 2,880
<b>Fund Balance, October 1</b>					
	\$ (1,001,928)	\$ (489,178)	\$ (489,178)	\$ (484,238)	\$ 4,940
<b>Fund Balance, September 30</b>					
	\$ (489,178)	\$ (291,508)	\$ (484,238)	\$ (476,418)	\$ 7,820

**City of Mesquite**  
**Adopted Budget/Hotel Occupancy Tax Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 28,662	\$ 18,000	\$ 25,000	\$ 28,000	\$ 3,000
Market Gain on Investments	(2,347)	0	0	0	0
Hotel Occupancy Tax	1,629,514	1,400,000	1,400,000	1,600,000	200,000
<b>Total Revenues</b>	<b>\$ 1,655,829</b>	<b>\$ 1,418,000</b>	<b>\$ 1,425,000</b>	<b>\$ 1,628,000</b>	<b>\$ 203,000</b>
<b>Expenditures:</b>					
Convention and Visitors Bureau	\$ 476,282	\$ 696,000	\$ 941,708	\$ 769,780	\$ (171,928)
Mesquite Arts Council, Inc.	192,128	174,000	174,000	185,710	11,710
Historic Mesquite, Inc.	192,128	174,000	174,000	185,710	11,710
Other Expenditures	99,650	135,000	135,000	137,400	2,400
Transfer Out - Conference Center Fund	58,000	0	0	0	0
Conference Center Marketing	148,934	200,000	200,000	200,000	0
<b>Total Expenditures</b>	<b>\$ 1,167,122</b>	<b>\$ 1,379,000</b>	<b>\$ 1,624,708</b>	<b>\$ 1,478,600</b>	<b>\$ (146,108)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 488,707	\$ 39,000	\$ (199,708)	\$ 149,400	\$ 349,108
<b>Fund Balance, October 1</b>	<b>\$ 1,238,109</b>	<b>\$ 1,726,816</b>	<b>\$ 1,726,816</b>	<b>\$ 1,527,108</b>	<b>\$ (199,708)</b>
<b>Fund Balance, September 30</b>	<b>\$ 1,726,816</b>	<b>\$ 1,765,816</b>	<b>\$ 1,527,108</b>	<b>\$ 1,676,508</b>	<b>\$ 149,400</b>

**City of Mesquite**  
**Adopted Budget/Confiscated Seizure Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 41,068	\$ 30,000	\$ 40,000	\$ 40,000	\$ 0
Other Income	0	0	0		0
Court Awarded Proceeds	55,289	430,000	100,000	100,000	0
<b>Total Revenues</b>	<b>\$ 96,357</b>	<b>\$ 460,000</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 0</b>
<b>Expenditures:</b>					
Supplies	\$ 131,686	\$ 95,000	\$ 343,025	\$ 86,000	\$ (257,025)
Contractual	174,587	235,800	497,800	254,300	(243,500)
Capital Outlay	862,358	0	504,863	0	(504,863)
<b>Total Expenditures</b>	<b>\$ 1,168,631</b>	<b>\$ 330,800</b>	<b>\$ 1,345,688</b>	<b>\$ 340,300</b>	<b>\$ (1,005,388)</b>
<b>Excess (Deficiency) Revenues</b>					
<b>Over Expenditures</b>	<b>\$ (1,072,274)</b>	<b>\$ 129,200</b>	<b>\$ (1,205,688)</b>	<b>\$ (200,300)</b>	<b>\$ 1,005,388</b>
<b>Fund Balance, October 1</b>					
	<b>\$ 2,802,836</b>	<b>\$ 1,730,562</b>	<b>\$ 1,730,562</b>	<b>\$ 524,874</b>	<b>\$ (1,205,688)</b>
<b>Fund Balance, September 30</b>					
	<b>\$ 1,730,562</b>	<b>\$ 1,859,762</b>	<b>\$ 524,874</b>	<b>\$ 324,574</b>	<b>\$ (200,300)</b>

**City of Mesquite**  
**Adopted Budget/Photo Enforcement Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 2,986	\$ 1,000	\$ 1,000	\$ 0	\$ (1,000)
School Bus Camera Violation Proceeds	19,256	15,000	15,000	15,000	0
Red Light Camera Violation Proceeds	213,817	300,000	250,000	0	(250,000)
<b>Total Revenues</b>	<b>\$ 236,059</b>	<b>\$ 316,000</b>	<b>\$ 266,000</b>	<b>\$ 15,000</b>	<b>\$ (251,000)</b>
<b>Expenditures:</b>					
Contractual Services	\$ 15,909	\$ 150,000	\$ 20,000	\$ 20,000	\$ 0
Transfer Out - General Fund	150,000	150,000	200,000	150,000	(50,000)
<b>Total Expenditures</b>	<b>\$ 165,909</b>	<b>\$ 300,000</b>	<b>\$ 220,000</b>	<b>\$ 170,000</b>	<b>\$ (50,000)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 70,150	\$ 16,000	\$ 46,000	\$ (155,000)	\$ (201,000)
<b>Fund Balance, October 1</b>	<b>\$ 48,895</b>	<b>\$ 119,045</b>	<b>\$ 119,045</b>	<b>\$ 165,045</b>	<b>\$ 46,000</b>
<b>Fund Balance, September 30</b>	<b>\$ 119,045</b>	<b>\$ 135,045</b>	<b>\$ 165,045</b>	<b>\$ 10,045</b>	<b>\$ (155,000)</b>

**City of Mesquite**  
**Adopted Budget/Child Safety Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Child Safety Fee	0	0	120,000	160,000	40,000
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 120,000</b>	<b>\$ 160,000</b>	<b>\$ 40,000</b>
<b>Expenditures:</b>					
Transfer Out - General Fund	0	0	0	100,000	100,000
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 0	\$ 0	\$ 120,000	\$ 60,000	\$ (60,000)
<b>Fund Balance, October 1</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>
<b>Fund Balance, September 30</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 120,000</b>	<b>\$ 180,000</b>	<b>\$ 60,000</b>

**City of Mesquite**  
**Adopted Budget/9-1-1 Service Fee Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
9-1-1 Phone Charges	\$ 258,548	\$ 270,000	\$ 240,000	\$ 240,000	\$ 0
Interest Income	1,136	0	0	0	0
Wireless 9-1-1 Phone Charges	715,325	735,000	715,000	715,000	0
<b>Total Revenues</b>	<b>\$ 975,008</b>	<b>\$ 1,005,000</b>	<b>\$ 955,000</b>	<b>\$ 955,000</b>	<b>\$ 0</b>
<b>Expenditures:</b>					
Contractual Services	\$ 140,049	\$ 140,000	\$ 130,000	\$ 140,000	\$ 10,000
Transfer Out - General Fund	900,000	900,000	850,000	800,000	(50,000)
<b>Total Expenditures</b>	<b>\$ 1,040,049</b>	<b>\$ 1,040,000</b>	<b>\$ 980,000</b>	<b>\$ 940,000</b>	<b>\$ (40,000)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (65,041)	\$ (35,000)	\$ (25,000)	\$ 15,000	\$ 40,000
<b>Fund Balance, October 1</b>	<b>\$ 101,183</b>	<b>\$ 36,142</b>	<b>\$ 36,142</b>	<b>\$ 11,142</b>	<b>\$ (25,000)</b>
<b>Fund Balance, September 30</b>	<b>\$ 36,142</b>	<b>\$ 1,142</b>	<b>\$ 11,142</b>	<b>\$ 26,142</b>	<b>\$ 15,000</b>

**City of Mesquite**  
**Adopted Budget/Community Development Block Grant Program Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Intergovernmental-Entitlement	\$1,168,580	\$1,099,865	\$1,493,060	\$1,128,827	\$ (364,233)
Intergovernmental-Neighborhood Stabilization	0	0	0	0	0
<b>Total Revenues</b>	<b>\$1,168,580</b>	<b>\$1,099,865</b>	<b>\$1,493,060</b>	<b>\$1,128,827</b>	<b>\$ (364,233)</b>
<b>Expenditures:</b>					
<b>2019-20 Projects</b>					
Administration	\$ 0	\$ 0	\$ 0	\$ 85,000	\$ 85,000
Comprehensive Planning	0	0	0	97,280	97,280
Code Enforcement	0	0	0	245,485	245,485
Housing Rehabilitation	0	0	0	400,000	400,000
Mission East Dallas County Health Ministries	0	0	0	12,000	12,000
Mesquite Social Services	0	0	0	20,000	20,000
New Beginnings Center	0	0	0	40,000	40,000
Orphan Sidewalks	0	0	0	111,738	111,738
Sharing Life Outreach Program	0	0	0	30,000	30,000
Sharing Life Outreach Homelessness Transition Program	0	0	0	27,324	27,324
Summer Youth Internship Program	0	0	0	15,000	15,000
Senior Source Program	0	0	0	10,000	10,000
Visiting Nurse Association Program	0	0	0	15,000	15,000
Down Payment Assistance	0	0	0	20,000	20,000
<b>Total 2019-20 Projects</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$1,128,827</b>	<b>\$ 1,128,827</b>
<b>Expenditures:</b>					
<b>2018-19 Projects</b>					
Administration	\$ 0	\$ 76,471	\$ 96,270	\$ 0	\$ (96,270)
Comprehensive Planning	0	60,000	94,100	0	(94,100)
Code Enforcement	0	44,605	202,380	0	(202,380)
Housing Rehabilitation	0	500,000	641,611	0	(641,611)
Mission East Dallas County Health Ministries	0	10,000	10,000	0	(10,000)
H.O.M.E.	0	0	12,960	0	(12,960)
Mesquite Social Services	0	20,000	23,600	0	(23,600)
New Beginnings Center	0	35,000	35,000	0	(35,000)
Orphan Sidewalks	0	253,810	253,810	0	(253,810)
Sharing Life Outreach Program	0	25,000	25,000	0	(25,000)
Sharing Life Outreach Homelessness Transition Program	0	45,900	45,900	0	(45,900)
Summer Youth Internship Program	0	14,079	11,469	0	(11,469)
Senior Source Program	0	5,000	5,000	0	(5,000)
Visiting Nurse Association Program	0	10,000	10,000	0	(10,000)
Down Payment Assistance	0	0	25,960	0	(25,960)
<b>Total 2018-19 Projects</b>	<b>\$ 0</b>	<b>\$1,099,865</b>	<b>\$1,493,060</b>	<b>\$ 0</b>	<b>\$ (1,493,060)</b>

**City of Mesquite**  
**Adopted Budget/Community Development Block Grant Program Fund (continued)**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Expenditures:</b>					
<b>2017-18 Projects</b>					
Administration	65,239	0	0	0	0
Comprehensive Planning	54,930	0	0	0	0
Code Enforcement	191,950	0	0	0	0
Housing Rehabilitation	494,941	0	0	0	0
Mission East Dallas County Health Ministries	15,000	0	0	0	0
H.O.M.E.	3,000	0	0	0	0
New Beginnings Center	30,000	0	0	0	0
Orphan Sidewalks	75,000	0	0	0	0
Mesquite Social Services	26,400	0	0	0	0
Sharing Life Outreach Program	25,000	0	0	0	0
Sharing Life Outreach Homeless Transition Program	30,000	0	0	0	0
Summer Youth Internship Program	18,613	0	0	0	0
Neighborhood Development Program	131,600	0	0	0	0
<b>Total 2017-18 Projects</b>	<b>\$1,161,674</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Expenditures - All Program Years</b>	<b>\$1,161,674</b>	<b>\$1,099,865</b>	<b>\$1,493,060</b>	<b>\$1,128,827</b>	<b>\$ (364,233)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 6,906	\$ 0	\$ 0	\$ 0	\$ 0
<b>Fund Balance, October 1</b>	<b>\$ 0</b>	<b>\$ 6,906</b>	<b>\$ 6,906</b>	<b>\$ 6,906</b>	<b>\$ 0</b>
<b>Fund Balance, September 30</b>	<b>\$ 6,906</b>	<b>\$ 6,906</b>	<b>\$ 6,906</b>	<b>\$ 6,906</b>	<b>\$ 0</b>

**City of Mesquite**  
**Adopted Budget/Housing Choice Voucher Program Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 21,230	\$ 14,000	\$ 22,000	\$ 22,000	\$ 0
Intergovernmental - Section 8 Voucher	12,950,685	13,103,000	13,103,000	13,103,000	0
<b>Total Revenues</b>	<b>\$ 12,971,915</b>	<b>\$ 13,117,000</b>	<b>\$ 13,125,000</b>	<b>\$ 13,125,000</b>	<b>\$ 0</b>
<b>Expenditures:</b>					
Housing Choice Voucher Program	\$ 12,871,084	\$ 13,100,820	\$ 13,106,750	\$ 13,132,370	\$ 25,620
Transfer Out - General Fund	150,000	150,000	150,000	150,000	0
<b>Total Expenditures</b>	<b>\$ 13,021,084</b>	<b>\$ 13,250,820</b>	<b>\$ 13,256,750</b>	<b>\$ 13,282,370</b>	<b>\$ 25,620</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (49,169)	\$ (133,820)	\$ (131,750)	\$ (157,370)	\$ (25,620)
<b>Fund Balance, October 1</b>	<b>\$ 1,342,639</b>	<b>\$ 1,293,470</b>	<b>\$ 1,293,470</b>	<b>\$ 1,161,720</b>	<b>\$ (131,750)</b>
<b>Fund Balance, September 30</b>	<b>\$ 1,293,470</b>	<b>\$ 1,159,650</b>	<b>\$ 1,161,720</b>	<b>\$ 1,004,350</b>	<b>\$ (157,370)</b>

**City of Mesquite**  
**Adopted Budget/Public, Educational and Government Access Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 10,778	\$ 7,000	\$ 10,000	\$ 10,000	\$ 0
Cable TV PEG Fees	245,960	275,000	250,000	250,000	0
<b>Total Revenues</b>	<b>\$ 256,738</b>	<b>\$ 282,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 0</b>
<b>Expenditures:</b>					
Contractual Services	\$ 159,202	\$ 162,000	\$ 162,000	\$ 187,000	\$ 25,000
Capital Outlay	219,505	77,870	125,000	75,000	(50,000)
<b>Total Expenditures</b>	<b>\$ 378,707</b>	<b>\$ 239,870</b>	<b>\$ 287,000</b>	<b>\$ 262,000</b>	<b>\$ (25,000)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (121,969)	\$ 42,130	\$ (27,000)	\$ (2,000)	\$ 25,000
<b>Fund Balance, October 1</b>	<b>\$ 744,838</b>	<b>\$ 622,869</b>	<b>\$ 622,869</b>	<b>\$ 595,869</b>	<b>\$ (27,000)</b>
<b>Fund Balance, September 30</b>	<b>\$ 622,869</b>	<b>\$ 664,999</b>	<b>\$ 595,869</b>	<b>\$ 593,869</b>	<b>\$ (2,000)</b>

**City of Mesquite**  
**Adopted Budget/Mesquite Quality of Life Corporation Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 48,625	\$ 40,000	\$ 40,000	\$ 45,000	\$ 5,000
Contributions and Reimbursements	56,780	0	70,000	0	(70,000)
Grants	1,865,511	146,500	3,198,871	142,000	(3,056,871)
Other Revenue	10,000	0	3,800,000	350,000	(3,450,000)
Special Use Sales Tax	10,947,601	10,940,000	10,940,000	10,994,700	54,700
<b>Total Revenues</b>	<b>\$ 12,928,516</b>	<b>\$ 11,126,500</b>	<b>\$ 18,048,871</b>	<b>\$ 11,531,700</b>	<b>\$ (6,517,171)</b>
<b>Expenditures:</b>					
Transportation Improvements	\$ 5,938,344	\$ 1,138,000	\$ 7,593,889	\$ 1,554,000	\$ (6,039,889)
Public Safety Improvements	29,139	1,136,000	1,142,861	25,000	(1,117,861)
Parks and Recreation Improvements	9,813,391	7,854,850	10,247,887	8,462,150	(1,785,737)
Administration	250,000	250,000	250,000	300,000	50,000
Transfer Out - GO Debt Service Fund	478,640	1,130,000	1,130,000	1,352,100	222,100
<b>Total Expenditures</b>	<b>\$ 16,509,514</b>	<b>\$ 11,508,850</b>	<b>\$ 20,364,636</b>	<b>\$ 11,693,250</b>	<b>\$ (8,671,386)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (3,580,998)	\$ (382,350)	\$ (2,315,765)	\$ (161,550)	\$ 2,154,215
<b>Fund Balance, October 1</b>	<b>\$ 6,086,769</b>	<b>\$ 2,505,771</b>	<b>\$ 2,505,771</b>	<b>\$ 190,006</b>	<b>\$ (2,315,765)</b>
<b>Fund Balance, September 30</b>	<b>\$ 2,505,771</b>	<b>\$ 2,123,421</b>	<b>\$ 190,006</b>	<b>\$ 28,456</b>	<b>\$ (161,550)</b>

**City of Mesquite**  
**Adopted Budget/Municipal Court Technology Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Interest Income	\$ 2,915	\$ 2,000	\$ 2,500	\$ 2,500	\$ 0
Municipal Court Technology Fee	69,548	70,000	70,000	70,000	0
<b>Total Revenues</b>	<b>\$ 72,463</b>	<b>\$ 72,000</b>	<b>\$ 72,500</b>	<b>\$ 72,500</b>	<b>\$ 0</b>
<b>Expenditures:</b>					
Supplies	\$ 608	\$ 3,220	\$ 3,220	\$ 2,850	\$ (370)
Contractual Services	83,018	85,060	85,410	103,610	18,200
Capital Outlay	16,773	0	85,000	0	(85,000)
<b>Total Expenditures</b>	<b>\$ 100,399</b>	<b>\$ 88,280</b>	<b>\$ 173,630</b>	<b>\$ 106,460</b>	<b>\$ (67,170)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (27,936)	\$ (16,280)	\$ (101,130)	\$ (33,960)	\$ 67,170
<b>Fund Balance, October 1</b>	<b>\$ 185,718</b>	<b>\$ 157,782</b>	<b>\$ 157,782</b>	<b>\$ 56,652</b>	<b>\$ (101,130)</b>
<b>Fund Balance, September 30</b>	<b>\$ 157,782</b>	<b>\$ 141,502</b>	<b>\$ 56,652</b>	<b>\$ 22,692</b>	<b>\$ (33,960)</b>

**City of Mesquite**  
**Adopted Budget/Capital Project Reserve Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Transfer In - General Fund	\$ 200,000	\$ 250,000	\$ 250,000	\$ 50,000	\$ (200,000)
Transfer In - TIRZ Funds	542,132	230,000	582,400	295,000	(287,400)
Other Revenue	336,875	60,000	1,234,604	60,000	(1,174,604)
Interest Income	23,809	15,000	40,000	40,000	0
<b>Total Revenues</b>	<b>\$ 1,102,815</b>	<b>\$ 555,000</b>	<b>\$ 2,107,004</b>	<b>\$ 445,000</b>	<b>\$ (1,662,004)</b>
<b>Expenditures:</b>					
Transfer Out - GO Debt Service Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 0	\$ (50,000)
Transfer Out - General Fund	500,000	0	500,000	0	(500,000)
Other - Dispatch Equipment	0	0	7,200	0	(7,200)
Developer Participation - Camelot	167,368	0	0	0	0
Developer Participation - Ashley	0	200,000	1,000,000	0	(1,000,000)
IH-20 Corridor Development	9,678	0	52,640	0	(52,640)
Community Vision and Strategic Plan	0	0	150,000	0	(150,000)
Comprehensive Plan Update	30,872	0	194,128	0	(194,128)
Major Thoroughfare Pavement Preservation	387,500	0	0	0	0
Military Parkway Trail Phase 2	17,442	0	5,078	0	(5,078)
Fire Station Placement Study	0	0	31,000	0	(31,000)
Land Acquisition - 508 Woodstream	0	0	10,000	0	(10,000)
Furniture Replacement	0	50,000	50,000	50,000	0
Land Acquisition - 925 McKenzie	0	0	971,491	0	(971,491)
Storm Damage	0	0	20,000	0	(20,000)
Safe Route to School Engineering Consultant Administration	0	0	24,900	0	(24,900)
Administration	92,127	165,800	280,000	171,000	(109,000)
<b>Total Expenditures</b>	<b>\$ 1,254,987</b>	<b>\$ 465,800</b>	<b>\$ 3,346,437</b>	<b>\$ 221,000</b>	<b>\$ (3,125,437)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (152,172)	\$ 89,200	\$ (1,239,433)	\$ 224,000	\$ 1,463,433
<b>Fund Balance, October 1</b>	<b>\$ 1,454,627</b>	<b>\$ 1,302,455</b>	<b>\$ 1,302,455</b>	<b>\$ 63,022</b>	<b>\$ (1,239,433)</b>
<b>Fund Balance, September 30</b>	<b>\$ 1,302,455</b>	<b>\$ 1,391,655</b>	<b>\$ 63,022</b>	<b>\$ 287,022</b>	<b>\$ 224,000</b>

**City of Mesquite**  
**Adopted Budget/Rodeo City Tax Increment Reinvestment Zone Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
City of Mesquite	\$ 127,771	\$ 0	\$ 174,538	\$ 181,409	\$ 6,871
Interest Income	493	0	0	0	
Mesquite Independent School District	326,729	0	0	0	0
<b>Total Revenues</b>	<b>\$ 454,993</b>	<b>\$ 0</b>	<b>\$ 174,538</b>	<b>\$ 181,409</b>	<b>\$ 6,871</b>
<b>Expenditures:</b>					
Contractual Services	\$ 0	\$ 0	\$ 0	\$ 54,102	\$ 54,102
Transfer Out - Capital Project Reserve Fund	287,132	0	332,400	50,000	(282,400)
<b>Total Expenditures</b>	<b>\$ 287,132</b>	<b>\$ 0</b>	<b>\$ 332,400</b>	<b>\$ 104,102</b>	<b>\$ (228,298)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 167,861	\$ 0	\$ (157,862)	\$ 77,307	\$ 235,169
<b>Fund Balance, October 1</b>	<b>\$ 0</b>	<b>\$ 167,862</b>	<b>\$ 167,862</b>	<b>\$ 10,000</b>	<b>\$ (157,862)</b>
<b>Fund Balance, September 30</b>	<b>\$ 167,862</b>	<b>\$ 167,862</b>	<b>\$ 10,000</b>	<b>\$ 87,307</b>	<b>\$ 77,307</b>

**City of Mesquite**  
**Adopted Budget/Towne Centre Tax Increment Reinvestment Zone Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
City of Mesquite	\$ 1,286,605	\$ 1,729,642	\$ 1,404,865	\$ 1,605,358	\$ 200,493
Mesquite Independent School District	3,300,603	3,832,364	3,230,225	3,428,711	198,486
Interest Income	199,077	0	0		0
<b>Total Revenues</b>	<b>\$ 4,786,285</b>	<b>\$ 5,562,006</b>	<b>\$ 4,635,090</b>	<b>\$ 5,034,069</b>	<b>\$ 398,979</b>
<b>Expenditures:</b>					
Personal Services	\$ 66,299	\$ 102,000	\$ 102,000	\$ 104,040	\$ 2,040
Contractual Services	1,411,556	952,000	902,000	1,172,040	270,040
Capital Outlay	419,150	4,572,766	14,012,483	6,895,767	(7,116,716)
Debt Service	601,798	0	0	474,360	474,360
Transfer Out - Capital Project Reserve Fund	130,000	130,000	130,000	130,000	0
<b>Total Expenditures</b>	<b>\$ 2,628,802</b>	<b>\$ 5,756,766</b>	<b>\$ 15,146,483</b>	<b>\$ 8,776,207</b>	<b>\$ (6,370,276)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 2,157,483	\$ (194,760)	\$ (10,511,393)	\$ (3,742,138)	\$ 6,769,255
<b>Fund Balance, October 1</b>	<b>\$ 12,096,396</b>	<b>\$ 14,253,879</b>	<b>\$ 14,253,879</b>	<b>\$ 3,742,486</b>	<b>\$ (10,511,393)</b>
<b>Fund Balance, September 30</b>	<b>\$ 14,253,879</b>	<b>\$ 14,059,119</b>	<b>\$ 3,742,486</b>	<b>\$ 348</b>	<b>\$ (3,742,138)</b>

**City of Mesquite**  
**Adopted Budget/Skyline Tax Increment Reinvestment Zone Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
City of Mesquite	\$ 0	\$ 0	\$ 0	\$ 216,450	\$ 216,450
Interest Income	0	0	0	0	0
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 216,450</b>	<b>\$ 216,450</b>
<b>Expenditures:</b>					
Contractual Services	\$ 0	\$ 0	\$ 0	\$ 216,000	\$ 216,000
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 216,000</b>	<b>\$ 216,000</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 0	\$ 0	\$ 0	\$ 450	\$ 450
<b>Fund Balance, October 1</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Fund Balance, September 30</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 450</b>	<b>\$ 450</b>

**City of Mesquite**  
**Adopted Budget/Gus Thomasson Tax Increment Reinvestment Zone Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
City of Mesquite	\$ 49,006	\$ 148,248	\$ 62,986	\$ 196,420	\$ 133,434
Interest Income	994	0	0		0
<b>Total Revenues</b>	<b>\$ 50,000</b>	<b>\$ 148,248</b>	<b>\$ 62,986</b>	<b>\$ 196,420</b>	<b>\$ 133,434</b>
<b>Expenditures:</b>					
Contractual Services	\$ 0	\$ 75,000	\$ 4,000	\$ 120,000	\$ 116,000
Transfer Out - Capital Project Reserve Fund	75,000	50,000	60,000	65,000	5,000
<b>Total Expenditures</b>	<b>\$ 75,000</b>	<b>\$ 125,000</b>	<b>\$ 64,000</b>	<b>\$ 185,000</b>	<b>\$ 121,000</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (25,000)	\$ 23,248	\$ (1,014)	\$ 11,420	\$ 12,434
<b>Fund Balance, October 1</b>	<b>\$ 29,251</b>	<b>\$ 4,251</b>	<b>\$ 4,251</b>	<b>\$ 3,237</b>	<b>\$ (1,014)</b>
<b>Fund Balance, September 30</b>	<b>\$ 4,251</b>	<b>\$ 27,499</b>	<b>\$ 3,237</b>	<b>\$ 14,657</b>	<b>\$ 11,420</b>

**City of Mesquite**  
**Adopted Budget/Town East / Skyline Tax Increment Reinvestment Zone Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
City of Mesquite	\$ 64,827	\$ 270,301	\$ 103,913	\$ 110,000	\$ 6,087
Interest Income	151	0	0	0	0
<b>Total Revenues</b>	<b>\$ 64,978</b>	<b>\$ 270,301</b>	<b>\$ 103,913</b>	<b>\$ 110,000</b>	<b>\$ 6,087</b>
<b>Expenditures:</b>					
Debt Service - Skyline Dr Reconstruction	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0
Transfer Out - Capital Project Reserve Fund	50,000	50,000	50,000	50,000	0
<b>Total Expenditures</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 0</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 14,978	\$ 20,301	\$ 53,913	\$ 60,000	\$ 6,087
<b>Fund Balance, October 1</b>	<b>\$ 0</b>	<b>\$ 14,978</b>	<b>\$ 14,978</b>	<b>\$ 68,891</b>	<b>\$ 53,913</b>
<b>Fund Balance, September 30</b>	<b>\$ 14,978</b>	<b>\$ 35,279</b>	<b>\$ 68,891</b>	<b>\$ 128,891</b>	<b>\$ 60,000</b>

**City of Mesquite**  
**Adopted Budget/Lucas Farms Tax Increment Reinvestment Zone Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
City of Mesquite	\$ 0	\$ 0	\$ 15,255	\$ 4,439	\$ (10,816)
Interest Income	0	0	0	0	0
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 15,255</b>	<b>\$ 4,439</b>	<b>\$ (10,816)</b>
<b>Expenditures:</b>					
Transfer Out - Capital Project Reserve Fund	\$ 0	\$ 0	\$ 10,000	\$ 0	\$ (10,000)
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 10,000</b>	<b>\$ 0</b>	<b>\$ (10,000)</b>
<b>Excess (Deficiency) Revenues Over Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,255</b>	<b>\$ 4,439</b>	<b>\$ (816)</b>
<b>Fund Balance, October 1</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,255</b>	<b>\$ 5,255</b>
<b>Fund Balance, September 30</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,255</b>	<b>\$ 9,694</b>	<b>\$ 4,439</b>

**City of Mesquite**  
**Adopted Budget/Polo Ridge Tax Increment Reinvestment Zone Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
City of Mesquite	\$ 0	\$ 0	\$ 12	\$ 52	\$ 40
Interest Income	0	0	0		0
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 12</b>	<b>\$ 52</b>	<b>\$ 40</b>
<b>Expenditures:</b>					
Contractual Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Excess (Deficiency) Revenues Over Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 12</b>	<b>\$ 52</b>	<b>\$ 40</b>
<b>Fund Balance, October 1</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 12</b>	<b>\$ 12</b>
<b>Fund Balance, September 30</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 12</b>	<b>\$ 64</b>	<b>\$ 52</b>

**City of Mesquite**  
**Adopted Budget/Heartland Town Center Tax Increment Reinvestment Zone Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
City of Mesquite	\$ 0	\$ 0	\$ 0	\$ 111,036	\$ 111,036
Interest Income	0	0	0		0
<b>Total Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 111,036</b>	<b>\$ 111,036</b>
<b>Expenditures:</b>					
Contractual Services	\$ 0	\$ 0	\$ 0	\$ 111,036	\$ 111,036
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 111,036</b>	<b>\$ 111,036</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Fund Balance, October 1</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Fund Balance, September 30</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**City of Mesquite**  
**Adopted Budget/Roadway Impact Fee Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Contributions - Roadway Impact Fees	\$ 1,029,119	\$ 1,280,000	\$ 935,000	\$ 1,283,600	\$ 348,600
Interest Income	18,921	10,000	10,000	1,500	(8,500)
<b>Total Revenues</b>	<b>\$ 1,048,040</b>	<b>\$ 1,290,000</b>	<b>\$ 945,000</b>	<b>\$ 1,285,100</b>	<b>\$ 340,100</b>
<b>Expenditures:</b>					
Transfer Out - GO Debt Service Fund	\$ 1,350,000	\$ 1,500,000	\$ 1,000,000	\$ 1,285,100	\$ 285,100
<b>Total Expenditures</b>	<b>\$ 1,350,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,285,100</b>	<b>\$ 285,100</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ (301,960)	\$ (210,000)	\$ (55,000)	\$ 0	\$ 55,000
<b>Fund Balance, October 1</b>	<b>\$ 434,648</b>	<b>\$ 132,688</b>	<b>\$ 132,688</b>	<b>\$ 77,688</b>	<b>\$ (55,000)</b>
<b>Fund Balance, September 30</b>	<b>\$ 132,688</b>	<b>\$ (77,312)</b>	<b>\$ 77,688</b>	<b>\$ 77,688</b>	<b>\$ 0</b>

**City of Mesquite**  
**Adopted Budget/Water and Sewer Impact Fee Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Contributions - Water Impact Fees	\$ 271,918	\$ 275,000	\$ 280,000	\$ 280,000	\$ 0
Contributions - Sewer Impact Fees	107,064	100,000	125,000	125,000	0
Interest Income	4,689	2,600	3,500	3,500	0
<b>Total Revenues</b>	<b>\$ 383,671</b>	<b>\$ 377,600</b>	<b>\$ 408,500</b>	<b>\$ 408,500</b>	<b>\$ 0</b>
<b>Expenditures:</b>					
Transfer Out - W&S Debt Service Fund	\$ 364,400	\$ 400,000	\$ 400,000	\$ 400,000	\$ 0
<b>Total Expenditures</b>	<b>\$ 364,400</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 0</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 19,271	\$ (22,400)	\$ 8,500	\$ 8,500	\$ 0
<b>Fund Balance, October 1</b>	<b>\$ 86,728</b>	<b>\$ 105,999</b>	<b>\$ 105,999</b>	<b>\$ 114,499</b>	<b>\$ 8,500</b>
<b>Fund Balance, September 30</b>	<b>\$ 105,999</b>	<b>\$ 83,599</b>	<b>\$ 114,499</b>	<b>\$ 122,999</b>	<b>\$ 8,500</b>

**City of Mesquite**  
**Adopted Budget/Conference Center Capital Replacement Reserve Fund**  
**Fiscal Year 2019-20**

	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20	Variance
<b>Revenues:</b>					
Room Rental Proceeds	\$ 181,037	\$ 150,000	\$ 150,000	\$ 180,000	\$ 30,000
Interest Income	11,588	6,000	6,000	12,000	6,000
Transfer - In Hotel Occupancy Tax Fund	58,000	0	0	0	0
<b>Total Revenues</b>	<b>\$ 250,625</b>	<b>\$ 156,000</b>	<b>\$ 156,000</b>	<b>\$ 192,000</b>	<b>\$ 36,000</b>
<b>Expenditures:</b>					
Supplies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	20,125	250,000	250,000	0	(250,000)
Capital Outlay	23,568	0	0	125,000	125,000
<b>Total Expenditures</b>	<b>\$ 43,693</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 125,000</b>	<b>\$ (125,000)</b>
<b>Excess (Deficiency) Revenues</b>					
Over Expenditures	\$ 206,932	\$ (94,000)	\$ (94,000)	\$ 67,000	\$ 161,000
<b>Fund Balance, October 1</b>	<b>\$ 574,233</b>	<b>\$ 781,165</b>	<b>\$ 781,165</b>	<b>\$ 687,165</b>	<b>\$ (94,000)</b>
<b>Fund Balance, September 30</b>	<b>\$ 781,165</b>	<b>\$ 687,165</b>	<b>\$ 687,165</b>	<b>\$ 754,165</b>	<b>\$ 67,000</b>

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## **Budgetary/Financial Policies/Goals**

Non-Financial Policies/Goals

Financial Policies Overview

Budgetary Policies

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# MESQUITE CITY COUNCIL POLICY ISSUES AND STRATEGIC GOALS

The City Council adopted the City of Mesquite Strategic Goals and Objectives on May 20, 2019.

## **2019-2020 STRATEGIC GOALS AND OBJECTIVES**



## VIBRANT ECONOMY

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- |   |   |
|---|---|
| 4.1 Promote investment in new and existing businesses                 | 4.4 Continue emphasis on Downtown Revitalization  |
| 4.2 Develop a long term economic and land use plan for Town East Area | 4.5 Cultivate a robust pool of skilled workers and stakeholder partnerships through the BRE Program |
| 4.3 Promote revitalization of targeted retail and business centers    | 4.6 Develop a long range plan for the Mesquite Metro Airport  |

## HIGH PERFORMING/TRANSPARENT GOVERNMENT

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- |  |  |
|--|--|
| 5.1 Actively engage with residents in both English and Spanish on programs, events and issues within the community | 5.3 Maintain and implement best practices for financial and communication transparency |
| 5.2 Maintain adequate financial reserves and long range financial plans  | 5.4 Recruit, retain and develop a diverse municipal workforce                          |
|  | 5.5 Enhance service delivery through data driven analysis and program evaluation       |

## QUALITY RECREATION AND CULTURE

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- |  |  |
|--|--|
| 6.1 Develop long range plans for Parks, Libraries and Arts   | 6.3 Improve community involvement in cultural and recreational programs and activities |
| 6.2 Identify opportunities for green space and recreational amenities in areas with limited access to parks and open space |  |

## VIBRANT ECONOMY

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- |   |   |
|---|---|
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| 4.3 Promote revitalization of targeted retail and business centers    | 4.6 Develop a long range plan for the Mesquite Metro Airport  |

## HIGH PERFORMING/TRANSPARENT GOVERNMENT

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- |  |  |
|--|--|
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| 5.2 Maintain adequate financial reserves and long range financial plans  | 5.4 Recruit, retain and develop a diverse municipal workforce                          |
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## QUALITY RECREATION AND CULTURE

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- |  |  |
|--|--|
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| 6.2 Identify opportunities for green space and recreational amenities in areas with limited access to parks and open space |  |

## FINANCIAL POLICIES OVERVIEW

The City's financial policies are developed in accordance with applicable State law, City Charter provisions, and City ordinances to help guide the budget process and establish a framework for the sound fiscal management of the City.

### Debt Management

The City recognizes the foundation of any well-managed debt program is a comprehensive debt policy, which functions in conjunction with the City's Capital Improvement Program. The City will normally have one debt issuance per year that could include general obligation bonds, certificate of obligation bonds, revenue bonds and/or other debt instruments. In certain circumstances, the City Council may approve additional debt issues during the year.

Long-term obligations will not be used for operating purposes. The life of the obligations will not exceed the useful life of the projects financed. Debt service structure will approximate level debt service unless operational matters dictate otherwise.

The following standards shall be used to determine the City's capacity to issue new debt:

- Debt will be structured for the shortest maturity period possible with a fair allocation of costs to current and future beneficiaries or users.
- Debt will be structured to the lowest possible net cost to the City given the market conditions and the nature and type of security being issued.
- Debt and related debt service shall be maintained within the following parameters
  - Total tax supported debt shall not exceed 5% of Total Assessed Value.
  - Debt service cost shall not exceed 25% of operating revenues.
  - The portion of the City's property tax rate levied for general obligation debt service shall not exceed 40% of the total tax rate.
- The City will maintain net earnings coverage of 1.5 times the average annual principal and interest requirements for all indebtedness of the Water and Sewer Fund and 1.25 times the average annual principal and interest for all indebtedness of the Drainage Utility District.

### Capital Expenditures and Improvements

The City shall prepare and maintain a five year Capital Improvement Plan (CIP) with the first year of the plan being adopted as part of the annual budget. The CIP shall be reviewed annually for capital improvements and equipment, analysis of the City's infrastructure, replacement and renovation needs, and potential new projects. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project, all operation, maintenance, and replacement costs shall be identified. The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to highest priority need.

## General Fund Reserve

The City desires to maintain a prudent level of financial resources to guard its stakeholders against service disruption in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures. The City will maintain a minimum Unassigned Fund Balance in the General Fund equivalent to sixty days of working capital to be calculated as 60 days of General Fund budgeted revenues with an initial goal of 70 days of General Fund budgeted revenues and a long-term goal of 90 days. The City acknowledges that initially, the General Fund may not meet the minimum requirements for working capital days in the policy. The General Fund will be considered compliant with the policy as long as the financial position shows continuous improvement each fiscal year.

## Enterprise Funds Reserve

The City will maintain the following minimum reserve levels in each Enterprise Fund, consistent with State law and the terms of ordinances pursuant to which obligations have been issued or incurred that are secured in whole or in part by revenues held in or credited to an Enterprise Fund:

- *Water Sewer Fund*
  - A goal of a minimum level of Working Capital equivalent to three months (25%) of regular, on-going Operating Expenses (including operating transfers out). This calculation shall not include Non-Recurring Items.
  - A goal of a minimum level of Working Capital equivalent to three months (25%) of the amount being paid in Debt Service payments for the subsequent fiscal year.
  - A minimum Reserve of 60 Days Cash on Hand with a goal of 120 Days Cash on Hand.
- *Drainage Utility Fund*
  - A goal of a minimum level of Working Capital equivalent to three months (25%) of regular, on-going Operating Expenses (including operating transfers out). This calculation shall not include Non-Recurring Items.
  - A goal of a minimum level of Working Capital equivalent to three months (25%) of the amount being paid in Debt Service payments for the subsequent fiscal year.
  - A minimum Reserve of 60 Days Cash on Hand with a goal of 120 Days Cash on Hand.
- *All Other Enterprise Funds*
  - A goal of a minimum level of Working Capital equivalent to one month (8.33%) of regular, on-going Operating Expenses (including operating transfers out). This calculation shall not include Non-Recurring Items.
  - A goal of a minimum level of Working Capital equivalent to one month (8.33%) of the amount being paid in Debt Service payments for the subsequent fiscal year.
  - A minimum Reserve of 30 Days Cash on Hand with a goal of 90 Days Cash on Hand.

The City's goal is that no Enterprise Fund shall have a negative Unrestricted Net Position. The City acknowledges that initially, not all funds will meet the minimum requirement for Working

Capital and/or Days Cash on Hand outlined in the policy. A fund will be considered compliant with the policy as long as the financial position shows continuous improvement each fiscal year.

### Internal Service Insurance Funds Reserves and Funding

The City will maintain minimum reserve levels in each Internal Service Insurance Fund, consistent with State law and the terms of ordinances pursuant to which obligations have been issued or incurred that are secured in whole or in part by revenues held in or credited to an Internal Service Fund:

- *Group Medical Insurance Fund*
  - A goal of a minimum level of Working Capital equivalent to three (25%) months of regular, on-going Operating Expenses (including operating transfers out). This calculation shall not include Non-Recurring Items.
  - Group medical insurance rates will be set for the Employer and Employee adequate to cover each year's budgeted expenditures
  - Any necessary rate increases for the Employer and Employee will be presented to City Council during the annual budget process for approval
  - The annual budget must provide adequate revenues to cover expenditures for each operating year.
- *General Liability Insurance Fund*
  - A goal of a minimum level of Working Capital equivalent to three (25%) months of regular, on-going Operating Expenses (including operating transfers out). This calculation shall not include Non-Recurring Items.
  - General Liability insurance rates will be set for City Departments adequate to cover each year's budgeted expenditures.
  - Any necessary rate increases for City Departments will be implemented during the annual budget process for approval.
  - The annual budget must provide adequate revenues to cover expenditures for each operating year.

The City's goal is that no Internal Service Insurance Fund shall have a negative Unrestricted Net Position. The City acknowledges that initially, not all funds will meet the minimum requirement for Working Capital outlined in the policy. A fund will be considered compliant with the policy as long as the financial position shows continuous improvement each fiscal year.

### Investment

The City shall adopt an investment policy annually in accordance with Chapter 2256 of Title 10 of the Local Government Code (Public Funds Investment Act). The purpose of which is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safety, liquidity, yield and public trust for all investment activity.

### Basis of Accounting

The City uses the modified accrual basis of accounting for all Governmental Funds, which includes the City's General Fund. Revenues that are measurable and available are accrued at year-end. Measurable can refer to a reasonable estimate, and available means that the revenue will be collected in time to pay for current period expenditures. Revenue accrued at year-end typically includes ad valorem taxes paid within 60 days of year-end, franchise fees, special assessments, intergovernmental revenue, and interest income. Expenditures for Governmental Funds include amounts actually paid and expenditures with goods or services delivered within the fiscal year.

The City uses the accrual basis of accounting for all Proprietary Funds. In keeping with this basis of accounting, utility revenues are recognized when billed rather than when collected. A prorated amount for partial billing cycle is also accrued at year-end. Expenses recognized under the accrual method include amounts actually paid and expenses with goods or services delivered within the fiscal year.

### Basis of Budgeting

The budgets for all funds are prepared and adopted on a modified accrual basis, with budgetary control set at the type-of-expenditure level (personal services, supplies, contractual services, and capital) within each department budget. Capital outlay and debt principal are included as budgetary expenses, but depreciation is not a budgeted expense. The capital projects funds adopt project-length budgets at the time of presentation. Encumbrances (commitments to purchase goods and services) that are open on September 30th are recorded as a reservation of fund balance, and the subsequent year's Amended Budget is increased to reflect payment in a future period. Under the City's budgetary process, outstanding encumbrances are classified as restricted, committed or assigned fund balance. Unspent and unencumbered appropriations lapse at fiscal year-end and go to fund balance for operating and debt service funds.

## BUDGETARY POLICIES

### Annual Budget

The City Council's role is to ensure that the needs of the citizens are met as far as possible with available municipal resources. It is Council's prerogative to assume a growth or no-growth budget, to set tax rates, to determine expenditure levels, and to incur bonded indebtedness to finance the needs of the municipality.

The budget process will be coordinated to identify major policy issues for City Council consideration prior to the budget approval date so that sufficient analysis can contribute to informed decision making.

The budgets shall be prepared and adopted on a modified accrual basis for all funds. The capital project funds adopt project-length budgets at the time of their presentation. Annual appropriations lapse at fiscal year-end for operating and debt service funds. Under the City's budgetary process, outstanding encumbrances are classified as restricted, committed, or assigned fund balance, depending on the government's resources.

The budgetary process begins with City department heads (or, in the case of the Quality of Life Corporation, its Board of Directors) developing expenditure budget requests and revenue estimates in April for the fiscal year beginning the following October 1. These requests and estimates are then submitted to the City Manager for review and input. As required by City Charter Article VI, Section 33, the City Manager is to have prepared an annual operating budget by August 15 for the General, Debt Service and certain budgeted Special Revenue funds. The proposed budget is then presented to the City Council for its consideration and adoption through passage of an ordinance.

The proposed annual budget process shall contain the following information:

1. Outline of the proposed financial policies for the next fiscal year with explanations of any changes from previous years in expenditures and any major changes of policy and a complete statement regarding the financial condition of the City.
2. An estimate of all revenue from taxes and other sources, including the present tax structure rates and property evaluations for the ensuing year.
3. A carefully itemized list of proposed expenditures by fund, service type and object of expenditures for the budget year, as compared to actual expenses of the last ended fiscal year, and estimated expenses for the current year compared to adopted budget.
4. A description of all outstanding bonded indebtedness of the City.
5. A statement proposing any capital expenditures deemed necessary for undertaking during the next budget year and recommended provision for financing.
6. A projection of revenues and expenditures together with a list of capital projects which should be considered within the next five succeeding years.

Between the time the budget is made available to the public and the time it is legally adopted, the City Council provides for several public hearings to gather input from the public. During the public hearings, citizens are encouraged to offer their suggestions and ideas of what programs they would like to be included (or not included) in the budget.

### Amended Budget

Throughout the fiscal year budget transfers and amendments may be needed. The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that would increase total fund appropriations must be approved by the City Council. Expenditures may not legally exceed budgeted appropriations at the fund level.

The Finance Department prepares two budget amendments each year:

1. January - a budget amendment to re-appropriate open purchase orders and/or contracts from the previous fiscal year that have been approved for carryover.
2. Mid-year - the adopted budget is reassessed by each department midway through the fiscal year and revenue and expenditure projections are revised.

Other budget amendments may be needed throughout the fiscal year and will be presented to City Council for consideration as needed.

### Balanced Budget

The budget should be balanced with appropriations not exceeding current year revenues, transfers-in and available fund balance reserves. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future year's expenses, such as postponing expenditures or accruing future year's revenue.

### Long-Range Financial Plans

The budgeting process for preparing the annual budget necessitates the preparation of future projections of both revenues and expenditures. It should be recognized that the balanced budget requirement forces the conservative estimate of revenues and expenditures. The Finance Department shall prepare long range financial plans for all operating funds and internal service funds. The long range financial plans shall be updated each year during the budget process. Inherent in the forecasting process is the identification of assumptions used in the forecasting calculations. A statement of assumptions should be included in the presentation of each long range financial plan. The City's long range financial plans are available in the Budget Message section of this document.

## Revenue Management

The City will strive to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source.

One-time revenues in any operating fund will not be used for funding on-going appropriations. One-time revenues should be used to fund capital improvements, capital equipment and other one-time appropriations.

The City will try to reduce reliance on the residential property tax by seeking and developing additional revenue sources and attempting to expand and diversify the City tax base with commercial and industrial development.

Fees and charges should be reviewed periodically, to identify the impact of inflation, other cost increases, whether the fees recovered are providing adequate coverage for costs of services delivered, and current competitive market rates. The City shall revise user fees and charges when necessary.

The City shall periodically review and adopt utility rates that will generate sufficient revenues to cover operating expenses, and other statutory or mandatory expenses

The City shall aggressively seek a fair share of available State and Federal financial support unless conditions attached to that assistance are contrary to the City's interest.

## Expenditure Control

*Appropriations* - The budget shall state the proposed expenditures and they shall be appropriated at type-of-expenditure level (personal services, supplies, contractual services, and capital outlay) within each department when the budget is adopted. The City budget may be amended and appropriations adjusted in accordance with public necessity, as declared by the City Council.

*Purchasing* - All purchases and contracted services will be made in accordance with the City's purchasing procedures and applicable State laws. Unless specifically exempted or authorized by the Competitive Bid Statute, individual expenditures exceeding the competitive bid dollar limit may only be made on the basis of competitive sealed bids, competitive sealed proposals, and request for proposals or by utilizing existing interlocal agreements for cooperative purchasing. Awarding or rejecting such is the sole right of the City Council. Regardless of the contract amount, it is the intent of the City to diversify the selection of professional and consultant services through a fair and open process.

*Prompt Payment* - Invoices shall be paid within thirty (30) days of receipt in accordance with the prompt payment requirements of State law. Payments may be delayed in order to maximize the City's investable cash, if such a delay does not violate any payment terms. The City shall maximize any discounts offered by creditors, where considered cost effective.

*Spending Control* - Significant vacancy (salary) or capital budgetary savings in any department may not be spent unless proper authorization has been obtained by the Manager of Budget and Financial Analysis.

## City Charter Requirements

As required by City Charter, Article IV, Section 33, the City Manager shall have prepared on or before the 15th day of August in each year a budget to cover all proposed expenditures of the city for the succeeding fiscal year, which begins on October 1, and ends on September 30, of each calendar year. The budget shall be prepared in conformity with the laws of the State of Texas. No public money shall ever be spent or appropriated, except in case of an emergency or public calamity, unless funds are currently in the possession of the City to cover said expenditures or appropriation. No expenditure shall ever be made by the City except upon check drawn upon the account, for which a previous appropriation shall have been made, signed by the city treasurer and countersigned by the city manager or mayor.

Per the City Charter, Article III, Section 24a, the minimum staffing level for the Mesquite police department shall equal or surpass one and six-tenths (1.6) full-time and fully paid commissioned sworn civil service police officers per every one thousand (1,000) population of the City of Mesquite; such population to be officially determined annually by the City of Mesquite.

## Texas Local Government Code Chapter 102 Requirements for Municipal Budget

In accordance with Texas Local Government Code Chapter 102, the budget officer shall prepare each year a budget to cover the proposed expenditures of the City for the succeeding year. The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project. The budget must contain a complete financial statement of the City that shows: the outstanding obligations of the City; the cash on hand to the credit of each fund; the funds received from all sources during the preceding year; the funds available from all sources during the ensuing year; the estimated revenue available to cover the proposed budget; and the estimated tax required to cover the proposed budget.

The budget officer shall file the proposed budget with the City Secretary's Office before the 30th day before the date the City Council makes its tax levy for the fiscal year.

A proposed budget that will require raising more revenue from property taxes than in the previous year must contain a cover page with the following statement in 18-point or larger type: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

The proposed budget shall be available for inspection by any person. The City Secretary shall take action to ensure that the proposed budget is posted on the City's Website.

The City Council shall hold a public hearing on the proposed budget in accordance with state law. Any person may attend and may participate in the hearing. The Council shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the City Secretary, but before the date the City Council adopts the tax rate. The City Secretary shall publish a notice before the public hearing in at least one newspaper of general circulation in the counties in which the City is located. The notice shall be published no earlier than the 30th or later than the 10th day before the date of the hearing.

At the conclusion of the public hearing, the City Council shall take action on the proposed budget. A vote to adopt the budget must be a record vote. The adopted budget shall contain a cover page as required by state law in order to provide greater fiscal transparency. The cover page must include the record vote of each member of the City Council along with other information required by state law. The approved budget along with cover page shall be filed with the City Secretary and posted on the City's Website. The City Secretary shall provide a copy of the approved budget to the county clerk offices of the counties in which the City is located.

The City Council may levy taxes only in accordance with the budget and after final approval of the budget the City Council may spend City funds only in strict compliance with the budget, except in an emergency.

## **Department Profiles**

City Council  
City Administration  
City Secretary  
City Attorney  
Human Resources  
Finance  
Information Technology  
Fire Service  
Police Service  
Housing and Community Services  
Housing and Community Services - Grant Services  
Neighborhood Services  
Planning and Development Services  
Public Works  
Library Services  
Parks and Recreation  
Airport Services  
Non-Departmental Expenditures

# MESQUITE

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## City Council

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The City Council is the legislative and policy-making body of the City of Mesquite. It operates under authority granted by the City's Home Rule Charter and conforms to the rules and regulations set forth by that Charter. The City Council, under provisions of the Charter, appoints the City Manager, City Secretary, Municipal Court Judge, City Attorney, and members of various boards and commissions.



The primary responsibility of the City Council is policy-making, which includes identifying the needs of local residents, formulating programs to meet the changing needs of the community and measuring the effectiveness of ongoing municipal services. Other functions include exercising regulatory powers, levying taxes and assessing fees.

**From left to right:  
Councilmember Bruce Archer,  
Councilmember Greg Noschese,  
Mayor Pro Tem Tandy Boroughs,  
Mayor Stan Pickett,  
Councilmember Jeff Casper,  
Deputy Mayor Pro Tem Robert Miklos,  
Councilmember Dan Aleman**

City Council  
 Financial Summary  
 Fund Allocations, Division Allocations, Expenditure Categories  
 Fiscal Years 2017-18 to 2019-20

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 109,261	\$ 157,490	\$ 156,970	\$ 134,980
Total Fund Allocations	<u>\$ 109,261</u>	<u>\$ 157,490</u>	<u>\$ 156,970</u>	<u>\$ 134,980</u>

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
City Council	\$ 109,261	\$ 157,490	\$ 156,970	\$ 134,980
Total Division Allocations	<u>\$ 109,261</u>	<u>\$ 157,490</u>	<u>\$ 156,970</u>	<u>\$ 134,980</u>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 10,861	\$ 9,230	\$ 9,710	\$ 8,750
Supplies	16,885	22,480	21,480	21,300
Contractual Services	81,516	125,780	125,780	104,930
Total Expenditures	<u>\$ 109,261</u>	<u>\$ 157,490</u>	<u>\$ 156,970</u>	<u>\$ 134,980</u>

## Administration

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The Department of Administration provides service delivery in a variety of areas, each delineated below.

### City Manager

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The City Manager is the chief administrative officer of the City, exercising direction over all municipal operations. Appointed by the City Council, the City Manager is responsible for execution of all Council-directed policies and ensuring municipal programs are administered both efficiently and effectively.



City Administration Scenic City Award.

### Communications and Marketing

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The Communications and Marketing Department is responsible for effective communications both internally within the City organization, with the general public and with visitors. The department oversees media relations, publications, social media, website content, special projects, e-communications, tourism relations through the Convention and Visitors Bureau, and a variety of other communication platforms.

### Economic Development

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The Economic Development Office has two primary objectives: retention and expansion of existing Mesquite businesses and relocation of new business to Mesquite. These two objectives are focused on commercial and industrial businesses with the ultimate goal of an increased tax base and higher wage jobs within a diversified local economy. The Division is also responsible for monitoring all tax abatement agreements and state-required reporting. The Division serves as the City's representative to the North Texas Commission, The Dallas Area Economic Development Association, the Metroplex International Development Association, The Texas Economic Development Council, and the Texas Economic Development Sales Tax Association. Additionally, the Division serves as staff support for the Mesquite Quality of Life Corporation and administers the 4B Sales Tax Fund.

### Mesquite Arts Center

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The Mesquite Arts Center was designed for specific disciplines including vocal, chamber, and orchestral music; drama; and the visual arts. The Mesquite Arts Center provides intimate, artistic spaces expertly engineered for each acoustical and visual consideration. The Black Box Theater is completely flexible and is suitable for a variety of configurations. The Mesquite Arts Center Division is responsible for assisting touring art exhibits, and local artists are represented in the Main and Chamber Galleries.

### Facility Maintenance

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Facility Maintenance maintains all municipal facilities, with the exception of some park structures, and is responsible for comprehensive preventive maintenance of HVAC systems, electrical and mechanical equipment, and custodial services.

**Administration**  
**Financial Summary**  
**Fund Allocations, Division Allocations, Expenditure Categories**  
**Fiscal Years 2017-18 to 2019-20**

Funds	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 4,961,287	\$ 5,116,870	\$ 4,968,740	\$ 5,227,660
Hotel Occupancy Tax Fund	1,167,122	1,379,000	1,624,708	1,478,600
Public, Educational and Government Access Fund	378,707	239,870	287,000	262,000
Conference Center Capital Replacement Fund	43,693	250,000	250,000	125,000
<b>Total Fund Allocations</b>	<b>\$ 6,550,809</b>	<b>\$ 6,985,740</b>	<b>\$ 7,130,448</b>	<b>\$ 7,093,260</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
City Manager	\$ 1,363,743	\$ 1,477,640	\$ 1,412,810	\$ 1,556,590
Economic Development	296,241	383,520	395,470	359,320
Communications and Marketing	534,871	532,470	544,410	555,940
Mesquite Arts Center	93,943	131,330	144,220	173,140
Facility Maintenance	2,672,488	2,591,910	2,471,830	2,582,670
Hotel Occupancy Tax Administration	306,584	335,000	335,000	337,400
Convention and Visitors Bureau	476,282	696,000	941,708	769,780
Mesquite Arts Council, Inc.	192,128	174,000	174,000	185,710
Historic Mesquite, Inc.	192,128	174,000	174,000	185,710
Public, Educational and Government Access Fund	378,707	239,870	287,000	262,000
Conference Center Capital Replacement Fund	43,693	250,000	250,000	125,000
<b>Total Division Allocations</b>	<b>\$ 6,550,809</b>	<b>\$ 6,985,740</b>	<b>\$ 7,130,448</b>	<b>\$ 7,093,260</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 3,333,678	\$ 3,615,220	\$ 3,621,630	\$ 3,772,230
Supplies	134,036	141,340	112,500	127,940
Contractual Services	3,032,765	3,401,310	3,521,318	3,289,210
Capital Outlay	243,072	77,870	125,000	205,180
Other Financing Uses	58,000	0	0	0
Reimbursements	(250,743)	(250,000)	(250,000)	(301,300)
<b>Total Expenditures</b>	<b>\$ 6,550,809</b>	<b>\$ 6,985,740</b>	<b>\$ 7,130,448</b>	<b>\$ 7,093,260</b>

**Administration  
Authorized Staffing Level**

**Staffing Levels by Fund**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	37.25	37.25	39.50	39.50
Hotel Occupancy Tax Fund	3.50	3.50	3.00	3.00
Water and Sewer Fund	1.50	1.50	0.00	0.00
<b>Total All Funds</b>	<b>42.25</b>	<b>42.25</b>	<b>42.50</b>	<b>42.50</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
City Manager	8.00	8.00	9.00	9.00
Communications and Marketing	8.25	8.25	7.50	7.50
Economic Development	3.00	3.00	3.00	3.00
Facility Maintenance	21.00	21.00	21.00	21.00
Mesquite Arts Center	2.00	2.00	2.00	2.00
<b>Total Administration</b>	<b>42.25</b>	<b>42.25</b>	<b>42.50</b>	<b>42.50</b>

**City Manager**

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant City Manager	0.00	0.00	2.00	2.00
Assistant to the City Manager	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Management Analyst	0.00	0.00	1.00	1.00
Managing Director of Community Services	1.00	1.00	0.00	0.00
Managing Director of Financial Services	1.00	1.00	0.00	0.00
Senior Administrative Aide	2.00	2.00	2.00	2.00
Special Projects Director	1.00	1.00	1.00	1.00
<b>Total City Manager</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>

**Economic Development**

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Director of Economic Development	1.00	1.00	1.00	1.00
Director of Economic Development	1.00	1.00	1.00	1.00
Downtown Development Manager	1.00	1.00	1.00	1.00
<b>Total Economic Development</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Mesquite Arts Center

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Mesquite Arts Center Assistant Manager	1.00	1.00	1.00	1.00
Mesquite Arts Center Manager	1.00	1.00	1.00	1.00
<b>Total Mesquite Arts Center</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Communications and Marketing

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Communications and Marketing Coordinator	0.00	0.00	0.00	0.00
CVB Director	0.00	0.00	0.00	0.00
CVB Manager	1.00	1.00	1.00	1.00
CVB Marketing Coordinator	1.00	1.00	1.00	1.00
CVB Marketing and Group Coordinator	0.00	0.00	1.00	1.00
CVB Part-time Intern	0.50	0.50	0.00	0.00
CVB Sales and Service Manager	1.00	1.00	0.00	0.00
Digital Media Coordinator	1.00	1.00	1.00	1.00
Director of Communications and Marketing	1.00	1.00	1.00	1.00
Manager of Communications and Marketing	1.00	1.00	1.00	1.00
Part-Time Digital Media Intern	0.375	0.375	0.00	0.00
Part-Time Journalism Intern	0.375	0.375	0.00	0.00
Video Production Assistant	0.00	0.00	0.50	0.50
Video Production Coordinator	1.00	1.00	1.00	1.00
<b>Total Communications and Marketing</b>	<b>8.25</b>	<b>8.25</b>	<b>7.50</b>	<b>7.50</b>

### Facility Maintenance

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Secretary	1.00	1.00	1.00	1.00
Arts Center Facility Attendant	3.00	3.00	3.00	3.00
Assistant Manager of Facilities Maintenance	1.00	1.00	1.00	1.00
Custodian	6.50	6.50	8.00	8.00
Custodian (W&S Fund)	1.50	1.50	0.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	4.00	4.00	5.00	5.00
Lead Facilities Maintenance Technician	2.00	2.00	1.00	1.00
Manager of Facilities Maintenance	1.00	1.00	1.00	1.00
Senior Building Maintenance Technician	0.00	0.00	0.00	0.00
<b>Senior Building Maintenance Technician</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>

## Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Secretary	1.00	1.00	1.00	1.00
Arts Center Facility Attendant	3.00	3.00	3.00	3.00
Assistant City Manager	0.00	0.00	2.00	2.00
Assistant Director of Economic Development	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00
Assistant Manager of Facilities Maintenance	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Communications and Marketing Coordinator	0.00	0.00	0.00	0.00
CVB Director	0.00	0.00	0.00	0.00
CVB Manager	1.00	1.00	1.00	1.00
CVB Marketing Coordinator	1.00	1.00	1.00	1.00
CVB Marketing and Group Coordinator	0.00	0.00	1.00	1.00
CVB Part-time Intern	0.50	0.50	0.00	0.00
CVB Sales and Service Manager	1.00	1.00	0.00	0.00
Custodian	6.50	6.50	8.00	8.00
Custodian (W&S Fund)	1.50	1.50	0.00	0.00
Deputy City Manager	1.00	1.00	1.00	1.00
Digital Media Coordinator	1.00	1.00	1.00	1.00
Director of Communications and Marketing	1.00	1.00	1.00	1.00
Director of Economic Development	1.00	1.00	1.00	1.00
Downtown Development Manager	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	4.00	4.00	5.00	5.00
Lead Facilities Maintenance Technician	2.00	2.00	1.00	1.00
Management Analyst	0.00	0.00	1.00	1.00
Managing Director of Financial Services	1.00	1.00	0.00	0.00
Managing Director of Community Services	1.00	1.00	0.00	0.00
Manager of Facilities Maintenance	1.00	1.00	1.00	1.00
Manager of Communications and Marketing	1.00	1.00	1.00	1.00
Mesquite Arts Center Assistant Manager	1.00	1.00	1.00	1.00
Mesquite Arts Center Manager	1.00	1.00	1.00	1.00
Part-Time Digital Media Intern	0.375	0.375	0.00	0.00
Part-Time Journalism Intern	0.375	0.375	0.00	0.00
Senior Administrative Aide	2.00	2.00	2.00	2.00
Senior Building Maintenance Technician	0.00	0.00	0.00	0.00
Special Projects Director	1.00	1.00	1.00	1.00
Video Production Assistant	0.00	0.00	0.50	0.50
Video Production Coordinator	1.00	1.00	1.00	1.00
Total Administration	42.25	42.25	42.50	42.50

# Administration

## Objectives and Performance Measures

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### Citizen Communications

- It is the objective of the City Manager’s Office to provide citizens with current information about City services. This analysis shows communications tools used to achieve this objective, together with effectiveness measures.

<b>Analysis of Citizen Communication Methods</b>			
<b>By Type, Content and Feedback</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Town Hall Tuesdays	3	3	3
Monthly Newsletters	12	12	12
Website-Page Views	3,000,000	3,000,000	3,000,000
Press Releases/week	3	4	4
Social Media Platforms	5	5	12

## City Secretary

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The City Secretary serves as a clerk for the City Council and is responsible for the documentation, publication and preservation of all official City records, including minutes, ordinances, resolutions, contracts, deeds, easements, historical documents and City board and commission documents. The City Secretary also serves as the Records Management Officer for the City of Mesquite and is responsible for establishing and maintaining a city-wide Records Management Program that provides record retention scheduling, record storage and destruction.



**City Secretary Sonja Land administering an Oath of Office to 3 new Mesquite Firefighters**

The City Secretary's Office also supervises all municipal elections, processes public information requests, prepares City Council agendas and minutes, publishes all legal ads, posts agendas/public notices, processes Texas Alcoholic Beverage Commission applications for restaurants and off-premise beer and wine sales and assists in researching and providing information to citizens, businesses, and staff on a daily basis.

**City Secretary**  
**Financial Summary**  
**Fund Allocations, Division Allocations, Expenditure Categories**  
**Fiscal Years 2017-18 to 2019-20**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 547,918	\$ 513,590	\$ 506,070	\$ 594,480
<b>Total Fund Allocations</b>	<b>\$ 547,918</b>	<b>\$ 513,590</b>	<b>\$ 506,070</b>	<b>\$ 594,480</b>

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
City Secretary	\$ 547,918	\$ 513,590	\$ 506,070	\$ 594,480
<b>Total Division Allocations</b>	<b>\$ 547,918</b>	<b>\$ 513,590</b>	<b>\$ 506,070</b>	<b>\$ 594,480</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 338,782	\$ 348,270	\$ 345,390	\$ 361,820
Supplies	12,985	15,010	10,370	9,720
Contractual Services	196,150	150,310	150,310	222,940
Other Reimbursements	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 547,918</b>	<b>\$ 513,590</b>	<b>\$ 506,070</b>	<b>\$ 594,480</b>

## Authorized Staffing Levels

### Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	4.00	4.00	4.00	4.00
<b>Total General Fund</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
City Secretary	4.00	4.00	4.00	4.00
<b>Total City Secretary</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant City Secretary	1.00	1.00	1.00	1.00
City Secretary	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Public Information Coordinator	1.00	1.00	1.00	1.00
<b>Total City Secretary</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

# City Secretary

## Objectives and Performance Measures

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### City Council Records

- It is the objective of the City Secretary’s Office to process all ordinances and resolutions after City Council approval. This analysis shows the number of ordinances and resolutions processed by the City Secretary's office.

<b>Analysis of Ordinances and Resolutions</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Ordinances	91	116	110
Resolutions	95	89	90

- It is the objective of the City Secretary’s Office to transcribe the minutes of all City Council meetings and to post Action Agendas for all regular City Council meetings on the City’s website. This analysis shows the number of minutes transcribed and the number of Action Agendas for regular City Council meetings posted on the City’s website by the City Secretary's office.

<b>Analysis of City Council Minutes/Action Agendas</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Minutes Transcribed	37	31	35
Action Agendas for Regular City Council Meetings Posted on City’s Website	24	24	24

- It is the objective of the City Secretary’s Office to post all agendas/public notices, at least 72 hours prior to the scheduled time of the meeting, as required by State law. This analysis shows the number of agendas/public notices posted on the City’s website and physically posted at Municipal Center and City Hall, at least 72 hours prior to the scheduled time of the meeting for City Council meetings, Town Hall meetings, special meetings, joint meetings, etc.

<b>Analysis of City Council Agendas/Public Notices</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Agendas/Public Notices Posted	52	49	50

### Legal Notices Published

- It is the objective of the City Secretary’s Office to publish all legal notices and documents as required by State law. This analysis shows the number of documents published as required by State law.

<b>Analysis of Legal Notices Published</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Legal Notices Published	242	314	350

## Records Management

- It is the objective of the City Secretary’s Office to maintain the City’s records within the provisions of applicable State law. This analysis shows the number of cubic feet of records authorized for destruction.

<b>Analysis of Records Authorized for Destruction</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Cubic Feet of Records Destroyed	976	1,659	1,400

## Legal Documents Filed with Dallas and Kaufman County Clerks

- It is the objective of the City Secretary’s Office to file all documents with Dallas and Kaufman County Clerks in accordance with all legal requirements. Documents include deeds, easements, liens and certain ordinances. This analysis shows the number of documents filed in compliance with all legal requirements.

<b>Legal Documents Filed with Dallas and Kaufman County Clerks</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Legal Documents Filed with Dallas and Kaufman County Clerks	1,817	1,200	1,300

## Public Information Requests

- It is the objective of the City Secretary’s Office to respond to all requests for public information in accordance with State law. Section 552.221 of the Texas Government Code states that, “An officer for public information of a governmental body shall promptly produce public information for inspection, duplication or both on application by any person to the officer. Promptly means as soon as possible under the circumstances, that is, within a reasonable time, without delay.” This analysis shows the number of public information requests received/processed according to State law.

<b>Analysis of Public Information Requests</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Public Information Requests Received/Processed	2,203	2,751	3,300

## Proclamations

- It is the objective of the City Secretary’s Office to compile information and prepare proclamations for the Mayor’s Office. This analysis shows the number of documents prepared for various events and special occasions for presentation by the Mayor.

<b>Analysis of Mayoral Proclamations</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Mayoral Proclamations Prepared	39	37	40

## City Attorney

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The City Attorney's Office provides legal advice and support to:

- The City Council;
- All City Departments; and
- All Boards and Commissions.



In conducting these duties, the work of the City Attorney's Office includes:

- Conferring with interested parties to identify and meet legal needs;
- Preparing ordinances and resolutions;
- Reviewing, revising and preparing contracts, inter-local agreements, economic development agreements and other legal instruments; and
- Preparing revisions to the Code of Ordinances.

Additionally, the City Attorney's Office:

- Represents the City in litigation;
- Supervises the work of outside counsel;
- Prosecutes traffic, penal and City code violations in the Municipal Court, and handles appeals and civil abatements in the County and District Courts;
- Supervises tax foreclosures and conducts sales;
- Provides legal review for Public Information Act requests and seek Attorney General opinions; and
- Supervises property damage and liability claims.

The primary objectives of the City Attorney's office include:

- Providing legal advice and support in a timely and proficient manner;
- Pro-actively identifying and resolving legal issues;
- Minimizing legal risks through document review and early involvement in legal matters;
- Efficient and effective use of outside counsel for necessary expertise while minimizing costs;
- Cooperation with other departments, risk management and the City's insurance carrier to minimize claim losses;
- Cooperation with other departments for collection of claims owed to the City; and
- Just enforcement of matters before the Municipal Court and related disputes.

**City Attorney  
Financial Summary  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 1,183,821	\$ 1,255,570	\$ 1,433,140	\$ 1,497,800
<b>Total Fund Allocations</b>	<b>\$ 1,183,821</b>	<b>\$ 1,255,570</b>	<b>\$ 1,433,140</b>	<b>\$ 1,497,800</b>

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
City Attorney	\$ 1,183,821	\$ 1,255,570	\$ 1,433,140	\$ 1,497,800
<b>Total Division Allocations</b>	<b>\$ 1,183,821</b>	<b>\$ 1,255,570</b>	<b>\$ 1,433,140</b>	<b>\$ 1,497,800</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 1,132,557	\$ 1,202,630	\$ 1,310,300	\$ 1,389,370
Supplies	22,637	19,700	20,300	17,230
Contractual Services	28,628	33,240	102,540	91,200
<b>Total Expenditures</b>	<b>\$ 1,183,821</b>	<b>\$ 1,255,570</b>	<b>\$ 1,433,140</b>	<b>\$ 1,497,800</b>

**Authorized Staffing Levels**

**Staffing Levels by Fund**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	9.00	9.00	9.60	9.60
<b>Total General Fund</b>	<b>9.00</b>	<b>9.00</b>	<b>9.60</b>	<b>9.60</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
City Attorney	9.00	9.00	9.60	9.60
<b>Total City Attorney</b>	<b>9.00</b>	<b>9.00</b>	<b>9.60</b>	<b>9.60</b>

**Departmental Job Classification**

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant City Attorney	4.00	4.00	2.00	2.00
Senior Assistant City Attorney	0.00	0.00	2.60	2.60
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Legal Services Administrator	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00
<b>Total City Attorney</b>	<b>9.00</b>	<b>9.00</b>	<b>9.60</b>	<b>9.60</b>

# City Attorney Objectives and Performance Measures

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## Legal Opinions/Memoranda

- It is the objective of the Mesquite City Attorney’s Office to provide the City Council, the City Manager, and City Departments with competent and accurate legal advice on a wide range of administrative and operational issues. For purposes of this analysis, a formal legal opinion is given in response to a formal request for the opinion. A memorandum also renders an opinion, but under less formal circumstances.

<b>Analysis of Legal Opinions/Memoranda</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Legal Opinions	5	12	10

## Ordinances, Resolutions, and Other Legal Documents

- It is the objective of the Mesquite City Attorney’s Office to draft, review, and/or prepare City ordinances and resolutions. The office also reviews and prepares contracts and other legal documents. This analysis shows the number of ordinances, resolutions, contracts, court complaints, insurance claims, and other documents processed by the City Attorney’s Office.

<b>Analysis of Documents Processed</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Ordinances	91	116	120
Resolutions	95	89	90
Contracts	380	456	450
Insurance Claims	193	205	225
<b>TOTAL</b>	<b>759</b>	<b>866</b>	<b>885</b>

## Open Records Act

- It is the objective of the City Attorney’s Office to ensure that the City complies with all provisions of State law governing open records. This analysis shows the number of requests for records/documents made under the provisions of the Texas Opens Records Act. The analysis also shows the number of times the City Attorney’s Office requested an opinion from the Texas Attorney General related to open records.

<b>Analysis of Open Records Activity By Number of Requests for Open Records as Well as Number of Opinions Requested From Texas Attorney General</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Open Records Request	1,913	1,895	1,900
Open Records Requests Requiring An Opinion from Texas Attorney General	433	521	600
<b>TOTAL</b>	<b>2,346</b>	<b>2,416</b>	<b>2,500</b>

## Municipal Court Prosecutions

- It is the objective of the Mesquite City Attorney's Office to efficiently and effectively prosecute cases authorized for a Municipal Court under Texas law (generally, Class C misdemeanors). This analysis shows the number and type of prosecutions handled by the City Attorney's Office in the Mesquite Municipal Court.

<b>Analysis of Prosecutions By Type and Number of Cases</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Animal Cases	867	2,037	2,400
Appeals	1	3	2
Attorney Docket	4,101	5,033	5,000
Attorney Pre-trials	1,537	1,584	1,600
Bench Trials	206	190	250
Code Cases	1,143	1,656	1,800
Jury Trials	113	87	75
Pro Se Pre-trials	1,154	1,490	2,000
<b>TOTAL</b>	<b>9,122</b>	<b>12,080</b>	<b>13,127</b>

## Outside Attorneys

- It is the objective of the Mesquite City Attorney's Office to provide supervision of those legal firms contracted to handle certain City litigation and other legal matters. This analysis shows the types and number of cases handled by outside firms, the billable hours, and total costs.

<b>Analysis of Outside Attorney Activity By Type of Case and Billable Hours - Analysis of Outside Attorney Activity</b>						
	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
Outside Attorneys	<i>Hours</i>	<i>Costs</i>	<i>Hours</i>	<i>Costs</i>	<i>Hours</i>	<i>Costs</i>
Non-TML Attorneys	1,344	\$ 398,431	898	\$ 266,333	900	\$ 270,000
TML Attorneys	544	122,276	1,058	238,096	889	200,000
NTMWD	5,435	531,869	2,672	351,921	2,672	350,000
<b>TOTAL</b>	<b>7,323</b>	<b>\$ 1,052,576</b>	<b>4,628</b>	<b>\$ 856,350</b>	<b>4,461</b>	<b>\$ 820,000</b>

# Human Resources

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Human Resources provides important services to the City of Mesquite. Primary among the department's service areas is supplying all city departments with qualified applicants to fill job vacancies.

The department is comprised of four divisions with each division responsible for specific tasks and duties. Divisions within the department include Human Resources Administration, Risk Management, Training, Medical Health Claims, and General Liability Insurance.



## Human Resources Administration

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Responsible for supplying the City with qualified job applicants, Human Resources Administration coordinates a recruiting and testing program aimed at achieving this objective. This division also manages the classification and job family pay plans, develops and administers various employee benefit and morale-building programs, maintains employee records and files, and renders services to operating departments on all matters related to or affecting personnel.

## Risk Management

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The Risk Management Division is responsible for making and carrying out decisions that will minimize the adverse effects of accidental losses upon the City. With enlisted efforts from all City personnel, preventing and reducing the probability and severity of accidental losses becomes a shared responsibility. Specifically, the Risk Management Division is responsible for protecting City assets, ensuring a safe environment for employees and for members of the public who may come into contact with these employees as services are provided, and minimizing the possibility of interruption of vital public services.

## Medical Health Claims

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The Medical Health Insurance Fund accounts for the provision of group life and health insurance coverage for all full-time City employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Emphasis on preventive care and healthy lifestyles, along with the managed-care health insurance program, works to reduce medical insurance expenses.

## General Liability Insurance

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The City's general liability insurance fund program includes assurances that available coverage and financial resources are available to meet liability claims.

Human Resources  
Financial Summary  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20

Funds	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 1,090,446	\$ 1,183,450	\$ 1,199,600	\$ 1,324,470
General Liability Fund	2,869,736	3,097,330	3,592,890	3,259,980
Group Medical Insurance Fund	15,169,455	16,274,100	16,294,100	16,489,500
Total Fund Allocations	<u>\$ 19,129,637</u>	<u>\$ 20,554,880</u>	<u>\$ 21,086,590</u>	<u>\$ 21,073,950</u>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Human Resources Administration	\$ 1,130,486	\$ 1,183,450	\$ 1,199,600	\$ 1,324,470
Risk Management	(40,041)	0	0	0
General Liability Insurance	2,869,736	3,097,330	3,592,890	3,259,980
Group Medical Insurance Fund	15,169,455	16,274,100	16,294,100	16,489,500
Total Division Allocations	<u>\$ 19,129,637</u>	<u>\$ 20,554,880</u>	<u>\$ 21,086,590</u>	<u>\$ 21,073,950</u>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 1,609,461	\$ 1,691,360	\$ 1,707,720	\$ 1,758,080
Supplies	99,811	123,510	117,510	122,510
Contractual Services	17,755,625	19,131,880	19,638,790	19,587,880
Capital Outlay	51,389	0	0	0
Reimbursements	(386,648)	(391,870)	(377,430)	(394,520)
Total Expenditures	<u>\$ 19,129,637</u>	<u>\$ 20,554,880</u>	<u>\$ 21,086,590</u>	<u>\$ 21,073,950</u>

**Human Resources  
Authorized Staffing Levels  
Fiscal Years 2017-18 to 2019-20**

**Staffing Levels by Fund**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Liability Fund	3.00	3.00	3.00	3.00
General Fund	11.50	11.50	11.50	11.50
<b>Total General Fund</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Human Resources Administration	11.50	11.50	11.50	11.50
Risk Management	3.00	3.00	3.00	3.00
<b>Total Human Resources</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>

**Human Resources Administration**

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Director of Human Resources	0.00	0.00	1.00	1.00
Benefits Administrator	1.00	1.00	1.00	1.00
Benefits Manager	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00
Employee Services Coordinator	1.00	1.00	1.00	1.00
Human Resources/Civil Service Specialist	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	0.00	0.00
Human Resources - Civil Service Recruiter	1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00	2.00
Payroll/HRIS Technician	1.00	1.00	1.00	1.00
Staffing Coordinator	1.00	1.00	1.00	1.00
Undergraduate Intern	0.50	0.50	0.50	0.50
<b>Total Human Resources Administration</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>

**Risk Management**

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Rick Specialist	1.00	1.00	1.00	1.00
Risk Specialist/Civil Service Coordinator	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
<b>Total Risk Management</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Director of Human Resources	0.00	0.00	1.00	1.00
Benefits Administrator	1.00	1.00	1.00	1.00
Benefits Manager	1.00	1.00	1.00	1.00
Director of Human Resources	1.00	1.00	1.00	1.00
Employee Services Coordinator	1.00	1.00	1.00	1.00
Human Resources/Civil Service Specialist	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	0.00	0.00
Human Resources - Civil Service Recruiter	1.00	1.00	1.00	1.00
Human Resources Specialist	2.00	2.00	2.00	2.00
Payroll/HRIS Administrator	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Risk Specialist	1.00	1.00	1.00	1.00
Risk Specialist/Civil Service Coordinator	1.00	1.00	1.00	1.00
Staffing Coordinator	1.00	1.00	1.00	1.00
Undergraduate Intern	0.50	0.50	0.50	0.50
Total Department of Human Resources	14.50	14.50	14.50	14.50

# Human Resources

## Objectives and Performance Measures

### Risk Management

- It is the objective of the Risk Management Division to minimize the risk of work-related injuries and illnesses to City employees. Also, the Division strives to reduce the City's exposure to employee productivity losses, as well as the financial losses resulting from work-related injuries and illnesses.

<b>Analysis of Safety Training</b>						
<b>By Type of Training, Number of Participants, and Hours of Training</b>						
<i>Type of Training</i>	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
	<i>Number of Participants</i>	<i>Hours of Training</i>	<i>Number of Participants</i>	<i>Hours of Training</i>	<i>Number of Participants</i>	<i>Hours of Training</i>
Construction Safety	142	274	112	442	186	445
Developmental	815	547	5,984	6,170	2,846	2,466
Equipment Safety	757	757	696	679	622	624
Health & Wellness	650	650	449	405	439	535
Substance Abuse	41	41	0	0	24	24
<b>Total</b>	<b>2,405</b>	<b>2,269</b>	<b>7,241</b>	<b>7,696</b>	<b>4,117</b>	<b>4,094</b>

- This analysis shows the number of workers' compensation claims by department or division, number of claims, average number of workdays lost, and average cost of claim.

<b>Analysis of Workers' Compensation Claims Paid During Fiscal Year*</b>									
<b>By Department, Number of Claims, Average Number of Lost Days, and Average Cost Per</b>									
<i>Department</i>	<i>2017-18</i>			<i>2018-19</i>			<i>2019-20 Projected</i>		
	<i>Number of Claims*</i>	<i>Average # of Lost Days</i>	<i>Average Cost per Claim</i>	<i>Number of Claims*</i>	<i>Average # of Lost Days</i>	<i>Average Cost per Claim</i>	<i>Number of Claims*</i>	<i>Average # of Lost Days</i>	<i>Average Cost per Claim</i>
Public Works	57	9	\$ 4,090	61	6	\$ 3,502	56	9	\$ 3,386
Fire	61	30	10,034	64	37	6,220	60	26	7,093
Parks & Rec	24	10	3,647	28	14	2,366	26	10	2,651
Police	47	7	4,309	65	16	8,656	53	10	6,262
Other	24	3	3,088	23	4	3,372	23	4	3,620
<b>Total</b>	<b>213</b>	<b>14</b>	<b>\$ 5,678</b>	<b>241</b>	<b>17</b>	<b>\$ 5,470</b>	<b>218</b>	<b>13</b>	<b>\$ 5,089</b>

\* includes lost-time and no lost-time injuries with Paid Injuries in Fiscal Year 18-19 (Projected is calculated from prior 3 years)

## Applications

- It is the objective of the Human Resources Department to provide City departments with applications meeting requirements for job postings. This analysis shows, by job family, the number of positions posted for recruitment and the number of applications received for posted positions.

<b>Analysis of Positions Posted and Number of Applications Received</b>						
	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
	<i>Positions Posted</i>	<i>Applications Received</i>	<i>Positions Posted</i>	<i>Applications Received</i>	<i>Positions Posted</i>	<i>Applications Received</i>
Administrative/Specialist	42	1,486	18	648	20	713
Clerical	44	5,357	39	2,733	43	3,006
Hourly/Seasonal	21	543	14	358	15	394
Labor	16	1,173	18	700	20	770
Maintenance/Trades	55	2,566	58	2,358	64	2,594
Professional/Managerial	27	2,532	20	990	22	1,089
Executive	2	46	1	51	1	56
Engineering	2	90	2	48	2	53
Fire	1	777	1	677	1	745
Police/Dispatchers	11	1,569	9	2,919	10	3,211
<b>Total</b>	<b>221</b>	<b>16,139</b>	<b>180</b>	<b>11,482</b>	<b>198</b>	<b>12,630</b>

## Finance

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The Department of Finance is comprised of eleven divisions that provide service delivery in a variety of areas, each delineated below.

### Finance Administration

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The Finance Administration Division is responsible for the conduct of the City's financial affairs. This division also provides oversight and direction for the divisions in the Department of Finance, which are accountable for seeing that the financial integrity of the City is maintained. Finance Administration also oversees the bond sale process each year, debt management and long range financial planning for the City.



City officials accept 5-Star Transparency Award

### Accounting

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The Accounting Division is responsible for providing a financial and reporting system required to safeguard and account for City assets and to record financial transactions in accordance with State law, the City Charter, City ordinances, and generally accepted accounting principles. Financial records are maintained for general ledger accounts, payroll, accounts payable, cash receipts, and bank reconciliation. Other financial functions include interim and annual financial reporting, annual audit preparations, and state and federal grant reporting. Accounting is also responsible for the sale of all obsolete equipment and goods and the pursuit of used equipment/furniture via auctions.

### Warehouse

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The Warehouse Division is responsible for ordering, receiving, storing, and issuing commodities essential for City departments. The Warehouse also estimates quantities, orders items on bid, and assists in the preparation of bid documents for stock items. In addition, the division handles and stores the City's records in the records storage facility.

### Printshop/Mailroom

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The Printshop/Mailroom Division is responsible for all in-house printing, mail collection and distribution, and maintaining inventory of forms, envelopes, and paper.

### Purchasing

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The Purchasing Division is responsible for all City purchases and contractual activities. This involves determining service needs, researching available products and services, developing City standards and specifications, obtaining informal and formal bid quotations, and inspecting delivered goods and services prior to payment.

### Transportation Pool

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The Transportation Pool Division provides city-related transportation for all City employees not regularly assigned vehicles in their respective departments.

## **Central Copy**

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The Central Copy budget accounts for all expenditures associated with all copiers located throughout City facilities. A predetermined rate per copy is charged to user department and reimbursed to the Central Copy budget to cover costs.

## **Tax Office**

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The Tax Office Division is responsible for the billing and collection of ad valorem taxes for the City. In addition, the division collects ad valorem taxes for the Mesquite Independent School District (MISD) on a contractual basis. Cost to the MISD is on a pro-rated basis. Other responsibilities of this office include maintenance of ownership records and plat books and billing of special assessments.

## **Municipal Court**

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The Municipal Court Division is responsible for the legal resolution of all City traffic cases, all criminal cases arising under City ordinances, and all Class C misdemeanors filed with the court. The Municipal Court is also responsible for warrants issued, processing after dispositions are finalized, quarterly warrant audits, and monthly reporting.

## **Utility Billing**

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The Utility Billing Division is responsible for utility customer service and centralized cash service. Duties of utility customer service personnel include the maintenance, mailing, and collection of residential and commercial customer accounts for water, sewer, and garbage charges. The central cashier is responsible for the collection, balancing, and depositing of all other City invoices and fees.

## **Budget & Financial Analysis**

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The Budget & Financial Analysis Division is responsible for the preparation and development of the City's annual operating and capital improvement budgets, as well as providing financial information to the Finance Director and City Management with which to base short-term and long-term management decisions. Additionally, this division provides support to other City departments in development and execution of adopted budgets. The Budget & Financial Analysis Division is also responsible for treasury and investment activities of the City and debt compliance requirements, including making scheduled debt payments, financial analysis, and maintaining the integrity of the financial system.

Finance  
Financial Summary  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20

Funds	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 4,120,637	\$ 4,392,440	\$ 4,720,470	\$ 4,891,970
Municipal Court Technology Fund	100,399	88,280	173,630	106,460
Utility Billing	3,771,417	4,170,440	4,148,440	2,996,980
Total Fund Allocations	<u>\$ 7,992,453</u>	<u>\$ 8,651,160</u>	<u>\$ 9,042,540</u>	<u>\$ 7,995,410</u>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Finance Administration	\$ 311,747	\$ 311,010	\$ 489,100	\$ 559,120
Accounting	568,572	575,950	578,900	594,900
Warehouse	246,293	250,800	272,310	333,220
Printshop/Mailroom	256,063	268,390	312,920	350,280
Purchasing	408,082	440,390	448,420	497,030
Transportation Pool	(947)	0	0	0
Central Copy	(97,168)	0	0	0
Tax Office	744,596	808,470	807,620	816,690
Municipal Court	1,277,746	1,296,170	1,389,660	1,289,050
Municipal Court Technology	100,399	88,280	173,630	106,460
Utility Billing	3,771,417	4,170,440	4,148,440	2,996,980
Budget and Financial Analysis	405,654	441,260	421,540	451,680
Total Division Allocations	<u>\$ 7,992,453</u>	<u>\$ 8,651,160</u>	<u>\$ 9,042,540</u>	<u>\$ 7,995,410</u>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 4,093,886	\$ 4,208,330	\$ 4,443,510	\$ 4,516,520
Supplies	83,027	83,130	88,770	83,530
Contractual Services	4,012,936	4,560,570	4,614,610	3,577,860
Capital Outlay	18,888	3,830	88,830	3,830
Other Financing Uses	0	0	0	0
Reimbursements	(216,284)	(204,700)	(193,180)	(186,330)
Total Expenditures	<u>\$ 7,992,453</u>	<u>\$ 8,651,160</u>	<u>\$ 9,042,540</u>	<u>\$ 7,995,410</u>

Finance  
 Authorized Staffing Levels  
 Fiscal Years 2017-18 to 2019-20

Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	49.14	49.14	51.14	51.14
Water and Sewer Fund	14.00	14.00	12.00	12.00
<b>Total All Funds</b>	<b>63.14</b>	<b>63.14</b>	<b>63.14</b>	<b>63.14</b>

Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Finance Administration	3.00	3.00	3.00	4.00
Accounting	6.00	6.00	6.00	6.00
Warehouse	4.00	4.00	5.00	5.00
Printshop/Mailroom	3.00	3.00	4.00	4.00
Purchasing	5.00	5.00	5.00	5.00
Tax Office	5.00	5.00	5.00	5.00
Municipal Court	19.14	19.14	19.14	19.14
Water and Sewer Accounting	14.00	14.00	12.00	12.00
Budget and Financial Analysis	4.00	4.00	4.00	3.00
<b>Total Department of Finance</b>	<b>63.14</b>	<b>63.14</b>	<b>63.14</b>	<b>63.14</b>

Finance Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration Aide	1.00	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00	1.00
Financial Systems Analyst	0.00	0.00	0.00	1.00
Finance Coordinator	1.00	1.00	1.00	1.00
<b>Total Finance Administration</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>

Accounting

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Accounts Payable Technician	1.00	1.00	1.00	1.00
Manager of Accounting	1.00	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00
General Accountant	1.00	1.00	1.00	1.00
Senior Accountant	2.00	2.00	2.00	2.00
<b>Total Accounting Office</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

### Warehouse

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Auto Warehouse Clerk	0.00	0.00	1.00	1.00
Warehouse Clerk	2.00	2.00	2.00	2.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
Warehouse Technician	1.00	1.00	1.00	1.00
<b>Total Warehouse</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>

### Printshop/Mailroom

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Print/Postal Services Supervisor	1.00	1.00	1.00	1.00
Print Shop Technician	2.00	2.00	3.00	3.00
<b>Total Printshop/Mailroom</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>

### Purchasing

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Buyer	2.00	2.00	2.00	2.00
Manager of Purchasing	1.00	1.00	1.00	1.00
Senior Procurement Specialist	2.00	2.00	2.00	2.00
<b>Total Purchasing Office</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Tax Office

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Accounting Clerk	1.00	1.00	1.00	1.00
Customer Service Representative	2.00	2.00	2.00	2.00
Manager of Collections	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
<b>Total Tax Office</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Municipal Court

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Municipal Judge (FTE)	0.50	0.50	0.51	0.51
Court Administrator	1.00	1.00	1.00	1.00
Court Compliance Representative	1.00	1.00	1.00	1.00
Deputy Marshal (FTE)	4.16	4.16	4.15	4.15
Municipal Court Clerk	9.00	9.00	9.00	9.00
Municipal Court Judge	1.00	1.00	1.00	1.00
City Marshal (FTE)	0.48	0.48	0.48	0.48
Senior Cashier	1.00	1.00	1.00	1.00
Senior Municipal Court Clerk	1.00	1.00	1.00	1.00
<b>Total Municipal Court</b>	<b>19.14</b>	<b>19.14</b>	<b>19.14</b>	<b>19.14</b>

### Water and Sewer Accounting

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Cashier	2.00	2.00	2.00	2.00
Customer Service Representative	7.00	7.00	7.00	7.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Senior Cashier	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
Print Shop Technician	1.00	1.00	0.00	0.00
Warehouse Clerk	1.00	1.00	0.00	0.00
<b>Total Water and Sewer Accounting</b>	<b>14.00</b>	<b>14.00</b>	<b>12.00</b>	<b>12.00</b>

### Budget and Financial Analysis

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Budget Analyst	1.00	1.00	1.00	1.00
Financial Systems Analyst	1.00	1.00	1.00	0.00
Manager of Budget and Financial Analysis	1.00	1.00	1.00	1.00
Senior Budget Analyst	1.00	1.00	1.00	1.00
<b>Total Budget and Financial Analysis</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Auto Warehouse Clerk	0.00	0.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00
Accounts Payable Technician	1.00	1.00	1.00	1.00
Assistant Municipal Judge (FTE)	0.50	0.50	0.51	0.51
Budget Analyst	1.00	1.00	1.00	1.00
Buyer	2.00	2.00	2.00	2.00
Cashier (W&S)	2.00	2.00	2.00	2.00
City Marshal (FTE)	0.48	0.48	0.48	0.48
Court Administrator	1.00	1.00	1.00	1.00
Court Compliance Representative	1.00	1.00	1.00	1.00
Customer Service Representative	2.00	2.00	2.00	2.00
Customer Service Representative (W&S)	7.00	7.00	7.00	7.00
Customer Service Supervisor (W&S)	1.00	1.00	1.00	1.00
Deputy Marshal (FTE)	4.16	4.16	4.15	4.15
Director of Finance	1.00	1.00	1.00	1.00
Financial Systems Analyst	1.00	1.00	1.00	1.00
General Accountant	1.00	1.00	1.00	1.00
Finance Coordinator	1.00	1.00	1.00	1.00
Manager of Accounting	1.00	1.00	1.00	1.00
Manager of Budget and Financial Analysis	1.00	1.00	1.00	1.00
Manager of Collections	1.00	1.00	1.00	1.00
Manager of Purchasing	1.00	1.00	1.00	1.00
Municipal Court Clerk	9.00	9.00	9.00	9.00
Municipal Court Judge	1.00	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00
Print/Postal Services Supervisor	1.00	1.00	1.00	1.00
Print Shop Technician	2.00	2.00	3.00	3.00
Print Shop Technician (W&S)	1.00	1.00	0.00	0.00
Senior Accountant	2.00	2.00	2.00	2.00
Senior Cashier	1.00	1.00	1.00	1.00
Senior Cashier (W&S)	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00
Senior Customer Service Representative (W&S)	1.00	1.00	1.00	1.00
Senior Budget Analyst	1.00	1.00	1.00	1.00
Senior Municipal Court Clerk	1.00	1.00	1.00	1.00
Senior Procurement Specialist	2.00	2.00	2.00	2.00
Warehouse Clerk	2.00	2.00	2.00	2.00
Warehouse Clerk (W&S)	1.00	1.00	0.00	0.00
Warehouse Supervisor	1.00	1.00	1.00	1.00
Warehouse Technician	1.00	1.00	1.00	1.00
Total Department of Finance	63.14	63.14	63.14	63.14

# Finance

## Objectives and Performance Measures

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### Finance Administration

- It is the objective of Finance Administration Division to assist in maintaining the highest possible financial rating for the City’s debt as reported by the two major raters of creditworthiness—Standard & Poor’s and Moody’s. Maintaining a high rating is important because the City’s “credit rating” directly affects how expensive it will be to fund voter-approved bonds and other authorized debt. This analysis shows the City’s Standard & Poor’s and Moody’s rating and the amount and type of bonded debt issued each fiscal year.

Revenue Debt—debt whose principal and interest will be paid from the revenues generated by the activity. For example, Water and Sewer debt is substantially funded from the revenues generated from monthly water and sewer bills sent to commercial and residential customers.

Government Bonded Debt—debt funded through ad valorem taxes. Government bonded debt is comprised of General Obligation bonds and Certificate of Obligation bonds.

<b>Analysis of Credit Ratings* and Bonded Debt Issued</b>			
<b>By Rating Authority and Amount/Type of Bonded Debt Issued</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Credit Ratings*			
Standard & Poor	AA	AA	AA
Moody's	Aa2	Aa2	Aa2
Type of Bonded Debt Issued			
General Obligation Bonds	\$ 31,475,000	\$ 0	\$ 45,600,000
Certificate of Obligation Bonds	16,050,000	10,065,000	11,680,000
Special Assessment Bonds	7,245,000	24,715,000	0
Water/Sewer Revenue Bonds	8,920,000	15,260,000	31,020,000
Drainage Utility Bonds	0	7,910,000	0
<b>Total</b>	<b>\$ 63,690,000</b>	<b>\$ 57,950,000</b>	<b>\$ 88,300,000</b>

\*Ratings for General Obligation and Certificate of Obligation debt only

## Accounting

- It is the objective of the Accounting Division to pay all vendors on a timely basis utilizing the following procedures:

Consolidated Payments – check requests of various departments are consolidated into a single payment to the vendor and the practice of returning checks to the department for mailing is discouraged.

Check Processing – checks are processed twice weekly to ensure timely payments, to take advantage of vendor's discounts, and to reduce the number of checks issued.

Electronic Payments – payments via electronic transmission should gradually be expanded. Automatic Clearing House (ACH) and wire transfers are currently being used for a few large dollar payments.

Analysis of Payment Activities by Type, Number and Value of Payments												
Type of Payment	2017-18				2018-19				2019-20 Projected			
	Number		Value		Number		Value		Number		Value	
	No.	% of all Payments	\$ (000)	% of all Payments	No.	% of all Payments	\$ (000)	% of all Payments	No.	% of all Payments	\$ (000)	% of all Payments
Checks	20,532	78%	\$ 123,600	39%	20,443	79%	\$ 119,798	35%	20,500	79%	\$ 122,000	37%
ACH/Wires	5,724	22%	193,897	61%	5,299	21%	223,054	65%	5,500	21%	210,000	63%
Total	26,256	100%	\$ 317,497	100%	25,742	100%	\$ 342,852	100%	26,000	100%	\$ 332,000	100%

## General/Automotive Warehouse

- It is the objective of the General/Automotive Warehouse to maintain an adequate inventory of parts and supplies at an economically efficient level. One way to measure this objective is to show the value of parts and supplies, and fuel issued during the year, and the value of the inventory at the end of the fiscal year, together with the ratio of inventory issued during the year to the value of the closing inventory.

Analysis of Inventory Value at End of Fiscal Year By Ratio of Inventory Issued to End-of-Year Value									
	2017-18			2018-19			2019-20 Projected		
	Estimated value of Inventory Issued During Year	On Hand at End of Fiscal Year	Ratio of Issued to On Hand at EOY	Estimated value of Inventory Issued During Year	On Hand at End of Fiscal Year	Ratio of Issued to On Hand at EOY	Estimated value of Inventory Issued During Year	On Hand at End of Fiscal Year	Ratio of Issued to On Hand at EOY
Auto Parts/Supplies	\$1,082,356	\$ 554,826	1.95 to 1	\$1,190,592	\$ 489,974	2.43 to 1	\$1,244,709	\$ 509,573	2.44 to 1
General Parts/Supplies	602,621	234,115	2.57 to 1	662,883	143,096	4.63 to 1	693,014	148,820	4.66 to 1
Fuel	1,996,321	93,853	21.27 to 1	2,195,953	239,090	9.18 to 1	2,295,769	248,654	9.23 to 1
Water & Sewer Parts/Supplies	644,394	360,416	1.79 to 1	708,833	214,643	3.30 to 1	741,053	223,229	3.32 to 1
Total	\$4,325,692	\$1,243,210	3.48 to 1	\$4,758,261	\$1,086,803	4.38 to 1	\$4,974,545	\$1,130,276	4.40 to 1

General/Automotive Warehouse (continued)

- It is the objective of the General/Automotive Warehouse to promptly respond to after-hours calls for parts. A measure of this objective is an analysis of average response time for after-hours service. This analysis shows (by requesting department/division/group) the number of calls, the average number of after-hours responses per employee, the average response time (from portal to arrival at warehouse), the average duration of the call (portal-to-portal), and average overtime costs.

<b>Analysis of Call for General/Automotive Warehouse After-Hours Service</b>												
<b>By Department, Division, Response Time, Duration and O/T Costs</b>												
<i>Requesting Dept. or Division</i>	<i>2017-18</i>				<i>2018-19</i>				<i>2019-20 Projected</i>			
	<i>Number of Calls</i>	<i>Avg Response Time</i>	<i>Avg Duration</i>	<i>Avg O/T Costs per Call</i>	<i>Number of Calls</i>	<i>Avg Response Time</i>	<i>Avg Duration</i>	<i>Avg O/T Costs per Call</i>	<i>Number of Calls</i>	<i>Avg Response Time</i>	<i>Avg Duration</i>	<i>Avg O/T Costs per Call</i>
Fire	0	0	0	\$ 0	0	0	0	\$ 0	0	0	0	\$ 0
Police	0	0	0	0	0	0	0	0	0	0	0	0
Streets	0	0	0	0	0	0	0	0	0	0	0	0
Water & Sewer	22	20	30	22	24	22	30	25	26	22	30	25
Other	6	20	30	22	6	22	30	25	6	22	30	25
<b>Total</b>	<b>28</b>	<b>20</b>	<b>30</b>	<b>\$ 22</b>	<b>30</b>	<b>22</b>	<b>30</b>	<b>\$ 25</b>	<b>32</b>	<b>22</b>	<b>30</b>	<b>\$ 25</b>

Purchasing

- It is the objective of the Purchasing Division to advertise for competitive bids, when required by state law, at the lowest cost. The number of advertisements for single and multiple bid solicitations can measure this objective. The analysis shows the total amount of bid numbers issued for competitive bids during the fiscal year. This includes a breakdown of bids approved by City Council (over \$50,000), bids approved by City Manager’s memo (from \$5,000 to \$49,999), and bid numbers issued for tracking only (projects under \$49,999). This analysis also shows the cost of advertising and the average cost per item bid.

<b>Analysis of Competitive Bid Activity</b>			
<b>By Bid Numbers Issued, Approved and Other Results</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Bid Numbers Assigned	201	183	192
Bids Approved by Council	43	88	67
Number of Bids Voided, Canceled, Re-bid, or Rejected	6	8	7

<b>Analysis of Competitive Bid Advertising Cost</b>									
<b>By Type, Number of Advertisement and Cost of Advertisements</b>									
	<i>2017-18</i>			<i>2018-19</i>			<i>2019-20 Projected</i>		
	<i>Single Item</i>	<i>Multiple Item</i>	<i>Average</i>	<i>Single Item</i>	<i>Multiple Item</i>	<i>Average</i>	<i>Single Item</i>	<i>Multiple Item</i>	<i>Average</i>
Number of Advertisements	9	17	26	6	21	27	3	30	33
Cost of Advertisements	\$243.	\$1,163.	\$1,407.	\$163	\$1,438	\$1,601	\$81	\$2,070	\$2,151
Average Advertising Cost Per Item	\$27	\$69	\$96	\$27	\$69	\$96	\$27	\$69	\$96

### Central Copy

- It is the objective of Central Copy to provide all City departments with dependable copiers, producing good quality copies at the lowest price per copy. One way the objective can be measured is through an analysis of service contracts. This analysis shows - by manufacturer - the number of copiers the City owns or leases, the cost of service contracts, the number of service calls, the average cost per service call, and the average service call cost per copier.

<b>Analysis of Copier Maintenance Costs</b>						
<b>By Manufacturer , Number of Copiers and Cost of Service Contracts</b>						
	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
	<i>Konica</i>	<i>Riocol</i>	<i>Konica</i>	<i>Riocol</i>	<i>Konica</i>	<i>Riocol</i>
Number of Copiers	43	1	43	1	43	1
Total Cost of Service Contract	\$ 115,618	\$ 4,080	\$ 115,618	\$ 4,700	\$ 115,618	\$ 4,700
Average Service Contract Cost Per Copier	\$ 2,689	\$ 4,080	\$ 2,689	\$ 4,700	\$ 2,689	\$ 4,700

### Transportation Pool

- It is the objective of the Transportation Pool to provide safe and well-maintained vehicles for City staff needing temporary transportation for official business. The pool consists of four sedans, one sports utility vehicle, and one van. This analysis shows the number of pool vehicles, total miles/trips, and total/average maintenance and fuel costs.

<b>Analysis of Transportation Pool</b>			
<b>By Trips/Miles and Maintenance/Fuel Costs</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Number of Vehicles	7	6	6
Mileage			
Total Mileage - All Vehicles	11,356	14,306	14,306
Number of Trips	254	141	141
Average Miles per Trip	45	102	102
Maintenance/Fuel Costs			
Total Maintenance Costs - All Vehicles	\$ 4,910	\$ 16,902	\$ 16,902
Total Fuel Costs - All Vehicles	\$ 1,212	\$ 8,172	\$ 8,172
Total Maintenance/Fuel Costs - All Vehicles	\$ 6,121	\$ 25,074	\$ 25,074
Average Total Cost per Vehicle	\$ 874	\$ 4,715	\$ 4,715
Average Total Cost per Mile	\$0.00	\$0.25	\$0.25

### Municipal Court

- It is the objective of the Municipal Court to be accurate in entering citations into the City's computer systems. Accuracy in entering citations is critical because warrants are issued and many legal documents are written based on the information contained on a citation. One measure of this objective is achieving the goal of a 90 percent accuracy rate.

<b>Analysis of Accuracy Rate Achieved in Entering Citations</b>			
<b>By Number of Citations Entered and Number Entered Accurately (Goal: 90% Accuracy Rate)</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Number of Citations Entered	31,066	36,986	38,500
Number of Citations Entered Accurately	30,644	36,265	38,200
Accuracy Rate	98.64%	98.05%	99.22%

Budget & Financial Analysis Division

- It is the objective of the Budget & Financial Analysis division to effectively manage the City’s cash resources and to maximize, within the constraints of state law and the investment policies adopted by the City Council, the amount of interest earned on the City’s investment portfolio. This analysis shows the amount of the City’s portfolio at the end of each fiscal year and the amount of interest earned during the fiscal year. The analysis also shows how interest earnings compare against the City Council established benchmark of the market rate of return on US Treasury bills vs. the City’s actual weighted average maturity in days. (Weighted Average Maturity is the average maturity of all securities comprising a portfolio.)

<b>Analysis of Portfolio Management</b>			
<b>By Amount of Portfolio, Interest Earnings, Rate of Return</b>			
<b>Comparison to City Council Benchmark vs. Weighted Average Maturity (in days)</b>			
<b>(Figures shows are as of End of Fiscal Year - September 30)</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Average Amount of Portfolio	\$ 131,733,826	\$ 156,323,106	\$ 150,000,000
Amount of Interest Earnings	2,218,830	3,725,361	2,625,000
Actual Rate of Return	1.68%	2.38%	1.75%
City Council Benchmark	1.78%	2.32%	1.70%
Variance	(0.09)%	0.07%	0.05%
City's Weighted Average Maturity	109	109	180

# Information Technology

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The Information Technology (IT) Department serves all City operations through the use of electronic data processing equipment. It also maintains central servers that allow user departments to access and update their respective applications and supports all departments with reporting needs. IT also maintains the local and wide area networks, personal computers, and data communications within its support services divisions.



**Information Technology Digital City.**

The Telecommunications Division is responsible for the administration of the telephone system. This division handles all repair calls and coordination between using departments and Southwestern Bell, AT&T, and/or Avaya Technologies for maintenance, moves, changes, and new installations; ordering equipment; and programming translations for the telephone system.

Information Technology  
Financial Summary  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 175,346	\$ 210,770	\$ 195,880	\$ 0
<b>Total Fund Allocations</b>	<b>\$ 175,346</b>	<b>\$ 210,770</b>	<b>\$ 195,880</b>	<b>\$ 0</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
IT Administration	\$ 0	\$ 0	\$ 0	\$ 0
PC Network Support	0	0	0	0
Software Development	0	0	0	0
Public Safety Support	0	0	0	0
Telecommunications	175,346	210,770	195,880	0
<b>Total Division Allocations</b>	<b>\$ 175,346</b>	<b>\$ 210,770</b>	<b>\$ 195,880</b>	<b>\$ 0</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 1,514,189	\$ 1,671,890	\$ 1,640,460	\$ 1,725,700
Supplies	19,358	13,970	13,970	45,520
Contractual Services	1,258,568	1,488,720	1,502,770	1,699,800
Capital Outlay	0	0	0	0
Other Financing Uses	0	0	0	0
Reimbursements	(2,616,770)	(2,963,810)	(2,961,320)	(3,471,020)
<b>Total Expenditures</b>	<b>\$ 175,346</b>	<b>\$ 210,770</b>	<b>\$ 195,880</b>	<b>\$ 0</b>

Information Technology  
Authorized Staffing Levels  
Fiscal Years 2017-18 to 2019-20

Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	16.50	16.50	16.50	17.50
<b>Total All Funds</b>	<b>16.50</b>	<b>16.50</b>	<b>16.50</b>	<b>17.50</b>

Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
IT Administration	6.00	6.00	6.00	6.00
PC Network Support	5.00	5.00	5.00	5.00
Public Safety Support	2.00	2.00	2.00	3.00
Software Development	2.50	2.50	2.50	2.50
Telecommunications	1.00	1.00	1.00	1.00
<b>Total IT Department</b>	<b>16.50</b>	<b>16.50</b>	<b>16.50</b>	<b>17.50</b>

IT Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Director of IT	1.00	1.00	1.00	1.00
Manager of Information Technology	1.00	1.00	1.00	1.00
Network Administrator	3.00	3.00	3.00	3.00
Website and Systems Developer	1.00	1.00	1.00	1.00
<b>Total IT Administration</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

PC Network Support

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Help Desk Technician	1.00	1.00	1.00	1.00
PC Support Analyst Train	0.00	0.00	1.00	1.00
PC Support Analyst	3.00	3.00	2.00	2.00
Senior PC Support Analyst	1.00	1.00	1.00	1.00
<b>Total PC Network Support</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

Public Safety Support

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Public Safety Computer Administrator	1.00	1.00	1.00	2.00
Senior Public Safety Computer Administrator	1.00	1.00	1.00	1.00
<b>Total Public Safety Support</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>

### Software Development

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Database Applications Analyst	1.00	1.00	1.00	1.00
Programmer Analyst	0.50	0.50	0.50	0.50
Senior Programmer Analyst	1.00	1.00	1.00	1.00
<b>Total Software Development</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

### Telecommunications

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Senior Telecommunications Technician	1.00	1.00	1.00	1.00
<b>Total Telecommunications</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Database Applications Analyst	1.00	1.00	1.00	1.00
Director of IT	1.00	1.00	1.00	1.00
Help Desk Technician	1.00	1.00	1.00	1.00
PC Support Analyst Train	0.00	0.00	1.00	1.00
Manager of Information Technology	1.00	1.00	1.00	1.00
Network Administrator	3.00	3.00	3.00	3.00
PC Support Analyst	3.00	3.00	2.00	2.00
Programmer Analyst	0.50	0.50	0.50	0.50
Public Safety Computer Administrator	1.00	1.00	1.00	2.00
Senior PC Support Analyst	1.00	1.00	1.00	1.00
Senior Programmer Analyst	1.00	1.00	1.00	1.00
Senior Public Safety Computer Administrator	1.00	1.00	1.00	1.00
Senior Telecommunications Technician	1.00	1.00	1.00	1.00
Website and Systems Developer	1.00	1.00	1.00	1.00
<b>Total IT Department</b>	<b>16.50</b>	<b>16.50</b>	<b>16.50</b>	<b>17.50</b>

# Information Technology Objectives and Performance Measures

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## Support Services

- It is the objective of Information Technology (IT) to provide prompt, effective technology support to all City departments. A comparison of average response times, against the IT goal of two days for PC and Telecom work orders and 5 days for Programming work orders is one way of measuring this objective.

<b>Analysis of IT Support Services</b>			
<b>Average Response Time*</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Total PC Work Orders	9,774	10,103	10,500
Average Response Time	1.5	1.5	1.5
Total Telecom Work Orders	993	955	1,000
Average Response Time	1.0	1.0	1.0
Total Programming Work Orders**	701	653	700
Average Response Time	1.5	1.5	1.5

\*Average response time is the number of days from the receipt of a call for service to close the work order.

\*\*Total Programming Work Orders includes web programming.

## Fire Service

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Delivery of fire protection and emergency medical services are functions essential to the City of Mesquite. The Mesquite Fire Department provides these services to our citizens and visitors 24 hours a day. The Department is comprised of six divisions: Administration, Operations, Emergency Medical Services (EMS), Training, Prevention and Emergency Management. There are seven fire stations located throughout the city, each equipped with an engine company and an advanced life support ambulance. In addition, two fire stations also house a truck company.



Fire Services Employee Services Award.

### Fire Administration

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The Fire Administration division is responsible for overseeing the efficient delivery of fire suppression, fire prevention, and emergency medical services. All policies and procedures relating to the Department are enforced and administered by this division.

### Fire Operations

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The Fire Operations division is responsible for planning and executing programs to prevent and suppress fires. The division also responds to EMS calls and other requests for service to a variety of incidents in an effort to minimize the loss of life and property.

### Emergency Medical Service

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Approximately 75% of calls answered by the Mesquite Fire Department are calls for Emergency Medical Services. The EMS division is responsible for the planning and execution of a program to provide emergency medical care in a pre-hospital setting. This division is responsible for quality assurance review of all EMS care provided to our citizens and visitors. The EMS Division is also responsible for overseeing ambulance billing operations and periodic third-party billing audits.

### Fire Prevention

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The Fire Prevention division is responsible for those activities intended to reduce the incidence of fires, hazardous chemical releases, and life and property loss due to fires. This division develops and conducts programs aimed at these objectives as well as enforcing adopted fire codes through plan reviews and comprehensive inspection programs. Public awareness programs targeted for specific audiences are also coordinated through this division.

### Fire Training

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The Fire Training division is responsible for research and development and in-house training of fire department personnel in emergency operations, fire suppression, and incident command. It maintains and coordinates emergency medical training of firefighter/EMS personnel. The Training Division also prepares Operations personnel to safely and successfully control emergency situations in the City of Mesquite. It maintains records and fulfills training requirements as directed by the State and Federal government.

### Emergency Management

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Emergency Management at the local level is the responsibility of the local government, as defined in the Texas Disaster Act and the Executive Orders of the Governor. This division is responsible for maintaining the Emergency Management Plan, which addresses mitigation, preparedness, response, and recovery. This division coordinates the City's adopted Emergency Management Plan in response to natural disasters or other situations as needed.

**Fire Service**  
**Financial Summary**  
**Fund Allocations, Division Allocations, Expenditure Categories**  
**Fiscal Years 2017-18 to 2019-20**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 27,565,899	\$ 28,773,210	\$ 28,982,730	\$ 30,588,590
<b>Total Fund Allocations</b>	<b>\$ 27,565,899</b>	<b>\$ 28,773,210</b>	<b>\$ 28,982,730</b>	<b>\$ 30,588,590</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Fire Administration	\$ 1,435,487	\$ 1,264,110	\$ 1,479,190	\$ 1,241,240
Fire Operations	22,090,763	24,087,040	23,316,310	25,824,120
Emergency Medical Services	1,191,088	1,184,780	1,167,370	1,220,440
Fire Prevention	1,385,096	1,512,010	1,574,500	1,561,520
Fire Training	1,248,303	498,490	1,218,590	497,740
Emergency Management	215,162	226,780	226,770	243,530
<b>Total Division Allocations</b>	<b>\$ 27,565,899</b>	<b>\$ 28,773,210</b>	<b>\$ 28,982,730</b>	<b>\$ 30,588,590</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 26,098,155	\$ 27,039,310	\$ 27,259,870	\$ 28,270,270
Supplies	498,512	564,680	587,450	799,100
Contractual Services	964,934	1,164,920	1,131,110	1,513,020
Capital Outlay	4,298	4,300	4,300	6,200
Other Financing Uses	0	0	0	0
Reimbursements	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 27,565,899</b>	<b>\$ 28,773,210</b>	<b>\$ 28,982,730</b>	<b>\$ 30,588,590</b>

**Fire Service  
Authorized Staffing Levels  
Fiscal Years 2017-18 to 2019-20**

**Staffing Levels by Fund**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	211.00	214.00	214.00	217.00
<b>Total All Funds</b>	<b>211.00</b>	<b>214.00</b>	<b>214.00</b>	<b>217.00</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Fire Administration	8.00	8.00	8.00	8.00
Fire Operations	183.00	186.00	186.00	189.00
Emergency Medical Service	5.00	5.00	5.00	5.00
Fire Prevention	10.00	10.00	10.00	10.00
Fire Training	3.00	3.00	3.00	3.00
Emergency Management	2.00	2.00	2.00	2.00
<b>Total Fire Service</b>	<b>211.00</b>	<b>214.00</b>	<b>214.00</b>	<b>217.00</b>

**Fire Administration**

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Fire Chief	2.00	2.00	2.00	2.00
Administrative Secretary	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Captain	1.00	1.00	1.00	1.00
Firefighter	1.00	1.00	1.00	1.00
Public Safety Operations Analyst	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
<b>Total Fire Administration</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**Fire Operations**

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Fire Captain	24.00	24.00	23.00	23.00
Fire Deputy Chief	3.00	3.00	3.00	3.00
Fire Driver-Engineer	33.00	33.00	33.00	33.00
Fire Lieutenant	10.00	10.00	11.00	11.00
Firefighter	113.00	116.00	116.00	119.00
<b>Total Fire Operations</b>	<b>183.00</b>	<b>186.00</b>	<b>186.00</b>	<b>189.00</b>

### Emergency Medical Service

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Fire Captain	1.00	1.00	1.00	1.00
Fire Deputy Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	3.00	3.00	3.00	3.00
<b>Total Emergency Medical Service</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Fire Prevention

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Fire Captain	2.00	2.00	3.00	3.00
Fire Deputy Chief	1.00	1.00	1.00	1.00
Fire Lieutenant	6.00	6.00	5.00	5.00
Firefighter	1.00	1.00	1.00	1.00
<b>Total Fire Prevention</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

### Fire Training

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Fire Captain	1.00	1.00	1.00	1.00
Fire Department Nurse	1.00	1.00	1.00	1.00
Fire Lieutenant	1.00	1.00	1.00	1.00
<b>Total Fire Training</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Emergency Management

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Senior Emergency Management Specialist	1.00	1.00	1.00	1.00
<b>Total Emergency Management</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief	2.00	2.00	2.00	2.00
Fire Deputy Chief	5.00	5.00	5.00	5.00
Fire Captain	29.00	29.00	29.00	29.00
Fire Lieutenant	20.00	20.00	20.00	20.00
Fire Driver-Engineer	33.00	33.00	33.00	33.00
Firefighter	115.00	118.00	118.00	121.00
Total Sworn Fire Personnel	205.00	208.00	208.00	211.00
Emergency Management Coordinator	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Fire Department Nurse	1.00	1.00	1.00	1.00
Public Safety Operations Analyst	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00
Senior Emergency Management Specialist	1.00	1.00	1.00	1.00
Total Civilian Personnel	6.00	6.00	6.00	6.00
Total Fire Service Personnel	211.00	214.00	214.00	217.00

# Fire Service Objectives and Performance Measures

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## Fire Service

- It is the objective of the Fire Department to protect our citizens and visitors by minimizing the loss of life and property resulting from fire, medical emergencies, and other disasters. This is a comparison of the number of incidents and average response time.

<b>Analysis of Fire Service Responses</b>			
<b>Number of Responses and Average Response Time</b>			
	<i>2017-18 Actual</i>	<i>2018-19 Actual</i>	<i>2019-20 Projection</i>
Number of Responses	18,558	18,726	18,810
Fire	487	410	450
Structure Fire	178	167	185
EMS	13,918	13,980	14,045
False Alarm	1,473	1,443	1,415
Other	2,680	2,893	2,900
Average Fire Response Time	5:36	5:38	5:29
90% Fire Response Time	8:13	8:19	7:50
Average EMS Response Time (Code 3)	5:03	4:58	5:00
90% EMS Response Time (Code 3)	7:07	7:05	7:00

## Police Service

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Delivery of police services is a major function of the City of Mesquite. All law enforcement services are performed in a manner which is consistent with all federal, state, and local laws and in accordance with departmental policies. The Police Department provides daily 24-hour police service within the corporate limits of the City and is comprised of six divisions. Divisions within the department include: Administration, Operations, Criminal Investigation, School Resource Officer Program, Technical Services, and Staff Support.



**Police Services National Night Out.**

### **Police Administration**

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Police Administration is responsible for overseeing the Police Department in order to ensure law enforcement services are performed in a manner which is consistent with all state, local, and federal laws and in accordance with departmental policies. Administration's goal is to ensure that all organizational decisions which establish departmental and operational priorities or which allocate personnel and resources are made within the context of the Department's mission and philosophy.

### **Police Operations**

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Police Operations is charged with providing a uniformed police presence to the community. Additionally, the Operations Bureau is to provide police service to the citizens of Mesquite as the primary responder of all accidents, criminal complaints, traffic violations, and domestic problems. Primary goals and objectives of this division are to improve police abilities relating to the detection and prevention of criminal activity, to reduce response times for police calls for service, and to promote and maintain a positive image of the police department within the community.

### **Police Criminal Investigations**

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The Criminal Investigation Bureau is primarily responsible for conducting follow-up investigations on reported criminal offenses. Other responsibilities include oversight of the Automated Fingerprint Identification Services (AFIS), the Narcotics Bureau, and Crime Scene Investigation. The primary goal of this division is to conduct efficient and effective investigations of criminal offenses leading to the apprehension and prosecution of offenders.

### **Police School Resource Officer Program**

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The School Resource Officer Program (SRO) provides direct law enforcement assistance to the Mesquite Independent School District (MISD) through the placement of two Mesquite police officers in each of the five MISD high schools, one in each of the eight middle schools, one in the Learning Center, and one in the Mesquite Academy. Major objectives of the SRO program are to deter and reduce crime on high school and middle school campuses and to improve relationships between students and law enforcement officers. The Police Department also provides officers to fourth grade classrooms in the MISD through the LETS (Law Enforcement Teaching Students) Program. The LETS Program is an effort to establish a positive officer-student relationship. The program focuses on topics such as building a positive self-concept, developing sound decision making skills, coping with pressure, and understanding the effects of drug abuse on self, family, and community.

### **Police Technical Services**

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The Technical Services Bureau provides support services for line operations of the Police Department. Support services include communications/dispatch operations, police records, jail/detention facilities, property room maintenance, and security alarm/motor vehicle impounding operations.

## **Police Staff Support**

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The Staff Support Bureau provides services for other Police Department entities by providing the recruiting and selection of all police personnel as well as coordinating all training mandated by the State of Texas. The adopted mission of this division is to support, develop, and enhance the abilities, skills, and knowledge of the Police Department.

## **911 Emergency Fund**

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The 911 Emergency Fund is used for the accumulation of resources for and the payment of the 911 emergency fund telephone system maintenance. Telephone users within the City are charged a monthly fee for being connected to 911 service. Funds collected in excess of routine maintenance are transferred to the General Fund to help offset the cost of communications operators in the Technical Services division.

**Police Service**  
**Financial Summary**  
**Fund Allocations, Division Allocations, Expenditure Categories**  
**Fiscal Years 2017-18 to 2019-20**

Funds	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 35,017,286	\$ 36,475,740	\$ 37,655,070	\$ 39,205,380
Confiscated Seizure Fund	1,168,631	330,800	1,345,688	340,300
911 Service Fee Fund	1,040,049	1,040,000	980,000	940,000
<b>Total Fund Allocations</b>	<b>\$ 37,225,966</b>	<b>\$ 37,846,540</b>	<b>\$ 39,980,758</b>	<b>\$ 40,485,680</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Police Administration	\$ 1,058,109	\$ 1,123,730	\$ 1,150,630	\$ 1,249,320
Police Operations	17,759,103	18,504,490	19,067,770	19,785,230
Police Criminal Investigation	6,813,214	7,119,740	7,637,480	7,777,250
Police School Resource Officers	1,470,729	1,498,000	1,630,360	1,556,430
Police Technical Services	6,431,512	6,880,020	6,737,570	7,350,370
Police Staff Support	1,484,618	1,349,760	1,431,260	1,486,780
State Police Confiscated Trust	761,617	191,800	1,078,045	207,800
Fed Police Confiscated Trust	407,013	139,000	267,643	132,500
US Treas Police Confiscated	0	0	0	0
911 Services	1,040,049	1,040,000	980,000	940,000
<b>Total Division Allocations</b>	<b>\$ 37,225,966</b>	<b>\$ 37,846,540</b>	<b>\$ 39,980,758</b>	<b>\$ 40,485,680</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 34,161,072	\$ 35,453,970	\$ 36,856,760	\$ 37,329,880
Supplies	542,138	593,780	789,335	653,270
Contractual Services	2,219,293	2,639,950	2,859,870	3,531,110
Capital Outlay	862,358	48,200	546,503	24,200
Other Financing Uses	900,000	900,000	850,000	800,000
Reimbursements	(1,458,895)	(1,789,360)	(1,921,710)	(1,852,780)
<b>Total Expenditures</b>	<b>\$ 37,225,966</b>	<b>\$ 37,846,540</b>	<b>\$ 39,980,758</b>	<b>\$ 40,485,680</b>

### Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	327.50	331.50	331.50	333.50
<b>Total All Funds</b>	<b>327.50</b>	<b>331.50</b>	<b>331.50</b>	<b>333.50</b>

### Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Police Administration	8.00	8.00	8.00	8.00
Police Operations	155.00	156.00	156.00	157.00
Police Criminal Investigation	56.00	56.00	56.00	56.00
Police School Resource Officers	21.00	24.00	24.00	24.00
Police Technical Services	78.50	78.50	78.50	79.50
Police Staff Support	9.00	9.00	9.00	9.00
<b>Total Police Service</b>	<b>327.50</b>	<b>331.50</b>	<b>331.50</b>	<b>333.50</b>

### Police Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Law Enforcement Coordinator	2.00	2.00	2.00	2.00
Assistant Chief of Police	2.00	2.00	2.00	2.00
Chief of Police	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	1.00	1.00	1.00	1.00
Senior Administrative Law Enforcement Coordinator	1.00	1.00	1.00	1.00
<b>Total Police Administration</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

### Police Operations

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Law Enforcement Coordinator	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	4.00	4.00	4.00	4.00
Police Sergeant	13.00	13.00	13.00	13.00
Police Officer	127.00	128.00	128.00	129.00
Police Payroll Technician	1.00	1.00	1.00	1.00
Public Safety Professional	8.00	8.00	8.00	8.00
<b>Total Police Operations</b>	<b>155.00</b>	<b>156.00</b>	<b>156.00</b>	<b>157.00</b>

### Police Criminal Investigation

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Law Enforcement Coordinator	1.00	1.00	1.00	1.00
Administrative Secretary	4.00	4.00	4.00	4.00
Police Captain	1.00	1.00	1.00	1.00
Police Crime Analyst	2.00	2.00	2.00	2.00
Police Lieutenant	3.00	3.00	3.00	3.00
Police Sergeant	6.00	6.00	6.00	6.00
Police Officer	39.00	39.00	39.00	39.00
<b>Total Criminal Investigation</b>	<b>56.00</b>	<b>56.00</b>	<b>56.00</b>	<b>56.00</b>

### Police School Resource Officers

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Police Sergeant	2.00	2.00	2.00	2.00
Police Officer	19.00	22.00	22.00	22.00
<b>Total Police School Resource Officers</b>	<b>21.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>

### Police Technical Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Law Enforcement Coordinator	1.00	1.00	1.00	1.00
Detention Officer	22.00	22.00	22.00	22.00
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	4.00	4.00	4.00	4.00
Property Room Clerk	1.00	1.00	1.00	1.00
Property Room Supervisor	0.00	0.00	0.00	1.00
Public Safety Communications Manager	1.00	1.00	1.00	1.00
Public Safety Dispatcher	34.00	34.00	34.00	34.00
Public Safety Dispatcher (FTE)	0.50	0.50	0.50	0.50
Public Safety Dispatcher Supervisor	3.00	3.00	3.00	3.00
Records Clerk	9.00	9.00	9.00	9.00
<b>Total Police Technical Services</b>	<b>78.50</b>	<b>78.50</b>	<b>78.50</b>	<b>79.50</b>

### Police Staff Support

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Law Enforcement Coordinator	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Officer	5.00	5.00	5.00	5.00
Police Sergeant	1.00	1.00	1.00	1.00
<b>Total Police Staff Support</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

## Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Chief of Police	2.00	2.00	2.00	2.00
Chief of Police	1.00	1.00	1.00	1.00
Police Captain	4.00	4.00	4.00	4.00
Police Lieutenant	9.00	9.00	9.00	9.00
Police Sergeant	27.00	27.00	27.00	27.00
Police Officer	191.00	195.00	195.00	196.00
<b>Total Sworn Police Personnel</b>	<b>234.00</b>	<b>238.00</b>	<b>238.00</b>	<b>239.00</b>
Administrative Law Enforcement Coordinator	6.00	6.00	6.00	6.00
Administrative Secretary	4.00	4.00	4.00	4.00
Detention Officer	22.00	22.00	22.00	22.00
Police Crime Analyst	2.00	2.00	2.00	2.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Payroll Technician	1.00	1.00	1.00	1.00
Property Room Clerk	1.00	1.00	1.00	1.00
Property Room Supervisor	0.00	0.00	0.00	1.00
Public Safety Communications Manager	1.00	1.00	1.00	1.00
Public Safety Dispatcher	34.00	34.00	34.00	34.00
Public Safety Dispatcher (FTE)	0.50	0.50	0.50	0.50
Public Safety Dispatcher Supervisor	3.00	3.00	3.00	3.00
Public Safety Professional	8.00	8.00	8.00	8.00
Records Clerk	9.00	9.00	9.00	9.00
Senior Administrative Law Enforcement Coordinator	1.00	1.00	1.00	1.00
<b>Total Civilian Personnel</b>	<b>93.50</b>	<b>93.50</b>	<b>93.50</b>	<b>94.50</b>
<b>Total Police Service Personnel</b>	<b>327.50</b>	<b>331.50</b>	<b>331.50</b>	<b>333.50</b>

# Police Service Objectives and Performance Measures

## Crime Control

- It is the objective of the Mesquite Police Department to meet or exceed the average clearance rate for Index Crimes among all Group II cities (populations of 100,000 to 249,999). This analysis is compiled by the calendar year and can only be compared in that manner.

Analysis of Index Crimes												
By Type, Percent Change From Prior Year, MPD Clearance Rate, and National Clearance Rate												
Type of Crime	2017-18				2018-19				2019-20 Projected			
	Reported Crimes		Crimes Cleared		Reported Crimes		Crimes Cleared		Reported Crimes		Crimes Cleared	
	Number Reported	Percent Change	MPD Cleared	National Average*	Number Reported	Percent Change	MPD Cleared	National Average*	Number Reported	Percent Change	MPD Cleared	National Average*
Murder	6	—%	66.67%	61.6%	5	(16.67)%	62.3%		6	20.00%	70.77%	
Rape	55	(14.06)%	50.90%	34.5%	52	(5.45)%	33.4%		57	9.62%	41.77%	
Robbery	204	(16.39)%	37.25%	29.7%	257	25.98%	30.4%		235	(8.56)%	33.61%	
Aggravated Assault	286	(5.92)%	69.58%	53.3%	317	10.84%	52.5%		302	(4.73)%	60.27%	
Burglary	771	(5.05)%	12.19%	13.5%	631	(18.16)%	13.9%		738	16.96%	12.43%	
Larceny Theft	3,662	(0.36)%	21.35%	19.2%	3,665	0.08%	18.9%		3,659	(0.16)%	20.17%	
Motor Vehicle	814	(3.55)%	10.44%	13.7%	771	(5.28)%	13.8%		810	5.06%	11.35%	
Total	5,798	(2.11)%			5,698	(1.72)%			5,807	1.91%		

\* Source: Crime in The United States - Clearance rates shown are for Group II cities.

- It is the objective of the Mesquite Police Department to seize illicit narcotics and narcotic assets obtained from narcotic offenders. One measure of the success of this objective is an analysis of the value of the seized narcotics and narcotic assets.

Analysis of Narcotic Seizures			
By Value of Narcotics and Narcotic Assets			
	2017-18	2018-19	2019-20
Narcotics	\$996,460	\$2,459,351	\$2,828,253
Narcotic Assets	79,518	1,353,672	1,556,722
Total	\$1,075,978	\$3,813,023	\$4,384,975

Crime Control (continued)

- It is the objective of the Mesquite Police Department to reduce the societal costs of crime by enforcement of criminal laws. One measure of this objective is an analysis of criminal arrests by type of crime (index, non-index) and type of offender (adult/juvenile).

<b>Analysis of Criminal Arrests By Type of Arrest and Age</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Adult			
New Offense Arrests	4,132	4,292	4,200
Warrant Only Arrests	1,565	1,629	1,600
Juvenile			
New Offense Arrests	441	580	520
Warrant Only Arrests	12	9	10

\*With the implementation of Spillman in 2017, we will measure Type of Arrest and Age by New Offense and Warrant Only arrests. Index and Non-Index Arrests are not isolated in Spillman.

- It is the objective of the Mesquite Police Department to lift quality prints from crime scenes and to increase the identification of suspects through the Automated Fingerprint Identification System (AFIS). One measure of success is the number of suspects identified through the use of AFIS. This analysis shows the number of entries into the AFIS system and the number of suspects identified. The “Percentage of Hits” shows the percentage of identifications out of the total number of entries. This analysis is compiled by the calendar year and can only be compared in that manner

<b>Analysis of Automated Fingerprint Identification System Inquiries By Number of Entries/ Suspects Identified</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
AFIS Entries	267	192	230
Suspects Identified	63	63	63
Percentage of Hits	23.6%	32.8%	27.4%

## Youth Programs

- It is the objective of the Mesquite Police Department to design and implement youth programs intended to improve self-esteem and decision-making skills, and to build resistance to drug use, gang pressures and other destructive behaviors. This is a description of the programs, followed by a programmatic analysis of the number of events/presentations, the number of participants, the number of contacts, the number of counseling sessions and the number of extracurricular activities attended.

<b>Analysis of Mesquite Police Department Youth Programs</b>									
<b>By Type of Program, Number of Events, Number of Participants, and Types of Contact</b>									
	2017-18			2018-19			2019-20 Projected		
	School Resource Officers	LETS Program	"CSI: Choices Shaping Individuals" Program	School Resource Officers	LETS Program	"CSI: Choices Shaping Individuals" Program	School Resource Officers	LETS Program	"CSI: Choices Shaping Individuals" Program
Number of Events/Presentations	354	762	9	360	175	0	354	175	256
Number of Students/Participants	21,884	3,142	3,200	22,500	3,500	0	22,500	3,600	3,200
Number of Contacts	29,990			27,000			28,000		
Number of Counseling Sessions	3,390			3,250			3,390		
Number of Extracurricular Activities Attended	575			580			585		

## Traffic Control

- It is the objective of the Mesquite Police Department to reduce loss of life and personal injury as the result of motor vehicle accidents through rigorous enforcement of applicable laws and ordinances. This analysis shows the number of traffic citations issued by type, number and percentage of total citations.

<b>Analysis of Traffic Citations</b>						
<b>By Type/Percentage of Citations</b>						
	2017-18		2018-19		2019-20 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Speed Related Citations	10,005	43%	9,758	26%	9,800	29%
Other Citations	21,183	57%	27,353	74%	24,000	71%
Total	31,188	100%	37,111	100%	33,800	100%

- This analysis shows the number, type, and percentage of traffic accident related injuries and deaths occurring in the City.

<b>Analysis of Injuries and Deaths Resulting from Traffic Accidents in the City of Mesquite</b>						
<b>By Types of Injuries and Deaths</b>						
	2017-18		2018-19		2019-20 Projected	
	Number	Percentage	Number	Percentage	Number	Percentage
Injuries						
Persons Sustaining Incap. Injuries	50	7.0%	51	6.5%	50	6.7%
Persons Sustaining Non-Incap. Injuries	220	30.6%	241	30.7%	230	30.7%
Persons Sustaining Possible Injuries	442	61.5%	480	61.1%	460	61.3%
Deaths	7	1.0%	13	1.7%	10	1.3%
Total	719	100%	785	100%	750	100%

## Personnel

- It is the objective of the Mesquite Police Department to recruit qualified applicants for sworn and civilian positions. This analysis shows the number of applicants evaluated, a breakout of sworn and civilian appointments and the total number of appointments made.

<b>Analysis of Appointments</b>			
<b>By Applications Evaluated, Commissioned and Civilian Evaluated, and Total Appointments</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Applications Evaluated*	782	552	600
Commissioned Appointments	25	14	15
Civilian Appointments	19	25	16
Total Appointments/ Ratio of Applications to Appointments	18 to 1	14 to 1	19 to 1

\*Only those applicants passing initial screening by the Human Resources Division are referred to MPD.

- It is the objective of the Mesquite Police Department to provide service to the community in an exemplary fashion. One measure of the quality of service is the number of commendations received by the department. This analysis shows the number/type of Commendations received by department personnel.

<b>Analysis of Commendations Received by MPD</b>			
<b>By Type and Number of Commendations</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Internal Commendations*	348	257	303
External Commendations**	174	130	152
Total	522	387	455

\*Internal Commendations are employee-generated.

\*\*External Commendations are citizen-generated.

- It is the objective of the Mesquite Police Department to investigate all complaints of police officer or civilian staff misconduct. Investigations are conducted in order to maintain public confidence, promote efficiency, discipline, and good public relations. There are two types of complaints: formal and summary. A formal complaint is more serious and is investigated by the Staff Review Committee. A summary complaint is considered somewhat less serious and is investigated by the officer's/staff member's supervisor. This analysis shows the number of complaints filed by type, the significant results of the investigations, and the number of complaints pending at the time of this report.

Personnel (continued)

<b>Analysis of Personnel Complaints</b>						
<b>By Type of Complaint, Disposition and Number</b>						
	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
	<i>Number</i>	<i>Percentage of Total</i>	<i>Number</i>	<i>Percentage of Total</i>	<i>Number</i>	<i>Percentage of Total</i>
Complaints Sustained						
Formal	22	95.7%	28	90.3%	28	93.3%
Summary	0	0.0%	0	0.0%	0	0.0%
Complaints Unfounded /Exonerated/Not Sustained						
Formal	1	4.3%	2	6.5%	2	6.7%
Summary	0	0.0%	0	0.0%		0.0%
Disposition Pending						
Formal	0	0.0%	1	3.2%	0	0.0%
Summary	0	0.0%	0	0.0%	0	0.0%
<b>Total</b>	<b>23</b>	<b>100%</b>	<b>31</b>	<b>100%</b>	<b>30</b>	<b>100%</b>

Training

- It is the objective of the Mesquite Police Department to provide support, develop and enhance the abilities, skills, and knowledge of police department personnel. This analysis shows the number of hours of training department personnel received from various outside sources and the Mesquite Police Academy. The Mesquite Police Academy provides in-service training for all police personnel; basic police recruit orientation, field training programs, firearms training and monthly firearm qualifications.

<b>Analysis of Hours of Training for Police Personnel</b>						
<b>By Type of Training, Type/Number of Personnel</b>						
<i>Type of Training</i>	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
	<i>Commissioned</i>	<i>Civilian</i>	<i>Commissioned</i>	<i>Civilian</i>	<i>Commissioned</i>	<i>Civilian</i>
Mesquite Police Academy						
Basic Peace Officers Course	17,800	0	14,007	0	12,000	0
In-Service	2,978	432	14,716	1,682	10,000	1,400
Recruit Orientation	456	360	272	200	272	200
Field Training	8,840	2,500	3,200	1,250	1,600	1,400
Firearms Training	264	8	2,668	0	2,600	0
Monthly Firearms Qualification	340	0	410	0	410	0
Other Sources of Training	4,298	300	1,600	100	1,600	200
<b>Total</b>	<b>34,976</b>	<b>3,600</b>	<b>36,873</b>	<b>3,232</b>	<b>28,482</b>	<b>3,200</b>

## Police Alarm Systems

- It is the objective of the Mesquite Police Department to accurately record and maintain information on police alarm systems required under Chapter 8, Article VII, Sec.441-490, Mesquite City Code. This ordinance requires a permit for the installation of a police alarm systems and assess a fee for more than five false alarms from the same police alarm system in a twelve-month period. At the time of this report, MPD had 8,076 current permits on file. This analysis shows the number of new permits issued, the amount of permit fees collected, the number of alarms received, the number and percentage of false alarms and the amount of false alarm fees assessed.

<b>Analysis of Police Alarm Activity</b>			
<b>By Permits Issued, Alarm Permit Fees, Number of Alarms Received, Number/Percentage of False Alarms, and False Alarm Fees Assessed</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Number of New Alarm Permits Issued	862	1,384	1,200
New Permit Fees	\$8,610	\$33,216	\$40,000
Number of Alarms	7,737	7,469	7,500
Number of False Alarms	7,544	7,219	7,300
Percentage of False Alarms	97.50%	96.65%	95.00%
False Alarm Fees Assessed	\$68,555	\$66,030	\$65,000
Renewal Permits Issued	6,201	6,244	6,225
Renewal Permits Fee	\$62,010	\$149,856	\$200,000
Total Fees	<u>\$139,175</u>	<u>\$249,102</u>	<u>\$305,000</u>

## Impound Vehicles and Equipment

- It is the objective of the Mesquite Police Department to process impound vehicles and other equipment in an efficient manner and to dispose of unclaimed vehicles and equipment through auctions that comply with state law. This analysis shows the number of impounds processed, the number released, the amount of impound fees assessed, Ten Day Letter processed and the number of impounds auctioned.

<b>Analysis of Impound Activity - Vehicular and Other Equipment</b>			
<b>By Number of Impounds Processed, Impounds Released, Impound Fees Assessed, Ten Day Letters Processed, Impounds Auctioned and Auction Proceeds</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Impounds Processed	4,703	4,943	5,000
Impounds Released	3,700	3,932	4,100
Impound Fees Assessed	\$21,170	\$22,410	\$23,000
Ten Day Letters* Processed	2,787	2,849	2,950
Impounds Auctioned	1,014	1,124	1,225

## Detention Services

- It is the objective of the Mesquite Police Department to maintain a professional detention facility that effectively detains individuals held for violations of the law and does so in a manner that addresses the basic needs and rights of incarcerated individuals, while ensuring the safety of MPD employees. This analysis shows the number of incarcerated persons by adult (17 and over) or juvenile (under 17), average length of incarceration and the annualized ratio of detention staff to incarcerated persons.

Detention Services (continued)

<b>Analysis of Detention Services</b>			
<b>By Number of Persons Incarcerated, Average Length of Incarceration, and Ratio of Staff to Incarcerated Persons</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Incarcerated Persons			
Adults	5,767	5,725	5,750
Juveniles	397	559	550
Total	6,164	6,284	6,300
Average Length of Incarceration	20.41	22.02	21
Annualized Ratio of Detention Staff to Incarcerated Persons	1 to 256	1 to 241	1 to 250

Records

- It is the objective of the Mesquite Police Department to maintain a records section that provides orderly and systematic storage of documents created by MPD, and is responsive to requests for documents that can be released under the Texas Open Records Act. This analysis shows the number of Offense and Offense Supplement Reports filed, the number of Arrest Reports filed by type, the number of Case Reports filed by type, the number of Accident Reports filed, the number of Solicitors Permits processed, the number of Texas Open Records Requests received and granted under the Texas Open Records Act and the number of MPD documents transferred to Optical Imaging during the fiscal year.

<b>Analysis of Records Section Activity</b>			
<b>By Offense Reports, Arrest Reports, Case Reports, Accident Reports, Solicitor Permits, Texas Open Records Requests, and Optical Image Transfers</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Offense Reports			
Number of Offense Reports	14,301	14,993	14,800
Number of Offense Supplements	15,614	16,378	16,000
Total	29,915	31,371	30,800
Arrest Reports			
Number of Adult Arrest Reports	5,734	5,968	5,900
Number of Juvenile Arrest Reports	453	589	550
Total	6,187	6,557	6,450
Accident Reports			
Number of Accident Reports	2,640	2,573	2,600
Solicitor's Permits			
Number of Solicitor's Permits Issued	47	33	40
Texas Open Records Requests			
Number of Texas Open Records Requests	3,322	3,498	3,450
Number/Percent of Requests for Records Granted Under the Texas Opens Records Act	97.7%	97.6%	98.0%
Optical Imaging Document Transfer			
Number of Documents Transferred	61,269	6,326	20,000

# Housing and Community Service

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The Housing and Community Services Department provides services related to community development, housing, health, human services, and transportation.



**Housing and Community Services Home Depot Project.**

## **Administration**

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Administration provides direction, supervision, and support for the efficient administration and effective delivery of services. Administration goals are: 1) Improve the quality of service delivery, 2) Demonstrate good fiscal stewardship, 3) Provide a positive work environment which encourages teamwork, initiative, and productivity, and 4) Maintain effective community partnerships and intergovernmental relationships.

## **Animal Services**

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Mesquite Animal Services serves the residents of Mesquite, both animal and human, with professional and compassionate animal care including education, compliance, adoptions and disease prevention. This Division also enforces City ordinances and State laws governing animals.

## **Health Clinic**

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The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease during the flu season.

## **Volunteer Services**

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The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department, and tracks volunteer progress and contributions. Volunteer Services also works closely with Keep Mesquite Beautiful, Inc. to implement and maintain litter reduction and educational programs in the community.

## **STAR Transit Services**

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STAR Transit is a public transportation service. Anyone residing in their service area may ride STAR Transit. Destinations could include job locations, educational facilities, non-emergency medical appointments, senior centers, and career-training facilities. STAR Transit can take passengers to run errands and visit friends.

**Housing and Community Services**  
**Financial Summary**  
**Fund Allocations, Division Allocations, Expenditure Categories**  
**Fiscal Years 2017-18 to 2019-20**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 1,700,905	\$ 1,754,630	\$ 1,758,150	\$ 2,057,760
<b>Total Fund Allocations</b>	<b>\$ 1,700,905</b>	<b>\$ 1,754,630</b>	<b>\$ 1,758,150</b>	<b>\$ 2,057,760</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	\$ 59,305	\$ 62,200	\$ 59,400	\$ 129,240
Animal Services	1,289,308	1,301,290	1,319,550	1,506,100
Public Health Clinic	85,312	110,480	98,520	116,860
MTED/Star Transit	182,015	190,000	190,000	190,000
Volunteer Services	84,964	90,660	90,680	115,560
<b>Total Division Allocations</b>	<b>\$ 1,700,905</b>	<b>\$ 1,754,630</b>	<b>\$ 1,758,150</b>	<b>\$ 2,057,760</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 969,264	\$ 997,270	\$ 1,002,980	\$ 1,109,890
Supplies	133,341	160,330	160,050	167,530
Contractual Services	577,606	597,030	595,120	779,910
Capital Outlay	20,694	0	0	430
Other Financing Uses	0	0	0	0
Reimbursements	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,700,905</b>	<b>\$ 1,754,630</b>	<b>\$ 1,758,150</b>	<b>\$ 2,057,760</b>

Housing and Community Services  
 Authorized Staffing Levels  
 Fiscal Years 2017-18 to 2019-20

Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	17.35	17.35	17.35	18.35
<b>Total All Funds</b>	<b>17.35</b>	<b>17.35</b>	<b>17.35</b>	<b>18.35</b>

Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	1.00	1.00	1.00	1.00
Animal Services	14.00	14.00	14.00	15.00
Health Clinic	1.35	1.35	1.35	1.35
Volunteer Services	1.00	1.00	1.00	1.00
<b>Total Housing and Community Services</b>	<b>17.35</b>	<b>17.35</b>	<b>17.35</b>	<b>18.35</b>

Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Director of Housing and Community Services	0.00	0.00	0.00	0.00
Executive Secretary	1.00	1.00	1.00	1.00
<b>Total Administration</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

Animal Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Animal Control Officer	8.00	8.00	7.00	8.00
Animal Shelter Attendant	3.00	3.00	3.00	3.00
Animal Shelter and Rescue Coordinator	1.00	1.00	1.00	1.00
Field Supervisor - Animal Services	1.00	1.00	1.00	1.00
Manager of Animal Services	1.00	1.00	1.00	1.00
Senior Animal Services Officer	0.00	0.00	1.00	1.00
<b>Total Animal Services</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>15.00</b>

### Health Clinic

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Health Clinic Clerk (FTE)	0.60	0.60	0.60	0.60
Nurse (FTE)	0.75	0.75	0.75	0.75
<b>Total Health Clinic</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>	<b>1.35</b>

### Volunteer Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Volunteer Coordinator	1.00	1.00	1.00	1.00
<b>Total Volunteer Services</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Animal Control Officer	8.00	8.00	7.00	8.00
Animal Shelter Attendant	3.00	3.00	3.00	3.00
Animal Shelter and Rescue Coordinator	1.00	1.00	1.00	1.00
Director of Housing and Community Services	0.00	0.00	0.00	0.00
Executive Secretary	1.00	1.00	1.00	1.00
Field Supervisor - Animal Services	1.00	1.00	1.00	1.00
Health Clinic Clerk	0.60	0.60	0.60	0.60
Manager of Animal Services	1.00	1.00	1.00	1.00
Nurse	0.75	0.75	0.75	0.75
Senior Animal Services Officer	0.00	0.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	1.00
<b>Total Housing and Community Services</b>	<b>17.35</b>	<b>17.35</b>	<b>17.35</b>	<b>18.35</b>

# Housing and Community Services Objectives and Performance Measures

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## Health Clinic

The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease.

- It is the objective of the Health Clinic to screen all clients for immunization coverage, provide up-to-date immunizations for 90% of clients, and ensure all clients complete the primary immunization series for children who are age two. The following analysis shows immunization rates as measured by the Comprehensive Clinic Assessment Software Application (CoCasa) developed by the Centers for Disease Control and Prevention (CDC).

<b>Analysis of Immunization Rates</b>			
<i>Efficiency Measure</i>	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Percent of Children Receiving Primary Immunization Series by Age Two	67%	90%	90%
Statewide Percent of Children Receiving Primary Immunization Series by Age Two*	80%	90%	100%

## Volunteer Services

The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department and tracks volunteer progress and contributions. Independent Sector's ([http://independentsector.org/volunteer\\_time](http://independentsector.org/volunteer_time)) annual report assigns a value of \$25.10/hour for volunteers in Texas.

- It is the objective of Volunteer Services to meet the volunteer needs of City departments and to support the management of these volunteers. The following analysis shows the performance measures of the Volunteer Services program.

<b>Analysis of Volunteer Services</b>			
<i>Performance Measure</i>	<i>2017-18</i>	<i>2018-2019</i>	<i>2019-2020 Projected</i>
Number of Active Volunteers	470	480	490
Number of Volunteer Hours	83,075	61,021	63,500
Value of Volunteer Hours	\$2,046,968	\$1,531,649	\$2,247,562
Hours per Volunteer	176	127	130
Value per Volunteer	\$4,355	\$3,191	\$4,588

Volunteer Services (continued)

- Volunteer Services also works to support annual City events in need of casual or one-time volunteers. These so-called special event volunteers provide service that would otherwise be covered by paid employees.

<b>Analysis of Special Event Volunteers</b>			
<i>Performance Measure</i>	<i>2017-18</i>	<i>2018-2019</i>	<i>2019-20 Projected</i>
Number of Active Volunteers	2,518	2,688	2,857
Number of Volunteer Hours	14,452	15,610	16,765
Value of Volunteer Hours	\$355,808	\$391,811	\$420,801
Hours per Volunteer	5.73	5.80	5.87
Value per Volunteer	\$141	\$145	\$147

Animal Services

- The Mesquite Animal Services Division protects the residents of Mesquite from zoonotic diseases, educates residents about the humane treatment of animals, and enforces laws to protect animals. The division’s objectives are to reduce the threat of zoonotic diseases in Mesquite, facilitate adoptions for eligible animals, and enhance Animals Services’ interactions with residents through community outreach.

<b>Analysis of Animal Services</b>									
	<i>2017-2018</i>			<i>2018-2019</i>			<i>2019-2020 Projected</i>		
	<i>dog</i>	<i>cat</i>	<i>other</i>	<i>dog</i>	<i>cat</i>	<i>other</i>	<i>dog</i>	<i>cat</i>	<i>other</i>
Return To Owner	939	52	2	948	48	10	925	45	5
Adopted	1,159	473	29	1,166	569	62	1,175	525	40
Rescued	1,361	1,475	87	1,082	1,567	52	1,090	1,290	50
Total	3,459	2,000	118	3,196	2,184	124	3,190	1,860	95

# Housing and Community Service Grant Services

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Grant Services accounts for funding from the Federal Government pertaining to the Housing and Urban Development Community Development Block Grant program and the Section 8 Housing Choice Voucher program.



## **Housing Choice Voucher Program**

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The Housing Office administers the Housing Choice Voucher program. This program is 100% federally funded by HUD for subsidizing rental payments for eligible low-income families. Through this subsidy, participating families are able to move to decent, safe, and sanitary housing.

**More than 1,000 volunteers participated in the City's Annual Addressing Mesquite Day community service project. The volunteers assisted senior citizens, single parent, military veterans, and disabled homeowners in the City of Mesquite.**

## **CDBG Administration**

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Community Development Block Grant (CDBG) Administration involves the general management, planning, and monitoring of the CDBG program. Responsibilities include program budgets, consolidated plans, liaison and reporting to HUD, compliance with regulations, citizen participation, and assistance to other departments utilizing funds, assistance to eligible recipients, and project monitoring and management.

## **Housing Rehabilitation**

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The Housing Office administers the Forgivable Loan and Minor Home Repair Grant programs through the City's CDBG program. The grants and loans are direct benefits to qualified homeowners by bringing each affected dwelling into compliance with HUD's Housing Quality Standards and the City's minimum codes for existing housing.

## **Comprehensive Planning**

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The Comprehensive Planning function assists policy-makers in managing growth and development, and stabilizing and conserving existing development through planning services including preparation, updating, and implementation of comprehensive plans, functional plans, and neighborhood plans.

## **Code Enforcement**

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The function of the Code Enforcement program is to provide close interaction between the code inspectors and residents to educate and prevent neighborhood decline in areas eligible for CDBG assistance. Through education, Code Enforcement strives for willing compliance and encourages citizen participation. The residents' participation is essential to help monitor and eliminate nuisances with their neighborhood and to gain a cleaner environment.

Housing and Community Services Grant Services  
Financial Summary  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20

Funds	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Community Development Block Grant Program Fund	\$ 1,161,674	\$ 1,099,865	\$ 1,493,060	\$ 1,128,827
Housing Choice Voucher Program Fund	13,021,084	13,250,820	13,256,750	13,282,370
Total Fund Allocations	<u>\$ 14,182,758</u>	<u>\$ 14,350,685</u>	<u>\$ 14,749,810</u>	<u>\$ 14,411,197</u>

Programs	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	\$ 65,239	\$ 76,471	\$ 96,270	\$ 85,000
Comprehensive Planning	54,930	60,000	94,100	97,280
Housing Rehabilitation	494,941	500,000	641,611	400,000
Code Enforcement	191,950	44,605	202,380	245,485
Neighborhood Development Program	131,600	0	0	0
New Beginnings Center	30,000	35,000	35,000	40,000
Mission East Dallas County Health Ministries	15,000	10,000	10,000	12,000
Mesquite Social Services	26,400	20,000	23,600	20,000
Senior Source Program	0	5,000	5,000	10,000
Sharing Life Outreach	25,000	25,000	25,000	30,000
Sharing Life Outreach Homelessness Transition Program	30,000	45,900	45,900	27,324
Down Payment Assistance	0	0	25,960	20,000
H.O.M.E	3,000	0	12,960	0
Orphan Sidewalks	75,000	253,810	253,810	111,738
Summer Youth Internship Program	18,613	14,079	11,469	15,000
Visiting Nurse Association Program	0	10,000	10,000	15,000
Housing Choice Voucher Program Admin Fee HCV	1,185,694	1,450,820	1,456,750	1,482,370
Housing Choice Voucher Program Payment HCV	11,835,390	11,800,000	11,800,000	11,800,000
Total Program Allocations	<u>\$ 14,182,758</u>	<u>\$ 14,350,685</u>	<u>\$ 14,749,810</u>	<u>\$ 14,411,197</u>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 1,324,946	\$ 1,169,650	\$ 1,382,969	\$ 1,321,695
Supplies	14,325	14,610	14,885	14,140
Contractual Services	12,700,305	12,917,320	13,102,851	12,801,264
Capital Outlay	85,800	256,860	256,860	154,098
Other Financing Uses	150,000	150,000	150,000	150,000
Reimbursements	(92,618)	(157,755)	(157,755)	(30,000)
Total Expenditures	<u>\$ 14,182,758</u>	<u>\$ 14,350,685</u>	<u>\$ 14,749,810</u>	<u>\$ 14,411,197</u>

### Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Community Development Block Grant Fund	8.95	7.00	7.00	7.00
Housing Choice Voucher Program Fund	11.50	11.50	11.50	11.50
<b>Total All Funds</b>	<b>20.45</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>

### Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
CDBG Administration	1.00	1.00	1.00	1.00
CDBG Code Enforcement	3.00	3.00	3.00	3.00
CDBG Comprehensive Planning	1.00	1.00	1.00	1.00
CDBG Housing Rehabilitation	2.00	2.00	2.00	2.00
CDBG Neighborhood Development	1.95	0.00	0.00	0.00
Housing Choice Voucher Program	11.50	11.50	11.50	11.50
<b>Total Grant Services</b>	<b>20.45</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>

### Housing Choice Voucher Program

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrator of Housing	1.00	1.00	1.00	1.00
Housing Inspector	2.00	2.00	2.00	2.00
Housing Intake Clerk	1.00	1.00	1.00	1.00
Housing Occupancy Supervisor	1.00	1.00	1.00	1.00
Housing Occupancy Technician	4.00	4.00	4.00	4.00
Housing Records Specialist	1.00	1.00	1.00	1.00
Housing Specialist (FTE)	0.50	0.50	0.50	0.50
Manager of Housing and Community Services	1.00	1.00	1.00	1.00
<b>Total Housing Choice Voucher Program</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>

### CDBG Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
CDBG Coordinator	1.00	1.00	1.00	1.00
<b>Total CDBG Administration</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### CDBG Housing Rehabilitation

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Grant Coordinator	1.00	1.00	1.00	1.00
CDBG Projects Inspector	1.00	1.00	1.00	1.00
Total Housing Rehabilitation	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

### CDBG Comprehensive Planning

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Senior Planner	1.00	1.00	1.00	1.00
Total CDBG Comprehensive Planning	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

### CDBG Code Enforcement

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Environmental Code Inspector	1.00	1.00	0.00	0.00
Senior Environmental Code Inspector	2.00	2.00	3.00	3.00
Total CDBG Code Enforcement	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

### CDBG Neighborhood Development

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Building Inspector	0.35	0.00	0.00	0.00
Residential Building Inspector	1.25	0.00	0.00	0.00
Senior Permit Technician	0.35	0.00	0.00	0.00
Total CDBG Neighborhood Development	<u>1.95</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrator of Housing	1.00	1.00	1.00	1.00
Building Inspector	0.35	0.00	0.00	0.00
CDBG Coordinator	1.00	1.00	1.00	1.00
CDBG Projects Inspector	1.00	1.00	1.00	1.00
Environmental Code Inspector	1.00	1.00	0.00	0.00
Grant Coordinator	1.00	1.00	1.00	1.00
Housing Inspector	2.00	2.00	2.00	2.00
Housing Intake Clerk	1.00	1.00	1.00	1.00
Housing Occupancy Supervisor	1.00	1.00	1.00	1.00
Housing Occupancy Technician	4.00	4.00	4.00	4.00
Housing Records Specialist	1.00	1.00	1.00	1.00
Housing Specialist (FTE)	0.50	0.50	0.50	0.50
Manager of Housing and Community Services	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Residential Building Inspector	1.25	0.00	0.00	0.00
Senior Environmental Code Inspector	2.00	2.00	3.00	3.00
Senior Permit Technician	0.35	0.00	0.00	0.00
Total Grant Services	<u>20.45</u>	<u>18.50</u>	<u>18.50</u>	<u>18.50</u>

# Housing and Community Services Grant Services Objectives and Performance Measures

## Housing Rehabilitation

- It is the objective of the Community Development Block Grant (CDBG) Division to provide home rehabilitation assistance for low-income homeowners by bringing their home into compliance with U S Department of Housing & Urban Development (HUD) and City standards. The rehabilitation program is funded with CDBG monies from HUD. This analysis shows the number of applicants processed and approved/not approved under the program's provisions. Numbers for "not approved" include homeowners withdrawing their applications.

<b>Analysis of Housing Rehabilitation Program</b>			
<b>By Number of Applications Processed and Approved/Not Approved, and Percentage Processed Compared to Action Plan Goal</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Applications			
Received	32	33	34
Action Plan Goal	45	30	30
% of Action Plan Goal	71%	110%	113%
Disposition of Applications			
Number/Percent Approved	32/100%	31/94%	34/100%
Number/Percent Not Approved	0/0%	0.6/0%	0/0%

## Housing

It is the objective of the Housing Division to have a HIGH PERFORMER program designation by the U.S. Department of Housing & Urban Development (HUD). The HIGH PERFORMER designation is based on the Section 8 Management Assessment Program (SEMAP), which measures 14 indicators to determine program compliance. The indicators measured are a combination of self-certification (eight indicators) and electronic data collection by HUD (six indicators). SEMAP is submitted electronically 60 days after fiscal year end (November 30) and HUD conducts a confirmatory review to approve the submission. HUD can give the division a rating of High, Standard, or Troubled.

- Maintain a 98% or more Public & Indian Housing Information Center (PIC) Reporting Rate**

The Housing Division must report at least 98% of the family records to HUD by transmitting HUD Forms 50058 through PIC. If the Housing Division has less than a 98% reporting rate, the Housing Division cannot receive the full number of points in the SEMAP Indicators, resulting in a Standard or Troubled Designation.

The reporting rate also indicates that annual reexaminations are being conducted in a timely manner, since PIC does not recognize any annual reexamination records that are over 15 months. The PIC reporting rate also captures new admissions, terminations (in good or bad standing), and maintains your family record inventory. PIC is monitored on a monthly basis and directly impacts the Voucher Management System (VMS) and budget authority future allocations since any discrepancies between what is reported in VMS and what is captured in PIC have to be reconciled. The PIC system also identifies discrepancies in rent calculations, income under reporting by participants, debts owed by participants that may disqualify them from future assistance, duplicate subsidy reports, and social security number discrepancies.

- Utilize 98% or more of Housing Choice Vouchers (HCV) or Housing Assistance Payment (HAP) Budget Authority**

The Housing Division must lease up at least 95% of the baseline units or expend at least 95% of the Budget Authority on an annual basis (whichever is higher). If the Housing Division lease up is less than 95%, the SEMAP score would be 0. The Housing Division goal is set at 98% lease up in order to receive the maximum number of points on SEMAP.

Housing (continued)

- **Insuring 100% of units meet Housing Quality Standards (HQS) guidelines**

Each unit under contract with the Housing Division must meet HQS standards. All new units that are being leased must pass the HQS inspection before the execution of the HAP contract. This indicator is tracked by PIC. All units must have at least one annual HQS inspection. This indicator is also tracked by PIC. All failed units must pass, be abated, or the HAP contract terminated if the unit does not pass within the required time frame (no more than 60 days under abatement).

- **Increase Family Self Sufficiency Program (FSS) participation to a minimum of 25 participants**

The Family Self Sufficiency program is a voluntary program that promotes independence from welfare while the participant is meeting educational, employment, and financial goals. HUD encourages the FSS program by providing grant opportunities to agencies by providing grant monies for FSS coordinators. In order to apply for an FSS coordinator grant, the Housing Division must have a minimum of 25 participants for a full time position or 15 participants for a part time position.

- **Homeownership participation to a minimum of 10 participants**

The HCV Homeownership Option is used to assist a family residing in a home purchased and owned by one or more members of the family. The Homeownership Program option offers monthly assistance payments that contribute to the family’s mortgage payment. The City of Mesquite Housing Division has the capacity to operate a successful HCV homeownership program as defined by regulations.

- **Project Based Vouchers participation to a minimum of 18 participants**

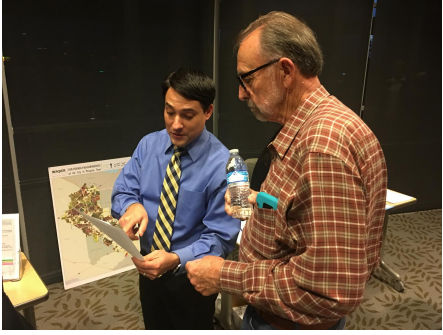
In the Project-based Rental Assistance Voucher Program (PBV), the rental assistance is attached to the structure. The PBV program is funded with a portion of the Housing Division’s budget authority and the Housing Division does not receive any special funding or additional vouchers for the PBV program. HUD approval is not required to operate a PBV program. The Housing Division may use up to 20% of the voucher funding (budget authority) for project-based rental assistance. Except for units designated as elderly/disabled or receiving supportive services, no more than 25% of units in a building may have project-based assistance (24 CFR 983.56). The Housing Division is not required to reduce the number of PBV units selected under an Agreement or HAP contract if the amount of budget authority is subsequently reduced (24 CFR 983.6). The Housing Division may provide project-based assistance for existing housing that does not need rehabilitation, as well as for newly constructed or rehabilitated housing.

<b>Performance Measures</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
<b>High Performer Designation</b>			
Confirmed Designation	High	High	High
<b>Maintain a 98% or more PIC Reporting Rate</b>			
Average PIC Reporting Rate	99.39%	100%	0%
<b>Utilize 98% or more of HCV Vouchers or HAP Budget Authority</b>			
Lease up of Baseline Units	98%	98%	0%
<b>Increase FSS participation to a minimum of 25 participants</b>			
# of participants	23	25	30
<b>Homeownership participation a minimum of 10 participants</b>			
# of participants	1	3	10
<b>Projected Based Voucher participation to a minimum of 18 participants</b>			
# of participants	18	18	18

# Neighborhood Services

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Neighborhood Services is responsible for monitoring and ensuring the maintenance of private properties within neighborhoods through code enforcement and neighborhood engagement and renewal activities. Neighborhood Services became a department during fiscal year 2016 to better serve the needs of the community.



## Neighborhood Services Administration

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Neighborhood Services Administration sets the annual departmental goals and strategies as well as provides organizational direction to accomplish objectives. This Division also provides analysis to ensure the department operates within the appropriated budget.

## Environmental Code Inspection

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Environmental Code Inspection is responsible for monitoring and insuring compliance with the City’s codes which include trash, litter, dumping, junk cars, high grass and weeds, graffiti, and other code violations. A primary goal of this Division is to maintain a safe, clean, disease-free environment for all Mesquite citizens. During fiscal year 2016, the Environmental Code Inspection division was moved from Planning and Development Services to Neighborhood Services.

## Neighborhood Vitality

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The mission of the Neighborhood Vitality Division is to create a level of engagement and participation to connect Mesquite residents to the appropriate resources in order to maintain safe and sustainable neighborhoods.

**Neighborhood Services**  
**Financial Summary**  
**Fund Allocations, Division Allocations, Expenditure Categories**  
**Fiscal Years 2017-18 to 2019-20**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 1,161,967	\$ 1,390,680	\$ 1,430,980	\$ 1,489,750
<b>Total Fund Allocations</b>	<b>\$ 1,161,967</b>	<b>\$ 1,390,680</b>	<b>\$ 1,430,980</b>	<b>\$ 1,489,750</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Neighborhood Services Administration	\$ 277,255	\$ 295,090	\$ 288,760	\$ 310,420
Environmental Code Inspection	791,128	922,920	987,630	987,510
Neighborhood Vitality	93,584	172,670	154,590	191,820
<b>Total Division Allocations</b>	<b>\$ 1,161,967</b>	<b>\$ 1,390,680</b>	<b>\$ 1,430,980</b>	<b>\$ 1,489,750</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 1,026,807	\$ 996,650	\$ 1,130,890	\$ 1,126,960
Supplies	21,674	20,390	20,830	18,170
Contractual Services	225,907	373,640	279,260	344,620
Capital Outlay	0	0	0	0
Other Financing Uses	0	0	0	0
Reimbursements	(112,421)	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,161,967</b>	<b>\$ 1,390,680</b>	<b>\$ 1,430,980</b>	<b>\$ 1,489,750</b>

Neighborhood Services  
 Authorized Staffing Levels  
 Fiscal Years 2017-18 to 2019-20

Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	13.00	13.00	14.00	14.00
Total General Fund	13.00	13.00	14.00	14.00

Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	3.00	3.00	3.00	3.00
Environmental Code Inspection	8.00	8.00	9.00	9.00
Neighborhood Vitality	2.00	2.00	2.00	2.00
Total Neighborhood Services	13.00	13.00	14.00	14.00

Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Director of Neighborhood Services	1.00	1.00	1.00	1.00
Energov System and Development Process Analyst	1.00	1.00	1.00	1.00
Sr. Administrative Secretary	1.00	1.00	1.00	1.00
Total Administration	3.00	3.00	3.00	3.00

Environmental Code Inspection

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Environmental Code Field Supervisor	1.00	1.00	2.00	2.00
Environmental Code Inspector	2.00	2.00	4.00	4.00
High Intensity Code Officer	1.00	1.00	0.00	0.00
Manager of Environmental Code	0.00	0.00	1.00	1.00
Senior Environmental Code Inspector	4.00	4.00	2.00	2.00
Total Environmental Code Inspection	8.00	8.00	9.00	9.00

### Neighborhood Vitality

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Manager of Neighborhood Vitality	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Total Neighborhood Vitality	2.00	2.00	2.00	2.00

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Director of Neighborhood Services	1.00	1.00	1.00	1.00
Energov System and Development Process Analyst	1.00	1.00	1.00	1.00
Environmental Code Field Supervisor	1.00	1.00	2.00	2.00
Environmental Code Inspector	2.00	2.00	4.00	4.00
High Intensity Code Officer	1.00	1.00	0.00	0.00
Management Analyst	1.00	1.00	1.00	1.00
Manager of Environmental Code	0.00	0.00	1.00	1.00
Manager of Neighborhood Vitality	1.00	1.00	1.00	1.00
Sr. Administrative Secretary	1.00	1.00	1.00	1.00
Senior Environmental Code Inspector	4.00	4.00	2.00	2.00
Total Neighborhood Services	13.00	13.00	14.00	14.00

# Neighborhood Services Objectives and Performance Measures

## Environmental Code

- The Department of Neighborhood Services is responsible for monitoring and ensuring the maintenance of private properties within neighborhoods through Environmental Code enforcement and neighborhood renewal activities. This is a report of Environmental Code violations, their source, and stage of resolution.

<b>Outputs: Environmental Code Violations</b>												
<b>By Source of Complaint, Type of Violation and How Resolved</b>												
	2017-18				2018-19				2019-20 Projected			
	<i>Weeds &amp; Grass</i>	<i>Trash &amp; Junk</i>	<i>Parking</i>	<i>Inoperable Vehicles</i>	<i>Weeds &amp; Grass</i>	<i>Trash &amp; Junk</i>	<i>Parking</i>	<i>Inoperable Vehicles</i>	<i>Weeds &amp; Grass</i>	<i>Trash &amp; Junk</i>	<i>Parking</i>	<i>Inoperable Vehicles</i>
<b>Complaint Source</b>												
Citizen												
Telephone & Walk-ins	606	340	180	151	651	280	88	115	727	437	176	147
Internet	107	84	22	19	204	182	44	77	163	140	55	58
Inspector	8,700	6,849	1,769	1,645	8,240	5,930	1,667	1,991	9,239	6,996	1,915	1,830
<b>Total</b>	<b>9,413</b>	<b>7,273</b>	<b>1,971</b>	<b>1,815</b>	<b>9,095</b>	<b>6,392</b>	<b>1,799</b>	<b>2,183</b>	<b>10,129</b>	<b>7,573</b>	<b>2,146</b>	<b>2,035</b>
<b>Resolved by Abatement (Contractual)</b>												
No.	1,331	957	0	97	796	555	13	31	1,438	1,001	4	43
Percentage	14%	13%	0%	5%	9%	9%	1%	1%	14%	13%	0%	2%
<b>Stage of Resolution</b>												
	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>
All violations	85.6%	9.4%	4.5%	0.0%	81.8%	6.6%	4.2%	1.6%	83.0%	17.0%	12.0%	1.0%

*I = First Notice*

*II = Abatement*

*III = Citation*

*IV = Municipal Court*

# Planning and Development

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Planning and Development Services assists City policy-makers in managing growth and development, stabilizing and conserving existing development, and preserving the City's historic heritage. It is also responsible for enforcing those codes designed to insure the health and safety of all citizens in Mesquite. Included in this department are the following: 1) Administration, 2) Building Inspection, 3) Repair and Demolition, 4) Licensing and Compliance, 5) Planning and Zoning, and 6) Historic Preservation.



**Planning and Development team meeting.**

## **Administration**

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Administration's goal is to provide staff support in a timely and thorough manner to inquiries and requests for services from the City Council, the Planning and Zoning Commission, the City Manager, other City departments, developers, and applicants and citizens in general. Administration also provides direction, support, and overall supervision of seven divisional budgets within the Planning and Development Services Department.

## **Building Inspection**

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Building Inspection is responsible for the enforcement of codes that regulate and control the design, construction, quality of materials, use and occupancy, location, and maintenance of all buildings and structures within the City. Other duties include the implementation of the hotel/motel inspection program designed to inspect existing properties for code compliance.

## **Repair and Demolition**

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The Repair and Demolition program operates under the supervision of the Building Inspection Division. Responsibilities include rehabilitation, repair, securement, and demolition of substandard structures through enforcement activities. The goal of this program is to assist citizens and the business community in their efforts to improve the appearance of the residential neighborhoods, multi-family complexes, and commercial properties by proactively pursuing property in sub-standard conditions.

## **Licensing and Compliance**

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The Health Division serves as the Local Health Authority responsible for the enforcement of health and sanitation codes for the City. Responsibilities include conducting regulatory inspections and an epidemiological investigation of food service establishments, child and adult care centers, public/private schools, and public and semi-public swimming pools. The Division is also responsible for the City's vector (mosquito) control efforts.

## **Planning and Zoning**

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The Planning and Zoning Division assists policy-makers in managing growth and development and conserving existing development through current and long-range planning services, including administration of the subdivision and zoning regulations; preparation, updating and implementation of comprehensive and policy planning; preparation and analysis of related housing, land use, and demographic information; and staff support to the City Council, Planning and Zoning Commission and the Board of Adjustment.

## **Historic Preservation**

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The Historic Preservation Division is responsible for increasing the awareness of the City's historic heritage through educational activities, development of programs and policies related to the preservation and commemoration of significant places, and events and implementation of specific preservation activities.

**Planning and Development Services**  
**Financial Summary**  
**Fund Allocations, Division Allocations, Expenditure Categories**  
**Fiscal Years 2017-18 to 2019-20**

Funds	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 2,741,746	\$ 3,084,340	\$ 3,051,800	\$ 3,432,350
Roadway Impact Fee Fund	1,350,000	1,500,000	1,000,000	1,285,100
Water and Sewer Impact Fee Fund	364,400	400,000	400,000	400,000
<b>Total Fund Allocations</b>	<b>\$ 4,456,146</b>	<b>\$ 4,984,340</b>	<b>\$ 4,451,800</b>	<b>\$ 5,117,450</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	\$ 410,248	\$ 302,170	\$ 302,040	\$ 305,940
Building Inspection	1,284,101	1,533,500	1,589,870	1,849,330
Historic Preservation	98,107	91,900	90,940	117,000
Licensing and Compliance	528,618	552,000	553,470	572,050
Planning and Zoning	377,500	554,770	465,480	538,030
Repair and Demolition	43,171	50,000	50,000	50,000
Roadway Impact Fee Assessments	1,350,000	1,500,000	1,000,000	1,285,100
Water and Sewer Impact Fee Assessments	364,400	400,000	400,000	400,000
<b>Total Division Allocations</b>	<b>\$ 4,456,146</b>	<b>\$ 4,984,340</b>	<b>\$ 4,451,800</b>	<b>\$ 5,117,450</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 2,613,310	\$ 2,745,370	\$ 2,694,780	\$ 2,871,320
Supplies	43,740	59,750	60,960	51,620
Contractual Services	198,277	279,220	296,060	509,410
Capital Outlay	0	0	0	0
Other Financing Uses	1,714,400	1,900,000	1,400,000	1,685,100
Reimbursements	(113,581)	0	0	0
<b>Total Expenditures</b>	<b>\$ 4,456,146</b>	<b>\$ 4,984,340</b>	<b>\$ 4,451,800</b>	<b>\$ 5,117,450</b>

Planning and Development Services  
 Authorized Staffing Levels  
 Fiscal Years 2017-18 to 2019-20

Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	33.30	35.25	37.25	38.25
Total General Fund	33.30	35.25	37.25	38.25

Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	2.00	2.00	2.00	2.00
Building Inspection	17.05	19.00	20.00	21.00
Licensing and Compliance	7.50	7.50	7.50	7.50
Historic Preservation	1.75	1.75	1.75	1.75
Planning and Zoning	5.00	5.00	6.00	6.00
Total Planning and Development Services	33.30	35.25	37.25	38.25

Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Director of Planning and Development	1.00	1.00	1.00	1.00
Senior Administrative Supervisor	1.00	1.00	0.00	0.00
Administrative Aide	0.00	0.00	1.00	1.00
Total Administration	2.00	2.00	2.00	2.00

### Building Inspection

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Building Inspection Field Supervisor	1.00	1.00	1.00	1.00
Building Inspector	4.65	5.00	5.00	5.00
Building Official	1.00	1.00	1.00	1.00
Electrical/Energy Inspector	2.00	2.00	2.00	2.00
Permit Technician	0.00	0.00	1.00	1.00
Plans Examiner	2.00	2.00	2.00	2.00
Plumbing/Mechanical Inspector	2.00	2.00	2.00	2.00
Residential Building Inspector	0.75	2.00	2.00	3.00
Senior Administrative Secretary	1.00	1.00	1.00	1.00
Senior Permit Technician	2.65	3.00	2.00	2.00
Zoning Inspector	0.00	0.00	1.00	1.00
<b>Total Building Inspection</b>	<b>17.05</b>	<b>19.00</b>	<b>20.00</b>	<b>21.00</b>

### Licensing and Compliance

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Secretary	1.00	1.00	0.00	0.00
Graduate Intern (FTE)	0.50	0.50	0.50	0.50
Health Specialist II	4.00	4.00	4.00	4.00
Health Official	1.00	1.00	1.00	1.00
Senior Administrative Secretary	0.00	0.00	1.00	1.00
Vector Control Technician (FTE)	1.00	1.00	1.00	1.00
<b>Total Licensing and Compliance</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>

### Historic Preservation

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Florence Ranch Park Coordinator (FTE)	0.25	0.25	0.25	0.25
Historic Homes Coordinator (FTE)	0.50	0.50	0.50	0.50
Manager of Historic Preservation	1.00	1.00	1.00	1.00
<b>Total Historic Preservation</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>	<b>1.75</b>

### Planning and Zoning

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Director of Planning and Development Services	1.00	1.00	0.00	0.00
Manager of Planning and Zoning	1.00	1.00	1.00	1.00
Planner	1.00	1.00	4.00	4.00
Principal Planner	1.00	1.00	0.00	0.00
Senior Administrative Secretary	1.00	1.00	1.00	1.00
<b>Total Planning and Zoning</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Aide	0.00	0.00	1.00	1.00
Administrative Secretary	1.00	1.00	0.00	0.00
Assistant Director of Planning and Development Services	1.00	1.00	0.00	0.00
Building Inspection Field Supervisor	1.00	1.00	1.00	1.00
Building Inspector	4.65	5.00	5.00	5.00
Building Official	1.00	1.00	1.00	1.00
Director of Planning and Development	1.00	1.00	1.00	1.00
Electrical/Energy Inspector	2.00	2.00	2.00	2.00
Florence Ranch Park Coordinator (FTE)	0.25	0.25	0.25	0.25
Graduate Intern (FTE)	0.50	0.50	0.50	0.50
Health Specialist II	4.00	4.00	4.00	4.00
Health Official	1.00	1.00	1.00	1.00
Historic Homes Coordinator (FTE)	0.50	0.50	0.50	0.50
Manager of Historic Preservation	1.00	1.00	1.00	1.00
Manager of Planning and Zoning	1.00	1.00	1.00	1.00
Permit Technician	0.00	0.00	1.00	1.00
Planner	1.00	1.00	4.00	4.00
Plans Examiner	2.00	2.00	2.00	2.00
Principal Planner	1.00	1.00	0.00	0.00
Plumbing/Mechanical Inspector	2.00	2.00	2.00	2.00
Residential Building Inspector	0.75	2.00	2.00	3.00
Senior Administrative Secretary	2.00	2.00	3.00	3.00
Senior Administrative Supervisor	1.00	1.00	0.00	0.00
Senior Permit Technician	2.65	3.00	2.00	2.00
Vector Control Technician (FTE)	1.00	1.00	1.00	1.00
Zoning Inspector	0.00	0.00	1.00	1.00
<b>Total Planning and Development Services</b>	<b>33.30</b>	<b>35.25</b>	<b>37.25</b>	<b>38.25</b>

# Planning and Development Services Objectives and Performance Measures

## Building Inspection

- The Building Inspection Division oversees the standards for construction and life safety in all residential and commercial buildings. The Division works closely with all divisions of the Planning & Development Services Department and other departments on every project of note that takes place in the City. It also coordinates with the Building Standards Board on matters pertaining to condemnation and the clearance of blight conditions.

<b>Outputs: Building Inspection Services</b>						
<b>By Type of Plan, Number of Plans Reviewed, Review Time And Inspections Requested/Percentage Inspected Within 24 Business Hours</b>						
<i>Type of Plan</i>	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
	<i>Number of Plans</i>	<i>Avg. Review Time per</i>	<i>Number of Plans</i>	<i>Avg. Review Time per</i>	<i>Number of Plans</i>	<i>Avg. Review Time per</i>
Residential	2,784	9 days	3,409	6	3,500	6
Commercial	890	14 days	480	14	500	12
<b>Total</b>	<b>3,674</b>		<b>3,889</b>		<b>4,000</b>	
<i>Inspections</i>						
Inspections Requested	17,459		21,049		0	
% Made Within 24 Business Hours	99%		0%		0%	

- New single-family residential construction will continue to lag behind historical trends. Large urban residential projects have increased the overall number of inspections. Commercial activity, especially remodels and additions, has remained steady despite the residential slowdown. Home renovations are expected to increase as a result of the intense efforts of the Neighborhood Revitalization Program.

<b>Outputs: Building Permits Issued</b>									
<b>By Type, Number, Value and Average Issuance Time</b>									
<i>Type of Permit</i>	<i>2017-18</i>			<i>2018-19</i>			<i>2019-20 Projected</i>		
	<i>New Construction</i>	<i>Remodel/ Addition</i>	<i>Demolition</i>	<i>New Construction</i>	<i>Remodel/ Addition</i>	<i>Demolition</i>	<i>New Construction</i>	<i>Remodel/ Addition</i>	<i>Demolition</i>
Residential	61	2,683	40	95	3,292	22	200	3,280	20
Commercial	40	850	53	23	447	10	25	465	10
<b>Total</b>	<b>101</b>	<b>3,533</b>	<b>93</b>	<b>118</b>	<b>3,739</b>	<b>32</b>	<b>225</b>	<b>3,745</b>	<b>30</b>
<i>Value of Permit (000)</i>									
Residential	\$ 17,333	\$ 21,799		\$ 20,834	\$ 30,015		\$ 60,000	\$ 30,000	
Commercial	208,237	147,646		200,310	108,153		200,000	110,000	
<b>Total</b>	<b>\$ 225,570</b>	<b>\$ 169,445</b>		<b>\$ 221,144</b>	<b>\$ 138,168</b>		<b>\$ 260,000</b>	<b>\$ 140,000</b>	

## Licensing and Compliance

- The Licensing and Compliance Division is responsible for safeguarding the public health through the enforcement of State rules for food establishments, vector control and the Mesquite Smoking Ordinance. The Division also works closely with local, state, and federal agencies in emergency management, particularly bio-terrorism.

<b>Outputs: Food Permit and Inspection Activity</b>												
<b>By Establishment Classification, Number of Permits Issued, Number of Inspections Conducted (With Significant Findings) Number of Follow-Up Inspections and Average Inspection Score</b>												
<i>Activity</i>	<i>2017-18</i>				<i>2018-19</i>				<i>2019-20 Projected</i>			
	<i>Class I</i>	<i>Class II</i>	<i>Class III</i>	<i>Class IV-VII</i>	<i>Class I</i>	<i>Class II</i>	<i>Class III</i>	<i>Class IV-VII</i>	<i>Class I</i>	<i>Class II</i>	<i>Class III</i>	<i>Class IV-VII</i>
Permits Issued	306	69	98	55	326	70	100	53	324	74	100	56
Inspections Conducted	1,232	270	390	306	1,261	269	397	305	1,228	267	386	304
<b>Significant Findings</b>												
Critical Violations	3,140	356	139	272	3,108	406	131	276	3,072	370	133	253
Non-Critical Violations	990	69	71	137	1,076	86	82	163	1,006	71	70	146
Follow-Up Inspections	447	270	74	93	474	269	81	77	446	267	76	86
Average Inspection Score (Out of a Possible 100)	91	96	99	96	92	95	99	97	92	96	99	97

## Planning

- The Planning Division provides the City Council and the Planning & Zoning Commission with technical assistance and advice on current and comprehensive planning issues that impact the future growth and development of the city. The Division is the starting point for permit applicants on all new construction. Staff reviews the applications for conformance with the Zoning Ordinance, Subdivision Ordinance, the Mesquite Comprehensive Plan and the Community Appearance Manual. Staff also coordinates interdepartmental review of development applications. Current planning and platting activities include processing zone changes, conditional use permits, requests for variances or special exceptions, plats, and site plans.

<b>Outputs: Current Planning/Platting Activities</b>																					
<b>By Number/Type/Disposition of Cases Submitted to P&amp;Z Commission and City Council</b>																					
<i>Type of Case</i>	<i>2017-18</i>						<i>2018-19</i>						<i>2019-20 Projected</i>								
	<i>Planning &amp; Zoning</i>					<i>City Council</i>	<i>Planning &amp; Zoning</i>					<i>City Council</i>	<i>Planning &amp; Zoning</i>			<i>City Council</i>					
	<i>Approved (Final Action)</i>	<i>Approved (Sent to Council)</i>	<i>Withdrawn</i>	<i>Denied/No Appeal</i>	<i>Appealed to City Council</i>	<i>Approved</i>	<i>Denied</i>	<i>Approved (Final Action)</i>	<i>Approved (Sent to Council)</i>	<i>Withdrawn</i>	<i>Denied/No Appeal</i>	<i>Appealed to City Council</i>	<i>Approved</i>	<i>Denied</i>	<i>Approved (Final Action)</i>	<i>Approved (Sent to Council)</i>	<i>Withdrawn</i>	<i>Denied/No Appeal</i>	<i>Appealed to City Council</i>	<i>Approved</i>	<i>Denied</i>
Zoning	0	33	6	1	1	23	2	0	33	1	1	2	31	5	35	30	(Unable to project actions to be taken by the Planning and Zoning Commission and the City Council.)				
Text Amendments	0	5	0	0	0	5	0	0	6	0	0	0	6	0	5	5					
Plats	23	0	0	0	0	0	0	19	0	0	0	0	0	0	20						
Subdivision / Traffic Variances	3	0	0	0	0	0	0	2	0	0	0	0	0	0	2						
<b>Total</b>	<b>26</b>	<b>38</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>28</b>	<b>2</b>	<b>21</b>	<b>39</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>37</b>	<b>5</b>	<b>62</b>	<b>35</b>					

## Public Works

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The Public Works Department is responsible for the direction of nine divisions that are responsible for design, construction and operation of the City infrastructure.

### Public Works Administration

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Public Works Administration provides oversight and direction for all nine divisions mentioned above. It manages staff groups responsible for planning and implementation of public works programs and for the delivery of essential community services to ensure that established community goals and needs are pursued efficiently and effectively.



**Public Works OEM Training.**

### Traffic Engineering

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The primary function of the Traffic Engineering Division is the design maintenance and operation of all traffic control devices in the City of Mesquite, including traffic signals, traffic signs, pavement marking, school zone flashers, radar speed signs, dynamic message boards, etc. The Traffic Engineering Division also conducts studies and investigations related to traffic safety related issues including accident investigations, sight visibility investigations, speed studies, traffic signal and stop sign studies and pedestrian studies. The Traffic Engineering Division is also responsible for the operation and maintenance of all Texas Department of Transportation freeway lighting in Mesquite and works with Oncor Electric to provide street lighting on City streets. (See below Street Lighting)

### Street Lighting

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The Traffic Engineering Division also is responsible for the operation and maintenance of street lighting on City streets and the local highway system with adequate street lighting for traffic safety purposes. The local street lighting system is owned, installed, and maintained by Oncor. The City directs and requests additions and changes to the system and pays a monthly lease (including electrical power consumed) for each street light unit in service. The basis for said charges is a tariff authorized by the Texas Public Utilities Commission.

### Engineering

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The primary function of the Engineering Division is to make certain that all infrastructure projects within the City are designed and constructed in accordance with the City Engineering Design Manual and accepted engineering practices and approved specifications. Other functions include administration of the Federal Flood Insurance Program and Flood Plain Management Program, issuance and inspection of right-of-way use permits to public utilities (electric, gas, phone and communications).

### Residential Waste Collection

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The Solid Waste Division is responsible for residential municipal solid waste collection twice weekly and once weekly for yard trimmings. The Solid Waste Division is also responsible for the residential recycling program.

## **Composting Facility**

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The Solid Waste Division also operates the City composting facility which collects and/or receives landscape materials from a variety of sources including residential homes, commercial landscape businesses, and other municipalities. The landscape materials are processed into a usable mulch or compost product, which is distributed to the public and sold to landscaping companies and other businesses.

## **Street Maintenance**

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The Streets Division is responsible for the maintenance and repair of concrete and asphalt streets, concrete alleys, points, handicap ramps, all City drainage system infrastructure including storm sewers, bridges and culverts. The Streets Division also provides emergency response in the event of inclement weather. The City's 50/50 Cost Share Program is also administered by the Streets Division which includes the reconstruction of curbs, gutters, drive approaches, and sidewalks as requested by the homeowner.

## **Equipment Services**

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The primary function of Equipment Services is to support the City's motor fleet with maintenance and repair services. Specific duties include specification writing for new vehicles and equipment, repair and maintenance of equipment, and preventive maintenance of the motorized fleet.

## **Infrastructure Management**

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Infrastructure Management Division manages the asset management plans for the department including the identification of prioritized infrastructure needs and condition ratings of infrastructure assets. This division also assists in the development and analysis of infrastructure maintenance practices to meet performance objectives and coordinates with field operations, the Engineering Division and GIS Division.

## **Geographic Information Systems (GIS)**

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The Geographical Information System (GIS) Division is responsible for developing, operating and maintaining all mapping functions and all geographically related databases using an integrated system of computer hardware, software and trained personnel. In addition the GIS division provides advanced data analysis to allow for the capture, storage, retrieval, analysis, and display of this data.

## **Storm Water Operating**

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The Engineering Division also manages the City of Mesquite Storm Water Permit and the Storm Water Operating Program is to comply with the amended U.S. Clean Water Act. Under this act, all municipalities with populations in excess of 100,000 must obtain a National Pollution Discharge Elimination System permit.

## **Street Sweeping**

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The Streets Division also provides street sweeping to clean the City's main thoroughfare, arterial, and collector streets on a regular basis to reduce the amount of pollution flowing into city streams as required by the City's NPDES storm water permit

## **Drainage Maintenance and Construction**

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The Streets Division also has a small drainage operations and maintenance crew that provides operations and maintenance functions for City owned drainage infrastructure including storm sewer pipe, inlets, headwalls, drainage channels, detention ponds, bridges and culverts.

## **Waste and Sewer Administration**

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The Utilities Division Water Utilities Administration is responsible for overseeing the efficient delivery of water and sewer utility service to all customers and users of the utility system. This division is an integral part of utility system development, capital improvement construction, and utility coordination with area builders and developers.

## **Water and Sewer Engineering**

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The Engineering Division also provides Water and Sewer Engineering function to ensure that all water and sewer infrastructure projects within the city are designed and constructed in accordance with accepted engineering practices and approved specifications. A secondary function is to manage and update the Water and Wastewater Master Plans.

## **Water Production**

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Water Production is responsible for overseeing all pumping facilities, water quality control, and maintenance of pump station reservoirs, lift stations, and elevated water tanks. Service ensures compliance with existing State and Federal water quality and delivery mandates.

## **Meter Services**

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Meter Services is responsible for the measurement of water to customers and related activities. These activities include meter reading, meter and box change-outs, meter repair, and repair of small leaks. Meter Services also handles customer service and customer relations involving water and sewer billing.

## **Water Distribution**

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Water Distribution is responsible for all water mains, fire hydrants, valves, new connections, and pipe replacement in short sections with recurring problems. Water Distribution insures continuous water service to all customers.

## **Wastewater Collection**

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Wastewater Collection maintains and repairs all city-owned sewer lines, manholes, clean-outs, taps, and services in compliance with State and Federal mandates.

## **Wastewater Treatment**

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Wastewater Treatment provides funds for the treatment of the City's wastewater. The vast majority is treated by North Texas Municipal Water District at the Southeast Mesquite facility. The City of Dallas treats a small portion of the City's wastewater.

## **Water and Sewer Reconstruction**

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Water and Sewer Reconstruction is responsible for the replacement of obsolete and/or deteriorated sections of water and wastewater mains and closing loops in the distribution system to eliminate dead-end mains.

Public Works  
Financial Summary  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20

Funds	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 11,763,034	\$ 13,808,110	\$ 13,895,950	\$ 14,886,060
Water and Sewer Fund	41,390,123	45,424,520	45,106,940	46,958,370
Drainage Utility District Fund	4,090,982	3,692,370	3,856,700	4,351,600
<b>Total Fund Allocations</b>	<b>\$ 57,244,139</b>	<b>\$ 62,925,000</b>	<b>\$ 62,859,590</b>	<b>\$ 66,196,030</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Public Works Administration	\$ 404,669	\$ 539,380	\$ 529,810	\$ 556,140
Traffic Engineering	942,628	1,040,420	1,005,200	1,234,530
Street Lighting	1,170,258	1,234,930	1,192,630	1,195,870
Engineering	(1,478,016)	(510,500)	(614,540)	(410,210)
Residential Solid Waste Collection	5,731,582	6,036,560	6,102,320	6,357,990
Compost Facility Operations	476,096	506,240	567,260	503,280
Street Maintenance	2,975,657	3,369,780	3,518,820	3,710,410
Equipment Services	1,540,158	1,591,300	1,594,450	1,738,050
Infrastructure Management	163,954	277,330	207,210	179,500
GIS Operations	566,016	654,460	653,310	718,360
Drainage Utility Operations	3,675,133	3,491,170	3,655,500	3,585,970
Drainage Utility Dist Capital	221,626	0	0	410,000
DUD Street Sweeping Program	194,223	201,200	201,200	211,630
Drainage Maintenance and Construction	0	0	0	144,000
Water and Sewer Administration	378,612	525,710	458,400	651,220
Water and Sewer Engineering	130,201	127,300	48,630	7,150
Water and Sewer Streets	0	0	69,430	65,780
Water Production	23,365,187	26,090,750	26,053,410	26,585,270
Meter Services	1,047,003	1,056,760	1,039,500	1,151,430
Water Distribution	2,179,905	2,296,840	2,202,730	2,234,640
Wastewater Collection	1,528,070	1,804,770	1,743,320	1,795,630
Wastewater Treatment	10,677,038	11,439,600	11,439,600	12,541,500
Other Expenditures	453,759	399,450	439,450	439,450
Water Sewer Capital	900,378	751,550	751,950	588,440
<b>Total Division Allocations</b>	<b>\$ 57,244,139</b>	<b>\$ 62,925,000</b>	<b>\$ 62,859,590</b>	<b>\$ 66,196,030</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 15,212,574	\$ 16,551,480	\$ 16,626,630	\$ 17,247,850
Supplies	3,658,750	3,803,810	4,012,640	3,926,130
Contractual Services	39,851,230	43,731,710	43,772,990	45,985,290
Capital Outlay	1,161,992	795,300	795,550	1,036,440
Other Expenditures	3,008,000	2,895,970	2,920,870	3,035,410
Other Financing Uses	0	4,000	4,000	4,000
Reimbursements	(5,648,406)	(4,857,270)	(5,273,090)	(5,039,090)
<b>Total Expenditures</b>	<b>\$ 57,244,139</b>	<b>\$ 62,925,000</b>	<b>\$ 62,859,590</b>	<b>\$ 66,196,030</b>

### Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	153.00	153.00	158.00	158.00
Water and Sewer Fund	98.07	103.57	99.57	100.57
Drainage Utility District (DUD) Fund	7.00	7.00	7.00	10.00
<b>Total All Funds</b>	<b>258.07</b>	<b>263.57</b>	<b>264.57</b>	<b>268.57</b>

### Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Public Works Administration	4.00	4.00	3.00	3.00
Street Lighting	2.00	2.00	2.00	2.00
Engineering	5.00	5.00	7.00	7.00
Traffic Engineering	12.00	12.00	12.00	12.00
Drainage Maintenance and Construction	0.00	0.00	0.00	3.00
Drainage Utility District (DUD) Operating	4.00	4.00	4.00	4.00
DUD TPDES-Street Cleaning	3.00	3.00	3.00	3.00
Residential Waste Collection	61.00	61.00	61.00	61.00
Composting Facility	3.00	3.00	3.00	3.00
Street Maintenance	42.00	42.00	46.00	46.00
Equipment Services	24.00	24.00	24.00	24.00
Water and Sewer Administration	4.00	4.50	4.50	4.50
Water and Sewer Engineering	2.00	2.00	0.00	0.00
Water and Sewer Streets	0.00	0.00	1.00	1.00
Water Production	15.57	17.57	17.57	17.57
Meter Services	18.50	18.50	18.50	19.50
Water Distribution	28.00	28.00	26.00	26.00
Wastewater Collection	21.00	23.00	23.00	23.00
Infrastructure Management	2.00	3.00	2.00	2.00
GIS Operations	7.00	7.00	7.00	7.00
<b>Total Public Works</b>	<b>258.07</b>	<b>263.57</b>	<b>264.57</b>	<b>268.57</b>

### Public Works Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Aide	1.00	1.00	1.00	1.00
Assistant Director of Public Works	1.00	1.00	1.00	1.00
Director of Public Works	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	0.00	0.00
<b>Total Public Works Administration</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>

### Street Lighting

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Maintenance Worker II	1.00	1.00	1.00	1.00
Street Lighting Maintenance Technician	1.00	1.00	1.00	1.00
<b>Total Street Lighting</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Engineering Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant City Engineer	0.00	0.00	1.00	1.00
Assistant Director Public Works	0.00	0.00	1.00	1.00
City Engineer	1.00	1.00	0.00	0.00
Graduate Engineer	1.00	1.00	1.00	1.00
Public Works Construction Inspector	3.00	3.00	4.00	4.00
<b>Total Engineering Services</b>	<b>5.00</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>

### Traffic Engineering

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Graduate Engineer	1.00	1.00	1.00	1.00
Manager of Traffic Engineering & Street Lighting	1.00	1.00	1.00	1.00
Signal Maintenance Supervisor	1.00	1.00	1.00	1.00
Signal Maintenance Technician	3.00	3.00	3.00	3.00
Signs and Markings Supervisor	1.00	1.00	1.00	1.00
Signs and Markings Technician	3.00	3.00	3.00	3.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic/Street Lighting Superintendent	1.00	1.00	1.00	1.00
<b>Total Traffic Engineering</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

### Drainage Utility District Operating

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant City Engineer	1.00	1.00	0.00	0.00
City Engineer	0.00	0.00	1.00	1.00
Engineering Plans & Records Specialist	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Storm Water Specialist	1.00	1.00	1.00	1.00
<b>Total DUD Operating</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### TPDES Street Cleaning

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Equipment Operator II	1.00	1.00	1.00	1.00
Heavy Equipment Operator	2.00	2.00	2.00	2.00
<b>Total TPDES Street Cleaning</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Drainage Maintenance and Construction

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Equipment Operator	0.00	0.00	0.00	1.00
Maintenance Crew Chief	0.00	0.00	0.00	1.00
Maintenance Worker II	0.00	0.00	0.00	1.00
<b>Total Drainage Maintenance and Construction</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>

### Residential Solid Waste Collection

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Clerk	1.00	1.00	1.00	1.00
Assistant Manager of Solid Waste	1.00	1.00	1.00	1.00
Heavy Equipment Operator	8.00	8.00	8.00	8.00
Manager of Solid Waste	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	0.00	0.00
Residential Solid Waste Driver/Collector	46.00	46.00	46.00	46.00
Solid Waste Supervisor	3.00	3.00	4.00	4.00
<b>Total Residential Solid Waste Collection</b>	<b>61.00</b>	<b>61.00</b>	<b>61.00</b>	<b>61.00</b>

### Composting Facility

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Clerk (FTE)	1.00	1.00	1.00	1.00
Heavy Equipment Operator	2.00	2.00	2.00	2.00
<b>Total Composting Facility</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Street Maintenance

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Clerk	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	0.00	0.00
Assistant Manager of Streets	1.00	1.00	2.00	2.00
Concrete Crew Chief	3.00	3.00	3.00	3.00
Concrete Finisher	6.00	6.00	6.00	6.00
Equipment Operator I	4.00	4.00	4.00	4.00
Equipment Operator II	3.00	3.00	5.00	5.00
Heavy Equipment Operator	1.00	1.00	2.00	2.00
Maintenance Crew Chief	3.00	3.00	3.00	3.00
Maintenance Worker I	4.00	4.00	5.00	5.00
Maintenance Worker II	8.00	8.00	8.00	8.00
Manager of Streets	1.00	1.00	1.00	1.00
Office Coordinator	0.00	0.00	1.00	1.00
Pavement Assessment Supervisor	1.00	1.00	0.00	0.00
Public Works Construction Inspector	3.00	3.00	3.00	3.00
Streets Supervisor	2.00	2.00	2.00	2.00
<b>Total Street Maintenance</b>	<b>42.00</b>	<b>42.00</b>	<b>46.00</b>	<b>46.00</b>

### Equipment Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Secretary	1.00	1.00	1.00	1.00
Assistant Manager of Equipment Services	1.00	1.00	1.00	1.00
Equipment Mechanic	11.00	11.00	11.00	11.00
Equipment Services Administrative Clerk	1.00	1.00	1.00	1.00
Equipment Services Service Writer	1.00	1.00	1.00	1.00
Equipment Services Supervisor	2.00	2.00	2.00	2.00
Fabrication Welder	1.00	1.00	1.00	1.00
Heavy Equipment Mechanic	2.00	2.00	2.00	2.00
Manager of Equipment Services	1.00	1.00	1.00	1.00
Senior Mechanic	2.00	2.00	2.00	2.00
Tire Repairer	1.00	1.00	1.00	1.00
<b>Total Equipment Services</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>

### Water Production

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Public Works Backflow Inspector	1.00	1.00	1.00	1.00
Public Works FOG Inspector	0.00	1.00	1.00	1.00
Public Works Dispatcher/Water Station Monitor	9.00	9.00	9.00	9.00
Seasonal Utility Worker (FTE)	0.57	0.57	0.57	0.57
Senior Water Production Technician	1.00	1.00	1.00	1.00
Production Supervisor	1.00	1.00	1.00	1.00
Water Production Technician	3.00	4.00	4.00	4.00
<b>Total Water Production</b>	<b>15.57</b>	<b>17.57</b>	<b>17.57</b>	<b>17.57</b>

### Meter Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Meter Reader	6.00	6.00	6.00	7.00
Meter Reader (FTE)	0.50	0.50	0.50	0.50
Secretary (W&S)	1.00	1.00	1.00	1.00
Utilities Technician	2.00	2.00	2.00	2.00
Utility Supervisor	1.00	1.00	1.00	1.00
Water Services Representative	8.00	8.00	8.00	8.00
<b>Total Meter Services</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>19.50</b>

### Water Distribution

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Concrete Crew Chief	0.00	0.00	0.00	0.00
Concrete Finisher	2.00	2.00	2.00	2.00
Equipment Operator II	1.00	1.00	0.00	0.00
Heavy Equipment Operator	1.00	1.00	0.00	0.00
Maintenance Worker II	13.00	13.00	13.00	13.00
Utilities Technician	1.00	1.00	1.00	1.00
Utility Crew Chief	8.00	8.00	8.00	8.00
Utility Supervisor	2.00	2.00	2.00	2.00
<b>Total Water Distribution</b>	<b>28.00</b>	<b>28.00</b>	<b>26.00</b>	<b>26.00</b>

### Wastewater Collection

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Maintenance Worker II	11.00	13.00	12.00	12.00
Utilities Technician	1.00	1.00	2.00	2.00
Utility Crew Chief	8.00	8.00	8.00	8.00
Utility Supervisor	1.00	1.00	1.00	1.00
<b>Total Wastewater Collection</b>	<b>21.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>

### Water and Sewer Administration

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Supervisor	1.00	1.00	1.00	1.00
Assistant Manager of Utilities	1.00	1.00	1.00	1.00
Graduate Intern	0.00	0.50	0.50	0.50
Manager of Utilities	1.00	1.00	1.00	1.00
Sustainability Program Coordinator	0.00	1.00	1.00	1.00
Water Conservation & Recycling Coordinator	1.00	0.00	0.00	0.00
<b>Total Water and Sewer Administration</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

### Water and Sewer Engineering

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Public Works Construction Inspector	2.00	2.00	0.00	0.00
<b>Total Meter Services</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>

### Water and Sewer Streets

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Public Works Construction Inspector	0.00	0.00	1.00	1.00
<b>Total Meter Services</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>

### Infrastructure Management

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Asset Management Analyst	0.00	1.00	0.00	0.00
Business Intel Analyst	0.00	0.00	1.00	1.00
Infrastructure Asset Manager	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	0.00	0.00
<b>Total Meter Services</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>

### GIS Operations

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
GIS Analyst	1.00	1.00	2.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00
GIS Manager	1.00	1.00	1.00	1.00
GIS Senior Analyst	2.00	2.00	1.00	2.00
GIS Technician	2.00	2.00	2.00	2.00
<b>Total Meter Services</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

## Departmental Job Classifications

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Aide	1.00	1.00	1.00	1.00
Administrative Clerk	2.00	2.00	2.00	2.00
Administrative Clerk (FTE)	1.00	1.00	1.00	1.00
Administrative Secretary	2.00	2.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	1.00
Asset Management Analyst	0.00	1.00	0.00	0.00
Assistant City Engineer	0.00	0.00	1.00	1.00
Assistant City Engineer	1.00	1.00	0.00	0.00
Assistant Director of Public Works	1.00	1.00	2.00	2.00
Assistant Manager of Equipment Services	1.00	1.00	1.00	1.00
Assistant Manager of Solid Waste	1.00	1.00	1.00	1.00
Assistant Manager of Streets	1.00	1.00	2.00	2.00
Assistant Manager of Utilities	1.00	1.00	1.00	1.00
Business Intel Analyst	0.00	0.00	1.00	1.00
City Engineer	0.00	0.00	1.00	1.00
City Engineer	1.00	1.00	0.00	0.00
Concrete Crew Chief	3.00	3.00	3.00	3.00
Concrete Crew Chief	0.00	0.00	0.00	0.00
Concrete Finisher	6.00	6.00	6.00	6.00
Concrete Finisher	2.00	2.00	2.00	2.00
Director of Public Works	1.00	1.00	1.00	1.00
Engineering Plans & Records Specialist	1.00	1.00	1.00	1.00
Equipment Mechanic	11.00	11.00	11.00	11.00
Equipment Operator	0.00	0.00	0.00	1.00
Equipment Operator I	4.00	4.00	4.00	4.00
Equipment Operator II	3.00	3.00	5.00	5.00
Equipment Operator II	1.00	1.00	0.00	0.00
Equipment Operator II	1.00	1.00	1.00	1.00
Equipment Services Administrative Clerk	1.00	1.00	1.00	1.00
Equipment Services Service Writer	1.00	1.00	1.00	1.00
Equipment Services Supervisor	2.00	2.00	2.00	2.00
Fabrication Welder	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	2.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00
GIS Manager	1.00	1.00	1.00	1.00
GIS Senior Analyst	2.00	2.00	1.00	2.00
GIS Technician	2.00	2.00	2.00	2.00
Graduate Intern	0.00	0.50	0.50	0.50
Graduate Engineer	2.00	2.00	2.00	2.00
Heavy Equipment Mechanic	2.00	2.00	2.00	2.00
Heavy Equipment Operator - Streets	1.00	1.00	2.00	2.00
Heavy Equipment Operator	1.00	1.00	0.00	0.00
Heavy Equipment Operator	2.00	2.00	2.00	2.00
Heavy Equipment Operator - Solid Waste	10.00	10.00	10.00	10.00
Infrastructure Asset Manager	1.00	1.00	1.00	1.00
Maintenance Crew Chief	0.00	0.00	0.00	1.00

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Maintenance Crew Chief	3.00	3.00	3.00	3.00
Maintenance Worker I	4.00	4.00	5.00	5.00
Maintenance Worker II	0.00	0.00	0.00	1.00
Maintenance Worker II	9.00	9.00	9.00	9.00
Maintenance Worker II	24.00	26.00	25.00	25.00
Management Analyst	1.00	1.00	0.00	0.00
Manager of Equipment Services	1.00	1.00	1.00	1.00
Manager of Solid Waste	1.00	1.00	1.00	1.00
Manager of Streets	1.00	1.00	1.00	1.00
Manager of Traffic Engineering & Street Lighting	1.00	1.00	1.00	1.00
Manager of Utilities	1.00	1.00	1.00	1.00
Meter Reader	6.00	6.00	6.00	7.00
Meter Reader (FTE)	0.50	0.50	0.50	0.50
Office Coordinator	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Pavement Assessment Supervisor	1.00	1.00	0.00	0.00
Production Supervisor	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	0.00	0.00
Public Works Backflow Inspector	1.00	1.00	1.00	1.00
Public Works Dispatcher/Water Station Monitor	9.00	9.00	9.00	9.00
Public Works Construction Inspector	6.00	6.00	7.00	7.00
Public Works Construction Inspector	2.00	2.00	1.00	1.00
Public Works FOG Inspector	0.00	1.00	1.00	1.00
Residential Solid Waste Driver/Collector	46.00	46.00	46.00	46.00
Seasonal Utility Worker (FTE)	0.57	0.57	0.57	0.57
Secretary (W&S)	1.00	1.00	1.00	1.00
Senior Mechanic	2.00	2.00	2.00	2.00
Senior Water Production Technician	1.00	1.00	1.00	1.00
Signal Maintenance Supervisor	1.00	1.00	1.00	1.00
Signal Maintenance Technician	3.00	3.00	3.00	3.00
Signs and Markings Supervisor	1.00	1.00	1.00	1.00
Signs and Markings Technician	3.00	3.00	3.00	3.00
Solid Waste Supervisor	3.00	3.00	4.00	4.00
Storm Water Specialist	1.00	1.00	1.00	1.00
Street Lighting Maintenance Technician	1.00	1.00	1.00	1.00
Streets Supervisor	2.00	2.00	2.00	2.00
Sustainability Program Coordinator	0.00	1.00	1.00	1.00
Tire Repairer	1.00	1.00	1.00	1.00
Traffic Engineer	1.00	1.00	1.00	1.00
Traffic/Street Lighting Superintendent	1.00	1.00	1.00	1.00
Utilities Technician	4.00	4.00	5.00	5.00
Utility Crew Chief	16.00	16.00	16.00	16.00
Utility Supervisor	4.00	4.00	4.00	4.00
Water Conservation & Recycling Coordinator	1.00	0.00	0.00	0.00
Water Production Technician	3.00	4.00	4.00	4.00
Water Services Representative	8.00	8.00	8.00	8.00
<b>Total Public Works</b>	<b>258.07</b>	<b>263.57</b>	<b>264.57</b>	<b>268.57</b>

# Public Works Traffic, Engineering, & Geographical Information Systems Objectives and Performance Measures

## Traffic Engineering

- It is the objective of the Traffic Engineering Division to improve traffic operations by efficiently and effectively operating and maintaining the City's traffic control devices. This analysis shows the number and type of traffic control devices in the City, the number of work hours installing and maintaining traffic control devices by type, and the number of emergency call outs by type of traffic control device.

<b>Analysis of Traffic Control Devices</b>												
<b>By Number/Type of Traffic Control Devices, Work Hours Installing/Maintaining, and Emergency Call Outs</b>												
<i>Traffic Control Devices</i>	<i>2017-18</i>				<i>2018-19</i>				<i>2019-20 Projected</i>			
	<i>Number</i>	<i>Work Hours</i>			<i>Number</i>	<i>Work Hours</i>			<i>Number</i>	<i>Work Hours</i>		
		<i>Installing</i>	<i>Maintaining</i>	<i>Call-Outs</i>		<i>Installing</i>	<i>Maintaining</i>	<i>Call-Outs</i>		<i>Installing</i>	<i>Maintaining</i>	<i>Call-Outs</i>
Signs	32,450	3,000	2,600	170	32,500	3,000	2,600	180	32,550	2,500	2,600	180
Traffic Signals	120	300	9,600	544	121	500	9,600	544	122	500	9,600	500
School Zone Flashers	78	150	600	220	80	160	600	220	82	100	600	220
Freeway Lighting	1,270	100	2,100	88	1,270	100	2,100	90	1,270	100	1,270	90
Pavement Markings	N/A	250	2,000	0	N/A	250	2,000	0	N/A	250	2,000	0
Contractor Assistance	150	800	100	100	200	1,000	100	100	200	1,000	100	100
Sub-total		4,600	17,000	1,122		5,010	17,000	1,134		4,450	16,170	1,090
Total		22,722				23,144				21,710		

- It is the objective of the Traffic Engineering Division to be responsive to citizen inquiries and complaints. This analysis shows the number of inquiries/complaints and the percentage the division investigated and responded to within the goal of five business days. Two big Radar trailers are being deployed on an as-needed basis on secondary arterials and collector streets. Two smaller Radar trucks are being deployed on minor collectors and local streets according to priority.

<b>Analysis of Citizen Inquiries/Complaints</b>			
<b>By Number Received and Percentage Responded to Within Goal of Five Business Days</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Complaints/Inquiries Received	985	700	750
Percent Responded to Within Five Business Days	90%	95%	95%
Radar Trailer Deployments	150	150	150

Traffic Engineering (continued)

- It is the objective of the Traffic Engineering Division to conduct or participate in traffic studies that will lead to improved traffic safety and traffic flow on City streets. This analysis shows the number of traffic studies and the number of work hours devoted to those studies.

<b>Analysis of Traffic Studies &amp; Reviews</b>									
<b>By Type/Number, Work Hours Spent By Type and Average Work Hours</b>									
<i>Type of Study</i>	<i>2017-18</i>			<i>2018-19</i>			<i>2019-20 Projected</i>		
	<i>Number</i>	<i>Total Work Hours</i>	<i>Avg. Work Hours Per Study</i>	<i>Number</i>	<i>Total Work Hours</i>	<i>Avg. Work Hours Per Study</i>	<i>Number</i>	<i>Total Work Hours</i>	<i>Avg. Work Hours Per Study</i>
Accident Studies	18	126	7	41	287	7	45	315	7
Parking Studies	9	72	8	14	112	8	15	120	8
School Studies	11	165	15	10	150	15	11	165	15
Speed Bump Studies	10	100	10	22	220	10	24	240	10
Speed Studies	15	225	15	63	945	15	69	1,035	15
Stop Sign Studies	13	130	10	11	110	10	12	120	10
Street Light Studies	21	105	5	27	135	5	30	150	5
Traffic Signal Studies	3	36	12	11	132	12	12	144	12
Plat/Zoning Reviews	95	190	2	136	272	2	150	300	2
Plan Reviews	254	762	3	241	723	3	265	795	3
Visibility Reviews	30	90	3	53	159	3	58	174	3
Miscellaneous Studies	75	225	3	202	606	3	222	666	3
<b>Total</b>	<b>554</b>	<b>2,226</b>	<b>8</b>	<b>831</b>	<b>3,851</b>	<b>8</b>	<b>913</b>	<b>4,224</b>	<b>8</b>

## Engineering

- It is the objective of the Engineering Division to expeditiously review plans from private developers and plans for the City's capital improvement programs for compliance with all applicable engineering standards. The Engineering Division also works to ensure plans are free from errors when approved for construction. This analysis shows the results of the Division's plan reviews.

<b>Analysis of Engineering Plan Reviews</b>						
<b>By Type/Number of Plans, Average Review Time</b>						
<i>Type of Plans</i>	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20</i>	
	No. of Plans Reviewed	Average Review Time	No. of Plans Reviewed	Average Review Time	No. of Plans Reviewed	Average Review Time
Private Developer PAM Prep	193	1 hour	0	0 hour	200	2 hours
Private Developer 1st Review	59	9.4 days	76	11.88 days	90	0 days
Private Developer Subsequent	125	7.4 days	126	8.03 days	45	0 days
Private Developer Fast Track	9	2.8 days	11	0 days	10	0 days
Small Cells 1st Review	0	0 days	51	41.45 days	60	0 days
Small Cells Subsequent	0	0 days	67	19.75 days	45	0 days

## Geographic Information Systems

- It is the objective of GIS to provide high quality mapping, data, analysis, and records to the City's citizens and employees for use in making informed decisions and to provide high quality usable information to citizens. The analysis shows the results of GIS customer service and data management.

Analysis of GIS Utilization						
Types of Requests for data	2017-18		2018-19		2019-20 Projected	
	Number of Requests	Avg Time to Fill Request	Number of Requests	Avg Time to Fill Request	Number of Requests	Avg Time to Fill Request
External Walk in Requests for GIS data***	28	2.5 Hrs	0	0	0	2.5 Hrs
Internal Walk in Requests for GIS data	702	1.5 Hrs	202	3.5 Hrs	1332	1.5 Hrs
Web & phone requests for GIS data (incl As-builts & Plats)	647*	3.0 Hrs (web N/	776	3.0 Hrs (web N/	—	3.0 Hrs (web N/
Maps Produced (incl locator maps)		6.0 Hrs	117	6.0 Hrs	130	6.0 Hrs
Analysis Requests	18	6.0 Hrs	105	4.0 Hrs	90	6.0 Hrs
Map Books Produced / Updated	13	58.0 Hrs	8	58.0 Hrs	8	58.0 Hrs
Web map utilization (internal + external visitors)	935,565		970000***		1,000,000+****	
Special Projects: Data conversion database scripting/admin (Enterprise Software Implementation: City works, Energov, Spillman, Munis, Cues, Drone Flights)	171		133			

\* Reflects increased time spent with vendors for third party software.

\*\* Based on increase of traffic from new Cityworks implementation and testing.

\*\*\*GIS personnel moved from public facing offices, email and phone is how GIS receives the vast majority of requests

\*\*\*\*GIS has switched over several servers this year, and has a mix of cloud vs local hosted services. The metrics however aren't exact given that single sign on for cloud, hits the server, vastly inflating the number of hits.

Its estimated that the utilization from all combined is roughly the same as last year, given the full year of Energov being implemented. Spillman software will be using web services for routing services which will also increase the load.

# Public Works Drainage Utility District Objectives and Performance Measures

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## Street Sweeping

- It is the objective of Streets Services Division to maintain the appearance and enhance the safety of arterial roads and main thoroughfares (New Market is an example of an arterial road, while Galloway Avenue is an example of a major thoroughfare). This analysis shows the annual number of miles of streets swept, the number of business days the City’s street sweeper was in service and the average number of miles swept per business day.

<b>Analysis of Street Sweeper Activity</b>			
<b>By Number of Miles Swept, Number of Business Days Sweeper in Service, Average Number of Miles Swept Per Day of Use</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Number of Miles Swept	2,314	2,264	2,289
Number of Business Days Street Sweeper in Service	99	143	121
Average Number of Miles Swept Per Day of Use	24.00	15.83	18.92

\*Equipment downtime is the cause for low efficiency.

# Public Works Field Services Objectives and Performance Measures

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## Solid Waste

- It is the objective of the Solid Waste Division to provide residential customers with dependable, efficient, and courteous curbside refuse collection. This analysis shows the number of residential customers, the number of routes, the average number of customers serviced per route, and the average number of compacted tons of refuse taken to the landfill per route. The analysis also shows the number of service complaints received per year, the average per route, percentage of complaints responded to within the goal of 24 business hours, and the percentage of complaints found to be valid.

<b>Analysis of Residential Solid Waste Services</b>			
<b>By Number of Customers/Routes, Average Customers/Compacted Tons Collected Per Route, Number of Service Complaints, Responded to Within 24 Business Hours, Percent Found to be Valid, and Average Complaints Per Route</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Number of Residential Customers	37,700	38,500	38,800
Number of Routes	38	38	38
Average Customers Per Route	992	1,013	1,021
Average Compacted Tons Collected Per Route	1,467	1,492	1,518
Number of Service Complaints	375	216	200
Percent Responded to Within 24 Business Hours	100%	100%	100%
Percent Found to be Valid	1%	1%	1%
Average Number of Complaints Per Route	9.8	5.7	5.3

- It is the objective of Solid Waste Division to promote the City’s recycling program. The City’s recycling program is designed to reduce landfill usage and landfill costs. This analysis shows the number of tons of refuse diverted from the landfill through recycling programs and the estimated landfill savings realized through the recycling program.
  - Blue Bag Program - A voluntary program of citizen recycling. Recyclable materials (newsprint, magazines, phone books, steel cans, aluminum cans, and plastic) are placed in “Blue Bags.” Sanitation Services collects the bags and delivers them to a recycling contractor.
  - Compost Program - Once each week Sanitation Services collects grass clippings, other yard waste, and tree branches for composting. The City gives the compost to citizens, and the Parks Division uses the compost in the City’s parks. (Program began August, 1996.)

<b>Analysis of Recycling Program</b>						
<b>By Program/Number of Tons of Refuse Diverted From Landfill, and Estimated Savings</b>						
	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
	<i>Recyclable</i>	<i>Compost</i>	<i>Recyclable</i>	<i>Compost</i>	<i>Recyclable</i>	<i>Compost</i>
Tons of Refuse Collected	2,184	37,900	2,193	38,000	2,200	38,000
Tons of Refuse Diverted From Landfill	2,184	37,900	2,193	38,000	0	38,000
Estimated Landfill Cost Savings	\$49,140	\$852,750	\$51,535	\$893,000	\$52,800	\$893,000

## Street Services

- It is the objective of the Street Services Division to maintain the City's streets and alleys in good, serviceable condition. This analysis shows the number of miles of streets and alleys falling within the responsibility of the Streets Services Division, the number of tons of asphalt, cubic yards of concrete, gallons of Crackseal used annually for street/alley maintenance, the average usage of each per street/alley mile, and the average number of work hours used making repairs with each material. The analysis also shows the number of tons of sand stored and used maintaining the serviceability of City streets during winter ice conditions.

<b>Analysis of Usage of Street Maintenance Materials</b>									
<b>By Type of Material, Average Use per Mile of Streets/Alleys, Average Works Hours Per Mile of Streets/Alleys</b>									
<i>Type of Material/ Measure</i>	<i>2017-18 (440 Streets/220 Alleys=660 Miles)</i>			<i>2018-19 (440 Streets/220 Alleys=660 Miles)</i>			<i>2019-20 Projected (440 Streets/220 Alleys=660 Miles)</i>		
	<i>Amount of Material Used</i>	<i>Average Use per Mile Street/ Alley</i>	<i>Work Hours per Mile Street/ Alley</i>	<i>Amount of Material Used</i>	<i>Average Use per Mile Street/ Alley</i>	<i>Work Hours per Mile Street/ Alley</i>	<i>Amount of Material Used</i>	<i>Average Use per Mile Street/ Alley</i>	<i>Work Hours per Mile Street/ Alley</i>
Asphalt/Ton	4,811	7.30	115.00	4,025.7	6.10	42.11	4,418.3	6.69	78.55
Concrete/Cubic Yard	2,240	3.40	134.00	3,224	4.88	20.18	2,732	4.14	77.09
Crackseal/Gallons	386	0.88	0.02	3,438	5.21	0.70	1,912	2.90	0.36
Sand/Ton (winter icing)	11	0.03	0.05	5	0.01	0.25	8	0.01	0.15
<b>Total Work Hours/Mile</b>			<b>249.07</b>			<b>63.24 *</b>			<b>156.15</b>

FIGURES REFLECTED FOR 2018-19 FOR CONCRETE IS FULL DEPTH REPAIRS

## Equipment Services

- It is the objective of the Equipment Services Division to reduce the amount of unleaded gasoline used by City vehicles. One measure of this objective is to show how many vehicles in the City's fleet are converted to propane and what percentage of the fleet uses propane. Also, included in this analysis is the amount of unleaded gasoline, diesel fuel, and propane fuel used each year by City vehicles. (The reader should be aware police vehicles are not considered appropriate for propane use. Police vehicles make up approximately 25-30% of the City's fleet.)

<b>Analysis of Propane Fueled Vehicles &amp; Fuel Consumption</b>			
<b>By Conversion, Percentage of Fleet, and Type/Amount of Fuel Consumed</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Beginning Number of Propane/Non-Propane Vehicles	20/593	12/732	7/732
Vehicles Purchased on Propane/ Converted to Propane	0	0	0
Ending Number of Propane/Non-Propane Vehicles	12/667	7/715	2/715
% of Fleet Using Propane	1.8%	1.0%	0.3%
<i>Fuel Use (Gallons)</i>			
Gasoline	394,758	402,909	415,050
Diesel	254,390	228,183	283,650
Propane	26,379	21,298	17,038

Equipment Services (continued)

- It is the objective of the Equipment Services Division to service all City vehicles quickly and in a cost-efficient manner. This analysis shows the number and type of vehicles maintained, the average number of mechanic hours per type of vehicle, the number of calls for road service, together with the average road service response time.

<b>Analysis of Fleet Composition &amp; Maintenance</b>			
<b>By Number/Type of Vehicles, Total Number of Mechanic Hours, Average Mechanic Hours Per Vehicle, and Road Service Calls</b>			
<i>Type of Vehicle</i>	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Sedan, General Use	94	49	55
Fire Vehicles	52	72	75
Police Vehicles	220	235	240
Van, General Use	21	20	22
Bus/Van/Sedan, MTED	0	0	0
Truck, Pick-Up	170	189	195
Truck, Diesel	93	78	84
Truck, Gas	17	13	10
Tractor (Equipment)	92	88	90
<b>Total Fleet</b>	<b>759</b>	<b>744</b>	<b>771</b>
<i>Fleet Maintenance</i>			
Total Maintenance Work Hours	28,520	26,520	26,520
Average Per Vehicle	37.58	35.65	34.40
<i>Road Service</i>			
Number of Calls for Road Service	903	780	700
Average Time Charged	0.75	0.75	0.5

# Public Works

## Water & Sewer Operations

### Objectives and Performance Measures

#### Water & Sewer Operations

- It is the objective of the Water & Sewer Utilities Division to ensure that users of the City’s water and sanitary sewer system experience a high-quality, dependable, and consistent level of service. One measure of this objective is an analysis of the frequency and results of water quality tests on the City’s water supply.

<b>Analysis of Water Quantity Pumped and Number of Water Quality Tests</b>			
<b>By Gallons of Water Pumped and Number/Frequency of Tests</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Number of Gallons Pumped	5,787,400,000	6,066,383,000	667,302,130
Number of Tests	3,827	3,914	4,000
Average Frequency Per Month	150	154	160

- Another measure of the objective is an analysis of the number of water main miles and the number of water main breaks together with the ratio of water main breaks to system miles per year. Similarly, the analysis shows the number of sewer main miles and the number of mains cleaned as a ratio of sewer main miles and the ration of Water & Sewer Utilities field personnel to water connections.

<b>Analysis of Water &amp; Sewer Systems</b>						
<b>By Miles of, and Connections to, Water &amp; Sewer Systems, Number of Water Main Breaks &amp; Sewer Mains cleaned, Ratio of Water Main Breaks &amp; Sewer Mains Cleaned to Water &amp; Sewer Main Connections and, Ratio of Field Personnel to Water Connections</b>						
	<i>2017-18</i>		<i>2018-19</i>		<i>2019-20 Projected</i>	
	Water System	Sewer System	Water System	Sewer System	Water System	Sewer System
System Miles	485	498	602	485	650	500
Connections to System	52,688	52,688	55,725	55,725	60,000	58,000
Number of Water Main Breaks	243		172		215	
Miles of Sewer Mains Cleaned		155		150		160
Ratio of Water Main Breaks to Connections	1 to 216		0		1 to 279	
Ratio of Sewer Mains Cleaned to Connections		16' to 1		14' to 1		14' to 1
Ratio of W&S Field Service Personnel to Connections		1 to 2634	1 to 2322	1 to 2786		1 to 2900

Water & Sewer Operations (continued)

- It is the objective of the Water & Sewer Utilities Division to investigate all customer complaints about water quality and sanitary sewer service. This analysis shows the number/type of complaints received and the major findings of complaint investigations.

<b>Analysis of Customer Complaints – Water &amp; Sewer Utilities</b>			
<b>By Number/Type of Complaints and Major Findings</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Complaints			
Water	1,758	863	1,200
Sewer	3,464	3,409	3,500
Meter Calls	5,246	0	0
Repairs Made	3,365	624	630
Major Findings			
Complaint Valid-W&S Problem	5,222	4,896	5,000
Complaint Valid-Customer problem	1,987	1,600	1,800
Complaint Not Supported by Investigation	51	66	55

# Library Services

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The Mesquite Public Library System offers a variety of services and materials to meet business, personal, educational and recreational needs. The Library System is housed in two facilities, the Main Library and the North Branch. Both facilities are open daily with the exception of Sunday.



**Mesquite Public Library - North Branch**

## **Administration**

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Library Administration plans and directs the overall program of service for the Library Department, provides centralized accounting functions for the department, maintains information on the web page and generally coordinates activities for both libraries. Policies and appropriate procedural guidelines also come from this division. The Technical Services division provides acquisition/processing of materials, centralized circulation services, maintenance of online catalog, and assistance on public computers/scanners/fax machines.

## **Main Library**

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The Main Library provides reference and research services to the residents of Mesquite while also serving as the main repository of materials. Other services include: free access to a variety of print and non-print media, including digital books, audiobooks and magazines; library programs designed to meet the interests and needs of various age groups; the ability to borrow materials from other libraries; reader advisory and literacy support; access to the Internet on public computers and through Wi-Fi; community meeting room. Library services may be extended through cooperative efforts with the Texas State Library.

## **North Branch Library**

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The North Branch Library provides residents of the north Mesquite area with information resources including access to a variety of books, as well as other print and non-print media, from both the branch and the more extensive Main Library collection. Services to the public include professional reference and reader advisory assistance, inter-library loan, free Internet access, community meeting room, and programming for all ages.

Library Services  
Financial Summary  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 2,046,572	\$ 2,153,840	\$ 2,071,100	\$ 2,537,310
<b>Total Fund Allocations</b>	<b>\$ 2,046,572</b>	<b>\$ 2,153,840</b>	<b>\$ 2,071,100</b>	<b>\$ 2,537,310</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	\$ 769,257	\$ 721,770	\$ 683,140	\$ 969,160
North Branch	551,891	549,460	518,680	685,520
Main Branch	725,425	882,610	869,280	882,630
<b>Total Division Allocations</b>	<b>\$ 2,046,572</b>	<b>\$ 2,153,840</b>	<b>\$ 2,071,100</b>	<b>\$ 2,537,310</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 1,616,355	\$ 1,678,060	\$ 1,611,860	\$ 1,687,930
Supplies	186,945	194,710	195,470	196,600
Contractual Services	243,272	274,980	257,680	652,780
Capital Outlay	0	6,090	6,090	0
Other Financing Uses	0	0	0	0
Reimbursements	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 2,046,572</b>	<b>\$ 2,153,840</b>	<b>\$ 2,071,100</b>	<b>\$ 2,537,310</b>

Library Services  
Authorized Staffing Levels  
Fiscal Years 2017-18 to 2019-20

Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	32.72	32.72	32.72	32.72
<b>Total All Funds</b>	<b>32.72</b>	<b>32.72</b>	<b>32.72</b>	<b>32.72</b>

Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration/Technical Services	8.73	8.73	8.73	8.73
Library-North Branch	9.18	9.18	9.18	9.18
Library-Main	14.81	14.81	14.81	14.81
<b>Total Department of Library Services</b>	<b>32.72</b>	<b>32.72</b>	<b>32.72</b>	<b>32.72</b>

Administration/Technical Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Aide	1.00	1.00	1.00	1.00
Director of Library Services	1.00	1.00	1.00	1.00
Library Page (FTE)	0.73	0.73	0.73	0.73
Library Assistant I	3.00	3.00	2.00	2.00
Library Services Supervisor	1.00	1.00	1.00	1.00
Senior Library Assistant	2.00	2.00	3.00	3.00
<b>Total Administration/Technical Services</b>	<b>8.73</b>	<b>8.73</b>	<b>8.73</b>	<b>8.73</b>

North Branch Library

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Librarian (FTE)	0.96	0.96	0.96	0.96
Librarian	2.00	2.00	2.00	2.00
Library Page (FTE)	0.96	0.96	0.96	0.96
Library Assistant I	2.00	2.00	2.00	2.00
Library Assistant I (FTE)	1.26	1.26	1.26	1.26
Manager of Branch Library Services	1.00	1.00	1.00	1.00
Senior Library Assistant	1.00	1.00	1.00	1.00
<b>Total North Branch Library</b>	<b>9.18</b>	<b>9.18</b>	<b>9.18</b>	<b>9.18</b>

### Main Library

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Librarian (FTE)	1.44	1.44	1.44	1.44
Librarian	4.00	4.00	4.00	4.00
Library Page (FTE)	2.04	2.04	2.04	2.04
Library Assistant I	2.00	2.00	2.00	2.00
Library Assistant I (FTE)	3.33	3.33	3.33	3.33
Library Services Supervisor	1.00	1.00	1.00	1.00
Senior Library Assistant	1.00	1.00	1.00	1.00
<b>Total Central Library</b>	<b>14.81</b>	<b>14.81</b>	<b>14.81</b>	<b>14.81</b>

### Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Aide	1.00	1.00	1.00	1.00
Assistant Librarian (FTE)	2.40	2.40	2.40	2.40
Director of Library Services	1.00	1.00	1.00	1.00
Librarian	6.00	6.00	6.00	6.00
Library Page (FTE)	3.73	3.73	3.73	3.73
Library Assistant I	7.00	7.00	6.00	6.00
Library Assistant I (FTE)	4.59	4.59	4.59	4.59
Library Services Supervisor	2.00	2.00	2.00	2.00
Manager of Branch Library Services	1.00	1.00	1.00	1.00
Senior Library Assistant	4.00	4.00	5.00	5.00
<b>Total Department of Library Services</b>	<b>32.72</b>	<b>32.72</b>	<b>32.72</b>	<b>32.72</b>

# Library Services Objectives and Performance Measures

## Satisfaction Survey

- It is the objective of the Mesquite Public Library System to provide superior service to its patrons. The results of an annual patron survey provide a measure of the library's performance relative to the goal of attaining a high (over 80%) Extremely Satisfied/Very Satisfied rating. This analysis shows the level of library patron satisfaction with staff helpfulness, ease of locating materials, and overall satisfaction with library services.

<b>Analysis of Library Patron Satisfaction</b>									
<b>By Staff Helpfulness, Ease of Locating Materials, and Overall Satisfaction</b>									
<b>(Annual Survey of Randomly Selected Patrons)</b>									
	<i>2017-18</i>			<i>2018-19</i>			<i>2019-20 Projected</i>		
	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>	<i>Staff Helpfulness</i>	<i>Ease of Locating Materials</i>	<i>Overall Satisfaction With Library Services</i>
Extremely Satisfied	66%	47%	49%	79%	60%	62%	85%	65%	70%
Very Satisfied	29%	38%	40%	18%	31%	32%	13%	30%	28%
Somewhat Satisfied	3%	10%	7%	2%	4%	3%	1%	5%	2%
Not Very Satisfied	1%	2%	1%	0%	1%	1%	0%	0%	0%
Not At All Satisfied	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

## Per Capita Library Visits and Registrations

- It is the objective of the Mesquite Public Library System to promote the value of its holdings and services to the citizens of the community. One measure of this objective is an analysis of annual library visits made by community members and the per capita number of citizens who are registered borrowers.

<b>Analysis of Library Visits and Patron Registrations</b>			
<b>By Number (Per Capita) of Annual Library Visits and Registered Borrowers</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Library Visits	1.83	1.77	1.80
Registered Borrowers	0.21	0.20	0.21

*(Population designated by City of Mesquite Ordinance.)*

## Use of Materials and Information Requests

- It is the objective of the Mesquite Public Library System to increase the usage of the library's materials and to provide personalized answers to the wide range of informational questions from library patrons. One way to measure this objective is an analysis of materials circulated ("checked out") by patrons and materials used on-site. The analysis also shows the per capita number of requests for information received by staff members.

<b>Analysis of Comparative Per Capita Materials Usage and Information Requests</b>			
<b>By Type of Material Usage and Source of Information Requests</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Materials Usage			
Circulated*	1.88	1.91	1.95
On-Site Use	0.22	0.2	0.25
Information Requests			
Remote Inquiry	0.18	0.14	0.16
On-Site Inquiry	0.56	0.56	0.58

*\*Does not include electronic materials.*

## Library Use by Children

- It is the objective of the Mesquite Public Library System to increase library awareness and usage among the community's children. This objective can be measured through an analysis of attendance at programs designed to inform, educate, entertain, and further library use by children. Additionally, the objective can be measured by examining the per capita participation in the annual Summer Reading Program, together with the percentage of participants completing the program.

<b>Analysis of Library Usage by Children</b>			
<b>By Type of Program and Per Capita (Under 11*) Attendance</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Children's Programs			
Number of Programs	380	439	445
Per Capita* Attendance	0.44	0.2	0.3
Summer Reading Program			
Per Capita* Attendance	0.21	0.19	0.2
Completion Rate	42.60%	42.61%	42.60%

*\*Per Capita calculations taken from American Community Survey of Mesquite for population under 11 years on:*

<http://factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml>

## Library Volunteers

- It is the objective of the Mesquite Public Library System to encourage citizen volunteers to participate in the delivery of library services to the community. This analysis shows the number of annual volunteer hours donated and the value of those hours.

<b>Analysis of Library Volunteerism</b>			
<b>By Number/Monetary Value* of Volunteer Hours</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Number of Volunteer Hours	2,516	1,824	2,000
Value of Volunteer Hours*	\$62,120	\$46,372	\$50,860

*\*FY2018 based on annual value of \$24.69 per hour of volunteer service as assigned by [http://www.independentsector.org/volunteer\\_time](http://www.independentsector.org/volunteer_time)*

## Technological Resources

- It is the objective of the Mesquite Public Library System to promote access to the increasing number of resources offered through technological means. One measure of this objective is the annual usage of the Library's public access computers. This objective can also be measured by the number of visits to the online databases, the number of movies streamed, and by counting the number of eAudiobooks, eBooks, and ePeriodicals that are downloaded annually.

<b>Technological Resource Usage</b>			
<b>By Number of Annual Public Access Computer Sessions, Database Visits, Downloaded E-Audiobooks &amp; E-Books</b>			
	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Computer Sessions	71,618	68,455	68,000
Database Visits	29,965	40,193	42,000
eAudiobooks Downloaded	13,726	16,374	17,000
eBooks Downloaded	18,969	22,211	23,000
ePeriodicals Downloaded	317	1,276	1,500
Streaming Videos	47	50	50

# Parks and Recreation

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Parks and Recreation is responsible for maintaining and developing a quality park system, providing recreational opportunities to citizens, and maintaining park buildings and facilities in clean and safe conditions. These objectives are achieved through the following divisions



**City of Mesquite Pools**

## **Administration**

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This Division provides direction, support, and overall supervision for seven divisions within the department. It works with the Parks and Recreation Advisory Board, the Tree Board and many special interest groups to gain a feel for the community's needs.

## **Parks**

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The Parks Division is responsible for professional grounds maintenance of City parks, school/parks, building sites, athletic fields, playgrounds, picnic facilities, swimming pools, recreation center landscapes, drainage channel vegetation, medians, right-of-way maintenance and the urban forestry program.

## **Recreation**

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The primary function of the Recreation Division is to provide organization, administration, and leadership of a wide variety of activities designed to meet the leisure needs of the entire community. Recreation's goal is to offer quality experiences that enrich lives by providing a wide range of activities and special events for all age levels.

## **Aquatics**

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The Aquatics Division provides the oversight for the administration and operation of three municipal swimming pools during the months of May, June, July, and August. The primary goal is to provide a diverse, quality aquatics program as well as a safe, clean environment for users of the swimming pools.

## **Westlake Sports Center**

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The Westlake Sports Center offers tennis lessons, league play and tennis tournaments, as well as archery lessons and an archery range to encourage youth participation. Many programs are offered for free or low cost for accessibility.

## **Golf Course**

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The Mesquite Golf Course is an 18-hole course that offers a challenging experience for both beginners and advanced golfers. It can accommodate tournaments and has a pro shop along with dining to provide a complete experience.

**Parks and Recreation  
Financial Summary  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 1,313,235	\$ 2,322,640	\$ 2,618,580	\$ 2,523,040
Golf Course Fund	1,117,167	1,128,090	1,149,690	1,167,180
<b>Total Fund Allocations</b>	<b><u>\$ 2,430,401</u></b>	<b><u>\$ 3,450,730</u></b>	<b><u>\$ 3,768,270</u></b>	<b><u>\$ 3,690,220</u></b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	\$ 509,057	\$ 540,720	\$ 549,990	\$ 715,160
Park Operation	(3,484,870)	(2,044,710)	(2,156,030)	(2,458,540)
Golf Course	1,117,167	1,128,090	1,149,690	1,167,180
Tennis	134,883	124,970	134,010	137,210
Recreation Administration	1,750,477	1,279,800	1,570,700	1,565,740
Florence Comm. Center	110,040	87,570	83,080	102,670
Lakeside Activity Center	23,849	20,830	20,830	20,900
Shaw Gymnasium	414	7,200	7,200	7,250
Goodbar Activity Center	9,726	17,700	17,700	18,050
Athletic Programs	476,625	525,420	497,310	549,340
Evans Comm. Center	225,918	227,890	231,090	243,390
Scott Dunford Comm. Center	65,325	74,920	90,350	86,120
Westlake House	4,681	5,050	5,050	5,090
Rutherford Comm. Center	152,134	158,180	158,660	173,000
After School Adventures	129,641	127,440	123,190	126,110
Senior Program	393,900	281,410	387,190	319,460
Summer Camp Program	104,788	105,840	105,840	106,520
Day Camp	9,327	10,550	10,550	10,550
Thompson School Gym	0	6,800	6,800	6,380
Summer Sizzle	93,164	102,700	102,710	101,500
Christmas in the Park	49,643	63,800	63,800	62,000
Special Events	97,738	98,530	98,530	98,500
City Lake Pool	180,958	202,210	202,210	204,210
Town East Pool	104,876	104,710	104,710	106,990
Vanston Pool	144,191	152,770	162,770	166,580
Marlins Swim Team	26,751	40,340	40,340	48,860
<b>Total Division Allocations</b>	<b><u>\$ 2,430,401</u></b>	<b><u>\$ 3,450,730</u></b>	<b><u>\$ 3,768,270</u></b>	<b><u>\$ 3,690,220</u></b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 6,244,798	\$ 5,889,640	\$ 6,227,270	\$ 6,397,690
Supplies	592,942	614,550	598,780	574,560
Contractual Services	2,759,789	2,727,590	2,742,130	3,027,120
Capital Outlay	0	44,800	11,940	4,000
Other	56,194	78,000	78,000	78,000
Reimbursements	(7,223,323)	(5,903,850)	(5,889,850)	(6,391,150)
<b>Total Expenditures</b>	<b><u>\$ 2,430,401</u></b>	<b><u>\$ 3,450,730</u></b>	<b><u>\$ 3,768,270</u></b>	<b><u>\$ 3,690,220</u></b>

**Parks and Recreation  
Authorized Staffing Levels  
Fiscal Years 2017-18 to 2019-20**

**Staffing Levels by Fund**

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	103.37	105.37	115.07	115.07
Golf Course Fund	16.72	16.72	16.72	16.72
<b>Total All Funds</b>	<b>120.09</b>	<b>122.09</b>	<b>131.79</b>	<b>131.79</b>

**Summary of Divisional Staffing Levels**

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administration	6.00	6.00	6.00	6.00
Aquatic Services	13.73	13.73	13.72	13.72
Athletic Programs	3.00	3.00	3.00	3.00
Golf Course	16.72	16.72	16.72	16.72
Park Services	36.76	38.76	38.76	38.76
Recreation Center Programs	7.00	7.00	7.00	7.00
Recreation Services	29.88	29.88	39.09	39.09
Senior Programs	4.75	4.75	5.25	5.25
Westlake Sports Center	2.25	2.25	2.25	2.25
<b>Total Parks and Recreation</b>	<b>120.09</b>	<b>122.09</b>	<b>131.79</b>	<b>131.79</b>

**Administration**

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Secretary	1.00	1.00	1.00	1.00
Director of Parks & Recreation	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Park Project Manager	1.00	1.00	1.00	1.00
Reservation Technician	1.00	1.00	1.00	1.00
Special Events and Sponsorship Coordinator	1.00	1.00	1.00	1.00
<b>Total Administration</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

**Athletic Programs**

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Athletics and Aquatics Coordinator	2.00	2.00	2.00	2.00
Senior Recreation Supervisor Athletics and Aquatics	1.00	1.00	1.00	1.00
<b>Total Athletic Programs</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

### Golf Course

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Food and Beverage Worker (FTE)	0.75	0.75	0.75	0.75
Golf Cart Attendant (FTE)	2.00	2.00	2.00	2.00
Golf Course Equipment Operator	3.00	3.00	3.00	3.00
Golf Course Maintenance Technician	1.00	1.00	1.00	1.00
Golf Course Maintenance Worker (FTE)	0.63	0.63	0.63	0.63
Golf Course Superintendent	1.00	1.00	1.00	1.00
Manager of Golf	1.00	1.00	1.00	1.00
Pro Shop Attendant (FTE)	5.34	5.34	5.34	5.34
Senior Food and Beverage Worker	1.00	1.00	1.00	1.00
Senior Pro Shop Attendant	1.00	1.00	1.00	1.00
<b>Total Golf Course</b>	<b>16.72</b>	<b>16.72</b>	<b>16.72</b>	<b>16.72</b>

### Recreation Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Custodian	8.00	8.00	8.00	8.00
Custodian (FTE)	0.50	0.50	0.50	0.50
Manager of Recreation Services	1.00	1.00	1.00	1.00
Marketing Specialist	1.00	1.00	1.00	1.00
Recreation Leader (FTE)	18.05	18.05	27.25	27.25
Support Services Supervisor	1.00	1.00	1.00	1.00
Undergraduate Intern	0.33	0.33	0.34	0.34
<b>Total Recreation Services</b>	<b>29.88</b>	<b>29.88</b>	<b>39.09</b>	<b>39.09</b>

### Park Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Secretary	1.00	1.00	1.00	1.00
Chemical Application Technician	1.00	1.00	1.00	1.00
District Park Supervisor	3.00	3.00	3.00	3.00
Manager of Park Services	1.00	1.00	1.00	1.00
Park Athletic Fields Technician	5.00	5.00	5.00	5.00
Park Equipment Mechanic	1.00	1.00	1.00	1.00
Park Equipment Operator	7.00	7.00	7.00	7.00
Park Grounds Maintenance Technician	3.00	5.00	4.00	4.00
Park Irrigation Technician	4.00	4.00	4.00	4.00
Park Maintenance Mechanic Facilities	4.00	4.00	4.00	4.00
Park Maintenance Specialist	3.00	3.00	4.00	4.00
Seasonal Park Workers (FTE)	0.76	0.76	0.76	0.76
Senior Grounds Maintenance Technician	3.00	3.00	3.00	3.00
<b>Total Park Services</b>	<b>36.76</b>	<b>38.76</b>	<b>38.76</b>	<b>38.76</b>

### Aquatic Services

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Cashier (FTE)	0.96	0.96	0.96	0.96
Facility Attendant (FTE)	0.52	0.52	0.52	0.52
Head Lifeguard (FTE)	1.29	1.29	1.29	1.29
Lifeguard (FTE)	9.75	9.75	9.74	9.74
Swim Coach (FTE)	0.38	0.38	0.38	0.38
Swimming Pool Supervisor (FTE)	0.83	0.83	0.83	0.83
<b>Total Aquatic Services</b>	<b>13.73</b>	<b>13.73</b>	<b>13.72</b>	<b>13.72</b>

### Recreation Center Programs

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Recreation Supervisor-RASP	1.00	0.00	1.00	1.00
Recreation Specialist	4.00	4.00	4.00	4.00
Recreation Supervisor-Rutherford	1.00	2.00	1.00	1.00
Senior Recreation Supervisor	1.00	1.00	1.00	1.00
<b>Total Recreation Center Programs</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

### Senior Programs

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Recreation Leader (FTE)	1.75	1.75	2.25	2.25
Senior Programs Supervisor	2.00	2.00	2.00	2.00
Senior Recreation Supervisor	1.00	1.00	1.00	1.00
<b>Total Senior Programs</b>	<b>4.75</b>	<b>4.75</b>	<b>5.25</b>	<b>5.25</b>

### Westlake Sports Center

Full-time Position	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Westlake Sports Center Attendant (FTE)	1.25	1.25	1.25	1.25
Westlake Sports Center Supervisor	1.00	1.00	1.00	1.00
<b>Total Westlake Sports Center</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>

### Departmental Job Classifications

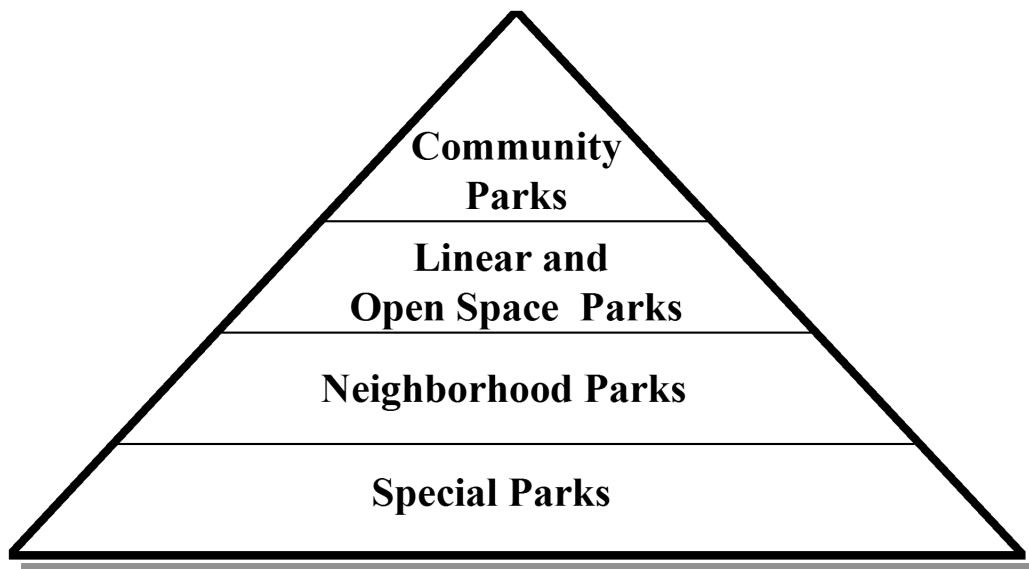
Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Administrative Secretary	2.00	2.00	2.00	2.00
Athletics and Aquatics Coordinator	2.00	2.00	2.00	2.00
Cashier (FTE)	0.96	0.96	0.96	0.96
Chemical Application Technician	1.00	1.00	1.00	1.00
Custodian	8.00	8.00	8.00	8.00
Custodian (FTE)	0.50	0.50	0.50	0.50
Director of Parks & Recreation	1.00	1.00	1.00	1.00
District Park Supervisor	3.00	3.00	3.00	3.00
Facility Attendant (FTE)	0.52	0.52	0.52	0.52
Food and Beverage Worker (FTE)	0.75	0.75	0.75	0.75
Golf Cart Attendant (FTE)	2.00	2.00	2.00	2.00
Golf Course Equipment Operator	3.00	3.00	3.00	3.00
Golf Course Maintenance Technician	1.00	1.00	1.00	1.00
Golf Course Maintenance Worker (FTE)	0.63	0.63	0.63	0.63
Golf Course Superintendent	1.00	1.00	1.00	1.00
Head Lifeguard (FTE)	1.29	1.29	1.29	1.29
Lifeguard (FTE)	9.75	9.75	9.74	9.74
Manager of Golf	1.00	1.00	1.00	1.00
Manager of Park Services	1.00	1.00	1.00	1.00
Manager of Recreation Services	1.00	1.00	1.00	1.00
Marketing Specialist	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Park Athletic Fields Technician	5.00	5.00	5.00	5.00
Park Equipment Mechanic	1.00	1.00	1.00	1.00
Park Equipment Operator	7.00	7.00	7.00	7.00
Park Grounds Maintenance Technician	3.00	5.00	4.00	4.00
Park Irrigation Technician	4.00	4.00	4.00	4.00
Park Maintenance Mechanic Facilities	4.00	4.00	4.00	4.00
Park Maintenance Specialist	3.00	3.00	4.00	4.00
Park Project Manager	1.00	1.00	1.00	1.00
Pro Shop Attendant (FTE)	5.34	5.34	5.34	5.34
Recreation Supervisor-RASP	1.00	0.00	1.00	1.00
Recreation Leader (FTE)	19.80	19.80	29.50	29.50
Recreation Specialist	4.00	4.00	4.00	4.00
Recreation Supervisor-Rutherford	1.00	2.00	1.00	1.00
Reservation Technician	1.00	1.00	1.00	1.00
Seasonal Park Workers (FTE)	0.76	0.76	0.76	0.76
Senior Food and Beverage Worker	1.00	1.00	1.00	1.00
Senior Grounds Maintenance Technician	3.00	3.00	3.00	3.00
Senior Programs Supervisor	2.00	2.00	2.00	2.00
Senior Pro Shop Attendant	1.00	1.00	1.00	1.00
Senior Recreation Supervisor	2.00	2.00	2.00	2.00
Senior Recreation Supervisor Athletics & Aquatics	1.00	1.00	1.00	1.00
Special Events and Sponsorship Coordinator	1.00	1.00	1.00	1.00
Support Services Supervisor	1.00	1.00	1.00	1.00
Swim Coach (FTE)	0.38	0.38	0.38	0.38
Swimming Pool Supervisor (FTE)	0.83	0.83	0.83	0.83
Undergraduate Intern	0.33	0.33	0.34	0.34
Westlake Sports Center Attendant (FTE)	1.25	1.25	1.25	1.25
Westlake Sports Center Supervisor	1.00	1.00	1.00	1.00
Total Parks and Recreation	120.09	122.09	131.79	131.79

# Parks and Recreation Objectives and Performance Measurements

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## Park Planning

- It is the objective of the Mesquite Parks and Recreation Department to provide the citizens of Mesquite a park system (including developed open spaces) that meets the overall minimum standards published by The National Recreation and Park Association (NRPA). This objective can be measured by comparing Mesquite's overall parks system against the NRPA standard. A brief definition of Mesquite park types based on the City's *Comprehensive Park Master Plan* precedes the analysis.



### **City of Mesquite Park Classification System**

- Community Parks: Designed to offer large or special facilities for organized recreationalists. Community Parks include both intensive and passive uses, are planned at a ratio of 3 acres per 1,000 population, are typically 20-100 acres in size, and service an area of two miles radius.
- Linear and Open Space Parks: Designed to act as buffers around various land uses and linkages between parks and neighborhoods, these parks include activities that promote exposure to the experience offered in this environment, vary greatly in size and shape, and service areas vary greatly and have no designations.
- Neighborhood Parks: Designed to serve as active play or passive recreation areas for families in the immediate neighborhood, these parks include school parks and other smaller type parks not associated with the school system. Neighborhood Parks are typically 1-20 acres in size, are planned at a ratio of 2-3 acres per 1,000 population, and service an area of one-half mile.
- Special Parks: Recreational or open space facilities designed to serve a specific purpose, such as an aquatic facility, athletic complex, dog park, BMX track, tennis center, etc.

## Parks

- It is the objective of the Parks Division to maintain, beautify, and make safe the grounds for the entire City's parks. One measure of this objective is an analysis of the number and percentage of park employee work hours devoted to attaining the objective.

<b>Analysis of Park Services Employee Work Hours Per Acre</b>									
<b>Annual Work Hours by Activity Per Acre of Park Land</b>									
<i>Activity</i>	<b>2017-18 (1,700 Acres)</b>			<b>2018-19 (1,700 Acres)</b>			<b>2019-20 Projected (1,700 Acres)</b>		
	<i>Annual Work Hours</i>	<i>Annual W/H per Acre</i>	<i>Percentage W/H Used</i>	<i>Annual Work Hours</i>	<i>Annual W/H per Acre</i>	<i>Percentage W/H Used</i>	<i>Annual Work Hours</i>	<i>Annual W/H per Acre</i>	<i>Percentage W/H Used</i>
Litter Control	7,824	4.60	12.77%	8,840	4.66	11.52%	11,120	5.71	13.59%
Athletic Field Maint.	11,200	6.59	18.28%	11,240	5.92	14.63%	11,300	5.80	13.81%
Mowing	25,408	14.95	41.47%	27,040	14.24	35.20%	27,090	13.90	33.09%
Playground Maint.	6,240	3.67	10.19%	10,800	5.69	14.06%	10,900	5.59	13.31%
Irrigation Maint.	8,320	4.89	13.58%	8,620	4.54	11.22%	8,700	4.47	10.64%
Pest Control	2,272	1.34	3.71%	2,236	1.18	2.92%	2,300	1.18	2.81%
<b>Total Work Hours</b>	<b>61,264</b>	<b>36.04</b>	<b>100.00%</b>	<b>68,776</b>	<b>40.46</b>	<b>100.00%</b>	<b>71,410</b>	<b>42.01</b>	<b>100.00%</b>

## Athletic and Aquatics Division

- It is the objective of the Mesquite Athletic and Aquatic Division to provide a variety of opportunities for citizens of all ages. The Division operates seven athletic complexes and three swimming pools and coordinates usage of City facilities with five athletic associations. The analysis reflects the programs offered and the number of participants by program category.

<b>Analysis of Athletic and Aquatic Programs</b>			
<i>Category</i>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20 Projected</b>
Youth Baseball	1,822	1,330	1,350
Youth Basketball	1,526	1,361	1,375
Adult Basketball*	0	0	6
Football/Drill	1,829	1,554	1,550
Youth Soccer	3,961	4,045	4,050
Adult Soccer*	41	34	35
Youth Softball	991	879	875
Adult Softball*	148	102	105
Youth Volleyball	572	655	660
Adult Volleyball*	45	26	30
Tennis	3,792	3,786	3,800
Swim Team	163	186	200
Swim Lessons	822	830	850
Open Swim	72,555	72,520	72,550

\*number of teams

## Recreation Centers

- It is the objective of the Recreation Centers to offer quality programs with high customer satisfaction levels. The analysis measures the success of the programs by the number of participants in the various program categories offered as well as the revenue generated by participation.

<b>Analysis of Recreation Center Programs</b>			
<i>Category</i>	<i>2017-18</i>	<i>2018-19</i>	<i>2019-20 Projected</i>
Class Participation	4,089	5,785	5,800
Class Revenue	\$88,042	\$116,681	\$120,000
Membership Cards	1,377	2,048	2,100
Fitness Passes	1,001	753	800
Total Visitors	51,298	53,420	54,000
Total Center Revenue	\$114,088	\$133,257	\$134,000
ASA Participants	5,777	5,473	5,500
ASA Revenue	\$360,202	\$417,560	\$420,000
Summer Camp Participants	3,297	3,004	3,025
Summer Camp Revenue	\$179,812	\$277,949	\$279,000
Senior Program Participants	60,039	60,977	61,000
Senior Lunches Served	21,631	22,247	22,250

## Airport Services

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The Department of Airport Services provides a safe, efficient, and environmentally sensitive air transportation facilities appropriate to the needs of the community. This responsibility is accomplished through such means as promulgation and enforcement of the “Airport Minimum Standards, Rules and Regulations” maintenance and marketing of this facility, promotion of the airport as an economic development tool of the City, public awareness of the airport, and local City resident support.



**Mesquite Metro Airport.**

**Airport Services**  
**Financial Summary**  
**Fund Allocations, Division Allocations, Expenditure Categories**  
**Fiscal Years 2017-18 to 2019-20**

Fund	Actual 2016-17	Adopted 2017-18	Amended 2017-18	Adopted 2018-19
Airport Operating Fund	\$ 1,705,582	\$ 2,138,340	\$ 2,127,680	\$ 2,249,880
Total Fund Allocations	<u>\$ 1,705,582</u>	<u>\$ 2,138,340</u>	<u>\$ 2,127,680</u>	<u>\$ 2,249,880</u>

Division	Actual 2016-17	Adopted 2017-18	Amended 2017-18	Adopted 2018-19
Airport Services	\$ 1,705,582	\$ 2,138,340	\$ 2,127,680	\$ 2,249,880
Total Division Allocations	<u>\$ 1,705,582</u>	<u>\$ 2,138,340</u>	<u>\$ 2,127,680</u>	<u>\$ 2,249,880</u>

Expenditure Categories	Actual 2016-17	Adopted 2017-18	Amended 2017-18	Adopted 2018-19
Personal Services	\$ 362,347	\$ 517,940	\$ 517,940	\$ 552,210
Supplies	858,555	954,030	957,590	934,000
Contractual Services	281,784	446,560	421,570	537,360
Capital Outlay	3,086	20,000	30,770	26,500
Other Financing Uses	199,810	199,810	199,810	199,810
Total Expenditures	<u>\$ 1,705,582</u>	<u>\$ 2,138,340</u>	<u>\$ 2,127,680</u>	<u>\$ 2,249,880</u>

Airport Services  
 Authorized Staffing Levels  
 Fiscal Years 2017-18 to 2019-20

Staffing Levels by Fund

Fund	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Municipal Airport Fund	7.90	7.90	9.48	9.48
<b>Total Municipal Airport Fund</b>	<b>7.90</b>	<b>7.90</b>	<b>9.48</b>	<b>9.48</b>

Summary of Divisional Staffing Levels

Division	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Airport Services	7.90	7.90	9.48	9.48
<b>Total Airport Services</b>	<b>7.90</b>	<b>7.90</b>	<b>9.48</b>	<b>9.48</b>

Departmental Job Classifications

Job Classification	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Assistant Airport Manager	1.00	0.00	0.00	0.00
Assistant Manager of FBO Operations	0.00	0.00	1.00	1.00
Airfield Maintenance Specialist	0.00	0.00	1.00	1.00
Airport Director	0.00	1.00	0.00	0.00
Airport General Manager	1.00	1.00	1.00	1.00
Airport Security Technician (FTE)	1.40	1.40	1.40	1.40
Executive Secretary (FTE)	0.60	0.60	0.60	0.60
Senior Line Services Technician	0.00	0.00	1.00	1.00
Line Services Technician (FTE)	3.90	3.90	3.48	3.48
<b>Total Airport Services</b>	<b>7.90</b>	<b>7.90</b>	<b>9.48</b>	<b>9.48</b>

# Non-Departmental

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Non-departmental expenditures are those expenditures that do not readily pertain to any specific department. Examples include debt service payments, insurance, reserve appropriations, and fund transfers.



## **Debt Service Funds**

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The Debt Service Funds accumulate resources for the payment of general long-term debt principal, interest, and related costs on debt issued by the City. Funds are normally transferred into these funds from other funds. The City of Mesquite maintains three debt service funds: 1) the General Obligation Debt Service Fund, 2) the Water and Sewer Revenue Bond Debt Service Fund, and 3) the Drainage Utility District Revenue Bond Debt Service Fund.

## **Reserve Funds**

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Reserve funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes. Funds are transferred into these funds from other funds. The City of Mesquite has three reserve funds: 1) the Water and Sewer Revenue Reserve Fund, 2) the Drainage Utility District Revenue Reserve Fund, and 3) the Duck Creek Reserve Fund.

## **Reserve Appropriations (General and Water & Sewer)**

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The Reserve Appropriation budgets provide funding for emergency purposes as well as a variety of other purposes including 1) uncollectible accounts, 2) purchase of plastic bags for resale to the public, 3) bank depository services, and 4) public safety equipment.

## **Insurance**

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These budgets provide appropriations for the City's general liability insurance program. Coverage is provided for auto, general liability, property damage, fire and extended coverage, police liability, public officials and employee's liability, workers' compensation, and unemployment insurance. Funds for retirement health insurance are also accounted for here.

**Non-Departmental  
Financial Summary**  
Fund Allocations, Division Allocations, Expenditure Categories  
Fiscal Years 2017-18 to 2019-20

Funds	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
General Fund	\$ 20,125,493	\$ 20,749,650	\$ 22,251,900	\$ 21,080,130
General Obligation Debt Service Fund	18,498,851	21,764,220	21,764,220	21,909,910
Water and Sewer Operating Fund	17,067,359	16,948,370	17,631,370	19,260,010
Water and Sewer Debt Service Fund	8,869,780	9,086,400	9,086,400	9,744,160
Drainage Utility District Revenue Reserve Fund	24,340	37,070	37,070	0
Drainage Utility District Debt Service Fund	497,476	395,970	395,970	934,970
<b>Total Fund Allocations</b>	<b>\$ 65,083,298</b>	<b>\$ 68,981,680</b>	<b>\$ 71,166,930</b>	<b>\$ 72,929,180</b>

Divisions	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Drainage Utility District Debt Service	\$ 497,476	\$ 395,970	\$ 395,970	\$ 934,970
Drainage Utility District Revenue Reserve	24,340	37,070	37,070	0
General Obligation Debt Service	18,498,851	21,764,220	21,764,220	21,909,910
General Fund Debt Service	15,300,000	17,750,000	18,290,000	18,064,000
General Fund Reserve	1,428,639	851,670	1,463,920	259,000
Public Safety Equipment	1,776,697	452,000	452,000	1,208,000
Insurance	917,749	1,444,480	1,444,480	1,497,630
General Liability	0	0	350,000	0
Group Medical Insurance	500,000	0	0	0
Capital Projects Reserve	200,000	250,000	250,000	50,000
Foreclosed Properties	2,408	1,500	1,500	1,500
Convention Center Chill Plant	453,759	399,450	439,450	439,450
Water and Sewer Revenue Reserve	0	0	0	0
Water and Sewer Debt Service	8,869,780	9,086,400	9,086,400	9,744,160
Water and Sewer Operating Transfers	14,312,020	14,686,920	14,911,920	16,630,560
Water and Sewer Insurance	1,405,000	1,405,000	1,405,000	1,405,000
Water and Sewer Reserve	896,580	457,000	875,000	785,000
<b>Total Division Allocations</b>	<b>\$ 65,083,298</b>	<b>\$ 68,981,680</b>	<b>\$ 71,166,930</b>	<b>\$ 72,929,180</b>

Expenditure Categories	Actual 2017-18	Adopted 2018-19	Amended 2018-19	Adopted 2019-20
Personal Services	\$ 956,135	\$ 1,496,150	\$ 1,496,150	\$ 1,602,630
Supplies	131,105	85,500	91,770	86,500
Contractual Services	4,016,895	2,977,450	4,041,430	2,698,450
Capital Outlay	0	0	0	0
Other Expenditures	0	0	0	0
Other Financing Uses	32,113,057	33,175,990	34,290,990	35,952,560
Debt Service	27,866,106	31,246,590	31,246,590	32,589,040
Reimbursements	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 65,083,298</b>	<b>\$ 68,981,680</b>	<b>\$ 71,166,930</b>	<b>\$ 72,929,180</b>

**MESQUITE**  
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# **Capital Budget**

- Summary
- Proposed Bond Sale
- Impact of Capital Budget on Operating Budgets
  - Airport Projects
  - Drainage Utility District Projects
  - Municipal Projects
  - Parks and Recreation Projects
  - Public Safety Projects
  - Street Projects
  - Traffic Projects
  - Water and Sewer Projects
- Routine Vehicle and Equipment Expenditures

## CAPITAL BUDGET

The first year of the City's five-year Capital Improvement Plan is known as the Capital Budget, and funding for the capital projects identified therein is contained in the FY 2019-20 Adopted Budget. Capital projects are significant expenditures to acquire long-term assets that have a minimum value of \$5,000 and a useful life of five years or more. These assets are usually financed with debt obligations or sales tax revenues for projects eligible under the 4B Sales Tax provisions. Other revenues such as assessments, contributions from other governmental entities and developer participation are also utilized.

The Budget also contains funding for capital assets that are routine in nature and may be lesser in value – a minimum of \$1,000 and a useful life of at least five years. These capital expenditures are usually finance through general revenues or, if eligible, are included in short-term debt obligations. As recommended by GASB Statement 34, the City reports all capital assets, including infrastructure, in the government-wide Statement of Net Assets and reports depreciation expenses – the cost of “using up” capital assets – in the statement of activities. All capital assets have a minimum capitalization threshold of \$5,000 for each individual item, and the expected useful life of capitalized assets varies depending on the type of asset; for example, a computer has an expected useful life of five years, but a building has an expected useful life of 45 years.

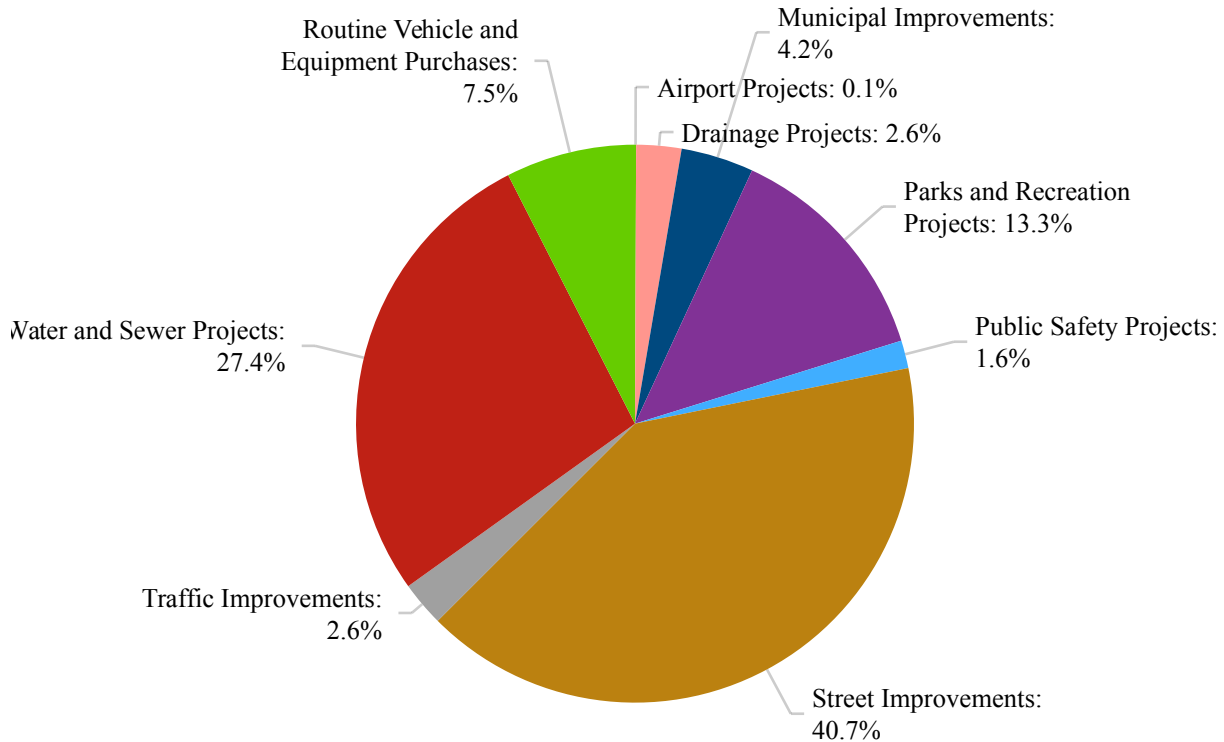
Nonrecurring capital expenditures may be classified into eight program areas: Airport, Drainage, Municipal, Parks and Recreation, Public Safety, Streets, Traffic, Water and Sewer, and nonrecurring capital expenditures such as Routine Vehicle and Equipment Expenditures are itemized and grouped by funding source. Municipal projects, for example, account for \$3,223,820, or 4.2 percent, of all FY 2019-20 adopted capital expenditures, and street improvements represent 40.7 percent and Parks and Recreation projects account for 13.3 percent. Parks and Recreation projects are funded primarily through sales tax revenues allocated to the Mesquite Quality of Life Corporation which administers the 4B sales tax dollars.

Funding sources for all capital expenditures vary by project type and use, and a more detailed description of all capital expenditures and their funding sources is found in this section of the budget document and debt service schedules for the associated outstanding debt can be found in the Outstanding Debt section.

City of Mesquite  
 Capital Expenditure Summary  
 Fiscal Year 2019-20

Capital Expenditure Category	Prior Year Expenditures	Revised 18-19 Funding	Adopted 19-20 Funding	Total Funding
Airport Projects	\$ 594,322	\$ 165,032	\$ 50,000	\$ 809,354
Drainage Projects	7,970,647	12,165,631	2,000,000	22,136,278
Municipal Improvements	7,082,509	11,822,756	3,223,820	22,129,085
Parks and Recreation Projects	6,463,870	13,292,939	10,172,655	29,929,464
Public Safety Projects	10,626,664	6,427,623	1,233,000	18,287,287
Street Improvements	54,009,340	60,971,150	31,135,292	146,115,782
Traffic Improvements	1,858,829	1,627,961	1,986,965	5,473,755
Water and Sewer Projects	20,227,356	31,599,842	20,950,000	72,777,198
Routine Vehicle and Equipment Purchases	4,943,876	5,624,659	5,744,330	16,312,865
<b>Total Capital Expenditures</b>	<b>\$ 113,777,413</b>	<b>\$ 143,697,593</b>	<b>\$ 76,496,062</b>	<b>\$ 333,971,068</b>

**Adopted Fiscal Year 2019-20 Capital Expenditures**



## 2020 General Obligation Bond Sale

The adopted General Obligation Bond Debt Service Fund budget includes \$21,909,910 to meet this year's annual debt service requirements for outstanding general obligation debt and the issuance of \$11,680,000 in additional general obligation debt to fund the capital improvements listed below. The General Fund's portion of this debt service amount is \$18,064,000, a decrease of \$226,000 from the last year's amended budget amount.

<b>2020 Certificates of Obligation Bond Sale</b>	
<b>Project Description</b>	<b>Amount</b>
Street and Alley Reconstruction	\$ 1,877,000
Town East Boulevard Reconstruction	1,300,000
Traffic Control Systems and Devices Upgrades	130,000
New Traffic Signal	250,000
Traffic Signal Optimization	216,000
50/50 Sidewalk replacement Program	150,000
ADA Compliance and Orphan Sidewalks	50,000
Screening Wall Replacement	250,000
<b>Total Streets and Alley Improvements</b>	<b>4,223,000</b>
Fire Station No. 4	1,180,000
Municipal Building Improvements	789,000
<b>Total Municipal Improvements</b>	<b>1,969,000</b>
Vehicles and Computer Equipment	4,403,000
Radio-Frequency Identification (RFID) System for Library	80,000
Heavy Equipment Maintenance Software	5,000
<b>Total Equipment and Software</b>	<b>4,488,000</b>
Skyline Drive - reimbursed by Town East and Skyline TIRZ #9	1,000,000
<b>Total Projects Funded by TIRZ</b>	<b>1,000,000</b>
<b>Cost of Issue</b>	<b>0</b>
<b>Total Bond Sale</b>	<b>\$ 11,680,000</b>

The 2020 proposed bond sale includes the continuation of several ongoing bond programs: \$1.877 million for Street and Alley improvements, \$250,000 for screening wall replacements; \$130,000 for traffic signal upgrades; \$150,000 for the 50/50 Sidewalk Program; \$50,000 for orphan sidewalks and ADA compliance; and \$4.403 million for routine replacement of vehicle and computer equipment. Some of the major routine vehicle replacements include a Tahoe and 17 Dodge Chargers for Police Operations; a roto boom, transfer trailer and five rear loaders for Public Works Solid Waste; and a dump truck, backhoe and sealcoat applicator machine for Public Works Streets. Replacement computers include 111 desktop computers, 34 laptop computers, 15 semi-rugged laptops, six workstations, and 15 tablets that are approaching warranty expiration. In addition, the bond sale includes \$80,000 for RFID system for the Library and \$5,000 for heavy equipment maintenance software for Public Works.

The \$1,180,000 for Fire Station No. 4 is to complete the second phase of the construction costs of the fire station. In 2017, \$500,000 was issued to acquire the land and then \$3,625,000 was issued in 2018 for the first phase of design and

construction. Last year, \$1,925,000 was issued for the second phase of the construction cost for the fire station. The total cost of the project is projected to be \$7.23 million.

The reconstruction of the Skyline Drive from Town East Boulevard to Peachtree Road project will include a four-lane roadway, screening wall, pedestrian amenities, drainage, and water and sanitary sewer improvements. The debt service costs related to the Skyline Drive reconstruction will be paid by the Towne East and Skyline Tax Increment Reinvestment Zone (TIRZ) No. Nine.

**2020 General Obligation Street Bond Sale**

<b>2020 General Obligation Street Bond Sale</b>	
Project Description	Amount
Residential Street Project	\$ 16,350,000
Cost of Issue	150,000
<b>Total General Obligation Street Bond Sale</b>	<b>\$ 16,500,000</b>

On November 3, 2015, 84 percent of the voters passed the City of Mesquite \$125 million street bond proposition to issue and sell bonds in order to repair and improve grade 4 residential streets. The City has sold \$59 million thus far and plans to sell \$16.5 million in 2020, 2021, 2022 and 2023.

**2020 Water and Sewer Revenue Bond Sale**

The 2019-20 Water and Sewer Fund budget includes \$21,520,000 in water and sewer revenue bonds to undertake the projects listed below.

<b>2020 Water and Sewer Revenue Bond Sale</b>	
Project Description	Amount
Reinforced Concrete Pipe Sewer Trunk Main Rehabilitation	\$ 2,000,000
Emergency Repairs	300,000
Water Meter Replacement Program	125,000
Kaufman County Water Infrastructure Improvements	12,949,000
Town East Water Main Replacement	1,550,000
North Mesquite Creek Sanitary Sewer Trunk Main Rehabilitation	250,000
Water Master Plan	500,000
Powell Road Reconstruction	2,300,000
Front Street Reconstruction	600,000
Aerial Crossing Repair	376,000
Revenue Reserve	270,000
Cost of Issue	300,000
<b>Total Water and Sewer Revenue Bond Sale</b>	<b>\$ 21,520,000</b>

The Revenue Reserve Fund is a bond requirement used to set aside funds solely for the purpose of retiring final maturities of water and sewer bonds and paying principal and interest on any revenue bonds if and when the amounts in the Water and Sewer Bond Debt Service Fund are insufficient for such purposes. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding water and sewer revenue bonds. The proposed Water and Sewer bond sale contains \$270,000 in proceeds for this purpose.

## **Impact of Capital Budget on Operating Budgets**

The cost to finance large, nonrecurring capital projects or to acquire other capital equipment is not necessarily limited to annual principal and interest payments to pay off debt. Some capital projects require additional funds to operate or maintain them once they are acquired and may have an impact on yearly operating budgets. For example, a new traffic signal will require additional electricity, or a new building may require additional janitorial staffing and will increase routine maintenance and utility costs. Generally speaking, a capital project's impact to yearly operating budgets of \$10,000 or more is considered significant, whether the impact is limited to the current budget fiscal year or in subsequent fiscal years.

The following projects are expected to have a significant impact on the fiscal year 2019-20 operating budget or future operating budgets:

***Software and System Upgrade Projects*** – With the addition of new and upgraded software systems across the City like, Integrated Data Management System, Payroll Software Upgrade, Fleet Management Software, and CAD Software upgrade it has become apparent that additional Informational Technology staffing is needed to meet the increasing technical support needs of the City; therefore, for fiscal year 2020, a Public Safety Support Analyst was added to the Information Technology department. The impact to the General Fund is approximately \$75,000 per year.

***Infrastructure Projects*** - An additional Assistant City Engineer was established at the end of fiscal year 2018-19 to help with the additional demands that have been placed on the Public Works Department. This position is part of the Engineering division that is heavily involved in success of the capital projects in the City. The establishment of this position will impact the General Fund approximately \$140,000 each year starting with the fiscal year 2019-20 amended budget.

Adopted Capital Budget  
 Airport Projects  
 Fiscal Year 2019-20

Project Name	Prior Year Expenditures	Revised 18-19 Funding	Adopted 19-20 Funding	Total Funding
Airport Maintenance	\$ 285,691	\$ 81,953	\$ 50,000	\$ 417,644
FAA Wildlife Assessment Study	6,800	3,200	0	10,000
Runway Rehabilitation Design	301,831	79,879	0	381,710
<b>Total Airport Projects</b>	<b>\$ 594,322</b>	<b>\$ 165,032</b>	<b>\$ 50,000</b>	<b>\$ 809,354</b>

## *Airport Projects*

1) **Project:** *Airport Maintenance*

**Funding Sources:** 4B Sales Tax Funds (2012 Appropriations) - \$50,000  
4B Sales Tax Funds (2013 Appropriations) - \$99,354  
4B Sales Tax Funds (2015 Appropriations) - \$18,290  
4B Sales Tax Funds (2016 Appropriations) - \$50,000  
4B Sales Tax Funds (2017 Appropriations) - \$50,000  
4B Sales Tax Funds (2018 Appropriations) - \$50,000  
4B Sales Tax Funds (2019 Appropriations) - \$50,000  
4B Sales Tax Funds (2020 Appropriations) - \$50,000

**Total Project Cost:** **\$417,644**

**Description:**

Routine renovation and improvements to airport facilities and hangar space.

2) **Project:** *FAA Wildlife Assessment Study*

**Funding Source:** 4B Sales Tax Funds (2015 Appropriations)

**Total Project Cost:** **\$10,000**

**Description:**

This study will identify hazardous species and trends in wildlife on the airport to mitigate potential aircraft strikes through operational changes, habitat modifications, and/or species removal.

3) **Project:** *Runway Rehabilitation Design*

**Funding Source:** 4B Sales Tax Funds (2015 Appropriations) - \$21,710  
4B Sales Tax Funds (2018 Appropriations) - \$360,000

**Total Project Cost:** **\$381,710**

**Description:**

Engineer and design of runway improvements, upgrade lighting, drainage and taxiway lighting.

Adopted Capital Budget  
 Drainage Utility District Projects  
 Fiscal Year 2019-20

Project Name	Prior Year Expenditures Funding	Revised 18-19 Funding	Adopted 19-20 Funding	Total Funding
FEMA Letter of Map Revisions (LOMRs)	\$ 131,568	\$ 130,702	\$ 50,000	\$ 312,270
Thomasson Square Drainage Improvements	1,627,918	794,255	0	2,422,173
Motley Drive Drainage Improvements	1,973,836	36,818	0	2,010,654
Town East Boulevard Drainage Improvements	2,953,066	1,631,946	0	4,585,012
South Mesquite Drainage Improvements	299,928	7,237,072	0	7,537,000
Park Drainage Improvements	215,592	397,408	370,000	983,000
Palos Verde Erosion Control	0	1,100,000	1,300,000	2,400,000
Drainage Property Acquisitions	0	316,000	100,000	416,000
Scyene Road Drainage Improvements	768,739	371,430	0	1,140,169
Service Center Drainage Improvement	0	50,000	50,000	100,000
Annual Minor Drainage Improvements and Maintenance	0	100,000	0	100,000
Tripp Road Floodplain Feasibility Study	0	0	50,000	50,000
City Lake Park Dam Drainage Improvements	0	0	80,000	80,000
<b>Total Drainage Utility District Projects</b>	<b>\$ 7,970,647</b>	<b>\$ 12,165,631</b>	<b>\$ 2,000,000</b>	<b>\$ 22,136,278</b>

## **Drainage Utility District Projects**

- 1) **Project:** *FEMA Letter of Map Revisions (LOMRs)*  
**Funding Sources:** 2002 Drainage Utility District Revenues Bonds - \$14,900  
DUD Revenues (2008 Appropriations) - \$60,000  
DUD Revenues (2015 Appropriations) - \$60,000  
DUD Revenues (2016 Appropriations) - \$77,370  
DUD Revenues (2019 Appropriations) - \$50,000  
DUD Revenues (2020 Appropriations) - \$50,000  
**Total Project Cost:** **\$312,270**

**Description:**

Completing Letter of Map Revisions (LOMRs) for new bridges constructed by the Texas Department of Transportation (TXDOT). The LOMRs are needed to comply with FEMA regulations and to maintain current floodplain maps.

- 2) **Project:** *Thomasson Square Drainage Improvements*  
**Funding Sources:** DUD Revenues (2012 Appropriations) - \$101,342  
DUD Revenues (2014 Appropriations) - \$1,053,000  
DUD Revenues (2017 Appropriations) - \$959,012  
DUD Revenues (2018 Appropriations) - \$308,819  
**Total Project Cost:** **\$2,422,173**

**Description:**

Drainage improvements related to the Gus Thomasson Corridor Revitalization project to spur private redevelopment of underutilized commercial property through mixed-use development that adopts form-based code principles of promoting pedestrian friendly streetscapes and store fronts that enhance walkability for residents. The first project of its kind in Mesquite, this project is supplemented with a \$3 million Sustainable Development Grant through the North Central Texas Council of Governments.

- 3) **Project:** *Motley Drive Drainage Improvements*  
**Funding Sources:** DUD Revenues (2015 Appropriations) - \$950,000  
DUD Revenues (2016 Appropriations) - \$506,000  
DUD Revenues (2017 Appropriations) - \$554,654  
**Total Project Cost:** **\$2,010,654**

**Description:**

Drainage improvements in conjunction with the reconstruction of Motley Drive, from Town East Boulevard to Gus Thomasson Road. The existing two-lane roadway is over 50 years old and was designed for surface storm water drainage. The new four-lane divided roadway will include curb and gutter and storm water inlets designed to handle a 100-year flood and divert storm water runoff underground and into the City's storm water system.

## **Drainage Utility District Projects**

- 4) **Project:** *Town East Boulevard Drainage Improvements*  
**Funding Sources:** *DUD Revenues (2015 Appropriations) - \$450,000*  
*DUD Revenues (2016 Appropriations) - \$700,000*  
*DUD Revenues (2017 Appropriations) - \$927,000*  
*DUD Revenues (2018 Appropriations) - \$1,071,012*  
*DUD Revenues (2019 Appropriations) - \$437,000*  
*2019 Drainage Utility District Revenue Bonds - \$1,000,000*

**Total Project Cost:** **\$4,585,012**

**Description:**

Upgrade to the existing drainage system along Town East Boulevard in conjunction with the reconstruction of Town East, from U.S. 80 to Military Parkway. The project will include four lanes separated by a depressed bioswale median with concrete curb and gutter designed to handle a 100-year flood and divert storm water runoff underground and into the City's storm water system.

- 5) **Project:** *South Mesquite Creek Drainage Improvements*  
**Funding Sources:** *DUD Revenues (2015 Appropriations) - \$537,000*  
*2019 Drainage Utility District Revenue Bonds - \$7,000,000*

**Total Project Cost:** **\$7,537,000**

**Description:**

Concrete channel improvements along South Mesquite Creek, from North Mesquite Drive to Towne Centre Drive, to address erosion and help facilitate commercial development in the Town East Restaurant and Retail Area. Total project budget is estimated at \$7.6 million. The Towne Centre Tax Increment Reinvestment Zone (TIRZ) fund will pay the debt services costs of the \$7 million in DUD Revenue Bonds along with reimbursing the DUD Fund the \$537,000 that was appropriated in 2015.

- 6) **Project:** *Park Drainage Improvements*  
**Funding Sources:** *DUD Revenues (2016 Appropriations) - \$300,000*  
*DUD Revenues (2017 Appropriations) - \$150,000*  
*DUD Revenues (2019 Appropriations) - \$163,000*  
*DUD Revenues (2020 Appropriations) - \$370,000*

**Total Project Cost:** **\$983,000**

**Description:**

Erosion control and drainage improvements at various parks within the City including Westover Greenbelt, McWhorter School Park, Dunford School Bridge, Parlos Verde Park, Westlake Tennis Center and Camp Rorie Galloway.

## **Drainage Utility District Projects**

- 7) **Project:** *Palos Verde Erosion Control*  
**Funding Sources:** *DUD Revenues (2019 Appropriations) - \$1,100,000*  
*DUD Revenues (2020 Appropriations) - \$1,300,000*  
**Total Project Cost:** *\$2,400,000*

**Description:**

Replace the existing rusted corrugated metal overflow with a new concrete overflow structure and to modify the emergency spillway to accommodate the required 75% Probably Maximum Flood (PMF) flows by TCEQ. This project also includes, the extension of a large storm sewer pipe from the downstream face of the dam to Northwest Drive to eliminate the severe erosion occurring in the park near Northwest Drive, and the addition of a new 20-space parking lot downstream of the dam.

- 8) **Project:** *Drainage Property Acquisitions*  
**Funding Sources:** *DUD Revenues (2018 Appropriations) - \$216,000*  
*DUD Revenues (2019 Appropriations) - \$100,000*  
*DUD Revenues (2020 Appropriations) - \$100,000*  
**Total Project Cost:** *\$416,000*

**Description:**

Purchase properties for future drainage projects.

- 9) **Project:** *Scyene Road Drainage Improvements*  
**Funding Sources:** *DUD Revenues (2018 Appropriations) - \$1,060,169*  
*DUD Revenues (2019 Appropriations) - \$80,000*  
**Total Project Cost:** *\$1,140,169*

**Description:**

This project is to develop the water main and drainage improvements along the reconstructed Scyene Road as part of an agreement with Ashley Furniture Industries, Inc., from Clay - Mathis Road to Lawson Road. The drainage improvements will be completed in two phases. Phase 1 includes Scyene Road and the associated drainage and water utility improvements from Clay Mathis to Airport Boulevard. Phase 2 includes the remainder of the road and the associated drainage and water utility improvements from Airport Boulevard and ending at the Lawson Road intersection.

## **Drainage Utility District Projects**

- 10) **Project:** *Service Center Drainage Improvements*  
**Funding Sources:** *DUD Revenues (2019 Appropriations) - \$50,000*  
*DUD Revenues (2020 Appropriations) - \$50,000*  
**Total Project Cost:** *\$100,000*  
**Description:**  
This is a multi-year funded project (\$50,000/ year) that will improve paving and drainage on the Equipment Service Center Property. It will provide impervious surfaces to store material and equipment on, which will reduce material contamination, reduce water runoff contamination, reduce contamination of the subgrade due to direct infiltration, and provide much needed additional parking for employees and equipment.
- 11) **Project:** *Annual Minor Drainage Improvements and Maintenance*  
**Funding Sources:** *DUD Revenues (2019 Appropriations)*  
**Total Project Cost:** *\$100,000*  
**Description:**  
This project addresses drainage issues throughout the City. It is not intended to fund major projects, but instead make minor repairs to the existing system as well as make temporary emergency repairs until a permanent solution is executed.
- 12) **Project:** *Tripp Road Floodplain Feasibility Study*  
**Funding Sources:** *DUD Revenues (2020 Appropriations)*  
**Total Project Cost:** *\$50,000*  
**Description:**  
This project is for the study of FEMA floodplain at Tripp Road and Beltline to account for improvements made to determine if floodplain boundaries have changed.
- 13) **Project:** *City Lake Park Dam Drainage Improvements*  
**Funding Sources:** *DUD Revenues (2020 Appropriations)*  
**Total Project Cost:** *\$80,000*  
**Description:**  
Drainage improvements to the City lake dam and associated overflow systems to bring the dam into compliance with Texas Commission on Environmental Quality (TCEQ) regulations.

Adopted Capital Budget  
Municipal Projects  
Fiscal Year 2019-20

Project Name	Prior Year	Revised	Adopted	Total
	Expenditures	18-19 Funding	19-20 Funding	Funding
Compass Bus Service	\$ 1,978,911	\$ 475,461	\$ 284,000	\$ 2,738,372
Integrated Data Management System	3,703,293	13,579	0	3,716,872
Payroll Software Upgrade	237,914	114,426	0	352,340
Fleet Management Software	109,602	65,398	0	175,000
Animal Shelter HVAC Renovations	12,925	3,175	0	16,100
Main Library Window Treatment Replacement	0	5,959	0	5,959
North Branch Library Window Treatment Replacement	0	5,864	0	5,864
Fire Station No. 4	305,815	5,744,185	1,180,000	7,230,000
IH-20 Corridor Development	47,360	52,640	0	100,000
Facility Assessment & Management Software	456	249,544	0	250,000
Developer Participation - Ashley Furniture	0	1,000,000	0	1,000,000
Comprehensive Plan Update	30,872	194,128	0	225,000
Fiber Installation Project	193,833	17,099	0	210,932
Animal Shelter Munters Unit Replacement	0	325,165	0	325,165
Municipal Center Skylight Replacement	0	36,140	0	36,140
Mesquite Arts Center Carpet Replacement	0	53,000	0	53,000
Westlake Tennis Center Roof Repair	0	15,000	0	15,000
SAN Data Storage	0	150,000	0	150,000
Fire Station 1 Repairs	0	16,000	0	16,000
ACM Abatement Heritage Plaza	0	2,250	0	2,250
Fire Station 5 Kitchen Remodel	0	11,908	0	11,908
Fire Station 7 Repairs	0	35,595	0	35,595
Fire Drill Tower Repairs	0	37,093	0	37,093
Camera System Upgrade	0	50,000	0	50,000
Town East Pool Exterior Repairs	0	5,568	0	5,568
City Lake Aquatic Center Exterior Repairs	0	17,043	0	17,043
Secure Parking Lot Lighting Upgrade at City Hall & Police Department	0	31,855	0	31,855
Equipment Services Shop Lighting Upgrade	0	17,190	16,000	33,190
Fire Stations Washer/Extractors	35,388	45,401	0	80,789
DEF Dispensing System	0	21,075	0	21,075
Equipment Services Overhead Crane Installation	0	54,358	0	54,358
City Hall Remodel	6,990	157,692	0	164,682
Land Acquisition - 508 Woodstream	0	10,000	0	10,000
Mesquite Art Center Roof Repairs	0	7,000	0	7,000
License & Compliance Software	0	96,000	0	96,000
Economic Development Incentives	0	200,000	318,000	518,000
Downtown Office Space Renovations	0	500,000	0	500,000
Retail area Land Use Plan / Study	0	200,000	0	200,000
Furniture Replacements	0	50,000	50,000	100,000
Mesquite Arts Center Technology Improvement	0	24,102	0	24,102
Downtown Development Project	0	497,935	456,970	954,905
Land Acquisition - 925 McKenzi	0	971,491	0	971,491
General Government Building Project	0	60,000	0	60,000

Municipal Projects Cont'd	Prior Year	Revised	Adopted	Total
Project Name	Expenditures	17-18 Funding	18-19 Funding	Funding
Fire Administration Remodel	0	20,437	0	20,437
Nitro Pro PDF Standardization	0	30,000	0	30,000
Equipment Services Shop Bays & Office Video	0	15,000	0	15,000
Heavy Equipment Maintenance Software	0	5,000	0	5,000
Concrete Repair at City Hall and Municipal Building	0	21,000	0	21,000
Roadway Right-of-Way Acquisition	0	13,000	0	13,000
Building Modification and Improvements	0	78,000	300,000	378,000
Transfer Station Curb and Gutter Replacement	0	0	8,000	8,000
Historic Mesquite, Inc., and Health Division Storage Construction	0	0	75,000	75,000
Equipment Services Shop Bay Awnings	0	0	20,000	20,000
Equipment Services Shop Ventilation System Upgrades	0	0	5,000	5,000
Third Chiller Installation at Police and City Hall/ Court	0	0	350,000	350,000
Radio-Frequency Identification System Implementation	0	0	80,000	80,000
Downtown Property Acquisitions	419,150	0	80,850	500,000
<b>Total Municipal Projects</b>	<b>\$ 7,082,509</b>	<b>\$ 11,822,756</b>	<b>\$ 3,223,820</b>	<b>\$ 22,129,085</b>

## **Municipal Projects**

- 1) **Project:** *Compass Bus Service*
- Funding Source:** *4B Sales Tax Funds (2013 Appropriations) - \$183,000*  
*4B Sales Tax Funds (2014 Appropriations) - \$324,000*  
*4B Sales Tax Funds (2015 Appropriations) - \$340,000*  
*4B Sales Tax Funds (2016 Appropriations) - \$932,969*  
*4B Sales Tax Funds (2018 Appropriations) - \$381,403*  
*4B Sales Tax Funds (2019 Appropriations) - \$293,000*  
*4B Sales Tax Funds (2020 Appropriations) - \$284,000*
- Total Project Cost:** *\$2,738,372*

**Description:**

Initially, a demonstration project for DART light rail in Mesquite, this program is operated by STAR Transit and the City's costs are reimbursed 80 percent by federal grant funds through the North Central Texas Council of Governments, the local metropolitan planning organization. The park and ride bus service currently takes riders from Hanby Stadium near downtown Mesquite to DART's Lawnview rail station in East Dallas.

- 2) **Project:** *Integrated Data Management System*
- Funding Source:** *2011 Certificate of Obligation - \$20,550*  
*2012 Certificates of Obligation - \$750,000*  
*2013 Certificates of Obligation - \$1,700,00*  
*2014 Certificates of Obligation - \$746,322*  
*2016 Water and Sewer Revenue Bonds - \$500,000*
- Total Project Cost:** *\$3,716,872*

**Description:**

This project is the implementation of a new integrated accounting, purchasing and budgeting software system to replace the existing system that's been in place for the past 20 years and is no longer supported by software manufacturers. The new system will provide greater functionality through integration of municipal court, water billing, permits and other operations throughout the organization and will improve customer service.

## *Municipal Projects*

- 3) **Project:** *Payroll Software Upgrade*  
**Funding Source:** 2011 Certificates of Obligation - \$35,340  
2017 Certificates of Obligation - \$317,000  
**Total Project Cost:** *\$352,340*  
**Description:**  
This project will integrate a Tyler payroll software module into the Tyler MUNIS integrated data management system. The software upgrade will lead to greater efficiencies in every department where payroll information is entered.
- 4) **Project:** *Fleet Management Software*  
**Funding Source:** 2017 Certificates of Obligation  
**Total Project Cost:** *\$175,000*  
**Description:**  
To purchase and implement a fleet management software to help facilitate the Equipment Services operation.
- 5) **Project:** *Animal Shelter HVAC Renovations*  
**Funding Source:** 2017 Certificates of Obligation  
**Total Project Cost:** *\$16,100*  
**Description:**  
To hire a consultant to determine the cost of removing the current de-humidification system and replacing with a Heating, Ventilation, and Air Conditioning (HVAC) unit. The current de-humidification system is not conducive for the summer months and requires additional rental of equipment to keep kennel area cool.
- 6) **Project:** *Main Library Window Treatment Replacement*  
**Funding Source:** 2017 Certificates of Obligation  
**Total Project Cost:** *\$5,959*  
**Description:**  
Update window treatment at Main Library with roller shades. The current window treatment is passed its useful life and outdated.

## *Municipal Projects*

- 7) **Project:** *North Branch Library Window Treatment Replacement*  
**Funding Source:** *2017 Certificates of Obligation*  
**Total Project Cost:** *\$5,864*  
**Description:**  
Update window treatment at North Branch Library with vertical blinds. Current window treatment is outdated and passed its useful life.
- 8) **Project:** *Fire Station No. 4*  
**Funding Source:** *2017 Certificates of Obligation - \$500,000*  
*2018 Certificates of Obligation - \$3,625,000*  
*2019 Certificate of Obligation - \$1,925,000*  
*2020 Certificate of Obligation - \$1,180,000*  
**Total Project Cost:** *\$7,230,000*  
**Description:**  
This project is to acquire land, design and construct a new Fire Station No. 4. Total projected cost is \$7.23 million.
- 9) **Project:** *IH-20 Corridor Development*  
**Funding Source:** *2017 Capital Projects Reserves - \$50,000*  
*2018 Capital Projects Reserves - \$50,000*  
**Total Project Cost:** *\$100,000*  
**Description:**  
To create a unique identity for the IH-20 Corridor including Master Land Use and Design Plan based on modeling, feasibility, and market results.
- 10) **Project:** *Facility Assessment & Management Software*  
**Funding Source:** *2018 Certificates of Obligation - \$100,000*  
*2019 Capital Project Reserve Fund - \$150,000*  
**Total Project Cost:** *\$250,000*  
**Description:**  
To purchase software that will identify and prioritize needs and evaluate costs for facilities improvements needed over a 20 year time horizon. It will provide accurate projections of replacement and extend the useful life of facilities and equipment, identify appropriate levels of funding to reduce deferred maintenance backlog, reduce the amount of emergency work, and report progress in deferred maintenance over time to decision makers.

## *Municipal Projects*

- 11) **Project:** *Developer Participation - Ashley Furniture*  
**Funding Source:** 2017 Capital Projects Reserves - \$600,000  
2018 Capital Projects Reserves - \$200,000  
2019 Capital Projects Reserves - \$200,000  
**Total Project Cost:** *\$1,000,000*  
**Description:**  
Economic Development incentive for the Ashley Furniture manufacturing and distribution center built in the City of Mesquite.
- 12) **Project:** *Comprehensive Plan Update*  
**Funding Source:** 2018 Capital Project Reserves  
**Total Project Cost:** *\$225,000*  
**Description:**  
This is a significant update to the Comprehensive Plan, or Development Guide. The last time a major update occurred was in 2003. Best practices suggest a thorough review every 10 years to take into account changes in demographics, employment, transportation and neighborhood designs. The update will guide future development in Mesquite for at least the next 10 years.
- 13) **Project:** *Fiber Installation Project*  
**Funding Source:** 2017 Certificates of Obligation  
**Total Project Cost:** *\$210,932*  
**Description:**  
Installation of fiber connectivity at several City facilities to improve operations.
- 14) **Project:** *Animal Shelter Munters Unit Replacement*  
**Funding Source:** 2017 Certificates of Obligation - \$35,165  
2018 Certificates of Obligation - \$290,000  
**Total Project Cost:** *\$325,165*  
**Description:**  
Replace existing deficient dehumidification system with 2 separate systems designed to handle the humidity and heat load found in this geographical area.
- 15) **Project:** *Municipal Center Skylight Replacement*  
**Funding Source:** 2017 Certificates of Obligation \$1,140  
2018 Certificates of Obligation \$35,000  
**Total Project Cost:** *\$36,140*  
**Description:**  
This is to replace the existing center skylight at 1515 N. Galloway Ave.

## *Municipal Projects*

- 16) **Project:** *Mesquite Arts Center Carpet Replacement*  
**Funding Source:** *2018 Certificates of Obligation - \$45,000*  
*2019 Certificate of Obligation - \$8,000*  
**Total Project Cost:** *\$53,000*  
**Description:**  
Replace existing carpet in front of the concert hall and install new carpet in the concert hall.
- 17) **Project:** *Westlake Tennis Center Roof Repair*  
**Funding Source:** *2018 Certificates of Obligation*  
**Total Project Cost:** *\$15,000*  
**Description:**  
Install a new fixed ridge vent at the Westlake Tennis Center.
- 18) **Project:** *SAN Data Storage*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$150,000*  
**Description:**  
The SAN Data Storage is utilized by all city departments for the data storage of its enterprise applications. This purchase will extend the hardware and software warranty of this enterprise storage for an additional year of service for a total life of six years.
- 19) **Project:** *Fire Station 1 Repairs*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$16,000*  
**Description:**  
This project is to paint the interior of fire station 1.
- 20) **Project:** *ACM Abatement Heritage Plaza*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$2,250*  
**Description:**  
The project is to remodel kitchen, interior paint and remove carpet and replace it with luxury vinyl tile (LVT) flooring at Fire Station #2.
- 21) **Project:** *Fire Station 5 Kitchen Remodel*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$11,908*  
**Description:**  
This project is to install new flooring and counter tops in the kitchen at Fire Station #5.
- 22) **Project:** *Fire Station 7 Repairs*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$35,595*  
**Description:**  
To remove wallpaper, paint interior and as well as exterior of fire station.

## *Municipal Projects*

- 23) **Project:** *Fire Drill Tower Repairs*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$37,093*  
**Description:**  
To repair concrete, sandblast and paint metal railing at Fire Drill Tower.
- 24) **Project:** *Camera System Upgrade*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$50,000*  
**Description:**  
To upgrade the system to Avigilon Web-Based System from DVR recording System at various locations.
- 25) **Project:** *Town East Pool Exterior Repairs*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$5,568*  
**Description:**  
The project is to re-stain exterior wood at Town East Pool.
- 26) **Project:** *City Lake Aquatic Center Exterior Repairs*  
**Funding Source:** *2019 Certificates of Obligation*  
**Total Project Cost:** *\$17,043*  
**Description:**  
The project is to pave the entry way area to the pool and stain the wood at City Lake Aquatic Center.
- 27) **Project:** *Secure Parking Lot Lighting Upgrade at City Hall & Police Department*  
**Funding Source:** *2016 Certificates of Obligation - \$9,220*  
*2019 Certificates of Obligation - \$22,635*  
**Total Project Cost:** *\$31,855*  
**Description:**  
To upgrade lighting to light emitting diode (LED) in the secured parking lots behind City Hall & Police Department.
- 28) **Project:** *Equipment Services Shop Lighting Upgrade*  
**Funding Source:** *2019 Certificates of Obligation - \$17,190*  
*2020 Certificates of Obligation - \$16,000*  
**Total Project Cost:** *\$33,190*  
**Description:**  
The project is to upgrade lighting to high bay light emitting diode (LED) in the Equipment Services and Preventative Maintenance shops.

## *Municipal Projects*

- 29) **Project:** *Fire Station Washer/Extractors*  
**Funding Source:** *2014 Certificates of Obligation - \$42,000*  
*2015 Certificates of Obligation - \$38,789*  
**Total Project Cost:** *\$80,789*  
**Description:**  
This project is to purchase and install bunker gear washer and extractor equipment for Fire Stations 2, 5, 6 and 7 along with making the necessary building modifications to accommodate the equipment.
- 30) **Project:** *DEF Dispensing System*  
**Funding Source:** *2015 Certificates of Obligation*  
**Total Project Cost:** *\$21,075*  
**Description:**  
This project is for the installation of 400 gallon diesel exhaust fluid (DEF) dispensing system at the Service Center fuel island.
- 31) **Project:** *Equipment Services Overhead Crane Installation*  
**Funding Source:** *2016 Certificates of Obligation*  
**Total Project Cost:** *\$54,358*  
**Description:**  
This project is for the purchase and installation of an overhead crane in Equipment Services shop to perform heavy equipment maintenance and repairs.
- 32) **Project:** *City Hall Remodel*  
**Funding Source:** *2017 Certificates of Obligation*  
**Total Project Cost:** *\$164,682*  
**Description:**  
This project is to remodel the Accounting Office area in order to accommodate more office space for existing employees and to relocate the Budget and Financial Analysis division to that area.
- 33) **Project:** *Land Acquisition - 508 Woodstream*  
**Funding Source:** *2018 Capital Project Reserves*  
**Total Project Cost:** *\$10,000*  
**Description:**  
This project is to survey and purchase a corner clip of land for access to the park from the lot at 508 Woodstream.
- 34) **Project:** *Mesquite Art Center Roof Repairs*  
**Funding Source:** *2016 Certificates of Obligation*  
**Total Project Cost:** *\$7,000*  
**Description:**  
Repair the roof beneath walk pads; repair leaking ducts, flashings and penetration boots.

## *Municipal Projects*

- 35) **Project:** *License & Compliance Software*  
**Funding Source:** 2014 - Certificates of Obligation - \$15,000  
2017 Certificates of Obligation - \$81,000  
**Total Project Cost:** *\$96,000*  
**Description:**  
This project will replace a Health inspection system that was developed in-house over 15 years ago. The existing system no longer supports the State of Texas reporting requirements and needs to be replaced. The new software will be hosted in the Microsoft Azure cloud and will be actively developed by Hedgerow Software.
- 36) **Project:** *Economic Development Incentives*  
**Funding Source:** 2019 Towne Centre TIRZ Fund - \$200,000  
2020 Towne Centre TIRZ Fund - \$318,000  
**Total Project Cost:** *\$518,000*  
**Description:**  
This project is for public-private partnerships that rehabilitate downtown buildings for adaptive reuse and beautification. The incentives are based on qualifying criteria and require financial participation by the applicant.
- 37) **Project:** *Downtown Office Space Renovations*  
**Funding Source:** 2019 Towne Centre TIRZ Fund  
**Total Project Cost:** *\$500,000*  
**Description:**  
This project fund is to remodel a downtown building in order to accommodate the Downtown Development Manager and related supporting entities for facilitating downtown revitalization and programming.
- 38) **Project:** *Retail Area Land Use Plan / Study*  
**Funding Source:** 2018 Towne Centre TIRZ Fund  
**Total Project Cost:** *\$200,000*  
**Description:**  
This project is for enlisting consultants and planners to assess and make recommendations for ensuring long-term sustainability and vitality of the Town East retail hub.
- 39) **Project:** *Furniture Replacements*  
**Funding Source:** 2019 Capital Project Reserves Fund - \$50,000  
2020 Capital Project Reserves Fund - \$50,000  
**Total Project Cost:** *\$100,000*  
**Description:**  
This project is to fund furniture replacements throughout the City.

## *Municipal Projects*

- 40) **Project:** *Mesquite Arts Center Technology Improvement*  
**Funding Source:** *2016 Certificates of Obligation*  
**Total Project Cost:** *\$24,102*  
**Description:**  
Technology improvements at the Mesquite Arts Center including a new projector and sound in the Rehearsal Hall.
- 41) **Project:** *Downtown Development Project*  
**Funding Source:** *2019 Towne Centre TIRZ Fund - \$497,935*  
*2020 Towne Centre TIRZ Fund - \$456,970*  
**Total Project Cost:** *\$954,905*  
**Description:**  
This project is to fund the downtown area operations including maintenance and streetscapes.
- 42) **Project:** *Land Acquisition - 925 McKenzi*  
**Funding Source:** *2019 Capital Project Reserves Fund*  
**Total Project Cost:** *\$971,491*  
**Description:**  
This project is for the land acquisition of 925 McKenzie from MISD. In return MISD purchased 4200 Faithon P Lucas from the City of Mesquite.
- 43) **Project:** *General Government Building Project*  
**Funding Source:** *2015 Certificates of Obligation - \$40,000*  
*2016 Certificates of Obligation - \$20,000*  
**Total Project Cost:** *\$60,000*  
**Description:**  
This project is to fund an employee wellness workout room and equipment at City Hall.
- 44) **Project:** *Fire Administration Remodel*  
**Funding Source:** *2016 Certificates of Obligation*  
**Total Project Cost:** *\$20,437*  
**Description:**  
The remodel is to construct additional office space for Fire Administration which allows Neighborhood Services space availability at their current office location.

## *Municipal Projects*

- 45) **Project:** *Nitro Pro PDF Standardization*  
**Funding Source:** *2011 Certificate of Obligation*  
**Total Project Cost:** *\$30,000*

**Description:**

The IT Department has identified 130 desktops utilizing the outdated Adobe Pro application. These applications would be upgraded with the new Nitro PDF and updated to the latest version as new releases become available. By keeping the applications updated, the city will have less exposure to cyber-security risks.

- 46) **Project:** *Equipment Services Shop Bays and Office Video*  
**Funding Source:** *2011 Certificates of Obligation*  
**Total Project Cost:** *\$15,000*

**Description:**

This project for video cameras to monitor activity within the Equipment Services Shop and Office Areas.

- 47) **Project:** *Heavy Equipment Maintenance Software*  
**Funding Source:** *2011 Certificates of Obligation*  
**Total Project Cost:** *\$5,000*

**Description:**

This project is to purchase software to assist in the diagnoses and repair of City owned heavy equipment.

- 48) **Project:** *Concrete Repair at City Hall and Municipal Building*  
**Funding Source:** *2016 Certificates of Obligation*  
**Total Project Cost:** *\$21,000*

**Description:**

This project is for the concrete repair at the City Hall and Municipal Building.

- 49) **Project:** *Roadway Right-of-way Acquisition*  
**Funding Source:** *2019 Capital Project Reserves Fund*  
**Total Project Cost:** *\$13,000*

**Description:**

This project is to acquire (in fee) a right-of-way (ROW) in Kaufman County for a future project.

## *Municipal Projects*

- 50) **Project:** *Building Modification and Improvements*  
**Funding Source:** 2019 Certificates of Obligation - \$78,000  
2020 Certificates of Obligation - \$300,000  
**Total Project Cost:** *\$378,000*  
**Description:**  
This project is to fund various City's owned building modification and improvements project throughout the City.
- 51) **Project:** *Transfer Station Curb and Gutter Replacement*  
**Funding Source:** 2020 Certificates of Obligation  
**Total Project Cost:** *\$8,000*  
**Description:**  
This project is to repair concrete at the City solid waste transfer station at the Service Center.
- 52) **Project:** *Historical Mesquite Inc. and Health Division Storage Construction*  
**Funding Source:** 2020 Certificates of Obligation  
**Total Project Cost:** *\$75,000*  
**Description:**  
This project is to construct a metal building with 960 square feet of insulated, conditioned storage space to house Historical Mesquite Inc. artifacts. The structure will have 4 additional 10 ft. x 12 ft. non-conditioned storage spaces, as well as a 15 foot covered area across the front of the structure.
- 53) **Project:** *Equipment Services Shop Bay Awnings*  
**Funding Source:** 2020 Certificates of Obligation  
**Total Project Cost:** *\$20,000*  
**Description:**  
This project is to build and install awnings for Equipment Services shop bays to allow working on vehicles outside during summer months.
- 54) **Project:** *Equipment Services Shop Ventilation System Upgrades*  
**Funding Source:** 2020 Certificates of Obligation  
**Total Project Cost:** *\$5,000*  
**Description:**  
This project is to upgrade ventilation systems at the Equipment Services shop to help protect technicians' health and provide safe area while working on vehicles.

## *Municipal Projects*

- 55) **Project:** *Third Chiller installation at Police and City Hall/Court*  
**Funding Source:** *2020 Certificates of Obligation*  
**Total Project Cost:** *\$350,000*

**Description:**

This project is to purchase and install the third Trane Chiller for the Police and City Hall/Court complex. The facility was built with the capacity to add a third chiller, but the third chiller was never installed. An engineering study by Halff Associates shows the facility is under the required cooling tonnage during the peak summer months.

- 56) **Project:** *Radio-Frequency Identification System Implementation*  
**Funding Source:** *2020 Certificates of Obligation*  
**Total Project Cost:** *\$80,000*

**Description:**

The Library Department plans to implement a radio-frequency identification (RFID) system in both libraries. RFID tags on library items would contain electronic information that allows for faster scanning to check items in and out, simplify the inventory process and act as a security device. The main components for implementation include RFID tags, tagging stations, various scanners, security gates, staff checkout stations, and self-checkout stations.

- 57) **Project:** *Downtown Property Acquisitions*  
**Funding Source:** *2019 Towne Centre TIRZ Fund - \$419,150*  
*2020 Towne Centre TIRZ Fund - \$80,850*  
**Total Project Cost:** *\$500,000*

**Description:**

Property acquisitions for the development of the Downtown area.

Adopted Capital Budget  
Parks and Recreation Projects  
Fiscal Year 2019-20

Project Name	Prior Year	Revised	Adopted	Total
	Expenditures	18-19 Funding	19-20 Funding	Funding
Eastfield Soccer Complex (Ongoing)	\$ 20,044	\$ 59,956	\$ 40,000	\$ 120,000
Parks and Recreation System Maintenance (Ongoing)	1,649,884	879,966	525,000	3,054,850
Highway Corridor Maintenance (Ongoing)	826,898	625,102	554,040	2,006,040
Park Operations (Ongoing)	0	5,854,850	6,412,150	12,267,000
High-Profile Median Maintenance (Ongoing)	12,944	22,056	15,000	50,000
Trail Construction and Maintenance (Ongoing)	455,443	1,153,442	1,041,465	2,650,350
Palos Verde Erosion Control	211,878	159,422	0	371,300
Florence Recreation Center Roof Replacement	0	167,000	0	167,000
Picnic Shelter Replacements (Ongoing)	71,271	7,950	0	79,221
Evans Recreation Center Roof Replacement	9,947	240,053	0	250,000
Florence Park Improvements	257,473	7,527	0	265,000
Downtown Heritage Square Improvements	126,040	345,000	0	471,040
Westlake Tennis Courts Renovation	226,871	351,622	0	578,493
Town East Pool Updates	109,067	15,933	0	125,000
Rorie Galloway Camp Pavilion	489,012	10,988	0	500,000
Parks and Recreation Software System Upgrade	71,376	13,624	0	85,000
Seabourn Park	21,479	48,521	0	70,000
Military Parkway Trail	1,761,727	1,712,793	570,000	4,044,520
KidsQuest Park Improvement	0	855,000	275,000	1,130,000
City Lake Ballfield	18,260	391,740	0	410,000
Vanston Pool Replaster	104,151	10,899	0	115,050
Motley Park Playground	20,105	19,495	0	39,600
Rutherford Park Improvement	0	100,000	0	100,000
Hanby Park Improvement	0	140,000	0	140,000
Playground Maintenance	0	40,000	30,000	70,000
Veterans Memorial	0	10,000	0	10,000
Florence Ranch House Fence Replacement	0	50,000	0	50,000
Park Master Plan	0	0	200,000	200,000
Copeland Property Development Phase I	0	0	260,000	260,000
Town East Playground Surface Replacement	0	0	100,000	100,000
Golf Course Maintenance	0	0	50,000	50,000
City Lake Aquatic Center Slide Resurface & Rails	0	0	100,000	100,000
<b>Total Parks and Recreation Projects</b>	<b>\$ 6,463,870</b>	<b>\$ 13,292,939</b>	<b>\$ 10,172,655</b>	<b>\$ 29,929,464</b>

## Park Projects

- 1) **Project:** *Eastfield Soccer Complex (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2018-2020 Appropriations)*  
**Total Project Cost:** *\$120,000*  
**Description:**  
This project provides funding for the annual lease payment with the Dallas County Community College District for the City's use of the District's 30-acre soccer field complex located at Eastfield College in north Mesquite, which includes onsite security, and various replacements of goals, lighting and renovations to the concession building.
- 2) **Project:** *Parks and Recreation System Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2015-2020 Appropriations)*  
**Total Project Cost:** *\$3,054,850*  
**Description:**  
This project is the replacement of park site and swimming pool furnishings and appurtenances supportive of a larger facility not associated with any particular project or any particular park site that has been approved for improvements. Items would include small scale and relatively inexpensive improvements and/or replacements such as but not limited to: drinking fountains, BBQ grills, picnic tables, litter receptacles, re-dressing playground surfacing, fence gates, court re-stripping, basketball goal/ backboards, irrigation systems, etc.
- 3) **Project:** *Highway Corridor Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2017-2020 Appropriations) - \$1,800,000*  
*Towne Centre TIRZ Funds (2019-2020 Appropriations) - \$206,040*  
**Total Project Cost:** *\$2,006,040*  
**Description:**  
This project provides funding to maintain the annual landscaping of highway corridors and gateway entrances to Mesquite. This also includes areas within the Towne Centre Tax Increment Reinvestment Zone (TIRZ) #2.
- 4) **Project:** *Park Operations (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2019-2020 Appropriations)*  
**Total Project Cost:** *\$12,267,000*  
**Description:**  
This project will provide funding for the day-to-day repair, maintenance and operations cost of park property and improvements.

## *Park Projects*

- 5) **Project:** *High Profile Median Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2018-2020 Appropriations)*  
**Total Project Cost:** *\$50,000*  
**Description:**  
This project will provide funding for the landscape construction enhancement and maintenance of highly visible intersections at major thoroughfares. This includes the planting of seasonal color beds for the summer season and again for the winter season.
- 6) **Project:** *Trail Construction and Maintenance (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2017-2020 Appropriations) - \$645,350*  
*Towne Centre TIRZ - \$2,005,000*  
**Total Project Cost:** *\$2,650,350*  
**Description:**  
Design and construction of Heritage Trail, Phase I and II, as identified by the Trails Master Plan. This project will complete over eight miles of connected trails and hike and bike trails throughout Mesquite in addition to the Mesquite-Garland trail connector project. The proposed improvements for the trail connector project generally include construction of a 12' wide multi-use concrete trail from the Mesquite Heritage Trail to the southern extension of Garland's Duck Creek Trail pedestrian bridge at Duck Creek.
- 7) **Project:** *Palos Verdes Erosion Control*  
**Funding Source:** *4B Sales Tax Funds (2011-2012 Appropriations)*  
**Total Project Cost:** *\$371,300*  
**Description:**  
This project provides funding for the study, engineering and design for the Palos Verdes Dam Emergency Action Plan Preparation and Dam Overflow Repair.
- 8) **Project:** *Florence Recreation Center Roof Replacement*  
**Funding Source:** *4B Sales Tax Funds (2014 Appropriations)*  
**Total Project Cost:** *\$167,000*  
**Description:**  
This project will fund the replacement of the aging roof at the Florence Recreation Center.

## Park Projects

- 9) **Project:** *Picnic Shelter Replacements (ongoing)*  
**Funding Source:** *4B Sales Tax Funds (2014 Appropriations)*  
**Total Project Cost:** *\$79,221*  
**Description:**  
This funding will begin an ongoing project to replace the existing six picnic shelters throughout the City. These shelters typically have four to six picnic tables and are reserved for family gatherings and birthday parties. Many of the shelters are over 30 years old and have reached the end of their useful life.
- 10) **Project:** *Evans Recreation Center Roof Replacement*  
**Funding Source:** *4B Sales Tax Funds (2015 Appropriations)*  
**Total Project Cost:** *\$250,000*  
**Description:**  
This project will fund the replacement of the aging roof system over the senior center portion of Evans Recreation Center.
- 11) **Project:** *Florence Park Improvements*  
**Funding Source:** *4B Sales Tax Funds (2015 Appropriations)*  
**Total Project Cost:** *\$265,000*  
**Description:**  
Updates and renovations to Florence Park, including new backstops, benches, picnic tables and other park infrastructure.
- 12) **Project:** *Downtown Heritage Square Renovations*  
**Funding Source:** *4B Sales Tax Funds (2015-2018 Appropriations)*  
**Total Project Cost:** *\$471,040*  
**Description:**  
This project will fund the replacement of rotting wood and structures at the downtown gazebo, sidewalk replacements and parking lot overlay as a near term solution to improve the downtown area for businesses and special events.
- 13) **Project:** *Westlake Tennis Court Renovations*  
**Funding Source:** *4B Sales Tax Funds (2015-2017 Appropriations)*  
**Total Project Cost:** *\$578,493*  
**Description:**  
Development of two new tennis courts at the Westlake Tennis Center.

## *Park Projects*

- 14) **Project:** *Town East Pool Updates*  
**Funding Source:** *4B Sales Tax Funds (2016 Appropriations)*  
**Total Project Cost:** *\$125,000*  
**Description:**  
Renovation to the plaster floor of the swimming pool.
- 15) **Project:** *Rorie Galloway Camp Pavilion*  
**Funding Source:** *4B Sales Tax Funds (2016 Appropriations)*  
**Total Project Cost:** *\$500,000*  
**Description:**  
Demolition of existing pavilion along with design and construction of new pavilion at Rorie Day Camp.
- 16) **Project:** *Parks and Recreation Software System Upgrade*  
**Funding Source:** *4B Sales Tax Funds (2017 Appropriations)*  
**Total Project Cost:** *\$85,000*  
**Description:**  
Purchase and implementation of new Parks and Recreation software system to be used for registering, reserving and paying for Parks and Recreation services.
- 17) **Project:** *Seabourn Park*  
**Funding Source:** *4B Sales Tax Funds (2017 Appropriations)*  
**Total Project Cost:** *\$70,000*  
**Description:**  
This project is part of the Mesquite Independent School District (MISD) and Parks and Recreation Land Swap Program. MISD plans to build a new school on the existing Seabourn Park location and in return will construct a new park on the demolished site of the old school. This project is to fund incidental park upgrades requested by the City during construction of the new park.
- 18) **Project:** *Military Parkway Trail*  
**Funding Source:** *4B Sales Tax Funds (2016 - 2020 Appropriations) - \$4,022,000*  
*Capital Project Reserve Funds - \$22,520*  
**Total Project Cost:** *\$4,044,520*  
**Description:**  
Construct a twelve foot trail along Military Parkway from Sam Houston to Rodeo Center Boulevard and from Downtown to Rodeo Center. This project is being led and partially funded by Dallas County. Approximately 80% of this project will be reimbursed by the Texas Department of Transportation.

## Park Projects

- 19) **Project:** *KidsQuest Park Improvement*  
**Funding Source:** *4B Sales Tax Funds (2018 - 2020 Appropriations)*  
**Total Project Cost:** *\$1,130,000*  
**Description:**  
The existing community-built KidsQuest playground facility at DeBusk Park has reached the end of its useful life. It is proposed to organize another community-built effort to replace and expand the facility with additional parking and a picnic pavilion.
- 20) **Project:** *City Lake Ballfield*  
**Funding Source:** *4B Sales Tax Funds (2018 Appropriations)*  
**Total Project Cost:** *\$410,000*  
**Description:**  
Loncy Leak is the City's first Little League ballfield and it needs to be renovated and enhanced with new player dug outs, high mast lighting, security gating, and outfield barrier.
- 21) **Project:** *Vanston Pool Replaster*  
**Funding Source:** *4B Sales Tax Funds (2018 Appropriations)*  
**Total Project Cost:** *\$115,051*  
**Description:**  
The pool liner is failing and needs to be replastered.
- 22) **Project:** *Motley Park Playground*  
**Funding Source:** *4B Sales Tax Funds (2018 Appropriations)*  
**Total Project Cost:** *\$39,600*  
**Description:**  
The playground at Motley Park is shared with the Motley Elementary school. It is old and significant components were damaged by vandalism and had to be removed. This project funding combined with the insurance claim will restore and renew the playground.
- 23) **Project:** *Rutherford Park Improvement*  
**Funding Source:** *4B Sales Tax Funds (2019 Appropriations)*  
**Total Project Cost:** *\$100,000*  
**Description:**  
MISD is constructing a replacement school for Rutherford Elementary on the current park property and will reconstruct the park and its features on the old school site after demolition of the school. This provides the opportunity to upgrade some of the features and add park amenities, such as parking lot lighting and additional sidewalks.

## Park Projects

- 24) **Project:** *Handy Park Improvement*  
**Funding Source:** *4B Sales Tax Funds (2017 & 2019 Appropriations)*  
**Total Project Cost:** *\$140,000*  
**Description:**  
MISD is constructing a replacement school for Hanby Elementary at the Evans Practice field site and will construct replacement facilities on the school site after the demolition of the school. This project will upgrade some of the fields to game fields with larger outfields, hooded backstops, and light the parking lots.
- 25) **Project:** *Playground Maintenance*  
**Funding Source:** *4B Sales Tax Funds (2017 & 2020 Appropriations)*  
**Total Project Cost:** *\$70,000*  
**Description:**  
This project will be a multi-year, phased program to address the deteriorating playground surfacing at the City's public playgrounds. A condition assessment has been conducted and found that the poured-in-place surfacing is beyond its useful life and needs major repairs, patching, or complete replacement. This product has an anticipated useful life of approximately 10 years and in some cases the current installation is over 18 years old. A major maintenance plan has been identified to address this situation based on the condition. Phase 1 will address the most critical damage and be performed between February and October 2019. Phase 2 is planned for fiscal year 2020.
- 26) **Project:** *Veterans Memorial*  
**Funding Source:** *4B Sales Tax Funds (2018 Appropriations)*  
**Total Project Cost:** *\$10,000*  
**Description:**  
The City is participating in a Citizens' fundraising effort to construct a memorial to honor our Veterans and those who serve in the military. A site at City Lake Park has been identified for the future project. This project will be funded by private donations as well as City contributions.
- 27) **Project:** *Florence Ranch House Fence Replacement*  
**Funding Source:** *4B Sales Tax Funds (2019 Appropriations)*  
**Total Project Cost:** *\$50,000*  
**Description:**  
The existing fence around this historic house property is painted wood and was installed almost 28 years ago. It has deteriorated beyond the ability to make repairs and needs to be completely replaced. Approximately 200 feet of the perimeter will be replaced with a more durable and maintenance free steel fence. Another 200 feet surrounding the house must be replaced with a acceptable wood fence of historical character.

## *Park Projects*

- 28) **Project:** *Park Master Plan*  
**Funding Source:** *4B Sales Tax Funds (2020 Appropriations)*  
**Total Project Cost:** *\$200,000*  
**Description:** .  
Professional services to prepare a Park System Master Plan document for Mesquite. Plan will consider current and future Parks and Recreation needs.
- 29) **Project:** *CopeLand Property Development Phase I*  
**Funding Source:** *4B Sales Tax Funds (2020 Appropriations)*  
**Total Project Cost:** *\$260,000*  
**Description:**  
Plan, design, and construct the first phase of improvements for a new community park. This phase will consist of a Dog Park feature with associated parking lot.
- 30) **Project:** *Town East Playground Surface Replacement*  
**Funding Source:** *4B Sales Tax Funds (2020 Appropriations)*  
**Total Project Cost:** *\$100,000*  
**Description:**  
The playgrounds existing poured in place safety surface (PIP) is beyond its useful life and needs major refurbishing. This project will make repairs and resurface the entire surface of the two playground areas.
- 31) **Project:** *Golf Course Maintenance*  
**Funding Source:** *4B Sales Tax Funds (2020 Appropriations)*  
**Total Project Cost:** *\$50,000*  
**Description:**  
This is for the general maintenance of golf course grounds and structures.
- 32) **Project:** *City Lake Aquatic Center Slide Resurface & Rails*  
**Funding Source:** *4B Sales Tax Funds (2020 Appropriations)*  
**Total Project Cost:** *\$100,000*  
**Description:**  
Refurbish the fiberglass slide surface of the tall spiral slide and the small slide in the kiddie pool with special surfacing produce to restore proper slide surface.

Adopted Capital Budget  
Public Safety Projects  
Fiscal Year 2019-20

Project Name	Prior Year Expenditures	Revised 18-19 Funding	Adopted 19-20 Funding	Total Funding
Ambulance Remounts	\$ 0	\$ 0	\$ 198,000	\$ 198,000
CAD Software Upgrade	334,948	513,858	0	848,806
Police Facility Camera System Upgrade	299,372	169,377	0	468,749
Engine Replacement	615,379	674,621	700,000	1,990,000
Public Safety Radio System Upgrade	7,628,487	3,298,741	0	10,927,228
Dispatch Furniture Replacement	12,800	7,200	0	20,000
Mobile Data Computer Replacements	970,763	18	0	970,781
Pedestrian Safety Traffic Upgrades	56,688	33,800	0	90,488
Thermal Imaging Cameras	29,139	35,422	25,000	89,561
Self Contained Breathing Apparatus Replacement	645,590	569	0	646,159
Police Crime Scene Vehicle	33,498	111,033	0	144,531
Replace Truck 1	0	1,100,000	0	1,100,000
Bomb Robot Replacement	0	349,996	0	349,996
Knox Key System	0	33,000	0	33,000
Battery Operating Hydraulic Tools for Fire Engines	0	68,988	0	68,988
Fire Station Placement Study	0	31,000	0	31,000
Ambulance Replacement	0	0	282,000	282,000
Solo SCBA/Mask Washer	0	0	28,000	28,000
<b>Total Public Safety Projects</b>	<b>\$ 10,626,664</b>	<b>\$ 6,427,623</b>	<b>\$ 1,233,000</b>	<b>\$ 18,287,287</b>

## *Public Safety Projects*

- 1) **Project:** *Ambulance Remounts*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$198,000*  
**Description:**  
Replacement of chassis for ambulances per the Fire Department's vehicle replacement schedule.
  
- 2) **Project:** *CAD Software Upgrade*  
**Funding Source:** *2017 Certificates of Obligation*  
**Total Project Cost:** *\$848,806*  
**Description:**  
Scheduled Computer-Aided Dispatch (CAD) software upgrades for public safety communications center.
  
- 3) **Project:** *Police Facility Security Camera System Update*  
**Funding Source:** *2011 Certificates of Obligation*  
**Total Project Cost:** *\$468,749*  
**Description:**  
Replacement of servers and video security cameras for the detention facility and police building
  
- 4) **Project:** *Engine Replacement*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$1,990,000*  
**Description:**  
Scheduled replacement of engines per the Fire Department's vehicle replacement schedule.

## **Public Safety Projects**

- 5) **Project:** *Public Safety Radio System Upgrade*  
**Funding Source:** 2008 Certificates of Obligation - \$102,228  
4B Sales Tax Funds (2014 Appropriations) - \$125,000  
2015 Certificates of Obligation - \$5,350,000  
2016 Certificates of Obligation - \$5,350,000  
**Total Project Cost:** **\$10,927,228**

**Description:**

Phase I and II of the P25 Radio System Upgrade. The analog radio system became obsolete after 2017. The first phase involved hiring a consultant to help identify and document the City's current and future radio coverage requirements. The consultant evaluated how to best obtain the optimal public safety radio system coverage for the planned next generation P25 digital radio system and to develop proposed system budgetary costs and alternatives. Phase II funded the development of an RFP for two implementation phases in 2016 and 2017. Total cost of the project is estimated at \$11 million and will be funded with Certificates of Obligation; however, the debt service for these bonds will be reimbursed with sales tax dollars from the 4B Quality of Life Fund.

- 6) **Project:** *Dispatch Furniture Replacement*  
**Funding Source:** *Capital Project Reserve Fund*  
**Total Project Cost:** **\$20,000**

**Description:**

Replacement of public safety dispatch chairs that were over eight years old and passed their useful life. Public Safety Dispatch provides daily 24-hour service

- 7) **Project:** *Mobile Data Computer Replacements*  
**Funding Source:** *2017 Certificates of Obligation*  
**Total Project Cost:** **\$970,781**

**Description:**

Replacement of current police and fire mobile data computers and software nearing warranty expiration. Mobile Data Computers allow for more efficient deployment of personnel and provide first responders remote access to critical information in the field.

## *Public Safety Projects*

8) **Project:** *Pedestrian Safety Traffic Upgrades*

**Funding Source:** *General Fund*

**Total Project Cost:** *\$90,488*

**Description:**

Install Rectangular Rapid Flashing Beacons (RRFB) units at school zones and crosswalks on major & secondary arterials. These units are to be installed at five locations including two crosswalks on East Cartwright Road, two crosswalks on North Galloway Avenue, and at one crosswalk on Scyene Road. Studies conducted in various cities have shown that utilizing the requested equipment could increase the speed compliance rates in school zones significantly.

9) **Project:** *Thermal Imaging Cameras*

**Funding Source:** *4B Sales Tax Funds (2018 - 2020 Appropriations)*

**Total Project Cost:** *\$89,561*

**Description:**

Replacement of thermal imaging cameras. These cameras are placed in each truck and engine to aid firefighters' ability to see through smoke in a fire and/or at night and to facilitate the rescue of individuals.

10) **Project:** *Self Contained Breathing Apparatus Replacement*

**Funding Source:** *General Fund*

**Total Project Cost:** *\$646,159*

**Description:**

The Fire Department's current Self Contained Breathing Apparatuses (SCBAs) are reaching the end of their service life. This project will purchase enough SCBAs for all current equipment riding positions, plus additional spares as needed for repairs, special programs, and potential regional deployments.

11) **Project:** *Police Crime Scene Vehicle*

**Funding Source:** *General Fund*

**Total Project Cost:** *\$144,531*

**Description:**

This vehicle will be constructed on a Ford F450 stretched chassis and will have a 16-foot enclosure outfitted to efficiently handle crime scene duties at major cases. The vehicle will have exterior cameras and lighting for processing crime scenes in dark environments and an extendable mast for photographing or recording the scene from above. An extendable awning can be used to protect the crime scene from inclement weather to further ensure evidence is protected. The interior of the enclosure is designed to process evidence, but will have the capability of recording, so interviews can be conducted by detectives at the scene.

## *Public Safety Projects*

- 12) **Project:** *Replace Truck 1*  
**Funding Source:** *4B Sales Tax Fund (2019 Appropriation)*  
**Total Project Cost:** *\$1,100,000*  
**Description:**  
This project will replace the ladder truck at Fire Station 1 using 4B funds. Once in service, the new truck will serve the Department as a front-line apparatus for 12 years.
- 13) **Project:** *Bomb Robot Replacement*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$349,996*  
**Description:**  
This project will replace the Department's current remote operations platform, which is more than 19 years old. The new system has an expanded range of capabilities and includes two unmanned aerial vehicles. It will enhance Fire Department capabilities in investigations, rescues and aerial observation of thermal incidents and allow us to provide better assistance to our local law enforcement partners.
- 14) **Project:** *Knox Key System*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$33,000*  
**Description:**  
This project will replace the Department's current Knox Key control units. The Knox Key system provides limited access keys to local businesses and residences. The new system provides security and a wireless auditing function to track general key access as well as access to the Department's supply of controlled substances on each apparatus.
- 15) **Project:** *Battery Operating Hydraulic Tools for Fire Engines*  
**Funding Source:** *General Fund*  
**Total Project Cost:** *\$68,988*  
**Description:**  
This project will replace the battery-operated hydraulic rescue tools on all Department engines.
- 16) **Project:** *Fire Station Placement Study*  
**Funding Source:** *Capital Project Reserve Fund*  
**Total Project Cost:** *\$31,000*  
**Description:**  
This Project is to hire a consultant to review the current locations of the City of Mesquite fire stations and recommend additional sites for the locations of new fire stations in the future.

## *Public Safety Projects*

17) **Project:** *Ambulance Replacement*

**Funding Source:** *General Fund*

**Total Project Cost:** *\$282,000*

**Description:**

This is a scheduled replacement of the ambulance.

18) **Project:** *Solo SCBA/Mask Washer*

**Funding Source:** *General Fund*

**Total Project Cost:** *\$28,000*

**Description:**

Purchase and installation of a specialized commercial washer to clean firefighter breathing air apparatus and cylinders after exposure to cancer causing atmospheres encountered in all structural firefighting activities.

Adopted Capital Budget  
Street Projects  
Fiscal Year 2019-20

Project Name	Prior Year Expenditures	Revised 18-19 Funding	Adopted 19-20 Funding	Total Funding
Alley Reconstruction (Ongoing)	\$ 0	\$ 1,592,000	\$ 872,325	\$ 2,464,325
Concrete Street Rehabilitation Program (Ongoing)	1,028,644	801,356	1,000,000	2,830,000
Motley Drive Reconstruction	4,707,590	208,505	0	4,916,095
Gus Thomasson Sustainability	5,005,688	4,491,767	0	9,497,455
Gus Thomasson Reconstruction	1,099,233	9,200,767	2,000,000	12,300,000
Town East Boulevard Reconstruction	4,232,957	9,532,043	5,735,000	19,500,000
50/50 Sidewalk Program	465,516	444,853	150,000	1,060,369
ADA Compliance and Orphan Sidewalk Program (Ongoing)	56,857	118,143	50,000	225,000
Street Leveling Program	382,809	217,191	0	600,000
Residential Street Reconstruction	29,807,427	28,642,573	16,350,000	74,800,000
Major Thoroughfare Pavement Preservation	1,448,231	639,269	0	2,087,500
Scyene Road Reconstruction	5,443,882	2,557,618	0	8,001,500
Downtown Infrastructure	143,030	2,065	0	145,095
Front Street	187,476	2,300,000	3,977,967	6,465,443
Towne Centre TIRZ Paving Maintenance	0	200,000	0	200,000
Skyline Drive (Town East Blvd to Peachtree Rd)	0	0	1,000,000	1,000,000
Roadway Impact Fee Study	0	23,000	0	23,000
<b>Total Street Projects</b>	<b>\$ 54,009,340</b>	<b>\$ 60,971,150</b>	<b>\$ 31,135,292</b>	<b>\$ 146,115,782</b>

## Street Projects

- 1) **Project:** *Alley Reconstruction (ongoing)*  
**Funding Source:** 2012 Certificates of Obligation - \$40,000  
2014 Certificates of Obligation - \$52,000  
2018 Certificates of Obligation - \$1,000,000  
2019 Certificates of Obligation - \$500,000  
2020 Certificates of Obligation - \$872,325  
**Total Project Cost:** \$2,464,325  
**Description:**  
This project includes funding for the reconstruction of deteriorated paved alleyways throughout the City.
- 2) **Project:** *Concrete Street Rehabilitation Program (ongoing)*  
**Funding Source:** 2015 Certificates of Obligation - \$630,000  
2016 Certificates of Obligation - \$600,000  
2019 Certificates of Obligation - \$600,000  
2020 Certificates of Obligation - \$1,000,000  
**Total Project Cost:** \$2,830,000  
**Description:**  
Annual maintenance program to reconstruct portions of concrete thoroughfares throughout the City to help prolong the service life of major arterial roadways.
- 3) **Project:** *Motley Drive Reconstruction*  
**Funding Source:** 2008 Certificates of Obligation - \$168,976  
2009 Certificates of Obligation - \$638  
2014 Certificates of Obligation - \$2,960,518  
2015 Certificates of Obligation - \$1,685,440  
2016 Certificates of Obligation - \$100,523  
**Total Project Cost:** \$4,916,095  
**Description:**  
Reconstruction of Motley Drive from Town East Boulevard to Gus Thomasson Road to four-lane divided roadway with curb and gutter and associated drainage improvements.

## Street Projects

- 4) **Project:** *Gus Thomasson Sustainability*  
**Funding Source:** *4B Sales Tax Funds - (2012-2015 Appropriations) - \$6,000,000*  
*2013 Certificates of Obligation - \$55,000*  
*2014 Certificates of Obligation - \$44,000*  
*2015 Certificates of Obligation - \$308,455*  
*2016 Certificates of Obligation - \$175,000*  
*2018 Certificates of Obligation - \$2,915,000*  
**Total Project Cost:** *\$9,497,455*

**Description:**

Total reconstruction of Gus Thomasson Road from Karla Drive to Moon Drive/Whitson Way. The reconstructed road will be a four-lane divided arterial with two vehicle lanes in each direction with portions separated by a depressed/bioswale median with concrete curb and gutter. The project also includes on-street parking, pedestrian sidewalks and a cycle track. The City received a \$3 million Sustainable Development Grant through the North Central Texas Council of Governments to offset some of the project costs. This project is part of the City's revitalization initiative to restore the vitality of neighborhoods and its adjoining commercial corridor.

- 5) **Project:** *Gus Thomasson Reconstruction*  
**Funding Source:** *Towne Centre TIRZ Funds*  
**Total Project Cost:** *\$12,300,000*

**Description:**

Reconstruction of Gus Thomasson Road within existing right-of-way, from US Highway 80 to Town East Boulevard, reducing the number of lanes from six to four lanes for the majority of the project length and incorporating a hike and bike trail on the residential side of the road and a five-foot sidewalk on the east side. The engineering phase includes an analysis of the existing drainage, water and sanitary sewer systems within the right-of-way and any recommendations for upgrades if they are deteriorated or lacking in capacity.

## Street Projects

- 6) **Project:** *Town East Boulevard Reconstruction*  
**Funding Source:** *4B Sales Tax Funds - (2013 & 2016 Appropriations) - \$850,000*  
*2014 Certificates of Obligation - \$2,000,000*  
*2015 Certificates of Obligation - \$2,650,000*  
*2016 Certificates of Obligation - \$200,000*  
*2017 Certificates of Obligation - \$2,300,000*  
*2018 Certificates of Obligation - \$2,365,000*  
*2019 Certificates of Obligation - \$3,000,000*  
*2020 Certificates of Obligation - \$1,300,000*  
*Dallas County - \$4,435,000*  
*Texas Department of Transportation- \$400,000*  
**Total Project Cost:** ***\$19,500,000***

**Description:**

Reconstruction of Town East Blvd., from Military Parkway to U.S. Highway 80, to include four lanes separated by a depressed/bioswale median with concrete curb and gutter. On the east side, a 12-inch wide concrete pedestrian trail will be constructed. Water and sanitary sewer within the right-of-way will also be replaced due to their age and condition. Drainage will be upgraded to meet current 100-year design criteria. Certificates of Obligation will be used to finance the construction of the roadway portion; however, debt service costs for the bond issues will be reimbursed by the 4B Quality of Life Corporation.

- 7) **Project:** *50/50 Sidewalk Program*  
**Funding Source:** *Citizen Contributions - \$530,369*  
*2016 Certificates of Obligation - \$180,000*  
*2017 Certificates of Obligation - \$50,000*  
*2018 Certificates of Obligation - \$25,000*  
*2019 Certificates of Obligation - \$125,000*  
*2020 Certificates of Obligation - \$150,000*  
**Total Project Cost:** ***\$1,060,369***

**Description:**

Reconstruction of deteriorated sidewalks, curb and gutter, and driveway approaches on a first-come, first-serve basis and requires participating residents to reimburse the City for 50 percent of total costs.

## Street Projects

8) **Project:** *ADA Compliance and Orphan Sidewalk Program (Ongoing)*

**Funding Source:** 2016 Certificates of Obligation - \$25,000  
2017 Certificates of Obligation - \$50,000  
2018 Certificates of Obligation - \$50,000  
2019 Certificates of Obligation - \$50,000  
2020 Certificates of Obligation - \$50,000

**Total Project Cost:** **\$225,000**

**Description:**

Installation of sidewalk or ramps in isolated areas that currently meet Title II guidelines of the federal Americans with Disabilities Act.

9) **Project:** *Street Leveling Program*

**Funding Source:** 2016 Certificates of Obligation - \$400,000  
2019 Certificates of Obligation - \$200,000

**Total Project Cost:** **\$600,000**

**Description:**

This project will allow for the leveling of concrete streets by injection methods when the area of concrete is structurally sound and costly repairs are not yet required. Recent drought conditions have cause sections of concrete streets to raise or become separated. This work will be performed by contract crews who will pump a slurry through small holes drilled in the concrete. The slurry material fills voids under the concrete panels and creates a permanent subgrade.

10) **Project:** *Residential Street Reconstruction*

**Funding Source:** 2016 General Obligation - \$24,800,000  
2018 General Obligation - \$33,650,000  
2020 General Obligation - \$16,350,000

**Total Project Cost:** **\$74,800,000**

**Description:**

This project is directly related to the \$125 million Street Bond Election that was passed by voters on November 3, 2015. The bond proceeds will be used to repair and improve grade 4 residential streets throughout the community.

## Street Projects

11) **Project:** *Major Thoroughfare Pavement Preservation*

**Funding Source:** 2016 Certificates of Obligation - \$1,700,000  
Dallas County - \$387,500

**Total Project Cost:** **\$2,087,500**

**Description:**

Pavement Preservation program using overlayment for the major thoroughfares in Mesquite in order extend the life of the major thoroughfares.

12) **Project:** *Scyene Road Reconstruction*

**Funding Source:** 4B Sales Tax Funds - (2018 Appropriations) - \$3,800,000  
2012 Certificates of Obligation - \$2,500  
2014 Certificates of Obligation - \$40,000  
2015 Certificates of Obligation - \$129,000  
2016 Certificates of Obligation - \$510,000  
2018 Certificates of Obligation - \$3,520,000

**Total Project Cost:** **\$8,001,500**

**Description:**

To complete infrastructure improvements to support the development activities on Ashley Furniture's industrial site as agreed upon and approved by City Council's Resolution No. 08-2017. These improvements include reconstructing Scyene Road from Clay-Mathis Road to Lawson Road to support heavy truck traffic and associated water main and drainage improvements.

13) **Project:** *Downtown Infrastructure*

**Funding Source:** *Towne Centre TIRZ Fund*

**Total Project Cost:** **\$145,095**

**Description:**

This project is for the infrastructure improvements related to the development of the Downtown area.

## Street Projects

- 14) **Project:** *Front Street Reconstruction*  
**Funding Source:** *Towne Centre TIRZ Fund*  
**Total Project Cost:** *\$6,465,443*

**Description:**

This project is for the reconstruction of Front Street between Ebrite Street and Galloway Avenue. The existing two lane street is one of the oldest in Mesquite and is being upgraded to include storm water drainage, sidewalks with curb ramps, water, sanitary sewer, and grease traps. Lancaster and Broad Streets are being reconstructed between Front Street and Main Street and include the same elements. Amenities are being constructed with the Front Street project including parking lots, landscaping, and a venue stage with space for food trucks and other vendors. A pedestrian connection between Main Street and Front Street named McCollough Plaza will feature a trellis with lights and benches.

- 15) **Project:** *Town Centre TIRZ Paving Maintenance*  
**Funding Source:** *Towne Centre TIRZ Fund*  
**Total Project Cost:** *\$200,000*

**Description:**

Pavement rehabilitation within the Towne Centre Tax Increment Reinvestment Zone (TIRZ) limits.

- 16) **Project:** *Skyline Drive Reconstruction (Town East Blvd to Peachtree Rd)*  
**Funding Source:** *2020 Certificates of Obligation*  
**Total Project Cost:** *\$1,000,000*

**Description:**

This project is for the reconstruction of Skyline Drive from Town East Boulevard to Peachtree Road. The new roadway will remain a four-lane section and will be reconstructed within the existing ROW. In addition, a screening wall, pedestrian amenities, drainage, water and sanitary sewer improvements are planned for construction.

- 17) **Project:** *Roadway Impact Fee Study*  
**Funding Source:** *Capital Project Reserve Fund*  
**Total Project Cost:** *\$23,000*

**Description:**

This project is for the study of the Roadway Impact Fee.

Adopted Capital Budget  
Traffic Projects  
Fiscal Year 2019-20

Project Name	Prior Year Expenditures	Revised 18-19 Funding	Adopted 19-20 Funding	Total Funding
ROWS Street Lighting	\$ 329,769	\$ 111,716	\$ 8,515	\$ 450,000
Screening Wall Replacements	1,029,021	1,022,017	250,000	2,301,038
Traffic Signal Upgrade (Ongoing)	0	100,000	100,000	200,000
Traffic Management Operations (Ongoing)	0	125,000	0	125,000
Traffic Control System and Devices Upgrades	443,767	130,000	130,000	703,767
New Traffic Signal Construction	56,272	114,328	135,000	305,600
Safe Route to Schools Program	0	24,900	897,450	922,350
New Traffic Signals Installation	0	0	250,000	250,000
Traffic Signal Optimization	0	0	216,000	216,000
<b>Total Traffic Projects</b>	<b>\$ 1,858,829</b>	<b>\$ 1,627,961</b>	<b>\$ 1,986,965</b>	<b>\$ 5,473,755</b>

## Traffic Projects

- 1) **Project:** *ROWS Street Lighting Improvements*  
**Funding Source:** Towne Centre TIRZ (2009-2020 Appropriations)  
**Total Project Cost:** **\$450,000**  
**Description:**  
Installation of decorative streetlight systems within the ROWS of Texas project improvement district boundaries.
- 2) **Project:** *Screening Wall Replacements*  
**Funding Source:** 1989 General Obligation Bonds - \$23,320  
1996 General Obligation Bonds - \$7,718  
2013 Certificates of Obligation - \$250,000  
2014 Certificates of Obligation - \$260,000  
2015 Certificates of Obligation - \$510,000  
2016 Certificates of Obligation - \$250,000  
2017 Certificates of Obligation - \$250,000  
2018 Certificates of Obligation - \$250,000  
2019 Certificates of Obligation - \$250,000  
2020 Certificates of Obligation - \$250,000  
**Total Project Cost:** **\$2,301,038**  
**Description:**  
Replacement of fallen or deteriorated traffic screening walls at various locations throughout the City.
- 3) **Project:** *Traffic Signal Upgrade (ongoing)*  
**Funding Source:** 4B Sales Tax Funds (2019-2020 Appropriations)  
**Total Project Cost:** **\$200,000**  
**Description:**  
This project is an annual program to replace all of the 100+ traffic signal pavement detector loops with video detection cameras. This program will take over a decade to make the transition and older intersections will be addressed first.
- 4) **Project:** *Traffic Management Operations (ongoing)*  
**Funding Source:** 4B Sales Tax Funds (2019 Appropriations)  
**Total Project Cost:** **\$125,000**  
**Description:**  
This project will provide funding for the day-to-day repair, maintenance and operations of the Traffic Management Center.

## Traffic Projects

5) **Project:** *Traffic Control System and Devices Upgrades*

**Funding Source:** 2014 Certificates of Obligation - \$43,550  
2015 Certificates of Obligation - \$40,104  
2016 Certificates of Obligation - \$100,000  
2017 Certificates of Obligation - \$130,113  
2018 Certificates of Obligation - \$130,000  
2019 Certificates of Obligation - \$130,000  
2020 Certificates of Obligation - \$130,000

**Total Project Cost:** **\$703,767**

**Description:**

Based on a federally mandated minimum standards of reflectivity, Traffic staff changed out all the regulatory, warning and ground mounted guide signs in the City, in several phases. North District of the City was changed out in 2014, the Central District in 2015, and the South District in 2017. Funding is being utilized every year to upgrade traffic control equipment such as Traffic controllers, cabinets, video detection upgrades, UPS Battery Backup units, Ethernet switch equipment, fiber optics, etc.

6) **Project:** *New Traffic Signal Construction*

**Funding Source:** 2016 Certificates of Obligation - \$170,600  
4B Sales Tax Funds (2020 Appropriation) - \$135,000

**Total Project Cost:** **\$305,600**

**Description:**

This project is to fund a traffic signal at Samuell and Catron for when FedEx opens its new facility on Samuell Boulevard.

7) **Project:** *Safe Route to Schools Program*

**Funding Source:** *Capital Project Reserve Fund - \$24,900*  
*Texas Department of Transportation Grant - \$897,450*

**Total Project Cost:** **\$922,350**

**Description:**

A study at 50/50 cost share with MISD was performed and has been submitted to Texas Department of Transportation (TxDOT) for an application that involves the construction of a pedestrian trail on East Cartwright Road between Lawson Road and Twin Oaks Drive. This trail provides walkability to five MISD schools within the area. If approved, this grant would require upfront funding by the City, which is reimbursed by TxDOT at 100%.

## *Traffic Projects*

- 8) **Project:** *New Traffic Signals Installation*  
**Funding Source:** *2020 Certificates of Obligation*  
**Total Project Cost:** **\$250,000**

**Description:**

There are several locations within the City Limits as well as in our extraterritorial jurisdiction that are expected to meet traffic signal justification warrants, and require installation.

- 9) **Project:** *Traffic Signal Optimization*  
**Funding Source:** *2020 Certificates of Obligation*  
**Total Project Cost:** **\$216,000**

**Description:**

Project is to hire a consulting engineer to update the City traffic signal timing plans to account for increased traffic volumes and changes in traffic patterns. This will reduce traffic congestion and air pollution in the City.

Adopted Capital Budget  
Water and Sewer System Projects  
Fiscal Year 2019-20

Project Name	Prior Year Expenditures	Revised 18-19 Funding	Adopted 19-20 Funding	Total Funding
Sanitary Sewer Rehabilitation Program (Ongoing)	\$866,765	\$5,207,041	\$0	\$6,073,806
Water Main Replacement Program (Ongoing)	1,445,168	1,991,043	0	3,436,211
Emergency Water and Sewer Repairs (Ongoing)	471,856	874,205	300,000	1,646,061
Town East Elevated Water Storage Tank	3,378,919	224,630	0	3,603,549
Reinforced Concrete Pipe Sewer Trunk Main Rehabilitation	3,319,909	2,033,585	2,000,000	7,353,494
Water Meter Replacement Program	36,190	463,810	125,000	625,000
Motley Drive Utility Replacements	1,481,315	7,210	0	1,488,525
Thomasson Square Utility Replacements	1,311,282	429,630	0	1,740,912
Town East Water Main Replacement (Skyline to Military)	3,148,493	1,457,277	1,550,000	6,155,770
Scyene Road Utility Improvements	1,281,806	218,194	0	1,500,000
Barnes Bridge Transmission Mains	555,489	3,094,511	0	3,650,000
US80 & Galloway Interchange	294,752	202,248	0	497,000
Big Town Elevated Water Tank	2,025,511	220,353	0	2,245,864
Public Works Asset Management Software	65,000	215,000	0	280,000
Kaufman County Water Infrastructure Improvements	230,347	7,494,653	12,949,000	20,674,000
Summit Drive Waterline	0	521,190	0	521,190
N. Mesquite Creek Sanitary Sewer Trunk Main Rehabilitation (Town East Blvd to Tripp Rd)	0	1,750,000	250,000	2,000,000
Wastewater Master Plan Update	0	656,000	0	656,000
Engineering Design Manual	314,554	30,762	0	345,316
Water Master Plan	0	0	500,000	500,000
Front Street Reconstruction (Ebrite to Galloway)	0	0	600,000	600,000
Powell Road Reconstruction	0	0	2,300,000	2,300,000
Aerial Crossing Repair	0	0	376,000	376,000
Gus Thomasson Reconstruction (HW80 to Town East)	0	2,000,000	0	2,000,000
Various Streets and Valley View Heights Area	0	1,100,000	0	1,100,000
South Parkway	0	213,500	0	213,500
I-20 Industrial Park Project	0	500,000	0	500,000
State Highway 352 Utility Relocation Design	0	170,000	0	170,000
Utility Assessments	0	250,000	0	250,000
Sanitary Ventilation	0	250,000	0	250,000
Solar Bee Mixers	0	25,000	0	25,000
<b>Total Water and Sewer Projects</b>	<b>\$20,227,356</b>	<b>\$31,599,842</b>	<b>\$20,950,000</b>	<b>\$72,777,198</b>

## *Water and Sewer Projects*

1) **Project:** *Sanitary Sewer Rehabilitation Program (ongoing)*

**Funding Source:** 2016 Water and Sewer Revenue Bonds - \$1,732,106  
2017 Water and Sewer Revenue Bonds - \$1,210,000  
2018 Water and Sewer Revenue Bonds - \$2,000,000  
2019 Water and Sewer Revenue Bonds - \$1,131,700

**Total Project Cost:** **\$6,073,806**

**Description:**

This project is the ongoing replacement of older, deteriorated sanitary sewer lines to prevent ground water infiltration and inflow into the system.

2) **Project:** *Water Main Replacement Program (Ongoing)*

**Funding Source:** 2017 Water and Sewer Revenue Bonds - \$1,077,211  
2018 Water and Sewer Revenue Bonds - \$879,000  
2019 Water and Sewer Revenue Bonds - \$1,480,000

**Total Project Cost:** **\$3,436,211**

**Description:**

Replacement of deteriorated water mains by City crews and any related concrete repair of streets that required excavation during the course of water and sewer line replacements projects throughout the City.

3) **Project:** *Emergency Water and Sewer Repairs (ongoing)*

**Funding Source:** 2014 Water and Sewer Revenue Bonds - \$115,000  
2015 Water and Sewer Revenue Bonds - \$234,061  
2016 Water and Sewer Revenue Bonds - \$297,000  
2017 Water and Sewer Revenue Bonds - \$300,000  
2018 Water and Sewer Revenue Bonds - \$100,000  
2019 Water and Sewer Revenue Bonds - \$300,000  
2020 Water and Sewer Revenue Bonds - \$300,000

**Total Project Cost:** **\$1,646,061**

**Description:**

Project will fund unexpected or unfunded water and/or sanitary sewer repairs that may occur within the fiscal year.

## *Water and Sewer Projects*

- 4) **Project:** *Town East Elevated Storage Tank*
- Funding Source:** 2008 Water and Sewer Revenue Bonds - \$850,000  
2009 Water and Sewer Revenue Bonds - \$500,000  
2011 Water and Sewer Revenue Bonds - \$729,962  
2013 Water and Sewer Revenue Bonds - \$811,000  
2014 Water and Sewer Revenue Bonds - \$492,586  
2015 Water and Sewer Revenue Bonds - \$70,000  
2017 Water and Sewer Revenue Bonds - \$150,000
- Total Project Cost:** **\$3,603,549**

**Description:**

Treating the interior and repainting the exterior of the Town East Elevated Storage Tank located in the Town East Mall retail area and reconstructing the foundation and adding a masonry screening wall and exterior lighting.

- 5) **Project:** *Reinforced Concrete Pipe Sewer Trunk Main Rehabilitation*
- Funding Source:** 2012 Water and Sewer Revenue Bonds - \$298,144  
2015 Water and Sewer Revenue Bonds - \$1,194,229  
2016 Water and Sewer Revenue Bonds - \$1,196,370  
2017 Water and Sewer Revenue Bonds - \$988,451  
2018 Water and Sewer Revenue Bonds - \$1,008,300  
2019 Water and Sewer Revenue Bonds - \$668,000  
2020 Water and Sewer Revenue Bonds - \$2,000,000
- Total Project Cost:** **\$7,353,494**

**Description:**

Rehabilitation of large diameter Reinforced Concrete Pipe (RCP) sanitary sewer trunk main up to 48-inches in diameter that have eroded over time from sewer gas. The CIPP method involves lining the interior of the existing mains in place. The first phase of this project is the North Trunk Main along Belt Line Road, from Tripp Road to north of Bluffview Drive (approximately 8,150 feet) and the following phase will be the South Trunk Main, from the South Mesquite Creek Wastewater Treatment Plant to Pioneer Road (approximately 18,800 feet).

## *Water and Sewer Projects*

- 6) **Project:** *Water Meter Replacement Program*  
**Funding Source:** 2016 Water and Sewer Revenue Bonds - \$125,000  
2017 Water and Sewer Revenue Bonds - \$125,000  
2018 Water and Sewer Revenue Bonds - \$125,000  
2019 Water and Sewer Revenue Bonds - \$125,000  
2020 Water and Sewer Revenue Bonds - \$125,000  
**Total Project Cost:** \$625,000  
**Description:**  
Improve infrastructure by implementing a systemic water meter replacement program. Approximately 1,300 water meters are planned for replacement in each fiscal year.
- 7) **Project:** *Motley Drive Utility Replacements*  
**Funding Source:** 2009 Water and Sewer Revenue Bonds - \$939,525  
2012 Water and Sewer Revenue Bonds - \$159,000  
2014 Water and Sewer Revenue Bonds - \$200,000  
2017 Water and Sewer Revenue Bonds - \$190,000  
**Total Project Cost:** \$1,488,525  
**Description:**  
Relocation of water and sewer utilities in conjunction with the reconstruction of Motley Drive.
- 8) **Project:** *Thomasson Square Water & Sewer Replacements*  
**Funding Source:** 2009 Water and Sewer Revenue Bonds - \$60,912  
2013 Water and Sewer Revenue Bonds - \$960,000  
2014 Water and Sewer Revenue Bonds - \$42,000  
2017 Water and Sewer Revenue Bonds - \$678,000  
**Total Project Cost:** \$1,740,912  
**Description:**  
Water and sewer relocations and improvements related to the Gus Thomasson Corridor Revitalization project to spur private redevelopment of underutilized commercial property in north Mesquite through mixed use development that adopts form-based code principles of promoting pedestrian friendly streetscapes and store fronts that enhance walkability for residents. The first project of its kind in Mesquite, this project is supplemented with a \$3 million Sustainable Development Grant through the North Central Texas Council of Governments. Existing water and sewer lines within the existing right-of-way will be relocated to allow for street widening and on-street parallel parking.

## *Water and Sewer Projects*

9) **Project:** *Town East Water Main Replacement (Military to US80)*

**Funding Source:** 2009 Water and Sewer Revenue Bonds - \$328,000  
2010 Water and Sewer Revenue Bonds - \$285,000  
2011 Water and Sewer Revenue Bonds - \$407,000  
2013 Water and Sewer Revenue Bonds - \$100,000  
2014 Water and Sewer Revenue Bonds - \$330,000  
2017 Water and Sewer Revenue Bonds - \$2,555,770  
2018 Water and Sewer Revenue Bonds - \$600,000  
2020 Water and Sewer Revenue Bonds - \$1,550,000

**Total Project Cost:** *\$6,155,770*

**Description:**

The replacement of a 24-inch diameter water main from Military Parkway to U.S. Highway 80. This project will be constructed along with the Town East Boulevard roadway reconstruction project.

10) **Project:** *Scyene Road Utility Improvements*

**Funding Source:** *2018 Water and Sewer Revenue Bonds*

**Total Project Cost:** *\$1,500,000*

**Description:**

Water and sewer utilities improvements in conjunction with reconstruction of Scyene Road in order to make Ashley Furniture's industrial site ready for development.

11) **Project:** *Barnes Bridge Transmission Mains*

**Funding Source:** 2014 Water and Sewer Revenue Bonds - \$300,000  
2015 Water and Sewer Revenue Bonds - \$1,550,000  
2016 Water and Sewer Revenue Bonds - \$1,800,000

**Total Project Cost:** *\$3,650,000*

**Description:**

The Barnes Bridge Pump Station pumps approximately 70 percent of the City's water consumption; however, the pump station is served by only a single 30-inch diameter water main that was constructed in 1959, and in order to improve system reliability, several additional water mains are needed. The first phase will be the transmission main from the pump station to LaPrada Drive. The second transmission main will run along LaPrada, from Barnes Bridge Road to Gus Thomasson Road, and the third transmission main will run along LaPrada, from Barnes Bridge Road to Pinehurst Lane. Total cost of the project is estimated at \$7 million.

## Water and Sewer Projects

- 12) **Project:** *U.S. 80 and Galloway Interchange*  
**Funding Source:** *2014 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$497,000*

**Description:**

Design and construction of utility relocations to precede the replacement of the Galloway Avenue Bridge over U.S. Highway 80 by TxDOT.

- 13) **Project:** *Big Town Elevated Water Tank*  
**Funding Source:** *2013 Water and Sewer Revenue Bonds - \$137,400*  
*2015 Water and Sewer Revenue Bonds - \$1,333,464*  
*2017 Water and Sewer Revenue Bonds - \$775,000*  
**Total Project Cost:** *\$2,245,864*

**Description:**

The Big Town tank is the oldest of the four elevated reservoirs and was constructed in 1962-63 and has a capacity of two-million gallons. The interior of the tank was last painted in early 1993. Inspection of the tank in mid-2014 revealed that the interior coating system has reached the end of its effective service life and significant corrosion of the interior of the tank is occurring. This project will include interior structural repairs, interior painting, updating exterior City logos and long-term maintenance provisions of the Big Town Elevated Water Tank.

- 14) **Project:** *Public Works Asset Management Software*  
**Funding Source:** *2014 Water and Sewer Revenue Bonds - \$30,000*  
*2018 Water and Sewer Revenue Bonds - \$250,000*  
**Total Project Cost:** *\$280,000*

**Description:**

This software will enable the Public Works Department collect the data needed to make data-driven decisions. The outcome will be a software system that reduces time required for current data entry and reporting workflows, and provides the ability to track activity and money spent on individual assets necessary for future projections and decision-making

## *Water and Sewer Projects*

15) **Project:** *Kaufman County Water Infrastructure Improvements*

**Funding Source:** 2017 Water and Sewer Revenue Bonds - \$100,000  
2018 Water and Sewer Revenue Bonds - \$1,250,000  
2019 Water and Sewer Revenue Bonds - \$6,375,000  
2020 Water and Sewer Revenue Bonds - \$12,949,000

**Total Project Cost:** **\$20,674,000**

**Description:**

This project is to design, obtain easements and construct a 24-inch water transmission main across the East Fork of the Trinity River from Lawson Road to proposed Kaufman County pump station site and to design and build a potable water pump station and associated ground storage tanks in Kaufman County to supply land within the City of Mesquite and selected extraterritorial jurisdiction (ETJ) with potable water from the City System.

16) **Project:** *Summit Drive Waterline*

**Funding Source:** 2018 Water and Sewer Revenue Bonds

**Total Project Cost:** **\$521,190**

**Description:**

Replace Waterline on Summit Drive from Crest Park Lee.

17) **Project:** *North Mesquite Creek Sanitary Sewer Trunk Main Rehabilitation*

**Funding Source:** 2019 Water and Sewer Revenue Bonds - \$1,750,000  
2020 Water and Sewer Revenue Bonds - \$250,000

**Total Project Cost:** **\$2,000,000**

**Description:**

Replace approximately 6,700 ft of sanitary sewer along North Mesquite Creek from Town East Boulevard to Tripp Road.

18) **Project:** *Wastewater Master Plan Update*

**Funding Source:** 2014 Water and Sewer Revenue Bonds - \$140,000  
2019 Water and Sewer Revenue Bonds - \$516,000

**Total Project Cost:** **\$656,000**

**Description:**

Update Wastewater Master Plan to reflect sanitary sewer system improvements constructed, asset management plan and an update to City's Capacity Management, Operations and Maintenance (CMOM). The updated plan will guide capital improvement planning and private development planning.

## Water and Sewer Project

- 19) **Project:** *Engineering Design Manual*  
**Funding Source:** 2009 Water and Sewer Revenue Bonds - \$105,000  
2014 Water and Sewer Revenue Bonds - \$240,316  
**Total Project Cost:** *\$345,316*  
**Description:**  
This project is to extract design requirements from the multiple sources where they currently reside (ordinances, details, individual design documents) and to consolidate them into one location, Engineering Design Manual. This also includes a review of all existing design criteria and the updating of criteria as needed. A fairly large ordinance revision will be required when the Manual is adopted to delete the design criteria that has been moved to the Manual.
- 20) **Project:** *Water Master Plan*  
**Funding Source:** 2020 Water and Sewer Revenue Bonds  
**Total Project Cost:** *\$500,000*  
**Description:**  
Update of the 2011 Water Master Plan to account for development, annexations and changes in the North Texas Municipal Water District (NTMWD) system and CIP plan. The updated Water Master Plan will reflect system improvements constructed since previous update, the City's recent asset management plan and the projected future development. The updated Water Master Plan will guide capital improvement planning and private development planning.
- 21) **Project:** *Front Street Reconstruction (Ebrite to Galloway)*  
**Funding Source:** 2020 Water and Sewer Revenue Bonds  
**Total Project Cost:** *\$600,000*  
**Description:**  
This project is for the reconstruction of Front Street between Ebrite Street and Galloway Avenue. The existing two lane street is one of the oldest in Mesquite and is being upgraded to include storm water drainage, sidewalks with curb ramps, water, sanitary sewer, and grease traps. Lancaster and Broad Streets are being reconstructed between Front Street and Main Street and include the same elements.
- 22) **Project:** *Powell Road Reconstruction*  
**Funding Source:** 2020 Water and Sewer Revenue Bonds  
**Total Project Cost:** *\$2,300,000*  
**Description:**  
This project is to improve the water and sanitary sewer along side the reconstruction of the road project.
- 23) **Project:** *Aerial Crossing Repair*  
**Funding Source:** 2020 Water and Sewer Revenue Bonds  
**Total Project Cost:** *\$376,000*  
**Description:**  
Repair of sanitary sewer aerial crossings (stream crossings) that are damaged by erosion or debris. Aerial crossings will be repaired systematically as other projects intersect or as defects are discovered. The aerial crossings are typically high-risk assets because they span over environmental waterways.

## *Water and Sewer Projects*

- 24) **Project:** *Gus Thomasson Reconstruction (Highway 80 to Town East)*  
**Funding Source:** *2019 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$2,000,000*  
**Description:**  
The funds are for the engineering and construction phase for drainage, water and sanitary sewer systems within the right-of-way. This is part of the reconstruction of Gus Thomasson Road from US Highway 80 to Town East Boulevard, reducing the number of lanes from six to four lanes for the majority of the project length and incorporating a hike and bike trail on the residential side of the road and a five-foot sidewalk on the east side.
- 25) **Project:** *Various Streets and Valley View Heights Area*  
**Funding Source:** *2014 Water and Sewer Revenue Bonds - \$82,000*  
*2016 Water and Sewer Revenue Bonds - \$133,000*  
*2017 Water and Sewer Revenue Bonds - \$760,000*  
*2019 Water and Sewer Revenue Bonds - \$125,000*  
**Total Project Cost:** *\$1,100,000*  
**Description:**  
This is the water and sewer portion of roads improvements along Oriole, Ervin, Cascade, Hoops, Haddock, and streets in Valley View Heights area.
- 26) **Project:** *South Parkway*  
**Funding Source:** *2019 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$213,500*  
**Description:**  
A portion of this project is funded for conceptual reconstruction of South Parkway utilities, including hydraulic study of West Fork of the South Mesquite Creek.
- 27) **Project:** *I-20 Industrial Park Project*  
**Funding Source:** *2019 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$500,000*  
**Description:**  
This project is for the water and sewer infrastructure of the I-20 Industrial Park.
- 28) **Project:** *State Highway 352 Utility Relocation Design*  
**Funding Source:** *2009 Water and Sewer Revenue Bonds - \$8,475*  
*2017 Water and Sewer Revenue Bonds - \$161,525*  
**Total Project Cost:** *\$170,000*  
**Description:**  
TxDOT is widening SH 352 and this project is to design related water and sanitary sewer relocations.

## *Water and Sewer Projects*

- 29) **Project:** *Utility Assessments*  
**Funding Source:** *2019 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$250,000*  
**Description:**  
This project is for the assessment of water and sewer assets within the City of Mesquite to determine remaining life expectancy and condition.
- 30) **Project:** *Sanitary Ventilation*  
**Funding Source:** *2019 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$250,000*  
**Description:**  
This project is to construct ventilation to sanitary sewer system near Paschall Park to reduce odor issues in the area.
- 31) **Project:** *Solar Bee Mixers*  
**Funding Source:** *2017 Water and Sewer Revenue Bonds*  
**Total Project Cost:** *\$25,000*  
**Description:**  
Drainage improvements to the City lake dam and associated overflow systems to bring the dam into compliance with Texas Commission on Environmental Quality (TCEQ) regulations.

**Adopted Capital Budget**  
**Routine Vehicle and Equipment Expenditures**  
**Fiscal Year 2019-20**

User and Description	Funding Source	Prior Year Expenditures	Revised 18-19 Funding	Adopted 19-20 Funding	Total Funding
<b>General Government</b>					
City Manager - Replacement Computers (4)	Certificates of Obligation	\$ 0	\$ 1,300	\$ 5,100	\$ 6,400
City Manager - Replacement Laptop	Certificates of Obligation	0	3,410	1,950	5,360
City Manager - Replacement Tablet	Certificates of Obligation	0	0	600	600
Arts Center - Replacement Computers (2)	Certificates of Obligation	0	0	2,550	2,550
Economic Development - Replacement Computer	Certificates of Obligation	0	1,200	0	1,200
Facility Maintenance - Replacement Computers (2)	Certificates of Obligation	3,465	0	3,900	7,365
Facility Maintenance - Replacement Vehicle	Certificates of Obligation	0	0	16,000	16,000
Mesquite Arts Center - Replacement Computers	Certificates of Obligation	0	1,200	0	1,200
Convention and Visitors Bureau - Computer	HOT Fund	0	0	1,280	1,280
Convention and Visitors Bureau - Laptops (2)	HOT Fund	0	0	3,900	3,900
Communication and Marketing - Replacement Computer	Certificates of Obligation	1,155	0	0	1,155
City Secretary - Replacement Computers (3)	Certificates of Obligation	0	1,200	3,825	5,025
City Attorney - Replacement Computer (2)	Certificates of Obligation	1,155	3,600	2,550	7,305
City Attorney - Replacement Laptops	Certificates of Obligation	5,933	5,800	0	11,733
Human Resources - Replacement Computers	Certificates of Obligation	2,310	1,200	0	3,510
Human Resources - Replacement Laptops (4)	Certificates of Obligation	1,931	0	5,850	7,781
Human Resources - Replacement Semi-Rugged Laptops	Certificates of Obligation	0	0	2,700	2,700
Finance Administration - Replacement Computers (4)	Certificates of Obligation	1,155	0	5,100	6,255
Finance Transportation Pool - Vehicle	Certificates of Obligation	0	40,000	0	40,000
Finance Administration - Replacement Laptop	Certificates of Obligation	1,508	0	0	1,508
Budget - Replacement Laptop	Certificates of Obligation	1,931	0	0	1,931
Tax - Replacement Computers	Certificates of Obligation	1,155	0	0	1,155
Municipal Court - Replacement Computers (3)	Certificates of Obligation	10,395	0	3,825	14,220
Accounting - Replacement Computer	Certificates of Obligation	0	0	1,275	1,275
Warehouse - Replacement Computer	Certificates of Obligation	1,155	4,800	1,275	7,230
Print Shop - Replacement Computer	Certificates of Obligation	0	1,200	1,275	2,475
Purchasing - Replacement Computers (5)	Certificates of Obligation	0	1,200	6,375	7,575
Information Technology - Replacement Computers (11)	Certificates of Obligation	0	7,200	14,025	21,225
Information Technology - Replacement Tablets	Certificates of Obligation	2,338	0	0	2,338
Information Technology - Replacement Laptops	Certificates of Obligation	0	20,350	0	20,350
Information Technology - Replacement Workstation	Certificates of Obligation	8,332	3,400	0	11,732
Information Technology - Computer Equipment	Certificates of Obligation	175,202	216,100	230,800	622,102
Information Technology - Replacement Vehicle	Certificates of Obligation	0	30,900	0	30,900
<b>Fire Service</b>					
Emergency Management - Replacement Tablet	Certificates of Obligation	0	0	450	450

User and Description	Funding	Prior Year	Revised	Adopted	Total
	Source	Expenditures	18-19 Funding	19-20 Funding	Funding
Administration - Replacement vehicles	Certificates of Obligation	21,212	0	59,000	80,212
Operations - Replacement Computers (8)	Certificates of Obligation	8,075	2,712	11,800	22,587
Operations - Replacement Laptops (12)	Certificates of Obligation	9,653	7,868	23,400	40,921
Operations - Replacement Semi-Rugged Laptops (2)	Certificates of Obligation	0	0	5,000	5,000
Operations - Replacement Tablets	Certificates of Obligation	8,908	1,560	0	10,468
<b>Police Service</b>					
Administration - Replacement Computers (3)	Certificates of Obligation	1,155	4,560	3,825	9,540
Administration - Replacement Laptop	Certificates of Obligation	1,930	0	0	1,930
Administration - Replacement Equipment (2)	Certificates of Obligation	0	0	6,100	6,100
Administration - Replacement Tablet (4)	Certificates of Obligation	0	0	5,600	5,600
Operations - Replacement Vehicles (10)	Certificates of Obligation	487,321	525,935	786,500	1,799,756
Operations - Replacement Computers (6)	Certificates of Obligation	9,926	11,126	7,650	28,702
Operations - Replacement Workstation	Certificates of Obligation	0	0	2,500	2,500
Operations - Replacement Tablet	Certificates of Obligation	0	0	1,400	1,400
Operations - Replacement Equipment	Seizure Fund	826,532	694,309	0	1,520,841
Operations - Replacement Vehicles	Seizure Fund	35,788	90,554	0	126,342
Operations - Replacement Equipment	General Fund	0	22,140	24,200	46,340
Criminal Investigations - Replacement Computers (2)	Certificates of Obligation	20,780	33,356	3,700	57,836
Criminal Investigations - Replacement Equipment	Certificates of Obligation	0	0	2,800	2,800
Criminal Investigations - Replacement Semi-Rugged Laptops (2)	Certificates of Obligation	0	0	3,800	3,800
Criminal Investigations - Replacement Tablet	Certificates of Obligation	0	0	1,400	1,400
Criminal Investigation - Replacement Vehicles	Certificates of Obligation	0	44,059	258,900	302,959
Technical Services - Replacement Computers (7)	Certificates of Obligation	5,775	50,400	8,925	65,100
Technical Services - Replacement Tablet	Certificates of Obligation	0	0	1,400	1,400
Staff Support - Replacement Laptops (4)	Certificates of Obligation	0	1,912	7,800	9,712
Staff Support - Replacement Computers (4)	Certificates of Obligation	11,550	2,400	5,100	19,050
Staff Support - Replacement Tablet	Certificates of Obligation	0	0	1,400	1,400
Staff Support - Replacement Vehicles	Certificates of Obligation	0	0	56,000	56,000
School Resource Officer - vehicle (4)	Certificates of Obligation	0	177,750	0	177,750
<b>Housing and Community Services</b>					
Animal Services - Replacement Computer	Certificates of Obligation	8,071	1,200	1,275	10,546
Animal Services - Replacement Laptop	Certificates of Obligation	0	0	1,950	1,950
Animal Services - Replacement Tablet	Certificates of Obligation	0	0	1,050	1,050
Health Clinic - Replacement Computers (3)	Certificates of Obligation	0	0	3,825	3,825
Health Clinic - Replacement Laptop	Certificates of Obligation	0	0	1,950	1,950
Housing administration - Replacement Computer	Certificates of Obligation	0	0	1,275	1,275
Housing administration - Replacement Laptop	Certificates of Obligation	0	0	1,950	1,950
Keep Mesquite Beautiful - Replacement Laptop	Certificates of Obligation	0	0	1,950	1,950
CDBG Administration - replacement computer	CDBG Grant	1,155	1,200	1,200	3,555
CDBG Housing Rehab - replacement computer	CDBG Grant	0	0	1,200	1,200

User and Description	Funding	Prior Year	Revised	Adopted	Total
	Source	Expenditures	18-19 Funding	19-20 Funding	Funding
<b>Neighborhood Services</b>					
Administration - Replacement Laptops	Certificates of Obligation	4,118	0	0	4,118
Neighborhood Vitality - Vehicle	Certificates of Obligation	0	38,000	0	38,000
Environmental Code - Replacement Computer	Certificates of Obligation	0	3,052	0	3,052
Environmental Code - Replacement Laptop	Certificates of Obligation	2,119	0	0	2,119
Code Enforcement - Replacement Vehicle	Certificates of Obligation	0	0	35,000	35,000
Code Inspection - Replacement Laptop	Certificates of Obligation	0	0	1,950	1,950
Code Inspection - Replacement Semi-Rugged Laptop	Certificates of Obligation	5,426	0	2,700	8,126
Code Inspection - Replacement Tablet	Certificates of Obligation	0	0	600	600
<b>Planning and Development Services</b>					
Building Inspection - Replacement Computer	Certificates of Obligation	1,155	1,700	1,700	4,555
Building Inspection - Replacement Laptops	Certificates of Obligation	3,861	0	0	3,861
Building Inspection - Replacement Tablets (2)	Certificates of Obligation	0	36,000	1,200	37,200
Building Inspection - Replacement Vehicles	Certificates of Obligation	0	64,000	105,000	169,000
Historic Preservation - Replacement Laptop	Certificates of Obligation	1,931	0	1,950	3,881
Historic Preservation - Replacement Computer	Certificates of Obligation	1,155	0	0	1,155
Licensing and Compliance - Replacement Tablet	Certificates of Obligation	0	0	3,600	3,600
Licensing and Compliance - Semi-Rugged Laptop	Certificates of Obligation	0	11,836	0	11,836
License & Compliance - Replacement Vehicle	Certificates of Obligation	0	34,000	35,000	69,000
Planning & Zoning - Replacement Laptop	Certificates of Obligation	0	0	2,300	2,300
Planning & Zoning - Replacement Tablet	Certificates of Obligation	1,901	0	0	1,901
Planning & Zoning - Replacement Computer	Certificates of Obligation	4,620	1,200	1,275	7,095
<b>Public Works</b>					
Public Works Admin - Replacement Laptop	Certificates of Obligation	1,931	0	0	1,931
Public Works Admin - semi-rugged laptops	Certificates of Obligation	0	1,294	0	1,294
Public Works Admin - Replacement Equipment	Certificates of Obligation	43,288	0	0	43,288
Traffic Engineering - Replacement Semi-Rugged Laptops (2)	Certificates of Obligation	0	4,609	5,400	10,009
Traffic Engineering - Replacement Vehicle	Certificates of Obligation	0	32,000	0	32,000
Traffic Engineering - replacement Striping vehicle	Certificates of Obligation	0	280,000	0	280,000
Traffic Engineering - Replacement Equipment	Certificates of Obligation	61,907	0	0	61,907
Traffic Engineering - Replacement Computers (3)	Certificates of Obligation	3,465	0	4,675	8,140
Engineering - Replacement Computers	Certificates of Obligation	4,615	1,140	0	5,755
Engineering - Replacement Tablets (2)	Certificates of Obligation	0	450	4,700	5,150
Engineering - Replacement Laptops	Certificates of Obligation	0	2,427	0	2,427
Engineering - Replacement Semi-Rugged Laptop	Certificates of Obligation	0	0	2,900	2,900
Engineering - Replacement Workstations	Certificates of Obligation	14,091	2,409	0	16,500
Residential Solid Waste - Replacement Computers (2)	Certificates of Obligation	0	0	2,550	2,550
Residential Solid Waste - Replacement Laptop	Certificates of Obligation	0	3,824	1,950	5,774
Residential Solid Waste - Replacement Semi-rugged laptop	Certificates of Obligation	2,305	0	0	2,305
Residential Solid Waste - Replacement Vehicle	Certificates of Obligation	0	33,050	0	33,050

User and Description	Funding	Prior Year	Revised	Adopted	Total
	Source	Expenditures	18-19 Funding	19-20 Funding	Funding
Residential Solid Waste - Replacement Equipment	Certificates of Obligation	1,293,582	1,025,592	1,107,760	3,426,934
Drainage - Replacement Computers	Drainage Utility Fees	0	0	2,000	2,000
Drainage - Replacement Equipments	Drainage Utility Fees	205,167	0	256,000	461,167
Drainage - Replacement Vehicles	Drainage Utility Fees	0	0	152,000	152,000
Street Maintenance - Major Equipment	Certificates of Obligation	310,486	284,710	0	595,196
Streets Maintenance - Replacement Vehicles	Certificates of Obligation	27,735	90,000	127,000	244,735
Street Maintenance - Replacement Semi-Rugged Laptops (6)	Certificates of Obligation	6,914	0	16,200	23,114
Streets Maintenance - Replacement Equipments	Certificates of Obligation	7,456	230,000	621,230	858,686
Equipment Services - replacement Laptop	Certificates of Obligation	0	1,912	0	1,912
Equipment Services - Replacement Computers (4)	Certificates of Obligation	3,465	1,140	5,100	9,705
Equipment Services - Replacement Equipments	Certificates of Obligation	2,750	16,800	105,000	124,550
Equipment Services - Replacement Vehicles	Certificates of Obligation	0	150,000	156,500	306,500
<b>Library Services</b>					
Administration - Replacement Tablet	Certificates of Obligation	743	0	0	743
Central Branch - Replacement Computers (10)	Certificates of Obligation	16,170	10,800	13,675	40,645
North Branch - Replacement Computers (2)	Certificates of Obligation	12,705	0	2,550	15,255
<b>Parks and Recreation</b>					
Parks and Recreation - Replacement Computers (17)	Certificates of Obligation	0	3,600	20,400	24,000
Parks and Recreation - Replacement Laptops (2)	Certificates of Obligation	5,775	0	3,900	9,675
Parks Services - replacement mower	Certificates of Obligation	0	191,955	0	191,955
Parks and Recreation - Replacement Equipment (2)	Certificates of Obligation	0	0	6,100	6,100
Park Services - Replacement Equipment	Certificates of Obligation	0	0	201,000	201,000
Park Services - Replacement Vehicles	Certificates of Obligation	60,676	80,968	175,000	316,644
Parks Services - replacement trailer	Certificates of Obligation	0	20,580	0	20,580
Municipal Golf - Replacement Computer	Golf Fund	0	1,140	3,975	5,115
Municipal Golf - Replacement Vehicle	Golf Fund	0	0	15,000	15,000
Municipal Golf - Replacement TV	Golf Fund	0	0	1,000	1,000
Recreation Services - Replacement Vehicle	Certificates of Obligation	0	33,550	63,160	96,710
<b>Airport Operations</b>					
Municipal Airport - replacement computer	Hangar Rental Proceeds	3,085	0	0	3,085
Municipal Airport - Replacement Equipment	Hangar Rental Proceeds	0	35,020	26,500	61,520
<b>Water and Sewer Operations</b>					
Replacement computers	Water and Sewer User Fees	36,913	70,500	15,980	123,393
Replacement Equipment	Water and Sewer User Fees	89,033	193,870	257,380	540,283
Replacement Vehicles	Water and Sewer User Fees	635,221	298,270	121,460	1,054,951
Replacement Laptop	Water and Sewer User Fees	0	1,700	1,950	3,650
Replacement Water Meters and Boxes	Water and Sewer User Fees	139,211	187,610	191,670	518,491

<b>User and Description</b>	<b>Funding Source</b>	<b>Prior Year Expenditures</b>	<b>Revised 18-19 Funding</b>	<b>Adopted 19-20 Funding</b>	<b>Total Funding</b>
<b>Housing Choice Voucher Program</b>					
Voucher Program - replacement laptops	Grants	0	1,850	0	1,850
Housing Administration - Replacement Vehicle	Grants	0	0	35,000	35,000
Housing - Replacement Computers (2)	Grants	1,155	0	2,550	3,705
Housing - Replacement Laptop	Grants	7,722	0	1,960	9,682
Housing - Replacement Tablet	Grants	0	0	450	450
<b>Conference Center Capital Replacement Fund</b>					
Conference Center & Exhibit Hall Equipment	Room Rental Proceeds	23,568	0	125,000	148,568
<b>Public, Educational and Government Access Fund</b>					
City Hall - Public Access Equipment Upgrade	PEG Fees	219,505	125,000	75,000	419,505
<b>Total Routine Vehicle and Equipment Expenditures</b>		<b>\$ 4,943,876</b>	<b>\$ 5,624,659</b>	<b>\$ 5,744,330</b>	<b>\$ 16,312,865</b>

**MESQUITE**

T E X A S

Real. Texas. Flavor.

## **Statistical Section**

Community Profile  
General Fund Expenditures by Category  
General Fund Revenues by Source  
Property Tax Levies and Collections  
Assessed Value of Taxable Property, Tax Levy and Distribution  
Property Tax Rates-Direct and Overlapping  
Principal Taxpayers  
Ratio of Net General Bonded Debt to Assessed Value  
Ratio of Annual Debt Service Expenditures to Total General Expenditures  
Computation of Direct and Estimated Overlapping Bonded Debt  
Schedule of Revenue Bond Coverage  
Demographic Statistics  
Growth Indices  
Property and Construction Values

## Community Profile

### History



The first plat for the town site of Mesquite was recorded on May 22, 1873 at the Dallas County Courthouse by A.R. Alcott, a Texas & Pacific Railroad Company engineer and planner of depot towns. The railroad company bought a square mile of land, built a depot, and offered business property and residential lots for sale. Mesquite incorporated December 3, 1887. It was the second town, outside of Dallas, in Dallas County to do so.

In 1882, Senator R.S. Kimbrough established *The Texas Mesquiter* (now *The Mesquite News*), the oldest newspaper in the county outside of the City of Dallas. The newspaper began its news coverage of hometown people and events, printing with handset metal and wood type on an old George Washington hand press.

Mesquite remained a quiet agricultural town from 1873 to the late 1950s, as the population only increased by 1,561 residents between 1890 and 1950. However, the post-World War II building boom brought phenomenal growth as new subdivisions began to spring up. Big Town Mall, the first enclosed mall in the Southwest, was constructed in 1959, and the first public library in Mesquite was opened in 1964 as City services were expanded to meet the needs of a growing population.



In 1970, LBJ Freeway connected Mesquite to neighboring communities. The expressway, as well as Town East Mall, brought increased economic growth to the City. Located at the crossroads of Interstates 20, 30 and 635, State Highway 352, U.S. Highway 80, and the Union Pacific Railroad, Mesquite now covers over 49 square miles and is surrounded by Garland to the north, Dallas to the west, Lake Ray Hubbard to the northeast, Sunnyvale to the east, and Balch Springs to the south.

### School

Each school day, the Mesquite Independent School District welcomes more than 39,000 students through the doors of 48 campuses, including 33 elementary schools, 9 middle schools, 5 high schools, the Mesquite Academy, and opening a high school career education campus of choice in 2021. Mesquite ISD has a record of steady, marked improvement and a continual quest for excellence. MISD is home to two academically recognized schools selected and honored by the Texas Education Agency.



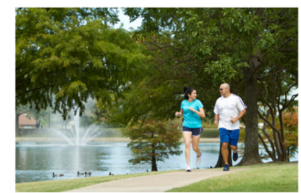
### Higher Education



Eastfield Community College, a member of the seven-campus Dallas County Community College District, is a two-year community college offering freshmen and sophomore level academic transfer programs, technical and occupational training, and a variety of non-credit personal enrichment classes. Texas A & M University- Commerce, Mesquite Metroplex Center offers various Graduate Degree Programs and the Texas A&M Engineering Extension Service, a member of the Texas A & M University System, offers adult occupational and technical training.

### Recreation and Leisure Activities

The Parks and Recreation Department offers a variety of programs through four recreation centers, six gymnasiums, and three senior centers. There are 70 parks with amenities such as pavilions, disc golf courses, ball fields, athletic fields, and three swimming pools.



The Mesquite Public Library was founded in 1963 with the North Branch opening in 1981. The Library has a collection of over 200,000 items including books, magazines, DVDs, CDs, ebooks and eaudiobooks. Additional services include computers for public use and a variety of databases that can be accessed over the internet.

The Mesquite Golf Course is a 154-acre, 18-hole public golf course owned and managed by the City of Mesquite. At 6,980 yards and par 71, the Mesquite Golf Course offers a challenging course for all golfers from beginner to championship level. The Mesquite Golf Course is located at 825 N. Hwy 67 (IH-30 at Northwest Drive).

City-wide redevelopment is evidenced in remodel/addition permits increasing 200% from 2017 to 2018, both in number and valuation. The highlight of future redevelopment lies within the heart of the City, Downtown Mesquite, which is now an officially designated Texas Main Street city - the only one in Dallas County. Infrastructure, parking and public space improvements began in the first quarter of 2019, with the implementation of a \$6 million Front Street redevelopment plan.

## Entertainment

With over 4 million square feet of retail space, ample hospitality and entertainment venues, and two restaurant rows offering over 30 restaurants and 30 movie screens, Mesquite's reputation as a retail, restaurant and entertainment destination is well deserved.

The ROWS of Texas, a 4 ½ mile shopping, entertainment, and dining district along IH 635, delivers on Mesquite's promise of Real. Texas. Flavor, with its Retail, Restaurant and Rodeo Rows. The Mesquite Championship Rodeo, on the south end of the district, has been a mainstay of thrilling rodeo events since 1958. Founded by ProRodeo Hall of Fame member Neal Gay, the PRCA-sanctioned rodeo provides all the traditional rodeo events every Saturday night from June through August. Mesquite Arena, home of the Mesquite Championship Rodeo, hosts concerts and other sporting events throughout the year.

Town East Mall has been a retail powerhouse in Mesquite since it opened in 1971. In addition to almost 200 shops and department stores, the mall recently partnered with the Mesquite Independent School district to open the READ PLAY TALK play area for children. Mesquite's other retail shopping centers host almost all of the major big box retailers such as Office Depot, Ross, and Target. Also, Boot Barn and Cavender's add that Texas shopping flair.



The Mesquite Arts Center remains a mainstay for quality arts and entertainment productions in the City. The 500-seat Concert Hall is home to the Mesquite Symphony Orchestra and the Mesquite Community Band, along with other special music performances. The more intimate Black Box Theatre hosts the Mesquite Community Theatre, providing excellent local theatre productions for more than 30 years, along with the Black Box Series, a collection of smaller concerts and entertainment that runs throughout the year. The Just for Kids series at the Arts Center provides free Saturday programming for children. And even the outdoor lawn of the center is used for musical entertainment: Rockin' Rhapsody concerts in April and JazzBreaks on the Plaza and Music in the Park in June. In addition, the center hosts art exhibits in its galleries throughout the year. Freedom Park, on the north lawn of the center, with its 15-foot twisted metal beam from the World Trade Center, memorializes the events of 9/11.

Celebration Station, on the north end of the ROWS of Texas district, provides robust family entertainment with miniature golf, bumper boats, batting cages, kiddie rides, go-carts, amusement games, and more. This lively facility will be expanding to include bowling and bumper cars, along with party rooms and additional amusement games.

## Employment

Mesquite’s 4,000 + businesses, employing approximately 56,500 workers, offer a diverse choice of jobs in the service, healthcare, retail, industrial and public administration sectors. The 1,000 acre Skyline Industrial Park is home to the largest concentration of industries on the east side of the DFW Metroplex. Ranging from small entrepreneurial manufacturers to Fortune 100 companies like PepsiCo, FedEx, United Parcel Service, and Union Pacific Railroad, Mesquite’s industrial sector provides over 9,800 jobs. The retail sector, anchored since 1971 by the 1.2 million square foot Town East Mall, offers shopping and neighborhood centers throughout the city containing Fortune 500 brands such as Super Target, Walmart, Kroger, Home Depot, Lowe’s, CVS, Walgreen’s and more, providing over 14,000 jobs.

Employment is projected to continue growing in Mesquite, as 1.8 million square feet of new industrial space is opening during 2019 and 100,000 square feet of new retail space opened in 2018. An additional 1.7 million square feet of new industrial space is set to begin construction in 2020 and 125,000 square feet of new retail is under construction.

Major employers in the City and the number of employees are set forth in the following table:

Company Name	Nature of Business	Number of Employees
Mesquite ISD	Education	4,200
Town East Mall	Shopping Center	2,750
United Parcel Service Inc	Postal Carrier	2,300
City of Mesquite	Public Administration	1,200
Eastfield College	Education	950
Dallas Regional Medical Center	Health Care	900
Walmart	Retail	850
Ashley Furniture Distribution	Distribution/Manufacturing	650
Pepsi Beverages Co	Manufacturing	600
Morrison Products	Manufacturing	460

Source: The City of Mesquite Economic Development Division

### MESQUITE CLIMATE

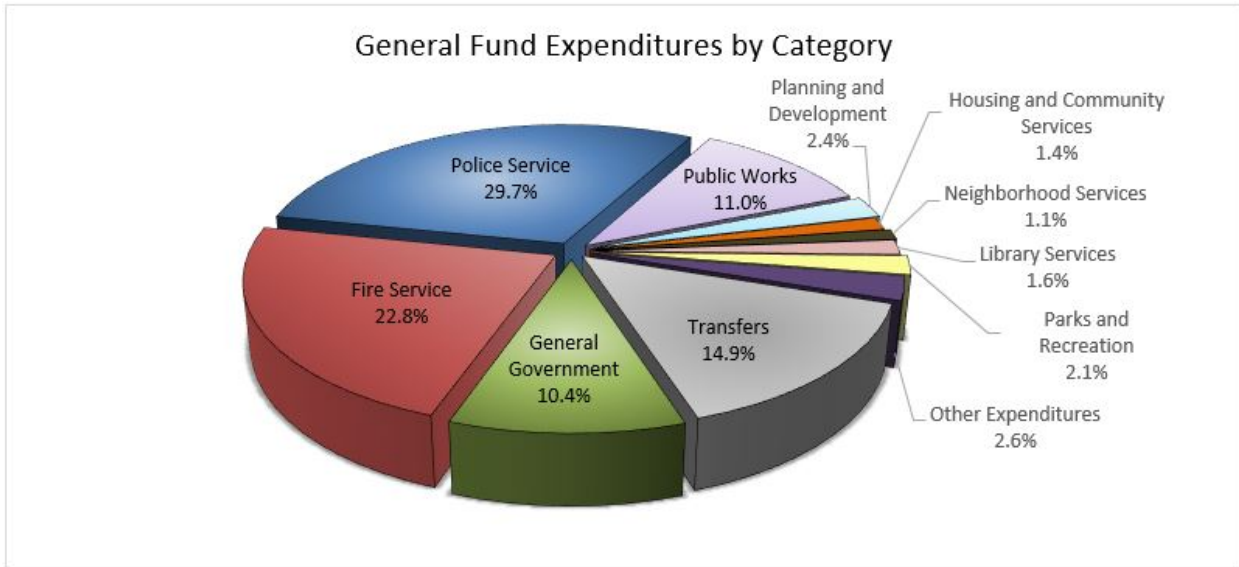
Average Temperature	65 degrees
Average Relative Humidity	64%
Average Annual Rainfall	37.8 inches
Highest Elevation	530 feet
Lowest Elevation	415 feet

## Growth

Mesquite has seen significant growth in the value of new home permits increasing more than 200% to an average value of \$275,000 with the onset of IH-20 residential activity. The IH-20 corridor, as well as remaining infill tracts within the City, will bring the construction of more than 6,500 new home sites beginning in 2019.

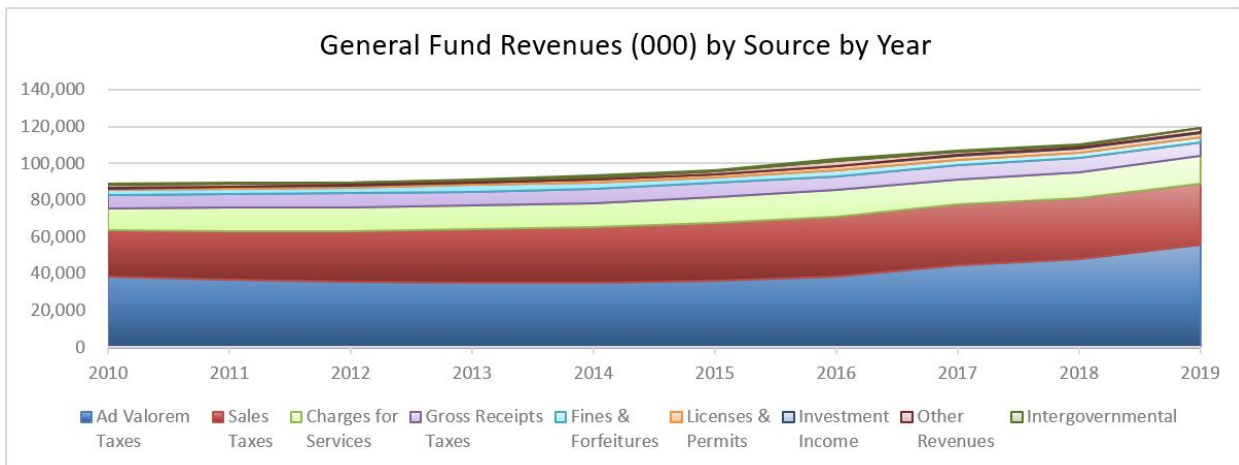
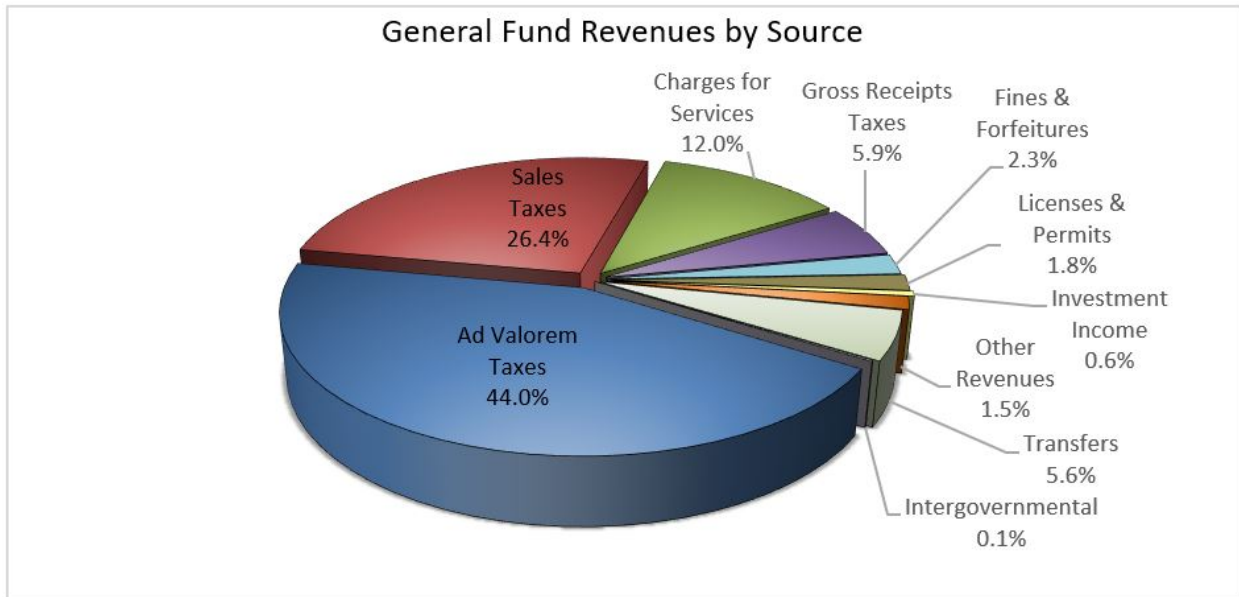
**General Government Expenditures by Category**  
**Last Ten Fiscal Years**  
 In Thousands (000)

Fiscal Year	General Government	Fire Service	Police Service	Public Works	Planning and Development	Housing and Community Services	Neighborhood Services	Library Services	Parks and Recreation	Other Expenditures	Transfers	Total
2010	\$10,009	\$22,701	\$29,627	\$12,370	\$2,719	\$2,003	\$ 0	\$1,941	\$3,943	\$2,902	\$ 9,266	\$ 97,481
2011	10,071	23,198	29,958	12,511	2,850	1,718	0	2,060	4,313	2,548	8,952	98,179
2012	9,642	22,830	30,032	12,586	2,817	1,659	0	1,925	4,158	2,384	9,559	97,592
2013	9,801	23,114	30,139	12,693	2,620	1,780	0	1,873	2,749	3,696	10,300	98,765
2014	9,878	23,585	30,520	12,025	2,622	2,192	0	1,880	3,141	2,935	10,370	99,148
2015	10,799	24,406	30,489	12,381	2,675	1,725	0	2,004	5,224	2,476	9,850	102,029
2016	10,867	25,546	32,175	12,150	2,254	1,814	806	1,895	2,744	3,636	11,819	105,706
2017	11,092	26,537	34,016	12,231	2,443	1,533	1,067	2,041	1,863	2,890	14,800	110,513
2018	12,189	27,566	35,017	11,763	2,742	1,701	1,162	2,047	1,313	4,125	16,000	115,625
2019	13,181	28,983	37,655	13,896	3,052	1,758	1,431	2,071	2,618	3,362	18,890	126,897



**General Fund Revenues by Source**  
**Last Ten Fiscal Years**  
 In Thousands (000)

Year	Ad Valorem Taxes	Sales Taxes	Charges for Services	Gross Receipts Taxes	Fines & Forfeitures	Licenses & Permits	Investment Income	Other Revenues	Transfers	Intergovernmental	Total
2010	\$ 38,334	\$ 25,627	\$ 11,477	\$ 7,536	\$ 2,419	\$ 983	\$ 419	\$ 1,412	\$ 8,043	\$ 1,006	\$ 97,256
2011	36,571	26,498	12,722	7,802	2,567	1,158	232	1,399	8,016	497	97,462
2012	35,828	27,440	12,902	7,507	3,328	1,086	65	1,126	7,893	438	97,613
2013	35,138	29,072	12,927	7,538	3,928	1,167	36	928	7,885	513	99,132
2014	35,199	30,085	13,028	7,914	3,521	1,604	32	1,148	5,536	826	98,893
2015	36,439	31,254	14,020	7,770	2,988	1,705	77	1,649	5,550	129	101,581
2016	38,345	32,667	14,569	7,504	3,102	2,225	144	2,517	6,009	1,601	108,683
2017	44,459	33,021	13,991	7,446	3,096	2,231	247	2,013	5,750	212	112,466
2018	48,252	33,122	13,903	7,742	2,931	2,057	450	1,525	6,250	76	116,308
2019	55,574	33,305	15,116	7,451	2,902	2,263	699	1,848	7,055	150	126,363



**Property Tax Levies and Collections**  
Last Ten Fiscal Years

Year	Adjusted Current Tax Levy	Current Tax Collections (2)	Percentage of Current Taxes Collected	Delinquent Tax Collections (1)	Total Tax Collections	% Total Tax Collections/ Current Levy
2010	\$ 38,362,233	\$ 37,683,829	98.23%	\$ 540,284	\$ 38,224,113	99.64%
2011	36,392,283	35,761,897	98.27%	484,010	36,245,907	99.60%
2012	35,677,427	35,225,462	98.73%	314,859	35,540,321	99.62%
2013	34,819,001	34,336,926	98.62%	319,409	34,656,335	99.53%
2014	34,961,217	34,457,251	98.56%	308,934	34,766,185	99.44%
2015	36,282,438	35,805,787	98.69%	217,340	36,023,127	99.29%
2016	37,960,913	37,517,675	98.83%	186,695	37,704,370	99.32%
2017	43,954,143	43,411,278	98.76%	256,839	43,668,117	99.35%
2018	48,024,985	47,447,173	98.80%	236,133	47,683,306	99.29%
2019	55,708,582	54,944,161	98.63%	—	54,944,161	98.63%

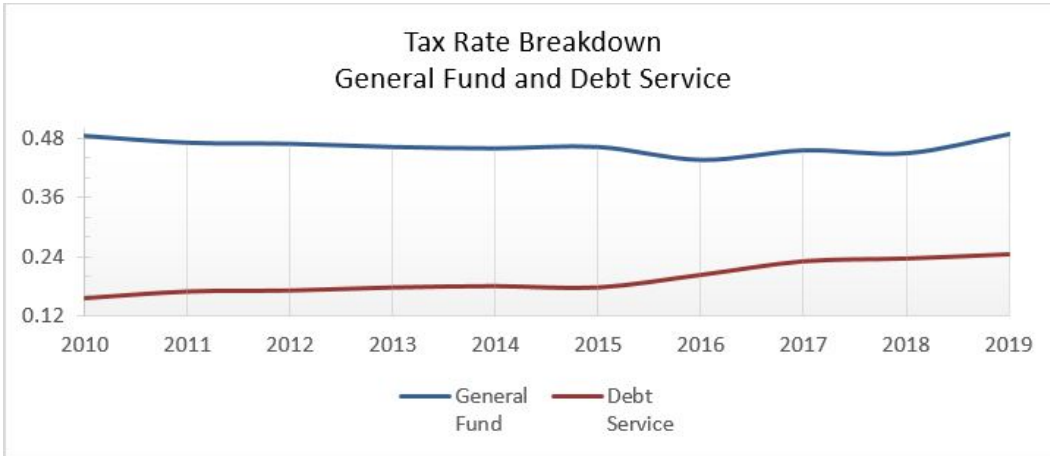
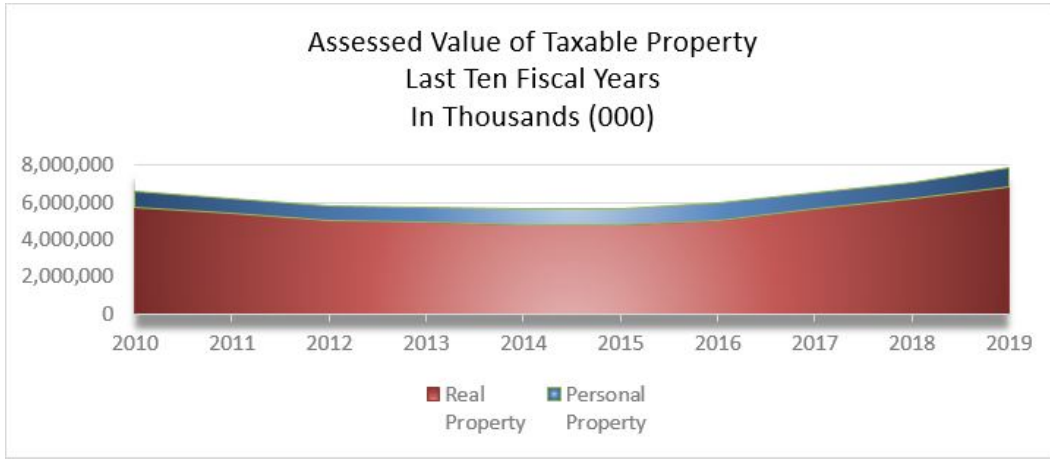


(1) Delinquent Tax Collections do not include penalty and interest.

(2) Current year collections are net of the amount collected for Tax Incentive Financing District (TIF).

**Assessed Value of Taxable Property, Tax Levy, and Distribution  
Last Ten Fiscal Years**

Year	Assessed Valuation of Taxable Property			Tax Rate (2)	Total Tax Levy	Tax Levy Distribution	
	Real Property	Personal Property	Total (1)			General Fund	Debt Service
2010	\$ 5,372,627,213	\$ 831,518,890	\$ 6,204,146,103	0.64000	\$ 39,706,535	0.48443	0.15557
2011	5,033,253,710	806,244,680	5,839,498,390	0.64000	37,372,790	0.47076	0.16924
2012	4,913,543,225	835,748,720	5,749,291,945	0.64000	36,795,468	0.46859	0.17141
2013	4,759,235,572	847,624,630	5,606,860,202	0.64000	35,883,905	0.46225	0.17775
2014	4,743,167,903	867,926,160	5,611,094,063	0.64000	35,911,002	0.45953	0.18047
2015	4,936,838,157	799,004,189	5,735,842,346	0.64000	36,709,391	0.46220	0.17780
2016	5,035,080,686	927,480,690	5,962,561,376	0.64000	38,160,393	0.43637	0.20363
2017	5,660,431,750	867,037,847	6,527,469,597	0.68700	44,843,716	0.45542	0.23158
2018	6,167,654,569	931,670,651	7,099,325,220	0.68700	48,772,364	0.44972	0.23728
2019	6,840,501,579	991,839,720	7,832,341,299	0.73400	57,489,385	0.48792	0.24608



Source: Tax Division, Finance Department

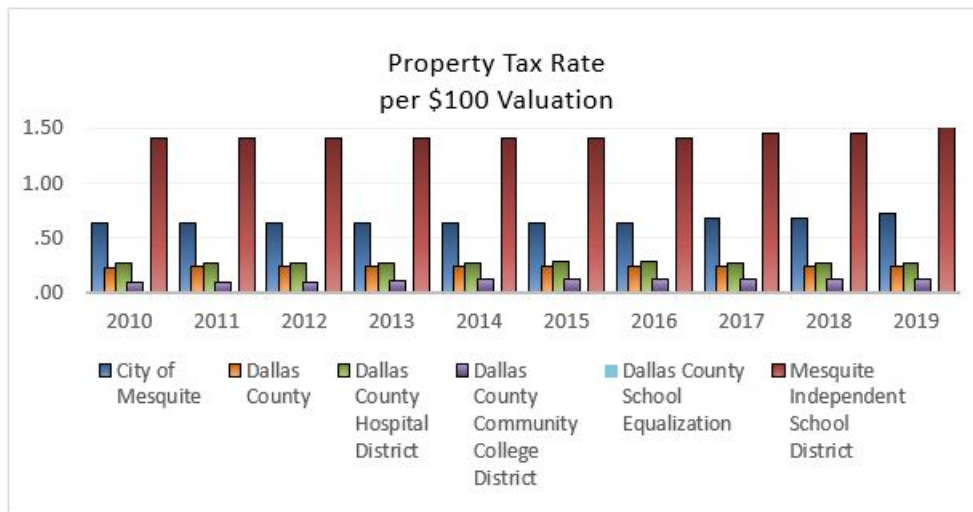
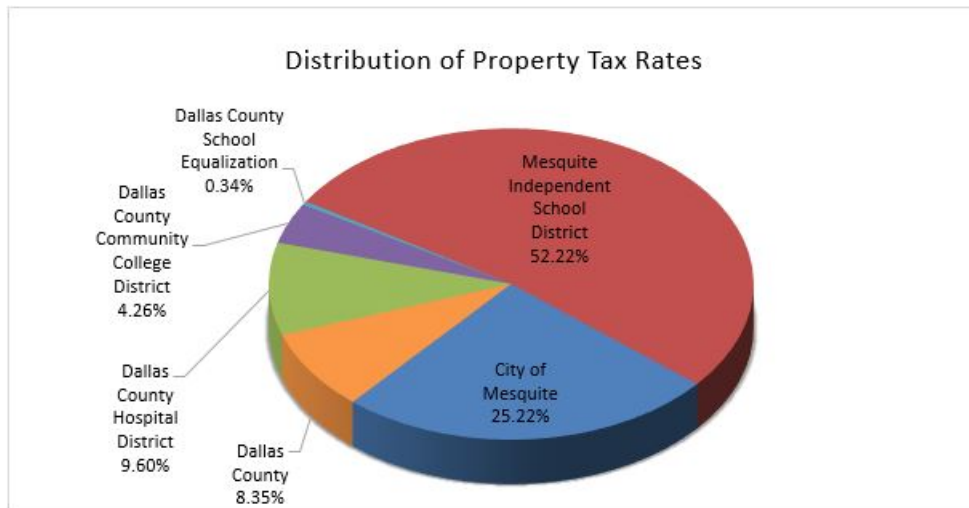
(1) Assessed value is 100% of estimated actual value for all years. Values are as of January 1 of the calendar year prior to the fiscal year-end date and are net of tax exemptions and Tax Incentive Financing Districts (TIF).

(2) Tax rate is per \$100 assessed valuation.

## Property Tax Rates Direct and Overlapping Governments (per \$100 Valuation)

Last Ten Fiscal Years

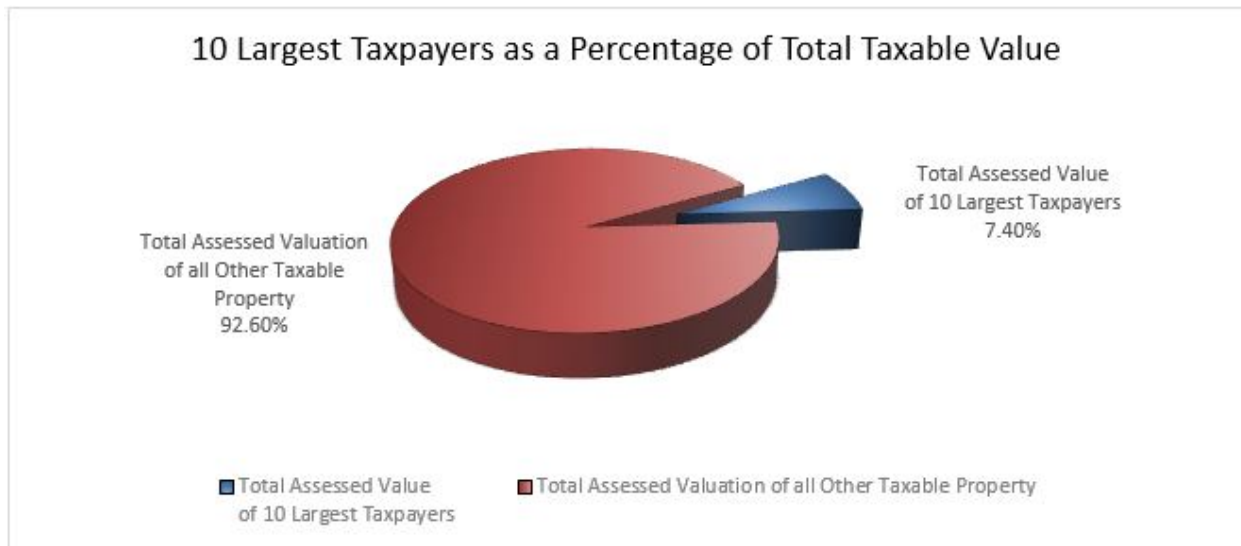
Year	City of Mesquite	Dallas County	Dallas County Hospital District	Dallas County Community College District	Dallas County School Equalization	Mesquite Independent School District	Total
2010	\$ 0.64000	\$ 0.22810	\$ 0.27400	\$ 0.09490	\$ 0.00521	\$ 1.42	\$ 2.66221
2011	0.64000	0.24310	0.27100	0.09923	0.01000	1.42	2.68333
2012	0.64000	0.24310	0.27100	0.09967	0.01000	1.42	2.68377
2013	0.64000	0.24310	0.27100	0.11938	0.00994	1.42	2.70342
2014	0.64000	0.24310	0.27600	0.12470	0.01000	1.41	2.70380
2015	0.64000	0.24310	0.28600	0.12478	0.01000	1.41	2.71388
2016	0.64000	0.24310	0.28600	0.12365	0.01000	1.41	2.71275
2017	0.68700	0.24310	0.27940	0.12293	0.00927	1.46	2.80170
2018	0.68700	0.24310	0.27940	0.12424	0.01000	1.46	2.80374
2019	0.73400	0.24310	0.27940	0.12400	0.01000	1.52	2.91050



Source: Dallas Central Appraisal District website, Tax Unit Rates.

Principal Taxpayers  
September 30, 2019

Name of Taxpayer	Nature of Property	2019 Assessed Valuation <sup>(1)</sup>	Percent of Total Assessed Valuation
1. Town East Mall	Shopping Mall	\$ 136,090,990	1.74%
2. Pepsi Cola	Soft Drink Bottling	70,261,310	0.90%
3. Market East Associates LLC	Shopping Center	66,500,000	0.85%
4. Ashley Furniture Ind	Furniture Manufacturer	65,899,420	0.84%
5. Oncor Electric Delivery	Electric Utility	49,439,750	0.63%
6. Ocean Barons LP	Apartment Complex	46,500,000	0.59%
7. IRIS USA Inc.	Manufacturer	40,164,910	0.51%
8. United Parcel Service	Package Delivery	36,377,110	0.46%
9. SPI Mission Ranch LLC	Apartment Complex	34,100,000	0.44%
10. BRE DDR Marketplace	Shopping Center & Restaurants	34,000,000	0.43%
Total Assessed Value of 10 Largest Taxpayers		<u>\$ 579,333,490</u>	7.40%
Total Assessed Valuation of Taxable Property		\$7,832,341,299	



Source: Tax Division, Finance Department, Texas Municipal Reports.

<sup>(1)</sup> Assessed value is 100% of estimated actual value for all years. Values are as of January 1 of the calendar year prior to the fiscal year-end date and are net of tax exemptions and Tax Incentive Financing Districts (TIF).

**Ratio of Net General Bonded Debt to Assessed Value  
and Net Bonded Debt per Capita  
Last Ten Fiscal Years**

Year	Population <sup>(1)</sup>	Taxable Assessed Value (in 000s) <sup>(2)</sup>	General Bonded Debt <sup>(3)</sup>	Less: Amounts Available in Debt Service Fund <sup>(4)</sup>	Net General Bonded Debt	Net General Bonded Debt/ Assessed Value	Net General Bonded Debt Per Capita
2010	139,824	6,047,885	112,250,000	563,067	111,686,933	1.85%	798.77
2011	139,870	5,709,877	117,370,000	61,150	117,308,850	2.05%	838.70
2012	139,950	5,627,571	119,000,000	56,293	118,943,707	2.11%	849.90
2013	140,240	5,478,295	118,840,000	138,486	118,701,514	2.17%	846.42
2014	142,210	5,464,314	121,960,000	483,072	121,476,928	2.22%	854.21
2015	142,230	5,735,842	133,180,389	470,685	132,709,704	2.31%	933.06
2016	142,950	5,962,561	162,806,721	85,167	162,721,554	2.73%	1,138.31
2017	143,060	6,527,470	151,445,000	599,175	150,845,825	2.31%	1,054.42
2018	143,350	7,099,325	185,140,000	45,694	185,094,306	2.61%	1,291.21
2019	145,030	7,832,341	181,125,000	4,167	181,120,833	2.31%	1,248.85

**Net General Obligation Bond Debt/Per Capita  
Last Ten Fiscal Years**



(1) Population estimates were prepared by North Central Texas Council of Governments, except 2010 official U.S. Census Bureau count.

(2) Taxable Assessed Value is based on the certified roll and is net of Tax Incentive Financing Districts (TIF).

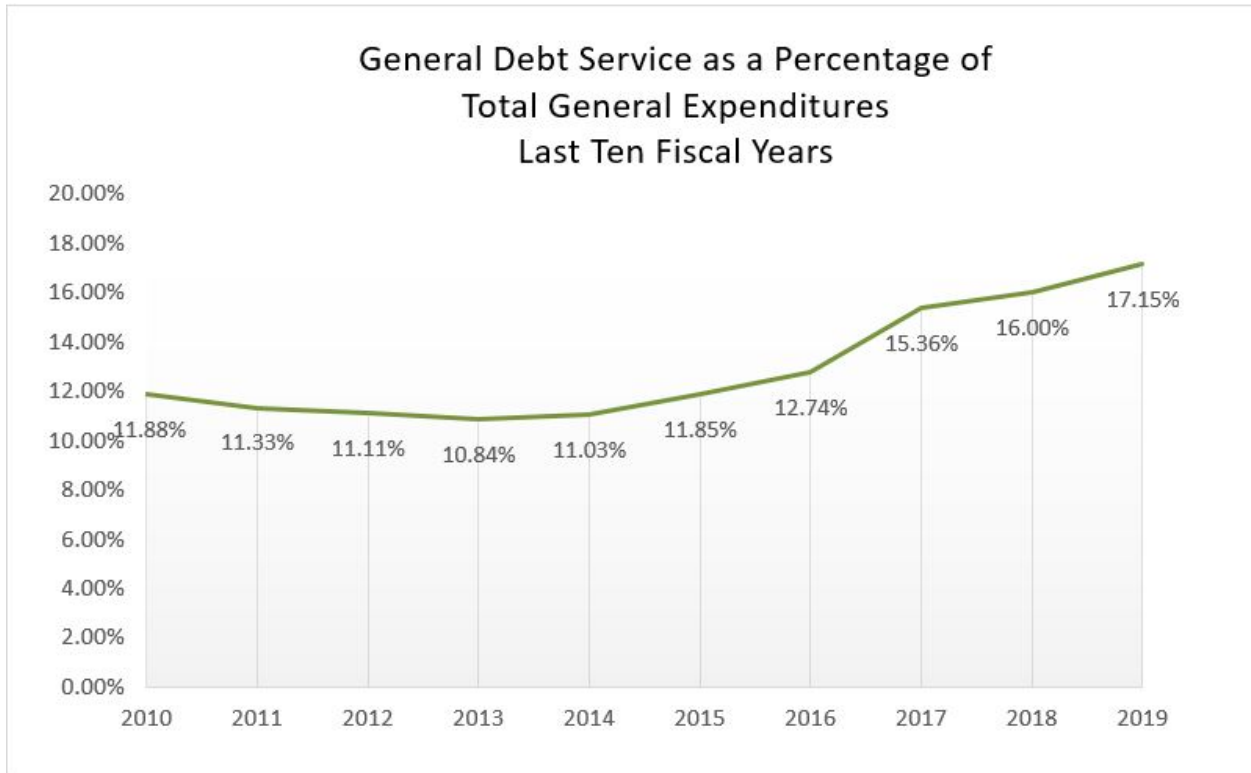
(3) Includes future accretion on capital appreciation bonds and refunding deferred amount.

(4) Amount that is available for repayment of general obligation bonded debt

**Ratio of Annual Debt Service Expenditures  
For General Obligation Bonded Debt  
To Total General Governmental**

Last Ten Fiscal Years

Year	Principal	Interest & Fiscal Charges	Total Debt Services	Total General Governmental	Ratio of Debt Service to General Governmental
2010	7,100,000	4,480,525	11,580,525	97,481,228	11.88%
2011	6,570,000	4,556,040	11,126,040	98,179,247	11.33%
2012	5,860,000	4,982,586	10,842,586	97,591,738	11.11%
2013	5,880,000	4,824,339	10,704,339	98,764,802	10.84%
2014	6,255,000	4,685,621	10,940,621	99,148,194	11.03%
2015	7,385,000	4,705,129	12,090,129	102,029,179	11.85%
2016	8,485,000	4,985,796	13,470,796	105,706,631	12.74%
2017	10,630,000	6,340,443	16,970,443	110,513,011	15.36%
2018	12,805,000	5,693,851	18,498,851	115,624,853	16.00%
2019	14,080,000	7,684,220	21,764,220	126,897,130	17.15%



Computation of Direct and Estimated Overlapping Bonded Debt  
September 30, 2019

Taxing Jurisdiction	Total Outstanding Bonded Debt <sup>(2)</sup>	Estimated Percent Applicable	Direct and Estimated Overlapping Bonded Debt
<u>Direct</u>			
City of Mesquite <sup>(1)</sup>	181,125,000	100.00%	181,125,000
<u>Overlapping</u>			
Dallas County	151,495,000	3.02%	4,575,149
Dallas County Community College District	182,800,000	3.02%	5,520,560
Dallas County Hospital District	671,290,000	3.02%	20,272,958
Dallas County Schools	36,801,240	3.02%	1,111,397
Kaufman County	59,287,925	0.09%	53,359
Mesquite Independent School District	612,357,767	86.39%	529,015,875
Dallas Independent School District	2,676,385,000	0.15%	4,014,578
Forney Independent School District	281,424,514	0.20%	562,849
Garland Independent School District	554,170,000	0.03%	166,251
Total overlapping	<u>5,226,011,446</u>		<u>565,292,976</u>
Total Direct and Estimated Overlapping Bonded Debt	<u>\$ 5,407,136,446</u>		<u>\$ 746,417,976</u>
Ratio Direct and Estimated Overlapping Debt to Fiscal 2019 Assessed Valuation <sup>(3)</sup>			<u>9.53%</u>
Per Capita Direct and Estimated Overlapping Bonded Debt <sup>(4)</sup>			<u>\$ 5,147</u>

(1) Excluding self-supporting debt.

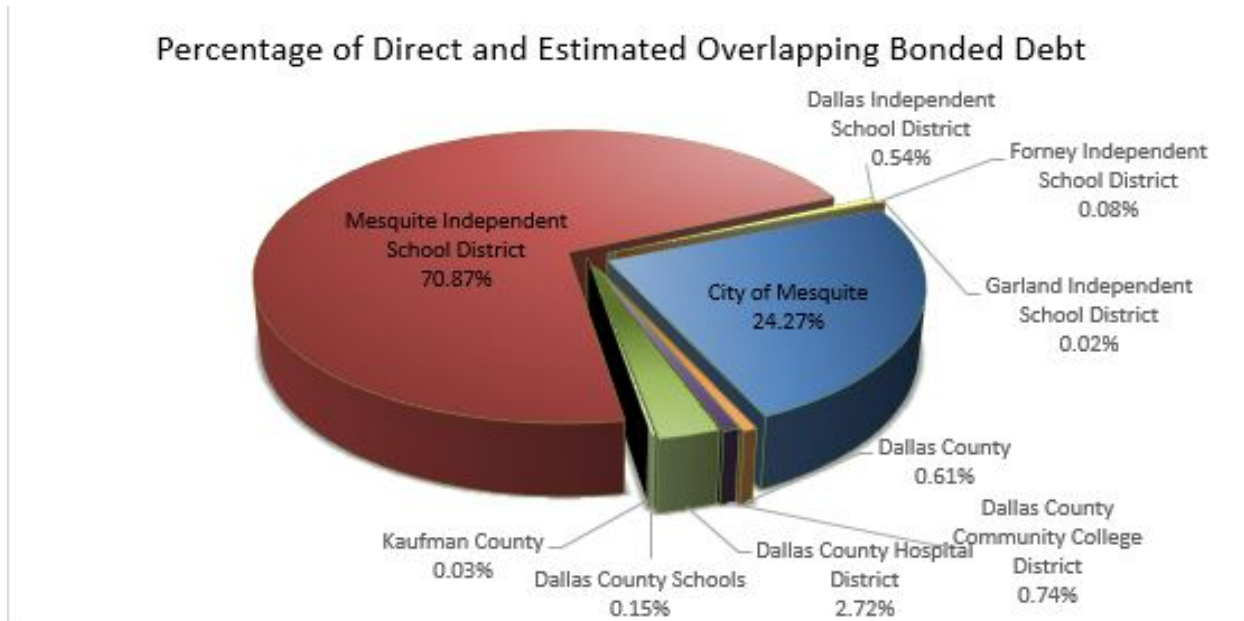
(2) Source is the Municipal Advisory Council of Texas Report.

(3) Fiscal 2019 Assessed Valuation net of value within the City's Tax Increment Finance (TIF) districts:

7,832,341,299

(4) Based on 2019 Population of:

145,030



Schedule of Revenue Bond Coverage  
Last Ten Fiscal Years

Water and Sewer Bonds

Year Ended September	Less:		Net Available Revenue	Total Debt Payments Required <sup>(3)</sup>	Years Remaining	Average Annual Debt Payment	Coverage <sup>(4)</sup>
	Operating Revenue and Other <sup>(1)</sup>	Operating Expense and Other <sup>(2)</sup>					
2009	36,344,387	26,806,906	9,537,481	92,010,474	20	4,600,524	2.1
2010	39,705,639	27,830,065	11,875,574	96,880,248	20	4,844,012	2.5
2011	46,068,546	31,283,576	14,784,970	97,779,815	20	4,888,991	3.0
2012	44,339,863	30,452,086	13,887,777	95,751,908	20	4,787,595	2.9
2013	44,892,336	34,046,541	10,845,795	94,114,740	20	4,705,737	2.3
2014	46,909,102	34,731,035	12,178,067	92,892,214	20	4,644,611	2.6
2015	53,676,246	37,584,068	16,092,178	93,172,648	20	4,658,632	3.5
2016(5)	59,870,312	46,899,920	12,970,392	93,973,373	20	4,698,669	2.8
2017	63,876,537	49,921,956	13,954,581	97,269,491	20	4,863,475	2.9
2018	68,430,178	52,242,775	16,187,403	99,859,175	20	4,992,959	3.2

Drainage Utility Bonds

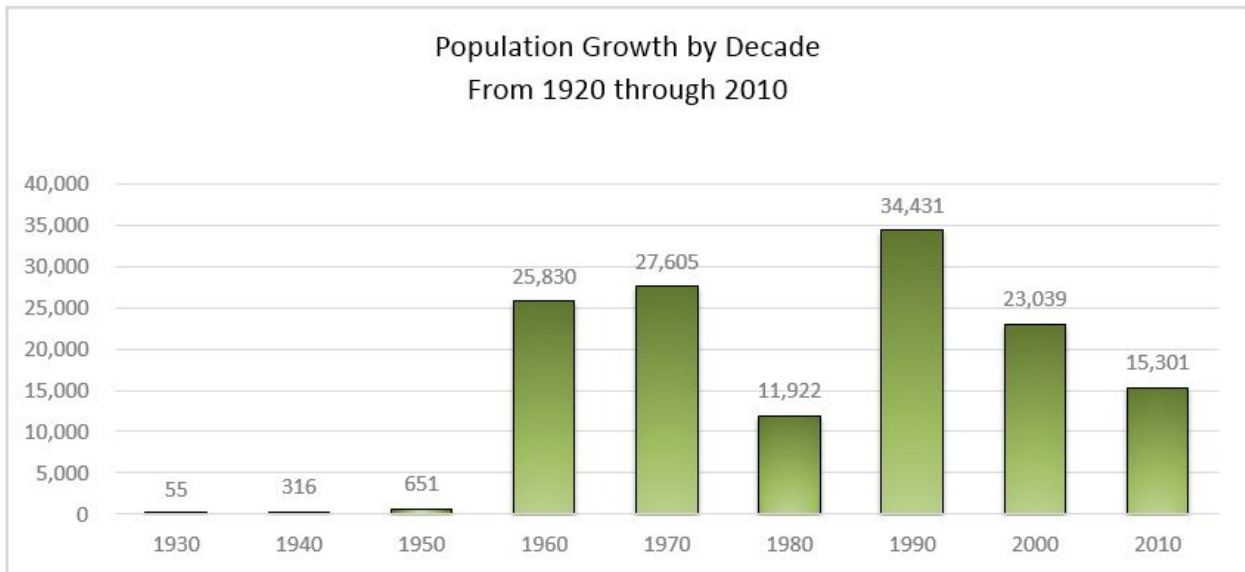
Year Ended September	Less:		Net Available Revenue	Total Debt Payments Required <sup>(3)</sup>	Years Remaining	Average Annual Debt Payment	Coverage <sup>(4)</sup>
	Operating Revenue and Other <sup>(1)</sup>	Operating Expense and Other <sup>(2)</sup>					
2009	2,219,139	705,047	1,514,092	8,450,808	13	650,062	2.3
2010	2,184,301	693,285	1,491,016	7,242,523	12	603,544	2.5
2011	2,162,146	869,181	1,292,965	5,666,423	11	515,129	2.5
2012	2,201,193	943,626	1,257,567	4,481,859	10	448,186	2.8
2013	2,171,118	661,823	1,509,295	3,763,916	9	418,213	3.6
2014	2,804,769	687,903	2,116,866	3,237,015	8	404,627	5.2
2015	3,380,515	717,806	2,662,709	2,739,938	7	391,420	6.8
2016(5)	3,818,308	888,855	2,929,453	2,243,100	6	373,850	7.8
2017	4,013,757	1,039,904	2,973,853	1,747,556	5	349,511	8.5
2018	4,062,964	1,139,921	2,923,043	1,249,744	4	312,436	9.4

Notes:

- (1) Includes operating and non-operating revenues.
- (2) Includes operating and non-operating expenses exclusive of depreciation and interest expense.
- (3) Includes principal and interest of revenue bonds only. Principal and interest amounts represent the amounts payable in subsequent fiscal years.
- (4) The Water and Sewer Bond coverage requirement is 1.5 and the Drainage Utility District Bond coverage requirement is 1.25. The coverage calculation is Net Revenue Available divided by the Average Annual Debt Payment.
- (5) Effective with fiscal year 2016, transfers out are included in the Operating Expense and Other amounts.

## Demographic Statistics

Year	Population <sup>(1)</sup>	Increase	Percentage Increase by Decade
1920	674	0	—%
1930	729	55	8.2%
1940	1,045	316	43.3%
1950	1,696	651	62.3%
1960	27,526	25,830	1,523.0%
1970	55,131	27,605	100.3%
1980	67,053	11,922	21.6%
1990	101,484	34,431	51.3%
2000	124,523	23,039	22.7%
2010	139,824	15,301	12.3%



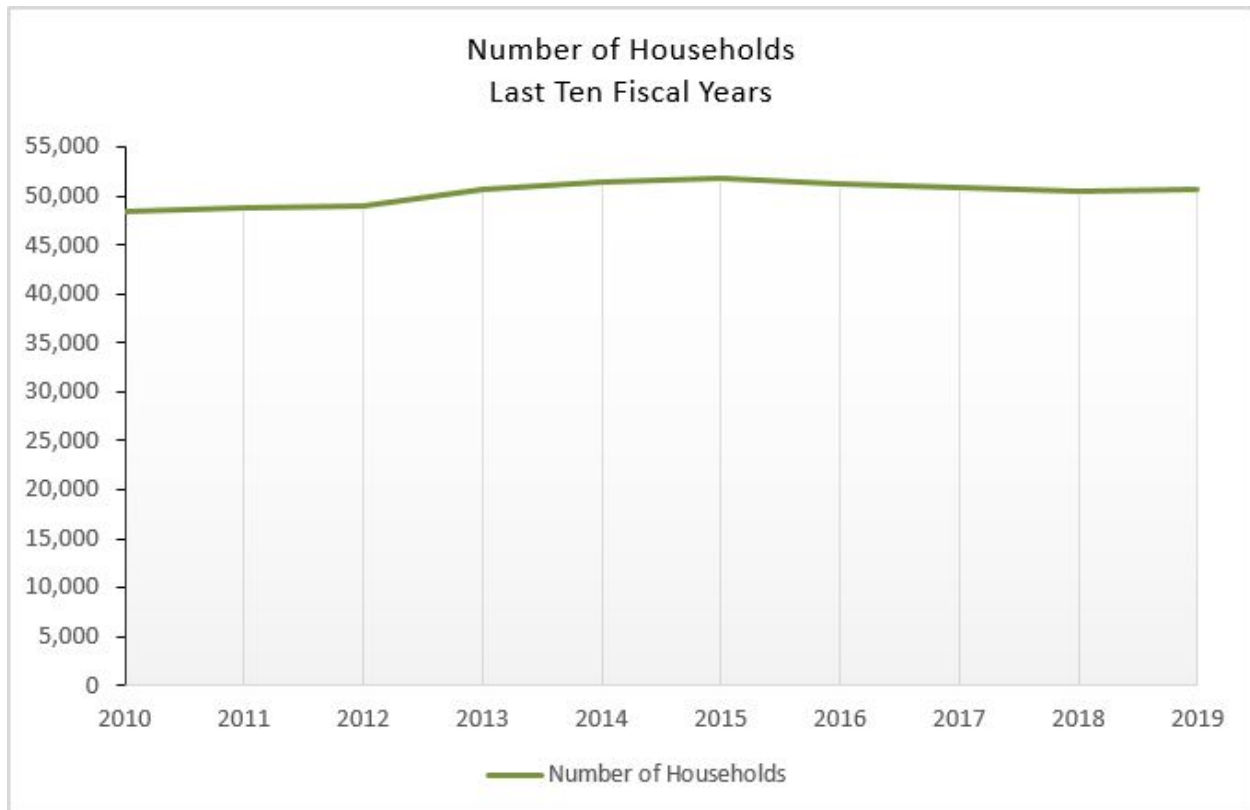
Year	Population <sup>(1)</sup>	Labor Force	Unemployment Rate	School Enrollment <sup>(2)</sup>
2010	139,824	67,187	8.7%	36,687
2011	139,870	68,810	8.5%	37,137
2012	139,950	69,816	6.8%	38,118
2013	140,240	69,941	6.3%	38,609
2014	142,210	71,025	5.2%	39,220
2015	142,230	75,343	4.3%	39,527
2016	142,950	76,188	3.9%	41,067
2017	143,060	75,847	3.2%	41,025
2018	143,350	74,511	3.7%	41,117
2019	145,030	75,046	3.5%	39,638

<sup>(1)</sup> 1920 through 2000 & 2010 populations are official U.S. Census Bureau count; 2002 through 2009 & 2011 populations are estimates provided by the North Central Texas Council of Governments.

<sup>(2)</sup> Mesquite Independent School District serves most of the City, encompassing approximately 60 square miles.

## Growth Indices Last Ten Fiscal Years

Year	# of Households <sup>(1)</sup>	Income per Household <sup>(1)</sup>	Water	Utility Customers <sup>(2)</sup>	
				Electric	Gas
2010	48,390	\$51,217	39,174	48,147	25,422
2011	48,732	51,368	39,169	48,248	25,586
2012	48,986	51,773	39,374	48,319	27,088
2013	50,695	51,763	39,766	48,543	27,064
2014	51,509	55,076	39,677	48,815	25,732
2015	51,766	49,871	39,636	49,009	25,683
2016	51,217	52,395	39,847	49,293	25,761
2017	50,965	54,440	38,382	49,824	25,813
2018	50,539	55,890	36,966	49,821	25,814
2019	50,709	59,149	37,802	49,953	25,775



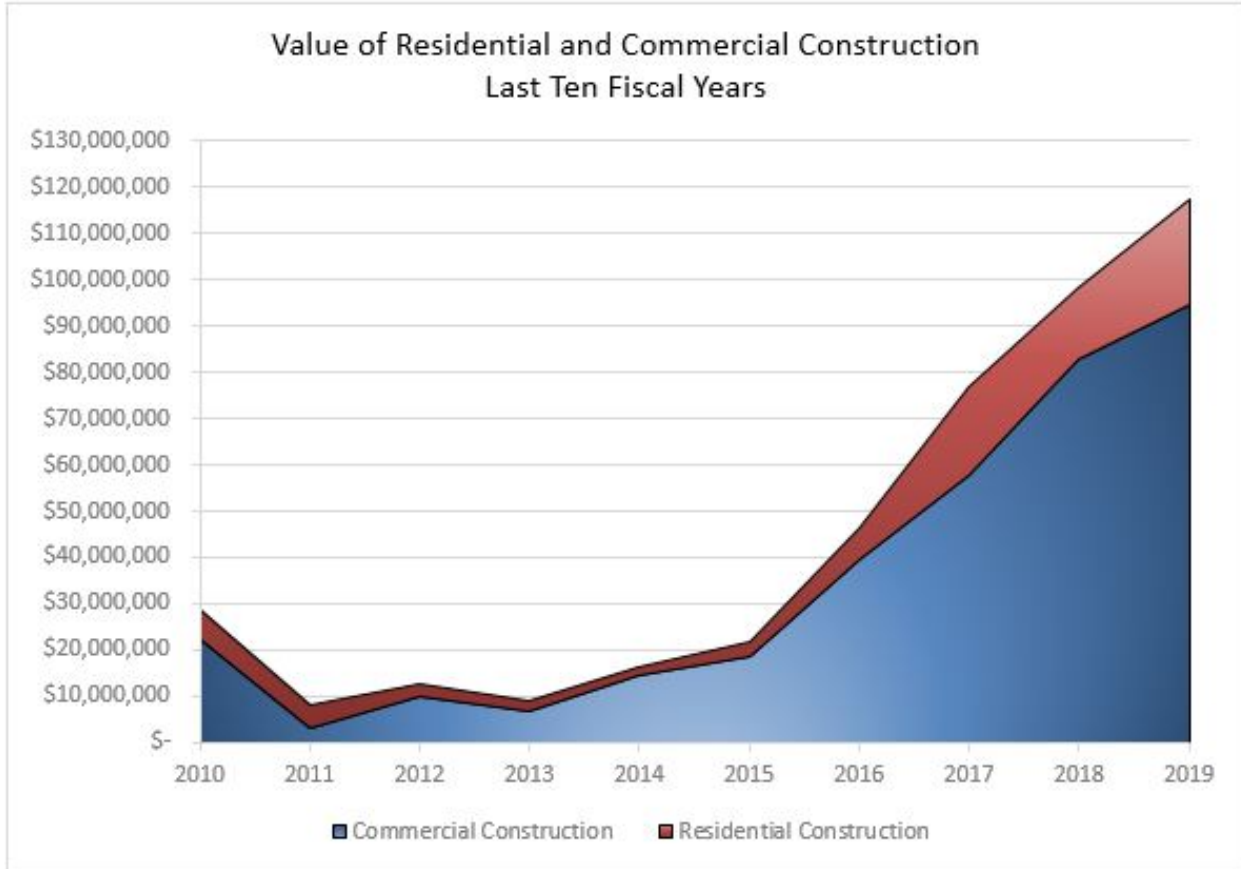
(1) Source: Effective Buying Income estimated based on median household EBI and number of households; information obtained from the City Economic Development Department.

(2) Source: City of Mesquite Water Department, Oncor Electric, and Atmos Energy - Residential Customers Only.

## Property and Construction Values

Last Ten Fiscal Years

Year	Commercial Construction		Residential Construction		Property Value <sup>(2)</sup>
	No. of Units <sup>(1)</sup>	Value <sup>(1)</sup>	No. of Units <sup>(1)</sup>	Value <sup>(1)</sup>	
2010	10	22,369,090	54	6,234,957	5,372,627,213
2011	7	3,140,000	35	4,807,510	5,684,886,219
2012	15	9,850,505	35	2,814,355	5,372,627,213
2013	12	6,645,556	24	2,502,498	5,033,253,710
2014	13	14,285,000	18	2,085,055	4,743,167,903
2015	13	18,451,310	27	3,437,217	5,075,431,997
2016	13	39,403,500	35	6,969,737	5,027,303,854
2017	17	57,714,401	70	18,928,753	5,660,431,750
2018	18	82,658,067	61	15,528,180	6,167,654,569
2019	16	94,592,063	84	22,966,508	6,840,501,579



Sources:

<sup>(1)</sup>Building Inspection Division

<sup>(2)</sup>Tax Division - Property Value is based on the certified roll and is net of Tax Incentive Financing Districts (TIF).

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## **Outstanding Debt**

### Debt Service Requirements

Per Capita Outstanding Tax Supported Debt

Types of Debt Outstanding

Debt Limit

### Details of Outstanding Debt

Summary of Tax Supported Debt

General Obligation Debt

Certificate of Obligation Debt

Water and Sewer Revenue Bond Debt

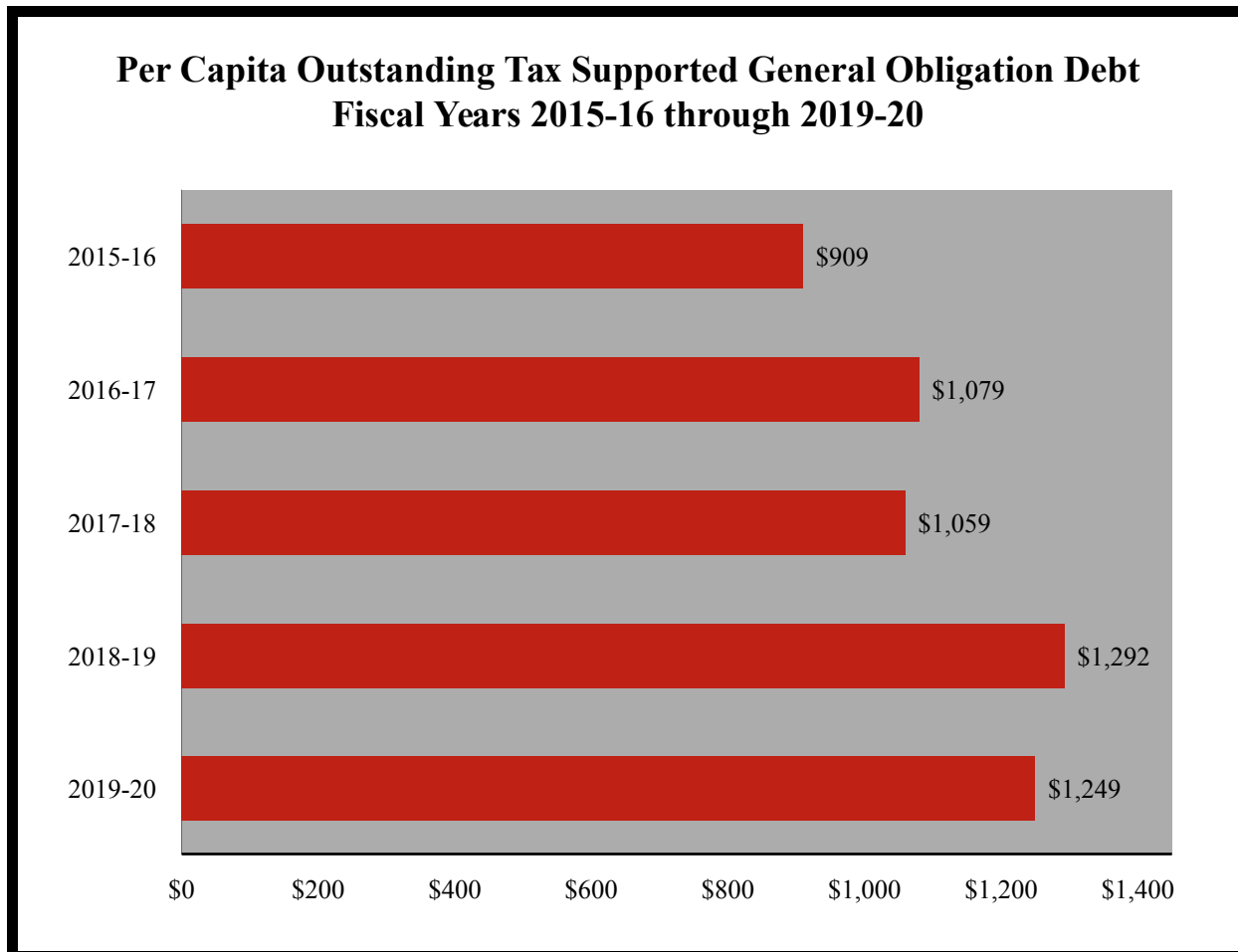
Drainage Utility District Revenue Bond Debt

### Miscellaneous

Budget Appropriation Ordinance

Ad Valorem Tax Levy Ordinance

DEBT SERVICE REQUIREMENTS



*Over the years, the City of Mesquite has issued long-term general obligation debt to finance its tax supported capital improvement needs. On September 30, 2019 the outstanding principal balance of these issues was \$181,125,000. Repayment of this debt is scheduled over a 20-year period and is payable from a general property tax levy. Highlighted above are the per capita outstanding debt amounts for the City of Mesquite over a five-year period. Population and outstanding debt amounts for the above fiscal periods are:*

<i>Fiscal Year</i>	<i>Outstanding Debt*</i>	<i>Population</i>
2016	\$ 129,350,000	142,230
2017	154,285,000	142,950
2018	151,445,000	143,060
2019	185,140,000	143,350
2020	181,125,000	145,030

*\* Excludes Capital Lease and Loan Payments*

## TYPES OF DEBT OUTSTANDING

Various types of long-term debt have been issued by the City for the acquisition and construction of major capital facilities and equipment as follows:

- General Obligation bonds are issued pursuant to voter authorization for infrastructure and facility projects accounted for in Capital Projects Fund and for improvements at the Municipal Airport, an enterprise fund. The City intends to retire this debt, plus interest, from ad valorem (property) taxes. Individual projects financed with these proceeds can be found in the Capital Budget section of this budget document.
- Certificate of Obligation bonds are similar to General Obligation bonds in their use and retirement, but do not require voter authorization and are not used for refunding debt. Individual projects financed with these type of bonds can also be found in the Capital Budget section. Certificates of obligation are also issued to acquire capital equipment. The City intends to issue \$4.488 million in certificates of obligation for equipment alone; \$4.403 million for replacement vehicles and computers, \$80,000 for Radio Frequency Identification (RFID) system at the Library and \$5,000 for Heavy Equipment Software in Public Works.
- Water and Sewer Revenue Bonds are issued to provide funds for certain improvements to the water distribution and wastewater collection systems as well as to refund prior water and sewer revenue bond issues. These bonds are reported in the Water and Sewer Fund and will be repaid from revenues from this enterprise fund operation. The City intends to issue \$20.95 million in water and sewer revenue bonds. Individual projects to be financed with these proceeds can be found in the Capital Budget section.
- Municipal drainage utility system revenue bonds are used to provide funds for drainage improvements, including the acquisition and construction of structures, equipment, and facilities for the Drainage Utility District. Existing Drainage Utility District debt will be repaid from revenues generated from customer charges. Current outstanding 2011 DUD revenue refunding bonds will retire in fiscal year 2022. Since 2012, the City has been funding DUD projects with cash on a "pay-as-you-go" basis; however, the City issued almost \$8 million in DUD revenue bonds in fiscal year 2019 to fund additional DUD projects that can be found in the Capital Budget section.

## LEGAL DEBT LIMITS

As a home rule city, the City of Mesquite is not limited by law in the amount of debt it may issue. The City's charter, (Article 5, Section 2) states:

“The city council shall have the power and is hereby authorized and made its duty to levy, assess, and collect annually for general purposes authorized by laws and for the purpose of paying the interest and providing the sinking fund on the bonded indebtedness of the City of Mesquite now in existence or which may hereafter be created an ad valorem tax on real, personal or mixed property in such amounts and at such rates as shall be determined by the city council subject to applicable limitations and prohibitions now or hereafter contained in the Constitution of the State of Texas.”

Article 11, Section 5 of the State of Texas Constitution states in part:

“but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city.”

## CITY DEBT LIMITS

The City's most current Debt Management Policy was adopted with Ordinance No. 4647. The policy states that debt and related debt services shall be maintained within the following parameters:

- Total tax supported debt shall not exceed five percent of Total Assessed Value.
- Debt service cost shall not exceed twenty-five percent of operating revenues.
- The portion of the City's property tax rate levied for general obligation debt service shall not exceed 40 percent of the total tax rate.
- The City will maintain net earnings coverage of 1.5 times the average annual principal and interest requirements for all indebtedness of the Water and Sewer Fund and 1.25 times the average annual principal and interest for all indebtedness of the Drainage Utility District.

Five percent of the City's Total Assessed Value for fiscal year 2019-20 is \$433 million. Total tax supported debt as of October 1, 2019 is \$181.125 million.

Twenty-five percent of the General Fund operating revenues is \$32.9 million. Debt Service cost to the General Fund is \$18.064 million which is 13.8 percent of the budgeted operating revenues.

The adopted tax rate for the 2019-20 annual budget is 0.734 per \$100.00 of assessed valuation with assessed valuation being 100 percent of market value. The portion reserved for debt service is 0.2301, or 31.35 percent.

For fiscal year 2019-20, the estimated average annual debt service coverage ratio is 1.52 for the Water and Sewer Fund and 5.2 for the Drainage Utility District.

Summary of  
General Obligation Bonds  
and  
Certificates of Obligation

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**Schedule of Indebtedness**  
**Composite Summary of All General Obligation Debt Issues**  
**Principal and Interest Requirements**  
**Fiscal Years 2020 to 2039**

<b>Maturity</b>	<b>Principal</b>	<b>Interest</b>	<b>Date Total</b>	<b>Fiscal Year Total</b>	<b>Fiscal Year</b>
15-Feb-20	14,675,000.00	3,772,618.77	18,447,618.77		
15-Aug-20	0.00	3,442,287.52	3,442,287.52	21,889,906.29	2020
15-Feb-21	12,740,000.00	3,442,287.52	16,182,287.52		
15-Aug-21	0.00	3,233,487.52	3,233,487.52	19,415,775.04	2021
15-Feb-22	13,295,000.00	3,233,487.52	16,528,487.52		
15-Aug-22	0.00	2,981,818.77	2,981,818.77	19,510,306.29	2022
15-Feb-23	14,060,000.00	2,981,818.77	17,041,818.77		
15-Aug-23	0.00	2,725,309.39	2,725,309.39	19,767,128.16	2023
15-Feb-24	13,925,000.00	2,725,309.39	16,650,309.39		
15-Aug-24	0.00	2,432,113.14	2,432,113.14	19,082,422.53	2024
15-Feb-25	12,795,000.00	2,432,113.14	15,227,113.14		
15-Aug-25	0.00	2,156,111.89	2,156,111.89	17,383,225.03	2025
15-Feb-26	12,070,000.00	2,156,111.89	14,226,111.89		
15-Aug-26	0.00	1,886,372.51	1,886,372.51	16,112,484.40	2026
15-Feb-27	11,425,000.00	1,886,372.51	13,311,372.51		
15-Aug-27	0.00	1,631,825.01	1,631,825.01	14,943,197.52	2027
15-Feb-28	11,555,000.00	1,631,825.01	13,186,825.01		
15-Aug-28	0.00	1,383,500.01	1,383,500.01	14,570,325.02	2028
15-Feb-29	8,990,000.00	1,383,500.01	10,373,500.01		
15-Aug-29	0.00	1,201,209.38	1,201,209.38	11,574,709.39	2029
15-Feb-30	7,905,000.00	1,201,209.38	9,106,209.38		
15-Aug-30	0.00	1,031,878.13	1,031,878.13	10,138,087.51	2030
15-Feb-31	7,335,000.00	1,031,878.13	8,366,878.13		
15-Aug-31	0.00	874,471.88	874,471.88	9,241,350.01	2031
15-Feb-32	6,895,000.00	874,471.88	7,769,471.88		
15-Aug-32	0.00	732,393.75	732,393.75	8,501,865.63	2032
15-Feb-33	6,780,000.00	732,393.75	7,512,393.75		
15-Aug-33	0.00	587,193.75	587,193.75	8,099,587.50	2033
15-Feb-34	6,910,000.00	587,193.75	7,497,193.75		
15-Aug-34	0.00	439,975.00	439,975.00	7,937,168.75	2034
15-Feb-35	6,385,000.00	439,975.00	6,824,975.00		
15-Aug-35	0.00	301,225.00	301,225.00	7,126,200.00	2035
15-Feb-36	5,780,000.00	301,225.00	6,081,225.00		
15-Aug-36	0.00	174,512.50	174,512.50	6,255,737.50	2036
15-Feb-37	3,605,000.00	174,512.50	3,779,512.50		
15-Aug-37	0.00	90,650.00	90,650.00	3,870,162.50	2037
15-Feb-38	3,525,000.00	90,650.00	3,615,650.00		
15-Aug-38	0.00	7,125.00	7,125.00	3,622,775.00	2038
15-Feb-39	475,000.00	7,125.00	482,125.00	482,125.00	2039
<b>Totals</b>	<b>\$ 181,125,000.00</b>	<b>\$ 58,399,539.07</b>	<b>\$ 239,524,539.07</b>	<b>\$ 239,524,539.07</b>	

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

Summary of  
General Obligation Bonded Indebtedness

# MESQUITE

T E X A S

Real. Texas. Flavor.

**Schedule of General Obligation Refunding and Improvement Bonds  
Principal and Interest Requirements  
Fiscal Year 2019-20**

Issue	Outstanding Balance 10-1-19	Principal	Interest	Total
General Obligation Refunding Bonds-Series 2009	\$ 625,000.00	\$ 35,000.00	\$ 26,332.50	\$ 61,332.50
General Obligation Refunding Bonds-Series 2010	680,000.00	160,000.00	21,343.76	181,343.76
General Obligation Refunding Bonds-Series 2011	12,395,000.00	0.00	619,750.00	619,750.00
General Obligation Refunding Bonds-Series 2012	2,500,000.00	475,000.00	59,175.00	534,175.00
General Obligation Refunding Bonds-Series 2013	5,760,000.00	1,005,000.00	157,725.00	1,162,725.00
General Obligation Refunding Bonds-Series 2014	6,300,000.00	750,000.00	237,000.00	987,000.00
General Obligation Refunding Bonds-Series 2015	1,735,000.00	300,000.00	53,450.00	353,450.00
General Obligation Refunding & Improvement Bonds-Series 2016	35,765,000.00	2,910,000.00	1,433,437.50	4,343,437.50
General Obligation Refunding Bonds-Series 2017	7,600,000.00	415,000.00	303,975.00	718,975.00
General Obligation Refunding & Improvement Bonds-Series 2018	27,380,000.00	1,025,000.00	1,228,400.00	2,253,400.00
Total General Obligation Refunding & Improvement Bonds Debt Service Requirements 2019-20	<u>\$100,740,000.00</u>	<u>\$ 7,075,000.00</u>	<u>\$ 4,140,588.76</u>	<u>\$ 11,215,588.76</u>

**General Obligation Refunding Bonds**  
**Series 2009**  
**Dated June 15, 2009**  
**Issue Amount - \$4,245,000**

<b>Maturity</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Principal Balance</b>
				\$ 625,000.00
15-Feb-20	35,000.00	13,516.25	48,516.25	590,000.00
15-Aug-20	0.00	12,816.25	12,816.25	590,000.00
15-Feb-21	35,000.00	12,816.25	47,816.25	555,000.00
15-Aug-21	0.00	12,116.25	12,116.25	555,000.00
15-Feb-22	35,000.00	12,116.25	47,116.25	520,000.00
15-Aug-22	0.00	11,416.25	11,416.25	520,000.00
15-Feb-23	40,000.00	11,416.25	51,416.25	480,000.00
15-Aug-23	0.00	10,616.25	10,616.25	480,000.00
15-Feb-24	65,000.00	10,616.25	75,616.25	415,000.00
15-Aug-24	0.00	9,251.25	9,251.25	415,000.00
15-Feb-25	70,000.00	9,251.25	79,251.25	345,000.00
15-Aug-25	0.00	7,746.25	7,746.25	345,000.00
15-Feb-26	80,000.00	7,746.25	87,746.25	265,000.00
15-Aug-26	0.00	5,986.25	5,986.25	265,000.00
15-Feb-27	85,000.00	5,986.25	90,986.25	180,000.00
15-Aug-27	0.00	4,095.00	4,095.00	180,000.00
15-Feb-28	90,000.00	4,095.00	94,095.00	90,000.00
15-Aug-28	0.00	2,070.00	2,070.00	90,000.00
15-Feb-29	90,000.00	2,070.00	92,070.00	\$ 0.00
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Bonds to be Retired				
Fiscal Years 2020-2029	\$ 625,000.00	\$ 165,743.75	\$ 790,743.75	

**General Obligation Refunding Bonds**  
**Series 2010**  
**Dated May 15, 2010**  
**Issue Amount - \$1,320,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 680,000.00
15-Feb-20	160,000.00	12,021.88	172,021.88	520,000.00
15-Aug-20	0.00	9,321.88	9,321.88	520,000.00
15-Feb-21	165,000.00	9,321.88	174,321.88	355,000.00
15-Aug-21	0.00	6,434.38	6,434.38	355,000.00
15-Feb-22	175,000.00	6,434.38	181,434.38	180,000.00
15-Aug-22	0.00	3,262.50	3,262.50	180,000.00
15-Feb-23	<u>180,000.00</u>	<u>3,262.50</u>	<u>183,262.50</u>	<u>\$ 0.00</u>
 Bonds to be Retired Fiscal Years 2020-2023	 <u>\$ 680,000.00</u>	 <u>\$ 50,059.40</u>	 <u>\$ 730,059.40</u>	

**General Obligation Refunding Bonds**  
**Series 2011**  
**Dated May 1, 2011**  
**Issue Amount - \$12,715,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 12,395,000.00
15-Feb-20	0.00	309,875.00	309,875.00	12,395,000.00
15-Aug-20	0.00	309,875.00	309,875.00	12,395,000.00
15-Feb-21	1,290,000.00	309,875.00	1,599,875.00	11,105,000.00
15-Aug-21	0.00	277,625.00	277,625.00	11,105,000.00
15-Feb-22	1,360,000.00	277,625.00	1,637,625.00	9,745,000.00
15-Aug-22	0.00	243,625.00	243,625.00	9,745,000.00
15-Feb-23	1,425,000.00	243,625.00	1,668,625.00	8,320,000.00
15-Aug-23	0.00	208,000.00	208,000.00	8,320,000.00
15-Feb-24	1,500,000.00	208,000.00	1,708,000.00	6,820,000.00
15-Aug-24	0.00	170,500.00	170,500.00	6,820,000.00
15-Feb-25	1,580,000.00	170,500.00	1,750,500.00	5,240,000.00
15-Aug-25	0.00	131,000.00	131,000.00	5,240,000.00
15-Feb-26	1,660,000.00	131,000.00	1,791,000.00	3,580,000.00
15-Aug-26	0.00	89,500.00	89,500.00	3,580,000.00
15-Feb-27	1,745,000.00	89,500.00	1,834,500.00	1,835,000.00
15-Aug-27	0.00	45,875.00	45,875.00	1,835,000.00
15-Feb-28	1,835,000.00	45,875.00	1,880,875.00	\$ 0.00
 Bonds to be Retired				
Fiscal Years 2020-2028	<u>\$ 12,395,000.00</u>	<u>\$ 3,261,875.00</u>	<u>\$ 15,656,875.00</u>	

**General Obligation Refunding Bonds**  
**Series 2012**  
**Dated July 15, 2012**  
**Issue Amount - \$3,765,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 2,500,000.00
15-Feb-20	475,000.00	31,962.50	506,962.50	2,025,000.00
15-Aug-20	0.00	27,212.50	27,212.50	2,025,000.00
15-Feb-21	485,000.00	27,212.50	512,212.50	1,540,000.00
15-Aug-21	0.00	19,937.50	19,937.50	1,540,000.00
15-Feb-22	500,000.00	19,937.50	519,937.50	1,040,000.00
15-Aug-22	0.00	14,312.50	14,312.50	1,040,000.00
15-Feb-23	515,000.00	14,312.50	529,312.50	525,000.00
15-Aug-23	0.00	7,875.00	7,875.00	525,000.00
15-Feb-24	525,000.00	7,875.00	532,875.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2024	<u>\$ 2,500,000.00</u>	<u>\$ 170,637.50</u>	<u>\$ 2,670,637.50</u>	

**General Obligation Refunding Bonds**  
**Series 2013**  
**Dated June 19, 2013**  
**Issue Amount - \$7,635,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 5,760,000.00
15-Feb-20	1,005,000.00	86,400.00	1,091,400.00	4,755,000.00
15-Aug-20	0.00	71,325.00	71,325.00	4,755,000.00
15-Feb-21	970,000.00	71,325.00	1,041,325.00	3,785,000.00
15-Aug-21	0.00	56,775.00	56,775.00	3,785,000.00
15-Feb-22	945,000.00	56,775.00	1,001,775.00	2,840,000.00
15-Aug-22	0.00	42,600.00	42,600.00	2,840,000.00
15-Feb-23	965,000.00	42,600.00	1,007,600.00	1,875,000.00
15-Aug-23	0.00	28,125.00	28,125.00	1,875,000.00
15-Feb-24	1,005,000.00	28,125.00	1,033,125.00	870,000.00
15-Aug-24	0.00	13,050.00	13,050.00	870,000.00
15-Feb-25	870,000.00	13,050.00	883,050.00	\$ 0.00
 Bonds to be Retired				
Fiscal Years 2020-2025	<u>\$ 5,760,000.00</u>	<u>\$ 510,150.00</u>	<u>\$ 6,270,150.00</u>	

**General Obligation Refunding Bonds**  
**Series 2014**  
**Dated May 15, 2014**  
**Issue Amount - \$9,080,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 6,300,000.00
15-Feb-20	750,000.00	126,000.00	876,000.00	5,550,000.00
15-Aug-20	0.00	111,000.00	111,000.00	5,550,000.00
15-Feb-21	915,000.00	111,000.00	1,026,000.00	4,635,000.00
15-Aug-21	0.00	92,700.00	92,700.00	4,635,000.00
15-Feb-22	970,000.00	92,700.00	1,062,700.00	3,665,000.00
15-Aug-22	0.00	73,300.00	73,300.00	3,665,000.00
15-Feb-23	1,010,000.00	73,300.00	1,083,300.00	2,655,000.00
15-Aug-23	0.00	53,100.00	53,100.00	2,655,000.00
15-Feb-24	1,050,000.00	53,100.00	1,103,100.00	1,605,000.00
15-Aug-24	0.00	32,100.00	32,100.00	1,605,000.00
15-Feb-25	790,000.00	32,100.00	822,100.00	815,000.00
15-Aug-25	0.00	16,300.00	16,300.00	815,000.00
15-Feb-26	815,000.00	16,300.00	831,300.00	\$ 0.00
	<u>815,000.00</u>	<u>16,300.00</u>	<u>831,300.00</u>	
Bonds to be Retired				
Fiscal Years 2020-2026	<u>\$ 6,300,000.00</u>	<u>\$ 883,000.00</u>	<u>\$ 7,183,000.00</u>	

**General Obligation Refunding Bonds**  
**Series 2015**  
**Dated May 15, 2015**  
**Issue Amount - \$2,935,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 1,735,000.00
15-Feb-20	300,000.00	28,975.00	328,975.00	1,435,000.00
15-Aug-20	0.00	24,475.00	24,475.00	1,435,000.00
15-Feb-21	285,000.00	24,475.00	309,475.00	1,150,000.00
15-Aug-21	0.00	20,200.00	20,200.00	1,150,000.00
15-Feb-22	275,000.00	20,200.00	295,200.00	875,000.00
15-Aug-22	0.00	16,075.00	16,075.00	875,000.00
15-Feb-23	285,000.00	16,075.00	301,075.00	590,000.00
15-Aug-23	0.00	11,800.00	11,800.00	590,000.00
15-Feb-24	290,000.00	11,800.00	301,800.00	300,000.00
15-Aug-24	0.00	6,000.00	6,000.00	300,000.00
15-Feb-25	300,000.00	6,000.00	306,000.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2025	<u>\$ 1,735,000.00</u>	<u>\$ 186,075.00</u>	<u>\$ 1,921,075.00</u>	

**General Obligation Refunding & Improvement Bonds  
Series 2016  
Dated March 15, 2016  
Issue Amount - \$40,565,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 35,765,000.00
15-Feb-20	2,910,000.00	740,231.25	3,650,231.25	32,855,000.00
15-Aug-20	0.00	693,206.25	693,206.25	32,855,000.00
15-Feb-21	1,995,000.00	693,206.25	2,688,206.25	30,860,000.00
15-Aug-21	0.00	673,256.25	673,256.25	30,860,000.00
15-Feb-22	2,385,000.00	673,256.25	3,058,256.25	28,475,000.00
15-Aug-22	0.00	613,631.25	613,631.25	28,475,000.00
15-Feb-23	2,790,000.00	613,631.25	3,403,631.25	25,685,000.00
15-Aug-23	0.00	559,350.00	559,350.00	25,685,000.00
15-Feb-24	2,320,000.00	559,350.00	2,879,350.00	23,365,000.00
15-Aug-24	0.00	501,350.00	501,350.00	23,365,000.00
15-Feb-25	1,985,000.00	501,350.00	2,486,350.00	21,380,000.00
15-Aug-25	0.00	451,725.00	451,725.00	21,380,000.00
15-Feb-26	2,390,000.00	451,725.00	2,841,725.00	18,990,000.00
15-Aug-26	0.00	391,975.00	391,975.00	18,990,000.00
15-Feb-27	2,435,000.00	391,975.00	2,826,975.00	16,555,000.00
15-Aug-27	0.00	331,100.00	331,100.00	16,555,000.00
15-Feb-28	2,175,000.00	331,100.00	2,506,100.00	14,380,000.00
15-Aug-28	0.00	287,600.00	287,600.00	14,380,000.00
15-Feb-29	1,555,000.00	287,600.00	1,842,600.00	12,825,000.00
15-Aug-29	0.00	256,500.00	256,500.00	12,825,000.00
15-Feb-30	1,620,000.00	256,500.00	1,876,500.00	11,205,000.00
15-Aug-30	0.00	224,100.00	224,100.00	11,205,000.00
15-Feb-31	1,685,000.00	224,100.00	1,909,100.00	9,520,000.00
15-Aug-31	0.00	190,400.00	190,400.00	9,520,000.00
15-Feb-32	1,755,000.00	190,400.00	1,945,400.00	7,765,000.00
15-Aug-32	0.00	155,300.00	155,300.00	7,765,000.00
15-Feb-33	1,825,000.00	155,300.00	1,980,300.00	5,940,000.00
15-Aug-33	0.00	118,800.00	118,800.00	5,940,000.00
15-Feb-34	1,900,000.00	118,800.00	2,018,800.00	4,040,000.00
15-Aug-34	0.00	80,800.00	80,800.00	4,040,000.00
15-Feb-35	1,980,000.00	80,800.00	2,060,800.00	2,060,000.00
15-Aug-35	0.00	41,200.00	41,200.00	2,060,000.00
15-Feb-36	2,060,000.00	41,200.00	2,101,200.00	\$ 0.00
 Bonds to be Retired				
Fiscal Years 2020-2036	<u>\$ 35,765,000.00</u>	<u>\$ 11,880,818.75</u>	<u>\$ 47,645,818.75</u>	

**General Obligation Refunding Bonds**  
**Series 2017**  
**Dated May 1, 2017**  
**Issue Amount - \$7,600,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 7,600,000.00
15-Feb-20	415,000.00	155,100.00	570,100.00	7,185,000.00
15-Aug-20	0.00	148,875.00	148,875.00	7,185,000.00
15-Feb-21	430,000.00	148,875.00	578,875.00	6,755,000.00
15-Aug-21	0.00	143,500.00	143,500.00	6,755,000.00
15-Feb-22	445,000.00	143,500.00	588,500.00	6,310,000.00
15-Aug-22	0.00	137,937.50	137,937.50	6,310,000.00
15-Feb-23	495,000.00	137,937.50	632,937.50	5,815,000.00
15-Aug-23	0.00	131,750.00	131,750.00	5,815,000.00
15-Feb-24	795,000.00	131,750.00	926,750.00	5,020,000.00
15-Aug-24	0.00	115,850.00	115,850.00	5,020,000.00
15-Feb-25	850,000.00	115,850.00	965,850.00	4,170,000.00
15-Aug-25	0.00	98,850.00	98,850.00	4,170,000.00
15-Feb-26	970,000.00	98,850.00	1,068,850.00	3,200,000.00
15-Aug-26	0.00	74,600.00	74,600.00	3,200,000.00
15-Feb-27	1,030,000.00	74,600.00	1,104,600.00	2,170,000.00
15-Aug-27	0.00	48,850.00	48,850.00	2,170,000.00
15-Feb-28	1,090,000.00	48,850.00	1,138,850.00	1,080,000.00
15-Aug-28	0.00	21,600.00	21,600.00	1,080,000.00
15-Feb-29	1,080,000.00	21,600.00	1,101,600.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2029	<u>\$ 7,600,000.00</u>	<u>\$ 1,998,725.00</u>	<u>\$ 9,598,725.00</u>	

**General Obligation Refunding & Improvement Bonds**  
**Series 2018**  
**Dated May 1, 2018**  
**Issue Amount - \$31,475,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 27,380,000.00
15-Feb-20	1,025,000.00	624,450.00	1,649,450.00	26,355,000.00
15-Aug-20	0.00	603,950.00	603,950.00	26,355,000.00
15-Feb-21	1,065,000.00	603,950.00	1,668,950.00	25,290,000.00
15-Aug-21	0.00	582,650.00	582,650.00	25,290,000.00
15-Feb-22	1,085,000.00	582,650.00	1,667,650.00	24,205,000.00
15-Aug-22	0.00	560,950.00	560,950.00	24,205,000.00
15-Feb-23	1,130,000.00	560,950.00	1,690,950.00	23,075,000.00
15-Aug-23	0.00	538,350.00	538,350.00	23,075,000.00
15-Feb-24	1,175,000.00	538,350.00	1,713,350.00	21,900,000.00
15-Aug-24	0.00	514,850.00	514,850.00	21,900,000.00
15-Feb-25	1,225,000.00	514,850.00	1,739,850.00	20,675,000.00
15-Aug-25	0.00	490,350.00	490,350.00	20,675,000.00
15-Feb-26	1,275,000.00	490,350.00	1,765,350.00	19,400,000.00
15-Aug-26	0.00	464,850.00	464,850.00	19,400,000.00
15-Feb-27	1,325,000.00	464,850.00	1,789,850.00	18,075,000.00
15-Aug-27	0.00	438,350.00	438,350.00	18,075,000.00
15-Feb-28	1,380,000.00	438,350.00	1,818,350.00	16,695,000.00
15-Aug-28	0.00	410,750.00	410,750.00	16,695,000.00
15-Feb-29	1,325,000.00	410,750.00	1,735,750.00	15,370,000.00
15-Aug-29	0.00	384,250.00	384,250.00	15,370,000.00
15-Feb-30	1,385,000.00	384,250.00	1,769,250.00	13,985,000.00
15-Aug-30	0.00	349,625.00	349,625.00	13,985,000.00
15-Feb-31	1,460,000.00	349,625.00	1,809,625.00	12,525,000.00
15-Aug-31	0.00	313,125.00	313,125.00	12,525,000.00
15-Feb-32	1,530,000.00	313,125.00	1,843,125.00	10,995,000.00
15-Aug-32	0.00	274,875.00	274,875.00	10,995,000.00
15-Feb-33	1,610,000.00	274,875.00	1,884,875.00	9,385,000.00
15-Aug-33	0.00	234,625.00	234,625.00	9,385,000.00
15-Feb-34	1,695,000.00	234,625.00	1,929,625.00	7,690,000.00
15-Aug-34	0.00	192,250.00	192,250.00	7,690,000.00
15-Feb-35	1,780,000.00	192,250.00	1,972,250.00	5,910,000.00
15-Aug-35	0.00	147,750.00	147,750.00	5,910,000.00
15-Feb-36	1,870,000.00	147,750.00	2,017,750.00	4,040,000.00
15-Aug-36	0.00	101,000.00	101,000.00	4,040,000.00
15-Feb-37	1,970,000.00	101,000.00	2,071,000.00	2,070,000.00
15-Aug-37	0.00	51,750.00	51,750.00	2,070,000.00
15-Feb-38	2,070,000.00	51,750.00	2,121,750.00	\$ 0.00
	<u>2,070,000.00</u>	<u>51,750.00</u>	<u>2,121,750.00</u>	
Bonds to be Retired				
Fiscal Years 2020-2038	<u>\$ 27,380,000.00</u>	<u>\$ 13,933,050.00</u>	<u>\$ 41,313,050.00</u>	

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

Summary of  
Certificate of Obligation Indebtedness

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

**City of Mesquite**  
**Schedule of Combination Tax and Revenue Certificates of Obligation**  
**Principal and Interest Requirements**  
**Fiscal Year 2019-20**

<b>Issue</b>	<b>Outstanding Balance 10/1/2019</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Combination Tax and Revenue Certificates of Obligation-Series 2009	\$ 1,660,000.00	\$ 90,000.00	\$ 69,642.50	\$ 159,642.50
Combination Tax and Revenue Certificates of Obligation-Series 2010	8,040,000.00	600,000.00	301,975.00	901,975.00
Combination Tax and Revenue Certificates of Obligation-Series 2011	6,905,000.00	455,000.00	287,543.76	742,543.76
Combination Tax and Revenue Certificates of Obligation-Series 2012	4,580,000.00	470,000.00	128,775.00	598,775.00
Combination Tax and Revenue Certificates of Obligation-Series 2013	3,145,000.00	380,000.00	91,393.76	471,393.76
Combination Tax and Revenue Certificates of Obligation-Series 2014	7,770,000.00	375,000.00	267,431.26	642,431.26
Combination Tax and Revenue Certificates of Obligation-Series 2015	11,385,000.00	795,000.00	459,250.00	1,254,250.00
Combination Tax and Revenue Certificates of Obligation-Series 2016	7,600,000.00	680,000.00	272,662.50	952,662.50
Combination Tax and Revenue Certificates of Obligation-Series 2017	4,515,000.00	315,000.00	168,050.00	483,050.00
Combination Tax and Revenue Certificates of Obligation-Series 2018	14,720,000.00	625,000.00	629,200.00	1,254,200.00
Combination Tax and Revenue Certificates of Obligation-Series 2019	10,065,000.00	2,815,000.00	398,093.75	3,213,093.75
Total Combination Tax and Revenue Certificate of Obligation Debt Service Requirements 2019-20	<u>\$ 80,385,000.00</u>	<u>\$ 7,600,000.00</u>	<u>\$ 3,074,017.53</u>	<u>\$ 10,674,017.53</u>

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2009**  
**Dated June 15, 2009**  
**Issue Amount - \$11,260,000**

<b>Maturity</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Principal Balance</b>
				\$ 1,660,000.00
15-Feb-20	90,000.00	35,871.25	125,871.25	1,570,000.00
15-Aug-20	0.00	34,071.25	34,071.25	1,570,000.00
15-Feb-21	95,000.00	34,071.25	129,071.25	1,475,000.00
15-Aug-21	0.00	32,171.25	32,171.25	1,475,000.00
15-Feb-22	100,000.00	32,171.25	132,171.25	1,375,000.00
15-Aug-22	0.00	30,171.25	30,171.25	1,375,000.00
15-Feb-23	110,000.00	30,171.25	140,171.25	1,265,000.00
15-Aug-23	0.00	27,971.25	27,971.25	1,265,000.00
15-Feb-24	175,000.00	27,971.25	202,971.25	1,090,000.00
15-Aug-24	0.00	24,296.25	24,296.25	1,090,000.00
15-Feb-25	185,000.00	24,296.25	209,296.25	905,000.00
15-Aug-25	0.00	20,318.75	20,318.75	905,000.00
15-Feb-26	210,000.00	20,318.75	230,318.75	695,000.00
15-Aug-26	0.00	15,698.75	15,698.75	695,000.00
15-Feb-27	225,000.00	15,698.75	240,698.75	470,000.00
15-Aug-27	0.00	10,692.50	10,692.50	470,000.00
15-Feb-28	235,000.00	10,692.50	245,692.50	235,000.00
15-Aug-28	0.00	5,405.00	5,405.00	235,000.00
15-Feb-29	235,000.00	5,405.00	240,405.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2029	<u>\$ 1,660,000.00</u>	<u>\$ 437,463.75</u>	<u>\$ 2,097,463.75</u>	

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2010**  
**Dated May 15, 2010**  
**Issue Amount - \$12,340,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 8,040,000.00
15-Feb-20	600,000.00	157,737.50	757,737.50	7,440,000.00
15-Aug-20	0.00	144,237.50	144,237.50	7,440,000.00
15-Feb-21	625,000.00	144,237.50	769,237.50	6,815,000.00
15-Aug-21	0.00	133,300.00	133,300.00	6,815,000.00
15-Feb-22	645,000.00	133,300.00	778,300.00	6,170,000.00
15-Aug-22	0.00	121,609.38	121,609.38	6,170,000.00
15-Feb-23	675,000.00	121,609.38	796,609.38	5,495,000.00
15-Aug-23	0.00	109,375.00	109,375.00	5,495,000.00
15-Feb-24	695,000.00	109,375.00	804,375.00	4,800,000.00
15-Aug-24	0.00	96,343.75	96,343.75	4,800,000.00
15-Feb-25	725,000.00	96,343.75	821,343.75	4,075,000.00
15-Aug-25	0.00	82,750.00	82,750.00	4,075,000.00
15-Feb-26	750,000.00	82,750.00	832,750.00	3,325,000.00
15-Aug-26	0.00	68,125.00	68,125.00	3,325,000.00
15-Feb-27	785,000.00	68,125.00	853,125.00	2,540,000.00
15-Aug-27	0.00	52,425.00	52,425.00	2,540,000.00
15-Feb-28	815,000.00	52,425.00	867,425.00	1,725,000.00
15-Aug-28	0.00	36,125.00	36,125.00	1,725,000.00
15-Feb-29	850,000.00	36,125.00	886,125.00	875,000.00
15-Aug-29	0.00	18,593.75	18,593.75	875,000.00
15-Feb-30	875,000.00	18,593.75	893,593.75	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2030	<u>\$ 8,040,000.00</u>	<u>\$ 1,883,506.26</u>	<u>\$ 9,923,506.26</u>	

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2011**  
**Dated May 1, 2011**  
**Issue Amount - \$11,575,000**

<b>Maturity</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Principal Balance</b>
				\$ 6,905,000.00
15-Feb-20	455,000.00	147,753.13	602,753.13	6,450,000.00
15-Aug-20	0.00	139,790.63	139,790.63	6,450,000.00
15-Feb-21	475,000.00	139,790.63	614,790.63	5,975,000.00
15-Aug-21	0.00	130,290.63	130,290.63	5,975,000.00
15-Feb-22	490,000.00	130,290.63	620,290.63	5,485,000.00
15-Aug-22	0.00	120,490.63	120,490.63	5,485,000.00
15-Feb-23	510,000.00	120,490.63	630,490.63	4,975,000.00
15-Aug-23	0.00	111,246.88	111,246.88	4,975,000.00
15-Feb-24	530,000.00	111,246.88	641,246.88	4,445,000.00
15-Aug-24	0.00	100,646.88	100,646.88	4,445,000.00
15-Feb-25	550,000.00	100,646.88	650,646.88	3,895,000.00
15-Aug-25	0.00	89,646.88	89,646.88	3,895,000.00
15-Feb-26	575,000.00	89,646.88	664,646.88	3,320,000.00
15-Aug-26	0.00	77,787.50	77,787.50	3,320,000.00
15-Feb-27	600,000.00	77,787.50	677,787.50	2,720,000.00
15-Aug-27	0.00	62,787.50	62,787.50	2,720,000.00
15-Feb-28	635,000.00	62,787.50	697,787.50	2,085,000.00
15-Aug-28	0.00	46,912.50	46,912.50	2,085,000.00
15-Feb-29	665,000.00	46,912.50	711,912.50	1,420,000.00
15-Aug-29	0.00	31,950.00	31,950.00	1,420,000.00
15-Feb-30	695,000.00	31,950.00	726,950.00	725,000.00
15-Aug-30	0.00	16,312.50	16,312.50	725,000.00
15-Feb-31	725,000.00	16,312.50	741,312.50	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2031	<u>\$ 6,905,000.00</u>	<u>\$ 2,003,478.19</u>	<u>\$ 8,908,478.19</u>	

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2012**  
**Dated July 15, 2012**  
**Issue Amount - \$7,235,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 4,580,000.00
15-Feb-20	470,000.00	66,737.50	536,737.50	4,110,000.00
15-Aug-20	0.00	62,037.50	62,037.50	4,110,000.00
15-Feb-21	480,000.00	62,037.50	542,037.50	3,630,000.00
15-Aug-21	0.00	56,037.50	56,037.50	3,630,000.00
15-Feb-22	490,000.00	56,037.50	546,037.50	3,140,000.00
15-Aug-22	0.00	50,525.00	50,525.00	3,140,000.00
15-Feb-23	0.00	50,525.00	50,525.00	3,140,000.00
15-Aug-23	0.00	50,525.00	50,525.00	3,140,000.00
15-Feb-24	305,000.00	50,525.00	355,525.00	2,835,000.00
15-Aug-24	0.00	44,425.00	44,425.00	2,835,000.00
15-Feb-25	315,000.00	44,425.00	359,425.00	2,520,000.00
15-Aug-25	0.00	39,700.00	39,700.00	2,520,000.00
15-Feb-26	330,000.00	39,700.00	369,700.00	2,190,000.00
15-Aug-26	0.00	34,750.00	34,750.00	2,190,000.00
15-Feb-27	340,000.00	34,750.00	374,750.00	1,850,000.00
15-Aug-27	0.00	29,650.00	29,650.00	1,850,000.00
15-Feb-28	350,000.00	29,650.00	379,650.00	1,500,000.00
15-Aug-28	0.00	24,400.00	24,400.00	1,500,000.00
15-Feb-29	355,000.00	24,400.00	379,400.00	1,145,000.00
15-Aug-29	0.00	18,853.13	18,853.13	1,145,000.00
15-Feb-30	370,000.00	18,853.13	388,853.13	775,000.00
15-Aug-30	0.00	12,840.63	12,840.63	775,000.00
15-Feb-31	380,000.00	12,840.63	392,840.63	395,000.00
15-Aug-31	0.00	6,665.63	6,665.63	395,000.00
15-Feb-32	395,000.00	6,665.63	401,665.63	\$ 0.00
	<u>395,000.00</u>	<u>6,665.63</u>	<u>401,665.63</u>	
Bonds to be Retired				
Fiscal Years 2020-2032	<u>\$ 4,580,000.00</u>	<u>\$ 927,556.28</u>	<u>\$ 5,507,556.28</u>	

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2013**  
**Dated June 19, 2013**  
**Issue Amount - \$5,450,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 3,145,000.00
15-Feb-20	380,000.00	48,546.88	428,546.88	2,765,000.00
15-Aug-20	0.00	42,846.88	42,846.88	2,765,000.00
15-Feb-21	390,000.00	42,846.88	432,846.88	2,375,000.00
15-Aug-21	0.00	36,996.88	36,996.88	2,375,000.00
15-Feb-22	405,000.00	36,996.88	441,996.88	1,970,000.00
15-Aug-22	0.00	30,921.88	30,921.88	1,970,000.00
15-Feb-23	535,000.00	30,921.88	565,921.88	1,435,000.00
15-Aug-23	0.00	22,896.88	22,896.88	1,435,000.00
15-Feb-24	125,000.00	22,896.88	147,896.88	1,310,000.00
15-Aug-24	0.00	21,021.88	21,021.88	1,310,000.00
15-Feb-25	130,000.00	21,021.88	151,021.88	1,180,000.00
15-Aug-25	0.00	19,071.88	19,071.88	1,180,000.00
15-Feb-26	130,000.00	19,071.88	149,071.88	1,050,000.00
15-Aug-26	0.00	17,121.88	17,121.88	1,050,000.00
15-Feb-27	135,000.00	17,121.88	152,121.88	915,000.00
15-Aug-27	0.00	15,096.88	15,096.88	915,000.00
15-Feb-28	140,000.00	15,096.88	155,096.88	775,000.00
15-Aug-28	0.00	12,909.38	12,909.38	775,000.00
15-Feb-29	145,000.00	12,909.38	157,909.38	630,000.00
15-Aug-29	0.00	10,643.75	10,643.75	630,000.00
15-Feb-30	150,000.00	10,643.75	160,643.75	480,000.00
15-Aug-30	0.00	8,206.25	8,206.25	480,000.00
15-Feb-31	155,000.00	8,206.25	163,206.25	325,000.00
15-Aug-31	0.00	5,687.50	5,687.50	325,000.00
15-Feb-32	160,000.00	5,687.50	165,687.50	165,000.00
15-Aug-32	0.00	2,887.50	2,887.50	165,000.00
15-Feb-33	165,000.00	2,887.50	167,887.50	\$ 0.00
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Bonds to be Retired				
Fiscal Years 2020-2033	<u>\$ 3,145,000.00</u>	<u>\$ 541,165.72</u>	<u>\$ 3,686,165.72</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2014  
Dated May 15, 2014  
Issue Amount - \$9,715,000**

<b>Maturity</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Principal Balance</b>
				\$ 7,770,000.00
15-Feb-20	375,000.00	136,528.13	511,528.13	7,395,000.00
15-Aug-20	0.00	130,903.13	130,903.13	7,395,000.00
15-Feb-21	125,000.00	130,903.13	255,903.13	7,270,000.00
15-Aug-21	0.00	129,028.13	129,028.13	7,270,000.00
15-Feb-22	395,000.00	129,028.13	524,028.13	6,875,000.00
15-Aug-22	0.00	123,103.13	123,103.13	6,875,000.00
15-Feb-23	410,000.00	123,103.13	533,103.13	6,465,000.00
15-Aug-23	0.00	114,903.13	114,903.13	6,465,000.00
15-Feb-24	425,000.00	114,903.13	539,903.13	6,040,000.00
15-Aug-24	0.00	106,403.13	106,403.13	6,040,000.00
15-Feb-25	215,000.00	106,403.13	321,403.13	5,825,000.00
15-Aug-25	0.00	102,103.13	102,103.13	5,825,000.00
15-Feb-26	230,000.00	102,103.13	332,103.13	5,595,000.00
15-Aug-26	0.00	97,503.13	97,503.13	5,595,000.00
15-Feb-27	620,000.00	97,503.13	717,503.13	4,975,000.00
15-Aug-27	0.00	88,203.13	88,203.13	4,975,000.00
15-Feb-28	640,000.00	88,203.13	728,203.13	4,335,000.00
15-Aug-28	0.00	78,603.13	78,603.13	4,335,000.00
15-Feb-29	655,000.00	78,603.13	733,603.13	3,680,000.00
15-Aug-29	0.00	68,368.75	68,368.75	3,680,000.00
15-Feb-30	680,000.00	68,368.75	748,368.75	3,000,000.00
15-Aug-30	0.00	54,768.75	54,768.75	3,000,000.00
15-Feb-31	710,000.00	54,768.75	764,768.75	2,290,000.00
15-Aug-31	0.00	40,568.75	40,568.75	2,290,000.00
15-Feb-32	735,000.00	40,568.75	775,568.75	1,555,000.00
15-Aug-32	0.00	27,706.25	27,706.25	1,555,000.00
15-Feb-33	765,000.00	27,706.25	792,706.25	790,000.00
15-Aug-33	0.00	14,318.75	14,318.75	790,000.00
15-Feb-34	790,000.00	14,318.75	804,318.75	\$ 0.00
<b>Bonds to be Retired</b>				
<b>Fiscal Years 2020-2034</b>	<u>\$ 7,770,000.00</u>	<u>\$ 2,489,496.97</u>	<u>\$ 10,259,496.97</u>	

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2015**  
**Dated May 15, 2015**  
**Issue Amount - \$14,835,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 11,385,000.00
15-Feb-20	795,000.00	237,575.00	1,032,575.00	10,590,000.00
15-Aug-20	0.00	221,675.00	221,675.00	10,590,000.00
15-Feb-21	610,000.00	221,675.00	831,675.00	9,980,000.00
15-Aug-21	0.00	212,525.00	212,525.00	9,980,000.00
15-Feb-22	630,000.00	212,525.00	842,525.00	9,350,000.00
15-Aug-22	0.00	203,075.00	203,075.00	9,350,000.00
15-Feb-23	860,000.00	203,075.00	1,063,075.00	8,490,000.00
15-Aug-23	0.00	190,175.00	190,175.00	8,490,000.00
15-Feb-24	900,000.00	190,175.00	1,090,175.00	7,590,000.00
15-Aug-24	0.00	167,675.00	167,675.00	7,590,000.00
15-Feb-25	1,090,000.00	167,675.00	1,257,675.00	6,500,000.00
15-Aug-25	0.00	140,425.00	140,425.00	6,500,000.00
15-Feb-26	290,000.00	140,425.00	430,425.00	6,210,000.00
15-Aug-26	0.00	136,075.00	136,075.00	6,210,000.00
15-Feb-27	310,000.00	136,075.00	446,075.00	5,900,000.00
15-Aug-27	0.00	131,425.00	131,425.00	5,900,000.00
15-Feb-28	625,000.00	131,425.00	756,425.00	5,275,000.00
15-Aug-28	0.00	115,800.00	115,800.00	5,275,000.00
15-Feb-29	655,000.00	115,800.00	770,800.00	4,620,000.00
15-Aug-29	0.00	99,425.00	99,425.00	4,620,000.00
15-Feb-30	685,000.00	99,425.00	784,425.00	3,935,000.00
15-Aug-30	0.00	82,300.00	82,300.00	3,935,000.00
15-Feb-31	720,000.00	82,300.00	802,300.00	3,215,000.00
15-Aug-31	0.00	64,300.00	64,300.00	3,215,000.00
15-Feb-32	755,000.00	64,300.00	819,300.00	2,460,000.00
15-Aug-32	0.00	49,200.00	49,200.00	2,460,000.00
15-Feb-33	790,000.00	49,200.00	839,200.00	1,670,000.00
15-Aug-33	0.00	33,400.00	33,400.00	1,670,000.00
15-Feb-34	820,000.00	33,400.00	853,400.00	850,000.00
15-Aug-34	0.00	17,000.00	17,000.00	850,000.00
15-Feb-35	850,000.00	17,000.00	867,000.00	\$ 0.00
	<u>850,000.00</u>	<u>17,000.00</u>	<u>867,000.00</u>	
Bonds to be Retired				
Fiscal Years 2020-2035	<u>\$ 11,385,000.00</u>	<u>\$ 3,966,525.00</u>	<u>\$ 15,351,525.00</u>	

**Combination Tax and Revenue Certificates of Obligation  
Series 2016  
Dated March 15, 2016  
Issue Amount - \$11,815,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 7,600,000.00
15-Feb-20	680,000.00	139,731.25	819,731.25	6,920,000.00
15-Aug-20	0.00	132,931.25	132,931.25	6,920,000.00
15-Feb-21	690,000.00	132,931.25	822,931.25	6,230,000.00
15-Aug-21	0.00	126,031.25	126,031.25	6,230,000.00
15-Feb-22	705,000.00	126,031.25	831,031.25	5,525,000.00
15-Aug-22	0.00	118,100.00	118,100.00	5,525,000.00
15-Feb-23	720,000.00	118,100.00	838,100.00	4,805,000.00
15-Aug-23	0.00	107,300.00	107,300.00	4,805,000.00
15-Feb-24	750,000.00	107,300.00	857,300.00	4,055,000.00
15-Aug-24	0.00	92,300.00	92,300.00	4,055,000.00
15-Feb-25	785,000.00	92,300.00	877,300.00	3,270,000.00
15-Aug-25	0.00	72,675.00	72,675.00	3,270,000.00
15-Feb-26	830,000.00	72,675.00	902,675.00	2,440,000.00
15-Aug-26	0.00	51,925.00	51,925.00	2,440,000.00
15-Feb-27	195,000.00	51,925.00	246,925.00	2,245,000.00
15-Aug-27	0.00	47,050.00	47,050.00	2,245,000.00
15-Feb-28	210,000.00	47,050.00	257,050.00	2,035,000.00
15-Aug-28	0.00	41,800.00	41,800.00	2,035,000.00
15-Feb-29	220,000.00	41,800.00	261,800.00	1,815,000.00
15-Aug-29	0.00	36,300.00	36,300.00	1,815,000.00
15-Feb-30	230,000.00	36,300.00	266,300.00	1,585,000.00
15-Aug-30	0.00	31,700.00	31,700.00	1,585,000.00
15-Feb-31	240,000.00	31,700.00	271,700.00	1,345,000.00
15-Aug-31	0.00	26,900.00	26,900.00	1,345,000.00
15-Feb-32	245,000.00	26,900.00	271,900.00	1,100,000.00
15-Aug-32	0.00	22,000.00	22,000.00	1,100,000.00
15-Feb-33	260,000.00	22,000.00	282,000.00	840,000.00
15-Aug-33	0.00	16,800.00	16,800.00	840,000.00
15-Feb-34	270,000.00	16,800.00	286,800.00	570,000.00
15-Aug-34	0.00	11,400.00	11,400.00	570,000.00
15-Feb-35	280,000.00	11,400.00	291,400.00	290,000.00
15-Aug-35	0.00	5,800.00	5,800.00	290,000.00
15-Feb-36	290,000.00	5,800.00	295,800.00	\$ 0.00
 Bonds to be Retired Fiscal Years 2020-2036	 <u>\$ 7,600,000.00</u>	 <u>\$ 2,021,756.25</u>	 <u>\$ 9,621,756.25</u>	

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2017**  
**Dated May 1, 2017**  
**Issue Amount - \$8,285,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 4,515,000.00
15-Feb-20	315,000.00	86,387.50	401,387.50	4,200,000.00
15-Aug-20	0.00	81,662.50	81,662.50	4,200,000.00
15-Feb-21	330,000.00	81,662.50	411,662.50	3,870,000.00
15-Aug-21	0.00	77,537.50	77,537.50	3,870,000.00
15-Feb-22	335,000.00	77,537.50	412,537.50	3,535,000.00
15-Aug-22	0.00	70,837.50	70,837.50	3,535,000.00
15-Feb-23	445,000.00	70,837.50	515,837.50	3,090,000.00
15-Aug-23	0.00	65,275.00	65,275.00	3,090,000.00
15-Feb-24	90,000.00	65,275.00	155,275.00	3,000,000.00
15-Aug-24	0.00	63,475.00	63,475.00	3,000,000.00
15-Feb-25	95,000.00	63,475.00	158,475.00	2,905,000.00
15-Aug-25	0.00	61,575.00	61,575.00	2,905,000.00
15-Feb-26	455,000.00	61,575.00	516,575.00	2,450,000.00
15-Aug-26	0.00	50,200.00	50,200.00	2,450,000.00
15-Feb-27	470,000.00	50,200.00	520,200.00	1,980,000.00
15-Aug-27	0.00	38,450.00	38,450.00	1,980,000.00
15-Feb-28	165,000.00	38,450.00	203,450.00	1,815,000.00
15-Aug-28	0.00	35,150.00	35,150.00	1,815,000.00
15-Feb-29	170,000.00	35,150.00	205,150.00	1,645,000.00
15-Aug-29	0.00	31,750.00	31,750.00	1,645,000.00
15-Feb-30	180,000.00	31,750.00	211,750.00	1,465,000.00
15-Aug-30	0.00	28,150.00	28,150.00	1,465,000.00
15-Feb-31	185,000.00	28,150.00	213,150.00	1,280,000.00
15-Aug-31	0.00	24,450.00	24,450.00	1,280,000.00
15-Feb-32	195,000.00	24,450.00	219,450.00	1,085,000.00
15-Aug-32	0.00	20,550.00	20,550.00	1,085,000.00
15-Feb-33	200,000.00	20,550.00	220,550.00	885,000.00
15-Aug-33	0.00	16,550.00	16,550.00	885,000.00
15-Feb-34	210,000.00	16,550.00	226,550.00	675,000.00
15-Aug-34	0.00	12,350.00	12,350.00	675,000.00
15-Feb-35	215,000.00	12,350.00	227,350.00	460,000.00
15-Aug-35	0.00	8,050.00	8,050.00	460,000.00
15-Feb-36	225,000.00	8,050.00	233,050.00	235,000.00
15-Aug-36	0.00	4,112.50	4,112.50	235,000.00
15-Feb-37	235,000.00	4,112.50	239,112.50	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2037	<u>\$ 4,515,000.00</u>	<u>\$ 1,466,637.50</u>	<u>\$ 5,981,637.50</u>	

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2018**  
**Dated May 1, 2018**  
**Issue Amount - \$16,050,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 14,720,000.00
15-Feb-20	625,000.00	320,850.00	945,850.00	14,095,000.00
15-Aug-20	0.00	308,350.00	308,350.00	14,095,000.00
15-Feb-21	645,000.00	308,350.00	953,350.00	13,450,000.00
15-Aug-21	0.00	295,450.00	295,450.00	13,450,000.00
15-Feb-22	680,000.00	295,450.00	975,450.00	12,770,000.00
15-Aug-22	0.00	281,850.00	281,850.00	12,770,000.00
15-Feb-23	705,000.00	281,850.00	986,850.00	12,065,000.00
15-Aug-23	0.00	267,750.00	267,750.00	12,065,000.00
15-Feb-24	735,000.00	267,750.00	1,002,750.00	11,330,000.00
15-Aug-24	0.00	253,050.00	253,050.00	11,330,000.00
15-Feb-25	760,000.00	253,050.00	1,013,050.00	10,570,000.00
15-Aug-25	0.00	237,850.00	237,850.00	10,570,000.00
15-Feb-26	795,000.00	237,850.00	1,032,850.00	9,775,000.00
15-Aug-26	0.00	221,950.00	221,950.00	9,775,000.00
15-Feb-27	825,000.00	221,950.00	1,046,950.00	8,950,000.00
15-Aug-27	0.00	205,450.00	205,450.00	8,950,000.00
15-Feb-28	860,000.00	205,450.00	1,065,450.00	8,090,000.00
15-Aug-28	0.00	188,250.00	188,250.00	8,090,000.00
15-Feb-29	660,000.00	188,250.00	848,250.00	7,430,000.00
15-Aug-29	0.00	175,050.00	175,050.00	7,430,000.00
15-Feb-30	685,000.00	175,050.00	860,050.00	6,745,000.00
15-Aug-30	0.00	161,350.00	161,350.00	6,745,000.00
15-Feb-31	710,000.00	161,350.00	871,350.00	6,035,000.00
15-Aug-31	0.00	147,150.00	147,150.00	6,035,000.00
15-Feb-32	745,000.00	147,150.00	892,150.00	5,290,000.00
15-Aug-32	0.00	132,250.00	132,250.00	5,290,000.00
15-Feb-33	775,000.00	132,250.00	907,250.00	4,515,000.00
15-Aug-33	0.00	112,875.00	112,875.00	4,515,000.00
15-Feb-34	815,000.00	112,875.00	927,875.00	3,700,000.00
15-Aug-34	0.00	92,500.00	92,500.00	3,700,000.00
15-Feb-35	855,000.00	92,500.00	947,500.00	2,845,000.00
15-Aug-35	0.00	71,125.00	71,125.00	2,845,000.00
15-Feb-36	900,000.00	71,125.00	971,125.00	1,945,000.00
15-Aug-36	0.00	48,625.00	48,625.00	1,945,000.00
15-Feb-37	950,000.00	48,625.00	998,625.00	995,000.00
15-Aug-37	0.00	24,875.00	24,875.00	995,000.00
15-Feb-38	995,000.00	24,875.00	1,019,875.00	\$ 0.00
	<u>14,720,000.00</u>	<u>6,772,350.00</u>	<u>21,492,350.00</u>	
Bonds to be Retired				
Fiscal Years 2020-2038	<u>\$ 14,720,000.00</u>	<u>\$ 6,772,350.00</u>	<u>\$ 21,492,350.00</u>	

**Combination Tax and Revenue Certificates of Obligation**  
**Series 2019**  
**Dated May 1, 2019**  
**Issue Amount - \$10,065,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 10,065,000.00
15-Feb-20	2,815,000.00	266,368.75	3,081,368.75	7,250,000.00
15-Aug-20	0.00	131,725.00	131,725.00	7,250,000.00
15-Feb-21	640,000.00	131,725.00	771,725.00	6,610,000.00
15-Aug-21	0.00	118,925.00	118,925.00	6,610,000.00
15-Feb-22	245,000.00	118,925.00	363,925.00	6,365,000.00
15-Aug-22	0.00	114,025.00	114,025.00	6,365,000.00
15-Feb-23	255,000.00	114,025.00	369,025.00	6,110,000.00
15-Aug-23	0.00	108,925.00	108,925.00	6,110,000.00
15-Feb-24	470,000.00	108,925.00	578,925.00	5,640,000.00
15-Aug-24	0.00	99,525.00	99,525.00	5,640,000.00
15-Feb-25	275,000.00	99,525.00	374,525.00	5,365,000.00
15-Aug-25	0.00	94,025.00	94,025.00	5,365,000.00
15-Feb-26	285,000.00	94,025.00	379,025.00	5,080,000.00
15-Aug-26	0.00	88,325.00	88,325.00	5,080,000.00
15-Feb-27	300,000.00	88,325.00	388,325.00	4,780,000.00
15-Aug-27	0.00	82,325.00	82,325.00	4,780,000.00
15-Feb-28	310,000.00	82,325.00	392,325.00	4,470,000.00
15-Aug-28	0.00	76,125.00	76,125.00	4,470,000.00
15-Feb-29	330,000.00	76,125.00	406,125.00	4,140,000.00
15-Aug-29	0.00	69,525.00	69,525.00	4,140,000.00
15-Feb-30	350,000.00	69,525.00	419,525.00	3,790,000.00
15-Aug-30	0.00	62,525.00	62,525.00	3,790,000.00
15-Feb-31	365,000.00	62,525.00	427,525.00	3,425,000.00
15-Aug-31	0.00	55,225.00	55,225.00	3,425,000.00
15-Feb-32	380,000.00	55,225.00	435,225.00	3,045,000.00
15-Aug-32	0.00	47,625.00	47,625.00	3,045,000.00
15-Feb-33	390,000.00	47,625.00	437,625.00	2,655,000.00
15-Aug-33	0.00	39,825.00	39,825.00	2,655,000.00
15-Feb-34	410,000.00	39,825.00	449,825.00	2,245,000.00
15-Aug-34	0.00	33,675.00	33,675.00	2,245,000.00
15-Feb-35	425,000.00	33,675.00	458,675.00	1,820,000.00
15-Aug-35	0.00	27,300.00	27,300.00	1,820,000.00
15-Feb-36	435,000.00	27,300.00	462,300.00	1,385,000.00
15-Aug-36	0.00	20,775.00	20,775.00	1,385,000.00
15-Feb-37	450,000.00	20,775.00	470,775.00	935,000.00
15-Aug-37	0.00	14,025.00	14,025.00	935,000.00
15-Feb-38	460,000.00	14,025.00	474,025.00	475,000.00
15-Aug-38	0.00	7,125.00	7,125.00	475,000.00
15-Feb-39	475,000.00	7,125.00	482,125.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2039	<u>\$ 10,065,000.00</u>	<u>\$ 2,849,468.75</u>	<u>\$ 12,914,468.75</u>	

Summary of  
Water and Sewer Revenue Bond Indebtedness

**MESQUITE**  
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**Schedule of Water & Sewer Revenue Bond Indebtedness**  
**Composite Summary of All Issues**  
**Principal and Interest Requirements**  
**Fiscal Years 2020 to 2039**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Date Total</u>	<u>Fiscal Year Total</u>	<u>Fiscal Year</u>
01-Mar-20	6,440,000.00	1,759,536.26	8,199,536.26		
01-Sep-20	0.00	1,523,121.26	1,523,121.26	9,722,657.52	2020
01-Mar-21	6,375,000.00	1,523,121.26	7,898,121.26		
01-Sep-21	0.00	1,420,421.26	1,420,421.26	9,318,542.52	2021
01-Mar-22	6,200,000.00	1,420,421.26	7,620,421.26		
01-Sep-22	0.00	1,320,411.88	1,320,411.88	8,940,833.14	2022
01-Mar-23	5,890,000.00	1,320,411.88	7,210,411.88		
01-Sep-23	0.00	1,220,746.88	1,220,746.88	8,431,158.76	2023
01-Mar-24	6,100,000.00	1,220,746.88	7,320,746.88		
01-Sep-24	0.00	1,111,959.38	1,111,959.38	8,432,706.26	2024
01-Mar-25	5,775,000.00	1,111,959.38	6,886,959.38		
01-Sep-25	0.00	990,534.38	990,534.38	7,877,493.76	2025
01-Mar-26	5,735,000.00	990,534.38	6,725,534.38		
01-Sep-26	0.00	863,559.38	863,559.38	7,589,093.76	2026
01-Mar-27	5,315,000.00	863,559.38	6,178,559.38		
01-Sep-27	0.00	744,490.64	744,490.64	6,923,050.02	2027
01-Mar-28	5,015,000.00	744,490.64	5,759,490.64		
01-Sep-28	0.00	634,675.00	634,675.00	6,394,165.64	2028
01-Mar-29	4,670,000.00	634,675.00	5,304,675.00		
01-Sep-29	0.00	532,790.63	532,790.63	5,837,465.63	2029
01-Mar-30	4,275,000.00	532,790.63	4,807,790.63		
01-Sep-30	0.00	451,396.88	451,396.88	5,259,187.51	2030
01-Mar-31	3,845,000.00	451,396.88	4,296,396.88		
01-Sep-31	0.00	377,631.25	377,631.25	4,674,028.13	2031
01-Mar-32	3,520,000.00	377,631.25	3,897,631.25		
01-Sep-32	0.00	313,212.50	313,212.50	4,210,843.75	2032
01-Mar-33	3,325,000.00	313,212.50	3,638,212.50		
01-Sep-33	0.00	249,675.00	249,675.00	3,887,887.50	2033
01-Mar-34	3,110,000.00	249,675.00	3,359,675.00		
01-Sep-34	0.00	187,075.00	187,075.00	3,546,750.00	2034
01-Mar-35	2,845,000.00	187,075.00	3,032,075.00		
01-Sep-35	0.00	129,650.00	129,650.00	3,161,725.00	2035
01-Mar-36	2,515,000.00	129,650.00	2,644,650.00		
01-Sep-36	0.00	82,962.50	82,962.50	2,727,612.50	2036
01-Mar-37	2,095,000.00	82,962.50	2,177,962.50		
01-Sep-37	0.00	44,725.00	44,725.00	2,222,687.50	2037
01-Mar-38	1,570,000.00	44,725.00	1,614,725.00		
01-Sep-38	0.00	15,525.00	15,525.00	15,525.00	2038
01-Mar-39	1,035,000.00	15,525.00	1,050,525.00	1,050,525.00	2039
Totals	<u>\$ 85,650,000.00</u>	<u>\$ 26,188,663.90</u>	<u>\$ 111,838,663.90</u>	<u>\$ 111,838,663.90</u>	

# MESQUITE

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**City of Mesquite**  
**Schedule of Water and Sewer Revenue Debt**  
**Principal and Interest Requirements**  
**Fiscal Year 2019-20**

Issue	Outstanding Balance 10/1/2019	Principal	Interest	Total
Waterworks and Sewer System Revenue Bonds Series 2010	5,295,000.00	395,000.00	199,817.51	594,817.51
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2011	6,495,000.00	1,110,000.00	250,187.50	1,360,187.50
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2012	4,765,000.00	480,000.00	143,325.00	623,325.00
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2013	4,495,000.00	430,000.00	133,268.76	563,268.76
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2014	9,555,000.00	930,000.00	354,987.50	1,284,987.50
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2015	6,505,000.00	670,000.00	243,600.00	913,600.00
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2016	12,555,000.00	955,000.00	450,662.50	1,405,662.50
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2017	12,080,000.00	680,000.00	492,575.00	1,172,575.00
Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2018	8,645,000.00	385,000.00	368,050.00	753,050.00
Waterworks and Sewer System Revenue Bonds Series 2019	15,260,000.00	405,000.00	646,183.75	1,051,183.75
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Total Water and Sewer System Bonds Debt Service Requirements Fiscal Year 2019-20	<u>\$ 85,650,000.00</u>	<u>\$ 6,440,000.00</u>	<u>\$ 3,282,657.52</u>	<u>\$ 9,722,657.52</u>

**Waterworks and Sewer System Revenue Bonds**  
**Series 2010**  
**Dated May 15, 2010**  
**Issue Amount - \$8,720,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 5,295,000.00
01-Mar-20	395,000.00	103,611.88	498,611.88	4,900,000.00
01-Sep-20	0.00	96,205.63	96,205.63	4,900,000.00
01-Mar-21	410,000.00	96,205.63	506,205.63	4,490,000.00
01-Sep-21	0.00	89,030.63	89,030.63	4,490,000.00
01-Mar-22	425,000.00	89,030.63	514,030.63	4,065,000.00
01-Sep-22	0.00	81,327.50	81,327.50	4,065,000.00
01-Mar-23	440,000.00	81,327.50	521,327.50	3,625,000.00
01-Sep-23	0.00	73,187.50	73,187.50	3,625,000.00
01-Mar-24	460,000.00	73,187.50	533,187.50	3,165,000.00
01-Sep-24	0.00	64,562.50	64,562.50	3,165,000.00
01-Mar-25	475,000.00	64,562.50	539,562.50	2,690,000.00
01-Sep-25	0.00	55,537.50	55,537.50	2,690,000.00
01-Mar-26	495,000.00	55,537.50	550,537.50	2,195,000.00
01-Sep-26	0.00	45,637.50	45,637.50	2,195,000.00
01-Mar-27	515,000.00	45,637.50	560,637.50	1,680,000.00
01-Sep-27	0.00	35,015.63	35,015.63	1,680,000.00
01-Mar-28	535,000.00	35,015.63	570,015.63	1,145,000.00
01-Sep-28	0.00	23,981.25	23,981.25	1,145,000.00
01-Mar-29	560,000.00	23,981.25	583,981.25	585,000.00
01-Sep-29	0.00	12,431.25	12,431.25	585,000.00
01-Mar-30	585,000.00	12,431.25	597,431.25	\$ 0.00
Bonds to be Retired				
Fiscal Years 2019-2030	<u>\$ 5,295,000.00</u>	<u>\$ 1,257,445.66</u>	<u>\$ 6,552,445.66</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2011**  
**Dated May 1, 2011**  
**Issue Amount - \$14,240,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 6,495,000.00
01-Mar-20	1,110,000.00	136,193.75	1,246,193.75	5,385,000.00
01-Sep-20	0.00	113,993.75	113,993.75	5,385,000.00
01-Mar-21	1,155,000.00	113,993.75	1,268,993.75	4,230,000.00
01-Sep-21	0.00	90,893.75	90,893.75	4,230,000.00
01-Mar-22	805,000.00	90,893.75	895,893.75	3,425,000.00
01-Sep-22	0.00	74,793.75	74,793.75	3,425,000.00
01-Mar-23	320,000.00	74,793.75	394,793.75	3,105,000.00
01-Sep-23	0.00	68,793.75	68,793.75	3,105,000.00
01-Mar-24	330,000.00	68,793.75	398,793.75	2,775,000.00
01-Sep-24	0.00	62,193.75	62,193.75	2,775,000.00
01-Mar-25	345,000.00	62,193.75	407,193.75	2,430,000.00
01-Sep-25	0.00	55,293.75	55,293.75	2,430,000.00
01-Mar-26	360,000.00	55,293.75	415,293.75	2,070,000.00
01-Sep-26	0.00	47,868.75	47,868.75	2,070,000.00
01-Mar-27	375,000.00	47,868.75	422,868.75	1,695,000.00
01-Sep-27	0.00	39,196.88	39,196.88	1,695,000.00
01-Mar-28	395,000.00	39,196.88	434,196.88	1,300,000.00
01-Sep-28	0.00	30,062.50	30,062.50	1,300,000.00
01-Mar-29	415,000.00	30,062.50	445,062.50	885,000.00
01-Sep-29	0.00	20,465.63	20,465.63	885,000.00
01-Mar-30	430,000.00	20,465.63	450,465.63	455,000.00
01-Sep-30	0.00	10,521.88	10,521.88	455,000.00
01-Mar-31	455,000.00	10,521.88	465,521.88	\$ 0.00
Bonds to be Retired				
Fiscal Years 2019-2031	<u>\$ 6,495,000.00</u>	<u>\$ 1,364,350.03</u>	<u>\$ 7,859,350.03</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2012**  
**Dated July 15, 2012**  
**Issue Amount - \$7,945,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 4,765,000.00
01-Mar-20	480,000.00	74,662.50	554,662.50	4,285,000.00
01-Sep-20	0.00	68,662.50	68,662.50	4,285,000.00
01-Mar-21	490,000.00	68,662.50	558,662.50	3,795,000.00
01-Sep-21	0.00	61,312.50	61,312.50	3,795,000.00
01-Mar-22	505,000.00	61,312.50	566,312.50	3,290,000.00
01-Sep-22	0.00	53,737.50	53,737.50	3,290,000.00
01-Mar-23	525,000.00	53,737.50	578,737.50	2,765,000.00
01-Sep-23	0.00	45,862.50	45,862.50	2,765,000.00
01-Mar-24	545,000.00	45,862.50	590,862.50	2,220,000.00
01-Sep-24	0.00	34,962.50	34,962.50	2,220,000.00
01-Mar-25	250,000.00	34,962.50	284,962.50	1,970,000.00
01-Sep-25	0.00	31,212.50	31,212.50	1,970,000.00
01-Mar-26	255,000.00	31,212.50	286,212.50	1,715,000.00
01-Sep-26	0.00	27,387.50	27,387.50	1,715,000.00
01-Mar-27	265,000.00	27,387.50	292,387.50	1,450,000.00
01-Sep-27	0.00	23,412.50	23,412.50	1,450,000.00
01-Mar-28	270,000.00	23,412.50	293,412.50	1,180,000.00
01-Sep-28	0.00	19,193.75	19,193.75	1,180,000.00
01-Mar-29	280,000.00	19,193.75	299,193.75	900,000.00
01-Sep-29	0.00	14,818.75	14,818.75	900,000.00
01-Mar-30	290,000.00	14,818.75	304,818.75	610,000.00
01-Sep-30	0.00	10,106.25	10,106.25	610,000.00
01-Mar-31	300,000.00	10,106.25	310,106.25	310,000.00
01-Sep-31	0.00	5,231.25	5,231.25	310,000.00
01-Mar-32	310,000.00	5,231.25	315,231.25	\$ 0.00
 Bonds to be Retired				
Fiscal Years 2019-2032	<u>\$ 4,765,000.00</u>	<u>\$ 866,462.50</u>	<u>\$ 5,631,462.50</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2013**  
**Dated June 19, 2013**  
**Issue Amount - \$7,090,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 4,495,000.00
01-Mar-20	430,000.00	69,321.88	499,321.88	4,065,000.00
01-Sep-20	0.00	63,946.88	63,946.88	4,065,000.00
01-Mar-21	315,000.00	63,946.88	378,946.88	3,750,000.00
01-Sep-21	0.00	59,221.88	59,221.88	3,750,000.00
01-Mar-22	320,000.00	59,221.88	379,221.88	3,430,000.00
01-Sep-22	0.00	54,421.88	54,421.88	3,430,000.00
01-Mar-23	330,000.00	54,421.88	384,421.88	3,100,000.00
01-Sep-23	0.00	49,471.88	49,471.88	3,100,000.00
01-Mar-24	340,000.00	49,471.88	389,471.88	2,760,000.00
01-Sep-24	0.00	44,371.88	44,371.88	2,760,000.00
01-Mar-25	355,000.00	44,371.88	399,371.88	2,405,000.00
01-Sep-25	0.00	39,046.88	39,046.88	2,405,000.00
01-Mar-26	270,000.00	39,046.88	309,046.88	2,135,000.00
01-Sep-26	0.00	34,996.88	34,996.88	2,135,000.00
01-Mar-27	275,000.00	34,996.88	309,996.88	1,860,000.00
01-Sep-27	0.00	30,871.88	30,871.88	1,860,000.00
01-Mar-28	285,000.00	30,871.88	315,871.88	1,575,000.00
01-Sep-28	0.00	26,418.75	26,418.75	1,575,000.00
01-Mar-29	295,000.00	26,418.75	321,418.75	1,280,000.00
01-Sep-29	0.00	21,625.00	21,625.00	1,280,000.00
01-Mar-30	305,000.00	21,625.00	326,625.00	975,000.00
01-Sep-30	0.00	16,668.75	16,668.75	975,000.00
01-Mar-31	315,000.00	16,668.75	331,668.75	660,000.00
01-Sep-31	0.00	11,550.00	11,550.00	660,000.00
01-Mar-32	325,000.00	11,550.00	336,550.00	335,000.00
01-Sep-32	0.00	5,862.50	5,862.50	335,000.00
01-Mar-33	335,000.00	5,862.50	340,862.50	\$ 0.00
 Bonds to be Retired				
Fiscal Years 2019-2033	<u>\$ 4,495,000.00</u>	<u>\$ 986,271.96</u>	<u>\$ 5,481,271.96</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2014**  
**Dated May 15, 2014**  
**Issue Amount - \$11,655,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 9,555,000.00
01-Mar-20	930,000.00	186,793.75	1,116,793.75	8,625,000.00
01-Sep-20	0.00	168,193.75	168,193.75	8,625,000.00
01-Mar-21	975,000.00	168,193.75	1,143,193.75	7,650,000.00
01-Sep-21	0.00	148,693.75	148,693.75	7,650,000.00
01-Mar-22	1,020,000.00	148,693.75	1,168,693.75	6,630,000.00
01-Sep-22	0.00	128,293.75	128,293.75	6,630,000.00
01-Mar-23	1,055,000.00	128,293.75	1,183,293.75	5,575,000.00
01-Sep-23	0.00	107,193.75	107,193.75	5,575,000.00
01-Mar-24	1,100,000.00	107,193.75	1,207,193.75	4,475,000.00
01-Sep-24	0.00	85,193.75	85,193.75	4,475,000.00
01-Mar-25	900,000.00	85,193.75	985,193.75	3,575,000.00
01-Sep-25	0.00	67,193.75	67,193.75	3,575,000.00
01-Mar-26	935,000.00	67,193.75	1,002,193.75	2,640,000.00
01-Sep-26	0.00	48,493.75	48,493.75	2,640,000.00
01-Mar-27	290,000.00	48,493.75	338,493.75	2,350,000.00
01-Sep-27	0.00	44,143.75	44,143.75	2,350,000.00
01-Mar-28	300,000.00	44,143.75	344,143.75	2,050,000.00
01-Sep-28	0.00	39,643.75	39,643.75	2,050,000.00
01-Mar-29	310,000.00	39,643.75	349,643.75	1,740,000.00
01-Sep-29	0.00	34,800.00	34,800.00	1,740,000.00
01-Mar-30	320,000.00	34,800.00	354,800.00	1,420,000.00
01-Sep-30	0.00	28,400.00	28,400.00	1,420,000.00
01-Mar-31	335,000.00	28,400.00	363,400.00	1,085,000.00
01-Sep-31	0.00	21,700.00	21,700.00	1,085,000.00
01-Mar-32	350,000.00	21,700.00	371,700.00	735,000.00
01-Sep-32	0.00	14,700.00	14,700.00	735,000.00
01-Mar-33	360,000.00	14,700.00	374,700.00	375,000.00
01-Sep-33	0.00	7,500.00	7,500.00	375,000.00
01-Mar-34	375,000.00	7,500.00	382,500.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2019-2034	<u>\$ 9,555,000.00</u>	<u>\$ 2,075,081.25</u>	<u>\$ 11,630,081.25</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2015**  
**Dated May 15, 2015**  
**Issue Amount - \$10,325,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 6,505,000.00
01-Mar-20	670,000.00	128,500.00	798,500.00	5,835,000.00
01-Sep-20	0.00	115,100.00	115,100.00	5,835,000.00
01-Mar-21	415,000.00	115,100.00	530,100.00	5,420,000.00
01-Sep-21	0.00	108,875.00	108,875.00	5,420,000.00
01-Mar-22	430,000.00	108,875.00	538,875.00	4,990,000.00
01-Sep-22	0.00	102,425.00	102,425.00	4,990,000.00
01-Mar-23	445,000.00	102,425.00	547,425.00	4,545,000.00
01-Sep-23	0.00	95,750.00	95,750.00	4,545,000.00
01-Mar-24	460,000.00	95,750.00	555,750.00	4,085,000.00
01-Sep-24	0.00	86,550.00	86,550.00	4,085,000.00
01-Mar-25	475,000.00	86,550.00	561,550.00	3,610,000.00
01-Sep-25	0.00	77,050.00	77,050.00	3,610,000.00
01-Mar-26	295,000.00	77,050.00	372,050.00	3,315,000.00
01-Sep-26	0.00	69,675.00	69,675.00	3,315,000.00
01-Mar-27	310,000.00	69,675.00	379,675.00	3,005,000.00
01-Sep-27	0.00	61,925.00	61,925.00	3,005,000.00
01-Mar-28	325,000.00	61,925.00	386,925.00	2,680,000.00
01-Sep-28	0.00	55,425.00	55,425.00	2,680,000.00
01-Mar-29	335,000.00	55,425.00	390,425.00	2,345,000.00
01-Sep-29	0.00	48,725.00	48,725.00	2,345,000.00
01-Mar-30	350,000.00	48,725.00	398,725.00	1,995,000.00
01-Sep-30	0.00	41,725.00	41,725.00	1,995,000.00
01-Mar-31	365,000.00	41,725.00	406,725.00	1,630,000.00
01-Sep-31	0.00	32,600.00	32,600.00	1,630,000.00
01-Mar-32	385,000.00	32,600.00	417,600.00	1,245,000.00
01-Sep-32	0.00	24,900.00	24,900.00	1,245,000.00
01-Mar-33	400,000.00	24,900.00	424,900.00	845,000.00
01-Sep-33	0.00	16,900.00	16,900.00	845,000.00
01-Mar-34	415,000.00	16,900.00	431,900.00	430,000.00
01-Sep-34	0.00	8,600.00	8,600.00	430,000.00
01-Mar-35	430,000.00	8,600.00	438,600.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2019-2035	<u>\$ 6,505,000.00</u>	<u>\$ 2,020,950.00</u>	<u>\$ 8,525,950.00</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2016**  
**Dated March 15, 2016**  
**Issue Amount - \$15,785,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 12,555,000.00
01-Mar-20	955,000.00	230,106.25	1,185,106.25	11,600,000.00
01-Sep-20	0.00	220,556.25	220,556.25	11,600,000.00
01-Mar-21	975,000.00	220,556.25	1,195,556.25	10,625,000.00
01-Sep-21	0.00	210,806.25	210,806.25	10,625,000.00
01-Mar-22	995,000.00	210,806.25	1,205,806.25	9,630,000.00
01-Sep-22	0.00	199,612.50	199,612.50	9,630,000.00
01-Mar-23	1,020,000.00	199,612.50	1,219,612.50	8,610,000.00
01-Sep-23	0.00	186,862.50	186,862.50	8,610,000.00
01-Mar-24	1,055,000.00	186,862.50	1,241,862.50	7,555,000.00
01-Sep-24	0.00	173,675.00	173,675.00	7,555,000.00
01-Mar-25	1,085,000.00	173,675.00	1,258,675.00	6,470,000.00
01-Sep-25	0.00	146,550.00	146,550.00	6,470,000.00
01-Mar-26	1,145,000.00	146,550.00	1,291,550.00	5,325,000.00
01-Sep-26	0.00	117,925.00	117,925.00	5,325,000.00
01-Mar-27	1,200,000.00	117,925.00	1,317,925.00	4,125,000.00
01-Sep-27	0.00	87,925.00	87,925.00	4,125,000.00
01-Mar-28	720,000.00	87,925.00	807,925.00	3,405,000.00
01-Sep-28	0.00	69,925.00	69,925.00	3,405,000.00
01-Mar-29	365,000.00	69,925.00	434,925.00	3,040,000.00
01-Sep-29	0.00	60,800.00	60,800.00	3,040,000.00
01-Mar-30	385,000.00	60,800.00	445,800.00	2,655,000.00
01-Sep-30	0.00	53,100.00	53,100.00	2,655,000.00
01-Mar-31	400,000.00	53,100.00	453,100.00	2,255,000.00
01-Sep-31	0.00	45,100.00	45,100.00	2,255,000.00
01-Mar-32	415,000.00	45,100.00	460,100.00	1,840,000.00
01-Sep-32	0.00	36,800.00	36,800.00	1,840,000.00
01-Mar-33	430,000.00	36,800.00	466,800.00	1,410,000.00
01-Sep-33	0.00	28,200.00	28,200.00	1,410,000.00
01-Mar-34	450,000.00	28,200.00	478,200.00	960,000.00
01-Sep-34	0.00	19,200.00	19,200.00	960,000.00
01-Mar-35	470,000.00	19,200.00	489,200.00	490,000.00
01-Sep-35	0.00	9,800.00	9,800.00	490,000.00
01-Mar-36	490,000.00	9,800.00	499,800.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2019-2036	<u>\$ 12,555,000.00</u>	<u>\$ 3,563,781.25</u>	<u>\$ 16,118,781.25</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2017**  
**Dated May 1, 2017**  
**Issue Amount - \$12,555,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 12,080,000.00
01-Mar-20	680,000.00	250,537.50	930,537.50	11,400,000.00
01-Sep-20	0.00	242,037.50	242,037.50	11,400,000.00
01-Mar-21	690,000.00	242,037.50	932,037.50	10,710,000.00
01-Sep-21	0.00	233,412.50	233,412.50	10,710,000.00
01-Mar-22	715,000.00	233,412.50	948,412.50	9,995,000.00
01-Sep-22	0.00	224,475.00	224,475.00	9,995,000.00
01-Mar-23	735,000.00	224,475.00	959,475.00	9,260,000.00
01-Sep-23	0.00	209,775.00	209,775.00	9,260,000.00
01-Mar-24	760,000.00	209,775.00	969,775.00	8,500,000.00
01-Sep-24	0.00	194,575.00	194,575.00	8,500,000.00
01-Mar-25	800,000.00	194,575.00	994,575.00	7,700,000.00
01-Sep-25	0.00	174,575.00	174,575.00	7,700,000.00
01-Mar-26	840,000.00	174,575.00	1,014,575.00	6,860,000.00
01-Sep-26	0.00	153,575.00	153,575.00	6,860,000.00
01-Mar-27	885,000.00	153,575.00	1,038,575.00	5,975,000.00
01-Sep-27	0.00	131,450.00	131,450.00	5,975,000.00
01-Mar-28	930,000.00	131,450.00	1,061,450.00	5,045,000.00
01-Sep-28	0.00	108,200.00	108,200.00	5,045,000.00
01-Mar-29	980,000.00	108,200.00	1,088,200.00	4,065,000.00
01-Sep-29	0.00	83,700.00	83,700.00	4,065,000.00
01-Mar-30	435,000.00	83,700.00	518,700.00	3,630,000.00
01-Sep-30	0.00	75,000.00	75,000.00	3,630,000.00
01-Mar-31	455,000.00	75,000.00	530,000.00	3,175,000.00
01-Sep-31	0.00	65,900.00	65,900.00	3,175,000.00
01-Mar-32	475,000.00	65,900.00	540,900.00	2,700,000.00
01-Sep-32	0.00	56,400.00	56,400.00	2,700,000.00
01-Mar-33	495,000.00	56,400.00	551,400.00	2,205,000.00
01-Sep-33	0.00	46,500.00	46,500.00	2,205,000.00
01-Mar-34	515,000.00	46,500.00	561,500.00	1,690,000.00
01-Sep-34	0.00	33,625.00	33,625.00	1,690,000.00
01-Mar-35	540,000.00	33,625.00	573,625.00	1,150,000.00
01-Sep-35	0.00	20,125.00	20,125.00	1,150,000.00
01-Mar-36	565,000.00	20,125.00	585,125.00	585,000.00
01-Sep-36	0.00	10,237.50	10,237.50	585,000.00
01-Mar-37	585,000.00	10,237.50	595,237.50	\$ 0.00
Bonds to be Retired Fiscal Years 2019-2037	<u>\$ 12,080,000.00</u>	<u>\$ 4,377,662.50</u>	<u>\$ 16,457,662.50</u>	

**Waterworks and Sewer System Revenue Refunding and Improvement Bonds**  
**Series 2018**  
**Dated May 1, 2018**  
**Issue Amount - \$8,920,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 8,645,000.00
01-Mar-20	385,000.00	187,875.00	572,875.00	8,260,000.00
01-Sep-20	0.00	180,175.00	180,175.00	8,260,000.00
01-Mar-21	400,000.00	180,175.00	580,175.00	7,860,000.00
01-Sep-21	0.00	172,175.00	172,175.00	7,860,000.00
01-Mar-22	415,000.00	172,175.00	587,175.00	7,445,000.00
01-Sep-22	0.00	163,875.00	163,875.00	7,445,000.00
01-Mar-23	435,000.00	163,875.00	598,875.00	7,010,000.00
01-Sep-23	0.00	155,175.00	155,175.00	7,010,000.00
01-Mar-24	445,000.00	155,175.00	600,175.00	6,565,000.00
01-Sep-24	0.00	146,275.00	146,275.00	6,565,000.00
01-Mar-25	465,000.00	146,275.00	611,275.00	6,100,000.00
01-Sep-25	0.00	136,975.00	136,975.00	6,100,000.00
01-Mar-26	485,000.00	136,975.00	621,975.00	5,615,000.00
01-Sep-26	0.00	127,275.00	127,275.00	5,615,000.00
01-Mar-27	510,000.00	127,275.00	637,275.00	5,105,000.00
01-Sep-27	0.00	117,075.00	117,075.00	5,105,000.00
01-Mar-28	530,000.00	117,075.00	647,075.00	4,575,000.00
01-Sep-28	0.00	106,475.00	106,475.00	4,575,000.00
01-Mar-29	370,000.00	106,475.00	476,475.00	4,205,000.00
01-Sep-29	0.00	99,075.00	99,075.00	4,205,000.00
01-Mar-30	385,000.00	99,075.00	484,075.00	3,820,000.00
01-Sep-30	0.00	91,375.00	91,375.00	3,820,000.00
01-Mar-31	405,000.00	91,375.00	496,375.00	3,415,000.00
01-Sep-31	0.00	83,275.00	83,275.00	3,415,000.00
01-Mar-32	420,000.00	83,275.00	503,275.00	2,995,000.00
01-Sep-32	0.00	74,875.00	74,875.00	2,995,000.00
01-Mar-33	440,000.00	74,875.00	514,875.00	2,555,000.00
01-Sep-33	0.00	63,875.00	63,875.00	2,555,000.00
01-Mar-34	460,000.00	63,875.00	523,875.00	2,095,000.00
01-Sep-34	0.00	52,375.00	52,375.00	2,095,000.00
01-Mar-35	485,000.00	52,375.00	537,375.00	1,610,000.00
01-Sep-35	0.00	40,250.00	40,250.00	1,610,000.00
01-Mar-36	510,000.00	40,250.00	550,250.00	1,100,000.00
01-Sep-36	0.00	27,500.00	27,500.00	1,100,000.00
01-Mar-37	535,000.00	27,500.00	562,500.00	565,000.00
01-Sep-37	0.00	14,125.00	14,125.00	565,000.00
01-Mar-38	565,000.00	14,125.00	579,125.00	\$ 0.00
Bonds to be Retired				
Fiscal Years 2019-2038	<u>\$ 8,645,000.00</u>	<u>\$ 3,892,275.00</u>	<u>\$ 12,537,275.00</u>	

**Waterworks and Sewer System Revenue Bonds**  
**Series 2019**  
**Dated May 1, 2019**  
**Issue Amount - \$15,260,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 15,260,000.00
01-Mar-20	405,000.00	391,933.75	796,933.75	14,855,000.00
01-Sep-20	0.00	254,250.00	254,250.00	14,855,000.00
01-Mar-21	550,000.00	254,250.00	804,250.00	14,305,000.00
01-Sep-21	0.00	246,000.00	246,000.00	14,305,000.00
01-Mar-22	570,000.00	246,000.00	816,000.00	13,735,000.00
01-Sep-22	0.00	237,450.00	237,450.00	13,735,000.00
01-Mar-23	585,000.00	237,450.00	822,450.00	13,150,000.00
01-Sep-23	0.00	228,675.00	228,675.00	13,150,000.00
01-Mar-24	605,000.00	228,675.00	833,675.00	12,545,000.00
01-Sep-24	0.00	219,600.00	219,600.00	12,545,000.00
01-Mar-25	625,000.00	219,600.00	844,600.00	11,920,000.00
01-Sep-25	0.00	207,100.00	207,100.00	11,920,000.00
01-Mar-26	655,000.00	207,100.00	862,100.00	11,265,000.00
01-Sep-26	0.00	190,725.00	190,725.00	11,265,000.00
01-Mar-27	690,000.00	190,725.00	880,725.00	10,575,000.00
01-Sep-27	0.00	173,475.00	173,475.00	10,575,000.00
01-Mar-28	725,000.00	173,475.00	898,475.00	9,850,000.00
01-Sep-28	0.00	155,350.00	155,350.00	9,850,000.00
01-Mar-29	760,000.00	155,350.00	915,350.00	9,090,000.00
01-Sep-29	0.00	136,350.00	136,350.00	9,090,000.00
01-Mar-30	790,000.00	136,350.00	926,350.00	8,300,000.00
01-Sep-30	0.00	124,500.00	124,500.00	8,300,000.00
01-Mar-31	815,000.00	124,500.00	939,500.00	7,485,000.00
01-Sep-31	0.00	112,275.00	112,275.00	7,485,000.00
01-Mar-32	840,000.00	112,275.00	952,275.00	6,645,000.00
01-Sep-32	0.00	99,675.00	99,675.00	6,645,000.00
01-Mar-33	865,000.00	99,675.00	964,675.00	5,780,000.00
01-Sep-33	0.00	86,700.00	86,700.00	5,780,000.00
01-Mar-34	895,000.00	86,700.00	981,700.00	4,885,000.00
01-Sep-34	0.00	73,275.00	73,275.00	4,885,000.00
01-Mar-35	920,000.00	73,275.00	993,275.00	3,965,000.00
01-Sep-35	0.00	59,475.00	59,475.00	3,965,000.00
01-Mar-36	950,000.00	59,475.00	1,009,475.00	3,015,000.00
01-Sep-36	0.00	45,225.00	45,225.00	3,015,000.00
01-Mar-37	975,000.00	45,225.00	1,020,225.00	2,040,000.00
01-Sep-37	0.00	30,600.00	30,600.00	2,040,000.00
01-Mar-38	1,005,000.00	30,600.00	1,035,600.00	1,035,000.00
01-Sep-38	0.00	15,525.00	15,525.00	1,035,000.00
01-Mar-39	1,035,000.00	15,525.00	1,050,525.00	\$ 0.00
Bonds to be Retired Fiscal Years 2020-2039	<u>\$ 15,260,000.00</u>	<u>\$ 5,784,383.75</u>	<u>\$ 21,044,383.75</u>	

# MESQUITE

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Summary of  
Drainage Utility District  
Revenue Bond Indebtedness

**MESQUITE**  
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**Schedule of Revenue Bond Indebtedness - Drainage Utility District**  
**Composite Summary of All Issues**  
**Principal and Interest Requirements**  
**Fiscal Years 2020 to 2039**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Date Total</u>	<u>Fiscal Year Total</u>	<u>Fiscal Year</u>
01-Mar-20	585,000.00	211,306.81	796,306.81		
01-Sep-20	0.00	136,656.25	136,656.25	932,963.06	2020
01-Mar-21	510,000.00	136,656.25	646,656.25		
01-Sep-21	0.00	128,318.75	128,318.75	774,975.00	2021
01-Mar-22	525,000.00	128,318.75	653,318.75		
01-Sep-22	0.00	119,600.00	119,600.00	772,918.75	2022
01-Mar-23	310,000.00	119,600.00	429,600.00		
01-Sep-23	0.00	114,950.00	114,950.00	544,550.00	2023
01-Mar-24	320,000.00	114,950.00	434,950.00		
01-Sep-24	0.00	110,150.00	110,150.00	545,100.00	2024
01-Mar-25	330,000.00	110,150.00	440,150.00		
01-Sep-25	0.00	103,550.00	103,550.00	543,700.00	2025
01-Mar-26	345,000.00	103,550.00	448,550.00		
01-Sep-26	0.00	96,650.00	96,650.00	545,200.00	2026
01-Mar-27	355,000.00	96,650.00	451,650.00		
01-Sep-27	0.00	89,550.00	89,550.00	541,200.00	2027
01-Mar-28	370,000.00	89,550.00	459,550.00		
01-Sep-28	0.00	82,150.00	82,150.00	541,700.00	2028
01-Mar-29	390,000.00	82,150.00	472,150.00		
01-Sep-29	0.00	74,350.00	74,350.00	546,500.00	2029
01-Mar-30	400,000.00	74,350.00	474,350.00		
01-Sep-30	0.00	66,350.00	66,350.00	540,700.00	2030
01-Mar-31	415,000.00	66,350.00	481,350.00		
01-Sep-31	0.00	58,050.00	58,050.00	539,400.00	2031
01-Mar-32	435,000.00	58,050.00	493,050.00		
01-Sep-32	0.00	51,525.00	51,525.00	544,575.00	2032
01-Mar-33	445,000.00	51,525.00	496,525.00		
01-Sep-33	0.00	44,850.00	44,850.00	541,375.00	2033
01-Mar-34	465,000.00	44,850.00	509,850.00		
01-Sep-34	0.00	37,875.00	37,875.00	547,725.00	2034
01-Mar-35	475,000.00	37,875.00	512,875.00		
01-Sep-35	0.00	30,750.00	30,750.00	543,625.00	2035
01-Mar-36	490,000.00	30,750.00	520,750.00		
01-Sep-36	0.00	23,400.00	23,400.00	544,150.00	2036
01-Mar-37	505,000.00	23,400.00	528,400.00		
01-Sep-37	0.00	15,825.00	15,825.00	544,225.00	2037
01-Mar-38	520,000.00	15,825.00	535,825.00		
01-Sep-38	0.00	8,025.00	8,025.00	543,850.00	2038
01-Mar-39	535,000.00	8,025.00	543,025.00	551,050.00	2039
Totals	<u>\$ 8,725,000.00</u>	<u>\$ 2,996,456.81</u>	<u>\$ 11,721,456.81</u>	<u>\$ 11,729,481.81</u>	

**MESQUITE**  
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**City of Mesquite**  
**Schedule of Drainage Utility District Debt**  
**Principal and Interest Requirements**  
**Fiscal Year 2019-20**

<b>Issue</b>	<b>Outstanding Balance 10/1/2019</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
Municipal Drainage Utility System Revenue Refunding Bonds-Series 2011	\$ 815,000.00	\$ 370,000.00	\$ 22,887.50	\$ 392,887.50
Municipal Drainage Utility System Revenue Bonds-Series 2019	\$ 7,910,000.00	\$ 215,000.00	\$ 325,075.56	\$ 540,075.56
Total Municipal Drainage Utility System Debt Service Requirements Fiscal Year 2019-20	<u>\$ 8,725,000.00</u>	<u>\$ 585,000.00</u>	<u>\$ 347,963.06</u>	<u>\$ 932,963.06</u>

**Municipal Drainage Utility System Revenue Refunding Bonds**  
**Series 2011**  
**Dated May 1, 2011**  
**Issue Amount - \$4,385,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 815,000.00
01-Mar-20	370,000.00	14,681.25	384,681.25	445,000.00
01-Sep-20	0.00	8,206.25	8,206.25	445,000.00
01-Mar-21	220,000.00	8,206.25	228,206.25	225,000.00
01-Sep-21	0.00	4,218.75	4,218.75	225,000.00
01-Mar-22	225,000.00	4,218.75	229,218.75	\$ 0.00
Bonds to be Retired				
Fiscal Years 2020-2022	<u>\$ 815,000.00</u>	<u>\$ 39,531.25</u>	<u>\$ 854,531.25</u>	

**Municipal Drainage Utility System Revenue Bonds**  
**Series 2019**  
**Dated May 1, 2019**  
**Issue Amount - \$7,910,000**

<u>Maturity</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal Balance</u>
				\$ 7,910,000.00
01-Mar-20	215,000.00	196,625.56	411,625.56	7,695,000.00
01-Sep-20	0.00	128,450.00	128,450.00	7,695,000.00
01-Mar-21	290,000.00	128,450.00	418,450.00	7,405,000.00
01-Sep-21	0.00	124,100.00	124,100.00	7,405,000.00
01-Mar-22	300,000.00	124,100.00	424,100.00	7,105,000.00
01-Sep-22	0.00	119,600.00	119,600.00	7,105,000.00
01-Mar-23	310,000.00	119,600.00	429,600.00	6,795,000.00
01-Sep-23	0.00	114,950.00	114,950.00	6,795,000.00
01-Mar-24	320,000.00	114,950.00	434,950.00	6,475,000.00
01-Sep-24	0.00	110,150.00	110,150.00	6,475,000.00
01-Mar-25	330,000.00	110,150.00	440,150.00	6,145,000.00
01-Sep-25	0.00	103,550.00	103,550.00	6,145,000.00
01-Mar-26	345,000.00	103,550.00	448,550.00	5,800,000.00
01-Sep-26	0.00	96,650.00	96,650.00	5,800,000.00
01-Mar-27	355,000.00	96,650.00	451,650.00	5,445,000.00
01-Sep-27	0.00	89,550.00	89,550.00	5,445,000.00
01-Mar-28	370,000.00	89,550.00	459,550.00	5,075,000.00
01-Sep-28	0.00	82,150.00	82,150.00	5,075,000.00
01-Mar-29	390,000.00	82,150.00	472,150.00	4,685,000.00
01-Sep-29	0.00	74,350.00	74,350.00	4,685,000.00
01-Mar-30	400,000.00	74,350.00	474,350.00	4,285,000.00
01-Sep-30	0.00	66,350.00	66,350.00	4,285,000.00
01-Mar-31	415,000.00	66,350.00	481,350.00	3,870,000.00
01-Sep-31	0.00	58,050.00	58,050.00	3,870,000.00
01-Mar-32	435,000.00	58,050.00	493,050.00	3,435,000.00
01-Sep-32	0.00	51,525.00	51,525.00	3,435,000.00
01-Mar-33	445,000.00	51,525.00	496,525.00	2,990,000.00
01-Sep-33	0.00	44,850.00	44,850.00	2,990,000.00
01-Mar-34	465,000.00	44,850.00	509,850.00	2,525,000.00
01-Sep-34	0.00	37,875.00	37,875.00	2,525,000.00
01-Mar-35	475,000.00	37,875.00	512,875.00	2,050,000.00
01-Sep-35	0.00	30,750.00	30,750.00	2,050,000.00
01-Mar-36	490,000.00	30,750.00	520,750.00	1,560,000.00
01-Sep-36	0.00	23,400.00	23,400.00	1,560,000.00
01-Mar-37	505,000.00	23,400.00	528,400.00	1,055,000.00
01-Sep-37	0.00	15,825.00	15,825.00	1,055,000.00
01-Mar-38	520,000.00	15,825.00	535,825.00	535,000.00
01-Sep-38	0.00	8,025.00	8,025.00	535,000.00
01-Mar-39	535,000.00	8,025.00	543,025.00	\$ 0.00
<b>Bonds to be Retired</b>				
<b>Fiscal Years 2020-2039</b>	<u>\$ 7,910,000.00</u>	<u>\$ 2,956,925.56</u>	<u>\$ 10,866,925.56</u>	

**MESQUITE**  
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## Miscellaneous Budget Information

ORDINANCE NO. 4719

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, PROVIDING FUNDS FOR THE 2019-20 FISCAL YEAR BY ADOPTING AND APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES OF THE CITY FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF VARIOUS DEPARTMENTS AND ACTIVITIES OF THE CITY, FOR CAPITAL AND OTHER IMPROVEMENTS OF THE CITY AND FOR ALL OTHER EXPENDITURES INCLUDED IN SAID BUDGET; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed budget of expenditures and revenues for the municipal government of the City of Mesquite, Texas, ("City") for the fiscal year beginning October 1, 2019, and ending September 30, 2020; and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which has been filed with the City Secretary who is the municipal clerk of the City as required by law; and

WHEREAS, a copy of the City Manager's proposed budget has been made available for inspection and has been posted on the City's website as required by law; and

WHEREAS, the City Council has conducted a public hearing on the proposed budget with prior notice thereof as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That the budget of the City for the fiscal year beginning October 1, 2019, and ending September 30, 2020, heretofore prepared by the City Manager and submitted to the Mayor and City Council for consideration and approval, a true and correct copy of which is attached hereto as Exhibit "A" and made a part hereof for all purposes (the "2019-20 Fiscal Year Budget"), be and the same is hereby adopted and approved.

SECTION 2. That for the purpose of providing the funds necessary and proposed to be expended in the 2019-20 Fiscal Year Budget, available resources and revenues of the City be, and the same are hereby appropriated and set aside out of the general and other revenues of the City for Fiscal Year 2019-20 for the maintenance and operation of various departments and activities of the City, for capital and other improvements of the City, and for all other expenditures included in the 2019-20 Fiscal Year Budget, all as more fully set forth in the 2019-20 Fiscal Year Budget.

SECTION 3. That the City Manager, or the City Manager's designee, shall complete and attach a cover page to the 2019-20 Fiscal Year Budget containing all of the information required by Texas Local Government Code §102.007(d). The 2019-20 Fiscal Year Budget shall be filed with the City Secretary and County Clerks of Dallas and Kaufman Counties and, along with the cover page and record vote of each member of the City Council by name voting on the adoption of the 2019-20 Fiscal Year Budget, be posted on the City's website.

SECTION 4. That this ordinance does not create a new classification, rank or position within the Mesquite Police Department or the Mesquite Fire Department. Staffing positions subject to Chapter 143 of the Texas Local Government Code shall not be created unless and until separate ordinance(s) specifically creating such position(s) and identifying the classification(s) of such position(s) are passed by the City Council of the City.

SECTION 5. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.


SECTION 6. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the validity of the remaining provisions of this ordinance shall not be affected and shall remain in full force and effect.

SECTION 7. This ordinance shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 16th day of September 2019.

  
\_\_\_\_\_  
Stan Pickett  
Mayor

ATTEST:

  
\_\_\_\_\_  
Sonja Land  
City Secretary

APPROVED AS TO LEGAL FORM:

  
\_\_\_\_\_  
David L. Paschall  
City Attorney

ORDINANCE NO. 4721

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, LEVYING THE AD VALOREM TAXES FOR THE YEAR 2019 AT A RATE OF \$0.734 PER \$100.00 ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF MESQUITE, TEXAS, ON JANUARY 1, 2019, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR PLACE OF PAYMENT; APPROVING THE 2019 TAX ROLLS AND ANY SUPPLEMENT THERETO; PROVIDING CERTAIN EXEMPTIONS; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2019 on all taxable property, real, personal and mixed situated within the corporate limits of the City of Mesquite, Texas, on January 1, 2019, and not exempt by the Constitution and valid laws of the State of Texas, a tax of \$0.734 on each \$100.00 assessed valuation of taxable property with a ratio of 100 percent of the market value and shall be apportioned and distributed as follows:

For the purpose of defraying the current maintenance and operating expenses of the municipal government a tax of \$0.5039, and for interest and sinking fund of the municipal government a tax of \$0.2301, on each \$100.00 assessed value of taxable property with a ratio of 100 percent of the market value.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.64 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000.00 HOME BY APPROXIMATELY \$15.98.**

SECTION 2. Provided, however, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$65,000.00 on the residence homestead of individuals over the age of 65 years of age, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j).

Provided, also, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$15,000.00 on the residence homestead for a disabled person, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j). A person must be classified as "disabled" for Social Security purposes and must be the owner of the property to qualify for the exemption.

Provided, however, that a person's qualification allows eligibility for only one exemption: the over-65 years of age exemption or the disabled person exemption.

SECTION 3. That all ad valorem taxes for the year 2019 shall become due and payable on October 1, 2019, and all ad valorem taxes for the year 2019 shall become delinquent if not paid on or before January 31, 2020. If any ad valorem tax is not paid on or before the 31st day of January 2020, the following penalties shall be payable thereon, to wit: during the month of February 2020, six percent plus one percent for each additional month or portion of a month thereafter that the ad valorem tax remains unpaid prior to July 1, 2020, provided, however, an ad valorem tax delinquent on July 1, 2020, shall incur a total penalty of twelve percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

SECTION 4. That the taxes hereby levied are payable to the City of Mesquite, Texas ("City") in Mesquite, Texas, at City Hall located at 757 North Galloway, Mesquite, Texas 75149. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. That the 2019 tax rolls, as presented to the City Council, together with any supplement thereto, be and the same are hereby approved.


SECTION 6. That all delinquent tax accrues interest at a rate of one percent for each month or portion of a month the tax remains unpaid.

SECTION 7. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.


SECTION 8. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

SECTION 9. That this ordinance shall take effect after passage and immediately upon the date of its publication.

DULY PASSED AND APPROVED by the affirmative vote of not less than 60 percent of the City Council of the City of Mesquite, Texas, on the 16th day of September 2019.

  
\_\_\_\_\_  
Stan Pickett  
Mayor

ATTEST:

  
\_\_\_\_\_  
Sonja Land  
City Secretary

APPROVED AS TO LEGAL FORM:  
  
\_\_\_\_\_  
David L. Paschall  
City Attorney

**MESQUITE**  
T E X A S  
Real. Texas. Flavor.

## Glossary

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**Abatement** – A complete or partial cancellation of a levy imposed by a governmental unit. Abatements usually apply to tax levies, special assessments, or service charges.

**Account** – A financial reporting unit for budget, management, or accounting purposes.

**Account Group** – Used to establish accounting control and accountability for the City’s general fixed assets and general long-term debt. The City of Mesquite has two account groups: 1) General Fixed Assets Group, and 2) General Long-Term Debt Group.

**Accrual Basis** – A basis of accounting in which transactions and events are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Activity** – Departmental efforts that contribute to the achievement of a specific set of program objectives.

**Actual** – Refers to the final audited revenue and expenditure results of operations for the fiscal year indicated.

**Actuarial** – A person or methodology that makes determinations based on time and risk factors of required contributions to achieve future funding levels, such as funding retirement or health care liabilities.

**Adopted** – Refers to the revenue and expenditure estimates initially approved by the City Council for the fiscal year indicated.

**Adopted Budget** – The proposed budget as initially formally approved by the City Council.

**Ad Valorem Tax** – Tax levied in proportion to the value of both real and personal property against which it is levied.

**Amended** – Refers to revised revenue and expenditure estimates for the fiscal year indicated that are approved by the City Council as a result of unanticipated revenues.

**Appropriation** – A legal authorization granted by the legislative body to incur expenditures and obligations for specific purpose. An appropriation is usually limited in amount and as to the time it may be expended.

**Assessed Valuation** – A valuation set upon real estate or other property by the Dallas Central Appraisal District as a basis for levying property taxes, which is currently 100% of market value. Taxable valuation is calculated from the assessed valuation.

**Assessment Ratio** – The ratio at which the tax rate is applied to the tax base, currently per \$100 valuation.

**Asset** – Resources owned or held by a government, which have monetary value.

**Attrition** – A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs. A temporary condition is commonly referred to as a frozen position or hiring freeze.

**Audit** – an examination by the independent auditor chosen by the City Council that reports on the accuracy of a the annual financial report. In a financial and compliance audit, the auditor seeks to establish whether the financial report "fairly represents" what actually happened during the accounting period. The audit also determines whether management complied with all applicable laws and policies in carrying out its fiduciary responsibilities.

**Authorized Positions** – Employee positions, which are authorized in the adopted budget, to be filled during the year.

## Glossary

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**Balanced Budget** – A budget in which planned funds or revenues available are equal to fund planned expenditures.

**Benefits** – Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits, health care, social security, or due upon termination of employment.

**Bond** – Written evidence of the issuer's obligation to repay a specified principal amount of money (the face amount of the bond) on a particular date (the maturity date), together with interest at a stated rate, or according to a formula for determining that rate. Bonds are primarily used to finance capital projects and are usually issued (sold) in denominations of \$5,000.

**Bond Rating** – The rating established by a rating company (Moody's, Standard and Poors, Fitch) that assesses the City's financial stability, resources and capacity to repay the financing issue by evaluating the organization's administrative management, financial management, debt load and local economy.

**Bond Refinancing** – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Bonds Authorized and Unissued** – Bonds which have been legally authorized by voters, but have not yet been issued, and which can be issued and sold without further voter approval.

**Bonds Issued** – Bonds which have been sold and proceeds used for designated purposes as authorized by the voters.

**Budget** – A plan of financial operation embodying an estimate of proposed expenditures for a given period, and the proposed means of financing. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. Once adopted, the budget is the legal authorization to expend City funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, City Charter, and/or administrative rules and regulations.

**Budget Calendar** – The schedule of key dates, which a government follows in preparation and adoption of the budget.

**Budget Deficit** – Amount by which the City's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**Budget Message** – A general discussion of the proposed budget as presented in writing to the legislative body.

**Budget Surplus** – Amount by which the City's budget receipts exceed its budget outlays for a given period, usually a fiscal year.

**Capital Assets** – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets and are depreciated over the useful life of the fixed asset.

**Capital Budget** – The appropriation of bond proceeds or operating revenue for improvements to facilities and other fixed assets or infrastructure.

**Capital Expenditure (Outlay)** – An expenditure to acquire long-term assets. The asset will have a unit cost of \$1,000 or more and a useful life at least two years after date of acquisition.

**Capital Improvement Program (CIP)** – A plan for capital project expenditures to be incurred each year over a fixed number of years to meet capital needs arising from the City's long-term financial plan.

**Capital Lease** – An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.

## Glossary

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**Capital Project** – Major construction, acquisition, or renovation activities which add value to a government’s physical assets or significantly increase their useful life. Also called capital improvements, the assets are significant capital expenditures with a useful life of 5 years or more and minimum value of \$5,000 or more.

**Cash Basis** – A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Certificates of Obligation (CO)** – Legal debt instruments used to finance capital improvement projects. Certificates of Obligation are backed by the full faith and credit of the governmental entity and are fully payable from a property tax levy. Certificates of Obligation differ from General Obligation debt in that they may be approved by the City Council without prior voter approved.

**Charges for Current Services** – Revenue resulting from user fees for various City services, such as garbage collection fees or animal adoption fees.

**City Charter** – Refers to the Home Rule Charter adopted by Mesquite voters on August 22, 1953 pursuant to State law, which establishes the City’s governmental structure (Council-Manager Form of Government) and provides for the distribution of powers and duties among the legislative body and various appointive officers.

**Comprehensive Annual Financial Report (CAFR)** – A report prepared by the Accounting Division of the Finance Department, usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: 1) a balance sheet that compares assets with liabilities and fund balance, and 2) an operating statement that compares revenues with expenditures.

**Community Development Block Grant (CDBG)** – An entitlement grant program authorized by the federal government, which provides a federal grant each year in which the program is authorized by Congress. The entitlement is based upon a formula that includes the City’s population. CDBG proceeds are limited to specific eligible uses and projects that generally benefit low- and moderate-income persons.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**Contingency** – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services** – Services rendered to the City by private firms, individuals, or other governmental agencies, such as utilities, rent, maintenance agreements, and professional consulting services.

**Credit Rating** – The creditworthiness of a governmental unit as determined by an independent rating agency. The City of Mesquite is rated by two rating agencies: 1) Moody’s Investor Service and 2) Standard and Poor’s. See Bond Rating.

**Debt Limit** – The maximum amount of gross or net debt that is legally permitted. The Constitution of the State of Texas and the City of Mesquite set no legal debt limit; however, the amount of debt is limited by the overall tax rate, which includes both the portion for debt service and ongoing operations, and which can never exceed 2.5% of the taxable valuation.

**Debt Ratios** – Comparative statistics showing the relationship between the City’s outstanding debt and such factors as its tax base, income or population. Such ratios are often used in the process of determining credit quality of a bond issue.

**Debt Service** – The annual payments required to support debt issues, including interest and principal payments.

## Glossary

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**Debt Service Fund** – A fund used to account for the accumulation of resources for and payment of general long-term debt principal, interest and related costs of issuance. Also known as an Interest and Sinking Fund.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

**Department** – A basic organizational unit of government which is functionally unique in its delivery of services, and which may be sub-divided into divisions, programs, activity groups and/or activities.

**Depreciation** – The decrease in value of physical assets due to use and the passage of time.

**Designated** – Funds that have been identified to be spent for a specific purpose. This differs from reserved funds, in that there is no legal requirement for funds that have been designated.

**Development-related Fees** – Those fees and charges for services generated by building, development and growth in the community, such as building permits, development review fees and inspection permits.

**Disbursement** – The expenditure of monies from an account.

**Distinguished Budget Presentation Awards Program** – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Drainage Utility District** – A special revenue district authorized by State law to account for funds reserved for drainage and flood improvements, erosion control and ongoing costs related to mandated permit requirements under the federal and state Pollutant Discharge Elimination Program. Established in 1989 with a per month charge for residences, and a charge per 100 square feet of impervious area for commercial businesses, to generate the designated, reserved revenue.

**Effective Tax Rate** – The tax rate, when applied to the taxable assessed valuation would produce the same total taxes as the previous year when compared to properties taxed in both years. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations for different years.

**Encumbrance** – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Enterprise Fund** – A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees of the activity.

**Entitlement** – Payments to which local government units are entitled, pursuant to an allocation formula determined by the agency providing the monies, an example is the CDBG program administered by HUD.

**Escrow** – Money or property held in the custody of a third party that is expended or returned only after the fulfillment of specific conditions, such as the perpetual maintenance of screening walls.

**Expenditure** – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

**Fines and Forfeitures** – A variety of fees, fines and forfeitures collected by city, state or federal court system, including traffic fines, drug seizures and other court fees.

**First Responder** – Fire equipment (other than an ambulance) staffed with EMS-trained Firefighters.

## Glossary

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**Fiscal Year** – A 12-month period of time that designates the operating year for accounting and budgeting purposes, and at the end of which a government determines its financial position and results of operations. The Fiscal Year for the City of Mesquite begins October 1 and ends September 30 each year.

**Fixed Assets** – Assets of a long-term character that are intended to held or used, such as buildings, land, or other improvements like streets or water lines.

**Franchise Fee** – Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries and rights-of-way, such as electricity providers, cable companies or taxi services.

**Frozen Position** – A temporary method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

**Full Faith and Credit** – A pledge of the City of Mesquite’s general taxing power to repay debt obligations.

**Full-Time Equivalent (FTE)** – A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to .5 of a full-time position.

**Function** – A group of related activities aimed at accomplishing a major service or regulatory program for which a governmental unit is responsible.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liability obligations, reserves, and equities which are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance** – The excess of the assets of a fund over its liabilities, reserves and carryover.

**General Fixed Assets Account Group** – An account used to report fixed assets.

**General Fund** – The primary fund used to account for all financial transactions applicable to the general operations of the City, including police, fire, public works parks and recreation and general government. There is only one General Fund.

**General Government** – City departments or activities that provide administrative or internal services and support to the organization. The term is also used to classify employees other than commissioned (sworn) fire and police employees.

**General Long-Term Debt Account Group** – An account used to report long-term debt payable from general revenues and backed by the full faith and credit of a governmental unit.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards of and guidelines for financial accounting and reporting. Adherence to GAAP assures that financial reports of all state and local governments, regardless of jurisdictional legal provisions and customs, contain the same types of financial statements and disclosures, for the same categories and types of funds and account groups, based on the same measurement and classification criteria.

**General Obligation Bond (GO)** – A type of bond backed by the full faith, credit and taxing power of the City. Such bonds constitute debts of the issuer and require voter approval prior to issuance.

**Goal** – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

## Glossary

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**Government Finance Officers Association (GFOA)** – A professional association of state/provincial and local finance officers in the United States and Canada, established in 1906, and comprised of members dedicated to the sound management of government financial resources.

**Government Fund** – A Government Fund refers to one of four governmental “fund types” used to account for a local government’s activities. These are known as “governmental-type” funds, and are 1) the General Fund; 2) Special Revenue funds; 3) Debt Service funds; and 4) Capital Projects funds. Other types of funds are the two Proprietary Funds used to account for a local government’s “business-like” activities, and these are 1) Enterprise funds and 2) Internal Service Funds. The other fund type is Fiduciary Funds, which include trust funds, pension funds, agency funds and other similar funds that are used to account for funds held in trust or temporarily on behalf of a third party.

**Grant** – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending on the grantee.

**Gross Receipts Tax** – More commonly referred to as franchise fees, these revenues are paid by public service businesses for use of City property in conducting their businesses. The City collects electric, gas, telephone, cable TV, bingo, commercial solid waste, and taxi gross receipts.

**Home Rule City** – A municipality that operates under a municipal charter that has been adopted or amended as authorized by Article XI, Section 5, of the Texas Constitution. A home rule city must have a population of more than 5,000 people. Home rule cities and what they may or may not do are governed by the State Constitution of Texas as opposed to general law cities who must operate in accordance with specified state laws of Texas.

**Hotel Occupancy Tax** – A tax authorized by State law that allows the City to assess a tax not to exceed 7% of the rental rate for a hotel/motel room to be used in a manner which directly enhances or promotes tourism and the convention and hotel industry. The City currently collects the 7% maximum and disburses 4% to the Mesquite Convention and Visitors Bureau, 1% to the Mesquite Arts Council, and 1% to Historic Mesquite, Inc. and the remaining 1% retained by the City for promotion of tourism.

**Household Hazardous Waste** – Household products that are not allowed in public landfills and are not picked up by City solid waste crews, such as used tires, batteries, and motor oil. Mesquite residents may drop off their household hazardous waste items at a convenience center.

**Housing and Urban Development (HUD)** – A department of the federal government that carries out programs and activities to improve housing conditions, increase homeownership, and support community development. The City administers two HUD programs, the Community Development Block Grant and the Housing Choice Voucher programs.

**Impact Fee** – An estimated cost of providing needed improvement or additions to public infrastructure systems depleted by development. The City currently collects roadway impact fees from new development.

**Independent Auditor** – An auditor who is independent of the governmental unit, usually a certified public accounting firm, who is chosen by the City Council for auditing the annual financial report for accuracy of representing the City's financial condition.

**Index Offense** – An offense, which, due to its seriousness, frequency of occurrence and likelihood of being reported to the police, has been selected to serve as an index for evaluating fluctuations in the volume of crime. Index Offenses are: murder, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson.

**Indirect Cost** – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

## Glossary

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**Infrastructure** – Public domain fixed assets including roads, bridges, drainage systems, traffic signals and lighting, water and sewer systems, and other items that have value only to the City.

**Insurance Services Office (ISO) Rating** – A rating system of fire protection in communities conducted by the Insurance Services Office, Inc. Also known as the ISO Public Protection Classification program, or PPC, the process grades a community's fire protection on a scale of 1-10, based on ISO's Fire Suppression Rating Schedule. The ratings are commonly used by insurance underwriters in determining insurance premium rates for homeowners and businesses. The City of Mesquite has a rating of "1", the best rating available.

**Interest and Sinking Fund** – See Debt Service Fund.

**Interest Income** – Revenue associated with the City cash management activities of investing fund balances.

**Interfund Transfer** – The movement of monies between funds of the same governmental entity.

**Intergovernmental Revenue** – Revenue received from federal, state and other local government sources in the form of grants, shared revenues, or payments in lieu of taxes.

**Interlocal Agreement** – A contractual agreement between two or more governmental entities, such as the City's agreement with the City of Dallas for water use.

**Internal Service Fund** – A fund established to account for an entity that provides goods and services to other City entities and charges those entities for the goods and services provided. The City operates two Internal Service Funds: 1) Group Medical Insurance Fund, and 2) General Liability Insurance Fund.

**Judgment** – An amount to be paid or collected by a governmental unit as the result of a court decision.

**Law Enforcement Teaching Students (LETS)** – A program of the police department that teaches students how to cope with peer pressure and substance abuse issues. The program also provides an educational foundation to fifth and seventh grade students for building skills in sound decision-making.

**Legal Debt Margin** – See Debt Limit. Levy – To impose taxes, special assessments or service charges for the support of government activities.

**Licenses and Permits** – Revenues raised for the purpose of recovering the costs associated with regulating business activity. Many of these fees are regulatory in nature in order to ensure compliance with the law.

**Long-Term Debt** – Debt with a maturity of more than one year after the date of issuance, but generally refers to bonded debt with 15 or more years maturity.

**Long-Term Financial Plan** – Multi-year financial planning process that combines financial forecasting and debt analysis over a five to ten year horizon to identify future fiscal imbalances and strategies to secure financial sustainability.

**Major Fund** – A fund that represents significant activities of the City, where revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

**Mandate** – A requirement from a higher level of government that a lower government perform a task in a particular way or standard, and often without any financial assistance – known as "unfunded mandates."

**Merit Increase** – A percent increase in base salary for employees based on satisfactory job performance.

## Glossary

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**Mesquite Quality of Life Corporation (4B)** – An entity and fund used to account for special revenue collected from a one-half cent local sales and use tax devoted to economic development. The local sales tax option, known as “4B” for Section 4B of the State Development Corporation Act of 1979, was adopted by Mesquite voters on August 14, 1999. Revenues generated by the one-half cent sales tax are limited by the referendum to public safety, transportation, and park and recreation projects eligible under State law.

**Mission Statement** – A broad statement of purpose derived from an organization’s and/or community’s values and vision statement.

**Modified Accrual Basis** – A basis of accounting under which expenditures, other than accrued interest on general long-term debt, are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenues earned.

**National Crime Information Center/Texas Crime Information Center (NCIC/TCIC)** – A national or state database where information on wanted persons, stolen vehicles and criminal histories is maintained and accessed by police officers in the field.

**National Pollutant Discharge Elimination System (NPDES)** – Refers to the mandated storm water discharge permit system required under the Clean Water Act Amendments adopted by Congress in 1987. The permit requirements include among other things, adopting a comprehensive drainage ordinance, operating a street sweeping program and public education program to help protect watersheds from pollution due to runoff or direct discharges into waterways.

**Neighborhood Crime Watch** – A neighborhood-based organization, which, with support from the police department, promotes crime awareness and crime prevention.

**Net Budget** – The legally adopted budget less all interfund transfers and interdepartmental charges.

**Non-Index Offense** – An offense other than the eight Index Offenses. These offenses are excluded because of their infrequency (i.e., kidnapping), or because the nature of the offense is such that they are often unknown to the police (i.e., receiving stolen property, drug abuse).

**Non-Major Fund** – Any fund that does not meet the 10% threshold of revenues or expenditures to the total appropriated budget in order to be considered a Major Fund.

**Objective** – Something to be accomplished in specific, well defined and measurable terms and that is achievable within a specified time frame.

**Object Level** – An expenditure classification referring to various levels of detail for expenditures, such as electricity, office supplies, computer supplies, etc.

**Obligations** – Amounts that a government may be legally required to meet out its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Offense Report** – A report that documents an incident requiring attention from police. The report contains identifying data and details related to the incident.

**Open Records Request** – A request for governmental information held by the police department. The request and the information released must comply with the provisions of the Texas Public Information Act.

**Operating Expenses** – The cost for personnel, materials and equipment required for a department to function.

## Glossary

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**Operating Revenue** – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Opticom** – A traffic signal preemption system that uses high energy, infrared light to grant authorized emergency vehicles momentary right-of-way at signalized intersections.

**Ordinance** – A formal legislative enactment by the City Council of a municipality that carries the full faith and effect of the law within corporate boundaries of the City unless in conflict with any higher form of law, such as a state statute or constitutional provision.

**Other Bond Expense** – An expenditure category for expenditures related to issuing bonds, other than principal and interest, such as payments to financial advisors, legal bond counsel and bond underwriters. **Other Expenditures** – A category for miscellaneous expenditures that cannot be classified as personnel, supplies, contractual, capital outlay or some other defined expenditure category.

**Other Financing Uses** – An expenditure category to classify interfund transfers.

**Outstanding Debt** – The amount of long-term bonded debt, or principal and interest payments remaining to be paid for all issues, including current year principal and interest payments.

**Overlapping Debt** – The proportionate share of the debts of local governmental units located wholly or in part within the limits of the reporting government, which must be borne by property within each governmental unit.

**Pay-as-you-go Basis** – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Per Capita** – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

**Performance Measure** – Data collected to determine how effective or efficient a program is in achieving its objectives.

**Personal Property Notes (PPNs)** – Short-term obligations, usually five years, used to purchase motor vehicles, personal computers and related capital equipment with similar service life.

**Personal Services** – Expenditures for salaries, wages, and fringe benefits of a government's employees.

**Present Value** – The discount value of a future amount of cash, assuming a given rate of interest, to take into account the time value of money. A dollar is worth a dollar today, but is worth less than today's dollar tomorrow, and even less further in the future.

**Property Tax** – Another term for Ad Valorem Tax. See Ad Valorem Tax.

**Proprietary** – A type of fund similar to those found in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. There are two categories of proprietary funds used by the City: 1) enterprise funds, and 2) internal service funds.

**Referendum** – A direct vote in which the registered voters are asked to either accept or reject a particular proposal, initiative, or proposition.

**Reinvestment Zone** – The established boundaries of an area designated as a tax increment financing district.

## Glossary

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**Reserve** – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resolution** – A legislative act by the City Council with less legal formality than an ordinance.

**Resources** – Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.

**Revenue** – Monies received from all sources, with the exception of fund balance, that may be used to fund expenditures in a fiscal year.

**Revenue Bond** – A type of bond backed by the net revenues of user fees collected for a specific public enterprise, such as a water and sewer system. Generally net revenues must not exceed the average principal and interest payments for outstanding bonds by a certain ratio known as Revenue Bond Coverage.

**Revenue Bond Coverage** – The ratio of net revenue available for debt service to the average annual debt service requirements of an issue of revenue bonds. The City's Water and Sewer Fund bond coverage is 1.50 times the average annual principal and interest for outstanding bonds, meaning anticipated net revenues must never be less than this amount.

**Rollback Rate** – The effective operating tax rate required to raise the same ad valorem tax revenues as were levied the prior year, plus an extra 8% as currently set by State law. The rollback rate is the highest tax rate the City could impose before taxpayers could initiate a rollback petition to force a referendum for voters to decide on the proposed tax rate or the calculated effective rate.

**Sales Tax** – A state or local percentage tax on the sale of certain goods and services. The State sales and use tax rate is 6.25%, and State law limits the collection of local sales tax to no more than 2% for a total statutory limit of 8.25%. The City currently collects the full 2% allowed by law.

**School Resource Officer (SRO)** – A police officer that provides direct law enforcement assistance to the MISD through the placement of a police officer in each of the five MISD high schools and six middle schools. The SRO staff includes one sergeant and 16 police officers.

**Service Level** – Services or products, which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**Special Assessment** – A compulsory levy made by a local government against certain properties to defray part of all of the cost of a specific improvement of services which is presumed to be of general benefit to the public and of special benefit to such properties.

**Statute** – A written law enacted by a duly organized and constituted legislative body.

**Supplies** – An expenditure category for non-contractual, expendable materials and operating supplies, less than \$1,000 in unit cost, which are necessary to conduct departmental operations.

**Taxable Valuation** – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law, such as exemptions for disability or for persons age 65 and older.

**Tax Base** – All taxable forms of wealth under the City's jurisdiction.

## Glossary

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**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer charges.

**Tax Increment Finance (TIF) District** – A special tool that the City can use to generate money for economic development in a specific geographic area. TIFs allow the City to re-invest all new property tax dollars back into the designated area rather than the City as a whole. These “new” revenues – also called “increments” – arise if new development takes place in the TIF district, or if the value of existing properties rises. These funds can be spent on public works projects or given as subsidies to encourage private development.

**Tax Levy** – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base, for example \$0.734/\$100 represents the City’s current tax rate of 73.4 cents per \$100 of taxable valuation.

**Transfers In/Out** – Amounts transferred from one fund to another to assist in financing the services for the receipt fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds.

**Unappropriated** – Not obligated for a specific purpose; undesignated.

**Undesignated** – Without a specific purpose.

**Unreserved Fund Balance** – The portion of a fund’s balance that is not restricted, or designated, for a specific purpose and is available for general appropriation.

**User Charges (Fees)** – Charges for specific governmental services. These fees cover the cost of providing a service to the user, or the one who directly benefits from the service.

**Vision** – A guiding statement describing a desirable future state toward which efforts should be directed.

**Water and Sewer Fund** – The enterprise fund used to account for the delivery of water and sewer services to the customers. This fund is financed and operated in a manner similar to a private business enterprise where the expenses of providing services are recovered primarily through user charges.

**Workers’ Compensation** – A state-regulated insurance program that pays medical bills and replaces some lost wages for employees who are injured at work or who have work-related diseases or illnesses.

**Working Capital** – Current assets less current liabilities, the fund balance of an enterprise fund.

## Glossary of Commonly Used Acronyms

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<b>ACH</b> – Automatic Clearinghouse	<b>GFOA</b> – Government Finance Officers Association
<b>ADA</b> – Americans with Disabilities	<b>GIS</b> – Geographic Information Systems
<b>Act AFIS</b> – Automated Fingerprint Identification System	<b>GO</b> – General Obligation Bond
<b>CAFR</b> – Comprehensive Annual Financial Report	<b>HMO</b> – Health Maintenance Organization
<b>CDBG</b> – Community Development Block Grant	<b>HOME</b> – HOME Investment Partnership Grant
<b>CDC</b> – Centers for Disease Control and Prevention	<b>HR</b> – Human Resources
<b>CID</b> – Criminal Investigations Division	<b>HUD</b> – Department of Housing and Urban Development
<b>CIP</b> – Capital Improvement Program	<b>HVAC</b> – Heating Ventilating and Air Conditioning
<b>CO</b> – Certificate of Occupancy	<b>ISO</b> – Insurance Services Office, Inc.
<b>CO</b> – Certificates of Obligation	<b>ISTEA</b> – Intermodal Surface Transportation Efficiency Act
<b>COBRA</b> – Consolidated Omnibus Budget Reconciliation Act	<b>KMB</b> – Keep Mesquite Beautiful, Inc.
<b>CPI</b> – Consumer Price Index	<b>LBJ</b> – LBJ Freeway
<b>DCAD</b> – Dallas Central Appraisal District	<b>LED</b> – Light Emitting Diode
<b>DUD</b> – Drainage Utility District	<b>LETS</b> – Law Enforcement Teaching Students
<b>EMS</b> – Emergency Medical Services	<b>MAC</b> – Mesquite Arts Center
<b>EMT</b> – Emergency Medical Technician	<b>MFD</b> – Mesquite Fire Department
<b>EPA</b> – Environmental Protection Agency	<b>MIS</b> – Management Information Systems
<b>ETJ</b> – Extra Territorial Jurisdiction	<b>MISD</b> – Mesquite Independent School District
<b>FCC</b> – Federal Communication Commission	<b>MPD</b> – Mesquite Police Department
<b>FEMA</b> – Federal Emergency Management Agency	<b>MTED</b> – Mesquite Transportation for the Elderly and Disabled
<b>FIFO</b> – First In, First Out	<b>NCIC</b> – National Crime Information Center
<b>FTE</b> – Full-Time Equivalent	<b>NCTCOG</b> – North Central Texas Council of Governments
<b>FY</b> – Fiscal Year	<b>NPDES</b> – National Pollutant Discharge Elimination System
<b>GAAP</b> – Generally Accepted Accounting Principles	<b>NRPA</b> – National Recreation and Park Association
<b>GASB</b> – Governmental Accounting Standards Board	

## Glossary of Commonly Used Acronyms

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**NTMWD** – North Texas Municipal Water District

**PARD** – Parks and Recreation Department

**PARS** – Public Agency Retirement Services

**PC** – Personal Computer

**PID** – Public Improvement District

**PO** – Purchase Order

**PPN** – Personal Property Note

**PPO** – Preferred Provider Organization

**PY** – Program Year

**ROWS** – “ROWS of Texas” Public Improvement District

**SCBA** – Self Contained Breathing Apparatus

**SRO** – School Resource Officer

**TCIC** – Texas Crime Information Center

**TIF** – Tax Increment Financing District

**TIRZ** - Tax Increment Reinvestment Zone

**TMRS** – Texas Municipal Retirement System

**TPDES** – Texas Pollutant Discharge Elimination System

**TxDOT** – Texas Department of Transportation

**TXU** – TXU Energy, Inc.

**WiFi** – Wireless Local Area Network

**W&S** – Water and Sewer

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## Budget Document Questionnaire

Your opinion is important to us. Please take a few minutes to tell us what you think about our budget document. Your comments will be used to help improve this document.

1. Readability: Is the subject matter presented in an easy to read format and in terms that are understandable?

1	2	3	4	5
Difficult	Somewhat Difficult	Adequate	Easily Understood	Very Easy

2. Using a scale of - very helpful (1), helpful (2) and not helpful (3); please rate the following sections:

Organizational Structure	_____	Budget Message	_____	Financial Summaries	_____
Policies and Goals	_____	Department Profiles	_____	Capital Budget	_____
Statistical	_____	Outstanding Debt	_____	Glossary	_____

3. Content: What would you like to see added, expanded, reduced or removed?

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4. Overall Impressions: How would you rate the entire document?

1	2	3	4	5
Start Over	Minimal Help	OK	Answered Most Questions	Very Helpful

5. May contact you for additional information?    Yes                      No  
If yes, please provide your name and contact information:

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6. General Comments:

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Please send or email your comments to:

Budget Office  
City of Mesquite  
757 N. Galloway Avenue  
Mesquite, Texas 75149  
or  
[Contact Us](#)

# MESQUITE

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PANORAMIC VIEW OF DOWNTOWN MESQUITE FACING EAST



FRONT STREET STATION IS A PUBLIC INFRASTRUCTURE IMPROVEMENT PROJECT IN DOWNTOWN MESQUITE.  
THE PROJECT WILL SPAN FRONT STREET FROM EBRITE STREET TO GALLOWAY AVENUE.

## CITY OF MESQUITE

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