



CITY OF MESQUITE, TEXAS OPERATING AND CAPITAL BUDGET 2018-19 FISCAL YEAR

Texas Comptroller Transparency Stars Program





About the Cover:

On September 4, 2018, the City of Mesquite announced that it is the sixth local government in the state to receive all five transparency stars through the Texas Comptroller Transparency Stars Program. The Texas Comptroller's office launched the Transparency Stars program in March 2016 to recognize cities, counties and school districts making strides to greater government transparency by providing easy on-line access to important financial data. The City has earned stars for transparency in Traditional Finances, Contracts and Procurement, Economic Development, Public Pensions and Debt Obligations.

In an effort to meet the demands of the taxpayer for a more transparent government, the City of Mesquite is providing more fiscal transparency to its citizens through the City's Transparency Stars portal located at www.cityofmesquite.com/transparency.

City of Mesquite, Texas
Fiscal Year 2018 – 2019 Annual Budget

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$7,472,000, which is a 15.84 percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$598,137.

Record Vote of the Governing Body

| | |
|-------------------------------------|-----|
| Mayor Stan Pickett | Aye |
| Mayor Pro Tem Dan Aleman | Aye |
| Deputy Mayor Pro Tem Tandy Boroughs | Aye |
| Councilmember Bruce Archer | Aye |
| Councilmember Jeff Casper | Aye |
| Councilmember Robert Miklos | Aye |
| Councilmember Greg Noschese | Aye |

Municipal Property Tax Rates
 Per \$100 Valuation

| | <u>Fiscal Year</u> 2018 | <u>Fiscal Year</u> 2019 |
|---|-----------------------------------|-----------------------------------|
| Property Tax Rate | .68700 | .73400 |
| Effective Tax Rate | .63222 | .64134 |
| Effective Maintenance and Operations Tax Rate | .57332 | .56516 |
| Rollback Tax Rate | .69627 | .70565 |
| Debt Rate | .23728 | .24608 |

Total Municipal Debt Obligation \$185,140,000

The above is required by Section 102.007, Local Government Code, as amended by Senate Bill 656 of the 83rd Texas Legislature, effective September 1, 2013.

City of Mesquite, Texas
Operating and Capital Budget
Fiscal Year 2018-19

| | |
|----------------------------|---|
| Stan Pickett | Mayor |
| Dan Aleman | Mayor Pro Tem |
| Tandy Boroughs | Deputy Mayor Pro Tem |
| Bruce Archer | Councilmember |
| Jeff Casper | Councilmember |
| Robert Miklos | Councilmember |
| Greg Noschese | Councilmember |
| Cliff Keheley | City Manager |
| Jeff Jones | Deputy City Manager |
| Ted Chinn | Managing Director of Financial Services |
| Valerie Bradley | Managing Director of Community Services |
| Debbie Mol | Director of Finance |
| Myra Rogers | Manager of Budget & Financial Analysis |
| Cynthia Sanchez | Finance System Analyst |
| Zakir Afridi | Senior Budget Analyst |
| Michelle Baccheschi | Budget Analyst |

Understanding the Budget

The City of Mesquite's adopted budget is produced in conformance with guidelines developed for use by local governments and is intended to ensure proficiency in four major categories as follows:

1. *Policy Document* - The budget should serve as a policy document for elected officials and management to convey how the organization will operate and what process will be used to adopt and amend the annual budget.
2. *Financial Plan* - The budget should serve as a financial plan describing all sources of funding, including summaries of revenues and expenditures for multiple years, and changes in fund balances.
3. *Operations Guide* - The budget should serve as an operations guide for departments that receive funding through the budget by identifying the resources to be provided and the objectives to be met.
4. *Communications Device* - The budget should serve as a communications device to convey essential information to the diverse groups who use the budget information, such as elected officials, the public, bond rating agencies and investors.

To help ensure that the budget document meets the above criteria and contributes to the effectiveness of communication to its readers, the budget document is organized into the following sections:

Organizational Structure

This section provides information about elected officials and the City of Mesquite organization. Included in this section are an organizational chart, information about the City Council's advisory boards and commissions and information on all authorized full-time and part-time staffing positions by fund.

Budget Message

The Budget Message includes a formal transmittal letter designed to summarize major issues facing the City of Mesquite and briefly explains key budget decisions and major initiatives to be taken. This section also includes budget information on the General Fund and other major funds, detailing significant revenue and expenditure changes, growth, projections and tax rate history.

Financial Summaries

This section describes the City's fund structure and presents the budget information for each appropriated fund on detailed schedules with summaries of revenues, expenditures and other financing sources. These financial schedules show actual historical results from the prior fiscal year, the current year adopted and amended budgets, and the budget year.

Policies and Goals

This section contains all of the City's financial and non-financial policies, as well as City Council goals and priorities for the immediate future. The City's long-term financial planning process is also described in this section along with multi-year financial forecasts of major funds.

Department Profiles

The Department Profiles section of the budget includes a cover page describing each department's programs and activities, program objectives and performance measures, budget and personnel summaries over a three-year time frame by division.

Capital Budget

The Capital Budget section summarizes all capital expenditures included in both the operating budget and the first year budget of the Capital Improvement Program.

Statistical

This section offers demographic information and graphical representation of local economic and financial indicators, or benchmarks, that the City uses to assess its overall financial health.

Outstanding Debt

The Outstanding Debt section contains ordinances that adopt the budget and establish the tax rate. This section also offers schedules of the City's total outstanding general obligation and revenue debt. Debt service costs (amount of principal and interest) for each bond issue are shown for the budget year and for each fiscal year until the bonds are retired.

Glossary

The Glossary section defines technical terms related to finance and accounting, as well as non-financial terms related to the City's programs and activities. Common acronyms and abbreviations are also defined to assist readers in understanding terminology.

Budget Process

The City of Mesquite annual budget is a hybrid budget. It is a Target Based Budget with a Budgeting For Outcomes (BFO) twist, and is developed in accordance with State law, the City Charter, and input from the public and all stakeholders within the framework of best practices identified by the National Advisory Council on State and Local Budgeting (NACSLB).

According to the City Charter, "The City Manager shall have prepared on or before the 15th day of August in each year a budget to cover all proposed expenditures of the City for the succeeding fiscal year, which begins on October 1st and ends on September 30th, of each calendar year. The budget shall be prepared in conformity with the state laws of Texas." Much work takes place before and after this deadline and the following overview summarizes the entire budget process.

Budget Preparation

In January, the Finance department begins working with departments in preparing multi-year revenue and expenditure forecasts for the City's major funds. The City Manager's executive team then reviews and updates, as needed, the City's budget and financial policies and Long-Term Financial Plan. During this time the budget calendar is developed and salary and benefit projections are completed by the Budget and Financial Analysis division. Based on revenue and expenditure projections, a budget target amount is determined for each department. This budget target is, in effect, an expenditure cap that cannot be exceeded by department heads in preparing their budget requests. Budget preparation manuals are distributed along with budget target numbers to each department head by mid-March. Department heads then develop their budget requests within the constraints of their target number, and any new programs or services sought by the department head are submitted as budget offers, which could be considered depending on available resources.

City Manager Review

Departments submit their budget requests to the Budget and Financial Analysis division by the end of April. Once the budget requests are entered into the City's budget and accounting system, the Budget staff prepares reports for the City Manager's executive team to review. During the months of May and June, the City Manager's team meets with each department head as necessary to go over their budget requests, preliminary decisions on existing service levels, staffing level needs and budget offers related to strategies in addressing City Council's goals and priorities.

On May 15th the Chief Appraiser for Dallas County sends preliminary notices of appraised values to taxing entities. The City's Tax Office then calculates the amount of property tax revenue that may be generated from the preliminary appraisal and current tax rate, and any adjustments are made to the revenue forecast for the budget year. The management review process is usually completed by mid-June.

Citizen Input

Throughout the months of June, July and August, the City Council conducts public hearings along with a Town Hall meeting to gather citizen input on the budget. During these public hearings and meetings citizens are encouraged to offer their suggestions and ideas of what programs they would like included in the upcoming budget or what levels of service they desire. These public hearings

and meetings are not required by law, but are viewed as an important part of the budget process. A State law mandated public hearing is later held after the proposed budget is filed with the City Secretary's Office and made available to the public, typically during the first City Council meeting in September.

City Council Review

While citizen input is gathered at public hearings, a draft budget is submitted to the City Council for their review, usually by the first week of July. Throughout the month of July, City Council receives strategy presentations from management and department heads to discuss and assess fiscal impacts in meeting Council's goals and priorities. These presentations are held during City Council pre-meetings and are open to the public and are used to encourage further citizen input on the budget as details are discussed. Late July or early August, a budget workshop is held for City Council to receive remaining strategy presentations, review the proposed budget and establish priority issues for the next fiscal year. On July 25th, the Chief Appraiser releases the certified tax roll for each taxing entity, and the budget is modified to reflect any changes in anticipated property tax revenue.

Budget Adoption

Upon conclusion of the budget workshop, but before August 15th, the City Manager submits a proposed budget to the City Council for consideration and adoption. A copy is also filed with the City Secretary's Office and posted on the City's website for public review in accordance with State law. Prior to the City Council setting the tax rate, a final, State law mandated public hearing is held on the proposed budget. At this public hearing, all interested persons are given a final opportunity to be heard regarding any item on the proposed budget. The City Council then has the option of approving the budget at this meeting or postponing the vote to the next Council meeting. Once approved, the City Council adopts the budget by ordinance, which becomes effective on October 1st.

Budget Amendments

The adopted budget authorizes the amount of spending, also known as appropriations, that is allowed during the fiscal year. Appropriation changes, or revisions, are allowed to account for situations that were not anticipated prior to the beginning of the year. Budget revisions may be approved by the City Manager between departments in the same fund, but any changes to the appropriated amount at the fund level, or transfers between funds, require City Council approval. Budget revisions that require City Council approval are also referred to as budget amendments and must be approved by ordinance. Once adopted, the amended budget then becomes the working financial plan for the remainder of the fiscal year.

**Budget Calendar
Fiscal Year 2018-19**

| | BUDGET ACTIVITY | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|----|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|
| 1 | Budget and Financial Analysis Division prepares personal service information | | | | | | | | | | | | |
| 2 | Budget and Financial Analysis Division prepares target budget info for depts. | | | | | | | | | | | | |
| 3 | Budget and Financial Analysis Division prepares revenue projections | | | | | | | | | | | | |
| 4 | Budget and Financial Analysis Division provides guidelines and training | | | | | | | | | | | | |
| 5 | Departments prepare budgets | | | | | | | | | | | | |
| 6 | Budget and Financial Analysis Division reviews department budgets and provides overview to Manager's Office | | | | | | | | | | | | |
| 7 | Citizen input public hearings | | | | | | | | | | | | |
| 8 | City Manager presents budget to City Council at annual budget workshop | | | | | | | | | | | | |
| 9 | Strategy Budget presentations to Council | | | | | | | | | | | | |
| 10 | Publication of statutory legal notices (Newspaper announcement) | | | | | | | | | | | | |
| 11 | Final public hearing and adoption of budget | | | | | | | | | | | | |
| 12 | Budget and Financial Analysis Division publishes budget document | | | | | | | | | | | | |

Major Budget Activities and Scheduled Timetables

- 1-4) The Budget and Financial Analysis division is responsible for providing departments with information necessary to prepare their budget requests. This information includes personal services costs for authorized positions, capital outlay estimates and budget target amounts. Additionally, the Budget and Financial Analysis division prepares revenue projections and provides budget preparation training sessions for all departments.
- 5-6) Departments prepare budgets in accordance with Budget Office guidelines. Once completed, an overview is provided to the City Manager's Office for review.
- 7) Public hearings are held each year to gather input from the public.
- 8-9) The City Manager, in accordance with Charter requirements, presents the proposed budget to the City Council for their consideration. Strategy Budget presentations with detailed plans to accomplish goals and priorities are presented to Council at public budget meetings.
- 10) Statutory legal notices are published in the City's designated newspaper in accordance with State Law.
- 11) The City Council adopts the annual budget at the one of the City Council meetings in September to become effective on October 1st.
- 12) The Budget Office prepares and writes the final budget document.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Mesquite

Texas

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morrill

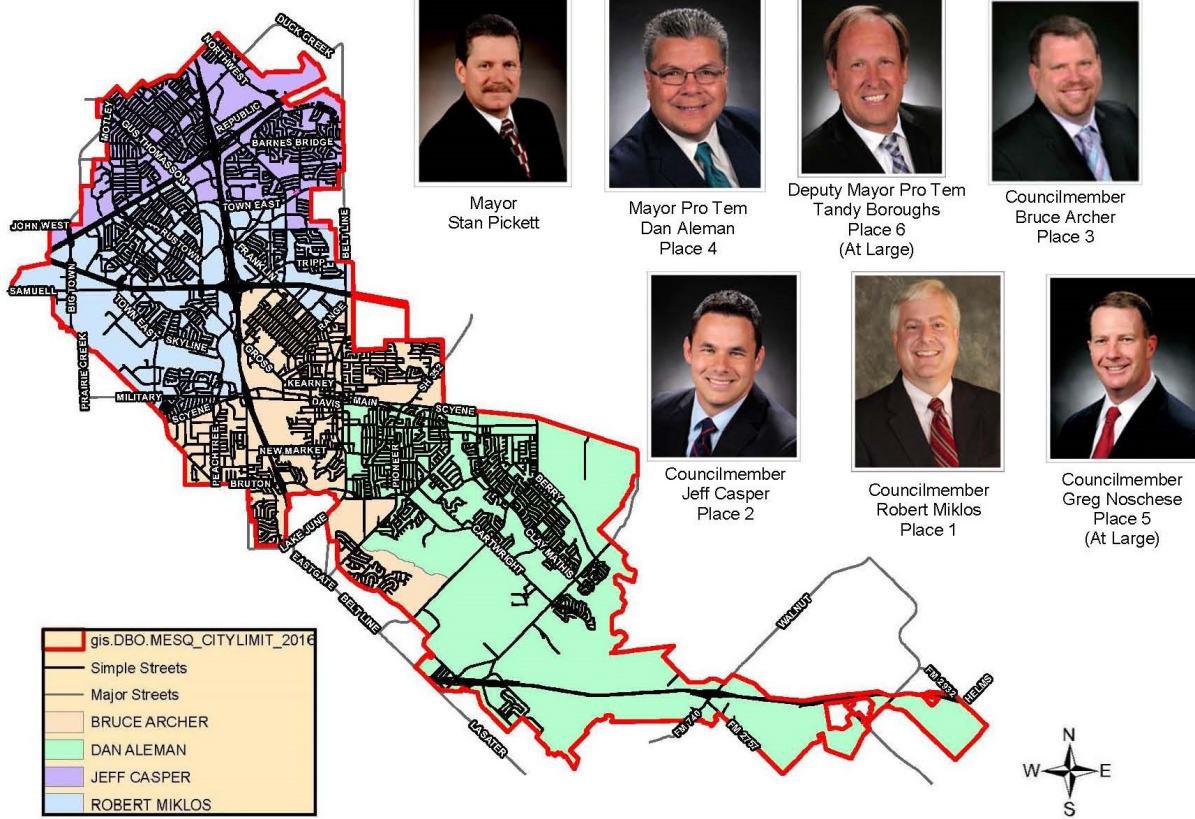
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Mesquite, Texas** for its annual budget for the fiscal year beginning **October 1, 2017**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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2018-19 City Council



Mayor
Stan Pickett



Mayor Pro Tem
Dan Aleman
Place 4



Deputy Mayor Pro Tem
Tandy Boroughs
Place 6
(At Large)



Councilmember
Bruce Archer
Place 3



Councilmember
Jeff Casper
Place 2



Councilmember
Robert Miklos
Place 1



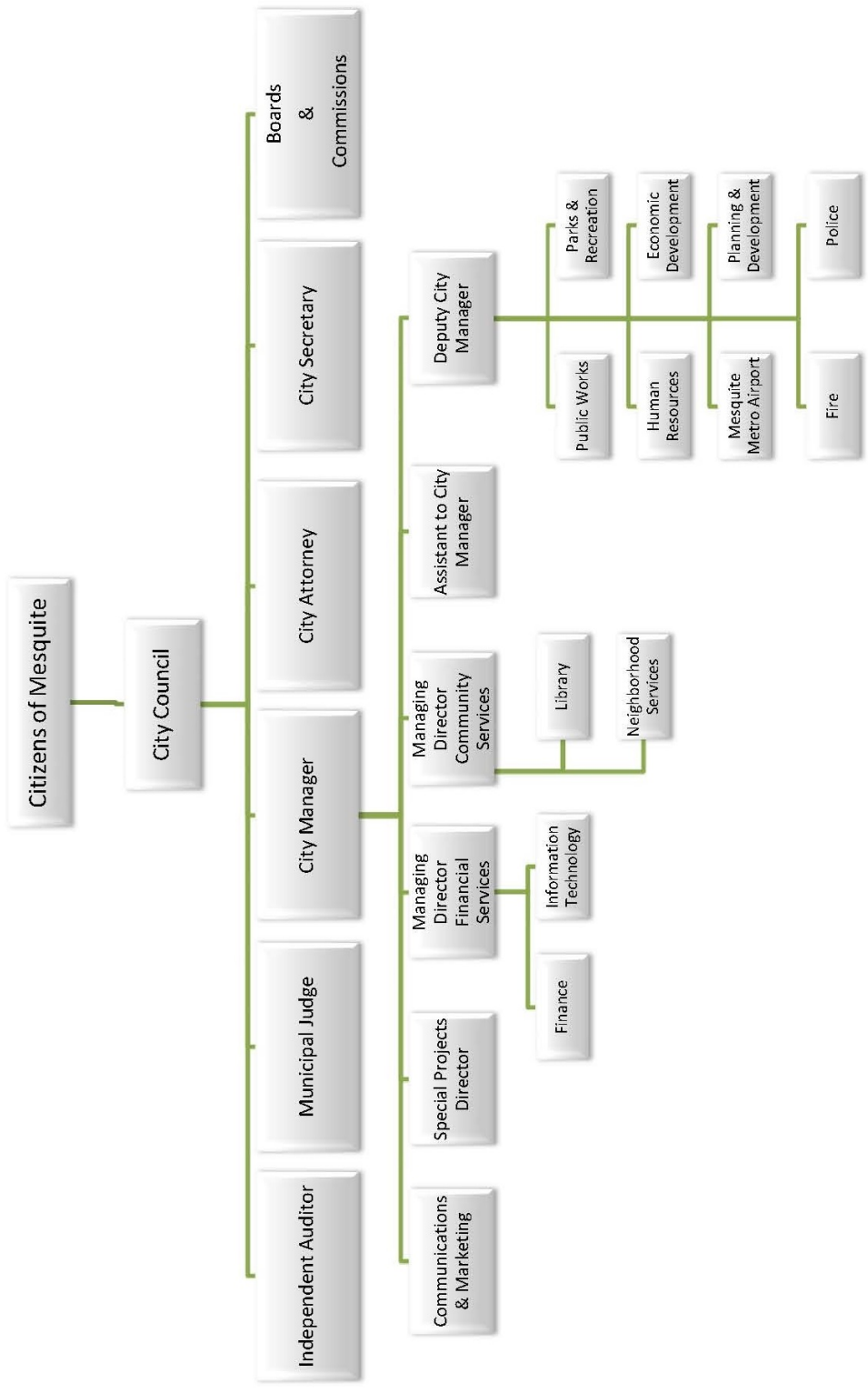
Councilmember
Greg Noschese
Place 5
(At Large)

About the City Council

Mayor Stan Pickett was elected Mayor in 2015 and is serving his second term. Mayor Pickett previously served five terms on the City Council, Place 3, from 2004 to 2014. Mayor Pro Tem Dan Aleman was elected in 2016 and is serving his second term on the City Council, Place 4. Deputy Mayor Pro Tem Tandy Boroughs was elected in 2017 and is serving his first term on the City Council, Place 6. Councilmember Bruce Archer was elected in 2014 and is serving his third term on the City Council, Place 3. Councilmember Jeff Casper was elected in 2015 and is serving his second term on the City Council, Place 2. Councilmember Robert Miklos was elected in 2017 and is serving his first term on the City Council, Place 1. Councilmember Greg Noschese was elected in 2012 for his fourth term on the City Council, Place 5 and previously served in Place 5 from 2008-2009.

Regular City Council elections are held in November of odd-numbered years, beginning May 21, 2018 per Ordinance No. 4563.

To reach the Mayor and City Councilmembers, call or write:
972-216-6244
Honorable Mayor and City Council
Municipal Center
1515 North Galloway Avenue
Mesquite, Texas 75149



City Council — Appointed Positions



The City Council consists of the Mayor and six council members. Council members serve two-year terms and are responsible for appointing the City Health Officer, Independent Auditor, Municipal Judge, City Manager, City Attorney, City Secretary and members of various Boards and Commissions. The Mayor and six council members are elected at large; however, four Council positions have residency requirements. Listed below are the Council-appointed positions and their primary functions.

The City Charter mandates that the City Council appoint a competent public accountant to audit the books and accounts of the City on an annual basis.

The Municipal Judge is responsible for presiding over the municipal court as created and defined by the City Charter. Jurisdiction is limited to the territorial limits of the City for all criminal cases arising under the ordinances of the City.

The City Manager serves as the administrative head of the municipal government and shall be responsible for the efficient administration of all departments. The Manager is also charged with seeing that all laws and ordinances of the City are enforced.

The City Attorney is responsible for furnishing legal advice to City officials and personnel; represents the City in suits, litigations and hearings, prepares ordinances, resolutions, contracts and all other legal instruments; and prosecutes cases involving infractions of City ordinances and state law heard in Municipal Court.

The City Secretary is charged with keeping accurate minutes of City Council meetings and preserving all books, papers, documents, records and files of the Council. Custody of the seal of the City rests with the City Secretary.

The City has 30 boards and commissions which serve in advisory capacities to the City Council. A complete listing of these Boards and Commissions, along with their functions, may be found on the next five pages.



Boards and Commissions

The City of Mesquite has 30 boards and commissions that serve in advisory capacities relating to various areas of local government control. The City Council is responsible for appointing members to the various boards and commissions. All members of boards and commissions serve without compensation.

1. Animal Services Advisory Board - A nine-member advisory board which shall review operations of the City animal shelter, provide guidance to the Animal Services Division in complying with all provisions of the Health and Safety Code, and perform such other duties as may be assigned by the City Council.
2. Automated Traffic Signal Enforcement Advisory Committee - A seven-member advisory committee which shall advise the local authority on the installation and operation of a photographic traffic signal enforcement system.
3. Board of Adjustment - A five-member board empowered to make exceptions to zoning ordinances in accordance with general or special rules contained in the ordinance for the purpose of rendering full justice and equity to the general public.
4. Building Standards Board - A seven-member board empowered to hear appeals from decisions of the Building Official or Fire Code Official in his/her interpretation and application of the technical provisions of the building, electrical, plumbing, mechanical, fuel gas, fire and property maintenance codes for both residential and commercial construction.
5. Capital Improvements Advisory Committee - An nine-member committee that is composed of the members of the Planning and Zoning Commission along with one additional member appointed by a majority vote of the City Council. This member is representative of the real estate, development or building industry. Its primary task is to advise and assist the City in adopting land use assumptions and review the capital improvements. The committee also provides impact fee advisory services as directed by the City Council.
6. Planning and Zoning Commission - A seven-member commission that acts in an advisory capacity and is responsible to the City Council on matters pertaining to planning for the physical development of the City. Its primary concern is subdivisions and zoning regulations.
7. Civil Service Commission and Trial (Personnel) Board - A three-member commission which provides for the administration of the Civil Service Program.

8. Falcon's Lair TIF Board - The Falcon's Lair Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Falcon's Lair area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
9. Gus Thomasson TIRZ Board - The Gus Thomasson Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Gus Thomasson area), and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
10. Heartland Town Center TIRZ Board - The Heartland Town Center Tax Increment Reinvestment Zone Board, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Heartland Town Center area), and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
11. Historic Mesquite, Inc. - An 18-member board (nine appointed by City Council) to provide leadership to search records and build on the past to preserve the history of the community; to encourage other organizations to be historically minded for the common goal of preservation; to be a resource for the education of future generations as well as those in the community; to identify areas and places of historical significance; to develop and maintain a historical museum and visitors' center; to preserve and accumulate local history, including sites, artifacts, genealogy data and all items pertaining to all periods of local history; to determine ways and means to accomplish these goals, including total community involvement; and to develop a long-range plan for preservation of Mesquite's heritage.
12. I-20 Business Park TIRZ Board - The I-20 Business Park Tax Increment Reinvestment Zone Board, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the I-20 Business Park area), and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
13. Keep Mesquite Beautiful, Inc. - A 20-member board (seven appointed by City Council) devoted to the implementation and maintenance of the Keep America Beautiful system via sustained litter reduction, public awareness and educational programs, enhancement of environmental quality and conservation of resources through recycling.

14. Lucas Farms TIRZ Board - The Lucas Farms Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Lucas Farms area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
15. Mesquite Health Facilities Development Corporation - A seven-member nonprofit corporation established under the provisions of the Health Facilities Development Act in order to provide tax-exempt financing to acquire, construct or improve health facilities to assist the maintenance of the public health.
16. Mesquite Housing Board - A five-member board created to hear appeals as they relate to eligibility for participation in the Housing Assistance Payments Program. The functions of this board relate solely to the Section 8 Housing Assistance Payments Program for existing housing and the rehabilitation of owner-occupied housing.
17. Mesquite Housing Finance Corporation - A seven-member board which serves as the Board of Directors under the provisions of the Housing Finance Corporation Act of 1979 in order to provide a means of financing the cost of residential ownership and development that will provide decent, safe and sanitary housing at affordable prices for residents of the City of Mesquite.
18. Mesquite Industrial Development Corporation - A three-member board established under the provisions of the Texas Development Corporation Act of 1979 in order to provide financing for industrial projects through the sale of tax-exempt bonds.
19. Mesquite Quality of Life Corporation - A seven-member nonprofit corporation governed by the Texas Development Corporation Act of 1979, Vernon's Annotated Civil Statutes, Article 5190.6, Section 4B as amended. The Corporation shall develop an annual plan of work which shall be presented to the City Council for review, revision and approval. The Plan shall be limited to projects approved by voters of the City of Mesquite, which include 1) Transportation, 2) Public Safety and 3) Public Parks and Recreation.
20. Mesquite Veterans' Affairs & Memorial Advisory Board - An eight-member board that serves the City Council in an advisory capacity and performs the duties of hearing requests for City-supported memorials such as those commemorating 9/11, police or fire service personnel, or veterans; making recommendations regarding plans to construct City-supported memorials; serving as a liaison for veterans' agencies in the City of Mesquite; monitoring construction of City-supported memorials; serving as a forum for the exchange of information related to current or future memorials; and updating City Council on the status of any City-supported memorials, as needed.

21. Municipal Library Advisory Board - A seven-member board that acts in an advisory capacity and is responsible to the City Council on matters pertaining to the Library as related to present and future maintenance, operation, planning, acquisition, development, enlargement and use policies of the City library services.
22. North Texas Municipal Water District Board of Directors - Two representatives from the City of Mesquite serve on the Board of Directors of the North Texas Municipal Water District. The Board is authorized to do all things necessary to make water available from Lavon Dam and the Trinity East Fork Dam for municipal and industrial uses.
23. Parks and Recreation Advisory Board - A seven-member board to serve in an advisory capacity to the City Staff and City Council in all matters pertaining to Parks and Recreation, including the Municipal Golf Course.
24. Polo Ridge TIRZ Board - The Polo Ridge Tax Increment Reinvestment Zone Board, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Polo Ridge area), and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
25. Ridge Ranch TIF Board - The Ridge Ranch Tax Increment Finance District Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Ridge Ranch area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
26. Rodeo City TIRZ Board - The Rodeo City Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Rodeo City area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
27. Skyline TIRZ Board - The Skyline Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic are (the Skyline area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.

28. Towne Centre TIRZ Board - The Town Centre Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic area (the Towne Centre area) and shall exercise only those powers, advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
29. Town East/Skyline TIRZ Board - The Town East/Skyline Tax Increment Reinvestment Zone Board of Directors, established under the provisions of the Tax Increment Financing Act, consists of seven members, acts in an advisory or study capacity to promote the development or redevelopment of a certain contiguous geographic are (the Town East/Skyline area) and shall exercise only those powers advisory in nature, which are either granted to the Board pursuant to the Act or delegated to the Board by the City Council.
30. Tree Board - A seven-member board whose duties shall be to study the needs of the City in connection with its tree planting program and to make recommendations, advise, and assist the Municipal Arborist in the promotion and implementation of the City's tree planting program.

City of Mesquite
 Summary of Department Staffing Levels by Fund
 Fiscal Year 2018-19

Staffing By Fund-All Personnel

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|--------------------|--------------------|--------------------|--------------|
| Airport Operating Fund | 7.90 | 7.90 | 7.90 | 7.90 | 0.00 |
| Drainage Utility District Operating Fund | 7.00 | 7.00 | 7.00 | 7.00 | 0.00 |
| General Fund | 1,011.60 | 1,019.60 | 1,021.63 | 1,032.58 | 10.95 |
| Golf Course | 16.72 | 16.72 | 16.72 | 16.72 | 0.00 |
| Housing and Urban Development Grant Funds | 19.45 | 19.45 | 20.45 | 18.50 | (1.95) |
| Hotel Occupancy Tax Fund | 2.50 | 3.50 | 3.50 | 3.50 | 0.00 |
| Water and Sewer Operating Fund | 110.57 | 113.57 | 113.57 | 119.07 | 5.50 |
| Total All Funds | 1,175.74 | 1,187.74 | 1,190.77 | 1,205.27 | 14.50 |

Full-time Staffing

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|--------------------|--------------------|--------------------|--------------|
| Airport Operating Fund | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Drainage Utility District Operating Fund | 7.00 | 7.00 | 7.00 | 7.00 | 0.00 |
| General Fund | 954.55 | 962.55 | 959.50 | 970.45 | 10.95 |
| Golf Course | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 |
| Housing and Urban Development Grant Funds | 18.95 | 18.95 | 14.00 | 12.05 | (1.95) |
| Hotel Occupancy Tax Fund | 2.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Water and Sewer Operating Fund | 109.50 | 112.50 | 112.50 | 117.50 | 5.00 |
| Total All Funds | 1,102.00 | 1,114.00 | 1,106.00 | 1,120.00 | 14.00 |

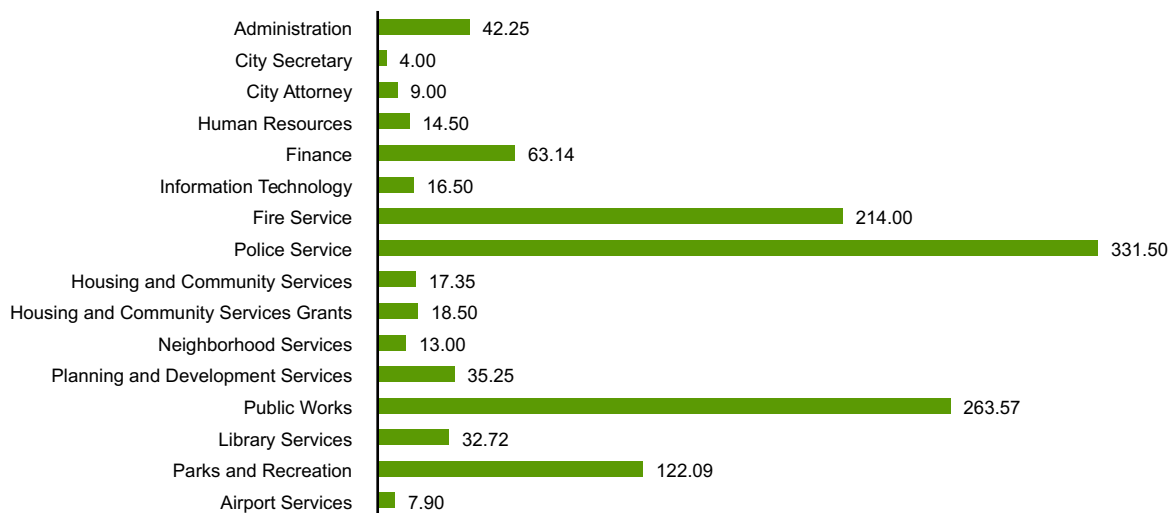
Full-time Equivalent (FTE) Staffing

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|--------------------|--------------------|--------------------|-------------|
| Airport Operating Fund | 5.90 | 5.90 | 5.90 | 5.90 | 0.00 |
| Drainage Utility District Operating Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| General Fund | 57.05 | 57.05 | 62.13 | 62.13 | 0.00 |
| Golf Course | 8.72 | 8.72 | 8.72 | 8.72 | 0.00 |
| Housing and Urban Development Grant Funds | 0.50 | 0.50 | 6.45 | 6.45 | 0.00 |
| Hotel Occupancy Tax Fund | 0.50 | 0.50 | 0.50 | 0.50 | 0.00 |
| Water and Sewer Operating Fund | 1.07 | 1.07 | 1.07 | 1.57 | 0.50 |
| Total All Funds | 73.74 | 73.74 | 84.77 | 85.27 | 0.50 |

City of Mesquite
Summary of Departmental Staffing Levels
Fiscal Years 2016-17 to 2018-19

| Department | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|--------------------|--------------------|--------------------|--------------|
| Administration | 39.25 | 42.25 | 42.25 | 42.25 | 0.00 |
| City Secretary | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 |
| City Attorney | 8.00 | 9.00 | 9.00 | 9.00 | 0.00 |
| Human Resources | 13.50 | 14.50 | 14.50 | 14.50 | 0.00 |
| Finance | 60.86 | 60.86 | 63.14 | 63.14 | 0.00 |
| Information Technology | 16.00 | 16.00 | 16.50 | 16.50 | 0.00 |
| Fire Service | 212.00 | 212.00 | 211.00 | 214.00 | 3.00 |
| Police Service | 324.50 | 327.50 | 327.50 | 331.50 | 4.00 |
| Housing and Community Services | 18.35 | 18.35 | 17.35 | 17.35 | 0.00 |
| Housing and Community Services Grants | 19.45 | 19.45 | 20.45 | 18.50 | (1.95) |
| Neighborhood Services | 12.00 | 12.00 | 13.00 | 13.00 | 0.00 |
| Planning and Development Services | 33.05 | 33.05 | 33.30 | 35.25 | 1.95 |
| Public Works | 254.07 | 258.07 | 258.07 | 263.57 | 5.50 |
| Library Services | 32.72 | 32.72 | 32.72 | 32.72 | 0.00 |
| Parks and Recreation | 120.09 | 120.09 | 120.09 | 122.09 | 2.00 |
| Airport Services | 7.90 | 7.90 | 7.90 | 7.90 | 0.00 |
| Total Authorized Staffing Levels | 1,175.74 | 1,187.74 | 1,190.77 | 1,205.27 | 14.50 |

City of Mesquite
Departmental Staffing 2018-19



**Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19**

| Department | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|-------------|
| Administration | | | | | |
| City Manager | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 |
| Communications and Marketing | 6.25 | 8.25 | 8.25 | 8.25 | — |
| Economic Development | 2.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Facility Maintenance | 21.00 | 21.00 | 21.00 | 21.00 | 0.00 |
| Mesquite Arts Center | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Total Administration | 39.25 | 42.25 | 42.25 | 42.25 | — |
| City Secretary | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 |
| City Attorney | 8.00 | 9.00 | 9.00 | 9.00 | 0.00 |
| Human Resources | | | | | |
| Human Resources Administration | 10.50 | 11.50 | 11.50 | 11.50 | 0.00 |
| Risk Management | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Total Human Resources | 13.50 | 14.50 | 14.50 | 14.50 | 0.00 |
| Finance | | | | | |
| Accounting | 5.00 | 5.00 | 6.00 | 6.00 | 0.00 |
| Budget and Financial Analysis | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 |
| Finance Administration | 2.00 | 2.00 | 3.00 | 3.00 | 0.00 |
| Municipal Court | 17.86 | 17.86 | 19.14 | 19.14 | 0.00 |
| Purchasing | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 |
| Printshop/Mailroom | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Tax Office | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 |
| Warehouse | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 |
| Water and Sewer Accounting | 15.00 | 15.00 | 14.00 | 14.00 | 0.00 |
| Total Finance | 60.86 | 60.86 | 63.14 | 63.14 | 0.00 |
| Information Technology | | | | | |
| IT Administration | 5.00 | 5.00 | 6.00 | 6.00 | 0.00 |
| PC Network Support | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 |
| Public Safety Support | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Software Development | 3.00 | 3.00 | 2.50 | 2.50 | 0.00 |
| Telecommunications | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Total Information Technology | 16.00 | 16.00 | 16.50 | 16.50 | 0.00 |

**Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19**

| Department | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|-------------------|--------------------|--------------------|--------------------|---------------|
| Fire Service | | | | | |
| Emergency Management | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Fire Administration | 10.00 | 10.00 | 8.00 | 8.00 | 0.00 |
| Fire Emergency Medical Services | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 |
| Fire Operations | 183.00 | 183.00 | 183.00 | 186.00 | 3.00 |
| Fire Prevention | 9.00 | 9.00 | 10.00 | 10.00 | 0.00 |
| Fire Training | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Total Fire Service | 212.00 | 212.00 | 211.00 | 214.00 | 0.00 |
| Police Service | | | | | |
| Police Administration | 8 | 8 | 8 | 8 | 0.00 |
| Police Criminal Investigation | 56 | 57 | 56 | 56 | 0.00 |
| Police Operations | 149 | 151 | 155 | 156 | 1.00 |
| Police School Resource Officers | 21 | 21 | 21 | 24 | 3.00 |
| Police Staff Support | 9 | 9 | 9 | 9 | 0.00 |
| Police Technical Services | 81.5 | 81.5 | 78.5 | 78.5 | 0.00 |
| Total Police Service | 324.50 | 327.50 | 327.50 | 331.50 | 4.00 |
| Housing and Community Services | | | | | |
| Administration | 2.00 | 2.00 | 1.00 | 1.00 | 0.00 |
| Animal Services | 14.00 | 14.00 | 14.00 | 14.00 | 0.00 |
| Health Clinic | 1.35 | 1.35 | 1.35 | 1.35 | 0.00 |
| Volunteer Services | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Total Housing and Community Services | 18.35 | 18.35 | 17.35 | 17.35 | 0.00 |
| Housing and Community Services Grant Services | | | | | |
| CDBG Administration | 1.50 | 1.50 | 1.00 | 1.00 | 0.00 |
| CDBG Comprehensive Planning | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| CDBG Housing Rehabilitation | 1.50 | 1.50 | 2.00 | 2.00 | 0.00 |
| CDBG Code Enforcement | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| CDBG Neighborhood Development | 1.95 | 1.95 | 1.95 | 0.00 | (1.95) |
| Housing Choice Voucher Program | 10.50 | 10.50 | 11.50 | 11.50 | 0.00 |
| Total Housing and Community Services | 19.45 | 19.45 | 20.45 | 18.50 | (1.95) |
| Neighborhood Services | | | | | |
| Administration | 2.00 | 2.00 | 3.00 | 3.00 | 0.00 |
| Environmental Code Inspection (FTE) | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 |
| Neighborhood Vitality | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Total Neighborhood Services | 12.00 | 12.00 | 13.00 | 13.00 | 0.00 |
| Planning and Development Services | | | | | |
| Administration | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Building Inspection | 17.30 | 17.30 | 17.05 | 19.00 | 1.95 |
| Historic Preservation | 1.75 | 1.75 | 1.75 | 1.75 | 0.00 |
| Licensing and Compliance | 8.00 | 8.00 | 7.50 | 7.50 | 0.00 |
| Planning and Zoning | 4.00 | 4.00 | 5.00 | 5.00 | 0.00 |
| Total Planning and Development Services | 33.05 | 33.05 | 33.30 | 35.25 | 1.95 |

Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19

| Department | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|--------------------|--------------------|--------------------|--------------|
| Public Works | | | | | |
| Administration | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 |
| Composting Facility | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Drainage Utility District (DUD) Operating | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 |
| DUD TPDES-Street Sweeping | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Engineering | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 |
| Equipment Services | 24.00 | 24.00 | 24.00 | 24.00 | 0.00 |
| Residential Solid Waste Collection | 60.00 | 61.00 | 61.00 | 61.00 | 0.00 |
| Street Lighting | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Street Maintenance | 43.00 | 43.00 | 42.00 | 42.00 | 0.00 |
| Traffic Engineering | 12.00 | 12.00 | 12.00 | 12.00 | 0.00 |
| Water and Sewer Administration | 4.00 | 4.00 | 4.00 | 5.50 | 1.50 |
| Water and Sewer Engineering | 1.00 | 2.00 | 2.00 | 2.00 | 0.00 |
| Water Production | 14.57 | 14.57 | 15.57 | 15.57 | 0.00 |
| Meter Services | 17.50 | 18.50 | 18.50 | 18.50 | 0.00 |
| Water Distribution | 28.00 | 28.00 | 28.00 | 28.00 | 0.00 |
| Wastewater Collection | 21.00 | 21.00 | 21.00 | 24.00 | 3.00 |
| Infrastructure Management | 2.00 | 2.00 | 2.00 | 3.00 | 1.00 |
| Water and Sewer Reconstruction | 6.00 | 7.00 | 7.00 | 7.00 | 0.00 |
| Total Public Works | 254.07 | 258.07 | 258.07 | 263.57 | 5.50 |
| Library Services | | | | | |
| Administration | 8.73 | 8.73 | 8.73 | 8.73 | 0.00 |
| Library-Central Branch | 14.81 | 14.81 | 14.81 | 14.81 | 0.00 |
| Library-North Branch | 9.18 | 9.18 | 9.18 | 9.18 | 0.00 |
| Total Library Services | 32.72 | 32.72 | 32.72 | 32.72 | 0.00 |
| Parks and Recreation | | | | | |
| Administration | 6.00 | 6.00 | 6.00 | 6.00 | 0.00 |
| Athletics | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 |
| Aquatics | 13.73 | 13.73 | 13.73 | 13.73 | 0.00 |
| Park Operations | 36.76 | 36.76 | 36.76 | 38.76 | 2.00 |
| Golf Course | 16.72 | 16.72 | 16.72 | 16.72 | 0.00 |
| Recreation Center Programs | 7.00 | 7.00 | 7.00 | 7.00 | 0.00 |
| Recreation Services | 29.88 | 29.88 | 29.88 | 29.88 | 0.00 |
| Senior Programs | 4.75 | 4.75 | 4.75 | 4.75 | 0.00 |
| Westlake Sports Center | 2.25 | 2.25 | 2.25 | 2.25 | 0.00 |
| Total Parks and Recreation | 120.09 | 120.09 | 120.09 | 122.09 | 2.00 |
| Municipal Airport | 7.90 | 7.90 | 7.90 | 7.90 | 0.00 |
| Total Authorized Staffing Levels | 1,175.74 | 1,187.74 | 1,190.77 | 1,205.27 | 14.50 |

Budget Message

City Manager's Letter
Budget Overview

MESQUITE
T E X A S
Real. Texas. Flavor.

Stan Pickett
 Mayor

Daniel Aleman, Jr.
 Mayor Pro Tem

Tandy Boroughs
 Deputy Mayor Pro Tem

Robert Miklos
 Councilmember

Jeff Casper
 Councilmember

Bruce Archer
 Councilmember

Greg Noschese
 Councilmember

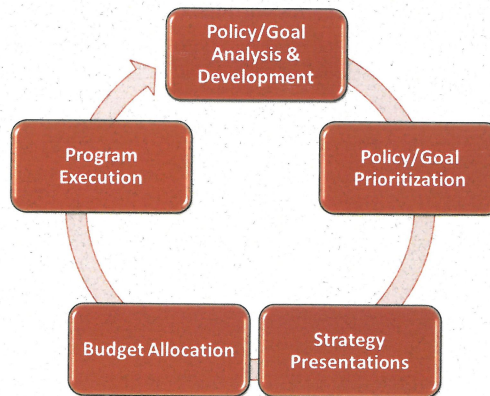
Cliff Keheley
 City Manager

October 1, 2018

Honorable Mayor and City Council:

Over the past couple of years, actions have been taken to align City resources with the priorities and concerns of the community. This can be seen by an increase in public safety and road maintenance for our citizens as well as other City services and initiatives. Strategies and programs have been implemented in an effort to exceed the expectations of our citizens and provide the best customer service possible along with transparency. As shown on the cover of this document, in September 2018, the City received all five transparency stars through the Texas Comptroller Transparency Stars Program and became the sixth local government in the State of Texas to receive all five stars. As a result, the City of Mesquite is considered one of the models in Texas for public openness and transparency.

With the 2018-19 budget, the City is continuing to implement the Budgeting for Outcomes (BFO) process to guide the organization through a performance management system in order to improve the alignment of the City's resources with citizens' expectations and keep pace with the needs of the community. In preparing the budget, the City followed the model of success below in order to better address the needs of the community.



Part of this process includes gaining insight from the community through an annual citizen survey. During the fall of 2017, the City launched its very first Community Attitude and Satisfaction Survey to better understand the priorities and needs of residents. This information was used to provide insight for the preparation of the 2018-19 budget and to provide data to advance the BFO process.

Some of the highlights of the 2018-19 budget include:

- No property tax increase for general operations and ongoing maintenance for the tenth year in a row.
- Property tax increase of 4.7 cents for debt service costs related to the residential street bond project approved by voters in 2015 to repair residential streets. This program has been accelerated in order to be completed in less than 10 years and exceed voters' expectations.
- Enhanced patrol presence and visibility with four additional full-time police officers.
- Additional staffing of an ambulance with three firefighters.
- Increased street maintenance with additional supplies to make road repairs.
- A new high impact litter control team to combat loose debris and litter throughout the community.
- A new program to reduce sanitary sewer overflows due to fats, oils and greases with three full-time positions and equipment to meet federal environmental protection agency requirements.
- An enhanced water quality program to complete more water tests to ensure City compliance with state standards.

The Budget Message section of this document will provide more information regarding the development of the budget using the BFO process, issues and challenges that the City is facing, new revenues, changes in staffing and compensation, along with an explanation of projected revenues, expenditures and fund balances.

I would like to thank City staff for their commitment and innovation towards providing quality customer experiences for our citizens and I appreciate the City Council's leadership and guidance in helping to align the City's resources with the growing and diverse needs of the community.

Respectfully submitted,



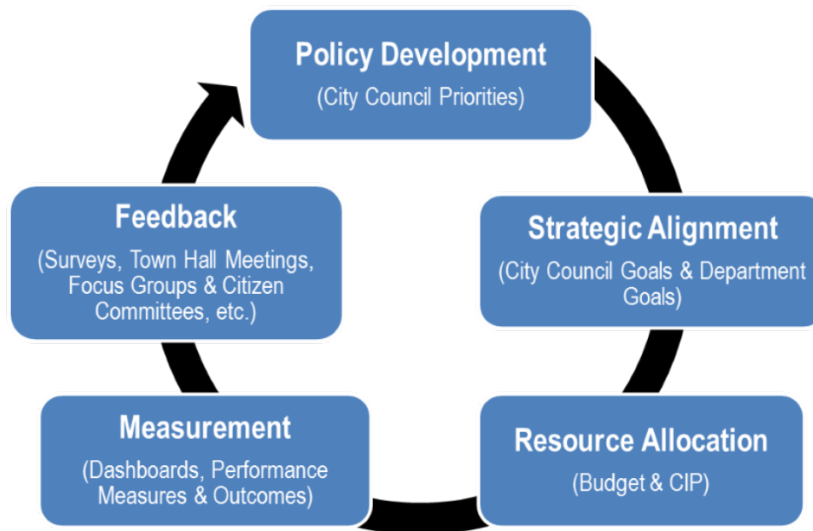
Cliff Keheley
City Manager

BUDGET OVERVIEW

Budget Development

This year's budget development marks the third year of implementing a hybrid form of the budgeting process known as Budgeting for Outcomes (BFO). The organization has started to transform its operations and culture under a performance management framework with involving greater citizen participation and community engagement in order to better align City resources with the City Council's vision and strategic goals.

BFO is a performance budgeting process that begins with identifying priorities that reflect the outcomes citizens want, based on collaborative input, and then leads to the development of strategies and programs aimed at accomplishing those priorities. Proposed programs and services are then ranked according to this strategic alignment and are funded within each major, high-level priority, based on their prospects for achieving desired results. Critical to this new process is the ongoing measurement and evaluation of program performance to determine the effectiveness of adopted strategies and programs. Once developed, these key performance measures will be published within the Transparency Portal on the City's website homepage as a visual "dashboard" that will show the public how the City is progressing towards achieving its goals.



Performance Management: better integrates management and policy-making processes; focuses on achieving improved results for the community; and ensures goals, programs, activities, and resources are aligned with priorities.

In the Fall of 2017, the City launched its very first Community Attitude and Satisfaction Survey in order to better understand the priorities and needs of its residents. The purpose of the survey is to assess citizen satisfaction with the delivery of major services, set a baseline for future benchmark performance measurements, compare Mesquite's performance with other communities regionally

and nationally and help to determine priorities for the community . The results of the 2017 survey indicated:

- Residents generally have a positive perception of the City with 67 percent rating Mesquite as an "excellent" or "good" place to live while 14 percent rated it as "below average" or "poor".
- Mesquite rates 15 percent above the Texas Average and nine percent above the U.S. Average in the value residents receive for City taxes and fees.
- Mesquite rates 20 percent above the Texas Average and 16 percent above the U.S. Average in customer service provided by City employees.
- Top priorities for City services included maintenance of City streets and sidewalks, enforcement of codes and ordinances, traffic flow on City streets and public safety services including Police, Fire and Ambulance.
- Top issues facing the City in the next five years are public safety, street maintenance and neighborhood vitality.

A complete report of the survey is available on the City's website or by clicking the link below:

[2017 Mesquite Community Survey](#)

These results allowed the City to objectively begin the budget process with an understanding of the citizens perspective of top issues facing the City, top priorities for City services and their overall satisfaction with City services.

The next step in the hybrid BFO process is multi-year revenue projections completed by February. These revenue projections effectively set the amount available for the City Council to “purchase” new programs and services that will help achieve their key strategic outcomes. The strategic plan becomes the directional basis for the various budget requests (a.k.a. Budget Offers) the organization submits for consideration in the budget. From March through April, City staff collaborates across department and division silos to prepare budget offers in response to the strategic plan to answer five key questions when developing their offers: (1) What outcomes will be produced if their offer is funded? (2) What is their plan for producing those outcomes? (3) What problem are they solving for Mesquite? (4) How will they know if they are on track and successful? and (5) What are the consequences of not funding the offer? In the future, a much greater effort will be made on including performance measures that measure program effectiveness and progress toward defined targets and results. During the these first years of implementation, this process has applied to how new revenues are allocated; however, a true BFO process is much like a zero-based budget process. BFO principles are being applied gradually and incrementally over time as the organizational culture begins to change and transform.

During May, the Budget Office works closely with City staff to refine their budget offers to be as efficient and effective as possible and then during May and June, budget offers are reviewed by the City management team and scored according to specific criteria, such as the impact the new program will have on the community, its alignment with a strategic or department goals, whether there’s a clear, feasible plan or strategy to accomplish the outcome, and whether each outcome has an associated performance measure that can allow staff to benchmark performance over time. The management team will then rank all the budget offers, starting with the highest scoring offer at top

and moving down according to priority until available funds are allocated. The allocated budget offers are then recommended for inclusion in the City Manager's recommended budget.

In an effort to include citizens throughout the budget process, a Budget Town Hall meeting is normally scheduled during the month of July. At this year's town hall meeting held on July, 24, 2018, City staff briefed the public on the budget process including the City Manager's model of success and City Council's priorities, property tax revenue, services provided by the City, general expenditures and capital projects and important budget dates for citizens. At the beginning of the meeting staff led citizens through an exercise of how they would spend their annual tax dollars on various city services in order to get a better understanding of their priorities. The results of the exercise were presented at the end of the meeting and were consistent with the current allocation of the General Fund expense budget with Public Safety receiving the highest allocation of tax dollars.

The next step of the budget process is the budget workshop in order to brief the City Council on the proposed strategies for the budget and accumulate their recommendations for the budget. At this year's budget workshop held on July 27 and 28, 2018, City management and staff briefed the City Council on the progress towards addressing several of the Council goals as well as future strategies to continue addressing their goals, in the areas of Public Safety, Neighborhood Appearance and Condition, Job Creation, Downtown Redevelopment, Shopping Center Revitalization, IH-20 Corridor Development, Small Business Retention, Sharing Our Story, Minority Citizen Involvement, Infrastructure Maintenance, and Retail Area Vitality. The multi-year strategies were presented in a format which highlighted anticipated budgetary needs for the next two, five, and 10 years. From this, City Council gave direction on budget offers that they would like included in the City Manager's recommended budget. The City Manager's recommended budget was submitted to the City Council no later than August 15 in accordance with City Charter requirements. In addition to the Budget Workshop, the City Council held three public hearings on the proposed budget with the final one on September 4, 2018 in which the City Council adopted the 2018-19 budget.

In future years, the budget process will include more active engagement of the community, through various focus groups and stakeholder meetings related to specific goal strategies, and other forms of community outreach like the quarterly town hall meetings. The City is currently in the process of developing a Community Vision and Strategic Plan. This will create a unifying vision that outlines the overall direction for the community, identify strategies to achieve that vision and highlight a short-term action plan to accomplish the long-term vision for the next 10, 20 or 50 years. This process includes setting the vision, asking for community input, developing goals and objectives, integrating the plan into daily operations and finally measuring and reporting. In addition, once the budget is adopted, the management team will meet with City staff on a quarterly basis to review and evaluate each program to assess and/or refine strategies and communicate performance results to the City Council and the public via metrics, performance dashboards and various reports. In this way, based on collaboration, transparency and efficiency, the BFO process will ensure that the City delivers the services that matter most to the residents of Mesquite.

Issues and Challenges

The major issue facing Mesquite, and all of north Texas, is the rising cost of water. The City is one of 13 cities that are members of the North Texas Municipal Water District (NTMWD), a regional supplier of wholesale treated water for its member cities as well as an additional 34 customer cities and special districts, which together comprise over 1.7 million individual consumers. NTMWD sets its rates at cost, with no profits or taxes included. The District was created in 1951 during the historic seven-year drought of 1949-1956, and the rate structure that member cities and the District contractually agreed to is based upon a commonly used rate design principle called "Take or Pay."

The District's current rate structure is based on the premise that the District, by contract with its member cities, must be able to guarantee the delivery to any member city the amount of water that it needs at any given time. Take or Pay is a common rate design for such long-term contracts that adds security for both parties, whereby the service provider is ensured adequate revenues to recover what it will invest over time and the buyer is guaranteed security of supply. Under the NTMWD rate design, guaranteed supply to a city is based on how much water the city needs and this is measured by "peak demand." Peak demand is the highest total consumption in any given year in terms of total gallons a city uses (people consume) and is the level of demand that the District must plan for and meet in future years. By contract, yearly peak demand establishes the "minimum" amount that a city must pay NTMWD in order for the District to recover its investment overtime. For Mesquite, the current "minimum" or peak demand was established during one of the hottest summers on record when the city consumed 8,297,666,000 gallons. Per the NTMWD contract, as the peak demand goes up, a new minimum consumption amount is established.

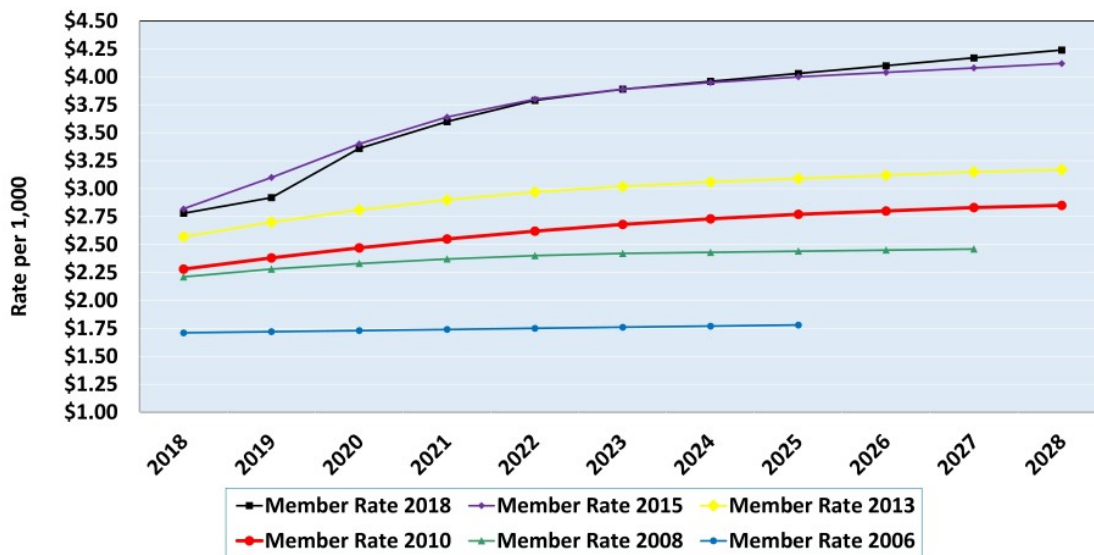
This rate model works well in high-growth urban areas like Dallas, as the NTMWD must carefully plan its infrastructure needs to bring more water to a growing population and plan for future capital needs, like new water transmission lines, treatment plant capacity and even new sources of raw water, like building new reservoirs. From the NTMWD's point of view, they must establish rates to generate current and future revenues to finance these vast capital improvements that must be built over time and which cover over 2,200 square miles across ten counties and ultimately serve an estimated 3.7 million in the next 50 years. Take or Pay is the rate structure that both ensures the District can finance these improvements and at the same time guarantee a member city will get as much water as it needs. However, over the past several years, with a combination of record high temperatures, prolonged drought conditions and water conservation measures, internal inequities are becoming more noticeable among member cities, as some inner-ring suburban communities are experiencing much slower growth than they had in the '50s and '60s.

Peak consumption varies among the member cities. For cities that are still growing, like Frisco, their peak demand would expect to increase each year as more and more people consume more water each year. However, for cities like Mesquite, which are not growing significantly, their peak demand may have already been met. In fact, Mesquite has not come close to consuming its contractual minimum of 8,297,666,000 gallons per year for over 15 years. Contractually, Mesquite must pay for 8,297,666,000 gallons each year (to ensure the System-wide revenues) even though the City may only consume 5 billion or 6 billion a year due to water conservation measures, change in residential watering habits, etc. The current rate structure is becoming less cost-effective for

member cities that are built out or are experiencing slow growth, like Mesquite, Garland, Richardson and Plano who, as of December 2016, have collectively paid a total of \$178 million for water they did not use; yet the rate structure adequately serves the needs of high-growth cities, like Frisco and Allen.

The chart below is the Water District’s own projections for wholesale water rate increases to the year 2028. Over the next 10 years, NTMWD projects the current wholesale rate of \$2.78 to increase almost 53 percent to \$4.24 by the year 2028.

NTMWD Water Rate Projections 2018-2028



This means in 10 years, Mesquite residents will be paying over 50 percent more for water than what they pay now. Leaders from all member cities have begun to address this internal inequity issue and approached the District on developing a newer, up-to-date rate design, one based on current growth patterns. By contract, NTMWD cannot change the rate design unless all 13-member cities each vote favorably on one rate model. As one can imagine, it is a zero-sum game, because the same amount of NTMWD system-wide revenues must be generated, but the high-growth city leaders are not open to the idea of increasing water rates to their residents just to lessen the burden to the more mature, slower growth cities. In December 2016, the City of Mesquite joined Garland, Plano and Richardson in requesting the Public Utility Commission of Texas (PUCT) to conduct a review of the water rates charged by the NTMWD to its member cities. The PUCT accepted the appeal in June 2017 and sent the case to the State Office of Administrative Hearings (SOAH) for further proceedings. The initial hearings were originally scheduled for May 2018, but were rescheduled to October 2018. The PUCT process and ongoing dialogue with other member cities presents hopeful opportunities to achieve a better rate structure for all NTMWD members.

Another continuing issue is the rising costs of health care. The City is self-insured and employees contribute a portion of their wages to pay for medical and dental insurance premiums with the City contributing a portion of the costs as a benefit. At the beginning of fiscal year 2009-10, the City’s

Group Medical Insurance Fund held a fund reserve of \$1.3 million, but this fund balance was completely wiped out in just one year due to a dramatic spike in health claims. Between 2012 and 2014, moderate increases in employee health care premiums and changes in employee, dependent and retiree benefits helped to rebuild the fund balance back to \$300,000. However, with the past several years health care costs have spiked again due to a dramatic increase in the number of claims for catastrophic illnesses. To help minimize the impact of these cost increases, the City switched health care providers and made plan adjustments to help encourage employees to switch from the more expensive PPO plan to a less expensive HSA plan. These steps will help bring this internal service fund balance back to a positive position within the next several years. Long-term, however, health care costs will only continue to rise, and the City will likely see additional spikes in claims activity. As a result, the City budgeted an additional \$1.5 million towards the Group Medical Insurance Fund in fiscal year 2018 at amended and the fiscal year 2019 budget includes a ten percent rate increase for the City, employees and retirees. In addition, the City has contracted with the Government Finance Officers Association (GFOA) to conduct a risk based analysis and help the City in determining appropriate fund balance reserves for funds like the Group Medical Insurance Fund.

This segues into the next challenge for the City of making sure operating funds and internal service funds have adequate reserve fund balances to withstand certain risk factors. As mentioned above, the City contracted with GFOA to conduct a risk based analysis for the following funds: General Fund, Water and Sewer Fund, and Group Medical Insurance Fund. From this analysis, the City will be updating its financial policies during fiscal year 2019 to provide a plan of action in order to improve fund balance reserves for the future. Updated financial policies along with long-term plans for these funds will strengthen the financial condition of the City and make sure that it can weather future downturns in the economy as well as other identified risks.

Lastly, managing the general government debt capacity is another challenge for the City. Like most municipalities, the City of Mesquite issues tax exempt bonds for capital projects. It is the best way to manage the impact of fluctuations in capital needs on the tax rate from year to year and allows taxpayers that will benefit from the project to help in paying for the project over the life of the asset. With aging infrastructure and rising costs to replace or reconstruct infrastructure there is more demand for projects than debt capacity available for the City. The City's current debt management policy states that the City's property tax rate levied for general obligation debt service shall not exceed 35 percent of the total tax rate. The City is close to that threshold with 33.5 percent of the tax rate going to debt service for fiscal year 2018-19. As a result, the City must be careful regarding the amount of debt issued each year in order to make sure that it does not exceed the debt policy max of 35 percent for the budget year. Long-term financial plans along with capital improvement plans help to manage this challenge.

City of Mesquite
Long-Term Financial Plan / General Fund
Fiscal Year 2019-2023

| | Fiscal Year Actual 2016-17 | Fiscal Year Amended 2017-18 | Fiscal Year Adopted 2018-19 | Fiscal Year Projected 2019-20 | Fiscal Year Projected 2020-21 | Fiscal Year Projected 2021-22 | Fiscal Year Projected 2022-23 |
|---|----------------------------------|-----------------------------------|-----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Revenues: | | | | | | | |
| General Property Taxes | \$ 44,458,568 | \$ 47,952,000 | \$ 55,424,000 | \$ 58,195,200 | \$ 60,523,008 | \$ 62,943,928 | \$ 65,146,966 |
| Gross Receipts Taxes | 7,446,414 | 7,625,000 | 7,625,000 | 7,640,250 | 7,655,531 | 7,670,842 | 7,686,183 |
| City Sales Taxes | 33,020,884 | 32,905,000 | 33,105,000 | 33,121,553 | 33,138,113 | 33,154,682 | 33,171,260 |
| Licenses and Permits | 2,230,947 | 2,263,100 | 2,263,100 | 2,308,362 | 2,354,529 | 2,401,620 | 2,449,652 |
| Fines and Forfeitures | 3,095,807 | 2,902,000 | 2,902,000 | 2,903,451 | 2,904,903 | 2,906,355 | 2,907,808 |
| Interest Income | 247,343 | 324,000 | 324,000 | 346,680 | 370,948 | 396,914 | 424,698 |
| Charges for Current Service | 13,991,029 | 13,797,900 | 14,747,980 | 13,850,000 | 13,900,000 | 14,000,000 | 14,050,000 |
| Other Revenues | 1,879,964 | 1,422,100 | 922,100 | 1,185,000 | 1,185,000 | 1,185,000 | 1,185,000 |
| Contributions and Donations | 133,402 | 140,000 | 140,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| Intergovernmental Revenues | 212,144 | 150,000 | 150,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Transfers In | 5,750,000 | 6,250,000 | 5,750,000 | 5,750,000 | 5,750,000 | 5,750,000 | 5,750,000 |
| Total Revenues | \$12,466,500 | \$15,731,100 | \$23,353,180 | \$25,440,496 | \$27,922,032 | \$30,549,341 | \$32,911,567 |
| Operating Expenditures: | | | | | | | |
| General Government | \$ 11,092,160 | \$ 12,062,920 | \$ 12,830,180 | \$ 13,086,784 | \$ 13,348,519 | \$ 13,615,490 | \$ 13,887,799 |
| Housing and Community Services | 1,533,307 | 1,722,160 | 1,754,630 | 1,789,723 | 1,825,517 | 1,862,027 | 1,899,268 |
| Neighborhood Services | 1,067,144 | 1,351,150 | 1,390,680 | 1,418,494 | 1,446,863 | 1,475,801 | 1,505,317 |
| Library Services | 2,041,203 | 2,085,820 | 2,153,840 | 2,196,917 | 2,240,855 | 2,285,672 | 2,331,386 |
| Fire Service | 26,537,481 | 27,347,932 | 28,773,210 | 29,348,674 | 29,935,648 | 30,534,361 | 31,145,048 |
| Police Service | 34,015,588 | 34,722,105 | 36,475,740 | 37,205,255 | 37,949,360 | 38,708,347 | 39,482,514 |
| Public Works | 12,230,520 | 12,165,187 | 13,808,110 | 14,084,272 | 14,365,958 | 14,653,277 | 14,946,342 |
| Planning and Development Services | 2,443,364 | 2,780,630 | 3,084,340 | 3,146,027 | 3,208,947 | 3,273,126 | 3,338,589 |
| Parks and Recreation | 1,862,499 | 1,074,830 | 2,322,640 | 2,369,093 | 2,416,475 | 2,464,804 | 2,514,100 |
| Other Expenditures | 2,889,745 | 4,372,890 | 2,749,650 | 3,500,000 | 3,500,000 | 3,500,000 | 3,500,000 |
| Transfers Out | 14,800,000 | 16,000,000 | 18,000,000 | 20,555,150 | 22,408,000 | 23,088,950 | 23,362,700 |
| Total Expenditures | \$10,513,011 | \$15,685,624 | \$23,343,020 | \$28,700,389 | \$32,646,142 | \$35,461,855 | \$37,913,063 |
| Excess (Deficiency) Revenues | | | | | | | |
| Over Expenditures | \$ 1,953,489 | \$ 45,476 | \$ 10,160 | \$ (3,259,893) | \$ (4,724,110) | \$ (4,912,514) | \$ (5,001,496) |
| Unassigned Beginning Fund Balance | \$ 17,003,515 | \$ 18,312,289 | \$ 18,357,765 | \$ 18,367,925 | \$ 15,108,032 | \$ 10,383,922 | \$ 5,471,408 |
| Change in Unassigned Fund Balance | 1,308,774 | 45,476 | 10,160 | (3,259,893) | (4,724,110) | (4,912,514) | (5,001,496) |
| Unassigned Ending Fund Balance | \$ 18,312,289 | \$ 18,357,765 | \$ 18,367,925 | \$ 15,108,032 | \$ 10,383,922 | \$ 5,471,408 | \$ 469,912 |
| Nonspendable/Assigned Beginning Fund Balance | \$ 1,272,973 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 |
| Change in Nonspendable/Assigned Fund Balance | 644,715 | 0 | 0 | 0 | 0 | 0 | 0 |
| Nonspendable/Assigned Ending Fund Balance | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 |
| Total Fund Balance | \$ 20,229,977 | \$ 20,275,453 | \$ 20,285,613 | \$ 17,025,720 | \$ 12,301,610 | \$ 7,389,096 | \$ 2,387,600 |
| Expenditures as % of Unassigned Balance | 16.57% | 15.87% | 14.89% | 11.74% | 7.83% | 4.04% | 0.34% |
| Days of Working Capital (Unassigned) | 60 | 58 | 54 | 43 | 29 | 15 | 1 |

Assumptions:

| | | | | | | | |
|--|--|--|-------|-------|-------|-------|-------|
| Taxable Value Growth | | | | 5.00% | 4.00% | 4.00% | 3.50% |
| Tax Rate Increase | | | 0.047 | 0.000 | 0.000 | 0.000 | 0.000 |
| Growth in expenditures for all departments | | | | 2.00% | 2.00% | 2.00% | 2.00% |

New Revenues

General Fund revenues total \$123,353,180 which is \$7,622,080 more than the previous year revised budget. With a property tax rate increase of 4.7 cents for debt service related to the Residential Street Bonds, increased valuation and new property added to the tax roll, General Fund revenue increased \$7,472,000. Sales tax revenue increased by \$200,000. Revenue from charges for services increased by \$950,080 primarily due to residential and commercial solid waste fee increases. Major decreases in General Fund include a decrease of \$500,000 in other revenue attributed to the potential discontinuation of the Medicare Ambulance Supplemental Payment program and \$500,000 decrease from transfers in due to a one-time contribution to the Capital Projects Reserve Fund in Fiscal Year 2017-18 that was transferred to the Group Medical Insurance Fund. The Water and Sewer Operating Fund includes a \$2,688,430 revenue budget increase to pay for increases in wholesale water and wastewater treatment costs by NTMWD.

Staffing Changes and Compensation

For fiscal year 2019, the City added 14 full-time positions and one part-time position to continue addressing the policy issues and strategic goals of City Council. These policy issues and strategic goals are available in the Budgetary and Financial Policies section of this document.

In regards to compensation, the 2019 fiscal year budget includes a two percent merit increase for all general government employees and a three percent increase for sworn public safety employees effective on January 1, 2019. The cost of the approved merit pay increases is \$1,278,000 to the General Fund and \$71,000 for all other funds. The budget also includes \$240,000 for five-percent step increases for police officers and firefighters who have five years of service or less with the City. In addition, City Council approved an additional step increase for all sworn public safety employees with over five years of service effective on April 1, 2019. The additional step increase costs \$543,000 to the General Fund.

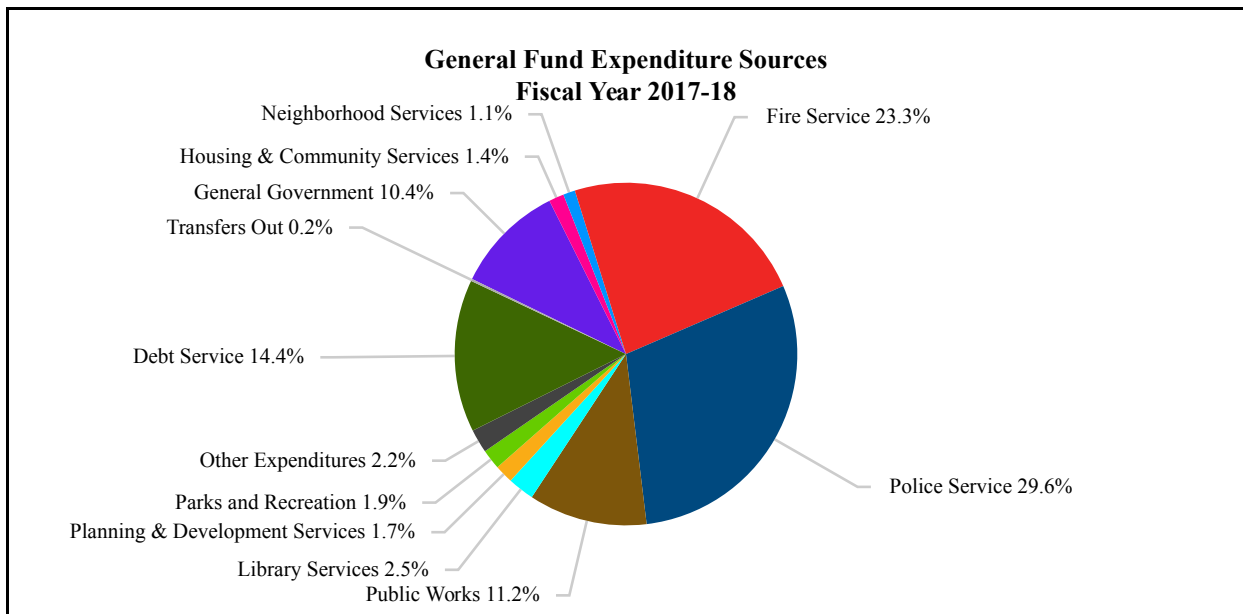
The City's required contribution rate for the Texas Municipal Retirement System (TMRS) to set updated service credits to auto renewal with no cost of living adjustment is 16.51 percent for 2019. Starting January 1, 2019, the City will be contributing 16.51 percent towards TMRS with 100 percent updated services credits auto renewing and cost of living adjustments on an ad hoc basis. Cost of living adjustments will be determined each budget year.

City Charter Requirement

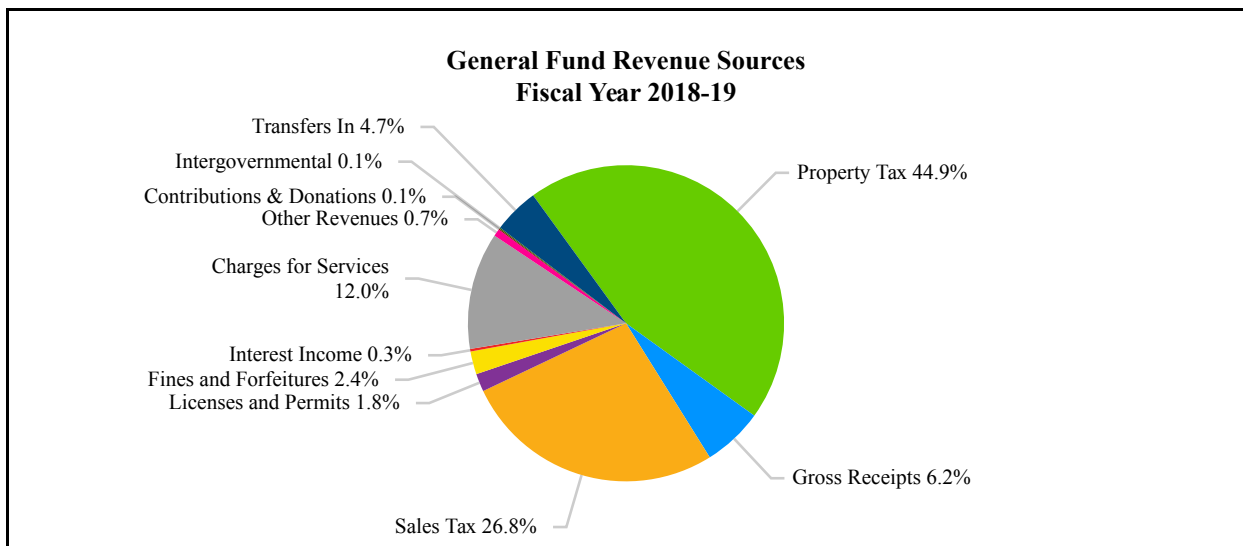
In 1983, the citizens of Mesquite approved a referendum requiring a minimum of 1.5 police officers per 1,000 in population and then amended the charter on May 5, 2018 to require a minimum of 1.6 police officers per 1,000 in population. Population figures provided by the North Central Texas Council of Governments estimate there are 143,350 people residing in the City of Mesquite as of January 1, 2018. Based on Article III, Section 24a of the Mesquite City Charter, a minimum of 230 officers is mandated. The 2018-19 budget provides authorization for 238 sworn police officer positions, or eight more officers than the Charter minimum requirement.

GENERAL FUND

The City of Mesquite provides for a variety of services within the General Fund. These services are segregated into and accounted for by the types of services provided. The largest budgets within the General Fund are the Police and Fire Departments. Public safety is one of the top priorities of the City Council and in 2018-19 the City of Mesquite will spend almost 53% of its General Fund budget for public safety. Other categories of expenditures may be found on the chart below.

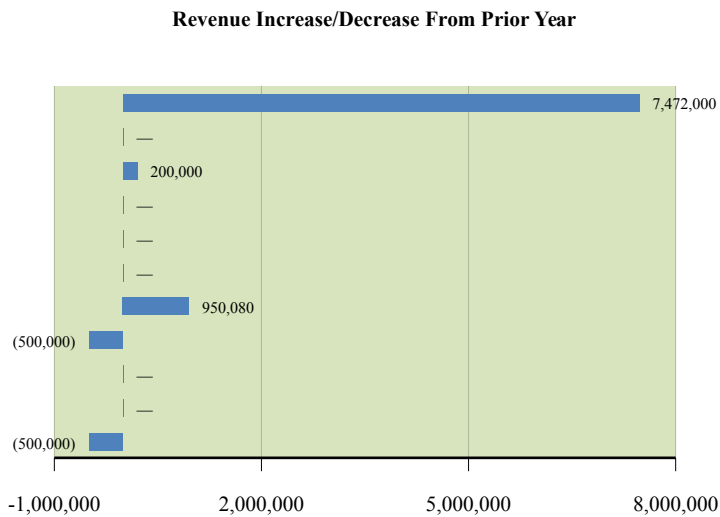


Financing of the City's General Fund operations is derived from numerous revenue sources. General property taxes are the most significant source of revenue with sales taxes also contributing a substantial amount. These two revenue sources combine for almost 72 percent of all General Fund revenues. Other revenue sources that help offset expenditures are shown below.



GENERAL FUND REVENUES

The General Fund revenue sources are expected to generate \$123,353,180, an increase of \$7,622,080, or 6.6 percent from the current year amended budget. Major revenue changes include \$7,472,000 in additional property tax revenue which is 15.84 percent increase from last year's budget. Sales tax revenues are projected to increase by \$200,000. Charges for services are expected increased by \$950,080 primarily from residential and commercial solid waste fee increases. Other revenues are budgeted with a \$500,000 decrease mainly due to the potential discontinuation of the Medicare Ambulance Supplemental Payment program. Transfers in revenues are budgeted with a \$500,000 decrease due to a one-time contribution from the Capital Projects Reserve Fund in fiscal year 2017-18 that was transferred to the Group Medical Insurance Fund.



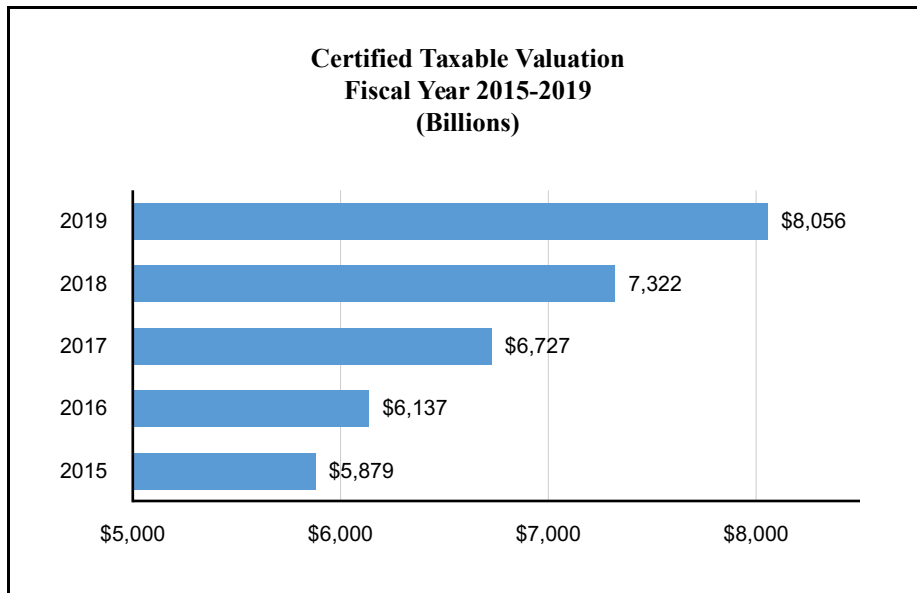
Revenues into the General Fund are expected to change by \$7,622,080. The graph to the left highlights where increases and decreases in the General Fund are anticipated.

| | |
|---------------------------|--------------------|
| Property Tax | \$7,472,000 |
| Gross Receipts | 0 |
| Sales Tax | 200,000 |
| Licenses/Permits | 0 |
| Fines/Forfeitures | 0 |
| Interest Income | 0 |
| Service Charges | 950,080 |
| Other Revenues | (500,000) |
| Contributions & Donations | 0 |
| Intergovernmental | 0 |
| Transfers In | (500,000) |
| Total | \$7,622,080 |

General Property Tax

Property taxes are levied each year on October 1 on the assessed values as of the prior January 1 for all real and personal property located in the City. Assessed values are established by the Dallas Central Appraisal District (DCAD) and Kaufman County Appraisal District (KCAD) at 100 percent of estimated market value of property subject to taxation. Taxes are due October 1, immediately following the January lien date, and are delinquent after the following January 31. Penalty and interest are charged at twenty percent on delinquent taxes beginning February 1. Certified taxable property valuations, provided to the City by DCAD and KCAD on July 25, 2018, totaled \$8,056,041,708. Included in this amount is \$817,124,948 in value of homeowners over 65 years of age, disabled persons and value within the City's Tax Increment Reinvestment Zones (TIRZ). Taxes levied and collected on TIRZ areas are not available to fund General Fund operations, therefore; the net taxable valuation available for General Fund operations is \$7,238,916,760. The

City's adopted tax rate is set at \$0.73400 per \$100.00 of assessed valuation and represents a \$0.047 increase over the prior year tax rate. The tax rate increase is the result of a street bond election passed in November 2015 in order to repair and reconstruct residential streets within the City.



Mesquite's certified taxable assessed valuation on July 25, 2018 was \$8.1 billion, an increase of \$734 million (10.03%) more than the previous year. The tax rate applied to the net assessed valuation is \$0.73400 per \$100.00 of valuation.

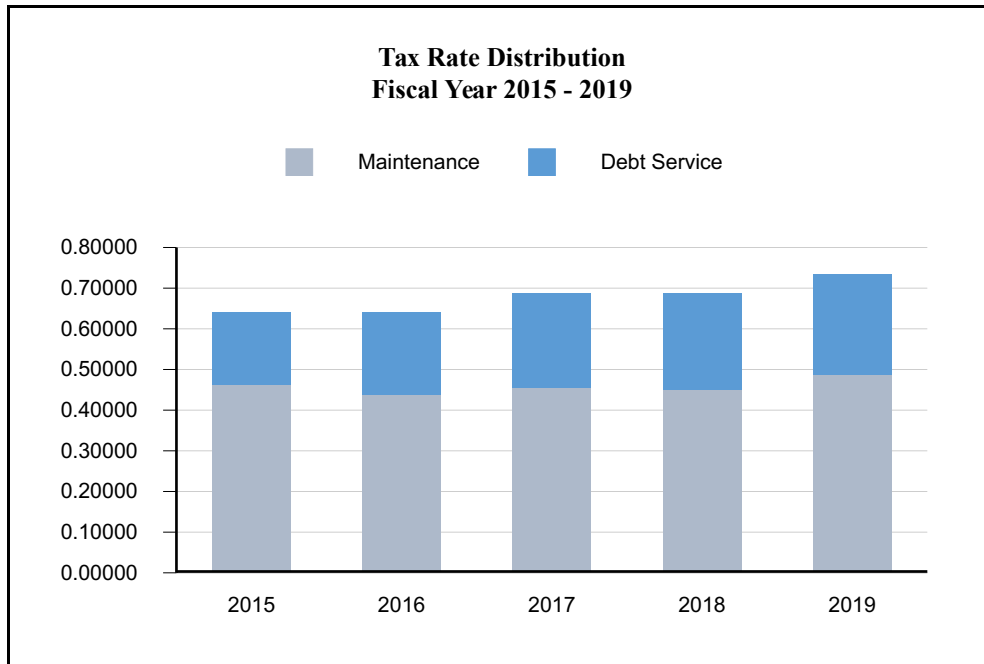
Property Tax Calculation

| | |
|---|------------------------|
| Total Taxable Assessed Valuation | \$8,056,041,708 |
| Less: Exempt Valuation | (817,124,948) |
| Net General Fund Taxable Assessed Valuation | <u>\$7,238,916,760</u> |
| | |
| Adopted Tax Rate | \$0.73400/\$100 |
| Total Tax Levy @ 100% Collection | 53,133,649 |
| Estimated Over 65/Disabled Levy | 2,352,673 |
| Net Tax Levy | <u>55,486,322</u> |
| Total Anticipated Tax Collections @ 98.5% | <u>54,654,027</u> |

Distribution of Tax Collections

| | |
|----------------------------|---------------------|
| Debt Service | \$18,325,495 |
| Maintenance and Operations | 36,328,532 |
| Total Distribution | <u>\$54,654,027</u> |

General Fund property tax revenues are estimated at \$55,424,000 (inclusive of delinquent taxes and related penalty and interest charges) and accounts for 44.9 percent of all General Fund revenue.



| <u>Fiscal Year</u> | <u>Valuation*</u> | <u>Tax Rate</u> | <u>Maintenance</u> | <u>Debt Service</u> |
|--------------------|-------------------|-----------------|--------------------|---------------------|
| 2014-15 | 5,878,714 | 0.64000 | 0.46220 | 0.17780 |
| 2015-16 | 6,137,368 | 0.64000 | 0.43637 | 0.20363 |
| 2016-17 | 6,727,941 | 0.68700 | 0.45542 | 0.23158 |
| 2017-18 | 7,321,874 | 0.68700 | 0.44972 | 0.23728 |
| 2018-19 | 8,056,042 | 0.73400 | 0.48792 | 0.24608 |

* Amounts expressed in thousands and include TIRZ valuations, exemptions and tax abatements.

There are two components of the tax rate. The first component is for maintenance and operations while the second component relates to debt service requirements. When the City issues long-term debt it insures its repayment by levying a tax sufficient to cover principal and interest requirements. Revenues generated from tax rates that exceed this amount may be used for the general operations of the government. The chart above depicts the distribution of tax rates for the past five years.

The following example will help demonstrate how the tax rate is distributed.

The City sends a 2018 tax bill to a family in Mesquite that owns a \$100,000 home. The tax rate adopted for that fiscal year (2018-19) is \$0.73400 per \$100.00 of valuation. Therefore, the tax on the home is \$734.00. When the tax bill is paid the City divides the payment into two portions - one is for debt service and one for ongoing operations of City services. In this example \$246.08 would be used for debt service requirements while the remaining \$487.92 would be used to fund City operations.

Gross Receipts Taxes

Some businesses use public rights-of-way to provide services to the general public and by State law, or through contractual agreements, these companies pay fees to the City for the privilege of using its rights-of-way. These fees may be based on a formula or a percentage of a company's revenues (gross receipts). Cable television providers pay a fee equal to five percent of the company's annual gross revenues of subscribers in the City. Telephone gross receipts are based on the number of access lines and a formula as set forth in House Bill 1777, which was adopted by the Texas State Legislature. Electric gross receipts are based on a formula using kilowatt-hours consumed by utility customers as the baseline measure. Gross receipts are expected to remain flat at \$7,625,000.

City Sales Taxes

Sales tax revenues are derived from a two percent local tax levied on all retail sales, leases and rentals of most goods and taxable services within the City. As the second largest revenue source for the General Fund after property taxes, sales tax has continued to trend upward from the current year adopted forecast; however, the last two years the increase has been approximately one per cent per year. For 2019, sales tax revenues are estimated to increase a modest \$200,000 to \$32,835,000 along with the City's mixed beverage sales tax remaining flat at \$270,000 for a combined total of \$33,105,000.

Licenses and Permits

License and permit revenues include fees charged by the City for certain types of operator licenses and permits for construction and other items regulated by City ordinances. There are no significant changes in this revenue category with a total budget of \$2,263,100 in revenue next year; however, all license and permit fees were reviewed for fiscal year 2018-19 and new and updated fees were adopted on October 1, 2018 for implementation during fiscal year 2018-19. During the amended budget process for fiscal year 2018-19 this revenue category will be reviewed and adjusted for revenue changes related to the implementation of the new or updated fees.

Fines and Forfeitures

Revenues in this category are the result of traffic, criminal or City ordinance violations and other related fees. There are no significant changes in this revenue category. The total budget for fiscal year 2018-19 is \$2,902,000.

Charges for Current Services

This revenue category accounts for funds earned by the City in exchange for specific types of services it provides. Examples include fees for residential garbage collection, ambulance service, parks and recreation programs and high grass and weed maintenance. Total charges for services for fiscal year 2018-19 are projected at \$14,747,980, or \$950,080 increase. The major changes in this revenue category include:

- Increase of \$80,080 in Mesquite Independent School District (MISD) tax appropriations. MISD is charged for collection administration of school taxes that the City of Mesquite provides to the school district.
- Increase of \$770,000 due to approved \$1.75 per month increase in residential solid waste fee. A portion of this fee increase will be used to offset the cost of a new semi-automated residential waste collection pilot program.
- Increase of \$100,000 due to proposed \$5 per month increase in commercial solid waste fee. This fee will be used to offset the costs of the new high impact litter control program.

All charges for service fees were reviewed for fiscal year 2018-19 and new and updated fees were adopted on October 1, 2018 for implementation during fiscal year 2018-19. During the amended budget process for fiscal year 2018-19 this revenue category will be reviewed and adjusted for revenue changes related to the implementation of the new or updated fees.

Other Revenues

The notable change in this revenue category is a decrease in miscellaneous revenues of \$500,000 from 2017-18 amended budget due to the potential discontinuation of the Medicare Ambulance Supplemental Payment program. At the time of budget adoption it is not known if this reimbursement will be available in the new year, therefore an amount will not be included in the new year budget. Other Revenues are budgeted for a total of \$922,100, which is \$500,000 less than the 2017-18 amended budget.

Contributions and Donations

This revenue category in the General fund is for contributions and donations to the Parks and Recreation department for special events and Summer Sizzle festival. It is budgeted for a total of \$140,000 for the new budget year with no change from the 2017-18 amended budget.

Intergovernmental Revenues

Total budget for this category is \$150,000 for state grant revenue from the Texas Department of Transportation transit program. There are no significant changes in this revenue category.

Transfers In

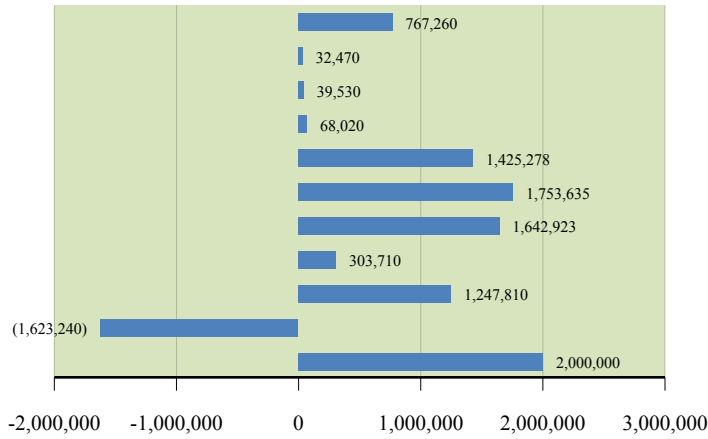
Transfers in decreased by \$500,000 for the new year with a total budget of \$5,750,000. The decrease is due to a one-time contribution from the Capital Projects Reserve Fund in fiscal year 2017-18 that was transferred to the Group Medical Insurance Fund. The 2018-19 budget is consistent with prior years, as it includes transfers in from Special Revenue Funds in the amount of \$1,200,000 and \$4,550,000 from the Water and Sewer Operating Fund.

GENERAL FUND EXPENDITURES

The General Fund expenditures total \$123,343,020, an increase of \$7,657,396, or 6.6 percent as compared to 2017-18 amended budget. The increase is comprised of the major changes noted below:

- Debt Service increase for voter approved Residential Street Bonds
- Staffing Changes
 - Positions added from approved budget offers
 - One police officer for Police Patrol Enhanced Presence and Visibility Program
 - Three school resource officers that are shared with Mesquite Independent School District (MISD) for the Police Patrol Enhanced Presence and Visibility Program
 - Three firefighters for staffing of Ambulance Six
 - Two parks ground maintenance technicians for the High Impact Litter Control Program
 - No positions were eliminated
- Compensation Adjustments
 - Two percent merit increase for eligible General Government employees effective on their annual review date
 - Three percent merit increase for eligible sworn public safety employees effective on January 1, 2019
 - Five percent step increase for 66 police officers and 38 firefighters who have less than five years of service.
 - Step increase for eligible sworn public safety employees with over five years of service effective on April 1, 2019
 - Increase for required contribution to Texas Municipal Retirement System (TMRS) to set updated services credits to auto renewal
 - Increase of the City's contribution to the Group Medical Insurance Fund
 - Decrease of \$500,000 in Transfer Out due to one-time transfer to the Group Medical Insurance Fund in fiscal year 2017-18
- Service and Program Increases:
 - Enhanced patrol presence and visibility with additional four police officers
 - Additional staffing for an ambulance with three firefighters
 - Increased street maintenance which consists of \$200,000 more in materials for street maintenance and repairs
 - New rear loader tipper pilot program which is a new semi-automated residential waste collection pilot program with carts. This pilot program will be compared to the current system for a cost-benefit analysis and determine its efficiency and effectiveness.
 - New high impact litter control team to combat loose debris and litter throughout the community.

Expenditure Increase/Decrease From Prior Year



The General Fund budget is expected to change by \$7,657,396. The graph to the left highlights expenditure increases and decreases among categories:

| | |
|-----------------------------------|----------------------------------|
| <i>General Government</i> | <i>\$767,260</i> |
| <i>Community Services</i> | <i>32,470</i> |
| <i>Neighborhood Services</i> | <i>39,530</i> |
| <i>Library Services</i> | <i>68,020</i> |
| <i>Fire Service</i> | <i>1,425,278</i> |
| <i>Police Service</i> | <i>1,753,635</i> |
| <i>Public Works</i> | <i>1,642,923</i> |
| <i>Planning & Development</i> | <i>303,710</i> |
| <i>Parks & Recreation</i> | <i>1,247,810</i> |
| <i>Other</i> | <i>(1,623,240)</i> |
| <i>Transfers Out</i> | <i>\$2,000,000</i> |
| Total | <u><u>\$7,657,396</u></u> |

FUND BALANCE

The City's current fund balance policy for the General Fund requires maintaining a minimum unassigned fund balance that is greater than or equal to 15 percent of adopted expenditures. The proposed budget is \$123,343,020 and calculation of the required fund balance is as follows:

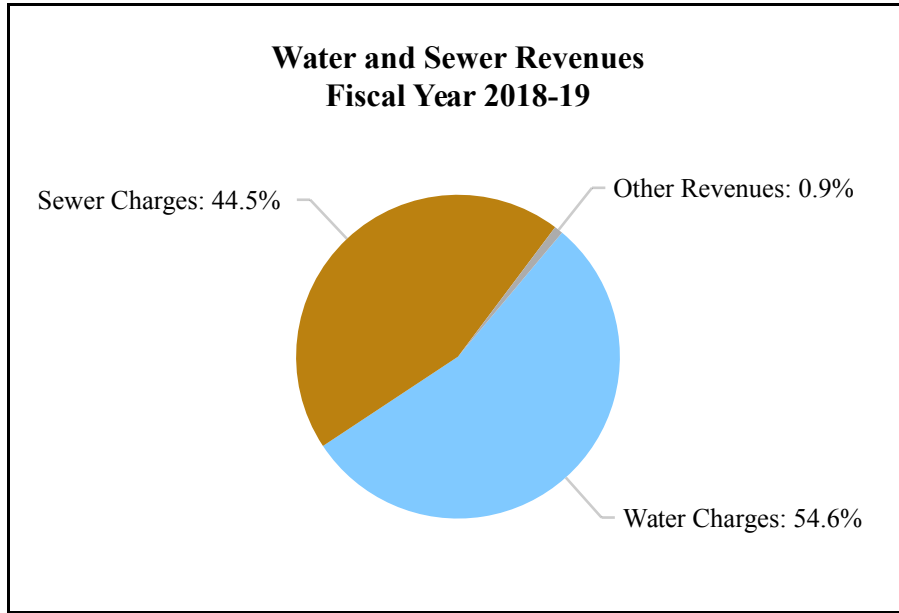
| | |
|--------------------------------------|---------------|
| Proposed Expenditures 2018-19 | \$123,343,020 |
| 2018-19 Fund Balance Requirement 15% | |
| Minimum Fund Balance per Policy | \$18,501,453 |

The 2018-19 proposed ending unassigned fund balance for the General Fund is \$18,367,925 or 14.89 percent of 2018-19 adopted expenditures, which leaves \$133,528 shortfall.

WATER AND SEWER OPERATING FUND

The Water and Sewer Operating Fund is that portion of the Water and Sewer Enterprise Fund that accounts for the operating and maintenance costs for providing water and wastewater services to the general public and is financed through customer charges. Water and wastewater operations include the distribution of water and sewer, but do not include the purchase and treatment of raw water or the treatment of wastewater, as these services are performed by the North Texas Municipal Water District (NTMWD), a separate political subdivision of the State of Texas.

The City's water and sewer system anticipates gross revenues of \$69,330,200. Nearly all of gross income, 99.1 percent, comes from water sales and sewer service charges. Other revenue is derived from interest income and other miscellaneous reimbursements. The City supplies water to more than 143,000 residents and businesses and has approximately 40,000 monthly billing accounts.



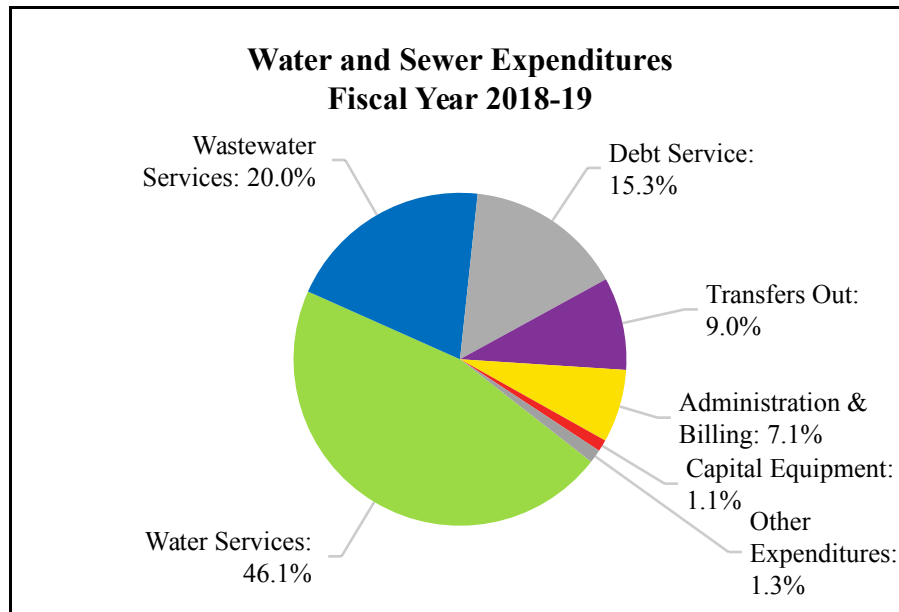
The 2018-19 Water and Sewer Operating Fund budget totals \$66,143,880 an increase of \$3,828,040 over the current year amended budget. Fifty-eight percent of this increase, or \$2,226,750, is for the cost increase of treated water passed on by the City’s supplier of potable water, the North Texas Municipal Water District (NTMWD). Additional increases include \$559,790 in wastewater treatment costs, \$374,900 in debt service, \$244,600 in other operational costs, and \$422,000 in approved budget offers. The approved budget offers highlighted below include five full-time positions and one part-time position.

- New program to reduce sanitary sewer overflows from fats, oils and greases in order to meet federal environmental protection agency requirements includes an inspector and two maintenance workers.
- An enhanced water quality program includes a water production technician in order to complete more water tests to ensure the City is compliant with state standards.
- Utilities GPS tracking pilot program includes licenses and equipment in order to maximize the useful life of City assets.
- Improve communication and operations in the Utilities division with laptops.
- Expand the Utilities Sustainability Program with a part-time graduate intern.
- New asset management analyst for proper maintenance and utilization of the asset management software in order to enhance the capital improvement plan development process.

The budget also includes \$751,550 in capital expenditures for routine vehicle and equipment replacements.

Water production and distribution account for 46.1 percent of the total expenditure budget. Included in this amount is \$24.5 million for the purchase of treated water from NTMWD. Another 20.0 percent of the budget is related to wastewater collection and treatment, with the remaining budget

being divided among transfers out, debt service requirements, administration overhead and miscellaneous items.



NTMWD Contractual Obligations

Texas is facing tremendous population growth, which is having a significant impact in the water and wastewater treatment needs in the North Texas Region. For the past several years, NTMWD has maintained an aggressive capital campaign to provide infrastructure to keep up with the growing demands for its member cities and customer cities. NTMWD has completed several major capital improvement projects including a \$312 million pipeline from Lake Texoma to the Wylie treatment plant, including improvements at the treatment plant, \$127 million in equipment for a required ozone disinfection system for the Wylie plants, and \$23 million for system improvements at the Wilson Creek and Mesquite wastewater treatment plants. Currently NTMWD has several major projects underway that are highlighted below:

- Wylie Water Treatment Plant Upgrades project is to expand and upgrade four individual plants at the Wylie Water Treatment Plant location. Estimated total cost is \$117.4 million and estimated completion is in 2019.
- The Lower Bois d’Arc Reservoir (LBCR) will be a 16,641 surface acre lake located northeast of the city of Bonham in Fannin County and is projected to supply much needed water to 1.7 million people living in 80 communities in North Texas. The LBCR project is estimated to cost \$1.6 billion with an estimated completion in 2022.
- Trinity River Main Stem Pump Station and Pipeline will expand NTMWD's water reuse supplies with an up to 100 million gallons per day pump station and 17 miles of 72-inch-diameter pipeline. NTMWD is contracting with the Trinity River Authority to make this project possible. Once construction is complete in early 2019, the Main Stem Pump Station and Pipeline will divert water to the East Fork Reuse Project, commonly known as the "wetlands" that will eventually be piped up to the north end of Lavon Lake.

As a result, NTMWD proposed to increase water rates for its member cities and customer cities by 14 cents per 1,000 gallons effective October 1, 2018 to fund critical projects to operate, maintain and expand the regional water system. The proposed member city water rate for 2018-19 is \$2.92 per 1,000 gallons, which is an increase of 14 cents per 1,000 gallons (5.0%) over the current rate of \$2.78. The impact of this year’s rate increase is an additional cost of \$2.2 million, which the City must pass along to its residents and businesses.

The following table summarizes NTMWD’s proposed wholesale water rate increases based on the City’s current minimum take or pay rate structure. “Take or pay” is a colloquial term used to describe NTMWD’s basic rate structure, which sets a minimum amount, currently 8,297,666,000 gallons per year, that the City is obligated to pay for, even if consumption ends up less than 8,297,666,000 gallons. This minimum represents the peak historical yearly consumption of the City, which took place in 2008 during one of the hottest years on record. If consumption ever exceeds 8,297,666,000 in a given year, then that figure would become the new minimum. To illustrate “take or pay,” as an example, in fiscal year 2018 the City paid \$23,067,511 for 8,297,666,000 gallons of treated water even though the City actually consumed, or “took” 5,631,061,000 gallons. The City was contractually obligated to “pay” for 2,666,605,000 gallons of water that was never treated or consumed, which at \$2.78 per 1,000 gallons equates to \$7.4 million. However, NTMWD does reimburse the City for unused chemicals and electricity savings in not having to treat unused water and wastewater. In 2018, these rebates totaled \$1,066,642 so the net cost of “take or pay” in 2018 was \$6.3 million.

| NTMWD Water Minimums | | | | | |
|--|----------------|-------------------|----------------|-----------------|-----------------|
| Fiscal Years 2015-16 to 2020-21 | | | | | |
| | | | Total | Minimum | Annual |
| Fiscal | Minimum | Unit Cost/ | Cost of | Gallon | Cost |
| Year | Gallons | 1,000 Gals | Water | Increase | Increase |
| 2020-21 | 8,297,666,000 | \$3.60 | \$29,871,598 | — | \$1,991,440 |
| 2019-20 | 8,297,666,000 | \$3.36 | \$27,880,158 | — | \$3,650,973 |
| 2018-19 | 8,297,666,000 | \$2.92 | \$24,229,185 | — | \$1,161,674 |
| 2017-18 | 8,297,666,000 | \$2.78 | \$23,067,511 | — | \$2,074,416 |
| 2016-17 | 8,297,666,000 | \$2.53 | \$20,993,095 | — | \$1,991,440 |
| 2015-16 | 8,297,666,000 | \$2.29 | \$19,001,655 | — | \$1,908,463 |

In addition to increases in the cost of water, NTMWD will increase the City’s cost of wastewater treatment and pre-treatment by \$559,790 or six percent next fiscal year.

NTMWD Lower East Fork Sewer Line

In 2006, the City entered into an agreement with the Kingsborough Municipal Utility Districts (MUDs) and NTMWD to provide sewer service to the MUDs, which are located in the City’s Extra-Territorial Jurisdiction. NTMWD constructed the Lower East Fork Sewer Interceptor System (LEFIS) to serve the MUDs and the City’s portion of debt service for the sewer line averages \$125,000 per month; however, all costs are passed on to the MUDs and there is a corresponding

revenue line item in the budget. NTMWD has indicated that the 2018-19 LEFIS debt service payment will be approximately \$1,500,000.

Rate Increases

Faced with rising costs from NTMWD as well as dramatic reduction in water consumption due to recent drought conditions and residential consumption patterns, the City commissioned a water rate study in 2014. The study helped in developing a more equitable and up-to-date model to carry the City forward in future years, while anticipating even further reduced consumption and factoring long-term wholesale rate increases from the District. The City Council chose a new tiered rate structure as a means to distribute NTMWD cost increases more equitably among customer classes and to minimize the impacts of these ongoing rate increases to the City's own water and sewer customers, while at the same time maintaining adequate Fund revenue reserves and working capital. The tiered rate structure was put into place in fiscal year 2015. During fiscal year 2018, the City had a water and wastewater rate study and financial forecast prepared by an independent third party. The study determined rate increases that are needed each year in order to fund operating cost increases, NTMWD increases, debt service costs for needed capital improvements as well as meet debt coverage requirements and ensure the continued financial health of the water and sewer fund. The study also noted that the City of Mesquite's monthly charges compare favorably to most NTMWD member cities and residential monthly water usage per connection is among the lowest of NTMWD member cities. As a result of the study, a 4.5 percent rate increase was approved for the new fiscal year. The table below shows recent residential water and sewer rate increases to cover these costs compared to the last four years.

| Residential Water and Sewer Rate Increases | | | | | |
|---|----------------|----------------|----------------|----------------|----------------|
| Fiscal Years 2014-15 to 2017-18 | | | | | |
| Description | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
| Water Rates | | | | | |
| <u>Minimum Bill:</u> | | | | | |
| .00625 inch meter | \$ 11.00 | \$ 12.00 | \$ 13.00 | \$ 13.75 | \$ 14.44 |
| .01000 inch meter | \$ 15.00 | \$ 17.00 | \$ 18.00 | \$ 19.10 | \$ 20.06 |
| .01500 inch meter | \$ 20.00 | \$ 22.00 | \$ 24.00 | \$ 25.45 | \$ 26.72 |
| .02000 inch meter | \$ 25.00 | \$ 28.00 | \$ 30.00 | \$ 31.80 | \$ 33.39 |
| .03000 inch meter | \$ 30.00 | \$ 33.00 | \$ 36.00 | \$ 38.15 | \$ 40.06 |
| .04000 inch meter | \$ 35.00 | \$ 39.00 | \$ 42.00 | \$ 44.50 | \$ 46.73 |
| .06000 inch meter | \$ 40.00 | \$ 44.00 | \$ 47.00 | \$ 49.80 | \$ 52.29 |
| <u>Volumetric Rates:</u> | | | | | |
| 0 - 1,000 Gallons | \$ — | \$ — | \$ — | \$ — | \$ — |
| 1,001 - 5,000 Gallons | \$ 4.65 | \$ 5.12 | \$ 5.53 | \$ 5.97 | \$ 6.27 |
| 5,001 - 10,000 Gallons | \$ 5.00 | \$ 5.50 | \$ 5.94 | \$ 6.42 | \$ 6.74 |
| 10,001 - 50,000 Gallons | \$ 5.25 | \$ 5.78 | \$ 6.24 | \$ 6.74 | \$ 7.08 |
| 50,001 - 70,000 Gallons | \$ 5.50 | \$ 6.05 | \$ 6.53 | \$ 7.06 | \$ 7.41 |
| 70,001 - 500,000 Gallons | \$ 5.75 | \$ 6.33 | \$ 6.84 | \$ 7.38 | \$ 7.75 |
| Over 500,000 Gallons | \$ 4.75 | \$ 5.23 | \$ 5.65 | \$ 6.10 | \$ 6.41 |
| Sewer Rates | | | | | |
| Minimum Bill (includes 1,000 gallons) | \$ 12.00 | \$ 13.20 | \$ 14.25 | \$ 15.15 | \$ 15.76 |
| Volumetric Rate per 1,000 gallons | \$ 4.71 | \$ 5.18 | \$ 5.60 | \$ 5.95 | \$ 6.19 |
| Average Monthly Cost to Customer | | | | | |
| Family of 5 (9,200 Gallons) | \$ 95.57 | \$ 105.04 | \$ 113.52 | \$ 121.39 | \$ 126.92 |
| <i>Average Monthly Increase</i> | \$ 8.57 | \$ 9.47 | \$ 8.48 | \$ 7.87 | \$ 5.53 |
| <i>Average % Change</i> | 9.85% | 9.91% | 8.07% | 6.93% | 4.56% |
| Single Over 65 (3,800 Gallons) | \$ 49.21 | \$ 54.04 | \$ 58.41 | \$ 62.28 | \$ 65.09 |
| <i>Average Monthly Increase</i> | \$ 3.21 | \$ 4.83 | \$ 4.37 | \$ 3.87 | \$ 2.81 |
| <i>Average % Change</i> | 6.98% | 9.82% | 8.09% | 6.63% | 4.51% |

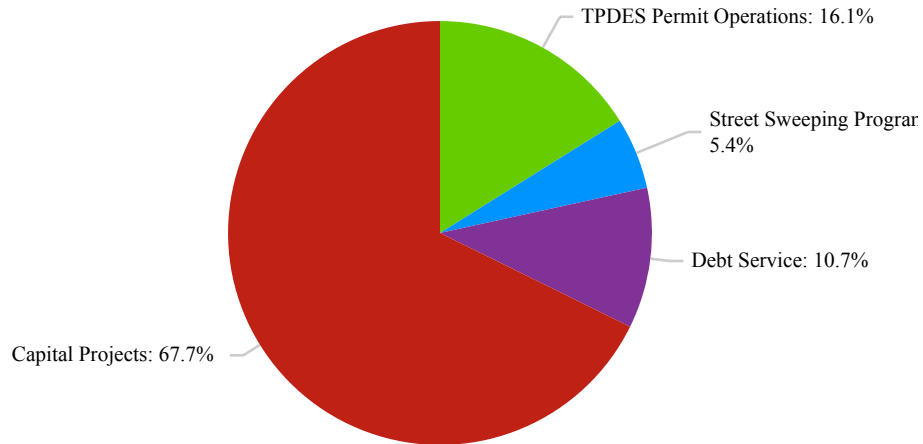
The City's water and sewer rate increases will add an estimated \$2.82 million in new revenues over the current year budget. The projected ending balance of working capital for the Water and Sewer Fund is \$34,561,475 an increase of \$3,186,320 over the current year's estimated ending fund balance, and will be sufficient to meet the City's 1.5 bond coverage requirement and over 120 days of working capital reserve.

DRAINAGE UTILITY DISTRICT OPERATING FUND

The Drainage Utility District (DUD) Fund was created in 1992 under Chapter 402 of the Local Government Code (now Chapter 552) as a dedicated source of revenues to fund drainage improvement and erosion control projects to reduce and eliminate household flooding in Mesquite. The DUD Fund also accounts for those expenditures incurred as a result of the federal mandated

and state administered Pollutant Discharge Elimination System (TPDES) permit program. This program requires the City to educate the general public about pollutants and their presence in storm water runoff, adopt a comprehensive storm water ordinance, and operate a street sweeping program.

**Drainage Utility District Operations
Fiscal Year 2018-19**



The DUD Fund budget totals \$3,692,370, which is \$304,840 less than the current year amended budget and would cover the following activities:

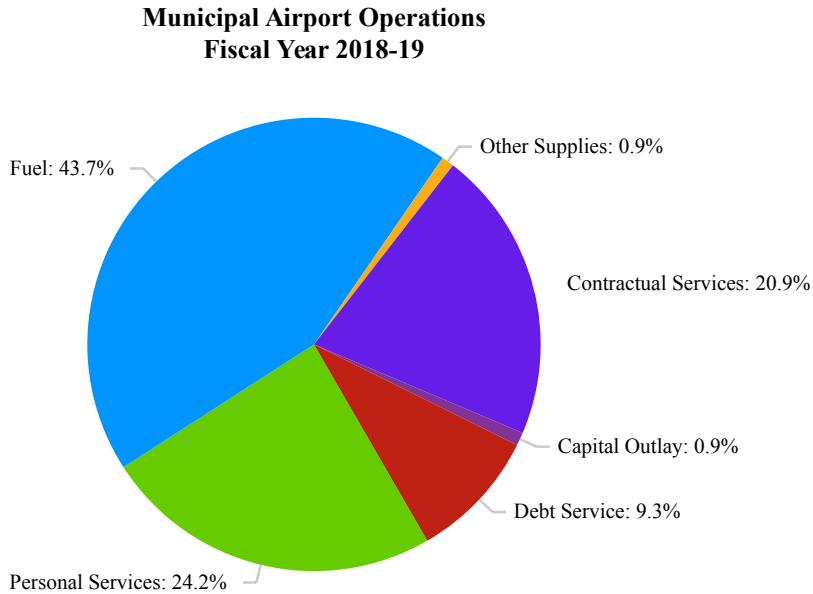
| | |
|-------------------------------|---------------------------|
| TPDES Permit Operations | \$595,200 |
| Street Sweeping Program | 201,200 |
| Capital Outlay | — |
| Debt Service | 395,970 |
| Capital Projects | 2,500,000 |
| Total DUD Expenditures | <u><u>\$3,692,370</u></u> |

Funding for the DUD Fund comes from monthly drainage charges to commercial and residential customers and interest earnings. Residential customers are currently charged \$4.50 per month with their utility bill, whereas customers owning all other developed property not exempt by State law are charged \$0.10 per 100 square feet of impervious area per month.

Capital projects designed to reduce flooding and minimize erosion are funded on a pay-as-you go basis, and all current outstanding DUD bonded debt will be retired by the end of fiscal year 2021-22; however, new DUD bonded debt will be issued in fiscal year 2018-19 to fund various capital projects essential to the overall drainage projects of the City. A complete description of DUD capital projects may be found in the Capital Budget section of this Budget document.

AIRPORT OPERATING FUND

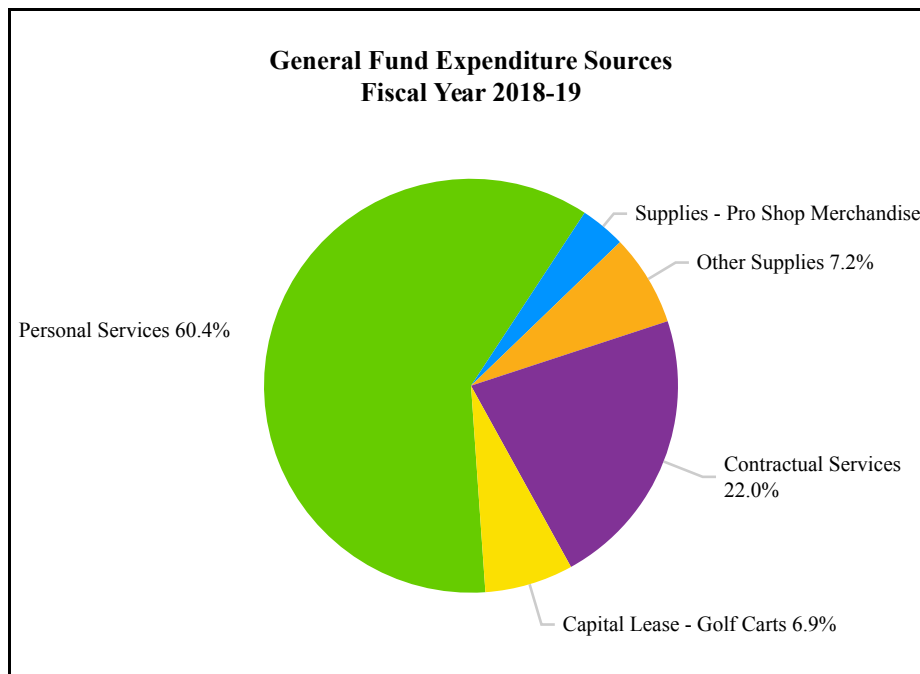
The Mesquite Metro Airport operates in southeast Mesquite adjacent to Lawson Road and Scyene Road. The Airport is one of the nation's top-25 busiest general aviation airports with a mixture of aircraft including single engine and multi-engine planes, jets and helicopters. Total revenues for the Airport Operating Fund are projected to be \$2,150,260, with 67 percent of total revenues coming from fuel sales to aircraft that hangar at the airport and other aircraft stopping by in route to other destinations. Twenty-nine percent of Airport revenues come from hangar rentals for local pilots. Overall, revenues are expected to increase by ten percent from the current year amended budget due to additional hangars becoming available for rent in fiscal year 2018-19 and increase of fuel sales as a result of a change in ramp fees that require a minimum fuel purchase in order for ramp fees to be waived.



The 2018-19 Airport operating budget includes expenditures of \$2,138,340 that will leave the Fund with a projected year-end increase to working capital of \$11,920. The chart above summarizes the expenditure categories for the 2018-19 Airport budget. The debt service transfer to the General Obligation Debt Service Fund is the Airport's proportionate share of principal and interest payments for public, non-private activity, hangar improvements at the Airport that were funded with taxable bonds. Contractual services include maintenance of navigational aid systems and a self-serve fuel system as well as other maintenance improvements at the Airport.

GOLF COURSE OPERATING FUND

The City of Mesquite owns and operates a 154-acre, 18-hole public golf course. Beginning October 1, 2016, Golf course operations were moved to a separate enterprise fund in order to track users' fees for use of the golf course to the related expenditures to run the golf course operations. User fees are set to cover the costs of running golf course operations. The fund budget has no revenue increases and minimal expenditure changes for fiscal year 2018-19. Total revenue budget is \$1,150,000. Golf course revenues are comprised of green fees (53 percent) and cart rental fees (27 percent) with concessions, pro shop sales and other revenues making up the balance. Total expenditure budget is \$1,128,090. Sixty percent of expenditures are for personal service costs needed to run the golf course pro shop and provide necessary maintenance of the course. The fund's projected ending working capital for 2018-19 is \$(14,055).



GENERAL OBLIGATION BOND DEBT SERVICE FUND

The General Obligation Bond Debt Service Fund is used for the accumulation of resources for and the payment of general obligation long-term principal, interest and related costs on general obligation bonds, certificates of obligation and other contractual obligations issued by the City. Also known as “full faith and credit” bonds, payment of principal and interest on this type of debt is backed by the City’s pledge to levy ad valorem (property) taxes sufficient to meet annual debt service requirements. Total debt service for all general obligation debt in 2018-19 is \$21,764,220 and includes scheduled debt service payments on outstanding debt plus estimated accrued interest on new debt issuances and fiscal agent fees. Revenues for the General Obligation Debt Service Fund are transferred in from the General Fund, Airport Operating Fund, Water and Sewer Operating Fund, Capital Project Reserve Fund, Roadway Impact Fee Fund, and the Mesquite Quality of Life Corporation 4B Sales Tax Fund along with interest income. The General Fund portion (that is backed by the property tax) of contributions to the General Obligation Debt Service Fund is expected to increase by \$2,450,000 from the current year and is attributed to the combined maturation schedule of all outstanding debt. The projected ending fund balance is \$14,894. Unlike revenue bond debt service funds, which require a minimum fund balance according to bond covenants, the General Obligation Bond Debt Service Fund does not require a minimum fund balance, but is maintained at a level reasonably sufficient to anticipate any decline in supporting revenue sources.

WATER AND SEWER REVENUE BOND DEBT SERVICE FUND

The Water and Sewer Revenue Bond Debt Service Fund is used for the accumulation of and the payment of long-term principal, interest and related costs associated with the Water and Sewer system’s outstanding debt issues. The revenue debt service requirements for 2018-19 are \$9,086,400, an increase of \$228,660 from the current year. Debt service requirements are the result of ongoing water and sewer capital improvements to maintain the City’s aging water and sewer infrastructure. Water and Sewer Revenue Bond Debt Service Fund revenues are transferred in from the Water and Sewer Operating Fund and Water and Sewer Impact Fee Fund. A year-end minimum fund balance is required by bond covenants and this amount was calculated at \$2,282,790 for fiscal year 2017-18.

DUD REVENUE BOND DEBT SERVICE FUND

The DUD Revenue Bond Debt Service Fund is used for the accumulation of and the payment of long-term bond principal, interest and related costs associated with DUD debt issues. DUD debt service requirements for 2018-19 will be \$395,970 including fiscal agent fees. Revenues for the DUD Revenue Bond Debt Service Fund are transferred in from the DUD Operating Fund. The principal and interest requirements are fully funded from customer drainage utility fees. The 2011 Revenue Refunding Bond issue is the only current outstanding bond obligation for the DUD Enterprise Fund and will be retired in fiscal year 2022. New DUD bonded debt in the amount of \$8.3 million will be issued in fiscal year 2018-19 to fund drainage system capital projects.

WATER AND SEWER REVENUE RESERVE FUND

The Water and Sewer Revenue Reserve Fund was established by bond covenants as a cash reserve fund to retire water and sewer bonds and paying principal and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purposes. At the end of fiscal year 2007, bond covenants required a cash reserve balance of \$4,069,995; however, in fiscal year 2008, in accordance with bond covenants, the City was able to substitute the Reserve “cash” requirement with a “Credit Facility,” or bond insurance. The change allowed the cash that was held in reserve to be used for debt service and other discretionary uses. From fiscal year 2008 to 2011, the \$4,069,995 cash balance was transferred to fund capital projects and to pay debt service of water and sewer revenue bonds. At the beginning of 2007 there were seven insurance companies that were rated “AAA.” However, as a result of the sub-prime mortgage exposure that led to the “Great Recession,” many of the insurers' credit ratings came under review, resulting in credit rating downgrades of bond insurance companies. Since the City’s own credit rating of “AA” is competitive with the bond insurance companies, there’s no advantage in a credit facility, and therefore; beginning with the 2009-10 bond sale, the Water and Sewer Revenue Reserve reverted back to a “cash” reserve account in accordance with bond covenants.

During each year’s bond sale the required balance for the Revenue Reserve fund is calculated and any necessary funding is made available from the bond proceeds of that fiscal year. The fund balance in the Revenue Reserve fund at the end of fiscal year 2018 is \$290,331.

DUD REVENUE RESERVE FUND

The DUD Revenue Reserve Fund was established by bond covenant in the 1993 DUD bond issue and is solely for the security of DUD issued revenue bonds. The Fund exists for the purposes of (1) retiring the last of the bonds or additional bonds and (2) paying principal and interest on the bonds or additional bonds in the event monies on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the Fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds. Current bond covenants from the 2011 Revenue Refunding Bond issue require a balance of \$312,440 to be on hand, and as the reserve requirements change over time, any excess cash will be transferred to the DUD Operating Fund. For next year, the lower revenue reserve requirement will allow \$37,070 to be transferred to the DUD Operating Fund for current and future projects.

GROUP MEDICAL INSURANCE FUND

The City established the Group Medical Insurance Fund in 1981 to account for the provision of group life, health and dental insurance coverage for employees and their dependents. The City's health insurance program is a "self-insured" plan funded by both the City and participating employees. The City makes a predetermined contribution to the plan each bi-weekly payroll for group life and health insurance coverage for qualifying City employees and a subsidy toward employee dependent coverage. Employees contribute the balance of dependent health insurance coverage through payroll deductions. All claims are reviewed and processed by an independent insurance company, currently provided by Blue Cross Blue Shield. The insurance company pays claims based on the health plan, and the City pays the company for the cost to administer those claims. The cost to administer the City's plan last fiscal year was \$487,354.

From 2011 to 2013, health claims had remained relatively stable; however, over the past few years, the plan has experienced extraordinarily high claims activity from time to time in each fiscal year along with overall rising costs in the health care industry. The extraordinarily high claims have wiped out all of the gain in fund balance since 2011 and has resulted in a negative fund balance of \$5.2 million in the Group Medical Insurance Fund at the end of fiscal year 2017. In an effort to address the negative fund balance, the City budgeted an additional \$1.5 million towards the Group Medical Insurance Fund at fiscal year 2018 amended, with a one-time transfer from the General Fund in the amount of \$500,000 and an additional \$1 million in employer contributions. For fiscal year 2019, the budget includes a ten percent employer contributions rate increase and ten percent employee and retiree rate increase. There is a minimal increase of \$75,000 in health claims and a decrease of \$450,000 in pharmaceutical costs due to plan changes. A one-time decrease in administration fees is proposed with signing a five-year agreement with Blue Cross Blue Shield. With these changes, the fund is projected to have excess revenues of \$239,650 to help reduce the deficit fund balance.

GENERAL LIABILITY INSURANCE FUND

The City is a member of a self-insurance program known as the Texas Municipal League-Intergovernmental Risk Pool (TMLIRP), which is created solely by Texas political subdivisions under the Inter-local Cooperation Act. Local governments are authorized under the Inter-local Cooperation Act to enter into contracts with other local governments to provide services or functions that each local government could have performed individually. The Risk Pool provides reassurance that assets of the City are safeguarded against any liability that may come against the City. Insurance coverage is provided for automobile and general liability, property damage, fire and extended coverage, police liability, public officials and employee liability, workers' compensation and unemployment insurance. It is projected that the City will pay an estimated \$1.7 million in general liability and workers' compensation claims during 2018, and another \$230,000 for outside legal representation.

Although the number of workers' compensation claims have remained level, the cost per claim is significantly higher than in years past and is mainly attributed to higher costs of back, knee and shoulder surgeries related to public safety employee on-the-job injuries. Since this fund is self-insured, the increase in workers' compensation claims will mean that rates charged to each departmental budget throughout the City will need to increase to cover the increased costs in the General Liability Fund. Departmental rates were reviewed and an increase was put into place during the fourth quarter of fiscal year 2016 and have been budgeted in each fiscal year afterwards. The increased rates are generating additional funding in an effort to turn the negative fund balance around over the next several years. The General Liability Fund ended fiscal year 2017 with a negative fund balance of \$1 million which is a \$200,000 improvement from fiscal year 2016. The fund is projected to have net income of \$197,670 for fiscal year 2019 that will be used to continue to reduce the fund balance deficit.

HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax Fund consists of revenues obtained through the assessment of a seven percent (7%) “bed” tax on local hotel or motel room rates. Funds generated by the occupancy tax are required to be used in a manner that directly enhances and promotes tourism and the convention and hotel industry. The City Council has chosen to disburse the hotel occupancy tax proceeds to several qualified organizations as allowed by State law. Those allocations include: Mesquite Arts Council (1%); Historic Mesquite, Inc. (1%); City of Mesquite (1%); and four percent (4%) to the Mesquite Convention and Visitors Bureau (CVB).

The 2018-19 budget allocation for CVB operations is \$696,000. The City also entered into a joint venture with John Q. Hammons (Hampton Inn and Suites) for the construction of a Convention Center adjacent to the Mesquite Rodeo. Construction was completed and the Convention Center was officially opened in April 1999. As part of the contractual obligations with John Q. Hammons (now Atrium Hotels), the City remits 50% of the hotel occupancy tax proceeds generated by the Hampton Inn and Suites back to the Hotel for marketing the Conference Center and Exhibit Hall. The other half of the Hampton Inn & Suites bed tax was used to pay debt service for the \$7 million in taxable bonds used to construct the Convention Center. This debt was paid off in 2014, so the \$58,000 that was going to pay for debt service was going to the Conference Center Capital Replacement Reserve Fund; until fiscal year 2019 in which it will remain in the Hotel Occupancy Tax Fund. Overall revenues from area hotels have been increasing steadily since the end of the recession and a total of \$1,418,000 in hotel occupancy tax revenue is estimated for next year with an ending fund balance of \$1,258,677. The additional revenue for fiscal year 2018-19 is \$40,000 due to the additional of one new hotel, TownePlace Suites by Marriott.

CONFISCATED SEIZURE FUND

Pursuant to Title 28, Section 524 of the United States Code and Chapter 59 of the Texas Code of Criminal Procedure, the City of Mesquite has adopted a budget to account for funds awarded to the City as a result of court forfeitures and contraband. State and federal law allow municipalities to create a special fund for expenses to be used solely for law enforcement purposes. In order for the City to receive forfeiture funds relating to enumerated felony offenses, certain criteria must be met and followed. A summary of these criteria includes:

- Property subject to forfeiture must have been seized in conformance with legal guidelines
- Notification of forfeiture proceeding guidelines must be followed along with a forfeiture hearing
- A local agreement must be signed between the District Attorney and the municipality spelling out how funds are to be distributed
- All proceeds awarded to a municipal law enforcement agency must have been approved in a budget adopted by the governing body before they can be spent
- All law enforcement agencies that receive forfeiture proceeds must have an annual audit performed and supply the Attorney General with certified copies of the audit

The Confiscated Seizure Fund has an estimated ending fund balance of \$1,632,788 next fiscal year for any eligible public safety equipment purchases. Examples of recent expenditures include crime prevention vehicle, bullet recovery system, protective equipment for officers, portable radios and license plate reader system for auto thefts.

PHOTO ENFORCEMENT FUND

In August 2007, the City adopted an ordinance to establish regulations for an automated traffic signal enforcement program within the City. Texas Transportation Code Chapter 707 sets forth the State Law requirements for photographic traffic signal enforcement systems. All expenses related to running the program must be tracked in order to apply them to the fine revenue received from violations. Once a year, a calculation is made to determine the net revenues received. Fifty percent of the net revenue must be remitted to the State Comptroller for deposit to the regional trauma account established under Section 782.002 of the Health and Safety Code. The remaining net revenue may be used by the City to fund traffic safety programs, including pedestrian safety programs, public safety programs, intersection improvements, and traffic enforcement. In fiscal year 2016, the City set up a separate fund for the automated traffic signal enforcement program in order to more easily track the revenues and expenditures of the program.

In fiscal year 2017, City Council approved an interlocal agreement with the Mesquite Independent School District (MISD) for the operation of a photo enforcement system to enforce illegal passing violations of vehicles while students are loading or unloading a bus. The interlocal agreement allowed for a 50/50 split of the net proceeds from the traffic violations paid to cover the cost of running the program. The objectives of the new photo enforcement program are to reduce the number of vehicles that run flashing stop arms on school buses, thereby reducing violations of traffic laws and thus, reducing the chance of a child being injured or killed. Any remaining net revenue from the program will be used by the City to fund traffic safety programs as noted above.

The anticipated net revenue for fiscal year 2019 is \$16,000 with a projected ending fund balance of \$80,895.

9-1-1 SERVICE FEE FUND

Maintenance of the 9-1-1 emergency phone system is supported by a combination of a \$0.75 fee that the City collects from each telephone subscriber within Mesquite and a \$0.50 fee for wireless subscribers. The City collects about \$270,000 from land line users and the State Commission on Emergency Communications collects about \$135 million each year from mobile phone users. Wireless user fees are deposited in the State Treasury and are then allocated to each jurisdiction based on current population. The City of Mesquite's portion was \$713,877 for fiscal year 2017 and projected to be relatively flat in the future years.

The City expects to collect at total of \$1,005,000 in 9-1-1 fees for 2019 and any funds not used for telephone equipment or switching may be used towards operations and maintenance costs of the City's 9-1-1 call center operations in the Police Department, including the salary and benefits of 9-1-1 communications operators. Revenues are sufficient to reimburse the General Fund by

\$900,000 to help defray the cost of the City's 9-1-1 communications operation, which will leave an ending fund balance of \$31,183.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The City participates in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program as set forth by HUD rules and regulations. Funds in the CDBG Fund are used specifically for programs and activities designated by HUD that benefit low- to moderate-income individuals. Specific public hearings have been held regarding the use of these funds, and the projects to be funded in fiscal year 2018-19 total \$1,099,865. A list of projects can be found in the Financial Summaries section of this budget document. CDBG funds directly support City Council's policies and strategic goals, as many of the CDBG projects directly affect and promote neighborhood revitalization, as well as several area non-profit organizations that are eligible and adhere to federal program guidelines. The City receives its annual allotment of block grant funds from HUD based on a formula that measures poverty. Over the past several years the amount has increased slightly and become more project based.

HOUSING CHOICE VOUCHER PROGRAM

The Housing Choice Voucher program is another federal program of HUD that is administered by the City to assist eligible, low-income families with monthly rent. Through these subsidies, families are able to move to decent, safe and sanitary housing and spend a lower percentage of their income on rent payments. All administrative costs of the City, including staff and benefits, is 100% reimbursed by this federal government program. As such, these grant funds are segregated into a separate fund and are expended and accounted for under federal rules and guidelines. The total fund budget is \$13,250,820 and includes a \$150,000 transfer to the General Fund for the City's indirect costs to support the program, such as use and maintenance of office space, human resource administration and other indirect costs related to running the program.

PUBLIC, EDUCATIONAL AND GOVERNMENT ACCESS FUND

The Public, Educational and Government (PEG) Access Fund provides funding for capital equipment needed to operate the City's government and educational access channels on cable television. Cable providers like Time Warner Cable and AT&T are required by federal law to provide public access channels if a municipality wishes to operate such programs. While the City does not operate a public access channel, it does offer government access programming of City Council meetings and other government related topics, and the local school district and community college district each offer educational programming on the City's behalf through a local agreement.

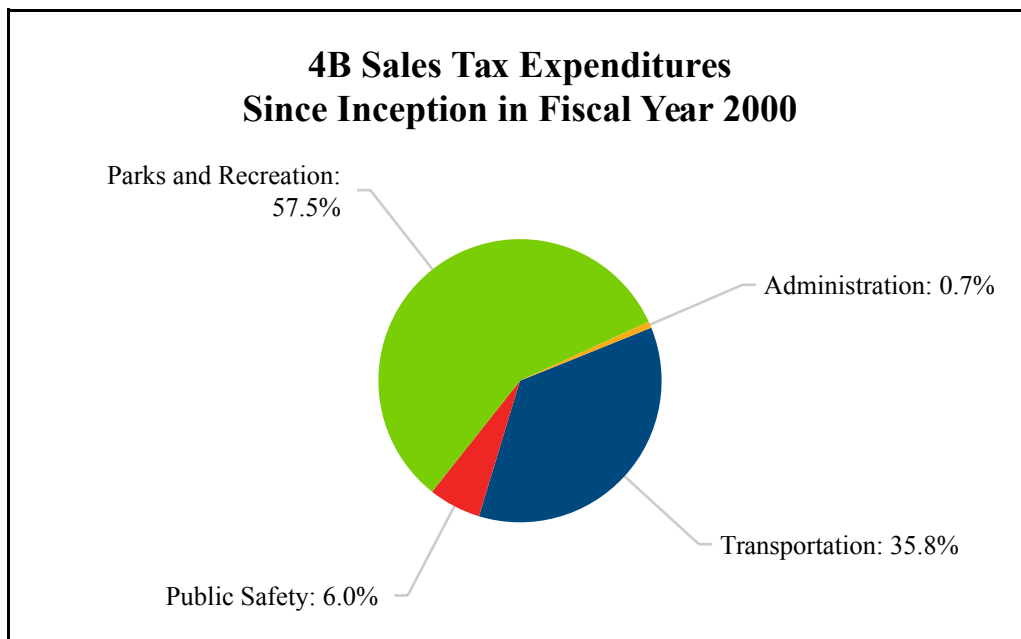
Time Warner Cable and AT&T both remit one percent (1%) of their gross revenues attributed to Mesquite subscribers and by law, all funds are segregated into a separate fund called the PEG Fund. The proposed PEG purchases for fiscal year 2018-19 include \$162,000 for new production equipment at the Mesquite Independent School District's production studio in the Technology

Excellence Center and almost \$78,000 for new studio and field cameras and equipment for the City of Mesquite's video production studio. Total revenues for the budget year are estimated at \$282,000 and the ending fund balance is projected at \$758,968.

MESQUITE QUALITY OF LIFE CORPORATION FUND

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures as recommended by the Mesquite Quality of Life Corporation Board in accordance with State law and approved by the Mesquite City Council. A special election called by a petition of qualified voters was held August 14, 1999 and was approved by voters. The ballot initiative was for “The adoption of a Section 4B sales and use tax at the rate of one-half of one percent to undertake projects as described in Section 4B of Article 5190.6, Vernon’s Annotated Civil Statutes, as amended, limited to the following: a) Transportation; b) Public Safety; and c) Public Parks and Recreation. The anticipated allocation of sales tax for the 4B Fund during fiscal year 2018-19 is \$10,940,000, with total revenues of \$11,126,500. New projects and administrative costs planned for this fiscal year total \$11,508,850, with an ending projected fund balance of \$59,484.

Created to capitalize on the fact that, at the time 70 percent of shoppers who had visited Town East Mall were from out-of-town and not Mesquite residents, the 4B Sales Tax was designed to shift the tax burden from Mesquite residents and to also pay for most of the capital improvements on a “pay-as-you-go” cash basis, rather than issue traditional debt to finance its infrastructure. Since its inception, the 4B Sales Tax has funded a total of \$207 million in public improvements and park operations. The chart below illustrates the allocation of sales tax revenues across the Fund expenditure categories. It is important to note that City staff administrative costs amount to 0.7 percent of total 4B expenditures.



In accordance with Section 501.054 of the Texas Local Government Code, the Mesquite Quality of Life Corporation entered into a Project Agreement with the City to cover the debt service costs of the Town East Boulevard reconstruction project for the portion of the roadway that serves the Skyline Industrial area. During 2014 and 2015, a total of \$4.6 million in Certificates of Obligation were issued for the project. In 2017, another \$2.3 million in bonds was issued to complete phase one of the project and in 2018 another \$3 million was issued to begin phase two of the project with another \$3 million to be issued in 2019 to complete phase two of the project. Also in 2018, the Mesquite Quality of Life Corporation entered into another Project Agreement with the City to cover the debt service costs of reconstructing Scyene Road from Clay Mathis to Lawson and to finish the Gus Thomasson Sustainability project. In 2018, \$4.3 million was issued for Scyene Road project and \$2 million to finish the Gus Thomasson Sustainability project. More information regarding these projects is available in the Capital Budget section of this document. Estimated annual debt service is \$75,000 per \$1 million bonds issued.

MESQUITE COURT TECHNOLOGY FUND

The Mesquite Court Technology Fund is authorized by State law under Chapter 102 of the Code of Criminal Procedure. This fund is designated to finance the purchase of technological or security enhancements for the municipal court of record. The 2018-19 budget anticipates revenues of \$72,000 and budget appropriations of \$88,280, leaving an ending fund balance of \$153,168.

CAPITAL PROJECT FUNDS

These funds account for the financial resources used for the acquisition or construction of major capital facilities and scheduled replacements of fleet vehicles and computer equipment for the General Fund. Just like most people take out a mortgage to finance a home, the City finances large dollar items by selling bonds to investors. The investors can hold the municipal bonds for the 20-year term of the bonds and collect interest in the form of coupons. Sometimes the City will initiate a “call” provision to redeem the bonds after 10 years if interest savings can be realized by refinancing the old bonds under prevailing rates. Since the 1980s, these transactions are done electronically, but the investor is still referred to as the bond holder. The interest and principal of each bond issue is paid over time from operating funds to a bank, which acts as trustee and in turn pays the bond holders. Bond proceeds can come from the sale of general obligation bonds, revenue bonds, or certificates of obligation. Each bond issue, by the year it was issued, is accounted for within its own separate fund to ensure the spending of bond funds commences within three years of issuance and reporting of bond arbitrage is made in accordance with law. A detailed description of the capital projects funded through these bond funds can be found in the Capital Budget section.

CAPITAL PROJECT RESERVE FUND

The Capital Project Reserve Fund accounts for financial resources generated from one-time local government revenue sources to be expended for various capital projects designated by the City. The Capital Projects Reserve Fund expenditure budget totals \$465,800. The 2018-19 expenditure budget includes funding for a business incentive agreement with Ashley Furniture Industries, Inc. for building an 850,000 square-foot South Central Distribution and Fulfillment Center in Mesquite, Texas; furniture replacement; and administration costs of positions that provide administration of the Tax Increment Reinvestment Zone (TIRZ) funds. The projected ending fund balance at fiscal year-end is \$160,700.

TAX INCREMENT REINVESTMENT ZONE (TIRZ) FUND

The City of Mesquite has four active TIRZs, the Rodeo City TIRZ, Towne Centre TIRZ, Gus Thomasson TIRZ and Town East/Skyline TIRZ. TIRZs are an economic development tool that local governments can use to finance public improvements within a defined area. These improvements strengthen existing communities and attract new investments. Chapter 311 of the Texas Tax Code governs TIRZs in Texas. A municipality makes an area eligible for TIRZ financing by designating a “reinvestment zone.” Costs of selected public improvements within the reinvestment zone may be paid by future tax revenues flowing from redeveloped or appreciated real properties in the zone. The additional tax dollars generated by growth of real property value in the zone are called the “tax increment.” These funds flow to a tax increment fund for a specified term of years. Funds flowing to the TIRZ Fund each year are disbursed according to a plan and agreements approved by a TIRZ Board and the City Council as prescribed by statutes and the ordinance designating the reinvestment zone.

Only cities may create reinvestment zones for tax increment financing. Once created, other taxing

entities may also participate in tax increment financing programs. Each taxing unit may choose to dedicate to the TIRZ Fund all, a part or none of the additional tax revenue attributable to increased real property value in the zone. Below is a brief description of each of the active TIRZ funds. A schedule of revenues and expenditures for each of the funds may be found in the Financial Summaries section of this budget document.

- The Rodeo City TIRZ is scheduled to end on December 31, 2018; therefore, no budget was proposed for fiscal year 2018-19.
- Revenues for the Towne Centre TIRZ are estimated at \$5,562,006 to fund the updated project and finance plan for Towne Centre TIRZ which includes an administration fee, LBJ project debt service, Gus Thomasson rebuild from IH-80 to Town East, Hike and Bike Heritage Trail Phase II, Pavement Improvements throughout zone, Downtown Manager, Downtown Infrastructure, Downtown Office Space Renovations, Front Street Reconstruction, Highway Corridor Maintenance and Economic Development Incentives.
- The Gus Thomasson TIRZ project and finance plan was approved in fiscal year 2017-18; therefore, a budget is being proposed for fiscal year 2018-19. The proposed budget includes an administrative fee of \$50,000 that will be transferred to the Capital Projects Reserve Fund for City administration of the TIRZ fund and \$75,000 for economic development incentives.
- The Town East / Skyline TIRZ project and finance plan was approved in fiscal year 2017-18; therefore, a budget is being proposed for fiscal year 2018-19. The proposed budget includes an administrative fee of \$50,000 that will be transferred to the Capital Projects Reserve Fund for City administration of the TIRZ fund and \$200,000 for debt service costs related to capital projects.

IMPACT FEE FUNDS

Chapter 395 of the Texas Local Government Code authorizes cities to collect fees from new developments to finance new construction or expansion of existing capital improvements. The City has adopted roadway impact fees, and as required by state law, the Impact Fee Fund is used to account for revenues and expenditures in accordance with the City's adopted Impact Fee Policy. Impact fees collected from roadway improvements may be used for reimbursement of debt service associated with previously constructed roadway projects or for newly adopted roadway construction projects. The projected amount of impact fee revenue is \$1,290,000, of which \$1,500,000 is planned for general obligation debt service, leaving a projected fund balance of \$34,648.

In fiscal year 2016, the City completed a review of its current roadway impact fees and the potential for water and sewer impact fees. Roadway impact fees were increased and water and sewer impact fees were adopted. A new Impact Fee Fund was established for the water and sewer impact fees collected. Impact fees collected from water and sewer improvements may be used for reimbursement of debt service associated with previously constructed water and sewer system projects or for newly adopted water and sewer construction projects. The projected amount of water and sewer impact

fee revenue is \$377,600, of which \$400,000 is planned for water and sewer revenue bond debt service, leaving a projected fund balance of \$72,528.

The increase in revenues for the Impact Fee funds is due to new development throughout the City.

CONFERENCE CENTER CAPITAL REPLACEMENT RESERVE FUND

The Conference Center Capital Replacement Reserve Fund is required by contractual agreements between the City and Atrium Hotels, LP (formerly John Q. Hammons) which manages and operates the City-owned convention center. The purpose of this fund is to accumulate resources for the replacement of capital items as defined in the contractual agreements. To date, this fund has been used to make \$1.3 million in capital improvements and upgrades to maintain the quality aesthetics of the convention center without any impact to taxpayers. Improvements have included carpet replacement, lobby renovations, new ceiling tiles, chairs and other capital maintenance items.

All revenues for the Conference Center Capital Replacement Fund are derived from a ten-percent gross rental receipts fee on exhibit hall operations and a rebate of net conference center room rental charges. Estimated revenues for fiscal year 2018-19 total \$156,000, and the projected ending fund balance is \$231,127. A 20-year capital improvement program has been carefully planned to schedule all future improvements and replacement of building components without any fiscal impact to the General Fund. The 2018-19 budget includes \$250,000 for design and engineering services related to major improvements planned for the Convention Center in future years. By contract, the Hotel maintains its own capital replacement reserve account for improvements made to the hotel building, swimming pool and front desk area.

Financial Summaries

Fund Structure
Financial Statements

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Appropriated Fund Structure



Fund Definitions

The adopted operating budget presents five fund groups necessary to account for financial transactions relating to the City. Within the five fund groups there are individual funds that more closely report the financial condition of the City. Each fund has a specific purpose and exists for one of the following reasons; 1) generally accepted accounting principles (GAAP) require its existence, 2) bond covenants specifically mandate its existence or 3) federal, state, or local legislative action has been enacted requiring separate accounting of specific funds.

1. **Operating Funds** - The operating funds provide for the day-to-day operations of the City and account for all routine expenditures. The City maintains five operating funds: the General Fund, Water and Sewer Operating Fund, Municipal Airport Fund, Drainage Utility District Operating Fund and the Golf Course Fund.
2. **Debt Service/Reserve Funds** - Debt service funds, also known as interest and sinking funds, are governmental type funds used for the accumulation of resources for the payment of long-term debt. Reserve funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes.
3. **Internal Service Funds** - Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments of the City on a cost-reimbursement basis. The internal service funds are members of the proprietary fund category, and as such, are accounted for on the accrual basis of accounting. Internal service funds maintained by the City include the Medical Insurance Fund and the General Liability Insurance Fund.
4. **Special Revenue Funds** - These funds are used to account for the proceeds of specific revenue source that are legally restricted to expenditures for specified purposes.
5. **Capital Project Funds** - These funds account for financial resources for the acquisition or construction of major capital facilities. Each bond issue is also a separate fund and they are more fully described in the Capital Budget and Outstanding Debt sections.

Operating Funds

General Fund

The General Fund is a major governmental type fund and is the primary operating fund of the City. It is used to account for expenditures of traditional governmental services as well as financial resources other than those required to be accounted for in other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to other funds are accounted for in this fund.

Water and Sewer Enterprise Fund

The Water and Sewer Enterprise Fund is a major proprietary type fund, which is used to report activities generally financed and operated like a private business. This fund is used to account for all operating and maintenance costs of providing water and sewer services to the general public, which are financed through customer user charges.

Drainage Utility District (DUD) Enterprise Fund

The Drainage Utility District Enterprise Fund accounts for operations and activities required under the provisions of the US Clean Water Act including all regulations pertaining to the National Pollution Discharge Elimination System permit program and drainage related capital improvement projects. The DUD Operating Fund accounts for all operations and maintenance costs of the DUD Enterprise Fund.

Municipal Airport Enterprise Fund

The Municipal Airport Enterprise Fund accounts for the operations of the municipally owned and operated Mesquite Metro Airport and is also a proprietary type fund.

Golf Course Enterprise Fund

The Golf Course Enterprise Fund accounts for the operations of the municipally owned and operated Mesquite Golf Course and is also a proprietary type fund. Prior to October 1, 2016, the Golf Course operations were accounted for in the General Fund.

Debt Service/Reserve Funds

General Obligation Bond Debt Service Fund

The General Obligation Debt Service Fund is a governmental type fund used for the accumulation of resources for the payment of general long-term debt principal, interest and related costs on general obligation bonds issued by the City. General obligation bonds are commonly referred to as “full faith and credit” bonds because they are based on the pledge to levy ad valorem taxes necessary to pay the debt.

Water and Sewer Revenue Bond Debt Service Fund

The Revenue Bond Debt Service Fund is a sub-fund of the Water and Sewer Enterprise Fund and is used to account for the accumulation of resources for the payment of long-term debt principal, interest and related costs associated with the water and sewer system's revenue bond issues.

Water and Sewer Revenue Reserve Fund

Also a sub-fund of the Water and Sewer Enterprise Fund, the Water and Sewer Revenue Reserve Fund is created by an ordinance and is solely for the security and benefit of water and sewer revenue bonds. The Water and Sewer Reserve Fund is used for the purpose of 1) retiring final maturities of water and sewer revenue bonds and 2) paying principal of and interest on any revenue bonds when and to the extent the amounts in the Revenue Bond Debt Service Fund are insufficient for such purpose. Sometimes market conditions allow bond insurance to satisfy the cash reserve requirements as was the case between fiscal year 2008 and 2013.

Drainage Utility District (DUD) Bond Debt Service Fund

The DUD Bond Debt Service Fund is a sub-fund of the DUD Enterprise Fund and is used for the accumulation of resources for the payment of long-term principal, interest and related costs associated with the district's revenue bond debt issues.

DUD Revenue Reserve Fund

Also part of the DUD Enterprise Fund, the DUD Revenue Reserve Fund is established by bond covenants and is used solely for the security of DUD issued revenue bonds. The reserve fund exists for the purposes of 1) retiring final maturities of the bonds or additional bonds and 2) paying principal and interest on the bonds or additional bonds in the event funds on hand in the interest and sinking fund are insufficient for such purpose. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding bonds and additional bonds.

Internal Service Funds

Medical Insurance Fund

All internal service funds are proprietary type funds, and the Medical Insurance Fund is used to account for the provision of group life and health insurance coverage for all City employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Coverage is financed by contributions from the City and through employees' payroll deductions.

General Liability Insurance Fund

The General Liability Insurance Fund is used to account for the provision of property insurance coverage, general liability insurance coverage and workers' compensation insurance coverage.

Special Revenue Funds

Hotel Occupancy Tax Fund

All special revenue funds are governmental type funds that track specific revenue sources that are restricted to a specific purpose, and the Hotel Occupancy Tax Fund is used to account for hotel occupancy tax revenues. State law grants the authority for cities to levy a tax not to exceed seven percent on hotel and motel room rates. The City levies a seven percent tax and the revenues are restricted to uses which enhances and promotes tourism and the convention and hotel industry.

Confiscated Seizure Fund

Pursuant to Chapter 59 of the Texas Code of Criminal Procedure and Title 28, Section 524 of the United States Code, a special fund must be established to account for funds awarded to the City as a result of court forfeitures of contraband. Seizure funds must only be used for law enforcement purposes as authorized by state and federal law.

Photo Enforcement Fund

A special revenue fund used to track the revenues and expenses related to the red light camera violation program and the Mesquite Independent School District (MISD) school bus stop arm photo enforcement program.

911 Service Fee Fund

The 911 Service Fee Fund is used for the accumulation of resources for and the payment of 911 emergency phone system maintenance. Telephone users within the City are charged a monthly fee for access to 911 service.

Community Development Block Grant Fund

The Community Development Block Grant Fund is used to account for funds granted the City by the U. S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program. Funds are used for specifically designated programs approved by HUD that benefit low to moderate income persons.

Housing Choice Voucher Program Fund

The Housing Choice Voucher Program Fund is used to account for funds granted the City by HUD under the Housing Choice Voucher Program. Funds are used for specifically designated programs approved by HUD.

Public, Educational and Government (PEG) Access Fund

To account for monies received by cable and video service providers in support of the City's educational and government access channels on cable television in accordance with state law. In accordance with a cooperative agreement with the City, the Mesquite Independent School District operates the City's educational access channel.

Mesquite Quality of Life Corporation Fund

The Mesquite Quality of Life Corporation Fund is used to account for the accumulation of resources and the payment of expenditures in accordance with Texas state law, as recommended by the Mesquite Quality of Life Board, and as approved by the Mesquite City Council.

Mesquite Court Technology Fund

The Mesquite Court Technology Fund is authorized under the state laws of Texas under Subchapter A, Chapter 102, Code of Criminal Procedure, Article 102.0172. This fund is designated to finance the purchase of technological enhancements for a municipal court or municipal court of record.

Capital Project Funds

Capital Projects Reserve Fund

The Capital Projects Reserve Fund accounts for financial resources generated from local government revenue sources to be expended for various capital projects designated by City Council and for bond issuance costs.

Tax Increment Reinvestment Zone (TIRZ) Fund

The Tax Increment Reinvestment Zone funds are used to account for revenues and expenditures associated within designated reinvestment zones according to financial plans and agreements approved by the City Council, TIRZ Boards and other participating taxing entities as prescribed by statutes and ordinances designating the reinvestment zones. The adopted Budget includes four designated reinvestment zones including Rodeo City TIRZ, Towne Centre TIRZ, Gus Thomasson TIRZ and Town East / Skyline TIRZ.

Impact Fee Fund

The Impact Fee Fund is used to account for revenues and expenditures in accordance with the City's adopted Impact Fee Policy. Impact fees are collected from developers for roadway, water and wastewater facilities and may be used for reimbursement of debt service costs associated with previously constructed roadway, water and wastewater projects or for newly adopted roadway, water and wastewater construction projects. The adopted Budget includes two impact fee funds, Roadway Impact Fee Fund and Water and Sewer Impact Fee Fund.

Conference Center Capital Replacement Fund

The Conference Center Capital Replacement Fund was created by contractual agreement between the City and John Q. Hammons Hotels, Inc. now Atrium Hotels, LP for the purpose of accumulating resources for the replacement of capital items as provided in the contractual agreement. Sources of funding include room rental at the Conference Center and ten percent gross receipts of Exhibit Hall revenues.

General Obligation and Revenue Bond Funds

These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Each series of bonds issued, whether general obligation bonds or water and sewer revenue bonds are set up as separate funds to account for projects planned for that particular bond issue. Once planned projects are completed, unused fund balances may be used for similar projects identified with the bond issue or otherwise must be transferred to the debt service funds. Water and sewer revenue bonds funds are accounted in the Water and Sewer Enterprise Fund, and DUD revenue bond funds are accounted in the DUD Enterprise Fund. Projects within these funds are generally multi-year projects as major capital projects can take many years to complete and projects must be underway within three years of issuing bonds.

Capital Projects Fund

The Capital Projects Fund was created in fiscal year 2014 to account for the acquisition of new or replacement vehicles and computer related equipment. Prior to 2014, these items were expensed within the General Fund and funds were transferred into the General Fund from the general obligation bond fund for that years' bond sale. Beginning in 2014, a portion of each years' bond proceeds are transferred from that years' general obligation bond fund to the Capital Projects Fund to acquire these capital acquisitions and a detailed description of vehicles and computer equipment can be found in the Capital Budget section of this budget document.

Major and Non-major Funds

Major Funds are funds that represent significant activities of the City and are defined as having revenues or expenditures, excluding other financing sources and uses, that constitute more than 10 percent of the revenues or expenditures of the appropriated Budget. Not all funds of the City are appropriated (i.e., budgeted). Agency funds, Account Groups and other conduit funds are not budgeted, but their activities are accounted for and disclosed in the City's Comprehensive Annual Financial Report (CAFR). Non-Major Funds are funds that do not meet the ten percent threshold of revenues or expenditures to total adopted budget. A consolidated summary fund matrix and consolidated financial summary of Major and Non-Major Funds follows, along with detailed financial statements for each appropriated fund.

**City of Mesquite
Consolidated Fund Summary Matrix**

| Fund Type | Major Funds | | Non-Major Funds | |
|---|--------------|---------------------|--------------------|-------------------|
| | General Fund | Water & Sewer Funds | Governmental Funds | Proprietary Funds |
| Operating Funds | | | | |
| General Fund | X | | | |
| Water and Sewer Fund | | X | | |
| Drainage Utility District Fund | | | | X |
| Airport Fund | | | | X |
| Golf Course Fund | | | | X |
| Debt Service/Reserve Funds | | | | |
| General Obligation Debt Service Fund | | | X | |
| Water and Sewer Revenue Debt Service Fund | | X | | |
| Water and Sewer Revenue Reserve Fund | | X | | |
| Drainage Utility District Revenue Debt Service Fund | | | | X |
| Drainage Utility District Revenue Reserve Fund | | | | X |
| Internal Service Funds | | | | |
| Group Medical Insurance Fund | | | | X |
| General Liability Insurance Fund | | | | X |
| Special Revenue Funds | | | | |
| Hotel Occupancy Tax Fund | | | X | |
| Confiscated Seizure Fund | | | X | |
| Photo Enforcement Fund | | | X | |
| 911 Service Fee Fund | | | X | |
| Community Development Block Grant Program Fund | | | X | |
| Housing Choice Voucher Program Fund | | | X | |
| Public, Educational and Government Access Fund | | | X | |
| 4B Quality of Life Corporation Fund | | | X | |
| Municipal Court Technology Fund | | | X | |
| Capital Project Funds | | | | |
| Capital Project Reserve Fund | | | X | |
| Rodeo City Tax Increment Reinvestment Zone Fund | | | X | |
| Towne Center Tax Increment Reinvestment Zone Fund | | | X | |
| Gus Thomasson Tax Increment Reinvestment Zone Fund | | | X | |
| Town East/Skyline Tax Increment Reinvestment Zone | | | X | |
| Roadway Impact Fee Fund | | | X | |
| Water and Sewer Impact Fee Fund | | | X | |
| Conference Center Capital Replacement Fund | | | X | |

City of Mesquite
 Consolidated Financial Summary—Major Funds and Non-major Funds in Aggregate
 By Revenue Type and Expenditure Object Category
 Fiscal Year 2018-19

| | General Fund | | | Water and Sewer Enterprise Fund | | | Non-major Governmental Funds | | | Non-major Proprietary Funds | | | Total Funds | | |
|---|---------------------|---------------------|---------------------|---------------------------------|---------------------|---------------------|------------------------------|--------------------|--------------------|-----------------------------|----------------------|----------------------|---------------------|---------------------|---------------------|
| | Actual 2016-17 | Amended 2017-18 | Adopted 2018-19 | Actual 2016-17 | Amended 2017-18 | Adopted 2018-19 | Actual 2016-17 | Amended 2017-18 | Adopted 2018-19 | Actual 2016-17 | Amended 2017-18 | Adopted 2018-19 | Actual 2016-17 | Amended 2017-18 | Adopted 2018-19 |
| Revenues: | | | | | | | | | | | | | | | |
| General Property Taxes | \$44,458,568 | \$47,952,000 | \$55,424,000 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$44,458,568 | \$47,952,000 | \$55,424,000 |
| Gross Receipts Taxes | 7,446,414 | 7,625,000 | 7,625,000 | 0 | 0 | 0 | 251,306 | 275,000 | 275,000 | 0 | 0 | 0 | 7,697,720 | 7,900,000 | 7,900,000 |
| City Sales Taxes | 33,020,884 | 32,905,000 | 33,105,000 | 0 | 0 | 0 | 12,455,558 | 12,110,000 | 12,340,000 | 0 | 0 | 0 | 45,476,442 | 45,015,000 | 45,445,000 |
| Licenses and Permits | 2,230,947 | 2,263,100 | 2,263,100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,230,947 | 2,263,100 | 2,263,100 |
| Fines and Forfeitures | 3,095,807 | 2,902,000 | 2,902,000 | 0 | 0 | 0 | 638,236 | 815,000 | 815,000 | 0 | 0 | 0 | 3,734,043 | 3,717,000 | 3,717,000 |
| Interest Income | 247,343 | 324,000 | 324,000 | 156,279 | 300,000 | 300,000 | 169,771 | 132,100 | 205,600 | 16,361 | 33,000 | 33,000 | 589,754 | 789,100 | 862,600 |
| Charges for Current Services | 13,991,009 | 13,797,900 | 14,747,980 | 63,320,141 | 66,041,770 | 68,730,200 | 5,761,573 | 6,031,878 | 5,180,965 | 6,649,618 | 6,817,690 | 7,140,260 | 89,722,341 | 92,689,238 | 95,799,405 |
| Intergovernmental | 212,144 | 150,000 | 150,000 | 0 | 0 | 0 | 14,458,816 | 19,610,194 | 16,123,955 | 0 | 50,000 | 50,000 | 14,670,960 | 19,810,194 | 16,323,955 |
| Contributions and Donations | 133,402 | 140,000 | 140,000 | 0 | 0 | 0 | 1,203,385 | 1,590,000 | 1,655,000 | 1,426,284 | 1,450,000 | 1,514,680 | 2,763,071 | 3,180,000 | 3,309,680 |
| Other Revenues | 1,879,984 | 1,422,100 | 922,100 | 417,106 | 300,000 | 300,000 | 574,663 | 4,685,644 | 240,000 | 15,999,737 | 16,918,500 | 16,884,070 | 18,871,490 | 23,326,244 | 18,346,170 |
| Net Revenues | 106,716,502 | 109,481,100 | 117,603,180 | 63,893,526 | 66,641,770 | 69,330,200 | 35,513,308 | 45,249,816 | 36,835,520 | 24,092,000 | 25,269,190 | 25,622,010 | 230,215,336 | 246,641,876 | 249,390,910 |
| Transfers In: | 5,750,000 | 6,250,000 | 5,750,000 | 8,250,407 | 9,604,400 | 9,464,900 | 18,021,550 | 18,655,140 | 22,181,830 | 1,910,739 | 2,437,340 | 1,838,040 | 33,932,696 | 36,946,880 | 39,234,770 |
| Total Revenues | 112,466,502 | 115,731,100 | 123,353,180 | 72,143,933 | 76,246,170 | 78,795,100 | 53,534,858 | 63,904,956 | 59,017,350 | 26,002,739 | 27,706,530 | 27,460,050 | 264,148,032 | 283,588,756 | 288,625,680 |
| Expenditures: | | | | | | | | | | | | | | | |
| Personal Services | 89,026,052 | 91,696,690 | 96,647,240 | 6,009,261 | 6,556,150 | 6,997,240 | 1,785,933 | 2,324,020 | 1,959,190 | 1,942,006 | 1,961,310 | 2,119,550 | 98,763,252 | 102,538,170 | 107,723,220 |
| Supplies | 5,322,222 | 5,990,780 | 6,110,190 | 106,850 | 138,291 | 156,190 | 438,253 | 365,887 | 134,280 | 879,567 | 1,088,600 | 1,084,620 | 6,746,892 | 7,583,558 | 7,485,280 |
| Contractual Services | 16,230,632 | 17,869,689 | 18,347,980 | 35,089,873 | 38,892,530 | 42,144,480 | 23,601,682 | 41,888,681 | 23,283,840 | 19,495,090 | 20,397,410 | 19,926,280 | 94,417,277 | 119,048,310 | 103,702,580 |
| Capital Outlay | 82,892 | 71,300 | 145,220 | 1,090,672 | 1,011,850 | 755,300 | 5,723,838 | 16,521,443 | 7,953,496 | 170,326 | 284,750 | 22,000 | 7,067,728 | 17,889,343 | 8,876,016 |
| Reimbursements | (16,071,613) | (17,722,835) | (16,359,610) | 0 | 0 | (1,250) | (135,275) | (162,647) | (55,755) | 0 | 0 | 0 | (16,206,888) | (17,885,482) | (16,416,615) |
| Debt Service | 32,952 | 0 | 0 | 8,239,204 | 8,857,740 | 9,086,400 | 17,572,240 | 19,084,158 | 21,964,220 | 564,003 | 568,570 | 473,970 | 26,408,399 | 28,510,468 | 31,524,590 |
| Other Expenditures | 1,089,874 | 2,480,000 | 702,000 | 0 | 0 | 0 | 0 | 0 | 0 | (2,515) | 4,000 | 4,000 | 1,087,359 | 2,484,000 | 706,000 |
| Net Expenditures | 95,713,011 | 100,385,624 | 105,593,020 | 50,535,860 | 55,456,561 | 59,138,360 | 48,986,671 | 80,021,542 | 55,239,271 | 23,048,477 | 24,304,640 | 23,630,420 | 218,284,019 | 260,168,367 | 243,601,071 |
| Transfers Out: | 14,800,000 | 15,300,000 | 17,750,000 | 15,448,155 | 15,717,020 | 16,091,920 | 2,976,247 | 4,497,710 | 4,510,000 | 3,205,543 | 3,232,150 | 3,132,850 | 36,429,945 | 38,746,880 | 41,484,770 |
| Total Expenditures | 110,513,011 | 115,685,624 | 123,343,020 | 65,984,015 | 71,173,581 | 75,230,280 | 51,962,918 | 84,519,252 | 59,749,271 | 26,254,020 | 27,536,790 | 26,763,270 | 254,713,964 | 298,915,247 | 285,085,841 |
| Excess (Deficiency) Revenues Over Expenditures | 1,953,491 | 45,476 | 10,160 | 6,159,918 | 5,072,589 | 3,564,820 | 1,571,940 | (20,614,29) | (731,921) | (251,281) | 169,740 | 696,780 | 9,434,068 | (15,326,491) | 3,539,839 |
| Fund Balances, October 1 | 18,276,484 | 20,229,975 | 20,275,451 | 23,100,795 | 29,260,713 | 34,333,302 | 26,224,855 | 27,796,795 | 7,182,499 | (4,417,398) | (4,668,679) | (4,498,939) | 63,184,736 | 72,618,804 | 57,292,313 |
| Fund Balances, September 30 | \$20,229,975 | \$20,275,451 | \$20,285,611 | \$29,260,713 | \$34,333,302 | \$37,898,122 | \$27,796,795 | \$7,182,499 | \$6,450,578 | \$(4,668,679) | \$(4,498,939) | \$(3,802,159) | \$72,618,804 | \$57,292,313 | \$60,832,152 |

City of Mesquite
Adopted Budget/Combined Summary
Fiscal Year 2018-19

| Fund Type | Beginning Balances 10/1/2018 | Revenues/ Transfers In | Appropriations/ Transfers Out | Ending Balances 9/30/2019 |
|--|------------------------------------|---------------------------|----------------------------------|---------------------------------|
| Operating Funds | | | | |
| General Fund | \$20,275,453 | \$123,353,180 | \$ 123,343,020 | \$20,285,613 |
| Water and Sewer Fund | 31,375,155 | 69,330,200 | 66,143,880 | 34,561,475 |
| Drainage Utility District Fund | 797,086 | 3,955,070 | 3,692,370 | 1,059,786 |
| Airport Fund | 70,579 | 2,150,260 | 2,138,340 | 82,499 |
| Golf Course Fund | (35,965) | 1,150,000 | 1,128,090 | (14,055) |
| Total Operating Funds | \$52,482,308 | \$199,938,710 | \$ 196,445,700 | \$55,975,318 |
| Debt Service/Reserve Funds | | | | |
| General Obligation Debt Service Fund | \$ 17,284 | \$ 21,761,830 | \$ 21,764,220 | \$ 14,894 |
| Water and Sewer Revenue Debt Service Fund | 2,667,817 | 9,464,900 | 9,086,400 | 3,046,317 |
| Water and Sewer Revenue Reserve Fund | 290,331 | 0 | 0 | 290,331 |
| Drainage Utility District Revenue Debt Service Fund | 206,538 | 395,970 | 395,970 | 206,538 |
| Drainage Utility District Revenue Reserve Fund | 349,510 | 0 | 37,070 | 312,440 |
| Total Debt Service/Reserve Funds | \$ 3,531,480 | \$ 31,622,700 | \$ 31,283,660 | \$ 3,870,520 |
| Internal Service Funds | | | | |
| Group Medical Insurance Fund | \$(5,143,089) | \$ 16,513,750 | \$ 16,274,100 | \$(4,903,439) |
| General Liability Insurance Fund | (743,598) | 3,295,000 | 3,097,330 | (545,928) |
| Total Internal Service Funds | \$(5,886,687) | \$ 19,808,750 | \$ 19,371,430 | \$(5,449,367) |
| Special Revenue Funds | | | | |
| Hotel Occupancy Tax Fund | \$ 1,219,677 | \$ 1,418,000 | \$ 1,379,000 | \$ 1,258,677 |
| Confiscated Seizure Fund | 1,503,588 | 460,000 | 330,800 | 1,632,788 |
| Photo Enforcement Fund | 64,895 | 316,000 | 300,000 | 80,895 |
| 911 Service Fee Fund | 66,183 | 1,005,000 | 1,040,000 | 31,183 |
| Community Development Block Grant Program Fund | 0 | 1,099,865 | 1,099,865 | 0 |
| Housing Choice Voucher Program Fund | 1,245,839 | 13,117,000 | 13,250,820 | 1,112,019 |
| Public, Educational and Government Access Fund | 716,838 | 282,000 | 239,870 | 758,968 |
| 4B Quality of Life Corporation Fund | 441,834 | 11,126,500 | 11,508,850 | 59,484 |
| Municipal Court Technology Fund | 169,448 | 72,000 | 88,280 | 153,168 |
| Total Special Revenue Funds | \$ 5,428,301 | \$ 28,896,365 | \$ 29,237,485 | \$ 5,087,181 |
| Capital Project Funds | | | | |
| Capital Project Reserve Fund | \$ 71,500 | \$ 555,000 | \$ 465,800 | \$ 160,700 |
| Rodeo City Tax Increment Reinvestment Zone Fund | 0 | 0 | 0 | 0 |
| Towne Center Tax Increment Reinvestment Zone Fund | 1,000,708 | 5,562,006 | 5,756,766 | 805,948 |
| Gus Thomasson Tax Increment Reinvestment Zone Fund | 0 | 148,248 | 125,000 | 23,248 |
| Town East/Skyline Tax Increment Reinvestment Zone Fund | 0 | 270,301 | 250,000 | 20,301 |
| Roadway Impact Fee Fund | 244,648 | 1,290,000 | 1,500,000 | 34,648 |
| Water and Sewer Impact Fee Fund | 94,928 | 377,600 | 400,000 | 72,528 |
| Conference Center Capital Replacement Fund | 325,127 | 156,000 | 250,000 | 231,127 |
| Total Capital Project Funds | \$ 1,736,910 | \$ 8,359,155 | \$ 8,747,566 | \$ 1,348,499 |
| Less: Interfund Transfers | | (39,234,770) | (41,734,770) | |
| Total All Funds | \$57,292,313 | \$249,390,910 | \$ 243,351,071 | \$60,832,152 |

City of Mesquite
Adopted Budget/General Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|----------------------|----------------------|----------------------|----------------------|---------------------|
| Revenues: | | | | | |
| General Property Taxes | \$ 44,458,568 | \$ 47,952,000 | \$ 47,952,000 | \$ 55,424,000 | \$ 7,472,000 |
| Gross Receipts Taxes | 7,446,414 | 7,560,000 | 7,625,000 | 7,625,000 | 0 |
| City Sales Taxes | 33,020,884 | 32,520,000 | 32,905,000 | 33,105,000 | 200,000 |
| Licenses and Permits | 2,230,947 | 2,206,100 | 2,263,100 | 2,263,100 | 0 |
| Fines and Forfeitures | 3,095,807 | 2,872,000 | 2,902,000 | 2,902,000 | 0 |
| Interest Income | 247,343 | 300,000 | 324,000 | 324,000 | 0 |
| Charges for Current Service | 13,991,029 | 13,666,100 | 13,797,900 | 14,747,980 | 950,080 |
| Other Revenues | 1,879,964 | 842,100 | 1,422,100 | 922,100 | (500,000) |
| Contributions and Donations | 133,402 | 140,000 | 140,000 | 140,000 | 0 |
| Intergovernmental Revenues | 212,144 | 150,000 | 150,000 | 150,000 | 0 |
| Transfers In | 5,750,000 | 5,750,000 | 6,250,000 | 5,750,000 | (500,000) |
| Total Revenues | \$112,466,500 | \$113,958,300 | \$115,731,100 | \$123,353,180 | \$ 7,622,080 |
| Operating Expenditures: | | | | | |
| General Government | \$ 11,092,160 | \$ 12,245,740 | \$ 12,062,920 | \$ 12,830,180 | \$ 767,260 |
| Housing and Community Services | 1,533,307 | 1,837,210 | 1,722,160 | 1,754,630 | 32,470 |
| Neighborhood Services | 1,067,144 | 1,197,050 | 1,351,150 | 1,390,680 | 39,530 |
| Library Services | 2,041,203 | 2,176,600 | 2,085,820 | 2,153,840 | 68,020 |
| Fire Service | 26,537,481 | 26,863,680 | 27,347,932 | 28,773,210 | 1,425,278 |
| Police Service | 34,015,588 | 33,799,970 | 34,722,105 | 36,475,740 | 1,753,635 |
| Public Works | 12,230,520 | 13,112,890 | 12,165,187 | 13,808,110 | 1,642,923 |
| Planning and Development Services | 2,443,364 | 2,637,690 | 2,780,630 | 3,084,340 | 303,710 |
| Parks and Recreation | 1,862,499 | 728,930 | 1,074,830 | 2,322,640 | 1,247,810 |
| Other Expenditures | 2,889,745 | 3,848,420 | 4,372,890 | 2,749,650 | (1,623,240) |
| Transfers Out | 14,800,000 | 15,500,000 | 16,000,000 | 18,000,000 | 2,000,000 |
| Total Expenditures | \$110,513,011 | \$113,948,180 | \$115,685,624 | \$123,343,020 | \$ 7,657,396 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 1,953,489 | \$ 10,120 | \$ 45,476 | \$ 10,160 | \$ (35,316) |
| Unassigned Beginning Fund Balance | \$ 17,003,515 | \$ 18,312,289 | \$ 18,312,289 | \$ 18,357,765 | \$ 45,476 |
| Change in Unassigned Fund Balance | 1,308,774 | 10,120 | 45,476 | 10,160 | (35,316) |
| Unassigned Ending Fund Balance | \$ 18,312,289 | \$ 18,322,409 | \$ 18,357,765 | \$ 18,367,925 | \$ 10,160 |
| Nonspendable/Assigned Beginning Fund Balance | \$ 1,272,973 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 0 |
| Change in Nonspendable/Assigned Fund Balance | 644,715 | 0 | 0 | 0 | 0 |
| Nonspendable/Assigned Fund Balance | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 1,917,688 | \$ 0 |
| Total Fund Balance | \$ 20,229,977 | \$ 20,240,097 | \$ 20,275,453 | \$ 20,285,613 | \$ 10,160 |
| Expenditures as % of Total Fund Balance | 18.31% | 17.76% | 17.53% | 16.45% | |
| Expenditures as % of Unassigned Fund Balance | 16.57% | 16.08% | 15.87% | 14.89% | |
| Days of Working Capital (Unassigned) | 60 | 59 | 58 | 54 | |

City of Mesquite
Adopted General Fund Revenues
Fiscal Year 2018-19

| Revenue Source | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|---------------------|
| General Property Tax | | | | | |
| Current Taxes | \$ 43,622,519 | \$ 47,182,000 | \$ 47,182,000 | \$ 54,654,000 | \$ 7,472,000 |
| Delinquent Taxes | 378,975 | 375,000 | 375,000 | 375,000 | 0 |
| Interest and Penalties | 457,074 | 395,000 | 395,000 | 395,000 | 0 |
| Total General Property Tax | \$ 44,458,568 | \$ 47,952,000 | \$ 47,952,000 | \$ 55,424,000 | \$ 7,472,000 |
| Gross Receipts | | | | | |
| Electrical | \$ 4,050,748 | \$ 4,000,000 | \$ 4,000,000 | \$ 4,000,000 | \$ 0 |
| Gas | 1,072,270 | 950,000 | 1,000,000 | 1,000,000 | 0 |
| Cable TV | 1,258,872 | 1,585,000 | 1,585,000 | 1,585,000 | 0 |
| Bingo | 42,569 | 40,000 | 40,000 | 40,000 | 0 |
| Commercial Sanitation | 1,021,955 | 985,000 | 1,000,000 | 1,000,000 | 0 |
| Total Gross Receipts | \$ 7,446,414 | \$ 7,560,000 | \$ 7,625,000 | \$ 7,625,000 | \$ 0 |
| Sales Tax | | | | | |
| General Sales Tax | \$ 32,748,330 | \$ 32,250,000 | \$ 32,635,000 | \$ 32,835,000 | \$ 200,000 |
| Mixed Beverage Sales Tax | 272,553 | 270,000 | 270,000 | 270,000 | 0 |
| Total Sales Tax | \$ 33,020,884 | \$ 32,520,000 | \$ 32,905,000 | \$ 33,105,000 | \$ 200,000 |
| Licenses, Permits and Fees | | | | | |
| Building Permits | \$ 668,178 | \$ 660,000 | \$ 660,000 | \$ 660,000 | \$ 0 |
| Electrical Permits | 29,001 | 22,000 | 30,000 | 30,000 | 0 |
| Plumbing Permits | 83,298 | 75,000 | 85,000 | 85,000 | 0 |
| Health Permits | 168,628 | 160,000 | 160,000 | 160,000 | 0 |
| Mechanical Permits | 34,755 | 27,000 | 35,000 | 35,000 | 0 |
| Sign Permits | 72,675 | 55,000 | 70,000 | 70,000 | 0 |
| Inspection Fees | 15,655 | 25,000 | 25,000 | 25,000 | 0 |
| Food Handlers and Manager Fees | 34,860 | 50,000 | 50,000 | 50,000 | 0 |
| Liquid Waste Permits | 9,100 | 9,000 | 9,000 | 9,000 | 0 |
| Telecommunications/ROW Fees | 448,174 | 500,000 | 500,000 | 500,000 | 0 |
| Apartment Licenses | 175,357 | 173,000 | 173,000 | 173,000 | 0 |
| Plan Review Fees | 124,680 | 110,000 | 110,000 | 110,000 | 0 |
| Dog Licenses | 8,329 | 8,500 | 8,500 | 8,500 | 0 |
| Other Miscellaneous Licenses | 1,865 | 1,900 | 1,800 | 1,800 | 0 |
| Certificate of Occupancy | 37,370 | 40,000 | 40,000 | 40,000 | 0 |
| Contractor Registration | 159,700 | 140,000 | 140,000 | 140,000 | 0 |
| Fire Sprinkler Permits | 15,573 | 9,000 | 20,000 | 20,000 | 0 |
| Miscellaneous Fire Permits | 50,998 | 45,000 | 50,000 | 50,000 | 0 |
| Police Alarm Permits | 35,712 | 50,000 | 50,000 | 50,000 | 0 |
| Public Pool Operator Permit | 16,950 | 17,000 | 17,000 | 17,000 | 0 |
| Other Miscellaneous Permits | 40,090 | 28,700 | 28,800 | 28,800 | 0 |
| Total Licenses and Permits | \$ 2,230,947 | \$ 2,206,100 | \$ 2,263,100 | \$ 2,263,100 | \$ 0 |

City of Mesquite
Adopted General Fund Revenues
Fiscal Year 2018-19

| Revenue Source | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| Fines and Forfeitures | | | | | |
| Traffic Fines | \$ 2,319,633 | \$ 2,275,000 | \$ 2,275,000 | \$ 2,275,000 | \$ 0 |
| Criminal Fines | 432,815 | 350,000 | 350,000 | 350,000 | 0 |
| City Ordinances | 89,680 | 50,000 | 80,000 | 80,000 | 0 |
| Arrest Fee | 97,800 | 75,000 | 75,000 | 75,000 | 0 |
| Child Safety Fee | 7,958 | 10,000 | 10,000 | 10,000 | 0 |
| Uniform Traffic Act Fee | 37,655 | 27,000 | 27,000 | 27,000 | 0 |
| Municipal Court Building Security | 60,222 | 45,000 | 45,000 | 45,000 | 0 |
| Court Time Payment Fee | 50,044 | 40,000 | 40,000 | 40,000 | 0 |
| Total Fines and Forfeitures | \$ 3,095,807 | \$ 2,872,000 | \$ 2,902,000 | \$ 2,902,000 | \$ 0 |
| Interest Income | | | | | |
| Interest on Investments | \$ 259,585 | \$ 280,000 | \$ 324,000 | \$ 324,000 | \$ 0 |
| Market Gain on Investments | (12,242) | 20,000 | 0 | 0 | 0 |
| Total Interest Income | \$ 247,343 | \$ 300,000 | \$ 324,000 | \$ 324,000 | \$ 0 |
| Charges for Current Services | | | | | |
| MISD Tax Appropriations | \$ 408,551 | \$ 513,500 | \$ 513,500 | \$ 593,580 | \$ 80,080 |
| Board of Adjustment Fees | 13,500 | 10,000 | 10,000 | 10,000 | 0 |
| Grass and Weed Charges | 286,125 | 300,000 | 300,000 | 300,000 | 0 |
| Compost Materials Charges | 219,785 | 210,000 | 210,000 | 210,000 | 0 |
| Other Miscellaneous Revenues | 24,205 | 12,500 | 12,500 | 12,500 | 0 |
| Public Health Program Charges | 20,650 | 21,000 | 21,000 | 21,000 | 0 |
| Animal Adoption Fee | 105,711 | 130,000 | 130,000 | 130,000 | 0 |
| Ambulance Fees | 2,117,430 | 2,003,000 | 2,005,000 | 2,005,000 | 0 |
| Pound Fees | 27,885 | 30,000 | 30,000 | 30,000 | 0 |
| Accident Reports | 13,576 | 15,000 | 15,000 | 15,000 | 0 |
| Miscellaneous Public Safety Revenues | 145,165 | 130,000 | 145,000 | 145,000 | 0 |
| False Alarm Fees | 54,427 | 30,000 | 50,000 | 50,000 | 0 |
| Abandoned Vehicle Notification | 22,290 | 17,000 | 20,000 | 20,000 | 0 |
| Waste Collection and Disposal | 8,125,593 | 7,957,000 | 8,012,000 | 8,882,000 | 870,000 |
| Public Works Inspection Fees | 313,764 | 245,000 | 245,000 | 245,000 | 0 |
| Engineering Plan Review Fees | 88,275 | 90,000 | 90,000 | 90,000 | 0 |
| Library Fees | 41,156 | 50,000 | 1,300 | 1,300 | 0 |
| Photocopy Charges | 30,204 | 31,000 | 31,000 | 31,000 | 0 |
| Pavilion Reservations | 37,983 | 35,000 | 35,000 | 35,000 | 0 |
| Reservations | 325,439 | 315,200 | 320,700 | 320,700 | 0 |
| Concessions | 9,253 | 8,000 | 8,000 | 8,000 | 0 |
| Registration Fees | 45,348 | 61,500 | 51,500 | 51,500 | 0 |
| Athletic Field Reservations | 15,507 | 12,000 | 10,000 | 10,000 | 0 |
| User Fees | 905,147 | 815,000 | 905,000 | 905,000 | 0 |
| Athletic Fees | 159,419 | 168,000 | 160,000 | 160,000 | 0 |
| Day Camp Fees | 1,169 | 3,000 | 3,000 | 3,000 | 0 |
| Tennis Admissions | 14,625 | 20,000 | 20,000 | 20,000 | 0 |
| Program Fees | 69,583 | 66,000 | 76,000 | 76,000 | 0 |

City of Mesquite
Adopted General Fund Revenue
Fiscal Year 2018-19

| Revenue Source | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|
| Charges for Current Services (continued) | | | | | |
| Tennis Shop Sales | \$ 3,768 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 0 |
| Tennis Lessons | 15,588 | 17,000 | 17,000 | 17,000 | 0 |
| Swimming Pool Charges | 325,717 | 340,000 | 340,000 | 340,000 | 0 |
| Miscellaneous Charges for Services | 4,195 | 5,400 | 5,400 | 5,400 | 0 |
| Golf Course Fees | 0 | 0 | 0 | 0 | 0 |
| Total Charges for Current Services | \$ 13,991,029 | \$ 13,666,100 | \$ 13,797,900 | \$ 14,747,980 | \$ 950,080 |
| Other Revenues | | | | | |
| Service Charges on Returned Checks | \$ 14,071 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 0 |
| Auctions | 296,593 | 325,000 | 400,000 | 400,000 | 0 |
| Planning and Zoning Fees | 53,976 | 55,000 | 55,000 | 55,000 | 0 |
| Garbage Bags | 66,495 | 65,000 | 65,000 | 65,000 | 0 |
| Lease and Rent Income | 79,312 | 80,000 | 80,000 | 80,000 | 0 |
| Sale of Compost Material | 139,180 | 175,000 | 175,000 | 175,000 | 0 |
| Prior Year Expenditures | 42,857 | 40,000 | 40,000 | 40,000 | 0 |
| Recyclable Items Sale | 20,228 | 35,000 | 40,000 | 40,000 | 0 |
| Miscellaneous | 1,148,878 | 34,100 | 534,100 | 34,100 | (500,000) |
| Blue Bag Program | 18,375 | 18,000 | 18,000 | 18,000 | 0 |
| Total Other Revenues | \$ 1,879,964 | \$ 842,100 | \$ 1,422,100 | \$ 922,100 | \$ (500,000) |
| Contributions and Donations | | | | | |
| Special Events | \$ 68,093 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 0 |
| Summer Sizzle Festival | \$ 65,309 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 0 |
| Total Contributions and Donations | \$ 133,402 | \$ 140,000 | \$ 140,000 | \$ 140,000 | \$ 0 |
| Intergovernmental Revenues | | | | | |
| State Grant | \$ 212,144 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 0 |
| Total Intergovernmental Revenues | \$ 212,144 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 0 |
| Transfers In | | | | | |
| Capital Project Reserve Fund | \$ 0 | \$ 0 | \$ 500,000 | \$ 0 | \$ (500,000) |
| Special Revenue Funds | 1,200,000 | 1,200,000 | 1,200,000 | 1,200,000 | 0 |
| Water and Sewer Operating Fund | 4,550,000 | 4,550,000 | 4,550,000 | 4,550,000 | 0 |
| Total Transfers In | \$ 5,750,000 | \$ 5,750,000 | \$ 6,250,000 | \$ 5,750,000 | \$ (500,000) |
| Total General Fund Revenues | \$ 112,466,500 | \$ 113,958,300 | \$ 115,731,100 | \$ 123,353,180 | \$ 7,622,080 |

City of Mesquite
Adopted General Fund Expenditures
Fiscal Year 2018-19

| Governmental Activity | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|----------------------|----------------------|----------------------|----------------------|-------------------|
| General Government | | | | | |
| City Council | \$ 108,320 | \$ 147,190 | \$ 146,660 | \$ 157,490 | \$ 10,830 |
| City Manager | 1,268,716 | 1,390,900 | 1,281,670 | 1,477,640 | 195,970 |
| Economic Development | 335,464 | 350,530 | 396,480 | 498,520 | 102,040 |
| Communications and Marketing | 425,613 | 580,770 | 629,080 | 578,040 | (51,040) |
| Mesquite Arts Center | 148,708 | 147,010 | 116,780 | 166,930 | 50,150 |
| Facility Maintenance | 2,373,607 | 2,569,380 | 2,533,990 | 2,591,910 | 57,920 |
| City Secretary | 451,194 | 498,950 | 547,260 | 513,590 | (33,670) |
| City Attorney | 1,022,284 | 1,183,120 | 1,157,300 | 1,255,570 | 98,270 |
| Human Resources Administration | 1,018,161 | 1,123,600 | 1,117,720 | 1,183,450 | 65,730 |
| Risk Management | 313,098 | 331,210 | 376,030 | 391,870 | 15,840 |
| Finance Administration | 346,757 | 357,340 | 359,740 | 476,810 | 117,070 |
| Accounting | 494,916 | 498,500 | 556,850 | 575,950 | 19,100 |
| Warehouse | 235,637 | 242,500 | 240,330 | 250,800 | 10,470 |
| Printshop/Mailroom | 276,667 | 281,180 | 281,240 | 288,390 | 7,150 |
| Purchasing | 370,988 | 423,380 | 415,680 | 440,390 | 24,710 |
| Transportation Pool | 3,564 | 4,200 | 3,200 | 3,500 | 300 |
| Central Copy | 91,064 | 141,710 | 141,710 | 179,400 | 37,690 |
| Tax Office | 739,260 | 756,320 | 761,970 | 808,470 | 46,500 |
| Municipal Court | 1,148,810 | 1,180,210 | 1,265,860 | 1,296,170 | 30,310 |
| Budget and Financial Analysis | 389,958 | 413,700 | 398,610 | 441,260 | 42,650 |
| Information Technology | 2,472,493 | 2,540,490 | 2,661,354 | 2,963,810 | 302,456 |
| Telecommunications | 151,274 | 202,330 | 202,040 | 210,770 | 8,730 |
| LESS: Work Order Credits | | | | | |
| Economic Development | 0 | 0 | (106,400) | (115,000) | (8,600) |
| Communications and Marketing | (45,563) | (45,570) | (45,570) | (45,570) | 0 |
| Mesquite Arts Center | (35,600) | (35,600) | (35,600) | (35,600) | 0 |
| Risk Management Services | (324,268) | (331,210) | (376,030) | (391,870) | (15,840) |
| Finance Administration | 0 | 0 | (138,770) | (165,800) | (27,030) |
| Information Technology | (2,472,493) | (2,540,490) | (2,661,354) | (2,963,810) | (302,456) |
| Printshop/Mailroom | (26,077) | (20,000) | (20,000) | (20,000) | 0 |
| Central Copy | (184,337) | (141,710) | (141,710) | (179,400) | (37,690) |
| Transportation Pool | (6,056) | (4,200) | (3,200) | (3,500) | (300) |
| Total General Government | \$ 11,092,160 | \$ 12,245,740 | \$ 12,062,920 | \$ 12,830,180 | \$ 767,260 |
| Housing and Community Services | | | | | |
| Administration | \$ 214,066 | \$ 151,570 | \$ 61,460 | \$ 62,200 | \$ 740 |
| Animal Services | 962,944 | 1,286,660 | 1,271,680 | 1,301,290 | 29,610 |
| Public Health Clinic | 83,719 | 108,810 | 91,530 | 110,480 | 18,950 |
| STAR Transit | 208,000 | 210,000 | 210,000 | 190,000 | (20,000) |
| Volunteer Services | 64,579 | 80,170 | 87,490 | 90,660 | 3,170 |
| Total Housing and Community Services | \$ 1,533,307 | \$ 1,837,210 | \$ 1,722,160 | \$ 1,754,630 | \$ 32,470 |
| Neighborhood Services | | | | | |
| Administration | \$ 200,324 | \$ 198,610 | \$ 278,520 | \$ 295,090 | \$ 16,570 |
| Environmental Code | 866,819 | 845,550 | 975,150 | 922,920 | (52,230) |
| Neighborhood Vitality | 0 | 152,890 | 97,480 | 172,670 | 75,190 |
| Total Neighborhood Services | \$ 1,067,144 | \$ 1,197,050 | \$ 1,351,150 | \$ 1,390,680 | \$ 39,530 |
| Library Services | | | | | |
| Administration | \$ 770,180 | \$ 713,500 | \$ 841,010 | \$ 721,770 | \$ (119,240) |
| North Branch | 559,711 | 582,940 | 575,510 | 549,460 | (26,050) |
| Central Branch | 711,312 | 880,160 | 669,300 | 882,610 | 213,310 |
| Total Library Services | \$ 2,041,203 | \$ 2,176,600 | \$ 2,085,820 | \$ 2,153,840 | \$ 68,020 |

City of Mesquite
Adopted General Fund Expenditures
Fiscal Year 2018-19

| Governmental Activity | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|----------------------|----------------------|----------------------|----------------------|---------------------|
| Fire Service | | | | | |
| Administration | \$ 1,278,206 | \$ 1,242,200 | \$ 1,395,972 | \$ 1,264,110 | \$ (131,862) |
| Operations | 21,477,843 | 22,496,820 | 22,069,340 | 24,087,040 | 2,017,700 |
| Emergency Medical Services | 1,223,027 | 1,141,920 | 1,242,240 | 1,184,780 | (57,460) |
| Fire Prevention | 1,336,460 | 1,283,030 | 1,370,610 | 1,512,010 | 141,400 |
| Training | 1,010,531 | 480,440 | 1,051,140 | 498,490 | (552,650) |
| Emergency Management | 211,415 | 219,270 | 218,630 | 226,780 | 8,150 |
| Total Fire Service | \$ 26,537,481 | \$ 26,863,680 | \$ 27,347,932 | \$ 28,773,210 | \$ 1,425,278 |
| Police Service | | | | | |
| Administration | \$ 1,032,585 | \$ 1,052,550 | \$ 1,052,690 | \$ 1,123,730 | \$ 71,040 |
| Patrol and Traffic Division | 17,503,757 | 16,927,260 | 17,702,230 | 18,779,850 | 1,077,620 |
| Criminal Investigations | 6,747,221 | 6,719,070 | 6,765,474 | 7,135,740 | 370,266 |
| School Resource Officers | 1,380,691 | 2,511,680 | 2,653,422 | 2,996,000 | 342,578 |
| Technical Services | 6,823,794 | 6,785,100 | 6,678,880 | 6,880,020 | 201,140 |
| Staff Support Services | 1,385,527 | 1,349,350 | 1,492,480 | 1,349,760 | (142,720) |
| LESS: Work Order Credits | | | | | |
| Administration | (456) | 0 | 0 | 0 | 0 |
| Patrol and Traffic | (796,379) | (275,360) | (275,360) | (275,360) | 0 |
| Criminal Investigations | (49,033) | (21,000) | (21,000) | (16,000) | 5,000 |
| School Resource Officers | (7,728) | (1,248,680) | (1,326,711) | (1,498,000) | (171,289) |
| Technical Services | (1,503) | 0 | 0 | 0 | 0 |
| Staff Support Services | (2,887) | 0 | 0 | 0 | 0 |
| Total Police Service | \$ 34,015,588 | \$ 33,799,970 | \$ 34,722,105 | \$ 36,475,740 | \$ 1,753,635 |
| Public Works | | | | | |
| Administration | \$ 392,582 | \$ 510,060 | \$ 373,170 | \$ 539,380 | \$ 166,210 |
| Traffic Engineering | 1,167,803 | 1,207,050 | 1,217,830 | 1,237,940 | 20,110 |
| Street Lighting | 1,129,498 | 1,234,650 | 1,230,107 | 1,234,930 | 4,823 |
| Engineering | 484,752 | 470,860 | 465,110 | 489,500 | 24,390 |
| Solid Waste Collection | 5,526,769 | 5,599,750 | 5,631,670 | 6,036,560 | 404,890 |
| Compost Facility Operations | 594,920 | 512,480 | 501,170 | 506,240 | 5,070 |
| Street Maintenance | 2,999,312 | 3,110,330 | 2,970,650 | 3,375,280 | 404,630 |
| Equipment Services | 4,746,431 | 5,148,730 | 5,047,810 | 5,244,300 | 196,490 |
| LESS: Work Order Credits | | | | | |
| Traffic Engineering | (202,055) | (197,520) | (197,520) | (197,520) | 0 |
| Engineering | (876,409) | (750,000) | (1,500,000) | (1,000,000) | 500,000 |
| Street Maintenance | (166,732) | (5,500) | (5,500) | (5,500) | 0 |
| Equipment Services | (3,566,350) | (3,728,000) | (3,569,310) | (3,653,000) | (83,690) |
| Total Public Works | \$ 12,230,520 | \$ 13,112,890 | \$ 12,165,187 | \$ 13,808,110 | \$ 1,642,923 |
| Planning and Development Services | | | | | |
| Administration | \$ 296,742 | \$ 308,130 | \$ 429,760 | \$ 302,170 | \$ (127,590) |
| Building Inspection | 1,152,064 | 1,113,640 | 1,273,520 | 1,533,500 | 259,980 |
| Licensing and Compliance | 487,647 | 586,940 | 515,010 | 552,000 | 36,990 |
| Repair and Demolition | 59,642 | 90,000 | 50,000 | 50,000 | 0 |
| Planning and Zoning | 361,196 | 443,460 | 420,350 | 554,770 | 134,420 |
| Historical Preservation | 121,812 | 131,260 | 127,730 | 127,640 | (90) |
| LESS: Work Order Credits | | | | | |
| Historical Preservation | (35,738) | (35,740) | (35,740) | (35,740) | 0 |
| Total Planning and Development Services | \$ 2,443,364 | \$ 2,637,690 | \$ 2,780,630 | \$ 3,084,340 | \$ 303,710 |

City of Mesquite
Adopted General Fund Expenditures
Fiscal Year 2018-19

| Governmental Activity | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Parks and Recreation | | | | | |
| Administration | \$ 462,539 | \$ 511,870 | \$ 525,090 | \$ 540,720 | \$ 15,630 |
| Park Operations | 3,561,114 | 3,604,170 | 3,575,920 | 3,810,140 | 234,220 |
| Tennis Center | 139,682 | 120,370 | 131,390 | 124,970 | (6,420) |
| Recreation Administration | 1,651,282 | 1,276,680 | 1,599,670 | 1,279,800 | (319,870) |
| Summer Sizzle Festival | 112,516 | 105,000 | 102,700 | 102,700 | 0 |
| Special Events | 150,443 | 148,030 | 163,280 | 162,330 | (950) |
| Florence Community Center | 88,849 | 99,950 | 100,100 | 101,570 | 1,470 |
| Lakeside Activity Center | 20,633 | 20,570 | 20,570 | 20,830 | 260 |
| Shaw Gymnasium | 434 | 6,650 | 6,650 | 7,200 | 550 |
| Goodbar Activity Center | 8,980 | 15,450 | 17,800 | 17,700 | (100) |
| Athletic Programs | 495,586 | 525,050 | 504,720 | 525,420 | 20,700 |
| Evans Community Center | 214,789 | 211,420 | 218,900 | 227,890 | 8,990 |
| Scott Dunford Community Center | 73,343 | 83,820 | 70,830 | 74,920 | 4,090 |
| Westlake House | 4,278 | 4,840 | 4,800 | 5,050 | 250 |
| Rutherford Community Center | 146,466 | 153,970 | 152,860 | 158,180 | 5,320 |
| Day Camp | 7,294 | 11,900 | 10,550 | 10,550 | 0 |
| Thompson School Gymnasium | 0 | 6,000 | 6,000 | 6,800 | 800 |
| Afterschool Adventures Program | 115,254 | 122,630 | 118,900 | 127,440 | 8,540 |
| Senior Program | 411,295 | 265,260 | 367,390 | 281,410 | (85,980) |
| Summer Camp Program | 81,893 | 74,150 | 104,550 | 105,840 | 1,290 |
| City Lake Pool | 170,710 | 201,930 | 205,540 | 202,210 | (3,330) |
| Town East Pool | 131,129 | 149,730 | 144,230 | 139,710 | (4,520) |
| Vanston Pool | 136,531 | 126,300 | 135,300 | 152,770 | 17,470 |
| Marlins Swim Team | 19,221 | 19,840 | 21,740 | 40,340 | 18,600 |
| Total Parks and Recreation Expenditures | 8,204,261 | 7,865,580 | 8,309,480 | 8,226,490 | (82,990) |
| LESS: Work Order Credits | | | | | |
| Park Facilities and Operations - 4B | (6,295,862) | (7,085,650) | (7,185,650) | (5,854,850) | 1,330,800 |
| Town East Pool - MISD | (34,063) | (35,000) | (35,000) | (35,000) | 0 |
| Florence Community Center - MISD | (11,837) | (16,000) | (14,000) | (14,000) | 0 |
| Total Parks and Recreation | \$ 1,862,499 | \$ 728,930 | \$ 1,074,830 | \$ 2,322,640 | \$ 1,247,810 |
| Other Expenditures | | | | | |
| Insurance | \$ 1,342,000 | \$ 1,334,600 | \$ 1,462,630 | \$ 1,444,480 | \$ (18,150) |
| Reserves | 456,937 | 831,820 | 1,128,260 | 851,670 | (276,590) |
| Foreclosed Properties | 934 | 2,000 | 2,000 | 1,500 | (500) |
| Public Safety Equipment | 1,089,874 | 1,680,000 | 1,780,000 | 452,000 | (1,328,000) |
| Total Other Expenditures | \$ 2,889,745 | \$ 3,848,420 | \$ 4,372,890 | \$ 2,749,650 | \$ (1,623,240) |
| Other Financing Uses | | | | | |
| Transfer Out - Group Medical Insurance Fund | \$ 0 | \$ 0 | \$ 500,000 | \$ 0 | \$ (500,000) |
| Transfer Out - Capital Project Reserve Fund | 0 | 200,000 | 200,000 | 250,000 | 50,000 |
| Transfer Out - GO Debt Service Fund | 14,800,000 | 15,300,000 | 15,300,000 | 17,750,000 | 2,450,000 |
| Total Other Financing Uses | \$ 14,800,000 | \$ 15,500,000 | \$ 16,000,000 | \$ 18,000,000 | \$ 2,000,000 |
| Total General Fund Expenditures | \$ 110,513,011 | \$ 113,948,180 | \$ 115,685,624 | \$ 123,343,020 | \$ 7,657,396 |

City of Mesquite
Adopted Budget/Water and Sewer Operating Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|----------------------|----------------------|----------------------|----------------------|---------------------|
| Revenues: | | | | | |
| Water Sales | \$ 32,592,843 | \$ 34,500,000 | \$ 34,500,000 | \$ 36,052,500 | \$ 1,552,500 |
| Water Taps and Connections | 20,101 | 25,000 | 25,000 | 25,000 | 0 |
| Penalty Income | 657,868 | 650,000 | 650,000 | 650,000 | 0 |
| Collection/Charged off Bills | 10,681 | 17,000 | 17,000 | 17,000 | 0 |
| Reconnect Fees & Transfer Fees | 339,126 | 353,000 | 353,000 | 353,000 | 0 |
| Sale of Bulk Water | 1,152,395 | 925,000 | 925,000 | 750,000 | (175,000) |
| Sewer Service | 27,197,864 | 28,060,000 | 28,060,000 | 29,322,700 | 1,262,700 |
| Lower East Fork Sewer Line | 1,282,244 | 1,451,770 | 1,451,770 | 1,500,000 | 48,230 |
| Sewer Backflow Inspections | 64,550 | 60,000 | 60,000 | 60,000 | 0 |
| Interest Income | 156,279 | 100,000 | 300,000 | 300,000 | 0 |
| Miscellaneous | 419,576 | 300,000 | 300,000 | 300,000 | 0 |
| Total Revenues | \$ 63,893,526 | \$ 66,441,770 | \$ 66,641,770 | \$ 69,330,200 | \$ 2,688,430 |
| Operating Expenditures: | | | | | |
| Administration | \$ 465,841 | \$ 427,280 | \$ 430,830 | \$ 525,710 | \$ 94,880 |
| Utility Billing | 3,561,005 | 3,883,670 | 3,895,350 | 4,170,440 | 275,090 |
| Water Sewer Engineering | 21,922 | 119,330 | 120,450 | 127,300 | 6,850 |
| Infrastructure Maintenance | 66,905 | 173,060 | 180,250 | 277,330 | 97,080 |
| GIS Operations | 593,221 | 597,870 | 602,580 | 654,460 | 51,880 |
| Water Production | 21,202,119 | 23,727,280 | 23,751,850 | 26,090,750 | 2,338,900 |
| Meter Services | 936,376 | 1,036,480 | 1,080,220 | 1,056,760 | (23,460) |
| Water Distribution | 2,051,647 | 2,206,780 | 2,235,230 | 2,296,840 | 61,610 |
| Wastewater Collection | 1,493,900 | 1,558,870 | 1,577,130 | 1,804,770 | 227,640 |
| Wastewater Treatment | 8,583,912 | 9,379,810 | 9,379,810 | 9,939,600 | 559,790 |
| NTMWD-East Fork Sewer Line | 1,311,860 | 1,451,770 | 1,451,770 | 1,500,000 | 48,230 |
| Other Expenditures | 476,279 | 399,450 | 429,450 | 399,450 | (30,000) |
| Capital Outlay | 1,090,672 | 920,400 | 1,006,900 | 751,550 | (255,350) |
| Transfer Out - General Liability Insurance Fund | 1,405,000 | 1,405,000 | 1,405,000 | 1,405,000 | 0 |
| Transfer Out - General Fund | 4,550,000 | 4,550,000 | 4,550,000 | 4,550,000 | 0 |
| Transfer Out - GO Debt Service Fund | 1,692,748 | 522,020 | 522,020 | 1,072,020 | 550,000 |
| Transfer Out - W&S Debt Service Fund | 7,800,407 | 9,240,000 | 9,240,000 | 9,064,900 | (175,100) |
| Reserves | 440,997 | 457,000 | 457,000 | 457,000 | 0 |
| Total Expenditures | \$ 57,744,811 | \$ 62,056,070 | \$ 62,315,840 | \$ 66,143,880 | \$ 3,828,040 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 6,148,715 | \$ 4,385,700 | \$ 4,325,930 | \$ 3,186,320 | \$ (1,139,610) |
| Working Capital, October 1 | \$ 20,900,510 | \$ 27,049,225 | \$ 27,049,225 | \$ 31,375,155 | \$ 4,325,930 |
| Working Capital, September 30 | \$ 27,049,225 | \$ 31,434,925 | \$ 31,375,155 | \$ 34,561,475 | \$ 3,186,320 |
| Days of Working Capital | 171 | 185 | 184 | 191 | |

City of Mesquite
Adopted Budget/Drainage Utility District Operating Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues: | | | | | |
| Interest Income | \$ 8,033 | \$ 8,000 | \$ 18,000 | \$ 18,000 | \$ 0 |
| Residential Drainage Fees | 2,024,135 | 1,980,000 | 1,980,000 | 2,000,000 | 20,000 |
| Commercial Drainage Fees | 1,959,371 | 1,800,000 | 1,800,000 | 1,900,000 | 100,000 |
| Transfer In - DUD Revenue Reserve Fund | 17,570 | 24,340 | 24,340 | 37,070 | 12,730 |
| Total Revenues | \$ 4,009,109 | \$ 3,812,340 | \$ 3,822,340 | \$ 3,955,070 | \$ 132,730 |
| Expenditures | | | | | |
| TPDES Permit Program Operations | \$ 520,197 | \$ 543,180 | \$ 577,280 | \$ 595,200 | \$ 17,920 |
| Street Sweeping Program | 194,450 | 205,010 | 190,270 | 201,200 | 10,930 |
| Capital Outlay | 46,633 | 139,740 | 221,660 | 0 | (221,660) |
| Transfer Out - DUD Debt Service Fund | 485,654 | 508,000 | 508,000 | 395,970 | (112,030) |
| Transfer Out - DUD Capital Project Fund | 2,500,000 | 2,500,000 | 2,500,000 | 2,500,000 | 0 |
| Total Expenditures | \$ 3,746,933 | \$ 3,895,930 | \$ 3,997,210 | \$ 3,692,370 | \$ (304,840) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 262,176 | \$ (83,590) | \$ (174,870) | \$ 262,700 | \$ 437,570 |
| Working Capital, October 1 | \$ 709,780 | \$ 971,956 | \$ 971,956 | \$ 797,086 | \$ (174,870) |
| Working Capital, September 30 | \$ 971,956 | \$ 888,366 | \$ 797,086 | \$ 1,059,786 | \$ 262,700 |
| Days of Working Capital | 95 | 83 | 73 | 105 | |

City of Mesquite
Adopted Budget/Airport Operating Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| Revenues: | | | | | |
| Hangar Rentals | \$ 530,233 | \$ 631,820 | \$ 587,280 | \$ 621,060 | \$ 33,780 |
| Tie Downs | 7,221 | 7,500 | 7,500 | 7,500 | 0 |
| Fuel Sales | 1,083,468 | 1,274,740 | 1,274,740 | 1,443,250 | 168,510 |
| Oil Sales | 2,049 | 2,000 | 2,000 | 2,000 | 0 |
| Airport Lease Receipts | 14,669 | 13,170 | 13,170 | 13,450 | 280 |
| Airport Tenant Utility Receipts | 10,469 | 3,500 | 5,000 | 5,000 | 0 |
| Airport Pilot Supplies | 1,934 | 2,500 | 8,000 | 8,000 | 0 |
| Other Revenues | 4,600 | 50,000 | 50,000 | 50,000 | 0 |
| Total Revenues | \$ 1,654,643 | \$ 1,985,230 | \$ 1,947,690 | \$ 2,150,260 | \$ 202,570 |
| Operating Expenditures: | | | | | |
| Personal Services | \$ 389,046 | \$ 435,410 | \$ 422,150 | \$ 517,940 | \$ 95,790 |
| Supplies - Fuel | 725,843 | 917,810 | 917,810 | 934,850 | 17,040 |
| Supplies - Other | 13,305 | 11,480 | 11,480 | 19,180 | 7,700 |
| Contractual Services | 294,343 | 310,400 | 319,570 | 446,560 | 126,990 |
| Capital Outlay | 2,286 | 3,000 | 3,090 | 20,000 | 16,910 |
| Transfer Out - GO Debt Service Fund | 199,804 | 199,810 | 199,810 | 199,810 | 0 |
| Total Expenditures | \$ 1,624,626 | \$ 1,877,910 | \$ 1,873,910 | \$ 2,138,340 | \$ 264,430 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 30,017 | \$ 107,320 | \$ 73,780 | \$ 11,920 | \$ (61,860) |
| Working Capital, October 1 | \$ (33,218) | \$ (3,201) | \$ (3,201) | \$ 70,579 | \$ 73,780 |
| Working Capital, September 30 | \$ (3,201) | \$ 104,119 | \$ 70,579 | \$ 82,499 | \$ 11,920 |
| Days of Working Capital | (1) | 20 | 14 | 14 | |

City of Mesquite
Adopted Budget/Golf Course Operating Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| Revenues: | | | | | |
| Green Fees | \$ 487,516 | \$ 605,000 | \$ 605,000 | \$ 605,000 | \$ 0 |
| Cart Rental Fees | 326,714 | 312,000 | 312,000 | 312,000 | 0 |
| Driving Range Fees | 71,480 | 70,000 | 70,000 | 70,000 | 0 |
| Concessions | 86,271 | 95,000 | 95,000 | 95,000 | 0 |
| Pro Shop Merchandise Sales | 44,088 | 50,000 | 50,000 | 50,000 | 0 |
| Mesquite Private Golf Club | 0 | 8,000 | 8,000 | 8,000 | 0 |
| Other Revenues | 22,782 | 10,000 | 10,000 | 10,000 | 0 |
| Total Revenues | \$ 1,038,851 | \$ 1,150,000 | \$ 1,150,000 | \$ 1,150,000 | \$ 0 |
| Operating Expenditures: | | | | | |
| Personal Services | \$ 711,089 | \$ 689,090 | \$ 694,310 | \$ 680,940 | \$ (13,370) |
| Supplies - Pro Shop Merchandise | 36,111 | 40,000 | 40,000 | 40,000 | 0 |
| Supplies - Other | 98,024 | 109,720 | 109,740 | 80,720 | (29,020) |
| Contractual Services | 180,989 | 217,070 | 215,880 | 248,430 | 32,550 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 |
| Capital Lease - Golf Carts | 68,673 | 70,000 | 70,000 | 78,000 | 8,000 |
| Total Expenditures | \$ 1,094,887 | \$ 1,125,880 | \$ 1,129,930 | \$ 1,128,090 | \$ (1,840) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ (56,035) | \$ 24,120 | \$ 20,070 | \$ 21,910 | \$ 1,840 |
| Working Capital, October 1 | | | | | |
| | \$ 0 | \$ (56,035) | \$ (56,035) | \$ (35,965) | \$ 20,070 |
| Working Capital, September 30 | | | | | |
| | \$ (56,035) | \$ (31,915) | \$ (35,965) | \$ (14,055) | \$ 21,910 |
| Days of Working Capital | | | | | |
| | (19) | (10) | (12) | (5) | |

City of Mesquite
Adopted Budget/General Obligation Bond Debt Service Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|----------------------|----------------------|----------------------|----------------------|---------------------|
| Revenues: | | | | | |
| Interest Income | \$ 6,891 | \$ 0 | \$ 0 | \$ 60,000 | \$ 60,000 |
| Transfer In - Roadway Impact Fee Fund | 458,175 | 1,350,000 | 1,350,000 | 1,500,000 | 150,000 |
| Transfer In - Capital Projects Reserve Fund | 0 | 50,000 | 50,000 | 50,000 | 0 |
| Transfer In - Capital Project Funds | 2,751 | 0 | 0 | 0 | 0 |
| Transfer In - General Fund | 14,800,000 | 15,300,000 | 15,300,000 | 17,750,000 | 2,450,000 |
| Transfer In - Water and Sewer Fund | 1,692,748 | 522,020 | 522,020 | 1,072,020 | 550,000 |
| Transfer In - 4B Sales Tax Fund | 324,081 | 478,640 | 478,640 | 1,130,000 | 651,360 |
| Transfer In - Airport Operating Fund | 199,804 | 199,810 | 199,810 | 199,810 | 0 |
| Total Revenues | \$ 17,484,450 | \$ 17,900,470 | \$ 17,900,470 | \$ 21,761,830 | \$ 3,801,360 |
| Expenditures: | | | | | |
| Principal | \$ 10,630,000 | \$ 12,805,000 | \$ 12,805,000 | \$ 14,080,000 | \$ 1,275,000 |
| Interest | 6,218,879 | 5,657,360 | 5,657,360 | 7,664,220 | 2,006,860 |
| Other Expenditures | 109,064 | 10,000 | 10,000 | 10,000 | 0 |
| Fiscal Agent Fees | 12,500 | 10,000 | 10,000 | 10,000 | 0 |
| Total Expenditures | \$ 16,970,443 | \$ 18,482,360 | \$ 18,482,360 | \$ 21,764,220 | \$ 3,281,860 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 514,007 | \$ (581,890) | \$ (581,890) | \$ (2,390) | \$ 519,500 |
| Fund Balance, October 1 | \$ 85,167 | \$ 599,174 | \$ 599,174 | \$ 17,284 | \$ (581,890) |
| Fund Balance, September 30 | \$ 599,174 | \$ 17,284 | \$ 17,284 | \$ 14,894 | \$ (62,390) |

City of Mesquite
Adopted Budget/Water and Sewer Revenue Bond Debt Service Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues: | | | | | |
| Transfer In - Water and Sewer Operating Fund | \$ 7,800,407 | \$ 9,240,000 | \$ 9,240,000 | \$ 9,064,900 | \$ (175,100) |
| Transfer In - Water and Sewer Impact Fee Fund | 450,000 | 364,400 | 364,400 | 400,000 | 35,600 |
| Total Revenues | \$ 8,250,407 | \$ 9,604,400 | \$ 9,604,400 | \$ 9,464,900 | \$ (139,500) |
| Expenditures: | | | | | |
| Principal | \$ 5,585,000 | \$ 5,990,000 | \$ 5,990,000 | \$ 6,135,000 | \$ 145,000 |
| Interest | 2,535,037 | 2,846,240 | 2,846,240 | 2,929,900 | 83,660 |
| Other Expenditures | 112,916 | 15,000 | 15,000 | 15,000 | 0 |
| Fiscal Agent Fees | 6,250 | 6,500 | 6,500 | 6,500 | 0 |
| Total Expenditures | \$ 8,239,204 | \$ 8,857,740 | \$ 8,857,740 | \$ 9,086,400 | \$ 228,660 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 11,203 | \$ 746,660 | \$ 746,660 | \$ 378,500 | \$ (368,160) |
| Fund Balance, October 1 | \$ 1,909,954 | \$ 1,921,157 | \$ 1,921,157 | \$ 2,667,817 | \$ 746,660 |
| Fund Balance, September 30 | \$ 1,921,157 | \$ 2,667,817 | \$ 2,667,817 | \$ 3,046,317 | \$ 378,500 |

City of Mesquite
Adopted Budget/Water and Sewer Revenue Reserve Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|-------------------|--------------------|--------------------|--------------------|-------------|
| Revenues: | | | | | |
| W&S Revenue Bond Sale Proceeds | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Revenues | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Expenditures: | | | | | |
| Transfer Out - Water and Sewer Debt Service Fund | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Fund Balance, October 1 | \$ 290,331 | \$ 290,331 | \$ 290,331 | \$ 290,331 | \$ 0 |
| Fund Balance, September 30 | \$ 290,331 | \$ 290,331 | \$ 290,331 | \$ 290,331 | \$ 0 |

City of Mesquite
Adopted Budget/Drainage Utility District Revenue Bond Debt Service Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|---------------------|
| Revenues: | | | | | |
| Transfer In - DUD Operating Fund | \$ 488,169 | \$ 508,000 | \$ 508,000 | \$ 395,970 | \$ (112,030) |
| Total Revenues | \$ 488,169 | \$ 508,000 | \$ 508,000 | \$ 395,970 | \$ (112,030) |
| Expenditures: | | | | | |
| Principal | \$ 435,000 | \$ 450,000 | \$ 450,000 | \$ 360,000 | \$ (90,000) |
| Interest | 59,580 | 47,820 | 47,820 | 35,220 | (12,600) |
| Fiscal Agent Fees | 750 | 750 | 750 | 750 | 0 |
| Total Expenditures | \$ 495,330 | \$ 498,570 | \$ 498,570 | \$ 395,970 | \$ (102,600) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ (7,161) | \$ 9,430 | \$ 9,430 | \$ 0 | \$ (9,430) |
| Fund Balance, October 1 | \$ 204,269 | \$ 197,108 | \$ 197,108 | \$ 206,538 | \$ 9,430 |
| Fund Balance, September 30 | \$ 197,108 | \$ 206,538 | \$ 206,538 | \$ 206,538 | \$ 0 |

City of Mesquite
Adopted Budget/Drainage Utility District Revenue Reserve Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Revenues: | | | | | |
| DUD Revenue Bond Sale Proceeds | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Revenues | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Expenditures: | | | | | |
| Transfer Out - DUD Operating Fund | \$ 17,570 | \$ 24,340 | \$ 24,340 | \$ 37,070 | \$ 12,730 |
| Total Expenditures | \$ 17,570 | \$ 24,340 | \$ 24,340 | \$ 37,070 | \$ 12,730 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ (17,570) | \$ (24,340) | \$ (24,340) | \$ (37,070) | \$ (12,730) |
| Fund Balance, October 1 | \$ 391,420 | \$ 373,850 | \$ 373,850 | \$ 349,510 | \$ (24,340) |
| Fund Balance, September 30 | <u>\$ 373,850</u> | <u>\$ 349,510</u> | <u>\$ 349,510</u> | <u>\$ 312,440</u> | <u>\$ (37,070)</u> |

City of Mesquite
Adopted Budget/Group Medical Insurance Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|
| Revenues: | | | | | |
| Transfer In - General Fund | \$ 0 | \$ 0 | \$ 500,000 | \$ 0 | \$ (500,000) |
| Employer Contributions | 10,298,033 | 10,370,000 | 11,370,000 | 11,163,570 | (206,430) |
| Employee Contributions | 1,685,011 | 1,720,000 | 1,720,000 | 1,892,000 | 172,000 |
| Vision Insurance Premiums | 42,662 | 35,000 | 35,000 | 35,000 | 0 |
| Life Insurance Premiums | 54,311 | 55,000 | 55,000 | 55,000 | 0 |
| Dental Insurance Premiums | 737,067 | 700,000 | 700,000 | 700,000 | 0 |
| Supplemental Life Insurance Premiums | 259,141 | 240,000 | 240,000 | 240,000 | 0 |
| Long-term Disability Premiums | 98,963 | 95,000 | 95,000 | 95,000 | 0 |
| Health Insurance Surcharges | 88,691 | 106,000 | 106,000 | 106,000 | 0 |
| Critical Care Premiums | 86,210 | 80,000 | 80,000 | 80,000 | 0 |
| COBRA Medical Insurance Contributions | 0 | 0 | 0 | 0 | 0 |
| Health Clinic Copays | 33,516 | 32,500 | 32,500 | 32,500 | 0 |
| Health Clinic Pharmacy Copays | 388,195 | 450,000 | 450,000 | 450,000 | 0 |
| Retirees Medical Insurance Contributions | 1,426,284 | 1,450,000 | 1,450,000 | 1,514,680 | 64,680 |
| Health Claims Reimbursements | 401,451 | 150,000 | 150,000 | 150,000 | 0 |
| Total Revenues | \$ 15,599,534 | \$ 15,483,500 | \$ 16,983,500 | \$ 16,513,750 | \$ (469,750) |
| Expenditures: | | | | | |
| Health Claims | \$ 8,127,749 | \$ 8,400,000 | \$ 8,400,000 | \$ 8,475,000 | \$ 75,000 |
| Pharmaceutical | 2,594,988 | 3,000,000 | 3,000,000 | 2,550,000 | (450,000) |
| Administrative Fee - Medical | 586,017 | 452,500 | 452,500 | 125,200 | (327,300) |
| HSA Contributions | 1,415,125 | 1,400,000 | 1,400,000 | 1,400,000 | 0 |
| Health Clinic Operating | 452,300 | 513,500 | 513,500 | 513,500 | 0 |
| Stop Loss Coverage Premium | 330,764 | 416,750 | 416,750 | 416,750 | 0 |
| Medicare Supplement Premiums | 1,018,938 | 1,057,800 | 1,057,800 | 1,057,800 | 0 |
| Health Claims - Vision | 112,752 | 126,000 | 126,000 | 126,000 | 0 |
| Dental Premiums - Managed Care | 69,307 | 72,100 | 72,100 | 72,100 | 0 |
| Dental Premiums - Indemnity | 680,062 | 762,000 | 762,000 | 762,000 | 0 |
| Life Insurance Premiums | 315,755 | 310,000 | 310,000 | 310,000 | 0 |
| Reserve Funding Claims | 240,320 | 0 | 0 | 0 | 0 |
| Professional Services | 102,805 | 230,000 | 230,000 | 230,000 | 0 |
| Miscellaneous | 9,755 | 13,510 | 13,510 | 13,510 | 0 |
| Employee Assistance Program | 26,974 | 27,000 | 27,000 | 27,000 | 0 |
| Employee Wellness Program | 4,598 | 12,000 | 12,000 | 12,240 | 240 |
| Critical Care Premiums | 86,286 | 85,000 | 85,000 | 85,000 | 0 |
| Long-term Disability Premiums | 96,790 | 98,000 | 98,000 | 98,000 | 0 |
| Total Expenditures | \$ 16,271,285 | \$ 16,976,160 | \$ 16,976,160 | \$ 16,274,100 | \$ (702,060) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ (671,751) | \$ (1,492,660) | \$ 7,340 | \$ 239,650 | \$ 232,310 |
| Fund Balance, October 1 | | | | | |
| | \$ (4,478,678) | \$ (5,150,429) | \$ (5,150,429) | \$ (5,143,089) | \$ 7,340 |
| Fund Balance, September 30 | | | | | |
| | <u>\$ (5,150,429)</u> | <u>\$ (6,643,089)</u> | <u>\$ (5,143,089)</u> | <u>\$ (4,903,439)</u> | <u>\$ 239,650</u> |

City of Mesquite
Adopted Budget/General Liability Insurance Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|-----------------------|-----------------------|-----------------------|---------------------|-------------------|
| Revenues: | | | | | |
| Interest Income | \$ 9,089 | \$ 7,500 | \$ 15,000 | \$ 15,000 | \$ 0 |
| Market Gain on Investments | (799) | 0 | 0 | 0 | 0 |
| Transfer In - Water and Sewer Operating Fund | 1,405,000 | 1,405,000 | 1,405,000 | 1,405,000 | 0 |
| Workers' Compensation Contributions | 1,747,078 | 1,640,500 | 1,740,000 | 1,740,000 | 0 |
| Other Revenue | 52,064 | 25,000 | 135,000 | 135,000 | 0 |
| Total Revenues | \$ 3,212,432 | \$ 3,078,000 | \$ 3,295,000 | \$ 3,295,000 | \$ 0 |
| Expenditures: | | | | | |
| Personal Services | \$ 355,480 | \$ 361,210 | \$ 361,210 | \$ 421,870 | \$ 60,660 |
| Legal Services/Court Costs | 226,369 | 200,000 | 230,000 | 230,000 | 0 |
| Consulting Services | 0 | 0 | 0 | 0 | 0 |
| Insurance Premiums | 701,425 | 640,000 | 640,000 | 640,000 | 0 |
| General Liability Claims | 537,667 | 425,000 | 425,000 | 425,000 | 0 |
| Reserve Funding Claims | 176,491 | 0 | 0 | 0 | 0 |
| Workers' Compensation Claims | 877,165 | 1,250,000 | 1,250,000 | 1,250,000 | 0 |
| Other Expenditures | 128,793 | 20,460 | 130,460 | 130,460 | 0 |
| Total Expenditures | \$ 3,003,389 | \$ 2,896,670 | \$ 3,036,670 | \$ 3,097,330 | \$ 60,660 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 209,043 | \$ 181,330 | \$ 258,330 | \$ 197,670 | \$ (60,660) |
| Fund Balance, October 1 | \$ (1,210,971) | \$ (1,001,928) | \$ (1,001,928) | \$ (743,598) | \$ 258,330 |
| Fund Balance, September 30 | \$ (1,001,928) | \$ (820,598) | \$ (743,598) | \$ (545,928) | \$ 197,670 |

City of Mesquite
Adopted Budget/Hotel Occupancy Tax Fund
Fiscal Year 2018-19

| | Actual 2015-16 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| Revenues: | | | | | |
| Interest Income | \$ 8,885 | \$ 6,500 | \$ 18,000 | \$ 18,000 | \$ 0 |
| Market Gain on Investments | (823) | 0 | 0 | 0 | 0 |
| Hotel Occupancy Tax | 1,539,448 | 1,360,000 | 1,360,000 | 1,400,000 | 40,000 |
| Total Revenues | \$ 1,547,509 | \$ 1,366,500 | \$ 1,378,000 | \$ 1,418,000 | \$ 40,000 |
| Expenditures: | | | | | |
| Convention and Visitors Bureau | \$ 409,811 | \$ 693,660 | \$ 698,632 | \$ 696,000 | \$ (2,632) |
| Mesquite Arts Council, Inc. | 179,734 | 152,400 | 152,400 | 174,000 | 21,600 |
| Historic Mesquite, Inc. | 179,734 | 152,400 | 152,400 | 174,000 | 21,600 |
| Other Expenditures | 94,412 | 135,000 | 135,000 | 135,000 | 0 |
| Transfer Out - Conference Center Fund | 58,000 | 58,000 | 58,000 | 0 | (58,000) |
| Conference Center Marketing | 140,656 | 200,000 | 200,000 | 200,000 | 0 |
| Total Expenditures | \$ 1,062,346 | \$ 1,391,460 | \$ 1,396,432 | \$ 1,379,000 | \$ (17,432) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 485,163 | \$ (24,960) | \$ (18,432) | \$ 39,000 | \$ 57,432 |
| Fund Balance, October 1 | \$ 752,946 | \$ 1,238,109 | \$ 1,238,109 | \$ 1,219,677 | \$ (18,432) |
| Fund Balance, September 30 | \$ 1,238,109 | \$ 1,213,149 | \$ 1,219,677 | \$ 1,258,677 | \$ 39,000 |

City of Mesquite
Adopted Budget/Confiscated Seizure Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Revenues: | | | | | |
| Interest Income | \$ 28,994 | \$ 19,500 | \$ 30,000 | \$ 30,000 | \$ 0 |
| Other Income | 28,766 | 0 | 0 | 0 | 0 |
| Court Awarded Proceeds | 388,486 | 430,000 | 430,000 | 430,000 | 0 |
| Total Revenues | \$ 446,245 | \$ 449,500 | \$ 460,000 | \$ 460,000 | \$ 0 |
| Expenditures: | | | | | |
| Supplies | \$ 180,895 | \$ 104,750 | \$ 327,750 | \$ 95,000 | \$ (232,750) |
| Contractual | 145,024 | 286,960 | 362,960 | 235,800 | (127,160) |
| Capital Outlay | 1,075,187 | 150,990 | 1,068,538 | 0 | (1,068,538) |
| Total Expenditures | \$ 1,401,107 | \$ 542,700 | \$ 1,759,248 | \$ 330,800 | \$ (1,428,448) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ (954,862) | \$ (93,200) | \$ (1,299,248) | \$ 129,200 | \$ 1,428,448 |
| Fund Balance, October 1 | | | | | |
| | \$ 3,757,698 | \$ 2,802,836 | \$ 2,802,836 | \$ 1,503,588 | \$ (1,299,248) |
| Fund Balance, September 30 | | | | | |
| | <u>\$ 2,802,836</u> | <u>\$ 2,709,636</u> | <u>\$ 1,503,588</u> | <u>\$ 1,632,788</u> | <u>\$ 129,200</u> |

City of Mesquite
Adopted Budget/Photo Enforcement Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|------------------|
| Revenues: | | | | | |
| Interest Income | \$ 1,316 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 0 |
| School Bus Camera Violation Proceeds | 12,944 | 15,000 | 15,000 | 15,000 | 0 |
| Red Light Camera Violation Proceeds | 156,511 | 300,000 | 300,000 | 300,000 | 0 |
| Total Revenues | \$ 170,771 | \$ 316,000 | \$ 316,000 | \$ 316,000 | \$ 0 |
| Expenditures: | | | | | |
| Contractual Services | \$ 12,702 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 0 |
| Transfer Out - General Fund | 150,000 | 150,000 | 150,000 | 150,000 | 0 |
| Total Expenditures | \$ 162,702 | \$ 300,000 | \$ 300,000 | \$ 300,000 | \$ 0 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 8,069 | \$ 16,000 | \$ 16,000 | \$ 16,000 | \$ 0 |
| Fund Balance, October 1 | \$ 40,826 | \$ 48,895 | \$ 48,895 | \$ 64,895 | \$ 16,000 |
| Fund Balance, September 30 | \$ 48,895 | \$ 64,895 | \$ 64,895 | \$ 80,895 | \$ 16,000 |

City of Mesquite
Adopted Budget/9-1-1 Service Fee Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| Revenues: | | | | | |
| 9-1-1 Phone Charges | \$ 273,605 | \$ 270,000 | \$ 270,000 | \$ 270,000 | \$ 0 |
| Interest Income | 597 | 0 | 0 | 0 | 0 |
| Wireless 9-1-1 Phone Charges | 713,877 | 735,000 | 735,000 | 735,000 | 0 |
| Total Revenues | \$ 988,079 | \$ 1,005,000 | \$ 1,005,000 | \$ 1,005,000 | \$ 0 |
| Expenditures: | | | | | |
| Contractual Services | \$ 137,264 | \$ 130,000 | \$ 140,000 | \$ 140,000 | \$ 0 |
| Transfer Out - General Fund | 900,000 | 900,000 | 900,000 | 900,000 | 0 |
| Total Expenditures | \$ 1,037,264 | \$ 1,030,000 | \$ 1,040,000 | \$ 1,040,000 | \$ 0 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ (49,185) | \$ (25,000) | \$ (35,000) | \$ (35,000) | \$ 0 |
| Fund Balance, October 1 | \$ 150,368 | \$ 101,183 | \$ 101,183 | \$ 66,183 | \$ (35,000) |
| Fund Balance, September 30 | \$ 101,183 | \$ 76,183 | \$ 66,183 | \$ 31,183 | \$ (35,000) |

City of Mesquite
Adopted Budget/Community Development Block Grant Program Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|-------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues: | | | | | |
| Intergovernmental-Entitlement | \$ 891,395 | \$ 1,001,920 | \$ 1,550,788 | \$ 1,099,865 | \$ (450,923) |
| Intergovernmental-Neighborhood Stabilization | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | \$ 891,395 | \$ 1,001,920 | \$ 1,550,788 | \$ 1,099,865 | \$ (450,923) |

| | | | | | |
|---|-------------|-------------|-------------|---------------------|---------------------|
| Expenditures: | | | | | |
| 2018-19 Projects | | | | | |
| Administration | \$ 0 | \$ 0 | \$ 0 | \$ 76,471 | \$ 76,471 |
| Comprehensive Planning | 0 | 0 | 0 | 60,000 | 60,000 |
| Code Enforcement | 0 | 0 | 0 | 44,605 | 44,605 |
| Housing Rehabilitation | 0 | 0 | 0 | 500,000 | 500,000 |
| Mission East Dallas County Health Ministries | 0 | 0 | 0 | 10,000 | 10,000 |
| Mesquite Social Services | 0 | 0 | 0 | 20,000 | 20,000 |
| New Beginnings Center | 0 | 0 | 0 | 35,000 | 35,000 |
| Orphan Sidewalks | 0 | 0 | 0 | 253,810 | 253,810 |
| Sharing Life Outreach Program | 0 | 0 | 0 | 25,000 | 25,000 |
| Sharing Life Outreach Homelessness Transition Program | 0 | 0 | 0 | 45,900 | 45,900 |
| Summer Youth Internship Program | 0 | 0 | 0 | 14,079 | 14,079 |
| Senior Source Program | 0 | 0 | 0 | 5,000 | 5,000 |
| Visiting Nurse Association Program | 0 | 0 | 0 | 10,000 | 10,000 |
| Total 2017-18 Projects | \$ 0 | \$ 0 | \$ 0 | \$ 1,099,865 | \$ 1,099,865 |

| | | | | | |
|---|-------------|---------------------|---------------------|-------------|---------------------|
| Expenditures: | | | | | |
| 2017-18 Projects | | | | | |
| Administration | \$ 0 | \$ 89,966 | \$ 120,335 | \$ 0 | \$ (120,335) |
| Comprehensive Planning | 0 | 0 | 93,385 | 0 | (93,385) |
| Code Enforcement | 0 | 100,300 | 187,872 | 0 | (187,872) |
| Down Payment Assistance | 0 | 75,000 | 75,000 | 0 | (75,000) |
| Housing Rehabilitation | 0 | 334,485 | 586,552 | 0 | (586,552) |
| Mission East Dallas County Health Ministries | 0 | 0 | 15,000 | 0 | (15,000) |
| H.O.M.E. | 0 | 75,000 | 75,000 | 0 | (75,000) |
| Mesquite Social Services | 0 | 30,000 | 30,000 | 0 | (30,000) |
| New Beginnings Center | 0 | 30,000 | 30,000 | 0 | (30,000) |
| Orphan Sidewalks | 0 | 75,000 | 75,000 | 0 | (75,000) |
| Sharing Life Outreach Program | 0 | 25,000 | 25,000 | 0 | (25,000) |
| Sharing Life Outreach Homelessness Transition Program | 0 | 30,000 | 30,000 | 0 | (30,000) |
| Summer Youth Internship Program | 0 | 30,000 | 30,000 | 0 | (30,000) |
| Neighborhood Development Program | 0 | 107,169 | 177,644 | 0 | (177,644) |
| Total 2017-18 Projects | \$ 0 | \$ 1,001,920 | \$ 1,550,788 | \$ 0 | \$ 1,550,788 |

City of Mesquite
Adopted Budget/Community Development Block Grant Program Fund (continued)
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|---------------------|---------------------|---------------------|---------------------|
| Expenditures: | | | | | |
| 2016-17 Projects | | | | | |
| Administration | \$ 80,673 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Comprehensive Planning | 42,734 | 0 | 0 | 0 | 0 |
| Code Enforcement | 206,400 | 0 | 0 | 0 | 0 |
| Housing Rehabilitation | 347,050 | 0 | 0 | 0 | 0 |
| Mission East Dallas County Health Ministries | 0 | 0 | 0 | 0 | 0 |
| New Beginnings Center | 22,000 | 0 | 0 | 0 | 0 |
| Mesquite Social Services | 22,000 | 0 | 0 | 0 | 0 |
| Sharing Life Outreach Program | 11,000 | 0 | 0 | 0 | 0 |
| Sharing Life Outreach Homeless Transition Program | 24,000 | 0 | 0 | 0 | 0 |
| Neighborhood Development Program | 135,538 | 0 | 0 | 0 | 0 |
| Total 2016-17 Projects | \$ 891,395 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Expenditures - All Program Years | \$ 891,395 | \$ 1,001,920 | \$ 1,550,788 | \$ 1,099,865 | \$ (450,923) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Fund Balance, October 1 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Fund Balance, September 30 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |

City of Mesquite
Adopted Budget/Housing Choice Voucher Program Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|---------------------|
| Revenues: | | | | | |
| Interest Income | \$ 9,719 | \$ 5,300 | \$ 14,000 | \$ 14,000 | \$ 0 |
| Intergovernmental - Section 8 Voucher | 13,246,702 | 12,608,000 | 13,103,000 | 13,103,000 | 0 |
| Total Revenues | \$ 13,256,421 | \$ 12,613,300 | \$ 13,117,000 | \$ 13,117,000 | \$ 0 |
| Expenditures: | | | | | |
| Housing Choice Voucher Program | \$ 12,847,023 | \$ 12,526,850 | \$ 13,063,800 | \$ 13,100,820 | \$ 37,020 |
| Transfer Out - General Fund | 150,000 | 150,000 | 150,000 | 150,000 | 0 |
| Total Expenditures | \$ 12,997,023 | \$ 12,676,850 | \$ 13,213,800 | \$ 13,250,820 | \$ 37,020 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 259,398 | \$ (63,550) | \$ (96,800) | \$ (133,820) | \$ (37,020) |
| Fund Balance, October 1 | \$ 1,083,241 | \$ 1,342,639 | \$ 1,342,639 | \$ 1,245,839 | \$ (96,800) |
| Fund Balance, September 30 | \$ 1,342,639 | \$ 1,279,089 | \$ 1,245,839 | \$ 1,112,019 | \$ (133,820) |

City of Mesquite
Adopted Budget/Public, Educational and Government Access Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Revenues: | | | | | |
| Interest Income | \$ 4,437 | \$ 2,500 | \$ 7,000 | \$ 7,000 | \$ 0 |
| Cable TV PEG Fees | 251,306 | 275,000 | 275,000 | 275,000 | 0 |
| Total Revenues | \$ 255,743 | \$ 277,500 | \$ 282,000 | \$ 282,000 | \$ 0 |
| Expenditures: | | | | | |
| Contractual Services | \$ 90,014 | \$ 160,000 | \$ 160,000 | \$ 162,000 | \$ 2,000 |
| Capital Outlay | 78,778 | 150,000 | 150,000 | 77,870 | (72,130) |
| Total Expenditures | \$ 168,792 | \$ 310,000 | \$ 310,000 | \$ 239,870 | \$ (70,130) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 86,951 | \$ (32,500) | \$ (28,000) | \$ 42,130 | \$ 70,130 |
| Fund Balance, October 1 | \$ 657,887 | \$ 744,838 | \$ 744,838 | \$ 716,838 | \$ (28,000) |
| Fund Balance, September 30 | \$ 744,838 | \$ 712,338 | \$ 716,838 | \$ 758,968 | \$ 42,130 |

City of Mesquite
Adopted Budget/Mesquite Quality of Life Corporation Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Revenues: | | | | | |
| Interest Income | \$ 37,828 | \$ 30,000 | \$ 30,000 | \$ 40,000 | \$ 10,000 |
| Contributions and Reimbursements | 0 | 70,000 | 70,000 | 0 | (70,000) |
| Grants | 468,227 | 187,500 | 5,059,406 | 146,500 | (4,912,906) |
| Other Revenue | 25,000 | 0 | 3,810,000 | 0 | (3,810,000) |
| Special Use Sales Tax | 10,916,110 | 10,750,000 | 10,750,000 | 10,940,000 | 190,000 |
| Total Revenues | \$ 11,447,166 | \$ 11,037,500 | \$ 19,719,406 | \$ 11,126,500 | \$ (8,592,906) |
| Expenditures: | | | | | |
| Transportation Improvements | \$ 1,867,175 | \$ 1,010,000 | \$ 12,393,258 | \$ 1,138,000 | \$ (11,255,258) |
| Public Safety Improvements | 0 | 36,000 | 36,000 | 1,136,000 | 1,100,000 |
| Parks and Recreation Improvements | 10,993,852 | 9,085,650 | 12,206,443 | 7,854,850 | (4,351,593) |
| Administration | 200,000 | 200,000 | 250,000 | 250,000 | 0 |
| Transfer Out - GO Debt Service Fund | 324,081 | 478,640 | 478,640 | 1,130,000 | 651,360 |
| Total Expenditures | \$ 13,385,108 | \$ 10,810,290 | \$ 25,364,341 | \$ 11,508,850 | \$ (13,855,491) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ (1,937,942) | \$ 227,210 | \$ (5,644,935) | \$ (382,350) | \$ 5,262,585 |
| Fund Balance, October 1 | \$ 8,024,711 | \$ 6,086,769 | \$ 6,086,769 | \$ 441,834 | \$ (5,644,935) |
| Fund Balance, September 30 | \$ 6,086,769 | \$ 6,313,979 | \$ 441,834 | \$ 59,484 | \$ (382,350) |

City of Mesquite
Adopted Budget/Municipal Court Technology Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Revenues: | | | | | |
| Interest Income | \$ 1,382 | \$ 800 | \$ 2,000 | \$ 2,000 | \$ 0 |
| Municipal Court Technology Fee | 80,295 | 70,000 | 70,000 | 70,000 | 0 |
| Total Revenues | \$ 81,677 | \$ 70,800 | \$ 72,000 | \$ 72,000 | \$ 0 |
| Expenditures: | | | | | |
| Supplies | \$ 1,901 | \$ 2,570 | \$ 2,570 | \$ 3,220 | \$ 650 |
| Contractual Services | 72,133 | 75,200 | 85,700 | 85,060 | (640) |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 74,034 | \$ 77,770 | \$ 88,270 | \$ 88,280 | \$ 10 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 7,643 | \$ (6,970) | \$ (16,270) | \$ (16,280) | \$ (10) |
| Fund Balance, October 1 | \$ 178,075 | \$ 185,718 | \$ 185,718 | \$ 169,448 | \$ (16,270) |
| Fund Balance, September 30 | \$ 185,718 | \$ 178,748 | \$ 169,448 | \$ 153,168 | \$ (16,280) |

City of Mesquite
Adopted Budget/Capital Project Reserve Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|---------------------|---------------------|---------------------|--------------------|-----------------------|
| Revenues: | | | | | |
| Transfer In - General Fund | \$ 0 | \$ 200,000 | \$ 200,000 | \$ 250,000 | \$ 50,000 |
| Transfer In - TIRZ Funds | 485,991 | 496,670 | 496,670 | 230,000 | (266,670) |
| Other Revenue | 341,754 | 60,000 | 707,500 | 60,000 | (647,500) |
| Interest Income | 9,967 | 8,000 | 15,000 | 15,000 | 0 |
| Total Revenues | \$ 837,712 | \$ 764,670 | \$ 1,419,170 | \$ 555,000 | \$ (864,170) |
| Expenditures: | | | | | |
| Transfer Out - GO Debt Service Fund | \$ 0 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 0 |
| Transfer Out - General Fund | 0 | 0 | 500,000 | 0 | (500,000) |
| Other - Dispatch Equipment | 0 | 0 | 7,200 | 0 | (7,200) |
| Developer Participation - Camelot | 238,671 | 167,368 | 221,509 | 0 | (221,509) |
| Developer Participation - Ashley | 0 | 200,000 | 800,000 | 200,000 | (600,000) |
| IH-20 Land Use Plan | 37,682 | 50,000 | 62,318 | 0 | (62,318) |
| Hurricane Harvey Reception Center | 227,292 | 0 | 0 | 0 | 0 |
| Community Vision and Strategic Plan | 0 | 150,000 | 150,000 | 0 | (150,000) |
| Comprehensive Plan Update | 0 | 225,000 | 225,000 | 0 | (225,000) |
| Major Thoroughfare Pavement Preservation | 0 | 0 | 387,500 | 0 | (387,500) |
| Military Parkway Trail Phase 2 | 0 | 0 | 260,000 | 0 | (260,000) |
| Furniture Replacement | 0 | 0 | 0 | 50,000 | 50,000 |
| Administration | 0 | 0 | 138,770 | 165,800 | 27,030 |
| Total Expenditures | \$ 503,645 | \$ 842,368 | \$ 2,802,297 | \$ 465,800 | \$ (2,336,497) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 334,067 | \$ (77,698) | \$ (1,383,127) | \$ 89,200 | \$ 1,472,327 |
| Fund Balance, October 1 | \$ 1,120,560 | \$ 1,454,627 | \$ 1,454,627 | \$ 71,500 | \$ (1,383,127) |
| Fund Balance, September 30 | \$ 1,454,627 | \$ 1,376,929 | \$ 71,500 | \$ 160,700 | \$ 89,200 |

City of Mesquite
Adopted Budget/Rodeo City Tax Increment Reinvestment Zone Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|--------------------|--------------------|--------------------|---------------------|
| Revenues: | | | | | |
| City of Mesquite | \$ 94,836 | \$ 97,680 | \$ 97,680 | \$ 0 | \$ (97,680) |
| Mesquite Independent School District | 261,154 | 268,990 | 268,990 | 0 | (268,990) |
| Total Revenues | \$ 355,990 | \$ 366,670 | \$ 366,670 | \$ 0 | \$ (366,670) |
| Expenditures: | | | | | |
| Contractual Services | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Transfer Out - Capital Project Reserve Fund | 355,991 | 366,670 | 366,670 | 0 | (366,670) |
| Total Expenditures | \$ 355,991 | \$ 366,670 | \$ 366,670 | \$ 0 | \$ (366,670) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ (1) | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Fund Balance, October 1 | \$ 1 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Fund Balance, September 30 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |

City of Mesquite
Adopted Budget/Towne Centre Tax Increment Reinvestment Zone Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|----------------------|----------------------|----------------------|---------------------|------------------------|
| Revenues: | | | | | |
| City of Mesquite | \$ 1,145,965 | \$ 1,226,183 | \$ 1,286,606 | \$ 1,729,642 | \$ 443,037 |
| Mesquite Independent School District | 3,155,702 | 3,376,601 | 3,300,603 | 3,832,364 | 531,762 |
| Interest Income | 50,183 | 0 | 0 | 0 | 0 |
| Total Revenues | \$ 4,351,851 | \$ 4,602,784 | \$ 4,587,208 | \$ 5,562,006 | \$ 974,798 |
| Expenditures: | | | | | |
| Personal Services | \$ 0 | \$ 0 | \$ 100,000 | \$ 102,000 | \$ 2,000 |
| Contractual Services | 625,940 | 640,000 | 890,000 | 952,000 | 62,000 |
| Capital Outlay | 675,751 | 3,870,000 | 13,961,098 | 4,572,766 | (9,388,332) |
| Debt Service - LBJ Project | 601,798 | 601,798 | 601,798 | 0 | (601,798) |
| Transfer Out - Capital Project Reserve Fund | 130,000 | 130,000 | 130,000 | 130,000 | 0 |
| Total Expenditures | \$ 2,033,489 | \$ 5,241,798 | \$ 15,682,896 | \$ 5,756,766 | \$ (9,926,130) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 2,318,362 | \$ (639,014) | \$ (11,095,688) | \$ (194,760) | \$ 10,900,928 |
| Fund Balance, October 1 | \$ 9,778,034 | \$ 12,096,396 | \$ 12,096,396 | \$ 1,000,708 | \$ (11,095,688) |
| Fund Balance, September 30 | \$ 12,096,396 | \$ 11,457,382 | \$ 1,000,708 | \$ 805,948 | \$ (194,760) |

City of Mesquite
Adopted Budget/Gus Thomasson Tax Increment Reinvestment Zone Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|--------------------|--------------------|--------------------|-------------------|
| Revenues: | | | | | |
| City of Mesquite | \$ 0 | \$ 0 | \$ 0 | \$ 148,248 | \$ 148,248 |
| Interest Income | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | \$ 0 | \$ 0 | \$ 0 | \$ 148,248 | \$ 148,248 |
| Expenditures: | | | | | |
| Contractual Services | \$ 0 | \$ 0 | \$ 0 | \$ 75,000 | \$ 75,000 |
| Transfer Out - Capital Project Reserve Fund | 0 | 0 | 0 | 50,000 | 50,000 |
| Total Expenditures | \$ 0 | \$ 0 | \$ 0 | \$ 125,000 | \$ 125,000 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 0 | \$ 0 | \$ 0 | \$ 23,248 | \$ 23,248 |
| Fund Balance, October 1 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Fund Balance, September 30 | \$ 0 | \$ 0 | \$ 0 | \$ 23,248 | \$ 23,248 |

City of Mesquite
Adopted Budget/Town East / Skyline Tax Increment Reinvestment Zone Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|---|-------------------|--------------------|--------------------|--------------------|-------------------|
| Revenues: | | | | | |
| City of Mesquite | \$ 0 | \$ 0 | \$ 0 | \$ 270,301 | \$ 270,301 |
| Interest Income | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | \$ 0 | \$ 0 | \$ 0 | \$ 270,301 | \$ 270,301 |
| Expenditures: | | | | | |
| Debt Service - Skyline Dr Reconstruction | \$ 0 | \$ 0 | \$ 0 | \$ 200,000 | \$ 200,000 |
| Transfer Out - Capital Project Reserve Fund | 0 | 0 | 0 | 50,000 | 50,000 |
| Total Expenditures | \$ 0 | \$ 0 | \$ 0 | \$ 250,000 | \$ 250,000 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 0 | \$ 0 | \$ 0 | \$ 20,301 | \$ 20,301 |
| Fund Balance, October 1 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Fund Balance, September 30 | \$ 0 | \$ 0 | \$ 0 | \$ 20,301 | \$ 20,301 |

City of Mesquite
Adopted Budget/Roadway Impact Fee Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|-------------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues: | | | | | |
| Contributions - Roadway Impact Fees | \$ 721,201 | \$ 1,040,000 | \$ 1,150,000 | \$ 1,280,000 | \$ 130,000 |
| Interest Income | 4,183 | 1,500 | 10,000 | 10,000 | 0 |
| Total Revenues | \$ 725,384 | \$ 1,041,500 | \$ 1,160,000 | \$ 1,290,000 | \$ 130,000 |
| Expenditures: | | | | | |
| Transfer Out - GO Debt Service Fund | \$ 458,175 | \$ 1,350,000 | \$ 1,350,000 | \$ 1,500,000 | \$ 150,000 |
| Total Expenditures | \$ 458,175 | \$ 1,350,000 | \$ 1,350,000 | \$ 1,500,000 | \$ 150,000 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 267,209 | \$ (308,500) | \$ (190,000) | \$ (210,000) | \$ (20,000) |
| Fund Balance, October 1 | \$ 167,439 | \$ 434,648 | \$ 434,648 | \$ 244,648 | \$ (190,000) |
| Fund Balance, September 30 | \$ 434,648 | \$ 126,148 | \$ 244,648 | \$ 34,648 | \$ (210,000) |

City of Mesquite
Adopted Budget/Water and Sewer Impact Fee Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Revenues: | | | | | |
| Contributions - Water Impact Fees | \$ 336,063 | \$ 250,000 | \$ 260,000 | \$ 275,000 | \$ 15,000 |
| Contributions - Sewer Impact Fees | 146,121 | 110,000 | 110,000 | 100,000 | (10,000) |
| Interest Income | 2,544 | 1,200 | 2,600 | 2,600 | 0 |
| Total Revenues | \$ 484,728 | \$ 361,200 | \$ 372,600 | \$ 377,600 | \$ 5,000 |
| Expenditures: | | | | | |
| Transfer Out - W&S Debt Service Fund | \$ 450,000 | \$ 364,400 | \$ 364,400 | \$ 400,000 | \$ 35,600 |
| Total Expenditures | \$ 450,000 | \$ 364,400 | \$ 364,400 | \$ 400,000 | \$ 35,600 |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 34,728 | \$ (3,200) | \$ 8,200 | \$ (22,400) | \$ (30,600) |
| Fund Balance, October 1 | \$ 52,000 | \$ 86,728 | \$ 86,728 | \$ 94,928 | \$ 8,200 |
| Fund Balance, September 30 | \$ 86,728 | \$ 83,528 | \$ 94,928 | \$ 72,528 | \$ (22,400) |

City of Mesquite
Adopted Budget/Conference Center Capital Replacement Reserve Fund
Fiscal Year 2018-19

| | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 | Variance |
|--|-------------------|--------------------|--------------------|--------------------|---------------------|
| Revenues: | | | | | |
| Room Rental Proceeds | \$ 148,071 | \$ 138,144 | \$ 138,144 | \$ 150,000 | \$ 11,856 |
| Interest Income | 3,665 | 2,500 | 2,500 | 6,000 | 3,500 |
| Transfer - In Hotel Occupancy Tax Fund | 58,000 | 58,000 | 58,000 | 0 | (58,000) |
| Total Revenues | \$ 209,736 | \$ 198,644 | \$ 198,644 | \$ 156,000 | \$ (42,644) |
| Expenditures: | | | | | |
| Supplies | \$ 7,723 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Contractual Services | 0 | 0 | 0 | 250,000 | 250,000 |
| Capital Outlay | 3,683 | 447,750 | 447,750 | 0 | (447,750) |
| Total Expenditures | \$ 11,406 | \$ 447,750 | \$ 447,750 | \$ 250,000 | \$ (197,750) |
| Excess (Deficiency) Revenues | | | | | |
| Over Expenditures | \$ 198,330 | \$ (249,106) | \$ (249,106) | \$ (94,000) | \$ 155,106 |
| Fund Balance, October 1 | \$ 375,903 | \$ 574,233 | \$ 574,233 | \$ 325,127 | \$ (249,106) |
| Fund Balance, September 30 | \$ 574,233 | \$ 325,127 | \$ 325,127 | \$ 231,127 | \$ (94,000) |

Budgetary/Financial Policies/Goals

Non-Financial Policies/Goals

Financial Policies

Budgetary Policies

MESQUITE
T E X A S
Real. Texas. Flavor.

MESQUITE CITY COUNCIL POLICY ISSUES AND STRATEGIC GOALS

The City Council participated in Policy Issues and Strategic Goal Setting Workshops with City management and department directors on December 11, 2017, December 15, 2017 and March 2, 2018 to define Policy Issues and Strategic Goals for the coming years. The workshop resulted with defined strategic goals in the following areas of concern:

Public Safety

Top Priorities:

- Train non-public safety employees to assist in crime prevention
- Develop a plan for expansion of community policing programs and sharing of information with residents in neighborhoods

High Priorities:

- Actively engage the Spanish-speaking community in community policing and neighborhood crime watch programs
- Implement a communications plan that highlights public safety activities to increase transparency and improve public perception
- Develop long-term strategies to fill vacant positions

Neighborhood Appearance & Condition

Top Priorities:

- Prioritize code issues to emphasize greatest needs in neighborhoods
- Increase effectiveness of environmental code programs by reducing the time frame for resolution of issues
- Expand the number of neighborhood/crime watch groups and train leaders to address areas beyond typical crime watch activities

High Priorities:

- Improve condition and increase value of residential properties by developing an incentive program to stimulate owner investment
- Define worst-case conditions and establish performance metrics to measure success
- Address deteriorating vacant structures through aggressive abatement programs

Job Creation

Top Priorities:

- Establish a business development program in partnership with other institutions to provide specialized technical and vocational training
- Identify strategies to encourage City employees to live in Mesquite

Downtown Redevelopment

Top Priority:

- Identify and attract an anchor business to serve as a catalyst for increasing visits to downtown

High Priorities:

- Evaluate economic incentives and assistance programs to foster downtown redevelopment
- Increase public-private partnership opportunities for downtown events and activities
- Identify and address immediate infrastructure needs for Downtown Mesquite

Shopping Center Revitalization

Top Priorities:

- Revitalize older shopping centers through aggressive intervention and code enforcement
- Inventory shopping center conditions and assess their future viability
- Develop a strategy to revitalize or re-purpose nonviable shopping centers through incentives or code enforcement

High Priority:

- Create opportunities for shopping center property owners to enhance building facades without having to undertake major renovation

IH-20 Corridor Development

Top Priority:

- Create a unique identity for the IH-20 Corridor that will enhance the marketing efforts of the comprehensive plan

High Priorities:

- Initiate comprehensive planning efforts to identify land use and infrastructure needs and develop a capital improvement program for the corridor
- Develop policy guidelines for incentives and development standards for new developments in the corridor
- Evaluate and update development regulations for the corridor

Small Business Retention

High Priorities:

- Provide ongoing communication with small businesses to better understand their needs
- Identify strategies to assist small businesses and develop programs that can serve as resources to small business owners

Sharing Our Story

High Priorities:

- Create programs to educate residents about City services and foster involvement within the community
- Spotlight success stories for employees, citizens and neighborhood groups on social media and other communication platforms

Minority Citizen Involvement

High Priorities:

- Engage minority groups and improve community relations
- Create greater minority participation through outreach within local churches and organizations, and at community events

Infrastructure Maintenance

High Priorities:

- Evaluate existing maintenance practices to maximize the efficient and effective useful life of City assets
- Enhance the Capital Improvement Plan development process by assessing the condition of all City infrastructure

Retail Area Vitality

Top Priority:

- Create a long-term plan to ensure Mesquite's retail sector remains viable

High Priorities:

- Facilitate ongoing retail industry stakeholder group meetings to assess and monitor retail economic conditions and collaboratively plan for future retail positioning
- Maintain a system for monitoring, measuring, benchmarking and reporting key economic indicators, trends and forecasts to help predict changes in the retail industry that may impact Mesquite
- Adjust land use, planning principles and market positioning to pro-actively redevelop retail districts and/or develop new retail districts and provide policy flexibility to account for changing retail and commercial patterns

FINANCIAL POLICIES

The City's financial policies are developed in accordance with applicable State law, City Charter provisions, and City ordinances to help guide the budget process and establish a framework for the sound fiscal management of the City.

Long-Term Financial Plan

The City's sound financial condition is evidenced by its AA credit ratings on both general obligation and water and sewer revenue bonds with Standard & Poor's rating agency. In order to maintain these high credit ratings, the City develops a comprehensive long-term financial plan with a five-year time horizon. Multi-year forecasts shall be completed for each major fund to identify any funding structural imbalances and strategies to secure financial stability.

Debt Management Policies

The City recognizes the foundation of any well-managed debt program is a comprehensive debt policy, which functions in conjunction with the City's Capital Improvement Program. The City will normally have one debt issuance per year that could include general obligation bonds, certificates of obligation, revenue bonds and/or other debt instruments. In certain circumstances, the City Council may approve additional debt issues during the year.

Long-term obligations will not be used for operating purposes. The life of the obligations will not exceed the useful life of the projects financed. Debt service structure will approximate level debt service unless operational matters dictate otherwise.

Debt will be structured for the shortest maturity period possible with a fair allocation of costs to current and future beneficiaries or users. Debt will be structured to the lowest possible net cost to the City given the market conditions and the nature and type of security being issued.

The portion of the City's property tax rate levied for general obligation debt service shall not exceed 35 percent of the total tax rate.

The City will maintain net earnings coverage of 1.5 times the average annual principal and interest requirement for all indebtedness of the Water and Sewer Fund and 1.25 times the average annual principal and interest for all indebtedness of the Drainage Utility District.

Capital Improvement Policies

The City will maintain a multi-year Capital Improvement Program identifying projected capital needs for major projects to be funded through debt issuance or with available cash. A list of proposed capital improvement projects to be funded with the next debt issuance will be presented to the City Council for consideration during the annual budget process along with estimated debt service costs.

The City Council will determine which projects will be funded and will adopt an annual capital budget based on the Capital Improvement Plan. The City Council may also approve other capital projects prior to the actual debt issuance if sufficient funds are available for debt service costs.

Fund Balance Policy

In order to provide adequate financial reserves for unforeseen emergencies, the proposed operating budgets shall be submitted to the City Council with a fund balance reserve of at least 15 percent of General Fund expenditures.

Investment Policy

The City shall adopt an investment policy in accordance with Chapter 2256 of Title 10 of the Local Government Code (Public Funds Investment Act). The purpose of which is to set forth specific investment policy and strategy guidelines for the City in order to achieve the goals of safety, liquidity, yield and public trust for all investment activity.

Basis of Accounting

The City uses the modified accrual basis of accounting for all Governmental Funds, which includes the City's General Fund. Revenues that are measurable and available are accrued at year-end. Measurable can refer to a reasonable estimate, and available means that the revenue will be collected in time to pay for current period expenditures. Revenue accrued at year-end typically includes ad valorem taxes paid within 60 days of year-end, franchise fees, special assessments, intergovernmental revenue, and interest income. Expenditures for Governmental Funds include amounts actually paid and expenditures with invoice dates or services delivered within the fiscal year.

The City uses the accrual basis of accounting for all Proprietary Funds. In keeping with this basis of accounting, utility revenues are recognized when billed rather than when collected. A prorated amount for partial billing cycle is also accrued at year-end. Expenses recognized under the accrual method include amounts actually paid and expenses with invoice dates within the fiscal year.

Basis of Budgeting

The budget for all funds is prepared on a modified accrual basis of accounting, with budgetary control set at the type-of-expenditure level (personal services, supplies, contractual services, and capital) within each department budget. Capital outlay and debt principal are included as budgetary expenses, but depreciation is not a budgeted expense. Encumbrances (commitments to purchase goods and services) that are open on September 30th are recorded as a reservation of fund balance, and the subsequent year's Amended Budget is increased to reflect payment in a future period. Unspent and unencumbered appropriations lapse at fiscal year-end and go to fund balance.

BUDGETARY POLICIES

Balanced Budget

The City shall prepare an itemized budget for each fund and each program within the fund. The budget should be balanced with appropriations not exceeding current year revenues, transfers-in, and available fund balance reserves. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future year's expenses, such as postponing expenditures or accruing future year's revenues.

Revenue Policies

The City will strive to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source.

Transfers between funds shall only be authorized by City Council and only to the extent that the basis and justification for the transfer can be quantified. Fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses or when needed to satisfy debt service obligations.

One-time revenues in either operating fund will not be used for funding on-going appropriations. One-time revenues should be used to fund capital improvements, capital equipment or other one-time appropriations.

Charges for services, or user fees, shall be reviewed at least every two years for the effects of inflation and revised subject to City Council approval.

City Charter Requirements

The City Manager shall have prepared on or before the 15th day of August in each year a budget to cover all proposed expenditures of the city for the succeeding fiscal year, which begins on October 1, and ends on September 30, of each calendar year. The budget shall be prepared in conformity with the laws of the State of Texas. No public money shall ever be spent or appropriated, except in case of an emergency or public calamity, unless funds are currently in the possession of the City to cover said expenditures or appropriation. No expenditure shall ever be made by the City except upon check drawn upon the account, for which a previous appropriation shall have been made, signed by the city treasurer and countersigned by the city manager or mayor.

The minimum staffing level for the Mesquite police department shall equal or surpass one and six-tenths (1.6) full-time and fully paid commissioned sworn civil service police officers per every one thousand (1,000) population of the City of Mesquite; such population to be officially determined annually by the City of Mesquite.

Budget Administration

The budget officer shall prepare each year a budget to cover the proposed expenditures of the City for the succeeding year. The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitely as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project. The budget must contain a complete financial statement of the City that shows: the outstanding obligations of the City; the cash on hand to the credit of each fund; the funds received from all sources during the preceding year; the funds available from all sources during the ensuing year; the estimated revenue available to cover the proposed budget; and the estimated tax required to cover the proposed budget.

The budget officer shall file the proposed budget with the City Secretary's Office before the 30th day before the date the City Council makes its tax levy for the fiscal year.

A proposed budget that will require raising more revenue from property taxes than in the previous year must contain a cover page with the following statement in 18-point or larger type: "This budget will raise more total property taxes than last year's budget by (insert total dollar amount of increase and percentage increase), and of that amount (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll) is tax revenue to be raised from new property added to the tax roll this year."

The proposed budget shall be available for inspection by any person. The City Secretary shall take action to ensure that the proposed budget is posted on the City's Website.

The City Council shall hold a public hearing on the proposed budget in accordance with state law. Any person may attend and may participate in the hearing. The Council shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the City Secretary, but before the date the City Council adopts the tax rate. The adopted budget shall contain a cover page as required by state law in order to provide greater fiscal transparency.

Department Profiles

City Council
City Administration
City Secretary
City Attorney
Human Resources
Finance
Information Technology
Fire Service
Police Service
Housing and Community Services
Housing and Community Services - Grant Services
Neighborhood Services
Planning and Development Services
Public Works
Library Services
Parks and Recreation
Airport Services
Non-Departmental Expenditures

MESQUITE
T E X A S
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City Council

The City Council is the legislative and policy-making body of the City of Mesquite. It operates under authority granted by the City's Home Rule Charter and conforms to the rules and regulations set forth by that Charter. The City Council, under provisions of the Charter, appoints the City Manager, City Secretary, Municipal Court Judge, City Attorney, and members of various boards and commissions.



**From left to right:
Councilmember Bruce Archer,
Councilmember Greg Noschese,
Deputy Mayor Pro Tem Tandy Boroughs,
Mayor Stan Pickett,
Councilmember Jeff Casper,
Councilmember Robert Miklos,
Mayor Pro Tem Dan Aleman.**

The primary goal of the City Council is to provide representative leadership to the citizens of Mesquite, ensuring that the City's future provides a safe and enjoyable environment for all those residing and working within its corporate boundaries. Achieving this goal is accomplished by meeting the following objectives:

- Adopting policies consistent with City Council goals
- Adopting annual operating and capital budgets
- Providing access to city government for all citizens

City Council
 Financial Summary
 Fund Allocations, Division Allocations, Expenditure Categories
 Fiscal Years 2016-17 to 2018-19

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | \$ 108,320 | \$ 147,190 | \$ 146,660 | \$ 157,490 |
| Total Fund Allocations | <u>\$ 108,320</u> | <u>\$ 147,190</u> | <u>\$ 146,660</u> | <u>\$ 157,490</u> |

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------|-------------------|--------------------|--------------------|--------------------|
| City Council | \$ 108,320 | \$ 147,190 | \$ 146,660 | \$ 157,490 |
| Total Division Allocations | <u>\$ 108,320</u> | <u>\$ 147,190</u> | <u>\$ 146,660</u> | <u>\$ 157,490</u> |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| Personal Services | \$ 10,439 | \$ 10,720 | \$ 10,190 | \$ 9,230 |
| Supplies | 25,907 | 22,450 | 22,450 | 22,480 |
| Contractual Services | 71,974 | 114,020 | 114,020 | 125,780 |
| Total Expenditures | <u>\$ 108,320</u> | <u>\$ 147,190</u> | <u>\$ 146,660</u> | <u>\$ 157,490</u> |

Administration

The Department of Administration provides service delivery in a variety of areas, each delineated below.

City Manager

The City Manager is the chief administrative officer of the City, exercising direction over all municipal operations. Appointed by the City Council, the City Manager is responsible for execution of all Council-directed policies and ensuring municipal programs are administered both efficiently and effectively.



From left to right: Director of Communications and Marketing Wayne Larson, Deputy City Manager Jeff Jones, City Manager Cliff Keheley, Managing Director of Community Services Valerie Bradley, Managing Director of Financial Services Ted Chinn

Communications and Marketing

The Communications and Marketing Office is responsible for effective communications both internally within the City organization and with the public. The Division prepares print media for distribution to the public including press releases, the Mainstream newsletter, presentations for elected officials, and other publications. The Division also coordinates information relating to the City's marketing efforts, image, and promotion.

Economic Development

The Economic Development Office has two primary objectives: retention and expansion of existing Mesquite businesses and relocation of new business to Mesquite. These two objectives are focused on commercial and industrial businesses with the ultimate goal of an increased tax base and higher wage jobs within a diversified local economy. The Division is also responsible for monitoring all tax abatement agreements and state-required reporting. The Division serves as the City's representative to the North Texas Commission, The Dallas Area Economic Development Association, the Metroplex International Development Association, The Texas Economic Development Council, and the Texas Economic Development Sales Tax Association. Additionally, the Division serves as staff support for the Mesquite Quality of Life Corporation and administers the 4B Sales Tax Fund.

Mesquite Arts Center

The Mesquite Arts Center was designed for specific disciplines including vocal, chamber, and orchestral music; drama; and the visual arts. The Mesquite Arts Center provides intimate, artistic spaces expertly engineered for each acoustical and visual consideration. The Black Box Theater is completely flexible and is suitable for a variety of configurations. The Mesquite Arts Center Division is responsible for assisting touring art exhibits, and local artists are represented in the Main and Chamber Galleries.

Mesquite Convention and Visitors Bureau

The Mesquite Convention & Visitors Bureau (CVB) is a destination marketing organization dedicated to providing visitors with an enjoyable, quality experience. The CVB markets Mesquite's hotels and attractions to leisure, business, and group travelers, providing information and services to assure that everyone who visits the City has an outstanding experience. The CVB is overseen by Communication and Marketing.

Facility Maintenance

Facility Maintenance maintains all municipal facilities, with the exception of some park structures, and is responsible for comprehensive preventive maintenance of HVAC systems, electrical and mechanical equipment, and custodial services.

Administration
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Funds | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$ 4,470,945 | \$ 4,957,420 | \$ 4,770,430 | \$ 5,116,870 |
| Hotel Occupancy Tax Fund | 1,062,346 | 1,391,460 | 1,396,432 | 1,379,000 |
| Public, Educational and Government Access Fund | 168,792 | 310,000 | 310,000 | 239,870 |
| Conference Center Capital Replacement Fund | 11,406 | 447,750 | 447,750 | 250,000 |
| Total Fund Allocations | \$ 5,713,489 | \$ 7,106,630 | \$ 6,924,612 | \$ 6,985,740 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|---------------------|---------------------|---------------------|---------------------|
| City Manager | \$ 1,268,716 | \$ 1,390,900 | \$ 1,281,670 | \$ 1,477,640 |
| Economic Development | 335,464 | 350,530 | 290,080 | 383,520 |
| Communications and Marketing | 380,050 | 535,200 | 583,510 | 532,470 |
| Mesquite Arts Center | 113,108 | 111,410 | 81,180 | 131,330 |
| Facility Maintenance | 2,373,607 | 2,569,380 | 2,533,990 | 2,591,910 |
| Keep Mesquite Beautiful, Inc. | 0 | 0 | 0 | 0 |
| Hotel Occupancy Tax Administration | 293,068 | 393,000 | 393,000 | 335,000 |
| Convention and Visitors Bureau | 409,811 | 693,660 | 698,632 | 696,000 |
| Mesquite Arts Council, Inc. | 179,734 | 152,400 | 152,400 | 174,000 |
| Historic Mesquite, Inc. | 179,734 | 152,400 | 152,400 | 174,000 |
| Public, Educational and Government Access Fund | 168,792 | 310,000 | 310,000 | 239,870 |
| Conference Center Capital Replacement Fund | 11,406 | 447,750 | 447,750 | 250,000 |
| Total Division Allocations | \$ 5,713,489 | \$ 7,106,630 | \$ 6,924,612 | \$ 6,985,740 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services | \$ 3,121,146 | \$ 3,513,670 | \$ 3,256,160 | \$ 3,615,220 |
| Supplies | 127,719 | 135,670 | 141,490 | 141,340 |
| Contractual Services | 2,488,722 | 3,001,540 | 3,120,012 | 3,151,310 |
| Capital Outlay | 84,951 | 597,750 | 598,950 | 327,870 |
| Other Financing Uses | 90,952 | 58,000 | 58,000 | 0 |
| Reimbursements | (200,000) | (200,000) | (250,000) | (250,000) |
| Total Expenditures | \$ 5,713,489 | \$ 7,106,630 | \$ 6,924,612 | \$ 6,985,740 |

**Administration
Authorized Staffing Level**

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 35.25 | 37.25 | 37.25 | 37.25 |
| Hotel Occupancy Tax Fund | 2.50 | 3.50 | 3.50 | 3.50 |
| Water and Sewer Fund | 1.50 | 1.50 | 1.50 | 1.50 |
| Total All Funds | 39.25 | 42.25 | 42.25 | 42.25 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------|-------------------|--------------------|--------------------|--------------------|
| City Manager | 8.00 | 8.00 | 8.00 | 8.00 |
| Communications and Marketing | 6.25 | 8.25 | 8.25 | 8.25 |
| Economic Development | 2.00 | 3.00 | 3.00 | 3.00 |
| Facility Maintenance | 21.00 | 21.00 | 21.00 | 21.00 |
| Mesquite Arts Center | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Administration | 39.25 | 42.25 | 42.25 | 42.25 |

City Manager

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Assistant City Manager | 1.00 | 1.00 | 0.00 | 0.00 |
| Assistant to the City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Managing Director of Community Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Managing Director of Financial Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Administrative Aide | 2.00 | 2.00 | 2.00 | 2.00 |
| Special Project Director | 0.00 | 0.00 | 1.00 | 1.00 |
| Total City Manager | 8.00 | 8.00 | 8.00 | 8.00 |

Economic Development

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Assistant Manager of Economic Development | 0.00 | 0.00 | 0.00 | 0.00 |
| Assistant Director of Economic Development | 0.00 | 1.00 | 1.00 | 1.00 |
| Director of Economic Development | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Economic Development | 1.00 | 0.00 | 0.00 | 0.00 |
| Downtown Development Manager | 0.00 | 1.00 | 1.00 | 1.00 |
| Total Economic Development | 2.00 | 3.00 | 3.00 | 3.00 |

Mesquite Arts Center

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Mesquite Arts Center Assistant Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Mesquite Arts Center Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Mesquite Arts Center | 2.00 | 2.00 | 2.00 | 2.00 |

Communications and Marketing

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Communications and Marketing Coordinator | 1.00 | 1.00 | 0.00 | 0.00 |
| CVB Director | 1.00 | 1.00 | 0.00 | 0.00 |
| CVB Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| CVB Marketing Coordinator | 0.00 | 1.00 | 1.00 | 1.00 |
| CVB Part-time Intern | 0.50 | 0.50 | 0.50 | 0.50 |
| CVB Sales and Service Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Digital Media Coordinator | 0.00 | 1.00 | 1.00 | 1.00 |
| Director of Communications and Marketing | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst | 0.00 | 0.00 | 0.00 | 0.00 |
| Manager of Communications and Marketing | 0.00 | 0.00 | 1.00 | 1.00 |
| Part-Time Digital Media Intern | 0.38 | 0.38 | 0.38 | 0.38 |
| Part-Time Journalism Intern | 0.38 | 0.38 | 0.38 | 0.38 |
| Video Production Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Communications and Marketing | 6.25 | 8.25 | 8.25 | 8.25 |

Facility Maintenance

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Arts Center Facility Attendant | 3.00 | 3.00 | 3.00 | 3.00 |
| Assistant Manager of Facilities Maintenance | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Services Supervisor | 0.00 | 0.00 | 0.00 | 0.00 |
| Custodian | 6.50 | 6.50 | 6.50 | 6.50 |
| Custodian (W&S Fund) | 1.50 | 1.50 | 1.50 | 1.50 |
| Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Technician | 0.00 | 0.00 | 4.00 | 4.00 |
| Lead Facilities Maintenance Technician | 0.00 | 0.00 | 2.00 | 2.00 |
| Manager of Facilities Maintenance | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Building Maintenance Technician | 6.00 | 6.00 | 0.00 | 0.00 |
| Total Facility Maintenance | 21 | 21 | 21 | 21 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Arts Center Facility Attendant | 3.00 | 3.00 | 3.00 | 3.00 |
| Assistant City Manager | 1.00 | 1.00 | 0.00 | 0.00 |
| Assistant Director of Economic Development | 0.00 | 1.00 | 1.00 | 1.00 |
| Assistant to the City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Facilities Maintenance | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manger of Economic Development | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Services Supervisor | 0.00 | 0.00 | 0.00 | 0.00 |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Communications and Marketing Coordinator | 1.00 | 1.00 | 0.00 | 0.00 |
| CVB Director | 1.00 | 1.00 | 0.00 | 0.00 |
| CVB Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| CVB Marketing Coordinator | 0.00 | 1.00 | 1.00 | 1.00 |
| CVB Part-time Intern | 0.50 | 0.50 | 0.50 | 0.50 |
| CVB Sales and Service Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Custodian | 6.50 | 6.50 | 6.50 | 6.50 |
| Custodian (W&S Fund) | 1.50 | 1.50 | 1.50 | 1.50 |
| Deputy City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Digital Media Coordinator | 0.00 | 1.00 | 1.00 | 1.00 |
| Director of Communications and Marketing | 1.00 | 1.00 | 1.00 | 1.00 |
| Director of Economic Development | 1.00 | 1.00 | 1.00 | 1.00 |
| Downtown Development Manager | 0.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Technician | 0.00 | 0.00 | 4.00 | 4.00 |
| Lead Facilities Maintenance Technician | 0.00 | 0.00 | 2.00 | 2.00 |
| Management Analyst (FTE) | 0.00 | 0.00 | 0.00 | 0.00 |
| Managing Director of Financial Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Managing Director of Community Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Facilities Maintenance | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Communications and Marketing | 0.00 | 0.00 | 1.00 | 1.00 |
| Manager of Economic Development | 1.00 | 0.00 | 0.00 | 0.00 |
| Mesquite Arts Center Assistant Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Mesquite Arts Center Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Part-Time Digital Media Intern | 0.38 | 0.38 | 0.38 | 0.38 |
| Part-Time Journalism Intern | 0.38 | 0.38 | 0.38 | 0.38 |
| Senior Administrative Aide | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Building Maintenance Technician | 6.00 | 6.00 | 0.00 | 0.00 |
| Special Project Director | 0.00 | 0.00 | 1.00 | 1.00 |
| Video Production Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Administration | 39.25 | 42.25 | 42.25 | 42.25 |

Administration

Objectives and Performance Measures

Citizen Communications

- It is the objective of the City Manager’s Office to provide citizens with current information about City services. This analysis shows communications tools used to achieve this objective, together with effectiveness measures.

| Analysis of Citizen Communication Methods | | | |
|--|----------------|----------------|--------------------------|
| By Type, Content and Feedback | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Town Hall Tuesdays | 7 | 3 | 3 |
| Monthly Newsletters | 12 | 12 | 12 |
| Website-Page Views | 2,878,804 | 3,000,000 | 3,000,000 |
| Press Releases/week | 2 | 3 | 4 |
| Social Media Platforms | 4 | 5 | 5 |

City Secretary

The City Secretary is the Records Management Officer for the City of Mesquite and is responsible for establishing and maintaining a citywide records management program. The City Secretary's Office maintains official records relative to City Council actions, contracts, ordinances, resolutions, deeds for city-owned property, easements, and city boards and commissions. As the Records Management Officer, the City Secretary's primary emphasis is the continued enhancement of records management procedures in compliance with the Local Government Records Act to ensure the City's records are organized and maintained in an accessible and cost-efficient manner.

The City Secretary's Office also supervises all municipal elections, processes public information requests, prepares City Council agendas and minutes, publishes all legal ads, posts agendas/public notices, assists the Mayor and Councilmembers in scheduling appointments for special civic events, and assists in researching and providing information to citizens, businesses, and staff on a daily basis.



City Secretary Sonja Land administering an Oath of Office to 3 new Mesquite Firefighters

City Secretary
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | \$ 451,194 | \$ 498,950 | \$ 547,260 | \$ 513,590 |
| Total Fund Allocations | \$ 451,194 | \$ 498,950 | \$ 547,260 | \$ 513,590 |

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|-------------------|--------------------|--------------------|--------------------|
| City Secretary | \$ 451,194 | \$ 498,950 | \$ 547,260 | \$ 513,590 |
| Total Division Allocations | \$ 451,194 | \$ 498,950 | \$ 547,260 | \$ 513,590 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|-------------------|--------------------|--------------------|--------------------|
| Personal Services | \$ 310,039 | \$ 331,060 | \$ 337,670 | \$ 348,270 |
| Supplies | 20,778 | 15,570 | 13,270 | 15,010 |
| Contractual Services | 120,377 | 152,320 | 196,320 | 150,310 |
| Other Reimbursements | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 451,194 | \$ 498,950 | \$ 547,260 | \$ 513,590 |

Authorized Staffing Levels

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 4.00 | 4.00 | 4.00 | 4.00 |
| Total General Fund | 4.00 | 4.00 | 4.00 | 4.00 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------|-------------------|--------------------|--------------------|--------------------|
| City Secretary | 4.00 | 4.00 | 4.00 | 4.00 |
| Total City Secretary | 4.00 | 4.00 | 4.00 | 4.00 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------|-------------------|--------------------|--------------------|--------------------|
| Assistant City Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| City Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Information Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Total City Secretary | 4.00 | 4.00 | 4.00 | 4.00 |

City Secretary

Objectives and Performance Measures

City Council Records

- It is the objective of the City Secretary's Office to process all ordinances and resolutions after City Council approval. This analysis shows the number of ordinances and resolutions processed by the City Secretary's office.

| Analysis of Ordinances and Resolutions | | | |
|---|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Ordinances | 58 | 91 | 80 |
| Resolutions | 68 | 95 | 85 |

- It is the objective of the City Secretary's Office to transcribe the minutes of all City Council meetings and to post Action Agendas for all regular City Council meetings on the City's website. This analysis shows the number of minutes transcribed and the number of Action Agendas for regular City Council meetings posted on the City's website by the City Secretary's office.

| Analysis of City Council Minutes/Action Agendas | | | |
|---|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Minutes Transcribed | 30 | 37 | 37 |
| Action Agendas for Regular City Council Meetings Posted on City's Website | 25 | 24 | 24 |

- It is the objective of the City Secretary's Office to post all agendas/public notices, at least 72 hours prior to the scheduled time of the meeting, as required by State law. This analysis shows the number of agendas/public notices posted on the City's website and physically posted at Municipal Center and City Hall, at least 72 hours prior to the scheduled time of the meeting for City Council meetings, Town Hall meetings, special meetings, joint meetings, etc.

| Analysis of City Council Agendas/Public Notices | | | |
|--|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Agendas/Public Notices Posted | 40 | 52 | 52 |

Legal Notices Published

- It is the objective of the City Secretary's Office to publish all legal notices and documents as required by State law. This analysis shows the number of documents published as required by State law.

| Analysis of Legal Notices Published | | | |
|--|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Legal Notices Published | 212 | 242 | 260 |

Records Management

- It is the objective of the City Secretary’s Office to maintain the City’s records within the provisions of applicable State law. This analysis shows the number of cubic feet of records authorized for destruction.

| Analysis of Records Authorized for Destruction | | | |
|---|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Cubic Feet of Records Destroyed | 1,230 | 976 | 1,100 |

Legal Documents Filed with Dallas and Kaufman County Clerks

- It is the objective of the City Secretary’s Office to file all documents with Dallas and Kaufman County Clerks in accordance with all legal requirements. Documents include deeds, easements, liens and certain ordinances. This analysis shows the number of documents filed in compliance with all legal requirements.

| Legal Documents Filed with Dallas and Kaufman County Clerks | | | |
|--|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Legal Documents Filed with Dallas and Kaufman County Clerks | 1,096 | 1,817 | 2,000 |

Public Information Requests

- It is the objective of the City Secretary’s Office to respond to all requests for public information in accordance with State law. Section 552.221 of the Texas Government Code states that, “An officer for public information of a governmental body shall promptly produce public information for inspection, duplication or both on application by any person to the officer. Promptly means as soon as possible under the circumstances, that is, within a reasonable time, without delay.” This analysis shows the number of public information requests received/processed according to State law.

| Analysis of Public Information Requests | | | |
|--|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Public Information Requests Received/Processed | 1,449 | 2,203 | 2,500 |

Proclamations

- It is the objective of the City Secretary’s Office to compile information and prepare proclamations for the Mayor’s Office. This analysis shows the number of documents prepared for various events and special occasions for presentation by the Mayor.

| Analysis of Mayoral Proclamations | | | |
|--|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Mayoral Proclamations Prepared | 38 | 39 | 40 |

City Attorney

The City Attorney's Office furnishes legal advice to City officials and personnel, represents the City in lawsuits and litigation, and prepares ordinances, resolutions, contracts, and all other legal instruments. This office also prosecutes cases heard in Municipal Court involving infractions of City ordinances and State laws.



Primary objectives of the City Attorney's Office include:

- Keeping the City Council advised of lawsuit status
- Fulfilling the legal needs of all departments
- Reducing the cost of litigation
- Coordinating with outside attorneys and encouraging early disposition of all lawsuits
- Issuing legal opinions in a timely manner
- Working closely with the City's insurance carrier to minimize claim losses
- Answering requests in a timely manner for information and records under the Public Information Act.
- Prosecuting cases heard in Municipal Court.
- Sale of tax foreclosure properties.

**City Attorney
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19**

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$ 1,022,284 | \$ 1,183,120 | \$ 1,157,300 | \$ 1,255,570 |
| Total Fund Allocations | \$ 1,022,284 | \$ 1,183,120 | \$ 1,157,300 | \$ 1,255,570 |

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| City Attorney | \$ 1,022,284 | \$ 1,183,120 | \$ 1,157,300 | \$ 1,255,570 |
| Total Division Allocations | \$ 1,022,284 | \$ 1,183,120 | \$ 1,157,300 | \$ 1,255,570 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services | \$ 982,271 | \$ 1,134,150 | \$ 1,100,330 | \$ 1,202,630 |
| Supplies | 13,410 | 13,400 | 23,200 | 19,700 |
| Contractual Services | 26,603 | 35,570 | 33,770 | 33,240 |
| Total Expenditures | \$ 1,022,284 | \$ 1,183,120 | \$ 1,157,300 | \$ 1,255,570 |

Authorized Staffing Levels

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 8.00 | 9.00 | 9.00 | 9.00 |
| Total General Fund | 8.00 | 9.00 | 9.00 | 9.00 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------|-------------------|--------------------|--------------------|--------------------|
| City Attorney | 8.00 | 9.00 | 9.00 | 9.00 |
| Total City Attorney | 8.00 | 9.00 | 9.00 | 9.00 |

Departmental Job Classification

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------|-------------------|--------------------|--------------------|--------------------|
| Assistant City Attorney | 3.00 | 4.00 | 4.00 | 4.00 |
| City Attorney | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy City Attorney | 1.00 | 1.00 | 1.00 | 1.00 |
| Legal Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Paralegal | 2.00 | 2.00 | 2.00 | 2.00 |
| Total City Attorney | 8.00 | 9.00 | 9.00 | 9.00 |

City Secretary

Objectives and Performance Measures

Legal Opinions/Memoranda

- It is the objective of the Mesquite City Attorney’s Office to provide the City Council, the City Manager, and City Departments with competent and accurate legal advice on a wide range of administrative and operational issues. For purposes of this analysis, a formal legal opinion is given in response to a formal request for the opinion. A memorandum also renders an opinion, but under less formal circumstances.

| Analysis of Legal Opinions/Memoranda | | | |
|---|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Legal Opinions | 6 | 5 | 6 |

Ordinances, Resolutions, and Other Legal Documents

- It is the objective of the Mesquite City Attorney’s Office to draft, review, and/or prepare City ordinances and resolutions. The office also reviews and prepares contracts and other legal documents. This analysis shows the number of ordinances, resolutions, contracts, court complaints, insurance claims, and other documents processed by the City Attorney’s Office.

| Analysis of Documents Processed | | | |
|--|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Ordinances | 58 | 91 | 80 |
| Resolutions | 68 | 95 | 85 |
| Contracts | 420 | 380 | 456 |
| Insurance Claims | 191 | 193 | 218 |
| TOTAL | 737 | 759 | 839 |

Open Records Act

- It is the objective of the City Attorney’s Office to ensure that the City complies with all provisions of State law governing open records. This analysis shows the number of requests for records/documents made under the provisions of the Texas Opens Records Act. The analysis also shows the number of times the City Attorney’s Office requested an opinion from the Texas Attorney General related to open records.

| Analysis of Open Records Activity | | | |
|--|----------------|----------------|--------------------------|
| By Number of Requests for Open Records as Well as | | | |
| Number of Opinions Requested From Texas Attorney General | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Open Records Request | 1,542 | 1,913 | 2,250 |
| Open Records Requests Requiring An Opinion from Texas Attorney General | 355 | 433 | 480 |
| TOTAL | 1,897 | 2,346 | 2,730 |

Municipal Court Prosecutions

- It is the objective of the Mesquite City Attorney's Office to efficiently and effectively prosecute cases authorized for a Municipal Court under Texas law (generally, Class C misdemeanors). This analysis shows the number and type of prosecutions handled by the City Attorney's Office in the Mesquite Municipal Court.

| Analysis of Prosecutions By Type and Number of Cases | | | |
|---|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Traffic Violations | 23,725 | 24,957 | 25,800 |
| City Ordinances | 1,935 | 2,639 | 2,850 |
| State Law | 2,659 | 2,827 | 3,167 |
| Parking | 411 | 643 | 800 |
| TOTAL | 28,730 | 31,066 | 32,617 |

Outside Attorneys

- It is the objective of the Mesquite City Attorney's Office to provide supervision of those legal firms contracted to handle certain City litigation and other legal matters. This analysis shows the types and number of cases handled by outside firms, the billable hours, and total costs.

| Analysis of Outside Attorney Activity By Type of Case and Billable Hours - Analysis of Outside Attorney Activity | | | | | | |
|---|----------------|-------------------|----------------|---------------------|--------------------------|---------------------|
| | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Hours</i> | <i>Costs</i> | <i>Hours</i> | <i>Costs</i> | <i>Hours</i> | <i>Costs</i> |
| Outside Attorneys | | | | | | |
| Non-TML Attorneys | 706 | \$ 187,525 | 1,344 | \$ 398,431 | 1,400 | \$ 413,618 |
| TML Attorneys | 945 | 212,589 | 544 | 122,276 | 596 | 134,504 |
| NTMWD | 2,807 | 285,439 | 5,435 | 531,869 | 5,500 | 600,000 |
| TOTAL | 4,458 | \$ 685,553 | 7,323 | \$ 1,052,576 | 7,496 | \$ 1,148,122 |

Human Resources

Human Resources provides important services to the City of Mesquite. Primary among the department's service areas is supplying all city departments with qualified applicants to fill job vacancies.



The department is comprised of four divisions with each division responsible for specific tasks and duties. Divisions within the department include Human Resources Administration, Risk Management, Training, Medical Health Claims, and General Liability Insurance.

Human Resources Administration

Responsible for supplying the City with qualified job applicants, Human Resources Administration coordinates a recruiting and testing program aimed at achieving this objective. This division also manages the classification and job family pay plans, develops and administers various employee benefit and morale-building programs, maintains employee records and files, and renders services to operating departments on all matters related to or affecting personnel.

Risk Management

The Risk Management Division is responsible for making and carrying out decisions that will minimize the adverse effects of accidental losses upon the City. With enlisted efforts from all City personnel, preventing and reducing the probability and severity of accidental losses becomes a shared responsibility. Specifically, the Risk Management Division is responsible for protecting City assets, ensuring a safe environment for employees and for members of the public who may come into contact with these employees as services are provided, and minimizing the possibility of interruption of vital public services.

Medical Health Claims

The Medical Health Insurance Fund accounts for the provision of group life and health insurance coverage for all full-time City employees. In addition to the basic coverage provided, employees may purchase dependent coverage through payroll deductions. Emphasis on preventive care and healthy lifestyles, along with the managed-care health insurance program, works to reduce medical insurance expenses.

General Liability Insurance

The City's general liability insurance fund program includes assurances that available coverage and financial resources are available to meet liability claims.

Human Resources
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Funds | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------|----------------------|----------------------|----------------------|----------------------|
| General Fund | \$ 1,006,992 | \$ 1,123,600 | \$ 1,117,720 | \$ 1,183,450 |
| General Liability Fund | 3,003,389 | 2,896,670 | 3,036,670 | 3,097,330 |
| Group Medical Insurance Fund | 16,271,285 | 16,976,160 | 16,976,160 | 16,274,100 |
| Total Fund Allocations | <u>\$ 20,281,666</u> | <u>\$ 20,996,430</u> | <u>\$ 21,130,550</u> | <u>\$ 20,554,880</u> |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|
| Human Resources Administration | \$ 1,018,161 | \$ 1,123,600 | \$ 1,117,720 | \$ 1,183,450 |
| Risk Management | (11,170) | 0 | 0 | 0 |
| General Liability Insurance | 3,003,389 | 2,896,670 | 3,036,670 | 3,097,330 |
| Group Medical Insurance Fund | 16,271,285 | 16,976,160 | 16,976,160 | 16,274,100 |
| Total Division Allocations | <u>\$ 20,281,666</u> | <u>\$ 20,996,430</u> | <u>\$ 21,130,550</u> | <u>\$ 20,554,880</u> |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|----------------------|----------------------|----------------------|----------------------|
| Personal Services | \$ 1,450,617 | \$ 1,561,390 | \$ 1,556,980 | \$ 1,691,360 |
| Supplies | 63,675 | 77,050 | 124,050 | 123,510 |
| Contractual Services | 18,970,235 | 19,689,200 | 19,765,550 | 19,131,880 |
| Capital Outlay | 121,407 | 0 | 60,000 | 0 |
| Reimbursements | (324,268) | (331,210) | (376,030) | (391,870) |
| Total Expenditures | <u>\$ 20,281,666</u> | <u>\$ 20,996,430</u> | <u>\$ 21,130,550</u> | <u>\$ 20,554,880</u> |

**Human Resources
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19**

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|-------------------|--------------------|--------------------|--------------------|
| General Liability Fund | 3.00 | 3.00 | 3.00 | 3.00 |
| General Fund | 10.50 | 11.50 | 11.50 | 11.50 |
| Total General Fund | 13.50 | 14.50 | 14.50 | 14.50 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------|-------------------|--------------------|--------------------|--------------------|
| Human Resources Administration | 10.50 | 11.50 | 11.50 | 11.50 |
| Risk Management | 3.00 | 3.00 | 3.00 | 3.00 |
| Total Human Resources | 13.50 | 14.50 | 14.50 | 14.50 |

Human Resources Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Benefits Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Benefits Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| Compensation and Payroll Coordinator | 1.00 | 1.00 | 0.00 | 0.00 |
| Director of Human Resources | 1.00 | 1.00 | 1.00 | 1.00 |
| Employee Services Coordinator | 0.00 | 0.00 | 1.00 | 1.00 |
| Executive Secretary | 0.00 | 0.00 | 0.00 | 0.00 |
| Human Resources/Civil Service Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources - Civil Service Recruiter | 0.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Specialist | 2.00 | 2.00 | 2.00 | 2.00 |
| Human Resources Supervisor | 1.00 | 1.00 | 0.00 | 0.00 |
| Payroll/HRIS Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Staffing Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Undergraduate Intern | 0.50 | 0.50 | 0.50 | 0.50 |
| Total Human Resources Administration | 10.50 | 11.50 | 11.50 | 11.50 |

Risk Management

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Risk Specialist | 2.00 | 2.00 | 1.00 | 1.00 |
| Risk Specialist/Civil Service Coordinator | 0.00 | 0.00 | 1.00 | 1.00 |
| Risk Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Risk Management | 3.00 | 3.00 | 3.00 | 3.00 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Benefits Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Benefits Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| Compensation and Payroll Coordinator | 1.00 | 1.00 | 0.00 | 0.00 |
| Director of Human Resources | 1.00 | 1.00 | 1.00 | 1.00 |
| Employee Services Coordinator | 0.00 | 0.00 | 1.00 | 1.00 |
| Executive Secretary | 0.00 | 0.00 | 0.00 | 0.00 |
| Human Resources/Civil Service Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources - Civil Service Recruiter | 0.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Specialist | 2.00 | 2.00 | 2.00 | 2.00 |
| Human Resources Supervisor | 1.00 | 1.00 | 0.00 | 0.00 |
| Payroll/HRIS Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Risk Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Risk Specialist | 2.00 | 2.00 | 1.00 | 1.00 |
| Risk Specialist/Civil Service Coordinator | 0.00 | 0.00 | 1.00 | 1.00 |
| Staffing Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Undergraduate Intern | 0.50 | 0.50 | 0.50 | 0.50 |
| Total Department of Human Resources | <u>13.50</u> | <u>14.50</u> | <u>14.50</u> | <u>14.50</u> |

Human Resources

Objectives and Performance Measures

Risk Management

- It is the objective of the Risk Management Division to minimize the risk of work-related injuries and illnesses to City employees. Also, the Division strives to reduce the City's exposure to employee productivity losses, as well as the financial losses resulting from work-related injuries and illnesses.

| Analysis of Safety Training | | | | | | |
|---|-------------------------------|--------------------------|-------------------------------|--------------------------|-------------------------------|--------------------------|
| By Type of Training, Number of Participants, and Hours of Training | | | | | | |
| <i>Type of Training</i> | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Number of Participants</i> | <i>Hours of Training</i> | <i>Number of Participants</i> | <i>Hours of Training</i> | <i>Number of Participants</i> | <i>Hours of Training</i> |
| Construction Safety | 304 | 619 | 142 | 274 | 355 | 521 |
| Developmental | 1,740 | 682 | 815 | 547 | 917 | 583 |
| Equipment Safety | 412 | 436 | 757 | 757 | 610 | 618 |
| Health & Wellness | 218 | 551 | 650 | 650 | 330 | 441 |
| Substance Abuse | 30 | 30 | 41 | 41 | 24 | 24 |
| Total | 2,704 | 2,317 | 2,405 | 2,269 | 2,237 | 2,187 |

- This analysis shows the number of workers' compensation claims by department or division, number of claims, average number of workdays lost, and average cost of claim.

| Analysis of Workers' Compensation Claims Paid During Fiscal Year* | | | | | | | | | |
|---|--------------------------|-------------------------------|-------------------------------|--------------------------|-------------------------------|-------------------------------|--------------------------|-------------------------------|-------------------------------|
| By Department, Number of Claims, Average Number of Lost Days, and Average Cost Per | | | | | | | | | |
| <i>Department</i> | <i>2016-17</i> | | | <i>2017-18</i> | | | <i>2018-19 Projected</i> | | |
| | <i>Number of Claims*</i> | <i>Average # of Lost Days</i> | <i>Average Cost per Claim</i> | <i>Number of Claims*</i> | <i>Average # of Lost Days</i> | <i>Average Cost per Claim</i> | <i>Number of Claims*</i> | <i>Average # of Lost Days</i> | <i>Average Cost per Claim</i> |
| Public Works | 50 | 11 | \$ 2,566 | 57 | 9 | \$ 4,090 | 61 | 9 | \$ 3,453 |
| Fire | 54 | 11 | 5,027 | 61 | 30 | 10,034 | 54 | 25 | 9,425 |
| Parks & Recreation | 27 | 6 | 1,940 | 24 | 10 | 3,647 | 25 | 8 | 2,864 |
| Police | 48 | 6 | 5,822 | 47 | 7 | 4,309 | 53 | 7 | 5,264 |
| Other | 21 | 5 | 4,401 | 24 | 3 | 3,088 | 21 | 7 | 3,864 |
| Total | 200 | 8 | \$ 4,120 | 213 | 14 | \$ 5,678 | 214 | 12 | \$ 5,312 |

* Includes lost-time and no lost-time injuries with Paid Injuries. (Projected is calculated from prior 3 years.)
This methodology utilizes anticipated total estimated costs in the above calculations.

Applications

- It is the objective of the Human Resources Department to provide City departments with applications meeting requirements for job postings. This analysis shows, by job family, the number of positions posted for recruitment and the number of applications received for posted positions.

| Analysis of Positions Posted and Number of Applications Received | | | | | | |
|---|-------------------------|------------------------------|-------------------------|------------------------------|--------------------------|------------------------------|
| | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Positions Posted</i> | <i>Applications Received</i> | <i>Positions Posted</i> | <i>Applications Received</i> | <i>Positions Posted</i> | <i>Applications Received</i> |
| Administrative/Specialist | 42 | 1,486 | 10 | 430 | 9 | 409 |
| Clerical | 44 | 5,357 | 40 | 4,982 | 36 | 4,733 |
| Hourly/Seasonal | 21 | 543 | 13 | 363 | 14 | 345 |
| Labor | 16 | 1,173 | 17 | 1,153 | 19 | 1,095 |
| Maintenance/Trades | 55 | 2,566 | 53 | 1,896 | 54 | 1,801 |
| Professional/Managerial | 27 | 2,532 | 35 | 2,102 | 32 | 1,997 |
| Executive | 2 | 46 | 2 | 66 | 2 | 63 |
| Engineering | 2 | 90 | 2 | 59 | 2 | 56 |
| Fire | 1 | 777 | 1 | 562 | 1 | 534 |
| Police/Dispatchers | 11 | 1,569 | 7 | 2,341 | 8 | 2,224 |
| Total | 221 | 16,139 | 180 | 13,954 | 176 | 13,256 |

Finance

The Department of Finance is comprised of eleven divisions that provide service delivery in a variety of areas, each delineated below. The Department employs 63.14 full-time equivalent employees.

Finance Administration

The Finance Administration Division is responsible for the conduct of the City's financial affairs. This division also provides oversight and direction for the divisions in the Department of Finance which are accountable for seeing that the financial integrity of the City is maintained. Finance Administration also oversees the bond sale process each year and debt management for the City.



City officials accept 5-Star Transparency Award

Accounting

The Accounting Division is responsible for providing a financial and reporting system required to safeguard and account for City assets and to record financial transactions in accordance with State law, the City Charter, City ordinances, and generally accepted accounting principles. Financial records are maintained for general ledger accounts, payroll, accounts payable, cash receipts, and bank reconciliation. Other financial functions include interim and annual financial reporting, annual audit preparations, and state and federal grant reporting.

Warehouse

The Warehouse Division is responsible for ordering, receiving, storing, and issuing commodities essential for City departments. The Warehouse also estimates quantities, orders items on bid, and assists in the preparation of bid documents for stock items. In addition, the division handles and stores the City's records in the records storage facility.

Printshop/Mailroom

The Printshop/Mailroom Division is responsible for all in-house printing, mail collection and distribution, and maintaining inventory of forms, envelopes, and paper.

Purchasing

The Purchasing Division is responsible for all City purchases and contractual activities. This involves determining service needs, researching available products and services, developing City standards and specifications, obtaining informal and formal bid quotations, and inspecting delivered goods and services prior to payment. Purchasing is also responsible for the sale of all obsolete equipment and goods and the pursuit of used equipment/furniture via auctions.

Transportation Pool

The Transportation Pool Division provides city-related transportation for all City employees not regularly assigned vehicles in their respective departments.

Central Copy

The Central Copy budget accounts for all expenditures associated with all copiers located throughout City facilities. A predetermined rate per copy is charged to department users and reimbursed to the Central Copy budget.

Tax Office

The Tax Office Division is responsible for the billing and collection of ad valorem taxes for the City. In addition, the division collects ad valorem taxes for the Mesquite Independent School District (MISD) on a contractual basis. Cost to the MISD is on a pro-rated basis. Other responsibilities of this office include maintenance of ownership records and plat books and billing of special assessments.

Municipal Court

The Municipal Court Division is responsible for the legal resolution of all City traffic cases, all criminal cases arising under City ordinances, and all Class C misdemeanors filed with the court. The Municipal Court is also responsible for warrants issued, processing after dispositions are finalized, quarterly warrant audits, and monthly reporting.

Utility Billing

The Utility Billing Division is responsible for utility customer service and centralized cash service. Duties of utility customer service personnel include the maintenance, mailing, and collection of residential and commercial customer accounts for water, sewer, and garbage charges. The central cashier is responsible for the collection, balancing, and depositing of all other City invoices and fees.

Budget & Financial Analysis

The Budget & Financial Analysis Division is responsible for the preparation and development of the City's annual operating and capital improvement budgets, as well as providing financial information to the Finance Director and City Management with which to base short-term and long-term management decisions. Additionally, this division provides support to other City departments in development and execution of adopted budgets. The Budget & Financial Analysis Division is also responsible for treasury and investment activities of the City and debt compliance requirements, including making scheduled debt payments, financial analysis, and maintaining the integrity of the financial system.

Finance
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Funds | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$ 3,881,151 | \$ 4,133,130 | \$ 4,121,510 | \$ 4,392,440 |
| Municipal Court Technology Fund | 74,034 | 77,770 | 88,270 | 88,280 |
| Utility Billing | 3,561,005 | 3,883,670 | 3,895,350 | 4,170,440 |
| Total Fund Allocations | \$ 7,516,191 | \$ 8,094,570 | \$ 8,105,130 | \$ 8,651,160 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| Finance Administration | \$ 346,757 | \$ 357,340 | \$ 220,970 | \$ 311,010 |
| Accounting | 494,916 | 498,500 | 556,850 | 575,950 |
| Warehouse | 235,637 | 242,500 | 240,330 | 250,800 |
| Printshop/Mailroom | 250,589 | 261,180 | 261,240 | 268,390 |
| Purchasing | 370,988 | 423,380 | 415,680 | 440,390 |
| Transportation Pool | (2,492) | 0 | 0 | 0 |
| Central Copy | (93,273) | 0 | 0 | 0 |
| Tax Office | 739,260 | 756,320 | 761,970 | 808,470 |
| Municipal Court | 1,148,810 | 1,180,210 | 1,265,860 | 1,296,170 |
| Municipal Court Technology | 74,034 | 77,770 | 88,270 | 88,280 |
| Utility Billing | 3,561,005 | 3,883,670 | 3,895,350 | 4,170,440 |
| Budget and Financial Analysis | 389,958 | 413,700 | 398,610 | 441,260 |
| Total Division Allocations | \$ 7,516,191 | \$ 8,094,570 | \$ 8,105,130 | \$ 8,651,160 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services | \$ 3,893,202 | \$ 4,044,340 | \$ 4,042,250 | \$ 4,208,330 |
| Supplies | 67,500 | 73,830 | 95,000 | 83,130 |
| Contractual Services | 3,771,959 | 4,142,310 | 4,133,990 | 4,560,570 |
| Capital Outlay | 0 | 0 | 0 | 3,830 |
| Other Financing Uses | 0 | 0 | 0 | 0 |
| Reimbursements | (216,470) | (165,910) | (166,110) | (204,700) |
| Total Expenditures | \$ 7,516,191 | \$ 8,094,570 | \$ 8,105,130 | \$ 8,651,160 |

Finance
 Authorized Staffing Levels
 Fiscal Years 2016-17 to 2018-19

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 45.86 | 45.86 | 49.14 | 49.14 |
| Water and Sewer Fund | 15.00 | 15.00 | 14.00 | 14.00 |
| Total All Funds | 60.86 | 60.86 | 63.14 | 63.14 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Finance Administration | 2.00 | 2.00 | 3.00 | 3.00 |
| Accounting | 5.00 | 5.00 | 6.00 | 6.00 |
| Warehouse | 4.00 | 4.00 | 4.00 | 4.00 |
| Printshop/Mailroom | 3.00 | 3.00 | 3.00 | 3.00 |
| Purchasing | 5.00 | 5.00 | 5.00 | 5.00 |
| Tax Office | 5.00 | 5.00 | 5.00 | 5.00 |
| Municipal Court | 17.86 | 17.86 | 19.14 | 19.14 |
| Water and Sewer Accounting | 15.00 | 15.00 | 14.00 | 14.00 |
| Budget and Financial Analysis | 4.00 | 4.00 | 4.00 | 4.00 |
| Total Department of Finance | 60.86 | 60.86 | 63.14 | 63.14 |

Finance Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Administration Aide | 1.00 | 1.00 | 1.00 | 1.00 |
| Director of Finance | 1.00 | 1.00 | 1.00 | 1.00 |
| Finance Coordinator | 0.00 | 0.00 | 1.00 | 1.00 |
| Total Finance Administration | 2.00 | 2.00 | 3.00 | 3.00 |

Accounting

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------|-------------------|--------------------|--------------------|--------------------|
| Accounts Payable Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Accounting | 1.00 | 1.00 | 1.00 | 1.00 |
| Payroll Accountant | 1.00 | 1.00 | 1.00 | 1.00 |
| General Accountant | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Accountant | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Accounting Office | 5.00 | 5.00 | 6.00 | 6.00 |

Warehouse

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| Warehouse Clerk | 2.00 | 2.00 | 2.00 | 2.00 |
| Warehouse Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Warehouse Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Warehouse | 4.00 | 4.00 | 4.00 | 4.00 |

Printshop/Mailroom

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Print/Postal Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Print Shop Technician | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Printshop/Mailroom | 3.00 | 3.00 | 3.00 | 3.00 |

Purchasing

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------|-------------------|--------------------|--------------------|--------------------|
| Buyer | 2.00 | 2.00 | 2.00 | 2.00 |
| Manager of Purchasing | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Procurement Specialist | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Purchasing Office | 5.00 | 5.00 | 5.00 | 5.00 |

Tax Office

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Accounting Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Customer Service Representative | 2.00 | 2.00 | 2.00 | 2.00 |
| Manager of Collections | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Customer Service Representative | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Tax Office | 5.00 | 5.00 | 5.00 | 5.00 |

Municipal Court

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------|-------------------|--------------------|--------------------|--------------------|
| Assistant Municipal Judge (FTE) | 0.50 | 0.50 | 0.50 | 0.50 |
| Court Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Court Compliance Representative | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Marshal (FTE) | 2.88 | 2.88 | 4.16 | 4.16 |
| Municipal Court Clerk | 9.00 | 9.00 | 9.00 | 9.00 |
| Municipal Court Judge | 1.00 | 1.00 | 1.00 | 1.00 |
| City Marshal (FTE) | 0.48 | 0.48 | 0.48 | 0.48 |
| Senior Cashier | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Municipal Court Clerk | 2.00 | 2.00 | 1.00 | 1.00 |
| Total Municipal Court | 17.86 | 17.86 | 19.14 | 19.14 |

Water and Sewer Accounting

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Cashier | 2.00 | 2.00 | 2.00 | 2.00 |
| Customer Service Representative | 6.00 | 6.00 | 7.00 | 7.00 |
| Customer Service Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Cashier | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Customer Service Representative | 1.00 | 1.00 | 1.00 | 1.00 |
| Print Shop Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Telecommunications Technician | 1.00 | 1.00 | 0.00 | 0.00 |
| Utility Service Clerk | 1.00 | 1.00 | 0.00 | 0.00 |
| Warehouse Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Water and Sewer Accounting | 15.00 | 15.00 | 14.00 | 14.00 |

Budget and Financial Analysis

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Budget Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Financial Systems Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Budget and Financial Analysis | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Budget Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Purchasing Office | 4.00 | 4.00 | 4.00 | 4.00 |

Departmental Job Classifications

| Job Classification | Actual 2015-16 | Adopted 2016-17 | Amended 2016-17 | Adopted 2017-18 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administrative Aide | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounts Payable Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Municipal Judge (FTE) | 0.50 | 0.50 | 0.50 | 0.50 |
| Budget Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Buyer | 2.00 | 2.00 | 2.00 | 2.00 |
| Cashier (W&S) | 2.00 | 2.00 | 2.00 | 2.00 |
| City Marshal (FTE) | 0.48 | 0.48 | 0.48 | 0.48 |
| Court Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Court Compliance Representative | 1.00 | 1.00 | 1.00 | 1.00 |
| Customer Service Representative | 2.00 | 2.00 | 2.00 | 2.00 |
| Customer Service Representative (W&S) | 6.00 | 6.00 | 7.00 | 7.00 |
| Customer Service Supervisor (W&S) | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Marshal (FTE) | 2.88 | 2.88 | 4.16 | 4.16 |
| Director of Finance | 1.00 | 1.00 | 1.00 | 1.00 |
| Financial Systems Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| General Accountant | 0.00 | 0.00 | 1.00 | 1.00 |
| Finance Coordinator | 0.00 | 0.00 | 1.00 | 1.00 |
| Manager of Accounting | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Budget and Financial Analysis | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Collections | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Purchasing | 1.00 | 1.00 | 1.00 | 1.00 |
| Municipal Court Clerk | 9.00 | 9.00 | 9.00 | 9.00 |
| Municipal Court Judge | 1.00 | 1.00 | 1.00 | 1.00 |
| Payroll Accountant | 1.00 | 1.00 | 1.00 | 1.00 |
| Print/Postal Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Print Shop Technician | 2.00 | 2.00 | 2.00 | 2.00 |
| Print Shop Technician (W&S) | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Accountant | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Cashier | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Cashier (W&S) | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Customer Service Representative | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Customer Service Representative (W&S) | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Budget Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Municipal Court Clerk | 2.00 | 2.00 | 1.00 | 1.00 |
| Senior Procurement Specialist | 2.00 | 2.00 | 2.00 | 2.00 |
| Telecommunications Technician (W&S) | 1.00 | 1.00 | 0.00 | 0.00 |
| Utility Service Clerk (W&S) | 1.00 | 1.00 | 0.00 | 0.00 |
| Warehouse Clerk | 2.00 | 2.00 | 2.00 | 2.00 |
| Warehouse Clerk (W&S) | 1.00 | 1.00 | 1.00 | 1.00 |
| Warehouse Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Warehouse Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Department of Finance | 60.86 | 60.86 | 63.14 | 63.14 |

Finance

Objectives and Performance Measures

Finance Administration

- It is the objective of Finance Administration Division to assist in maintaining the highest possible financial rating for the City’s debt as reported by the two major raters of creditworthiness—Standard & Poor’s and Moody’s. Maintaining a high rating is important because the City’s “credit rating” directly affects how expensive it will be to fund voter-approved bonds and other authorized debt. This analysis shows the City’s Standard & Poor’s and Moody’s rating and the amount and type of bonded debt issued each fiscal year.

Revenue Debt—debt whose principal and interest will be paid from the revenues generated by the activity. For example, Water and Sewer debt is substantially funded from the revenues generated from monthly water and sewer bills sent to commercial and residential customers.

Overlapping Debt—debt the City of Mesquite helps pay, along with other governmental entities, such as Dallas County, Mesquite Independent School District, Dallas County Hospital District, and others.

Government Bonded Debt—debt funded through ad valorem taxes.

| Analysis of Credit Ratings* and Bonded Debt Issued | | | |
|--|-----------------------|-----------------------|--------------------------|
| By Rating Authority and Amount/Type of Bonded Debt Issued | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Credit Ratings* | | | |
| Standard & Poor | AA | AA | AA |
| Type of Bonded Debt Issued | | | |
| Revenue | | | |
| Water & Sewer | \$ 75,100,000 | \$ 76,525,000 | \$ 84,410,000 |
| Drainage Utility District | 1,625,000 | 1,175,000 | 9,115,000 |
| Governmental | 151,445,000 | 185,140,000 | 193,140,000 |
| Total | <u>\$ 228,170,000</u> | <u>\$ 262,840,000</u> | <u>\$ 286,665,000</u> |

*Ratings for General Obligation debt only

Accounting

- It is the objective of the Accounting Division to pay all vendors on a timely basis utilizing the following procedures:

Consolidated Payments – check requests of various departments are consolidated into a single payment to the vendor and the practice of returning checks to the department for mailing is discouraged.

Check Processing – checks are processed twice weekly to ensure timely payments, to take advantage of vendor's discounts, and to reduce the number of checks issued.

Electronic Payments – payments via electronic transmission should gradually be expanded. Automatic Clearing House (ACH) and wire transfers are currently being used for a few large dollar payments. In fiscal year 2011, the division made the ACH payment option available to all vendors that sign up for the service.

| Analysis of Payment Activities by Type, Number and Value of Payments | | | | | | | | | | | | |
|---|---------------|-------------------|------------------|-------------------|---------------|-------------------|------------------|-------------------|-------------------|-------------------|------------------|-------------------|
| Type of Payment | 2016-17 | | | | 2017-18 | | | | 2018-19 Projected | | | |
| | Number | | Value | | Number | | Value | | Number | | Value | |
| | No. | % of all Payments | \$ (000) | % of all Payments | No. | % of all Payments | \$ (000) | % of all Payments | No. | % of all Payments | \$ (000) | % of all Payments |
| Computer Generated Checks | 22,375 | 77% | \$ 114,826 | 39% | 20,532 | 78% | \$ 123,600 | 39% | 21,000 | 78% | \$ 130,000 | 39% |
| ACH/Wire Transmissions | 6,758 | 23% | 178,580 | 61% | 5,724 | 22% | 193,897 | 61% | 6,000 | 22% | 200,000 | 61% |
| Total | 29,133 | 100% | \$293,406 | 100% | 26,256 | 100% | \$317,497 | 100% | 27,000 | 100% | \$330,000 | 100% |

General/Automotive Warehouse

- It is the objective of the General/Automotive Warehouse to maintain an adequate inventory of parts and supplies at an economically efficient level. One way to measure this objective is to show the value of parts and supplies, and fuel issued during the year, and the value of the inventory at the end of the fiscal year, together with the ratio of inventory issued during the year to the value of the closing inventory.

| Analysis of Inventory Value at End of Fiscal Year By Ratio of Inventory Issued to End-of-Year Value | | | | | | | | | |
|--|---|-------------------------------|-----------------------------------|---|-------------------------------|-----------------------------------|---|-------------------------------|-----------------------------------|
| | 2016-17 | | | 2017-18 | | | 2018-19 Projected | | |
| | Estimated value of Inventory Issued During Year | On Hand at End of Fiscal Year | Ratio of Issued to On Hand at EOY | Estimated value of Inventory Issued During Year | On Hand at End of Fiscal Year | Ratio of Issued to On Hand at EOY | Estimated value of Inventory Issued During Year | On Hand at End of Fiscal Year | Ratio of Issued to On Hand at EOY |
| Auto Parts/Supplies | \$ 983,960 | \$ 504,387 | 1.95 to 1 | \$1,082,356 | \$ 554,826 | 1.95 to 1 | \$1,131,554 | \$ 580,045 | 1.95 to 1 |
| General Parts/Supplies | 547,837 | 212,832 | 2.57 to 1 | 602,621 | 234,115 | 2.57 to 1 | 630,013 | 244,757 | 2.57 to 1 |
| Fuel | 1,814,837 | 85,321 | 21.26 to 1 | 1,996,321 | 93,853 | 21.27 to 1 | 2,087,063 | 98,119 | 21.27 to 1 |
| Water & Sewer Parts/Supplies | 585,813 | 327,651 | 1.79 to 1 | 644,394 | 360,416 | 1.79 to 1 | 673,685 | 376,799 | 1.79 to 1 |
| Total | \$3,932,447 | \$1,130,191 | 3.48 to 1 | \$4,325,692 | \$1,243,210 | 3.48 to 1 | \$4,522,314 | \$1,299,720 | 3.48 to 1 |

General/Automotive Warehouse (continued)

- It is the objective of the General/Automotive Warehouse to promptly respond to after-hours* calls for parts. A measure of this objective is an analysis of average response time for after-hours service. This analysis shows (by requesting department/division/group) the number of calls, the average number of after-hours responses per employee, the average response time (from portal to arrival at warehouse), the average duration of the call (portal-to-portal), and average overtime costs.

| Analysis of Call for General/Automotive Warehouse After-Hours Service | | | | | | | | | | | | |
|--|------------------------|--------------------------|---------------------|-------------------------------|------------------------|--------------------------|---------------------|-------------------------------|--------------------------|--------------------------|---------------------|-------------------------------|
| By Department, Division, Response Time, Duration and O/T Costs | | | | | | | | | | | | |
| <i>Requesting Dept. or Division</i> | <i>2016-17</i> | | | | <i>2017-18</i> | | | | <i>2018-19 Projected</i> | | | |
| | <i>Number of Calls</i> | <i>Avg Response Time</i> | <i>Avg Duration</i> | <i>Avg O/T Costs per Call</i> | <i>Number of Calls</i> | <i>Avg Response Time</i> | <i>Avg Duration</i> | <i>Avg O/T Costs per Call</i> | <i>Number of Calls</i> | <i>Avg Response Time</i> | <i>Avg Duration</i> | <i>Avg O/T Costs per Call</i> |
| Fire | 0 | 0 | 0 | \$ — | 0 | 0 | 0 | \$ — | 0 | 0 | 0 | \$ — |
| Police | 0 | 0 | 0 | — | 0 | 0 | 0 | — | 0 | 0 | 0 | — |
| Streets | 0 | 0 | 0 | — | 0 | 0 | 0 | — | 0 | 0 | 0 | — |
| Water & Sewer | 20 | 15 | 30 | 22 | 22 | 20 | 30 | 22 | 24 | 20 | 30 | 22 |
| Other | 4 | 15 | 30 | 22 | 6 | 20 | 30 | 22 | 6 | 20 | 30 | 22 |
| Total | 24 | 15 | 30 | \$ 22 | 28 | 20 | 30 | \$ 22 | 30 | 20 | 30 | \$ 22 |

Purchasing

- It is the objective of the Purchasing Division to advertise for competitive bids, when required by state law, at the lowest cost. The number of advertisements for single and multiple bid solicitations can measure this objective. The analysis shows the total amount of bid numbers issued for competitive bids during the fiscal year. This includes a breakdown of bids approved by City Council (over \$50,000), bids approved by City Manager’s memo (from \$5,000 to \$49,999), and bid numbers issued for tracking only (projects under \$49,999). This analysis also shows the cost of advertising and the average cost per item bid.

| Analysis of Competitive Bid Activity | | | |
|--|----------------|----------------|--------------------------|
| By Bid Numbers Issued, Approved and Other Results | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Bid Numbers Assigned | 231 | 201 | 190 |
| Bids Approved by Council | 90 | 43 | 35 |
| Bids Approved by Manager's Memo | N/A | N/A | N/A |
| Bid Numbers Assigned for Tracking Only | 0 | 0 | 0 |
| Number of Bids Voided, Canceled, Re-bid, or Rejected | 11 | 6 | 3 |

| Analysis of Competitive Bid Advertising Cost | | | | | | | | | |
|--|--------------------|----------------------|----------------|--------------------|----------------------|----------------|--------------------------|----------------------|----------------|
| By Type, Number of Advertisement and Cost of Advertisements | | | | | | | | | |
| | <i>2016-17</i> | | | <i>2017-18</i> | | | <i>2018-19 Projected</i> | | |
| | <i>Single Item</i> | <i>Multiple Item</i> | <i>Average</i> | <i>Single Item</i> | <i>Multiple Item</i> | <i>Average</i> | <i>Single Item</i> | <i>Multiple Item</i> | <i>Average</i> |
| Number of Advertisements | 16 | 19 | 35 | 9 | 17 | 26 | 8 | 16 | 24 |
| Cost of Advertisements | \$960 | \$1,340 | \$2,300 | \$244 | \$1,164 | \$1,407 | \$400 | \$1,400 | \$1,800 |
| Average Advertising Cost Per Item | \$60 | \$71 | \$131 | \$27 | \$69 | \$96 | \$38 | \$78 | \$116 |

Central Copy

- It is the objective of Central Copy to provide all City departments with dependable copiers, producing good quality copies at the lowest price per copy. One way the objective can be measured is through an analysis of service contracts. This analysis shows - by manufacturer - the number of copiers the City owns or leases, the cost of service contracts, the number of service calls, the average cost per service call, and the average service call cost per copier.

| Analysis of Copier Maintenance Costs | | | | | | |
|--|----------------|--------------|----------------|--------------|--------------------------|--------------|
| By Manufacturer , Number of Copiers and Cost of Service Contracts | | | | | | |
| | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Konica</i> | <i>Rioco</i> | <i>Konica</i> | <i>Rioco</i> | <i>Konica</i> | <i>Rioco</i> |
| Number of Copiers | 42 | 1 | 43 | 1 | 43 | 1 |
| Total Cost of Service Contract | \$ 113,600 | \$ 4,080 | \$ 115,618 | \$ 4,080 | \$ 115,618 | \$ 4,080 |
| Average Service Contract Cost Per Copier | \$ 2,705 | \$ 4,080 | \$ 2,689 | \$ 4,080 | \$ 2,689 | \$ 4,080 |

Transportation Pool

- It is the objective of the Transportation Pool to provide safe and well-maintained vehicles for City staff needing temporary transportation for official business. The pool consists of five sedans, one sports utility vehicle, and one van. This analysis shows the number of pool vehicles, total miles/trips, and total/average maintenance and fuel costs.

| Analysis of Transportation Pool | | | |
|--|----------------|----------------|--------------------------|
| By Trips/Miles and Maintenance/Fuel Costs | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of Vehicles | 7 | 7 | 5 |
| Mileage | | | |
| Total Mileage - All Vehicles | 13,132 | 11,356 | 11,130 |
| Number of Trips | 212 | 254 | 265 |
| Average Miles per Trip | 62 | 45 | 42 |
| Maintenance/Fuel Costs | | | |
| Total Maintenance Costs - All Vehicles | \$ 1,844 | \$ 4,910 | \$ 3,500 |
| Total Fuel Costs - All Vehicles | \$ 611 | \$ 1,212 | \$ 1,150 |
| Total Maintenance/Fuel Costs - All Vehicles | \$ 2,455 | \$ 6,121 | \$ 4,650 |
| Average Total Cost per Vehicle | \$ 351 | \$ 874 | \$ 930 |
| Average Total Cost per Mile | \$0.19 | \$0.00 | \$0.00 |

Municipal Court

- It is the objective of the Municipal Court to be accurate in entering citations into the City's computer systems. Accuracy in entering citations is critical because warrants are issued and many legal documents are written based on the information contained on a citation. One measure of this objective is achieving the goal of a 90 percent accuracy rate.

| Analysis of Accuracy Rate Achieved in Entering Citations | | | |
|---|----------------|----------------|--------------------------|
| By Number of Citations Entered and Number Entered Accurately (Goal: 90% Accuracy Rate) | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of Citations Entered | 28,730 | 31,066 | 32,617 |
| Number of Citations Entered Accurately | 28,395 | 30,644 | 32,617 |
| Accuracy Rate | 98.83% | 98.64% | 100.00% |

Budget & Financial Analysis Division

- It is the objective of the Budget & Financial Analysis division to effectively manage the City’s cash resources and to maximize, within the constraints of state law and the investment policies adopted by the City Council, the amount of interest earned on the City’s investment portfolio. This analysis shows the amount of the City’s portfolio at the end of each fiscal year and the amount of interest earned during the fiscal year. The analysis also shows how interest earnings compare against the City Council established benchmark of the market rate of return on US Treasury bills vs. the City’s actual weighted average maturity in days. (Weighted Average Maturity is the average maturity of all securities comprising a portfolio.)

| Analysis of Portfolio Management | | | |
|---|----------------|----------------|--------------------------|
| By Amount of Portfolio, Interest Earnings, Rate of Return | | | |
| Comparison to City Council Benchmark vs. Weighted Average Maturity (in days) | | | |
| (Figures shows are as of End of Fiscal Year - September 30) | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Average Amount of Portfolio | \$ 127,380,989 | \$ 131,733,826 | \$ 130,000,000 |
| Amount of Interest Earnings | 1,137,454 | 2,218,830 | 3,000,000 |
| Actual Rate of Return | 0.89% | 1.68% | 2.31% |
| City Council Benchmark | 0.81% | 1.78% | 2.30% |
| Variance | 0.08% | (0.09)% | 0.01% |
| City's Weighted Average Maturity | 103 | 108.5 | 180 |

Information Technology

The Information Technology (IT) Department serves all City operations through the use of electronic data processing equipment. It also maintains central servers that allow user departments to access and update their respective applications and supports all departments with reporting needs. IT also maintains the local and wide area networks, personal computers, and data communications within its support services divisions.



Payroll software implementation

The Telecommunications Division is responsible for the administration of the telephone system. This division handles all repair calls and coordination between using departments and Southwestern Bell, AT&T, and /or Avaya Technologies for maintenance, moves, changes, and new installations; ordering equipment; and programming translations for the telephone system.

Information Technology
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | \$ 151,274 | \$ 202,330 | \$ 202,040 | \$ 210,770 |
| Total Fund Allocations | \$ 151,274 | \$ 202,330 | \$ 202,040 | \$ 210,770 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|-------------------|--------------------|--------------------|--------------------|
| IT Administration | \$ 0 | \$ 0 | \$ 13,240 | \$ 0 |
| PC Network Support | 0 | 0 | (8,000) | 0 |
| Software Development | 0 | 0 | 0 | 0 |
| Public Safety Support | 0 | 0 | 0 | 0 |
| Telecommunications | 151,274 | 202,330 | 196,800 | 210,770 |
| Total Division Allocations | \$ 151,274 | \$ 202,330 | \$ 202,040 | \$ 210,770 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|-------------------|--------------------|--------------------|--------------------|
| Personal Services | \$ 1,382,293 | \$ 1,391,270 | \$ 1,494,380 | \$ 1,671,890 |
| Supplies | 22,933 | 39,770 | 39,770 | 13,970 |
| Contractual Services | 1,218,540 | 1,311,780 | 1,329,244 | 1,488,720 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Other Financing Uses | 0 | 0 | 0 | 0 |
| Reimbursements | (2,472,493) | (2,540,490) | (2,661,354) | (2,963,810) |
| Total Expenditures | \$ 151,274 | \$ 202,330 | \$ 202,040 | \$ 210,770 |

Information Technology
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 16.00 | 16.00 | 16.50 | 16.50 |
| Total All Funds | 16.00 | 16.00 | 16.50 | 16.50 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------|-------------------|--------------------|--------------------|--------------------|
| IT Administration | 5.00 | 5.00 | 6.00 | 6.00 |
| PC Network Support | 5.00 | 5.00 | 5.00 | 5.00 |
| Public Safety Support | 2.00 | 2.00 | 2.00 | 2.00 |
| Software Development | 3.00 | 3.00 | 2.50 | 2.50 |
| Telecommunications | 1.00 | 1.00 | 1.00 | 1.00 |
| Total IT Department | 16.00 | 16.00 | 16.50 | 16.50 |

IT Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Director of IT | 1.00 | 1.00 | 1.00 | 1.00 |
| Junior Systems Administrator | 1.00 | 1.00 | 0.00 | 0.00 |
| Manager of Information Technology | 0.00 | 0.00 | 1.00 | 1.00 |
| Network Administrator | 2.00 | 2.00 | 3.00 | 3.00 |
| Website and Systems Developer | 1.00 | 1.00 | 1.00 | 1.00 |
| Total IT Administration | 5.00 | 5.00 | 6.00 | 6.00 |

PC Network Support

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------|-------------------|--------------------|--------------------|--------------------|
| Help Desk Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| PC Support Analyst | 3.00 | 3.00 | 3.00 | 3.00 |
| Senior PC Support Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Total PC Network Support | 5.00 | 5.00 | 5.00 | 5.00 |

Public Safety Support

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Public Safety Computer Administrator | 2.00 | 2.00 | 1.00 | 1.00 |
| Senior Public Safety Computer Administrator | 0.00 | 0.00 | 1.00 | 1.00 |
| Total Public Safety Support | 2.00 | 2.00 | 2.00 | 2.00 |

Software Development

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Database Applications Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Programmer Analyst | 1.00 | 1.00 | 0.50 | 0.50 |
| Senior Programmer Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Software Development | 3.00 | 3.00 | 2.50 | 2.50 |

Telecommunications

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Senior Telecommunications Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Telecommunications | 1.00 | 1.00 | 1.00 | 1.00 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Database Applications Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Director of IT | 1.00 | 1.00 | 1.00 | 1.00 |
| Help Desk Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Junior Systems Administrator | 1.00 | 1.00 | 0.00 | 0.00 |
| Manager of Information Technology | 0.00 | 0.00 | 1.00 | 1.00 |
| Network Administrator | 2.00 | 2.00 | 3.00 | 3.00 |
| PC Support Analyst | 3.00 | 3.00 | 3.00 | 3.00 |
| Programmer Analyst | 1.00 | 1.00 | 0.50 | 0.50 |
| Public Safety Computer Administrator | 2.00 | 2.00 | 1.00 | 1.00 |
| Senior PC Support Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Programmer Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Public Safety Computer Administrator | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Telecommunications Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Website and Systems Developer | 1.00 | 1.00 | 1.00 | 1.00 |
| Total IT Department | 16.00 | 16.00 | 16.50 | 16.50 |

Information Technology Objectives and Performance Measures

Support Services

- It is the objective of Information Technology (IT) to provide prompt, effective technology support to all City departments. A comparison of average response times, against the IT goal of two days for PC and Telecom work orders and 5 days for Programming work orders is one way of measuring this objective.

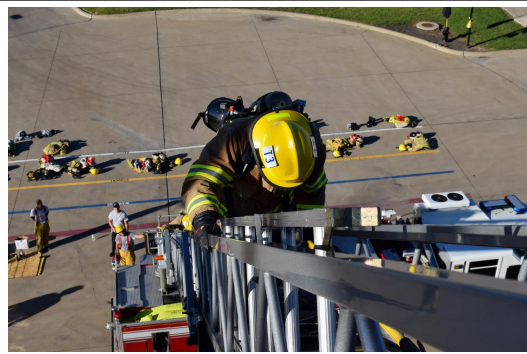
| Analysis of IT Support Services | | | |
|--|----------------|----------------|--------------------------|
| Average Response Time* | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Total PC Work Orders | 9,496 | 9,774 | 10,400 |
| Average Response Time | 1.5 | 1.5 | 0.8 |
| Total Telecom Work Orders | 1,003 | 993 | 1,100 |
| Average Response Time | 1.0 | 1.0 | 1.0 |
| Total Programming Work Orders** | 1,490 | 701 | 800 |
| Average Response Time | 1.5 | 1.5 | 1.5 |

*Average response time is the number of days from the receipt of a call for service to close the work order.

**Total Programming Work Orders includes web programming.

Fire Service

Delivery of fire services is an important function of the City of Mesquite. The Department of Fire Service is comprised of six divisions and provides daily 24-hour service. The Department staffs seven fire stations and operates six advanced life support ambulances. All 208 sworn fire personnel are trained as emergency medical technicians (EMTs) and majority serve as paramedics. Divisions within the Department of Fire Service include: Administration, Operations, Emergency Medical Service, Prevention, Training, and Emergency Management.



Mesquite Firefighter at the Garland Fire Department training facility

Fire Administration

The Fire Administration division is responsible for overseeing the efficient delivery of fire suppression, fire prevention, and emergency medical services. All policies and procedures relating to the Department are enforced and administered by this division.

Fire Operations

The Fire Operations division is responsible for planning and executing programs to prevent and suppress fires. The division also responds to requests for service to a variety of emergency and non-emergency incidents in an effort to minimize the loss of life and property.

Emergency Medical Service

The Emergency Medical Service division is responsible for the planning and execution of a program to provide emergency medical care in the pre-hospital setting. It maintains and coordinates emergency medical training of firefighter/EMS personnel, performs quality assurance programs of Emergency Medical Service, and prepares for mass casualty incidents through drills. The EMS Division also oversees ambulance billing and filing of third party insurance, Medicare, and Medicaid claims.

Fire Prevention

The Fire Prevention division is responsible for those activities intended to reduce the incidences of fires, hazardous chemical releases, and resultant life and property loss due to fires. This division develops and conducts programs aimed at these objectives as well as enforcing minimum fire codes through plan reviews and comprehensive inspection programs. Public awareness programs targeted for specific audiences are also coordinated through this division.

Fire Training

The Fire Training division is responsible for research and development and in-house training of fire department personnel in emergency operation, fire suppression, and incident command. This division also prepares personnel involved in emergency services to safely and successfully control emergency situations in the City of Mesquite and maintains records and fulfills training requirements as directed by the State and Federal government.

Emergency Management

Emergency Management at the local level is the responsibility of the local government as defined in the Texas Disaster Act and the Executive Orders of the Governor. This division is responsible for maintaining the Emergency Management Plan which addresses mitigation, preparedness, response, and recovery. This division coordinates the City's adopted Emergency Management Plan in response to natural disasters or other situations as needed.

Fire Service
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|----------------------|----------------------|----------------------|----------------------|
| General Fund | \$ 26,537,481 | \$ 26,863,680 | \$ 27,347,933 | \$ 28,773,210 |
| Total Fund Allocations | <u>\$ 26,537,481</u> | <u>\$ 26,863,680</u> | <u>\$ 27,347,933</u> | <u>\$ 28,773,210</u> |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------|----------------------|----------------------|----------------------|----------------------|
| Fire Administration | \$ 1,278,206 | \$ 1,242,200 | \$ 1,395,972 | \$ 1,264,110 |
| Fire Operations | 21,477,843 | 22,496,820 | 22,069,340 | 24,087,040 |
| Emergency Medical Services | 1,223,027 | 1,141,920 | 1,242,240 | 1,184,780 |
| Fire Prevention | 1,336,460 | 1,283,030 | 1,370,610 | 1,512,010 |
| Fire Training | 1,010,531 | 480,440 | 1,051,140 | 498,490 |
| Emergency Management | 211,415 | 219,270 | 218,630 | 226,780 |
| Total Division Allocations | <u>\$ 26,537,481</u> | <u>\$ 26,863,680</u> | <u>\$ 27,347,933</u> | <u>\$ 28,773,210</u> |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|----------------------|----------------------|----------------------|----------------------|
| Personal Services | \$ 25,033,362 | \$ 25,241,510 | \$ 25,761,150 | \$ 27,039,310 |
| Supplies | 520,931 | 519,900 | 525,593 | 564,680 |
| Contractual Services | 968,761 | 1,098,040 | 1,056,960 | 1,164,920 |
| Capital Outlay | 14,426 | 4,230 | 4,230 | 4,300 |
| Other Financing Uses | 0 | 0 | 0 | 0 |
| Reimbursements | 0 | 0 | 0 | 0 |
| Total Expenditures | <u>\$ 26,537,481</u> | <u>\$ 26,863,680</u> | <u>\$ 27,347,933</u> | <u>\$ 28,773,210</u> |

**Fire Service
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19**

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 212.00 | 212.00 | 211.00 | 214.00 |
| Total All Funds | 212.00 | 212.00 | 211.00 | 214.00 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|-------------------|--------------------|--------------------|--------------------|
| Fire Administration | 10.00 | 10.00 | 8.00 | 8.00 |
| Fire Operations | 183.00 | 183.00 | 183.00 | 186.00 |
| Emergency Medical Service | 5.00 | 5.00 | 5.00 | 5.00 |
| Fire Prevention | 9.00 | 9.00 | 10.00 | 10.00 |
| Fire Training | 3.00 | 3.00 | 3.00 | 3.00 |
| Emergency Management | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Fire Service | 212.00 | 212.00 | 211.00 | 214.00 |

Fire Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Assistant Fire Chief | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Lieutenant | 1.00 | 1.00 | 0.00 | 0.00 |
| Firefighter | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Safety Operations Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Aide | 2.00 | 2.00 | 1.00 | 1.00 |
| Total Fire Administration | 10.00 | 10.00 | 8.00 | 8.00 |

Fire Operations

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------|-------------------|--------------------|--------------------|--------------------|
| Fire Captain | 25.00 | 25.00 | 24.00 | 24.00 |
| Fire Deputy Chief | 3.00 | 3.00 | 3.00 | 3.00 |
| Fire Driver-Engineer | 33.00 | 33.00 | 33.00 | 33.00 |
| Fire Lieutenant | 9.00 | 9.00 | 10.00 | 10.00 |
| Firefighter | 113.00 | 113.00 | 113.00 | 116.00 |
| Total Fire Operations | 183.00 | 183.00 | 183.00 | 186.00 |

Emergency Medical Service

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Fire Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Deputy Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Lieutenant | 3.00 | 3.00 | 3.00 | 3.00 |
| Total Emergency Medical Service | 5.00 | 5.00 | 5.00 | 5.00 |

Fire Prevention

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------|-------------------|--------------------|--------------------|--------------------|
| Fire Captain | 1.00 | 1.00 | 2.00 | 2.00 |
| Fire Deputy Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Lieutenant | 6.00 | 6.00 | 6.00 | 6.00 |
| Firefighter | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Fire Prevention | 9.00 | 9.00 | 10.00 | 10.00 |

Fire Training

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------|-------------------|--------------------|--------------------|--------------------|
| Fire Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Department Nurse | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Lieutenant | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Fire Training | 3.00 | 3.00 | 3.00 | 3.00 |

Emergency Management

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Emergency Management Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Emergency Management Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Emergency Management | 2.00 | 2.00 | 2.00 | 2.00 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Fire Chief | 2.00 | 2.00 | 2.00 | 2.00 |
| Fire Deputy Chief | 5.00 | 5.00 | 5.00 | 5.00 |
| Fire Captain | 29.00 | 29.00 | 29.00 | 29.00 |
| Fire Lieutenant | 20.00 | 20.00 | 20.00 | 20.00 |
| Fire Driver-Engineer | 33.00 | 33.00 | 33.00 | 33.00 |
| Firefighter | 115.00 | 115.00 | 115.00 | 118.00 |
| Total Sworn Fire Personnel | 205.00 | 205.00 | 205.00 | 208.00 |
| Emergency Management Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Department Nurse | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Safety Operations Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Aide | 2.00 | 2.00 | 1.00 | 1.00 |
| Senior Emergency Management Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Civilian Personnel | 7.00 | 7.00 | 6.00 | 6.00 |
| Total Fire Service Personnel | 212.00 | 212.00 | 211.00 | 214.00 |

Fire Service Objectives and Performance Measures

Fire Service

- It is the objective of the Fire Department to protect our citizens and visitors by minimizing the loss of life and property resulting from fire, medical emergencies, and other disasters. This is a comparison of the number of incidents and average response time.

Analysis of Fire Service Responses Number of Responses and Average Response Time

| | <i>2016-17 Actual</i> | <i>2017-18 Actual</i> | <i>2018-19 Projection</i> |
|------------------------------------|-----------------------|-----------------------|---------------------------|
| Number of Responses | 18,691 | 18,558 | 18,820 |
| Fire | 472 | 487 | 490 |
| Structure Fire | 209 | 178 | 195 |
| EMS | 13,999 | 13,918 | 14,150 |
| False Alarm | 1,326 | 1,473 | 1,480 |
| Other | 2,894 | 2,680 | 2,700 |
| Average Fire Response Time | 5:23 | 5:36 | 5:29 |
| 90% Fire Response Time | 7:23 | 8:13 | 7:50 |
| Average EMS Response Time (Code 3) | 5:08 | 5:03 | 5:00 |
| 90% EMS Response Time (Code 3) | 7:12 | 7:07 | 7:00 |

Police Service

Delivery of police services is a major function of the City of Mesquite. All law enforcement services are performed in a manner which is consistent with all federal, state, and local laws and in accordance with departmental policies. The Police Department provides daily 24-hour police service within the corporate limits of the City and is comprised of seven divisions. Within the department there are 238 police officers and 93.50 support personnel. Divisions within the department include: Administration, Operations, Criminal Investigation, School Resource Officer Program, Technical Services, and Staff Support.



Police Administration

Police Administration is responsible for overseeing the Police Department in order to ensure law enforcement services are performed in a manner which is consistent with all state, local, and federal laws and in accordance with departmental policies. Administration's goal is to ensure that all organizational decisions which establish departmental and operational priorities or which allocate personnel and resources are made within the context of the Department's mission and philosophy.

Police Operations

Police Operations is charged with providing a uniformed police presence to the community. Additionally, the Operations Bureau is to provide police service to the citizens of Mesquite as the primary responder of all accidents, criminal complaints, traffic violations, and domestic problems. Primary goals and objectives of this division are to improve police abilities relating to the detection and prevention of criminal activity, to reduce response times for police calls for service, and to promote and maintain a positive image of the police department within the community.

Police Criminal Investigations

The Criminal Investigation Bureau is primarily responsible for conducting follow-up investigations on reported criminal offenses. Other responsibilities include oversight of the Automated Fingerprint Identification Services (AFIS), the Narcotics Bureau, and the Youth Action Officers program. The primary goal of this division is to conduct efficient and effective investigations of criminal offenses leading to the apprehension and prosecution of offenders.

Police School Resource Officer Program

The School Resource Officer Program (SRO) provides direct law enforcement assistance to the Mesquite Independent School District (MISD) through the placement of two Mesquite police officers in each of the five MISD high schools, one in each of the eight middle schools, and one in the Mesquite Academy. Major objectives of the SRO program are to deter and reduce crime on high school and middle school campuses and to improve relationships between students and law enforcement officers. The Police Department also provides officers to fifth and seventh grade classrooms in the MISD through the LETS (Law Enforcement Teaching Students) Program. The LETS Program is an effort to establish a positive officer-student relationship. The fifth grade program focuses on topics such as building a positive self concept, developing sound decision making skills, and recognizing and coping with pressure. The seventh grade program focuses on the effects of drug abuse on self, family, and community.

Police Technical Services

The Technical Services Bureau provides support services for line operations of the Police Department. Support services include communications/dispatch operations, police records, jail/detention facilities, property room maintenance, and security alarm/motor vehicle impounding operations.

Police Staff Support

The Staff Support Bureau provides services for other Police Department entities by providing the recruiting and selection of all police personnel as well as coordinating all training mandated by the State of Texas. The adopted mission of this division is to support, develop, and enhance the abilities, skills, and knowledge of the Police Department.

911 Emergency Fund

The 911 Emergency Fund is used for the accumulation of resources for and the payment of the 911 emergency fund telephone system maintenance to Southwestern Bell Corporation. Telephone users within the City are charged a monthly fee for being connected to 911 service. Funds collected in excess of routine maintenance are transferred to the General Fund to help offset the cost of communications operators in the Technical Services division.

**Police Service
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19**

| Funds | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|
| General Fund | \$ 34,015,588 | \$ 33,799,970 | \$ 34,722,105 | \$ 36,475,740 |
| Confiscated Seizure Fund | 1,401,107 | 542,700 | 1,901,248 | 330,800 |
| 911 Service Fee Fund | 1,037,264 | 1,030,000 | 1,040,000 | 1,040,000 |
| Total Fund Allocations | \$ 36,453,959 | \$ 35,372,670 | \$ 37,663,353 | \$ 37,846,540 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|
| Police Administration | \$ 1,032,129 | \$ 1,052,550 | \$ 1,052,690 | \$ 1,123,730 |
| Police Operations | 16,707,378 | 16,651,900 | 17,426,870 | 18,504,490 |
| Police Criminal Investigation | 6,698,187 | 6,698,070 | 6,738,475 | 7,119,740 |
| Police School Resource Officers | 1,372,963 | 1,263,000 | 1,326,711 | 1,498,000 |
| Police Technical Services | 6,822,291 | 6,785,100 | 6,678,880 | 6,880,020 |
| Police Staff Support | 1,382,640 | 1,349,350 | 1,498,479 | 1,349,760 |
| State Police Confiscated Trust | 953,858 | 401,200 | 1,199,248 | 191,800 |
| Fed Police Confiscated Trust | 445,248 | 141,500 | 702,000 | 139,000 |
| US Treas Police Confiscated | 2,000 | 0 | 0 | 0 |
| 911 Services | 1,037,264 | 1,030,000 | 1,040,000 | 1,040,000 |
| Total Division Allocations | \$ 36,453,959 | \$ 35,372,670 | \$ 37,663,353 | \$ 37,846,540 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|----------------------|----------------------|----------------------|----------------------|
| Personal Services | \$ 32,917,948 | \$ 32,634,960 | \$ 33,659,220 | \$ 35,453,970 |
| Supplies | 601,866 | 582,070 | 804,342 | 593,780 |
| Contractual Services | 2,376,860 | 2,649,690 | 2,804,825 | 2,639,950 |
| Capital Outlay | 1,075,187 | 150,990 | 1,118,038 | 48,200 |
| Other Financing Uses | 900,000 | 900,000 | 900,000 | 900,000 |
| Reimbursements | (1,417,902) | (1,545,040) | (1,623,071) | (1,789,360) |
| Total Expenditures | \$ 36,453,959 | \$ 35,372,670 | \$ 37,663,353 | \$ 37,846,540 |

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 324.50 | 327.50 | 327.50 | 331.50 |
| Total All Funds | 324.50 | 327.50 | 327.50 | 331.50 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------|-------------------|--------------------|--------------------|--------------------|
| Police Administration | 8.00 | 8.00 | 8.00 | 8.00 |
| Police Operations | 149.00 | 151.00 | 155.00 | 156.00 |
| Police Criminal Investigation | 56.00 | 57.00 | 56.00 | 56.00 |
| Police School Resource Officers | 21.00 | 21.00 | 21.00 | 24.00 |
| Police Technical Services | 81.50 | 81.50 | 78.50 | 78.50 |
| Police Staff Support | 9.00 | 9.00 | 9.00 | 9.00 |
| Total Police Service | 324.50 | 327.50 | 327.50 | 331.50 |

Police Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Law Enforcement Coordinator | 2.00 | 2.00 | 2.00 | 2.00 |
| Assistant Chief of Police | 2.00 | 2.00 | 2.00 | 2.00 |
| Chief of Police | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Sergeant | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Administrative Law Enforcement Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Police Administration | 8.00 | 8.00 | 8.00 | 8.00 |

Police Operations

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administrative Law Enforcement Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | 4.00 | 4.00 | 4.00 | 4.00 |
| Police Sergeant | 13.00 | 13.00 | 13.00 | 13.00 |
| Police Officer | 125.00 | 125.00 | 127.00 | 128.00 |
| Police Payroll Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Safety Professional | 4.00 | 6.00 | 8.00 | 8.00 |
| Total Police Operations | 149.00 | 151.00 | 155.00 | 156.00 |

Police Criminal Investigation

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administrative Law Enforcement Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 3.00 | 4.00 | 4.00 | 4.00 |
| Police Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Crime Analyst | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Lieutenant | 2.00 | 2.00 | 3.00 | 3.00 |
| Police Sergeant | 6.00 | 6.00 | 6.00 | 6.00 |
| Police Officer | 41.00 | 41.00 | 39.00 | 39.00 |
| Total Criminal Investigation | 56.00 | 57.00 | 56.00 | 56.00 |

Police School Resource Officers

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Police Sergeant | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Officer | 19.00 | 19.00 | 19.00 | 22.00 |
| Total Police School Resource Officers | 21.00 | 21.00 | 21.00 | 24.00 |

Police Technical Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administrative Law Enforcement Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Detention Officer | 22.00 | 22.00 | 22.00 | 22.00 |
| Police Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Dispatch Communications Manager | 1.00 | 1.00 | 0.00 | 0.00 |
| Police Lieutenant | 2.00 | 2.00 | 1.00 | 1.00 |
| Police Records Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Sergeant | 4.00 | 4.00 | 4.00 | 4.00 |
| Property Room Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Safety Communications Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| Public Safety Dispatcher | 33.00 | 33.00 | 34.00 | 34.00 |
| Public Safety Dispatcher (FTE) | 1.50 | 1.50 | 0.50 | 0.50 |
| Public Safety Dispatcher Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Public Safety Professional | 2.00 | 2.00 | 0.00 | 0.00 |
| Records Clerk | 9.00 | 9.00 | 9.00 | 9.00 |
| Total Police Technical Services | 81.50 | 81.50 | 78.50 | 78.50 |

Police Staff Support

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administrative Law Enforcement Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Officer | 5.00 | 5.00 | 5.00 | 5.00 |
| Police Sergeant | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Police Staff Support | 9.00 | 9.00 | 9.00 | 9.00 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Assistant Chief of Police | 2.00 | 2.00 | 2.00 | 2.00 |
| Chief of Police | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Captain | 4.00 | 4.00 | 4.00 | 4.00 |
| Police Lieutenant | 9.00 | 9.00 | 9.00 | 9.00 |
| Police Sergeant | 27.00 | 27.00 | 27.00 | 27.00 |
| Police Officer | 191.00 | 191.00 | 191.00 | 195.00 |
| Total Sworn Police Personnel | 234.00 | 234.00 | 234.00 | 238.00 |
| Administrative Law Enforcement Coordinator | 6.00 | 6.00 | 6.00 | 6.00 |
| Administrative Secretary | 3.00 | 4.00 | 4.00 | 4.00 |
| Detention Officer | 22.00 | 22.00 | 22.00 | 22.00 |
| Police Crime Analyst | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Dispatch Communications Manager | 1.00 | 1.00 | 0.00 | 0.00 |
| Police Records Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Payroll Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Property Room Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Safety Communications Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| Public Safety Dispatcher | 33.00 | 33.00 | 34.00 | 34.00 |
| Public Safety Dispatcher (FTE) | 1.50 | 1.50 | 0.50 | 0.50 |
| Public Safety Dispatcher Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Public Safety Professional | 6.00 | 8.00 | 8.00 | 8.00 |
| Records Clerk | 9.00 | 9.00 | 9.00 | 9.00 |
| Senior Administrative Law Enforcement Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Civilian Personnel | 90.50 | 93.50 | 93.50 | 93.50 |
| Total Police Service Personnel | 324.50 | 327.50 | 327.50 | 331.50 |

Police Service Objectives and Performance Measures

Crime Control

- It is the objective of the Mesquite Police Department to meet or exceed the average clearance rate for Index Crimes among all Group II cities (populations of 100,000 to 249,999). This analysis is compiled by the calendar year and can only be compared in that manner.

| Analysis of Index Crimes | | | | | | | | | | | | |
|---|------------------------|-----------------------|-----------------------|--------------------------|------------------------|-----------------------|-----------------------|--------------------------|--------------------------|-----------------------|-----------------------|--------------------------|
| By Type, Percent Change From Prior Year, MPD Clearance Rate, and National Clearance Rate | | | | | | | | | | | | |
| <i>Type of Crime</i> | <i>2016-17</i> | | | | <i>2017-18</i> | | | | <i>2018-19 Projected</i> | | | |
| | <i>Reported Crimes</i> | | <i>Crimes Cleared</i> | | <i>Reported Crimes</i> | | <i>Crimes Cleared</i> | | <i>Reported Crimes</i> | | <i>Crimes Cleared</i> | |
| | <i>Number Reported</i> | <i>Percent Change</i> | <i>MPD Cleared</i> | <i>National Average*</i> | <i>Number Reported</i> | <i>Percent Change</i> | <i>MPD Cleared</i> | <i>National Average*</i> | <i>Number Reported</i> | <i>Percent Change</i> | <i>MPD Cleared</i> | <i>National Average*</i> |
| Murder | 6 | 20.0% | 83.3% | 59.4% | 6 | —% | 66.7% | 61.6% | 6 | —% | 80.0% | |
| Rape | 64 | (12.3)% | 41.0% | 36.5% | 55 | (14.1)% | 50.9% | 34.5% | 55 | —% | 60.0% | |
| Robbery | 244 | 0.4% | 33.2% | 29.6% | 204 | (16.4)% | 37.3% | 29.7% | 190 | (6.9)% | 39.0% | |
| Aggravated Assault | 304 | 12.6% | 58.7% | 53.3% | 286 | (5.9)% | 69.6% | 53.3% | 275 | (3.8)% | 53.0% | |
| Burglary | 812 | (22.0)% | 11.2% | 13.1% | 771 | (5.0)% | 12.2% | 13.5% | 750 | (2.7)% | 14.0% | |
| Larceny Theft | 3,649 | (6.7)% | 20.3% | 20.4% | 3,662 | 0.4% | 21.4% | 19.2% | 3,600 | (1.7)% | 21.0% | |
| Motor Vehicle Theft | 844 | 7.9% | 9.8% | 13.3% | 814 | (3.6)% | 10.4% | 13.7% | 800 | (1.7)% | 12.0% | |
| Total | 5,923 | (6.3)% | | | 5,798 | (2.1)% | | | 5,676 | (2.1)% | | |

* Source: Crime in The United States - Clearance rates shown are for Group II cities.

- It is the objective of the Mesquite Police Department to seize illicit narcotics and narcotic assets obtained from narcotic offenders. One measure of the success of this objective is an analysis of the value of the seized narcotics and narcotic assets.

| Analysis of Narcotic Seizures | | | |
|--|---------------------|---------------------|---------------------|
| By Value of Narcotics and Narcotic Assets | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19</i> |
| Narcotics | \$ 4,022,424 | \$ 996,460 | \$ 1,295,398 |
| Narcotic Assets | 114,977 | 79,518 | 103,373 |
| Total | \$ 4,137,401 | \$ 1,075,978 | \$ 1,398,771 |

Crime Control (continued)

- It is the objective of the Mesquite Police Department to reduce the societal costs of crime by enforcement of criminal laws. One measure of this objective is an analysis of criminal arrests by type of crime (index, non-index) and type of offender (adult/juvenile).

| Analysis of Criminal Arrests By Type of Crime and Type of Offender | | | |
|---|----------------|-----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18*</i> | <i>2018-19 Projected</i> |
| Adult | | | |
| Index Arrests | 1,078 | | |
| Non-Index Arrests | 3,412 | | |
| New Offense Arrests | | 4,132 | 4,100 |
| Warrant Only Arrests | | 1,565 | 1,700 |
| Juvenile | | | |
| Index Arrests | 158 | | |
| Non-Index Arrests | 348 | | |
| New Offense Arrests | | 438 | 440 |
| Warrant Only Arrests | | 12 | 10 |

*With the implementation of Spillman in 2017, we will measure Type of Arrest and Age by New Offense and Warrant Only Arrests. Index and Non-Index Arrests are not isolated in Spillman.

- It is the objective of the Mesquite Police Department to lift quality prints from crime scenes and to increase the identification of suspects through the Automated Fingerprint Identification System (AFIS). One measure of success is the number of suspects identified through the use of AFIS. This analysis shows the number of entries into the AFIS system and the number of suspects identified. The “Percentage of Hits” shows the percentage of identifications out of the total number of entries. This analysis is compiled by the calendar year and can only be compared in that manner

| Analysis of Automated Fingerprint Identification System Inquiries By Number of Entries/ Suspects Identified | | | |
|--|----------------|----------------|--------------------------|
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| AFIS Entries | 411 | 267 | 350 |
| Suspects Identified | 82 | 63 | 70 |
| Percentage of Hits | 20.0% | 23.6% | 20.0% |

Youth Programs

- It is the objective of the Mesquite Police Department to design and implement youth programs intended to improve self-esteem and decision-making skills, and to build resistance to drug use, gang pressures and other destructive behaviors. This is a description of the programs, followed by a programmatic analysis of the number of events/presentations, the number of participants, the number of contacts, the number of counseling sessions and the number of extracurricular activities attended.

| Analysis of Mesquite Police Department Youth Programs | | | | | | | | | |
|---|--------------------------|--------------|--|--------------------------|--------------|--|--------------------------|--------------|--|
| By Type of Program, Number of Events, Number of Participants, and Types of Contact | | | | | | | | | |
| | 2016-17 | | | 2017-18 | | | 2018-19 Projected | | |
| | School Resource Officers | LETS Program | "CSI: Choices Shaping Individuals" Program | School Resource Officers | LETS Program | "CSI: Choices Shaping Individuals" Program | School Resource Officers | LETS Program | "CSI: Choices Shaping Individuals" Program |
| Number of Events/Presentations | 348 | 760 | 9 | 354 | 762 | — | 350 | 760 | 9 |
| Number of Students/Participants | 20,075 | 14,127 | 2,572 | 21,884 | 3,142 | — | 22,000 | 3,200 | 2,700 |
| Number of Contacts | 31,115 | | | 29,990 | | | 32,000 | | |
| Number of Counseling Sessions | 3,645 | | | 3,390 | | | 3,500 | | |
| Number of Extracurricular Activities Attended | 548 | | | 575 | | | 575 | | |

Traffic Control

- It is the objective of the Mesquite Police Department to reduce loss of life and personal injury as the result of motor vehicle accidents through rigorous enforcement of applicable laws and ordinances. This analysis shows the number of traffic citations issued by type, number and percentage of total citations.

| Analysis of Traffic Citations | | | | | | |
|--|---------|------------|---------|------------|-------------------|------------|
| By Type/Percentage of Citations | | | | | | |
| | 2016-17 | | 2017-18 | | 2018-19 Projected | |
| | Number | Percentage | Number | Percentage | Number | Percentage |
| Speed Related Citations | 11,630 | 43% | 10,005 | 43% | 10,500 | 33% |
| Other Citations | 15,282 | 57% | 21,183 | 57% | 21,000 | 67% |
| Total | 26,912 | 100% | 31,188 | 100% | 31,500 | 100% |

- This analysis shows the number, type, and percentage of traffic accident related injuries and deaths occurring in the City.

| Analysis of Injuries and Deaths Resulting from Traffic Accidents in the City of Mesquite | | | | | | |
|---|---------|------------|---------|------------|-------------------|------------|
| By Types of Injuries and Deaths | | | | | | |
| | 2016-17 | | 2017-18 | | 2018-19 Projected | |
| | Number | Percentage | Number | Percentage | Number | Percentage |
| Injuries | | | | | | |
| Persons Sustaining Incap. Injuries | 92 | 9.8% | 46 | 6.7% | 55 | 6.9% |
| Persons Sustaining Non-Incap. Injuries | 373 | 38.2% | 215 | 31.4% | 300 | 37.7% |
| Persons Sustaining Possible Injuries | 491 | 49.6% | 418 | 60.9% | 430 | 54.1% |
| Deaths | 17 | 2.4% | 7 | 1.0% | 10 | 1.3% |
| Total | 973 | 100% | 686 | 100% | 795 | 100% |

Personnel

- It is the objective of the Mesquite Police Department to recruit qualified applicants for sworn and civilian positions. This analysis shows the number of applicants evaluated, a breakout of sworn and civilian appointments and the total number of appointments made.

| Analysis of Appointments | | | |
|---|----------------|----------------|--------------------------|
| By Applications Evaluated, Commissioned and Civilian Evaluated, and Total Appointments | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Applications Evaluated* | 1031 | 782 | 860 |
| Commissioned Appointments | 17 | 25 | 15 |
| Civilian Appointments | 20 | 19 | 19 |
| Total Appointments/ Ratio of Applications to Appointments | 28 to 1 | 18 to 1 | 25 to 1 |

*Only those applicants passing initial screening by the Human Resources Division are referred to MPD.

- It is the objective of the Mesquite Police Department to provide service to the community in an exemplary fashion. One measure of the quality of service is the number of commendations received by the department. This analysis shows the number/type of Commendations received by department personnel.

| Analysis of Commendations Received by MPD | | | |
|--|----------------|----------------|--------------------------|
| By Type and Number of Commendations | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Internal Commendations* | 319 | 329 | 342 |
| External Commendations** | 118 | 169 | 171 |
| Total | 437 | 498 | 513 |

*Internal Commendations are employee-generated.

**External Commendations are citizen-generated.

- It is the objective of the Mesquite Police Department to investigate all complaints of police officer or civilian staff misconduct. Investigations are conducted in order to maintain public confidence, promote efficiency, discipline, and good public relations. There are two types of complaints: formal and summary. A formal complaint is more serious and is investigated by the Staff Review Committee. A summary complaint is considered somewhat less serious and is investigated by the officer's/staff member's supervisor. This analysis shows the number of complaints filed by type, the significant results of the investigations, and the number of complaints pending at the time of this report.

Personnel (continued)

| Analysis of Personnel Complaints | | | | | | |
|---|----------------|----------------------------|----------------|----------------------------|--------------------------|----------------------------|
| By Type of Complaint, Disposition and Number | | | | | | |
| | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Number</i> | <i>Percentage of Total</i> | <i>Number</i> | <i>Percentage of Total</i> | <i>Number</i> | <i>Percentage of Total</i> |
| Complaints Sustained | | | | | | |
| Formal | 24 | 96.0% | 22 | 95.7% | 23 | 95.8% |
| Summary | 0 | 0.0% | 0 | 0.0% | 0 | 0.0% |
| Complaints Unfounded /Exonerated/Not Sustained | | | | | | |
| Formal | 1 | 4.0% | 1 | 4.3% | 1 | 4.2% |
| Summary | 0 | 0.0% | 0 | 0.0% | 0 | 0.0% |
| Disposition Pending | | | | | | |
| Formal | 0 | 0.0% | 0 | 0.0% | 0 | 0.0% |
| Summary | 0 | 0.0% | 0 | 0.0% | 0 | 0.0% |
| Total | 25 | 100% | 23 | 100% | 24 | 100% |

Training

- It is the objective of the Mesquite Police Department to provide support, develop and enhance the abilities, skills, and knowledge of police department personnel. This analysis shows the number of hours of training department personnel received from various outside sources and the Mesquite Police Academy. The Mesquite Police Academy provides in-service training for all police personnel; basic police recruit orientation, field training programs, firearms training and monthly firearm qualifications.

| Analysis of Hours of Training for Police Personnel | | | | | | |
|---|---------------------|-----------------|---------------------|-----------------|--------------------------|-----------------|
| By Type of Training, Type/Number of Personnel | | | | | | |
| <i>Type of Training</i> | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Commissioned</i> | <i>Civilian</i> | <i>Commissioned</i> | <i>Civilian</i> | <i>Commissioned</i> | <i>Civilian</i> |
| Mesquite Police Academy | | | | | | |
| Basic Peace Officers Course | 14,331 | 0 | 17,800 | 0 | 14,000 | 0 |
| In-Service | 1,027 | 300 | 2,978 | 432 | 3,100 | 450 |
| Recruit Orientation | 408 | 206 | 456 | 360 | 375 | 360 |
| Field Training | 4,080 | 1,480 | 8,840 | 2,500 | 6,800 | 6,000 |
| Firearms Training | 376 | 0 | 264 | 8 | 376 | 8 |
| Monthly Firearms Qualification | 960 | 0 | 340 | 0 | 960 | 0 |
| Other Sources of Training | 6,597 | 710 | 4,298 | 300 | 4,500 | 320 |
| Total | 27,779 | 2,696 | 34,976 | 3,600 | 30,111 | 7,138 |

Police Alarm Systems

- It is the objective of the Mesquite Police Department to accurately record and maintain information on police alarm systems required under Chapter 8, Article VII, Sec.441-490, Mesquite City Code. This ordinance requires a permit for the installation of a police alarm systems and assess a fee for more than five false alarms from the same police alarm system in a twelve-month period. At the time of this report, MPD had 8,076 current permits on file. This analysis shows the number of new permits issued, the amount of permit fees collected, the number of alarms received, the number and percentage of false alarms and the amount of false alarm fees assessed.

| Analysis of Police Alarm Activity | | | |
|--|-------------------|-------------------|--------------------------|
| By Permits Issued, Alarm Permit Fees, Number of Alarms Received, Number/Percentage of False Alarms, and False Alarm Fees Assessed | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of New Alarm Permits Issued | 1,031 | 862 | 946 |
| New Permit Fees | \$ 10,310 | \$ 8,610 | \$ 9,460 |
| Number of Alarms | 8,979 | 7,737 | 8,358 |
| Number of False Alarms | 8,881 | 7,544 | 8,212 |
| Percentage of False Alarms | 98.91% | 97.51% | 98.25% |
| False Alarm Fees Assessed | \$ 111,700 | \$ 68,555 | \$ 90,127 |
| Renewal Permits Issued | 3,815 | 6,201 | 5,008 |
| Renewal Permits Fee | \$ 38,150 | \$ 62,010 | \$ 50,080 |
| Total Fees | <u>\$ 160,160</u> | <u>\$ 139,175</u> | <u>\$ 149,667</u> |

Impound Vehicles and Equipment

- It is the objective of the Mesquite Police Department to process impound vehicles and other equipment in an efficient manner and to dispose of unclaimed vehicles and equipment through auctions that comply with state law. This analysis shows the number of impounds processed, the number released, the amount of impound fees assessed, Ten Day Letter processed and the number of impounds auctioned.

| Analysis of Impound Activity - Vehicular and Other Equipment | | | |
|--|----------------|----------------|--------------------------|
| By Number of Impounds Processed, Impounds Released, Impound Fees Assessed, Ten Day Letters Processed, Impounds Auctioned and Auction Proceeds | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Impounds Processed | 4,311 | 4,703 | 4,507 |
| Impounds Released | 3,449 | 3,700 | 3,574 |
| Impound Fees Assessed | \$21,050 | \$21,170 | \$21,110 |
| Ten Day Letters Processed | 2,642 | 2,787 | 2,714 |
| Impounds Auctioned | 760 | 1,014 | 887 |

Detention Services

- It is the objective of the Mesquite Police Department to maintain a professional detention facility that effectively detains individuals held for violations of the law and does so in a manner that addresses the basic needs and rights of incarcerated individuals, while ensuring the safety of MPD employees. This analysis shows the number of incarcerated persons by adult (17 and over) or juvenile (under 17), average length of incarceration and the annualized ratio of detention staff to incarcerated persons.

Detention Services (continued)

| Analysis of Detention Services | | | |
|---|----------------|----------------|--------------------------|
| By Number of Persons Incarcerated, Average Length of Incarceration, and Ratio of Staff to Incarcerated Persons | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Incarcerated Persons | | | |
| Adults | 5,415 | 5,767 | 6,119 |
| Juveniles | 506 | 397 | 288 |
| Total | 5,921 | 6,164 | 6,407 |
| Average Length of Incarceration | 22 | 20.41 | 19 |
| Annualized Ratio of Detention Staff to Incarcerated Persons | 1 to 228 * | 1 to 256 | 1 to 256 |

*This number is based on a full complement of 26 personnel (including 4 sergeants).

Records

- It is the objective of the Mesquite Police Department to maintain a records section that provides orderly and systematic storage of documents created by MPD, and is responsive to requests for documents that can be released under the Texas Open Records Act. This analysis shows the number of Offense and Offense Supplement Reports filed, the number of Arrest Reports filed by type, the number of Case Reports filed by type, the number of Accident Reports filed, the number of Solicitors Permits processed, the number of Texas Open Records Requests received and granted under the Texas Open Records Act and the number of MPD documents transferred to Optical Imaging during the fiscal year.

| Analysis of Records Section Activity | | | |
|--|----------------|----------------|--------------------------|
| By Offense Reports, Arrest Reports, Case Reports, Accident Reports, Solicitor Permits, Texas Open Records Requests, and Optical Image Transfers | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Offense Reports | | | |
| Number of Offense Reports | 15,291 | 14,301 | 14,796 |
| Number of Offense Supplements | 5,633 | 15,614 | 16,082 |
| Total | 20,924 | 29,915 | 30,878 |
| Arrest Reports | | | |
| Number of Adult Arrest Reports | 5,400 | 5,734 | 5,901 |
| Number of Juvenile Arrest Reports | 500 | 453 | 476 |
| Total | 5,900 | 6,187 | 6,377 |
| Accident Reports | | | |
| Number of Accident Reports | 2,452 | 2,640 | 2,734 |
| Solicitor's Permits | | | |
| Number of Solicitor's Permits Issued | 45 | 47 | 48 |
| Texas Open Records Requests | | | |
| Number of Texas Open Records Requests | 3,071 | 3,322 | 3,447 |
| Number/Percent of Requests for Records Granted Under the Texas Opens Records Act | 97.2% | 97.7% | 97.9% |
| Optical Imaging Document Transfer | | | |
| Number of Documents Transferred | 70,232 | 61,269 | 65,750 |

Housing and Community Service

The Housing and Community Services Department provides services related to community development, housing, health, human services, and transportation. The services include: 1) Administration, 2) Animal Services, 3) Health Clinic, 4) Volunteer Services, and 5) STAR Transit Services.



Citizens of Mesquite volunteer during Addressing Mesquite Day to help improve their community.

Administration

Administration provides direction, supervision, and support for the efficient administration and effective delivery of services. Administration goals are: 1) Improve the quality of service delivery, 2) Demonstrate good fiscal stewardship, 3) Provide a positive work environment which encourages teamwork, initiative, and productivity, and 4) Maintain effective community partnerships and intergovernmental relationships.

Animal Services

Animal Services is responsible for the control and eradication of diseases within the community, which are spread by animal and insect populations. There is also a major emphasis within this program to provide public education programs on animal/vector health-related issues and to promote animal adoption programs. This Division also enforces City ordinances and State laws governing animals.

Health Clinic

The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease during the flu season.

Volunteer Services

The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers, matches volunteer skills with the needs of a department, and tracks volunteer progress and contributions. Volunteer Services also works closely with Keep Mesquite Beautiful, Inc. to implement and maintain litter reduction and educational programs in the community.

STAR Transit Services

STAR Transit is a public transportation service. Anyone residing in their service area may ride STAR Transit. Destinations could include job locations, educational facilities, non-emergency medical appointments, senior centers, and career-training facilities. STAR Transit can take passengers to run errands and visit friends.

Housing and Community Services
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$ 1,533,307 | \$ 1,837,210 | \$ 1,722,160 | \$ 1,754,630 |
| Total Fund Allocations | \$ 1,533,307 | \$ 1,837,210 | \$ 1,722,160 | \$ 1,754,630 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| Administration | \$ 214,066 | \$ 151,570 | \$ 61,460 | \$ 62,200 |
| Animal Services | 962,944 | 1,286,660 | 1,271,680 | 1,301,290 |
| Public Health Clinic | 83,719 | 108,810 | 91,530 | 110,480 |
| MTED/Star Transit | 208,000 | 210,000 | 210,000 | 190,000 |
| Volunteer Services | 64,579 | 80,170 | 87,490 | 90,660 |
| Total Division Allocations | \$ 1,533,307 | \$ 1,837,210 | \$ 1,722,160 | \$ 1,754,630 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services | \$ 862,097 | \$ 1,083,460 | \$ 925,540 | \$ 997,270 |
| Supplies | 115,211 | 158,390 | 151,010 | 160,330 |
| Contractual Services | 562,982 | 615,360 | 623,610 | 597,030 |
| Capital Outlay | 0 | 0 | 22,000 | 0 |
| Other Financing Uses | 0 | 0 | 0 | 0 |
| Reimbursements | (6,982) | (20,000) | 0 | 0 |
| Total Expenditures | \$ 1,533,307 | \$ 1,837,210 | \$ 1,722,160 | \$ 1,754,630 |

Housing and Community Services
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 18.35 | 18.35 | 17.35 | 17.35 |
| Total All Funds | 18.35 | 18.35 | 17.35 | 17.35 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administration | 2.00 | 2.00 | 1.00 | 1.00 |
| Animal Services | 14.00 | 14.00 | 14.00 | 14.00 |
| Health Clinic | 1.35 | 1.35 | 1.35 | 1.35 |
| Volunteer Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Housing and Community Services | 18.35 | 18.35 | 17.35 | 17.35 |

Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Director of Housing and Community Services | 1.00 | 1.00 | 0.00 | 0.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Administration | 2.00 | 2.00 | 1.00 | 1.00 |

Animal Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Animal Control Officer | 6.00 | 6.00 | 8.00 | 8.00 |
| Animal Shelter Attendant | 4.00 | 4.00 | 3.00 | 3.00 |
| Animal Shelter and Rescue Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Animal Services Superintendent | 0.00 | 0.00 | 0.00 | 0.00 |
| Field Supervisor - Animal Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Animal Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Veterinarian | 1.00 | 1.00 | 0.00 | 0.00 |
| Total Animal Services | 14.00 | 14.00 | 14.00 | 14.00 |

Health Clinic

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------|-------------------|--------------------|--------------------|--------------------|
| Health Clinic Clerk (FTE) | 0.60 | 0.60 | 0.60 | 0.60 |
| Nurse (FTE) | 0.75 | 0.75 | 0.75 | 0.75 |
| Total Health Clinic | 1.35 | 1.35 | 1.35 | 1.35 |

Volunteer Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------|-------------------|--------------------|--------------------|--------------------|
| Volunteer Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Volunteer Services | 1.00 | 1.00 | 1.00 | 1.00 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Animal Control Officer | 6.00 | 6.00 | 8.00 | 8.00 |
| Animal Shelter Attendant | 4.00 | 4.00 | 3.00 | 3.00 |
| Animal Shelter and Rescue Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Director of Housing and Community Services | 1.00 | 1.00 | 0.00 | 0.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Field Supervisor - Animal Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Health Clinic Clerk | 0.60 | 0.60 | 0.60 | 0.60 |
| Manager of Animal Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Nurse (FTE) | 0.75 | 0.75 | 0.75 | 0.75 |
| Veterinarian | 1.00 | 1.00 | 0.00 | 0.00 |
| Volunteer Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Housing and Community Services | 18.35 | 18.35 | 17.35 | 17.35 |

Housing and Community Services Objectives and Performance Measures

Health Clinic

The Mesquite Health Clinic promotes public health and quality of life by providing immunizations for children to aid in the prevention of childhood diseases. The Clinic also provides immunizations for adults to aid in the prevention of influenza and pneumococcal disease.

- It is the objective of the Health Clinic to screen all clients for immunization coverage, provide up-to-date immunizations for 90% of clients, and ensure all clients complete the primary immunization series for children who are age two. The following analysis shows immunization rates as measured by the Comprehensive Clinic Assessment Software Application (CoCasa) developed by the Centers for Disease Control and Prevention (CDC).

| Analysis of Immunization Rates | | | |
|---|----------------|----------------|--------------------------|
| <i>Efficiency Measure</i> | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Percent of Children Receiving Primary Immunization Series by Age Two | 67% | 69% | 90% |
| Statewide Percent of Children Receiving Primary Immunization Series by Age Two* | 80% | 90% | 100% |

* Data provided by the Texas Department of State Health Services.

Volunteer Services

The Volunteer Services program encourages community involvement and participation in local government by providing opportunities for individuals to augment City staff and services within various departments. Volunteer Services recruits volunteers and matches volunteer skills with the needs of a department and tracks volunteer progress and contributions. Independent Sector's (http://independentsector.org/volunteer_time) annual report assigns a value of \$24.69/hour for volunteers in Texas.

- It is the objective of Volunteer Services to meet the volunteer needs of City departments and to support the management of these volunteers. The following analysis shows the performance measures of the Volunteer Services program.

| Analysis of Volunteer Services | | | |
|---------------------------------------|----------------|----------------|--------------------------|
| <i>Performance Measure</i> | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of Active Volunteers | 538 | 470 | 470 |
| Number of Volunteer Hours | 74,945 | 83,075 | 91,216 |
| Value of Volunteer Hours | \$1,765,704 | \$2,046,968 | \$2,247,562 |
| Hours per Volunteer | 161 | 176 | 194 |
| Value per Volunteer | \$3,281 | \$4,355 | \$4,782 |

Volunteer Services (continued)

- Volunteer Services also works to support annual City events in need of casual or one-time volunteers. These so-called special event volunteers provide service that would otherwise be covered by paid employees.

| Analysis of Special Event Volunteers | | | |
|---|----------------|----------------|--------------------------|
| <i>Performance Measure</i> | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of Active Volunteers | 3,270 | 2,518 | 2,518 |
| Number of Volunteer Hours | 15,701 | 14,452 | 14,452 |
| Value of Volunteer Hours | \$369,915 | \$355,808 | \$355,808 |
| Hours per Volunteer | 4.8 | 5.7 | 5.8 |
| Value per Volunteer | \$113 | \$141 | \$141 |

Animal Services

- The Mesquite Animal Services Division protects the residents of Mesquite from zoonotic diseases, educates residents about the humane treatment of animals, and enforces laws to protect animals. The division’s objectives are to reduce the threat of zoonotic diseases in Mesquite, facilitate adoptions for eligible animals, and enhance Animals Services’ interactions with residents through community outreach.

| Analysis of Animal Services | | | | | | | | | |
|------------------------------------|------------------|------------|--------------|------------------|------------|--------------|----------------------------|------------|--------------|
| | <i>2016-2017</i> | | | <i>2017-2018</i> | | | <i>2018-2019 Projected</i> | | |
| | <i>dog</i> | <i>cat</i> | <i>other</i> | <i>dog</i> | <i>cat</i> | <i>other</i> | <i>dog</i> | <i>cat</i> | <i>other</i> |
| Return To Owner | 893 | 36 | 2 | 1,028 | 67 | 2 | 1,200 | 70 | 2 |
| Adopted | 1,196 | 535 | 30 | 1,233 | 530 | 40 | 1,250 | 530 | 30 |
| Rescued | 835 | 827 | 6 | 1,452 | 1,164 | 68 | 1,550 | 1,200 | 60 |
| Total | 2,924 | 1,398 | 38 | 3,713 | 1,761 | 110 | 4,000 | 1,800 | 92 |

Housing and Community Service Grant Services

Grant Services accounts for funding from the Federal Government pertaining to the Housing and Urban Development Community Development Block Grant program and the Section 8 Housing Choice Voucher program.

Housing Choice Voucher Program

The Housing Office administers the Housing Choice Voucher program. This program is 100% federally funded by HUD for subsidizing rental payments for eligible low-income families. Through this subsidy, participating families are able to move to decent, safe, and sanitary housing.



More than 1,100 volunteers participated in the City's Annual Addressing Mesquite Day community service project. To date over 700 houses have been renovated under the program.

CDBG Administration

Community Development Block Grant (CDBG) Administration involves the general management, planning, and monitoring of the CDBG program. Responsibilities include program budgets, consolidated plans, liaison and reporting to HUD, compliance with regulations, citizen participation, assistance to other departments utilizing funds, assistance to eligible recipients, and project monitoring and management.

Housing Rehabilitation

The Housing Office administers the Forgivable Loan and Minor Home Repair Grant programs through the City's CDBG program. The grants and loans are direct benefits to qualified homeowners by bringing each affected dwelling into compliance with HUD's Housing Quality Standards and the City's minimum codes for existing housing.

Comprehensive Planning

The Comprehensive Planning function assists policy-makers in managing growth and development, and stabilizing and conserving existing development through planning services including preparation, updating, and implementation of comprehensive plans, functional plans, and neighborhood plans.

Code Enforcement

The function of the Code Enforcement program is to provide close interaction between the code inspectors and residents to educate and prevent neighborhood decline in areas eligible for CDBG assistance. Through education, Code Enforcement strives for willing compliance and encourages citizen participation. The residents' participation is essential to help monitor and eliminate nuisances with their neighborhood and to gain a cleaner environment.

Housing and Community Services Grant Services
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Funds | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|----------------------|----------------------|----------------------|----------------------|
| Community Development Block Grant Program Fund | \$ 893,575 | \$ 1,001,920 | \$ 1,550,787 | \$ 1,099,865 |
| Housing Choice Voucher Program Fund | 12,997,023 | 12,676,850 | 13,213,800 | 13,250,820 |
| Total Fund Allocations | \$ 13,890,598 | \$ 13,678,770 | \$ 14,764,587 | \$ 14,350,685 |

| Programs | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|----------------------|----------------------|----------------------|----------------------|
| Administration | \$ 80,673 | \$ 89,966 | \$ 120,335 | \$ 76,471 |
| Comprehensive Planning | 42,734 | 0 | 93,384 | 60,000 |
| Housing Rehabilitation | 347,050 | 334,485 | 586,552 | 500,000 |
| Code Enforcement | 206,400 | 100,300 | 187,872 | 44,605 |
| Neighborhood Development Program | 135,538 | 107,169 | 177,644 | 0 |
| Neighborhood Stabilization Program | 2,180 | 0 | 0 | 0 |
| New Beginnings Center | 22,000 | 30,000 | 30,000 | 35,000 |
| Mission East Dallas County Health Ministries | 0 | 0 | 15,000 | 10,000 |
| Mesquite Social Services | 22,000 | 30,000 | 30,000 | 20,000 |
| Senior Source Program | 0 | 0 | 0 | 5,000 |
| Sharing Life Outreach | 11,000 | 25,000 | 25,000 | 25,000 |
| Sharing Life Outreach Homelessness Transition Program | 24,000 | 30,000 | 30,000 | 45,900 |
| Down Payment Assistance | 0 | 75,000 | 75,000 | 0 |
| H.O.M.E | 0 | 75,000 | 75,000 | 0 |
| Orphan Sidewalks | 0 | 75,000 | 75,000 | 253,810 |
| Summer Youth Internship Program | 0 | 30,000 | 30,000 | 14,079 |
| Visiting Nurse Association Program | 0 | 0 | 0 | 10,000 |
| Housing Choice Voucher Program Admin Fee HCV | 1,360,058 | 1,276,850 | 1,413,800 | 1,450,820 |
| Housing Choice Voucher Program Payment HCV | 11,636,965 | 11,400,000 | 11,800,000 | 11,800,000 |
| Total Program Allocations | \$ 13,890,598 | \$ 13,678,770 | \$ 14,764,587 | \$ 14,350,685 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|----------------------|----------------------|----------------------|----------------------|
| Personal Services | \$ 1,309,440 | \$ 1,059,553 | \$ 1,409,888 | \$ 1,169,650 |
| Supplies | 11,137 | 24,617 | 26,817 | 14,610 |
| Contractual Services | 12,524,069 | 12,521,447 | 13,252,729 | 12,917,320 |
| Capital Outlay | 31,228 | 85,800 | 87,800 | 256,860 |
| Other Financing Uses | 150,000 | 150,000 | 150,000 | 150,000 |
| Reimbursements | (135,275) | (162,647) | (162,647) | (157,755) |
| Total Expenditures | \$ 13,890,598 | \$ 13,678,770 | \$ 14,764,587 | \$ 14,350,685 |

Staffing Levels by Fund

| Fund | Actual 2015-16 | Adopted 2016-17 | Amended 2016-17 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Community Development Block Grant Fund | 8.95 | 8.95 | 8.95 | 7.00 |
| Housing Choice Voucher Program Fund | 10.50 | 10.50 | 11.50 | 11.50 |
| Total All Funds | 19.45 | 19.45 | 20.45 | 18.50 |

Summary of Divisional Staffing Levels

| Division | Actual 2015-16 | Adopted 2016-17 | Amended 2016-17 | Adopted 2018-19 |
|--------------------------------|-------------------|--------------------|--------------------|--------------------|
| CDBG Administration | 1.50 | 1.50 | 1.00 | 1.00 |
| CDBG Code Enforcement | 3.00 | 3.00 | 3.00 | 3.00 |
| CDBG Comprehensive Planning | 1.00 | 1.00 | 1.00 | 1.00 |
| CDBG Housing Rehabilitation | 1.50 | 1.50 | 2.00 | 2.00 |
| CDBG Neighborhood Development | 1.95 | 1.95 | 1.95 | 0.00 |
| Housing Choice Voucher Program | 10.50 | 10.50 | 11.50 | 11.50 |
| Total Grant Services | 19.45 | 19.45 | 20.45 | 18.50 |

Housing Choice Voucher Program

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrator of Housing | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Inspector | 2.00 | 2.00 | 2.00 | 2.00 |
| Housing Intake Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Occupancy Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Occupancy Technician (FTE) | 4.00 | 4.00 | 4.00 | 4.00 |
| Housing Records Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Specialist (FTE) | 0.50 | 0.50 | 0.50 | 0.50 |
| Manager of Housing and Community Services | 0.00 | 0.00 | 1.00 | 1.00 |
| Total Housing Choice Voucher Program | 10.50 | 10.50 | 11.50 | 11.50 |

CDBG Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------------|-------------------|--------------------|--------------------|--------------------|
| CDBG Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Grants Supervisor (FTE) | 0.50 | 0.50 | 0.00 | 0.00 |
| Total CDBG Administration | 1.50 | 1.50 | 1.00 | 1.00 |

CDBG Housing Rehabilitation

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------|-------------------|--------------------|--------------------|--------------------|
| Grant Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| CDBG Projects Inspector | 0.00 | 0.00 | 1.00 | 1.00 |
| Grants Supervisor (FTE) | 0.50 | 0.50 | 0.00 | 0.00 |
| Total Housing Rehabilitation | <u>1.50</u> | <u>1.50</u> | <u>2.00</u> | <u>2.00</u> |

CDBG Comprehensive Planning

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Senior Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| Total CDBG Comprehensive Planning | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |

CDBG Code Enforcement

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Environmental Code Inspector (FTE) | 0.50 | 0.50 | 1.00 | 1.00 |
| Senior Environmental Code Inspector | 0.00 | 0.00 | 0.00 | 0.00 |
| Senior Environmental Code Inspector (FTE) | 2.50 | 2.50 | 2.00 | 2.00 |
| Total CDBG Code Enforcement | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |

CDBG Neighborhood Development

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Building Inspector (FTE) | 0.35 | 0.35 | 0.35 | 0.00 |
| Residential Building Inspector (FTE) | 1.25 | 1.25 | 1.25 | 0.00 |
| Senior Permit Technician (FTE) | 0.35 | 0.35 | 0.35 | 0.00 |
| Total CDBG Neighborhood Development | <u>1.95</u> | <u>1.95</u> | <u>1.95</u> | <u>0.00</u> |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrator of Housing | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Inspector (FTE) | 0.35 | 0.35 | 0.35 | 0.00 |
| CDBG Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| CDBG Projects Inspector | 0.00 | 0.00 | 1.00 | 1.00 |
| Environmental Code Inspector (FTE) | 0.50 | 0.50 | 1.00 | 1.00 |
| Grant Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Grants Supervisor (FTE) | 1.00 | 1.00 | 0.00 | 0.00 |
| Housing Inspector | 2.00 | 2.00 | 2.00 | 2.00 |
| Housing Intake Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Occupancy Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Occupancy Technician (FTE) | 4.00 | 4.00 | 4.00 | 4.00 |
| Housing Records Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Specialist (FTE) | 0.50 | 0.50 | 0.50 | 0.50 |
| Manager of Housing and Community Services | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| Residential Building Inspector (FTE) | 1.25 | 1.25 | 1.25 | 0.00 |
| Senior Environmental Code Inspector (FTE) | 2.50 | 2.50 | 2.00 | 2.00 |
| Senior Permit Technician (FTE) | 0.35 | 0.35 | 0.35 | 0.00 |
| Total Grant Services | <u>19.45</u> | <u>19.45</u> | <u>20.45</u> | <u>18.50</u> |

Housing and Community Services Grant Services Objectives and Performance Measures

Housing Rehabilitation

- It is the objective of the Community Development Block Grant (CDBG) Division to provide home rehabilitation assistance for low-income homeowners by bringing their home into compliance with U S Department of Housing & Urban Development (HUD) and City standards. The rehabilitation program is funded with CDBG monies from HUD. This analysis shows the number of applicants processed and approved/not approved under the program's provisions. Numbers for "not approved" include homeowners withdrawing their applications.

| Analysis of Housing Rehabilitation Program | | | |
|---|----------------|----------------|--------------------------|
| By Number of Applications Processed and Approved/Not Approved, and Percentage Processed Compared to Action Plan Goal | | | |
| Applications | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Received | 25 | 32 | 27 |
| Action Plan Goal | 21 | 45 | 27 |
| % of Action Plan Goal | 119% | 71% | 100% |
| Disposition of Applications | | | |
| Number/Percent Approved | 23/92% | 32/100% | 27/100% |
| Number/Percent Not Approved | 2/8% | 0/0% | 0/0% |

Housing

It is the objective of the Housing Division to have a HIGH PERFORMER program designation by the U.S. Department of Housing & Urban Development (HUD). The HIGH PERFORMER designation is based on the Section 8 Management Assessment Program (SEMAP), which measures 14 indicators to determine program compliance. The indicators measured are a combination of self-certification (eight indicators) and electronic data collection by HUD (six indicators). SEMAP is submitted electronically 60 days after fiscal year end (November 30) and HUD conducts a confirmatory review to approve the submission. HUD can give the division a rating of High, Standard, or Troubled.

- Maintain a 98% or more Public & Indian Housing Information Center (PIC) Reporting Rate**

The Housing Division must report at least 98% of the family records to HUD by transmitting HUD Forms 50058 through PIC. If the Housing Division has less than a 98% reporting rate, the Housing Division cannot receive the full number of points in the SEMAP Indicators, resulting in a Standard or Troubled Designation.

The reporting rate also indicates that annual reexaminations are being conducted in a timely manner, since PIC does not recognize any annual reexamination records that are over 15 months. The PIC reporting rate also captures new admissions, terminations (in good or bad standing), and maintains your family record inventory. PIC is monitored on a monthly basis and directly impacts the Voucher Management System (VMS) and budget authority future allocations since any discrepancies between what is reported in VMS and what is captured in PIC have to be reconciled. The PIC system also identifies discrepancies in rent calculations, income under reporting by participants, debts owed by participants that may disqualify them from future assistance, duplicate subsidy reports, and social security number discrepancies.

- Utilize 98% or more of Housing Choice Vouchers (HCV) or Housing Assistance Payment (HAP) Budget Authority**

The Housing Division must lease up at least 95% of the baseline units or expend at least 95% of the Budget Authority on an annual basis (whichever is higher). If the Housing Division lease up is less than 95%, the SEMAP score would be 0. The Housing Division goal is set at 98% lease up in order to receive the maximum number of points on SEMAP.

Housing (continued)

- **Insuring 100% of units meet Housing Quality Standards (HQS) guidelines**

Each unit under contract with the Housing Division must meet HQS standards. All new units that are being leased must pass the HQS inspection before the execution of the HAP contract. This indicator is tracked by PIC. All units must have at least one annual HQS inspection. This indicator is also tracked by PIC. All failed units must pass, be abated, or the HAP contract terminated if the unit does not pass within the required time frame (no more than 60 days under abatement).

- **Increase Family Self Sufficiency Program (FSS) participation to a minimum of 25 participants**

The Family Self Sufficiency program is a voluntary program that promotes independence from welfare while the participant is meeting educational, employment, and financial goals. HUD encourages the FSS program by providing grant opportunities to agencies by providing grant monies for FSS coordinators. In order to apply for an FSS coordinator grant, the Housing Division must have a minimum of 25 participants for a full time position or 15 participants for a part time position.

- **Homeownership participation to a minimum of 10 participants**

The HCV Homeownership Option is used to assist a family residing in a home purchased and owned by one or more members of the family. The Homeownership Program option offers monthly assistance payments that contribute to the family's mortgage payment. The City of Mesquite Housing Division has the capacity to operate a successful HCV homeownership program as defined by regulations.

- **Project Based Vouchers participation to a minimum of 18 participants**

In the Project-based Rental Assistance Voucher Program (PBV), the rental assistance is attached to the structure. The PBV program is funded with a portion of the Housing Division's budget authority and the Housing Division does not receive any special funding or additional vouchers for the PBV program. HUD approval is not required to operate a PBV program. The Housing Division may use up to 20% of the voucher funding (budget authority) for project-based rental assistance. Except for units designated as elderly/disabled or receiving supportive services, no more than 25% of units in a building may have project-based assistance (24 CFR 983.56). The Housing Division is not required to reduce the number of PBV units selected under an Agreement or HAP contract if the amount of budget authority is subsequently reduced (24 CFR 983.6). The Housing Division may provide project-based assistance for existing housing that does not need rehabilitation, as well as for newly constructed or rehabilitated housing.

| Performance Measures | | | |
|--|----------------|----------------|--------------------------|
| | <i>2015-16</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| High Performer Designation | | | |
| Confirmed Designation | High | High | High |
| Maintain a 98% or more PIC Reporting Rate | | | |
| Average PIC Reporting Rate | 100% | 99.39% | 100% |
| Utilize 98% or more of HCV Vouchers or HAP Budget Authority | | | |
| Lease up of Baseline Units | 98% | 98% | 98% |
| Increase FSS participation to a minimum of 25 participants | | | |
| # of participants | 25 | 23 | 30 |
| Homeownership participation a minimum of 10 participants | | | |
| # of participants | 10 | 1 | 10 |
| Projected Based Voucher participation to a minimum of 18 participants | | | |
| # of participants | 18 | 18 | 18 |

Neighborhood Services

Neighborhood Services is responsible for monitoring and ensuring the maintenance of private properties within neighborhoods through Environmental Code enforcement and neighborhood renewal activities. Neighborhood Services became a department during fiscal year 2016 to better serve the needs of the community.



Neighborhood Services Administration

Neighborhood Services Administration sets the annual departmental goals and strategies as well as provides organizational direction to accomplish objectives. This Division also provides analysis to ensure the department operates within the appropriated budget.

Environmental Code Inspection

Environmental Code Inspection is responsible for monitoring and insuring compliance with the City’s nuisance codes which include trash, litter, dumping, junk cars, high grass and weeds, graffiti, and other code violations. A primary goal of this Division is to maintain a safe, clean, disease-free environment for all Mesquite citizens. During fiscal year 2016, the Environmental Code Inspection division was moved from Planning and Development Services to Neighborhood Services.

Neighborhood Vitality

The mission of the Office of Neighborhood Vitality is to create a level of engagement and participation to connect local Mesquite residents to the appropriate resources in order to maintain safe and sustainable neighborhoods.

Neighborhood Services
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$ 1,067,144 | \$ 1,197,050 | \$ 1,351,150 | \$ 1,390,680 |
| Total Fund Allocations | \$ 1,067,144 | \$ 1,197,050 | \$ 1,351,150 | \$ 1,390,680 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Neighborhood Services Administration | \$ 200,324 | \$ 198,610 | \$ 278,520 | \$ 295,090 |
| Environmental Code Inspection | 866,819 | 845,550 | 974,800 | 922,920 |
| Neighborhood Vitality | 0 | 152,890 | 97,830 | 172,670 |
| Total Division Allocations | \$ 1,067,144 | \$ 1,197,050 | \$ 1,351,150 | \$ 1,390,680 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services | \$ 800,672 | \$ 934,020 | \$ 964,780 | \$ 996,650 |
| Supplies | 22,714 | 20,650 | 21,640 | 20,390 |
| Contractual Services | 326,536 | 242,380 | 364,730 | 373,640 |
| Capital Outlay | 8,835 | 0 | 0 | 0 |
| Other Financing Uses | 0 | 0 | 0 | 0 |
| Reimbursements | (91,613) | 0 | 0 | 0 |
| Total Expenditures | \$ 1,067,144 | \$ 1,197,050 | \$ 1,351,150 | \$ 1,390,680 |

Neighborhood Services
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 12.00 | 12.00 | 13.00 | 13.00 |
| Total General Fund | <u>12.00</u> | <u>12.00</u> | <u>13.00</u> | <u>13.00</u> |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|-------------------|--------------------|--------------------|--------------------|
| Administration | 2.00 | 2.00 | 3.00 | 3.00 |
| Environmental Code Inspection | 8.00 | 8.00 | 8.00 | 8.00 |
| Neighborhood Vitality | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Neighborhood Services | <u>12.00</u> | <u>12.00</u> | <u>13.00</u> | <u>13.00</u> |

Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Director of Neighborhood Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Energov System and Development Process Analyst | 0.00 | 0.00 | 1.00 | 1.00 |
| Sr. Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Administration | <u>2.00</u> | <u>2.00</u> | <u>3.00</u> | <u>3.00</u> |

Environmental Code Inspection

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Environmental Code Field Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Environmental Code Inspector | 1.00 | 1.00 | 1.00 | 1.00 |
| Environmental Code Inspector (FTE) | 0.50 | 0.50 | 1.00 | 1.00 |
| High Intensity Code Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Environmental Code Inspector | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Environmental Code Inspector (FTE) | 2.50 | 2.50 | 2.00 | 2.00 |
| Total Environmental Code Inspection | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> | <u>8.00</u> |

Neighborhood Vitality

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Manager of Neighborhood Vitality | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Neighborhood Vitality | 2.00 | 2.00 | 2.00 | 2.00 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Director of Neighborhood Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Energov System and Development Process Analyst | 0.00 | 0.00 | 1.00 | 1.00 |
| Environmental Code Field Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Environmental Code Inspector | 1.00 | 1.00 | 1.00 | 1.00 |
| Environmental Code Inspector (FTE) | 0.50 | 0.50 | 1.00 | 1.00 |
| High Intensity Code Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Neighborhood Vitality | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Environmental Code Inspector | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Environmental Code Inspector (FTE) | 2.50 | 2.50 | 2.00 | 2.00 |
| Total Neighborhood Services | 12.00 | 12.00 | 13.00 | 13.00 |

Neighborhood Services Objectives and Performance Measures

Environmental Code

- The Department of Neighborhood Services is responsible for monitoring and ensuring the maintenance of private properties within neighborhoods through Environmental Code enforcement and neighborhood renewal activities. This is a report of Environmental Code violations, their source, and stage of resolution.

| Outputs: Environmental Code Violations | | | | | | | | | | | | |
|---|--------------------------|-------------------------|----------------|----------------------------|--------------------------|-------------------------|----------------|----------------------------|--------------------------|-------------------------|----------------|----------------------------|
| By Source of Complaint, Type of Violation and How Resolved | | | | | | | | | | | | |
| | <i>2016-17</i> | | | | <i>2017-18</i> | | | | <i>2018-19 Projected</i> | | | |
| | <i>Weeds & Grass</i> | <i>Trash & Junk</i> | <i>Parking</i> | <i>Inoperable Vehicles</i> | <i>Weeds & Grass</i> | <i>Trash & Junk</i> | <i>Parking</i> | <i>Inoperable Vehicles</i> | <i>Weeds & Grass</i> | <i>Trash & Junk</i> | <i>Parking</i> | <i>Inoperable Vehicles</i> |
| Complaint Source | | | | | | | | | | | | |
| Citizen | | | | | | | | | | | | |
| Telephone & Walk-ins | 925 | 691 | 259 | 174 | 606 | 340 | 180 | 151 | 750 | 280 | 185 | 200 |
| Internet | 177 | 154 | 98 | 77 | 107 | 84 | 22 | 19 | 200 | 100 | 15 | 35 |
| Inspector | 10,776 | 8,208 | 2,309 | 1,853 | 8,700 | 6,849 | 1,769 | 1,645 | 8,900 | 6,450 | 1,520 | 1,810 |
| Total | 11,878 | 9,053 | 2,666 | 2,104 | 9,413 | 7,273 | 1,971 | 1,815 | 9,850 | 6,830 | 1,720 | 2,045 |
| Resolved by Abatement (Contractual) | | | | | | | | | | | | |
| No. | 2,188 | 1,492 | 0 | 0 | 1,331 | 957 | 0 | 97 | 1,230 | 820 | 0 | 100 |
| Percentage | 18% | 16% | 0% | 0% | 14% | 13% | 0% | 5% | 12% | 12% | 0% | 5% |
| Stage of Resolution | | | | | | | | | | | | |
| | I | II | III | IV | I | II | III | IV | I | II | III | IV |
| All violations | 82.0% | 34.9% | 27.0% | 0.0% | 85.6% | 9.4% | 4.5% | 0.0% | 88.0% | 6.4% | 4.4% | 0.0% |

I = First Notice

II = Abatement

III = Citation

IV = Municipal Court

Planning and Development

Planning and Development Services assists City policy-makers in managing growth and development, stabilizing and conserving existing development, and preserving the City's historic heritage. It is also responsible for enforcing those codes designed to insure the health and safety of all citizens in Mesquite. Included in this department are the following: 1) Administration, 2) Building Inspection, 3) Repair and Demolition, 4) Licensing and Compliance, 5) Planning and Zoning, and 6) Historic Preservation.



Planning and Development team meeting

Administration

Administration's goal is to provide staff support in a timely and thorough manner to inquiries and requests for services from the City Council, the Planning and Zoning Commission, the City Manager, other City departments, developers, and applicants and citizens in general. Administration also provides direction, support, and overall supervision of seven divisional budgets within the Community Development Department.

Building Inspection

Building Inspection is responsible for the enforcement of codes that regulate and control the design, construction, quality of materials, use and occupancy, location, and maintenance of all buildings and structures within the City. Other duties include the implementation of the hotel/motel inspection program designed to inspect existing properties for code compliance.

Repair and Demolition

The Repair and Demolition program operates under the supervision of the Building Inspection Division. Responsibilities include rehabilitation, repair, securement, and demolition of substandard structures through enforcement activities. The goal of this program is to assist citizens and the business community in their efforts to improve the appearance of the residential neighborhoods, multi-family complexes, and commercial properties by proactively pursuing property in sub-standard conditions.

Licensing and Compliance

The Food Inspection Division serves as the Local Health Authority responsible for the enforcement of health and sanitation codes for the City. Responsibilities include conducting regulatory inspections and an epidemiological investigation of food service establishments, child and adult care centers, public/private schools, and public and semi-public swimming pools.

Planning and Zoning

The Planning and Zoning Division assists policy-makers in managing growth and development and conserving existing development through current and long-range planning services, including administration of the subdivision and zoning regulations; preparation, updating and implementation of comprehensive and policy planning; preparation and analysis of related housing, land use, and demographic information; and staff support to the City Council, Planning and Zoning Commission and the Board of Adjustment regarding related items.

Historic Preservation

The Historic Preservation Division is responsible for increasing the awareness of the City's historic heritage through educational activities, development of programs and policies related to the preservation and commemoration of significant places, and events and implementation of specific preservation activities.

Planning and Development Services
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Funds | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$ 2,443,364 | \$ 2,637,690 | \$ 2,780,630 | \$ 3,084,340 |
| Roadway Impact Fee Fund | 458,175 | 1,350,000 | 1,350,000 | 1,500,000 |
| Water and Sewer Impact Fee Fund | 450,000 | 364,400 | 364,400 | 400,000 |
| Total Fund Allocations | \$ 3,351,539 | \$ 4,352,090 | \$ 4,495,030 | \$ 4,984,340 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|---------------------|---------------------|---------------------|---------------------|
| Administration | \$ 296,742 | \$ 308,130 | \$ 429,760 | \$ 302,170 |
| Building Inspection | 1,152,064 | 1,113,640 | 1,273,520 | 1,533,500 |
| Historic Preservation | 86,074 | 95,520 | 91,990 | 91,900 |
| Licensing and Compliance | 487,647 | 586,940 | 515,010 | 552,000 |
| Planning and Zoning | 361,196 | 443,460 | 420,350 | 554,770 |
| Repair and Demolition | 59,642 | 90,000 | 50,000 | 50,000 |
| Roadway Impact Fee Assessments | 458,175 | 1,350,000 | 1,350,000 | 1,500,000 |
| Water and Sewer Impact Fee Assessments | 450,000 | 364,400 | 364,400 | 400,000 |
| Total Division Allocations | \$ 3,351,539 | \$ 4,352,090 | \$ 4,495,030 | \$ 4,984,340 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services | \$ 2,305,462 | \$ 2,433,790 | \$ 2,614,220 | \$ 2,745,370 |
| Supplies | 45,762 | 48,070 | 48,070 | 59,750 |
| Contractual Services | 214,717 | 275,120 | 237,630 | 279,220 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Other Financing Uses | 908,175 | 1,714,400 | 1,714,400 | 1,900,000 |
| Reimbursements | (122,577) | (119,290) | (119,290) | 0 |
| Total Expenditures | \$ 3,351,539 | \$ 4,352,090 | \$ 4,495,030 | \$ 4,984,340 |

**Planning and Development Services
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19**

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 33.05 | 33.05 | 33.30 | 35.25 |
| Total General Fund | 33.05 | 33.05 | 33.30 | 35.25 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administration | 2.00 | 2.00 | 2.00 | 2.00 |
| Building Inspection | 17.30 | 17.30 | 17.05 | 19.00 |
| Licensing and Compliance | 8.00 | 8.00 | 7.50 | 7.50 |
| Historic Preservation | 1.75 | 1.75 | 1.75 | 1.75 |
| Planning and Zoning | 4.00 | 4.00 | 5.00 | 5.00 |
| Total Planning and Development Services | 33.05 | 33.05 | 33.30 | 35.25 |

Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Director of Planning and Development | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Administrative Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Administration | 2.00 | 2.00 | 2.00 | 2.00 |

Building Inspection

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 0.25 | 0.25 | 0.00 | 0.00 |
| Building Inspection Field Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Inspector | 3.00 | 3.00 | 4.00 | 4.00 |
| Building Inspector (FTE) | 0.65 | 0.65 | 0.65 | 1.00 |
| Building Official | 1.00 | 1.00 | 1.00 | 1.00 |
| Electrical/Energy Inspector | 2.00 | 2.00 | 2.00 | 2.00 |
| Plans Examiner | 2.00 | 2.00 | 2.00 | 2.00 |
| Plumbing/Mechanical Inspector | 2.00 | 2.00 | 2.00 | 2.00 |
| Residential Building Inspector (FTE) | 1.75 | 1.75 | 0.75 | 2.00 |
| Senior Administrative Secretary | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Permit Technician | 3.00 | 3.00 | 2.00 | 2.00 |
| Senior Permit Technician (FTE) | 0.65 | 0.65 | 0.65 | 1.00 |
| Total Building Inspection | 17.30 | 17.30 | 17.05 | 19.00 |

Licensing and Compliance

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Graduate Intern | 0.00 | 0.00 | 0.50 | 0.50 |
| Health Specialist II | 4.00 | 4.00 | 4.00 | 4.00 |
| Health Official | 0.00 | 0.00 | 1.00 | 1.00 |
| Manager of Health | 1.00 | 1.00 | 0.00 | 0.00 |
| Senior Health Specialist | 1.00 | 1.00 | 0.00 | 0.00 |
| Vector Control Technician (FTE) | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Licensing and Compliance | 8.00 | 8.00 | 7.50 | 7.50 |

Historic Preservation

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Florence Ranch Park Coordinator (FTE) | 0.25 | 0.25 | 0.25 | 0.25 |
| Historic Homes Coordinator | 0.50 | 0.50 | 0.50 | 0.50 |
| Manager of Historic Preservation | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Historic Preservation | 1.75 | 1.75 | 1.75 | 1.75 |

Planning and Zoning

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Assistant Director of Planning and Development Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Planning and Zoning | 1.00 | 1.00 | 1.00 | 1.00 |
| Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| Principal Planner | 0.00 | 0.00 | 1.00 | 1.00 |
| Senior Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Planning and Zoning | 4.00 | 4.00 | 5.00 | 5.00 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 1.25 | 1.25 | 1.00 | 1.00 |
| Assistant Director of Planning and Development Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Inspection Field Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Inspector | 3.00 | 3.00 | 4.00 | 4.00 |
| Building Inspector (FTE) | 0.65 | 0.65 | 0.65 | 1.00 |
| Building Official | 1.00 | 1.00 | 1.00 | 1.00 |
| Director of Planning and Development | 1.00 | 1.00 | 1.00 | 1.00 |
| Electrical/Energy Inspector | 2.00 | 2.00 | 2.00 | 2.00 |
| Florence Ranch Park Coordinator (FTE) | 0.25 | 0.25 | 0.25 | 0.25 |
| Graduate Intern | 0.00 | 0.00 | 0.50 | 0.50 |
| Health Specialist II | 4.00 | 4.00 | 4.00 | 4.00 |
| Health Official | 0.00 | 0.00 | 1.00 | 1.00 |
| Historic Homes Coordinator | 0.50 | 0.50 | 0.50 | 0.50 |
| Manager of Health | 1.00 | 1.00 | 0.00 | 0.00 |
| Manager of Historic Preservation | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Planning and Zoning | 1.00 | 1.00 | 1.00 | 1.00 |
| Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| Plans Examiner | 2.00 | 2.00 | 2.00 | 2.00 |
| Principal Planner | 0.00 | 0.00 | 1.00 | 1.00 |
| Plumbing/Mechanical Inspector | 2.00 | 2.00 | 2.00 | 2.00 |
| Residential Building Inspector (FTE) | 1.75 | 1.75 | 0.75 | 2.00 |
| Senior Administrative Secretary | 1.00 | 1.00 | 2.00 | 2.00 |
| Senior Administrative Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Health Specialist | 1.00 | 1.00 | 0.00 | 0.00 |
| Senior Permit Technician | 3.00 | 3.00 | 2.00 | 2.00 |
| Senior Permit Technician (FTE) | 0.65 | 0.65 | 0.65 | 1.00 |
| Vector Control Technician (FTE) | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Planning and Development Services | 33.05 | 33.05 | 33.30 | 35.25 |

Planning and Development Services Objectives and Performance Measures

Building Inspection

- The Building Inspection Division oversees the standards for construction and life safety in all residential and commercial buildings. The Division works closely with all divisions of the Planning & Development Services Department and other departments on every project of note that takes place in the City. It also coordinates with the Building Standards Board on matters pertaining to condemnation and the clearance of blight conditions.

| Outputs: Building Inspection Services | | | | | | |
|---|------------------------|-----------------------------|------------------------|-----------------------------|--------------------------|-----------------------------|
| By Type of Plan, Number of Plans Reviewed, Review Time And Inspections Requested/Percentage Inspected Within 24 Business Hours | | | | | | |
| <i>Type of Plan</i> | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Number of Plans</i> | <i>Avg. Review Time per</i> | <i>Number of Plans</i> | <i>Avg. Review Time per</i> | <i>Number of Plans</i> | <i>Avg. Review Time per</i> |
| Residential | 2,192 | 2-3 days | 2,784 | 9 days | 2,535 | 9 days |
| Commercial | 738 | 7-10 days | 890 | 14 days | 840 | 14 days |
| Total | 2,930 | | 3,674 | | 3,375 | |
| <i>Inspections</i> | | | | | | |
| Inspections Requested | 45,890 | | 17,459 | | 17,000 | |
| % Made Within 24 Business Hours | 99% | | 99% | | 99% | |

- New single-family residential construction will continue to lag behind historical trends. Large urban residential projects have increased the overall number of inspections. Commercial activity, especially remodels and additions, has remained steady despite the residential slowdown. Home renovations are expected to increase as a result of the intense efforts of the Neighborhood Revitalization Program.

| Outputs: Building Permits Issued | | | | | | | | | |
|---|-------------------------|--------------------------|-------------------|-------------------------|--------------------------|-------------------|--------------------------|--------------------------|-------------------|
| By Type, Number, Value and Average Issuance Time | | | | | | | | | |
| <i>Type of Permit</i> | <i>2016-17</i> | | | <i>2017-18</i> | | | <i>2018-19 Projected</i> | | |
| | <i>New Construction</i> | <i>Remodel/ Addition</i> | <i>Demolition</i> | <i>New Construction</i> | <i>Remodel/ Addition</i> | <i>Demolition</i> | <i>New Construction</i> | <i>Remodel/ Addition</i> | <i>Demolition</i> |
| Residential | 74 | 2,107 | 11 | 61 | 2,683 | 40 | 100 | 2,395 | 40 |
| Commercial | 29 | 691 | 18 | 40 | 850 | 53 | 35 | 770 | 35 |
| Total | 103 | 2,798 | 29 | 101 | 3,533 | 93 | 135 | 3,165 | 75 |
| <i>Value of Permit (000)</i> | | | | | | | | | |
| Residential | \$ 20,529 | \$ 11,332 | | \$ 17,333 | \$ 21,799 | | \$ 27,742 | \$ 16,570 | |
| Commercial | 328,143 | 95,598 | | 208,237 | 147,646 | | 268,190 | 121,622 | |
| Total | \$ 348,672 | \$ 106,930 | | \$ 225,570 | \$ 169,445 | | \$ 295,932 | \$ 138,192 | |

Licensing and Compliance

- The Licensing and Compliance Division is responsible for safeguarding the public health through the enforcement of State rules for food establishments, vector control and the Mesquite Smoking Ordinance. The Division also works closely with local, state, and federal agencies in emergency management, particularly bio-terrorism.

| Outputs: Food Permit and Inspection Activity | | | | | | | | | | | | |
|--|----------------|-----------------|------------------|---------------------|----------------|-----------------|------------------|---------------------|--------------------------|-----------------|------------------|---------------------|
| By Establishment Classification, Number of Permits Issued, Number of Inspections Conducted (With Significant Findings) Number of Follow-Up Inspections and Average Inspection Score | | | | | | | | | | | | |
| <i>Activity</i> | <i>2016-17</i> | | | | <i>2017-18</i> | | | | <i>2018-19 Projected</i> | | | |
| | <i>Class I</i> | <i>Class II</i> | <i>Class III</i> | <i>Class IV-VII</i> | <i>Class I</i> | <i>Class II</i> | <i>Class III</i> | <i>Class IV-VII</i> | <i>Class I</i> | <i>Class II</i> | <i>Class III</i> | <i>Class IV-VII</i> |
| Permits Issued | 339 | 82 | 103 | 59 | 306 | 69 | 98 | 55 | 314 | 74 | 100 | 57 |
| Inspections Conducted | 1,192 | 262 | 372 | 302 | 1,232 | 270 | 390 | 306 | 1,195 | 253 | 357 | 298 |
| Significant Findings | | | | | | | | | | | | |
| Critical Violations | 2,969 | 349 | 129 | 210 | 3,140 | 356 | 139 | 272 | 3,040 | 342 | 138 | 234 |
| Non-Critical Violations | 951 | 58 | 58 | 138 | 990 | 69 | 71 | 137 | 990 | 62 | 62 | 129 |
| Follow-Up Inspections | 418 | 262 | 72 | 88 | 447 | 270 | 74 | 93 | 435 | 261 | 76 | 92 |
| Average Inspection Score (Out of a Possible 100) | 92 | 96 | 99 | 97 | 91 | 96 | 99 | 96 | 91 | 96 | 99 | 96 |

Planning

- The Planning Division provides the City Council and the Planning & Zoning Commission with technical assistance and advice on current and comprehensive planning issues that impact the future growth and development of the city. The Division is the starting point for permit applicants on all new construction. Staff reviews the applications for conformance with the Zoning Ordinance, Subdivision Ordinance, the Mesquite Comprehensive Plan and the Community Appearance Manual. Staff also coordinates interdepartmental review of development applications. Current planning and platting activities include processing zone changes, conditional use permits, requests for variances or special exceptions, plats, and site plans.

| Outputs: Current Planning/Platting Activities | | | | | | | | | | | | | | | | | | | | | | |
|---|--------------------------------|-----------------------------------|------------------|-------------------------|---------------------------------|---------------------|---------------|--------------------------------|-----------------------------------|------------------|-------------------------|---------------------------------|-----------------|------------------------------|--------------------------------|-----------------------------------|---------------------|-------------------------|---------------------------------|-----------------|---------------|--|
| By Number/Type/Disposition of Cases Submitted to P&Z Commission and City Council | | | | | | | | | | | | | | | | | | | | | | |
| <i>Type of Case</i> | <i>2016-17</i> | | | | | | | <i>2017-18</i> | | | | | | <i>2018-19 Projected</i> | | | | | | | | |
| | <i>Planning & Zoning</i> | | | | | <i>City Council</i> | | <i>Planning & Zoning</i> | | | | <i>City Council</i> | | <i>Planning & Zoning</i> | | | <i>City Council</i> | | | | | |
| | <i>Approved (Final Action)</i> | <i>Approved (Sent to Council)</i> | <i>Withdrawn</i> | <i>Denied/No Appeal</i> | <i>Appealed to City Council</i> | <i>Approved</i> | <i>Denied</i> | <i>Approved (Final Action)</i> | <i>Approved (Sent to Council)</i> | <i>Withdrawn</i> | <i>Denied/No Appeal</i> | <i>Appealed to City Council</i> | <i>Approved</i> | <i>Denied</i> | <i>Approved (Final Action)</i> | <i>Approved (Sent to Council)</i> | <i>Withdrawn</i> | <i>Denied/No Appeal</i> | <i>Appealed to City Council</i> | <i>Approved</i> | <i>Denied</i> | |
| Zoning | 0 | 11 | 3 | 1 | 2 | 9 | 4 | 0 | 33 | 6 | 1 | 1 | 23 | 2 | 0 | 30 | | | | | | |
| Text Amendments | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 0 | 0 | 5 | 0 | 0 | 5 | | | | | | |
| Plats | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 23 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | | | | | | | |
| Subdivision / Traffic Variances | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 5 | | | | | | | | |
| Total | 17 | 12 | 3 | 1 | 2 | 9 | 4 | 26 | 38 | 6 | 1 | 1 | 28 | 2 | 20 | 35 | | | | | | |

(Unable to project actions to be taken by the Planning and Zoning Commission and the City Council.)

Public Works

The Department of Public Works is responsible for the direction of four major areas: 1) Engineering Services, 2) Drainage Services, 3) Field Service Operations, and 4) Water and Sewer Operations.

Public Works Administration

Public Works Administration provides oversight and direction for all four major areas mentioned above. It manages staff groups responsible for planning and implementation of public works programs and for the delivery of essential community services to ensure that established community goals and needs are pursued efficiently and effectively.



City of Mesquite Employees perform repairs to a City street.

Traffic Engineering

The primary function of the Traffic Engineering Division is to ensure that the City's transportation infrastructure is designed, constructed, operated, and maintained in accordance with accepted practices in order to provide a safe and efficient transportation system for pedestrians, bicyclists, and the motoring public.

Street Lighting

The primary function of the Street Lighting Division is to provide City streets and the local highway system with adequate street lighting for traffic safety purposes. The citywide street lighting system is owned, installed, and maintained by Oncor. The City directs and requests additions and changes to the system and pays a monthly lease (including electrical power consumed) for each street light unit in service. The basis for said charges is a tariff authorized by the Texas Public Utilities Commission.

Engineering

The primary function of the Engineering Division is to make certain that all infrastructure projects within the City are designed and constructed in accordance with accepted engineering practices and approved specifications. A secondary function is to enforce, manage, and administer the Federal Flood Insurance Program and Flood Plain Management Program.

Residential Waste Collection

Residential Waste Collection is responsible for the collection of household and small business waste twice weekly and once weekly for yard trimmings. The blue bag recycling program is also accounted for in this division.

Composting Facility

The Municipal Composting Facility collects and/or receives landscape materials from a variety of sources including residential homes, commercial landscape businesses, and other municipalities. The landscape materials are processed into a usable mulch or compost product, which is distributed to the public.

Street Maintenance

Street Maintenance is responsible for the maintenance and repair of concrete and asphalt streets, concrete alley radius points, handicap ramps, curbs and gutters (along major thoroughfares), storm sewers, bridges, permanent barricades, guardrails, and drainage structures. This division also provides emergency response in the event of inclement weather. The City's 50/50 Cost Share Program is also administered by this division which includes the reconstruction of curbs, gutters, drive approaches, and sidewalks as requested by the homeowner.

Equipment Services

The primary function of Equipment Services is to support the City's motor fleet with maintenance and repair services. Specific duties include specification writing for new vehicles and equipment, repair and maintenance of equipment, and preventive maintenance of the motorized fleet.

Infrastructure Management

Infrastructure Management manages the asset management plans for the department including the identification of prioritized infrastructure needs and condition ratings of infrastructure assets. This division also assists in the development and analysis of infrastructure maintenance practices to meet performance objectives and coordinates with field operations, the City Engineer, and GIS.

Geographic Information Systems (GIS)

The Geographical Information System (GIS) Division is responsible for developing and maintaining an integrated system of computer hardware, software, and trained personnel linking resource data that is geographically referenced. The City of Mesquite's GIS program is structured to allow for the capture, storage, retrieval, analysis, and display of this data.

Storm Water Operating

The function of the Storm Water Operating Program is to comply with the amended U.S. Clean Water Act. Under this act, all municipalities with populations in excess of 100,000 must obtain a National Pollution Discharge Elimination System permit.

Street Sweeping

The primary function of this program is to clean the City's main thoroughfare, arterial, and collector streets on a regular basis to reduce the amount of pollution flowing into city streams as required by the City's NPDES storm water permit.

Waste and Sewer Administration

Water Utilities Administration is responsible for overseeing the efficient delivery of water and sewer utility service to all customers and users of the utility system. This division is an integral part of utility system development, capital improvement construction, and utility coordination with area builders and developers.

Water and Sewer Engineering

Water and Sewer Engineering ensures that all water and sewer infrastructure projects within the city are designed and constructed in accordance with accepted engineering practices and approved specifications. A secondary function is to manage and update the Water and Wastewater Master Plans.

Water Production

Water Production is responsible for overseeing all pumping facilities, water quality control, and maintenance of pump station reservoirs, lift stations, and elevated water tanks. Service ensures compliance with existing State and Federal water quality and delivery mandates.

Meter Services

Meter Services is responsible for the measurement of water to customers and related activities. These activities include meter reading, meter and box change-outs, meter repair, and repair of small leaks. Meter Services also handles customer service and customer relations involving water and sewer billing.

Water Distribution

Water Distribution is responsible for all water mains, fire hydrants, valves, new connections, and pipe replacement in short sections with recurring problems. Water Distribution insures continuous water service to all customers.

Wastewater Collection

Wastewater Collection maintains and repairs all city-owned sewer lines, manholes, clean-outs, taps, and services in compliance with State and Federal mandates.

Wastewater Treatment

Wastewater Treatment provides funds for the treatment of the City's wastewater. The vast majority is treated by North Texas Municipal Water District at the Southeast Mesquite facility. The City of Dallas treats a small portion of the City's wastewater.

Water and Sewer Reconstruction

Water and Sewer Reconstruction is responsible for the replacement of obsolete and/or deteriorated sections of water and wastewater mains and closing loops in the distribution system to eliminate dead-end mains.

Public Works
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Funds | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|
| General Fund | \$ 12,230,520 | \$ 13,112,890 | \$ 12,165,187 | \$ 13,808,110 |
| Water and Sewer Fund | 38,317,000 | 41,998,380 | 42,246,470 | 45,424,520 |
| Drainage Utility District Fund | 3,963,933 | 3,895,930 | 3,997,210 | 3,692,370 |
| Total Fund Allocations | \$ 54,511,453 | \$ 59,007,200 | \$ 58,408,867 | \$ 62,925,000 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Public Works Administration | \$ 392,582 | \$ 510,060 | \$ 373,170 | \$ 539,380 |
| Traffic Engineering | 965,748 | 1,009,530 | 1,019,310 | 1,040,420 |
| Street Lighting | 1,129,498 | 1,234,650 | 1,231,107 | 1,234,930 |
| Engineering | (391,657) | (279,140) | (1,034,890) | (510,500) |
| Residential Solid Waste Collection | 5,526,769 | 5,599,750 | 5,631,670 | 6,036,560 |
| Compost Facility Operations | 594,920 | 512,480 | 501,170 | 506,240 |
| Street Maintenance | 2,832,581 | 3,104,830 | 2,965,150 | 3,369,780 |
| Equipment Services | 1,180,080 | 1,420,730 | 1,478,500 | 1,591,300 |
| Infrastructure Management | 66,905 | 173,060 | 180,250 | 277,330 |
| GIS Operations | 593,221 | 597,870 | 602,580 | 654,460 |
| Drainage Utility Operations | 3,505,851 | 3,551,180 | 3,585,280 | 3,491,170 |
| Drainage Utility Dist Capital | 263,633 | 139,740 | 221,660 | 0 |
| DUD Street Sweeping Program | 194,450 | 205,010 | 190,270 | 201,200 |
| Water and Sewer Administration | 465,841 | 427,280 | 430,830 | 525,710 |
| Water and Sewer Engineering | 21,922 | 119,330 | 120,450 | 127,300 |
| Water Production | 21,202,119 | 23,727,280 | 23,751,850 | 26,090,750 |
| Meter Services | 936,376 | 1,036,480 | 1,080,220 | 1,056,760 |
| Water Distribution | 2,051,647 | 2,206,780 | 2,235,230 | 2,296,840 |
| Wastewater Collection | 1,493,900 | 1,558,870 | 1,577,130 | 1,804,770 |
| Wastewater Treatment | 9,895,772 | 10,831,580 | 10,831,580 | 11,439,600 |
| Other Expenditures | 476,279 | 399,450 | 429,450 | 399,450 |
| Water Sewer Capital | 1,113,018 | 920,400 | 1,006,900 | 751,550 |
| Total Division Allocations | \$ 54,511,453 | \$ 59,007,200 | \$ 58,408,867 | \$ 62,925,000 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|----------------------|----------------------|----------------------|----------------------|
| Personal Services | \$ 14,660,584 | \$ 15,535,530 | \$ 15,248,600 | \$ 16,551,480 |
| Supplies | 3,310,581 | 3,668,600 | 3,668,567 | 3,803,810 |
| Contractual Services | 36,808,892 | 40,457,210 | 40,493,450 | 43,731,710 |
| Capital Outlay | 1,168,536 | 1,099,590 | 1,278,580 | 795,300 |
| Other Expenditures | 3,227,516 | 3,008,000 | 3,008,000 | 2,895,970 |
| Other Financing Uses | (2,515) | 4,000 | 4,000 | 4,000 |
| Reimbursements | (4,662,141) | (4,765,730) | (5,292,330) | (4,857,270) |
| Total Expenditures | \$ 54,511,453 | \$ 59,007,200 | \$ 58,408,867 | \$ 62,925,000 |

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 153.00 | 154.00 | 153.00 | 153.00 |
| Water and Sewer Fund | 94.07 | 97.07 | 98.07 | 103.57 |
| Drainage Utility District (DUD) Fund | 7.00 | 7.00 | 7.00 | 7.00 |
| Total All Funds | 254.07 | 258.07 | 258.07 | 263.57 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------|-------------------|--------------------|--------------------|--------------------|
| Public Works Administration | 4.00 | 4.00 | 4.00 | 4.00 |
| Street Lighting | 2.00 | 2.00 | 2.00 | 2.00 |
| Engineering | 5.00 | 5.00 | 5.00 | 5.00 |
| Traffic Engineering | 12.00 | 12.00 | 12.00 | 12.00 |
| DUD Operating | 4.00 | 4.00 | 4.00 | 4.00 |
| DUD TPDES-Street Cleaning | 3.00 | 3.00 | 3.00 | 3.00 |
| Residential Waste Collection | 60.00 | 61.00 | 61.00 | 61.00 |
| Composting Facility | 3.00 | 3.00 | 3.00 | 3.00 |
| Street Maintenance | 43.00 | 43.00 | 42.00 | 42.00 |
| Equipment Services | 24.00 | 24.00 | 24.00 | 24.00 |
| Water and Sewer Administration | 4.00 | 4.00 | 4.00 | 5.50 |
| Water and Sewer Engineering | 1.00 | 2.00 | 2.00 | 2.00 |
| Water Production | 14.57 | 14.57 | 15.57 | 15.57 |
| Meter Services | 17.50 | 18.50 | 18.50 | 18.50 |
| Water Distribution | 28.00 | 28.00 | 28.00 | 28.00 |
| Wastewater Collection | 21.00 | 21.00 | 21.00 | 24.00 |
| Infrastructure Management | 2.00 | 2.00 | 2.00 | 3.00 |
| GIS Operations | 6.00 | 7.00 | 7.00 | 7.00 |
| Total Public Works | 254.07 | 258.07 | 258.07 | 263.57 |

Public Works Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administrative Aide | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Director of Public Works | 1.00 | 1.00 | 1.00 | 1.00 |
| Director of Public Works | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Public Works Administration | 4.00 | 4.00 | 4.00 | 4.00 |

Street Lighting

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Maintenance Worker II | 1.00 | 1.00 | 1.00 | 1.00 |
| Street Lighting Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Street Lighting | 2.00 | 2.00 | 2.00 | 2.00 |

Engineering Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|
| City Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Graduate Engineer | | | | |
| Project Engineer | 1.00 | 1.00 | 0.00 | 0.00 |
| Public Works Construction Inspector | 3.00 | 3.00 | 3.00 | 3.00 |
| Total Engineering Services | 5.00 | 5.00 | 5.00 | 5.00 |

Traffic Engineering

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Graduate Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Traffic Engineering & Street Lighting | 1.00 | 1.00 | 1.00 | 1.00 |
| Signal Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Signal Maintenance Technician | 3.00 | 3.00 | 3.00 | 3.00 |
| Signs and Markings Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Signs and Markings Technician | 3.00 | 3.00 | 3.00 | 3.00 |
| Traffic Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Traffic/Street Lighting Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Traffic Engineering | 12.00 | 12.00 | 12.00 | 12.00 |

Drainage Utility District Operating

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Assistant City Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Plans & Records Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Storm Water Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Total DUD Operating | 4.00 | 4.00 | 4.00 | 4.00 |

DUD TPDES Street Cleaning

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Equipment Operator II | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 2.00 | 2.00 | 2.00 | 2.00 |
| Total TPDES Street Cleaning | 3.00 | 3.00 | 3.00 | 3.00 |

Residential Solid Waste Collection

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Solid Waste | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 7.00 | 8.00 | 8.00 | 8.00 |
| Manager of Solid Waste | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Residential Solid Waste Driver/Collector | 46.00 | 46.00 | 46.00 | 46.00 |
| Solid Waste Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Total Residential Solid Waste Collection | 60.00 | 61.00 | 61.00 | 61.00 |

Composting Facility

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Administrative Clerk (FTE) | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Composting Facility | 3.00 | 3.00 | 3.00 | 3.00 |

Street Maintenance

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Administrative Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Streets | 1.00 | 1.00 | 1.00 | 1.00 |
| Concrete Crew Chief | 3.00 | 3.00 | 3.00 | 3.00 |
| Concrete Finisher | 5.00 | 5.00 | 6.00 | 6.00 |
| Equipment Operator I | 6.00 | 6.00 | 4.00 | 4.00 |
| Equipment Operator II | 4.00 | 4.00 | 3.00 | 3.00 |
| Heavy Equipment Operator | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Crew Chief | 3.00 | 3.00 | 3.00 | 3.00 |
| Maintenance Worker I | 0.00 | 0.00 | 4.00 | 4.00 |
| Maintenance Worker II | 11.00 | 11.00 | 8.00 | 8.00 |
| Manager of Streets | 1.00 | 1.00 | 1.00 | 1.00 |
| Pavement Assessment Supervisor | 0.00 | 0.00 | 1.00 | 1.00 |
| Public Works Construction Inspector | 3.00 | 3.00 | 3.00 | 3.00 |
| Streets Supervisor | 3.00 | 3.00 | 2.00 | 2.00 |
| Total Street Maintenance | 43.00 | 43.00 | 42.00 | 42.00 |

Equipment Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Equipment Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Mechanic | 9.00 | 9.00 | 11.00 | 11.00 |
| Equipment Services Administrative Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Services Service Writer | 0.00 | 0.00 | 1.00 | 1.00 |
| Equipment Services Supervisor | 1.00 | 1.00 | 2.00 | 2.00 |
| Fabrication Welder | 2.00 | 2.00 | 1.00 | 1.00 |
| Heavy Equipment Mechanic | 2.00 | 2.00 | 2.00 | 2.00 |
| Manager of Equipment Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Mechanic | 2.00 | 2.00 | 2.00 | 2.00 |
| Service Attendant | 3.00 | 3.00 | 0.00 | 0.00 |
| Tire Repairer | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Equipment Services | 24.00 | 24.00 | 24.00 | 24.00 |

Water Production

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Public Works Backflow Inspector | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Works Dispatcher/Water Station Monitor | 8.00 | 8.00 | 9.00 | 9.00 |
| Seasonal Utility Worker (FTE) | 0.57 | 0.57 | 0.57 | 0.57 |
| Senior Water Production Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Production Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Production Technician | 3.00 | 3.00 | 3.00 | 3.00 |
| Total Water Production | 14.57 | 14.57 | 15.57 | 15.57 |

Meter Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|-------------------|--------------------|--------------------|--------------------|
| Meter Reader | 6.00 | 6.00 | 6.00 | 6.00 |
| Meter Reader (FTE) | 0.50 | 0.50 | 0.50 | 0.50 |
| Secretary (W&S) | 1.00 | 1.00 | 1.00 | 1.00 |
| Utilities Technician | 2.00 | 2.00 | 2.00 | 2.00 |
| Utility Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Services Representative | 7.00 | 8.00 | 8.00 | 8.00 |
| Total Meter Services | 17.50 | 18.50 | 18.50 | 18.50 |

Water Distribution

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------|-------------------|--------------------|--------------------|--------------------|
| Concrete Crew Chief | 1.00 | 1.00 | 0.00 | 0.00 |
| Concrete Finisher | 2.00 | 2.00 | 2.00 | 2.00 |
| Equipment Operator II | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker II | 13.00 | 13.00 | 13.00 | 13.00 |
| Utilities Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Utility Crew Chief | 7.00 | 7.00 | 8.00 | 8.00 |
| Utility Supervisor | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Water Distribution | 28.00 | 28.00 | 28.00 | 28.00 |

Wastewater Collection

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Grease Trap Inspector | 0.00 | 0.00 | 0.00 | 1.00 |
| Maintenance Worker II | 11.00 | 11.00 | 11.00 | 13.00 |
| Utilities Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Utility Crew Chief | 8.00 | 8.00 | 8.00 | 8.00 |
| Utility Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Wastewater Collection | 21.00 | 21.00 | 21.00 | 24.00 |

Water and Sewer Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Utilities | 1.00 | 1.00 | 1.00 | 1.00 |
| Graduate Intern | 0.00 | 0.00 | 0.00 | 0.50 |
| Manager of Utilities | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Conservation & Recycling Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Production Technician | 0.00 | 0.00 | 0.00 | 1.00 |
| Total Water and Sewer Administration | 4.00 | 4.00 | 4.00 | 5.50 |

Water and Sewer Engineering

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Public Works Construction Inspector | 1.00 | 2.00 | 2.00 | 2.00 |
| Total Meter Services | 1.00 | 2.00 | 2.00 | 2.00 |

Infrastructure Management

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------|-------------------|--------------------|--------------------|--------------------|
| Asset Management Analyst | 0.00 | 0.00 | 0.00 | 1.00 |
| Infrastructure Asset Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Project Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Meter Services | 2.00 | 2.00 | 2.00 | 3.00 |

GIS Operations

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------|-------------------|--------------------|--------------------|--------------------|
| GIS Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| GIS Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| GIS Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| GIS Senior Analyst | 2.00 | 2.00 | 2.00 | 2.00 |
| GIS Supervisor | 1.00 | 1.00 | 0.00 | 0.00 |
| GIS Technician | 1.00 | 2.00 | 2.00 | 2.00 |
| Total Meter Services | 6.00 | 7.00 | 7.00 | 7.00 |

Departmental Job Classifications

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Aide | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Clerk | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Clerk (FTE) | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Asset Management Analyst | 0.00 | 0.00 | 0.00 | 1.00 |
| Assistant City Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Director of Public Works | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Equipment Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Solid Waste | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Streets | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Manager of Utilities | 1.00 | 1.00 | 1.00 | 1.00 |
| City Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Concrete Crew Chief | 3.00 | 3.00 | 3.00 | 3.00 |
| Concrete Crew Chief | 1.00 | 1.00 | 0.00 | 0.00 |
| Concrete Finisher | 5.00 | 5.00 | 6.00 | 6.00 |
| Concrete Finisher | 2.00 | 2.00 | 2.00 | 2.00 |
| Director of Public Works | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Plans & Records Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Mechanic | 9.00 | 9.00 | 11.00 | 11.00 |
| Equipment Operator I | 6.00 | 6.00 | 4.00 | 4.00 |
| Equipment Operator II | 4.00 | 4.00 | 3.00 | 3.00 |
| Equipment Operator II | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Operator II | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Services Administrative Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Services Service Writer | 0.00 | 0.00 | 1.00 | 1.00 |
| Equipment Services Supervisor | 1.00 | 1.00 | 2.00 | 2.00 |
| Fabrication Welder | 2.00 | 2.00 | 1.00 | 1.00 |
| GIS Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| GIS Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| GIS Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| GIS Senior Analyst | 2.00 | 2.00 | 2.00 | 2.00 |
| GIS Supervisor | 1.00 | 1.00 | 0.00 | 0.00 |
| GIS Technician | 1.00 | 2.00 | 2.00 | 2.00 |
| Graduate Intern | 0.00 | 0.00 | 0.00 | 0.50 |
| Grease Trap Inspector | 0.00 | 0.00 | 0.00 | 1.00 |
| Graduate Engineer | 1.00 | 1.00 | 2.00 | 2.00 |
| Heavy Equipment Mechanic | 2.00 | 2.00 | 2.00 | 2.00 |
| Heavy Equipment Operator - Streets | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 2.00 | 2.00 | 2.00 | 2.00 |
| Heavy Equipment Operator - Solid Waste | 9.00 | 10.00 | 10.00 | 10.00 |
| Infrastructure Asset Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Crew Chief | 3.00 | 3.00 | 3.00 | 3.00 |
| Maintenance Worker I | 0.00 | 0.00 | 4.00 | 4.00 |
| Maintenance Worker II | 12.00 | 12.00 | 9.00 | 9.00 |

Departmental Job Classifications

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Maintenance Worker II | 24.00 | 24.00 | 24.00 | 26.00 |
| Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Equipment Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Solid Waste | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Streets | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Traffic Engineering & Street Lighting | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Utilities | 1.00 | 1.00 | 1.00 | 1.00 |
| Meter Reader | 6.00 | 6.00 | 6.00 | 6.00 |
| Meter Reader (FTE) | 0.50 | 0.50 | 0.50 | 0.50 |
| Office Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Pavement Assessment Supervisor | 0.00 | 0.00 | 1.00 | 1.00 |
| Production Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Project Engineer | 1.00 | 1.00 | 0.00 | 0.00 |
| Project Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Works Backflow Inspector | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Works Dispatcher/Water Station Monitor | 8.00 | 8.00 | 9.00 | 9.00 |
| Public Works Construction Inspector | 6.00 | 6.00 | 6.00 | 6.00 |
| Public Works Construction Inspector | 1.00 | 2.00 | 2.00 | 2.00 |
| Residential Solid Waste Driver/Collector | 46.00 | 46.00 | 46.00 | 46.00 |
| Seasonal Utility Worker (FTE) | 0.57 | 0.57 | 0.57 | 0.57 |
| Secretary (W&S) | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Mechanic | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Water Production Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Service Attendant | 3.00 | 3.00 | 0.00 | 0.00 |
| Signal Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Signal Maintenance Technician | 3.00 | 3.00 | 3.00 | 3.00 |
| Signs and Markings Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Signs and Markings Technician | 3.00 | 3.00 | 3.00 | 3.00 |
| Solid Waste Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Storm Water Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Street Lighting Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Streets Supervisor | 3.00 | 3.00 | 2.00 | 2.00 |
| Tire Repairer | 1.00 | 1.00 | 1.00 | 1.00 |
| Traffic Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Traffic/Street Lighting Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Utilities Technician | 4.00 | 4.00 | 4.00 | 4.00 |
| Utility Crew Chief | 15.00 | 15.00 | 16.00 | 16.00 |
| Utility Supervisor | 4.00 | 4.00 | 4.00 | 4.00 |
| Water Conservation & Recycling Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Production Technician | 3.00 | 3.00 | 3.00 | 4.00 |
| Water Services Representative | 7.00 | 8.00 | 8.00 | 8.00 |
| Total Public Works | 254.07 | 258.07 | 258.07 | 263.57 |

Public Works Traffic, Engineering, & Geographical Information Systems Objectives and Performance Measures

Traffic Engineering

- It is the objective of the Traffic Engineering Division to improve traffic operations by efficiently and effectively operating and maintaining the City's traffic control devices. This analysis shows the number and type of traffic control devices in the City, the number of work hours installing and maintaining traffic control devices by type, and the number of emergency call outs by type of traffic control device.

| Analysis of Traffic Control Devices | | | | | | | | | | | | |
|--|----------------|-------------------|--------------------|------------------|----------------|-------------------|--------------------|------------------|--------------------------|-------------------|--------------------|------------------|
| By Number/Type of Traffic Control Devices, Work Hours Installing/Maintaining, and Emergency Call Outs | | | | | | | | | | | | |
| <i>Traffic Control Devices</i> | <i>2016-17</i> | | | | <i>2017-18</i> | | | | <i>2018-19 Projected</i> | | | |
| | <i>Number</i> | <i>Work Hours</i> | | | <i>Number</i> | <i>Work Hours</i> | | | <i>Number</i> | <i>Work Hours</i> | | |
| | | <i>Installing</i> | <i>Maintaining</i> | <i>Call-Outs</i> | | <i>Installing</i> | <i>Maintaining</i> | <i>Call-Outs</i> | | <i>Installing</i> | <i>Maintaining</i> | <i>Call-Outs</i> |
| Signs | 32,450 | 3,000 | 2,600 | 45 | 32,450 | 3,000 | 2,600 | 170 | 32,450 | 3,000 | 2,600 | 150 |
| Traffic Signals | 120 | 300 | 9,600 | 290 | 120 | 300 | 9,600 | 544 | 120 | 500 | 9,600 | 600 |
| School Zone Flashers | 76 | 300 | 600 | 15 | 78 | 150 | 600 | 220 | 80 | 150 | 600 | 200 |
| Freeway Lighting | 1,270 | 100 | 2,100 | 0 | 1,270 | 100 | 2,100 | 88 | 1,270 | 100 | 2,100 | 100 |
| Pavement Markings | N/A | 250 | 2,000 | 0 | N/A | 250 | 2,000 | 0 | N/A | 250 | 2,000 | 0 |
| Contractor Assistance | 100 | 900 | 0 | 30 | 150 | 800 | 100 | 100 | 150 | 800 | 100 | 100 |
| Sub-total | | 4,850 | 16,900 | 380 | | 4,600 | 17,000 | 1,122 | | 4,800 | 17,000 | 1,150 |
| Total | | 22,130 | | | | 22,722 | | | | 22,950 | | |

- It is the objective of the Traffic Engineering Division to be responsive to citizen inquiries and complaints. This analysis shows the number of inquiries/complaints and the percentage the division investigated and responded to within the goal of five business days. Two big Radar trailers are being deployed on an as-needed basis on secondary arterials and collector streets. Two smaller Radar trucks are being deployed on minor collectors and local streets according to priority.

| Analysis of Citizen Inquiries/Complaints | | | |
|---|----------------|----------------|--------------------------|
| By Number Received and Percentage Responded to Within Goal of Five Business Days | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Complaints/Inquiries Received | 1,100 | 985 | 1,000 |
| Percent Responded to Within Five Business Days | 100% | 90% | 90% |
| Radar Trailer Deployments | 210 | 150 | 150 |

Traffic Engineering (continued)

- It is the objective of the Traffic Engineering Division to conduct or participate in traffic studies that will lead to improved traffic safety and traffic flow on City streets. This analysis shows the number of traffic studies and the number of work hours devoted to those studies.

| Analysis of Traffic Studies & Reviews | | | | | | | | | |
|--|----------------|-------------------------|----------------------------------|----------------|-------------------------|----------------------------------|--------------------------|-------------------------|----------------------------------|
| By Type/Number, Work Hours Spent By Type and Average Work Hours | | | | | | | | | |
| <i>Type of Study</i> | <i>2016-17</i> | | | <i>2017-18</i> | | | <i>2018-19 Projected</i> | | |
| | <i>Number</i> | <i>Total Work Hours</i> | <i>Avg. Work Hours Per Study</i> | <i>Number</i> | <i>Total Work Hours</i> | <i>Avg. Work Hours Per Study</i> | <i>Number</i> | <i>Total Work Hours</i> | <i>Avg. Work Hours Per Study</i> |
| Accident Studies | 43 | 215 | 5 | 18 | 126 | 7 | 20 | 140 | 7 |
| Parking Studies | 5 | 20 | 4 | 9 | 72 | 8 | 15 | 120 | 8 |
| School Studies | 20 | 240 | 12 | 11 | 165 | 15 | 25 | 325 | 15 |
| Speed Bump Studies | 10 | 100 | 10 | 10 | 100 | 10 | 12 | 120 | 10 |
| Speed Studies | 30 | 480 | 16 | 15 | 225 | 15 | 35 | 525 | 15 |
| Stop Sign Studies | 40 | 240 | 6 | 13 | 130 | 10 | 40 | 400 | 10 |
| Street Light Studies | 12 | 60 | 5 | 21 | 105 | 5 | 35 | 175 | 5 |
| Traffic Signal Studies | 10 | 100 | 10 | 3 | 36 | 12 | 5 | 60 | 12 |
| Plat/Zoning Reviews | 15 | 30 | 2 | 95 | 190 | 2 | 100 | 200 | 2 |
| Plan Reviews | 220 | 660 | 3 | 254 | 762 | 3 | 300 | 900 | 3 |
| Visibility Reviews | 43 | 86 | 2 | 30 | 90 | 3 | 50 | 150 | 3 |
| Miscellaneous Studies | 200 | 400 | 2 | 75 | 225 | 3 | 100 | 300 | 3 |
| Total | 648 | 2,631 | 6 | 554 | 2,226 | 8 | 737 | 3,415 | 8 |

Engineering

- It is the objective of the Engineering Division to expeditiously review plans from private developers and plans for the City's capital improvement programs for compliance with all applicable engineering standards. The Engineering Division also works to ensure plans are free from errors when approved for construction. This analysis shows the results of the Division's plan reviews.

| Analysis of Engineering Plan Reviews | | | | | | |
|---|------------------------------|----------------------------|------------------------------|----------------------------|------------------------------|----------------------------|
| By Type/Number of Plans, Average Review Time | | | | | | |
| <i>Type of Plans</i> | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>No. of Plans Reviewed</i> | <i>Average Review Time</i> | <i>No. of Plans Reviewed</i> | <i>Average Review Time</i> | <i>No. of Plans Reviewed</i> | <i>Average Review Time</i> |
| Private Developer PAM Prep | 149 | 1 hour | 193 | 1 hour | 171 | 1 hour |
| Private Developer 1st Review | 75 | 13.1 days | 59 | 9.4 days | 67 | 10 days |
| Private Developer Subsequent | 134 | 4.5 days | 125 | 7.4 days | 130 | 5 days |
| Private Developer Fast Track | 12 | 4.5 days | 9 | 2.8 days | 10 | 3 days |

Geographic Information Systems

- It is the objective of GIS to provide high quality mapping, data, analysis, and records to the City's citizens and employees for use in making informed decisions and to provide high quality usable information to citizens. The analysis shows the results of GIS customer service and data management.

| Analysis of GIS Utilization | | | | | | |
|---|---------------------------|---------------------------------|---------------------------|---------------------------------|---------------------------|---------------------------------|
| <i>Types of Requests for data</i> | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Number of Requests</i> | <i>Avg Time to Fill Request</i> | <i>Number of Requests</i> | <i>Avg Time to Fill Request</i> | <i>Number of Requests</i> | <i>Avg Time to Fill Request</i> |
| External Walk in Requests for GIS data | 32 | 2.5 Hrs | 28 | 2.5 Hrs | 28 | 2.5 Hrs |
| Internal Walk in Requests for GIS data | 216 | 3.5 Hrs | 702 | 1.5 Hrs | 1,200** | 1.5 Hrs |
| Web & phone requests for GIS data (incl As-builts & Plats) | 376 | 3.0 Hrs (web N/A) | 647* | 3.0 Hrs (web N/A) | 888 | 3.0 Hrs (web N/A) |
| Maps Produced (incl locator maps) | | 6.0 Hrs | 451 | 6.0 Hrs | 475 | 6.0 Hrs |
| Analysis Requests | 34 | 6.0 Hrs | 18 | 6.0 Hrs | 34 | 6.0 Hrs |
| Map Books Produced / Updated | 6 | 58.0 Hrs | 13 | 58.0 Hrs | 10 | 58.0 Hrs |
| Web map utilization (internal + external visitors) | 479,985 | | 935,565 | | 1,100,000** | |
| Special Projects: Data conversion database scripting/admin (Enterprise Software Implementation: Energov, Spillman, Munis, Cues) | 5,768 | | 171 | | | |

* Reflects increased time spent with vendors for third party software.

** Based on increase of traffic from new Cityworks implementation and testing.

Public Works Drainage Utility District Objectives and Performance Measures

Street Sweeping

- It is the objective of Streets Services Division to maintain the appearance and enhance the safety of arterial roads and main thoroughfares (New Market is an example of an arterial road, while Galloway Avenue is an example of a major thoroughfare). This analysis shows the annual number of miles of streets swept, the number of business days the City’s street sweeper was in service and the average number of miles swept per business day.

| Analysis of Street Sweeper Activity | | | |
|---|----------------|----------------|--------------------------|
| By Number of Miles Swept, Number of Business Days Sweeper in Service, Average Number of Miles Swept Per Day of Use | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of Miles Swept | 3,770 | 2,314 | 2,890 |
| Number of Business Days Street Sweeper in Service | 75 | 99 | 80 |
| Average Number of Miles Swept Per Day of Use | 50.00 | 24.00 | 35.00 |

*Equipment downtime is the cause for low efficiency.

Public Works Field Services Objectives and Performance Measures

Solid Waste

- It is the objective of the Solid Waste Division to provide residential customers with dependable, efficient, and courteous curbside refuse collection. This analysis shows the number of residential customers, the number of routes, the average number of customers serviced per route, and the average number of compacted tons of refuse taken to the landfill per route. The analysis also shows the number of service complaints received per year, the average per route, percentage of complaints responded to within the goal of 24 business hours, and the percentage of complaints found to be valid.

| Analysis of Residential Solid Waste Services | | | |
|--|----------------|----------------|--------------------------|
| By Number of Customers/Routes, Average Customers/Compacted Tons Collected Per Route, Number of Service Complaints, Responded to Within 24 Business Hours, Percent Found to be Valid, and Average Complaints Per Route | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of Residential Customers | 37,600 | 37,700 | 37,800 |
| Number of Routes | 38 | 38 | 38 |
| Average Customers Per Route | 989 | 992 | 994 |
| Average Compacted Tons Collected Per Route | 1,450 | 1,467 | 1,467 |
| Number of Service Complaints | 375 | 375 | 375 |
| Percent Responded to Within 24 Business Hours | 100% | 100% | 100% |
| Percent Found to be Valid | 1% | 1% | 1% |
| Average Number of Complaints Per Route | 9.8 | 9.8 | 9.8 |

- It is the objective of Solid Waste Division to promote the City's recycling program. The City's recycling program is designed to reduce landfill usage and landfill costs. This analysis shows the number of tons of refuse diverted from the landfill through recycling programs and the estimated landfill savings realized through the recycling program.
 - Blue Bag Program - A voluntary program of citizen recycling. Recyclable materials (newsprint, magazines, phone books, steel cans, aluminum cans, and plastic) are placed in "Blue Bags." Sanitation Services collects the bags and delivers them to a recycling contractor.
 - Compost Program - Once each week Sanitation Services collects grass clippings, other yard waste, and tree branches for composting. The City gives the compost to citizens, and the Parks Division uses the compost in the City's parks. (Program began August, 1996.)

| Analysis of Recycling Program | | | | | | |
|--|-------------------|----------------|-------------------|----------------|--------------------------|----------------|
| By Program/Number of Tons of Refuse Diverted From Landfill, and Estimated Savings | | | | | | |
| | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | <i>Recyclable</i> | <i>Compost</i> | <i>Recyclable</i> | <i>Compost</i> | <i>Recyclable</i> | <i>Compost</i> |
| Tons of Refuse Collected | 2,350 | 37,946 | 2,184 | 37,900 | 2,200 | 38,000 |
| Tons of Refuse Diverted From Landfill | 2,350 | 37,946 | 2,184 | 37,900 | 2,200 | 38,000 |
| Estimated Landfill Cost Savings | \$54,050 | \$872,258 | \$49,140 | \$852,750 | \$49,500 | \$855,000 |

Street Services

- It is the objective of the Street Services Division to maintain the City's streets and alleys in good, serviceable condition. This analysis shows the number of miles of streets and alleys falling within the responsibility of the Streets Services Division, the number of tons of asphalt, cubic yards of concrete, gallons of Crackseal used annually for street/alley maintenance, the average usage of each per street/alley mile, and the average number of work hours used making repairs with each material. The analysis also shows the number of tons of sand stored and used maintaining the serviceability of City streets during winter ice conditions.

| Analysis of Usage of Street Maintenance Materials | | | | | | | | | |
|---|---|---|--|---|---|--|---|---|--|
| By Type of Material, Average Use per Mile of Streets/Alleys, Average Work Hours Per Mile of Streets/Alleys | | | | | | | | | |
| <i>Type of Material/ Measure</i> | <i>2016-17 (440 Streets/220 Alleys=660 Miles)</i> | | | <i>2017-18 (440 Streets/220 Alleys=660 Miles)</i> | | | <i>2018-19 Projected (440 Streets/220 Alleys=660 Miles)</i> | | |
| | <i>Amount of Material Used</i> | <i>Average Use per Mile Street/ Alley</i> | <i>Work Hours per Mile Street/ Alley</i> | <i>Amount of Material Used</i> | <i>Average Use per Mile Street/ Alley</i> | <i>Work Hours per Mile Street/ Alley</i> | <i>Amount of Material Used</i> | <i>Average Use per Mile Street/ Alley</i> | <i>Work Hours per Mile Street/ Alley</i> |
| Asphalt/Ton | 5,330 | 6.50 | 127.00 | 4,811 | 7.30 | 115.00 | 5,737 | 8.70 | 137.13 |
| Concrete/Cubic Yard | 2,251 | 3.00 | 162.00 | 2,240 | 3.40 | 134.00 | 2,668 | 4.00 | 159.60 |
| Crackseal/Gallons | 360 | 0.40 | 0.01 | 386 | 0.88 | 0.02 | 463 | 0.71 | 0.03 |
| Sand/Ton (winter icing) | 20 | 0.02 | 0.05 | 11 | 0.03 | 0.05 | 150 | 0.34 | 0.05 |
| Total Work Hours/Mile | | | 289.06 | | | 249.07 * | | | 296.81 |

*This total reflects the results of thin overlay pavement restorations methods. 1" mill & fill for HMAc and 2" mill & fill for Concrete.

Equipment Services

- It is the objective of the Equipment Services Division to reduce the amount of unleaded gasoline used by City vehicles. One measure of this objective is to show how many vehicles in the City's fleet are converted to propane and what percentage of the fleet uses propane. Also, included in this analysis is the amount of unleaded gasoline, diesel fuel, and propane fuel used each year by City vehicles. (The reader should be aware police vehicles are not considered appropriate for propane use. Police vehicles make up approximately 25-30% of the City's fleet.)

| Analysis of Propane Fueled Vehicles & Fuel Consumption | | | |
|---|----------------|----------------|--------------------------|
| By Conversion, Percentage of Fleet, and Type/Amount of Fuel Consumed | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Beginning Number of Propane/Non-Propane Vehicles | 28/432 | 20/593 | 12/667 |
| Vehicles Purchased on Propane/ Converted to Propane | 0 | 0 | 0 |
| Ending Number of Propane/Non-Propane Vehicles | 20/593 | 12/667 | 8/667 |
| % of Fleet Using Propane | 3.4% | 1.8% | 1.2% |
| <i>Fuel Use (Gallons)</i> | | | |
| Gasoline | 374,597 | 394,758 | 410,000 |
| Diesel | 216,982 | 254,390 | 275,000 |
| Propane | 39,377 | 26,379 | 12,000 |

Equipment Services (continued)

- It is the objective of the Equipment Services Division to service all City vehicles quickly and in a cost-efficient manner. This analysis shows the number and type of vehicles maintained, the average number of mechanic hours per type of vehicle, the number of calls for road service, together with the average road service response time.

| Analysis of Fleet Composition & Maintenance | | | |
|---|----------------|----------------|--------------------------|
| By Number/Type of Vehicles, Total Number of Mechanic Hours, Average Mechanic Hours Per Vehicle, and Road Service Calls | | | |
| <i>Type of Vehicle</i> | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Sedan, General Use | 42 | 94 | 94 |
| Fire Vehicles | 51 | 52 | 52 |
| Police Vehicles | 217 | 220 | 220 |
| Van, General Use | 17 | 21 | 21 |
| Bus/Van/Sedan, MTED | 0 | 0 | 0 |
| Truck, Pick-Up | 150 | 170 | 170 |
| Truck, Diesel | 63 | 93 | 93 |
| Truck, Gas | 73 | 17 | 17 |
| Tractor (Equipment) | 89 | 92 | 92 |
| Total Fleet | 702 | 759 | 759 |
| <i>Fleet Maintenance</i> | | | |
| Total Maintenance Workhours | 25,688 | 28,520 | 28,520 |
| Average Per Vehicle | 36.59 | 37.58 | 37.58 |
| <i>Road Service</i> | | | |
| Number of Calls for Road Service | 729 | 903 | 850 |
| Average Time Charged | 0.75 | 0.75 | 1 |

Public Works

Water & Sewer Operations

Objectives and Performance Measures

Water & Sewer Operations

- It is the objective of the Water & Sewer Utilities Division to ensure that users of the City’s water and sanitary sewer system experience a high-quality, dependable, and consistent level of service. One measure of this objective is an analysis of the frequency and results of water quality tests on the City’s water supply.

| Analysis of Water Quantity Pumped and Number of Water Quality Tests | | | |
|--|----------------|----------------|--------------------------|
| By Gallons of Water Pumped and Number/Frequency of Tests | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of Gallons Pumped | 5,346,643,000 | 5,787,400,000 | 5,216,223,000 |
| Number of Tests | 3,582 | 3,827 | 4,000 |
| Average Frequency Per Month | 130 | 150 | 150 |

- Another measure of the objective is an analysis of the number of water main miles and the number of water main breaks together with the ratio of water main breaks to system miles per year. Similarly, the analysis shows the number of sewer main miles and the number of mains cleaned as a ratio of sewer main miles and the ration of Water & Sewer Utilities field personnel to water connections.

| Analysis of Water & Sewer Systems | | | | | | |
|---|----------------|--------------|----------------|--------------|--------------------------|--------------|
| By Miles of, and Connections to, Water & Sewer Systems, Number of Water Main Breaks & Sewer Mains cleaned, Ratio of Water Main Breaks & Sewer Mains Cleaned to Water & Sewer Main Connections and, Ratio of Field Personnel to Water Connections | | | | | | |
| | <i>2016-17</i> | | <i>2017-18</i> | | <i>2018-19 Projected</i> | |
| | Water System | Sewer System | Water System | Sewer System | Water System | Sewer System |
| System Miles | 585 | 483 | 485 | 498 | 550 | 550 |
| Connections to System | | | | | | |
| Number of Water Main Breaks | 105 | | 243 | | 300 | |
| Miles of Sewer Mains Cleaned | | 126 | | 3,464 | | 4,000 |
| Ratio of Water Main Breaks to Connections | 1 to 520 | | 1 to 225 | | 1 to 300 | |
| Ratio of Sewer Mains Cleaned to Connections | | 1 to 417 | | 1 to 1,910 | | 1 to 2,000 |
| Ratio of W&S Field Service Personnel to Connections | | 1 to 2,505 | | 1 to 2,508 | | 1 to 2,000 |

Water & Sewer Operations (continued)

- It is the objective of the Water & Sewer Utilities Division to investigate all customer complaints about water quality and sanitary sewer service. This analysis shows the number/type of complaints received and the major findings of complaint investigations.

| Analysis of Customer Complaints – Water & Sewer Utilities | | | |
|--|----------------|----------------|--------------------------|
| By Number/Type of Complaints and Major Findings | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Complaints | | | |
| Water | 1,825 | 1,758 | 2,000 |
| Sewer | 3,383 | 3,464 | 4,000 |
| Meter Calls | 4,225 | 5,246 | 5,000 |
| Repairs Made | 2,634 | 3,365 | 4,865 |
| Major Findings | | | |
| Complaint Valid-W&S Problem | 6,999 | 5,222 | 6,500 |
| Complaint Valid-Customer problem | 1,600 | 1,987 | 2,000 |
| Complaint Not Supported by Investigation | 62 | 51 | 50 |

Library Services

The Mesquite Public Library System offers a variety of services and materials to meet business, personal, educational and recreational needs. The Library System is housed in two facilities, the Main Library and the North Branch, and employs 32.72 full-time equivalent employees. Both facilities are open daily with the exception of Sunday.



Councilmember Noschese, Police Chief Cato, and Fire Chief Kerby reading to children at the Mesquite Library during the Gift of Reading Event

Administration

Library Administration plans and directs the total program of service for the Library Department and generally coordinates all activities in the Main Library and the North Branch Library. Policies and appropriate procedural guidelines come from this division. Technical Services provides acquisitions and processing of materials, centralized circulation services, and accounting functions for the Library Department.

Main Library

The Main Library is charged with providing the bulk of the reference/research service to the citizens of Mesquite and serves as the main repository of materials and services. Other services include free access to a variety of print and non-print media; library programs designed to meet the interests and needs of various age groups; loan of materials from other libraries; and the traditional services of advising readers on selections and encouraging reading in general. Library services are extended through cooperative efforts with the Texas State Library.

North Branch Library

The North Branch Library provides residents of the north Mesquite area with information resources including access to a variety of books, other print and non-print media, and audio-visual equipment from both the Branch and the more extensive Main Library collection. Services to the public include professional reference and reader advisory assistance, inter-library loan, community meeting room, and programming for children and adults.

Library Services
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
| General Fund | \$ 2,041,203 | \$ 2,176,600 | \$ 2,085,820 | \$ 2,153,840 |
| Total Fund Allocations | \$ 2,041,203 | \$ 2,176,600 | \$ 2,085,820 | \$ 2,153,840 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| Administration | \$ 770,180 | \$ 713,500 | \$ 841,010 | \$ 721,770 |
| North Branch | 559,711 | 582,940 | 575,510 | 549,460 |
| Main Branch | 711,312 | 880,160 | 669,300 | 882,610 |
| Total Division Allocations | \$ 2,041,203 | \$ 2,176,600 | \$ 2,085,820 | \$ 2,153,840 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services | \$ 1,617,753 | \$ 1,702,710 | \$ 1,624,920 | \$ 1,678,060 |
| Supplies | 191,374 | 192,600 | 192,610 | 194,710 |
| Contractual Services | 220,726 | 281,290 | 268,290 | 274,980 |
| Capital Outlay | 11,350 | 0 | 0 | 6,090 |
| Other Financing Uses | 0 | 0 | 0 | 0 |
| Reimbursements | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 2,041,203 | \$ 2,176,600 | \$ 2,085,820 | \$ 2,153,840 |

Library Services
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 32.72 | 32.72 | 32.72 | 32.72 |
| Total All Funds | 32.72 | 32.72 | 32.72 | 32.72 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administration/Technical Services | 8.73 | 8.73 | 8.73 | 8.73 |
| Library-North Branch | 9.18 | 9.18 | 9.18 | 9.18 |
| Library-Main | 14.81 | 14.81 | 14.81 | 14.81 |
| Total Department of Library Services | 32.72 | 32.72 | 32.72 | 32.72 |

Administration/Technical Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administrative Aide | 1.00 | 1.00 | 1.00 | 1.00 |
| Director of Library Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Library Page (FTE) | 0.73 | 0.73 | 0.73 | 0.73 |
| Library Assistant I | 4.00 | 4.00 | 3.00 | 3.00 |
| Library Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Library Assistant | 1.00 | 1.00 | 2.00 | 2.00 |
| Total Administration/Technical Services | 8.73 | 8.73 | 8.73 | 8.73 |

North Branch Library

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Assistant Librarian (FTE) | 0.96 | 0.96 | 0.96 | 0.96 |
| Librarian | 2.00 | 2.00 | 2.00 | 2.00 |
| Library Page (FTE) | 0.96 | 0.96 | 0.96 | 0.96 |
| Library Assistant I | 2.00 | 2.00 | 2.00 | 2.00 |
| Library Assistant I (FTE) | 1.26 | 1.26 | 1.26 | 1.26 |
| Manager of Branch Library Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Library Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Total North Branch Library | 9.18 | 9.18 | 9.18 | 9.18 |

Main Library

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------|-------------------|--------------------|--------------------|--------------------|
| Assistant Librarian (FTE) | 1.44 | 1.44 | 1.44 | 1.44 |
| Librarian | 4.00 | 4.00 | 4.00 | 4.00 |
| Library Page (FTE) | 2.04 | 2.04 | 2.04 | 2.04 |
| Library Assistant I | 2.00 | 2.00 | 2.00 | 2.00 |
| Library Assistant I (FTE) | 3.33 | 3.33 | 3.33 | 3.33 |
| Library Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Library Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Central Library | 14.81 | 14.81 | 14.81 | 14.81 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Aide | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Librarian (FTE) | 2.40 | 2.40 | 2.40 | 2.40 |
| Director of Library Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Librarian | 6.00 | 6.00 | 6.00 | 6.00 |
| Library Page (FTE) | 3.73 | 3.73 | 3.73 | 3.73 |
| Library Assistant I | 8.00 | 8.00 | 7.00 | 7.00 |
| Library Assistant I (FTE) | 4.59 | 4.59 | 4.59 | 4.59 |
| Library Services Supervisor | 2.00 | 2.00 | 2.00 | 2.00 |
| Manager of Branch Library Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Library Assistant | 3.00 | 3.00 | 4.00 | 4.00 |
| Total Department of Library Services | 32.72 | 32.72 | 32.72 | 32.72 |

Library Services Objectives and Performance Measures

Satisfaction Survey

- It is the objective of the Mesquite Public Library System to provide superior service to its patrons. The results of an annual patron survey provide a measure of the library's performance relative to the goal of attaining a high (over 80%) Extremely Satisfied/Very Satisfied rating. This analysis shows the level of library patron satisfaction with staff helpfulness, ease of locating materials, and overall satisfaction with library services.

| Analysis of Library Patron Satisfaction By Staff Helpfulness, Ease of Locating Materials, and Overall Satisfaction (Annual Survey of Randomly Selected Patrons) | | | | | | | | | |
|---|-------------------|----------------------------|--|-------------------|----------------------------|--|-------------------|----------------------------|--|
| | 2016-17 | | | 2017-18 | | | 2018-19 Projected | | |
| | Staff Helpfulness | Ease of Locating Materials | Overall Satisfaction With Library Services | Staff Helpfulness | Ease of Locating Materials | Overall Satisfaction With Library Services | Staff Helpfulness | Ease of Locating Materials | Overall Satisfaction With Library Services |
| Extremely Satisfied | 67% | 48% | 49% | 66% | 47% | 49% | 68% | 48% | 50% |
| Very Satisfied | 29% | 39% | 40% | 29% | 38% | 40% | 28% | 40% | 40% |
| Somewhat Satisfied | 3% | 10% | 8% | 3% | 10% | 7% | 2% | 9% | 8% |
| Not Very Satisfied | 1% | 2% | 1% | 1% | 2% | 1% | 1% | 2% | 1% |
| Not At All Satisfied | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

Per Capita Library Visits and Registrations

- It is the objective of the Mesquite Public Library System to promote the value of its holdings and services to the citizens of the community. One measure of this objective is an analysis of annual library visits made by community members and the per capita number of citizens who are registered borrowers.

| Analysis of Library Visits and Patron Registrations By Number (Per Capita) of Annual Library Visits and Registered Borrowers | | | |
|---|---------|---------|-------------------|
| | 2016-17 | 2017-18 | 2018-19 Projected |
| Library Visits | 1.89 | 1.83 | 1.88 |
| Registered Borrowers | 0.23 | 0.21 | 0.22 |

(Population designated by City of Mesquite Ordinance.)

Use of Materials and Information Requests

- It is the objective of the Mesquite Public Library System to increase the usage of the library's materials and to provide personalized answers to the wide range of informational questions from library patrons. One way to measure this objective is an analysis of materials circulated ("checked out") by patrons and materials used on-site. The analysis also shows the per capita number of requests for information received by staff members.

| Analysis of Comparative Per Capita Materials Usage and Information Requests | | | |
|--|----------------|----------------|--------------------------|
| By Type of Material Usage and Source of Information Requests | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Materials Usage | | | |
| Circulated* | 1.54 | 1.88 | 1.90 |
| On-Site Use | 0.24 | 0.22 | 0.23 |
| Information Requests | | | |
| Remote Inquiry | 0.26 | 0.18 | 0.24 |
| On-Site Inquiry | 0.56 | 0.56 | 0.56 |

**Does not include electronic materials.*

Library Use by Children

- It is the objective of the Mesquite Public Library System to increase library awareness and usage among the community's children. This objective can be measured through an analysis of attendance at programs designed to inform, educate, entertain, and further library use by children. Additionally, the objective can be measured by examining the per capita participation in the annual Summer Reading Program, together with the percentage of participants completing the program.

| Analysis of Library Usage by Children | | | |
|---|----------------|----------------|--------------------------|
| By Type of Program and Per Capita (Under 11*) Attendance | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Children's Programs | | | |
| Number of Programs | 371 | 380 | 382 |
| Per Capita* Attendance | 0.39 | 0.44 | 0.45 |
| Summer Reading Program | | | |
| Per Capita* Attendance | 0.07 | 0.21 | 0.22 |
| Completion Rate | 44.50% | 42.60% | 44.00% |

**Per Capita calculations taken from American Community Survey of Mesquite for population under 11 years on:*

<http://factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml>

Library Volunteers

- It is the objective of the Mesquite Public Library System to encourage citizen volunteers to participate in the delivery of library services to the community. This analysis shows the number of annual volunteer hours donated and the value of those hours.

| Analysis of Library Volunteerism | | | |
|---|----------------|----------------|--------------------------|
| By Number/Monetary Value* of Volunteer Hours | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Number of Volunteer Hours | 3,293 | 2,516 | 2,599 |
| Value of Volunteer Hours* | \$79,493 | \$62,120 | \$64,169 |

**FY2018 based on annual value of \$24.69 per hour of volunteer service as assigned by http://www.independentsector.org/volunteer_time*

Technological Resources

- It is the objective of the Mesquite Public Library System to promote access to the increasing number of resources offered through technological means. One measure of this objective is the annual usage of the Library's public access computers. This objective can also be measured by the number of visits to the online databases, the number of movies streamed, and by counting the number of eAudiobooks, eBooks, and ePeriodicals that are downloaded annually.

| Technological Resource Usage | | | |
|--|----------------|----------------|--------------------------|
| By Number of Annual Public Access Computer Sessions, Database Visits, Downloaded E-Audiobooks & E-Books | | | |
| | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Computer Sessions | 80,016 | 71,618 | 72,945 |
| Database Visits | 33,603 | 29,965 | 30,185 |
| eAudiobooks Downloaded | 10,376 | 13,726 | 14,450 |
| eBooks Downloaded | 18,486 | 18,969 | 19,565 |
| ePeriodicals Downloaded | 302 | 317 | 321 |
| Streaming Videos | 40 | 47 | 53 |

Parks and Recreation

Parks and Recreation is responsible for maintaining and developing a quality park system, furnishing recreational opportunities to citizens, and maintaining park buildings and facilities in clean and safe conditions. These objectives are achieved through the following divisions.



Citizens engaged in activities at a City Park.

Administration

This Division provides direction, support, and overall supervision for seven divisions within the department. It works with the Parks and Recreation Advisory Board, the Tree Board, the Youth Services Committee, and many special interest groups to gain a feel for the community's needs.

Parks

The Parks Division is responsible for professional grounds maintenance of City parks, school/parks, building sites, athletic fields, playgrounds, color beds, bird sanctuary habitat, picnic facilities, swimming pool landscapes, community center landscapes, drainage channel vegetation, medians, and the urban forestry program.

Recreation

The primary function of the Recreation Division is to provide for the organization, administration, and leadership of a wide variety of activities designed to meet the leisure needs of the entire community. Recreation's goal is to provide quality leisure experiences by providing a wide range of activities for all age levels.

Pools

The Pools Division provides for the operation and maintenance of the four municipal pools during the months of May, June, July, and August. It's primary goal is to provide a diverse, quality aquatic program as well as a safe, clean environment for users of the swimming pools.

Westlake Sports Center

The Westlake Sports Center offers tennis lessons, league play and tennis tournaments, as well as archery lessons and an archery range to encourage youth participation.

Golf Course

The Mesquite Golf Course is an 18-hole course that offers a challenging experience for both beginners and advanced golfers. It can accommodate tournaments and has a pro shop along with dining to provide a complete experience.

**Parks and Recreation
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19**

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| General Fund | \$ 1,862,499 | \$ 728,930 | \$ 1,074,830 | \$ 2,322,640 |
| Golf Course Fund | 1,169,012 | 1,125,880 | 1,129,930 | 1,128,090 |
| Total Fund Allocations | <u>\$ 3,031,511</u> | <u>\$ 1,854,810</u> | <u>\$ 2,204,760</u> | <u>\$ 3,450,730</u> |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Administration | \$ 462,539 | \$ 511,870 | \$ 525,090 | \$ 540,720 |
| Park Operation | (2,729,820) | (3,481,480) | (3,609,730) | (2,044,710) |
| Golf Course | 1,169,012 | 1,125,880 | 1,129,930 | 1,128,090 |
| Tennis | 139,682 | 120,370 | 131,390 | 124,970 |
| Recreation Administration | 1,651,282 | 1,276,680 | 1,599,670 | 1,279,800 |
| Florence Comm. Center | 77,012 | 83,950 | 86,100 | 87,570 |
| Lakeside Activity Center | 20,633 | 20,570 | 20,570 | 20,830 |
| Shaw Gynasium | 434 | 6,650 | 6,650 | 7,200 |
| Goodbar Activity Center | 8,980 | 15,450 | 17,800 | 17,700 |
| Athletic Programs | 495,586 | 525,050 | 504,720 | 525,420 |
| Evans Comm. Center | 214,789 | 211,420 | 218,900 | 227,890 |
| Scott Dunford Comm. Center | 73,343 | 83,820 | 70,830 | 74,920 |
| Westlake House | 4,278 | 4,840 | 4,800 | 5,050 |
| Rutherford Comm. Center | 146,466 | 153,970 | 152,860 | 158,180 |
| After School Adventures | 115,254 | 122,630 | 118,900 | 127,440 |
| Senior Program | 411,295 | 265,260 | 367,390 | 281,410 |
| Summer Camp Program | 81,893 | 74,150 | 104,550 | 105,840 |
| Day Camp | 7,294 | 11,900 | 10,550 | 10,550 |
| Thompson School Gym | 0 | 6,000 | 6,000 | 6,800 |
| Summer Sizzle | 112,516 | 105,000 | 102,700 | 102,700 |
| Christmas in the Park | 48,589 | 62,500 | 64,750 | 63,800 |
| Special Events | 101,854 | 85,530 | 98,530 | 98,530 |
| City Lake Pool | 170,710 | 201,930 | 205,540 | 202,210 |
| Town East Pool | 97,066 | 114,730 | 109,230 | 104,710 |
| Vanston Pool | 136,531 | 126,300 | 135,300 | 152,770 |
| Marlins Swim Team | 19,221 | 19,840 | 21,740 | 40,340 |
| Total Division Allocations | <u>\$ 3,036,437</u> | <u>\$ 1,854,810</u> | <u>\$ 2,204,760</u> | <u>\$ 3,450,730</u> |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personal Services | \$ 6,296,831 | \$ 5,634,350 | \$ 6,043,620 | \$ 5,889,640 |
| Supplies | 536,429 | 665,620 | 635,390 | 614,550 |
| Contractual Services | 2,460,565 | 2,616,890 | 2,690,400 | 2,727,590 |
| Capital Outlay | 15,701 | 4,600 | 0 | 44,800 |
| Other | 68,673 | 70,000 | 70,000 | 78,000 |
| Reimbursements | (6,341,762) | (7,136,650) | (7,234,650) | (5,903,850) |
| Total Expenditures | <u>\$ 3,036,437</u> | <u>\$ 1,854,810</u> | <u>\$ 2,204,760</u> | <u>\$ 3,450,730</u> |

**Parks and Recreation
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19**

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------|-------------------|--------------------|--------------------|--------------------|
| General Fund | 103.37 | 103.37 | 103.37 | 105.37 |
| Golf Course Fund | 16.72 | 16.72 | 16.72 | 16.72 |
| Total All Funds | 120.09 | 120.09 | 120.09 | 122.09 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Administration | 6.00 | 6.00 | 6.00 | 6.00 |
| Aquatic Services | 13.73 | 13.73 | 13.73 | 13.73 |
| Athletic Programs | 3.00 | 3.00 | 3.00 | 3.00 |
| Golf Course | 16.72 | 16.72 | 16.72 | 16.72 |
| Park Services | 36.76 | 36.76 | 36.76 | 38.76 |
| Recreation Center Programs | 7.00 | 7.00 | 7.00 | 7.00 |
| Recreation Services | 29.88 | 29.88 | 29.88 | 29.88 |
| Senior Programs | 4.75 | 4.75 | 4.75 | 4.75 |
| Westlake Sports Center | 2.25 | 2.25 | 2.25 | 2.25 |
| Total Parks and Recreation | 120.09 | 120.09 | 120.09 | 122.09 |

Administration

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Director of Parks & Recreation | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Park Planner | 1.00 | 1.00 | 0.00 | 0.00 |
| Park Project Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| Reservation Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Special Events and Sponsorship Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Administration | 6.00 | 6.00 | 6.00 | 6.00 |

Athletic Programs

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Athletics and Aquatics Coordinator | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Recreation Supervisor Athletics and Aquatics | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Athletic Programs | 3.00 | 3.00 | 3.00 | 3.00 |

Golf Course

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Food and Beverage Worker (FTE) | 0.75 | 0.75 | 0.75 | 0.75 |
| Golf Cart Attendant (FTE) | 2.00 | 2.00 | 2.00 | 2.00 |
| Golf Course Equipment Operator | 3.00 | 3.00 | 3.00 | 3.00 |
| Golf Course Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Golf Course Maintenance Worker (FTE) | 0.63 | 0.63 | 0.63 | 0.63 |
| Golf Course Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Golf | 1.00 | 1.00 | 1.00 | 1.00 |
| Pro Shop Attendant (FTE) | 5.34 | 5.34 | 5.34 | 5.34 |
| Senior Food and Beverage Worker | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Pro Shop Attendant | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Golf Course | 16.72 | 16.72 | 16.72 | 16.72 |

Recreation Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Custodian | 8.00 | 8.00 | 8.00 | 8.00 |
| Custodian (FTE) | 0.50 | 0.50 | 0.50 | 0.50 |
| Manager of Recreation Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Marketing Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Leader (FTE) | 18.05 | 18.05 | 18.05 | 18.05 |
| Support Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Undergraduate Intern | 0.33 | 0.33 | 0.33 | 0.33 |
| Total Recreation Services | 29.88 | 29.88 | 29.88 | 29.88 |

Park Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Chemical Application Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| District Park Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Manager of Park Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Park Athletic Fields Technician | 5.00 | 5.00 | 5.00 | 5.00 |
| Park Equipment Mechanic | 1.00 | 1.00 | 1.00 | 1.00 |
| Park Equipment Operator | 7.00 | 7.00 | 7.00 | 7.00 |
| Park Grounds Maintenance Technician | 3.00 | 3.00 | 3.00 | 5.00 |
| Park Irrigation Technician | 4.00 | 4.00 | 4.00 | 4.00 |
| Park Maintenance Mechanic Facilities | 4.00 | 4.00 | 4.00 | 4.00 |
| Park Maintenance Specialist | 3.00 | 3.00 | 3.00 | 3.00 |
| Seasonal Park Workers (FTE) | 0.76 | 0.76 | 0.76 | 0.76 |
| Senior Grounds Maintenance Technician | 3.00 | 3.00 | 3.00 | 3.00 |
| Total Park Services | 36.76 | 36.76 | 36.76 | 38.76 |

Aquatic Services

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--------------------------------|-------------------|--------------------|--------------------|--------------------|
| Cashier (FTE) | 0.96 | 0.96 | 0.96 | 0.96 |
| Facility Attendant (FTE) | 0.52 | 0.52 | 0.52 | 0.52 |
| Head Lifeguard (FTE) | 1.29 | 1.29 | 1.29 | 1.29 |
| Lifeguard (FTE) | 9.75 | 9.75 | 9.75 | 9.75 |
| Swim Coach (FTE) | 0.38 | 0.38 | 0.38 | 0.38 |
| Swimming Pool Supervisor (FTE) | 0.83 | 0.83 | 0.83 | 0.83 |
| Total Aquatic Services | 13.73 | 13.73 | 13.73 | 13.73 |

Recreation Center Programs

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Recreation Supervisor-RASP | 1.00 | 1.00 | 1.00 | 0.00 |
| Recreation Specialist | 4.00 | 4.00 | 4.00 | 4.00 |
| Recreation Supervisor-Rutherford | 1.00 | 1.00 | 1.00 | 2.00 |
| Senior Recreation Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Recreation Center Programs | 7.00 | 7.00 | 7.00 | 7.00 |

Senior Programs

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|------------------------------|-------------------|--------------------|--------------------|--------------------|
| Recreation Leader (FTE) | 1.75 | 1.75 | 1.75 | 1.75 |
| Senior Programs Supervisor | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Recreation Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Senior Programs | 4.75 | 4.75 | 4.75 | 4.75 |

Westlake Sports Center

| Full-time Position | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|-------------------|--------------------|--------------------|--------------------|
| Westlake Sports Center Attendant (FTE) | 1.25 | 1.25 | 1.25 | 1.25 |
| Westlake Sports Center Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Westlake Sports Center | 2.25 | 2.25 | 2.25 | 2.25 |

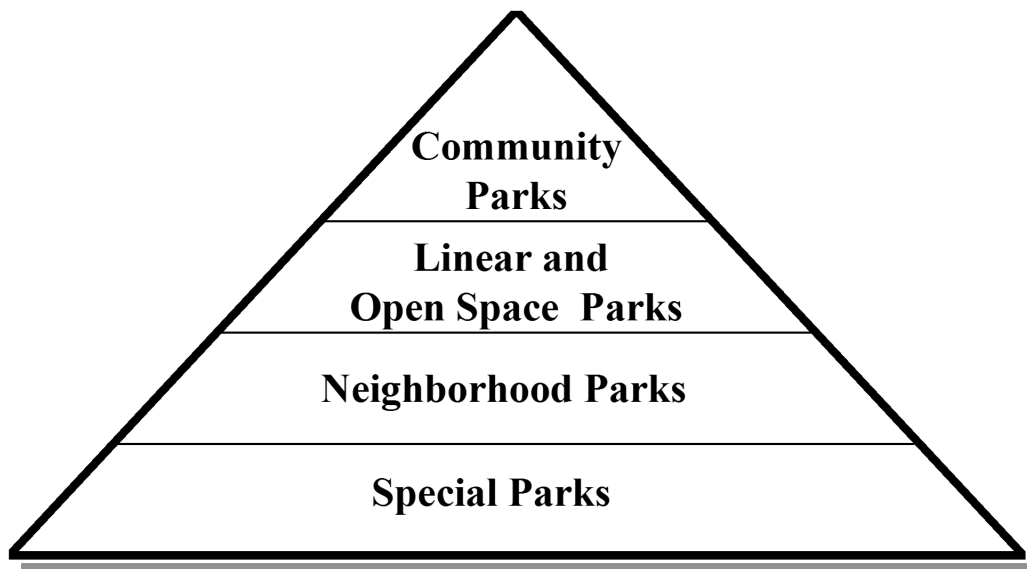
Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|-------------------|--------------------|--------------------|--------------------|
| Administrative Secretary | 2.00 | 2.00 | 2.00 | 2.00 |
| Athletics and Aquatics Coordinator | 2.00 | 2.00 | 2.00 | 2.00 |
| Cashier (FTE) | 0.96 | 0.96 | 0.96 | 0.96 |
| Chemical Application Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Custodian | 8.00 | 8.00 | 8.00 | 8.00 |
| Custodian (FTE) | 0.50 | 0.50 | 0.50 | 0.50 |
| Director of Parks & Recreation | 1.00 | 1.00 | 1.00 | 1.00 |
| District Park Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Facility Attendant (FTE) | 0.52 | 0.52 | 0.52 | 0.52 |
| Food and Beverage Worker (FTE) | 0.75 | 0.75 | 0.75 | 0.75 |
| Golf Cart Attendant (FTE) | 2.00 | 2.00 | 2.00 | 2.00 |
| Golf Course Equipment Operator | 3.00 | 3.00 | 3.00 | 3.00 |
| Golf Course Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Golf Course Maintenance Worker (FTE) | 0.63 | 0.63 | 0.63 | 0.63 |
| Golf Course Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Head Lifeguard (FTE) | 1.29 | 1.29 | 1.29 | 1.29 |
| Lifeguard (FTE) | 9.75 | 9.75 | 9.75 | 9.75 |
| Manager of Golf | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Park Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Recreation Services | 1.00 | 1.00 | 1.00 | 1.00 |
| Marketing Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Park Athletic Fields Technician | 5.00 | 5.00 | 5.00 | 5.00 |
| Park Equipment Mechanic | 1.00 | 1.00 | 1.00 | 1.00 |
| Park Equipment Operator | 7.00 | 7.00 | 7.00 | 7.00 |
| Park Grounds Maintenance Technician | 3.00 | 3.00 | 3.00 | 5.00 |
| Park Irrigation Technician | 4.00 | 4.00 | 4.00 | 4.00 |
| Park Maintenance Mechanic Facilities | 4.00 | 4.00 | 4.00 | 4.00 |
| Park Maintenance Specialist | 3.00 | 3.00 | 3.00 | 3.00 |
| Park Planner | 1.00 | 1.00 | 0.00 | 0.00 |
| Park Project Manager | 0.00 | 0.00 | 1.00 | 1.00 |
| Pro Shop Attendant (FTE) | 5.34 | 5.34 | 5.34 | 5.34 |
| Recreation Supervisor-RASP | 1.00 | 1.00 | 1.00 | 0.00 |
| Recreation Leader (FTE) | 19.80 | 19.80 | 19.80 | 19.80 |
| Recreation Specialist | 4.00 | 4.00 | 4.00 | 4.00 |
| Recreation Supervisor-Rutherford | 1.00 | 1.00 | 1.00 | 2.00 |
| Reservation Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Seasonal Park Workers (FTE) | 0.76 | 0.76 | 0.76 | 0.76 |
| Senior Food and Beverage Worker | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Grounds Maintenance Technician | 3.00 | 3.00 | 3.00 | 3.00 |
| Senior Programs Supervisor | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Pro Shop Attendant | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Recreation Supervisor | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Recreation Supervisor Athletics & Aquatics | 1.00 | 1.00 | 1.00 | 1.00 |
| Special Events and Sponsorship Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Support Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Swim Coach (FTE) | 0.38 | 0.38 | 0.38 | 0.38 |
| Swimming Pool Supervisor (FTE) | 0.83 | 0.83 | 0.83 | 0.83 |
| Undergraduate Intern | 0.33 | 0.33 | 0.33 | 0.33 |
| Westlake Sports Center Attendant (FTE) | 1.25 | 1.25 | 1.25 | 1.25 |
| Westlake Sports Center Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Parks and Recreation | <u>120.09</u> | <u>120.09</u> | <u>120.09</u> | <u>122.09</u> |

Parks and Recreation Objectives and Performance Measurements

Park Planning

- It is the objective of the Mesquite Parks and Recreation Department to provide the citizens of Mesquite a park system (including developed open spaces) that meets the overall minimum standards published by The National Recreation and Park Association (NRPA). This objective can be measured by comparing Mesquite's overall parks system against the NRPA standard. A brief definition of Mesquite park types based on the City's *Comprehensive Park Master Plan* precedes the analysis.



City of Mesquite Park Classification System

- Community Parks: Designed to offer large or special facilities for organized recreationalists. Community Parks include both intensive and passive uses, are planned at a ratio of 3 acres per 1,000 population, are typically 20-100 acres in size, and service an area of two miles radius.
- Linear and Open Space Parks: Designed to act as buffers around various land uses and linkages between parks and neighborhoods, these parks include activities that promote exposure to the experience offered in this environment, vary greatly in size and shape, and service areas vary greatly and have no designations.
- Neighborhood Parks: Designed to serve as active play or passive recreation areas for families in the immediate neighborhood, these parks include school parks and other smaller type parks not associated with the school system. Neighborhood Parks are typically 1-20 acres in size, are planned at a ratio of 2-3 acres per 1,000 population, and service an area of one-half mile.
- Special Parks: Recreational or open space facilities designed to serve a specific purpose, such as an aquatic facility, athletic complex, dog park, BMX track, tennis center, etc.

Parks

- It is the objective of the Parks Division to maintain, beautify, and make safe the grounds for the entire City's parks. One measure of this objective is an analysis of the number and percentage of park employee work hours devoted to attaining the objective.

| Analysis of Park Services Employee Workhours Per Acre | | | | | | | | | |
|--|----------------------------------|----------------------------|----------------------------|----------------------------------|----------------------------|----------------------------|--|----------------------------|----------------------------|
| Annual Work Hours by Activity Per Acre of Park Land | | | | | | | | | |
| <i>Activity</i> | 2016-17 (1,700 Acres) | | | 2017-18 (1,700 Acres) | | | 2018-19 Projected (1,700 Acres) | | |
| | <i>Annual Workhours</i> | <i>Annual W/H per Acre</i> | <i>Percentage W/H Used</i> | <i>Annual Workhours</i> | <i>Annual W/H per Acre</i> | <i>Percentage W/H Used</i> | <i>Annual Workhours</i> | <i>Annual W/H per Acre</i> | <i>Percentage W/H Used</i> |
| Litter Control | 17,600 | 10.35 | 20.61% | 7,824 | 4.60 | 12.77% | 8,000 | 4.71 | 12.82% |
| Athletic Field Maint. | 13,000 | 7.65 | 15.22% | 11,200 | 6.59 | 18.28% | 11,500 | 6.76 | 18.43% |
| Mowing | 28,000 | 16.47 | 32.79% | 25,408 | 14.95 | 41.47% | 25,408 | 14.95 | 40.71% |
| Playground Maint. | 8,300 | 4.88 | 9.72% | 6,240 | 3.67 | 10.19% | 6,500 | 3.82 | 10.42% |
| Irrigation Maint. | 9,300 | 5.47 | 10.89% | 8,320 | 4.89 | 13.58% | 8,500 | 5.00 | 13.62% |
| Pest Control | 9,200 | 5.41 | 10.77% | 2,272 | 1.34 | 3.71% | 2,500 | 1.47 | 4.01% |
| Total Work Hours | 85,400 | 50.24 | 100.00% | 61,264 | 36.04 | 100.00% | 62,408 | 36.71 | 100.00% |

Athletic and Aquatics Division

- It is the objective of the Mesquite Athletic and Aquatic Division to provide a variety of opportunities for citizens of all ages. The Division operates seven athletic complexes and three swimming pools and coordinates usage of City facilities with five athletic associations. The analysis reflects the programs offered and the number of participants by program category.

| Analysis of Athletic and Aquatic Programs | | | |
|--|----------------|----------------|--------------------------|
| <i>Category</i> | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Youth Baseball | 2,300 | 1,822 | 1,850 |
| Youth Basketball | 1,100 | 1,526 | 1,600 |
| Adult Basketball* | 0 | 0 | 4 |
| Football/Drill | 1,800 | 1,829 | 1,850 |
| Youth Soccer | 3,800 | 3,961 | 4,000 |
| Adult Soccer* | 45 | 41 | 45 |
| Youth Softball | 800 | 991 | 1,000 |
| Adult Softball* | 175 | 148 | 150 |
| Youth Volleyball | 700 | 572 | 600 |
| Adult Volleyball* | 35 | 45 | 45 |
| Tennis | 9,500 | 3,792 | 5,000 |
| Swim Team | 145 | 163 | 175 |
| Swim Lessons | 790 | 822 | 850 |
| Open Swim | 80,000 | 72,555 | 75,000 |

*number of teams

Recreation Centers

- It is the objective of the Recreation Centers to offer quality programs with high customer satisfaction levels. The analysis measures the success of the programs by the number of participants in the various program categories offered as well as the revenue generated by participation.

| Analysis of Recreation Center Programs | | | |
|---|----------------|----------------|--------------------------|
| <i>Category</i> | <i>2016-17</i> | <i>2017-18</i> | <i>2018-19 Projected</i> |
| Class Participation | 4,300 | 4,089 | 4,100 |
| Class Revenue | \$80,100 | \$88,042 | \$89,000 |
| Membership Cards | 1,499 | 1,377 | 1,400 |
| Fitness Passes | 730 | 1,001 | 1,100 |
| Total Visitors | 69,400 | 51,298 | 55,000 |
| Total Center Revenue | \$139,000 | \$114,088 | \$115,000 |
| ASA Participants | 6,650 | 5,777 | 5,800 |
| ASA Revenue | \$490,500 | \$360,202 | \$365,000 |
| Summer Camp Participants | 3,500 | 3,297 | 3,300 |
| Summer Camp Revenue | \$285,400 | \$179,812 | \$180,000 |
| Senior Program Participants | 60,750 | 60,039 | 60,100 |
| Senior Lunches Served | 22,600 | 21,631 | 21,650 |

Airport Services

The Department of Airport Services provides safe, efficient, and environmentally sensitive air transportation facilities appropriate to the needs of the community. This responsibility is accomplished through such means as promulgation and enforcement of the “Airport Minimum Standards, Rules and Regulations” maintenance and marketing of this facility, promotion of the airport as an economic development tool of the City, public awareness of the airport, and local City resident support.



Mesquite Metro Airport tower.

**Airport Services
Financial Summary
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19**

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|
| Airport Operating Fund | \$ 1,619,395 | \$ 1,877,910 | \$ 1,873,910 | \$ 2,138,340 |
| Total Fund Allocations | \$ 1,619,395 | \$ 1,877,910 | \$ 1,873,910 | \$ 2,138,340 |

| Division | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| Airport Services | \$ 1,619,395 | \$ 1,877,910 | \$ 1,873,910 | \$ 2,138,340 |
| Total Division Allocations | \$ 1,619,395 | \$ 1,877,910 | \$ 1,873,910 | \$ 2,138,340 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personal Services | \$ 383,814 | \$ 435,410 | \$ 422,150 | \$ 517,940 |
| Supplies | 739,148 | 929,290 | 929,290 | 954,030 |
| Contractual Services | 294,343 | 310,400 | 319,570 | 446,560 |
| Capital Outlay | 2,286 | 3,000 | 3,090 | 20,000 |
| Other Financing Uses | 199,804 | 199,810 | 199,810 | 199,810 |
| Total Expenditures | \$ 1,619,395 | \$ 1,877,910 | \$ 1,873,910 | \$ 2,138,340 |

**Airport Services
Authorized Staffing Levels
Fiscal Years 2016-17 to 2018-19**

Staffing Levels by Fund

| Fund | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|-------------------------------------|-------------------|--------------------|--------------------|--------------------|
| Municipal Airport Fund | 7.90 | 7.90 | 7.90 | 7.90 |
| Total Municipal Airport Fund | 7.90 | 7.90 | 7.90 | 7.90 |

Summary of Divisional Staffing Levels

| Division | Actual 2016-17 | Adopted 2017-18 | Adopted 2017-18 | Adopted 2018-19 |
|-------------------------------|-------------------|--------------------|--------------------|--------------------|
| Airport Services | 7.90 | 7.90 | 7.90 | 7.90 |
| Total Airport Services | 7.90 | 7.90 | 7.90 | 7.90 |

Departmental Job Classifications

| Job Classification | Actual 2016-17 | Adopted 2017-18 | Adopted 2017-18 | Adopted 2018-19 |
|-----------------------------------|-------------------|--------------------|--------------------|--------------------|
| Assistant Airport Manager | 1.00 | 1.00 | 1.00 | 0.00 |
| Airport Director | 0.00 | 0.00 | 0.00 | 1.00 |
| Airport General Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Airport Security Technician (FTE) | 1.40 | 1.40 | 1.40 | 1.40 |
| Executive Secretary (FTE) | 0.60 | 0.60 | 0.60 | 0.60 |
| Line Services Technician (FTE) | 3.90 | 3.90 | 3.90 | 3.90 |
| Total Airport Services | 7.90 | 7.90 | 7.90 | 7.90 |

Non-Departmental

Non-departmental expenditures are those expenditures that do not readily pertain to any specific department. Examples include debt service payments, insurance, reserve appropriations, and fund transfers.



Debt Service Funds

The Debt Service Funds accumulate resources for the payment of general long-term debt principal, interest, and related costs on debt issued by the City. Funds are normally transferred into these funds from other funds. The City of Mesquite maintains three debt service funds: 1) the General Obligation Debt Service Fund, 2) the Water and Sewer Revenue Bond Debt Service Fund, and 3) the Drainage Utility District Revenue Bond Debt Service Fund.

Reserve Funds

Reserve funds are normally authorized by City Council action or by bond covenants and accumulate resources for specified purposes. Funds are transferred into these funds from other funds. The City of Mesquite has three reserve funds: 1) the Water and Sewer Revenue Reserve Fund, 2) the Drainage Utility District Revenue Reserve Fund, and 3) the Duck Creek Reserve Fund.

Reserve Appropriations (General and Water & Sewer)

The Reserve Appropriation budgets provide funding for emergency purposes as well as a variety of other purposes including 1) uncollectible accounts, 2) purchase of plastic bags for resale to the public, 3) bank depository services, and 4) public safety equipment.

Insurance

These budgets provide appropriations for the City's general liability insurance program. Coverage is provided for auto, general liability, property damage, fire and extended coverage, police liability, public officials and employee's liability, workers' compensation, and unemployment insurance. Funds for retirement health insurance are also accounted for here.

**Non-Departmental
Financial Summary**
Fund Allocations, Division Allocations, Expenditure Categories
Fiscal Years 2016-17 to 2018-19

| Funds | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|--|----------------------|----------------------|----------------------|----------------------|
| General Fund | \$ 17,905,150 | \$ 19,348,420 | \$ 20,372,890 | \$ 20,749,650 |
| General Obligation Debt Service Fund | 16,970,443 | 18,482,360 | 18,482,360 | 21,764,220 |
| Water and Sewer Operating Fund | 17,029,721 | 16,174,020 | 16,174,020 | 16,548,920 |
| Water and Sewer Debt Service Fund | 8,715,483 | 9,257,190 | 9,287,190 | 9,485,850 |
| Drainage Utility District Revenue Reserve Fund | 17,570 | 24,340 | 24,340 | 37,070 |
| Drainage Utility District Debt Service Fund | 495,330 | 498,570 | 498,570 | 395,970 |
| Total Fund Allocations | \$ 61,133,696 | \$ 63,784,900 | \$ 64,839,370 | \$ 68,981,680 |

| Divisions | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---|----------------------|----------------------|----------------------|----------------------|
| Drainage Utility District Debt Service | \$ 495,330 | \$ 498,570 | \$ 498,570 | \$ 395,970 |
| Drainage Utility District Revenue Reserve | 17,570 | 24,340 | 24,340 | 37,070 |
| General Obligation Debt Service | 16,970,443 | 18,482,360 | 18,482,360 | 21,764,220 |
| General Fund Debt Service | 14,800,000 | 15,500,000 | 15,500,000 | 17,950,000 |
| General Fund Reserve | 714,342 | 831,820 | 1,128,260 | 851,670 |
| Public Safety Equipment | 1,089,874 | 1,680,000 | 1,780,000 | 452,000 |
| Insurance | 1,300,000 | 1,334,600 | 1,462,630 | 1,444,480 |
| General Liability | 0 | 0 | 0 | 0 |
| Group Medical Insurance | 0 | 0 | 500,000 | 0 |
| Capital Projects Reserve | 0 | 0 | 0 | 50,000 |
| Foreclosed Properties | 934 | 2,000 | 2,000 | 1,500 |
| Convention Center Chill Plant | 476,279 | 399,450 | 429,450 | 399,450 |
| Water and Sewer Revenue Reserve | 0 | 0 | 0 | 0 |
| Water and Sewer Debt Service | 8,239,204 | 8,857,740 | 8,857,740 | 9,086,400 |
| Water and Sewer Operating Transfers | 14,043,155 | 14,312,020 | 14,312,020 | 14,686,920 |
| Water and Sewer Insurance | 1,405,000 | 1,405,000 | 1,405,000 | 1,405,000 |
| Water and Sewer Reserve | 1,581,566 | 457,000 | 457,000 | 457,000 |
| Total Division Allocations | \$ 61,133,696 | \$ 63,784,900 | \$ 64,839,370 | \$ 68,981,680 |

| Expenditure Categories | Actual 2016-17 | Adopted 2017-18 | Amended 2017-18 | Adopted 2018-19 |
|---------------------------|----------------------|----------------------|----------------------|----------------------|
| Personal Services | \$ 1,290,252 | \$ 1,382,720 | \$ 1,514,890 | \$ 1,496,150 |
| Supplies | 80,902 | 87,000 | 122,000 | 86,500 |
| Contractual Services | 2,966,398 | 2,960,150 | 3,247,450 | 2,976,450 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Other Expenditures | 1,140,569 | 0 | 0 | 0 |
| Other Financing Uses | 29,950,599 | 31,516,360 | 32,116,360 | 33,175,990 |
| Debt Service | 25,704,976 | 27,838,670 | 27,838,670 | 31,246,590 |
| Reimbursements | 0 | 0 | 0 | 0 |
| Total Expenditures | \$ 61,133,696 | \$ 63,784,900 | \$ 64,839,370 | \$ 68,981,680 |

Capital Budget

- Summary
- 2019 Bond Sale
- Impact of Capital Budget on Operating Budgets
 - Airport Projects
 - Drainage Utility District Projects
 - Municipal Projects
 - Parks and Recreation Projects
 - Public Safety Projects
 - Street Projects
 - Traffic Projects
 - Water and Sewer Projects
- Routine Vehicle and Equipment Expenditures

CAPITAL BUDGET

The first year of the City's five-year Capital Improvement Plan is known as the Capital Budget, and funding for the capital projects identified therein is contained in the FY 2018-19 Adopted Budget. Capital projects are significant expenditures to acquire long-term assets that have a minimum value of \$5,000 and a useful life of five years or more. These assets are usually financed with debt obligations or sales tax revenues for projects eligible under the 4B Sales Tax provisions. Other revenues such as assessments, contributions from other governmental entities and developer participation are also utilized.

The Budget also contains funding for capital assets that are routine in nature and may be lesser in value – a minimum of \$1,000 and a useful life of at least five years. These capital expenditures are usually finance through general revenues or, if eligible, are included in short-term debt obligations. As recommended by GASB Statement 34, the City reports all capital assets, including infrastructure, in the government-wide Statement of Net Assets and reports depreciation expenses – the cost of “using up” capital assets – in the statement of activities. All capital assets have a minimum capitalization threshold of \$5,000 for each individual item, and the expected useful life of capitalized assets varies depending on the type of asset; for example, a computer has an expected useful life of five years, but a building has an expected useful life of 45 years.

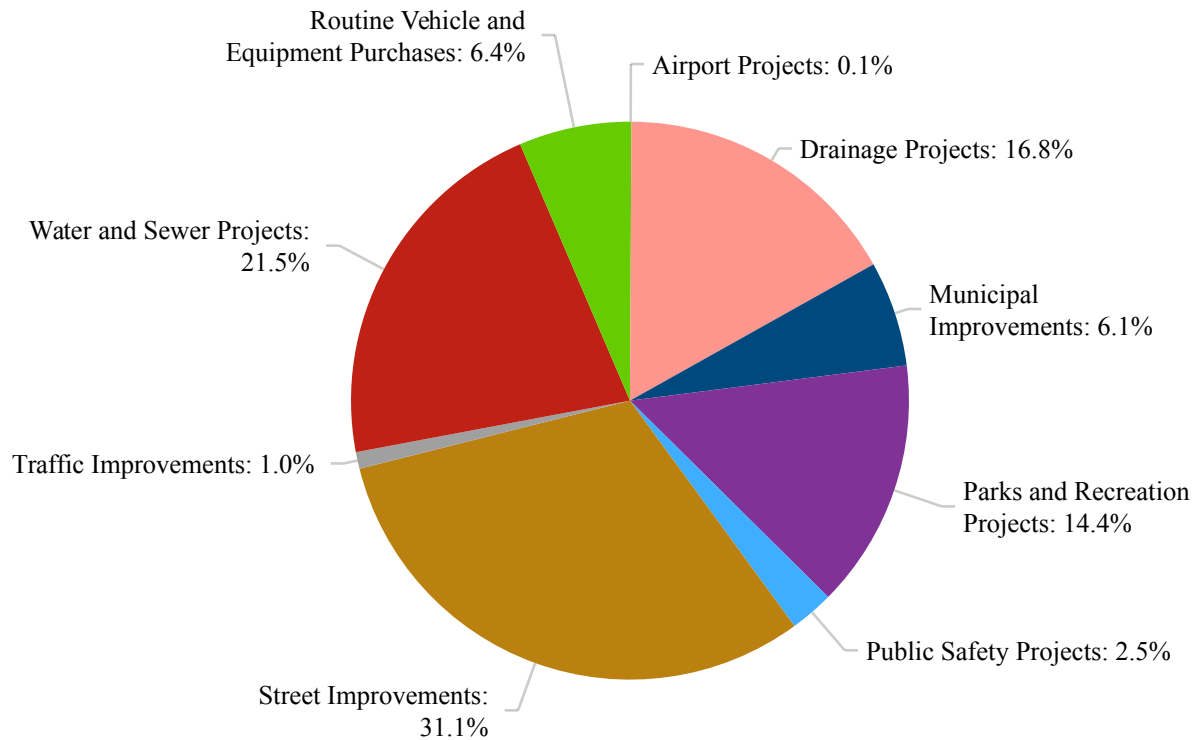
Nonrecurring capital expenditures may be classified into eight program areas: Airport, Drainage, Municipal, Parks and Recreation, Public Safety, Streets, Traffic, Water and Sewer, and nonrecurring capital expenditures such as Routine Vehicle and Equipment Expenditures are itemized and grouped by funding source. Municipal projects, for example, account for \$3,818,000, or 6.1 percent, of all FY 2018-19 adopted capital expenditures, and street improvements represent 31.1 percent and Parks and Recreation projects account for 14.4 percent. Parks and Recreation projects are funded primarily through sales tax revenues allocated to the Mesquite Quality of Life Corporation which administers the 4B sales tax dollars.

Funding sources for all capital expenditures vary by project type and use, and a more detailed description of all capital expenditures and their funding sources is found in this section of the budget document and debt service schedules for the associated outstanding debt can be found in the Outstanding Debt section.

City of Mesquite
 Capital Expenditure Summary
 Fiscal Year 2018-19

| Capital Expenditure Category | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|---|-------------------------|-----------------------|-----------------------|-----------------------|
| Airport Projects | \$ 232,344 | \$ 477,010 | \$ 50,000 | \$ 759,354 |
| Drainage Projects | 3,339,410 | 6,799,297 | 10,500,000 | 20,638,707 |
| Municipal Improvements | 5,975,762 | 8,452,818 | 3,818,000 | 18,246,580 |
| Parks and Recreation Projects | 9,803,110 | 16,420,318 | 9,026,850 | 35,250,278 |
| Public Safety Projects | 10,874,065 | 6,920,945 | 1,588,000 | 19,383,010 |
| Street Improvements | 28,309,186 | 87,709,595 | 19,447,766 | 135,466,547 |
| Traffic Improvements | 1,671,768 | 1,518,637 | 605,000 | 3,795,405 |
| Water and Sewer Projects | 13,955,613 | 25,805,773 | 13,450,000 | 53,211,386 |
| Routine Vehicle and Equipment Purchases | 4,716,925 | 4,740,839 | 4,027,235 | 13,484,999 |
| Total Capital Expenditures | \$ 78,878,183 | \$ 158,845,232 | \$ 62,512,851 | \$ 300,236,266 |

Adopted Fiscal Year 2018-19 Capital Expenditures



2019 General Obligation Bond Sale

The proposed General Obligation Bond Debt Service Fund budget includes \$21,764,220 to meet this year's annual debt service requirements for outstanding general obligation debt and the issuance of \$22,080,000 in additional general obligation debt to fund the capital improvements listed below. The General Fund's portion of this debt service amount is \$17,750,000, an increase of \$2,450,000 from the last year's amended budget amount.

| 2019 Certificates of Obligation Bond Sale | |
|---|----------------------|
| Project Description | Amount |
| Street and Alley Reconstruction | \$ 1,300,000 |
| Traffic Control Systems and Devices Upgrades | 130,000 |
| 50/50 Sidewalk replacement Program | 125,000 |
| ADA Compliance and Orphan Sidewalks | 50,000 |
| Screening Wall Replacement | 250,000 |
| Total Streets and Alley Improvements | 1,855,000 |
| Fire Station No. 4 | 1,925,000 |
| Municipal Building Improvements | 300,000 |
| Total Municipal Improvements | 2,225,000 |
| Vehicles and Computer Equipment | 3,250,000 |
| Storage Area Network (SAN) Data Storage | 150,000 |
| Total Equipment and Software | 3,400,000 |
| Town East Boulevard (US80 to Skyline) - reimbursed by 4B Fund | 3,000,000 |
| Total Project Funded by 4B | 3,000,000 |
| Gibson Street -reimbursed by Towne Centre TIRZ #2 | 6,000,000 |
| Skyline Drive - reimbursed by Towne East and Skyline TIRZ #9 | 5,400,000 |
| Total Projects Funded by TIRZ | 11,400,000 |
| Cost of Issue | 200,000 |
| Total Bond Sale | \$ 22,080,000 |

Next year's bond sale includes the continuation of several ongoing bond programs: \$1.3 million for Street and Alley improvements, \$250,000 for screening wall replacements; \$130,000 for traffic signal upgrades; \$125,000 for the 50/50 Sidewalk Program; \$50,000 for orphan sidewalks and ADA compliance; and \$3.25 million for routine replacement of vehicle and computer equipment. Some of the major routine vehicle replacements include six Police Explorers; seven Police Dodge Chargers; a Public Works Traffic Engineering paint striping truck; a Public Works Solid Waste rear loader and case wheel loader; a Public Works Streets dump truck and asphalt pothole patcher; a Public Works Equipment Services heavy duty service truck; and a flail mower for Parks Services. Replacement computers include 128 desktop computers, 24 laptop computers, four semi-rugged laptops, one workstation, and three tablets that are approaching warranty expiration. In addition, the bond sale includes \$150,000 for storage area network (SAN) data storage to extend the hardware and software warranty of the enterprise storage utilized by all City departments.

The \$1,925,000 for Fire Station No. 4 is for the second phase of the construction costs of the fire station. Last year, \$3,625,000 was issued for the first phase of design and construction and \$500,000 was issued in 2017 to acquire land for the construction of the new station. Future bond sales will be needed to cover the full cost of the project. The total cost of the project is projected to be \$6.83 million.

The \$3 million for the reconstruction of Town East Boulevard from US 80 to Skyline is for the second phase of the project which serves the City's industrial zone from Skyline Drive to US 80. Additional debt was issued in 2014, 2015, 2016 and 2017 to fund the first phase of the Town East Boulevard from Military to Skyline. Debt was issued in 2018 to begin the second phase from Skyline to US80. Additional debt will be issued 2019 and 2020 to complete the second phase of the project. For fiscal year 2019, the bond sale portion for this road construction project will be financed through a Project Agreement between the City and the Mesquite Quality of Life Corporation. Debt service payments will be paid by the 4B Sales Tax Fund.

The reconstruction of Gibson Street between the Downtown area and the City Lake Park will provide enhanced pedestrian walkability. The debt service costs related to the Gibson Street reconstruction will be paid by the Towne Centre Tax Increment Reinvestment Zone (TIRZ) No. Two.

The reconstruction of the Skyline Drive from Town East Boulevard to Peachtree Road project will include a four-lane roadway, screening wall, pedestrian amenities, drainage, and water and sanitary sewer improvements. The debt service costs related to the Skyline Drive reconstruction will be paid by the Towne East and Skyline Tax Increment Reinvestment Zone (TIRZ) No. Nine.

2019 Water and Sewer Revenue Bond Sale

The 2018-19 Water and Sewer Fund budget includes \$14,020,000 in water and sewer revenue bonds to undertake the projects listed below.

| 2019 Water and Sewer Revenue Bond Sale | |
|--|----------------------|
| Project Description | Amount |
| Sanitary Sewer Rehabilitation Program – Smaller Diameter Mains | \$ 2,000,000 |
| Sanitary Sewer Rehabilitation Program – Larger Diameter Mains | 1,000,000 |
| Water Main and Concrete Replacement Program | 1,400,000 |
| Emergency Repairs | 300,000 |
| Water Meter Replacement Program | 125,000 |
| Kaufman County Water Infrastructure Improvements | 6,375,000 |
| Town East Boulevard to Tripp Road Sewer Rehabilitation | 1,750,000 |
| Wastewater Master Plan Update | 500,000 |
| Revenue Reserve | 270,000 |
| Cost of Issue | 300,000 |
| Total Water and Sewer Revenue Bond Sale | \$ 14,020,000 |

The Revenue Reserve Fund is a bond requirement used to set aside funds solely for the purpose of retiring final maturities of water and sewer bonds and paying principal and interest on any revenue bonds if and when the amounts in the Water and Sewer Bond Debt Service Fund are insufficient for such purposes. The amount to be accumulated in the reserve fund shall be equal to the average annual debt service requirements on all outstanding water and sewer revenue bonds. In 2008, in accordance with bond covenants, the City was able to substitute the Revenue Reserve Fund “cash” requirement with a “Credit Facility,” or bond insurance, and over time, the cash that was held in reserve was used for debt service. However, due to the industry wide bond rating downgrades among bond insurance companies, the cash requirement was again stipulated in bond covenants beginning with the 2011 bond sale. The City must again set aside cash reserves for future bond sales to meet the revenue reserve bond covenant and the proposed Water and Sewer bond sale contains \$270,000 in proceeds for this purpose.

2019 Drainage Utility District (DUD) Revenue Bond Sale

| 2019 DUD Revenue Bond Sale | |
|--|---------------------|
| Project Description | Amount |
| Drainage Improvement Projects | \$ 1,000,000 |
| South Mesquite Creek Drainage Improvements -reimbursed by Towne Centre TIRZ #2 | 7,000,000 |
| Revenue Reserve | 100,000 |
| Cost of Issue | 200,000 |
| Total DUD Revenue Bond Sale | \$ 8,300,000 |

In fiscal year 2019, the City will issue DUD Revenue Bonds for drainage improvement projects and South Mesquite Creek Drainage Improvements. The City has not issued DUD Revenue Bonds since 2011 and has been funding DUD projects with cash on a "pay-as-you-go" basis. The \$1 million for drainage improvement projects will be for drainage improvements associated with the Town East Boulevard project and the debt service will be paid by the DUD fund. The debt service costs related to the South Mesquite Creek Drainage Improvements project will be paid by the Towne Centre Tax Increment Reinvestment Zone (TIRZ) No. Two.

Impact of Capital Budget on Operating Budgets

The cost to finance large, nonrecurring capital projects or to acquire other capital equipment is not necessarily limited to annual principal and interest payments to pay off debt. Some capital projects require additional funds to operate or maintain them once they are acquired and may have an impact on yearly operating budgets. For example, a new traffic signal will require additional electricity, or a new building may require additional janitorial staffing and will increase routine maintenance and utility costs. Generally speaking, a capital project's impact to yearly operating budgets of \$10,000 or more is considered significant, whether the impact is limited to the current budget fiscal year or in subsequent fiscal years.

The following projects are expected to have a significant impact on the fiscal year 2018-19 operating budget or future operating budgets:

Integrated Data Management System – With the phased implementation of the new Tyler Technologies Enterprise Resource Planning system, additional information technology support staff positions were added to the General Fund during the past several fiscal years. During fiscal year 2012, a frozen programmer analyst position was filled with a prorated cost of \$25,000 in salary and benefit costs. This position cost the General Fund \$47,640 beginning with fiscal year 2013. This project is financed with certificates of obligation; therefore, debt service costs are approximately \$250,000 with the final \$750,000 issued in fiscal year 2014. In 2013, a Programmer Analyst position was eliminated and substituted with a Network Administrator position at a net cost increase of \$2,480. Also in 2014, a Junior Systems Administrator position was added at a cost of \$47,640. The total operating impact to the General Fund and Water and Sewer Fund (a proportionate share of IT costs are allocated to the Water and Sewer Fund) is estimated at \$363,000. Annual software licenses associated with the ERP and added modules are offset by the elimination of legacy software licenses and staff programming time. With the final implementation of the integrated community development software, this project was completed during fiscal year 2017. After the implementation of the community development software it was determined that a new position was needed to help maintain the system going forward. A system and development process analyst position was added during fiscal year 2017 which will impact General Fund approximately \$70,000 per year going forward.

Computer Aided Dispatch (CAD) Software Upgrade – With the upgrade of the CAD software, there is additional technical expertise needs from the GIS Division. As a result, a new GIS technician was approved to be hired for fiscal year 2018. This will be an impact to the water and sewer fund of approximately \$55,000 per year starting in fiscal year 2018 and going forward.

Infrastructure Projects - During fiscal year 2017, the Public Works Department went through an re-organization in order to better accommodate the City's aging and declining infrastructure including street, water and wastewater projects. Two new divisions were created. One was Infrastructure Management and the other GIS. In the past GIS was under the Engineering division. As a result, the GIS supervisor was promoted to a manager position and a new manager position was created for the Infrastructure Management division. Both of these divisions are funded by the water and sewer fund; therefore, the impact to the water and sewer fund will be approximately \$135,000 per year. Lastly the Assistant Public Works Director was re-established to help with the additional demands that have been placed on the Public Works Department. This position oversees the divisions responsible for managing the asset management plans, CIP program, development review, construction inspection, traffic operations and GIS functions for the department. The reestablishment of this position will be an impact to the general fund of approximately \$180,000 per year.

Public Works Asset Management Software - With the implementation of the Public Works Asset Management Software, it was determined that an Asset Management Analyst position was needed in the Infrastructure Management division of Public Works in order to fully utilize the asset software, maintain the integrity of the system and the analyze the data that the software system will provide for the maintenance and planning of the City's infrastructure. This position will be funded by the water and sewer fund and will be approximately \$89,000 per year starting with fiscal year 2019.

Adopted Capital Budget
 Airport Projects
 Fiscal Year 2018-19

| Project Name | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|-------------------------------|----------------------------|--------------------------|--------------------------|-------------------|
| Airport Maintenance | \$ 203,973 | \$ 113,671 | \$ 50,000 | \$ 367,644 |
| FAA Wildlife Assessment Study | 6,800 | 3,200 | 0 | 10,000 |
| Runway Rehabilitation Design | 21,571 | 360,139 | 0 | 381,710 |
| Total Airport Projects | \$ 232,344 | \$ 477,010 | \$ 50,000 | \$ 759,354 |

Airport Projects

- 1) **Project:** *Airport Maintenance*
- Funding Sources:** *4B Sales Tax Funds (2012 Appropriations) - \$50,000*
4B Sales Tax Funds (2013 Appropriations) - \$99,354
4B Sales Tax Funds (2015 Appropriations) - \$18,290
4B Sales Tax Funds (2016 Appropriations) - \$50,000
4B Sales Tax Funds (2017 Appropriations) - \$50,000
4B Sales Tax Funds (2018 Appropriations) - \$50,000
4B Sales Tax Funds (2019 Appropriations) - \$50,000
- Total Project Cost:** *\$367,644*
- Description:**
Routine renovation and improvements to airport facilities and hangar space.
- 2) **Project:** *FAA Wildlife Assessment Study*
- Funding Source:** *4B Sales Tax Funds (2015 Appropriations)*
- Total Project Cost:** *\$10,000*
- Description:**
This study will identify hazardous species and trends in wildlife on the airport to mitigate potential aircraft strikes through operational changes, habitat modifications, and/or species removal.
- 3) **Project:** *Runway Rehabilitation Design*
- Funding Source:** *4B Sales Tax Funds (2015 Appropriations) - \$21,710*
4B Sales Tax Funds (2018 Appropriations) - \$360,000
- Total Project Cost:** *\$381,710*
- Description:**
Engineer and design of runway improvements, upgrade lighting, drainage and taxiway lighting.

Adopted Capital Budget
 Drainage Utility District Projects
 Fiscal Year 2018-19

| Project Name | Prior Year Expenditures Funding | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|--|---------------------------------------|-----------------------------|-----------------------------|----------------------|
| FEMA LOMRs | \$ 105,123 | \$ 107,147 | \$ 50,000 | \$ 262,270 |
| Thomasson Square Drainage Improvements | 788,815 | 1,633,358 | 0 | 2,422,173 |
| Motley Drive Drainage Improvements | 1,673,505 | 416,895 | 0 | 2,090,400 |
| Town East Boulevard Drainage Improvements | 569,954 | 2,578,058 | 1,437,000 | 4,585,012 |
| South Mesquite Drainage Improvements | 186,683 | 350,317 | 7,000,000 | 7,537,000 |
| Park Drainage Improvements | 15,330 | 349,670 | 163,000 | 528,000 |
| Palos Verde Erosion Control | 0 | 0 | 1,600,000 | 1,600,000 |
| Drainage Property Acquisitions | 0 | 216,000 | 100,000 | 316,000 |
| Mariposa Drainage Study | 0 | 42,683 | 0 | 42,683 |
| Engineering Design Manual | 0 | 45,000 | 0 | 45,000 |
| Scyene Road Drainage Improvements | 0 | 1,060,169 | 0 | 1,060,169 |
| Service Center Drainage Improvement | 0 | 0 | 50,000 | 50,000 |
| Annual Minor Drainage Improvements and Maintenance | 0 | 0 | 100,000 | 100,000 |
| Total Drainage Utility District Projects | \$ 3,339,410 | \$ 6,799,297 | \$ 10,500,000 | \$ 20,638,707 |

Drainage Utility District Projects

- 1) Project:** *FEMA Letter of Map Revisions (LOMRs)*
Funding Sources: *2002 Drainage Utility District Revenues Bonds - \$14,900*
DUD Revenues (2008 Appropriations) - \$60,000
DUD Revenues (2015 Appropriations) - \$60,000
DUD Revenues (2016 Appropriations) - \$77,370
DUD Revenues (2019 Appropriations) - \$50,000
Total Project Cost: *\$262,270*
Description:
Completing LOMRs for new bridges constructed by the Texas Department of Transportation (TXDOT). The LOMRs are needed to comply with FEMA regulations and to maintain current floodplain maps.
- 2) Project:** *Thomasson Square Drainage Improvements*
Funding Sources: *DUD Revenues (2012 Appropriations) - \$101,342*
DUD Revenues (2014 Appropriations) - \$1,053,000
DUD Revenues (2017 Appropriations) - \$959,012
DUD Revenues (2018 Appropriations) - \$308,819
Total Project Cost: *\$2,422,173*
Description:
Drainage improvements related to the Gus Thomasson Corridor Revitalization project to spur private redevelopment of underutilized commercial property through mixed-use development that adopts form-based code principles of promoting pedestrian friendly streetscapes and store fronts that enhance walkability for residents. The first project of its kind in Mesquite, this project is supplemented with a \$3 million Sustainable Development Grant through the North Central Texas Council of Governments.
- 3) Project:** *Motley Drive Drainage Improvements*
Funding Sources: *DUD Revenues (2015 Appropriations) - \$950,000*
DUD Revenues (2016 Appropriations) - \$506,000
DUD Revenues (2017 Appropriations) - \$634,400
Total Project Cost: *\$2,090,400*
Description:
Drainage improvements in conjunction with the reconstruction of Motley Drive, from Town East Boulevard to Gus Thomasson Road. The existing two-lane roadway is over 50 years old and was designed for surface storm water drainage. The new four-lane divided roadway will include curb and gutter and storm water inlets designed to handle a 100-year flood and divert storm water runoff underground and into the City's storm water system.

Drainage Utility District Projects

- 4) **Project:** *Town East Boulevard Drainage Improvements*
Funding Sources: *DUD Revenues (2015 Appropriations) - \$450,000*
DUD Revenues (2016 Appropriations) - \$700,000
DUD Revenues (2017 Appropriations) - \$927,000
DUD Revenues (2018 Appropriations) - \$1,071,012
DUD Revenues (2019 Appropriations) - \$437,000
2019 Drainage Utility District Revenue Bonds - \$1,000,000

Total Project Cost: *\$4,585,012*

Description:

Upgrade to the existing drainage system along Town East Boulevard in conjunction with the reconstruction of Town East, from U.S. 80 to Military Parkway. The project will include four lanes separated by a depressed bioswale median with concrete curb and gutter designed to handle a 100-year flood and divert storm water runoff underground and into the City's storm water system.

- 5) **Project:** *South Mesquite Creek Drainage Improvements*
Funding Sources: *DUD Revenues (2015 Appropriations) - \$537,000*
2019 Drainage Utility District Revenue Bonds - \$7,000,000

Total Project Cost: *\$7,537,000*

Description:

Concrete channel improvements along South Mesquite Creek, from North Mesquite Drive to Towne Centre Drive, to address erosion and help facilitate commercial development in the Town East Restaurant and Retail Area. Total project budget is estimated at \$7.6 million. The Towne Centre Tax Increment Reinvestment Zone (TIRZ) fund will pay the debt services costs of the \$7 million in DUD Revenue Bonds along with reimbursing the DUD Fund the \$537,000 that was appropriated in 2015.

- 6) **Project:** *Park Drainage Improvements*
Funding Sources: *DUD Revenues (2016 Appropriations) - \$300,000*
DUD Revenues (2017 Appropriations) - \$65,000
DUD Revenues (2019 Appropriations) - \$163,000

Total Project Cost: *\$528,000*

Description:

Erosion control and drainage improvements at various parks within the City including Westover Greenbelt, McWhorter School Park, Dunford School Bridge, Parlos Verde Park, Westlake Tennis Center and Camp Rorie Galloway.

Drainage Utility District Projects

- 7) **Project:** *Palos Verde Erosion Control*
Funding Sources: *DUD Revenues (2019 Appropriations) - \$1,600,000*
Total Project Cost: *\$1,600,000*
Description:
Replace the existing rusted corrugated metal overflow with a new concrete overflow structure and to modify the emergency spillway to accommodate the required 75% Probably Maximum Flood (PMF) flows by TCEQ. This project also includes, the extension of a large storm sewer pipe from the downstream face of the dam to Northwest Drive to eliminate the severe erosion occurring in the park near Northwest Drive, and the addition of a new 20-space parking lot downstream of the dam.
- 8) **Project:** *Drainage Property Acquisitions*
Funding Sources: *DUD Revenues (2018 Appropriations) - \$216,000*
DUD Revenues (2019 Appropriations) - \$100,000
Total Project Cost: *\$316,000*
Description:
Purchase properties for future drainage projects.
- 9) **Project:** *Mariposa Drainage Study*
Funding Sources: *DUD Revenues (2018 Appropriations) - \$42,683*
Total Project Cost: *\$42,683*
Description:
This project is to hire a consultant to conduct a drainage study with preliminary layout and cost estimate for the area in the northeast corner of US80 and IH635.
- 10) **Project:** *Engineering Design Manual*
Funding Sources: *DUD Revenues (2017 Appropriations) - \$45,000*
Total Project Cost: *\$45,000*
Description:
This project is to extract design requirements from the multiple sources where they currently reside (ordinances, details, individual design documents) and to consolidate them into one location, Engineering Design Manual. This also includes a review of all existing design criteria and the updating of criteria as needed. A fairly large ordinance revision will be required when the Manual is adopted to delete the design criteria that has been moved to the Manual.

Drainage Utility District Projects

- 11) **Project:** *Scyene Road Drainage Improvements*
Funding Sources: *DUD Revenues (2018 Appropriations) - \$1,060,169*
Total Project Cost: *\$1,060,169*

Description:

This project is to develop the water main and drainage improvements along the reconstructed Scyene Road as part of an agreement with Ashley Furniture Industries, Inc., from Clay - Mathis Road to Lawson Road. The drainage improvements will be completed in two phases. Phase 1 includes Scyene Road and the associated drainage and water utility improvements from Clay Mathis to Airport Boulevard. Phase 2 includes the remainder of the road and the associated drainage and water utility improvements from Airport Boulevard and ending at the Lawson Road intersection.

- 12) **Project:** *Service Center Drainage Improvements*
Funding Sources: *DUD Revenues (2019 Appropriations) - \$50,000*
Total Project Cost: *\$50,000*

Description:

This is a multi-year funded project (\$50,000/ year) that will improve paving and drainage on the Equipment Service Center Property. It will provide impervious surfaces to store material and equipment on, which will reduce material contamination, reduce water runoff contamination, reduce contamination of the subgrade due to direct infiltration, and provide much needed additional parking for employees and equipment.

- 13) **Project:** *Annual Minor Drainage Improvements and Maintenance*
Funding Sources: *DUD Revenues (2019 Appropriations) - \$100,000*
Total Project Cost: *\$100,000*

Description:

This project addresses drainage issues throughout the City. It is not intended to fund major projects, but instead make minor repairs to the existing system as well as make temporary emergency repairs until a permanent solution is executed.

Adopted Capital Budget
Municipal Projects
Fiscal Year 2018-19

| Project Name | Prior Year | Revised | Adopted | Total |
|--|--------------|---------------|---------------|-----------|
| | Expenditures | 17-18 Funding | 18-19 Funding | Funding |
| Municipal Building Renovations | \$ 9,089 | \$ 36,403 | \$ 0 | \$ 45,492 |
| Compass Bus Service | 1,597,508 | 559,492 | 293,000 | 2,450,000 |
| Integrated Data Management System | 3,703,293 | 9,278 | 0 | 3,712,571 |
| Payroll Software Upgrade | 28,270 | 328,180 | 0 | 356,450 |
| Municipal Building Roof Renovation | 165,714 | 39,286 | 0 | 205,000 |
| Fleet Management Software | 0 | 175,000 | 0 | 175,000 |
| Bomgar Privilege Access Manager Software | 12,138 | 2,862 | 0 | 15,000 |
| Animal Shelter Steam Cleaning | 0 | 18,120 | 0 | 18,120 |
| Main Library Roof Repair | 16,646 | 3,594 | 0 | 20,240 |
| Rekey Buildings | 0 | 24,000 | 0 | 24,000 |
| Animal Shelter HVAC Renovations | 2,320 | 48,945 | 0 | 51,265 |
| Main Library Window Treatment Replacement | 0 | 5,800 | 0 | 5,800 |
| North Branch Library Window Treatment Replacement | 0 | 6,700 | 0 | 6,700 |
| Fire Station No. 4 | 4,500 | 4,120,500 | 1,925,000 | 6,050,000 |
| IH-20 Corridor Development | 37,682 | 62,318 | 0 | 100,000 |
| Facility Assessment & Management Software | 0 | 200,000 | 0 | 200,000 |
| Developer Participation - Ashley Furniture | 0 | 800,000 | 200,000 | 1,000,000 |
| Community Vision & Strategic Plan Development | 0 | 150,000 | 0 | 150,000 |
| Comprehensive Plan Update | 0 | 225,000 | 0 | 225,000 |
| Fiber Installation Project | 0 | 247,000 | 0 | 247,000 |
| Animal Shelter Munters Unit Replacement | 0 | 190,000 | 0 | 190,000 |
| Evans Rec Center Electrical Repairs | 0 | 15,000 | 0 | 15,000 |
| Municipal Center Skylight Replacement | 0 | 36,140 | 0 | 36,140 |
| Mesquite Arts Center Carpet Replacement | 0 | 45,000 | 0 | 45,000 |
| Westlake Tennis Center Roof Repair | 0 | 15,000 | 0 | 15,000 |
| SAN Data Storage | 0 | 0 | 150,000 | 150,000 |
| Fire Station 1 Repairs | 0 | 0 | 16,000 | 16,000 |
| ACM Abatement Heritage Plaza | 0 | 0 | 42,000 | 42,000 |
| Fire Station 5 Kitchen Remodel | 0 | 0 | 12,000 | 12,000 |
| Fire Station 7 Repairs | 0 | 0 | 37,000 | 37,000 |
| Fire Drill Tower Repairs | 0 | 0 | 37,500 | 37,500 |
| Camera System Upgrade | 0 | 0 | 50,000 | 50,000 |
| Town East Pool Exterior Repairs | 0 | 0 | 15,000 | 15,000 |
| Vanston Pool Exterior Repairs | 0 | 0 | 25,000 | 25,000 |
| City Lake Aquatic Center Exterior Repairs | 0 | 0 | 20,000 | 20,000 |
| Secure Parking Lot Lighting Upgrade at City Hall & Police Department | 0 | 0 | 25,000 | 25,000 |
| Equipment Services Shop Lighting Upgrade | 0 | 0 | 20,500 | 20,500 |
| Heritage Plaza | 398,602 | 7,800 | 0 | 406,402 |
| Fire Stations Washer/Extractors | 0 | 82,000 | 0 | 82,000 |
| DEF Dispensing System | 0 | 27,000 | 0 | 27,000 |
| Equipment Services Overhead Crane Install | 0 | 55,400 | 0 | 55,400 |
| City Hall Remodel | 0 | 135,000 | 0 | 135,000 |
| Land Acquisition - 508 Woodstream | 0 | 10,000 | 0 | 10,000 |
| Mesquite Art Center Roof Repairs | 0 | 7,000 | 0 | 7,000 |

| Municipal Projects Cont'd | Prior Year | Revised | Adopted | Total |
|-----------------------------------|---------------------|---------------------|---------------------|----------------------|
| Project Name | Expenditures | 17-18 Funding | 18-19 Funding | Funding |
| License & Compliance Software | 0 | 65,000 | 0 | 65,000 |
| Economic Development Incentives | 0 | 0 | 250,000 | 250,000 |
| Downtown Office Space Renovations | 0 | 0 | 500,000 | 500,000 |
| Retail area Land Use Plan / Study | 0 | 200,000 | 0 | 200,000 |
| Furniture Replacements | 0 | 0 | 50,000 | 50,000 |
| Downtown Development Operations | 0 | 0 | 150,000 | 150,000 |
| Downtown Property Acquisitions | 0 | 500,000 | 0 | 500,000 |
| Total Municipal Projects | \$ 5,975,762 | \$ 8,452,818 | \$ 3,818,000 | \$ 18,246,580 |

Municipal Projects

- 1) **Project:** *Municipal Building Renovations*
Funding Source: *2016 Certificates of Obligation - \$8,000*
2017 Certificates of Obligation - \$37,492
Total Project Cost: *\$45,492*

Description:

This on-going project includes funding to perform major repairs and maintenance at various municipal facilities.

- 2) **Project:** *Compass Bus Service*
Funding Source: *4B Sales Tax Funds (2013 Appropriations) - \$183,000*
4B Sales Tax Funds (2014 Appropriations) - \$324,000
4B Sales Tax Funds (2015 Appropriations) - \$340,000
4B Sales Tax Funds (2016 Appropriations) - \$573,000
4B Sales Tax Funds (2017 Appropriations) - \$362,000
4B Sales Tax Funds (2018 Appropriations) - \$375,000
4B Sales Tax Funds (2019 Appropriations) - \$293,000
Total Project Cost: *\$2,450,000*

Description:

Initially, a demonstration project for DART light rail in Mesquite, this program is operated by STAR Transit and the City's costs are reimbursed 80 percent by federal grant funds through the North Central Texas Council of Governments, the local metropolitan planning organization. The park and ride bus service currently takes riders from Hanby Stadium near downtown Mesquite to DART's Lawnview rail station in East Dallas. In 2016 the program added another park and ride location at Town East Mall.

- 3) **Project:** *Integrated Data Management System*
Funding Source: *2011 Certificate of Obligation - \$20,550*
2012 Certificates of Obligation - \$750,000
2013 Certificates of Obligation - \$1,700,00
2014 Certificates of Obligation - \$742,021
2016 Water and Sewer Revenue Bonds - \$500,000
Total Project Cost: *\$3,712,571*

Description:

This project is the implementation of a new integrated accounting, purchasing and budgeting software system to replace the existing system that's been in place for the past 20 years and is no longer supported by software manufacturers. The new system will provide greater functionality through integration of municipal court, water billing, permits and other operations throughout the organization and will improve customer service.

Municipal Projects

- 4) **Project:** *Payroll Software Upgrade*
Funding Source: *2011 Certificates of Obligation - \$39,450*
2017 Certificates of Obligation - \$317,000
Total Project Cost: *\$356,450*
Description:
This project will integrate a Tyler payroll software module into the Tyler MUNIS integrated data management system. The existing payroll software does not integrate with the accounting system and must be manually entered. The software upgrade will lead to greater efficiencies in every department where payroll information is entered.
- 5) **Project:** *Municipal Building Roof Renovation*
Funding Source: *2016 Certificates of Obligation*
Total Project Cost: *\$205,000*
Description:
Replacement of the existing roof system at the Municipal Center. The building is experiencing water penetration during heavy rains in and around the skylights and wall parapets. The building has an estimated remaining life of 10 years and this solution will last until the building is eventually vacated and Phase III of the City Hall is completed.
- 6) **Project:** *Fleet Management Software*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$175,000*
Description:
To purchase and implement a fleet management software to help facilitate the Equipment Services operation.
- 7) **Project:** *Bomgar Privilege Access Manager Software*
Funding Source: *2011 Certificates of Obligation*
Total Project Cost: *\$15,000*
Description:
Remote support package to allow Information Technology (IT) department to standardize and restrict vendor access during support sessions. Each session will be recorded and kept for auditing purposes and allow more efficient use of IT staff time.
- 8) **Project:** *Animal Shelter Steam Cleaning*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$18,120*
Description:
Steam clean and sanitize tiled areas, work rooms, kennels, public areas and front lobby along with HVAC cleaning. This type of cleaning has not been completed since the Animal Shelter was opened in 2005.

Municipal Projects

- 9) **Project:** *Main Library Roof Repairs*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$20,240*
Description:
Restore fiberglass skylights and prepare and prime 800 square feet of low spots on the existing gravel roof to apply two coats of adhesive and gravel to low areas.
- 10) **Project:** *Rekey Buildings*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$24,000*
Description:
To replace old key system at Field Services, Park Services, Equipment Services, General Warehouse, Main Library and North Branch Library and upgrade to the new Schlage System.
- 11) **Project:** *Animal Shelter HVAC Renovations*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$51,265*
Description:
To hire a consultant to determine the cost of removing the current de-humidification system and replacing with a HVAC unit. The current de-humidification system is not conducive for the summer months and requires additional rental of equipment to keep kennel area cool.
- 12) **Project:** *Main Library Window Treatment Replacement*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$5,800*
Description:
Update window treatment at Main Library with roller shades. The current window treatment is passed its useful life and outdated.

Municipal Projects

- 13) **Project:** *North Branch Library Window Treatment Replacement*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$6,700*
Description:
Update window treatment at North Branch Library with vertical blinds. Current window treatment is outdated and passed its useful life.
- 14) **Project:** *Fire Station No. 4*
Funding Source: *2017 Certificates of Obligation - \$500,000*
2018 Certificates of Obligation - \$3,625,000
2019 Certificate of Obligation - 1,925,000
Total Project Cost: *\$6,050,000*
Description:
This project is to acquire land, design and construct a new Fire Station No. 4. Total projected cost is \$6.83 million.
- 15) **Project:** *IH-20 Corridor Development*
Funding Source: *2017 Capital Projects Reserves - \$50,000*
2018 Capital Projects Reserves - \$50,000
Total Project Cost: *\$100,000*
Description:
To create a unique identity for the IH-20 Corridor including Master Land Use and Design Plan based on modeling, feasibility, and market results.
- 16) **Project:** *Facility Assessment & Management Software*
Funding Source: *2018 Certificates of Obligation*
Total Project Cost: *\$200,000*
Description:
To purchase software that will identify and prioritize needs and evaluate costs for facilities improvements needed over a 20 year time horizon. It will provide accurate projections of replacement and extend the useful life of facilities and equipment, identify appropriate levels of funding to reduce deferred maintenance backlog, reduce the amount of emergency work, and report progress in deferred maintenance over time to decision makers.

Municipal Projects

- 17) **Project:** *Developer Participation - Ashley Furniture*
Funding Source: *2017 Capital Projects Reserves - \$600,000*
2018 Capital Projects Reserves - \$200,000
2019 Capital Projects Reserves - \$200,000
Total Project Cost: *\$1,000,000*
Description:
Economic Development incentive for the Ashley Furniture manufacturing and distribution center being built in the City of Mesquite.
- 18) **Project:** *Community Vision & Strategic Plan Development*
Funding Source: *2018 Capital Project Reserves*
Total Project Cost: *\$150,000*
Description:
This collaborative process will provide a new, strategic framework for the City of Mesquite to operate.
- 19) **Project:** *Comprehensive Plan Update*
Funding Source: *2018 Capital Project Reserves*
Total Project Cost: *\$225,000*
Description:
This is a significant update to the Comprehensive Plan, or Development Guide. The last time a major update occurred was in 2003. Best practices suggest a thorough review every 10 years to take into account changes in demographics, employment, transportation and neighborhood designs. The update will take up to two years to complete and will guide future development in Mesquite for at least the next 10 years.
- 20) **Project:** *Fiber Installation Project*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$247,000*
Description:
Installation of fiber connectivity at several City facilities to improve operations.
- 21) **Project:** *Animal Shelter Munters Unit Replacement*
Funding Source: *2018 Certificates of Obligation*
Total Project Cost: *\$190,000*
Description:
Replace existing deficient dehumidification system with 2 separate systems designed to handle the humidity and heat load found in this geographical area.

Municipal Projects

- 22) **Project:** *Evans Rec Center Electrical Repairs*
Funding Source: *2018 Certificates of Obligation*
Total Project Cost: *\$15,000*
Description:
Staff currently has to turn lights on and off by flipping breakers in the breaker panel. This repair will replace the original breaker panel and install contractors and switches to turn the lights on and off.
- 23) **Project:** *Municipal Center Skylight Replacement*
Funding Source: *2017 Certificates of Obligation \$1,140*
2018 Certificates of Obligation \$35,000
Total Project Cost: *\$36,140*
Description:
This is to replace the existing center skylight at 1515 N. Galloway Ave.
- 24) **Project:** *Mesquite Arts Center Carpet Replacement*
Funding Source: *2018 Certificates of Obligation*
Total Project Cost: *\$45,000*
Description:
Replace existing carpet in front of the concert hall and install new carpet in the concert hall.
- 25) **Project:** *Westlake Tennis Center Roof Repair*
Funding Source: *2018 Certificates of Obligation*
Total Project Cost: *\$15,000*
Description:
Install a new fixed ridge vent at the Westlake Tennis Center.
- 26) **Project:** *SAN Data Storage*
Funding Source: *2019 Certificates of Obligation - \$150,000*
Total Project Cost: *\$150,000*
Description:
The SAN Data Storage is utilized by all city departments for the data storage of its enterprise applications. This purchase will extend the hardware and software warranty of this enterprise storage for an additional year of service for a total life of six years.
- 27) **Project:** *Fire Station 1 Repairs*
Funding Source: *2019 Certificates of Obligation - \$16,000*
Total Project Cost: *\$16,000*
Description:
This project is to paint the interior of fire station 1.

Municipal Projects

28) *ACM Abatement Heritage Plaza*

Funding Source: 2019 Certificates of Obligation - \$42,000

Total Project Cost: \$42,000

Description:

The project is to remodel kitchen, interior paint and remove carpet and replace it with luxury vinyl tile (LVT) flooring at Fire Station #2.

29) *Project: Fire Station 5 Kitchen Remodel*

Funding Source: 2019 Certificates of Obligation - \$12,000

Total Project Cost: \$12,000

Description:

This project is to install new flooring and counter tops in the kitchen at Fire Station #5.

30) *Project: Fire Station 7 Repairs*

Funding Source: 2019 Certificates of Obligation - \$37,000

Total Project Cost: \$37,000

Description:

To remove wallpaper, paint interior and as well as exterior of fire station.

31) *Project: Fire Drill Tower Repairs*

Funding Source: 2019 Certificates of Obligation - \$37,500

Total Project Cost: \$37,500

Description:

To repair concrete, sandblast and paint metal railing at Fire Drill Tower.

32) *Project: Camera System Upgrade*

Funding Source: 2019 Certificates of Obligation - \$50,000

Total Project Cost: \$50,000

Description:

To upgrade the system to Avigilon Web-Based System from DVR recording System at various locations.

33) *Project: Town East Pool Exterior Repairs*

Funding Source: 2019 Certificates of Obligation - \$15,000

Total Project Cost: \$15,000

Description:

The project is to re-stain exterior wood at Town East Pool.

Municipal Projects

- 34) **Project:** *Vanston Pool Exterior Repairs*
Funding Source: *2019 Certificates of Obligation - \$25,000*
Total Project Cost: *\$25,000*
Description:
To remove rust from the pool and around and paint beams in water treatment area.
- 35) **Project:** *City Lake Aquatic Center Exterior Repairs*
Funding Source: *2019 Certificates of Obligation - \$20,000*
Total Project Cost: *\$20,000*
Description:
The project is to pave the entry way area to the pool and stain the wood at City Lake Aquatic Center.
- 36) **Project:** *Secure Parking Lot Lighting Upgrade at City Hall & Police Department*
Funding Source: *2019 Certificates of Obligation - \$25,000*
Total Project Cost: *\$25,000*
Description:
To upgrade lighting to light emitting diode (LED) in the secured parking lots behind City Hall & Police Department.
- 37) **Project:** *Equipment Services Shop Lighting Upgrade*
Funding Source: *2019 Certificates of Obligation - \$20,500*
Total Project Cost: *\$20,500*
Description:
The project is to upgrade lighting to high bay light emitting diode (LED) in the Equipment Services and Preventative Maintenance shops.
- 38) **Project:** *Heritage Plaza*
Funding Source: *2013 Certificates of Obligation - \$398,602*
2016 Capital Project Reserves - \$7,800
Total Project Cost: *\$406,402*
Description:
This project is to revitalize Heritage Plaza including property purchase and improvements.
- 39) **Project:** *Fire Station Washer/Extractors*
Funding Source: *2014 Certificates of Obligation - \$42,000*
2015 Certificates of Obligation - \$40,000
Total Project Cost: *\$82,000*
Description:
This project is to purchase and install bunker gear washer and extractor equipment for Fire Stations 2, 5, 6 and 7 along with making the necessary building modifications to accommodate the equipment.

Municipal Projects

- 40) **Project:** *DEF Dispensing System*
Funding Source: *2015 Certificates of Obligation*
Total Project Cost: *\$27,000*

Description:

This project is for the installation of 400 gallon diesel exhaust fluid (DEF) dispensing system at the Service Center fuel island.

- 41) **Project:** *Equipment Services Overhead Crane Install*
Funding Source: *2016 Certificates of Obligation*
Total Project Cost: *\$55,400*

Description:

This project is for the purchase and installation of an overhead crane in Equipment Services shop to perform heavy equipment maintenance and repairs.

- 42) **Project:** *City Hall Remodel*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$135,000*

Description:

This project is to remodel the Accounting Office area in order to accommodate more office space for existing employees and to relocate the Budget and Financial Analysis division to that area.

- 43) **Project:** *Land Acquisition - 508 Woodstream*
Funding Source: *2018 Capital Project Reserves*
Total Project Cost: *\$10,000*

Description:

This project is to survey and purchase a corner clip of land for access to the park from the lot at 508 Woodstream.

- 44) **Project:** *Mesquite Art Center Roof Repairs*
Funding Source: *2016 Certificates of Obligation*
Total Project Cost: *\$7,000*

Description:

Repair the roof beneath walk pads; repair leaking ducts, flashings and penetration boots.

Municipal Projects

- 45) **Project:** *License & Compliance Software*
Funding Source: *2014 - Certificates of Obligation - \$15,000*
2017 Certificates of Obligation - \$50,000

Total Project Cost: *\$65,000*

Description:

This project will replace a Health inspection system that was developed in-house over 15 years ago. The existing system no longer supports the State of Texas reporting requirements and needs to be replaced. The new software will be hosted in the Microsoft Azure cloud and will be actively developed by Hedgerow Software.

- 46) **Project:** *Economic Development Incentives*
Funding Source: *2019 Towne Centre TIRZ Fund*
Total Project Cost: *\$250,000*

Description:

This project is for public-private partnerships that rehabilitate downtown buildings for adaptive reuse and beautification. The incentives are based on qualifying criteria and require financial participation by the applicant.

- 47) **Project:** *Downtown Office Space Renovations*
Funding Source: *2019 Towne Centre TIRZ Fund*
Total Project Cost: *\$500,000*

Description:

This project fund is to remodel a downtown building in order to accommodate the Downtown Development Manager and related supporting entities for facilitating downtown revitalization and programming.

- 48) **Project:** *Retail Area Land Use Plan / Study*
Funding Source: *2018 Towne Centre TIRZ Fund*
Total Project Cost: *\$200,000*

Description:

This project is for enlisting consultants and planners to assess and make recommendations for ensuring long-term sustainability and vitality of the Town East retail hub.

- 49) **Project:** *Furniture Replacements*
Funding Source: *2019 Capital Project Reserves*
Total Project Cost: *\$50,000*

Description:

This project is to fund furniture replacements throughout the City.

Municipal Projects

- 50) **Project:** *Downtown Development Operations*
Funding Source: *2019 Towne Centre TIRZ Fund*
Total Project Cost: *\$150,000*

Description:

This project is to fund the downtown area operations.

- 51) **Project:** *Downtown Property Acquisitions*
Funding Source: *2018 Towne Centre TIRZ Fund*
Total Project Cost: *\$500,000*

Description:

This project is to acquire property for the development of the Downtown area.

Adopted Capital Budget
Parks and Recreation Projects
Fiscal Year 2018-19

| Project Name | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|--|----------------------------|--------------------------|--------------------------|----------------------|
| Opal Lawrence Historical Park | \$ 2,107,801 | \$ 88 | \$ 0 | \$ 2,107,889 |
| Eastfield Soccer Complex | 21,050 | 48,950 | 40,000 | 110,000 |
| Parks and Recreation System Maintenance | 1,038,166 | 995,660 | 525,000 | 2,558,826 |
| Highway Corridor Maintenance | 385,517 | 614,483 | 552,000 | 1,552,000 |
| Park Operations | 0 | 7,185,650 | 5,854,850 | 13,040,500 |
| High-Profile Median Maintenance | 28,839 | 36,161 | 15,000 | 80,000 |
| Trail Construction and Maintenance | 3,935,088 | 1,764,355 | 530,000 | 6,229,443 |
| Palos Verde Erosion Control | 169,078 | 202,223 | 0 | 371,301 |
| DeBusk Park Improvements | 285,917 | 1,569 | 0 | 287,486 |
| Florence Recreation Center Roof Replacement | 0 | 167,000 | 0 | 167,000 |
| Picnic Shelter Replacements | 71,271 | 7,950 | 0 | 79,221 |
| Evans Recreation Center Roof Replacement | 9,947 | 240,053 | 0 | 250,000 |
| Florence Park Improvements | 0 | 265,000 | 0 | 265,000 |
| Downtown Heritage Square Improvements | 126,040 | 345,000 | 0 | 471,040 |
| Westlake Tennis Courts Renovation | 235,107 | 398,386 | 0 | 633,493 |
| Town East Pool Updates | 109,067 | 15,933 | 0 | 125,000 |
| Rorie Galloway Camp Pavilion | 101,195 | 398,805 | 0 | 500,000 |
| Florence Recreation Center Renovation | 745,368 | 29,068 | 0 | 774,436 |
| Parks and Recreation Software System Upgrade | 0 | 125,000 | 0 | 125,000 |
| Seabourn Park | 15,179 | 134,821 | 0 | 150,000 |
| Military Parkway Trail | 418,480 | 2,463,520 | 570,000 | 3,452,000 |
| Shannon Road Land Acquisition | 0 | 174,969 | 0 | 174,969 |
| KidsQuest Design Plan | 0 | 105,000 | 750,000 | 855,000 |
| City Lake Ballfield | 0 | 410,000 | 0 | 410,000 |
| Vanston Pool Replaster | 0 | 116,074 | 0 | 116,074 |
| Vanston Playground | 0 | 75,000 | 0 | 75,000 |
| Motley Park Playground | 0 | 49,600 | 0 | 49,600 |
| Dunford Gym Roof Repair | 0 | 50,000 | 0 | 50,000 |
| Rutherford Park Improvement | 0 | 0 | 100,000 | 100,000 |
| Hanby Park Improvement | 0 | 0 | 90,000 | 90,000 |
| Total Parks and Recreation Projects | \$ 9,803,110 | \$ 16,420,318 | \$ 9,026,850 | \$ 35,250,278 |

Park Projects

- 1) **Project:** *Opal Lawrence Historical Park*
Funding Source: *4B Sales Tax Funds (1999-2016 Appropriations)*
Total Project Cost: *\$2,107,889*

Description:

This project provides funding for restoration work at the Opal Lawrence Historical Park. The funds will go for foundation and ground moisture stabilization on the S.D. Lawrence House, construction of a new foundation and placement of the Range House, utilities/site work and architectural/engineering fees. To date, Historic Mesquite, Inc. has contributed a total of \$453,106.62 towards the project with the contributions of \$56,012.33 in fiscal year 2002-03; \$60,707.26 in 2003-04; \$8,701.00 in 2005-06; \$9,198.89 in 2006-07; \$33,571.78 in 2007-08; \$28,145.00 in 2008-09; \$7,152.61 in 2009-10; \$15,124.97 in 2010-11; and \$234,492.78 in 2015.

- 2) **Project:** *Eastfield Soccer Complex (ongoing)*
Funding Source: *4B Sales Tax Funds (2016-2019 Appropriations)*
Total Project Cost: *\$110,000*

Description:

This project provides funding for the annual lease payment with the Dallas County Community College District for the City's use of the District's 30-acre soccer field complex located at Eastfield College in north Mesquite, which includes onsite security, and various replacements of goals, lighting and renovations to the concession building.

- 3) **Project:** *Parks and Recreation System Maintenance (ongoing)*
Funding Source: *4B Sales Tax Funds (2015-2019 Appropriations)*
Total Project Cost: *\$2,558,826*

Description:

This project is the replacement of park site and swimming pool furnishings and appurtenances supportive of a larger facility not associated with any particular project or any particular park site that has been approved for improvements. Items would include small scale and relatively inexpensive improvements and/or replacements such as but not limited to: drinking fountains, BBQ grills, picnic tables, litter receptacles, re-dressing playground surfacing, fence gates, court re-striping, basketball goal/ backboards, irrigation systems, etc.

Park Projects

- 4) **Project:** *Highway Corridor Maintenance (ongoing)*
Funding Source: *4B Sales Tax Funds (2017-2019 Appropriations) - \$1,349,1000*
Towne Centre TIRZ Funds (2018-2019 Appropriations) - \$202,000
Total Project Cost: *\$1,552,000*
Description:
This project provides funding to maintain the annual landscaping of highway corridors and gateway entrances to Mesquite. This also includes areas within the Towne Centre Tax Increment Reinvestment Zone (TIRZ) #2.
- 5) **Project:** *Park Operations (ongoing)*
Funding Source: *4B Sales Tax Funds (2018-2019 Appropriations)*
Total Project Cost: *\$13,040,500*
Description:
This project will provide funding for the day-to-day repair, maintenance and operations cost of park property and improvements.
- 6) **Project:** *High Profile Median Maintenance (ongoing)*
Funding Source: *4B Sales Tax Funds (2016-2019 Appropriations)*
Total Project Cost: *\$80,000*
Description:
This project will provide funding for the landscape construction enhancement and maintenance of highly visible intersections at major thoroughfares. This includes the planting of seasonal color beds for the summer season and again for the winter season.
- 7) **Project:** *Trail Construction and Maintenance (ongoing)*
Funding Source: *4B Sales Tax Funds (2007-2019 Appropriations) - \$642,311*
Towne Centre TIRZ - \$2,005,000
Texas Department of Transportation - \$3,582,131
Total Project Cost: *\$6,229,442*
Description:
Design and construction of Heritage Trail, Phase I and II, as identified by the Trails Master Plan. This project will complete over eight miles of connected trails and hike and bike trails throughout Mesquite.

Park Projects

- 8) **Project:** *Palos Verdes Erosion Control*
Funding Source: *4B Sales Tax Funds (2011-2012 Appropriations)*
Total Project Cost: *\$371,300*
Description:
This project provides funding for the study, engineering and design for the Palos Verdes Dam Emergency Action Plan Preparation and Dam Overflow Repair.
- 9) **Project:** *DeBusk Park Improvements*
Funding Source: *4B Sales Tax Funds (2013 & 2017 Appropriations)*
Total Project Cost: *\$287,486*
Description:
This project provides funds for the design and construction of a new picnic pavilion to accommodate 50 to 75 people. The new picnic pavilion will be pre-fabricated, made of metal, contain a 3-tier standing seam metal roof with lights. Provisions will be made to allow for a security camera to be installed under the highest part of the roof. The structure will be located on the site to allow for ease of observation to the existing playground and to the existing restrooms facilities.
- 10) **Project:** *Florence Recreation Center Roof Replacement*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$167,000*
Description:
This project will fund the replacement of the aging roof at the Florence Recreation Center.
- 11) **Project:** *Picnic Shelter Replacements (ongoing)*
Funding Source: *4B Sales Tax Funds (2014 Appropriations)*
Total Project Cost: *\$79,221*
Description:
This funding will begin an ongoing project to replace the existing six picnic shelters throughout the City. These shelters typically have four to six picnic tables and are reserved for family gatherings and birthday parties. Many of the shelters are over 30 years old and have reached the end of their useful life.

Park Projects

12) **Project:** *Evans Recreation Center Roof Replacement*

Funding Source: *4B Sales Tax Funds (2015 Appropriations)*

Total Project Cost: *\$250,000*

Description:

This project will fund the replacement of the aging roof system over the senior center portion of Evans Recreation Center.

13) **Project:** *Florence Park Improvements*

Funding Source: *4B Sales Tax Funds (2015 Appropriations)*

Total Project Cost: *\$265,000*

Description:

Updates and renovations to Florence Park, including new backstops, benches, picnic tables and other park infrastructure.

14) **Project:** *Downtown Heritage Square Renovations*

Funding Source: *4B Sales Tax Funds (2015-2018 Appropriations)*

Total Project Cost: *\$471,040*

Description:

This project will fund the replacement of rotting wood and structures at the downtown gazebo, sidewalk replacements and parking lot overlay as a near term solution to improve the downtown area for businesses and special events.

15) **Project:** *Westlake Tennis Court Renovations*

Funding Source: *4B Sales Tax Funds (2015-2017 Appropriations)*

Total Project Cost: *\$633,493*

Description:

Development of two new tennis courts at the Westlake Tennis Center.

16) **Project:** *Town East Pool Updates*

Funding Source: *4B Sales Tax Funds (2016 Appropriations)*

Total Project Cost: *\$125,000*

Description:

Renovation to the plaster floor of the swimming pool.

Park Projects

- 17) **Project:** *Rorie Galloway Camp Pavilion*
Funding Source: *4B Sales Tax Funds (2016 Appropriations)*
Total Project Cost: *\$500,000*
Description:
Demolition of existing pavilion along with design and construction of new pavilion at Rorie Day Camp.
- 18) **Project:** *Florence Recreation Center Renovation*
Funding Source: *4B Sales Tax Funds (2017 Appropriations)*
Total Project Cost: *\$774,436*
Description:
Interior updates and renovations of existing finishes at Florence Recreation Center.
- 19) **Project:** *Parks and Recreation Software System Upgrade*
Funding Source: *4B Sales Tax Funds (2017 Appropriations)*
Total Project Cost: *\$125,000*
Description:
Purchase and implementation of new Parks and Recreation software system to be used for registering, reserving and paying for Parks and Recreation services.
- 20) **Project:** *Seabourn Park*
Funding Source: *4B Sales Tax Funds (2017 Appropriations)*
Total Project Cost: *\$150,000*
Description:
This project is part of the Mesquite Independent School District (MISD) and Parks and Recreation Land Swap Program. MISD plans to build a new school on the existing Seabourn Park location and in return will construct a new park on the demolished site of the old school. This project is to fund incidental park upgrades requested by the City during construction of the new park.

Park Projects

- 21) **Project:** *Military Parkway Trail*
Funding Source: *2016 4B Sales Tax Funds - \$332,000*
2017 4B Sales Tax Funds - \$2,550,000
2019 4B Sales Tax Funds - \$570,000
Total Project Cost: *\$3,452,000*
Description:
Construct a twelve foot trail along Military Parkway from Sam Houston to Rodeo Center Boulevard and from Downtown to Rodeo Center. This project is being led and partially funded by Dallas County. Approximately 80% of this project will be reimbursed by the Texas Department of Transportation.
- 22) **Project:** *Shannon Road Land Acquisition*
Funding Source: *4B Sales Tax Funds (2018 Appropriations)*
Total Project Cost: *\$174,969*
Description:
This project is in collaboration with the Mesquite Independent School District. Land is being secured for a future school and park site to address the growth in the area of the City.
- 23) **Project:** *KidsQuest Design Plan*
Funding Source: *4B Sales Tax Funds (2018 & 2019 Appropriations)*
Total Project Cost: *\$855,000*
Description:
The existing community-built KidsQuest playground facility at DeBusk Park has reached the end of its useful life. It is proposed to organize another community-built effort to replace and expand the facility with additional parking and a picnic pavilion in time to dedicate the new facility on the 25th anniversary in October 2019.
- 24) **Project:** *City Lake Ballfield*
Funding Source: *4B Sales Tax Funds (2018 Appropriations)*
Total Project Cost: *\$410,000*
Description:
Loncy Leak is the City's first Little League ballfield and it needs to be renovated and enhanced with new player dug outs, high mast lighting, security gating, and outfield barrier.

Park Projects

- 25) **Project:** *Vanston Pool Replaster*
Funding Source: *4B Sales Tax Funds (2018 Appropriations)*
Total Project Cost: *\$116,074*
Description:
The pool liner is failing and needs to be replastered prior to the 2018 summer season.
- 26) **Project:** *Vanston Playground*
Funding Source: *4B Sales Tax Funds (2018 Appropriations)*
Total Project Cost: *\$75,000*
Description:
The playground in the Master Plan of this neighborhood park was deferred in 2016. These funds will allow an appropriate playground to be installed at this time.
- 27) **Project:** *Motley Park Playground*
Funding Source: *4B Sales Tax Funds (2018 Appropriations)*
Total Project Cost: *\$49,600*
Description:
The playground at Motley Park is shared with the Motley Elementary school. It is old and significant components were damaged by vandalism and had to be removed. This project funding combined with the insurance claim will restore and renew the playground.
- 28) **Project:** *Dunford Gym Roof Repair*
Funding Source: *4B Sales Tax Funds (2018 Appropriations)*
Total Project Cost: *\$50,000*
Description:
The Dunford Gym Roof Repair was completed last budget year. Job description was to Overlay 7,700 square feet of roofing with a white silicon roof coating system on the Dunford Gym.
- 29) **Project:** *Rutherford Park Improvement*
Funding Source: *4B Sales Tax Funds (2019 Appropriations)*
Total Project Cost: *\$100,000*
Description:
MISD is constructing a replacement school for Rutherford Elementary on the current park property and will reconstruct the park and its features on the old school site after demolition of the school. This provides the opportunity to upgrade some of the features and add park amenities, such as parking lot lighting and additional sidewalks.

Park Projects

- 30) ***Project:*** *Handy Park Improvement*
Funding Source: *4B Sales Tax Funds (2019 Appropriations)*
Total Project Cost: *\$90,000*

Description:

MISD is constructing a replacement school for Hanby Elementary at the Evans Practice field site and will construct replacement facilities on the school site after the demolition of the school. This project will upgrade some of the fields to game fields with larger outfields, hooded backstops, and light the parking lots.

Adopted Capital Budget
Public Safety Projects
Fiscal Year 2018-19

| Project Name | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|--|----------------------------|--------------------------|--------------------------|----------------------|
| Ambulance Remounts | \$ 325,577 | \$ 603,738 | \$ 0 | \$ 929,315 |
| CAD Software Upgrade | 1,274,598 | 656,646 | 0 | 1,931,244 |
| Police Facility Camera System Upgrade | 75,180 | 434,820 | 0 | 510,000 |
| Engine Replacement | 615,379 | 674,621 | 0 | 1,290,000 |
| Public Safety Radio System Upgrade | 7,526,568 | 3,400,660 | 0 | 10,927,228 |
| Dispatch Furniture Replacement | 12,800 | 7,200 | 0 | 20,000 |
| Mobile Data Computer Replacements | 965,245 | 5,536 | 0 | 970,781 |
| Pedestrian Safety Traffic Upgrades | 47,002 | 43,499 | 0 | 90,501 |
| Thermal Imaging Cameras | 31,716 | 97,410 | 36,000 | 165,126 |
| Hurricane Harvey Reception Center | 0 | 50,000 | 0 | 50,000 |
| Self Contained Breathing Apparatus Replacement | 0 | 650,000 | 0 | 650,000 |
| Police Crime Scene Vehicle | 0 | 200,000 | 0 | 200,000 |
| Police Laser Mapping Scanner | 0 | 96,815 | 0 | 96,815 |
| Replace Truck 1 | 0 | 0 | 1,100,000 | 1,100,000 |
| Bomb Robot Replacement | 0 | 0 | 350,000 | 350,000 |
| Knox Key System | 0 | 0 | 33,000 | 33,000 |
| Battery Operating Hydraulic Tools for Fire Engines | 0 | 0 | 69,000 | 69,000 |
| Total Public Safety Projects | \$ 10,874,065 | \$ 6,920,945 | \$ 1,588,000 | \$ 19,383,010 |

Public Safety Projects

- 1) **Project:** *Ambulance Remounts*
Funding Source: *General Fund*
Total Project Cost: *\$929,315*
Description:
Replacement of chassis for ambulances per the Fire Department's vehicle replacement schedule.
- 2) **Project:** *CAD Software Upgrade*
Funding Source: *2011 Certificates of Obligation - \$156,829*
2012 Certificates of Obligation - \$936,328
2017 Certificates of Obligation - \$838,087
Total Project Cost: *\$1,931,244*
Description:
Scheduled Computer-Aided Dispatch (CAD) software upgrades for public safety communications center.
- 3) **Project:** *Police Facility Security Camera System Update*
Funding Source: *2011 Certificates of Obligation*
Total Project Cost: *\$510,000*
Description:
Replacement of servers and video security cameras for the detention facility and police building
- 4) **Project:** *Engine Replacement*
Funding Source: *General Fund*
Total Project Cost: *\$1,290,000*
Description:
Scheduled replacement of engines per the Fire Department's vehicle replacement schedule.

Public Safety Projects

- 5) **Project:** *Public Safety Radio System Upgrade*
Funding Source: *2008 Certificates of Obligation - \$102,228*
4B Sales Tax Funds (2014 Appropriations) - \$125,000
2015 Certificates of Obligation - \$5,350,000
2016 Certificates of Obligation - \$5,350,000
Total Project Cost: *\$10,927,228*

Description:

Phase I and II of the P25 Radio System Upgrade. The analog radio system became obsolete after 2017. The first phase involved hiring a consultant to help identify and document the City's current and future radio coverage requirements. The consultant evaluated how to best obtain the optimal public safety radio system coverage for the planned next generation P25 digital radio system and to develop proposed system budgetary costs and alternatives. Phase II funded the development of an RFP for two implementation phases in 2016 and 2017. Total cost of the project is estimated at \$11 million and will be funded with Certificates of Obligation; however, the debt service for these bonds will be reimbursed with sales tax dollars from the 4B Quality of Life Fund.

- 6) **Project:** *Dispatch Furniture Replacement*
Funding Source: *Capital Project Reserve Fund*
Total Project Cost: *\$20,000*

Description:

Replacement of public safety dispatch chairs that were over eight years old and passed their useful life. Public Safety Dispatch provides daily 24-hour service

- 7) **Project:** *Mobile Data Computer Replacements*
Funding Source: *2017 Certificates of Obligation*
Total Project Cost: *\$970,781*

Description:

Replacement of current police and fire mobile data computers and software nearing warranty expiration. Mobile Data Computers allow for more efficient deployment of personnel and provide first responders remote access to critical information in the field.

Public Safety Projects

8) **Project:** *Pedestrian Safety Traffic Upgrades*

Funding Source: *General Fund*

Total Project Cost: *\$90,501*

Description:

Install Rectangular Rapid Flashing Beacons (RRFB) units at school zones and crosswalks on major & secondary arterials. These units are to be installed at five locations including two crosswalks on East Cartwright Road, two crosswalks on North Galloway Avenue, and at one crosswalk on Scyene Road. Studies conducted in various cities have shown that utilizing the requested equipment could increase the speed compliance rates in school zones significantly.

9) **Project:** *Thermal Imaging Cameras*

Funding Source: *4B Sales Tax Funds (2016 - 2019 Appropriations)*

Total Project Cost: *\$165,126*

Description:

Replacement of thermal imaging cameras. These cameras are placed in each truck and engine to aid firefighters' ability to see through smoke in a fire and/or at night and to facilitate the rescue of individuals.

10) **Project:** *Hurricane Harvey Reception Center*

Funding Source: *General Fund*

Total Project Cost: *\$50,000*

Description:

Provide and track the expenses related to the reception center for Hurricane Harvey.

11) **Project:** *Self Contained Breathing Apparatus Replacement*

Funding Source: *General Fund*

Total Project Cost: *\$650,000*

Description:

The Fire Department's current Self Contained Breathing Apparatuses (SCBAs) are reaching the end of their service life. This project will purchase enough SCBAs for all current equipment riding positions, plus additional spares as needed for repairs, special programs, and potential regional deployments.

Public Safety Projects

12) ***Project:*** ***Police Crime Scene Vehicle***

Funding Source: ***General Fund***

Total Project Cost: ***\$200,000***

Description:

This vehicle will be constructed on a Ford F450 stretched chassis and will have a 16-foot enclosure outfitted to efficiently handle crime scene duties at major cases. The vehicle will have exterior cameras and lighting for processing crime scenes in dark environments and an extendable mast for photographing or recording the scene from above. An extendable awning can be used to protect the crime scene from inclement weather to further ensure evidence is protected. The interior of the enclosure is designed to process evidence, but will have the capability of recording, so interviews can be conducted by detectives at the scene.

13) ***Project:*** ***Police Laser Mapping Scanner***

Funding Source: ***General Fund***

Total Project Cost: ***\$96,815***

Description:

This is to purchase a laser mapping scanner for crime scenes and fatality crashes.

14) ***Project:*** ***Replace Truck 1***

Funding Source: ***4B Sales Tax Fund (2019 Appropriation)***

Total Project Cost: ***\$1,100,000***

Description:

This project will replace the ladder truck at Fire Station 1 using 4B funds. Once in service, the new truck will serve the Department as a front-line apparatus for 12 years.

15) ***Project:*** ***Bomb Robot Replacement***

Funding Source: ***General Fund***

Total Project Cost: ***\$350,000***

Description:

This project will replace the Department's current remote operations platform, which is more than 19 years old. The new system has an expanded range of capabilities and includes two unmanned aerial vehicles. It will enhance Fire Department capabilities in investigations, rescues and aerial observation of thermal incidents and allow us to provide better assistance to our local law enforcement partners.

Public Safety Projects

16) ***Project:*** ***Knox Key System***

Funding Source: ***General Fund***

Total Project Cost: ***\$33,000***

Description:

This project will replace the Department's current Knox Key control units. The Knox Key system provides limited access keys to local businesses and residences. The new system provides security and a wireless auditing function to track general key access as well as access to the Department's supply of controlled substances on each apparatus.

17) ***Project:*** ***Battery Operating Hydraulic Tools for Fire Engines***

Funding Source: ***General Fund***

Total Project Cost: ***\$69,000***

Description:

This project will replace the battery-operated hydraulic rescue tools on all Department engines.

Adopted Capital Budget
Street Projects
Fiscal Year 2018-19

| Project Name | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|--|----------------------------|--------------------------|--------------------------|-----------------------|
| Alley Reconstruction | \$ 337,913 | \$ 1,144,474 | \$ 500,000 | \$ 1,982,387 |
| Concrete Street Rehabilitation Program | 870,622 | 359,378 | 600,000 | 1,830,000 |
| Motley Drive Reconstruction | 953,999 | 4,152,681 | 0 | 5,106,680 |
| Gus Thomasson Sustainability | 1,673,833 | 7,170,167 | 0 | 8,844,000 |
| Gus Thomasson Reconstruction | 785,319 | 11,641,915 | 1,872,766 | 14,300,000 |
| Town East Boulevard Reconstruction | 1,959,249 | 13,875,751 | 3,000,000 | 18,835,000 |
| 50/50 Sidewalk Program | 713,359 | 436,631 | 125,000 | 1,274,990 |
| ADA Compliance and Orphan Sidewalk Program | 31,964 | 118,036 | 50,000 | 200,000 |
| Street Leveling Program | 701,122 | 298,878 | 200,000 | 1,200,000 |
| Residential Street Reconstruction | 19,696,283 | 38,753,717 | 0 | 58,450,000 |
| Major Thoroughfare Pavement Preservation | 15,998 | 2,071,502 | 0 | 2,087,500 |
| Scyene Road Reconstruction | 464,300 | 7,358,200 | 0 | 7,822,500 |
| Franklin Drive Microsurfacing | 105,225 | 16,265 | 0 | 121,490 |
| Downtown Infrastructure | 0 | 0 | 500,000 | 500,000 |
| Front Street Reconstruction | 0 | 312,000 | 1,000,000 | 1,312,000 |
| Towne Centre TIRZ Paving Maintenance | 0 | 0 | 200,000 | 200,000 |
| Gibson Street Reconstruction | 0 | 0 | 6,000,000 | 6,000,000 |
| Skyline Drive (Town East Blvd to Peachtree Rd) | 0 | 0 | 5,400,000 | 5,400,000 |
| Total Street Projects | \$ 28,309,186 | \$ 87,709,595 | \$ 19,447,766 | \$ 135,466,547 |

Street Projects

- 1) **Project:** *Alley Reconstruction (ongoing)*
Funding Source: *2012 Certificates of Obligation - \$40,000*
2013 Certificates of Obligation - \$263,487
2014 Certificates of Obligation - \$178,900
2018 Certificates of Obligation - \$1,000,000
2019 Certificates of Obligation - \$500,000
Total Project Cost: *\$1,982,387*
Description:
This project includes funding for the reconstruction of deteriorated paved alleyways throughout the City

- 2) **Project:** *Concrete Street Rehabilitation Program (ongoing)*
Funding Source: *2015 Certificates of Obligation - \$630,000*
2016 Certificates of Obligation - \$600,000
2019 Certificates of Obligation - \$600,000
Total Project Cost: *\$1,830,000*
Description:
Annual maintenance program to reconstruct portions of concrete thoroughfares throughout the City to help prolong the service life of major arterial roadways.

- 3) **Project:** *Motley Drive Reconstruction*
Funding Source: *2008 Certificates of Obligation - \$168,976*
2009 Certificates of Obligation - \$638
2014 Certificates of Obligation - \$3,000,000
2015 Certificates of Obligation - \$1,827,066
2016 Certificates of Obligation - \$110,000
Total Project Cost: *\$5,106,680*
Description:
Reconstruction of Motley Drive from Town East Boulevard to Gus Thomasson Road to four-lane divided roadway with curb and gutter and associated drainage improvements.

Street Projects

- 4) **Project:** *Gus Thomasson Sustainability*
Funding Source: *4B Sales Tax Funds - (2012-2015 Appropriations) - \$6,000,000*
2013 Certificates of Obligation - \$55,000
2014 Certificates of Obligation - \$44,000
2015 Certificates of Obligation - \$290,000
2016 Certificates of Obligation - \$175,000
2018 Certificates of Obligation - \$2,280,000
Total Project Cost: *\$8,844,000*

Description:

Total reconstruction of Gus Thomasson Road from Karla Drive to Moon Drive/Whitson Way. The reconstructed road will be a four-lane divided arterial with two vehicle lanes in each direction with portions separated by a depressed/bioswale median with concrete curb and gutter. The project also includes on-street parking, pedestrian sidewalks and a cycle track. The City received a \$3 million Sustainable Development Grant through the North Central Texas Council of Governments to offset some of the project costs. This project is part of the City's revitalization initiative to restore the vitality of neighborhoods and its adjoining commercial corridor.

- 5) **Project:** *Gus Thomasson Reconstruction*
Funding Source: *Towne Centre TIRZ Funds*
Total Project Cost: *\$14,300,000*

Description:

Reconstruction of Gus Thomasson Road within existing right-of-way, from US Highway 80 to Town East Boulevard, reducing the number of lanes from six to four lanes for the majority of the project length and incorporating a hike and bike trail on the residential side of the road and a five-foot sidewalk on the east side. Public meetings will be held to obtain residents' input into the design. The engineering phase includes an analysis of the existing drainage, water and sanitary sewer systems within the right-of-way and any recommendations for upgrades if they are deteriorated or lacking in capacity.

Street Projects

- 6) **Project:** *Town East Boulevard Reconstruction*
Funding Source: *4B Sales Tax Funds - (2013-2018 Appropriations) - \$5,285,000*
2014 Certificates of Obligation - \$2,000,000
2015 Certificates of Obligation - \$2,650,000
2016 Certificates of Obligation - \$200,000
2017 Certificates of Obligation - \$2,300,000
2018 Certificates of Obligation - \$3,000,000
2019 Certificates of Obligation - \$3,000,000
Texas Department of Transportation- \$400,000
Total Project Cost: *\$18,835,000*

Description:

Reconstruction of Town East Blvd., from Military Parkway to U.S. Highway 80, to include four lanes separated by a depressed/bioswale median with concrete curb and gutter. On the east side, a 12-inch wide concrete pedestrian trail will be constructed. Water and sanitary sewer within the right-of-way will also be replaced due to their age and condition. Drainage will be upgraded to meet current 100-year design criteria. Certificates of Obligation will be used to finance the construction of the roadway portion; however, debt service costs for the bond issues will be reimbursed by the 4B Quality of Life Corporation.

- 7) **Project:** *50/50 Sidewalk Program*
Funding Source: *Citizen Contributions - \$430,369*
2014 Certificates of Obligation - \$226,371
2015 Certificates of Obligation - \$238,250
2016 Certificates of Obligation - \$180,000
2017 Certificates of Obligation - \$50,000
2018 Certificates of Obligation - \$25,000
2019 Certificates of Obligation - \$125,000
Total Project Cost: *\$1,274,990*

Description:

Reconstruction of deteriorated sidewalks, curb and gutter, and driveway approaches on a first-come, first-serve basis and requires participating residents to reimburse the City for 50 percent of total costs.

Street Projects

8) **Project:** *ADA Compliance and Orphan Sidewalk Program (Ongoing)*

Funding Source: *2015 Certificates of Obligation - \$25,000*
2016 Certificates of Obligation - \$25,000
2017 Certificates of Obligation - \$50,000
2018 Certificates of Obligation - \$50,000
2019 Certificates of Obligation - \$50,000

Total Project Cost: *\$200,000*

Description:

Installation of sidewalk or ramps in isolated areas that currently meet Title II guidelines of the federal Americans with Disabilities Act.

9) **Project:** *Street Leveling Program*

Funding Source: *2014 Certificates of Obligation - \$200,000*
2015 Certificates of Obligation - \$400,000
2016 Certificates of Obligation - \$400,000
2019 Certificates of Obligation - \$200,000

Total Project Cost: *\$1,200,000*

Description:

This project will allow for the leveling of concrete streets by injection methods when the area of concrete is structurally sound and costly repairs are not yet required. Recent drought conditions have cause sections of concrete streets to raise or become separated. This work will be performed by contract crews who will pump a slurry through small holes drilled in the concrete. The slurry material fills voids under the concrete panels and creates a permanent subgrade.

10) **Project:** *Residential Street Reconstruction*

Funding Source: *2016 General Obligation - \$24,800,000*
2018 General Obligation - \$33,650,000

Total Project Cost: *\$58,450,000*

Description:

This project is directly related to the \$125 million Street Bond Election that was passed by voters on November 3, 2015. The bond proceeds will be used to repair and improve more than 100 miles of Grade 4 residential streets throughout the community. Starting in 2016, General Obligation bonds will be sold every two years for the next 10 years to fund this project.

Street Projects

- 11) **Project:** *Major Thoroughfare Pavement Preservation*
Funding Source: *2016 Certificates of Obligation - \$1,700,000*
Dallas County - \$387,500
Total Project Cost: *\$2,087,500*

Description:

Pavement Preservation program using overlayment for the major thoroughfares in Mesquite in order extend the life of the major thoroughfares.

- 12) **Project:** *Scyene Road Reconstruction*
Funding Source: *4B Sales Tax Funds - (2018 Appropriations) - \$3,800,000*
2012 Certificates of Obligation - \$2,500
2016 Certificates of Obligation - \$500,000
2018 Certificates of Obligation - \$3,520,000
Total Project Cost: *\$7,822,500*

Description:

To complete infrastructure improvements to support the development activities on Ashley Furniture's industrial site as agreed upon and approved by City Council's Resolution No. 08-2017. These improvements include reconstructing Scyene Road from Clay-Mathis Road to Lawson Road to support heavy truck traffic and associated water main and drainage improvements.

- 13) **Projects:** *Franklin Drive Micro-surfacing*
Funding Source: *2016 Certificates of Obligation*
Total Project Cost: *\$121,490*

Description:

Rehabilitate Franklin Drive by micro-surfacing approximately 12,300 square yards of the existing asphalt roadway.

Street Projects

- 14) **Project:** *Downtown Infrastructure*
Funding Source: *Towne Centre TIRZ Fund*
Total Project Cost: *\$500,000*
Description:
This project is for the infrastructure improvements related to the development of the Downtown area.
- 15) **Project:** *Front Street Reconstruction*
Funding Source: *Towne Centre TIRZ Fund*
Total Project Cost: *\$1,000,000*
Description:
Front Street Reconstruction from Ebrite street to Galloway Avenue.
- 16) **Project:** *Town Centre TIRZ Paving Maintenance*
Funding Source: *Towne Centre TIRZ Fund*
Total Project Cost: *\$200,000*
Description:
Pavement rehabilitation within the Towne Centre TIRZ limits.
- 17) **Project:** *Gibson Street Reconstruction*
Funding Source: *2019 Certificates of Obligation*
Total Project Cost: *\$6,000,000*
Description:
Reconstruct Gibson Street to provide an enhanced pedestrian connection between Downtown and City Lake Park.
- 18) **Project:** *Skyline Drive Reconstruction (Town East Blvd to Peachtree Rd)*
Funding Source: *2019 Certificates of Obligation*
Total Project Cost: *\$5,400,000*
Description:
This project is for the reconstruction of Skyline Drive from Town East Boulevard to Peachtree Road. The new roadway will remain a four-lane section and will be reconstructed within the existing ROW. In addition, a screening wall, pedestrian amenities, drainage, water and sanitary sewer improvements are planned for construction.

Adopted Capital Budget
Traffic Projects
Fiscal Year 2018-19

| Project Name | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|---|----------------------------|--------------------------|--------------------------|---------------------|
| ROWS Street Lighting Improvements | \$ 233,031 | \$ 216,969 | \$ 0 | \$ 450,000 |
| Screening Wall Replacements | 996,886 | 804,152 | 250,000 | 2,051,038 |
| Traffic Signal Upgrade | 99,800 | 100,200 | 100,000 | 300,000 |
| Traffic Management Operations | 0 | 125,000 | 125,000 | 250,000 |
| Traffic Control System and Devices Upgrades | 294,177 | 149,590 | 130,000 | 573,767 |
| New Traffic Signal Construction | 47,874 | 122,726 | 0 | 170,600 |
| Total Traffic Projects | \$ 1,671,768 | \$ 1,518,637 | \$ 605,000 | \$ 3,795,405 |

Traffic Projects

- 1) **Project:** ROWS Street Lighting Improvements
Funding Source: Towne Centre TIRZ (2009-2013 Appropriations)
Total Project Cost: \$450,000
Description:
Installation of decorative streetlight systems within the ROWS of Texas project improvement district boundaries
- 2) **Project:** Screening Wall Replacements
Funding Source: 1989 General Obligation Bonds - \$23,320
1996 General Obligation Bonds - \$7,718
2013 Certificates of Obligation - \$250,000
2014 Certificates of Obligation - \$260,000
2015 Certificates of Obligation - \$510,000
2016 Certificates of Obligation - \$250,000
2017 Certificates of Obligation - \$250,000
2018 Certificates of Obligation - \$250,000
2019 Certificates of Obligation - \$250,000
Total Project Cost: \$2,051,038
Description:
Replacement of fallen or deteriorated traffic screening walls at various locations throughout the City.
- 3) **Project:** Traffic Signal Upgrade (ongoing)
Funding Source: 4B Sales Tax Funds (2017-2019 Appropriations)
Total Project Cost: \$300,000
Description:
This project is an annual program to replace all of the 100+ traffic signal pavement detector loops with video detection cameras. This program will take over a decade to make the transition and older intersections will be addressed first.
- 4) **Project:** Traffic Management Operations (ongoing)
Funding Source: 4B Sales Tax Funds (2018-2019 Appropriations)
Total Project Cost: \$250,000
Description:
This project will provide funding for the day-to-day repair, maintenance and operations of the Traffic Management Center.

Traffic Projects

5) **Project:** *Traffic Control System and Devices Upgrades*

Funding Source: 2014 Certificates of Obligation - \$43,550
2015 Certificates of Obligation - \$40,104
2016 Certificates of Obligation - \$100,000
2017 Certificates of Obligation - \$130,113
2018 Certificates of Obligation - \$130,000
2019 Certificates of Obligation - \$130,000

Total Project Cost: \$573,767

Description:

Based on a federally mandated minimum standards of reflectivity, Traffic staff changed out all the regulatory, warning and ground mounted guide signs in the City, in several phases. North District of the City was changed out in 2014, the Central District in 2015, and the South District in 2017. Funding is being utilized every year to upgrade traffic control equipment such as Traffic controllers, cabinets, video detection upgrades, UPS Battery Backup units, Ethernet switch equipment, fiber optics, etc.

6) **Project:** *New Traffic Signal Construction*

Funding Source: 2016 Certificates of Obligation - \$170,600

Total Project Cost: \$170,600

Description:

This project is to fund a traffic signal at Samuell and Catron for when FedEx opens its new facility on Samuell Boulevard.

Adopted Capital Budget
Water and Sewer System Projects
Fiscal Year 2018-19

| Project Name | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|---|----------------------------|--------------------------|--------------------------|----------------------|
| Sanitary Sewer Rehabilitation Program | \$ 164,985 | \$ 5,377,121 | \$ 2,000,000 | \$ 7,542,106 |
| Water Main Replacement Program | 3,714,180 | 2,422,952 | 1,400,000 | 7,537,132 |
| Emergency Water and Sewer Repairs | 228,158 | 887,842 | 300,000 | 1,416,000 |
| Town East Elevated Water Storage Tank | 3,378,919 | 154,629 | 0 | 3,533,548 |
| Southeast Pump Station Expansion | 101,794 | 158,118 | 0 | 259,912 |
| Reinforced Concrete Pipe Sewer Trunk Main Rehabilitation | 1,010,314 | 3,287,830 | 1,000,000 | 5,298,144 |
| Water Meter Replacement Program | 99,975 | 475,025 | 125,000 | 700,000 |
| Motley Drive Utility Replacements | 1,387,286 | 109,714 | 0 | 1,497,000 |
| Thomasson Square Utility Replacements | 971,507 | 670,405 | 0 | 1,641,912 |
| Town East Water Main Replacement (Military to US80) | 1,764,971 | 2,575,029 | 0 | 4,340,000 |
| Scyene Road Utility Improvements | 0 | 1,500,000 | 0 | 1,500,000 |
| Barnes Bridge Transmission Mains | 555,489 | 3,094,511 | 0 | 3,650,000 |
| US80 & Galloway Interchange | 294,752 | 202,248 | 0 | 497,000 |
| Kaufman County Utility Development | 135,324 | 21,439 | 0 | 156,763 |
| Big Town Elevated Water Tank | 124,709 | 2,146,155 | 0 | 2,270,864 |
| Hailey Pump Station | 23,250 | 237,755 | 0 | 261,005 |
| ESRI Software Upgrade | 0 | 30,000 | 0 | 30,000 |
| Public Works Asset Management Software | 0 | 200,000 | 0 | 200,000 |
| Kaufman County Water Infrastructure Improvements | 0 | 1,350,000 | 6,375,000 | 7,725,000 |
| Summit Drive Waterline | 0 | 550,000 | 0 | 550,000 |
| N. Mesquite Creek Sanitary Sewer Trunk Main Rehabilitation (Town East Blvd to Tripp Rd) | 0 | 0 | 1,750,000 | 1,750,000 |
| Wastewater Master Plan Update | 0 | 0 | 500,000 | 500,000 |
| Engineering Design Manual | 0 | 355,000 | 0 | 355,000 |
| Total Water and Sewer Projects | \$ 13,955,613 | \$ 25,805,773 | \$ 13,450,000 | \$ 53,211,386 |

Water and Sewer Projects

- 1) **Project:** *Sanitary Sewer Rehabilitation Program (ongoing)*
Funding Source: *2016 Water and Sewer Revenue Bonds - \$1,732,106*
2017 Water and Sewer Revenue Bonds - \$1,810,000
2018 Water and Sewer Revenue Bonds - \$2,000,000
2019 Water and Sewer Revenue Bonds - \$2,000,000
Total Project Cost: *\$7,542,106*

Description:

This project is the ongoing replacement of older, deteriorated sanitary sewer lines to prevent ground water infiltration and inflow into the system.

- 2) **Project:** *Water Main Replacement Program (Ongoing)*
Funding Source: *2014 Water and Sewer Revenue Bonds - \$1,574,340*
2015 Water and Sewer Revenue Bonds - \$1,173,336
2016 Water and Sewer Revenue Bonds - \$1,689,456
2017 Water and Sewer Revenue Bonds - \$1,400,000
2018 Water and Sewer Revenue Bonds - \$300,000
2019 Water and Sewer Revenue Bonds - \$1,400,000
Total Project Cost: *\$7,537,132*

Description:

Replacement of deteriorated water mains by City crews and any related concrete repair of streets that required excavation during the course of water and sewer line replacements projects throughout the City.

- 3) **Project:** *Emergency Water and Sewer Repairs (ongoing)*
Funding Source: *2014 Water and Sewer Revenue Bonds - \$116,000*
2015 Water and Sewer Revenue Bonds - \$300,000
2016 Water and Sewer Revenue Bonds - \$300,000
2017 Water and Sewer Revenue Bonds - \$300,000
2018 Water and Sewer Revenue Bonds - \$100,000
2019 Water and Sewer Revenue Bonds - \$300,000
Total Project Cost: *\$1,416,000*

Description:

Project will fund unexpected or unfunded water and/or sanitary sewer repairs that may occur within the fiscal year.

Water and Sewer Projects

- 4) ***Project:*** ***Town East Elevated Storage Tank***
Funding Source: ***2008 Water and Sewer Revenue Bonds - \$850,000***
2009 Water and Sewer Revenue Bonds - \$500,000
2011 Water and Sewer Revenue Bonds - \$729,962
2013 Water and Sewer Revenue Bonds - \$811,000
2014 Water and Sewer Revenue Bonds - \$492,586
2017 Water and Sewer Revenue Bonds - \$150,000
Total Project Cost: ***\$3,533,548***
Description:
Treating the interior and repainting the exterior of the Town East Elevated Storage Tank located in the Town East Mall retail area and reconstructing the foundation and adding a masonry screening wall and exterior lighting.
- 5) ***Project:*** ***Southeast Pump Station Expansion***
Funding Source: ***2010 Water and Sewer Revenue Bonds - \$131,756***
2016 Water and Sewer Revenue Bonds - \$128,156
Total Project Cost: ***\$259,912***
Description:
Design and land acquisition for expansion of the Southeast Pump Station.
- 6) ***Project:*** ***Reinforced Concrete Pipe Sewer Trunk Main Rehabilitation***
Funding Source: ***2012 Water and Sewer Revenue Bonds - \$298,144***
2015 Water and Sewer Revenue Bonds - \$1,000,000
2016 Water and Sewer Revenue Bonds - \$1,000,000
2017 Water and Sewer Revenue Bonds - \$1,000,000
2018 Water and Sewer Revenue Bonds - \$1,000,000
2019 Water and Sewer Revenue Bonds - \$1,000,000
Total Project Cost: ***\$5,298,144***
Description:
Rehabilitation of large diameter Reinforced Concrete Pipe (RCP) sanitary sewer trunk main up to 48-inches in diameter that have eroded over time from sewer gas. The CIPP method involves lining the interior of the existing mains in place. The first phase of this project is the North Trunk Main along Belt Line Road, from Tripp Road to north of Bluffview Drive (approximately 8,150 feet) and the following phase will be the South Trunk Main, from the South Mesquite Creek Wastewater Treatment Plant to Pioneer Road (approximately 18,800 feet).

Water and Sewer Projects

- 7) **Project:** *Water Meter Replacement Program*
Funding Source: *2014 Water and Sewer Revenue Bonds - \$100,000*
2015 Water and Sewer Revenue Bonds - \$100,000
2016 Water and Sewer Revenue Bonds - \$125,000
2017 Water and Sewer Revenue Bonds - \$125,000
2018 Water and Sewer Revenue Bonds - \$125,000
2019 Water and Sewer Revenue Bonds - \$125,000
Total Project Cost: *\$700,000*
Description:
Improve infrastructure by implementing a systemic water meter replacement program. Approximately 1,300 water meters are planned for replacement in each fiscal year.
- 8) **Project:** *Motley Drive Utility Replacements*
Funding Source: *2009 Water and Sewer Revenue Bonds - \$948,000*
2012 Water and Sewer Revenue Bonds - \$159,000
2014 Water and Sewer Revenue Bonds - \$200,000
2017 Water and Sewer Revenue Bonds - \$190,000
Total Project Cost: *\$1,497,000*
Description:
Relocation of water and sewer utilities in conjunction with the reconstruction of Motley Drive.
- 9) **Project:** *Thomasson Square Water & Sewer Replacements*
Funding Source: *2009 Water and Sewer Revenue Bonds - \$60,912*
2013 Water and Sewer Revenue Bonds - \$960,000
2014 Water and Sewer Revenue Bonds - \$21,000
2017 Water and Sewer Revenue Bonds - \$600,000
Total Project Cost: *\$1,641,912*
Description:
Water and sewer relocations and improvements related to the Gus Thomasson Corridor Revitalization project to spur private redevelopment of underutilized commercial property in north Mesquite through mixed use development that adopts form-based code principles of promoting pedestrian friendly streetscapes and store fronts that enhance walkability for residents. The first project of its kind in Mesquite, this project is supplemented with a \$3 million Sustainable Development Grant through the North Central Texas Council of Governments. Existing water and sewer lines within the existing right-of-way will be relocated to allow for street widening and on-street parallel parking.

Water and Sewer Projects

10) Project: *Town East Water Main Replacement (Military to US80)*

Funding Source: *2009 Water and Sewer Revenue Bonds - \$318,000*
2010 Water and Sewer Revenue Bonds - \$285,000
2011 Water and Sewer Revenue Bonds - \$407,000
2013 Water and Sewer Revenue Bonds - \$100,000
2014 Water and Sewer Revenue Bonds - \$330,000
2017 Water and Sewer Revenue Bonds - \$2,300,000
2018 Water and Sewer Revenue Bonds - \$600,000

Total Project Cost: *\$4,340,000*

Description:

The replacement of a 24-inch diameter water main from Military Parkway to U.S. Highway 80. This project will be constructed along with the Town East Boulevard roadway reconstruction project.

11) Project: *Scyene Road Utility Improvements*

Funding Source: *2018 Water and Sewer Revenue Bonds*

Total Project Cost: *\$1,500,000*

Description:

Water and sewer utilities improvements in conjunction with reconstruction of Scyene Road in order to make Ashley Furniture's industrial site ready for development.

12) Project: *Barnes Bridge Transmission Mains*

Funding Source: *2014 Water and Sewer Revenue Bonds - \$300,000*
2015 Water and Sewer Revenue Bonds - \$1,550,000
2016 Water and Sewer Revenue Bonds - \$1,800,000

Total Project Cost: *\$3,650,000*

Description:

The Barnes Bridge Pump Station pumps approximately 70 percent of the City's water consumption; however, the pump station is served by only a single 30-inch diameter water main that was constructed in 1959, and in order to improve system reliability, several additional water mains are needed. The first phase will be the transmission main from the pump station to LaPrada Drive. The second transmission main will run along LaPrada, from Barnes Bridge Road to Gus Thomasson Road, and the third transmission main will run along LaPrada, from Barnes Bridge Road to Pinehurst Lane. Total cost of the project is estimated at \$7 million.

Water and Sewer Projects

- 13) **Project:** *U.S. 80 and Galloway Interchange*
Funding Source: *2014 Water and Sewer Revenue Bonds*
Total Project Cost: *\$497,000*
Description:
Design and construction of utility relocations to precede the replacement of the Galloway Avenue Bridge over U.S. Highway 80 by TxDOT.
- 14) **Project:** *Kaufman County Utility Development*
Funding Source: *2012 Water and Sewer Revenue Bonds - \$33,500*
2013 Water and Sewer Revenue Bonds - \$27,800
2015 Water and Sewer Revenue Bonds - \$95,463
Total Project Cost: *\$156,763*
Description:
Design development costs related to Kaufman County's connection to the Lower East Fork Interceptor System.
- 15) **Project:** *Big Town Elevated Water Tank*
Funding Source: *2013 Water and Sewer Revenue Bonds - \$137,400*
2015 Water and Sewer Revenue Bonds - \$1,333,464
2017 Water and Sewer Revenue Bonds - \$800,000
Total Project Cost: *\$2,270,864*
Description:
The Big Town tank is the oldest of the four elevated reservoirs and was constructed in 1962-63 and has a capacity of two-million gallons. The interior of the tank was last painted in early 1993. Inspection of the tank in mid-2014 revealed that the interior coating system has reached the end of its effective service life and significant corrosion of the interior of the tank is occurring. This project will include interior structural repairs, interior painting, updating exterior City logos and long-term maintenance provisions of the Big Town Elevated Water Tank.
- 16) **Project:** *Hailey Pump Station*
Funding Source: *2015 Water and Sewer Revenue Bonds*
Total Project Cost: *\$261,005*
Description:
Design and preparation of plans and specifications to install variable frequency drives on two-400 horsepower pumps at the Hailey Water Pump Station.

Water and Sewer Projects

- 17) **Project:** *ESRI Software Upgrade*
Funding Source: *2015 Water and Sewer Revenue Bonds*
Total Project Cost: *\$30,000*
Description:
This project will upgrade the ESRI software in GIS in order to integrate between GIS and the field crews. This upgrade will allow crews to make changes to the maps in the field and transfer data to GIS using the camera van.
- 18) **Project:** *Public Works Asset Management Software*
Funding Source: *2018 Water and Sewer Revenue Bonds*
Total Project Cost: *\$200,000*
Description:
This software will enable the Public Works Department collect the data needed to make data-driven decisions. The outcome will be a software system that reduces time required for current data entry and reporting workflows, and provides the ability to track activity and money spent on individual assets necessary for future projections and decision-making
- 19) **Project:** *Kaufman County Water Infrastructure Improvements*
Funding Source: *2017 Water and Sewer Revenue Bonds - \$100,000*
2018 Water and Sewer Revenue Bonds - \$1,250,000
2019 Water and Sewer Revenue Bonds - \$6,375,000
Total Project Cost: *\$7,725,000*
Description:
This project is to design, obtain easements and construct a 24-inch water transmission main across the East Fork of the Trinity River from Lawson Road to proposed Kaufman County pump station site and to design and build a potable water pump station and associated ground storage tanks in Kaufman County to supply land within the City of Mesquite and selected extraterritorial jurisdiction (ETJ) with potable water from the City System. Additional funding will be needed in future years as total estimated cost of the project is \$21 million.

Water and Sewer Projects

- 20) **Project:** *Summit Drive Waterline*
Funding Source: *2018 Water and Sewer Revenue Bonds*
Total Project Cost: *\$550,000*
Description:
Replace Waterline on Summit Drive from Crest Park Lee.
- 21) **Project:** *North Mesquite Creek Sanitary Sewer Trunk Main Rehabilitation*
Funding Source: *2019 Water and Sewer Revenue Bonds*
Total Project Cost: *\$1,750,000*
Description:
Replace approximately 6,700 ft of sanitary sewer along North Mesquite Creek from Town East Boulevard to Tripp Road.
- 22) **Project:** *Wastewater Master Plan Update*
Funding Source: *2019 Water and Sewer Revenue Bonds*
Total Project Cost: *\$500,000*
Description:
Update Wastewater Master Plan to reflect sanitary sewer system improvements constructed, asset management plan and an update to City's Capacity Management, Operations and Maintenance (CMOM). The updated plan will guide capital improvement planning and private development planning.
- 23) **Engineering Design Manual**
Funding Source: *2009 Water and Sewer Revenue Bonds - \$105,000*
2014 Water and Sewer Revenue Bonds - \$250,000
Total Project Cost: *\$355,000*
Description:
This project is to extract design requirements from the multiple sources where they currently reside (ordinances, details, individual design documents) and to consolidate them into one location, Engineering Design Manual. This also includes a review of all existing design criteria and the updating of criteria as needed. A fairly large ordinance revision will be required when the Manual is adopted to delete the design criteria that has been moved to the Manual.

Adopted Capital Budget
Routine Vehicle and Equipment Expenditures
Fiscal Year 2018-19

| User and Description | Funding Source | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|--|----------------------------|-------------------------|-----------------------|-----------------------|---------------|
| General Government | | | | | |
| City Council - replacement tablets | Certificates of Obligation | \$ 6,247 | \$ 0 | \$ 0 | \$ 6,247 |
| City Manager - replacement computers | Certificates of Obligation | 3,429 | 0 | 1,300 | 4,729 |
| City Manager - replacement laptop | Certificates of Obligation | 1,735 | 0 | 1,850 | 3,585 |
| Communications & Marketing - replacement laptop | Certificates of Obligation | 1,735 | 1,200 | 0 | 2,935 |
| Communications & Marketing - replacement computer | Certificates of Obligation | 0 | 0 | 0 | 0 |
| Budget - replacement computers | Certificates of Obligation | 0 | 0 | 0 | 0 |
| Economic Development - replacement computer | Certificates of Obligation | 0 | 0 | 1,200 | 1,200 |
| Facility Maintenance - replacement computers (3) | Certificates of Obligation | 4,573 | 3,600 | 0 | 8,173 |
| Mesquite Arts Center - replacement computers | Certificates of Obligation | 0 | 0 | 1,200 | 1,200 |
| Mesquite Arts Center - replacement laptop | Certificates of Obligation | 1,735 | 0 | 0 | 1,735 |
| Mesquite Arts Center - replacement furniture | General Fund | 1,347 | 0 | 0 | 1,347 |
| City Secretary - replacement computer | Certificates of Obligation | 1,143 | 0 | 1,200 | 2,343 |
| City Attorney - replacement computer (3) | Certificates of Obligation | 0 | 1,200 | 3,600 | 4,800 |
| City Attorney - replacement laptop (2) | Certificates of Obligation | 0 | 1,800 | 3,700 | 5,500 |
| Human Resources - replacement computers | Certificates of Obligation | 17,147 | 2,400 | 1,200 | 20,747 |
| Human Resources - replacement laptop | Certificates of Obligation | 6,940 | 1,800 | 0 | 8,740 |
| Finance Administration - replacement computer | Certificates of Obligation | 1,143 | 0 | 0 | 1,143 |
| Finance Administration - replacement Laptop | Certificates of Obligation | 0 | 1,200 | 0 | 1,200 |
| Accounting - replacement computers (5) | Certificates of Obligation | 5,716 | 0 | 0 | 5,716 |
| Warehouse - replacement computer (4) | Certificates of Obligation | 0 | 1,200 | 4,800 | 6,000 |
| Print Shop - replacement computer | Certificates of Obligation | 1,143 | 0 | 1,200 | 2,343 |
| Tax - replacement computer | Certificates of Obligation | 6,859 | 1,200 | 0 | 8,059 |
| Municipal Court - replacement computers(9) | Certificates of Obligation | 6,859 | 10,800 | 0 | 17,659 |
| Municipal Court - replacement vehicle | Certificates of Obligation | 37,760 | 0 | 0 | 37,760 |
| Purchasing - replacement computers | Certificates of Obligation | 0 | 0 | 1,200 | 1,200 |
| Transportation Pool - replacement vehicle | Certificates of Obligation | 20,950 | 0 | 0 | 20,950 |
| Information Technology - replacement computers (6) | Certificates of Obligation | 4,573 | 0 | 7,200 | 11,773 |
| Information Technology - replacement laptops (11) | Certificates of Obligation | 12,450 | 0 | 20,350 | 32,800 |
| Information Technology - replacement tablet | Certificates of Obligation | 0 | 1,650 | 0 | 1,650 |
| Information Technology - replacement workstation | Certificates of Obligation | 2,886 | 3,300 | 3,400 | 9,586 |
| Information Technology - computer equipment | Certificates of Obligation | 87,498 | 126,900 | 216,100 | 430,498 |
| Information Technology - replacement vehicle | Certificates of Obligation | 0 | 0 | 30,900 | 30,900 |
| Fire Service | | | | | |
| Administration - replacement vehicle | Certificates of Obligation | 25,690 | 0 | 0 | 25,690 |
| Operations - replacement computers (2) | Certificates of Obligation | 25,198 | 7,200 | 2,800 | 35,198 |
| Operations - replacement laptops (5) | Certificates of Obligation | 5,205 | 9,000 | 9,250 | 23,455 |
| Operations - replacement tablets | Certificates of Obligation | 2,519 | 17,500 | 1,600 | 21,619 |

| User and Description | Funding Source | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|--|----------------------------|--------------------------------|------------------------------|------------------------------|----------------------|
| Fire Service Cont'd | | | | | |
| Operations - exercise equipment | General Fund | 12,644 | 0 | 0 | 12,644 |
| Operations - camera | General Fund | 1,782 | 0 | 0 | 1,782 |
| Prevention - replacement vehicles (2) | Certificates of Obligation | 44,570 | 0 | 0 | 44,570 |
| Police Service | | | | | |
| Administration - replacement computer (7) | Certificates of Obligation | 0 | 1,200 | 8,700 | 9,900 |
| Administration - replacement laptop | Certificates of Obligation | 1,735 | 1,800 | 0 | 3,535 |
| Operations - replacement vehicles (10) | Certificates of Obligation | 274,206 | 523,072 | 405,325 | 1,202,603 |
| Operations - vehicles(3) | Certificates of Obligation | 0 | 0 | 120,610 | 120,610 |
| Operations - replacement computers (9) | Certificates of Obligation | 18,290 | 9,600 | 10,800 | 38,690 |
| Operations - replacement workstation | Certificates of Obligation | 2,069 | 0 | 0 | 2,069 |
| Operations - equipment | Certificates of Obligation | 32,642 | 0 | 0 | 32,642 |
| Criminal Investigations - replacement computers (27) | Certificates of Obligation | 12,575 | 23,100 | 32,400 | 68,075 |
| Criminal Investigations - replacement printer | Certificates of Obligation | 0 | 1,000 | 0 | 1,000 |
| Criminal Investigations - computer workstation | Certificates of Obligation | 2,069 | 0 | 0 | 2,069 |
| Criminal Investigations - replacement vehicles (2) | Certificates of Obligation | 71,340 | 0 | 0 | 71,340 |
| Criminal Investigations - vehicle | Certificates of Obligation | 0 | 0 | 26,150 | 26,150 |
| Criminal Investigations - vehicles (2) | Seizure Funds | 90,900 | 0 | 0 | 90,900 |
| Criminal Investigations - equipment | Seizure Funds | 701,341 | 0 | 0 | 701,341 |
| Technical Services - replacement computers (42) | Certificates of Obligation | 12,575 | 6,000 | 50,400 | 68,975 |
| Technical Services - replacement workstations (15) | Certificates of Obligation | 35,103 | 0 | 0 | 35,103 |
| Staff Support - replacement laptops | Certificates of Obligation | 0 | 0 | 1,850 | 1,850 |
| Staff Support - replacement computers (2) | Certificates of Obligation | 1,143 | 12,000 | 2,400 | 15,543 |
| Staff Support - replacement vehicle | Certificates of Obligation | 28,875 | 0 | 0 | 28,875 |
| School Resource Officer - vehicle (4) | Certificates of Obligation | 0 | 0 | 175,250 | 175,250 |
| Housing and Community Services | | | | | |
| Animal Services - replacement computers | Certificates of Obligation | 5,716 | 6,000 | 1,200 | 12,916 |
| Animal Services - replacement tablets (6) | Certificates of Obligation | 0 | 3,300 | 0 | 3,300 |
| Animal Services - replacement vehicle | Certificates of Obligation | 46,910 | 0 | 0 | 46,910 |
| Keep Mesquite Beautiful - replacement computer | Certificates of Obligation | 1,143 | 0 | 0 | 1,143 |
| CDBG Administration - replacement computer | CDBG Grant | 1,175 | 1,200 | 1,200 | 3,575 |
| Neighborhood Services | | | | | |
| Environmental Code - replacement laptops (2) | Certificates of Obligation | 31,827 | 3,600 | 0 | 35,427 |
| Environmental Code - replacement computer | Certificates of Obligation | 1,143 | 0 | 1,200 | 2,343 |
| Environmental Code - Semi-rugged laptops | Certificates of Obligation | 0 | 10,000 | 2,500 | 12,500 |
| Environmental Code - replacement vehicle (1) | Certificates of Obligation | 24,850 | 0 | 0 | 24,850 |
| Environmental Code - replacement vehicle (3) | Certificates of Obligation | 78,270 | 0 | 0 | 78,270 |
| Environmental Code - replacement furniture | General Fund | 6,483 | 0 | 0 | 6,483 |
| Environmental Code - camera | General Fund | 2,352 | 0 | 0 | 2,352 |

| User and Description | Funding | Prior Year | Revised | Adopted | Total |
|--|----------------------------|--------------|---------------|---------------|-----------|
| | Source | Expenditures | 17-18 Funding | 18-19 Funding | Funding |
| Planning and Development Services | | | | | |
| Building Inspection - replacement computer | Certificates of Obligation | 27,095 | 1,200 | 1,700 | 29,995 |
| Building Inspection - replacement laptops (2) | Certificates of Obligation | 0 | 3,600 | 0 | 3,600 |
| Building Inspection - replacement vehicle | Certificates of Obligation | 50,613 | 0 | 32,000 | 82,613 |
| Building Inspection - vehicle | Certificates of Obligation | 0 | 0 | 32,000 | 32,000 |
| License and Compliance - replacement vehicle | Certificates of Obligation | 0 | 0 | 34,000 | 34,000 |
| License and Compliance - semi-rugged laptop | Certificates of Obligation | 0 | 2,500 | 0 | 2,500 |
| Planning & Zoning - replacement computers | Certificates of Obligation | 2,286 | 6,300 | 1,200 | 9,786 |
| Planning & Zoning - replacement tablets (2) | General Fund | 0 | 2,000 | 0 | 2,000 |
| Historic Preservation - replacement computer | Certificates of Obligation | 2,286 | 1,200 | 0 | 3,486 |
| Historic Preservation - replacement laptop | Certificates of Obligation | 0 | 1,800 | 0 | 1,800 |
| Public Works | | | | | |
| Public Works Admin - equipment | Certificates of Obligation | 9,337 | 65,000 | 0 | 74,337 |
| Public Works Admin - replacement laptop | Certificates of Obligation | 0 | 1,800 | 0 | 1,800 |
| Public Works Admin - replacement Tablet | Certificates of Obligation | 0 | 0 | 450 | 450 |
| Public Works Admin - semi-rugged laptops | Certificates of Obligation | 0 | 0 | 2,500 | 2,500 |
| Traffic Engineering - replacement computers (3) | Certificates of Obligation | 0 | 4,600 | 0 | 4,600 |
| Traffic Engineering - semi-rugged laptops (2) | Certificates of Obligation | 0 | 0 | 5,000 | 5,000 |
| Traffic Engineering - replacement furniture | General Fund | 2,958 | 0 | 0 | 2,958 |
| Traffic Engineering - equipment | Certificates of Obligation | 0 | 0 | 0 | 0 |
| Traffic Engineering - replacement vehicle | Certificates of Obligation | 26,020 | 31,056 | 32,000 | 89,076 |
| Traffic Engineering - replacement Striping vehicle | Certificates of Obligation | 0 | 0 | 280,000 | 280,000 |
| Traffic Engineering - traffic signal cabinets (2) | Certificates of Obligation | 0 | 27,400 | 0 | 27,400 |
| Traffic Engineering - school flashers (2) | Certificates of Obligation | 0 | 18,000 | 0 | 18,000 |
| Engineering - replacement computers | Certificates of Obligation | 1,143 | 2,700 | 1,200 | 5,043 |
| Engineering - replacement Tablets | Certificates of Obligation | 0 | 0 | 450 | 450 |
| Engineering - replacement workstations (5) | Certificates of Obligation | 0 | 16,500 | 0 | 16,500 |
| Engineering - replacement laptops | Certificates of Obligation | 3,738 | 0 | 2,300 | 6,038 |
| Engineering - replacement vehicle | Certificates of Obligation | 50,710 | 0 | 0 | 50,710 |
| Residential Solid Waste - replacement laptop | Certificates of Obligation | 0 | 0 | 3,700 | 3,700 |
| Residential Solid Waste - semi-rugged laptop | Certificates of Obligation | 4,126 | 2,500 | 0 | 6,626 |
| Residential Solid Waste - replacement vehicle | Certificates of Obligation | 778,619 | 1,526,571 | 33,050 | 2,338,240 |
| Residential Solid Waste - RearLoader | Certificates of Obligation | 0 | 0 | 141,600 | 141,600 |
| Residential Solid Waste - FronWhLoad | Certificates of Obligation | 0 | 0 | 223,000 | 223,000 |
| Residential Solid Waste - RotoBoom | Certificates of Obligation | 0 | 0 | 0 | 0 |
| Residential Solid Waste - trailer | Certificates of Obligation | 10,193 | 0 | 0 | 10,193 |
| Residential Solid Waste - compactor | Certificates of Obligation | 0 | 0 | 350,000 | 350,000 |
| DUD - replacement computer | Drainage Utility Fees | 1,200 | 139,740 | 0 | 140,940 |
| Streets - replacement computer | Certificates of Obligation | 1,143 | 0 | 0 | 1,143 |
| Streets - semi-rugged laptops (3) | Certificates of Obligation | 0 | 7,500 | 0 | 7,500 |
| Street Maintenance - paver | Certificates of Obligation | 0 | 175,000 | 0 | 175,000 |

| User and Description | Funding Source | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|---|----------------------------|--------------------------------|------------------------------|------------------------------|----------------------|
| Public Works Cont'd | | | | | |
| Street Maintenance - roller (2) | Certificates of Obligation | 0 | 170,000 | 0 | 170,000 |
| Street Maintenance - dump trailer (2) | Certificates of Obligation | 0 | 30,000 | 0 | 30,000 |
| Street Maintenance - dump truck | Certificates of Obligation | 0 | 0 | 99,600 | 99,600 |
| Street Maintenance - spreader | Certificates of Obligation | 0 | 23,000 | 0 | 23,000 |
| Street Maintenance - sweeper | Certificates of Obligation | 0 | 3,800 | 0 | 3,800 |
| Street Maintenance - Equipment | Certificates of Obligation | 0 | 0 | 0 | 0 |
| Street Maintenance - replacement furniture | General Fund | 1,426 | 0 | 0 | 1,426 |
| Street Maintenance - replacement vehicles (2) | Certificates of Obligation | 274,218 | 0 | 64,000 | 338,218 |
| Street Maintenance - pothole repair machine | Certificates of Obligation | 201,715 | 0 | 230,000 | 431,715 |
| Street Maintenance - trailer | General Fund | 16,785 | 0 | 0 | 16,785 |
| Equipment Services - replacement Laptop | Certificates of Obligation | 0 | 0 | 1,850 | 1,850 |
| Equipment Services - Equipment | Certificates of Obligation | 0 | 0 | 0 | 0 |
| Equipment Services - replacement computers | Certificates of Obligation | 1,143 | 3,600 | 1,200 | 5,943 |
| Equipment Services - replacement vehicle | Certificates of Obligation | 0 | 0 | 150,000 | 150,000 |
| Library Services | | | | | |
| Administration - replacement tablets (2) | Certificates of Obligation | 0 | 900 | 0 | 900 |
| North Branch - replacement computers (11) | Certificates of Obligation | 1,143 | 13,200 | 0 | 14,343 |
| North Branch - replacement furniture | General Fund | 6,783 | 0 | 0 | 6,783 |
| Central Branch - replacement furniture | General Fund | 4,568 | 0 | 0 | 4,568 |
| Central Branch - replacement computers (9) | Certificates of Obligation | 0 | 16,800 | 10,800 | 27,600 |
| Parks and Recreation | | | | | |
| Administration - replacement computers (3) | Certificates of Obligation | 4,573 | 3,600 | 0 | 8,173 |
| Administration - replacement laptop | Certificates of Obligation | 1,735 | 0 | 0 | 1,735 |
| Administration - replacement furniture | General Fund | 4,600 | 0 | 0 | 4,600 |
| Administration - christmas tree | General Fund | 11,101 | 0 | 0 | 11,101 |
| Recreation Services - replacement computers (3) | Certificates of Obligation | 3,429 | 1,200 | 3,600 | 8,229 |
| Parks Services - replacement computer | Certificates of Obligation | 6,859 | 1,200 | 0 | 8,059 |
| Parks Services - vehicle | General Fund | 0 | 0 | 34,000 | 34,000 |
| Parks Services - replacement mower | Certificates of Obligation | 0 | 0 | 182,700 | 182,700 |
| Parks Services - replacement trailer | Certificates of Obligation | 0 | 0 | 20,580 | 20,580 |
| Golf - replacement computer | Golf Fund | 0 | 0 | 1,200 | 1,200 |
| Recreation Services - equipment | Certificates of Obligation | 10,800 | 0 | 0 | 10,800 |
| Recreation Services - replacement vehicle | Certificates of Obligation | 0 | 0 | 33,550 | 33,550 |
| Park Services - replacement vehicles (3) | Certificates of Obligation | 93,055 | 112,000 | 0 | 205,055 |
| Park Services - replacement sprayer | Certificates of Obligation | 59,845 | 0 | 0 | 59,845 |
| Airport Operations | | | | | |
| Municipal Airport - replacement computer | Hangar Rental Proceeds | 2,286 | 1,200 | 16,000 | 19,486 |
| Municipal Airport - replacement laptop | Hangar Rental Proceeds | 0 | 1,800 | 0 | 1,800 |

| User and Description | Funding Source | Prior Year Expenditures | Revised 17-18 Funding | Adopted 18-19 Funding | Total Funding |
|---|---------------------------|--------------------------------|------------------------------|------------------------------|----------------------|
| Airport Operations Cont'd | | | | | |
| Municipal Airport - equipment | Hangar Rental Proceeds | 0 | 0 | 4,000 | 4,000 |
| Water and Sewer Operations | | | | | |
| Utility Billing - replacement computers | Water and Sewer User Fees | 8,002 | 6,000 | 1,200 | 15,202 |
| Semi-rugged laptops (22) | Water and Sewer User Fees | 18,608 | 0 | 56,000 | 74,608 |
| GIS - replacement computer | Water and Sewer User Fees | 0 | 6,000 | 0 | 6,000 |
| GIS - computer workstation | Water and Sewer User Fees | 2,069 | 0 | 9,400 | 11,469 |
| GIS - replacement laptops (2) | Water and Sewer User Fees | 6,159 | 5,000 | 0 | 11,159 |
| Replacement equipment | Water and Sewer User Fees | 186,081 | 240,381 | 172,120 | 598,582 |
| Replacement vehicles (5) | Water and Sewer User Fees | 746,848 | 453,084 | 237,230 | 1,437,162 |
| Public Works - Vehicle(2) | Water and Sewer User Fees | 0 | 0 | 60,640 | 60,640 |
| Public Works - replacement computers (3) | Water and Sewer User Fees | 0 | 8,400 | 3,900 | 12,300 |
| Public Works - replacement laptops | Water and Sewer User Fees | 0 | 9,400 | 1,700 | 11,100 |
| Public Works - Equipment | Water and Sewer User Fees | 0 | 0 | 38,070 | 38,070 |
| Meter Services - replacement water meters and boxes | Water and Sewer User Fees | 122,905 | 192,135 | 183,990 | 499,030 |
| Housing Choice Voucher Program | | | | | |
| Voucher Program - replacement computer | Grants | 4,573 | 1,200 | 0 | 5,773 |
| Voucher Program - replacement laptops | Grants | 0 | 7,200 | 1,850 | 9,050 |
| Voucher Program - replacement tablets (2) | Grants | 0 | 1,200 | 0 | 1,200 |
| Voucher Program - replacement vehicle | Grants | 25,480 | 0 | 0 | 25,480 |
| Conference Center Capital Replacement Fund | | | | | |
| Conference Center & Exhibit Hall Equipment | Room Rental Proceeds | 3,683 | 447,750 | 0 | 451,433 |
| Public, Educational and Government Access Fund | | | | | |
| City Hall - Public Access Equipment Upgrade | PEG Fees | 78,778 | 150,000 | 77,870 | 306,648 |
| Total Routine Vehicle and Equipment Expenditures | | \$ 4,716,925 | \$ 4,740,839 | \$ 4,027,235 | \$ 13,484,999 |

MESQUITE

T E X A S

Real. Texas. Flavor.

Statistical Section

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Community Profile

History



The first plat for the town site of Mesquite was recorded on May 22, 1873 at the Dallas County Courthouse by A.R. Alcott, a Texas & Pacific Railroad Company engineer and planner of depot towns. The railroad company bought a square mile of land, built a depot, and offered business property and residential lots for sale. Mesquite incorporated December 3, 1887. It was the second town, outside of Dallas, in Dallas County to do so.

In 1882, Senator R.S. Kimbrough established *The Texas Mesquiter* (now *The Mesquite News*), the oldest newspaper in the county outside of the City of Dallas. The newspaper began its news coverage of hometown people and events, printing with handset metal and wood type on an old George Washington hand press.

Mesquite remained a quiet agricultural town from 1873 to the late 1950s, as the population only increased by 1,561 residents between 1890 and 1950. However, the post-World War II building boom brought phenomenal growth as new subdivisions began to spring up. Big Town Mall, the first enclosed mall in the Southwest, was constructed in 1959, and the first public library in Mesquite was opened in 1964 as City services were expanded to meet the needs of a growing population.



In 1970, LBJ Freeway connected Mesquite to neighboring communities. The expressway, as well as Town East Mall, brought increased economic growth to the City. Located at the crossroads of Interstates 20, 30 and 635, State Highway 352, U.S. Highway 80, and the Union Pacific Railroad, Mesquite now covers over 49 square miles and is surrounded by Garland to the north, Dallas to the west, Lake Ray Hubbard to the northeast, Sunnyvale to the east, and Balch Springs to the south.

School

Each school day, the Mesquite Independent School District welcomes more than 41,000 students through the doors of its 48 campuses, including 33 elementary schools, 9 middle schools, 5 high schools, and the Mesquite Academy, an education campus of choice. Mesquite ISD has a record of steady, marked improvement and a continual quest for excellence. MISD is home to two academically recognized schools selected and honored by the Texas Education Agency.



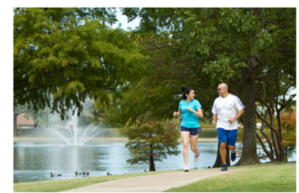
Higher Education



Eastfield Community College, a member of the seven-campus Dallas County Community College District, is a two-year community college offering freshmen and sophomore level academic transfer programs, technical and occupational training, and a variety of non-credit personal enrichment classes. Texas A & M University- Commerce, Mesquite Metroplex Center offers various Graduate Degree Programs and the Texas A&M Engineering Extension Service, a member of the Texas A & M University System, offers adult occupational and technical training.

Recreation and Leisure Activities

The Parks and Recreation Department offers a variety of programs through five recreation centers, seven gymnasiums, and three senior centers. There are 70 parks with amenities such as pavilions, disc golf courses, ball fields, athletic fields, and three swimming pools.



The Mesquite Public Library was founded in 1963 with the North Branch opening in 1981. The Library has a collection of over 200,000 items including books, magazines, DVDs, CDs, ebooks and eaudiobooks. Additional services include computers for public use and a variety of databases that can be accessed over the internet.

The Mesquite Golf Course is a 154-acre, 18-hole public golf course owned and managed by the City of Mesquite. At 6,980 yards and par 71, the Mesquite Golf Course offers a challenging course for all golfers from beginner to championship level. The Mesquite Golf Course is located at 825 N. Hwy 67 (IH-30 at Northwest Drive).

City-wide redevelopment is evidenced in remodel/addition permits increasing 200% from 2017 to 2018, both in number and valuation. The highlight of future redevelopment lies within the heart of the City, Downtown Mesquite, which is now an officially designated Texas Main Street city - the only one in Dallas County. Infrastructure, parking and public space improvements begin in the first quarter of 2019, with the implementation of a \$6 million Front Street redevelopment plan.

Entertainment

With over 4 million square feet of retail space, more than 6 million square feet of total business space, and two restaurant rows offering over 30 restaurants and 30 movie screens, Mesquite's reputation as a retail, restaurant and entertainment destination is well deserved.

The ROWS of Texas, a 4 ½ mile shopping, entertainment, and dining district along IH 635, delivers on Mesquite's promise of Real. Texas. Flavor, with its Retail, Restaurant and Rodeo Rows. The Mesquite ProRodeo, on the south end of the district, has been a mainstay of thrilling rodeo events since 1958. Founded by ProRodeo Hall of Fame member Neal Gay, the PRCA-sanctioned rodeo provides all the traditional rodeo events every Saturday night from June through August. Mesquite Arena, home of the Mesquite ProRodeo, hosts concerts and other sporting events throughout the year.

Town East Mall has been a retail powerhouse in Mesquite since it opened in 1971. In addition to almost 200 shops and department stores, the mall recently partnered with the Mesquite Independent School district to open the READ PLAY TALK play area for children. Mesquite's other retail shopping centers host almost all of the major big box retailers such as Office Depot, Ross, and Target. Also, Boot Barn and Cavender's add that Texas shopping flair.



The Mesquite Arts Center remains a mainstay for quality arts and entertainment productions in the City. The 500-seat Concert Hall is home to the Mesquite Symphony Orchestra and the Mesquite Community Band, along with other special music performances. The more intimate Black Box Theatre hosts the Mesquite Community Theatre, providing excellent local theatre productions for more than 30 years, along with the Black Box Series, a collection of smaller concerts and entertainment that runs throughout the year. The Just for Kids series at the Arts Center provides free Saturday programming for children. And even the outdoor lawn of the center is used for musical entertainment: Rockin' Rhapsody concerts in April and JazzBreaks on the Plaza and Music in the Park in June. In addition, the center hosts art exhibits in its galleries throughout the year. Freedom Park, on the north lawn of the center, with its 15-foot twisted metal beam from the World Trade Center, memorializes the events of 9/11.

Celebration Station, on the north end of the ROWS of Texas district, provides robust family entertainment with miniature golf, bumper boats, batting cages, kiddie rides, go-carts, amusement games, and more. This lively facility will be expanding to include bowling and bumper cars, along with party rooms and additional amusement games.

Employment

Mesquite's 4,000 + businesses, employing approximately 56,500 workers, offer a diverse choice of jobs in the service, healthcare, retail, industrial and public administration sectors. The 1,000 acre Skyline Industrial Park is home to the largest concentration of industries on the east side of the DFW Metroplex. Ranging from small entrepreneurial manufacturers to Fortune 100 companies like PepsiCo, FedEx, United Parcel Service, and Union Pacific Railroad, Mesquite's industrial sector provides over 9,800 jobs. The retail sector, anchored since 1971 by the 1.2 million square foot Town East Mall, offers shopping and neighborhood centers throughout the city containing Fortune 500 brands such as Super Target, Walmart, Kroger, Home Depot, Lowe's, CVS, Walgreen's and more, providing over 14,000 jobs.

Employment is projected to continue growing in Mesquite, as 1.3 million square feet of new industrial space is opening during 2019 and 100,000 square feet of new retail space opened in 2018.

Major employers in the City and the number of employees are set forth in the following table:

| <u>Company Name</u> | <u>Nature of Business</u> | <u>Number of Employees</u> |
|--------------------------------|---------------------------|----------------------------|
| Mesquite ISD | Education | 4,000 |
| Town East Mall | Shopping Center | 2,750 |
| United Parcel Service Inc | Postal Carrier | 2,300 |
| Dallas Regional Medical Center | Health Care | 1,500 |
| City of Mesquite | Public Administration | 1,200 |
| Eastfield College | Education | 900 |
| Walmart | Retail | 850 |
| Pepsi Beverages Co | Manufacturing | 750 |
| Baker Brothers | Construction | 450 |
| OroraVisual | Commercial Printer | 420 |

Source: The City of Mesquite Economic Development Division

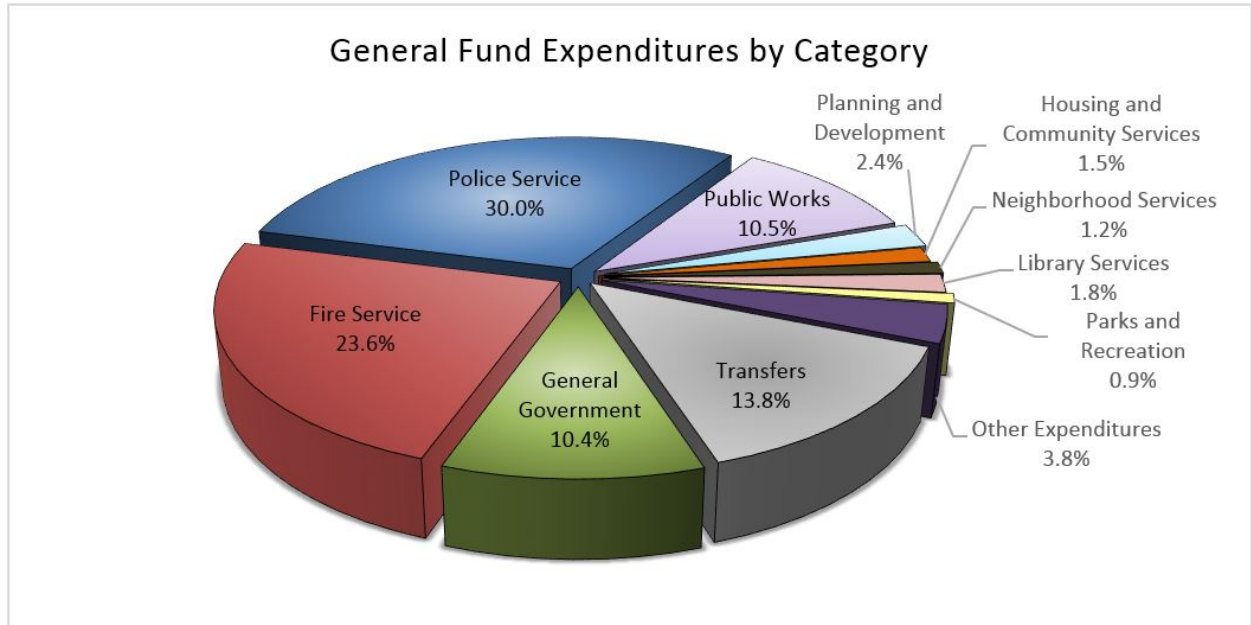
| <u>MESQUITE CLIMATE</u> | |
|---------------------------|-------------|
| Average Temperature | 65 degrees |
| Average Relative Humidity | 64% |
| Average Annual Rainfall | 37.8 inches |
| Highest Elevation | 530 feet |
| Lowest Elevation | 415 feet |

Growth

Mesquite has seen significant growth in the value of new home permits increasing more than 200% to an average value of \$275,000 with the onset of IH-20 residential activity. The IH-20 corridor, as well as remaining infill tracts within the City, will bring the construction of more than 3,000 new home sites beginning in 2019.

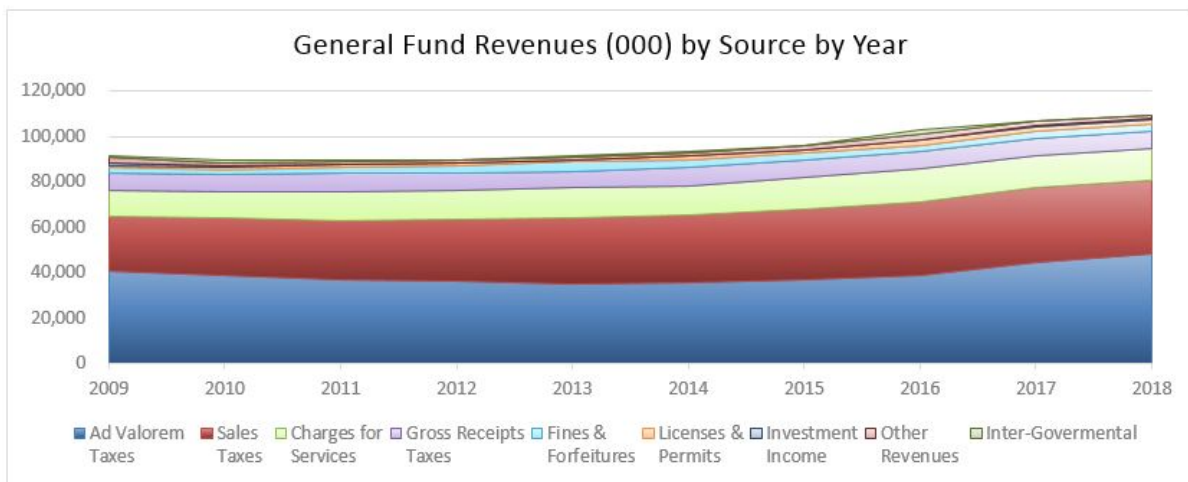
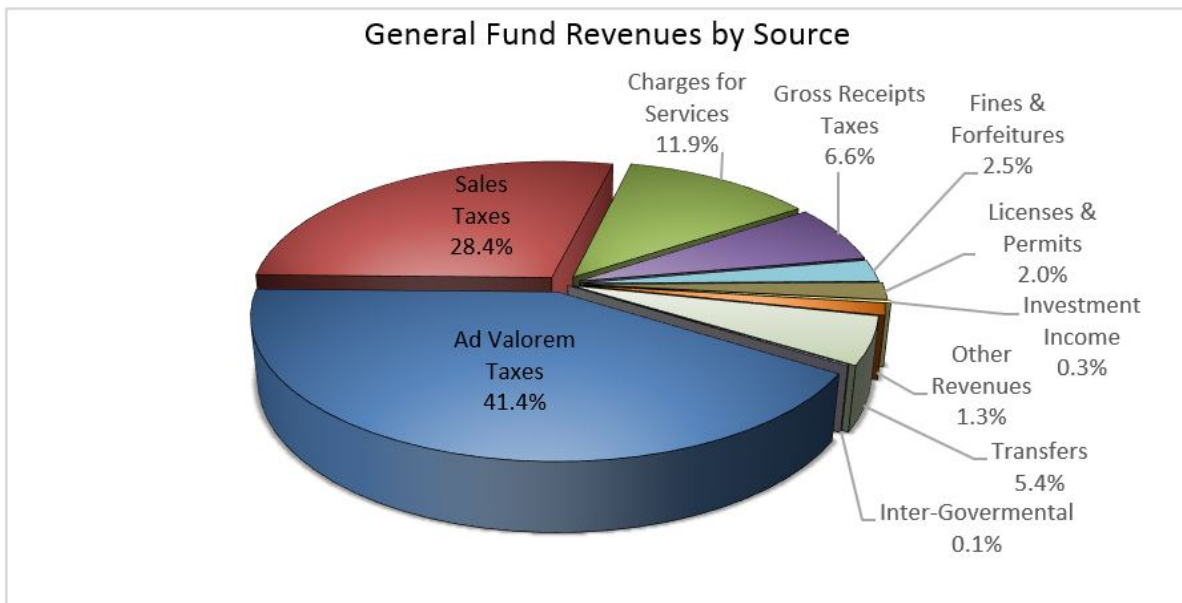
General Government Expenditures by Category
Last Ten Fiscal Years
 In Thousands (000)

| Fiscal Year | General Government | Fire Service | Police Service | Public Works | Planning and Development | Housing and Community Services | Neighborhood Services | Library Services | Parks and Recreation | Other Expenditures | Transfers | Total |
|-------------|--------------------|--------------|----------------|--------------|--------------------------|--------------------------------|-----------------------|------------------|----------------------|--------------------|-----------|----------|
| 2009 | \$10,013 | \$22,520 | \$28,907 | \$12,492 | \$2,584 | \$1,906 | \$ 0 | \$1,883 | \$5,662 | \$3,855 | \$9,246 | \$99,068 |
| 2010 | 10,009 | 22,701 | 29,627 | 12,370 | 2,719 | 2,003 | 0 | 1,941 | 3,943 | 2,902 | 9,266 | 97,481 |
| 2011 | 10,071 | 23,198 | 29,958 | 12,511 | 2,850 | 1,718 | 0 | 2,060 | 4,313 | 2,548 | 8,952 | 98,179 |
| 2012 | 9,642 | 22,830 | 30,032 | 12,586 | 2,817 | 1,659 | 0 | 1,925 | 4,158 | 2,384 | 9,559 | 97,592 |
| 2013 | 9,801 | 23,114 | 30,139 | 12,693 | 2,620 | 1,780 | 0 | 1,873 | 2,749 | 3,696 | 10,300 | 98,765 |
| 2014 | 9,878 | 23,585 | 30,520 | 12,025 | 2,622 | 2,192 | 0 | 1,880 | 3,141 | 2,935 | 10,370 | 99,148 |
| 2015 | 10,799 | 24,406 | 30,489 | 12,381 | 2,675 | 1,725 | 0 | 2,004 | 5,224 | 2,476 | 9,850 | 102,029 |
| 2016 | 10,867 | 25,546 | 32,175 | 12,150 | 2,254 | 1,814 | 806 | 1,895 | 2,744 | 3,636 | 11,819 | 105,706 |
| 2017 | 11,092 | 26,537 | 34,016 | 12,231 | 2,443 | 1,533 | 1,067 | 2,041 | 1,863 | 2,890 | 14,800 | 110,513 |
| 2018 | 12,063 | 27,348 | 34,722 | 12,165 | 2,781 | 1,722 | 1,351 | 2,086 | 1,075 | 4,373 | 16,000 | 115,686 |



General Fund Revenues by Source
Last Ten Fiscal Years
 In Thousands (000)

| Year | Ad Valorem Taxes | Sales Taxes | Charges for Services | Gross Receipts Taxes | Fines & Forfeitures | Licenses & Permits | Investment Income | Other Revenues | Transfers | Inter-Governmental | Total |
|------|------------------|-------------|----------------------|----------------------|---------------------|--------------------|-------------------|----------------|-----------|--------------------|-----------|
| 2009 | \$ 40,571 | \$ 24,239 | \$ 11,201 | \$ 7,541 | \$ 2,598 | \$ 1,106 | \$ 1,016 | \$ 2,291 | \$ 8,380 | \$ 721 | \$ 99,664 |
| 2010 | 38,334 | 25,627 | 11,477 | 7,536 | 2,419 | 983 | 419 | 1,412 | 8,043 | 1,006 | 97,256 |
| 2011 | 36,571 | 26,498 | 12,722 | 7,802 | 2,567 | 1,158 | 232 | 1,399 | 8,016 | 497 | 97,462 |
| 2012 | 35,828 | 27,440 | 12,902 | 7,507 | 3,328 | 1,086 | 65 | 1,126 | 7,893 | 438 | 97,613 |
| 2013 | 35,138 | 29,072 | 12,927 | 7,538 | 3,928 | 1,167 | 36 | 928 | 7,885 | 513 | 99,132 |
| 2014 | 35,199 | 30,085 | 13,028 | 7,914 | 3,521 | 1,604 | 32 | 1,148 | 5,536 | 826 | 98,893 |
| 2015 | 36,439 | 31,254 | 14,020 | 7,770 | 2,988 | 1,705 | 77 | 1,649 | 5,550 | 129 | 101,581 |
| 2016 | 38,345 | 32,667 | 14,569 | 7,504 | 3,102 | 2,225 | 144 | 2,556 | 6,009 | 160 | 107,281 |
| 2017 | 44,459 | 33,021 | 13,991 | 7,446 | 3,096 | 2,231 | 247 | 2,013 | 5,750 | 212 | 112,466 |
| 2018 | 47,952 | 32,905 | 13,798 | 7,625 | 2,902 | 2,263 | 324 | 1,562 | 6,250 | 150 | 115,731 |



Property Tax Levies and Collections
Last Ten Fiscal Years

| Year | Adjusted Current Tax Levy | Current Tax Collections (2) | Percentage of Current Taxes Collected | Delinquent Tax Collections (1) | Total Tax Collections | % Total Tax Collections/ Current Levy |
|------|---------------------------|-----------------------------|---------------------------------------|--------------------------------|-----------------------|---------------------------------------|
| 2009 | \$ 40,414,901 | \$ 39,752,647 | 98.36% | \$ 543,827 | \$ 40,296,474 | 99.71% |
| 2010 | 38,362,233 | 37,683,829 | 98.23% | 540,284 | 38,224,113 | 99.64% |
| 2011 | 36,392,283 | 35,761,897 | 98.27% | 484,010 | 36,245,907 | 99.60% |
| 2012 | 35,677,427 | 35,225,462 | 98.73% | 314,859 | 35,540,321 | 99.62% |
| 2013 | 34,819,001 | 34,336,926 | 98.62% | 319,409 | 34,656,335 | 99.53% |
| 2014 | 34,961,217 | 34,457,251 | 98.56% | 308,934 | 34,766,185 | 99.44% |
| 2015 | 36,282,438 | 35,805,787 | 98.69% | 217,340 | 36,023,127 | 99.29% |
| 2016 | 37,960,913 | 37,517,675 | 98.83% | 186,695 | 37,704,370 | 99.32% |
| 2017 | 43,954,143 | 43,411,278 | 98.76% | 256,839 | 43,668,117 | 99.35% |
| 2018 | 48,024,985 | 47,447,173 | 98.80% | — | 47,447,173 | 98.80% |

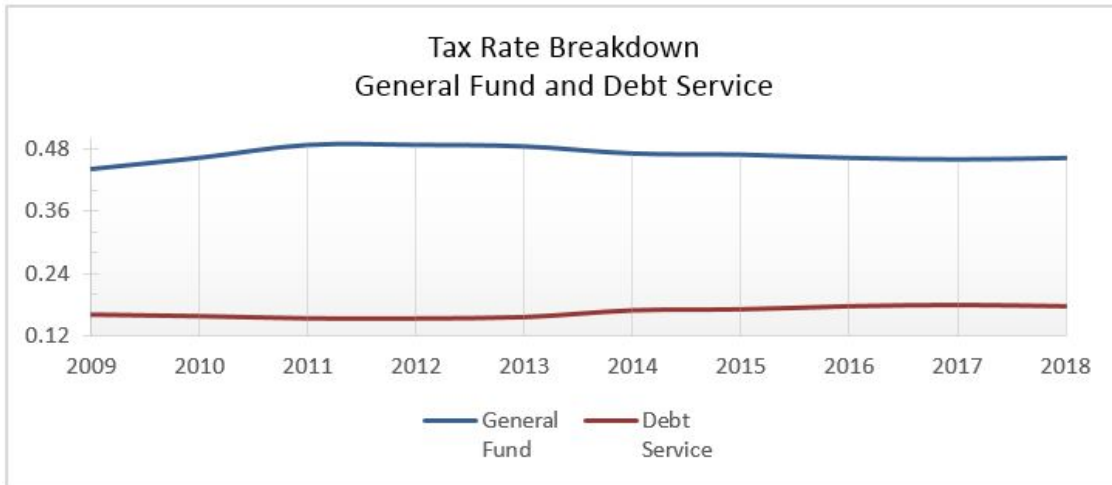
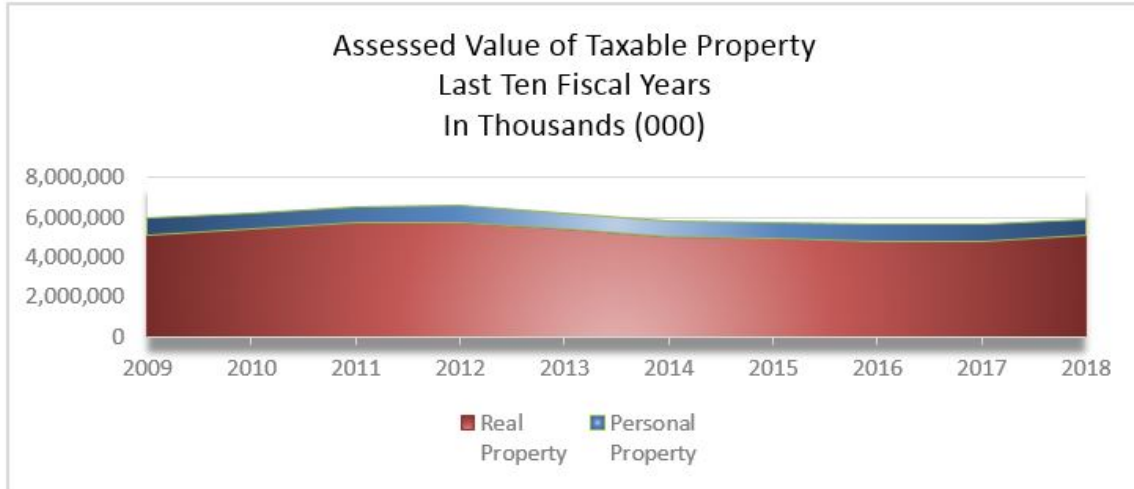


(1) Delinquent Tax Collections do not include penalty and interest.

(2) Current year collections are net of the amount collected for Tax Incentive Financing District (TIF).

**Assessed Value of Taxable Property, Tax Levy, and Distribution
Last Ten Fiscal Years**

| Year | Assessed Valuation of Taxable Property | | | Tax Rate (2) | Total Tax Levy | Tax Levy Distribution | |
|------|--|-------------------|------------------|--------------|----------------|-----------------------|--------------|
| | Real Property | Personal Property | Total (1) | | | General Fund | Debt Service |
| 2009 | \$ 5,684,886,219 | \$ 915,847,060 | \$ 6,600,733,279 | \$ 0.64000 | \$ 42,244,693 | \$ 0.48727 | \$ 0.15273 |
| 2010 | 5,372,627,213 | 831,518,890 | 6,204,146,103 | 0.64000 | 39,706,535 | 0.48443 | 0.15557 |
| 2011 | 5,033,253,710 | 806,244,680 | 5,839,498,390 | 0.64000 | 37,372,790 | 0.47076 | 0.16924 |
| 2012 | 4,913,543,225 | 835,748,720 | 5,749,291,945 | 0.64000 | 36,795,468 | 0.46859 | 0.17141 |
| 2013 | 4,759,235,572 | 847,624,630 | 5,606,860,202 | 0.64000 | 35,883,905 | 0.46225 | 0.17775 |
| 2014 | 4,743,167,903 | 867,926,160 | 5,611,094,063 | 0.64000 | 35,911,002 | 0.45953 | 0.18047 |
| 2015 | 4,936,838,157 | 799,004,189 | 5,735,842,346 | 0.64000 | 36,709,391 | 0.46220 | 0.17780 |
| 2016 | 5,035,080,686 | 927,480,690 | 5,962,561,376 | 0.64000 | 38,160,393 | 0.43637 | 0.20363 |
| 2017 | 5,660,431,750 | 867,037,847 | 6,527,469,597 | 0.68700 | 44,843,716 | 0.45542 | 0.23158 |
| 2018 | 6,167,654,569 | 931,670,651 | 7,099,325,220 | 0.68700 | 48,772,364 | 0.44972 | 0.23728 |



Source: Tax Division, Finance Department

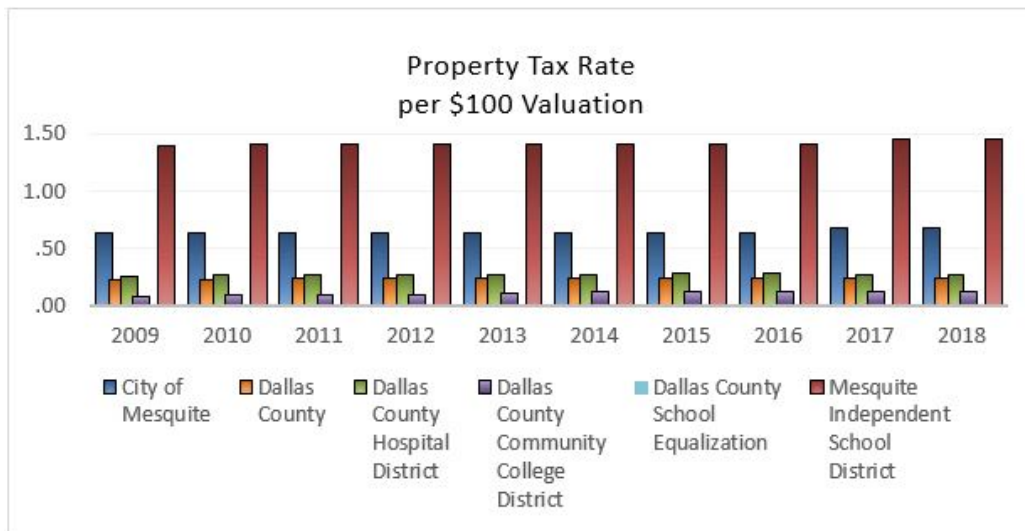
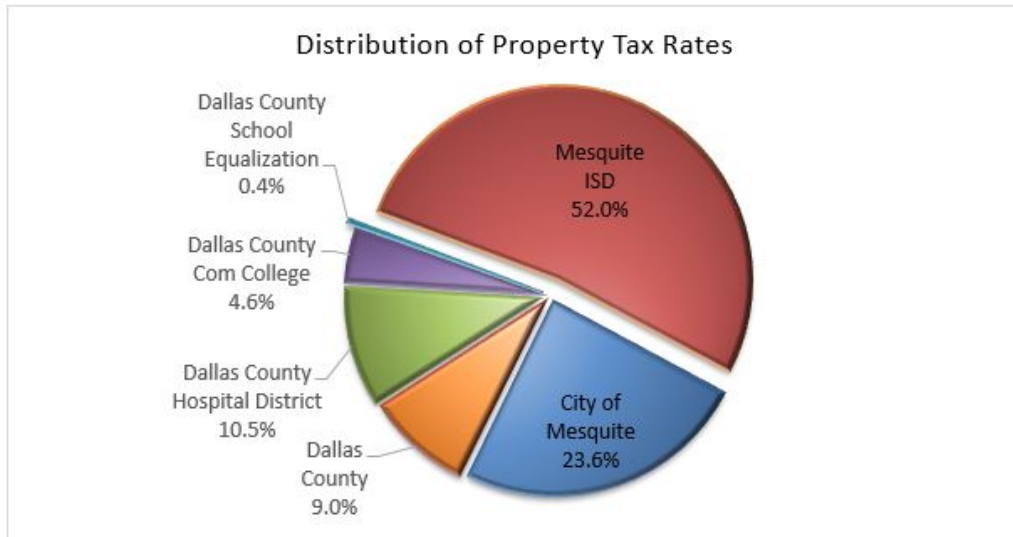
(1) Assessed value is 100% of estimated actual value for all years. Values are as of January 1 of the calendar year prior to the fiscal year-end date and are net of tax exemptions and Tax Incentive Financing Districts (TIF).

(2) Tax rate is per \$100 assessed valuation.

Property Tax Rates Direct and Overlapping Governments (per \$100 Valuation)

Last Ten Fiscal Years

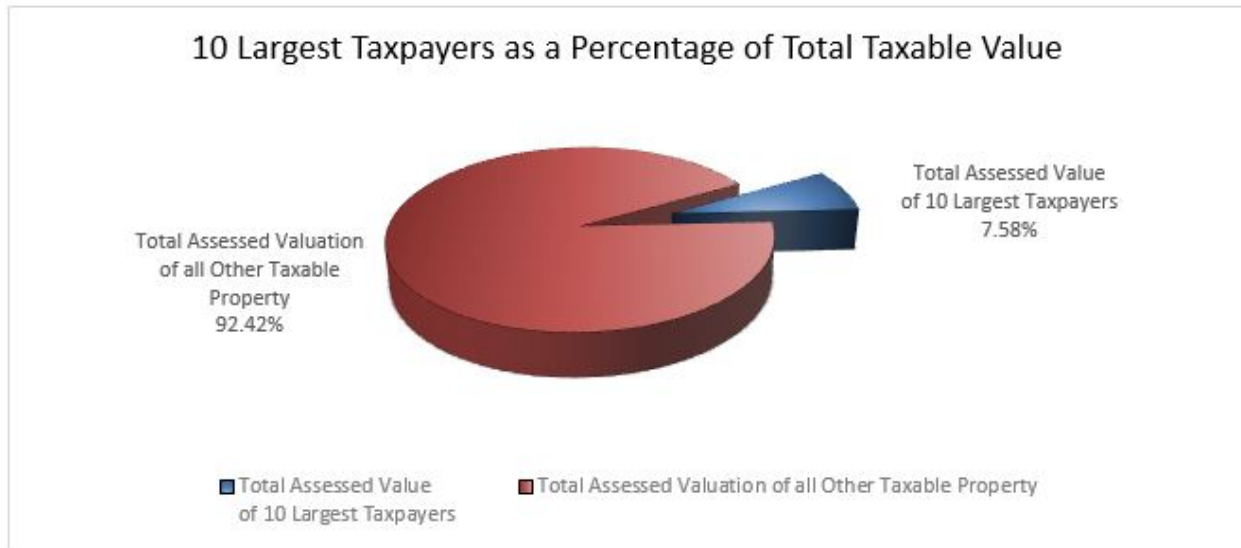
| Year | City of Mesquite | Dallas County | Dallas County Hospital District | Dallas County Community College District | Dallas County School Equalization | Mesquite Independent School District | Total |
|------|------------------|---------------|---------------------------------|--|-----------------------------------|--------------------------------------|------------|
| 2009 | \$ 0.64000 | \$ 0.22810 | \$ 0.25400 | \$ 0.08940 | \$ 0.00493 | \$ 1.40 | \$ 2.61643 |
| 2010 | 0.64000 | 0.22810 | 0.27400 | 0.09490 | 0.00521 | 1.42 | 2.66221 |
| 2011 | 0.64000 | 0.24310 | 0.27100 | 0.09923 | 0.01000 | 1.42 | 2.68333 |
| 2012 | 0.64000 | 0.24310 | 0.27100 | 0.09967 | 0.01000 | 1.42 | 2.68377 |
| 2013 | 0.64000 | 0.24310 | 0.27100 | 0.11938 | 0.00994 | 1.42 | 2.70342 |
| 2014 | 0.64000 | 0.24310 | 0.27600 | 0.12470 | 0.01000 | 1.41 | 2.70380 |
| 2015 | 0.64000 | 0.24310 | 0.28600 | 0.12478 | 0.01000 | 1.41 | 2.71388 |
| 2016 | 0.64000 | 0.24310 | 0.28600 | 0.12365 | 0.01000 | 1.41 | 2.71275 |
| 2017 | 0.68700 | 0.24310 | 0.27940 | 0.12293 | 0.00927 | 1.46 | 2.80170 |
| 2018 | 0.68700 | 0.24310 | 0.27940 | 0.12424 | 0.01000 | 1.46 | 2.80374 |



Source: Dallas Central Appraisal District website, Tax Unit Rates.

Principal Taxpayers
September 30, 2018

| Name of Taxpayer | Nature of Property | 2018 Assessed Valuation ⁽¹⁾ | Percent of Total Assessed Valuation |
|--|-------------------------------|---|--|
| 1. Town East Mall | Shopping Mall | \$ 138,240,990 | 1.95% |
| 2. Pepsi Cola | Soft Drink Bottling | 72,960,660 | 1.03% |
| 3. Market East Associates LLC | Shopping Center | 61,500,000 | 0.87% |
| 4. Oncor Electric Delivery | Electric Utility | 49,574,040 | 0.70% |
| 5. Ocean Barons LP | Apartment Complex | 44,188,380 | 0.62% |
| 6. United Parcel Service | Package Delivery | 37,054,860 | 0.52% |
| 7. IRIS USA Inc. | Manufacturer | 35,894,710 | 0.51% |
| 8. BRE DDR Marketplace | Shopping Center & Restaurants | 35,100,000 | 0.49% |
| 9. SPI Mission Ranch LLC | Apartment Complex | 32,290,000 | 0.45% |
| 10. MREIC Mesquite TX LLC | Distribution Warehouse | 31,000,000 | 0.44% |
| Total Assessed Value of 10 Largest Taxpayers | | <u>\$ 537,803,640</u> | 7.58% |
| Total Assessed Valuation of Taxable Property | | \$ 7,099,325,220 | |

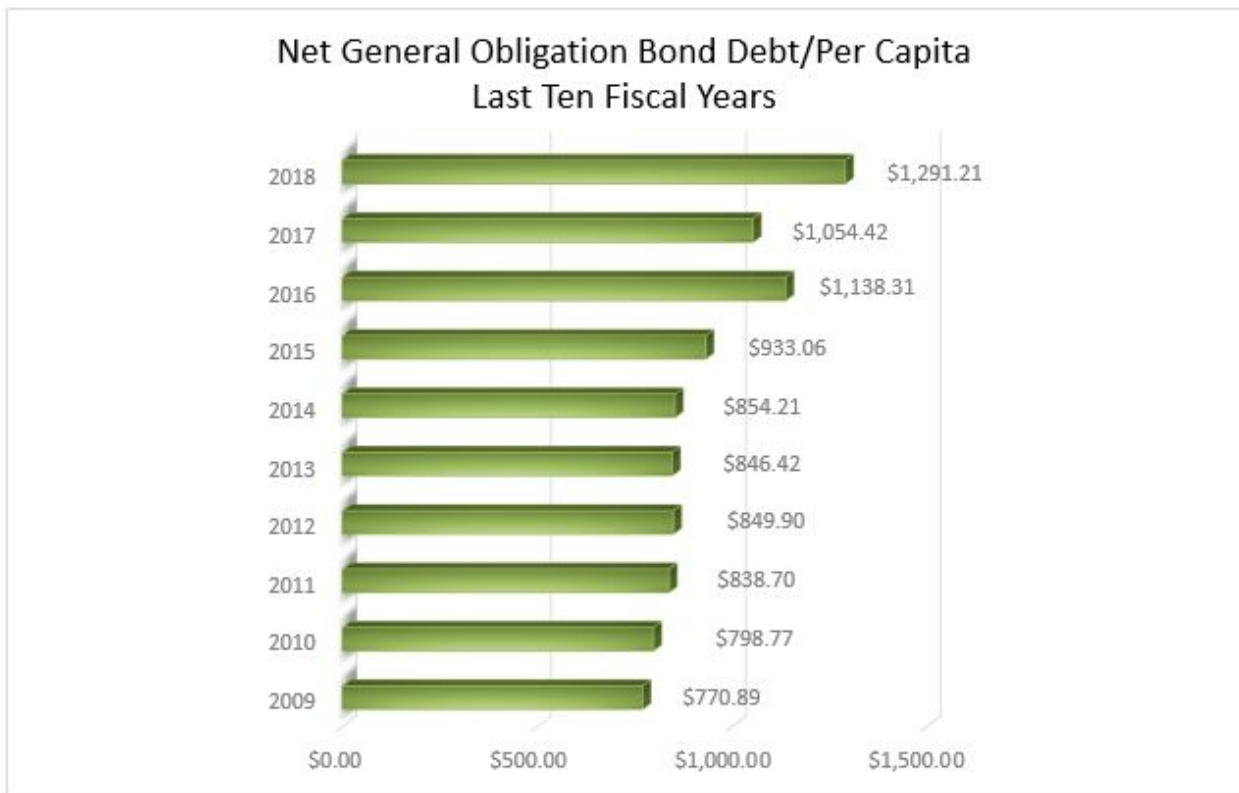


Source: Tax Division, Finance Department, Texas Municipal Reports.

⁽¹⁾ Assessed value is 100% of estimated actual value for all years. Values are as of January 1 of the calendar year prior to the fiscal year-end date and are net of tax exemptions and Tax Incentive Financing Districts (TIF).

**Ratio of Net General Bonded Debt to Assessed Value
and Net Bonded Debt per Capita
Last Ten Fiscal Years**

| Year | Population ⁽¹⁾ | Taxable Assessed Value (in 000s) ⁽²⁾ | General Bonded Debt ⁽³⁾ | Less: Amounts Available in Debt Service Fund ⁽⁴⁾ | Net General Bonded Debt | Net General Bonded Debt/ Assessed Value | Net General Bonded Debt Per Capita |
|------|---------------------------|---|------------------------------------|---|-------------------------|---|------------------------------------|
| 2009 | 137,850 | \$ 6,402,085 | \$ 106,880,000 | \$ 612,164 | \$ 106,267,836 | 1.66% | \$ 770.89 |
| 2010 | 139,824 | 6,047,885 | 112,250,000 | 563,067 | 111,686,933 | 1.85% | 798.77 |
| 2011 | 139,870 | 5,709,877 | 117,370,000 | 61,150 | 117,308,850 | 2.05% | 838.70 |
| 2012 | 139,950 | 5,627,571 | 119,000,000 | 56,293 | 118,943,707 | 2.11% | 849.90 |
| 2013 | 140,240 | 5,478,295 | 118,840,000 | 138,486 | 118,701,514 | 2.17% | 846.42 |
| 2014 | 142,210 | 5,464,314 | 121,960,000 | 483,072 | 121,476,928 | 2.22% | 854.21 |
| 2015 | 142,230 | 5,735,842 | 133,180,389 | 470,685 | 132,709,704 | 2.31% | 933.06 |
| 2016 | 142,950 | 5,962,561 | 162,806,721 | 85,167 | 162,721,554 | 2.73% | 1,138.31 |
| 2017 | 143,060 | 6,527,470 | 151,445,000 | 599,175 | 150,845,825 | 2.31% | 1,054.42 |
| 2018 | 143,350 | 7,099,325 | 185,140,000 | 45,694 | 185,094,306 | 2.61% | 1,291.21 |

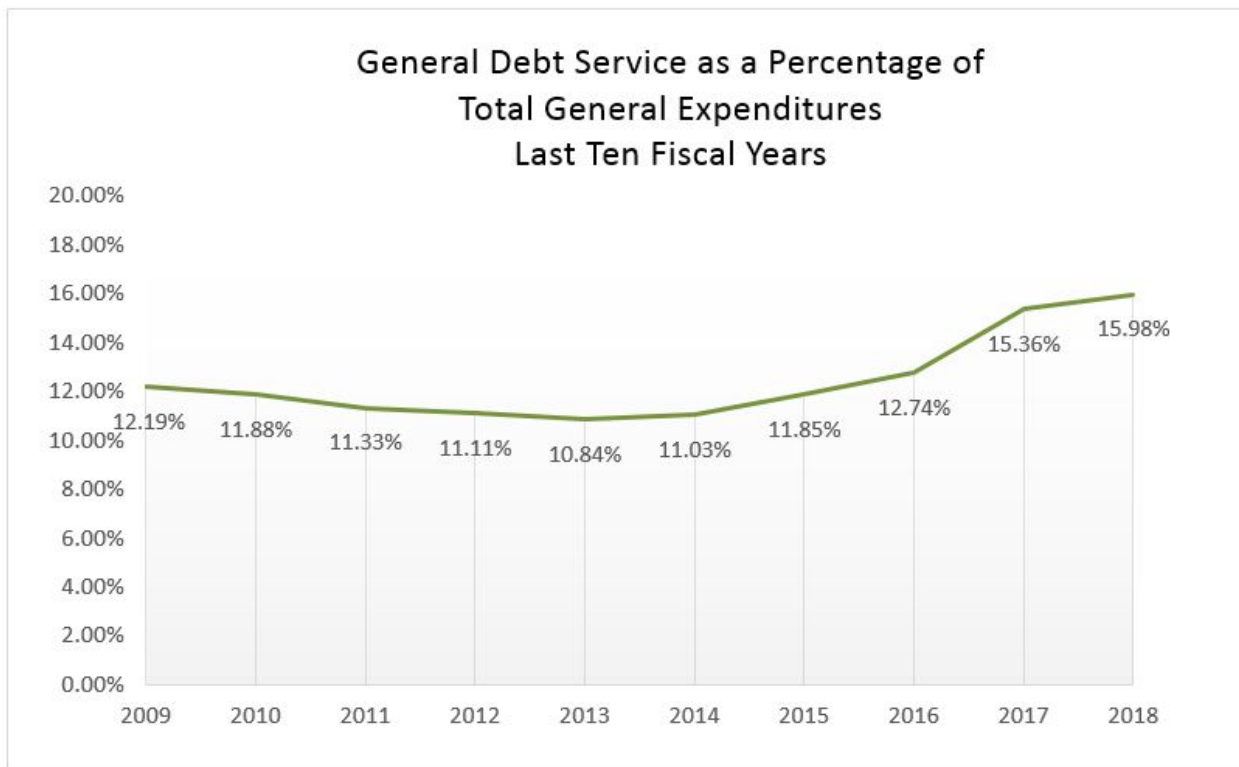


(1) Population estimates were prepared by North Central Texas Council of Governments, except 2010 official U.S. Census Bureau count.
(2) Taxable Assessed Value is based on the certified roll and is net of Tax Incentive Financing Districts (TIF).
(3) Includes future accretion on capital appreciation bonds and refunding deferred amount.
(4) Amount that is available for repayment of general obligation bonded debt

**Ratio of Annual Debt Service Expenditures
For General Obligation Bonded Debt
To Total General Governmental**

Last Ten Fiscal Years

| Year | Principal | Interest & Fiscal Charges | Total Debt Services | Total General Governmental | Ratio of Debt Service to General Governmental |
|------|--------------|---------------------------|---------------------|----------------------------|---|
| 2009 | \$ 7,720,000 | \$ 4,353,658 | \$ 12,073,658 | \$ 99,067,658 | 12.19% |
| 2010 | 7,100,000 | 4,480,525 | 11,580,525 | 97,481,228 | 11.88% |
| 2011 | 6,570,000 | 4,556,040 | 11,126,040 | 98,179,247 | 11.33% |
| 2012 | 5,860,000 | 4,982,586 | 10,842,586 | 97,591,738 | 11.11% |
| 2013 | 5,880,000 | 4,824,339 | 10,704,339 | 98,764,802 | 10.84% |
| 2014 | 6,255,000 | 4,685,621 | 10,940,621 | 99,148,194 | 11.03% |
| 2015 | 7,385,000 | 4,705,129 | 12,090,129 | 102,029,179 | 11.85% |
| 2016 | 8,485,000 | 4,985,796 | 13,470,796 | 105,706,631 | 12.74% |
| 2017 | 10,630,000 | 6,340,443 | 16,970,443 | 110,513,011 | 15.36% |
| 2018 | 12,805,000 | 5,677,360 | 18,482,360 | 115,685,624 | 15.98% |



Computation of Direct and Estimated Overlapping Bonded Debt
September 30, 2018

| Taxing Jurisdiction | Total Outstanding Bonded Debt ⁽²⁾ | Estimated Percent Applicable | Direct and Estimated Overlapping Bonded Debt |
|--|--|------------------------------|--|
| Direct | | | |
| City of Mesquite ⁽¹⁾ | \$ 151,445,000 | 100.00% | \$ 151,445,000 |
| Overlapping | | | |
| Dallas County | 172,265,000 | 3.01% | 5,185,177 |
| Dallas County Community College District | 224,030,000 | 3.01% | 6,743,303 |
| Dallas County Hospital District | 687,775,000 | 3.09% | 21,252,248 |
| Dallas County Schools | 36,600,000 | 3.01% | 1,101,660 |
| Kaufman County | 61,952,925 | 0.10% | 61,953 |
| Mesquite Independent School District | 637,013,142 | 86.77% | 552,736,303 |
| Dallas Independent School District | 2,817,050,000 | 0.13% | 3,662,165 |
| Forney Independent School District | 267,286,523 | 0.22% | 588,030 |
| Garland Independent School District | 595,540,090 | 0.03% | 178,662 |
| Total overlapping | 5,499,512,680 | | 591,509,501 |
| Total Direct and Estimated Overlapping Bonded Debt | \$ 5,650,957,680 | | \$ 742,954,501 |
| Ratio Direct and Estimated Overlapping Debt to Fiscal 2018 Assessed Valuation⁽³⁾ | | | 10.47% |
| Per Capita Direct and Estimated Overlapping Bonded Debt⁽⁴⁾ | | | \$ 5,183 |

(1) Excluding self-supporting debt.

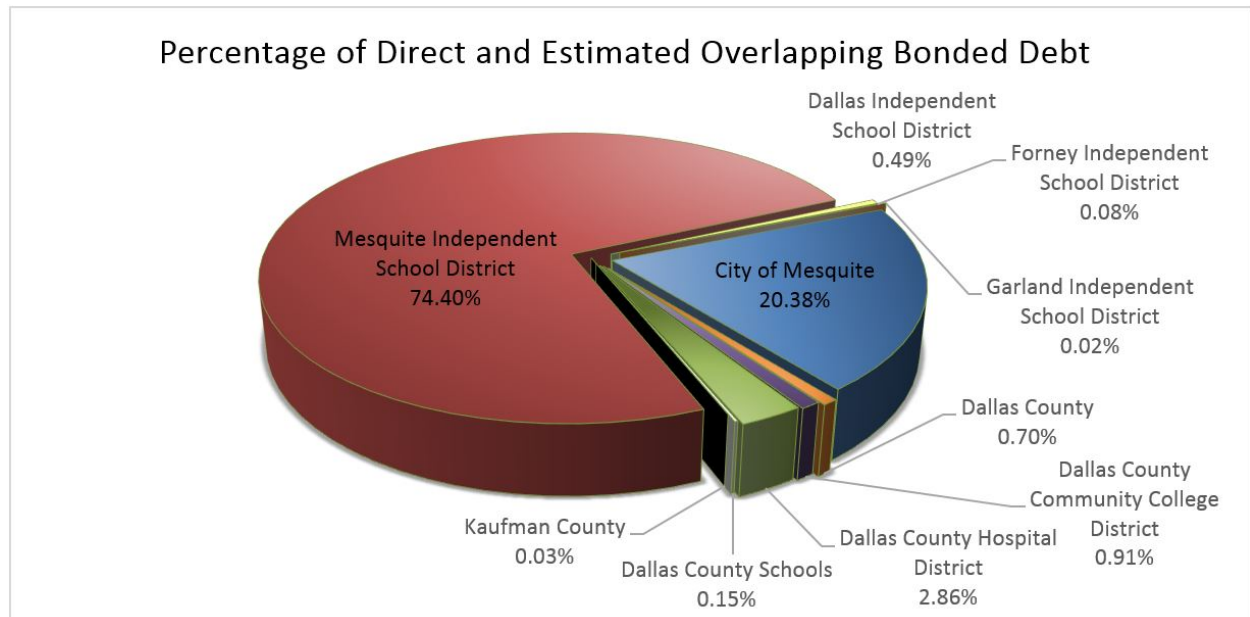
(2) Source is the Municipal Advisory Council of Texas Report.

(3) Fiscal 2018 Assessed Valuation net of value within the City's Tax Increment Finance (TIF) districts:

\$7,099,325,220

(4) Based on 2018 Population of:

143,350



Schedule of Revenue Bond Coverage
Last Ten Fiscal Years

Water and Sewer Bonds

| Year Ended September | Less: | | Net Available Revenue | Total Debt Payments Required ⁽³⁾ | Years Remaining | Average Annual Debt Payment | Coverage ⁽⁴⁾ |
|-------------------------|--|--|-----------------------------|---|--------------------|-----------------------------------|-------------------------|
| | Operating Revenue and Other ⁽¹⁾ | Operating Expense and Other ⁽²⁾ | | | | | |
| 2008 | \$ 36,536,774 | \$ 25,384,450 | \$ 11,152,324 | \$ 86,091,447 | 20 | \$ 4,304,572 | 2.6 |
| 2009 | 36,344,387 | 26,806,906 | 9,537,481 | 92,010,474 | 20 | 4,600,524 | 2.1 |
| 2010 | 39,705,639 | 27,830,065 | 11,875,574 | 96,880,248 | 20 | 4,844,012 | 2.5 |
| 2011 | 46,023,584 | 31,283,576 | 14,740,008 | 97,779,815 | 20 | 4,888,991 | 3.0 |
| 2012 | 44,339,863 | 30,452,086 | 13,887,777 | 95,751,908 | 20 | 4,787,595 | 2.9 |
| 2013 | 44,892,336 | 34,046,541 | 10,845,795 | 94,114,740 | 20 | 4,705,737 | 2.3 |
| 2014 | 46,909,102 | 34,731,035 | 12,178,067 | 92,892,214 | 20 | 4,644,611 | 2.6 |
| 2015 | 53,676,246 | 37,584,070 | 16,092,176 | 93,172,648 | 20 | 4,658,632 | 3.5 |
| 2016 ⁽⁵⁾ | 59,870,312 | 46,899,920 | 12,970,392 | 93,973,373 | 20 | 4,698,669 | 2.8 |
| 2017 | 63,876,537 | 49,921,956 | 13,954,581 | 97,269,491 | 20 | 4,863,475 | 2.9 |

Drainage Utility Bonds

| Year Ended September | Less: | | Net Available Revenue | Total Debt Payments Required ⁽³⁾ | Years Remaining | Average Annual Debt Payment | Coverage ⁽⁴⁾ |
|-------------------------|--|--|-----------------------------|---|--------------------|-----------------------------------|-------------------------|
| | Operating Revenue and Other ⁽¹⁾ | Operating Expense and Other ⁽²⁾ | | | | | |
| 2008 | \$ 2,238,126 | \$ 760,017 | \$ 1,478,109 | \$ 9,656,911 | 14 | \$ 689,779 | 2.1 |
| 2009 | 2,219,139 | 705,047 | 1,514,092 | 8,450,808 | 13 | 650,062 | 2.3 |
| 2010 | 2,184,301 | 693,285 | 1,491,016 | 7,242,523 | 12 | 603,544 | 2.5 |
| 2011 | 2,162,146 | 869,181 | 1,292,965 | 5,666,423 | 11 | 515,129 | 2.5 |
| 2012 | 2,201,193 | 943,626 | 1,257,567 | 4,481,859 | 10 | 448,186 | 2.8 |
| 2013 | 2,171,118 | 661,823 | 1,509,295 | 3,763,916 | 9 | 418,213 | 3.6 |
| 2014 | 2,804,769 | 687,903 | 2,116,866 | 3,237,015 | 8 | 404,627 | 5.2 |
| 2015 | 3,380,515 | 717,806 | 2,662,709 | 2,739,938 | 7 | 391,420 | 6.8 |
| 2016(5) | 3,818,308 | 888,855 | 2,929,453 | 2,243,100 | 6 | 373,850 | 7.8 |
| 2017 | 4,013,757 | 1,039,904 | 2,973,853 | 1,747,556 | 5 | 349,511 | 8.5 |

Notes:

(1) Includes operating and non-operating revenues.

(2) Includes operating and non-operating expenses exclusive of depreciation and interest expense.

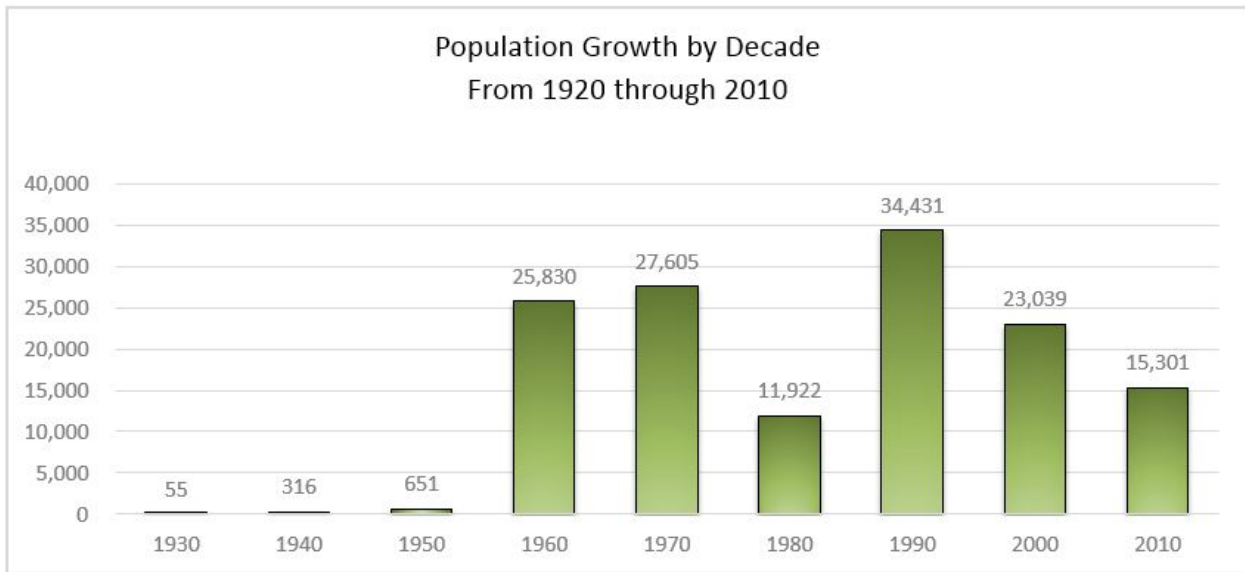
(3) Includes principal and interest of revenue bonds only. Principal and interest amounts represent the amounts payable in subsequent fiscal years.

(4) The Water and Sewer Bond coverage requirement is 1.5 and the Drainage Utility District Bond coverage requirement is 1.25. The coverage calculation is Net Revenue Available divided by the Average Annual Debt Payment.

(5) Effective with fiscal year 2016, transfers out are included in the Operating Expense and Other amounts.

Demographic Statistics

| Year | Population ⁽¹⁾ | Increase | Percentage Increase by Decade |
|------|---------------------------|----------|----------------------------------|
| 1920 | 674 | 0 | —% |
| 1930 | 729 | 55 | 8.2% |
| 1940 | 1,045 | 316 | 43.3% |
| 1950 | 1,696 | 651 | 62.3% |
| 1960 | 27,526 | 25,830 | 1,523.0% |
| 1970 | 55,131 | 27,605 | 100.3% |
| 1980 | 67,053 | 11,922 | 21.6% |
| 1990 | 101,484 | 34,431 | 51.3% |
| 2000 | 124,523 | 23,039 | 22.7% |
| 2010 | 139,824 | 15,301 | 12.3% |



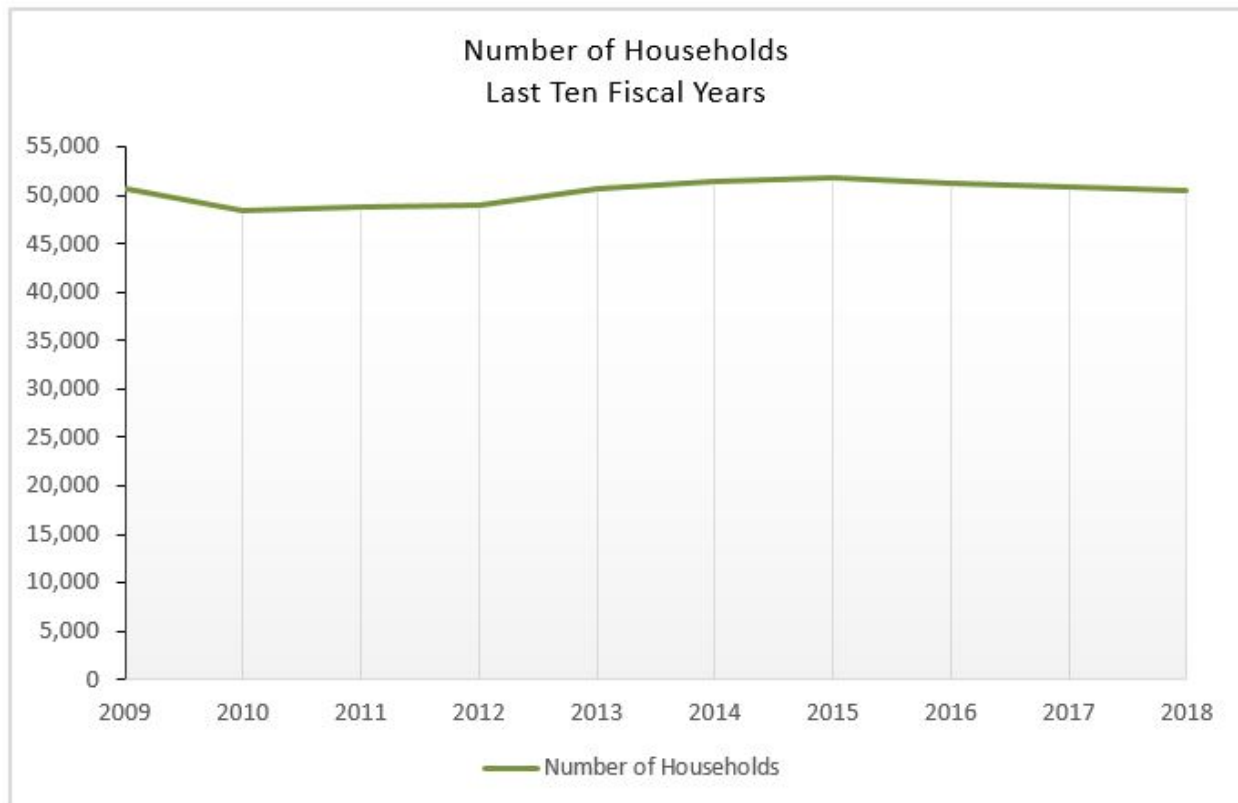
| Year | Population ⁽¹⁾ | Labor Force | Unemployment Rate | School Enrollment ⁽²⁾ |
|------|---------------------------|-------------|----------------------|-------------------------------------|
| 2009 | 137,850 | 67,441 | 7.0% | 35,381 |
| 2010 | 139,824 | 67,187 | 8.7% | 36,687 |
| 2011 | 139,870 | 68,810 | 8.5% | 37,137 |
| 2012 | 139,950 | 69,816 | 6.8% | 38,118 |
| 2013 | 140,240 | 69,941 | 6.3% | 38,609 |
| 2014 | 142,210 | 71,025 | 5.2% | 39,220 |
| 2015 | 142,230 | 75,343 | 4.3% | 39,527 |
| 2016 | 142,950 | 76,188 | 3.9% | 41,067 |
| 2017 | 143,060 | 75,847 | 3.2% | 41,025 |
| 2018 | 143,350 | 74,511 | 3.7% | 41,022 |

⁽¹⁾ 1920 through 2000 & 2010 populations are official U.S. Census Bureau count; 2002 through 2009 & 2011 populations are estimates provided by the North Central Texas Council of Governments.

⁽²⁾ Mesquite Independent School District serves most of the City, encompassing approximately 60 square miles.

Growth Indices Last Ten Fiscal Years

| Year | # of Households ⁽¹⁾ | Income per Household ⁽¹⁾ | Utility Customers ⁽²⁾ | | |
|------|--------------------------------|-------------------------------------|----------------------------------|----------|--------|
| | | | Water | Electric | Gas |
| 2009 | 50,707 | \$50,043 | 35,914 | 48,089 | 28,653 |
| 2010 | 48,390 | 51,217 | 39,174 | 48,147 | 25,422 |
| 2011 | 48,732 | 51,368 | 39,169 | 48,248 | 25,586 |
| 2012 | 48,986 | 51,773 | 39,374 | 48,319 | 27,088 |
| 2013 | 50,695 | 51,763 | 39,766 | 48,543 | 27,064 |
| 2014 | 51,509 | 55,076 | 39,677 | 48,815 | 25,732 |
| 2015 | 51,766 | 49,871 | 39,636 | 49,009 | 25,683 |
| 2016 | 51,217 | 52,395 | 39,847 | 49,293 | 25,761 |
| 2017 | 50,965 | 54,440 | 38,382 | 49,824 | 25,813 |
| 2018 | 50,539 | 55,890 | 36,966 | 49,821 | 25,814 |



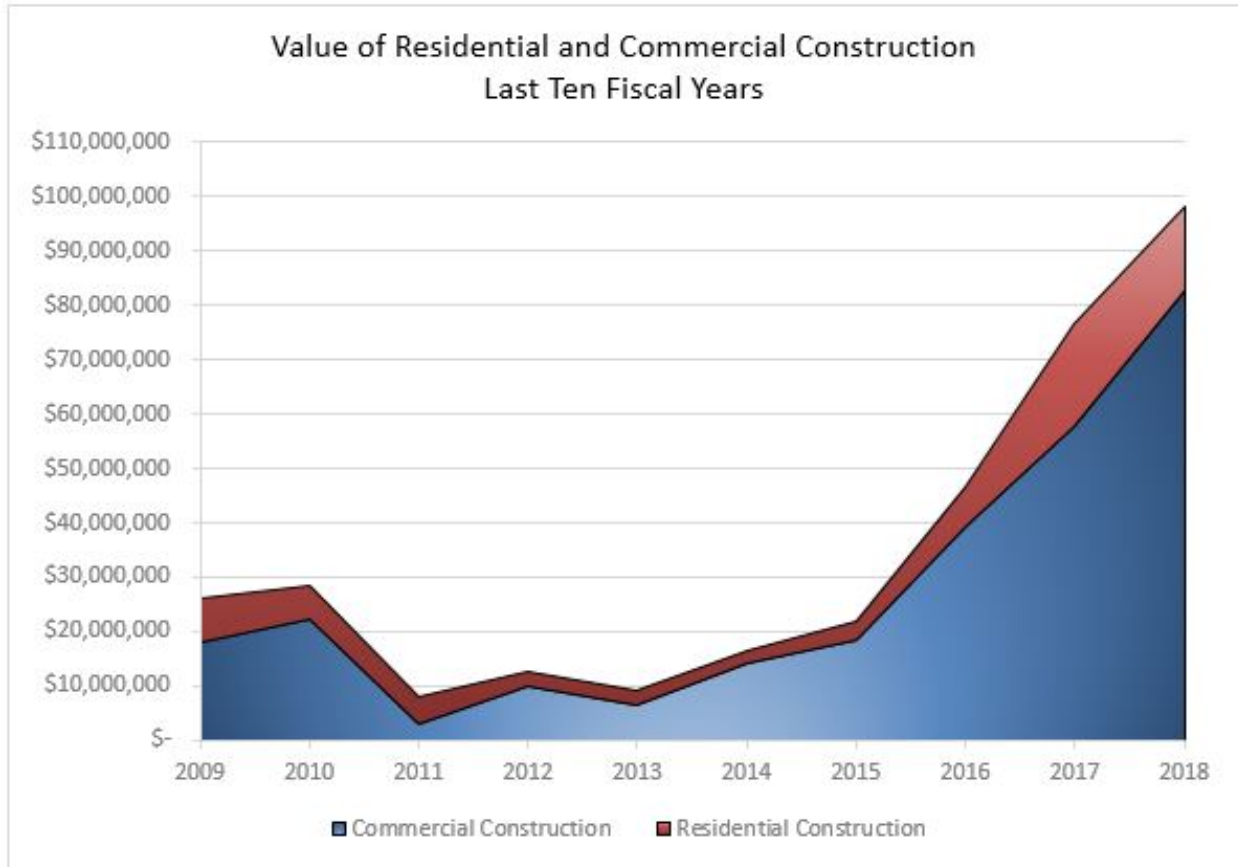
(1) Source: Effective Buying Income estimated based on median household EBI and number of households; information obtained from the City Economic Development Department.

(2) Source: City of Mesquite Water Department, Oncor Electric, and Atmos Energy - Residential Customers Only.

Property and Construction Values

Last Ten Fiscal Years

| Year | Commercial Construction | | Residential Construction | | Property Value ⁽²⁾ |
|------|-----------------------------|----------------------|-----------------------------|----------------------|-------------------------------|
| | No. of Units ⁽¹⁾ | Value ⁽¹⁾ | No. of Units ⁽¹⁾ | Value ⁽¹⁾ | |
| 2009 | 16 | \$ 18,215,000 | 78 | \$ 7,884,777 | \$ 5,684,886,219 |
| 2010 | 10 | 22,369,090 | 54 | 6,234,957 | 5,372,627,213 |
| 2011 | 7 | 3,140,000 | 35 | 4,807,510 | 5,033,253,710 |
| 2012 | 15 | 9,850,505 | 35 | 2,814,355 | 4,913,543,225 |
| 2013 | 12 | 6,645,556 | 24 | 2,502,498 | 4,759,235,572 |
| 2014 | 13 | 14,285,000 | 18 | 2,085,055 | 4,743,167,903 |
| 2015 | 13 | 18,451,310 | 27 | 3,437,217 | 4,936,838,157 |
| 2016 | 13 | 39,403,500 | 35 | 6,969,737 | 5,035,080,686 |
| 2017 | 17 | 57,714,401 | 70 | 18,928,753 | 5,660,431,750 |
| 2018 | 18 | 82,658,067 | 61 | 15,528,180 | 6,167,654,569 |



Sources:

⁽¹⁾Building Inspection Division

⁽²⁾Tax Division - Property Value is based on the certified roll and is net of Tax Incentive Financing Districts (TIF).

MESQUITE
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Outstanding Debt

Debt Service Requirements

Per Capita Outstanding Tax Supported Debt

Types of Debt Outstanding

Legal Debt Limit

Details of Outstanding Debt

Summary of Tax Supported Debt

General Obligation Debt

Certificate of Obligation Debt

Water and Sewer Revenue Bond Debt

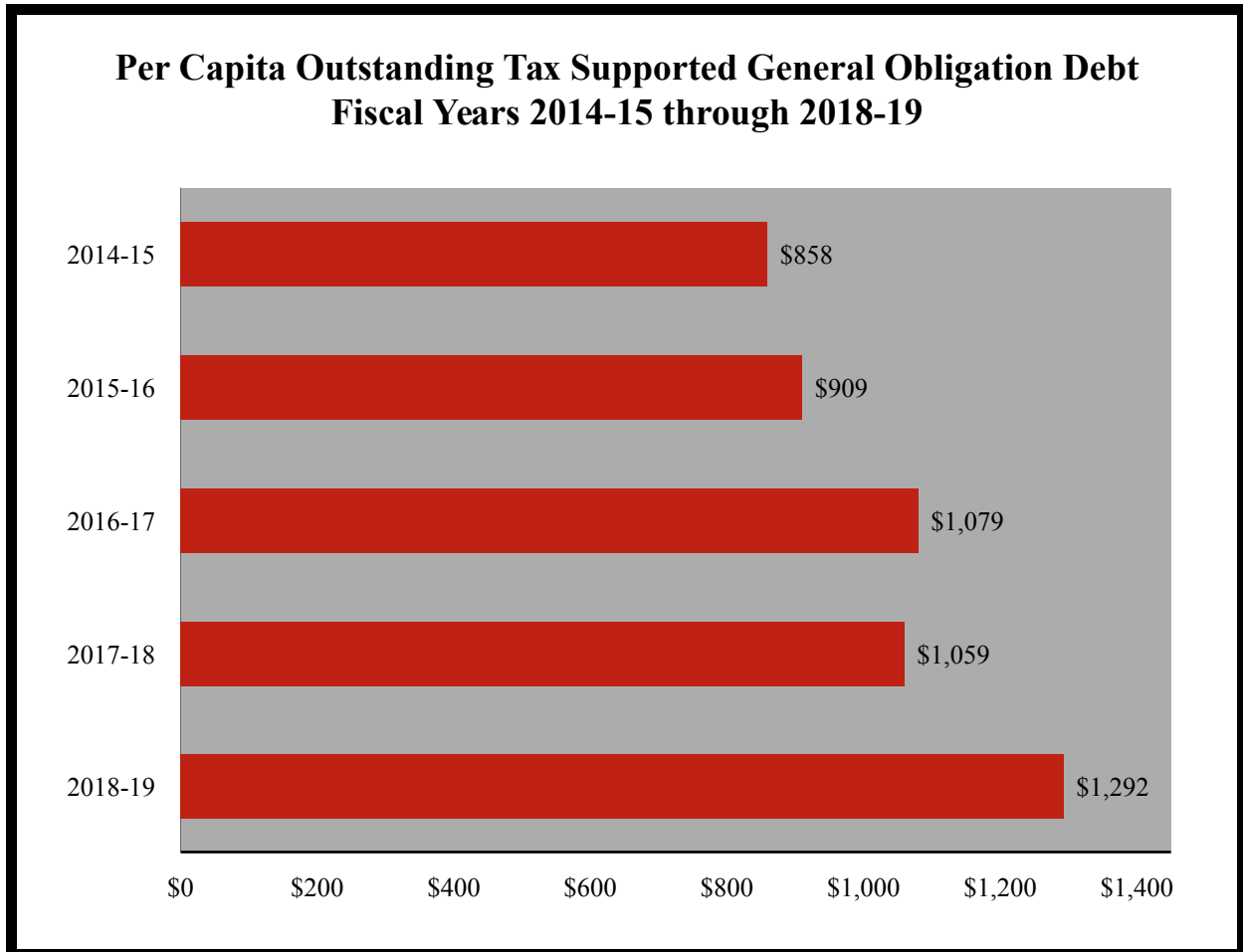
Drainage Utility District Revenue Bond Debt

Miscellaneous

Budget Appropriation Ordinance

Ad Valorem Tax Levy Ordinance

DEBT SERVICE REQUIREMENTS



Over the years, the City of Mesquite has issued long-term general obligation debt to finance its tax supported capital improvement needs. On September 30, 2018 the outstanding principal balance of these issues was \$185,140,000. Repayment of this debt is scheduled over a 20-year period and is payable from a general property tax levy. Highlighted above are the per capita outstanding debt amounts for the City of Mesquite over a five-year period. Population and outstanding debt amounts for the above fiscal periods are:

| <i>Fiscal Year</i> | <i>Outstanding Debt*</i> | <i>Population</i> |
|--------------------|--------------------------|-------------------|
| 2015 | \$ 121,960,000 | 142,210 |
| 2016 | 129,350,000 | 142,230 |
| 2017 | 154,285,000 | 142,950 |
| 2018 | 151,445,000 | 143,060 |
| 2019 | 185,140,000 | 143,350 |

** Excludes Capital Lease and Loan Payments*

TYPES OF DEBT OUTSTANDING

Various types of long-term debt have been issued by the City for the acquisition and construction of major capital facilities and equipment as follows:

- General Obligation bonds are issued pursuant to voter authorization for infrastructure and facility projects accounted for in Capital Projects Fund and for improvements at the Municipal Airport, an enterprise fund. The City intends to retire this debt, plus interest, from ad valorem (property) taxes. Individual projects financed with these proceeds can be found in the Capital Budget section of this budget document.
- Certificate of Obligation bonds are similar to General Obligation bonds in their use and retirement, but do not require voter authorization and are not used for refunding debt. Individual projects financed with these type of bonds can also be found in the Capital Budget section. Certificates of obligation are also issued to acquire capital equipment. The City intends to issue \$3.4 million in certificates of obligation for equipment alone; \$3.25 million for replacement vehicles and computers, \$150,000 for Storage Area Network (SAN) data storage for City enterprise applications.
- Water and Sewer Revenue Bonds are issued to provide funds for certain improvements to the water distribution and wastewater collection systems as well as to refund prior water and sewer revenue bond issues. These bonds are reported in the Water and Sewer Fund and will be repaid from revenues from this enterprise fund operation. The City intends to issue \$13.45 million in water and sewer revenue bonds. Individual projects to be financed with these proceeds can be found in the Capital Budget section.
- Municipal drainage utility system revenue bonds are used to provide funds for drainage improvements, including the acquisition and construction of structures, equipment, and facilities for the Drainage Utility District. Existing Drainage Utility District debt will be repaid from revenues generated from customer charges. Current outstanding DUD revenue bonds will retire in fiscal year 2022. Since 2012, the City has been funding DUD projects with cash on a "pay-as-you-go" basis; however, for fiscal year 2019, the City intends to issue \$8 million in DUD revenue bonds to fund additional DUD projects that can be found in the Capital Budget section.

LEGAL DEBT LIMITS

As a home rule city, the City of Mesquite is not limited by law in the amount of debt it may issue. The City's charter, (Article 5, Section 2) states:

“The city council shall have the power and is hereby authorized and made its duty to levy, assess, and collect annually for general purposes authorized by laws and for the purpose of paying the interest and providing the sinking fund on the bonded indebtedness of the City of Mesquite now in existence or which may hereafter be created an ad valorem tax on real, personal or mixed property in such amounts and at such rates as shall be determined by the city council subject to applicable limitations and prohibitions now or hereafter contained in the Constitution of the State of Texas.”

Article 11, Section 5 of the State of Texas Constitution states in part:

“but no tax for any purpose shall ever be lawful for any one year, which shall exceed two and one-half percent of the taxable property of such city.”

However, Ordinance No. 3889, which formally adopted the City's Debt Management Policy states, “the portion of the City's property tax rate levied for general obligation debt service shall not exceed 35% of the total tax rate.”

The adopted tax rate for the 2018-19 annual budget is 0.734 per \$100.00 of assessed valuation with assessed valuation being 100% of market value. The portion reserved for debt service is 0.24608, or 33.53 percent.

Summary of
General Obligation Bonds
and
Certificates of Obligation

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Schedule of Indebtedness
Composite Summary of All General Obligation Debt Issues
Principal and Interest Requirements
Fiscal Years 2019 to 2038

| Maturity | Principal | Interest | Date Total | Fiscal Year Total | Fiscal Year |
|-----------------|--------------------------|-------------------------|--------------------------|--------------------------|--------------------|
| 15-Feb-19 | \$ 14,080,000.00 | \$ 4,157,970.50 | \$ 18,237,970.50 | | |
| 15-Aug-19 | 0.00 | 3,506,250.02 | 3,506,250.02 | \$ 21,744,220.52 | 2019 |
| 15-Feb-20 | 11,860,000.00 | 3,506,250.02 | 15,366,250.02 | | |
| 15-Aug-20 | 0.00 | 3,310,562.52 | 3,310,562.52 | 18,676,812.54 | 2020 |
| 15-Feb-21 | 12,100,000.00 | 3,310,562.52 | 15,410,562.52 | | |
| 15-Aug-21 | 0.00 | 3,114,562.52 | 3,114,562.52 | 18,525,125.04 | 2021 |
| 15-Feb-22 | 13,050,000.00 | 3,114,562.52 | 16,164,562.52 | | |
| 15-Aug-22 | 0.00 | 2,867,793.77 | 2,867,793.77 | 19,032,356.29 | 2022 |
| 15-Feb-23 | 13,805,000.00 | 2,867,793.77 | 16,672,793.77 | | |
| 15-Aug-23 | 0.00 | 2,616,384.39 | 2,616,384.39 | 19,289,178.16 | 2023 |
| 15-Feb-24 | 13,455,000.00 | 2,616,384.39 | 16,071,384.39 | | |
| 15-Aug-24 | 0.00 | 2,332,588.14 | 2,332,588.14 | 18,403,972.53 | 2024 |
| 15-Feb-25 | 12,520,000.00 | 2,332,588.14 | 14,852,588.14 | | |
| 15-Aug-25 | 0.00 | 2,062,086.89 | 2,062,086.89 | 16,914,675.03 | 2025 |
| 15-Feb-26 | 11,785,000.00 | 2,062,086.89 | 13,847,086.89 | | |
| 15-Aug-26 | 0.00 | 1,798,047.51 | 1,798,047.51 | 15,645,134.40 | 2026 |
| 15-Feb-27 | 11,125,000.00 | 1,798,047.51 | 12,923,047.51 | | |
| 15-Aug-27 | 0.00 | 1,549,500.01 | 1,549,500.01 | 14,472,547.52 | 2027 |
| 15-Feb-28 | 11,245,000.00 | 1,549,500.01 | 12,794,500.01 | | |
| 15-Aug-28 | 0.00 | 1,307,375.01 | 1,307,375.01 | 14,101,875.02 | 2028 |
| 15-Feb-29 | 8,660,000.00 | 1,307,375.01 | 9,967,375.01 | | |
| 15-Aug-29 | 0.00 | 1,131,684.38 | 1,131,684.38 | 11,099,059.39 | 2029 |
| 15-Feb-30 | 7,555,000.00 | 1,131,684.38 | 8,686,684.38 | | |
| 15-Aug-30 | 0.00 | 969,353.13 | 969,353.13 | 9,656,037.51 | 2030 |
| 15-Feb-31 | 6,970,000.00 | 969,353.13 | 7,939,353.13 | | |
| 15-Aug-31 | 0.00 | 819,246.88 | 819,246.88 | 8,758,600.01 | 2031 |
| 15-Feb-32 | 6,515,000.00 | 819,246.88 | 7,334,246.88 | | |
| 15-Aug-32 | 0.00 | 684,768.75 | 684,768.75 | 8,019,015.63 | 2032 |
| 15-Feb-33 | 6,390,000.00 | 684,768.75 | 7,074,768.75 | | |
| 15-Aug-33 | 0.00 | 547,368.75 | 547,368.75 | 7,622,137.50 | 2033 |
| 15-Feb-34 | 6,500,000.00 | 547,368.75 | 7,047,368.75 | | |
| 15-Aug-34 | 0.00 | 406,300.00 | 406,300.00 | 7,453,668.75 | 2034 |
| 15-Feb-35 | 5,960,000.00 | 406,300.00 | 6,366,300.00 | | |
| 15-Aug-35 | 0.00 | 273,925.00 | 273,925.00 | 6,640,225.00 | 2035 |
| 15-Feb-36 | 5,345,000.00 | 273,925.00 | 5,618,925.00 | | |
| 15-Aug-36 | 0.00 | 153,737.50 | 153,737.50 | 5,772,662.50 | 2036 |
| 15-Feb-37 | 3,155,000.00 | 153,737.50 | 3,308,737.50 | | |
| 15-Aug-37 | 0.00 | 76,625.00 | 76,625.00 | 3,385,362.50 | 2037 |
| 15-Feb-38 | 3,065,000.00 | 76,625.00 | 3,141,625.00 | 3,141,625.00 | 2038 |
| Totals | \$ 185,140,000.00 | \$ 63,214,290.84 | \$ 248,354,290.84 | \$ 248,354,290.84 | |

MESQUITE
T E X A S
Real. Texas. Flavor.

Summary of
General Obligation Bonded Indebtedness

MESQUITE

T E X A S

Real. Texas. Flavor.

**Schedule of General Obligation and Refunding Improvement Bonds
Principal and Interest Requirements
Fiscal Year 2018-19**

| Issue | Outstanding Balance 10-1-18 | Principal | Interest | Total |
|--|-----------------------------------|-------------------------------|-------------------------------|--------------------------------|
| General Obligation and Refunding Bonds-Series 2009 | \$ 855,000.00 | \$ 230,000.00 | \$ 31,632.50 | \$ 261,632.50 |
| General Obligation and Refunding Bonds-Series 2010 | 835,000.00 | 155,000.00 | 26,465.63 | 181,465.63 |
| General Obligation and Refunding Bonds-Series 2011 | 12,395,000.00 | 0.00 | 619,750.00 | 619,750.00 |
| General Obligation and Refunding Bonds-Series 2012 | 2,965,000.00 | 465,000.00 | 68,575.00 | 533,575.00 |
| General Obligation and Refunding Bonds-Series 2013 | 6,225,000.00 | 465,000.00 | 179,775.00 | 644,775.00 |
| General Obligation and Refunding Bonds-Series 2014 | 7,090,000.00 | 790,000.00 | 267,800.00 | 1,057,800.00 |
| General Obligation and Refunding Bonds-Series 2015 | 2,030,000.00 | 295,000.00 | 60,900.00 | 355,900.00 |
| General Obligation and Refunding & Improvement Bonds-Series 2016 | 37,470,000.00 | 1,705,000.00 | 1,497,512.50 | 3,202,512.50 |
| General Obligation and Refunding Bonds-Series 2017 | 7,600,000.00 | 0.00 | 310,200.00 | 310,200.00 |
| General Obligation and Refunding Bonds-Series 2018 | 31,475,000.00 | 4,095,000.00 | 1,605,491.67 | 5,700,491.67 |
| Total General Obligation and Refunding Improvement Bond Debt Service Requirements 2018-19 | <u>\$108,940,000.00</u> | <u>\$ 8,200,000.00</u> | <u>\$ 4,668,102.30</u> | <u>\$ 12,868,102.30</u> |

**General Obligation Refunding Bonds
Series 2009
Dated June 15, 2009
Issue Amount - \$4,245,000**

| Maturity | Principal | Interest | Total | Principal Balance |
|-------------------------------|----------------------|----------------------|------------------------|------------------------------|
| | | | | \$ 855,000.00 |
| 15-Feb-19 | \$ 230,000.00 | \$ 18,116.25 | \$ 248,116.25 | 625,000.00 |
| 15-Aug-19 | 0.00 | 13,516.25 | 13,516.25 | 625,000.00 |
| 15-Feb-20 | 35,000.00 | 13,516.25 | 48,516.25 | 590,000.00 |
| 15-Aug-20 | 0.00 | 12,816.25 | 12,816.25 | 590,000.00 |
| 15-Feb-21 | 35,000.00 | 12,816.25 | 47,816.25 | 555,000.00 |
| 15-Aug-21 | 0.00 | 12,116.25 | 12,116.25 | 555,000.00 |
| 15-Feb-22 | 35,000.00 | 12,116.25 | 47,116.25 | 520,000.00 |
| 15-Aug-22 | 0.00 | 11,416.25 | 11,416.25 | 520,000.00 |
| 15-Feb-23 | 40,000.00 | 11,416.25 | 51,416.25 | 480,000.00 |
| 15-Aug-23 | 0.00 | 10,616.25 | 10,616.25 | 480,000.00 |
| 15-Feb-24 | 65,000.00 | 10,616.25 | 75,616.25 | 415,000.00 |
| 15-Aug-24 | 0.00 | 9,251.25 | 9,251.25 | 415,000.00 |
| 15-Feb-25 | 70,000.00 | 9,251.25 | 79,251.25 | 345,000.00 |
| 15-Aug-25 | 0.00 | 7,746.25 | 7,746.25 | 345,000.00 |
| 15-Feb-26 | 80,000.00 | 7,746.25 | 87,746.25 | 265,000.00 |
| 15-Aug-26 | 0.00 | 5,986.25 | 5,986.25 | 265,000.00 |
| 15-Feb-27 | 85,000.00 | 5,986.25 | 90,986.25 | 180,000.00 |
| 15-Aug-27 | 0.00 | 4,095.00 | 4,095.00 | 180,000.00 |
| 15-Feb-28 | 90,000.00 | 4,095.00 | 94,095.00 | 90,000.00 |
| 15-Aug-28 | 0.00 | 2,070.00 | 2,070.00 | 90,000.00 |
| 15-Feb-29 | 90,000.00 | 2,070.00 | 92,070.00 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2029 | <u>\$ 855,000.00</u> | <u>\$ 197,376.25</u> | <u>\$ 1,052,376.25</u> | |

General Obligation Refunding Bonds
Series 2010
Dated May 15, 2010
Issue Amount - \$1,320,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|----------------------|---------------------|----------------------|------------------------------|
| | | | | \$ 835,000.00 |
| 15-Feb-19 | \$ 155,000.00 | \$ 14,443.75 | \$ 169,443.75 | 680,000.00 |
| 15-Aug-19 | 0.00 | 12,021.88 | 12,021.88 | 680,000.00 |
| 15-Feb-20 | 160,000.00 | 12,021.88 | 172,021.88 | 520,000.00 |
| 15-Aug-20 | 0.00 | 9,321.88 | 9,321.88 | 520,000.00 |
| 15-Feb-21 | 165,000.00 | 9,321.88 | 174,321.88 | 355,000.00 |
| 15-Aug-21 | 0.00 | 6,434.38 | 6,434.38 | 355,000.00 |
| 15-Feb-22 | 175,000.00 | 6,434.38 | 181,434.38 | 180,000.00 |
| 15-Aug-22 | 0.00 | 3,262.50 | 3,262.50 | 180,000.00 |
| 15-Feb-23 | 180,000.00 | 3,262.50 | 183,262.50 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2023 | <u>\$ 835,000.00</u> | <u>\$ 76,525.03</u> | <u>\$ 911,525.03</u> | |

General Obligation Refunding Bonds
Series 2011
Dated May 1, 2011
Issue Amount - \$12,715,000

| Maturity | Principal | Interest | Total | Principal Balance |
|------------------------|-------------------------|------------------------|-------------------------|------------------------------|
| | | | | \$ 12,395,000.00 |
| 15-Feb-19 | \$ 0.00 | \$ 309,875.00 | \$ 309,875.00 | 12,395,000.00 |
| 15-Aug-19 | 0.00 | 309,875.00 | 309,875.00 | 12,395,000.00 |
| 15-Feb-20 | 0.00 | 309,875.00 | 309,875.00 | 12,395,000.00 |
| 15-Aug-20 | 0.00 | 309,875.00 | 309,875.00 | 12,395,000.00 |
| 15-Feb-21 | 1,290,000.00 | 309,875.00 | 1,599,875.00 | 11,105,000.00 |
| 15-Aug-21 | 0.00 | 277,625.00 | 277,625.00 | 11,105,000.00 |
| 15-Feb-22 | 1,360,000.00 | 277,625.00 | 1,637,625.00 | 9,745,000.00 |
| 15-Aug-22 | 0.00 | 243,625.00 | 243,625.00 | 9,745,000.00 |
| 15-Feb-23 | 1,425,000.00 | 243,625.00 | 1,668,625.00 | 8,320,000.00 |
| 15-Aug-23 | 0.00 | 208,000.00 | 208,000.00 | 8,320,000.00 |
| 15-Feb-24 | 1,500,000.00 | 208,000.00 | 1,708,000.00 | 6,820,000.00 |
| 15-Aug-24 | 0.00 | 170,500.00 | 170,500.00 | 6,820,000.00 |
| 15-Feb-25 | 1,580,000.00 | 170,500.00 | 1,750,500.00 | 5,240,000.00 |
| 15-Aug-25 | 0.00 | 131,000.00 | 131,000.00 | 5,240,000.00 |
| 15-Feb-26 | 1,660,000.00 | 131,000.00 | 1,791,000.00 | 3,580,000.00 |
| 15-Aug-26 | 0.00 | 89,500.00 | 89,500.00 | 3,580,000.00 |
| 15-Feb-27 | 1,745,000.00 | 89,500.00 | 1,834,500.00 | 1,835,000.00 |
| 15-Aug-27 | 0.00 | 45,875.00 | 45,875.00 | 1,835,000.00 |
| 15-Feb-28 | 1,835,000.00 | 45,875.00 | 1,880,875.00 | \$ 0.00 |
| | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2028 | <u>\$ 12,395,000.00</u> | <u>\$ 3,881,625.00</u> | <u>\$ 16,276,625.00</u> | |

General Obligation Refunding Bonds
Series 2012
Dated July 15, 2012
Issue Amount - \$3,765,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|---|----------------------------|--------------------------|----------------------------|------------------------------|
| | | | | \$ 2,965,000.00 |
| 15-Feb-19 | \$ 465,000.00 | \$ 36,612.50 | \$ 501,612.50 | 2,500,000.00 |
| 15-Aug-19 | 0.00 | 31,962.50 | 31,962.50 | 2,500,000.00 |
| 15-Feb-20 | 475,000.00 | 31,962.50 | 506,962.50 | 2,025,000.00 |
| 15-Aug-20 | 0.00 | 27,212.50 | 27,212.50 | 2,025,000.00 |
| 15-Feb-21 | 485,000.00 | 27,212.50 | 512,212.50 | 1,540,000.00 |
| 15-Aug-21 | 0.00 | 19,937.50 | 19,937.50 | 1,540,000.00 |
| 15-Feb-22 | 500,000.00 | 19,937.50 | 519,937.50 | 1,040,000.00 |
| 15-Aug-22 | 0.00 | 14,312.50 | 14,312.50 | 1,040,000.00 |
| 15-Feb-23 | 515,000.00 | 14,312.50 | 529,312.50 | 525,000.00 |
| 15-Aug-23 | 0.00 | 7,875.00 | 7,875.00 | 525,000.00 |
| 15-Feb-24 | 525,000.00 | 7,875.00 | 532,875.00 | \$ 0.00 |
| Bonds to be Retired Fiscal Years 2019-2024 | <u>\$ 2,965,000.00</u> | <u>\$ 239,212.50</u> | <u>\$ 3,204,212.50</u> | |

General Obligation Refunding Bonds
Series 2013
Dated June 19, 2013
Issue Amount - \$7,635,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|---|----------------------------|--------------------------|----------------------------|------------------------------|
| | | | | \$ 6,225,000.00 |
| 15-Feb-19 | \$ 465,000.00 | \$ 93,375.00 | \$ 558,375.00 | 5,760,000.00 |
| 15-Aug-19 | 0.00 | 86,400.00 | 86,400.00 | 5,760,000.00 |
| 15-Feb-20 | 1,005,000.00 | 86,400.00 | 1,091,400.00 | 4,755,000.00 |
| 15-Aug-20 | 0.00 | 71,325.00 | 71,325.00 | 4,755,000.00 |
| 15-Feb-21 | 970,000.00 | 71,325.00 | 1,041,325.00 | 3,785,000.00 |
| 15-Aug-21 | 0.00 | 56,775.00 | 56,775.00 | 3,785,000.00 |
| 15-Feb-22 | 945,000.00 | 56,775.00 | 1,001,775.00 | 2,840,000.00 |
| 15-Aug-22 | 0.00 | 42,600.00 | 42,600.00 | 2,840,000.00 |
| 15-Feb-23 | 965,000.00 | 42,600.00 | 1,007,600.00 | 1,875,000.00 |
| 15-Aug-23 | 0.00 | 28,125.00 | 28,125.00 | 1,875,000.00 |
| 15-Feb-24 | 1,005,000.00 | 28,125.00 | 1,033,125.00 | 870,000.00 |
| 15-Aug-24 | 0.00 | 13,050.00 | 13,050.00 | 870,000.00 |
| 15-Feb-25 | 870,000.00 | 13,050.00 | 883,050.00 | \$ 0.00 |
| Bonds to be Retired Fiscal Years 2019-2025 | <u>\$ 6,225,000.00</u> | <u>\$ 689,925.00</u> | <u>\$ 6,914,925.00</u> | |

General Obligation Refunding Bonds
Series 2014
Dated May 15, 2014
Issue Amount - \$9,080,000

| Maturity | Principal | Interest | Total | Principal Balance |
|------------------------|------------------------|------------------------|------------------------|------------------------------|
| | | | | \$ 7,090,000.00 |
| 15-Feb-19 | \$ 790,000.00 | \$ 141,800.00 | \$ 931,800.00 | 6,300,000.00 |
| 15-Aug-19 | 0.00 | 126,000.00 | 126,000.00 | 6,300,000.00 |
| 15-Feb-20 | 750,000.00 | 126,000.00 | 876,000.00 | 5,550,000.00 |
| 15-Aug-20 | 0.00 | 111,000.00 | 111,000.00 | 5,550,000.00 |
| 15-Feb-21 | 915,000.00 | 111,000.00 | 1,026,000.00 | 4,635,000.00 |
| 15-Aug-21 | 0.00 | 92,700.00 | 92,700.00 | 4,635,000.00 |
| 15-Feb-22 | 970,000.00 | 92,700.00 | 1,062,700.00 | 3,665,000.00 |
| 15-Aug-22 | 0.00 | 73,300.00 | 73,300.00 | 3,665,000.00 |
| 15-Feb-23 | 1,010,000.00 | 73,300.00 | 1,083,300.00 | 2,655,000.00 |
| 15-Aug-23 | 0.00 | 53,100.00 | 53,100.00 | 2,655,000.00 |
| 15-Feb-24 | 1,050,000.00 | 53,100.00 | 1,103,100.00 | 1,605,000.00 |
| 15-Aug-24 | 0.00 | 32,100.00 | 32,100.00 | 1,605,000.00 |
| 15-Feb-25 | 790,000.00 | 32,100.00 | 822,100.00 | 815,000.00 |
| 15-Aug-25 | 0.00 | 16,300.00 | 16,300.00 | 815,000.00 |
| 15-Feb-26 | 815,000.00 | 16,300.00 | 831,300.00 | 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2026 | <u>\$ 7,090,000.00</u> | <u>\$ 1,150,800.00</u> | <u>\$ 8,240,800.00</u> | |

General Obligation Refunding Bonds
Series 2015
Dated May 15, 2015
Issue Amount - \$2,935,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|---|----------------------------|--------------------------|----------------------------|------------------------------|
| | | | | \$ 2,030,000.00 |
| 15-Feb-19 | \$ 295,000.00 | \$ 31,925.00 | \$ 326,925.00 | 1,735,000.00 |
| 15-Aug-19 | 0.00 | 28,975.00 | 28,975.00 | 1,735,000.00 |
| 15-Feb-20 | 300,000.00 | 28,975.00 | 328,975.00 | 1,435,000.00 |
| 15-Aug-20 | 0.00 | 24,475.00 | 24,475.00 | 1,435,000.00 |
| 15-Feb-21 | 285,000.00 | 24,475.00 | 309,475.00 | 1,150,000.00 |
| 15-Aug-21 | 0.00 | 20,200.00 | 20,200.00 | 1,150,000.00 |
| 15-Feb-22 | 275,000.00 | 20,200.00 | 295,200.00 | 875,000.00 |
| 15-Aug-22 | 0.00 | 16,075.00 | 16,075.00 | 875,000.00 |
| 15-Feb-23 | 285,000.00 | 16,075.00 | 301,075.00 | 590,000.00 |
| 15-Aug-23 | 0.00 | 11,800.00 | 11,800.00 | 590,000.00 |
| 15-Feb-24 | 290,000.00 | 11,800.00 | 301,800.00 | 300,000.00 |
| 15-Aug-24 | 0.00 | 6,000.00 | 6,000.00 | 300,000.00 |
| 15-Feb-25 | 300,000.00 | 6,000.00 | 306,000.00 | \$ 0.00 |
| Bonds to be Retired Fiscal Years 2019-2025 | <u>\$ 2,030,000.00</u> | <u>\$ 246,975.00</u> | <u>\$ 2,276,975.00</u> | |

General Obligation Refunding & Improvement Bonds
Series 2016
Dated March 15, 2016
Issue Amount - \$40,565,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|---|-------------------------|-------------------------|-------------------------|------------------------------|
| | | | | \$ 37,470,000.00 |
| 15-Feb-19 | \$ 1,705,000.00 | \$ 757,281.25 | \$ 2,462,281.25 | 35,765,000.00 |
| 15-Aug-19 | 0.00 | 740,231.25 | 740,231.25 | 35,765,000.00 |
| 15-Feb-20 | 2,910,000.00 | 740,231.25 | 3,650,231.25 | 32,855,000.00 |
| 15-Aug-20 | 0.00 | 693,206.25 | 693,206.25 | 32,855,000.00 |
| 15-Feb-21 | 1,995,000.00 | 693,206.25 | 2,688,206.25 | 30,860,000.00 |
| 15-Aug-21 | 0.00 | 673,256.25 | 673,256.25 | 30,860,000.00 |
| 15-Feb-22 | 2,385,000.00 | 673,256.25 | 3,058,256.25 | 28,475,000.00 |
| 15-Aug-22 | 0.00 | 613,631.25 | 613,631.25 | 28,475,000.00 |
| 15-Feb-23 | 2,790,000.00 | 613,631.25 | 3,403,631.25 | 25,685,000.00 |
| 15-Aug-23 | 0.00 | 559,350.00 | 559,350.00 | 25,685,000.00 |
| 15-Feb-24 | 2,320,000.00 | 559,350.00 | 2,879,350.00 | 23,365,000.00 |
| 15-Aug-24 | 0.00 | 501,350.00 | 501,350.00 | 23,365,000.00 |
| 15-Feb-25 | 1,985,000.00 | 501,350.00 | 2,486,350.00 | 21,380,000.00 |
| 15-Aug-25 | 0.00 | 451,725.00 | 451,725.00 | 21,380,000.00 |
| 15-Feb-26 | 2,390,000.00 | 451,725.00 | 2,841,725.00 | 18,990,000.00 |
| 15-Aug-26 | 0.00 | 391,975.00 | 391,975.00 | 18,990,000.00 |
| 15-Feb-27 | 2,435,000.00 | 391,975.00 | 2,826,975.00 | 16,555,000.00 |
| 15-Aug-27 | 0.00 | 331,100.00 | 331,100.00 | 16,555,000.00 |
| 15-Feb-28 | 2,175,000.00 | 331,100.00 | 2,506,100.00 | 14,380,000.00 |
| 15-Aug-28 | 0.00 | 287,600.00 | 287,600.00 | 14,380,000.00 |
| 15-Feb-29 | 1,555,000.00 | 287,600.00 | 1,842,600.00 | 12,825,000.00 |
| 15-Aug-29 | 0.00 | 256,500.00 | 256,500.00 | 12,825,000.00 |
| 15-Feb-30 | 1,620,000.00 | 256,500.00 | 1,876,500.00 | 11,205,000.00 |
| 15-Aug-30 | 0.00 | 224,100.00 | 224,100.00 | 11,205,000.00 |
| 15-Feb-31 | 1,685,000.00 | 224,100.00 | 1,909,100.00 | 9,520,000.00 |
| 15-Aug-31 | 0.00 | 190,400.00 | 190,400.00 | 9,520,000.00 |
| 15-Feb-32 | 1,755,000.00 | 190,400.00 | 1,945,400.00 | 7,765,000.00 |
| 15-Aug-32 | 0.00 | 155,300.00 | 155,300.00 | 7,765,000.00 |
| 15-Feb-33 | 1,825,000.00 | 155,300.00 | 1,980,300.00 | 5,940,000.00 |
| 15-Aug-33 | 0.00 | 118,800.00 | 118,800.00 | 5,940,000.00 |
| 15-Feb-34 | 1,900,000.00 | 118,800.00 | 2,018,800.00 | 4,040,000.00 |
| 15-Aug-34 | 0.00 | 80,800.00 | 80,800.00 | 4,040,000.00 |
| 15-Feb-35 | 1,980,000.00 | 80,800.00 | 2,060,800.00 | 2,060,000.00 |
| 15-Aug-35 | 0.00 | 41,200.00 | 41,200.00 | 2,060,000.00 |
| 15-Feb-36 | 2,060,000.00 | 41,200.00 | 2,101,200.00 | \$ 0.00 |
| Bonds to be Retired Fiscal Years 2019-2036 | <u>\$ 37,470,000.00</u> | <u>\$ 13,378,331.25</u> | <u>\$ 50,848,331.25</u> | |

**General Obligation Refunding & Improvement Bonds
Series 2017
Dated March 15, 2017
Issue Amount - \$7,600,000**

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|------------------------|------------------------|------------------------------|
| | | | | \$ 7,600,000.00 |
| 15-Feb-19 | \$ 0.00 | \$ 155,100.00 | \$ 155,100.00 | 7,600,000.00 |
| 15-Aug-19 | 0.00 | 155,100.00 | 155,100.00 | 7,600,000.00 |
| 15-Feb-20 | 415,000.00 | 155,100.00 | 570,100.00 | 7,185,000.00 |
| 15-Aug-20 | 0.00 | 148,875.00 | 148,875.00 | 7,185,000.00 |
| 15-Feb-21 | 430,000.00 | 148,875.00 | 578,875.00 | 6,755,000.00 |
| 15-Aug-21 | 0.00 | 143,500.00 | 143,500.00 | 6,755,000.00 |
| 15-Feb-22 | 445,000.00 | 143,500.00 | 588,500.00 | 6,310,000.00 |
| 15-Aug-22 | 0.00 | 137,937.50 | 137,937.50 | 6,310,000.00 |
| 15-Feb-23 | 495,000.00 | 137,937.50 | 632,937.50 | 5,815,000.00 |
| 15-Aug-23 | 0.00 | 131,750.00 | 131,750.00 | 5,815,000.00 |
| 15-Feb-24 | 795,000.00 | 131,750.00 | 926,750.00 | 5,020,000.00 |
| 15-Aug-24 | 0.00 | 115,850.00 | 115,850.00 | 5,020,000.00 |
| 15-Feb-25 | 850,000.00 | 115,850.00 | 965,850.00 | 4,170,000.00 |
| 15-Aug-25 | 0.00 | 98,850.00 | 98,850.00 | 4,170,000.00 |
| 15-Feb-26 | 970,000.00 | 98,850.00 | 1,068,850.00 | 3,200,000.00 |
| 15-Aug-26 | 0.00 | 74,600.00 | 74,600.00 | 3,200,000.00 |
| 15-Feb-27 | 1,030,000.00 | 74,600.00 | 1,104,600.00 | 2,170,000.00 |
| 15-Aug-27 | 0.00 | 48,850.00 | 48,850.00 | 2,170,000.00 |
| 15-Feb-28 | 1,090,000.00 | 48,850.00 | 1,138,850.00 | 1,080,000.00 |
| 15-Aug-28 | 0.00 | 21,600.00 | 21,600.00 | 1,080,000.00 |
| 15-Feb-29 | 1,080,000.00 | 21,600.00 | 1,101,600.00 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2029 | <u>\$ 7,600,000.00</u> | <u>\$ 2,308,925.00</u> | <u>\$ 9,908,925.00</u> | |

General Obligation Refunding & Improvement Bonds
Series 2018
Dated May 1, 2018
Issue Amount - \$31,475,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|-----------------|------------------|-----------------|-----------------|--------------------------|
| | | | | \$ 31,475,000.00 |
| 15-Feb-19 | \$ 4,095,000.00 | \$ 981,041.67 | \$ 5,076,041.67 | 27,380,000.00 |
| 15-Aug-19 | 0.00 | 624,450.00 | 624,450.00 | 27,380,000.00 |
| 15-Feb-20 | 1,025,000.00 | 624,450.00 | 1,649,450.00 | 26,355,000.00 |
| 15-Aug-20 | 0.00 | 603,950.00 | 603,950.00 | 26,355,000.00 |
| 15-Feb-21 | 1,065,000.00 | 603,950.00 | 1,668,950.00 | 25,290,000.00 |
| 15-Aug-21 | 0.00 | 582,650.00 | 582,650.00 | 25,290,000.00 |
| 15-Feb-22 | 1,085,000.00 | 582,650.00 | 1,667,650.00 | 24,205,000.00 |
| 15-Aug-22 | 0.00 | 560,950.00 | 560,950.00 | 24,205,000.00 |
| 15-Feb-23 | 1,130,000.00 | 560,950.00 | 1,690,950.00 | 23,075,000.00 |
| 15-Aug-23 | 0.00 | 538,350.00 | 538,350.00 | 23,075,000.00 |
| 15-Feb-24 | 1,175,000.00 | 538,350.00 | 1,713,350.00 | 21,900,000.00 |
| 15-Aug-24 | 0.00 | 514,850.00 | 514,850.00 | 21,900,000.00 |
| 15-Feb-25 | 1,225,000.00 | 514,850.00 | 1,739,850.00 | 20,675,000.00 |
| 15-Aug-25 | 0.00 | 490,350.00 | 490,350.00 | 20,675,000.00 |
| 15-Feb-26 | 1,275,000.00 | 490,350.00 | 1,765,350.00 | 19,400,000.00 |
| 15-Aug-26 | 0.00 | 464,850.00 | 464,850.00 | 19,400,000.00 |
| 15-Feb-27 | 1,325,000.00 | 464,850.00 | 1,789,850.00 | 18,075,000.00 |
| 15-Aug-27 | 0.00 | 438,350.00 | 438,350.00 | 18,075,000.00 |
| 15-Feb-28 | 1,380,000.00 | 438,350.00 | 1,818,350.00 | 16,695,000.00 |
| 15-Aug-28 | 0.00 | 410,750.00 | 410,750.00 | 16,695,000.00 |
| 15-Feb-29 | 1,325,000.00 | 410,750.00 | 1,735,750.00 | 15,370,000.00 |
| 15-Aug-29 | 0.00 | 384,250.00 | 384,250.00 | 15,370,000.00 |
| 15-Feb-30 | 1,385,000.00 | 384,250.00 | 1,769,250.00 | 13,985,000.00 |
| 15-Aug-30 | 0.00 | 349,625.00 | 349,625.00 | 13,985,000.00 |
| 15-Feb-31 | 1,460,000.00 | 349,625.00 | 1,809,625.00 | 12,525,000.00 |
| 15-Aug-31 | 0.00 | 313,125.00 | 313,125.00 | 12,525,000.00 |
| 15-Feb-32 | 1,530,000.00 | 313,125.00 | 1,843,125.00 | 10,995,000.00 |
| 15-Aug-32 | 0.00 | 274,875.00 | 274,875.00 | 10,995,000.00 |
| 15-Feb-33 | 1,610,000.00 | 274,875.00 | 1,884,875.00 | 9,385,000.00 |
| 15-Aug-33 | 0.00 | 234,625.00 | 234,625.00 | 9,385,000.00 |
| 15-Feb-34 | 1,695,000.00 | 234,625.00 | 1,929,625.00 | 7,690,000.00 |
| 15-Aug-34 | 0.00 | 192,250.00 | 192,250.00 | 7,690,000.00 |
| 15-Feb-35 | 1,780,000.00 | 192,250.00 | 1,972,250.00 | 5,910,000.00 |
| 15-Aug-35 | 0.00 | 147,750.00 | 147,750.00 | 5,910,000.00 |
| 15-Feb-36 | 1,870,000.00 | 147,750.00 | 2,017,750.00 | 4,040,000.00 |
| 15-Aug-36 | 0.00 | 101,000.00 | 101,000.00 | 4,040,000.00 |
| 15-Feb-37 | 1,970,000.00 | 101,000.00 | 2,071,000.00 | 2,070,000.00 |
| 15-Aug-37 | 0.00 | 51,750.00 | 51,750.00 | 2,070,000.00 |
| 15-Feb-38 | 2,070,000.00 | 51,750.00 | 2,121,750.00 | \$ 0.00 |

Bonds to be Retired
Fiscal Years 2019-2038

| | | |
|------------------|------------------|------------------|
| \$ 31,475,000.00 | \$ 15,538,541.67 | \$ 47,013,541.67 |
|------------------|------------------|------------------|

MESQUITE
T E X A S
Real. Texas. Flavor.

Summary of
Certificate of Obligation Indebtedness

MESQUITE
T E X A S
Real. Texas. Flavor.

City of Mesquite
Schedule of Combination Tax and Revenue Certificates of Obligation
Principal and Interest Requirements
Fiscal Year 2018-19

| Issue | Outstanding Balance 10/1/2018 | Principal | Interest | Total |
|--|--|-------------------------------|-------------------------------|-------------------------------|
| Combination Tax and Revenue Certificates of Obligation-Series 2009 | \$ 2,275,000.00 | \$ 615,000.00 | \$ 84,042.50 | \$ 699,042.50 |
| Combination Tax and Revenue Certificates of Obligation-Series 2010 | 8,615,000.00 | 575,000.00 | 328,412.50 | 903,412.50 |
| Combination Tax and Revenue Certificates of Obligation-Series 2011 | 7,345,000.00 | 440,000.00 | 302,656.26 | 742,656.26 |
| Combination Tax and Revenue Certificates of Obligation-Series 2012 | 5,035,000.00 | 455,000.00 | 142,575.00 | 597,575.00 |
| Combination Tax and Revenue Certificates of Obligation-Series 2013 | 3,515,000.00 | 370,000.00 | 102,643.76 | 472,643.76 |
| Combination Tax and Revenue Certificates of Obligation-Series 2014 | 8,140,000.00 | 370,000.00 | 278,606.26 | 648,606.26 |
| Combination Tax and Revenue Certificates of Obligation-Series 2015 | 12,145,000.00 | 760,000.00 | 490,350.00 | 1,250,350.00 |
| Combination Tax and Revenue Certificates of Obligation-Series 2016 | 8,260,000.00 | 660,000.00 | 286,062.50 | 946,062.50 |
| Combination Tax and Revenue Certificates of Obligation-Series 2017 | 4,820,000.00 | 305,000.00 | 177,350.00 | 482,350.00 |
| Combination Tax and Revenue Certificates of Obligation-Series 2018 | 16,050,000.00 | 1,330,000.00 | 803,419.44 | 2,133,419.44 |
| Total Combination Tax and Revenue Certificate of Obligation Debt Service Requirements 2018-19 | <u>\$ 76,200,000.00</u> | <u>\$ 5,880,000.00</u> | <u>\$ 2,996,118.22</u> | <u>\$ 8,876,118.22</u> |

Combination Tax and Revenue Certificates of Obligation
Series 2009
Dated June 15, 2009
Issue Amount - \$11,260,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|----------------------|------------------------|------------------------------|
| | | | | \$ 2,275,000.00 |
| 15-Feb-19 | \$ 615,000.00 | \$ 48,171.25 | \$ 663,171.25 | 1,660,000.00 |
| 15-Aug-19 | 0.00 | 35,871.25 | 35,871.25 | 1,660,000.00 |
| 15-Feb-20 | 90,000.00 | 35,871.25 | 125,871.25 | 1,570,000.00 |
| 15-Aug-20 | 0.00 | 34,071.25 | 34,071.25 | 1,570,000.00 |
| 15-Feb-21 | 95,000.00 | 34,071.25 | 129,071.25 | 1,475,000.00 |
| 15-Aug-21 | 0.00 | 32,171.25 | 32,171.25 | 1,475,000.00 |
| 15-Feb-22 | 100,000.00 | 32,171.25 | 132,171.25 | 1,375,000.00 |
| 15-Aug-22 | 0.00 | 30,171.25 | 30,171.25 | 1,375,000.00 |
| 15-Feb-23 | 110,000.00 | 30,171.25 | 140,171.25 | 1,265,000.00 |
| 15-Aug-23 | 0.00 | 27,971.25 | 27,971.25 | 1,265,000.00 |
| 15-Feb-24 | 175,000.00 | 27,971.25 | 202,971.25 | 1,090,000.00 |
| 15-Aug-24 | 0.00 | 24,296.25 | 24,296.25 | 1,090,000.00 |
| 15-Feb-25 | 185,000.00 | 24,296.25 | 209,296.25 | 905,000.00 |
| 15-Aug-25 | 0.00 | 20,318.75 | 20,318.75 | 905,000.00 |
| 15-Feb-26 | 210,000.00 | 20,318.75 | 230,318.75 | 695,000.00 |
| 15-Aug-26 | 0.00 | 15,698.75 | 15,698.75 | 695,000.00 |
| 15-Feb-27 | 225,000.00 | 15,698.75 | 240,698.75 | 470,000.00 |
| 15-Aug-27 | 0.00 | 10,692.50 | 10,692.50 | 470,000.00 |
| 15-Feb-28 | 235,000.00 | 10,692.50 | 245,692.50 | 235,000.00 |
| 15-Aug-28 | 0.00 | 5,405.00 | 5,405.00 | 235,000.00 |
| 15-Feb-29 | 235,000.00 | 5,405.00 | 240,405.00 | \$ 0.00 |
| | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2029 | <u>\$ 2,275,000.00</u> | <u>\$ 521,506.25</u> | <u>\$ 2,796,506.25</u> | |

Combination Tax and Revenue Certificates of Obligation
Series 2010
Dated May 15, 2010
Issue Amount - \$12,340,000

| Maturity | Principal | Interest | Total | Principal Balance |
|------------------------|------------------------|------------------------|-------------------------|--------------------------|
| | | | | \$ 8,615,000.00 |
| 15-Feb-19 | \$ 575,000.00 | \$ 170,675.00 | \$ 745,675.00 | 8,040,000.00 |
| 15-Aug-19 | 0.00 | 157,737.50 | 157,737.50 | 8,040,000.00 |
| 15-Feb-20 | 600,000.00 | 157,737.50 | 757,737.50 | 7,440,000.00 |
| 15-Aug-20 | 0.00 | 144,237.50 | 144,237.50 | 7,440,000.00 |
| 15-Feb-21 | 625,000.00 | 144,237.50 | 769,237.50 | 6,815,000.00 |
| 15-Aug-21 | 0.00 | 133,300.00 | 133,300.00 | 6,815,000.00 |
| 15-Feb-22 | 645,000.00 | 133,300.00 | 778,300.00 | 6,170,000.00 |
| 15-Aug-22 | 0.00 | 121,609.38 | 121,609.38 | 6,170,000.00 |
| 15-Feb-23 | 675,000.00 | 121,609.38 | 796,609.38 | 5,495,000.00 |
| 15-Aug-23 | 0.00 | 109,375.00 | 109,375.00 | 5,495,000.00 |
| 15-Feb-24 | 695,000.00 | 109,375.00 | 804,375.00 | 4,800,000.00 |
| 15-Aug-24 | 0.00 | 96,343.75 | 96,343.75 | 4,800,000.00 |
| 15-Feb-25 | 725,000.00 | 96,343.75 | 821,343.75 | 4,075,000.00 |
| 15-Aug-25 | 0.00 | 82,750.00 | 82,750.00 | 4,075,000.00 |
| 15-Feb-26 | 750,000.00 | 82,750.00 | 832,750.00 | 3,325,000.00 |
| 15-Aug-26 | 0.00 | 68,125.00 | 68,125.00 | 3,325,000.00 |
| 15-Feb-27 | 785,000.00 | 68,125.00 | 853,125.00 | 2,540,000.00 |
| 15-Aug-27 | 0.00 | 52,425.00 | 52,425.00 | 2,540,000.00 |
| 15-Feb-28 | 815,000.00 | 52,425.00 | 867,425.00 | 1,725,000.00 |
| 15-Aug-28 | 0.00 | 36,125.00 | 36,125.00 | 1,725,000.00 |
| 15-Feb-29 | 850,000.00 | 36,125.00 | 886,125.00 | 875,000.00 |
| 15-Aug-29 | 0.00 | 18,593.75 | 18,593.75 | 875,000.00 |
| 15-Feb-30 | 875,000.00 | 18,593.75 | 893,593.75 | \$ 0.00 |
| | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2030 | <u>\$ 8,615,000.00</u> | <u>\$ 2,211,918.76</u> | <u>\$ 10,826,918.76</u> | |

Combination Tax and Revenue Certificates of Obligation
Series 2011
Dated May 1, 2011
Issue Amount - \$11,575,000

| Maturity | Principal | Interest | Total | Principal Balance |
|-------------------------------|------------------------|------------------------|------------------------|--------------------------|
| | | | | \$ 7,345,000.00 |
| 15-Feb-19 | \$ 440,000.00 | \$ 154,903.13 | \$ 594,903.13 | 6,905,000.00 |
| 15-Aug-19 | 0.00 | 147,753.13 | 147,753.13 | 6,905,000.00 |
| 15-Feb-20 | 455,000.00 | 147,753.13 | 602,753.13 | 6,450,000.00 |
| 15-Aug-20 | 0.00 | 139,790.63 | 139,790.63 | 6,450,000.00 |
| 15-Feb-21 | 475,000.00 | 139,790.63 | 614,790.63 | 5,975,000.00 |
| 15-Aug-21 | 0.00 | 130,290.63 | 130,290.63 | 5,975,000.00 |
| 15-Feb-22 | 490,000.00 | 130,290.63 | 620,290.63 | 5,485,000.00 |
| 15-Aug-22 | 0.00 | 120,490.63 | 120,490.63 | 5,485,000.00 |
| 15-Feb-23 | 510,000.00 | 120,490.63 | 630,490.63 | 4,975,000.00 |
| 15-Aug-23 | 0.00 | 111,246.88 | 111,246.88 | 4,975,000.00 |
| 15-Feb-24 | 530,000.00 | 111,246.88 | 641,246.88 | 4,445,000.00 |
| 15-Aug-24 | 0.00 | 100,646.88 | 100,646.88 | 4,445,000.00 |
| 15-Feb-25 | 550,000.00 | 100,646.88 | 650,646.88 | 3,895,000.00 |
| 15-Aug-25 | 0.00 | 89,646.88 | 89,646.88 | 3,895,000.00 |
| 15-Feb-26 | 575,000.00 | 89,646.88 | 664,646.88 | 3,320,000.00 |
| 15-Aug-26 | 0.00 | 77,787.50 | 77,787.50 | 3,320,000.00 |
| 15-Feb-27 | 600,000.00 | 77,787.50 | 677,787.50 | 2,720,000.00 |
| 15-Aug-27 | 0.00 | 62,787.50 | 62,787.50 | 2,720,000.00 |
| 15-Feb-28 | 635,000.00 | 62,787.50 | 697,787.50 | 2,085,000.00 |
| 15-Aug-28 | 0.00 | 46,912.50 | 46,912.50 | 2,085,000.00 |
| 15-Feb-29 | 665,000.00 | 46,912.50 | 711,912.50 | 1,420,000.00 |
| 15-Aug-29 | 0.00 | 31,950.00 | 31,950.00 | 1,420,000.00 |
| 15-Feb-30 | 695,000.00 | 31,950.00 | 726,950.00 | 725,000.00 |
| 15-Aug-30 | 0.00 | 16,312.50 | 16,312.50 | 725,000.00 |
| 15-Feb-31 | 725,000.00 | 16,312.50 | 741,312.50 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2031 | <u>\$ 7,345,000.00</u> | <u>\$ 2,306,134.45</u> | <u>\$ 9,651,134.45</u> | |

Combination Tax and Revenue Certificates of Obligation
Series 2012
Dated July 15, 2012
Issue Amount - \$7,235,000

| Maturity | Principal | Interest | Total | Principal Balance |
|-------------------------------|------------------------|------------------------|------------------------|--------------------------|
| | | | | \$ 5,035,000.00 |
| 15-Feb-19 | \$ 455,000.00 | \$ 75,837.50 | \$ 530,837.50 | 4,580,000.00 |
| 15-Aug-19 | 0.00 | 66,737.50 | 66,737.50 | 4,580,000.00 |
| 15-Feb-20 | 470,000.00 | 66,737.50 | 536,737.50 | 4,110,000.00 |
| 15-Aug-20 | 0.00 | 62,037.50 | 62,037.50 | 4,110,000.00 |
| 15-Feb-21 | 480,000.00 | 62,037.50 | 542,037.50 | 3,630,000.00 |
| 15-Aug-21 | 0.00 | 56,037.50 | 56,037.50 | 3,630,000.00 |
| 15-Feb-22 | 490,000.00 | 56,037.50 | 546,037.50 | 3,140,000.00 |
| 15-Aug-22 | 0.00 | 50,525.00 | 50,525.00 | 3,140,000.00 |
| 15-Feb-23 | 0.00 | 50,525.00 | 50,525.00 | 3,140,000.00 |
| 15-Aug-23 | 0.00 | 50,525.00 | 50,525.00 | 3,140,000.00 |
| 15-Feb-24 | 305,000.00 | 50,525.00 | 355,525.00 | 2,835,000.00 |
| 15-Aug-24 | 0.00 | 44,425.00 | 44,425.00 | 2,835,000.00 |
| 15-Feb-25 | 315,000.00 | 44,425.00 | 359,425.00 | 2,520,000.00 |
| 15-Aug-25 | 0.00 | 39,700.00 | 39,700.00 | 2,520,000.00 |
| 15-Feb-26 | 330,000.00 | 39,700.00 | 369,700.00 | 2,190,000.00 |
| 15-Aug-26 | 0.00 | 34,750.00 | 34,750.00 | 2,190,000.00 |
| 15-Feb-27 | 340,000.00 | 34,750.00 | 374,750.00 | 1,850,000.00 |
| 15-Aug-27 | 0.00 | 29,650.00 | 29,650.00 | 1,850,000.00 |
| 15-Feb-28 | 350,000.00 | 29,650.00 | 379,650.00 | 1,500,000.00 |
| 15-Aug-28 | 0.00 | 24,400.00 | 24,400.00 | 1,500,000.00 |
| 15-Feb-29 | 355,000.00 | 24,400.00 | 379,400.00 | 1,145,000.00 |
| 15-Aug-29 | 0.00 | 18,853.13 | 18,853.13 | 1,145,000.00 |
| 15-Feb-30 | 370,000.00 | 18,853.13 | 388,853.13 | 775,000.00 |
| 15-Aug-30 | 0.00 | 12,840.63 | 12,840.63 | 775,000.00 |
| 15-Feb-31 | 380,000.00 | 12,840.63 | 392,840.63 | 395,000.00 |
| 15-Aug-31 | 0.00 | 6,665.63 | 6,665.63 | 395,000.00 |
| 15-Feb-32 | 395,000.00 | 6,665.63 | 401,665.63 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2032 | \$ 5,035,000.00 | \$ 1,070,131.28 | \$ 6,105,131.28 | |

Combination Tax and Revenue Certificates of Obligation
Series 2013
Dated June 19, 2013
Issue Amount - \$5,450,000

| Maturity | Principal | Interest | Total | Principal Balance |
|------------------------|------------------------|----------------------|------------------------|------------------------------|
| | | | | \$ 3,515,000.00 |
| 15-Feb-19 | \$ 370,000.00 | \$ 54,096.88 | \$ 424,096.88 | 3,145,000.00 |
| 15-Aug-19 | 0.00 | 48,546.88 | 48,546.88 | 3,145,000.00 |
| 15-Feb-20 | 380,000.00 | 48,546.88 | 428,546.88 | 2,765,000.00 |
| 15-Aug-20 | 0.00 | 42,846.88 | 42,846.88 | 2,765,000.00 |
| 15-Feb-21 | 390,000.00 | 42,846.88 | 432,846.88 | 2,375,000.00 |
| 15-Aug-21 | 0.00 | 36,996.88 | 36,996.88 | 2,375,000.00 |
| 15-Feb-22 | 405,000.00 | 36,996.88 | 441,996.88 | 1,970,000.00 |
| 15-Aug-22 | 0.00 | 30,921.88 | 30,921.88 | 1,970,000.00 |
| 15-Feb-23 | 535,000.00 | 30,921.88 | 565,921.88 | 1,435,000.00 |
| 15-Aug-23 | 0.00 | 22,896.88 | 22,896.88 | 1,435,000.00 |
| 15-Feb-24 | 125,000.00 | 22,896.88 | 147,896.88 | 1,310,000.00 |
| 15-Aug-24 | 0.00 | 21,021.88 | 21,021.88 | 1,310,000.00 |
| 15-Feb-25 | 130,000.00 | 21,021.88 | 151,021.88 | 1,180,000.00 |
| 15-Aug-25 | 0.00 | 19,071.88 | 19,071.88 | 1,180,000.00 |
| 15-Feb-26 | 130,000.00 | 19,071.88 | 149,071.88 | 1,050,000.00 |
| 15-Aug-26 | 0.00 | 17,121.88 | 17,121.88 | 1,050,000.00 |
| 15-Feb-27 | 135,000.00 | 17,121.88 | 152,121.88 | 915,000.00 |
| 15-Aug-27 | 0.00 | 15,096.88 | 15,096.88 | 915,000.00 |
| 15-Feb-28 | 140,000.00 | 15,096.88 | 155,096.88 | 775,000.00 |
| 15-Aug-28 | 0.00 | 12,909.38 | 12,909.38 | 775,000.00 |
| 15-Feb-29 | 145,000.00 | 12,909.38 | 157,909.38 | 630,000.00 |
| 15-Aug-29 | 0.00 | 10,643.75 | 10,643.75 | 630,000.00 |
| 15-Feb-30 | 150,000.00 | 10,643.75 | 160,643.75 | 480,000.00 |
| 15-Aug-30 | 0.00 | 8,206.25 | 8,206.25 | 480,000.00 |
| 15-Feb-31 | 155,000.00 | 8,206.25 | 163,206.25 | 325,000.00 |
| 15-Aug-31 | 0.00 | 5,687.50 | 5,687.50 | 325,000.00 |
| 15-Feb-32 | 160,000.00 | 5,687.50 | 165,687.50 | 165,000.00 |
| 15-Aug-32 | 0.00 | 2,887.50 | 2,887.50 | 165,000.00 |
| 15-Feb-33 | 165,000.00 | 2,887.50 | 167,887.50 | \$ 0.00 |
| <hr/> | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2033 | <u>\$ 3,515,000.00</u> | <u>\$ 643,809.48</u> | <u>\$ 4,158,809.48</u> | |

**Combination Tax and Revenue Certificates of Obligation
Series 2014
Dated May 15, 2014
Issue Amount - \$9,715,000**

| Maturity | Principal | Interest | Total | Principal Balance |
|-------------------------------|------------------------|------------------------|-------------------------|------------------------------|
| | | | | \$ 8,140,000.00 |
| 15-Feb-19 | \$ 370,000.00 | \$ 142,078.13 | \$ 512,078.13 | 7,770,000.00 |
| 15-Aug-19 | 0.00 | 136,528.13 | 136,528.13 | 7,770,000.00 |
| 15-Feb-20 | 375,000.00 | 136,528.13 | 511,528.13 | 7,395,000.00 |
| 15-Aug-20 | 0.00 | 130,903.13 | 130,903.13 | 7,395,000.00 |
| 15-Feb-21 | 125,000.00 | 130,903.13 | 255,903.13 | 7,270,000.00 |
| 15-Aug-21 | 0.00 | 129,028.13 | 129,028.13 | 7,270,000.00 |
| 15-Feb-22 | 395,000.00 | 129,028.13 | 524,028.13 | 6,875,000.00 |
| 15-Aug-22 | 0.00 | 123,103.13 | 123,103.13 | 6,875,000.00 |
| 15-Feb-23 | 410,000.00 | 123,103.13 | 533,103.13 | 6,465,000.00 |
| 15-Aug-23 | 0.00 | 114,903.13 | 114,903.13 | 6,465,000.00 |
| 15-Feb-24 | 425,000.00 | 114,903.13 | 539,903.13 | 6,040,000.00 |
| 15-Aug-24 | 0.00 | 106,403.13 | 106,403.13 | 6,040,000.00 |
| 15-Feb-25 | 215,000.00 | 106,403.13 | 321,403.13 | 5,825,000.00 |
| 15-Aug-25 | 0.00 | 102,103.13 | 102,103.13 | 5,825,000.00 |
| 15-Feb-26 | 230,000.00 | 102,103.13 | 332,103.13 | 5,595,000.00 |
| 15-Aug-26 | 0.00 | 97,503.13 | 97,503.13 | 5,595,000.00 |
| 15-Feb-27 | 620,000.00 | 97,503.13 | 717,503.13 | 4,975,000.00 |
| 15-Aug-27 | 0.00 | 88,203.13 | 88,203.13 | 4,975,000.00 |
| 15-Feb-28 | 640,000.00 | 88,203.13 | 728,203.13 | 4,335,000.00 |
| 15-Aug-28 | 0.00 | 78,603.13 | 78,603.13 | 4,335,000.00 |
| 15-Feb-29 | 655,000.00 | 78,603.13 | 733,603.13 | 3,680,000.00 |
| 15-Aug-29 | 0.00 | 68,368.76 | 68,368.76 | 3,680,000.00 |
| 15-Feb-30 | 680,000.00 | 68,368.76 | 748,368.76 | 3,000,000.00 |
| 15-Aug-30 | 0.00 | 54,768.76 | 54,768.76 | 3,000,000.00 |
| 15-Feb-31 | 710,000.00 | 54,768.76 | 764,768.76 | 2,290,000.00 |
| 15-Aug-31 | 0.00 | 40,568.76 | 40,568.76 | 2,290,000.00 |
| 15-Feb-32 | 735,000.00 | 40,568.76 | 775,568.76 | 1,555,000.00 |
| 15-Aug-32 | 0.00 | 27,706.26 | 27,706.26 | 1,555,000.00 |
| 15-Feb-33 | 765,000.00 | 27,706.26 | 792,706.26 | 790,000.00 |
| 15-Aug-33 | 0.00 | 14,318.76 | 14,318.76 | 790,000.00 |
| 15-Feb-34 | 790,000.00 | 14,318.76 | 804,318.76 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2034 | \$ 8,140,000.00 | \$ 2,768,103.33 | \$ 10,908,103.33 | |

Combination Tax and Revenue Certificates of Obligation
Series 2015
Dated May 15, 2015
Issue Amount - \$14,835,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|-------------------------|------------------------|-------------------------|------------------------------|
| | | | | \$ 12,145,000.00 |
| 15-Feb-19 | \$ 760,000.00 | \$ 252,775.00 | \$ 1,012,775.00 | 11,385,000.00 |
| 15-Aug-19 | 0.00 | 237,575.00 | 237,575.00 | 11,385,000.00 |
| 15-Feb-20 | 795,000.00 | 237,575.00 | 1,032,575.00 | 10,590,000.00 |
| 15-Aug-20 | 0.00 | 221,675.00 | 221,675.00 | 10,590,000.00 |
| 15-Feb-21 | 610,000.00 | 221,675.00 | 831,675.00 | 9,980,000.00 |
| 15-Aug-21 | 0.00 | 212,525.00 | 212,525.00 | 9,980,000.00 |
| 15-Feb-22 | 630,000.00 | 212,525.00 | 842,525.00 | 9,350,000.00 |
| 15-Aug-22 | 0.00 | 203,075.00 | 203,075.00 | 9,350,000.00 |
| 15-Feb-23 | 860,000.00 | 203,075.00 | 1,063,075.00 | 8,490,000.00 |
| 15-Aug-23 | 0.00 | 190,175.00 | 190,175.00 | 8,490,000.00 |
| 15-Feb-24 | 900,000.00 | 190,175.00 | 1,090,175.00 | 7,590,000.00 |
| 15-Aug-24 | 0.00 | 167,675.00 | 167,675.00 | 7,590,000.00 |
| 15-Feb-25 | 1,090,000.00 | 167,675.00 | 1,257,675.00 | 6,500,000.00 |
| 15-Aug-25 | 0.00 | 140,425.00 | 140,425.00 | 6,500,000.00 |
| 15-Feb-26 | 290,000.00 | 140,425.00 | 430,425.00 | 6,210,000.00 |
| 15-Aug-26 | 0.00 | 136,075.00 | 136,075.00 | 6,210,000.00 |
| 15-Feb-27 | 310,000.00 | 136,075.00 | 446,075.00 | 5,900,000.00 |
| 15-Aug-27 | 0.00 | 131,425.00 | 131,425.00 | 5,900,000.00 |
| 15-Feb-28 | 625,000.00 | 131,425.00 | 756,425.00 | 5,275,000.00 |
| 15-Aug-28 | 0.00 | 115,800.00 | 115,800.00 | 5,275,000.00 |
| 15-Feb-29 | 655,000.00 | 115,800.00 | 770,800.00 | 4,620,000.00 |
| 15-Aug-29 | 0.00 | 99,425.00 | 99,425.00 | 4,620,000.00 |
| 15-Feb-30 | 685,000.00 | 99,425.00 | 784,425.00 | 3,935,000.00 |
| 15-Aug-30 | 0.00 | 82,300.00 | 82,300.00 | 3,935,000.00 |
| 15-Feb-31 | 720,000.00 | 82,300.00 | 802,300.00 | 3,215,000.00 |
| 15-Aug-31 | 0.00 | 64,300.00 | 64,300.00 | 3,215,000.00 |
| 15-Feb-32 | 755,000.00 | 64,300.00 | 819,300.00 | 2,460,000.00 |
| 15-Aug-32 | 0.00 | 49,200.00 | 49,200.00 | 2,460,000.00 |
| 15-Feb-33 | 790,000.00 | 49,200.00 | 839,200.00 | 1,670,000.00 |
| 15-Aug-33 | 0.00 | 33,400.00 | 33,400.00 | 1,670,000.00 |
| 15-Feb-34 | 820,000.00 | 33,400.00 | 853,400.00 | 850,000.00 |
| 15-Aug-34 | 0.00 | 17,000.00 | 17,000.00 | 850,000.00 |
| 15-Feb-35 | 850,000.00 | 17,000.00 | 867,000.00 | \$ 0.00 |
| | <u>\$ 12,145,000.00</u> | <u>\$ 4,456,875.00</u> | <u>\$ 16,601,875.00</u> | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2035 | <u>\$ 12,145,000.00</u> | <u>\$ 4,456,875.00</u> | <u>\$ 16,601,875.00</u> | |

Combination Tax and Revenue Certificates of Obligation
Series 2016
Dated March 15, 2016
Issue Amount - \$11,815,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|------------------------|-------------------------|------------------------------|
| | | | | \$ 8,260,000.00 |
| 15-Feb-19 | \$ 660,000.00 | \$ 146,331.25 | \$ 806,331.25 | 7,600,000.00 |
| 15-Aug-19 | 0.00 | 139,731.25 | 139,731.25 | 7,600,000.00 |
| 15-Feb-20 | 680,000.00 | 139,731.25 | 819,731.25 | 6,920,000.00 |
| 15-Aug-20 | 0.00 | 132,931.25 | 132,931.25 | 6,920,000.00 |
| 15-Feb-21 | 690,000.00 | 132,931.25 | 822,931.25 | 6,230,000.00 |
| 15-Aug-21 | 0.00 | 126,031.25 | 126,031.25 | 6,230,000.00 |
| 15-Feb-22 | 705,000.00 | 126,031.25 | 831,031.25 | 5,525,000.00 |
| 15-Aug-22 | 0.00 | 118,100.00 | 118,100.00 | 5,525,000.00 |
| 15-Feb-23 | 720,000.00 | 118,100.00 | 838,100.00 | 4,805,000.00 |
| 15-Aug-23 | 0.00 | 107,300.00 | 107,300.00 | 4,805,000.00 |
| 15-Feb-24 | 750,000.00 | 107,300.00 | 857,300.00 | 4,055,000.00 |
| 15-Aug-24 | 0.00 | 92,300.00 | 92,300.00 | 4,055,000.00 |
| 15-Feb-25 | 785,000.00 | 92,300.00 | 877,300.00 | 3,270,000.00 |
| 15-Aug-25 | 0.00 | 72,675.00 | 72,675.00 | 3,270,000.00 |
| 15-Feb-26 | 830,000.00 | 72,675.00 | 902,675.00 | 2,440,000.00 |
| 15-Aug-26 | 0.00 | 51,925.00 | 51,925.00 | 2,440,000.00 |
| 15-Feb-27 | 195,000.00 | 51,925.00 | 246,925.00 | 2,245,000.00 |
| 15-Aug-27 | 0.00 | 47,050.00 | 47,050.00 | 2,245,000.00 |
| 15-Feb-28 | 210,000.00 | 47,050.00 | 257,050.00 | 2,035,000.00 |
| 15-Aug-28 | 0.00 | 41,800.00 | 41,800.00 | 2,035,000.00 |
| 15-Feb-29 | 220,000.00 | 41,800.00 | 261,800.00 | 1,815,000.00 |
| 15-Aug-29 | 0.00 | 36,300.00 | 36,300.00 | 1,815,000.00 |
| 15-Feb-30 | 230,000.00 | 36,300.00 | 266,300.00 | 1,585,000.00 |
| 15-Aug-30 | 0.00 | 31,700.00 | 31,700.00 | 1,585,000.00 |
| 15-Feb-31 | 240,000.00 | 31,700.00 | 271,700.00 | 1,345,000.00 |
| 15-Aug-31 | 0.00 | 26,900.00 | 26,900.00 | 1,345,000.00 |
| 15-Feb-32 | 245,000.00 | 26,900.00 | 271,900.00 | 1,100,000.00 |
| 15-Aug-32 | 0.00 | 22,000.00 | 22,000.00 | 1,100,000.00 |
| 15-Feb-33 | 260,000.00 | 22,000.00 | 282,000.00 | 840,000.00 |
| 15-Aug-33 | 0.00 | 16,800.00 | 16,800.00 | 840,000.00 |
| 15-Feb-34 | 270,000.00 | 16,800.00 | 286,800.00 | 570,000.00 |
| 15-Aug-34 | 0.00 | 11,400.00 | 11,400.00 | 570,000.00 |
| 15-Feb-35 | 280,000.00 | 11,400.00 | 291,400.00 | 290,000.00 |
| 15-Aug-35 | 0.00 | 5,800.00 | 5,800.00 | 290,000.00 |
| 15-Feb-36 | 290,000.00 | 5,800.00 | 295,800.00 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2036 | <u>\$ 8,260,000.00</u> | <u>\$ 2,307,818.75</u> | <u>\$ 10,567,818.75</u> | |

Combination Tax and Revenue Certificates of Obligation
Series 2017
Dated May 1, 2017
Issue Amount - \$8,285,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|------------------------|------------------------|------------------------------|
| | | | | \$ 4,820,000.00 |
| 15-Feb-19 | \$ 305,000.00 | \$ 90,962.50 | \$ 395,962.50 | 4,515,000.00 |
| 15-Aug-19 | 0.00 | 86,387.50 | 86,387.50 | 4,515,000.00 |
| 15-Feb-20 | 315,000.00 | 86,387.50 | 401,387.50 | 4,200,000.00 |
| 15-Aug-20 | 0.00 | 81,662.50 | 81,662.50 | 4,200,000.00 |
| 15-Feb-21 | 330,000.00 | 81,662.50 | 411,662.50 | 3,870,000.00 |
| 15-Aug-21 | 0.00 | 77,537.50 | 77,537.50 | 3,870,000.00 |
| 15-Feb-22 | 335,000.00 | 77,537.50 | 412,537.50 | 3,535,000.00 |
| 15-Aug-22 | 0.00 | 70,837.50 | 70,837.50 | 3,535,000.00 |
| 15-Feb-23 | 445,000.00 | 70,837.50 | 515,837.50 | 3,090,000.00 |
| 15-Aug-23 | 0.00 | 65,275.00 | 65,275.00 | 3,090,000.00 |
| 15-Feb-24 | 90,000.00 | 65,275.00 | 155,275.00 | 3,000,000.00 |
| 15-Aug-24 | 0.00 | 63,475.00 | 63,475.00 | 3,000,000.00 |
| 15-Feb-25 | 95,000.00 | 63,475.00 | 158,475.00 | 2,905,000.00 |
| 15-Aug-25 | 0.00 | 61,575.00 | 61,575.00 | 2,905,000.00 |
| 15-Feb-26 | 455,000.00 | 61,575.00 | 516,575.00 | 2,450,000.00 |
| 15-Aug-26 | 0.00 | 50,200.00 | 50,200.00 | 2,450,000.00 |
| 15-Feb-27 | 470,000.00 | 50,200.00 | 520,200.00 | 1,980,000.00 |
| 15-Aug-27 | 0.00 | 38,450.00 | 38,450.00 | 1,980,000.00 |
| 15-Feb-28 | 165,000.00 | 38,450.00 | 203,450.00 | 1,815,000.00 |
| 15-Aug-28 | 0.00 | 35,150.00 | 35,150.00 | 1,815,000.00 |
| 15-Feb-29 | 170,000.00 | 35,150.00 | 205,150.00 | 1,645,000.00 |
| 15-Aug-29 | 0.00 | 31,750.00 | 31,750.00 | 1,645,000.00 |
| 15-Feb-30 | 180,000.00 | 31,750.00 | 211,750.00 | 1,465,000.00 |
| 15-Aug-30 | 0.00 | 28,150.00 | 28,150.00 | 1,465,000.00 |
| 15-Feb-31 | 185,000.00 | 28,150.00 | 213,150.00 | 1,280,000.00 |
| 15-Aug-31 | 0.00 | 24,450.00 | 24,450.00 | 1,280,000.00 |
| 15-Feb-32 | 195,000.00 | 24,450.00 | 219,450.00 | 1,085,000.00 |
| 15-Aug-32 | 0.00 | 20,550.00 | 20,550.00 | 1,085,000.00 |
| 15-Feb-33 | 200,000.00 | 20,550.00 | 220,550.00 | 885,000.00 |
| 15-Aug-33 | 0.00 | 16,550.00 | 16,550.00 | 885,000.00 |
| 15-Feb-34 | 210,000.00 | 16,550.00 | 226,550.00 | 675,000.00 |
| 15-Aug-34 | 0.00 | 12,350.00 | 12,350.00 | 675,000.00 |
| 15-Feb-35 | 215,000.00 | 12,350.00 | 227,350.00 | 460,000.00 |
| 15-Aug-35 | 0.00 | 8,050.00 | 8,050.00 | 460,000.00 |
| 15-Feb-36 | 225,000.00 | 8,050.00 | 233,050.00 | 235,000.00 |
| 15-Aug-36 | 0.00 | 4,112.50 | 4,112.50 | 235,000.00 |
| 15-Feb-37 | 235,000.00 | 4,112.50 | 239,112.50 | \$ 0.00 |
| <hr/> | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2037 | <u>\$ 4,820,000.00</u> | <u>\$ 1,643,987.50</u> | <u>\$ 6,463,987.50</u> | |

Combination Tax and Revenue Certificates of Obligation
Series 2018
Dated May 1, 2018
Issue Amount - \$16,050,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|---|-------------------------|------------------------|-------------------------|------------------------------|
| | | | | \$ 16,050,000.00 |
| 15-Feb-19 | \$ 1,330,000.00 | \$ 482,569.44 | \$ 1,812,569.44 | 14,720,000.00 |
| 15-Aug-19 | 0.00 | 320,850.00 | 320,850.00 | 14,720,000.00 |
| 15-Feb-20 | 625,000.00 | 320,850.00 | 945,850.00 | 14,095,000.00 |
| 15-Aug-20 | 0.00 | 308,350.00 | 308,350.00 | 14,095,000.00 |
| 15-Feb-21 | 645,000.00 | 308,350.00 | 953,350.00 | 13,450,000.00 |
| 15-Aug-21 | 0.00 | 295,450.00 | 295,450.00 | 13,450,000.00 |
| 15-Feb-22 | 680,000.00 | 295,450.00 | 975,450.00 | 12,770,000.00 |
| 15-Aug-22 | 0.00 | 281,850.00 | 281,850.00 | 12,770,000.00 |
| 15-Feb-23 | 705,000.00 | 281,850.00 | 986,850.00 | 12,065,000.00 |
| 15-Aug-23 | 0.00 | 267,750.00 | 267,750.00 | 12,065,000.00 |
| 15-Feb-24 | 735,000.00 | 267,750.00 | 1,002,750.00 | 11,330,000.00 |
| 15-Aug-24 | 0.00 | 253,050.00 | 253,050.00 | 11,330,000.00 |
| 15-Feb-25 | 760,000.00 | 253,050.00 | 1,013,050.00 | 10,570,000.00 |
| 15-Aug-25 | 0.00 | 237,850.00 | 237,850.00 | 10,570,000.00 |
| 15-Feb-26 | 795,000.00 | 237,850.00 | 1,032,850.00 | 9,775,000.00 |
| 15-Aug-26 | 0.00 | 221,950.00 | 221,950.00 | 9,775,000.00 |
| 15-Feb-27 | 825,000.00 | 221,950.00 | 1,046,950.00 | 8,950,000.00 |
| 15-Aug-27 | 0.00 | 205,450.00 | 205,450.00 | 8,950,000.00 |
| 15-Feb-28 | 860,000.00 | 205,450.00 | 1,065,450.00 | 8,090,000.00 |
| 15-Aug-28 | 0.00 | 188,250.00 | 188,250.00 | 8,090,000.00 |
| 15-Feb-29 | 660,000.00 | 188,250.00 | 848,250.00 | 7,430,000.00 |
| 15-Aug-29 | 0.00 | 175,050.00 | 175,050.00 | 7,430,000.00 |
| 15-Feb-30 | 685,000.00 | 175,050.00 | 860,050.00 | 6,745,000.00 |
| 15-Aug-30 | 0.00 | 161,350.00 | 161,350.00 | 6,745,000.00 |
| 15-Feb-31 | 710,000.00 | 161,350.00 | 871,350.00 | 6,035,000.00 |
| 15-Aug-31 | 0.00 | 147,150.00 | 147,150.00 | 6,035,000.00 |
| 15-Feb-32 | 745,000.00 | 147,150.00 | 892,150.00 | 5,290,000.00 |
| 15-Aug-32 | 0.00 | 132,250.00 | 132,250.00 | 5,290,000.00 |
| 15-Feb-33 | 775,000.00 | 132,250.00 | 907,250.00 | 4,515,000.00 |
| 15-Aug-33 | 0.00 | 112,875.00 | 112,875.00 | 4,515,000.00 |
| 15-Feb-34 | 815,000.00 | 112,875.00 | 927,875.00 | 3,700,000.00 |
| 15-Aug-34 | 0.00 | 92,500.00 | 92,500.00 | 3,700,000.00 |
| 15-Feb-35 | 855,000.00 | 92,500.00 | 947,500.00 | 2,845,000.00 |
| 15-Aug-35 | 0.00 | 71,125.00 | 71,125.00 | 2,845,000.00 |
| 15-Feb-36 | 900,000.00 | 71,125.00 | 971,125.00 | 1,945,000.00 |
| 15-Aug-36 | 0.00 | 48,625.00 | 48,625.00 | 1,945,000.00 |
| 15-Feb-37 | 950,000.00 | 48,625.00 | 998,625.00 | 995,000.00 |
| 15-Aug-37 | 0.00 | 24,875.00 | 24,875.00 | 995,000.00 |
| 15-Feb-38 | 995,000.00 | 24,875.00 | 1,019,875.00 | \$ 0.00 |
| Bonds to be Retired Fiscal Years 2019-2038 | <u>\$ 16,050,000.00</u> | <u>\$ 7,575,769.44</u> | <u>\$ 23,625,769.44</u> | |

MESQUITE

T E X A S

Real. Texas. Flavor.

Summary of
Water and Sewer Revenue Bond Indebtedness

MESQUITE

T E X A S

Real. Texas. Flavor.

Schedule of Water & Sewer Revenue Bond Indebtedness
Composite Summary of All Issues
Principal and Interest Requirements
Fiscal Years 2019-2038

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Date Total</u> | <u>Fiscal Year Total</u> | <u>Fiscal Year</u> |
|-----------------|------------------|------------------|-----------------------|------------------------------|------------------------|
| 01-Mar-19 | \$ 6,135,000.00 | \$ 1,562,292.79 | \$ 7,697,292.79 | | |
| 01-Sep-19 | 0.00 | 1,367,602.51 | 1,367,602.51 | \$ 9,064,895.30 | 2019 |
| 01-Mar-20 | 6,035,000.00 | 1,367,602.51 | 7,402,602.51 | | |
| 01-Sep-20 | 0.00 | 1,268,871.26 | 1,268,871.26 | 8,671,473.77 | 2020 |
| 01-Mar-21 | 5,825,000.00 | 1,268,871.26 | 7,093,871.26 | | |
| 01-Sep-21 | 0.00 | 1,174,421.26 | 1,174,421.26 | 8,268,292.52 | 2021 |
| 01-Mar-22 | 5,630,000.00 | 1,174,421.26 | 6,804,421.26 | | |
| 01-Sep-22 | 0.00 | 1,082,961.88 | 1,082,961.88 | 7,887,383.14 | 2022 |
| 01-Mar-23 | 5,305,000.00 | 1,082,961.88 | 6,387,961.88 | | |
| 01-Sep-23 | 0.00 | 992,071.88 | 992,071.88 | 7,380,033.76 | 2023 |
| 01-Mar-24 | 5,495,000.00 | 992,071.88 | 6,487,071.88 | | |
| 01-Sep-24 | 0.00 | 892,359.38 | 892,359.38 | 7,379,431.26 | 2024 |
| 01-Mar-25 | 5,150,000.00 | 892,359.38 | 6,042,359.38 | | |
| 01-Sep-25 | 0.00 | 783,434.38 | 783,434.38 | 6,825,793.76 | 2025 |
| 01-Mar-26 | 5,080,000.00 | 783,434.38 | 5,863,434.38 | | |
| 01-Sep-26 | 0.00 | 672,834.38 | 672,834.38 | 6,536,268.76 | 2026 |
| 01-Mar-27 | 4,625,000.00 | 672,834.38 | 5,297,834.38 | | |
| 01-Sep-27 | 0.00 | 571,015.64 | 571,015.64 | 5,868,850.02 | 2027 |
| 01-Mar-28 | 4,290,000.00 | 571,015.64 | 4,861,015.64 | | |
| 01-Sep-28 | 0.00 | 479,325.00 | 479,325.00 | 5,340,340.64 | 2028 |
| 01-Mar-29 | 3,910,000.00 | 479,325.00 | 4,389,325.00 | | |
| 01-Sep-29 | 0.00 | 396,440.63 | 396,440.63 | 4,785,765.63 | 2029 |
| 01-Mar-30 | 3,485,000.00 | 396,440.63 | 3,881,440.63 | | |
| 01-Sep-30 | 0.00 | 326,896.88 | 326,896.88 | 4,208,337.51 | 2030 |
| 01-Mar-31 | 3,030,000.00 | 326,896.88 | 3,356,896.88 | | |
| 01-Sep-31 | 0.00 | 265,356.25 | 265,356.25 | 3,622,253.13 | 2031 |
| 01-Mar-32 | 2,680,000.00 | 265,356.25 | 2,945,356.25 | | |
| 01-Sep-32 | 0.00 | 213,537.50 | 213,537.50 | 3,158,893.75 | 2032 |
| 01-Mar-33 | 2,460,000.00 | 213,537.50 | 2,673,537.50 | | |
| 01-Sep-33 | 0.00 | 162,975.00 | 162,975.00 | 2,836,512.50 | 2033 |
| 01-Mar-34 | 2,215,000.00 | 162,975.00 | 2,377,975.00 | | |
| 01-Sep-34 | 0.00 | 113,800.00 | 113,800.00 | 2,491,775.00 | 2034 |
| 01-Mar-35 | 1,925,000.00 | 113,800.00 | 2,038,800.00 | | |
| 01-Sep-35 | 0.00 | 70,175.00 | 70,175.00 | 2,108,975.00 | 2035 |
| 01-Mar-36 | 1,565,000.00 | 70,175.00 | 1,635,175.00 | | |
| 01-Sep-36 | 0.00 | 37,737.50 | 37,737.50 | 1,672,912.50 | 2036 |
| 01-Mar-37 | 1,120,000.00 | 37,737.50 | 1,157,737.50 | | |
| 01-Sep-37 | 0.00 | 14,125.00 | 14,125.00 | 1,171,862.50 | 2037 |
| 01-Mar-38 | 565,000.00 | 14,125.00 | 579,125.00 | 579,125.00 | 2038 |
| Totals | \$ 76,525,000.00 | \$ 23,334,175.45 | \$ 99,859,175.45 | \$ 99,859,175.45 | |

MESQUITE

T E X A S

Real. Texas. Flavor.

City of Mesquite
Schedule of Water and Sewer Revenue Debt
Principal and Interest Requirements
Fiscal Year 2018-19

| Issue | Outstanding Balance 10/1/2018 | Principal | Interest | Total |
|---|--|-------------------------------|-------------------------------|-------------------------------|
| Waterworks and Sewer System Revenue Bonds Series 2009 | \$ 395,000.00 | \$ 395,000.00 | \$ 7,900.00 | \$ 402,900.00 |
| Waterworks and Sewer System Revenue Bonds Series 2010 | 5,675,000.00 | 380,000.00 | 214,111.26 | 594,111.26 |
| Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2011 | 7,565,000.00 | 1,070,000.00 | 293,787.50 | 1,363,787.50 |
| Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2012 | 5,230,000.00 | 465,000.00 | 155,137.50 | 620,137.50 |
| Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2013 | 5,035,000.00 | 540,000.00 | 149,443.76 | 689,443.76 |
| Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2014 | 9,940,000.00 | 385,000.00 | 381,287.50 | 766,287.50 |
| Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2015 | 7,440,000.00 | 935,000.00 | 275,700.00 | 1,210,700.00 |
| Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2016 | 13,965,000.00 | 1,410,000.00 | 474,312.50 | 1,884,312.50 |
| Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2017 | 12,360,000.00 | 280,000.00 | 504,575.00 | 784,575.00 |
| Waterworks and Sewer System Revenue Refunding and Improvement Bonds-Series 2018 | 8,920,000.00 | 275,000.00 | 473,640.28 | 748,640.28 |
| Total Water and Sewer System Bonds Debt Service Requirements Fiscal Year 2018-19 | <u>\$ 76,525,000.00</u> | <u>\$ 6,135,000.00</u> | <u>\$ 2,929,895.30</u> | <u>\$ 9,064,895.30</u> |

Waterworks and Sewer System Revenue Bonds
Series 2009
Dated June 15, 2009
Issue Amount - \$8,380,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|--|----------------------|--------------------|----------------------|------------------------------|
| 01-Mar-19 | \$ 395,000.00 | \$ 7,900.00 | \$ 402,900.00 | \$ 395,000.00 |
| Bonds to be Retired Fiscal Years 2019 | <u>\$ 395,000.00</u> | <u>\$ 7,900.00</u> | <u>\$ 402,900.00</u> | <u>\$ 0.00</u> |

Waterworks and Sewer System Revenue Bonds
Series 2010
Dated May 15, 2010
Issue Amount - \$8,720,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|------------------------|------------------------|------------------------------|
| | | | | \$ 5,675,000.00 |
| 01-Mar-19 | \$ 380,000.00 | \$ 110,499.38 | \$ 490,499.38 | 5,295,000.00 |
| 01-Sep-19 | 0.00 | 103,611.88 | 103,611.88 | 5,295,000.00 |
| 01-Mar-20 | 395,000.00 | 103,611.88 | 498,611.88 | 4,900,000.00 |
| 01-Sep-20 | 0.00 | 96,205.63 | 96,205.63 | 4,900,000.00 |
| 01-Mar-21 | 410,000.00 | 96,205.63 | 506,205.63 | 4,490,000.00 |
| 01-Sep-21 | 0.00 | 89,030.63 | 89,030.63 | 4,490,000.00 |
| 01-Mar-22 | 425,000.00 | 89,030.63 | 514,030.63 | 4,065,000.00 |
| 01-Sep-22 | 0.00 | 81,327.50 | 81,327.50 | 4,065,000.00 |
| 01-Mar-23 | 440,000.00 | 81,327.50 | 521,327.50 | 3,625,000.00 |
| 01-Sep-23 | 0.00 | 73,187.50 | 73,187.50 | 3,625,000.00 |
| 01-Mar-24 | 460,000.00 | 73,187.50 | 533,187.50 | 3,165,000.00 |
| 01-Sep-24 | 0.00 | 64,562.50 | 64,562.50 | 3,165,000.00 |
| 01-Mar-25 | 475,000.00 | 64,562.50 | 539,562.50 | 2,690,000.00 |
| 01-Sep-25 | 0.00 | 55,537.50 | 55,537.50 | 2,690,000.00 |
| 01-Mar-26 | 495,000.00 | 55,537.50 | 550,537.50 | 2,195,000.00 |
| 01-Sep-26 | 0.00 | 45,637.50 | 45,637.50 | 2,195,000.00 |
| 01-Mar-27 | 515,000.00 | 45,637.50 | 560,637.50 | 1,680,000.00 |
| 01-Sep-27 | 0.00 | 35,015.63 | 35,015.63 | 1,680,000.00 |
| 01-Mar-28 | 535,000.00 | 35,015.63 | 570,015.63 | 1,145,000.00 |
| 01-Sep-28 | 0.00 | 23,981.25 | 23,981.25 | 1,145,000.00 |
| 01-Mar-29 | 560,000.00 | 23,981.25 | 583,981.25 | 585,000.00 |
| 01-Sep-29 | 0.00 | 12,431.25 | 12,431.25 | 585,000.00 |
| 01-Mar-30 | 585,000.00 | 12,431.25 | 597,431.25 | \$ 0.00 |
| | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2030 | <u>\$ 5,675,000.00</u> | <u>\$ 1,471,556.92</u> | <u>\$ 7,146,556.92</u> | |

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2011
Dated May 1, 2011
Issue Amount - \$14,240,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|-------------------------|------------------------|------------------------|------------------------|------------------------------|
| | | | | \$ 7,565,000.00 |
| 01-Mar-19 | \$ 1,070,000.00 | \$ 157,593.75 | \$ 1,227,593.75 | 6,495,000.00 |
| 01-Sep-19 | 0.00 | 136,193.75 | 136,193.75 | 6,495,000.00 |
| 01-Mar-20 | 1,110,000.00 | 136,193.75 | 1,246,193.75 | 5,385,000.00 |
| 01-Sep-20 | 0.00 | 113,993.75 | 113,993.75 | 5,385,000.00 |
| 01-Mar-21 | 1,155,000.00 | 113,993.75 | 1,268,993.75 | 4,230,000.00 |
| 01-Sep-21 | 0.00 | 90,893.75 | 90,893.75 | 4,230,000.00 |
| 01-Mar-22 | 805,000.00 | 90,893.75 | 895,893.75 | 3,425,000.00 |
| 01-Sep-22 | 0.00 | 74,793.75 | 74,793.75 | 3,425,000.00 |
| 01-Mar-23 | 320,000.00 | 74,793.75 | 394,793.75 | 3,105,000.00 |
| 01-Sep-23 | 0.00 | 68,793.75 | 68,793.75 | 3,105,000.00 |
| 01-Mar-24 | 330,000.00 | 68,793.75 | 398,793.75 | 2,775,000.00 |
| 01-Sep-24 | 0.00 | 62,193.75 | 62,193.75 | 2,775,000.00 |
| 01-Mar-25 | 345,000.00 | 62,193.75 | 407,193.75 | 2,430,000.00 |
| 01-Sep-25 | 0.00 | 55,293.75 | 55,293.75 | 2,430,000.00 |
| 01-Mar-26 | 360,000.00 | 55,293.75 | 415,293.75 | 2,070,000.00 |
| 01-Sep-26 | 0.00 | 47,868.75 | 47,868.75 | 2,070,000.00 |
| 01-Mar-27 | 375,000.00 | 47,868.75 | 422,868.75 | 1,695,000.00 |
| 01-Sep-27 | 0.00 | 39,196.88 | 39,196.88 | 1,695,000.00 |
| 01-Mar-28 | 395,000.00 | 39,196.88 | 434,196.88 | 1,300,000.00 |
| 01-Sep-28 | 0.00 | 30,062.50 | 30,062.50 | 1,300,000.00 |
| 01-Mar-29 | 415,000.00 | 30,062.50 | 445,062.50 | 885,000.00 |
| 01-Sep-29 | 0.00 | 20,465.63 | 20,465.63 | 885,000.00 |
| 01-Mar-30 | 430,000.00 | 20,465.63 | 450,465.63 | 455,000.00 |
| 01-Sep-30 | 0.00 | 10,521.88 | 10,521.88 | 455,000.00 |
| 01-Mar-31 | 455,000.00 | 10,521.88 | 465,521.88 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2031 | <u>\$ 7,565,000.00</u> | <u>\$ 1,658,137.53</u> | <u>\$ 9,223,137.53</u> | |

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2012
Dated July 15, 2012
Issue Amount - \$7,945,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|------------------------|------------------------|------------------------------|
| | | | | \$ 5,230,000.00 |
| 01-Mar-19 | \$ 465,000.00 | \$ 80,475.00 | \$ 545,475.00 | 4,765,000.00 |
| 01-Sep-19 | 0.00 | 74,662.50 | 74,662.50 | 4,765,000.00 |
| 01-Mar-20 | 480,000.00 | 74,662.50 | 554,662.50 | 4,285,000.00 |
| 01-Sep-20 | 0.00 | 68,662.50 | 68,662.50 | 4,285,000.00 |
| 01-Mar-21 | 490,000.00 | 68,662.50 | 558,662.50 | 3,795,000.00 |
| 01-Sep-21 | 0.00 | 61,312.50 | 61,312.50 | 3,795,000.00 |
| 01-Mar-22 | 505,000.00 | 61,312.50 | 566,312.50 | 3,290,000.00 |
| 01-Sep-22 | 0.00 | 53,737.50 | 53,737.50 | 3,290,000.00 |
| 01-Mar-23 | 525,000.00 | 53,737.50 | 578,737.50 | 2,765,000.00 |
| 01-Sep-23 | 0.00 | 45,862.50 | 45,862.50 | 2,765,000.00 |
| 01-Mar-24 | 545,000.00 | 45,862.50 | 590,862.50 | 2,220,000.00 |
| 01-Sep-24 | 0.00 | 34,962.50 | 34,962.50 | 2,220,000.00 |
| 01-Mar-25 | 250,000.00 | 34,962.50 | 284,962.50 | 1,970,000.00 |
| 01-Sep-25 | 0.00 | 31,212.50 | 31,212.50 | 1,970,000.00 |
| 01-Mar-26 | 255,000.00 | 31,212.50 | 286,212.50 | 1,715,000.00 |
| 01-Sep-26 | 0.00 | 27,387.50 | 27,387.50 | 1,715,000.00 |
| 01-Mar-27 | 265,000.00 | 27,387.50 | 292,387.50 | 1,450,000.00 |
| 01-Sep-27 | 0.00 | 23,412.50 | 23,412.50 | 1,450,000.00 |
| 01-Mar-28 | 270,000.00 | 23,412.50 | 293,412.50 | 1,180,000.00 |
| 01-Sep-28 | 0.00 | 19,193.75 | 19,193.75 | 1,180,000.00 |
| 01-Mar-29 | 280,000.00 | 19,193.75 | 299,193.75 | 900,000.00 |
| 01-Sep-29 | 0.00 | 14,818.75 | 14,818.75 | 900,000.00 |
| 01-Mar-30 | 290,000.00 | 14,818.75 | 304,818.75 | 610,000.00 |
| 01-Sep-30 | 0.00 | 10,106.25 | 10,106.25 | 610,000.00 |
| 01-Mar-31 | 300,000.00 | 10,106.25 | 310,106.25 | 310,000.00 |
| 01-Sep-31 | 0.00 | 5,231.25 | 5,231.25 | 310,000.00 |
| 01-Mar-32 | 310,000.00 | 5,231.25 | 315,231.25 | \$ 0.00 |
| | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2032 | <u>\$ 5,230,000.00</u> | <u>\$ 1,021,600.00</u> | <u>\$ 6,251,600.00</u> | |

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2013
Dated June 19, 2013
Issue Amount - \$7,090,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|------------------------|------------------------|--------------------------|
| | | | | \$ 5,035,000.00 |
| 01-Mar-19 | \$ 540,000.00 | \$ 80,121.88 | \$ 620,121.88 | 4,495,000.00 |
| 01-Sep-19 | 0.00 | 69,321.88 | 69,321.88 | 4,495,000.00 |
| 01-Mar-20 | 430,000.00 | 69,321.88 | 499,321.88 | 4,065,000.00 |
| 01-Sep-20 | 0.00 | 63,946.88 | 63,946.88 | 4,065,000.00 |
| 01-Mar-21 | 315,000.00 | 63,946.88 | 378,946.88 | 3,750,000.00 |
| 01-Sep-21 | 0.00 | 59,221.88 | 59,221.88 | 3,750,000.00 |
| 01-Mar-22 | 320,000.00 | 59,221.88 | 379,221.88 | 3,430,000.00 |
| 01-Sep-22 | 0.00 | 54,421.88 | 54,421.88 | 3,430,000.00 |
| 01-Mar-23 | 330,000.00 | 54,421.88 | 384,421.88 | 3,100,000.00 |
| 01-Sep-23 | 0.00 | 49,471.88 | 49,471.88 | 3,100,000.00 |
| 01-Mar-24 | 340,000.00 | 49,471.88 | 389,471.88 | 2,760,000.00 |
| 01-Sep-24 | 0.00 | 44,371.88 | 44,371.88 | 2,760,000.00 |
| 01-Mar-25 | 355,000.00 | 44,371.88 | 399,371.88 | 2,405,000.00 |
| 01-Sep-25 | 0.00 | 39,046.88 | 39,046.88 | 2,405,000.00 |
| 01-Mar-26 | 270,000.00 | 39,046.88 | 309,046.88 | 2,135,000.00 |
| 01-Sep-26 | 0.00 | 34,996.88 | 34,996.88 | 2,135,000.00 |
| 01-Mar-27 | 275,000.00 | 34,996.88 | 309,996.88 | 1,860,000.00 |
| 01-Sep-27 | 0.00 | 30,871.88 | 30,871.88 | 1,860,000.00 |
| 01-Mar-28 | 285,000.00 | 30,871.88 | 315,871.88 | 1,575,000.00 |
| 01-Sep-28 | 0.00 | 26,418.75 | 26,418.75 | 1,575,000.00 |
| 01-Mar-29 | 295,000.00 | 26,418.75 | 321,418.75 | 1,280,000.00 |
| 01-Sep-29 | 0.00 | 21,625.00 | 21,625.00 | 1,280,000.00 |
| 01-Mar-30 | 305,000.00 | 21,625.00 | 326,625.00 | 975,000.00 |
| 01-Sep-30 | 0.00 | 16,668.75 | 16,668.75 | 975,000.00 |
| 01-Mar-31 | 315,000.00 | 16,668.75 | 331,668.75 | 660,000.00 |
| 01-Sep-31 | 0.00 | 11,550.00 | 11,550.00 | 660,000.00 |
| 01-Mar-32 | 325,000.00 | 11,550.00 | 336,550.00 | 335,000.00 |
| 01-Sep-32 | 0.00 | 5,862.50 | 5,862.50 | 335,000.00 |
| 01-Mar-33 | 335,000.00 | 5,862.50 | 340,862.50 | \$ 0.00 |
| | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2033 | <u>\$ 5,035,000.00</u> | <u>\$ 1,135,715.72</u> | <u>\$ 6,170,715.72</u> | |

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2014
Dated May 15, 2014
Issue Amount - \$11,655,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|---|----------------------------|----------------------------|-----------------------------|------------------------------|
| | | | | \$ 9,940,000.00 |
| 01-Mar-19 | \$ 385,000.00 | \$ 194,493.75 | \$ 579,493.75 | 9,555,000.00 |
| 01-Sep-19 | 0.00 | 186,793.75 | 186,793.75 | 9,555,000.00 |
| 01-Mar-20 | 930,000.00 | 186,793.75 | 1,116,793.75 | 8,625,000.00 |
| 01-Sep-20 | 0.00 | 168,193.75 | 168,193.75 | 8,625,000.00 |
| 01-Mar-21 | 975,000.00 | 168,193.75 | 1,143,193.75 | 7,650,000.00 |
| 01-Sep-21 | 0.00 | 148,693.75 | 148,693.75 | 7,650,000.00 |
| 01-Mar-22 | 1,020,000.00 | 148,693.75 | 1,168,693.75 | 6,630,000.00 |
| 01-Sep-22 | 0.00 | 128,293.75 | 128,293.75 | 6,630,000.00 |
| 01-Mar-23 | 1,055,000.00 | 128,293.75 | 1,183,293.75 | 5,575,000.00 |
| 01-Sep-23 | 0.00 | 107,193.75 | 107,193.75 | 5,575,000.00 |
| 01-Mar-24 | 1,100,000.00 | 107,193.75 | 1,207,193.75 | 4,475,000.00 |
| 01-Sep-24 | 0.00 | 85,193.75 | 85,193.75 | 4,475,000.00 |
| 01-Mar-25 | 900,000.00 | 85,193.75 | 985,193.75 | 3,575,000.00 |
| 01-Sep-25 | 0.00 | 67,193.75 | 67,193.75 | 3,575,000.00 |
| 01-Mar-26 | 935,000.00 | 67,193.75 | 1,002,193.75 | 2,640,000.00 |
| 01-Sep-26 | 0.00 | 48,493.75 | 48,493.75 | 2,640,000.00 |
| 01-Mar-27 | 290,000.00 | 48,493.75 | 338,493.75 | 2,350,000.00 |
| 01-Sep-27 | 0.00 | 44,143.75 | 44,143.75 | 2,350,000.00 |
| 01-Mar-28 | 300,000.00 | 44,143.75 | 344,143.75 | 2,050,000.00 |
| 01-Sep-28 | 0.00 | 39,643.75 | 39,643.75 | 2,050,000.00 |
| 01-Mar-29 | 310,000.00 | 39,643.75 | 349,643.75 | 1,740,000.00 |
| 01-Sep-29 | 0.00 | 34,800.00 | 34,800.00 | 1,740,000.00 |
| 01-Mar-30 | 320,000.00 | 34,800.00 | 354,800.00 | 1,420,000.00 |
| 01-Sep-30 | 0.00 | 28,400.00 | 28,400.00 | 1,420,000.00 |
| 01-Mar-31 | 335,000.00 | 28,400.00 | 363,400.00 | 1,085,000.00 |
| 01-Sep-31 | 0.00 | 21,700.00 | 21,700.00 | 1,085,000.00 |
| 01-Mar-32 | 350,000.00 | 21,700.00 | 371,700.00 | 735,000.00 |
| 01-Sep-32 | 0.00 | 14,700.00 | 14,700.00 | 735,000.00 |
| 01-Mar-33 | 360,000.00 | 14,700.00 | 374,700.00 | 375,000.00 |
| 01-Sep-33 | 0.00 | 7,500.00 | 7,500.00 | 375,000.00 |
| 01-Mar-34 | 375,000.00 | 7,500.00 | 382,500.00 | \$ 0.00 |
| Bonds to be Retired Fiscal Years 2019-2034 | <u>\$ 9,940,000.00</u> | <u>\$ 2,456,368.75</u> | <u>\$ 12,396,368.75</u> | |

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2015
Dated May 15, 2015
Issue Amount - \$10,325,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|---|------------------------|------------------------|------------------------|------------------------------|
| | | | | \$ 7,440,000.00 |
| 01-Mar-19 | \$ 935,000.00 | \$ 147,200.00 | \$ 1,082,200.00 | 6,505,000.00 |
| 01-Sep-19 | 0.00 | 128,500.00 | 128,500.00 | 6,505,000.00 |
| 01-Mar-20 | 670,000.00 | 128,500.00 | 798,500.00 | 5,835,000.00 |
| 01-Sep-20 | 0.00 | 115,100.00 | 115,100.00 | 5,835,000.00 |
| 01-Mar-21 | 415,000.00 | 115,100.00 | 530,100.00 | 5,420,000.00 |
| 01-Sep-21 | 0.00 | 108,875.00 | 108,875.00 | 5,420,000.00 |
| 01-Mar-22 | 430,000.00 | 108,875.00 | 538,875.00 | 4,990,000.00 |
| 01-Sep-22 | 0.00 | 102,425.00 | 102,425.00 | 4,990,000.00 |
| 01-Mar-23 | 445,000.00 | 102,425.00 | 547,425.00 | 4,545,000.00 |
| 01-Sep-23 | 0.00 | 95,750.00 | 95,750.00 | 4,545,000.00 |
| 01-Mar-24 | 460,000.00 | 95,750.00 | 555,750.00 | 4,085,000.00 |
| 01-Sep-24 | 0.00 | 86,550.00 | 86,550.00 | 4,085,000.00 |
| 01-Mar-25 | 475,000.00 | 86,550.00 | 561,550.00 | 3,610,000.00 |
| 01-Sep-25 | 0.00 | 77,050.00 | 77,050.00 | 3,610,000.00 |
| 01-Mar-26 | 295,000.00 | 77,050.00 | 372,050.00 | 3,315,000.00 |
| 01-Sep-26 | 0.00 | 69,675.00 | 69,675.00 | 3,315,000.00 |
| 01-Mar-27 | 310,000.00 | 69,675.00 | 379,675.00 | 3,005,000.00 |
| 01-Sep-27 | 0.00 | 61,925.00 | 61,925.00 | 3,005,000.00 |
| 01-Mar-28 | 325,000.00 | 61,925.00 | 386,925.00 | 2,680,000.00 |
| 01-Sep-28 | 0.00 | 55,425.00 | 55,425.00 | 2,680,000.00 |
| 01-Mar-29 | 335,000.00 | 55,425.00 | 390,425.00 | 2,345,000.00 |
| 01-Sep-29 | 0.00 | 48,725.00 | 48,725.00 | 2,345,000.00 |
| 01-Mar-30 | 350,000.00 | 48,725.00 | 398,725.00 | 1,995,000.00 |
| 01-Sep-30 | 0.00 | 41,725.00 | 41,725.00 | 1,995,000.00 |
| 01-Mar-31 | 365,000.00 | 41,725.00 | 406,725.00 | 1,630,000.00 |
| 01-Sep-31 | 0.00 | 32,600.00 | 32,600.00 | 1,630,000.00 |
| 01-Mar-32 | 385,000.00 | 32,600.00 | 417,600.00 | 1,245,000.00 |
| 01-Sep-32 | 0.00 | 24,900.00 | 24,900.00 | 1,245,000.00 |
| 01-Mar-33 | 400,000.00 | 24,900.00 | 424,900.00 | 845,000.00 |
| 01-Sep-33 | 0.00 | 16,900.00 | 16,900.00 | 845,000.00 |
| 01-Mar-34 | 415,000.00 | 16,900.00 | 431,900.00 | 430,000.00 |
| 01-Sep-34 | 0.00 | 8,600.00 | 8,600.00 | 430,000.00 |
| 01-Mar-35 | 430,000.00 | 8,600.00 | 438,600.00 | \$ 0.00 |
| | <u>\$ 7,440,000.00</u> | <u>\$ 2,296,650.00</u> | <u>\$ 9,736,650.00</u> | |
| Bonds to be Retired Fiscal Years 2019-2035 | | | | |

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2016
Dated March 15, 2016
Issue Amount - \$15,785,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|---|-------------------------|------------------------|-------------------------|------------------------------|
| | | | | \$ 13,965,000.00 |
| 01-Mar-19 | \$ 1,410,000.00 | \$ 244,206.25 | \$ 1,654,206.25 | 12,555,000.00 |
| 01-Sep-19 | 0.00 | 230,106.25 | 230,106.25 | 12,555,000.00 |
| 01-Mar-20 | 955,000.00 | 230,106.25 | 1,185,106.25 | 11,600,000.00 |
| 01-Sep-20 | 0.00 | 220,556.25 | 220,556.25 | 11,600,000.00 |
| 01-Mar-21 | 975,000.00 | 220,556.25 | 1,195,556.25 | 10,625,000.00 |
| 01-Sep-21 | 0.00 | 210,806.25 | 210,806.25 | 10,625,000.00 |
| 01-Mar-22 | 995,000.00 | 210,806.25 | 1,205,806.25 | 9,630,000.00 |
| 01-Sep-22 | 0.00 | 199,612.50 | 199,612.50 | 9,630,000.00 |
| 01-Mar-23 | 1,020,000.00 | 199,612.50 | 1,219,612.50 | 8,610,000.00 |
| 01-Sep-23 | 0.00 | 186,862.50 | 186,862.50 | 8,610,000.00 |
| 01-Mar-24 | 1,055,000.00 | 186,862.50 | 1,241,862.50 | 7,555,000.00 |
| 01-Sep-24 | 0.00 | 173,675.00 | 173,675.00 | 7,555,000.00 |
| 01-Mar-25 | 1,085,000.00 | 173,675.00 | 1,258,675.00 | 6,470,000.00 |
| 01-Sep-25 | 0.00 | 146,550.00 | 146,550.00 | 6,470,000.00 |
| 01-Mar-26 | 1,145,000.00 | 146,550.00 | 1,291,550.00 | 5,325,000.00 |
| 01-Sep-26 | 0.00 | 117,925.00 | 117,925.00 | 5,325,000.00 |
| 01-Mar-27 | 1,200,000.00 | 117,925.00 | 1,317,925.00 | 4,125,000.00 |
| 01-Sep-27 | 0.00 | 87,925.00 | 87,925.00 | 4,125,000.00 |
| 01-Mar-28 | 720,000.00 | 87,925.00 | 807,925.00 | 3,405,000.00 |
| 01-Sep-28 | 0.00 | 69,925.00 | 69,925.00 | 3,405,000.00 |
| 01-Mar-29 | 365,000.00 | 69,925.00 | 434,925.00 | 3,040,000.00 |
| 01-Sep-29 | 0.00 | 60,800.00 | 60,800.00 | 3,040,000.00 |
| 01-Mar-30 | 385,000.00 | 60,800.00 | 445,800.00 | 2,655,000.00 |
| 01-Sep-30 | 0.00 | 53,100.00 | 53,100.00 | 2,655,000.00 |
| 01-Mar-31 | 400,000.00 | 53,100.00 | 453,100.00 | 2,255,000.00 |
| 01-Sep-31 | 0.00 | 45,100.00 | 45,100.00 | 2,255,000.00 |
| 01-Mar-32 | 415,000.00 | 45,100.00 | 460,100.00 | 1,840,000.00 |
| 01-Sep-32 | 0.00 | 36,800.00 | 36,800.00 | 1,840,000.00 |
| 01-Mar-33 | 430,000.00 | 36,800.00 | 466,800.00 | 1,410,000.00 |
| 01-Sep-33 | 0.00 | 28,200.00 | 28,200.00 | 1,410,000.00 |
| 01-Mar-34 | 450,000.00 | 28,200.00 | 478,200.00 | 960,000.00 |
| 01-Sep-34 | 0.00 | 19,200.00 | 19,200.00 | 960,000.00 |
| 01-Mar-35 | 470,000.00 | 19,200.00 | 489,200.00 | 490,000.00 |
| 01-Sep-35 | 0.00 | 9,800.00 | 9,800.00 | 490,000.00 |
| 01-Mar-36 | 490,000.00 | 9,800.00 | 499,800.00 | \$ 0.00 |
| Bonds to be Retired Fiscal Years 2019-2036 | <u>\$ 13,965,000.00</u> | <u>\$ 4,038,093.75</u> | <u>\$ 18,003,093.75</u> | |

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2017
Dated March 15, 2017
Issue Amount - \$12,555,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|-------------------------|------------------------|-------------------------|------------------------------|
| | | | | \$ 12,360,000.00 |
| 01-Mar-19 | \$ 280,000.00 | \$ 254,037.50 | \$ 534,037.50 | 12,080,000.00 |
| 01-Sep-19 | 0.00 | 250,537.50 | 250,537.50 | 12,080,000.00 |
| 01-Mar-20 | 680,000.00 | 250,537.50 | 930,537.50 | 11,400,000.00 |
| 01-Sep-20 | 0.00 | 242,037.50 | 242,037.50 | 11,400,000.00 |
| 01-Mar-21 | 690,000.00 | 242,037.50 | 932,037.50 | 10,710,000.00 |
| 01-Sep-21 | 0.00 | 233,412.50 | 233,412.50 | 10,710,000.00 |
| 01-Mar-22 | 715,000.00 | 233,412.50 | 948,412.50 | 9,995,000.00 |
| 01-Sep-22 | 0.00 | 224,475.00 | 224,475.00 | 9,995,000.00 |
| 01-Mar-23 | 735,000.00 | 224,475.00 | 959,475.00 | 9,260,000.00 |
| 01-Sep-23 | 0.00 | 209,775.00 | 209,775.00 | 9,260,000.00 |
| 01-Mar-24 | 760,000.00 | 209,775.00 | 969,775.00 | 8,500,000.00 |
| 01-Sep-24 | 0.00 | 194,575.00 | 194,575.00 | 8,500,000.00 |
| 01-Mar-25 | 800,000.00 | 194,575.00 | 994,575.00 | 7,700,000.00 |
| 01-Sep-25 | 0.00 | 174,575.00 | 174,575.00 | 7,700,000.00 |
| 01-Mar-26 | 840,000.00 | 174,575.00 | 1,014,575.00 | 6,860,000.00 |
| 01-Sep-26 | 0.00 | 153,575.00 | 153,575.00 | 6,860,000.00 |
| 01-Mar-27 | 885,000.00 | 153,575.00 | 1,038,575.00 | 5,975,000.00 |
| 01-Sep-27 | 0.00 | 131,450.00 | 131,450.00 | 5,975,000.00 |
| 01-Mar-28 | 930,000.00 | 131,450.00 | 1,061,450.00 | 5,045,000.00 |
| 01-Sep-28 | 0.00 | 108,200.00 | 108,200.00 | 5,045,000.00 |
| 01-Mar-29 | 980,000.00 | 108,200.00 | 1,088,200.00 | 4,065,000.00 |
| 01-Sep-29 | 0.00 | 83,700.00 | 83,700.00 | 4,065,000.00 |
| 01-Mar-30 | 435,000.00 | 83,700.00 | 518,700.00 | 3,630,000.00 |
| 01-Sep-30 | 0.00 | 75,000.00 | 75,000.00 | 3,630,000.00 |
| 01-Mar-31 | 455,000.00 | 75,000.00 | 530,000.00 | 3,175,000.00 |
| 01-Sep-31 | 0.00 | 65,900.00 | 65,900.00 | 3,175,000.00 |
| 01-Mar-32 | 475,000.00 | 65,900.00 | 540,900.00 | 2,700,000.00 |
| 01-Sep-32 | 0.00 | 56,400.00 | 56,400.00 | 2,700,000.00 |
| 01-Mar-33 | 495,000.00 | 56,400.00 | 551,400.00 | 2,205,000.00 |
| 01-Sep-33 | 0.00 | 46,500.00 | 46,500.00 | 2,205,000.00 |
| 01-Mar-34 | 515,000.00 | 46,500.00 | 561,500.00 | 1,690,000.00 |
| 01-Sep-34 | 0.00 | 33,625.00 | 33,625.00 | 1,690,000.00 |
| 01-Mar-35 | 540,000.00 | 33,625.00 | 573,625.00 | 1,150,000.00 |
| 01-Sep-35 | 0.00 | 20,125.00 | 20,125.00 | 1,150,000.00 |
| 01-Mar-36 | 565,000.00 | 20,125.00 | 585,125.00 | 585,000.00 |
| 01-Sep-36 | 0.00 | 10,237.50 | 10,237.50 | 585,000.00 |
| 01-Mar-37 | 585,000.00 | 10,237.50 | 595,237.50 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2037 | <u>\$ 12,360,000.00</u> | <u>\$ 4,882,237.50</u> | <u>\$ 17,242,237.50</u> | |

Waterworks and Sewer System Revenue Refunding and Improvement Bonds
Series 2018
Dated May 1, 2018
Issue Amount - \$8,920,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|------------------------|-------------------------|--------------------------|
| | | | | \$ 8,920,000.00 |
| 01-Mar-19 | \$ 275,000.00 | \$ 285,765.28 | \$ 560,765.28 | 8,645,000.00 |
| 01-Sep-19 | 0.00 | 187,875.00 | 187,875.00 | 8,645,000.00 |
| 01-Mar-20 | 385,000.00 | 187,875.00 | 572,875.00 | 8,260,000.00 |
| 01-Sep-20 | 0.00 | 180,175.00 | 180,175.00 | 8,260,000.00 |
| 01-Mar-21 | 400,000.00 | 180,175.00 | 580,175.00 | 7,860,000.00 |
| 01-Sep-21 | 0.00 | 172,175.00 | 172,175.00 | 7,860,000.00 |
| 01-Mar-22 | 415,000.00 | 172,175.00 | 587,175.00 | 7,445,000.00 |
| 01-Sep-22 | 0.00 | 163,875.00 | 163,875.00 | 7,445,000.00 |
| 01-Mar-23 | 435,000.00 | 163,875.00 | 598,875.00 | 7,010,000.00 |
| 01-Sep-23 | 0.00 | 155,175.00 | 155,175.00 | 7,010,000.00 |
| 01-Mar-24 | 445,000.00 | 155,175.00 | 600,175.00 | 6,565,000.00 |
| 01-Sep-24 | 0.00 | 146,275.00 | 146,275.00 | 6,565,000.00 |
| 01-Mar-25 | 465,000.00 | 146,275.00 | 611,275.00 | 6,100,000.00 |
| 01-Sep-25 | 0.00 | 136,975.00 | 136,975.00 | 6,100,000.00 |
| 01-Mar-26 | 485,000.00 | 136,975.00 | 621,975.00 | 5,615,000.00 |
| 01-Sep-26 | 0.00 | 127,275.00 | 127,275.00 | 5,615,000.00 |
| 01-Mar-27 | 510,000.00 | 127,275.00 | 637,275.00 | 5,105,000.00 |
| 01-Sep-27 | 0.00 | 117,075.00 | 117,075.00 | 5,105,000.00 |
| 01-Mar-28 | 530,000.00 | 117,075.00 | 647,075.00 | 4,575,000.00 |
| 01-Sep-28 | 0.00 | 106,475.00 | 106,475.00 | 4,575,000.00 |
| 01-Mar-29 | 370,000.00 | 106,475.00 | 476,475.00 | 4,205,000.00 |
| 01-Sep-29 | 0.00 | 99,075.00 | 99,075.00 | 4,205,000.00 |
| 01-Mar-30 | 385,000.00 | 99,075.00 | 484,075.00 | 3,820,000.00 |
| 01-Sep-30 | 0.00 | 91,375.00 | 91,375.00 | 3,820,000.00 |
| 01-Mar-31 | 405,000.00 | 91,375.00 | 496,375.00 | 3,415,000.00 |
| 01-Sep-31 | 0.00 | 83,275.00 | 83,275.00 | 3,415,000.00 |
| 01-Mar-32 | 420,000.00 | 83,275.00 | 503,275.00 | 2,995,000.00 |
| 01-Sep-32 | 0.00 | 74,875.00 | 74,875.00 | 2,995,000.00 |
| 01-Mar-33 | 440,000.00 | 74,875.00 | 514,875.00 | 2,555,000.00 |
| 01-Sep-33 | 0.00 | 63,875.00 | 63,875.00 | 2,555,000.00 |
| 01-Mar-34 | 460,000.00 | 63,875.00 | 523,875.00 | 2,095,000.00 |
| 01-Sep-34 | 0.00 | 52,375.00 | 52,375.00 | 2,095,000.00 |
| 01-Mar-35 | 485,000.00 | 52,375.00 | 537,375.00 | 1,610,000.00 |
| 01-Sep-35 | 0.00 | 40,250.00 | 40,250.00 | 1,610,000.00 |
| 01-Mar-36 | 510,000.00 | 40,250.00 | 550,250.00 | 1,100,000.00 |
| 01-Sep-36 | 0.00 | 27,500.00 | 27,500.00 | 1,100,000.00 |
| 01-Mar-37 | 535,000.00 | 27,500.00 | 562,500.00 | 565,000.00 |
| 01-Sep-37 | 0.00 | 14,125.00 | 14,125.00 | 565,000.00 |
| 01-Mar-38 | 565,000.00 | 14,125.00 | 579,125.00 | \$ 0.00 |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2038 | <u>\$ 8,920,000.00</u> | <u>\$ 4,365,915.28</u> | <u>\$ 13,285,915.28</u> | |

MESQUITE
T E X A S
Real. Texas. Flavor.

Summary of
Drainage Utility District
Revenue Bond Indebtedness

MESQUITE
T E X A S
Real. Texas. Flavor.

Schedule of Revenue Bond Indebtedness - Drainage Utility District
Composite Summary of All Issues
Principal and Interest Requirements
Fiscal Years 2019-2022

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Date Total</u> | <u>Fiscal Year Total</u> | <u>Fiscal Year</u> |
|-----------------|------------------------|---------------------|------------------------|------------------------------|------------------------|
| 01-Mar-19 | \$ 360,000.00 | \$ 20,531.25 | \$ 380,531.25 | | |
| 01-Sep-19 | 0.00 | 14,681.25 | 14,681.25 | \$ 395,212.50 | 2019 |
| 01-Mar-20 | 370,000.00 | 14,681.25 | 384,681.25 | | |
| 01-Sep-20 | 0.00 | 8,206.25 | 8,206.25 | 392,887.50 | 2020 |
| 01-Mar-21 | 220,000.00 | 8,206.25 | 228,206.25 | | |
| 01-Sep-21 | 0.00 | 4,218.75 | 4,218.75 | 232,425.00 | 2021 |
| 01-Mar-22 | 225,000.00 | 4,218.75 | 229,218.75 | 229,218.75 | 2022 |
| Totals | <u>\$ 1,175,000.00</u> | <u>\$ 74,743.75</u> | <u>\$ 1,249,743.75</u> | <u>\$ 1,249,743.75</u> | |

City of Mesquite
Schedule of Drainage Utility District Debt
Principal and Interest Requirements
Fiscal Year 2018-19

| Issue | Outstanding Balance 10/1/2018 | Principal | Interest | Total |
|---|--|---------------------|--------------------|---------------------|
| Municipal Drainage Utility System Revenue Refunding Bonds-Series 2011 | \$1,175,000.00 | \$360,000.00 | \$35,212.50 | \$395,212.50 |
| | | | | |
| Total Municipal Drainage Utility System Debt Service Requirements Fiscal Year 2018-19 | <u>\$1,175,000.00</u> | <u>\$360,000.00</u> | <u>\$35,212.50</u> | <u>\$395,212.50</u> |

Municipal Drainage Utility System Revenue Refunding Bonds
Series 2011
Dated May 1, 2011
Issue Amount - \$4,385,000

| <u>Maturity</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> | <u>Principal Balance</u> |
|------------------------|------------------------|---------------------|------------------------|------------------------------|
| | | | | \$ 1,175,000.00 |
| 01-Mar-19 | \$ 360,000.00 | \$ 20,531.25 | \$ 380,531.25 | 815,000.00 |
| 01-Sep-19 | 0.00 | 14,681.25 | 14,681.25 | 815,000.00 |
| 01-Mar-20 | 370,000.00 | 14,681.25 | 384,681.25 | 445,000.00 |
| 01-Sep-20 | 0.00 | 8,206.25 | 8,206.25 | 445,000.00 |
| 01-Mar-21 | 220,000.00 | 8,206.25 | 228,206.25 | 225,000.00 |
| 01-Sep-21 | 0.00 | 4,218.75 | 4,218.75 | 225,000.00 |
| 01-Mar-22 | 225,000.00 | 4,218.75 | 229,218.75 | \$ 0.00 |
| | | | | |
| Bonds to be Retired | | | | |
| Fiscal Years 2019-2022 | <u>\$ 1,175,000.00</u> | <u>\$ 74,743.75</u> | <u>\$ 1,249,743.75</u> | |

MESQUITE
T E X A S
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Miscellaneous Budget Information

ORDINANCE NO. 4592

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, PROVIDING FUNDS FOR THE FISCAL YEAR 2018-19 BY ADOPTING AND APPROVING THE BUDGET FOR SAID PERIOD AND APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES OF THE CITY FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF VARIOUS DEPARTMENTS AND ACTIVITIES OF THE CITY, FOR CAPITAL AND OTHER IMPROVEMENTS OF THE CITY AND FOR ALL OTHER EXPENDITURES INCLUDED IN SAID BUDGET; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed budget of expenditures and revenues for the municipal government of the City of Mesquite, Texas, ("City") for the fiscal year beginning October 1, 2018, and ending September 30, 2019; and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which has been filed with the City Secretary who is the municipal clerk of the City as required by law; and

WHEREAS, a copy of the City Manager's proposed budget has been made available for inspection and has been posted on the City's website as required by law; and

WHEREAS, the City Council has conducted a public hearing on the proposed budget with prior notice thereof as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That the budget of the City for the fiscal year beginning October 1, 2018, and ending September 30, 2019, heretofore prepared by the City Manager and submitted to the Mayor and City Council for consideration and approval, a true and correct copy of which is attached hereto as Exhibit "A" and made a part hereof for all purposes (the "2018-19 Fiscal Year Budget"), be and the same is hereby adopted and approved.

SECTION 2. That for the purpose of providing the funds necessary and proposed to be expended in the 2018-19 Fiscal Year Budget, available resources and revenues of the City be, and the same are hereby appropriated and set aside out of the general and other revenues of the City for fiscal year 2018-19 for the maintenance and operation of various departments and activities of the City, for capital and other improvements of the City, and for all other expenditures included in the 2018-19 Fiscal Year Budget, all as more fully set forth in the 2018-19 Fiscal Year Budget.

SECTION 3. That the said 2018-19 Fiscal Year Budget is attached hereto and shall be made a part of this ordinance the same as if copied in full herein.

SECTION 4. That the City Manager, or the City Manager's designee, shall complete and attach a cover page to the 2018-19 Fiscal Year Budget containing all of the information required by Texas Local Government Code §102.007(d).

SECTION 5. That this ordinance does not create a new classification, rank or position within the Mesquite Police Department or the Mesquite Fire Department. Staffing positions subject to Chapter 143 of the Texas Local Government Code shall not be created unless and until separate ordinance(s) specifically creating such position(s) and identifying the classification(s) of such position(s) are passed by the City Council of the City.

SECTION 6. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

SECTION 7. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the validity of the remaining provisions of this ordinance shall not be affected and shall remain in full force and effect.

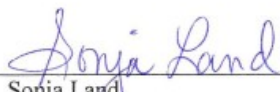
SECTION 8. That the necessity for making and approving of a budget for the fiscal year 2018-19, as required by the laws of the State of Texas, creates an urgency and emergency and requires that this ordinance shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 4th day of September, 2018.



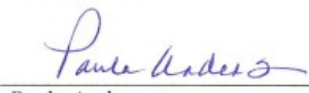
Stan Pickett
Mayor

ATTEST:



Sonja Land
City Secretary

APPROVED:



Paula Anderson
Interim City Attorney

ORDINANCE NO. 4604

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, LEVYING THE AD VALOREM TAXES FOR THE YEAR 2018 AT A RATE OF \$0.734 PER \$100.00 ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF MESQUITE, TEXAS, ON JANUARY 1, 2018, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR PLACE OF PAYMENT; APPROVING THE 2018 TAX ROLLS AND ANY SUPPLEMENT THERETO; PROVIDING CERTAIN EXEMPTIONS; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That there be and is hereby levied for the year 2018 on all taxable property, real, personal and mixed situated within the corporate limits of the City of Mesquite, Texas, on January 1, 2018, and not exempt by the Constitution and valid laws of the State of Texas, a tax of \$0.734 on each \$100.00 assessed valuation of taxable property with a ratio of 100 percent of the market value and shall be apportioned and distributed as follows:

For the purpose of defraying the current operating expenses of the municipal government, a tax of \$0.48792 and for interest and sinking fund of the municipal government, a tax of \$0.24608 on each \$100.00 assessed value of taxable property with a ratio of 100 percent of the market value.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 14.4478 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000.00 HOME BY APPROXIMATELY \$92.66.

SECTION 2. Provided, however, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$65,000.00 on the residence homestead of individuals over the age of 65 years of age, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j).

Provided, also, that there is hereby adopted an exemption to ad valorem taxation in the amount of \$15,000.00 on the residence homestead for a disabled person, said "residence homestead" being as defined in V.T.C.A., Tax Code §11.13(j). A person must be classified as "disabled" for Social Security purposes and must be the owner of the property to qualify for the exemption.

Provided, however, that a person's qualification allows eligibility for only one exemption: the over-65 years of age exemption or the disabled person exemption.

SECTION 3. That all ad valorem taxes for the year 2018 shall become due and payable on October 1, 2018, and all ad valorem taxes for the year 2018 shall become delinquent if not paid on or before January 31, 2019. If any ad valorem tax is not paid on or before the 31st day of January, 2019, the following penalties shall be payable thereon, to wit: during the month of February, 2019, six percent plus one percent for each additional month or portion of a month thereafter that the ad valorem tax remains unpaid prior to July 1, 2019, provided; however, an ad valorem tax delinquent on July 1, 2019, shall incur a total penalty of twelve percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

SECTION 4. That the taxes hereby levied are payable to the City of Mesquite, Texas ("City") in Mesquite, Texas, at City Hall located at 757 North Galloway, Mesquite, Texas 75149. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5. That the 2018 tax rolls, as presented to the City Council, together with any supplement thereto, be and the same are hereby approved.

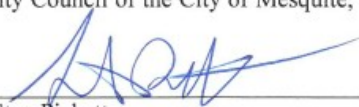
SECTION 6. That all delinquent tax accrues interest at a rate of one percent for each month or portion of a month the tax remains unpaid.

SECTION 7. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

SECTION 8. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.


SECTION 9. That this ordinance shall take effect after passage and immediately upon the date of its publication.

DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 17th day of September, 2018.



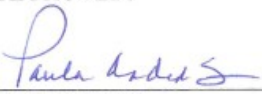
Stan Pickett
Mayor

ATTEST:



Sonja Land
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MESQUITE
T E X A S
Real. Texas. Flavor.

Glossary

Abatement – A complete or partial cancellation of a levy imposed by a governmental unit. Abatements usually apply to tax levies, special assessments, or service charges.

Account – A financial reporting unit for budget, management, or accounting purposes.

Account Group – Used to establish accounting control and accountability for the City’s general fixed assets and general long-term debt. The City of Mesquite has two account groups: 1) General Fixed Assets Group, and 2) General Long-Term Debt Group.

Accrual Basis – A basis of accounting in which transactions and events are recognized at the time they are incurred, as opposed to when cash is received or spent.

Activity – Departmental efforts that contribute to the achievement of a specific set of program objectives.

Actual – Refers to the final audited revenue and expenditure results of operations for the fiscal year indicated.

Actuarial – A person or methodology that makes determinations based on time and risk factors of required contributions to achieve future funding levels, such as funding retirement or health care liabilities.

Adopted – Refers to the revenue and expenditure estimates initially approved by the City Council for the fiscal year indicated.

Adopted Budget – The proposed budget as initially formally approved by the City Council.

Ad Valorem Tax – Tax levied in proportion to the value of both real and personal property against which it is levied.

Amended – Refers to revised revenue and expenditure estimates for the fiscal year indicated that are approved by the City Council as a result of unanticipated revenues.

Appropriation – A legal authorization granted by the legislative body to incur expenditures and obligations for specific purpose. An appropriation is usually limited in amount and as to the time it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by the Dallas Central Appraisal District as a basis for levying property taxes, which is currently 100% of market value. Taxable valuation is calculated from the assessed valuation.

Assessment Ratio – The ratio at which the tax rate is applied to the tax base, currently per \$100 valuation.

Asset – Resources owned or held by a government, which have monetary value.

Attrition – A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs. A temporary condition is commonly referred to as a frozen position or hiring freeze.

Audit – an examination by the independent auditor chosen by the City Council that reports on the accuracy of a the annual financial report. In a financial and compliance audit, the auditor seeks to establish whether the financial report "fairly represents" what actually happened during the accounting period. The audit also determines whether management complied with all applicable laws and policies in carrying out its fiduciary responsibilities.

Authorized Positions – Employee positions, which are authorized in the adopted budget, to be filled during the year.

Glossary

Balanced Budget – A budget in which planned funds or revenues available are equal to fund planned expenditures.

Benefits – Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits, health care, social security, or due upon termination of employment.

Bond – Written evidence of the issuer’s obligation to repay a specified principal amount of money (the face amount of the bond) on a particular date (the maturity date), together with interest at a stated rate, or according to a formula for determining that rate. Bonds are primarily used to finance capital projects and are usually issued (sold) in denominations of \$5,000.

Bond Rating – The rating established by a rating company (Moody’s, Standard and Poors, Fitch) that assesses the City’s financial stability, resources and capacity to repay the financing issue by evaluating the organization’s administrative management, financial management, debt load and local economy.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Bonds Authorized and Unissued – Bonds which have been legally authorized by voters, but have not yet been issued, and which can be issued and sold without further voter approval.

Bonds Issued – Bonds which have been sold and proceeds used for designated purposes as authorized by the voters.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period, and the proposed means of financing. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. Once adopted, the budget is the legal authorization to expend City funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, City Charter, and/or administrative rules and regulations.

Budget Calendar – The schedule of key dates, which a government follows in preparation and adoption of the budget.

Budget Deficit – Amount by which the City’s budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Message – A general discussion of the proposed budget as presented in writing to the legislative body.

Budget Surplus – Amount by which the City’s budget receipts exceed its budget outlays for a given period, usually a fiscal year.

Capital Assets – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets and are depreciated over the useful life of the fixed asset.

Capital Budget – The appropriation of bond proceeds or operating revenue for improvements to facilities and other fixed assets or infrastructure.

Capital Expenditure (Outlay) – An expenditure to acquire long-term assets. The asset will have a unit cost of \$1,000 or more and a useful life at least two years after date of acquisition.

Capital Improvement Program (CIP) – A plan for capital project expenditures to be incurred each year over a fixed number of years to meet capital needs arising from the City’s long-term financial plan.

Capital Lease – An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.

Glossary

Capital Project – Major construction, acquisition, or renovation activities which add value to a government’s physical assets or significantly increase their useful life. Also called capital improvements, the assets are significant capital expenditures with a useful life of 5 years or more and minimum value of \$5,000 or more.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Certificates of Obligation (CO) – Legal debt instruments used to finance capital improvement projects. Certificates of Obligation are backed by the full faith and credit of the governmental entity and are fully payable from a property tax levy. Certificates of Obligation differ from General Obligation debt in that they may be approved by the City Council without prior voter approved.

Charges for Current Services – Revenue resulting from user fees for various City services, such as garbage collection fees or animal adoption fees.

City Charter – Refers to the Home Rule Charter adopted by Mesquite voters on August 22, 1953 pursuant to State law, which establishes the City’s governmental structure (Council-Manager Form of Government) and provides for the distribution of powers and duties among the legislative body and various appointive officers.

Comprehensive Annual Financial Report (CAFR) – A report prepared by the Accounting Division of the Finance Department, usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: 1) a balance sheet that compares assets with liabilities and fund balance, and 2) an operating statement that compares revenues with expenditures.

Community Development Block Grant (CDBG) – An entitlement grant program authorized by the federal government, which provides a federal grant each year in which the program is authorized by Congress. The entitlement is based upon a formula that includes the City’s population. CDBG proceeds are limited to specific eligible uses and projects that generally benefit low- and moderate-income persons.

Consumer Price Index (CPI) – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to the City by private firms, individuals, or other governmental agencies, such as utilities, rent, maintenance agreements, and professional consulting services.

Credit Rating – The creditworthiness of a governmental unit as determined by an independent rating agency. The City of Mesquite is rated by two rating agencies: 1) Moody’s Investor Service and 2) Standard and Poor’s. See Bond Rating.

Debt Limit – The maximum amount of gross or net debt that is legally permitted. The Constitution of the State of Texas and the City of Mesquite set no legal debt limit; however, the amount of debt is limited by the overall tax rate, which includes both the portion for debt service and ongoing operations, and which can never exceed 2.5% of the taxable valuation.

Debt Ratios – Comparative statistics showing the relationship between the City’s outstanding debt and such factors as its tax base, income or population. Such ratios are often used in the process of determining credit quality of a bond issue.

Debt Service – The annual payments required to support debt issues, including interest and principal payments.

Glossary

Debt Service Fund – A fund used to account for the accumulation of resources for and payment of general long-term debt principal, interest and related costs of issuance. Also known as an Interest and Sinking Fund.

Delinquent Taxes – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

Department – A basic organizational unit of government which is functionally unique in its delivery of services, and which may be sub-divided into divisions, programs, activity groups and/or activities.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Designated – Funds that have been identified to be spent for a specific purpose. This differs from reserved funds, in that there is no legal requirement for funds that have been designated.

Development-related Fees – Those fees and charges for services generated by building, development and growth in the community, such as building permits, development review fees and inspection permits.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Drainage Utility District – A special revenue district authorized by State law to account for funds reserved for drainage and flood improvements, erosion control and ongoing costs related to mandated permit requirements under the federal and state Pollutant Discharge Elimination Program. Established in 1989 with a per month charge for residences, and a charge per 100 square feet of impervious area for commercial businesses, to generate the designated, reserved revenue.

Effective Tax Rate – The tax rate, when applied to the taxable assessed valuation would produce the same total taxes as the previous year when compared to properties taxed in both years. The objective of the effective tax rate is to generate equal tax revenues using taxable valuations for different years.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Enterprise Fund – A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees of the activity.

Entitlement – Payments to which local government units are entitled, pursuant to an allocation formula determined by the agency providing the monies, an example is the CDBG program administered by HUD.

Escrow – Money or property held in the custody of a third party that is expended or returned only after the fulfillment of specific conditions, such as the perpetual maintenance of screening walls.

Expenditure – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Fines and Forfeitures – A variety of fees, fines and forfeitures collected by city, state or federal court system, including traffic fines, drug seizures and other court fees.

First Responder – Fire equipment (other than an ambulance) staffed with EMS-trained Firefighters.

Glossary

Fiscal Year – A 12-month period of time that designates the operating year for accounting and budgeting purposes, and at the end of which a government determines its financial position and results of operations. The Fiscal Year for the City of Mesquite begins October 1 and ends September 30 each year.

Fixed Assets – Assets of a long-term character that are intended to held or used, such as buildings, land, or other improvements like streets or water lines.

Franchise Fee – Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries and rights-of-way, such as electricity providers, cable companies or taxi services.

Frozen Position – A temporary method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

Full Faith and Credit – A pledge of the City of Mesquite’s general taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to .5 of a full-time position.

Function – A group of related activities aimed at accomplishing a major service or regulatory program for which a governmental unit is responsible.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liability obligations, reserves, and equities which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryover.

General Fixed Assets Account Group – An account used to report fixed assets.

General Fund – The primary fund used to account for all financial transactions applicable to the general operations of the City, including police, fire, public works parks and recreation and general government. There is only one General Fund.

General Government – City departments or activities that provide administrative or internal services and support to the organization. The term is also used to classify employees other than commissioned (sworn) fire and police employees.

General Long-Term Debt Account Group – An account used to report long-term debt payable from general revenues and backed by the full faith and credit of a governmental unit.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards of and guidelines for financial accounting and reporting. Adherence to GAAP assures that financial reports of all state and local governments, regardless of jurisdictional legal provisions and customs, contain the same types of financial statements and disclosures, for the same categories and types of funds and account groups, based on the same measurement and classification criteria.

General Obligation Bond (GO) – A type of bond backed by the full faith, credit and taxing power of the City. Such bonds constitute debts of the issuer and require voter approval prior to issuance.

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Glossary

Government Finance Officers Association (GFOA) – A professional association of state/provincial and local finance officers in the United States and Canada, established in 1906, and comprised of members dedicated to the sound management of government financial resources.

Government Fund – A Government Fund refers to one of four governmental “fund types” used to account for a local government’s activities. These are known as “governmental-type” funds, and are 1) the General Fund; 2) Special Revenue funds; 3) Debt Service funds; and 4) Capital Projects funds. Other types of funds are the two Proprietary Funds used to account for a local government’s “business-like” activities, and these are 1) Enterprise funds and 2) Internal Service Funds. The other fund type is Fiduciary Funds, which include trust funds, pension funds, agency funds and other similar funds that are used to account for funds held in trust or temporarily on behalf of a third party.

Grant – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending on the grantee.

Gross Receipts Tax – More commonly referred to as franchise fees, these revenues are paid by public service businesses for use of City property in conducting their businesses. The City collects electric, gas, telephone, cable TV, bingo, commercial solid waste, and taxi gross receipts.

Home Rule City – A municipality that operates under a municipal charter that has been adopted or amended as authorized by Article XI, Section 5, of the Texas Constitution. A home rule city must have a population of more than 5,000 people. Home rule cities and what they may or may not do are governed by the State Constitution of Texas as opposed to general law cities who must operate in accordance with specified state laws of Texas.

Hotel Occupancy Tax – A tax authorized by State law that allows the City to assess a tax not to exceed 7% of the rental rate for a hotel/motel room to be used in a manner which directly enhances or promotes tourism and the convention and hotel industry. The City currently collects the 7% maximum and disburses 4% to the Mesquite Convention and Visitors Bureau, 1% to the Mesquite Arts Council, and 1% to Historic Mesquite, Inc. and the remaining 1% retained by the City for promotion of tourism.

Household Hazardous Waste – Household products that are not allowed in public landfills and are not picked up by City solid waste crews, such as used tires, batteries, and motor oil. Mesquite residents may drop off their household hazardous waste items at a convenience center.

Housing and Urban Development (HUD) – A department of the federal government that carries out programs and activities to improve housing conditions, increase homeownership, and support community development. The City administers two HUD programs, the Community Development Block Grant and the Housing Choice Voucher programs.

Impact Fee – An estimated cost of providing needed improvement or additions to public infrastructure systems depleted by development. The City currently collects roadway impact fees from new development.

Independent Auditor – An auditor who is independent of the governmental unit, usually a certified public accounting firm, who is chosen by the City Council for auditing the annual financial report for accuracy of representing the City's financial condition.

Index Offense – An offense, which, due to its seriousness, frequency of occurrence and likelihood of being reported to the police, has been selected to serve as an index for evaluating fluctuations in the volume of crime. Index Offenses are: murder, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson.

Indirect Cost – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Glossary

Infrastructure – Public domain fixed assets including roads, bridges, drainage systems, traffic signals and lighting, water and sewer systems, and other items that have value only to the City.

Insurance Services Office (ISO) Rating – A rating system of fire protection in communities conducted by the Insurance Services Office, Inc. Also known as the ISO Public Protection Classification program, or PPC, the process grades a community's fire protection on a scale of 1-10, based on ISO's Fire Suppression Rating Schedule. The ratings are commonly used by insurance underwriters in determining insurance premium rates for homeowners and businesses. The City of Mesquite has a rating of "1", the best rating available.

Interest and Sinking Fund – See Debt Service Fund.

Interest Income – Revenue associated with the City cash management activities of investing fund balances.

Interfund Transfer – The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue – Revenue received from federal, state and other local government sources in the form of grants, shared revenues, or payments in lieu of taxes.

Interlocal Agreement – A contractual agreement between two or more governmental entities, such as the City's agreement with the City of Dallas for water use.

Internal Service Fund – A fund established to account for an entity that provides goods and services to other City entities and charges those entities for the goods and services provided. The City operates two Internal Service Funds: 1) Group Medical Insurance Fund, and 2) General Liability Insurance Fund.

Judgment – An amount to be paid or collected by a governmental unit as the result of a court decision.

Law Enforcement Teaching Students (LETS) – A program of the police department that teaches students how to cope with peer pressure and substance abuse issues. The program also provides an educational foundation to fifth and seventh grade students for building skills in sound decision-making.

Legal Debt Margin – See Debt Limit. Levy – To impose taxes, special assessments or service charges for the support of government activities.

Licenses and Permits – Revenues raised for the purpose of recovering the costs associated with regulating business activity. Many of these fees are regulatory in nature in order to ensure compliance with the law.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance, but generally refers to bonded debt with 15 or more years maturity.

Long-Term Financial Plan – Multi-year financial planning process that combines financial forecasting and debt analysis over a five to ten year horizon to identify future fiscal imbalances and strategies to secure financial sustainability.

Major Fund – A fund that represents significant activities of the City, where revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

Mandate – A requirement from a higher level of government that a lower government perform a task in a particular way or standard, and often without any financial assistance – known as "unfunded mandates."

Merit Increase – A percent increase in base salary for employees based on satisfactory job performance.

Glossary

Mesquite Quality of Life Corporation (4B) – An entity and fund used to account for special revenue collected from a one-half cent local sales and use tax devoted to economic development. The local sales tax option, known as “4B” for Section 4B of the State Development Corporation Act of 1979, was adopted by Mesquite voters on August 14, 1999. Revenues generated by the one-half cent sales tax are limited by the referendum to public safety, transportation, and park and recreation projects eligible under State law.

Mission Statement – A broad statement of purpose derived from an organization’s and/or community’s values and vision statement.

Modified Accrual Basis – A basis of accounting under which expenditures, other than accrued interest on general long-term debt, are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenues earned.

National Crime Information Center/Texas Crime Information Center (NCIC/TCIC) – A national or state database where information on wanted persons, stolen vehicles and criminal histories is maintained and accessed by police officers in the field.

National Pollutant Discharge Elimination System (NPDES) – Refers to the mandated storm water discharge permit system required under the Clean Water Act Amendments adopted by Congress in 1987. The permit requirements include among other things, adopting a comprehensive drainage ordinance, operating a street sweeping program and public education program to help protect watersheds from pollution due to runoff or direct discharges into waterways.

Neighborhood Crime Watch – A neighborhood-based organization, which, with support from the police department, promotes crime awareness and crime prevention.

Net Budget – The legally adopted budget less all interfund transfers and interdepartmental charges.

Non-Index Offense – An offense other than the eight Index Offenses. These offenses are excluded because of their infrequency (i.e., kidnapping), or because the nature of the offense is such that they are often unknown to the police (i.e., receiving stolen property, drug abuse).

Non-Major Fund – Any fund that does not meet the 10% threshold of revenues or expenditures to the total appropriated budget in order to be considered a Major Fund.

Objective – Something to be accomplished in specific, well defined and measurable terms and that is achievable within a specified time frame.

Object Level – An expenditure classification referring to various levels of detail for expenditures, such as electricity, office supplies, computer supplies, etc.

Obligations – Amounts that a government may be legally required to meet out its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Offense Report – A report that documents an incident requiring attention from police. The report contains identifying data and details related to the incident.

Open Records Request – A request for governmental information held by the police department. The request and the information released must comply with the provisions of the Texas Public Information Act.

Operating Expenses – The cost for personnel, materials and equipment required for a department to function.

Glossary

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Opticom – A traffic signal preemption system that uses high energy, infrared light to grant authorized emergency vehicles momentary right-of-way at signalized intersections.

Ordinance – A formal legislative enactment by the City Council of a municipality that carries the full faith and effect of the law within corporate boundaries of the City unless in conflict with any higher form of law, such as a state statute or constitutional provision.

Other Bond Expense – An expenditure category for expenditures related to issuing bonds, other than principal and interest, such as payments to financial advisors, legal bond counsel and bond underwriters. **Other Expenditures** – A category for miscellaneous expenditures that cannot be classified as personnel, supplies, contractual, capital outlay or some other defined expenditure category.

Other Financing Uses – An expenditure category to classify interfund transfers.

Outstanding Debt – The amount of long-term bonded debt, or principal and interest payments remaining to be paid for all issues, including current year principal and interest payments.

Overlapping Debt – The proportionate share of the debts of local governmental units located wholly or in part within the limits of the reporting government, which must be borne by property within each governmental unit.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Performance Measure – Data collected to determine how effective or efficient a program is in achieving its objectives.

Personal Property Notes (PPNs) – Short-term obligations, usually five years, used to purchase motor vehicles, personal computers and related capital equipment with similar service life.

Personal Services – Expenditures for salaries, wages, and fringe benefits of a government's employees.

Present Value – The discount value of a future amount of cash, assuming a given rate of interest, to take into account the time value of money. A dollar is worth a dollar today, but is worth less than today's dollar tomorrow, and even less further in the future.

Property Tax – Another term for Ad Valorem Tax. See Ad Valorem Tax.

Proprietary – A type of fund similar to those found in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. There are two categories of proprietary funds used by the City: 1) enterprise funds, and 2) internal service funds.

Referendum – A direct vote in which the registered voters are asked to either accept or reject a particular proposal, initiative, or proposition.

Reinvestment Zone – The established boundaries of an area designated as a tax increment financing district.

Glossary

Reserve – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution – A legislative act by the City Council with less legal formality than an ordinance.

Resources – Total amounts available for appropriation including estimated revenues, fund transfers and beginning balances.

Revenue – Monies received from all sources, with the exception of fund balance, that may be used to fund expenditures in a fiscal year.

Revenue Bond – A type of bond backed by the net revenues of user fees collected for a specific public enterprise, such as a water and sewer system. Generally net revenues must not exceed the average principal and interest payments for outstanding bonds by a certain ratio known as Revenue Bond Coverage.

Revenue Bond Coverage – The ratio of net revenue available for debt service to the average annual debt service requirements of an issue of revenue bonds. The City's Water and Sewer Fund bond coverage is 1.50 times the average annual principal and interest for outstanding bonds, meaning anticipated net revenues must never be less than this amount.

Rollback Rate – The effective operating tax rate required to raise the same ad valorem tax revenues as were levied the prior year, plus an extra 8% as currently set by State law. The rollback rate is the highest tax rate the City could impose before taxpayers could initiate a rollback petition to force a referendum for voters to decide on the proposed tax rate or the calculated effective rate.

Sales Tax – A state or local percentage tax on the sale of certain goods and services. The State sales and use tax rate is 6.25%, and State law limits the collection of local sales tax to no more than 2% for a total statutory limit of 8.25%. The City currently collects the full 2% allowed by law.

School Resource Officer (SRO) – A police officer that provides direct law enforcement assistance to the MISD through the placement of a police officer in each of the five MISD high schools and six middle schools. The SRO staff includes one sergeant and 16 police officers.

Service Level – Services or products, which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Special Assessment – A compulsory levy made by a local government against certain properties to defray part of all of the cost of a specific improvement of services which is presumed to be of general benefit to the public and of special benefit to such properties.

Statute – A written law enacted by a duly organized and constituted legislative body.

Supplies – An expenditure category for non-contractual, expendable materials and operating supplies, less than \$1,000 in unit cost, which are necessary to conduct departmental operations.

Taxable Valuation – The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law, such as exemptions for disability or for persons age 65 and older.

Tax Base – All taxable forms of wealth under the City's jurisdiction.

Glossary

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer charges.

Tax Increment Finance (TIF) District – A special tool that the City can use to generate money for economic development in a specific geographic area. TIFs allow the City to re-invest all new property tax dollars back into the designated area rather than the City as a whole. These “new” revenues – also called “increments” – arise if new development takes place in the TIF district, or if the value of existing properties rises. These funds can be spent on public works projects or given as subsidies to encourage private development.

Tax Levy – The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate – The amount of tax stated in terms of a unit of the tax base, for example \$0.734/\$100 represents the City’s current tax rate of 73.4 cents per \$100 of taxable valuation.

Transfers In/Out – Amounts transferred from one fund to another to assist in financing the services for the receipt fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds.

Unappropriated – Not obligated for a specific purpose; undesignated.

Undesignated – Without a specific purpose.

Unreserved Fund Balance – The portion of a fund’s balance that is not restricted, or designated, for a specific purpose and is available for general appropriation.

User Charges (Fees) – Charges for specific governmental services. These fees cover the cost of providing a service to the user, or the one who directly benefits from the service.

Vision – A guiding statement describing a desirable future state toward which efforts should be directed.

Water and Sewer Fund – The enterprise fund used to account for the delivery of water and sewer services to the customers. This fund is financed and operated in a manner similar to a private business enterprise where the expenses of providing services are recovered primarily through user charges.

Workers’ Compensation – A state-regulated insurance program that pays medical bills and replaces some lost wages for employees who are injured at work or who have work-related diseases or illnesses.

Working Capital – Current assets less current liabilities, the fund balance of an enterprise fund.

Glossary of Commonly Used Acronyms

| | |
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| ACH – Automatic Clearinghouse | GFOA – Government Finance Officers Association |
| ADA – Americans with Disabilities | GIS – Geographic Information Systems |
| Act AFIS – Automated Fingerprint Identification System | GO – General Obligation Bond |
| CAFR – Comprehensive Annual Financial Report | HMO – Health Maintenance Organization |
| CDBG – Community Development Block Grant | HOME – HOME Investment Partnership Grant |
| CDC – Centers for Disease Control and Prevention | HR – Human Resources |
| CID – Criminal Investigations Division | HUD – Department of Housing and Urban Development |
| CIP – Capital Improvement Program | HVAC – Heating Ventilating and Air Conditioning |
| CO – Certificate of Occupancy | ISO – Insurance Services Office, Inc. |
| CO – Certificates of Obligation | ISTEA – Intermodal Surface Transportation Efficiency Act |
| COBRA – Consolidated Omnibus Budget Reconciliation Act | KMB – Keep Mesquite Beautiful, Inc. |
| CPI – Consumer Price Index | LBJ – LBJ Freeway |
| DCAD – Dallas Central Appraisal District | LED – Light Emitting Diode |
| DUD – Drainage Utility District | LETS – Law Enforcement Teaching Students |
| EMS – Emergency Medical Services | MAC – Mesquite Arts Center |
| EMT – Emergency Medical Technician | MFD – Mesquite Fire Department |
| EPA – Environmental Protection Agency | MIS – Management Information Systems |
| ETJ – Extra Territorial Jurisdiction | MISD – Mesquite Independent School District |
| FCC – Federal Communication Commission | MPD – Mesquite Police Department |
| FEMA – Federal Emergency Management Agency | MTED – Mesquite Transportation for the Elderly and Disabled |
| FIFO – First In, First Out | NCIC – National Crime Information Center |
| FTE – Full-Time Equivalent | NCTCOG – North Central Texas Council of Governments |
| FY – Fiscal Year | NPDES – National Pollutant Discharge Elimination System |
| GAAP – Generally Accepted Accounting Principles | NRPA – National Recreation and Park Association |
| GASB – Governmental Accounting Standards Board | |

Glossary of Commonly Used Acronyms

NTMWD – North Texas Municipal Water District

PARD – Parks and Recreation Department

PARS – Public Agency Retirement Services

PC – Personal Computer

PID – Public Improvement District

PO – Purchase Order

PPN – Personal Property Note

PPO – Preferred Provider Organization

PY – Program Year

ROWS – “ROWS of Texas” Public Improvement District

SCBA – Self Contained Breathing Apparatus

SRO – School Resource Officer

TCIC – Texas Crime Information Center

TIF – Tax Increment Financing District

TIRZ - Tax Increment Reinvestment Zone

TMRS – Texas Municipal Retirement System

TPDES – Texas Pollutant Discharge Elimination System

TxDOT – Texas Department of Transportation

TXU – TXU Energy, Inc.

WiFi – Wireless Local Area Network

W&S – Water and Sewer

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Budget Document Questionnaire

Your opinion is important to us. Please take a few minutes to tell us what you think about our budget document. Your comments will be used to help improve this document.

1. Readability: Is the subject matter presented in an easy to read format and in terms that are understandable?

| | | | | |
|-----------|-----------------------|----------|----------------------|-----------|
| 1 | 2 | 3 | 4 | 5 |
| Difficult | Somewhat Difficult | Adequate | Easily Understood | Very Easy |

2. Using a scale of - very helpful (1), helpful (2) and not helpful (3); please rate the following sections:

| | | | | | |
|--------------------------|-------|---------------------|-------|---------------------|-------|
| Organizational Structure | _____ | Budget Message | _____ | Financial Summaries | _____ |
| Policies and Goals | _____ | Department Profiles | _____ | Capital Budget | _____ |
| Statistical | _____ | Outstanding Debt | _____ | Glossary | _____ |

3. Content: What would you like to see added, expanded, reduced or removed?

4. Overall Impressions: How would you rate the entire document?

| | | | | |
|------------|--------------|----|----------------------------|--------------|
| 1 | 2 | 3 | 4 | 5 |
| Start Over | Minimal Help | OK | Answered Most Questions | Very Helpful |

5. May contact you for additional information? Yes No
If yes, please provide your name and contact information:

6. General Comments:

Please send or email your comments to:

Budget Office
City of Mesquite
757 N. Galloway Avenue
Mesquite, Texas 75149
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Public Pensions



Debt Obligations

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