

**MINUTES OF THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING, HELD AT 6:30 P.M., SEPTEMBER 12, 2022, 757 NORTH GALLOWAY AVENUE, MESQUITE, TEXAS**

**Present:** Vice-Chair Sheila Lynn, Claude McBride, Millie Arnold, Debbie Screws, Nellapalli Dharmarajan, Claude McBride, Jim Andrews

**Absent:** Chairman Roger Melend

**Staff:** Director of Planning & Development Services Jeff Armstrong, Planner John Cervantes, Deputy City Attorney Karen Strand, Administrative Aide Devanee Winn

***NOTE: Official Timeline of Attendance is as follows;***

**CIAC Members Present at 6:35pm:**

- #1 Mr. Nellapalli Dharmarajan
- #2 Millie Arnold
- #3 (Elizabeth Rodriguez-Ross Alternate Seated) ~~Roger Melend (CHAIR)(ABSENT)~~
- #4 ~~Sherry Williams (Resigned)~~
- #5 Claude McBride (ACTING CHAIR)
- #6 ~~Sheila Lynn (ABSENT until 6:55pm)~~
- #7 ~~Debbie Screws (ABSENT until 6:40pm)~~
- #8 Jim Andrews (ETJ)

**CIAC Members Present at 6:40pm:**

- #1 Mr. Nellapalli Dharmarajan
- #2 Millie Arnold
- #3 (Elizabeth Rodriguez-Ross Alternate Seated) ~~Roger Melend (CHAIR)(ABSENT)~~
- #4 ~~Sherry Williams (Resigned)~~
- #5 Claude McBride (ACTING CHAIR)
- #6 ~~Sheila Lynn (ABSENT)~~
- #7 Debbie Screws (Entered Meeting at 6:40pm)
- #8 ~~Jim Andrews (ETJ) – (Left Meeting at 6:40pm)~~

**CIAC Members Present at 6:55pm:**

- #1 Mr. Nellapalli Dharmarajan
- #2 Millie Arnold
- #3 (Elizabeth Rodriguez-Ross Alternate Seated) ~~Roger Melend (CHAIR)(ABSENT)~~
- #4 ~~Sherry Williams (Resigned)~~
- #5 Claude McBride (ACTING CHAIR)
- #6 Sheila Lynn (Entered Meeting at 6:55pm)
- #7 Debbie Screws
- #8 ~~Jim Andrews (ETJ) – (Still Absent)~~

**I. APPROVAL OF THE MINUTES OF THE FEBRUARY 14, 2022, MEETING.**

**ACTION**

Committee Member Arnold made a motion to APPROVE the minutes as presented; Committee Member Ross seconded; motion carried 4-1 with Committee Member Dharmajan abstaining.

**II. REVIEW AND CONSIDER THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE SEMI-ANNUAL REPORT FOR THE PERIOD OF JANUARY 1, 2022, THROUGH JUNE 30, 2022**

Director of Planning & Development Jeff Armstrong presented to the Committee.

**DISCUSSION**

Mr. Dharmajan needed clarification as to what the funds can actually be use for existing development or if this is just for new development. Mr. Armstrong gave a explanation that the funds are for new development.

**PUBLIC HEARING**

Mr. McBride opened the public hearing. No one came to speak. The public hearing was closed.

**ACTION**

Ms. Ross made a motion to APPROVE the Semi-Annual Report as presented; Ms. Arnold seconded; the motion carried 5-0.

**III. 2022 Impact Fee Update Study: Review and recommendation of amendments to land use assumptions, water and wastewater capital improvements plan, and an impact fee.**

**PRESENTATION**

Kimely-Horn presented to the Committee.

**DISCUSSION**

Committee discussed what would be an adequate fee. Committee members agreed on 50% of the maximum assessible.

**PUBLIC HEARING**


Vice-Chair Lynn opened the public hearing. No one came to speak. The public hearing was closed.

**ACTION**

Ms. Ross made a motion to adopt 50% of the 2022 Maximum Fee; Ms. Screws seconded; the motion carried 6-0.

Ms. Arnold made a motion to adopt the Study as presented; Ms. Ross seconded; the motion carried 6-0.

The CIAC meeting adjourned at 7:32 PM.

  
Vice-Chair Sheila Lynn